



Minutes  
 Village of Glen Ellyn  
 Recreation Commission  
 Regular Meeting  
 April 25, 2025  
 7:00 AM  
 Village Links/Reserve 22

**Board or Commission:** Recreation  
**Meeting:** Regular  
**Quorum:** Yes

**Date:** April 25, 2025  
**Called to Order:** 7:03 a.m.  
**Adjourned:** 8:53 a.m.

**MEMBER ATTENDANCE:**

Carol Scott	Chairperson	Present
Nancy Carter	Commissioner	Present
Tony Coconate	Commissioner	Present
Scott Coldiron	Commissioner	Absent
James Ozog	Commissioner	Present
Rick Quoss	Commissioner	Present
Tom Slowinski	Commissioner	Absent
<b>Also Present:</b>		
Noel Allen	General Manager / Staff Liaison	
Mike Campbell	Director of Golf	
Andrew Cross	Golf Course Superintendent	
Jon Satinover	Food & Beverage Director	
Vince Crovetti	Head of Golf Professional	
Steve Thompson	Village Trustee Liaison	
<b>Public</b>		
Tom Manak		

**A. CALL TO ORDER/ROLL CALL**

The April 25, 2025 meeting of the Recreation Commission was called to order at 7:03 a.m. at the Village Links of Glen Ellyn Maintenance Building; 490 Harding Avenue; Glen Ellyn, Illinois by Chairperson Scott.

**B. PUBLIC COMMENT - None**

**C. APPROVAL OF MINUTES FROM MARCH 28, 2025**

APPROVAL OF MINUTES FROM MARCH 28, 2025 MEETING

MOTION BY: Commissioner Carter

SECONDED BY: Commissioner Ozog

RESULT: Unanimous

## D. STANDING REPORTS

1. Financial – *Noel Allen* – Manager Allen provided a financial overview, noting that March was a solid month overall. While revenues in both food and golf were down compared to last year due to a later seasonal opening, golf playable hours indicate conditions were actually better this March—we simply weren't able to open as early. Staff did a strong job managing expenses, resulting in operating income that was \$27,000 higher than the same period last year. Pesticide purchases, which impacted March figures last year, will instead hit the books in April this year. The restaurant performed well, with revenues \$6,000 higher than last March. The current cash position stands at \$1,909,000, with expectations to see that grow through May and June.

### 2. Manager's Report

**A. Golf** – Mike Campbell – Director Campbell reported that March was relatively quiet for golf, as expected for the time of year. However, several key activities took place. The Permanent Time Lottery was held, with 34 groups registering for Saturdays and 37 for Sundays—six groups opted not to select a tee time this season. The Senior Draw continues to be strong, with 100 players participating on Wednesday mornings. Staff onboarding is underway, with 70 new employees brought on. Outing contracts have been finalized, with 56 events booked—contracts signed and deposits secured. Additionally, an interview is scheduled for Saturday with a female golf professional, which, if successful, would mark the first female professional on the team.

**B. Reserve 22** – *Jon Satinover* – Director Satinover provided several updates, noting that banquet sales are up by \$40,000 compared to last year. While costs remain tight, overall performance across key areas is ahead of last year. Cost of goods sold is in a strong position, and while some figures may appear higher than the budget projections, it's still early in the year and solid progress has been made. The chef has maintained food costs at 32%, which is a positive start. Staffing levels are currently in a good place.

Commissioner Ozog inquired about whether the restaurant has considered implementing a table-side ordering and payment device, commonly used in Europe. Satinover confirmed that such a device, known as Toast, has been discussed. Implementing it would require coordination across several departments and represent a \$30,000 investment. It is being considered for potential adoption in 2027.

Manager Allen added that this type of technology has been reviewed over the years. While Toast is one example, there are other companies offering similar systems. Transitioning to this type of platform would mean a significant operational shift and would bifurcate the golf and food businesses, unless it could integrate with the current Club Prophet point-of-sale system. Separating the businesses may take away the ability to use gift cards and tournament winnings at both locations. Benefits could include improved food quality, faster service, and more efficient table-side payments. Club Prophet also has its own version of this type of system, and management is actively evaluating the options.

**C. Grounds** – Andrew Cross – Superintendent Cross provided several updates, noting that the golf course came through the winter in good shape, although the lawns remain a bit rough. March is a particularly busy time for the team as they prepare the course for play, set up course accessories, and assist the restaurant with various projects. One major task included removing the old patio furniture and assembling and installing the

new set, which arrived in a full semi-truck and required an entire day to put together. The team also completed stump removal and cleanup in several areas. Commissioner Coconate complimented the appearance of the golf course and noted that others have shared similar positive feedback.

*3. Trustee Liaison – Steve Thompson* – Trustee Thompson shared several key updates. He reported that an open house and planning meeting was held the previous evening by the Park District regarding the future of Panfish Park. The meeting was well attended and productive. Although the Park District is taking on more responsibility for the park, there are still areas that remain under the Village Links' oversight. Cross added that these areas include the maintenance of parts of the paths—many of which run through wetlands and are difficult to manage after heavy rains—as well as the pond infrastructure, ensuring that stormwater systems function properly.

Thompson also noted that the Village is evaluating updates to Taft Road, from Park Boulevard to Nicol Way. Planned improvements include curbs, sidewalks, asphalt resurfacing, and potentially new lighting and tree plantings. Additionally, he mentioned that the Village Board will vote on Monday regarding the grocery tax. This vote would shift the authorization of the tax from the state to the Village itself, but the tax amount will remain unchanged. The grocery tax currently generates approximately \$800,000 annually for Glen Ellyn.

**E. 2025 GROUNDS OPERATIONS PRESENTATION** – Superintendent Cross presented the 2025 Grounds Operations Update, outlining both current challenges and recent accomplishments. He noted that while finding seasonal workers is not difficult, the challenge lies in offering competitive wages, as the positions require pay above minimum wage. Training staff effectively also remains an ongoing hurdle, though several new hires have already proven to be excellent additions to the team.

Another significant challenge is the aging landscaping across the course, with many of the original plantings reaching the end of their lifecycle. Cross explained that although last summer's dry weather was good for revenue, it presented unique maintenance issues, including storm cleanup demands.

Despite these challenges, the grounds team accomplished several key initiatives. Weed control efforts were successful and 2025 marks the final year for major capital equipment purchases. A new fleet has been acquired, and overhead lighting was replaced. The team also restored the 9th green to its original boundaries through strategic tree removal, improving playability. New perennial plantings, including knockout roses, were added near the first tee. Water management continues to be a priority, and a major project was completed to add 3 inches of sand to the 18-hole course, followed by the 9-hole course. All flower beds on the property were also mulched.

A new piece of equipment that holds what four small carts could hold was added to streamline the bunker-filling process. Cross shared before-and-after images of the bunkers and reviewed course cleanups by hole, highlighting improvements in sand quality and consistency.

Looking ahead, Cross announced he will attend National Golf Day in Washington DC next week with the Allied Golf Association, where owners and superintendents will meet with members of Congress. One legislative focus will be the FIT Act, which proposes allowing HSA funds to cover green fees and lessons.

#### 2025 Goals and Vision:

**Playability:** Every decision supports improving the course experience. Finish adding sand to fairway bunkers. Continue opening up course views.

**Refresh landscaping** around the clubhouse. Expand use of drip irrigation for flowers where feasible.

**Safety:** Establish and spread a safety-first culture within the maintenance department.

**Detail Work:** Improve bench areas, on-course beds, and general course aesthetics.

**Ongoing Refinement:** Continue evaluating and optimizing maintenance practices.

**Native Areas:** Redefine and manage native areas following recent mow-down cleanup.

**Patron Experience:** Elevate the overall experience for all who use the course.

Cross provided the Recreation Commission with a guided tour of the grounds facility.

## **F. OLD BUSINESS**

1. 2025 Golf Outing Preview - Noel noted that at last month's meeting, the Recreation Commission requested a summary of the upcoming golf outings. Mike Campbell provided an overview, stating that 53 outings are currently scheduled—not including smaller group events. Some outings are full shotgun starts, while others are modified shotgun formats. The course does not accept modified shotgun outings for groups with fewer than 40 players.

They are projecting approximately 5,000 rounds and \$437,000 in revenue from outings, which typically represent about 6% of total rounds played and 10% of overall revenue. While the number of outings may increase, the number of individual players could decline. Notably, 90% of these outings include a food component and will utilize the banquet room. Many of the outings are returning groups.

Campbell also shared an update on the outing deposit policy. Previously, a flat deposit of \$500 was required; under the new structure, deposits are now \$500 for 9-hole outings, \$1,000 for 18-hole outings, and \$2,000 for 27-hole events.

2. Master Plan /Dedicated Webpage Update – Manager Allen reminded the Commission that at last month's meeting, they discussed the importance of providing transparency to the public regarding the Master Plan. In response, he created a timeline outlining the process and reviewed it with the Recreation Commission. He also shared links to livestreamed meetings and noted that this information will be added to the website, allowing residents to follow the project's progress and understand the next steps. Allen emphasized that while steps are being taken to increase visibility, there are still many unknowns surrounding the Master Plan at this stage.

**G. NEW BUSINESS** – None

**H. NEXT MEETING** - May 30, 2025

**I. ADJOURNMENT**

Commissioner Ozog motioned and Commissioner Carter seconded to adjourn the meeting. The meeting was adjourned at 8:53 a.m.

**Submitted by Elisa Pollina, Recording Secretary**

**Reviewed by Noel Allen, Staff Liaison**