



Agenda
Village of Glen Ellyn
Regular Village Board Meeting
Monday, April 13, 2026
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda at the meeting or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact The Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Presentation

- 1) Glen Ellyn 4th of July Committee Update (Chairperson Dan Miekina)
- 2) Proclamation in Honor of Autism Awareness and Acceptance Month (Economic Development & Communications Director Hannah)
- 3) Proclamation in Honor of Arbor Day (Public Works Director Hubsy)
- 4) Chamber of Commerce Update (Executive Director Claudia Thornton)

E. Employee Recognition

- 1) Message of Appreciation from a Resident for the Assistance of Public Works Plant Operator Ben Atkinson (Assistant Village Manager Irizarry)

F. Audience Participation

- 1) Open:

Members of the public are welcome to speak to any item not specifically listed on tonight's agenda for up to (3) three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment when the item is discussed. Please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that one spokesperson for a group be appointed to provide comment for the entire group. When recognized, please step to the microphone and state your name and provide your comment. Individuals wishing to address the Board shall exercise proper decorum and respect for the proceedings and the business of the Village Board, and shall refrain from abusive demeanor and language. The practice of ceding time to other speakers shall be prohibited, except in the discretion of the presiding officer of the meeting. Public officials are not obligated to respond to questions.

G. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$3,848,029.68. These agenda items have been reviewed by the Executive Team (Trustee Thompson).

- 1) Total Expenditures (Payroll and Vouchers) - \$3,848,029.68
- 2) Approve Village Board January 20, 2026 Workshop Meeting Minutes
- 3) Approve Village Board February 9, 2026 Meeting Minutes
- 4) Approve Village Board February 9, 2026 Closed Executive Session Minutes
- 5) Approve Village Board February 17, 2026 Workshop Meeting Minutes
- 6) Approve Village Board February 23, 2026 Special Workshop Meeting Minutes
- 7) Approve Village Board February 23, 2026 Meeting Minutes
- 8) Approve Village Board February 23, 2026 Closed Executive Session Minutes
- 9) Approve Village Board March 9, 2026 Meeting Minutes
- 10) Approve Village Board March 9, 2026 Closed Executive Session Minutes
- 11) Approve Village Board March 23, 2026 Meeting Minutes
- 12) Adopt Resolution No. 26-33, A Resolution Supporting the Illinois America250 Commemoration (Economic Development & Communications Director Hannah)
- 13) Approve a Facade Improvement Award in the Amount of \$30,000 to Legacy Shops of Glen Ellyn, LLC, for the Property Located at 1184 Roosevelt Road to be Expensed to the General Fund (Economic Development & Communications Director Hannah)
- 14) Adopt Ordinance No. 7268-VC, An Ordinance Amending Title 7 ("Health and Sanitation"), Chapter 6 ("Solid Waste Collection and Disposal"), Section 7-6-3 ("Residential Solid Waste Collection and Disposal Service") and Section 7-6-4 ("Residential Solid Waste Collection Fees") of the Glen Ellyn Village Code (Finance Director Brankin)
- 15) Adopt Resolution No. 26-34, A Resolution Approving a Professional Services Agreement with Baker Tilly Advisory Group, LP for Enterprise Resource Planning Software Selection Services in the Not-to-Exceed Amount of \$74,981.00 to be Expensed to the Corporate Reserve Fund and Authorizing its Execution (Finance Director Brankin/IT Director Chiappetta)
- 16) Adopt Ordinance No. 7269, An Ordinance Granting a Special Use Permit for a Beauty Shop to be Located at 503 Duane Street, Glen Ellyn, Illinois (Community Development Director Henaghan)
- 17) Adopt Resolution No. 26-35, A Resolution Approving an Independent Contractor Agreement with A & H Plumbing and Heating Co. of Elk Grove Village, IL for the Glen Ellyn Public Works Center Wash Bay Drainage Improvements Project in an Amount Not to Exceed \$69,090.00 to be Expensed to the Facilities Maintenance Reserve Fund and Authorizing its Execution (Public Works Director Hubsy)
- 18) Adopt Resolution No. 26-36, A Resolution Approving a Professional Services Agreement with Walker Consultants, Inc. for the Glen Ellyn Civic Center Parking

Garage Condition Assessment and 10-Year Asset Management Plan Update in an Amount Not to Exceed \$89,800.00 to be Expensed to the Parking Fund, Waiving the Village's Bid Process for the Agreement Pursuant to Section 1-10-2(C) of the Village Code and Authorizing its Execution (Public Works Director Hubsby)

- 19) Adopt Resolution No. 26-37, A Resolution Authorizing the Execution of a Letter of Intent for Continued Participation in the DuPage County Police Records Management System (PRMS) (Police Chief Norton)
- 20) Adopt Resolution 26-38, A Resolution Approving an Outdoor Café License Agreement with A Tavola by Gina Inc., d/b/a Mancini's Tavola for an Outdoor Café at 504 Crescent Boulevard and Authorizing Its Execution (Economic Development & Communications Director Hannah)
- 21) Adopt Resolution No. 26-39, A Resolution Approving and Adopting the Schock's Square Consolidated Refuse Enclosure Program and Providing for a Consolidated Refuse Enclosure and Repealing, Superseding, Rescinding and Replacing the Previously Adopted Program (Economic Development & Communications Director Hannah)
- 22) Adopt Ordinance No. 7270-VC, An Ordinance Amending Title 7 ("Health and Sanitation"), Chapter 6 ("Solid Waste Collection"), Section 7-6-10 ("Schock's Square Consolidated Refuse Program") of the Glen Ellyn Village Code (Economic Development & Communications Director Hannah)
- 23) Adopt Resolution 26-40, A Resolution Approving a Historic Preservation Incentive Program Agreement with Daniel Barnett in the Amount of \$10,000 and Authorizing Its Execution (Community Development Director Henaghan)
- 24) Adopt Ordinance No. 7271-VC, An Ordinance Amending Title 7 ("Health and Sanitation"), Chapter 12 ("Weed Control Code") of the Glen Ellyn Village Code (Community Development Director Henaghan)

H. Other Business

I. Reminders

- 1) Village Board Workshop, Monday, April 20, 2026
- 2) Village Board Meeting, Monday, April 27, 2026

J. Adjourn to closed executive session for the purpose of discussing pending litigation pursuant to 5 ILCS 120/2(c)(11), not to return to open session



Proclamation

WHEREAS, Autism Spectrum Disorder (ASD) is a developmental condition that affects communication, behavior, and social interaction, and presents uniquely in every individual, reflecting a wide range of strengths, challenges, and perspectives; and

WHEREAS, autism is a natural variation of the human experience, and individuals on the autism spectrum are valued members of our community, who contribute meaningfully to the richness and diversity of Glen Ellyn; and

WHEREAS, increased awareness, understanding, and acceptance of autism fosters a more inclusive society that ensures individuals of all abilities are respected, supported, and empowered to reach their fullest potential; and

WHEREAS, the month of April is recognized nationally and internationally as Autism Awareness and Acceptance Month, beginning with World Autism Awareness Day on April 2, encouraging communities to promote inclusion, acceptance, and appreciation of individuals on the autism spectrum; and

WHEREAS, the Village of Glen Ellyn is committed to fostering an environment where all individuals, regardless of ability, are welcomed, valued, and given equitable opportunities to participate fully in community life.

NOW, THEREFORE, I, JAMES BURKET, President of the Village of Glen Ellyn, Illinois, do hereby proclaim the month of April 2026 as Autism Awareness and Acceptance Month in Glen Ellyn, and encourage all residents to increase their understanding of autism, support individuals and families impacted by autism, and promote a culture of inclusion, compassion and respect for all.

ATTEST

VILLAGE PRESIDENT

VILLAGE CLERK

DATE



Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and this holiday, called Arbor Day, is now observed throughout the United States and the world; and

WHEREAS, the Village of Glen Ellyn has been recognized as a Tree City USA for 41 consecutive years and desires to continue its tree planting traditions; and

WHEREAS, the Village has worked intently to further diversify and broaden its urban forest for the overall health of all trees and residents' enjoyment of their canopy; and

WHEREAS, it is generally recognized that the abundance of trees within Glen Ellyn contributes greatly to the visual beauty of our Village.

NOW, THEREFORE, I, JIM BURKET, President of the Village of Glen Ellyn, on behalf of the entire Village Board and Glen Ellyn community, do hereby proclaim Friday, April 24, 2026, as Arbor Day in the Village of Glen Ellyn and urge all citizens to plant trees to gladden hearts and promote the well-being of present and future generations.

VILLAGE PRESIDENT
ATTEST:

VILLAGE CLERK

DATE

From: S [REDACTED] M [REDACTED] <[REDACTED]>
Sent: Saturday, March 28, 2026 12:52 PM
To: Mark Franz <mfranz@glenellyn.org>
Subject: Employee Commendation

[EXTERNAL EMAIL]

Hi - was trying to find a form but could only find an employee commendation form for the police department.

Just wanted to let you know that Public Works' employee Ben Atkinson came to our house a couple of weeks ago (at our request) as our water usage had been really high for some period of time and after speaking with Donna in the Water Department she agreed.

Ben came the morning after the large storms, so our power was still out, but he used a flashlight and spent time with my husband looking at the water meter downstairs and going back and forth over possible scenarios. He determined fairly quickly that it was a leak in our downstairs toilet, even though there was no audible sound. He was polite, professional, knowledgeable, and extremely helpful and drove by our house a few hours later to remotely check the meter for any usage (as we left the house) and followed up with a phone call to let us know that was clearly the culprit for our high water bills.

We really appreciate Ben's assistance and dedication and wanted to thank the village.

Thanks again, S [REDACTED]

S [REDACTED] M [REDACTED]

[REDACTED] Ave.

Glen Ellyn, IL 60137

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
360 GLENBARD W. W. TREATMENT PLT.												
FY26-3		03/01/2026		0326-4	41121	353,565.81	353,565.81		03/27/2026	DIR	PD	MONTHLY FLOW BILL
CHECK DATE: 03/27/2026												
922 VILLAGE OF GLEN ELLYN												
110195 0326		03/01/2026		0326-3	41122	6.82	6.82		03/20/2026	DIR	PD	WATER: 460 PENNSYLVANI
CHECK DATE: 03/20/2026												
110205 0326		03/01/2026		0326-3	41123	6.82	6.82		03/20/2026	DIR	PD	WATER: 487 PENNSYLVANI
CHECK DATE: 03/20/2026												
110275 0326		03/01/2026		0326-3	41124	6.82	6.82		03/20/2026	DIR	PD	WATER: 509 PENNSYLVANI
CHECK DATE: 03/20/2026												
110465 0326		03/01/2026		0326-3	41125	6.82	6.82		03/20/2026	DIR	PD	WATER: 505 CRESCENT IR
CHECK DATE: 03/20/2026												
110485 0326		03/01/2026		0326-3	41126	6.82	6.82		03/20/2026	DIR	PD	WATER: 526 N MAIN IRR
CHECK DATE: 03/20/2026												
120365 0326		03/01/2026		0326-3	41127	6.82	6.82		03/20/2026	DIR	PD	WATER: 569 PENNSYLVANI
CHECK DATE: 03/20/2026												
120495 0326		03/01/2026		0326-3	41128	137.23	137.23		03/20/2026	DIR	PD	WATER: 524 PENNSYLVIA
CHECK DATE: 03/20/2026												
121350 0326		03/01/2026		0326-3	41129	45.56	45.56		03/20/2026	DIR	PD	WATER: 800 N MAIN
CHECK DATE: 03/20/2026												
122670 0326		03/01/2026		0326-3	41130	37.31	37.31		03/20/2026	DIR	PD	WATER: 557 GENEVA
CHECK DATE: 03/20/2026												
122675 0326		03/01/2026		0326-3	41131	4.09	4.09		03/20/2026	DIR	PD	WATER: 557 GENEVA
CHECK DATE: 03/20/2026												
140250 0326		03/01/2026		0326-3	41132	46.88	46.88		03/20/2026	DIR	PD	WATER: 485 WINCHELL
CHECK DATE: 03/20/2026												
310027 0326		03/01/2026		0326-3	41133	6.82	6.82		03/20/2026	DIR	PD	WATER: 503 DUANE
CHECK DATE: 03/20/2026												
310029 0326		03/01/2026		0326-3	41134	6.82	6.82		03/20/2026	DIR	PD	WATER: 532 HILLSIDE
CHECK DATE: 03/20/2026												
310031 0326		03/01/2026		0326-3	41135	6.82	6.82		03/20/2026	DIR	PD	WATER: 548 DUANE ST
CHECK DATE: 03/20/2026												
310033 0326		03/01/2026		0326-3	41136	6.82	6.82		03/20/2026	DIR	PD	WATER: 424 FOREST
CHECK DATE: 03/20/2026												
310035 0326		03/01/2026		0326-3	41137	6.82	6.82		03/20/2026	DIR	PD	WATER: 426 MAIN ST
CHECK DATE: 03/20/2026												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
310037 0326 CHECK DATE: 03/20/2026		03/01/2026		0326-3	41138	6.82	6.82	03/20/2026	DIR	PD		WATER: 444 MAIN ST
315090 0326 CHECK DATE: 03/20/2026		03/01/2026		0326-3	41139	323.58	323.58	03/20/2026	DIR	PD		WATER: 535 DUANE
315091 0326 CHECK DATE: 03/20/2026		03/01/2026		0326-3	41140	20.84	20.84	03/20/2026	DIR	PD		WATER: 539 DUANE
315215 0326 CHECK DATE: 03/20/2026		03/01/2026		0326-3	41141	21.83	21.83	03/20/2026	DIR	PD		WATER: 450 FOREST
410010 0326 CHECK DATE: 03/20/2026		03/01/2026		0326-3	41142	372.14	372.14	03/20/2026	DIR	PD		WATER: 30 S LAMBERT
411170 0326 CHECK DATE: 03/20/2026		03/01/2026		0326-3	41143	95.92	95.92	03/20/2026	DIR	PD		LINKS WATER: 490 HARDI
413030 0326 CHECK DATE: 03/20/2026		03/01/2026		0326-3	41144	641.38	641.38	03/20/2026	DIR	PD		LINKS WATER: 485 WINCH
423765 0326 CHECK DATE: 03/20/2026		03/01/2026		0326-3	41145	290.41	290.41	03/20/2026	DIR	PD		WATER: 65 S PARK
423925 0326 CHECK DATE: 03/20/2026		03/01/2026		0326-3	41146	186.02	186.02	03/20/2026	DIR	PD		WATER: 681 TAFT
13330 FULLSTEAM												
FULLSTEAM-32 CHECK DATE: 03/27/2026		03/01/2026		0326-4	41148	9,336.52	9,336.52	03/27/2026	DIR	PD		CREDIT CARD FEES-LINKS
262 DUPAGE WATER COMMISSION												
DPWC-214 CHECK DATE: 03/27/2026		03/01/2026		0326-4	41150	348,475.60	348,475.60	03/27/2026	DIR	PD		WATER COSTS
9766 HEARTLAND												
HEARTLAND PARKING74 CHECK DATE: 03/27/2026		03/01/2026		0326-4	41151	574.45	574.45	03/27/2026	DIR	PD		PARKING KIOSK
HEARTLAND-126 CHECK DATE: 03/27/2026		03/01/2026		0326-4	41152	3,259.67	3,259.67	03/27/2026	DIR	PD		CREDIT CARD FEES - VIL
13369 NUVEI TECHNOLOGIES INC.												
52000275192723 CHECK DATE: 03/27/2026		03/01/2026		0326-4	41153	46.16	46.16	03/27/2026	DIR	PD		BANKCARD FEES
7749 PAYMENT SERVICE NETWORK, INC												
PSN-158 CHECK DATE: 03/27/2026		03/01/2026		0326-4	41154	395.75	395.75	03/27/2026	DIR	PD		CUST ONLINE BANKING FE

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
14230 BRUBER FINANCIAL SERVICES, INC												
LAMA FEES-10		03/01/2026		0326-4	41155	99.00	99.00	03/27/2026	DIR	PD		LAMA CC FEES
CHECK DATE: 03/27/2026												
5758 SWAHM												
SWAHM-202		03/01/2026		0326-4	41156	295,952.62	295,952.62	03/27/2026	DIR	PD		SWAHM INSURANCE PAYMEN
CHECK DATE: 03/27/2026												
414 ILLINOIS DEPT. OF REVENUE												
03162026		03/16/2026		0326-3	41157	2,797.00	2,797.00	03/20/2026	DIR	PD		03/16/26 ACC SALES TAX
CHECK DATE: 03/16/2026												
922 VILLAGE OF GLEN ELLYN												
F&B-78		03/01/2026		0326-4	41158	1,755.38	1,755.38	03/27/2026	DIR	PD		FOOD & BEVERAGE TAX
CHECK DATE: 03/27/2026												
414 ILLINOIS DEPT. OF REVENUE												
ST-1-243		03/01/2026		0326-4	41159	3,974.00	3,974.00	03/27/2026	DIR	PD		LINKS SALES TAX
CHECK DATE: 03/27/2026												
898 UNITED STATES POSTMASTER												
VS031726		03/17/2026		0326-4	41160	5,974.20	5,974.20	03/27/2026	DIR	PD		VEHICLE STICKER POSTAG
CHECK DATE: 03/27/2026												
414 ILLINOIS DEPT. OF REVENUE												
03232026		03/23/2026		0326-4	41161	2,797.00	2,797.00	03/27/2026	DIR	PD		03/23/26 ACC SALES TAX
CHECK DATE: 03/23/2026												
355 GLEN ELLYN PUBLIC LIBRARY												
PPRT-197		03/01/2026		0326-4	41162	2,108.07	2,108.07	03/27/2026	DIR	PD		PPRT TO LIBRARY
CHECK DATE: 03/27/2026												
700 THE PITNEY BOWES BANK INC												
03242026		03/24/2026		0326-4	41163	2,000.00	2,000.00	03/27/2026	DIR	PD		CC POSTAGE REFILL
CHECK DATE: 03/24/2026												
11084 CHASE BANK NA												
CHASE 03/26		03/31/2026		0326-5	41164	55,452.48	55,452.48	03/31/2026	DIR	PD		CHASE 03/26
CHECK DATE: 03/31/2026												
1860 ILLINOIS DEPT OF EMPLOYMENT SECURITY												
0800937 01062026		01/06/2026		0326-4	41165	9,948.00	9,948.00	03/27/2026	DIR	PD		PERIOD 10/01/25-12/31/
CHECK DATE: 03/05/2026												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE	DESCRIPTION
414 ILLINOIS DEPT. OF REVENUE													
03312026		03/31/2026		0326-6	41166	2,797.00		2,797.00	03/31/2026	DIR	PD	03/1/26	ACCL SALES TAX
CHECK DATE: 03/31/2026													
13444 A MAESTRANZI SONS KNIFE SERVICES													
961022		03/12/2026		0326-3	267696	35.50		35.50	03/12/2026	INV	PD		PROFESSIONAL SERVICES
CHECK DATE: 03/20/2026													
10753 ADVANCED TURF SOLUTIONS													
SO1437785.1		03/12/2026		0326-3	267697	44.24		44.24	03/16/2026	INV	PD		CUP PULLER
CHECK DATE: 03/20/2026													
SO1437785.2		03/12/2026		0326-3	267697	443.00		443.00	03/16/2026	INV	PD		HOLE CUTTER DOCKING ST
CHECK DATE: 03/20/2026													
					487.24								
11942 AL WARREN OIL CO INC													
W1826487	20250045	03/09/2026		0326-3	267698	4,200.47		4,200.47	03/20/2026	INV	PD		UNLEADED FUEL
CHECK DATE: 03/20/2026													
W1826488	20250045	03/09/2026		0326-3	267698	21,133.75		21,133.75	03/20/2026	INV	PD		BIODIESEL FUEL
CHECK DATE: 03/20/2026													
					25,334.22								
10559 ALLIED GARAGE DOOR INC													
0000242502		03/16/2026		0326-3	267699	280.00		280.00	03/20/2026	INV	PD		POLICE DEPT - REPAIRS
CHECK DATE: 03/20/2026													
12567 AMAZON.COM SALES, INC.													
1LQR-1YKQ-X1WW		03/01/2026		0326-3	267700	51.97		51.97	03/20/2026	INV	PD		NAME PLATED/DESK ORGAN
CHECK DATE: 03/20/2026													
51 LAW OFFICES OF ANCEL GLINK, P.C.													
117417		03/09/2026		0326-3	267701	202.50		202.50	03/20/2026	INV	PD		AUDIT LEGAL SERVICES
CHECK DATE: 03/20/2026													
8480 APPLIED INDUSTRIAL TECHNOLOGIES, INC													
7034098125		03/09/2026		0326-3	267702	354.20		354.20	03/20/2026	INV	PD		SHOP SUPPLIES - DRILL
CHECK DATE: 03/20/2026													
10560 ARLINGTON POWER EQUIPMENT													
268177		03/13/2026		0326-3	267703	529.00		529.00	03/16/2026	INV	PD		REPLACEMENT ENGINE FOR
CHECK DATE: 03/20/2026													
14624 AUTO CLUB INSURANCE ASSOCIATION													
CLAIM #30861880		03/17/2026		0326-3	267704	6,500.00		6,500.00	03/20/2026	INV	PD		CLAIM #30861880-THOMAS

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/20/2026												
6832 FACIL INVESTMENT												
P90277716		03/12/2026		0326-3	267705	95.90		95.90	03/20/2026	INV	PD	HISTORY CENTER - FIRE
CHECK DATE: 03/20/2026												
14619 TIM BERNECHE												
2025-1327-PVD		03/12/2026		0326-3	267706	250.00		250.00	03/20/2026	INV	PD	2025-1327-PVD - 314 IL
CHECK DATE: 03/20/2026												
1225 CHECKPOINT PRESS, INC												
48403		01/01/2026		0326-3	267707	397.00		397.00	03/20/2026	INV	PD	JOB ADS
CHECK DATE: 03/20/2026												
12241 BRAND IT ON APPAREL CO.												
3040		01/30/2026		0326-3	267708	153.00		153.00	03/20/2026	INV	PD	UNIFORMS
CHECK DATE: 03/20/2026												
9879 BREAKTHRU BEVERAGE ILLINOIS, LLC												
126043903		03/12/2026		0326-3	267709	2,930.95		2,930.95	03/17/2026	INV	PD	LIQUOR BEER WINE - RES
CHECK DATE: 03/20/2026												
7274 BRIDGE COMMUNITIES, INC.												
02222026		03/17/2026		0326-3	267710	630.00		630.00	03/20/2026	INV	PD	CHILI COOK OFF DONATIO
CHECK DATE: 03/20/2026												
103 BRISTOL HOSE & FITTING												
3602056		03/05/2026		0326-3	267711	26.53		26.53	03/20/2026	INV	PD	SHOP SUPPLIES
CHECK DATE: 03/20/2026												
2197 BOJO TURF SUPPLY INC												
71417		03/11/2026		0326-3	267712	8,426.00		8,426.00	03/16/2026	INV	PD	PLANT PROTECTANTS AND
CHECK DATE: 03/20/2026												
14583 JAMES CAITHAMER												
03112026		03/11/2026		0326-3	267713	51.13		51.13	03/20/2026	INV	PD	CDL RENEWAL
CHECK DATE: 03/20/2026												
120 CANON SOLUTIONS AMERICA, INC												
42836973		03/12/2026		0326-3	267714	515.70		515.70	03/20/2026	INV	PD	FINANCE COPIER
CHECK DATE: 03/20/2026												
128 CARQUEST AUTO PARTS												
8780607234723		03/13/2026		0326-3	267715	12.27		12.27	03/20/2026	INV	PD	BRAKE PAD SENSOR WIRE

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/20/2026												
5866 CASE LOTS INC.												
6603		02/19/2026		0326-3	267716	58.90		58.90	03/20/2026	INV	PD	PUBLIC WORKS - SUPPLIE
CHECK DATE: 03/20/2026												
6754		02/26/2026		0326-3	267716	729.90		729.90	03/20/2026	INV	PD	RENO CENTER - CUSTODIA
CHECK DATE: 03/20/2026												
6914		03/05/2026		0326-3	267716	197.20		197.20	03/20/2026	INV	PD	PUBLIC WORKS - SUPPLIE
CHECK DATE: 03/20/2026												
					986.00							
13878 WEX HEALTH, INC												
2215		02/28/2026		0326-3	267717	100.00		100.00	03/20/2026	INV	PD	MONTHLY FSA SERVICES
CHECK DATE: 03/20/2026												
10865 CHICAGO FIRE & BURGLAR DETECTION INC												
R65171		03/15/2026		0326-3	267718	83.85		83.85	03/20/2026	INV	PD	CIVIC CENTER - PANIC A
CHECK DATE: 03/20/2026												
4747 CHRISTOPHER B. BURKE ENGINEERING, LTD.												
209193	20250009	03/16/2026		0326-3	267719	2,000.00		2,000.00	03/20/2026	INV	PD	ENGINEERING SERVICES C
CHECK DATE: 03/20/2026												
1076 CINTAS CORPORATION NO 2												
4262477228		03/12/2026		0326-3	267720	209.32		209.32	03/17/2026	INV	PD	JANITORIAL RESTOCK
CHECK DATE: 03/20/2026												
6831 CLARK BAIRD SMITH LLP												
3589		02/28/2026		0326-3	267721	4,620.00		4,620.00	03/20/2026	INV	PD	LEGAL FEES 02/26
CHECK DATE: 03/20/2026												
59 ARTHUR CLESEN, INC												
28590-01		12/18/2025		0326-3	267722	6,726.00		6,726.00	03/16/2026	INV	PD	MILLENNIUM ULTRA HERBI
CHECK DATE: 03/20/2026												
7273 CMS COMMUNICATIONS, INC.												
2601003-IN		03/16/2026		0326-3	267723	86.25		86.25	03/20/2026	INV	PD	PHONE SYSTEM MAINTENAN
CHECK DATE: 03/20/2026												
8745 KEVIN CMUNT												
2025-0960-INRM		03/12/2026		0326-3	267724	1,000.00		1,000.00	03/20/2026	INV	PD	2025-0960-INRM - 241 S
CHECK DATE: 03/20/2026												
2025-0960-INRM FEES		03/11/2026		0326-3	267724	500.00		500.00	03/20/2026	INV	PD	2025-0960-INRM - 241 S
CHECK DATE: 03/20/2026												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
						1,500.00						
10301 GREAT LAKES COCA-COLA DISTRIBUTION, LLC												
51366126017		03/09/2026		0326-3	267725	1,137.44	1,137.44	03/09/2026	INV	PD	NA	BEV.
CHECK DATE:		03/20/2026										
172 COLLEGE OF DUPAGE												
PO 0022148		03/16/2026		0326-3	267726	80.00	80.00	03/20/2026	INV	PD	BURN CONTROL PERMIT	
CHECK DATE:		03/20/2026										
175 COMMONWEALTH EDISON COMPANY												
3407404000 0226		02/20/2026		0326-3	267727	883.71	883.71	03/20/2026	INV	PD	800 N MAIN ST & OTHERS	
CHECK DATE:		03/20/2026										
6279906000 0226		02/21/2026		0326-3	267728	938.94	938.94	03/20/2026	INV	PD	455 CRESCENT PARKING L	
CHECK DATE:		03/20/2026										
6610 COMCAST CABLE COMMUNICATIONS, LLC												
0545119 0226		02/22/2026		0326-3	267729	176.26	176.26	03/13/2026	INV	PD	PD COMCAST 02/26-03/25	
CHECK DATE:		03/20/2026										
10917 CONRAD POLYGRAPH, INC												
6953		02/27/2026		0326-3	267730	225.00	225.00	03/20/2026	INV	PD	POLYGRAPH EXAM	
CHECK DATE:		03/20/2026										
10952 CONSUMERS PACKING COMPANY												
438109		03/12/2026		0326-3	267731	1,939.05	1,939.05	03/12/2026	INV	PD	FOOD - RESALE	
CHECK DATE:		03/20/2026										
204 DAILY HERALD												
371080		03/09/2026		0326-3	267732	190.90	190.90	03/20/2026	INV	PD	ESCROW 2025-0034/2026-	
CHECK DATE:		03/20/2026										
13860 DAVIS EQUIPMENT CORPORATION												
CI01102		03/13/2026		0326-3	267733	113.60	113.60	03/16/2026	INV	PD	SPRAYER SCREENS	
CHECK DATE:		03/20/2026										
241 DU-COMM												
19854		03/04/2026		0326-3	267734	261.00	261.00	03/20/2026	INV	PD	EDISPATCH 11/01/25-04/	
CHECK DATE:		03/20/2026										
249 DUPAGE COUNTY												
03012026-1		03/01/2026		0326-3	267735	134.00	134.00	03/13/2026	INV	PD	RECORDING FEES	
CHECK DATE:		03/20/2026										
03012026-2		03/01/2026		0326-3	267735	340.00	340.00	03/13/2026	INV	PD	ESCROW 24.0020/24.0024	

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/20/2026												
03012026-3		03/01/2026		0326-3	267735	201.00		201.00	03/13/2026	INV	PD	ESCROW 2025-0051/2025-
CHECK DATE: 03/20/2026												
13299 EASYVISTA INC						675.00						
GOVERLAN-22363		03/12/2026		0326-3	267736	4,620.00		4,620.00	03/20/2026	INV	PD	REMOTE SUPPORT SOFTWARE
CHECK DATE: 03/20/2026												
13467 EDWARD HOSPITAL												
00213509-00		02/28/2026		0326-3	267737	1,011.00		1,011.00	03/20/2026	INV	PD	EMPLOYEE SCREENINGS
CHECK DATE: 03/20/2026												
14448 ELEVATOR INSPECTION SERVICES COMPANY LLC												
00367761		03/12/2026		0326-3	267738	224.00		224.00	03/20/2026	INV	PD	ELEVATOR INSPECTIONS
CHECK DATE: 03/20/2026												
11550 EK KUHN INC												
88117		03/06/2026		0326-3	267739	47.00		47.00	04/05/2026	INV	PD	DECAL - RIGGLE
CHECK DATE: 03/20/2026												
14102 ESSENTIAL RESOURCE GROUP INC												
81653		01/01/2026		0326-3	267740	529.80		529.80	03/20/2026	INV	PD	EMPLOYEE SCREENINGS
CHECK DATE: 03/20/2026												
291 EUCLID BEVERAGE, LLC												
W-4553488		02/12/2026		0326-3	267741	100.90		100.90	03/17/2026	INV	PD	BEER - RESALE
CHECK DATE: 03/20/2026												
W-4581844		03/12/2026		0326-3	267741	1,416.20		1,416.20	03/17/2026	INV	PD	BEER - RESALE
CHECK DATE: 03/20/2026												
11334 EURO USA MIDWEST LLC						1,517.10						
845367-00		03/11/2026		0326-3	267742	550.80		550.80	03/11/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/20/2026												
845518-00		03/12/2026		0326-3	267742	374.98		374.98	03/12/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/20/2026												
14616 FIRSTTWO INC						925.78						
3325		03/01/2026		0326-3	267743	5,400.00		5,400.00	04/01/2026	INV	PD	FULL AGENCY LICENSE 03
CHECK DATE: 03/20/2026												
13003 FOX VALLEY FIRE & SAFETY CO.												
IN00842229		03/02/2026		0326-3	267744	2,227.00		2,227.00	03/20/2026	INV	PD	CIVIC CENTER GARAGE -
CHECK DATE: 03/20/2026												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
14617 ADAM & DOLORES GASPAR												
439314		03/11/2026		0326-3	267745	41.86		41.86	03/11/2026	INV	PD	60 TANGLEWOOD DR UB RE
CHECK DATE:		03/20/2026										
9063 DAVID GILL												
02132026		02/13/2026		0326-3	267746	100.00		100.00	03/13/2026	INV	PD	NORTHWESTERN STAFF AND
CHECK DATE:		03/20/2026										
02202026		02/20/2026		0326-3	267746	100.00		100.00	03/13/2026	INV	PD	NORTHWESTERN STAFF AND
CHECK DATE:		03/20/2026										
					200.00							
348 GLEN ELLYN CHAMBER OF COMMERCE												
24532		02/09/2026		0326-3	267747	400.00		400.00	03/20/2026	INV	PD	GIFT CERTIFICATES SUPE
CHECK DATE:		03/20/2026										
14131 GLEN ELLYN CHILDREN'S RESOURCE CENTER												
02222026		03/17/2026		0326-3	267748	630.00		630.00	03/20/2026	INV	PD	CHILI COOK OFF DONATIO
CHECK DATE:		03/20/2026										
357 GLEN ELLYN YOUTH/FAMILY COUNSELING												
02222026		03/17/2026		0326-3	267749	630.00		630.00	03/20/2026	INV	PD	CHILI COOK OFF DONATIO
CHECK DATE:		03/20/2026										
7281 GLEN ELLYN FOOD PANTRY, INC												
02222026		03/17/2026		0326-3	267750	630.00		630.00	03/20/2026	INV	PD	CHILI COOK OFF DONATIO
CHECK DATE:		03/20/2026										
9692 LOUIS GLUNZ BEER, INC												
869293		03/13/2026		0326-3	267751	336.50		336.50	03/17/2026	INV	PD	BEER - RESALE
CHECK DATE:		03/20/2026										
13116 HAGGERTY FORD												
3-23203		02/05/2026		0326-3	267752	123.87		123.87	03/16/2026	INV	PD	TAIL LIGHT AND TAILGAT
CHECK DATE:		03/20/2026										
2081 HAMPTON, LENZINI AND RENWICK, INC.												
000020260541	20260002	03/04/2026		0326-3	267753	3,530.00		3,530.00	03/20/2026	INV	PD	PROFESSIONAL SERVICES
CHECK DATE:		03/20/2026										
20260308A	20250087	03/10/2026		0326-3	267753	50.00		50.00	03/20/2026	INV	PD	YEAR 3 OF 3 ENGINEERIN
CHECK DATE:		03/20/2026										
					3,580.00							
8722 MAHESH HIRA												
03162026		03/16/2026		0326-3	267754	3,710.00		3,710.00	03/20/2026	INV	PD	716 PRAIRIE AVE, SANIT

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/20/2026												
1546 ILLINOIS DEPT. OF AGRICULTURE												
PSAYLOR2026		03/18/2026		0326-3	267755	150.00		150.00	03/18/2026	INV	PD	3 YR PEST CONTROL LICE
CHECK DATE: 03/20/2026												
427 ILLINOIS STATE TREASURER												
67862		02/05/2026		0326-3	267756	2,279.25		2,279.25	03/13/2026	INV	PD	IDOT TRAFFIC SIGNALS
CHECK DATE: 03/20/2026												
14455 FRESH COAST PROMOTIONS												
2191		02/13/2026		0326-3	267757	450.00		450.00	03/19/2026	INV	PD	UNIFORMS - BEN ATKINSON
CHECK DATE: 03/20/2026												
2209		02/27/2026		0326-3	267757	243.85		243.85	03/19/2026	INV	PD	UNIFORMS - MARCUS SUAR
CHECK DATE: 03/20/2026												
2211		02/27/2026		0326-3	267757	448.00		448.00	03/19/2026	INV	PD	UNIFORMS - CARLOS COLO
CHECK DATE: 03/20/2026												
2214		02/23/2026		0326-3	267757	450.00		450.00	03/19/2026	INV	PD	UNIFORMS - CHRIS LAREM
CHECK DATE: 03/20/2026												
2215		02/27/2026		0326-3	267757	450.00		450.00	03/13/2026	INV	PD	UNIFORMS - MATT LIEWEH
CHECK DATE: 03/20/2026												
2217		02/27/2026		0326-3	267757	200.00		200.00	03/20/2026	INV	PD	UNIFORM - DEREK PEEBLE
CHECK DATE: 03/20/2026												
6470 JOHN S NEENAN						2,241.85						
88251		02/27/2026		0326-3	267758	1,092.00		1,092.00	03/19/2026	INV	PD	BLUE/GREEN MARKING PAI
CHECK DATE: 03/20/2026												
6459 KIESLER POLICE SUPPLY, INC												
IN251242		09/30/2025		0326-3	267759	2,780.00		2,780.00	10/30/2025	INV	PD	GLOCK 17TMOS GEN BLUE
CHECK DATE: 03/20/2026												
8984 LANDSCAPE MATERIAL & FIREWOOD SALES, INC												
97936		03/10/2026		0326-3	267760	695.00		695.00	03/16/2026	INV	PD	SEMI LOAD OF TOPSOIL
CHECK DATE: 03/20/2026												
2746 LANGUAGE LINE SERVICES, INC												
11834266		01/31/2026		0326-3	267761	61.68		61.68	03/02/2026	INV	PD	TRANSLATION SERVICES -
CHECK DATE: 03/20/2026												
546 LEN'S ACE HARDWARE, INC.												
119236/3		03/03/2026		0326-3	267762	8.99		8.99	03/19/2026	INV	PD	NEWTON TRANSMITTER INS
CHECK DATE: 03/20/2026												
119277/3		03/11/2026		0326-3	267762	26.99		26.99	03/16/2026	INV	PD	GFCI REPLACEMENT
CHECK DATE: 03/20/2026												
119280/3		03/12/2026		0326-3	267762	62.93		62.93	03/16/2026	INV	PD	SHOP ORGANIZATION SUPP

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/20/2026												
119286/3		03/13/2026		0326-3	267762	4.49		4.49	03/16/2026	INV	PD	BRASS TUBE FOR BUSHING
CHECK DATE: 03/20/2026												
14431 GREG LUCAS						103.40						
02062026		02/06/2026		0326-3	267763	47.96		47.96	03/13/2026	INV	PD	SUPER BOWL 12PKS POP
CHECK DATE: 03/20/2026												
595 MENARDS, INC.												
71255		03/13/2026		0326-3	267764	22.49		22.49	03/20/2026	INV	PD	SOLTWISCH - SAFETY GOO
CHECK DATE: 03/20/2026												
13822 METROPOLIS COFFEE CO, LLC												
2292632		03/09/2026		0326-3	267765	210.00		210.00	03/09/2026	INV	PD	NA BEV.
CHECK DATE: 03/20/2026												
12640 JOSEPH MOLA												
03112026		03/11/2026		0326-3	267766	66.46		66.46	03/20/2026	INV	PD	CDL RENEWAL
CHECK DATE: 03/20/2026												
8205 MGP INC												
8716	20260001	02/28/2026		0326-3	267767	14,554.02		14,554.02	03/13/2026	INV	PD	YR 1 OF 3 GIS SERVICES
CHECK DATE: 03/20/2026												
13362 NAOMI'S HOUSE												
02222026		03/17/2026		0326-3	267768	635.00		635.00	03/20/2026	INV	PD	CHILI COOK OFF DONATIO
CHECK DATE: 03/20/2026												
5841 GENUINE PARTS CO-NAPA												
825136		03/11/2026		0326-3	267769	33.54		33.54	03/20/2026	INV	PD	FILTERS FOR SERVICE -
CHECK DATE: 03/20/2026												
825165		03/11/2026		0326-3	267769	54.05		54.05	03/20/2026	INV	PD	INVENTORY - FILTERS
CHECK DATE: 03/20/2026												
825700		03/17/2026		0326-3	267769	26.74		26.74	03/20/2026	INV	PD	INVENTORY - FILTERS
CHECK DATE: 03/20/2026												
651 NORTHERN ILLINOIS GAS COMPANY						114.33						
05-47-62-1000 9 0226		02/27/2026		0326-3	267770	98.77		98.77	03/20/2026	INV	PD	609 MIDWAY, 2 GAS LIGH
CHECK DATE: 03/20/2026												
13747 O'REILLY AUTO ENTERPRISES, LLC												
3896-386627		03/10/2026		0326-3	267771	15.98		15.98	03/16/2026	INV	PD	GLASS CLEANER FOR CART
CHECK DATE: 03/20/2026												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
9455 P & W GOLF SUPPLY LLC												
CM334223		02/19/2026		0326-3	267772	-99.99		-99.99	02/19/2026	CRM	PD	RETURN FOR WRONG BUNKE
CHECK DATE:	03/20/2026											
INV161268		03/16/2026		0326-3	267772	599.98		599.98	03/16/2026	INV	PD	2 ROLLS VINYL GUARD FOR
CHECK DATE:	03/20/2026											
INV161283		03/16/2026		0326-3	267772	579.98		579.98	03/16/2026	INV	PD	2 ROLLS OF WHITE VINYL
CHECK DATE:	03/20/2026											
						1,079.97						
700 THE PITNEY BOWES BANK INC												
1029058247		03/03/2026		0326-3	267773	91.29		91.29	03/20/2026	INV	PD	PW SEAL SOLUTION
CHECK DATE:	03/20/2026											
273 ED POSH SCHOLARSHIP FUND												
02222026		03/17/2026		0326-3	267774	630.00		630.00	03/20/2026	INV	PD	CHILI COOK OFF DONATIO
CHECK DATE:	03/20/2026											
12866 PRESTIGE FLAG												
767448		03/09/2026		0326-3	267775	2,137.16		2,137.16	03/16/2026	INV	PD	EMBROIDERED COURSE FLA
CHECK DATE:	03/20/2026											
5678 PRIORITY PRODUCTS, INC												
1029136		03/05/2026		0326-3	267776	30.39		30.39	03/20/2026	INV	PD	SHOP SUPPLIES
CHECK DATE:	03/20/2026											
14623 KRISTIN PROGAR												
02232026		03/17/2026		0326-3	267777	877.33		877.33	03/20/2026	INV	PD	03/26 BCBS REFUND
CHECK DATE:	03/20/2026											
12740 REVELS TURF AND TRACTOR, LLC												
383633		03/12/2026		0326-3	267778	260.18		260.18	03/16/2026	INV	PD	PARTS FOR JOHN DEERE F
CHECK DATE:	03/20/2026											
8894 RUSSO HARDWARE, INC												
SPI21457190		03/12/2026		0326-3	267779	151.05		151.05	03/16/2026	INV	PD	PARTS FOR MCLANE EDGER
CHECK DATE:	03/20/2026											
14618 RWE DESIGN BUILD												
2025-0492-INRM		03/12/2026		0326-3	267780	1,000.00		1,000.00	03/20/2026	INV	PD	2025-0492-INRM - 493 D
CHECK DATE:	03/20/2026											
9718 SEBIS DIRECT INC												
130701		03/02/2026		0326-3	267781	842.21		842.21	03/20/2026	INV	PD	UTILITY BILLING 02/26
CHECK DATE:	03/20/2026											

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
9984 SECOND CHANCE CARDIAC SOLUTIONS, INC												
26-003-7810		03/12/2026		0326-3	267782	553.00		553.00	03/20/2026	INV	PD	PUBLIC WORKS - AED BAT
CHECK DATE:	03/20/2026											
26-003-7811		03/12/2026		0326-3	267782	829.50		829.50	03/20/2026	INV	PD	CIVIC CENTER - AED BAT
CHECK DATE:	03/20/2026											
						1,382.50						
12013 SENTINEL EMERGENCY SOLUTIONS LLC												
INV-2523		03/02/2026		0326-3	267783	352.81		352.81	03/20/2026	INV	PD	REPLACEMENT SCENE LIGH
CHECK DATE:	03/20/2026											
INV-2617		03/05/2026		0326-3	267783	63.85		63.85	03/20/2026	INV	PD	TANK SENSOR HARNESS -
CHECK DATE:	03/20/2026											
						416.66						
13465 SIMPLOT TURF & HORTICULTURE												
238008910		01/14/2026		0326-3	267784	4,963.92		4,963.92	03/16/2026	INV	PD	TREATMENT PRODUCTS AND
CHECK DATE:	03/20/2026											
12512 SOUTHEAST LINEN ASSOCIATES, INC.												
1416959		03/13/2026		0326-3	267785	543.06		543.06	03/17/2026	INV	PD	LINENS AND RENTALS
CHECK DATE:	03/20/2026											
S1131838		03/13/2026		0326-3	267785	42.93		42.93	03/17/2026	INV	PD	LINENS AND RENTALS
CHECK DATE:	03/20/2026											
						585.99						
10181 SOUTHERN GLAZER'S WINE AND SPIRITS, LLC												
2218559		03/12/2026		0326-3	267786	934.76		934.76	03/17/2026	INV	PD	WINE LIQUOR NA - RESAL
CHECK DATE:	03/20/2026											
168 ROGER CLEVELAND GOLF CO, INC												
8867751 SO		03/11/2026		0326-3	267787	537.00		537.00	03/17/2026	INV	PD	MERCHANDISE FOR RESALE
CHECK DATE:	03/20/2026											
806 STANDARD EQUIPMENT COMPANY												
P09288		03/09/2026		0326-3	267788	475.25		475.25	03/20/2026	INV	PD	SOLENOID VALVE - UNIT
CHECK DATE:	03/20/2026											
P09292		03/09/2026		0326-3	267788	807.35		807.35	03/19/2026	INV	PD	SEWER CAMERA REPAIR
CHECK DATE:	03/20/2026											
						1,282.60						
14574 STITCH GOLF HOLDINGS												
INV-124240		03/10/2026		0326-3	267789	2,746.44		2,746.44	03/17/2026	INV	PD	MERCHANDISE FOR RESALE
CHECK DATE:	03/20/2026											
12867 SUMMIT ROOFING CORP.												
2048		03/10/2026		0326-3	267790	800.00		800.00	03/20/2026	INV	PD	CIVIC CENTER - ROOF

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/20/2026												
844 SYSCO FOOD SERV - CHICAGO, INC												
924066382		03/11/2026		0326-3	267791	2,397.50	2,397.50	03/11/2026	INV	PD		FOOD - RESALE, NA BEV.
CHECK DATE: 03/20/2026												
924070837		03/13/2026		0326-3	267791	1,159.59	1,159.59	03/13/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
						3,557.09						
853 TERMINAL SUPPLY CO, INC												
95518-00		03/10/2026		0326-3	267792	213.60	213.60	03/20/2026	INV	PD		SHOP SUPPLIES - ELECTR
CHECK DATE: 03/20/2026												
10558 TESTA PRODUCE, INC												
06133805		03/09/2026		0326-3	267793	508.80	508.80	03/09/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
06134022		03/09/2026		0326-3	267793	17.10	17.10	03/09/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
06135233		03/11/2026		0326-3	267793	438.50	438.50	03/11/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
06136099		03/12/2026		0326-3	267793	400.07	400.07	03/12/2026	INV	PD		FOOD - RESALE, NA BEV.
CHECK DATE: 03/20/2026												
06136999		03/13/2026		0326-3	267793	295.90	295.90	03/13/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
06137802		03/14/2026		0326-3	267793	315.48	315.48	03/14/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
60264430P		09/20/2025		0326-3	267793	-10.65	-10.65	09/20/2025	CRM	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
60606910P		11/07/2025		0326-3	267793	-17.30	-17.30	11/07/2025	CRM	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
60664140P		11/15/2025		0326-3	267793	-25.75	-25.75	11/15/2025	CRM	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
						1,922.15						
14620 THE ESTATE OF LARRY A KINCHION, JR.												
127140		03/13/2026		0326-3	267794	11.71	11.71	03/13/2026	INV	PD		859 SADDLEWOOD DR UB R
CHECK DATE: 03/20/2026												
11602 THE THIRD SYNTHESIS, IND D/B/A												
1130189		03/08/2026		0326-3	267795	134.60	134.60	03/08/2026	INV	PD		FOOD - RRESALE
CHECK DATE: 03/20/2026												
14575 THRASHER GOLF INC												
65453		03/02/2026		0326-3	267796	5,996.00	5,996.00	03/16/2026	INV	PD		INNOVATOR PLUS 3 SECTI
CHECK DATE: 03/20/2026												
865 ACUSHNET COMPANY												
300663397		10/03/2025		0326-3	267797	-124.50	-124.50	10/03/2025	CRM	PD		CREDIT FOR MERCHANDISE

VILLAGE OF GLEN ELLYN

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/20/2026												
921630598		10/16/2025		0326-3	267797	-742.95	-742.95	10/16/2025	CRM	PD		CREDIT FOR MERCHANDISE
CHECK DATE: 03/20/2026												
921793817		11/20/2025		0326-3	267797	-90.00	-90.00	11/20/2025	CRM	PD		CREDIT FOR MERCHANDISE
CHECK DATE: 03/20/2026												
922163002		01/28/2026		0326-3	267797	-225.75	-225.75	01/28/2026	CRM	PD		CREDIT FOR MERCHANDISE
CHECK DATE: 03/20/2026												
922412202		03/06/2026		0326-3	267797	3,843.50	3,843.50	03/17/2026	INV	PD		MERCHANDISE FOR RESALE
CHECK DATE: 03/20/2026												
922412396		03/06/2026		0326-3	267797	2,548.37	2,548.37	03/17/2026	INV	PD		MERCHANDISE FOR RESALE
CHECK DATE: 03/20/2026												
922427032		03/07/2026		0326-3	267797	897.22	897.22	03/17/2026	INV	PD		MERCHANDISE FOR RESALE
CHECK DATE: 03/20/2026												
922428620		03/07/2026		0326-3	267797	250.10	250.10	03/17/2026	INV	PD		MERCHANDISE FOR RESALE
CHECK DATE: 03/20/2026												
922433609		03/09/2026		0326-3	267797	7,926.78	7,926.78	03/17/2026	INV	PD		MERCHANDISE FOR RESALE
CHECK DATE: 03/20/2026												
922448431		03/10/2026		0326-3	267797	323.40	323.40	03/17/2026	INV	PD		MERCHANDISE FOR RESALE
CHECK DATE: 03/20/2026												
						14,606.17						
10845 TRAVIS MATHEW LLC												
93365032		03/07/2026		0326-3	267798	515.00	515.00	03/17/2026	INV	PD		MERCHANDISE FOR RESALE
CHECK DATE: 03/20/2026												
93365782		03/09/2026		0326-3	267798	51.50	51.50	03/17/2026	INV	PD		MERCHANDISE FOR RESALE
CHECK DATE: 03/20/2026												
93370847		03/12/2026		0326-3	267798	2,472.00	2,472.00	03/17/2026	INV	PD		MERCHANDISE FOR RESALE
CHECK DATE: 03/20/2026												
						3,038.50						
14621 TRYAD SOLUTIONS INC												
97877		03/11/2026		0326-3	267799	3,615.00	3,615.00	03/16/2026	INV	PD		GROUNDS STAFF UNIFORMS
CHECK DATE: 03/20/2026												
13361 TUNNEL TO TOWERS FOUNDATION												
02222026		03/17/2026		0326-3	267800	630.00	630.00	03/20/2026	INV	PD		CHILI COOK OFF DONATIO
CHECK DATE: 03/20/2026												
10577 CAMPAGNA-TURANO BAKERY, INC												
130042172		03/09/2026		0326-3	267801	35.80	35.80	03/09/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
130042212		03/10/2026		0326-3	267801	164.43	164.43	03/10/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
130042352		03/14/2026		0326-3	267801	53.79	53.79	03/14/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
						254.02						
11819 UNIFIRST CORPORATION												
1190284101		03/11/2026		0326-3	267802	75.19	75.19	03/20/2026	INV	PD		RENO CENTER - FLOOR MA
CHECK DATE: 03/20/2026												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
884 U.S. FOODSERVICE, INC.												
308125		03/10/2026		0326-3	267803	116.20	116.20	03/10/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
337957		03/11/2026		0326-3	267803	2,368.12	2,368.12	03/11/2026	INV	PD		FOOD - RESALE, NA BEV.
CHECK DATE: 03/20/2026												
420092		03/12/2026		0326-3	267803	123.99	123.99	03/12/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
420093		03/12/2026		0326-3	267803	72.94	72.94	03/12/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/20/2026												
						2,681.25						
13754 WE GROW DREAMS, INC												
02222026		03/17/2026		0326-3	267804	630.00	630.00	03/20/2026	INV	PD		CHILI COOK OFF DONATIO
CHECK DATE: 03/20/2026												
7711 WINDY CITY DISTRIBUTION COMPANY												
100957707		03/05/2026		0326-3	267805	861.00	861.00	03/17/2026	INV	PD		BEER - RESALE
CHECK DATE: 03/20/2026												
100957709		03/05/2026		0326-3	267805	116.25	116.25	03/17/2026	INV	PD		NA BEV - RESALE
CHECK DATE: 03/20/2026												
100963780		03/12/2026		0326-3	267805	1,983.71	1,983.71	03/17/2026	INV	PD		BEER - RESALE
CHECK DATE: 03/20/2026												
						2,960.96						
2028 WINTER EQUIPMENT CO., INC.												
IV68169		03/11/2026		0326-3	267806	748.10	748.10	03/20/2026	INV	PD		INVENTORY - PLOW PARTS
CHECK DATE: 03/20/2026												
975 ZIEBELL WATER SERVICE PRODUCTS INC												
271978-000		03/06/2026		0326-3	267807	1,113.00	1,113.00	03/19/2026	INV	PD		B-BOX PARTS FOR STOCK
CHECK DATE: 03/20/2026												
14479 ZONECO LLC												
11463	20260008	03/02/2026		0326-3	267808	6,440.00	6,440.00	03/20/2026	INV	PD		ZONING CODE CONSULTANT
CHECK DATE: 03/20/2026												
13444 A MAESTRANZI SONS KNIFE SERVICES												
963063		03/19/2026		0326-4	267809	35.50	35.50	03/19/2026	INV	PD		PROFESSIONAL SERVICES
CHECK DATE: 03/27/2026												
14198 ACME SPORTS, INC.												
101-42608	20250086	03/11/2026		0326-4	267810	6,950.00	6,950.00	04/10/2026	INV	PD		RED DOT SIGHTS/MOUNTIN
CHECK DATE: 03/27/2026												
14290 ADLER ROOFING & SHEET METAL, INC												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
SM25-5005		03/24/2026		0326-4	267811	9,200.00	9,200.00	03/27/2026	INV	PD		HISTORY CENTER- 800 N
CHECK DATE: 03/27/2026												
8119 AECOM TECHNICAL SERVICES INC												
2001119302	20250034	03/04/2026		0326-4	267812	5,656.13	5,656.13	03/20/2026	INV	PD		PROF SVCS-TRAFFIC SIGN
CHECK DATE: 03/27/2026												
2962 ALTORFER INDUSTRIES, INC												
6AC173989		03/24/2026		0326-4	267813	66.40	66.40	04/03/2026	INV	PD		INVENTORY - REPLACEMEN
CHECK DATE: 03/27/2026												
12567 AMAZON.COM SALES, INC.												
14K1-JYVG-QVQ7		03/01/2026		0326-4	267814	2,220.29	2,220.29	03/20/2026	INV	PD		DEHUMIDIFIER, OFFICE C
CHECK DATE: 03/27/2026												
1GF7-YCQX-PX9K		03/01/2026		0326-4	267814	-23.42	-23.42	03/20/2026	CRM	PD		RETURN - CONTOUR WIPER
CHECK DATE: 03/27/2026												
1NC1-MN1F-3KWF		03/03/2026		0326-4	267814	-21.40	-21.40	03/03/2026	CRM	PD		RETURN - CORK BULLETIN
CHECK DATE: 03/27/2026												
						2,175.47						
13113 AMERICAN WELDING & GAS, INC.												
0011543247		03/23/2026		0326-4	267815	145.41	145.41	03/24/2026	INV	PD		BULK CO2
CHECK DATE: 03/27/2026												
10850 ANGELO GELATO ITALIANO, INC												
12933		03/18/2026		0326-4	267816	197.00	197.00	03/18/2026	INV	PD		FOOD - RESALE
CHECK DATE: 03/27/2026												
10560 ARLINGTON POWER EQUIPMENT												
268334		03/16/2026		0326-4	267817	1,050.00	1,050.00	03/27/2026	INV	PD		JOYSTICK CONTROL - UNI
CHECK DATE: 03/27/2026												
13036 RADIATE HOLDINGS,LP												
445131201-0018114		03/02/2026		0326-4	267818	974.25	974.25	03/20/2026	INV	PD		LINKS FIBER CONNECTION
CHECK DATE: 03/27/2026												
65 AT&T												
1137392112		03/07/2026		0326-4	267819	920.24	920.24	03/27/2026	INV	PD		VOGE SECONDARY INTERNE
CHECK DATE: 03/27/2026												
67 ATLAS REFRIGERATION, INC.												
40664		03/05/2026		0326-4	267820	360.00	360.00	03/24/2026	INV	PD		BAR MUG CHILLER REPAIR
CHECK DATE: 03/27/2026												
5615 AXON ENTERPRISE, INC												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INUS428898		03/15/2026		0326-4	267821	43,400.92	43,400.92	04/14/2026	INV	PD	BODY CAMERAS - YEAR 4
CHECK DATE: 03/27/2026											
14627 MICHAEL BAKER											
2026-0563-FBEV		03/19/2026		0326-4	267822	39.87	39.87	03/27/2026	INV	PD	REFUND LATE FEE
CHECK DATE: 03/27/2026											
4874 BAXTER & WOODMAN, INC.											
0283403		03/22/2026		0326-4	267823	92.50	92.50	03/27/2026	INV	PD	RT 53 WATER MAIN LININ
CHECK DATE: 03/27/2026											
0283404		03/22/2026		0326-4	267823	1,242.50	1,242.50	03/27/2026	INV	PD	LEAD SERVICE FUNDING P
CHECK DATE: 03/27/2026											
12588 BHFX, LLC											
						1,335.00					
515365		03/04/2026		0326-4	267824	75.00	75.00	03/20/2026	INV	PD	TRAFFIC SIGNAL MODERNI
CHECK DATE: 03/27/2026											
12921 BLA, INC											
24572-7	20250071	02/28/2026		0326-4	267825	9,312.51	9,312.51	03/20/2026	INV	PD	2025 CRESECENT/GLENWOO
CHECK DATE: 03/27/2026											
9879 BREAKTHRU BEVERAGE ILLINOIS, LLC											
126147496		03/19/2026		0326-4	267826	1,299.04	1,299.04	03/24/2026	INV	PD	LIQUOR - RESALE
CHECK DATE: 03/27/2026											
103 BRISTOL HOSE & FITTING											
3603288		03/19/2026		0326-4	267827	206.90	206.90	03/27/2026	INV	PD	WATER FILL HOSE - UNIT
CHECK DATE: 03/27/2026											
120 CANON SOLUTIONS AMERICA, INC											
6015241925		03/09/2026		0326-4	267828	477.07	477.07	03/27/2026	INV	PD	ADMIN COPIER USAGE
CHECK DATE: 03/27/2026											
6015242562		03/09/2026		0326-4	267829	27.50	27.50	03/27/2026	INV	PD	ADMIN COPIER BASE
CHECK DATE: 03/27/2026											
42836974		03/12/2026		0326-4	267830	2,133.11	2,133.11	03/20/2026	INV	PD	VOGE COPIER USAGE
CHECK DATE: 03/27/2026											
128 CARQUEST AUTO PARTS											
8780607821099		03/19/2026		0326-4	267831	121.70	121.70	03/27/2026	INV	PD	TIRE PRESSURE SENSOR -
CHECK DATE: 03/27/2026											
10505 CDM SMITH INC											
90258434	20230022	03/11/2026		0326-4	267832	5,471.21	5,471.21	03/20/2026	INV	PD	PHASE II ENGINEERING S

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/27/2026											
12424 CHASTAIN & ASSOCIATES LLC											
0000012	20250021	03/18/2026		0326-4	267833	5,594.65	5,594.65	03/27/2026	INV	PD	2025 STREET RESURFACIN
CHECK DATE: 03/27/2026											
6043 CHICAGO PARTS & SOUND LLC											
40V0117090		03/24/2026		0326-4	267834	257.63	257.63	03/27/2026	INV	PD	INVENTORY - BRAKE PADS
CHECK DATE: 03/27/2026											
40V0117267		03/24/2026		0326-4	267834	392.46	392.46	04/03/2026	INV	PD	INVENTORY - BRAKE PADS
CHECK DATE: 03/27/2026											
					650.09						
1076 CINTAS CORPORATION NO 2											
4262716241		03/16/2026		0326-4	267835	35.57	35.57	03/27/2026	INV	PD	PD - WEEKLY MAT SERVIC
CHECK DATE: 03/27/2026											
4263197112		03/19/2026		0326-4	267836	63.51	63.51	03/27/2026	INV	PD	CIVIC CENTER - WEEKLY
CHECK DATE: 03/27/2026											
5324770505		03/19/2026		0326-4	267837	191.72	191.72	03/24/2026	INV	PD	FIRST AID RESTOCK
CHECK DATE: 03/27/2026											
4263455571		03/23/2026		0326-4	267838	296.69	296.69	03/24/2026	INV	PD	JANITORIAL RESTOCK
CHECK DATE: 03/27/2026											
4263197372		03/19/2026		0326-4	267839	234.30	234.30	03/24/2026	INV	PD	JANITORIAL RESTOCK
CHECK DATE: 03/27/2026											
1207 CIVILTECH ENGINEERING, INC.											
56493		11/13/2025		0326-4	267840	8,471.88	8,471.88	03/20/2026	INV	PD	PROF ENGINEE SERVICES
CHECK DATE: 03/27/2026											
14179 FULLSTEAM HOLDCO, LP.											
INV3921286		03/01/2026		0326-4	267841	8,219.00	8,219.00	03/24/2026	INV	PD	ANNUAL SOFTWARE SUPPOR
CHECK DATE: 03/27/2026											
175 COMMONWEALTH EDISON COMPANY											
3391311222 0226		02/16/2026		0326-4	267842	46.56	46.56	02/20/2026	INV	PD	290 S PARK 01/14-02/12
CHECK DATE: 03/27/2026											
8669602111 0326		03/10/2026		0326-4	267843	102.43	102.43	03/27/2026	INV	PD	1105 SURREY, 02/09/202
CHECK DATE: 03/27/2026											
8090606000 0326		03/13/2026		0326-4	267844	159.29	159.29	03/27/2026	INV	PD	439 COTTAGE, 02/12/202
CHECK DATE: 03/27/2026											
7069283000 0326		03/13/2026		0326-4	267845	858.98	858.98	03/27/2026	INV	PD	1N304 STACY, 02/12/26-
CHECK DATE: 03/27/2026											

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
6649264000 0326 CHECK DATE: 03/27/2026		03/13/2026		0326-4	267846	68.76	68.76	03/27/2026	INV	PD	199	LORRAINE, 02/12/26
5955345000 0326 CHECK DATE: 03/27/2026		03/13/2026		0326-4	267847	2,260.31	2,260.31	03/27/2026	INV	PD	308	WILSON, 02/12/26 -
5882261222 0326 CHECK DATE: 03/27/2026		03/17/2026		0326-4	267848	107.60	107.60	03/27/2026	INV	PD	580	S PARK, 02/12/26 -
7323111222 0326 CHECK DATE: 03/27/2026		03/17/2026		0326-4	267849	1,421.51	1,421.51	03/27/2026	INV	PD	69	NEWTON, 2/12/2026-3
3391311222 0326 CHECK DATE: 03/27/2026		03/17/2026		0326-4	267850	53.53	53.53	03/27/2026	INV	PD	290	S PARK, 02/12/26-0
3952321222 0326 CHECK DATE: 03/27/2026		03/17/2026		0326-4	267851	40.39	40.39	03/24/2026	INV	PD		SANDHURST CIR 02/12/26
8742274000 0326 CHECK DATE: 03/27/2026		03/17/2026		0326-4	267852	40.04	40.04	03/24/2026	INV	PD		TAFT FTN 02/12/26-03/1
1056373427 0326 CHECK DATE: 03/27/2026		03/17/2026		0326-4	267853	180.80	180.80	03/24/2026	INV	PD		PARK/WINCHELL 02/12/26
1944934000 0326 CHECK DATE: 03/27/2026		03/17/2026		0326-4	267854	4,681.07	4,681.07	03/24/2026	INV	PD		HARDING/MAIN 02/12/26-
6610 COMCAST CABLE COMMUNICATIONS, LLC												
265500800 CHECK DATE: 03/27/2026		03/01/2026		0326-4	267855	3,789.94	3,789.94	03/27/2026	INV	PD		GEVFC/VOGE TELECOMMUNI
4876 CONSTELLATION NEWENERGY, INC.												
BG-316250 0326 CHECK DATE: 03/27/2026		03/12/2026		0326-4	267856	4,659.77	4,659.77	03/20/2026	INV	PD	485	WINCHELL WAY & OTH
10952 CONSUMERS PACKING COMPANY												
438255 CHECK DATE: 03/27/2026		03/16/2026		0326-4	267857	1,175.17	1,175.17	03/16/2026	INV	PD		FOOD - RESALE
204 DAILY HERALD												
372485 CHECK DATE: 03/27/2026		03/23/2026		0326-4	267858	62.10	62.10	03/27/2026	INV	PD		PUBLIC HEARING/NOTICE
9921 DORNER PRODUCTS, INC												
519531 CHECK DATE: 03/27/2026		03/06/2026		0326-4	267859	859.41	859.41	03/27/2026	INV	PD		VALVE REBUILD KITS
1279 DUPAGE COUNTY CHIEFS OF POLICE ASSN												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
031726		03/17/2026		0326-4	267860	125.00		125.00	03/26/2026	INV	PD	DUPAGE COUNTY CHIEF'S
CHECK DATE: 03/27/2026												
5180 DUPAGE COUNTY HEALTH DEPARTMENT												
220968		03/16/2026		0326-4	267861	1,092.00		1,092.00	03/24/2026	INV	PD	ANNUAL FOOD PERMIT - C
CHECK DATE: 03/27/2026												
222296		03/16/2026		0326-4	267861	305.00		305.00	03/24/2026	INV	PD	ANNUAL FOOD PERMIT - H
CHECK DATE: 03/27/2026												
						1,397.00						
14448 ELEVATOR INSPECTION SERVICES COMPANY LLC												
00361085		02/05/2026		0326-4	267862	50.00		50.00	03/27/2026	INV	PD	ELEVATOR INSPECTION
CHECK DATE: 03/27/2026												
11550 EK KUHN INC												
88148		03/11/2026		0326-4	267863	47.00		47.00	04/10/2026	INV	PD	NAMEPLATE DECAL - WITT
CHECK DATE: 03/27/2026												
1078 EQUIFAX INFORMATION SVCS LLC												
2071101979		03/17/2026		0326-4	267864	25.00		25.00	04/16/2026	INV	PD	RECURRING BILLING PERI
CHECK DATE: 03/27/2026												
291 EUCLID BEVERAGE, LLC												
W-4588721		03/19/2026		0326-4	267865	380.40		380.40	03/24/2026	INV	PD	BEER - RESALE
CHECK DATE: 03/27/2026												
11334 EURO USA MIDWEST LLC												
845787-00		03/18/2026		0326-4	267866	865.85		865.85	03/18/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
846333-00		03/19/2026		0326-4	267866	324.94		324.94	03/19/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
						1,190.79						
14629 SUZANNE FAGAN												
29-512		03/24/2026		0326-4	267867	51.00		51.00	03/27/2026	INV	PD	VEHICLE STICKER REFUND
CHECK DATE: 03/27/2026												
12695 FILTERSHINE CHICAGO INC.												
12473999		03/20/2026		0326-4	267868	95.00		95.00	03/20/2026	INV	PD	PROFESSIONAL SERVICES
CHECK DATE: 03/27/2026												
13003 FOX VALLEY FIRE & SAFETY CO.												
IN00843301		03/05/2026		0326-4	267869	3,154.92		3,154.92	03/20/2026	INV	PD	FIRE STATION# 1 - REPA
CHECK DATE: 03/27/2026												
9063 DAVID GILL												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
01242025 CHECK DATE: 03/27/2026		01/24/2025		0326-4	267870	20.00		20.00	03/28/2025	INV	PD	LEADERSHIP FOR POLICE
1180 GLEN ELLYN PARK DISTRICT												
03272026 CHECK DATE: 03/27/2026		03/27/2026		0326-4	267871	117,011.40		117,011.40	03/27/2026	INV	PD	DEVELOPER DONATION 03/
355 GLEN ELLYN PUBLIC LIBRARY												
03272026 CHECK DATE: 03/27/2026		03/27/2026		0326-4	267872	19,084.92		19,084.92	03/27/2026	INV	PD	DEVELOPER DONATION 03/
356 GLEN ELLYN VOLUNTEER FIRE CO.												
03272026 CHECK DATE: 03/27/2026		03/27/2026		0326-4	267873	21,840.00		21,840.00	03/27/2026	INV	PD	DEVELOPER DONATION 03/
359 GLENBARD TWNSHP H.S. DIST. 87												
03272026 CHECK DATE: 03/27/2026		03/27/2026		0326-4	267874	3,510.64		3,510.64	03/27/2026	INV	PD	DEVELOPER DONATION 03/
929 W.W. GRAINGER INC												
9827209272 CHECK DATE: 03/27/2026		03/03/2026		0326-4	267875	34.84		34.84	03/20/2026	INV	PD	EAR MUFFS
9830364338 CHECK DATE: 03/27/2026		03/04/2026		0326-4	267875	20.36		20.36	03/27/2026	INV	PD	CIVIC CENTER - PORTABL
370 GRAYBAR ELECTRIC COMPANY INC						55.20						
9351947759 CHECK DATE: 03/27/2026		02/05/2026		0326-4	267876	175.00		175.00	03/27/2026	INV	PD	SHIPPING COST FOR INVO
9352183356 CHECK DATE: 03/27/2026		02/25/2026		0326-4	267876	4,208.70		4,208.70	03/27/2026	INV	PD	CRESCENT-GLENWOOD PKG
9352286986 CHECK DATE: 03/27/2026		03/05/2026		0326-4	267876	2,521.25		2,521.25	03/27/2026	INV	PD	CRESCENT-GLENWOOD PKG
9352356669 CHECK DATE: 03/27/2026		03/11/2026		0326-4	267876	1,833.12		1,833.12	03/27/2026	INV	PD	ELECTRICAL SUPPLY REST
9352369691 CHECK DATE: 03/27/2026		03/12/2026		0326-4	267876	-3,986.20		-3,986.20	03/12/2026	CRM	PD	CREDIT CRESCENT-GLENWO
2081 HAMPTON, LENZINI AND RENWICK, INC.						4,751.87						
000020260638 CHECK DATE: 03/27/2026		03/10/2026		0326-4	267877	250.00		250.00	03/27/2026	INV	PD	CONSULTING SERVICES 20
000020260638A CHECK DATE: 03/27/2026		03/10/2026		0326-4	267877	350.00		350.00	03/27/2026	INV	PD	CONSULTING SERVICE 202
12335 ILLINOIS PHLEBOTOMY SERVICES						600.00						

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2646 CHECK DATE: 03/27/2026 425 ILLINOIS SECTION AWWA		03/20/2026		0326-4	267878	850.00		850.00	04/19/2026	INV	PD	PHLEBOTOMY SERVICES
200105026 CHECK DATE: 03/27/2026 426 ILLINOIS STATE POLICE		03/12/2026		0326-4	267879	350.00		350.00	03/27/2026	INV	PD	WATERCON 2026 - TWO DA
20260206156 CHECK DATE: 03/27/2026		03/02/2026		0326-4	267880	108.00		108.00	04/15/2026	INV	PD	FINGER PRINTING
2025MX1273 CHECK DATE: 03/27/2026		03/04/2026		0326-4	267881	800.00		800.00	03/20/2026	INV	PD	GEPC2501649, GUZMAN, A
GEPC2501900 CHECK DATE: 03/27/2026 8359 ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK		03/24/2026		0326-4	267882	400.00		400.00	03/27/2026	INV	PD	2025MX1450, NELSON, AR
5417 CHECK DATE: 03/27/2026 12230 IMPACT PROMOTIONS		01/01/2026		0326-4	267883	250.00		250.00	03/27/2026	INV	PD	IPWMAN MEMBERSHIP
247 CHECK DATE: 03/27/2026 14455 FRESH COAST PROMOTIONS		03/18/2026		0326-4	267884	2,378.40		2,378.40	03/24/2026	INV	PD	UNIFORMS - R22 POLO S
2210 CHECK DATE: 03/27/2026		02/27/2026		0326-4	267885	436.75		436.75	03/20/2026	INV	PD	UNIFORM - BLAKE HARMS
2216 CHECK DATE: 03/27/2026		02/27/2026		0326-4	267885	442.50		442.50	03/20/2026	INV	PD	UNIFORM - MIKE NICKELS
13958 JCB CHICAGO LLC						879.25						
P01555 CHECK DATE: 03/27/2026 481 JERRY HAGGERTY CHEVROLET INC		03/19/2026		0326-4	267886	978.47		978.47	03/27/2026	INV	PD	MICS. REPAIR & MAINT.
C1-2120 CHECK DATE: 03/27/2026 13117 KNAPHEIDE-EQUIPMENT CO. - CHICAGO		03/20/2026		0326-4	267887	366.30		366.30	03/27/2026	INV	PD	REAR BUMPER REFINISH -
INV-79-2670509-01 CHECK DATE: 03/27/2026		02/18/2026		0326-4	267888	8,169.00		8,169.00	03/12/2026	INV	PD	BARRICADE TRAILER
INV-79-2687026-01 CHECK DATE: 03/27/2026		03/19/2026		0326-4	267888	566.00		566.00	04/03/2026	INV	PD	UPFIT PARTS FOR NEW UN

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
546 LEN'S ACE HARDWARE, INC.						8,735.00						
119292/3		03/14/2026		0326-4	267889	26.97	26.97	03/27/2026	INV	PD		CIVIC CENTER - WINDOW
CHECK DATE: 03/27/2026												
1593 LOFTUS BRIAN & JULIE												
2025-1243-INRM		03/24/2026		0326-4	267890	350.00	350.00	03/27/2026	INV	PD		2025-1243-INRM 488 FAI
CHECK DATE: 03/27/2026												
14622 M&J ASPHALT PAVING COMPANY INC												
20230911		03/17/2026		0326-4	267891	3,000.00	3,000.00	03/20/2026	INV	PD		426 SANDHURST CIR REST
CHECK DATE: 03/27/2026												
584 MCCANN INDUSTRIES, INC.												
P94586		03/19/2026		0326-4	267892	1,623.86	1,623.86	03/27/2026	INV	PD		BUCKET CUTTING EDGES &
CHECK DATE: 03/27/2026												
P94587		03/19/2026		0326-4	267892	961.53	961.53	03/27/2026	INV	PD		BUCKET CUTTING EDGES &
CHECK DATE: 03/27/2026												
13352 MDSOLUTIONS, INC						2,585.39						
0063911		02/19/2026		0326-4	267893	1,332.00	1,332.00	03/27/2026	INV	PD		SIGN SHEETING
CHECK DATE: 03/27/2026												
0064197		03/09/2026		0326-4	267893	463.50	463.50	03/20/2026	INV	PD		BLACK SIGN FILM
CHECK DATE: 03/27/2026												
0064197-1		03/16/2026		0326-4	267893	1,236.00	1,236.00	03/27/2026	INV	PD		SIGN MATERIAL BLACK
CHECK DATE: 03/27/2026												
590 MEADE ELECTRIC COMPANY, INC.						3,031.50						
716124		03/12/2026		0326-4	267894	1,541.47	1,541.47	03/20/2026	INV	PD		PARK/38 - EVP REPAIR
CHECK DATE: 03/27/2026												
716125		03/12/2026		0326-4	267894	626.69	626.69	03/20/2026	INV	PD		MAIN/38 - EVP REPAIR
CHECK DATE: 03/27/2026												
595 MENARDS, INC.						2,168.16						
70865		03/05/2026		0326-4	267895	24.97	24.97	03/20/2026	INV	PD		OFFICE SHELF & SCREWS
CHECK DATE: 03/27/2026												
70996		03/08/2026		0326-4	267895	88.53	88.53	03/27/2026	INV	PD		CIVIC CENTER - WATER L
CHECK DATE: 03/27/2026												
71000		03/08/2026		0326-4	267895	32.32	32.32	03/27/2026	INV	PD		CIVIC CENTER - WATERLI
CHECK DATE: 03/27/2026												
71022		03/09/2026		0326-4	267895	25.92	25.92	03/27/2026	INV	PD		CIVIC CENTER - WATERLI
CHECK DATE: 03/27/2026												
71056		03/09/2026		0326-4	267895	17.93	17.93	03/27/2026	INV	PD		CIVIC CENTER - WATERLI
CHECK DATE: 03/27/2026												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
71248		03/13/2026		0326-4	267895	85.67		85.67	03/27/2026	INV	PD	PUBLIC WORKS - TV MOUN
CHECK DATE: 03/27/2026						275.34						
596 METRO PARAMEDIC SERVICES, INC.												
26-99854		03/08/2026		0326-4	267896	207,197.68		207,197.68	03/20/2026	INV	PD	APRIL 2026 SERVICES
CHECK DATE: 03/27/2026												
14203 2 J's HOSPITALITY LLC												
03122026	20250030	03/12/2026		0326-4	267897	30,000.00		30,000.00	03/20/2026	INV	PD	\$30,000 IMPROVEMENT \$1
CHECK DATE: 03/27/2026												
03122026A	20250030	03/17/2026		0326-4	267897	15,000.00		15,000.00	03/20/2026	INV	PD	\$30,000 IMPROVEMENT \$1
CHECK DATE: 03/27/2026						45,000.00						
7328 MOBOTREX, LLC												
289673		03/17/2026		0326-4	267898	8,512.00		8,512.00	03/27/2026	INV	PD	(SHEEHAN) REPLACEMENT
CHECK DATE: 03/27/2026												
14404 CAROL MULLIGAN												
2025-1114-RET		03/24/2026		0326-4	267899	915.00		915.00	03/27/2026	INV	PD	2025-1114-RET 485 RAIN
CHECK DATE: 03/27/2026												
5841 GENUINE PARTS CO-NAPA												
826386		03/24/2026		0326-4	267900	17.02		17.02	03/27/2026	INV	PD	INVENTORY - FILTERS
CHECK DATE: 03/27/2026												
826387		03/24/2026		0326-4	267900	14.38		14.38	04/03/2026	INV	PD	LED MARKER LAMP - UNIT
CHECK DATE: 03/27/2026						31.40						
698 PHILIP NORTON												
032026		03/20/2026		0326-4	267901	47.00		47.00	04/20/2026	INV	PD	PARKING FOR ATAC MEETI
CHECK DATE: 03/27/2026												
601 PACE SYSTEMS INC												
IN00075475		03/13/2026		0326-4	267902	32,996.10		32,996.10	03/20/2026	INV	PD	PW CAMERA EQUIPMENT
CHECK DATE: 03/27/2026												
676 PACKEY WEBB FORD, INC.												
178217		03/18/2026		0326-4	267903	504.40		504.40	03/27/2026	INV	PD	BUMPER COVER & EXTENSI
CHECK DATE: 03/27/2026												
178239		03/19/2026		0326-4	267903	58.37		58.37	03/27/2026	INV	PD	PARKING BRAKE SWITCH -
CHECK DATE: 03/27/2026						562.77						
13201 PDQ INTERMEDIATE INC												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
PDQ-79019		03/19/2026		0326-4	267904	3,234.00		3,234.00	03/27/2026	INV	PD	SMART DEPLOY ANNUAL LI
CHECK DATE: 03/27/2026												
13371 PENDELTON TURF SUPPLY, INC.												
13229		03/12/2026		0326-4	267905	21,656.50		21,656.50	03/16/2026	INV	PD	TREATMENT COSTS AND FE
CHECK DATE: 03/27/2026												
700 THE PITNEY BOWES BANK INC												
3107706835		02/27/2026		0326-4	267906	446.19		446.19	03/20/2026	INV	PD	PD POSTAGE MACHINE
CHECK DATE: 03/27/2026												
13357 PRODUCTION PLUS GRAPHICS, INC.												
CG-421466		03/06/2026		0326-4	267907	118.55		118.55	03/20/2026	INV	PD	TRANSFER TAPE
CHECK DATE: 03/27/2026												
8900 ROADS SAFE TRAFFIC SYSTEMS INC												
266681		03/17/2026		0326-4	267908	190.50		190.50	03/24/2026	INV	PD	BANDING FOR SIGNS
CHECK DATE: 03/27/2026												
12006 JAMES ROBERTS												
01302026		01/30/2026		0326-4	267909	100.00		100.00	03/20/2026	INV	PD	CRIME SCENE INVESTIGAT
CHECK DATE: 03/27/2026												
8894 RUSSO HARDWARE, INC												
SPI21444169		03/05/2026		0326-4	267910	29,136.47		29,136.47	03/27/2026	INV	PD	NEW VEHICLE PURCHASE -
CHECK DATE: 03/27/2026												
6093 SCHAMBERGER BROTHERS, INC												
1000196280		03/20/2026		0326-4	267911	260.50		260.50	03/24/2026	INV	PD	BEER - RESALE
CHECK DATE: 03/27/2026												
3096 SCHOOL DISTRICT 89												
03272026		03/27/2026		0326-4	267912	12,656.28		12,656.28	03/27/2026	INV	PD	DEVELOPER DONATION 03/
CHECK DATE: 03/27/2026												
12013 SENTINEL EMERGENCY SOLUTIONS LLC												
INV-2876		03/23/2026		0326-4	267913	296.70		296.70	04/03/2026	INV	PD	TANK LEVEL SENSOR - UN
CHECK DATE: 03/27/2026												
141 SENTRY SECURITY												
358736		03/01/2026		0326-4	267914	235.86		235.86	03/27/2026	INV	PD	STACEY TAVERN QUARTERL
CHECK DATE: 03/27/2026												
12511 DENNIS SHEEHAN												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2025-0025		03/10/2026		0326-4	267915	792.70		792.70	03/20/2026	INV	PD	ESCROW 2025-0025 194 S
CHECK DATE: 03/27/2026												
14625 JAMES SLEPICKA												
2025-0059		03/10/2026		0326-4	267916	889.60		889.60	03/20/2026	INV	PD	2025-0059 ESCROW 863 H
CHECK DATE: 03/27/2026												
3571 HARRY C SMITH LTD												
7893		03/17/2026		0326-4	267917	5,555.00		5,555.00	03/27/2026	INV	PD	LEGAL FEES 021/26
CHECK DATE: 03/27/2026												
6690 CHRISTOPHER SORCE												
29-341		03/19/2026		0326-4	267918	70.00		70.00	03/27/2026	INV	PD	VEHICLE STICKER REFUND
CHECK DATE: 03/27/2026												
12512 SOUTHEAST LINEN ASSOCIATES, INC.												
1417780		03/20/2026		0326-4	267919	543.32		543.32	03/24/2026	INV	PD	LINENS AND RENTALS
CHECK DATE: 03/27/2026												
S1126400		03/24/2026		0326-4	267919	-40.50		-40.50	03/24/2026	CRM	PD	OVERPAYMENT FOR INV 14
CHECK DATE: 03/27/2026												
10181 SOUTHERN GLAZER'S WINE AND SPIRITS, LLC												
2228071		03/19/2026		0326-4	267920	954.30		954.30	03/24/2026	INV	PD	WINE LIQUOR - RESALE
CHECK DATE: 03/27/2026												
806 STANDARD EQUIPMENT COMPANY												
P09325		03/10/2026		0326-4	267921	325.88		325.88	03/27/2026	INV	PD	BROOM WELDMENT - UNIT
CHECK DATE: 03/27/2026												
P09453		03/16/2026		0326-4	267921	13,451.74		13,451.74	03/27/2026	INV	PD	REBUILT RODDER PUMP AS
CHECK DATE: 03/27/2026												
7600 STUEVER & SONS, INC												
BLM523128		03/18/2026		0326-4	267922	190.00		190.00	03/24/2026	INV	PD	BEER LINE CLEANING
CHECK DATE: 03/27/2026												
835 SUPERIOR BEVERAGE CO.												
811034		03/06/2026		0326-4	267923	815.60		815.60	03/24/2026	INV	PD	BEER - RESALE
CHECK DATE: 03/27/2026												
814332		03/20/2026		0326-4	267923	401.10		401.10	03/24/2026	INV	PD	BEER - RESALE
CHECK DATE: 03/27/2026												
844 SYSCO FOOD SERV - CHICAGO, INC												
124A7418M		01/29/2026		0326-4	267924	24.99		24.99	01/29/2026	INV	PD	FOOD - RESALE

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/27/2026												
124A7493M		02/03/2026		0326-4	267924	124.00		124.00	02/03/2026	INV	PD	DRY GOODS
CHECK DATE: 03/27/2026												
924077057		03/16/2026		0326-4	267924	2,187.27		2,187.27	03/16/2026	INV	PD	FOOD - RESALE, SUPPLIE
CHECK DATE: 03/27/2026												
924079011		03/17/2026		0326-4	267924	96.16		96.16	03/17/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
924086417		03/20/2026		0326-4	267924	767.51		767.51	03/20/2026	INV	PD	FOOD - RESALE, SUPPLIE
CHECK DATE: 03/27/2026												
						3,199.93						
10558 TESTA PRODUCE, INC												
06138440		03/16/2026		0326-4	267925	279.70		279.70	03/16/2026	INV	PD	FOOD - RESALE, NA BEV.
CHECK DATE: 03/27/2026												
06138460		03/16/2026		0326-4	267925	34.15		34.15	03/16/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
06140435		03/19/2026		0326-4	267925	648.20		648.20	03/19/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
06141857		03/21/2026		0326-4	267925	733.85		733.85	03/21/2026	INV	PD	FOOD - RESALE, NA BEV.
CHECK DATE: 03/27/2026												
						1,695.90						
10477 TPI BUILDING CODE CONSULTANTS, INC												
202602		02/28/2026		0326-4	267926	11,700.95		11,700.95	03/20/2026	INV	PD	REVIEWS/INSPECTIONS
CHECK DATE: 03/27/2026												
658 PATSON, INC												
X101842692:01		03/19/2026		0326-4	267927	114.61		114.61	03/27/2026	INV	PD	FAAN CLUTCH SOLENOID -
CHECK DATE: 03/27/2026												
10577 CAMPAGNA-TURANO BAKERY, INC												
130042382		03/16/2026		0326-4	267928	76.34		76.34	03/16/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
130042393		03/16/2026		0326-4	267928	-25.69		-25.69	03/16/2026	CRM	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
130042425		03/17/2026		0326-4	267928	22.12		22.12	03/17/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
130042533		03/20/2026		0326-4	267928	61.55		61.55	03/20/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
130042574		03/21/2026		0326-4	267928	141.32		141.32	03/21/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
						275.64						
9689 U.S. FIRE & SAFETY EQUIPMENT CO												
530274		03/16/2026		0326-4	267929	374.94		374.94	03/27/2026	INV	PD	FIRE STATION 1 - KITCH
CHECK DATE: 03/27/2026												
11819 UNIFIRST CORPORATION												
1190285760		03/18/2026		0326-4	267930	75.19		75.19	03/27/2026	INV	PD	RENO CENTER - FLOOR MA

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/27/2026												
884 U.S. FOODSERVICE, INC.												
2954386		03/18/2026		0326-4	267931	179.85		179.85	03/18/2026	INV	PD	DISH MACHINE LEASE
CHECK DATE: 03/27/2026												
577796		03/17/2026		0326-4	267931	245.43		245.43	03/17/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
616986		03/18/2026		0326-4	267931	1,301.72		1,301.72	03/18/2026	INV	PD	FOOD - RESALE, NA BEV.
CHECK DATE: 03/27/2026												
692079		03/19/2026		0326-4	267931	58.07		58.07	03/19/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
729947		03/20/2026		0326-4	267931	1,364.64		1,364.64	03/20/2026	INV	PD	FOOD - RESALE, NA BEV.
CHECK DATE: 03/27/2026												
741918		03/20/2026		0326-4	267931	78.64		78.64	03/20/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
742706		03/20/2026		0326-4	267931	151.45		151.45	03/20/2026	INV	PD	FOOD - RESALE
CHECK DATE: 03/27/2026												
						3,379.80						
909 V3 COMPANIES OF ILLINOIS, LTD												
10126590	20250040	03/16/2026		0326-4	267932	11,159.79		11,159.79	03/20/2026	INV	PD	2025 RECONSTRUCTION UT
CHECK DATE: 03/27/2026												
915 VERIZON WIRELESS SERVICES LLC												
6137488792		03/01/2026		0326-4	267933	3,038.65		3,038.65	03/20/2026	INV	PD	887125807-00001 02/02-
CHECK DATE: 03/27/2026												
6137829506		03/06/2026		0326-4	267934	352.35		352.35	03/29/2026	INV	PD	M2M SERVICE 02/07/26-0
CHECK DATE: 03/27/2026												
11760 VICTOR STANLEY, INC												
SI59944		02/19/2026		0326-4	267935	2,727.00		2,727.00	03/24/2026	INV	PD	DVP: CBD BENCH
CHECK DATE: 03/27/2026												
1793 WASTE MANAGEMENT OF ILLINOIS, INC												
0012438-4062-4		03/16/2026		0326-4	267936	7,538.31		7,538.31	03/24/2026	INV	PD	HAUL TO DUMP 3/1/26-3/
CHECK DATE: 03/27/2026												
14561 WHITMORE MANUFACTURING												
567234		03/03/2026		0326-4	267937	2,109.39		2,109.39	03/27/2026	INV	PD	10W30 MOTOR OIL
CHECK DATE: 03/27/2026												
7711 WINDY CITY DISTRIBUTION COMPANY												
100969918		03/19/2026		0326-4	267938	384.00		384.00	03/24/2026	INV	PD	BEER - RESALE
CHECK DATE: 03/27/2026												
13444 A MAESTRANZI SONS KNIFE SERVICES												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
965117		03/26/2026		0426-1	267939	35.50		35.50	03/26/2026	INV	PD	PROFESSIONAL SERVICES
CHECK DATE: 04/03/2026												
2021 A-RELIABLE PRINTING												
31888		03/20/2026		0426-1	267940	108.00		108.00	04/20/2026	INV	PD	3 PART NOTICE FORMS
CHECK DATE: 04/03/2026												
7114 ALLIANCE OF DOWNTOWN GLEN ELLYN												
03222026		03/22/2026		0426-1	267941	27,500.00		27,500.00	03/27/2026	INV	PD	2026 VILLAGE FUNDING 2
CHECK DATE: 04/03/2026												
14213 APPLIED CONCEPTS, INC												
474563		03/17/2026		0426-1	267942	3,457.98		3,457.98	04/16/2026	INV	PD	DASH MOUNTED CAMERAS
CHECK DATE: 04/03/2026												
13036 RADIATE HOLDINGS,LP												
446987101-0018141		03/17/2026		0426-1	267943	192.93		192.93	04/03/2026	INV	PD	GEVFC INTERNET
CHECK DATE: 04/03/2026												
9879 BREAKTHRU BEVERAGE ILLINOIS, LLC												
126253468		03/26/2026		0426-1	267944	1,463.56		1,463.56	04/01/2026	INV	PD	LIQUOR BEER WINE - RES
CHECK DATE: 04/03/2026												
414600071		03/20/2026		0426-1	267944	-1,183.56		-1,183.56	03/20/2026	CRM	PD	LIQUOR - RETURN
CHECK DATE: 04/03/2026												
						280.00						
8728 CHARM-TEX, INC												
0439767-IN		03/24/2026		0426-1	267945	32.00		32.00	04/24/2026	INV	PD	PROPERTY BAGS
CHECK DATE: 04/03/2026												
151 CHICAGO TRIBUNE												
133914406000		02/28/2026		0426-1	267946	600.00		600.00	04/03/2026	INV	PD	RESTAURANT WEEK ADVERT
CHECK DATE: 04/03/2026												
1215 CHRISTENSEN CONTRACTING												
NOTE/TITLE 2026-0175		04/01/2026		0426-1	267947	67.00		67.00	04/03/2026	INV	PD	2026-0175-PVD NOTE/TIT
CHECK DATE: 04/03/2026												
1076 CINTAS CORPORATION NO 2												
4264207509		03/30/2026		0426-1	267948	332.80		332.80	04/20/2026	INV	PD	JANITORIAL RESTOCK
CHECK DATE: 04/03/2026												
10952 CONSUMERS PACKING COMPANY												
438571		03/23/2026		0426-1	267949	1,415.74		1,415.74	03/23/2026	INV	PD	FOOD - RESALE
CHECK DATE: 04/03/2026												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
13860 DAVIS EQUIPMENT CORPORATION												
CI01122		03/26/2026		0426-1	267950	203.78		203.78	03/27/2026	INV	PD	WHEEL SEAL KIT FOR FWY
CHECK DATE: 04/03/2026												
14636 JOHN DONOVAN												
P0064-008206		03/31/2026		0426-1	267951	5.00		5.00	04/03/2026	INV	PD	CITATION OVERPYMT REFU
CHECK DATE: 04/03/2026												
246 DUPAGE COUNTY ANIMAL CARE AND CONTROL												
33063		03/18/2026		0426-1	267952	150.00		150.00	04/18/2026	INV	PD	STRAY HOLDING AND VACC
CHECK DATE: 04/03/2026												
250 DUPAGE COUNTY PUBLIC WORKS												
100025-10009013 0326		03/08/2026		0426-1	267953	21.13		21.13	04/03/2026	INV	PD	WATER USAGE, 1N304 STA
CHECK DATE: 04/03/2026												
11550 EK KUHN INC												
88287		03/24/2026		0426-1	267954	289.00		289.00	04/23/2026	INV	PD	DOUBLE SIDED ALUMINUM
CHECK DATE: 04/03/2026												
11334 EURO USA MIDWEST LLC												
846575-00		03/23/2026		0426-1	267955	545.18		545.18	03/23/2026	INV	PD	FOOD - RESALE
CHECK DATE: 04/03/2026												
847017-00		03/26/2026		0426-1	267955	525.60		525.60	03/26/2026	INV	PD	FOOD - RESALE
CHECK DATE: 04/03/2026												
847278-00		03/28/2026		0426-1	267955	346.80		346.80	03/28/2026	INV	PD	FOOD - RESALE
CHECK DATE: 04/03/2026												
						1,417.58						
14303 FERGUSON US HOLDINGS, INC												
0547401		03/23/2026		0426-1	267956	4,197.90		4,197.90	04/03/2026	INV	PD	WATER METERS FOR PERMI
CHECK DATE: 04/03/2026												
12695 FILTERSHINE CHICAGO INC.												
12474080		03/26/2026		0426-1	267957	205.00		205.00	03/26/2026	INV	PD	PROFESSIONAL SERVICES
CHECK DATE: 04/03/2026												
4466 FIRE SERVICE, INC.												
i1-25754		03/25/2026		0426-1	267958	268.07		268.07	04/03/2026	INV	PD	BRAKE LIGHT SWITCH - U
CHECK DATE: 04/03/2026												
311 THE TERRAMAR GROUP, INC												
86631		03/04/2026		0426-1	267959	152.80		152.80	04/03/2026	INV	PD	UPFIT PARTS FOR NEW PW
CHECK DATE: 04/03/2026												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
5049 GROOT INDUSTRIES INC.												
16138125T107		04/01/2026		0426-1	267960	150,109.21	150,109.21	04/03/2026	INV	PD		0126 SERVICES
CHECK DATE: 04/03/2026												
11433 IL SECTION AMERICAN SOCIETY OF CIVIL ENGINEERS												
12022025		01/01/2026		0426-1	267961	60.00	60.00	04/03/2026	INV	PD		JOB AD
CHECK DATE: 04/03/2026												
12237 ELIZABETH KELLY												
2026-0512-RET		04/01/2026		0426-1	267962	1,958.00	1,958.00	04/03/2026	INV	PD		RETT 235 CUMNOR AVE
CHECK DATE: 04/03/2026												
13839 LEAF CAPITAL FUNDING LLC												
20024985	20250047	03/26/2026		0426-1	267963	3,614.25	3,614.25	04/20/2026	INV	PD		4 YR LEASE AGREEMENT -
CHECK DATE: 04/03/2026												
546 LEN'S ACE HARDWARE, INC.												
119328/3		03/20/2026		0426-1	267964	16.19	16.19	04/03/2026	INV	PD		BUG CONTROL FOR WATER
CHECK DATE: 04/03/2026												
119332/3		03/23/2026		0426-1	267964	79.17	79.17	03/27/2026	INV	PD		BALLASTS AND BULBS FOR
CHECK DATE: 04/03/2026												
119333/3		03/23/2026		0426-1	267964	12.58	12.58	03/27/2026	INV	PD		CONCRETE MIX FOR DRAIN
CHECK DATE: 04/03/2026												
119336/3		03/24/2026		0426-1	267964	22.45	22.45	03/27/2026	INV	PD		WATERLINE REPAIR PARTS
CHECK DATE: 04/03/2026												
119339/3		03/24/2026		0426-1	267964	98.94	98.94	03/27/2026	INV	PD		DUST MASKS & CONCRETE
CHECK DATE: 04/03/2026												
119347/3		03/26/2026		0426-1	267964	10.79	10.79	03/27/2026	INV	PD		LIGHT SWITCH FOR WALK-
CHECK DATE: 04/03/2026												
						240.12						
14632 ELIZABETH MCGANN												
27-3440		03/27/2026		0426-1	267965	25.00	25.00	04/03/2026	INV	PD		VEHICLE SSTICKER REFUN
CHECK DATE: 04/03/2026												
588 MCMASTER-CARR SUPPLY CO												
62159162		03/25/2026		0426-1	267966	107.41	107.41	03/27/2026	INV	PD		2 HEAVY DUTY FULL FLOW
CHECK DATE: 04/03/2026												
3780 METROPOLITAN MAYORS CAUCUS												
2025-81		02/15/2026		0426-1	267967	1,298.07	1,298.07	04/03/2026	INV	PD		2025-2026 CACUS DUES
CHECK DATE: 04/03/2026												
5841 GENUINE PARTS CO-NAPA												
824475		03/04/2026		0426-1	267968	46.47	46.47	04/03/2026	INV	PD		SHOP SUPPLIES - DEF

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 04/03/2026												
826570		03/25/2026		0426-1	267968	7.68		7.68	04/03/2026	INV	PD	FUSES FOR UNIT # IC62
CHECK DATE: 04/03/2026												
826788		03/27/2026		0426-1	267968	37.98		37.98	04/03/2026	INV	PD	INVENTORY - WIPER BLAD
CHECK DATE: 04/03/2026												
827067		03/31/2026		0426-1	267968	17.02		17.02	04/03/2026	INV	PD	INVENTORY - FILTERS
CHECK DATE: 04/03/2026												
						109.15						
651 NORTHERN ILLINOIS GAS COMPANY												
86-07-35-9064 7 0326		03/17/2026		0426-1	267969	23.40		23.40	04/03/2026	INV	PD	889 W SAINT CHARLES RD
CHECK DATE: 04/03/2026												
665 O'HARE TRUCK/TOWING SERVICE, INC.												
318758-1		03/30/2026		0426-1	267970	172.80		172.80	04/29/2026	INV	PD	2021 JEEP COMPASS TOW
CHECK DATE: 04/03/2026												
P-318596		03/26/2026		0426-1	267970	172.80		172.80	04/26/2026	INV	PD	2016 SIL CHEVROLET TOW
CHECK DATE: 04/03/2026												
						345.60						
5731 OAKLEY HOME BUILDERS												
20202139 REISSUE		04/01/2026		0426-1	267971	800.00		800.00	04/03/2026	INV	PD	(REISSUE) F.S. OVERPAY
CHECK DATE: 04/03/2026												
20202267 REISSUE		04/01/2026		0426-1	267971	1,000.00		1,000.00	04/03/2026	INV	PD	REISSUE 328 N MONTCLAI
CHECK DATE: 04/03/2026												
HMR 20220219		09/14/2023		0426-1	267971	100.00		100.00	09/21/2023	INV	PD	765 HILL AVE HYDRANT M
CHECK DATE: 04/03/2026												
						1,900.00						
13747 O'REILLY AUTO ENTERPRISES, LLC												
3896-387051		03/19/2026		0426-1	267972	19.98		19.98	03/27/2026	INV	PD	AUTOMOTIVE CLEANER
CHECK DATE: 04/03/2026												
2670 PACE SUBURBAN BUS												
664534		02/13/2026		0426-1	267973	1,617.42		1,617.42	04/03/2026	INV	PD	LOCAL SHARE 12/25
CHECK DATE: 04/03/2026												
664538		02/13/2026		0426-1	267973	3,611.14		3,611.14	04/03/2026	INV	PD	LOCAL SHARE 12/25
CHECK DATE: 04/03/2026												
						5,228.56						
676 PACKEY WEBB FORD, INC.												
178340		03/26/2026		0426-1	267974	17.99		17.99	04/03/2026	INV	PD	TOUCH-UP PAINT - UNIT
CHECK DATE: 04/03/2026												
13371 PENDELTON TURF SUPPLY, INC.												
13252		03/18/2026		0426-1	267975	380.00		380.00	03/27/2026	INV	PD	4 JUGS OF PTS AMINO PH
CHECK DATE: 04/03/2026												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
700 THE PITNEY BOWES BANK INC												
31007780108		03/20/2026		0426-1	267976	419.82		419.82	04/03/2026	INV	PD	PW POSTAGE MACHINE
CHECK DATE: 04/03/2026												
5678 PRIORITY PRODUCTS, INC												
1029833		03/26/2026		0426-1	267977	342.37		342.37	04/03/2026	INV	PD	SHOP SUPPLIES - HOSE C
CHECK DATE: 04/03/2026												
13244 R & R PRODUCTS, INC.												
CD3127826		03/19/2026		0426-1	267978	845.50		845.50	03/27/2026	INV	PD	ROLLER OVERHAUL KIT FW
CHECK DATE: 04/03/2026												
CD3128113		03/19/2026		0426-1	267978	333.80		333.80	03/27/2026	INV	PD	ROLLER OVERHAUL KIT FO
CHECK DATE: 04/03/2026												
						1,179.30						
1254 REINDERS, INC.												
4312054-00		03/26/2026		0426-1	267979	1,169.00		1,169.00	03/27/2026	INV	PD	PALLET OF 46-0-0 FERTI
CHECK DATE: 04/03/2026												
4313228-00		03/26/2026		0426-1	267979	922.50		922.50	03/27/2026	INV	PD	50 BUNKER RAKE REPLACE
CHECK DATE: 04/03/2026												
						2,091.50						
12740 REVELS TURF AND TRACTOR, LLC												
385229		03/25/2026		0426-1	267980	341.56		341.56	03/27/2026	INV	PD	PROXIMITY SWITCH FOR D
CHECK DATE: 04/03/2026												
754 RIGGS BROS. AUTO INTERIORS, INC.												
178874		03/24/2026		0426-1	267981	475.00		475.00	04/03/2026	INV	PD	REPAIR/REBUILD SEAT -
CHECK DATE: 04/03/2026												
13718 RINGCENTRAL, INC.												
CD_001387551		03/24/2026		0426-1	267982	621.04		621.04	04/03/2026	INV	PD	GEVFC PHONE
CHECK DATE: 04/03/2026												
13272 ERIKA RODRIGUEZ												
03062026		03/06/2026		0426-1	267983	100.00		100.00	04/03/2026	INV	PD	BASIC FIELD TRAINING
CHECK DATE: 04/03/2026												
14631 NICK ROUNDS												
03242026		03/24/2026		0426-1	267984	6,740.00		6,740.00	04/03/2026	INV	PD	775 WINGATE-SANITARY S
CHECK DATE: 04/03/2026												
8894 RUSSO HARDWARE, INC												
SPI21468380		03/18/2026		0426-1	267985	4.60		4.60	03/27/2026	INV	PD	MISC NUTS
CHECK DATE: 04/03/2026												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE	DESCRIPTION
11340 SERVICE PRINTING CORPORATION													
37182		03/11/2026		0426-1	267986	9,869.88		9,869.88	04/03/2026	INV	PD	SPRING NEWSLETTER	
CHECK DATE:		04/03/2026											
14630 GEORGE SMITH													
27-3809		03/26/2026		0426-1	267987	17.00		17.00	04/03/2026	INV	PD	VEHICLE STICKER REFUND	
CHECK DATE:		04/03/2026											
12512 SOUTHEAST LINEN ASSOCIATES, INC.													
1418601		03/27/2026		0426-1	267988	514.20		514.20	04/20/2026	INV	PD	LINENS AND RENTALS	
CHECK DATE:		04/03/2026											
10181 SOUTHERN GLAZER'S WINE AND SPIRITS, LLC													
2237842		03/26/2026		0426-1	267989	963.25		963.25	04/01/2026	INV	PD	LIQUOR BEER WINE - RES	
CHECK DATE:		04/03/2026											
14566 SARAH SHILLERSTROM													
1070		03/24/2026		0426-1	267990	3,500.00		3,500.00	04/03/2026	INV	PD	EXECUTIVE TEAM FACILIT	
CHECK DATE:		04/03/2026											
806 STANDARD EQUIPMENT COMPANY													
P09607		03/23/2026		0426-1	267991	420.69		420.69	04/03/2026	INV	PD	VACUUM SENSOR - UNIT #	
CHECK DATE:		04/03/2026											
844 SYSCO FOOD SERV - CHICAGO, INC													
924092903		03/23/2026		0426-1	267992	1,310.94		1,310.94	03/23/2026	INV	PD	FOOD - RESALE, NA BEV.	
CHECK DATE:		04/03/2026											
924102322		03/27/2026		0426-1	267992	1,544.06		1,544.06	03/27/2026	INV	PD	food - resale, na bev.	
CHECK DATE:		04/03/2026											
						2,855.00							
10558 TESTA PRODUCE, INC													
06142400		03/23/2026		0426-1	267993	457.80		457.80	03/23/2026	INV	PD	FOOD - RESALE, NA BEV.	
CHECK DATE:		04/03/2026											
06144487		03/26/2026		0426-1	267993	455.28		455.28	03/26/2026	INV	PD	FOOD - RESALE	
CHECK DATE:		04/03/2026											
06145413		03/27/2026		0426-1	267993	318.65		318.65	03/27/2026	INV	PD	FOOD - RESALE	
CHECK DATE:		04/03/2026											
06145905		03/28/2026		0426-1	267993	319.95		319.95	03/28/2026	INV	PD	FOOD - RESALE, NA BEV.	
CHECK DATE:		04/03/2026											
06145927		03/28/2026		0426-1	267993	4.50		4.50	03/28/2026	INV	PD	NA BEV.	
CHECK DATE:		04/03/2026											
06146033		03/28/2026		0426-1	267993	15.95		15.95	03/28/2026	INV	PD	FOOD - RESALE	
CHECK DATE:		04/03/2026											
06146039		03/28/2026		0426-1	267993	12.45		12.45	03/28/2026	INV	PD	FOOD - RESALE	
CHECK DATE:		04/03/2026											

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10577 CAMPAGNA-TURANO BAKERY, INC						1,584.58						
130042608		03/23/2026		0426-1	267994	114.02	114.02	03/23/2026	INV	PD		FOOD - RESALE
CHECK DATE: 04/03/2026												
130042647		03/24/2026		0426-1	267994	20.72	20.72	03/24/2026	INV	PD		FOOD - RESALE
CHECK DATE: 04/03/2026												
130042783		03/28/2026		0426-1	267994	33.48	33.48	03/28/2026	INV	PD		FOOD - RESALE
CHECK DATE: 04/03/2026												
						168.22						
884 U.S. FOODSERVICE, INC.												
1013838		03/27/2026		0426-1	267995	126.18	126.18	03/27/2026	INV	PD		supplies
CHECK DATE: 04/03/2026												
2954375		03/18/2026		0426-1	267995	175.49	175.49	03/18/2026	INV	PD		DISHWASHER LEASE
CHECK DATE: 04/03/2026												
2954401		03/18/2026		0426-1	267995	393.49	393.49	03/18/2026	INV	PD		DISHWASHER LEASE
CHECK DATE: 04/03/2026												
2975082		03/27/2026		0426-1	267995	-14.49	-14.49	03/27/2026	CRM	PD		DISHWASHER LEASE
CHECK DATE: 04/03/2026												
2975083		03/27/2026		0426-1	267995	-32.49	-32.49	03/27/2026	CRM	PD		DISHWASHER LEASE
CHECK DATE: 04/03/2026												
2975084		03/27/2026		0426-1	267995	-14.85	-14.85	03/27/2026	CRM	PD		DISHWASHER LEASE
CHECK DATE: 04/03/2026												
616987		03/18/2026		0426-1	267995	127.50	127.50	03/18/2026	INV	PD		FOOD - RESALE
CHECK DATE: 04/03/2026												
781464		03/23/2026		0426-1	267995	1,827.90	1,827.90	03/23/2026	INV	PD		FOOD - RESALE, NA BEV.
CHECK DATE: 04/03/2026												
955589		03/26/2026		0426-1	267995	1,251.90	1,251.90	03/26/2026	INV	PD		FOOD - RESALE, DRY GOO
CHECK DATE: 04/03/2026												
						3,840.63						
11956 VETERAN'S TOWING & RECOVERY												
31946		03/21/2026		0426-1	267996	220.00	220.00	04/24/2026	INV	PD		2025 GRAY NISSAN TOW
CHECK DATE: 04/03/2026												
32443		03/27/2026		0426-1	267996	220.00	220.00	04/27/2026	INV	PD		2008 CHEV IMPALA TOW
CHECK DATE: 04/03/2026												
						440.00						
7711 WINDY CITY DISTRIBUTION COMPANY												
100975962		03/26/2026		0426-1	267997	265.85	265.85	04/01/2026	INV	PD		BEER - RESALE
CHECK DATE: 04/03/2026												
481 INVOICES						2,310,808.41						

** END OF REPORT - Generated by Jenneane Timreck **



Minutes
Village of Glen Ellyn
Village Board Workshop Meeting
Tuesday, January 20, 2026
6:00 PM
College of DuPage, Culinary and Hospitality Center
(CHC), Room 2001 (Silverleaf Room)

A. Call to Order – 6:05 P.M.

B. Pledge of Allegiance

C. Roll Call

Upon roll call by Deputy Clerk Cannova, President Burket and Trustees Bhagwakar, Christiansen, Duncan, Kalinich, Simon, and Thompson were “Present.” Also present were Village Manager Franz (arrived at 6:30 PM), Assistant Village Manager Irizarry, Village Attorney Stephanides, Assistant Finance Director Chaparro, Public Works Director Hubsy, Community Development Director Henaghan, Economic Development & Communications Director Hannah, Human Resources Director Vonachen, Village Links General Manager Allen, and Volunteer Company Fire Chief Clark.

D. Audience Participation

There was no off-agenda audience participation.

E. Strategic Planning Visioning Session #2

- 1) This session focuses on discussing organizational purpose, operating environment, and strategic goals. A facilitated process is held to generate a list of challenges and a resulting set of strategic goals.

Cory Poris Plasch of CP2 Consulting facilitated this vision session, beginning with ground rules, continuing with group exercises and closing with a summation.

- 2) Comprehensive Plan Overview (Community Development Director Henaghan)

Community Development Director Henaghan gave an overview of the Comprehensive Plan. She answered all questions from the Board.

F. Reminders

- 1) Village Board January 26, 2026 Special Workshop Meeting at 6 PM
- 2) Village Board January 26, 2026 Meeting at 7 PM

G. Adjourn – 8:49 P.M.

Adjourn to closed executive session for the purpose of discussing the purchase or lease of real property for use by the Village pursuant to 5 ILCS 120/2(c)(5), security procedures and the use of personnel and equipment to respond to an actual,

threatened, or a reasonably potential danger to the safety of employees, the public, or public property pursuant to 5 ILCS 120/2(c)(8) and pending litigation pursuant to 5 ILCS 120/2(c)(11) without returning to open session

Mover: Trustee Simon; Second: Trustee Kalinich. Unanimous vote to adjourn.



Minutes
Village of Glen Ellyn
Regular Village Board Meeting
Monday, February 9, 2026
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

A. Call to Order – 7:01 P.M.

B. Pledge of Allegiance - Boy Scout Troop #46 led the Pledge of Allegiance

C. Roll Call

Upon roll call by Deputy Clerk Cannova, President Burket and Trustees Bhagwakar, Christiansen, Duncan, Kalinich, Simon, and Thompson were “Present.”

Also in attendance were Village Manager Franz, Assistant Village Manager Irizarry, Village Attorney Stephanides, Public Works Director Hubsby, Community Development Director Henaghan, Management Analyst Barrett, Deputy Police Chief Vavra, and Police Commander Monson

D. Presentation

- 1) Visit from Boy Scout Troop #46 (Troop Leader P. Witte)

President Burket welcomed the troop and talked about their visit in relation to earning their “citizenship in the community” badge.

E. Audience Participation

There was no off-agenda audience participation.

F. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Trustee Kalinich asked for item 10 to be pulled off of the Consent Agenda for further discussion.

RESULTS:	APPROVED [6 to 0]
MOVER:	Trustee Bhagwakar [Items 1 – 9, 11] Item 10 pulled
SECONDER:	Trustee Christiansen
AYES:	Bhagwakar, Christiansen, Kalinich, Duncan, Simon, Thompson
NAYS:	

Motion to approve the following items including Payroll and Vouchers totaling \$3,492,698.34. These agenda items have been reviewed by the Executive Team (Trustee Bhagwakar).

- 1) Total Expenditures (Payroll and Vouchers) - \$3,492,698.34
- 2) Approve Village Board January 26, 2026 Special Workshop Meeting Minutes
- 3) Approve Village Board January 26, 2026 Meeting Minutes
- 4) Approve Village Board January 26, 2026 Closed Executive Session Minutes
- 5) Appreciation for the Service of Yavor Goranov, stepping down from the Architectural Appearance Commission after serving since 2022

Anne Gould, resident, expressed her appreciation for Mr. Goranov's expertise and spoke about how his service on the AAC led to better outcomes for the Village.

- 6) Adopt Resolution 26-09, A Resolution Approving a Historic Preservation Incentive Program Agreement with Nathan Lamkey in the Amount of \$10,000 and Authorizing Its Execution (Community Development Director Henaghan)

Trustee Simon commended the Lamkey family for using the Historical Preservation Incentive, adding the Village was grateful for their protection of historical property.

- 7) Adopt Resolution 26-10, A Resolution Approving a Historic Preservation Incentive Program Agreement with Ian and Margaret Dawson in the Amount of \$10,000 and Authorizing Its Execution (Community Development Director Henaghan)

Trustee Simon commended the Dawson family for using the Historical Preservation Incentive, adding that the Village was grateful for their protection of historical property.

- 8) Adopt Resolution No. 26-11, A Resolution to Approve a Purchase Price Agreement with Currie Motors for the Purchase of Two (2) New 2026 Ford Police Interceptor Utility Units for a Not-To-Exceed Amount of \$106,177.00, Waiving the Village's Bid Process Pursuant to Section 1-10-7 of the Glen Ellyn Village Code, and Authorizing its Execution (Public Works Director Hubsky)

Trustee Bhagwakar asked why this item did not require a bid process. Village Manager Franz replied, explaining the process based on the Code.

- 9) Adopt Ordinance No. 7259, An Ordinance Granting Variations from Sections 10-4-8(D) and 10-5-5(B)(4) of the Village's Zoning Code to Allow for the Expansion of a Rear Home Addition and to Enlarge a Covered Front Porch on the Property Located at 466 Sunset Court, Glen Ellyn, Illinois (Community Development Director Henaghan)

- 10) Adopt Ordinance No. 7260-VC, An Ordinance Amending Title 9 (“Traffic”) of the Glen Ellyn Village Code to Create a Temporary Contractor Parking Zone on Lake Road (Police Chief Norton)

RESULTS:	APPROVED [6 to 0]
MOVER:	Trustee Bhagwakar
SECONDER:	Trustee Thompson
AYES:	Bhagwakar, Thompson, Christiansen, Duncan, Kalinich, Simon
NAYS:	

Deputy Police Chief Vavra gave an overview of the process to designate the temporary contractor parking zone for the upcoming renovation of Glenbard West High School. He explained how the proposed ordinance was agreed to by all parties.

Trustee Simon asked if this was the “least-worst option.” Deputy Police Chief Vavra replied.

Trustee Kalinich asked about the effect on parents dropping off students during inclement weather. She also wanted to be sure the public knows that this will not affect the Fourth of July parade. Her last question asked to whom residents should ask questions, the High School or Police Department. Deputy Police Chief Vavra replied.

Trustee Kalinich asked if there would be follow-up communication with residents and what the summer parking situation would be like. Deputy Police Chief Vavra replied.

President Burket asked if parking on curves in the road would be prohibited. Deputy Police Chief Vavra replied.

Village Manager Franz clarified that the ordinance will only be for school days, from 7:00 AM to 3:00 PM. Trustee Christiansen follow-up by asking about the start time as well as accommodation for after-school activities. Deputy Police Chief Vavra replied.

Trustee Thompson asked the location of parking for construction vehicles. Deputy Police Chief Vavra replied.

Trustee Kalinich thanked all people involved for their work on this ordinance.

- 11) Adopt Resolution No. 26-12, A Resolution Approving a Professional Services Agreement with Hampton, Lenzini and Renwick, Inc., for Engineering Consulting Services in an Amount Not to Exceed \$264,000 Annually and Authorizing Its Execution (Community Development Director Henaghan)

Trustee Thompson asked if this was just to get the Village through the year, and would there then be a bid process. He also wanted to know if there was an anticipated number of vendors who would submit bids. Village Manager Franz

replied.

Trustee Thompson then asked Village Manager Franz to discuss the measure of difficulty in hiring for the position of storm water engineer. Village Manager Franz did so. Trustee Thompson followed up by asking if other communities approach this work differently. Village Manager Franz replied.

G. Non-Consent Agenda

- 1) Adopt Ordinance No. 7261-VC, An Ordinance Amending Title 9 (“Traffic”), Chapter 8 (“Bicycles, Low-Speed Electric Bicycles, and Personal Mobility Devices”) of the Glen Ellyn Village Code (Police Chief Norton and Village Attorney Stephanides) (Trustee Duncan)

Management Analyst Barrett gave a side-by-side review of the existing ordinance with the updated ordinance before the Board for adoption.

Trustee Kalinich asked for clarification on e-scooters. Village Attorney Sephanides replied.

Trustee Christiansen asked about the abandonment section. Deputy Police Chief Vavra replied. She follow-up with a question on whether the Village requires bicycle registration.

Trustee Thompson said he was in favor of 14- and 15-year-olds riding Class 1 and 2 e-bikes, and also in favor of the restriction for 16-year-old and above for Class 3 bikes. He was also in favor of helmets and training. He also suggested that perhaps the proposed ordinance is too restrictive and an interim approach might be better. Discussion ensued.

Trustee Bhagwakar wanted clarification on what the Village seeks to address with the ordinance. She added her thoughts on identifying the e-bike by class with a sticker.

Trustee Kalinich stated that she favors the ordinance as presented. She pointed out that the state law allows no Class 1, 2 or 3 bikes on sidewalks. She also talked about the focus on e-bikes. Trustee Bhagwakar replied.

Trustee Duncan stated that he favors the ordinance as presented and gave his reasons for this.

Trustee Simon stated she agreed with Trustees Kalinich and Duncan. She then spoke about how the ordinance will not please everyone but something needs to be done about the issue.

Trustee Bhagwakar stated her view on allowing e-bikes on sidewalks. Trustee Thompson asked Village Attorney Stephanides to explain the current state law in relation to a municipality. Village Attorney Stephanides replied.

Sally Fairbank, resident, spoke about her support for riding e-bikes on the sidewalk for safety sake and gave her reasons for her position.

Caroline Osterlie, resident, encouraged the Board to approve the amended ordinance.

Tim Murphy, resident, spoke about his support for e-bikes and e-bike riders following

the rules of the road. He encouraged the Board to find other ways to address the issue.

Trustee Thompson asked for an amendment to the ordinance presented to allow Class 1 e-bikes on sidewalks for 16 years and over.

Trustee Christiansen did not think the Board should “legislate on the fly” and that it could be looked at in the future, but the ordinance should be passed as presented.

Tim Murphy, resident, added to his earlier thoughts.

****Amendment to allow Class 1 e-bikes for 16 & over on sidewalk**

RESULTS: NOT APPROVED [2 to 4]
MOVER: Trustee Thompson
SECONDER: Trustee Bhagwakar
AYES: Bhagwakar, Thompson
NAYS: Christiansen, Duncan, Kalinich, Simon

RESULTS: APPROVED [4 to 2] as presented
MOVER: Trustee Duncan
SECONDER: Trustee Christiansen
AYES: Duncan, Christiansen, Kalinich, Simon
NAYS: Bhagwakar, Thompson

Trustee Christiansen added that some of the streets are narrow and perhaps bike lanes could be added.

H. Other Business

Trustee Simon wanted to let the public know that the Community Relations Committee met with 20 members of the Intellectual and Developmental Disabilities (IDD) community. The purpose of this Committee is to give this community more of a voice in the Village. The goal is to put together action steps and measures to consider the needs of the IDD community.

I. Reminders

- 1) Village Board Workshop Meeting, Tuesday, February 17, 2026 at 6 pm at COD
CHC, Room 2001
- 2) Village Board Meeting, Monday, February 23, 2026 at 7 pm

J. Adjourn – 8:15 P.M.

Adjourn to closed executive session for the purpose of discussing pending litigation filed against the Village and brought in the name of the Village pursuant to 5 ILCS 120/2(c)(11) and the compensation and performance of specific employees of the Village pursuant to 5 ILCS 120/2(c)(1) without returning to open session

Trustee Simon moved and Trustee Duncan seconded to adjourn to Closed Executive Session. Unanimous vote of approval.



Minutes
Village of Glen Ellyn
Village Board Workshop Meeting
Tuesday, February 17, 2026
6:00 PM
College of DuPage, Culinary and Hospitality Center
Room 2001, Silverleaf Room

A. Call to Order – 6:08 P.M.

B. Pledge of Allegiance

C. Roll Call

Upon roll call, President Burket and Trustees Bhagwakar, Christiansen, Duncan, Kalinich, and Thompson answered “Present.” Trustee Simon was absent.

Also in attendance: Village Manager Franz, Assistant Village Manager Irizarry, Village Attorney Stephanides, Management Analyst Barrett, Finance Director Brankin, Community Development Director Henaghan, Human Resources Director Vonachen, IT Director Chiappetta, Economic Development and Communications Director Hannah, Public Works Director Hubsy, Village Engineer Daubert, Deputy Chief Vavra, Fire Chief Clark, Village Links General Manager Allen

D. Audience Participation

Julie Evans, resident, endorsed supportive housing in the Village. She also spoke about the Olympic medal won by Ethan Cepuran.

E. Strategic Planning Visioning Session #3

1) Strategic Planning Session #3

Consultant Cory Poris Plasch of CP2 Consulting Inc. facilitated this third vision session, reviewing the ground rules and then continued with the group exercises and a summation of the session.

F. Reminders

- 1) Village Board Special Workshop Meeting, Monday, February 23, 2026 at 6 pm
- 2) Village Board Meeting, Monday, February 23, 2026 at 7 pm

G. Adjourn – 8:49 P.M.

Mover: Trustee Kalinich; Second: Trustee Christiansen. Unanimous vote to adjourn.



Minutes
Village of Glen Ellyn
Special Village Board Workshop Meeting
Monday, February 23, 2026
6:00 PM
Galligan Board Room

A. Call to Order – 6:06 P.M.

B. Pledge of Allegiance

C. Roll Call

Upon roll call by Deputy Clerk Cannova, President Burket and Trustees Christiansen, Duncan, Kalinich, and Thompson answered “Present.” Trustees Bhagwakar and Simon were absent.

Also in attendance: Village Manager Franz, Assistant Village Manager Irizarry, Village Attorney Stephanides, Finance Director Brankin, Public Works Director Hubsy, Community Development Director Henaghan, Economic Development & Communications Director Hannah, Professional Engineer Daubert, Deputy Police Chief Vavra, and Fire Chief Clark.

D. Audience Participation

Jennifer Shannon, owner of Shannon’s Irish Pub, spoke about her private property behind her building and how it is being perceived to be public property. She spoke of issues with a neighboring business infringing on her private property. She asked the Board for assistance.

Village Manager Franz told Ms. Shannon that staff would follow up with her later in the week about possible solutions.

E. Intergovernmental Agreement (IGA) - Village of Glen Ellyn and City of Wheaton Jurisdictional Boundaries

- 1) Discussion of the Intergovernmental Agreement on Jurisdictional Boundaries with the City of Wheaton

Community Development Director Henaghan gave a summary of the memo included in the meeting’s agenda packet.

Trustee Thompson asked for clarification of two parcels, which municipality would ~~own~~ have jurisdiction over each, and guidelines for development. Community Development Director Henaghan replied.

President Burket clarified the boundary issue.

Trustee Christiansen asked for clarification of the flood plain boundaries. Community Development Director Henaghan suggested that the developer speak to this during their presentation.

Trustee Thompson asked for clarification of the red and blue lines in the site map. Community Development Director Henaghan replied.

Warren James, Managing Partner of Reva Development Partners LLC, introduced his business partner at Reva, Managing Partner Matthew Nicks, their engineer, William Loftus of Spaceco, a civil engineering and surveying company, and a representative of the property owner, Wheaton College.

Mr. James presented Reva's proposed development plan for the property. He noted that the biggest issue with this project is development on the flood plain. Solving the flood issues on Anthony Street is part of their plan.

Mr. Loftus spoke about the engineering aspects of the project, specifically water storage and mitigation. At this time, Trustee Thompson's question about the red line and the blue line was addressed.

Trustee Thompson asked who would own the retention pond. Mr. James replied.

President Burkett asked for clarification on the culvert. Mr. James replied.

Trustee Kalinich asked if Mr. James had ever worked with two municipalities for one development project. Mr. James replied. Trustee Kalinich asked what he saw as the challenges in this situation. Mr. James replied.

Trustee Christiansen acknowledged that the plan was a thoughtful and elegant solution to the issues with this property.

Trustee Thompson stated he was glad that the residents on Anthony Street will finally receive relief from the storm water issue. He wanted to know how the connection will be accomplished. Professional Engineer Daubert replied. Trustee Thompson asked for further clarification of responsibility for the connection. Professional Engineer Daubert replied. Discussion ensued.

Trustee Kalinich asked if there would be a barrier around the retaining pond. Mr. James replied, adding that safety issues would be addressed while preserving the open vista.

President Burket asked Mr. Loftus if this was similar to any other project he had worked on. Mr. Loftus replied.

Trustee Duncan asked what the project's next steps would be and the reasonable timeline involved. Mr. James replied. Village Manager Franz added information about the status of the City of Wheaton in the project.

Rick Scheck, resident, commented on the proposed development. He thanked the Board for their steps to make this happen. He then expressed concern regarding density of the proposed development.

Trustee Thompson asked if planned use restrictions could be included in the IGA. Village Attorney Stephanides replied. Discussion continued on this point.

Trustee Thompson asked Mr. James to keep affordable, work force, and special needs housing in mind as part of the plan for this project.

F. Adjourn – 7:00 P.M.

Mover: Trustee Kalinich; Second: Trustee Christiansen. Unanimous vote to adjourn.



Minutes
Village of Glen Ellyn
Regular Village Board Meeting
Monday, February 23, 2026
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

A. Call to Order – 7:10 P.M.

B. Pledge of Allegiance

C. Roll Call

Upon roll call by Deputy Clerk Cannova, President Burket and Trustees Bhagwakar, Christiansen, Duncan, Kalinich, and Thompson answered “Present.” Trustee Simon was absent.

Also in attendance: Village Manager Franz, Assistant Village Manager Irizarry, Village Attorney Stephanides, Finance Director Brankin, Public Works Director Hubsy, Community Development Director Henaghan, Economic Development & Communications Director Hannah, Professional Engineer Daubert, Deputy Police Chief Vavra, and Fire Chief Clark.

D. Presentation

E. Audience Participation

Reverend George Smith, Pastor of St. Mark’s Episocolal Church and resident, thanked the Board for their service and then spoke about Resolution 19-04, passed on February 25, 2019, against racism and bigotry. He read part of that Resolution to remind everyone about it.

Lynn Bruno, Co-President of of the League of Women Voters and resident, spoke about the League’s position on immigration. She urged the Board to take formal action in support of this.

F. Employee Recognition

- 1) Compliment from Resident for Public Works Crew Leader II S. Hughes for Commitment and Service on Stormwater Issue

Assistant Village Manager Irizarry acknowledged the compliment.

- 2) Compliment from Glen Ellyn Library Executive Director for Communications Coordinator G. Paplauskas on Leadership regarding the Community Relations Commission

Assistant Village Manager Irizarry acknowledged the compliment.

- 3) Congratulations to M. Campbell, Director of Golf at Village Links, for 2025 Merchandiser of the Year for a Public Golf Course Award from Illinois PGA

Assistant Village Manager Irizarry acknowledged the compliment.

G. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

RESULTS:	APPROVED [5 to 0]
MOVER:	Trustee Bhagwakar [Items 1 – 12]
SECONDER:	Trustee Kalinich
AYES:	Bhagwakar, Kalinich, Christiansen, Duncan, Thompson
NAYS:	

Motion to approve the following items including Payroll and Vouchers totaling \$1,516,141.54. These agenda items have been reviewed by the Executive Team (Trustee Bhagwakar).

- 1) Total Expenditures (Payroll and Vouchers) - \$1,516,141.54
- 2) Appreciation for the Service of Alisha Badie, stepping down as Student Member of the Community Relations Commission, having served since 2023
- 3) Consent to President Burket's Appointment of Renie Atchison as a Member of the Community Relations Commission with a Term Ending July 31, 2029
- 4) Adopt Resolution No. 26-13, A Resolution Approving a Purchase Price Agreement with Meridian Rapid Defense Group LLC for the Purchase of Eight (8) Archer Mobile Barriers, One (1) Rapid Gate Kit and Related Equipment in an Amount Not to Exceed \$118,930.27 Expensed to the Corporate Reserve Fund, Authorizing the Agreement's Execution and Waiving the Village's Bid Process for the Purchase Pursuant to Sections 1-10-2(E) and 1-10-7 of the Village Code (Public Works Director Hubsky)
- 5) Adopt Resolution No. 26-14, A Resolution Approving an Independent Contractor Agreement with Miller Pipeline, LLC for the Village's 2026 Lead Service Line Replacement Program in an Amount Not to Exceed \$519,380.00 and Authorizing its Execution (Public Works Director Hubsky)

Trustee Kalinich asked for more information about the locations scheduled for the above replacement. Public Works Director Hubsky replied.

Trustee Bhagwakar wanted confirmation that this replacement was a mandate. Public Works Director Hubsky replied affirmatively.

- 6) Adopt Ordinance No. 7262, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending December 31, 2026 to Provide Funds for Prior Year Projects, Encumbrances, and Capital Improvements (Finance Director Brankin)

President Burket asked for confirmation that this item concerned moving funds from 2025 to 2026. Finance Director Brankin replied.

- 7) Adopt Ordinance No. 7263, An Ordinance Annexing Certain Territory Located at 1S558 Sunnybrook Road to the Village of Glen Ellyn, Illinois (Community Development Director Henaghan)
- 8) Adopt Resolution No. 26-15, A Resolution Approving a Purchase Price Agreement with Sutton Ford, Inc. for the Purchase of One (1) 2026 Ford F-250 and Five (5) Ford F-350 Pick-Ups in a Not-To-Exceed Amount of \$349,204.00 Waiving the Village's Bid Process Pursuant to Section 1-10-7 of the Glen Ellyn Village Code and Authorizing its Execution (Public Works Director Hubsy)

Trustee Bhagwakar asked for an explanation for the bid process not being followed. Public Works Director Hubsy replied.

Trustee Thompson was concerned about purchasing all five vehicles at once. Public Works Director Hubsy addressed this. Discussion continued.

- 9) Adopt Resolution No. 26-16, A Resolution Approving an Independent Contractor Agreement with Schroeder Asphalt Services, Inc., for Construction of the 2026 Asphalt Roadway Patching Program in an Amount Not-to-Exceed \$229,800 to be Expensed to the Capital Projects Fund and Authorizing the Agreement's Execution (Public Works Director Hubsy)
- 10) Adopt Resolution No. 26-17, A Resolution Approving an Independent Contractor Agreement with Globe Construction Co., Inc. for Construction of the 2026 Sidewalk and Concrete Street Repair Program in an Amount Not-to-Exceed \$399,290 to be Expensed to the Capital Projects Fund and Authorizing the Agreement's Execution (Public Works Director Hubsy)

President Burket asked if this was an annual expense. Public Works Director Hubsy replied.

Trustee Thompson asked whether work on Main Street is part of this. Public Works Director Hubsy replied. Professional Engineer Daubert added his thoughts on the condition of the roadways and anticipated saw repairs. Discussion continued.

- 11) Adopt Resolution No. 26-18, A Resolution Approving an Independent Contractor Agreement with Denler and Sons, Inc. for Construction of the 2026 Asphalt Street Crack Sealing Program in an Amount Not-to-Exceed \$46,230 to be Expensed to the Capital Projects Fund and Authorizing the Agreement's Execution (Public Works Director Hubsy)
- 12) Adopt Resolution No. 26-19, A Resolution Approving an Independent Contractor Agreement with Safe Step LLC for Construction of the 2026 Sidewalk Sawing Repair Program in an Amount Not-to-Exceed \$60,000 to be Expensed to the Capital Projects Fund, Waiving the Village's Bid Process for the Agreement Pursuant to Sections 1-10-2(B) and 1-10-2(E) of the Village Code, and Authorizing the Agreement's Execution (Public Works Director Hubsy)

H. Non-Consent Agenda

- 1) Adopt Resolution No. 26-20, a Resolution Approving a Contract with A. Lamp Concrete Contractors, Inc. for Construction of the 2026 Utility and Roadway Improvements Project in the amount of \$7,798,962.58 to be Expensed to the Capital Projects and Water and Sanitary Sewer Funds and authorizing the Contract's Execution (Public Works Director Hubsby) (Trustee Simon)

Professional Engineer Daubert gave an overview of this project including objectives, scope of work, recommended funding, budget status, and a recommendation to award the contracts to A. Lamp Concrete Contractors and Edwin Hancock Engineering Company respectively.

Trustee Kalinich asked if the Village had done work with A. Lamp previously and whether the working relationship had been effective. Professional Engineer Daubert replied.

President Burket asked if the Village had used Hancock as well. Professional Engineer Daubert replied.

Trustee Thompson asked if this project would be starting soon. Professional Engineer Daubert replied.

Trustee Bhagwakar asked if a letter would be going out to residents to be impacted by the work. Professional Engineer Daubert replied.

Trustee Kalinich asked about on-street parking that may be added to the project near First Presbyterian Church. Professional Engineer Daubert replied. She then wanted to know when the decision about adding the parking will be made. Professional Engineer Daubert replied.

RESULTS:	APPROVED [5 to 0]
MOVER:	Trustee Duncan
SECONDER:	Trustee Thompson
AYES:	Duncan, Thompson, Bhagwakar, Christiansen, Kalinich
NAYS:	

- 2) Adopt Resolution No. 26-21, A Resolution Approving a Professional Services Agreement with Edwin Hancock Engineering Co. for Construction Engineering Services for the 2026 Utility and Roadway Improvements Project in the Total Not-To-Exceed Amount of \$460,260.00 to be Expensed to the Capital Projects and Water and Sanitary Sewer Funds and Authorizing the Agreement's Execution (Public Works Director Hubsby) (Trustee Simon)

RESULTS:	APPROVED [5 to 0]
MOVER:	Trustee Duncan
SECONDER:	Trustee Thompson
AYES:	Duncan, Thompson, Bhagwakar, Christiansen, Kalinich
NAYS:	

I. Other Business

Village Manager Franz thanked Public Works Director Hubsby, Professional Engineer Daubert, and their teams for the work put in on all the items on tonight's agenda.

Trustee Christiansen thanked Public Works for fixing the railing in front of APEX so quickly.

J. Reminders

- 1) Village Board Meeting, Monday, March 9, 2026 at 7 pm
- 2) Village Board Workshop, Monday, March 16, 2026 at 7 pm
- 3) Village Board Meeting, Monday, March 23, 2026 at 7 pm

K. Adjourn – 7:53 P.M.

Adjourn to closed executive session for the purpose of discussing minutes of meetings lawfully closed for the purpose of the semi-annual review of the minutes pursuant to 5 ILCS 120/2(c)(21) and pending litigation pursuant to 5 ILCS 120/2(c)(11), not to return to open session

Trustee Christiansen moved and Trustee Kalinich seconded to adjourn and go into Closed Executive Session. Unanimous vote of approval.



Minutes
Village of Glen Ellyn
Regular Village Board Meeting
Monday, March 9, 2026
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

A. Call to Order – 7:01 P.M.

B. Pledge of Allegiance

C. Roll Call

Upon roll call by Clerk Cosby, President Burket and Trustees Bhagwakar, Christiansen, Duncan, Kalinich, Simon, and Thompson answered “Present.”

Also in attendance: Village Manager Franz, Assistant Village Manager Irizarry, Village Attorney Stephanides, Assistant Finance Director Chaparro, Public Works Director Hubsby, Community Development Director Henaghan, Professional Engineer Daubert, Police Chief Norton, and Fire Chief Clark.

D. Presentation

E. Audience Participation

D’wayne Ratliff with Globe Life Liberty National Division spoke to the Board about their company’s Worksite Advantage Program.

F. Acknowledgements

- 1) Expression of Thanks to Volunteer Fire Company and EMT personnel for Assistance to Resident

Fire Chief Clark spoke about a medical emergency during which the Volunteer Fire Company assisted EMS to enter the home. The resident’s neighbor expressed thanks to the Fire Company in gaining access while maintaining respect for the home and its owner.

G. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

RESULTS:	APPROVED [6 to 0]
MOVER:	Trustee Duncan [Items 1 – 8]
SECONDER:	Trustee Christiansen
AYES:	Duncan, Christiansen, Bhagwakar, Kalinich, Simon, Thompson
NAYS:	

Motion to approve the following items including Payroll and Vouchers totaling \$3,608,548.00. These agenda items have been reviewed by the Executive Team (Trustee Duncan).

- 1) Total Expenditures (Payroll and Vouchers) - \$3,608,548.00
- 2) Adopt Resolution No. 26-22, A Resolution Approving an Independent Contractor Agreement with GA Paving, LLC for Construction of the 2026 Utility Pavement Restoration Program in an Amount Not-to-Exceed \$57,140 to be Expensed to the Water and Sanitary Sewer Funds and Authorizing the Agreement's Execution (Public Works Director Hubsky)
- 3) Adopt Resolution No. 26-23, A Resolution Approving an Independent Contractor Agreement with Corrective Asphalt Materials, LLC for Construction of the 2026 Asphalt Surface Rejuvenation Program in an Amount Not-to-Exceed \$49,773.53 to be Expensed to the Capital Projects Fund, Waiving the Village's Bidding Requirements for the Agreement Pursuant to Section 1-10-2(E) of the Village Code, and Authorizing the Agreement's Execution (Public Works Director Hubsky)
- 4) Adopt Resolution No. 26-24, A Resolution Approving and Adopting the Village of Glen Ellyn 2026 Official Zoning Map (Community Development Director Henaghan)
- 5) Adopt Resolution 26-25, A Resolution Approving Closed Executive Session Minutes and Authorizing the Release of Certain Closed Executive Session Minutes (Village Attorney Stephanides)
- 6) Adopt Resolution No. 26-26, A Resolution Approving a Revised Lease Agreement Between the Forest Preserve District of DuPage County and the Village of Glen Ellyn Providing for the Lease of Maintenance Building Property at Churchill Woods and Certain Property Commonly Known as the McKee House Property and Authorizing its Execution (Village Manager Franz)

Bruce Blake, resident, voiced his support of this item and spoke about its importance.

Trustee Christiansen gave commendation to Trustee Thompson and Assistant Village Manager Irizarry for their work to preserve McKee House.

- 7) Adopt Resolution No. 26-27, A Resolution Approving an Intergovernmental Lease Agreement Between the Village of Glen Ellyn and the Glen Ellyn Park District Regarding the Civic Center Wiedner Auditorium and Authorizing its Execution (Village Manager Franz)

Trustee Thompson asked about clarification on the open hours of the building and who physically opens and closes the building. Village Manager Franz replied.

- 8) Adopt Resolution 26-28, A Resolution Approving and Adopting the Village of Glen Ellyn's Meeting Room Policy (Village Manager Franz)

Trustee Thompson asked whether this was an update of existing practice. Village Attorney Stephanides replied. Trustee Thompson asked whether this policy excludes the Civic Betterment Party or the League of Women Voters and other like groups from using any of the meeting rooms. Village Attorney Stephanides replied it does not.

H. Non-Consent Agenda

RESULTS:	APPROVED [6 to 0]
MOVER:	Trustee Simon
SECONDER:	Trustee Thompson
AYES:	Simon, Thompson, Bhagwakar, Christiansen, Duncan, Kalinich
NAYS:	

- 1) Adopt Resolution No. 26-29, A Resolution Approving a Professional Services Agreement with Kenig, Lindgren, O'Hara, Aboona, Inc. for Traffic Engineering Services in an Amount Not-to-Exceed \$52,700 to be Expensed to the Capital Projects Fund and Authorizing the Agreement's Execution (Professional Engineer Daubert) (Trustee Simon)

Professional Engineer Daubert presented the speed limit study proposed, including scope, estimated cost, and schedule. Javier Millan from KLOA was present to answer questions.

Trustee Kalinich asked about speed limit regulations that have changed and the level of government which issued the regulations. Professional Engineer Daubert replied.

Trustee Kalinich asked if there will be any weekend days of collection or only weekdays. Professional Engineer Daubert replied that the plan would be based on weekdays but could be changed.

Trustee Thompson wondered about the location map and was hoping for more gathering locations around parks. Professional Engineer Daubert replied.

Trustee Thompson asked if the study data will tell which streets should be 25 mph and which should remain 30 mph. Professional Engineer Daubert replied, with follow-up questions from Trustee Thompson.

Trustee Christiansen asked if the data collected would account for traffic accidents as well as vehicle speed. Professional Engineer Daubert replied. She followed up with a question about speeding ticket data being included. Professional Engineer Daubert replied. Chief Norton added information about ticketing data that is available for insight into moving violations.

Trustee Christiansen asked what, if any, liability would be the for the Village if the study does not reflect the actions taken. Village Attorney Stephanides replied.

Trustee Christiansen expressed her concern about this issue already being over budget. Trustee Simon replied that this was a request by the Board, and that staff is doing their best to accommodate the request.

Trustee Bhagwakar wanted to know if areas around the schools will be a concentration of the study. Professional Engineer Daubert replied. She followed up with another question about school-centric data to be gathered. Professional Engineer Daubert replied and mentioned that the Village is seeking a grant to study this further.

Trustee Bhagwakar asked about bike lanes being included. Professional Engineer Daubert replied.

President Burket where the speed limit signs would be placed if the speed limit were changed. Professional Engineer Daubert replied. Discussion continued.

President Burket asked how the speed study will measure the rate of each vehicle. Professional Engineer Daubert replied.

Trustee Christiansen asked if the intersections being studied were feeder routes to roads for e-bikes. Professional Engineer Daubert replied.

Linda Richman, resident, spoke about the research she presented at a workshop and thanked the Board for considering and studying the lowering of the speed limit.

I. Other Business

Trustee Duncan was interested in the Police Department's enforcement plans for the new e-bike ordinance. Police Chief Norton replied.

Trustee Simon reminded everyone to vote in the primary election and that early voting is available in the Civic Center. Village Manager Franz clarified early voting days.

J. Reminders

- 1) Village Board Workshop canceled for March 16, 2026
- 2) Village Board Meeting, Monday, March 23, 2026 at 7 pm

K. Adjourn – 7:53P.M.

Adjourn to closed executive session for the purpose of discussing the compensation and performance of specific employees of the Village pursuant to 5 ILCS 120/2(c)(1) and pending litigation brought on behalf of the Village and against the Village pursuant to 5 ILCS 120/2(c)(11), not to return to open session

Trustee Simon moved and Trustee Kalinich seconded to adjourn and go into Closed Executive Session. Unanimous vote of approval.



Minutes
Village of Glen Ellyn
Regular Village Board Meeting
Monday, March 23, 2026
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

A. Call to Order – 7:03 P.M.

B. Pledge of Allegiance

C. Roll Call

Upon roll call by Clerk Cosby, President Burket and Trustees Bhagwakar, Christiansen, Duncan, Kalinich, Simon, and Thompson answered “Present.”

Also in attendance: Village Manager Franz, Assistant Village Manager Irizarry, Village Attorney Stephanides, Public Works Director Hubsy, Community Development Director Henaghan, Economic Development & Communications Director Hannah, Professional Engineer Daubert, and Deputy Police Chief Vavra.

D. Presentation

- 1) National Wildlife Federation Mayors' Monarch Champion Proclamation - Calendar Year 2026 (Clerk Cosby)

Christy Pruitt, Chair of the Environmental Committee, read the Proclamation.

Trustee Christiansen noted that these efforts really do work to increase the monarch population.

- 2) Proclamation in Honor of Two-Time Olympian Athlete Ethan Cepuran (Clerk Cosby)

President Burket praised Mr. Cepuran and his efforts. Economic Development and Communications Director Hannah showed a video of highlights from Mr. Cepuran's performance at the Olympics. Clerk Cosby then read the proclamation.

Mr. Cepuran gave comments of appreciation for the recognition by the Village. The Board and audience members asked him questions about his experience.

E. Audience Participation

Jacquine Casazza and Charlie Johnson, with Go Green Glen Ellyn, asked the Village to participate in “Skip the Plastic” Day to raise awareness. Ms. Casazza spoke about how easy it is to participate in this observance. Master Johnson then spoke to the Board about why this issue is so important to him and how it affects all of us.

Trustee Christiansen wanted to point out Charlie Johnson mentioning the amount of plastic in Lake Michigan and that every day can be skip the plastic day.

F. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

RESULTS:	APPROVED [6 to 0]
MOVER:	Trustee Duncan [Items 1 – 3; 5 - 6]
SECONDER:	Trustee Kalinich
AYES:	Duncan, Kalinich, Bhagwakar, Christiansen, Simon, Thompson
NAYS:	

Motion to approve the following items including Payroll and Vouchers totaling \$1,322,108.56. These agenda items have been reviewed by the Executive Team (Trustee Duncan).

- 1) Total Expenditures (Payroll and Vouchers) - \$1,322,108.56
- 2) Approve Village Board January 20, 2026 Closed Executive Session Minutes
- 3) Approve a Fire Prevention Award in the Amount of \$10,000 to Vintage Charm, Inc. located at 495 N. Main Street to be Expensed to the Central Business District TIF Fund (Economic Development & Communications Director Hannah)

A member of the business owner’s family expressed thanks to the Board for the award to go toward the fire alarm system expense.

- 4) Approve Resolution No 26-30, A Resolution Approving an Employment Contract between the Village of Glen Ellyn and the Village Manager and Authorizing Its Execution (President Burket)

RESULTS:	APPROVED [7 to 0]
MOVER:	Trustee Duncan
SECONDER:	Trustee Thompson
AYES:	Duncan, Thompson, Bhagwakar, Christiansen, Kalinich, Simon President Burket
NAYS:	

Village Attorney Stephanides gave an overview of the agreement related to this resolution.

- 5) Adopt Resolution No. 26-31, A Resolution Approving an Independent Contractor Agreement with Eco-Clean Maintenance Inc. for Civic Center Parking Garage Custodial Services for One Year with Two Option Years an Amount not to Exceed \$125,709.09 for the First Year to be Expensed to the Parking Fund and Authorizing its Execution (Public Works Director Hubsky)

- 6) Adopt Ordinance No. 7264, An Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters (Economic Development & Communications Director Hannah)

G. Non-Consent Agenda

- 1) Adopt Resolution 26-32, A Resolution Approving Amendment Number 4 to the Phase II Engineering and Architectural Design Services Agreement with CDM Smith of Chicago, Illinois for the Glen Ellyn Metra Station and Multimodal Access Improvements Project in an Amount Not-to-Exceed \$312,459 to be Expensed to the Capital Projects Fund and Authorizing the Amendment's Execution (Engineer Daubert) (Trustee Simon)

RESULTS:	APPROVED [6 to 0]
MOVER:	Trustee Simon
SECONDER:	Trustee Christiansen
AYES:	Simon, Christiansen, Bhagwakar, Duncan, Kalinich, Thompson
NAYS:	

Professional Engineer Daubert gave a presentation reviewing the project and its updates.

Trustee Kalinich pointed out that this will not be the first time the Plan and Architectural Appearance Commissions have seen the plans.

Trustee Kalinich asked if the Village secures the Surface Transportation Fund grants, could it ask for additional Congestion, Mitigation and Air Quality Improvement Program grant funding. Professional Engineer Daubert replied.

Trustee Kalinich asked if any of the grant money has been spent from the design phase. Professional Engineer Daubert replied.

Trustee Christiansen thanked Professional Engineer Daubert for his work on this project and asked about paying for the rest of the streetscape in relation to the grants. Professional Engineer Daubert replied. Trustee Bhagwakar asked a follow-up question about the grants. Professional Engineer Daubert replied.

Trustee Simon, as the liaison to the Capital Improvements Commission, pointed out the complexity of this project and that the results are very close to the finish line. She thanked Professional Engineer Daubert, CDM Smith, and everyone involved in moving the project along to this phase.

Charlie Johnson, resident, asked when the project will be completed if everything goes as planned. Professional Engineer Daubert replied.

- 2) Adopt Ordinance No. 7265, An Ordinance Granting a Second Amendment to the Special Use Permit for the Glenwood Station Planned Unit Development Located at 464 Glenwood Avenue, Glen Ellyn, Illinois (Community Development Director Henaghan) (Trustee Thompson)

RESULTS:	APPROVED [6 to 0]
MOVER:	Trustee Thompson
SECONDER:	Trustee Kalinich
AYES:	Thompson, Kalinich, Bhagwakar, Christiansen, Duncan, Simon
NAYS:	

Community Development Director Henaghan gave a presentation regarding the proposal for the property. She noted the Plan Commission approved this in a 4-2 vote.

Trustee Kalinich thought it would be a nice addition to the property.

Drew Mitchell, of Holladay Properties, the developer and petitioner, spoke about the ordinance and the benefits it would bring to the Glenwood Station community as well as the Village.

H. Consideration of an Annexation Agreement for the Property located at 22W584 Ahlstrand Road (Community Development Director Henaghan) (Trustee Thompson)

- 1) Motion to Open the Public Hearing Regarding a Proposed Annexation Agreement for 22W584 Ahlstrand Road, Glen Ellyn, Illinois (Trustee Thompson)

RESULTS:	APPROVED [6 to 0]
MOVER:	Trustee Thompson
SECONDER:	Trustee Christiansen
AYES:	Thompson, Christiansen, Bhagwakar, Duncan, Kalinich, Simon
NAYS:	

Village Attorney Stephanides reviewed the public hearing notice being posted.

Community Development Director Henaghan presented the petitioner's request. She included staff recommendations. The Plan Commission voted 3-3 on this proposal.

Trustee Kalinich asked which areas on the map were incorporated and unincorporated. Community Development Director Henaghan replied.

Trustees Thompson and Bhagwakar asked about the sidewalk regulations. Community Development Director Henaghan replied. Discussion ensued and included the lighting requirements as well.

Trustee Thompson asked if this kind of request could happen again in the future, and perhaps there was a need to make a special rule to be applied to the area's development.

President Burket asked about the difference between incorporated and unincorporated Ahlstrand Road regarding the sidewalks. Discussion continued on this point.

Trustee Thompson asked if the Village would be responsible for the area, i.e. snow removal. Community Development Director Henaghan replied.

Trustee Thompson asked if the Police Department was in favor of better lighting in this neighborhood. Deputy Police Chief Vavra replied.

Trustee Duncan asked how many traffic complaints the Village has received in this area. Community Development Director Henaghan replied.

Andy Draus, the petitioner's attorney, spoke about the proposed project and the annexation. He said it would allow two homes to be built on the lot. He gave more project details and the benefits to the Village.

Trustee Bhagwakar wanted to know who would pay the cost for a lighting generator, if needed. Community Development Director Henaghan replied with additional information given by Public Works Director Hubsy. Discussion ensued regarding streetlights in general.

Trustee Thompson asked Mr. Draus about how the action of subdividing this lot could change the character of the neighborhood. Mr. Draus replied. Trustee Thompson and Mr. Draus had a discussion on this point.

Trustee Christiansen asked why the lots near this property do not have sidewalks. Community Development Director Henaghan replied. Discussion continued on this point.

James and Francine Long, residents and representatives of the Homeowners Association, spoke about their concerns with the variance being proposed, and the reasons they do not want sidewalks or streetlights.

Trustee Kalinich asked how the residents feel about the lot being subdivided. Mr. and Mrs. Long replied.

Trustee Thompson asked about ADA concerns. Mrs. Long replied.

Gary Gunderson, former resident of the subdivision, spoke about the trees that would need to be removed to accommodate the proposed sidewalk.

Christian Smith, project engineer representing the applicant, gave his thoughts on the proposed project and the sidewalk issue in relation to water mitigation. He also addressed the streetlight requirement. Trustee Thompson gave his thoughts on Mr. Smith's comments.

Trustee Kalinich asked if it was known how many trees would need to be removed for the sidewalk. Community Development Director Henaghan replied. Trustee Kalinich followed up with a question about the impact of connecting to Village water and sewer. Community Development Director Henaghan replied. Discussion ensued.

Trustee Simon thought that the Village should listen to the subdivision's residents.

Trustee Christiansen wondered about the benefit of the annexation to the Village. The costs involved in annexing and subdividing were reviewed by Village Manager Franz. Discussion continued on this point.

Village Attorney Stephanides explained why the ordinances were being presented in the order of the agenda.

Trustee Bhagwakar asked about the benefits of annexing to the Village. Village Manager Franz replied.

- 2) Motion to Close the Public Hearing Regarding a Proposed Annexation Agreement for 22W584 Ahlstrand Road, Glen Ellyn, Illinois (Trustee Thompson)

RESULTS:	APPROVED [6 to 0]
MOVER:	Trustee Thompson
SECONDER:	Trustee Kalinich
AYES:	Thompson, Kalinich, Bhagwakar, Christiansen, Duncan, Simon
NAYS:	

- 3) Adopt Ordinance No. 7266, An Ordinance Granting Approval of a Minor Plat of Subdivision with Subdivision Variations for the Property Located at 22W584 Ahlstrand Road, Glen Ellyn, Illinois (Community Development Director Henaghan) (Trustee Thompson)

RESULTS:	APPROVED [x to x] NO VOTE TAKEN – ITEM 4 NOT APPROVED
MOVER:	Trustee
SECONDER:	Trustee
AYES:	
NAYS:	

Trustee Duncan stated he saw no benefit to the Village in granting the annexation, but he was in favor of the variances. Trustee Simon agreed with Trustee Duncan.

Trustee Thompson stated he would vote for no streetlight that could be installed later but would like to see the sidewalk on the north side of Ahlstrand. He was in favor of annexation.

Trustee Christiansen was in favor of the sidewalk on the north side for safety issues and did not see the benefit of annexation to the Village. Trustee Bhagwakar and Kalinich agreed with Trustee Christiansen.

President Burket was in favor of the annexation but not the sidewalk requirement. He added that safety was not currently as issue in the subdivision.

- 4) Adopt Ordinance No. 7267, An Ordinance Approving an Annexation and Development Agreement for the Property Located at 22W584 Ahlstrand Road,

RESULTS:	NOT APPROVED [3 to 4]
MOVER:	Trustee Thompson
SECONDER:	Trustee Kalinich
AYES:	Thompson, Bhagwakar, President Burket
NAYS:	Christiansen, Duncan, Kalinich, Simon

I. Other Business

Trustee Simon talked about the IDD (Intellectual and Developmental Disabilities) community meeting with the Community Relations Commission and inclusion goals. She stated that action steps have been identified and activities have already occurred. She added that there is a centralized list and transportation access information, and an initiative for employment. The upcoming meeting will be with the senior community on April 9, 2026.

Trustee Kalinich asked how seniors will know how to participate. Economic Development and Communications Director Hannah replied.

Trustee Thompson stated he was thrilled that the Community Relations Commission has been reconstituted. Trustee Simon acknowledged Economic Development and Communications Director Hannah and Communications Coordinator Paplauskas as well as Nancy McKee for their efforts.

Trustee Thompson suggested that veterans become a part of the Community Relations Commission as well.

Trustee Duncan said that this community was highly motivated to be heard and the Village should do all it can to foster participation.

J. Reminders

- 1) Village Board Meeting Monday, April 13, 2026 at 7 pm
- 2) Village Board Workshop Monday, April 20, 2026 at 7 pm
- 3) Village Board Meeting, Monday, April 27, 2026 at 7 pm

K. Adjourn – 9:47 P.M.

Mover: Trustee Duncan; Second: Trustee Bhagwakar. Unanimous vote to adjourn.



Village of Glen Ellyn

Resolution No. 26-xx

A Resolution to Support the Illinois America250 Commemoration

**Adopted by the
Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April, 2026**

Resolution No. 26-xx

A Resolution to Support the Illinois America250 Commemoration

WHEREAS, the United States of America will commemorate its 250th anniversary on July 4, 2026, making a historic milestone in the nation's history; and

WHEREAS, on July 4, 1776, the Second Continental Congress formally adopted the Declaration of Independence, asserting the American's colonies' freedom from British rule and laying the foundation for the principles of democracy and self-governance; and

WHEREAS, the U.S. Semiquincentennial Commission, known as the America250 Commission was established by Congress in 2016 to plan and orchestrate the 250th anniversary of the signing of the Declaration of Independence, aiming to engage all Americans in commemorating this historic event through educational initiatives; and

WHEREAS, the Illinois America250 Commission was established to develop, encourage and execute an inclusive commemoration and observance of the founding of the United States of America, and Illinois' imperative role in the nation's history; and

WHEREAS, the Illinois America250 Commission encourages communities, libraries, schools, local governments, historical societies, cultural institutions and individuals of all ages to develop inclusive commemorations that reflect on Illinois' role in the nation's history and development; and

WHEREAS, recognizing and supporting the Illinois America250 Commission will help ensure a meaningful and educational commemoration for all residents and future generations; and

WHEREAS, the commemoration provides an opportunity to reflect on the state's historical significance, honor the achievements of its people and inspire civic engagement; and

WHEREAS, the Village of Glen Ellyn ("Village") hereby formally supports the Illinois America250 Commission and its mission to commemorate our nation's 250th anniversary.

NOW, THEREFORE, BE IT RESOLVED, that the Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois, in the exercise of their home rule powers as follows:

Section 1. Recitals Incorporated. The above recitals are incorporated herein as though fully set forth.

Section 2. Support the Illinois America250 Commemoration. The Village supports the Illinois America250 Commission and its mission to commemorate our nation's 250th anniversary.

Adopted by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 13th day of April, 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Christiansen				
Duncan				
Kalinich				
Simon				
Thompson				
Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois this 13th day of April, 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM
Department: Administration
Department Head: Mark Franz
Category: Award
Prepared By: Meredith Hannah

**AGENDA ITEM (ID
2026-255)**

DOC ID: 2026-255

Approve a Facade Improvement Award in the Amount of \$30,000 to Legacy Shops of Glen Ellyn, LLC, for the Property Located at 1184 Roosevelt Road to be Expensed to the General Fund (Economic Development & Communications Director Hannah)

Statement of the Issue:

Legacy Shops of Glen Ellyn, LLC is the property owner of 1184 Roosevelt Road ("Owner"). The Owner requests a Facade Improvement Award to assist with revitalizing the Property and bringing new businesses into a vacated shopping center. On December 8, 2025, the Village Board approved Ordinance No. 7254 which granted zoning and sign code variations for the Property.

Analysis:

The Facade Improvement Award Program was created to facilitate the private sector in making exterior improvements. Approved projects are eligible for up to a maximum of \$30,000 per award based on the following award scale per program:

Investments			Award		
Low			High		
\$	2,000.00	up to	\$	3,499.00	\$ 1,000.00
\$	3,500.00	up to	\$	4,999.00	\$ 1,750.00
\$	5,000.00	up to	\$	7,499.00	\$ 2,500.00
\$	7,500.00	up to	\$	9,999.00	\$ 3,750.00
\$	10,000.00	up to	\$	12,499.00	\$ 5,000.00
\$	12,500.00	up to	\$	14,999.00	\$ 6,250.00
\$	15,000.00	up to	\$	17,499.00	\$ 7,500.00
\$	17,500.00	up to	\$	19,999.00	\$ 8,750.00
\$	20,000.00	up to	\$	24,999.00	\$ 10,000.00
\$	25,000.00	up to	\$	27,499.00	\$ 12,500.00
\$	27,500.00	up to	\$	29,999.00	\$ 13,750.00
\$	30,000.00	up to	\$	32,499.00	\$ 15,000.00
\$	32,500.00	up to	\$	34,999.00	\$ 16,250.00
\$	35,000.00	up to	\$	37,499.00	\$ 17,500.00
\$	37,500.00	up to	\$	39,999.00	\$ 18,750.00

\$ 40,000.00	up to	\$ 42,499.00	\$ 20,000.00
\$ 42,500.00	up to	\$ 44,999.00	\$ 21,250.00
\$ 45,000.00	up to	\$ 47,499.00	\$ 22,500.00
\$ 47,500.00	up to	\$ 49,999.00	\$ 23,750.00
\$ 50,000.00	up to	\$ 52,499.00	\$ 25,000.00
\$ 52,500.00	up to	\$ 54,999.00	\$ 26,250.00
\$ 55,000.00	up to	\$ 57,499.00	\$ 27,500.00
\$ 57,500.00	up to	\$ 59,999.00	\$ 28,750.00
\$ 60,000.00	up to	+	\$ 30,000.00

Award Issues

Applicants must install a minimum of \$2,000 of material improvements to be eligible for an award. Staff recognizes the following eligible costs outlined/identified in the application:

Facade Improvement Award Request	
New aluminum/glass storefront window & door system, all facades	\$116,150
Exterior masonry column restoration	\$ 43,890
Nex exterior lighting fixtures and posts	\$ 12,000
Total Eligible Facade Improvement Expenses	\$172,040
Total Facade Improvement Award	\$ 30,000

The funds requested are consistent with the intent of the Award programs. In addition to the above eligible expenses, the property owner is investing an additional \$202,225 in exterior improvements, including painting, canopies and siding.

Budget Impact:

The Village Board approved \$200,000 for the Downtown Award Programs, including the Downtown Retail Interior Improvement, Façade Improvement and Fire Prevention Awards, from the Central Business District (CBD) TIF, \$30,000 for Roosevelt Road and Historic Stacy's Corners commercial district from the General Fund for Façade Awards and \$15,000 from the Roosevelt Road TIF for Fire Prevention Assistance Program for businesses within the Roosevelt Road TIF district as part of the 2026 annual budget. The Board has approved two (2) award requests for 2026, (CBD TIF Fund 25000-520406). There is \$30,000 available in the General Fund/ Administration/ Economic Development Marketing Account (126500-520406) for this Award.

Contribution to Strategic Plan

Development; Initiative: Effective stewardship of incentives to support business recruitment and retention; Action: Coordinate award programs and assessment of value to the business community annually; Initiative: Implement an Economic Development strategy focused on overall commercial vitality, EAV growth and sales tax growth

Action Requested:

Approve a Facade Improvement Award in the amount of \$30,000 to Legacy Shops of Glen Ellyn, LLC. Alternatively, the Village Board may deny the request or the Village Board may approve a different amount.

Attachments:

1. Award Budget Summary 04-02-26

	BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2026 - \$200,000 Total Funds Available									
*	Trans Holding Corp	Trans Holding Corp	505 Pennsylvania Ave	Façade	12/20/2025	1/12/2026	\$ 30,000.00	\$ 30,000.00	
*	Vintage Charm/Four Sons Mercantile	Vintage Charm, Inc.	495 N Main Street	Fire	3/17/2026	3/23/2026	\$ 10,000.00	\$ 10,000.00	
+	Legacy Shops of Glen Ellyn, LLC	Legacy Shops of Glen Ellyn, LLC	1184 Roosevelt Rd	Façade	3/26/2026		\$ 30,000.00		

Per Above	\$ 70,000.00	\$ 40,000.00	\$ -
Total Available	\$ 245,000.00		
Funds Available	\$ 175,000.00		

*\$200,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

+ \$15,000 for Roosevelt Road Fire Prevention Awards to RR TIF Properties

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2025 - \$155,000 Total Funds Available								
* Fuschia	Ashlee Rooney	534 Duane Street	Interior	12/20/2024	1/13/2025	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
* Fuschia	Ashlee Rooney	534 Duane Street	Façade	12/20/2024	1/13/2025	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
* Complimentary Café	Complimentary Café	464 Glenwood Ave	Interior	1/13/2025	1/27/2025	\$ 30,000.00	\$ 30,000.00	
* M+K STK Bar	2 JA's Hospitality LLC	400 N Main St, Ste 116	Interior	3/21/2025	4/14/2025	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
* M+K STK Bar	2 JA's Hospitality LLC	400 N Main St, Ste 116	Fire	3/21/2025	4/14/2025	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
** 803-807 N Main St	Leo Panopoulos Trust	803-807 N Main St	Façade	4/14/2025	4/28/2025	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
* Fuschia	Ashlee Rooney	534 Duane Street	Interior	4/17/2025	4/28/2025	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00
* Fuschia	Ashlee Rooney	534 Duane Street	Façade	4/17/2025	4/28/2025	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00
* a la main	Jillian Olenski & Emily Harazih	532 Pennsylvaina Ave	Interior	7/7/2025	7/28/2025	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
* Elizabeth Mager	Elizabeth Mager	532 Pennsylvaina Ave	Fire	7/7/2025	7/28/2025	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00
* Maplewood	Mercenary	486 Pennsylvania Ave	Interior	10/31/2025	11/10/2025	\$ 30,000.00	\$ 30,000.00	
* Maplewood	Mercenary	486 Pennsylvania Ave	Façade	10/31/2025	11/10/2025	\$ 30,000.00	\$ 30,000.00	
* Maplewood	Mercenary	486 Pennsylvania Ave	Fire	10/31/2025	11/10/2025	\$ 15,000.00	\$ 15,000.00	
* Elizabeth Mager	Elizabeth Mager	532 Pennsylvaina Ave	Façade	10/31/2025	11/10/2025	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
* Vintage Charm/Four Sons	Main Street Ventures	495 N Main St	Interior	11/21/2025	12/8/2025	\$ 8,750.00	\$ 8,750.00	

Per Above	\$ 296,250.00	\$ 296,250.00	\$ 175,000.00
Total Available	\$ 200,000.00		
Funds Available	\$ (96,250.00)		

*\$155,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

+ \$15,000 for Roosevelt Road Fire Prevention Awards to RR TIF Properties

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2024 - \$170,000 Total Funds Available								
* Village Pharmacy	Village RX, LLC	546 Duane Street	Interior	1/2/2024	1/8/2024	\$ 18,750.00	\$ 18,750.00	\$ 18,750.00
* Brick & Mortar	Brick & Morter Glen Ellyn LLC	411 N. Main Street	Façade	3/6/2024	3/15/2024	\$ 30,000.00	\$ 30,000.00	\$ 3,000.00
* Brick & Mortar	Brick & Morter Glen Ellyn LLC	411 N. Main Street	Fire	3/6/2024	3/15/2024	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
* 580 Duane Street	580 Duane Street	580 Duane Street	Fire	4/10/2024	5/13/2024	\$ 10,000.00	\$ 10,000.00	
* 580 Duane Street	580 Duane Street	580 Duane Street	Façade	4/10/2024	12/9/2024	\$ 28,750.00	\$ 28,750.00	
* 481 N Main Street	481 N Main Street	481 N Main Street	Façade	4/15/2024	4/22/2024	\$ 28,750.00	\$ 28,750.00	\$ 28,750.00
* Banyan Tree Mall	Shirley Lubowich Trust	485 N Main Street	Fire	11/6/2024	11/12/2024	\$ 10,000.00	\$ 10,000.00	

Per Above	\$ 141,250.00	\$ 141,250.00	\$ 65,500.00
Total Available	\$ 170,000.00		
Funds Available	\$ 28,750.00		

*\$125,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

+ \$15,000 for Roosevelt Road Fire Prevention Awards to RR TIF Properties



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM
Department: Finance
Department Head: Patrick Brankin
Category: Ordinance
Prepared By: Patrick Brankin

**AGENDA ITEM (ID
2026-234)**

DOC ID: 2026-234

Adopt Ordinance No. 7268-VC, An Ordinance Amending Title 7 (“Health and Sanitation”), Chapter 6 (“Solid Waste Collection and Disposal”), Section 7-6-3 (“Residential Solid Waste Collection and Disposal Service”) and Section 7-6-4 (“Residential Solid Waste Collection Fees”) of the Glen Ellyn Village Code (Finance Director Brankin)

Statement of the Issue:

On June 24, 2024, the Village Board approved a five-year Residential Solid Waste Collection and Recycling Services Agreement with Groot Industries, Inc. for the term of August 01, 2024 - July 31, 2029.

Analysis:

The Residential Solid Waste Collection and Recycling Services Agreement approved in June 2024 specifies the various rates to be collected during each year of the five-year contract, including standard curbside collection, rear door collection, senior rates, curbside compost collection, and other ancillary fees. The attached ordinance simply updates the Code to reflect the previously Board-approved rates and fee amounts for each year of the contract term, and would thus not require further revision until the expiration of the Residential Solid Waste Collection and Recycling Services Agreement in 2029.

Budget Impact:

The rates specified in the contract are reflected in the 2026 budget and will be incorporated into future budgets as appropriate.

Contribution to Strategic Plan

Strategic Priority: Financial Stability, Initiative: Maintain financial stability and create a financial decision-making framework

Action Requested:

Adoption of the attached ordinance.

Attachments:

1. Refuse Rates 2024-2029 Ordinance



Village Of Glen Ellyn

Ordinance No. xxxx-VC

**An Ordinance Amending Title 7 (“Health and Sanitation”),
Chapter 6 (“Solid Waste Collection and Disposal”), Section 7-6-3
 (“Residential Solid Waste Collection and Disposal Service”) and Section 7-6-4
 (“Residential Solid Waste Collection Fees”) of the Glen Ellyn Village Code**

**Adopted by the
Village President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April, 2026**

Published in pamphlet form by the authority of the
Village President and Board of Trustees
of the Village of Glen Ellyn, DuPage County,
Illinois, this ____ day of April, 2026.

Ordinance No. xxxx-VC

**An Ordinance Amending Title 7 (“Health and Sanitation”),
Chapter 6 (“Solid Waste Collection and Disposal”), Section 7-6-3
 (“Residential Solid Waste Collection and Disposal Service”) and Section 7-6-4
 (“Residential Solid Waste Collection Fees”) of the Glen Ellyn Village Code**

WHEREAS, the Village of Glen Ellyn (“Village”) is a home rule unit of government as provided by the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of government, the Village is expressly empowered to perform any function pertaining to its government and affairs, including, but not limited to the power to regulate for the protection of the public health, safety, morals, and welfare; and

WHEREAS, Section 11-19-4 of the Illinois Municipal Code, 65 ILCS 5/11-19-4, further authorizes the Village to establish service charges for the collection and disposal, treatment or recycling or solely for the collection or solely for the disposal, treatment or recycling of garbage, refuse and ashes to be collected from persons, firms and corporations receiving service; and

WHEREAS, the Village has entered into a Residential Solid Waste Collection and Recycling Services Agreement (“Agreement”) with Groot Industries, Inc. (“Groot”) for such service charges; and

WHEREAS, the Village President and Board of Trustees have determined to amend Title 7 (“Health and Sanitation”), Chapter 6 (“Solid Waste Collection and Disposal”) of the Glen Ellyn Village Code to incorporate the rates for such services charges contained in the Agreement with Groot pursuant to the Village’s home rule authority and Section 11-19-4 of the Illinois Municipal Code as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of their home rule powers, as follows:

Section 1. Recitals Incorporated. The foregoing recitals are incorporated as though fully set forth in this Section 1.

Section 2. Village Code Amended. Title 7 (“Health and Sanitation”), Chapter 6 (“Solid Waste Collection and Disposal”), Section 7-6-3 (“Residential Solid Waste Collection and Disposal Service”) of the Glen Ellyn Village Code is amended to add the underlined language and delete the overstricken language as follows:

7-6-3. Residential solid waste collection and disposal service.

(A) *Residential service required:* Every person in possession of any residence in the Village shall, except as otherwise provided herein, be required to have accumulations of residential solid waste collected and disposed of regularly and systematically at least once each seven-day period by the contractor employed by the Village according to the type of service desired and the attendant fee as specified in subsection 7-6-4(A) of this chapter. The occupancy of any premises for residential purposes shall be prima facie evidence that residential solid waste is being produced and accumulated on such premises. The Village shall have the authority to inspect the premises and cause to be removed therefrom any and all residential solid waste found, for which collection and removal service the required fee, as established by this chapter, shall have been or shall be paid by the person in whose name the Village carries the water or sewer account, or both, for the subject premises.

(B) *Authorization:* At any residence, all residential solid waste shall be collected and disposed of by the contractor duly authorized by the Village and, except as otherwise may be provided for herein, shall not be collected or disposed of in any other manner.

(C) *Exclusive contract:* All residential solid waste shall be collected from all households within the Village by the contractor under exclusive contract with the Village. No persons shall use the services of any other scavenger.

(D) *Types of service:*

1. *Refuse:* All households located within the Village's corporate boundaries shall be provided with weekly curbside or rear door collection of refuse, household construction and demolition debris, and large household items. Residents will be allowed to place unlimited amounts of disposal units of refuse at the curb for collection and disposal. There shall be no sticker required for the first approved disposal unit of refuse set out for collection each week. However, the second and any subsequent disposal unit must be properly stickered, or refuse must be placed in approved prepaid bags that do not require stickers.

2. *Recycling*: All households located within the Village's corporate boundaries shall be provided with weekly curbside or rear door collection of an unlimited quantity of acceptable recyclable materials. Disposal units containing recyclable materials will not require stickers.

3. *Yard waste*: All households located within the Village's corporate boundaries shall be provided with weekly curbside collection only of yard waste. Yard waste collection shall begin each year on the first Monday in April and end on the first Monday in December. Yard and leaf waste set out for collection will be done ~~so~~ on a pay per disposal unit basis. Notwithstanding programs implemented by the Village to provide alternate means of collecting all or part of the yard and leaf waste stream, residents will be allowed to place unlimited amounts of disposal units of yard and leaf waste at the curb for collection ~~as long as~~ if a sticker is attached to each disposal unit.

4. *Composting*: All households located within the Village's corporate boundaries shall be provided with the option of subscribing to curbside collection of compost. Collection shall be weekly during the months of April to November and biweekly December to March. Residents shall be allowed to place unlimited amounts of disposal units of compost at the curb for collection and disposal. There shall be no sticker required for the first approved disposal unit of compost set out for collection each week. However, the second and any subsequent disposal unit must be properly stickered.

5. *E-Waste*: All households located within the Village's corporate boundaries shall be provided with weekly curbside collection of E-Waste. Households must tag each E-Waste item or bundle of E-Waste items with the number of refuse stickers required. There shall be no maximum or minimum amount of E-Waste that a household can set out for collection, provided that each item is properly stickered.

(E) *Use of disposal units*: All households receiving the aforementioned services shall be required to place all materials for collection and disposal into proper disposal units.

(F) *Special Haul Service for the Village*: The contractor, as provided for in subsection (C) of this section, will furnish refuse trucks and drivers for special ("natural disaster") cleanup activities on the following per occurrence basis:

8/1/2024 through 7/31/2025 for \$225.00 per occurrence/2-man truck
8/1/2025 through 7/31/2026 for \$234.00 per occurrence/2-man truck
8/1/2026 through 7/31/2027 for \$243.36 per occurrence/2-man truck
8/1/2027 through 7/31/2028 for \$253.09 per occurrence/2-man truck
8/1/2028 through 7/31/2029 for \$263.21 per occurrence/2-man truck

~~(G) — (Repealed by Ordinance 4940, April 23, 2001)~~

~~(H)~~ (G) *Counterfeit stickers*: It shall be a violation of the provisions of this chapter for any person to make, sell, give away or use a refuse, yard waste, or leaf sticker, tag or prepaid bag which shall counterfeit the actual sticker, tag, or prepaid bag sold by or on behalf of the Village or its contractor.

~~(H)~~ (H) *Hours and standards of collection by contractors and scavengers:* No collections shall commence before 7:00 a.m. nor continue after 7:00 p.m. in residential districts. All collections shall be made as quietly as possible.

~~(I)~~ (I) *Debris from building contractor's operation:* Solid waste accumulated from the operation of lot clearing and building contractor's construction debris caused by building, rebuilding or otherwise altering a building or structure shall be removed by the person or building contractor performing such work, except that the person or contractor may employ a scavenger licensed under the provisions of title 3, chapter 28 of this Code; provided such scavenger shall not remove residential waste generated by the occupants of any residential unit whether or not under repair or construction. Such scavenger need not be the contractor employed by the Village but shall be licensed by the Village.

~~(J)~~ (J) *Hours for placement of containers:* Residential solid waste shall be set out no earlier than 4:30 p.m. on the evening before collection is scheduled and no later than 7:00 a.m. on the day collection is scheduled. All containers and solid waste shall be removed from the specified location within 24 hours after the contractor has been present for the purpose of collection and disposal, and the contractor's refusal to collect such solid waste does not limit the requirements provided for herein.

Section 3. Village Code Amended. Title 7 (“Health and Sanitation”), Chapter 6 (“Solid Waste Collection and Disposal”), Section 7-6-4(A) (“Residential Solid Waste Collection Fees”) of the Glen Ellyn Village Code is repealed, superseded, rescinded, deleted, and replaced in its entirety as follows:

7-6-4. Residential solid waste collection fees.

(A) *Residential collections:* The fees to be charged for residential solid waste collection and disposal services including a Village provided cart shall be as follows:

Monthly Base Rate					
Monthly Refuse Collection Program	August 1, 2024 through July 31, 2025	August 1, 2025 through July 31, 2026	August 1, 2026 through July 31, 2027	August 1, 2027 through July 31, 2028	August 1, 2028 through July 31, 2029
Curbside collection of one (1) 35-gallon wheeled cart	\$16.12	\$16.76	\$17.43	\$18.13	\$18.86
Curbside collection of one (1) 65-gallon wheeled cart	\$19.12	\$19.88	\$20.68	\$21.51	\$22.37

Curbside collection of one (1) 95-gallon wheeled cart	\$20.12	\$20.92	\$21.76	\$22.63	\$23.54
(Senior Rate) Curbside collection of one (1) 35-gallon wheeled cart	\$12.62	\$13.12	\$13.64	\$14.19	\$14.76
Rear door collection of one (1) 35-gallon wheeled cart	\$76.12	\$79.76	\$83.58	\$87.59	\$91.79
Rear door collection of one (1) 65-gallon wheeled cart	\$79.12	\$82.88	\$86.83	\$90.97	\$95.30
Rear door collection of one (1) 95-gallon wheeled cart	\$80.12	\$83.92	\$87.91	\$92.09	\$96.47
(Senior Rate-new customers) Rear door collection of one (1) 35-gallon wheeled cart	\$34.04	\$35.61	\$37.26	\$38.99	\$40.80
(Senior Rate-existing customers) Rear door collection of one (1) 35-gallon wheeled cart	\$21.42	\$22.49	\$23.62	\$24.80	\$26.04
Curbside compost collection of one (1) 35-gallon wheeled cart	\$13.00	\$13.52	\$14.06	\$14.62	\$15.20
Curbside compost collection of one (1) 65-gallon wheeled cart	\$15.11	\$15.71	\$16.34	\$16.99	\$17.67
Curbside compost collection of one (1) 95-gallon wheeled cart	\$18.11	\$19.56	\$20.34	\$21.15	\$22.00

Monthly Supplemental Rate: In addition to the monthly base rate, each customer shall also be charged a monthly fee for branch and brush collection, biennial clean sweep, totter replacement, account/billing administration, and cash reserves for future storm clean up events. This fee shall be calculated on an annual basis based upon these costs by the Village's Finance Director and shall be added to each customers' monthly bill.

Ancillary Rates					
Ancillary Rates	August 1, 2024 through July 31, 2025	August 1, 2025 through July 31, 2026	August 1, 2026 through July 31, 2027	August 1, 2027 through July 31, 2028	August 1, 2028 through July 31, 2029
Refuse Sticker	\$3.25	\$3.38	\$3.52	\$3.66	\$3.81
Yard Waste	\$3.25	\$3.38	\$3.52	\$3.66	\$3.81

Leaf Sticker	\$1.57	\$1.69	\$1.76	\$1.83	\$1.91
Cart Exchange Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Non-Electronic Large household items (under 50 lbs.)	One (1) refuse sticker				
Non-Electronic Large Household items (over 50 lbs.)	Fee dependent on size				

Section 4. Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Effective Date. This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois this 13th day of April, 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Christiansen				
Duncan				
Kalinich				
Simon				
Thompson				
Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois this ____ day of April, 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk



**Glen Ellyn Village
Board**

535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM

Department: Information Technology

Department Head: Patrick Brankin, Justin Chiappetta

Category: Agreement

Prepared By: Patrick Brankin, Justin Chiappetta

**AGENDA ITEM
(ID # 2026-235)**

DOC ID: 2026-235

Adopt Resolution No. 26-34, A Resolution Approving a Professional Services Agreement with Baker Tilly Advisory Group, LP for Enterprise Resource Planning Software Selection Services in the Not-to-Exceed Amount of \$74,981.00 to be Expensed to the Corporate Reserve Fund and Authorizing its Execution (Finance Director Brankin/IT Director Chiappetta)

Statement of the Issue:

The Village of Glen Ellyn is launching the Enterprise Resource Planning (ERP) system selection initiative to replace an over-twenty-year-old platform that is outdated, no longer aligns with operational needs, and does not capitalize on modern ERP capabilities. Staff have highlighted deficiencies in customer accessibility and ease of use, driving the need for a secure, reliable solution that elevates service to residents, businesses, and customers while improving employee productivity. The future system must preserve current capabilities and seamlessly integrate with third-party applications, ensuring continuity as the Village advances its digital services. ERP system selection and implementation is an in-depth process that spans multiple years, and to assist with facilitating that process, staff recommends the utilization of an ERP selection/implementation consultant.

Analysis:

Early in 2026, the Village released the ERP Selection Consultant Request for Proposals (RFP). A total of 13 proposals were received in response. The Village's project team conducted a thorough review of all submittals and selected two finalists: Baker Tilly and Client First. Both firms participated in an interview process that encompassed a formal presentation and a question-and-answer session. Staff recommends proceeding with Baker Tilly for the ERP selection.

During the RFP review process, several key factors contributed to Baker Tilly being recommended for the project. The project team awarded Baker Tilly the highest score, based on criteria including Project Understanding and Approach, Experience, Expertise and References, Proposed Team and Qualifications, Project Timeline and Deliverables, Quality of Proposal Submission, and Cost Proposal. Additionally, Baker Tilly's prior collaboration with the Village in selecting and implementing new Community Development software has provided the team with valuable familiarity with Village processes, structure, and overall operations. Baker Tilly's proposed timeline aligned with the Village's requirement to select a vendor and provide budget figures for inclusion in the 2027 Village Budget process. Furthermore, the proposal remained within the allocated budget of

\$75,000 for this initiative.

The ERP software selection process is divided into four stages, provided below, with the first three specifically focused on choosing the software for this project. A total of \$75,000 has been set aside in the 2026 budget to cover these phases. The estimated costs for phases 1 through 3 range from \$66,000 to \$105,000, with Baker Tilly offering a proposal of \$74,981 for these stages. Phase 4 covers implementation, which is generally recommended along with the purchase of the ERP system because the level of involvement and platform choice can vary widely. While vendors were asked to estimate phase 4 costs, these services are not part of the current Professional Services Agreement but will be brought to the Village Board for review/approval with the ERP system recommendation. Estimates for phase 4 range from \$15,000 up to \$622,000, and Baker Tilly's quote falls between \$186,000 and \$372,000.

Phase I — Village Software Needs Assessment

A consultant-led, function-by-function review across all departments to document current workflows, pain points, and future needs through staff interviews and best-practice facilitation. The deliverable is a Requirements Specifications Document, formally approved by end users, that becomes the authoritative basis for procurement.

Phase II — RFP Development

Creation and distribution of an ERP Request for Proposal that translates the approved requirements into vendor-ready materials, including: prioritized functions/modules, a complete cost schedule (annual fees, implementation, installation, training), technical specifications and compatibility checks, a migration timeline, and a training plan.

Phase III — Vendor Evaluation & Selection

Structured procurement governance: pre-proposal activities (Q&A, pre-proposal meeting, addenda, proposal opening); screening of non-responsive vendors and comparative evaluation of responsive proposals; administration of a scoring matrix and summary reporting for the selection committee; planning and conducting vendor demonstrations and site visits (agendas, scripted demos, evaluation forms); reference checks and due diligence; facilitation of finalist selection; and support for contract negotiations (strategy, redlines), including presenting at Board meetings when needed.

Phase IV — Installation & Implementation

Hands-on oversight to ensure the selected solution is delivered as contracted: an activity-level implementation plan, vendor coordination on timetables, monitoring of contract compliance, risk mitigation, and data conversion/migration; review of change orders; establishment of performance metrics; guidance for user acceptance testing; identification of additional training needs; progress reporting against milestones; and formal system acceptance for project closeout.

Budget Impact:

\$74,981.00 to be expensed to Corporate Reserve Fund Budget account 20000-521055, below the budgeted amount of \$75,000.

Contribution to Strategic Plan

Strategic Priority: Workforce & Operations; Initiative: Evaluate Technology Needs of the Organization; Action: Continuing to focus on identifying "best practices" and innovative methods of service delivery and operational effectiveness through the use of technology

Action Requested:

Approve the resolution as presented.

Attachments:

1. Baker Tilly Resolution
2. Baker Tilly PSA
3. Baker Tilly Proposal
4. ERP Consultant Cost Comparison



Village of Glen Ellyn

Resolution No. 26-XX

**A Resolution Approving a Professional Services Agreement
with Baker Tilly Advisory Group, LP, a Delaware limited
partnership for Enterprise Resource Planning Software
Selection Services in the Not-to-Exceed Amount
of \$74,981.00 to be Expensed to the Corporate Reserve Fund
and Authorizing its Execution**

**Adopted by the
Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April, 2026**

Resolution No. 26-XX

**A Resolution Approving a Professional Services Agreement with
Baker Tilly Advisory Group, LP, a Delaware limited partnership for Enterprise
Resource Planning Software Selection Services in the Not-to-Exceed amount of
\$74,981.00 to be Expensed
to the Corporate Reserve Fund, Authorizing its Execution**

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois (“Village”), in the exercise of their home rule powers, that the Professional Services Agreement (“Agreement”) with Baker Tilly US, LLP for enterprise resource planning software selection services in an amount not to exceed \$74,981.00 to be expensed to the Corporate Reserve Fund is approved and the Village Manager is authorized to execute the Agreement in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 13th day of April, 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Christiansen				
Duncan				
Kalinich				
Simon				
Thompson				
Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois this 13th day of April, 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk



PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (hereinafter referred to as the “Agreement”) is entered into this 13th day of April, 2026, between the Village of Glen Ellyn, an Illinois home rule municipal corporation (hereinafter referred to as the “Village”), and Baker Tilly Advisory Group, LP, a Delaware limited partnership authorized to conduct business in the State of Illinois (hereinafter referred to as the “Consultant”). The Village and the Consultant may also be referred to as a “Party” or collectively as the “Parties.”

RECITAL

WHEREAS, the Village intends to have the Consultant provide “Consulting Services for an Enterprise Resource Planning (ERP) System” (hereinafter referred to as the “Project”) pursuant to the Consultant’s Proposal dated March 2, 2026, attached hereto and incorporated herein by reference (hereinafter referred to as the “Proposal”), the Village’s Request for Proposals dated February 2, 2026, (hereinafter referred to as the “RFP”), and this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties agree as follows:

1. RECITAL INCORPORATED.

The above recital is incorporated herein as though fully set forth.

2. SERVICES OF THE CONSULTANT.

2.1. Project. The Consultant’s services are described in the Village’s RFP and the Consultant’s Proposal (hereinafter referred to as the “Services”). After written authorization by the Village, the Consultant shall provide the Services for the Village. The Village shall approve the use of subcontractors by the Consultant to perform any of the Services that are the subject of this Agreement.

2.2. Submission of Required Materials. The Consultant shall submit to the Village all reports, documents, data, and information set forth in the Village’s RFP. The Village shall have the right to require such corrections as may be reasonably necessary to make any required submittal conform to this Agreement. The Consultant shall be responsible for any delay in the Services to be provided pursuant to this Agreement due to the Consultant’s failure to provide any required submittal in conformance with this Agreement.

2.3. Conflict Between Documents. In case of a conflict between provisions of the Proposal, the Village's RFP, and this Agreement, this Agreement shall control to the extent of such conflict.

2.4. Village Authorized Representative. The Village's Director of Information Technology or the Director's designee shall be deemed the Village's authorized representative, unless applicable law requires action by the Corporate Authorities, and shall have the power and authority to make or grant or do those things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of the Village and with the effect of binding the Village as limited by this Agreement. The Consultant is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Village as having been properly and legally given by the Village. The Village shall have the right to change its authorized representative by providing the Consultant with written notice of such change which notice shall be sent in accordance with Section 19 of this Agreement.

2.5. Consultant's Authorized Representative. In connection with the foregoing and other actions to be taken under this Agreement, the Consultant hereby designates John T. Runte, as its authorized representative who shall have the power and authority to make or grant or do all things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of the Consultant and with the effect of binding the Consultant. The Village is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Consultant as having been properly and legally given by the Consultant. The Consultant shall have the right to change its authorized representative by providing the Village with written notice of such change which notice shall be sent in accordance with Section 19 of this Agreement.

2.6. Independent Contractor. The Consultant shall be an independent contractor to the Village. The Consultant shall solely be responsible for the payment of all salaries, benefits and costs of supplying personnel for the Services. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against the Consultant. The Consultant's services under this Agreement are being performed solely for the Village's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder. The Consultant shall have no authority to bind the Village to any third party agreements. Though the Services may include Consultant's advice and recommendations, all decisions regarding the implementation of any such advice or recommendation shall be the responsibility of, and made by, Village.

2.7. Removal of Personnel and Subcontractors. If any of the Consultant's personnel or subcontractors fails to perform the part of the Services undertaken by it in a manner satisfactory to the Village, the Consultant shall immediately upon written notice pursuant to Section 19 below remove and replace such personnel or subcontractor. The Consultant shall have no claim for

damages, for compensation more than the Contract Price, or for a delay or extension of the Contract Time because of any such removal or replacement.

3. COMPENSATION FOR SERVICES.

3.1. Contract Price. The Village shall compensate the Consultant for the Services as set forth in the Consultant's Proposal in an amount not to exceed \$74,981.00 (hereinafter referred to as the "Contract Price"). The Consultant shall be paid installments not more frequently than once each month (hereinafter referred to as the "Progress Payments"). Payments shall be made within sixty (60) days of receipt by the Village of a pay request/invoice from the Consultant.

3.2. Change Orders. Subject to mutual written agreement, the parties may by written order, make changes within the general scope of this Agreement in the Services to be performed by the Consultant. If such changes cause an increase or decrease in the amount to be paid to the Consultant or time required for performance of any Services under this Agreement, whether changed by any order, an equitable adjustment shall be made, and this Agreement shall be modified in writing accordingly. No service for which additional compensation will be charged by the Consultant shall be furnished without the written authorization of the Village.

3.3. Progress Payments. The Consultant shall, as a condition precedent to its right to receive a progress payment, submit to the Village an invoice accompanied by such receipts, vouchers, and other documents as may be necessary to establish costs incurred for all labor, material, and other things covered by the invoice and the absence of any interest, whether in the nature of a lien or otherwise, of any party in any property, work, or fund with respect to the Services performed under this Agreement. In addition to the foregoing, such invoice shall include (a) employee classifications, rates per hour, and hours worked by each classification, and, if the Services are to be performed in separate phases, for each phase; (b) total amount billed in the current period and total amount billed to date, and, if the Services are to be performed in separate phases, for each phase; (c) the estimated percent completion, and, if the Services are to be performed in separate phases, for each phase.

3.4. Performance of Obligations. The Village shall be entitled to retain all amounts withheld pursuant to this Agreement until the Consultant shall have either performed the obligations in question or furnished security for such performance satisfactory to the Village. The Village shall be entitled to apply any money withheld or any other money due the Consultant under this Agreement to reimburse itself for all costs, expenses, losses, damages, liabilities, suits, judgments, awards, reasonable attorneys' fees, and administrative expenses incurred, suffered, or sustained by the Village and chargeable to the Consultant under this Agreement.

3.6. Completion of Services. The Consultant's Services shall be considered complete on the date of delivery of the final work product to the Village which shall be subject to the Village's approval, which approval shall not be unreasonably withheld. As soon as practicable after final receipt of such work product, the Village shall pay to the Consultant the balance of any amount due and owing under this Agreement, after deducting therefrom all charges against the

Consultant as provided for in this Agreement (“Final Payment”). The acceptance by Consultant of Final Payment with respect to the Services shall operate as a full and complete release of the Village of and from any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses of, by, or to the Consultant for anything done, furnished for, arising out of, relating to, or in connection with the Services, except for such claims as the Consultant reserved in writing at the time of submitting its invoice for final payment and any Village indemnification obligations noted in this Agreement.

4. TERM AND TERMINATION.

4.1. Contract Time. This Agreement shall take effect upon the effective date as defined herein and shall expire upon the completion of the Consultant’s Services for the Project pursuant to Section 3.6 (referred to herein as the “Contract Time”).

4.2. Termination. This Agreement may be terminated, in whole or in part, by either party if the other party substantially fails to fulfill its obligations under this Agreement through no fault of the terminating party. Either Party may terminate this Agreement, in whole or in part, for its convenience. No such termination may be affected unless the terminating party gives the other party not less than ten (10) calendar days written notice pursuant to Section 19 below of its intent to terminate.

4.3. Payment for Services Upon Termination. If this Agreement is terminated by either party, the Consultant shall be paid for Services performed to the effective date of termination, including reimbursable expenses. In the event of termination, the Village shall receive reproducible copies of drawings, specifications and other documents completed by the Consultant pursuant to this Agreement, provided, however, that Consultant may withhold certain documentation to the extent Consultant has not received payment for preparation of such documentation, or other documentation that shall remain the property of Consultant (e.g. internal workpapers).

5. INDEMNIFICATION.

5.1. To the fullest extent permitted by law, the Consultant shall protect, indemnify, hold and save harmless and defend the Village and its officers, officials, agents, employees and volunteers against all third party injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, including, but not limited to, reasonable attorney’s fees and court costs (hereinafter referred to as “Claims”) which may accrue against the Village and its officers, officials, agents, employees and volunteers to the extent arising out of the negligent performance of the work by the Consultant, its employees, or subcontractors, except for the negligence of the Village or its officers, officials, agents, employees and volunteers.

5.2 To the extent allowed under applicable law, the aggregate liability (including attorney’s fees and all other costs) of either party and its present or former partners, principals, agents or employees to the other party related to the services performed under this Agreement

shall not exceed the Consultant's required insurance policy limits set forth in Section 6.2 of this Agreement.

5.3 Each party accepts and acknowledges that any legal proceedings arising from or in conjunction with the services provided under this Agreement must be commenced within thirty six (36) months after the completion of the services for which the action is brought, without consideration as to the time of discovery of any claim.

6. INSURANCE.

6.1. **Consultant's Insurance.** At the Consultant's expense, the Consultant shall secure and maintain in effect throughout the duration of this Agreement, insurance of the following kinds and limits set forth in this Section 6. The Consultant shall provide certificates of insurance to the Village before starting work or within ten (10) days after the notice of award of the Agreement, whichever date is reached first. All insurance policies, except professional liability insurance, shall be written with insurance companies licensed or authorized to do business in the State of Illinois and having a rating of at least A according to the latest edition of the Best's Key Rating Guide. The Consultant shall provide at least fifteen (15) days prior written notice to the Village in the event of cancellation of insurance. The Consultant shall require any of its subcontractors to secure and maintain insurance as set forth in this Section 6 and protect, indemnify, hold and save harmless and defend the Village and its officers, officials, agents, employees and volunteers as set forth in this Agreement.

6.2. **Liability Limits.** The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

6.2.1. Commercial General Liability:

- i. Coverage to include, Broad Form Property Damage, Contractual and Personal Injury.
- ii. Limits:

General Aggregate	\$ 2,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00
- iii. Cover all claims arising out of the Consultant's operations or premises, anyone directly or indirectly employed by the Consultant.

6.2.2. Professional Liability:

- i. Per Claim/Aggregate \$1,000,000.00
- ii. Cover all claims arising out of the Consultant's operations or premises, anyone directly or indirectly employed by the Consultant.

6.2.3. Workers' Compensation:

- i. Workers' compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including occupational

disease provisions, for all employees who provide the Services under this Agreement, and in case work is sublet, the Consultant shall require each subcontractor similarly to provide workers' compensation insurance. In case employees engaged in hazardous work under this Agreement are not protected under workers' compensation insurance, the Consultant shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

6.2.4. **Comprehensive Automobile Liability:**

- i. Coverage to include all hired, non-owned vehicles, and/or trailers and other equipment required to be licensed, covering personal injury, bodily injury and property damage.
- ii. Limits:
Combined Single Limit \$1,000,000.00

6.2.5. **Umbrella:**

- i. Limits:
Each Occurrence/Aggregate \$5,000,000.00

6.2.6. The Village and its officers, officials, agents, employees and volunteers shall be named as additional insureds on all insurance policies identified herein except workers' compensation and professional liability. The Consultant shall be responsible for the payment of any deductibles for said insurance policies.

6.3. Waiver of Damages. The Village and the Consultant agree to waive against each other all claims for special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Services.

6.4. Obligation to Hold Harmless. The Consultant understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Consultant, shall in no way limit the responsibility to protect, indemnify, hold and save harmless and defend the Village and its officers, officials, agents, employees and volunteers as herein provided. The Consultant waives and agrees to require its insurers to waive their rights of subrogation against the Village and its officers, officials, employees, agents and volunteers, except with respect to Consultant's professional and umbrella policies.

7. **SUCCESSORS AND ASSIGNS.**

7.1. Successors and Assigns. The Village and the Consultant each bind themselves and their partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party in respect to all covenants of this Agreement. Except as above, neither the Village nor the Consultant shall assign, sublet or transfer their interests in this Agreement without the written

consent of the other Party. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body that may not be a party hereto, nor shall it be construed as giving any right or benefits hereunder to anyone other than the Village and the Consultant.

8. FORCE MAJEURE.

8.1. Force Majeure. Neither the Consultant nor the Village shall be responsible for any delay caused by any contingency beyond their control, including, but not limited to acts of nature, war or insurrection, strikes or lockouts, walkouts, fires, natural calamities, riots or demands or requirements of governmental agencies.

9. AMENDMENTS AND MODIFICATIONS.

9.1. Amendments and Modifications. This Agreement may be modified or amended from time to time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the authorized representative of the Consultant.

10. STANDARD OF CARE.

10.1. Standard of Care. The Consultant is responsible for the quality, timely completion, and coordination of all designs, drawings, specifications, reports and other Services furnished or required under this Agreement and shall endeavor to perform such Services with the same skill and judgment which can be reasonably expected from similarly situated professionals.

10.2. Accuracy of Services; Correction Period. The Consultant shall be responsible for the accuracy of its Services under this Agreement and shall promptly make revisions or corrections resulting from its errors, omissions, or negligent acts without additional compensation, provided, however that Village must notify Consultant of any such deficiencies within thirty (30) days of delivery of such Services. The Consultant shall respond to the Village's notice of any errors and/or omissions within a reasonable period of the service of such by the Village. If Village uses the Services before acceptance, fails to promptly notify Consultant of any Nonconformance within such 30-day period, or delays the beginning of acceptance testing more than five (5) business days past the agreed upon date for the start of such acceptance testing as specified or otherwise determined under the purchase order, statement of work or similar project-level document, then the Services shall be deemed accepted by Village.

The warranties stated herein are Consultant's only warranty concerning the Services and are made expressly in lieu of all other warranties and representations, express or implied, including any implied warranties of merchantability, ACCURACY, TITLE, noninfringement or fitness for a particular purpose, or otherwise.

10.3. Compliance with Laws. The Consultant shall comply with all federal, state, and local statutes, regulations, rules, ordinances, judicial decisions, and administrative rulings applicable to its performance under this Agreement. The Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, and other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including, but not limited to, the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, or unfavorable discharge from military service or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Consultant shall also comply with all conditions of any federal, state, or local grant received by the Village or the Consultant with respect to this Agreement.

10.4. Sexual Harassment Policy. The Consultant shall have a written sexual harassment policy that shall include, at a minimum, the following information as required by section 2-105 of the Illinois Human Rights Act, 775 ILCS 5/2-105: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Contractor's internal complaint process including penalties; (v) the legal recourse, investigative, and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Illinois Department of Human Rights and the Illinois Human Rights Commission; and (vii) protection against retaliation as provided by the Illinois Human Rights Act.

11. DRAWINGS, DOCUMENTS AND BOOKS AND RECORDS.

11.1. Documents. Drawings, plans, specifications, photos, reports, information, observations, calculations, notes and any other reports, documents, data or information, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be provided pursuant to this Agreement (hereinafter referred to as the "Documents") shall be and remain the property of the Village upon completion of the project and payment to the Consultant all amounts then due under this Agreement. At the Village's request, or upon termination of this Agreement, the Documents shall be delivered promptly to the Village. The Consultant shall have the right to retain copies of the Documents for its files. The Consultant shall maintain files of all Documents unless the Village shall consent in writing to the destruction of the Documents, as required herein. The Consultant will maintain all ownership right, title and interest to all Consultant's Knowledge. For purposes of this Agreement "Consultant's Knowledge" means Consultant's proprietary programs, modules, products, inventions, designs, data, or other information, including all copyright, patent, trademark and other intellectual property rights related thereto, that are (1) owned or developed by Consultant prior to the Effective Date of this Agreement ("Consultant's Preexisting Knowledge") (2) developed or obtained by Consultant after

the Effective Date, that are reusable from client to client and project to project, where Village has not paid for such development; and (3) extensions, enhancements, or modifications of Consultant's Preexisting Knowledge which do not include or incorporate Village's confidential information. To the extent that any Consultant Knowledge is incorporated into the Deliverables, Consultant grants to Village a non-exclusive, paid up, perpetual royalty-free worldwide license to use such Consultant Knowledge in connection with the Deliverables, and for no other purpose without the prior written consent of Consultant. Additionally, Consultant may maintain copies of its work papers for a period of time and for use in a manner sufficient to satisfy any applicable legal or regulatory requirements for records retention.

11.2. Maintenance of Documents. The Consultant's Documents pursuant to this Agreement shall be maintained and made available during performance of the Services under this Agreement and for three (3) years after completion of the Project. The Consultant and any subcontractors shall maintain for a minimum of three (3) years after the completion of this Agreement, or for three (3) years after the termination of this Agreement, whichever comes later, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the Agreement. The Agreement and all books, records and supporting documents related to the amounts, receipts and uses of disbursements of funds under this Agreement shall be available for review and audit by the Village and the federal funding entity, if applicable, and the Consultant agrees to cooperate fully with any audit conducted by the Village and to provide full access to all materials. Failure to maintain the books, records and supporting documents required by this subsection shall establish a presumption in favor of the Village for recovery of any funds paid by the Village under the Agreement for which adequate books, records and supporting documentation are not available to support their purported disbursement. The Consultant shall make the Documents available for the Village's review, inspection and audit during the entire term of this Agreement and three (3) years after completion of the Project as set forth herein and shall fully cooperate in responding to any information request pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* by providing all responsive documents to the Village.

11.3. Promotional Materials. The Consultant shall have the right to include among the Consultant's promotional and professional materials those drawings, renderings, other design documents and other work products that are prepared by the Consultant pursuant to this Agreement (collectively hereinafter referred to as "Work Products"). The Village shall provide professional credit to the Consultant in the Village's development, promotional and other materials which include the Consultant's Work Products.

12. SAVINGS CLAUSE.

12.1. Savings Clause. If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of it requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

13. NON-WAIVER OF RIGHTS.

13.1. Non-Waiver of Rights. No failure of either party to exercise any power given to it hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof, nor any payment under this agreement shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

13.2. Consultant's Services to Others. This Agreement shall not prohibit the Consultant from providing its services to any other public or private entity or person. If the Consultant provides its services to a public or private entity or person, the Village, at its sole discretion, may determine that such services conflict with a service to be provided to the Village by the Consultant, and the Village may select another entity to provide such Services as the Village deems appropriate.

14. THE VILLAGE'S REMEDIES.

14.1. Village Remedies. If it should be proven at any time prior to final payment that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services to be provided pursuant to this Agreement with diligence at a rate consistent with the requirements of this Agreement, or has attempted to assign this Agreement or the Consultant's rights under this Agreement, either in whole or in part, or has falsely made any representation or warranty, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Agreement or has failed to pay its debts as they come due ("Event of Default"), and has failed to cure, or has reasonably commenced to cure any such Event of Default within fifteen (15) business days after Consultant's receipt of written notice of such Event of Default, then the Village shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

14.1.1. The Village may require the Consultant, within such reasonable time as may be agreed to by the Parties, to complete or correct all or any part of the Services that are defective, damaged, flawed, unsuitable, nonconforming, or incomplete and to take any or all other action necessary to bring Consultant and the Services into compliance with this Agreement.

14.1.2. The Village may accept the defective, damaged, flawed, unsuitable, nonconforming, incomplete, or dilatory Services or part thereof and make an equitable reduction in the Contract Price.

14.1.3. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement except for amounts due for Services properly performed prior to termination.

14.1.4. The Village may withhold any progress payment or final payment from the Consultant, whether previously approved.

15. NO COLLUSION.

15.1. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Consultant is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of the tax, as set forth in 65 ILCS 5/11-42.1-1; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has in procuring this Agreement colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer thereby, and this Agreement shall, at the Village's option, be null and void and subject to termination by the Village.

16. ENTIRE AGREEMENT.

16.1. Entire Agreement. This Agreement sets forth all the covenants, conditions and promises between the parties, and it supersedes all prior negotiations, statements or agreements, either written or oral, about its subject matter. There are no covenants, promises, agreements, conditions or understandings between the parties, either oral or written, other than those contained in this Agreement.

17. CONFIDENTIALITY.

17.1. Confidential Data or Information. With respect to the disclosure of data or other information by the Village or the Consultant, the other Party shall hold all information in strict confidence for as long as the information remains confidential and not public or otherwise disclosed unless as required by law. The Village and the Consultant shall never disclose or make any use of any information and never copy any such information or remove it from the other's premises, except for such use as is required in the performance of the Consultant's duties for the Village. Before providing any data or other information to a third party, the disclosing Party shall secure the permission of the other Party in writing to provide such data or other information to the third party.

17.2. Applicability of Confidentiality Obligations. The obligation set forth in Section 17.1 above shall not apply if: (i) the information to be disclosed has otherwise become public knowledge through no fault of the disclosing Party where the disclosing person was not under an obligation not to disclose such information; (ii) the information to be disclosed was available to the disclosing Party prior to its disclosure; (iii) the information is independently developed by the

disclosing Party; or (v) the information is disclosed as required by law.

17.3. Precautions Against Disclosure. The Village and the Consultant shall always use all reasonable precautions to ensure that all information and data is properly protected and kept from unauthorized persons and shall do so pursuant to current industry standards for data protection and privacy. All confidential information, documents, records, and other materials provided by the Village, or the Consultant, shall be returned to the other Party upon written notice pursuant to Section 19 below. The Parties at their option may allow the other Party to delete and destroy Confidential Information provided to it pursuant to this Agreement subject to independent verification that the Confidential Information has been deleted and destroyed. Notwithstanding the foregoing, the receiving Party (a) will be permitted to retain a copy of such Confidential Information, as may be necessary to document its consideration of the potential transaction, for the purpose of establishing compliance with applicable law or regulations (including professional standards) and for defending or maintaining any litigation (including any administrative proceeding) relating to this Agreement or the Confidential Information, provided that all such information shall continue to be kept confidential pursuant to the terms of this Agreement; and (b) shall not be required to delete Confidential Information from back-up, archival electronic storage maintained in accordance with the receiving Party's data retention policies.

18. GOVERNING LAW AND VENUE.

18.1. Governing Law. This Agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance. The parties expressly waive trial by jury in any judicial proceeding involving, directly or indirectly, any matter (whether sounding in tort, contract or otherwise) in any way arising out of, related to, or connected with this Agreement or the relationship established hereunder.

18.2. Venue. Venue for any action brought pursuant to this Agreement shall be in the Circuit Court of DuPage County, Illinois.

19. NOTICE.

19.1. Notice. Any notice required to be given by this Agreement shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by email to the persons and addresses indicated below or to such other addresses as either party hereto shall notify the other party of in writing pursuant to the provisions of this subsection:

To the Village:

Justin Chiappetta
Information Technology Director
Village of Glen Ellyn
535 Duane St
Glen Ellyn, Illinois 60137
Email: jchiappetta@glenellyn.org

To the Consultant:

John T. Runte
Principal
Baker Tilly Advisory Group, LP
790 N Water Street, Suite 2000, Milwaukee, WI 53202
Email: john.runte@bakertilly.com

19.2. Mailing of Notice. Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

19.3. Notice by Email. Notice by email shall be effective as of date and time of electronic transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

20. HEADINGS AND TITLES.

20.1. Headings and Titles. The headings or titles of any provisions of this Agreement are for convenience or reference only and are not to be considered in construing this Agreement.

21. COUNTERPARTS; FACSIMILE OR PDF SIGNATURES.

21.1. Counterparts. This Agreement may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement.

21.2. Facsimile or PDF/Email Signatures. A facsimile or pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

22. EFFECTIVE DATE.

22.1. Effective Date. As used in this Agreement, the effective date of this Agreement shall be the last date of its execution by one of the Parties as set forth below.

23. AUTHORIZATIONS.

23.1. Authorizations. The Consultant's authorized representatives who have executed this Agreement warrant that they have been lawfully authorized by the Consultant's board of directors or its by-laws to execute this Agreement on its behalf. The Village Manager warrants that he has been lawfully authorized to execute this Agreement. The Consultant and the Village shall deliver upon request to each other copies of all articles of incorporation, bylaws, resolutions, ordinances or other documents which evidence their legal authority to execute this Agreement on behalf of their respective parties.

Baker Tilly US, LLP and Baker Tilly Advisory Group, LP and its subsidiary entities provide professional services through an alternative practice structure in accordance with the AICPA Code of Professional Conduct and applicable laws, regulations and professional standards. Baker Tilly US, LLP is a licensed independent CPA firm that provides attest services to clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and business advisory services to their clients. Baker Tilly Advisory Group, LP and its subsidiary entities are not licensed CPA firms. Baker Tilly Advisory Group, LP and its subsidiaries and Baker Tilly US, LLP are independent members of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly Advisory Group, LP and Baker Tilly US, LLP are not Baker Tilly International's agents and do not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly Advisory Group, LP, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

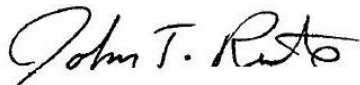
**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives on the dates set forth below.

VILLAGE OF GLEN ELLYN

BAKER TILLY ADVISORY GROUP, LP

By: Mark Franz
Its: Village Manager



By: John T. Runte
Its: Principal

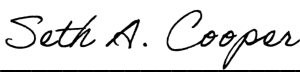
Dated: _____, 2026

Dated: April 8, _____, 2026

ATTEST

ATTEST

By: Caren Cosby
Its: Village Clerk



By: Seth A. Cooper
Its: Director

Dated: _____, 2026

Dated: April 8, _____, 2026



March 2, 2026

Village of Glen Ellyn, Illinois

True transformation reaches far beyond everyday success. Explore ERP solutions that move you forward.

Response to RFP for consulting services for an enterprise resource planning (ERP) system

March 2, 2026

Justin Chiappetta, Information Technology Director
Village of Glen Ellyn, Illinois
Delivered electronically

Baker Tilly Advisory Group, LP
205 N Michigan Ave
28th Floor
Chicago, IL 60601
T: +1 (312) 729 8000
bakertilly.com

Dear Justin:

On behalf of Baker Tilly, we are pleased to submit our proposal to support the Village of Glen Ellyn (the Village) with enterprise resource planning (ERP) system evaluations and implementation. We appreciate the opportunity to continue serving the Village and build on our positive relationship, including our successful work implementing community development software solutions that support your strategic goals.

Baker Tilly has deep experience guiding public sector clients through complex ERP transformations. Our dedicated public sector and digital solutions teams have led system needs assessments, functional process reviews, RFP development, vendor evaluations and full-cycle implementation management for local governments across the country. We bring firsthand knowledge of ERP solution landscapes, risk mitigation approaches, change management techniques and best practices that help municipalities modernize technology in a way that strengthens service delivery, improves operational efficiency and supports long-term sustainability.

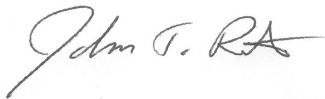
Our team has successfully worked with communities similar in size and complexity to the Village, delivering clear requirements documentation, facilitating structured vendor evaluations and guiding organizations through system implementation in a way that minimizes risk and maximizes value. Because we have previously supported the Village with software implementation efforts, our team already understands your structure, culture and operational environment – allowing us to add value immediately and tailor our approach to your specific needs.

We would welcome the opportunity to continue supporting the Village and guide you through this next phase of ERP modernization. Baker Tilly is committed to providing independent, objective guidance throughout all phases of the project, from needs assessment through system implementation.

The approach shared in our proposal shows how important the Village is to us as a client.

We can't wait to get started.

Sincerely,

A handwritten signature in dark ink, appearing to read "John T. Runte".

John T. Runte, Principal
+1 (414) 777 5371 | john.runte@bakertilly.com

A handwritten signature in dark ink, appearing to read "Caitlin Humrickhouse".

Caitlin Humrickhouse, M.P.A., Principal
+1 (312) 729 8098 | caitlin.humrickhouse@bakertilly.com

Contents

RESPONDENT BACKGROUND	1
PROPOSED SCOPE OF SERVICES	9
PROPOSED SCHEDULE	23
REFERENCES	24
COST PROPOSAL	25
LICENSE TO PROVIDE SERVICE	27
APPENDIX A: RESUMES	29
APPENDIX B: COMPLETED FORMS.....	40

“

We really appreciate your support through our journey and ALL that we were able to learn with you coaching and guiding us.

Vice president | Baker Tilly client



The information provided here is of a general nature and is not intended to address the specific circumstances of any individual or entity. In specific circumstances, the services of a professional should be sought. © 2026 Baker Tilly Advisory Group, LP.

Baker Tilly US, LLP and Baker Tilly Advisory Group, LP and its subsidiary entities provide professional services through an alternative practice structure in accordance with the AICPA Code of Professional Conduct and applicable laws, regulations and professional standards. Baker Tilly US, LLP is a licensed independent CPA firm that provides attest services to clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and business advisory services to their clients. Baker Tilly Advisory Group, LP and its subsidiary entities are not licensed CPA firms.

Baker Tilly Advisory Group, LP and Baker Tilly US, LLP, trading as Baker Tilly, are independent members of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity, and each describes itself as such. Baker Tilly Advisory Group, LP and Baker Tilly US, LLP are not Baker Tilly International's agent and do not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly Advisory Group, LP, Baker Tilly US, LLP nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

This proposal is contingent upon completion of the Baker Tilly new client acceptance process and execution of a mutually agreeable contract. We have successfully signed services agreements with thousands of clients and we commit to working in good faith to successfully negotiate a mutually agreeable contract on a timely basis should we be awarded this work. Notwithstanding anything to the contrary in the RFP, if selected, we will require the ability to propose additional terms and negotiate mutually acceptable revisions to the sections, to ensure compliance with professional standard obligations and to properly reflect the scope of services, prior to executing a final contract.

As of June 3, 2025, Baker Tilly and Moss Adams have merged. Combined statistics are based on data currently available. Actual counts may vary slightly and will be finalized during the integration process.

Respondent background

The Village needs ERP consulting services, and our digital solutions professionals provide industry-specialized services to help clients drive transformation and innovation – addressing the needs of today while capitalizing on the opportunities of tomorrow.

Guiding you with our resources, reputation and reach

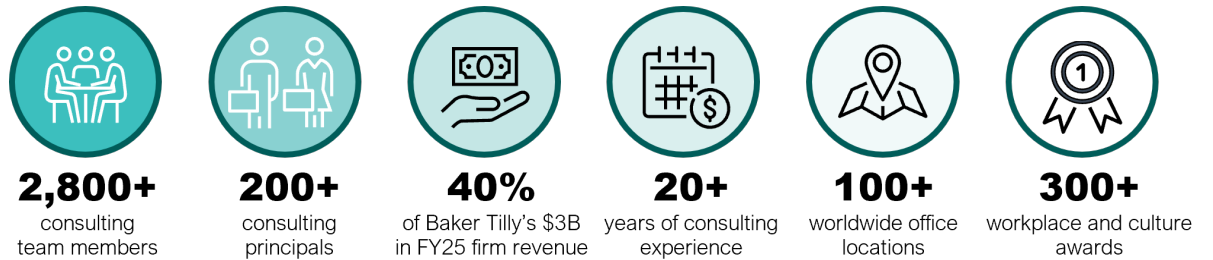
Key facts about Baker Tilly

RFP REQUIREMENT	BAKER TILLY
Full name	Baker Tilly Advisory Group, LP
Principal address	205 N Michigan Ave, 28th Floor, Chicago, IL 60601
State of incorporation	Delaware limited partnership
Date of incorporation, if applicable	N/A – not a corporation
Designated relationship manager	Caitlin Humrickhouse, Principal

Baker Tilly consulting at a glance

Making decisions today to shape tomorrow is never easy. That’s why the Village needs a consulting firm with the right blend of industry insight, functional expertise and technical know-how. Baker Tilly is that firm. We focus on the intersection of strategy and execution to help you move forward with clarity and confidence.

Our reputation for quality is well-documented. As a leading advisory, tax and assurance firm, we were named a “Leader in Consulting” by Accounting Today. Below are key facts about our consulting practice, including the depth of resources that stand ready to support the Village’s project team:



GIVING YOU THE TOOLS YOU NEED TO NAVIGATE THE FUTURE

Baker Tilly will successfully guide the Village through changing landscapes with skills, stability and strength as one of the oldest and largest advisory, tax and assurance firms in the United States.

RESPONDENT BACKGROUND

Understanding your needs

The Village is looking for an ERP consultant to support the needs assessment, selection and implementation of a new ERP system. To achieve this goal, you are seeking a qualified consultant to collaborate with your staff to assess current workflows and procedures, identify the software needs of end users, develop an RFP for a new ERP software package, evaluate vendor proposals, recommend a preferred solution and manage the implementation of the selected software. Ultimately, the Village requires a consulting firm with proven ERP selection and implementation experience in the public sector.

QUALIFICATIONS		Village of Rolling Meadows	City of Goshen	City of Lake Forest	City of Nixa	City of Highland Park	Milwaukee County	Brown County
a.	Experience and first-hand knowledge of software selection of ERP products and modules.	✓	✓	✓	✓	✓	✓	✓
b.	Experience in needs and risk assessments.	✓	✓	✓	✓	✓	✓	✓
c.	Experience in departmental process analysis and documentation in county and municipal government.	✓	✓	✓	✓	✓	✓	✓
d.	Experience in conveying industry best practices and gathering / articulating functional requirements across departments.	✓	✓	✓	✓	✓	✓	✓
e.	Experience in request for proposal development.	✓	✓	✓	✓	✓	✓	✓
f.	Experience determining RFP evaluation criteria.	✓	✓	✓	✓	✓	✓	✓
g.	Experience in software selection.	✓	✓	✓	✓	✓	✓	✓
h.	Experience in analysis and risks of process change and change management in relation to the implementation of an ERP system.	✓	✓	✓	✓	✓	✓	✓
i.	Experience with all phases of software implementation including installation, customization, go-live and change management.	✓	✓	✓				✓
j.	Experience negotiating contracts for the procurement, installation, customization and implementation of software products.	✓	✓	✓	✓	✓	✓	✓

Delivering exceptional value to the Village

Our approach is designed to give the Village exactly what it needs to make a confident, future-focused ERP decision. We bring a structured, vendor-neutral process, deep municipal experience and a commitment to helping the Village not only select the right system but successfully adopt and sustain value long after go-live. The following principles define the value we bring to your ERP modernization effort:

- **Align with requested outcomes and making and impact:** We follow the Village's six desired outcomes directly - assessing workflows, identifying requirements, drafting the RFP, evaluating proposals, recommending a preferred solution and supporting implementation. We were recently involved with another municipality's ERP, time and attendance, and advanced scheduling software selection, our team helped facilitate **over \$4M in savings for our client**.
- **Prepare a future-ready Village:** We help modernize processes, strengthen data transparency, improve efficiency across Village and Utility operations.
- **Ensure Village ownership:** The system decisions remain yours. We facilitate the selection and implementation process while empowering the Village to own the system and its direction.
- **Reduce project risk:** Our approach includes comprehensive change readiness, stakeholder alignment, disciplined evaluation, contract management and implementation advisory leveraging our experience and best practices.
- **Maintain full vendor neutrality:** Our recommendations are unbiased and data-driven, developed collaboratively with your team.
- **Deep understanding of municipal complexity:** We have extensive experience supporting dual-entity and multi-department organizations navigating politics, governance, integrations and data stewardship.
- **Support end-to-end transformation:** The work doesn't stop at go-live; we provide post-go-live support and continuous improvement.
- **Drive organizational readiness:** Sustained value requires sustained adoption. We assign an organizational readiness manager to build leadership alignment, strengthen user understanding and desire, measure adoption through tools such as readiness surveys – helping the Village proactively address items such as dual-database sensitivities.

Focus on ERP consulting services

Baker Tilly has been delivering digital transformation and technology consulting services since 2000. Over the past two decades, **we have completed hundreds of software strategy, evaluation and implementation projects**, building deep knowledge of leading ERP solutions and emerging technologies. This experience allows us to deliver engagements with speed, efficiency and agility while maintaining the thoroughness required for public sector environments.

When we work with clients like the Village, we bring this depth of experience, market insight and research to help fuel your vision, objectives and guiding principles. We work closely with subject-matter specialists to understand current challenges, and we apply our industry knowledge to help define a future state that reflects modernization opportunities suitable for your organization. Our team considers internal and external drivers of municipal change – operational needs, governance models, emerging technologies, infrastructure requirements and market trends – to identify meaningful improvement opportunities and ensure your system strategy is built for both today and the future.

Gaps/limitations and previous lessons learned

Baker Tilly's approach involves integrating best practices and methodologies in project management, technology implementation and change management to effectively and proactively address some commonly seen gaps and limitations. Our goal is to align the project with the Village's specific needs and achieve intended outcomes while maintaining a focus on long-term sustainability. Below are some common gaps and limitations we have seen, along with best practices to address those issues.

COMMON GAPS	BAKER TILLY BEST PRACTICE
Inadequate requirements gathering	Follow a comprehensive requirements elicitation process, involving key stakeholders who can provide valuable insights that can be translated into a requirement. This would include interviews, surveys and workshops to capture all needs and expectations.
Resource constraints	Conduct a thorough resource analysis and planning phase to make sure that the project is adequately resourced. Optimize resource allocation based on project priorities.
Change management	Facilitate the development of a comprehensive change management plan for the implementation phase that includes communication strategies, training plans and engagement with stakeholders. Follow best practices in change management to ease the transition.
Lack of training and adoption	Work with the selected System Implementor (SI) to design and implement a training program for the implementation phase that aligns with adult learning principles. Integrate user adoption strategies, such as user feedback loops, into the project to encourage usage.

Based on our experience, we would be vigilant in ensuring, amongst many other things, the vendor has experience in mitigating the following gaps:

COMMON GAPS	BEST PRACTICE
Scope creep	Work with the selected SI to draft and implement a formal change control process, adhering to scope management best practices. Any proposed changes would be rigorously evaluated for their impact on project goals and aligned with the Village's strategic objectives.
Data security and privacy	Work with the selected SI to ensure adherence to industry-standard data security and privacy best practices, including encryption, access controls and compliance with relevant regulations (e.g., GDPR, HIPAA). Baker Tilly could support this practice with regular security assessments and audits, if desired.
Sustainability	Work with the selected SI to develop a long-term sustainability plan that includes post-implementation support, software updates and periodic system assessments, to ensure that the solution remains effective over time.
Measuring success	Establish clear KPIs, and metrics aligned with Village's strategic objectives to be tracked throughout the project's lifecycle. Provide regular reporting to evaluate the project's success.
Scalability	Work with the selected SI to develop a plan for scalability from the project's inception, ensuring that the chosen technology and infrastructure can grow with the Village's evolving needs. Upon project closeout, the performance report will include prior scalability assessments for consumption by the Village.

Leading the Village's ERP consulting services and uncovering opportunities along the way

Meet the ERP consulting team we've assembled to achieve everything you envision. Selected intentionally for your goals and backed by our specialized resources, these individuals are collaborative and multidisciplinary. You'll find their bios below and complete resumes in **Appendix A**.

THE TEAM TO ACHIEVE THE VILLAGE'S GOALS

	John Runte – Principal, Strategy and transformation leader <i>Role: Engagement principal</i> John has more than 30 years of consulting experience with a focus on delivering enterprise transformation and software solution services. He has performed executive oversight and delivery responsibility for solutions in more than 25 large complex transformation programs including for the State of Indiana, State of Wisconsin, Milwaukee County, Wisconsin, Brown County, Wisconsin, and the City of Madison. John's software evaluation support for the City of Madison has very relevant similarities associated with many of the key components of the Village's RFP request. Additional examples of relevant prior experience include, City of Mequon, Wisconsin, Dane County, Wisconsin, Hennepin County, Minnesota, and the State of New Jersey.
	Caitlin Humrickhouse, M.P.A., SWP – Principal <i>Role: Relationship principal</i> Consider Caitlin your connection to quality on every level. She will maintain a full-spectrum view of our relationship with the Village, making sure our team exceeds your expectations. Caitlin will help connect you to our firm's specialists and facilitate all the support you need, with seamless collaboration every step of the way. Her previous work with the Village also provides our team with foundational knowledge of your culture, systems and expectations.
	Seth Cooper – Director <i>Role: Engagement director and single point of contact for the Village</i> With more than 20 years of experience, Seth has guided public sector organizations through complex technology evaluations and system selections. As an engagement director, he has led numerous ERP and enterprise system assessment projects, including Financial Management, Human Capital Management, Time and Attendance, and Case Management solutions. His focus spans the full lifecycle of system evaluation – conducting current-state assessments, defining critical and unique requirements, performing vendor research, developing comprehensive RFP packages and facilitating vendor evaluations. He has served as an engagement leader on multiple system selection and implementation projects including Brown County, Wisconsin, Milwaukee County, Wisconsin, State of Indiana and Chamber of Commerce for Greater Philadelphia. Seth will serve as the Village's single point of contact by providing project leadership, participating in project meetings and supporting project deliverable development.
	Brenna Waldschmidt-Gay – Experienced Manager <i>Role: Project manager</i> As an experienced manager on the Baker Tilly digital solutions team, Brenna has seven years of supporting digital transformations, including business analyst, project management and change management roles with specialization in the public sector industry. Brenna has supported the Milwaukee County assessment and roadmap initiative that included a needs assessment across 40 departments and has conducted multiple software selection and implementation projects, including a system fit gap assessment and software selection for Milwaukee County.

THE TEAM TO ACHIEVE THE VILLAGE'S GOALS



Christopher Strom, M.P.A. – Manager

Role: Public sector advisory specialist

As a manager in Baker Tilly's public sector advisory practice, Chris works on many types of projects such as strategic planning, comprehensive planning, organizational/operational reviews, business process reviews and system implementation. He brings many years of experience in local government, holding various positions with the Elmhurst Park District, the Village of Itasca, the DuPage mayors and managers conference, and the Village of Kenilworth.



Megan Miles, M.P.A. – Senior consultant

Role: Public sector advisory specialist

Megan is a senior consultant in Baker Tilly's public sector advisory practice. She has more than six years of experience working within local government and collaborating directly with village leaders. Megan also brings critical experience in project management, strategic planning and ERP systems.



Jessica Drexler, PROSCI® – Senior manager

Role: Change management advisor for Phase IV Implementation and Installation

Jess is a PROSCI®-certified change practitioner with many years of experience leading organizational change readiness services for clients. She has extensive experience in communications strategies to implement effective behavioral and attitudinal changes. She focuses on impacts relating to culture, leadership, employee and customer experience, as well as strategies to support organizational priorities.

AN INTEGRATED TEAM WORKING TOGETHER FOR SUCCESS

Each professional on your team was selected for a reason, but it's our collective brainpower and collaboration that will ultimately make a difference for the Village.

Investing our resources in Illinois

Chicago is our home

Illinois has one of the most diversified economies in the world. It's a center for education, culture and innovation. It's also home — Baker Tilly's national headquarters is here, and it's one of our largest offices in the United States.

Baker Tilly has more than 600 professionals across two Illinois locations who are here for you. For the Village, that means exceptional service from a local team passionate about protecting and enhancing your value, with the ability to draw on our firm's broad national resources as your goals or needs evolve.

Illinois local presence

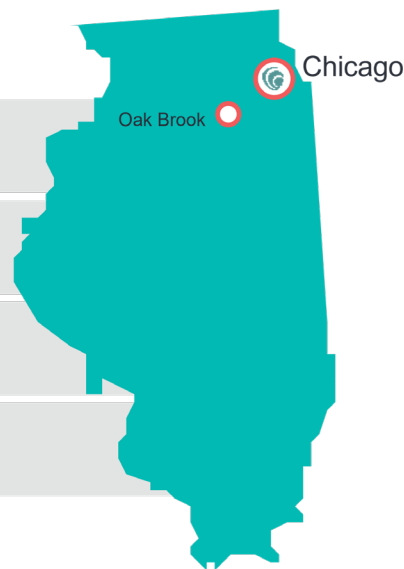
2,900+
Illinois clients

Two offices
in the state of Illinois

90+ years
of experience serving area clients

600+
professionals in the state of Illinois

 Baker Tilly office locations
 Baker Tilly headquarters



Delivering specialized experience to our public sector clients

Unlike many other firms, Baker Tilly is organized by industry, not service line. What does this mean for the Village? It means you will be served by a carefully selected team that blends our government-focused professionals with experienced specialists in the activities of the Village. The Village will work with a knowledgeable team that understands your specific challenges and provides innovative solutions to help you overcome them.



State and local government is a complex, unique environment shaped by fiscal, regulatory and operational considerations not found in other industries. Recognizing this complexity and eager to serve as a true valued advisor to the public sector, **more than 550 Baker Tilly professionals — including more than 50 principals —** focus directly on serving governments and provide hundreds of thousands of client service hours annually to organizations like the Village.

Nationwide, our public sector practice serves more than 4,200 state and local governmental entities, including municipalities, counties, school districts, utilities, transit organizations, airports and special authorities. Several of these client groups are now served by dedicated specialists in distinct sub-practices.



COMMITMENT TO THE PUBLIC SECTOR

Baker Tilly has been in business for nearly a century, and public sector entities were some of our first clients.

The Village will benefit from our public sector specialization in several specific ways:

- **Dedication to the public sector:** Your engagement team members work extensively with the public sector. This translates into insights only experience can bring, as well as an understanding of the best ways to communicate and collaborate with public sector entities.
- **Specialized training and continuing education:** The Village can be assured of an engagement team with the necessary skills and timely knowledge to effectively perform your engagement.
- **Sector involvement:** Members of our public sector practice are leaders in key sector organizations, including the International City/County Management Association (ICMA). Because of our work with these groups, we know about dynamic trends and consequential developments in state and local government — and are equipped with leading practices to help the Village best respond to them.
- **Knowledge sharing with the Village:** At Baker Tilly, serving governments goes beyond delivering services — we also supply our clients with crucial thought leadership in the form of webinars, workshops, articles and our regular newsletter, CommunitIES.

Serving governmental entities in Illinois

Baker Tilly will bring the Village deep experience serving nearly 90 state and local clients across the state of Illinois. The following is a representative list of our Illinois clients, including many other villages.

REPRESENTATIVE LIST OF OUR ILLINOIS PUBLIC SECTOR CLIENTS

- | | | |
|---|---|--|
| <ul style="list-style-type: none"> • Bedford Park Public Library, IL • Champaign-Urbana Mass Transit District, IL • Chicago Housing Authority • Chicago Metropolitan Agency for Planning • City of Batavia, IL • City of Blue Island, IL • City of Bloomington, IL • City of Chicago, IL • City of Evanston, IL • City of Galesburg, IL • City of Geneva, IL • City of Hickory Hills, IL • City of Highland Park, IL • City of Lake Forest, IL • City of Litchfield, IL • City of Macomb, IL • City of Moline, IL • City of Peru, IL • City of Rochelle, IL • City of Rockford, IL • City of Rolling Meadows, IL • City of Springfield, IL • City of St. Charles, IL • City of Woodstock, IL • Cook County, IL • DeKalb County, IL • DeWitt County, IL • DuPage County, IL • East Peoria Mass Transit District, IL | <ul style="list-style-type: none"> • Illinois Department of Commerce & Economic Opportunity • Illinois Department of Healthcare and Family Services • Illinois Department of Human Services • Illinois Department of Technology and Innovation • Illinois Gaming Board • Illinois International Port District • Illinois Lottery • Illinois Office of Management and Budget • Illinois Secretary of State • Illinois State Board of Education • Illinois Toll Highway Authority • Kane County, IL • Lake County, IL • Macomb County Township, IL • McHenry County, IL • Metropolitan Chicago Water Reclamation District of Greater Chicago, IL • Peoria County, IL • Regional Transportation Authority, IL • Rock Island County, IL • Rockford Mass Transit District, IL • State of Illinois • Village of Broadview, IL | <ul style="list-style-type: none"> • Village of Cary, IL • Village of Chicago Ridge, IL • Village of Deerfield, IL • Village of Elburn, IL • Village of Glenview, IL • Village of Gurnee, IL • Village of Hodgkins, IL • Village of Homewood, IL • Village of Lake Barrington, IL • Village of Lake Villa, IL • Village of Lake Zurich, IL • Village of Lemont, IL • Village of Lisle, IL • Village of Lombard, IL • Village of Long Grove, IL • Village of Mahomet, IL • Village of Maywood, IL • Village of McCook, IL • Village of Northfield, IL • Village of Oak Lawn, IL • Village of Oak Park, IL • Village of Orland Park, IL • Village of Oswego, IL • Village of Park Forest, IL • Village of Roscoe, IL • Village of Sauk Village, IL • Village of Schaumburg, IL • Village of Villa Park, IL • Will County, IL • Williamson County, IL • Winnebago County, IL |
|---|---|--|

Proposed scope of services

We blend technology with the wisdom of our team members to deliver quality and insights. Our ERP consulting offerings unravel the complexities of the public sector industry to reveal opportunities waiting to be explored.

Baker Tilly system selection methodology

Our methodology builds on the collective experience of our professionals in understanding the organizational needs of our clients to develop solutions that address complex and challenging issues. **This approach allows us to help you improve operations while creating lasting value for your organization.**

Our approach enables flexibility to address unanticipated problems which might develop during the contract period. Our experience with organizations of varied complexity empowers us to offer the Village a standard approach that has proven successful for many years. Though we will leverage our standard toolkit to accelerate project activities, they will be customized to your unique culture and needs.

Because any system selection is likely to be the chosen solution for the Village for some time, we believe that focusing on your long-term goals and objectives will allow us to guide you in making a decision that is guaranteed to survive. Throughout this proposal, you will notice the following differentiators of our approach:

- We will help you identify **process improvements and cost-saving methods that can be implemented independent of the system selection**, allowing the Village to achieve tangible results earlier in the process and prior to actual implementation
- We will turn our passion for effective government into a solid return on your investment
- We will help you identify critical factors that position you for success
- We will assist you in identifying the “right size” system to address your needs, helping you avoid spending more than you need on functionality that you are unlikely to use

Baker Tilly suggests the following high-level approach to complete this project and meet the needs of the Village’s requirements outlined in Phases 1-3 of the RFP. Goals, deliverables, activities and assumptions for each step are outlined on the following pages.



FOUR-STEP APPROACH TO SOFTWARE SELECTION

We’ve fine-tuned our approach to help the Village select the right vendor to drive your digital transformation.

Step 1: Initiate project

Goal: Lay the project foundation and collaboratively establish a work plan for the engagement.

This stage of the project includes:

- Working with the Village to finalize approach specifics
- Reviewing and revising our detailed project plan to address anticipated activities
- Understanding the Village's resource availability for project activity scheduling

In addition to the activities required for a cost-effective project start-up, **we will briefly engage with your executive team to understand your strategy at a high level and associated requirements that will be important in considering ERP solution alternatives.**

A steering committee that includes your executive leaders will work to define goals and objectives for the ERP selection project. Together, we will align key stakeholders and project participants with these goals through the development of a project charter. Project participants will refer to the charter continuously, so the project team remains focused on desired results.

In this stage, we will establish a consistent communication process – from project kickoff through project completion – and will collaboratively develop a communication plan and draft communication artifacts that you will finalize and deliver. Managing expectations and engaging the broader organization early will increase acceptance and adoption of proposed changes.

Organizational readiness is often overlooked during a technology evaluation because the change is not yet defined, but our methodology and approach incorporate these activities beginning with the project initiation phase to accomplish the following organizational readiness objectives:

- Manage organizational-wide expectations by aligning the initiative to organizational strategy and enlisting active and visible sponsorship
- Ensure the organization is foundationally prepared to implement change by proactively identifying underlying risks and barriers known to impact change effectiveness
- Build early adopters who can serve to influence support from others by bringing the right people into the conversation sooner
- Increase acceptance and adoption of proposed changes by creating a strong business case and compelling benefits for the need for the change

We will look to your leadership team to select key functional leads from across the organization as the core team for the project. Throughout the project, the core team provides the primary input to the requirements definition, developing functional scenarios to drive vendor demonstrations, assessing software demonstrations, scoring and making a vendor recommendation to the steering committee.

Core team members need to have good interpersonal skills, an inquisitive attitude, comfortability working in a group, respect for the organization and a willingness and ability to be a change agent to help the ERP project succeed. Including functional leaders from key parts of the organization will help promote the management process and create buy-in.

Once we have established the project calendar, defined goals and objectives and finalized the Village's team members, we will conduct a formal project kickoff meeting to align expectations with the Village and Baker Tilly leadership and team members.

PROPOSED SCOPE OF SERVICES

ACTIVITIES	DELIVERABLES
• Confirm project approach, goals and objectives and understand long-term organizational strategy • Finalize work plan, resources and schedule • Prepare project kickoff communication to align stakeholders and project participants on expectations and outcomes of the project • Establish project management tools, templates and infrastructure • Determine frequency of status meetings and status reports • Conduct project kickoff meeting • Schedule current state workshops	• Stakeholder identification and analysis • Project schedule, including client resource requirements • Project kickoff meeting • Communication plan • RAIDD (Risk, Assumption/Action, Issue, Decision/Dependency) log • Status report template • Current state workshop schedule
ASSUMPTIONS	
• At the preference of the Village, Baker Tilly can offer usage of collaboration tools or utilize the Village's collaboration tools for the project infrastructure. • The Village will commit the necessary resources, including personnel and technology, to facilitate the project successfully. • One, 1-hour project planning discussion • One, 1-hour project kickoff meeting	

Considerations

- Are there any projects or initiatives that would impact staff scheduling for needs assessments sessions?
- Has the Village established a project team to assist with vendor selection?

Step 2: Current state understanding

Goal: Understand current-state opportunities, issues and challenges to help prioritize and sequence future-state capabilities.

As technology improves and innovations facilitate process improvements, we will use our knowledge of multiple solutions and best practices in similar organizations to work closely with your stakeholders to review processes and identify less-than-optimal areas. Conducting cross-functional opportunity and improvement workshops will encourage project team buy-in and excitement for the future state of the Village. Project team members should consider questions:

- What are your current pain points?
- If you could do things differently, what would they be?
- What are you doing manually?

These pain points and issues can translate into guiding principles for an ERP strategy, and requirements to guide a potential vendor into presenting a viable solution to the Village.

PROPOSED SCOPE OF SERVICES

The project team should think creatively about what is possible with new technology when considering any current business problems that need to be solved. They should focus on the critical **what**, not the **how**. The team needs to define the qualities that make the Village different, identify what is possible and recognize where improvements can be made. Then they can prioritize critical and unique requirements to narrow the field of ERP choices.

Organizations have both critical and unique requirements. Critical requirements are the must-haves that would alleviate major present-day pain points, allow significant improvement to a process, or allow compliance with the Village's policies, guidelines or structural realities. Unique requirements are those things that may need to be customized by a system's vendor, supplemented with another type of software, or may not be common to all ERP solutions.

ACTIVITIES	DELIVERABLES
• Gather available current state documentation • Review existing systems/applications landscape • Conduct workshops with key organizational and IT stakeholders to: • Understand current state practices, operating model and desired future state performance • Capture current state organization strengths, weaknesses, opportunities and challenges • Perform division process improvement assessment with process improvement recommendations • Documentation of critical and unique process requirements • Assess systems supporting each process and their integration points • Review of processes to determine improvement opportunities • Build a heat map and summary of potential gaps • Develop current state summary • Review findings with core team • Executive checkpoint	• Documentation review • Technical landscape diagram • Process inventory • Process assessment report • Workshop agendas and pre-work • Initial list of critical and unique functional and technical requirements • Workshops • Current state summary
ASSUMPTIONS	
• Up to 12, 1-hour workshops will be conducted to gather functional processes and requirement needs • One, 1-hour session with executive leadership to review findings	

Considerations

- What are the critical or unique requirements needed to support and streamline Village operations?
- Which process functions have the greatest needs to improve leveraging modern ERP solutions?

Step 3: Future state visioning and prioritization

Goal: Collaborate to define and prioritize high-level future-state capabilities (people, processes and technology) to address ERP needs.

Through our future state workshops, we will help the Village define an appropriate vision of financial management, human capital management and ERP needs. We address the following goals:

- Vision how a new ERP solution enables the Village to effectively accomplish its mission
- Identify the high-level principles guiding the overall ERP strategy
- Create a high-level view of the ideal capabilities and technology needed to deliver on the vision, and how this integrates and aligns with the new ERP strategy

As a result, our team will develop a detailed inventory of functional requirements from the improvements identified during the current state understanding sessions, future state workshops and our existing inventory of requirements from past projects. We will highlight key improvement themes during an executive checkpoint session. Often this process identifies activities that can be addressed by independent initiatives or prerequisites to the ERP software implementation, bringing a holistic view to your ERP strategy.

Evaluation strategy and initial vendor assessment

Based on the Village's selection of unique and critical requirements and future state vision, we will identify and recommend a list of appropriate software vendors. We will work with you to contact vendors whose systems are suited to address your strategy, requirements and preferences most effectively. While we have experience with many vendors likely to be finalists, our technology-agnostic approach guarantees we will provide recommendations on solutions that best fit your specific needs.

We use a combination of independent internal research, engagement and consideration of industry analysts, as well as direct experience with many vendors in prior project work to inform this initial list of vendors for consideration.

ACTIVITIES	DELIVERABLES
• Draft and distribute pre-work package of critical and unique requirements to be utilized for functional workshops • Facilitate functional workshops with leads and IT to define high-level desired future state capabilities and finalize the list of critical and unique requirements • Confirm future state prioritization criteria and prioritize capabilities for future state with the Village's core team • Facilitate requirements prioritization workshop • Conduct high-level vendor market research • Assess vendor choices and develop approach options to conduct the vendor evaluation • Sponsor review and approval to proceed	• Workshop agendas and pre-work packages • Critical and unique functional and technical requirements list • Prioritized list of future state capabilities • Prioritized list of critical and unique requirements • Identification of high-level people, process and technology impacts • Updated systems / application landscape diagram • Vendor evaluation strategy summary • List of software vendors and contact information • Executive checkpoint

ASSUMPTIONS

- Up to 12, 1-hour workshops will be used to finalize requirements
- One, 2-hour workshop with IT to finalize integration requirements
- One 1.5-hour session with executive leadership to review findings

Considerations

- Does the Village anticipate eliminating or adding other technology systems that may not be implemented at time of selection?
- What vendor options exist based on the needs of the Village?

Step 4: Software evaluation and selection

Goal: To evaluate software solutions against critical and unique requirements from the Village's ERP needs.

Baker Tilly has performed hundreds of software strategy, evaluation and implementation projects for our clients over many years, which has allowed us to gather broad and deep vendor and product knowledge of many ERP solutions in the market today.

Request for proposal (RFP)

We will use the requirements gathered during the current state and future state phases to collaboratively develop a comprehensive RFP issued to prospective software vendors approved during the executive checkpoint of the prior step. Baker Tilly will be the primary point of contact for vendors, streamlining the approach for the Village's resources. We will also conduct discovery sessions with the Village's team to help the software vendors understand the organizational requirements and prepare their RFP response before the RFP release date.

Once RFP responses have been received, we will facilitate the project team through a detailed analysis of the ERP vendor responses, including using a scoring approach to evaluate the vendor's ability to deliver each requirement out of the box, via customization or via a third-party add-on product. The ERP analysis will also include scoring of the vendor costs, including a 5-year total cost of ownership of vendor solutions. A facilitated workshop with your team will be conducted to review input and form a recommendation. **The Village stakeholders will collectively make the decision on the finalist vendors.**

Based on the RFP responses evaluation workshop, we recommend narrowing down the candidates to no more than three vendors for the next step: software demonstrations. Having more than two vendors can expand the time to make a final decision and makes it difficult for the project team to see differences.

Scripted software demonstrations

Following the RFP evaluation, vendor demonstrations will enable the Village to see the products firsthand. Baker Tilly will draft a demonstration script, develop scorecards based on evaluation criteria, participate in detailed software demonstrations and support your team in a scoring exercise for each vendor response. Scorecards will incorporate both objective and subjective evaluation measures.

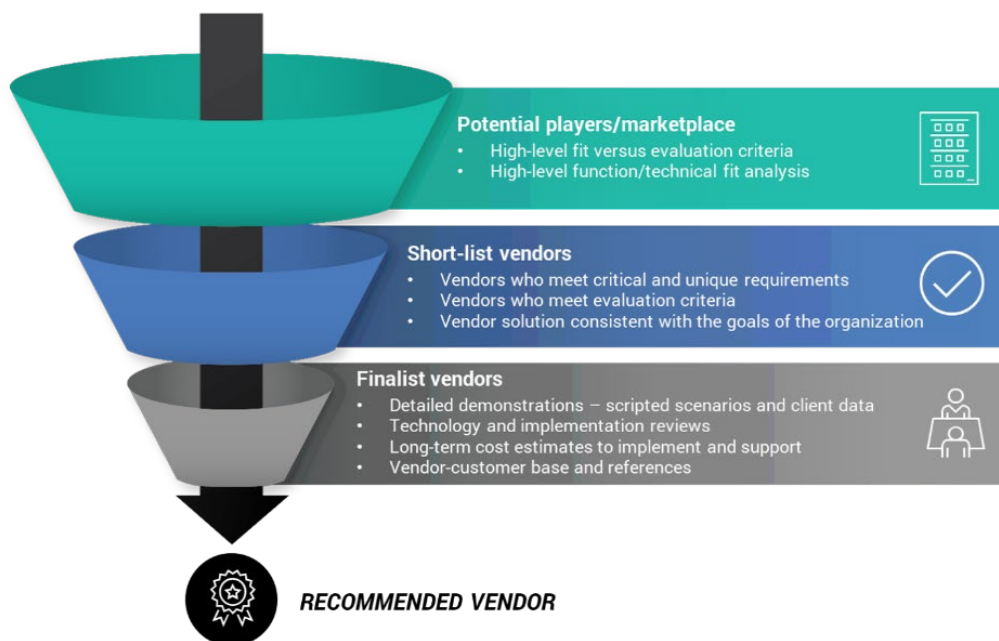
Creating demonstration scripts for selected critical processes is important to see how vendors would address functional and technical needs and to evaluate competing vendors on critical processes. To keep the project on track, the vendors will be given firm deadlines to present their demonstrations.

PROPOSED SCOPE OF SERVICES

With our structured demonstration scripts approach, you can invite a broader group of people from the organization to the product demonstrations as a way of assessing capabilities and increasing organizational buy-in. These additional participants would not be expected to score the demonstration but could provide input to those on the team who are scoring.

Prior to the software demonstrations, Baker Tilly will conduct a coaching session with the Village's team to review guidelines and expectations for scoring and documenting detailed notes. At the conclusion of the demonstrations, the core project team will make a recommendation, not a decision. The project team recommends the vendor with the best fit based on functional alignment to critical and unique requirements.

The following diagram illustrates our approach to narrow the field of vendor choices, ultimately leading toward a final recommended ERP vendor from the Village's team.



Collaboration is crucial

The Village will collaborate with Baker Tilly's team members throughout the engagement, and this is especially true during the vendor evaluation stage of the project.

The Baker Tilly team will work with your leaders and stakeholders to assess all aspects of the vendors and associated solutions (advantages and disadvantages) among the potential candidates. We will lend our expertise during this process, but the Village's stakeholders will ultimately and collectively make the ultimate decision regarding the final software vendor and associated solutions.

We aim to establish a structured approach that not only finalizes contractual agreements but also lays the foundation for a successful implementation process, user adoption and organizational change management.

Contract negotiation, implementation planning and organizational alignment

Our strategic approach seamlessly integrates contract negotiation and high-level implementation planning. Upon selecting the preferred vendor(s), we will initiate contract negotiations with a focus on transparent communication, fair terms and alignment with the Village's interests. The Village owns all negotiations with the vendor. In our experience, the ERP vendor is usually responsible for defining a comprehensive implementation plan that outlines milestones, timelines, responsibilities and dependencies. This dual-pronged approach ensures a holistic transition process that is both well-structured and aligned with the Village's objectives.

Solution implementation strategy and adoption plan

At this pivotal juncture, as the Village prepares for the next step of this transformative journey, Baker Tilly provides guidance on the development of a robust implementation strategy and forward-looking, long-term adoption plan of the selected ERP solution.

Our collaborative approach ensures seamless coordination between the Village and the Selected Vendor, leveraging our expertise to shape a comprehensive implementation strategy. We understand that the success of the ERP solution extends beyond the initial deployment; it requires careful planning and alignment with the Village's vision for sustained growth and operational excellence.

Implementation strategy development

With a focus on meticulous planning, we will work closely with the Village to define key milestones, timelines, responsibilities and dependencies essential for the successful implementation of the chosen ERP solution. Our aim is to foster transparent communication, establish fair terms and ensure alignment with the Village's overarching interests.

Long-term adoption plan

Recognizing the transformative potential of the ERP solution, we advocate for a dual-pronged approach that not only addresses immediate implementation needs but also lays the groundwork for sustained success. The Selected Vendor, in our experience, focuses on immediate implementation, and in collaboration with the ERP Vendor, Baker Tilly will drive the development of a long-term adoption plan. This plan encompasses strategies for ongoing support, user training and organizational change management, ensuring a holistic transition process that aligns seamlessly with the Village's objectives.

Baker Tilly is poised to provide necessary support, insights and strategic guidance throughout the development of the implementation strategy and long-term adoption plan. Together, we will build a foundation that not only meets current needs but also paves the way for a future where the selected ERP solution becomes a catalyst for continuous improvement and innovation within the Village's operations.

Activities and deliverables associated with vendor evaluation and selection (step 4) are detailed on the following page.

PROPOSED SCOPE OF SERVICES

ACTIVITIES	DELIVERABLES
- Facilitate meeting with the Village's project team, determine proposal and vendor selection criteria and identify the selection committee - Develop RFP in conjunction with the procurement team - Finalize scoring criteria and model - Prepare RFP timeline and communication plan - Distribute RFP - Facilitate vendor discovery sessions for RFP response - Evaluate and score RFP responses to identify up to three finalist vendors - Assist with development of addenda and response to vendor questions - Facilitate pre-proposal meeting and opening of proposals - Develop a demonstration script and agenda - Facilitate remote discovery sessions with finalist vendors - Conduct structured software demonstrations and follow-ups post demonstration - Analyze vendor scoring results and confirm team recommendation - Facilitate requests to complete vendor references - Communicate the final vendor decision - Initiate contracting process and review vendor contract - Contract negotiation support - Facilitate discussions between the Village and the Selected Vendor to align implementation strategies - Develop a list of recommended actions needed prior to beginning an ERP replacement project to improve the likelihood of success - Conduct executive checkpoint review - Attend Board meetings where needed	- RFP document, including: - Procurement terms and conditions - RFP schedule / milestones - Key objectives, goals and critical success factors for the project - Project timeline - Interface definition - Detailed vendor response templates - Functional requirements - Technical requirements - Service level expectations - Cost schedule - Total cost of ownership matrix - Addenda to RFP - RFP scoring matrix summary template - Demonstration agenda and scripts - Vendor demonstration participant survey - Vendor evaluation criteria and scorecard - Vendor evaluation summary - Total cost of ownership - Implementation strategy with key objectives, milestones and timelines, including: - Migration timeline - Training plan and timeline - Contract negotiation memo, inclusive of budget, timeframe and implementation priorities - Recommended action plan - Executive checkpoint deck

ASSUMPTIONS

- RFP and contract review related activities included in this phase are limited to one (1) RFP based on the Village's ERP needs that are gathered in the prior steps. If additional RFPs are needed, Baker Tilly will work with the Village to estimate the additional effort and provide the Village with a change order for the agreed upon activities and deliverables.
- With the Village's support, Baker Tilly will conduct proactive outreach for up to four vendors for the RFP for further review and discovery sessions to confirm qualifications to ensure there is ample interest in RFP submission
- With the Village's support, up to 1-hour remote discovery session for each of the four selected vendors for RFP
- Up to three finalist vendors will participate in separate one-day scripted functional demonstrations (4 hours), 1-hour technical discussion and 1-hour implementation discussion
- Software demonstration scripts will consist of up to eight functional scenarios for the RFP
- The Village will be responsible for collecting demonstration data (as necessary) for the RFP
- The Village will be responsible for conducting vendor reference checks for the RFP
- Baker Tilly will provide a recommendation based on Village approval of the RFP scoring criteria; The Village will be responsible for the decision on the finalist vendor(s) for the RFP
- The Village will be responsible for contract negotiations with finalist vendor for the RFP
- We anticipate collaborating with the selected vendor's professional services organization to develop the implementation strategy; however, should a separate selection process be required for a third-party firm, it would necessitate a distinct and separate agreement
- One 1- hour session with executive leadership

Considerations

- Is the vendor's software compatible with other systems used by the Village?
- How does the vendor work with other third-party software companies contracted by the Village?
- Are there potential service changes or additions the Village may pursue in the future that would impact the system?
- Is the Village staffed appropriately to support the system implementation?
- What large projects or initiatives if any does the Village have planned in the near future that may pull resources from the system implementation?

Ongoing project support

Project management and quality assurance

Project management and quality assurance will be ongoing throughout the project, to define plans, coordinate and track action items and communicate the status of project activities.

Baker Tilly will apply a disciplined approach to managing the project to ensure we respond to the Village's needs, meet agreed-upon deliverables and regularly communicate project status. We will actively manage the scope, tasks, resources, issues and risks and communicate any delays in project activities and deliverables that may arise.

We expect project management to be a shared responsibility of the Village and Baker Tilly. However, our Baker Tilly team will drive the engagement and do more/less based on your direction and preferences. We will maintain open lines of communication. Our project management expertise enables us to respond to your needs while addressing any potential impacts on the project.

PROPOSED SCOPE OF SERVICES

ACTIVITIES	DELIVERABLES
• Ongoing updates to task status and work plan (project schedule) • Monitor and resolve issues and risks • Develop status reports • Conduct regular status meetings • Facilitate executive checkpoints and stakeholder meetings	• Revised/updated work plan • Issue / risk log • Project status reports • Steering committee and core team project overview decks
ASSUMPTIONS	
• Status updates can be distributed on an agreed upon cadence • Baker Tilly will be available to attend up to three Village Board meetings pertaining to the software selection	

Defining the Village's roles and responsibilities

Village team member roles and responsibilities for the project are proposed as follows:

ROLE	KEY RESPONSIBILITIES
Project Sponsor and Leadership Team	• Serve as the project champion and advocate for the project • Confirm project scope, objectives and strategy • Allocate Village resources to the project and ensure project participation • Provide guidance and direction to project • Oversee project planning, timing and deliverable quality • Review of status reports • Identify, communicate and manage project issues and risks • Review project team recommendations • Review and sign off on project outputs
Project Core Team	• Participate in project meetings as needed • Allocate project resources as needed • Participate in knowledge transfer with Baker Tilly throughout the project • Provide process and technical knowledge of functional areas • Signoff on final requirements and prioritization • Review of bi-weekly status reports and assist in issue resolution • Review of RFP documentation and scoring approach • Review and update documented requirements and demonstration script • Participate and score vendor demonstrations • Provide recommended vendor solution to the Steering Committee
Extended Team Members	• Provide product and process information, as needed • Participate in workshops and vendor demonstrations, as needed • Complete requests for documentation and surveys, as needed

ERP implementation management methodology

Baker Tilly has been involved in ERP implementations serving different roles, from formal implementation partner executing all activities required (including solution configuration), to providing advisory services and oversight of the selected implementation partner.

Following the ERP selection and evaluation project and specific to the Village's Phase IV Installation and Implementation, Baker Tilly will provide comprehensive guidance and project management support to the Village, ensuring that all processes are correctly identified and assessed, and that the project is managed effectively. Baker Tilly will support and guide the Village during the implementation phase, by working collaboratively to develop and follow the implementation plan in this phase of the project, so the selected ERP solution(s) are deployed effectively, on time and within budget.

System implementation proposed approach and methodology

We leverage our extensive project management capabilities to ensure the Village's needs assessment, application optimization and ERP implementation project achieves its objectives. Our implementation management approach emphasizes strong governance, transparent communications, proactive risk management and driving end-user adoption through change enablement.

While detailed scoping and pricing would need to be developed once a solution and implementation partner have been selected, we have a proven framework to deliver value throughout the implementation lifecycle. Our team will provide oversight of key areas such as:

- Monitoring vendor implementation activities against contract terms
- Developing and executing user acceptance test plans
- Tracking development and execution of training programs
- Identifying process change requirements and ensuring adoption
- Providing go-live readiness assessments and cutover support
- Conducting post-implementation audits to confirm outcomes

Change management

The primary purpose of organizational change management (OCM) is to define strategies to ensure that organizational results are achieved by engaging employees to buy-in and adopt the new way of working. Baker Tilly shifts this perspective from simply managing change, to leading organizations and people through end-to-end transformation through a framework we call Organizational Readiness.

By operating from a holistic mindset for end-to-end transformation, organizational readiness establishes early leadership alignment, builds understanding and desire across the organization and drives optimization through a commitment to continuous improvement.

There are three main components to Baker Tilly's organizational readiness approach: Organizational Competency, Change Enablement and Value Realization.

Organizational Competency lays the foundation for transformation by:

- Aligning people to the strategic vision (or further development of that vision)
- Ensuring the right people are part of the decision-making process
- Assessing organizational dynamics to identify barriers posing risk to transformation
- Establishing measures of success

Change Enablement works within the broader program to:

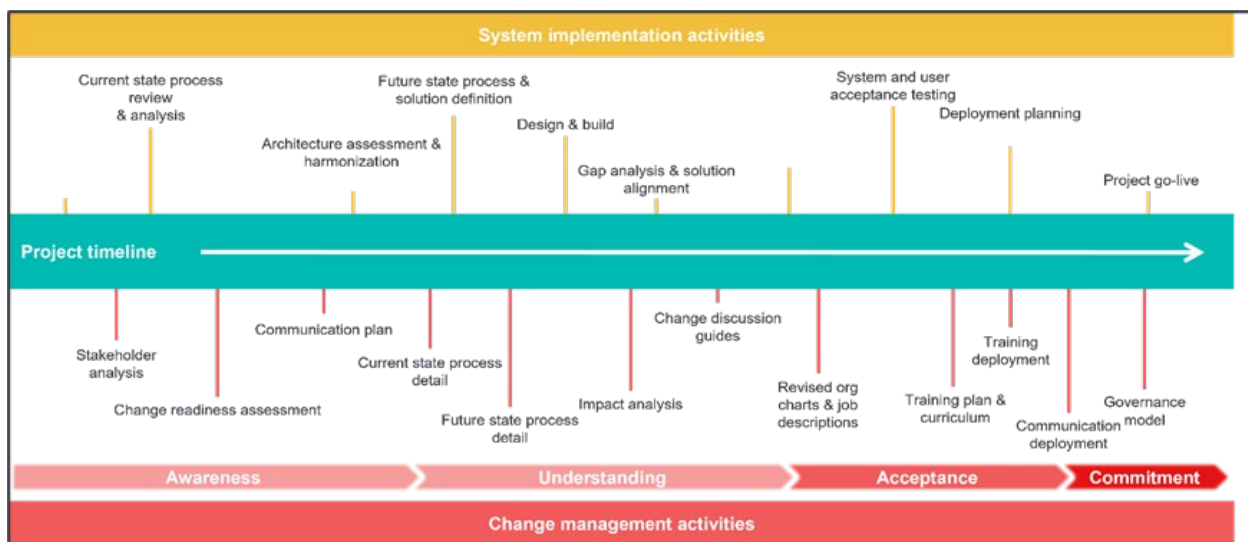
- Implement a responsive change management process to lead people through the transformation
- Enable knowledge transfer via communications and training
- Ensure optimal user adoption and utilization of the solution

Value Realization prepares people for sustainment and success:

- Empowerment and accountability for the new ways of working
- Continuous improvement and support of solution and process
- Role clarity and training to promote a sustainable future state
- Support essential piece of the governance model – people, to safeguard ROI

Change management processes

Change management workstream runs concurrently alongside the functional workstreams throughout the implementation to ensure the right activities are happening at the right time with the right audience. The graphic below outlines the high-level functional implementation milestones and the change management activities that we execute alongside the milestones.



Phase IV: Installation and implementation

ACTIVITIES	DELIVERABLES
• Review selected vendor kick-off materials, project plan and timeline to ensure incorporation of best practices and reflection of Village priorities • Prepare an activity-level implementation man • Meet with selected vendor to communicate timetables and expectations • Monitor vendor compliance to the negotiated contract • Identify and address ways to minimize project risks • Monitor data conversion/migration • Review project change orders initiated either by the Client or software vendor • Establish standards/metrics for evaluating the software vendor's performance • Identify areas where additional user training is required • Provide guidance in conducting user acceptance testing • Review and comment, as needed, on progress towards achieving activities and milestones defined in the project timeline • Authorize system acceptance for project closeout	• Project readiness memo • Facilitation of a change management plan • Change management monitoring memo at key milestones which will assess organizational readiness, subject matter expert readiness and overall project risk • User acceptance testing scripts • Project status reports tracking budget and progress • Risk and issues log • Optional: comprehensive user manuals and process flows
ASSUMPTIONS	
• Status updates can be distributed on an agreed upon cadence • Baker Tilly will be available to attend up to three Village Board Meetings pertaining to the software selection	

Proposed schedule

Your time is valuable, and one significant way we will support the Village is by delivering your services on time or ahead of schedule.

Co-developing a timeline to meet the Village's deadline

We anticipate the system selection phase of this project will require approximately **14 - 16 weeks** of elapsed time to complete. The timeline will be dependent on the resource availability of the Village, the responsiveness of Village resources for key deliverable inputs, reviews and approvals and the time needed for Village procurement to issue a solicitation and contract with selected vendor(s).

STEP	WEEKS															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Step 1: Initiate project																
Step 2: Current state understanding																
Step 3: Future state visioning and prioritization																
Step 4: Software evaluation and selection																
Additional contingency																
Ongoing: Project management and quality assurance																

For Phase IV, we anticipate the implementation phase of this project will require approximately **14 – 22 months** of elapsed time to complete based on recent ERP evaluations. The timeline will be dependent on the scope of the solution selected and the resource availability of the Village and the selected vendor.

References

We are always happy to provide references because it is important for you to talk with the organizations we serve. Our similar client base equals experience-derived insights for the Village.

Demonstrating that we've been down this path before

The experiences of our clients speak more about Baker Tilly's capabilities than any proposal ever could. That's why we encourage you to talk with our clients. Here are a few individuals who welcome the opportunity to share their Baker Tilly experience. Each will give you an authentic perspective as you consider your own needs.

We have also completed Attachment VII: References, as requested.

CITY OF NIXA, MO			
Name	Jennifer Evans	Title	Director of Finance
Phone	+1 (417) 724 5625	Email	Jevans@nixa.com
Services	ERP needs assessment, system selection		

MILWAUKEE COUNTY, WI			
Name	Matt Johnson	Title	Deputy CIO
Phone	+1 (414) 278 7856	Email	Robert.Johnson@milwaukeecountywi.gov
Services	ERP needs assessment, system selection		

GOSHEN, IN			
Name	Kelly Saenz	Title	Utility Office Manager
Phone	+1 (574) 534 1706	Email	Kellysaenz@goshencity.com
Services	ERP needs assessment, system selection, implementation support		

EXPERIENCE MATTERS. ESPECIALLY THE EXPERIENCE OUR CLIENTS RECEIVE
Connect with our clients to learn more. Additional references are available by request.

Cost proposal

When we say value, we mean achieving your objectives and imagining new ones. We mean sharing industry insights, gaining efficiencies and directing our best resources to the Village.

Sharing our transparent fee estimate

The Village's fee estimate is based on what we've learned is important to you. We'll go beyond what's expected to deliver a return on your investment. The following fees are inclusive of a 25% discount from Baker Tilly rates, reflective of the significant scope of work to be undertaken here and our desire to further strengthen our partnership with you.

PHASE	HOURS	FEES
I: Village Software Needs Assessment	91	\$23,224
II: RFP Development	110	\$28,663
III: Vendor Evaluation and Selection	89	\$23,094
TOTAL FOR PHASE I - III SERVICES	290	\$74,981
IV. Installation and Implementation	564 - 1128	\$186,000 - \$372,000
TOTAL FOR ALL SERVICES	854 - 1418	\$260,981 - \$446,981

Phase IV Installation and Implementation hours and fees will vary based on the implementation timeline and the scope of services ultimately required. The Village should consider phase IV pricing as a budgetary range which requires a mutually agreed to change order at the conclusion of phase III to address unknowns (such as selected vendors recommended timeline). At the conclusion of Phase III, Baker Tilly will provide a refined cost estimate and documented change order to address any increase or decrease in necessary fees for phase IV to support the Village through project management advisory and change management services aligned to its needs.

No unnecessary charges

You won't see add-on charges for routine calls, emails or quick consultations. They're included in our fees because we're here to earn your trust. If your need is out of scope, we'll never perform additional work unless you give us the go-ahead. Our final billing will always be based on the value we deliver to you.

Key assumptions

We based our fee estimate on your needs. If any of the assumptions below change, we'll share any new requirements, budgetary considerations and options.

- The Village will commit the necessary resources, including personnel and technology, to facilitate the project successfully.

- The Village will provide any existing documentation that will support the project activities. Assumes data, research and background information are readily available and will be provided to the project team. The Village is responsible for the accuracy and completeness of this information, and Baker Tilly is not responsible for errors or claims arising from the delivery of their work if based on inaccurate or incomplete information provided by the Village.
- The Village and selected vendors will provide knowledgeable resources to participate in defined project activities. Baker Tilly will rely upon SME representation and the Village ownership of recommendations and will not test for the accuracy of SME team member representations. Essentially, Baker Tilly is facilitating a process on the Village's behalf, but the client shall retain ownership of recommendations and results of the initiative.
- Baker Tilly resources will be dependent on the start date of the project.
- The Village and Baker Tilly will collaborate on all deliverables. Baker Tilly will lead the development of deliverables and the Village to complete detailed reviews.
- The Village will provide support for scheduling interviews and workshops. We will collaboratively work to align and balance alternative resource commitments.
- The Village leadership will review and sign off on each project step's deliverables within five business days of the step close-out meeting.
- We will set up regular project checkpoints with project sponsors to evaluate progress to plan, discuss project issues and adjust project approach. The Village and Baker Tilly will work collaboratively together to manage milestones, resources, issues and risks.
- Baker Tilly will not be held responsible for delays in the project timeline due to unavailability of data or resources from the Village or software vendors.
- The Village and Baker Tilly will respond to requests for information, input and approvals in a timely fashion as outlined in the work plan of the project.
- Project durations are estimates, mostly dependent upon the Village resource availability.
- The Village resources will be available from the start of the project and as needed to provide subject matter knowledge and input.
- The Village will provide activity and progress updates, as needed, throughout project duration.
- The Phase IV Installation and Implementation hours and fees reflected above represent a budgetary planning estimate only and are provided to support the Village's overall project budgeting and planning purposes. The actual scope, timeline, and level of effort required for Phase IV will be dependent upon factors including, but not limited to, the selected software solution, the selected implementation partner, implementation approach, selected vendors timeline, project sequencing, Village resource availability, and change management requirements. At the conclusion of Phase III (Vendor Evaluation and Selection), Baker Tilly will collaborate with the Village to refine the Phase IV scope, assumptions, and fee estimate. Phase IV services will commence only upon mutual agreement and execution of a formal change order or amendment to this agreement that defines the final scope, schedule, and fees for Phase IV services.
- While most project work can be completed through remote/virtual meetings and workshops utilizing collaboration tools, we have included an optional travel expense budget to meet the Village's preference to meet in-person for key project activities and milestones, such as interviews, workshops and RFP evaluation activities.
- Project effort, timing and associated professional fees are based on the scope, approach and assumptions in this SOW and incorporated into our work planning and estimating. Any factors that could impact timing or fees will be discussed with the Village in advance of incurring additional fees.
- Out-of-pocket expenses, if applicable, are billed in addition to professional fees at the actual amount incurred.

License to provide service

Providing evidence of our firm's ability to conduct business in Illinois

Baker Tilly Advisory Group, LP is authorized to transact business in Illinois, as evidenced by our business license shown on the following page.

Standing strong, with a positive reputation for nearly a century

Along the course traveled by any large business, litigation is a fact of life. Allegations of various common law and statutory violations are regularly made against large accounting and advisory firms like Baker Tilly. Baker Tilly does not disclose or discuss its litigation, which is generally disposed of in the normal course of business and under any applicable professional indemnity insurance policy.

We expect to resolve any pending matters without material detrimental impact on the firm. We enjoy the benefits of the positive reputation we've built and upheld for nearly a century.

Form **LP 210**

August 2012

Secretary of State

Department of Business Services

Limited Liability Division

501 S. Second St., Rm. 357

Springfield, IL 62756

217-524-8008

www.cyberdriveillinois.com

Payment may be made by check payable to Secretary of State. If check is returned for any reason this filing will be void. Please do not send cash.

Illinois
Uniform Limited Partnership Act
Annual Report

SUBMIT IN DUPLICATE

Please type or print clearly.

Filing Fee: \$100

Approved: *DM*

FILE # S030812

This space for use by Secretary of State.

FILED

FEB 09 2026

ALEXI GIANNOULIAS
SECRETARY OF STATE

Do not make changes on this form. To change the Agent and/or Designated Office, submit Form LP 115 along with the \$50 filing fee. For all other changes, submit LP 202 (Illinois) or LP 902.5 (foreign) along with the \$50 filing fee.

1. Limited Partnership Name: BAKER TILLY ADVISORY GROUP, LP

2. Address of Office at which records required by Section 111 (Illinois) or Section 902 (Foreign) are kept:

205 N. Michigan Avenue

Street Address (P.O. Box alone is unacceptable.)

Chicago, IL 60601

City, State, ZIP

3. Foreign Alternate Name, if any: _____

4. Registered Agent: Illinois Corporation Service Company

Name

Registered Office: 801 Adlai Stevenson Drive

Street Address (P.O. Box alone is unacceptable.)

Springfield

City

IL 62703

ZIP

5. State or Jurisdiction of Organization: Delaware

The Annual Report must be signed by a General Partner. I affirm that any entity serving as a General Partner for this Limited Partnership is in good standing in its home state. The undersigned affirms, under penalties of perjury, that the facts stated herein are true, correct and complete.

Date: 2/2/2026

Month, Day, Year

Theresa A. Meiners

Signature

Theresa A. Meiners, Secretary

Name and Title (type or print)

Baker Tilly Advisory Group GP, LLC

General Partner Name if a corporation or other entity
(must be in good standing)

Signatures must be in black ink on an original document.

Appendix A: Resumes

PRINCIPAL

John T. Runte

John Runte, a principal and leads Baker Tilly's transformation services, joined the firm in 2002.



Baker Tilly Advisory Group, LP

790 N Water St
Suite 2000
Milwaukee, WI 53202
United States

T: +1 (414) 777 5371
john.runte@bakertilly.com

bakertilly.com

Education

Bachelor of Business
Administration in
finance and management
information systems
University of Wisconsin – Oshkosh

John has an extensive consulting background and currently leads Baker Tilly's enterprise strategy and transformation solutions team. Prior to joining Baker Tilly, he consulted in a global accounting, tax and consulting firm.

Specific experience

John's experience includes extensive work encompassing complex project management, process redesign, new product development, information system strategic planning, information system design and implementation with a focus on program management of large complex transformation projects, application integration solutions and digital solutions focused on advanced analytics and intelligent automation. Samples of John's project experience are included below:

- City of Madison WI – John and team led the financial management software evaluation project including the definition of requirements, vendor demonstration, initial implementation planning and contract negotiation for this highly complex financial management solution.
- WI Department of Health and Family Services – John and team led an assessment of strategy, people, process and technology associated with the Medicaid Infrastructure Grant identifying critical process and software requirements necessary for the state to deliver on objectives focused on the Medicaid Infrastructure Grant.
- State of Indiana: John led the process and requirements definition for the State's voter registration system, including the vendor selection for Indiana's Help America Vote Act project. Once the vendor was selected, John led a team focused on assessing system development and testing methodologies of the selected vendor including project management and vendor monitoring serving in the independent validation and verification (IV&V) role. John and his team have remained engaged for the past sixteen years managing the program of initiatives within this \$60 million dollar federally mandated program within the State of Indiana.
- *Waukesha County, WI*: Led the requirements definition project for the Cashiering RFP project facilitating the cross-functional definition and documentation of Cashiering requirements.
- Madison Gas and Electric – John and team assisted on several enterprise software evaluations including core HRIS solutions, GIS solutions and financial management solutions. John and team identified critical and unique requirements, conducted vendor demonstrations and coordinated the client team's eventual vendor selection(s).
- *Madison Area Technical College*: Conducted an HR system strategy and roadmap project associated with the College desire to upgrade "People Processes and Technology".

Specific experience, continued

- *Dane County, WI* – The county needed assistance with making decisions on enterprise software solutions. John and team facilitated the team through identification of key requirements, vendor demonstrations, initial implementation planning, contract negotiation and ultimate software vendor award.
- *Michigan State University*: Conducted an assessment and roadmap project for analytics and reporting solutions deployed within the University. Our focus was to identify an optimization roadmap for data services, analytics and reporting to address challenges with turning data into actionable insights.
- Significant experience in Digital assessments, roadmaps and digital transformation project execution in Public Sector clients including Anoka County MN, Dane County WI, Waukesha County WI, Hennepin County MN, City of Madison WI, Department of Administration WI, Department of Health and Family Services WI, Indiana Election Division IN, Marion County IN, Lake County IN, Navajo Nation and the Potawatomi
- *Milwaukee County, WI*: Led an application assessment and requirements traceability review of the Ceridian HR/Payroll solution.
- Numerous other projects involving business and technical transformation, assessments, strategic planning, new product development, process improvement, methodology improvement, business intelligence, data warehousing, large-scale system development, large-scale program management and project management initiatives.

Industry involvement

- Society of Information Management (SIM)
- Project Management Institute (PMI)

PRINCIPAL

Caitlin M. Humrickhouse, M.P.A., SWP

Caitlin Humrickhouse is a principal with Baker Tilly's public sector advisory practice.



Baker Tilly Advisory Group, LP

400 North Ashley Drive
Suite 1600
Tampa, FL 33602
United States

T: +1 (312) 729 8098

caitlin.humrickhouse@bakertilly.com

bakertilly.com

Education

Master of Public Administration with
a concentration in financial
management
University of Illinois at Chicago

Bachelor of International Business
Bachelor of Spanish
University of Illinois at Urbana-
Champaign

Caitlin is a strategic workforce planner with a deep understanding of succession planning and strategic human capital management. Caitlin's other areas of expertise include benchmarking, organizational redesign and system needs assessment and selection. Prior to joining the firm, she worked at the University of Illinois at Chicago performing program and market analyses for an online education unit.

Specific experience

- Provides management consulting services with a focus on resource optimization, assisting governmental entities in their efforts to ensure the resources available (people, processes and technology) are utilized in the most efficient manner
- Reviews and redesigns core business processes to enhance internal controls, align with industry best practices, leverage available technology and create efficiencies
- Performs organizational structure analyses for local governments, examining the current state versus the future optimal state of job functions and departments
- Offers technology needs assessment and system selection services to help organizations achieve strategic goals by leveraging technology
- Prepares organizations to be sustainable and resilient in the face of workforce challenges and fiscal pressure through the application of operational and organizational reviews, succession planning and technology implementation

Industry involvement

- Illinois Association of Municipal Management Assistants
- Illinois City/County Management Association (ILCMA)
- Institute of Internal Auditors (IIA)
- International City/County Management Association (ICMA)

Community involvement

- Step Up
- Chicago Chapter of the U.S. National Committee for United Nations Women

Caitlin M. Humrickhouse, M.P.A., SWP

Page 2

Thought leadership

- [CommuniTIES: How to overcome today's workforce challenges](#), podcast appearance, July 2024
- Environmental, social and governance, presenter, October 2023
- [Environmental, social and governance - a public sector webinar series](#), presenter, February 2023
- [“Workforce and succession planning – part 3: training and competitiveness,”](#) author, November 2022
- [“Workforce and succession planning – part 2: core competencies and top talent,”](#) author, November 2022
- [“Workforce and succession planning – part 1: getting started,”](#) author, October 2022
- [“The strategies and challenges of managing an evolving workforce,”](#) author, July 2022
- [“Strategic talent management,”](#) author, July 2022
- [“Recession proofing: six actions governments and not-for-profits should take to prepare for revenue shortages,”](#) author, April 2020

Continuing professional education

- Strategic Workforce Planner, Human Capital Institute

DIRECTOR

Seth Cooper, CSM, PMP

Seth Cooper is a director with Baker Tilly's digital solutions practice.



Baker Tilly Advisory Group, LP

205 N Michigan Ave
28th Floor
Chicago, IL 60601
United States

T: +1 (312) 729 8107
seth.cooper@bakertilly.com

bakertilly.com

Education

Master of Science in project
management
St. Edwards University
(Austin, Texas)

Bachelor of Business
Administration in project
management
Colorado Technical University

Seth is an accomplished consultant and digital transformation leader serving the public sector. With a proven track record of successfully planning, leading and executing digital transformations, Seth excels in strategic assessments, technology evaluations, vendor management, and establishing robust program and change management frameworks. His expertise also encompasses designing and executing comprehensive technology strategies, ensuring seamless and impactful digital transitions with high adoption.

Specific experience

- Served as the engagement director for multiple technology and software evaluations for state and local government and not-for-profit organizations, including:
 - ERP and Time, Attendance and Scheduling system evaluations for a medium size, populated county. Included a current state assessment, identification of critical and unique requirements, vendor research, development of a RFP package, vendor evaluation and implementation.
 - Case and Task Management System fit gap assessment and RFP system selection and evaluation for a large, populated county. Included a current state and process assessment, identification of critical and unique requirements, vendor research and development of a RFP package, and support of the county's evaluation.
 - Financial Management, Human Capital Management and Customer Relationship Management System selection, evaluation, that included a current state assessment, identification of critical and unique requirements, vendor research, development of a RFP package and vendor evaluation.
 - Multiple financial management system evaluations, that included a current state assessment, identification of critical and unique requirements, vendor research, development of an RFP package and vendor evaluation.
 - Seth provided oversight for a fit gap assessment for a large County's sourcing to procurement process that included a fit gap evaluation of three systems.
 - Multiple hosting migration vendor evaluation and selections for the State of Indiana
- Served as engagement director for a county with 950 population to lead a strategic assessment that included 39 departments, 85 current-state and future-state interviews/workshops and engaged with 176 stakeholders that led to the development of a digital transformation roadmap of prioritized initiatives to leverage the availability of \$10 million in federal funds

DIRECTOR

Seth Cooper

Page 2

Specific experience, (cont.)

- Facilitated a strategic planning process for the PA Public Utility Commission (PUC), conducting organizational assessments through interviews and surveys, facilitating workshops with leadership, and guiding the development of a comprehensive 3-year strategic plan.
- Led the ongoing management of the State of Indiana PMO for a \$60 million program. Seth previously led the modernization of Indiana's statewide voter registration system and IT infrastructure for more than 40 projects across a \$7 million budget and served as cybersecurity program management lead for 30 projects across a \$17.5 million budget
- Statewide Voter Registration System user experience and modernization current state assessment for over 600 users, including surveys, focus groups, and development of a roadmap for consideration of a future software selection project
- Solution architect for multiple projects to conduct web accessibility testing using the WCAG 2.1 standard to improve overall accessibility for people with disabilities

Continuing professional education

- Scrum Alliance Certified ScrumMaster
- Project Management Institute (PMI) Project Management Professional (PMP)

EXPERIENCED MANAGER

Brenna Waldschmidt-Gay

Brenna is an experienced manager with Baker Tilly's digital solutions practice.



Baker Tilly Advisory Group, LP

4601 DTC Blvd
Suite 810
Denver, CO 80237
United States

T: +1 (720) 214 6310

brenna.waldschmidt-gay@bakertilly.com

bakertilly.com

Education

Bachelor of Business
Administration in finance
and marketing
Loyola University of Chicago

Brenna has more than five years of experience and primarily focused on project management and digital strategy. She has supported projects in a variety of industries including financial services, energy, higher education, government contractors and public sector.

Specific experience

- Conducted a county-wide, digital transformation assessment that impacted more than 45 county departments. Developed business cases and roadmaps for more than 20 initiatives that were presented to the county board
- Led an ERP software evaluation for finance, HR and operations functional areas. Held business process and technical requirement workshops, supported RFP development, vendor demos and selection
- Led the planning and execution of user acceptance testing and system implementation for a recently acquired government contractor to comply with federal regulations and standards
- Supported the operations and digital transformation for the merger of six higher-education organizations into two new entities. Aligned the organization's processes and strategies to ensure an effective merger
- Lead project management analyst for the design, development, testing and deployment of customer-facing mobile applications for a multistate Fortune 500 utility group
 - Responsible for monthly budget reporting and reconciliation supporting supply chain negotiations of external vendor contracts, daily management of risks and issues, tracking business benefits and building an application lifecycle management approach
- Transformed a group of financial institution clients' strategic goals into actionable project roadmaps
 - Managed vendor identification, formal RFI/RFP communications, technology demonstrations and pilot discussions for five simultaneous projects focused on virtual and augmented reality, blockchain and biometric identification technologies
- Assisted with the development of customer experience (CX) strategies for financial institutions
 - Collected and analyzed the client's data, conducted credit union member and staff interviews and integrated the data and interview findings into an innovation workshop facilitated with client leadership
 - Created and presented a strategic roadmap to the client team to roll out the innovations and new customer experience journey

MANAGER

Christopher Strom, M.P.A.

Christopher is a manager with Baker Tilly's public sector advisory practice.



Baker Tilly Advisory Group, LP

205 N Michigan Ave
28th Floor
Chicago, Illinois 60601
United States

T: +1 (312) 729 8045
christopher.strom@bakertilly.com

bakertilly.com

Education

Master of Public Administration
Bachelor of Science in law
enforcement and justice
administration
Western Illinois University
(Macomb, Illinois)

As a manager on the public sector advisory practice, Christopher is staffed on various types of projects such as strategic planning, comprehensive planning, organizational/operational reviews, business process reviews, system implementation and many others.

Christopher specializes in multiple aspects of government, joining Baker Tilly with four years of industry experience. During his time before joining the public sector practice, Christopher has experience within parks and recreation, public works, information technology, administration, finance, community development, public safety and capital project planning. Following his education, he held various positions with the Elmhurst Park District, the Village of Itasca, the DuPage mayors and manager's conference and the Village of Kenilworth.

Aside from his career experience and education, Christopher takes pride in creating trusting professional relationships with the goal of delivering effective results.

Specific experience

- Budgeting
- Business process review
- Comprehensive planning
- Customer service
- Financial system implementation
- Grant writing and post award management
- Operational and organizational policy audit
- Operational and organizational reviews
- Policy creation and implementation
- Project management
- Strategic planning

Industry involvement

- Illinois City/County Management Association
- Illinois Association of Municipal Management Assistants

Community involvement

- PADS Shelter Program (homeless shelter volunteer)
- Habitat for Humanity Certified Fraud Examiner (CFE)

Megan Miles, M.P.A.

Megan Miles is a senior consultant with Baker Tilly's public sector advisory practice.



Baker Tilly Advisory Group, LP

205 N Michigan Ave
28th Floor
Chicago, IL 60601
United States

T: +1 (312) 228 7317

megan.miles@bakertilly.com

bakertilly.com

Education

Master of Public Administration
University of Illinois Chicago

Bachelor of Science in political
science
University of Wisconsin-La Crosse

Megan specializes in providing consulting services to public sector clients. Prior to her employment at Baker Tilly, she worked within local government for over six years working directly with village leaders. Megan has experience in project management, strategic planning and ERP systems.

Specific experience

- Provides effective management for all types of projects and produces innovative ideas
- Manages large-scale, organization-wide change management initiatives
- Implementation of ERP systems to improve daily operations
- Local government budgeting activities
- Provides management and risk consulting to local governments
- Conducts gap analyses in organizational policies and procedures and provides recommendations for further development
- Reviews risks and strength of controls over processes
- Conducts data analyses of large data sets to draw conclusions and make recommendations

SENIOR MANAGER

Jessica Drexler

Jess is a senior manager with Baker Tilly's digital solutions practice.



Baker Tilly Advisory Group, LP

790 N Water St
Suite 2000
Milwaukee, WI 53202
United States

T: +1 (414) 777 5544

jessica.drexler@bakertilly.com

bakertilly.com

Education

Bachelor of Science in
communications
Cardinal Stritch University

Associate of Applied Science
in marketing
Waukesha County Technical
College

Continuing professional education

Prosci® Certified Change
Practitioner

Jessica has extensive experience in communications strategies to implement effective behavioral and attitudinal change. She focuses on impacts relating to culture, leadership, employee and customer experience, as well as strategies to support organizational priorities.

Specific experience

- Designs and delivers educational workshops on topics relating to effective leadership, workplace culture and employee experience while guiding business leaders on a journey rooted in self-assessment and development of clear vision and strategies to achieve their goals
- Assesses organization business readiness and designs programs to drive maximum utilization and speed to adoption by navigating the people impacts of transformation through change management strategies including change agent and leader education, stakeholder assessment, risk mitigation and adaptive communication and training programs
- Leads project and organizational change management (OCM) initiatives to support a wide array of employee and customer experience programs encompassing various process and technology components to promote effective and sustainable change
- Develops stakeholder risk assessments, end-to-end journey mapping, current and future state assessments, communications and engagement strategies to build understanding and adoption of strategic initiatives
- Designs and implements operating models to bring consistency, role clarity and improved data insights for cross functional teams, and internal OCM efforts to drive adoption and usage
- Led three-year culture transform for a SMB including design, implementation and training of an enterprise HCM system while restructuring roles, responsibilities and performance management processes resulting in substantial increases in employee engagement and organization-wide adoption of platform
- Leveraged effective communications skills to guide multifaceted team of internal and external partners in the design, build and rollout of global healthcare client's demand generation platform to automate patient and prospect lead program
- Managed an organization-wide behavior-based research initiative to create, develop and implement innovative design-thinking solutions to promote adherence and deliver seamless experiences across all customer touch points in healthcare environment



Appendix B: Completed forms

ATTACHMENT I. RESPONDENT CERTIFICATION

PROPOSAL SIGNATURE: John Runte
Signed by: 88063711194B456...
 State of Wisconsin
 County of Milwaukee

John Runte
 TYPE NAME OF SIGNED

being first duly sworn on oath deposes and says that the Respondent is organized as indicated below and that all statements herein made on behalf of such Respondent and that the Respondent is authorized to make them, and also deposes and says that the Respondent has examined and carefully prepared its proposal and has examined the same in detail before submitting this proposal and that the statements contained herein are true and correct.

Signature of Respondent authorizes the Village of Glen Ellyn to verify references of business and credit at its option.

Signature of Respondent shall also be acknowledged before a Notary Public or other person authorized by law to execute such acknowledgments.

Dated February 18, 2026

Baker Tilly Advisory Group, LP
 Organization Name

(Seal - If Corporation)

By John Runte Principal
Signed by: 88063711194B456...
 Authorized Signature John Runte

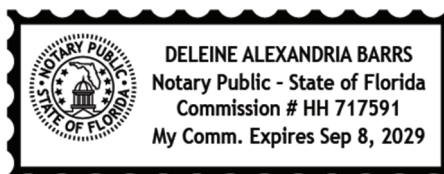
790 N Water St, Suite 2000, Milwaukee, WI 53202
 Address

(414) 777 5371
 Telephone Number

State of Florida, County of Lee
 Subscribed and sworn to before me
 this 18th day of February, 2026.

Deleine Alexandria Barrs
Signed by: 3112AC82AAD0477...
 Notary Public Signature
 Deleine Alexandria Barrs

- Notary Seal -



John Runte, appeared by means of online notarization and produced a Wisconsin Drivers License as Identification.

This notarial act was an online notarization.

(Fill Out Applicable Paragraph Below)

(a) Corporation

The Respondent is a corporation, which operates under the legal name of _____ and is organized and existing under the laws of the State of _____.

The full names of its Officers are:

President _____

Secretary _____

Treasurer _____

The corporation does have a corporate seal. (In the event that this bid is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation which permits the person to execute the offer for the corporation.)

(b) Partnership

Name, signature, and addresses of all Partner

Baker Tilly is jointly owned by our principals and the private equity firms
Valleas Capital and Hellman & Friedman. We have more than 1,000
principals and are unable to provide all signatures at this time.

The partnership does business under the legal name of Baker Tilly Advisory Group, LP which name is registered with the office of Corporation Service Company in the county of New Castle in the state of Delaware.

(c) Sole Proprietor

The Respondent is a Sole Proprietor whose full name is _____.

If the Respondent is operating under a trade name said trade name is _____ which name is registered with the office of _____ in the county of _____ in the state of _____.

Signed: _____

Sole Proprietor

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.



ATTACHMENT II. RESPONDENT NON-COLLUSION CERTIFICATION

Baker Tilly Advisory Group, LP _____, as part of its proposal for
(name of Respondent)

the Village of Glen Ellyn's ERP Implementation Consultant, hereby certifies that said Respondent is not barred from submitting a proposal to provide said services as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Compiled Statutes, 720 ILCS 5/33E-3 and 720 ILCS 5/33E-4.

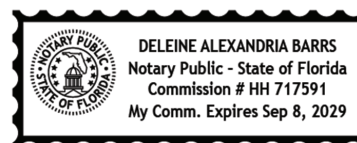
By submission of the proposal, the service provider and, in the case of a joint proposal, each party to the joint proposal, certifies as to its own organization, that, in connection with the proposal:

- a) The prices in the bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to the prices with any other contractor or with any competitor;
- b) Unless otherwise required by law, the prices quoted in the bid have not knowingly been directly or indirectly disclosed to any other bidder or to any competitor prior to opening; and
- c) No attempt has been made or will be made by the proposer to induce any other person or firm to submit or withhold a bid for the purpose of restricting competition. Also, each contractor shall submit a certification regarding compliance with Article 33 E-11 of the Illinois Criminal Code of 1961 [720 ILCS 5/33E-11].

Signed by: _____
By: John Runte _____ Principal
88063711194B456...
(Authorized Agent of Respondent)
John Runte

State of Florida, county of Lee
Subscribed and sworn to
before me this 18th day
of February, 2026.

- Notary Seal -



Signed by: _____
Deleine Alexandria Barrs
3112AC82AAD0477...
Notary Public Signature Deleine Alexandria Barrs

This notarial act was an online Notarization.

John Runte, appeared by means of online notarization and produced a Wisconsin Drivers License as Identification.

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.



ATTACHMENT III. TAX COMPLIANCE AFFIDAVIT

John Runte _____, being first duly sworn, deposes and says:

that he/she is principal _____ of
(partner, officer, owner, etc.)

Baker Tilly Advisory Group, LP
(proposer selected)

The individual or entity making the foregoing bid or bid certifies that he/she is not barred from entering into an agreement with the Village of Glen Ellyn because of any delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. The individual or entity making the bid or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the municipality to recover all amounts paid to the individual or entity under the agreement in civil action.

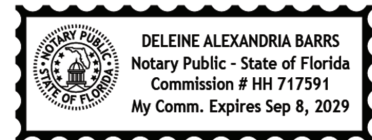
Signed by: John Runte
By: John Runte
Its: Principal

John Runte, Principal
(name of proposer if the proposer is an individual)
(name of partner if the proposer is a partnership)
(name of officer if the proposer is a corporation)

The above statement must be subscribed and sworn to before a notary public.

State of Florida, County of Lee
Subscribed and sworn to before me this 18th day of February, 2026.

Signed by: Deleine Alexandria Barrs
3112AC82AAD0477...
Notary Public's Signature Deleine Alexandria Barrs - Notary Seal -



John Runte, appeared by means of online notarization and produced a Wisconsin Drivers License as Identification.

This notarial act was an online Notarization.

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.



ATTACHMENT IV. ORGANIZATION OF PROPOSING FIRM

Please fill out the applicable section:

A. Corporation:

The Contractor is a corporation, legally named _____ and is organized and existing in good standing under the laws of the State of _____. The full names of its Officers are:

President _____

Secretary _____

Treasurer _____

Registered Agent Name and Address: _____

The corporation has a corporate seal. (In the event that this bid is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

B. Sole Proprietor:

The Contractor is a Sole Proprietor. If the Contractor does business under an Assumed Name, the Assumed Name is _____, which is registered with the DuPage County Clerk. The Contractor is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01 *et. seq.*

C. Partnership:

The Contractor is a Partnership which operates under the name Baker Tilly Advisory Group, LP

The following are the names, addresses and signatures of all partners:

Baker Tilly is comprised of more than 1,000 principals. Names and addresses can be provided at a later date, if necessary to proceed in the bid process.

Signature

Signature

(Attach additional sheets if necessary.) If so, check here _____. If the partnership does business under an assumed name, the assumed name must be registered with the DuPage County Clerk and the partnership is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, *et. seq.*

D. Affiliates: The name and address of any affiliated entity of the business, including a description of the affiliation: _____

Owner's Signature

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.



ATTACHMENT V: CONFLICT OF INTEREST

Baker Tilly Advisory Group, LP _____, hereby certifies that it has investigated whether an actual or potential conflict exists with the Village of Glen Ellyn. The service provider further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges that if the contractor has not disclosed any actual or potential conflict of interest, the Village may disqualify the proposal.

Signed by:

John Runte

880637111943456

(Name of authorized representative)

John Runte, Principal

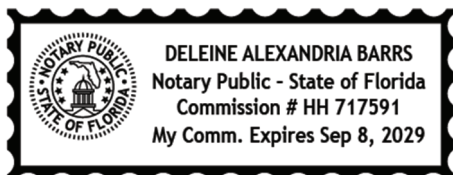
(Print Name of authorized representative)

The above statements must be subscribed and sworn to before a notary public.

State of Florida, County of Lee

Subscribed and sworn to before me this 18th day of February 2026.

- Notary Seal -



Signed by:

Deleine Alexandria Barrs

3112AC82AAD0477...

Notary Public

Deleine Alexandria Barrs

John Runte, appeared by means of online notarization and produced a Wisconsin Drivers License as Identification.

This notarial act was an online notarization.

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.



ATTACHMENT VI: DISQUALIFICATIONS OF CERTAIN PROPOSALS

No person or business entity shall be awarded a contract or subcontract, for a stated period of time, from the date of conviction or entry of a plea or admission of guilt, if the person or business entity:

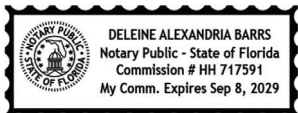
- (A) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bribery or attempting to bribe an officer or employee in the State of Illinois, or any State in the United States in that officer's or employee's official capacity;
- (B) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bid rigging or attempting to rig bids as defined in the federal Sherman Anti-Trust Act and Clayton Act;
- (C) has been convicted of bid rigging or attempting to rig bids under the laws of the State of Illinois, or any state in the United States;
- (D) has been convicted of an act committed, within the State of Illinois or any state in the United States, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act 15 U.S.C. Sec. 1 *et seq.*;
- (E) has been convicted of price-fixing or attempting to fix prices under the laws of the State of Illinois, or any state in the United States;
- (F) has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois or in any state in the United States;
- (G) has made an admission of guilt of such conduct as set forth in subsection (A) through (F) above which admission is a matter of record, whether such person or business entity was subject to prosecution for the offense or offenses admitted to;
- (H) has entered a plea of nolo contendere to charges of bribery, price fixing, bid rigging, bid rotating, or fraud; as set forth in subparagraphs (A) through (F) above.

Business entity, as used herein, means a corporation, partnership, trust, association, unincorporated business or individually owned business.

Signed by: John Runte Principal
 88063711194B456...
Signature of Authorized Representative
 John Runte

The above statements must be subscribed a sworn to before a notary public.

State of Florida, County of Lee
 Subscribed and sworn to before me this 18th day of February, 2026.

- Notary Seal -  Deleine Alexandria Barrs
 Notary Public 3112AC82AAD0477...
 Deleine Alexandria Barrs

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.

This notarial act was an online notarization.

John Runte, appeared by means of online notarization and produced a Wisconsin Drivers License as Identification.



**ATTACHMENT VII. REFERENCES AND LIST OF MUNICIPALITIES
FOR WHICH SERVICES HAVE BEEN PERFORMED**

Contractors shall furnish at least three (3) entities, preferably municipalities, that have used the Contractor's for similar services within the last three (3) years.

REFERENCES:

1. Name of Entity	Milwaukee County, WI
ADDRESS	909 N 9th St, Suite 301, Milwaukee, WI 53233
CONTACT	Matt Johnson, Deputy CIO
PHONE AND EMAIL ADDRESS	+1 (414) 278 7856; robert.johnson@milwaukeecountywi.gov
WORK PERFORMED	ERP needs assessment, system selection
2. Name of Entity	City of Goshen, IN
ADDRESS	202 S 5th St, Goshen, IN 46528
CONTACT	Kelly Saenz, Utility Office Manager
PHONE AND EMAIL ADDRESS	+1 (574) 534 1706; kellysaenz@goshencity.com

WORK
PERFORMED ERP needs assessment, system selection, implementation support

3. Name of Entity City of Nixa, MO

ADDRESS 715 W Mt. Vernon St, Nixa, MO 65714

CONTACT Jennifer Evans, Director of Finance

PHONE AND
EMAIL ADDRESS +1 (417) 724 5625; jevans@nixa.com

WORK
PERFORMED ERP needs assessment, system selection

LIST OF MUNICIPALITIES FOR WHICH THE CONTRACTOR HAS PROVIDED SERVICES
DURING THE PAST FIVE (5) YEARS IF NOT NAMED ABOVE

1. Municipality Page 8 of our proposal includes a represenatative list of public

ADDRESS sector clients served by our firm. We have nearly 90 state and
local clients in Illinois alone.

CONTACT

ERP Selection Consultant	Phase 0 Costs*	Phase 1 Costs	Phase 2 Costs	Phase 3 Costs	Phase 0-3 Cost
The Shpigler Group	\$7,500.00	\$23,400.00	\$15,600.00	\$19,500.00	\$66,000.00
Eide Bailly	N/A	\$35,890.00	\$4,070.00	\$30,710.00	\$70,670.00
5Seams	N/A	\$23,600.00	\$17,000.00	\$31,600.00	\$72,200.00
Plante Moran	\$18,600.00	\$28,800.00	\$14,100.00	\$13,200.00	\$74,700.00
Integrated Technology Partners	\$3,480.00	\$30,740.00	\$11,600.00	\$29,145.00	\$74,965.00
Baker Tilly	N/A	\$23,224.00	\$28,663.00	\$23,094.00	\$74,981.00
Executive Option	N/A	\$30,000.00	\$22,000.00	\$23,000.00	\$75,000.00
RubinBrown	\$8,400.00	\$35,000.00	\$18,000.00	\$22,000.00	\$83,400.00
SoftResources	\$10,000.00	\$16,500.00	\$6,000.00	\$52,500.00	\$85,000.00
Avero Advisors	\$2,650.00	\$53,200.00	\$21,000.00	\$16,550.00	\$93,400.00
ClientFirst	N/A	\$47,163.00	\$6,000.00	\$46,800.00	\$99,963.00
BerryDunn	\$9,500.00	\$43,500.00	\$11,500.00	\$35,500.00	\$100,000.00
ISG	N/A	\$49,792.00	\$11,014.00	\$44,200.00	\$105,006.00

* Some vendors chose to provide a Phase 0 cost breakdown. Phase 0 includes travel/project kickoff costs and are factored into the total cost.



**Glen Ellyn Village
Board**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM
Department: Community Development
Department Head: Jennifer Henaghan
Category: Ordinance
Prepared By: Daniel Harper

**AGENDA ITEM (ID
2026-240)**

DOC ID: 2026-240

Adopt Ordinance No. 7269, An Ordinance Granting a Special Use Permit for a Beauty Shop to be Located at 503 Duane Street, Glen Ellyn, Illinois (Community Development Director Henaghan)

Statement of the Issue:

House of Koukla Inc., D/B/A Glowe ("Applicant") has applied for a special use permit for a beauty shop to be located at 503 Duane Street ("Subject Property").

Analysis:

The Subject Property is located south of Duane Street and west of Main Street and is commonly known as 503 Duane Street. The Subject Property is currently zoned C5A Central Retail Core Subdistrict and was most recently occupied by The Pilates Experience. The Applicant proposes to relocate their existing beauty shop at 577 Pennsylvania to this currently vacant location. The proposed total square footage of the beauty shop after completion would be approximately 912 square feet.

The Plan Commission held a public hearing on the application on March 26, 2026, and recommended the proposed special use permit be granted by a 7-0 vote. To view the Plan Commission packet, please click [here](#).

Budget Impact:

N/A

Contribution to Strategic Plan

Strategic Priority: Development; Initiative, Successful growth, development, annexation & business retention

Action Requested:

Adopt the Ordinance.

Attachments:

1. Ordinance - Special Use Permit



Village of Glen Ellyn

Ordinance No. xxxx

**An Ordinance Granting a Special Use Permit for a Beauty Shop
to be Located at 503 Duane Street, Glen Ellyn, Illinois 60137**

**Adopted by the
Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April 2026**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this _____
day of April 2026.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. _____

**An Ordinance Granting a Special Use Permit for a Beauty Shop
to be Located at 503 Duane Street, Glen Ellyn, Illinois**

WHEREAS, House of Koukla Inc., D/B/A Glowé (“Petitioner”) has applied for a special use permit for a beauty shop at the property located at 503 Duane Street, Glen Ellyn, Illinois (“Application”); and

WHEREAS, the property owner, Aim Duane, LLC has authorized the filing of the Application; and

WHEREAS, the property is legally described in Exhibit A, attached hereto and incorporated herein by reference (“Subject Property”); and

WHEREAS, following due and proper publication of notice in The Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto and following written notice to all property owners within 250 feet of the Subject Property and following the placement of a placard on the Subject Property not less than fifteen (15) days prior thereto, the Plan Commission conducted a public hearing on March 26, 2026 to consider the Application; and

WHEREAS, based upon the evidence, testimony, and exhibits presented at the public hearing on March 26, 2026, the Village of Glen Ellyn’s (“Village”) Plan Commission adopted Findings of Fact and Recommendations dated March 26, 2026, which is attached hereto and incorporated herein as Exhibit B; and

WHEREAS, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the March 26, 2026, meeting of the Plan Commission and has considered the Findings of Fact and Recommendations of the Plan Commission; and

WHEREAS, the Plan Commission recommended that the special use permit reflected in this Ordinance be granted by a vote of seven (7) in favor and zero (0) against upon the close of the

public hearing held on March 26, 2026, as reflected in the minutes of the public hearing, incorporated herein by reference as though fully set forth; and

WHEREAS, the Village President and Board of Trustees have determined that the granting of the special use permit set forth in the Petitioner's Application is in the best interests of the Village subject to the terms and conditions set forth in the Findings of Fact and Recommendation of the Plan Commission and this Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that granting the special use permit set forth herein is consistent with the applicable Zoning Code standards and the goals of the Glen Ellyn Comprehensive Plan.

NOW THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of their home rule powers, as follows:

Section 1. Recitals Incorporated. The foregoing recitals and all exhibits attached to this Ordinance are incorporated as though fully set forth in this Section 1.

Section 2. Adoption of Findings of Fact and Recommendation. The Findings of Fact and Recommendation of the Plan Commission attached hereto as Exhibit B are adopted by the President and Board of Trustees and incorporated herein.

Section 3. Special Use Permit Granted. The Application for the special use permit set forth herein is granted subject to the terms and conditions set forth in the Plan Commission's Findings of Fact and Recommendations, this Ordinance, and that the construction substantially conform with the plans and testimony presented at the Plan Commission public hearing on March 26, 2026.

Section 4. Issuance of Building Permits. The Building and Zoning Official is authorized and directed to issue building permits for the Subject Property consistent with the special use permit granted herein, provided that all conditions set forth hereinabove have been met and that the proposed project complies with all other applicable laws and ordinances. The special use permit granted herein shall expire and become null and void twenty-four (24) months from the date of adoption of this Ordinance unless a building permit to begin construction in reliance on the special use permit is applied for within said twenty-four (24)-month time period and construction is continuously and vigorously pursued provided, however, the Village Board may by motion extend the period during which permit application, construction, and completion shall take place.

Section 5. Recording of Ordinance. The Village Clerk is hereby authorized to record this Ordinance, including all exhibits, in the Office of the DuPage County Recorder.

Section 6. Failure to Comply with Terms of Ordinance. Failure of the owner of the Subject Property or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 of the Village's Zoning Code.

Section 7. Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. Effective Date. This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

[Remainder of Page Intentionally Left Blank]

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this
13th day of April 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Duncan				
Christiansen				
Kalinich				
Simon				
Thompson				
Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day
of April 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk

EXHIBIT A

Subject Property's Legal Description

LOT 5 IN NISSEN'S SUBDIVISION, A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 9, 1926 AS DOCUMENT NO. 211143, IN DUPAGE COUNTY, ILLINOIS.

P.I.N. 05-11-327-004

EXHIBIT B

March 26, 2026

Village President James Burket and Board of Trustees
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

Re: Application of House of Koukla Inc. DBA Glowe Salon for a Special Use Permit to Allow the Operation of a Beauty Salon at the Property Located at 503 Duane Street, Glen Ellyn, Illinois 60137

Dear Village President James Burket and Board of Trustees:

House of Koukla Inc. DBA Glowe Salon ("Applicant") filed an application pursuant to Section 10-10-10 of the Glen Ellyn Zoning Code requesting a special use permit to allow for the operation of a beauty salon to be located at 503 Duane Street, Glen Ellyn, Illinois 60137 ("Subject Property").

The Plan Commission held a public hearing on the application on March 26, 2026, at 7:00 p.m. The notice and time and place of said public hearing was duly published on March 5, 2026, in the *Daily Herald*, a newspaper of general circulation in the Village. Notice was also posted at the Subject Property and notices were mailed by the Village to the owners of record within 250 feet of the Subject Property, advising them of the application and the public hearing to be held.

Findings of Fact

The Subject Property

The Subject Property is located south of Duane Street west of Main Street and is commonly known at 503 Duane Street. The Subject Property is currently zoned C5A Central Retail Core Subdistrict.

The Subject Property is surrounded by the following uses: to the North, a bank, which is zoned in the C5A Central Retail Core Subdistrict; to the South, mixed use commercial/residential which is zoned C5A Central Retail Core Subdistrict; to the East, mixed use commercial/residential, which are zoned C5A Central Retail Core Subdistrict; to the West, medical office which is zoned C5B Central Service Subdistrict.

The Project

The Applicant proposes to operate a beauty salon located at 503 Duane Street. The proposed total square footage of the beauty salon after completion would be approximately 912 square feet.

Village of Glen Ellyn Comprehensive Plan

The Village's Comprehensive Plan ("Comprehensive Plan") was adopted by the Village's corporate authorities on August 28, 2023, after an extensive public input process.

The 2023 Comprehensive Plan Future Land Use Map identifies the Subject Property as a "Mixed-Use." 2023 Village of Glen Ellyn Comprehensive Plan at page 12.

Having fully heard and considered the testimony of all those present at the hearing who wished to testify and being fully advised in the premises, the Plan Commission makes the following findings pursuant to Sections 10-10-3 and 10-10-14 of the Village's Zoning Code:

1. The Applicant seeks a special use permit pursuant to Section 10-10-14 of the Village's Zoning Code to operate a beauty salon located at 503 Duane Street. The proposed total square footage of the beauty salon after completion would be approximately 912 square feet.
2. The Plan Commission considered the following documents which were submitted into evidence at the time of the Public Hearing, and made part of the record:
 - a. Application for Special Use Permit;
 - b. Cover Letter;
 - c. Location and Zoning Map;
 - d. Building Floor Plan;

Special Use Permit Standards

A Special Use Permit may be granted only if evidence is presented to meet the following standards pursuant to Section 10-10-14 of the Zoning Code:

1. That the Special Use will be harmonious with and in accordance with the general objectives, or within a specific objective of the Comprehensive Plan and/or this title;
2. That the Special Use will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the same area;
3. That the Special Use will not be hazardous or disturbing to existing or future neighborhood uses;
4. That the Special Use will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal,

water, sewers and schools, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services;

5. That the Special Use will not create excessive additional requirements at public cost for public facilities and services, and will not be detrimental to the economic welfare of the Village;
6. That the Special Use will not involve uses, activities, processes, materials, equipment and/or conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors;
7. That the Special Use will have vehicular approaches to the property, which shall be so designed as not to create an undue interference with traffic on surrounding public streets or roads;
8. That the Special Use will not increase the potential for flood damage to adjacent property or require additional public expense for flood protection, rescue or relief; and
9. That the Special Use will not result in destruction, loss or damage of natural, scenic or historic features of major importance to the community;

The evidence shows that the special use permit sought by the Applicant for the proposed beauty salon meets the above standards as the special use has been a successful business in the C5B Central Service Subdistrict and that the relocation of the business use requiring a special use permit will not be hazardous or disturbing to existing or future neighborhood uses and that the proposed special use will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the area.

RECOMMENDATION

Pursuant to the authority vested in it by the statutes of the State of Illinois and the Zoning Code of the Village of Glen Ellyn, the Plan Commission hereby recommends to the Village President and Board of Trustees that the special use permit be granted by a vote of seven (7) in favor and zero (0) against.

This report was adopted by a 7-0 vote of the Village of Glen Ellyn Plan Commission on this 26th day of March 2026.



**Glen Ellyn Village
Board**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM
Department: Public Works - Internal Services
Department Head: John Hubsy
Category: Agreement
Prepared By: Victor Sabaliauskas

**AGENDA ITEM (ID
2026-242)**

DOC ID: 2026-242

Adopt Resolution No. 26-35, A Resolution Approving an Independent Contractor Agreement with A & H Plumbing and Heating Co. of Elk Grove Village, IL for the Glen Ellyn Public Works Center Wash Bay Drainage Improvements Project in an Amount Not to Exceed \$69,090.00 to be Expensed to the Facilities Maintenance Reserve Fund and Authorizing its Execution (Public Works Director Hubsy)

Statement of the Issue:

This memorandum serves to provide staff's recommendation that the Village Board adopt a Resolution approving an Independent Contractor Agreement with A&H Plumbing and Heating Co. for the Glen Ellyn Public Works Center (Reno Center) Wash Bay Drainage Improvements Project. The Reno Center vehicle and equipment wash bay experiences frequent flooding due to insufficient drainage of the existing catch basin.

Analysis:

The Reno Center vehicle and equipment wash bay experiences frequent flooding due to insufficient drainage of the existing catch basin. The catch basin is too shallow, and the associated plumbing is improperly positioned creating an overflow issue in and around the wash bay. Unsanitary conditions and safety hazards (slips and falls) become a concern when the catch basin overflows. Additionally, flooded vehicle lift pits in the Equipment Services Division (ESD) mechanics' shop area could damage the lift systems and delay ESD maintenance and repair services.

In late 2025, staff met with two different engineering firms at the Reno Center to inspect the conditions and discuss potential options to mitigate the flooding and implement improvements to the drainage system. Based on the pricing submitted and past good performance, the Village entered into a Professional Services Agreement with CS2 Design Group to design the plumbing improvements. CS2 Design Group is the firm that completed the design plans and specifications for the Civic Center HVAC Improvements Project, and they did an excellent job and were very thorough, professional and responsive to the Village's needs. CS2 also worked as the sub-consultant for Arcon Associates who completed the Reno Center Facility Condition Assessment, and they have in-depth knowledge of the Reno Center plumbing system.

On February 11, 2026, Public Works Dept. staff issued a Request For Proposal (RFP) for plumbing services to install the drainage improvements. The RFP was posted on the Village web page. Proposals were due on March 12, 2026, and a total of four (4) proposals from qualified plumbing contractors were received. Based on the pricing received, staff recommends approval of an Independent Contractor Agreement with A&H Plumbing and Heating Co. A&H Plumbing has submitted correspondence stating that they fully understand the scope of work, and they have confirmed that their pricing is accurate.

Budget Impact:

\$150,000.00 is allocated for this project in the 2026 Facilities Maintenance Reserve Fund in account number 45000-570145. If approved, the Independent Contractor Agreement with A&H Plumbing and Heating Co. would not exceed \$69,090.00 which includes the proposal cost of \$65,800.00 plus \$3,290.00 as 5% contingency for unforeseen conditions.

Contribution to Strategic Plan

Strategic Priority: Infrastructure; Initiative: Facility Improvements; Action: Consider restructuring Facilities Division and assessing all Village facilities and develop a comprehensive facility plan and maintenance/replacement schedule

Action Requested:

Adopt the Resolution.

Attachments:

1. Resolution - Reno Center Wash Bay Drainage Improvements
2. ICA - A & H Plumbing
3. A&H Plumbing Proposal - 4-13-26
4. Proposal Summary - Reno Center Wash Bay Drainage Improvements



Village of Glen Ellyn

Resolution No. 26-xx

A Resolution Approving an Independent Contractor Agreement with A&H Plumbing and Heating Co., Inc. of Elk Grove Village, IL for the Glen Ellyn Public Works Center Wash Bay Drainage Improvements Project in an Amount not to Exceed \$69,090.00 to be Expensed to the Facilities Maintenance Reserve Fund and Authorizing its Execution

**Adopted by the
Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April 2026**

Resolution No. 26-xx

**A Resolution Approving an Independent Contractor Agreement with
A & H Plumbing and Heating Co. of Elk Grove Village, IL for the Glen Ellyn Public
Works Center Wash Bay Drainage Improvements Project in an
Amount Not to Exceed \$69,090.00 to be Expensed to the
Facilities Maintenance Reserve Fund and Authorizing its Execution**

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois (“Village”), in the exercise of their home rule powers, that the Independent Contractor Agreement (“Agreement”) with A&H Plumbing and Heating Co., Inc. for the Public Works Center Wash Bay Drainage Improvements Project in an amount not-to-exceed \$69,090.00 to be expensed to the Facilities Maintenance Reserve Fund, and the Village Manager is authorized to execute the Agreement in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 13th day of April 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Christiansen				
Duncan				
Kalinich				
Simon				
Thompson				
Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois this 13th day of April, 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk



INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (hereinafter referred to as the "Contract" or "Agreement") is entered into on the ____ day of April, 2026, by and between the Village of Glen Ellyn, an Illinois home rule municipal corporation (hereinafter referred to as the "Village"), and A & H Plumbing and Heating Co., an Illinois corporation (hereinafter referred to as the "Contractor"). The Village and the Contractor may also be referred to as a "Party" or collectively as the "Parties."

WHEREAS, the Village issued a Request for Bids for the Public Works Center Wash Bay Drainage Improvements dated February 11, 2026, incorporated herein as though fully set forth (hereinafter referred to as the "RFB"); and

WHEREAS, the Contractor submitted a Bid dated March 12, 2026, a copy of which is attached hereto and incorporated herein by reference (hereinafter referred to as the "Bid"), to perform the services set forth in the Village's RFP (hereinafter referred to as the "Work"); and

WHEREAS, the Contractor represented in its Bid that it has the necessary personnel, experience, and competence to promptly complete the Work; and

WHEREAS, Contractor shall perform the Work pursuant to the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of the premises and the mutual promises contained in this Contract, and other good and valuable consideration received and to be received, it is mutually agreed by and between the Parties as follows:

1. RECITALS INCORPORATED

The above recitals are incorporated herein as though fully set forth.

2. SCOPE OF WORK

The Contractor shall perform the Work in accordance with the Village's Request for Proposals and the Contractor's Proposal in an amount not to exceed \$69,090.00 which includes the proposal cost of \$65,800.00 plus \$3,290.00 as 5% contingency for unforeseen conditions (hereinafter referred to as the "Contract Price"). The Contractor shall complete the Work in accordance with any applicable manufacturers' warranties and in accordance with the Village's RFP, the Contractor's Proposal, and this Contract, all of which together shall constitute the "Contract Documents." The Contractor hereby represents and warrants that it has the skill and experience necessary to complete the

Work in a good and workmanlike manner in accordance with the Contract Documents, and that the Work will be free from defects.

The Contractor shall achieve completion of the Work in a timely manner pursuant to the Contract Documents (hereinafter referred to as the "Contract Time"). The Contract Time is of the essence. The Contractor shall have no claim for damages, for compensation more than the Contract Price, or for a delay or extension of the Contract Time based upon conditions found at, or in the vicinity of, the site.

3. DESIGNATED REPRESENTATIVES

The Contractor designates Harold Henhapl to act as its designated representative with respect to the Work to be performed under this Contract who shall have the power and authority to make or grant or do all things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of Contractor and with the effect of binding the Contractor. The Village is entitled to rely on the full power and authority of the person executing this Contract on behalf of the Contractor as having been properly and legally given by the Contractor. The Contractor shall have the right to change its designated representative by providing the Village with written notice of such change which notice shall be sent in accordance with Section 13 of this Agreement.

The Public Works Director or the Public Works Director's designee shall be deemed the Village's authorized representative for purposes of this Agreement, unless applicable law requires action by the Corporate Authorities, and shall have the power and authority to make or grant or do those things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of the Village and with the effect of binding the Village as limited by this Contract. The Contractor is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Village as having been properly and legally given by the Village. The Village shall have the right to change its authorized representative by providing the Contractor with written notice of such change which notice shall be sent in accordance with Section 13 of this Agreement.

4. TERM OF CONTRACT

The Contractor shall perform the Work pursuant to this Contract beginning on the effective date as defined herein and ending on June 30, 2026, or on the date that the Work is completed as determined by the Village.

5. PAYMENT SCHEDULE

As a condition precedent to the Contractor's right to receive any payment, the Contractor shall submit to the Village an application for a receipts, vouchers, and other documents as

may be necessary to establish the Contractor's payment for all labor and material and the absence of any interest whether in the nature of a lien or otherwise of any party in any property, work, or fund with respect to the Work performed hereunder. Such documents shall include, where relevant, the following forms:

- (i) Contractor's sworn statement;
- (ii) Contractor's partial or final waiver of lien;
- (iii) Subcontractor's sworn statement(s); and
- (iv) Subcontractor's partial or final waiver of lien.

Payment by the Village shall be conditioned upon an inspection by the Village of the Work completed and submission of required waivers by the Contractor. Payment by the Village shall in no way constitute a waiver of, or relieve the Contractor from, any defects in the work. Payments to the contractor shall be made within sixty (60) days of receipt of an invoice for services. All invoices will be paid within sixty (60) days of approval.

Final payment for any Work performed by the Contractor pursuant to an invoice by the Contractor shall be made by the Village to the Contractor when the Contractor has fully performed the work and the work has been approved by the Village and submission of required waivers and paperwork by Contractor. Approval of the work and issuance of the final payment by the Village shall not constitute a waiver of, or release the Contractor from, any defects in the work. The work will be paid for at the contract price. Before payment for completed work will be processed the Village will inspect the job sites to confirm there are no punch list items to be resolved before payment. Payment will be made to the Contractor within four (4) weeks of receipt of billing for services rendered which invoice will include waivers of lien and authorization from the appropriate department of the Village that all work has been satisfactorily completed.

The Village shall have the right to withhold from any payment due hereunder such amount as may reasonably appear necessary to compensate the Village for any actual or prospective loss due to Work which is defective or does not conform to the Contract Documents; damage for which the Contractor is liable hereunder; liens or claims of liens; claims of third parties, subcontractors, or material men; or any failure of the Contractor to perform any of its obligations under this Contract. The Village may apply any money withheld or due Contractor hereunder to reimburse itself for all costs, expenses, losses, damages, liabilities, suits, judgments, awards, and attorneys' fees incurred, suffered, or sustained by the Village and chargeable to the Contractor.

6. TERMINATION

The Village may terminate this Contract for cause, which includes but is not necessarily limited to, the Contractor's failure to perform the Work pursuant to this Contract. The Village shall provide the Contractor with five (5) days' written notice of a termination for cause pursuant to the provisions of Section 13 below. The Village may also terminate this

Contract when it determines the same to be in its best interests by giving fourteen (14) days' written notice to the Contractor pursuant to the provisions of Section 13 below. In such event, the Village shall pay the Contractor all amounts due for the work performed up to the date of termination.

7. DEFAULT/THE VILLAGE'S REMEDIES

If it should appear at any time prior to payment for the Work provided pursuant to this Contract that the Contractor has failed or refused to prosecute, and is in default, or has delayed in the prosecution of, the Work to be provided pursuant to this Contract with diligence at a rate that assures completion of the Work in full compliance with the requirements of this Contract, or has attempted to assign this Contract or the Contractor's rights under this Contract, either in whole or in part, or has falsely made any representation or warranty, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Contract or has failed to pay its debts as they come due ("Event of Default"), and has failed to cure, or has reasonably commenced to cure any such Event of Default within fifteen (15) business days after the Contractor's receipt of written notice of such Event of Default, then the Village shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

(A) The Village may require the Contractor, within such reasonable time as may be fixed by the Village, to complete or correct all or any part of the Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete and to take any or all other action necessary to bring the Contractor and the Work into compliance with this Contract.

(B) The Village may accept the defective, damaged, flawed, unsuitable, nonconforming, incomplete, or dilatory Work or part thereof and make an equitable reduction.

(C) The Village may terminate this Contract without liability for further payment of amounts due or to become due under this Contract except for amounts due for Work properly performed prior to termination.

(D) The Village may withhold any payment from the Contractor, whether previously approved, or may recover from the Contractor all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default or because of actions taken by the Village in response to any Event of Default.

(E) The Village may recover any damages suffered by the Village because of the Contractor's Event of Default.

(F) In addition to the above, failure to complete the Project by the Completion Date deadline without prior written approval shall result in a penalty of \$500 per calendar day. This amount will be deducted from any unpaid invoices due the Contractor.

8. COMPLIANCE WITH APPLICABLE LAWS

The Contractor shall comply with all applicable laws, regulations, and rules promulgated by any federal, state, county, municipal and/or other governmental unit, or regulatory body now in effect during the performance of the work. By way of example only and not as a limitation, the following are included within the scope of the laws, regulations and rules with which the Contractor must comply: all forms of workers' compensation laws, of the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*, all terms of the equal employment opportunity rules and regulations of the Illinois Department of Human Rights, statutes relating to contracts let by units of government, and all applicable civil rights and anti-discrimination laws and regulations.

The Contractor shall have a written sexual harassment policy that shall include, at a minimum, the following information as required by section 2-105 of the Illinois Human Rights Act, 775 ILCS 5/2-105: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Contractor's internal complaint process including penalties; (v) the legal recourse, investigative, and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Illinois Department of Human Rights and the Illinois Human Rights Commission; and (vii) protection against retaliation as provided by the Illinois Human Rights Act.

9. INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall waive any right of contribution against the Village and shall protect, indemnify, hold and save harmless and defend the Village and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the Contractor's work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright-protected material or otherwise protected intellectual property, to the extent it is caused in whole or in part by any wrongful or negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right to indemnity which the Village and its officers, officials, employees, volunteers, and agents would otherwise have. The

Contractor shall similarly protect, indemnify, hold and save harmless and defend the Village and its officers, officials, employees, volunteers, and agents against and from all claims, costs, causes, actions, and expenses, including, but not limited to, legal fees incurred by reason of the Contractor's breach of any of its obligations under, or the Contractor's default of, any provisions of this Contract. The indemnification obligations under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under workers' compensation or disability benefit acts or employee benefit acts.

10. INSURANCE

At the Contractor's expense, the Contractor shall secure and maintain in effect throughout the duration of this Contract, insurance of the following kinds and limits set forth in this Section. The Contractor shall furnish "Certificates of Insurance" to the Village before beginning work on the Work pursuant to this Contract. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of at least A according to the latest edition of the Best's Key Rating Guide; and shall; contain a clause stating that the coverage afforded by the policies listed will not be canceled or materially altered, except after forty-five (45) days advance written notice to the Village. The Contractor shall secure the following endorsements to each of the required policies: "It is understood and agreed that the insurance company will give not less than forty-five (45) days advance written notice of any cancellation or material change under any of these policies to the Village of Glen Ellyn. In the event that such notice is not given to the Village at least forty-five (45) days prior to cancellation or material change, the policy will continue in full force and effect for the benefit of the Village as if such change or cancellation had not occurred." This provision shall also be stated on each Certificate of Insurance: "Should any of the above-described policies be canceled before the expiration date, the issuing company shall mail thirty (30) days written notice to the certificate holder named to the left."

The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

(A) Commercial General Liability:

- i. Coverage to include Broad Form Property Damage, Contractual and Personal Injury.
- ii. Limits:

General Aggregate	\$ 2,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00

iii. Coverage for all claims arising out of the Contractor's operations or premises and anyone directly or indirectly employed by the Contractor.

(B) **Workers' Compensation:**

i. Workers' compensation insurance shall be provided in accordance with the provisions of the laws of the State of Illinois, including occupational disease provisions, for all employees who perform the Work pursuant to this Contract, and if work is subcontracted pursuant to the provisions of this Contract, the Contractor shall require each subcontractor similarly to provide worker's compensation insurance. In case employees engaged in hazardous work under this Contract are not protected under the Worker's Compensation Act, the Contractor shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

(C) **Comprehensive Automobile Liability:**

i. Comprehensive Automobile Liability coverage shall include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed, covering personal injury, bodily injury, and property damage.

ii. Limits:

Combined Single Limit	\$1,000,000.00
-----------------------	----------------

(D) **Umbrella:**

i. Limits:

Each Occurrence/Aggregate	\$5,000,000.00
---------------------------	----------------

(E) The Village and its officers, officials, employees, agents, and volunteers shall be named as additional insureds on all insurance policies set forth herein except workers' compensation. The Contractor shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village and its officers, employees, agents, and volunteers.

(F) The Contractor understands and agrees that any insurance protection required by this Contract or otherwise provided by the Contractor, shall in no way limit the responsibility to protect, indemnify, hold and save harmless and defend the Village, its officers, officials, employees, agents, and volunteers as herein provided. The Contractor waives and shall have its insurers waive, its rights of subrogation against the Village, its officers, officials, employees, agents, and volunteers.

- (G) The Contractor shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village and its officers, employees, agents, and volunteers.

11. GUARANTY

The Contractor warrants and guarantees that its Work provided for the Work to be performed under this Contract, and all workmanship, materials, equipment, and supplies performed, furnished, used, or installed under this Contract, performed, furnished, used, or installed under this Contract, shall be free from defects and flaws in workmanship or design; shall strictly conform to the requirements of this Contract; and shall be fit and sufficient for the purposes expressed in, or reasonably inferred from, this Contract. The Contractor further warrants and guarantees that the strength of all parts of all manufactured materials, equipment, and supplies shall be adequate and as specified and that the performance requirements of this Contract shall be fulfilled.

At no expense to the Village, the Contractor shall correct any failure to fulfill the above guaranty that may arise at any time. Said guaranty shall not be the sole and exclusive and is additional to any other guaranty or warranty expressed or implied.

12. AFFIDAVIT OR CERTIFICATE

The Contractor shall furnish any affidavit or certificate in connection with the work covered by this Contract as required by law.

13. NOTICES

Any notice required to be given by this Contract shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by email transmission to the persons and addresses indicated below or to such addresses and persons as either party hereto shall notify the other party of in writing pursuant to the provisions of this Section:

To the Village:

Public Works Director
Village of Glen Ellyn
30 S. Lambert Road
Glen Ellyn, Illinois 60137
Email: jhubsky@glenellyn.org

To Contractor:

Harold Henhapl, President
A&H Plumbing and Heating Co., Inc.
330 Bond Street
Elk Grove Village, Illinois 60007
Email: harold@ahplbg.com

Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing. Notice by email transmission shall be effective as of date and time of transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

14. AUTHORITY TO EXECUTE

The individuals executing this Contract on behalf of the Contractor and the Village represent that they have the legal power, right, and actual authority to bind their respective parties to the terms and conditions of this Contract.

15. EFFECTIVE DATE

The effective date of this Contract shall be the last date of its execution by one of the Parties as set forth below.

16. ENTIRE CONTRACT; APPROVAL OF SUBCONTRACTORS

This Contract, including the documents incorporated by reference herein, sets forth the entire Contract of the parties with respect to the accomplishment of the Work. No right or interest in this Contract shall be assigned, in whole or in part, by either party without the prior written consent of the other party. The Village reserves the right to approve the use of subcontractors to complete any portion of the Work and to approve any applicable contract between the Contractor and a proposed subcontractor to perform any of the Work. This Contract shall be binding upon the parties and upon their respective heirs, executors, administrators, personal representatives, successors, and assigns, except as herein provided.

17. INDEPENDENT CONTRACTOR

The Contractor shall have the full control of the ways and means of performing the work referred to above and that the Contractor and its employees, representatives or subcontractors are not employees of the Village, it being specifically agreed that the Contractor bears the relationship of an independent contractor to the Village. The Contractor shall solely be responsible for the payment of all salaries, benefits, and costs of supplying personnel for the Work.

18. GOVERNING LAW AND VENUE

This Contract shall be governed by the laws of the State of Illinois both as to interpretation and performance. Venue for any action pursuant to this Contract shall be in the Circuit Court of DuPage County, Illinois.

19. AMENDMENTS AND MODIFICATIONS

This Contract may be modified or amended from time-to-time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the authorized representative of the Contractor.

20. NON-WAIVER OF RIGHTS

No failure of either party to exercise any power given to it hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof, nor any payment under this Contract shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

21. CONFLICT

In case of a conflict between any provision(s) of the Contractor's Bid and the Village's Request for Bids and/or this Contract, this Contract and/or the Village's RFB shall control to the extent of such conflict.

22. HEADINGS AND TITLES

The headings and titles provided in this Contract are for convenience only and shall not be deemed a part of this Contract.

23. COOPERATION OF THE PARTIES

The Village and the Contractor shall cooperate in the provision of the Work to be provided by Contractor pursuant to this Contract and in compliance with applicable laws, including, but not limited to, the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* ("FOIA"), and the provision of any documents and information pursuant to a FOIA request. The Contractor shall provide all responsive documents to the Village pursuant to a FOIA request at no cost to the Village.

24. COUNTERPARTS; FACSIMILE OR PDF/EMAIL SIGNATURES

This Contract may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Contract. A facsimile or pdf/email copy of this Contract and any signatures thereon will be considered for all purposes as an original.

25. PREVAILING WAGES

The Contractor and any applicable subcontractor shall pay prevailing wages as established by the Illinois Department of Labor and determined by the Village for each craft or type of work needed to execute the contract in accordance with the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.* ("Act"). The Contractor shall prominently post the current schedule of prevailing wages at the Work site(s) and shall notify immediately in writing all its subcontractors of all changes in the schedule of prevailing wages. Any increases in costs to Contractor due to changes in the prevailing rate of wage during the terms of this Contract shall be at the sole expense of the Contractor and not at the expense of the Village and shall not result in an increase to the Contract Price. The Contractor shall be solely responsible to maintain accurate records as required by the Act and shall submit certified payroll records to the Village evidencing its compliance with the Act on no less than a monthly basis as required by the Act. The Contractor shall be solely liable for paying the difference between prevailing wages and any wages received by laborers, workmen and/or mechanics engaged in the Work.

The Contractor shall protect, indemnify, hold harmless, and defend the Village and its officers, officials, employees, agents and volunteers (hereinafter referred to as the "Indemnified Parties" in this Section) against all regulatory actions, complaints, damages, claims, suits, liabilities, liens, judgments, costs and expenses, including reasonable attorneys' fees, which may in any way arise from or accrue against the Indemnified Parties as a consequence of noncompliance with the Act or which may in any way result therefrom, including a complaint by the Illinois Department of Labor under Section 4(a-3) of the Act, 820 ILCS 130/4(a-3) that any or all of the Indemnified Parties violated the Act by failing to give proper notice to the Grantee or any other party performing work on the Public Improvements that not less than the prevailing rate of wages shall be paid to all laborers, workers and mechanics performing Work on the Work, including interest, penalties or fines under Section 4(a-3). The indemnification obligations of this Section on the part of the Contractor shall survive the termination or expiration of this Agreement. In any such claim, complaint or action against the Indemnified Parties, the Contractor shall, at its own expense, appear, defend and pay all charges of reasonable attorney's fees and all reasonable costs and other reasonable expenses arising therefrom or incurred in connection therewith, and, if any judgment or award shall be rendered against the Indemnified Parties in any such action, the Contractor shall at its own expense, satisfy and discharge such judgment or award.

26. CERTIFIED PAYROLL

The Contractor shall be solely responsible to maintain accurate records reflecting its payroll for its employees who perform any of the Work for the Village pursuant to this Contract and shall submit certified payroll records to the Village's Facilities Superintendent at any time during the term of this Contract. The Contractor shall provide said certified payroll records within seven (7) days upon the request of the Facilities Superintendent or the Facilities Superintendent's designee.

27. STANDARD OF CARE

The Contractor shall ensure that the Services are provided, performed, and completed in accordance with all applicable statutes, ordinances, rules, and regulations, including, but not limited to, the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, citizenship status, or unfavorable discharge from military service or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., and the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq. The Contractor shall also comply with all conditions of any federal, state, or local grant received by the Village or the Contractor with respect to this Agreement.

28. RIGHT TO SUSPEND WORK

The Village reserves the right to suspend the work, wholly or in part, for such a time as may be necessary, due to conditions as are considered unfavorable for the satisfactory completion of the work; or for such time as is necessary by reason of failure to perform any of the provisions of the Contract, and no additional compensation shall be paid to the Contractor because of such suspension.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed by their duly authorized representatives on the days and dates set forth below.

VILLAGE OF GLEN ELLYN

A&H PLUMBING AND HEATING CO.

By: Mark Franz
Its: Village Manager

By: _____
Its: _____

Dated: _____, 2026

Dated: _____, 2026

ATTEST

ATTEST

By: Caren Cosby
Its: Village Clerk

By: _____
Its: _____

Dated: _____, 2026

Dated: _____, 2026



REQUEST FOR PROPOSALS (RFP)

Village of Glen Ellyn Public Works Center Wash Bay Drainage Improvements

Issued: Wednesday, February 11, 2026

Due: 10:00 AM Thursday, March 12, 2026

**A mandatory pre-proposal walk-through meeting will be held on
Thursday, February 26, 2026, at 8:00 AM at the Public Works
building (Reno Center) located at 30 S. Lambert Rd., Glen Ellyn, IL**

The Village of Glen Ellyn is requesting proposals to identify qualified plumbing contractors to ensure that it is receiving the optimum level of services at a competitive price.

Responses shall be submitted in writing **AND** via e-mail
on or before Thursday, March 12, 2026 by 10:00 AM to:

Vic Sabaliauskas, Assistant Public Works Director
Glen Ellyn Public Works Center
30 S. Lambert Rd.
Glen Ellyn, Illinois 60137
vsabaliauskas@glenellyn.org

Section III. Proposal Form

The Village of Glen Ellyn is seeking the best overall price to complete the Work. The undersigned proposes to furnish all materials, labor, and equipment necessary to perform the Work as specified in the specifications herein:

TOTAL LUMP SUM COST TO COMPLETE PLUMBING WORK AT THE PUBLIC WORKS CENTER:

\$ 65,800.00

Propose any alternate costs associated with alternate methods, recommendations and applications:

ALTERNATE COSTS and DESCRIPTION OF ALTERNATES: \$ N/A

Description (if applicable):

Company Name: A & H Plumbing & Heating Co., Inc.

Company Contact Name: Harold Henhapl

Contact Information: Phone 847-981-8800

E-mail harold@ahplbg.com

Signature of Company Contact: 

Printed Name of Company Contact: Harold Henhapl



ATTACHMENT I. RESPONDENT CERTIFICATION

PROPOSAL SIGNATURE: _____

State of Illinois)

County of Cook)

Harold Henhapl

TYPE NAME OF SIGNED

being first duly sworn on oath deposes and says that the Respondent on the above proposal is organized as indicated below and that all statements herein made on behalf of such Respondent and that this deponent is authorized to make them, and also deposes and says that he has examined and carefully prepared their proposal from the Contract Exhibits and Specifications and has checked the same in detail before submitting this proposal or proposal; that the statements contained herein are true and correct.

Signature of Respondent authorizes the Village of Glen Ellyn to verify references of business and credit at its option.

Signature of Respondent shall also be acknowledged before a Notary Public or other person authorized by law to execute such acknowledgments.

Dated March 12, 2026

A & H Plumbing & Heating Co., Inc.

Organization Name

(Seal - If Corporation)

By

[Signature]
Authorized Signature

330 Bond Street, Elk Grove Village, IL 60007

Address

847-981-8800

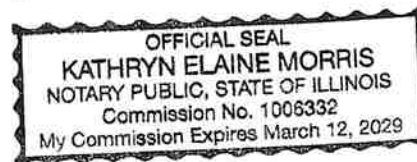
Telephone

Subscribed and sworn to before me this 12th day of March, 2026.

In the state of Illinois

[Signature]
Notary Public

My Commission Expires: 3/12/29



(Fill Out Applicable Paragraph Below)

(a) Corporation

The Respondent is a corporation, which operates under the legal name of
A & H Plumbing & Heating Co., Inc.

and is organized and existing under the laws of the State of
Illinois

The full names of its Officers are:

President Harold Henhapl
Secretary Julie Henhapl
Treasurer Harold Henhapl

The corporation does have a corporate seal. (In the event that this proposal is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation which permits the person to execute the offer for the corporation.)

(b) Partnership

Name, signature, and addresses of all Partner
N/A

The partnership does business under the legal name of _____ which name is registered with the office of _____ in the county of _____ in the state of _____.

(c) Sole Proprietor

The Respondent is a Sole Proprietor whose full name is N/A.
If the Respondent is operating under a trade name said trade name is _____ which name is registered with the office of _____ in the county of _____ in the state of _____.

Signed _____
Sole Proprietor

Owner: Village of Glen Ellyn
Project Name: Reno Center Wash Bay
 Drainage Improvements
Proposal Due Date: Thursday, March 12th,
 2026 @ 10:00 a.m.
Project Manager: Vic Sabaliauskas, Assistant
 Public Works Director

PROPOSAL SUMMARY		
	Contractor	Total Lump Sum Cost
1	A & H Plumbing & Heating Co., Inc. Harold Henhapl harold@ahplbq.com 847-981-8800	\$65,800.00
2	DeFranco Plumbing, Inc. Troy DeFranco troy@defrancoplumbing.com 847-438-0808	\$92,604.00
3	Schaeffges Brothers, Inc. Kenneth Schaeffges ken@sbigc.com 847-537-3330	\$113,000.00
4	Tracy & Ed Construction, Inc. Edward M. Ismail ed@tracyanded.com 630-936-3697	\$147,065.00



**Glen Ellyn Village
Board**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM
Department: Public Works - Internal Services
Department Head: John Hubsy
Category: Agreement
Prepared By: Victor Sabaliauskas

**AGENDA ITEM (ID
2026-244)**

DOC ID: 2026-244

Adopt Resolution No. 26-36, A Resolution Approving a Professional Services Agreement with Walker Consultants, Inc. for the Glen Ellyn Civic Center Parking Garage Condition Assessment and 10-Year Asset Management Plan Update in an Amount Not to Exceed \$89,800.00 to be Expensed to the Parking Fund, Waiving the Village's Bid Process for the Agreement Pursuant to Section 1-10-2(C) of the Village Code and Authorizing its Execution (Public Works Director Hubsy)

Statement of the Issue:

The Civic Center Parking Garage is five (5) years old, and an update to the 10-year Asset Management Plan (AMP) is needed. Condition assessments over the next four (4) years are also planned and required to keep the condition of the parking structure and all associated mechanical, electrical and plumbing (MEP) components in optimal condition, and to ensure that building code requirements and ADA compliance are upheld. The Condition Assessment Program is an ongoing effort that began shortly after the parking garage was completed in 2021 and is intended to provide proactive and practical long-term maintenance and repair solutions for the Garage.

Analysis:

The Garage, opened in 2021, is a five-level concrete parking structure situated in the downtown district of Glen Ellyn that provides parking to local business patrons, residents in the multi-family buildings on Main Street, Metra commuters and Village employees. Walker Consultants, Inc. (Walker) was the engineering firm that designed the Garage and provided oversight during the construction of the Garage. The Garage was completed through a successful partnership between Walker and the Village. To maximize the structure's lifespan, the Public Works Department recommends continuing the Village's partnership with Walker for long-term care. Since Walker designed and oversaw construction, its unique expertise ensures the consistency and continuity needed for effective maintenance.

During the period of March 2021 through December 2022, the Village and Walker met and often corresponded to define and finalize a scope of work for a Condition Assessment Program, and in January of 2023, Walker completed the initial condition assessment for the Garage. The assessment included a visual/limited testing program and an MEP (mechanical, electrical and plumbing) systems

review, as well as roofing inspections (stair tower roofs) and fire protection systems review. The deliverables at that time included design, details and specification documents, as well as a conceptual repair program and budget forecast, and the 10-year AMP. The assessment found the Garage to be in excellent condition and recommended only minor improvements and routine maintenance (waterproofing/MEP upkeep), all of which were completed in the summer of 2023 by a general contractor through a competitive bid process.

A second condition assessment was completed by Walker in early 2025, and staff incorporated the identified needed repairs into a bid package and solicited bids from local area general contractors. The work was completed last summer, and Walker performed construction oversight and project close-out and once again did an excellent job.

In March 2026, Walker submitted a new proposal to update the 10-year AMP and conduct condition assessments over the next four years (2026 through 2029). Its annual pricing is very reasonable and in-line with previous proposals. Also included in the condition assessment proposal is the preparation of construction documents for bidding and engineering services during construction (construction oversight and project close-out). To take advantage of economies of scale, construction would be performed every other year in 2027 and again in 2029. The 10-year AMP would be updated following the 2026 condition assessment.

Staff recommends the Agreement be approved with Walker to update the Garage 10-year AMP, conduct condition assessments over the next four years (2026 through 2029), and prepare design/construction documents for bidding and performing construction oversight services in 2027 and 2029. Based upon the professional nature of services and Walker's intimate knowledge of the Garage and Walker's creation of the original 10-year AMP, staff further recommends that the Village's bid process be waived for the Agreement pursuant to Section 1-10-2(C) of the Village Code. This will ensure continuity and risk mitigation.

Budget Impact:

The 2026 Parking Fund contains \$8,000.00 in account number 53000-520970 for this project. If approved, the 2026 cost would not exceed \$9,300.00 (\$3,500 to update the 10-year AMP and \$5,800 for the 2026 condition assessment). The difference would be able to be absorbed by reserves in the Parking Fund. The total overall cost with Walker Consultants over four years (2026-2029) would not exceed \$89,800.00, which includes the cost to update the 10-year AMP and complete the condition assessment in 2026, plus the costs for the condition assessments and construction oversight in 2027 (\$35,500), 2028 (\$6,400) and 2029 (\$38,600).

Contribution to Strategic Plan

Strategic Priority: Infrastructure; Initiative: Facility Improvements; Action: Consider restructuring Facilities Division and assessing all Village facilities and develop a comprehensive facility plan and maintenance/replacement schedule

Action Requested:

Adopt the Resolution.

Attachments:

1. Resolution - Civic Center Parking Garage Assessment
2. PSA - Walker Consultants - 2026 Civic Center Parking Garage Assessment

3. Walker Proposal 10-Yr. Asset Management Plan (AMP) Civic Center Parking Structure
4. Walker Proposal Condition Assessment, Construction Documents Preparation and Bidding, Eng. Services over 4-Yr. Period, Civic Center Parking Structure



Village of Glen Ellyn

Resolution No. 26-xx

A Resolution Approving a Professional Services Agreement with Walker Consultants, Inc. of Hoffman Estates, Illinois for the Glen Ellyn Civic Center Parking Garage Condition Assessment and 10-year Asset Management Plan Update in an Amount not to Exceed \$89,800.00 to be Expensed to the Parking Fund and Authorizing its Execution

**Adopted by the
Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April 2026**

Resolution No. 26-xx

A Resolution Approving a Professional Services Agreement with Walker Consultants, Inc. of Hoffman Estates, Illinois for the Glen Ellyn Civic Center Parking Garage Condition Assessment and 10-year Asset Management Plan Update in an Amount Not to Exceed \$89,800.00 to be Expensed to the Parking Fund and Authorizing its Execution

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois (“Village”), in the exercise of their home rule powers, that the Professional Services Agreement (“Agreement”) with Walker Consultants, Inc. of Hoffman Estates, Illinois for the Glen Ellyn Civic Center Parking Garage Condition Assessment and 10-Year Asset Management Plan Update in a not-to-exceed amount of \$89,800.00 to be expensed to the Parking Fund is approved, and the Village Manager is authorized to execute the Agreement in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 13th day of April 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Christiansen				
Duncan				
Kalinich				
Simon				
Thompson				
Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois this ____ day of April, 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk



PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (hereinafter referred to as the “Agreement”) is entered into this ____ day of April, 2026, between the Village of Glen Ellyn, an Illinois home rule municipal corporation (hereinafter referred to as the “Village”), and Walker Consultants, Inc., d/b/a Walker Consultants Engineering, Inc., a Michigan corporation authorized to conduct business in the State of Illinois (hereinafter referred to as the “Consultant”) (the parties to this Agreement may also be referred to as a “Party” or collectively as the “Parties”).

RECITAL

WHEREAS, the Village intends to have the Consultant provide professional engineering services for the purposes of updating the 10-year Asset Management Plan and conducting and completing a Condition Assessment of the Civic Center Parking Garage located at 539 Duane St., Glen Ellyn, Illinois pursuant to the Consultant’s Proposal No. CH-010382.00 dated March 20, 2026, and Consultant’s Proposal No. CH-010381.00 dated March 20, 2026 attached hereto and incorporated herein as though fully set forth (hereinafter referred to as the “Project”).

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties agree as follows:

1. RECITAL INCORPORATED.

The above recital is incorporated herein as though fully set forth.

2. SERVICES OF THE CONSULTANT.

2.1. The Project consists of the services set forth herein as more completely described in the Consultant’s Proposal (hereinafter referred to as the “Services”). After written authorization by the Village, the Consultant shall begin providing the Services for the Project. The Village shall approve the use of subcontractors by the Consultant to perform any of the Services that are the subject of this Agreement.

2.2. The Consultant shall submit to the Village all reports, documents, data, and information set forth in the Project. The Village shall have the right to require such corrections as may be reasonably necessary to make any required submittal conform to this Agreement. The

Consultant shall be responsible for any delay in the Services to be provided pursuant to this Agreement due to the Consultant's failure to provide any required submittal in conformance with this Agreement.

2.3. In case of a conflict between provisions of the Consultant's Proposal and this Agreement, this Agreement shall control to the extent of such conflict.

2.4. Village Authorized Representative. The Village's Public Works Director or the Public Works Director's designee shall be deemed the Village's authorized representative, unless applicable law requires action by the Corporate Authorities, and shall have the power and authority to make or grant or do those things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of the Village and with the effect of binding the Village as limited by this Agreement. The Consultant is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Village as having been properly and legally given by the Village. The Village shall have the right to change its authorized representative by providing the Consultant with written notice of such change which notice shall be sent in accordance with Section 18 of this Agreement.

2.5. Consultant's Authorized Representative. In connection with the foregoing and other actions to be taken under this Agreement, the Consultant hereby designates its Restoration Consultant, John S. Morgan, III as its authorized representative who shall have the power and authority to make or grant or do all things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of the Consultant and with the effect of binding the Consultant. The Village is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Consultant as having been properly and legally given by the Consultant. The Consultant shall have the right to change its Authorized Representative by providing the Village with written notice of such change which notice shall be sent in accordance with Section 18 of this Agreement.

2.6. The Consultant shall be an independent contractor to the Village. The Consultant shall solely be responsible for the payment of all salaries, benefits, and costs of supplying personnel for the Services. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against the Consultant. The Consultant's services under this Agreement are being performed solely for the Village's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder.

3. COMPENSATION FOR SERVICES.

3.1. The Village shall compensate the Consultant for the Services in an amount not to exceed \$89,800.00 ("Contract Price"). The Consultant shall be paid installments not more frequently than once each month ("Progress Payments"). Payments shall be made within sixty (60) days of receipt by the Village of a pay request/invoice from the Consultant.

3.2. The Village may, at any time, by written order, make changes within the general scope of this Agreement in the Services to be performed by the Consultant to be paid by the Village pursuant to the "Supplemental and Additional Services" section of the Consultant's Proposal. No service for which additional compensation will be charged by the Consultant shall be furnished without the written authorization of the Village.

3.3. The Consultant shall, as a condition precedent to its right to receive a progress payment, submit to the Village an invoice accompanied by such receipts, vouchers, and other documents as may be necessary to establish costs incurred covered by the invoice and the absence of any interest, whether in the nature of a lien or otherwise, of any party in any property, work, or fund with respect to the Services performed under this Agreement. In addition to the foregoing, such invoice shall include: (a) total amount billed in the current period and total amount billed to date, and, if the Services are to be performed in separate phases, for each phase; and (b) the estimated percent completion, and, if the Services are to be performed in separate phases, for each phase.

3.4. Notwithstanding any other provision of this Agreement and without prejudice to any of the Village's rights or remedies, the Village shall have the right at any time or times to withhold from any payment such amount as may reasonably appear necessary to compensate the Village for any actual or prospective loss due to: (1) Services that are defective, damaged, flawed, unsuitable, nonconforming, or incomplete; (2) damage for which the Consultant is liable under this Agreement; (3) claims of subcontractors, suppliers, or other persons performing Consultant's Services; (4) delay in the progress or completion of the Services; (5) inability of the Consultant to complete the Services; (6) failure of the Consultant to properly complete or document any pay request; (7) any other failure of Consultant to perform any of its obligations under this Agreement; or (8) the cost to the Village, including reasonable attorneys' fees and administrative costs, of correcting any of the aforesaid matters or exercising any one or more of the Village's remedies set forth in this Agreement. The Village must notify the Consultant of cause for withholding within fourteen (14) days of receiving invoice.

3.5. The Village shall be entitled to retain all amounts withheld pursuant to this Agreement until the Consultant shall have either performed the obligations in question or furnished security for such performance satisfactory to the Village. The Village shall be entitled to apply any money withheld or any other money due the Consultant under this Agreement to reimburse itself for all costs, expenses, losses, damages, liabilities, suits, judgments, awards, reasonable attorneys' fees, and administrative expenses incurred, suffered, or sustained by the Village and chargeable to the Consultant under this Agreement.

3.6. The Consultant's Services shall be considered complete on the date of final written acceptance by the Village, which acceptance shall not be unreasonably withheld or delayed. As soon as practicable after final acceptance, the Village shall pay to the Consultant the balance of any amount due and owing under this Agreement, after deducting therefrom all charges against the Consultant as provided for in this Agreement ("Final Payment"). The acceptance by Consultant of Final Payment with respect to the Services shall operate as a full and complete release of the Village of and from any and all lawsuits, claims, demands, damages, liabilities,

losses, and expenses of, by, or to the Consultant for anything done, furnished for, arising out of, relating to, or in connection with the Services, except for such claims as the Consultant reserved in writing at the time of submitting its invoice for final payment.

4. TERM AND TERMINATION.

4.1. This Agreement shall take effect upon the Effective Date as defined herein and shall expire upon the Consultant's completion of its services pursuant to Section 3.6 above unless terminated earlier per Section 4.2 below.

4.2. This Agreement may be terminated in whole or in part by either Party if the other party substantially fails to fulfill its obligations under this Agreement through no fault of the terminating Party. The Village may terminate this Agreement in whole or in part for its convenience. No such termination is effective unless the terminating Party gives the other Party not less than ten (10) calendar days' written notice pursuant to Section 18 below of its intent to terminate.

4.3. If this Agreement is terminated by either Party, the Consultant shall be paid for Services performed to the effective date of termination, including reimbursable expenses. In the event of termination, the Village shall receive reproducible copies of drawings, specifications and other documents completed by the Consultant pursuant to this Agreement.

5. INDEMNIFICATION.

5.1. To the fullest extent permitted by law, the Consultant hereby agrees to defend, indemnify and hold harmless the Village and its officers, officials, agents, employees and volunteers against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, including, but not limited to, reasonable attorney's fees and court costs (hereinafter referred to as "Claims") which may accrue against the Village and its officers, officials, agents, employees and volunteers to the extent arising out of the negligent performance of the work by the Consultant, its employees, or subcontractors, except for the negligence of the Village or its officers, officials, agents, employees and volunteers.

6. INSURANCE.

6.1. The Consultant shall, at the Consultant's expense, secure and maintain in effect throughout the duration of this Agreement, insurance of the following kinds and limits set forth in this Section 6. The Consultant shall furnish Certificates of Insurance to the Village before starting work or within ten (10) days after the notice of award of the Agreement, whichever date is reached first. All insurance policies, except professional liability insurance, shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of at least A according to the latest edition of the Best's Key Rating Guide; and shall include a provision preventing cancellation of the insurance policy unless fifteen (15) days prior written notice is given to the Village. This provision shall also be stated on each Certificate of Insurance: "Should

any of the above-described policies be canceled before the expiration date, the issuing company shall mail fifteen (15) days' written notice to the certificate holder named to the left." The Consultant shall require any of its subcontractors to secure and maintain insurance as set forth in this Section 6 and indemnify, hold harmless and defend the Village, its officers, officials, employees, agents, and volunteers as set forth in this Agreement.

6.2. The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

(A) **Commercial General Liability:**

- i. Coverage to include, Broad Form Property Damage, Contractual and Personal Injury.
- ii. Limits:

General Aggregate	\$ 2,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00
- iii. Coverage for all claims arising out of the Consultant's operations or premises, anyone directly or indirectly employed by the Consultant.

(B) **Professional Liability/Errors and Omissions:**

- i. Per Claim/Aggregate \$1,000,000.00
- ii. Coverage for all claims arising out of the Consultant's operations or premises, anyone directly or indirectly employed by the Consultant, and the Consultant's obligations under the indemnification provisions of this Agreement to the extent same are covered.

(C) **Worker's Compensation:**

- i. Workers' compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including occupational disease provisions, for all employees who work on the Project, and in case work is sublet, the Consultant shall require each subcontractor similarly to provide worker's compensation insurance. In case employees engaged in hazardous work under this Agreement are not protected under said worker's compensation insurance, the Consultant shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

(D) **Comprehensive Automobile Liability:**

- i. Coverage to include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed, covering personal injury, bodily injury, and property damage.
- ii. Limits:

Combined Single Limit	\$1,000,000.00
-----------------------	----------------

(E) **Umbrella:**

i.	Limits:	
	Each Occurrence/Aggregate	\$2,000,000.00

- (F) The Village and its officers, officials, agents, employees, and volunteers shall be named as additional insureds on all insurance policies identified herein except Workers' Compensation and Professional Liability. The Consultant shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officers, employees, and volunteers.

6.3. The Village and the Consultant agree to waive against each other all claims for special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project.

6.4. The Consultant understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Consultant, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village and its officers, officials, agents, employees, and volunteers as herein provided. The Consultant waives and agrees to require its insurers to waive their rights of subrogation against the Village and its officers, officials, employees, agents, and volunteers.

7. SUCCESSORS AND ASSIGNS.

7.1. The Village and the Consultant each bind themselves and their partners, successors, executors, administrators and assigns to the other Party of this Agreement and to the partners, successors, executors, administrators and assigns of such other Party in respect to all covenants of this Agreement. Except as above, neither the Village nor the Consultant shall assign, sublet, or transfer its interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body that may not be a party hereto, nor shall it be construed as giving any right or benefits hereunder to anyone other than the Village and the Consultant.

8. FORCE MAJEURE.

8.1. Neither the Consultant nor the Village shall be responsible for any delay caused by any contingency beyond their control, including, but not limited to acts of nature, war, or insurrection, strikes or lockouts, walkouts, fires, natural calamities, riots or demands or requirements of governmental agencies.

9. AMENDMENTS AND MODIFICATIONS.

9.1. This Agreement may be modified or amended from time to time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the authorized representative of the Consultant.

10. STANDARD OF CARE.

10.1. The Consultant is responsible for the quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other professional Services furnished or required under this Agreement and shall endeavor to perform the Services with the same skill and judgment which can be reasonably expected from similarly situated professionals.

10.2. The Consultant shall be responsible for the accuracy of its Services under this Agreement and shall promptly make revisions or corrections resulting from its errors, omissions, or negligent acts without additional compensation. The Village's acceptance of any of Consultant's Services shall not relieve the Consultant of its responsibility to subsequently correct any such errors or omissions, provided the Village notifies Consultant thereof within one year of completion of the Consultant's Services.

10.3. The Consultant shall respond to the Village's notice of any errors and/or omissions within seven (7) days of written confirmation by the Consultant of the Village's notice. Such confirmation may be in the form of a facsimile confirmation receipt by the Village, or by actual hand delivery of written notice by the Village to the Consultant.

10.4. The Consultant shall comply with all federal, state, and local statutes, regulations, rules, ordinances, judicial decisions, and administrative rulings applicable to its performance under this Agreement.

10.5. The Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, and other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including, but not limited to, the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, or unfavorable discharge from military service or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Consultant shall also comply with all conditions of any federal, state, or local grant received by the Village or the Consultant with respect to this Agreement.

10.6. The Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Consultant's, or its subcontractors', performance of, or failure to perform, the Services required pursuant to this Agreement or any part thereof.

10.7. The Consultant shall have a written sexual harassment policy that shall include, at a minimum, the following information as required by section 2-105 of the Illinois Human Rights Act, 775 ILCS 5/2-105: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Contractor's internal complaint process including penalties; (v) the legal recourse, investigative, and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Illinois Department of Human Rights and the Illinois Human Rights Commission; and (vii) protection against retaliation as provided by the Illinois Human rights Act.

11. DRAWINGS, DOCUMENTS AND BOOKS AND RECORDS.

11.1. Drawings, plans, specifications, photos, reports, information, observations, calculations, notes and any other reports, documents, data, or information, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be provided pursuant to this Agreement ("Documents") shall be and remain the property of the Village upon completion of the Project and payment to the Consultant all amounts then due under this Agreement. At the Village's request, or upon termination of this Agreement, the Documents shall be delivered promptly to the Village. The Consultant shall have the right to retain copies of the Documents for its files. The Consultant shall maintain files of all Documents unless the Village shall consent in writing to the destruction of the Documents, as required herein.

11.2. The Consultant's Documents and records pursuant to this Agreement shall be maintained and made available during performance of Project Services under this Agreement and for three (3) years after completion of the Project. The Consultant shall give notice to the Village of any Documents to be disposed of or destroyed and the intended date after said period, which shall be at least 90 days after the effective date of such notice of disposal or destruction. The Village shall have 90 days after receiving any such notice to given notice to the Consultant not to dispose of or destroy said Documents and to require Consultant to deliver same to the Village, at the Village's expense. The Consultant and any subcontractors shall maintain for a minimum of three (3) years after the completion of this Agreement, or for three (3) years after the termination of this Agreement, whichever comes later, adequate books, records and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the Agreement. The Agreement and all books, records and supporting documents related to the Agreement shall be available for review and audit by the Village and the federal funding entity, if applicable, and the Consultant agrees to cooperate fully with any audit conducted by the Village and to provide full access to all materials. Failure to maintain the books, records and supporting documents required by this subsection shall establish a presumption in favor of the Village for recovery of any funds paid by the Village under the

Agreement for which adequate books, records and supporting documentation are not available to support their purported disbursement. The Consultant shall make the Documents available for the Village's review, inspection, and audit during the entire term of this Agreement and three (3) years after completion of the Project as set forth herein.

11.3. The Consultant shall furnish all records related to this Agreement and any documentation related to the Village required under an Illinois Freedom of Information Act (ILCS 140/1 et. seq.) ("FOIA") request within five (5) business days after the Village issues notice of such request to the Consultant. The Consultant shall not apply any costs or charge any fees to the Village regarding the procurement of records required pursuant to a FOIA request. The Consultant shall defend, indemnify, and hold harmless the Village, and agrees to pay all reasonable costs connected therewith (including, but not limited to reasonable attorney's and witness fees, filing fees, and any other expenses) for the Village to defend any and all causes, actions, causes of action, disputes, prosecutions, or conflicts arising from the Consultant's actual or alleged violation of the FOIA, or the Consultant's failure to furnish all documentation related to a request within five (5) days after the Village issues notice of a request. Furthermore, should the Consultant request that the Village utilize a lawful exemption under FOIA in relation to any FOIA request thereby denying that request, the Consultant agrees to pay all costs connected therewith (such as reasonable attorney's and witness fees, filing fees, and any other expenses) to defend the denial of the request. The defense shall include, but not be limited to, challenged or appealed denials of FOIA requests to either the Illinois Attorney General or a court of competent jurisdiction. The Consultant shall defend, indemnify, and hold harmless the Village, and agrees to pay all costs connected therewith (such as reasonable attorney's and witness fees, filing fees and any other expenses) to defend any denial of a FOIA request by the Consultant's request to utilize a lawful exemption to the Village.

11.4. The Consultant shall have the right to include representations of the Project, including but not limited to photographs, process documents, and final documents among Consultant's professional materials, including, but not limited to, promotional materials, professional publications, and grant/competition/award submissions. The Village shall provide professional credit to Consultant in Client's promotional materials for the Project

12. SAVINGS CLAUSE.

12.1. If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of it requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

13. NON-WAIVER OF RIGHTS.

13.1. No failure of either Party to exercise any power given to it hereunder or to insist upon strict compliance by the other Party with its obligations hereunder, and no custom or practice of the Parties at variance with the terms hereof, nor any payment under this agreement shall constitute a waiver of either Party's right to demand compliance with the terms hereof.

13.2. This Agreement shall not prohibit the Consultant from providing services to any other public or private entity or person. If the Consultant provides services to a public or private entity or person, the Village, at its sole discretion, may determine that such services conflict with a service to be provided to the Village by Consultant, and the Village may select another consultant to provide such services as the Village deems appropriate.

14. THE VILLAGE'S REMEDIES.

14.1. If it should appear at any time prior to final payment that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services to be provided pursuant to this Agreement with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has attempted to assign this Agreement or the Consultant's rights under this Agreement, either in whole or in part, or has falsely made any representation or warranty, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Agreement or has failed to pay its debts as they come due ("Event of Default"), and has failed to cure, or has not reasonably commenced to cure any such Event of Default within fifteen (15) business days after Consultant's receipt of written notice of such Event of Default, then the Village shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

14.1.1. The Village may require the Consultant, within such reasonable time as may be fixed by the Village, to complete or correct all or any part of the Services that are defective, damaged, flawed, unsuitable, nonconforming, or incomplete and to take any or all other action necessary to bring Consultant and the Services into compliance with this Agreement.

14.1.2. The Village may accept the defective, damaged, flawed, unsuitable, nonconforming, incomplete, or dilatory Services or part thereof and make an equitable reduction in the Contract Price.

14.1.3. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement except for amounts due for Services properly performed prior to termination.

14.1.4. The Village may withhold any progress payment or final payment from the Consultant, whether or not previously approved, or may recover from Consultant, any and all costs but not exceeding the amount of the Contract Price, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default or as a result of actions taken by the Village in response to any Event of Default.

14.1.5. The Village may recover any damages suffered by the Village because of the Consultant's Event of Default.

15. NO COLLUSION; CONFLICT OF INTEREST.

15.1. The Consultant hereby represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Consultant is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of the tax, as set forth in 65 ILCS 5/11-42.1-1; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* The Consultant hereby represents that the only persons, firms, or corporations interested in this Agreement are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that Consultant has in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer thereby, and this Agreement shall, at the Village's option, be null and void and subject to termination by the Village.

15.2. The Consultant shall not represent any person, firm or entity that proposes to provide any services or products to the Village whether the Consultant is being compensated or not compensated by such person, firm, or entity, nor shall the Consultant have an interest in any firm or entity that proposes to provide any services or products to the Village, without the express prior written approval of the Village. The Consultant shall provide all records to the Village showing the source of any compensation the Consultant receives compensation from any person, firm or entity that provides services or products during the term of this Agreement within five (5) business days of a written request from the Village.

16. ENTIRE AGREEMENT.

16.1. This Agreement sets forth all the covenants, conditions and promises between the parties, and it supersedes all prior negotiations, statements, or agreements, either written or oral, regarding its subject matter. There are no covenants, promises, agreements, conditions, or understandings between the parties, either oral or written, other than those contained in this Agreement.

17. GOVERNING LAW AND VENUE.

17.1. This Agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance.

17.2. Venue for any action pursuant to this Agreement shall be in the Circuit Court of DuPage County, Illinois.

18. NOTICE.

18.1. Any notice required to be given by this Agreement shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by

electronic mail to the persons and addresses indicated below or to such other addresses as either Party hereto shall notify the other Party of in writing pursuant to the provisions of this subsection:

If to the Village:

Public Works Director
Village of Glen Ellyn
30 S. Lambert Rd.
Glen Ellyn, Illinois 60137
Email: jhubsky@glenellyn.org

If to the Consultant:

John S. Morgan, III
Walker Consultants, Inc.
2895 Greenspoint Parkway, #600
Hoffman Estates, Illinois 60169
Email: jmorgan@walkerconsultants.com

18.2. Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

18.3. Notice by email transmission shall be effective as of date and time of email transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

19. CONFIDENTIALITY.

19.1. The Parties recognize and agree that the records of Village participants are confidential and shall not be disclosed without the written consent of the participant.

19.2. With respect to the disclosure of data or other information by the Village or the Consultant, the other Party shall hold all information in strict confidence for as long as the information remains confidential and not public or otherwise disclosed unless as required by law. The Village and the Consultant shall never disclose or make any use of any information and never copy any such information or remove it from the other's premises, except such use as is required in the performance of the Consultant's duties for the Village. Before providing any data or other information to a third party, the disclosing Party shall secure the permission of the other Party in writing to provide such data or other information to the third party.

19.3. The obligation set forth in Section 19.2 above shall not apply if: (i) the information to be disclosed has otherwise become public knowledge through no fault of the disclosing Party where the disclosing person was not under an obligation not to disclose such information; (ii) the

information to be disclosed was available to the disclosing Party prior to its disclosure; (iii) the information is independently developed by the disclosing Party; or (v) the information is disclosed as required by law.

19.4. The Village and the Consultant shall always use all reasonable precautions to ensure that all information and data is properly protected and kept from unauthorized persons and shall do so pursuant to current industry standards for data protection and privacy. All information, documents, records, and other materials provided by the Village, or the Consultant shall be returned to the other Party upon written notice pursuant to Section 19 below. The Parties at their option may allow the other Party to delete and destroy Confidential Information provided to it pursuant to this Agreement subject to independent verification that the Confidential Information has been deleted and destroyed.

20. HEADINGS AND TITLES.

20.1. The headings or titles of any provisions of this Agreement are for convenience or reference only and are not to be considered in construing this Agreement.

21. COUNTERPARTS; FACSIMILE OR PDF/EMAIL SIGNATURES.

21.1. This Agreement shall be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement.

22.2. A facsimile or pdf/email copy of this Agreement and any signature(s) thereon will be considered for all purposes as an original.

22. EFFECTIVE DATE.

22.1. As used in this Agreement, the Effective Date of this Agreement shall be the last date of its execution by one of the Parties as reflected below.

23. AUTHORIZATIONS.

23.1 The Consultant's authorized representatives who have executed this Agreement warrant that they have been lawfully authorized by the Consultant's board of directors or its by-laws to execute this Agreement on its behalf. The Village Manager warrants that he has been lawfully authorized to execute this Agreement. The Consultant and the Village shall deliver upon request to each other copies of all articles of incorporation, bylaws, resolutions, ordinances, or other documents which evidence their legal authority to execute this Agreement on behalf of their respective parties.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives on the dates set forth below.

VILLAGE OF GLEN ELLYN

WALKER CONSULTANTS, INC.

By: Mark Franz
Its: Village Manager

By:
Its:

Dated: _____, 2026

Dated: _____, 2026

ATTEST

ATTEST

By: Caren Cosby
Its: Village Clerk

By:
Its:

Dated: _____, 2026

Dated: _____, 2026

March 20, 2026

Mr. Vic Sabaliauskas
Assistant Public Works Director - Internal Services
Village of Glen Ellyn
30 S. Lambert Road
Glen Ellyn, IL 60137
Email: vsabaliauskas@glenellyn.org

Re: *Proposal for Civic Center Parking Structure*
Updated 10-Year Asset Management Plan (AMP)
Glen Ellyn, Illinois
Proposal No. CH-010382.00

Dear Mr. Sabaliauskas,

As requested, Walker Consultants is pleased to submit this proposal for professional engineering services required to perform an updated 10-year Asset Management Plan (AMP) for the Civic Center Parking Structure located at 539 Duane Street in Glen Ellyn, Illinois. Walker appreciates the professional relationship we have with the Village and looks forward to working with your team to develop your asset management plan.

Walker Consultants has a staff of more than 175 engineers, architects, and technicians nationwide that specializes in the evaluation and restoration of structural, architectural, and M/E/P systems, including: parking structures, building facades, roofing, plazas, façade access and fall protection, and other specialty structures. Major services provided to our clients include condition assessments, forensic investigations, repair design, and construction administration services. As the industry leader in parking consulting, Walker Consultants brings unmatched project experience and an extensive team of experts to each project. We pride ourselves in having provided clients with creative and practical solutions on thousands of restoration projects. Our proven commitment to meeting clients' needs has resulted in over 85% of our work being received from repeat clients. We look forward to this opportunity of working with you on this project.

Project Background

The Glen Ellyn Parking Structure is a five-level facility, two bays wide, with a single helix configuration and parking for 277 vehicles. The structural framing system consists of precast double-tees spanning north-south direction, columns, precast tee beams spanning east-west, light walls, and architectural spandrel panels on reinforced concrete foundations. Vehicular access is provided by an entrance at the northeast end of the structure. The upper supported levels are accessed via the south ramped bay. Construction of the facility was completed in May 2021. Walker published a 10-year budget plan and a 10-year opinion of probable cost in January 2023, based on an October 21, 2022, assessment. The Client has requested an updated 10-year Asset Management Plan.

Scope of Work

Phase I - Updated 10-Year Asset Management Plan

The work will specifically include the following:

1. Using the information acquired from our proposed 2026 garage condition assessment (Proposal No. CH-010381.00), prepare a 10-year Asset Management Plan for the parking structure. The plan will identify anticipated repair and maintenance requirements, their relative priorities, and our opinion of probable costs. This plan will assist the Village in budgeting work and will be a tool for use in planning work in the structure over the next ten years.
2. Prepare a table in PDF format to summarize the Tabulation of the multi-year repair program, to illustrate a 10-year budget forecast.
3. Have a conference call with you to review our report, recommendations, and opinion of probable construction costs, if requested.

Limitations

As stated in the above Scope of Services, the assessment is based on visual observations and limited testing of the existing conditions. Our observations may not discover or disclose latent conditions without performing more invasive testing. More detailed and invasive testing can be provided by Walker as an additional service upon written request from Client.

Americans with Disabilities Act

A review of the facility for Building Code compliance and compliance with the Americans with Disabilities Act (ADA) requirements is not part of the scope of work. However, it should be noted that whenever significant repair, rehabilitation, or restoration is undertaken in an existing structure, ADA design requirements may become applicable if there are currently unmet ADA requirements.

Schedule

We plan to perform the condition assessment within 2 weeks of receiving your authorization to proceed on the 2026 Condition Assessment Proposal (CH-101381.00), dated March 20th. We estimate that Walker's team will require approximately one (1) day to complete the on-site work. Typically, we can complete our AMP within two (2) to four (4) weeks after completing our field work.

Professional Fee

We propose to provide the Phase I – Updated 10-Year Asset Management Plan for a lump sum fee of Three Thousand Five Hundred Dollars (\$3,500), including reimbursable expenses. The terms and conditions shall be in accordance with the attached Walker General Conditions of Agreement

Please return a signed copy of this proposal as our notice to proceed and which will represent the agreement for



Walker's professional services. If a separate contract for our services is requested, Walker requests an additional \$2,000 for time spent negotiating a different contract, including time for our attorney's review.

Walker Consultants is committed to supporting the success of your project. We appreciate this opportunity to present our services to you and hope we may hear favorably from you.

Respectfully submitted,

Walker Consultants, Inc., a Michigan corporation,
d/b/a Walker Consultants Engineering, Inc.

A handwritten signature in blue ink, appearing to read "John S. Morgan, III".

John S. Morgan, III
Restoration Consultant

A handwritten signature in blue ink, appearing to read "Daniel E. Moser".

Daniel E. Moser, S.E., P.E., PTI Fellow
Vice President/Director of Forensics, Restoration
and Building Services

Enclosures General Conditions of Agreement for Restoration

Authorization

Trusting that this meets with your approval, we ask that you sign in the space below to acknowledge your acceptance of the terms contained herein, and to confirm your authorization for us to proceed. Please return the signed original of this agreement for our records.

The Village of Glen Ellyn

Civic Center Parking Structure Updated 10-Year Asset Management Plan

Accepted by (Signature) _____

Printed Name _____

Title _____

Date _____

General Conditions of Agreement for Restoration Services

Services

Walker Consultants ("Walker") will provide the Client professional services that are limited to the work described in the attached letter (the "services"). Any additional services requested will be provided at our standard hourly rates or for a mutually agreeable lump sum fee. The services are provided solely in accordance with written information and documents supplied by the Client and are limited to and furnished solely for the specific use disclosed to us in writing by the Client. No third-party beneficiary is contemplated.

Payment for Services

Monthly Invoices

Walker will submit monthly invoices based on work completed plus reimbursable expenses. Payment is due upon receipt of invoice.

If for any reason the Client does not deliver payment to Walker within thirty (30) days of date of invoice, the Client agrees to pay Walker a monthly late charge of one and one-half percent (1.5%) per month of any unpaid balance of the invoice plus attorney's fees and other costs incurred to collect the unpaid sum.

Payment Method

Walker's preferred method of payment is ACH. All payments should be made electronically to:

Truist Bank

ABA Routing Number **021052053**

Credit to the account of - Walker Consultants

Account Number **79592337**

Period of Service

In the event that no contract administration phase services are to be provided by Walker, services shall be completed the earlier of (1) the date when final documents are accepted by the Client or (2) thirty days after final documents are delivered to the Client. If contract administration phase services are provided by Walker, services shall be complete upon the earlier of (1) the time of approval by Walker of final payment to the contractor or (2) thirty (30) days after completion of the work designed by Walker.

Standard of Care

Walker will perform the services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. Walker makes no warranty, express or implied, as to its professional services under this agreement.

Any estimates or projections provided by Walker will be premised in part upon assumptions provided by the Client. Walker will not independently investigate the accuracy of the assumptions. Because of the inherent uncertainty and probable variation of the assumptions, actual results will vary from estimated or projected results

and such variations may be material. As such, Walker makes no warranty or representation, express or implied, as to the accuracy of the estimates or projections.

Limitation of Liability

To the maximum extent permitted by law, the Client agrees to limit Walker's liability for the Client's damages to the sum of \$10,000 or Walker's fee, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

Indemnification

Walker agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors, and employees (collectively, Client) against all damages or liabilities, to the extent caused by Walker's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom Walker is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Walker, its officers, directors, employees, and subconsultants (collectively Walker) against all damages or liabilities, to the extent caused by the Client's negligent acts, errors, or omissions in connection with the Project as well as the acts, errors, or omissions of its contractors, subcontractors, or consultants or anyone for whom the Client is legally liable.

Neither the Client nor Walker shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

Ownership of Documents

Walker shall retain ownership of all reports, drawings, plans, specifications, electronic files, field data, notes, calculations, and other documents and instruments prepared by Walker as instruments of service. Walker shall retain all common law, statutory, and other reserved rights, including, without limitation, all copyrights thereto. Any use for modifications or extensions of this work, for new projects, or for completion of this project by others without Walker's written consent will be at the Client's sole risk.

Consequential Damages

The Client and Walker waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement.

Dispute Resolution

This Agreement shall be governed by the laws of the Commonwealth, District, or State of the office performing Walker's services. In addition to, and as a condition precedent to litigation, the Client and Walker shall endeavor to resolve claims, disputes, and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall

be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the locality of the Walker office performing services under this Agreement.

Non-Solicitation Clause

The Client agrees that it will not directly or indirectly solicit for employment any Walker employee providing services on behalf of Client for a period of two years after the date of this agreement. Client agrees that a breach of this provision would have material and adverse impacts on Walker's business and Client therefore agrees to pay Walker an amount equal to two times the annual salary of any employee of Walker who accepts a position with Client within such two-year period, in addition to all other rights and remedies available to Walker.

Proprietary Information

The information contained in this proposal is confidential, privileged, and only for the Client and may not be shared, published, or redistributed without prior written permission from Walker Consultants.

Assignment

The Client and Walker agree that neither party shall transfer, sublet, or assign any rights or duties under this agreement, including but not limited to monies that are due or monies that may become due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by Walker as a generally accepted business practice, shall not be considered assignment for the purposes of this agreement.

March 20, 2026

Mr. Vic Sabaliauskas
Assistant Public Works Director - Internal Services
Village of Glen Ellyn
30 S. Lambert Road
Glen Ellyn, IL 60137
Email: vsabaliauskas@glenellyn.org

Re: *Proposal for Civic Center Parking Structure
Condition Assessment, Construction Documents Preparation and Bidding,
And Engineering Services During Construction Over 4-Year Period
Glen Ellyn, Illinois
Proposal No. CH-010381.00*

Dear Mr. Sabaliauskas,

As requested, Walker Consultants is pleased to submit this proposal for professional engineering services required to perform Condition Assessments for the Civic Center Parking Structure located in Glen Ellyn, Illinois, over a 4-year period from 2026 to 2029. Additionally, to develop construction documents and provide engineering services during construction in years 2027 and 2029. Walker appreciates the professional relationship we have with the Village and look forward to working with your team to develop your garage repair and maintenance requirements.

Walker Consultants has a staff of more than 175 engineers, architects, and technicians nationwide that specializes in the evaluation and restoration of structural, architectural, and M/E/P systems, including: parking structures, building facades, roofing, plazas, façade access and fall protection, and other specialty structures. Major services provided to our clients include condition assessments, forensic investigations, repair design, and construction administration services. As the industry leader in parking consulting, Walker Consultants brings unmatched project experience and an extensive team of experts to each project. We pride ourselves in having provided clients with creative and practical solutions on thousands of restoration projects. Our proven commitment to meeting clients' needs has resulted in over 85% of our work being received from repeat clients. We look forward to this opportunity of working with you on this project.

Project Background

The Glen Ellyn Parking Structure is a five-level facility, two bays wide, with a single helix configuration and parking for 277 vehicles. The structural framing system consists of precast double-tees spanning north-south direction, columns, precast tee beams spanning east-west, light walls, and architectural spandrel panels on reinforced concrete foundations. Vehicular access is provided by an entrance at the northeast end of the structure. The upper supported levels are accessed via the south ramped bay. Construction of the facility was completed in May 2021.

Since 2022, Walker has assisted the Village of Glen Ellyn maintain the parking structure annually.

This proposal is for engineering services for a period of four (4) years for this structure as requested by the Village of Glen Ellyn.

Scope of Work

Phase I - Condition Assessment and Reporting (Years 2026, 2027, 2028, & 2029)

The work will specifically include the following:

1. Review available pertinent existing documents and previously developed reports to familiarize ourselves with the existing structure. We intend to use the existing drawings as our background drawings for our field survey.
2. Perform a visual review of readily accessible areas of the parking structure to document noticeable distress such as cracks, leaks, spalls, scaling, joint sealant deterioration, and other similar adverse conditions. In addition to documenting the nature of noticeable adverse conditions, this review will be utilized to generally quantify the conditions for preparing our opinion of probable cost. Included elements are:
 - a. Floors, ceilings, columns, beams, walls, and other above grade structural elements.
 - b. Expansion joints and other waterproofing elements.
 - c. Floor drainage system.
 - d. Light fixtures.
 - e. Stair towers.
 - f. Exterior façade elements.
3. Perform non-destructive sounding of representative structural elements to identify the audible extent of concrete delaminations and possible corrosion of the embedded steel reinforcement. We will perform sounding of the following elements:
 - a. Floor surfaces. A chain drag survey will be performed on representative portions of the elevated floor surfaces.
 - b. Columns, beams, walls, ceilings, and other structural elements will be visually reviewed at areas with visible distress. Additionally, random sounding will be performed at these elements.
4. Compile field examination data to generate conceptual repair recommendations, potential alternative repair options (if applicable), repair priorities, and our opinion of probable cost for the recommended repairs.
 - a. We will notify you immediately if our observations identify items that require immediate attention to allow continued safe use of the parking structure. We will also recommend any additional evaluation, including destructive testing, if required, based on observed deterioration.
5. After completing the field survey, we will provide a summary condition assessment report in PDF format that contains:
 - a. A summary of our observations and findings from the field investigation.
 - b. Identify immediate repairs to structural elements to maintain serviceability.
 - c. Recommend conceptual repair solutions for the identified problems.
 - d. Identify the need (if any) for other structural evaluation, field investigations, and/or study that may be required to develop or implement a restoration program.

- e. A repair cost opinion for the recommended work.
 - f. A photo log of representative significant conditions found during our field investigation.
6. Attend a conference call with you to review our report, recommendations, and opinion of probable construction costs, if requested.

Phase II – Construction Documents Preparation and Bidding (Years 2027 & 2029)

1. Prepare Construction Documents to implement maintenance/non-structural items identified during our Condition Assessment. Repair details will be limited to typical parking structure concrete and waterproofing repairs. Structural strengthening repairs are not part of this scope of work. The Construction Documents will consist of drawings, details, and technical specifications. This set of drawings will contain a General Notes sheet that will list the required material specifications, plan view sheets, section cuts, and restoration detail sheets, as required, for the repair areas. The technical specifications will provide detailed information on each of the work items and materials to be used in the repairs. The Construction Specifications will be in CSI format, modified to meet the project needs. Drawings will be in AutoCAD format.
2. Prepare Instructions to Bidders and a set of General Conditions that include site-specific instructions and special requirements with respect to minimizing disruption in each parking structure.
3. Progress drawing sets will be submitted to you for review at 95% completion of the work.
4. Incorporate your comments into the construction documents.
5. Conduct a pre-bid conference at the project site to review the scope of work and to answer questions related to the Construction Documents. (1 Site Visit)
6. Assist the Village with answering questions from the contractors and review the limitations and extent of work required by the construction documents.
7. Issue addendum to the construction documents, as needed.

Phase III – Engineering Services During construction (Years 2027 & 2029)

The following services will be provided during the construction phase:

1. Conduct a preconstruction conference at the construction site to review each work item, quality control and phasing of the repair work to be done. (1 site visit)
2. Review shop drawings, submittals, test results, and material sample submittals for general conformance with the intent of the design documents.
3. Review and approve (if appropriate) pay requests, change orders, and materials testing reports submitted by the Contractor and testing agency.
4. Perform up to three part-time, on-site, construction observation visits of repair work and furnish a field report to the Owner. (up to 3 site visits)
5. Coordinate with the Owner and Contractor during repair work to help resolve technical or design issues that may arise during the construction related to the scope of work.
6. Assist in resolving field issues via email and/or conference call as necessary.
7. Perform a punch-list walkthrough and review/comment on the Contractor-submitted punch list at Substantial Completion of the project. (1 site visit)

Additional Services – Elevator Assessment

Walker can provide an assessment of the elevators at parking structure. The work would include performing a visual observation of the accessible portions of the vertical transportation equipment to determine the type, duty, manufacturer and current operating condition of the equipment. Our report will include our findings and will be inclusive of code compliance, remaining lifecycle, potential obsolescence and recommendations for repairs and/or modernization. We can provide a proposal if this service is desired.

Limitations

As stated in the above Scope of Services, the assessment is based on visual observations and limited testing of the existing conditions. Our observations may not discover or disclose latent conditions without performing more invasive testing. More detailed and invasive testing can be provided by Walker as an additional service upon written request from Client.

Americans with Disabilities Act

A review of the facility for Building Code compliance and compliance with the Americans with Disabilities Act (ADA) requirements is not part of the scope of work. However, it should be noted that whenever significant repair, rehabilitation, or restoration is undertaken in an existing structure, ADA design requirements may become applicable if there are currently unmet ADA requirements.

Schedule

Walker Consultants is prepared to start on-site work on this project within 2 weeks upon receiving written approval to proceed and estimate another (4) weeks to complete the Condition Assessment report. The total duration is anticipated to be approximately six (6) weeks from notice to proceed.

Professional Fee

We propose to provide the professional services described in our Scope of Services on a lump sum basis including expenses. All work will be performed and invoiced in accordance with Walker's General Conditions of Agreement.

The proposed fees are summarized below:

Phase	Proposed Fee
Phase I – Condition Assessment and Reporting	
2026 (Lump Sum, 1 Site Visit)	\$ 5,800
2027 (Lump Sum, 1 Site Visit)	\$ 6,000
2028 (Lump Sum, 1 Site Visit)	\$ 6,400
2029 (Lump Sum, 1 Site Visit)	\$ 6,800



Phase II – Construction Documents Preparation and Bidding

2027 (Lump Sum, 1 Site Visit)	\$	17,000
2029 (Lump Sum, 1 Site Visit)	\$	19,000

Phase III – Engineering Services During Construction

2027 (Lump Sum, Up to 5 Site Visits)	\$	12,500
2029 (Lump Sum, Up to 5 Site Visits)	\$	12,800

Total Lump Sum Fee Proposed \$ **86,300**

Additional Services

Proposed Fee

Elevator Assessment

2026 (Lump Sum, 1 Site Visit)	\$	TBD
2027 (Lump Sum, 1 Site Visit)	\$	TBD
2028 (Lump Sum, 1 Site Visit)	\$	TBD
2029 (Lump Sum, 1 Site Visit)	\$	TBD

Please return a signed copy of this proposal as our notice to proceed and which will represent the agreement for Walker's professional services. If a separate contract for our services is requested, Walker requests an additional \$2,000 for time spent negotiating a different contract, including time for our attorney's review.

Walker Consultants is committed to supporting the success of your project. We appreciate this opportunity to present our services to you and hope we may hear favorably from you.

Respectfully submitted,

Walker Consultants, Inc., a Michigan corporation,
d/b/a Walker Consultants Engineering, Inc.

John S. Morgan, III
Restoration Consultant

Daniel E. Moser, S.E., P.E., PTI Fellow
Vice President/Director of Forensics, Restoration
and Building Services

Enclosures General Conditions of Agreement for Restoration



Authorization

Trusting that this meets with your approval, we ask that you sign in the space below to acknowledge your acceptance of the terms contained herein, and to confirm your authorization for us to proceed. Please return the signed original of this agreement for our records.

The Village of Glen Ellyn

Condition Assessment, Construction Documents Preparation and Bidding,
And Engineering Services During Construction Over 4-Year Period

Accepted by (Signature) _____

Printed Name _____

Title _____

Date _____



General Conditions of Agreement for Restoration Services

Services

Walker Consultants ("Walker") will provide the Client professional services that are limited to the work described in the attached letter (the "services"). Any additional services requested will be provided at our standard hourly rates or for a mutually agreeable lump sum fee. The services are provided solely in accordance with written information and documents supplied by the Client and are limited to and furnished solely for the specific use disclosed to us in writing by the Client. No third-party beneficiary is contemplated.

Payment for Services

Monthly Invoices

Walker will submit monthly invoices based on work completed plus reimbursable expenses. Payment is due upon receipt of invoice.

If for any reason the Client does not deliver payment to Walker within thirty (30) days of date of invoice, the Client agrees to pay Walker a monthly late charge of one and one-half percent (1.5%) per month of any unpaid balance of the invoice plus attorney's fees and other costs incurred to collect the unpaid sum.

Payment Method

Walker's preferred method of payment is ACH. All payments should be made electronically to:

Truist Bank
ABA Routing Number **021052053**
Credit to the account of - Walker Consultants
Account Number **79592337**

Period of Service

In the event that no contract administration phase services are to be provided by Walker, services shall be completed the earlier of (1) the date when final documents are accepted by the Client or (2) thirty days after final documents are delivered to the Client. If contract administration phase services are provided by Walker, services shall be complete upon the earlier of (1) the time of approval by Walker of final payment to the contractor or (2) thirty (30) days after completion of the work designed by Walker.

Standard of Care

Walker will perform the services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. Walker makes no warranty, express or implied, as to its professional services under this agreement.

Any estimates or projections provided by Walker will be premised in part upon assumptions provided by the Client. Walker will not independently investigate the accuracy of the assumptions. Because of the inherent uncertainty and probable variation of the assumptions, actual results will vary from estimated or projected results

and such variations may be material. As such, Walker makes no warranty or representation, express or implied, as to the accuracy of the estimates or projections.

Limitation of Liability

To the maximum extent permitted by law, the Client agrees to limit Walker's liability for the Client's damages to the sum of \$10,000 or Walker's fee, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

Indemnification

Walker agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors, and employees (collectively, Client) against all damages or liabilities, to the extent caused by Walker's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom Walker is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Walker, its officers, directors, employees, and subconsultants (collectively Walker) against all damages or liabilities, to the extent caused by the Client's negligent acts, errors, or omissions in connection with the Project as well as the acts, errors, or omissions of its contractors, subcontractors, or consultants or anyone for whom the Client is legally liable.

Neither the Client nor Walker shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

Ownership of Documents

Walker shall retain ownership of all reports, drawings, plans, specifications, electronic files, field data, notes, calculations, and other documents and instruments prepared by Walker as instruments of service. Walker shall retain all common law, statutory, and other reserved rights, including, without limitation, all copyrights thereto. Any use for modifications or extensions of this work, for new projects, or for completion of this project by others without Walker's written consent will be at the Client's sole risk.

Consequential Damages

The Client and Walker waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement.

Dispute Resolution

This Agreement shall be governed by the laws of the Commonwealth, District, or State of the office performing Walker's services. In addition to, and as a condition precedent to litigation, the Client and Walker shall endeavor to resolve claims, disputes, and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall



be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the locality of the Walker office performing services under this Agreement.

Non-Solicitation Clause

The Client agrees that it will not directly or indirectly solicit for employment any Walker employee providing services on behalf of Client for a period of two years after the date of this agreement. Client agrees that a breach of this provision would have material and adverse impacts on Walker's business and Client therefore agrees to pay Walker an amount equal to two times the annual salary of any employee of Walker who accepts a position with Client within such two-year period, in addition to all other rights and remedies available to Walker.

Proprietary Information

The information contained in this proposal is confidential, privileged, and only for the Client and may not be shared, published, or redistributed without prior written permission from Walker Consultants.

Assignment

The Client and Walker agree that neither party shall transfer, sublet, or assign any rights or duties under this agreement, including but not limited to monies that are due or monies that may become due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by Walker as a generally accepted business practice, shall not be considered assignment for the purposes of this agreement.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM
Department: Police
Department Head: Phil Norton
Category: Resolution
Prepared By: Kurt Vavra

**AGENDA ITEM (ID
2026-246)**

DOC ID: 2026-246

Adopt Resolution No. 26-37, A Resolution Authorizing the Execution of a Letter of Intent for Continued Participation in the DuPage County Police Records Management System (PRMS) (Police Chief Norton)

Statement of the Issue:

The DuPage County Police Records Management System (PRMS) consortium recently completed a comprehensive Request for Proposal (RFP) process to identify a next-generation records management system to support participating law enforcement agencies. The evaluation process included proposal review, product demonstrations, technical validation, and financial analysis.

Analysis:

A 15-member evaluation team representing multiple agencies and functional roles participated in the process, which was conducted in accordance with DuPage County procurement standards to ensure fairness and objectivity. Glen Ellyn Police Department Records Manager Megan Klomes was one of the 15 members on the evaluation team. The evaluation of system functionality and usability was conducted independently of pricing considerations to prioritize operational effectiveness.

Three vendors, Mark43, Motorola Solutions, and Axon advanced through the full evaluation process. Based on scoring (out of 500 points), Mark43 received the highest overall rating (409), followed by Motorola Solutions (377) and Axon (279). The evaluation team identified Mark43 as the strongest overall solution due to its alignment with consortium needs, ease of use, modern architecture, and long-term sustainability. Hexagon, our current provider, has not been under consideration as a viable option to remain the County's RMS provider due to ongoing product defects and an inability to provide updated products.

The PRMS Oversight Committee is now requesting participating agencies to execute a Letter of Intent (LOI) indicating their commitment to remain in the consortium. This commitment is necessary for the County to finalize cost projections and proceed with contract negotiations. The LOI includes a safeguard allowing withdrawal if costs increase by more than 10 percent above projections.

Budget Impact:

The financial analysis of the RFP identified notable differences among vendor proposals. The

information below contains the county-wide consortium proposed costs.

Implementation Costs:

- Mark43: approximately \$1.86 million (lowest)
- Motorola Solutions: approximately \$2.29 million (includes significant hardware costs)
- Axon: approximately \$6.31 million (substantially higher)

Five-Year Total Cost of Ownership:

- Motorola Solutions: approximately \$6.7 million (lowest long-term cost, but hardware-dependent)
- Mark43: approximately \$7.7 million
- Axon: approximately \$11.2 million

Mark43's cloud-based architecture eliminates the need for significant hardware investment, which reduces upfront infrastructure costs and may provide operational efficiencies over time. While Motorola presents a slightly lower five-year cost estimate, it requires substantial initial hardware investment and ongoing support. Additionally, the consortium's collective purchasing power is expected to result in further cost reductions during contract negotiations, including potential decreases in licensing, implementation, and integration costs.

Execution of the Letter of Intent does not require the Village to sign a final contract, but it is necessary to maintain participation in the consortium and preserve access to negotiated pricing. The LOI also ensures that the Village will be notified and may withdraw if there is a 10 percent increase beyond the current consortium RMS costs. Accurate costs to the Village of Glen Ellyn cannot be forecasted until the participating agencies are identified along with obtaining an estimated number of users across the county.

Contribution to Strategic Plan

Strategic Priority: Workforce and Operations; Initiative: Continue to provide high quality public safety services focused on customer service and professionalism

Action Requested:

It is recommended that the Village Board authorize the execution of the Letter of Intent to remain a participant in the DuPage County PRMS Consortium for the following reasons:

1. Maintains Strategic Participation: Ensures continued access to a shared, countywide records management system that supports interoperability with regional law enforcement and judicial systems.
2. Positions the Village for Modernization: Supports transition to a modern, cloud-based records system with improved usability, functionality, and long-term sustainability.
3. Preserves a Financial Advantage: Allows the Village to benefit from consortium-based pricing and ongoing contract negotiations aimed at reducing overall costs.
4. Retains Flexibility: Provides an opportunity to withdraw if final costs exceed projections by more than 10 percent, limiting financial risk.

5. Supports Operational Efficiency: Aligns with best practices in law enforcement data management, enhancing reporting, data sharing, and investigative capabilities.
6. County IT Department Support: County IT employs a team of RMS support members. Without their personnel, there may be a need to increase our staff to maintain the system.

Attachments:

1. Resolution - PRMS
2. Letter of Intent
3. PRMS Org Chart_2026
4. PRMS New System Intent to Participate Memo_03-20-26
5. DuPage County PRMS RFP Cost Summary
6. PRMS RFP Process and Recommendation FAQ



Village of Glen Ellyn

Resolution No. 26-xx

**A Resolution Authorizing The Execution of a Letter of Intent For Continued Participation
in the DuPage County Police Records Management System (PRMS)**

**Adopted by the
Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April, 2026**

Resolution 26-37

A Resolution Authorizing The Execution of a Letter of Intent For Continued Participation in the DuPage County Police Records Management System (PRMS)

WHEREAS, the County of DuPage, Illinois (“County”), intends to continue its Police Records Management System (“PRMS”), which allows participating police departments to exchange information with and between the County’s court and correctional entities; and

WHEREAS, Village of Glen Ellyn (“Village”) has reviewed materials prepared by the County, which detail the estimated costs, organization, and functionality of PRMS, and such documents are incorporated in this resolution as if fully set forth herein; and

WHEREAS, the Village desires to participate in the PRMS.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois (“Village”), in the exercise of their home rule powers, as follows:

Section 1. Authorized to Execute Letter of Intent. The Village Manager is directed to execute the attached Letter of Intent directed to the DuPage County State’s Attorney/Chairman of the PRMS Committee on behalf of the Village.

Section 2. Transmittal of Resolution. The Village Clerk shall transmit copies of this Resolution to the DuPage County State’s Attorney/Chairman of the PRMS Committee.

Section 3. Withdrawal of Letter of Intent. The Village Manager is authorized to withdraw the Letter of Intent if the PRMS Committee determines that the estimated cost to the Village will increase by more than ten percent (10%) beyond the projected supplied by the PRMS Committee.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 13th day of April, 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Christiansen				
Duncan				
Kalinich				
Simon				
Thompson				
President Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of April, 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk



Village President
Jim Burket

Trustees
Sonia Desai Bhagwakar
Kelli Christiansen
Robert R. Duncan
Kelley Kalinich
Donna Jean Simon
Steve Thompson

Village Manager
Mark T. Franz

Village Attorney
Paul Stephanides

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000

Finance
630-547-5235

Community Development
630-547-5250

Police
65 South Park Boulevard
Glen Ellyn, IL 60137
630-469-1187

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756

The Village Links
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180

www.glenellyn.org
www.villagelinksgolf.com

April 14, 2026

Honorable Robert B. Berlin
DuPage County State's Attorney
Chair, Police Records Management System
503 N. County Farm Road
Wheaton, Illinois 60187

**Re: Village of Glen Ellyn Participation in the Police Records
Management System (PRMS)**

Dear Chair Berlin:

This letter is to confirm the intention of the Board of Trustees of the Village of Glen Ellyn ("Village") to participate in the Police Records Management System ("PRMS"). I am advising you that the Village's Board of Trustees] authorized me to execute this letter on its behalf, in accordance with the attached adopted Resolution. The Board of Trustees makes this representation after its review of the following documents provided by the PRMS Oversight Committee:

1. PRMS RFP Financial Impact Executive Summary;
2. PRMS RFP Process and Recommendation FAQ; and
3. Report Management System ("RMS") Staffing Overview.

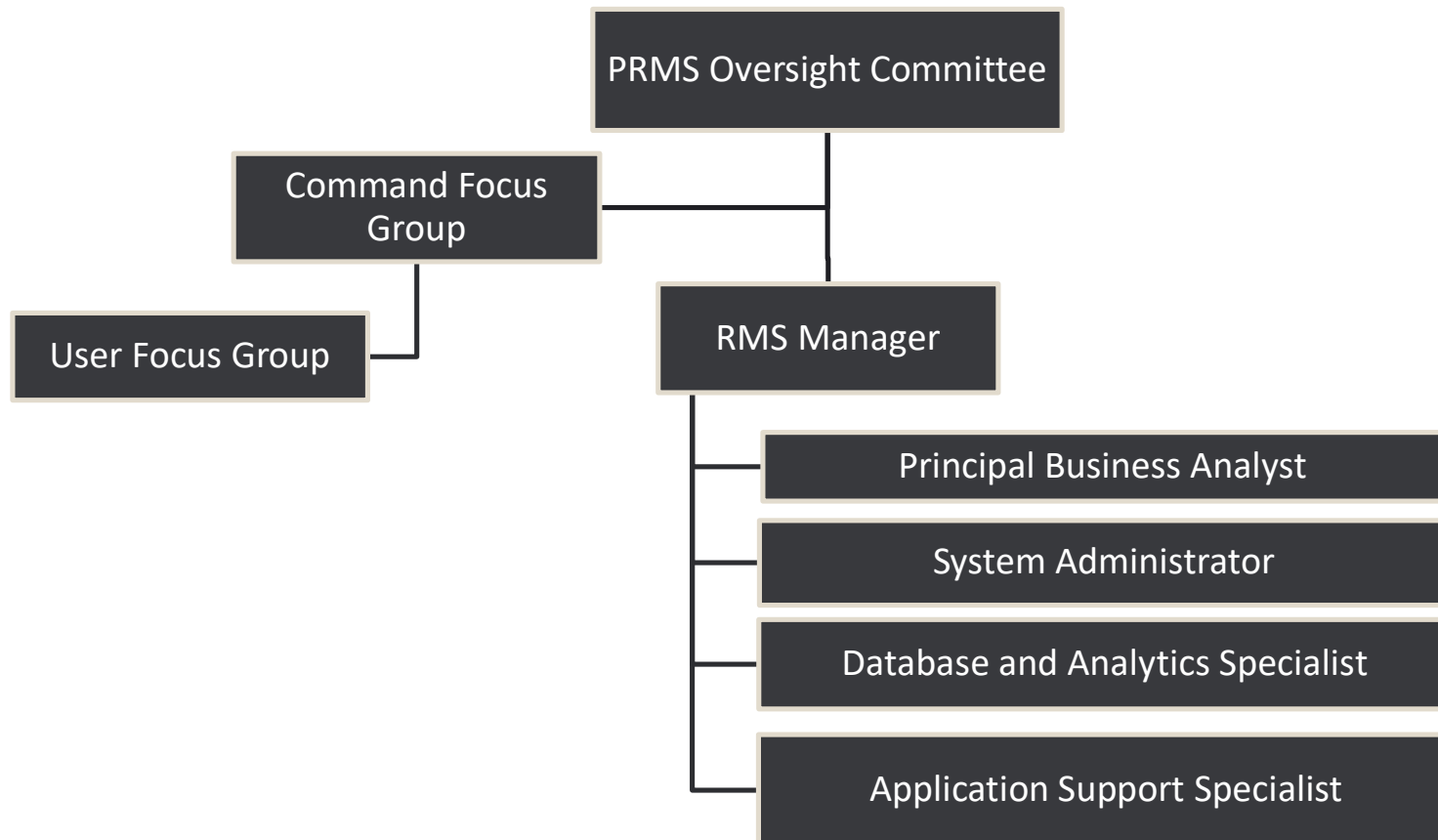
The Board of Trustees understands and acknowledges that DuPage County and PRMS Oversight Committee will rely on this commitment in determining the final cost for the projections of the PRMS Project and in determining whether to proceed with contract award. The Board of Trustees understands and expects that the PRMS Oversight Committee will notify the Village prior to contract award if the estimated cost to the Village increases by more than ten percent (10%).

Sincerely,

Mark Franz
Village Manager
Village of Glen Ellyn

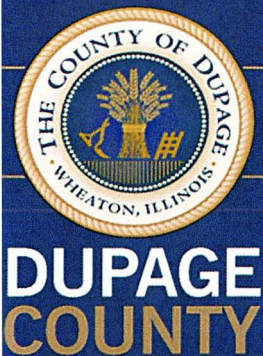
Enclosure

Police Records Management System Support Organizational Chart



RMS Manager: Don Ehrenhaft	• Responsible for system implementation and operation • Planning, managing, and directing employees • Partnerships between the County, Municipal Partners, ETSB, etc. • Vendor management including RMS vendor, Microsoft, and third-party providers • Project Management • Manage and maintain stakeholder communication plan • Overall system security • Manages RMS helpdesk tickets	
Principal Business Analyst: Dave Jordan	• Directs technical aspects of projects • Defines project requirements • Performs testing and analysis of existing and incoming systems as needed • Assists RMS Manager with risk assessments and mitigation plans • Performs/Assists in the resolution of Tier 2 and 3 issues • Works directly with stakeholders on issue resolution	
	<table border="1"> <tr> <td data-bbox="457 774 768 815">Backup staff members:</td><td data-bbox="768 774 2009 815">Don Ehrenhaft, Fernando Perez, Art Rykalin</td></tr> </table>	Backup staff members:
Backup staff members:	Don Ehrenhaft, Fernando Perez, Art Rykalin	
System Administrator: Fernando Perez	• Installation and support of applications, hardware and interfaces • Technical support for hardware and software issues • Operating system management and maintenance • Manages and monitors system back-ups • Manages infrastructure including servers and firewalls • System security under the direction of the RMS Manager • Hardware and software related helpdesk ticket	
	<table border="1"> <tr> <td data-bbox="457 1099 768 1125">Backup staff members:</td><td data-bbox="768 1099 2009 1125">Dave Jordan, Art Rykalin</td></tr> </table>	Backup staff members:
Backup staff members:	Dave Jordan, Art Rykalin	
Database and Analytics Specialist: James Wilkinson	• Monitors and maintains RMS database function and performance • Performs system upgrades, updates, and patches • Manages roles and permissions to ensure integrity and security • Database related helpdesk tickets • Develops and writes reports • Liaison with agencies for report development • Liaison with Hexagon regarding report development • Assists with system and interface maintenance	

	Compiles statistics on reporting, monitors input to ensure accuracy	
	Backup staff members:	Dave Jordan, Don Ehrenhaft
Application Support Specialist: Art Rykalin	- Monitors system performance and maintains performance standards - Works with RMS vendor support team to resolve escalated support tickets - Hardware and software related helpdesk ticket - Manages and executes software maintenance plan	
	Backup staff members:	Fernando Perez, Dave Jordan



POLICE RECORDS MANAGEMENT SYSTEM (PRMS)

TO: DuPage County Mayors
DuPage County Village Managers
DuPage County Police Chiefs
PRMS Oversight Committee Members

FROM: Robert Berlin, DuPage County State's Attorney, PRMS Oversight Committee Chair *RBB*

DATE: March 18, 2026

RE: PRMS Letter of Intent and Next Steps

Thank you for your continued commitment to participating in the DuPage Police Records Management System. The purpose of this memorandum is to provide an overview of the next steps and to confirm the continued participation from DuPage municipal law enforcement agencies, in the form of a Letter of Intent, to finalize the contract with Mark43, the vendor to which the PRMS Committee is preparing to award the contract for this project.

In order for the PRMS Committee to properly price the contract, it requests that you present the enclosed "Letter of Intent" to your governing board for its approval. Please include the actual handouts as shown in the sample as part of your resolution. We have included a five-year cost projection to support your commitment.

We ask that you present the Letter of Intent as is to your agency's corporate authorities, and upon its approval, execute the letter on your letterhead and return it to DuPage County at 421 County Farm Road, Wheaton, IL 60187 by April 30, 2026. If some agencies elect not to participate and that reduction changes the costs to any agency by more than ten percent (10%), we will notify each agency that has executed the letter of intent of this change in costs and to allow it the opportunity to reassess its intention to participate.

The PRMS Committee presently anticipates entering into a contract with Mark 43 before the end of the second quarter of 2026.

Following the approval of the contract, the PRMS Committee will request the County Board to enter into intergovernmental agreements (IGAs) on the PRMS's behalf with each of the various DuPage municipal law enforcement agencies. The IGAs will outline the system's organization and the respective duties of the PRMS and each law enforcement agency. Each law enforcement agency will continue to be billed directly by the County.

We are providing the following attachments to assist Agencies in making their decision regarding continued participation:

- ☐ Letter of Intent and Resolution language with requested return attachments
- ☐ PRMS RFP Financial Impact Executive Summary (financial info to-date)
- ☐ PRMS RFP Process and Recommendation FAQ
- ☐ Law Enforcement Report Management System (LE RMS) Staffing Overview



DuPage County PRMS RFP Cost Summary

Police Records Management System (PRMS) Cost Analysis

Executive Summary

The DuPage County Police Records Management System (PRMS) Consortium conducted a formal Request for Proposal (RFP) process to identify the next-generation records management system to support participating law enforcement agencies. Three vendors advanced through the full evaluation process, including proposal review, demonstrations, technical validation, and cost analysis:

- Mark43
- Motorola Solutions
- Axon

This document summarizes the financial analysis component of the evaluation. The analysis reviewed required implementation costs, optional functionality, and estimated five-year total cost of ownership to support an informed decision by the PRMS Oversight Committee and participating agencies.

Key Points:

- Vendor cost comparison: Mark43 has the lowest required implementation cost at \$1.86 million, Motorola Solutions requires \$2.29 million with significant hardware expenses, and Axon's proposal is substantially higher at over \$6.3 million. Optional costs vary, with Mark43 offering the largest optional module cost.
- Five-year ownership costs: Motorola Solutions shows the lowest estimated five-year total cost at approximately \$6.7 million, followed by Mark43 at \$7.7 million, and Axon at \$11.2 million, reflecting ongoing licensing, support, and operational expenses. Motorola's estimate assumes continued hardware support.
- Cost drivers by vendor: Mark43's cloud-native architecture eliminates hardware infrastructure needs and lowers integration costs. Motorola relies on traditional infrastructure requiring significant hardware investment. Axon's high costs stem from implementation services, integration, and licensing fees.
- Financial implications: The consortium faces significant price differences among vendors, with Axon being the most expensive. Mark43 offers a modern cloud-based system with the lowest upfront cost, while Motorola presents a competitive long-term cost but with higher initial hardware investment. This financial analysis complements other evaluation criteria to support vendor selection.

Evaluation Context

The cost analysis represents one component of the broader RFP evaluation process. In addition to pricing, the evaluation committee assessed each vendor across several critical criteria:

- Functional capabilities of the RMS platform
- Usability for officers, records personnel, and investigators
- Integration capabilities with existing public safety systems

- Implementation approach and project management
- Vendor experience and long-term support model
- Demonstration performance and evaluator scoring

The financial analysis presented here complements the functional scoring performed by representatives from multiple participating law enforcement agencies.

Total Implementation Cost Comparison

Vendor	Required Costs	Optional Costs	Total with Options
Mark43	\$1,857,427	\$1,711,648	\$3,569,075
Motorola Solutions	\$2,287,513	\$22,138	\$2,309,651
Axon	\$6,311,290	\$252,624	\$6,563,914

Required costs represent the base system implementation needed to deploy the RMS platform across the consortium. Optional costs represent additional capabilities or modules that the consortium may choose to implement depending on operational needs.

Key Cost Observations

Several important financial differences emerged from the cost comparison:

1. Mark43 presents the lowest required implementation cost among the three vendors.
2. Motorola requires significant hardware investment exceeding \$1 million, reflecting a more traditional infrastructure deployment model.
3. Axon's proposal is substantially higher than both alternatives, primarily due to implementation services, integration costs, and platform licensing.
4. Optional modules for Mark43 represent potential future capabilities rather than mandatory system components.
5. The overall price difference between Axon and the other vendors is significant and represents a major consideration for the consortium

Five-Year Total Cost of Ownership

Vendor	Estimated Five-Year Cost
Motorola Solutions	\$6,727,302
Mark43	\$7,747,024
Axon	\$11,238,370

The five-year cost projection includes licensing, support, maintenance, and operational expenses for each platform. While Motorola shows a slightly lower five-year cost projection, this estimate assumes continued support for the required hardware infrastructure.

Major Cost Drivers by Vendor

Mark43

- Cloud-native architecture
- No required hardware infrastructure
- Lower integration costs
- Modern user interface and mobile-first design

Motorola Solutions

- Significant hardware investment required
- Traditional infrastructure architecture
- Moderate software licensing and interface costs

Axon

- High implementation and integration costs
- Significant interface and platform licensing expenses
- Overall pricing substantially higher than competing systems

The pricing proposals demonstrate a significant cost difference among the vendors. While each vendor offers different architectural approaches and operational capabilities, Axon's proposal is considerably more expensive than the competing solutions. Mark43 offers the lowest required implementation cost and a modern cloud-based architecture, while Motorola offers a competitive five-year cost profile but requires a substantial hardware investment.

Conclusion

The cost analysis provides important financial context for the consortium's decision-making process. Combined with the functional evaluation, demonstration scoring, and implementation considerations, this financial review supports a comprehensive assessment of the available RMS solutions. The findings illustrate substantial cost differences among vendors while highlighting the architectural and operational factors associated with each platform.



PRMS RFP Process & Recommendation - Frequently Asked Questions (FAQ)

Process & Evaluation

1. Q: How was the evaluation team selected, and who participated in the scoring process?
A: The Evaluation Team was chosen by inviting volunteers from member agencies. An open call for volunteers lasted for several months until we formed a team of 15 members, representing all major roles within our consortium. These members have participated in every part of the evaluation process.
2. Q: How did you ensure the evaluation process was fair and unbiased?
A: A fair process was a top priority. This process was governed by the strict, well-defined procurement rules used by DuPage County. This ensured that every vendor had the same opportunities, standards, and procedures applied.
3. Q: How were pricing considerations incorporated into the evaluation process?
A: The product/system Evaluation Team reviewed the proposals and made final recommendations without knowing the financial details of the proposals. The County Procurement Office conducted the financial scoring separately, ensuring that the recommendation was based only on product quality and alignment.
4. Q: Why were vendors eliminated after the preliminary scoring round?
A: All responsive vendors received scores based on their compliance with the requirements in the published RFP. Only the top three scoring vendors were chosen to proceed, as lower-scoring solutions would not meet the consortium's needs.
5. Q: What criteria were used to score the written proposals?
A: The categories were established during the requirements gathering phase of the RFP based on user interviews. Category weights were assigned by the Evaluation Team.

Proposer Background, Experience, and References	10%
System Architecture	5%
System Functionality	40%
Implementation	10%
Legacy Data Access	5%
System Testing	5%
Support and Maintenance	10
Cost	15%

6. Q: Were the evaluation scores generally consistent across the evaluation team?
A: Scores were submitted to procurement and averaged for both preliminary and final scores. Aside from procurement, no one has access to individual scores.
7. Q: Did the demonstrations reinforce the preliminary scoring results, or did they change the evaluation team's perspective on any vendors?



PRMS RFP Process & Recommendation - Frequently Asked Questions (FAQ)

A: Demonstrations offered clear explanations on many aspects of the written proposals. They seemed to have a significant influence on the final scores.

Demonstrations & User Feedback

8. Q: How many users participated in the demonstration feedback surveys?

A: An average of 53 attendees participated in the demonstration each day. Twenty of the 30 member agencies were represented.

9. Q: How was user feedback incorporated into the evaluation process?

A: An anonymous survey was given to attendees after each demonstration. Although user feedback did not influence the weighted score, Evaluation Team members reviewed the survey results to verify consistency.

10. Q: Did the user feedback align with the evaluation team's scoring?

A: Yes. Evaluation team members attended every demonstration to ensure a consistent experience for both end-users and evaluators.

11. Q: Were all vendors given the same demonstration scenarios and time to present?

A: Yes.

12. Q: How did the demonstrations reflect real agency workflows and use cases?

A: We worked with DeltaWRX, the RFP consulting firm, to provide each vendor with an agenda that guided the demonstrations based on our agency workflows.

Vendor Fit & Selection Rationale

13. Q: What ultimately made the recommended vendor the strongest overall option?

A: Alignment with consortium needs was a primary concern, along with ease of use. The RFP aimed to find the best product for report writing and management, evaluated through proposal reviews and system demonstrations. The evaluation team—comprising representatives from various police agencies and all key operational roles—firmly believed that Mark43 was the optimal solution for DuPage County's law enforcement community.

Recommendation Rationale and Alignment Highlights

- Best overall functional fit for consortium agencies
- Strong usability and ease of adoption for end users
- Alignment with current operational workflows and business processes
- Long-term technical sustainability and modern architecture
- Future-ready platform designed to modernize the PRMS environment.
- Strong implementation approach with a well-defined support model
- Support a model that aligns well with consortium strengths and minimizes disruption.
- Proven ability to support a large law enforcement consortium comparable to or larger than ours



PRMS RFP Process & Recommendation - Frequently Asked Questions (FAQ)

- Platform design aligns with consortium governance and shared service delivery.

14. Q: How close were the vendors in the overall evaluation?

A: Out of a total score of 500, the vendor scores were as follows:

Vendor	Weighted Total (500 Max)
Mark43	409
Motorola Solutions	377
Axon	279

Vendor Specific Follow-up Questions

15. Q: Could all consortium agencies operate within a single shared Axon system instead of separate agency environments?

A: Yes. Axon confirmed that a single shared system is technically feasible and could be implemented using role-based permissions to separate agencies within one environment. This model would allow agencies to operate within a shared data environment and support true cross-agency data sharing and standardized workflows. Axon's proposal, however, is based on separate agency environments, which limits standardization and does not provide the same shared data environment that a single-instance model would support. In its response, Axon recommended maintaining the separate-agency architecture instead of proposing a consolidated deployment.

Forward-Looking Questions (Implementation / Governance)

16. Q: What is the anticipated timeline for system implementation once a vendor is selected?

A: The implementation timeline for this type of project usually ranges from 12 to 18 months.

17. Q: What level of involvement will be required from individual agencies during implementation?

A: Agency participation is a top priority. A dedicated implementation team of agency staff will be assembled to guide the implementation process. Users at all levels will be involved in carrying out project tasks throughout, ensuring broad and deep engagement with the system.

18. Q: How will training and onboarding be handled for officers and records personnel?

A: Training will be conducted through train-the-trainer sessions, meaning that users will play a key role in successful implementation.

19. Q: Can Mark43 integrate with Axon cameras and Evidence.com?

A: Yes, Mark43 integrates with Axon body cameras and Evidence.com, allowing officers to link to and access video in RMS reports, but the video itself remains managed within Axon's system.

20. Q: Will the consortium attempt to negotiate pricing with the selected vendor before finalizing the agreement?

A: Yes. Once the Oversight Committee approves moving forward with the recommended vendor, the Negotiation Team will begin formal contract negotiations on behalf of the PRMS



PRMS RFP Process & Recommendation - Frequently Asked Questions (FAQ)

Consortium. A primary goal of this process is to secure better pricing and favorable contract terms for participating agencies.

Since the consortium includes numerous law enforcement agencies, we have strong purchasing power. During negotiations, the Negotiation Team will work with the chosen vendor to:

- Explore opportunities to lower licensing and implementation costs
- Seek volume-based pricing adjustments based on the total number of agencies and users involved
- Clarify and potentially reduce interface and integration costs
- Obtain favorable long-term pricing protections and contract terms

While vendor proposals initially present pricing, it is standard practice in large public-sector procurements to refine pricing during final contract negotiations.

Our goal is to ensure that the final agreement provides maximum value for the consortium while maintaining system capabilities and supporting the individual needs of participating agencies.

21. Q: Who are the members or roles involved in the Negotiation Team?

A: The makeup of the Negotiation Team is listed below:

- PRMS Oversight Committee Member (DMMC representative)
- Police Chief Association Member (Agency Leadership representative)
- DuPage County Chief Information Officer (Technology and County Leadership representative)
- PRMS Manager (PRMS system and technical support representative)
- Chief Assistant State's Attorney (Legal representative)
- Chief Procurement Officer (Procurement representative)
- DeltaWRX RFP Consultant (PRMS RFP subject matter expert)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM
Department: Administration
Department Head: Mark Franz
Category: Agreement
Prepared By: Meredith Hannah

**AGENDA ITEM (ID
2026-252)**

DOC ID: 2026-252

Adopt Resolution 26-38, A Resolution Approving an Outdoor Café License Agreement with A Tavola by Gina Inc., d/b/a Mancini's Tavola for an Outdoor Café at 504 Crescent Boulevard and Authorizing Its Execution (Economic Development & Communications Director Hannah)

Statement of the Issue:

A Tavola by Gina Inc., D/B/A Mancini's Tavola, located at 504 Crescent Boulevard, submitted a plan for outdoor dining for the 2026 summer season. New license agreements for outdoor cafés must be approved by the Village Board and agreements for subsequent years will be executed by the Village Manager.

Analysis:

Mancini's Tavola opened in February 2026, and submitted the necessary application, certificate of insurance, fee, and site plan allowing for five-foot pedestrian clearance on the public sidewalk for an outdoor café. Per section 1-7-1(O) of the Village Code, the Village Board must approve the initial License Agreement and the Village Manager may execute agreements for subsequent years. Staff supports the new outdoor café for Mancini's Tavola.

Budget Impact:

The applicant has submitted the \$50 license agreement fee and expects an increase in sales and sales tax/food and beverage tax revenues.

Contribution to Strategic Plan

Development: Implement Economic Development strategy focused on overall commercial vitality, EAV growth and sales tax growth

Action Requested:

Adopt the Resolution.

Attachments:

1. Resolution - License Agreement
2. Outdoor Café License Agreement - Mancini's



Village of Glen Ellyn

Resolution No. 26-XX

**A Resolution Approving an Outdoor Café License
Agreement with A Tavola by Gina Inc. d/b/a Mancini's Tavola
for an Outdoor Café at 504 Crescent Boulevard
and Authorizing Its Execution**

**Adopted by the
Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April, 2026**

Resolution No. 26-XX

**A Resolution Approving an Outdoor Café License
Agreement with A Tavola by Gina Inc. d/b/a Mancini's Tavola
for an Outdoor Café at 504 Crescent Boulevard and Authorizing Its Execution**

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois ("Village"), in the exercise of their home rule powers, that the Outdoor Café License Agreement with A Tavola by Gina Inc. d/b/a Mancini's Tavola for an outdoor café at 504 Crescent Boulevard is approved and the Village Manager is authorized to execute the Agreement in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 13th day of April, 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Christiansen				
Duncan				
Kalinich				
Simon				
Thompson				
Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois this ____ day of April, 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk

OUTDOOR CAFÉ LICENSE AGREEMENT

THIS OUTDOOR CAFÉ LICENSE AGREEMENT (hereinafter referred to as the “Agreement” or the “License”) is entered into as of the Effective Date defined below by the Village of Glen Ellyn, an Illinois home rule municipal corporation (hereinafter referred to as “Village”) and A Tavola by Gina, Inc., d/b/a Mancini’s Tavola, located at 504 Crescent Boulevard, Glen Ellyn, Illinois 60137 (hereinafter referred to as “Licensee”).

NOW THEREFORE, in consideration of the covenants and agreements stated herein, the Parties agree as follows:

SECTION 1. LICENSED PROPERTY.

1.1. The Village is the owner of certain sidewalk and right-of-way located in front of 504 Crescent Boulevard, Glen Ellyn, Illinois. The Village agrees to grant a license to the Licensee for the use of a portion of said sidewalk and right-of-way to be determined by the Village (hereinafter referred to as the “Premises”) for the installation, operation and maintenance of: (a) tables and chairs; (b) a trash receptacle; and (c) landscape planters (hereinafter collectively referred to as the “Structures”). The Structures shall be installed, operated, and maintained pursuant to the Village approved site plan attached hereto and incorporated herein by reference (hereinafter referred to as the “Site Plan”). The Structures shall not contain any advertising or signage of any kind. The Licensee may have a street address number for its building on the exterior of the Structure.

1.2. The Premises shall be and remain the sole property of the Village and the Licensee shall have only the privilege of use of the part thereof provided in this Agreement.

SECTION 2. TERM OF LICENSE AND FEE.

2.1. The Village agrees to make the Premises available to the Licensee during the following period, unless terminated at an earlier date by either party: 12:01 a.m. on the date permit is issued through 11:59 p.m. on October 31, 2026 (hereinafter referred to as the “License Period”).

2.2. A fee of \$50.00 which has been previously by Licensee to the Village shall be considered as compensation for the granting of this License.

SECTION 3. LICENSEE'S MAINTENANCE.

3.1. The Licensee shall be at all times responsible for the maintenance and repair of the Premises of whatsoever kind or nature and shall be responsible for any clean-up costs incurred by the Village.

3.2. Tables and Chairs. Licensee is permitted to locate at the Premises the number of tables and chairs specified in the Site Plan. The table-tops shall not exceed the diameter and size set forth in the

Site Plan. Tables and chairs shall be located so that a five-foot wide passage is maintained along the sidewalk at all times. Tables and chairs shall be located so that a five-foot wide passage is always maintained along the sidewalk. Use of the Premises shall be conducted in a manner that does not interfere with pedestrian use of the sidewalk. All tables and chairs at the Premises shall be located up against the building. Tables and chairs along the street side of the Premises are not permitted. All items placed on the Premises shall not obstruct ingress to and egress from the licensed business or any other business. The Licensee shall allow restaurant patrons to dine on tables and chairs at the Premises and no cooking or food preparation is be permitted at the Premises. At a minimum, the Premises shall be cleaned once daily. Permitted umbrellas shall be removed from the Premises at the end of each business day.

3.3. Trash Receptacle. The Licensee shall maintain a trash receptacle(s) located in proximity to the tables and chairs in a neat and orderly manner, and the Licensee shall ensure that a garbage hauling firm removes the trash from the receptacle on a regular basis. The Licensee shall be responsible for emptying the receptacle(s) more frequently if necessary. The Licensee shall ensure the receptacle(s) is always covered on the top, except if lid removal is required during emptying. The Village shall own the trash receptacle.

3.4. Landscape Planters. The Licensee shall install and maintain a minimum of two (2) landscape planters, planted with flowering annuals and/or perennials, located in conformance with the Licensee's Site Plan. The planters shall contain a minimum total of 432 square inches (3 square feet) of planted landscaping. The planters shall be a minimum of 10 inches in height, shall not exceed 30 inches in height and shall be constructed of metal, terra cotta, masonry, wood or similar materials and plastic planters are prohibited. The planters shall be placed up against the building in a location that does not obstruct the Village's sidewalk and right-of-way. At all times, a minimum five (5) foot wide pathway on the sidewalk shall remain free and clear of obstructions. The Licensee shall replace dead landscape plants as needed to maintain the planters in a clean and neat manner and shall water plants on an as-needed basis during the entire period that table and chairs are located at the Premises. Failure to maintain live plants as required by this Agreement may result in the Village's termination of this Agreement which shall require the Licensee to immediately remove the tables and chairs from the Premises.

3.5. The Village and the Licensee agree that the Premises shall be delivered "as is."

3.6. The Licensee shall not, without the prior written consent of the Village, make any alterations, improvements, or additions to the Premises other than as provided in this Agreement.

3.7. The Licensee shall always keep the Premises in good order, condition and repair and clean, sanitary and safe condition, including, but not limited to, doing such things as are necessary to cause the Premises to comply with applicable laws, ordinances, rules, regulations and orders of governmental and public bodies and agencies, including the DuPage County Health Department and the Illinois Accessibility Code.

3.8. At the expiration of any of the applicable license period hereby created, the Licensee shall surrender the Premises in the same condition as it was at the beginning of the period, reasonable wear and tear and damage by unavoidable casualty excepted.

3.9. The Licensee shall not cause or permit the use, storage, escape, disposal or release of any hazardous substances in or about the Premises.

3.10. The Licensee shall be responsible for any damage to the Premises due to the operation of the Structure. The Village may repair or replace the Premises in its discretion and the Licensee shall be responsible for the cost of such repair or replacement.

3.11. The initial year a wind enclosure is to be installed, approval of a building permit by the Village shall be required prior to its installation. If the same enclosure is installed in subsequent years, a Village building permit shall not be required.

SECTION 4. INDEMNIFICATION

4.1. The Licensee shall indemnify, hold harmless and defend the Village and its officers, employees and agents from any and all claims, suits, actions, costs and fees of every nature or description arising from, growing out of, or connected with the Premises, or the performance of this License, or because of any act or omission, neglect, or misconduct of the Licensee, its employees, agents, contractors or subcontractors, except for the willful and wanton or intentional conduct of the Village. Such indemnification shall not be limited by reason of the enumeration of any insurance coverage herein provided.

4.2. Nothing contained herein shall be construed as prohibiting the Village and its officers, employees and agents from defending through the selection and use of their own agents, attorneys, and experts, any claims, actions, or suits brought against them. The Licensee shall be liable for the costs, fees and expenses incurred in the defense of any such claims, actions or suits.

SECTION 5. INSURANCE.

5.1. The Licensee shall maintain for the Premises at all times during the term of this Agreement a policy or policies of comprehensive premises and operations liability and property damage insurance with not less than \$2,000,000.00 combined single limit for both bodily injury and property damage which policy or policies shall name the Village as additional insured in a form acceptable to the Village. Said policy or policies shall require three (3) days advance written notice to the Village prior to amendment or cancellation.

5.2. The Licensee shall provide the Village with written proof of the insurance required in Section 5.1 above, including a certificate of insurance naming the Village as additional insured prior to the execution of the Agreement.

SECTION 6. TERMINATION.

6.1. The Licensee may terminate this Agreement upon giving the Village three (3) days written notice of its intent to terminate this Agreement and vacate the Premises.

6.2. The Village may terminate this Agreement upon giving the Licensee seven (7) days written notice of its intent to terminate this Agreement.

SECTION 7. ACCEPTANCE OF PREMISES BY LICENSEE.

7.1. The taking of possession of the Premises by the Licensee shall be conclusive evidence as against the Licensee that the Premises are in good and satisfactory condition when possession of the same is taken, latent hidden defects excepted.

SECTION 8. WAIVER.

8.1. No waiver of any breach of any one or more of the conditions or covenants of this Agreement by the Village or by Licensee shall be deemed to imply or constitute a waiver of any succeeding or other breach under this Agreement.

SECTION 9. AMENDMENT OR MODIFICATION.

9.1. Both parties acknowledge and agree that they have not relied upon any statements, representations, agreements or warranties, except such as are expressed here, and that no amendment or modification of this Agreement shall be valid or binding unless expressed in writing and executed by the parties in the same manner as the execution of this Agreement.

SECTION 10. NOTICES.

10.1. Any notice required to be given by this Agreement shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by email or personal service to the persons and addresses indicated below or to such addresses and persons as either party hereto shall notify the other party of in writing pursuant to the provisions of this Section:

To the Village:

Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137
Email: mfranz@glenellyn.org

To the License:

Gina Megna
Mancini's Tavola
504 Crescent Boulevard
Glen Ellyn, Illinois 60137
Email: gmegna81@yahoo.com

SECTION 11. CHOICE OF LAW.

11.1. The laws of the State of Illinois shall apply to the interpretation of this Agreement.

SECTION 12. LITIGATION EXPENSES.

12.1. If either Licensee or the Village takes legal action to enforce the provisions of this Agreement, the prevailing party shall be entitled to be reimbursed for its costs and reasonable attorney's fees.

SECTION 13. ENTIRE AGREEMENT.

13.1. This Agreement constitutes the entire Agreement and there are no representations, conditions, warranties or collateral agreements, express or implied, statutory or otherwise, with respect to this Agreement other than as contained herein.

13.2. This Agreement may not be modified, omitted or changed in any way except by written agreement duly signed by persons authorized to sign agreements on behalf of the Village and Licensee.

SECTION 14. VENUE.

14.1. Venue for any action taken by either the Village or the Licensee, whether in law or in equity, to enforce the terms of this Agreement shall be in the Circuit Court of DuPage County.

SECTION 15. SEVERABILITY.

15.1. If any of the provisions of this Agreement shall be deemed illegal, invalid, unconstitutional or unenforceable by any court of law having competent jurisdiction, such decisions shall not invalidate or negate the other remaining provisions of this Agreement.

SECTION 16. NO ASSIGNMENT

16.1. Licensee shall not assign, transfer or sublet Licensee's interest in this Agreement without the written consent of the Village.

SECTION 17. BINDING AUTHORITY.

17.1. The individuals executing this Agreement on behalf of the Parties represent that they have the legal power, right, and actual authority to bind their respective Party to the terms and conditions of this Agreement.

SECTION 18. EFFECTIVE DATE.

18.1. The Effective Date of this Agreement as reflected above shall be the last date of its execution by one of the Parties as reflected below.

SECTION 19. SECTION HEADINGS.

19.1. The section headings provided in this Agreement are for convenience only and shall not be deemed a part of this Agreement.

SECTION 20. COUNTERPARTS; PDF/EMAIL SIGNATURES.

20.1. This Agreement may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement.

20.2. A facsimile or pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives on the days and dates set forth below.

VILLAGE OF GLEN ELLYN

LICENSEE

By: Mark Franz
Its: Village Manager

By:
Its:

Date: _____, 2026

Date: _____, 2026



**Glen Ellyn Village
Board**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM
Department: Economic Development and Communications
Department Head: Mark Franz
Category: Resolution
Prepared By: Meredith Hannah

**AGENDA ITEM (ID
2026-256)**

DOC ID: 2026-256

Adopt Resolution No. 26-39, A Resolution Approving and Adopting the Schock's Square Consolidated Refuse Enclosure Program and Providing for a Consolidated Refuse Enclosure and Repealing, Superseding, Rescinding and Replacing the Previously Adopted Program (Economic Development & Communications Director Hannah)

Statement of the Issue:

The changes to the Schock's Square Refuse Enclosure Program ("Program") contained in the attached Resolution are proposed to improve the existing Program and better address the safety and sanitation needs of both the businesses and the Village. After numerous discussions with participating businesses and Waste Management, staff proposes a revised model in which the Village will manage the contract with Waste Management and invoice participating businesses quarterly.

Analysis:

In April 2018, the Village Board adopted Resolution No. 18-08, establishing the Program and a consolidated refuse enclosure. Working in cooperation with Waste Management, the Village created the Program that allowed neighboring businesses to utilize one refuse compactor and one recycling receptacle, reducing the proliferation of dumpsters in Schock's Square and the high volume of truck traffic generated by multiple refuse contractors. Each business received a unique code to access the compactor, enabling Waste Management to bill each business' usage based on the number of accesses under each business's individual contract with Waste Management.

Since the Program's inception, several issues have hindered its success. The compactor access-code system experienced repeated technical problems, and Waste Management ultimately discontinued the technology. To maintain operations, Waste Management managed pickup frequency under a single main account. During the summer of 2025, a business holding that account closed without terminating its contract. After several months of nonpayment, pickups at the enclosure ceased, causing waste overflow and frustration among business owners. Staff met with the business owners and engaged Waste Management in numerous conversations to resolve the situation.

While the situation was being addressed, businesses entered new contracts with Waste Management

and ordered individual dumpsters, returning the area to its pre-2018 condition. To restore the benefits of consolidation, staff proposes the following solution:

- The Village will enter into an agreement with Waste Management for one compactor and one recycling receptacle located within the Village's enclosure.
- Waste Management will remove the individual receptacles serving each business and close out existing contracts at no cost to the businesses as they transition to the enclosure program.
- Each business will enter into a License Agreement with the Village to utilize the receptacles in the enclosure.
- The Village will invoice each business quarterly for participation in the shared enclosure program.
- Rates for each business will be estimated based on business type, current usage, and pickup schedule, in coordination with Waste Management.
- As businesses join or leave the program, rates will be adjusted to ensure the Village's contract costs are fully covered.

Staff has met with participating businesses, shared the License Agreement, and received positive feedback on the revised Program. If the Board approves the new Program, staff will work with the businesses to have them execute license agreements and with Waste Management to install a new compactor and recycling receptacle in the enclosure, as well as remove individual receptacles. New businesses opening on the block will be required to participate in the Program, which will benefit all businesses from both sanitary and financial perspectives.

Budget Impact:

The existing equipment removal will be a one-time charge of \$1,700 and the new equipment installation will be a one-time charge of \$650. While this was not a budgeted expense in the 2026 Budget, funds are available to cover these one-time charges in the Equipment/Capital Outlay line item of the Solid Waste Fund (54000-580110).

Contribution to Strategic Plan

Development: Assess and improve commercial district infrastructure to support business retention

Action Requested:

Adopt the Resolution.

Attachments:

1. Resolution - Schock's Square
2. Schock's Square License Agreement



Village of Glen Ellyn

Resolution No. 26-XX

A Resolution Approving and Adopting the Schock's Square Consolidated Refuse Enclosure Program and Providing for a Consolidated Refuse Enclosure and Repealing, Superseding, Rescinding and Replacing the Previously Adopted Program

**Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April, 2026**

Resolution No. 26-XX

A Resolution Approving and Adopting the Schock's Square Consolidated Refuse Enclosure Program and Providing for a Consolidated Refuse Enclosure and Repealing, Superseding, Rescinding and Replacing the Previously Adopted Program

WHEREAS, there is a significant lack of adequate space for the disposal of refuse within the Schock's Square Parking Lot in downtown Glen Ellyn; and

WHEREAS, the proliferation of dumpsters within the Schock's Square dumpster enclosure, as well as adjacent to the enclosure, has accelerated the decreased cleanliness, accessibility, and safety of downtown business employees and patrons; and

WHEREAS, replacing the numerous dumpsters currently within the dumpster enclosure and adjacent to the enclosure with a single consolidated compactor and bulk recycling container will improve the appearance of the Schock's Square Parking Lot, as well as the cleanliness and safety for downtown business employees and patrons; and

WHEREAS, the commercial property owners or tenants (hereinafter referred to as the "Owners") surrounding the Schock's Square Parking Lot support the consolidation of refuse through the installation of a compactor within the existing enclosure; and

WHEREAS, the majority of the Owners have expressed a desire to participate in a Village-operated consolidated refuse program in the manner described herein (hereinafter referred to as the "Program"); and

WHEREAS, the majority of the Owners have agreed to enter into a License Agreement with the Village, attached hereto and made part hereof as Exhibit A, for the disposal of refuse and recycling materials; and

WHEREAS, any future owners or tenants in the vicinity of the Schock's Square dumpster enclosure shall participate in the Program, or must provide an alternative refuse disposal system in compliance with the Village Code; and

WHEREAS, the Village will enter into an agreement with Waste Management or other applicable waste hauler (hereinafter referred to as the “Waste Hauler”) to provide one refuse compactor and one recycling receptacle to be housed within the existing dumpster enclosure to facilitate the consolidation of refuse and paper recycling materials for participants in the Schock’s Square Consolidated Refuse Program (hereinafter referred to as the “Participants”); and

WHEREAS, the Waste Hauler will be responsible to maintain the refuse compactor and recycling receptacle for the Program in good working order and in a manner that is clean, minimizes odor, and complies with the requirements of the Village Code; and

WHEREAS, the Village shall be responsible to maintain and repair the structure and infrastructure of the enclosure where the refuse compactor and recycling receptacle shall be located and for payment to Waste Management for its services; and

WHEREAS, the Participants shall reimburse the Village for their allocated share of the total Schock's Square Consolidated Refuse Program’s invoice, attached hereto and made part hereof as Exhibit B, on a quarterly basis; and

WHEREAS, the Participants will be billed by the Village and will be responsible for full payment of its allocation of the total refuse and recycling usage; and

WHEREAS, the Participants’ fee will remain fixed throughout the duration of the first 12 months of the contract term between the Village and Waste Management and will increase by 10% annually thereafter for the remaining initial term; and

WHEREAS, the Village has the authority to increase or decrease the number of refuse pickups for the Schock’s Square Dumpster Enclosure if the need is warranted; and

WHEREAS, a 10% late charge will be added to a Participant’s invoice if payment in full is not received by 4:30 PM on the due date and the Village may also terminate a Participant’s

participation in the Program if the business is delinquent in any payment due; and

WHEREAS, the previous Schock's Square Consolidated Refuse Program established pursuant to Resolution Number 18-08, adopted on April 10, 2018, is repealed, superseded, rescinded, and replaced by the Program established pursuant to this Resolution.

NOW, THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of its home rule powers, as follows:

Section 1. Recitals Incorporated. The above are incorporated herein as though fully set forth.

Section 2. Program Established. The Schock's Square Consolidated Refuse Program is established as of the date of adoption of this Resolution as described herein.

Section 3. Repeal, Supersede, Rescind, and Replace . The previous Schock's Square Consolidated Refuse Program established pursuant to Resolution Number 18-08, adopted on April 10, 2018, is repealed, superseded, rescinded and replaced by the Program established pursuant to this Resolution.

Section 4. Authorization to Execute Agreements. The Village Manager is authorized and directed to enter into an agreement with an applicable waste hauler as set forth above, subject to approval by the Village Attorney, and shall receive reimbursements from Program Participants.

Section 5. Severability and Repeal of Inconsistent Resolutions, Motions and Ordinances. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution. All resolutions, motions and ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 13th day of April, 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Christiansen				
Duncan				
Kalinich				
Simon				
Thompson				
Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois, this __ day of April, 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk

**LICENSE AGREEMENT BETWEEN
THE VILLAGE OF GLEN ELLYN AND (BUSINESS)**

THIS LICENSE AGREEMENT (hereinafter referred to as "Agreement") is entered into this _____ day of _____, 2026, by the Village of Glen Ellyn, an Illinois home rule municipal corporation (hereinafter referred to as "Village") and _____, an Illinois _____ (hereinafter referred to as "Licensee").

WHEREAS, the Licensee seeks a license from the Village to use the real property legally described and depicted in the area marked in the aerial photograph attached hereto and incorporated herein as Exhibit A and generally located in the Pennsylvania Avenue East Parking Lot in Glen Ellyn, Illinois (hereinafter referred to as "Premises") to participate in the Village's Refuse and Recycling Services Program (hereinafter referred to as the "Program") within the Village-owned enclosure; and

WHEREAS, the Village specifically finds that it is in its the best interests to require the Licensee to participate in the Program at the Premises as set forth herein (hereinafter referred to as "License").

NOW THEREFORE, in consideration of the covenants and agreements stated herein, the parties agree that:

1.0 RECITALS INCORPORATED

1.1. The above recitals are incorporated herein by reference as though fully set forth.

2.0 LICENSE FOR USE OF THE PREMSIES.

2.1. The Licensee shall be permitted to use the Premises defined herein for the sole purpose of Refuse and Recycling Services for its business.

2.2. The Premises shall be and remain the sole property of the Village and the Licensee shall have only the privilege of use of the part thereof provided in this License.

3.0 TERM OF AGREEMENT AND TERMINATION.

3.1 The term of this Agreement shall commence at 12:01 a.m. on _____, 2026 and shall be in effect through 11:59 p.m. on _____, 2027 (hereinafter referred to as the "Initial Term"). The Village shall have the option to renew this Agreement for a _____ period after the Initial Term with notice to the Licensee from the Village Manager pursuant to Section 10.0 below.

4.0 MAINTENANCE OF THE PREMISES.

4.1. Except as stated herein, the Village shall be responsible for the maintenance of the

Premises, including any necessary repairs, resurfacing, and/or cleaning.

4.2. The Premises shall be delivered "as is."

4.3. The Licensee shall not, without the prior written consent of the Village, make any alterations, improvements, or additions to the Premises.

4.4. The Licensee shall at all times keep the Premises in good order, condition and repair and clean, sanitary and in a safe condition, including, but not limited to, doing such things as are necessary to cause the Premises to comply with applicable laws, ordinances, rules, regulations and orders of governmental and public bodies and agencies including the DuPage County Health Department and the Illinois Accessibility Code.

4.5. The Licensee shall be responsible for using the receptacles as intended. The overflow of waste shall be a violation the applicable provisions of Title 7 "(Health and Sanitation)", Chapter 6 ("Solid Waste Collection and Disposal") of the Glen Ellyn Village Code, as amended, including, but not limited to Section 7-6-5 ("Nonresidential Solid Waste Collection and Disposal Service"), as amended. Such violations shall be punishable to the extent permitted by law.

4.6. The Licensee shall not cause or permit the use, storage, escape, disposal or release of any hazardous substances in or about the Premises.

5.0 FEES.

5.1. The Village will coordinate and pay associated fees for the removal of licensee's existing dumpsters. Additionally, the Village has negotiated with the refuse service provider that all existing licensee agreements will be transferred to the Village at no cost to the licensee.

5.2 The Village will pay for the delivery and installation of the compactor and recycling receptacle.

5.3 The Licensee will be billed by the Village and will be responsible for full payment of its allocation of the total refuse and recycling usage. The Licensee's fee will remain fixed throughout the duration of the first 12 months of the contract term between the Village and the Refuse Service Provider and will increase by 10% annually thereafter for the remaining initial term.

5.4 The Licensee will be billed _____ for the for the Initial Term of this Agreement.

5.5 The Licensee's refuse service charge will be added to the Licensee's existing utility bill.

5.6 The Village has the authority to increase or decrease the number of refuse pickups for the Premises if the need is warranted.

5.7 A 10% late charge will be added if payment in full is not received by 4:30 PM of the due date. In addition, the Village may terminate the Licensee's participation in the Program if the Licensee is delinquent in any payment due under this Agreement.

6.0 INDEMNIFICATION.

6.1. The Licensee shall indemnify, hold harmless and defend the Village, its officers, employees, agents and volunteers from any and all claims, suits, actions, costs and fees of every nature or description caused by Licensee arising from, growing out of, or connected with its use of the Premises, or because of any act or omission, neglect, or misconduct of the Licensee, its employees, agents, contractors or subcontractors. Such indemnification shall not be limited by reason of the enumeration of any insurance coverage herein provided.

6.2. Nothing contained herein shall be construed as prohibiting the Village, its officers, employees, agents and volunteers, from defending, through the selection and use of their own agents, attorneys, and experts, any claims, actions, or suits brought against them. The Licensee shall be liable for the costs, fees and expenses incurred in the defense of any such claims, actions or suits.

7.0 INSURANCE.

7.1. The Licensee shall maintain for the Premises at all times during the term of this License, or any renewal thereof, a policy or policies of comprehensive premises and operations liability and property damage insurance with not less than \$1,000,000.00 combined single limit for both bodily injury and property damage.

7.2. The Licensee shall maintain during the term of this License comprehensive automobile liability coverage to include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed, covering personal injury, bodily injury and property damage with not less than \$1,000,000.00 combined single limit for both bodily injury and property damage.

7.3. The Village and its officers, officials, employees, agents and volunteers shall be named as an additional insured on all insurance policies set forth herein. The Licensee shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officers, employees, agents and volunteers. The Licensee understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Licensee shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village, its officers, employees, agents and volunteers as herein provided.

7.4. The Licensee shall provide written proof of the insurance required in Section 6.1 above, including a certificate of insurance naming the Village, its officers, employees, agents and volunteers as additional insureds prior to the Commencement Date of this License. The insurance policies required herein shall be written with insurance companies licensed or authorized to do

business in the State of Illinois and having a rating of at least A according to the latest edition of the A.M. Best's Key Rating Guide. Said policy or policies shall require thirty (30) days advance written notice to the Village prior to amendment or cancellation. Licensee waives and agrees to require its insurers to waive its rights of subrogation against the Village, its officers, employees, agents and volunteers.

8.0 TERMINATION.

8.1. Upon a finding of material violation of any Village, State or County code provision, statute or ordinance or a breach of this Agreement by either party, the Village or the Licensee may terminate this License upon giving the other party thirty (30) days' written notice of its intent to terminate this License. The Licensee shall fully vacate the Premises within said thirty (30) days upon notice from the Village, or upon the Licensee's notice of termination of this License.

8.2. This Agreement shall immediately terminate upon the Licensee ceasing its Business operations.

9.0 WAIVER.

9.1. No waiver of any breach of any one or more of the conditions or covenants of this Agreement by the Village or the Licensee shall be deemed to imply or constitute a waiver of any succeeding or other breach under this License.

10.0 AMENDMENT OR MODIFICATION.

10.1 Both parties acknowledge and agree that they have not relied upon any statements, representations, agreements or warranties, except such as are expressed here, and that no amendment or modification of this License shall be valid or binding unless expressed in writing and executed by the parties in the same manner as the execution of this License.

11.0 NOTICES.

11.1. All notices required to be given under the terms of this Agreement shall be given by certified or registered mail, personal service, facsimile or electronic transmission addressed to the applicable party as follows:

For the Village:

Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137
Email: mfranz@glenellyn.org

For the Licensee:

Business Owner
corporate Business name
address
Glen Ellyn, Illinois 60137
Email:

11.2. Mailing of such notice as and when provided above shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing. Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

11.3. Notice by email transmission shall be effective as of date and time of email transmission, provided that the notice transmitted shall be sent on business days during business hours (8:30 a.m. to 5:00 p.m. Chicago time). In the event email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

12.0 GOVERNING LAW AND VENUE.

12.1. The laws of the State of Illinois shall apply to the interpretation of this License.

12.2. Venue for any action pursuant to this Agreement shall be in the Circuit Court of DuPage County, Illinois.

13.0 LITIGATION EXPENSES.

13.1. If either the Village or the Licensee takes legal action to enforce any of the provisions of this License, the prevailing party shall be entitled to be reimbursed for its costs and reasonable attorneys' fees.

14.0 ENTIRE AGREEMENT.

14.1. This Agreement constitutes the entire agreement with regard to the matters herein and there are no representations, conditions, warranties or collateral agreements, express or implied, statutory or otherwise, with respect to this agreement other than as contained herein.

14.2. This Agreement may not be modified, omitted or changed in any way except by written agreement duly signed by persons authorized to sign agreements on behalf of the Village and the Licensee.

15.0 VENUE.

15.1. Venue for any action taken by either the Village or the Licensee, whether in law or in equity, to enforce the terms of this License shall be in the Circuit Court of DuPage County, Illinois.

16.0 SEVERABILITY.

16.1. If any of the provisions of this License shall be deemed illegal, invalid, unconstitutional or unenforceable by any court of law having competent jurisdiction, such decisions shall not invalidate or negate the other remaining provisions of this License.

17.0 NO ASSIGNMENT.

17.1. The Licensee shall not assign, sublet or transfer its interest in this Agreement or the License granted herein.

18.0 SECTION HEADINGS.

18.1. The section headings provided in this License are for convenience only and shall not be deemed a part of this License.

19.0 BINDING AUTHORITY.

19.1. The individuals executing this Agreement on behalf of the Parties represent that they have the legal power, right, and actual authority to bind their respective Party to the terms and conditions of this Agreement.

20.0 EFFECTIVE DATE.

20.1. The effective date of this Agreement as reflected above shall be the last date that it is executed by one of the parties as reflected below.

21.0 COUNTERPARTS AND SIGNATURES.

21.1. This Agreement shall be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement.

21.2. A facsimile or pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK -
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the Parties hereto have each caused this Agreement to be executed by proper officers duly authorized to execute the same as of the date set forth beneath the signatures of their respective officers set forth below.

VILLAGE OF GLEN ELLYN

BUSINESS

By: Mark Franz
Its: Village Manager

By: NAME
Its: TITLE

Date: _____, 2026

Date: _____, 2026

ATTEST

By:
Its:

Date: _____, 2026

EXHIBIT A





**Glen Ellyn Village
Board**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM
Department: Economic Development and Communications
Department Head: Mark Franz
Category: Ordinance
Prepared By: Meredith Hannah

**AGENDA ITEM (ID
2026-257)**

DOC ID: 2026-257

Adopt Ordinance No. 7270-VC, An Ordinance Amending Title 7 ("Health and Sanitation"), Chapter 6 ("Solid Waste Collection"), Section 7-6-10 ("Schock's Square Consolidated Refuse Program") of the Glen Ellyn Village Code (Economic Development & Communications Director Hannah)

Statement of the Issue:

The changes to the Schock's Square Refuse Enclosure Program ("Program") are proposed to improve the existing program and better address the safety and sanitation needs of both the businesses and the Village. After numerous discussions with participating businesses and Waste Management, Staff proposes a revised model in which the Village will manage the contract with Waste Management and invoice participating businesses quarterly.

Analysis:

In April 2018, the Village Board adopted Ordinance No. 6592-VC which added a new Section 7-6-10 ("Schock's Square Consolidated Refuse Program"), to Chapter 6 ("Solid Waste Collection and Disposal") of Title 7 ("Health and Sanitation") of the Glen Ellyn Village Code to create the Program. Adoption of this Ordinance will update the Village Code to reflect the new Program set forth in Resolution No. 26-39 also on the April 13, 2026 Village Board agenda.

Budget Impact:

No additional budget impacts.

Contribution to Strategic Plan

Strategic Priority: Development; Initiative: Assess and improve commercial district infrastructure to support business retention

Action Requested:

Adopt the Ordinance.

Attachments:

1. Schock's Square Ordinance



Village Of Glen Ellyn

Ordinance No. xxxx-VC

**An Ordinance Amending Title 7 (“Health and Sanitation”),
Chapter 6 (“Solid Waste Collection and Disposal”), Section 7-6-10
 (“Schock's Square Consolidated Refuse Program”)
of the Glen Ellyn Village Code**

**Adopted by the
Village President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April, 2026**

Published in pamphlet form by the authority of the
Village President and Board of Trustees
of the Village of Glen Ellyn, DuPage County,
Illinois, this ____ day of April, 2026.

Ordinance No. xxxx-VC

An Ordinance Amending Title 7 (“Health and Sanitation”), Chapter 6 (“Solid Waste Collection and Disposal”), Section 7-6-10 (“Schock’s Square Consolidated Refuse Program”) of the Glen Ellyn Village Code

WHEREAS, the Village of Glen Ellyn (“Village”) is a home rule unit of government as provided by the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of government, the Village is expressly empowered to perform any function pertaining to its government and affairs, including, but not limited to the power to regulate for the protection of the public health, safety, morals, and welfare; and

WHEREAS, the Village has established a “Schock’s Square Consolidated Refuse Program” pursuant to Resolution Number 26-_____ adopted by the Village Board on April 13, 2026; and

WHEREAS, the Village President and Board of Trustees have determined to amend Title 7 (“Health and Sanitation”), Chapter 6 (“Solid Waste Collection and Disposal”), Section 7-6-10 (“Schock’s Square Consolidated Refuse Program”) of the Glen Ellyn Village Code to be consistent with the Resolution establishing the program, as amended, pursuant to the Village’s home rule authority and Section 11-19-4 of the Illinois Municipal Code as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of their home rule powers, as follows:

Section 1. Recitals Incorporated. The foregoing recitals are incorporated as though fully set forth in this Section 1.

Section 2. Village Code Amended. Title 7 (“Health and Sanitation”), Chapter 6 (“Solid Waste Collection and Disposal”), Section 7-6-10 (“Schock’s Square Consolidated Refuse

Program”) of the Glen Ellyn Village Code is amended to add the underlined language and delete the overstricken language as follows:

7-6-10. Schock's Square Consolidated Refuse Program.

Schock's Square Refuse Storage and Access: Businesses storing refuse containers that are serviced by haulers through and over the Village-owned Schock's Square property located generally at the Pennsylvania Avenue East Parking Lot and that are not participating in the Schock's Square Consolidated Refuse Program shall abide by all applicable provisions of this Code, as amended, ~~of the Glen Ellyn Village Code Section 10-5-5 (Wall, screen)~~ in lieu of those provisions described in ~~Resolution No. 18-08~~ an applicable resolution establishing a consolidated refuse program for eligible participants.

Section 3. Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

[Remainder of Page Intentionally Left Blank]

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois
this 13th day of April, 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Christiansen				
Duncan				
Kalinich				
Simon				
Thompson				
Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois this 13th day of
April, 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM
Department: Community Development
Department Head: Jennifer Henaghan
Category: Grant
Prepared By: Jordan Frahm

**AGENDA ITEM (ID
2026-261)**

DOC ID: 2026-261

Adopt Resolution 26-40, A Resolution Approving a Historic Preservation Incentive Program Agreement with Daniel Barnett in the Amount of \$10,000 and Authorizing Its Execution (Community Development Director Henaghan)

Statement of the Issue:

The Applicant, Daniel Barnett, seeks a preservation grant in the amount of \$10,000 to perform a window restoration project at the property located at 417 Melrose Avenue.

Analysis:

The applicant, Daniel Barnett, requests a Historic Preservation Incentive Program Matching Grant to perform a window restoration at his property located at 417 Melrose Avenue. The applicant seeks to install five new wooden, double-hung windows which would replicate the appearance, style and proportions of the original 1927 windows. Per the applicant, the current vinyl windows do not fit the character of the original construction. The design and materials are in "direct alignment with the Secretary of the Interior's Standards for Rehabilitation."

The 2010 Architectural Resource Survey included 417 Melrose Avenue as a contributing property. The applicant received a recommendation of approval by the Historic Preservation Commission at its March 19, 2026 regular meeting by a unanimous vote. The agenda packet for this meeting can be viewed [here](#).

Budget Impact:

The \$10,000 grant request is budgeted as part of the total program funding for the Historic Preservation Incentive Program pilot program in the Corp. Reserve Expenditures Public Relations Fund, 20000-521230, per Village Board approval.

Contribution to Strategic Plan

Strategic Priority: Development; Initiative: Successful growth, development, annexation and business retention

Action Requested:

Adopt the Resolution.

Attachments:

1. Resolution - Barnett Agreement
2. Barrett Agreement
3. 417 Melrose Grant Application
4. Site Photo



Village of Glen Ellyn

Resolution No. 26-xx

**A Resolution Approving an Historic Preservation Incentive Program Agreement with
Daniel Barnett in the Amount of \$10,000 and Authorizing Its Execution**

**Adopted by the
Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April, 2026**

Resolution No. 26-xx

**A Resolution Approving a Historic Preservation Incentive Program Agreement
with Daniel Barnett in the Amount of \$10,000 and Authorizing Its Execution**

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois (“Village”), in the exercise of their home rule powers, that the Historic Preservation Incentive Program (“Agreement”) with Daniel Barnett in the amount of \$10,000 is approved and the Village Manager is authorized to execute the Agreement in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 13th day of April, 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Christiansen				
Duncan				
Kalinich				
Simon				
Thompson				
President Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of April, 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk



HISTORIC PRESERVATION INCENTIVE PROGRAM AGREEMENT

THIS HISTORIC PRESERVATION INCENTIVE GRANT PROGRAM AGREEMENT (hereinafter referred to as the “Agreement”) is entered into on the ____ day of April, 2026 by and between the Village of Glen Ellyn, an Illinois home rule municipal corporation (hereinafter referred to as the “Village”), and Daniel Barnett, with an address of 417 Melrose Avenue, Glen Ellyn, Illinois, 60137 (hereinafter referred to collectively as the “Recipient”). The Village and the Recipient may also be referred to as a “Party” or collectively as the “Parties.”

WHEREAS, the President and Board of Trustees of the Village adopted Resolution No. 25-88 on December 8, 2025 (hereinafter referred to as the “Establishing Resolution”) establishing a Historic Preservation Incentive Grant Program within the Village; and

WHEREAS, the Establishing Resolution provided for a Historic Preservation Incentive Program in which owners of Village Landmark properties, Glen Ellyn Historical Society plaque properties, Architecturally Significant or Potentially Significant properties, National Register of Historic Properties or any other property of at least fifty (50) years of age are eligible to apply for certain incentives designed to encourage historic preservation and to preserve the character of the community; and

WHEREAS, no property is eligible for such incentives unless it is first approved for placement on the Qualified Property List by the Historic Preservation Commission; and

WHEREAS, the Recipient is the owner of a property on the Qualified Property List with a common address of 417 Melrose Avenue Glen Ellyn, Illinois 60137, and a Property Index Number of 05-11-325-008 (hereinafter referred to as the “Property”) which is on the Qualified Property List; and

WHEREAS, the Recipient has filed with the Village an application (hereinafter referred to as the “Application”) seeking the following type(s) of Preservation Incentives: (1) matching grant; and (2) waiver of building permit fees (hereinafter referred to as the “Grant”); and

WHEREAS, the Recipient’s intended use of the Grant is described in the Recipient’s Application, a copy of which is attached hereto and incorporated herein by reference (hereinafter referred to as the “Project”); and

WHEREAS, the Village’s Historic Preservation Commission (hereinafter referred to as the “HPC”) considered the Project and recommended the Grant be approved at a public meeting held on March 19, 2026, and the Village President and Board of Trustees considered the HPC’s recommendation and approved the Grant at a public meeting held on April 13, 2026; and

WHEREAS, the Village desires to provide the Recipient with the Grant for the Project pursuant to the terms set forth herein.

NOW, THEREFORE, in consideration of the premises and the mutual promises contained in this Agreement, and other good and valuable consideration received and to be received, it is mutually agreed by and between the Parties as follows:

1. RECITALS INCORPORATED

The above recitals are incorporated herein as though fully set forth.

2. POLICY

The Historic Preservation Incentive Program document and the Establishing Resolution are incorporated as though fully set forth herein.

3. PROJECT AND REIMBURSEMENT

3.1. The Project: The Project to be completed by the Recipient is as described in the Application.

3.2. The Matching Grant Reimbursement: Upon completion of the Project, and satisfaction by the Recipient of all the terms and conditions set forth in the Historic Preservation Incentive Program and this Agreement, including all conditions precedent as detailed in subsection 4.1. below, the Village shall make payment of the Matching Grant Reimbursement, which shall consist of a reimbursement for a portion of the costs of the Project in an amount not to exceed fifty percent (50%) of the eligible Project costs, up to a maximum payment of Ten Thousand and No/100 Dollars (\$10,000.00) ("Reimbursement"). To the extent of any conflict between the terms of this Agreement and the Historic Preservation Incentive Program and this Agreement, this Agreement shall control.

3.3. Additional Preservation Incentives(s): Prior to and during the Project, and upon continuing satisfaction by the Recipient of all the terms and conditions set forth in the Historic Preservation Incentive Program, including all conditions precedent set forth in subsection 4.1. below, the Village shall provide to the Recipient the applicable waiver of building permit fees for the Project.

4. RECIPIENT OBLIGATIONS

The Recipient shall comply with all its obligations under the Historic Preservation Incentive Program and this Agreement, and to do so on a timely basis. The Recipient's obligations include, but are not limited to:

4.1. Conditions Precedent. Before the Recipient shall be entitled to the “Reimbursement” as defined in Section 3 above:

4.1.1. The Recipient shall have submitted a complete application and have been approved for, and received, an Incentive Approval Certificate.

4.1.2. The Recipient shall comply with all preconditions to receive reimbursement for the Project.

4.1.3. No work on the Project shall commence until all necessary plans and documents have been submitted and approved by the Village’s Community Development Department.

4.1.4. The Village will periodically review the Project’s progress and conduct inspections during construction as required by the Village Code. Upon completion of all approved work, the Recipient must notify the Community Development Department and schedule a final inspection. All work not in conformance with the approved drawings/specifications or plans or that is deficient must be corrected to comply with approved drawings, plans and the terms of this Agreement.

4.1.5. Except as may be extended in the sole discretion of the Village, the Recipient shall complete the Project within one (1) year of Village Board approval of this Agreement, unless an extension of said time is approved by the Community Development Director for good cause. If, for any reason, the Recipient fails to complete the Project within the required time or otherwise abandons the Property or the Project prior to completion of the Project Improvements, the Village Manager may provide written notice that this Agreement is terminated and any further obligations on the part of the Village shall cease. In such case, the Village shall have no obligation to provide any Grant funds to the Recipient or any subsequent owner or subsequent tenant of the Property.

4.1.6. The Recipient shall not cause or permit the existence of any violation of Village ordinances, including but not limited to, the Building Code, Zoning Ordinance, Fire Code, Landscaping Ordinance, and/or all rules and regulations thereunder. The Project shall be constructed in accordance with the plans approved by the Village. Violations must be corrected prior to provision of any Grant funds.

4.1.7. The Recipient shall repair any damage to any public right-of-way that may be caused by or in connection with the Project construction.

4.1.8. After the Project is completed, the Recipient shall provide the Village with a sworn request for payment of the Reimbursement, with copies of paid invoices, proofs of payment, cancelled checks, and other information and any other

materials requested by the Village necessary to confirm compliance with the Historic Preservation Incentive Program documents, the Incentive Approval Certificate, this Agreement, and with the Recipient's right to any continuing Preservation Incentive. The Recipient shall also, upon request, allow authorized Village staff to review any financial records that pertain to the Project including, but not limited to, contracts, change orders, invoices and receipts.

4.1.9. The Recipient shall have promptly paid or caused to be paid as the same become due, all taxes and governmental charges of any kind, if any, owed to the Village and/or that may at any time be lawfully finally assessed with respect to the Project and/or the Property, and Recipient's failure to do so shall constitute a material breach of this Agreement.

4.1.10. Provision of Grant funds is conditioned on timely payment by the Recipient of property taxes as they come due.

4.2. Conditions After Receipt of Grant Funds. After the Recipient receives the Grant funds, the Recipient shall have the following ongoing obligations:

4.2.1. The Recipient shall remain in full compliance with all requirements and obligations of the Historic Preservation Incentive Program and this Agreement.

4.2.2. The Recipient shall cause, and be responsible for, the continuous maintenance, in first-rate condition, of the Project in finished form and without change for a period of three (3) years following receipt of the Grant funds.

4.2.3. The Village's HPC and/or the Village President and Board of Trustees, as applicable, must approve any additional changes to the building within the three (3) year period. In the event that the Project or any Project improvements are subsequently removed or significantly altered without the express written approval of the Village, or are not otherwise maintained in a first-rate condition, then, at the sole option of the Village, the Recipient shall immediately repay the full amount of the Grant funds, including any waived fees, to the Village within thirty (30) days of a demand from the Village. Such immediate reimbursement shall not be required if the Project or any Project improvements are destroyed by an act of nature. If such an act of nature occurs, the Recipient shall reconstruct the entire Project or any applicable Project improvements.

5. VILLAGE OBLIGATIONS

Upon satisfaction by the Recipient of all the terms and conditions set forth in this Agreement, Village shall provide the Grant funds as set forth in Section 3 above. The Reimbursement shall be made within a reasonable period after completion of all the Project and after receiving a sworn request for payment from the Recipient. In no case

shall the reimbursement provided by the Village exceed the type and/or amounts of Grant funds approved pursuant to this Agreement.

6. REPRESENTATIONS AND WARRANTIES OF RECIPIENT

6.1. No Other Interest. No other entity or person, other than the Recipient and/or the Recipient's lender(s), has any interest in the Property, nor in the Project, except as may be consented to by the Village or otherwise permitted under the provisions of this Agreement.

6.2. Maintenance Requirement; No Removal or Alteration. The Recipient and its officers, employees, agents, successors and assigns shall maintain the Project in first-rate condition, in finished form and without change, for a period of three (3) years following the date of receipt of the Reimbursement. If the Project is subsequently removed or significantly altered during said period without the express written approval of the Village, or is not otherwise maintained in a first-rate condition, then, at the sole option of the Village, the Recipient shall immediately repay to the Village the full amount of waived fees, if any, and the full amount of the Grant funds within thirty (30) days of a demand from the Village, as set forth in Section 4.2.3. above. Such immediate reimbursement shall not be required if the Project or any Project improvements are destroyed by an act of nature. If such an act of nature occurs, the Recipient shall reconstruct the entire Project or any applicable Project improvements.

6.3. Reasonable Inspection. The Recipient shall make the Property available for inspection by the Village at reasonable times upon advance notice.

7. DEFAULT

In addition to any other remedy set forth in this Agreement, if either party fails to perform under this Agreement, the other party shall notify the non-performing party of the default, which written notice shall be sent in accordance with Section 9 of this Agreement, setting forth the nature of the default. The party that has failed to perform shall have fifteen (15) days after receipt of the notice to correct such failure or take substantial steps toward correcting the failure. If, after fifteen (15) days, the default has not been corrected, or substantial steps taken to correct the default, the party serving the notice may, in its discretion, then declare this Agreement terminated.

8. TERMINATION

The term of this Agreement shall commence upon the Effective Date as defined in Section 26 below, and shall continue until a date that is three (3) years following the date of receipt of the Reimbursement. Sections 4, 5, 6 and 10 shall survive any termination.

9. NOTICES

Any notice required to be given by this Agreement shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by email to the persons and addresses indicated below or to such addresses and persons as either party hereto shall notify the other party of in writing pursuant to the provisions of this Section:

To the Village:

Director of Community Development
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137
Email: jhenaghan@glenellyn.org

To the Recipient:

Daniel Barnett
417 Melrose Avenue
Glen Ellyn, Illinois 60137
Email: danquixote51@yahoo.com

10. INDEMNIFICATION

To the fullest extent permitted by law, the Recipient acknowledges that its participation in the Village's Historic Preservation Incentive Program is voluntary and that the Village is not responsible for the means, methods, safety, quality, or performance of any work performed as part of the Project. The Village's only financial obligation under this Agreement is the Grant funds amount, subject to the terms and conditions contained herein.

As a material inducement for the Village to enter into this Agreement, the Recipient shall waive any right of contribution against the Village and shall indemnify, hold harmless and defend the Village and its officials, officers, employees, volunteers, and agents from and against any and all claims, actions, suits, damages, losses, liabilities, and expenses, including, but not limited to, legal fees (attorneys' and paralegal's fees, expert fees, and court costs) arising out of or resulting from:

- (i) The Recipient's participation in the Historic Preservation Incentive Program;
- (ii) Any work, construction, repairs, improvements, or alterations performed on or to the Property;
- (iii) The Project or any acts or omissions of the Recipient, its contractors, subcontractors, employees, agents, invitees, or representatives;

- (iv) Any breach of this Agreement by the Recipient; or
- (v) The Recipient's failure to comply with any applicable federal, state, or local law, regulation, code, or permit.

Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right to indemnity which the Village and its officers, officials, employees, volunteers, and agents would otherwise have.

The scope of Recipient's indemnification shall include, but is not limited to:

- (i) Any negligent, tortious or wrongful act or omission of the Recipient, its officers, agents, employees, contractors or subcontractors, resulting in personal injury, bodily injury, sickness or death to any person, loss or damage of any kind to the property of any person, including Recipient, its officers, agents employees, licensees and invitees, or damage to or loss of other intangible property rights or personal rights, including but not limited to libel, slander and invasion of privacy; and
- (ii) Loss or damage of any kind resulting from Recipient's failure to comply with any provision of this Agreement, the Historic Preservation Incentive Program, or of any federal, state or local law or regulation applicable to Recipient.

In the event any claim, action, or legal proceeding is brought against the Village relating in any way to the Project, the Program, or this Agreement, the Village shall have the right to representation by legal counsel of its choice and to direct its own defense. The Recipient shall be responsible for reimbursing the Village for all out-of-pocket expenses incurred in connection with any such defense, including but not limited to attorneys' fees, expert fees, consultant costs, and court costs.

The indemnification obligations under this Section shall not be limited in any way by any insurance requirements contained in this Agreement, nor by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Recipient or its contractors or subcontractors under workers' compensation or other employee benefit laws.

11. PERMITS

The Recipient shall obtain all necessary permits, licenses, consents and other approvals to complete the Project, at the Recipient's cost, except as waived pursuant to the terms of the Historic Preservation Incentive Program.

12. UNRELATED IMPROVEMENTS

This Agreement does not limit, restrict or prohibit the Recipient from undertaking any other work at the Property which is unrelated to the Project, subject to any Village Code requirements or any other governmental authority.

13. PROGRAM PROMOTION

If requested by the Village, the Recipient shall prominently display a sign provided by the Village that identifies the Property as participating in the Historic Preservation Incentive Program. The sign will be displayed from the date work begins on the Project to no less than thirty (30) days after the date of receipt by the Recipient of the Grant funds. Before and after pictures may also be included, in the Village's sole discretion, in Village publications and on social media sites to generate interest and support for the Historic Preservation Incentive Program and to show results.

14. ASSIGNMENT; BINDING SUCCESSORS

The Recipient shall not assign, sublet, transfer, or convey this Agreement to any person or entity without the prior written consent of the Village, which may be withheld in the Village's sole discretion. This Agreement shall be binding upon, and shall inure to the benefit of, the parties agreeing hereto and to their successor corporations, officers, officials, trustees, successors in office, heirs, representatives, and assigns. It is the responsibility of the Recipient to inform subsequent owners/lessees of the terms of this Agreement.

15. GOVERNING LAW AND VENUE

This Agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance. Venue for any action pursuant to this Agreement shall be in the Circuit Court of DuPage County, Illinois.

16. NON-WAIVER OF RIGHTS

No failure of either party to exercise any power given to it hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof, nor any payment under this Contract shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

17. HEADINGS AND TITLES

The headings and titles provided in this Agreement are for convenience only and shall not be deemed a part of this Agreement.

18. COOPERATION AND DOCUMENTATION

The Recipient shall cooperate with the Village in connection with the Historic Preservation Incentive Program, including providing any information or documentation reasonably requested by the Village related to the Project or the Recipient's use of the Grant funds. The Recipient acknowledges that the Village may be required to disclose such documents under the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*, and shall provide such documents or information to the Village in a timely manner upon request.

19. COUNTERPARTS; FACSIMILE OR PDF/EMAIL SIGNATURES

This Agreement may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement. A facsimile or pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

20. ENTIRE AGREEMENT

This Agreement, together with Historic Preservation Incentive Program and any exhibits attached thereto, all of which are attached hereto or incorporated herein by this reference, contains the entire understanding between the parties and supersedes any prior understanding or written or oral agreements between them with respect to the subject matter of this Agreement. There are no representations, agreements, arrangements or understandings, oral or written, between and among the parties hereto relating to the subject matter of this Agreement which are not fully expressed herein.

21. AMENDMENTS AND MODIFICATIONS

This Agreement may be modified or amended from time-to-time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the Recipient.

22. AUTHORITY

This Agreement shall be in full force and effect, and legally binding, after it is signed by the duly authorized officer(s) or representative(s) of each party. Each of the signatories to this Agreement are the duly authorized representatives of their respective corporate or other entity and each such person has signed this Agreement pursuant to the authority duly granted to him or her by the corporate authorities of said corporate or other entity, who have acted by motion or adopted resolution in the Village's case, where applicable, that authorized and directed the representatives to sign this Agreement.

23. ENFORCEABILITY

If any provision of this Agreement, or any paragraph, sentence, clause, phrase or word or the application thereof is held invalid, the remainder of this Agreement shall be construed as if such invalid part were never included and this Agreement shall be and remain valid and enforceable to the fullest extent permitted by law provided that the Agreement, in its entirety as so reconstituted, does not represent a material change to the rights or obligations of the parties.

24. CHANGE IN LAWS

Each party shall immediately notify the other of any change in conditions or change in federal, state or local law, or of any other event, which may significantly affect its ability to perform its obligations in accordance with the provisions of this Agreement.

25. COMPLIANCE WITH LAWS

The Recipient certifies that any work to be performed by it or its contractors or subcontractors, employees and agents related to the Project shall be in a good and workmanlike manner and in accordance with all applicable federal, state, and county laws and regulations and the Village codes, ordinances, regulations, and directives, including but not limited to all local zoning ordinances and regulations, and other applicable codes.

26. EFFECTIVE DATE

The effective date of this Agreement shall be the last date of its execution by one of the Parties as set forth below.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be signed by their duly authorized representatives on the days and dates set forth below.

VILLAGE OF GLEN ELLYN

DANIEL BARNETT

By: Mark Franz
Its: Village Manager

Dated: _____, 2026

Dated: _____, 2026

ATTEST

ATTEST

By: Caren Cosby
Its: Village Clerk

By:

Dated: _____, 2026

Dated: _____, 2026

VILLAGE OF GLEN ELLYN
Historic Preservation Residential Matching Grant Award

REQUIRED SUBMITTALS WITH APPLICATION:

- Photos depicting existing conditions of the home that will receive improvements;
- A schematic drawing which details the proposed improvements;
- Scope of Work with detailed costs for each proposed improvement (excluding ineligible portions of improvements) from multiple contractors. All contractors must be registered with the Village's Community Development Department prior to a building permit being issued;
- A narrative as outlined below:
 - Description of proposed preservation work including information about the proposed building materials and methodology for proposed changes.
 - Details on how improvements sought will positively impact the historical preservation of the Village.
 - Credentials and experience of contractors
 - Any unusual or expected difficulties or hardships in making the proposed improvements.

APPLICANT INFORMATION:

Property Owner Name:	Daniel Barnett
Property Owner Address:	417 Melrose Ave
Property Owner Phone:	630-390-4954
Property Owner E-mail:	danquixote51@yahoo.com

OVERVIEW OF HISTORICAL IMPORTANCE OF THE HOME

The house at 417 Melrose Ave was part of the original Glenwood subdivision and built in 1927. The architectural style is Dutch Colonial Revival which was very popular in the United States from approximately 1900 to 1935. The Dutch Colonial Revival style's most prominent feature is the Gambrel roof which has a steep lower slope which maximizes usable space in the second floor. While there have been additions to the back of the house, the front of the house is largely untouched - featuring the Gambrel roof.

DESCRIPTION OF PROPOSED IMPROVEMENTS

The improvements are removing the current vinyl replacement windows and doing any repair on the window frame required to install the new windows. The new wooden windows will be fabricated with historically appropriate proportions, using true wood frames and sashes to reflect period craftsmanship (Appendix 1, Pages 3 & 4). Appendix 2 shows examples of the windows being replaced.

OVERVIEW OF HOW PROPOSED IMPROVEMENTS MEET PRESERVATION STANDARDS

The subject property is a 1927 home purchased in 1996. The house currently has non-original vinyl replacement windows which did not exist in 1927 and are inconsistent with the home's original architectural character. The proposed work will remove these modern replacements and install new, double-hung windows, replicating the appearance and style of the original 1927 windows. The design and materials are in direct alignment with the Secretary of the Interior's Standards for Rehabilitation.

RELEVANT EXPERIENCE OR EXPERTISE OF CONTRACTORS

While the grant application stipulates that bids from multiple contractors is required, it was found that only 1 local contractor represented a US-based firm that fabricates wooden windows that insure energy conservation guidelines. Further information concerning the relevant experience and expertise of Illinois Energy Windows & Siding is found on Page 1 & 2 of Appendix 1.

Because of the 24 years of experience installing wooden replacement windows in older homes in Dupage County, any difficulties encountered can be easily addressed. The company employs their own installation crew and maintains fabrication facilities allowing them to solve any problems encountered with the modification of a 100 year old house expertly and easily.
--

[illegible]

\$24,941
\$10,000

AMOUNT OF AWARD REQUESTED:

APPLICATION CERTIFICATION

I/we, the undersigned certify that I/we have read, understand and agree to the requirements of the Village of Glen Ellyn's Historic Preservation Incentive Program. I/we certify that all the information provided herein is true and accurate to the best of my knowledge. I/we understand that the project described in this application must receive all required permits and any other necessary approvals from the Village of Glen Ellyn prior to the commencement of any construction.

Furthermore, I/we, on behalf of my/ours successors, executors, agents, contractors and assigns, agree to save, hold harmless, indemnify and defend the Village of Glen Ellyn and any of its officers, officials, employees, agents and volunteers from all costs, injuries and damages to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my/our award application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees. I/we understand that if my/our home is demolished, or project related improvements are altered or removed within three (3) years I/we will be required to repay the Village in an amount as described in the applicable Preservation Incentive Program Agreement which I/we shall separately execute upon approval of a grant award.

Daniel Barnett

Applicant Name (PRINT)

Date: **2/11/26**

Daniel Barnett

Digitally signed by Daniel Barnett
Date: 2026.02.10 21:37:34
+06'00'

Applicant Signature

Applicant Name (PRINT)

Date:

Applicant Signature

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

Property Owner Name (PRINT)

Date:

Property Owner Signature

Property Owner Name (PRINT)

Date:

Property Owner Signature

APPENDIX 1

Illinois Energy Windows & Siding Company Overview

Illinois Energy Windows & Siding, Inc., located on Ogden Avenue, has served the Chicagoland area for over [X] years. The firm specializes in high-quality window replacement and siding projects and is recognized for its attention to detail, customer service, and commitment to durable, energy-efficient, and historically appropriate building solutions.

Credentials

- **Licensed and Insured** in the State of Illinois.
- **Registered with the Village of Glen Ellyn Community Development Department** (required prior to permit issuance).
- Extensive experience with residential window replacement, including historic properties.
- Proven ability to provide custom wood double-hung windows with divided light patterns to replicate historic designs.

Relevant Experience

Illinois Energy Windows & Siding has completed numerous window replacement projects in communities with historic housing stock. Their expertise includes:

- Installation of **wooden, double-hung windows** consistent with historic design.
- Use of historically appropriate materials and installation methods consistent with the **Secretary of the Interior's Standards for Rehabilitation**.

Project Role

For this project, Illinois Energy Windows & Siding will:

- Remove non-original metal and vinyl replacement windows.
- Furnish and install new **wooden double-hung windows** to replicate the home's original 1927 design.
- Ensure that all materials and methods comply with Village requirements and best practices for historic preservation.

Illinois Energy Windows & Siding, Inc.

Illinois Energy Windows & Siding, Inc. - Affiliations

Better Business Bureau (A+ Rating)

- BBB Accredited Business
- BBB Complaint Free Award Recipients
- NARI (National Association of The Remodeling Industry)
- Member of Chicagoland and National NARI organizations

Energy Star:

U.S. Department of Energy & U.S. Environmental Protection Agency NFRC: National Fenestration Rating Council

Naperville Chamber Of Commerce

We recently celebrated our 10th year in the Naperville Chamber Of Commerce.

Illinois Energy Windows & Siding, Inc. - Mission

The mission of Illinois Energy Windows & Siding, Inc. is to enhance and enrich the lives of our customers, teammates, and our communities by providing world-class remodeling products and services. We believe in tackling every day with an optimistic and positive attitude. Life challenges become rewards instead of pitfalls.

Illinois Energy Windows & Siding, Inc.
430 Ogden Ave
Lisle, IL 60532



(630) 627-9200
www.IllinoisEnergy.com
www.CustomShieldElite.com

Window Clarification Form

Customer Information

Daniel Barnett
Dena Klein
417 Melrose Ave.
Glen Ellyn IL 60137

630-390-4954
danquixote51@yahoo.com

Date: 02/09/2026
Rep: Tristan Mitchell

Buyer(s) hereby jointly and independently agree to purchase the products and/or services listed below in accordance with the prices and terms described on this Window Clarification Form and on the accompanying Home Improvement Agreement of which this Window Clarification Form is a part.

Windows

Window Style	Picture Window - DH	Window Brand	Custom Shield Elite
Quantity	1	Location	Living Room
Size	48 1/4 x 64 1/4	Installation	Standard Installation
Exterior Color	White	Wood Species	Pine
Capping Color	Match Exterior Window Color	Wood Frame Finish	Fruitwood
Hardware	None	Grid	None
Woodwork Options	Finished	Casing Style	Colonial
Casing Species	Pine	Casing Size	2.25"
Stool & Apron Details	Not Included	Mull Removal	0
Window Style	Double Hung	Window Brand	Custom Shield Elite
Quantity	1	Location	Living Room
Size	38 1/4 x 64 1/4	Installation	Standard Installation
Exterior Color	White	Wood Species	Pine
Capping Color	Match Exterior Window Color	Wood Frame Finish	Fruitwood
Hardware	Rustic Bronze	Grid	None
Woodwork Options	Finished	Screen	Full Screen
Casing Style	Colonial	Casing Species	Pine
Casing Size	2.25"	Stool & Apron Details	Not Included
Mull Removal	0		
Window Style	Double Hung	Window Brand	Custom Shield Elite
Quantity	1	Location	Dining Room
Size	38 1/4 x 64 1/4	Installation	Standard Installation
Exterior Color	White	Wood Species	Pine
Capping Color	Match Exterior Window Color	Wood Frame Finish	Fruitwood
Hardware	Rustic Bronze	Grid	None
Woodwork Options	Finished	Screen	Full Screen
Casing Style	Colonial	Casing Species	Pine
Casing Size	2.25"	Stool & Apron Details	Not Included
Mull Removal	0		

Window Style	Double Hung	Window Brand	Custom Shield Elite
Quantity	1	Location	Bedroom 1
Size	38 1/4 x 64 1/4	Installation	Standard Installation
Exterior Color	White	Wood Species	Pine
Capping Color	Match Exterior Window Color	Wood Frame Finish	Fruitwood
Hardware	Rustic Bronze	Grid	None
Woodwork Options	Finished	Screen	Full Screen
Casing Style	Colonial	Casing Species	Pine
Casing Size	2.25"	Stool & Apron Details	Not Included
Mull Removal	0		

Window Style	Double Hung	Window Brand	Custom Shield Elite
Quantity	1	Location	Kitchen
Size	36 1/4 x 46 1/4	Installation	Standard Installation
Exterior Color	White	Wood Species	Pine
Capping Color	Match Exterior Window Color	Wood Frame Finish	Fruitwood
Hardware	Rustic Bronze	Grid	None
Woodwork Options	Finished	Screen	Full Screen
Casing Style	Colonial	Casing Species	Pine
Casing Size	2.25"	Stool & Apron Details	Not Included
Mull Removal	0		

Additional information related to installations can be found on the "What to Expect During Window Installation" form.

- Measurements shown in the work order are rounded to nearest inch. Actual measurements are documented for the ordering process.
- Any furniture must be moved at least 5 feet away from windows to be replaced.
- All Pets must be secured during installation.
- Driveway shall remain clear during date of installation.
- Removal and reinstallation of alarm components will be the responsibility of homeowner.

Additional details on Bay, Bow, and Garden Windows:

On all Bay, Bow, and Garden windows, wood parts must be "sealed" and/or polyurethaned within 10 days from the date of installation, by the owner, or the warranty on the window is null and void. Three coats of polyurethane are recommended.

The window depth is approximate and can NOT be exact as specified. Add the extension depth of the Seat, plus the wall thickness, which is usually between 6 to 12 inches deep, to estimate the total depth. The type of roof must be determined by Illinois Energy Windows & Siding Inc. It may be a "soffit tie in", a "hit roof", or a "shed roof".

Cut Outs and Build Ups:

A "Cut Out" and/or a "Build Up" may include new drywall and/or new casing. The width of casing to be installed to be determined by Illinois Energy Windows & Siding Inc. (IEWS). The new casing may not cover the edge of previously existing paint or wallpaper. IEWS does NOT paint, prime varnish seal, and/or polyurethane any wood or drywall installed.

The first coat of spackle is included; the final painting and/or sealing is NOT included. Minor sanding and/or priming is recommended prior to painting drywall. All painting, and/or sealing, is at the homeowners own risk. The price does NOT include; electrical work, HVAC and/or duct work, masonry and/or brick work, and/or any other work unless specified on this contract.

Daniel Barnett

02/09/2026

Date

Dena Klein

02/09/2026

Date

Understanding Humidity Levels Inside Your Home as it relates to new, energy efficient, thermal pane windows

Attached to this contract is a pamphlet regarding Condensation, Moisture and Humidity.

When I replace my windows, it may affect the science of how my new windows will affect my home.

When there are extreme drops in temperature, I may see condensation on the interior surface of my windows.

Activities like doing dishes, cooking, taking showers and even breathing adds moisture to the air in my home. All of these everyday activities will create humidity inside my home.

The cracks in my old windows let drafts in, and allowed moisture out. New energy efficient windows that are sealed tightly can trap humidity inside my home. This often will appear on the interior glass surface of my windows. This does not mean the windows are not working, actually the opposite, your windows are sealed up tight, with nowhere for the humidity to escape.

Making adjustments to the humidity level, allowing proper air circulation, and drawing my blinds can all help lower the humidity levels in my home. Many times these type of adjustments will lower some of my humidity issues.

Even with correcting most humidity issues, on the most extreme temperate days (like severe cold or severe heat) you may still experience humidity on the interior glass surface of your energy efficient thermal pane windows. This humidity is typically seen late in the evening, or early in the mornings. Often this will take care of itself as the day warms up.

We ask that you acknowledge that you have been given the Window Condensation pamphlet. We ask that you acknowledge and understand that your home is a living, breathing thing. When you change the science of your home with very efficient, tight windows, you may have to make adjustments in order to lower the levels of humidity inside your home.

(Customer's Initials) _____

What To Expect During Window Installation

Thank you for selecting Illinois Energy Windows & Siding, Inc. for your home improvement project. Your confidence in our company is appreciated. Our company prides itself on our high level of customer satisfaction. We look forward to the opportunity to impress you while we beautify your home.

Finest Management Teams, Expert Installation & Highest Quality Materials

All of Illinois Energy's projects are performed by knowledgeable and experienced installers. Once our finance department confirms your custom order. You will receive a call from a member of our business management team to review your order. From there, our management team will assign an installation manager to do an onsite job installation and material review. Based upon this visit, the installation manager will be able to finalize any details needed to create an installation work order, for the foreman of your job. You are not required to be home for this visit. If you prefer to be present, or if there are pets in your yard that would need to be restrained, please inform the business management team when your order is confirmed or call our office so arrangements can be made.

Quality Materials

All Worthington Windows are custom fit for your home. In addition, we also offer a wide variety of specialized windows such as Bays, Bows, and Garden Windows. With this in mind, please allow approximately 5-8 weeks for your windows to be manufactured. As soon as your order is complete, a supervisor from our warehouse will contact you to schedule a convenient installation date. We install Monday through Saturday and make every attempt to work within your schedule. Please Note: If you are ordering siding and windows, your windows will customarily be installed first and soon after the siding work will begin.

Preparation For Installation

Before installation begins, please remove any furniture close to the window to allow the installers room to work. In addition, any window coverings, such as curtains or blinds and their hardware, should be removed from the window to allow for a much cleaner installation. For your protection and peace of mind, we strongly suggest removing and valuable wall hangings from the work area and adjoining walls. If Illinois Energy has to move any furniture or have to uninstall/reinstall any blinds, we assume no liability for these items.

Actual Installation

Your window installation typically takes place in one day, depending on the nature of your project and the type of windows involved. We do ask that someone is available to be at your home the day (s) of your installation.

Thank you again for your business. We look forward to making your home beautiful, energy efficient, and maintenance free. If you have any questions before, during, or after the installation, please contact our office at 630-627-9200.

Installation Details:

Installation Type

Standard

This type of installation does not include, or require, new casing as standard. The existing casing and "stops" will remain.

Illinois Energy Windows & Siding, Inc.
430 Ogden Ave
Lisle, IL 60532



(630) 627-9200
www.IllinoisEnergy.com
www.CustomShieldElite.com

Home Improvement Agreement

Customer Information

Daniel Barnett
Dena Klein
417 Melrose Ave.
Glen Ellyn IL 60137

630-390-4954
danquixote51@yahoo.com

Date: 02/09/2026
Rep: Tristan Mitchell

<u>Total Contract Price</u>	\$24,941
Deposit	\$0
Deposit Form of Payment	Cash
<u>Balance Due Upon Completion</u>	\$24,941
Balance Form of Payment	Cash

Additional Notes:

NOT A CONTRACT: This is for submission for review by the customer and Historical Preservation Council. Once approved and deposit paid, this can be finalized and moved into production.

The price includes all materials, labor, permits and tax. (Permits where applicable)	YES
Illinois Energy to haul away all job related debris	YES
Industry Leading Warranty (see warranty certificates)	YES
All work to be completed to customers 100% satisfaction	YES
Illinois Energy to furnish and install all products listed on clarification forms	YES

Daniel Barnett

02/09/2026

Date

Tristan Mitchell

02/09/2026

Date

Dena Klein

02/09/2026

Date

You, the Buyer(s), may cancel this transaction at any time prior to midnight on the third business day after the date of this transaction. (See notice of cancelation for further explanation of this right.)

TERMS & CONDITIONS

The terms and conditions as set forth below, and on the Product Clarification forms(s) attached hereto shall apply with respect to all transactions between the Owner(s) and Illinois Energy Windows & Siding, Inc. an Illinois corporation with corporate offices at 430 Ogden Ave. Lisle, Illinois 60532 ("Contractor").

1. Special Order Agreement:

The home improvement materials supplied pursuant to this Agreement are being custom made for Owners use. Custom made materials may not be returned to the manufacturer. Contractor may retain and resell any excess material and any material not accepted by Owner, but is under no obligation to do so.

2. Contract Time:

Commencement and completion dates, when given, shall be deemed approximate and performance is subject to delays caused by strikes, fires, acts of god, shortages, manufacturers delay in shipment, or other reasons not under control of the Contractor.

3. Alterations:

Any alteration(s) or modifications) initiated by Owner or Contractor must be agreed upon in writing by the parties and the price fixed thereon before work on such alteration(s) or modification(s) shall commence. Payment for such alteration(s) or modification(s) shall be made at the time of the completion of the work. Notwithstanding the foregoing, Contractor may make minor variations in work or substitute material of equal or better quality without consent of Owner.

4. Removal of Debris:

All debris resulting from Contractor's work will be removed from the area where work is performed upon completion. All surplus materials shall remain Contractor's property. Debris that is not related to the job will not be removed by Contractor.

5. Assignment: This Agreement shall not be assigned by either party without prior written consent of the other party.

6. Entire Agreement:

This Agreement shall constitute the entire Agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

7. Modification of Agreement:

Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

8. Warranty: For warranty information see the Applicable Warranty Certificate(s).

9. Mechanic's Leins:

Owner, as an inducement to Contractor to sell and deliver the items agreed upon, hereby expressly represents to Contractor that Owner has not done and will not do, either directly or indirectly, anything whatsoever which has, or will have the effect of releasing, waiving, or surrendering the Mechanic's Lien rights of Contractor to the property to be improved. No Waiver of Lien for materials shall be required of Contractor until the same shall have been fully paid for. Upon demand by Contractor, Owner shall be obligated to immediately furnish Contractor with all necessary legal descriptions and all other relevant information necessary for Contractor to perfect a Mechanic's Lien. The Owner hereby represents that he/she is the owner in fee of the premises whereon the improvements herein specified are to be made having a deed for same. This representation is made by the Owner Knowing that Contractor relies upon it in accepting this Agreement. Owner agrees to pay all Court costs, recording fees, reasonable attorney's fees, and other expenses incurred by Contractor in securing Contractor's Mechanic's Lien rights in the event of default by the Owner to pay according to the terms stated on the reverse side of this Agreement. Contractors acceptance of a note as evidence of a debt or its taking of security, shall not deprive the Contractor of its rights under the Illinois Mechanics Lien Law.

10. Default by Owner:

Owner understands and acknowledges that the home improvement materials being supplied pursuant to this Agreement are custom made.

Should Owner default under this Agreement by refusing delivery of materials purchased hereunder, nonpayment, or otherwise, then, in addition to all other rights and remedies provided Contractor under this Agreement and by law or equity. Contractor shall be entitled to recover any contract price unpaid under this Agreement, together with any incidental damages which Contractor may suffer Owner agrees to pay all Court costs, recording fees, reasonable attorney's fees, costs of collection and other expenses incurred by Contractor in the enforcement of its rights and remedies, All sums not paid when due shall bear interest at the rate of 1.5% per month, or the maximum legal rate permitted by law, whichever is less.

11. Governing Law:

It is agreed that this Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

12. Validity:

If for any reason any clause or provision of this Agreement is held unenforceable, invalid or in violation of the law by any court or other tribunal or competent jurisdiction, the remaining clauses and provisions hereof shall remain in full force and effect.

13. Effect of Headings:

The titles of headings of the various sections hereof are intended solely for convenience of reference and are not intended and shall not be deemed to modify, explain, or place any construction upon any of the provisions of this Agreement.

14. Financing:

I understand Illinois Energy is not a bank or financial institution. Any offered financial options aside from check or credit card payment upon completion, are being offered through our 3rd party banking partners.

I also authorize Illinois Energy and any lenders or other finance institutions who Illinois Energy believes may have an interest in providing possible financing options and/or an extension of credit to me, to obtain and review my credit bureau and verify the information contained therein.

15. Take Before and After Photos/Videos

The undersigned states that he or she is the valid owner of the property 417 Melrose Ave. Glen Ellyn IL 60137, and authorizes any representative of Illinois Energy Windows & Siding Inc. to the following:

To Allow Illinois Energy Windows & Siding Inc. or its photo/video partners to take photographs/video of the subject property.

These photos and videos may be used in the production of brochures, digital marketing, social media marketing, displays, sales training materials, or picture galleries. These photos and videos also may be used to show prospective clients a sampling of the work that was performed. These pictures/videos may be used in any of Illinois Energy's overall marketing efforts as an example of work that can be performed.

I understand that there is no value to be compensated in the future for such pictures and video assets. Thank you for the opportunity to use your home as an example of the work that can be performed by Illinois Energy Windows & Siding Inc.

 Daniel Barnett

02/09/2026

Date

 Dena Klein

02/09/2026

Date

Home Repair and Remodeling Act

HOME REPAIR: KNOW YOUR CONSUMER RIGHTS

As you plan for your home repair/improvement project, it is important to ask the right questions in order to protect your investment. The tips in the fact sheet should allow you to protect yourself and minimize the possibility that a misunderstanding may occur.

AVOIDING HOME REPAIR FRAUD

Please use extreme caution when confronted with the following warning signs of a potential scam:

- (1) Door-to-door salespersons with no local connection who offer to do home repair work for substantially less than the market price.
- (2) Solicitations for repair work from a Company that lists only a telephone number or a post office box number to contact, particularly if it is an out-of-state company.
- (3) Contractors who fail to provide customer references when requested.
- (4) Persons offering to inspect your home for free. Do not admit anyone into your home unless he or she can present authentic identification establishing his or her business status. When in doubt, do not hesitate to call the worker's employer to verify his or her identity.
- (5) Contractors demanding cash payment for a job or who ask you to make a check payable to a person other than the owner or company name.
- (6) Offers from a contractor to drive you to the bank to withdraw funds to pay for the work.

CONTRACTS

- (1) Get all estimates in writing.
- (2) Do not be induced into signing a contract by high-pressure sales tactics.
- (3) Never sign a contract with blank spaces or one you do not fully understand. If you are taking out a loan to finance the work, do not sign the contract before the lender approves the loan.
- (4) Remember, you have 3 business days (or as provided in Section 22 if you are age 65 or older) from the time you sign your contract to cancel any contract if the sale is made at your home. The contractor cannot deprive you of this right by initiating work, selling your contract to a lender, or any other tactic.
- (5) If the contractor does business under a name other than the contractor's real name, the business must either be incorporated or registered under the Assumed Business Name Act. Check with the Secretary of State to see if the business is incorporated or with the county clerk to see if the business has registered under the Assumed Business Name Act.
- (6) Homeowners should check with local and county units of government to determine if permits or inspections are required.
- (7) Determine whether the contractor will guarantee his or her work and products. (8) Determine whether the contractor has proper insurance.
- (9) Do not sign a certificate of completion or make final payment until the work is done to your satisfaction.
- (10) Remember, homeowners should know who provides supplies and labor for any work performed on your home. Suppliers and subcontractors have a right to file a lien against your property if the general contractor fails to pay them. To protect your property, request lien waivers from the general contractor.

BASIC TERMS TO BE INCLUDED IN A CONTRACT

- (1) Contractor's full name, address, and telephone number. Illinois law requires that persons selling home repair and improvement services provide their customers with notice of any change to their business name or address that comes about prior to the agreed dates for beginning or completing the work.
- (2) A description of the work to be performed.
- (3) Starting and estimated completion dates.
- (4) Total cost of work to be performed.
- (5) Schedule and method of payment, including down payment, subsequent payment, and final payment.
- (6) A provision stating the grounds for termination of the contract by either party. However, the homeowner must pay the contractor for work completed. If the contractor fails to commence or complete work within the contract time period, the homeowner may cancel and may be entitled to a refund of any down payment or other payments made towards the work, upon written demand and by certified mail.

Homeowners should obtain a copy of the signed contract and keep it in a safe place for reference as needed.

IF YOU THINK YOU HAVE BEEN DEFRAUDED OR YOU HAVE QUESTIONS.

If you think you have been defrauded by a contractor or have any questions, please bring it to the attention of your State's Attorney or the Illinois Attorney General's Office.

Attorney General Toll-Free Numbers: Carbondale (800) 243-0607, Springfield (800) 243-0618, Chicago (800) 386-5438.

CONSUMER RIGHTS ACKNOWLEDGEMENT FORM

I, the homeowner, have received from the contractor a copy of the pamphlet entitled "Home Repair: Know Your Consumer Rights."

Daniel Barnett
02/09/2026

Date

Dena Klein
02/09/2026

Date

Pre-Renovation Lead Form

This form is being used by renovation firms to document compliance with the Federal pre-renovation education and renovation, repair, and painting regulations.

Occupant Confirmation

Pamphlet Receipt

I have received a copy of the lead hazard information pamphlet informing me of the potential risk of the lead hazard exposure from the renovation activity to be performed in my dwelling unit. I received this pamphlet before the work began.

(Customer's Initials) _____

Unit Address

417 Melrose Ave.
Glen Ellyn IL 60137



Person Certifying Delivery: Tristan Mitchell

02/09/2026

Date

Notice of Right to Cancel

You may cancel this transaction without any penalty or obligation within 3 business days from 02/09/2026. Homeowners age 65 or older have up to 15 business days if they signed a contract with an uninvited solicitor in the home.

Upon the commencement of any work at your property, Illinois Energy Windows & Siding, Inc., the contractor, will accrue certain lien rights in your property pursuant of the Illinois Mechanics Lien Act.

How To Cancel:

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice, or send a telegram to:

Illinois Energy Windows and Siding Inc.
430 Ogden Ave. Lisle, IL 60532

I HEREBY CANCEL THIS CONTRACT.

BUYER'S SIGNATURE: _____

DATE: _____

You may cancel this transaction without any penalty or obligation within 3 business days from 02/09/2026. Homeowners age 65 or older have up to 15 business days if they signed a contract with an uninvited solicitor in the home.

Upon the commencement of any work at your property, Illinois Energy Windows & Siding, Inc., the contractor, will accrue certain lien rights in your property pursuant of the Illinois Mechanics Lien Act.

How To Cancel:

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice, or send a telegram to:

Illinois Energy Windows and Siding Inc.
430 Ogden Ave. Lisle, IL 60532

I HEREBY CANCEL THIS CONTRACT.

BUYER'S SIGNATURE: _____

DATE: _____

I Daniel Barnett, HAVE BEEN PROVIDED ORAL NOTICE THAT I HAVE THE RIGHT TO CANCEL THIS TRANSACTION, WITHOUT ANY PENALTY OR OBLIGATION, WITHIN 3 BUSINESS DAYS FROM THE DATE OF THE TRANSACTION SPECIFIED ON THE "NOTICE OF CANCELLATION".

Daniel Barnett

02/09/2026

Date

Dena Klein

02/09/2026

Date

APPENDIX 2



Vinyl Window on the side of the house



Front single pane picture window with non-original storm window



Sample of the replacement to be used on this project



Cross-sectional view of replacement window that shows craftsmanship and energy efficient features.





**Glen Ellyn Village
Board**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/13/2026 7:00 PM
Department: Community Development
Department Head: Jennifer Henaghan
Category: Ordinance
Prepared By: Jennifer Henaghan

**AGENDA ITEM (ID
2026-265)**

DOC ID: 2026-265

Adopt Ordinance No. 7271-VC, An Ordinance Amending Title 7 (“Health and Sanitation”), Chapter 12 (“Weed Control Code”) of the Glen Ellyn Village Code (Community Development Director Henaghan)

Statement of the Issue:

Staff recommends that the Village Board adopt the attached ordinance to clarify property owner maintenance obligations with regard to weeds and grass.

Analysis:

As currently written, the Glen Ellyn Village Code prohibits the growth of weeds in excess of eight inches in height on private property. The proposed modifications to the Village Code would also prohibit noxious weeds of any height, as well as any other weeds, grass, or plants more than eight inches in height. The proposed ordinance clarifies that property owners are responsible for maintaining the parkway adjacent to their property, and also sets forth abatement procedures for weed and grass violations.

The proposed ordinance does not prohibit cultivated flowers, food plants, and other plants in defined landscaping beds (including sustainable landscaping), nor does it apply to trees or ornamental shrubbery.

Budget Impact:

N/A

Contribution to Strategic Plan

Strategic Priority: Development; Initiative: Successful growth, development, annexation and business retention

Action Requested:

Adopt the Ordinance.

Attachments:

1. Ordinance - Weeds and Grass



Village Of Glen Ellyn

Ordinance No. xxxx-VC

**An Ordinance Amending Title 7 (“Health and Sanitation”),
Chapter 12 (“Weed Control Code”) of the Glen Ellyn Village Code**

**Adopted by the
Village President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This 13th Day of April, 2026**

Published in pamphlet form by the authority of the
Village President and Board of Trustees
of the Village of Glen Ellyn, DuPage County,
Illinois, this ____ day of April, 2026.

Ordinance No. xxxx-VC

**An Ordinance Amending Title 7 (“Health and Sanitation”),
Chapter 12 (“Weed Control Code”) of the Glen Ellyn Village Code**

WHEREAS, the Village of Glen Ellyn (“Village”) is a home rule unit of government as provided by the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of government, the Village is expressly empowered to perform any function pertaining to its government and affairs, including, but not limited to the power to regulate for the protection of the public health, safety, morals, and welfare; and

WHEREAS, Section 11-20-6 of the Illinois Municipal Code, 65 ILCS 5/11-20-6, authorizes the Village to provide for the destruction of weeds “at the expense of the owners of the premises on which the weeds are growing” in the Village; and

WHEREAS, Section 11-20-7 of the Illinois Municipal Code, 65 ILCS 5/11-20-7, further authorizes the Village to provide for the cutting of weeds or grass, the trimming of trees or bushes, and the removal of “nuisance bushes or trees” in the Village and collect from a property owner “the reasonable removal cost;” and

WHEREAS, the President and Board of Trustees have determined to amend Title 7 (“Health and Sanitation”), Chapter 12 (“Weed Control Code”) of the Glen Ellyn Village Code as set forth in this Ordinance pursuant to the Village’s home rule authority and Sections 11-20-6 and 11-20-7 of the Illinois Municipal Code as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of their home rule powers, as follows:

Section 1. Recitals Incorporated. The foregoing recitals are incorporated as though fully set forth in this Section 1.

Section 2. Village Code Amended. Title 7 (“Health and Sanitation”), Chapter 12 (“Weed Control Code”) of the Glen Ellyn Village Code is amended to add the underlined language and delete the overstricken language as follows:

CHAPTER 12 WEED AND GRASS CONTROL CODE

7-12-1. Short title.

This chapter of this Code shall be known as and may be called as the Weed and Grass Control Code of Glen Ellyn.

7-12-2. Definitions.

Unless the context specifically indicates otherwise, the meanings of the terms used in this chapter shall be as follows:

NOXIOUS WEED: All rank vegetable growths which exhale unpleasant or noxious odors and high and rank vegetable growths that may conceal filthy deposits. The term shall also include any plant that adds its influence in bringing on hay fever and all plants declared by state law to come under the heading "weeds" and shall also include: common ragweed (Ambrosia artmisiifolia), giant ragweed (Ambrosia trifida), musk thistle (Carduus nutans), perennial sowthistle (Sonchus arvensis), Canada thistle (Cirsium arvense) and all of its varieties, Kudzu, Columbus grass (sorghum alnum parodi), Johnsongrass (Sorghum halense); common field weeds such as Field Pennycress (Thlaspi arvense), Velvetleaf (Abutilon theophrasti), Leafy spurge (tithyalus esula), Russian knapweed (centura repens) and common lawn weeds such as Burdock, Cocklebur, Jimson weed, Dandelion (Taraxacum officinale), Broadleaf plantain (Plantago rugelii), Cattails (Typha) and similar invasive weeds.

OWNER: A person or entity who has a vested interest in a property in the Village whether by deed, as a beneficiary or an owner in equity.

PARKWAY: The area between a private property line and the closest edge of concrete curb or paved roadway.

PROPERTY: Any real property within the Village.

WEED: Any uncultivated plant.

WEED TREE: A plant that is not valued where it is growing and is usually of vigorous growth, is a species or variety that has a high seed germination rate, grows rapidly, colonizes areas quickly and out-competes other tree species. Weed trees are commonly found growing where trees could not otherwise be planted.

7-12-3. ~~Growth of weeds over certain height prohibited~~ Nuisance Declared.

~~Every owner of property within the Village shall cut, chemically treat or otherwise destroy the weeds on his property at all times necessary to prevent the weeds from exceeding eight inches.~~

(A) All noxious weeds, and any other weeds, grass, or plants more than eight inches (8") in height are declared a nuisance. It shall be unlawful for any person owning or controlling any lot, tract, or parcel of land to allow for the presence of noxious weeds, and any other weeds, grass, or plants more than eight inches (8") in height.

(B) Subsection (A) shall not be applicable to the following:

- (1) Trees and ornamental shrubbery;
- (2) Cultivated flowers in defined flower beds;
- (3) Plants cultivated in defined landscaping beds;
- (4) Plants cultivated in defined garden areas as food.

(C) All planted beds and gardens shall not contain plants which exceed a height of eight inches (8") that are not grown or maintained for food or are for horticultural purposes. All gardens and fruit-bearing trees shall be maintained by the harvesting of all foods and medicinal plants within two (2) weeks of the time when those plants and their fruits or their seeds mature or ripen. Any garden plants not so harvested within such period are declared a nuisance, and it shall be unlawful to permit such plants, fruits, or seeds to grow or remain in any such place.

(D) Property owners adjacent to a parkway shall maintain said parkway pursuant to the requirements of this chapter. All noxious weeds, weed trees and a weeds, grass, or plants more than eight inches (8") in height within a parkway shall be removed by the adjacent property owner.

7-12-4. ~~Village's right to destroy overgrown weeds~~ Abatement.

~~If any owner neglects or refuses to cut, chemically treat or otherwise destroy~~ maintain the weeds on his owner's property as set forth in this chapter, the Village may do so perform such maintenance, or contract with any other person to perform the services said maintenance under the authority of the Village. The Village may remove or cut any unauthorized weeds, bushes, grasses, weed trees, plants or other greenery within any parkway without compensation to the owner of such plants.

7-12-5. Maintenance of parkways.

The owner of a property abutting a parkway shall keep the parkway in a neat, clean and orderly condition and free of noxious weeds, and any other weeds, and grass or plants more than eight (8") inches in height other than flowers not exceeding eighteen (18") inches in height, and trees.

7-12-5 7-12-6. Collection of expenses from property owner.

~~If any property owner neglects or refuses to cut, chemically treat or otherwise destroy~~ maintain the weeds on his owner's property as set forth in this chapter and the Village has elected to do so under the provisions of this chapter, then the owner shall pay to the Village ~~Village's~~ its expenses incurred in cutting, maintaining or destroying the weeds, grasses, uncultivated vegetation, and plants, including a reasonable amount for services performed by Village employees or for use of Village equipment or the equipment of a third party. ~~If any owner fails or refuses to reimburse the Village for expenses incurred, including reasonable administrative costs in destroying weeds on the owner's property, the Village may collect such amount in an action at law.~~

7-12-6. Annual publication of notice.

~~In the spring of each year, the Village Administrator shall cause to be published in a newspaper of general circulation in the Village a notice setting forth the provisions of this chapter. This publication shall be undertaken one time, and no further notice shall be required before the Village may undertake any weed cutting or destruction, if necessary, following the publication of the notice.~~

7-12-7. Abatement procedures.

(A) Notice to abate: Notice to abate a violation of this chapter shall be given in writing to the property owner and shall state a specified period for abatement by the owner. Where an owner cannot be found, or otherwise served with notice by mail, then alternatively, notice to abate a violation of this section may be given by posting a sign in a conspicuous place near the main entrance of a structure or on the property. The notice shall contain a reference to the provision of this Code violated and may contain such other information as determined by the Village.

(B) Defacement of Notice: It shall be unlawful for anyone to deface, tamper with, or remove the "Notice to Abate" sign from the property where it is posted unless authorized by the Village.

(C) Abatement of a nuisance; expenses: If an owner served with a notice does not abate the nuisance within five (5) days, the Village may proceed to abate such nuisance, and the Village's expenses in abating the nuisance shall be charged and paid by such owner or occupant. A fee to cover the costs incurred by the Village for the investigation, inspection, and administrative costs associated with the abatement of the nuisance in the amount of one hundred dollars (\$100.00) shall also be included with such expenses.

(D) Lien Procedures: The Village's expenses shall be a lien upon an applicable property. Whenever a bill for abatement remains unpaid sixty (60) days after it has been issued, the Village shall file with the DuPage County Recorder of Deeds a notice of lien. The notice shall include the following: (1) a legal description of the property; (2) the date or dates which such cost and expense were incurred; and (3) a statement that the amount owed shall accrue interest at ten percent (10%) a year for each year the amount remains unpaid. Upon a property owner's payment of the Village's costs and expenses, including the Village's cost to record its lien, the Village shall issue a release

of lien, which may be filed of record in said Recorder's office. The Village's right to foreclose a lien shall not be affected by a property owner's failure to receive such notice.

(E) *Foreclosure:* Property subject to a lien for unpaid abatement expenses may be sold for nonpayment of the same, and the proceeds of such sale shall be applied to pay the charges, after deducting costs, as is the case in the foreclosure of statutory liens. Such foreclosure shall be by bill in equity in the name of the Village. The Village Attorney is hereby authorized to institute a proceeding to foreclose a lien in the name of the Village in any court having jurisdiction over such matters, against any property for which a bill for abatement expenses has remained unpaid sixty (60) days after it has been issued.

7-12-7. Penalty.

Any person in violation of any provision of this chapter shall be fined not less than one hundred dollars (\$100.00) nor more than five hundred dollars (\$500.00) for each offense. Each day during which any violation of the provisions of this chapter shall occur or continue shall be a separate offense. The fact that vegetation remains on any property in the Village in violation of this chapter shall be prima facie evidence that the property owner is responsible for the violation.

Section 3. Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois

this 13th day of April, 2026.

Voting	Ayes	Nays	Abstain	Absent
Desai Bhagwakar				
Christiansen				
Duncan				
Kalinich				
Simon				
Thompson				
Burket (in case of a tie)				

Approved by the Village President of the Village of Glen Ellyn, Illinois this ____ day of
April, 2026.

James Burket, Village President

ATTEST

Caren Cosby, Village Clerk