



Agenda
Village of Glen Ellyn
Regular Meeting
Monday, March 12, 2018
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

Village Board Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact The Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Village Recognition: (Village Clerk)

1. Volunteer Firefighter Clare Doran was recognized as the Firefighter of the Year at the 2018 Glen Ellyn Community Awards Breakfast.
2. Associate Planning Kelly Purvis received a thank you letter from Ray Whalen Builders complimenting her detailed work and assistance with the preparation and presentation of information/exhibits for a Plan Commission meeting.
3. Police Officer Kevin Riggle was recognized as the Police Officer of the Year at the 2018 Glen Ellyn Community Awards Breakfast.
4. The Public Works Department and Communications Coordinator Megan Plahm received a resident compliment regarding the Emergency Snow Operations Report e-News article.
5. Grounds Superintendent Chris Pekarek was recognized as the Village Employee of the Year at the 2018 Glen Ellyn Community Awards Breakfast.

E. Audience Participation

1. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group

be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

F. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$1,757,109.54: (Trustee Fasules)

1. Total Expenditures (Payroll and Vouchers) - \$1,757,109.54. The vouchers have been reviewed by Trustee Fasules and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
2. February 20, 2018 Special Board Meeting Minutes
3. February 20, 2018 Regular Workshop Meeting Minutes
4. February 26, 2018 Regular Board Meeting Minutes
5. Resolution 18-04, A Resolution to Endorse the Legislative Action Program of the DuPage Mayors and Managers Conference for the 2018 Legislative Session (Village Manager Franz)
6. Ordinance No. 6584, An Ordinance Granting a Minor Subdivision and a Variation from the Subdivision Regulations Code For Property Located at 765 Harding Avenue (Planning and Development Director Hulseberg)
7. Motion pursuant to Section 1-10-7 of the Glen Ellyn Village Code to adopt the competitive bidding procedures of the Suburban Purchasing Cooperative in lieu of the provisions of Chapter 10 on Village Contracts and authorize the Village Manager to execute a contract with Superior Road Striping, Inc., of Melrose Park, Illinois, in the amount of \$50,000, for the 2018 Pavement Line Striping project to be expensed to the General and Parking Funds. (Public Works Director Hansen)
8. Approve a Revised Lease Agreement between the Forest Preserve District of DuPage County and the Village of Glen Ellyn for the fleet storage/salt storage facilities and McKee House structures in Churchill Woods. (Planning and Development Director Hulseberg)

G. Roosevelt Road Water Main Improvements (Public Works Director Hansen) (Trustee Kenwood)

1. Motion to authorize the Village Manager to execute a contract with Swallow Construction Corporation of Downers Grove, Illinois, in the amount of \$535,000 (including a 3% contingency), for construction of the Roosevelt Road Water Main Improvements Project, to be expensed to the Water & Sewer Fund.

2. Motion to authorize the Village Manager to execute an agreement with Engineering Resource Associates of Warrenville, Illinois, in the not-to-exceed amount of \$58,250, for construction engineering services for the Roosevelt Road Water Main Improvements Project, to be expensed to the Water & Sewer Fund.

H. Second Reading of Home Rule Sales Tax (Finance Director Coyle) (Trustee Fasules)

1. Motion to Approve Second Reading and Adoption of Ordinance No. 6585-VC, An Ordinance Increasing the Home Rule Retailers' Occupation Tax and Service Occupation Tax (Home Rule Sales Tax)

I. Other Business

J. Reminders

1. A Special Village Board Meeting is scheduled for Monday, March 19, 2018 at 6:30 PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Workshop is scheduled for Monday, March 19, 2018 at 7:00 PM in Room 301 of the Glen Ellyn Civic Center.

K. Adjournment



Glen Ellyn Village Board

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Recognition
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3166)

DOC ID: 3166

Volunteer Firefighter Clare Doran was recognized as the Firefighter of the Year at the 2018 Glen Ellyn Community Awards Breakfast.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Recognition
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3161)

DOC ID: 3161

Associate Planning Kelly Purvis received a thank you letter from Ray Whalen Builders complimenting her detailed work and assistance with the preparation and presentation of information/exhibits for a Plan Commission meeting.



Glen Ellyn Village Board

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Recognition
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3165)

DOC ID: 3165

Police Officer Kevin Riggle was recognized as the Police Officer of the Year at the 2018 Glen Ellyn Community Awards Breakfast.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Recognition
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3162)

DOC ID: 3162

**The Public Works Department and Communications Coordinator
Megan Plahm received a resident compliment regarding the
Emergency Snow Operations Report e-News article.**



Glen Ellyn Village Board

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Recognition
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3167)

DOC ID: 3167

**Grounds Superintendent Chris Pekarek was recognized as the
Village Employee of the Year at the 2018 Glen Ellyn Community
Awards Breakfast.**



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Vouchers
Prepared By: Lori Thomas

SCHEDULED

AGENDA ITEM (ID # 3155)

DOC ID: 3155

Total Expenditures (Payroll and Vouchers) - \$1,757,109.54. The vouchers have been reviewed by Trustee Fasules and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

ATTACHMENTS:

- Vouchers 2018-03-12 (PDF)

Approval of Vouchers
For the Village Board Meeting of March 12, 2018

EXPENDITURES:

Accounts Payable Warrant 0218-4	2/23/2018	\$	207,922.55
Accounts Payable Warrant 0218-5	2/27/2018	\$	233,244.20
Accounts Payable Warrant 0318-1	3/2/2018	\$	788,109.93
Sub-Total		\$	1,229,276.68

Warrant Total \$ 1,229,276.68

PAYROLL EXPENDITURES**March 12, 2018**

Net Employee Payroll Checks 328,204.60

Employee & Employer Payroll Deductions:

Employee Deductions*	147,237.81
IMRF - Employer contribution	25,498.36
Social Security/Medicare Tax Withheld - Employer portion	26,892.09
Total Payroll	\$ 527,832.86

\$ - \$ 527,832.86

GRAND TOTAL \$ 1,757,109.54

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP 1
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2021 A-RELIABLE PRINTING										
85183 INVOICE:20599		02/08/2018		0218-4	229804	208.25	02/16/2018	INV	PD	PRINTING
		CHECKDATE:02/23/2018								
9224 ADVANCE STORES COMPANY, INC										
85184 INVOICE:6674		01/02/2018		0218-4	229805	162.73	02/16/2018	INV	PD	BRAKE PARTS #260
		CHECKDATE:02/23/2018								
85185 INVOICE:6807		01/08/2018		0218-4	229805	160.19	02/16/2018	INV	PD	OIL SEAL, BRAKES, ROTORS #627
		CHECKDATE:02/23/2018								
85186 INVOICE:6871		01/09/2018		0218-4	229805	63.28	02/16/2018	INV	PD	SPARK PLUGS #001
		CHECKDATE:02/23/2018								
85188 INVOICE:7366		01/24/2018		0218-4	229805	3.21	02/16/2018	INV	PD	DRAIN PLUG #231
		CHECKDATE:02/23/2018								
85189 INVOICE:7482		01/26/2018		0218-4	229805	104.40	02/16/2018	INV	PD	BATTERY
		CHECKDATE:02/23/2018								
85190 INVOICE:7549		01/29/2018		0218-4	229805	91.44	02/16/2018	INV	PD	SPARK PLUGS #300
		CHECKDATE:02/23/2018								
85191 INVOICE:7556		01/29/2018		0218-4	229805	-22.00	02/16/2018	CRM	PD	CREDIT BATTERY
		CHECKDATE:02/23/2018								
85192 INVOICE:7567		01/29/2018		0218-4	229805	2.75	02/16/2018	INV	PD	FUEL HOSE #621
		CHECKDATE:02/23/2018								
85193 INVOICE:7621		01/30/2018		0218-4	229805	73.49	02/16/2018	INV	PD	SHOP TOOL
		CHECKDATE:02/23/2018								
85187 INVOICE:8452		01/19/2018		0218-4	229805	19.91	02/16/2018	INV	PD	RESISTOR #1C61
		CHECKDATE:02/23/2018								
						659.40				
6381 AFFILIATED CUSTOMER SERVICE, INC										
85430 INVOICE:R58294		12/29/2017		0318-1	229873	625.00	03/01/2018	INV	PD	FIRE ALARM INSPECTIONS-PUMP ST
		CHECKDATE:03/02/2018								
10229 ACCOUNTING PRINCIPALS										
85216 INVOICE:9432681		02/18/2018		0218-4	229806	931.50	02/22/2018	INV	PD	TEMPORARY STAFF
		CHECKDATE:02/23/2018								
10850 ANGELO GELATO ITALIANO, INC										
85215 INVOICE:139566		02/16/2018		0218-4	229807	108.00	02/22/2018	INV	PD	LINKS FOOD RESALE
		CHECKDATE:02/23/2018								
2959 APWA CHICAGO METRO CHAPTER C/O										
85431 INVOICE:30118		02/08/2018		0318-1	229874	1,485.00	03/01/2018	INV	PD	MEMBERSHIP
		CHECKDATE:03/02/2018								
10560 ARLINGTON POWER EQUIPMENT										
85429 INVOICE:757518		02/24/2018		0318-1	229875	43.63	03/01/2018	INV	PD	TRASH PUMP PARTS
		CHECKDATE:03/02/2018								

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP
apinvlst 2

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE	NET	DUE DATE	TYPE	STS	INVOICE	DESCRIPTION
65 AT&T												
85397		02/19/2018		0318-1	229876	214.89	03/01/2018	INV	PD	630	469-0560 865 9 0218	
INVOICE:630469056002-9		CHECKDATE:03/02/2018										
85398		02/16/2018		0318-1	229876	63.45	03/01/2018	INV	PD	630	Z99-0131 540 7 0218	
INVOICE:630Z99013102-5		CHECKDATE:03/02/2018										
						278.34						
4670 DYNAMIC BRANDS LLC												
85449		02/19/2018		0318-1	229877	652.50	03/01/2018	INV	PD	LINKS PRODUCT RESALE		
INVOICE:1138744		CHECKDATE:03/02/2018										
1725 BRIAN D BECK												
85400		02/27/2018		0318-1	229878	59.50	03/01/2018	INV	PD	STUDY GUIDE REIMBURSEMENT		
INVOICE:ER022818		CHECKDATE:03/02/2018										
8928 BIG BELLY SOLAR, INC												
85432		02/06/2018		0318-1	229879	375.50	03/01/2018	INV	PD	SENSORS, BATTERIES		
INVOICE:21289		CHECKDATE:03/02/2018										
96 BONNELL INDUSTRIES, INC.												
85196		02/07/2018		0218-4	229808	391.44	02/16/2018	INV	PD	HYDRAULIC MOTOR		
INVOICE:179024-IN		CHECKDATE:02/23/2018										
10118 BUCHANAN ENERGY LLC												
85195	20170083	02/12/2018		0218-4	229809	15,872.26	02/16/2018	INV	PD	YR 2 OF 4 YR CONTRACT FOR FUEL		
INVOICE:494654		CHECKDATE:02/23/2018										
85194	20170083	02/13/2018		0218-4	229809	14,532.00	02/16/2018	INV	PD	YR 2 OF 4 YR CONTRACT FOR FUEL		
INVOICE:495146		CHECKDATE:02/23/2018										
						30,404.26						
120 CANON SOLUTIONS AMERICA, INC												
85402		02/10/2018		0318-1	229880	217.44	03/01/2018	INV	PD	COPIER IRC3530 MAINT		
INVOICE:18278755		CHECKDATE:03/02/2018										
85197		02/10/2018		0218-4	229810	117.00	02/16/2018	INV	PD	COPIER IR4225 MAINT		
INVOICE:18295834		CHECKDATE:02/23/2018										
						334.44						
132 CASEY EQUIPMENT COMPANY, INC												
85439		02/20/2018		0318-1	229881	15.31	03/01/2018	INV	PD	ADJ NUT & BOLT #209		
INVOICE:C14764		CHECKDATE:03/02/2018										
147 CHICAGO DISTRICT GOLF ASSN.												
85241		02/16/2018		0218-4	229811	425.00	02/22/2018	INV	PD	HANDICAP FEES		
INVOICE:2138-169		CHECKDATE:02/23/2018										
8502 NEW CHICAGO WHOLESALE BAKERY, INC												



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 3
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
85217		02/16/2018		0218-4	229812	47.75	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE: 347027				CHECKDATE: 02/23/2018						
85218		02/16/2018		0218-4	229812	59.15	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE: 347041				CHECKDATE: 02/23/2018						
						106.90				
1076 CINTAS CORPORATION NO 2										
85434		01/29/2018		0318-1	229882	277.19	03/01/2018	INV	PD	CUSTODIAL SUPPLIES
INVOICE: 769362486				CHECKDATE: 03/02/2018						
85223		02/12/2018		0218-4	229813	53.59	02/22/2018	INV	PD	MAT SERVICE-PD
INVOICE: 769370802				CHECKDATE: 02/23/2018						
85224		02/22/2018		0218-4	229813	86.33	02/22/2018	INV	PD	MAT SERVICE-CIVIC CTR
INVOICE: 769377442				CHECKDATE: 02/23/2018						
						417.11				
7273 CMS COMMUNICATIONS, INC.										
85401		01/19/2018		0318-1	229883	2,975.00	03/01/2018	INV	PD	PW PHONE SYSTEM FINAL PAYMENT
INVOICE: 1697312-1				CHECKDATE: 03/02/2018						
172 COLLEGE OF DUPAGE										
85199		01/19/2018		0218-4	229814	1,627.50	02/16/2018	INV	PD	RANGE TRAINING AMMO USE
INVOICE: 22018				CHECKDATE: 02/23/2018						
85298		12/14/2017		0218-4	229814	735.00	02/22/2018	INV	PD	RANGE TRAINING AMMO
INVOICE: 22218				CHECKDATE: 02/23/2018						
						2,362.50				
175 COMMONWEALTH EDISON COMPANY										
85198		02/09/2018		0218-4	229816	54.34	02/16/2018	INV	PD	7163762013 0218
INVOICE: 85198				CHECKDATE: 02/23/2018						
85225		02/15/2018		0218-4	229815	571.04	02/22/2018	INV	PD	4145057007 0218
INVOICE: 85225				CHECKDATE: 02/23/2018						
85408		02/12/2018		0318-1	229885	94.46	03/01/2018	INV	PD	0213156104 0218
INVOICE: 85408				CHECKDATE: 03/02/2018						
85409		02/09/2018		0318-1	229885	885.22	03/01/2018	INV	PD	3965055040 0218
INVOICE: 85409				CHECKDATE: 03/02/2018						
85410		02/09/2018		0318-1	229885	1,268.93	03/01/2018	INV	PD	5373072000 0218
INVOICE: 85410				CHECKDATE: 03/02/2018						
85411		02/12/2018		0318-1	229885	83.97	03/01/2018	INV	PD	4593032014 0218
INVOICE: 85411				CHECKDATE: 03/02/2018						
85412		02/12/2018		0318-1	229885	80.12	03/01/2018	INV	PD	2781170010 0218
INVOICE: 85412				CHECKDATE: 03/02/2018						
85413		02/12/2018		0318-1	229885	115.34	03/01/2018	INV	PD	5897103011 0218
INVOICE: 85413				CHECKDATE: 03/02/2018						
85414		02/12/2018		0318-1	229885	821.86	03/01/2018	INV	PD	0018071031 0218
INVOICE: 85414				CHECKDATE: 03/02/2018						
85415		02/12/2018		0318-1	229885	115.44	03/01/2018	INV	PD	2215042016 0218
INVOICE: 85415				CHECKDATE: 03/02/2018						
85416		02/12/2018		0318-1	229885	33.64	03/01/2018	INV	PD	1773149091 0218
INVOICE: 85416				CHECKDATE: 03/02/2018						
85417		02/14/2018		0318-1	229884	173.97	03/01/2018	INV	PD	0201104145 0218



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P
apinvlst 4

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:85417			CHECKDATE:03/02/2018							
85418		02/15/2018		0318-1	229884	210.93	03/01/2018	INV	PD	0175026025 0218
INVOICE:85418			CHECKDATE:03/02/2018							
85438		02/14/2018		0318-1	229884	4,234.48	03/01/2018	INV	PD	2943055045 0218
INVOICE:85438			CHECKDATE:03/02/2018							
						8,743.74				
3525 COMMERCIAL TIRE SERVICE										
85420		02/15/2018		0318-1	229886	31.50	03/01/2018	INV	PD	TIRE REPAIR #250
INVOICE:2220046002			CHECKDATE:03/02/2018							
179 COMPUTERIZED FLEET ANALY., INC										
85200		02/09/2018		0218-4	229817	1,795.00	02/16/2018	INV	PD	SOFTWARE SUPPORT
INVOICE:13725			CHECKDATE:02/23/2018							
4876 CONSTELLATION NEWENERGY, INC.										
85406		02/11/2018		0318-1	229887	560.32	03/01/2018	INV	PD	1-81ZWMO 0218
INVOICE:43598390			CHECKDATE:03/02/2018							
85403		02/11/2018		0318-1	229887	460.85	03/01/2018	INV	PD	1981ZW0X 0218
INVOICE:43598521			CHECKDATE:03/02/2018							
85405		02/11/2018		0318-1	229887	492.18	03/01/2018	INV	PD	1-81ZWPY 0218
INVOICE:43598530			CHECKDATE:03/02/2018							
85404		02/11/2018		0318-1	229887	255.90	03/01/2018	INV	PD	1-81ZW09 0218
INVOICE:43598666			CHECKDATE:03/02/2018							
85407		02/16/2018		0318-1	229887	9,289.48	03/01/2018	INV	PD	1-81ZWLO 0218
INVOICE:43691365			CHECKDATE:03/02/2018							
85443		02/17/2018		0318-1	229887	376.02	03/01/2018	INV	PD	1-81ZWQX 0218
INVOICE:43708267			CHECKDATE:03/02/2018							
						11,434.75				
10952 CONSUMERS PACKING COMPANY										
85222		02/13/2018		0218-4	229818	362.79	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:337430			CHECKDATE:02/23/2018							
85221		02/14/2018		0218-4	229818	416.12	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:337526			CHECKDATE:02/23/2018							
85220		02/14/2018		0218-4	229818	311.22	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:337532			CHECKDATE:02/23/2018							
85219		02/15/2018		0218-4	229818	479.81	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:337584			CHECKDATE:02/23/2018							
85437		02/20/2018		0318-1	229888	308.59	03/01/2018	INV	PD	LINKS FOOD RESALE
INVOICE:337691			CHECKDATE:03/02/2018							
85435		02/22/2018		0318-1	229888	428.74	03/01/2018	INV	PD	LINKS FOOD RESALE
INVOICE:337801			CHECKDATE:03/02/2018							
85436		02/27/2018		0318-1	229888	627.70	03/01/2018	INV	PD	LINKS FOOD RESALE
INVOICE:337892			CHECKDATE:03/02/2018							
						2,934.97				
4547 CORE & MAIN LP										
85444		02/16/2018		0318-1	229889	590.60	03/01/2018	INV	PD	ZINC BAGS, WRAP, TAPE
INVOICE:I438047			CHECKDATE:03/02/2018							



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 5
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
204 DAILY HERALD										
85451 INVOICE:T4493117		02/08/2018		0318-1	229890	92.00	03/01/2018	INV	PD	ROOSEVELT RD WATER MAIN NOTICE
				CHECKDATE:03/02/2018						
9742 PATTI DOGGETT										
85450 INVOICE:ER030118		02/27/2018		0318-1	229891	59.98	03/01/2018	INV	PD	UNIFORM REIMBURSEMENT
				CHECKDATE:03/02/2018						
6794 THE DOMAIN GROUP										
85448 INVOICE:B25304		03/01/2018		0318-1	229892	1,889.00	03/01/2018	INV	PD	RESTORATION DEPOSIT REFUND
				CHECKDATE:03/02/2018						
10988 DRF INSTALLATIONS, INC										
85421 INVOICE:22818		02/15/2018		0318-1	229893	50.00	03/01/2018	INV	PD	PERMIT OVERPAYMENT
				CHECKDATE:03/02/2018						
9549 DUNBAR ARMORED INC										
85201 INVOICE:4141757		02/01/2018		0218-4	229819	310.19	02/16/2018	INV	PD	BANK COURIER FEB 18
				CHECKDATE:02/23/2018						
249 DUPAGE COUNTY										
85446 INVOICE:201802160156		02/16/2018		0318-1	229894	48.50	03/01/2018	INV	PD	RECORDINGS
				CHECKDATE:03/02/2018						
85445 INVOICE:201802160158		02/16/2018		0318-1	229894	95.00	03/01/2018	INV	PD	RECORDINGS
				CHECKDATE:03/02/2018						
85447 INVOICE:201802160160		02/16/2018		0318-1	229894	1.00	03/01/2018	INV	PD	COPIES
				CHECKDATE:03/02/2018						
						144.50				
262 DUPAGE WATER COMMISSION										
DPWC-112 INVOICE:DPWC-127		03/01/2018		0318-1	20187	328,887.60	03/01/2018	DIR	PD	WATER COSTS
				CHECKDATE:03/02/2018						
8045 ENGINEERING SOLUTIONS TEAM										
85454 INVOICE:30118		02/12/2018		0318-1	229895	3,450.00	03/01/2018	INV	PD	PROFESSIONAL SERVICES
				CHECKDATE:03/02/2018						
1078 EQUIFAX INFORMATION SVCS LLC										
85453 INVOICE:4696182		02/17/2018		0318-1	229896	40.68	03/01/2018	INV	PD	POLICE INFO SERVICE
				CHECKDATE:03/02/2018						
1711 ERNIE'S TOWING SERVICE										
85452 INVOICE:E110156		02/18/2018		0318-1	229897	165.00	03/01/2018	INV	PD	POLICE TOWING
				CHECKDATE:03/02/2018						

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP
apinvlst 6

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
8327 ETS CORPORATION										
5089841		02/22/2018		0218-5	20066	2,819.20	02/22/2018	DIR	PD	LINKS CC FEES
INVOICE:ETSREC-56		CHECKDATE:02/26/2018								
300 FBINAA - NORTHERN DIVISION										
85203		02/07/2018		0218-4	229820	50.00	02/16/2018	INV	PD	ANNUAL DUES 2018
INVOICE:42396698-18		CHECKDATE:02/23/2018								
304 FIFTH THIRD BANK										
ACOA-100		01/29/2018		0218-5	20183	16.95	02/23/2018	DIR	PD	HOME DEPOT-TEST GAUGE, BIT SET
INVOICE:ACOA-123		CHECKDATE:02/27/2018								
85395		01/29/2018		0218-5	20184	67.48	02/23/2018	DIR	PD	MENARD-BATTERIES
INVOICE:ACOA-124		CHECKDATE:02/27/2018								
ACTR-92		01/29/2018		0218-5	20069	10.35	02/23/2018	DIR	PD	FEDEX-SHIPPING
INVOICE:ACTR-156		CHECKDATE:02/27/2018								
ALLN-123		01/29/2018		0218-5	20070	202.21	02/23/2018	DIR	PD	DESKTOP SUPPLIES-BUSINESS CARD
INVOICE:ALLN-408		CHECKDATE:02/27/2018								
85307		01/29/2018		0218-5	20071	168.81	02/23/2018	DIR	PD	GARVEY-OFFICE SUPPLIES
INVOICE:ALLN-409		CHECKDATE:02/27/2018								
85308		01/29/2018		0218-5	20072	224.00	02/23/2018	DIR	PD	IT SUPPLIES-PAPER FOR POSTERS,
INVOICE:ALLN-410		CHECKDATE:02/27/2018								
6930018		01/29/2018		0218-5	20073	144.87	02/23/2018	DIR	PD	MENARDS-WALL LIGHT, HEATER
INVOICE:BBAL-45		CHECKDATE:02/27/2018								
85309		01/29/2018		0218-5	20074	328.49	02/23/2018	DIR	PD	WALMART-VACUUM
INVOICE:BBAL-46		CHECKDATE:02/27/2018								
BINM-129		01/29/2018		0218-5	20075	94.87	02/23/2018	DIR	PD	ATTBAT-UPS BATTERIES
INVOICE:BINM-570		CHECKDATE:02/27/2018								
85310		01/29/2018		0218-5	20076	524.94	02/23/2018	DIR	PD	GTEL-JAIL PHONE
INVOICE:BINM-571		CHECKDATE:02/27/2018								
85311		01/29/2018		0218-5	20077	32.00	02/23/2018	DIR	PD	AUTH SMTP-SOFTWARE RENEWAL
INVOICE:BINM-572		CHECKDATE:02/27/2018								
85312		01/29/2018		0218-5	20078	400.00	02/23/2018	DIR	PD	B&H PHOTO-MOTHERBOARDS
INVOICE:BINM-573		CHECKDATE:02/27/2018								
838591		01/29/2018		0218-5	20079	400.00	02/23/2018	DIR	PD	NEPELRA-SEMINAR, MEMBERSHIP
INVOICE:BR0P-4		CHECKDATE:02/27/2018								
85313		01/29/2018		0218-5	20080	354.60	02/23/2018	DIR	PD	INDEED-JOB ADS
INVOICE:BR0P-5		CHECKDATE:02/27/2018								
85314		01/29/2018		0218-5	20081	295.00	02/23/2018	DIR	PD	APWA-GWA JOB AD
INVOICE:BR0P-6		CHECKDATE:02/27/2018								
85315		01/29/2018		0218-5	20082	250.00	02/23/2018	DIR	PD	IGFOA-JOB AD
INVOICE:BR0P-7		CHECKDATE:02/27/2018								
BUCD-124		01/29/2018		0218-5	20083	191.81	02/23/2018	DIR	PD	TELVENT-WEATHER SERVICE
INVOICE:BUCD-348		CHECKDATE:02/27/2018								
85316		01/29/2018		0218-5	20084	520.82	02/23/2018	DIR	PD	DUNGAREES-UNIFORMS
INVOICE:BUCD-349		CHECKDATE:02/27/2018								
85317		01/29/2018		0218-5	20085	900.00	02/23/2018	DIR	PD	APWA-AWARDS BANQUET
INVOICE:BUCD-350		CHECKDATE:02/27/2018								
85318		01/29/2018		0218-5	20086	81.54	02/23/2018	DIR	PD	LINKS-INTERVIEW TEAM LUNCH
INVOICE:BUCD-351		CHECKDATE:02/27/2018								
85319		01/29/2018		0218-5	20087	159.50	02/23/2018	DIR	PD	U OF I-PESTICIDE TRAINING
INVOICE:BUCD-352		CHECKDATE:02/27/2018								

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP
apinvlst 7

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
85321		01/29/2018		0218-5	20088	104.97	02/23/2018	DIR	PD	WORKING PERSONS-UNIFORMS
INVOICE: BUCD-353				CHECKDATE: 02/27/2018						
CAMM-132		01/29/2018		0218-5	20089	412.50	02/23/2018	DIR	PD	COMCAST-DEC/JAN
INVOICE: CAMM-483				CHECKDATE: 02/27/2018						
838612		01/29/2018		0218-5	20090	185.80	02/23/2018	DIR	PD	PARTY CITY-NEW YEARS DECOR
INVOICE: CHAB-36				CHECKDATE: 02/27/2018						
85322		01/29/2018		0218-5	20091	454.25	02/23/2018	DIR	PD	OPENTABLE-RESERVATION SVC
INVOICE: CHAB-37				CHECKDATE: 02/27/2018						
85323		01/29/2018		0218-5	20092	49.00	02/23/2018	DIR	PD	TARGET-CHAMPAGNE FLUTES
INVOICE: CHAB-38				CHECKDATE: 02/27/2018						
85324		01/29/2018		0218-5	20093	21.52	02/23/2018	DIR	PD	FRESH MARKET-FOOD
INVOICE: CHAB-39				CHECKDATE: 02/27/2018						
85325		01/29/2018		0218-5	20094	50.95	02/23/2018	DIR	PD	JEWEL-FOOD
INVOICE: CHAB-40				CHECKDATE: 02/27/2018						
85326		01/29/2018		0218-5	20095	105.00	02/23/2018	DIR	PD	THE KNOT-MARKETING
INVOICE: CHAB-41				CHECKDATE: 02/27/2018						
85327		01/29/2018		0218-5	20096	25.43	02/23/2018	DIR	PD	STAPLES-INK
INVOICE: CHAB-42				CHECKDATE: 02/27/2018						
85328		01/29/2018		0218-5	20097	724.00	02/23/2018	DIR	PD	VAL PAK-ADVERTISING
INVOICE: CHAB-43				CHECKDATE: 02/27/2018						
85329		01/29/2018		0218-5	20098	17.29	02/23/2018	DIR	PD	RESTAURANT DEPOT-FOOD, COAT CH
INVOICE: CHAB-45				CHECKDATE: 02/27/2018						
5221140		01/29/2018		0218-5	20099	30.00	02/23/2018	DIR	PD	PAYFLOW-ONLINE PAYMENT FEE
INVOICE: COYC-106				CHECKDATE: 02/27/2018						
85330		01/29/2018		0218-5	20100	380.00	02/23/2018	DIR	PD	GFOA-CONFERENCE
INVOICE: COYC-107				CHECKDATE: 02/27/2018						
85331		01/29/2018		0218-5	20101	30.00	02/23/2018	DIR	PD	FOX VALLEYCH-SEMINAR UNCLAIMED
INVOICE: COYC-108				CHECKDATE: 02/27/2018						
6014015		01/29/2018		0218-5	20102	91.47	02/23/2018	DIR	PD	GS DIRECT-FIELD EQUIP
INVOICE: DAUR-27				CHECKDATE: 02/27/2018						
5530322		01/29/2018		0218-5	20103	22.75	02/23/2018	DIR	PD	JEWEL-BOOK CLUB, EXERCISE CLAS
INVOICE: DAVS-78				CHECKDATE: 02/27/2018						
7645911		01/29/2018		0218-5	20104	52.06	02/23/2018	DIR	PD	FACEBOOK-ADVERTISING
INVOICE: DETA-112				CHECKDATE: 02/27/2018						
85332		01/29/2018		0218-5	20105	42.00	02/23/2018	DIR	PD	CD CLEANERS-TABLECLOTHES
INVOICE: DETA-113				CHECKDATE: 02/27/2018						
85333		01/29/2018		0218-5	20106	500.00	02/23/2018	DIR	PD	GOOGLE-ADVERTISING
INVOICE: DETA-114				CHECKDATE: 02/27/2018						
85334		01/29/2018		0218-5	20107	360.00	02/23/2018	DIR	PD	SUBURBANITE BOWL-HOLIDAY PARTY
INVOICE: DETA-115				CHECKDATE: 02/27/2018						
85335		01/29/2018		0218-5	20108	272.76	02/23/2018	DIR	PD	SNAPLOCK-DANCE FLOOR
INVOICE: DETA-116				CHECKDATE: 02/27/2018						
85336		01/29/2018		0218-5	20109	25.00	02/23/2018	DIR	PD	STAPLES-WEDDING EXPO SUPPLIES
INVOICE: DETA-117				CHECKDATE: 02/27/2018						
85337		01/29/2018		0218-5	20110	537.50	02/23/2018	DIR	PD	GRILL 89-HOLIDAY PARTY
INVOICE: DETA-118				CHECKDATE: 02/27/2018						
85338		01/29/2018		0218-5	20111	3.02	02/23/2018	DIR	PD	WALGREEN-PHOTOS
INVOICE: DETA-119				CHECKDATE: 02/27/2018						
85339		01/29/2018		0218-5	20112	70.00	02/23/2018	DIR	PD	FLORIST ON FOREST-WEDDING EXPO
INVOICE: DETA-120				CHECKDATE: 02/27/2018						
85340		01/29/2018		0218-5	20113	76.88	02/23/2018	DIR	PD	PARAGON-FUNDRAISER PITCHERS
INVOICE: DETA-121				CHECKDATE: 02/27/2018						
85341		01/29/2018		0218-5	20114	232.85	02/23/2018	DIR	PD	TJ MAX-BANQUET SERVICEWARE
INVOICE: DETA-122				CHECKDATE: 02/27/2018						
85342		01/29/2018		0218-5	20115	230.01	02/23/2018	DIR	PD	AMAZON-BANQUET SUPPLIES



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 8
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:DETA-123			CHECKDATE:02/27/2018							
FFAF-121		01/29/2018	0218-5		20123	154.50	02/23/2018	DIR	PD	FALLS MFG-PRESS AXLE LOWER WEL
INVOICE:FFAF-343			CHECKDATE:02/27/2018							
85350		01/29/2018	0218-5		20124	354.97	02/23/2018	DIR	PD	TOYOTA OF NAPERV-COMPUTER BOAR
INVOICE:FFAF-344			CHECKDATE:02/27/2018							
FRAM-76		01/29/2018	0218-5		20116	57.63	02/23/2018	DIR	PD	GLEN PRAIRIE-HOLMER, BODONY MT
INVOICE:FRAM-517			CHECKDATE:02/27/2018							
85344		01/29/2018	0218-5		20117	104.20	02/23/2018	DIR	PD	BARONE'S-PW SNOW MEAL
INVOICE:FRAM-518			CHECKDATE:02/27/2018							
85345		01/29/2018	0218-5		20118	38.78	02/23/2018	DIR	PD	MAIZE & MASH-COYLE MTG
INVOICE:FRAM-519			CHECKDATE:02/27/2018							
85346		01/29/2018	0218-5		20119	2,612.94	02/23/2018	DIR	PD	ACCELA-3 MOS ELECTRONIC AGENDA
INVOICE:FRAM-520			CHECKDATE:02/27/2018							
85347		01/29/2018	0218-5		20120	30.43	02/23/2018	DIR	PD	MAIN ST PUB-HARRIS MEETING
INVOICE:FRAM-521			CHECKDATE:02/27/2018							
85348		01/29/2018	0218-5		20121	27.16	02/23/2018	DIR	PD	LINKS-ACTON MEETING
INVOICE:FRAM-522			CHECKDATE:02/27/2018							
85349		01/29/2018	0218-5		20122	28.54	02/23/2018	DIR	PD	MCMAE'S-HOLMER MEETING
INVOICE:FRAM-523			CHECKDATE:02/27/2018							
6898721		01/29/2018	0218-5		20125	45.00	02/23/2018	DIR	PD	CONSTANT CONTACT-EMAIL MARKETI
INVOICE:HANM-131			CHECKDATE:02/27/2018							
HARJ-115		01/29/2018	0218-5		20126	265.11	02/23/2018	DIR	PD	IREMEDY-DISPOSABLE BLANKETS
INVOICE:HARJ-348			CHECKDATE:02/27/2018							
85351		01/29/2018	0218-5		20127	70.00	02/23/2018	DIR	PD	IAPEM-MEMBERSHIP BB, JH
INVOICE:HARJ-349			CHECKDATE:02/27/2018							
85352		01/29/2018	0218-5		20128	225.00	02/23/2018	DIR	PD	ON TARGET-TRAINING MONSON
INVOICE:HARJ-350			CHECKDATE:02/27/2018							
85353		01/29/2018	0218-5		20129	441.88	02/23/2018	DIR	PD	COMFORT SUITES-TRAINING MONSON
INVOICE:HARJ-351			CHECKDATE:02/27/2018							
85354		01/29/2018	0218-5		20130	124.78	02/23/2018	DIR	PD	LIVE ACTION-AMBU BAGS
INVOICE:HARJ-352			CHECKDATE:02/27/2018							
HOLW-115		01/29/2018	0218-5		20131	40.34	02/23/2018	DIR	PD	GLEN OAK-FRANZ, CLARK MEETING
INVOICE:HOLW-248			CHECKDATE:02/27/2018							
85355		01/29/2018	0218-5		20132	34.31	02/23/2018	DIR	PD	LINKS-BRODERICK MEETING
INVOICE:HOLW-249			CHECKDATE:02/27/2018							
HORK-78		01/29/2018	0218-5		20133	425.00	02/23/2018	DIR	PD	OEO ENERGY-LED LIGHTS
INVOICE:HORK-175			CHECKDATE:02/27/2018							
85356		01/29/2018	0218-5		20134	51.84	02/23/2018	DIR	PD	AMAZON-OFFICE SUPPLIES
INVOICE:HORK-176			CHECKDATE:02/27/2018							
85357		01/29/2018	0218-5		20135	190.42	02/23/2018	DIR	PD	PANERA-QTRLY STAFF MTG
INVOICE:HORK-177			CHECKDATE:02/27/2018							
7646111		01/29/2018	0218-5		20136	42.76	02/23/2018	DIR	PD	AMAZON-WHEELS FOR TUBING CUTTE
INVOICE:HUBJ-33			CHECKDATE:02/27/2018							
HULS-119		01/29/2018	0218-5		20137	735.00	02/23/2018	DIR	PD	AMERICAN PLANNING-CONFERENCE
INVOICE:HULS-317			CHECKDATE:02/27/2018							
85358		01/29/2018	0218-5		20138	279.00	02/23/2018	DIR	PD	HALFMOON ED-BECK TRAINING
INVOICE:HULS-318			CHECKDATE:02/27/2018							
85359		01/29/2018	0218-5		20139	15.00	02/23/2018	DIR	PD	MASONRY-CLASS MORITZ
INVOICE:HULS-319			CHECKDATE:02/27/2018							
85360		01/29/2018	0218-5		20140	34.80	02/23/2018	DIR	PD	SHELL OIL-INADVERTANT CHARGE
INVOICE:HULS-320			CHECKDATE:02/27/2018							
85363		01/29/2018	0218-5		20142	188.60	02/23/2018	DIR	PD	INTL CODE COUNCIL-CODE UPDATE
INVOICE:HULS-321			CHECKDATE:02/27/2018							
85361		01/29/2018	0218-5		20141	353.60	02/23/2018	DIR	PD	AMERICAN AIR-APA CONFERENCE
INVOICE:HULS-323			CHECKDATE:02/27/2018							



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 9
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
838602		01/29/2018		0218-5	20143	155.18	02/23/2018	DIR	PD	AMAZON-OFFICE SUPPLIES
INVOICE: KAML-17				CHECKDATE: 02/27/2018						
85364		01/29/2018		0218-5	20144	35.00	02/23/2018	DIR	PD	IGFOA-FRANZ EVENT
INVOICE: KAML-18				CHECKDATE: 02/27/2018						
85365		01/29/2018		0218-5	20145	16.99	02/23/2018	DIR	PD	JEWEL-BD MEETING SUPPLIES
INVOICE: KAML-19				CHECKDATE: 02/27/2018						
LUDM-135		01/29/2018		0218-5	20146	531.35	02/23/2018	DIR	PD	ADVANCE AUTO-PARTS
INVOICE: LUDM-1188				CHECKDATE: 02/27/2018						
85366		01/29/2018		0218-5	20147	97.29	02/23/2018	DIR	PD	GRAINGER-OIL
INVOICE: LUDM-1189				CHECKDATE: 02/27/2018						
85367		01/29/2018		0218-5	20148	399.25	02/23/2018	DIR	PD	HARRIS GOLF-CART PARTS
INVOICE: LUDM-1190				CHECKDATE: 02/27/2018						
85368		01/29/2018		0218-5	20149	137.61	02/23/2018	DIR	PD	MCMASTER CARR-GRINDER BEARING
INVOICE: LUDM-1191				CHECKDATE: 02/27/2018						
85369		01/29/2018		0218-5	20150	3,748.38	02/23/2018	DIR	PD	RR PRODUCTS-EQUIP PARTS
INVOICE: LUDM-1192				CHECKDATE: 02/27/2018						
85370		01/29/2018		0218-5	20151	852.09	02/23/2018	DIR	PD	REINDERS-EQUIP PARTS
INVOICE: LUDM-1193				CHECKDATE: 02/27/2018						
85371		01/29/2018		0218-5	20152	4,037.33	02/23/2018	DIR	PD	BURRIS-EQUIP PARTS
INVOICE: LUDM-1194				CHECKDATE: 02/27/2018						
85372		01/29/2018		0218-5	20153	997.00	02/23/2018	DIR	PD	K&J HEATING-FURNACE REPAIR
INVOICE: LUDM-1195				CHECKDATE: 02/27/2018						
85373		01/29/2018		0218-5	20154	59.11	02/23/2018	DIR	PD	PARTS TOWN-OVEN KNOBS
INVOICE: LUDM-1196				CHECKDATE: 02/27/2018						
85374		01/29/2018		0218-5	20155	20.65	02/23/2018	DIR	PD	BATTERIES PLUS-BULB
INVOICE: LUDM-1197				CHECKDATE: 02/27/2018						
838622		01/29/2018		0218-5	20156	139.63	02/23/2018	DIR	PD	MENARDS-ICE MELT, SUPPLIES
INVOICE: MENJ-5				CHECKDATE: 02/27/2018						
MILC-87		01/29/2018		0218-5	20157	160.62	02/23/2018	DIR	PD	SHUTTERFLY-BAKI, DEPT PHOTO BO
INVOICE: MILC-583				CHECKDATE: 02/27/2018						
85376		01/29/2018		0218-5	20158	47.97	02/23/2018	DIR	PD	EINSTEIN-COF W/COPS
INVOICE: MILC-584				CHECKDATE: 02/27/2018						
85377		01/29/2018		0218-5	20159	206.52	02/23/2018	DIR	PD	JEWEL-HOLMER OPEN HSE SUPPLIES
INVOICE: MILC-585				CHECKDATE: 02/27/2018						
85378		01/29/2018		0218-5	20160	33.98	02/23/2018	DIR	PD	PARTY CITY-OPEN HOUSE SUPPLIES
INVOICE: MILC-586				CHECKDATE: 02/27/2018						
85379		01/29/2018		0218-5	20161	320.02	02/23/2018	DIR	PD	CHICKS N SALSA-OPEN HOUSE FOOD
INVOICE: MILC-587				CHECKDATE: 02/27/2018						
85380		01/29/2018		0218-5	20162	36.99	02/23/2018	DIR	PD	WALL ST JOURNAL-SUBSCRIPTION
INVOICE: MILC-588				CHECKDATE: 02/27/2018						
85381		01/29/2018		0218-5	20163	21.97	02/23/2018	DIR	PD	ACE-PLASTIC CONTAINERS
INVOICE: MILC-589				CHECKDATE: 02/27/2018						
85382		01/29/2018		0218-5	20164	114.66	02/23/2018	DIR	PD	VERIZON-JAN/FEB
INVOICE: MILC-590				CHECKDATE: 02/27/2018						
85383		01/29/2018		0218-5	20165	148.24	02/23/2018	DIR	PD	AMAZON-MOURNING BANDS, DVDS
INVOICE: MILC-591				CHECKDATE: 02/27/2018						
85384		01/29/2018		0218-5	20166	190.80	02/23/2018	DIR	PD	GIORDANO'S-STAFF MEETING
INVOICE: MILC-592				CHECKDATE: 02/27/2018						
806761		01/29/2018		0218-5	20167	15.29	02/23/2018	DIR	PD	EINSTEIN-STAFF MEETING
INVOICE: MONJ-4				CHECKDATE: 02/27/2018						
PEKC-133		01/29/2018		0218-5	20168	65.02	02/23/2018	DIR	PD	FACEBOOK-ADVERTISING
INVOICE: PEKC-834				CHECKDATE: 02/27/2018						
85385		01/29/2018		0218-5	20169	185.27	02/23/2018	DIR	PD	AMAZON-LANDSCAPE FABRIC, SUPPL
INVOICE: PEKC-835				CHECKDATE: 02/27/2018						
85386		01/29/2018		0218-5	20170	29.75	02/23/2018	DIR	PD	REIMER SEEDS-VEGETABLE SEEDS



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 10
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: PEKC-836			CHECKDATE: 02/27/2018							
85387		01/29/2018		0218-5	20171	158.78	02/23/2018	DIR	PD	RECYCLE AWAY-BINS
INVOICE: PEKC-837			CHECKDATE: 02/27/2018							
85388		01/29/2018		0218-5	20172	123.33	02/23/2018	DIR	PD	WEBSTAIRANT-SHELVING
INVOICE: PEKC-839			CHECKDATE: 02/27/2018							
6929919		01/29/2018		0218-5	20173	59.00	02/23/2018	DIR	PD	SPROUT-SOCIAL MEDIA
INVOICE: PLAM-77			CHECKDATE: 02/27/2018							
85389		01/29/2018		0218-5	20174	400.00	02/23/2018	DIR	PD	3CMA-MEMBERSHIP
INVOICE: PLAM-78			CHECKDATE: 02/27/2018							
TAVE-80		01/29/2018		0218-5	20175	279.63	02/23/2018	DIR	PD	RESTAURANT DEPOT-COFFEE SUPPLI
INVOICE: TAVE-122			CHECKDATE: 02/27/2018							
VAVK-50		01/29/2018		0218-5	20176	345.00	02/23/2018	DIR	PD	BANNER UP-SIGNAGE
INVOICE: VAVK-96			CHECKDATE: 02/27/2018							
85390		01/29/2018		0218-5	20177	36.94	02/23/2018	DIR	PD	LEN'S ACE-SUPPLIES
INVOICE: VAVK-97			CHECKDATE: 02/27/2018							
VESJ-132		01/29/2018		0218-5	20178	44.98	02/23/2018	DIR	PD	ADOBE-ACROBAT, IN-DESIGN
INVOICE: VESJ-574			CHECKDATE: 02/27/2018							
85391		01/29/2018		0218-5	20179	75.00	02/23/2018	DIR	PD	MAILCHIMP-EMAIL SERVICE
INVOICE: VESJ-575			CHECKDATE: 02/27/2018							
85392		01/29/2018		0218-5	20180	95.55	02/23/2018	DIR	PD	AT&T-UVERSE JAN/FEB
INVOICE: VESJ-576			CHECKDATE: 02/27/2018							
85393		01/29/2018		0218-5	20181	26.00	02/23/2018	DIR	PD	SQUARESPACE-WEBSITE FEE
INVOICE: VESJ-577			CHECKDATE: 02/27/2018							
85394		01/29/2018		0218-5	20182	14.97	02/23/2018	DIR	PD	RESTAURANTOWNER.COM-SUBSCRIPTI
INVOICE: VESJ-578			CHECKDATE: 02/27/2018							
						31,909.98				
1726 BRIDGESTONE RETAIL OPERATIONS, LLC										
85459		02/15/2018		0318-1	229898	251.92	03/01/2018	INV	PD	TIRES #233
INVOICE: 254805			CHECKDATE: 03/02/2018							
311 THE TERRAMAR GROUP, INC										
85456		02/01/2018		0318-1	229899	43.49	03/01/2018	INV	PD	SWITCH KNOBS
INVOICE: 69685			CHECKDATE: 03/02/2018							
85462		02/20/2018		0318-1	229899	21.09	03/01/2018	INV	PD	CAP & SWT ASSY
INVOICE: 69764			CHECKDATE: 03/02/2018							
85463		02/22/2018		0318-1	229899	2,755.00	03/01/2018	INV	PD	VEHICLE GUN RACKS
INVOICE: 69782			CHECKDATE: 03/02/2018							
						2,819.58				
7097 FLEETPRIDE, INC										
85455		02/19/2018		0318-1	229900	553.31	03/01/2018	INV	PD	AIR DRYER #204
INVOICE: 92348990			CHECKDATE: 03/02/2018							
6345 FORCE AMERICA DISTRIBUTING, LLC										
85202		02/07/2018		0218-4	229821	71.74	02/16/2018	INV	PD	HYDRAULIC FILTER
INVOICE: IN001-1215679			CHECKDATE: 02/23/2018							
85458		02/14/2018		0318-1	229901	387.38	03/01/2018	INV	PD	JOY STICK #204
INVOICE: IN001-1217512			CHECKDATE: 03/02/2018							
85457		02/14/2018		0318-1	229901	500.39	03/01/2018	INV	PD	JOY STICK REFRESHER KIT #204
INVOICE: IN001-1217519			CHECKDATE: 03/02/2018							



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 11
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
9958 FORTUNE INTERNATIONAL, LLC						959.51				
85229		02/13/2018		0218-4	229822	36.95	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:871218		CHECKDATE:02/23/2018								
85226		02/14/2018		0218-4	229822	236.90	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:872601		CHECKDATE:02/23/2018								
85227		02/14/2018		0218-4	229822	334.50	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:872620		CHECKDATE:02/23/2018								
85228		02/15/2018		0218-4	229822	305.28	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:874279		CHECKDATE:02/23/2018								
85461		02/22/2018		0318-1	229902	331.95	03/01/2018	INV	PD	LINKS FOOD RESALE
INVOICE:884413		CHECKDATE:03/02/2018								
85460		02/23/2018		0318-1	229902	149.73	03/01/2018	INV	PD	LINKS FOOD RESALE
INVOICE:886502		CHECKDATE:03/02/2018								
9362 G & K SERVICES, CO						1,395.31				
85466		02/21/2018		0318-1	229903	61.36	03/01/2018	INV	PD	TOWEL, MAT SERVICE
INVOICE:6028599033		CHECKDATE:03/02/2018								
348 GLEN ELLYN CHAMBER OF COMMERCE										
85230		01/23/2018		0218-4	229823	1,800.00	02/22/2018	INV	PD	LONGEVITY CERTIFICATES
INVOICE:15906		CHECKDATE:02/23/2018								
1180 GLEN ELLYN PARK DISTRICT										
85464		03/01/2018		0318-1	229904	90.00	03/01/2018	INV	PD	ROOM RESERVATION REFUND
INVOICE:30118		CHECKDATE:03/02/2018								
355 GLEN ELLYN PUBLIC LIBRARY										
PPRT-98		02/22/2018		0218-5	20185	207.86	02/22/2018	DIR	PD	PPRT TO LIBRARY
INVOICE:PPRT-117		CHECKDATE:02/27/2018								
356 GLEN ELLYN VOLUNTEER FIRE CO.										
840962		03/01/2018		0318-1	229905	39,944.67	03/01/2018	INV	PD	MONTHLY CONTRIBUTION
INVOICE:FY18-3		CHECKDATE:03/02/2018								
360 GLENBARD W. W. TREATMENT PLT.										
85306		02/22/2018		0218-5	20068	190,127.90	02/22/2018	DIR	PD	MONTHLY FLOW BILL
INVOICE:FY18-2		CHECKDATE:02/26/2018								
10033 G & B SERVICE AND RECOVERY										
85465		02/12/2018		0318-1	229906	165.00	03/01/2018	INV	PD	POLICE TOWING
INVOICE:61137		CHECKDATE:03/02/2018								
368 GRACE LUTHERAN CHURCH										



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 12
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
GRACE-60 INVOICE: GRACE-78		03/01/2018		0318-1	229907	310.00	03/01/2018	INV	PD	CUSTODIAL/TELECOM
				CHECKDATE: 03/02/2018						
				929 W.W. GRAINGER INC						
85467 INVOICE: 9698666303		02/13/2018		0318-1	229908	59.06	03/01/2018	INV	PD	ELECTRICAL SUPPLIES
				CHECKDATE: 03/02/2018						
				2081 HAMPTON, LENZINI AND RENWICK, INC.						
85205 INVOICE: 20180251		02/07/2018		0218-4	229824	2,225.00	02/16/2018	INV	PD	PROFESSIONAL SERVICES
				CHECKDATE: 02/23/2018						
				10954 VIA CARLITA LLC						
85477 INVOICE: 101894		02/20/2018		0318-1	229909	525.56	03/01/2018	INV	PD	ALIGNMENT, TRACK BAR JOINT REP
				CHECKDATE: 03/02/2018						
				9766 HEARTLAND						
6387627 INVOICE: HEARTLAND-28		02/22/2018		0218-5	20063	1,055.62	02/22/2018	DIR	PD	CREDIT CARD FEES
				CHECKDATE: 02/27/2018						
				1591 HOTSYS OF CHICAGO, INC.						
85468 INVOICE: 58378		02/19/2018		0318-1	229910	1,850.53	03/01/2018	INV	PD	PRESSURE WASHER REPAIR #621
				CHECKDATE: 03/02/2018						
				6405 HIGHLAND BAKING CO						
85237 INVOICE: 1617213		02/14/2018		0218-4	229825	49.39	02/22/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 02/23/2018						
85236 INVOICE: 1617798		02/15/2018		0218-4	229825	73.57	02/22/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 02/23/2018						
85235 INVOICE: 1618924		02/16/2018		0218-4	229825	16.28	02/22/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 02/23/2018						
85234 INVOICE: 1619973		02/17/2018		0218-4	229825	142.26	02/22/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 02/23/2018						
85233 INVOICE: 1620478		02/17/2018		0218-4	229825	45.43	02/22/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 02/23/2018						
85232 INVOICE: 1620695		02/18/2018		0218-4	229825	58.44	02/22/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 02/23/2018						
85231 INVOICE: 1621931		02/20/2018		0218-4	229825	35.96	02/22/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 02/23/2018						
85476 INVOICE: 1622965		02/21/2018		0318-1	229911	69.20	03/01/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 03/02/2018						
85475 INVOICE: 1623792		02/22/2018		0318-1	229911	27.82	03/01/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 03/02/2018						
85474 INVOICE: 1624760		02/23/2018		0318-1	229911	38.27	03/01/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 03/02/2018						
85473 INVOICE: 1625808		02/24/2018		0318-1	229911	76.62	03/01/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 03/02/2018						
85472 INVOICE: 1626633		02/25/2018		0318-1	229911	63.30	03/01/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE: 03/02/2018						
85471		02/27/2018		0318-1	229911	82.16	03/01/2018	INV	PD	LINKS FOOD RESALE

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP 13
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:1627932		CHECKDATE:03/02/2018								
85470		02/28/2018		0318-1	229911	83.05	03/01/2018	INV	PD	LINKS FOOD RESALE
INVOICE:1628963		CHECKDATE:03/02/2018								
5380 L & R MORAN, INC						861.75				
85238		01/31/2018		0218-4	229826	692.01	02/22/2018	INV	PD	BACKGROUND VERIFICATION
INVOICE:62133		CHECKDATE:02/23/2018								
8568 HOUSE OF GRAPHICS, INC										
85469		01/26/2018		0318-1	229912	337.50	03/01/2018	INV	PD	BOOKMARKS
INVOICE:1712097		CHECKDATE:03/02/2018								
5988 HR SIMPLIFIED										
85204		02/10/2018		0218-4	229827	107.52	02/16/2018	INV	PD	FLEX BENEFITS FEB 2018
INVOICE:54710		CHECKDATE:02/23/2018								
399 HYDROTEX PARTNERS, LTD										
85478		02/17/2018		0318-1	229913	4,298.36	03/01/2018	INV	PD	SYNTHETIC OIL, FUEL ADDITIVE
INVOICE:349201		CHECKDATE:03/02/2018								
1860 ILLINOIS DEPT. OF EMPLOYMENT SECURT										
85300		02/09/2018		0218-4	229828	6,581.50	02/09/2018	INV	PD	UNEMPLOYMENT 4TH QTR
INVOICE:800937-1217		CHECKDATE:02/23/2018								
414 ILLINOIS DEPT. OF REVENUE										
ST-1-133		02/22/2018		0218-5	20062	6,399.00	02/22/2018	DIR	PD	LINKS SALES TAX
INVOICE:ST-1-150		CHECKDATE:02/27/2018								
415 ILLINOIS EPA										
85304		01/17/2018		0218-4	20061	53,972.57	02/22/2018	DIR	PD	PROJECT L17-2454 BILL #20
INVOICE:22218		CHECKDATE:02/22/2018								
3334 ILLINOIS LIQUOR CONTROL COMMISSION										
85396		02/27/2018		0218-5	20186	300.00	02/27/2018	DIR	PD	BASSET LICENSE RENEWAL
INVOICE:22718		CHECKDATE:02/27/2018								
427 ILLINOIS STATE TREASURER										
85482		02/07/2018		0318-1	229914	3,510.00	03/01/2018	INV	PD	TRAFFIC SIGNAL MAINT
INVOICE:53924		CHECKDATE:03/02/2018								
8359 ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK										
85239		02/07/2018		0218-4	229829	250.00	02/22/2018	INV	PD	MEMBERSHIP
INVOICE:2577		CHECKDATE:02/23/2018								

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP 14
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10456 IMPACT NETWORKING, LLC										
85481 INVOICE:1038354		02/16/2018		0318-1	229915	100.50	03/01/2018	INV	PD	OFFICE SUPPLIES
		CHECKDATE:03/02/2018								
431 NICHOLAS KEEFE										
85480 INVOICE:1587		02/26/2018		0318-1	229916	926.00	03/01/2018	INV	PD	UNIFORMS
		CHECKDATE:03/02/2018								
6647 IRRIGATION DESIGN ASSOCIATES, INC										
85479 INVOICE:B26295		02/17/2018		0318-1	229917	500.00	03/01/2018	INV	PD	RESTORATION DEPOSIT REFUND
		CHECKDATE:03/02/2018								
1127 JAMES J BENES AND ASSOCIATES, INC.										
85483 INVOICE:1115.070		01/31/2018		0318-1	229918	922.11	03/01/2018	INV	PD	PROFESSIONAL SERVICES
		CHECKDATE:03/02/2018								
10989 MR F KEIRNAN										
85485 INVOICE:B24744		02/17/2018		0318-1	229919	372.00	03/01/2018	INV	PD	RESTORATION DEPOSIT REFUND
		CHECKDATE:03/02/2018								
9751 KLF ENTERPRISES										
85486 INVOICE:31513	20180002	02/14/2018		0318-1	229920	561.00	03/01/2018	INV	PD	MATERIAL HAULING SERVICES
		CHECKDATE:03/02/2018								
612 KONICA MINOLTA BUSINESS SOLUTIONS INC										
85484 INVOICE:31506206		02/17/2018		0318-1	229921	275.00	03/01/2018	INV	PD	COPIER C754E MAINT
		CHECKDATE:03/02/2018								
546 LEN'S ACE HARDWARE, INC.										
85157 INVOICE:82659		01/02/2018		0218-4	229830	71.55	02/16/2018	INV	PD	LOCKS
		CHECKDATE:02/23/2018								
85158 INVOICE:82671		01/03/2018		0218-4	229830	14.80	02/16/2018	INV	PD	TRAILER HARDWARE
		CHECKDATE:02/23/2018								
85159 INVOICE:82675		01/03/2018		0218-4	229830	2.69	02/16/2018	INV	PD	TEE FITTING #204
		CHECKDATE:02/23/2018								
85160 INVOICE:82680		01/03/2018		0218-4	229830	2.38	02/16/2018	INV	PD	HARDWARE
		CHECKDATE:02/23/2018								
85161 INVOICE:82700		01/04/2018		0218-4	229830	19.40	02/16/2018	INV	PD	BRACE, HARDWARE
		CHECKDATE:02/23/2018								
85162 INVOICE:82741		01/08/2018		0218-4	229830	12.58	02/16/2018	INV	PD	TARPS
		CHECKDATE:02/23/2018								
85163 INVOICE:82762		01/09/2018		0218-4	229830	11.32	02/16/2018	INV	PD	CAULK
		CHECKDATE:02/23/2018								
85164 INVOICE:82784		01/10/2018		0218-4	229830	1.00	02/16/2018	INV	PD	KEY CUT
		CHECKDATE:02/23/2018								
85165 INVOICE:82785		01/10/2018		0218-4	229830	-1.00	02/16/2018	CRM	PD	CREDIT KEY CUT
		CHECKDATE:02/23/2018								

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP 15
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
85166		01/12/2018		0218-4	229830	45.65	02/16/2018	INV	PD	PAINT, ROLLERS, TRAYS
INVOICE:82816				CHECKDATE:02/23/2018						
85167		01/12/2018		0218-4	229830	59.99	02/16/2018	INV	PD	GRINDER
INVOICE:82817				CHECKDATE:02/23/2018						
85168		01/12/2018		0218-4	229830	7.88	02/16/2018	INV	PD	HARDWARE #512
INVOICE:82819				CHECKDATE:02/23/2018						
85169		01/15/2018		0218-4	229830	23.39	02/16/2018	INV	PD	DRILL BIT
INVOICE:82862				CHECKDATE:02/23/2018						
85170		01/16/2018		0218-4	229830	2.15	02/16/2018	INV	PD	BLEACH
INVOICE:82868				CHECKDATE:02/23/2018						
85171		01/17/2018		0218-4	229830	4.30	02/16/2018	INV	PD	NYLON ELBOW #201
INVOICE:82885				CHECKDATE:02/23/2018						
85172		01/17/2018		0218-4	229830	23.38	02/16/2018	INV	PD	IRON, SOLDER
INVOICE:82888				CHECKDATE:02/23/2018						
85173		01/17/2018		0218-4	229830	3.58	02/16/2018	INV	PD	ADAPTER #201
INVOICE:82889				CHECKDATE:02/23/2018						
85174		01/18/2018		0218-4	229830	27.41	02/16/2018	INV	PD	SEALER, ROLLER, TRAY #512
INVOICE:82907				CHECKDATE:02/23/2018						
85152		01/18/2018		0218-4	229830	17.08	02/16/2018	INV	PD	LINKS PLIERS, GLUE
INVOICE:82910				CHECKDATE:02/23/2018						
85175		01/19/2018		0218-4	229830	14.37	02/16/2018	INV	PD	HARWARE
INVOICE:82928				CHECKDATE:02/23/2018						
85153		01/19/2018		0218-4	229830	43.48	02/16/2018	INV	PD	LINKS PROPANE, WIRE, GLOVES
INVOICE:82932				CHECKDATE:02/23/2018						
85176		01/19/2018		0218-4	229830	4.49	02/16/2018	INV	PD	BRUSH
INVOICE:82938				CHECKDATE:02/23/2018						
85177		01/22/2018		0218-4	229830	4.49	02/16/2018	INV	PD	SPRAYPAINT
INVOICE:82955				CHECKDATE:02/23/2018						
85154		01/22/2018		0218-4	229830	3.52	02/16/2018	INV	PD	LINKS HARDWARE
INVOICE:82960				CHECKDATE:02/23/2018						
85155		01/23/2018		0218-4	229830	16.17	02/16/2018	INV	PD	LINKS SUPPLIES
INVOICE:82977				CHECKDATE:02/23/2018						
85178		01/26/2018		0218-4	229830	8.99	02/16/2018	INV	PD	BAGS
INVOICE:83009				CHECKDATE:02/23/2018						
85156		01/26/2018		0218-4	229830	9.18	02/16/2018	INV	PD	LINKS HARDWARE
INVOICE:83012				CHECKDATE:02/23/2018						
85179		01/29/2018		0218-4	229830	11.87	02/16/2018	INV	PD	HARDWARE
INVOICE:83047				CHECKDATE:02/23/2018						
85180		01/29/2018		0218-4	229830	2.15	02/16/2018	INV	PD	PIPE NIPPLE #621
INVOICE:83051				CHECKDATE:02/23/2018						
85181		01/29/2018		0218-4	229830	4.49	02/16/2018	INV	PD	SPRAYPAINT
INVOICE:83056				CHECKDATE:02/23/2018						
85182		01/30/2018		0218-4	229830	6.29	02/16/2018	INV	PD	CABLE TIES
INVOICE:83078				CHECKDATE:02/23/2018						

479.02

10982 MAESTRANZI BROTHERS KNIFE SHARPENING

85242		02/14/2018		0218-4	229831	24.00	02/22/2018	INV	PD	KNIFE SERVICE
INVOICE:882338				CHECKDATE:02/23/2018						
85490		02/21/2018		0318-1	229922	24.00	03/01/2018	INV	PD	KNIFE SERVICE
INVOICE:885309				CHECKDATE:03/02/2018						
85489		02/28/2018		0318-1	229922	24.00	03/01/2018	INV	PD	KNIFE SERVICE
INVOICE:887475				CHECKDATE:03/02/2018						

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP 16
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
569 MARCOTT ENTERPRISES, INC.						72.00				
85492 INVOICE:17994	20180001	02/13/2018		0318-1	229923	7,833.25	03/01/2018	INV	PD	SNOW HAULING SERVICES
				CHECKDATE:03/02/2018						
6201 MARTIN IMPLEMENT SALES, INC										
85240 INVOICE:T13215		02/20/2018		0218-4	229832	19,228.24	02/22/2018	INV	PD	LOADER REPAIR
				CHECKDATE:02/23/2018						
584 MCCANN INDUSTRIES, INC.										
85493 INVOICE:7233171		02/12/2018		0318-1	229924	160.69	03/01/2018	INV	PD	BULBS, HYDRAULIC OIL
				CHECKDATE:03/02/2018						
9038 MCMASTER FAGANAL CUSTOM HOMES LLC										
85498 INVOICE:27877		02/23/2018		0318-1	229925	1,000.00	03/01/2018	INV	PD	RESTORATION DEPOSIT REFUND
				CHECKDATE:03/02/2018						
595 MENARDS, INC.										
85491 INVOICE:77030		02/08/2018		0318-1	229926	3.00	03/01/2018	INV	PD	CLEAN OUT CAP
				CHECKDATE:03/02/2018						
85243 INVOICE:77411		02/12/2018		0218-4	229833	31.76	02/22/2018	INV	PD	PEA GRAVEL
				CHECKDATE:02/23/2018						
85500 INVOICE:77675		02/15/2018		0318-1	229926	41.92	03/01/2018	INV	PD	SUPPLIES
				CHECKDATE:03/02/2018						
596 METRO PARAMEDIC SERVICES, INC.						76.68				
85497 INVOICE:20-00712		01/16/2018		0318-1	229927	31,310.00	03/01/2018	INV	PD	PARAMEDIC SVCS FEB 2018
				CHECKDATE:03/02/2018						
599 MICHAEL'S UNIFORM CO.										
85495 INVOICE:87116		02/14/2018		0318-1	229928	55.06	03/01/2018	INV	PD	EMPLOYEE POLO
				CHECKDATE:03/02/2018						
7295 JAMES/KELLY MICHEL										
85487 INVOICE:30118		03/01/2018		0318-1	229929	315.00	03/01/2018	INV	PD	ROOM RESERVATION REFUND
				CHECKDATE:03/02/2018						
6295 PAULA MORITZ										
85499 INVOICE:ER030118		02/23/2018		0318-1	229930	85.00	03/01/2018	INV	PD	ICC CERTIFICATE RENEWAL REIMBU
				CHECKDATE:03/02/2018						
8205 MUNICIPAL GIS PARTNERS, INC										
85488	20180003	02/28/2018		0318-1	229931	8,512.58	03/01/2018	INV	PD	GIS CONSORTIUM SERVICE

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP 17
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:4143		CHECKDATE:03/02/2018								
625 MUNICIPAL MARKING DIST., INC.										
85501		02/19/2018		0318-1	229932	320.00	03/01/2018	INV	PD	TRIANGLE STAKES
INVOICE:22456		CHECKDATE:03/02/2018								
10966 MUNICIPAL CODE CORPORATION										
85496		02/19/2018		0318-1	229933	150.00	03/01/2018	INV	PD	DATABASE UPDATE
INVOICE:304307		CHECKDATE:03/02/2018								
5841 GENUINE PARTS CO-NAPA										
85506		02/16/2018		0318-1	229934	42.50	03/01/2018	INV	PD	HEATER HOSE
INVOICE:451418		CHECKDATE:03/02/2018								
85505		02/20/2018		0318-1	229934	24.55	03/01/2018	INV	PD	OIL FILTER
INVOICE:451855		CHECKDATE:03/02/2018								
85206		02/13/2018		0218-4	229834	73.20	02/16/2018	INV	PD	OIL FILTERS
INVOICE:701-451063		CHECKDATE:02/23/2018								
						140.25				
635 NATIONAL ELEVATOR INSPECTION SVCS INC										
85507		02/16/2018		0318-1	229935	240.00	03/01/2018	INV	PD	INPSECTIONS
INVOICE:301568		CHECKDATE:03/02/2018								
10278 NELS J JOHNSON TREE EXPERTS, INC										
85245	20180008	02/05/2018		0218-4	229835	10,814.00	02/22/2018	INV	PD	TREE PRUNING SERVICES
INVOICE:119208		CHECKDATE:02/23/2018								
7183 NEWEGG INC										
85244		02/08/2018		0218-4	229836	23.38	02/22/2018	INV	PD	WIRELESS MOUSE
INVOICE:1301089373		CHECKDATE:02/23/2018								
85508		02/13/2018		0318-1	229936	14.48	03/01/2018	INV	PD	MONITOR WALL MOUNT
INVOICE:1301098301		CHECKDATE:03/02/2018								
85502		02/20/2018		0318-1	229936	96.90	03/01/2018	INV	PD	EOC COMPUTER PARTS
INVOICE:1301111778		CHECKDATE:03/02/2018								
85503		02/20/2018		0318-1	229936	160.38	03/01/2018	INV	PD	EOC COMPUTER MONITOR
INVOICE:1301112314		CHECKDATE:03/02/2018								
85509		02/21/2018		0318-1	229936	453.95	03/01/2018	INV	PD	EOC COMPUTER PARTS
INVOICE:1301114129		CHECKDATE:03/02/2018								
						749.09				
651 NORTHERN ILLINOIS GAS COMPANY										
85207		02/05/2018		0218-4	229837	288.01	02/16/2018	INV	PD	14-78-54-4533 0 0218
INVOICE:85207		CHECKDATE:02/23/2018								
85208		02/05/2018		0218-4	229837	172.99	02/16/2018	INV	PD	28-61-60-1000 6 0218
INVOICE:85208		CHECKDATE:02/23/2018								
85504		02/20/2018		0318-1	229937	131.29	03/01/2018	INV	PD	48-18-21-7173 5 0218
INVOICE:85504		CHECKDATE:03/02/2018								



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 18
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
655 NORTHERN ILLINOIS UNIVERSITY						592.29				
85399 INVOICE:729		11/09/2017		0318-1	229938	25.00	03/01/2018	INV	PD	INTERNSHIP JOB POSTING
738 RAY O'HERRON CO. INC.										
85510 INVOICE:1809783-IN		02/20/2018		0318-1	229939	68.97	03/01/2018	INV	PD	POLICE SUPPLIES
1458 OFFICE DEPOT, INC										
85211 INVOICE:102704429001		01/30/2018		0218-4	229838	256.30	02/16/2018	INV	PD	OFFICE SUPPLIES
85247 INVOICE:104298291001		02/06/2018		0218-4	229838	239.37	02/22/2018	INV	PD	OFFICE SUPPLIES
85210 INVOICE:105190175001		02/06/2018		0218-4	229838	21.78	02/16/2018	INV	PD	SUPPLIES
85511 INVOICE:107393802001		02/14/2018		0318-1	229940	50.33	03/01/2018	INV	PD	SUPPLIES
85512 INVOICE:107861407001		02/15/2018		0318-1	229941	112.75	03/01/2018	INV	PD	OFFICE SUPPLIES
85513 INVOICE:108358938001		02/16/2018		0318-1	229941	29.06	03/01/2018	INV	PD	OFFICE SUPPLIES
10983 ON-TARGET SOLUTIONS GROUP, INC						709.59				
85209 INVOICE:851		02/14/2018		0218-4	229839	900.00	02/16/2018	INV	PD	TRAINING 3/8-9/18 4 ATTENDEES
2670 PACE SUBURBAN BUS										
85301 INVOICE:497800		02/07/2018		0218-4	229840	1,487.01	02/09/2018	INV	PD	RIDE DUPAGE NOV 17
85515 INVOICE:499857		02/16/2018		0318-1	229942	1,383.02	03/01/2018	INV	PD	RIDE DUPAGE DEC 2017
676 PACKEY WEBB FORD, INC.						2,870.03				
85250 INVOICE:141132		02/15/2018		0218-4	229841	337.50	02/22/2018	INV	PD	REARVIEW MIRRORS
85552 INVOICE:141179		02/20/2018		0318-1	229943	83.53	03/01/2018	INV	PD	COOLANT RESERVOIR #009
9516 PAHCS II/CADENCE OCC HEALTH						421.03				
85248 INVOICE:215036		02/01/2018		0218-4	229842	253.89	02/22/2018	INV	PD	SCREENINGS JAN 2018
85249 INVOICE:215425		02/01/2018		0218-4	229842	756.00	02/22/2018	INV	PD	SCREENINGS RANDOM



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 19
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE	NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
						1,009.89					
6453 PARAMEDIC BILLING SERVICES, INC.											
1676570		02/22/2018		0218-5	20067	-61.31	02/22/2018	CRM	PD		AMBULANCE BILLING FEES-JAN 18
INVOICE:PBS-91		CHECKDATE:02/26/2018									
7749 PAYMENT SERVICE NETWORK, INC											
6592124		02/22/2018		0218-5	20065	485.95	02/22/2018	DIR	PD		CUST ONLINE BANKING FEE
INVOICE:PSN-68		CHECKDATE:02/26/2018									
6994 PITNEY BOWES, INC											
85212		02/04/2018		0218-4	229843	449.55	02/16/2018	INV	PD		POSTAGE METER LEASE-PD
INVOICE:3101942111		CHECKDATE:02/23/2018									
1724 POMP'S TIRE SERVICE INC											
85251		02/02/2018		0218-4	229844	769.02	02/22/2018	INV	PD		TIRES #250
INVOICE:280079969		CHECKDATE:02/23/2018									
715 PRESCIENT DEVELOPMENT, INC.											
85516	20170065	02/01/2018		0318-1	229944	3,259.03	03/01/2018	INV	PD		IT STAFFING AND CONSULTING
INVOICE:218047		CHECKDATE:03/02/2018									
6552 PROVANTAGE CORPORATION											
85252		02/08/2018		0218-4	229845	314.00	02/22/2018	INV	PD		SCANNERS
INVOICE:8086024		CHECKDATE:02/23/2018									
85253		02/12/2018		0218-4	229845	294.00	02/22/2018	INV	PD		PRINTER, NETWORK JACKS
INVOICE:8087482		CHECKDATE:02/23/2018									
						608.00					
2783 JIM RADZINSKI											
85517		02/28/2018		0318-1	229945	5,757.00	03/01/2018	INV	PD		RESTORATION DEPOSIT REFUND
INVOICE:B24162		CHECKDATE:03/02/2018									
8689 RUSH TRUCK CENTERS OF ILLINOIS, INC											
85254		02/12/2018		0218-4	229846	130.00	02/22/2018	INV	PD		MIRROR BEZEL #204
INVOICE:3009457706		CHECKDATE:02/23/2018									
795 SIKICH LLP											
85257		01/31/2018		0218-4	229847	5,000.00	02/22/2018	INV	PD		FY17 FIRE CO AUDIT SERVICES
INVOICE:325093		CHECKDATE:02/23/2018									
3571 HARRY C SMITH LTD											
85524		11/08/2017		0318-1	229946	473.00	02/22/2018	INV	PD		PROFESSIONAL SERVICES
INVOICE:1714		CHECKDATE:03/02/2018									

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP 20
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
8694 SNI SOLUTIONS, INC										
85264 INVOICE:138431		02/15/2018		0218-4	229848	3,568.16	02/22/2018	INV	PD	GEOBLEND
				CHECKDATE:02/23/2018						
10984 SPORT COURT MIDWEST										
85255 INVOICE:5419		02/19/2018		0218-4	229849	13,040.00	02/22/2018	INV	PD	VOLLEYBALL, BASKETBALL SYSTEM
				CHECKDATE:02/23/2018						
806 STANDARD EQUIPMENT COMPANY										
85523 INVOICE:P04225		02/20/2018		0318-1	229947	97.65	02/22/2018	INV	PD	STREET SWEEPER REPAIR PARTS
				CHECKDATE:03/02/2018						
85522 INVOICE:P04234		02/20/2018		0318-1	229947	2,357.97	02/22/2018	INV	PD	STREET SWEEPER REPAIR PARTS
				CHECKDATE:03/02/2018						
85521 INVOICE:P04272		02/22/2018		0318-1	229947	1,424.40	02/22/2018	INV	PD	STREET SWEEPER PARTS
				CHECKDATE:03/02/2018						
						3,880.02				
2687 STAPLES CONTRACT & COMMERCIAL, INC.										
85256 INVOICE:3368302355		02/08/2018		0218-4	229850	70.77	02/22/2018	INV	PD	CUSTODIAL SUPPLIES
				CHECKDATE:02/23/2018						
9084 STATE INDUSTRIAL PRODUCTS CORPORATION										
85550 INVOICE:900315200		01/04/2018		0318-1	229948	210.79	02/28/2018	INV	PD	STATE A-SALT
				CHECKDATE:03/02/2018						
85261 INVOICE:900340458		01/24/2018		0218-4	229851	220.42	02/22/2018	INV	PD	CUSTODIAL SUPPLIES
				CHECKDATE:02/23/2018						
						431.21				
10986 CHRISTOPHER STUART										
85214 INVOICE:22218		02/22/2018		0218-4	229803	8,500.00	02/22/2018	INV	PD	EASEMENT
				CHECKDATE:02/22/2018						
7600 STUEVER & SONS, INC										
85263 INVOICE:216547		02/14/2018		0218-4	229852	142.00	02/22/2018	INV	PD	BEER LINE CLEANING
				CHECKDATE:02/23/2018						
85518 INVOICE:216594		02/28/2018		0318-1	229949	142.00	03/01/2018	INV	PD	BEER LINE CLEANING
				CHECKDATE:03/02/2018						
						284.00				
823 SUBURBAN BUILDING OFFICIALS CONFERENCE										
85426 INVOICE:30118		03/01/2018		0318-1	229870	375.00	03/01/2018	INV	PD	ANNUAL TRAINING-MORANGE
				CHECKDATE:03/01/2018						
85427 INVOICE:30118-1		03/01/2018		0318-1	229871	375.00	03/01/2018	INV	PD	ANNUAL TRAINING-MORITZ
				CHECKDATE:03/01/2018						
85428 INVOICE:30118-2		03/01/2018		0318-1	229872	375.00	03/01/2018	INV	PD	ANNUAL TRAINING-BECK
				CHECKDATE:03/01/2018						



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 21
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10987 SUNCOAST RESEARCH LABS INC						1,125.00				
85262		01/19/2018		0218-4	229853	1,357.00	02/22/2018	INV	PD	ASPHALT RELEASE AGENT
INVOICE:36554		CHECKDATE:02/23/2018								
10104 SUPREME LOBSTER CO										
85258		02/15/2018		0218-4	229854	454.63	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:6309005		CHECKDATE:02/23/2018								
85260		02/16/2018		0218-4	229854	105.70	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:6310233		CHECKDATE:02/23/2018								
85259		02/17/2018		0218-4	229854	126.37	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:6310875		CHECKDATE:02/23/2018								
5758 SWAHM						686.70				
724793		03/01/2018		0318-1	20188	213,777.71	03/01/2018	DIR	PD	SWAHM INSURANCE PAYMENT
INVOICE:SWAHM-111		CHECKDATE:03/02/2018								
854 TERRACE SUPPLY COMPANY										
85271		01/31/2018		0218-4	229855	24.18	02/22/2018	INV	PD	CYLINDER RENTAL JAN 18
INVOICE:984609		CHECKDATE:02/23/2018								
10558 TESTA PRODUCE, INC										
85269		02/15/2018		0218-4	229856	241.11	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:4365224		CHECKDATE:02/23/2018								
85267		02/16/2018		0218-4	229856	324.75	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:4366196		CHECKDATE:02/23/2018								
85268		02/17/2018		0218-4	229856	245.90	02/22/2018	INV	PD	LINKS FOOD RESALE
INVOICE:4367133		CHECKDATE:02/23/2018								
85529		02/20/2018		0318-1	229950	233.83	02/28/2018	INV	PD	LINKS FOOD RESALE
INVOICE:4367636		CHECKDATE:03/02/2018								
85531		02/22/2018		0318-1	229950	146.75	02/28/2018	INV	PD	LINKS FOOD RESALE
INVOICE:4370192		CHECKDATE:03/02/2018								
85530		02/23/2018		0318-1	229950	276.50	02/28/2018	INV	PD	LINKS FOOD RESALE
INVOICE:4371277		CHECKDATE:03/02/2018								
85528		02/24/2018		0318-1	229950	139.65	02/28/2018	INV	PD	LINKS FOOD RESALE
INVOICE:4372187		CHECKDATE:03/02/2018								
85527		02/27/2018		0318-1	229950	175.65	02/28/2018	INV	PD	LINKS FOOD RESALE
INVOICE:4372794		CHECKDATE:03/02/2018								
85526		02/28/2018		0318-1	229950	114.22	02/28/2018	INV	PD	LINKS FOOD RESALE
INVOICE:4374618		CHECKDATE:03/02/2018								
10985 THIRD MILLENNIUM ASSOCIATES, INC						1,898.36				
85280		02/05/2018		0218-4	229857	6,000.00	02/22/2018	INV	PD	LICENSE FEE-VEHICLE STICKER SO
INVOICE:21712		CHECKDATE:02/23/2018								
85284		02/05/2018		0218-4	229857	750.00	02/22/2018	INV	PD	VEHICLE LICENSE IMPLEMENTATION
INVOICE:21713		CHECKDATE:02/23/2018								

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP 22
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
85285 INVOICE:21714		02/05/2018		0218-4	229857	1,200.00	02/22/2018	INV	PD	VS DATA CONVERSION
				CHECKDATE:02/23/2018						
85282 INVOICE:21715		02/05/2018		0218-4	229857	1,200.00	02/22/2018	INV	PD	VS ANNUAL MAINT 3/1/18-2/28/19
				CHECKDATE:02/23/2018						
85286 INVOICE:21716		02/05/2018		0218-4	229857	4,500.00	02/22/2018	INV	PD	VS ONLINE SYSTEM INSTALLATION
				CHECKDATE:02/23/2018						
85281 INVOICE:21717		02/05/2018		0218-4	229857	750.00	02/22/2018	INV	PD	VPAY VEHICLE SOFTWARE
				CHECKDATE:02/23/2018						
85288 INVOICE:21718		02/05/2018		0218-4	229857	1,500.00	02/22/2018	INV	PD	HOSTED V-PAY SERVER FEE 3/1/18
				CHECKDATE:02/23/2018						
85287 INVOICE:21719		02/05/2018		0218-4	229857	995.00	02/22/2018	INV	PD	VS ONLINE PAY SYSTEM-3/1/18-2/
				CHECKDATE:02/23/2018						
85283 INVOICE:21720		02/05/2018		0218-4	229857	225.00	02/22/2018	INV	PD	USPS OPEN PERMIT
				CHECKDATE:02/23/2018						
						17,120.00				
10477 TPI BUILDING CODE CONSULTANTS, INC										
85525 INVOICE:201801		01/31/2018		0318-1	229951	11,875.60	02/22/2018	INV	PD	REVIEWS, INSPECTIONS JAN 2018
				CHECKDATE:03/02/2018						
872 TRAFFIC CONTROL & PROTECTION INC										
85289 INVOICE:91727		02/15/2018		0218-4	229858	400.00	02/22/2018	INV	PD	DRIVE RIVETS
				CHECKDATE:02/23/2018						
85433 INVOICE:91742		02/16/2018		0318-1	229952	490.00	03/01/2018	INV	PD	PEDESTAL BASE
				CHECKDATE:03/02/2018						
						890.00				
10845 TRAVISMATHEW LLC										
85532 INVOICE:3388893		02/20/2018		0318-1	229953	3,190.22	02/28/2018	INV	PD	LINKS PRODUCT RESALE
				CHECKDATE:03/02/2018						
10293 RACHEL ALCORN										
85270 INVOICE:999		02/21/2018		0218-4	229859	1,250.00	02/22/2018	INV	PD	PROFESSIONAL SERVICES
				CHECKDATE:02/23/2018						
9078 KEYSTONE MANAGEMENT, INC										
85278 INVOICE:30050332		02/10/2018		0218-4	229860	138.00	02/22/2018	INV	PD	QTRLY ALARM-FIRE ST #1
				CHECKDATE:02/23/2018						
85279 INVOICE:30050333		02/10/2018		0218-4	229860	138.00	02/22/2018	INV	PD	QTRLY ALARM-FS #2
				CHECKDATE:02/23/2018						
85273 INVOICE:30050334		02/10/2018		0218-4	229860	138.00	02/22/2018	INV	PD	QTRLY ALARM-WILSON/LAM PAS
				CHECKDATE:02/23/2018						
85276 INVOICE:30050351		02/10/2018		0218-4	229860	138.00	02/22/2018	INV	PD	QTRLY ALARM-LINKS CLUBHSE
				CHECKDATE:02/23/2018						
85277 INVOICE:30050352		02/10/2018		0218-4	229860	138.00	02/22/2018	INV	PD	QTRLY ALARM-LINKS MAINT BLDG
				CHECKDATE:02/23/2018						
85274 INVOICE:30050353		02/10/2018		0218-4	229860	138.00	02/22/2018	INV	PD	QTRLY ALARM-NEWTON PUMP STATIO
				CHECKDATE:02/23/2018						
85275 INVOICE:30050354		02/10/2018		0218-4	229860	138.00	02/22/2018	INV	PD	QTRLY ALARM-PUBLIC WORKS
				CHECKDATE:02/23/2018						

03/02/2018 15:02
lthomasVILLAGE OF GLEN ELLYN
VENDOR INVOICE LISTP 23
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
85272 INVOICE:30050355		02/10/2018		0218-4	229860	138.00	02/22/2018	INV	PD	QTRLY ALARM-WILSON PUMP ST
				CHECKDATE:02/23/2018						
1007 TYLER TECHNOLOGIES, INC.						1,104.00				
85303 INVOICE:45-210654		12/29/2017		0218-4	229861	500.00	02/09/2018	INV	PD	GWA FORM
				CHECKDATE:02/23/2018						
1278 UNION PACIFIC RAILROAD COMPANY										
85424 INVOICE:22818	20180010	02/28/2018		0318-1	229869	41,000.00	03/01/2018	INV	PD	PEDESTRIAN UNDERPASS AGREEMENT
				CHECKDATE:02/28/2018						
85425 INVOICE:22918-1		02/28/2018		0318-1	229869	1,000.00	03/01/2018	INV	PD	PEDESTRIAN UNDERPASS AGREEMENT
				CHECKDATE:02/28/2018						
85533 INVOICE:90076786		01/16/2018		0318-1	229954	11,461.57	02/28/2018	INV	PD	PROFESSIONAL SERVICES
				CHECKDATE:03/02/2018						
898 UNITED STATES POSTMASTER						53,461.57				
85213 INVOICE:22218		02/22/2018		0218-4	229802	1,167.28	02/22/2018	INV	PD	LINKS NEWSLETTER POSTAGE
				CHECKDATE:02/22/2018						
85290 INVOICE:22218-1		02/21/2018		0218-4	229862	3,889.76	02/22/2018	INV	PD	VEHICLE STICKER POSTAGE
				CHECKDATE:02/23/2018						
85514 INVOICE:30118		02/20/2018		0318-1	229955	225.00	03/01/2018	INV	PD	PERMIT PI 149 MARKETING MAIL
				CHECKDATE:03/02/2018						
85551 INVOICE:30118-1		02/28/2018		0318-1	229956	2,450.61	02/28/2018	INV	PD	PI149 SPRING NEWSLETTER POSTAG
				CHECKDATE:03/02/2018						
884 U.S. FOODSERVICE, INC.						7,732.65				
85292 INVOICE:1676962		02/13/2018		0218-4	229863	1,101.27	02/22/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE:02/23/2018						
85291 INVOICE:1752801		02/15/2018		0218-4	229863	1,471.81	02/22/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE:02/23/2018						
85541 INVOICE:1903031		02/20/2018		0318-1	229957	2,604.01	02/28/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE:03/02/2018						
85540 INVOICE:1951077		02/21/2018		0318-1	229957	45.62	02/28/2018	INV	PD	LINKS SUPPLIES
				CHECKDATE:03/02/2018						
85537 INVOICE:1989389		02/22/2018		0318-1	229957	180.56	02/28/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE:03/02/2018						
85538 INVOICE:1989390		02/22/2018		0318-1	229957	1,300.13	02/28/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE:03/02/2018						
85539 INVOICE:1995490		02/22/2018		0318-1	229957	88.47	02/28/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE:03/02/2018						
85534 INVOICE:2123046		02/27/2018		0318-1	229957	2,549.22	02/28/2018	INV	PD	LINKS PRODUCT RESALE
				CHECKDATE:03/02/2018						
85535 INVOICE:2140296		02/27/2018		0318-1	229957	13.65	02/28/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE:03/02/2018						
85536 INVOICE:2140297		02/27/2018		0318-1	229957	29.58	02/28/2018	INV	PD	LINKS FOOD RESALE
				CHECKDATE:03/02/2018						



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 24
apinvlst

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10492 VALLEY VIEW ARBORETUM CIVIC ASSN						9,384.32				
85293		02/01/2018		0218-4	229864	180.00	02/22/2018	INV	PD	LINKS ADVERTISING
INVOICE:22218		CHECKDATE:02/23/2018								
915 VERIZON WIRELESS SERVICES LLC										
85294		02/01/2018		0218-4	229865	1,203.65	02/22/2018	INV	PD	887125807-00001 0218
INVOICE:9800909963		CHECKDATE:02/23/2018								
85544		02/15/2018		0318-1	229960	1,027.16	02/28/2018	INV	PD	486486569-00001 0218
INVOICE:9801748309		CHECKDATE:03/02/2018								
85542		02/15/2018		0318-1	229958	167.62	02/28/2018	INV	PD	486486569-00002 0218
INVOICE:9801748310		CHECKDATE:03/02/2018								
85543		02/16/2018		0318-1	229959	608.24	02/28/2018	INV	PD	580459997-00001 0218
INVOICE:9801827766		CHECKDATE:03/02/2018								
948 WEST PUBLISHING CORPORATION						3,006.67				
85296		02/01/2018		0218-4	229866	330.00	02/22/2018	INV	PD	LEGAL INFO SERVICE
INVOICE:834629272		CHECKDATE:02/23/2018								
951 WESTERN GOLF ASSOCIATION										
85548		01/31/2018		0318-1	229961	50.00	02/28/2018	INV	PD	LINKS MEMBERSHIP
INVOICE:30118		CHECKDATE:03/02/2018								
7089 CAROL-ROSALIE SCHERBA WHITE										
85545		02/27/2018		0318-1	229962	1,000.00	02/28/2018	INV	PD	RESTORATION DEPOSIT REFUND
INVOICE:20161148		CHECKDATE:03/02/2018								
957 WHOLESALE DIRECT INC										
85295		02/02/2018		0218-4	229867	73.29	02/22/2018	INV	PD	AMBER LAMPS #204
INVOICE:231758		CHECKDATE:02/23/2018								
962 WILSON GOLF DIVISION										
85547		02/12/2018		0318-1	229963	80.59	02/28/2018	INV	PD	LINKS PRODUCT RESALE
INVOICE:4524517058		CHECKDATE:03/02/2018								
7711 WINDY CITY DISTRIBUTION COMPANY										
85546		02/22/2018		0318-1	229964	282.98	02/28/2018	INV	PD	LINKS BEVERAGE RESALE
INVOICE:996299		CHECKDATE:03/02/2018								
8565 WIDEOPENWEST FINANCE LLC										
85297		02/15/2018		0218-4	229868	127.50	02/22/2018	INV	PD	013896527 0218
INVOICE:22218		CHECKDATE:02/23/2018								
1753 SCOTT ZAPEL										



03/02/2018 15:02
lthomas

VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

P 25
apinvlst

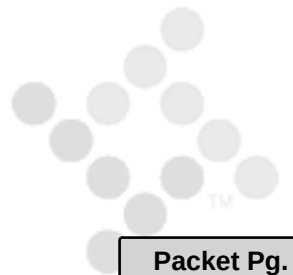
DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
85549 INVOICE:30118		02/28/2018		0318-1	229965	360.00	02/28/2018	INV	PD	ROOM RESERVATION REFUND
				CHECKDATE:03/02/2018						
						360.00				

=====

===== 423 INVOICES ===== 1,229,276.68 =====

=====

** END OF REPORT - Generated by Lori Thomas **





Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Minutes
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3150)

DOC ID: 3150

February 20, 2018 Special Board Meeting Minutes

ATTACHMENTS:

- 2 20 18 minutes - Village of Glen Ellyn Special Board Meeting (PDF)

**Minutes
Village Special Board Meeting
Glen Ellyn Village Board of Trustees
Tuesday, February 20, 2018**

Call to Order

President McGinley called the meeting to order at 6:30 p.m.

Pledge of Allegiance

President McGinley led the Pledge of Allegiance.

Roll Call:

Upon roll call by Village Clerk Chereskin, President McGinley and Trustees Enright, Ladesic, Pryde and Senak answered "Present." Trustees Fasules and Kenwood were excused.

In Attendance: Recording Secretary Solomon, Village Manager Franz, Assistant Village Manager Holmer, Village Attorney Mathews, Public Works Director Hansen, Finance Director Coyle, Senior Civil Engineer Daubert, Senior Civil Engineer Topor and Civil Engineer Warner.

Audience Participation

None

Agenda Item E – Taylor Avenue Pedestrian Tunnel Project

Senior Civil Engineer Daubert presented background on this and stated the Taylor Avenue Pedestrian Tunnel and Multi-Use Path will be constructed on multiple properties owned and maintained by different parties, including the Village, DuPage County and the Union Pacific Railroad Company (UPRR). Senior Civil Engineer Daubert stated that while none of the tunnel or path improvements will be located on the property, temporary use of a portion of the residential property located at 741 Willis Street is required to install the new tunnel under the UPRR West Line.

Senior Civil Engineer Daubert stated the Village will need to enter into a Multi-Use Pedestrian Underpass Agreement with the Union Pacific Railroad Company of Omaha, Nebraska. Senior Civil Engineer Daubert stated UPRR provided the Village with a draft from of the agreement on January 22, 2018, and the Village's legal and engineering staff reviewed the document and provided comments to UPRR and also forwarded the agreement and exhibits to IDOT for review. Senior Civil Engineer Daubert reviewed a summary of the significant provisions in this agreement. Senior Civil Engineer Daubert stated additional costs will be incurred for UPRR's efforts in the project, especially flagging costs which will be approximately \$1,300 per day of flagging required, and the current estimate for the force account work is anticipated to be approximately \$104,000.

Senior Civil Engineer Daubert stated a temporary construction easement is required from the owners at 741 Willis Street to install the tunnel and multi-use path. Senior Civil Engineer Daubert stated the project impacts two areas of the property. Senior Civil Engineer Daubert reviewed the agreement terms for the temporary easement and stated the agreed upon amount of reimbursement the Village will give the property owners for the temporary easement at 741 Willis Street is \$8,500. Senior Civil Engineer Daubert stated there are sufficient funds available in the Capital Projects Fund for the \$41,000 cost.

Minutes
Village Board Special Meeting
Glen Ellyn Board of Trustees
Tuesday, February, 20 2018
Page 2

Trustee Senak asked if the \$41,000 is not for the flagging fee. Senior Civil Engineer Daubert stated this is correct, and there are two components to this – the temporary area and the permanent area.

Trustee Enright asked about the delays on this project. Senior Civil Engineer Daubert stated the UPRR has been very cooperative and responsive since the Village received the draft document in January.

Trustee Senak asked when the boring might start. Senior Civil Engineer Daubert stated there will be a need to lower the high-voltage electric lines by the railroad tracks, but this cannot be done in summer so the boring would probably start in late fall.

A motion was made by Trustee Enright and seconded by Trustee Ladesic to approve the following:

1. Motion to authorize the Village Manager to negotiate and enter into a Multi-Use Pedestrian Underpass Agreement with the Union Pacific Railroad Company of Omaha, Nebraska for the Taylor Avenue Pedestrian Tunnel, subject to Village Attorney Review, in an amount not to exceed \$41,000, excluding Railroad Force Account Work which will be billed to the Village separately.
2. Approval of Ordinance No. 6580, An Ordinance Accepting a Temporary Construction Easement on Property Commonly Known as 741 Willis Street Glen

Upon roll call, Trustees Enright, Ladesic, Pryde and Senak voted “aye.”

President McGinley thanked Senior Civil Engineer Daubert for his work on the project in order that the Village can make the April letting date deadlines.

Agenda Item K – Reminders

1. A Village Board Meeting is scheduled for Monday, February 26, 2018 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Meeting is scheduled for Monday, March 12, 2018 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.

Agenda Item L - Other Business

None

Adjournment

At 6:47 p.m., a motion was made by Trustee Pryde and seconded by Trustee Enright to adjourn. Motion carried.

Upon roll call, Trustees Enright, Ladesic, Pryde and Senak voted “aye.”

Respectfully submitted,

Debbie Solomon
Recording Secretary

Minutes
Village Board Special Meeting
Glen Ellyn Board of Trustees
Tuesday, February, 20 2018
Page 3

Reviewed and approved,

John A. Chereskin
Village Clerk



Glen Ellyn Village Board

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Minutes
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3151)

DOC ID: 3151

February 20, 2018 Regular Workshop Meeting Minutes

ATTACHMENTS:

- 2 20 18 - Minutes - Village of Glen Ellyn Regular Workshop Meeting (PDF)

Minutes**Regular Workshop Meeting
Glen Ellyn Village Board of Trustees
Tuesday, February 20, 2018****Call to Order**

President McGinley called the meeting to order at 7:00 p.m.

Pledge of Allegiance

President McGinley led the Pledge of Allegiance.

Roll Call: Upon roll call by Village Clerk Chereskin, President McGinley and Trustees Enright, Ladesic, Pryde and Senak answered "Present." Trustees Fasules and Kenwood were excused.

In Attendance: Recording Secretary Solomon, Village Manager Franz, Assistant Village Manager Holmer, Planning and Development Director Hulseberg, Public Works Director Hansen, Finance Director Coyle, Senior Civil Engineer Daubert, Senior Civil Engineer Topor, Civil Engineer Warner, Utilities Superintendent Hubsy, Sergeant Webber and Economic Development Coordinator Hannah.

Audience Participation

1. Mark Senak, who resides at 306 Taylor Avenue, expressed his sorrow at two tragic events from last week: the shooting death of Chicago Police Commander Bauer and the shooting deaths at Marjory Stoneman Douglas High School in Parkland, Florida. Mr. Senak asked for a moment of silence to remember those killed. Mr. Senak thanked the men and women of the Glen Ellyn Police Department for their service and protection.

Mr. Senak stated he is a staunch supporter of every American's right to the 2nd Amendment; however, the continued sale and use of the AR-15 rifle is indefensible. Mr. Senak stated he is calling upon the Village Board to enact an ordinance to prohibit the sale of the AR-15 rifle in the Village of Glen Ellyn.

President McGinley thanked Mr. Senak for his comments and stated the Village Attorney has said that the Village Board is not legally allowed to pass such an ordinance; however, the Board may be able to do this just as a statement. President McGinley stated she is working a three-pronged approach and is researching contacts and a plan to roll-out. Trustees Senak and Enright support this.

2. Martin Johnson, who resides at 61 Brandon Avenue, stated he came before the Village Board approximately five years ago and was critical of the area around Brandon Avenue and Illinois Street. Mr. Johnson stated he wants to comment the Village Board for the fantastic improvement in this area in the past five years as a neglected piece of property was turned into a nice piece of property.
3. Angela McCarthy, who resides on the north side of the Village, stated her parents live on Forest Avenue, one block south of North Avenue. Ms. McCarthy stated there was an isolated incident in the past few days on her parents' street, and the neighborhood is run down. Ms. McCarthy knows the area is unincorporated, but they still pay taxes. Ms. McCarthy stated the roads are not in good shape, and cars speed through there even though stop signs were installed. Ms. McCarthy stated the neighborhood should be looked at every so often. President McGinley encouraged Ms.

Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Tuesday, January 18, 2018
Page 2

McCarthy to leave her name and phone number when she leaves so someone can contact her.

Agenda Item E. – Common Good Liquor License

Economic Development Coordinator Hannah stated the Village received a request from Common Good, a cocktail lounge and boutique spirit shop concept, for a liquor license for their proposed new business to be located at 560 Crescent Boulevard. Economic Development Coordinator Hannah stated after reviewing the Village Code and existing liquor license classifications, the staff is proposing creating a new liquor classification for this unique business, as the business model does not fit with any current liquor license classification.

Economic Development Coordinator Hannah stated proprietors Chad Hauge, Alicia Hauge and Mike Melazzo are bringing their cocktail enterprise together to create a new concept focused on specialty cocktails for consumption on premises as well as retail sales of spirits. Economic Development Coordinator Hannah stated as proposed, the proprietors anticipate approximately 40% of their business to be from retail sales, 50% in on-premise cocktail consumption and 10% in food sales. Economic Development Coordinator Hannah stated their business model would also offer a unique personal shopping experience for guests who seek higher-end, harder to find specialty spirits, and this personal shopping experience would be a new retail sales concept for Glen Ellyn and be based on a membership type program. Economic Development Coordinator Hannah reviewed the proposed hours of operation and the food that will be offered.

Economic Development Coordinator Hannah stated staff is proposing a \$2,000 annual liquor license fee for this new classification which is consistent with the most aligned existing liquor license currently held by The Beer Cellar.

Trustee Ladesic stated he likes and applauds this concept. Trustee Ladesic stated he is happy to see the food being offered as there are food requirements, and the Village may need to step up their efforts to remind existing restaurants of these food requirements so the playing field is leveled for everyone.

Trustee Senak asked how the application process was. Mike Melazzo, proprietor of Common Good, stated he is used to dealing with compliance issues in Cook County. Mr. Melazzo stated they were attracted by the community itself as the Village has a great food and drink culture. Mr. Melazzo stated the Village has been very welcoming, communicative and supportive.

Trustee Enright asked about the membership program. Chad Hauge, proprietor of Common Good, stated the membership aspect helps them to get an idea from their clientele of what they want to spend. Mr. Hauge stated this would basically be a “home bar curation.”

President McGinley stated the consensus of the Village Board is to proceed with this type of liquor license, and the establishment can proceed.

Agenda Item F. – Unfunded/Unscheduled Capital Projects

Finance Director Coyle referred the Village Board to the grid of Unfunded/Unscheduled projects and stated the schedule contains the two main items: the CBD Street/Streetscape and the CBD Parking Structure. Finance Director Coyle reviewed these two items and stated the train station and annexation area utility and roadway improvements are not shown on this schedule. President McGinley stated this grid will be helpful tool to use during the next two discussion items.

Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Tuesday, January 18, 2018
Page 3

Agenda Item G. – Central Business District (CBD) Parking

Village Manager Franz reviewed the background on this and stated at the December Workshop, staff was directed to look at the long-term solutions, specific sites and possible funding. Village Manager Franz reviewed the short-term and long-term parking solutions and strategies. Village Manager Franz stated the demand for parking is due to a commuter parking waiting list, parking for the current businesses who need more employee parking and parking needed for the many new restaurants in the downtown. Village Manager Franz stated the Village Board has narrowed their focus to two or three of the most feasible locations for potential parking garages: on Crescent, south of the intersection of Crescent and Glenwood, on Main Street, in the current Main Street parking lot and behind the Civic Center. Village Manager Franz stated Walker Parking Consultants developed designs for several parking options and reviewed these options briefly.

Village Manager Franz referred to the Potential Parking Garage Options: Cost Estimates and stated all estimates are looking at a four-level parking garage. Village Manager Franz stated the cost per new parking space for all four options will be between \$27,000 and \$33,000 per space, and the cost per space for a parking garage behind the Civic Center would be much higher.

Finance Director Coyle reviewed the funding options for a parking garage and stated they looked at a suite of funding options as well as the pros and cons of each option. Finance Director Coyle stated the funding possibilities include: a food and beverage tax, an increase in Home Rule Sales Tax, a Village Service Fee, an SSA, an increase in Property Tax, a Business District Tax, TIF Increment and the reserves. Finance Director Coyle reviewed each of these options briefly.

Village Manager Franz stated there are many short-term parking solutions that the Village is looking to implement to help in the meantime. Village Manager Franz stated the possible short-term solutions are to use private parking lots, use valet parking, increase parking signage, revisit the parking rates, review parking regulations and parking enforcement.

Trustee Pryde stated they should look at the cost per space for every space and not just the new spaces. Trustee Pryde stated if they use the Glenwood lot, they may be able to go to lower grades and get more spaces. Trustee Pryde suggested there could even be retail space on the first floor if needed.

Trustee Senak asked if there was a cost study done to take into account the lost property tax if they use a space that could be used for property development instead. Finance Director Coyle stated this has not been done. Trustee Senak stated the Village should use the least desirable space for a parking garage so the Village can gain property tax and sales tax so this is why he supports a garage behind the Civic Center. Trustee Senak stated putting a garage on Main Street might be an eyesore. Trustee Senak stated the design concepts show a two-level garage behind the Civic Center and wondered if there could be another floor added. Trustee Pryde stated there could be three levels if this is done creatively and innovatively as there have been garages done in Chicago in small spaces.

Trustee Pryde stated there is a solution that has not been studied that might possibly be feasible which is a mechanical parking system. Trustee Pryde stated this garage would have the same amount of spaces, but would take the user out.

Steve Thompson, President of the Glen Ellyn Chamber of Commerce at 810 N. Main Street, stated the Chamber recently surveyed its membership, which is 300 plus, about parking in the Village. Mr. Thompson stated the survey asked if there is enough parking spaces in downtown Glen Ellyn, what parking is needed for in the downtown, if the Village should build a parking garage in the downtown,

Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Tuesday, January 18, 2018
Page 4

where the Village should build a parking garage and how the Village should pay for a parking garage. Mr. Thompson reviewed the results from the survey which showed that more parking spaces are wanted in the downtown.

Shannon Burgess, owner of The Bookstore of Glen Ellyn at 475 N. Main Street, stated she is here as a new business owner in Glen Ellyn, and she hears from customers daily that parking in Glen Ellyn is a nightmare. Ms. Burgess stated she sometimes cannot get to her own parking space. Ms. Burgess asked if the Village has considered a 10-minute pull-up parking spot, as the Glen Ellyn Public Library has. Ms. Burgess stated she sees a real issues for parking for the older residents as well as families with young children. Ms. Burgess stated a parking garage would help to free up more street parking.

Ken Kloss, who resides at 350 Ridgewood Avenue, showed a picture and stated this is the fire station site which would be good for a parking garage as behind the Civic Center would be a smaller site. Mr. Kloss asked if Springbank is making another presentation. President McGinley stated she is not at liberty to speak about this as of now.

Michael Vai, owner of Fire and Wine Restaurant at 433 N. Main Street, stated there is a big concern with parking, especially with many new restaurants opening in the downtown. Mr. Vai stated valet parking would be a quick fix. Mr. Vai likes the idea of adding additional signage to show where available parking is. Mr. Vai stated he believes there is plenty of parking in town, but people do not know where to go to find parking. Mr. Vai stated he does not police on-street parking for his employees. Mr. Vai stated a food and beverage tax does not seem right as more customers than this would use a parking garage, and the bars and restaurants do increase property values. Trustee Enright asked if Fire and Wine's customers park at the Civic Center. Mr. Vai stated he has seen some park there.

Angel McCarthy, who works at a hair salon on Crescent Boulevard, stated over the past several years, she has seen Glen Ellyn thriving; however, there is nowhere to park which is a problem for customers and employees. Ms. McCarthy stated kids are being dropped off at the School of Rock a few doors down, and parents do double-park to do this which is dangerous which the curve in Crescent right there. Ms. McCarthy stated if she gets out of work after dark, there can be possible safety issues as she is getting to her car. Ms. McCarthy asked about a possible garage at the commuter lot on Park Boulevard, southeast of the railroad tracks. President McGinley stated this is the Montclair lot, and it is owned by Union Pacific so the Village cannot touch this.

Nicole Polk, who works at Fusion Hair Salon at 538 Crescent Boulevard, stated she has worked in downtown Glen Ellyn for 20 years. Ms. Polk stated a parking garage is needed, but only for commuters so parking spaces for customers and employees could be freed up. Ms. Polk stated employee parking is a terrible issue. President McGinley stated most of the commuter lots that line the railroad tracks are either owned partly or wholly by Metra. Village Manager Franz stated the Village has not had detailed conversations with Union Pacific, but Glen Ellyn does not own the commuter parking lots. President McGinley asked if Ms. Polk is using the loading section. Ms. Polk stated this is confusing as it seems she cannot as she is an employee.

President McGinley stated the Village is in talks about the use of private lots. Trustee Enright asked if 10-minute parking would help. Ms. Polk stated this would help, but they need more employee parking.

Brad Rosley stated the economics in the decision-making has to do with money and business. Mr. Rosley stated there is a distinctive loss of business when customers cannot find a place to park. Mr. Rosley stated if you have a successful business, the last place you put this business is where your customers cannot get to. Mr. Rosley stated there is a finite customer base in Glen Ellyn, and the parking needs to expand. Mr.

Minutes
 Special Workshop Meeting
 Glen Ellyn Village Board of Trustees
 Tuesday, January 18, 2018
 Page 5

Rosley stated parking spaces are needed both north and south of the railroad tracks.

Martin Johnson, who resides at 61 Brandon Avenue, stated he has been a member of the Glen Oak County Club for 30 years. Mr. Johnson stated valet parking is not always great because there is no way to solve the issue of damage to the vehicles. Mr. Johnson stated the customers would then be unhappy with the businesses.

Tim Loftus, who resides at 296 Woodstock Avenue, stated he has never not gone to a downtown business because he could not find a place to park. Mr. Loftus stated he does go downtown after 5:00 p.m. and on the weekends so he is not in the downtown during the weekdays to see the problems. Mr. Loftus stated if the Village Board makes a decision to do something, they need to remember that there are historical districts both north and south of the railroad tracks. Mr. Loftus stated the Village will need to respect the historical character of downtown Glen Ellyn and ensure the design and height reflect this.

President McGinley stated Trustee Kenwood was unable to be at this meeting; however, he did email his thoughts which President McGinley read aloud.

Trustee Kenwood's thoughts are as follows.

Quick Hit Actions:

1. Work with building owners to lease parking Thursday through Saturday evenings 6:00-12:00pm. Example Professional building on Duane West of Main Street
2. Improve Signage to maximize use of Civic Center and other lots

Priority of Parking Garage Locations:

1. Inquire on ability to purchase lot south of the prairie path between Forest and Park. Build two, possibly three level garage and consolidate level two and potentially level 3 with parking lot village owns on the west side of forest.
2. Build garage on crescent lot and use up to half of Crescent Boulevard between Main and prospect to build three level garage. This should only be done in conjunction with development of lot across the street.
3. Build garage on main street lot. This should only be done in conjunction with the development of Giesche's. I would also reopen the conversation with St Petronille's with the idea of taking into account the parents' concerns on safety and drop off. We could develop a nice plaza that ties to the church and prohibits vehicular traffic at the right times.
4. Library lot could be used for development purposes, without replacing the commuter spots, but only once the garage in option 1 or Option 2 are completed.
5. I would not support the current Civic Center options. At anywhere from \$50,000 to \$60,000 per spot for 111 new spots is twice as much as other costs on a per-parking spot cost, and not within industry benchmarks.

Funding options:

1. Unlikely to support creating another revenue stream (Food and Beverage tax, Home Rule Sales Tax, Property tax, Business District tax.) Additional revenue streams, never go away, e.g. transfer tax. I would support a Village Service Fee, estimated at \$196 per year to be paid over 5 years specifically earmarked for the parking garage structure. This also avoids bonds with excessive interest rates that can substantially increase the cost of the project. I would provide an exception to the village fee to seniors that request to opt out.

Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Tuesday, January 18, 2018
Page 6

Trustee Senak stated they definitely need parking in the downtown, and a parking garage would promote economic development. Trustee Senak stated a mixed-use development in conjunction with a parking garage would be good too. Trustee Senak stated the space behind the Civic Center would be the least desirable site for future development and would be close to the downtown. Trustee Senak stated a garage behind the Civic Center would be hidden so it would be not an eyesore. Trustee Senak stated the loss of revenue has not been calculated for the locations that could be used to generate property tax and sales tax. Trustee Senak stated they will need to preserve the historical character of the Village when planning for a parking garage. Trustee Senak stated to finance a parking garage, this could be a combination of current reserve funds with a Business District tax. Trustee Senak stated the fire station lot on the north side of the tracks would be a good location for a parking garage as well.

Trustee Ladesic stated he has served on the Village Board for 10 years, and he ran on a platform of supporting businesses and economic development as well as holding property taxes flat. Trustee Ladesic stated a Civic Center garage may be more expensive per spot, but it would cost the Village to eat up other parking lots for garages. Trustee Ladesic stated a Civic Center parking garage would not support the north side of the railroad tracks, but a garage is needed there too. Trustee Ladesic stated due to the topography of the Civic Center, they may be able to do a parking garage either a grade or grade and a half below. Trustee Ladesic stated the downtown was flat for several years as parking was not addressed. Trustee Ladesic stated he likes the idea of a Glenwood lot, but then this could hurt the possible concept for an over/underpass. Trustee Ladesic stated he does not support increasing property taxes to fund a parking garage, but they could float a bond on a referendum or adjust the reserve policies to help with the debt service on the bonds. Trustee Ladesic stated his options for parking garages would be the Civic Center or the fire station lot.

Trustee Enright stated the Village should use the short-term solutions of more wayfinding signage and the 10-minute parking for now before the Village starts investing lots of money into a parking garage. Trustee Enright stated he sees parking available close to the downtown in nearby streets or commuter spaces after 11:00 a.m. Trustee Enright stated he is not in favor of selling any Village property for any reason. Trustee Enright stated for the funding, they should do some sort of HRST increase. Trustee Enright stated he prefers the Main Street lot for a garage. Trustee Enright stated the Village needs to add extra lighting and security boxes to the current parking lots for safety.

Trustee Pryde stated he thinks parking garages are needed on both the north and south side of town for economic development reasons. Trustee Pryde stated businesses are growing and are hiring more employees which is one of the reasons why parking garages are needed. Trustee Pryde stated the short-term solutions will help some. Trustee Pryde stated parking needs to take the lead so the Village can promote the businesses and get more mixed-use development in the Village. Trustee Pryde stated new residents will then help to support new businesses in the Village. Trustee Pryde stated he would prefer to see a residential development on Main Street. Trustee Pryde stated he likes the concept for a Civic Center garage; however, this garage would need to be more than two levels. Trustee Pryde stated the focus should be on the Main and Pennsylvania lot on the north side of the tracks and on the south side, a garage to respond to the thriving businesses. Trustee Pryde stated for funding, long-term solutions can be TIF funding, and he supports an increase in HRST or a Village Service fee. Trustee Pryde stated he also would be fine with a small property tax increase if needed.

Village Manager Franz stated he has Trustee Fasules' notes on this topic.

Trustee Senak stated if a garage is done behind the Civic Center, the Village will commit to creating an alley-like pathway that will be direct pedestrian access to Main Street.

Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Tuesday, January 18, 2018
Page 7

President McGinley stated the right thing to do is to support two parking garages, and in the meantime, the Village will address the short-term parking solutions.

Village Manager Franz stated the wayfinding signage could come before the Village Board for a vote in 60 to 90 days. Village Manager Franz stated they are actively working on procuring private parking lots for employee parking.

President McGinley summed up the direction from the Village Board:

1. Look at two possible parking lot locations – one north of the railroad tracks and one south of the railroad tracks.
2. Use Walker Consultants to look at these parking lots.
3. Focus on the Main Street and Pennsylvania Avenue parking lot and the Civic Center parking lot.
4. Continue with the short-term solutions.

Finance Director Coyle stated she will look at the cost of what the Village will want to build as this may take some of the funding options out of play.

Trustee Enright stated the Village Board asks for continued feedback from the residents and the businesses in town.

President McGinley called for a 10-minute break.

President McGinley called the meeting back to order at 9:25 p.m.

Agenda Item H. – Central Business District (CBD) Streetscape Design

Senior Civil Engineer Daubert presented background on the CBD Streetscape Design and stated a streetscape study was done in 2013 with an approximate \$10,000,000 price tag. Senior Civil Engineer Daubert stated the Capital Improvements Commission (CIC) and Village Board did revisit this plan to focus on a scaled-back scope for Main Street and Crescent Boulevard which would cost approximately \$4,500,000. Senior Civil Engineer Daubert stated there is now a need for near-term rehabilitation of the streets and sidewalks in the CBD. Senior Civil Engineer Daubert stated the streetscape scope can include underground utilities, roadways, sidewalks, parkway trees, parking and geometry, decorative sidewalks and crosswalks, decorative lighting, landscaping and site furnishings. Senior Civil Engineer Daubert reviewed the current condition of the CBD's underground utilities, streets/pavement, sidewalks and walkways, parkway trees and parking.

Public Works Director Hansen reviewed the Tree Assessment in the CBD and stated at least 40 of the 112 trees within the CBD should be considered for removal and replacement. Public Works Director Hansen stated there are areas of the CBD that are lacking trees, including Forest, Pennsylvania and Duane. Public Works Director Hansen stated there are also insufficient or inconsistent tree planter areas. Public Works Director Hansen stated they are currently proposing the removal of 40 trees; however, this number could grow, but they will not know this until they get into the design phases.

Senior Civil Engineer Daubert stated for the On-Street Parking Assessments, the 18 additional Accessible (ADA) spaces required will reduce the number of standard parking spaces by 24 spaces.

Senior Civil Engineer Daubert stated to move forward, the staff needs direction on the scope and limits, the budget and funding and the schedule/next steps.

Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Tuesday, January 18, 2018
Page 8

Trustee Senak stated he would like to see more focus on a cost estimate and would also like to see the results of the sewer and utility studies. Trustee Senak stated the Village Board needs to know the areas that need to be focused on and then the Board can discuss funding. Trustee Senak stated some streets need more attention than others. Trustee Senak stated they need to list the areas that need to be prioritized and then give the Village Board the total cost for those areas. Senior Civil Engineer Daubert stated the costs the Village Board is looking at tonight does not include the utility improvements that need to be done in the CBD as well as sidewalk issues.

Dan Gardner, Principal at Houseal Lavigne Associates in Chicago, Illinois, stated in the CBD, there were three areas that were identified: urban core and transitional core. Mr. Gardner stated any decorative elements in the CBD can include decorative sidewalks and walkways as well as benches, bike racks, litter receptacles and seat walls. Mr. Gardner stated these decorative elements can help with economic development. Mr. Gardner stated the downtown's functionality is different than it was 10 to 20 years ago.

Senior Civil Engineer Daubert referred the Village Board to the Rough Order of Magnitude Cost Estimate page and stated this is a range of costs of depending on what is done in the CBD. Senior Civil Engineer Daubert stated the streetscape project could cost a total of approximately \$7,500,000 to \$20,000,000. Senior Civil Engineer Daubert stated the CIC did just discuss the proposed streetscape project and gave their own Rough Order of Magnitude Cost Estimate based on available information, and this total cost could be approximately \$10,400,000. Trustee Senak asked about possible grant funding. Senior Civil Engineer Daubert stated there may be some funding if just resurface roads, or there might be able to apply for Surface Transportation Funding, Senior Civil Engineer Daubert stated there would be no large grant funding, and he would only expect approximately \$500,000.

Senior Civil Engineer Daubert stated the Five-Year Capital Plan allocates \$4,750,000 towards design and construction; however, the Capital Plan has a \$1,700,000 deficit projected by 2022. Senior Civil Engineer Daubert stated they would need to defer other projects and/or secure additional funding to implement the Streetscape Project, which is what the CIC recommends.

Dawn Bussey, Director of the Glen Ellyn Public Library, stated there are lots of options for streetscape in the CBD. Ms. Bussey stated these options should be prioritized based on safety and security. Ms. Bussey stated at public meetings held in 2016, the residents complained about there being no lighting past Prospect. Public Works Director Hansen stated they will take a look at this.

President McGinley stated the downtown does need a little pizzazz. Trustee Ladesic stated these projects need to be staged so the Village Board can look at the order of importance of these proposed projects. President McGinley stated it would be good to have a menu-type request with the basics listed and then add-ons (i.e. Alternate A, Alternate B, etc.).

President McGinley stated they will need to come back with a list by area, including pictures, add-ons that could be done and costs. Public Works Director Hansen asked if they should start with the CIC's Rough Order to which President McGinley stated yes.

Trustee Senak stated the relatively new DuPage Fund could be used for some of more aesthetic elements.

Other Business

President McGinley stated during the break, a resident suggested using a shuttle service as part of the short-term parking solutions.

Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Tuesday, January 18, 2018
Page 9

I. Adjournment

At 10:50 p.m., a motion was made by Trustee Pryde and seconded by Trustee Ladesic to adjourn. Motion carried.

Upon roll call, Trustees Enright, Ladesic, Pryde and Senak answered “aye.”

Motion carried.

Respectfully submitted,

Debbie Solomon
Recording Secretary

Reviewed and approved,

John A. Chereskin
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Minutes
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3152)

DOC ID: 3152

February 26, 2018 Regular Board Meeting Minutes

ATTACHMENTS:

- 2 26 18 minutes - Village of Glen Ellyn Regular Board Meeting1455 (PDF)

**Minutes
Village Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, February 26, 2018**

Call to Order

President McGinley called the meeting to order at 7:01 p.m.

Pledge of Allegiance

President McGinley led the Pledge of Allegiance.

Roll Call:

Upon roll call by Village Clerk Chereskin, President McGinley and Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak answered "Present."

In Attendance: Recording Secretary Solomon, Village Manager Franz, Assistant Village Manager Holmer, Village Attorney Mathews, Planning and Development Director Hulseberg, Finance Director Coyle, Sergeant Webber and Economic Development Coordinator Hannah.

President McGinley stated Glen Ellyn lost a long-time business owner Al Lewek today. President McGinley stated Mr. Lewek had taken many of the pictures that line the hallways of the Civic Center. President McGinley stated may he rest in peace.

President McGinley also welcomed Laura and Julia from the College of DuPage.

Village Recognition

1. The Police Department received a thank you letter from Churchill Elementary School for their donation to the Churchill Elementary Parent Social Fundraiser and Silent Auction.
2. The Public Works Department received a thank you letter from the Glen Ellyn Park District for their assistance with snow removal. The dedicated effort by the Public Works Department allowed the Glen Ellyn Park District to host their annual Daddy/Daughter Dance.

Audience Participation

1. Reality Illinois, a Teen Advisory Panel to the DuPage County Health Department gave a presentation on Tobacco21. This group is the DuPage chapter of Reality Illinois and is comprised of students from public and private high schools in DuPage County. A packet regarding Tobacco21 was given to President McGinley, the Village Board Trustees and the Village Clerk. A presentation was given on tobacco usage among teens, how the tobacco industry targets and markets to teens, the percentage of smokers that start before the age of 21 and how raising the tobacco purchase age to 21 has been a proven way to prevent cigarette usage. 14 communities in Illinois have enacted regulations to raise the tobacco purchase age to 21, and the Glen Ellyn Park District approved an ordinance last year to ban cigarette smoking in Glen Ellyn's parks.

Trustee Enright stated he did not realized that 14 communities had already voted to raise the tobacco purchase age, and he feels the Village Board needs to look at this.

Minutes
Village Board Regular Meeting
Glen Ellyn Board of Trustees
Monday, February 26, 2018
Page 2

Trustee Kenwood asked what the legal process is to enact such a regulation. Attorney Mathews stated he has been looking at the various ordinances of the communities that have passed this regulation and is looking forward to discussion and exploration on this.

Gilda Ross, resident of Glen Ellyn, is an advisor to the group and stated there are several people ready to help Glen Ellyn in this process with sample ordinances.

Trustee Senak stated the Village Board does need to look at this issue. Trustee Senak stated this was a great presentation, and the message has been heard loud and clear.

Trustee Pryde thanked the group for their presentation, and he applauds their efforts.

President McGinley stated more research will be done and then probably brought to a Village Board Workshop for discussion.

Dr. Donald Lurye, M.D., Chairman of the Board of Directors for the Illinois Academy of Family Physicians, stated their group is engaged statewide in the advocacy of raising the tobacco purchase age to 21. Dr. Lurye stated there is an exemption in the State of Illinois where communities are allowed to pass regulation of this sort. Dr. Lurye stated the Illinois Academy of Family Physicians are happy to help with this in Glen Ellyn any way they can.

Agenda Item E - Consent Agenda:

The following items are considered routine business by the Village Board and were presented for a single approval in the form listed below:

1. Total Expenditures (Payroll and Vouchers) - \$1,029,312.97. The vouchers have been reviewed by Trustee Pryde and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
2. February 12, 2018 Regular Board Meeting Minutes
3. Approve a Facade Improvement Award in the amount of \$15,000, and a Downtown Retail Interior Improvement Award in the amount of \$15,000, for Sushi Ukai at 419B N. Main Street to be expensed to the Central Business District TIF Fund.
4. Ordinance No. 6582, An Ordinance Granting Exterior Appearance Approval for Sushi Ukai Restaurant, to be located at 419B N. Main Street.

Regarding Item #2, Trustee Senak stated there is a change to the minutes on page 3 where he stated something instead of Utilities Superintendent Hubsky. Trustee Ladesic stated in the line about changing out the glass part on the meters, he did want, "during the Clearwater inspections," added.

A motion was made by Trustee Pryde and seconded by Trustee Kenwood to approve Consent Agenda Items 1-4, including the amended minutes from Consent Agenda Item #2.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted "aye."

Minutes
Village Board Regular Meeting
Glen Ellyn Board of Trustees
Monday, February 26, 2018
Page 3

Agenda Item G – Hadley Junior High School Addition and Bus Lane

Planning and Development Director Hulseberg presented background on this request and stated Glen Ellyn School District 41 is proposing a 27,000 square foot addition to the west elevation of the existing Hadley Junior High building as well as a 28.5-foot wide bus drop-off and pick-up lane approximately 490 feet in length parallel to Glencoe Street. Planning and Development Director Hulseberg stated the property is located at 240 Hawthorne Boulevard, on the northeast corner of Hawthorne Boulevard and Glencoe Street in the R2 Residential District.

Planning and Development Director Hulseberg stated in order to construct the addition and bus lane as proposed, the petitioner is requesting approval of the following:

1. A variation from Section 10-5-5(C)1 of the Zoning Code to allow an impervious surface setback of 27.30 feet in lieu of the minimum required impervious surface of 34.20 feet; and
2. Exterior Appearance approval in accordance with the Glen Ellyn Appearance Review Guidelines, Ordinance 5508.

Planning and Development Director Hulseberg stated the proposed 13,965 square foot bus lane will maintain a setback of 27.3 feet from the Glencoe Street lot line, and the required impervious surface setback is equal to 5% of the lot width. Planning and Development Director Hulseberg stated the property has an unusually long lot width of 684 feet requiring an impervious surface setback for the proposed bus lane of 34.2 feet from the Glencoe Street lot line. Planning and Development Director Hulseberg stated the petitioner is proposing this location in order to properly align the bus lane with the existing drive aisle in the south parking lot.

Planning and Development Director Hulseberg stated for Exterior Appearance, the School District is proposing to construct an addition with the same type and color brick as the existing building and will match in style. Planning and Development Director Hulseberg stated the School District will be providing significant foundation landscaping around the building addition as well as additional landscaping along Glencoe Street for screening of the proposed bus lane. Planning and Development Director Hulseberg stated the Exterior Appearance appears to be in substantial conformance with the Appearance Review Guidelines so staff recommends approval of the Exterior Appearance.

Planning and Development Director Hulseberg stated the Plan Commission considered the petitioner's application for approval of the variation from the Zoning Code at a public hearing on January 25, 2018. Planning and Development Director Hulseberg stated the Plan Commission recommended approval of the variation by a vote of five (5) "yes" votes and one (1) "no" vote, subject to the following conditions:

1. Final approval of the proposed access onto Glencoe Street shall be issued by the City of Wheaton prior to the release of a site development permit; and
2. All outstanding comments contained in the Public Works memo from Rich Daubert, Professional Engineer, dated November 17, 2017, shall be addressed at the time of the permit for site development; and
3. Prior to the zoning variation request being scheduled for consideration by the Village Board, the petitioner shall prepare and submit final plans to the Planning and Development Department (this has been addressed by the petitioner).

Minutes
Village Board Regular Meeting
Glen Ellyn Board of Trustees
Monday, February 26, 2018
Page 4

Planning and Development Director Hulseberg stated any condition on this approval needs to relate to the relief being requested, which in this case is to mitigate the impact of the impervious surface setback.

Trustee Kenwood asked if the design for this bus lane is due to the setback issue and if this is fine with the petitioner. Dr. Paul Gordon, Superintendent for School District 41, stated they are very happy with this.

Trustee Fasules stated it is a tight turn for the busses turning from Hawthorne Boulevard onto Glencoe Street. Planning and Development Director Hulseberg stated the School District tried as hard as they could to get this setback in the right place due to the addition.

Byron Wyns, Vice President and Director of Land Development with Wight & Company in Chicago, Illinois, stated this bus lane will line-up with the drive aisles and parking lot. Mr. Wyns stated they need the space from the street to make it safer for the busses to turn. Mr. Wyns stated they are still working with the City of Wheaton on the overall design of drop-off.

Trustee Kenwood asked about approval on the exit. Planning and Development Director Hulseberg stated Glen Ellyn has no jurisdiction on Glencoe Street so the School District cannot start on the bus lane until they have this approval.

A motion was made by Trustee Pryde and seconded by Trustee Kenwood to approve Ordinance No. 6581, an Ordinance granting a variation from the Zoning Code and Exterior Appearance Approval to allow an addition and bus lane at Hadley Junior High School located at 240 Hawthorne Boulevard, subject to the following conditions:

1. Final approval of the proposed access onto Glencoe Street shall be issued by the City of Wheaton prior to the release of a site development permit; and
2. All outstanding comments contained in the Public Works memo from Rich Daubert, Professional Engineer, dated November 17, 2017, shall be addressed at the time of the permit for site development; and
3. Prior to the zoning variation request being scheduled for consideration by the Village Board, the petitioner shall prepare and submit final plans to the Planning and Development Department (this has been addressed by the petitioner).

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Agenda Item H – First Reading of Home Rule Sales Tax

Finance Director Coyle stated due to cuts in revenue from the State of Illinois as well as rising police pension contributions, the General Fund budget for 2018 had a preliminary deficit of approximately \$848,000. Finance Director Coyle stated during the 2018 budget process, the direction of the Village Board was to use cash reserves and to implement a quarter percent Home Rule Sales Tax (HRST) to balance the budget.

Finance Director Coyle stated it was decided to present this in a two-reading process; however, there is no public hearing needed for this, per statute. Finance Director Coyle stated the proposal would be to take the tax to 1.25% as of July 1st, 2018. Finance Director Coyle explained HRST and stated this would not be taken on vehicle sales, groceries, prescriptions and non-prescriptions.

Minutes
Village Board Regular Meeting
Glen Ellyn Board of Trustees
Monday, February 26, 2018
Page 5

Trustee Ladesic asked about the 2017 budget surplus. Finance Director Coyle stated the 2017 audit has not been done yet, but the preliminary surplus is approximately \$200,000; however, she expects this to go down once the audit process has been completed.

Trustee Enright asked if these additional funds would address capital projects. Finance Director Coyle stated these funds only go to the General Funds. Trustee Enright stated if they increased HRST 0.5% instead, they could start to set funds aside as they need to think about funding for future capital projects.

A motion was made by Trustee Fasules and seconded by Trustee Pryde to approve on First Reading Ordinance No. 6583-VC, an Ordinance increasing the Home Rule Retailers' Occupation Tax and Service Occupation Tax (Home Rule Sales Tax).

Trustee Ladesic stated he does not see this increase in HRST necessary as there were budget surpluses in 2016 and 2017. Trustee Ladesic stated he could see passing this increase at some point if it is really needed or if the funds were to be designated to certain projects.

Trustee Senak stated he does not see the need to increase HRST as the Village could do better in terms of cost-cutting and referenced the discussion about possible water meter improvements at the last meeting that he feels are not needed. Trustee Senak stated he could support an increase in HRST if these funds were earmarked for a parking garage or the downtown streetscape project.

President McGinley stated the increase in HRST is earmarked to support the structural deficit in the 2018 budget, and the State of Illinois is still looking at things and could make more cuts.

Trustee Kenwood stated he likes that HRST does not only burden the residents of Glen Ellyn, but visitors to the Village as well. Trustee Kenwood stated he feels there is plenty in the reserves to covers the budget deficit so an increase in HRST does not need to be done first.

President McGinley stated the increase in HRST is strictly to close the budget gap, and there was majority support for a 0.25% in HRST at the Village Board Workshop. Village Manager Franz stated the increased HRST will not balance the budget as approximately \$600,000 from the reserves will be needed.

Trustee Ladesic stated the Village Board should hold off on increasing HRST for another year as new restaurants and Pete's Grocery Store are coming.

Trustee Fasules called the question.

Upon roll call, President McGinley and Trustees Enright, Fasules and Pryde voted "aye." Trustees Kenwood, Ladesic and Senak voted "no." Motion carried.

Agenda Item K – Reminders

1. A Village Board Meeting is scheduled for Monday, March 12, 2018 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Special Village Board Meeting is scheduled for Monday, March 19, 2018 at 6:30 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Minutes
Village Board Regular Meeting
Glen Ellyn Board of Trustees
Monday, February 26, 2018
Page 6

3. A Village Board Workshop is scheduled for Monday, March 19, 2018 at 7:00 p.m. in Room 301 of the Glen Ellyn Civic Center.

Agenda Item L - Other Business

None

Adjournment

At 8:00 p.m., a motion was made by Trustee Kenwood and seconded by Trustee Ladesic to adjourn to Executive Session for discussion of setting the price for sale or lease of a public property pursuant to 5 ILCS 120/2 (C)(6) and potential litigation matters pursuant to 5 ILCS 120/2 (C)(11) without returning to open session thereafter.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Respectfully submitted,

Debbie Solomon
Recording Secretary

Reviewed and approved,

John A. Chereskin
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Administration
Department Head: Mark Franz
Category: Resolution
Prepared By: Christiana Cabrera

SCHEDULED

RESOLUTION 18-04

DOC ID: 3163

Resolution 18-04, A Resolution to Endorse the Legislative Action Program of the DuPage Mayors and Managers Conference for the 2018 Legislative Session (Village Manager Franz)

Background:

In February, the DuPage Mayors and Managers Conference (DMMC) approved and adopted their 2018 Legislative Action Program (LAP), and they are in the process of implementing their priority issues in Springfield. Each year, many DMMC member communities endorse all or part of the LAP. Village staff supports the LAP and recommends approval.

Strategic Issue III: COMMUNICATIONS AND ENGAGEMENT. Communicate with, educate and involve the community and volunteers to support and act on the Village's high priority needs and opportunities. **Action Item:** Continue to evaluate and increase opportunities for partnership with intergovernmental entities by January 2019.

Action Requested:

Approve a resolution to endorse the Legislative Action Program of the DuPage Mayors and Managers Conference for the 2018 Legislative Session

List of Attachments:

DMMC Legislative Action Program Overview



Village of Glen Ellyn

Resolution No. 18-04

**A RESOLUTION TO ENDORSE THE LEGISLATIVE ACTION PROGRAM OF THE
DUPAGE MAYORS AND MANAGERS CONFERENCE
FOR THE 2018 LEGISLATIVE SESSION**

WHEREAS, the Village of Glen Ellyn is a member of the DuPage Mayors and Managers Conference; and

WHEREAS, the DuPage Mayors and Managers Conference develops its annual Legislative Action Program with the goal of establishing a comprehensive platform on legislative issues in order to protect and benefit the interests of its member municipalities, residents and businesses in these municipalities, and the region generally; and

WHEREAS, on November 15, 2017 the DuPage Mayors and Managers Conference voted unanimously to adopt its 2018 Legislative Action Program, attached hereto; and

WHEREAS, the Village of Glen Ellyn, will individually benefit by formally establishing positions on legislative issues affecting municipalities, thereby giving clear direction to officials and employees of the Village of Glen Ellyn regarding legislative positions that may be represented in official capacity or on behalf of the municipality:

NOW, THEREFORE, BE IT RESOLVED, that the Village of Glen Ellyn hereby adopts the DuPage Mayors and Managers Conference's 2018 Legislative Action Program which is attached and includes the following listed legislative priorities:

1. Ensuring Sustainable Municipal Budgets
2. Supporting a Financially Sustainable Public Safety Pension System
3. Preserving Local Authority
4. Empowering Local Taxpayers Regardless of Population
5. Reforming the Workers' Compensation Act to Prevent Abuse
 - a) Ensure employers receive credit for permanency payments on subsequent injuries to body parts that are compensated as man-as-a-whole
 - b) Equate permanent loss of the shoulder to loss of use of the arm
 - c) Require arbitrators to adhere to guidelines from the American Medical Association

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the DuPage Mayors and Managers Conference, to all state and federal legislators representing the Village of Glen Ellyn, to the Office of the Governor, and to department heads in the Village of Glen Ellyn.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day
of _____.

Ayes:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		

Nays:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		

Absent:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of
_____.

Diane McGinley, Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

Resolution 18-04

Meeting of March 12, 2018

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

ATTACHMENTS:

- 2018 LAP Overview (PDF)



Serving Residents of DuPage and Illinois

DuPage Mayors and Managers Conference

2018 Legislative Action Program

Representing more than one million residents by advocating for sound public policy initiatives, the DuPage Mayors and Managers Conference (DMMC) strives to promote municipal government, foster intergovernmental cooperation, and find innovative solutions to make local government work more effectively for DuPage residents and ultimately all citizens of Illinois. DMMC's legislative priorities for 2018 include:



Ensuring Sustainable Municipal Budgets

Making sure that revenue generated by local residents and businesses stays local is crucial to preserving vital municipal services like police and fire protection, garbage pick-up, road maintenance, and snow removal. DMMC communities, as well as those throughout the state, rely on these revenue streams—including Local Government Distributive Fund (LGDF) dollars—that are collected by the state and returned to municipal governments to pay for essential services. By **protecting all state-collected local revenue streams**, legislators help ensure municipalities can deliver basic services and necessary staffing to residents.

LGDF has been an essential component of local operating budgets for 50 years, especially as municipalities have been making sacrifices to reduce expenditures.

Cities, villages and counties rely on more than \$1 billion per year to provide essential services, including public safety, that preserve residents' quality of life.

Reducing LGDF dollars would shift the state's financial burden onto municipalities, forcing service cuts, police and fire layoffs and local property tax increases.



Supporting a Financially Sustainable Public Safety Pension System

DMMC is part of a statewide coalition advocating for reforms aimed at preserving public safety pensions for local police officers and firefighters while reducing the burden on municipalities and taxpayers. Without cutting benefits, **consolidating the 663 municipal public safety pension funds** into a single multiple-employer pension system would expand investment opportunities and lower operational expenses for those who serve our communities. In addition, DMMC supports repealing or amending a law that was passed in 2011 and that requires municipalities to fund pensions to a level of 90 percent, amortized to 2040, or risk having local revenue withheld by the state. Without these reforms and more, the costs of public safety pensions will continue to rise, further shifting the financial burden onto municipalities and forcing cuts in basic services or increases in local property taxes.

A consolidated structure would resemble the Illinois Municipal Retirement Fund, which serves more than 420,000 members and retirees and nearly 3,000 local units of government.

Consolidation should pass constitutional muster, reduce the unfunded pension liability and help prevent municipalities from having to raise property taxes to cover escalating pension costs.

Municipal public safety pension systems are unsustainable. The challenges faced by municipalities are compounded by the passage of pension sweeteners as well as changes to the mortality table and other actuarial standards.



Preserving Local Authority

The ability for municipalities to govern themselves and make decisions at the local level is the most effective way they can fully serve the unique needs of their residents and communities. Issues such as franchising, zoning, permitting and licensing, local code enforcement and regulating business activities are the fundamental responsibilities of local governments. The ability to make decisions to raise and expend municipal funds is **vital for government to provide for and protect the health, safety, and welfare of local residents**. Policies limiting that decision-making authority make for less efficient and costlier government and services.

Locally elected leaders are best equipped to set local policy because they live in the communities they represent and have daily interaction with the constituents they serve.

In some cases, legislation and mandates can restrict a local government's ability to do what's right for residents and businesses.

Local government is closest to the people. Illinois cities and villages should operate independently with local elected officials representing the best interests of their constituents and answering to their needs.



Empowering Local Taxpayers Regardless of Population

Municipalities should have the ability to respond to constituent needs and govern themselves, regardless of their population. **Removing the distinction between home rule and non-home rule communities** would eliminate the barriers of non-home rule authority, giving all municipalities crucial local control and decision-making ability. This reform would also provide access to restricted dollars to fund critical services like police and fire protection, infrastructure repairs and economic development. Non-home rule communities make up approximately half of the municipalities in DuPage and approximately 83 percent of those in Illinois. Expanding the limited authority of citizens in non-home rule municipalities would allow local governments to provide solutions to their individual issues without requiring additional state attention or resources.

Removing the home-rule distinction for communities with fewer than 25,000 residents would allow greater ability to implement policies that include state funding alternatives and economic development incentives.

Home rule municipalities have the ability to access existing tax revenue from hotel/motel stays, sales transactions, car rentals, natural gas utilities and other sources, which can be spent on local priorities.

This reform would also enable all communities to license landlords and implement inspection of dwellings, which home rule municipalities employ to protect the health, safety and welfare of local residents.



Reforming the Workers' Compensation Act to Prevent Abuse

Workers' compensation reforms would create economic opportunity and jobs to make Illinois more competitive with surrounding states. **Adopting common-sense changes** would lead to more reasonable settlements without harming employees who have legitimate claims. Modest reforms would better protect workers and enable employers to expand, relocate and grow their businesses.

Establishing standards to ensure that an injury or illness is directly linked to the work or the workplace would be fair to workers and businesses.

Lower costs brought about by these reforms would save significant taxpayer dollars.

The workers' compensation system must be fixed to ensure local government benefits continue to be available for those employees who have legitimate claims.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: John Sterrett

SCHEDULED

ORDINANCE 6584

DOC ID: 3159

Ordinance No. 6584, An Ordinance Granting a Minor Subdivision and a Variation from the Subdivision Regulations Code For Property Located at 765 Harding Avenue (Planning and Development Director Hulseberg)

Background. Harding Custom Homes, LLC, owner of the property located at 765 Harding Avenue, is proposing a four (4) lot single-family residential subdivision on the property. To accommodate the project, the petitioner is requesting approval of a Minor Subdivision and Variation from the Subdivision Regulations Code. The property is located on the south side of Harding Avenue between Nicoll Way and Illinois Route 53 in the R2 Residential District.

Requested Approvals. In order to develop the subdivision as proposed, the petitioner is requesting approval of the following:

1. A Minor Subdivision in accordance with Section 11-3-7 of the Glen Ellyn Subdivision Regulations Code; and
2. A Variation from Section 11-4-4(E) of the Subdivision Regulations Code to allow a right-of-way width of fifty-five (55) feet in lieu of the minimum required width of sixty (60) feet.

Project Summary. The petitioner is proposing to subdivide a 1.09 acre tract of land into four (4) lots for single-family detached units. No new streets will be created as a result of the development and all four (4) lots will be accessed from the existing Harding Avenue right-of-way. The subdivision of land is considered a minor subdivision and requires approval of a final plat. No preliminary plat approval is required.

Plan Commission Recommendation: The Plan Commission considered the petitioner's applications for approval of the Minor Subdivision and Variation from the Subdivision Regulations Code at a public hearing on January 25, 2018. Two (2) members from the public asked general questions related to the proposal. By a vote of 6-0, the Plan Commission recommended approval of the Minor Subdivision and Variation from the Subdivision Regulations Code subject to the following conditions:

1. All sidewalks proposed in the subdivision shall be installed no later than 24 months after the issuance of the first occupancy permit.
2. The topsoil stockpile shall be removed from the property adjacent to the east as soon as construction of the 4 lots is complete.
3. Complete a land transfer application to transfer the remnant lot of approximately 3,500 square feet created on the east side of the subject property to the adjacent 787 Harding Avenue parcel to the east. The land transfer plat shall be recorded prior to the subject requests being placed on the Village Board agenda for consideration. **This condition has been completed by the**

Petitioner.

4. The comments contained in the Public Works review memo from Rich Daubert, Professional Engineer, dated December 1, 2017 shall be addressed at the time of the permit review for the project.
5. The required developer donations for the project be submitted prior to the issuance of any building permits. The petitioner shall be credited with one dwelling unit having previously been located on the property and thus the payment of only three dwelling units is required.

Action Requested. The Village Board may approve, approve with conditions or deny the petitioner's request for approval of the Minor Subdivision and Variation from the Subdivision Regulations. An Ordinance approving the requests is attached for the Board's consideration at the March 12, 2018 Village Board Meeting.

Attachments.

- Draft Ordinance
- Location Map
- Draft Minutes from January 25, 2018 Plan Commission Meeting – Exhibit “A”
- Plat of Subdivision prepared by Carradus Land Survey, Inc., revised January 17, 2018 – Exhibit “B”
- Geometric Plan prepared by Carradus Land Survey, Inc., revised January 17, 2018 – Exhibit “C”
- Public Works Review Memo dated December 1, 2017
- Project Narrative prepared by Harding Glen Custom Homes, LLC
- Application for Minor Subdivision
- Application for Subdivision Variation

Cc: Marvin Ritter, Petitioner

Ordinance 6584

Meeting of March 12, 2018



Village of Glen Ellyn

Ordinance No. 6584

**An Ordinance Granting a Minor Subdivision
And a Variation from the Subdivision Regulations Code
For Property Located at 765 Harding Avenue
Glen Ellyn, Illinois 60137**

**Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This _____ Day of _____, 20__.**

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20__.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance 6584

Meeting of March 12, 2018

Ordinance No. 6584**An Ordinance Granting a Minor Subdivision
And a Variation from the Subdivision Regulations Code
For Property Located at 765 Harding Avenue
Glen Ellyn, Illinois 60137**

Whereas, Harding Custom Homes, LLC, owner of property located at 765 Harding Avenue, has petitioned the Village President and Board of Trustees for approval of the following:

1. A Minor Subdivision in accordance with Section 11-3-7 of the Glen Ellyn Subdivision Regulations Code; and
2. A Variation from Section 11-4-4(E) of the Subdivision Regulations Code to allow a right-of-way width of fifty-five (55) feet in lieu of the minimum required width of sixty (60) feet.

All to accommodate the development of a four (4) lot minor subdivision on 1.09 acres of land; and

Whereas, the subject property is located on the south side of Harding Avenue, between Nicoll Way and Illinois Route 53 in the R2 Residential district and is legally described as follows:

THE EAST 547.79 FEET OF LOT A (EXCEPT THAT PART LYING EAST OF A LINE COMMENCING 284.10' WEST OF THE NORTHEAST CORNER OF LOT A, THENCE SOUTHERLY AT RIGHT ANGLES WITH THE NORTH LINE OF SAID LOT A, 166.75' TO A POINT ON THE SOUTH LINE OF SAID LOT A, 281.61 FEET WEST OF THE WEST OF THE SOUTHEAST CORNER OF LOT A) AS MEASURED ON THE NORTH AND SOUTH LINES THEREOF IN MILTON TOWNSHIP SUPERVISORS ASSESSMENT OF PLAT NO. 5, A PART OF THE NORTH HALF OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

P.I.N. 05-23-223-017

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and following written notice to all property owners within 250 feet, and following the placement of a placard on the subject property not less

than fifteen (15) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on January 25, 2018 at which hearing the Plan Commission considered the petitioner's request for approval of the Minor Subdivision and Variation from the Subdivision Regulations Code; and

Whereas, at the January 25, 2018 public hearing of the Plan Commission, the petitioner presented evidence, testimony, and exhibits relative to the request for approval of the Minor Subdivision and Variation from the Subdivision Regulations Code and two (2) members from the public asked general questions related to the requests; and

Whereas, based upon the evidence, testimony, and exhibits presented at the January 25, 2018 Plan Commission public hearing, by a vote of six (6) "yes" and zero (0) "no", the Plan Commission recommended approval of the Minor Subdivision and Variation from the Subdivision Regulations Code; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the January 25, 2018 public hearing of the Plan Commission and hereby adopt the findings of fact contained in the petitioner's application for the requested Minor Subdivision and Variation from the Subdivision Regulations Code as set forth in the draft minutes from the January 25, 2018 Plan Commission public hearing, a draft of which is attached hereto as Exhibit "A"; and

Whereas, the President and Board of Trustees have determined that approving the Minor Subdivision and Variation from the Subdivision Regulations Code is in the best interest of the Village and is consistent with the objectives of the Glen Ellyn Subdivision Regulations Code.

Now, Therefore, be it Ordained by the President and Board of Trustees of the

Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Based upon a review of the evidence, testimony, and exhibits presented at the January 25, 2018 Plan Commission public hearing, the Village President and Board of Trustees hereby grant approval of the following:

1. A Minor Subdivision in accordance with Section 11-3-7 of the Glen Ellyn Subdivision Regulations Code; and
2. A Variation from Section 11-4-4(E) of the Subdivision Regulations Code to allow a right-of-way width of fifty-five (55) feet in lieu of the minimum required width of sixty (60) feet.

Section Two: The granting of the Minor Subdivision and Variation from the Subdivision Regulations Code is subject to the following conditions:

1. The project shall be constructed in substantial conformance with the plans and plat of subdivision as submitted and the testimony presented at the January 25, 2018 public hearing of the Plan Commission and with the petitioner's application packet including the following plans and documents referenced below, as though they were attached to this Ordinance:
 - a. Minor Subdivision Application prepared by Harding Custom Homes, LLC stamped received August 3, 2017.
 - b. Subdivision Variation Application prepared by Harding Custom Homes, LLC, stamped received September 28, 2017.
 - c. Plat of Subdivision prepared by Carradus Land Survey, Inc., revised January 17, 2018, attached hereto as Exhibit "B".
 - d. Geometric Plan prepared by Carradus Land Survey, Inc., revised January 17, 2018, attached hereto as Exhibit "C".
 - e. Topographic Survey of Existing Conditions, prepared by Carradus Land Survey, Inc., revised January 17, 2018.
 - f. Site Grading Plan prepared by Carradus Land Survey, Inc., revised January 17, 2018.
 - g. Erosion Control and Tree Preservation Plan prepared by Carradus Land Survey, Inc., revised January 17, 2018.
2. All sidewalks proposed in the subdivision shall be installed no later than twenty-four (24) months after the issuance of the first occupancy permit.
3. The topsoil stockpile shall be removed from the property adjacent to the east as soon as construction of the four (4) lots is complete
4. The comments contained in the Public Works review memo from Rich Daubert, Professional Engineer, dated December 1, 2017 shall be addressed at the time of the permit

review for the project.

5. The required developer donations for the project be submitted prior to the issuance of any building permits. The petitioner shall be credited with one dwelling unit having previously been located on the property and thus the payment of only three (3) dwelling units is required.

Section Four: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the Minor Subdivision and Variation from the Subdivision Regulations Code approved herein, provided that all conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of the aforementioned requests shall expire and become null and void within twelve (12) months of the date of this Ordinance unless the Plat of Subdivision, attached hereto as Exhibit "B", has been recorded with the DuPage County Recorder of Deeds within said time period, provided, however, that the Village Board, by motion, may extend the period during which the Plat of Subdivision, attached hereto as Exhibit "B", must be recorded. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this ordinance without requiring that the matter return for a public hearing.

Section Five: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Six: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Section Seven: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Ordinance 6584

Meeting of March 12, 2018

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

- | | | | |
|---------|---|---------------------------------------|---------------------------------------|
| Ayes: | ☐ Diane McGinley | ☐ Pete Ladesic | ☐ Mark Senak |
| | ☐ Craig Pryde | ☐ Bill Enright | ☐ Gary Fasules |
| | ☐ John Kenwood | | |
| Nays: | ☐ Diane McGinley | ☐ Pete Ladesic | ☐ Mark Senak |
| | ☐ Craig Pryde | ☐ Bill Enright | ☐ Gary Fasules |
| | ☐ John Kenwood | | |
| Absent: | ☐ Diane McGinley | ☐ Pete Ladesic | ☐ Mark Senak |
| | ☐ Craig Pryde | ☐ Bill Enright | ☐ Gary Fasules |
| | ☐ John Kenwood | | |

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

Ordinance 6584

Meeting of March 12, 2018

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

ATTACHMENTS:

- Location Map (PDF)
- Draft Minutes from January 25, 2018 Plan Commission Meeting – Exhibit “A” (PDF)
- Plat of Subdivision prepared by Carradus Land Survey, Inc., revised January 17, 2018 - Exhibit "B"(PDF)
- Geometric Plan prepared by Carradus Land Survey, Inc., revised January 17, 2018 – Exhibit “C” (PDF)
- Public Works Review Memo dated December 1, 2017 (PDF)
- Project Narrative prepared by Harding Glen Custom Homes, LLC (PDF)
- Application for Minor Subdivision (PDF)
- Application for Subdivision Variation (PDF)



765 Harding Ave - Aerial Photo



Map created on January 19, 2018.

© 2018 [GIS Consortium](#) and [MGP Inc.](#) All Rights Reserved.

The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law.

Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

EXHIBIT "A"

DRAFT MINUTES
REGULAR PLAN COMMISSION MEETING
JANUARY 25, 2018Call to Order

The regular meeting of the Plan Commission was called to order by Acting Chairperson Tracy Heming-Littwin at 7:00 p.m. Plan Commissioners Angela Fanella, Phillip Hartweg, Tim Loftus, Mohammed Saeed and Jamie Vondruska were present. Plan Commissioners Terra Costa Howard and David Rodemann and Chairperson Mary Loch were excused. Also present were Village Planner John Sterrett, Recording Secretary Debbie Solomon and Trustee Bill Enright.

A quorum was present.

Public Comment

No general comments on non-agenda items were made by the public at this Plan Commission meeting.

Approval of December 14, 2017 Plan Commission Minutes

Commissioner Loftus moved, seconded by Commissioner Vondruska, to approve the amended minutes of the December 14, 2017 Plan Commission minutes. The motion carried unanimously by voice vote.

Public Hearing – 765 Harding Avenue – Harding Custom Homes – 4-Lot Single-Family Subdivision

On the agenda was a public hearing regarding Harding Custom Homes' request for approval of a minor subdivision and variation from the Subdivision Regulations Code.

PUBLIC HEARING – 765 HARDING AVENUE – HARDING CUSTOM HOMES – 4-LOT SINGLE-FAMILY SUBDIVISION

PUBLIC HEARING WITH DISCUSSION, CONSIDERATION, AND RECOMMENDATION REGARDING A REQUEST FOR APPROVAL OF A MINOR SUBDIVISION AND VARIATION FROM THE SUBDIVISION REGULATIONS CODE TO ACCOMMODATE A FOUR (4) LOT SINGLE-FAMILY SUBDIVISION. THE PROPERTY IS LOCATED AT 765 HARDING AVENUE LOCATED WITHIN THE R2 RESIDENTIAL ZONING DISTRICT.

PLAN COMMISSION

-2-

JANUARY 25, 2018

Commissioner Fanella moved, seconded by Commissioner Vondruska, to open the public hearing at 7:01 p.m. The motion carried unanimously by voice vote.

Staff Introduction

Village Planner Sterrett was sworn in and showed a site plan overview of 765 Harding Avenue. Village Planner Sterrett stated the petitioner is Harding Custom Homes, LLC, represented by Marv Ritter. Village Planner Sterrett stated the petitioner is requesting a public hearing regarding a proposed 4-lot minor subdivision for detached single-family residential homes. In order to develop the property as proposed, the petitioner is requesting approval of the following:

1. Approval of a Minor Subdivision in accordance with Section 11-3-7 of the Subdivision Regulations Code; and
2. A variation from Section 11-4-4(E) of the Subdivision Regulations Code to allow a right-of-way width of 55 feet in lieu of the minimum required right-of-way width of 60 feet.

Village Planner Sterrett stated the subject property is located on the south side of Harding Avenue just east of Nicoll Way, approximately one-quarter mile south of Roosevelt Road, in the R2 Residential District. Village Planner Sterrett stated the surrounding land uses and zoning districts are as follows:

North: R2 Residential – Single-Family
North: R4 Residential - Condos
South: R2 Residential – Single-Family
East: Vacant
West: R2 Residential – Single-Family
Northwest: R4 Residential - Townhomes

Village Planner Sterrett stated the petitioner is proposing to subdivide a 1.09 acre tract of land into four (4) lots for single-family detached units. Village Planner Sterrett stated no new streets will be created as a result of the development, and all four (4) lots will be accessed from the existing Harding Avenue right-of-way. Village Planner Sterrett stated the subdivision of land is considered a minor subdivision and requires approval of a final plat, and no preliminary plat approval is required.

Village Planner Sterrett stated it is anticipated that the petitioner intends to develop the 3.09 acre property to the east with 24 single-family attached townhome units. Village Planner

PLAN COMMISSION

-3-

JANUARY 25, 2018

Sterrett stated the townhome development, which will require a zoning map amendment, major subdivision and planned unit development, is not being requested at this time and will require a public hearing at a future date once the application is complete. Village Planner Sterrett referred to the attached Plan Commission meeting minutes from the 3rd pre-application meeting for the proposed townhome development. Village Planner Sterrett stated at this meeting, the petitioner indicated they intend to move forward with developing the 765 Harding Avenue parcel with as a 4-lot minor subdivision.

Village Planner Sterrett stated the Plan Commission may want to consider the following conditions as a part of their recommendation:

1. All sidewalks proposed in the subdivision shall be installed no later than 24 months after the issuance of the first occupancy permit.
2. The topsoil stockpile shall be removed from the property adjacent to the east as soon as construction of the 4 lots is complete.
3. Complete a land transfer application to transfer the remnant lot of approximately 3,500 square feet created on the east side of the subject property to the adjacent 787 Harding Avenue parcel to the east. The recording of the land transfer plat shall be recorded prior to the subject requests being placed on the Village Board agenda for consideration.
4. The comments contained in the Public Works review memo from Rich Daubert, Professional Engineer, dated December 1, 2017 shall be addressed at the time of the permit review for the project.
5. The required developer donations for the project shall be submitted prior to the issuance of any building permits. Or, depending on the direction from the Plan Commission: The required developer donations for the project be submitted prior to the issuance of any building permits. The petitioner shall be credited with one dwelling unit having previously been located on the property and thus the payment of only three dwelling units is required.
6. Any other conditions the Plan Commission feels appropriate for the requested approvals.

Commissioner Loftus asked about the proposed area where the topsoil is going to be once the topsoil is removed. Village Planner Sterrett stated there is a small lot being created, but this lot

PLAN COMMISSION

-4-

JANUARY 25, 2018

is not large enough to be a buildable lot according to the Village so the petitioner will need to do a land transfer of this remnant lot to the lot the petitioner owns to the east of the subject property. Commissioner Loftus asked if the land transfer needs to happen before this request is approved. Village Planner Sterrett stated this transfer needs to happen before the Village Board considers the application because the Board cannot approve this remnant lot so the Planning and Development Department recommends adding the condition to the Plan Commission's recommendation that the recording of the land transfer plat be recorded before this comes to the Village Board for approval.

Commissioner Fanella asked if elevations of the homes had been seen by Planning and Development. Village Planner Sterrett stated these are single-family detached homes so they do not need to see the elevations. Commissioner Fanella asked about a monotony or sameness clause. Village Planner Sterrett stated they do not think this will be a concern for these four homes as they will be custom-built homes. Village Planner Sterrett stated to his knowledge, this clause was only added when the Amber Ridge subdivision was being created as there were four models being proposed, and there were some concerns over this.

Petitioner's Presentation

Marv Ritter, who resides at 899 Clifton Avenue in Glen Ellyn, was sworn in and stated he is representing Harding Custom Homes. Mr. Ritter stated he owns Rite-Way Custom Homes.

Questions from the Plan Commission

Commissioner Fanella asked about the monotony/sameness elevation concern. Mr. Ritter stated they have not designed these homes yet. Mr. Ritter stated they do have a couple of concept homes, but these drawings are not back from the architect yet. Mr. Ritter stated he and his business partner have been building custom homes in Glen Ellyn for 28 years, and they have never built the same house twice.

Commissioner Loftus asked about any idea on the potential elevations in respect to the rest of the neighborhood. Mr. Ritter stated he has not seen the elevations yet, but when an application goes in to build a single-family home, there is a fair amount of scrutiny. Mr. Ritter stated their goal is to sell the homes so they do want the homes to look nice.

Action Chairperson Heming-Littwin asked about pushing Harding Avenue through. Mr. Ritter stated at the Plan Commission meeting in July 2017, half the Plan Commissioners seemed fine with pushing Harding Avenue through, and the other half of the Plan Commissioners did not seem fine with this. Mr. Ritter stated a traffic study was requested. Mr. Ritter stated they

PLAN COMMISSION

-5-

JANUARY 25, 2018

received a letter yesterday from the Illinois Department of Transportation (IDOT), and IDOT does not seem happy about pushing Harding Avenue through. Mr. Ritter stated if they want to pursue this, more conditions would be placed on this such as widening Illinois Route 53 and putting in a sidewalk from Harding to Pershing. Mr. Ritter stated a sidewalk would be on the Harding properties, but not in the Village's right-of-way. Mr. Ritter stated Public Works has a copy of this, but they have not spoken on this yet. Mr. Ritter stated IDOT says the amount of traffic generated from the traffic study does not warrant a cut-through, and it could be dangerous to reverse the traffic and affect Nicoll and Pershing.

Commissioner Vondruska asked about the developer donation. Mr. Ritter stated when the existing home on the property was demolished, a credit was not given back to the owner on this. Mr. Ritter stated a new one should not be added on, and Rite Way Homes does have written precedence on this.

Persons in Favor of or in Opposition to the Request

Bob Jorgensen, who resides at 737 Brentwood Court in Glen Ellyn, was sworn in. Mr. Jorgensen stated he is a newer resident to the Village, and he and his wife live in the neighborhood. Mr. Jorgensen stated the neighborhood residents have discussed this development, and the neighbors do have concerns, especially the residents who live immediately across Harding from the development. Mr. Jorgensen stated the lots will be smaller than the other lots in the neighborhood lots, and three lots total might be better than four. Mr. Jorgensen stated 65-foot wide lots appear small and are not characteristic to the neighborhood. Mr. Jorgensen asked if the petitioner had considered three slightly larger lots instead.

Acting Chairperson Heming-Littwin stated the developer can develop the lots any way he wants as no variations have been requested for lot width size. Acting Chairperson Heming-Littwin stated the petitioner is doing the minimum lot width of 66 feet and is only asking for approval to divide the property into four lots. Village Planner Sterrett stated the proposed lots would be 66.1 feet wide.

Mr. Jorgensen stated the neighbors do have concerns about drainage and water run-off, especially with the heavy rains recently.

Allen Carradus, owner of Carradus Land Survey at 100 Bridge Street in Wheaton, Illinois, was sworn in. Mr. Carradus stated they worked with Village Stormwater Engineer Ray Ulrich and the Village staff on to develop a plan that takes the stormwater on this site and under this site to the storm sewer which drains into Panfish Park detention system. Mr. Carradus stated the plan

PLAN COMMISSION

-6-

JANUARY 25, 2018

is to collect all the water run-off from this site and all the water run-off from the adjoining site and get this to the detention system.

Mr. Jorgensen stated Panfish Park is to the west of this development, and the houses on Brentwood Court and the other three lots that are a part of the Brentwood development are not a part of Panfish Park. Mr. Jorgensen asked how far the sewer system goes as he feels getting the water all the way to Panfish Park would be a longer run. Mr. Jorgensen asked to see where the lines run on the overview map.

Mr. Carradus stated he understands the residents' concerns. Mr. Carradus stated they retained a 30-foot easement for public utilizes where the storm sewer was when the old Harding Avenue was vacated, and this easement is the area in which they will be working. Mr. Carradus referred to the overview map and showed where the pipes will run.

Ray Ulrich, Village of Glen Ellyn Stormwater Engineer, was sworn in. Mr. Ulrich stated he believes Mr. Carradus is correct as the water will not go directly into Panfish Park, but rather into Panfish Park's drainage complex. Mr. Ulrich stated this area is a part of the stormwater management park.

Commissioner Fanella asked if Panfish Park was set-up originally to accommodate future development. Mr. Ulrich stated this was a part of the original plan, and a large area was designed for stormwater management so future development could be encouraged. Mr. Ulrich stated there is still more stormwater management available as well.

Mr. Jorgensen stated it would be helpful to have a definition of what Panfish Park's water collection is as there are already basements in the area that are struggling to keep up with the excess water. Mr. Jorgensen stated he would like to know more about this system and see if the calculations mentioned about space for the water will be ok. Mr. Jorgensen asked who is responsible for the maintenance of these pipes.

Mr. Ulrich stated Panfish Park was designed to handle large water drainage to help with flood control on a regional basis. Mr. Ulrich stated these homes will have no impact on the water drainage as the water is already draining into Panfish Park which was accommodated in the original design of Panfish Park. Mr. Ulrich stated anyone is welcome to look at the plans for Panfish Park. Mr. Ulrich stated the maintenance of the pipes is taken care of by the Park Facility team and the Village's Public Works team. Mr. Ulrich stated some of the properties actually drain to the west at this time so this water will now be conveyed differently, and this should have a positive impact on the neighborhood.

PLAN COMMISSION

-7-

JANUARY 25, 2018

Commissioner Loftus asked about the pipes seen from the back of each property. Mr. Ulrich stated these pipes are there for sump pump drainage.

Drew Malone, who resides at 795 Parkview Court, stated he lives in the townhomes of Water's Edge, but he feels the pipe system seems misleading. Mr. Malone stated the water dumps into an areas behind the townhomes by Panfish Park. Mr. Malone stated the land was scraped down into swales when Water's Edge went in, and this area is maintained with natural plantings to enhance the neighborhood. Mr. Malone stated as a part of the association fees for Water's Edge, the townhomes residents pay for the maintenance of these plantings annually. Mr. Malone stated he thinks the water will flow through these swales and not be hard-piped to Panfish Park.

Acting Chairperson Heming-Littwin stated what the Plan Commission is looking at this evening is whether the Plan Commission will recommend if these lots will be subdivided. Acting Chairperson Heming-Littwin stated before any building can happen on these lots, there are requirements that the builder has to go through to ensure the stormwater is being moved out of these properties and moved to where the water needs to go. Acting Chairperson Heming-Littwin stated if the petitioner does get approval to develop these lots as four separate lots, then each property is looked at by the Village's Planning and Development Department to ensure the Village code is followed.

Commissioner Fanella moved, seconded by Commissioner Vondruska, to close the public hearing at 7:45 p.m. The motion carried unanimously by voice vote.

Comments from the Plan Commission

Commissioner Loftus stated the member of the audience brought up valid points about the stormwater. Mr. Ulrich stated he mentioned in his recommendation for approval memo that the Village will look at the outfall pipe and the impact of the outfall pipe on the ground and vegetation. Mr. Ulrich stated additional analysis may need to then be done to show the stormwater will not be a detriment to these properties. Village Planner Sterrett stated a Stormwater Review will need to take place.

Commissioner Loftus stated the builder/developer will need to ensure there will be a remedy for the stormwater runoff. Commissioner Loftus stated he is in favor of all the recommended conditions.

Commissioner Saeed stated he is in favor of the four lots, but he is still concerned about the stormwater and the detention pond on the property to the east. Mr. Ulrich stated if the

PLAN COMMISSION

-8-

JANUARY 25, 2018

southwest pipe is blocked, the water will actually flow over land to the same location as the east side is higher. Mr. Ulrich stated all the water will drain to the northwest toward Panfish Park. Commissioner Saeed stated he is fine with the size of these lots.

Commissioner Fanella stated she is fine with this development, and it is good that the petitioner is adhering to the Village codes. Commissioner Fanella stated she hears the residents' concerns about the stormwater, but she does put faith in Mr. Ulrich's words about the drainage assessment. Commissioner Fanella stated if there is a problem with how the stormwater is draining, this would come back to the Village Board. Commissioner Fanella stated she is good with the conditions.

Commissioner Vondruska stated has seen the water drainage issues, but does not think the four homes will contribute much more water than is there now. Commissioner Vondruska stated he would like to see the lots a bit bigger, but the petitioner is within code with these four lots. Commissioner Vondruska stated he does support the conditions.

Commissioner Hartweg stated he is fine with the suggested conditions, and he thinks the biggest issue may be the drainage.

Acting Chairperson Heming-Littwin stated she thanks the petitioner for coming back and for staying within Village code. Acting Chairperson Heming-Littwin stated she understands the stormwater concerns from the neighbors, but she does have faith in Mr. Ulrich and the Village's Public Works Department. Acting Chairperson Heming-Littwin stated the Village will look at the stormwater issue seriously as the building permits are granted.

Motion

Commissioner Vondruska moved, seconded by Commissioner Hartweg to recommend the following:

Having considered the application from Harding Custom Homes for the approval of a Minor Subdivision in accordance with Section 11-3-7 of the Subdivision Regulations Code and a variation from Section 11-4-4(E) of the Subdivision Regulations Code to allow a right-of-way width of 55 feet in lieu of the minimum required right-of-way width of 60 feet to accommodate a four-lot single-family subdivision for 765 Harding Avenue, the Plan Commission hereby adopts the findings of fact in the petitioner's application packets and the testimony presented by the petitioner at the public hearing as well as the findings included in the deliberations of the Plan Commission and recommends approval of the requests, subject to the following conditions:

PLAN COMMISSION

-9-

JANUARY 25, 2018

1. All sidewalks proposed in the subdivision shall be installed no later than 24 months after the issuance of the first occupancy permit.
2. The topsoil stockpile shall be removed from the property adjacent to the east as soon as construction of the 4 lots is complete.
3. Complete a land transfer application to transfer the remnant lot of approximately 3,500 square feet created on the east side of the subject property to the adjacent 787 Harding Avenue parcel to the east. The recording of the land transfer plat shall be recorded prior to the subject requests being placed on the Village Board agenda for consideration.
4. The comments contained in the Public Works review memo from Rich Daubert, Professional Engineer, dated December 1, 2017 shall be addressed at the time of the permit review for the project.
5. The required developer donations for the project be submitted prior to the issuance of any building permits. The petitioner shall be credited with one dwelling unit having previously been located on the property and thus the payment of only three dwelling units is required.
6. Any other conditions the Plan Commission feels appropriate for the requested approvals.

The motion carried unanimously with six (6) yes votes and zero no votes as follows: Plan Commissioners Vondruska, Hartweg, Fanella, Loftus, Saeed and Acting Chairperson Heming-Littwin voted "yes."

Acting Chairperson Heming-Littwin stated the Plan Commission is a recommending body to the Village Board, and this item should come before the Village Board for approval on February 12, 2018.

Public Hearing – 240 Hawthorne Boulevard – Hadley Jr. High School – Zoning Variation

On the agenda was a public hearing regarding a public hearing with discussion, consideration, and recommendation regarding a request for approval of a variation from the Glen Ellyn Zoning Code to accommodate a proposed bus drop-off / pick-up drive parallel with Glencoe Street associated with a proposed addition to Hadley Junior High School. The property is located at 240 Hawthorne Boulevard located within the R2 Residential district.

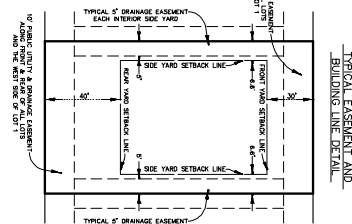
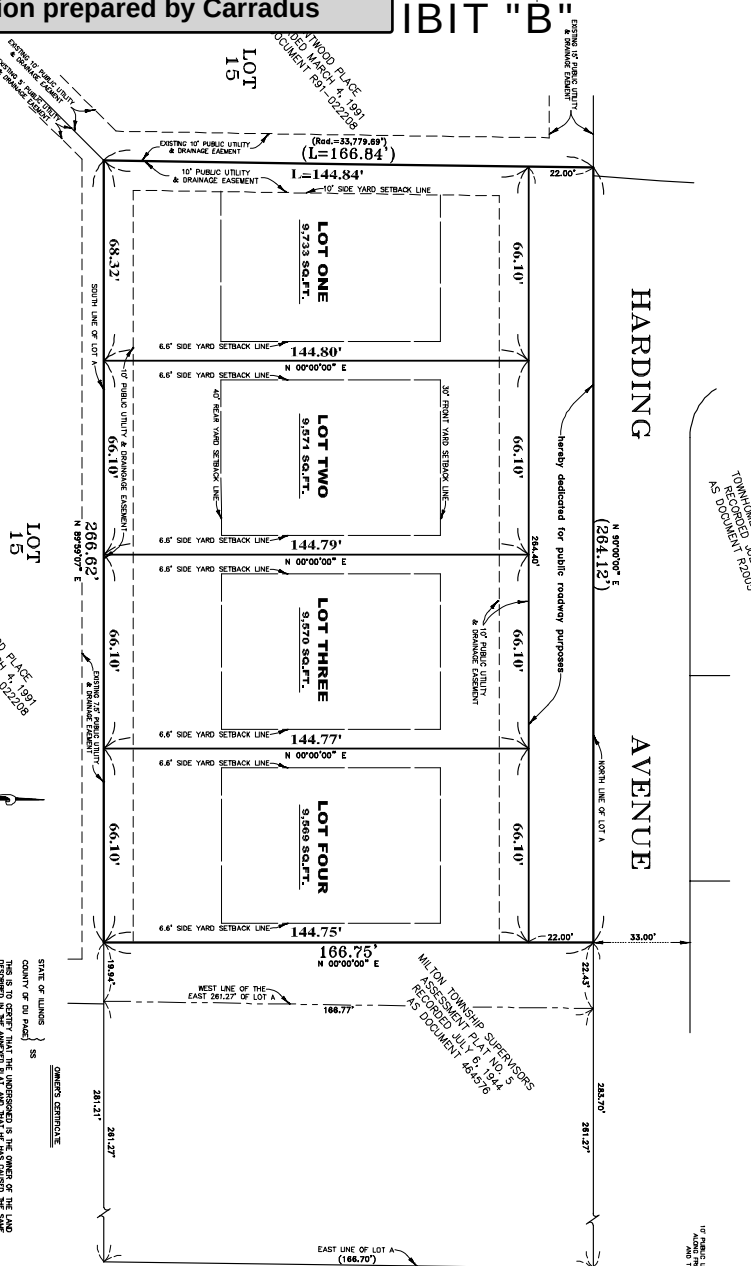
HARDING CUSTOM HOMES SUBDIVISION UNIT 7

THAT PART OF THE EAST 54.79 FEET OF LOT 4 (EXCEPT THE EAST 26.127 THEREOF) LYING WEST OF A LINE COMMENCING 283.70 FEET WEST OF THE NORTHEAST CORNER OF LOT 4, THENCE SOUTHERLY, AT RIGHT ANGLES, WITH THE NORTH LINE OF SAID LOT 4, 168.75 FEET TO A POINT ON THE SOUTH LINE OF SAID LOT 4, 281.21 FEET WEST OF THE EAST LINE OF SAID LOT 4, THENCE SOUTHERLY, AT RIGHT ANGLES, TO THE SOUTH LINE OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 23, THEREIN IN WILTON TOWNSHIP SUPERVISORS' ASSASSIN PLAT NO. 5, A PART OF THE NORTH HALF OF THE NORTH HALF OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DU PAGE COUNTY, ILLINOIS.

AREA OF SITE = 44,249 SQ.FT. 1.0185 ACRES

AREA OF SITE = 44,249 SQ.F.T. 1.0158 ACRES

LEGEND	
*	IRON MONUMENT FOUND
o	IRON MONUMENT SET (PL. 35-2551)
□	CONCRETE MONUMENT
(60.00')	RECORD DIMENSION
— x —	FENCE LINE
—	EXISTING LINE
(60.00')	RECORD DIMENSION
00.00'	PROPOSED LOT DIMENSION
LOT	EXISTING LOT NUMBER
LOT	PROPOSED LOT NUMBER



TYPICAL EASEMENT AND
BUILDING LINE DETAIL.

CERTIFICATE AS TO SPECIAL ASSESSMENTS

1. DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS OR ANY DEFERRED INSTALLMENTS THEREOF THAT HAVE BEEN APPORTIONED AGAINST THE TRACT OF LAND INCLUDED IN THE
LIST.

VILLAGE COLLECTOR _____

STATE OF ILLINOIS }
ss

THE VILLAGE OF GLEN ELYN REGULATIONS.
DATED AT GLEN ELYN, DU PAGE COUNTY, ILLINOIS,
THIS _____ DAY OF _____ AD. 20____.

MANUEL ROYAL,

Week	$\hat{r} = 2$
1986-87	1.000
1987-88	1.000
1988-89	1.000
1989-90	1.000
1990-91	1.000
1991-92	1.000
1992-93	1.000
1993-94	1.000
1994-95	1.000
1995-96	1.000
1996-97	1.000
1997-98	1.000
1998-99	1.000
1999-00	1.000
2000-01	1.000
2001-02	1.000
2002-03	1.000
2003-04	1.000
2004-05	1.000
2005-06	1.000
2006-07	1.000
2007-08	1.000
2008-09	1.000
2009-10	1.000
2010-11	1.000
2011-12	1.000
2012-13	1.000
2013-14	1.000
2014-15	1.000
2015-16	1.000
2016-17	1.000
2017-18	1.000
2018-19	1.000
2019-20	1.000
2020-21	1.000
2021-22	1.000
2022-23	1.000
2023-24	1.000
2024-25	1.000
2025-26	1.000
2026-27	1.000
2027-28	1.000
2028-29	1.000
2029-30	1.000
2030-31	1.000
2031-32	1.000
2032-33	1.000
2033-34	1.000
2034-35	1.000
2035-36	1.000
2036-37	1.000
2037-38	1.000
2038-39	1.000
2039-40	1.000
2040-41	1.000
2041-42	1.000
2042-43	1.000
2043-44	1.000
2044-45	1.000
2045-46	1.000
2046-47	1.000
2047-48	1.000
2048-49	1.000
2049-50	1.000
2050-51	1.000
2051-52	1.000
2052-53	1.000
2053-54	1.000
2054-55	1.000
2055-56	1.000
2056-57	1.000
2057-58	1.000
2058-59	1.000
2059-60	1.000
2060-61	1.000
2061-62	1.000
2062-63	1.000
2063-64	1.000
2064-65	1.000
2065-66	1.000
2066-67	1.000
2067-68	1.000
2068-69	1.000
2069-70	1.000
2070-71	1.000
2071-72	1.000
2072-73	1.000
2073-74	1.000
2074-75	1.000
2075-76	1.000
2076-77	1.000
2077-78	1.000
2078-79	1.000
2079-80	1.000
2080-81	1.000
2081-82	1.000
2082-83	1.000
2083-84	1.000
2084-85	1.000
2085-86	1.000
2086-87	1.000
2087-88	1.000
2088-89	1.000
2089-90	1.000
2090-91	1.000
2091-92	1.000
2092-93	1.000
2093-94	1.000
2094-95	1.000
2095-96	1.000
2096-97	1.000
2097-98	1.000
2098-99	1.000
2099-00	1.000
2100-01	1.000
2101-02	1.000
2102-03	1.000
2103-04	1.000
2104-05	1.000
2105-06	1.000
2106-07	1.000
2107-08	1.000
2108-09	1.000
2109-10	1.000
2110-11	1.000
2111-12	1.000
2112-13	1.000
2113-14	1.000
2114-15	1.000
2115-16	1.000
2116-17	1

01/17/18	REWISE
----------	--------

COUNTY CLERK CERTIFICATE
STATE OF ILLINOIS)

DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT UNPAID FORFEITED TAXES, AND NO REDEEMABLE

COUNTY CLERK _____

RECORDER'S CERTIFICATE

THIS INSTRUMENT NO. _____
 THE RECORDER'S OFFICE OF DALLAS COUNTY

RECORDED OF DEL

STATE OF ILLINOIS }
COUNTY, ILLINOIS, THIS ____ DAY OF ____
 SIGNED:

RECORDING SECRET UNIT

STATE OF ILLINOIS)

ELLYN, DU PAGE COUNTY, ILLINOIS THIS _____
20____.

VILLAGE OF
ELLYN, ILLINOIS, DO HEREBY CERTIFY THAT THE

SECRET ELLIN, IDUNOIS.

SURVIVOR'S CERTIFICATE

THIS IS TO CERTIFY THAT I, ALLEN D. CARRADU
SURVEYOR NO. 35-2551, UNDER THE DIRECT

LINE COMMENCING 263.70' WEST OF THE NORTH
THENCE SOUTHERLY AT RIGHT ANGLES WITH THE

NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE

AND MARKERS WILL BE PLACED AS SHOWN HERE
EXCAVATION. ALL DIMENSIONS ARE GIVEN IN FEET

ENACTED BY THE VILLAGE BOARD RELATIVE TO
BEEN COMPLIED WITH IN THE PREPARATION OF

THAT AUTHORIZED A CONFIDENTIAL PLAN AND POWERS AUTHORIZED BY DIVISION 12 OF ARTICLE 17, CHAPTER 276, AS HERETOFORE, AND HEREAFTER AMENDED AND

I HEREBY AUTHORIZE A REPRESENTATIVE FROM

A.D. _____

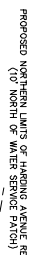
LEARNING QUESTIONS

(030/ 000-0410 (FAX) 000-000-0000

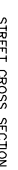
Attachment: Geometric Plan prepared by Carradus Land



THE UNIVERSITY OF CHICAGO



SPROUSE PARKWAY TREES PER VILLAGE CODE
 10' @ 40' ON CENTER, EXACT LOCATION SHALL BE
 DETERMINED BY DRIVEWAY PLACEMENT AND
 UTILILITY IMPROVEMENT LOCATIONS, ALL PARKWAY
 TREES MUST HAVE A MINIMUM CALIPER OF 2.5"
 AND NO MORE THAN TWENTY (20) PERCENT OF
 THE TREES MAY BE OF THE SAME SPECIES.
 SPECIES OF TREES SHALL BE FROM THE VILLAGE
 APPROVED PARKWAY TREE LIST AND MIXTURE
 APPROVED BY VILLAGE STAFF PRIOR TO INSTALLATION.



CARRADUS LAND SURVEY, INC. PROFESSIONAL DESIGN FIRM NO. 184-007086
FOR LAND SURVEYING & PROFESSIONAL ENGINEERING EXPIRES 04/30/2019



MEMORANDUM

TO: John Sterrett, Village Planner

FROM: Rich Daubert, Professional Engineer

DATE: December 1, 2017

RE: PRV – Harding Residential Development (Harding Custom Homes 4-Lot Minor Sub)
Public Works Review No. 2

On November 20, 2017, Public Works received revised engineering drawings for the subject development project. The re-submittal appears to be in response to Public Works previous review comments dated October 20, 2017, however no letter of disposition was provided. As it relates to Public Works matters of review, the project is ready to proceed to the public hearing process with the understanding the review comments below are to be addressed and the project subject to more detailed review at the permit stage.

Sheet 1 - Cover Sheet:

1. Under general note number 1, please be aware that a preconstruction meeting will also need to be held with the Developer/Applicant, General Contractor, Underground Contractor, and Village Staff.
2. Under general construction note number 1, the contractor can also secure a water meter from Public Works to be used at an approved location near the site.
3. Note gradation is spelled in correctly under utility service note number 4.
4. The design firm's registration with Illinois Department of Financial and Professional Regulation expires on 4/30/2019. Please revise the expiration date as it is currently noted to be 4/30/2017.

Sheet 2 – Topographical Survey:

5. Regarding the note pertaining to the design stage locate request; most utilities do not locate their facilities in the field as part of this request. JULIE should have provided the contact information for utilities present within the vicinity of the site. In turn, please contact those parties to confirm if they have maps of facilities within the site of improvement and depict such facilities on the engineering drawings.

Sheet 3 – Erosion Control and Tree Preservation Plan:

6. Provide and depict stabilized construction site entrance(s).

Sheet 4 - Site Grading/Utility Plan

7. As previously noted, please contact the JULIE provided utility company contacts as part of the design stage locate and depict all utilities on the drawings.
8. Various slopes for the storm sewer network deviate significantly from what is labeled on the drawings. Please check and revise the information for pipe segments:
 - a. FES-1 to ST-1 (2.00% Calculated vs. 1.00% Labeled on Drawing)
 - b. ST-1 to ST-2 (0.3875% Calculated vs. 0.80% Labeled on Drawing)
9. FES-1 has an invert elevation of 750.05 whereas the existing ground elevation at the FES outfall is ~752.25 based on the depicted contour elevations. A note stating “grade to daylight” is provided however this will not be an acceptable improvement given the location and elevation of the adjacent walking path.
10. The storm sewer pipes from ST-3 to ST-5 and from ST-5 to ST-6 are specified as 15” PVC SDR26 ADTM D-2241. While Public Works is uncertain as to why water main quality pipe is specified for both of these segments, please note that ASTM D-2241 is not available in sizes over 12” and specify an alternative (as applicable) such as AWWA C-905 noting the appropriate size to meet the ID requirements of the storm sewer network.
11. Revise driveway apron flares from 3 feet to 4 feet. Reflect on all pertinent sheets.
12. In regards to the storm sewer/water main conflict immediately west of ST-2, please refer to the attached record drawings which denote the as-built location of the water main. These shall be verified in the field. The applicant shall depict replacement of the water main as needed to accommodate the storm sewer installation and be in full compliance with IEPA water main construction requirements. This will need to be clearly detailed at the permit stage of the project to ensure compliance and a sound plan to replace the water main.
13. Please provide spot elevations and longitudinal slope on the proposed sidewalk as it turns from Harding to Nicoll Way.

Sheet 5 – Geometric Plan

14. Please correct the title under the driveway approach and sidewalk detail. Correct the depiction of the driveway aprons on the plan sheets to reflect the detail.

Sheet 6 – Construction Details

15. More details shall be provided at the permit stage including, but not limited to water and sanitary sewer services.

Other Various Comments:

16. While a note has been provided on the site grading plan to indicate that Harding shall be resurfaced across the frontage of the development, this needs to be clearly depicted on the drawings with the limits of resurfacing clearly identified. A detail shall also be provided showing the roadway section as previously provided (10” of CA-6 Sub-Base Material, 3” of HMA Binder, and 1-1/2” of HMA Surface).

PRV – Harding Residential Development (Harding Custom Homes 4-Lot Minor Sub)
Public Works Review No. 2

12/1/2017
Page 3

Attachments

Engineering Drawing #0692 Sheet 13
Engineering Drawing #0776 Sheet 6

CC: Julius Hansen, Public Works Director
Bob Minix, Part-Time Professional Engineer
Ray Ulreich, Stormwater Engineer
John Hubsky, Utilities Superintendent
Bill Miller, Utilities Inspector

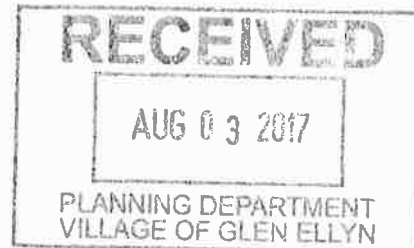


HARDING CUSTOM HOMES, LLC540 Duane Street, 2nd Floor, Glen Ellyn, IL 60137

(630) 790-8144

August 2, 2017

Mr. John Sterrett
Village Planner
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137



Dear John,

Attached is our application for a minor subdivision of the property commonly known as 765 Harding Road, Glen Ellyn, IL 60137. This has been discussed as the "western lot" designated for four (4) conforming R2 lots at the July 28, 2017 Plan Commission meeting.

Our application is to subdivide approximately 1.09 acres into four (4) conforming R2 lots, as an initial phase of development, with the second phase incorporating an additional 3.29 acres to the east and south to be rezoned from R2 to R4 as discussed at three previous Plan Commission meetings. We anticipate applying for building permits to construct four (4) single family homes on the new lots after approval of the subdivision.

The lots will be 66' wide with finished depths between 144.75' and 144.84' per the proposed plat (attached). As part of the subdivision, we anticipate donating 22' x 264' to the Village to become the southern parkway of Harding Avenue, creating a 55' wide right of way, which has previously been approved by Village Staff and Public works. Once the proposed plat has been approved, either with or without modifications, our surveyor will provide the approved final print on mylar.

As part of this application, the following documents are attached:

- Cover letter (this is it) listing attachments
- Narrative statement of use description (see paragraphs above)
- Application for Minor Subdivision Approval form
- Proof of ownership (quit claim deed from Diane White to Harding Custom Homes, LLC is attached)
- Disclosure of Interest (Ownership by a corporation form attached)
- Plat of Survey (see Preliminary Plat of Subdivision below)

- Preliminary Plat of Subdivision (a full size print, plus 8.5" x 11")
- Affidavit of Authorization
- Land Use Opinion from the Kane-DuPage Soil and Water Conservation District Board (we have applied for this, and have been told it will be acted upon at their August 10, 2017 Board meeting, with the resulting documentation to be prepared and forwarded to us on August 11, 2017. We will forward a copy of the document when we receive it.)
- Final Plat of Subdivision. Our surveyor will provide the appropriate mylar final print once comments on the Preliminary Plat of Subdivision have been received as well as a letter of authorization to record the plats and the legal descriptions.
- An IDNR Endangered Species Consultation, Ecological Compliance Assessment
- Escrow deposits as determined by the Village will be provided within 24 hours of notification of the appropriate amount
- Reimbursement of Fees Agreement
- Additional materials will be provided as requested by the Planning and Development Director.

You may contact me by phone at (630) 790-8144, by email at Marv@RiteWayCustomHomes.com or by US mail at the address above on our letterhead.

Very truly yours,



Marvin K. Ritter



Village of Glen Ellyn
Phone: (630) 547-5250 • Fax: (630) 547-5370
535 Duane Street • Glen Ellyn, Illinois 60137

APPLICATION FOR MINOR SUBDIVISION APPROVAL

DATE FILED: 9/28/17 **APPLICATION NUMBER:** _____

I. APPLICANT INFORMATION:

Name: Marv Ritter / Harding Custom Homes, LLC
Address: 540 Duane Street, 2nd Floor, Glen Ellyn, IL 60137
Phone Number: (Home) Not Applicable (Business) (630) 790-8144
E-Mail: Marv@RiteWayCustomHomes.com (Fax): (630) 790-8148
Property Interest of Applicant: Project Manager for Harding Custom Homes, LLC
(Owner, Contract Purchaser, Owner Representative)

II. OWNER INFORMATION:

Name: Mark & Diane White / Harding Custom Homes, LLC
Address: 238 River Road, Gladwyne, PA 19035
Phone Number: (Home) (609) 937-0409 (Business) Not Applicable
E-Mail: White2P@icloud.com (.Fax): Not Applicable

III. PROPERTY INFORMATION:

Address and Legal Description of Property: 765 Harding, Glen Ellyn, IL 60137
See plat of survey for legal description.
Permanent Index No.: 05-23-223-017 Zoning: R2

Lot Dimensions: Approximately 286.52'N x 166.78'E x 287.10'S x 166.87'W

Lot Area: Approximately 47,847 square feet

Present Use: Vacant land

Description of Subdivision: Subdivide (1) vacant Glen Ellyn R2 lot into (4) conforming Glen Ellyn R2 lots

Estimated Date to Begin Construction: Permit applications for single family homes would be made shortly after approval of sub-division.

Name(s), Address(es) and Phone Numbers of consultants (Architects, Engineers, Attorneys, etc.):

Builder:

Harding Custom Homes, LLC
540 Duane Street
Glen Ellyn, IL 60137
(630) 790-8144

Architect:

Nicholas R. DeLuca
1807 West Diehl Road, Ste 200
Naperville, IL 60563
(630) 637-8213

Surveyor:

Carradus Land Survey, Inc.
100 Bridge Street, Ste 1
Wheaton, IL 60187
(630) 588-0416

Attorney:

Rodriguez Law Offices
364 Pennsylvania
Glen Ellyn, IL 60137
(630) 858-1199

IV. APPROVAL STANDARDS:

Narrative Statement: Please provide a narrative statement. The narrative statement should include, but not be limited to, information concerning the proposed use of the lots, the type and number of dwelling units and/or type of business or industry and the manner in which subdivision is to be served by public utilities. A separate sheet may be used if necessary.

We seek to sub-divide a 1.09 acre Glen Ellyn single family R2 lot into four (4) conforming 66' x 146.67' (approximate) single family R2 lots. As part of the sub-division, Harding Custom Homes, LLC will be donating 22' x 264' on the south side of Harding Avenue to the Village of Glen Ellyn to become the southern right of way for Harding Avenue, creating a 55' right of way as agreed with Public Works and Planning and Development staff.

Harding Custom Homes, LLC intends to build 4 single family homes on the sub-divided property. The eastern 22.83' (N) x 166.77' (E) x 20.34' (S) x 166.75' (W) of the lot will be incorporated into the lot directly to the east (785 Harding Road). 785 Harding is also owned by Harding Custom Homes, LLC and will be part of a PUD for townhomes, subject to the lot and three additional parcels directly to the south being re-zoned from R2 to R4.

Section 309 (11-3-10) of the Subdivision Code requires that the following six (6) criteria be met before a Subdivision can be approved. Please describe how the proposed Subdivision meets these requirements. The information provided will be used by the Plan Commission in considering the request.

Please describe how the proposed subdivision meets the following criteria.

1. The proposed subdivision conforms to the provisions set forth in this Subdivision Ordinance, including the rules and regulations referenced in Section 400 (Section 11-4-1).

We believe the proposed subdivision conforms to the provisions set forth in the Subdivision Ordinance, including the rules and regulations referenced in Section 400. We have relied on Village Staff's review to confirm our assessment of conformance to all issues set forth in the Subdivision Ordinance, including:

- (A) All applicable statutory provisions;
- (B) The Village of Glen Ellyn zoning ordinance: The existing lot is R2 and the new lots will be conforming R2.
- (C) The applicable Village of Glen zoning ordinance;
- (D) The official plan, official map and capital improvement plan of the village including all streets, drainage systems, and parks shown on the official map or official plan as adopted.
- (E) The special requirements of these regulations and any rules of the county health department and / or appropriate state agencies.
- (F) The rules of the Illinois department of transportation, if applicable.
- (G) The DuPage County countrywide stormwater and floodplain ordinance as adopted, amended or varied by the village; and
- (H) The village of Glen Elly standards for construction of public improvements.

2. Definite provision has been made for a water supply system that is sufficient in terms of quantity, dependability, and quality to provide an appropriate supply of water for the type of subdivision proposed.

We intend to connect to the existing Glen Ellyn water main which runs parallel to Harding Avenue. We believe them to be sufficient in terms of quantity, dependability and quality to provide an appropriate supply of water for the type of subdivision proposed.

Minor Subdivision Application

765 Harding Avenue, Glen Ellyn

3. A public sewage system is proposed and adequate provision has been made for such system or, if other methods of sewage disposal are proposed that such systems will comply with federal, state, and local laws and regulations.

We intend to connect to the existing Glen Ellyn public sewage system which runs parallel to Harding Avenue. We believe it complies with federal, state, and local laws and regulations.

4. All areas of the proposed subdivision which may involve soil or topographical conditions presenting hazards or requiring special precaution have been identified by the Subdivider and that the proposed uses of these areas are compatible with such conditions.

We do not believe any area of the proposed subdivision involves soil or topographical conditions presenting hazards or requiring special precautions, beyond standard engineering items typically addressed as part of the building permit application for a single family home.

A townhome PUD is being developed directly to the east of the new lots by the same owner. As such, we have incorporated a storm water easement on the southern and western borders of the new lots in case the PUD stormwater plan requires access to those portions of the lots.

5. The proposed subdivision will not be detrimental to the public health, safety and welfare.

We do not anticipate the proposed subdivision will be detrimental to the public health, safety and welfare.

6. No development shall be approved if such development, at full occupancy, will result in or increase traffic on an arterial or collector street to such an extent that the street does not function at a level of service deemed acceptable by the Village. The applicant may propose and construct the approved tragic mitigation measures to provide adequate roadway capacity for the proposed development.

We do not believe the subdivision creates a situation unacceptable to the Village.

I (we) certify that all of the statements and documents submitted as part of this application are true to the best of my (our) knowledge and belief.

I (we) consent to the entry in or upon the premises described in this application by any authorized official of the Village of Glen Ellyn for the purpose of inspection.

I (we) consent to pay the Village of Glen Ellyn all costs incurred for transcribing the public hearing on this application.

I {we} understand that no final action shall be taken by the Village Board subsequent to the public hearing and until payment of all escrow fees.

Signature of Applicant:

Harding Custom Homes, LLC by M. Ritter 08/02/17

Harding Custom Homes, LLC by Marvin K. Ritter

Date

Minor Subdivision Application

765 Harding Avenue, Glen Ellyn

For the property at 765 Harding Avenue (currently PIN 05-23-223-017) Glen Ellyn, IL 60137

Note to the Applicant: This application should be filed with, and any questions regarding it, should be directed to the Director of the Village Planning and Development Department.

You may attach separate sheets as needed to answer any of the following questions.

The undersigned hereby petitions the Village of Glen Ellyn, Illinois, for one or more variations from the Glen Ellyn Zoning Code (Ordinance No. 3617-Z, as amended), as described in this application.

I. APPLICANT INFORMATION:

(Note: The applicant must comply with Section 10-10-10(B) of the Zoning Code).

Name: Harding Custom Homes, LLC

Address: 540 Duane Street, Glen Ellyn, IL 60137

Home Phone No.: (630) 790-8144 Office Cell Phone No.: (630) 303-7754

Fax No.: (630) 790-8198

E-mail: Marv@RiteWayCustomHomes.com

Ownership Interest in the Property in Question:

--

Harding Custom Homes, LLC is the owner of the property. Mark and Diane White are the beneficial owners of Harding Custom Homes, LLC. Marvin Ritter and Walt Arway are the project managers for the development.

II. INFORMATION REQUIRED BY SECTION 10-10-10(B) OF THE ZONING CODE,
IF APPLICABLE:

NOTE: All parties, whether petitioner, agent, attorney, representative and or organization, et al, must be fully disclosed by true name and address in Zoning Variation Request Packet PZ-14-004-171-000

CLEAR PAGE

compliance with Section 10-10-10(B) of the Zoning Code. Disclosure forms are attached for your convenience.

Name and address of the legal owner of the property (if other than the applicant):

Mark & Diane White / Harding Custom Homes, LLC

238 River Road

Gladwyne, PA 19035

Name and address of the person or entity for whom the applicant is acting (if the applicant is acting in a representative capacity):

Marvin K. Ritter and Walt Arway are the project managers who are acting on behalf of Mark & Diane White / Harding Custom Homes, LLC (the property owners).

Marv and Walt can be reached at:

Rite-Way Custom Homes, LLC

540 Duane Street, 2nd Floor

Glen Ellyn, IL 60137

Is the property in question subject to a contract or other arrangement for sale with the fee owner? (Choose "Yes" or "No")

YES ☐

NO ☒

If YES, the contract purchaser must provide a copy of the contract to the Village and must either be a co-petitioner to this application or submit the attached Affidavit of Authorization with the application packet.

Not Applicable

Is the property in question the subject of a land trust agreement? (Choose "Yes" or "No")

Zoning Variation Request Packet FILLABLE 080417 lg.doc

CLEAR PAGE

"No") YES ☐

NO X

If YES, (1) either the trustee must be a co-petitioner or submit the attached Affidavit of Authorization from the trustee to represent the holders of the beneficial interests in the trust and (2) the applicant must provide a trust disclosure in compliance with "An Act to Require Disclosure of All Beneficial Interests", Chapter 148, Section 71 et seq., Illinois Revised Statutes, signed by the trustee. Not Applicable

PROPERTY INFORMATION:Common address: 765 Harding Avenue, Glen Ellyn, IL 60137Permanent tax index number: Currently 05-23-223-017

Legal description:

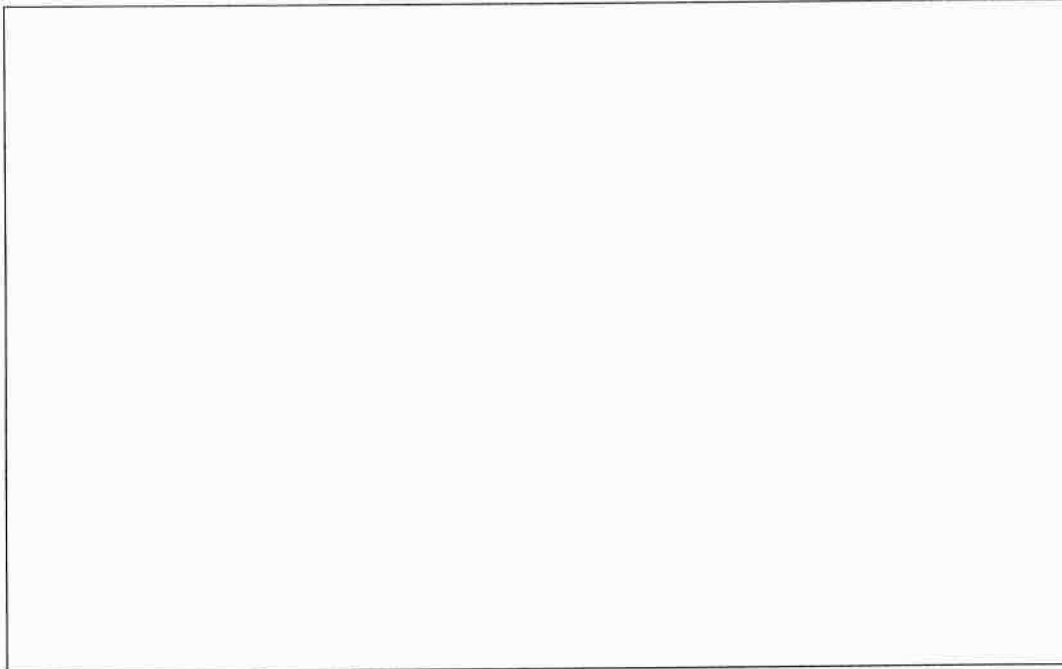
The PIN and legal descriptions will be changing with approval of the sub-division. Please refer to the final plats of survey.

Zoning classification: Residential Zoning District R2Lot size: 264 ft. x 166.84 ft. Area: 44,046 approximate sq. ft.Present use: Vacant land.

CLEAR PAGE

III. INFORMATION REGARDING THE VARIATION(S) REQUESTED:

Description of the variation(s) requested (including identification of the Zoning Code)



This parcel is part of a larger project which anticipates incorporating 4 single family homes (R2) on this parcel and 24 townhomes on a 3.38 acre group of adjacent parcels (to be rezoned from R2 to R4) to east of this parcel. As part of the townhome development, Harding Avenue is anticipated to be extended to Route 53 and a new north / south cul-de-sac will be built.

Glen Ellyn Planning and Development Staff and Public Works have been consulted and are in agreement the Harding Avenue extension and the new cul-de-sac would be acceptable if developed as 21' back of curb to back of curb pavement with a 55' right of way. As part of that, Harding Custom Homes, LLC is proposing donating 22' of land on the south side of Harding Avenue to expand it from the current 33' right of way to the proposed width of 55'.

Subdivision Regulations Code 11-4-3 E requires right of way widths to be 60' for residential subdivision cul-de-sac and local streets less than 600 feet in length, therefore a variance is required for a 55' right of way. (Note, both the cul-de-sac and Harding Avenue, including the existing paving plus the extension, will be less than 600 feet in length.)

Code 11-4-3 F requires 21' back of curb to back of curb pavement width for both local streets and cul-de-sac streets, thus no variance is required for the width of pavement.

CLEAR PAGE

Estimated date to begin construction: Construction is estimated to begin within six (6) months after the new R2 subdivision has been recorded and building permits have been issued.

Names and addresses of any experts (e.g., planner, architect, engineer, attorney, etc.):

--

A variety of Village of Glen Ellyn village management, Planning and Development and Public Works staff have been involved with the proposed plans, including:

- Mark Franz, Village Manager
- Staci Hulseberg, Director of Planning and Development
- John Sterrett, Village Planner
- Michele Stegall, (prior) Village Planner
- Ray Ulrich, Stormwater Engineer
- Rich Daubert, Professional Engineer
- Bob Minix, Professional Engineer

Third party consultants involved with the proposed design include:

- Al Carradus, Certified Surveyor, Carradus Land Survey, Inc.
- Bill Grieve, Professional Engineer, Gewalt Hamilton Associates, Inc. (from a traffic study and recommendations perspective)

Illinois Department of Transportation staff:

- Tom Gallenbach, Professional Engineer, IDOT (from connection to 53 perspective)

CLEAR PAGE

IV. EVIDENCE RELATING TO ZONING CODE STANDARDS FOR A VARIATION:

The following items are intended to elicit information to support conclusions by the ZBA or PC and the Village Board that the required findings/standards for a variation under the Zoning Code have been established and met. Therefore, please complete these items carefully.

Based on a discussion with, and an email dated 09/27/17, from John Sterrett, Village Planner, Harding Custom Homes has been asked to answer the following eight questions from Section 11-3-11 of the Village's Subdivision Regulations Code vs. Evidence Relating to Zoning Code Standards for a Variation (and to not answer the remaining questions within this section):

11-3-11 C – The plan commission shall not recommend approval of a variance nor shall the village board grant approval of a variance unless it determines that:

11-3-11 C1 – The granting of the variance will not be detrimental to the public safety, health, or welfare or injurious to other property or improvements.

- We see no reasonable argument that reducing the right of way from 60' to 55' will be materially detrimental to the public safety, health or welfare or injurious to other property or improvements. By Harding Custom Homes dedicating a 22' parkway on the south side of Harding Avenue, the Harding Avenue right of way will be increased from its current 33' to 55'. After dedication, the resulting 55' wide Harding Avenue right of way will be allocated as follows:
 - 12' (existing) parkway on the north side of Harding Avenue
 - 21' (existing) roadway back of curb to back of curb
 - 22' (new to be dedicated by Harding Custom Homes) parkway on the south side of Harding Avenue
- On a typical 60' right of way with a 21' back of curb to back of curb roadway, the right of way is allocated as:
 - 19.5' parkway on side A
 - 21' roadway back of curb to back of curb
 - 19.5' parkway on side B

Given typical 19.5' parkways on 60' right of way streets, the proposed 22' parkway on the south side of Harding Avenue will be 12.8% (2.5 feet) wider than what would be typical. The northern parkway would remain

CLEAR PAGE

unchanged.

11-3-11-C2 – The conditions upon which the request is based are unique to the property for which the relief is sought, create substantial difficulty in developing the property and are not generally applicable to other property.

- o Glen Ellyn subdivision code specifies a 60' right of way for roads of this type. The standard is 30' on each side of the centerline of the roadway. The existing right of way to the north of the roadway centerline is only 22.5 feet which is 7.5' (25%) narrower than what would be typical.

The proposed right of way south of the roadway centerline will be 32.5 feet after the proposed 22' dedication. This would create the unusual situation of the southern side of the center line being 10 feet larger than the northern side of the center line. The sub-division code requiring a 60' right of way would require the right of way south of the center line to be 37.5' or approximately 25% wider than what was required on the north side of Harding Avenue. Such a condition is unique to this property.

11-3-11-C3 – Because of the particular physical surroundings, shape or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations is carried out.

- o Requiring Harding Avenue to conform to a 60' right of way would result in the public parkway to be 2.5' wider on the south side of Harding Avenue than what would typically be required on similar streets and 7.5' wider than on the north side of the center of the pavement.

Additionally, as part of the townhome development directly east of this parcel, a Harding Avenue extension (currently a dirt driveway which has never been paved) and a new cul-de-sac will be proposed with a 55' right of way. This is necessary as the townhome property is sandwiched between Illinois Route 53 on the east and the rear yards of the properties to the west of the townhome project. Given the limited east / west dimension, limiting the right of way to 55' provides larger buffers between the rear of the townhome buildings and Illinois Route 53 on the east and the single family homes to the west.

The proposed Harding Avenue extension and the new cul-de-sac right of way 55' widths are agreeable with Glen Ellyn Public Works and Planning and Development staff. This subdivision variation is consistent with what is being planned for the townhome phase of the project

CLEAR PAGE

11-3-11 D – For the purposes of supplementing the above standards, the plan commission and village board shall also take into consideration the extent to which the evidence establishes or fails to establish the following facts favorable to the applicant:

1. That the variation, if granted, will not alter the essential character of the locality;

- A Harding Avenue right of way of 55' vs. 60' allows the rear yards of the four new single family homes to be an additional 5' deeper than they would otherwise be. Although the depth of the new lots (144.87') will be substantially less than the home directly south at 750 Brentwood Court (a 287' deep lot) we believe the additional 5' in backyard separation will be appreciated by both the existing homeowner on Brentwood Court and the new homeowners on the four new lots. In our opinion it will not alter the essential character of the locality.

2. That the purpose of the variation is not based exclusively upon a desire to make more money out of the property;

- We do not believe the width of Harding Avenue's right of way will have any material impact the financial returns from the property.

3. That the proposed variation will not:

a. Diminish or impair property values within the neighborhood;

- The proposed parkway will be 2.5' wider than the typical parkway on a 60' right of way street. We would anticipate the additional width of the parkway (22.0') may be more aesthetically pleasing than the typical width of 19.5'. Based on that, we do not believe the proposed right of way width variation will diminish or impair property values within the neighborhood.

b. Unduly increase traffic congestion in the public streets and highways; or

- The requested variance does not change the width of the existing pavement (21'), which currently conforms to subdivision code.
- The width of the parkway on the southern side of Harding Avenue will increase from 0 feet to 22 feet if this variance is approved. We

CLEAR PAGE

do not think the increased width of the parkway will have any material impact on traffic congestion as the only traffic on the parkways will be vehicles going in and out of the four new single family driveways.

- Based on a traffic survey prepared by Gewalt Hamilton Associates, Inc. dated September 20, 2017 we interpolate the additional traffic from the four single family homes in the proposed subdivision to generate 2.00 additional trips during the peak hour of the day. Our math is as follows:
 - (Gewalt Hamilton determined 14 additional trips from the 24 townhomes + 4 single family homes during the peak hour of the day, M-F. Therefore, 14 additional trips in the peak hours $\times$ (4 homes / 28 total units) = 2.00 additional vehicles due to the single family homes. On average, this would be one (1) trip every 30 minutes from the 4 single family homes; or one every 4.29 minutes for the combined townhome / single family development during the peak hour. In our judgement, this would not be considered “unduly increase(d) traffic congestion”.
- c. Result in an increase in public expenditures; and
- As the developer of the subdivision, Harding Custom Homes, LLC (vs. the Village or other governmental entity) will be responsible for the cost of the design and installing the infrastructure within the proposed parkway on the southern side of Harding Avenue.

Given that, we do not anticipate an increase in public expenditures.

CLEAR PAGE

4. That the variation is the minimum variation that will make possible the reasonable use of the land;
 - Harding Custom Homes, LLC has relied on the professional expertise of the Village of Glen Ellyn's Planning and Development and Public Works staff who suggested the public right of way for this section of Harding Avenue should be 55' vs. 60'. We trust their judgement on this issue and believe it to be the minimum variation that will make possible the reasonable use of the land.
5. Whether or not the alleged difficulty or particular hardship has been created by any person presently having an interest in the property or by the applicant.
 - The Village of Glen Ellyn Board voted to allow a 21' right of way street with a 12' northern parkway vs. the typical 19.5' parkway at the time the existing Harding Avenue right of way was approved for the development on the north side of Harding Avenue.

Harding Custom Homes, LLC, its owners and the project managers were not consulted or part of the decision the Village Board made more than a decade ago regarding width of the right of way for this section of Harding Avenue.

The remainder of section 4 contains items Village Planner John Sterrett advised in his email are not applicable (or are redundant to above) and do not need to be answered in our application.

A. Standards Applicable to All Variations Requested:

1. Provide evidence that due to the characteristics of the property in question, there are practical difficulties or particular hardship for the applicant/owner in carrying out the strict letter of the Zoning Code:

2. a. Provide evidence that the property in question cannot yield a reasonable return if permitted to be used under the conditions allowed by the Zoning Code (i.e., without one or more variations):

Zoning Variation Request Packet FILL by the Zoning Code

V. CERTIFICATIONS, CONSENT AND SIGNATURE(S)

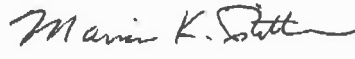
CLEAR PAGE

I (We) certify that all of the statements and documents submitted as part of this application are true and complete to the best of my (our) knowledge and belief.

I (We) consent to the entry in or upon the premises described in the application by any authorized official of the Village of Glen Ellyn.

I (We) certify that I (we) have carefully reviewed the Glen Ellyn Zoning Variation Request Package and applicable provisions of the Glen Ellyn Zoning Code.

I (We) consent to accept and pay the cost to publish a notice of Public Hearing as submitted on an invoice from the publishing newspaper. I (we) understand that our request will not be scheduled for a Village Board agenda until and unless this invoice is paid.

09/27/17	Marvin K. Ritter	
Date	Print Name	Signature of Applicant
09/27/17	Mark White	
Date	Print Name	Signature of Applicant
09/27/17	Diane White	
Date	Print Name	Signature of Applicant



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: Steve Warner

SCHEDULED

AGENDA ITEM (ID # 3153)

DOC ID: 3153

Motion pursuant to Section 1-10-7 of the Glen Ellyn Village Code to adopt the competitive bidding procedures of the Suburban Purchasing Cooperative in lieu of the provisions of Chapter 10 on Village Contracts and authorize the Village Manager to execute a contract with Superior Road Striping, Inc., of Melrose Park, Illinois, in the amount of \$50,000, for the 2018 Pavement Line Striping project to be expensed to the General and Parking Funds. (Public Works Director Hansen)

INTRODUCTION

The purpose of this memorandum is to provide a recommendation for the award of a construction contract for the 2018 Pavement Line Striping project in the Village of Glen Ellyn. The contract includes striping for both asphalt and concrete pavement at various strategic locations throughout the Village.

BACKGROUND

Every year, the Village performs some level of pavement line striping based on striping performance and regular needs for re-striping. The typical line striping cycle includes two years to address needs for asphalt roadways (including the Central Business District), one year for concrete streets, and a fourth year for general maintenance and touch-ups. This year is intended for general maintenance and touch-ups. Locations targeted for this year's program include school areas and corridors that were inspected and determined to require re-striping. Thermoplastic markings are typically used on asphalt pavement, while Modified Urethane will be used on concrete pavement.

In the past, we have used the low bidder from the Suburban Purchasing Cooperative (SPC) as our contractor for pavement line striping as a means to reduce costs. Superior Road Striping has been the low bidder through the SPC since 2016 and is currently in the process of approving an extension for 2018. Due to materials cost increases, a 5% increase is set to be approved by the SPC and is specified in the table below.

Summary of Asphalt Pavement Marking Pricing			
Item Description	Unit	2017 Unit Price	2018 Unit Price
4" Thermoplastic Line	LF	\$0.49	\$0.52
6" Thermoplastic Line	LF	\$0.72	\$0.76
12" Thermoplastic Line	LF	\$1.44	\$1.52
24" Thermoplastic Line	LF	\$3.60	\$3.78
Thermoplastic Letters & Symbols	SF	\$3.34	\$3.51

Pavement Marking Removal	SF	\$0.41	\$0.41
--------------------------	----	--------	--------

The following table shows Superior Road Striping's pricing for Modified Urethane pavement markings which will be utilized for concrete pavement. Similar to 2016 and 2017, these prices were not competitively bid through the SPC, and were solicited by engineering staff for inclusion in the project.

Summary of Concrete Pavement Marking Pricing				
Item Description	Unit	2016 Price	2017 Price	2018 Price
4" Modified Urethane Line	LF	N/A	\$0.55	\$0.75
6" Modified Urethane Line	LF	\$1.00	\$1.00	\$1.25
12" Modified Urethane Line	LF	\$2.00	\$2.00	\$2.50
24" Modified Urethane Line	LF	\$5.00	\$5.00	\$6.00
Modified Urethane Letters & Symbols	SF	\$5.00	\$5.00	\$5.50
Pavement Marking Removal	SF	\$0.40	\$0.41	\$0.41

It should be noted that as for asphalt pavement markings, received pricing for concrete markings has also increased. Although 2016 pricing was honored for 2017, material costs and contract quantities resulted in noticeable increases for 2018.

This project will be administered in-house.

BUDGET IMPACT

This project is budgeted for a total of \$50,000 from two funding sources. The 2018 Pavement Line Striping Budget amount is \$40,000; and another \$10,000 is available from the Parking Fund. More detailed Budget information is provided in the table below:

2018 Pavement Line Striping Program Recommended Funding for Construction			
Project Item	Funding Source (FY18)	Account No.	Amount
2017 Pavement Line Striping Program	General Fund	143300-521035	\$40,000
Parking Lot Striping	Parking Fund	53000-520970	\$10,000

RECOMMENDATION AND ACTION REQUESTED

At this time, a construction contract award to Superior Road Striping, with project funding equal to the total amount budgeted for this work in the amount of **\$50,000**, is recommended.

Consequently, Engineering staff recommends the Village Board of Trustees make the following motion at the March 12, 2018 Village Board Meeting:

Motion to waive competitive bidding and authorize the Village Manager to execute a contract with Superior Road Striping, Inc., of Melrose Park, Illinois, in the amount of \$50,000, for the 2018 Pavement Line Striping project to be expensed to the General and Parking Funds.

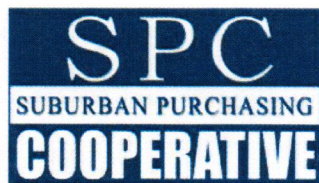
Engineering staff will be present at the March 12, 2018 Village Board of Trustees Meeting to answer any questions regarding the project.

ATTACHMENTS

- 2017 SPC Thermoplastic Contract Extension
- 2018 Thermoplastic Proposal - Pending March SPC Approval
- 2018 Modified Urethane Proposal - Superior Road Striping

ATTACHMENTS:

- 2017 SPC Thermoplastic Contract Extension (PDF)
- 2018 Thermoplastic Proposal - Pending March SPC Approval (PDF)
- 2018 Modified Urethane Proposal - Superior Road Striping (PDF)



A Joint Purchasing Program For Local Government Agencies

March 7, 2017

Ms. Joan Yario
Superior Road Striping
1980 N. Hawthorne Ave
Melrose Park, IL 60160

Dear Ms. Yario,

This letter is to inform you that the Suburban Purchasing Cooperative's Governing Board has approved the first of three (3) possible one-year contract extensions of the SPC 2017 Thermoplastic Lane Marking Contract #158 to Superior Road Striping, Melrose Park, IL from April 12, 2017 through April 11, 2018, with a 3% price increase. The SPC reserves the right to extend the contract for up to (3) three additional one-year terms upon mutual agreement on a negotiated basis.

Item Description	UOM	2016	2017
4" Marking Line	LF	\$0.48	\$0.49
6" Marking Line	LF	\$0.70	\$0.72
12" Marking Line	LF	\$1.40	\$1.44
24" Marking Line	LF	\$3.50	\$3.60
Marking Letters & Symbols	SF	\$3.25	\$3.34
Removal	SF	\$0.40	\$0.41

With the acceptance of this contract, Superior Road Striping, Melrose Park, IL agrees to all terms and conditions as set forth in the specifications contained within the Request for Proposals to which you responded. This award is not in conjunction with the Illinois Department of Transportation, so participating communities will not be utilizing Motor Fuel Tax (MFT) funds. However, Superior Road Striping must comply with all IDOT rules and regulations, as well as prevailing wage and certified payroll.

The SPC looks forward to another productive year working with Superior Road Striping. Please sign and date the agreement below and return an original to my attention and retain a copy for your files.

Sincerely,

Ellen Dayan, CPPB
NWMC Program Manager for Purchasing

03/07/17

Name: Ellen Dayan

Date

Name: Joan Yario

Date

DuPage Mayors & Managers Conference
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

Northwest Municipal Conference
1600 East Golf Rd., Suite 0700
Des Plaines, IL 60016
Ellen Dayan
Phone: (847) 296-9200
Fax: (847) 296-9207

South Suburban Mayors And Managers Association
1904 West 174th Street
East Hazel Crest, IL 60429
Ed Paesel
Phone: (708) 206-1155
Fax: (708) 206-1133

Will County Governmental League
3180 Theodore Street, Suite 101
Joliet, IL 60435
Cherie Belom
Phone: (815) 729-3535
Fax: (815) 729-3536

SRS

SUPERIOR ROAD STRIPING, INC.

1980 N. HAWTHORNE AVE. • MELROSE PARK, IL 60160 • PHONE 708-865-0718 • FAX 708-865-0296

1-31-18

NORTHWEST MUNICIPAL CONFERENCE
1600 EAST GOLF ROAD, SUITE 0700
DES PLAINES, IL 600165

TO: ELLEN DAYAN

RE: 2018 THERMOPLASTIC PRICES

DUE TO OUR 10% MATERIAL INCREASE FOR 2018, SUPERIOR ROAD STRIPING, INC.,
WILL BE RAISING OUR THERMOPLASTIC PRICES 5%.

THPL PVT MK L & S	3.51 SF
THPL PVT MK LINE 4	.52 LF
THPL PVT MK LINE 6	.76 LF
THPL PVT MK LINE 12	1.52 LF
THPL PVT MK LINE 24	3.78 LF

PAVT MARKING REMOVAL WILL STAY THE SAME @ .41 SF

LOOK FORWARD TO DOING BUSINESS ONCE AGAIN, WITH ALL OF YOU.

SUPERIOR ROAD STRIPING, INC.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Agreement
Prepared By: Kelly Purvis

SCHEDULED

AGENDA ITEM (ID # 3149)

DOC ID: 3149

Approve a Revised Lease Agreement between the Forest Preserve District of DuPage County and the Village of Glen Ellyn for the fleet storage/salt storage facilities and McKee House structures in Churchill Woods. (Planning and Development Director Hulseberg)

Background. On May 1, 2017, the Village executed an agreement with the Forest Preserve District to lease some property within the Churchill Woods Forest Preserve. The agreement was prompted by the Village's need for a salt storage facility and the Forest Preserve having two fleet storage buildings that they will no longer need come Spring, 2019. When this opportunity emerged, the Village was in the process of considering several options for a salt storage location ranging in cost from \$600,000 to \$1.2 million. The Village was able to negotiate a lease for the fleet facility for \$1 per year for the next 50 years, provided that the lease also included the McKee House property, just west of the fleet facility (see attached map). The fleet storage facility will require some minor upgrades to make it operational as a salt storage facility and the other building is intended to be used for general storage. The McKee House structures, however, require significant improvements in order to be operational.

Since the approval of the lease between the Forest Preserve District and the Village, the McKee Preservation Group, a 501c3 organization, has been established to take the lead in raising funds and organizing efforts to restore the McKee House structures. Concurrently, the Village established an Oversight Committee that is serving as a liaison between the McKee Preservation Group and the Forest Preserve District.

It has come to the Oversight Committee's attention that there is some language in the previously approved lease agreement which unduly prevents the Preservation Group from being able to effectively move forward with restoration efforts. At this time, if the Preservation Group were to come forward with a building permit application to restore the roof on the McKee House (a vital step to protecting the building, and one of the first goals outlined in their restoration plans) they would need written permission from the Forest Preserve District as the owner of the property, permission from the Village as the lessee of the property, and approval of a building permit from the Village of Lombard.

The lease agreement between the Village and the Forest Preserve outlines certain timeframes that must be met in order to avoid the demolition of the McKee House structures. Specifically, the group must raise \$400,000 by October, 2019 and the structures must be fully restored and occupied by October 1, 2022. In addition, there is some language in the lease which states that the Village will demolish all structures on the property at the conclusion of the lease (in 50 years, if the Village does not decide to renew the lease). The preservation group has pointed out that this makes fundraising difficult, as benefactors do not see a long term guarantee that the McKee House will not be demolished even after it has been restored.

Village staff have worked with the Forest Preserve District staff to revise the lease so that both the fleet facility and the McKee House structures can be annexed into the Village prior to April 1, 2019 (eliminating the need for Lombard to review and approve building permit plans) and to allow the Village to determine what improvements are appropriate for all of the leased structures (without prior written approval from the Forest Preserve District). As it stands, the Village has the option to improve the salt storage facilities at its discretion, but would need approval from the Forest Preserve District prior to making alterations to the McKee structures.

The lease has not been amended to address the provision about the Village's obligation to demolish the structures at the conclusion of the lease. The Forest Preserve District was not comfortable removing this clause. However, the Executive Director of the Forest Preserve has provided a letter to confirm the Forest Preserve's intention (attached), which is to allow the McKee House to remain if it has been restored and is operational. Fundamentally, the Oversight Committee and Forest Preserve District would like to afford every opportunity possible to the Preservation Group to succeed in their undertaking to restore the McKee House structures. Revising the lease to limit the approvals necessary to move forward with their plans should expedite the review process and assist the group in meeting their required deadlines.

Action. A black-lined version of the approved lease has been attached for the Board's review. The Village Board is being asked to repeal the May 1, 2017 lease agreement and replace it with a revised agreement. A form of the revised agreement is attached which staff is requesting be subject to final review by the Village Attorney.

Attachment. Map of subject properties
Black-lined, revised lease between the Village and Forest Preserve District
Letter from Executive Director of Forest Preserve District

CC: Greg Mathews, Village Attorney
Bill Holmer, Village Oversight Committee
Christina Coyle, Village Oversight Committee
McKee Preservation Group

X:\Plandev\PLANNING\HPC\McKee House\Lease\VB Memo_Revised Lease Agreement_031218.doc

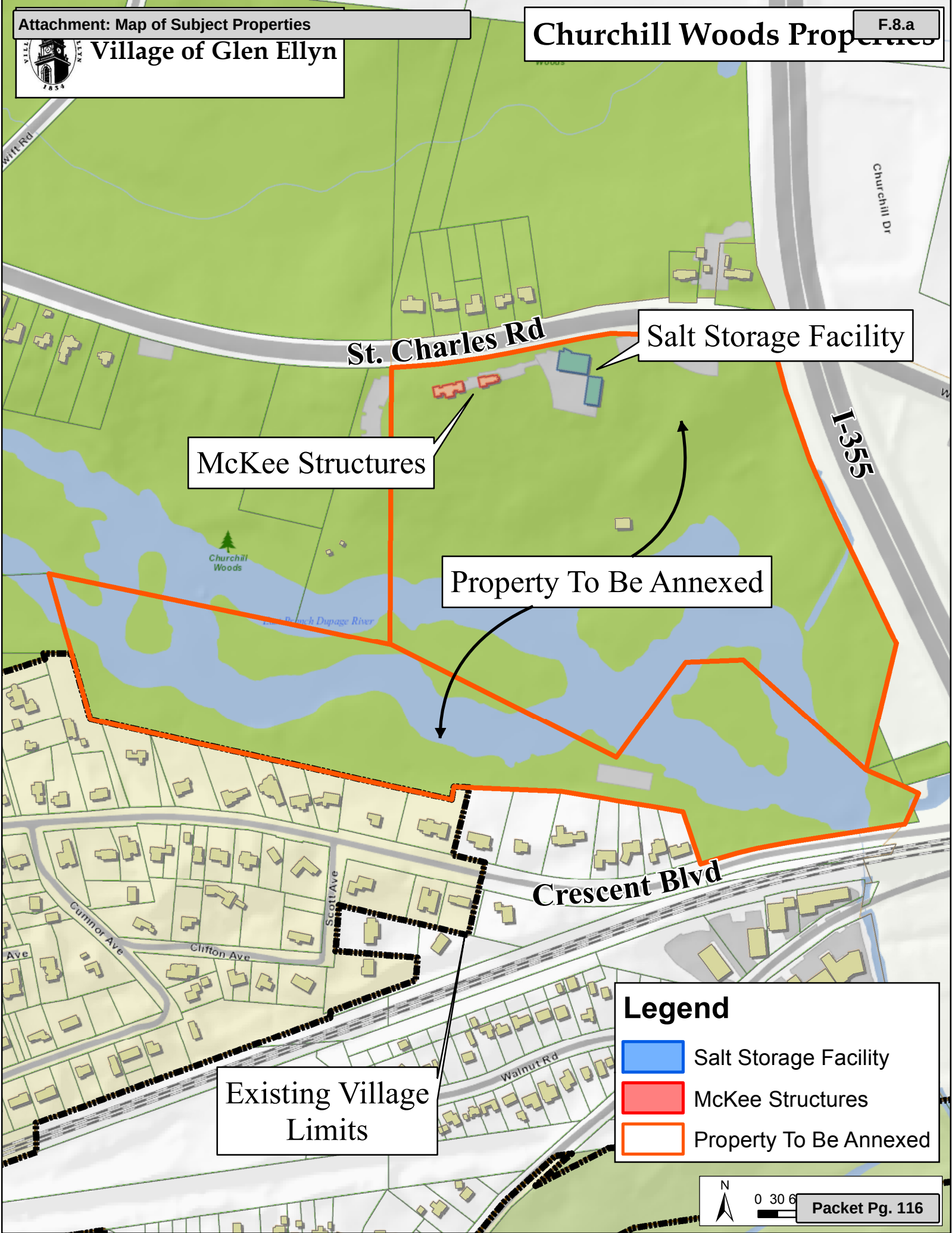
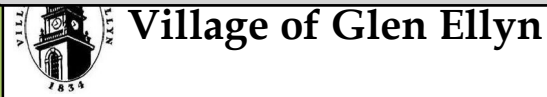
ATTACHMENTS:

- Map of Subject Properties (PDF)
- Revised Lease Agreement - Tracked_Final (PDF)

Agenda Item (ID # 3149)

Meeting of March 12, 2018

- Letter from Forest Preserve District, Executive Director (PDF)



St. Charles Rd

Salt Storage Facility

McKee Structures

Property To Be Annexed

Crescent Blvd

Existing Village Limits

Legend

-  Salt Storage Facility
-  McKee Structures
-  Property To Be Annexed

~~FIRST AMENDMENT TO A REVISED~~ LEASE AGREEMENT BETWEEN THE FOREST
PRESERVE DISTRICT
OF DUPAGE COUNTY AND THE VILLAGE OF GLEN ELLYN ~~PROVIDING~~
FOR ~~THE LEASING OF MAINTENANCE BUILDING PROPERTY~~ CERTAIN
~~PROPERTIES~~ AT CHURCHILL WOODS ~~AND CERTAIN PROPERTY COMMONLY~~
~~KNOWN~~
~~AS THE MCKEE HOUSE PROPERTY~~ FOREST PRESERVE

THIS LEASE AGREEMENT is made and entered into by and between the FOREST PRESERVE DISTRICT OF DUPAGE COUNTY, ILLINOIS, and a body corporate and politic, hereinafter referred to as "District," and the Village of Glen Ellyn, an Illinois municipal corporation, hereinafter referred to as "Village".

WITNESSETH:

WHEREAS, the District is the owner of the *Maintenance Building Property*, which includes paved areas, at Churchill Woods Forest Preserve more fully depicted in Exhibit 1 which is attached hereto; and,

WHEREAS, the District is the owner of certain property commonly known as the *McKee House Property*, which includes paved areas, at Churchill Woods Forest Preserve, more fully depicted in Exhibit 2 which is attached hereto and incorporated by reference; and,

WHEREAS, the properties contain structures consisting of the *McKee House*, administrative building and pump house; and,

WHEREAS, because the District has no need for those structures, it was intended that the structures either be sold or demolished in accordance with District policy; and,

WHEREAS, the Village expressed an interest in leasing certain structures at Churchill Woods; and,

WHEREAS, the District and Village are municipalities as defined in Section 1(c) of the Local Government Property Transfer Act. 50 ILCS 605/1(c) (hereinafter the "Transfer Act"); and,

WHEREAS, Section 3.1 of the Transfer Act authorizes a municipality, upon a two-thirds vote, to lease its real property, or any portion thereof, to another municipality for such uses and upon such terms and conditions as may be agreed to by the corporate authorities of the respective municipalities; and,

WHEREAS, in accordance with Section 2 of the Transfer Act, the Village has, pursuant to a duly passed ordinance, declared that it is necessary and convenient to use and occupy the property hereinafter described for public purposes; and,

WHEREAS, the District's Board of Commissioners has determined that it is reasonable, necessary and in the public interest and welfare to lease the *McKee House Property* and the adjacent *Maintenance Building Property* to the Village, subject in the terms and conditions set forth herein; and,

WHEREAS, the parties are authorized to enter into this Agreement under the authority conferred by article VII, Section 10, of the Illinois Constitution of 1970 and the Transfer Act; and,

WHEREAS, the Village will at its own expense demolish the existing structures when their lease is terminated and restore the land to the reasonable satisfaction of the District's Executive Director.

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions set forth herein, the parties agree as follows:

1.00 INCORPORATION OF PREAMBLES

1.01 Incorporation of Preambles: The preambles set forth above are incorporated herein and made a part hereof.

2.00 LEASE GRANTED

2.01 Lease Granted: The District hereby grants the Village a lease to enter upon, occupy, use, develop and maintain the property described in Section 2.02 (said property hereinafter referred to as the "*Lease Premises*") for the storage of Village materials, salt, vehicles in the possession of the Village and equipment (Exhibit 1) and for educational, art, recreational, and cultural purposes associated with the operation of the *McKee House Property* (Exhibit 2). The District will allow overflow parking on its parking lots for events held at the McKee House.

The *Lease Premises* shall not be used for any other purpose unless prior written approval is obtained from the District's Board of Commissioners under a duly approved amendment of this Agreement. The Village may improve the maintenance building or McKee House property per 2.01, but no other buildings, structures or any other improvements of any nature shall be constructed, installed, or placed upon the Lease Premises without written permission of the District.

2.02 Lease Premises: The *Lease Premises* shall consist of the structures and all paved areas, except the fuel station island, pumps and associated equipment, located on the leased property as of the date of this Agreement as shown on Exhibit 1 and Exhibit 2.

2.03 Condition of the Lease Premises: The Village acknowledges that it has inspected the *Lease Premises*, that it knows the condition thereof, and that it accepts the same in "AS IS" condition. The Village further acknowledges that the District has made no representations or warranties concerning the condition of the *Lease Premises*. The

Village shall be solely responsible for making such repairs and improvements to the *Lease Premises* as may be necessary for its intended use as described in Section 2.01 and for taking such action as may be required to ensure that the *Lease Premises* and improvements located or constructed thereon fully comply with all applicable federal, state and local laws, rules and regulations, including, but not limited to, the Americans with Disabilities Act of 1990. The Village shall also maintain the *Lease Premises* and improvements in a good, clean and safe state of repair and shall promptly correct or repair any condition which endangers the safety or welfare of any person working or entering upon the property. The parties agree that the District shall have no obligation of any kind concerning the condition or safety of the *Lease Premises* or the maintenance or repair thereof, except for damage caused by the District or its Licensee.

2.04 Lease Term: ~~For the McKee House Property, this Agreement shall be for a term of 50 years commencing upon execution of this agreement by both parties, April 1, 2019 for the McKee House Property and For the Maintenance Building Property, the Agreement shall be for a term of 50 years commencing~~ upon vacation by the District of the *Maintenance Building Property*, ~~but~~ no later than April 1, 2019. The District shall indicate in writing when they vacate the Maintenance Building and thereby when the lease commences.

2.05 Payment: The Village shall pay the District \$1.00 per year for the use of the *Lease Premises*, it being understood and acknowledged between the parties that the Village's commitment to assume all responsibility for the *Lease Premises*, including, but not limited to all maintenance, repairs and improvements, serves as additional compensation to the District.

2.06 Transfers: The Village shall not enter into any sublease or license agreement concerning the *Lease Premises* or in any other manner permit the *Lease Premises* to be utilized by any individual, group, association, corporation, not-for-profit organization or other entity other than the Glen Ellyn Park District, College of DuPage, and Glen Ellyn Historical Society (Hereinafter "Village") without the written consent of the District. Additionally, the Village shall not in any other manner sell, assign or otherwise transfer its interest under this Agreement without the written consent of the District.

3.00 VILLAGE RIGHTS

3.01 Restoration: It is the intent of this Agreement that the Village shall be solely responsible for performing all restoration, maintenance repairs, improvements and other work in the *Lease Premises* (hereinafter collectively referred to as the "Improvements") that are necessary for the use and operation of the property for the purpose specified in Section 2.01, all at no cost to the District. The Village will not be responsible for any soil conditions at the McKee House or Maintenance Building property that preexisted this Lease.

3.02 Parking: The Village shall submit to the District, for its review and approval, the proposed grading and drainage plan related to the repaving of the parking lot in order to enable the District to determine the impact to its surrounding property and to evaluate stormwater flow and detention. The Village shall provide the District with the proposed grading and drainage plan at least 30 days prior to letting the project for bid or prior to beginning any work on the parking lot if the project is not let for bid. If additional area is authorized by the District, the Village shall comply with all applicable laws, rules and regulations.

a. The Village shall also be responsible for ice and snow removal necessary for the Village use and operation of the *Lease Premises*, but not the access to, or District's gas pump area.

b. The parking lot as well as any walks constructed by the Village, shall be available for use by the District and by the general public as a means of gaining access to the adjacent Churchill Woods Forest Preserve.

3.03 Admission Fees: The Village, or the entity leasing the McKee House Property pursuant to Section 2.01 above, may charge admission or service fees for its programs and for other functions held on the *Lease Premises*. In connection therewith, the Village may charge "non-resident" rates in accordance with its customary practice involving other Village programs and activities.

3.04 Signs: The Village may erect appropriate signs on the *Lease Premises* necessary for the operation of the *Lease Premises*, provided prior written approval therefor is obtained from the District's Executive Director. The Village shall pay the costs related to the erection and maintenance of any such sign. The District, after consultation with the Village, may also erect such signs on the *Lease Premises* as the District deems necessary for the operation of the areas adjacent to the *Lease Premises*. All signs shall be maintained by the party who erected or caused to be erected each sign. In addition, the Village may, with written approval of the District's Executive Director, erect and maintain a special events announcements sign at a mutually agreed upon location. The District reserves the right, after timely notification, to remove from any sign erected by the Village information that is either out of date or unsightly in appearance. All entrance signs

installed by the Village shall identify the District as the owner of the property and the cooperative arrangement involving the leasing of the *Lease Premises*.

3.05 Alarm System: The Village may, at its expense, install and maintain systems designed for the purpose of protecting the *Lease Premises* from fire, theft, and burglary. Expense for maintaining or repairing the alarm system and equipment, or any false alarm charges related hereto, shall be paid by the Village.

3.06 Grants: The Village shall notify the District in writing before applying for any grant pertaining to the *Lease Premises* and shall provide the District with such information as may be necessary for the District to independently determine how the grant will affect the District. All grants are subject to final approval by the District.

4.00 VILLAGE RESPONSIBILITIES

4.01 Schedule of Hours: The Village shall provide the District with a schedule of the Village's normal operating hours for the *Lease Premises* and of any special events that are to be held on the property which are outside the normal operation hours. The Village shall provide written notice of any changes in the aforementioned schedule.

4.02 Compliance with Laws: In operating the *Lease Premises* for the purpose specified herein, the Village shall comply with all applicable federal, state and local laws, rules and regulations, and with all District ordinances, rules and regulations now in force or hereafter enacted. The Village shall obtain from the appropriate regulatory authority all necessary permits or licenses prior to the beginning of the operation of the *Lease Premises*, the performance of any work described in Section 3.01. Upon request, the Village shall provide copies of all applicable permits to the District.

4.03 McKee House: If fundraising efforts for the *McKee House* generates sufficient funds totaling \$400,000 by October 1, 2019; the Village agrees to pay a lump sum of \$25,000 to assist in the efforts to restore the structures. These funds will not be provided until the construction project is permitted by the Village. If fundraising efforts for the *McKee House* do not raise sufficient funds totaling \$400,000 by October 1, 2019 and the McKee House structures do not meet all applicable federal, state and local laws, and all District ordinances, rules and regulations, and is not occupied by (October 1, 2022), it shall be demolished and the property restored to its natural state, both at the Village's sole expense. The Village may repurpose all materials of the McKee House structures as part of the demolition process.

4.04 Disorderly Persons: The Village shall not allow any disorderly person to remain on the *Lease Premises* and shall promptly notify the police to assist in the removal of disorderly person if necessary.

4.05 Illegal Activities: The Village shall not unreasonably permit any illegal activity, of which it has notice, to be conducted upon the *Lease Premises*.

4.06 Maintenance and Repairs: The Village shall be solely responsible for maintaining the *Lease Premises* in a clean, safe and sanitary condition and for performing all maintenance and repairs, including, but not limited to, all structural repairs and maintenance of and repairs to HVAC systems, electrical systems, roofs, foundations, exterior and interior walls and ceilings, sidewalks, entry drives, well or water system, interior and exterior painting, windows, and exterior and interior doors. The Village shall not permit any debris, refuse, offensive matter, or any material or substance constituting a health or fire hazard to remain or accumulate on the *Lease Premises*. In addition, the

Village shall perform all snow and ice removal for the *Lease Premises* only, but not the access to, or District's gas pump area.

4.07 Compliance with Regulations: If any of the structures on the Leased Premises do not comply with all state, federal, local laws, regulations and codes within five years of the entry into this Agreement, then the structure(s) will be demolished at the sole expense of the Village and the land returned to its natural state acceptable to the District.

4.08 Utility and Service Charges: The Village shall be responsible for providing and paying for all utility services to the *Lease Premises*, including charges for gas, electric, and refuse removal. All utility and telephone service shall be in the Village's name. The Village waives any and all claims against the District for compensation for loss or damage caused by any defect, deficiency or impairment in any utility, water supply, drainage, water, well, heating or gas system, or in any electrical apparatus or wire serving the *Lease Premises*.

4.09 Safety: The Village shall be solely responsible for the safety of all persons working on or utilizing the *Lease Premises* and for ensuring that the *Lease Premises* ~~is~~are maintained at all times in a reasonably safe condition. In this regard, the Village shall promptly correct any unsafe condition or practice existing on the *Lease Premises*. The Village shall also fully cooperate with the District in the investigation of any illness, injury or death occurring on the *Lease Premises*, including providing a prompt written report thereof to the District's Executive Director.

4.10 Habitation: The *Lease Premises* shall not be used as ~~a~~ living quarters.

4.11 Damage to Improvements: Subject to the provisions of Section 7.01, in the event any of the buildings situated on the *Lease Premises* or any of the current ~~i~~ improvements

on the *Lease Premises* are damaged or destroyed in whole or in part, from any cause, the Village shall be solely responsible for all necessary repairs and restoration of the buildings or shall restore the property to its natural state to the satisfaction of the District.

4.12 Construction Activity: During the construction of any of the improvements, or the repaving of the ~~parking~~ lot authorized by the District under Section 3.01 and 3.02, all construction activity shall be confined within the boundaries of the *Lease Premises*, including but not limited to, the movement and storage of equipment and materials. All surplus excavated materials and other debris resulting from the work shall be legally disposed of off of District property. No construction personnel shall be permitted outside the *Lease Premises* while engaged in construction activities. In the event the Village, its employees or agents, or any contractor or subcontractor engaged to perform work on the *Lease Premises* causes any damage to trees, shrubs, or other vegetation or landscaping or any improvements lying outside the *Lease Premises*, the Village shall pay the cost of replacement in the case of trees, shrubs or other vegetation, and in the case of landscaping or improvements, shall pay the cost of restoration and repair. Said costs shall be calculated at current replacement costs as determined by the District for all materials, labor and incidentals necessary for a complete restoration and repair. In addition to paying for the cost of restoration and repair the Village shall pay an additional 15% charge for administrative and supervision expenses.

4.13 The Village is not liable for any pre-existing contamination of the ground for the ~~Leased premises~~Premises.

Formatted: Font: Italic

5.00 DISTRICT RIGHTS

5.01 Right of Entry: The District and its Licensees may enter upon the *Lease Premises* at any and all reasonable times for the purpose of determining whether the Village is complying with the terms and conditions of the Agreement, and for any other purpose existing at the time of this contract including use of fuel pumps and incidental to the rights of the District under this Agreement.

5.02 Trails and Easements: The District reserves the right to establish trails on the *Lease Premises* and to grant or utilize easements, licenses or rights-of-way over, under, along and across the *Lease Premises* for utilities or for access to any portion of the Churchill Woods Forest Preserve, provided that the District shall exercise such rights in a manner which, if possible, will minimize interference with the operation of the *Lease Premises* for its intended purpose. In the event any action of the District prevents the Village from operating the *Lease Premises* in any or all manners set forth –by this Agreement the Village may terminate the Lease and will not be responsible for demolishing structures on any portion of the *Lease Premises*, if the Village has fully complied with all other provisions of the Lease.

6.00 DISTRICT RESPONSIBILITIES

6.01 McKee House: If fundraising efforts for the *McKee House* generate sufficient funds totaling \$400,000 by ~~April~~ October 1, 2019; the District agrees to pay a lump sum of \$25,000 to assist in the efforts to restore the structures. These funds will not be provided until the construction project is permitted by the Village.

6.02 Parking: The District agrees to allow the shared use of the parking lot adjacent to the McKee House to meet overflow parking needs as necessary. In addition, the District

will not prohibit the Village from permanently removing the circle driveway adjacent to the McKee House.

a. The Village shall also be responsible for ice and snow removal for all parking areas included in the Lease Premises. Village may elect not to plow the McKee house circle driveway at their discretion.

Formatted: Font: Italic

b. The parking lot as well as any walks constructed by the Village, shall be available for use by the District and by the general public as a means of gaining access to the adjacent Churchill Woods Forest Preserve.

6.03 Annexation: The District expressly agrees pursuant to 70 ILCS 805/503 to the annexation of property contiguous to Glen Ellyn up to and including the lease structures by no later than April 1, 2019. This would include annexing two parcels as shown on Exhibit 3. The District will execute and file the necessary annexation petition and provide proof of ownership and a legal description of the property to be annexed upon request of the Village. The Village will select legal counsel for annexation and be responsible for all legal costs.

7.00 INDEPENDENT CONTRACTOR

7.01 Independent Contractor Insurance and Indemnification: If any work not involving an emergency or routine maintenance is performed by an independent contractor on the *Lease Premises*, the Village shall, prior to letting the work for bid or prior to the commencement of such work, whichever is earlier, notify the District in writing of the nature of the work and obtain from the independent contractor such insurance coverage and indemnification as the District deems reasonably ne necessary for its protection.

7.02 Foreclosure: The Village shall defend, indemnify and hold harmless the District from all damages, suits, liabilities, costs, and expenses, in law or equity, including reasonable attorney fees, arising from any action brought by a mechanic, laborer or materialman in an action for foreclosure of mechanic's liens filed upon the *Lease Premises* as a result of the performance of labor or provision of materials thereon at the request of the Village. In the event a judgement or settlement is rendered in favor of the claimant in any such action, the Village shall promptly obtain full satisfaction thereof through payment of all sums due thereon.

8.00 DESTRUCTION OF THE *LEASE PREMISES*

8.01 Election by the Village: If one or more of the buildings on the *Lease Premises* are totally or partially destroyed by fire, earthquake, flood, storms, war, insurrection, riot, public disorder or any other cause or casualty so as to prevent the Village from utilizing the *Lease Premises* for the purposes specified in Section 2.01, the Village may, at its option, terminate this Agreement. If the Village desires to restore the building or buildings, this Agreement shall continue in full force and effect. The District shall not be responsible for any restoration or repair costs whatsoever resulting from the total or partial destruction of any buildings.

8.02 The Village is not liable for any pre-existing contamination of the ground for the ~~Leased premises~~*Premises*.

Formatted: Font: Italic

9.00 INSURANCE

9.01 General Requirements: Except as otherwise provided, the Village or any subleasee shall procure, maintain and keep in force for the term of this Agreement policies of property, liability and workers' compensation and employer's liability insurance. Such

policies shall be issued by companies authorized to do business in the State of Illinois and approved by the District. The policies to be provided and maintained by the Village are as follows:

- (a) Commercial general liability insurance with limits of not less than \$1,000,000 per occurrence bodily injury/property damage combined single limit ~~to~~ \$2,000,000 aggregate bodily injury/property damage combined single limit. The policy of commercial general liability insurance shall provide coverage for all liability for bodily injury, sickness, death and property damage arising from activities conducted on the *Lease Premises* and shall include coverage for contractual liability for the obligations assumed by the Village under Section 6.01. The commercial general liability insurance shall include an endorsement naming the District as an additional insured.
- (b) Commercial automobile liability insurance with limits of not less than \$1,000,000 per accident bodily injury/property damage combined single limit covering the Village's owned, non-owned and rented vehicles.
- (c) Umbrella/Excess liability insurance with limits of not less than \$1,000,000 per occurrence bodily injury/property damage combined single limit. The Umbrella/Excess insurance shall provide coverage in excess of the insurance specified in subsections (a) and (b) above and shall either include an endorsement naming the District as an additional insured or provide "following form" coverage.
- (d) Property insurance providing coverage against fire and extended coverage perils for all of the buildings on the *Lease Premises*. The property coverage shall cover losses on a replacement cost basis.

(e) Workers' compensation and employer's liability insurance, including coverage for occupational diseases, covering all the Village's employees who perform work on the *Lease Premises*. Limits for workers' compensation shall be those required under the applicable workers' compensation statutes for the State of Illinois. Limits for the employer's liability coverage shall be not less than \$500,000 each accident/injury; \$500,000 each employee/disease \$500,000 policy limit.

The limits specified above shall apply during the first five years of this Agreement. Thereafter, the District shall annually have the right to revise the limits as it deems reasonably necessary for its protection.

9.02 Evidence of Insurance: The Village shall furnish to the District two copies of a Certificate of Insurance for each of the coverages specified in Section 9.01. In addition, when requested the Village shall furnish copies of the actual policies and endorsements showing the coverages enumerated herein to be provided by the Village. All such certificates and policies shall provide that no change, modification, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given by the insurance company or companies to the District.

9.03 Hold Harmless: The Village shall defend, save, keep and hold harmless the District, its elected officials, officers, employees, agents, engineers and consultants, from any and all claims, liabilities, causes of action, losses and damages that may at any time arise or be claimed by any person or entity, including the officers, employees and agents of the Village or its sub-consultants, or the elected officials, officers, employees, agents, engineers and consultants of the District, as a result of bodily injury, sickness, disease, death or property damage allegedly arising out of or any manner connected with, directly

or indirectly, the Work to be performed under this Contract, whether performed by the Village, its employees, agents or sub-consultant, when such bodily injury, sickness, disease, death or property damage is allegedly caused by an act or omission to act on the part of the Village, its employees, agents or sub-consultant, that constitutes, without limitation, negligence or intentional infliction of harm. In the event any person obtains a judgment or settlement against the District or any of its elected officials, officers, employees, agents, engineers or consultants by reason of any of the aforementioned acts or omissions on the part of the Village or its employees, agents or sub-consultants, the Village- shall indemnify the District in the amount of said judgment or settlement and for all costs and expenses related thereto that may be incurred by the District, including, without limitation, reasonable attorney and expert witness fees. Nothing in this Section shall preclude the District or its elected officials, officers, employees, agents, engineers or consultants from electing to defend any claim or cause of action through the use of their own attorneys and experts, provided that written notice thereof is promptly served upon the Village. In such case, the Village shall, in addition to providing indemnification for any settlement or judgment as set forth above, pay all costs and expenses incurred in the defense of the claim or cause of action, including, without limitation, reasonable attorney and expert witness fees. The Village's obligation to defend, hold harmless and indemnify the District as set forth in this Section shall survive the expiration or termination of the Contract.

9.04 Operation of Lease Premises: Operation of the *Lease Premises* shall not commence until the Village has complied with the aforementioned insurance requirements, and shall be suspended during any period that the Village fails to maintain

said policies in full force and effect. Additionally, in the case of the Village's failure to maintain the required insurance coverages the District may, at its discretion, either terminate this Agreement or procure such insurance and pay all premiums in connection therewith, and may thereafter charge said premiums to the Village. The Village shall pay the bill submitted by the District within 10 days of service thereof as provided for in Section 16.01.

9.05 Risk Management Pool: The Village's participation in a risk management pool which provides coverage in the amounts specified in Section 9.01 (or the amounts which may be established annually by the District) shall constitute an acceptable substitute for the insurance coverages herein, provided that the Village furnishes written evidence of its participation.

10.00 DISCRIMINATION PROHIBITED

10.01 Equal Opportunity: In operating the *Lease Premises*, the Village shall comply with the provisions of the Illinois Human Rights Act, 775 ILCS 5/1-01 *et seq.*, and with all rules and regulations established or enacted by the Department of Human Rights. The Village further agrees that it will not deny employment to any person or refuse to enter into any contract for the performance of any work or service of any kind by, for or on its behalf with respect to the operation of the *Lease Premises* on the grounds of unlawful discrimination as defined in the Illinois Human Rights Act.

10.02 ADA Compliance: In operating the *Lease Premises*, the Village shall comply with all applicable provisions of the Americans with Disabilities Act of 1990, and the rules and regulations related thereto. The Village shall be responsible for ensuring structural compliance with the Americans with Disabilities Act.

11.00 TERMINATION

11.01 For Cause: The District shall have the right to terminate this Agreement for cause if the Village fails to comply with any provision in Section 4.00 et seq. In the event of a default, the Village shall have 30 days following the effective date of service of the District's notice of default within which to cure the violation. If the Village fails to cure the default to the District's satisfaction within said 30-day period, this Agreement shall automatically terminate, and the District shall have the right to rent the *Lease Premises* without notice or process of law and take possession thereof, including any [improvements](#) constructed or installed by the Village.

11.02 Waiver: A waiver by the District of any default of one or more of the terms of this Agreement on the part of the Village shall not constitute a waiver of any subsequent or other default of the same or other term, nor shall the failure on the part of the District to require exact, full and complete compliance with any of the terms contained herein be construed as changing the terms of this Agreement or stopping the District from enforcing full compliance with the provisions herein. No delay, failure or omission of the District to reenter the *Lease Premises* or to exercise any right, power, privilege or option arising from any default shall impair any right, privilege or option, or be construed as a waiver or acquiescence in such default or as a relinquishment of any right. No option, right, power, remedy or privilege of the District shall be construed as being exhausted by the exercise thereof in one or more instances. The rights, power, privileges and remedies given the District under this Agreement and by law shall be cumulative.

12.00 EVENTS OF DEFAULT

12.01 Abandonment: The unauthorized abandonment or vacation of the *Lease Premises* by the Village for more than 30 days in any 45-day period during the period of scheduled operations.

12.02 Failure to Maintain: The failure on the part of the Village to maintain the *Lease Premises* in a clean, sanitary and safe state of repair where such condition continues for more than 30 days after written notice from the District's Executive Director specifying the violation and/or environmental concerns. When the *Maintenance Building* is not compliant with Section 2.01 for more than 90 days the Village shall demolish the structure and restore the land to its natural state at the Village's sole expense.

12.03 Discrimination: A determination by the appropriate state or federal regulatory agency that the Village has engaged in unlawful discrimination in violation of state or federal laws where action to correct or mitigate the violation is not promptly taken. Such corrective or mitigation action shall be suitable to the regulatory agency making a finding of discrimination.

12.04 Failure to Perform: The failure of the Village to keep, perform and observe all other promises, covenants and conditions set forth in this Agreement, including, but not limited to, the failure to construct the Improvements to bring all buildings into compliance with federal, state and local laws, rules and regulations.

12.05 Revocation of Occupancy Permit: Revocation by the applicable regulatory authority of the certificate of occupancy for the *Lease Premises* because of a defect which cannot be cured by the Village within a reasonable time.

13.00 SURRENDER

13.01 Restoration of Lease Premises: Except as provided in Section 5.02, the Village shall demolish and remove the *McKee House*, *Maintenance Building* or any other structure and the parking lot and all other additional improvements constructed or installed by the Village on the *Lease Premises* and shall restore the *Lease Premises* to a natural area acceptable to the District when the Lease for that structure or those structures is abandoned or the Lease is terminated. All costs associated with the demolition and restoration work shall be paid by the Village.

13.02 Vacation of Lease Premise: If either (a) this Agreement is terminated by the Village for cause due to a default on the part of the Village as specified in Section 11.00; (b) the Village determines not to seek a renewal of this Agreement for an additional term at the expiration of the original term of this Agreement; or (c) the Village elects to renew this Agreement for an additional term and that term expire, the Village shall promptly vacate the *Lease Premises*.

14.00 INTERPRETATION

14.01 Headings: The headings herein contained are for convenience and reference only and are not intended to limit the scope of any section.

15.00 ENFORCEMENT

15.01 Responsibility: The District's Executive Director shall be responsible for the enforcement of this Agreement on behalf of the District and shall be assisted therein by such officers and employees of the District as the Executive Director deems necessary.

16.00 ATTORNEY FEES AND COSTS

16.01 Recovery of Costs: In the event the District is required to institute any proceeding or action, whether at law or in equity, to enforce any provision of this Agreement, the

prevailing party shall be entitled to recover all its costs and expenses incurred in connection with said proceeding or action including, but not limited to, reasonable expert witness and attorney fees.

17.00 NOTICES

17.01 Requirements: All notices required to be given under the terms of this Agreement shall be in writing and either (a) served personally during regular business hours; (b) served by facsimile transmission during regular business hours; or (c) served by certified or registered mail, return receipt requested, property addressed with postage prepaid. Notices served upon the District shall be directed to the Executive Director, Forest Preserve District of DuPage County, 3S580 Naperville Road, Wheaton, Illinois 60189. Notices served upon the Village shall be directed to the Village Manager, Village of Glen Ellyn, 535 Duane Street, Glen Ellyn, Illinois 60137. Notices served personally shall be effective upon receipt and notices served by mail shall be effective upon receipt as verified by the United State Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this section.

18.00 RECORDATION

18.01 Filing with Recorder of Deeds: The Village may, at its cost, record this Agreement in the Office of the Recorder of Deeds, DuPage County, Illinois. The Village shall provide the District with a copy of the recorded document.

19.00 ENTIRE AGREEMENT

19.01 Integration: The provisions set forth herein constitute the entire agreement between the parties for the leasing of the *Lease Premises* and supersede any prior

representations, promises or agreements, whether oral or written, as it is the intention of the parties to provide for a complete integration within the terms of this agreement.

19.2 Modifications: This Agreement may be modified only by further written agreement specifically referring to this section. Any such ~~modification~~ shall not be effective unless duly approved by the corporate authorities of each party.

19.3 Execution: This Agreement shall be executed in duplicate, and each party shall retain a fully executed copy, each of which shall be deemed an original.

IN WITNESS WHEREOF, the parties have entered into this Lease Agreement as of the ____ day of _____, 2018.

Forest Preserve District of DuPage County
3S580 Naperville Road
Wheaton, IL 60189-8761

Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

President

President

Attest

Attest

**Forest Preserve District
of DuPage County**

35580 Naperville Road
P.O. Box 5000
Wheaton, IL 60189

630.933.7200
Fax 630.933.7204
TTY 800.526.0857
dupageforest.org

February 15, 2018

Village Manager Mark Franz
Glen Ellyn Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Dear Manager Franz:

As you are aware, the Village of Glen Ellyn and the Forest Preserve District of DuPage County have entered into a contract involving the lease of multiple structures within the Churchill Woods Forest Preserve, including the McKee House. Recently, concerns regarding the 50-year term of the lease have come to our attention.

It remains the hope of the District that this contract will be a stimulus of opportunities for the leased buildings to undergo needed improvements, and enjoy lengthy futures of public use. With this hope of a long, community supported future in mind, the property in the agreement is leased for the maximum time allowed under the law. For government entities, this legal limit is a term of 50 years.

Like any contract, the agreement defines the roles of both parties including conditions for the potential future removal of unused buildings and restoration of land within the Churchill Woods preserve. However, if the buildings are restored and serving a public use as the end of the 50-year lease term approaches, it is logical to conclude that future Boards will take action to renew the lease or otherwise amend the agreement to prevent demolition.

At this point in time, we encourage interested parties to confidently support improvement efforts with knowledge that a restored McKee House can stand for a long future. Also, we implore future Boards to recognize the present desire that a restored and occupied McKee House should endure beyond the initial 50-year term of the lease, and take appropriate action to ensure continued enjoyment of the property by future generations.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Stevenson".

Ed Stevenson
Executive Director



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: Bob Minix

SCHEDULED

AGENDA ITEM (ID # 3160)

DOC ID: 3160

Motion to authorize the Village Manager to execute a contract with Swallow Construction Corporation of Downers Grove, Illinois, in the amount of \$535,000 (including a 3% contingency), for construction of the Roosevelt Road Water Main Improvements Project, to be expensed to the Water & Sewer Fund.

INTRODUCTION

This memorandum recommends award of a construction contract to Swallow Construction Corporation for the replacement of a deteriorated section of existing water main near the Roosevelt Glen Corporate Center (799 Roosevelt Road). In addition, this memorandum includes a recommendation for the retention of Engineering Resource Associates to perform construction engineering services for the project.

BACKGROUND

Construction Contract

The water distribution system in and near the Roosevelt Road corridor in the Village consists of a series of single and parallel mains, with many pipe segments of 1960's era cast iron pipe in deteriorating condition. A section with a particularly chronic break history lies on the south side of Roosevelt Road between Nicoll and Route 53. Recent breaks on this main have resulted in water outages for the Glen Ellyn Auto Body Shop and new Panera Bread Restaurant. Based on the main's reduced reliability coupled with the current redevelopment of the Roosevelt Glen Corporate Center, staff prioritized replacement of this section of 6-inch pipe. In February 2017, Engineering Resource Associates was retained to design the water main replacement.

During the course of project development through 2017, the design team engaged Clark Street Development - the owners of Roosevelt Glen - in discussions to ascertain current and future water service needs for the area as well as exploring possible pipe alignments through the development as an alternate to replacement immediately adjacent to Roosevelt Road. Where possible, it is staff's desire to reduce the presence of water mains along state highways due to permitting and long-term maintenance complications. The discussions with Clark Street were fruitful, yielding an alternate corridor through the Roosevelt Glen complex to the south of the new Panera and CVS building sites and establishing a logical and improved water service configuration for both the new and existing buildings. The alignment generally follows a previously established water main easement through the development site which was vacated as part of the re-platting of the Planned Unit Development. The cooperation of the Clark Street group is gratefully acknowledged, with necessary water main easements to be finalized and formally accepted in the near future along with easements for public sidewalk which was reconfigured on the site as part of the development work.

The designed project includes the installation of approximately 1,100 ft. of 8-inch and 225 ft. of 6-inch PVC water main and appurtenances. The new work connects to the existing 12-inch main on Nicoll Way near Taft Avenue, routes through Roosevelt Glen to Roosevelt Road on the east side of the complex and crosses Roosevelt Road to connect to a relatively new water main installed in 2000 in the Stahelin Properties Glen Hill North Business Park. The existing main in Roosevelt Road will be abandoned.

A project Location Map and Water Main Alignment Map are attached for reference.

The scope of the project includes connections to all buildings in the Roosevelt Glen Center (south side of Roosevelt Road) and full-depth patching of trenches within the development. Additional resurfacing to restore any additional disturbed areas within Roosevelt Glen will be accomplished as needed with other contract restoration items.

Bidding Process

The project was advertised for bid in the Daily Herald on February 8, 2018. The bid package was distributed to eleven (11) contractors through the Engineer's office on an as-requested basis. A non-mandatory pre-bid meeting was conducted on February 16, 2018 with four (4) contractors in attendance. A single addendum adjusting various contract quantities and providing clarifications was issued during the bidding period. Nine (9) bid proposals were received and publicly opened on February 23, 2018. The bid tabulations were completed by staff with a summary of the as-calculated bids is as follows:

Roosevelt Road Water Main Improvements Bid Opening February 23, 2018	
Bidder	As- Calculated Bid Amount*
Swallow Construction - Downers Grove, IL	\$519,460
John Neri Construction - Addison, IL	\$622,675
Trine Construction - West Chicago, IL	\$689,286
Sheridan Plumbing - Bedford Park, IL	\$699,121
Engineer's Estimate (ERA & VGE Staff)	\$719,566
Unique Plumbing - Brookfield, IL	\$742,931
A Lamp Concrete Contractors- Schaumburg, IL	\$764,772
Martam Construction - Elgin, IL	\$772,732
Mauro Sewer - Des Plaines, IL	\$784,952
Cerniglia Company - Melrose Park, IL	\$806,645

*Rounded to nearest dollar

The low bid submitted by Swallow Construction was nearly 28% below the engineer's estimate of probable construction cost and about 17% under the second low bidder. Staff carefully reviewed the Swallow bid and discussed the bid results with the contractor. The firm expressed confidence in their bid, citing the need to be aggressive to obtain 2018 work early in the season.

Contractor References

Swallow Construction has performed a number of major projects for Glen Ellyn in the recent past, including the comprehensive 2013 Euclid-Oak-Euclid-Forest-Alley and 2015 Glenwood-Arbor-Ridgewood projects. Contractor performance on those projects was satisfactory, with generally good quality work and cooperation received. Four references supplied by the contractor with their bid were contacted. Very favorable comments were received for a variety of 2017 projects in other communities, with one of the projects of very similar nature to our project receiving a particularly strong endorsement of Swallow's efforts.

On the basis of the bidding and reference check results, Swallow is deemed to be the low, responsible and responsive bidder and is recommended for contract award.

Construction Engineering Services

Engineering oversight for the project is proposed to be performed by a consultant engineering firm with Village staff in a supporting role. Responsibilities of the engineer include conducting the preconstruction conference, general consultations/meetings, review of the project schedule, shop drawing review, spot grade checking, full-time construction observation and documentation, pay estimate and change order processing, final inspection and project close-out, record drawing preparation, and rectification of issues that arise during the warranty period.

Given the unique character of the project, the continuing involvement of Engineering Resource Associates through construction is sought. ERA performed the project design and is already familiar with issues involving private property ownership and easements, how connections are to be handled to the Roosevelt Glen buildings (including the new Panera store) and permitting issues with the IEPA and IDOT, as both permits are still pending. A proposal was requested from ERA, a copy of which is attached.

The bulk of the assignment involves construction observation. A total of 400 hours of observation is proposed with the Engineering Division considering this to be a reasonable estimate of the needed effort. Combined with other services, the total estimated fees for project construction engineering would be **\$58,250**.

RECOMMENDATIONS

The recommended funding level for construction, including at 3% contingency, and construction engineering services are as follows. The proposed services agreement with ERA would be a not-to-exceed contract, with a stipulated maximum fee of \$58,250. In summary, with a not-to-exceed contract, the Village would only be invoiced for services actually rendered.

Roosevelt Road Water Main Improvements			
Recommended Funding for Construction (including 3% Contingency) Swallow Construction Corporation			
Project Item	Funding Source (CY-18)	Account No.	Amount
Water Main	Water Fund	50100-580100-13008	\$535,000

Recommended Funding For Construction Engineering Services Engineering Resource Associates			
Water Main	Water Fund	50100-580100-13008	\$58,250
TOTAL			\$593,250

SCHEDULE

Project construction would begin as soon the IEPA permit is received, likely be around April 1. The project is divided into three work phases to meet the needs of the CVS building and the time needed for issuance of the IDOT permit. Given an April 1 construction start date and receipt of the IDOT permit by June 1, the following schedule is anticipated:

Phase I - Completion of Water Connections to CVS & Panera	May 1, 2018
Phase II - Completion of All Work within Roosevelt Glen	June 1, 2018
Phase III - Completion of Work in IL-38 and all other Areas	August 1, 2018

With an allowance for final landscaping in cooler weather, all work should be completed by September 15, 2018.

REQUESTED BOARD ACTIONS

Engineering staff recommends the Village Board of Trustees consider the following motions at the March 12, 2018 Village Board Meeting:

1. Motion to authorize the Village Manager to execute a contract with Swallow Construction Corporation of Downers Grove, Illinois, in the amount of \$535,000 (including a 3% contingency), for construction of the Roosevelt Road Water Main Improvements Project, to be expensed to the Water Fund.
2. Motion to authorize the Village Manager to execute an agreement with Engineering Resource Associates of Warrenville, Illinois, in the Not-to-Exceed amount of \$58,250, for construction engineering services for the Roosevelt Road Water Main Improvements Project, to be expensed to the Water Fund.

Engineering staff will be present at the March 12 Village Board meeting to make a presentation summarizing this memorandum and to answer any questions.

ATTACHMENTS

Location Map
 Water Main Alignment Map
 ERA Construction Engineering Services Proposal

Agenda Item (ID # 3160)

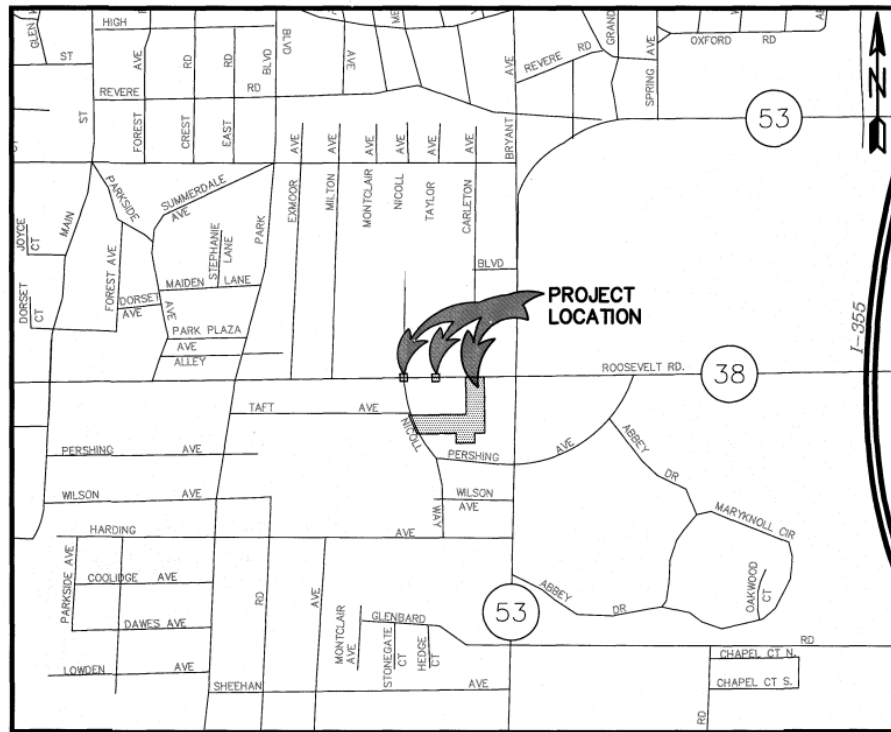
Meeting of March 12, 2018

ATTACHMENTS:

- Location Map (PDF)
- 170308 Watermain EXHIBIT w-image.rev2018.03.05A (PDF)
- ERA CE Proposal - Roosevelt Road (IL-38) Water Main Improvements (PDF)

Roosevelt Road Water Main Improvements Project

Construction Planned for 2018



LOCATION MAP

N.T.S.

EASEMENT EXHIBIT

PROPERTY DESCRIPTION:

LOTS 1-7 IN ROOSEVELT NICOLL PLAT OF SUBDIVISION, BEING A SUBDIVISION OF PART OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 18, 2017 AS DOCUMENT R2017-085034, IN DUPAGE COUNTY, ILLINOIS.

WATERMAIN EASEMENT DESCRIPTION:

THAT PART OF LOTS 3-7 IN ROOSEVELT NICOLL PLAT OF SUBDIVISION, BEING A SUBDIVISION OF PART OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 18, 2017 AS DOCUMENT R2017-085034, IN DUPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 4; THENCE SOUTH 89 DEGREES 17 MINUTES 21 SECONDS WEST ALONG THE NORTH LINE OF SAID LOT 4, A DISTANCE OF 154.45 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 18 MINUTES 28 SECONDS EAST, A DISTANCE OF 130.65 FEET; THENCE SOUTH 20 DEGREES 11 MINUTES 41 SECONDS WEST, A DISTANCE OF 29.30 FEET; THENCE SOUTH 00 DEGREES 03 MINUTES 36 SECONDS EAST, A DISTANCE OF 169.29 FEET; THENCE SOUTH 89 DEGREES 02 MINUTES 17 SECONDS WEST, A DISTANCE OF 288.08 FEET; THENCE SOUTH 78 DEGREES 51 MINUTES 41 SECONDS WEST, A DISTANCE OF 317.77 FEET TO A POINT ON THE WEST LINE OF LOT 6; THENCE 18.42 FEET NORTHWESTERLY ALONG SAID WEST LINE ON A CURVE TO THE RIGHT, HAVING A RADIUS OF 432.97 FEET, THE CHORD OF SAID CURVE BEARS NORTH 35 DEGREES 07 MINUTES 56 SECONDS WEST, A DISTANCE OF 16.42 FEET; THENCE NORTH 78 DEGREES 51 MINUTES 41 SECONDS EAST, A DISTANCE OF 325.79 FEET; THENCE NORTH 89 DEGREES 02 MINUTES 17 SECONDS EAST, A DISTANCE OF 274.85 FEET; THENCE NORTH 00 DEGREES 03 MINUTES 36 SECONDS WEST, A DISTANCE OF 157.20 FEET; THENCE NORTH 20 DEGREES 11 MINUTES 41 SECONDS EAST, A DISTANCE OF 29.27 FEET; THENCE NORTH 00 DEGREES 18 MINUTES 28 SECONDS WEST, A DISTANCE OF 127.83 FEET; THENCE NORTH 89 DEGREES 17 MINUTES 21 SECONDS EAST, A DISTANCE OF 15.00 FEET TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

TEMPORARY CONSTRUCTION EASEMENT DESCRIPTION:

THAT PART OF LOTS 3-7 IN ROOSEVELT NICOLL PLAT OF SUBDIVISION, BEING A SUBDIVISION OF PART OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 18, 2017 AS DOCUMENT R2017-085034, IN DUPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 4; THENCE SOUTH 89 DEGREES 17 MINUTES 21 SECONDS WEST ALONG THE NORTH LINE OF SAID LOT 4, A DISTANCE OF 149.45 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 18 MINUTES 28 SECONDS EAST, A DISTANCE OF 131.59 FEET; THENCE SOUTH 20 DEGREES 11 MINUTES 41 SECONDS WEST, A DISTANCE OF 29.32 FEET; THENCE SOUTH 00 DEGREES 03 MINUTES 36 SECONDS EAST, A DISTANCE OF 173.32 FEET; THENCE SOUTH 89 DEGREES 02 MINUTES 17 SECONDS WEST, A DISTANCE OF 292.57 FEET; THENCE SOUTH 78 DEGREES 51 MINUTES 41 SECONDS WEST, A DISTANCE OF 314.94 FEET TO A POINT ON THE WEST LINE OF LOT 6; THENCE 27.37 FEET NORTHWESTERLY ALONG SAID WEST LINE ON A CURVE TO THE RIGHT, HAVING A RADIUS OF 432.97 FEET, THE CHORD OF SAID CURVE BEARS NORTH 35 DEGREES 08 MINUTES 25 SECONDS WEST, A DISTANCE OF 27.36 FEET; THENCE NORTH 78 DEGREES 51 MINUTES 41 SECONDS EAST, A DISTANCE OF 328.32 FEET; THENCE NORTH 89 DEGREES 02 MINUTES 17 SECONDS EAST, A DISTANCE OF 270.17 FEET; THENCE NORTH 00 DEGREES 03 MINUTES 36 SECONDS WEST, A DISTANCE OF 153.17 FEET; THENCE NORTH 20 DEGREES 11 MINUTES 41 SECONDS EAST, A DISTANCE OF 29.26 FEET; THENCE NORTH 00 DEGREES 18 MINUTES 28 SECONDS WEST, A DISTANCE OF 126.89 FEET; THENCE NORTH 89 DEGREES 17 MINUTES 21 SECONDS EAST, A DISTANCE OF 25.00 FEET TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

GENERAL NOTES

- THE BEARINGS SHOWN HEREON ARE BASED ON ROOSEVELT/NICOLL PLAT OF SUBDIVISION RECORDED AUGUST 18, 2017 AS DOCUMENT R2017-085034.
- ALL DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.
- THIS IS NOT A BOUNDARY SURVEY. THE REPRESENTATION OF PARCELS DEPICTED HEREON ARE SOLELY BASED UPON EXISTING PLATS AND DOCUMENTS OF RECORD.

REVISIONS:					
DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION

DRAWN BY: CNB
CHECKED BY: TBM
APPROVED BY: TBM



35701 WEST AVENUE, SUITE 150
WARRENVILLE, ILLINOIS 60065
PHONE (630) 393-3060
FAX (630) 393-2152

10 S. RIVERSIDE PLAZA, SUITE 875
CHICAGO, ILLINOIS 60606
PHONE (312) 474-7841
FAX (312) 474-6099

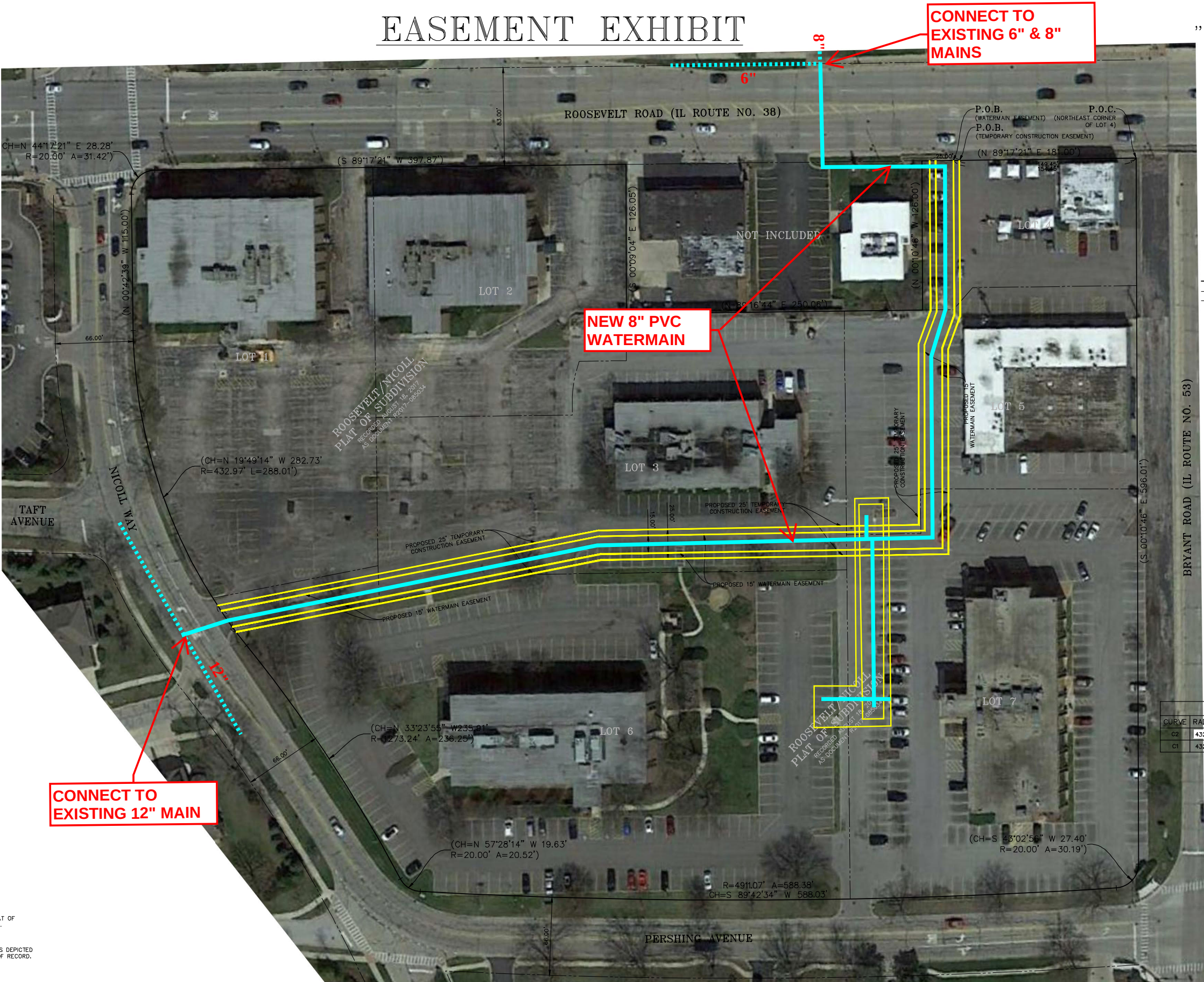
2416 GALEN DRIVE
CHAMPAIGN, ILLINOIS 61821
PHONE (217) 351-6268
FAX (217) 355-1902

VILLAGE OF GLEN ELLYN

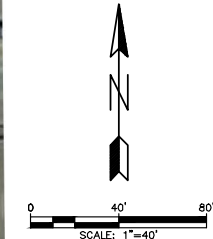
TITLE:

EASEMENT EXHIBIT

SCALE: 1"=40'
DATE: 08-30-17
JOB NO: 170308
SHEET 1 OF 1



"EXHIBIT A"



LEGEND	
	= EX. PROPERTY LINE
	= EX. LOT LINE
	= EX. EASEMENT LINE
	= PROPOSED TEMPORARY CONSTRUCTION EASEMENT
	= PROPOSED WATERMAIN EASEMENT

ABBREVIATIONS	
A	ARC LENGTH
CH	CHORD
CONC.	CONCRETE
E	EAST
FIP	FOUND IRON PIPE
FIR	FOUND IRON ROD
N	NORTH
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCING
R	RADIUS
R.O.W.	RIGHT OF WAY
S	SOUTH
W	WEST
B.S.L.	BUILDING SETBACK LINE
DOC.	DOCUMENT
(XXX.XX)	RECORD INFORMATION
XXX.XX	MEASURED INFORMATION

LINE TABLE		
LINE	BEARING	LENGTH
L1	S20°11'41"W	29.30'
L2	N20°11'41"E	29.27'

CURVE TABLE				
CURVE	RADIUS	LENGTH	CHORD BEARING	CHORD
C2	432.97'	27.37'	N35°08'25"W	27.36'
C1	432.96'	16.42'	N35°07'56"W	16.42'

**ENGINEERING RESOURCE ASSOCIATES, INC.**

Consulting Engineers, Scientists & Surveyors

February 26, 2018

Mr. Richard Daubert, P.E.
Professional Engineer
Village of Glen Ellyn
30 South Lambert Road
Glen Ellyn, IL 60137

**SUBJECT: Proposal for Construction Engineering Services
Roosevelt Road (IL-38) Water Main Improvements**

Dear Rich:

Engineering Resource Associates, Inc. (ERA) is pleased to submit this proposal for construction engineering services for the Roosevelt Road (IL-38) Water Main Improvements Project. The proposal has been prepared in accordance with our recent phone conversations, our experience on similar assignments and our knowledge of the project area.

Project Understanding

The Village of Glen Ellyn will be completing improvements primarily within the Roosevelt Glen Development located at the southeast corner of Roosevelt Road and Nicoll Way as part of the Roosevelt Road (IL-38) Water Main Improvements Project. Work will include installation of approximately 1,500 feet of 6" and 8" PVC water main, boring and jacking 85 feet of steel casing pipe under Roosevelt Road, 300 square feet of sidewalk removal and replacement, pavement patching and all incidental and collateral work necessary to complete the project.

Bids were opened on February 23rd and the project is scheduled to be constructed in phases. It is anticipated that Phases I and II, which primarily consists of the work within the Roosevelt Glen Development, will be constructed between late March and mid-May of this year. Phase III, which includes the work along Roosevelt Road, shall be completed within 60 days of issuance of the IDOT Permits. Estimated construction cost is \$600,000 to \$700,000 and the project will be funded entirely with Village funds.

Our proposed Resident Engineer for this project, Ravi Patil, has strong communication and coordination skills. His past two construction seasons have been spent on projects involving the installation of PVC water main which makes him uniquely qualified in overseeing this project.

The Village of Glen Ellyn now desires to retain a qualified engineering firm to provide full-time construction engineering services for the proposed project.

Resident Engineering Team

As demonstrated on previous assignments for the Village of Glen Ellyn, ERA uses a coordinated team approach to providing services on our design and construction projects. Our Project Manager, Brian Dusak, will serve as the primary, single-point office contact for the Village throughout the project duration. However, Brian will also coordinate and collaborate closely with our Project Director, John Mayer, and our lead Resident Engineer, Ravi Patil, to ensure that all inquiries and contacts from the village and other stakeholders are responded to immediately and in an informed manner.

www.eraconsultants.com

Warrenville
35701 West Avenue, Suite 150
Warrenville, IL 60555
T 630.393.3060
F 630.393.2152

Chicago
10 South Riverside Plaza, Suite 1800
Chicago, IL 60606
T 312.683.0110
F 312.474.6099

Champaign
3002 Crossing Court
Champaign, IL 61822
T 217.351.6268
F 217.355.1902

Brian Dusak, PE | Project Manager

As mentioned above Brian Dusak will serve the as Project Manager and the primary, single-point office contact. He will direct the activities of all team members, attend meetings, review pay requests and change orders, and keep the village informed of progress and issues as they arise. Brian is very familiar with the Village of Glen Ellyn staff and is very well-versed with the documentation required for a wide range of federal, state, and local funding sources. He has been with ERA for 16 years, so continuity of service is ensured.

John Mayer, PE, CFM | Principal / Project Director

With 30 years of experience, including 19 at ERA, John Mayer has served as Project Director/ Project Manager for the design and construction of infrastructure projects for municipalities, counties, and state agencies throughout Illinois. His experience and oversight of construction projects ensures that our team will apply innovative and cost-effective solutions that satisfy the needs of project owners and stakeholders, and that IDOT-based procedures and documentation standards are adhered to. John will act to ensure the project is staffed as needed with qualified inspectors as the work load changes.

Ravi Patil | Resident Engineer

Ravi Patil brings more than 20 years of experience as a Resident Engineer. Ravi's strengths include his documentation and his communication with the stakeholders in and around the project area. Ravi will be responsible for the day-to-day oversight and documentation of quantities for the project. He will also directly oversee the resident inspector's work to ensure consistent documentation and inspection standards are adhered to.

Project Approach

ERA will provide construction engineering services in accordance with the following work plan.

1. **Meetings/Coordination** - Meet with the Contractor, Village of Glen Ellyn staff, testing consultant staff and others throughout the project duration to review progress and discuss relevant issues.
2. **Construction Observation** - This task involves on-site observation of Contractor operations to ensure conformance with the contract documents. It is our intention to provide full-time observation including a resident engineer throughout the project duration. It is anticipated that a full-time resident engineer will be provided between March 26, 2018 and May 11, 2018 for Phases I and II of the project and also for a 3-week period for Phase III.

Construction observation tasks will include:

- Serving as the Village's liaison with the Contractor primarily through the Contractor's superintendent, public/private utilities and various jurisdictional agencies.
 - Relay public concerns, and answer residents' questions.
 - Daily review and inspection of traffic control items.
 - Maintain a database of names, addresses and telephone numbers of subcontractors, contractors, suppliers, and utility companies and other agencies involved with the project.
 - Alert the Contractor's field superintendent when un-approved materials or equipment are being used and advise the Village of such occurrences.
3. **Documentation** - Documentation services include tracking of actual quantities and record keeping including Inspector's Daily Reports, quantity certifications, and weekly progress reports. As with all projects, we will utilize IDOT forms and procedures.



4. **Construction Layout Verification** – The contractor will be required to provide construction layout services. ERA will verify contractor layout for apparent conformance with the contract documents.
5. **Record Drawings** - Upon final completion, as-built record drawings will be prepared. These drawings will show actual constructed conditions including water main and service locations, structure rim and invert or top of pipe elevations and any changes to the proposed improvements as detailed in the contract plans. One set of record drawings will be provided to the Village in printed and electronic formats.

Project Schedule

Construction engineering services described above will be provided in accordance with the following anticipated schedule.

Task	Date
Begin Construction	March 26, 2018
Phase I & II Complete	May 11, 2018
Phase III Complete	Within 60 days of issuance of IDOT Permits
Project Closeout	September 2018

Fees

Fees for engineering services described above are proposed on a cost, not to exceed basis using our hourly rate multiplier of 2.80. The following is a summary of estimated hours and fees for the project.

Task	Estimated Hours	Fees
Resident Engineering	497	\$57,750
Direct Costs		\$500
Total, Not-to-Exceed	497	\$58,250

A detailed hour and cost budget is included at the end of this proposal.

We appreciate the opportunity to provide this information and we trust that it meets with your approval. If acceptable, please execute this proposal where indicated below for the desired phase of work. Receipt of an executed copy of this proposal will serve as authorization to proceed with the work.

Very truly yours,
ENGINEERING RESOURCE ASSOCIATES, INC.


Brian J. Dusak, P.E.
Project Manager



**Acceptance & Authorization
Agreement for Construction Engineering Services
between**

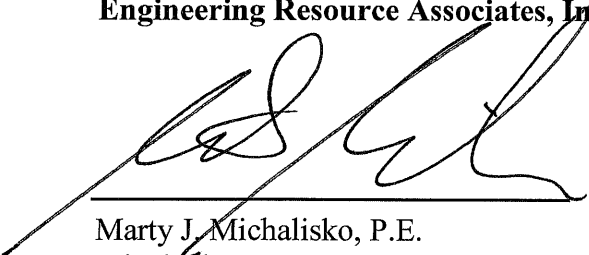
**The Village of Glen Ellyn
&
Engineering Resource Associates, Inc.
For**

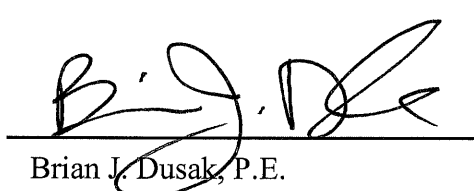
Roosevelt Road (IL-38) Water Main Improvements Project

Whereas Engineering Resource Associates, Inc. submitted a proposal for engineering services for the subject project dated February 26, 2018. Now therefore, the Village of Glen Ellyn accepts said proposal and authorizes Engineering Resource Associates, Inc. to proceed with the work described therein in accordance with the procedures and conditions contained therein. The attached General Terms and Conditions are hereby incorporated into and made part of this agreement.

Engineering Resource Associates, Inc.

ATTEST:



Marty J. Michalisko, P.E.
Principal

Brian J. Dusak, P.E.
Project Manager

**Acceptance & Authorization
Village of Glen Ellyn**

ATTEST:

Authorized Signature

Signature

Date





Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/12/18 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Ordinance
Prepared By: Christina Coyle

SCHEDULED

ORDINANCE 6585

DOC ID: 3164

Motion to Approve Second Reading and Adoption of Ordinance No. 6585-VC, An Ordinance Increasing the Home Rule Retailers' Occupation Tax and Service Occupation Tax (Home Rule Sales Tax)

Background

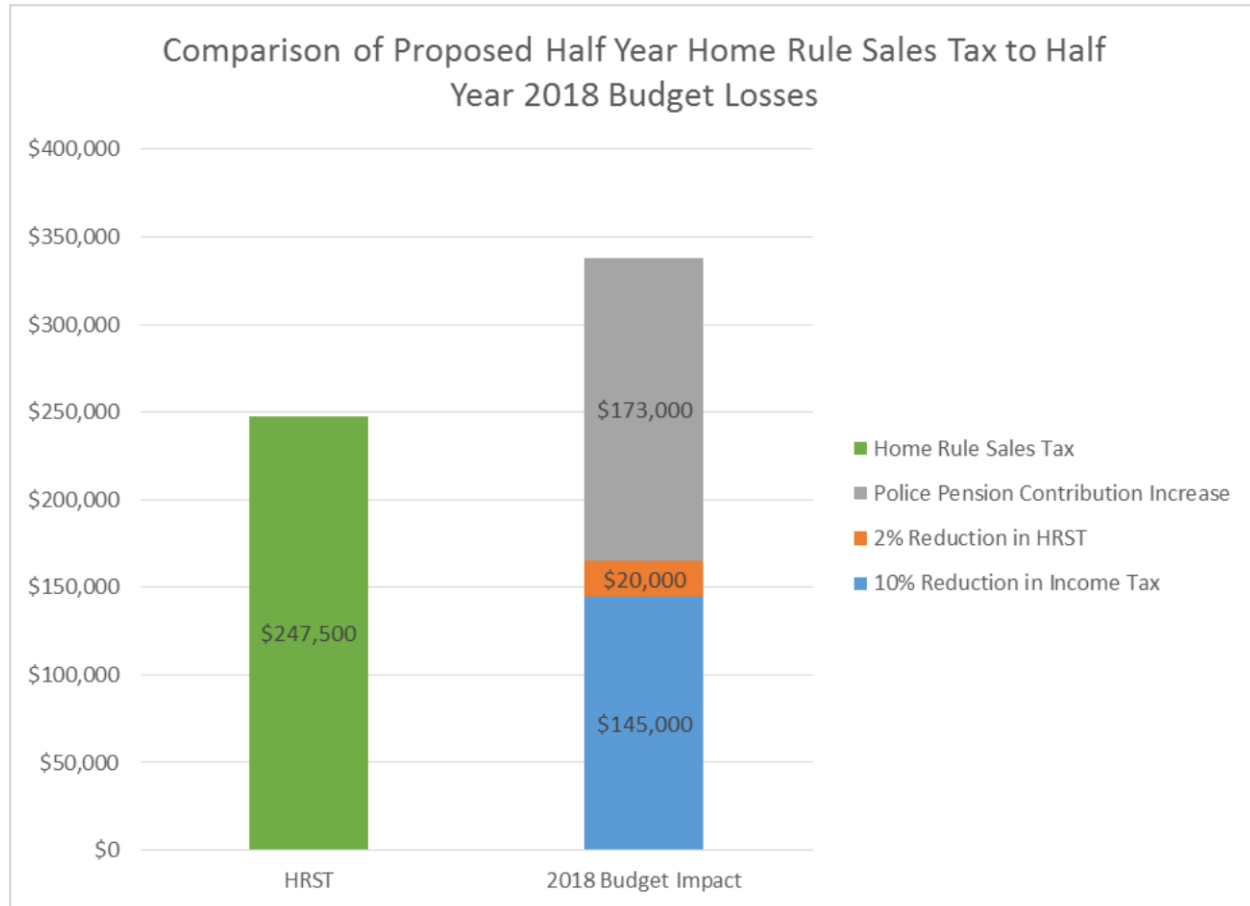
Due to cuts in revenue from the State of Illinois as well as rising police pension contributions, the General Fund budget for 2018 had a preliminary deficit of \$848,214. The State of Illinois cut 10% of the Village's income tax revenue, which funds 16% of the General Fund budget. This cut equates to \$290,000 for fiscal year 2018. Also, the income tax revenue itself performed poorly at the end of 2016 and through 2017 due to tax law changes implemented by the State. At the end of 2017, income tax revenue generated only \$2.5 million, erasing all positive gains in this revenue over the past five years. Next, the state also began charging a 2% fee to collect the home rule sales tax. This equates to lost revenue of approximately \$40,000. Lastly, the Police Pension annual contribution increased by \$346,000 from fiscal year 2017 to fiscal year 2018.

A first reading was held on February 26, 2018. No residents or businesses came to speak at the first reading. Attached is the presentation that was made at the first reading.

Subject

During the 2018 budget process, the direction of the Village Board was to use cash reserves (\$600,714) and to implement a quarter percent home rule sales tax (\$247,500) to balance the budget. Implementation of the quarter percent home rule sales tax for 2018 (1/2 year) nearly covers the decline in the income tax for 2018. However, this loss of revenue is likely permanent, given the State of Illinois fiscal issues. The recent Governor's budget address included a recommendation to extend the 10% cut through State fiscal year 2019 (July 1, 2018 - June 30, 2019). In addition, over the last five years, the Village Board has elected to limit the operating/General Fund property tax levy to increases to new construction only, thereby decreasing a key revenue stream for the General Fund. This practice has cost the General Fund \$300,000, but has limited the property tax burden on residents.

The chart below compares the increased half year 0.25% increased home rule sales tax with a half year of items that impacted the General Fund budget. As can be seen by this graph, the increase in revenue does not completely cover the losses of revenue and increased pension costs.



Attached is a survey of communities with home rule and non-home rule sales tax.

Budget Impact

Passage of the quarter percent home rule sales tax will provide an estimated \$247,500 for the 2018 budget, but is not expected to fully balance future budgets.

Strategic Plan Initiative: Financial Sustainability: Evaluate new revenue concepts and cost controls that continue to deliver high quality services and necessary capital investment.

Action Requested

Motion to Approve Second Reading and Adoption of an Ordinance Increasing the Home Rule Retailers' Occupation Tax and Service Occupation Tax (Home Rule Sales Tax)

Ordinance 6585

Meeting of March 12, 2018

Ordinance 6585

Meeting of March 12, 2018



Village of Glen Ellyn

Ordinance No. 6585-VC

**An Ordinance Increasing the Home Rule Retailers' Occupation
Tax and Service Occupation Tax
(Home Rule Sales Tax)**

**Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This _____ Day of _____, 2018.**

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET

Ordinance 6585

Meeting of March 12, 2018

GLEN ELLYN, IL 60137

Ordinance No. 6585-VC

AN ORDINANCE INCREASING THE HOME RULE RETAILERS'
OCCUPATION TAX AND SERVICE OCCUPATION TAX
(HOME RULE SALES TAX)

Whereas, the Village of Glen Ellyn is a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

Whereas, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals, and welfare; and

Whereas, the Village has determined that economic conditions warrant the increase of a revenue source in order to maintain public services to the community; and

Whereas, in furtherance of its home rule powers, it is necessary and desirable for the Village of Glen Ellyn to amend its Village code by increasing the rate of the home rule retailers' occupation tax and service occupation tax by a quarter percent (0.25%).

Now, therefore, be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

SECTION ONE: Chapter 32 of Title 3 (HOME RULE MUNICIPAL RETAILERS' OCCUPATION TAX AND SERVICE OCCUPATION TAX) of the Village Code of the Village of Glen Ellyn, Illinois is hereby amended as follows:

3-32-8. - Home rule municipal retailers' occupation tax and service occupation tax.

(A) ***Municipal retailers' occupation tax imposed:*** A tax is hereby imposed upon all persons engaged in the business of selling tangible personal property, other than an item

of tangible personal property titled or registered, with an agency of the State of Illinois, at retail in the Village of Glen Ellyn at the rate of one and one quarter percent (1.25%) on the gross receipts from these sales made in the course of such business. Such "home rule Municipal retailers' occupation tax" shall not be applicable to the sales of food for human consumption that is to be consumed off the premises where it is sold (other than alcoholic beverages, soft drinks and food that has been prepared for immediate consumption) and prescription and nonprescription medicines, drugs, medical appliances and insulin, urine testing materials, syringes and needles used by diabetics, and other items which may be specifically excluded by state law. The imposition of this home rule tax is pursuant to the provisions of section 8-11-1 of the Illinois Municipal Code.

(B) ***Home rule service occupation tax imposed:*** A tax is hereby imposed upon all persons engaged in the Village of Glen Ellyn in the business of making sales of service, at the rate of one and one quarter percent (1.25%) of the selling price of all tangible personal property transferred by such serviceman, either in the form of tangible personal property or in the form of real estate, as an incident to a sale of service. Such "home rule Municipal service occupation tax" shall not be applicable to the sales of food for human consumption which is to be consumed off the premises where it is sold (other than alcoholic beverages, soft drinks and food which has been prepared for immediate consumption) and prescription and nonprescription medicines, drugs, medical appliances and insulin, urine testing materials, and syringes and needles used by diabetics, and other items which may be specifically excluded by state law. The imposition of this home rule tax is pursuant to the provisions of section 8-11-5 of the Illinois Municipal Code.

(C) **Collection by state:** The taxes hereby imposed and all civil penalties that may be assessed as an incident thereto shall be collected and enforced by the Department of Revenue of the State of Illinois.

(D) **Annual Village Board review:** The Village Board shall, as part of the annual budget process, review the uses of the home rule Municipal retailers' occupation tax and home rule service occupation tax and determine the future need for and the amount of the tax. Upon such review, the Village Board shall determine whether the imposition of the tax shall continue at its then current level, or shall be amended or eliminated. It is anticipated that the Village will act upon the results of such review, the tax shall, however, remain in effect until repealed or amended.

SECTION TWO: All ordinances or parts of ordinances thereof in conflict with this Ordinance are hereby repealed to the extent of any such conflict.

SECTION THREE: Any section or provision of this Ordinance that is construed to be invalid or void shall not affect the remaining sections or provisions that shall remain in full force and effect thereafter.

SECTION FOUR: This Ordinance shall be in full force and effect upon its passage, and publication in pamphlet form and its filing with the Illinois Department of Revenue on or before the 1st day of April, 2018, approval, provided, however, that the increase in the tax under Section One shall not take effect until July 1, 2018.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this ____ day of _____.

Ordinance 6585

Meeting of March 12, 2018

Ayes:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		
Nays:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		
Absent:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

Ordinance 6585

Meeting of March 12, 2018

ATTACHMENTS:

- Presentation HRST First Reading 2018-02-26 (PDF)
- Home Rule Non Home Rule Rate Survey (PDF)

VILLAGE OF *Glen Ellyn* ILLINOIS

Home Rule Sales Tax

First Reading
February 26, 2018

535 DUANE STREET • GLEN ELLYN, IL 60137



630.469.5000 • WWW.GLENELLYN.ORG



BACKGROUND

General Fund Draft Budget Deficit of \$848,000 after budget deliberations

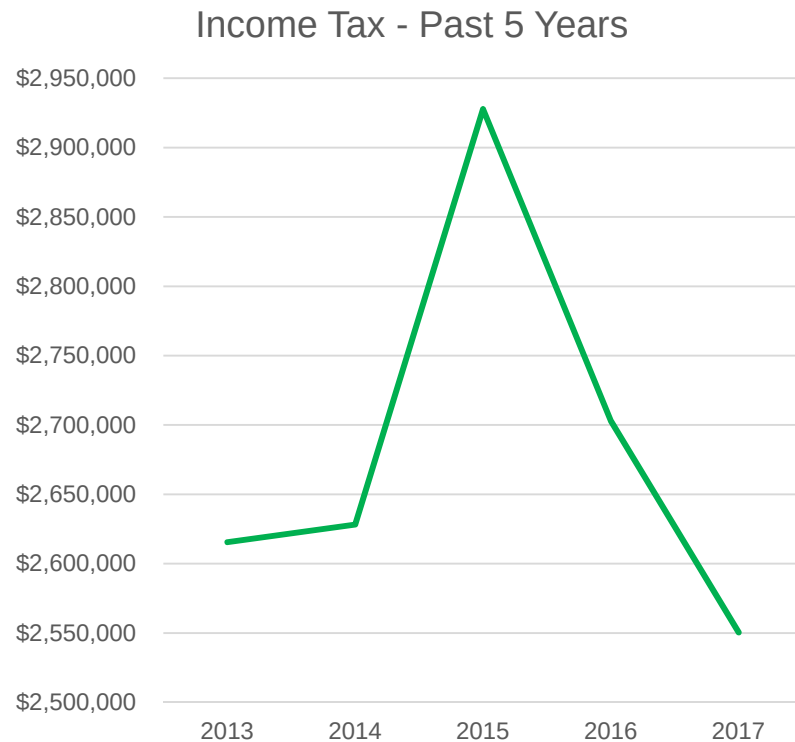
Significant factors include:

- Income tax reduction from State - \$290,000
- Reduction in income tax from tax law changes - \$225,000 reduction from 2015 to 2016
- Home Rule Sales tax collection fee - \$40,000
- Police Pension contribution increase – \$346,000
- All General Fund departments made budget cuts during the drafting of the budget to reduce costs





INCOME TAX - PAST 5 YEARS



- Income tax is 14% of General Fund revenues for 2018. At its high point in 2015, it provided almost 17% of the General Fund budget.
- Income tax has fallen to its lowest level in five years.
- The revenue is down \$377,000 from its high point in 2015.

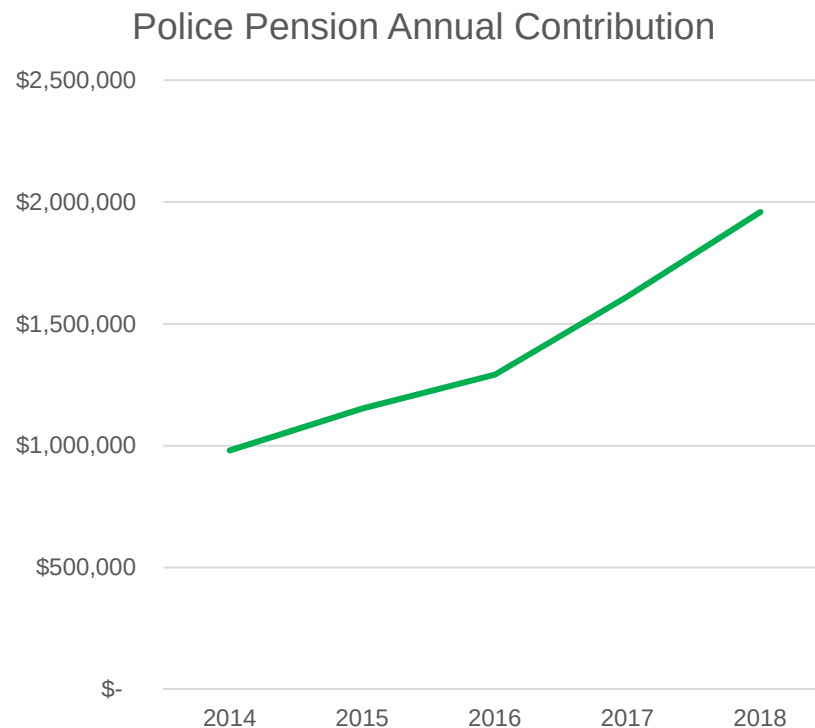
535 DUANE STREET • GLEN ELLYN, IL 60137



630.469.5000 • WWW.GLENELLYN.ORG



POLICE PENSION CONTRIBUTIONS - PAST 5 YEARS



- Contribution has increased as investment rate of return assumptions were lowered.
- Annual contribution has increased almost \$1 million over the past 5 years.
- Assumed return of 6.5% is now in line with expected rate of return for the fund.

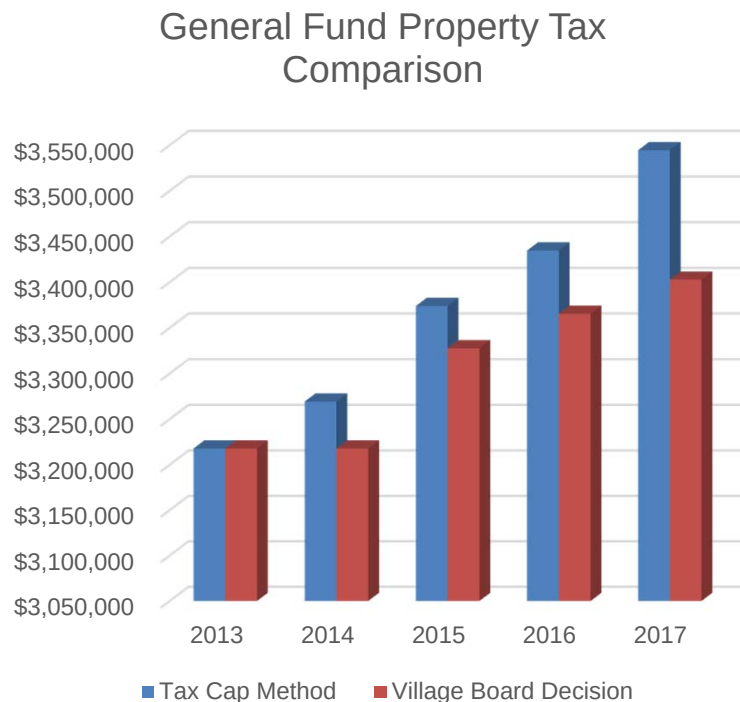
535 DUANE STREET • GLEN ELLYN, IL 60137



630.469.5000 • WWW.GLENELLYN.ORG



HOLDING GENERAL FUND PROPERTY TAXES FLAT



- Starting with the 2014 levy, the Village Board has elected to levy below what the Village can levy under tax cap laws.
- The cumulative effect to the General Fund is \$308,902 over the past 4 years.
- This equates to savings of \$37 per household.
- This reduces the property tax burden but puts pressure on other revenues to make up the difference.





ABOUT HOME RULE SALES TAX

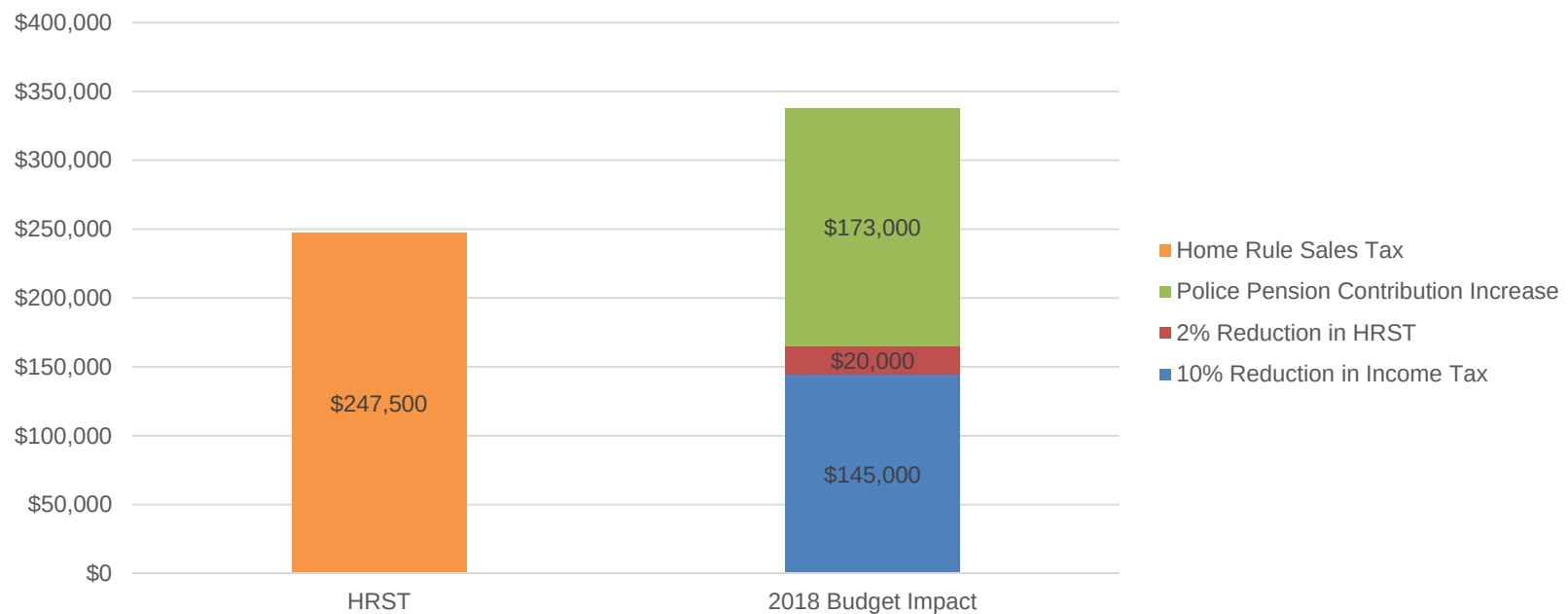
1. Home Rule Sales Tax is NOT on vehicle sales, groceries, prescription and non-prescription drugs
2. Current Home Rule Sales Tax Rate is 1%
3. Proposal is to increase to 1.25% starting July 1
4. Increase would raise \$247,500 for FY2018 budget
5. Annually would yield \$495,000





EFFECT OF HALF YEAR HOME RULE SALES TAX

Comparison of Proposed Half Year Home Rule Sales Tax to Half Year 2018 Budget Losses



535 DUANE STREET • GLEN ELLYN, IL 60137



630.469.5000 • WWW.GLENELLYN.ORG

Village of Glen Ellyn
Rate Survey
As of October 2017

	Home Rule/Non- Home Rule Sales Tax
Glen Ellyn	1.00%
Addison	1.00%
Antioch	
Arlington Heights	1.00%
Aurora	1.25%
Bannockburn	0.50%
Barrington	
Bartlett	
Buffalogrove	1.00%
Bensenville	1.00%
Bloomington	0.5-1.5%
Bolingbrook	1.50%
Burr Ridge	0.25%
Carol Stream	0.75%
Cary	
Clarendon Hills	
Deerfield	1.00%
Des Plaines	1.00%
Downers Grove	1.00%
Elmhurst	1.00%
Evanston	1.00%
Glendale Heights	1.25%
Glenview	0.75%
Hanover Park	0.75%
Highland Park	1.00%
Hinsdale	1.00%
Hoffman Estates	1.00%
Itasca	0.50%
Lake Forest	0.50%
Lemont	
Libertyville	
Lincolnshire	1.00%
Lincolnwood	1.00%
Lisle	
Lombard	1-2%
Mount Prospect	1-1.25%
Naperville	0.50%
Northbrook	0.75%
Northfield	0.75%
Oak Brook	0.50%
Oakbrook Terrace	1-2%
Park Ridge	1.00%
Rolling Meadows	1.00%
Roselle	0-1%
Schaumburg	1.00%
Streamwood	1.00%
Vernon Hills	0.25%
Villa Park	1-2%
Warrenville	1.25%
Wayne	
West Chicago	0.75%
Westmont	0.50%
Wheaton	1.00%
Wheeling	1.00%
Willowbrook	0-1%
Wilmette	1.00%
Winfield	0.50%
Wood Dale	1.00%
Woodridge	0.75%
# with fee	49
# w/o fee	9

Those municipalities with a range of HRST
have a business district that charges a sup
tax.