

MINUTES

BOARD / COMMISSION: Fire and Police Commission

DATE: February 12, 2018

MEETING: Regular

CALLED TO ORDER: 6:00 PM

QUORUM: Yes

ADJOURNED: 7:30 PM

ATTENDANCE:

MEMBERS: Chairman Meyers (attending via FaceTime)
Secretary Peters
Commissioner Steinbach

ALSO PRESENT: Glen Ellyn Police Sergeant Jean Harvey

CALL TO ORDER

The meeting was called to order at 6:00 PM in the Community Room of the Glen Ellyn Police Station by Chairman Meyers. A quorum was present in the form of Secretary Peters and Member Steinbach. Chairman Meyers attended via FaceTime.

APPROVAL OF MINUTES

Chairman Meyers moved that the minutes of January 8, 2018 be approved as amended. The motion carried.

OLD BUSINESS

Discussion was held regarding the lateral entry hiring process that has been initiated. An ad soliciting lateral transfer candidates was posted on The BlueLine web site on February 1, 2018. The deadline for responding was February 12, 2018. The ad was taken down on February 6, 2018. Thirty-eight (38) people have responded to the ad, and 18 application packets have been received as of the close of business today. The Glen Ellyn Police Department will review the 18 packets and eliminate any that are incomplete. The department will then eliminate any additional applications that do not meet the requirements. The BFPC will then schedule a time to conduct brief oral interviews with all surviving applicants to determine which candidates merit a background investigation that would be conducted by the Glen Ellyn Police Department.

We had discussion regarding the Sergeant promotion process. An Assessment Center has been chosen to be involved in the promotion process. That center will provide the written test. They will also proctor the test and grade it. The Glen Ellyn Police Department administration will select the books that sergeant applicants will study prior to taking the written exam. The applicants will purchase the books and then have 2-3 months to study the material in the books prior to taking the exam.

With the departure of Associate Police Chief Bill Holmer to become the Assistant Village Manager, it is anticipated that the process to select a replacement will begin soon.

Our most recent Police Officer hire is scheduled to graduate from the Police Training Institute on April 26, 2018. The next PTI class would begin about April 26.

NEW BUSINESS

No new business was discussed.

OTHER BUSINESS

The next scheduled meeting of the Board of Fire and Police Commissioners will be a Special Meeting at 3 PM on Thursday, February 22, 2018 in the Glen Ellyn Police Station to discuss the oral interviewing portion of the Sergeant promotion process.

The next Regular Meeting of the Board is scheduled for March 12, 2018 at 4 PM.

ADJOURNMENT

Secretary Peters moved to adjourn the meeting at 7:30 PM. The motion carried.