



Agenda
Village of Glen Ellyn
Regular Village Board Meeting
Monday, April 28, 2025
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda at the meeting or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact The Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Audience Participation**

- 1) Open:

Members of the public are welcome to speak to any item not specifically listed on tonight's agenda for up to (3) three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. Please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that one spokesperson for a group be appointed to provide comment for the entire group. When recognized, please step up to the microphone, state your name, and provide your comment. Individuals wishing to address the Board shall exercise proper decorum and respect for the proceedings and the business of the Village Board, and shall refrain from abusive demeanor and language. The practice of ceding time to other speakers shall be prohibited, except in the discretion of the presiding officer of the meeting. Public officials are not obligated to respond to questions.

- E. Presentation**

- 1) Hokusai Presentation (Diana Martinez, McAnnich Arts Center Director; Dawn Smith, Alliance Executive Director; Communications Coordinator Paplauskas)
- 2) Alliance of Downtown Glen Ellyn - Update (Executive Director Dawn Smith)
- 3) Proclamation in Honor of Bike Month (Resident Elle Ellerbee)
- 4) Proclamation in Honor of Arbor Day (Public Works Director Buckley)

- F. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:**

Motion to approve the following items including Payroll and Vouchers totaling \$1,337,464.67. These agenda items have been reviewed by the Management Team and Village Attorney and are consistent with the Village's purchasing policy (Trustee

Thompson).

- 1) Total Expenditures (Payroll and Vouchers) - \$1,337,464.67
- 2) Village Board March 17, 2025 Meeting Minutes
- 3) Village Board March 17, 2025 Closed Executive Session Minutes
- 4) Village Board April 14, 2025 Special Workshop Minutes
- 5) Village Board April 14, 2025 Meeting Minutes
- 6) Approve a New Special Event: Hokusai in Glen Ellyn (Communications Coordinator Paplauskas)
- 7) Approve a Mural Installation at 504 Crescent Boulevard to Support the "Hokusai and Ukiyo-e: The Floating World" Exhibition (Community Development Director Henaghan)
- 8) Adopt Ordinance No. 7184-VC, An Ordinance Amending Title 3 ("Business Regulations") of the Glen Ellyn Village Code to Add a New Chapter 46 ("Municipal Grocery Tax") (Finance Director Brankin)
- 9) Adopt Resolution No. 25-26, A Resolution Approving a Funding Grant Agreement With the Alliance of Downtown Glen Ellyn in the Amount of \$110,000 for 2025 and Authorizing its Execution (Economic Development and Communications Director Hannah)
- 10) Pursuant to Section 1-10-7 of the Glen Ellyn Village Code, Approve the Purchase of One (1) 2025 Ford Utility Interceptor from Curry Motors, Frankfort, Illinois at a Cost Not to Exceed \$51,826 through the Suburban Purchasing Cooperative Competitive Bidding Procedures to be Expensed to the Fire Services Fund (Fire Company Chief Clark)
- 11) Adopt Resolution No. 25-32, A Resolution Approving an Agreement Between Metro Paramedic Services, Inc. and the Glen Ellyn Volunteer Fire Company for EMS/Firefighting Staffing (Fire Company Chief Clark)
- 12) Adopt Ordinance No. 7185, An Ordinance Granting a Variation from Section 10-5-5(B)(4)(12) of the Village's Zoning Code to Allow for the Construction of an Eight (8)-Foot High Fence on the Property Located at 861 Bloomingdale Road, Glen Ellyn, Illinois 60137 (Community Development Director Henaghan)
- 13) Adopt Resolution No. 25-25, A Resolution Approving an Independent Contractor Agreement with Grove Masonry Maintenance, Inc. for the Stacy's Tavern Tuckpointing and Stair Replacement Project for the Not-to-Exceed Amount of \$78,519.00 to be Expensed to the Facilities Maintenance Reserve Fund and Authorizing its Execution (Public Works Director Buckley)
- 14) Adopt Resolution No. 25-23, A Resolution Rejecting All Bids for the 2025 Pavement Marking Program (Public Works Director Buckley)
- 15) Adopt Resolution No. 25-24, A Resolution Approving a Contract with Superior Road Striping Incorporated, d/b/a High Star Superior, for the Construction of the 2025 Pavement Marking Program in a Not-To-Exceed Amount of \$84,676 to be Expensed to the General Fund, Waiving the Village's Bid Process for the Contract and Authorizing the Contract's Execution (Public Works Director Buckley)
- 16) Approve a Facade Improvement Award in the Amount of \$30,000 to Leo Panopoulos Revocable Trust for the Property Located at 803-807 N. Main Street to

- be expensed to the Economic Development/
Marketing Fund (Economic Development & Communications Director Hannah)
- 17) Approve an Additional Facade Improvement Award in the Amount of \$8,750 and an Additional Interior Improvement Award in the amount of \$3,750 to Fuschia RE LLC located at 534 Duane Street to be Expensed to the Central Business District TIF Fund (Economic Development & Communications Director Hannah)
 - 18) Adopt Resolution No. 25-27, A Resolution Approving the Renewal of the Service Agreement with Comcast Cable Communications Management, LLC, for the Village's/Glen Ellyn Volunteer Fire Company's Enterprise Internet and Voice Services in an Amount of \$2,675.00 Per Month for a Period of 36 Months to be Expensed to the General Fund and Authorizing its Execution (IT Director Chiappetta)
 - 19) Adopt Ordinance No. 7186-VC, An Ordinance Amending Title 9 ("Traffic"), Chapter 1 ("Traffic Regulations"), Section 9-1-11 ("Games and Toy Vehicles") of the Glen Ellyn Village Code and Adding a New Chapter 8 ("Bicycles, Low-Speed Electric Bicycles and Personal Mobility Devices") to Title 9 (Police Chief Norton and Village Attorney Stephanides)
 - 20) Adopt Resolution No. 25-28, a Resolution Approving an Independent Contractor Agreement with Esscoe, LLC, for the Upgrade of the Police Department's Video Management and Access Control Systems in a Not-to-Exceed amount of \$84,973.00 to be Expensed to the General Fund, Waiving the Village's Bid Process for the Agreement Pursuant to Section 1-10-7 of the Glen Ellyn Village Code and Authorizing its Execution (IT Director Chiappetta)

G. Glen Ellyn Metra Station and Multimodal Access Improvements Project - Amendment 3 to Phase II Engineering and Architectural Design Services (Professional Engineer Daubert) (Trustee Kalinich)

- 1) Adopt Resolution No. 25-29, A Resolution Approving Amendment 3 to the Phase II Engineering and Architectural Design Services Agreement with CDM Smith of Chicago, Illinois for the Glen Ellyn Metra Station and Multimodal Access Improvements Project in the Not-To-Exceed Amount of \$301,759 to be expensed to the Capital Projects Fund and Authorizing the Amendment's Execution

H. 2025 Reconstruction Utility and Roadway Improvements Project - Award of Construction and Construction Engineering Contracts (Public Works Director Buckley) (Trustee Kalinich)

- 1) Adopt Resolution No. 25-30, A Resolution Approving a Contract with John Neri Construction Company, Inc. of Addison, Illinois for Construction of the 2025 Reconstruction Utility and Roadway Improvements Project in the Amount of \$4,568,404.95 to be Expensed to the Capital Projects and Water and Sanitary Sewer Funds and Authorizing the Contract's Execution (Public Works Director Buckley)
- 2) Adopt Resolution No. 25-31, A Resolution Approving a Contract with V3 Companies, Ltd. of Woodridge, Illinois, for Construction Engineering Services for the 2025 Reconstruction Utility and Roadway Improvements Project in the Not-To-Exceed amount of \$499,583.15 to be Expensed to the Capital Projects and Water and Sanitary Sewer Funds and Authorizing the Contract's Execution (Public Works Director Buckley)

I. Other Business

J. Reminders

- 1) Village Board Meeting, Monday, May 12, 2025 at 7 pm
- 2) Village Board Meeting, Tuesday, May 27, 2025 at 7 pm

K. Adjourn

Presents exclusive artworks from the Chiossone Collection

HOKUSAI

& UKIYO-E | The Floating World

葛飾北斎

May 31-September 21
Cleve Carney Museum of Art
Hokusai2025.org



CELEBRATING #**HOKUSAI**2025
LEARN MORE AT [GLENELLYN.ORG/HOKUSAI](https://Glenellyn.org/Hokusai)

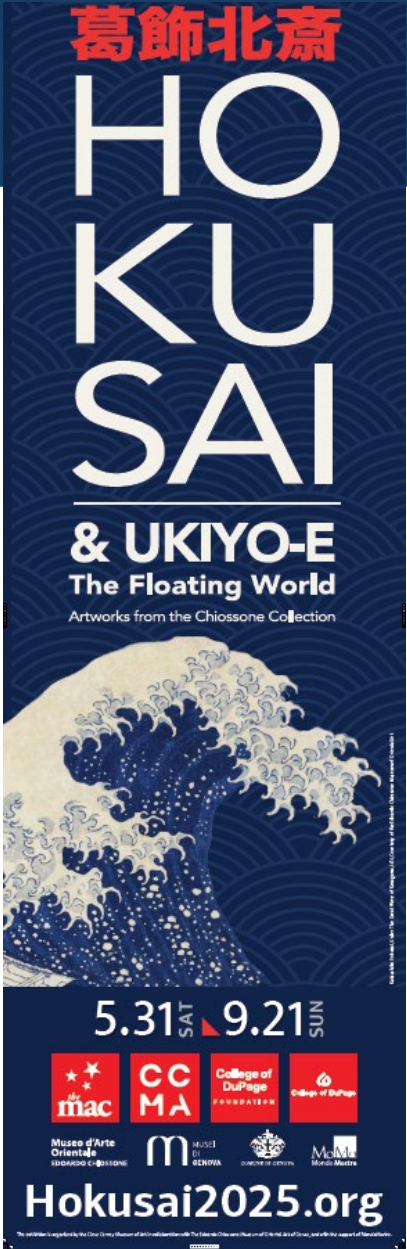
MURAL INSTALLATIONS

504 Kitchen & Paris Baguette



LIGHT POLE BANNERS

Downtown Glen Ellyn & Roosevelt Road



DRAGON STATUES

Throughout Downtown Glen Ellyn



THEMED WINDOW DISPLAYS

Throughout Downtown Glen Ellyn

- Themed Displays
- Cherry Blossoms
- Japanese Artwork
- Inspired Gifts



JAPANESE LANTERN DISPLAYS

Shock Square & Civic Center Pedestrian Walkway



THEMED SPECIAL EVENTS



THEMED SHOPPING & DINING SPECIALS





Proclamation

WHEREAS, throughout the month of May, the Village of Glen Ellyn will celebrate biking and the freedom, joy, and well-being it imbues within us, as well as the power that more people riding bikes has in making life better for everyone; and

WHEREAS, May 12-18, 2025 is “Bike to Work Week” and May 7, 2025 is “Bike to Work Day”; and

WHEREAS, throughout the month of May, the residents of Glen Ellyn and its visitors will experience the joys of bicycling through group rides, races, commuting events, educational programs, charity events, and/or by simply getting out and going somewhere by bike; and

WHEREAS, these groups are also promoting the use of the bicycle as both a means of transportation and recreation year-round to attract more visitors to enjoy our local parks and trail systems, as well as restaurants, hotels, retail establishments, and cultural and scenic attractions; and

WHEREAS, these groups are also promoting greater public awareness of bicycle operation and safety education during Bike Month and year-round in an effort to reduce collisions, injuries and fatalities and improve health and safety for everyone on the road;

NOW, THEREFORE, I, Donna Jean Simon, Acting President of the Village of Glen Ellyn, Illinois, do hereby proclaim May 2025 as Bike Month in the Village of Glen Ellyn and urge all residents to join in this special observance.

Village President
attest:

Village Clerk

Date



Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and this holiday, called Arbor Day, is now observed throughout the United States and the world; and

WHEREAS, the Village of Glen Ellyn has been recognized as a Tree City USA for 40 consecutive years and desires to continue its tree planting traditions; and

WHEREAS, the Village has worked intently to further diversity and broaden its urban forest for the overall health of all trees and residents' enjoyment of their canopy; and

WHEREAS, it is generally recognized that the abundance of trees within Glen Ellyn contributes greatly to the visual beauty of our Village.

NOW, THEREFORE, I, Donna Jean Simon, Acting President of the Village of Glen Ellyn, Illinois, do hereby proclaim Friday, April 25, 2025, as Arbor Day in the Village of Glen Ellyn and urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

Village President
attest:

Village Clerk

Date

**Approval of Vouchers
For the Village Board Meeting on April 28, 2025**

EXPENDITURES:

Accounts Payable Warrant 0325-5	\$	43,196.96
Accounts Payable Warrant 0425-2	\$	319,195.34
Accounts Payable Warrant 0425-3	\$	252,148.90
	\$	-

Sub-Total	\$	614,541.20	\$ 614,541.20
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PAYROLL EXPENDITURES

April 18, 2025

Total ACH+live checks

Net Employee Payroll Checks

\$ 456,468.50 \$ -

Employee & Employer Payroll Deductions:

Net of DD Employee Deductions*	\$	208,332.38	\$	-
2300-2305 IMRF - Employer contribution	\$	20,830.57	\$	-
1000-1100 Social Security/Medicare Tax Withheld - Employer portion	\$	37,292.02	\$	-

Total Payroll

\$	722,923.47	\$	-	\$ 722,923.47
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\$ 1,337,464.67

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
11084 CHASE BANK NA												
GWA-102042		03/05/2025		0325-5	38658	3,694.37	3,694.37	03/31/2025	DIR	PD		DUE FROM GWA
CHECK DATE:	03/31/2025											
922 VILLAGE OF GLEN ELLYN												
110195-0425		04/18/2025		0425-3	38708	4.37	4.37	04/18/2025	DIR	PD		WATER: 460 PENNSYLVANI
CHECK DATE:	04/18/2025											
110205-0425		04/18/2025		0425-3	38709	4.37	4.37	04/18/2025	DIR	PD		WATER: 487 PENNSYLVANI
CHECK DATE:	04/18/2025											
110275-0425		04/18/2025		0425-3	38710	4.37	4.37	04/18/2025	DIR	PD		WATER: 509 PENNSYLVANI
CHECK DATE:	04/18/2025											
110465-0425		04/18/2025		0425-3	38711	4.37	4.37	04/18/2025	DIR	PD		WATER: 505 CRESCENT IR
CHECK DATE:	04/18/2025											
110485-0425		04/18/2025		0425-3	38712	4.40	4.40	04/18/2025	DIR	PD		WATER: 526 N MAIN IRR
CHECK DATE:	04/18/2025											
120365-0425		04/18/2025		0425-3	38713	4.37	4.37	04/18/2025	DIR	PD		WATER: 569 PENNSYLVANI
CHECK DATE:	04/18/2025											
120495-0425		04/18/2025		0425-3	38714	133.80	133.80	04/18/2025	DIR	PD		WATER: 524 PENNSYLVAN
CHECK DATE:	04/18/2025											
122670-0425		04/18/2025		0425-3	38716	30.53	30.53	04/18/2025	DIR	PD		WATER: 557 GENEVA
CHECK DATE:	04/18/2025											
122675-0425		04/18/2025		0425-3	38717	2.62	2.62	04/18/2025	DIR	PD		WATER: 557 GENEVA
CHECK DATE:	04/18/2025											
310027-0425		04/18/2025		0425-3	38718	4.37	4.37	04/18/2025	DIR	PD		WATER: 503 DUANE
CHECK DATE:	04/18/2025											
310029-0425		04/18/2025		0425-3	38719	4.37	4.37	04/18/2025	DIR	PD		WATER: 532 HILLSIDE
CHECK DATE:	04/18/2025											
310031-0425		04/18/2025		0425-3	38720	4.37	4.37	04/18/2025	DIR	PD		WATER: 548 DUANE ST
CHECK DATE:	04/18/2025											
310033-0425		04/18/2025		0425-3	38721	4.37	4.37	04/18/2025	DIR	PD		WATER: 424 FOREST
CHECK DATE:	04/18/2025											
310035-0425		04/18/2025		0425-3	38722	4.37	4.37	04/18/2025	DIR	PD		WATER: 426 MAIN ST
CHECK DATE:	04/18/2025											
310037-0425		04/18/2025		0425-3	38723	4.37	4.37	04/18/2025	DIR	PD		WATER: 444 MAIN ST
CHECK DATE:	04/18/2025											
315090-0425		04/18/2025		0425-3	38724	263.76	263.76	04/18/2025	DIR	PD		WATER: 535 DUANE
CHECK DATE:	04/18/2025											

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VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
315091-0425 CHECK DATE: 04/18/2025		04/18/2025		0425-3	38725	10.59	10.59	04/18/2025	DIR	PD		WATER: 539 DUANE
315215-0425 CHECK DATE: 04/18/2025		04/18/2025		0425-3	38726	13.99	13.99	04/18/2025	DIR	PD		WATER: 450 FOREST
410010-0425 CHECK DATE: 04/18/2025		04/18/2025		0425-3	38727	286.45	286.45	04/18/2025	DIR	PD		WATER: 30 S LAMBERT
423765-0425 CHECK DATE: 04/18/2025		04/18/2025		0425-3	38728	166.11	166.11	04/18/2025	DIR	PD		WATER: 65 S PARK
423925-0425 CHECK DATE: 04/18/2025		04/18/2025		0425-3	38729	149.78	149.78	04/18/2025	DIR	PD		WATER: 681 TAFT
411170- Links 0425 CHECK DATE: 04/18/2025		04/18/2025		0425-3	38730	98.08	98.08	04/18/2025	DIR	PD		LINKS WATER: 490 HARDI
413030- Links 0425 CHECK DATE: 04/18/2025		04/18/2025		0425-3	38731	765.70	765.70	04/18/2025	DIR	PD		LINKS WATER: 485 WINCH
140250- Links 0425 CHECK DATE: 04/18/2025		04/18/2025		0425-3	38732	53.93	53.93	04/18/2025	DIR	PD		WATER: 485 WINCHELL
11084 CHASE BANK NA												
ACOA-22 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38733	169.99	169.99	03/31/2025	DIR	PD		MENARDS: WALL CABINET
ALLN-362 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38734	175.75	175.75	03/31/2025	DIR	PD		HOT SCHEDULES: SCHEDUL
ALLN-363 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38735	138.00	138.00	03/31/2025	DIR	PD		ORKIN: PEST CONTROL
ALLN-364 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38736	58.60	58.60	03/31/2025	DIR	PD		GARVEY'S: COPY PAPER/F
ALLN-365 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38737	97.00	97.00	03/31/2025	DIR	PD		GARVEY'S: COPY PAPER
ALLN-366 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38738	403.20	403.20	03/31/2025	DIR	PD		GOOGLE: MONTHLY G SUIT
ALLN-367 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38739	455.09	455.09	03/31/2025	DIR	PD		COMCAST: TV SERVICE
BRAP-193 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38740	30.00	30.00	03/31/2025	DIR	PD		PAYPAL: MUNIS ONLINE P
BRAP-194 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38741	49.00	49.00	03/31/2025	DIR	PD		NOTARY PUBLIC ASSN: C
BRAP-195		03/05/2025		0325-5	38742	16.00	16.00	03/31/2025	DIR	PD		ILSOS: NOTARY C. AMECH

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/31/2025												
BUCD-263 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38743	79.80	79.80	03/31/2025	DIR	PD		ELLYN'STAP & GRILL: GE
BURN-77 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38744	795.00	795.00	03/31/2025	DIR	PD		APWA: IPSI SPRING SESS
BURN-78 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38745	12.00	12.00	03/31/2025	DIR	PD		PROTOR MEASURE:: K. LO
BURN-79 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38746	12.00	12.00	03/31/2025	DIR	PD		PROTOR MEASURE:: K. LO
BURN-80 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38747	45.00	45.00	03/31/2025	DIR	PD		ILCA PAC: EQUIPMENT SH
CAMM-249 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38748	52.39	52.39	03/31/2025	DIR	PD		HOTEL COLLECTION: AIR
CAMM-272 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38749	621.09	621.09	03/31/2025	DIR	PD		CALLAWAY: CLUBS FOR RE
CAMM-273 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38750	925.00	925.00	03/31/2025	DIR	PD		GOLF GENIUS: TOURNAMEN
CANP-179 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38751	624.90	624.90	03/31/2025	DIR	PD		STAPLES: COPY PAPER
CANP-181 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38752	100.00	100.00	03/31/2025	DIR	PD		THE GREEN BRANCH: FLOW
CANP-182 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38753	80.00	80.00	03/31/2025	DIR	PD		THE GREEN BRANCH: FLOW
CANP-183 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38754	540.00	540.00	03/31/2025	DIR	PD		GLEN ELLYN CHAMBER: CO
CANP-184 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38755	420.00	420.00	03/31/2025	DIR	PD		GLEN ELLYN CHAMBER: CO
CANP-185 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38756	16.00	16.00	03/31/2025	DIR	PD		ILSOS: NOTARY (CANNOVA
CANP-186 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38757	134.73	134.73	03/31/2025	DIR	PD		CHOCOLATE STAM: DUPAGE
CATN-21 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38758	119.04	119.04	03/31/2025	DIR	PD		HOME DEPOT: SURGE PROT
CHIJ-356 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38759	979.83	979.83	03/31/2025	DIR	PD		ASTOUND: VILLAGE TELEC
CHIJ-357 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38760	899.98	899.98	03/31/2025	DIR	PD		GODADDY:SSL RENEWAL

VILLAGE OF GLEN ELLYN



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INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHIJ-358 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38761	25.00	25.00	03/31/2025	DIR	PD		SCHNEIDER EL MONITORIN
CHIJ-359 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38762	139.02	139.02	03/31/2025	DIR	PD		GODADDY: DOMAIN RENEWA
CHIJ-360 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38763	10.25	10.25	03/31/2025	DIR	PD		WSJ: SUBSCRIPTION
CHIJ-361 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38764	99.21	99.21	03/31/2025	DIR	PD		MAIN STREET PUB: DEPAR
CROA-621 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38765	776.94	776.94	03/31/2025	DIR	PD		GEMPLERS: INSULATED BI
CROA-622 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38766	29.85	29.85	03/31/2025	DIR	PD		ADDISON ENGRAVING: MEM
CROA-623 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38767	17.25	17.25	03/31/2025	DIR	PD		ZORO TOOLS: SPUD WRENC
CROA-624 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38768	295.00	295.00	03/31/2025	DIR	PD		TURFNET: MEMBERSHIP
CROA-625 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38769	145.00	145.00	03/31/2025	DIR	PD		U OF I: PESTICIDE TRAI
CROA-626 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38770	1,347.92	1,347.92	03/31/2025	DIR	PD		HYATT ANDAZ SAN DIEGO:
CROA-627 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38771	10.00	10.00	03/31/2025	DIR	PD		JET BRITE: MONTHLY MEM
DAVS-82 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38772	17.50	17.50	03/31/2025	DIR	PD		DOLLAR TREE: SENIOR SV
DAVS-83 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38773	73.31	73.31	03/31/2025	DIR	PD		TONY'S MARKET: SENIOR
DOWA-90 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38774	149.90	149.90	03/31/2025	DIR	PD		CANVA: SUBSCRIPTION
DUTM-49 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38775	115.00	115.00	03/31/2025	DIR	PD		U OF I: PESTICIDE TRAI
FOTT-888 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38776	582.35	582.35	03/31/2025	DIR	PD		MONTAGUE CO: CHAR BROI
FOTT-889 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38777	44.16	44.16	03/31/2025	DIR	PD		WEBSTAIRANT: STORAGE C
FOTT-890 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38778	53.80	53.80	03/31/2025	DIR	PD		WEBSTAIRANT: WATER PIT

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
FOTT-891 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38779	83.82		83.82	03/31/2025	DIR	PD	JEWEL/OSCO: BREAD/DELI
FOTT-892 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38780	177.50		177.50	03/31/2025	DIR	PD	NOTHING BUNDT CAKES: P
FOTT-893 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38781	15.97		15.97	03/31/2025	DIR	PD	WEBSTAURANT: CHEMICAL
FOTT-894 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38782	76.00		76.00	03/31/2025	DIR	PD	ALWAYSFOODSAFE: SANITA
FOTT-895 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38783	33.63		33.63	03/31/2025	DIR	PD	WEBSTAURANT: STORAGE C
FOTT-900 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38784	14.24		14.24	03/31/2025	DIR	PD	WEBSTAURANT: TAMPER EV
FOTT-901 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38785	-26.28		-26.28	03/31/2025	CRM	PD	WEBSTAURANT: CONTAINER
FOTT-902 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38786	74.94		74.94	03/31/2025	DIR	PD	WEBSTAURANT: STORAGE C
FOTT-903 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38787	164.47		164.47	03/31/2025	DIR	PD	WEBSTAURANT: HOTDOG/BU
FOTT-904 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38788	21.41		21.41	03/31/2025	DIR	PD	WEBSTAURANT: CHAR BROI
FOTT-905 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38789	223.99		223.99	03/31/2025	DIR	PD	WEBSTAURANT: GRATINEE
FOTT-906 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38790	75.96		75.96	03/31/2025	DIR	PD	WEBSTAURANT: DISPOSABL
FOTT-907 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38791	21.60		21.60	03/31/2025	DIR	PD	JEWEL/OSCO: CORN CHIPS
FOTT-908 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38792	43.99		43.99	03/31/2025	DIR	PD	WEBSTAURANT: FRENCH ON
FOTT-909 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38793	140.60		140.60	03/31/2025	DIR	PD	WEBSTAURANT: CHAR BROI
FOTT-910 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38794	99.00		99.00	03/31/2025	DIR	PD	WEBSTAURANT: MONTHLY M
FOTT-912 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38795	407.12		407.12	03/31/2025	DIR	PD	PARTSTOWN: CHAR BROILE
FOTT-913 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38797	614.95		614.95	03/31/2025	DIR	PD	WEBSTAURANT: DISPLAY C
FOTT-914		03/05/2025		0325-5	38798	9.98		9.98	03/31/2025	DIR	PD	JEWEL/OSCO: TORTILLAS

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/31/2025												
FOTT-915 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38799	81.00	81.00	03/31/2025	DIR	PD		NOTHING BUNDT CAKES: P
FOTT-916 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38800	44.90	44.90	03/31/2025	DIR	PD		JEWEL/OSCO: SALMON
FRAM-592 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38801	56.00	56.00	03/31/2025	DIR	PD		CONSTANT CONTACT: SUBS
FRAM-593 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38802	38.20	38.20	03/31/2025	DIR	PD		GLEN OAK: LUNCH MTG (S
FRAM-594 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38803	75.09	75.09	03/31/2025	DIR	PD		MAIN ST PUB: LUNCH (VM
FRAM-595 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38804	34.06	34.06	03/31/2025	DIR	PD		DANBY'S: BREAKFAST (FA
FRAM-596 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38805	38.80	38.80	03/31/2025	DIR	PD		GLEN OAK: LUNCH (HENAG
HENJ-9 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38806	150.00	150.00	03/31/2025	DIR	PD		SBOC SUBURBAN BUILDING
HENJ-15 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38807	910.00	910.00	03/31/2025	DIR	PD		APA: CONFERENCE (HENAG
HUBJ-299 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38808	200.00	200.00	03/31/2025	DIR	PD		DRIVING-TESTS.ORG:DL T
IRIS-12 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38809	65.00	65.00	03/31/2025	DIR	PD		ILCMA: PROF DEVELOPMEN
IRIS-13 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38810	45.00	45.00	03/31/2025	DIR	PD		ILCMA: PROF DEVELOPMEN
JAGM-312 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38811	113.13	113.13	03/31/2025	DIR	PD		ESSTAC: MAGAZINE PUCHE
JAGM-319 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38812	450.00	450.00	03/31/2025	DIR	PD		INIA.ORG: NARCOTICS TR
JAGM-320 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38813	49.00	49.00	03/31/2025	DIR	PD		SAFE RIDE NEWS: LATCH
KLOM-31 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38814	49.00	49.00	03/31/2025	DIR	PD		NOTARY PUBLIC ASSN: TR
LUCG-158 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38815	14.74	14.74	03/31/2025	DIR	PD		HOME DEPOT: PLUMBING/C
LUCG-159 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38816	53.46	53.46	03/31/2025	DIR	PD		HOME DEPOT: COMPRESSOR

VILLAGE OF GLEN ELLYN



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INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
LUCG-160 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38817	509.97	509.97	03/31/2025	DIR	PD		MENARDS: WALL CABINETS
LUCG-161 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38818	73.94	73.94	03/31/2025	DIR	PD		HOME DEPOT: DRILL BITS
LUDM-1069 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38819	225.90	225.90	03/31/2025	DIR	PD		MENARDS: PAINT SUPPLIE
LUDM-1070 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38820	280.00	280.00	03/31/2025	DIR	PD		CARLSON GLASS: CERAMIC
LUDM-1071 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38821	127.32	127.32	03/31/2025	DIR	PD		SUPPLYHOUSE: ELECTRICA
LUDM-1072 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38822	11.30	11.30	03/31/2025	DIR	PD		SUPPLYHOUSE: ELECTRICA
LUDM-1073 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38823	5.65	5.65	03/31/2025	DIR	PD		SUPPLYHOUSE: ELECTRICA
LUDM-1074 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38824	675.00	675.00	03/31/2025	DIR	PD		FOLDING PARTITIONS: PA
LUDM-1075 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38825	1,470.00	1,470.00	03/31/2025	DIR	PD		STENS: PREFILTERS/AIR
LUDM-1076 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38826	100.00	100.00	03/31/2025	DIR	PD		COMCAST: GROUNDS INTER
LUDM-1077 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38827	485.00	485.00	03/31/2025	DIR	PD		FIREPLACE AND CHIMNEY:
LUDM-1078 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38828	374.78	374.78	03/31/2025	DIR	PD		HOME DEPOT: STORAGE TO
LUDM-1079 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38829	23.99	23.99	03/31/2025	DIR	PD		HOME DEPOT: BAR DISHWA
LUDM-1080 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38830	1,307.40	1,307.40	03/31/2025	DIR	PD		INTERSTATE BATTERIES:
LUDM-1081 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38831	-154.50	-154.50	03/31/2025	CRM	PD		STENS: PREFILTERS RETU
LUDM-1082 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38832	141.02	141.02	03/31/2025	DIR	PD		STENS: SHOP BEDKNIFE S
LUDM-1083 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38833	11.03	11.03	03/31/2025	DIR	PD		SUPPLY HOUSE: PIPE HAN
LUDM-1084 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38834	136.02	136.02	03/31/2025	DIR	PD		SUPPLY HOUSE: TOILET R

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
LUDM-1085 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38835	3.99		3.99	03/31/2025	DIR	PD	ADVANCE AUTO: AIRLINE
MONM-244 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38838	189.00		189.00	03/31/2025	DIR	PD	HOME DEPOT: SOCKETS
MONM-245 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38839	69.00		69.00	03/31/2025	DIR	PD	AIRUS: PD FAN SWITCH
MUSL-4 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38840	60.00		60.00	03/31/2025	DIR	PD	SBOC: CONFERENCE (MORI
MUSL-7 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38841	150.00		150.00	03/31/2025	DIR	PD	SBOC: CONFERENCE (PACZ
MUSL-8 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38842	150.00		150.00	03/31/2025	DIR	PD	SBOC: CONFERENCE (MORI
MUSL-9 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38843	150.00		150.00	03/31/2025	DIR	PD	SBOC: CONFERENCE (SYRA
MUSL-10 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38844	49.56		49.56	03/31/2025	DIR	PD	NATIONAL NOTARY ASSN:
MUSL-11 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38845	49.56		49.56	03/31/2025	DIR	PD	NATIONAL NOTARY ASSN:
PAPG-258 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38846	45.83		45.83	03/31/2025	DIR	PD	META/FACEBOOK: WONKS W
PAPG-259 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38847	372.00		372.00	03/31/2025	DIR	PD	SURVEY MONKEY: ANNUAL
PAPG-260 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38848	79.06		79.06	03/31/2025	DIR	PD	SPROUT SOCIAL: PR SOCI
PAPG-261 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38849	12.95		12.95	03/31/2025	DIR	PD	CANVA: PR SOCIAL MEDIA
PAPG-262 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38850	157.00		157.00	03/31/2025	DIR	PD	CONSTANT CONTACT: PR N
PAPG-263 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38851	600.00		600.00	03/31/2025	DIR	PD	META/FACEBOOK: WONKS W
PAPG-264 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38852	44.99		44.99	03/31/2025	DIR	PD	META/FACEBOOK: RESTAUR
PATR-66 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38853	550.68		550.68	03/31/2025	DIR	PD	SOURCE NORTH AMERICA:
PATR-67 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38854	154.40		154.40	03/31/2025	DIR	PD	IL SOS: LICENSE PLATE
PATR-68		03/05/2025		0325-5	38855	300.00		300.00	03/31/2025	DIR	PD	JETBRITE: CARWASHES

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/31/2025												
PROK-277		03/05/2025		0325-5	38856	8.40		8.40	03/31/2025	DIR	PD	USPS CLICK-N-SHIP: POS
CHECK DATE: 03/31/2025												
ROSJ-7		03/05/2025		0325-5	38857	30.50		30.50	03/31/2025	DIR	PD	MORTON ARBORETUM: TREE
CHECK DATE: 03/31/2025												
ROSJ-8		03/05/2025		0325-5	38858	277.50		277.50	03/31/2025	DIR	PD	SP HOSE WAREHOUSE: BRI
CHECK DATE: 03/31/2025												
ROSJ-9		03/05/2025		0325-5	38859	850.00		850.00	03/31/2025	DIR	PD	STAKING UNIVERSITY: LO
CHECK DATE: 03/31/2025												
ROSJ-10		03/05/2025		0325-5	38860	190.00		190.00	03/31/2025	DIR	PD	INTNL SOC ARBORICULTUR
CHECK DATE: 03/31/2025												
ROSJ-11		03/05/2025		0325-5	38861	625.00		625.00	03/31/2025	DIR	PD	IL ARBORIST ASSN: TREE
CHECK DATE: 03/31/2025												
ROSJ-12		03/05/2025		0325-5	38862	30.00		30.00	03/31/2025	DIR	PD	IL LANDSCAPE CONTR ASS
CHECK DATE: 03/31/2025												
ROSJ-13		03/05/2025		0325-5	38863	549.80		549.80	03/31/2025	DIR	PD	HOME DEPOT: SAFETY EQU
CHECK DATE: 03/31/2025												
ROSJ-14		03/05/2025		0325-5	38864	40.00		40.00	03/31/2025	DIR	PD	APWA: MUTCD TRAINING (
CHECK DATE: 03/31/2025												
RUSJ-340		03/05/2025		0325-5	38865	107.17		107.17	03/31/2025	DIR	PD	APPLE.COM: VL APP
CHECK DATE: 03/31/2025												
RUSJ-341		03/05/2025		0325-5	38866	28.37		28.37	03/31/2025	DIR	PD	FACEBOOK: R22 WINTER W
CHECK DATE: 03/31/2025												
RUSJ-342		03/05/2025		0325-5	38867	182.23		182.23	03/31/2025	DIR	PD	GOOGLE: R22 BANQUET AD
CHECK DATE: 03/31/2025												
RUSJ-343		03/05/2025		0325-5	38868	212.50		212.50	03/31/2025	DIR	PD	FORE UP: MAINTENANCE T
CHECK DATE: 03/31/2025												
RUSJ-344		03/05/2025		0325-5	38869	219.00		219.00	03/31/2025	DIR	PD	FORE UP: R22 WEBSITE
CHECK DATE: 03/31/2025												
RUSJ-345		03/05/2025		0325-5	38870	249.00		249.00	03/31/2025	DIR	PD	FORE UP: VL WEBITE
CHECK DATE: 03/31/2025												
RUSJ-346		03/05/2025		0325-5	38871	400.00		400.00	03/31/2025	DIR	PD	PAYPAL/LITTLE PRINCESS
CHECK DATE: 03/31/2025												
RUSJ-347		03/05/2025		0325-5	38872	225.00		225.00	03/31/2025	DIR	PD	PAYPAL/LITTLE PRINCESS
CHECK DATE: 03/31/2025												
SABV-1		03/05/2025		0325-5	38873	898.00		898.00	03/31/2025	DIR	PD	HOME DEPOT - TOOL STOR
CHECK DATE: 03/31/2025												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
SABV-2 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38874	996.00		996.00	03/31/2025	DIR	PD	HOME DEPOT - TOOL STOR
SATJ-190 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38875	-8.17		-8.17	03/31/2025	CRM	PD	DRIVER'S LICENSE GUIDE
SATJ-191 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38876	50.95		50.95	03/31/2025	DIR	PD	JEWEL - VALENTINE'S DA
SATJ-192 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38877	16.65		16.65	03/31/2025	DIR	PD	WALMART - CANDLES
SATJ-193 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38878	229.66		229.66	03/31/2025	DIR	PD	TRIPLE SEAT - BANQUET
SATJ-194 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38879	11.99		11.99	03/31/2025	DIR	PD	SPOTIFY - MUSIC STREAM
SATJ-195 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38880	213.89		213.89	03/31/2025	DIR	PD	DISPLAYS2GO - BANQUET
SATJ-196 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38881	69.68		69.68	03/31/2025	DIR	PD	JEWEL - FOOD RESALE
SATJ-197 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38882	75.58		75.58	03/31/2025	DIR	PD	RESTAURANT DEPOT - FOO
SATJ-198 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38883	480.00		480.00	03/31/2025	DIR	PD	GE CHAMBER OF COMMERCE
SATJ-199 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38884	105.00		105.00	03/31/2025	DIR	PD	SHERLOCK SQUEEGY - WIN
SATJ-200 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38885	936.00		936.00	03/31/2025	DIR	PD	OPEN TABLE - ADVERTISI
TIEE-222 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38886	125.00		125.00	03/31/2025	DIR	PD	FBINAA - NAT'L MEMBERS
TIEE-223 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38887	22.49		22.49	03/31/2025	DIR	PD	WSJ - SUBSCRIPTION
TIEE-224 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38888	-125.00		-125.00	03/31/2025	CRM	PD	FBINAA - NAT'L MEMBERS
TIEE-225 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38889	49.00		49.00	03/31/2025	DIR	PD	NOTARY PUBLIC ASSOC -
TIEE-226 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38890	38.08		38.08	03/31/2025	DIR	PD	WALMART - GIVEAWAY BAS
TIEE-227 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38891	16.00		16.00	03/31/2025	DIR	PD	ILSOS NOTARY - APPLICA

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VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
TIEE-228 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38892	-16.00		-16.00	03/31/2025	CRM	PD	ILSOS NOTARY - APPLICA
TIEE-229 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38893	149.70		149.70	03/31/2025	DIR	PD	LILAC BAKERY - PASTIRE
TIEE-230 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38894	39.95		39.95	03/31/2025	DIR	PD	US FLEET TRACKING - MO
TIEE-231 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38895	15.99		15.99	03/31/2025	DIR	PD	ZOOM - MONTHLY SUBSCRI
TIEE-232 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38896	20.61		20.61	03/31/2025	DIR	PD	UPS - SLUCARE LAB - TO
TIEE-233 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38897	23.76		23.76	03/31/2025	DIR	PD	UPS - SLUCARE LAB - TO
TIEE-234 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38898	65.37		65.37	03/31/2025	DIR	PD	EINSTEIN BAGEL - COFFE
VAVK-145 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38899	50.00		50.00	03/31/2025	DIR	PD	FBI LEEDA - ANNUAL DUE
VAVK-154 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38900	296.96		296.96	03/31/2025	DIR	PD	SOUTHWEST AIRLINES - S
VAVK-155 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38901	167.49		167.49	03/31/2025	DIR	PD	AMERICAN AIRLINES - IA
VAVK-156 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38902	137.48		137.48	03/31/2025	DIR	PD	AMERICAN AIRLINES - IA
VESJ-715 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38903	149.00		149.00	03/31/2025	DIR	PD	RESTAURANTOWNER.COM -
VONK-313 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38904	400.00		400.00	03/31/2025	DIR	PD	LINKEDIN - JOB AD ASST
VONK-314 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38905	399.00		399.00	03/31/2025	DIR	PD	SHRM - DUES - KATHY VO
VONK-315 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38906	75.00		75.00	03/31/2025	DIR	PD	APWA - JOB AD
VONK-316 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38907	35.00		35.00	03/31/2025	DIR	PD	SHRM - EDUCATION
VONK-317 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38908	350.00		350.00	03/31/2025	DIR	PD	LAKE FOREST CENTER FOR
VONK-318 CHECK DATE: 03/31/2025		03/05/2025		0325-5	38909	280.00		280.00	03/31/2025	DIR	PD	YOUR MEMBERSHIP AWWA -
VONK-319		03/05/2025		0325-5	38910	230.00		230.00	03/31/2025	DIR	PD	YOUR MEMBERSHIP AWWA -

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 03/31/2025												
VONK-320		03/05/2025		0325-5	38911	599.00	599.00	03/31/2025	DIR	PD		YOUR MEMBERSHIP - ICC
CHECK DATE: 03/31/2025												
VONK-321		03/05/2025		0325-5	38912	50.00	50.00	03/31/2025	DIR	PD		APWA - JOB AD
CHECK DATE: 03/31/2025												
VONK-322		03/05/2025		0325-5	38913	25.00	25.00	03/31/2025	DIR	PD		APWA - JOB AD
CHECK DATE: 03/31/2025												
VONK-323		03/05/2025		0325-5	38914	149.95	149.95	03/31/2025	DIR	PD		PLANETIZEN - JOB AD BL
CHECK DATE: 03/31/2025												
VONK-324		03/05/2025		0325-5	38915	279.57	279.57	03/31/2025	DIR	PD		PANERA - ASST VILLAGE
CHECK DATE: 03/31/2025												
WALN-10		03/05/2025		0325-5	38916	49.00	49.00	03/31/2025	DIR	PD		SQ NOTARY PUBLIC ASSOC
CHECK DATE: 03/31/2025												
WALN-11		03/05/2025		0325-5	38917	49.00	49.00	03/31/2025	DIR	PD		SQ NOTARY PUBLIC ASSOC
CHECK DATE: 03/31/2025												
WALN-12		03/05/2025		0325-5	38918	16.00	16.00	03/31/2025	DIR	PD		IL SOS NOTARY - NOTARY
CHECK DATE: 03/31/2025												
WALN-13		03/05/2025		0325-5	38919	16.00	16.00	03/31/2025	DIR	PD		IL SOS NOTARY - NOTARY
CHECK DATE: 03/31/2025												
MONM-242		03/05/2025		0325-5	38920	178.89	178.89	03/31/2025	DIR	PD		HOME DEPOT: PD PASS TH
CHECK DATE: 03/31/2025												
MONM-243		03/05/2025		0325-5	38921	1,082.64	1,082.64	03/31/2025	DIR	PD		HOME DEPOT: CC BLINDS
CHECK DATE: 03/31/2025												
922 VILLAGE OF GLEN ELLYN												
121350-0425		04/18/2025		0425-3	38922	92.04	92.04	04/18/2025	DIR	PD		WATER: 800 N MAIN
CHECK DATE: 04/18/2025												
13444 A MAESTRANZI SONS KNIFE SERVICES												
844192		04/03/2025		0425-2	262999	34.00	34.00	04/03/2025	INV	PD		PROFESSIONAL SERVICES
CHECK DATE: 04/11/2025												
2021 A-RELIABLE PRINTING												
30296		03/31/2025		0425-2	263000	58.00	58.00	04/11/2025	INV	PD		BUSINESS CARDS-IRIZARR
CHECK DATE: 04/11/2025												
10753 ADVANCED TURF SOLUTIONS												
SO1237966		10/31/2024		0425-2	263001	15,827.54	15,827.54	03/31/2025	INV	PD		PLANT PROTECTANT PRODU
CHECK DATE: 04/11/2025												

VILLAGE OF GLEN ELLYN

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
12567 AMAZON.COM SALES, INC.												
13JT-TW6X-19CW		04/01/2025		0425-2	263002	160.27		160.27	04/11/2025	INV	PD	HAND WEIGHTS/PLASTIC H
CHECK DATE:	04/11/2025											
14WK-CW4N-PXMY		04/01/2025		0425-2	263002	2,919.41		2,919.41	04/11/2025	INV	PD	PRINTERS/DOCKING STATI
CHECK DATE:	04/11/2025											
16R9-GN7Y-Y1Q3		02/01/2025		0425-2	263002	-12.79		-12.79	02/01/2025	CRM	PD	HANGING FOLDERS
CHECK DATE:	04/11/2025											
17L7-3JNP-WFDF		04/01/2025		0425-2	263002	53.53		53.53	04/11/2025	INV	PD	NOTARY STAMP/CORRECTIO
CHECK DATE:	04/11/2025											
19VC-WVJH-XFXT		04/01/2025		0425-2	263002	-105.08		-105.08	04/01/2025	CRM	PD	SUPPLIES
CHECK DATE:	04/11/2025											
1CLN-YVCL-RJY9		04/01/2025		0425-2	263002	142.50		142.50	04/11/2025	INV	PD	NOTARY STAMP/PAPER/LAB
CHECK DATE:	04/11/2025											
1JPW-NC3C-9TQR		08/01/2024		0425-2	263002	-4.09		-4.09	08/01/2024	CRM	PD	REMAINING UNAPPLIED CR
CHECK DATE:	04/11/2025											
1PG1-RLFF-9HF1		08/01/2024		0425-2	263002	-79.18		-79.18	08/01/2024	CRM	PD	CREDIT MEMO FULL BALAN
CHECK DATE:	04/11/2025											
1Q73-RWJK-WKG3		02/01/2025		0425-2	263002	-21.87		-21.87	02/01/2025	CRM	PD	HANGING FILES
CHECK DATE:	04/11/2025											
1R9C-JH6Q-VQLR		02/01/2025		0425-2	263002	-12.79		-12.79	02/01/2025	CRM	PD	HANGING FOLDERS
CHECK DATE:	04/11/2025											
1T33-F6GK-M4T6		04/01/2025		0425-2	263002	2,883.68		2,883.68	04/11/2025	INV	PD	LIFEVAC EMS KITS, WATE
CHECK DATE:	04/11/2025											
1T9K-T449-CVW4		04/04/2025		0425-2	263002	-23.98		-23.98	04/04/2025	CRM	PD	SUPPLIES
CHECK DATE:	04/11/2025											
1WTM-9WKF-9YLR		03/06/2025		0425-2	263002	-4.28		-4.28	03/06/2025	CRM	PD	TAX ON SUPPLIES
CHECK DATE:	04/11/2025											
1XCQ-CP6J-V4QR		04/01/2025		0425-2	263002	5,649.44		5,649.44	04/08/2025	INV	PD	SUPPLIES,EQUIPMENT,FOO
CHECK DATE:	04/11/2025											
1XRR-7QFC-T6HC		04/01/2025		0425-2	263002	477.95		477.95	04/11/2025	INV	PD	LABELS/PAPER/TAPE/HEAV
CHECK DATE:	04/11/2025											
1YL7-C6XD-6LDM		02/17/2025		0425-2	263002	-23.99		-23.99	02/17/2025	CRM	PD	MARKETING DECORATION
CHECK DATE:	04/11/2025											
						11,998.73						
13113 AMERICAN WELDING & GAS, INC.												
0010755744		03/31/2025		0425-2	263003	47.17		47.17	03/31/2025	INV	PD	CO2 REFILL
CHECK DATE:	04/11/2025											
14180 ARG FMGLEIL001 LLC/FRESHMARKET CENTER												
410014		04/02/2025		0425-2	263004	133.33		133.33	04/02/2025	INV	PD	ONE PARKVIEW PLAZA-PTH
CHECK DATE:	04/11/2025											
10560 ARLINGTON POWER EQUIPMENT												
225743		03/26/2025		0425-2	263005	1,589.99		1,589.99	04/04/2025	INV	PD	SKID STEER TOOTH BUCKE
CHECK DATE:	04/11/2025											
225745		03/26/2025		0425-2	263005	149.99		149.99	04/04/2025	INV	PD	STIHL POWER SWEEPER BR
CHECK DATE:	04/11/2025											
						1,739.98						
11006 MIDWEST MOBILE WATERJET LLC												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
25-4414 CHECK DATE: 04/11/2025		03/24/2025		0425-2	263006	1,738.10	1,738.10	04/04/2025	INV	PD		HYDROSTRIPPING SIGNS
11280 B&B HOLIDAY DECORATING, LLC												
6044 CHECK DATE: 04/11/2025	20240054	09/09/2024		0425-2	263007	9,281.80	9,281.80	04/11/2025	INV	PD		SEASONAL DECORATIONS (
14190 BILLY AND LORETTA BARNETT												
26-3123 CHECK DATE: 04/11/2025		04/03/2025		0425-2	263008	6.00	6.00	04/03/2025	INV	PD		VEHICLE STICKER REFUND
6832 POWER UP BATTERIES LLC												
P81362846 CHECK DATE: 04/11/2025		03/28/2025		0425-2	263009	48.10	48.10	04/11/2025	INV	PD		BATTERY RECYCLING
5866 CASE LOTS INC.												
30226 CHECK DATE: 04/11/2025		03/12/2025		0425-2	263010	209.80	209.80	04/04/2025	INV	PD		RENO CENTER - CUSTODIA
30283 CHECK DATE: 04/11/2025		03/17/2025		0425-2	263010	239.80	239.80	04/04/2025	INV	PD		CIVIC CENTER - CUSTODI
30379 CHECK DATE: 04/11/2025		03/20/2025		0425-2	263010	454.00	454.00	04/11/2025	INV	PD		CIVIC CENTER - CUSTODI
30419 CHECK DATE: 04/11/2025		03/24/2025		0425-2	263010	61.90	61.90	04/11/2025	INV	PD		RENO CENTER - CUSTODIA
1076 CINTAS CORPORATION NO 2					965.50							
4224226364 CHECK DATE: 04/11/2025		03/17/2025		0425-2	263011	37.45	37.45	04/04/2025	INV	PD		PD - WEEKLY FLOOR MAT
4224679923 CHECK DATE: 04/11/2025		03/20/2025		0425-2	263011	61.78	61.78	04/04/2025	INV	PD		CIVIC CENTER -WEEKLY F
4225888303 CHECK DATE: 04/11/2025		04/01/2025		0425-2	263011	171.69	171.69	04/01/2025	INV	PD		JANITORIAL RESTOCK
8407385186 CHECK DATE: 04/11/2025		03/31/2025		0425-2	263011	74.90	74.90	04/11/2025	INV	PD		PD - WEEKLY FLOOR MAT
13547 COLLEY ELEVATOR CO.					345.82							
277448 CHECK DATE: 04/11/2025		04/01/2025		0425-2	263012	216.00	216.00	04/11/2025	INV	PD		CIVIC CENTER ELEVATOR
175 COMMONWEALTH EDISON COMPANY												
9242011222 0225 CHECK DATE: 04/11/2025		02/19/2025		0425-2	263013	94.41	94.41	04/04/2025	INV	PD		90 FINLEY & OE HIGHLAN
9242011222 0325 CHECK DATE: 04/11/2025		03/21/2025		0425-2	263014	87.09	87.09	04/04/2025	INV	PD		90 FINLEY & OE HIGHLAN

VILLAGE OF GLEN ELLYN



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INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
5955345000 0325 CHECK DATE: 04/11/2025		03/13/2025		0425-2	263015	2,650.69	2,650.69	04/04/2025	INV	PD		308 WILSON, PUMP STATI
10917 CONRAD POLYGRAPH, INC												
6494 CHECK DATE: 04/11/2025		03/31/2025		0425-2	263016	200.00	200.00	04/03/2025	INV	PD		POLYGRAPH EXAM
4876 CONSTELLATION NEWENERGY, INC.												
BG-316250 0225 CHECK DATE: 04/11/2025		02/27/2025		0425-2	263017	6,896.00	6,896.00	04/04/2025	INV	PD		485 WINCHELLL WAY & OT
10952 CONSUMERS PACKING COMPANY												
421820 CHECK DATE: 04/11/2025		03/31/2025		0425-2	263018	731.32	731.32	03/31/2025	INV	PD		FOOD - RESALE
204 DAILY HERALD												
329241-1 CHECK DATE: 04/11/2025		03/31/2025		0425-2	263019	57.50	57.50	04/11/2025	INV	PD		25.0004 ESCROW GE HIST
329241-2 CHECK DATE: 04/11/2025		03/31/2025		0425-2	263019	110.40	110.40	04/11/2025	INV	PD		25.0003 ESCROW 861 BLO
						167.90						
249 DUPAGE COUNTY												
04/01/2025-1 CHECK DATE: 04/11/2025		04/01/2025		0425-2	263020	57.00	57.00	04/11/2025	INV	PD		25.001 ESCROW 494 HILL
04/01/2025-2 CHECK DATE: 04/11/2025		04/01/2025		0425-2	263020	57.00	57.00	04/11/2025	INV	PD		24.0019 ESCROW 650 TAF
04/01/2025-3 CHECK DATE: 04/11/2025		04/01/2025		0425-2	263020	83.00	83.00	04/11/2025	INV	PD		24.0010 ESCROW 793 N M
						197.00						
5180 DUPAGE COUNTY HEALTH DEPARTMENT												
IN0078613 CHECK DATE: 04/11/2025		03/17/2025		0425-2	263021	1,356.00	1,356.00	04/30/2025	INV	PD		ANNUAL LICENSE RENEWAL
11334 EURO USA MIDWEST LLC												
800572-00 CHECK DATE: 04/11/2025		04/03/2025		0425-2	263022	872.78	872.78	04/03/2025	INV	PD		FOOD - RESALE
800963-00 CHECK DATE: 04/11/2025		04/05/2025		0425-2	263022	373.63	373.63	04/05/2025	INV	PD		FOOD - RESALE
						1,246.41						
4466 FIRE SERVICE, INC.												
IL-19133 CHECK DATE: 04/11/2025		03/30/2025		0425-2	263023	167.37	167.37	04/11/2025	INV	PD		AIR SEAT VALVE - UNIT
IL-19147		03/31/2025		0425-2	263023	1,432.06	1,432.06	04/11/2025	INV	PD		GAUGE - #IE60

VILLAGE OF GLEN ELLYN



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INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 04/11/2025						1,599.43						
929 W.W. GRAINGER INC												
9442250222		03/17/2025		0425-2	263024	138.11	138.11	04/04/2025	INV	PD		RENO CENTER - REPAIRS
CHECK DATE: 04/11/2025												
9443339685		03/18/2025		0425-2	263024	183.00	183.00	04/04/2025	INV	PD		RENO CENTER - INSTALLA
CHECK DATE: 04/11/2025												
9444857123		03/19/2025		0425-2	263024	611.98	611.98	04/04/2025	INV	PD		STREETLIGHT STOCK
CHECK DATE: 04/11/2025												
9445308928		03/20/2025		0425-2	263024	31.44	31.44	04/04/2025	INV	PD		SAFETY GLASSES
CHECK DATE: 04/11/2025												
9454513988		03/27/2025		0425-2	263024	1,680.12	1,680.12	04/11/2025	INV	PD		CIVIC CENTER- NEW TABL
CHECK DATE: 04/11/2025												
370 GRAYBAR ELECTRIC COMPANY INC												
9341410030		03/26/2025		0425-2	263025	365.58	365.58	04/04/2025	INV	PD		LED DRIVERS
CHECK DATE: 04/11/2025												
5049 GROOT INDUSTRIES INC.												
14171627T107		04/01/2025		0425-2	263026	1,248.01	1,248.01	04/04/2025	INV	PD		TRASH AND RECYCLING
CHECK DATE: 04/11/2025												
14171936T107		04/01/2025		0425-2	263026	144,138.86	144,138.86	04/04/2025	INV	PD		JANUARY 2025 SERVICES
CHECK DATE: 04/11/2025												
2081 HAMPTON, LENZINI AND RENWICK, INC.												
20250564	20240055	03/07/2025		0425-2	263027	285.00	285.00	03/21/2025	INV	PD		YEAR 2 OF 3 ENGINEERIN
CHECK DATE: 04/11/2025												
20250566-1	20240055	03/07/2025		0425-2	263027	6,228.75	6,228.75	03/21/2025	INV	PD		YEAR 2 OF 3 ENGINEERIN
CHECK DATE: 04/11/2025												
20250566-2		03/06/2025		0425-2	263027	95.00	95.00	03/21/2025	INV	PD		17.0019 ESCROW
CHECK DATE: 04/11/2025												
20250566-3		03/06/2025		0425-2	263027	47.50	47.50	03/21/2025	INV	PD		06.0028 ESCROW
CHECK DATE: 04/11/2025												
20250566-4		03/06/2025		0425-2	263027	142.50	142.50	03/21/2025	INV	PD		24.0003 ESCROW
CHECK DATE: 04/11/2025												
20250566-5		03/06/2025		0425-2	263027	332.50	332.50	03/21/2025	INV	PD		22.0019 ESCROW
CHECK DATE: 04/11/2025												
20250566-6		03/06/2025		0425-2	263027	287.50	287.50	03/21/2025	INV	PD		24.0018 ESCROW
CHECK DATE: 04/11/2025												
20250566-7		03/06/2025		0425-2	263027	570.00	570.00	03/21/2025	INV	PD		24.0024 ESCROW
CHECK DATE: 04/11/2025												
20250566-8		03/06/2025		0425-2	263027	237.50	237.50	03/21/2025	INV	PD		25.0002 ESCROW
CHECK DATE: 04/11/2025												
389 HOLSTEIN'S GARAGE												
3442		03/31/2025		0425-2	263028	202.00	202.00	04/11/2025	INV	PD		DOT REQUIRED SAFETY IN

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 04/11/2025												
13958 JCB CHICAGO LLC												
P00550		03/24/2025		0425-2	263029	429.59		429.59	04/11/2025	INV	PD	BUCKET PIN & BUSHING -
CHECK DATE: 04/11/2025												
9078 TYCO FIRE & SECURITY MANAGEMENT, INC												
41140740		03/08/2025		0425-2	263030	83.85		83.85	04/11/2025	INV	PD	CC GARAGE - LEASING OF
CHECK DATE: 04/11/2025												
13823 LAKE FOREST GRADUATE SCHOOL OF MANAGEMENT												
IN001129422		03/21/2025		0425-2	263031	4,725.00		4,725.00	04/11/2025	INV	PD	IGNITE (04/02-08/20/25
CHECK DATE: 04/11/2025												
13839 LEAF CAPITAL FUNDING LLC												
18147377	20240059	03/26/2025		0425-2	263032	3,614.25		3,614.25	04/04/2025	INV	PD	4 YR LEASE AGREEMENT -
CHECK DATE: 04/11/2025												
546 LEN'S ACE HARDWARE, INC.												
117045/3		03/24/2025		0425-2	263033	7.19		7.19	04/04/2025	INV	PD	PUNCH PIN
CHECK DATE: 04/11/2025												
117082/3		03/29/2025		0425-2	263033	21.58		21.58	04/04/2025	INV	PD	FS# 1 - CEMENT NEEDED
CHECK DATE: 04/11/2025												
117098/3		04/01/2025		0425-2	263033	13.49		13.49	04/11/2025	INV	PD	TAPE MEASURE
CHECK DATE: 04/11/2025												
						42.26						
584 MCCANN INDUSTRIES, INC.												
P81117		04/03/2025		0425-2	263034	202.32		202.32	04/11/2025	INV	PD	CYLINDER SEAL KIT - UN
CHECK DATE: 04/11/2025												
595 MENARDS, INC.												
50481		02/27/2025		0425-2	263035	121.98		121.98	04/04/2025	INV	PD	ASPHALT TRAILER ORGANI
CHECK DATE: 04/11/2025												
51569		03/19/2025		0425-2	263035	139.81		139.81	04/04/2025	INV	PD	ASPHALT TRAILER SUPPLI
CHECK DATE: 04/11/2025												
51570		03/19/2025		0425-2	263035	223.63		223.63	04/04/2025	INV	PD	ELEC REELS, GARB BAGS,
CHECK DATE: 04/11/2025												
51652		03/20/2025		0425-2	263035	34.98		34.98	04/04/2025	INV	PD	CUTTER MATTOCK (PULASK
CHECK DATE: 04/11/2025												
51832		03/24/2025		0425-2	263035	42.95		42.95	04/04/2025	INV	PD	PIN PUNCH
CHECK DATE: 04/11/2025												
51983		03/27/2025		0425-2	263035	72.41		72.41	04/04/2025	INV	PD	CORD EXTENSION REELS
CHECK DATE: 04/11/2025												
						635.76						
13989 MGT IMPACT SOLUTIONS, LLC												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
MGT36610		03/28/2025		0425-2	263036	7,213.75		7,213.75	04/11/2025	INV	PD	TEMP STAFF: NAHARSTADT
CHECK DATE: 04/11/2025												
12440 MIDWEST POWER INDUSTRY, INC												
2093		03/25/2025		0425-2	263037	1,340.00		1,340.00	04/04/2025	INV	PD	CIVIC CENTER - GENERAT
CHECK DATE: 04/11/2025												
14187 GRETE MUSCATELLO												
P0064-004308		04/03/2025		0425-2	263038	25.00		25.00	04/11/2025	INV	PD	PARKING TICKET FINE
CHECK DATE: 04/11/2025												
5841 GENUINE PARTS CO-NAPA												
786735		03/31/2025		0425-2	263039	175.70		175.70	04/11/2025	INV	PD	COLLANT HOSE 1-1T62 &
CHECK DATE: 04/11/2025												
787010		04/02/2025		0425-2	263039	13.49		13.49	04/11/2025	INV	PD	REAR WIPER BLADE - UNI
CHECK DATE: 04/11/2025												
787011		04/02/2025		0425-2	263039	8.72		8.72	04/11/2025	INV	PD	FUEL FILTER & SPARK PL
CHECK DATE: 04/11/2025												
787021		04/02/2025		0425-2	263039	70.00		70.00	04/11/2025	INV	PD	HEATER HOSE - UNIT # I
CHECK DATE: 04/11/2025												
787567		04/07/2025		0425-2	263039	30.39		30.39	04/11/2025	INV	PD	AIR FILTER # 237
CHECK DATE: 04/11/2025												
						298.30						
635 NATIONAL ELEVATOR INSPECTION SVCS INC												
RI 25005966		03/13/2025		0425-2	263040	1,115.00		1,115.00	04/11/2025	INV	PD	ELEVATOR INSPECTIONS
CHECK DATE: 04/11/2025												
RI 25006537		03/14/2025		0425-2	263040	705.00		705.00	04/11/2025	INV	PD	ELEVATOR INSPECTIONS
CHECK DATE: 04/11/2025												
						1,820.00						
676 PACKKEY WEBB FORD, INC.												
174167		03/31/2025		0425-2	263041	113.76		113.76	04/11/2025	INV	PD	RETAINER & GASKET - UN
CHECK DATE: 04/11/2025												
174168		03/31/2025		0425-2	263041	324.87		324.87	04/11/2025	INV	PD	THROTTLE BODY - UNIT #
CHECK DATE: 04/11/2025												
174182		04/01/2025		0425-2	263041	18.92		18.92	04/11/2025	INV	PD	CHARGING PORT COVER -
CHECK DATE: 04/11/2025												
174190		04/01/2025		0425-2	263041	24.68		24.68	04/11/2025	INV	PD	CRANKCASE SENSOR - UNI
CHECK DATE: 04/11/2025												
174192		04/01/2025		0425-2	263041	-18.92		-18.92	04/11/2025	CRM	PD	CHARGING PORT COVER RE
CHECK DATE: 04/11/2025												
174205		04/02/2025		0425-2	263041	26.63		26.63	04/11/2025	INV	PD	OIL SEAL - UNIT # 020
CHECK DATE: 04/11/2025												
174212		03/03/2025		0425-2	263041	203.75		203.75	04/11/2025	INV	PD	WIPER ARM - UNIT # 216
CHECK DATE: 04/11/2025												
174261		04/07/2025		0425-2	263041	13.63		13.63	04/11/2025	INV	PD	GASKET FOR UNIT #020
CHECK DATE: 04/11/2025												
C75773		04/01/2025		0425-2	263041	8,256.00		8,256.00	04/11/2025	INV	PD	TRANMISSION R&R WITH R
CHECK DATE: 04/11/2025												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
12858 PEERLESS NETWORK, INC.						8,963.32						
72847		04/01/2025		0425-2	263042	544.50	544.50	04/11/2025	INV	PD		VOGE TELECOMMUNICATION
CHECK DATE: 04/11/2025												
14188 KAREN PELLETIERI												
28-446		04/03/2025		0425-2	263043	19.00	19.00	04/11/2025	INV	PD		VEHICLE STICKER REFUND
CHECK DATE: 04/11/2025												
14115 REDEXIM NORTH AMERICA, INC												
115951	20250011	03/24/2025		0425-2	263044	22,918.91	22,918.91	03/31/2025	INV	PD		PURCHASE ONE (1) REDEX
CHECK DATE: 04/11/2025												
11782 RITE-WAY CUSTOM HOMES												
20230462		03/17/2025		0425-2	263045	14,819.50	14,819.50	03/21/2025	INV	PD		525 OAK ST RESTORE REF
CHECK DATE: 04/11/2025												
764 ROTARY CLUB OF GLEN ELLYN												
1057		03/25/2025		0425-2	263046	252.00	252.00	04/11/2025	INV	PD		APR-JUN DUES
CHECK DATE: 04/11/2025												
12174 RUBBER STAMPS UNLIMITED												
90029		03/05/2025		0425-2	263047	68.85	68.85	04/11/2025	INV	PD		JOB SITE STAMPS
CHECK DATE: 04/11/2025												
91252		03/27/2025		0425-2	263047	26.01	26.01	04/11/2025	INV	PD		NEW JOBSITE CCOPY STAM
CHECK DATE: 04/11/2025												
12735 SCHINDLER ELEVATOR CORP.						94.86						
8106858484		04/01/2025		0425-2	263048	1,819.14	1,819.14	04/04/2025	INV	PD		CIVIC CENTER GARAGE- E
CHECK DATE: 04/11/2025												
14186 DANIEL SLEVIN												
26812		04/03/2025		0425-2	263049	3,750.00	3,750.00	04/11/2025	INV	PD		RETT 242 SPRING AVE
CHECK DATE: 04/11/2025												
12777 SNOW SYSTEMS												
24-066869	20240062	01/24/2025		0425-2	263050	4,815.00	4,815.00	04/11/2025	INV	PD		YEAR 3 OF 3 SNOW REMOV
CHECK DATE: 04/11/2025												
24-067105	20240062	02/20/2025		0425-2	263050	850.00	850.00	04/11/2025	INV	PD		YEAR 3 OF 3 SNOW REMOV
CHECK DATE: 04/11/2025												
12512 SOUTHEAST LINEN ASSOCIATES, INC.						5,665.00						

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1375585		03/28/2025		0425-2	263051	571.39		571.39	03/28/2025	INV	PD	LINEN SERVICE
CHECK DATE: 04/11/2025												
1376394		04/04/2025		0425-2	263051	568.15		568.15	04/04/2025	INV	PD	LINEN SERVICE
CHECK DATE: 04/11/2025												
9084 STATE INDUSTRIAL PRODUCTS CORPORATION						1,139.54						
903654838		01/29/2025		0425-2	263052	1,518.38		1,518.38	04/11/2025	INV	PD	CLEANING SOLUTIONS FOR
CHECK DATE: 04/11/2025												
7787 STENSTROM PETROLEUM SERVICES GROUP												
243417		03/28/2025		0425-2	263053	331.21		331.21	04/11/2025	INV	PD	PUMP BREAKAWAY REPAIR
CHECK DATE: 04/11/2025												
7600 STUEVER & SONS, INC												
489632		04/02/2025		0425-2	263054	190.00		190.00	04/02/2025	INV	PD	DRAFT LINE CLEANING
CHECK DATE: 04/11/2025												
826 SUBURBAN DOOR CHECK & LOCK SERVICE INC												
IN579360		03/31/2025		0425-2	263055	58.00		58.00	04/11/2025	INV	PD	CCENTER - FACILITIES R
CHECK DATE: 04/11/2025												
14184 TERENCE AND LINDA SULLIVAN												
128240		04/02/2025		0425-2	263056	43.72		43.72	04/02/2025	INV	PD	128 STABLEFORD UB REFU
CHECK DATE: 04/11/2025												
844 SYSCO FOOD SERV - CHICAGO, INC												
824224824		04/01/2025		0425-2	263057	1,408.62		1,408.62	04/01/2025	INV	PD	FOOD - RESALE, NA BEV.
CHECK DATE: 04/11/2025												
824233400		04/04/2025		0425-2	263057	989.89		989.89	04/04/2025	INV	PD	FOOD - RESALE, NA BEV.
CHECK DATE: 04/11/2025												
854 TERRACE SUPPLY COMPANY						2,398.51						
0001068084		03/31/2025		0425-2	263058	4.65		4.65	04/11/2025	INV	PD	TANK RENTAL FEE
CHECK DATE: 04/11/2025												
10558 TESTA PRODUCE, INC												
00414459		04/03/2025		0425-2	263059	-139.50		-139.50	04/03/2025	CRM	PD	FOOD - RESALE
CHECK DATE: 04/11/2025												
05911946		04/01/2025		0425-2	263059	215.70		215.70	04/01/2025	INV	PD	FOOD - RESALE
CHECK DATE: 04/11/2025												
05913421		04/02/2025		0425-2	263059	451.15		451.15	04/02/2025	INV	PD	FOOD - RESALE, NA BEV.
CHECK DATE: 04/11/2025												
05915233		04/04/2025		0425-2	263059	329.45		329.45	04/04/2025	INV	PD	FOOD - RESALE
CHECK DATE: 04/11/2025												
05915251		04/04/2025		0425-2	263059	11.85		11.85	04/04/2025	INV	PD	FOOD - RESALE

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 04/11/2025												
05915882		04/05/2025		0425-2	263059	268.85	268.85	04/05/2025	INV	PD		FOOD - RESALE
CHECK DATE: 04/11/2025												
11602 THE THIRD SYNTHESIS, IND D/B/A						1,137.50						
1052970		04/04/2025		0425-2	263060	167.00	167.00	04/04/2025	INV	PD		FOOD - RESALE
CHECK DATE: 04/11/2025												
1242 THIRD MILLENNIUM ASSOCIATES, INC												
32632		03/20/2025		0425-2	263061	13,113.89	13,113.89	04/11/2025	INV	PD		VEHICLE STICKERS/POSTA
CHECK DATE: 04/11/2025												
14189 SCOTT TRACY												
04/03/2025		04/07/2025		0425-2	263062	100.00	100.00	04/11/2025	INV	PD		BARTENDER FEE REFUND
CHECK DATE: 04/11/2025												
872 TRAFFIC CONTROL & PROTECTION INC												
11916		04/01/2025		0425-2	263063	1,968.10	1,968.10	04/11/2025	INV	PD		SIGN MATERIAL RESTOCK
CHECK DATE: 04/11/2025												
14185 JEAN M TSCHAMPA												
213750		04/02/2025		0425-2	263064	63.70	63.70	04/02/2025	INV	PD		807 STODDARD UB REFUND
CHECK DATE: 04/11/2025												
10577 CAMPAGNA-TURANO BAKERY, INC												
130032384		03/31/2025		0425-2	263065	45.03	45.03	03/31/2025	INV	PD		FOOD - RESALE
CHECK DATE: 04/11/2025												
130032425		04/01/2025		0425-2	263065	32.57	32.57	04/01/2025	INV	PD		FOOD - RESALE
CHECK DATE: 04/11/2025												
130032485		04/03/2025		0425-2	263065	25.48	25.48	04/03/2025	INV	PD		FOOD - RESALE
CHECK DATE: 04/11/2025												
9689 U.S. FIRE & SAFETY EQUIPMENT CO						103.08						
525317		03/17/2025		0425-2	263066	332.00	332.00	04/04/2025	INV	PD		FIRE STA# 1 SEMI-ANNUA
CHECK DATE: 04/11/2025												
11819 UNIFIRST CORPORATION												
1190202517		03/26/2025		0425-2	263067	75.08	75.08	04/04/2025	INV	PD		RENO CENTER - WEEKLY F
CHECK DATE: 04/11/2025												
1190203986		04/02/2025		0425-2	263067	75.08	75.08	04/11/2025	INV	PD		RENO CENTER - WEEKLY F
CHECK DATE: 04/11/2025												
884 U.S. FOODSERVICE, INC.						150.16						

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2214307		04/01/2025		0425-2	263068	1,281.79	1,281.79	04/01/2025	INV	PD		FOOD - RESALE, NA BEV.
CHECK DATE: 04/11/2025												
2384406		04/04/2025		0425-2	263068	154.98	154.98	04/04/2025	INV	PD		DRY GOODS
CHECK DATE: 04/11/2025												
						1,436.77						
9719 VERIZON CONNECT NWF INC.												
621000068809		04/01/2025		0425-2	263069	1,171.15	1,171.15	04/11/2025	INV	PD		GPS-AVL FLEET TRACKING
CHECK DATE: 04/11/2025												
13444 A MAESTRANZI SONS KNIFE SERVICES												
846186		04/10/2025		0425-3	263070	34.00	34.00	04/10/2025	INV	PD		PROFESSIONAL SERVICES
CHECK DATE: 04/17/2025												
10753 ADVANCED TURF SOLUTIONS												
SO1237952		04/02/2025		0425-3	263071	2,131.50	2,131.50	04/10/2025	INV	PD		SOLE SOURCE LIQUID CAL
CHECK DATE: 04/17/2025												
SO1295888		04/14/2025		0425-3	263071	14,045.18	14,045.18	04/14/2025	INV	PD		SOLE SOURCE FOLIAR-PAK
CHECK DATE: 04/17/2025												
						16,176.68						
2962 ALTORFER INDUSTRIES, INC												
P6AC0124370		04/08/2025		0425-3	263072	60.81	60.81	04/18/2025	INV	PD		FRONT BLADE FOR UNIT #
CHECK DATE: 04/17/2025												
13617 AMSOIL INC.												
23417919RI		03/19/2025		0425-3	263073	157.15	157.15	04/14/2025	INV	PD		2 CYCLE OIL
CHECK DATE: 04/17/2025												
10850 ANGELO GELATO ITALIANO, INC												
5623		04/09/2025		0425-3	263074	149.00	149.00	04/09/2025	INV	PD		FOOD - RESALE
CHECK DATE: 04/17/2025												
13464 JOHN ROBERT BECKMAN												
04/06-04/09		04/10/2025		0425-3	263075	140.00	140.00	04/15/2025	INV	PD		EMPLOYEE REIMBURSEMENT
CHECK DATE: 04/17/2025												
14169 BLIND CORNER BREWERY LLC												
041025		04/10/2025		0425-3	263076	750.00	750.00	04/15/2025	INV	PD		BEVERAGE RESALE - ECSR
CHECK DATE: 04/17/2025												
9879 BREAKTHRU BEVERAGE ILLINOIS, LLC												
120910261		04/10/2025		0425-3	263077	2,590.00	2,590.00	05/10/2025	INV	PD		BEVERAGE FOR RESALE
CHECK DATE: 04/17/2025												
103 BRISTOL HOSE & FITTING												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
3573677		03/31/2025		0425-3	263078	123.39		123.39	04/18/2025	INV	PD	HYDRAULIC HOSE COMPONE
CHECK DATE: 04/17/2025												
128 CARQUEST AUTO PARTS												
8780510437357		04/14/2025		0425-3	263079	53.55		53.55	04/18/2025	INV	PD	ASSY. DRIVE BELTS - UN
CHECK DATE: 04/17/2025												
1811 NICHOLAS CATALANO												
03142025		04/08/2025		0425-3	263080	80.00		80.00	04/11/2025	INV	PD	SCHOOL OF POLICE STAFF
CHECK DATE: 04/17/2025												
03212025		04/08/2025		0425-3	263080	100.00		100.00	04/11/2025	INV	PD	SCHOOL OF POLICE STAFF
CHECK DATE: 04/17/2025												
10865 CHICAGO FIRE & BURGLAR DETECTION INC						180.00						
R63395		04/15/2025		0425-3	263081	89.85		89.85	04/18/2025	INV	PD	RENO CENTER - BURGLAR
CHECK DATE: 04/17/2025												
R63397		04/15/2025		0425-3	263081	89.85		89.85	04/18/2025	INV	PD	ST. CHARLES - BURGLAR
CHECK DATE: 04/17/2025												
6043 CHICAGO PARTS & SOUND LLC						179.70						
40V0026548		04/08/2025		0425-3	263082	225.36		225.36	04/18/2025	INV	PD	INVENTORY - BRAKE PART
CHECK DATE: 04/17/2025												
40V0026598		04/08/2025		0425-3	263082	725.00		725.00	04/18/2025	INV	PD	FORD INTERCEPTOR TRAIN
CHECK DATE: 04/17/2025												
40V0026606		04/08/2025		0425-3	263082	725.00		725.00	04/18/2025	INV	PD	FORD INTERCEPTOR TRAIN
CHECK DATE: 04/17/2025												
40V0026612		04/08/2025		0425-3	263082	725.00		725.00	04/18/2025	INV	PD	FORD INTERCEPTOR TRAIN
CHECK DATE: 04/17/2025												
40V0026680		04/08/2025		0425-3	263082	395.00		395.00	04/18/2025	INV	PD	FORD INTERCEPTOR TRAIN
CHECK DATE: 04/17/2025												
40V0027157		04/10/2025		0425-3	263082	292.72		292.72	04/18/2025	INV	PD	SPARK PLUGS & WIRES -
CHECK DATE: 04/17/2025												
1076 CINTAS CORPORATION NO 2						3,088.08						
4225695226		03/31/2025		0425-3	263083	121.24		121.24	03/31/2025	INV	PD	JANITORIAL RESTOCK
CHECK DATE: 04/17/2025												
4226628775		04/08/2025		0425-3	263083	166.13		166.13	04/08/2025	INV	PD	JANITORIAL RESTOCK
CHECK DATE: 04/17/2025												
5263924308		04/10/2025		0425-3	263083	181.42		181.42	04/10/2025	INV	PD	FIRST AID RESTOCK
CHECK DATE: 04/17/2025												
14179 FUKKSTEAM HOLDCO, LP.						468.79						
INV2946521		03/01/2025		0425-3	263084	7,472.00		7,472.00	04/15/2025	INV	PD	YEARLY SOFTWARE SUPPOR
CHECK DATE: 04/17/2025												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE	DESCRIPTION
10952 CONSUMERS PACKING COMPANY													
422114		04/07/2025		0425-3	263085	656.64	656.64	04/07/2025	INV	PD		FOOD - RESALE	
CHECK DATE: 04/17/2025													
422299		04/10/2025		0425-3	263085	763.09	763.09	04/10/2025	INV	PD		FOOD - RESALE	
CHECK DATE: 04/17/2025													
						1,419.73							
5825 CS2 DESIGN GROUP, LLC													
580D1-2		03/22/2025		0425-3	263086	5,433.75	5,433.75	04/18/2025	INV	PD		CIVIC CEN- PE SERVICES	
CHECK DATE: 04/17/2025													
13860 DAVIS EQUIPMENT CORPORATION													
CI00530		04/07/2025		0425-3	263087	173.80	173.80	04/14/2025	INV	PD		EDGER PARTS	
CHECK DATE: 04/17/2025													
12108 DEERE & COMPANY													
117721619	20250007	02/18/2025		0425-3	263088	64,598.77	64,598.77	04/14/2025	INV	PD		PURCHASE 2025 JOHN DEE	
CHECK DATE: 04/17/2025													
250 DUPAGE COUNTY PUBLIC WORKS													
876203		03/10/2025		0425-3	263089	23.83	23.83	04/18/2025	INV	PD		100025-10009013 0325	
CHECK DATE: 04/17/2025													
12755 ECO CLEAN MAINTENANCE, INC.													
13645	20240044	03/24/2025		0425-3	263090	3,329.00	3,329.00	04/11/2025	INV	PD		YEAR 2 OF 3 (OPT) CC G	
CHECK DATE: 04/17/2025													
277 EJ EQUIPMENT INC.													
P15953		04/11/2025		0425-3	263091	313.88	313.88	04/18/2025	INV	PD		HYDRAULIC SWIVEL - #24	
CHECK DATE: 04/17/2025													
291 EUCLID BEVERAGE, LLC													
W-4251967		04/10/2025		0425-3	263092	528.65	528.65	04/10/2025	INV	PD		BEVERAGE FOR RESALE	
CHECK DATE: 04/17/2025													
11334 EURO USA MIDWEST LLC													
801667-00		04/10/2025		0425-3	263093	279.24	279.24	04/10/2025	INV	PD		FOOD - RESALE	
CHECK DATE: 04/17/2025													
2017 ELLIOTT AUTO SUPPLY COMPANY, INC													
1-10645040		04/11/2025		0425-3	263094	468.36	468.36	04/14/2025	INV	PD		FILTER PARTS STOCK	
CHECK DATE: 04/17/2025													
63-480261		03/20/2025		0425-3	263094	66.02	66.02	03/24/2025	INV	PD		SHOP SUPPLIES	
CHECK DATE: 04/17/2025													

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
63-480352		03/20/2025		0425-3	263094	-245.88		-245.88	03/24/2025	CRM	PD	UNUSED PARTS RETURN FO
CHECK DATE: 04/17/2025												
63-481480		04/04/2025		0425-3	263094	153.12		153.12	04/14/2025	INV	PD	SHOP SUPPLIES
CHECK DATE: 04/17/2025												
311 THE TERRAMAR GROUP, INC						441.62						
84755		03/26/2025		0425-3	263095	8,482.16		8,482.16	04/11/2025	INV	PD	PUBLIC SAFETY EQUIPMEN
CHECK DATE: 04/17/2025												
84794		04/03/2025		0425-3	263095	1,136.38		1,136.38	04/18/2025	INV	PD	EMERGENCY LIGHTING UNI
CHECK DATE: 04/17/2025												
84802		04/04/2025		0425-3	263095	179.19		179.19	04/18/2025	INV	PD	DC POWER ADAPTOR - UNI
CHECK DATE: 04/17/2025												
13790 FLOODS ROYAL FLUSH						9,797.73						
I46545		03/24/2025		0425-3	263096	350.00		350.00	04/14/2025	INV	PD	PORTABLE RESTROOM RENT
CHECK DATE: 04/17/2025												
10787 FOSTER & FOSTER CONSULTING ACTUARIES, INC												
35626		04/07/2025		0425-3	263097	6,800.00		6,800.00	04/15/2025	INV	PD	GASB 75 ACTUARIAL VALU
CHECK DATE: 04/17/2025												
14197 PHIL HANDAL												
27028		04/09/2025		0425-3	263098	4,800.00		4,800.00	04/15/2025	INV	PD	RETT # 27028 REFUND -
CHECK DATE: 04/17/2025												
399 HYDROTEX PARTNERS, LTD												
548105		04/04/2025		0425-3	263099	1,757.78		1,757.78	04/18/2025	INV	PD	ENGINE OIL FOR FLEET
CHECK DATE: 04/17/2025												
13261 TANNER ILLINGWORTH												
03/28/2025		03/28/2025		0425-3	263100	6.00		6.00	04/11/2025	INV	PD	CDL PERMIT
CHECK DATE: 04/17/2025												
8984 LANDSCAPE MATERIAL & FIREWOOD SALES, INC												
70012		04/02/2025		0425-3	263101	675.00		675.00	04/14/2025	INV	PD	SEMI LOAD OF PULVERIZE
CHECK DATE: 04/17/2025												
546 LEN'S ACE HARDWARE, INC.												
116913/3		02/26/2025		0425-3	263102	19.21		19.21	04/18/2025	INV	PD	TOOLS FOR SERVICE REPA
CHECK DATE: 04/17/2025												
117011/3		03/30/2025		0425-3	263102	55.77		55.77	04/08/2025	INV	PD	DOOR LOCK FOR MERCHAND
CHECK DATE: 04/17/2025												
117061/3		03/27/2025		0425-3	263102	14.39		14.39	04/08/2025	INV	PD	BALL WASHER MAT
CHECK DATE: 04/17/2025												
117069/3		03/28/2025		0425-3	263102	42.28		42.28	04/10/2025	INV	PD	DRAIN CLEANING SUPPLIE

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 04/17/2025												
117071/3		03/28/2025		0425-3	263102	10.79	10.79	04/10/2025	INV	PD		CONSTRUCTION ADHESIVE
CHECK DATE: 04/17/2025												
117115/3		04/03/2025		0425-3	263102	2.69	2.69	04/18/2025	INV	PD		SUPPLIES FOR WATER SAM
CHECK DATE: 04/17/2025												
117166/3		04/10/2025		0425-3	263102	10.76	10.76	04/10/2025	INV	PD		SUMP PUMP REPAIR AT GR
CHECK DATE: 04/17/2025												
117169/3		04/11/2025		0425-3	263102	17.99	17.99	04/18/2025	INV	PD		CC- PLASTIC SHEETING T
CHECK DATE: 04/17/2025												
117181/3		04/14/2025		0425-3	263102	8.99	8.99	04/18/2025	INV	PD		1/4" PIPE TEE
CHECK DATE: 04/17/2025												
584 MCCANN INDUSTRIES, INC.						182.87						
P81313		04/09/2025		0425-3	263103	848.77	848.77	04/18/2025	INV	PD		LOCK CYLINDER - # 246
CHECK DATE: 04/17/2025												
5841 GENUINE PARTS CO-NAPA												
787715		04/08/2025		0425-3	263104	24.02	24.02	04/18/2025	INV	PD		INVENTORY - FILTERS
CHECK DATE: 04/17/2025												
787999		04/10/2025		0425-3	263104	79.76	79.76	04/18/2025	INV	PD		COIL-ON-PLUG BOOTS- UN
CHECK DATE: 04/17/2025												
12732 GWEN NIELSEN						103.78						
26718		04/11/2025		0425-3	263105	2,112.00	2,112.00	04/15/2025	INV	PD		RETT #26718 REFUND - 7
CHECK DATE: 04/17/2025												
13747 O'REILLY AUTO ENTERPRISES, LLC												
3896-366154		03/31/2025		0425-3	263106	19.99	19.99	04/14/2025	INV	PD		HITCH BALL
CHECK DATE: 04/17/2025												
9455 P & W GOLF SUPPLY LLC												
INV144573		03/28/2025		0425-3	263107	209.16	209.16	04/14/2025	INV	PD		RANGE PICKER REPLACEME
CHECK DATE: 04/17/2025												
676 PACKEY WEBB FORD, INC.												
174142		03/28/2025		0425-3	263108	16.78	16.78	04/18/2025	INV	PD		GLOVE BOX HINGE - UNIT
CHECK DATE: 04/17/2025												
174326		04/11/2025		0425-3	263108	124.09	124.09	04/18/2025	INV	PD		IGN. COIL ASSEMBLY - U
CHECK DATE: 04/17/2025												
1059 DAVID PLUMB						140.87						
27034		04/11/2025		0425-3	263109	3,000.00	3,000.00	04/15/2025	INV	PD		RETT 27034 REFUND - 67
CHECK DATE: 04/17/2025												
9714 JAMES D PLUMB												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
26884		04/15/2025		0425-3	263110	4,206.00	4,206.00	04/15/2025	INV	PD		RETT # 26884 REFUND -
CHECK DATE: 04/17/2025												
5678 PRIORITY PRODUCTS, INC												
1015844-001		04/03/2025		0425-3	263111	1.44	1.44	04/18/2025	INV	PD		HARDWARE
CHECK DATE: 04/17/2025												
1016980		04/10/2025		0425-3	263111	20.02	20.02	04/18/2025	INV	PD		SET SCREWS
CHECK DATE: 04/17/2025												
						21.46						
13244 R & R PRODUCTS, INC.												
CD3008139		03/31/2025		0425-3	263112	733.25	733.25	04/14/2025	INV	PD		ROLLERS FOR JD FAIRWAY
CHECK DATE: 04/17/2025												
CD3008281		04/01/2025		0425-3	263112	436.88	436.88	04/14/2025	INV	PD		ADJUSTER FOR FAIRWAY M
CHECK DATE: 04/17/2025												
CD3010637		04/07/2025		0425-3	263112	746.50	746.50	04/14/2025	INV	PD		ROLLERS FOR JD FAIRWAY
CHECK DATE: 04/17/2025												
						1,916.63						
737 RAILROAD MANAGEMENT CO., LLC												
523265		03/26/2025		0425-3	263113	677.52	677.52	04/18/2025	INV	PD		RAILROAD LICENSE FEES
CHECK DATE: 04/17/2025												
6927 REGIONAL TRUCK EQUIPMENT CO												
62744		04/07/2025		0425-3	263114	5,140.00	5,140.00	04/18/2025	INV	PD		TRUCK 221 - LIFT GATE
CHECK DATE: 04/17/2025												
1254 REINDERS, INC.												
4076728-00	20250008	04/11/2025		0425-3	263115	44,742.54	44,742.54	04/14/2025	INV	PD		PURCHASE 2025 TORO GRE
CHECK DATE: 04/17/2025												
4304813-00		04/03/2025		0425-3	263115	2,904.80	2,904.80	04/14/2025	INV	PD		TREATMENT PRODUCTS FOR
CHECK DATE: 04/17/2025												
						47,647.34						
12740 REVELS TURF AND TRACTOR, LLC												
341430		04/01/2025		0425-3	263116	134.64	134.64	04/14/2025	INV	PD		CLAMPS FOR FAIRWAY MOW
CHECK DATE: 04/17/2025												
342810		04/11/2025		0425-3	263117	231.37	231.37	04/14/2025	INV	PD		GROOMER HOUSING FOR FA
CHECK DATE: 04/17/2025												
754 RIGGS BROS. AUTO INTERIORS, INC.												
176698		04/09/2025		0425-3	263118	500.00	500.00	04/18/2025	INV	PD		REBUILD SEAT BACKREST
CHECK DATE: 04/17/2025												
176708		04/10/2025		0425-3	263118	400.00	400.00	04/18/2025	INV	PD		WINDOW TINT - UNIT # 0
CHECK DATE: 04/17/2025												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
8900 ROADSAFE TRAFFIC SYSTEMS INC						900.00						
216233		08/31/2024		0425-3	263119	100.00	100.00	04/18/2025	INV	PD		ROAD DELINEATORS
CHECK DATE: 04/17/2025												
234839		04/07/2025		0425-3	263119	270.00	270.00	04/18/2025	INV	PD		SIGN BLANK RESTOCK
CHECK DATE: 04/17/2025												
						370.00						
8689 RUSH TRUCK CENTERS OF ILLINOIS, INC												
3041319130		04/11/2025		0425-3	263120	42.11	42.11	04/18/2025	INV	PD		WINDSHIELD WASHER PUMP
CHECK DATE: 04/17/2025												
8894 RUSSO HARDWARE, INC												
SPI20992197		04/02/2025		0425-3	263121	74.98	74.98	04/14/2025	INV	PD		STIHL PARTS
CHECK DATE: 04/17/2025												
SPI20992199		04/02/2025		0425-3	263121	1,029.98	1,029.98	04/14/2025	INV	PD		NEW STRING TRIMMER AND
CHECK DATE: 04/17/2025												
SPI20995088		04/03/2025		0425-3	263121	80.10	80.10	04/14/2025	INV	PD		STIHL BLOWER REPAIR PA
CHECK DATE: 04/17/2025												
SPI21007363		04/09/2025		0425-3	263121	31.99	31.99	04/14/2025	INV	PD		STIHL BLOWER HARNESS
CHECK DATE: 04/17/2025												
						1,217.05						
5718 JEREMIAH SCHMIDT												
030720205		04/08/2025		0425-3	263122	60.00	60.00	04/11/2025	INV	PD		COVERT SURVEILLANCE FO
CHECK DATE: 04/17/2025												
12777 SNOW SYSTEMS												
24-066868	20240062	01/24/2025		0425-3	263123	14,825.00	14,825.00	04/11/2025	INV	PD		YEAR 3 OF 3 SNOW REMOV
CHECK DATE: 04/17/2025												
5109 SOUTH SIDE CONTROL SUPPLY, CO.												
S101017094.001		04/11/2025		0425-3	263124	43.00	43.00	04/18/2025	INV	PD		HISTORY CENTER - REPAI
CHECK DATE: 04/17/2025												
S101017095.001		04/10/2025		0425-3	263124	220.81	220.81	04/18/2025	INV	PD		HISTORY CENTER - REPAI
CHECK DATE: 04/17/2025												
						263.81						
10181 SOUTHERN GLAZER'S WINE AND SPIRITS, LLC												
1757588		04/10/2025		0425-3	263125	816.46	816.46	04/10/2025	INV	PD		BEVERAGE FOR RESALE
CHECK DATE: 04/17/2025												
11331 ST JAMES THE APOSTLE CATHOLIC CHURCH												
2/26/25		02/28/2025		0425-3	263126	470.92	470.92	04/15/2025	INV	PD		FEB 26TH DONATION
CHECK DATE: 04/17/2025												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
806 STANDARD EQUIPMENT COMPANY												
P03017		04/04/2025		0425-3	263127	404.52		404.52	04/18/2025	INV	PD	VACUUM SENSOR - UNIT #
CHECK DATE: 04/17/2025												
5018 SUBURBAN LABORATORIES, INC.												
GA5001492		02/28/2025		0425-3	263128	806.60		806.60	04/18/2025	INV	PD	WATER SAMPLES
CHECK DATE: 04/17/2025												
844 SYSCO FOOD SERV - CHICAGO, INC												
124A1535M		01/30/2025		0425-3	263129	55.82		55.82	01/30/2025	INV	PD	FOOD - RESALE
CHECK DATE: 04/17/2025												
824240337		04/07/2025		0425-3	263129	946.02		946.02	04/07/2025	INV	PD	FOOD - RESALE, NA BEV.
CHECK DATE: 04/17/2025												
824243986		04/09/2025		0425-3	263129	-32.10		-32.10	04/09/2025	CRM	PD	FOOD - RESALE
CHECK DATE: 04/17/2025												
824243987		04/09/2025		0425-3	263129	-61.45		-61.45	04/09/2025	CRM	PD	FOOD - RESALE
CHECK DATE: 04/17/2025												
824251808		04/11/2025		0425-3	263129	1,575.45		1,575.45	04/11/2025	INV	PD	FOOD - RESALE, NA BEV.
CHECK DATE: 04/17/2025												
						2,483.74						
13432 CAITLIN TABOR												
02062025		04/08/2025		0425-3	263130	80.00		80.00	04/11/2025	INV	PD	GROUND FIGHTING CONTRO
CHECK DATE: 04/17/2025												
02132025		04/08/2025		0425-3	263130	20.00		20.00	04/11/2025	INV	PD	GROUND FIGHTING CONTRO
CHECK DATE: 04/17/2025												
						100.00						
14195 TACIT GOLF COMPANY												
7295		04/09/2025		0425-3	263131	965.50		965.50	04/14/2025	INV	PD	PARTS FOR SHOLE CUP CU
CHECK DATE: 04/17/2025												
10558 TESTA PRODUCE, INC												
05915392		04/11/2025		0425-3	263132	9.10		9.10	04/11/2025	INV	PD	FOOD - RESALE
CHECK DATE: 04/17/2025												
05916743		04/07/2025		0425-3	263132	222.90		222.90	04/07/2025	INV	PD	FOOD - RESALE
CHECK DATE: 04/17/2025												
05918995		04/10/2025		0425-3	263132	303.05		303.05	04/10/2025	INV	PD	FOOD - RESALE
CHECK DATE: 04/17/2025												
						535.05						
10845 TRAVISMATHEW LLC												
92741566		04/02/2025		0425-3	263133	61.80		61.80	04/08/2025	INV	PD	MERCHANDISE FOR RESALE
CHECK DATE: 04/17/2025												
10577 CAMPAGNA-TURANO BAKERY, INC												
130032602		04/07/2025		0425-3	263134	84.22		84.22	04/07/2025	INV	PD	FOOD - RESALE

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 04/17/2025												
130032641		04/08/2025		0425-3	263134	58.58	58.58	04/08/2025	INV	PD		FOOD - RESALE
CHECK DATE: 04/17/2025												
130032733		04/11/2025		0425-3	263134	41.34	41.34	04/11/2025	INV	PD		FOOD - RESALE
CHECK DATE: 04/17/2025												
130032771		04/12/2025		0425-3	263134	72.36	72.36	04/12/2025	INV	PD		FOOD - RESALE
CHECK DATE: 04/17/2025												
					256.50							
13611 GLEN ELLYN BREWING												
1537		04/03/2025		0425-3	263135	170.00	170.00	04/04/2025	INV	PD		BEVERAGE FOR RESALE
CHECK DATE: 04/17/2025												
9689 U.S. FIRE & SAFETY EQUIPMENT CO												
525560		04/01/2025		0425-3	263136	358.48	358.48	04/18/2025	INV	PD		FIRE STATION # 61 FIRE
CHECK DATE: 04/17/2025												
11819 UNIFIRST CORPORATION												
1190205570		04/09/2025		0425-3	263137	75.08	75.08	04/18/2025	INV	PD		RENO CENTER - WEEKLY F
CHECK DATE: 04/17/2025												
884 U.S. FOODSERVICE, INC.												
2397406		04/05/2025		0425-3	263138	1,177.28	1,177.28	04/05/2025	INV	PD		FOOD - RESALE, NA BEV.
CHECK DATE: 04/17/2025												
2577917		04/10/2025		0425-3	263138	2,061.76	2,061.76	04/10/2025	INV	PD		FOOD - RESALE, NA BEV.
CHECK DATE: 04/17/2025												
					3,239.04							
13612 UTILITY TRANSPORT SERVICE, INC												
INV-082553	20250004	03/17/2025		0425-3	263139	2,443.36	2,443.36	04/18/2025	INV	PD		YEAR 2 OF 3 MATERIAL H
CHECK DATE: 04/17/2025												
935 WATER RESOURCES INC.												
37975		03/24/2025		0425-3	263140	18,478.20	18,478.20	04/18/2025	INV	PD		WATER METERS FOR STOCK
CHECK DATE: 04/17/2025												
12815 WAUKEGAN ROOFING CO., INC.												
2247693		04/07/2025		0425-3	263141	1,595.00	1,595.00	04/14/2025	INV	PD		METAL ROOF INSPECTIONS
CHECK DATE: 04/17/2025												
7711 WINDY CITY DISTRIBUTION COMPANY												
100685508		04/10/2025		0425-3	263142	146.50	146.50	04/10/2025	INV	PD		BEVERAGE FOR RESALE
CHECK DATE: 04/17/2025												
476 INVOICES						614,541.20						



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
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** END OF REPORT - Generated by Jenneane Timreck **



Minutes
Village of Glen Ellyn
Village Board Workshop
Monday, March 17, 2025
7:00 PM
Glen Ellyn Civic Center, Room 301

A. Call to Order – 7:00 P.M.

B. Pledge of Allegiance

C. Roll Call

Upon roll call by Clerk Cosby, Acting President Simon and Trustees Fasules, Kalinich, Gould, and Thompson answered “Present.” Trustee Christiansen was absent.

Also in attendance: Village Manager Franz, Village Attorney Stephanides, Finance Director Brankin, Community Development Director Henaghan, and Police Chief Norton.

D. Audience Participation

There was no off-agenda audience participation.

E. Presentation

- 1) Historic Preservation Incentive Program Proposal (Historic Preservation Commission Chairman Penn French)

Trustee Kalinich began by introducing Historic Preservation Commission Chairman French and Associate Planner Frahm.

Chairman French began the presentation with background on the catalyst for the proposal. Associate Planner Frahm then continued with the presentation, both presenting information on historic homes in the Village. They concluded the presentation with the overarching goal of the incentive program and then continued with the proposed approach.

The Board asked questions about the proposal during the presentation and discussed how to move forward.

Barb Lemme, resident and Historic Preservation Commissioner, recounted a story regarding a home that was torn down by a builder due to the lack of an existing program.

Norris Eber, resident, asked for economic impact data as the program is developed. Discussion ensued.

Ian Dawson, resident and Plan Commissioner, commented on the material presented.

2) Short-Term Rentals Discussion (Community Development Director Henaghan)

Community Development Director Henaghan started the discussion with a presentation providing guidance on the operation of short-term rentals. Trustee Thompson asked specific questions. Community Development Director Henaghan replied. Discussion continued regarding if short-term rentals should be allowed in the Village.

Police Chief Norton added the perspective of the Police Department. Discussion continued.

Norris Eber, resident, added to the conversation with information about homeowner associations allowing short-term rentals.

3) Presentation of the Year-End Financial Report for 2024 (Finance Director Brankin)

Finance Director Brankin presented the 2024 Year-End Financial Report. After his presentation, there was a short discussion.

F. Reminders

- 1) Village Board Meeting, Monday, April 14, 2025, 7:00 PM

G. Adjourn – 9:31 P.M.

- 1) Adjourn to closed executive session to discuss the appointment, employment, compensation, and performance of specific employees of the Village pursuant to 5 ILCS 120/2(c)(1) and to discuss the approval of closed executive session meeting minutes and the semi-annual review of such minutes pursuant to 5 ILCS 120/2(c)(21) without returning to open session.

RESULTS:	APPROVED [5 to 0] To go into Closed Executive Session
MOVER:	Trustee Kalinich
SECONDER:	Trustee Fasules
AYES:	Kalinich, Fasules, Gould, Thompson, Acting President Simon
NAYS:	



Minutes
Village of Glen Ellyn
Special Village Board Workshop
Tuesday, April 14, 2025
6:00 PM
Glen Ellyn Civic Center, Room 301

A. Call to Order – 6:00 P.M.

B. Pledge of Allegiance

C. Roll Call

Upon roll call by Deputy Clerk Ohl, Acting Village President Simon, Trustees Christiansen, Fasules, Kalinich and Thompson answered “Present.” Trustee Gould was absent.

Also in attendance: Village Manager Franz, Deputy Village Manager Irizarry, and Village Attorney Stephanides.

D. Audience Participation

E. Grocery Tax Follow Up

The statewide grocery tax (1%) was officially eliminated effective January 1, 2026. While this has no impact on state budget, it will have significant impact on municipalities. The anticipated financial impact for the Village is expected as of this month next year to be a loss of \$845,000.

Options:

1. Local grocery tax, at 1% rate, administered by IDOR
2. Home Rule Sales tax, minimum that can be increased is 1.5%
3. Food & Beverage Tax, 1.5% current rate
4. No Action

Finance Commission has voted 6-1 to recommend that the Village Board implement a local grocery tax.

About 50 communities have already passed a grocery tax, and more are now starting to be approved locally, such as the municipalities of Wheaton, Lombard, and Downers Grove.

Ordinance must be filed by October 1, 2025 by state law. The Board expressed that they are amendable to approving at the April 28th Village Board Meeting.

Public Comment

Norris Eber asked from how many grocery stores does the Village collect taxes? His concern is whether the Village could lose grocery stores in future, and what could be offered for them to stay in the Village?

Commissioner Thompson responded about a new long-term lease for the Jewel/Osco store in the Village and that the Village has other levels to encourage stores to remain.

The Board thanked the Finance Commission their hard work on this project.

F. Adjourn – 6:30 P.M.

Mover: Trustee Thompson; Second: Trustee Kalinich. Unanimous vote to adjourn.



Minutes
Village of Glen Ellyn
Regular Village Board Meeting
Monday, April 14, 2025
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

A. Call to Order – 7:00 P.M.

B. Pledge of Allegiance

C. Roll Call

Upon roll call by Deputy Clerk Ohl, Acting President Simon and Trustees Christiansen, Fasules, Kalinich, and Thompson answered “Present.” Trustee Gould was absent. Also in attendance: Village Manager Franz, Assistant Village Manager Irizarry, Village Attorney Stephanides, Public Works Director Buckley, Finance Director Brankin, Community Development Director Henaghan, Economic Development and Communications Director Hannah, Police Chief Norton, and Fire Chief Clark.

D. Audience Participation

There was no off-agenda audience participation.

E. Presentation

- 1) Swearing in of Police Officers John Murray, Bartolo Montecinos II, Nancy Salgado, Kevin Lombard, and Nicholas Srejma. A brief introduction was given for each officer by the Chief Norton.
- 2) Oath of Office- Sabrina Irizarry, Assistant Village Manager

F. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

RESULTS:	APPROVED [5 to 0]
MOVER:	Trustee Thompson [Items 1-12, 13 as amended & 14-24]
SECONDER:	Trustee Christiansen
AYES:	Kalinich, Christiansen, Fasules, Thompson, Acting President Simon
NAYS:	

Motion to approve the following items including Payroll and Vouchers totaling \$4,869,187.64. These agenda items have been reviewed by the Management Team and Village Attorney and are consistent with the Village's purchasing policy (Trustee Thompson).

- 1) Total Expenditures (Payroll and Vouchers) - \$4,869,187.64

- 2) Appoint Trustee Kalinich as President Pro tem for the period of May through August 2025
- 3) Consent to Acting Village President Simon's Appointment of Christina Morrison to the Plan Commission with a Term Ending July 31, 2026
- 4) Approve Village Board January 27, 2025 Meeting Minutes
- 5) Approve Village Board January 27, 2025 Closed Executive Session Minutes
- 6) Approve Village Board February 10, 2025 Special Workshop Minutes
- 7) Approve Village Board February 10, 2025 Meeting Minutes
- 8) Approve Village Board February 18, 2025 Workshop Minutes
- 9) Approve Village Board February 18, 2025 Closed Executive Session Minutes
- 10) Approve Village Board February 24, 2025 Meeting Minutes
- 11) Approve Village Board March 10, 2025 Special Workshop Minutes
- 12) Approve Village Board March 10, 2025 Meeting Minutes
- 13) Adopt Resolution 25-19, A Resolution Approving Closed Executive Session Minutes and Authorizing the Release of Certain Closed Executive Session Minutes (Village Attorney Stephanides)
- 14) Adopt Ordinance 7179-VC, An Ordinance to Amend Title 3 ("Business Regulations"), Chapter 19 ("Liquor Control Code"), Section 3-19-12 ("Restriction on Number of Licenses") and to Amend Section 3-19-29 ("Location Restrictions") of the Glen Ellyn Village Code (Village Attorney Stephanides)
- 15) Adopt Ordinance 7180-VC, An Ordinance Amending Title 3 ("Business Regulations") of the Glen Ellyn Village Code to Add a New Chapter 46 ("Short-Term Rentals") (Village Attorney Stephanides and Community Development Director Henaghan)
- 16) Adopt Ordinance No. 7181, An Ordinance Granting Exterior Appearance Approval for the Property Located at 534 Duane Street, Glen Ellyn, Illinois 60137 (Community Development Director Henaghan)
- 17) Adopt Ordinance No. 7182, An Ordinance Granting a Variation from Section 4-5-18(I)(B) of the Village's Sign Code to Allow for the Replacement and Alteration of a Legal Nonconforming Sign for the Property Located at 771 Roosevelt Road, Glen Ellyn, Illinois 60137 (Community Development Director Henaghan)
- 18) Approve a Downtown Retail Interior Improvement Award in the Amount of \$30,000 and a Fire Prevention Award in the Amount of \$15,000 to MK + STK Bar at 400 N Main Street, Suite 116 to be expensed to the Central Business District TIF Fund (Economic Development & Communications Director Hannah)
- 19) Adopt Resolution 25-20, A Resolution Approving a Memorandum of Understanding Between the County of DuPage and the Village of Glen Ellyn for the County of DuPage to Conduct an Environmental Review of the Properties Located at 640, 650 and 656 Taft Avenue and Authorizing its Execution (Assistant Village Manager Irizarry)
- 20) Adopt Resolution No. 25-18, A Resolution Approving an Independent Contractor Agreement with Safe Step LLC for the Construction of the 2025 Sidewalk Sawing Repair Program in the Not-To-Exceed Amount of \$35,000 to be Expensed to the Capital Project Fund, Authorizing the Agreement's Execution, and Waiving the Village's Bid Process for the Agreement Pursuant to Sections 1-10-2(B) and (E) of the Village Code (Public Works Director Buckley)

- 21) Pursuant to Section 1-10-7 of the Glen Ellyn Village Code, Approve the Purchase of One (1) Ford F-250 Chassis with a Knapheide Body Package from Sutton Ford Commercial Truck Center in the Amount of \$66,756.05 through the Suburban Purchasing Cooperative Competitive Bidding Procedures to be Expensed to the Equipment Services Capital Outlay - Vehicles Fund (Public Works Director Buckley)
- 22) Pursuant to Section 1-10-7 of the Glen Ellyn Village Code, Approve the Purchase of One (1) Ford F-250 Chassis with a Knapheide Body Package from Sutton Ford Commercial Truck Center in the Amount of \$129,676.85 through the Suburban Purchasing Cooperative Competitive Bidding Procedures to be Expensed to the Equipment Services Capital Outlay - Vehicles Fund (Public Works Director Buckley)
- 23) Adopt Resolution No. 25-21, A Resolution Approving a Professional Services Agreement with AECOM Technical Services, Inc. for Traffic Signal Modernization Design and Deployment Support in the Not-To-Exceed Amount of \$203,726.59 to be Expensed to the Capital Project Fund and Authorizing the Agreement's Execution (Public Works Director Buckley)
- 24) Adopt Resolution 25-22, a Resolution Approving an Intergovernmental Agreement for Membership in the Illinois Public Works Mutual Aid Network and Authorizing its Execution (Public Works Director Buckley)

Public Comment

Village resident Ray Conley stated his support with the regard to the short-term rental ordinance. He believes that it will bring quietness and safety back to his community.

G. 800 St. Charles Road - Ackerman Park Community Gardens, Zoning Map Amendment, Special Use Permit and Zoning Variation (Community Development Director Henaghan) (Trustee Thompson)

RESULTS:	APPROVED [5 to 0]
MOVER:	Trustee Thompson
SECONDER:	Trustee Kalinich
AYES:	Kalinich, Christiansen, Fasules, Thompson, Acting President Simon
NAYS:	

- 1) Ordinance No. 7183. An Ordinance Granting a Map Amendment, Special Use Permit and a Zoning Variation for a Public Park at the Property Located at 800 St. Charles Road, Glen Ellyn, Illinois 60137

H. Other Business- Acting Village President Simon thanked everyone who recently ran for office, asked everyone to uphold and honor the Civility Pledge which was illustrated in the Illinois Municipal League.

I. Reminders

- 1) Village Board Workshop April 21, 2025 at 7 pm

2) Village Board Meeting April 28, 2025 at 7 pm

J. Adjourn to closed executive session for the purpose of discussing the appointment, employment, compensation, or performance of specific employees of the Village pursuant to 5 ILCS 120/2 (c)(1) without returning to open session

Adjourned – 7:43 P.M.

Mover: Trustee Thompson; Second: Trustee Kalinich. Unanimous vote to adjourn.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Administration
Department Head: Meredith Hannah
Category: Special Event
Prepared By: Grant Paplauskas

**AGENDA ITEM (ID
2025-361)**

DOC ID: 2025-361

Approve a New Special Event: Hokusai in Glen Ellyn (Communications Coordinator Paplauskas)

Statement of the Issue:

The Village of Glen Ellyn seeks to partner with the College of DuPage to promote the Cleve Carney Museum's summer 2025 HOKUSAI exhibition. By promoting the exhibition, the Village will bring commerce and tourism to Glen Ellyn and its businesses, as well as promote a spirit of community collaboration, celebrating Japanese art and culture.

Analysis:

In celebration of the HOKUSAI exhibition at the Cleve Carney Museum, the Village is planning tie-in installations to promote tourism and local spending within Glen Ellyn.

- 20 painted dragons will be displayed in businesses throughout Downtown Glen Ellyn
- Storefronts will display cherry blossoms in business windows
- Select businesses will host origami sculptures as part of a scavenger hunt
- Japanese lanterns will be displayed in Shock Square and the Civic Center pedway
- Exhibition banners will be hung on Downtown light poles and along Roosevelt Road
- Restaurants and businesses will feature food and drink specials, themed gifts, and experiences
- The Downtown Alliance will host themed events to tie in with the exhibition
- A temporary mural will be installed at Paris Baguette on Roosevelt Road, displaying an artistic Japanese-style rendering of Lake Ellyn
- A permanent mural (application submitted to Community Development) will be displayed on the 504 Kitchen building, displaying an artistic Japanese-style rendering of Downtown Glen Ellyn

Budget Impact:

The Economic Development and Communications Department allocated \$5,000 in its 2025 public relations budget 126500 521230 to be used for the potential partnership. The Alliance of Downtown Glen Ellyn will contribute additional funds to be used for purchased items, including cherry

blossoms and lanterns.

Contribution to Strategic Plan

Strategic Priority: Development; Initiative: Successful growth & business retention: supporting Village businesses in their promotional efforts

Action Requested:

Approve a New Special Event: HOKUSAI in Glen Ellyn to take place in summer 2025.

Attachments:

1. Hokusai Special Event Application



Village of Glen Ellyn Special Event Permit Application

The Special Event Permit Application must be submitted at least **sixty (60) days prior** to the event date in order to ensure sufficient time for processing. Please contact the Administration Department at 630-469-5000, or refer to the Special Event Permit Application Guidelines at www.glenellyn.org for more information. The Special Event Permit processing fee is \$50.00.

EVENT INFORMATION			
Event Title	Hokusai in Glen Ellyn		
Type of Event	☐ Carnival or Rides ☒ Business Special Event ☐ Festival ☐ Outdoor Concert ☐ Parade ☐ Tent Sale ☐ Walk/Run/Bike ☐ Zoo/Circus ☐ Other (please specify): _____		
Event Date(s)	May-September 2025	Time	
Alternate Date(s)		Time	
First Time Applicant?	☐ Yes ☒ No	Is it an Annual Event?	☐ Yes ☒ No
Event Website (if any)	glenellyn.org/hokusai	Anticipated Attendance	
Location of Event Please list all requested street or sidewalk closures noting time(s) each street will be closed.	Village of Glen Ellyn		
Describe the Event Please describe your event in detail including any additional information that may be important to understanding its scope and purpose. Please attach any promotional materials regarding the event.	In celebration of the HOKUSAI exhibition at the Cleve Carney Museum, the Village is planning tie-in installations to promote local economic development. These tie-ins include: - Dragon sculptures displayed in storefronts - Cherry blossoms in business windows - Origami sculptures - Japanese lanterns in Shock Square and the Civic Center pedway - Murals on the 504 kitchen building and Paris Baguette - Banners on light poles in the Downtown and along Roosevelt Road		
Please see Section 3 of the Special Event Application Guidelines for more information regarding Event Activities			
Event Activities Please check all items that will be included in your event. *Extraordinary activities may require additional licenses, fees or submittals (See Guidelines for additional information).	☐ Alcohol* ☐ Animals* ☐ Automobiles ☒ Balloons/Signs/Decorations ☐ Bands/Live Music ☐ Carnival Rides* ☐ Floats ☐ Food Booth(s) ☐ Parade/Race* ☐ Parking Lots* ☐ Portable Toilets ☒ Promotional Signage* ☐ Sound Equipment ☐ Stage/Bandshell ☐ Streets/Sidewalks* ☐ Tents* ☐ Vendors ☐ Raffle* ☐ Other (please specify): _____ For tents and promotional signage checked above, please indicate type, size and location(s): _____		

Draw Event Site Plan

Please provide a draft site plan for your event. Please include the following applicable locations; food/drink vendors, bathrooms, entry/exit points, parking, tents, and any additional details. (See guidelines for additional information).

All applications should be completed and submitted **not less** than sixty (60) days prior to the event date. Applications that are complete and submitted to the Village along with any necessary submittals will be processed by Village staff. Incomplete applications will be held for processing until it is complete. Please return your completed Special Event Permit Application to:

By Mail/Drop Off: Village of Glen Ellyn, Administration Department, 535 Duane Street Glen Ellyn, IL 60137

By Email: contactus@glenellyn.org

EVENT ORGANIZER INFORMATION

Name (First/Last)	Grant Paplauskas					
Address	535 Duane Street				Apt./Unit	
City	Glen Ellyn,			State	IL	Zip Code 60137
Home Phone			Cell Phone			
E-mail Address	gpaplauskas@glenellyn.org					
Name of Sponsoring Organization(s) (If applicable/different)	Village of Glen Ellyn					
Organization's Legal Status	☐ Governmental Entity ☐ Non-profit Entity ☐ Commercial Business					
Sponsoring Organization Main Contact (If applicable/different)						
Address					Apt./Unit	
City				State		Zip Code
Daytime Phone			E-Mail			

Applicant Signature: _____

Date: _____



**Glen Ellyn Village
Board**

535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Community Development
Department Head: Jennifer Henaghan
Category: Other
Prepared By: Jennifer Henaghan

**AGENDA ITEM (ID
2025-373)**

DOC ID: 2025-373

Approve a Mural Installation at 504 Crescent Boulevard to Support the "Hokusai and Ukiyo-e: The Floating World" Exhibition (Community Development Director Henaghan)

Statement of the Issue:

The Cleve Carney Museum of Art (CCMA) and the McAninch Arts Center (MAC) at the College of DuPage (COD) will present the "Hokusai and Ukiyo-e: The Floating World" exhibition from May 31 - September 21, 2025. In anticipation of the exhibit, CCMA and the MAC have announced the "Waves of DuPage: Beautiful Cities Public Art Project." This project involves placing original, large-scale ukiyo-e-style murals that highlight distinctive locations in DuPage County.

Analysis:

CCMA and The MAC are working with local organizations to select iconic locations and landmarks within DuPage County communities. Glen Ellyn's mural will feature a spring scene looking west along Crescent Boulevard, highlighting the Glen Art Theatre surrounded by flowering trees. The artist, Naperville resident Rich Lo, is an illustrator whose work includes large installations in downtown Chicago, such as the "Chinese Opera" mural on the west wall of the Chinese American Museum.

The mural will be a custom 5' x 5' square laminated digital print on Max Metal panels. The panels will be anchored to the western wall of 504 Crescent Boulevard facing Glenwood Avenue. The mural will be installed as early as May 2025, depending on weather.

Budget Impact:

There is no cost to the Village for this project.

Contribution to Strategic Plan

Strategic Priority: Development; Initiative: Grow business relationships with economic development partners, including but not limited to, Alliance of Downtown Glen Ellyn, Glen Ellyn Chamber of Commerce, Choose DuPage, College of DuPage, Glen Ellyn Public Library, DuPage Convention and Visitors Bureau, Innovation DuPage, and Business Development Center.

Action Requested:

Approve the mural location.

Attachments:

1. Hokusai Downtown Mural Application



VILLAGE OF GLEN ELLYN

Mural Review Application Packet

*Community Development Department
535 Duane Street – Glen Ellyn, IL 60137 – Telephone 630.547.5250 – Fax 630.547.5370*

MURAL APPLICATION FORM

CLEAR PAGE

Please complete and return this form to the Community Development Department, 535 Duane St.,
Glen Ellyn, IL 60137. If you have questions, please phone: 630.547.5250

I. APPLICATION INFORMATION:

Date Filed: 04/02/2025 Application No. _____

Project Name: Hokusai Downtown Mural Application

Project Description:

Public Art Mural celebrating the Hokusai exhibition. Mural would be mounted this pins on the side of Five O Four Kitchen, located 504, Crescent Ave. Glen Ellyn, IL 60137

Address of Property: 504 Crescent Ave, Glen Ellyn, IL 60137

Permanent Index No.: _____ Zoning: _____

Name of Applicant: Dawn Smith, Alliance of Downtown Glen Ellyn

Address of Applicant: PO Box 511, Glen Ellyn, IL 60138

Applicant Phone No: 630-943-0643

(Mobile) 630-251-9186 (Other) _____

Fax No.: _____

E-mail Address of Applicant: downtownge.alliance@gmail.com

Name of Property Owner: Reyna & Olga Jimenez

Address of Property Owner: 504 Crescent Blvd, Glen Ellyn, IL 60137

Phone No. of Property Owner: 630-945-5333

E-Mail Address of Property Owner: ojimenez64@comcast.net

Project Submittals Checklist

1. Application form
2. Application fee
3. Narrative statement / project description
4. Proof of ownership / affidavit of authorization
5. Proposed list of materials/paint swatches/or material samples
6. Color rendering or sketch
7. Site plan, plat of survey, or other document showing location and dimensions

Signature: Dawn Smith Date: 04/02/2025

MURAL REVIEW APPLICATION PROCESS

Meeting with Village Staff – Recommended

Prior to submitting a formal application, the applicant should meet with a Community Development Department staff member to discuss the procedure for review. It is recommended that the applicant present general information at this meeting in rough sketch form describing the proposal.

Formal Application-Required

To begin the formal application process, the applicant shall submit (2) copies of a completed application to the Community Development Department for review. After staff has reviewed the application and determined that it is complete (which may require submittal of additional information or revised plans), the request will be scheduled for consideration at the first available Village Board meeting. The materials typically required to be submitted with an application are listed below. The required submittals list may change depending on the type and scope of the proposed project. Staff may, at its sole discretion, modify the submittal requirements to eliminate or add items as needed to explain or support the proposed request and maintenance procedure.

Note: Murals are not permitted to display commercial advertising. Any mural that meets the definition of a sign will be regulated by the Sign Code and the applicant must obtain a sign permit and any necessary relief from the Sign Code. Signs are any identification, description, illustration, or device illuminated or nonilluminated, which directs attention to or provides information about a product, service, place, activity, person, institution, business or solicitation, including any permanently installed or situated merchandise or any emblem, banner, pennant, placard or temporary sign designed to advertise, identify or convey information. An object in the shape of a product is considered a sign.

Formal Application Packet Submittal Requirements

The following items are typically required to be submitted with an application for exterior appearance approval of a mural:

1. Mural application form
2. The required application fee as set forth in the Village Code
3. Narrative statement including a general description of the project
4. If the property is owned by an individual or organization other than the applicant, an affidavit of authorization must be submitted, giving the applicant the right to file the application on the owner's behalf
5. Proposed list of material samples or paint swatches and method of application
6. Dimensioned color rendering, elevation photo, sketch, or other depiction of the mural
7. Site plan, plat of survey, photos, or other documents to show exactly where the mural will be installed including dimensions of structures, walls, windows, etc.

All materials included in the application packet, will become exhibits to the official document file. These materials should be able to be reduced to 8.5x11 or 11x17 and should be legible at this size.

Review by Staff and Village Board

Community Development staff will review the application for completeness and conformance with the exterior appearance guidelines and make a recommendation to the Village Board of Trustees for approval, approval with conditions or denial. After staff review, the request will be scheduled for consideration by the Village Board of Trustees who will make a final decision on the application. Installation of the mural may not begin until after Village Board approval.

Changes after Approval

Any significant changes to an approved application may require review and approval by the Village Board in the same manner as the original application.

AFFIDAVIT OF AUTHORIZATION

CLEAR PAGE

I, Olga Jimenez owner of the property described as

Five O Four Kitchen, 504 Crescent Blvd, Glen Ellyn, IL 60137 authorizes the OK to install a mural on the western brick wall celebrating the Hokusai exhibition.

verify that myself, Olga Jimenez

is duly authorized to apply and represent my interests before the Glen Ellyn Plan Commission, Village Board and/or Zoning Board of Appeals. Owner acknowledges that any notice given applicant is actual notice to owner.

Olga Jimenez
OWNER SIGNATURE

Subscribed and sworn to before me this

11th day of April, 2025

Natalie Wallace

Notary Public



Glen Ellyn will once again be participating with the McAninch Arts' Public Art Project for their 2025 summer world renown exhibition Hokusai & Ukiyo-e the Floating World. Communities throughout DuPage County are to select an iconic location or landmark to be rendered into a Japanese style mural to be displayed in highly visible location in the community.

Additional Information on the Public Art Project: [Waves of DuPage: Ukiyo-e Public Art Project — CCMA](#)

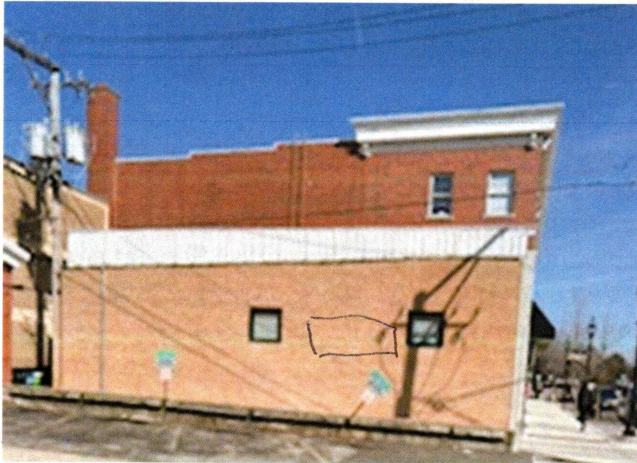
Image:

The mural is an image of Downtown Glen Ellyn



Location:

The side of your building at 504 Crescent Blvd, along the alley.



Materials:

The mural would be 5 ft by 5 ft on a Max Metal base and anchored with 1/4" diameter x 1 3/8" long pins. The mural would not be painted on the side of the building. Once removed the holes from the pins will be filled and unnoticeable. We would want the installation to happen in May, 2025. I do think this would be a great opportunity to keep the mural as a permanent exhibit with the opportunity it to be removed when desired. This is the same product that was used for the Warhol Mural, located on the Sign of the Whale Antiques.



Hokusai Artist:

Accomplished local artist and illustrator, Richard Lo, has been selected to design the murals. Specializing in ukiyo-e art, Lo's works can be seen across the City of Chicago.

Why Glen Ellyn is participating:

This public art project will be a unique way to highlight Glen Ellyn and attract visitors. The exhibition is expected to bring **thousands of visitors weekly** to Glen Ellyn. It is our hope to extend their experience by having them shop, dine and enjoy Downtown Glen Ellyn.

Beyond the Public Art Project, Glen Ellyn will be embracing the exhibition with local businesses, restaurants, libraries, shops and more incorporating this culture and theme into special events, programming, and offerings to attract exhibit guest from across the country into Glen Ellyn.

More about the exhibition: [Hokusai and Ukiyo-e: The Floating World — CCMA](#)

The McAninch Arts Center of College of DuPage, May 31 - Sept 21, 2025, will feature 53 original works of art and 13 artifacts. This exhibition promises to have engaging experiences that will immerse guests in period culture with interactive areas, including a multi-media historical display, peaceful Japanese garden, anime exhibit, children's area and interactive Edo experiences including period garments such as Shogun and Kabuki fashion replicas, and more. The Exhibition is organized by the Cleve Carney Museum of Art in collaboration with the Museo d'Arte Orientale E. Chiossone of Genoa and with the support of MondoMostre.

We look forward to this art installation and believe it will a great addition to Downtown Glen Ellyn.

Sincerely,

Dawn Smith

Executive Director
Alliance of Downtown Glen Ellyn
630.943.0643
DowntownGE.Alliance@gmail.com
DowntownGlenEllyn.com



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Finance
Department Head: Patrick Brankin
Category: Ordinance
Prepared By: Patrick Brankin

**AGENDA ITEM (ID
2025-365)**

DOC ID: 2025-365

Adopt Ordinance No. 7184-VC, An Ordinance Amending Title 3 ("Business Regulations") of the Glen Ellyn Village Code to Add a New Chapter 46 ("Municipal Grocery Tax") (Finance Director Brankin)

Statement of the Issue:

The State of Illinois recently eliminated the statewide grocery tax with Public Act 103-0781, codified as 65 ILCS 5/8-11-24.

Analysis:

A detailed analysis of the elimination of the statewide grocery tax can be found in the accompanying memorandums. At the April 14, 2025 Workshop, the Board supported implementing a municipal grocery tax, effective January 1, 2026.

Budget Impact:

Staff's latest estimate, using actual 2024 sales provided by the Department of Revenue, is that the elimination of the statewide grocery tax would result in the loss of approximately \$845,000 in General Fund revenues. The attached ordinance would replace the outgoing tax with an exact, like-for-like replacement, meaning that the budget impact would be neutral with no net increase or decrease.

Contribution to Strategic Plan

Strategic Priority: Financial Stability, Initiative: Maintain financial stability and create a financial decision-making framework

Action Requested:

Adoption of the attached ordinance.

Attachments:

1. Grocery Tax Ordinance
2. Grocery tax memorandum 2-14-25
3. Grocery tax memorandum 4-10-24
4. Grocery Tax Presentation April 2025



Village Of Glen Ellyn

Ordinance No. xxxx-VC

**An Ordinance Amending Title 3 (“Business Regulations”)
of the Glen Ellyn Village Code to Add a New Chapter 46 (“Municipal Grocery Tax”)**

**Adopted by the
Acting Village President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This 28th Day of April, 2025.**

Published in pamphlet form by the authority of the
Acting Village President and Board of Trustees
of the Village of Glen Ellyn, DuPage County,
Illinois, this _____ day of April, 2025.

Ordinance No. xxxx-VC

**An Ordinance Amending Title 3 (“Business Regulations”)
of the Glen Ellyn Village Code to Add a New Chapter 47 (“Municipal Grocery Tax”)**

WHEREAS, the Village of Glen Ellyn (“Village”) is a home rule unit of government as provided by the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of government, the Village is expressly empowered to perform any function pertaining to its government and affairs, including, but not limited to the power to regulate for the protection of the public health, safety, morals, and welfare; and

WHEREAS, Section 8-11-24 of the Illinois Municipal Code, 65 ILCS 5/8-11-24 (“Section 8-11-24”), provides that beginning on January 1, 2026, all Illinois municipalities may impose a tax “upon all persons engaged in the business of selling groceries at retail in the municipality” (the “Municipal Grocery Tax”); and

WHEREAS, the Municipal Grocery Retailers’ Occupation Tax may be imposed “at the rate of 1% of the gross receipts from these sales” as set forth in Section 8-11-24; and,

WHEREAS, any Municipal Grocery Retailers’ Occupation Tax shall be administered, collected and enforced by the Illinois Department of Revenue; and

WHEREAS, Section 8-11-24 requires any municipality imposing a Municipal Grocery Retailers’ Occupation Tax under Section 8-11-24 to also impose a Service Occupation Tax at the same rate, “upon all persons engaged, in the municipality, in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries” as “an incident to a sale of service;” and

WHEREAS, any Municipal Grocery Service Occupation Tax shall be administered, collected and enforced by the Illinois Department of Revenue; and

WHEREAS, the Acting Village President and Board of Trustees of the believe that it is

appropriate, necessary and in the best interests of the Village and its residents that the Village levy a Municipal Grocery Retailers' Occupation Tax as permitted by Section 8-11-24 and pursuant to its home rule authority; and,

WHEREAS, the Acting Village President and Board of Trustees believe that it is appropriate, necessary and in the best interests of the Village and its residents that the Village levy a Municipal Grocery Service Occupation Tax as permitted by Section 8-11-24 of the Illinois Municipal Code and pursuant to its home rule authority.

NOW, THEREFORE, BE IT ORDAINED BY THE ACTING VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of their home rule powers, as follows:

Section 1. Recitals Incorporated. The foregoing recitals and all exhibits attached to this Ordinance are incorporated as though fully set forth in this Section 1.

Section 2. Village Code Amended. Title 3 ("Business Regulations") of the Glen Ellyn Village Code is amended to add a new Chapter 47 ("Municipal Grocery Tax") to read as follows:

Chapter 47 – MUNICIPAL GROCERY TAX

3-47-1. Grocery retailers' occupation tax imposed; rate. A tax is imposed upon all persons engaged in the business of selling groceries at retail in the Village at the rate of 1% of the gross receipts from such sales made in the course of such business while this Ordinance is in effect. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code, 65 ILCS 5/8-11-24, as amended.

3-47-2. Grocery service occupation tax imposed; rate. A tax is imposed upon all persons engaged in the Village in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries as an incident to a sale of service. The rate of such tax shall be 1%. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code, 65 ILCS 5/8-11-24, as amended.

3-47-3. Illinois Department of Revenue collection of tax. The taxes imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the

Department of Revenue of the State of Illinois. The Illinois Department of Revenue shall have full power to administer and enforce the provisions of this chapter.

Section 3. Village Clerk to file Ordinance with Illinois Department of Revenue.

As required under Section 8-11-24 of the Illinois Municipal Code, 65 ILCS 5/8-11-24, the Village Clerk is hereby directed to file a certified copy of this Ordinance with the Illinois Department of Revenue on or before October 1, 2025.

Section 4. Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Effective Date. The taxes imposed by this Ordinance shall take effect on January 1, 2026, which is the first day of January next following the adoption and filing of this Ordinance with the Illinois Department of Revenue as provided by law.

[Remainder of Page Intentionally Left Blank]

Passed by the Acting Village President and Board of Trustees of the Village of Glen Ellyn,
Illinois this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this
_____ day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk

CERTIFICATION

I, Caren Cosby, the duly elected Village Clerk of the Village of Glen Ellyn, Illinois, do hereby certify that the attached is a true and correct copy of Ordinance No. ____, “An Ordinance Amending Title 3 (“Business Regulations”) of the Glen Ellyn Village to Add a New Chapter 47 (“Municipal Grocery Tax”)” adopted by the corporate authorities of the Village of Glen Ellyn, Illinois, at the Village Board meeting of said Board held on April 28, 2025, and that the same was signed and approved by the Acting Village President of the Village of Glen Ellyn on_____, 2025.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Village Clerk of the Village of Glen Ellyn and that I am lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand affixed the corporate seal of the Village of Glen Ellyn, Illinois, on _____, 2025.

(Seal)

Caren Cosby, Village Clerk

MEMORANDUM

TO: Acting Village President Donna Jean Simon and Village Board of Trustees
FROM: Patrick Brankin, Finance Director
DATE: February 15, 2025
RE: State Grocery Tax Follow Up



Background

As the Village Board is aware, the State of Illinois recently eliminated the statewide grocery tax with Public Act 103-0781, codified as 65 ILCS 5/8-11-24. This elimination will take effect beginning with sales on January 1, 2026. As currently enacted, the grocery tax consists of a lower tax rate of 1% imposed by the State on certain items such as food intended to be consumed off premises, drugs and prescriptions, and medical appliances. There are certain major exceptions, such as candy, soda, and alcohol, which are taxed at the State's general sales tax rate of 6.25%.

Financial Impact

While the State does not provide data on how much of the sales tax is derived from the collections at 1%, it does break down the sales tax into large categories such as general merchandise, food, drinking and eating places, etc. Using the "food" category as the best available proxy for groceries, we can compare the sales tax collections to the home rule sales tax collections for this category. As home rule sales tax is not imposed on groceries, the difference between these two amounts serves as an estimate of the revenue that would be lost if the grocery tax were to be eliminated. For 2022 and 2023, the Village's estimates of grocery sales tax revenue using this methodology are approximately \$700,000 and \$755,000, respectively. While the necessary data is not yet available for the fourth quarter of 2024, using fourth quarter 2023 data in its place, staff currently estimates \$797,000 as 2024 grocery tax revenue.

Next Steps

Through Public Act 103-0781, municipalities in Illinois were granted the ability to implement a 1% local tax on groceries, which would represent an exact, like-for-like replacement of the tax eliminated by the State. Additionally, this local tax would be collected and administered by the Illinois Department of Revenue (IDOR), with no administrative fee collected by IDOR or additional burden imposed on the Village. Municipalities who choose to implement a local tax on groceries must file a certified ordinance with the IDOR by October 1, 2025, and the Illinois Municipal League has provided municipalities with a sample ordinance to assist with this process. To date, nearly 50 communities in Illinois have implemented a local grocery tax.

As set forth in Resolution 25-05, "A Resolution Establishing a Schedule for the Review of Fees and Charges for Calendar Year 2025," staff will revisit this topic with the Finance Commission at its April 2025 meeting and subsequently bring a recommendation to the Village Board at a workshop later in April.

MEMORANDUM

TO: Village Board

FROM: Patrick Brankin, Finance Director

DATE: April 8, 2024

RE: Proposed Elimination of State Grocery Tax



Background

Included in Governor Pritzker's fiscal year 2024-2025 budget is a proposal to eliminate the State's current tax on groceries. As currently enacted, the grocery tax consists of a lower tax rate of 1% imposed by the State on certain items such as food intended to be consumed off premises, drugs and prescriptions, and medical appliances. There are certain major exceptions to this, such as candy, soda, and alcohol, which are taxed at the State's general sales tax rate of 6.25%.

Financial Impact

The entirety of the State's tax collections at the 1% rate are remitted to counties and municipalities, therefore, the Governor's proposed elimination of this tax would have a significant financial impact on Glen Ellyn and no impact on the state. Precisely measuring this potential impact is difficult because the State does not separately remit these collections to the Village, nor do they provide sufficient data to determine exactly how much of the monthly sales tax collections relate to these categories of items. However, we do have methods of estimating the potential revenue loss.

While the State does not provide data on how much of the sales tax is derived from the collections at 1%, it does break down the sales tax into large categories such as general merchandise, food, drinking and eating places, etc. Using the "food" category as the best available proxy for groceries, we can compare the sales tax collections to the home rule sales tax collections for this category. As home rule sales tax is not imposed on groceries, the difference between these two amounts serves as an estimate of the revenue that would be lost if the grocery tax were to be eliminated. For 2022 and 2023, the Village's estimates of grocery sales tax revenue using this methodology are approximately \$700,000 and \$755,000, respectively. Of note, these amounts are nearly identical to an estimate provided by the DuPage Mayors and Managers Council (DMMC), which used a different methodology. Attached is a list of communities and the expected financial impact.

Incentive Agreements

One additional item to consider is the impact of a potential grocery tax elimination on tax incentive agreements previously entered into by the Village. The Village does have one such agreement with the developer of Pete's Market, and a preliminary review of this agreement by Village Attorney Mathews indicated that nothing in the agreement would require the Village to pay more than a percent of the sales taxes actually collected. As an elimination of the grocery tax would significantly reduce taxes collected from Pete's Market, it is likely that the Village's future obligations to the developer under this agreement would also be reduced.

Next Steps

The new state legislation still must be approved in Springfield but has been planned to go into effect July 1, 2024. Municipalities have been lobbying legislators over the last few months to try and explain the financial impact and the lack of time to prepare. Illinois Municipal League (IML) and the DMMC have been working hard to gather information and share that with all legislators. By most accounts, this will be approved, and we are trying to negotiate resources to make up this loss or, at the very least, more time. Municipalities are suggesting that increasing Local Government Distributive Fund (LGDF) is something that could offset this impact and should be considered. Other ideas that have been discussed include providing municipalities the right to pass a local grocery tax or providing non-Home Rule communities with the ability to pass a Home Rules Sales Tax (HRST). Municipalities will continue to fight against this unfunded mandate and try to protect our local control.

VILLAGE OF *Glen Ellyn* ILLINOIS

Grocery Tax Update



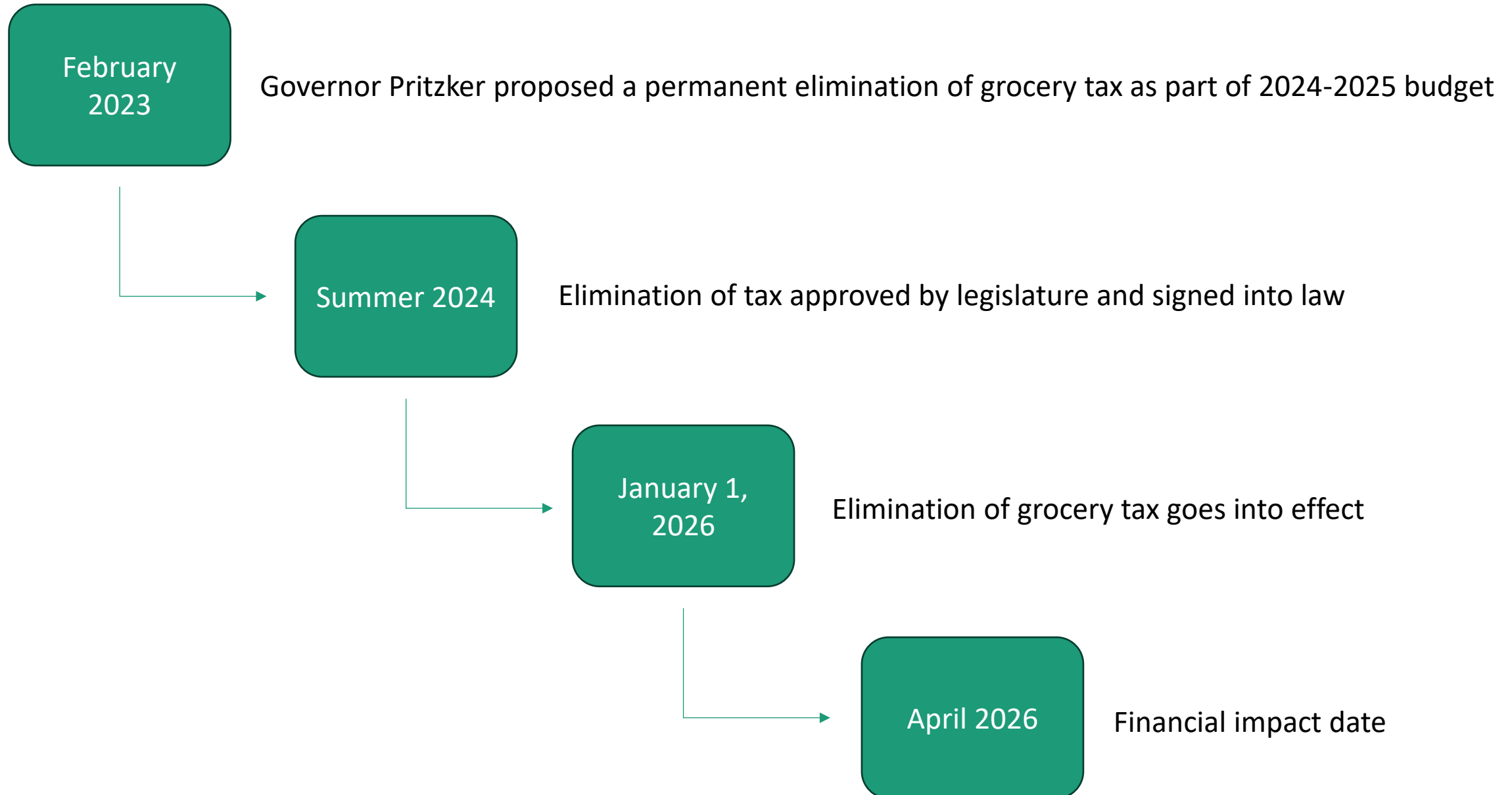


Background

Statewide grocery tax officially eliminated

- 1% reduced tax rate on certain items
- Effective 1/1/2026
- All grocery tax revenue is distributed to municipalities

Timeline



Financial Impact

Lost General Fund Revenue

2022: \$700,000

2023: \$750,000

2024: \$845,000





Next Steps/Options

Local Grocery Tax

- Exact, like-for-like replacement of outgoing tax
 - 1% rate
 - \$845k in revenue (2024 sales)

Home Rule Sales Tax Increase

- Must be increased in 25 basis point increments
- \$1 million in additional revenue per 25 bp (2024 sales)

Food & Beverage Tax

- 1.5% current rate
- \$300,000 in additional revenue per 25 bp (2024 sales)

No action



Finance Commission

Voted 6-1 to recommend that the Village Board implement a local grocery tax



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Administration
Department Head: Meredith Hannah
Category: Agreement
Prepared By: Meredith Hannah

**AGENDA ITEM (ID
2025-353)**

DOC ID: 2025-353

Adopt Resolution No. 25-26, A Resolution Approving a Funding Grant Agreement With the Alliance of Downtown Glen Ellyn in the Amount of \$110,000 for 2025 and Authorizing its Execution (Economic Development and Communications Director Hannah)

Statement of the Issue:

The Alliance of Downtown Glen Ellyn was established to assist downtown revitalization efforts by driving visitors to shop and dine in the Central Business District through marketing and events. Since its formation, the Village has provided financial and in-kind assistance to the organization to support the downtown businesses.

Analysis:

The Alliance of Downtown Glen Ellyn ("Alliance") was formally established in 2011, to support the revitalization of downtown Glen Ellyn through marketing and events bringing shoppers and diners to downtown Glen Ellyn. The organization hosts a number of events throughout the year including street concerts such as Jazz Up and Sounds on the Street, to shopping events like the very popular Ladies Night Out. Each year, the Alliance and the Village enter an agreement setting forth the expectations of each organization to support the local business community through a partnership.

Budget Impact:

The Village Board approved \$110,000 to be provided to the Alliance in the 2025 Budget (Economic Development/Marketing Account 126500-520407) and is paid in regular quarterly payments.

Contribution to Strategic Plan

Strategic Priority: Development; Initiative: Effective stewardship of incentives to support business recruitment and retention: Grow business relationships with economic development partners.

Action Requested:

Adopt Resolution 25- 26, Approving a Funding Grant Agreement with the Alliance of Downtown Glen Ellyn in the Amount of \$110,000 for 2025 and Authorizing its Execution

Attachments:

1. Resolution Alliance

2. Alliance Agreement 2025



Village of Glen Ellyn

Resolution No. 25-xx

**A Resolution Approving a Funding Grant Agreement
With the Alliance of Downtown Glen Ellyn
in the Amount of \$110,000 for 2025 and Authorizing its
Execution**

**Adopted by the
Acting Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 28th Day of April, 2025.**

Resolution No. 25-xx

**A Resolution Approving a Funding Grant Agreement
With the Alliance of Downtown Glen Ellyn
in the Amount of \$110,000 for 2025 and Authorizing its Execution**

BE IT RESOLVED by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois (“Village”), in the exercise of their home rule powers, that the Funding Grant Agreement with the Alliance of Downtown Glen Ellyn in the amount of \$110,000 for 2025 is approved and the Village Manager is authorized to execute the Intergovernmental Agreement in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this _____ day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk

**FUNDING AGREEMENT BETWEEN THE VILLAGE OF GLEN ELLYN
AND ALLIANCE OF DOWNTOWN GLEN ELLYN**

THIS FUNDING AGREEMENT (hereinafter referred to as “Agreement”) is entered this ____ day of April, 2025, between the Village of Glen Ellyn, an Illinois home rule municipal corporation (hereinafter referred to as the “Village”) and Alliance of Downtown Glen Ellyn, an Illinois not-for-profit corporation (hereinafter referred to as “Grantee”). The Village and the Grantee may also be referred to as a “Party” or collectively as the “Parties.”

RECITALS

WHEREAS, the Grantee is an Illinois not-for-profit corporation organized for the purpose of promoting tourism and event activities in the Village; and

WHEREAS, Section 10 of Article 7 of the 1970 Constitution of the State of Illinois authorizes units of local government to contract and otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or by ordinance; and

WHEREAS, units of local government entering into such agreements may use their credit, revenues, and other resources to pay costs and to service debt related to activities which promote a public purpose; and

WHEREAS, the Village has determined that it is in the public interest to provide the Grantee with a grant of funds for the Grantee to provide tourism and event activities in the Village (hereinafter referred to as the “Project”).

NOW THEREFORE, in consideration of the mutual promises contained in this Agreement, the Village and the Grantee agree as follows:

1.0 RECITALS INCORPORATED.

1.1. The above recitals are incorporated herein as though fully set forth.

2.0 TERM OF AGREEMENT.

2.1. Grantee shall perform the Project pursuant to this Agreement beginning on January 1, 2025 and ending on December 31, 2025, unless earlier terminated by either Party as set forth herein.

3.0 PAYMENTS TO GRANTEE.

3.1. In consideration of the Grantee undertaking and performing the Project, the Village shall pay to Grantee \$110,000, payable as set forth in Exhibit 1, attached hereto and incorporated herein by reference, provided that the Grantee has performed its obligations

pursuant to this Agreement. Grantee shall submit a quarterly invoice to the Village together with a progress report on Grantee's completion of the Project goals, which invoice will be paid upon approval as provided herein.

3.2. Payments pursuant to this Agreement are subject to availability of funds and their appropriation and authorized expenditure pursuant to applicable law. The Village's obligations shall cease immediately without penalty or liability for further payment, if, the Village or any other funding source fails to appropriate, budget or otherwise make available sufficient funds for this grant.

3.3. Payments to Grantee under this Agreement shall be made payable in the name of Grantee and sent to the following person and place, or directly deposited into a financial account maintained by the Grantee:

Executive Director
Alliance of Downtown Glen Ellyn
P.O. Box 511
Glen Ellyn, Illinois 60138

Grantee may change the person to whom payments are sent, or the place to which payments are sent, by delivering 30 days prior written notice pursuant to Section 21.0 of this Agreement.

3.4. The Village's financial obligation under this Agreement shall not exceed the amount set forth in Section 3.1 of this Agreement.

4.0 SCOPE OF SERVICES.

4.1. The Grantee shall perform the services and make a good faith effort to achieve the goals set forth in the description of services attached hereto as Exhibit 2 and made a part hereof.

5.0 GRANTEE'S AUTHORITY.

5.1. Grantee warrants that it is the real party in interest to this Agreement, that it is not acting for or on behalf of an undisclosed party, and that it possesses the legal authority to apply for this grant and to execute this Agreement. Any person binding the Grantee shall, when required, provide written evidence of the legal authority for his or her agency. The Grantee acknowledges that it has read, understood and agreed to all provisions of this Agreement.

6.0 GRANTEE'S RESPONSIBILITIES.

6.1. **Requests for Written or Verbal Reports.** At the Village's request, Grantee shall submit, in a timely fashion, such written or verbal reports as reasonably deemed necessary by the Village Manager, or the Village Manager's designee, while this Agreement is in effect.

6.2. **Grantee's Designee.** In connection with the foregoing and other actions to be taken under this Agreement, Grantee hereby designates its Executive Director Dawn Smith as its authorized representative who shall have the power and authority to make or grant or do all things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of Grantee and with the effect of binding Grantee. The Village is entitled to rely on the full power and authority of the person executing this Agreement on behalf of Grantee as having been properly and legally given by the Grantee. Grantee shall have the right to change its authorized representative by providing the Village with written notice of such change which notice shall be sent in accordance with Section 21.0 of this Agreement.

6.3. **Village Branding and Marketing Program.** Grantee shall cooperate with the Village's branding and marketing program coordinated by the Village's Communications Department by participating in any marketing meetings scheduled by the Village's Communications Coordinator and utilizing the materials developed with the Communications Coordinator in the Grantee's marketing materials to the public when communicating to the public the activities of the Grantee.

6.4. **Disaster Recovery Plan.** Grantee shall develop and maintain a disaster recovery plan during the term of this Agreement in the event there is a significant disruption to Grantee's core business ("Force Majeure Event"). The disaster recovery plan shall describe the key recovery steps to be performed by Grantee during and after a disruption in services, to enable Grantee to return to normal operations as soon as possible. Upon occurrence of a Force Majeure Event, Grantee shall promptly notify the Village of the Force Majeure Event, its effect on performance, and how long Grantee expects it to last. Thereafter, Grantee shall update that information as reasonably necessary. During a Force Majeure Event, Grantee shall use reasonable efforts to limit damages to the Village and to resume its performance under this Agreement. Notwithstanding the foregoing, the Village shall have the right to terminate this Agreement immediately if Grantee is unable to resume performance of this Agreement within a reasonable period as determined by the Village in its sole discretion.

7.0 STATUS OF GRANTEE AND GRANTEE'S PERSONNEL OR CONTRACTED AGENTS.

7.1. Grantee shall be an independent contractor to the Village. Grantee shall solely be responsible for the payment of all salaries, benefits and costs of supplying personnel for the Project.

7.2. All technical, clerical, and other personnel necessary for the performance required by this Agreement shall be Grantee's employees, or contracted agents, and shall in all respects be subject to Grantee's rules and regulations governing its employees. Neither the Grantee, nor its personnel, nor its contracted agents shall be agents or employees of the Village.

8.0 THE GRANTEE'S BUSINESS ORGANIZATION.

8.1. During the term of this Agreement, Grantee shall maintain its registration to do business in the State of Illinois with the Illinois Secretary of State and be incorporated as an Illinois not-for-profit corporation. Grantee shall also be registered with the United States Internal Revenue Service and approved to operate as a tax-exempt organization pursuant to 26 U.S.C. § 501(c)(6), commonly referred to as "501(c)(6)," as amended.

8.2. Grantee shall hire and maintain a qualified and competent staff to provide all management and administrative services necessary to accomplish the Project.

8.3. Grantee's Board of Directors shall oversee the expenditure of the funding grants provided pursuant to this Agreement.

8.4. Grantee shall operate in accordance with this Agreement, Grantee's articles of incorporation and by-laws, and actions of Grantee's board of directors.

9.0 FINANCIAL RECORDS.

9.1. At any time during the term of this Agreement, the Village shall have the right to examine Grantee's financial records with reasonable notice, during regular business hours, regarding the funds provided pursuant to this Agreement. The Village's requests for information may be based on requests from federal or state regulatory agencies, other governmental agencies, courts of law, consultants hired by the Village or other parties, which in the Village's opinion, require the information.

9.2. Grantee is accountable for all Village disbursed funds under this Agreement. Grantee's financial management system shall be structured to provide for accurate, current, and complete disclosure of the expenditure of all funds provided by the Village under this Agreement. Grantee shall maintain effective control and accountability over all funds disbursed and equipment, property, or other assets acquired with Village funds. Grantee shall keep records sufficient to permit the tracing of funds to a level of expenditure adequate to ensure that funds have not been unlawfully spent.

9.3. Grantee shall maintain for a minimum of five (5) years following the latter of the expiration or termination of this Agreement, or longer if required by law, adequate books, records, and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with this Agreement. All books, records and supporting documents related hereto shall be available for inspection and audit by the Village, or any duly authorized Village representative, and Grantee agrees to cooperate fully to accomplish any such audit. Grantee shall provide full access to all relevant materials and to provide copies of same upon request.

9.3.1. Grantee shall cooperate with the Village and provide the Village, when requested, with access to data, information and documentation pertaining to the Project.

9.3.2. The Village shall have the right to audit any records necessary to permit evaluation and verification of the Grantee's compliance with the requirements of this Agreement throughout the term of the Agreement and for a period of five (5) years after any payment, or longer if required by law.

9.3.3. Grantee shall provide the Village with copies of all requested records in a computer-readable format if available as well as hard copy.

10.0 UNEXPENDED FUNDS MAINTENANCE AND RETURN TO THE VILLAGE.

10.1. Any unexpended funds provided by the Village pursuant to this Agreement shall be maintained in a federally insured account by Grantee and shall be returned to the Village within thirty (30) days of the expiration of this Agreement.

10.2. Upon dissolution of Grantee's corporation or termination of this Agreement, any unexpended funds originally provided by the Village to Grantee shall be immediately returned to the Village. Funds which have already been obligated by Grantee at the time of the dissolution of Grantee's corporation or at the time of Grantee's receipt of the Village's notice to terminate this Agreement shall not be considered as "unexpended funds" for purposes of this Section 10.0. Upon dissolution, Grantee shall notify the Village of the name of the individual or entity responsible for winding up its affairs.

11.0 LEGAL COMPLIANCE.

11.1. In addition to complying with the statutes and regulations specifically referenced in this Agreement, Grantee is responsible for determining the applicability of, and complying with, any other laws, regulations or ordinances.

11.2. Grantee shall not discriminate against any worker, employee, or applicant, or any member of the public because of race, religion, disability, creed, color, sex, age sexual orientation, status as a disabled veteran or Vietnam era veteran, or national origin, nor otherwise commit an unfair employment practice.

11.3. Grantee shall take affirmative action to ensure that applicants are employed without regard to race, religion, handicap, creed, color, sex, age, sexual orientation, status as a disabled veteran or Vietnam era veteran, or national origin, with such affirmative action, including but not limited to the following: employment, upgrading, demotion or transfer, termination, rates of pay, other forms of compensation, or selection for training, including apprenticeship.

11.4. All applicable federal, state and local laws, rules and regulations applicable to this Agreement shall be deemed to be included in this Agreement as though fully set forth herein. Except where expressly required by applicable laws and regulations, the Village shall not be responsible for monitoring Grantee's compliance.

11.5. Grantee certifies that it shall comply with all applicable provisions of federal, state and local law in its performance of this Agreement.

11.6. The Village is authorized to conduct reviews and conduct other procedures or practices regarding Grantee's compliance with this Section 11.0.

12.0 TERMINATION; SUSPENSION.

12.1. This Agreement may be terminated without cause by either Party upon providing ninety (90) days written notice pursuant to Section 21.0 of its intention to terminate this Agreement.

12.2. During the term of this Agreement, the Village may terminate this Agreement for cause or suspend payments of grant funds due to: (1) Use of funds in a manner inconsistent with this Agreement; (2) Grantee's failure to submit required documents pursuant to this Agreement; (3) Grantee's submission of incorrect or incomplete reports; or (4) Grantee's failure to perform in accordance with this Agreement.

12.3. In the event the Village elects to terminate this Agreement for cause or to suspend payments under this agreement for any reason set forth in this Agreement, the Village shall provide written notice pursuant to Section 21.0 to Grantee of its intention to terminate this Agreement for cause or suspend payments if Grantee fails to cure the noted deficiency within thirty (30) days after receipt of the notice. The written notice shall provide Grantee with a description of the alleged deficiency, and Grantee shall be afforded an opportunity to refute the statement of deficiency set forth in the notice prior to the Village's termination or suspension of payments. If Grantee fails to adequately refute the alleged deficiency or fails to correct the deficiency within thirty (30) days of the Village's notice, the Village may terminate or suspend payment of any funds to be provided pursuant to this Agreement.

12.4. The Village's obligations under this Agreement shall cease immediately without penalty of further payment being required if the Village or other funding source fails to, budget, appropriate, or otherwise make available sufficient funds for this Agreement. In the event a lack of funding occurs in full or in part, the Village shall give the Grantee written notice pursuant to Section 21.0, which shall set forth the effective date of full or partial termination, or if a change in funding is required, setting forth the change in funding and changes in the approved budget.

13.0 INDEMNIFICATION AND INSURANCE.

13.1. To the fullest extent permitted by law, Grantee shall defend, indemnify and hold harmless the Village and its officials, officers, agents, employees and volunteers against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, including, but not limited to, reasonable attorneys' fees and court costs (hereinafter referred to as "Claims") which may accrue against the Village and its officials, officers, agents, employees and volunteers to the extent arising out of Grantee's performance of this Agreement, except for the negligence of the Village and its officials, officers, agents, employees, or volunteers.

13.2. Grantee shall, at Grantee's expense, secure and maintain in effect throughout the duration of this Agreement, insurance of the following kinds and limits set forth in this Section 13.0. Grantee shall furnish Certificates of Insurance to the Village before starting work pursuant to this Agreement. All insurance policies shall be written with insurance companies licensed or authorized to do business in the State of Illinois and having a rating of at least A according to the latest edition of the Best's Key Rating Guide; and shall include a provision preventing cancellation of the insurance policy unless fifteen (15) days prior written notice is given to the Village. This provision (or reasonable equivalent) shall also be stated on each Certificate of Insurance: "Should any of the above described policies be canceled before the expiration date, the issuing company shall mail fifteen (15) days' written notice to the certificate holder named to the left." Grantee shall require any of its subcontractors to secure and maintain insurance as set forth in this Section 13.0 and indemnify, hold harmless and defend the Village, its officials, officers, employees, attorneys and volunteers as set forth in this Agreement.

13.3. The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

(A) **Commercial General Liability:**

- i. Coverage to include, Broad Form Property Damage, Contractual and Personal Injury.
- ii. Limits:

General Aggregate	\$ 2,000,000.00
Products/Completed Operations Aggregate	\$ 2,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00
- iii. Cover all claims arising out of Grantee's operations or premises, anyone directly or indirectly employed by Grantee.

(B) **Workers' Compensation:**

- i. Workers' compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including occupational

disease provisions, for all employees who work on the Services, and in case work is sublet, Grantee shall require each subcontractor similarly to provide workers' compensation Insurance. In case employees engaged in hazardous work under this Agreement are not protected under workers' compensation insurance, Grantee shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

(C) **Umbrella:**

i. Limits:

Each Occurrence/Aggregate	\$1,000,000.00
---------------------------	----------------

- (D) The Village and its officers, officials, agents, employees and volunteers shall be named as additional insureds on all insurance policies identified herein except workers' compensation. Grantee shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village and its officers, officials, agents, employees, and volunteers.

13.4. The Village and Grantee agree to waive against each other all claims for special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project.

13.5. Grantee understands and agrees that any insurance protection required by this Agreement or otherwise provided by Grantee shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided. Grantee waives and agrees to require its insurers to waive its rights of subrogation against the Village and its officers, officials, agents, employees, and volunteers.

14.0 COVENANT NOT TO SUE.

14.1. Grantee forever releases and discharges the Village and its officials, officers, agents, employees and volunteers from all claims, demands, damages, actions or causes of action which arise out of the Village's performance of this Agreement.

14.2. Grantee covenants not to sue or otherwise bring any action in law or equity against the Village and its officials, officers, agents, employees or volunteers for any claims, loss, damage, expense, debt or liability of any nature whatsoever which the Grantee may sustain arising out of the Village's performance of this Agreement.

15.0 NON-WAIVER OF RIGHTS.

15.1. Any failure on the part of the Village to exercise any right under this Agreement shall not be construed as a waiver of that right.

16.0 NON-ASSIGNMENT AND SUCCESSORS IN INTEREST.

16.1. This Agreement shall not be assigned, sublet, or transferred by either Party hereto.

16.2. The Parties each bind themselves and their successors and assigns to the other Party of this Agreement and to the successors and assigns of such other Party in respect to all covenants of this Agreement.

16.3. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the Village, nor shall it be construed as giving any right or benefits hereunder to anyone other than the Village and Grantee.

17.0 MODIFICATION AND AMENDMENT.

17.1. This Agreement may only be amended or modified by a written instrument, signed by the Parties hereto, other than modifications required by changes in federal or state law or regulations or required by Village ordinance applicable to this Agreement. No amendment or modification of this Agreement shall be valid or enforceable unless in writing and signed by the authorized representatives of the Parties.

17.2. This Agreement is subject to such modifications as the Village determines may be required by changes in federal, state or local law or regulations. Any such required modification shall be incorporated into and be part of this Agreement as if fully set forth herein. The Village shall notify the Grantee of any change in law or regulation which it has notice.

18.0 CONFLICT OF INTEREST.

18.1. The Grantee shall establish safeguards to prohibit its officers, directors, agents and employees from using Village funds for their own private use.

18.2. No Village officer or employee may be hired or paid with funds derived directly or indirectly through this Agreement.

18.3. The Parties acknowledge and agree that Village officers and employees may serve as directors and volunteers of the Grantee and their service shall not be deemed to be a conflict of interest.

18.4. Grantee covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the Project pursuant to this Agreement. Grantee further covenants that in the performance under this Agreement, no person having a conflict of interest shall be employed by Grantee.

19.0 NO COLLUSION.

19.1. Grantee hereby represents and certifies that Grantee is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Grantee is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of the tax, as set forth in 65 ILCS 5/11-42.1-1; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* Grantee hereby represents that the only persons, firms, or corporations interested in this Agreement are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that Grantee has in procuring this Agreement, colluded with any other person, firm, or corporation, then Grantee shall be liable to the Village for all loss or damage that the Village may suffer thereby, and this Agreement shall, at the Village's option, be null and void and subject to termination by the Village.

20.0 GOVERNING LAW AND VENUE.

20.1. This Agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance.

20.2. Venue for any action brought pursuant to this Agreement shall be in the Circuit Court of DuPage County, Illinois.

21.0 NOTICE.

21.1. Any notice required by this Agreement shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by electronic transmission to the persons and addresses indicated below or to such other addresses as either Party hereto shall notify the other Party of in writing pursuant to the provisions of this subsection:

If to the Village:

Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137
Email: mfranz@glenellyn.org

If to Grantee:

Executive Director
Alliance of Downtown Glen Ellyn
P.O. Box 511
Glen Ellyn, Illinois 60138
Email: downtownge.alliance@gmail.com

21.2. Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

21.3. Notice by email transmission shall be effective as of date and time of email transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

22.0 ENTIRE AGREEMENT.

22.1. This Agreement represents the entire agreement between the Parties and supersedes all previous communications or understandings, whether oral or written.

22.2. There are no covenants, promises, agreements, conditions or understandings between the Parties, either oral or written, other than those contained in this Agreement.

23.0 SAVINGS CLAUSE.

23.1. If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of it requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

24.0 CAPTIONS AND PARAGRAPH HEADINGS.

24.1. Captions and paragraph headings are for convenience only and are not a part of this Agreement and shall not be used in construing it.

25.0 AUTHORIZATIONS

25.1. Grantee's authorized representatives who have executed this Agreement warrant that they have been lawfully authorized by Grantee's board of directors or its by-laws to execute this Agreement on its behalf. The Village Manager and Village Clerk hereby warrant that they have been lawfully authorized by the Village Board to execute this Agreement. Grantee and the Village shall deliver, upon request, to each other at the respective time such entities cause their authorized agents to affix their signatures hereto copies of all articles of incorporation, bylaws, resolutions, ordinances or other documents required to legally evidence the authority to so execute this Agreement.

26.0 HEADINGS AND TITLES.

26.1. The headings or titles of any provisions of this Agreement are for convenience or reference only and are not to be considered in construing this Agreement.

27.0 COUNTERPARTS; PDF/EMAIL SIGNATURES.

27.1. This Agreement may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement.

27.2. A pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

28.0 EFFECTIVE DATE.

28.1. The effective date of this Agreement as reflected above shall be the last date of its execution by one of the Parties as set forth below.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the Parties to this Agreement by their signatures acknowledge they have read and understand this agreement and intend to be bound by its terms as of the date first written above.

VILLAGE OF GLEN ELLYN

By: Mark Franz
Its: Village Manager

Date: _____, 2025

ATTEST

By: Caren Crosby
Its: Village Clerk

Date: _____, 2025

ALLIANCE OF DOWNTOWN GLEN ELLYN

By:
Its:

Date: _____, 2025

ATTEST

By:
Its:

Date: _____, 2025

EXHIBIT 1

PAYMENT SCHEDULE

MONTH		GENERAL FUND "Portion of SSA Receipts" QUARTERLY DONATION		CUMMULATIVE DONATION
March		\$27,500		\$27,500
June		\$27,500		\$55,000
September		\$27,500		\$82,500
December		\$27,500		\$110,000
Total Monthly Payments		\$110,000		\$110,000

EXHIBIT 2

SCOPE OF SERVICES AND PROGRAM GOALS

Conduct Special Events

- Conduct Special Events that capitalize on the five strengths of the downtown as identified in the Downtown Organization Recommendation Report, including gifts, dining and entertainment, salons and spas, fashion and holidays. Events *may* include Ladies Night Out, Jazz Up, Sidewalk Sales, Sounds on the Street and other events as determined by Grantee's Board of Directors to be beneficial to the downtown community.
- Events should boost awareness of Downtown Glen Ellyn and drive business traffic and can include partnered events with the Village of Glen Ellyn and Chamber of Commerce and/or other community organizations.

Promotion of Downtown Glen Ellyn

- Assist the Village in promoting downtown as a destination for shopping, dining and entertainment
- Assist the Village in promoting downtown living to support businesses and add to the vibrancy and vitality of the downtown
- Assist the Village in promoting downtown parking opportunities
- Assist the Village in communicating Village Board discussion and decisions that impact downtown business
- Disseminate information regarding downtown events and programs and work with the media and partner organizations to promote downtown
- Produce monthly Downtown Glen Ellyn newsletter for opt-in public subscribers and produce monthly Alliance Member News for all Downtown Businesses and Alliance Members
- Provide general communication to all downtown businesses regarding upcoming events, downtown developments and Village news
- Produce an annual report recapping accomplishments, initiatives, and financials and present to the Village Board no later than the end of March of each calendar year
- Continue to maintain and enhance www.downtownglenellyn.com with an emphasis on downtown events, and downtown businesses
- Utilize social media tools to strengthen Alliance on-line presence with increased content and consistency
- Coordinate "Open Banner" Program
- Keep kiosk directories updated and maintained in good condition
- Encourage business owners to maintain & beautify properties

Business Recruitment and Retention and Support

- Build relationships and networks with downtown businesses, residents, and property owners
- Support and promote all downtown businesses
- Promote downtown as a desirable location for business
- Be a strong advocate for downtown businesses
- Focus on business retention by partnering and working with retailers
- Act as a resource for real estate agents and new/expanding businesses on information on vacant properties and on downtown Glen Ellyn as a place to do business
- Assist prospective and incoming businesses with information and marketing as requested by businesses
- Partner with the Village of Glen Ellyn on commercial real estate broker events to attract business opportunities
- Assist Village with communication with all downtown businesses on upcoming construction projects
- Cooperate with other groups, such as the Glen Ellyn Public Library, Glen Ellyn Chamber of Commerce, Innovation DuPage, the College of DuPage's Small Business Development Center, and the Village, that provide educational seminars and networking events for businesses and property owners

Administrative

- Provide materials and information on Alliance events and initiatives to the Village for marketing campaigns and advise downtown businesses with implementing strategies
- Where possible, leverage Glen Ellyn community and organizations in downtown projects and programs
- Coordinate snow removal on downtown sidewalks with the Village's Department of Public Works, and downtown businesses through Spring 2025
- Hold monthly board meetings
- Hold monthly membership meetings which are a vehicle for communication, input and periodic educational opportunities
- Meet or exceed budget targets including management of Alliance member dues collection and other revenue and expense management
- Provide monthly written reports to the Board via the Village Manager's Office
- Provide a written quarterly report to the Board via the Village Manager's Office
- Provide four (4) quarterly in person updates to Village Board



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Fire
Department Head: Mark Franz
Category: Purchase
Prepared By: Chris Clark

**AGENDA ITEM (ID
2025-349)**

DOC ID: 2025-349

Pursuant to Section 1-10-7 of the Glen Ellyn Village Code, Approve the Purchase of One (1) 2025 Ford Utility Interceptor from Curry Motors, Frankfort, Illinois at a Cost Not to Exceed \$51,826 through the Suburban Purchasing Cooperative Competitive Bidding Procedures to be Expensed to the Fire Services Fund (Fire Company Chief Clark)

Statement of the Issue:

The issue is whether or not to approve the purchase of a vehicle for Fire Company use.

Analysis:

With the assistance of the Village, the Fire Company has developed a replacement schedule to ensure that apparatus and equipment is replaced at the end of its lifecycle. This ensures that vehicles remain reliable and avoid high maintenance costs near the end of a vehicle's life. One of the chief vehicles, a Ford Expedition, was originally purchased in 2016 and is due for replacement.

This vehicle will be used by the Fire Company Chiefs and Assistant Chiefs to serve as duty officer on a 24/7 basis. The duty officer oversees daily operations and assumes command at emergency incidents. The Fire Company Apparatus and Equipment Committee did extensive research, and with input from Glen Ellyn Fleet Services, have determined the features appropriate to provide a chief vehicle that will serve the community on an ongoing basis. Using the same vehicle platform as the Police will also streamline maintenance and parts stocking for our mechanics. This purchase request was approved by a majority vote of the members of the Fire Company at their April 11 Business Meeting.

The Suburban Purchasing Cooperative completed a competitive bidding process for the 2025 Ford Utility Interceptor, and the lowest responsible bidder was Curry Motors in Frankfort, Illinois. The cost of an appropriately equipped unit is \$51,826.

Glen Ellyn Fleet Services has recommended that this vehicle be ordered as soon as possible as the SPC contract cut-off date is unknown. The cost of a similar vehicle will likely increase significantly in a future contract as a result of industry price increases driven by tariffs.

Budget Impact:

The cost for (1) 2025 Ford Utility Interceptor is \$51,826 to be charged to 24000-570155. This purchase was originally planned for 2024, but was delayed and moved to FY2025. There is \$79,632 in the FY2025 budget for this vehicle.

Contribution to Strategic Plan

Workforce and Operations: Continue to provide high quality public safety services focused on customer service and professionalism.

Action Requested:

The Fire Company recommends the Board of Trustees approve a motion to authorize the purchase of (1) 2025 Ford Utility Interceptor from Currie Motors, of Frankfort, Illinois, at a cost not to exceed \$51,826, to be expensed to the Fire Services Fund.

Attachments:

1. 2025-Ford-Utility-Contract-204 Updated
2. Vehicle Options updated



2025 Ford Utility Interceptor Contract #204

\$47,615.00



Currie Motors Fleet

Nice People to do Business With!

Order Cut-Off: TBD

2025 Model Year is Allocation Based upon Sales History and Subject to Commodity Restrictions



2025 Ford Utility Interceptor

\$47,615.00

Standard Features

MECHANICAL ● 3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System –Standard ● AWD Drivetrain Transmission – 10-speed automatic, police calibrated ● Lithium-Ion Battery Pack ● Brakes – Police calibrated high-performance regenerative braking system (Hybrid Only) ● 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers ● Brake Rotors – large mass for high thermal capacity and calipers with large swept area. ● Electric Power-Assist Steering (EPAS) – Heavy-Duty ● DC/DC converter – 220-Amp ● Cooling System – Heavy-duty, Engine oil cooler and transmission oil cooler ● Engine Idle Hour Meter ● Powertrain mounts – Heavy-Duty ● Class III Trailer Hitch Receiver and (2) recovery hooks ● Class III Trailer Tow Lighting Package ● Wheels— Heavy-duty steel, vented with center cap— Full size spare tire w/TPMS ● 50-State Emissions System ● H8 AGM Battery ● **Engine Idle Control** ● Manual Police Pursuit Mode

EXTERIOR ● Antenna, Roof-mounted ● Cladding – Lower body-side cladding ● Door Handles – Black ● Exhaust, True Dual ● **Daytime Running Lamps – Configurable ON/OFF through instrument cluster** ● Door-Lock Cylinders (Front Driver / Passenger / Lift-gate) ● Glass – 2nd Row, Rear Quarter and Lift-gate Privacy Glass ● Grille – Black ● Headlamps – Automatic, LED Low-and-High-Beam ● Lift-gate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder ● Mirrors – **Black Caps Power Electric Remote Heated Manual Folding with Integrated Spotter** ● Spare – Full size 18" Tire w/TPMS ● Spoiler – Painted Black ● Lift-gate Handle ● Tail lamps – LED ● Tires – 255/60R18 A/S BSW ● Wheel-Lip Molding – Black ● Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover ● Windshield – Acoustic Laminated ● **Rear Tail Light Housing**

INTERIOR/COMFORT ● Cargo Hooks in cargo area ● Climate Control – Dual-Zone Electronic Automatic Temperature Control ● Door-Locks— Power ● Fixed Pedals (Driver Dead Pedal) ● Floor – Heavy-Duty Thermoplastic Elastomer ● Glove Box – Locking/non-illuminated ● Grab Handles ● Heated Sanitization Solution ● **Lift gate Release Switch located in overhead console (45 second timeout feature)** ● Lighting— Overhead Console— Red/White Task Lighting in Overhead Console— 3rd row overhead map light ● Mirror – Day/night Rear View ● Particulate Air Filter ● Power points – (1) First Row ● Rear-door closeout panels ● Rear-window Defrost ● Scuff Plates – Front & Rear ● Seats— 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters — 1st Row – Driver 6-way lower track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar) — 1st Row – passenger 2-way manual track (fore/aft. with manual recline) — Built-in steel intrusion plates in both driver/passenger seatbacks — 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) ● Speed (Cruise) Control ● Speedometer –

Calibrated (includes digital readout) •Steering Wheel – Manual / Tilt / Telescoping, Speed Controls and 4 user – configurable latching switches Sun visors, color-keyed, non-illuminated •Universal Top Tray – Center of I/P for mounting aftermarket equipment •Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature • **Power Passenger Seat • Courtesy Lights Disabled • Rear Dome Light •Aux. Rear A/C**

SAFETY/SECURITY •Advance Trac® w/RSC® •Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®•Anti-Lock Brakes (ABS) with Traction Control • Brakes – Police calibrated high-performance regenerative braking system •Belt-Minder® (Front Driver / Passenger)•Child-Safety Locks •Individual Tire Pressure Monitoring System (TPMS)•LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations •**Rearview Camera viewable on 8"Center Stack** • Seat Belts, Pretensioner /Energy-Management System w/adjustable height in 1st Row •SOS Post-Crash Alert System™• Perimeter Alert • **Remote Keyless Fob •BLIS •Cross Traffic Brake Assist •Pre-Collision Mitigation System •Reverse Sensing System**

Police Up-fit Friendly •Consistent 11-inch space between driver and passenger seats for aftermarket consoles (9-inch center console mounting plate)•Console mounting plate •Dash pass-thru opening for aftermarket wiring •Headliner- easy to service •Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2nd row seat floorboard). • **Grill Wiring •100 Watt siren/Speaker Prep Kit**

Functional •Audio— AM/FM / MP3 Capable / Clock / 4-speakers— SYNC® interface — Includes hands-free voice command support — USB Port — (1) — 8" Color LCD Screen Center- Stack "Smart Display"• Easy Fuel® Capless Fuel-Filler •Fleet Telematics Modem to support Ford Pro™ Telematics •Front door tether straps (driver/passenger)•Power pigtail harness •Simple Fleet Key; 4-keys•Two-way radio pre-wire •Two (2) 50 amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)•Wipers – Front Speed- Sensitive Intermittent; Rear Dual Speed Wiper •Up fitter Interface System •PAITRO output tied to lift gate release switch •3 Year 36,000 Mile Warranty-5 Year 100,000 mile Powertrain Warranty •Delivery under 75 miles



Models

☒	K8A	2025 Utility Interceptor Hybrid	47,615.00
☐			
☐			
☐			
☐			
☐			
☐			
☐			
☐			
☐			

OPTIONS-Mechanical/Functional

☒	99B-3.3L V-6 TI-VCT Motor NA with 99C Motor	-2661.00
☐	99C-3.0L Eco boost-NA w/ 65U	893.00
☐	76D-Deflector Plate (engine and transmission shield)	320.00
☒	41H-Block Heater	179.00
☐	18X-100 Watt Siren Speaker (includes bracket and pig tail)	329.00
☒	60R-Noise Suppression	94.00
☒	67U-Ultimate Wiring Kit	602.00
☒	67V-Connector Kit	188.00
☐	85D-Front Console Mounting Plate Delete (NA with 67H, 67U, 85R)	NC
☐	85R-Rear Mounting Plate (NA with 65U, 85D)	56.00
☒	67H Ready For the Road Package-OEM Lighting and Wiring Package	3,532.00
☒	18D-Global Lock/Unlock- Deletes 45 second Lift Gate Lock Release	N/C

Options-Exterior

☐	16P Rear Bumper Step Pad	94.00
☐	65L 18" Wheel Covers	65.00
☒	Keyed Alike CODE 1284X	47.00
☒	942-Daytime Running Light-Cannot be Reprogrammed	47.00
☐	68G- Rear Door Locks Inoperable	N/C
☐	52P-Hidden Door Lock Plunger Includes 68G	150.00
☒	43A-Rear Auxiliary Lights	376.00
☐	96T-Rear Spoiler Traffic Light-Compatible with Interior Upgrade Package	1,410.00
☐	51P-Drivers Side Spot Light Prep	132.00
☐	51S-Dual Spot Lights-Unity	582.00
☐	51T-Drivers Spot Light-Whelen	394.00
☐	51V-Dual Spot Lights-Whelen	629.00
☐	51W-Dual Spot Prep	264.00
☒	51R-Drivers Side Unity Spot Light	N/C
☒	63B-Side Marker Lights	320.00
☒	63L-Quarter Glass Lights	546.00
☐	66A-Front Headlamp Package	846.00
☐	66B-Tail Lamp Package	405.00
☐	66C-Rear Light Package	432.00
☒	16D-Badge Delete	N/C
☒	21L Front Auxiliary Light	546.00

Options-Interior

☐	47E 12.1" Integrated Computer Screen	3,478.00
☐	63V Cargo Vault (Lockable Small Compartment)	253.00
☐	65U Interior Upgrade Package-Includes Civilian-Style Console /Carpet	367.00
☐	92R Solar Tint 2 nd Row (Deletes Privacy Glass)	85.00
☐	92G Solar Tint 2 nd Row and Cargo Area (Deletes Privacy Glass)	112.00
☐	87M 4" Rear Camera (1/4 size Picture in Picture in Upper Left Quadrant of Display)	N/C
☐		

☒	16C Carpet Floor Covering	141.00
☒	FW Ebony Cloth Seating	51.00
☐	90D Ballistic Door Panels (Level III +)-Driver Front Door Only	1495.00
☐	90E Ballistic Door Panels (Level III+)- Driver and Passenger Front Doors Only	2979.00
☐	90F Ballistic Door Panels (Level IV+)- Driver Front Door Only	2274.00
☐	90G Ballistic Door Panels (Level IV +)- Driver and Passenger Front Doors Only	4541.00
☐		
☐		

Exterior Colors

☒	E4-Vermillion Red	
☐	JS-Iconic Silver	
☐	LK-Dark Blue	
☐	LM-Royal Blue	
☐	M7-Carbonized Gray	
☐	TN-Silver Grey Metallic	
☐	UJ-Sterling Gray	
☐	UM-Agate Black	
☐	YZ-Oxford White	
☐		

Miscellaneous Options

☐	4-Corner LED Amber Strobes	1,395.00
☐	Rustproofing (Does Not Include Undercoating)	395.00
☐	Delivery Over 75 Miles	250.00
☐	Certificate of Origin (Customer to Complete Licensing)	N/C
☒	License and Title- Municipal Municipal Police	203.00
☐	Passenger Title and Plates	351.00
☐		

Title Name	_____
Title Address	_____
Title City	_____
Title Zip Code	_____
Contact Name	_____
Phone Number	_____
PO Number	_____
FIN CODE	_____
Tax Exempt Number	_____
Total Dollar Amount	_____
Delivery Address	_____ _____

***Orders Require Signed Original Purchase Order and Tax Exempt Letter Submitted to:**

Currie Motors Commercial Center

10125 W Laraway

Frankfort IL 60423

PHONE: (815) 412-3227

Tom Sullivan

tsullivan@curriemotors.com

Phone: (815)464-9200

Nic Cortellini

ncortellini@curriemotors.com

Production is based upon Plant Scheduling and Commodity Restrictions Subject to Cancellation

Payment Due at Time of Delivery

K8A	2025 Utility Interceptor Hybrid	47,615.00
99B	3.3L V-6 TI-VCT Motor NA with 99C Motor	-2,661.00
41H	Block Heater	179.00
60R	Noise Suppression	94.00
67U	Ultimate Wiring Kit	602.00
67V	Connector Kit	188.00
67H	Ready For the Road Package-OEM Lighting and Wiring Package	3,532.00
18D	Global Lock/Unlock- Deletes 45 second Lift Gate Lock Release	-
	Keyed Alike CODE	47.00
942	Daytime Running Light-Cannot be Reprogrammed	47.00
43A	Rear Auxiliary Lights	376.00
51R	Drivers Side Unity Spot Light	-
63B	Side Marker Lights	320.00
63L	Quarter Glass Lights	546.00
16D	Badge Delete	-
21L	Front Auxiliary Light	546.00
16C	Carpet Floor Covering	141.00
E4	Vermillion Red	-
	License and Title- Municipal	203.00
FW	Ebony Cloth Seating	51.00
	Total:	51,826.00



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Administration
Department Head:
Category: Contract
Prepared By:

AGENDA ITEM (ID # 2025-376)

DOC ID: 2025-376

Adopt Resolution No. 25-32, A Resolution Approving an Agreement Between Metro Paramedic Services, Inc. and the Glen Ellyn Volunteer Fire Company for EMS/Firefighting Staffing (Fire Company Chief Clark)

Statement of the Issue:

The Village partners with the Glen Ellyn Volunteer Fire Company to provide fire service to the community. The fire company contracts with Metro Paramedic Services to provide supplemental personnel during business hours to assist with fire and ambulance incidents when a significant number of volunteers are working.

Analysis:

The Glen Ellyn Volunteer Fire Company currently utilizes a private contractor to provide fire personnel to assist with its mission of providing services to village residents and visitors. The contractor provides all personnel to supplement volunteers to provide this service. The current contract expires April 30, 2025.

Fire Company leadership has evaluated many options and feels that extending the contract with Metro Paramedic Services, Inc. is in the best interest of the Village to ensure continuity, support employee retention goals, and given the performance of the contractor over the last few years. The proposed successor agreement provides service through calendar year 2030. The contractor shall bill the fire company annually for hours worked based on the following hourly rates:

Full-time FF/EMT \$39.75 per hour worked
Part-time FF/EMT \$31.75 per hour worked

The above rate shall be inclusive of all employee costs including but not limited to wages, workers compensation insurance, retirement, and PTO. The annual cost for the service is included in the contract, includes annual rate increases of 4%. Below are the relevant contract terms:

1. For Year 0 of this Contract, which shall be effective on May 1, 2025 through December 31, 2025, the Fire Company shall compensate Metro on the basis of \$39.75 per hour for full-

time personnel and \$31.75 per hour for part-time personnel. An estimated annualized amount of \$ 337,431 or a monthly rate of \$ 28,118 per month.

2. For Year 1 of this Contract, which shall be effective from January 1, 2026 through December 31, 2026, the Fire Company shall compensate Metro on the basis of \$41.34 per hour for full-time personnel and \$33.02 per hour for part-time personnel. An estimated annualized amount of \$350,980 or a monthly rate of \$29,243 per month.
3. For Year 2 of this Contract, which shall be effective from January 1, 2027 through December 31, 2027, the Fire Company shall compensate Metro on the basis of \$42.99 per hour for full-time personnel and \$34.34 per hour for part-time personnel. An estimated annualized amount of \$364,955 or a monthly rate of \$30,412 per month.
4. For Year 3 of the Contract, which shall be effective on January 1, 2028 through December 31, 2028, the Fire Company shall compensate Metro on the basis of \$44.71 per hour for full-time personnel and \$35.71 per hour for part-time personnel. An estimated annualized amount of \$379,553 or a monthly rate of \$31,629 per month.
5. For Year 4 of the Contract, which shall be effective on January 1, 2029 through December 31, 2029, the Fire Company shall compensate Metro on the basis of \$46.50 per hour for full-time personnel and \$37.14 per hour for part-time personnel. An estimated annualized amount of \$394,735 or a monthly rate of \$32,894 per month.
6. For Year 5 of the Contract, which shall be effective on January 1, 2030 through December 31, 2030, the Fire Company shall compensate Metro on the basis of \$48.38 per hour for full-time personnel and \$38.63 per hour for part-time personnel. An estimated annualized amount of \$410,524 or a monthly rate of \$34,210 per month.

Metro provides personnel services to the Village. Three licensed EMT/Firefighters each weekday from 6:30 am to 6:00 pm. stationed in the village fire stations. All personnel are dedicated to Glen Ellyn operations and undergo specific training about our community prior to assignment. All vehicles and equipment are provided by the Fire Company and are not part of this agreement.

Budget Impact:

The total estimated cost of this contract is \$2,097,516 over 5.5 years. The cost of the service is to be expensed to the Fire Company Operating budget. The Fire Company Operating Fund is appropriated from Village budget fund 24000 520150; from this fund \$1,367,268 is budgeted for this line item in FY2025.

Contribution to Strategic Plan

Workforce and Operations: Attract and retain an innovative, high-performing and diverse workforce and evaluate and implement changes to the Village's work environment to make the Village an employer of choice and ensure adequate staffing to meet service demands.

Action Requested:

Adopt the Resolution.

Attachments:

1. Resolution EMS Services
2. Metro Paramedic Agreement



Village of Glen Ellyn

Resolution No. 25-xx

**A Resolution Approving an Agreement Between Metro
Paramedic Services, Inc. and the Glen Ellyn Volunteer Fire
Company for EMS/Firefighting Staffing**

Adopted by the

Acting Village President and the Board of Trustees

Of the Village of Glen Ellyn

DuPage County, Illinois

This 28th Day of April, 2025.

Resolution No. 25-xx

**A Resolution Approving an Agreement Between Metro Paramedic Services, Inc.
and the Glen Ellyn Volunteer Fire Company for EMS/Firefighting Staffing**

BE IT RESOLVED by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois (“Village”), in the exercise of their home rule powers, that the Agreement between Metro Paramedic Services, Inc. and the Glen Ellyn Volunteer Fire Company (“Fire Company”) is approved by the Village pursuant to the Village’s Agreement with the Fire Company in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this _____ day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk



**PRIVATE-PRIVATE PARTNERSHIP AGREEMENT
FOR EMS/FIREFIGHTING STAFFING TO THE
GLEN ELLYN VOLUNTEER FIRE COMPANY**

2025

This Agreement for EMS/Firefighting Staffing provided to the Glen Ellyn Volunteer Fire Company is made and entered into this _____ day of _____, 2025 by and between Metro Paramedic Services, Inc., an Illinois Corporation, (hereafter referred to as "Contractor"), and the Glen Ellyn Volunteer Fire Company (hereinafter referred to as "Department", or "Client"), hereinafter collectively referred to as "Parties" or singularly as "Party".

WHEREAS, Contractor is in the business of providing emergency medical service and firefighter service personnel who possess necessary skills, training and licensure; and

WHEREAS, the Client provides fire protection and emergency medical services for residents of Glen Ellyn, Illinois; and

WHEREAS, the Client wishes to out-source with Contractor for personnel to fulfill a portion of Client's firefighting and/or emergency medical service staffing needs and Contractor wishes to provide such personnel on an independent contractor basis to the Client (the "Assignment"); and

WHEREAS, as used in the Agreement, the terms "personnel" and "employees" mean the Contractor's employees placed with the Client pursuant to this Agreement; and

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and promises hereinafter set forth, the Parties agree as follows:

ARTICLE 1: Incorporation.

The recitals set forth above are hereby incorporated by reference into this Agreement and made a part hereof as if set forth in their entirety.

ARTICLE 2: Term.

The term of this Agreement shall be for a period of approximately five and one half (5 1/2) years commencing May 1, 2025, and continuing through Dec. 31, 2030 ("Term") unless cancelled earlier by written notice by either Party pursuant to Article 3 of this Agreement or by operation of law.

ARTICLE 3: Cancellation.

Either Party to this Agreement may cancel this Agreement without cause upon providing the other Party ninety (90) calendar days written notice and this

Agreement and the Parties' obligations thereunder shall end at the end of such ninety (90) calendar days' notice period.

If one Party shall commit a material breach of this Agreement, the other Party shall provide a detailed written statement of the claimed material breach. If the alleged breaching Party shall fail to cure such breach, if curable, within thirty (30) business days, the Agreement shall terminate at the expiration of the thirty (30) business day period unless the Parties agree that additional time is necessary to ensure an orderly transfer of fire-fighting or emergency medical services to ensure the safety of the citizens of the Client; however, in no event shall such additional time extend for more than an additional thirty (30) calendar days without agreement of both Parties. If a material breach compromises the safety of client's residents, in whole or in part as agreed upon by both Parties, the breach must be cured within forty-eight (48) hours of notice of the breach. The acceptance of any cure shall not be unreasonably withheld. Where the cure has not been accepted, the Contractor shall have an opportunity to be heard by the Client's Board of Trustees or similar entity before any decision of termination or cancellation is made.

Notwithstanding anything to the contrary in this Agreement, should any early cancellation or termination give rise to liability to either Party under the federal or state laws known as WARN Acts or similar laws, such cancellation or termination shall be delayed so the Parties can provide appropriate notices or take other steps to avoid liability under such laws as allocated under this Agreement or by operation of law.

ARTICLE 4: Equipment Provided.

Client shall provide all vehicles, medical equipment, radio communication devices, electronic patient care reporting devices, firefighting equipment and apparatus, personal protective equipment (bunker gear) and any and all other equipment needed to provide firefighting and emergency medical services. In the event that the Contractor's personnel are called upon to operate equipment or apparatus owned by the Department, such personnel shall operate it in a safe, competent and careful manner and in accordance with the Department's operating policies for such equipment or apparatus.

ARTICLE 5: Personnel Provided.

The Contractor shall utilize its best efforts to provide personnel identified below with the required skills, experience, licenses, bonds, and other qualifications for the Assignment, including but not limited to recruiting, interviewing, testing, performing background checks, selecting, hiring, disciplining, controlling, directing and terminating the personnel that it furnishes pursuant to this Agreement. However, in no event does the Contractor guarantee the qualifications or fitness of any personnel provided by the Contractor for any particular purpose and in fact

disclaims such guarantee, liability, or warranty to the fullest extent permitted by law.

- a. The Contractor shall use its best efforts to provide Three (3) full-time Firefighter/EMT's (FF/EMT's), and Four (4) part-time Firefighter/EMT's (FF/EMT's) to the Client. FF/EMT's shall be assigned daily to work 24-hour shifts on a regular basis assigned to the Department, or as agreed upon between the Parties. The personnel assigned to the Client shall be on permanent assignment to the Client and not shared with another clients of Contractor, except as Paid on Call (POC) or volunteer members. Provisionally licensed employees shall not be assigned to the Department.
- b. The Contractor shall use its best efforts to assign replacement personnel, to be chosen at Contractor's discretion, to the Assignment in the event of illness, vacation, or any other event that causes the absence of regularly assigned personnel. The Contractor shall use best efforts to ensure that replacement personnel have the same necessary certifications and qualifications that Contractor requires of its regularly assigned personnel.
- c. The Contractor shall use its best efforts to ensure that the personnel assigned to this Assignment under this Agreement shall have the necessary State of Illinois certification and be approved to function in the Department's designated EMS System and to keep certifications in good standings at all times.
- d. The Contractor shall use its best efforts to ensure that all personnel are certified by the Illinois Office of State Fire Marshal to the minimum level of Basic Operations Firefighter and to keep certifications in good standings at all times. However, the Client, has the sole discretion to permanently or temporarily waive this requirement.
- e. The Contractor shall use its best efforts to ensure that all personnel assigned by Contractor to the Assignment will have successfully completed the physical agility requirements of Contractor.
- f. Prior to beginning work on the Assignment, the Contractor shall take reasonable measures to require that all assigned personnel attend Contractor's orientation program at Contractor's facility or at Department's facility and at Contractor's expense.
- g. Personnel assigned to the Assignment shall be required to complete professional education to meet all ongoing requirements at times

when personnel are not scheduled to work on Assignment.

- h. Personnel shall be qualified to drive and operate an ambulance and other fire equipment owned by the Department.
- i. Personnel shall not be excluded from or ineligible to participate in a "Federal Health Care Program" as defined in 42 U.S.C. Section 1320a-7b (f) (or any applicable successor statutory section) or in any other government payment program, including but not limited to the Illinois Medicaid Program. Personnel shall be enrolled in the Illinois Client of Healthcare and Family Services' Illinois Medicaid Program Advanced Cloud Technology (IMPACT) system and shall be screened by Contractor against:
 - i) The OIG List of Excluded Individuals/Entities available at: <http://oig.hhs.gov/exclusions/exclusionslist.asp>.
 - ii) Any exclusion database maintained by the state agency that oversees the State Medicaid Program.
 - iii) The U.S. General Services Administration Excluded Parties List System. This list can be accessed at: <http://www.sam.gov>.
- j. Contractors' employees will receive Holiday Pay incentive for the following days:
 - New Year's Day
 - Memorial Day
 - Independence Day
 - Labor Day
 - Thanksgiving
 - Christmas Day
- k. The Client shall be solely responsible to provide Contractor's employee with work space, a locker, and use of the Department's facilities while on duty so that Contractor's employees shall have ready access to the firefighting, emergency medical services equipment, and other tools required to perform assignments.

ARTICLE 6: Selection of Personnel.

In order to ensure the orderly and safe operation of fire protection and emergency medical services pursuant to this Agreement and consistent with all licensing and legal authority, the provision and selection of personnel shall be as follows:

- a. The Department's designated EMS system requirements for emergency medical services personnel must be met in addition to personnel meeting all applicable laws and regulations. In determining whether an applicant has met these requirements, Contractor may consult with the Fire Chief and shall make available the resumes of any person who is being considered for assignment and the Fire Chief may request that Contractor reject or remove any personnel who does not meet the legal and/or contractual qualifications of the job.
- b. If the employment of any assigned Contractor's employee is terminated with Contractor, the Contractor shall immediately notify the Fire Chief and the Contractor shall immediately provide a suitable replacement.
- c. The Client may request the Contractor to no longer assign any given Contractor's employee to the Client for any legal reason. Such requests shall be made in writing, shall detail the reason(s) for the request, and comply with both Parties' goals and commitments as equal opportunity employers. Upon receipt of such request, Contractor shall replace its employee with another qualified employee and shall provide a permanent replacement within a reasonable period. All temporary and permanent replacement employees shall be selected in accordance with the foregoing provisions of this Agreement. However, the power to hire and terminate personnel shall at all times reside with the Contractor.
- d. The Contractor shall conduct drug screenings and background checks on personnel assigned to perform services under this Agreement which may include a criminal and exclusions list (debarment from participation in any federally funded healthcare program such as Medicare and Medicaid) screening to the extent permitted by law. To the extent that additional pre-employment testing or screening is requested by the Client or required by law, the Contractor will be solely responsible for implementing such pre-employment screening, and employment term screening, and will assemble all other required documentation for each applicant or personnel, with a corresponding adjustment in the fee. Additional tests and/or documentation may be required for certain assignments. The Contractor will furnish a true and correct copy of the results of the tests, screens, and all other required documentation, upon request, to the Client. The Contractor warrants that it has or will lawfully obtain all such tests, screens and other documentation and that it is authorized to furnish such items under the terms of this Agreement.

- e. Contractor shall solely be responsible for recruiting, interviewing, testing, performing background checks, drug screenings, selecting, hiring, disciplining, controlling, directing and terminating the personnel that it furnishes pursuant to this Agreement.

ARTICLE 7: Duties.

In order to ensure the orderly and safe operation of fire protection and emergency medical services pursuant to this Agreement and consistent with all licensing and legal authority, the duties of Contractor's personnel shall be as follows:

- a. Contractor's regular and replacement personnel employees assigned to Client shall perform firefighting and or EMS duties and any related operational matters as assigned by Contractor in consultation with the Fire Chief and/or his/her designated officer. All regular and replacement personnel shall serve under the supervision of the Contractor in consultation with the Fire Chief or his designated officer through the Contractor's Operations Manager. Operational matters exclude employment and disciplinary related matters which shall be under the purview of Contractor; personnel shall report to Contractor for all employment and disciplinary related matters.
- b. Contractor will maintain training and certification records for Contractor's employees assigned to Client.
- c. In addition to regularly assigned emergency medical services and firefighting services, Contractor's personnel shall perform the following services at no additional cost to the Client and as reasonably directed by the Fire Chief: (1) present demonstrations of ambulance and related equipment, (2) assist in instruction of cardio-pulmonary resuscitation (CPR) classes, (3) conduct blood pressure screening, (4) provide routine maintenance of station, ambulances and EMS equipment, (5) provide station tours, (6) familiarize themselves with the streets, hazards and corporate boundaries of the Department, and (7) perform other such duties connected with the EMS pre-hospital profession.

ARTICLE 8: Consideration.

In consideration for the services to be provided by Contractor to provide Firefighter/EMT's to the Client in the first year of the Agreement, the Client will pay Contractor \$39.75 per person, per hour worked, by each Full-Time employee of Contractor. The Client will pay Contractor \$31.75 per person, per hour worked, for each Part-Time employee.

The Contractor's Contract Manager will provide Client with a detailed hours worked report for approval prior to submitting the hours to the Contractor to be invoiced as stated above.

In the event that Client requests for Contractor to assign additional personnel to Client, or that Client requests assigned personnel to work hours in excess of those specified in this Agreement, Client shall pay Contractor at the above rates, for hours worked in excess of those specified in this Agreement. Additional personnel assigned to the Client shall require an amendment to this Agreement or a written and executed copy of a Memorandum of Understanding (MOU) by and between Contractor and Client. Contractor shall issue an invoice for excess personnel or excess personnel hours, and Client agrees to pay any such invoice within thirty (30) days.

The Parties shall negotiate in good faith to set compensation for Years 2, 3 and 4+ of this Agreement, provided, however, that any increase or decrease in Contractor's compensation, assuming no change in the number or hours of personnel (as specified in Article 5) to be provided, shall not exceed 4% per contract year excluding increases necessitated due to local, state, or federal law. Once the Parties reach an agreement with regard to the compensation to be paid to Contractor for years 2, 3 and 4+, the Parties shall amend this Agreement in accordance with Article 24. In the event the parties do not negotiate Years 2, 3 and 4+ of this agreement, Contractor shall increase the annual amount by Four percent (4%) and make changes to the monthly invoice.

If compensation or benefits to assigned personnel should vary during the term of this Agreement due to local, state, or federal law change (including but not limited to minimum wage increases or paid sick leave), the Parties agree to renegotiate compensation to cover Contractor's increased costs plus a reasonable administrative fee.

- a. The Contractor shall be solely responsible for;
 - i. Compensating and providing the employment benefits set forth in this Agreement, if any, to such personnel;
 - ii. Making all required deductions from compensation paid to the personnel and timely remitting such deductions and any required contributions from the Contractor to the appropriate government agency as required by law;
 - iii. Complying with all applicable federal, state and local laws and regulations regarding the employment of such personnel.
 - iv. The Contractor will properly and timely file all required reports and other information with the Internal Revenue Service, Social Security

Administration, and all applicable state and local tax agencies.

- v. The Contractor's personnel and employees shall not be entitled to participate in any of the Client's employee benefit plans, including pension, 401(k), profit sharing, retirement plan, deferred compensation, welfare, insurance, disability, bonus, vacation pay, severance pay, and other similar plans, programs and agreements, whether reduced to writing or not.
- vi. The Contractor will use its best efforts to ensure that each employee assigned to the Assignment will be at least 20 years of age and either a United States citizen or an individual lawfully entitled to perform work in the United States. The Contractor shall be solely responsible for any audits, fines or other penalties resulting from its failure to fulfill the obligations of this paragraph and shall defend, protect, and hold harmless the Client, to the extent permitted by law, from such audits, fines or penalties described within this Section vi.
- vii. The Client will promptly advise the Contractor in writing of any billing dispute or any other dispute which may arise. The Client and the Contractor will identify and attempt to promptly resolve all disputes through face-to-face meetings between the Client's Fire Chief and the Contractor's manager in charge of this account. If the Parties are unable to resolve the dispute through face-to-face meetings, the Parties agree to submit the dispute to a mediator agreed upon by the Parties or in accordance with the rules of the JAMS, with each Party bearing half of the mediation costs. The Client will pay the undisputed portion of billable transactions as set forth above.
- viii. The Contractor and the Client will promptly furnish to the other Party such information that such other Party may request to enable each of them to analyze the services and the activities of the other Party and the personnel involved in the dispute.

Article 9: Limited Remedy.

This Article solely pertains to the extent of Contractor's Staffing obligations as reflected within Article 5 herein and does not release the Contractor from any other obligations, representations or warranties reflected in the Agreement. The Parties agree that to the extent the Contractor is unable to fulfill its staffing obligations described in Article 5 herein, the sole remedy to Client for Contractor's inability to provide staffing as stipulated within this Agreement is for the Contractor to either a) not charge or invoice Client in an amount equal to the position or positions for which Contractor was unable to staff or; b) if the services have already been paid for by Client, Contractor shall refund to Client the fee equal to the position or position(s) for which Contractor was unable to provide.

ARTICLE 10: Limitation of Authority.

Contractor and its employees shall have the authority to provide services under this Agreement, make and implement day-to-day decisions that are necessary in the performance of its obligations herein, and render directions to all third parties in connection therewith. Notwithstanding anything contained herein to the contrary, in no event shall either Party have the right or authority, express or implied, to commit, bind or obligate the other Party contractually or otherwise to any liability or agreement or to cause the other Party to incur any obligation to any third party other than to the Village of Glen Ellyn ("Village") and the Village's officers, agents and employees as set forth herein.

ARTICLE 11: Equipment Uniforms and Facilities.

Client shall supply for all regular and replacement personnel, uniforms and a complete set of bunker gear for employees working in hazardous areas or conditions. The bunker gear shall meet the minimum requirements of NFPA and OSHA/IDOL. The Contractor's personnel will be responsible for operating and working with the equipment provided by the Client in a safe and careful manner. The Client will be responsible for all repairs, insurance, maintenance and any other direct or indirect costs of such equipment. The Client shall be solely responsible to provide Contractor's employees with lockers, beds and use of the Client's facilities while on duty so that Contractor's employees shall have ready access to the firefighting and emergency medical services equipment required to perform the Assignment. The uniforms, equipment, facilities and all direct or indirect costs thereof has been taken into account as the consideration set forth in Article 8 was determined.

ARTICLE 12: Insurance.

Contractor shall provide:

- a. Workers Compensation Insurance.** Contractor shall purchase, and upon request shall provide evidence that it has secured workers' compensation insurance for its employees in amounts required by Illinois law.
- b. Professional Liability Insurance.** Contractor shall purchase, maintain and upon request shall provide evidence that it has secured comprehensive professional liability insurance with a single limit of \$1,000,000.00 (one million dollars) per occurrence, and additional aggregate coverage of at least \$10,000,000 (ten million dollars).
- c. Non-Owned, Owned and Hired Automobile Insurance.** Contractor shall purchase, maintain and upon request shall provide evidence that it has

secured, coverage for Contractor and Contractor's employees for occurrences arising while Contractor's employees are driving the Department's vehicles, with a minimum single limit of \$1,000,000 (one million dollars), and additional aggregate coverage of at least \$5,000,000 (five million dollars). Contractor shall not be required to procure and maintain business auto physical damage, collision, and underinsured and uninsured vehicle coverage on vehicles, accessories, and equipment owned by the Client and operated by Contractor's employees.

- d. **Comprehensive General Liability Insurance.** Contractor shall maintain, and upon request shall produce evidence that it has comprehensive general liability insurance, or equivalent coverage, affording the following: contractor's insurance, including contractual liability and errors and omissions insurance, which shall include employment-related practices, products and complete operations insurance, bodily injury, property damage and personal injury insurance, with a minimum of \$1,000,000.00 (one million dollars) combined single limit of liability for all underlying coverage. With an "umbrella" or excess insurance coverage on a following form basis to the underlying coverage of a minimum of \$10,000,000 (ten million dollars). Contractor may purchase a single excess policy for both CGL and professional liability coverage, if necessary.
- e. **Crime Insurance.** Contractor must provide Blanket Crime coverage that covers its employees against dishonesty, robbery, burglary, theft, destruction, disappearance as well as other related crime risks to clients/patient property with limits no less than \$500,000.00.
- f. **Contractor's Insurance.** In the event that any claim or suit is brought against the Client and/or the Village of Glen Ellyn ("Village") and the claim is directly attributable to the fault/negligence of Contractor's employees, Contractor's insurance shall be primary and will defend and indemnify the Client and/or the Village from the claim.
- g. **The Client as Additional Insured.** Contractor shall name the Department, and its officers, agents and employees and the Village of Glen Ellyn ("Village") and the Village's officers, agents and employees as additional insureds on all applicable insurance policies. All applicable policies shall contain a provision requiring sixty (60) day advance notice to the Client in the event of cancellation. Before Contractor commences services hereunder, a copy of Contractor's insurance policy or policies evidencing compliance with the provisions hereof shall be provided to the Department.
- h. **Coverage Not to Be Changed By Sale of Contractor.** In the event that a controlling interest of the Contractor's business is sold or transferred, the insurance coverage described in this Agreement shall not in any way be materially changed.

- i. **Notice of Change in Coverage or Cancellation.** Contractor shall notify the Client within forty-eight (48) hours of being notified of any change in coverage limits or status of its insurance policies. Contractor's election to provide any coverage required by this Agreement through a plan of self-insurance shall be considered a material change and default of this Agreement unless the Department, in its sole discretion, approves such a plan.

At all times during the term of the Agreement, and throughout any renewal periods, Contractor will maintain insurance coverage. The Client and its officers, agents and employees and the Village of Glen Ellyn ("Village") and the Village's officers, agents and employees shall be designated as an additional insureds on all applicable policies set forth in this Article. All insurance will be furnished by an insurance carrier appropriately licensed to write such policies in the State of Illinois.

ARTICLE 13: Administration.

- a. The Client shall be responsible for completing all reports required under federal, state, resource hospital, or local rules and regulations for the provision of Emergency Medical Services and firefighting services. The Contractor will cooperate fully in completing such reports.
- b. If this Agreement or any report prepared in accordance with this Agreement is subject to request by any governmental agency, Contractor shall have primary responsibility for complying with such request with notice to the Client
- c. The Contractor shall keep original records at the Contractor's principal place of business to allow the Client and its agents to obtain information regarding the personnel furnished and services rendered under this Agreement. This provision shall survive the termination of this Agreement. The Contractor shall maintain the records pertaining to the services rendered upon the behalf of the Client during the term of this Agreement and for a period of not less than seven years following any termination.

ARTICLE 14: Relationship of the Parties.

- a. Notwithstanding anything to the contrary in this Agreement or elsewhere, the Contractor is an independent contractor with respect to the Client. There is no agency, employment relationship, partnership, or joint venture between the Contractor, its employees, and the Client and/or the Client's employees. No one connected with

the Contractor, except in a writing signed by the chief executive of the Contractor, has any authority to make any binding promises or agreements contrary to the foregoing.

- b. Contractor's employees shall be, for all purposes, bona fide employees of Contractor and not of Client. All employment-related costs, benefits and expenses arising out of the relationship between Client and Contractor, including, but not limited to wages, state, local and federal taxes, benefits, insurance premiums, and contributions to insurance, pension, or other deferred compensation plans, including Social Security, unemployment insurance and workers' compensation obligations, shall be the sole responsibility of Contractor. Contractor's employees shall also be subject to all personnel policies and regulations applicable to Contractor's employees generally, including time off with or without pay and leaves of absence, including under the Family and Medical Leave Act or any similar state law. It is recognized by the Parties that the provision of emergency medical and firefighting service is inherently dangerous. The client will use its best efforts to provide a safe, healthy and non-discriminatory working environment in compliance with all applicable federal, state and local laws, regulations and ordinances. The Contractor and the Client agree that the Contractor is an independent contractor and shall be liable for its own actions. Neither Party, by virtue of this Agreement, shall have any right, power or authority to act or create any obligation, express or implied, on behalf of the other Party, except as specifically outlined herein. The Contractor, including its employees, shall not be considered, entitled or eligible to participate in any benefits or privileges given or extended by the Client or be deemed an employee of Client for any purposes, including but not limited to, for purposes of federal or state withholding taxes, FICA taxes, unemployment, workers' compensation and other employer contributions not specifically provided for in this Agreement. The Contractor shall retain the exclusive right to hire, discipline, compensate and terminate its employees pursuant to the Contractor's policies and procedures and consistent with the terms of this Agreement.

ARTICLE 15: Compliance with Law.

The Parties agree to use their best efforts to adhere to all county, state and federal rules, regulations, codes, ordinances, and charters as they may apply to fire protection and emergency medical services, including but not limited to the following:

- a. **State of Illinois Anti-Discrimination Laws (775 ILCS 5/101/ et. seq.).** In carrying out the performance required under this

Agreement, the Parties agree to use their best efforts to comply with all applicable provisions of the Illinois Human Rights Act, and rules and regulations promulgated by the Illinois Department of Human Rights, prohibiting unlawful discrimination in employment. Contractor's deliberate, willful, or repeated failure to comply with all applicable provisions of the Illinois Human Rights Act, as determined by the Illinois Human Rights Commission or a court of competent jurisdiction, including specifically, provisions related to sexual harassment, or applicable rules and regulations promulgated thereunder, may result in a determination that the Contractor is ineligible for future contracts with the Client or any of its political subdivisions or municipal corporations, and this Agreement may be canceled or voided in whole or in part, provided that the provisions of this Agreement for the termination of this Agreement are followed, the Contractor is given a thirty (30) day period in which to cure any non-compliance or violations, and an opportunity to be heard by the board of trustees of the Client or similar entity before any decision has been made to cancel or void this Agreement and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

- b. **Drug-free Workplace Act (30 ILCS 580/1, et. seq.).** All Parties must comply with all of the provisions of the Drug-free Workplace Act, which are applicable to the Contractor. Knowing or repeated false certifications or violations of the requirements of the Drug-free Workplace Act as determined by the Client's Board of Trustees or similar entity may result in sanctions including, but not limited to, termination of this Agreement.
- c. **Freedom of Information Act (5 ILCS 140/1 et. seq.).** Applications, program reports and other information obtained by the Client pursuant to this Agreement shall be administered in accordance with the Freedom of Information Act. Client shall give Contractor at least two (2) business days advanced written notice of any FOIA requests related to this Agreement and opportunity to review and object to any FOIA requests.
- d. **Educational Loan Default Act (5 ILCS 385/3).** The Contractor certifies that this Agreement is not in violation of the Educational Loan Default Act prohibiting certain contracts to individuals who are in default on an educational loan.
- e. **Americans with Disabilities Act.** As a condition of receiving this Agreement, the Contractor certifies that services and activities provided under this Agreement comply and will continue to comply

with The Americans with Disabilities Act (hereinafter "ADA") (42 U.S.C. 12101 et. seq.) and the regulations there under (28 CFR 35.130).

The Client shall not require the Contractor to perform any act which is contrary to the aforesaid and the Contractor shall use its best efforts to prohibit its employees from performing any act which violate the aforesaid acts and will take prompt remedial action to rectify or resolve any such violations.

The Parties recognize that this Agreement is at all times subject to applicable federal, state, and local law, including, but not limited to, the Social Security Act and its rules and policies and guidelines issued by the United States Department of Health and Human Services and its agencies such as CMS and the Office of the Inspector General. The Parties intend to comply fully with all applicable federal, state and municipal laws and regulations, including, but not limited to, the Balanced Budget Act of 1997, the Social Security Act, the federal Anti-Kickback Statute, and the federal False Claims Act. This Agreement shall be subject to amendments of such laws and regulations, and to new legislation and regulation. Any provisions of law that invalidate or are otherwise inconsistent with the terms of this Agreement, or that would cause one or both Parties to be in violation of law, shall be deemed to have superseded the terms of this Agreement; provided however, that the Parties shall exercise their best effort to accommodate the terms and intent of this Agreement to the greatest extent possible consistent with the requirements of law. In the event that any such laws or regulations affecting this Agreement are enacted, amended or promulgated, either Party may propose to the other a written amendment to this Agreement to be consistent with the provisions of such laws or regulations. Additionally, insofar as any terms or conditions of this Agreement are determined by any court or by the OIG to be contrary to any statutes or regulations, the Parties will promptly and in good faith confer and resolve any issues in order to amend this Agreement so that the performance of this Agreement is consistent with all applicable statutes and regulations. In the event that the Parties do not agree on such written amendments within thirty (30) days of receipt of the proposed written amendments, either Party may terminate this Agreement pursuant to Article 3, unless this Agreement would expire earlier by its terms. If either Party becomes aware of any actual or potential violations by the other Party, whether intentional or inadvertent, of any applicable state or federal statutes or regulations, it shall promptly notify the other Party in writing.

Each Party, their respective directors, trustees, officers and employees shall abide by their respective organization's ethical guidelines, including but not limited to guidelines related to gifts, political contributions, the federal Anti-Kickback Act (Section 1128B(b) of the Social Security Act) and the False Claims Act (31 USC 3729) and any amendments thereto.

The Contractor warrants that it is properly licensed to provide the personnel described in this Agreement to the Client under all applicable federal, state, and

local laws. The Contractor shall maintain all such licenses and all others as may be required by law during the term of this Agreement and will furnish a copy of each license and license renewal to the Client upon request. For purposes of any defenses or immunities to claims and liabilities to third Parties that the Client and/or its employees may be entitled under applicable laws, the Parties agree that, to the extent permitted by law, the Contractor will be deemed the agent of the Client or standing in the shoes of the Client with respect to such defenses and immunities available to the Client.

ARTICLE 16: Indemnification.

It is expressly understood and agreed that each Party, to the extent permitted by law, shall in all events defend, indemnify, save, and hold harmless the other, their parents, affiliates, successors and assigns, and their respective present and former agents, officers, volunteers, and employees from any and all claims, liabilities, obligations, debts, charges, settlements or judgments (including attorneys' fees) arising from death, illness, physical injuries or property damage to any third Party or the other Party's present and former agents, officers, volunteers, and employees, including but not limited to any and all employment-related causes of action, attributable to the acts or omissions of the offending Party, its agents, officers, and employees while engaged in the performance of duties under this contract provided that no Party shall have any obligation under this Article with respect to liabilities caused by the gross negligence, reckless, fraudulent or deliberately dishonest conduct, or intentional misconduct of the other Party seeking indemnification; and in the event that a final determination that such claims or liabilities resulted from such Party's gross negligence, reckless, fraudulent or deliberately dishonest conduct, or intentional misconduct is made by a court of competent jurisdiction, the indemnified Party shall immediately refund such monies and expenses paid pursuant to this Article. Neither Party shall be obligated to indemnify the other Party for any claim or liability: (a) involving a claim by one Party against the other Party; (b) to the extent prohibited by law; or (c) to the extent the Party seeking indemnification receives indemnification or insurance coverage from any other source. Provided that a Party is not in breach of its indemnification obligations hereunder, no Party being indemnified shall settle or compromise any claim subject to indemnification hereunder without the consent, of the Party providing such indemnification. Each Party also agrees to indemnify and hold each other harmless for: (a) any settlement or judgment based upon the sole theory of apparent agency arising from the negligent acts or omissions of the other and/or its employees or agents, and (b) any settlement or judgment of an employment discrimination charge or claim arising from one Party's employees committing discriminatory, retaliatory, or harassing acts against the other Party's employees.

Notwithstanding the above paragraph, neither Party shall be liable to the other for indemnification for, and each Party hereby releases the other from, any liability for punitive, exemplary and consequential damages which may be suffered by such Party arising directly or indirectly out of the performance of this Agreement,

including but not limited to the loss of use, loss of profits or business interruption (collectively, the "excluded damages"); provided that amounts owed as consideration under this Agreement shall not be deemed excluded damages.

Notwithstanding the foregoing, nothing contained within this Agreement is intended to be a waiver or estoppel of the Contractor, Client, the Village of Glen Ellyn ("Village") or their respective insurers' ability to rely upon the limitations, defenses and immunities contained within Illinois law, including, but not limited to Illinois Local Government Tort Immunity Act or the Emergency Medical Systems act that may be applicable to the Client or Contractor. To the extent that indemnification is available and enforceable, the Parties, the Village or their respective insurers shall not be liable in indemnity or contribution for an amount greater than the limits of liability for claims established by law. Each Party's obligation to indemnify hereunder is subject to the availability and limits of applicable insurance coverage. Under no circumstances shall either Party be required to indemnify the other for its own negligent or intentional conduct.

A Party seeking indemnification under this Article shall provide the indemnifying Party with prompt written notice of any claim, demand, or legal action for which indemnification is sought. Such notice shall include sufficient details to allow the indemnifying Party to evaluate its obligations and prepare a defense. Failure to provide such prompt notice shall not relieve the indemnifying Party of its obligations hereunder except to the extent that such failure materially prejudices the indemnifying Party's ability to defend the claim.

The indemnifying Party shall have the right to assume the defense of any claim subject to indemnification hereunder with counsel of its choosing, provided that such counsel is reasonably acceptable to the indemnified Party.

This indemnification obligation shall be deemed to be contractual in nature and shall survive any termination of this Agreement.

The Contractor's obligations under this Article 16 to defend, indemnify, save, and hold harmless the Client shall also be applicable to the Village of Glen Ellyn ("Village") and the Village's officers, agents and employees.

ARTICLE 17: Payments to Third Parties.

The Contractor shall not pay any salaries, commissions or fees, or make any payments or rebates to any employee or officer of the Client or any of its affiliates, or to any designee of any employee or officer of the Client or any of its affiliates, or favor any employee or officer of the Client or any of its affiliates, or any designee of any employee or officer of the Client or any of its affiliates, with gifts or entertainment of significant cost or value, or enter into any business arrangements with any employee or officer of the Client or any of its affiliates, other than as a representative of the

Client.

Without limiting any provision herein, the Contractor further agrees that the Contractor will not, either directly or indirectly, offer, pay, promise to pay or authorize the payment of money or anything of value to any government official, candidate for office, political Party, vendor or other third Party in violation of any law.

ARTICLE 18: Confidentiality.

Trade secrets and confidential information that may be received by any Party or its employees, directly or indirectly, that are exempt from public disclosure under applicable laws shall remain the property of the disclosing Party and shall be kept confidential by the Party to whom such trade secrets or confidential information was disclosed. Such information will be utilized only for the purposes of carrying out the services and purposes of this Agreement, and each Party to which such information is disclosed shall cause each of its employees to comply with the foregoing. Upon termination of this Agreement, each Party agrees to surrender to the disclosing Party any and all trade secrets, confidential information, material or tangible items or written information supplied by the disclosing Party. The obligations of this Article will survive the termination or expiration of this Agreement.

ARTICLE 19: Publicity.

Client agrees to allow Contractor to list Client as a reference in any of Contractor's written or digital material for the sole purpose of listing Client as a reference. With the exception of listing Client as a reference on any of Contractor's written and/or digital material, the Contractor shall not, without the prior written consent of the Client: (a) refer to, identify, or use the name or any trade name or trademark of the Client or any of its employees in any advertising or communications to the public by the Contractor made in any form or (b) take any photographs, video or other recordings of the property of the Client or any of its employees.

ARTICLE 20: Non-Solicitation Agreement.

The Client agrees not to, directly or indirectly, solicit, or cause or induce on its own behalf or for any third Party to solicit, for the purpose of hiring any of Contractor's employees placed with the Client to perform like services for the Client for the duration of this Agreement, unless mutually agreed by the Contractor and the Client.

ARTICLE 21: FORCE Majeure.

Neither Party shall be liable for any delay in delivery or nonperformance in whole of its obligations under this Agreement if prevented from doing so by a cause or causes beyond its control, including, without limitations, acts of nature or public enemy, fire,

floods, storms, earthquakes, riots, strikes, war, pandemics, epidemics, labor shortages, paramedic shortages, and restraints of government. The suspension of performance shall be of no greater scope and no longer duration than is reasonably required and the non-performing Party shall promptly notify the other Party of such event and use reasonable efforts to remedy its inability to perform.

ARTICLE 22: Counterparts.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

ARTICLE 23: Notices

All notices provided for or permitted herein shall be in writing and shall be delivered personally sent by a national overnight courier service, or sent by United States certified or registered mail, postage prepaid, return receipt requested, directed to the Parties at the following addresses or to such address as any Party shall designate by notice delivered or sent in the above manner. If a notice is sent by mail, it shall be deemed to have been received by the addressee two (2) days after the post marked date which it bears.

Contractor:

David B. Hill, President
Metro Paramedic Services, Inc.
395 West Lake Street
Elmhurst, Illinois 60126

Client:

Glen Ellyn Volunteer Fire Company
Attn: Chief Chris Clark
524 Pennsylvania Ave.
Glen Ellyn, IL. 60137

ARTICLE 24: Entire Agreement, Amendment, Waiver, and Use of Subcontractors.

This Agreement contains the entire agreement and understanding between the Parties in regard to the subject matter hereof; it supersedes and replaces all prior agreements, negotiations, and arrangements concerning its subject matter; and this Agreement is not subject to modification, alteration or amendment, except by further written Agreement signed by all Parties. No waiver of any provision shall constitute a waiver of any other provision, nor shall any waiver be deemed continuing unless otherwise expressly so provided in writing by the Party against which the waiver is asserted. A waiver of right or remedy on any one occasion will not be construed as a bar to or waiver of any such right to remedy on any other occasion. If the consent of either Party is necessary pursuant to the terms of this

Agreement, such consent shall not be unreasonably withheld.

The Contractor may use sub-contractors to provide the personnel necessary to its obligations under this Agreement; provided that the Contractor agrees that it will require its sub-contractors and agents to make the same covenants and agreements contained in this Agreement. Subject to the preceding sentence, neither the Contractor nor the Client may assign this Agreement or its obligations without the other Party's prior written consent that shall not be unreasonably withheld, provided that the Contractor may utilize the employees or contractors of third Parties to provide the Client with qualified personnel without obtaining the prior written consent of the Client. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.

ARTICLE 25: Governing Law.

This Agreement and the Parties' relationship shall be construed in accordance with, and governed by the laws of the State of Illinois without regard to applicable conflict of law principles. In the event of any dispute between the Parties, the prevailing Party shall be entitled to its reasonable attorney fees and costs.

ARTICLE 26: Severability.

If any portion of this Agreement is determined to be invalid by subsequent passage of law or court interpretation, the court or other tribunal may "blue pencil" or revise said portion so that it is enforceable to the fullest extent permitted by law or, if such revision is deemed impermissible, that portion shall be removed from this Agreement. All other portions of this Agreement shall remain in full force and effect. Should any provision of this Agreement be deemed by either Party to be contrary to the provisions of said Laws, then the court may revise such provision so that it is enforceable or the Parties agree to attempt in good faith to renegotiate the problematic provision to the mutual satisfaction of the Parties. In the event the Parties are not able to mutually agree on modification of the problematic provision, then either Party may terminate this Agreement upon thirty (30) calendar days written notice to the other Party if the terminating Party has a good faith belief based on the advice of legal counsel that the problematic provision creates an unfavorable exposure under applicable laws.

ARTICLE 27: Authority.

The Contractor represents that this Agreement is executed pursuant to approval of its President, and the Client represents that this Agreement is executed pursuant to resolution of its Board of Trustees.

ARTICLE 28: Headings.

The headings and subheadings in this Agreement are inserted for convenience of reference only and shall not affect the meaning or interpretation of this Agreement.

ARTICLE 29: HIPAA.

The Parties agree that any duties undertaken under this Agreement will comply in all material respects with all federal and state-mandated regulations, rules, or orders applicable to the obligations undertaken pursuant to this Agreement, including but not limited to regulations promulgated under Title II Subtitle F of the Health Insurance Portability and Accountability Act (Public Law 104-91) and all subsequent amendments, regulations, and guidance thereto ("HIPAA"). The Parties agree that for purposes of HIPAA, the Contractor's employees and personnel shall be considered workforce members, as that term is defined in 45 CFR 160.103, of Client and that no business associate agreement is necessary. Furthermore, the Parties shall amend this Agreement or execute any additional documentation to amend the Agreement to conform with HIPAA or any new or revised legislation, rules, or regulations to which they are subject now or in the future (collectively, "Code") in order to insure that the Parties are at all times in conformance with HIPAA and the Code. If, within thirty (30) days of either Party first providing notice to the other of the need to review the Agreement or execute any other document to comply with HIPAA or the Code, the Parties do not reach a mutually agreeable resolution, and such agreement may not be unreasonably withheld, either Party may immediately terminate this Agreement.

ARTICLE 30: ASSIGNMENT.

This Agreement cannot be assigned or delegated to a third Party by either Party without the prior written consent of the other Party, which shall not be unreasonably withheld, and any attempted assignment without such consent shall be considered null and void; except that either Party may assign this Agreement to a parent, sister, subsidiary or affiliated corporation. Subject to the foregoing limitation, this Agreement shall be binding upon and inure to the benefit of the Parties' successors, assigns, affiliates or other legal representatives.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF: the Parties have executed this Agreement to be effective on the date first stated above this ____ day of _____, 2025.

GLEN ELLYN VOLUNTEER FIRE COMPANY

Matthew Andris, Assistant Fire Chief

Date _____

METRO PARAMEDIC SERVICES, INC.

David B. Hill, President

Date _____



**Glen Ellyn Village
Board**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Community Development
Department Head: Jennifer Henaghan
Category: Ordinance
Prepared By: Daniel Harper

**AGENDA ITEM (ID
2025-354)**

DOC ID: 2025-354

Adopt Ordinance No. 7185, An Ordinance Granting a Variation from Section 10-5-5(B)(4)(12) of the Village's Zoning Code to Allow for the Construction of an Eight (8)-Foot High Fence on the Property Located at 861 Bloomingdale Road, Glen Ellyn, Illinois 60137 (Community Development Director Henaghan)

Statement of the Issue:

The Petitioners, Edward and Kimberly Ryan, the owners of the property located at 861 Bloomingdale Road, Glen Ellyn, Illinois 60137 ("Subject Property"), request a zoning variation request to allow the construction of a fence with a maximum height of 8'-0" in lieu of the maximum allowed fence height of 6'-0".

Analysis:

Churchill Elementary School is currently constructing an addition to accommodate full-day kindergarten students. The addition with variations was approved by the Village Board of Trustees in June 2024 and includes a new driveway access to be constructed that connects the new parking lot and addition to Bloomingdale Road. The construction of the driveway includes the regrading of the land in order to create a level paving surface for the driveway. Glen Ellyn School District 41 ("School District") is regrading and constructing the driveway approximately five feet (5'-0") higher than the existing grade of property.

The Subject Property is located to the south of the new driveway entrance and is topographically lower than the School District's new driveway. The Petitioners propose an eight-foot (8'-0") tall solid vinyl fence along the north and east property lines in order to offset a portion of the new grade difference to provide more privacy than what could be achieved with the maximum allowed six-foot (6'-0") tall fence.

The Zoning Board of Appeals considered the application at its April 8, 2025, meeting and recommended approval of the application by the Village Board in a 5-0 vote. The Zoning Board of Appeals packet for the April 8, 2025, meeting can be viewed [here](#).

Budget Impact:

None

Contribution to Strategic Plan

Strategic Priority: Development; Initiative: Successful growth, development, annexation and business retention

Action Requested:

Adopt Ordinance No. 7185 granting a variation from Section 10-5-5(B)(4)(12) of the Village's Zoning Code to allow for the construction of an eight (8)-foot high fence on the property located at 861 Bloomingdale Road.

Attachments:

1. Ordinance - 861 Bloomingdale Road



Village of Glen Ellyn

Ordinance No. _____

**An Ordinance Granting a Variation from Section 10-5-5(B)(4)(12)
of the Village's Zoning Code to Allow for the Construction of an
Eight (8)-Foot High Fence on the Property Located at 861
Bloomingdale Road, Glen Ellyn, Illinois 60137**

**Adopted by the
Acting Village President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This 28th Day of April, 2025.**

Published in pamphlet form by the authority of the
Acting Village President and Board of Trustees
of the Village of Glen Ellyn, DuPage County, Illinois,
this ____ day of April, 2025.

PREPARED BY AND RETURN TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. _____

An Ordinance Granting a Variation from Section 10-5-5(B)(4)(12) of the Village's Zoning Code to Allow for the Construction of an Eight (8)-Foot High Fence on the Property Located at 861 Bloomingdale Road, Glen Ellyn, Illinois 60137

WHEREAS, Edward and Kimberly Ryan (“Petitioners”) are the owners of the property located at 861 Bloomingdale Road, Glen Ellyn, Illinois, 60137 (“Subject Property”); and have applied for a variation from the requirements of Section 10-5-5(B)(4)(12) of the Village's Zoning Code to allow for the construction of a fence with a maximum height of 8’-0” in lieu of the maximum allowed fence height of 6’-0” for the Subject Property as required in the R2 Residential District; and

WHEREAS, the property is legally described in Exhibit A, attached hereto and incorporated herein by reference (“Subject Property”); and

WHEREAS, following due notice by publication in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and by mailing notice to all property Petitioners within 350 feet of the subject property at least ten (10) days prior thereto, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Glen Ellyn Zoning Board of Appeals conducted a public hearing on April 8, 2025, at which the Petitioners presented evidence, testimony, and exhibits in support of the variations requested and one (1) person appeared in favor and zero (0) persons spoke in opposition to the request; and

WHEREAS, based upon the evidence, testimony, and exhibits presented at the public hearing on April 8, 2025, the Village of Glen Ellyn’s (“Village”) Zoning Board of Appeals adopted

Findings of Fact and Recommendations dated April 8, 2025, which is attached hereto and incorporated herein as Exhibit B; and

WHEREAS, the Zoning Board of Appeals recommended that the zoning variation reflected in this Ordinance be approved by a vote of five (5) in favor and zero (0) against upon the close of the public hearing held on April 8, 2025, as reflected in the minutes of the public hearing, incorporated herein by reference as though fully set forth; and

WHEREAS, the Acting Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the April 8, 2025, meeting of the Zoning Board of Appeals and has considered the Findings of Fact and Recommendations of the Zoning Board of Appeals; and

WHEREAS, the Acting Village President and Board of Trustees have determined that the granting of the zoning variation set forth in the Petitioner's Application is in the best interests of the Village subject to the terms and conditions set forth in the Findings of Fact and Recommendation of the Zoning Board of Appeals and this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of their home rule powers, as follows:

Section 1. Recitals Incorporated. The foregoing recitals and all exhibits attached to this Ordinance are incorporated as though fully set forth in this Section 1.

Section 2. Adoption of Findings of Fact and Recommendation. The Findings of Fact and Recommendation of the Zoning Board of Appeals attached hereto as Exhibit B are adopted by the President and Board of Trustees and incorporated herein.

Section 3. Variation Granted. Based upon the above findings of fact, the Acting

Village President and Board of Trustees grant the Petitioners' application for a zoning variation from Section for 10-5-5(B)(4)(12) of the Village's Zoning Code to allow for the construction of a fence with a maximum height of 8'-0" in lieu of the maximum allowed fence height of 6'-0" for the Subject Property as required in the R2 Residential District

Section 4. Conditions of Variation. The variation granted herein are subject to the Project being constructed in substantial conformance with the testimony provided at the public hearing before the Zoning Board of Appeals and with the dimensions set forth in the Site Plan, attached hereto and incorporated herein as though fully set forth as Exhibit C.

Section 5. Issuance of Building Permits. The Building and Zoning Official is authorized and directed to issue building permits for the Subject Property consistent with the variation granted herein, provided that all conditions set forth hereinabove have been met and that the Project complies with all other applicable laws and ordinances. The variation granted herein shall expire and become null and void twenty-four (24) months from the date of adoption of this Ordinance unless a building permit to begin construction in reliance on the variations is applied for within said twenty-four (24)-month time period and construction is continuously and vigorously pursued provided, however, the Village Board may by motion extend the period during which permit application, construction, and completion shall take place.

Section 6. Recording of Ordinance. The Village Clerk is hereby authorized and directed to cause a copy of this Ordinance approving the variation to be recorded with the DuPage County Recorder of Deeds.

Section 7. Failure to Comply with Ordinance. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Section 8. Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 9. Effective Date. This Ordinance shall be in full force and effect after its approval, passage and publication as provided by law.

Passed by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this _____ day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk

EXHIBIT A

Legal Description

Lots 1 and 2 in Sevland's Division of Lot 4 (except that part thereof conveyed to County Board of School Trustees of DuPage County, Illinois) in Sevland's Assessment Plat in Southeast $\frac{1}{4}$ of Section 3, Township 39 North, Range 10 East of the Third Principal Meridian, according to the Plat thereof recorded of said Sevland's Division recorded October 5, 1971 as Document R71-51101, in DuPage County, Illinois.

P.I.N. 05-03-408-026

EXHIBIT B

Findings of Fact and Recommendation

Acting Village President Donna Jean Simon and Board of Trustees
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

Re: Application of Edward and Kimberly Ryan for a zoning variation for 861 Bloomingdale Road

Dear Acting Village President Donna Jean Simon and Board of Trustees:

Edward and Kimberly Ryan (“Applicant”) filed an application pursuant to Section 10-10-10 of the Glen Ellyn Zoning Code requesting the variation set forth below to allow an 8-foot (8’-0”) tall fence in lieu of the maximum allowed 6-foot (6’-0”) tall fence to be located at 861 Bloomingdale Road, Glen Ellyn, Illinois 60137 (“Subject Property”).

The Applicant specifically seeks a variation from Section 10-5-5(B)(4)(12) of the Glen Ellyn Zoning Code to allow for an 8-foot (8’-0”) tall fence in lieu of the maximum allowed 6-foot (6’-0”) tall fence to create a screening buffer between the property and the new conditions of the neighboring property created by the construction of the Churchill Elementary School addition.

A public hearing was held on the application by the Zoning Board of Appeals on April 8, 2025 at 7:00 p.m. The notice and time and place of said public hearing was duly published on March 20, 2025, in the *Daily Herald*, a newspaper of general circulation in the Village.

Findings of Fact

The Zoning Board of Appeals, having fully heard and considered the testimony of all those present at the hearing who wished to testify and being fully advised in the premises, makes the following findings pursuant to Sections 10-10-12 of the Village’s Zoning Code:

1. The Applicant seeks a zoning variation to construct an 8-foot (8’-0”) tall fence in lieu of the maximum allowed 6-foot (6’-0”) tall fence to create a screening buffer between the property and the new conditions of the neighboring property created by the construction of the Churchill Elementary School addition. The proposed fence would be constructed along the north and eastern property line.
2. The Zoning Board of Appeals considered the following documents which were submitted into evidence at the time of the Public Hearing, and made part of the Record:
 - a. Application for Zoning Variation;
 - b. Plat of Survey;
 - c. Location and Zoning Map
 - d. Proposed Site Plan; and

e. Letter of Support

Zoning Variation Standards

A zoning variation may be granted only if evidence is presented to meet the following standards pursuant to Section 10-10-12 of the Zoning Code:

1. That the particular physical surroundings, shape or topographical condition of the specific property involved would bring particular hardship upon the owner as distinguished from a mere inconvenience, if the strict letter of the regulation were to be carried out;
2. That the conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning district;
3. That the purpose of the variation is not based exclusively upon a desire to make more money out of the property;
4. That the alleged difficulty or particular hardship has not been created by any person presently having an interest in the property or by the applicant;
5. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located;
6. That the proposed variation will not:
 - (a) Impair an adequate supply of light and air to adjacent property;
 - (b) Substantially increase the hazard from fire or other dangers to said property or adjacent property;
 - (c) Otherwise impair the public health, safety, comfort, morals or general welfare of the inhabitants of the Village;
 - (d) Diminish or impair property values within the neighborhood;
 - (e) Unduly increase traffic congestion in the public streets and highways;
 - (f) Create a nuisance; or
7. That the variation is the minimum variation that will make possible the reasonable use of the land, building or structure;

The evidence provided by the applicant and presented in the public hearing shows that the proposed zoning variation does meet the above standards because the property is being

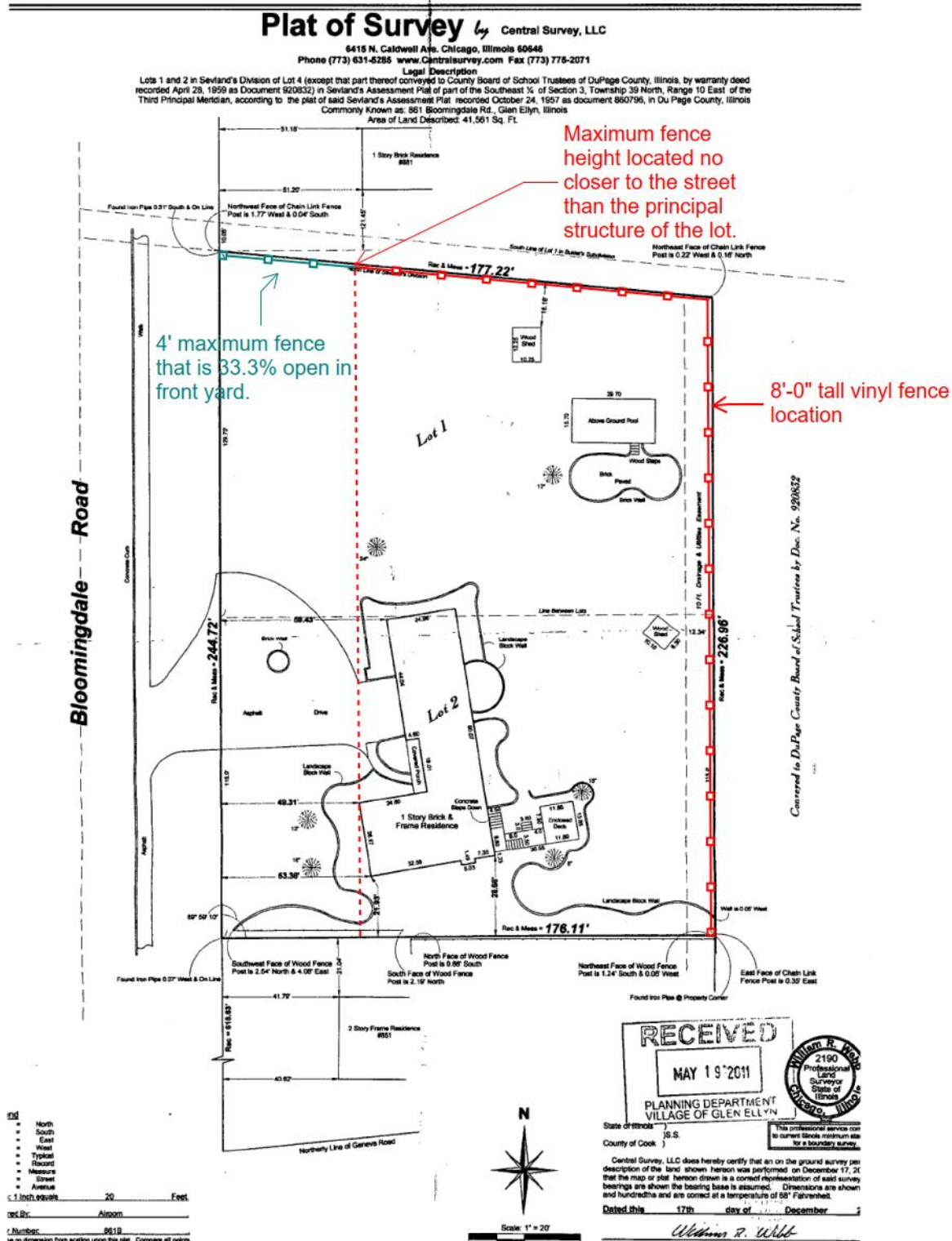
significantly impacted by the elementary school addition being constructed to the north and eastern of the property and the proposed variation would not be detrimental to the public welfare and injurious to other property in the neighborhood.

Recommendation

Pursuant to the authority vested in it by the statutes of the State of Illinois and the Zoning Code of the Village of Glen Ellyn, the Zoning Board of Appeals, hereby recommends to the Acting Village President and Board of Trustees pursuant to a vote of 5-0, that the Applicant's request for a zoning variation be approved for the property located at 861 Bloomingdale Road, Glen Ellyn, Illinois.

This report adopted by a 5-0 vote of this Zoning Board of Appeals, this 8th day of April, 2025.

EXHIBIT C





**Glen Ellyn Village
Board**

535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM

Department: Public Works - Internal Services

Department Head: Dave Buckley

Category: Contract

Prepared By: Victor Sabaliauskas

**AGENDA ITEM (ID
2025-352)**

DOC ID: 2025-352

Adopt Resolution No. 25-25, A Resolution Approving an Independent Contractor Agreement with Grove Masonry Maintenance, Inc. for the Stacy's Tavern Tuckpointing and Stair Replacement Project for the Not-to-Exceed Amount of \$78,519.00 to be Expensed to the Facilities Maintenance Reserve Fund and Authorizing its Execution (Public Works Director Buckley)

Statement of the Issue:

This memorandum serves to provide staff's recommendation that the Village Board adopt a Resolution approving an Independent Contractor Agreement with Grove Masonry Maintenance, Inc. for the Stacy's Tavern Tuckpointing and Stair Replacement Project for the not-to-exceed amount of \$78,519.00 to be expensed to the Facilities Reserve Fund and authorizing its execution.

Analysis:

The Glen Ellyn Historical Society and the Facilities Maintenance Division of the Public Works Department maintain the historic Stacy's Tavern building located at 557 Geneva Road.

Tuckpointing work on the interior masonry walls and the foundation stone walls in the basement of the building, and on the two chimney stacks on the roof of the building, is required to prevent water infiltration and mitigate deterioration of existing mortar to preserve the appearance and structural integrity of the building's substructure and superstructure. Mortar joints between old bricks rarely last as long as the bricks themselves and need to be renewed occasionally by re-pointing (or "tucking"). To stop the water infiltration that is currently occurring at the southeast corner of the building, excavation around the exterior foundation stone wall in this area is required. Installation of a water-proofing system and an improved drainage system at the southeast corner of the building is being proposed as part of this project. Additionally, the wooden stairs at the north main entrance of the building and the Tavern's east exit are deteriorating and are in need of replacement. An ADA-accessible wooden ramp at the east exit is being proposed as part of this project, and the details, plans and drawings of the ramp and north stairs will be submitted to the Village's permit office for review and approval.

In early January 2025, Facilities staff met with Historical Society staff members to formulate the scope of work for this project, paying close attention to the appropriate means and methods that would be required to perform this work on the historical building. A detailed scope of work was

established, and staff issued a Request for Proposals (RFP) for the Stacy's Tavern Tuckpointing and Stair Replacement Project on March 17, 2025. The RFP was posted on the Village web page and in the Daily Herald newspaper. A mandatory pre-bid meeting was held on Wednesday, March 26th, and a total of seven (7) masonry companies attended the meeting. Proposals were due on Friday, April 4, 2025. Two proposals were received. The most favorable pricing was submitted by Grove Masonry Maintenance, Inc.

Staff recommends that the Village Board approve the Independent Contractor Agreement with Grove Masonry Maintenance, Inc. to complete the tuckpointing and stair replacement work at Stacy's Tavern. Historical Society staff members expressed that they have had positive experience with Grove Masonry in the past in terms of quality and meeting project schedules and have stated that they would have no concerns about moving forward with Grove Masonry.

Pending approval and execution of the contract, Grove Masonry would commence work the week of May 12th and would complete the work by July 31, 2025.

Budget Impact:

The 2025 Facilities Maintenance Reserve Fund includes \$90,000 in account number 45000-570160 to tuckpoint the basement masonry and chimneys at Stacy's Tavern. While stair replacement at Stacy's Tavern was not initially identified as a line item in the 2025 Facilities Reserve Fund, during the evaluation process of existing conditions and the formulation of the scope of work for the tuckpointing effort, staff recognized the need for stair replacement work based on the lack of accessibility and poor condition of the stairs, and requested pricing in the RFP for this work to be completed. Historical Society staff agreed with this assessment and requested the Village move forward with obtaining pricing to replace the stairs. The cost breakdown of each aspect of the project is included in the Proposal Summary. If approved, the Independent Contractor Agreement with Grove Masonry Maintenance, Inc. for this project would not exceed \$78,519.00 which includes the total cost set forth in its proposal of \$74,780.00, plus \$3,739.00 as 5% contingency for unforeseen conditions.

Contribution to Strategic Plan

Strategic Priority: Infrastructure; Initiative: Facility Improvements; Action: Consider restructuring Facilities Division and assessing all Village facilities and develop a comprehensive facility plan and maintenance/ replacement schedule.

Action Requested:

Adopt Resolution No. 25-25 approving an independent contractor agreement with Grove Masonry Maintenance, Inc. for the Stacy's Tavern Tuckpointing and Stair Replacement Project for the not-to-exceed amount of \$78,519.00 to be expensed to the Facilities Maintenance Reserve Fund and authorizing its execution

Attachments:

1. Resolution - Grove Masonry
2. ICA - Stacy's Tavern Tuckpointing - Grove Masonry - 4.28.25
3. Attachment - Proposal Summary - Stacy's Tuckpointing - 4.28.25
4. Attachment - Grove Masonry Proposal - Stacy's Tavern Tuckpointing - 4.28.25



Village of Glen Ellyn

Resolution No. 25-XX

**A Resolution Approving an Independent Contractor Agreement
with Grove Masonry Maintenance, Inc. for the Stacy's Tavern
Tuckpointing and Stair Replacement Project for the
Not-to-Exceed Amount of \$78,519.00 to be Expensed
to the Facilities Maintenance Reserve Fund and
Authorizing the Agreement's Execution**

**Adopted by the
Acting Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 28th Day of April, 2025.**

Resolution No. 25-XX

A Resolution Approving an Independent Contractor Agreement with Grove Masonry Maintenance, Inc. for the Stacy's Tavern Tuckpointing and Stair Replacement Project for the Not-to-Exceed Amount of \$78,519.00 to be Expensed to the Facilities Maintenance Reserve Fund and Authorizing its Execution

BE IT RESOLVED by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois (“Village”), in the exercise of their home rule powers, that the Independent Contractor Agreement with Grove Masonry Maintenance, Inc. (“Agreement”) for the Stacy’s Tavern Tuckpointing and Stair Replacement Project for the not-to-exceed amount of \$78,519.00 (“Project”) to be expensed to the Facilities Maintenance Reserve Fund is approved and the Village Manager is authorized to execute the Agreement in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this 28th day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk



INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (hereinafter referred to as the "Contract" or "Agreement") is entered into on the ____ day of _____, 2025, by and between the Village of Glen Ellyn, an Illinois home rule municipal corporation (hereinafter referred to as the "Village"), and Grove Masonry Maintenance, Inc., an Illinois corporation (hereinafter referred to as the "Contractor") (the parties to this Agreement may also be referred to as a "Party" or collectively as the "Parties").

WHEREAS, the Contractor submitted a Proposal dated April 10th, 2025, a copy of which is attached hereto and incorporated herein by reference (hereinafter referred to as the "Proposal"), to complete tuckpointing and stair replacement work for a building located at 557 Geneva Road, Glen Ellyn, Illinois 60137, (hereinafter referred to as the "Work"); and

WHEREAS, the Contractor represented in its Proposal that it has the necessary personnel, experience, and competence to promptly complete the Work; and

WHEREAS, Contractor shall perform the Work pursuant to the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of the premises and the mutual promises contained in this Contract, and other good and valuable consideration received and to be received, it is mutually agreed by and between the Parties as follows:

1. RECITALS INCORPORATED

The above recitals are incorporated herein as though fully set forth.

2. SCOPE OF WORK

The Contractor shall perform the Work in accordance with its Proposal in an amount not to exceed \$78,519.00 which includes the total cost set forth in its Proposal of \$74,780.00, plus \$3,739.00 as 5% contingency for unforeseen conditions ("Contract Price"). The Contractor shall complete the Work in accordance with any applicable manufacturers' warranties and in accordance with the Contractor's Proposal, and this Contract, all of

which together shall constitute the "Contract Documents." The Contractor hereby represents and warrants that it has the skill and experience necessary to complete the Work in a good and workmanlike manner. The Contractor further represents and warrants that the Work will be completed in a good and workmanlike manner in accordance with the Contract Documents, and that the Work will be free from defects.

The Contractor shall achieve completion of the Work in a timely manner pursuant to the Contract Documents ("Contract Time"). The Contract Time is of the essence. The Contractor shall have no claim for damages, for compensation more than the Contract Price, or for a delay or extension of the Contract Time based upon conditions found at, or in the vicinity of, the site.

3. DESIGNATED REPRESENTATIVES

The Contractor designates Mike DeGrado to act as its designated representative with respect to the Work to be performed under this Contract who shall have the power and authority to make or grant or do all things, certificates, requests, demands, approvals, consents, notices, and other actions required that are ministerial in nature or described in this Agreement for and on behalf of Contractor and with the effect of binding the Contractor. The Village is entitled to rely on the full power and authority of the person executing this Contract on behalf of the Contractor as having been properly and legally given by the Contractor. The Contractor shall have the right to change its designated representative by providing the Village with written notice of such change which notice shall be sent in accordance with Section 13 of this Agreement.

The Public Works Director or the Director's designee shall be deemed the Village's authorized representative for purposes of this Agreement, unless applicable law requires action by the Corporate Authorities, and shall have the power and authority to make or grant or do those things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of the Village and with the effect of binding the Village as limited by this Contract. The Contractor is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Village as having been properly and legally given by the Village. The Village shall have the right to change its authorized representative by providing the Contractor with written notice of such change which notice shall be sent in accordance with Section 13 of this Agreement.

4. TERM OF CONTRACT

The Contractor shall perform the Work pursuant to this Contract beginning on the effective date as defined herein and ending on the date that the Work is completed as determined by the Village. The Contractor shall invoice the Village for the Work provided pursuant to this Contract at the rates set forth in its Proposal.

5. PAYMENT SCHEDULE

The Contractor shall, as a condition precedent to its right to receive any payment, submit to the Village an application for payment and such receipts, vouchers, and other documents as may be necessary to establish the Contractor's payment for all labor and material and the absence of any interest whether in the nature of a lien or otherwise of any party in any property, work, or fund with respect to the Work performed hereunder. Such documents shall include, where relevant, the following forms, copies of which are attached hereto:

- (i) Contractor's sworn statement;
- (ii) Contractor's partial or final waiver of lien;
- (iii) Subcontractor's sworn statement(s); and
- (iv) Subcontractor's partial or final waiver of lien.

Payment by the Village shall be conditioned upon an inspection by the Village of the work completed and submission of required waivers by the Contractor. Payment by the Village shall in no way constitute a waiver of, or relieve the Contractor from, any defects in the work. All payments shall be made in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.* Final payment for any Work performed by the Contractor pursuant to an invoice by the Contractor shall be made by the Village to the Contractor when the Contractor has fully performed the work and the work has been approved by the Village and submission of required waivers and paperwork by Contractor. Approval of the work and issuance of the final payment by the Village shall not constitute a waiver of, or release the Contractor from, any defects in the work.

The Village shall have the right to withhold from any payment due hereunder such amount as may reasonably appear necessary to compensate the Village for any actual or prospective loss due to Work which is defective or does not conform to the Contract Documents; damage for which the Contractor is liable hereunder; liens or claims of liens; claims of third parties, subcontractors, or material men; or any failure of the Contractor to perform any of its obligations under this Contract. The Village may apply any money withheld or due Contractor hereunder to reimburse itself for all costs, expenses, losses, damages, liabilities, suits, judgments, awards, and attorney's fees incurred, suffered, or sustained by the Village and chargeable to the Contractor.

6. TERMINATION

The Village may terminate this Contract for cause, which includes but is not necessarily limited to, the Contractor's failure to perform the work pursuant to this Contract. The Village shall provide the Contractor with five (5) days' written notice of a termination for cause pursuant to the provisions of Section 13 below. The Village may also terminate this Contract when it determines the same to be in its best interests by giving fourteen (14) days' written notice to the Contractor pursuant to the provisions of Section 13 below. In such event, the Village shall pay to the Contractor all amounts due for the work performed

up to the date of termination.

7. DEFAULT/THE VILLAGE'S REMEDIES.

If it should appear at any time prior to payment for the Work provided pursuant to this Contract that the Contractor has failed or refused to prosecute, and is in default, or has delayed in the prosecution of, the Work to be provided pursuant to this Contract with diligence at a rate that assures completion of the Work in full compliance with the requirements of this Contract, or has attempted to assign this Contract or the Contractor's rights under this Contract, either in whole or in part, or has falsely made any representation or warranty, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Contract or has failed to pay its debts as they come due ("Event of Default"), and has failed to cure, or has reasonably commenced to cure any such Event of Default within fifteen (15) business days after the Contractor's receipt of written notice of such Event of Default, then the Village shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

(A) The Village may require the Contractor, within such reasonable time as may be fixed by the Village, to complete or correct all or any part of the Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete and to take any or all other action necessary to bring the Contractor and the Work into compliance with this Contract.

(B) The Village may accept the defective, damaged, flawed, unsuitable, nonconforming, incomplete, or dilatory Work or part thereof and make an equitable reduction.

(C) The Village may terminate this Contract without liability for further payment of amounts due or to become due under this Contract except for amounts due for Work properly performed prior to termination.

(D) The Village may withhold any payment from the Contractor, whether previously approved, or may recover from the Contractor all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default or because of actions taken by the Village in response to any Event of Default.

(E) The Village may recover any damages suffered by the Village because of the Contractor's Event of Default.

(F) In addition to the above, if the Contractor fails to complete any required Work pursuant to this Contract, the Village shall be entitled to liquidated damages in the amount of five hundred dollars (\$500.00) per day for each day the Work remains uncompleted. This amount is not a penalty, and the Parties agree to said amount given

the difficulties associated with determining or calculating damages to the Village in the event the required Work is not completed on time.

8. COMPLIANCE WITH APPLICABLE LAWS

The Contractor shall comply with all applicable laws, regulations, and rules promulgated by any federal, state, county, municipal and/or other governmental unit, or regulatory body now in effect during the performance of the work. By way of example only and not as a limitation, the following are included within the scope of the laws, regulations and rules with which the Contractor must comply: all forms of workers' compensation laws, of the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*, all terms of the equal employment opportunity rules and regulations of the Illinois Department of Human Rights, statutes relating to contracts let by units of government, and all applicable civil rights and anti-discrimination laws and regulations.

The Contractor shall have a written sexual harassment policy that shall include, at a minimum, the following information as required by section 2-105 of the Illinois Human Rights Act, 775 ILCS 5/2-105: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Contractor's internal complaint process including penalties; (v) the legal recourse, investigative, and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Illinois Department of Human Rights and the Illinois Human Rights Commission; and (vii) protection against retaliation as provided by the Illinois Human rights Act.

9. INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall waive any right of contribution against the Village and shall indemnify and hold harmless the Village and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the Contractor's work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright-protected material or otherwise protected intellectual property, to the extent it is caused in whole or in part by any wrongful or negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right to indemnity which the Village and its officers, officials, employees, volunteers, and agents would otherwise have. The Contractor shall similarly protect, indemnify, and hold and save harmless, the Village and its officers, officials, employees,

volunteers, and agents against and from all claims, costs, causes, actions, and expenses, including, but not limited to, legal fees incurred by reason of the Contractor's breach of any of its obligations under, or the Contractor's default of, any provisions of this Contract. The indemnification obligations under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under workers' compensation or disability benefit acts or employee benefit acts.

10. INSURANCE

The Contractor shall, at the Contractor's expense, secure and maintain in effect throughout the duration of this Contract, insurance of the following kinds and limits set forth in this Section. The Contractor shall furnish "Certificates of Insurance" to the Village before beginning work on the Work pursuant to this Contract. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of at least A according to the latest edition of the Best's Key Rating Guide; and shall include a provision preventing cancellation of the insurance policy unless thirty (30) days prior written notice is given to the Village. This provision shall also be stated on each Certificate of Insurance: "Should any of the above described policies be canceled before the expiration date, the issuing company shall mail thirty (30) days written notice to the certificate holder named to the left."

The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

(A) Commercial General Liability:

- i. Coverage to include Broad Form Property Damage, Contractual and Personal Injury.
- ii. Limits:

General Aggregate	\$ 2,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00
- iii. Coverage for all claims arising out of the Contractor's operations or premises and anyone directly or indirectly employed by the Contractor.

(B) Workers' Compensation:

- i. Workers' compensation insurance shall be provided in accordance with the provisions of the laws of the State of Illinois, including occupational disease provisions, for all employees who perform the Work pursuant to this Contract, and if work is subcontracted pursuant to the provisions of this Contract, the Contractor shall require each subcontractor similarly to provide worker's compensation insurance. In case employees engaged in hazardous

work under this Contract are not protected under the Worker's Compensation Act, the Contractor shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

(C) **Comprehensive Automobile Liability:**

i. Comprehensive Automobile Liability coverage shall include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed, covering personal injury, bodily injury, and property damage.

ii. Limits:
Combined Single Limit \$1,000,000.00

(D) **Umbrella:**

i. Limits:
Each Occurrence/Aggregate \$2,000,000.00

(E) The Village and its officers, officials, employees, agents, and volunteers shall be named as additional insureds on all insurance policies set forth herein except workers' compensation. The Contractor shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village and its officers, employees, agents, and volunteers.

(F) The Contractor understands and agrees that any insurance protection required by this Contract or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village, its officers, officials, employees, agents, and volunteers as herein provided. The Contractor waives and shall have its insurers waive, its rights of subrogation against the Village, its officers, officials, employees, agents, and volunteers.

11. GUARANTY

The Contractor warrants and guarantees that its Work provided for the Work to be performed under this Contract, and all workmanship, materials, equipment, and supplies performed, furnished, used, or installed under this Contract, performed, furnished, used, or installed under this Contract, shall be free from defects and flaws in workmanship or design; shall strictly conform to the requirements of this Contract; and shall be fit and sufficient for the purposes expressed in, or reasonably inferred from, this Contract. The Contractor further warrants and guarantees that the strength of all parts of all manufactured materials,

equipment, and supplies shall be adequate and as specified and that the performance requirements of this Contract shall be fulfilled.

The Contractor shall, at no expense to the Village, correct any failure to fulfill the above guaranty that may appear at any time. In any event, the guaranty herein expressed shall not be sole and exclusive and is additional to any other guaranty or warranty expressed or implied.

12. AFFIDAVIT OR CERTIFICATE

The Contractor shall furnish any affidavit or certificate in connection with the work covered by this Contract as required by law.

13. NOTICES

Any notice required to be given by this Contract shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by email transmission to the persons and addresses indicated below or to such addresses and persons as either Party hereto shall notify the other party of in writing pursuant to the provisions of this Section:

To the Village:

Public Works Director
Village of Glen Ellyn
30 S. Lambert Road
Glen Ellyn, Illinois 60137
Email: dbuckley@glenellyn.org

To Contractor:

Grove Masonry Maintenance, Inc.
Michael DeGrado, Estimator/Project Manager
4234 W. 124th Place
Alsip, Illinois 60803
Email: Miked@groovemasonry.com

Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

Notice by email transmission shall be effective as of date and time of transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

14. AUTHORITY TO EXECUTE

The individuals executing this Contract on behalf of the Contractor and the Village represent that they have the legal power, right, and actual authority to bind their respective Parties to the terms and conditions of this Contract.

15. EFFECTIVE DATE

The effective date of this Contract as reflected above and below shall be the last date of its execution by one of the Parties as set forth below.

16. ENTIRE CONTRACT; APPROVAL OF SUBCONTRACTORS

This Contract, including the documents incorporated by reference herein, sets forth the entire Contract of the Parties with respect to the accomplishment of the Work. No right or interest in this Contract shall be assigned, in whole or in part, by either Party without the prior written consent of the other Party. The Village reserves the right to approve the use of subcontractors to complete any portion of the Work and to approve any applicable contract between the Contractor and a proposed subcontractor to perform any of the Work. This Contract shall be binding upon the Parties and upon their respective heirs, executors, administrators, personal representatives, successors, and assigns, except as herein provided.

17. INDEPENDENT CONTRACTOR

The Contractor shall have the full control of the ways and means of performing the work referred to above and that the Contractor and its employees, representatives or subcontractors are not employees of the Village, it being specifically agreed that the Contractor bears the relationship of an independent contractor to the Village. The Contractor shall solely be responsible for the payment of all salaries, benefits, and costs of supplying personnel for the Work.

18. GOVERNING LAW AND VENUE

This Contract shall be governed by the laws of the State of Illinois both as to interpretation and performance. Venue for any action pursuant to this Contract shall be in the Circuit Court of DuPage County, Illinois.

19. AMENDMENTS AND MODIFICATIONS

This Contract may be modified or amended from time-to-time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the authorized representative of the Contractor.

20. NON-WAIVER OF RIGHTS

No failure of either Party to exercise any power given to it hereunder or to insist upon strict compliance by the other Party with its obligations hereunder, and no custom or practice of the Parties at variance with the terms hereof, nor any payment under this Contract shall constitute a waiver of either Party's right to demand exact compliance with the terms hereof.

21. CONFLICT

In case of a conflict between any provision(s) of the Contractor's Proposal and this Contract, this Contract shall control to the extent of such conflict.

22. HEADINGS AND TITLES

The headings and titles provided in this Contract are for convenience only and shall not be deemed a part of this Contract.

23. COOPERATION OF THE PARTIES

The Village and the Contractor shall cooperate in the provision of the Work to be provided by Contractor pursuant to this Contract and in compliance with applicable laws, including, but not limited to, the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* ("FOIA"), and the provision of any documents and information pursuant to a FOIA request. The Contractor shall provide all responsive documents to the Village pursuant to a FOIA request at no cost to the Village.

24. COUNTERPARTS; FACSIMILE OR PDF SIGNATURES

This Contract may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Contract. A facsimile or pdf/email copy of this Contract and any signatures thereon will be considered for all purposes as an original.

25. PREVAILING WAGES

The Contractor and any applicable subcontractor shall pay prevailing wages as established by the Illinois Department of Labor and determined by the Village for each craft or type of work needed to execute the contract in accordance with the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.* ("Act"). The Contractor shall prominently post the current schedule of prevailing wages at the Work site(s) and shall notify immediately in writing all its subcontractors of all changes in the schedule of prevailing wages. Any increases in costs to Contractor due to changes in the prevailing rate of wage during the terms of any

Contract shall be at the sole expense of the Contractor and not at the expense of the Village and shall not result in an increase to the Contract Price. The Contractor shall be solely responsible to maintain accurate records as required by the Act and shall submit certified payroll records to the Village evidencing its compliance with the Act on no less than a monthly basis as required by the Act. The Contractor shall be solely liable for paying the difference between prevailing wages and any wages received by laborers, workmen and/or mechanics engaged in the Work for the Work.

The Contractor shall indemnify, hold harmless, and defend the Village, its officers, officials, employees, agents and volunteers ("Indemnified Parties") against all regulatory actions, complaints, damages, claims, suits, liabilities, liens, judgments, costs and expenses, including reasonable attorney's fees, which may in any way arise from or accrue against the Indemnified Parties as a consequence of noncompliance with the Act or which may in any way result therefrom, including a complaint by the Illinois Department of Labor under Section 4(a-3) of the Act, 820 ILCS 130/4(a-3) that any or all of the Indemnified Parties violated the Act by failing to give proper notice to the Contractor or any other party performing work on the Public Improvements that not less than the prevailing rate of wages shall be paid to all laborers, workers and mechanics performing Work on the Work, including interest, penalties or fines under Section 4(a-3). The indemnification obligations of this section on the part of the Contractor shall survive the termination or expiration of this Agreement. In any such claim, complaint or action against the Indemnified Parties, the Contractor shall, at its own expense, appear, defend and pay all charges of reasonable attorney's fees and all reasonable costs and other reasonable expenses arising therefrom or incurred in connection therewith, and, if any judgment or award shall be rendered against the Indemnified Parties in any such action, the Contractor shall at its own expense, satisfy and discharge such judgment or award.

26. CERTIFIED PAYROLL

Contractor shall be solely responsible to maintain accurate records reflecting its payroll for its employees who perform any of the Work for the Village pursuant to this Contract and shall submit certified payroll records to the Village's Director of Public Works at any time during the term of this Contract. The Contractor shall provide said certified payroll records within seven (7) days upon the request of the Director of Public Works.

27. STANDARD OF CARE

The Contractor shall ensure that the Services are provided, performed, and completed in accordance with all applicable statutes, ordinances, rules, and regulations, including, but not limited to, the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, citizenship status, or unfavorable discharge from military service or other

prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Contractor shall also comply with all conditions of any federal, state, or local grant received by the Village or the Contractor with respect to this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed by their duly authorized representatives on the days and dates set forth below.

VILLAGE OF GLEN ELLYN

GROVE MASONRY MAINTENANCE, INC.

By: Mark Franz
Its: Village Manager

By:
Its:

Date: _____, 2025

Date: _____, 2025

ATTEST

By:
Its:

Date: _____, 2025

Client: Village of Glen Ellyn Historical Society
Project Name: Stacy's Tavern Tuckpointing and Stair Replacement
Bid Due Date: Friday, April 11th, 2025 @ 10:00 a.m.
Project Manager: Vic Sabaliauskas, Facilities Superintendent

PROPOSAL SUMMARY

Contractor	Cost per Sq. Ft. / Interior Masonry (266 max. sq. ft.)	Cost per Sq. Ft. / Foundation Wall (672 max. sq. ft.)	Lump Sum to Replace North Stairs	Cost to Clean and Paint Steel Columns in Basement	Tuckpointing of Chimney	Alternates (see descriptions below)			Other Misc. Costs	Description of Misc. Costs	OVERALL TOTAL COST
						Alt. No. 1	Alt. No. 2	Alt. No. 3			
Grove Masonry Maintenance, Inc. Michael DeGrado Miked@grovemasonry.com 708-774-5716	\$20.00 / sq. ft.	\$25.00 / sq. ft.	\$4,200.00	\$2,400.00	\$10,200.00	\$8,960.00	\$12,500.00	\$2,400.00	\$12,000.00	Bonds and drawings	\$74,780.00
	\$5,320.00	\$16,800.00							\$12,000.00	TOTAL	
Berglund Construction John McHugh jmchugh@berglundco.com 773-449-2241	\$25.00 / sq. ft.	\$35.00 / sq. ft.	\$11,500.00	\$3,600.00	\$7,000.00	\$33,000.00	\$7,000.00	\$7,000.00	\$18,850.00	General Conditions	\$118,600.00
	\$6,650.00	\$23,500.00							\$500.00	Bond	
									\$19,350.00	TOTAL	

Alternates Descriptions

Alt. No. 1: Replace east set of wooden stairs with a new wooden ADA ramp.

Alt. No. 2: Excavate the southeast corner of the building exterior to expose the fieldstone foundation wall and complete tuckpointing and repairs to cracks in foundation to mitigate water infiltration to the interior of the basement.

Alt. No. 3: Remove existing wooden structural header / lintel over door opening in basement and replace with new steel header / lintel.

ADDENDUM No. 1 for:

**Request for Proposals for Tuckpointing and Front Entrance Stair Replacement for
Stacy's Tavern Historical Building in the Village of Glen Ellyn**

RFP Issue Date – Monday, March 17th, 2025

ADDENDUM No. 1 Issue Date – Thursday, March 27th, 2025



The following is an Addendum to the Request for Proposals (RFP) for the Village of Glen Ellyn Tuckpointing and Front Entrance Stair Replacement for Stacy's Tavern Historical Building, which was issued on Monday, March 17th, 2025.

The Section III. Proposal Form on the following page of this Addendum shall replace the Section III. Proposal Form on page 20. in the RFP. Pricing for this Project shall be submitted on this revised Section III. Proposal Form.

Section III. Proposal Form

The Village of Glen Ellyn and the Historical Society is seeking the best overall price for the best overall method to complete the work. The undersigned proposes to furnish all materials, labor, and equipment necessary to perform the work as specified in the specifications herein:

COST PER SQUARE FOOT TO COMPLETE TUCKPOINTING WORK

ON INTERIOR MASONRY IN BASEMENT:

\$ 20.00 /SQ. FT.

COST PER SQUARE FOOT TO COMPLETE TUCKPOINTING WORK

ON FIELDSTONE FOUNDATION WALL IN BASEMENT:

\$ 25.00 /SQ. FT.

TOTAL LUMP SUM COST TO COMPLETE NORTH ENTRANCE STAIR

REPLACEMENT WORK:

\$ 4,200.00

ALTERNATES:

Alternate No. 1: Replace east set of wooden stairs with a new wooden ADA ramp. New wood shall match the new wood to be installed at the main/north entrance. Prospective bidders shall be responsible for verifying correct pitch of the new ramp and adhering to current ADA code requirements.

TOTAL LUMP SUM COST TO COMPLETE EAST STAIR REPLACEMENT

WITH NEW WOODEN ADA ACCESSIBLE RAMP:

\$ 8,960.00

Alternate No. 2: Excavate the southeast corner of the building exterior to expose the fieldstone foundation wall and complete tuckpointing and repairs to cracks in foundation to mitigate water infiltration to the interior of the basement.

TOTAL LUMP SUM COST TO EXCAVATE SOUTHEAST CORNER OF BUILDING

AND REPAIR CRACKS TO FOUNDATION WALL:

\$ 12,500.00

Alternate No. 3: Remove existing wooden structural header / lintel over door opening in basement and replace with new steel header / lintel. Shore-up the existing masonry above the lintel to make level. Tuckpoint masonry above new lintel. Bidders may propose to substitute a wooden lintel for a new steel lintel. New wooden lintel to match color of existing wooden lintel as much as possible.

TOTAL LUMP SUM COST TO REPLACE EXISTING WOODEN LINTEL

WITH NEW LINTEL (specify if proposing wood or steel):

\$ 2,400.00

(material - wood or steel) Steel

Propose any additional alternate costs associated with alternate methods, recommendations and applications:

ALTERNATE COSTS and DESCRIPTION OF ALTERNATES:

\$ 24,600.00

Description (if applicable):

1. Painting of columns \$2,400.00
2. Tuckpointing of Chimney \$10,200.00
3. General Conditions and Bonds \$12,000.00

Company Name: Grove Masonry Maintenance Inc.

Company Contact Name: Joe Grove

Contact Information: Phone 708-385-0225

E-mail Joe@grovemasonry.com

Signature of Company Contact: Joe Grove

Printed Name of Company Contact: Joe Grove Vice President

The following language and items are to be added to the end of Section II. Scope of Services in the RFP:

- Wire-brush, sand, clean, and paint the bottoms of the round steel structural posts in the basement. There are twenty-four (24) total posts. Some posts were previously cleaned and painted but need to be cleaned and painted again. Paint to match steel posts that were previously painted (red).



- Tuckpointing of chimneys to be done above existing counter flashing. To access the chimneys, scaffolding along the east side of the building shall be used in lieu of placing/leaning ladders against the side of the building to protect the building and any gutters and roofing materials.
- The Village and Historical Society understands that masonry work is separate from woodwork and that different labor groups may be utilized to perform each task. Successful bidder shall act as a General Contractor and may sub-contract the woodwork associated with this Project. Refer to **Section I. General Requirements, Paragraph H. Subletting of Contract** on page 6. of this RFP for details related to utilizing sub-contractors.
- In addition to the Scope of Services listed above, the following Alternate Scope of Services items are to be included:

Alternate No. 1: Replace east wooden stairs with a new wooden ADA ramp. New wood shall match the new wood to be installed at the main/north entrance. Prospective bidders shall be responsible for verifying correct pitch of the new ramp and adhering to current ADA code requirements.

Alternate No. 2: Excavate the southeast corner of the building exterior to expose the fieldstone foundation wall and complete tuckpointing and repairs to cracks in foundation to mitigate water infiltration to the interior of the basement.

Alternate No. 3: Remove existing wooden structural header / lintel over door opening in basement and replace with new steel header / lintel. Shore-up the existing masonry above the lintel to make level. Tuckpoint masonry above new lintel.

Bidders may propose to substitute a wooden lintel for a new steel lintel. New wooden lintel to match color of existing wooden lintel as much as possible.

- END OF ADDENDUM NO. 1 -



ATTACHMENT I. RESPONDENT CERTIFICATION

PROPOSAL SIGNATURE: Joe Grove
 State of Illinois
 County of COOK
Joe Grove
 TYPE NAME OF SIGNEE

being first duly sworn on oath deposes and says that the Respondent on the above proposal is organized as indicated below and that all statements herein made on behalf of such Respondent and that this deponent is authorized to make them, and also deposes and says that he has examined and carefully prepared their proposal from the Contract Exhibits and Specifications and has checked the same in detail before submitting this proposal or proposal; that the statements contained herein are true and correct.

Signature of Respondent authorizes the Village of Glen Ellyn to verify references of business and credit at its option.

Signature of Respondent shall also be acknowledged before a Notary Public or other person authorized by law to execute such acknowledgments.

Dated 4/10/2025

Grove Masonry Maintenance Inc.

Organization Name

(Seal - If Corporation)

By Bred Lane
 Authorized Signature
4234 W 124th Pl
 Address
708 385-0225
 Telephone

Subscribed and sworn to before me this 10th day of April, 2025.

In the state of IL Jaclyn C Ziemniarski
 Notary Public

My Commission Expires: 2/15/27

(Fill Out Applicable Paragraph Below)

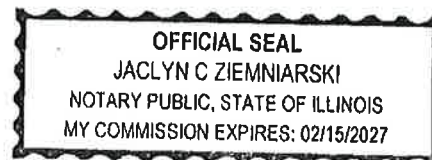
(a) Corporation

The Respondent is a corporation, which operates under the legal name of

Grove Masonry Maintenance Inc.

and is organized and existing under the laws of the State of

Illinois



The full names of its Officers are:

President Brad Grove
Secretary Joe Grove
Treasurer Joe Grove

The corporation does have a corporate seal. (In the event that this proposal is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation which permits the person to execute the offer for the corporation.)

(b) Partnership

Name, signature, and addresses of all Partner

The partnership does business under the legal name of _____ which name is registered with the office of _____ in the county of _____ in the state of _____.

(c) Sole Proprietor

The Respondent is a Sole Proprietor whose full name is _____.
If the Respondent is operating under a trade name said trade name is _____ which name is registered with the office of _____ in the county of _____ in the state of _____.

Signed _____
Sole Proprietor



ATTACHMENT II. RESPONDENT NON-COLLUSION CERTIFICATION

Grove Masonry Maintenance Inc.

(name of Respondent)

tuckpointing and stair replacement at Stacy's Tavern, referred to in whole as the "Tuckpointing and Front Entrance Stair Replacement for Stacy's Tavern Historical Building in the Village of Glen Ellyn Project", hereby certifies that said Respondent is not barred from proposing on the aforementioned contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Compiled Statutes, 720 ILCS 5/33E-3 and 720 ILCS 5/33E-4.

By submission of the proposal, each contractor and, in the case of a joint proposal, each party to the joint proposal, certifies as to their own organization, that, in connection with the proposal:

a) The prices in the proposal have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to the prices with any other contractor or with any competitor;

b) Unless otherwise required by law, the prices quoted in the proposal have not knowingly been directly or indirectly disclosed to any other contractor or to any competitor prior to opening; and

c) No attempt has been made or will be made by the proposer to induce any other person or firm to submit or withhold a proposal for the purpose of restricting competition. Also, each contractor shall submit a certification regarding compliance with Article 33 E-1.1 of the Illinois Criminal Code of 1961 [720 ILCS 5/33E-11].

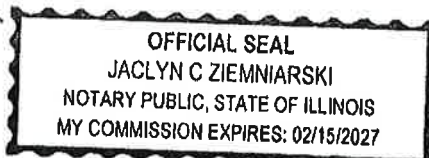
By:

Joe Grove

(Authorized Agent of Respondent)

Subscribed and sworn to
before me this 10th day
of April, 2025.

Jaclyn C Ziemniarski
(Notary Public)



Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.



ATTACHMENT III. TAX COMPLIANCE AFFIDAVIT

Joe Grove, being first duly sworn, deposes and says:

that he/she is Officer of
(partner, officer, owner, etc.)

Grove Masonry Maintenance Inc.

(proposer selected)

The individual or entity making the foregoing proposal or proposal certifies that he/she is not barred from entering into an agreement with the Village of Glen Ellyn because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. The individual or entity making the proposal or proposal understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the municipality to recover all amounts paid to the individual or entity under the agreement in civil action.

By: Joe Grove
Its:

Vice President

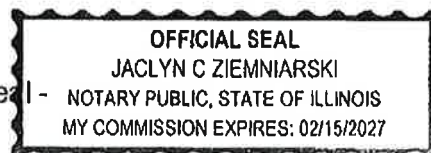
(name of proposer if the proposer is an individual)
(name of partner if the proposer is a partnership)
(name of officer if the proposer is a corporation)

The above statement must be subscribed and sworn to before a notary public.

Subscribed and sworn to before me this 10th day of April, 2025.

Jaclyn C Ziemniarski
Notary Public's Signature

- Notary Public Seal -



Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.



ATTACHMENT IV. ORGANIZATION OF PROPOSING FIRM

Please fill out the applicable section:

A. Corporation:

The Contractor is a corporation, legally named Grove Masonry Maintenance Inc. and is organized and existing in good standing under the laws of the State of IL. The full names of its Officers are:

President Brad Grove

Secretary Joe Grove

Treasurer Joe Grove

Registered Agent Name and Address: Grove Masonry Maintenance Inc. 4234 w 124th place alsip ll

The corporation has a corporate seal. (In the event that this proposal is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

B. Sole Proprietor:

The Contractor is a Sole Proprietor. If the Contractor does business under an Assumed Name, the Assumed Name is _____, which is registered with the DuPage County Clerk. The Contractor is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

C. Partnership:

The Contractor is a Partnership which operates under the name _____

The following are the names, addresses and signatures of all partners:

_____	_____
_____	_____
Signature	Signature

(Attach additional sheets if necessary.) If so, check here _____. If the partnership does business under an assumed name, the assumed name must be registered with the DuPage County Clerk and the partnership is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

D. Affiliates: The name and address of any affiliated entity of the business, including a description of the affiliation: _____

Signature of Owner _____



ATTACHMENT V. RESPONDENT REFERENCES

Contractors shall furnish at least four (4) entities that have used the Contractor for similar services within the last three (3) years.

REFERENCE 1:

NAME OF ENTITY:	UIC
ADDRESS:	818 S Wolcot
CONTACT:	Jody Plahm
PHONE AND E-MAIL ADDRESS:	jplahm@ulc.edu 3129967508
WORK PERFORMED:	Masonry repairs

REFERENCE 2:

NAME OF ENTITY:	CTA RPM
ADDRESS:	5960 N Broadway Chicago IL
CONTACT:	Walsh Construction
PHONE AND E-MAIL ADDRESS:	
WORK PERFORMED:	Masonry repairs to vaustravers building

REFERENCE 3:

NAME OF ENTITY:	IPSD 204
ADDRESS:	780 Shoreline DR
CONTACT:	Ken Schwolow
PHONE AND E-MAIL ADDRESS:	kenneth_schwolow@lpsd.org
WORK PERFORMED:	Tuckpointing, Concrete and sealant repairs

REFERENCE 4:

NAME OF ENTITY:	Merchadnlse Mart
ADDRESS:	222 Merchandise mart plaza Chicago IL
CONTACT:	Bear Constructlon
PHONE AND E-MAIL ADDRESS:	
WORK PERFORMED:	Terra colla repairs, Masonry repairs and cleaning,tuckpointing

REFERENCE 5 (OPTIONAL):

NAME OF ENTITY:	
ADDRESS:	
CONTACT:	
PHONE AND E-MAIL ADDRESS:	
WORK PERFORMED:	

REFERENCE 6 (OPTIONAL):

NAME OF ENTITY:	
ADDRESS:	
CONTACT:	
PHONE AND E-MAIL ADDRESS:	
WORK PERFORMED:	



ATTACHMENT VII: CONFLICT OF INTEREST

Grove Masonry Maintenance Inc. _____, hereby certifies that is has conducted an investigation into whether an actual or potential conflict the Village of Glen Ellyn.

Contractor further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if contractor has not disclosed any actual or potential conflict of interest, the Village may disqualify the proposal.

Type text here

Joe Grove

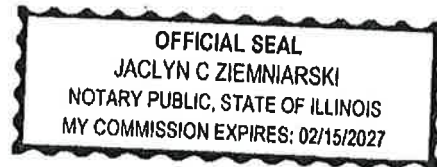
(Name of authorized representative)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and sworn to this 10th day of April 2025.

Jaclyn C Ziemniarski

(Name of authorized representative)



Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.



ATTACHMENT VIII: DISQUALIFICATIONS OF CERTAIN CONTRACTORS

No person or business entity shall be awarded a contract or subcontract, for a stated period of time, from the date of conviction or entry of a plea or admission of guilt, if the person or business entity,

(A) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bribery or attempting to bribe an officer or employee in the State of Illinois, or any State in the United States in that officer's or employee's official capacity;

(B) has been convicted of an act committed, within the State of Illinois or any state within the United States, of proposal rigging or attempting to rig proposals as defined in the federal Sherman Anti-Trust Act and Clayton Act;

(C) has been convicted of proposal rigging or attempting to rig proposals under the laws of the State of Illinois, or any state in the United States;

(D) has been convicted of an act committed, within the State of Illinois or any state in the United States, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act 15 U.S.C. Sec. 1 et seq.;

(E) has been convicted of price-fixing or attempting to fix prices under the laws of the State of Illinois, or any state in the United States;

(F) has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois or in any state in the United States;

(G) has made an admission of guilt of such conduct as set forth in subsection (A) through (F) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to;

(H) has entered a plea of nolo contendere to charges of bribery, price fixing, proposal rigging, proposal rotating, or fraud; as set forth in subparagraphs (A) through (F) above.

Business entity, as used herein, means a corporation, partnership, trust, association, unincorporated business or individually owned business.

Joe Grove
Signature of Authorized Representative

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this 10th day of April, 2025.

- Notary Seal -



Jaclyn C Ziemniarski
Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Public Works - Internal Services
Department Head: Dave Buckley
Category: Bid
Prepared By: Ellen McKenna

**AGENDA ITEM (ID
2025-356)**

DOC ID: 2025-356

Adopt Resolution No. 25-23, A Resolution Rejecting All Bids for the 2025 Pavement Marking Program (Public Works Director Buckley)

Statement of the Issue:

This memorandum serves to provide staff's recommendation that the Village Board adopt a resolution to reject all bids for the 2025 Pavement Marking Program. This resolution is paired with a separate resolution approving a contract with Superior Road Striping, Inc. for the construction of the 2025 Pavement Marking Program for the not-to-exceed amount of \$84,676 and authorizing its execution.

Analysis:

For the last fifteen years, the Village has utilized local purchasing cooperatives to obtain competitive pricing for pavement marking work. In 2024, the Suburban Purchasing Cooperative's contractor, Superior Road Striping, signed a contract with the Village honoring the Cooperative's unit prices to complete the Village's pavement marking work. The contractor was overwhelmed with regional work and only completed approximately 20% of Glen Ellyn's proposed work before the weather became too cold to install pavement markings in November. The balance of the 2024 work is being installed currently.

Staff decided to bid out the 2025 Pavement Marking Program locally in order to have more control over project completion dates and to be placed higher on the contractor's priority list.

Bid tabulations were completed by staff and a summary of the as-calculated bids follows:

Bidder	Bid Amount*
Precision Pavement Markings	\$101,908
Superior Road Striping	\$104,232
A.C. Pavement Systems	\$142,928
Marking Specialists	\$150,232

Annually, both the Suburban Purchasing Cooperative (SPC) and DuPage County (DPC) solicit competitive bids for pavement marking or choose to extend unit pricing from a previous year's competitive bidding process. On April 12, 2025, the SPC approved the first of three possible contract extensions to Superior Road Striping. Precision Pavement Marking was determined to be the low bidder for DuPage County's contract, which was awarded at the April 8th DPC Board

meeting.

After analyzing the Village's 2025 pavement marking needs compared to the prices received from the three different options, staff found that the Village will save approximately \$17,230 by taking advantage of being a member of the Suburban Purchasing Cooperative and utilizing Superior Road Striping's unit prices over the unit prices received in the Village's locally let bid.

Staff accordingly recommend utilizing the Suburban Purchasing Cooperative contract with Superior Road Striping for the Village's 2025 street painting maintenance program. If awarded, Superior Road Striping will complete the work in multiple mobilizations and is ready to start in May.

Budget Impact:

See accompanying agenda item

Contribution to Strategic Plan

See accompanying agenda item

Action Requested:

Adopt Resolution No. 25-23, a Resolution Rejecting All Bids for the 2025 Pavement Marking Program.

Attachments:

1. Resolution - Rejection of All Bids



Village of Glen Ellyn

Resolution No. 25-23

**A Resolution Rejecting All Bids for the
2025 Pavement Marking Program**

**Adopted by the
Acting Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 28th Day of April, 2025.**

Resolution No. 25-23

A Resolution Rejecting All Bids for the 2025 Pavement Marking Program

BE IT RESOLVED by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois (“Village”), in the exercise of their home rule powers, that all bids are rejected for the 2025 Pavement Marking Program.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this _____ day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk



**Glen Ellyn Village
Board**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Public Works - Internal Services
Department Head: Dave Buckley
Category: Contract
Prepared By: Ellen McKenna

**AGENDA ITEM (ID
2025-357)**

DOC ID: 2025-357

Adopt Resolution No. 25-24, A Resolution Approving a Contract with Superior Road Striping Incorporated, d/b/a High Star Superior, for the Construction of the 2025 Pavement Marking Program in a Not-To-Exceed Amount of \$84,676 to be Expensed to the General Fund, Waiving the Village's Bid Process for the Contract and Authorizing the Contract's Execution (Public Works Director Buckley)

Statement of the Issue:

This memorandum serves to provide staff's recommendation that the Village Board adopt a resolution approving a contract with Superior Road Striping, Inc. for the construction of the 2025 Pavement Marking Program in the not-to-exceed amount of \$84,676 and authorizing its execution.

Analysis:

Pavement markings including, but not limited to, centerlines, lane lines, stop bars, and crosswalks serve an important role in guiding and protecting motorists, pedestrians, and cyclists. Locations targeted for this year's program include intersections that were not refreshed in 2023 or 2024 and longlines that were inspected and determined to require re-striping. Thermoplastic markings are typically used on asphalt pavement, while modified urethane is used on concrete pavement.

Bidding Process

For the last fifteen years, the Village has utilized local purchasing cooperatives to obtain competitive pricing for pavement marking work. In 2024, the Village joined the Suburban Purchasing Cooperative's contract and entered an agreement with the low bidder to refresh pavement markings in Glen Ellyn. The contractor was overwhelmed with work demands around the region and was unable to complete their work in Glen Ellyn before temperatures dropped too low to meet the specifications for pavement marking installation. The 2024 contractor will hold their unit prices and complete the balance of the 2024 work this spring. After last year's experience with scheduling delays, staff decided to bid out this project locally in order to have more control over project completion dates and to be placed higher on the contractor's priority list.

The project was advertised for bid in the Daily Herald on February 12, 2025. Bid documents were distributed to six (6) contractors and three (3) companies specializing in pre-construction

management services. Four (4) bid proposals were received and publicly opened on February 26, 2025. All of the bids came in higher than the \$100,000 budgeted for contracted pavement line striping. Bid tabulations were completed by staff and a summary of the as-calculated bids follows:

Bidder	Bid Amount*
Precision Pavement Markings	\$101,908
Superior Road Striping	\$104,232
A.C. Pavement Systems	\$142,928
Marking Specialists	\$150,232

*All bid amounts are rounded to the nearest dollar.

Annually, both the Suburban Purchasing Cooperative (SPC) and DuPage County (DPC) solicit competitive bids for pavement marking or choose to extend unit pricing from a previous year's competitive bidding process. On April 1, 2025, the SPC approved the first of three possible contract extensions to Superior Road Striping. Precision Pavement Marking was determined to be the low bidder for DuPage County's contract, which was awarded at the April 8th DPC Board meeting.

After analyzing the Village's 2025 pavement marking needs compared to the prices received from the three different programs, staff found that the Village will save approximately \$17,230 by taking advantage of being a member of the Suburban Purchasing Cooperative and utilizing Superior Road Striping's unit prices over the unit prices received in the Village's locally let bid.

Staff accordingly recommends utilizing the Suburban Purchasing Cooperative contract with Superior Road Striping for the Village's 2025 street painting maintenance program. The Village will save approximately \$6,400 using SPC unit prices vs. DPC unit prices. If awarded, Superior Road Striping will complete the work in multiple mobilizations and has committed to starting 2025 work in May.

The following two tables compare the Suburban Purchasing Cooperative and DuPage County contract prices with the Village's 2025 low bid proposal unit prices:

2025 Summary of Pricing for Thermoplastic (Asphalt) Pavement Markings				
Item Description	Unit	Suburban Purchasing Cooperative (Superior Road Striping)	DuPage County (Precision Pavement Marking)	Village of Glen Ellyn - Local Bid (Precision Pavement Marking)
		Unit Prices		
4" Line	LF	\$0.75	\$0.75	\$0.95

6" Line	LF	\$0.97	\$1.00	\$1.05
12" Line	LF	\$2.15	\$2.00	\$2.20
24" Line	LF	\$5.11	\$4.95	\$5.75
Letters & Symbols	SF	\$5.11	\$4.95	\$5.75
Pavement Marking Removal (Grinding)	SF	\$0.38	\$0.55	\$0.75

2025 Summary of Pricing for Modified Urethane (Concrete) Pavement Markings				
Item Description	Unit	Suburban Purchasing Cooperative (Superior Road Striping)	DuPage County (Precision Pavement Marking)	Village of Glen Ellyn - Local Bid (Precision Pavement Marking)
		Unit Prices		
4" Line	LF	\$0.70	\$0.85	\$1.05
6" Line	LF	\$1.08	\$1.00	\$1.45
12" Line	LF	\$2.15	\$2.00	\$2.95
24" Line	LF	\$5.38	\$6.00	\$6.00
Letters & Symbols	SF	\$5.38	\$6.00	\$6.00
Pavement Marking Removal (Grinding)	SF	\$0.38	\$0.55	\$0.75

Budget Impact:

The FY2025 budget provides funding for *Contract Line Striping* in the amount of \$100,000. Resulting funding for the 2025 contract is shown as following:

Contract Line Striping Funding Table				
Item	Funding Source	Account Number	Budget Amount	Recommended Amount
Contract Line Striping – Asphalt and Concrete	General Fund	143300-521035-25005	\$100,000	\$84,676
Total Recommended Funding:				\$84,676

Contribution to Strategic Plan

The project fulfills the following Village of Glen Ellyn Strategic Priority and Initiatives: Strategic Priority: Infrastructure; Initiative: Safe and Reliable Streets; Action: Continue to improve streets by conducting regular street assessments and executing on approved CIP priorities.

Action Requested:

Engineering staff recommends the Village Board of Trustees make and approve the following motion at the April 28, 2025, Village Board Meeting:

Adopt Resolution No. 25-24, A Resolution Approving a Contract with Superior Road Striping Incorporated, d/b/a High Star Superior for the Construction of the 2025 Pavement Marking Program in a Total Not-To-Exceed amount of \$84,676 to be Expensed to the General Fund, Waiving the Village's Bid Process for the Contract and authorizing the Contract's execution.

Attachments:

1. Resolution - Pavement Marking Program
2. Superior Road Striping- Independent Contractor Agreement
3. Suburban Purchasing Cooperative 2025 Contract Extension with Superior Road Striping
4. 2025 Superior Road Striping Bid Proposal for VGE



Village of Glen Ellyn

Resolution No. 25-24

**A Resolution Approving a Contract with Superior Road Striping
Incorporated, d/b/a High Star Superior
for the Construction of the 2025 Pavement Marking Program
in a Not-To-Exceed Amount of \$84,676 to be Expensed to the
General Fund, Waiving the Village's Bid Process for the
Contract and Authorizing the Contract's Execution**

**Adopted by the
Acting Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 28th Day of April, 2025.**

Resolution No. 25-24

A Resolution Approving a Contract with Superior Road Striping Incorporated, d/b/a High Star Superior for the Construction of the 2025 Pavement Marking Program in a Not-To-Exceed Amount of \$84,676 to be Expensed to the General Fund, Waiving the Village's Bid Process for the Contract and Authorizing the Contract's Execution

BE IT RESOLVED by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois ("Village"), in the exercise of their home rule powers, that the Contract with Superior Road Striping Incorporated, d/b/a /High Star Superior ("Contract") for the construction of the 2025 Pavement Marking Program in a total not-to-exceed amount of \$84,676 to be expensed to the General Fund is approved, the Village's bid process is waived for the Agreement pursuant to Section 1-10-7 of the Glen Ellyn Village Code, and the Village Manager is authorized to execute the Contract in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this _____ day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk



INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (hereinafter referred to as the “Contract” or “Agreement”) is entered into on the _____ day of April, 2025, by and between the Village of Glen Ellyn, an Illinois home rule municipal corporation (hereinafter referred to as the “Village”), and Superior Road Striping Incorporated, d/b/a High Star Superior (hereinafter referred to as the “Contractor”) (the parties to this Agreement may also be referred to as a “Party” or collectively as the “Parties”).

WHEREAS, the Suburban Purchasing Cooperative’s Governing Board has approved the first of three (3) possible one-year contract extensions on the SPC 2025 Thermoplastic and/or Urethane Lane Marking Material and Labor Road Marking Program (Contract #229) to Superior Road Striping Incorporated, d/b/a High Star Superior, on April 1, 2025, a copy of which is attached hereto and incorporated herein by reference (hereinafter referred to as the “Proposal”), to perform pavement marking throughout the Village (hereinafter referred to as the “Work”); and

WHEREAS, the Contractor represented in its Proposal that it has the necessary personnel, experience, and competence to promptly complete the Work; and

WHEREAS, the Contractor shall perform the Work pursuant to the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of the premises and the mutual promises contained in this Contract, and other good and valuable consideration received and to be received, it is mutually agreed by and between the Parties as follows:

1. RECITALS INCORPORATED

The above recitals are incorporated herein as though fully set forth.

2. SCOPE OF WORK

The Contractor shall perform the Work in accordance with its Proposal in an amount not to exceed \$84,676.00 (“Contract Price”). The Contractor shall complete the Work in accordance with any applicable manufacturers’ warranties and in accordance with the

Contractor's Proposal and this Contract, all of which together shall constitute the "Contract Documents." The Contractor hereby represents and warrants that it has the skill and experience necessary to complete the Work in a good and workmanlike manner. The Contractor further represents and warrants that the Work will be completed in a good and workmanlike manner in accordance with the Contract Documents, and that the Work will be free from defects.

The Contractor shall achieve completion of the Work in a timely manner pursuant to the Contract Documents ("Contract Time"). The Contract Time is of the essence. The Contractor shall have no claim for damages, for compensation more than the Contract Price, or for a delay or extension of the Contract Time based upon conditions found at, or in the vicinity of, the site.

3. DESIGNATED REPRESENTATIVES

The Contractor designates Paul Interrante to act as its designated representative with respect to the Work to be performed under this Contract who shall have the power and authority to make or grant or do all things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of Contractor and with the effect of binding the Contractor. The Village is entitled to rely on the full power and authority of the person executing this Contract on behalf of the Contractor as having been properly and legally given by the Contractor. The Contractor shall have the right to change its designated representative by providing the Village with written notice of such change which notice shall be sent in accordance with Section 13 of this Agreement.

The Public Works Director or the Director's designee shall be deemed the Village's authorized representative for purposes of this Agreement, unless applicable law requires action by the Corporate Authorities, and shall have the power and authority to make or grant or do those things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of the Village and with the effect of binding the Village as limited by this Contract. The Contractor is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Village as having been properly and legally given by the Village. The Village shall have the right to change its authorized representative by providing the Contractor with written notice of such change which notice shall be sent in accordance with Section 12 of this Agreement.

4. TERM OF CONTRACT

The Contractor shall perform the Work pursuant to this Contract beginning on the effective date as defined herein and ending on November 15, 2025, or on the date that the Work is completed as determined by the Village. The Contractor shall invoice the

Village for the Work provided pursuant to this Contract at the rates set forth in its Proposal.

5. PAYMENT SCHEDULE

The Contractor shall, as a condition precedent to its right to receive any payment, submit to the Village an application for payment and such receipts, vouchers, and other documents as may be necessary to establish the Contractor's payment for all labor and material and the absence of any interest whether in the nature of a lien or otherwise of any party in any property, work, or fund with respect to the Work performed hereunder. Such documents shall include, where relevant, the following forms, copies of which are attached hereto:

- (i) Contractor's sworn statement;
- (ii) Contractor's partial or final waiver of lien;
- (iii) Subcontractor's sworn statement(s); and
- (iv) Subcontractor's partial or final waiver of lien.

Payment by the Village shall be conditioned upon an inspection by the Village of the work completed and submission of required waivers by the Contractor. Payment by the Village shall in no way constitute a waiver of, or relieve the Contractor from, any defects in the work. All payments shall be made in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 *et seq.* Final payment for any Work performed by the Contractor pursuant to an invoice by the Contractor shall be made by the Village to the Contractor when the Contractor has fully performed the work and the work has been approved by the Village and submission of required waivers and paperwork by Contractor. Approval of the work and issuance of the final payment by the Village shall not constitute a waiver of, or release the Contractor from, any defects in the work.

The Village shall have the right to withhold from any payment due hereunder such amount as may reasonably appear necessary to compensate the Village for any actual or prospective loss due to Work which is defective or does not conform to the Contract Documents; damage for which the Contractor is liable hereunder; liens or claims of liens; claims of third parties, subcontractors, or material men; or any failure of the Contractor to perform any of its obligations under this Contract. The Village may apply any money withheld or due Contractor hereunder to reimburse itself for all costs, expenses, losses, damages, liabilities, suits, judgments, awards, and attorney's fees incurred, suffered, or sustained by the Village and chargeable to the Contractor.

6. TERMINATION

The Village may terminate this Contract for cause, which includes but is not necessarily limited to, the Contractor's failure to perform the work pursuant to this Contract. The Village shall provide the Contractor with five (5) days' written notice of a termination for cause pursuant to the provisions of Section 12 below. The Village may also terminate this

Contract when it determines the same to be in its best interests by giving fourteen (14) days' written notice to the Contractor pursuant to the provisions of Section 12 below. In such event, the Village shall pay to the Contractor all amounts due for the work performed up to the date of termination.

7. DEFAULT/THE VILLAGE'S REMEDIES.

If it should appear at any time prior to payment for the Work provided pursuant to this Contract that the Contractor has failed or refused to prosecute, and is in default, or has delayed in the prosecution of, the Work to be provided pursuant to this Contract with diligence at a rate that assures completion of the Work in full compliance with the requirements of this Contract, or has attempted to assign this Contract or the Contractor's rights under this Contract, either in whole or in part, or has falsely made any representation or warranty, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Contract or has failed to pay its debts as they come due ("Event of Default"), and has failed to cure, or has reasonably commenced to cure any such Event of Default within fifteen (15) business days after the Contractor's receipt of written notice of such Event of Default, then the Village shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

(A) The Village may require the Contractor, within such reasonable time as may be fixed by the Village, to complete or correct all or any part of the Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete and to take any or all other action necessary to bring the Contractor and the Work into compliance with this Contract.

(B) The Village may accept the defective, damaged, flawed, unsuitable, nonconforming, incomplete, or dilatory Work or part thereof and make an equitable reduction.

(C) The Village may terminate this Contract without liability for further payment of amounts due or to become due under this Contract except for amounts due for Work properly performed prior to termination.

(D) The Village may withhold any payment from the Contractor, whether previously approved, or may recover from the Contractor all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default or because of actions taken by the Village in response to any Event of Default.

(E) The Village may recover any damages suffered by the Village because of the Contractor's Event of Default.

(F) In addition to the above, if the Contractor fails to complete any required

Work pursuant to this Contract, the Village shall be entitled to liquidated damages in the amount of five hundred dollars (\$500.00) per day for each day the Work remains uncompleted. This amount is not a penalty, and the Parties agree to said amount given the difficulties associated with determining or calculating damages to the Village in the event the required Work is not completed on time.

8. COMPLIANCE WITH APPLICABLE LAWS

The Contractor shall comply with all applicable laws, regulations, and rules promulgated by any federal, state, county, municipal and/or other governmental unit, or regulatory body now in effect during the performance of the work. By way of example only and not as a limitation, the following are included within the scope of the laws, regulations and rules with which the Contractor must comply: all forms of workers' compensation laws, of the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*, all terms of the equal employment opportunity rules and regulations of the Illinois Department of Human Rights, statutes relating to contracts let by units of government, and all applicable civil rights and anti-discrimination laws and regulations.

The Contractor shall have a written sexual harassment policy that shall include, at a minimum, the following information as required by section 2-105 of the Illinois Human Rights Act, 775 ILCS 5/2-105: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Contractor's internal complaint process including penalties; (v) the legal recourse, investigative, and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Illinois Department of Human Rights and the Illinois Human Rights Commission; and (vii) protection against retaliation as provided by the Illinois Human rights Act.

9. INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall waive any right of contribution against the Village and shall indemnify and hold harmless the Village and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the Contractor's work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright-protected material or otherwise protected intellectual property, to the extent it is caused in whole or in part by any wrongful or negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge, or otherwise reduce

any other right to indemnity which the Village and its officers, officials, employees, volunteers, and agents would otherwise have. The Contractor shall similarly protect, indemnify, and hold and save harmless, the Village and its officers, officials, employees, volunteers, and agents against and from all claims, costs, causes, actions, and expenses, including, but not limited to, legal fees incurred by reason of the Contractor's breach of any of its obligations under, or the Contractor's default of, any provisions of this Contract. The indemnification obligations under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under workers' compensation or disability benefit acts or employee benefit acts.

10. INSURANCE

The Contractor shall, at the Contractor's expense, secure and maintain in effect throughout the duration of this Contract, insurance of the following kinds and limits set forth in this Section. The Contractor shall furnish "Certificates of Insurance" to the Village before beginning work on the Work pursuant to this Contract. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of at least A according to the latest edition of the Best's Key Rating Guide; and shall include a provision preventing cancellation of the insurance policy unless thirty (30) days prior written notice is given to the Village. This provision shall also be stated on each Certificate of Insurance: "Should any of the above-described policies be canceled before the expiration date, the issuing company shall mail thirty (30) days written notice to the certificate holder named to the left."

The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

(A) Commercial General Liability:

- i. Coverage to include Broad Form Property Damage, Contractual and Personal Injury.
- ii. Limits:

General Aggregate	\$ 2,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00
- iii. Coverage for all claims arising out of the Contractor's operations or premises and anyone directly or indirectly employed by the Contractor.

(B) Workers' Compensation:

- i. Workers' compensation insurance shall be provided in accordance with the provisions of the laws of the State of Illinois, including occupational disease provisions, for all employees who perform the Work pursuant to this

Contract, and if work is subcontracted pursuant to the provisions of this Contract, the Contractor shall require each subcontractor similarly to provide worker's compensation insurance. In case employees engaged in hazardous work under this Contract are not protected under the Worker's Compensation Act, the Contractor shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

(C) **Comprehensive Automobile Liability:**

i. Comprehensive Automobile Liability coverage shall include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed, covering personal injury, bodily injury, and property damage.

ii. Limits:
Combined Single Limit \$1,000,000.00

(D) **Umbrella:**

i. Limits:
Each Occurrence/Aggregate \$2,000,000.00

(E) The Village and its officers, officials, employees, agents, and volunteers shall be named as additional insureds on all insurance policies set forth herein except workers' compensation. The Contractor shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village and its officers, employees, agents, and volunteers.

(F) The Contractor understands and agrees that any insurance protection required by this Contract or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village, its officers, officials, employees, agents, and volunteers as herein provided. The Contractor waives and shall have its insurers waive, its rights of subrogation against the Village, its officers, officials, employees, agents, and volunteers.

11. GUARANTY

The Contractor warrants and guarantees that its Work provided for the Work to be performed under this Contract, and all workmanship, materials, equipment, and supplies performed, furnished, used, or installed under this Contract, performed, furnished, used, or installed under this Contract, shall be free from defects and flaws in workmanship or design; shall strictly conform to the requirements of this Contract; and shall be fit and sufficient for

the purposes expressed in, or reasonably inferred from, this Contract. The Contractor further warrants and guarantees that the strength of all parts of all manufactured materials, equipment, and supplies shall be adequate and as specified and that the performance requirements of this Contract shall be fulfilled.

The Contractor shall, at no expense to the Village, correct any failure to fulfill the above guaranty that may appear at any time. In any event, the guaranty herein expressed shall not be sole and exclusive and is additional to any other guaranty or warranty expressed or implied.

12. AFFIDAVIT OR CERTIFICATE

The Contractor shall furnish any affidavit or certificate in connection with the work covered by this Contract as required by law.

13. NOTICES

Any notice required to be given by this Contract shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by email transmission to the persons and addresses indicated below or to such addresses and persons as either Party hereto shall notify the other Party of in writing pursuant to the provisions of this Section:

To the Village:

Public Works Director
Village of Glen Ellyn
30 S. Lambert Road
Glen Ellyn, Illinois 60137
Email: dbuckley@glenellyn.org

To Contractor:

Paul Interrante
Superior Road Striping, Inc./High Star Traffic
225 Miles Parkway
Bartlett, Illinois 60103
Email: painterrante@highstartraffic.com

Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

Notice by email transmission shall be effective as of date and time of transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

14. AUTHORITY TO EXECUTE

The individuals executing this Contract on behalf of the Contractor and the Village represent that they have the legal power, right, and actual authority to bind their respective Parties to the terms and conditions of this Contract.

15. EFFECTIVE DATE

The effective date of this Contract as reflected above and below shall be the last date of its execution by one of the Parties as set forth below.

16. ENTIRE CONTRACT; APPROVAL OF SUBCONTRACTORS

This Contract, including the documents incorporated by reference herein, sets forth the entire Contract of the Parties with respect to the accomplishment of the Work. No right or interest in this Contract shall be assigned, in whole or in part, by either Party without the prior written consent of the other Party. The Village reserves the right to approve the use of subcontractors to complete any portion of the Work and to approve any applicable contract between the Contractor and a proposed subcontractor to perform any of the Work. This Contract shall be binding upon the Parties and upon their respective heirs, executors, administrators, personal representatives, successors, and assigns, except as herein provided.

17. INDEPENDENT CONTRACTOR

The Contractor shall have the full control of the ways and means of performing the work referred to above and that the Contractor and its employees, representatives or subcontractors are not employees of the Village, it being specifically agreed that the Contractor bears the relationship of an independent contractor to the Village. The Contractor shall solely be responsible for the payment of all salaries, benefits, and costs of supplying personnel for the Work.

18. GOVERNING LAW AND VENUE

This Contract shall be governed by the laws of the State of Illinois both as to interpretation and performance. Venue for any action pursuant to this Contract shall be in the Circuit Court of DuPage County, Illinois.

19. AMENDMENTS AND MODIFICATIONS

This Contract may be modified or amended from time-to-time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the authorized representative of the Contractor.

20. NON-WAIVER OF RIGHTS

No failure of either Party to exercise any power given to it hereunder or to insist upon strict compliance by the other Party with its obligations hereunder, and no custom or practice of the Parties at variance with the terms hereof, nor any payment under this Contract shall constitute a waiver of either Party's right to demand exact compliance with the terms hereof.

21. CONFLICT

In case of a conflict between any provision(s) of the Contractor's Proposal and this Contract, this Contract shall control to the extent of such conflict.

22. HEADINGS AND TITLES

The headings and titles provided in this Contract are for convenience only and shall not be deemed a part of this Contract.

23. COOPERATION OF THE PARTIES

The Village and the Contractor shall cooperate in the provision of the Work to be provided by Contractor pursuant to this Contract and in compliance with applicable laws, including, but not limited to, the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* ("FOIA"), and the provision of any documents and information pursuant to a FOIA request. The Contractor shall provide all responsive documents to the Village pursuant to a FOIA request at no cost to the Village.

24. COUNTERPARTS; FACSIMILE OR PDF SIGNATURES

This Contract may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Contract. A facsimile or pdf/email copy of this Contract and any signatures thereon will be considered for all purposes as an original.

25. PREVAILING WAGES

The Contractor and any applicable subcontractor shall pay prevailing wages as established by the Illinois Department of Labor and determined by the Village for each craft or type of work needed to execute the contract in accordance with the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.* ("Act"). The Contractor shall prominently post the current schedule of prevailing wages at the Work site(s) and shall notify immediately in writing all its subcontractors of all changes in the schedule of prevailing wages. Any increases in costs to Contractor due to changes in the prevailing rate of wage during the terms of any Contract shall be at the sole expense of the Contractor and not at the expense of the

Village and shall not result in an increase to the Contract Price. The Contractor shall be solely responsible to maintain accurate records as required by the Act and shall submit certified payroll records to the Village evidencing its compliance with the Act on no less than a monthly basis as required by the Act. The Contractor shall be solely liable for paying the difference between prevailing wages and any wages received by laborers, workmen and/or mechanics engaged in the Work for the Work.

The Contractor shall indemnify, hold harmless, and defend the Village, its officers, officials, employees, agents and volunteers (“Indemnified Parties”) against all regulatory actions, complaints, damages, claims, suits, liabilities, liens, judgments, costs and expenses, including reasonable attorney’s fees, which may in any way arise from or accrue against the Indemnified Parties as a consequence of noncompliance with the Act or which may in any way result therefrom, including a complaint by the Illinois Department of Labor under Section 4(a-3) of the Act, 820 ILCS 130/4(a-3) that any or all of the Indemnified Parties violated the Act by failing to give proper notice to the Grantee or any other party performing work on the Public Improvements that not less than the prevailing rate of wages shall be paid to all laborers, workers and mechanics performing Work on the Work, including interest, penalties or fines under Section 4(a-3). The indemnification obligations of this section on the part of the Contractor shall survive the termination or expiration of this Agreement. In any such claim, complaint or action against the Indemnified Parties, the Contractor shall, at its own expense, appear, defend and pay all charges of reasonable attorney’s fees and all reasonable costs and other reasonable expenses arising therefrom or incurred in connection therewith, and, if any judgment or award shall be rendered against the Indemnified Parties in any such action, the Contractor shall at its own expense, satisfy and discharge such judgment or award.

26. CERTIFIED PAYROLL

Contractor shall be solely responsible to maintain accurate records reflecting its payroll for its employees who perform any of the Work for the Village pursuant to this Contract and shall submit certified payroll records to the Village's Director of Public Works at any time during the term of this Contract. The Contractor shall provide said certified payroll records within seven (7) days upon the request of the Director of Public Works.

27. STANDARD OF CARE

The Contractor shall ensure that the Services are provided, performed, and completed in accordance with all applicable statutes, ordinances, rules, and regulations, including, but not limited to, the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, citizenship status, or unfavorable discharge from military service or other prohibited classification, including, without limitation, the Americans with Disabilities Act

of 1990, 42 U.S.C. §§ 12101 et seq., and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Contractor shall also comply with all conditions of any federal, state, or local grant received by the Village or the Contractor with respect to this Agreement.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed by their duly authorized representatives on the days and dates set forth below.

VILLAGE OF GLEN ELLYN

**SUPERIOR ROAD STRIPING INCORPORATED
D/B/A HIGH STAR SUPERIOR**

By: Mark Franz
Its: Village Manager

By:
Its:

Date: _____, 2025

Date: _____, 2025

ATTEST

ATTEST

By: Caren Cosby
Its: Village Clerk

By:
Its:

Date: _____, 2025

Date: _____, 2025



A Joint Purchasing Program For Local Government Agencies

April 1, 2025

Mr. Brian Patterson
Director of Contracts & Administration
Superior Road Striping, Inc.
225 Miles Parkway
Bartlett, IL 60103

Dear Mr. Patterson,

This letter is to inform you that the Suburban Purchasing Cooperative's Governing Board has approved the first of three (3) possible one-year contract extensions on the SPC 2025 Thermoplastic &/or Urethane Lane Marking Material and Labor Road Marking Program (Contract #229) to Superior Road Striping, Bartlett, IL with the price increases proposed on March 17, 2025. This confirms that Superior Road Striping has agreed to honor 2024 prices for all work booked by April 11, 2025. In addition, any work that not completed in 2024 due to weather that carries over into 2025 will also be performed at 2024 prices.

<u>DESCRIPTION</u>	<u>UOM</u>	<u>2024</u>	<u>2025</u>
Thermoplastic Pavement Marking Letter & Symbols	SF	\$4.75	\$5.11
Thermoplastic Pavement Marking - 4" Line	FT	\$0.70	\$0.75
Thermoplastic Pavement Marking - 6" Line	FT	\$0.90	\$0.97
Thermoplastic Pavement Marking - 8" Line	FT	\$1.20	\$1.29
Thermoplastic Pavement Marking - 12" Line	FT	\$2.00	\$2.15
Thermoplastic Pavement Marking - 24" Line	FT	\$4.75	\$5.11
Thermoplastic Pavement Marking Removal	SF	\$0.35	\$0.38
Urethane Pavement Marking Letter & Symbols	SF	\$5.00	\$5.38
Urethane Pavement Marking - 4" Line	FT	\$0.65	\$0.70
Urethane Pavement Marking - 6" Line	FT	\$1.00	\$1.08
Urethane Pavement Marking - 8" Line	FT	\$1.50	\$1.61
Urethane Pavement Marking - 12" Line	FT	\$2.00	\$2.15
Urethane Pavement Marking - 24" Line	FT	\$5.00	\$5.38
Preform Thermoplastic Bike Marking/Chevron	EA	\$350.00	\$376.25
Removal	SF	\$0.35	\$0.38

With the acceptance of this contract extension, Superior Road Striping, agrees to all terms and conditions set forth in the specifications contained within the Request for Proposals to which you responded. The duration of the contract extension shall be in force from April 12, 2025 through April 11, 2026. The SPC reserves the right to extend the contract for up to two (2) additional one-year terms upon mutual agreement on a negotiated basis.

***DuPage Mayors &
Managers Conference***
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

***Northwest Municipal
Conference***
1600 East Golf Rd., Suite 0700
Des Plaines, IL 60016
Ellen Dayan
Phone: (847) 296-9200
Fax: (847) 296-9207

***South Suburban Mayors
And Managers Association***
1904 West 174th Street
East Hazel Crest, IL 60429
Kristi DeLaurentiis
Phone: (708) 206-1155
Fax: (708) 206-1133

***Will County
Governmental League***
15905 S. Frederick Street
Plainfield, IL 60586
Cherie Belom
Phone: 815-254-7700

With the acceptance of this contract, Superior Road Striping agrees to all terms and conditions as set forth in the specifications contained within the Request for Proposals to which you responded. This award is not in conjunction with the Illinois Department of Transportation, so participating communities will not be utilizing Motor Fuel Tax (MFT) funds. However, Superior Road Striping must comply with all IDOT rules and regulations, as well as prevailing wage and certified payroll.

The SPC looks forward to another productive year working with Superior Road Striping. Please sign and date the agreement below and return an original to my attention and retain a copy for your files.

Sincerely,



Ellen Dayan, CPPB
NWMC Program Manager for Purchasing



04/01/2025
Signed: Ellen Dayan Date

Brian Patterson 4/2/2025
Name Date

**DuPage Mayors &
Managers Conference**
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

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Cherie Belom
Phone: 815-254-7700

SUPERIOR ROAD STRIPING INC / HIGHSTAR TRAFFIC

225 MILES PARKWAY
BARTLETT, IL 60103
630-293-0026

BID

VILLAGE OF GLEN ELLYN
PROJECT INFO NWMC/SPC #229 THERMO & URETHANE ROAD MARKING PROGRAM

PAVEMENT MARKING	DESCRIPTION	UNIT	APPROX QTY	2025 PRICES	
				UNIT PRICE	TOTAL
	Thermoplastic Pavement Marking Letter & Symbols	SF	823.0	\$5.11	\$4,205.53
	Thermoplastic Pavement Marking - 4" Line	FT	13242.0	\$0.75	\$9,931.50
	Thermoplastic Pavement Marking - 6" Line	FT	7986.0	\$0.97	\$7,746.42
	Thermoplastic Pavement Marking - 8" Line	FT	0.0	\$1.29	\$0.00
	Thermoplastic Pavement Marking - 12" Line	FT	7321.0	\$2.15	\$15,740.15
	Thermoplastic Pavement Marking - 24" Line	FT	1657.0	\$5.11	\$8,467.27
	Thermoplastic Pavement Marking Removal - Grinding	SF	21128.0	\$0.38	\$8,028.64
	Urethane Pavement Marking Letter & Symbols	SF	204.0	\$5.38	\$1,097.52
	Urethane Pavement Marking - 4" Line	FT	3064.0	\$0.70	\$2,144.80
	Urethane Pavement Marking - 6" Line	FT	3765.0	\$1.08	\$4,066.20
	Urethane Pavement Marking - 8" Line	FT	0.0	\$1.61	\$0.00
	Urethane Pavement Marking - 12" Line	FT	3845.0	\$2.15	\$8,266.75
	Urethane Pavement Marking - 24" Line	FT	1165.0	\$5.38	\$6,267.70
NOTE 1	Pavement Marking Removal - Water Blasting	SF	1960.0	\$2.56	\$5,017.60
NOTE 1	Traffic Control & Protection	LS	1.0	\$3,695.00	\$3,695.00

NOTE 1 PRICE INCLUDES 1 MOB ONLY FOR THE WORK AT MAIN ST & DUANE ST

TOTAL \$84,675.08

All terms and conditions set forth in the specifications contained within the Requests for Proposals (RFP #229) to which you responded apply.

OUR PRICES DO NOT REFLECT ANY INCIDENTAL ITEMS.
THIS JOB IS NOT BID AS A LUMP SUM.
WATER BLASTING IS EXCLUDED FROM PAVEMENT MARKING REMOVAL.

THIS BID DOES NOT INCLUDE TEMPORARY PAVEMENT MARKING OR TEMPORARY PAVEMENT MARKING REMOVAL

BIKE ARROWS/BIKE CHEVRONS ARE NOT INCLUDED IN LETTERS & SYMBOLS

FOR PERM STRIPING, CALL TO SCHEDULE AT LEAST 2 WEEKS IN ADVANCE



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Administration
Department Head: Mark Franz
Category: Award
Prepared By: Meredith Hannah

AGENDA ITEM (ID
2025-367)

DOC ID: 2025-367

Approve a Facade Improvement Award in the Amount of \$30,000 to Leo Panopoulos Revocable Trust for the Property Located at 803-807 N. Main Street to be expensed to the Economic Development/Marketing Fund (Economic Development & Communications Director Hannah)

Statement of the Issue:

The Leo Panopoulos Revocable Trust, the property owner of 803-807 N. Main Street located at the historic Stacy's Corners, is requesting a Facade Improvement Award to assist with building improvements. The Board recently approved a liquor license for Elite Meat & Seafood, moving into the southern portion of the building.

Analysis:

The Facade Improvement Award Program was created to facilitate the private sector in making interior improvements to incentivize businesses to expand and/or relocate to the downtown central business district. Approved projects are eligible for up to a maximum of \$30,000 per award based on the following award scale per program:

Investments			Award		
Low			High		
\$	2,000.00	up to	\$	3,499.00	\$ 1,000.00
\$	3,500.00	up to	\$	4,999.00	\$ 1,750.00
\$	5,000.00	up to	\$	7,499.00	\$ 2,500.00
\$	7,500.00	up to	\$	9,999.00	\$ 3,750.00
\$	10,000.00	up to	\$	12,499.00	\$ 5,000.00
\$	12,500.00	up to	\$	14,999.00	\$ 6,250.00
\$	15,000.00	up to	\$	17,499.00	\$ 7,500.00
\$	17,500.00	up to	\$	19,999.00	\$ 8,750.00
\$	20,000.00	up to	\$	24,999.00	\$ 10,000.00
\$	25,000.00	up to	\$	27,499.00	\$ 12,500.00
\$	27,500.00	up to	\$	29,999.00	\$ 13,750.00
\$	30,000.00	up to	\$	32,499.00	\$ 15,000.00
\$	32,500.00	up to	\$	34,999.00	\$ 16,250.00
\$	35,000.00	up to	\$	37,499.00	\$ 17,500.00

\$ 37,500.00	up to	\$ 39,999.00	\$ 18,750.00
\$ 40,000.00	up to	\$ 42,499.00	\$ 20,000.00
\$ 42,500.00	up to	\$ 44,999.00	\$ 21,250.00
\$ 45,000.00	up to	\$ 47,499.00	\$ 22,500.00
\$ 47,500.00	up to	\$ 49,999.00	\$ 23,750.00
\$ 50,000.00	up to	\$ 52,499.00	\$ 25,000.00
\$ 52,500.00	up to	\$ 54,999.00	\$ 26,250.00
\$ 55,000.00	up to	\$ 57,499.00	\$ 27,500.00
\$ 57,500.00	up to	\$ 59,999.00	\$ 28,750.00
\$ 60,000.00	up to	+	\$ 30,000.00

Award Issues

Applicants must install a minimum of \$2,000 of material improvements to be eligible for an award. Staff recognizes the following eligible costs outlined/identified in the application:

Facade Improvement Award Request	
Windows & Doors	\$42,990.00
Mason Roof Repair/replacement	\$14,500.00
Trim and signage replacement (not the signage, but removal & replacement after work is completed	\$ 4,250.00
Total Eligible Facade Expenses	\$ 61,740.00
Total Facade Award	\$30,000.00

The funds requested are consistent with the intent of the Award programs.

Budget Impact:

The Village Board approved \$125,000 for the downtown award programs (including the Downtown Retail Interior Improvement, Façade Improvement and Fire Prevention) from the Downtown TIF, \$30,000 for Roosevelt Road and Historic Stacy's Corners commercial district from the General Fund for Façade Awards and \$15,000 from the Roosevelt Road TIF for Fire Prevention Assistance Program for businesses within the Roosevelt Road TIF district as part of the 2025 annual budget. This is the first request for a Facade award for Roosevelt Road and Historic Stacy's Corners commercial district, from the General Fund, Economic Development/Marketing Facade Awards (Account 126500-520406).

Contribution to Strategic Plan

Strategic Priority: Development; Initiative: Effective stewardship of incentives to support business recruitment and retention. Implement an Economic Development strategy focused on overall commercial vitality, EAV growth and sales tax growth. Coordinate award programs and assessment of value to the business community annually.

Action Requested:

Approve a Facade Award in the amount of \$30,000, to the Leo Panopoulos Revocable Trust. Alternatively, the Village Board may deny the request or the Village Board may approve a different amount.

Attachments:

1. Award Budget Summary 04-21-25

	BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2025 - \$170,000 Total Funds Available									
*	Fuschia	Ashlee Rooney	534 Duane Street	Interior	12/20/2024	1/13/2025	\$ 25,000.00	\$ 25,000.00	
*	Fuschia	Ashlee Rooney	534 Duane Street	Façade	12/20/2024	1/13/2025	\$ 20,000.00	\$ 20,000.00	
*	Complimentary Café	Complimentary Café	464 Glenwood Ave	Interior	1/13/2025	1/27/2025	\$ 30,000.00	\$ 30,000.00	
*	M+K STK Bar	2 JA's Hospitality LLC	400 N Main St, Ste 116	Interior	3/21/2025	4/14/2025	\$ 30,000.00	\$ 30,000.00	
*	M+K STK Bar	2 JA's Hospitality LLC	400 N Main St, Ste 116	Fire	3/21/2025	4/14/2025	\$ 15,000.00	\$ 15,000.00	
**	803-807 N Main St	Leo Panopoulos Trust	803-807 N Main St	Façade	4/14/2025		\$ 30,000.00		

Per Above	\$ 150,000.00	\$ 120,000.00	\$ -
Total Available	\$ 170,000.00		
Funds Available	\$ 20,000.00		

*\$125,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

+ \$15,000 for Roosevelt Road Fire Prevention Awards to RR TIF Properties



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Administration
Department Head: Mark Franz
Category: Award
Prepared By: Meredith Hannah

**AGENDA ITEM (ID
2025-371)**

DOC ID: 2025-371

Approve an Additional Facade Improvement Award in the Amount of \$8,750 and an Additional Interior Improvement Award in the amount of \$3,750 to Fuschia RE LLC located at 534 Duane Street to be Expensed to the Central Business District TIF Fund (Economic Development & Communications Director Hannah)

Statement of the Issue:

Fuschia RE LLC, located at 534 Duane Street, was approved for a Facade Improvement Award in the amount of \$20,000 and an Interior Improvement Award in the amount of \$25,000 on January 13, 2025, to assist with building improvements for its newly acquired building. Due to structural reasons, once construction began significant change orders were needed and the Village Board approved an amended exterior appearance to work within the new parameters the building presented. These changes also incurred additional costs to the facade and interior work, and they are asking for additional funding allowed by the Village's award programs.

Analysis:

The Facade Improvement Award Program was created to facilitate the private sector in making interior improvements to incentivize businesses to expand and/or relocate to the downtown central business district. The Downtown Retail Interior Improvement Award Program was created to facilitate the private sector in making interior improvements to incentivize businesses to expand and/or relocate to the downtown Central Business District. Approved projects are eligible for up to a maximum of \$30,000 per award based on the following award scale per program:

Investments			Award		
Low			High		
\$	2,000.00	up to	\$	3,499.00	\$ 1,000.00
\$	3,500.00	up to	\$	4,999.00	\$ 1,750.00
\$	5,000.00	up to	\$	7,499.00	\$ 2,500.00
\$	7,500.00	up to	\$	9,999.00	\$ 3,750.00
\$	10,000.00	up to	\$	12,499.00	\$ 5,000.00
\$	12,500.00	up to	\$	14,999.00	\$ 6,250.00
\$	15,000.00	up to	\$	17,499.00	\$ 7,500.00
\$	17,500.00	up to	\$	19,999.00	\$ 8,750.00
\$	20,000.00	up to	\$	24,999.00	\$ 10,000.00

\$ 25,000.00	up to	\$ 27,499.00	\$ 12,500.00
\$ 27,500.00	up to	\$ 29,999.00	\$ 13,750.00
\$ 30,000.00	up to	\$ 32,499.00	\$ 15,000.00
\$ 32,500.00	up to	\$ 34,999.00	\$ 16,250.00
\$ 35,000.00	up to	\$ 37,499.00	\$ 17,500.00
\$ 37,500.00	up to	\$ 39,999.00	\$ 18,750.00
\$ 40,000.00	up to	\$ 42,499.00	\$ 20,000.00
\$ 42,500.00	up to	\$ 44,999.00	\$ 21,250.00
\$ 45,000.00	up to	\$ 47,499.00	\$ 22,500.00
\$ 47,500.00	up to	\$ 49,999.00	\$ 23,750.00
\$ 50,000.00	up to	\$ 52,499.00	\$ 25,000.00
\$ 52,500.00	up to	\$ 54,999.00	\$ 26,250.00
\$ 55,000.00	up to	\$ 57,499.00	\$ 27,500.00
\$ 57,500.00	up to	\$ 59,999.00	\$ 28,750.00
\$ 60,000.00	up to	+	\$ 30,000.00

Award Issues

Applicants must install a minimum of \$2,000 of material improvements to be eligible for an award. Staff recognizes the following eligible costs outlined/identified in the application:

Facade Improvement Award Request	Amounts Approved Jan 13, 2025	New Total Expenses/Request
Windows, doors, foundation, siding, exterior electrical, roofing	\$40,000.00	\$57,500
Total Eligible Facade Expenses	\$40,000.00	\$57,500
Total Facade Award	\$20,000.00	\$28,750
Additional Facade Award		\$ 8,750
Interior Improvement Award Request		
Demolition, rough plumbing, rough electrical for fire alarm and security, installation of walls & floor	\$50,000.00	\$57,900
Total Eligible Interior Improvement Expenses	\$50,000.00	\$57,900
Total Interior Improvement Award	\$25,000.00	\$28,750
Additional Interior Improvement Award		\$ 3,750
Total Interior and Facade Awarded January 13, 2025	\$45,000.00	
Total Additional Interior and Facade Award Requested April 28, 2025		\$12,500

While it is not customary, the Board has approved additional funds after property owners/business owners discovered structural issues that changed the original scope of the work. The funds requested are consistent with the intent of the Award programs.

Budget Impact:

The Village Board approved \$125,000 for the downtown award programs (including the Downtown Retail Interior Improvement, Façade Improvement and Fire Prevention) from the Downtown TIF, \$30,000 for Roosevelt Road and Historic Stacy's Corners commercial district from the General Fund for Façade Awards and \$15,000 from the Roosevelt Road TIF for Fire Prevention Assistance Program for businesses within the Roosevelt Road TIF district as part of the 2025 annual budget. This request of \$12,500, will deplete the funds budgeted for downtown award programs using the remaining \$5,000 previously budgeted for these programs (CBD TIF Fund 25000-520406). The Board will need to authorize an additional \$7,500 from the CBD TIF Fund be used.

Contribution to Strategic Plan

Strategic Priority: Development. **Initiative:** Effective stewardship of incentives to support business recruitment and retention. Implement an Economic Development strategy focused on overall commercial vitality, EAV growth and sales tax growth. Coordinate award programs and assessment of value to the business community annually.

Action Requested:

Approve the additional \$12,500 in facade and interior awards to Fuschia RE LLC. Alternatively, the Village Board may deny the request or the Village Board may approve a different amount.

Attachments:

1. Award Budget Summary 03-24-25B

	BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2025 - \$170,000 Total Funds Available									
*	Fuschia	Ashlee Rooney	534 Duane Street	Interior	12/20/2024	1/13/2025	\$ 25,000.00	\$ 25,000.00	
*	Fuschia	Ashlee Rooney	534 Duane Street	Façade	12/20/2024	1/13/2025	\$ 20,000.00	\$ 20,000.00	
*	Complimentary Café	Complimentary Café	464 Glenwood Ave	Interior	1/13/2025	1/27/2025	\$ 30,000.00	\$ 30,000.00	
*	M+K STK Bar	2 JA's Hospitality LLC	400 N Main St, Ste 116	Interior	3/21/2025	4/14/2025	\$ 30,000.00	\$ 30,000.00	
*	M+K STK Bar	2 JA's Hospitality LLC	400 N Main St, Ste 116	Fire	3/21/2025	4/14/2025	\$ 15,000.00	\$ 15,000.00	
**	803-807 N Main St	Leo Panopoulos Trust	803-807 N Main St	Façade	4/14/2025		\$ 30,000.00		
*	Fuschia	Ashlee Rooney	534 Duane Street	Interior	4/17/2025		\$ 3,750.00		
*	Fuschia	Ashlee Rooney	534 Duane Street	Façade	4/17/2025		\$ 8,750.00		

Per Above	\$ 162,500.00	\$ 120,000.00	\$ -
Total Available	\$ 170,000.00		
Funds Available	\$ 7,500.00		

*\$125,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

+ \$15,000 for Roosevelt Road Fire Prevention Awards to RR TIF Properties



**Glen Ellyn Village
Board**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Information Technology
Department Head: Justin Chiappetta
Category: Agreement
Prepared By: Justin Chiappetta

**AGENDA ITEM (ID
2025-375)**

DOC ID: 2025-375

Adopt Resolution No. 25-27, A Resolution Approving the Renewal of the Service Agreement with Comcast Cable Communications Management, LLC, for the Village's/Glen Ellyn Volunteer Fire Company's Enterprise Internet and Voice Services in an Amount of \$2,675.00 Per Month for a Period of 36 Months to be Expensed to the General Fund and Authorizing its Execution (IT Director Chiappetta)

Statement of the Issue:

Renewal of a Service Agreement with Comcast Cable Communications Management, LLC, for the Village's/Glen Ellyn Volunteer Fire Company's Enterprise Internet and Voice services

Analysis:

The Village and Glen Ellyn Volunteer Fire Company utilize the internet and voice services provided by Comcast Cable Communications Management, LLC as their primary method of delivering Internet connectivity and phone services to staff. These services are an integral component of day-to-day operations and are relied upon to provide highly available communications to both internal and external customers. This contract reflects a \$200.00/per month reduction in cost over the previous contract for identical service delivery.

Budget Impact:

\$2,675.00 per month for a period of 36 months to be expensed to the General Fund, this expense is budgeted in the 2025 Village Budget

Contribution to Strategic Plan

Strategic Priority: Workforce & Operations; Action: Continuing to focus on identifying "best practices" and innovative methods of service delivery and operational effectiveness through the use of technology.

Action Requested:

Authorize the renewal of a service agreement with Comcast Cable Communications Management, LLC for the Village's/Glen Ellyn Volunteer Fire Company's enterprise internet and voice services.

Attachments:

1. Comcast Service Renewal Resolution
2. Comcast Service Renewal Agreeemnt



Village of Glen Ellyn

Resolution No. 25-XX

**A Resolution Authorizing the Renewal of the Service Agreement
with Comcast Cable Communications Management, LLC,
for the Village's/Glen Ellyn Volunteer Fire Company's
Enterprise Internet and Voice Services in an Amount of
\$2,675.00 per month for a period of 36 months to be Expensed to
the General Fund and Authorizing its Execution**

**Adopted by the
Acting Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 28th Day of April, 2025.**

Resolution No. 25-XX

A Resolution Authorizing the Renewal of the Service Agreement with Comcast Cable Communications Management, LLC, for the Village's and Glen Ellyn Volunteer Fire Company's Enterprise Internet and Voice Services in an Amount of \$2,675.00 per month for a period of 36 months to be Expensed to the General Fund and Authorizing its Execution

BE IT RESOLVED by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois ("Village"), in the exercise of their home rule powers, that the Renewal of the Service Agreement ("Renewal") with Comcast Cable Communications Management, LLC ("Agreement") for the Village's and the Glen Ellyn Volunteer Fire Company's Enterprise internet and voice services in an amount of \$2,675.00 per month to be expensed to the General Fund is approved and the Village Manager is authorized to execute the Renewal in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this 28th day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk

MSA ID#: IL-407551-swebbSO ID#: IL-407551-swebb-28370209Account Name: Village of Glen Ellyn

CUSTOMER INFORMATION (for notices)

Primary Contact: Justin Chiappetta
Title: IT Director
Address 1: 535 Duane Street
Address 2: _____
City: Glen Ellyn
State: IL
Zip: 60137
Phone: 6305475377
Cell: _____
Fax: _____
Email: jchiappetta@glenellyn.org

Billing Account Name: Village of Glen Ellyn
Billing Name: _____
(3rd Party Accounts)
Billing Contact: Justin Chiappetta
Title: IT Director
Phone: 6305475377
Cell: _____
Fax: _____
Email: jchiappetta@glenellyn.org

INVOICE ADDRESS
Address 1: 535 Duane Street
Address 2: _____
City: Glen Ellyn
State: IL
Zip Code: 60137
Tax Exempt: _____
* If Yes, please provide and attach all applicable tax exemption certificates

SUMMARY OF CHARGES (Details on following pages)

Service Term (Months): 36

SUMMARY OF SERVICE CHARGES*

Current Monthly Recurring Charges: \$2,875.00
Current Trunk Services Monthly Recurring Charges: \$0.00
Total Current Monthly Recurring Charges (all Services): \$2,875.00

Change Monthly Recurring Charges: -\$319.85
Change Trunk Services Monthly Recurring Charges: \$0.00
Change Monthly Recurring Charges (all Services): -\$319.85

Total Monthly Recurring Charges: \$2,555.15
Total Trunk Services Monthly Recurring Charges: \$0.00
Total Monthly Recurring Charges (all Services): \$2,555.15

SUMMARY OF STANDARD INSTALLATION FEES*

Total Standard Installation Fees: \$0.00
Total Trunk Services Standard Installation Fees: \$0.00
Total Standard Installation Fees (all Services): \$0.00

SUMMARY OF CUSTOM INSTALLATION FEES*

Total Custom Installation Fee: \$0.00

SUMMARY OF MONTHLY EQUIPMENT FEES*

Current Services Equipment Fee Monthly Recurring Charges: \$0.00
Current Trunk Services Equipment Fee Monthly Recurring Charges: \$0.00
Current Equipment Fee Monthly Recurring Charges (All Services): \$0.00

Change Services Equipment Fee Monthly Recurring Charges: \$119.85
Change Trunk Services Equipment Fee Monthly Recurring Charges: \$0.00
Change Equipment Fee Monthly Recurring Charges (All Services): \$119.85

Total Service Equipment Fee Monthly Recurring Charges: \$119.85
Total Trunk Service Equipment Fee Monthly Recurring Charges: \$0.00
Total Equipment Fee Monthly Recurring Charges (All Services): \$119.85

*Note: Charges identified in the Sales Order are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated). Please refer to your Comcast Enterprise Services Master Services Agreement (MSA) for specific detail regarding such charges. Customer shall pay Comcast one hundred percent (100%) of the non-amortized Custom Installation Fees prior to the installation of Service. The existence of Hazardous Materials at the Service Location or a change in installation due to an Engineering Review may result in changes to the Custom and/or Standard Installation Fees payable by Customer.

GENERAL COMMENTS

Juniper medium equipment rental for a discounted rate of \$30.00, increasing to regular rate at the end of the original term. Minimum 2 year term required.

AGREEMENT

This Comcast Enterprise Services Sales Order Form ("Sales Order") shall be effective upon acceptance by Comcast. This Sales Order is made a part of the Comcast Enterprise Services Master Services Agreement, entered between Comcast and the undersigned and is subject to the Product Specific Attachment for the Service(s) ordered herein, located at <http://business.comcast.com/terms-conditions-ent>, (the "Agreement"). Unless otherwise indicated herein, capitalized words shall have the same meaning as in the Agreement.

By purchasing Comcast voice services, you are giving Comcast Business permission to request a copy of the Customer Service Record(s) from your existing carrier(s). Customer Service Records include the telephone numbers listed on the account(s) and may also include information related to services provided by such carrier(s).

COMPANY ACKNOWLEDGES RECEIPT AND UNDERSTANDING OF THIS 911 NOTICE:

Your Comcast Business Voice Services set forth in this Sales Order (the "Voice Services") have the following 911 limitations:

- In order for 911 calls to be properly directed to emergency services using the Voice Services, Customer must provide and maintain the correct service address information ("Registered Service Location") for each telephone number and extension used by Customer. The Registered Service Location should also include information such as floor and office number as appropriate.
- If the Voice Services are moved to, or used in, a different location without Customer providing an updated Registered Service Location, 911 calls may be directed to the wrong emergency authority, may transmit the wrong address, and/or the Voice Services (including 911) may fail altogether. Customer's use of a telephone number not associated with its geographic location, or a failure to allot sufficient time for a Registered Service Location change to be processed, may increase these risks.
- Customer is solely responsible for programming its telephone system to map each telephone number and extension to the correct location, and for updating the telephone system as necessary to reflect moves or additions of stations.
- Customer 911 calls may be sent to an emergency call center where an agent will ask for the caller's name, telephone number, and location, and then will contact the local emergency authority.
- The Voice Services use electrical power in the Customer's premises. If there is an electrical power outage, 911 calling may be interrupted if back-up power is not installed, fails, or is exhausted. Voice Services that rely on a broadband connection may also be interrupted if the broadband service fails.
- Calls using the Voice Services, including calls to 911, may not be completed if there is a problem with network facilities, including network congestion, network equipment and/or power failure, a broadband connection failure, or another technical problem.
- Failure by Customer to make updates to the Registered Service Location, including updates to restore service address to the original Registered Service Location, or failure to allot sufficient time for the Service Location update provisioning to complete may result in emergency services being dispatched to the incorrect Service Location.
- Customers should call Comcast at 800-741-4141 if they have any questions or need to update the Registered Service Location in the E911 system.

BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES THAT IT HAS READ AND UNDERSTANDS THE FOREGOING 911 NOTICE AND THE 911 LIMITATIONS OF THE VOICE SERVICES.

By signing below, Customer acknowledges, agrees to and accepts the terms and conditions of this Sales Order.

CUSTOMER USE ONLY (by authorized representative)

COMCAST USE ONLY (by authorized representative)

Signature:

Signature:

Sales Rep:

Taylor Doyle

Name:

Mark Franz

Name:

Sales Rep E-Mail:

Taylor_Doyle@comcast.com

Title:

Village Manager

Title:

Region:

Chicago

Date:

Date:

Division:

Central

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: Village of Glen Ellyn

Date: 4/1/2024

MSA ID#: IL-407551-swebb

SO ID#: IL-407551-swebb-28370209

Short Description of Service:

Service Term: 36 MONTHS

PAGE 2 of 7

Solution Charges

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Monthly	One-Time
001	Renew	Remove	EDI - Network Interface - Gig E	Port	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$0.00	\$0.00
002	Renew	Remove	EDI - Bandwidth	500 Mbps	Village of Glen Ellyn - Civic Center	-	Interstate	1	(\$960.00)	\$0.00
003	Renew	Remove	IPv4 Static Address Block /28 (14)	Static IP	Village of Glen Ellyn - Civic Center	-	Interstate	1	(\$35.00)	\$0.00
004	Renew	Remove	Border Gateway Protocol	Setup	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$0.00	\$0.00
005	Renew	Remove	ActiveCore Installation Fee	Setup	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$0.00	\$0.00
006	Renew	Remove	Juniper Router M	Service	Village of Glen Ellyn - Civic Center	-	Interstate	1	(\$30.00)	\$0.00
007	Renew	Remove	HW - Router Service	Service	Village of Glen Ellyn - Civic Center	-	Interstate	1	(\$60.00)	\$0.00
008	Renew	Remove	HW - Router Activation Fee	Setup	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$0.00	\$0.00
009	Renew	Remove	Mid Mkt Mgd Svcs - Mgd Router	Service	Village of Glen Ellyn - Civic Center	-	Interstate	1	(\$45.00)	\$0.00
010	Renew	Remove	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$0.00	\$0.00
011	-	-	-	-	-	-	-	-	\$0.00	\$0.00
012	Renew	Remove	IPv4 Static Address Block /29 (6)	Static IP	Village of Glen Ellyn - Police Depart	-	Interstate	1	(\$30.00)	\$0.00
013	Renew	Remove	EDI - Network Interface - Gig E	Port	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$0.00	\$0.00
014	Renew	Remove	EDI - Bandwidth	500 Mbps	Village of Glen Ellyn - Police Depart	-	Interstate	1	(\$960.00)	\$0.00
015	Renew	Remove	Border Gateway Protocol	Setup	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$0.00	\$0.00
016	Renew	Remove	Juniper Router M	Service	Village of Glen Ellyn - Police Depart	-	Interstate	1	(\$30.00)	\$0.00
017	Renew	Remove	HW - Router Service	Service	Village of Glen Ellyn - Police Depart	-	Interstate	1	(\$60.00)	\$0.00
018	Renew	Remove	HW - Router Activation Fee	Setup	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$0.00	\$0.00
019	Renew	Remove	Mid Mkt Mgd Svcs - Mgd Router	Service	Village of Glen Ellyn - Police Depart	-	Interstate	1	(\$45.00)	\$0.00
020	Renew	Remove	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$0.00	\$0.00
021	-	-	-	-	-	-	-	-	\$0.00	\$0.00
022	Renew	Remove	IPv4 Static Address Block /29 (6)	Static IP	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	(\$30.00)	\$0.00
023	Renew	Remove	EDI - Network Interface - Gig E	Port	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$0.00	\$0.00
024	Renew	Remove	EDI - Bandwidth	100 Mbps	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	(\$455.00)	\$0.00
025	Renew	Remove	Border Gateway Protocol	Setup	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$0.00	\$0.00
026	Renew	Remove	Juniper Router M	Service	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	(\$30.00)	\$0.00
027	Renew	Remove	HW - Router Service	Service	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	(\$60.00)	\$0.00
028	Renew	Remove	HW - Router Activation Fee	Setup	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$0.00	\$0.00
029	Renew	Remove	Mid Mkt Mgd Svcs - Mgd Router	Service	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	(\$45.00)	\$0.00
030	Renew	Remove	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$0.00	\$0.00
031	-	-	-	-	-	-	-	-	\$0.00	\$0.00
032	Renew	Add	EDI - Network Interface - Gig E	Port	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$0.00	\$0.00
033	Renew	Add	EDI - Bandwidth	500 Mbps	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$840.05	\$0.00
034	Renew	Add	IPv4 Static Address Block /28 (14)	Static IP	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$35.00	\$0.00
035	Renew	Add	Border Gateway Protocol	Setup	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$0.00	\$0.00
036	Renew	Add	ActiveCore Installation Fee	Setup	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$0.00	\$0.00
037	Renew	Add	Juniper Router M	Service	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$30.00	\$0.00
038	Renew	Add	HW - Router Service	Service	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$60.00	\$0.00
039	Renew	Add	HW - Router Activation Fee	Setup	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$0.00	\$0.00
040	Renew	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$45.00	\$0.00
041	Renew	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	Village of Glen Ellyn - Civic Center	-	Interstate	1	\$0.00	\$0.00
042	-	-	-	-	-	-	-	-	\$0.00	\$0.00
043	Renew	Add	IPv4 Static Address Block /29 (6)	Static IP	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$30.00	\$0.00
044	Renew	Add	EDI - Network Interface - Gig E	Port	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$0.00	\$0.00
045	Renew	Add	EDI - Bandwidth	500 Mbps	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$840.05	\$0.00
046	Renew	Add	Border Gateway Protocol	Setup	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$0.00	\$0.00
047	Renew	Add	Juniper Router M	Service	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$30.00	\$0.00
048	Renew	Add	HW - Router Service	Service	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$60.00	\$0.00
049	Renew	Add	HW - Router Activation Fee	Setup	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$0.00	\$0.00
050	Renew	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$45.00	\$0.00

* Services Location Details attached

Charges are Exclusive of Equipment Fees

PAGE 2 SUBTOTAL:

(\$859.90)

\$0.00



COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: **Village of Glen Ellyn**Date: **4/1/2024**MSA ID#: **IL-407551-swebb**SO ID#: **IL-407551-swebb-28370209****PAGE 3 of 7****Solution Charges**

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Monthly	One-Time
051	Renew	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	Village of Glen Ellyn - Police Depart	-	Interstate	1	\$0.00	\$0.00
052	-	-	-	-	-	-	-	-	\$0.00	\$0.00
053	Renew	Add	IPv4 Static Address Block /29 (6)	Static IP	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$30.00	\$0.00
054	Renew	Add	EDI - Network Interface - Gig E	Port	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$0.00	\$0.00
055	Renew	Add	EDI - Bandwidth	100 Mbps	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$375.05	\$0.00
056	Renew	Add	Border Gateway Protocol	Setup	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$0.00	\$0.00
057	Renew	Add	Juniper Router M	Service	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$30.00	\$0.00
058	Renew	Add	HW - Router Service	Service	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$60.00	\$0.00
059	Renew	Add	HW - Router Activation Fee	Setup	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$0.00	\$0.00
060	Renew	Add	Mid Mkt Mgd Svcs - Mgd Router	Service	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$45.00	\$0.00
061	Renew	Add	Mid Mkt Mgd Svcs - Mgd Router Config Fee	Setup	Fire Station 61 / 524 PENNSYLVAN	-	Interstate	1	\$0.00	\$0.00
062	-	-	-	-	-	-	-	-	\$0.00	\$0.00
063	-	-	-	-	-	-	-	-	\$0.00	\$0.00
064	-	-	-	-	-	-	-	-	\$0.00	\$0.00
065	-	-	-	-	-	-	-	-	\$0.00	\$0.00
066	-	-	-	-	-	-	-	-	\$0.00	\$0.00
067	-	-	-	-	-	-	-	-	\$0.00	\$0.00
068	-	-	-	-	-	-	-	-	\$0.00	\$0.00
069	-	-	-	-	-	-	-	-	\$0.00	\$0.00
070	-	-	-	-	-	-	-	-	\$0.00	\$0.00
071	-	-	-	-	-	-	-	-	\$0.00	\$0.00
072	-	-	-	-	-	-	-	-	\$0.00	\$0.00
073	-	-	-	-	-	-	-	-	\$0.00	\$0.00
074	-	-	-	-	-	-	-	-	\$0.00	\$0.00
075	-	-	-	-	-	-	-	-	\$0.00	\$0.00
076	-	-	-	-	-	-	-	-	\$0.00	\$0.00
077	-	-	-	-	-	-	-	-	\$0.00	\$0.00
078	-	-	-	-	-	-	-	-	\$0.00	\$0.00
079	-	-	-	-	-	-	-	-	\$0.00	\$0.00
080	-	-	-	-	-	-	-	-	\$0.00	\$0.00
081	-	-	-	-	-	-	-	-	\$0.00	\$0.00
082	-	-	-	-	-	-	-	-	\$0.00	\$0.00
083	-	-	-	-	-	-	-	-	\$0.00	\$0.00
084	-	-	-	-	-	-	-	-	\$0.00	\$0.00
085	-	-	-	-	-	-	-	-	\$0.00	\$0.00
086	-	-	-	-	-	-	-	-	\$0.00	\$0.00
087	-	-	-	-	-	-	-	-	\$0.00	\$0.00
088	-	-	-	-	-	-	-	-	\$0.00	\$0.00
089	-	-	-	-	-	-	-	-	\$0.00	\$0.00
090	-	-	-	-	-	-	-	-	\$0.00	\$0.00
091	-	-	-	-	-	-	-	-	\$0.00	\$0.00
092	-	-	-	-	-	-	-	-	\$0.00	\$0.00
093	-	-	-	-	-	-	-	-	\$0.00	\$0.00
094	-	-	-	-	-	-	-	-	\$0.00	\$0.00
095	-	-	-	-	-	-	-	-	\$0.00	\$0.00
096	-	-	-	-	-	-	-	-	\$0.00	\$0.00
097	-	-	-	-	-	-	-	-	\$0.00	\$0.00
098	-	-	-	-	-	-	-	-	\$0.00	\$0.00
099	-	-	-	-	-	-	-	-	\$0.00	\$0.00
100	-	-	-	-	-	-	-	-	\$0.00	\$0.00
101	-	-	-	-	-	-	-	-	\$0.00	\$0.00
102	-	-	-	-	-	-	-	-	\$0.00	\$0.00
* Services Location Details attached									Charges are Exclusive of Equipment Fees	
PAGE 3 SUBTOTAL:									\$540.05	\$0.00



COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: **Village of Glen Ellyn**Date: **4/1/2024**MSA ID#: **IL-407551-swebb**SO ID#: **IL-407551-swebb-28370209****PAGE 4 of 7**

PAGE 4 of 7								Solution Charges		
Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Monthly	One-Time
103	-	-	-		-	-			\$0.00	\$0.00
104	-	-	-		-	-			\$0.00	\$0.00
105	-	-	-		-	-			\$0.00	\$0.00
106	-	-	-		-	-			\$0.00	\$0.00
107	-	-	-		-	-			\$0.00	\$0.00
108	-	-	-		-	-			\$0.00	\$0.00
109	-	-	-		-	-			\$0.00	\$0.00
110	-	-	-		-	-			\$0.00	\$0.00
111	-	-	-		-	-			\$0.00	\$0.00
112	-	-	-		-	-			\$0.00	\$0.00
113	-	-	-		-	-			\$0.00	\$0.00
114	-	-	-		-	-			\$0.00	\$0.00
115	-	-	-		-	-			\$0.00	\$0.00
116	-	-	-		-	-			\$0.00	\$0.00
117	-	-	-		-	-			\$0.00	\$0.00
118	-	-	-		-	-			\$0.00	\$0.00
119	-	-	-		-	-			\$0.00	\$0.00
120	-	-	-		-	-			\$0.00	\$0.00
121	-	-	-		-	-			\$0.00	\$0.00
122	-	-	-		-	-			\$0.00	\$0.00
123	-	-	-		-	-			\$0.00	\$0.00
124	-	-	-		-	-			\$0.00	\$0.00
125	-	-	-		-	-			\$0.00	\$0.00
126	-	-	-		-	-			\$0.00	\$0.00
127	-	-	-		-	-			\$0.00	\$0.00
128	-	-	-		-	-			\$0.00	\$0.00
129	-	-	-		-	-			\$0.00	\$0.00
130	-	-	-		-	-			\$0.00	\$0.00
131	-	-	-		-	-			\$0.00	\$0.00
132	-	-	-		-	-			\$0.00	\$0.00
133	-	-	-		-	-			\$0.00	\$0.00
134	-	-	-		-	-			\$0.00	\$0.00
135	-	-	-		-	-			\$0.00	\$0.00
136	-	-	-		-	-			\$0.00	\$0.00
137	-	-	-		-	-			\$0.00	\$0.00
138	-	-	-		-	-			\$0.00	\$0.00
139	-	-	-		-	-			\$0.00	\$0.00
140	-	-	-		-	-			\$0.00	\$0.00
141	-	-	-		-	-			\$0.00	\$0.00
142	-	-	-		-	-			\$0.00	\$0.00
143	-	-	-		-	-			\$0.00	\$0.00
144	-	-	-		-	-			\$0.00	\$0.00
145	-	-	-		-	-			\$0.00	\$0.00
146	-	-	-		-	-			\$0.00	\$0.00
147	-	-	-		-	-			\$0.00	\$0.00
148	-	-	-		-	-			\$0.00	\$0.00
149	-	-	-		-	-			\$0.00	\$0.00
150	-	-	-		-	-			\$0.00	\$0.00
151	-	-	-		-	-			\$0.00	\$0.00
152	-	-	-		-	-			\$0.00	\$0.00
153	-	-	-		-	-			\$0.00	\$0.00
* Services Location Details attached Charges are Exclusive of Equipment Fees PAGE 4 SUBTOTAL:									\$0.00	\$0.00



COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: Village of Glen Ellyn

Date: 4/1/2024

MSA ID#: IL-407551-swebb

SO ID#: IL-407551-swebb-28370209

PAGE 4 of 7

Solution Charges

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Monthly	One-Time
154	-	-	-		-	-			\$0.00	\$0.00
155	-	-	-		-	-			\$0.00	\$0.00
156	-	-	-		-	-			\$0.00	\$0.00
157	-	-	-		-	-			\$0.00	\$0.00
158	-	-	-		-	-			\$0.00	\$0.00
159	-	-	-		-	-			\$0.00	\$0.00
160	-	-	-		-	-			\$0.00	\$0.00
161	-	-	-		-	-			\$0.00	\$0.00
162	-	-	-		-	-			\$0.00	\$0.00
163	-	-	-		-	-			\$0.00	\$0.00
164	-	-	-		-	-			\$0.00	\$0.00
165	-	-	-		-	-			\$0.00	\$0.00
166	-	-	-		-	-			\$0.00	\$0.00
167	-	-	-		-	-			\$0.00	\$0.00
168	-	-	-		-	-			\$0.00	\$0.00
169	-	-	-		-	-			\$0.00	\$0.00
170	-	-	-		-	-			\$0.00	\$0.00
171	-	-	-		-	-			\$0.00	\$0.00
172	-	-	-		-	-			\$0.00	\$0.00
173	-	-	-		-	-			\$0.00	\$0.00
174	-	-	-		-	-			\$0.00	\$0.00
175	-	-	-		-	-			\$0.00	\$0.00
176	-	-	-		-	-			\$0.00	\$0.00
177	-	-	-		-	-			\$0.00	\$0.00
178	-	-	-		-	-			\$0.00	\$0.00
179	-	-	-		-	-			\$0.00	\$0.00
180	-	-	-		-	-			\$0.00	\$0.00
181	-	-	-		-	-			\$0.00	\$0.00
182	-	-	-		-	-			\$0.00	\$0.00
183	-	-	-		-	-			\$0.00	\$0.00
184	-	-	-		-	-			\$0.00	\$0.00
185	-	-	-		-	-			\$0.00	\$0.00
186	-	-	-		-	-			\$0.00	\$0.00
187	-	-	-		-	-			\$0.00	\$0.00
188	-	-	-		-	-			\$0.00	\$0.00
189	-	-	-		-	-			\$0.00	\$0.00
190	-	-	-		-	-			\$0.00	\$0.00
191	-	-	-		-	-			\$0.00	\$0.00
192	-	-	-		-	-			\$0.00	\$0.00
193	-	-	-		-	-			\$0.00	\$0.00
194	-	-	-		-	-			\$0.00	\$0.00
195	-	-	-		-	-			\$0.00	\$0.00
196	-	-	-		-	-			\$0.00	\$0.00
197	-	-	-		-	-			\$0.00	\$0.00
198	-	-	-		-	-			\$0.00	\$0.00
199	-	-	-		-	-			\$0.00	\$0.00
200	-	-	-		-	-			\$0.00	\$0.00
201	-	-	-		-	-			\$0.00	\$0.00
202	-	-	-		-	-			\$0.00	\$0.00
203	-	-	-		-	-			\$0.00	\$0.00
204	-	-	-		-	-			\$0.00	\$0.00
* Services Location Details attached									Charges are Exclusive of Equipment Fees	
PAGE 4 SUBTOTAL:									\$0.00	\$0.00



COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICE LOCATION DETAIL INFORMATION

Date: 4/1/2024

MSA ID#: IL-407551-swebb

SO ID#: IL-407551-swebb-28370209

Account Name: Village of Glen Ellyn

PAGE 5 of 7

Line	Location Name/Site ID	Address 1	Address 2	City	State	Zip Code	Incremental Equipment Fee	Technical/Local Contact Name	Technical/Local Contact Phone #	Technical/Local Contact Email Address	Technical Contact On Site (Yes/No)
1	Village of Glen Ellyn - Civic C	535 Duane Street		Glen Ellyn	IL	60137	\$0.00	Justin Chiappetta	630-547-5377	jchiappetta@glenellyn.org	Yes
2	Village of Glen Ellyn - Police	65 S. Park Boulevard		Glen Ellyn	IL	60137	\$0.00	Justin Chiappetta	630-547-5377	jchiappetta@glenellyn.org	Yes
3	Fire Station 61	524 PENNSYLVANIA AVE		Glen Ellyn	IL	60137	\$0.00	Justin Chiappetta	630-547-5377	jchiappetta@glenellyn.org	Yes
4	-										
5	-										
6	-										
7	-										
8	-										
9	-										
10	-										
11	-										
12	-										
13	-										
14	-										
15	-										
16	-										
17	-										
18	-										
19	-										
20	-										
21	-										
22	-										
23	-										
24	-										
25	-										
26	-										
27	-										
28	-										
29	-										
30	-										
31	-										
32	-										
33	-										
34	-										
35	-										
36	-										
37	-										



COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICE LOCATION DETAIL INFORMATION

Date: 4/1/2024

MSA ID#:

IL-407551-swebb

SO ID#:

IL-407551-swebb-28370209

Account Name:

Village of Glen Ellyn

PAGE 6 of 7

Line	Location Name/Site ID	Address 1	Address 2	City	State	Zip Code	Incremental Equipment Fee	Technical/Local Contact Name	Technical/Local Contact Phone #	Technical/Local Contact Email Address	Technical Contact On Site (Yes/No)
38	-										
39	-										
40	-										
41	-										
42	-										
43	-										
44	-										
45	-										
46	-										
47	-										
48	-										
49	-										
50	-										
51	-										
52	-										
53	-										
54	-										
55	-										
56	-										
57	-										
58	-										
59	-										
60	-										
61	-										
62	-										
63	-										
64	-										
65	-										
66	-										
67	-										
68	-										
69	-										
70	-										
71	-										
72	-										
73	-										
74	-										
75	-										
76	-										
77	-										
78	-										
79	-										
80	-										

COMCAST TRUNK SERVICES SALES ORDER FORM

SUMMARY OF TRUNK SERVICES AND PRICING

Date: 4/1/2024 MSA ID#: IL-407551-swebb SO ID#: IL-407551-swebb-28370209 Account Name: Village of Glen Ellyn

Service Term: 36 MONTHS

PAGE 7 of 7

Site	Location Name/Site ID	# Full PRI	# Fractional PRI	# Additional Channels PORT 1	# Additional Channels PORT 2	# Additional Channels PORT 3	# Additional Channels PORT 4	# Additional Channels PORT 5	# Additional Channels PORT 6	# Additional Channels PORT 7	# Additional Channels PORT 8	SIP Trunk CCS	# of 1 TN Blocks	# of 20 TN Blocks	# of 100 TN Blocks	# of 200 TN Blocks	# of 500 TN Blocks	# of 1000 TN Blocks	# of RCF TNs	# of Toll Free #'s	# of Trunk Groups	# of Trunk Groups with DNIS	Monthly Call Detail Record	Existing Customer	Existing Customer MRC	Existing Customer Equip Fee MRC	Total Customer MRC	Solution Charges		
																												Incremental Monthly Equipment Fee	Incremental Monthly Recurring Charges	Standard Installation Fees
1																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
31																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
33																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
34																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Page 7 Total:																									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Administration
Department Head: Paul Stephanides
Category: Ordinance
Prepared By: Paul Stephanides

**AGENDA ITEM (ID
2025-380)**

DOC ID: 2025-380

Adopt Ordinance No. 7186-VC, An Ordinance Amending Title 9 ("Traffic"), Chapter 1 ("Traffic Regulations"), Section 9-1-11 ("Games and Toy Vehicles") of the Glen Ellyn Village Code and Adding a New Chapter 8 ("Bicycles, Low-Speed Electric Bicycles and Personal Mobility Devices") to Title 9 (Police Chief Norton and Village Attorney Stephanides)

Statement of the Issue:

Pursuant to the discussions held at the December 9, 2024, March 10, 2025 and April 21, 2025 Village Board Workshops, the attached ordinance has been prepared for the Village Board's consideration. The ordinance proposes amendments to Title 9 ("Traffic"), Chapter 1 ("Traffic Regulations"), Section 9-1-11 ("Games and Toy Vehicles") of the Glen Ellyn Village Code and adds a new Chapter 8 ("Bicycles, Low-Speed Electric Bicycles, and Personal Mobility Devices") to Title 9 of the Code. The ordinance addresses the regulation of bicycles, low-speed electric bicycles, and personal mobility devices per the discussions held by the Board at the workshops.

Analysis:

The ordinance contains the changes discussed by the Board at the April 21, 2025 workshop meeting. Key highlights of the ordinance include the following:

1. The operation of bicycles, low-speed electric bicycles, and personal mobility devices ("Mobility Devices") are prohibited on sidewalks within the Village's Central Business District.
2. Operators must obey traffic signals, signs, and other traffic control devices.
3. Operators must yield to traffic and pedestrians when emerging from an alley, driveway or multi-use path.
4. Mobility Devices are prohibited from being parked on a public street, roadway, or sidewalk unless in a rack.
5. Mobility Devices may only be parked in Village racks in the Central Business District.
6. Mobility Devices are prohibited from use on State highways or on any Village roadway with a speed limit of 35 miles per hour or above outside a crosswalk.
7. Parents and guardians may be held responsible for violations.
8. Parking violations are subject to a \$25 fine.
9. Other violations are subject to a fine of not less than \$75 nor more than \$750.

If adopted by the Board, the Police Department will engage in an educational campaign regarding the requirements of the ordinance, which shall include working with the school districts located in the Village.

Budget Impact:

Other than fines collected pursuant to the ordinance, no significant budget impact is anticipated.

Contribution to Strategic Plan

Strategic Priority: Workforce & Operations; Action: Providing high-quality public safety services

Action Requested:

Adopt the ordinance.

Attachments:

1. Mobility Devices Ordinance



Village Of Glen Ellyn

Ordinance No. xxxx-VC

**An Ordinance Amending Title 9 (“Traffic”), Chapter 1 (“Traffic Regulations”),
Section 9-1-11 (“Games and Toy Vehicles”) of the Glen Ellyn Village Code
And Adding a New Chapter 8 (“Bicycles, Low-Speed Electric Bicycles,
and Personal Mobility Devices”) to Title 9**

**Adopted by the
Acting Village President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This 28th Day of April, 2025.**

Published in pamphlet form by the authority of the
Acting Village President and Board of Trustees
of the Village of Glen Ellyn, DuPage County,
Illinois, this ____ day of April, 2025.

Ordinance No. xxxx-VC

**An Ordinance Amending Title 9 (“Traffic”), Chapter 1 (“Traffic Regulations”),
Section 9-1-11 (“Games and Toy Vehicles”) of the Glen Ellyn Village Code
And Creating a New Chapter 8 (“Bicycles, Low-Speed Electric Bicycles,
and Personal Mobility Devices”) to Title 9**

WHEREAS, the Village of Glen Ellyn (“Village”) is a home rule unit of government as provided by the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of government, the Village is expressly empowered to perform any function pertaining to its government and affairs, including, but not limited to the power to regulate for the protection of the public health, safety, morals, and welfare; and

WHEREAS, Section 11-80-2 of the Illinois Municipal Code, 65 ILCS 5/11-80-2, grants to Village the power to regulate the use of streets or other municipal property; and

WHEREAS, Section 11-1518(a) of the Illinois Vehicle Code, 625 ILCS 5/11-1518(a), empowers the Village to authorize and regulate the operation of low-speed electric scooters within the Village on any or all highways, sidewalks, trails or other public right-of-way where the operation of bicycles is permitted; and

WHEREAS, it is the intent of this Ordinance to permit and regulate the operation of low-speed electric scooters under the broader category of personal mobility devices within the corporate limits of the Village as authorized by Section 11-1518(a) of the Illinois Vehicle Code.

WHEREAS, it is further the intent of this Ordinance to permit and regulate the operation of bicycles and low-speed electric bicycles in the Village pursuant to the above authority and the Village’s home rule powers; and

WHEREAS, the Village’s Police Department will engage in an educational campaign regarding the requirements of this Ordinance, which shall include working with the school districts

located in the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE ACTING VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of their home rule powers, as follows:

Section 1. Recitals Incorporated. The foregoing recitals are incorporated as though fully set forth in this Section 1.

Section 2. Village Code Amended. Title 9 (“Traffic), Chapter 1 (“Traffic Regulations”), Section 9-1-11 (“Games and Toy Vehicles”) of the Glen Ellyn Village Code is amended to add the underlined language and delete the overstricken language as follows:

9-1-11. Games, ~~and toy vehicles,~~ skates and other similar devices.

(A) *Games:* It shall be unlawful to play games on any roadway.

(B) *Toy vehicles, skates and other similar devices:* No person shall travel upon a roadway, other than a crosswalk, while using roller skates, a coaster inline skates, a skateboard, wagon, manually powered scooter, toy vehicle, sled, or other similar device,~~a skateboard, bicycle, or any other toy vehicle.~~

~~(C) *Skateboards and scooters:* No person shall use, operate, or be in control of any motorized skateboard or motorized scooter (defined by state law as motor vehicles but not currently licensed by the state) on a public or private street, parking lot, sidewalk, bike path or other area open to the public.~~

~~(D) (C) *Central Business District sidewalks:* No person shall travel upon a sidewalk in the area known and defined as the Central Business District while using any of the devices delineated set forth in subsection (B) of this section or as set forth in Section 9-8-3 of this Code, as amended.~~

(D) It shall be unlawful for any parent or guardian to permit any minor child seventeen (17) years of age or younger of which they are a parent or guardian to violate any provisions of this section.

~~(E) (E) *Penalty:* Any person violating the provisions of this section shall be subject to a fine of not less than \$10.00 for the first offense and not less than \$20.00 for the second or subsequent not less than seventy-five dollars (\$75.00) nor more than seven hundred fifty dollars (\$750.00).~~

Section 3. Village Code Amended. Title 9 (“Traffic of the Glen Ellyn Village Code is amended to add a new Chapter 8 (“Bicycles, Low-Speed Electric Bicycles, and Personal Mobility Devices”) as follows:

Chapter 8 - BICYCLES, LOW-SPEED ELECTRIC BICYCLES, AND PERSONAL MOBILITY DEVICES

9-8-1. – Definitions.

Bicycle: Every device propelled by human power upon which any person may ride, having two (2) tandem wheels except scooters and similar devices.

Low-speed electric bicycle: A bicycle equipped with fully operable pedals and an electric motor of less than 750 watts, and that meets the requirements of one of the three (3) classifications set forth in Section 1-140.10 of the Illinois Vehicle Code, 625 ILCS 5/1-140.10, as amended.

Multi-use path: A paved or gravel pathway for bicycles and pedestrians either paralleling a roadway and located within the right-of-way of said roadway or located within a public easement or right-of-way other than that of a roadway and designated by signage.

Personal mobility device: An electric-powered or electric-assisted device designed to transport only one person with an electric propulsion system of less than 750 watts and that limits the maximum speed of the device to ten (10) miles per hour or less, including a low-speed electric scooter as defined in Section 1-140.11 of the Illinois Vehicle Code, 625 ILCS 5/1-140.11, as amended, and a motorized or motor-assisted skateboard, or any other similar devices. The following shall be exempt from this definition: (1) personal assistance mobility devices as defined below; (2) personal mobility devices used by the United States Postal Services to deliver United States mail; and (3) personal mobility devices used by governmental entities for public safety purposes or by a Village employee in the performance of the employee’s official duties.

Personal assistance mobility device: Manual wheelchairs, power wheelchairs, and electric scooters and manually powered mobility aids such as a walkers, crutches, cane, braces, and other similar devices used by a person with a disability.

9-8-2. – Obedience to traffic-control devices.

Any person operating a bicycle, low-speed electric bicycle, or personal mobility device shall obey official traffic signals, signs, and other traffic control devices applicable to vehicles unless otherwise directed by a police officer.

Wherever authorized signs are erected indicating that no right or left or "U" turn is permitted, no

person operating a bicycle shall disobey the direction of any such sign, except when such person dismounts from the bicycle to make any such turn, in which event such person shall then obey the regulations applicable to pedestrians.

9-8-3. – Operation of bicycles, low-speed electric bicycles, and personal mobility devices.

(A) *Riding on bicycles, low-speed electric bicycles, and personal mobility devices:* A person operating a bicycle or low-speed electric bicycle shall not ride other than upon or astride the permanent and regular seat attached thereto, nor carry any other person or persons upon such bicycle or low-speed electric bicycle other than upon a firmly attached and regular seat designed and intended for such purpose. No bicycle, low-speed electric bicycle, or personal mobility device shall be used to carry more than one (1) person unless specifically designed and equipped for more than one (1) person. A bicycle rider eighteen (18) years of age or older may carry a child securely attached to their person in a backpack or sling in accordance with Section 11-1503(b) of the Illinois Vehicle Code, 625 ILCS 5/11-1503(b), as amended.

(B) *Speed:* No person shall operate a bicycle, low-speed electric bicycle, or personal mobility device at a speed greater than is reasonable and prudent under the then existing conditions. A person may not operate a bicycle, low-speed electric bicycle, or personal mobility device on a highway with a posted speed limit thirty-five (35) miles per hour or greater outside a crosswalk.

(C) *Riding on right:* Every person operating a bicycle or low-speed electric bicycle upon a public street or roadway shall ride as near to the right side thereof as practicable, exercising due care when passing a standing vehicle or one proceeding in the same direction.

(D) *Emerging from alley or driveway:* The operator of a bicycle, low-speed electric bicycle, or personal mobility device emerging from an alley, driveway or building shall, upon approaching a sidewalk or sidewalk area extending across any alleyway, yield the right of way to all pedestrians and other persons operating a bicycle, low-speed electric bicycle, personal mobility device, or personal assistance mobility device approaching on said sidewalk area and upon entering the public street or roadway, shall yield the right of way to all vehicles and other persons operating a bicycle, low-speed electric bicycle, personal mobility device, or personal assistance mobility device approaching on said street or roadway.

(E) *Emerging from multi-use paths:* Any person operating a bicycle, low-speed electric bicycle, or personal mobility device upon a multi-use path shall yield the right of way to all vehicles, pedestrians, and other persons operating a bicycle, low-speed electric bicycle, personal mobility device or personal assistance mobility device prior to riding into a sidewalk area extending across any intersecting roadway or a roadway if there is no sidewalk area, as applicable.

(F) *Clinging to vehicles:* No person riding upon any bicycle, low-speed electric bicycle, or personal mobility device shall attach said bicycle, low-speed electric bicycle, or personal mobility device, or himself, by clinging or otherwise, to any other vehicle.

(G) *Riding in a group*: Persons operating bicycles, low-speed electric bicycles, or personal mobility devices shall ride in single file.

(H) *Carrying articles*: The use of handheld cell phones, or similar devices, while operating a bicycle, low-speed electric bike, and/or personal mobility device is prohibited. The operator of a bicycle, low-speed electric bike, and/or personal mobility device with handlebars shall always keep both hands on the handlebars.

(I) *Parking*: No person shall park a bicycle, low-speed electric bicycle, or personal mobility device upon a public street, roadway, or sidewalk except as follows:

1. On a sidewalk in a rack designed and installed for that purpose.
2. On a sidewalk adjacent to a building with the bicycle, low-speed electric bicycle, or personal mobility device resting on its own standard, provided no part of the bicycle, low-speed electric bicycle, or personal mobility device shall be more than two and one-half feet (2 1/2') from the adjacent building.

(J) *Parking in Central Business District*: Bicycles, low-speed electric bicycles, and personal mobility devices in the Central Business District may be parked only in bicycle racks provided by the Village. Any person who is in violation of this subsection shall be subject to a fine of twenty-five dollars (\$25).

(K) *Other vehicles prohibited*: Electric bicycles other than low-speed electric bicycles, or devices that do not meet the definition of personal mobility devices as defined in Section 9-8-1 above due to being equipped with a motor of 750 watts or more, or capable of a maximum speed in excess of fifteen (15) miles per hour, shall not be permitted to be operated on any public right-of-way or on any other public property within the Village.

(L) *Low-speed electric scooters prohibited on State highways*: A person may not operate a low-speed electric scooter on any State public highway in the Village as set forth in Section 11-1518(k) of the Illinois Vehicle Code, 625 ILCS 5/11-1518(k), as amended.

(M) *Low-speed electric scooters age restriction*: A person under the age of eighteen (18) may not operate a low-speed electric scooter.

(N) *Class 3 low-speed electric bicycle age restriction*: A person who is under the age of sixteen (16) may not operate a Class 3 low-speed electric bicycle as set forth in Section 11-1517(h) of the Illinois Vehicle Code, 625 ILCS 5/11-1517(h), as amended.

9-8-4. – Location restrictions.

(A) *Bicycles, low-speed electric bicycles, and personal mobility devices*: Bicycles, low-speed electric bicycles, and personal mobility devices may be operated on any street or sidewalk in the

Village except on sidewalks in the Central Business District.

(B) *Duty to yield*: Whenever a person rides a bicycle, low-speed electric bicycle, or personal mobility device upon a sidewalk, such person shall yield the right of way to any pedestrian or person operating a personal assistance mobility device and shall give an appropriate signal clearly audible to such pedestrian or operator of a personal assistance mobility device.

(C) *Village immunity*: Any person who rides or operates a bicycle, low-speed electric bicycle, or personal mobility device on a sidewalk in the Central Business District in violation of this section shall not be an intended and permitted user of such sidewalk pursuant to Section 3-102(a) of the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/3-102(a), as amended.

9-8-5. – Equipment.

(A) *Lamps and reflectors*: Every bicycle, low-speed electric bicycle, and personal mobility device operated at nighttime shall be equipped with a lamp on the front which shall emit a white light visible from a distance of at least five hundred feet (500') to the front and with a red reflector on the rear which shall be visible from all distances from fifty feet (50') to three hundred feet (300') to the rear when directly in front of lawful upper beams of headlamps on a motor vehicle. A lamp emitting a red light visible from five hundred feet (500') to the rear may be used in addition to the red reflector.

(B) *Brakes*: Every bicycle, low-speed electric bicycle, and personal mobility device shall be equipped with a brake which will enable the operator to make the braked wheel skid on a dry, level, clean pavement.

9-8-6. – Duty of parent or guardian.

It shall be unlawful for any parent or guardian to permit any minor child seventeen (17) years of age or younger of which they are a parent or guardian to violate any provisions of this chapter.

9-8-7. – Penalty.

Any person who violates a provision of this Chapter shall be punished by a fine of not less than seventy-five dollars (\$75.00) nor more than seven hundred fifty dollars (\$750.00). A separate offense shall be deemed committed for each day on which a violation occurs or continues.

Section 4. Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are

hereby repealed to the extent of such conflict.

Section 5. Effective Date. This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Passed by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this _____ day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk



**Glen Ellyn Village
Board**

535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Information Technology
Department Head: Justin Chiappetta
Category: Agreement
Prepared By: Justin Chiappetta

**AGENDA ITEM (ID
2025-381)**

DOC ID: 2025-381

Adopt Resolution No. 25-28, a Resolution Approving an Independent Contractor Agreement with Esscoe, LLC, for the Upgrade of the Police Department's Video Management and Access Control Systems in a Not-to-Exceed amount of \$84,973.00 to be Expensed to the General Fund, Waiving the Village's Bid Process for the Agreement Pursuant to Section 1-10-7 of the Glen Ellyn Village Code and Authorizing its Execution (IT Director Chiappetta)

Statement of the Issue:

Approval of an Independent Contractor Agreement with Esscoe, LLC, for the Upgrade of the Police Department's Video Management and Access Control Systems

Analysis:

The Video Surveillance and Access Control systems the Police Department currently utilizes have reached the end of their lifecycle and are currently unsupported by the manufacturer. This project will migrate and configure the video and access control systems to a new platform that is fully supported by the new manufacturer. This project also consolidates the Police Department systems into the platform currently being utilized by the Civic Center parking garage, reducing the number of managed systems from three to one.

This project utilizes pricing from a Master Agreement created and made available to other public agencies by OMNIA Partners (formerly National IPA). The Village is registered as a participant with OMNIA Partners, which allows access to purchasing contracts such as this. These contracts have been competitively bid by the principal procurement agency and made available nationally for other public agencies to utilize. This allows waiving of the Village's bid process for the agreement pursuant to Section 1-10-7 of the Glen Ellyn Village Code. Additional details can be found on the contract page of the [OMNIA Partners website](#).

Budget Impact:

\$84,973.00 to be Expensed to the Corporate Reserve Fund, Account 20000-580110. The funds were budgeted and approved in the 2025 budget. This expense is within the budgeted amount of \$85,000.00.

Contribution to Strategic Plan

Strategic Priority: Workforce & Operations; Action: Continuing to focus on identifying "best practices" and innovative methods of service delivery and operational effectiveness through the use of technology.

Action Requested:

Approve an Independent Contractor Agreement with Esscoe, LLC, for the Upgrade of the Police Department's Video Management and Access Control Systems

Attachments:

1. Esscoe - Resolution
2. Esscoe - Independent Contractor Agreement
3. Esscoe - Quote



Village of Glen Ellyn

Resolution No. 25-XX

A Resolution Approving an Independent Contractor Agreement with Esscoe, LLC, for the Upgrade of the Police Department's Video Management and Access Control Systems in a Not-to-Exceed amount of \$84,973.00 to be Expensed to the General Fund, Waiving the Villages bid process for the agreement Pursuant to Section 1-10-7 of the Glen Ellyn Village Code and Authorizing its Execution

Adopted by the

Acting Village President and the Board of Trustees

Of the Village of Glen Ellyn

DuPage County, Illinois

This 28th Day of April, 2025.

Resolution No. 25-XX

A Resolution Approving an Independent Contractor Agreement with Esscoe, LLC for the Upgrade of the Police Department’s Video Management and Access Control Systems in a Not-to-Exceed amount of \$84,973.00 to be Expensed to the General Fund, Waiving the Village’s Bid Process for the Agreement Pursuant to Section 1-10-7 of the Glen Ellyn Village Code and Authorizing its Execution

BE IT RESOLVED by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois (“Village”), in the exercise of their home rule powers, that the Independent Contractor Agreement with Esscoe, LLC (“Agreement”) for the upgrade of the Police Department’s video management and Access Control Systems in an amount of \$84,973.00 to be expensed to the General Fund is approved, the Village’s bid process is waived for the Agreement pursuant to Section 1-10-7 of the Glen Ellyn Village Code and the Village Manager is authorized to execute the Agreement in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this ____ day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk



INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (hereinafter referred to as the “Contract” or “Agreement”) is entered into on the ____ day of April, 2025, by and between the Village of Glen Ellyn, an Illinois home rule municipal corporation (hereinafter referred to as the “Village”), and Esscoe LLC, an Illinois limited liability company (hereinafter referred to as the “Contractor”). The Village and the Contractor may also be referred to as a “Party” or collectively as the “Parties.”

WHEREAS, the Contractor submitted a Quote dated March 31, 2025, a copy of which is attached hereto and incorporated herein by reference (hereinafter referred to as the “Proposal”), to perform a camera system conversion at the Glen Ellyn Police Department, 65 South Park, Glen Ellyn, Illinois (hereinafter referred to as the “Work”); and

WHEREAS, the Contractor represented in its Proposal that it has the necessary personnel, experience, and competence to promptly complete the Work; and

WHEREAS, the Contractor shall perform the Work pursuant to the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of the premises and the mutual promises contained in this Contract, and other good and valuable consideration received and to be received, it is mutually agreed by and between the Parties as follows:

1. RECITALS INCORPORATED

The above recitals are incorporated herein as though fully set forth.

2. SCOPE OF WORK

The Contractor shall perform the Work in accordance with its Proposal in an amount not to exceed \$84,973.00 (“Contract Price”). The Contractor shall complete the Work in accordance with any applicable manufacturers’ warranties and in accordance with the Contractor’s Proposal, and this Contract, all of which together shall constitute the “Contract Documents.” The Contractor hereby represents and warrants that it has the skill and experience necessary to complete the Work in a good and workmanlike manner.

The Contractor further represents and warrants that the Work will be completed in a good and workmanlike manner in accordance with the Contract Documents, and that the Work will be free from defects.

The Contractor shall achieve completion of the Work in a timely manner pursuant to the Contract Documents ("Contract Time"). The Contract Time is of the essence. The Contractor shall have no claim for damages, for compensation more than the Contract Price, or for a delay or extension of the Contract Time based upon conditions found at, or in the vicinity of, the site.

Parties acknowledge that Contractor is not the manufacturer or developer ("OEM") of any products ("Third Party Products") delivered or serviced by Contractor. Except as expressly provided herein, Contractor makes no representations, warranties, or guarantees regarding Third Party Products and is not responsible or liable for harms, losses, or damages caused by such Third Party Products, including in relation to performance, defects, failures, outages, privacy, information security, or compliance with applicable laws, rules, or regulations. If applicable based on the requested services, Contractor may access the Village's information systems. Contractor is not responsible for losses or harms caused by following the Village's instructions or by third party or the Village-specified remote access software. Products and services provided by Contractor are intended to help reduce risks to security and safety but cannot guarantee security or safety. The Village remains responsible for its overall security and safety, and shall comply with all applicable laws, rules, and regulations in its use of the products and services.

3. DESIGNATED REPRESENTATIVES

The Contractor shall designate in writing a person to act as its designated representative with respect to the Work to be performed under this Contract who shall have the power and authority to make or grant or do all things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of Contractor and with the effect of binding the Contractor. The Village is entitled to rely on the full power and authority of the person executing this Contract on behalf of the Contractor as having been properly and legally given by the Contractor. The Contractor shall have the right to change its designated representative by providing the Village with written notice of such change which notice shall be sent in accordance with Section 13 of this Agreement.

The Village's Information Technology Director or the Director's designee shall be deemed the Village's authorized representative for purposes of this Agreement, unless applicable law requires action by the Corporate Authorities, and shall have the power and authority to make or grant or do those things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of the Village and with the effect of binding the Village as

limited by this Contract. The Contractor is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Village as having been properly and legally given by the Village. The Village shall have the right to change its authorized representative by providing the Contractor with written notice of such change which notice shall be sent in accordance with Section 13 of this Agreement.

4. TERM OF CONTRACT

The Contractor shall perform the Work pursuant to this Contract beginning on the effective date as defined herein and ending at 11:59 p.m. on September 30, 2025 ("Completion Date"), unless mutually extended in writing by the Parties.

5. PAYMENT SCHEDULE

The Contractor shall, as a condition precedent to its right to receive any payment, submit to the Village an application for payment and such receipts, vouchers, and other documents as may be necessary to establish the Contractor's payment for all labor and material and the absence of any interest whether in the nature of a lien or otherwise of any party in any property, work, or fund with respect to the Work performed hereunder. Such documents shall include, where relevant, the following forms:

- (i) Contractor's sworn statement;
- (ii) Contractor's partial or final waiver of lien;
- (iii) Subcontractor's sworn statement(s); and
- (iv) Subcontractor's partial or final waiver of lien.

Payment by the Village shall be conditioned upon an inspection by the Village of the work completed and submission of required waivers by the Contractor. Payment by the Village shall in no way constitute a waiver of, or relieve the Contractor from, any defects in the work. Payments to the contractor shall be made within 45 days of the receipt of an invoice for services. Invoices shall be mailed to the Information Technology Department located at 535 Duane Street, Glen Ellyn, IL 60137. All invoices will be paid within 45 days of approval. Charges for late payments must be in accordance with the Local Government Prompt Payment Act, 50 ILCS 505/1, requiring a maximum interest penalty of 1% per month or portion thereof.

Final payment for any Work performed by the Contractor pursuant to an invoice by the Contractor shall be made by the Village to the Contractor when the Contractor has fully performed the Work and the Work has been approved by the Village and submission of required waivers and paperwork by the Contractor. Approval of the work and issuance of the final payment by the Village shall not constitute a waiver of, or release the Contractor from, any defects in the Work. The Work will be paid for at the Contract Price. Before payment for completed Work will be processed, the Village will inspect the job

sites to confirm there are no punch list items to be resolved before payment. Payment will be made to the Contractor within four (4) weeks of receipt of billing for services rendered which invoice will include waivers of lien and authorization from the appropriate department of the Village that all Work has been satisfactorily completed.

The Village shall have the right to withhold from any payment due hereunder such amount as may reasonably appear necessary to compensate the Village for any actual or prospective loss due to Work which is defective or does not conform to the Contract Documents; damage for which the Contractor is liable hereunder; liens or claims of liens; claims of third parties, subcontractors, or material men; or any failure of the Contractor to perform any of its obligations under this Contract. The Village may apply any money withheld or due Contractor hereunder to reimburse itself for all costs, expenses, losses, damages, liabilities, suits, judgments, awards, and attorney's fees incurred, suffered, or sustained by the Village and chargeable to the Contractor.

6. TERMINATION

The Village may terminate this Contract for cause, which includes but is not necessarily limited to, the Contractor's failure to perform the Work pursuant to this Contract. The Village shall provide the Contractor with five (5) days' written notice of a termination for cause pursuant to the provisions of Section 13 below. The Village may also terminate this Contract when it determines the same to be in its best interests by giving fourteen (14) days' written notice to the Contractor pursuant to the provisions of Section 13 below. In such event, the Village shall pay to the Contractor all amounts due for the Work performed up to the date of termination.

7. DEFAULT/THE VILLAGE'S REMEDIES.

If it should appear at any time prior to payment for the Work provided pursuant to this Contract that the Contractor has failed or refused to prosecute, and is in default, or has delayed in the prosecution of, the Work to be provided pursuant to this Contract with diligence at a rate that assures completion of the Work in full compliance with the requirements of this Contract, or has attempted to assign this Contract or the Contractor's rights under this Contract, either in whole or in part, or has falsely made any representation or warranty, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Contract or has failed to pay its debts as they come due ("Event of Default"), and has failed to cure, or has reasonably commenced to cure any such Event of Default within fifteen (15) business days after the Contractor's receipt of written notice of such Event of Default, then the Village shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

(A) The Village may require the Contractor, within such reasonable time as may be fixed by the Village, to complete or correct all or any part of the Work that is defective, damaged, flawed, unsuitable, nonconforming, or incomplete and to take any or all other action necessary to bring the Contractor and the Work into compliance with this Contract.

(B) The Village may accept the defective, damaged, flawed, unsuitable, nonconforming, incomplete, or dilatory Work or part thereof and make an equitable reduction.

(C) The Village may terminate this Contract without liability for further payment of amounts due or to become due under this Contract except for amounts due for Work properly performed prior to termination.

(D) The Village may withhold any payment from the Contractor, whether previously approved, or may recover from the Contractor all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default or because of actions taken by the Village in response to any Event of Default.

(E) The Village may recover any damages suffered by the Village because of the Contractor's Event of Default.

(F) In addition to the above, if the Contractor fails to complete any required Work pursuant to this Contract by the Completion Date set forth herein, the Village shall be entitled to liquidated damages in the amount of five hundred dollars (\$500.00) per day for each day the Work remains uncompleted. If the Village seeks liquidated damages for late completion of Contractor's obligations under the Agreement, such damages shall be limited to ten percent (10%) of the contract price in the aggregate. Such damages shall be the Village's sole and exclusive remedy for Contractor's late completion. This amount is not a penalty, and the parties agree to said amount given the difficulties associated with determining or calculating damages to the Village in the event the required Work is not completed on time.

8. COMPLIANCE WITH APPLICABLE LAWS

The Contractor shall comply with all applicable laws, regulations, and rules promulgated by any federal, state, county, municipal and/or other governmental unit, or regulatory body now in effect during the performance of the Work. By way of example only and not as a limitation, the following are included within the scope of the laws, regulations and rules with which the Contractor must comply: all forms of workers' compensation laws, of the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*, all terms of the equal employment opportunity rules and regulations of the Illinois Department of Human

Rights, statutes relating to contracts let by units of government, and all applicable civil rights and anti-discrimination laws and regulations.

The Contractor shall have a written sexual harassment policy that shall include, at a minimum, the following information as required by section 2-105 of the Illinois Human Rights Act, 775 ILCS 5/2-105: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Contractor's internal complaint process including penalties; (v) the legal recourse, investigative, and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Illinois Department of Human Rights and the Illinois Human Rights Commission; and (vii) protection against retaliation as provided by the Illinois Human rights Act.

9. INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall waive any right of contribution against the Village and shall indemnify and hold harmless the Village and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the Contractor's Work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the Work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright-protected material or otherwise protected intellectual property, to the extent it is caused in whole or in part by any wrongful or negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right to indemnity which the Village and its officers, officials, employees, volunteers, and agents would otherwise have. The Contractor shall similarly protect, indemnify, and hold and save harmless, the Village and its officers, officials, employees, volunteers, and agents against and from all claims, costs, causes, actions, and expenses, including, but not limited to, legal fees incurred by reason of the Contractor's breach of any of its obligations under, or the Contractor's default of, any provisions of this Contract. However, notwithstanding the foregoing, to the fullest extent allowed by law, in no event shall the aggregate liability of the Contractor arising out of or related to this agreement exceed two million dollars (\$2,000,000). The limitation set forth in this section shall apply whether the claim is based on contract, warranty, tort (including negligence) or other theory.

10. INSURANCE

The Contractor shall, at the Contractor's expense, secure and maintain in effect throughout the duration of this Contract, insurance of the following kinds and limits set forth in this Section. The Contractor shall furnish "Certificates of Insurance" to the Village before beginning the Work pursuant to this Contract. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of at least A according to the latest edition of the Best's Key Rating Guide; and shall; contain a clause stating that the coverage afforded by the policies listed will not be canceled or materially altered, except after forty-five (45) days advance written notice to the Village. The Contractor shall secure the following endorsements to each of the required policies: "It is understood and agreed that the insurance company will give not less than forty-five (45) days advance written notice of any cancellation or material change under any of these policies to the Village of Glen Ellyn. "In the event that such notice is not given to the Village at least forty-five (45) days prior to cancellation or material change, the policy will continue in full force and effect for the benefit of the Village as if such change or cancellation had not occurred." This provision shall also be stated on each Certificate of Insurance: "Should any of the above described policies be canceled before the expiration date, the issuing company shall mail thirty (30) days written notice to the certificate holder named to the left."

The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

(A) Commercial General Liability:

- i. Coverage to include Broad Form Property Damage, Contractual and Personal Injury.
- ii. Limits:

General Aggregate	\$ 2,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00
- iii. Coverage for all claims arising out of the Contractor's operations or premises and anyone directly or indirectly employed by the Contractor.

(B) Workers' Compensation:

- i. Workers' compensation insurance shall be provided in accordance with the provisions of the laws of the State of Illinois, including occupational disease provisions, for all employees who perform the Work pursuant to this Contract, and if work is subcontracted pursuant to the provisions of this Contract, the Contractor shall require each subcontractor similarly to provide

worker's compensation insurance. In case employees engaged in hazardous work under this Contract are not protected under the Worker's Compensation Act, the Contractor shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

(C) **Comprehensive Automobile Liability:**

i. Comprehensive Automobile Liability coverage shall include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed, covering personal injury, bodily injury, and property damage.

ii.	Limits:	
	Combined Single Limit	\$1,000,000.00

(D) **Umbrella:**

i.	Limits:	
	Each Occurrence/Aggregate	\$2,000,000.00

(E) The Village and its officers, officials, employees, agents, and volunteers shall be named as additional insureds on all insurance policies set forth herein except workers' compensation. The contractor shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village and its officers, employees, agents, and volunteers.

(F) The Contractor understands and agrees that any insurance protection required by this Contract or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village, its officers, officials, employees, agents, and volunteers as herein provided. The Contractor waives and shall have its insurers waive, its rights of subrogation against the Village, its officers, officials, employees, agents, and volunteers.

(G) The insurance policy limits for any of the coverages required by this Agreement may be maintained and procured in the form of both primary and umbrella liability policies.

11. GUARANTY

The Contractor warrants and guarantees that its Work provided for the Work to be performed under this Contract, and all workmanship, materials, equipment, and supplies performed, furnished, used, or installed under this Contract, performed, furnished, used, or installed under this Contract, shall be free from defects and flaws in workmanship or design; shall strictly conform to the requirements of this Contract; and shall be fit and sufficient for the purposes expressed in, or reasonably inferred from, this Contract. The Contractor further warrants and guarantees that the strength of all parts of all manufactured materials, equipment, and supplies shall be adequate and as specified and that the performance requirements of this Contract shall be fulfilled.

The Contractor shall, at no expense to the Village, correct any failure to fulfill the above guaranty that may appear at any time. In any event, the guaranty herein expressed shall not be sole and exclusive and is additional to any other guaranty or warranty expressed or implied.

12. AFFIDAVIT OR CERTIFICATE

The Contractor shall furnish any affidavit or certificate in connection with the work covered by this Contract as required by law.

13. NOTICES

Any notice required to be given by this Contract shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by email transmission to the persons and addresses indicated below or to such addresses and persons as either Party hereto shall notify the other Party of in writing pursuant to the provisions of this Section:

To the Village:

Information Technology Director
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137
Email: jchiappetta@glenellyn.org

To the Contractor:

John VanHyfte
Esscoe LLC
570 Oakwood
Lake Zurich, Illinois 60047
Email: jvanhyfte@esscoe.com

Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

Notice by email transmission shall be effective as of date and time of transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

The individuals executing this Contract on behalf of the Contractor and the Village represent that they have the legal power, right, and actual authority to bind their respective Parties to the terms and conditions of this Contract.

14. AUTHORITY TO EXECUTE

The individuals executing this Contract on behalf of the Contractor and the Village represent that they have the legal power, right, and actual authority to bind their respective Parties to the terms and conditions of this Contract.

15. EFFECTIVE DATE

The effective date shall be its last date of its execution by one of the Parties as set forth below and shall remain in effect through 11:59 p.m. on September 30, 2025.

16. ENTIRE CONTRACT; APPROVAL OF SUBCONTRACTORS

This Contract, including the documents incorporated by reference herein, sets forth the entire Contract of the Parties with respect to the accomplishment of the Work. No right or interest in this Contract shall be assigned, in whole or in part, by either Party without the prior written consent of the other Party. The Village reserves the right to approve the use of subcontractors to complete any portion of the Work and to approve any applicable contract between the Contractor and a proposed subcontractor to perform any of the Work. This Contract shall be binding upon the Parties and upon their respective heirs, executors, administrators, personal representatives, successors, and assigns, except as herein provided.

In the event the contractor requires a change of a subcontractor, written approval from the Village is required. Notwithstanding written consent to subcontract approved by the Village, the Contractor shall perform the Work with the Contractor's own organization, work amounting to not less than fifty (50%) percent of the total Contract cost, and with materials purchased or produced by the Contractor. Failure to identify subcontractors could result in future disqualification of the Contractor for Village work and/or termination of this Contract.

17. INDEPENDENT CONTRACTOR

The Contractor shall have the full control of the ways and means of performing the Work referred to above and that the Contractor and its employees, representatives or subcontractors are not employees of the Village, it being specifically agreed that the Contractor bears the relationship of an independent contractor to the Village. The Contractor shall solely be responsible for the payment of all salaries, benefits, and costs of supplying personnel for the Work.

18. GOVERNING LAW AND VENUE

This Contract shall be governed by the laws of the State of Illinois both as to interpretation and performance. Venue for any action pursuant to this Contract shall be in the Circuit Court of DuPage County, Illinois.

19. AMENDMENTS AND MODIFICATIONS

This Contract may be modified or amended from time-to-time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the authorized representative of the Contractor.

20. NON-WAIVER OF RIGHTS

No failure of either Party to exercise any power given to it hereunder or to insist upon strict compliance by the other Party with its obligations hereunder, and no custom or practice of the Parties at variance with the terms hereof, nor any payment under this Contract shall constitute a waiver of either Party's right to demand exact compliance with the terms hereof.

21. CONFLICT

In case of a conflict between any provision(s) of the Contractor's Proposal and this Contract, this Contract shall control to the extent of such conflict.

22. HEADINGS AND TITLES

The headings and titles provided in this Contract are for convenience only and shall not be deemed a part of this Contract.

23. COOPERATION OF THE PARTIES

The Village and the Contractor shall cooperate in the provision of the Work to be provided by the Contractor pursuant to this Contract and in compliance with applicable laws, including, but not limited to, the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* ("FOIA"), and the provision of any documents and information pursuant to a FOIA request. The Contractor shall provide all responsive documents to the Village pursuant to a FOIA request at no cost to the Village.

24. COUNTERPARTS; PDF/EMAIL SIGNATURES

This Contract may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Contract. A pdf/email copy of this Contract and any signatures thereon will be considered for all purposes as an original.

25. PREVAILING WAGES

The Contractor and any applicable subcontractor shall pay prevailing wages as established by the Illinois Department of Labor and determined by the Village for each craft or type of work needed to execute the contract in accordance with the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.* ("Act"). The Contractor shall prominently post the current schedule of prevailing wages at the Work site(s) and shall notify immediately in writing all its subcontractors of all changes in the schedule of prevailing wages. Any increases in costs to Contractor due to changes in the prevailing rate of wage during the terms of any Contract shall be at the sole expense of the Contractor and not at the expense of the Village and shall not result in an increase to the Contract Price. The Contractor shall be solely responsible to maintain accurate records as required by the Act and shall submit certified payroll records to the Village evidencing its compliance with the Act on no less than a monthly basis as required by the Act. The Contractor shall be solely liable for paying the difference between prevailing wages and any wages received by laborers, workmen and/or mechanics engaged in the Work for the Work.

The Contractor shall indemnify, hold harmless, and defend the Village and its officers, officials, employees, agents and volunteers ("Indemnified Parties") against all regulatory actions, complaints, damages, claims, suits, liabilities, liens, judgments, costs and expenses, including reasonable attorney's fees, which may in any way arise from or accrue against the Indemnified Parties as a consequence of noncompliance with the Act or which may in any way result therefrom, including a complaint by the Illinois Department of Labor under Section 4(a-3) of the Act, 820 ILCS 130/4(a-3) that any or all of the Indemnified Parties violated the Act by failing to give proper notice to any person or party performing work on the Public Improvements that not less than the prevailing rate of wages shall be paid to all laborers, workers and mechanics performing Work on the Work, including interest, penalties or fines under Section 4(a-3). The indemnification obligations of this

section on the part of the Contractor shall survive the termination or expiration of this Agreement. In any such claim, complaint or action against the Indemnified Parties, the Contractor shall, at its own expense, appear, defend and pay all charges of reasonable attorney's fees and all reasonable costs and other reasonable expenses arising therefrom or incurred in connection therewith, and, if any judgment or award shall be rendered against the Indemnified Parties in any such action, the Contractor shall at its own expense, satisfy and discharge such judgment or award.

26. CERTIFIED PAYROLL

The Contractor shall be solely responsible to maintain accurate records reflecting its payroll for its employees who perform any of the Work for the Village pursuant to this Contract and shall submit certified payroll records to the Village's Director of Public Works at any time during the term of this Contract. The Contractor shall provide said certified payroll records within seven (7) days upon the request of the Director of Public Works of their designee.

27. STANDARD OF CARE

The Contractor shall ensure that the Work is provided, performed, and completed in accordance with all applicable statutes, ordinances, rules, and regulations, including, but not limited to, the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, citizenship status, or unfavorable discharge from military service or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., and the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq. The Contractor shall also comply with all conditions of any federal, state, or local grant received by the Village or the Contractor with respect to this Agreement.

28. RIGHT TO SUSPEND WORK

The Village reserves the right to suspend the Work, wholly or in part, for such a time as may be necessary, due to conditions considered unfavorable for the satisfactory completion of the Work, or for such time as is necessary by reason of failure to perform any of the provisions of the Contract, and no additional compensation shall be paid to the Contractor because of such suspension.

**[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed by their duly authorized representatives on the days and dates set forth below.

VILLAGE OF GLEN ELLYN

ESSCOE LLC

By: Mark Franz
Its: Village Manager

By:
Its:

Date: _____, 2025

Date: _____, 2025

ATTEST

ATTEST

By: Caren Cosby
Its: Village Clerk

By:
Its:

Date: _____, 2025

Date: _____, 2025

Village of Glen Ellyn
535 Duane St
Glen Ellyn, Illinois 60137
United States

PROJECT: Glen Ellyn Police Genetec Omnia

QUOTE # JMBVQ3441-04

DATE: Mar 31, 2025

+1 630-469-5000

SALESPERSON: John VanHyfte

System Quote

This Quote ("Quote") is based on the requirements of Customer as provided in a request for proposal or bid offer ("RFP") and is subject to ESSCOE Terms and Conditions ("Terms and Conditions") attached hereto. Any changes to or deviations from the RFP requested by Customer shall be quoted separately. This Quote is valid for sixty (60) days from the date issued above, unless the Customer and ESSCOE both execute this document creating a contract ("Agreement").

QTY	MODEL NO	DESCRIPTION	UNIT PRICE	EXT PRICE
Omnia Cooperative Purchasing R220702				
Genetec Video and Access Control Upgrade - Migrate 75 existing Police Dept Cameras to Existing Genetec System. Migrate 86 existing card access doors to Genetec using existing Mercury hardware.				
5	GSC-1LOGIN	1 Genetec™ Security Desk client connection (incl. Web Client & Mobile)	\$471.43	\$2,357.15
75	GSC-Om-E-1C	1 camera connection Enterprise	\$214.29	\$16,071.75
75	ADV-CAM-E-5Y	Genetec™ Advantage for 1 Omnicast™ Enterprise Camera – 5 years	\$32.71	\$2,453.25
1	SY-CLOUDLINK-G2	Synergis™ Cloud Link with 4GB of RAM, 16GB Flash, second generation, installed with Synergis™ access control firmware, four RS-485 ports, PoE.	\$997.50	\$997.50
86	ADV-RDR-E-5Y	Genetec™ Advantage for 1 Synergis™ Enterprise Reader – 5 years	\$11.00	\$946.00
86	CON-Ancillary - GSC-Sy-E-1R	1 External reader connection (required when hardware not purchased from Genetec™)	\$169.00	\$14,534.00
1	CON-Ancillary - GSC-S2E-UP	Upgrade Security Center Base from Standard to Enterprise	\$3,675.00	\$3,675.00
32	CON-Ancillary - GSC-OM-S2E-1C-UP	Upgrade 1 Camera Connection Standard to Enterprise	\$75.00	\$2,400.00
32	CON-Ancillary - ADV-CAM-S2E-5Y	Genetec™ Advantage upgrade from Standard to Enterprise (per camera / 5 years)	\$12.00	\$384.00
1	CON-Ancillary - SV-2040E-R12-72T-12-514	Streamvault™ 2040E Series - 2U 12-Bay Appliance 72TB Raw RAID 5 1x Xeon Silver 4512Y 32GB RAM 2x 480GB M.2 SSD 6x 12TB 3.5" Enterprise HDDs 2x 1GbE RJ45 2x 10/25GbE SFP28 2x 1100W PSU Windows Server 2022 Standard 5YR NBD KYHD Warranty - Genetec™ Security Center pre-installed. License sold separately	\$14,954.00	\$14,954.00
1	Project Manager	Project Management - Security Labor	\$6,400.00	\$6,400.00

QTY	MODEL NO	DESCRIPTION	UNIT PRICE	EXT PRICE
1	Specialist	Project Specialist Labor	\$19,600.00	\$19,600.00
		OMNIA - SubTotal		\$84,772.65
Open Market Pricing - Non Contract Items				
1	Freight	Inbound/Outbound Freight & Handling	\$200.35	\$200.35
		Non Contract SubTotal		\$200.35

TOTAL PRICING:			
SUB TOTAL			\$84,973.00
SALES TAX:			\$0.00
TOTAL:			\$84,973.00

QUOTE SUMMARY

Omnia Cooperative Purchasing R220702

Proposal for Village of Glen Ellyn to migrate existing access control and Police video to Village's Genetec system.

Detailed Scope

Upgrade existing 32 connection Genetec Standard to Enterprise

Add 1 New Genetec Archiver Server for recording Police video (72TB RAW)

Add 75 new camera connections

Add 86 external reader connections (for hardware not provided by Genetec)

Add 1 Synergis Cloudlink

Provide project management and technical specialist services to migrate existing 86 reader card access system mercury devices to Genetec.

Provide project management and technical specialist services to migrate existing 75 police cameras to Genetec.

Qualifications:

Adding to existing system Genetec Advantage contract. No extension provided under this proposal.

Glen Ellyn to Provide:

VM with Windows Server for Genetec Directory

Assistance with loading existing card holder database

All rackspace and UPS backup power for server

Network port(s) and cable connection for cloudlink and server

Excludes:

New batteries for access control panels

New mercury boards - assumes all working and to be reused

UPS power

All network equipment

All new cabling, cameras, and access control devices

Repair of any door end devices, lock hardware, cabling, readers, etc

Replacement of any EP/LP1501, 1502, and or MR52 door controllers

After hours / over time work

Sales & Use Taxes unless noted

Permit Fees, Plan Review Fees, Permit Applications

Central or Remote Station Monitoring Services

Videography/Recording services

BIM or 3-Dimensional Drawings

Project Insurance Requirements with any special endorsement requirements or outside our \$2MM per occurrence maximum, \$4MM aggregate and \$5MM umbrella policy

Items not shown, scheduled, detailed or specified on the plan drawings, diagrams or specifications.

Credit Card Processing or vendor payment portal participation fees of any kind for invoice submission and payments, these will be additional charges

Items contained in this proposal may not comply with federally funded regulations requiring compliance with the Buy America Act or the Buy American Act. Purchasers are strictly cautioned that any flow down clauses requiring such compliance are excluded from this proposal. Any costs to comply with this may significantly increase the price, the scope and length of time to complete any work contemplated.

Any bid, performance, payment or other surety guarantees of any kind.

The above quoted project will be subject to progress billing, wherein an invoice will be issued for the portion that has been completed or stored to date. Payment terms are Net 30. Essco requires payment to 90% of the contracted amount to certify the system for occupancy, owner training or other beneficial uses.

Pricing is based on current market conditions and does not include any potential tariffs, duties, or manufacturer-imposed surcharges that may arise during the course of the project. If such costs are incurred due to changes in trade policies, supply chain disruptions, or other external factors beyond Convergent's control, Convergent will assess their impact and submit a formal change order for review. These costs will be communicated transparently, and project continuation may require an adjustment to the budget accordingly. If these occur during the course of the project, we will submit these costs as a change order.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first written above by their respective officers thereunto duly authorized.

For Client: Village of Glen Ellyn

For ESSCOE, LLC:

SIGNATURE OF AUTHORIZED REPRESENTATIVE

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINTED NAME | TITLE

PRINTED NAME | TITLE

DATE

DATE

PURCHASE ORDER/CONTRACT NO.

THANK YOU FOR YOUR BUSINESS!

Throughout this Proposal, including these Terms and Conditions and any attachments, (together, "Agreement") the term "Convergent" refers to the Convergent Technologies affiliate operating in the state/province in which the Work is being performed and "Convergent Related Parties" means Convergent and its contractors, subcontractors, third party product manufacturers or providers.

SECTION 1. THE WORK

This Agreement takes precedence over and supersedes all prior proposals, correspondence, and oral or written agreements or representations relating to the work set forth in the attached scope of work ("Work"). This Work commences on the start date and will be performed pursuant to the schedule specified in the attached scope of work and, subject to any change orders or addendums, represents the entire agreement between Convergent and Customer. This Agreement applies to the exclusion of any other terms that the Customer seeks to impose or incorporate (such as Customer's purchase order form) which are in addition to or inconsistent with the terms and conditions of this Agreement, or which are implied by trade, custom, practice or course of dealing, all of which are deemed expressly rejected and will not be binding.

This Agreement is made without regard to compliance with any special sourcing and/or manufacturing requirements, minority or disadvantaged supplier requirements, or similar government procurement laws. Should such requirements be applicable to this Agreement, Convergent reserves the right to modify and/or withdraw its Agreement.

Customer understands that Convergent is an authorized distributor or reseller and not the manufacturer or developer ("OEM") of software, hardware and equipment (collectively, "Third Party Products") purchased by Customer and certain services are delivered to Customer by such OEM.

Convergent agrees in accordance with the mutually agreed project schedule:

- To submit shop drawings, product data, samples and similar submittals if required in performing the Work;
- To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement;
- Secure and pay for permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work, unless local regulations provide otherwise; and
- Hire subcontractors and order material to perform part of the Work, if necessary, while remaining responsible for the completion of the Work.

Customer agrees in accordance with the mutually agreed project schedule, and at no cost to Convergent:

- To promptly approve submittals provided by Convergent;
- To provide access to all areas of the site which are necessary to complete the Work;
- To supply suitable electrical service as required by Convergent;
- To remove site obstacles and job safety hazards;
- To promptly participate and approve acceptance testing, if applicable;
- Upon completion of commissioning or agreed to acceptance criteria, to promptly provide sign-off establishing job closeout; and
- That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property during the period from when Convergent is first notified of the emergency or failure and until such time that Convergent notifies the Customer that the systems are operational or that the emergency has cleared.

THE WORK AND/OR THIRD PARTY PRODUCTS ARE DESIGNED TO HELP REDUCE, BUT NOT ELIMINATE RISKS OF LOSS RELATING TO PEOPLE, PREMISES, OR PROPERTY. THE AMOUNTS BEING CHARGED BY CONVERGENT ARE NOT SUFFICIENT TO GUARANTEE THAT LOSS OR DAMAGE WILL DECREASE OR BE ELIMINATED. Customer acknowledges that proper safety and security requires a multi-layered approach of people, processes, safety, and technologies. The Work, including Third Party Products, provided by Convergent is not sufficient to ensure overall safety and security. Customer acknowledges and agrees that it is responsible for its overall safety and security, including testing and maintenance of the Third Party Products (except to the extent contracted to Convergent by written agreement) and training of its personnel. Customer acknowledges and agrees that it has a duty of care and is solely responsible for its compliance with applicable laws, rules, and regulations, including but not limited to export and re-export restrictions and regulations, privacy and data protection regulations, applicable OEM instructions, terms and conditions, EULAs, and proper product usage.

Risk of loss, including any Third Party Product comprising the Work, shall pass to Customer as the Work is completed and the materials are incorporated into the Work at Customer's site subject to any end user license agreements. If or Third Party Products are earlier stored on Customer's site pursuant to agreement between Customer and Convergent, risk of loss with respect to such or Third Party Product shall pass to Customer upon delivery to Customer's site.

Applicable to Monitoring Services Only: If Monitoring Services are identified in the Proposal, the parties agree that (a) these Terms and Conditions are not applicable, and (b) Monitoring Services are governed by the Monitoring Services Terms and Conditions effective on the Effective Date of the Proposal and available at <https://www.convergent.com/terms>, which is incorporated by reference as if set forth herein in full. "Monitoring Services" is defined as "Services" in the Monitoring Services Terms and Conditions.

SECTION 2. PRICING

Pricing and amounts proposed shall remain valid for 30 days unless otherwise specified. Price includes only the Third Party Products listed based on Convergent's interpretation of plans and specifications unless noted otherwise. Additional Third Party Products, unless negotiated prior to order placement, will be billed accordingly. Sales taxes (or as applicable GST, PST, VAT or similar tax) and any other taxes assessed on Customer shall be added to the price upon invoice to Customer.

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay Convergent fifty (50%) percent of the total price as a mobilization fee at the time of executing this Agreement.

If the Work is performed over more than one month, Convergent will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to Convergent as invoiced, within thirty (30) days of the date of such invoice. If the Work is

completed in less than one month, Customer agrees to pay Convergent in full after the Work has been completed within thirty (30) days of the date of invoice. Invoices shall not be subject to a project retention percentage and payment to Convergent shall not be conditioned on payment by an upstream party. If Customer is overdue in any payment, Convergent shall be entitled to suspend the Work without liability until paid, charge Customer an interest rate 1 and 1/2% percent per month (or the maximum rate permitted by law, whichever is less), and may avail itself of any other legal or equitable remedy. Customer shall reimburse Convergent costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any other reasonable expenditure.

SECTION 4. WARRANTY

Warranties for Convergent's services and Third Party Products are described in the Limited Warranty for Products and Services available at <https://www.convergent.com/terms/>, which is in effect as of the effective date of this Agreement and is incorporated by reference as if set forth herein in full.

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or Convergent may request changes in the Work with a change order signed by both parties. If Customer orders (i) any changes to the Work (e.g. change in objective, deliverables, tasks or hours), (ii) changes to schedule (extension or acceleration), or (iii) causes any material interference with Convergent's performance of the Work, Convergent shall be entitled to an equitable adjustment in the time for performance and in the Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor Convergent shall be liable for any delay or failure in the performance of their respective obligations pursuant to this Agreement due to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay. A Force Majeure event shall include, but not be limited to: acts of God, pandemic or epidemic, diseases, quarantines, unavoidable casualties, concealed conditions, acts of any civil or military authority; riot, insurrections, and civil disturbances; war, invasion, act of foreign enemies, hostilities (regardless of whether or not war is declared), rebellion, revolution, terrorist activities; strikes, lockouts or other labor disputes; embargoes; shortage or unavailability of labor, supplies, materials, equipment or systems; accident, fire, storm, water, flooding, negligence of others, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or lighting, transportation contingencies; laws, statutes, regulations, and other legal requirements, orders or judgments; acts or order of any government or agency or official thereof, other catastrophes or any other similar occurrences. If performance by either party is delayed due to Force Majeure, the time for performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay and Convergent shall be entitled to an equitable adjustment of the Price.

SECTION 7. INSURANCE

In lieu of any Customer insurance requirements, for Services performed in the United States, Convergent shall maintain the following insurance coverages during the term of this Agreement and upon request, shall provide certificates of insurance to the Customer:

Worker's Compensation	Statutory Limits
Employer's Liability	\$1,000,000 per occurrence/aggregate
Commercial General Liability	\$1,000,000 per occurrence
	\$2,000,000 general aggregate
Automobile Liability	\$1,000,000 per occurrence/aggregate
Excess/Umbrella Liability	\$3,000,000 per occurrence/aggregate

Commercial General Liability policy shall name the Customer as "additional insured" on a primary/noncontributory basis with respect to liability arising out of the Services, as applicable, but only to the extent of liabilities falling within the indemnity obligations of Convergent pursuant to the terms of this Agreement. Convergent shall not provide loss runs or copies of its insurance policies. Convergent shall provide to the Customer no less than thirty (30) days' notice prior to the termination or cancellation of any such insurance policy. For services performed in Canada, Convergent shall maintain similar insurance coverage dependent upon the local requirements in Canada and upon the insurance available under Convergent's insurance program. All required insurance coverage shall be reasonable in the circumstances and compliant with local regulations.

SECTION 8. INDEMNIFICATION

To the fullest extent allowed by law, Convergent shall indemnify and hold Customer harmless from and against claims, damages, losses, and expenses (excluding loss of use) attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by the negligent acts or omissions of Convergent or Convergent's employees or subcontractors while on Customer's site.

If Convergent is providing products or services for intrusion detection, detection of specific threats to people or property (including gunshot, or drone detection), mass notification, ballistics or explosives protection, or processing of biometric, health, financial, or government identifier data (collectively, "Special Offerings"), then to the fullest extent allowed by law (i) Convergent's indemnification obligations under the Agreement do not apply whatsoever and Convergent Related Parties have no liability to Customer for any losses or damages caused by any Special Offerings; and (ii) Customer shall indemnify, defend, and hold harmless Convergent Related Parties, from and against all claims, demands, actions, liabilities, damages, and costs (including reasonable attorneys' fees) relating to Special Offerings provided by Convergent, except to the extent of Convergent's gross negligence installing such Special Offerings. Any waiver of damages or limitation of liability contained in the Agreement and as modified herein shall not apply to Customer's indemnification, hold harmless and defense obligations herein.

Applicable to Weapons Detection Only: If Convergent provides Weapons Detection Systems or Services, then such Systems and Services are further governed by the Weapons Detection Addendum effective on the Effective Date of this Proposal and available at <https://www.convergent.com/terms>, which is incorporated by reference as if set forth herein in full. "Weapons Detection Systems or Services" means any "Systems" and/or "Services" as each are defined in the Weapons Detection Addendum.

SECTION 9. LIMITATION OF LIABILITY

EXCEPT AS PROVIDED HEREIN, TO THE FULLEST EXTENT ALLOWED BY LAW: (A) IN NO EVENT SHALL EITHER CONVERGINT RELATED PARTIES, OR CUSTOMER BE LIABLE UNDER OR IN CONNECTION WITH THIS PROPOSAL FOR SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE, LIQUIDATED OR CONSEQUENTIAL DAMAGES, INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (B) THE AGGREGATE LIABILITY OF CONVERGINT RELATED PARTIES ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL NOT EXCEED THE AMOUNTS PAID BY CUSTOMER TO CONVERGINT UNDER THIS AGREEMENT. THE EXISTENCE OF MORE THAN ONE CLAIM WILL NOT ENLARGE THIS LIMIT. THE LIMITATION SET FORTH IN THIS SECTION SHALL APPLY WHETHER THE CLAIM IS BASED ON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE) OR OTHER LEGAL THEORY.

SECTION 10. COMPLIANCE WITH LAW, SAFETY, & SITE CONDITIONS

Convergent agrees to comply with all laws, rules, and regulations applicable to its provision of the Work. Customer will comply with all applicable laws and agreements applicable to its use and operation of the Work. Convergent shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to Convergent prior to beginning Work.

If during the course of its Work, Convergent encounters conditions at the site that are subsurface, differ materially from what is represented in the contract documents, or otherwise concealed physical conditions, Convergent shall be entitled to an extension of time and additional costs for the performance of its work.

If Convergent discovers or suspects the presence of hazardous materials or unsafe working conditions at Customer's site where the Work is to be performed, Convergent is entitled to stop the Work at that site if such hazardous materials, or unsafe working conditions were not provided by or caused by Convergent. Convergent in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's site. Convergent shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's site. To the fullest extent allowed by law, Customer shall indemnify and hold harmless Convergent from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney's fees, arising out of or resulting from undisclosed hazardous materials or unsafe working conditions at Customer's site.

SECTION 11. PERSONAL DATA & SECURITY

Convergent's obligations and liabilities regarding Processing of Personal Data and information security shall be limited solely to Processing performed by Convergent's personnel. Processing by OEMs or Third Party Products are governed by any applicable OEM end user licensing agreements or terms and conditions. Customer represents and warrants that it will comply with all applicable Data Protection Laws. Although certain products delivered by Convergent may be capable of processing Biometric Information, Personal Health Information, financial information, or government identifiers ("Sensitive Information"), Customer acknowledges that Convergent is not Processing Sensitive Information (or to the extent it is Processing Sensitive Information, it is doing so strictly in accordance with Customer's instructions) and Customer is solely responsible for compliance of all such Processing with Data Protection Laws. To the fullest extent allowed by law, Customer shall indemnify, defend and hold harmless Convergent from and against all claims, demands, actions, liabilities, damages, and costs (including reasonable attorneys' fees) asserted by a third party arising out of or relating to failure to comply with applicable Data Protection Laws including but not limited to those related to Sensitive Information. Convergent's obligations and liabilities regarding information security and Processing of customer information or data, including Personal Data, are limited to Processing performed by Convergent (if any). OEM and Third Party Product information security and Processing is governed by applicable OEM end user licensing agreements or terms. "Personal Data", "Process(ing)", "Biometric Information", and "Personal Health Information" shall be interpreted in accordance with, and shall include analogous terminology as used in, applicable laws and regulations relating to data privacy, information security, data protection, data breaches, cross-border data flows, and/or the rights and obligations of persons or entities regarding personal information ("Data Protection Laws").

To the extent Convergent accesses Customer's information systems, Convergent will not be responsible or liable for losses or harms caused by following Customer's instructions, caused by Third Party Products, caused by third party or Customer-specified remote access software, or that are otherwise not due to the fault of Convergent. Customer-authorized changes to Customer information systems are at Customer's own risk and Customer acknowledges it is responsible for the overall security of its information systems.

SECTION 12. INTELLECTUAL PROPERTY

Convergent shall retain title and ownership of all intellectual property rights relating to the drawings, technical documentation, or other technical information ("Documentation") delivered under this Agreement. The OEMs shall retain title and ownership of all intellectual property rights relating to the Third Party Products and will grant any license and right to use in connection with the Third Party Product through the OEM's end user license agreement or other terms and conditions. Customer shall not use any Documentation supplied by Convergent for any purposes other than those directly related to this Agreement or for the use and/or maintenance of the Third Party Product.

SECTION 13. PRICE ADJUSTMENT

Convergent may automatically adjust the price, with five (5) days prior written notice, if based on: (a) changes by its vendors to the cost of materials or Third Party Products to be delivered and/or labor costs related to personnel responsible for performing the Work, (b) macroeconomic conditions, such as taxes, tariffs or duties, natural disasters, labor shortages/strikes, etc., (c) market conditions such as price volatility or availability limitations, or (d) other events not within Convergent's control that impact the cost of performing the Work. The adjustment shall be consistent with applicable market indexes, where available, third-party sources or other evidence. Convergent reserves the right to add periodic surcharges, including without limitation, adjustments for the then current price of fuel, such surcharges to be specified and invoiced by Convergent.

SECTION 14. TERMINATION

If a party materially breaches this Agreement, the other party shall provide written notice of the breach and a reasonable time to cure the breach, but in no event less than 30 days. If the breaching party fails to cure the breach within the specified time period, the non-breaching party may terminate this Agreement upon 15 days written notice to the other party. If Convergent notifies Customer of a material breach pursuant to this paragraph, Convergent may temporarily suspend its work without liability until Customer cures the breach.

SECTION 15. GOVERNING LAW AND DISPUTES

The parties agree that this Agreement shall be governed by the laws of the state/province where the Work is located, and venue for disputes shall be located in that state/province.

In the event of any dispute between Convergent and Customer, Convergent and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, unless the dispute requires injunctive relief, then the dispute shall be decided exclusively by arbitration. Such arbitration shall be conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association (if the Services are performed in the United States) or Arbitration Rules of the ADR Institute of Canada, Inc. (if the Services are performed in Canada) currently in effect by a single arbitrator and shall be a final binding resolution of the issues presented between the parties. The prevailing party shall be entitled to recover its reasonable attorneys' fees and costs. Any award by the arbitrator may be entered as a judgment in any court having jurisdiction.

SECTION 16. MISCELLANEOUS

The parties have required that this Agreement be written in English and have also agreed that all notices or other documents required by or contemplated in this Agreement be written in English. Les parties ont requis que cette convention soit rédigée en anglais et ont également convenu que tout avis ou autre document exigé aux termes des présentes ou découlant de l'une quelconque de ses dispositions sera préparé en anglais.

Any changes to this Agreement shall be in writing signed by both Customer and Convergent.

In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.

Customer waives all claims against Convergent arising from or related to suspension of work pursuant to this Agreement.

Customer and Convergent are independent contractors, and nothing in this Agreement creates any agency, joint venture, partnership, or other form of joint enterprise, employment, or fiduciary relationship between them. Nothing contained in this Agreement shall be deemed to create a relationship of employee or employer between the parties, and neither party shall be entitled to any benefits that the other party provides for its own employees, including workers compensation and unemployment insurance. Each party shall have exclusive control over its own employees, agents, and subcontractors, its labor and employee relations, and its policies relating to wages, hours, working conditions, or other conditions.

Neither party to this Agreement shall assign this Agreement without the prior written consent of the other party hereto. Notwithstanding the foregoing, Convergent may assign this Agreement without notice or consent (i) to any of its parents, subsidiaries or affiliated companies or any entity majority owned by Convergent; or (ii) in connection with a merger, acquisition, reorganization, sale of all of the equity interests of Convergent, or a sale of all or substantially all of the assets of Convergent to which this Agreement relates.

Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent.

In no event will Convergent be obligated to comply with any project labor agreements or other collective bargaining agreements.

A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer and Convergent. No waiver by Customer or Convergent shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver.

The Sections regarding invoicing, warranty, indemnity, limitation of liability, confidentiality and disputes shall survive the termination of this Agreement.

Convergent provides additional product safety and service information at <https://www.convergent.com/terms/> (see "IMPORTANT PRODUCT SAFETY AND SERVICE INFORMATION"), which it encourages Customer to review prior to use.



**Glen Ellyn Village
Board**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Public Works - Internal Services
Department Head: Dave Buckley
Category: Amendment
Prepared By: Richard Daubert

**AGENDA ITEM (ID
2025-374)**

DOC ID: 2025-374

Adopt Resolution No. 25-29, A Resolution Approving Amendment 3 to the Phase II Engineering and Architectural Design Services Agreement with CDM Smith of Chicago, Illinois for the Glen Ellyn Metra Station and Multimodal Access Improvements Project in the Not-To-Exceed Amount of \$301,759 to be expensed to the Capital Projects Fund and Authorizing the Amendment's Execution

Statement of the Issue:

This memorandum provides a recommendation for the approval of Amendment Number 3 to the Phase II Engineering and Architectural Design Services Agreement with CDM Smith of Chicago, Illinois for the Glen Ellyn Metra Station and Multimodal Access Improvements Project in the amount of \$301,759 to be expensed to the Capital Projects Fund.

Analysis:

The 2025 Budget provides \$300,000 for supplemental consulting services for the Glen Ellyn Metra Station and Multimodal Access Improvements Project. The funds were intended to cover additional services for:

1. Parking Alternatives (\$92K Estimated at Budget, ~\$75K in Amendment) - Covers additional preliminary and final engineering services to review, develop, and finalize on-street and off-street parking design changes.
2. Utility Undergrounding (\$30K Estimated at Budget, ~\$45K in Amendment) - Preliminary Engineering to define limits and costs for undergrounding overhead lines along Forest Avenue (Duane to UP-West Line) and Duane Street (Forest to Park). It is imperative to explain that supplemental design services (at a supplemental cost) will be required once the limits/scope are confirmed.
3. Land Acquisition Services (\$150K Estimated at Budget, ~\$151K in Amendment) - To secure required real estate approvals for construction of project on UP property as well as for vendor space. Involves development of plat of highway, appraisal, review appraisal, and negotiation services.
4. Renderings (\$25K Estimated at Budget, ~\$25K in Amendment) - Development of additional renderings for Commission and Board Approvals
5. Administration/PM (The above budget amounts tally to \$297K, staff budgeted \$300K total for the assignment leaving essentially \$3K for potential overages on items as the detailed

scope of services/tasks was developed, CDM Smith Separated Admin/PM in Amendment at ~\$6K).

Capital Improvements Commission Review

The Capital Improvements Commission reviewed this matter at its April 9th Meeting and unanimously approved "A motion to recommend to the Glen Ellyn Village Board the approval of Amendment No. 3 to the Phase II Engineering and Architectural Design Services Agreement for the Glen Ellyn Metra Station and Multimodal Access Improvements Project in the not-to-exceed amount of \$301,759 to be expensed to the Capital Projects Fund."

Budget Impact:

The amendment is \$1,759 over what was budgeted for 2025. Staff reiterates the budget amount was estimated last year with the fully developed cost just now being available. Staff also notes that it worked with CDM Smith to reduce Admin/PM costs, particularly in removing the Client Service Leader hours from the Utility Undergrounding, Land Acquisition and Admin/PM tasks.

Contribution to Strategic Plan

Strategic Priority: Infrastructure

- a. Develop the Capital Improvement Plan (CIP) - Prepare for construction of the new Train Station
- c. Transit Oriented Downtown - Complete the downtown streetscape project including utilities, streets, and sidewalks to improve pedestrian accessibility

Action Requested:

Adopt the resolution.

Attachments:

- 1. Resolution for Amendment No. 3
- 2. Amendment Agreement No. 3



Village of Glen Ellyn

Resolution No. 25-XX

A Resolution Approving Amendment Number 3 to the Phase II Engineering and Architectural Design Services Agreement with CDM Smith of Chicago, Illinois for the Glen Ellyn Metra Station and Multimodal Access Improvements Project in the Not-To-Exceed amount of \$301,759 to be Expensed to the Capital Projects Fund and Authorizing the Amendment's Execution

**Adopted by the
Acting Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois**

This _____ Day of _____, 2025.

Resolution No. 25-XX

A Resolution Approving Amendment Number 3 to the Phase II Engineering and Architectural Design Services Agreement with CDM Smith of Chicago, Illinois for the Glen Ellyn Metra Station and Multimodal Access Improvements Project in the Not-To-Exceed Amount of \$301,759 to be Expensed to the Capital Projects Fund and Authorizing the Amendment's Execution

BE IT RESOLVED by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois ("Village"), in the exercise of their home rule powers, that Amendment Number 3 to the Phase II Engineering and Architectural Design Services Agreement with CDM Smith of Chicago, Illinois for the Glen Ellyn Metra Station and Multimodal Access Improvements Project in the not-to-exceed amount of \$301,759 to be expensed to the Capital Projects Fund is approved and the Village Manager is authorized to execute the Amendment in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this _____ day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk

AMENDMENT NO: 03
TO AGREEMENT
BETWEEN
OWNER AND ENGINEER
CDM SMITH PROJECT NUMBER 284380

This Amendment Number 03 is made and entered on _____, 2025, and amends the terms and conditions of the Agreement between CDM Smith Inc. ("CDM Smith" or "ENGINEER") and Glen Ellyn, Illinois ("OWNER"), dated April 5, 2023 ("the Agreement").

WHEREAS, ENGINEER and OWNER entered into the Agreement for the performance of Phase – II Engineering and Architectural Design Services for the Glen Ellyn Metra Station and Multimodal Access Improvements Project: and

WHEREAS, ENGINEER and OWNER have previously amended said agreement through Amendment Number 01 dated November 13, 2023 and Amendment Number 02, dated July 29, 2024; and

WHEREAS, the parties desire to amend the Agreement so as to amend the scope of work or scope of work time periods of performance and payment, and/or responsibilities of OWNER; and

WHEREAS, the Agreement provides that any amendments shall be valid only when expressed in writing and signed by the parties.

NOW THEREFORE, in consideration of the mutual understandings and Agreements contained herein, the parties agree to amend the Agreement as follows:

1. The Basic Services of ENGINEER as described in the Agreement are amended and supplemented as follows:
 - a. The Scope of Services is amended to include Engineering and Architectural Design Services and support as described in Attachment 01, Amendment No.3.
2. The responsibilities of OWNER as described in the Agreement are amended and supplemented as follows:

- a. There are no changes to the Basic Services of the OWNER as described in the Agreement.
3. The time periods for the performance of ENGINEER's services as set forth in the Agreement are amended and supplemented as follows:
 - a. The overall contract duration is extended to December 31, 2026.
 - b. The following Phase II Engineering Milestones are amended per the 10% Design Phase through the 100% Design Phase as follows:

Phase II Engineering Milestones	Milestone Dates
Notice to Proceed	April 14, 2023
10% Design	December 2023
10% Design Agency Review	February 2024
30% Design	June 2024
60% Design	November 2024
90% Design	June 2025
IDOT Prefinal Plans, 95% Submittal	October 2025
IDOT Final 99% Plans, 99% Specifications, 99% Estimate	January 2026
IDOT 100% Final Plans and Specifications	April 2026
IDOT Letting	April 2026

- c. The time period for performance for Land Acquisition Services set forth in this Agreement are as follows:

Land Acquisition Milestones	Milestone Dates
Notice to Proceed	April 2025
Plat of Highways	May 2025
Pre-Acquisition Activities	April to July 2025
Negotiations/Acquisition	July 2025 to February 2026
Relocation Advisory Services (Scheduling 12 months to file relocation claim currently, but may not be required)	April 2025 to April 2026

- d. The time period for performance for Phase 1 Undergrounding Utility Services set forth in this Agreement are as follows:

Undergrounding Utilities, Phase 1	Milestone Dates
Notice to Proceed	April 2025
Site and Utility Survey	May 2025
Coordination of Relocation with Utilities, ComEd	June 2025
Preliminary Relocation Design	July 2025
Preliminary Construction Cost Estimate	August 2025

- e. The time period for performance for Photorealistic Renderings Services are part of the Phase II Engineering effort, and do not have a separate schedule from that listed in Section 3.b. Renderings will be developed as requested by Village Staff as the project is developed to the 100% level, as required.
4. The payment for service rendered by ENGINEER shall be as set forth below:

- a. Total cost for the Basic Services outlines in ATTACHMENT 01 of Amendment No. 3 are **(301,759.00)**. The breakdown of costs is as follows:

i. Parking Alternatives:	\$ 75,116.00
ii. Utility Undergrounding (Phase 1):	\$ 44,673.00
iii. Land Acquisition Support:	\$ 150,846.00
iv. Photorealistic Renderings:	\$ 25,168.00
v. Administration	<u>\$ 5,956.00</u>
	\$ 301,759.00

- b. The total cost of all Services is increased from **(\$4,026,097.00)** to **(\$4,327,856)**.

5. Except as herein modified, all terms and conditions of the Agreement shall remain in full force an effect.

IN ITNESS WHEREOF, the parties hereto have executed this Amendment on the date indicated above for the purpose herein expressed.

CDM Smith, Inc.

Village of Glen Ellyn, Illinois

Name: Steve S. Pasinski, P.E.

Name: Mark Franz

Title: Associate | Client Services Leader

Title: Village Manager

Date:

Date:

Address for giving Notices:
125 S. Wacker Drive, Suite 2510
Chicago, IL 60606

Address for giving Notices:
535 Duane Street
Glen Ellyn Illinois, 60137

ATTACHMENT 01

Glen Ellyn Metra Station and Multimodal Access Improvements Project

Amendment Number 03 - Scope of Services

The Village is pursuing a project known as the Glen Ellyn Metra Station and Multimodal Access Improvements Project to construct a larger station building and a pedestrian tunnel under the Union Pacific Railroad (UPRR) West Line, reconstruct parking lots, provide ADA access throughout the project area, and reconstruct affected roadways including utility and streetscape improvements. The Village has advanced Phase I Engineering for the project with said services being rendered by CDM Smith of Chicago, Illinois.

In April 2023, the Village issued an approval for Phase II Engineering Services for the design of the project to the 30% Design Phase. In November 2023, the Village issued approval of Amendment No. 1 for the remainder of fee to complete Phase II Engineering Services for the design of the project from the 30% design phase through 100%. The Village of Glen Ellyn also recently requested that a Life Cycle Cost Analysis (LCCA) be completed for the project to estimate maintenance and operational costs for the completed facility, which was approved in July of 2024 under Amendment No. 2.

This Amendment No. 3 includes four additional pieces of work in addition to the original scope: 1) Parking Alternatives, which includes all of the out of scope work required to revert the design from parallel to angled parking on Crescent Boulevard post 30% design, 2) Preliminary Utility Undergrounding Design, with the goal of advancing preliminary work to move select pole mounted utilities underground along Duane Street to improve the aesthetic to the entrance of the proposed U.S. Bank Park for the future, 3) Land Acquisition Support, which includes support for creation of Plat of Surveys, acquisition support, appraisal analysis, planning, relocation advisory services and negotiations from CDM Smith and 4) additional photorealistic renderings, in support of obtaining Village Architectural Appearance Commission (ACC) approval. This amendment also includes additional administration efforts to manage the additional work and oversee sub consultants and vendors (direct costs). Details are given below for each of the four main scope sections.

1.0 Scope of Services – Parking Alternatives

CDM Smith has supported the Village of Glen Ellyn Staff with a robust effort to develop parking design alternatives for the project starting in July of 2023. Consistent with the Village's Streetscape Ordinance, direction received at project initiation from Village Staff was that the parking configuration on Crescent Boulevard would be revised from the current angled configuration to parallel parking following IDOT's BLRS Manual. It was understood that on-street parking configurations would be a point of review as the design advanced. CDM Smith developed several design alternatives that included parallel parking on Crescent Boulevard and presented those concepts to the Village Capital Improvements Commission (CIC) for review and approval in March and April of 2024. The CIC made suggestions to improve the design and ultimately supported the parallel design direction. CDM Smith and Village Staff with CIC backing, presented the parking alternatives at a Village Board Workshop on April 15, 2024. The workshop identified that the number of space reductions required for the project was an area of concern for some of the six board trustees and the Board President who

attended that evening. Additional requests were presented for CDM Smith to review the design and try to find additional parking spaces. Receiving this valuable feedback and with support from the board to continue using parallel parking, CDM Smith and the Village Staff improved the parking design, using the parallel parking configuration as it best met the requirements of the IDOT design criteria and did not require any special variances.

CDM Smith, in collaboration with Village Staff, presented the improved parallel parking design and its additional benefits of parallel parking, along with specific parking space data, back to the Board at a workshop on May 28th, 2024. The workshop concluded with CDM Smith requesting the Board's preference between parallel and angled parking given the looming 30% Design Submittal deadline. With the Board's support (4 to 3 in favor of parallel parking), CDM Smith finalized development of the 30% drawings to include parallel parking on Crescent Boulevard and advised the drainage and landscaping subconsultants to update their designs accordingly. The 30% Design of the Glen Ellyn Metra Station was submitted on time on June 28, 2024.

As part of the requirements for this project, a Public Meeting was held to inform the Public about the project, summarize the work that the Public could expect, and show the parking designs currently underway. The Public Meeting was advertised and publicized in several ways locally. It was held on May 30, 2024, in the Village Civic Center and was well attended. Several weeks after the meeting, Village Staff began to receive questions regarding the project and the parking configurations on Crescent Boulevard from local businesses. The common message from the businesses was that they were unaware of the project and that parking might change from its current configuration. To address this in a proactive manner, Village Staff held a presentation with the Glen Ellyn Business Alliance on July 10, 2024, to better inform businesses that did not attend the Public Meeting. CDM Smith assisted with this effort by helping develop and deliver a brief in-person presentation to the Alliance.

On July 15, 2024, CDM Smith and Village Staff presented revised designs for parallel and angled parking options on Crescent Boulevard as requested by the Board. At the conclusion of the meeting, the Village Board voted in favor of the angled parking configuration (4 to 3). CDM Smith updated the parking configuration post 30% design and returned to angled parking. This portion of the Amendment is to cover the out-of-scope work performed in the development of parallel parking design iterations and support provided to Village Staff in the form of alternative development, meetings, and presentations. A summary of meetings attended by CDM Smith in support of the development of the parallel parking alternative is shown below in Table 1.0:

Table 1.0 – Summary of Meetings CDM Smith Prepared for and Attended for Parallel Parking

3/13/2024	<i>Capital Improvements Commission</i>
	<i>Develop Parking Alternatives</i>
4/10/2024	<i>CIC Meeting to Review Parking</i>
	Develop Presentation Materials
	Attend Meeting
4/15/2024	<i>Board Workshop to Review Parking</i>
	Develop Presentation Materials
	Attend Meeting
5/28/2024	<i>Board Meeting 2.0</i>
	Develop Presentation Materials
	Attend Meeting
7/10/2024	<i>Meeting with GE Business Alliance</i>
	Develop Presentation Materials
	Develop Parking Alternatives
	Attend Presentation
	Strategy Session with Client
7/15/2024	<i>Board Meeting to Approve Parking</i>
	Review Presentation Materials
	Attend Presentation

Task 1.1 – Zoning

No revisions to Task 1 (Task 1.1) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 1.2 – Surveying

No revisions to Task 2 (Task 1.2) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, the OWNER and ENGINEER.

Task 1.3 – Site Design – Civil Engineering

CDM Smith has updated the parking configuration on Crescent Boulevard to utilize angled parking the 60% submittal. That submittal was transmitted to the Village on 11/25/2024. The following was required to make those revisions:

1.3.1 30% Design Revisions - Plan Sheets

- Typical Section – The proposed typical section on Crescent Boulevard from Main Street to Forest Avenue was revised to the new cross section in which angled parking will be provided on the north side of Crescent. Parallel parking on the south side of Crescent was eliminated.
- Alignment Plan – The alignment of Crescent Boulevard was revised based on the revised typical section and required the crown of the pavement to be shifted to the south.
- Roadway Removals – The removal limits were reviewed and updated based on the updated plan geometry for Crescent Boulevard. Limited impacts due to the change in geometry were observed.
- Plan and Profile – The proposed plan geometry was revised based on the description in the project understanding. Due to the change in alignment, the proposed profile was also revised. This effort included 3D modeling work.

- Phase of Construction – The phases of construction were updated and further detailed based on the revised geometry for Crescent and for the parking lots located north of the UPRR between Main Street and Park Boulevard.
- Cross Sections – Due to the change in the plan geometry, alignment and profile, the cross sections had to be revised. Twenty-two cross sections were updated in total.
- Site Plan – The proposed site plan was updated for the parking lots located north of the UPRR between Main Street and Park Boulevard. This work included adding coordinates for break points as necessary.
- Grading Plan – The contours for the grading plan were updated based on revisions to the 3D model.

1.3.2 Parking Review – CDM Smith reviewed the viability of placing two additional parallel parking spaces on the south side of Crescent Boulevard adjacent to the ADA drop-off area within the proposed plaza area.

1.3.3 Drainage Coordination – Time for additional coordination amongst the project team to coordinate the design revisions for drainage in and near the revised parking areas was required. Design revisions within the drainage design were performed by CDM Smith's subconsultant, CivilTech Inc.

1.3.4 Phase I PDR Update

The Project has not officially been moved from Phase I into Phase II from IDOT's perspective. That transition will be made soon, once the final Project Design Report (PDR) is submitted, reviewed, and approved by IDOT. Due to the changes to the parking configuration, CDM Smith's initial submittal for the PDR to IDOT will need to be revised so it reflects the final design direction with angled parking. This will require edits to the report and Type, Size & Location (TS&L) drawings required by IDOT that shows a summary of the project and proposed parking.

1.3.4 IDOT Variances

The angled parking design requested by the Village Board is not 100% compliant per the IDOT BLRS Manual. CDM Smith and the Village worked together to file the proper forms, drawings and attend the required meetings with IDOT to submit a series of variances to IDOT for consideration to implement the desired angled parking solution.

Task 1.4 – Structural Engineering

No revisions to Task 4 (Task 1.4) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 1.5 – Landscaping Design

The revisions to include angled parking required changes to the landscaping design. Design revisions were performed by CDM Smith's subconsultant, The Lakota Group.

Task 1.6 – Electrical Engineering

No revisions to Task 6 (Task 1.6) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 1.7 – Permitting

No revisions to Task 7 (Task 1.7) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 1.8 – Construction Cost Estimating

No revisions to Task 8 (Task 1.8) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 1.9 Value Added Tasks

No revisions to Task 9 (Task 1.9) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 1.10– Project Management

Coordination with the Village of Glen Ellyn Staff, CDM Smith's subconsultants and IDOT were placed as priorities as the design moved to a 60% completion. This effort included status of parking revisions at weekly client meetings with the Village of Glen Ellyn, as well as coordination with IDOT in advance of the Variance Meeting. Project Administration is also included in this additional work.

Task 1.11 – Quality Assurance

This work was combined with the primary project scope from a Quality Perspective. Execution of a Quality Management Plan which documents the necessary information required to effectively manage design work was required. The plans, policies, procedures, and processes to ensure that project deliverables meet client and CDM Smith quality management system requirements were applied to the scope of work under this Addendum.

Task 1.12 - CDM Smith Other Direct Costs (ODC)

No direct costs related to this Scope of Services is expected. project.

2.0 Scope of Services – Utility Undergrounding Design, Phase 1

The planned development of the existing US Bank Site into a community park adjacent to the Glen Ellyn Metra Station Project has become a priority for the Village of Glen Ellyn and the Village Park District. As a result, they would like to pursue preliminary efforts to design the undergrounding of several pole-mounted utilities in the area to enhance the aesthetics of the future park. Based on preliminary investigations these overhead utilities consist of medium voltage bare electrical lines and telephone lines. These overhead utilities run south from the intersection of Forest Avenue and the South Parking Lot along the west side of Forest Avenue, to the intersection of Forest Avenue and Duane Street, and then east to Utility Pole No. 454113Q1 at 586 Duane Street.

The Village would like to begin preliminary engineering to relocate these overhead facilities to be underground along Forest South and east along Duane Street, within the greenspace along the roadway. This work will be done in two (2) phases (1. Concepts and 2. Final Design), and only Phase 1 (concepts) is included in this Amendment:

- Phase 1 will focus on initial coordination with ComEd and communications utilities in defining undergrounding limits, utility survey, development of a preliminary relocation plan, and estimated construction costs for the preliminary relocation.

Task 2.1 – Zoning

No revisions to Task 1 (Task 2.1) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 2.2 – Surveying

2.2.1 Topographic Survey

A topographic survey and utility will be required to complete work in Phase 1 and will supplement information already surveyed. The topographic survey project area will include the intersection of Forest Avenue and Duane Street and extend 100 feet west down Duane Street, and 480-feet from the center of the intersection, east down Duane Street. The survey will include the Village ROW including the sidewalks, stopping 2 feet outside the ROW line. The survey will be continuous and will be performed by CDM Smith's survey sub-consultant Jorgensen and Associates, Inc. Survey plats will be incorporated into the drawing set,

2.2.2 Utility Survey Subsurface Exploration (SUE) Level A Potholing

To verify the precise horizontal and vertical location of utilities the utilities will be required to be exposed and measured. This is accomplished by excavating small pits until the utilities are exposed. Subsurface Utility Engineering (SUE) standards will be in accordance with the CI/ASCE 38-02 Standard Guideline for the Collection & Depiction of Existing Subsurface Utility Data. Four (4) SUE potholing locations are anticipated with each requiring pavement to be restored : Two (2) between depths of 6.01 and 12.00 feet, and two (2) between 3.01 and 6.00 feet. For this work, the horizontal datum will be NAD 83 (1986), and the vertical datum will be NAVD 88. Potholing will be performed by CDM Smith's survey sub-consultant American Survey, Inc.

Task 2.3 – Civil Engineering

Phase 1: The scope of work for Phase 1 for the civil engineering discipline consists of updated topographic and utility survey, coordination, development of a preliminary relocation plan of utilities in sketch format, and estimated construction costs of the preliminary plan to aid the Village in Glen Ellyn in understanding costs to underground selected pole mounted utilities.

2.3.1 Survey Coordination

Phase 1: The civil design team will coordinate the execution of additional survey with the Village. CDM Smith will review the deliverables from the surveyors to ensure includes all items in their scope of work.

2.3.2 Utility Coordination

Phase 1: The civil design team will engage in utility coordination and will contact utilities to verify existing locations along Duane to avoid conflicts. Additionally, the civil design team will work with utilities whose facilities are impacted by the proposed improvement to resolve potential conflicts as the preliminary relocation plan is developed.

Task 2.4 – Structural Engineering

No revisions to Task 4 (Task 2.4) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 2.5 – Landscaping Design

No revisions to Task 5 (Task 2.5) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER. Utility undergrounding will be located within the parkway grass area between the sidewalk and roadway curb (where possible). The parkway will be returned to its original condition following completion of the work.

Task 2.6 – Electrical Engineering

Preliminary electrical engineering design will be required for the utility undergrounding. This will include initial discussions and coordination with the Village of Glen Ellyn, Commonwealth Edison (ComEd) and telephone and cable companies whose utilities need to be relocated from existing poles. CDM Smith utility and electrical engineers will coordinate design work with ComEd. ComEd will require payment from the Village in advance before any design work is initiated and after ComEd provides a Service Entrance Location (the document that assign tasks for customers as well as for the ComEd workforce.)

Task 2.7 – Permitting

No revisions to Task 7 (Task 2.7) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 2.8 – Construction Cost Estimating

Opinions of Probable Construction Costs for undergrounding will be performed by our team's construction costs estimator, Vistara. For Phase 1, following the identification and survey of all utilities in the area of the utility undergrounding along Duane Street, and following the development and approval of the preliminary relocation plan, a preliminary construction cost estimate will be developed.

Task 2.9 – Value Added Tasks

No revisions to Task 9 (Task 2.9) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 2.10 – Project Management

Coordination with the Village of Glen Ellyn, stakeholders, agencies, utilities, and other team members will be a priority with the effort for undergrounding. This effort includes providing status of undergrounding effort into bi-weekly client meetings with the Village of Glen Ellyn. Project Administration will also be included for this additional work.

2.10.1 Coordination with Subconsultants

Development of this work will require Project Management hours for coordination with CDM Smith's cost estimation sub-consultant, Vistara, and our surveyors Jorgensen & Associates, Inc., and American Survey, Inc.

Task 2.11 – Quality Assurance

Execution of our already developed Quality Management Plan will be required on all work performed. The plans policies, procedures, and processes to ensure that project deliverables meet client and CDM Smith quality management system requirements will be applied to the scope of work under this Amendment.

Task 2.12 – CDM Smith Other Direct Costs (ODC)

The following are anticipated other direct costs related to the project. All direct costs will be billed at cost until the upper limits are reached.

2.12.1 Travel

This includes costs associated with travel to and from the project site including mileage and fuel.

3.0 Scope of Services – Land Acquisition Support

The Glen Ellyn Metra Station and Multi-Modal Access Improvements Project will be receiving CMAQ and STP funding. As a result, IDOT will be requiring the Village of Glen Ellyn to follow the IDOT Land Acquisition Policies and Procedures as it relates to the purchase of the existing building(s) located at the existing Metra station.

CDM Smith will be responsible for supporting the Village with acquisition and relocation services, as per the IDOT Acquisition and Relocation Manual and Uniform Relocation Assistance and Real Property Acquisition Policies Act 1970 (URA). The CDM team will review existing project documents, title commitments, plats, coordinate necessary noticing as required under the URA to both property owner(s) and displacees. CDM Smith will also identify any potential project delays and/or risks. This will include working in close coordination with UPRR, the Village, displacees, and reviewing any previous signed agreements between both parties and supporting the Village. CDM Smith will support Village staff with these negotiations as required and work will include reviewing offers and attending meetings where negotiations are discussed.

It is understood that there is an existing coffee shop operating within the Metra Station that would be displaced due to the project. The relocation team will meet with the coffee shop owner to complete a relocation questionnaire that will help the team better understand the possible impacts and/or hardship the relocation could have on their business. Over the course of the meeting(s) with the displacee(s), the team will support the

coffee shop owner(s) with relocation advisory services, explain the benefits they may be entitled to under the URA and ensure their relocation claims are paid out according to the URA and expeditiously.

Records maintained by CDM Smith in accordance with the URA are confidential regarding their use as public information unless otherwise determined by applicable law. CDM Smith will also support the Village in submitting reports/updates of its real property acquisition and displacement activities if required by the Federal Agency funding the project.

Current project understanding and the Village's need for IDOT land acquisition support extends to the following building structures; 1) the existing Glen Ellyn Metra Station, 2) the existing inbound side shelter, and 3) the proposed pedestrian underpass (with supporting ramp/stair access). The existing railroad right-of-way assets are being purchased as part of the Project so that they can be demolished to make way for the new station and new warming shelters. Note that the existing Metra station current has a tenant, therefore CDM Smith will be supporting relocation efforts of that tenant per the Uniform Relocation Assistance and Real Property Acquisition Policies Act 1970 (URA) as required. CDM Smith will coordinate and manage railroad right-of-way building acquisition and relocation. The appraiser and review appraiser will be selected from the IDOT approved appraiser list.

Task 3.1 – Zoning

No revisions to Task 1 (Task 3.1) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 3.2 – Surveying

3.2.1 Plat of Highways

The land acquisition process from IDOT will require a Plat of Highways be produced for the area being acquired by the Village of Glen Ellyn from UPRR. CDM Smith will be coordinating with our survey sub-consultant to develop the required, certified Plat of Highways.

CDM Smith's survey Subconsultant Jorgensen & Associates, Inc will be developing a Plat of Highways for the Project. As part of their work, title commitments will be obtained and reviewed, along with boundary information. The Surveyor is also responsible for researching deeds, railroad maps and other recordation to accurately generate the required Plat of Highways. The Surveyor will also locate field monuments and geometrically tie existing buildings to the state coordinate system. The Plat will be developed using MicroStation Open Roads and delivered to CDM Smith and the Village in PDF format. Direct costs for title commitments, or cost for copies of official documents, and well as travel will be included with direct costs.

Task 3.3 – Civil Engineering

3.3.1 Preacquisition Activities

Preacquisition activities will include but are not limited to the process of identifying and building relations with key stakeholders, displacees, and the property owner(s) and coordination of appraisal inspections for the impacted properties. During this phase of the project, CDM Smith will review existing project documents, title

commitments, plats, coordinate necessary noticing as required under the URA to both property owner(s) and displacees and provide support to the Village. CDM Smith will also identify any potential project delays and/or risks. The success of this acquisition will depend a large part on proper preparation. CDM Smith will seek guidance and support from the Law Firm Neal & Leroy as it pertains to strategy when working with the railroads and leverage their experience on best practices and approach for acquisition.

3.3.2 Acquisition Activities

The Acquisition team will support all necessary steps to acquire the station and building assets for the Village of Glen Ellyn. This will include working in close coordination with UPRR, the Village and displacees, reviewing any previous signed agreements between both parties and supporting the Village with all required acquisition and relocation steps as per the IDOT Acquisition and Relocation Manual.

3.3.3 Negotiations/Acquisition

Acquisition of the two structures from UPRR, as well as property for the pedestrian tunnel will require a series of discussions between UPRR and the Village of Glen Ellyn, with the goal of each discussion to reach a fair and equitable agreement that is beneficial for the public good and in the public's best interests. CDM Smith will support Village Staff with these negotiations as required. Work will include reviewing offers and attending meetings where negotiations are discussed with the goal of providing expert recommendations from CDM Smith's acquisition team.

3.3.4 Relocation Advisory Services

The services provided include relocation support and relocation advisory services as required under the URA. This includes reviewing any existing leases, interviewing the displacee(s) that will require relocation, understanding possible relocation impacts for the displacee(s), issuing the required noticing, support in identifying potential replacement sites and preparing applicable relocation claims in compliance with the URA.

It is understood that there is an existing coffee shop operating within the Metra Station that would be displaced due to the project. The relocation team will meet with the coffee shop owner to complete a relocation questionnaire that will help the team better understand the possible impacts and/or hardship the relocation could have on their business. Over the course of the meeting(s) with the displacee(s), the team will support the coffee shop owner(s) with relocation advisory services, explain the benefits he/she/they may be entitled to under the URA and ensure their relocation claims are paid out according to the URA and expeditiously. The claim packets will be prepared and reviewed by the appropriate client liaison prior to recommending for payment. A photo recordation as well as property inventory will be completed at the displacement site as well as the replacement site.

CDM Smith will maintain adequate records of the acquisition and displacement activities in sufficient detail to demonstrate compliance. These records shall be retained for at least 3 years after the property owner and each person displaced from the property receives the final payment to which he or she is entitled or in accordance with the applicable regulations of the Federal funding Agency, whichever is later.

Records maintained by CDM Smith in accordance with the URA are confidential regarding their use as public information unless otherwise determined by applicable law.

CDM Smith will support the Village in submitting reports/updates of its real property acquisition and displacement activities if required by the Federal Agency funding the project.

3.3.5 IDOT Land Acquisition Support Assumption

CDM Smith's land acquisition support scope does not include payment of any relocation benefits associated with the displacee(s).

Task 3.4 – Structural Engineering

No revisions to Task 4 (Task 3.4) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 3.5 – Landscaping Design

No revisions to Task 5 (Task 3.5) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 3.6 – Electrical Engineering

No revisions to Task 6 (Task 3.6) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 3.7 – Permitting

No revisions to Task 7 (Task 3.7) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 3.8 – Construction Cost Estimating

No revisions to Task 8 (Task 3.8) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 3.9 - Value Added Tasks

No revisions to Task 9 (Task 3.9) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 3.10 – Project Management

Coordination with the Village of Glen Ellyn and UPRR will be required for the facility/land Acquisition. CDM Smith will be request documents from UPRR, Metra, DuPage County, or other legal jurisdictions to aid in the Plat of Highways development, and Land Acquisition Coordination. The Project Manager will aid in coordinating the acquisition team, development of the Plat of Surveys, and attending meetings where required, as requested by Village Staff. Project Administration will also be included within this work.

Task 3.11 – Quality Assurance

Execution of our already developed Quality Management Plan will be required on all work performed. The plans policies, procedures, and processes to ensure that project deliverables meet client and CDM Smith quality management system requirements will be applied to the scope of work under this Addendum.

Task 3.12 – CDM Smith Other Direct Costs (ODC)

The following are anticipated other direct costs related to the project. All direct costs will be billed at cost until the upper limits are reached.

3.12.1 Travel

This includes costs associated with travel for CDM Smith staff to attend any in person meetings in support of Land Acquisition, and survey travel to and from the project site including mileage or vehicle rental and fuel.

4.0 Scope of Services – Photorealistic Renderings

CDM Smith, with Village Staff support held a pre-application meeting with the Village Architectural Appearance Commission (AAC) on July 31, 2024. At this meeting CDM Smith and Village Staff presented the 30% Design of the Glen Ellyn Metra Station with the goal to obtain initial feedback from the Commission. A joint meeting with the Village Historical Preservation Commission and the Environmental Commission was held on August 20, 2024 to further illicit comments from those commissions jointly as well so that CDM Smith had a full picture of the aesthetic revisions that be required for all commissions to approve the station.

After all comments were received, CDM Smith held an in-person independent meeting with Village staff on September 30, 2024, to discuss how to best address comments from the AAC, Historical Preservation Commission, & Environmental Commission. After discussion on the comments made and how they can be handled by CDM Smith, it was decided that additional photographic rendering with revisions would be the best way to convey the changes to the various commissions. The Village directed CDM Smith to revise the current 360-degree rendering with three additional viewpoints, as well as make revisions to on-street parking, station and plaza, and provide two additional still renderings of the station.

Renderings were revised, completed and presented to the AAC on December 5, 2024. The Commission appreciated the revisions made, but still had comments on several material types they wanted to see revised, as well as the general aesthetic of the stone arches. At the closing of the meeting the Commission stated that they would like to see further revised renderings of the revisions discussed before approval will be given.

This scope of work for renderings includes the rendering revisions completed as of December 5th for the Commission Meeting, rendering revisions completed for the AAC meeting held February 12, 2025, and additional effort to cover any future renderings that may be requested by the Village Board or Village Staff between the time of this Amendment and the completion of the project. Rendering work for the most recent AAC meeting included further updates to the 360-degree rendered model, for multiple viewpoints, as well additional still renders of the station.

Task 4.1 – Zoning

No revisions to Task 1 (Task 4.1) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 4.2 – Surveying

No revisions to Task 2 (Task 4.2) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 4.3 – Civil Engineering

No revisions to Task 3 (Task 4.3) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 4.4 – Structural Engineering

No revisions to Task 4 (Task 4.4) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 4.5 – Landscaping Design

No revisions to Task 5 (Task 4.5) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 4.6 – Electrical Engineering

No revisions to Task 6 (Task 4.6) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 4.7 – Permitting

No revisions to Task 7 (Task 4.7) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 4.8 – Construction Cost Estimating

No revisions to Task 8 (Task 4.8) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 4.9 - Value Added Tasks

No revisions to Task 9 (Task 4.9) of the Agreements dated April 5, 2023, May 26, 2023, and July 29, 2024, between the OWNER and ENGINEER.

Task 4.10 – Project Management

Architectural Support for the development of renderings and Project Administration will be included for this additional work.

Task 4.11 – Quality Assurance

Execution of our already developed Quality Management Plan will be required on all work performed. The plans policies, procedures, and processes to ensure that project deliverables meet client and CDM Smith quality management system requirements will be applied to the scope of work under this Addendum.

Task 4.12 – CDM Smith Other Direct Costs (ODC)

The following are anticipated other direct costs related to the project. All direct costs will be billed at cost until the upper limits are reached.

4.12.1 Rendering Subconsultant

CDM Smith uses a subconsultant to provide much of the rendering work. Renders are based on three-dimensional models developed by CDM Smith. Our sub-consultant, Visualized Concepts, Inc., are treated as an Other Direct Cost (ODC) to the project.



Village of Glen Ellyn



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/28/2025 7:00 PM
Department: Public Works - Internal Services
Department Head: Dave Buckley
Category: Contract
Prepared By: Steven Warner

AGENDA ITEM (ID # 2025-369)

DOC ID: 2025-369

Adopt Resolution No. 25-30, A Resolution Approving a Contract with John Neri Construction Company, Inc. of Addison, Illinois for Construction of the 2025 Reconstruction Utility and Roadway Improvements Project in the Amount of \$4,568,404.95 to be Expensed to the Capital Projects and Water and Sanitary Sewer Funds and Authorizing the Contract's Execution (Public Works Director Buckley)

Statement of the Issue:

This memorandum serves to provide a recommendation for the award of a construction contract for the 2025 Reconstruction Utility and Roadway Improvements Project to John Neri Construction Company of Addison, Illinois for the amount of \$4,568,404.95.

In addition, a recommendation is provided for the award of a construction engineering services agreement for the project to V3 Companies of Woodridge, Illinois in the not-to-exceed amount of \$499,583.15.

Analysis: **Construction Contract**

Public Works staff recently completed oversight of the design and competitive bidding of the 2025 Reconstruction Utility and Roadway Improvements Project. The scope of work includes tree protection, various removals, storm sewer and drainage structures; water distribution system improvements; sanitary sewer collection and conveyance system improvements; concrete curb and gutter, sidewalk, hot mix asphalt and concrete driveways; structure adjustments, pavement patching, hot mix asphalt pavement; sodding, pavement markings, and all other incidental and collateral work necessary to complete the improvements. In total, approximately 1.2 centerline miles of the following Village roadways are included in the Construction Contract:

- **Grandview Ave: IL Route 53 to May Ave – 525 ft**
- Grandview Ave: May Ave to Highview Ave – 1,117 ft
- May Ave: Spring Ave to Highview Ave – 1,622 ft
- Melrose Ave: Hillside Ave to Duane St – 434 ft
- Revere Rd: Bryant Ave to May Ave – 838 ft
- **Lowell Ave: Revere Rd to South End – 488 ft**
- **Traver Ave: Harwarden St to Hill Ave – 976 ft**
- Valley Ave: May Ave to Grandview Ave – 385 ft

Elaborating on the project scope, the streets in bold text above will be receiving comprehensive utility improvements including water main replacement (including elimination of lead water service lines), sewer service replacement, and in many cases sanitary sewer main replacement. Staff does try to avoid the latter sanitary sewer main replacement as it is very costly but, in many cases, mandated sewer and water main separation requirements cannot be met without replacing the sanitary sewer mains, which was the case on Traver Avenue. The other (non-bold text) streets will generally receive resurfacing level efforts which include select curb and gutter and sidewalk replacement work followed by removing and replacing the roadway wearing surface.

Staff held a project informational meeting with residents during the design process for the project as to gauge input on the scope of work including new sidewalk construction. The meeting included a presentation on the proposed improvements as well as breakout sessions to discuss the project specifics with residents. Some residents also interfaced with staff and provided feedback outside of the meetings as they were unable to attend.

Water main replacement and a resurfacing of Marion Avenue was included in the bidding documents as an Alternate Bid. This work was originally intended for the 2025 CIP, but the design process resulted in a greater underground scope than originally anticipated during budgeting. By including Marion as an alternate bid, it could be included in the awarded contract if bids came in lower than anticipated or omitted if the total contract amount surpassed the available budget. These scenarios are discussed further in the Budget Impacts section of this memorandum.

Bidding Process

A request for bids was advertised in the Daily Herald on March 14, 2025. The bid package was secured by eight (8) contractors. Three (3) bid proposals were received and publicly opened on March 28, 2025.

Bid tabulations were completed by staff with a summary of the as-calculated bids as follows:

Bidder	Base Bid*	Alternate Bid**
Engineer's Estimate (AECOM)	\$4,363,527	\$1,092,960
John Neri Construction Company, Inc. of Addison, IL	\$4,568,405	\$1,031,110
A Lamp Concrete Contractors, Inc. of Schaumburg, IL	\$4,759,920	\$1,138,963
RW Duntelman Company of Addison, IL	\$4,796,176	\$1,019,624

*All bid amounts are rounded to nearest dollar.

**Alternate Bid consists of all work on Marion Avenue.

The low, responsible, and responsive bidder for the project is therefore deemed to be John Neri Construction Company of Addison, Illinois. The Contractor has an extensive history of completing both utility repairs and major capital projects for the Village. Nevertheless, as part of the bid review process, staff completed formal reference checks with John Neri Construction receiving overall positive references for work on similar projects in Des Plaines, Hinsdale, and Itasca.

Construction Schedule

Subject to Village Board approval, construction is anticipated to start by early May. The overall substantial completion date for the project is specified as November 15, 2025. Final completion is specified as November 22, 2025.

Construction Engineering Services

Given the size of the project and staff responsibilities, engineering oversight for the project is recommended to be supplemented by a consultant. Responsibilities of the consultant engineer will include conducting a preconstruction conference, general consultations/meetings, review of the project schedule, shop drawing review, spot grade checking, full time construction observation, resident notifications, material testing (using a sub-consultant), pay estimate and change order processing, final inspection and project close-out, record drawing preparation, and rectification of issues that arise during the warranty period.

A Request for Proposal (RFP) for construction engineering services was issued to twenty-one (21) engineering firms. Six (6) firms submitted proposals which were evaluated by staff based on the evaluation criteria within the RFP including firm information, firm experience, project team qualifications, ability to meet deadlines, completeness of project approach, additional tasks, and not-to-exceed cost.

Summary of Construction Engineering Proposals			
Consultant	Total Personnel Hours	Total Not-to-Exceed Cost¹	Evaluation Score
V3 Companies, Ltd.	3,003 ²	\$499,583 ²	83
Hampton, Lenzini, and Renwick, Inc.	3,030 ³	\$401,818 ³	81
Baxter & Woodman, Inc.	2,080	\$313,769	80
Chastain & Associates, LLC	3,318	\$488,440	74
TranSystems Corporation	3,003	\$481,083	74
DLZ Illinois, Inc.	3,450	\$517,536	63

1. All costs are rounded to nearest dollar.
2. V3 Companies' original proposal consisted of 4,107 hours and a price of \$742,521.
3. Hampton, Lenzini, and Renwick's original proposal consisted of 4,857 hours and a price of \$733,212.

Staff evaluated the proposals based on the aforementioned criteria and identified V3 Companies' proposal as the best and most favorable to the interests of the Village and public. The firm's

proposal scored highly in all areas but particularly well in terms of the project understanding and approach. The proposal was considerate of specific project challenges associated with the underground utility improvements, resident access on dead-end streets, maintenance of traffic, and need for thorough communication and coordination with residents. The resident engineer is also well qualified having worked on three similar Village projects since 2022, with some efficiencies anticipated due to the engineer's familiarity with the contractor and Glen Ellyn's procedures and expectations. Staff did have V3 revise their proposal to reduce their hours to what staff estimated as appropriate (approximately 3,000 hours) and also by requesting an inspector with a lower hourly rate as the originally proposed inspector had greater qualifications and experience than necessary. While other firms submitted lower cost proposals, staff still believes that V3 would be the most favorable team and the best value per dollar. Each of the lower-cost proposals or teams were not selected for various reasons. For instance, the Baxter and Woodman team was no longer available at the time of selection, and they withdrew their proposal as they were unable to staff the project. Also due to availability, the Hampton, Lenzini, and Renwick team had to substitute an engineer with less experience than staff desired to lead a project of this scope. Chastain and Associate's was no longer considered as they were awarded the Village's construction engineering contract for the 2025 Street Resurfacing Project (with the same proposed team). TranSystems and DLZ's proposals did not score as favorable and were accordingly not selected.

V3 Companies has recently successfully completed construction engineering services for Glen Ellyn's Crescent Boulevard Improvements Project, and both the 2023 and 2024 Utility and Roadway Improvements Projects, along with similar projects for the communities of Woodridge, Batavia, and Western Springs.

Based on these factors, staff recommends approval of a construction engineering services agreement with V3 Companies in the Not-To-Exceed Amount of \$499,583.13.

Budget Impact:

Construction Budget – The CY25 Budget and Capital Improvement Plan includes a balance of approximately \$3,000,000 in the Capital Projects Fund, \$1,800,000 in the Water Fund, and \$750,000 in the Sanitary Sewer Fund for repairs and improvements associated with this construction contract. Staff notes that the aforementioned budgetary numbers were approximated during the planning process and not based on a final design.

The recommended funding distribution is as follows:

Recommended Funding – Construction and Construction Engineering					
Funding Source	Account No.	Available Budget	Construction Contract Funding	Construction Engineering Funding	Budget Balance
Capital Projects Fund	40000-580160-25002	\$3,015,987	\$2,702,580	\$294,754	\$18,653
Water Fund	50100-580100-25002	\$1,838,668	\$1,034,814	\$114,904	\$688,950
Sanitary Sewer Fund	50200-580100-25002	\$753,848	\$831,011	\$89,925	(\$167,088)
TOTALS		\$5,608,503	\$4,568,405	\$499,583	\$540,515

Staff recommends awarding the Base contract, without the Alternate bid for Marion, as that work

would put the project approximately \$490K over budget (before the associated cost of that work's construction engineering). In the later stages of the design process, staff started to anticipate that costs were steadily increasing past what was budgeted. Consequently, staff directed Marion to be split out as an alternate, which would allow for awarding the remainder of the contract within budget. Estimated costs during design increased primarily due to additional sanitary sewer scope to meet separation requirements for the new water main on a few streets. Roadway rehabilitation also ended up being more involved than anticipated due to some of these underground scope increases, alignment improvements, and recommended resurfacing limits and thicknesses.

Staff notes extensive time and effort was expended in developing the project plans and specifications to ensure completeness. Staff accordingly strived to ensure the plans were well detailed with sufficient pay items to pay for the necessary work. Over 100 pay items were developed (137 to be exact) with more flexible time and material items established for private lead water service line replacement (up to \$90,000) as well as for various unforeseeable items (up to \$120,000). Staff also works closely with the contractor and resident engineer during construction to salvage certain items such as previously upgraded sewer services. Staff is accordingly optimistic it can deliver a complete project while bringing certain work items in under the contract award amounts.

Contribution to Strategic Plan

Strategic Issue: Infrastructure. Initiative: Develop the Capital Improvement Plan. Action: Execute the Capital Improvement Plan (CIP) including IT improvements, facility improvements, and equipment replacement annually as well as GWA projects.

Strategic Issue: Infrastructure. Initiative: Safe & reliable roads & utilities. Action: Continue to improve streets on a 20-22 year cycle by conducting regular street assessments and executing on approved CIP priorities.

Action Requested:

Engineering staff recommend the Village Board adopt the following resolutions:

1. Adopt Resolution No. 25-30, a Resolution Approving a Contract with John Neri Construction Company, Inc. of Addison, Illinois for construction of the 2025 Reconstruction Utility and Roadway Improvements Project in the amount of \$4,568,404.95 to be expensed to the Capital Projects and Water & Sanitary Sewer Funds and authorizing the Contract's execution.
2. Adopt Resolution No. 25-31 [which follows the above item], a Resolution Approving a Contract with V3 Companies of Woodridge, Illinois, for construction engineering services for the 2025 Reconstruction Utility and Roadway Improvements Project in the Total Not-To-Exceed amount of \$499,583.15 to be expensed to the Capital Projects and Water & Sanitary Sewer Funds and authorizing the Contract's execution.

Attachments:

1. Resolution - Neri
2. Contract
3. Project Location Map



Village of Glen Ellyn

Resolution No. 25-XX

A Resolution Approving a Contract with John Neri Construction Company, Inc. for the Construction of the 2025 Reconstruction Utility and Roadway Improvements Project in the Not-To-Exceed Amount of \$4,568,404.95 to be Expensed to the Capital Projects and Water and Sanitary Sewer Funds and Authorizing the Contract's Execution

**Adopted by the
Acting Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 28th Day of April, 2025.**

Resolution No. 25-XX

A Resolution Approving a Contract with John Neri Construction Company, Inc. for the Construction of the 2025 Reconstruction Utility and Roadway Improvements Project in the Not-To-Exceed Amount of \$4,568,404.95 to be Expensed to the Capital Projects and Water and Sanitary Sewer Funds and Authorizing the Contract's Execution

BE IT RESOLVED by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois ("Village"), in the exercise of their home rule powers, that the Contract with John Neri Construction Company, Inc. ("Contract") for the construction of the 2025 Reconstruction Utility and Roadway Improvements Project in the total not-to-exceed amount of \$4,568,404.95 ("Project") to be expensed to the Capital Projects and Water and Sanitary Sewer Funds is approved and the Village Manager is authorized to execute the Contract in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this _____ day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk

M - AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is dated as of the _____ day of _____ in the year 2025 by and between the Village of Glen Ellyn (hereinafter called Owner) and _____ (hereinafter called Contractor).

Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. CONTRACT DOCUMENTS

1.1 The Contract Documents which comprise the entire agreement between Owner and Contractor concerning the Work consist of the following:

This Agreement;
Notice of Award;
Specifications bearing the title GENERAL PROVISIONS AND SPECIAL PROVISIONS and TECHNICAL SPECIFICATIONS;
Engineering Drawings entitled 2025 RECONSTRUCTION UTILITY AND ROADWAY IMPROVEMENTS
Instructions to Bidders;
Non-Collusion certificate;
Addenda, if any;
Subcontractor's Certificates (if any);
Contractor's Bid Proposal;
Notice to Proceed; and
Other documents attached to the Agreement including but not limited to insurance, surety, bonds and financial information.

1.2 There are no Contract Documents other than those listed above in this Article 1. The Contract Documents may only be amended, modified or supplemented by Change Order approved, in writing, by the Owner and Contractor.

Article 2. WORK

2.1 Contractor shall complete all Work as specified or indicated in the Contract Documents.

2.2 If the Contractor fails to correct defective Work or persistently fails to carry out the Work in accordance with the Contract Documents, the Owner, by a written order, may direct the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated;

however, this right of the Owner to stop the Work shall not give rise to any duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity.

2.3 If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within 7 days after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, after 7 days following receipt by the Contractor of an additional written notice and without prejudice to any other remedy he may have, make good such deficiencies. In such case an appropriate deduction may be taken by Owner from the payments then or thereafter due the Contractor for the cost of correcting such deficiencies. If the payments then or thereafter due the Contractor are not sufficient to cover such amount, the Contractor shall pay the difference to the Owner.

Article 3. EFFECTIVE DATE

The effective date of this contract is the date upon which the Village transmits a written notice to proceed to the Contractor. The notice to proceed shall be sent by the Village to the Contractor within 14 days after all parties to the contract have executed it provided that all other contractual requirements have been met.

Article 4. CONTRACT PRICE

Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents.

Article 5. CONTRACTOR'S REPRESENTATIONS

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

5.1 Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

5.2 Contractor has given Owner written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Owner is acceptable to Contractor.

Article 6. MISCELLANEOUS

6.1 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party

sought to be bound; and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

6.2 Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement in duplicate. One counterpart each has been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or identified by Owner and Contractor.

VILLAGE OF GLEN ELLYN

CONTRACTOR_____

By_____ *Village Manager*

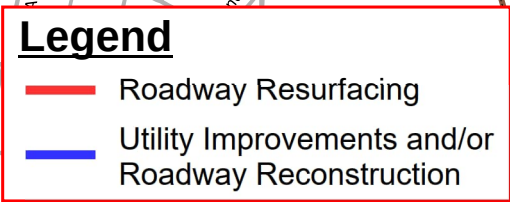
By_____ *Authorized Signatory*

CORPORATE SEAL

If a corporation, affix CORPORATE SEAL

Attest_____ *Village Clerk*

Attest_____ *Authorized Signatory*





Village of Glen Ellyn



Village of Glen Ellyn

Resolution No. 25-XX

**A Resolution Approving a Professional Services Agreement with
V3 Companies, Ltd. for Construction Engineering Services for
the 2025 Reconstruction Utility and Roadway Improvements
Project in an Amount Not To Exceed \$499,583.15 to be Expensed
to the Capital Projects and Water and Sanitary Sewer Funds
and Authorizing the Agreement's Execution**

**Adopted by the
Acting Village President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This 28th Day of April, 2025.**

Resolution No. 25-XX

**A Resolution Approving a Professional Services Agreement with
V3 Companies, Ltd. for Construction Engineering Services for the 2025 Reconstruction
Utility and Roadway Improvements Project in an Amount Not to Exceed
\$499,583.15 to be Expensed to the Capital Projects and Water and
Sanitary Sewer Funds and Authorizing the Agreement's Execution**

BE IT RESOLVED by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, DuPage County, State of Illinois ("Village"), in the exercise of their home rule powers, that the Professional Services Agreement with V3 Companies, Ltd. ("Agreement") for Construction Engineering Services for the 2025 Reconstruction Utility and Roadway Improvements Project in an amount not to exceed \$499,583.15 to be expensed to the Capital Projects and Water and Sanitary Sewer Funds is approved and the Village Manager is authorized to execute the Agreement in substantially the form attached subject to the review and approval of the Village Attorney.

THIS RESOLUTION shall be in full force and effect from and after its adoption and approval as provided by law.

Adopted by the Acting Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 28th day of April, 2025.

Voting	Ayes	Nays	Abstain	Absent
Fasules				
Gould				
Thompson				
Kalinich				
Christiansen				
Simon				

Approved by the Acting Village President of the Village of Glen Ellyn, Illinois this _____ day of April, 2025.

Donna Jean Simon, Acting Village President

ATTEST

Caren Cosby, Village Clerk



PROFESSIONAL SERVICES AGREEMENT

FOR 2025 RECONSTRUCTION UTILITY AND ROADWAY IMPROVEMENTS PROJECT CONSTRUCTION ENGINEERING SERVICES

THIS PROFESSIONAL SERVICES AGREEMENT (hereinafter referred to as the "Agreement") is entered into this ____ day of April, 2025, between the Village of Glen Ellyn, an Illinois home rule municipal corporation (hereinafter referred to as the "Village"), and V3 Companies, Ltd., an Illinois corporation (hereinafter referred to as the "Consultant") (the Village and the Consultant may, at times, be referred to collectively as the "Parties" or each individually as a "Party").

RECITAL

WHEREAS, the Village intends to have the Consultant provide construction engineering services (hereinafter referred to as the "Project") pursuant to the Consultant's Proposal dated January 24, 2025 and revised on April 15, 2025, attached hereto and incorporated herein by reference (hereinafter referred to as the "Proposal"), the Village's Request for Proposals dated January 3, 2025 (hereinafter referred to as the "RFP"), incorporated herein as though fully set forth, and this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties agree as follows:

1. RECITAL INCORPORATED.

The above recital is incorporated herein as though fully set forth.

2. SERVICES OF THE CONSULTANT.

2.1. Project. The Project consists of the services more completely described in the Consultant's Proposal and the Village's RFP (hereinafter referred to as the "Services"). After written authorization by the Village, the Consultant shall provide the Services for the Project. The Village shall approve the use of subcontractors by the Consultant to perform any of the Services that are the subject of this Agreement.

2.2. Submission of Required Materials. The Consultant shall submit to the Village all reports, documents, data, and information set forth in the Project. The Village shall have the

right to require such corrections as may be reasonably necessary to make any required submittal conform to this Agreement. The Consultant shall be responsible for any delay in the Services to be provided pursuant to this Agreement due to the Consultant's failure to provide any required submittal in conformance with this Agreement.

2.3. Conflict Between Documents. In case of a conflict between provisions of the Proposal, the Village's RFP, and this Agreement, the Village's RFP and/or this Agreement shall control to the extent of such conflict.

2.4. Village Authorized Representative. The Village's Director of Public Works or the Director's designee shall be deemed the Village's authorized representative, unless applicable law requires action by the Corporate Authorities, and shall have the power and authority to make or grant or do those things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of the Village and with the effect of binding the Village as limited by this Agreement. The Consultant is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Village as having been properly and legally given by the Village. The Village shall have the right to change its authorized representative by providing the Consultant with written notice of such change which notice shall be sent in accordance with Section 18 of this Agreement.

2.5. Consultant Authorized Representative. In connection with the foregoing and other actions to be taken under this Agreement, the Consultant hereby designates its Project Manager, Rick Kipp, P.E., as its authorized representative who shall have the power and authority to make or grant or do all things, certificates, requests, demands, approvals, consents, notices and other actions required that are ministerial in nature or described in this Agreement for and on behalf of the Consultant and with the effect of binding the Consultant. The Village is entitled to rely on the full power and authority of the person executing this Agreement on behalf of the Consultant as having been properly and legally given by the Consultant. The Consultant shall have the right to change its Authorized Representative by providing the Village with written notice of such change which notice shall be sent in accordance with Section 18 of this Agreement.

2.6. Independent Contractor. The Consultant shall be an independent contractor to the Village. The Consultant shall solely be responsible for the payment of all salaries, benefits and costs of supplying personnel for the Services. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against Consultant. The Consultant's services under this Agreement are being performed solely for the Village's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder.

2.7. Removal of Personnel and Subcontractors. If any the Consultant's personnel or subcontractors fails to perform the part of the Services undertaken by it in a manner satisfactory to the Village, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for

compensation in excess of the Contract Price, or for a delay or extension of the Contract Time because of any such removal or replacement.

3. COMPENSATION FOR SERVICES.

3.1. Contract Price. The Village shall compensate the Consultant for the Services in an amount not to exceed \$499,583.15 ("Contract Price"). The Consultant shall be paid installments not more frequently than once each month ("Progress Payments"). Payments shall be made within sixty (60) days of receipt by the Village of a pay request/invoice from the Consultant.

3.2. Change Orders. The Village may, at any time, by written order, make changes within the general scope of this Agreement in the Services to be performed by the Consultant. If such changes cause an increase or decrease in the amount to be paid to Consultant or time required for performance of any Services under this Agreement, whether changed by any order, an equitable adjustment shall be made, and this Agreement shall be modified in writing accordingly. No service for which additional compensation will be charged by the Consultant shall be furnished without the written authorization of the Village.

3.3. No Constructive Change Orders. No claims for equitable adjustments in the Contract Price or Contract Time shall be made or allowed unless embodied in a change order. If the Village fails to issue a change order including, or fully including, an equitable adjustment in the Contract Price or Contract Time to which the Consultant claims it is entitled, or, if the Consultant believes that any requirement, direction, instruction, interpretation, determination, or decision of the Village entitles the Consultant to an equitable adjustment in the Contract Price or Contract Time that has not been included, or fully included, in a Change Order, then the Consultant shall submit a written request to the Village for the issuance of, or revision of, a change order, including the equitable adjustment, or the additional equitable adjustment, in the Contract Price or Contract Time that the Consultant claims has not been included, or fully included, in a change order. Such request shall be submitted before the Consultant proceeds with any Services for which the Consultant claims an equitable adjustment is due and shall, in all events, be submitted no later than two business days after receipt of such change order or receipt of notice of such requirement, direction, instruction, interpretation, determination, or decision. Notwithstanding the submission of any such request, the Consultant shall, unless otherwise directed by the Village within two (2) business days after receipt by the Village of such request, proceed without delay to perform the Services in compliance with the Change Order or as required, directed, instructed, interpreted, or decided by Owner and shall, pending a final resolution of the issue, keep a daily record of such Services. Unless the Consultant submits such a request within two (2) business days after receipt of such Change Order or receipt of notice of such requirement, direction, instruction, interpretation, determination, or decision, the Consultant shall be conclusively deemed to have: (1) agreed that such change order, requirement, direction, instruction, interpretation, determination, or decision does not entitle the Consultant to an equitable adjustment in the Contract Price or Contract Time; and (2) waived all claims based on such change order, requirement, direction, instruction, interpretation, determination, or decision.

3.4. Progress Payments. The Consultant shall, as a condition precedent to its right to receive a progress payment, submit to the Village an invoice accompanied by such receipts, vouchers, and other documents as may be necessary to establish costs incurred for all labor, material, and other things covered by the invoice and the absence of any interest, whether in the nature of a lien or otherwise, of any party in any property, work, or fund with respect to the Services performed under this Agreement. In addition to the foregoing, such invoice shall include (a) employee classifications, rates per hour, and hours worked by each classification, and, if the Services are to be performed in separate phases, for each phase; (b) total amount billed in the current period and total amount billed to date, and, if the Services are to be performed in separate phases, for each phase; (c) the estimated percent completion, and, if the Services are to be performed in separate phases, for each phase.

3.5. Withholding of Payments. Notwithstanding any other provision of this Agreement and without prejudice to any of the Village's rights or remedies, the Village shall have the right at any time or times to withhold from any payment such amount as may reasonably appear necessary to compensate the Village for any actual or prospective loss due to: (1) Services that are defective, damaged, flawed, unsuitable, nonconforming, or incomplete; (2) damage for which the Consultant is liable under this Agreement; (3) claims of subcontractors, suppliers, or other persons performing Consultant's Services, unless Consultant, with Village approval, bonds over the amount of the claim or lien; (4) delay in the progress or completion of the Services, unless such delay is caused by the Village; (5) inability of the Consultant to complete the Services, due to a delay caused by the Village; (6) failure of the Consultant to properly complete or document any pay request; (7) any other failure of Consultant to perform any of its obligations under this Agreement, unless such failure is caused by a Village delay; or (8) the cost to the Village, including reasonable attorneys' fees and administrative costs, of correcting any of the aforesaid matters or exercising any one or more of the Village's remedies set forth in this Agreement. The Village must notify the Consultant of cause for withholding within fourteen (14) days of receiving invoice.

3.6. Performance of Obligations. The Village shall be entitled to retain all amounts withheld pursuant to this Agreement until the Consultant shall have either performed the obligations in question or furnished security for such performance satisfactory to the Village. The Village shall be entitled to apply any money withheld or any other money due the Consultant under this Agreement to reimburse itself for all costs, expenses, losses, damages, liabilities, suits, judgments, awards, reasonable attorneys' fees, and administrative expenses incurred, suffered, or sustained by the Village and chargeable to the Consultant under this Agreement.

3.7. Completion of Services. The Consultant's Services shall be considered complete on the date of final written acceptance by the Village, which acceptance shall not be unreasonably withheld or delayed. As soon as practicable after final acceptance, the Village shall pay to the Consultant the balance of any amount due and owing under this Agreement, after deducting therefrom all charges against the Consultant as provided for in this Agreement ("Final Payment"). The acceptance by Consultant of Final Payment with respect to the Services shall operate as a full and complete release of the Village of and from any and all lawsuits, claims,

demands, damages, liabilities, losses, and expenses of, by, or to the Consultant for anything done, furnished for, arising out of, relating to, or in connection with the Services, except for such claims as the Consultant reserved in writing at the time of submitting its invoice for final payment and any Village indemnification obligations noted in this Agreement.

4. TERM AND TERMINATION.

4.1. Contract Time. This Agreement shall take effect upon the effective date as defined herein and shall expire upon the completion of the Consultant's Services for the Project as determined in the discretion of the Village ("Contract Time").

4.2. Termination. This Agreement may be terminated, in whole or in part, by either party if the other party substantially fails to fulfill its obligations under this Agreement through no fault of the terminating party. The Village may terminate this Agreement, in whole or in part, for its convenience. No such termination may be affected unless the terminating party gives the other party not less than ten (10) calendar days written notice pursuant to Section 18 below of its intent to terminate.

4.3. Payment for Services Upon Termination. If this Agreement is terminated by either party, the Consultant shall be paid for Services performed to the effective date of termination, including reimbursable expenses. In the event of termination, the Village shall receive reproducible copies of drawings, specifications and other documents completed by the Consultant pursuant to this Agreement.

5. INDEMNIFICATION.

5.1. Indemnification. To the fullest extent permitted by law, the Consultant hereby agrees to defend, indemnify and hold harmless the Village and its officers, officials, agents, employees and volunteers against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, including, but not limited to, reasonable attorney's fees and court costs (hereinafter referred to as "Claims") which may accrue against the Village and its officers, officials, agents, employees and volunteers to the extent arising out of the negligent performance of the work by the Consultant, its employees, or subcontractors, except if the Claim is a result of the negligence of the Village or its officers, officials, agents, employees and volunteers.

6. INSURANCE.

6.1. Consultant's Insurance. The Consultant shall, at the Consultant's expense, secure and maintain in effect throughout the duration of this Agreement, insurance of the following kinds and limits set forth in this Section 6. The Consultant shall furnish Certificates of Insurance to the Village before starting work or within ten (10) days after the notice of award of the Agreement, whichever date is reached first. All insurance policies, except professional liability insurance, shall be written with insurance companies licensed or authorized to do business in the

State of Illinois and having a rating of at least A according to the latest edition of the Best's Key Rating Guide; and shall include a provision preventing cancellation of the insurance policy unless fifteen (15) days prior written notice is given to the Village. This provision (or reasonable equivalent) shall also be stated on each Certificate of Insurance: "Should any of the above described policies be canceled before the expiration date, the issuing company shall mail fifteen (15) days' written notice to the certificate holder named to the left." The Consultant shall require any of its subcontractors to secure and maintain insurance as set forth in this Section 6 and indemnify, hold harmless and defend the Village and its officers, officials, agents, employees and volunteers as set forth in this Agreement.

6.2. Liability Limits. The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

(A) **Commercial General Liability:**

- i. Coverage to include, Broad Form Property Damage, Contractual and Personal Injury.
- ii. Limits:

General Aggregate	\$ 2,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00
- iii. Cover all claims arising out of the Consultant's operations or premises, anyone directly or indirectly employed by the Consultant.

(B) **Professional Liability:**

- i. Per Claim/Aggregate \$2,000,000.00
- ii. Cover all claims arising out of the Consultant's operations or premises, anyone directly or indirectly employed by the Consultant.

(C) **Workers' Compensation:**

- i. Workers' compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including occupational disease provisions, for all employees who work on the Project, and in case work is sublet, the Consultant shall require each subcontractor similarly to provide workers' compensation insurance. In case employees engaged in hazardous work under this Agreement are not protected under workers' compensation insurance, the Consultant shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

- (D) **Comprehensive Automobile Liability:**
- i. Coverage to include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed, covering personal injury, bodily injury and property damage.
 - ii. Limits:

Combined Single Limit	\$1,000,000.00
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- (E) **Umbrella:**
- i. Limits:

Each Occurrence/Aggregate	\$2,000,000.00
---------------------------	----------------
- (F) The Village and its officers, officials, agents, employees and volunteers shall be named as additional insureds on all insurance policies identified herein except Workers' Compensation and Professional Liability. The Consultant shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officers, employees, and volunteers.

6.3. Waiver of Damages. The Village and the Consultant agree to waive against each other all claims for special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project.

6.4. Obligation to Hold Harmless. The Consultant understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Consultant, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village and its officers, officials, agents, employees and volunteers as herein provided. The Consultant waives and agrees to require its insurers to waive its rights of subrogation against the Village and its officers, officials, employees, agents and volunteers.

7. SUCCESSORS AND ASSIGNS.

7.1. Successors and Assigns. The Village and the Consultant each bind themselves and their partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party in respect to all covenants of this Agreement. Except as above, neither the Village nor the Consultant shall assign, sublet or transfer its interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body that may not be a party hereto, nor shall it be construed as giving any right or benefits hereunder to anyone other than the Village and the Consultant.

8. FORCE MAJEURE.

8.1. Force Majeure. Neither the Consultant nor the Village shall be responsible for any delay caused by any contingency beyond their control, including, but not limited to acts of nature, war or insurrection, strikes or lockouts, walkouts, fires, natural calamities, riots or demands or requirements of governmental agencies.

9. AMENDMENTS AND MODIFICATIONS.

9.1. Amendments and Modifications. This Agreement may be modified or amended from time to time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the authorized representative of the Consultant.

10. STANDARD OF CARE.

10.1. Standard of Care. The Consultant is responsible for the quality, timely completion, and coordination of all designs, drawings, specifications, reports and other Services furnished or required under this Agreement and shall endeavor to perform such Services with the same skill and judgment which can be reasonably expected from similarly situated professionals.

10.2. Accuracy of Services. The Consultant shall be responsible for the accuracy of its Services under this Agreement and shall promptly make revisions or corrections resulting from its errors, omissions, or negligent acts without additional compensation. The Village's acceptance of any of Consultant's professional Services shall not relieve Consultant of its responsibility to subsequently correct any such errors or omissions, provided the Village notifies Consultant thereof within one year of completion of the Consultant's Services. The Consultant shall respond to the Village's notice of any errors and/or omissions within seven (7) days the service of such by the Village.

10.3. Compliance with Laws. The Consultant shall comply with all federal, state, and local statutes, regulations, rules, ordinances, judicial decisions, and administrative rulings applicable to its performance under this Agreement. The Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, and other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including, but not limited to, the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, or unfavorable discharge from military service or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Consultant shall also comply with all

conditions of any federal, state, or local grant received by the Village or the Consultant with respect to this Agreement.

10.4. Liability for Fines and Penalties. The Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, , out of or in connection with the Consultant's, or its subcontractor's, performance of, or failure to perform, the Services required pursuant to this Agreement or any part thereof.

10.5. Sexual Harassment Policy. The Consultant shall have a written sexual harassment policy that shall include, at a minimum, the following information as required by section 2-105 of the Illinois Human Rights Act, 775 ILCS 5/2-105: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Contractor's internal complaint process including penalties; (v) the legal recourse, investigative, and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Illinois Department of Human Rights and the Illinois Human Rights Commission; and (vii) protection against retaliation as provided by the Illinois Human rights Act.

11. DRAWINGS, DOCUMENTS AND BOOKS AND RECORDS.

11.1. Documents. Drawings, plans, specifications, photos, reports, information, observations, calculations, notes and any other reports, documents, data or information, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be provided pursuant to this Agreement (hereinafter referred to as the "Documents") shall be and remain the property of the Village upon completion of the project and payment to the Consultant all amounts then due under this Agreement. At the Village's request, or upon termination of this Agreement, the Documents shall be delivered promptly to the Village. The Consultant shall have the right to retain copies of the Documents for its files. The Consultant shall maintain files of all Documents unless the Village shall consent in writing to the destruction of the Documents, as required herein.

11.2. Maintenance of Documents. The Consultant's Documents pursuant to this Agreement shall be maintained and made available during performance of the Services under this Agreement and for three (3) years after completion of the Project. The Consultant shall give notice to the Village of any Documents to be disposed of or destroyed and the intended date after said period, which shall be at least ninety (90) days after the effective date of such notice of disposal or destruction. The Village shall have ninety (90) days after receipt of any such notice to given notice to the Consultant not to dispose of or destroy said Documents and to require Consultant to deliver same to the Village, at the Village's expense. The Consultant and any subcontractors shall maintain for a minimum of three (3) years after the completion of this Agreement, or for three (3) years after the termination of this Agreement, whichever comes later, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the Agreement. The Agreement and all books, records and supporting documents related to the Agreement shall be available for review

and audit by the Village and the federal funding entity, if applicable, and the Consultant agrees to cooperate fully with any audit conducted by the Village and to provide full access to all materials. Failure to maintain the books, records and supporting documents required by this subsection shall establish a presumption in favor of the Village for recovery of any funds paid by the Village under the Agreement for which adequate books, records and supporting documentation are not available to support their purported disbursement. The Consultant shall make the Documents available for the Village's review, inspection and audit during the entire term of this Agreement and three (3) years after completion of the Project as set forth herein and shall fully cooperate in responding to any information request pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* by providing all responsive documents to the Village.

11.3. Promotional Materials. The Consultant shall have the right to include among the Consultant's promotional and professional materials those drawings, renderings, other design documents and other work products that are prepared by the Consultant pursuant to this Agreement (collectively "Work Products"). The Village shall provide professional credit to the Consultant in the Village's development, promotional and other materials which include the Consultant's Work Products.

12. SAVINGS CLAUSE.

12.1. Savings Clause. If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of it requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

13. NON-WAIVER OF RIGHTS.

13.1. Non-Waiver of Rights. No failure of either party to exercise any power given to it hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof, nor any payment under this agreement shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

14. THE VILLAGE'S REMEDIES.

14.1. Village Remedies. If it should appear at any time prior to final payment that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services to be provided pursuant to this Agreement with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has attempted to assign this Agreement or the Consultant's rights under this Agreement, either in whole or in part, or has falsely made any representation or warranty, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Agreement or has failed to pay its debts as they come due ("Event of Default"), and has failed to cure, or has reasonably commenced to cure

any such Event of Default within fifteen (15) business days after Consultant's receipt of written notice of such Event of Default, then the Village shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

14.1.1. The Village may require the Consultant, within such reasonable time as may be fixed by the Village, to complete or correct all or any part of the Services that are defective, damaged, flawed, unsuitable, nonconforming, or incomplete and to take any or all other action necessary to bring Consultant and the Services into compliance with this Agreement.

14.1.2. The Village may accept the defective, damaged, flawed, unsuitable, nonconforming, incomplete, or dilatory Services or part thereof and make an equitable reduction in the Contract Price.

14.1.3. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement except for amounts due for Services properly performed prior to termination.

14.1.4. The Village may withhold any progress payment or final payment from the Consultant, whether previously approved, or may recover from Consultant, all costs but not exceeding the amount of the Contract Price, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default or because of actions taken by the Village in response to any Event of Default; or

14.1.5. The Village may recover any actual damages suffered by the Village because of the Consultant's Event of Default.

15. NO COLLUSION.

15.1. No Collusion. The Consultant hereby represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Consultant is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of the tax, as set forth in 65 ILCS 5/11-42.1-1; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* The Consultant hereby represents that the only persons, firms, or corporations interested in this Agreement are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that Consultant has in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer thereby, and this Agreement shall, at the Village's option, be null and void and subject to termination by the Village.

16. ENTIRE AGREEMENT.

16.1. Entire Agreement. This Agreement sets forth all the covenants, conditions and promises between the parties, and it supersedes all prior negotiations, statements or agreements, either written or oral, about its subject matter. There are no covenants, promises, agreements, conditions or understandings between the parties, either oral or written, other than those contained in this Agreement.

17. GOVERNING LAW AND VENUE.

17.1. Governing Law. This Agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance.

17.2 Venue. Venue for any action brought pursuant to this Agreement shall be in the Circuit Court of DuPage County, Illinois.

18. NOTICE.

18.1. Notice. Any notice required to be given by this Agreement shall be deemed sufficient if made in writing and sent by certified mail, return receipt requested, by personal service, or by electronic transmission to the persons and addresses indicated below or to such other addresses as either party hereto shall notify the other party of in writing pursuant to the provisions of this subsection:

If to the Village:

Dave Buckley
Public Works Director
Village of Glen Ellyn
30 S. Lambert Road
Glen Ellyn, Illinois 60137
Email: dbuckley@glenellyn.org

If to the Consultant:

Rick Kipp, P.E.
Project Manager
V3 Companies
7325 Janes Avenue
Woodridge, IL 60517
Email: Rkipp@v3co.com

18.2. Mailing of Notice. Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

18.3. Notice by Electronic Transmission. Notice by electronic transmission shall be effective as of date and time of electronic transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event electronic notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

19. BINDING AUTHORITY.

19.1. Binding Authority. The individuals executing this Agreement on behalf of the Consultant and the Village represent that they have the legal power, right, and actual authority to bind their respective parties to the terms and conditions of this Agreement.

20. HEADINGS AND TITLES.

20.1. Headings and Titles. The headings or titles of any provisions of this Agreement are for convenience or reference only and are not to be considered in construing this Agreement.

21. COUNTERPARTS; FACSIMILE OR PDF/EMAIL SIGNATURES.

21.1. Counterparts. This Agreement may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement.

21.2. Facsimile or PDF/Email Signatures. A facsimile or pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

22. EFFECTIVE DATE.

22.1. Effective Date. As used in this Agreement, the effective date of this Agreement shall be the last date of its execution by one of the Parties as set forth below.

23. AUTHORIZATIONS.

23.1. Authorizations. The Consultant's authorized representatives who have executed this Agreement warrant that they have been lawfully authorized by the Consultant's board of directors or its by-laws to execute this Agreement on its behalf. The Village Manager warrants that he has been lawfully authorized to execute this Agreement. The Consultant and the Village shall deliver upon request to each other copies of all articles of incorporation, bylaws, resolutions, ordinances or other documents which evidence their legal authority to execute this Agreement on behalf of their respective parties.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives on the dates set forth below.

VILLAGE OF GLEN ELLYN

V3 COMPANIES, LTD.

By: Mark Franz
Its: Village Manager

By:
Its:

Date: _____, 2025

Date: _____, 2025

ATTEST

ATTEST

By: Caren Cosby
Its: Village Clerk

By:
Its:

ATTACHMENTS

1. Consultant's Proposal



Submitted January 24, 2025

Revised April, 15, 2025

Village of Glen Ellyn

2025 Utility and Roadway Improvement
Project Construction Engineering Services

2025

V3 COMPANIES

7325 Janes Avenue
Woodridge, IL 60517



CONTACT PERSON

Matt Poulter, P.E.
630.303.0377
mpoulter@v3co.com

7325 Janes Avenue
Woodridge, IL 60517

www.v3co.com

Cover Letter

January 24, 2025

Steve Warner, P.E., Civil Engineer II
Village of Glen Ellyn
30 South Lambert Road
Glen Ellyn, IL 60137
via email: swarner@glenellyn.org

Dear Mr. Warner,

V3 Companies is excited to submit our proposal to the Village of Glen Ellyn (Village) for construction engineering services for the 2025 Utility and Roadway Improvements Project. We have included a description of the firm, our project understanding, approach to solving project challenges, our qualifications based on similar recent experiences, a staffing chart and resumes of key personnel, as well as our not-to-exceed cost.

V3 fully understands the magnitude and scope of work this type of utility improvement project presents to the construction management team, having managed similar projects throughout the Village for the past three years. We will utilize the same team for this project, led by Matt Poulter, P.E., as the Resident Engineer. Matt has proven his ability to coordinate staff in overseeing the various work scopes on roadways located across town, and this project will be no different. He has developed solutions to unknown field conditions and continually communicated effectively with the residents.

Brett Kovanda, EIT will serve as the lead inspector. Brett has an in-depth understanding of the Village's expectations and standards, gained through his experience working on the 2024 Utility and Roadway Improvements Project. He brings a diverse skill set and has contributed to both Phase II and Phase III engineering teams. Along with delivering high-quality on-site inspection services, Brett's proficiency with GPS survey equipment and CAD software will be invaluable in producing accurate record drawings. V3 will utilize Rubino Engineering, Inc. for quality assurance testing of materials.

We look forward to delivering another challenging and exciting project to the Village and its' residents. Upon review of the documents included in the RFP, we have no exceptions to the terms and conditions. If you have questions regarding the submittal or want to meet and discuss our approach and qualifications, please contact Matt Poulter at 630-303-0377 or via email at mpoulter@v3co.com.

Sincerely,

Rick Kipp, P.E.
Sr. Project Manager
V3 Companies, Ltd.

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1 | Firm Information



Firm History

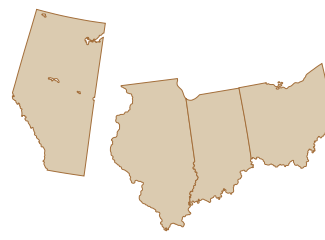
Launched in 1983, V3 Companies adheres to our original vision to provide our clients with technical excellence and high-caliber project performance. Our name is indicative of that mindset, representing three Latin “V” words – “Visio,” “Vertere,” “Virtute” or “The Vision to Transform with Excellence.”

Our focus on client service facilitates communication, long-term relationships, and allow us to better deliver the projects you expect. The key is for us to provide seamless, coordinated execution on our end, marshalling and deploying the right talent through a single point of contact so you can always get the information you need, when you need it.

Being employee-owned, we view our obligation to excel on your project from a very personal viewpoint. This ownership structure provides all our team members with the opportunity to serve you — and your transportation and infrastructure, site development and environment, water, and natural resource project needs — with the care and concern of an owner.

 **1983**
FOUNDED
in Chicago

 **400**
EMPLOYEES

 **10**
OFFICES



SERVICES

- Structural
- Construction Engineering
- Highways & Traffic
- Water Resources
- Wetlands & Ecology
- Landscape Architecture
- Railroads
- Geosciences
- Environmental
- Site Civil
- Planning
- Surveying
- Construction Management



Construction Engineering

Working closely with you from project inception to close-out, V3 delivers in a timely, cost-effective manner. We anticipate the unforeseen issues, solve problems before they sidetrack your efforts, assign and manage projected costs, and provide highly proactive service. These are just a few of the value-added components we bring to your program.

But because it's not a perfect world, V3 excels at responding effectively to field conditions that deviate from original plans and assumptions. We have a long track record of bringing challenged projects back on course ... and providing the best solutions regardless of the delivery system you require.

VISIO, VERTERE, VIRTUTE ... 
the vision to transform with excellence



2 | Experience



We are construction industry leaders. Our experience guides decision-making, helping to ensure that your project stays on track.

Village of Glen Ellyn 2024 Residential Roadway & Utility Improvements

COMPLETION DATE | NOVEMBER 2024

Despite the large scope and several challenging elements, the project was substantially completed within a single construction season and was delivered under budget.

Our team provided construction-phased engineering services for the replacement of watermain, sanitary sewers, and storm sewers along with a full roadway reconstruction of eight residential streets. Nine additional streets were milled and resurfaced for a total of 4.2 miles of roadway improvements.

Several schools were located near or within the construction limits, and V3 regularly communicated with each regarding potential impacts. V3 also worked with local school bus companies to modify routes and stops which were impacted by construction.

Articulated concrete block revetment mats were installed to stabilize the banks of Glen Crest Creek, which had suffered from significant erosion and threatened the stability of adjacent properties. After nearby residents expressed concerns during construction, V3 worked with the designer and Village to modify the design to ensure that the residents were satisfied with the end result.

All sidewalk ramps within the project limits were replaced. V3 surveyed and provided sidewalk ramp design and construction layout to ensure compliance with ADA standards. Curbs and concrete block walls were required at several locations due to significant grade changes.

This project included the replacement of a sanitary force main and water main located within easements on private properties. V3 worked closely with each impacted resident to manage expectations and minimize any disturbances.



The 2024 Residential Roadway & Utility Improvements project required significant coordination with impacted residents.

Several fronting residents expressed concern over the proposed new sidewalk installation along Brandon Avenue. V3 modified the sidewalk design to comply with ADA requirements for running slope, minimized the impact to existing landscaping, and minimized the steepness of driveways.

This project required significant coordination with the public, as many residents were significantly impacted due to narrow work zones and limited access routes. V3 regularly generated and distributed notices to residents with information regarding street closures, detour routes, parking restrictions, etc.

REFERENCE

*Village of Glen Ellyn
Rich Daubert, P.E., PTOE | Professional Engineer
30 South Lambert Road
Glen Ellyn, Illinois 60137
630.547.5507 ph | 630.469.3128 fax
rdaubert@glenellyn.org*

Village of Glen Ellyn 2023 Residential Roadway & Utility Improvements

COMPLETION DATE | NOVEMBER 2023

V3 provided Phase III engineering services for the city-wide utility and roadway improvements project which spanned 28 streets and took more than five months to complete. The project featured select removal and replacement of curb and gutter and sidewalks, as well as the resurfacing of 6.8 miles of local roads.

The project also included a full, roadway reconstruction of Carolyn Drive and Muirwood Drive, complete with new storm sewer, sidewalks, and driveway approaches. Due to significant grade changes at several locations, concrete block retaining walls were installed to mitigate impacts to fronting residences.

V3 worked diligently with the contractor to ensure that traffic impacts were mitigated. Narrow streets and tight work zones provided a challenge during underground and pavement resurfacing work.

Several sidewalk ramps could not be constructed as planned for various reasons. V3 surveyed and redesigned these sidewalks in the field to ensure each ramp met ADA requirements.

V3's on-site RE, Matt Poulter, P.E., was the main point of contact for residents and each request or concern was handled professionally and in a timely fashion.

More than 700 residences were located within the project limits, so a virtual project informational meeting was conducted to introduce the project and answer any questions. In addition, V3 generated and hand-delivered project notifications to each residence regarding possible road closures, loss of driveway access, and updates on construction progress. Construction updates through email were also provided to residents at significant project milestones.

V3 conducted weekly progress meetings with the contractor and Village Staff to monitor construction progress and discuss project challenges.

REFERENCE

*Village of Glen Ellyn
Rich Daubert, P.E., PTOE | Professional Engineer
30 South Lambert Road
Glen Ellyn, Illinois 60137
630.547.5507 ph | 630.469.3128 fax
rdaubert@glenellyn.org*



More than 700 residences were located within the 2023 Residential Roadway & Utility Improvements project limits. V3 hand-delivered project notifications to each residence regarding construction.

Village of Glen Ellyn 2022 Residential Roadway & Utility Improvements

COMPLETION DATE | MAY 2023

A labor strike resulted in a material shortage of aggregate and cement products, which presented a unique challenge. The project was still delivered below the awarded construction cost.

This project included the full replacement of the existing watermain and storm sewer for five residential streets. In addition, approximately 2,500 feet of pavement milling and resurfacing was provided on Duane Street.

All existing watermain and sanitary services were replaced with cleanouts installed for future maintenance needs. Full replacement of the existing water systems included new house services lines. Storm sewer connections were also installed to allow residents to connect sump pump discharges.

Sanitary sewer mains were separated from the storm systems and all service connections were replaced to include cleanouts for future maintenance. Cured-in-place-pipe lining was performed to improve the quality of the sanitary sewer without the need for excavation.

Our team performed a constructability review which resulted in V3 redesigning the storm sewer drawings on Chesterfield Avenue to avoid potential conflicts with sanitary sewer and keep the project on schedule.

In addition, all curbs, driveways, and many of the sidewalks were fully reconstructed with new profiles and barrier curb. Our team performed multiple on-site surveys to adjust sidewalk profiles for ADA compliance, drainage improvements, and reduced driveway slopes. In some cases, the profile adjustments exceeded 20%. Variable cross slopes and curb profiles presented paving and drainage challenges.



V3's constructability review for the 2022 Residential Roadway & Utility Improvements project identified and avoided potential conflicts with sanitary sewer to keep the project on track.

Reconstruction of multiple PCC pavements within intersections required local detours and advanced door-to-door notifications while concrete panels were removed and replaced. In addition, V3 coordinated daily with residents regarding driveway access, utility services, water shut offs, and other concerns. Weekly email updates provided residents with information on construction progress and upcoming work. Access to all residences was maintained throughout the project.

Multiple work crews were coordinated within tight construction zones, impacting productivity rates between the utility and roadway contractors during the replacement of the sewer main and related services.

REFERENCE

*Village of Glen Ellyn
Rich Daubert, P.E., PTOE | Professional Engineer
30 South Lambert Road
Glen Ellyn, Illinois 60137
630.547.5507 ph | 630.469.3128 fax
rdaubert@glenellyn.org*

Village of Glen Ellyn Crescent Boulevard Improvements

COMPLETION DATE | JUNE 2024

Our team provided construction engineering services for Crescent Boulevard, a major collector roadway connecting downtown Glen Ellyn with the Village of Lombard. The objective of the project was to remediate the existing road to improve drainage conditions, eliminate the severe longitudinal and transverse cracking in the pavement, update and provide new ADA crosswalks, and extend the sidewalks along this residential corridor.

Drainage improvements included new storm sewers and adjustments to many of the existing structures, both in pavement and in the parkways. Reshaping of ditches and parkways was required to improve drainage off the pavement.

Many of the existing driveways and sidewalks contributed to poor drainage conditions. All driveway aprons were replaced, as were selective sidewalk sections where drainage could be improved, or trip hazards existed.

The installation of new sidewalks through this mature, wooded residential corridor, required grade staking to be provided to the contractor, that ensured drainage conditions would not be impacted, tree removals would be minimized, and ADA compliance was achieved. The late fall letting introduced schedule and weather concerns regarding winter protection and seasonal material availability.

Profile milling of the existing pavement section required advance survey inspections and layout to establish a suitable cross slope for drainage. Once the pavement was milled, selective full depth HMA patching was performed along the 1.2-mile, two-lane rural section, to improve the structural integrity of the pavement section.



Detailed coordination with residents and utility company, ComEd, resulted in minimizing impacts to both trees and schedule.

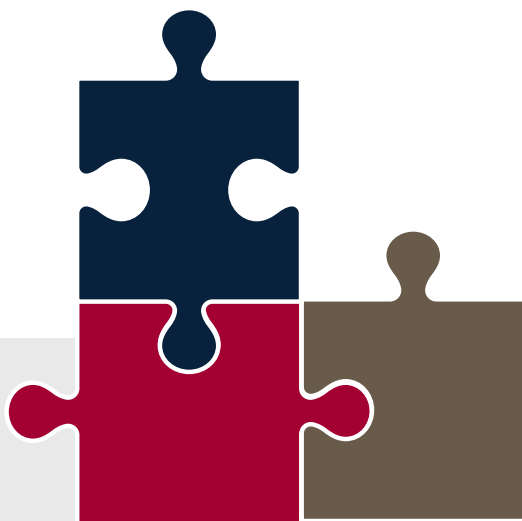
This residential corridor leads directly to the downtown business district and bisects major north-south streets in the community. Resident outreach during design identified extreme concerns with tree removals, and drainage impacts the project would introduce. V3 participated in a pre-construction informational community meeting to establish direct points of contact, and identify specific resident concerns based on the construction plans. Weekly communication, including website updates, were provided to interested parties, including emergency services.

Coordination with ComEd, to relocate aerial facilities, while minimizing tree impacts, began once the contract was awarded, and did not impede the construction schedule.

REFERENCE

*Village of Glen Ellyn
Rich Daubert, P.E., PTOE | Professional Engineer
30 South Lambert Road
Glen Ellyn, Illinois 60137
630.547.5507 ph | 630.469.3128 fax
rdaubert@glenellyn.org*

3 | Qualifications



Our Team is committed to **communicating with residents** to keep them informed of construction activities.

VILLAGE OF GLEN ELLYN

PM & VILLAGE
LIAISON
Rick Kipp, P.E.

RESIDENT ENGINEER
Matt Poulter, P.E.

INSPECTOR
Brett Kovanda, EIT

SITE CONTROL
Chris Bartosz, PLS

MATT POULTER, P.E.

RESIDENT ENGINEER



Matt is a Resident Engineer with experience in observation of earthwork, aggregate subgrade, PCC and HMA installation, retaining walls, transportation structures, and storm sewers. Matt has performed construction management services for large-scale improvement projects for county transportation departments as well as the Illinois Tollway. He is proficient in eBuilder and CMMS.



YEARS OF EXPERIENCE

V3: 10 | Total: 10



EDUCATION

Bachelor of Science, Civil Engineering,
University of Wisconsin



CONTINUING EDUCATION

IDOT Training:

- *Documentation of Contract Quantities, #23-20636, Expires 02/22/2027*
- *STTP-S33 Soils Field Testing & Inspection, #3543713, 2016*

Lake County Stormwater Management
Commission DECI Workshop, 2018 –
2025



REGISTRATIONS

Professional Engineer: Illinois,
#062-071212, 2019

2024 Residential Roadway & Utility Improvements, Village of Glen Ellyn – Glen Ellyn, Illinois

| Resident Engineer for the replacement of watermain, sanitary sewers, and storm sewers along with a full roadway reconstruction of eight residential streets. Nine additional streets were milled and resurfaced for a total of 4.2 miles of roadway improvements. This project required significant coordination with several schools and local residents that were impacted due to narrow work zones and limited access routes. V3 regularly generated and distributed notices with information regarding street closures, detour routes, parking restrictions, etc.

2023 Residential Roadway & Utility Improvements, Village of Glen Ellyn – Glen Ellyn, Illinois

| Resident Engineer for this locally-funded annual resurfacing program involving 26 separate streets and 6.8 miles of resurfacing and sidewalk improvements. Matt coordinated with residents regarding various construction aspects including driveway access, utility services, water shut offs, and other concerns. He also chaired weekly progress meetings, issued email blast updates, and verified ADA ramp compliance.

2022 Residential Utility Improvements & Resurfacing, Village of Glen Ellyn – Glen Ellyn, Illinois

| Resident Engineer for the full replacement of the existing watermain and storm sewer for five residential streets. Project included replacement of all existing water and sanitary services with cleanouts. V3's Construction Engineers coordinated daily with residents regarding driveway access, utility services, water shut offs, and other concerns. Matt successfully managed the project through challenging circumstances including a labor strike and material shortages.

Crescent Boulevard Improvements, Village of Glen Ellyn – Glen Ellyn, Illinois

| Resident Engineer for the sidewalk design and construction engineering of this major collector roadway to improve drainage conditions, eliminate the severe longitudinal and transverse cracking in the pavement, update and provide new ADA crosswalks, and extend the sidewalks along this residential corridor. Tree removals and drainage impacts were key concerns that were addressed with the local residents and utility companies.



Everglade Drainage Improvements, Village of Woodridge – Woodridge, Illinois | Resident Engineer for drainage improvements to this residential area which had experienced localized flooding due to the detention basin east of Everglade Avenue overtopping through side yards toward the roadway causing traffic blockage and private property flooding. Improvements included watermain relocation, pavement patching, as well as new storm sewer.

10000 Woodward Avenue Development, Village of Woodridge – Woodridge, Illinois | Resident Engineer for this roadway reconstruction as part of a commercial development. Project include replacement of curb and sidewalk, ADA ramp construction, full-depth HMA pavement, and pavement markings.

IL Route 83 Widening & Resurfacing, Kinzie Builders – Mount Prospect, Illinois | Resident Engineer for improvements to this IDOT roadway as part of a new apartment complex. Project included widening and resurfacing of IL Route 83, addition of a new turn lane, and associated driveway improvements. Additional improvements included brick paver walkways, new sidewalks, curb and gutter, ADA ramp construction, and new storm sewer.

Elgin O'Hare Western Access New Interchange, Illinois Tollway – Itasca, Illinois | Field Engineer for construction of the new interstate-to-interstate interchange between the Elgin O'Hare Western Access Tollway (IL Route 390) and the Eisenhower Expressway (I-290). Scope of work included construction of two flyover ramps connecting two additional bridge structures to carry ramps and frontage roads and nine new retaining wall structures. Matt was responsible for construction inspection of the new bridge structures.

Fremont Center Road & IL Route 60 Intersection Improvements, Lake County DOT – Grayslake, Illinois | Resident Engineer for safety improvements at this intersection which included realignment of Fremont Center Road, addition of turn lanes and a new traffic signal. Utility conflicts were discovered during the installation of the main storm sewer trunk line and V3 quickly made changes to avoid the conflict and keep the project on schedule. Matt was responsible for daily field inspection and documentation, processing pay estimates and change orders, as well as managing utility conflicts while operating within a specified timeframe.

Quentin Road Reconstruction from White Pine Road to IL Route 22, Lake County DOT – Lake Zurich & Kildeer, Illinois | Assistant Resident Engineer for the widening and reconstruction of two miles of roadway from a two-lane rural to a five-lane urban cross section. The project included construction of 14 retaining walls, temporary soil retention systems, installation of concrete modulus columns due to poor soil conditions, four noise abatement walls with architectural enhancements, and extensive new storm sewer systems. Matt was responsible for coordinating field staff as well as inspection of structural construction, column installations, and HMA pavement.

Commerce Street Extension, City of Lockport – Lockport, Illinois | Construction Inspector for the implementation of partial and full depth pavement reconstruction and resurfacing for two blocks of roadway in downtown Lockport. Matt oversaw removal and installations of new water services, updated curb drainage for new crosswalks and ADA facilities, decorative fencing, stamped asphalt sidewalks, and new pavements. Matt coordinated Contractor schedules with local business owners and residents, and communicated directly with City staff to ensure the project met expectations.

US Route 30 Reconstruction, IDOT – New Lenox, Frankfort, & Mokena, Illinois | Construction Inspector for the \$90-million reconstruction and widening of 8.5 miles of US Route 30 from a two-lane rural cross section to a five-lane urban facility. Project included extensive earthwork, complicated traffic and construction staging, multiple utilities relocation, new storm sewer systems, watermain installation, PCC pavement, bridge construction, retaining walls, noise abatement walls, traffic signals, and roadway lighting. Significant coordination with local agencies was required including New Lenox, Frankfort, Mokena, and the Will County Forest Preserve District. Matt inspected a variety of construction activities including PCC and HMA paving, signage, landscaping, and pavement markings.

RICHARD KIPP, P.E., LEED AP®

PROJECT MANAGER & CLIENT LIAISON



Rick is a Senior Project Manager with experience in public and private sector design and construction projects. His diverse background, including his construction engineering experience, has given him the practical knowledge that can be applied to the most unique and intense transportation and drainage projects. Rick's construction management, stormwater design expertise, and review agency coordination gives him a diverse skill set to deliver complex public works projects for a variety of clients.



YEARS OF EXPERIENCE

V3: 25 | Total: 41



EDUCATION

Bachelor of Science, Civil Engineering,
University of Illinois



CONTINUING EDUCATION

IDOT Training:

- *Documentation of Contract Quantities, #23-20579, Expires 02/22/2027*
- *CMMS Documentation Training*
- *Concrete Structures*
- *Construction Materials Inspection Documentation*
- *HMA Inspection*
- *STTP-S33 Soils Field Testing & Inspection Course, #3910921, 2016*
- *Regulated Substances & Special Provisions During Construction Projects*

Confined Space Training

GPS Certified

OSHA 10-Hour

Indiana Engineering Laws, Rules, & Ethics



REGISTRATIONS

Professional Engineer:

- *Illinois, #062-044557, 1988*
- *Indiana, #PE10809114, 2008*

Leadership In Energy & Environmental
Design (LEED), 2008



ASSOCIATIONS

American Public Works Association

2024 Residential Roadway & Utility Improvements, Village of Glen Ellyn

– *Glen Ellyn, Illinois* | Project Manager for the replacement of watermain, sanitary sewers, and storm sewers along with a full roadway reconstruction of eight residential streets. Nine additional streets were milled and resurfaced for a total of 4.2 miles of roadway improvements. This project required significant coordination with several schools and local residents that were impacted due to narrow work zones and limited access routes. V3 regularly generated and distributed notices with information regarding street closures, detour routes, parking restrictions, etc.

Bliss Road, Main Street, & Fabyan Parkway Intersection Improvements, Kane County DOT

– *Kane County, Illinois* | Resident Engineer on this multi-year, \$12 million project to re-align three minor arterial roadways with a new roundabout intersection, eliminating two signalized intersections. Multi-staged traffic control accommodated volumes exceeding 9,000 average daily traffic on each roadway. Of the 10,000 linear feet of new roadway, 4,500 linear feet was constructed through the adjacent farm field and included a box culvert crossing the jurisdictional Lake Run Creek. Our team oversaw all construction components, and Rick provided coordination with multiple local agencies, churches, and schools.

Crescent Boulevard Improvements, Village of Glen Ellyn

– *Glen Ellyn, Illinois* | Project Manager for the sidewalk design and construction engineering of this major collector roadway to improve drainage conditions, eliminate the severe longitudinal and transverse cracking in the pavement, update and provide new ADA crosswalks, and extend the sidewalks along this residential corridor. Tree removals and drainage impacts were key concerns that were addressed with the local residents and utility companies.

Theodore Street Widening Improvements, Phase 1A, City of Joliet

– *Joliet, Illinois* | Resident Engineer responsible for all coordination and documentation on this locally let, \$3.5M widening and reconstruct roadway project. The scope of work involved widening the existing 4-lane corridor to 5 lanes, to allow channelized left turns at both intersections. New traffic signals were installed at the River Road and Wesmere Parkway intersections, with enclosed drainage improvements, new curb and gutters, sidewalks and roadway lighting implemented along the 1-mile corridor. Utility relocations involved aerial ComEd transmission and local primary lines, buried gas and fiber optic conduits, with removals of same. As the first of multiple stages of work on this corridor, V3 is managing a project website to communicate construction updates, and project status to the public.



2023 Residential Utility Improvements & Resurfacing, Village of Glen Ellyn –

Glen Ellyn, Illinois | Project Manager for this locally-funded annual resurfacing program involving 26 separate streets and 6.8 miles of resurfacing and sidewalk improvements. V3's Construction Engineers coordinated daily with residents regarding driveway access, utility services, water shut offs, and other concerns.

2022 Residential Utility Improvements & Resurfacing, Village of Glen Ellyn –

Glen Ellyn, Illinois | Project Manager for the full replacement of the existing watermain and storm sewer for five residential streets. Project included replacement of all existing water and sanitary services with cleanouts. V3's Construction Engineers coordinated daily with residents regarding driveway access, utility services, water shut offs, and other concerns. Project was successfully delivered through challenging circumstances including a labor strike and material shortages.

2022 Sidewalk & Concrete Repair Program, Village of Glen Ellyn –

Glen Ellyn, Illinois | Resident Engineer providing oversight and inspection services to Village staff on this locally funded project. More than 120 separate repair locations were identified and investigated for inclusion in the annual program, which included sidewalk, curb and concrete pavement repairs, HMA patching, and ADA ramp compliance.

Oak Park Parking Lot Rehabilitation, Village of Oak Park –

Oak Park, Illinois | Project Manager for the oversight of pavement rehabilitation and striping of 11 parking areas around the Village. The scope included curb and gutter replacements, drainage structure repairs and adjustments, and sidewalk replacements. The project was let in September and all work was successfully completed by yearend and the project's awarded budget.

East New York Street Improvements, City of Aurora –

Aurora, Illinois | Project Manager for this STP funded arterial roadway reconstruction from Farnsworth Avenue west to Ohio Street. The half-mile corridor involves five intersections with new storm sewer, curbs, sidewalks, driveways, an adjusted roadway crown for drainage, and striping under live traffic conditions. Coordination with the adjacent City watermain contract, residents, and businesses was required. This IDOT-let contract was delivered ahead of schedule and below the \$1.3 million budget.

Prairie Street Reconstruction, City of Batavia –

Batavia, Illinois | Project Manager on this IDOT-let, 2,900-foot roadway reconstruction with new HMA pavement, curb, gutter, drainage improvements, and new 12-inch watermain along Prairie Street. Project includes extensive sidewalk updates as well as updating six cross street intersections with ADA compliant ramps, updated striping, and a four-foot bike lane in each direction. Rick chaired weekly meetings as well as coordinated pay estimates and change orders through IDOT to deliver this project on schedule.

Batavia Area 3 Sewer Separation, City of Batavia –

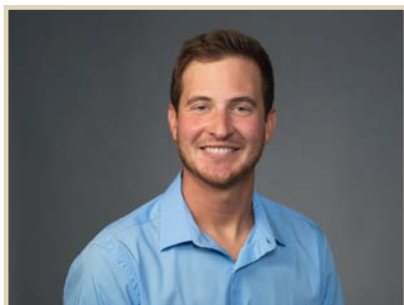
Batavia, Illinois | Project Manager for this \$1.5 million project to separate stormwater flows from the existing sanitary sewer system on five residential streets. Project included new stormsewer, sanitary sewer, and watermain as well as removal and replacement of pavement, sidewalk, curb and gutter. Multiple field adjustments were required for utility placement and site drainage was verified in the field. A direct point of contact was provided to keep residents informed and address any stakeholder concerns.

Main Street & Deerpath Road Intersection Improvements, City of Batavia –

Batavia, Illinois | Project Manager for this intersection widening and traffic signal installation project. Construction was staged to maintain traffic patterns to Randall Road, Batavia High School, and adjacent stakeholders, requiring a tight construction schedule during summer break and efficient utility relocations. Improvements include pavement removals, full depth HMA with new alignment and profile grades, enclosed drainage, PCC walks, and HMA pathways.

BRETT KOVANDA, EIT

CONSTRUCTION INSPECTOR



Brett is a Construction Inspector responsible for construction oversight, field documentation, contractor oversight, and contract compliance. Brett coordinates directly with clients, project managers, contractors, utility companies, and stakeholders. He has roadway design and material testing experience as well as performs GPS and survey-related tasks. This experience gives him a unique ability to visualize projects from conception through completion.



YEARS OF EXPERIENCE

V3: 5 | Total: 5



EDUCATION

Bachelor of Science, Major in Civil Engineering & Minor in Construction Management, University of Missouri



REGISTRATIONS

Engineer-in-Training: Illinois, #061-041242, 2021



CONTINUING EDUCATION

IDOT Training:

- *Documentation of Contract Quantities, #22-19553, 2022*
- *Regulated Substances & Special Provisions During Construction Projects*
- *STTP-S33 Soils Field Testing & Inspection*

2024 Residential Roadway & Utility Improvements, Village of Glen Ellyn – Glen Ellyn, Illinois |

Construction Inspector for the replacement of watermain, sanitary sewers, and storm sewers along with a full roadway reconstruction of eight residential streets. Nine additional streets were milled and resurfaced for a total of 4.2 miles of roadway improvements. This project required significant coordination with several schools and local residents that were impacted due to narrow work zones and limited access routes. V3 regularly generated and distributed notices with information regarding street closures, detour routes, parking restrictions, etc.

2023 Residential Utility Improvements & Resurfacing, Village of Glen Ellyn – Glen Ellyn, Illinois |

Construction Inspector for this locally-funded annual resurfacing program involving 26 separate streets and 6.8 miles of resurfacing and sidewalk improvements. Brett was responsible for oversight of HMA resurfacing crews and verifying ADA ramp compliance with new construction. He provided coordination with residents regarding the various construction aspects which involved multiple contractor crews.

Timber Trails Subdivision Construction Observation, Village of Western Springs – Western Springs, Illinois |

Field Inspector for the public and private infrastructure components prior to Village acceptance of this residential development. Reviews of engineering plans, permits, storm and sanitary sewer facilities, watermain, sidewalks, pathways, erosion control, lighting, concrete curb and gutter, and concrete pavement were required to establish current punch lists and letters of credit for this subdivision that had been in construction for more than 18-years but never formally accepted by the Village. Brett utilized GPS to document deficiency locations and stockpile volumes, and also generated exhibits to be used in follow-up compliance inspections.

Downtown Streetscape Restoration, Village of West Dundee – West Dundee, Illinois |

Construction Inspector for this \$1.8-million rehabilitation project involving multiple downtown locations. Brett was responsible for oversight of ADA compliant sidewalk installations and concrete base course, and curb and gutter installations.

*Work performed at previous firm

CHRIS BARTOSZ, PLS

SITE CONTROL



Chris is V3's Chicago Survey Group Leader with a staff of 20, including five professional land surveyors and nine survey crews. He is experienced in all phases of land surveying. His project management work includes major land acquisition and route surveying projects for IDOT, the Illinois Tollway, large-scale commercial, and residential land development surveying projects from site development through final subdivision, construction, and post-construction phases, as well as commercial land title, route, and construction surveying.



YEARS OF EXPERIENCE

V3: 26 | Total: 39



EDUCATION

Associates Degree in Science & Math,
College of DuPage



REGISTRATIONS

Professional Land Surveyor:

- Arizona, #43785, 2006
- Colorado, #37074, 2005
- Illinois, #035-3189, 1996
- Indiana, #LS22400026, 2024
- Iowa, #20900, 2012



ASSOCIATIONS

Illinois Professional Land Surveyors
Association



SPECIALIZED SKILLS

Property Boundary Analysis
Sectionalized Land Surveys
Route Surveying
Land Title Surveys & Platting



OFFICES HELD

IPLSA:

- Past Executive Director to the State Board of Directors
- Currently on the State Board of Directors
- Past Committee Representative for Ethics and Constitutional & Bylaws Committees
- Past President of the Chicago Chapter

Oak Park Annual Capital

Improvements – Oak Park, Illinois |

Survey Director and Quality Assurance Manager for survey of 120 streets and alleys within the Village. Coordinated robotic instrument procedures to efficiently collect field data to produce topographic surveys for the Village's design in their 2002, 2003, 2004, 2005, 2007, 2014, 2016, and 2018 capital improvement projects. Reestablished the Village's control network and performed a second order, Class 1 vertical network every quarter mile throughout the Village. Four permanent monuments were also set in conformance to National Oceanic and Atmospheric Administration's Manual of Instructions on Geodetic Bench Marks and subsequently located by GPS observation.

Madison Street & Oak Park Avenue, Village of Oak Park – Oak Park, Illinois |

Project Manager for ALTA and topographic surveying services for this 1.7-acre project located at the northeast corner of Oak Park Avenue and Madison Street. Using GPS receivers, levels, and robotic total stations, V3 efficiently completed the surveys for the site as well as the adjoining roadways.

Fairview Avenue, Village of Downers Grove – Downers Grove, Illinois |

Project Manager for this project which consisted of the topographic surveying of 13,000 linear feet of municipal streets. Surveys including the entire right-of-way, strips of adjoining private properties, and full intersections were used for a larger engineering design project involving the repair and replacement of watermain and sanitary sewers. Field-located underground utility information was integrated into the maps with the assistance of the municipality and public utility companies.

Evanston Right-of-Way Topographic Surveys, City of Evanston – Evanston, Illinois |

Project Manager for topographic surveys of 12,800 linear feet of Ridge, Main, and Hasting Streets. Maps depicted existing right-of-way lines and all surface features, including recovered right-of-way monumentation, curb, pavement, sidewalk, trees, light poles, power poles, traffic control signs, signals and poles, fire hydrants, gas valves, and sewer manholes. All data collected was referenced to the City's survey monument system and Geo Referenced to the Illinois State Plane Coordinate System, East Zone, North American Datum of 1983 (1986 Adjustment).

4 | Schedule

Task	Duration	Start	Finish	2/28	3/10	3/24	5/5	5/12	6/2	7/7	8/18	9/8	10/6	11/15	11/22	1/30
Construction Let		2/28														
Village Board Approval		3/10														
Construction Start		3/24														
Grandview Avenue	67	3/24	5/30													
Lowell Avenue	67	3/24	5/30													
Revere Road	25	5/5	5/30													
May Avenue	18	5/12	5/30													
Valley Avenue	18	5/12	5/30													
Travers Avenue	95	6/2	9/5													
Melrose Avenue	18	8/18	9/5													
Marion Avenue	67	9/8	11/14													
Substantial Completion Date			11/15													
Sod Completion Date			11/22													
Record Drawing Submittal			1/30													
Total Field Staff				1	2	3	3	2	2	2	2	2	2	1	1	
Hours				144	350	175	440	520	620	320	620	630	48	240		

Contract Milestones

5 | Project Approach

5.1 Project Understanding

The Village of Glen Ellyn is seeking Construction Engineering services from a qualified consultant to assist with the full-time observation and construction administration of the 2025 Utility and Roadway Improvements Project. Services will include quality assurance testing of materials in conformance with IDOT requirements. The project plans and specifications were prepared by AECOM with the latest date of October 31, 2024. Construction and Resident Engineering services will be locally funded.

The work elements will be governed in parts by the project’s general provisions and special provisions, the IDOT Standard Specifications adopted January 1, 2022, the Supplemental Specifications and Recurring Special Provisions adopted January 1, 2025, the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways, and the Standard Specifications for Traffic Control items.



Grandview Avenue looking north.

5.2 Project Approach

Approximately 1.49 miles of street segments will be improved, consisting of underground utility replacements, roadway resurfacing and reconstruction, curb, sidewalk, and driveway replacements, and landscaping and restoration. We will discuss the project elements, associated challenges, and our approach for each street. For the purpose of this write-up, we’ve separated each street into two groups, categorized by scope of work.



Lowell Avenue.

Grandview (south of May), Lowell, Travers, & Marion

PROJECT UNDERSTANDING

Each of these streets will feature underground utility improvements and a subsequent reconstruction of the roadway.

Grandview. The existing sanitary sewer main will be extended further south towards IL-53, which will allow for shorter lengths of services for the homes in this area. All sanitary services will be replaced with new tee/wye connections and cleanouts.

The existing 4-inch water main will be abandoned and replaced with a new 8-inch main along the west side of the road, which will terminate at a hydrant near IL-53. 12-inch RCP storm sewer will be installed with catch basins located within the curb and gutter along the east side of the road, as the reconstructed roadway will be superelevated to the east.

Lowell. Residential sanitary services will be replaced, but the existing main located in the east-side parkway will remain as-is. The existing storm sewer south of structure S-123 will remain, while everything north will be replaced. The existing water main located within the west-side parkway will be abandoned and replaced with a new 8-inch main.

The existing crowned roadway will be reconstructed with superelevated pavement to the east, which will allow the east-side parkways to positively drain towards the street, despite the increased curb height.

Travers. The existing storm sewer along the west side of the street, south of Hill, will be replaced and extended further south. The existing sanitary and water mains will also be replaced. On each of the above-mentioned streets, the roadway will be reconstructed with 4 inches total of HMA pavement, B-6.12 curb and gutter, PCC driveway aprons, and full replacement of the existing sidewalks.

Marion. The existing sanitary main will be replaced from manhole S-540 to S-543. The water main will also be replaced from the intersection of Kenilworth and Marion east to approximately STA 510+70. Only the curbs, driveway aprons, and sidewalks damaged during underground construction are to be replaced. All others are to remain, and it will be the responsibility of the Resident Engineer to identify the limits of replacement. The existing 4-inch HMA pavement cross section will be removed and replaced in kind.

Grandview (south of May), Lowell, Travers, & Marion

KEY CHALLENGES & APPROACH

Tree Protection. During our site visit, we noted several existing sanitary and water services located directly beneath parkway trees, which proves to be a challenge during replacement.

It will be the RE's responsibility to work with the Village arborist and tree preservation consultant to mark out root pruning locations such that the service can be replaced around the tree as best as possible. The RE and inspection staff will be responsible for ensuring that the contractor takes all necessary precautions when working near trees, including keeping materials outside of tree protection areas, completing hand pruning as needed, and maintaining tree protection fencing.

The RE shall inform residents of these procedures prior to work beginning to manage expectations and establish an open line of communication.



Work in proximity to existing trees will receive heightened care, including enforcing tree protection areas and collaboration with Village arborist and tree preservation consultant.



Hill Avenue at Travers Avenue Intersection. Sanitary sewer replacement to structure S-583 (pictured above) will require concrete pavement patching and extended detour that are not accounted for in the provided plan set.

Intersection of Hill Avenue & Travers Avenue. The preliminary plan drawings indicate the sanitary sewer is to be replaced up to structure S-583 in the center of Hill Avenue. However, the plan drawings do not account for the associated concrete pavement patching which would be required following the underground work.

If this is to be the case, and Class B patching is necessary, an extended detour would need to be implemented for traffic on Hill Avenue, with traffic likely being diverted south to E Liberty Drive. This would require coordination with the City of Wheaton, schools and bus companies, and impacted residents, and would bring about additional costs for pavement patching and detour signage. This will need to be discussed in the early stages of the project if not addressed prior to awarding the contract.

Limited Access. On Lowell Avenue, there is only one point of access for residents at Revere Road, which will prove to be challenging when completing work spanning the full width of the roadway. During these times, residents will be required to relocate vehicles to adjacent side streets if they wish to come and go during working hours. This can be quite inconvenient for residents, especially during inclement weather and for those with mobility concerns. It will be the RE's responsibility to communicate the need to relocate vehicles and to accommodate residents with special circumstances.



Grandview (north of May) looking north.

Work Site Cleanliness. Another challenging aspect of this project will be maintaining neat and unobstructed work sites. While many of the proposed streets aren't quite as narrow as others in Glen Ellyn, streets such as Travers and Marion leave little room for equipment and material storage. On a daily basis, the RE will need to ensure that the contractor has left the site such that larger vehicles can safely pass through, and pedestrian access remains available at all times. On Grandview, during the underground and roadway reconstruction work, the temporary roadway surface will likely be made of aggregate and difficult to traverse due to the steep slope just north of IL-53. We will need to regularly monitor the roadway, especially after rain events, to ensure that it is as safe as possible.

Suggested Revisions. V3 will also propose slight revisions to the preliminary plan set. At the south ends of Grandview and Lowell, where the water main "dead ends" at a hydrant, we propose adding a valve in addition to the hydrant auxiliary valve. Doing so would avoid having to shut off water to these residents if the hydrant were to fail, and has been common practice in similar circumstances on past projects in Glen Ellyn. We would also propose adding one or more valve vaults on Travers, as the current plans do not indicate any to be installed. Without doing so, it would not be possible to complete pressure testing, chlorination, and transferring of water services while keeping the existing main in service.

Revere, May, Valley, Grandview (north of May), & Melrose PROJECT UNDERSTANDING

On each of these streets, the scope of work largely consists of HMA resurfacing, spot sidewalk and curb and gutter replacements, and sanitary sewer point repairs.

Revere. In addition to resurfacing, a small portion of the roadway immediately east of Bryant will be reconstructed. In this area, the existing storm sewer will be replaced and the roadway will be slightly realigned, presumably to allow for the proposed sidewalk extension along the south side of the street.

At 185 Bryant, a segmental concrete block wall will be installed alongside the sidewalk and driveway, due to the steep grade leading up to the house. The roadway is to be milled to a depth of 4 inches, with the new pavement being comprised of 2.5 inches of binder and 1.5 inches of surface course. Special Provision SP-22 indicates that the entirety of the existing asphalt pavement is to be removed, and the fine-grading of the existing aggregate subgrade is to be performed under the pay item Preparation of Base (Special).

May & Grandview (north of May). The roadway will be milled to a depth of 3 inches and resurfaced using only HMA surface course, completed in two 1.5-inch lifts. Sanitary sewer point repairs are also proposed near the intersections of Grandview and May, Valley and May, and several locations on Grandview between Valley and Highview.

Valley. The roadway is to be resurfaced to a depth of 3 inches, with the new pavement comprised of 1 inch of leveling binder and 2 inches of surface course.

Melrose. This street is to be resurfaced to a depth of 5.25 inches, with the new pavement thickness being reduced to 4 inches. The remaining 1.25 inches will be made up of aggregate base course.

Along each of the above streets, all sidewalk ramps are to be replaced to ensure compliance with ADA standards.

The plan drawings contain elevations for the sidewalk ramps at the intersection of Valley and Grandview. At all other locations, it will be the responsibility of the RE to verify that the ramp is constructed according to ADA requirements. In addition, the RE will be responsible for identifying spot sections of curb and gutter and sidewalk to be removed and replaced to address issues such as trip hazards, poor drainage, and significant deterioration.

Revere, May, Valley, Grandview (north of May), & Melrose

KEY CHALLENGES & APPROACH

Public Coordination. Communication with the project stakeholders and impacted residents will be of utmost importance during the construction of these streets. Prior to construction beginning, V3 will contact First Student and Safeway to identify if any school bus routes or bus stops conflict with the proposed work. We will also contact Groot Waste Management Services to request that pickups be made as soon as possible on streets under construction, which is an approach that has worked well in the past. During construction, we will also monitor mail and package deliveries to verify that they are taking place without interruption.

V3 will conduct a Public Informational Meeting to introduce the project team and address any concerns from residents. There will also undoubtedly be questions and concerns that arise during construction, and V3 has proven its ability to handle these issues professionally and in a timely fashion on past projects in Glen Ellyn.



*“From my perspective, this project is a model for how public projects should be managed and completed.
(Crescent Blvd. Improvements)”*

“We wanted to communicate our feelings that the road improvement was top-notch from start to finish. (2024 U&R Project)”

“You and V3 show you care based upon the ongoing effort to communicate with the neighbors. (2022 U&R Project)”

“Wanted to let you know how satisfied we were with how the road construction project on Greenfield Ave. this summer was managed. The homeowner communications were very effective and timely. We were especially impressed with the customer service provided by Matt Poulter with V3 Companies. We had a couple conversations with Matt during the project and he was extremely helpful. (2024 U&R Project)”



A view of 185 Bryant. V3 will meet with the resident to offer the opportunity to provide input.

185 Bryant. At this location, communication with this resident will be vital as the proposed sidewalk and concrete block wall installation will significantly alter the curb appeal of the home.

Prior to this work beginning, V3 will meet with this resident to familiarize them with the proposed work and to offer the opportunity to provide input, such as choosing a preferred color of the segmental concrete block wall. It's likely that concrete steps will be required to connect the new sidewalk to the existing private walkway due to the steep slope leading up to the house. We will ensure that the resident is satisfied with the proposed plan, and that the contractor completes the work accordingly.

Limited Access. On Melrose, the apartment complexes will pose a challenge during pavement milling and resurfacing. Due to the narrow width of the street, the road will need to be paved in one full-width pass, which will essentially close the road for a portion of the day. During this time, we will need to inform the residents of Duane Street Condominiums of the need to only utilize the entrance on Duane Street.

We will utilize hand delivered notices and email blasts to communicate these messages to the impacted residents.



Improvements to Melrose Avenue will require road closure impacting Duane Street Condominiums and Avere on Duane (red brick building pictured above)

Parking. For the residents of Avere on Duane, they will be required to park elsewhere, but adjacent streets will not be able to accommodate that many vehicles. We will need to explore other parking alternatives, such as the lot at the intersection of Duane Street and Lorraine Street, as a temporary option.

Lastly, the Resident Engineer will be responsible for identifying pavement patching limits, undercut areas, and sections of curb and sidewalk to be replaced while keeping in mind how these quantities affect the overall project budget.

V3 is familiar with the Village's expectations and criteria for replacement, and has proven our ability to manage within a given budget, having previously delivered several projects under budget for the Village. This experience will prove invaluable and essential to delivering another successful project.

6 | Scope of Services & Additional Tasks

1. Review of bidding/contract documents, engineering drawings, and work sites to familiarize the full time Resident Engineer with the contract work and identify any project errors, omissions, constraints, improvements.
2. Conduct virtual Pre-Construction Meeting with contractor and other project stakeholders.
3. Conduct virtual Project Informational Meeting with impacted property owners and other project stakeholders.
4. Develop and distribute regular project notifications (letters to impacted residents, businesses, schools, refuse and delivery companies, etcetera). ***V3 will provide email updates to interested residents to highlight construction progress at regular intervals.***
5. Review of all submittals to ensure conformance with the requirements set forth in the contract documents and engineering drawings.
6. Review of pre-construction videos to ensure project site conditions have been adequately documented prior to the start of construction.
7. Permit Coordination (IEPA NOI/SWPPP, Glen Ellyn Stormwater Certification, IDOT, etc.).
8. Maintain daily project diary, daily inspection reports, field books, quantity books, weekly reports and all other pertinent records.
9. Verify construction layout performed by contractor.
10. Construction inspection of all contract work to ensure improvements are constructed safely with minimal impact on the public and in accordance with the project drawings and specifications.
11. Utility Coordination (Nicor, ComEd, AT&T, Comcast, etc.).
12. Performance of quality assurance material testing in conformance with IDOT requirements for QC/QA material testing (Provide QA Proposal).
13. Assisting with and handling of all issues associated with the off-site disposal of all excavated material (CCDD, special waste, etc.).
14. Witnessing sub-grade proof-rolling and recommending undercutting depths.
15. Identification of required spot sidewalk repairs within the project corridor.
16. Answering of questions and resolving issues and concerns from impacted property owners.
17. Contract administration/documentation.
18. Development and enforcement of Stormwater Pollution Prevention Plan (SWPPP) to ensure compliance with IEPA NPDES Permit (inlet filters, silt fence, sweeping/debris removal, etc.).
19. Ensure that construction completion schedule is adhered to.
20. Conduct weekly progress meetings.
21. Provide weekly progress updates to Village staff and contractor via BC239.
22. Quantity Measurement (including cross-sections).

23. Review/process contractor pay requests (review schedule submittal, waivers of lien, sworn statements and certified payroll records and have contractor revise documents as necessary) and provide Village staff with a recommendation for payment.
24. Develop and process change orders as necessary including final balancing change order.
25. Develop and ensure completion of "punch list".
26. Provide one (1) electronic copy of the as-built topographical survey and engineering drawings detailing the "as-built" conditions.
27. Completion of a warranty inspection to identify and direct contractor to address any issues that arise during warranty period (up to 1 year beyond date of final payment to contractor).
28. ***Coordinate and review all Requests for Information. Prepare responses and maintain a file.***
29. ***Take daily digital photographs of work elements and progress. Maintain an electronic file.***
30. ***Confirm site control and benchmark information is adequate for staking across all work zones.***
31. ***Utilize GPS and/or total station survey methods to verify existing cross section data and support documentation for volume calculations of earthwork related pay items.***
32. Quantity Measurement (including cross-sections).

7 | Project Costs



Village of Glen Ellyn

Construction Engineering Phase III - 2025 Utility & Roadway Improvements Project

Estimated Hours, Costs and Direct Expenses

Classification	Role	2025 Rates	Pre-Construction	Construction Phase (typical period ending)									Post Construction	Hours	Direct Labor	Overhead
			2-wks	4-wks	4-wks	4-wks	5-wks	4-wks	5-wks	3-wks	6-wks					
			5/2/25	5/30/25	6/27/25	7/25/25	8/29/25	9/26/25	10/31/25	11/22/25	1/3/26					
Rick Kipp	Project Manager	\$80.48	2	4	4	4	5	4	5	3		31	\$2,494.88	\$4,116.55		
Matt Poulter	Resident Engr	\$58.51	80	188	200	200	240	195	250	135	240	1728	\$101,105.28	\$166,823.71		
Brett Kovanda	Inspector	\$46.62		160	160	160	200	160	200	120		1160	\$54,079.20	\$89,230.68		
Chris Bartosz	Survey PM	\$90.77	2							2		4	\$363.08	\$599.08		
Svetlana Koleva	Survey Tech	\$45.69	16							16		32	\$1,462.08	\$2,412.43		
Logan Pierard	Field Survey	\$35.34	32							16		48	\$1,696.32	\$2,798.93		
Total Hours			132	352	364	364	445	359	455	290	242	3003	\$161,200.84	\$265,981.39		

Assumptions

Start Pre-Construction April 21; 2 week duration
 Construction start May 5, 2025; 29 week duration
 Ultimate Completion date: Nov 22, 2025
 6 weeks for final quantities/closeout
 Record Drawings complete by Jan 30, 2026

Direct labor	\$	161,200.84
Overhead	\$	265,981.39
Direct Costs	\$	-
Fixed Fee	\$	61,941.42
Projected for V3 to Complete:	\$	489,123.65

Materials Insp by Rubino	\$	10,459.50
TOTAL PROJECT COST:	\$	499,583.15

NOT - TO - EXCEED FEE: \$ 499,583.15



V3 COMPANIES

7325 Janes Avenue
Woodridge, IL 60517



WWW.V3CO.COM