

MINUTES

BOARD / COMMISSION: Fire and Police Commission

DATE: March 12, 2018

MEETING: Regular

CALLED TO ORDER: 4:00 PM

QUORUM: Yes

ADJOURNED: 6:00 PM

ATTENDANCE:

MEMBERS: Chairman Meyers
Secretary Peters
Commissioner Steinbach

ALSO PRESENT: Glen Ellyn Assistant Village Manager Bill Holmer
Glen Ellyn Police Sergeant Jean Harvey

CALL TO ORDER

The meeting was called to order at 4:00 PM in the Community Room of the Glen Ellyn Police Station by Chairman Meyers. A quorum was present

APPROVAL OF MINUTES

Chairman Meyers moved that the minutes of February 22, 2018 be approved as printed. The motion carried.

OLD BUSINESS

Discussion was held regarding the Sergeant promotion process. An announcement of the upcoming process has been made. The Police Department has contracted Testing for Public Safety (TPS) to be involved with the promotion process. TPS will provide the written test. They will also proctor the test and grade it. The Glen Ellyn Police Department administration has selected three books that sergeant applicants will study prior to taking the written exam. The applicants will have 2-3 months to study the material in the books prior to taking the exam in early June.

The TPS evaluations of each candidate who passes the written test will occur within a week or two after the written test. Oral interviews of each qualifying applicant by the Commission will take place 1 to 2 weeks after the TPS evaluations. Commission members will not observe TPS evaluations of each applicant.

Discussion was held regarding the lateral entry hiring process that has been initiated. Five candidates remain in the running. They are being reviewed by the Glen Ellyn Police Department and will be interviewed by the department within the next several weeks. The BFPC will schedule an in-depth oral interview with each remaining candidate after the background investigation is completed for each.

Our most recently hired police officer will graduate from PTI on April 26.

The next PTI class starts on May 26.

NEW BUSINESS

Based on information from the background investigation, Secretary Peters moved that Applicant #113 not be moved forward in the hiring process. Yeas: Commissioners: Meyers, Peters, Steinbach. Nays: None.

The Commission discussed a list of questions that would be asked of all lateral transfer candidates. Nine questions were chosen, and wording will be developed for each. In addition to these nine basic questions, each Commission member may choose to ask follow up questions according to how the oral interview proceeds.

OTHER BUSINESS

The next scheduled meeting of the Board of Fire and Police Commissioners will be a Regular Meeting at 4 PM on April 9, 2018.

ADJOURNMENT

Secretary Peters moved to adjourn the meeting at 6:00 PM. The motion carried.

Submitted by Commissioner Wes Peters, Secretary