



Agenda
Village of Glen Ellyn
Regular Meeting
Monday, December 11, 2017
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

Village Board Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact The Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Village Recognition: (Village Clerk)

1. Economic Development Coordinator, Meredith Hannah, received a thank you letter from Phillips Edison in regards to the success of the partnership with the Village.
2. Officer Flores received a thank you letter from the Wheaton Police Department for his assistance to their agency.
3. The Police Department received a thank you from the Glen Ellyn Library their assistance with the Jungle Book Ball and helping raise over \$25,000.
4. Public Works employees Greg Garcia and Matt Lutz received a compliment from a resident in regards to their quick response time to address a tree limb issue.
5. The Village would like to thank Thomas Pulver for his service on the Environmental Commission.

E. Public Presentation

1. Presentation of 2017 Community Survey Results (Communication Coordinator Plahm)

F. Audience Participation

1. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's

agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

G. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$3,240,074.59. (Trustee Enright)

1. Total Expenditures (Payroll and Vouchers) - \$3,240,074.59. The vouchers have been reviewed by Trustee Enright and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
2. November 13, 2017 Special Workshop Meeting Minutes
3. November 13, 2017 Regular Board Meeting Minutes
4. November 28, 2017 Special Village Board Meeting Minutes
5. Approve the Recommendation of Village President Diane McGinley for the Appointment of Environmental Commission member Brooke Ryan, for a Term Ending May 31, 2020.
6. Approve the Recommendation of Village President Diane McGinley for the Appointment of Environmental Commission member Ed Crawford, for a Term Ending May 31, 2020.
7. Resolution No. 17-16 A Resolution Urging the Governor to Veto Senate Bill 1451 Regarding Small Cell Wireless. (Village Manager Franz)
8. Motion to Waive Competitive Bidding for a Cooperative Purchase which is an Authorized Exception to the Purchasing Policy and Approve the Purchase of Panasonic Mobile Data Computers and Related Accessories Subject to State of Illinois Contract Pricing from the CDS Office Technologies in Itasca, Illinois, in an Amount Not to Exceed \$56,600, to be Expensed to the General Fund. (Police Chief Norton)
9. Declare Certain Vehicles and Equipment Surplus and Approve the Disposal of these Village Vehicles and Equipment through a Public On-line Auction or Use as a Trade-in Toward the Purchase of New Equipment. (Public Works Director Hansen)
10. Authorize the Village Manager to Execute a Contract for Water Valve Exercising and GPS Locating FY2017-19, to Wachs Water Services of Buffalo Grove, Illinois, in an Amount not to Exceed \$69,966, to be Expensed Each Calendar Year in Equal \$23,322 Allotments from the Water & Sewer Fund (Public Works Director Hansen)

11. Motion to Waive Competitive Bidding for a Standardization Purchase which is an Authorized Exception in the Purchasing Policy to Approve the Purchase and Installation of Key Fob Systems for Fire Stations 61 and 62, in the Amount of \$37,470 from MidCo, Inc. of Burr Ridge, Illinois. (Village Manager Franz)
12. Ordinance No. 6562, An Ordinance Granting Approval of Sign Variations To Allow the Installation of Three Monument Signs and One Special Event Banner Sign on the Property Located at 645 Lenox Road (Planning and Development Director Hulseberg)
13. Motion to Authorize the Village Manager to Execute a License Agreement with the Glen Ellyn Park District Pertaining to a Sign on the Public Right of Way (645 Lenox Road) (Planning and Development Director Hulseberg)
14. Ordinance No. 6563, An Ordinance Amending Ordinance No. 6382 to Rescind Previously Granted Sign Variations and Granting Approval of Sign Variations To Allow Two Wall Signs, Including a Painted Sign, on the Property Located at 530 Pennsylvania Avenue. (Planning and Development Director Hulseberg)
15. Approve the Aggregate Total of \$21,000 to Legendary Marketing of Lecanto, Florida, for Calendar Year 2017 for Marketing Services for Village Links/Reserve 22 to be Expensed to the Village Links/Reserve 22 Fund. (General Manager Vesevick)
16. Ordinance No. 6564, An Ordinance Approving Variations from the District Regulations, Non-conformities and Lot Coverage Regulations of the Zoning Code to Allow the Construction of a Two-Story Addition on the Property Located at 951 Roslyn Road (Planning and Development Director Hulseberg)

H. Buchanan Energy, LLC (Planning & Development Director Hulseberg) (Trustee Pryde)

1. Ordinance No. 6565, An Ordinance Annexing 21W135 Roosevelt Road, 751 West Roosevelt Road, and 1209 South Lawler Avenue (new address 1125 Roosevelt Road upon annexation) to the Village of Glen Ellyn, Illinois (Planning and Development Director Hulseberg)
2. Ordinance No. 6566, An Ordinance Approving A Zoning Map Amendment, Special Use Permits, Variations from the Zoning Code, Variations from the Subdivision Regulations Code, Variations from the Sign Code, and the Exterior Appearance For the Construction of a Gas Station, Convenience Store, and Automotive Car Wash Proposed on Property Commonly Known as 1125 Roosevelt Road, Glen Ellyn, Illinois 60137 (Planning and Development Director Hulseberg)

I. Discussion

J. Reminders

1. A Special Village Board Meeting is scheduled for Monday, December 18, 2017 at 7:00 PM in Room 301 of the Glen Ellyn Civic Center

2. A Special Village Workshop Meeting is scheduled for Monday, December 18, 2017 at 7:30 PM in Room 301 of the Glen Ellyn Civic Center.
3. A Village Board Meeting is scheduled for Monday, January 8, 2018 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.

K. Other Business

- L. Motion to adjourn to Executive Session for discussion concerning the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body without returning to open session thereafter.**



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Administration
Department Head: Lindsey Kaminsky
Category: Recognition
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 2983)

DOC ID: 2983

Economic Development Coordinator, Meredith Hannah, received a thank you letter from Phillips Edison in regards to the success of the partnership with the Village.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Administration
Department Head: Kevin Bowens
Category: Recognition
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 2985)

DOC ID: 2985

**Officer Flores received a thank you letter from the Wheaton Police
Department for his assistance to their agency.**



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Administration
Department Head: Lindsey Kaminsky
Category: Recognition
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 2986)

DOC ID: 2986

The Police Department received a thank you from the Glen Ellyn Library their assistance with the Jungle Book Ball and helping raise over \$25,000.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Administration
Department Head: Lindsey Kaminsky
Category: Recognition
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 2984)

DOC ID: 2984

Public Works employees Greg Garcia and Matt Lutz received a compliment from a resident in regards to their quick response time to address a tree limb issue.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Angela Andrianopoulos
Category: Recognition
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3002)

DOC ID: 3002

**The Village would like to thank Thomas Pulver for his service on the
Environmental Commission.**



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Administration
Department Head: Lindsey Kaminsky
Category: Presentation
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 2990)

DOC ID: 2990

Presentation of 2017 Community Survey Results (Communication Coordinator Plahm)

The Village of Glen Ellyn partnered with the National Research Center to conduct a National Citizen Survey. The National Citizen's Survey is a premier survey instrument that was collaboratively developed between the International City and County Management Association (ICMA) and the National Research Center (NRC). The NCS has been conducted in over 500 cities nationwide, in 45 states, and was among the first scientific surveys to gather resident opinion on a range of community issues. The NCS includes an expertly developed list of questions that have a proven track record.

The survey was mailed to 1,500 Glen Ellyn residences, with the addition of an online option for all residents to participate. The survey was customized to fit the specific needs of Glen Ellyn and contained evaluative questions about the community and local governmental services as well as identifying priorities of potential community initiatives. Surveys were completed by a representative cross-section of the population, thus ensuring neutrality on who receives the survey.

ATTACHMENTS:

- The NCS Community Livability Report Glen Ellyn 2017 (PDF)
- Community Survey Article (PDF)



Glen Ellyn, IL

Community Livability Report

2017



NRC
National Research Center Inc

2955 Valmont Road Suite 300
Boulder, Colorado 80301
n-r-c.com • 303-444-7863



Leaders at the Core of Better Communities

777 North Capitol Street NE Suite 500
Washington, DC 20002
icma.org • 800-745-8780

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About

The National Citizen Survey™ (The NCS) report is about the “livability” of Glen Ellyn. The phrase “livable community” is used here to evoke a place that is not simply habitable, but that is desirable. It is not only where people do live, but where they want to live.

Great communities are partnerships of the government, private sector, community-based organizations and residents, all geographically connected. The NCS captures residents’ opinions within the three pillars of a community (Community Characteristics, Governance and Participation) across eight central facets of community (Safety, Mobility, Natural Environment, Built Environment, Economy, Recreation and Wellness, Education and Enrichment and Community Engagement).

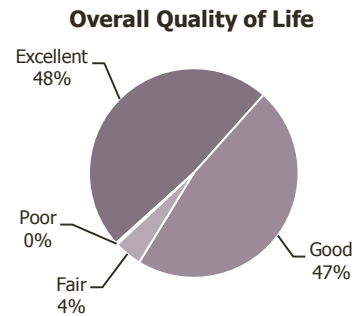
The Community Livability Report provides the opinions of a representative sample of 507 residents of the Village of Glen Ellyn. The margin of error around any reported percentage is 4% for the entire sample. The full description of methods used to garner these opinions can be found in the *Technical Appendices* provided under separate cover.



Quality of Life in Glen Ellyn

Almost all residents rated the quality of life in Glen Ellyn as excellent or good. Residents rated the overall quality of life higher than the national benchmark (see Appendix B of the *Technical Appendices* provided under separate cover).

Shown below are the eight facets of community. The color of each community facet summarizes how residents rated it across the three sections of the survey that represent the pillars of a community – Community Characteristics, Governance and Participation. When most ratings across the three pillars were higher than the benchmark, the color for that facet is the darkest shade; when most ratings were lower than the benchmark, the color is the lightest shade. A mix of ratings (higher and lower than the benchmark) results in a color between the extremes.



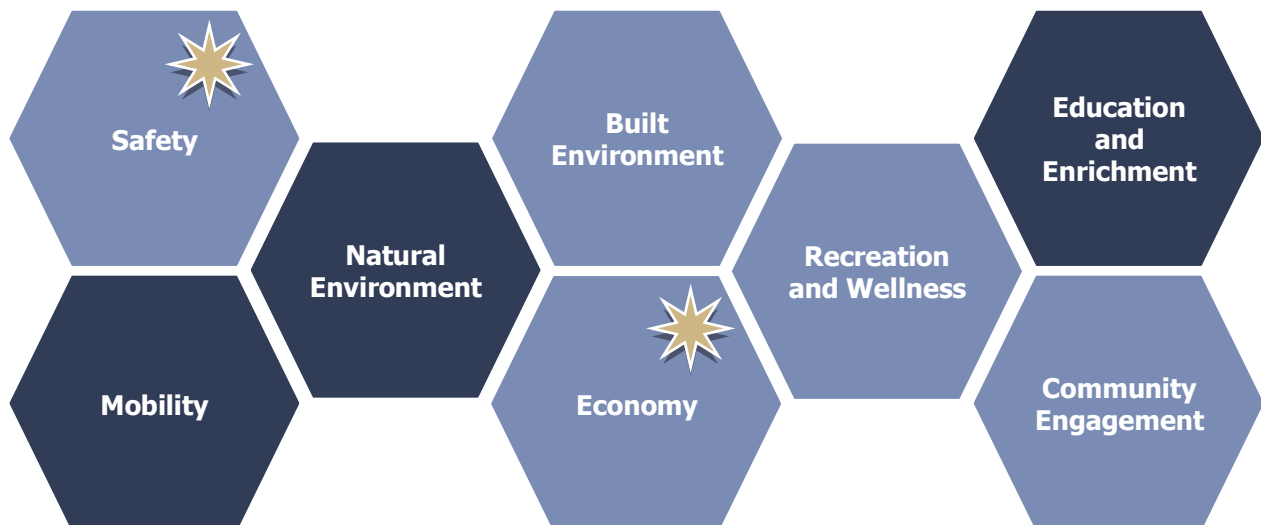
In addition to a summary of ratings, the image below includes one or more stars to indicate which community facets were the most important focus areas for the community. Residents identified Safety and Economy as priorities for the Glen Ellyn community in the coming two years. It is noteworthy that Glen Ellyn residents gave strong ratings to Natural Environment as well as to Mobility and Education and Enrichment. Ratings for Safety, Economy, Built Environment, Recreation and Wellness and Community Engagement were positive and similar to other communities. This overview of the key aspects of community quality provides a quick summary of where residents see exceptionally strong performance and where performance offers the greatest opportunity for improvement. Linking quality to importance offers community members and leaders a view into the characteristics of the community that matter most and that seem to be working best.

Details that support these findings are contained in the remainder of this Livability Report, starting with the ratings for Community Characteristics, Governance and Participation and ending with results for Glen Ellyn's unique questions.

Legend

- Higher than national benchmark
- Similar to national benchmark
- Lower than national benchmark

- Most important



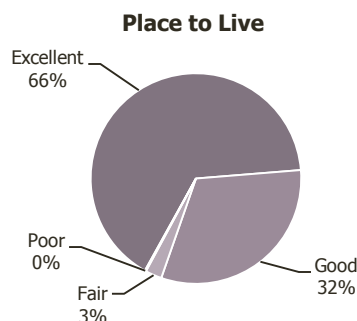
Community Characteristics

What makes a community livable, attractive and a place where people want to be?

Overall quality of community life represents the natural ambience, services and amenities that make for an attractive community. How residents rate their overall quality of life is an indicator of the overall health of a community. In the case of Glen Ellyn, 98% rated the Village as an excellent or good place to live. Respondents' ratings of Glen Ellyn as a place to live were higher than ratings in other communities across the nation.

In addition to rating the Village as a place to live, respondents rated several aspects of community quality including Glen Ellyn as a place to raise children and to retire, their neighborhood as a place to live, the overall image or reputation of Glen Ellyn and its overall appearance. Nearly all respondents gave positive ratings to Glen Ellyn's overall image, overall appearance, their neighborhoods as a place to live and Glen Ellyn as a place to raise children. These ratings were higher than the national benchmark.

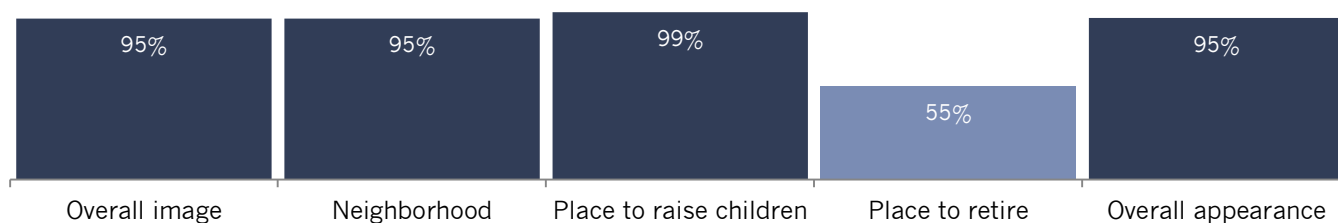
Delving deeper into Community Characteristics, survey respondents rated over 30 features of the community within the eight facets of Community Livability. Ratings were either higher than or similar to the national benchmark. Highest rated community characteristics tended to be related to Safety and Natural Environment. Mobility ratings were strong and generally higher than the national benchmark, with overall ease of travel and ease of walking receiving the highest ratings within the facet and public parking receiving the lowest rating. Built Environment and Economy each included strengths; the overall build environment, public places, Glen Ellyn as a place to visit and the overall economic health received above-average ratings. The theme of affordability connected two lower-rated aspects (affordable quality housing and cost of living), though both were similar to the benchmark.



Percent rating positively (e.g., excellent/good)

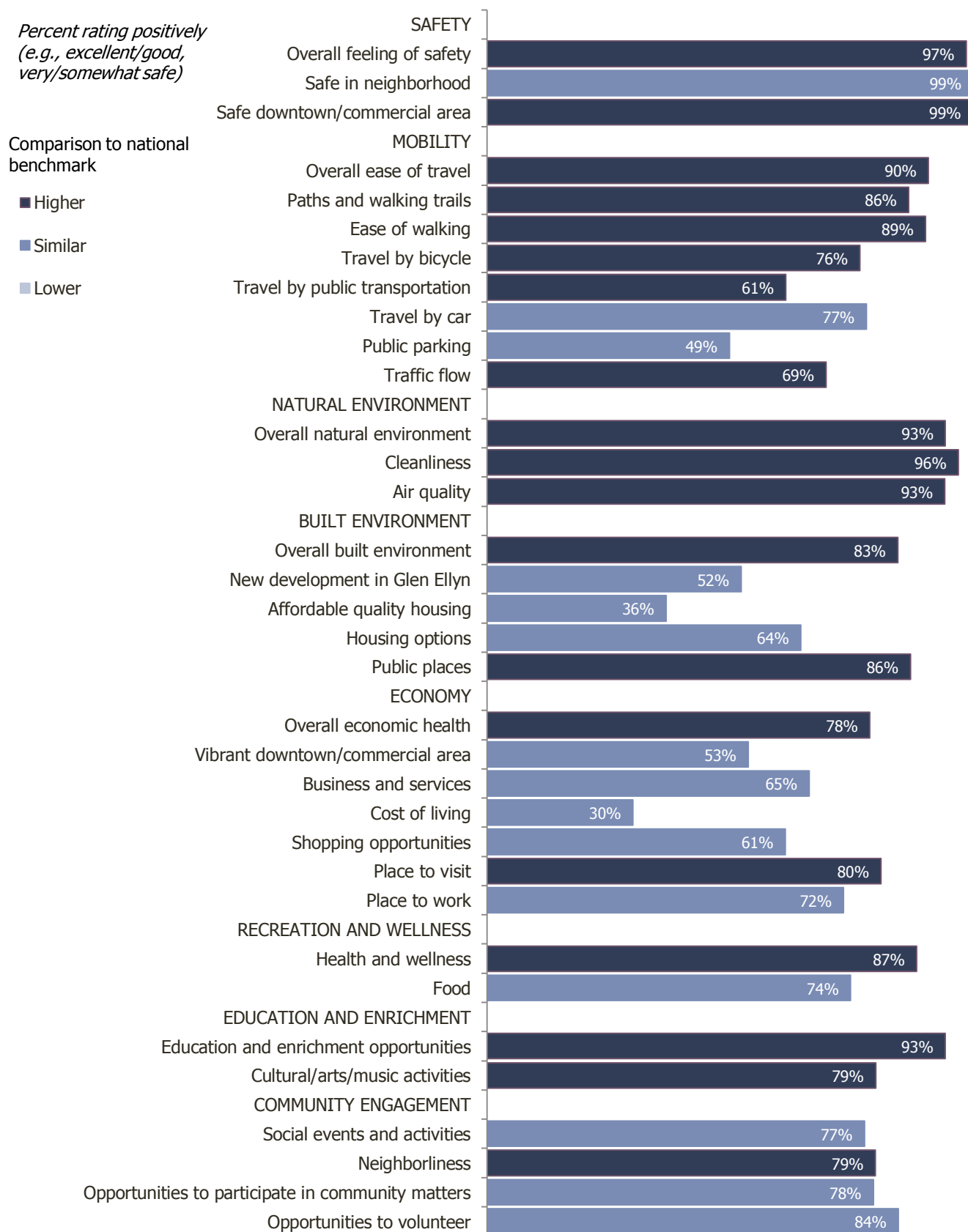
Comparison to national benchmark

■ Higher ■ Similar ■ Lower



The National Citizen Survey™

Figure 1: Aspects of Community Characteristics



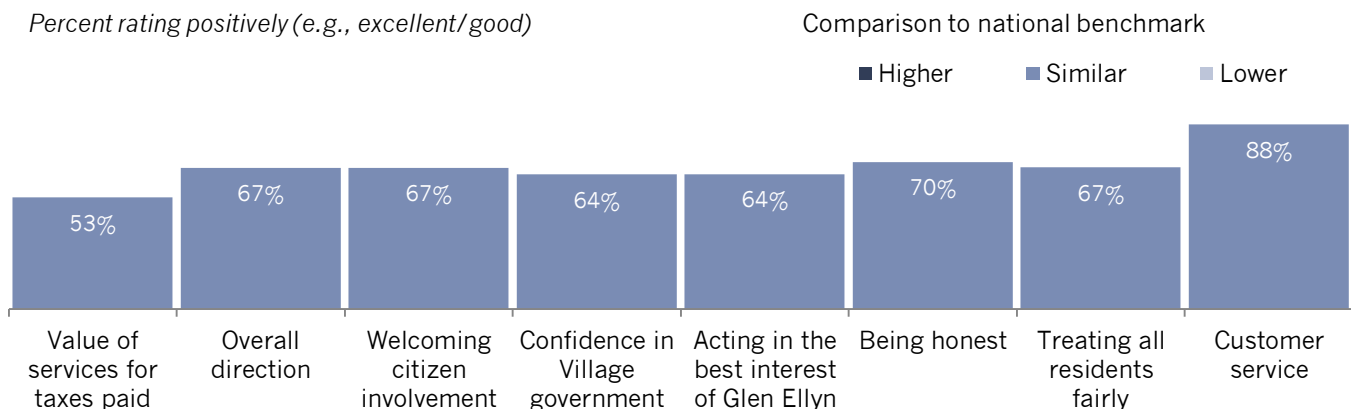
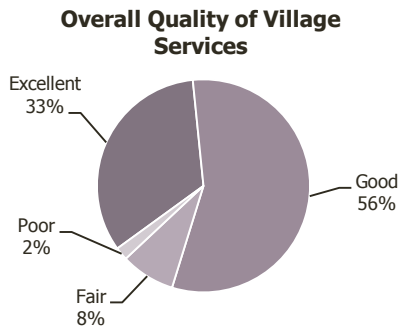
Governance

How well does the government of Glen Ellyn meet the needs and expectations of its residents?

The overall quality of the services provided by Glen Ellyn as well as the manner in which these services are provided are a key component of how residents rate their quality of life. Residents' ratings for Glen Ellyn's quality of services were higher than the national benchmark with 9 in 10 respondents rating them as excellent or good.

Survey respondents also rated various aspects of Glen Ellyn's leadership and governance. About two-thirds of residents gave high ratings to Glen Ellyn's overall direction, welcoming citizen involvement, confidence in Village government, acting in the best interest of Glen Ellyn, being honest and treating all residents fairly. Even more (88%) rated the customer service of Glen Ellyn employees as excellent or good. All of these ratings were similar to those seen in communities across the nation.

Respondents evaluated over 30 individual services and amenities available in Glen Ellyn. All listed services and amenities were rated positively by at least half of respondents and were similar to or higher than the national benchmark comparisons. Though still similar to the benchmark, just about half of residents gave positive ratings to economic development. Residents were most pleased with various Safety services (police, fire and ambulance/EMT), Natural Environment (garbage collection, recycling and drinking water), Recreation and Wellness (Village parks) and Education and Enrichment (public libraries) with each of the noted items receiving an excellent or good ratings of 90% or higher.



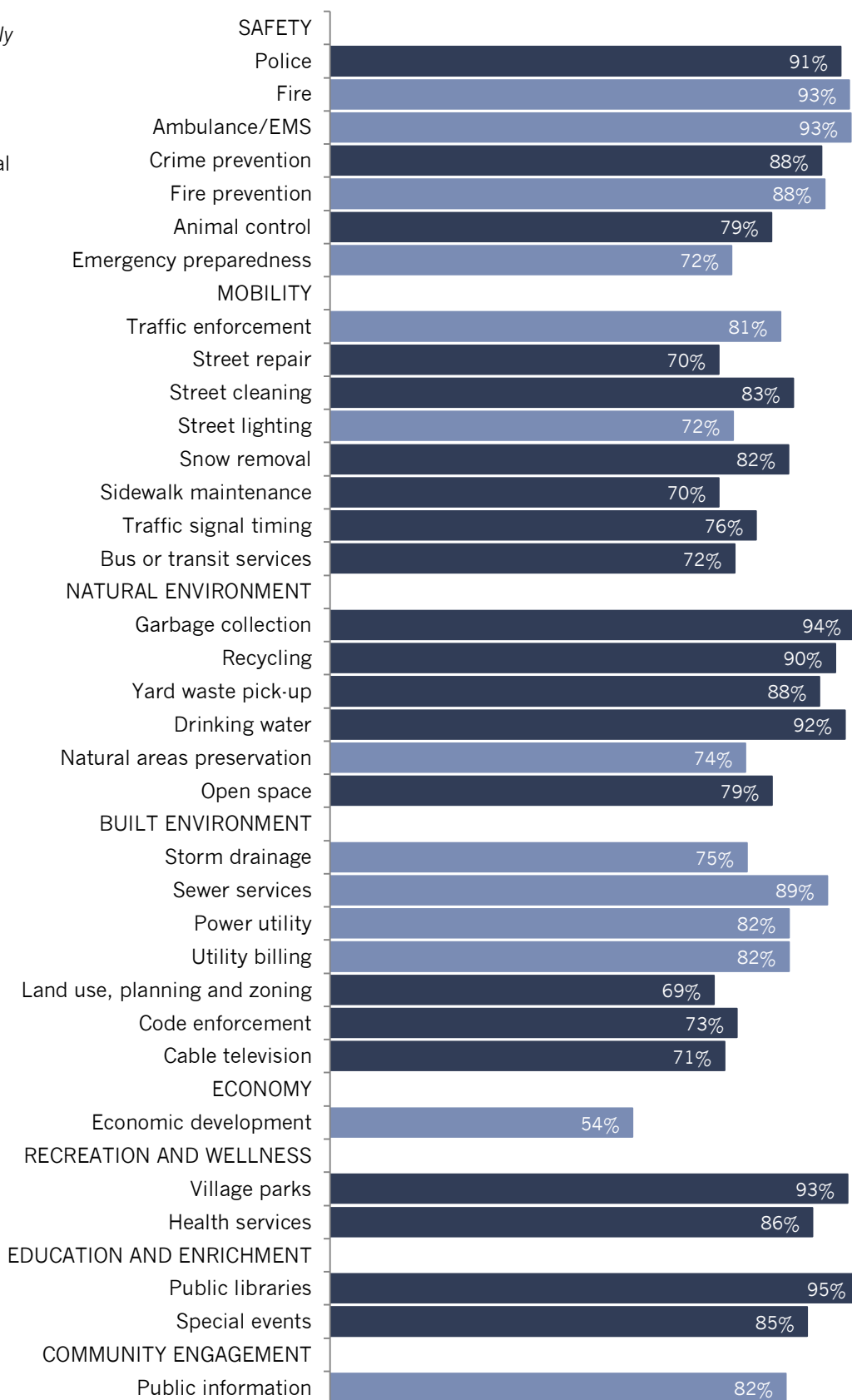
The National Citizen Survey™

Figure 2: Aspects of Governance

Percent rating positively
(e.g., excellent/good)

Comparison to national
benchmark

- Higher
- Similar
- Lower

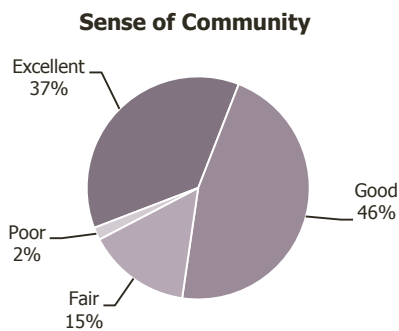


Participation

Are the residents of Glen Ellyn connected to the community and each other?

An engaged community harnesses its most valuable resource, its residents. The connections and trust among residents, government, businesses and other organizations help to create a sense of community, a shared sense of membership, belonging and history. A majority of respondents rated the sense of community in Glen Ellyn as excellent or good, a rating higher than benchmark comparisons. Nearly all residents recommended living in Glen Ellyn and 85% reported they were somewhat or very likely to remain in the village. Recommending the community was higher than the national benchmark while likelihood of remaining in the community was similar.

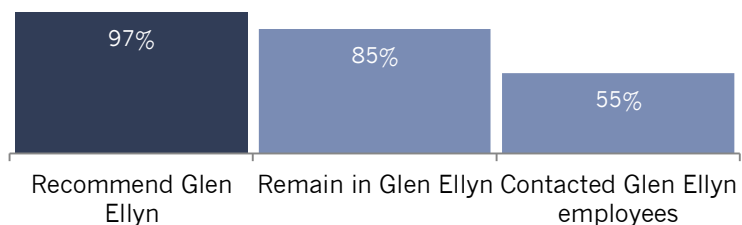
The survey included over 25 activities and behaviors for which respondents indicated how often they participated in or performed each, if at all. Rates of Participation tended to be similar to rates reported in other communities across the country. A strong majority of residents indicated they had not reported a crime or been the victim of a crime. Neighborliness in Glen Ellyn was strong with nearly all residents reporting they had talked to or visited with neighbors and slightly fewer reporting they had done a favor for a neighbor. Residents were also involved in community events, with about 7 in 10 reporting they had attended a Village sponsored event, yielding a comparison above the national benchmark. One-quarter of residents reported working in Glen Ellyn (lower than the national comparison) and 9 in 10 residents reported having purchased goods or services in Glen Ellyn.



Percent rating positively
(e.g., very/somewhat likely,
yes)

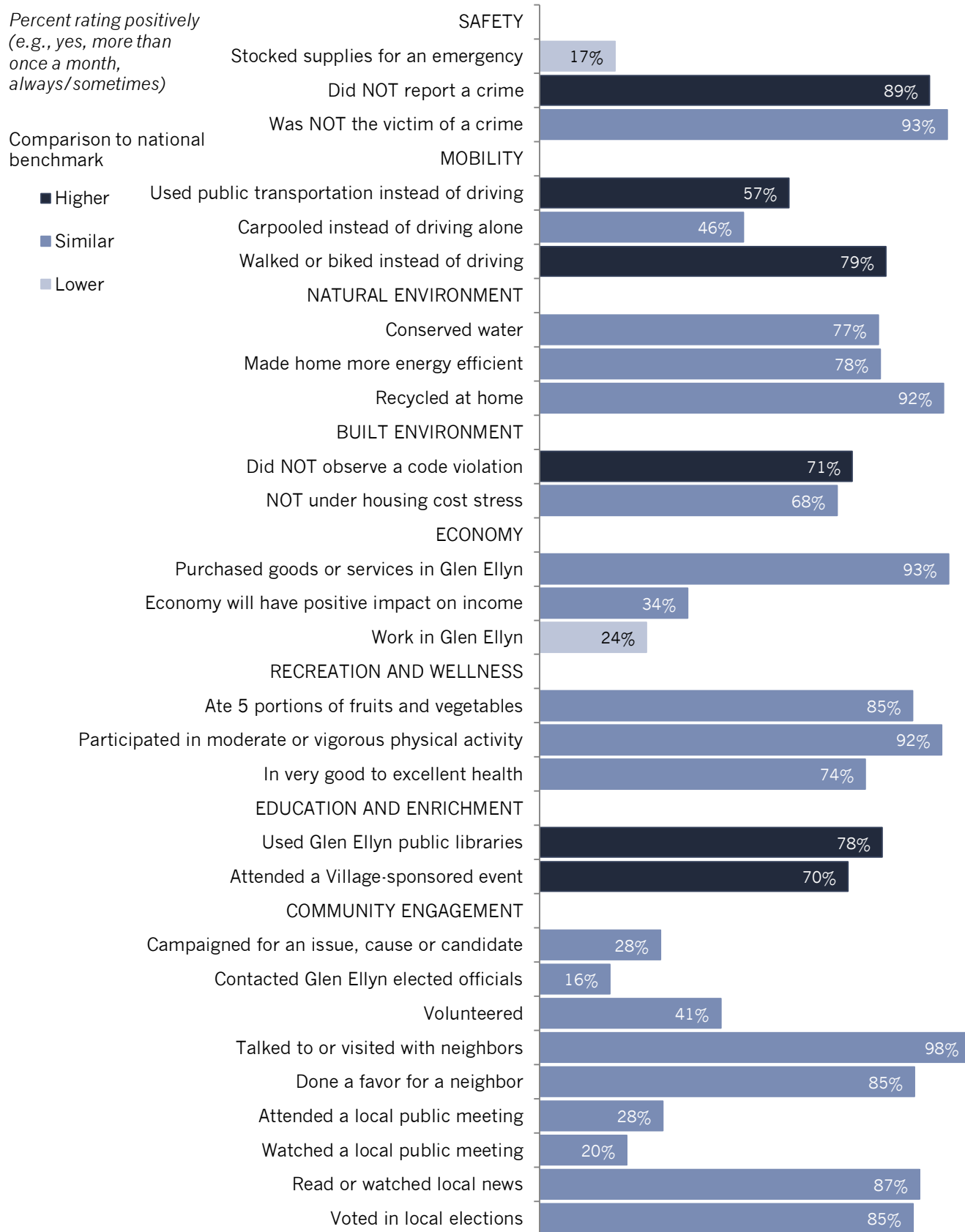
Comparison to national
benchmark

■ Higher ■ Similar ■ Lower



The National Citizen Survey™

Figure 3: Aspects of Participation

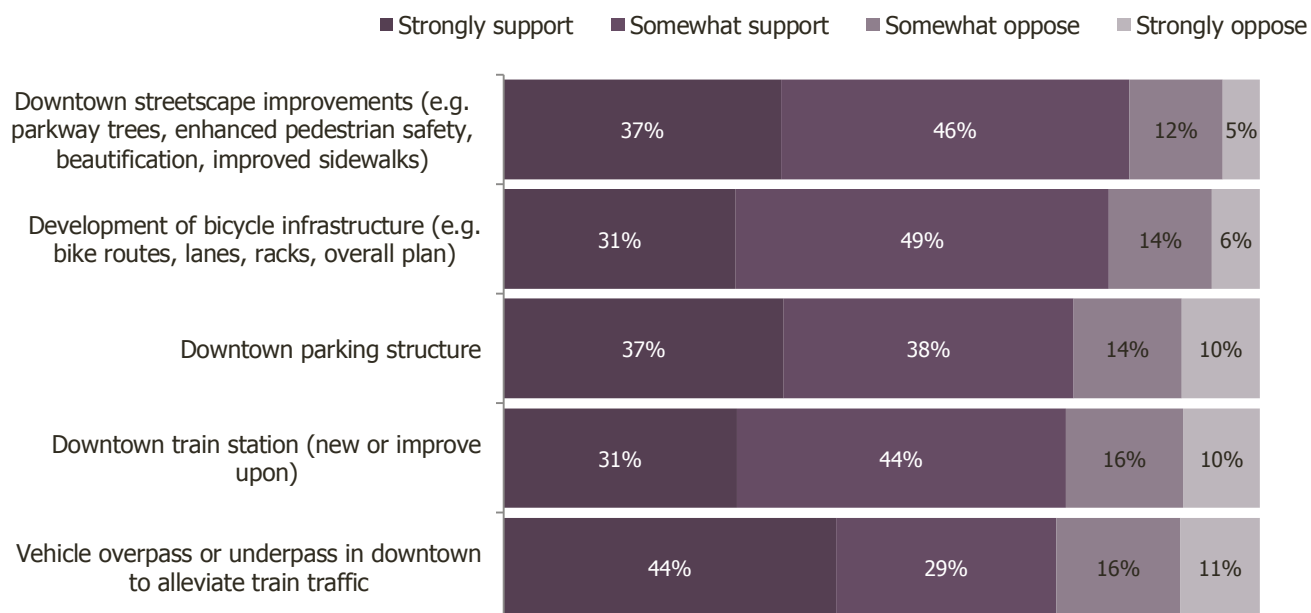


Special Topics

The Village of Glen Ellyn included four questions of special interest on The NCS. The first special topic question asked survey respondents to indicate their level of support or opposition for various projects/initiatives for the Village to pursue. Generally, residents supported each listed project/initiative, with downtown streetscape improvements and development of bicycle infrastructure at the top of the list. A vehicle overpass/underpass in downtown to alleviate train traffic received the lowest overall support rating (73% strongly or somewhat support) but the highest level of strong support (44% strongly support vs. 31% to 37% for each other option).

Figure 4: Level of Support for Potential Projects/Initiatives

Please rate to what extent you would support or oppose each of the following potential projects/initiatives:

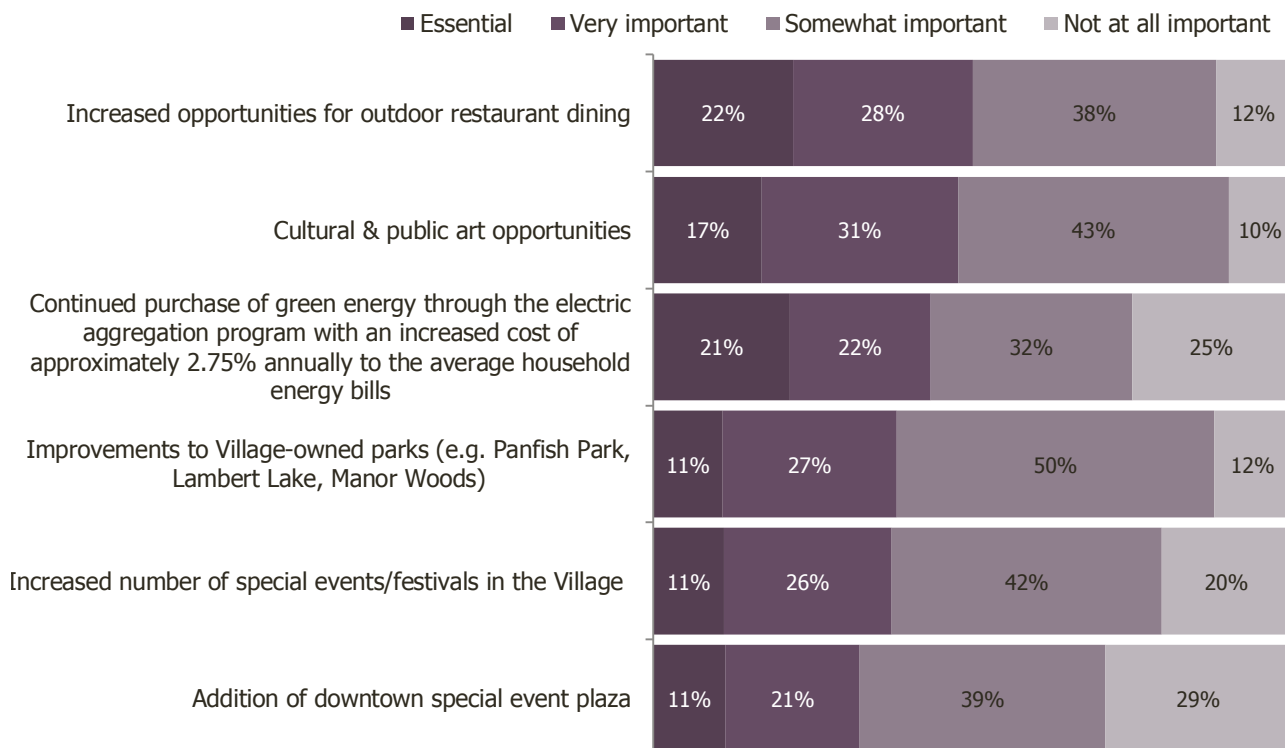


The National Citizen Survey™

Another unique question for the Glen Ellyn survey asked about the importance of a variety of community features to the enhancement of quality of life in the Village. A majority of residents felt each of the listed items were at least somewhat important to enhance the quality of life in the village. Increased opportunities for outdoor restaurant dining and cultural and public art opportunities were rated as essential or very important by about half of respondents. Residents felt that a downtown special event plaza was of least importance to quality of life enhancement.

Figure 5: Importance of Aspects to Overall Quality of Life

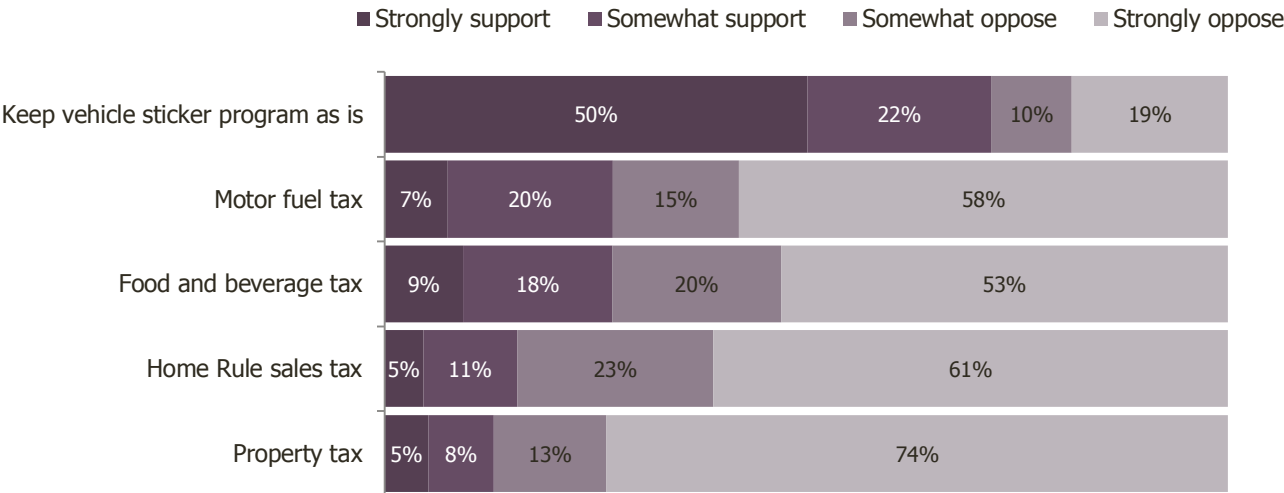
Please rate how important, if at all, each of the following are to enhance the overall quality of life in the Village:



The National Citizen Survey™

Glen Ellyn sought to gauge residents’ perspectives on a preferred method to make up revenue if the Village were to discontinue its vehicle sticker program. Residents strongly preferred keeping the vehicle sticker program as is, with half indicating they strongly supported this option and an additional one-fifth indicating they somewhat supported this option. If the Village were to opt to eliminate the program, respondents preferred increases for motor fuel tax or food and beverage tax over increases for home rule sales tax or property tax.

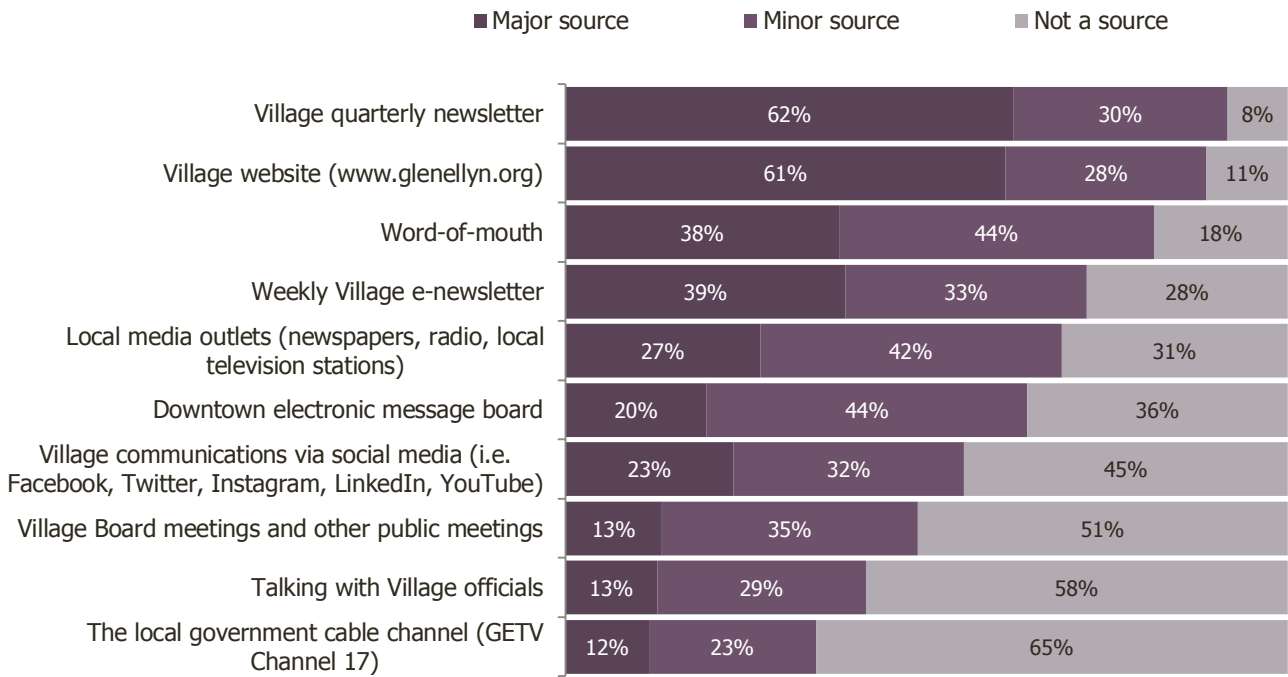
Figure 6: Support for Alternative Revenue to Vehicle Sticker Program
If the Village opted to eliminate the vehicle sticker program, please indicate to what extent you would support or oppose an increase in the following to make up that revenue shortfall:



The National Citizen Survey™

The Village included a final unique question on its survey to understand where residents get information about Village government and its activities, events and services. At the top of the list was the Village quarterly newsletter, with 9 in10 residents considering this as a major or minor source of information, followed closely by the Village website. At the bottom of the list, with about one-third of residents indicting it as a source, was the local government cable channel.

Figure 7: Sources of Information
Please indicate how much of a source, if at all, you consider each of the following to be for obtaining information about the Village government and its activities, events and services:



Conclusions

Residents of Glen Ellyn enjoy a high quality of life and strong sense of safety.

Almost all residents rated their overall quality of life as excellent or good and would be likely to recommend Glen Ellyn as a place to live and slightly fewer were likely to remain in Glen Ellyn. Nearly all respondents gave positive ratings to Glen Ellyn's overall image, overall appearance, their neighborhoods as a place to live and Glen Ellyn as a place to raise children; ratings that were higher than the national benchmark. Most of the aspects that aid in community livability were rated positively and were at least similar to those seen in comparison communities.

Residents' overall feeling of safety as well as feelings of safety in their neighborhood and in downtown/commercial areas were strong with nearly all residents offering positive ratings. Safety service ratings were strong and 9 in 10 residents indicated they had not reported a crime or been the victim of a crime.

The Village's Economy is a priority for residents.

Survey participants prioritized the facet of Economy for Glen Ellyn to focus on in the coming years. A majority of residents rated Glen Ellyn's overall economic health as excellent or good and 80% of respondents identified the Village as an excellent or good place to visit, both higher ratings than elsewhere in the country. Residents noted that commerce, shopping and the Village as a place to work were similar to national averages, as was the cost of living in Glen Ellyn. Similar to the benchmark, most respondents purchased goods or services in Glen Ellyn and about 34% of respondents believed the economy would have a positive impact on their income. Also like the rest of the country, about half of residents positively rated Glen Ellyn's economic development. A smaller proportion of residents than average work in Glen Ellyn. Among potential future efforts by the Village to enhance the overall quality of life, residents felt most strongly about adding outdoor restaurant dining opportunities.

Mobility is a strength and residents support potential improvements.

Respondents gave strong ratings to Mobility characteristics that were generally higher than the national benchmark; overall ease of travel and ease of walking received the highest ratings. Travel by car and public parking were similar to the benchmark. Further, Mobility services were strong with six services receiving ratings higher than the national comparison (street repair, street cleaning, snow removal, sidewalk maintenance, traffic signal timing and bus/transit services), while two services (traffic enforcement and street lighting) were similar to the benchmark. More Glen Ellyn residents reported two alternative modes of transportation (public transportation and walking or biking) compared to residents in communities across the country, while residents carpooled at a rate similar to those in other communities. A special interest question asked survey respondents to indicate their level of support or opposition for various projects/initiatives for the Village to pursue related to transportation needs. Generally, residents supported each listed project/initiative with downtown streetscape improvements and development of bicycle infrastructure at the top of the list based on combined strong/somewhat support; however, though vehicle overpass or underpass in downtown to alleviate train traffic received the lowest general support, it yielded the highest amount of strong support.

"Nobody wants more taxes to fund a homeless shelter!"

"People don't feel safe here anymore!"

"You cannot expect the community to support one-way streets downtown!"

"We need branch libraries out east!"

The Voice of the Public

Why citizen surveys still work

By Thomas Miller and Michelle Kobayashi

If you haven't heard self-appointed community spokespeople make these very statements, you've likely heard plenty of other proclamations in public testimony or read countless letters to the editor from residents sure that they speak for everyone.

So much in survey research has changed since we wrote the first version of this story in *PM* 16 years ago; however, the fundamental uses of surveys have blossomed, making this an expansive era in public opinion surveying.

Surveys are at the heart of public policy, private sector innovation, predictions about social behavior, product improvement, and more. Search "public opinion survey" on Google and you get 10.2 million entries. "Citizen surveys for local government" will get you 32.6 million hits (on 2/22/2017).

We shed more ink in 2001, explaining what a citizen survey was and why it was needed, than we need to do today. The fundamental definition is the same: A citizen survey is a questionnaire usually completed by 200 to 1,000 representative residents that captures the community sentiment about the quality of community life, service delivery, public trust, and public engagement.

You'd be hard-pressed to find a local government manager who has not done a survey, heard a colleague talk about one, or who does not understand it to be a best practice in local government management.

Changing Times

As interest in resident opinions explodes, the survey industry is fighting to keep up with changes in technology for collecting those opinions. In 2001, we wrote about "Telephone's Unspeakable Problem."

Who answers the landline anymore when an anonymous call sneaks through call-blocking? (Answer: Almost no one.) Who even has a landline anymore? (Answer: Only about 53 percent of households. See <https://www.cdc.gov/nchs/data/nhis/earlyrelease/wireless201512.pdf>.)

This is why well-conducted telephone surveys are expensive. Today's phone surveys should include cellphone responses from 50 to 75 percent of participants and must avoid connections with children or people who are driving and, according to federal law, calls must also be hand-dialed, not dialed by automated equipment.

Residents' patience for responding to any survey is wearing thin. Response rates have dropped on average from 36 percent by telephone in 1997 to 9 percent today (<http://www.people-press.org/2012/05/15/assessing-the-representativeness-of-public-opinion-surveys>). In fact, response rates by mail or Web are lower today, too.

The good news is that research has shown that despite a low response rate, surveys are gathering public opinion that pretty well represents the target community (<http://www.people-press.org/2012/05/15/assessing-the-representativeness-of-public-opinion-surveys>).

Today, the problem has moved to data collection on the Web. Costs to gather opinions from anyone who wants to click a well-publicized link clearly are much lower than traditional "probability sampling," where residents are invited by the equivalent of a lottery to participate.

Opt-in Web surveys let anyone participate without having to sample invitees, but the angry or the Internet-connected may differ from the typical resident. The problem is that there are yet no ways to know how likely opt-in Web survey responses reflect the opinions of the community.

This uncertainty afflicts resident engagement platforms, too, where anyone can enter and post a comment or vote. The American Association of Public Opinion Research members are fretting and working overtime to learn more about making the Web a reliable part of survey data collection (<https://aspa-national.wordpress.com/2014/09/02/the-big-secret>).

Generating Responses

As interest grows in what people think but costs rise and responses fall, something's got to change, and changes are in the making. Sampling based on addresses—rather than telephone numbers or Web links—has come into fashion and old-school mailed surveys continue to garner higher response rates than any other means of collecting citizen surveys. Residents asked to participate by mail or to respond on the Web are invited using traditional random sampling techniques so that results are more credibly representative of the community.

Some companies have created their own national Web panels of survey takers who usually are recruited on the Web and paid to participate (e.g., Harris

Interactive, Google, SurveyMonkey). These panels typically are balanced to reflect national demography. In midsize communities, however, there still are too few respondents to generate enough participation, and these paid participants are no random sampling.

Surveys can now be completed on handheld devices—texted to respondent smartphones or completed on tablets—though the number of questions tolerated on these small computers remains quite limited.

Social media traffic is now being interpreted by automated text readers that aggregate messages to determine what the public thinks about current events, though some caution that much of what passes, for example on Twitter, is generated by people only 30 percent of the time, with 70 percent created by nonhuman bots.

Other kinds of big data—from transponders affixed to vehicles, cameras aimed at pedestrian high-traffic areas, geographic sensing of cellphone "pings," and Web searches—provide data that can construe human activity and circumstances.

So far, though, these data are not good at measuring resident opinion,

and there have been a few big "misses" that have undermined the credibility of some inferences. An example: Google thought (as it turned out, wrongly) that it could predict the loci of flu epidemics faster and more accurately than the Centers for Disease Control and Prevention by using millions of Google searches (<https://www.wired.com/2015/10/can-learn-epic-failure-google-flu-trends>).

What Makes for a Credible Survey?

When results of a survey are in, the client wants to know: "How confident can I be that the results of the survey sample are close to what all adults in the community think?"

While there is no certainty that the results are close to what you'd get from answers by all residents, effective survey research usually gets it right. Here are some clues that you're getting credible survey research:

The survey report is explicit about the research methods. Questions include: Who sponsored the survey? How was the sample selected? What was the list from which the sample was selected? What percent of the people who asked to

participate in fact did participate? Were both households and respondents *in* households selected without bias? Were data weighted and if so, what weighting scheme was used? Were potential sources of error, in addition to sampling error, reported?

A shorthand for understanding if standards of quality are met is encapsulated in the mark of the American Association for Public Opinion Research's (AAPORs) Transparency Initiative (TI). Research has shown that TI members have done better in election polls than have pollsters that were not members (<http://www.n-r-c.com/is-transparency-worth-its-reputation>).

The report specifies how potential for non-response bias is mitigated. This is where most reputable organizations weight data to reflect better the demographic profile of the community.

Respondents are selected at random and their candor is encouraged. Responses are anonymous and given in self-administered questionnaires (mail or Web) instead of in person or by telephone.

If data are collected via mail, Web, and phone, there is some adjustment to correct for well-established research that shows those who respond by phone give more glowing evaluations than do those who respond in self-administered surveys.

Ensuring Worthwhile Results

These days, most managers are alert to the core content of citizen surveys. Slowly building now is the connection between the data collected and the actions needed to make those data useful.

As data proliferates, its sheer volume intimidates leaders and, frankly, everyone else who wants to make sense of the information. Here are ways to ensure the survey results you have are worth the time and cost to get them, making the data more useful:

Use benchmarks. It is one thing to know that code enforcement is no rose in the garden of resident opinion, but it's another to find out that your code enforcement stinks compared to others. Comparing resident opinions in your community to those in others adds a needed context for interpreting survey results.

And with the right benchmarks, you now can see what communities of your size, in your geographic locale, and with your kind of resident demography are saying that may be the same or different than what you hear at home.

Track results across time. Not only will benchmarks from other communities help to ensure interpretable results, comparing results this year to results from years past will strengthen your understanding about what has been found. If you've taken the right actions with survey results and other sources of information, your community should be improving, residents should be noticing, and metrics should be reflecting the change.

Examine results in different parts of the community and for different kinds of residents. Average survey results are not the same everywhere or for everyone. If older residents and younger residents don't see eye to eye about the importance of public safety, for example, you should know.

Get data from all the key sectors. Surveys of residents should be augmented with surveys of local government employees, nonprofit managers, and the business community. This way you can compare how each group sees the successes and challenges faced, and you can identify their unique needs.

Go beyond passive receipt of results and broaden the call to action.

Conduct action-oriented meetings to identify next steps that the data and your knowledge of the community suggest. In workshops, you can engage not only staff and elected officials but community

ONE OF THE SIX E'S OF ACTION: EARMARK

One way to act on survey findings is to use them for budget allocations. Surveys give insight into new programs that could be supported by residents. In Pocatello, Idaho, for example, some passionate residents made a case to city council that the local animal shelter was not habitable even for the most decrepit mongrel.

Councilmembers put a question on Pocatello's citizen survey and more than 85 percent of respondents indicated support for an improved facility for strays. Within a year, and by more than the 66 percent minimum required by law, residents voted approval for a bond issue of \$2.8 million and the facility was built.

nonprofits, businesses, and residents to identify a small number of survey-inspired outcomes to achieve within a set period of time.

Get acquainted with how others use their survey data. National Research Center offers insights through the Voice of the People's Awards (<http://www.n-r-c.com/the-real-winners-of-the-voice-of-the-people-awards>) and the Playbook (<http://www.n-r-c.com/what-is-the-nrc-playbook-of-strategies>) for community case studies.

Think broadly about where survey results can be used. It's not only about communication. Consider where else you can effect community change that you find is needed through your citizen survey. Understand the "Six E's of Action": envision, engage, educate, earmark (see example on page 12), enact, and evaluate (<http://www.n-r-c.com/the-es-of-action>). **RM**



THOMAS MILLER, Ph.D., is president, and **MICHELLE KOBAYASHI** is vice president, National Research Center, Inc., Boulder, Colorado (tom@n-r-c.com; michelle@n-r-c.com).



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Vouchers
Prepared By: Lori Thomas

SCHEDULED

AGENDA ITEM (ID # 2999)

DOC ID: 2999

Total Expenditures (Payroll and Vouchers) - \$3,240,074.59. The vouchers have been reviewed by Trustee Enright and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

ATTACHMENTS:

- Vouchers 2017-12-11 (PDF)

**Approval of Vouchers
For the Village Board Meeting of December 11, 2017**

EXPENDITURES:

Accounts Payable Warrant 1117-2	11/9/2017	\$	169,066.57
Accounts Payable Warrant 1117-3	11/17/2017	\$	870,295.27
Accounts Payable Warrant 1117-4	11/30/2017	\$	376,552.30
Accounts Payable Warrant 1217-1	12/1/2017	\$	795,003.43
Sub-Total		\$	2,210,917.57

Warrant Total \$ 2,210,917.57

PAYROLL EXPENDITURES**November 10, 2017****November 24, 2017**

Net Employee Payroll Checks	306,123.10	309,632.66	
<u>Employee & Employer Payroll Deductions:</u>			
Employee Deductions*	148,084.54	149,069.31	
IMRF - Employer contribution	23,087.48	23,424.41	
Social Security/Medicare Tax Withheld - Employer portion	23,407.86	46,327.66	
Total Payroll	\$ 500,702.98	\$ 528,454.04	\$ 1,029,157.02

GRAND TOTAL \$ 3,240,074.59

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.



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VENDOR INVOICE LIST

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2 3M COMPANY										
82710		10/31/2017		1117-3	228562	216.00	11/14/2017	INV	PD	SIGN MATERIAL
INVOICE: TP03899			CHECK	DATE: 11/17/2017						
10884 3SI SECURITY SYSTEMS, INC										
83190		10/30/2017		1217-1	228686	691.00	12/01/2017	INV	PD	SECURITY EQUIPMENT
INVOICE: 518890			CHECK	DATE: 12/01/2017						
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INVOICE: 20253			CHECK	DATE: 12/01/2017						
82657		10/31/2017		1117-2	228474	88.00	11/08/2017	INV	PD	PRINTING
INVOICE: 20292			CHECK	DATE: 11/09/2017						
82711		11/02/2017		1117-3	228563	79.00	11/14/2017	INV	PD	PRINTING
INVOICE: 20303			CHECK	DATE: 11/17/2017						
82794		11/07/2017		1117-3	228563	237.00	11/16/2017	INV	PD	PRINTING
INVOICE: 20322			CHECK	DATE: 11/17/2017						
82946		11/08/2017		1217-1	228687	156.74	11/22/2017	INV	PD	PRINTING
INVOICE: 20326			CHECK	DATE: 12/01/2017						
						695.74				
7128 ABC HUMANE WILDLIFE CONTROL										
82713		11/03/2017		1117-3	228564	75.00	11/14/2017	INV	PD	SKUNK REMOVAL
INVOICE: 65999			CHECK	DATE: 11/17/2017						
82714		11/07/2017		1117-3	228564	75.00	11/14/2017	INV	PD	SKUNK REMOVAL
INVOICE: 68934			CHECK	DATE: 11/17/2017						
82942		11/14/2017		1217-1	228688	75.00	11/22/2017	INV	PD	ANIMAL CONTROL
INVOICE: 69117			CHECK	DATE: 12/01/2017						
						225.00				
1354 ACCIDENT RECONSTRUCTION JOURNAL										
82658		10/31/2017		1117-2	228475	59.00	11/08/2017	INV	PD	JOURNAL SUBSCRIPTION
INVOICE: 110817			CHECK	DATE: 11/09/2017						
7645 ACRES ENTERPRISES, INC										
82712		20170038 09/30/2017		1117-3	228565	4,324.75	11/14/2017	INV	PD	YEAR 2 OF 3 YR LANDSCAPE MAINT
INVOICE: AEI_0274545			CHECK	DATE: 11/17/2017						
82944		20170038 10/31/2017		1217-1	228689	3,375.75	11/22/2017	INV	PD	YEAR 2 OF 3 YR LANDSCAPE MAINT
INVOICE: AEI_0277663			CHECK	DATE: 12/01/2017						
						7,700.50				
9224 ADVANCE STORES COMPANY, INC										
82947		10/03/2017		1217-1	228690	17.69	11/22/2017	INV	PD	WIRE LOOM
INVOICE: 4084			CHECK	DATE: 12/01/2017						
82948		10/04/2017		1217-1	228690	3.12	11/22/2017	INV	PD	RED BULB #512
INVOICE: 4128			CHECK	DATE: 12/01/2017						
82949		10/05/2017		1217-1	228690	12.64	11/22/2017	INV	PD	AIR FILTER, SPARK PLUG

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
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INVOICE: 4402										
82950		10/12/2017	CHECK	DATE: 12/01/2017	1217-1 228690	5.70	11/22/2017	INV	PD	LIGHT BULBS
INVOICE: 4445										
82952		10/17/2017	CHECK	DATE: 12/01/2017	1217-1 228690	9.19	11/22/2017	INV	PD	STEERING WHEEL COVER #225
INVOICE: 4593										
						94.24				
8181 MWSTAR WASTE HOLDINGS CORPORATION										
82945		10/31/2017	CHECK	DATE: 12/01/2017	1217-1 228691	1,528.91	11/22/2017	INV	PD	TB000191 1017 SOLID WASTE
INVOICE: TB0000016097										
10753 ADVANCED TURF SOLUTIONS										
82656		10/17/2017	CHECK	DATE: 11/09/2017	1117-2 228476	785.65	11/08/2017	INV	PD	TURF TREATMENT
INVOICE: S0637067										
82655		10/24/2017	CHECK	DATE: 11/09/2017	1117-2 228476	770.45	11/08/2017	INV	PD	TURF TREATMENT
INVOICE: S0637069										
						1,556.10				
8119 AECOM TECHNICAL SERVICES INC										
82795		11/10/2017	CHECK	DATE: 11/17/2017	1117-3 228566	995.00	11/16/2017	INV	PD	PLUME MAP
INVOICE: 37991594										
10229 ACCOUNTING PRINCIPALS										
83016		11/19/2017	CHECK	DATE: 12/01/2017	1217-1 228692	1,080.00	11/28/2017	INV	PD	TEMPORARY STAFF
INVOICE: 9218678										
44 AMERICAN PUBLIC WORKS ASSN										
83189		11/20/2017	CHECK	DATE: 12/01/2017	1217-1 228693	95.00	12/01/2017	INV	PD	MEMBERSHIP TOPOR, MILLER
INVOICE: 745671										
51 ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &										
82938		11/10/2017	CHECK	DATE: 12/01/2017	1217-1 228694	5,403.41	11/22/2017	INV	PD	LEGAL SERVICES
INVOICE: 3146324-1017										
52 SOUTH WEST INDUSTRIES INC										
82708		11/01/2017	CHECK	DATE: 11/17/2017	1117-3 228567	204.97	11/14/2017	INV	PD	MAINTENANCE NOV 2017
INVOICE: 214801										
10349 MARGIE GOTSCH										
82940		10/30/2017	CHECK	DATE: 12/01/2017	1217-1 228695	1,147.58	11/22/2017	INV	PD	BREAST CANCER SHIRTS
INVOICE: 1104										
82941		11/13/2017	CHECK	DATE: 12/01/2017	1217-1 228695	201.60	11/22/2017	INV	PD	BREAST CANCER SHIRTS
INVOICE: 1108										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE	NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
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10850 ANGELO GELATO ITALIANO, INC										
83132		11/15/2017		1117-4	228663	108.00	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 137293			CHECK DATE:	11/30/2017						
8480 APPLIED INDUSTRIAL TECHNOLOGIES, INC										
83017		11/14/2017		1217-1	228696	308.02	11/28/2017	INV	PD	DRILL BITS
INVOICE: 96870513			CHECK DATE:	12/01/2017						
83018		11/15/2017		1217-1	228696	102.58	11/28/2017	INV	PD	DRILL BITS
INVOICE: 96871406			CHECK DATE:	12/01/2017						
						410.60				
7592 AQUAFIX, INC										
82798		11/07/2017		1117-3	228568	10,462.50	11/16/2017	INV	PD	VITA STIM GREASE TREATMENT
INVOICE: 22824			CHECK DATE:	11/17/2017						
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						10,856.19				
10480 ARAMARK UNIFORM & CAREER APPAREL GROUP, INC										
82797		11/07/2017		1117-3	228569	661.87	11/16/2017	INV	PD	LINKS LINEN SERVICE
INVOICE: 2081291669			CHECK DATE:	11/17/2017						
82796		11/14/2017		1117-3	228569	661.87	11/16/2017	INV	PD	LINKS LINEN SERVICE
INVOICE: 2081301248			CHECK DATE:	11/17/2017						
						1,323.74				
9380 ARBORWORKS LLC										
82583	20160006	10/31/2017		1117-2	228477	9,483.88	11/08/2017	INV	PD	TREE REMOVAL
INVOICE: 3047			CHECK DATE:	11/09/2017						
83188	20160006	11/17/2017		1217-1	228697	1,771.49	12/01/2017	INV	PD	TREE REMOVAL
INVOICE: 3058			CHECK DATE:	12/01/2017						
						11,255.37				
60 ART'S RV SERVICE CENTERS INC.										
83019		11/16/2017		1217-1	228698	367.82	11/28/2017	INV	PD	TEST GENERATOR, A/C, TRANS SWI
INVOICE: 21058			CHECK DATE:	12/01/2017						
65 AT&T										
82709		11/04/2017		1117-3	228570	95.50	11/14/2017	INV	PD	152796430 1117
INVOICE: 111417			CHECK DATE:	11/17/2017						
82586		10/19/2017		1117-2	228478	194.06	11/08/2017	INV	PD	630 469-0560 865 9 1017
INVOICE: 630469056010-8			CHECK DATE:	11/09/2017						
						289.56				
10692 ARIENS SPECIALTY BRANDS LLC										
82582		10/25/2017		1117-2	228479	72.09	11/08/2017	INV	PD	LIFTING STRAPS



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: si03829086			CHECK DATE: 11/09/2017							
5034 AZAVAR AUDIT SOLUTIONS, INC.										
82707		11/01/2017		1117-3	228571	33.60	11/14/2017	INV	PD	UTILITY TAX AUDIT NOV 2017
INVOICE: 13737			CHECK DATE: 11/17/2017							
10875 JOSEPH M FRASCA										
82872		11/16/2017		1117-3	228572	500.00	11/16/2017	INV	PD	LINKS ENTERTAINMENT
INVOICE: 111617			CHECK DATE: 11/17/2017							
10860 BAIRD & WARNER										
82701		11/08/2017		1117-2	228480	49.75	11/08/2017	INV	PD	WATER REFUND 121650
INVOICE: 82701			CHECK DATE: 11/09/2017							
6832 POWER UP BATTERIES LLC										
82717		10/18/2017		1117-3	228573	74.99	11/14/2017	INV	PD	SQUAD PRINTER BATTERY
INVOICE: 487-108759-01			CHECK DATE: 11/17/2017							
4874 BAXTER & WOODMAN, INC.										
82715		20170009 10/20/2017		1117-3	228574	2,687.50	11/14/2017	INV	PD	ENG SVCS WATER MAIN LINING
INVOICE: 195410			CHECK DATE: 11/17/2017							
10010 BELLA BREW COFFEE & BEVERAGE CO										
82799		11/07/2017		1117-3	228575	177.06	11/16/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE: 60856			CHECK DATE: 11/17/2017							
83133		11/21/2017		1117-4	228664	213.16	11/30/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE: 61483			CHECK DATE: 11/30/2017							
7162 EMMANUEL BERGER						390.22				
82697		11/01/2017		1117-2	228481	70.00	11/08/2017	INV	PD	TRAVEL REIMBURSEMENT
INVOICE: ER110817			CHECK DATE: 11/09/2017							
10861 DAVE BHARDWAJ										
82702		11/08/2017		1117-2	228482	85.20	11/08/2017	INV	PD	WATER REFUND 230880
INVOICE: 82702			CHECK DATE: 11/09/2017							
10873 KATHRYN BOLEN										
82800		11/13/2017		1117-3	228576	50.00	11/16/2017	INV	PD	CITATION OVERPAYMENT
INVOICE: CR111617			CHECK DATE: 11/17/2017							
96 BONNELL INDUSTRIES, INC.										
82588		10/24/2017		1117-2	228483	54.07	11/08/2017	INV	PD	BEARING PILLOW BLOCK
INVOICE: 176330-IN			CHECK DATE: 11/09/2017							



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE	NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
9879 BREAKTHRU BEVERAGE ILLINOIS, LLC											
82659		11/02/2017			1117-2 228484	293.07	11/08/2017	INV	PD		LINKS BEVERAGE RESALE
INVOICE: 326409171			CHECK	DATE: 11/09/2017							
6301 BRUSS LANDSCAPING, INC											
82587		11/07/2017			1117-2 228485	2,000.00	11/08/2017	INV	PD		RESTORATION DEPOSIT REFUND
INVOICE: 20171700			CHECK	DATE: 11/09/2017							
7566 DAVID BUCKLEY											
82719		11/07/2017			1117-3 228577	5.00	11/14/2017	INV	PD		VEHICLE STICKER REFUND
INVOICE: VR111417			CHECK	DATE: 11/17/2017							
2504 JEFFERY & MARIANNE BUTTON											
82716		11/07/2017			1117-3 228578	2,362.00	11/14/2017	INV	PD		FENCE REPAIR REIMBURSEMENT
INVOICE: 111417			CHECK	DATE: 11/17/2017							
114 CASCO INTERNATIONAL											
82959		11/13/2017			1217-1 228699	30.00	11/22/2017	INV	PD		SAFETY INCENTIVE
INVOICE: 1306023			CHECK	DATE: 12/01/2017							
82958		11/16/2017			1217-1 228699	44.00	11/22/2017	INV	PD		SAFETY INCENTIVE
INVOICE: 1306877			CHECK	DATE: 12/01/2017							
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INVOICE: 1307699			CHECK	DATE: 12/01/2017							
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10879 C.C. CARTAGE, INC											
82956		11/01/2017			1217-1 228700	5,100.00	11/22/2017	INV	PD		CONCRETE BLOCK HAULING
INVOICE: 8209			CHECK	DATE: 12/01/2017							
5354 UNITED COMMUNICATION SYSTEMS											
83222		11/15/2017			1217-1 228701	4,045.54	12/01/2017	INV	PD		1209860-1124924 1117
INVOICE: 113017			CHECK	DATE: 12/01/2017							
120 CANON SOLUTIONS AMERICA, INC											
82963		11/12/2017			1217-1 228702	200.42	11/12/2017	INV	PD		COPIER IRC3530 MAINT
INVOICE: 17949906			CHECK	DATE: 12/01/2017							
82962		11/12/2017			1217-1 228703	117.00	11/12/2017	INV	PD		COPIER IR4225 MAINT
INVOICE: 17967400			CHECK	DATE: 12/01/2017							
82591		11/01/2017			1117-2 228486	37.28	11/08/2017	INV	PD		COPIER IRADV8295 MAINT
INVOICE: 4024181080			CHECK	DATE: 11/09/2017							
						354.70					
128 CARQUEST AUTO PARTS OF WHEATON IL, INC											
82589		06/02/2017			1117-2 228487	13.70	11/08/2017	INV	PD		HALOGEN BEAM
INVOICE: 549607			CHECK	DATE: 11/09/2017							
82590		10/05/2017			1117-2 228487	7.19	11/08/2017	INV	PD		RAIN CAP #625



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: 562518			CHECK DATE: 11/09/2017							
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										1854 CARTEGRAPH SYSTEMS INC.
83194		11/27/2017		1217-1	228704	2,525.00	11/27/2017	INV	PD	IMPLEMENTATION SVCS
INVOICE: SIN003985			CHECK DATE: 12/01/2017							
										132 CASEY EQUIPMENT COMPANY, INC
82592		10/31/2017		1117-2	228488	180.05	11/08/2017	INV	PD	WIPER BLADES #210, FILTER
INVOICE: C13916			CHECK DATE: 11/09/2017							
										135 TRANZONIC COMPANIES
82596		10/30/2017		1117-2	228489	344.36	11/02/2017	INV	PD	WIPES
INVOICE: IN01985056			CHECK DATE: 11/09/2017							
82727		11/02/2017		1117-3	228579	503.76	11/14/2017	INV	PD	WIPES
INVOICE: IN01987397			CHECK DATE: 11/17/2017							
						848.12				
										10865 CHICAGO FIRE & BURGLAR DETECTION INC
82815		09/29/2017		1117-3	228580	3,165.00	11/16/2017	INV	PD	PANIC BUTTON INSTALLATION
INVOICE: 15702			CHECK DATE: 11/17/2017							
82816		09/15/2017		1117-3	228580	26.95	11/16/2017	INV	PD	ALARM MONITORING 12/31/17
INVOICE: 46609			CHECK DATE: 11/17/2017							
						3,191.95				
										5431 CHICAGO METROPOLITAN FIRE PREVENTION CO.
82728		10/31/2017		1117-3	228581	675.00	11/14/2017	INV	PD	SPRINKLER SERVICE CALL-PW
INVOICE: IN00171830			CHECK DATE: 11/17/2017							
										6043 CHICAGO PARTS & SOUND LLC
82594		11/02/2017		1117-2	228490	-45.68	11/02/2017	CRM	PD	CREDIT SWITCH
INVOICE: 30CR007234			CHECK DATE: 11/09/2017							
82960		11/09/2017		1217-1	228705	-400.00	11/09/2017	CRM	PD	CREDIT CORE
INVOICE: 30CR007584			CHECK DATE: 12/01/2017							
83191		11/22/2017		1217-1	228705	-118.96	11/22/2017	CRM	PD	CREDIT CORE RETURN
INVOICE: 30CR007973			CHECK DATE: 12/01/2017							
82595		10/26/2017		1117-2	228490	60.17	11/02/2017	INV	PD	REAR BRAKE PADS #244
INVOICE: 30IC039613			CHECK DATE: 11/09/2017							
82961		10/30/2017		1217-1	228705	1,077.95	11/09/2017	INV	PD	GEAR ASSY #006
INVOICE: 30IC040219			CHECK DATE: 12/01/2017							
82724		11/06/2017		1117-3	228582	234.59	11/14/2017	INV	PD	AC CONDENSER, GASKETS #001
INVOICE: 30IC041605			CHECK DATE: 11/17/2017							
82725		11/06/2017		1117-3	228582	162.27	11/14/2017	INV	PD	RADIATOR #001
INVOICE: 30IC041626			CHECK DATE: 11/17/2017							
82722		11/07/2017		1117-3	228582	12.51	11/14/2017	INV	PD	AIR FILTER #006
INVOICE: 30IC042017			CHECK DATE: 11/17/2017							
82723		11/08/2017		1117-3	228582	291.45	11/14/2017	INV	PD	SPARK PLUGS, COILS #006
INVOICE: 30IC042181			CHECK DATE: 11/17/2017							
82726		11/08/2017		1117-3	228582	31.46	11/14/2017	INV	PD	RADIATOR HOSE #001

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: 83024	30IC042185	11/21/2017	CHECK DATE: 11/17/2017	1217-1	228705	28.04	11/28/2017	INV	PD	DRIVE BELT #009
INVOICE: 83192	30IC044808	11/22/2017	CHECK DATE: 12/01/2017	1217-1	228705	187.72	11/22/2017	INV	PD	LOWER CONTROL ARMS #009
INVOICE: 83193	30IC045165	11/27/2017	CHECK DATE: 12/01/2017	1217-1	228705	51.41	11/27/2017	INV	PD	BRAKE PADS
INVOICE: 83193	30IC045699		CHECK DATE: 12/01/2017							
151 CHICAGO TRIBUNE						1,572.93				
INVOICE: 82955	3427866	11/01/2017	CHECK DATE: 12/01/2017	1217-1	228706	1,100.00	11/22/2017	INV	PD	ADVERTISING
5055 WINTERGREEN CORPORATION										
INVOICE: 83126	20170008 3351693	10/05/2017	CHECK DATE: 12/01/2017	1217-1	228707	8,626.65	11/20/2017	INV	PD	CBD HOLIDAY TREE
10857 ALISON/SAM CICCIONE										
INVOICE: 82698	82698	11/08/2017	CHECK DATE: 11/09/2017	1117-2	228491	7.97	11/08/2017	INV	PD	WATER REFUND 212000
1076 CINTAS CORPORATION NO 2										
INVOICE: 82821	5009292173	11/14/2017	CHECK DATE: 11/17/2017	1117-3	228583	158.47	11/16/2017	INV	PD	SAFETY SUPPLIES
INVOICE: 82953	769310824	11/02/2017	CHECK DATE: 12/01/2017	1217-1	228708	95.91	11/22/2017	INV	PD	MAT SERVICE
INVOICE: 83135	769320913	11/20/2017	CHECK DATE: 11/30/2017	1117-4	228665	60.87	11/30/2017	INV	PD	LINKS CUSTODIAL SUPPLIES
6831 CLARK BAIRD SMITH LLP/FKA-SGDB LAW FIRM LLP						315.25				
INVOICE: 82597	9163	10/31/2017	CHECK DATE: 11/09/2017	1117-2	228492	1,665.00	11/02/2017	INV	PD	LEGAL SERVICES
172 COLLEGE OF DUPAGE										
INVOICE: 82814	HSTI-0005-500	11/07/2017	CHECK DATE: 11/17/2017	1117-3	228584	623.00	11/16/2017	INV	PD	RANGE TRAINING
9082 COLPO COMMUNICATIONS										
INVOICE: 82593	10219	11/01/2017	CHECK DATE: 11/09/2017	1117-2	228493	306.24	11/08/2017	INV	PD	LIGHTS #212
175 COMMONWEALTH EDISON COMPANY										
INVOICE: 82721	82721	11/10/2017	CHECK DATE: 11/17/2017	1117-3	228585	314.96	11/14/2017	INV	PD	4145057007 1117
INVOICE: 82729	82729	11/08/2017	CHECK DATE: 11/17/2017	1117-3	228586	26.55	11/14/2017	INV	PD	7163762013 1117



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
82730		10/10/2017		1117-3	228586	35.94	11/14/2017	INV	PD	2215042016 1017
INVOICE:	82730		CHECK	DATE: 11/17/2017						
82731		10/10/2017		1117-3	228586	80.82	11/14/2017	INV	PD	0213156104 1017
INVOICE:	82731		CHECK	DATE: 11/17/2017						
82732		10/10/2017		1117-3	228586	66.31	11/14/2017	INV	PD	4593032014 1017
INVOICE:	82732		CHECK	DATE: 11/17/2017						
82733		10/10/2017		1117-3	228586	40.36	11/14/2017	INV	PD	1773149091 1017
INVOICE:	82733		CHECK	DATE: 11/17/2017						
82801		10/11/2017		1117-3	228585	5,353.07	11/16/2017	INV	PD	2943055045 1117
INVOICE:	82801		CHECK	DATE: 11/17/2017						
82802		11/09/2017		1117-3	228585	169.75	11/16/2017	INV	PD	0201104145 1117
INVOICE:	82802		CHECK	DATE: 11/17/2017						
82803		11/07/2017		1117-3	228586	53.63	11/16/2017	INV	PD	1159090017 1117
INVOICE:	82803		CHECK	DATE: 11/17/2017						
82804		11/06/2017		1117-3	228586	853.32	11/16/2017	INV	PD	5373072000 1117
INVOICE:	82804		CHECK	DATE: 11/17/2017						
82805		11/06/2017		1117-3	228586	163.93	11/16/2017	INV	PD	3965055040 1117
INVOICE:	82805		CHECK	DATE: 11/17/2017						
82806		11/07/2017		1117-3	228586	69.47	11/16/2017	INV	PD	2781170010 1117
INVOICE:	82806		CHECK	DATE: 11/17/2017						
82807		11/07/2017		1117-3	228586	82.19	11/16/2017	INV	PD	4593032014 1117
INVOICE:	82807		CHECK	DATE: 11/17/2017						
82808		11/07/2017		1117-3	228586	117.01	11/16/2017	INV	PD	0213156104 1117
INVOICE:	82808		CHECK	DATE: 11/17/2017						
82809		11/07/2017		1117-3	228586	31.71	11/16/2017	INV	PD	1773149091 1117
INVOICE:	82809		CHECK	DATE: 11/17/2017						
82810		10/10/2017		1117-3	228586	101.31	11/16/2017	INV	PD	5897103011 1017
INVOICE:	82810		CHECK	DATE: 11/17/2017						
82811		11/07/2017		1117-3	228586	53.05	11/16/2017	INV	PD	2215042016 1117
INVOICE:	82811		CHECK	DATE: 11/17/2017						
82812		11/07/2017		1117-3	228586	106.19	11/16/2017	INV	PD	5897103011 1117
INVOICE:	82812		CHECK	DATE: 11/17/2017						
82813		11/08/2017		1117-3	228586	986.84	11/16/2017	INV	PD	0018071031 1117
INVOICE:	82813		CHECK	DATE: 11/17/2017						
82957		11/10/2017		1217-1	228709	151.15	11/22/2017	INV	PD	0175026025 1117
INVOICE:	82957		CHECK	DATE: 12/01/2017						
83134		11/09/2017		1117-4	228666	4,423.35	11/30/2017	INV	PD	2943055045 1117
INVOICE:	83134		CHECK	DATE: 11/30/2017						
						13,280.91				
3525 COMMERCIAL TIRE SERVICE										
82720		11/03/2017		1117-3	228587	202.50	11/14/2017	INV	PD	TIRE REPAIR #246
INVOICE:	2220044251		CHECK	DATE: 11/17/2017						
83023		11/21/2017		1217-1	228710	391.50	11/28/2017	INV	PD	WHEEL REPLACEMENT #17-201
INVOICE:	2220044603		CHECK	DATE: 12/01/2017						
						594.00				
4876 CONSTELLATION NEWENERGY, INC.										
82820		11/08/2017		1117-3	228588	250.11	11/16/2017	INV	PD	1-81ZW09 1117
INVOICE:	42336025		CHECK	DATE: 11/17/2017						
82818		11/08/2017		1117-3	228588	440.14	11/16/2017	INV	PD	1-81ZW0X 1117
INVOICE:	42336118		CHECK	DATE: 11/17/2017						
82817		11/08/2017		1117-3	228588	495.09	11/16/2017	INV	PD	1-81ZWPY 1117

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
82964	INVOICE: 42336216	11/11/2017	CHECK	DATE: 11/17/2017	1217-1 228711	9,099.66	11/12/2017	INV	PD	1-81ZWLO 1117
	INVOICE: 42395694		CHECK	DATE: 12/01/2017						
10863 HEIDI J CORRENTE						10,285.00				
82734	INVOICE: CR111417	11/08/2017	CHECK	DATE: 11/17/2017	1117-3 228589	10.00	11/14/2017	INV	PD	CITATION OVERPAYMENT
1566 TIMOTHY CROWLEY										
83195	INVOICE: 20171628	11/27/2017	CHECK	DATE: 12/01/2017	1217-1 228712	1,000.00	11/27/2017	INV	PD	RESTORATION DEPOSIT REFUND
204 DAILY HERALD										
82737	INVOICE: T4482712	09/17/2017	CHECK	DATE: 11/17/2017	1117-3 228590	325.00	11/14/2017	INV	PD	SNOW PLOW HIRING NOTICE
82605	INVOICE: T4483573	09/27/2017	CHECK	DATE: 11/09/2017	1117-2 228494	308.20	11/02/2017	INV	PD	375 ROOSEVELT NOTICE
82606	INVOICE: T4483647	09/28/2017	CHECK	DATE: 11/09/2017	1117-2 228494	117.30	11/02/2017	INV	PD	951 ROSLYN NOTICE
82608	INVOICE: T4484070	10/05/2017	CHECK	DATE: 11/09/2017	1117-2 228494	95.45	11/02/2017	INV	PD	254 GLENWOOD NOTICE
82607	INVOICE: T4484112	10/05/2017	CHECK	DATE: 11/09/2017	1117-2 228494	82.80	11/02/2017	INV	PD	540 AHLSTRAND NOTICE
82599	INVOICE: T4484828	10/16/2017	CHECK	DATE: 11/09/2017	1117-2 228494	86.25	11/02/2017	INV	PD	FORESTRY NOTICE
8031 SHAW SUBURBAN MEDIA GROUP						1,015.00				
82643	INVOICE: 101710074581	10/31/2017	CHECK	DATE: 11/09/2017	1117-2 228495	733.48	11/06/2017	INV	PD	HEARING NOTICE FOR LEVY, BUDGE
8596 DAN WOLF'S MOTORS OF NAPERVILLE INC										
82735	INVOICE: CVCS243623	11/07/2017	CHECK	DATE: 11/17/2017	1117-3 228591	94.54	11/14/2017	INV	PD	FUEL RAIL PRESSURE SENSOR #17-
10864 DEMCO, INC										
82736	INVOICE: INV00002902	06/13/2017	CHECK	DATE: 11/17/2017	1117-3 228592	551.00	11/14/2017	INV	PD	ANNUAL ROOM RESERVATION SOFWA
7418 DEWBERRY ARCHITECTS, INC										
82602	INVOICE: 1463619	09/18/2017	CHECK	DATE: 11/09/2017	1117-2 228496	500.00	11/02/2017	INV	PD	CIVIC CTR RENO STUDY
82705	INVOICE: 20170066	10/23/2017	CHECK	DATE: 11/09/2017	1117-2 228496	13,615.00	11/09/2017	INV	PD	COD/REV3 CC RENOVATION
82603	INVOICE: 1474365	10/23/2017	CHECK	DATE: 11/09/2017	1117-2 228496	3,240.00	11/02/2017	INV	PD	CIVIC CTR PARKING STUDY
	INVOICE: 1474366		CHECK	DATE: 11/09/2017						



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
						17,355.00				
10859 DGBD, LLC										
82700		11/08/2017		1117-2	228497	56.18	11/08/2017	INV	PD	WATER REFUND 123600
INVOICE: 82700			CHECK	DATE: 11/09/2017						
10784 DIANE M SMUTNY										
83154		11/08/2017		1117-4	228667	50.00	11/30/2017	INV	PD	LINKS PHOTOGRAPHY
INVOICE: 23275			CHECK	DATE: 11/30/2017						
242 DU-KANE ASPHALT CO.										
82598		10/22/2017		1117-2	228498	1,042.74	11/02/2017	INV	PD	ASPHALT MATERIAL
INVOICE: 1681			CHECK	DATE: 11/09/2017						
82967		11/05/2017		1217-1	228713	493.02	11/17/2017	INV	PD	ASPHALT MATERIAL
INVOICE: 1751			CHECK	DATE: 12/01/2017						
83198		11/12/2017		1217-1	228713	354.24	11/27/2017	INV	PD	ASPHALT MATERIAL
INVOICE: 1778			CHECK	DATE: 12/01/2017						
						1,890.00				
9549 DUNBAR ARMORED INC										
82968		11/01/2017		1217-1	228714	275.95	11/17/2017	INV	PD	BANK COURIER
INVOICE: 4087797			CHECK	DATE: 12/01/2017						
246 DUPAGE COUNTY ANIMAL CARE AND CONTROL										
82661		06/01/2017		1117-2	228499	75.00	11/08/2017	INV	PD	ANIMAL CONTROL
INVOICE: 656-23409			CHECK	DATE: 11/09/2017						
82822		07/01/2017		1117-3	228593	195.00	11/16/2017	INV	PD	ANIMAL CONTROL
INVOICE: 657-23435			CHECK	DATE: 11/17/2017						
						270.00				
250 DUPAGE COUNTY PUBLIC WORKS										
82965		11/13/2017		1217-1	228715	12.28	11/13/2017	INV	PD	10009013-01 1117
INVOICE: 82965			CHECK	DATE: 12/01/2017						
255 DUPAGE JUVENILE OFF. ASSN.										
82660		11/02/2017		1117-2	228500	15.00	11/08/2017	INV	PD	MEETING 11/15/17 SCHMIDT
INVOICE: 110817			CHECK	DATE: 11/09/2017						
263 MIDWEST COMPOST LLC										
82604		10/23/2017		1117-2	228501	243.00	11/02/2017	INV	PD	YARD WASTE HAULING
INVOICE: 104716			CHECK	DATE: 11/09/2017						
83196		11/14/2017		1217-1	228716	243.00	11/27/2017	INV	PD	HAULING SERVICES
INVOICE: 106592			CHECK	DATE: 12/01/2017						
83197		11/14/2017		1217-1	228716	123.00	11/27/2017	INV	PD	HAULING SERVICES
INVOICE: 106598			CHECK	DATE: 12/01/2017						



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
5661 LUKE ELMORE						609.00				
82662		11/08/2017			1117-2 228502	150.68	11/08/2017	INV	PD	TRAVEL REIMBURSEMENT
INVOICE: ER110817			CHECK	DATE:	11/09/2017					
9303 MARY PORTER										
82738		11/07/2017			1117-3 228594	119.39	11/14/2017	INV	PD	GLOVES
INVOICE: I902639459			CHECK	DATE:	11/17/2017					
7750 ENGINEERING ENTERPRISES, INC										
82739	20160063	10/31/2017			1117-3 228595	22,058.70	11/14/2017	INV	PD	ENGINEERING SERVICES
INVOICE: 62960			CHECK	DATE:	11/17/2017					
283 ENGINEERING RESOURCE ASSOC INC										
83242	20170010	10/27/2017			1217-1 228717	2,250.70	12/01/2017	INV	PD	ENGINEERING SVCS MAIN REPLACEM
INVOICE: 170308.05			CHECK	DATE:	12/01/2017					
1078 EQUIFAX INFORMATION SVCS LLC										
82969		10/17/2017			1217-1 228718	25.00	11/17/2017	INV	PD	POLICE INFO SERVICES
INVOICE: 4512289			CHECK	DATE:	12/01/2017					
8327 ETS CORPORATION										
5089838		11/20/2017			1117-4 19614	7,674.00	11/20/2017	DIR	PD	LINKS CC FEES
INVOICE: ETSREC-53			CHECK	DATE:	11/30/2017					
291 EUCLID BEVERAGE, LTD										
82823		11/09/2017			1117-3 228596	332.85	11/16/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE: W-3362754			CHECK	DATE:	11/17/2017					
2017 ELLIOTT AUTO SUPPLY COMPANY, INC										
82972		11/14/2017			1217-1 228719	311.52	11/17/2017	INV	PD	IGNITION COILS, WIPER BLADES
INVOICE: 50-1804062			CHECK	DATE:	12/01/2017					
82741		11/07/2017			1117-3 228597	413.18	11/14/2017	INV	PD	BRAKES, ROTORS, BATTERIES
INVOICE: 61-366791			CHECK	DATE:	11/17/2017					
83025		11/20/2017			1217-1 228719	23.28	11/28/2017	INV	PD	SPARK PLUGS #009
INVOICE: 61-368503			CHECK	DATE:	12/01/2017					
301 FEDERAL EXPRESS CORPORATION						747.98				
82609		10/25/2017			1117-2 228503	219.93	11/02/2017	INV	PD	SHIPPING
INVOICE: 5-972-37451			CHECK	DATE:	11/09/2017					
83200		11/22/2017			1217-1 228720	60.74	11/28/2017	INV	PD	SHIPPING
INVOICE: 6-002-62187			CHECK	DATE:	12/01/2017					



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
304 FIFTH THIRD BANK						280.67				
ACOA-99		10/27/2017			1117-4 19621	114.44	11/20/2017	DIR	PD	MENARD-MISC SUPPLIES
INVOICE: ACOA-121			CHECK	DATE: 11/30/2017						
83015		10/27/2017			1117-4 19747	173.52	11/20/2017	DIR	PD	HOME DEPOT-DE ICING CABLES
INVOICE: ACOA-122			CHECK	DATE: 11/30/2017						
ACTR-90		10/27/2017			1117-4 19622	147.96	11/20/2017	DIR	PD	ACE HARDWARE-WINDOW FILM
INVOICE: ACTR-154			CHECK	DATE: 11/30/2017						
ALLN-120		10/27/2017			1117-4 19712	104.31	11/20/2017	DIR	PD	GRAINGER-PAVEMENT MARKING TAPE
INVOICE: ALLN-395			CHECK	DATE: 11/30/2017						
82986		10/27/2017			1117-4 19713	258.49	11/20/2017	DIR	PD	AMAZON-TONER
INVOICE: ALLN-396			CHECK	DATE: 11/30/2017						
82987		10/27/2017			1117-4 19714	214.73	11/20/2017	DIR	PD	GARVEY-OFFICE SUPPLIES
INVOICE: ALLN-397			CHECK	DATE: 11/30/2017						
82988		10/27/2017			1117-4 19715	-1,635.68	11/20/2017	CRM	PD	FRAUDULANT CHARGES
INVOICE: ALLN-398			CHECK	DATE: 11/30/2017						
BINM-126		10/27/2017			1117-4 19623	27.49	11/20/2017	DIR	PD	UPS-SHIPPING
INVOICE: BINM-562			CHECK	DATE: 11/30/2017						
82875		10/27/2017			1117-4 19624	43.68	11/20/2017	DIR	PD	B&H PHOTO-MIC WINDSCREENS
INVOICE: BINM-563			CHECK	DATE: 11/30/2017						
82876		10/27/2017			1117-4 19625	90.94	11/20/2017	DIR	PD	ATBATT-UPS BATTERIES
INVOICE: BINM-564			CHECK	DATE: 11/30/2017						
82877		10/27/2017			1117-4 19626	630.00	11/20/2017	DIR	PD	AMERICAN BUS PHONE-DVR FOR SEC
INVOICE: BINM-565			CHECK	DATE: 11/30/2017						
82878		10/27/2017			1117-4 19627	108.92	11/20/2017	DIR	PD	OBSERVINT-SECURITY CAMERA
INVOICE: BINM-566			CHECK	DATE: 11/30/2017						
BUCD-121		10/27/2017			1117-4 19628	191.81	11/20/2017	DIR	PD	TELVENT DTN-WEATHER SERVICE
INVOICE: BUCD-334			CHECK	DATE: 11/30/2017						
82879		10/27/2017			1117-4 19629	2,754.25	11/20/2017	DIR	PD	HOLIDAY INN-IPSI 5 ATTENDEES
INVOICE: BUCD-335			CHECK	DATE: 11/30/2017						
82880		10/27/2017			1117-4 19630	48.18	11/20/2017	DIR	PD	PHILLIPS/ROAD RANGER-FUEL IPSI
INVOICE: BUCD-336			CHECK	DATE: 11/30/2017						
82881		10/27/2017			1117-4 19631	53.10	11/20/2017	DIR	PD	SUPERSHUTTLE-CARTEGRAPH TRANSP
INVOICE: BUCD-337			CHECK	DATE: 11/30/2017						
82882		10/27/2017			1117-4 19632	15.23	11/20/2017	DIR	PD	YARD HOUSE-CARTEGRAPH MEAL
INVOICE: BUCD-338			CHECK	DATE: 11/30/2017						
82883		10/27/2017			1117-4 19633	60.00	11/20/2017	DIR	PD	ECONO PLAZA PARKING-CARTEGRAPH
INVOICE: BUCD-339			CHECK	DATE: 11/30/2017						
82884		10/27/2017			1117-4 19634	719.49	11/20/2017	DIR	PD	SHERATON-CARTEGRAPH CONF
INVOICE: BUCD-340			CHECK	DATE: 11/30/2017						
82885		10/27/2017			1117-4 19635	337.21	11/20/2017	DIR	PD	SIGN WAREHOUSE-SIGNS
INVOICE: BUCD-341			CHECK	DATE: 11/30/2017						
CAMM-129		10/27/2017			1117-4 19636	412.51	11/20/2017	DIR	PD	COMCAST-AUG/SEPT
INVOICE: CAMM-476			CHECK	DATE: 11/30/2017						
82886		10/27/2017			1117-4 19637	1,075.00	11/20/2017	DIR	PD	GOLF GENIUS-TOURNEY SOFTWARE
INVOICE: CAMM-477			CHECK	DATE: 11/30/2017						
82889		10/27/2017			1117-4 19640	15.98	11/20/2017	DIR	PD	JEWEL-FOOD RESALE
INVOICE: CHAB-10			CHECK	DATE: 11/30/2017						
82890		10/27/2017			1117-4 19641	14.49	11/20/2017	DIR	PD	STAPLES-OFFICE SUPPLIES
INVOICE: CHAB-11			CHECK	DATE: 11/30/2017						
82891		10/27/2017			1117-4 19642	38.97	11/20/2017	DIR	PD	BINNY'S-BEVERAGE RESALE
INVOICE: CHAB-12			CHECK	DATE: 11/30/2017						
82892		10/27/2017			1117-4 19643	64.40	11/20/2017	DIR	PD	HOBBY LOBBY-BRIDAL EXPO DECOR



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: 82893	CHAB-13	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19644	72.54	11/20/2017	DIR	PD	BED BATH BEYOND-BRIDAL EXPO DE
INVOICE: 82894	CHAB-14	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19645	181.28	11/20/2017	DIR	PD	STAM-BRIDAL EXPO CHOCOLATES
INVOICE: 82895	CHAB-15	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19646	29.85	11/20/2017	DIR	PD	GIFTWORKS-BRIDAL EXPO DECOR
INVOICE: 82887	CHAB-16	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19638	48.18	11/20/2017	DIR	PD	CONTAINER STORE-MAGAZINE HOLDE
INVOICE: 82888	CHAB-8	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19639	744.34	11/20/2017	DIR	PD	WEBSTAIRANT-FREEZER
INVOICE: 82896	CHAB-9	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19648	425.00	11/20/2017	DIR	PD	IGFOA-PENSION TRAINING
INVOICE: 5221137	COYC-100	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19647	30.00	11/20/2017	DIR	PD	PAYFLOW-ONLINE PAYMENT FEE
INVOICE: 6014013	COYC-99	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19649	102.35	11/20/2017	DIR	PD	DUPAGE CO HWY-PERMIT
INVOICE: 5530319	DAUR-23	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19650	6.50	11/20/2017	DIR	PD	METRA-CONFERENCE TRANSP
INVOICE: 764598	DAVS-75	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19651	2,240.36	11/20/2017	DIR	PD	AMAZON-IPADS, BANQ SUPPLIES, M
INVOICE: 82898	DETA-87	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19652	850.00	11/20/2017	DIR	PD	GOOGLE-ADVERTISING
INVOICE: 82899	DETA-88	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19653	364.50	11/20/2017	DIR	PD	EVENTECTIVE-ADVERTISING WEBSIT
INVOICE: 82900	DETA-89	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19654	31.38	11/20/2017	DIR	PD	FACEBOOK-ADVERTISING
INVOICE: 82901	DETA-90	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19655	165.63	11/20/2017	DIR	PD	TRADER JOES-FALL DECOR
INVOICE: 82902	DETA-91	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19656	308.98	11/20/2017	DIR	PD	ORECK-VACUUM
INVOICE: 82903	DETA-92	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19657	29.99	11/20/2017	DIR	PD	STAPLES-VGA SPLITTER
INVOICE: 82904	DETA-93	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19658	14.00	11/20/2017	DIR	PD	CD CLEANERS-TABLE LINENS
INVOICE: 82905	DETA-94	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19659	34.60	11/20/2017	DIR	PD	JEWEL-FOOD RESALE
INVOICE: 82906	DETA-95	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19660	129.99	11/20/2017	DIR	PD	PGA SUPERSTORE-GOLF CART COVER
INVOICE: 82907	DETA-96	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19661	27.93	11/20/2017	DIR	PD	THINK VACUUMS-BAGS
INVOICE: 82908	DETA-97	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19662	69.00	11/20/2017	DIR	PD	PRINT RUNNER-EXPO POSTER
INVOICE: 82909	DETA-98	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19663	797.99	11/20/2017	DIR	PD	LOMBARD TOYOTA-TPMS SENSOR, HA
INVOICE: 82910	FRAF-334	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19664	44.73	11/20/2017	DIR	PD	GIORDANO-HANSEN MEETING
INVOICE: 82910	FRAF-335	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19665	1.19	11/20/2017	DIR	PD	UPS-POSTAGE
INVOICE: 82910	FRAF-336	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19701	35.64	11/20/2017	DIR	PD	BLACKBERRY MKT-TRUSTEE B-FAST,
INVOICE: 82976	FRAM-494	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19702	540.00	11/20/2017	DIR	PD	GE CHAMBER-GOLF OUTING
INVOICE: 82977	FRAM-495	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19703	-17.94	11/20/2017	CRM	PD	AMAZON-CREDIT VOICE TRACKER
INVOICE: 82977	FRAM-496	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19703	-17.94	11/20/2017	CRM	PD	AMAZON-CREDIT VOICE TRACKER



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
82978		10/27/2017		1117-4	19704	412.21	11/20/2017	DIR	PD	INDEED-JOB ADS
INVOICE:	FRAM-497		CHECK	DATE: 11/30/2017						
82979		10/27/2017		1117-4	19705	829.50	11/20/2017	DIR	PD	ACCELA-ELECTRONIC AGENDA
INVOICE:	FRAM-498		CHECK	DATE: 11/30/2017						
82980		10/27/2017		1117-4	19706	45.45	11/20/2017	DIR	PD	HARRY CARAYS-NIEHAUS MEETING
INVOICE:	FRAM-499		CHECK	DATE: 11/30/2017						
82981		10/27/2017		1117-4	19707	45.21	11/20/2017	DIR	PD	GLEN OAK-WHEATON FIRE CHIEF, M
INVOICE:	FRAM-500		CHECK	DATE: 11/30/2017						
82982		10/27/2017		1117-4	19708	24.19	11/20/2017	DIR	PD	PALATINE INN-FONTANA MEETING
INVOICE:	FRAM-501		CHECK	DATE: 11/30/2017						
82983		10/27/2017		1117-4	19709	47.96	11/20/2017	DIR	PD	MAIZE & MASH-BOWENS MEETING
INVOICE:	FRAM-502		CHECK	DATE: 11/30/2017						
82984		10/27/2017		1117-4	19710	732.05	11/20/2017	DIR	PD	HILTON-ICMA CONF
INVOICE:	FRAM-503		CHECK	DATE: 11/30/2017						
82985		10/27/2017		1117-4	19711	74.53	11/20/2017	DIR	PD	ICMA TAXIS
INVOICE:	FRAM-504		CHECK	DATE: 11/30/2017						
6898718		10/27/2017		1117-4	19666	29.00	11/20/2017	DIR	PD	METRA-ICSC TRANSPORTATION
INVOICE:	HANM-124		CHECK	DATE: 11/30/2017						
82911		10/27/2017		1117-4	19667	45.00	11/20/2017	DIR	PD	CONSTANT CONTACT-EMAIL MARKETI
INVOICE:	HANM-125		CHECK	DATE: 11/30/2017						
HARJ-112		10/27/2017		1117-4	19668	329.96	11/20/2017	DIR	PD	CROWN PLAZA-IATI CONF BERGER
INVOICE:	HARJ-338		CHECK	DATE: 11/30/2017						
82912		10/27/2017		1117-4	19669	29.98	11/20/2017	DIR	PD	SHELL OIL-IATI CONF FUEL
INVOICE:	HARJ-339		CHECK	DATE: 11/30/2017						
82913		10/27/2017		1117-4	19670	396.95	11/20/2017	DIR	PD	PACIFIC COAST LAB-EAR PIECES
INVOICE:	HARJ-340		CHECK	DATE: 11/30/2017						
82914		10/27/2017		1117-4	19671	93.18	11/20/2017	DIR	PD	LIVE ACTION-AMBU BAGS
INVOICE:	HARJ-341		CHECK	DATE: 11/30/2017						
HEFJ-120		10/27/2017		1117-4	19672	49.00	11/20/2017	DIR	PD	USPS-POSTAGE STAMPS
INVOICE:	HEFJ-272		CHECK	DATE: 11/30/2017						
82915		10/27/2017		1117-4	19673	32.26	11/20/2017	DIR	PD	DUNKIN-SALT CAR INSPECTION
INVOICE:	HEFJ-273		CHECK	DATE: 11/30/2017						
82916		10/27/2017		1117-4	19674	-3.27	11/20/2017	CRM	PD	ACCO-SALES TAX CREDIT
INVOICE:	HEFJ-274		CHECK	DATE: 11/30/2017						
6898612		10/27/2017		1117-4	19675	16.51	11/20/2017	DIR	PD	EINSTEIN-STAFF MEETING
INVOICE:	HOLC-23		CHECK	DATE: 11/30/2017						
HORK-75		10/27/2017		1117-4	19676	273.17	11/20/2017	DIR	PD	AMAZON-OFFICE SUPPLIES
INVOICE:	HORK-165		CHECK	DATE: 11/30/2017						
82917		10/27/2017		1117-4	19677	184.32	11/20/2017	DIR	PD	PANERA-STAFF MEETING
INVOICE:	HORK-166		CHECK	DATE: 11/30/2017						
82918		10/27/2017		1117-4	19678	305.00	11/20/2017	DIR	PD	BARONES-VEHICLE TRAINING
INVOICE:	HORK-167		CHECK	DATE: 11/30/2017						
764618		10/27/2017		1117-4	19679	50.00	11/20/2017	DIR	PD	PLANET UNDERGROUND-LOCATOR TRA
INVOICE:	HUBJ-28		CHECK	DATE: 11/30/2017						
HULS-116		10/27/2017		1117-4	19680	135.00	11/20/2017	DIR	PD	GE CHAMBER-GOLF OUTING, GIFT C
INVOICE:	HULS-310		CHECK	DATE: 11/30/2017						
82919		10/27/2017		1117-4	19681	75.95	11/20/2017	DIR	PD	PHILIPS FLOWERS-NIEHAUS
INVOICE:	KAML-1		CHECK	DATE: 11/30/2017						
82920		10/27/2017		1117-4	19682	9.16	11/20/2017	DIR	PD	WALGREEN-MINTS FOR BOARD MEETI
INVOICE:	KAML-2		CHECK	DATE: 11/30/2017						
82921		10/27/2017		1117-4	19683	130.29	11/20/2017	DIR	PD	AMAZON-OFFICE SUPPLIES
INVOICE:	KAML-3		CHECK	DATE: 11/30/2017						
82922		10/27/2017		1117-4	19684	82.11	11/20/2017	DIR	PD	GE PRAYER B-FAST-3 ATTENDEES
INVOICE:	KAML-4		CHECK	DATE: 11/30/2017						
LUDM-132		10/27/2017		1117-4	19685	45.00	11/20/2017	DIR	PD	TOTAL FIRE-DISCON ACCTUATION C



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: 82923	LUDM-1147	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19686	70.26	11/20/2017	DIR	PD	REINDERS-V-BELTS
INVOICE: 82924	LUDM-1148	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19687	225.80	11/20/2017	DIR	PD	GRAINGER-WARMER REPAIR PARTS
INVOICE: 82925	LUDM-1149	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19688	200.43	11/20/2017	DIR	PD	NIVEL-PARTS
INVOICE: 82926	LUDM-1150	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19689	150.30	11/20/2017	DIR	PD	ADVANCE AUTO PARTS-PARTS
INVOICE: 82927	LUDM-1151	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19690	195.00	11/20/2017	DIR	PD	GCSAA-ANNUAL MEMBERSHIP
INVOICE: 82928	LUDM-1152	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19691	173.90	11/20/2017	DIR	PD	METRO INDUSTRIAL-TIRES
INVOICE: 82929	LUDM-1153	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19692	22.86	11/20/2017	DIR	PD	PARTS TOWN-FRYER PILOT KNOB
INVOICE: 82930	LUDM-1154	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19693	579.10	11/20/2017	DIR	PD	JW TURF-GRINDING STONE, PARTS
INVOICE: 82931	LUDM-1155	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19694	15.84	11/20/2017	DIR	PD	MENARD-DISTILLED WATER
INVOICE: 82932	LUDM-1156	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19695	535.76	11/20/2017	DIR	PD	ALEXANDER EQUIP-CHAINSAW CHAIN
INVOICE: 82933	LUDM-1157	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19696	36.23	11/20/2017	DIR	PD	RIVERBEND-SWITCH KIT, GAS PUMP
INVOICE: 82934	LUDM-1158	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19697	362.38	11/20/2017	DIR	PD	R&R PRODUCTS-ROLLER, BEARINGS,
INVOICE: 82935	LUDM-1159	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19698	176.00	11/20/2017	DIR	PD	SERVICE SANITATION-PORTABLE TO
INVOICE: 82936	LUDM-1160	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19699	22.80	11/20/2017	DIR	PD	HOME DEPOT-GENERATOR ENC CAPS
INVOICE: 82937	MENJ-1	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19700	75.41	11/20/2017	DIR	PD	MENARDS-USB CHARGER, PAINT SUP
INVOICE: MILC-84	MENJ-2	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19716	71.99	11/20/2017	DIR	PD	UPS-SHIPPING
INVOICE: 82989	MILC-557	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19717	233.84	11/20/2017	DIR	PD	AMAZON-VOICE RECORDER, SUPPLIE
INVOICE: 82990	MILC-558	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19718	-12.21	11/20/2017	CRM	PD	VILLAGE LINKS-TAX CREDIT
INVOICE: 82991	MILC-559	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19719	47.97	11/20/2017	DIR	PD	EINSTEIN-COF W/COPS
INVOICE: 82992	MILC-560	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19720	80.40	11/20/2017	DIR	PD	LILAC BAKERY-COF W/COPS
INVOICE: 82993	MILC-561	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19721	36.99	11/20/2017	DIR	PD	WALL ST JRNL-SUBSCRIPTION
INVOICE: 82994	MILC-562	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19722	25.97	11/20/2017	DIR	PD	TARGET-KITCHEN SUPPLIES
INVOICE: 82995	MILC-563	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19723	46.89	11/20/2017	DIR	PD	HOMEGOODS-KITCHEN SUPPLIES
INVOICE: 82997	MILC-564	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19724	110.46	11/20/2017	DIR	PD	WEBSTAUANT-KITCHEN SUPPLIES
INVOICE: 82998	MILC-565	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19725	77.69	11/20/2017	DIR	PD	JEWEL-WOLLENBERG CELEBRATION S
INVOICE: 82999	MILC-566	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19726	113.99	11/20/2017	DIR	PD	VERIZON-SEPT/OCT
INVOICE: NORP-99	MILC-567	10/27/2017	CHECK	DATE: 11/30/2017	1117-4 19727	73.42	11/20/2017	DIR	PD	CELLULAR CONN-PHONE CHARGER
INVOICE: NORP-185	NORP-185		CHECK	DATE: 11/30/2017						



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
83000		10/27/2017		1117-4	19728	24.99	11/20/2017	DIR	PD	AMAZON VIDEO-INADVERTANT CHARG
INVOICE: NORP-186			CHECK	DATE: 11/30/2017						
PEKC-130		10/27/2017		1117-4	19732	35.57	11/20/2017	DIR	PD	FACEBOOK-MARKETING
INVOICE: PEKC-815			CHECK	DATE: 11/30/2017						
83003		10/27/2017		1117-4	19733	56.37	11/20/2017	DIR	PD	EREPLACEMENTPARTS-HEATER PARTS
INVOICE: PEKC-816			CHECK	DATE: 11/30/2017						
83004		10/27/2017		1117-4	19734	18.00	11/20/2017	DIR	PD	LCL-BALL MARK REPAIR TOOLS
INVOICE: PEKC-817			CHECK	DATE: 11/30/2017						
83005		10/27/2017		1117-4	19735	186.45	11/20/2017	DIR	PD	AMAZON-LITHIUM BATS, SPRINGS
INVOICE: PEKC-818			CHECK	DATE: 11/30/2017						
83006		10/27/2017		1117-4	19736	196.52	11/20/2017	DIR	PD	HOME DEPOT-CLEANING SUPPLIES
INVOICE: PEKC-819			CHECK	DATE: 11/30/2017						
83007		10/27/2017		1117-4	19737	243.70	11/20/2017	DIR	PD	RESTAURANT SUPPLY-GAS SUPPLY K
INVOICE: PEKC-820			CHECK	DATE: 11/30/2017						
6929917		10/27/2017		1117-4	19729	2.00	11/20/2017	DIR	PD	CANVA-GRAPHIC DESIGN TEMPLATES
INVOICE: PLAM-65			CHECK	DATE: 11/30/2017						
83001		10/27/2017		1117-4	19730	847.75	11/20/2017	DIR	PD	GLANCER-MAGAZINE ADVERTISING
INVOICE: PLAM-66			CHECK	DATE: 11/30/2017						
83002		10/27/2017		1117-4	19731	59.00	11/20/2017	DIR	PD	SPROUT SOCIAL-SOCIAL MEDIA
INVOICE: PLAM-67			CHECK	DATE: 11/30/2017						
TAVE-77		10/27/2017		1117-4	19738	-11.98	11/20/2017	CRM	PD	CONTAINERSTORE-SHELF RACK RETU
INVOICE: TAVE-116			CHECK	DATE: 11/30/2017						
VESJ-129		10/27/2017		1117-4	19739	555.00	11/20/2017	DIR	PD	YELP-ADVERTISING
INVOICE: VESJ-552			CHECK	DATE: 11/30/2017						
83008		10/27/2017		1117-4	19740	44.98	11/20/2017	DIR	PD	ADOBE-INDESIGN, CLOUD
INVOICE: VESJ-553			CHECK	DATE: 11/30/2017						
83009		10/27/2017		1117-4	19741	23.75	11/20/2017	DIR	PD	BATTERIES PLUS-TOWEL DISP BATS
INVOICE: VESJ-554			CHECK	DATE: 11/30/2017						
83010		10/27/2017		1117-4	19742	75.00	11/20/2017	DIR	PD	MAILCHIMP-EMAIL PROCESSOR
INVOICE: VESJ-555			CHECK	DATE: 11/30/2017						
83011		10/27/2017		1117-4	19743	18.50	11/20/2017	DIR	PD	HOME DEPOT-PLUNGERS
INVOICE: VESJ-556			CHECK	DATE: 11/30/2017						
83012		10/27/2017		1117-4	19744	95.55	11/20/2017	DIR	PD	AT&T-INTERNET SEPT/OCT
INVOICE: VESJ-557			CHECK	DATE: 11/30/2017						
83013		10/27/2017		1117-4	19745	26.00	11/20/2017	DIR	PD	SQUARESPACE-WEBSITE
INVOICE: VESJ-558			CHECK	DATE: 11/30/2017						
83014		10/27/2017		1117-4	19746	14.97	11/20/2017	DIR	PD	RESTAURANT OWNER-SUBSCRIPTION
INVOICE: VESJ-559			CHECK	DATE: 11/30/2017						

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1726 BRIDGESTONE RETAIL OPERATIONS, LLC

82740 11/08/2017 1117-3 228598 493.72 11/14/2017 INV PD TIRES
INVOICE: 251338 CHECK DATE: 11/17/2017

10885 JOHN J FONTANA III

83201 11/06/2017 1217-1 228721 2,000.00 11/28/2017 INV PD PROFESSIONAL SERVICES
INVOICE: 966 CHECK DATE: 12/01/2017

7971 MARK FRANZ

82971 10/27/2017 1217-1 228722 61.76 11/17/2017 INV PD TRAVEL REIMBURSEMENT ICMA
INVOICE: ER112217 CHECK DATE: 12/01/2017

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
324 FULTON TECHNOLOGIES, INC.										
82973		11/16/2017		1217-1	228724	451.94	11/17/2017	INV	PD	ANN WARNING SIREN MONITORING
INVOICE:	4851		CHECK	DATE:	12/01/2017					
83199		11/28/2017		1217-1	228723	2,074.10	11/28/2017	INV	PD	ANNUAL SIREN MAINTENANCE
INVOICE:	4915		CHECK	DATE:	12/01/2017					
						2,526.04				
9362 G & K SERVICES, CO										
82610		11/01/2017		1117-2	228504	71.38	11/02/2017	INV	PD	MAT, TOWEL SERVICE
INVOICE:	6028558427		CHECK	DATE:	11/09/2017					
83026		11/15/2017		1217-1	228725	71.38	11/28/2017	INV	PD	TOWEL, MAT SERVICE
INVOICE:	6028563507		CHECK	DATE:	12/01/2017					
						142.76				
5 ARTHUR J GALLAGHER RISK MGMT SVCS, INC.										
82584		10/02/2017		1117-2	228505	6,663.00	11/08/2017	INV	PD	GLENELL-02 LIABILITY INS POLIC
INVOICE:	2324129		CHECK	DATE:	11/09/2017					
1047 GENEVA CONSTRUCTION COMPANY										
83202	20170035	10/10/2017		1217-1	228726	615,334.32	11/28/2017	INV	PD	2017 STREET RESURFACING CONSTR
INVOICE:	57585		CHECK	DATE:	12/01/2017					
348 GLEN ELLYN CHAMBER OF COMMERCE										
82742		08/08/2017		1117-3	228599	70.00	11/14/2017	INV	PD	STEAK FRY-KENWOODS
INVOICE:	15202		CHECK	DATE:	11/17/2017					
83028		08/11/2017		1217-1	228727	3,250.00	11/28/2017	INV	PD	LONGEVITY CERTIFICATES
INVOICE:	15218		CHECK	DATE:	12/01/2017					
83029		10/03/2017		1217-1	228727	1,500.00	11/28/2017	INV	PD	GOLF OUTING SPONSORSHIP
INVOICE:	15271		CHECK	DATE:	12/01/2017					
83030		11/14/2017		1217-1	228727	260.00	11/28/2017	INV	PD	HOLIDAY PARKING APPRECIATION P
INVOICE:	15730		CHECK	DATE:	12/01/2017					
						5,080.00				
353 GLEN ELLYN INFANT WELFARE										
83027		11/28/2017		1217-1	228728	242.00	11/28/2017	INV	PD	HOLIDAY PLANTS
INVOICE:	112817		CHECK	DATE:	12/01/2017					
922 VILLAGE OF GLEN ELLYN										
120495-149		11/01/2017		1117-3	19597	224.39	11/14/2017	DIR	PD	120495 WATER BILL
INVOICE:	120495-151		CHECK	DATE:	11/17/2017					
121350-152		11/01/2017		1117-3	19598	34.33	11/14/2017	DIR	PD	121350 WATER BILL
INVOICE:	121350-153		CHECK	DATE:	11/17/2017					
122670-152		11/01/2017		1117-3	19599	47.50	11/14/2017	DIR	PD	122670 WATER BILL
INVOICE:	122670-153		CHECK	DATE:	11/17/2017					
4709543		11/01/2017		1117-3	19600	19.70	11/14/2017	DIR	PD	122675 WATER
INVOICE:	122675-77		CHECK	DATE:	11/17/2017					
127680-154		11/01/2017		1117-3	19601	19.70	11/14/2017	DIR	PD	127680 WATER BILL
INVOICE:	127680-155		CHECK	DATE:	11/17/2017					



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE	DESCRIPTION
6348325		11/01/2017		1117-3	19602	349.96	11/14/2017	DIR	PD	132570	WATER BILL
INVOICE:	132570-25		CHECK	DATE: 11/17/2017							
140210-150		11/01/2017		1117-3	19603	19.70	11/14/2017	DIR	PD	140210	WATER BILL
INVOICE:	140210-151		CHECK	DATE: 11/17/2017							
140220-152		11/01/2017		1117-3	19604	19.70	11/14/2017	DIR	PD	140220	WATER BILL
INVOICE:	140220-153		CHECK	DATE: 11/17/2017							
140250-151		11/01/2017		1117-3	19611	130.73	11/14/2017	DIR	PD	140250	WATER BILL
INVOICE:	140250-152		CHECK	DATE: 11/17/2017							
315090-150		11/01/2017		1117-3	19605	218.43	11/14/2017	DIR	PD	315090	WATER BILL
INVOICE:	315090-151		CHECK	DATE: 11/17/2017							
315215-130		11/01/2017		1117-3	19606	1,162.30	11/14/2017	DIR	PD	315215	WATER BILL
INVOICE:	315215-131		CHECK	DATE: 11/17/2017							
410010-151		11/01/2017		1117-3	19607	573.51	11/14/2017	DIR	PD	410010	WATER BILL
INVOICE:	410010-152		CHECK	DATE: 11/17/2017							
411170-140		11/01/2017		1117-3	19612	176.71	11/14/2017	DIR	PD	411170	WATER BILL
INVOICE:	411170-141		CHECK	DATE: 11/17/2017							
413030-147		11/01/2017		1117-3	19610	1,964.86	11/14/2017	DIR	PD	413030	WATER BILL
INVOICE:	413030-148		CHECK	DATE: 11/17/2017							
793484		11/01/2017		1117-3	19608	108.24	11/14/2017	DIR	PD	423765	WATER BILL
INVOICE:	423765-5		CHECK	DATE: 11/17/2017							
423925-152		11/01/2017		1117-3	19609	113.70	11/14/2017	DIR	PD	423925	WATER BILL
INVOICE:	423925-153		CHECK	DATE: 11/17/2017							
10855 GLEN HILL NORTH, LLC						5,183.46					
82611		11/03/2017		1117-2	228506	500.00	11/03/2017	INV	PD	P & D DEPOSIT	REFUND
INVOICE:	15.0018		CHECK	DATE: 11/09/2017							
360 GLENBARD W. W. TREATMENT PLT.											
7499511		11/20/2017		1117-4	19616	292,597.92	11/20/2017	DIR	PD	MONTHLY FLOW	BILL
INVOICE:	FY17-11		CHECK	DATE: 11/30/2017							
9692 LOUIS GLUNZ BEER, INC											
82663		11/03/2017		1117-2	228507	63.40	11/08/2017	INV	PD	LINKS BEVERAGE	RESALE
INVOICE:	124620		CHECK	DATE: 11/09/2017							
10346 GOVTEMPSUSA, LLC											
82974		11/09/2017		1217-1	228729	1,848.00	11/17/2017	INV	PD	TEMPORARY STAFF	
INVOICE:	2392702		CHECK	DATE: 12/01/2017							
929 W.W. GRAINGER INC											
82743		10/30/2017		1117-3	228600	135.84	11/14/2017	INV	PD	FILTERS	
INVOICE:	9600162391		CHECK	DATE: 11/17/2017							
10666 RCMCO INVESTMENTS LLC											
82870		11/15/2017		1117-3	228601	470.00	11/16/2017	INV	PD	DOCUMENT PRESERVATION	
INVOICE:	17079		CHECK	DATE: 11/17/2017							
7688 JAMES V GRUTZMACHER											



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
82824		11/01/2017		1117-3	228602	52.00	11/16/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	2626		CHECK	DATE: 11/17/2017						
83137		11/16/2017		1117-4	228668	52.00	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	2659		CHECK	DATE: 11/30/2017						
						104.00				
5049 GROOT INDUSTRIES INC.										
83136		11/01/2017		1117-4	228669	645.00	11/30/2017	INV	PD	3107-61815-001 1117 LINKS SVC
INVOICE:	196476		CHECK	DATE: 11/30/2017						
82744		11/01/2017		1117-3	228603	2,500.00	11/14/2017	INV	PD	3107-50578-001 STICKERS
INVOICE:	201452		CHECK	DATE: 11/17/2017						
						3,145.00				
10866 HOPE HABERER										
82748		11/16/2017		1117-3	228604	37.50	11/16/2017	INV	PD	LEAF STICKER REFUND
INVOICE:	111617		CHECK	DATE: 11/17/2017						
2081 HAMPTON, LENZINI AND RENWICK, INC.										
83032	20170036	11/16/2017		1217-1	228730	18,368.24	11/28/2017	INV	PD	ENG SVCS 2017 STREET RESURFACI
INVOICE:	20172139		CHECK	DATE: 12/01/2017						
7756 EDWIN HANCOCK ENGINEERING CO										
82747	20170041	10/25/2017		1117-3	228605	31,250.00	11/14/2017	INV	PD	ENGINEERING SVCS ROADWAY PRJT
INVOICE:	17-0618		CHECK	DATE: 11/17/2017						
2324 HARRIS MOTOR SPORTS, INC.										
82832	20170055	11/01/2017		1117-3	228606	2,501.66	11/16/2017	INV	PD	YAMATRACK GPS SYSTEM
INVOICE:	2-195918		CHECK	DATE: 11/17/2017						
10546 THOMAS HARTZELL										
82670		11/08/2017		1117-2	228508	115.00	11/08/2017	INV	PD	TRAVEL REIMBURSEMENT
INVOICE:	ER110817		CHECK	DATE: 11/09/2017						
9766 HEARTLAND										
6387624		11/20/2017		1117-4	19613	1,841.12	11/20/2017	DIR	PD	CREDIT CARD FEES
INVOICE:	HEARTLAND-25		CHECK	DATE: 11/30/2017						
10856 JAMES HENKEL										
82664		11/08/2017		1117-2	228509	416.25	11/08/2017	INV	PD	GOLF REFUND
INVOICE:	GR110817		CHECK	DATE: 11/09/2017						
10562 HERITAGE WINE CELLARS LTD										
83148		11/15/2017		1117-4	228670	372.00	11/30/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE:	1280518		CHECK	DATE: 11/30/2017						



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
198 HERITAGE-CRYSTAL CLEAN INC										
82665		10/04/2017		1117-2	228510	164.46	11/08/2017	INV	PD	PARTS CLEANER SERVICE
INVOICE: 14791893			CHECK	DATE: 11/09/2017						
6405 HIGHLAND BAKING CO										
82669		10/30/2017		1117-2	228511	97.57	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1527192			CHECK	DATE: 11/09/2017						
82668		10/31/2017		1117-2	228511	62.44	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1528140			CHECK	DATE: 11/09/2017						
82666		11/02/2017		1117-2	228511	78.34	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1530173			CHECK	DATE: 11/09/2017						
82667		11/03/2017		1117-2	228511	74.84	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1531051			CHECK	DATE: 11/09/2017						
82827		11/04/2017		1117-3	228607	196.19	11/16/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1532302			CHECK	DATE: 11/17/2017						
82826		11/07/2017		1117-3	228607	63.24	11/16/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1534510			CHECK	DATE: 11/17/2017						
82831		11/09/2017		1117-3	228607	63.48	11/16/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1536386			CHECK	DATE: 11/17/2017						
82828		11/11/2017		1117-3	228607	143.77	11/16/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1538544			CHECK	DATE: 11/17/2017						
82829		11/13/2017		1117-3	228607	40.77	11/16/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1539998			CHECK	DATE: 11/17/2017						
82830		11/14/2017		1117-3	228607	69.83	11/16/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1540881			CHECK	DATE: 11/17/2017						
83144		11/15/2017		1117-4	228671	38.92	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1541899			CHECK	DATE: 11/30/2017						
83143		11/16/2017		1117-4	228671	58.42	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1543050			CHECK	DATE: 11/30/2017						
83142		11/17/2017		1117-4	228671	97.47	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1543925			CHECK	DATE: 11/30/2017						
83141		11/18/2017		1117-4	228671	48.73	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1545162			CHECK	DATE: 11/30/2017						
83140		11/20/2017		1117-4	228671	44.99	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1546799			CHECK	DATE: 11/30/2017						
83139		11/21/2017		1117-4	228671	37.94	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1547736			CHECK	DATE: 11/30/2017						
83145		11/22/2017		1117-4	228671	69.10	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1548237			CHECK	DATE: 11/30/2017						
83147		11/24/2017		1117-4	228671	70.10	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1549277			CHECK	DATE: 11/30/2017						
83146		11/25/2017		1117-4	228671	100.50	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1550311			CHECK	DATE: 11/30/2017						
83138		11/27/2017		1117-4	228671	35.35	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE: 1551517			CHECK	DATE: 11/30/2017						
						1,491.99				
5380 L & R MORAN, INC										
83203		10/31/2017		1217-1	228731	909.86	11/28/2017	INV	PD	BACKGROUND VERIFICATION
INVOICE: 61498			CHECK	DATE: 12/01/2017						
389 HOLSTEIN'S GARAGE										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
82745 INVOICE: 204 5988 HR SIMPLIFIED		10/31/2017		1117-3 CHECK DATE: 11/17/2017	228608	333.00	11/14/2017	INV	PD	SAFETY INSPECTIONS OCT 2017
82746 INVOICE: 53262 400 ROBERT C. WOHLFARTH		11/10/2017		1117-3 CHECK DATE: 11/17/2017	228609	210.04	11/14/2017	INV	PD	COBRA OCT/FLEX NOTIF NOV
82825 INVOICE: 2538 10877 THEODORE/JENNIFER IACCINO		11/13/2017		1117-3 CHECK DATE: 11/17/2017	228610	104.00	11/16/2017	INV	PD	FIELD SERVICE/REPAIR
83035 INVOICE: 20170920 9700 IL LEAP		11/17/2017		1217-1 CHECK DATE: 12/01/2017	228732	1,000.00	11/28/2017	INV	PD	RESTORATION DEPOSIT REFUND
82672 INVOICE: 110817 82674 INVOICE: 110817-1		11/08/2017		1117-2 CHECK DATE: 11/09/2017	228513	40.00	11/08/2017	INV	PD	MEMBERSHIP
		11/08/2017		1117-2 CHECK DATE: 11/09/2017	228512	25.00	11/08/2017	INV	PD	HOLIDAY LUNCHEON
10853 ILLINOIS DEPT OF HUMAN RIGHTS						65.00				
82612 INVOICE: 20171031IN01 82613 INVOICE: 20171107TR01		10/23/2017		1117-2 CHECK DATE: 11/09/2017	228514	13.00	11/03/2017	INV	PD	TRAINING
		11/06/2017		1117-2 CHECK DATE: 11/09/2017	228514	17.50	11/06/2017	INV	PD	TRAINING
1860 ILLINOIS DEPT. OF EMPLOYMENT SECURT						30.50				
82749 INVOICE: 800937-0917 1546 ILLINOIS DEPT. OF AGRICULTURE		11/03/2017		1117-3 CHECK DATE: 11/17/2017	228611	1,526.75	11/16/2017	INV	PD	3RD QTR UNEMPLOYMENT
82751 INVOICE: 111617 414 ILLINOIS DEPT. OF REVENUE		11/01/2017		1117-3 CHECK DATE: 11/17/2017	228612	40.00	11/16/2017	INV	PD	PESTICIDE APPLICATOR LIC-SPRAU
ST-1-130 INVOICE: ST-1-147 425 ILLINOIS SECTION AWWA		11/20/2017		1117-4 CHECK DATE: 11/30/2017	19617	13,186.00	11/20/2017	DIR	PD	LINKS SALES TAX
83204 INVOICE: 200030554 83205		08/01/2017		1217-1 CHECK DATE: 12/01/2017	228733	96.00	11/28/2017	INV	PD	TRAINING WEIGAND
		08/09/2017		1217-1 CHECK DATE: 12/01/2017	228733	32.00	11/28/2017	INV	PD	TRAINING ATKINSON



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:	200030735		CHECK DATE:	12/01/2017						
						128.00				
										426 ILLINOIS STATE POLICE
83037		10/31/2017		1217-1	228734	108.00	11/28/2017	INV	PD	IL022090L COST CTR 04654
INVOICE:	112817		CHECK DATE:	12/01/2017						
										427 ILLINOIS STATE TREASURER
82750		11/01/2017		1117-3	228613	3,510.00	11/16/2017	INV	PD	TRAFFIC SIGNAL MAINT
INVOICE:	51970		CHECK DATE:	11/17/2017						
										10456 IMPACT NETWORKING, LLC
83033		11/16/2017		1217-1	228735	335.00	11/28/2017	INV	PD	OFFICE SUPPLIES
INVOICE:	967972		CHECK DATE:	12/01/2017						
										431 NICHOLAS KEEFE
83149		11/21/2017		1117-4	228672	293.50	11/30/2017	INV	PD	LINKS UNIFORMS
INVOICE:	1569		CHECK DATE:	11/30/2017						
										4672 INDUSTRIAL STEAM CLEANING OF CHICAGO, INC
82671		10/30/2017		1117-2	228515	815.00	11/08/2017	INV	PD	EXHAUST SYSTEM CLEANING
INVOICE:	2017-CHI836		CHECK DATE:	11/09/2017						
										447 INTRNATNL SOCIETY OF ARBORICULTURE
83036		11/28/2017		1217-1	228736	265.00	11/28/2017	INV	PD	MEMBERSHIP BROWN
INVOICE:	112817		CHECK DATE:	12/01/2017						
										10880 IRTS SOLUTIONS LLC
83034		11/01/2017		1217-1	228737	190.75	11/28/2017	INV	PD	JULIE TRACKING
INVOICE:	110117GEU		CHECK DATE:	12/01/2017						
										10157 MICHAEL JAGODZINSKI
82675		11/08/2017		1117-2	228516	115.00	11/08/2017	INV	PD	TRAVEL REIMBURSEMENT
INVOICE:	ER110817		CHECK DATE:	11/09/2017						
										3747 JULISON CONSTRUCTION
82676		11/07/2017		1117-2	228517	8,300.00	11/08/2017	INV	PD	RESTORATION REFUND
INVOICE:	20160767		CHECK DATE:	11/09/2017						
										10755 KENNETH M HOFFSWELL JR
82614		10/31/2017		1117-2	228518	275.00	11/06/2017	INV	PD	GATE TIMER INSTALLATION
INVOICE:	10202017		CHECK DATE:	11/09/2017						
										10862 KENDALL PARTNERS, LTD

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
82703		11/08/2017		1117-2	228519	38.08	11/08/2017	INV	PD	WATER REFUND 233440
INVOICE:	82703		CHECK	DATE:	11/09/2017					
612 KONICA MINOLTA BUSINESS SOLUTIONS INC										
83038		11/19/2017		1217-1	228738	275.00	11/28/2017	INV	PD	COPIER C754E MAINT
INVOICE:	31096958		CHECK	DATE:	12/01/2017					
82615		10/31/2017		1117-2	228520	231.00	11/06/2017	INV	PD	COPIER C454E MAINT
INVOICE:	343226460		CHECK	DATE:	11/09/2017					
						506.00				
10881 JAMES KORNESEZUK										
83039		09/14/2017		1217-1	228739	5,632.00	11/28/2017	INV	PD	NEWTON PUMP HOUSE WINDOW REPLA
INVOICE:	112817		CHECK	DATE:	12/01/2017					
6828 KPRG AND ASSOCIATES, INC										
83040		11/08/2017		1217-1	228740	788.64	11/28/2017	INV	PD	SPOIL TESTING, SAMPLING
INVOICE:	11267		CHECK	DATE:	12/01/2017					
2746 LANGUAGE LINE SERVICES, INC										
82833		10/31/2017		1117-3	228614	60.34	11/16/2017	INV	PD	POLICE INFO SERVICE
INVOICE:	4192044		CHECK	DATE:	11/17/2017					
7190 LEADSONLINE, LLC										
82677		11/01/2017		1117-2	228521	2,238.00	11/08/2017	INV	PD	POLICE SERVICES
INVOICE:	243185		CHECK	DATE:	11/09/2017					
8983 ANDREW WOOD INC										
82834		11/15/2017		1117-3	228615	1,750.00	11/16/2017	INV	PD	WEBSITE SERVICES
INVOICE:	401560		CHECK	DATE:	11/17/2017					
546 LEN'S ACE HARDWARE, INC.										
83043		10/02/2017		1217-1	228741	28.77	11/28/2017	INV	PD	STAPLE GUN, STAPLES
INVOICE:	81217		CHECK	DATE:	12/01/2017					
83044		10/04/2017		1217-1	228741	4.48	11/28/2017	INV	PD	KEY CUT
INVOICE:	81248		CHECK	DATE:	12/01/2017					
83045		10/05/2017		1217-1	228741	2.41	11/28/2017	INV	PD	HARDWARE #209
INVOICE:	81276		CHECK	DATE:	12/01/2017					
83046		10/10/2017		1217-1	228741	79.15	11/28/2017	INV	PD	TOWER LIGHTS
INVOICE:	81326		CHECK	DATE:	12/01/2017					
83047		10/11/2017		1217-1	228741	3.59	11/28/2017	INV	PD	CLEANING SUPPLIES
INVOICE:	81353		CHECK	DATE:	12/01/2017					
83048		10/12/2017		1217-1	228741	43.17	11/28/2017	INV	PD	FRESH WAVE GEL
INVOICE:	81357		CHECK	DATE:	12/01/2017					
83049		10/16/2017		1217-1	228741	4.49	11/28/2017	INV	PD	BITS
INVOICE:	81426		CHECK	DATE:	12/01/2017					
83050		10/17/2017		1217-1	228741	4.49	11/28/2017	INV	PD	CAULK
INVOICE:	81437		CHECK	DATE:	12/01/2017					
83051		10/18/2017		1217-1	228741	10.40	11/28/2017	INV	PD	HARDWARE

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: 81451										
83053		10/18/2017	CHECK	DATE: 12/01/2017	1217-1 228741	8.60	11/28/2017	INV	PD	SPRAYER
INVOICE: 81453										
83054		10/18/2017	CHECK	DATE: 12/01/2017	1217-1 228741	8.08	11/28/2017	INV	PD	DRILL BIT
INVOICE: 81456										
83055		10/24/2017	CHECK	DATE: 12/01/2017	1217-1 228741	8.99	11/28/2017	INV	PD	GFCI OUTLET
INVOICE: 81554										
83056		10/26/2017	CHECK	DATE: 12/01/2017	1217-1 228741	3.22	11/28/2017	INV	PD	COPPER CAP
INVOICE: 81585										
83057		10/30/2017	CHECK	DATE: 12/01/2017	1217-1 228741	4.49	11/28/2017	INV	PD	SPRAY PAINT
INVOICE: 81620										
83058		10/30/2017	CHECK	DATE: 12/01/2017	1217-1 228741	14.38	11/28/2017	INV	PD	PING TERMINALS #16-10254
INVOICE: 81621										
644 NETTOYER, INC.						228.71				
82621		10/31/2017		1117-2	228522	309.90	11/06/2017	INV	PD	CAR WASHES OCT 2017
INVOICE: 7385			CHECK	DATE: 11/09/2017						
10852 LITGEN CONCRETE CUTTING & CORING CO										
82616		10/24/2017		1117-2	228523	2,375.00	11/06/2017	INV	PD	WALL SAW CUT-PW
INVOICE: 191958			CHECK	DATE: 11/09/2017						
569 MARCOTT ENTERPRISES, INC.										
82759	20170001	11/01/2017		1117-3	228616	297.08	11/16/2017	INV	PD	MATERIAL HAULING
INVOICE: 17824			CHECK	DATE: 11/17/2017						
83061	20170001	11/08/2017		1217-1	228742	1,119.30	11/28/2017	INV	PD	MATERIAL HAULING
INVOICE: 17827			CHECK	DATE: 12/01/2017						
						1,416.38				
5750 NASAW/DOUGLASS & ASSOCIATES, LTD										
83206	20160011	11/15/2017		1217-1	228743	8,952.26	11/28/2017	INV	PD	SEASONAL DECORATIONS
INVOICE: 280354			CHECK	DATE: 12/01/2017						
5484 MCHENRY COUNTY NURSERY, INC.										
82753		11/03/2017		1117-3	228617	1,483.00	11/16/2017	INV	PD	PLANT MATERIAL
INVOICE: 1532			CHECK	DATE: 11/17/2017						
82754		11/03/2017		1117-3	228617	186.00	11/16/2017	INV	PD	PLANT MATERIAL
INVOICE: 1533			CHECK	DATE: 11/17/2017						
						1,669.00				
595 MENARDS, INC.										
82758		09/29/2017		1117-3	228618	107.87	11/16/2017	INV	PD	MORTAR MIX
INVOICE: 65025			CHECK	DATE: 11/17/2017						
82756		11/03/2017		1117-3	228618	11.93	11/16/2017	INV	PD	PLUMBING SUPPLIES
INVOICE: 68115			CHECK	DATE: 11/17/2017						
82757		11/06/2017		1117-3	228618	283.15	11/16/2017	INV	PD	HARDWARE, BLADES, SUPPLIE
INVOICE: 68363			CHECK	DATE: 11/17/2017						
83063		11/08/2017		1217-1	228744	201.95	11/28/2017	INV	PD	SUPPLIES



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
83207	INVOICE: 68573	11/14/2017	CHECK	DATE: 12/01/2017	1217-1 228744	67.84	11/28/2017	INV	PD	ELECTRICAL PARTS
83066	INVOICE: 69105	11/14/2017	CHECK	DATE: 12/01/2017	1217-1 228744	173.87	11/28/2017	INV	PD	STUDS, HANGERS
	INVOICE: 69120		CHECK	DATE: 12/01/2017						
596 METRO PARAMEDIC SERVICES, INC.						846.61				
82617	INVOICE: 20-00615	09/20/2017	CHECK	DATE: 11/09/2017	1117-2 228524	31,310.00	11/06/2017	INV	PD	PARAMEDIC SVCS- OCT 2017
966 WM. F. MEYER CO.										
83062	INVOICE: S3366396.001	11/15/2017	CHECK	DATE: 12/01/2017	1217-1 228745	170.23	11/28/2017	INV	PD	BALL VALVES
6603 CHRISTINE MILLER										
83060	INVOICE: ER112817	11/09/2017	CHECK	DATE: 12/01/2017	1217-1 228746	134.41	11/28/2017	INV	PD	SUPPLY REIMBURSEMENT
615 MIZUNO USA, INC.										
82678	INVOICE: 5396364 RI	10/26/2017	CHECK	DATE: 11/09/2017	1117-2 228525	60.00	11/08/2017	INV	PD	SUPPLIES
82679	INVOICE: 5398835 RI	10/30/2017	CHECK	DATE: 11/09/2017	1117-2 228525	48.38	11/08/2017	INV	PD	PRODUCT RESALE
617 MONROE TRUCK EQUIPMENT, INC.						108.38				
82755	INVOICE: 318159	11/08/2017	CHECK	DATE: 11/17/2017	1117-3 228619	747.10	11/16/2017	INV	PD	PLOW BLADES
8205 MUNICIPAL GIS PARTNERS, INC										
82619	INVOICE: 20170007 3571	10/31/2017	CHECK	DATE: 11/09/2017	1117-2 228526	8,100.25	11/06/2017	INV	PD	GIS SERVICES
625 MUNICIPAL MARKING DIST., INC.										
82618	INVOICE: 22210	10/27/2017	CHECK	DATE: 11/09/2017	1117-2 228527	191.84	11/06/2017	INV	PD	MARKING PAINT
1212 MURPHY & MILLER, INC										
83059	INVOICE: SVC00011497	10/31/2017	CHECK	DATE: 12/01/2017	1217-1 228747	959.07	11/28/2017	INV	PD	HVAC REPAIR FS #1
5841 GENUINE PARTS CO-NAPA										
82624	INVOICE: 438424	10/30/2017	CHECK	DATE: 11/09/2017	1117-2 228528	21.25	11/06/2017	INV	PD	AIR HOSE
82623		11/06/2017		1117-2 228528		6.99	11/06/2017	INV	PD	WIPER BLADE #004

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:	439194									
82761		11/08/2017	CHECK	DATE: 11/09/2017	1117-3 228620	36.61	11/16/2017	INV	PD	AIR, OIL FILTERS
INVOICE:	439511									
82760		11/08/2017	CHECK	DATE: 11/17/2017	1117-3 228620	21.99	11/16/2017	INV	PD	DRAIN PAN
INVOICE:	439518									
83070		11/08/2017	CHECK	DATE: 11/17/2017	1217-1 228748	26.67	11/28/2017	INV	PD	AIR, HYDRAULIC, OIL FILTERS
INVOICE:	439531									
83071		11/14/2017	CHECK	DATE: 12/01/2017	1217-1 228748	15.99	11/28/2017	INV	PD	WHEEL WEIGHTS
INVOICE:	440401									
83069		11/20/2017	CHECK	DATE: 12/01/2017	1217-1 228748	55.56	11/28/2017	INV	PD	WHEEL WEIGHTS
INVOICE:	441108									
83068		11/21/2017	CHECK	DATE: 12/01/2017	1217-1 228748	36.16	11/28/2017	INV	PD	AIR FILTERS #259
INVOICE:	441255									
83208		11/27/2017	CHECK	DATE: 12/01/2017	1217-1 228748	49.92	11/28/2017	INV	PD	OIL, AIR FILTERS
INVOICE:	441735									
						271.14				
633 THE NATIONAL ASSN OF FLEET ADMINISTRATORS, INC										
82622		10/25/2017		1117-2	228529	499.00	11/06/2017	INV	PD	2018 MEMBERSHIP
INVOICE:	112588		CHECK	DATE: 11/09/2017						
488 JOHN NERI CONSTRUCTION CO.										
82752	20170040	10/06/2017		1117-3	228621	690,755.67	11/16/2017	INV	PD	M-E-D-S-T ROADWAY CONSTRUCTION
INVOICE:	111617		CHECK	DATE: 11/17/2017						
9719 NETWORKFLEET, INC										
82620		11/01/2017		1117-2	228530	1,191.90	11/06/2017	INV	PD	VILL017 FLEET TRACKING
INVOICE:	OSV000001219612		CHECK	DATE: 11/09/2017						
8790 A NEW DAIRY CO, INC										
82681		10/31/2017		1117-2	228531	37.63	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1562495		CHECK	DATE: 11/09/2017						
82680		11/03/2017		1117-2	228531	291.92	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1563083		CHECK	DATE: 11/09/2017						
82837		11/10/2017		1117-3	228622	273.80	11/16/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1563935		CHECK	DATE: 11/17/2017						
83150		11/17/2017		1117-4	228673	138.78	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1564802		CHECK	DATE: 11/30/2017						
83151		11/22/2017		1117-4	228673	308.50	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1565376		CHECK	DATE: 11/30/2017						
83152		11/28/2017		1117-4	228673	161.25	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1565935		CHECK	DATE: 11/30/2017						
						1,211.88				
7183 NEWEGG INC										
83079		11/13/2017		1217-1	228749	19.16	11/28/2017	INV	PD	HARD DRIVE ADAPTER BRACKETS
INVOICE:	1300754497		CHECK	DATE: 12/01/2017						
83080		11/13/2017		1217-1	228749	79.99	11/28/2017	INV	PD	TONER
INVOICE:	1300755511		CHECK	DATE: 12/01/2017						
83078		11/14/2017		1217-1	228749	25.74	11/28/2017	INV	PD	PC FANS

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
83067	INVOICE: 1300757402	11/16/2017	CHECK DATE: 12/01/2017	1217-1	228749	95.96	11/28/2017	INV	PD	IMAGING UNITS FOR LIVESCAN
	INVOICE: 1300761135		CHECK DATE: 12/01/2017							
3471 NFC CO. INC.						220.85				
83155	INVOICE: 107266	11/24/2017	CHECK DATE: 11/30/2017	1117-4	228674	150.00	11/30/2017	INV	PD	LINKS SUPPLIES
651 NORTHERN ILLINOIS GAS COMPANY										
82625	INVOICE: 82625	10/25/2017	CHECK DATE: 11/09/2017	1117-2	228532	184.02	11/06/2017	INV	PD	33-46-52-1000 4 1017
82626	INVOICE: 82626	10/27/2017	CHECK DATE: 11/09/2017	1117-2	228532	47.04	11/06/2017	INV	PD	05-47-62-1000 9 1017
82627	INVOICE: 82627	10/20/2017	CHECK DATE: 11/09/2017	1117-2	228532	20.07	11/06/2017	INV	PD	48-18-21-7173 5 1017
82762	INVOICE: 82762	11/03/2017	CHECK DATE: 11/17/2017	1117-3	228623	28.05	11/16/2017	INV	PD	28-61-60-1000 6 1117
82763	INVOICE: 82763	11/03/2017	CHECK DATE: 11/17/2017	1117-3	228623	94.33	11/16/2017	INV	PD	14-78-54-4533 0 1117
82835	INVOICE: 82835	10/19/2017	CHECK DATE: 11/17/2017	1117-3	228623	33.98	11/16/2017	INV	PD	87-88-52-1000 2 1017
82836	INVOICE: 82836	10/27/2017	CHECK DATE: 11/17/2017	1117-3	228623	1,035.73	11/16/2017	INV	PD	01-66-52-1000 9 1017
83077	INVOICE: 83077	11/17/2017	CHECK DATE: 12/01/2017	1217-1	228750	62.68	11/28/2017	INV	PD	48-18-21-7173 5 1117
654 NORTHEAST MULTI-REG. TRAINING						1,505.90				
82764	INVOICE: 226891	10/25/2017	CHECK DATE: 11/17/2017	1117-3	228624	50.00	11/16/2017	INV	PD	TRAINING SCUITO
655 NORTHERN ILLINOIS UNIVERSITY										
83209	INVOICE: PRI0011222017	11/22/2017	CHECK DATE: 12/01/2017	1217-1	228751	5,390.00	11/28/2017	INV	PD	INTERN CABRERA
4701 RYAN DUNHAM										
82966	INVOICE: 20161580	11/17/2017	CHECK DATE: 12/01/2017	1217-1	228752	11,360.00	11/17/2017	INV	PD	RESTORATION DEPOSIT REFUND
82600	INVOICE: HMR110817	10/18/2017	CHECK DATE: 11/09/2017	1117-2	228533	425.00	11/02/2017	INV	PD	HYDRANT METER REFUND
1458 OFFICE DEPOT, INC						11,785.00				
83082	INVOICE: 963406817001	09/18/2017	CHECK DATE: 12/01/2017	1217-1	228753	351.96	11/28/2017	INV	PD	OFFICE SUPPLIES
82682	INVOICE: 969079128001	10/05/2017	CHECK DATE: 11/09/2017	1117-2	228534	202.30	11/08/2017	INV	PD	OFFICE SUPPLIES
82768		10/06/2017	CHECK DATE: 11/09/2017	1117-3	228625	87.09	11/16/2017	INV	PD	OFFICE SUPPLIES



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: 82839	969428115001	10/09/2017	CHECK	DATE: 11/17/2017	1117-3 228625	49.54	11/16/2017	INV	PD	OFFICE SUPPLIES
INVOICE: 82767	970064203001	10/09/2017	CHECK	DATE: 11/17/2017	1117-3 228625	37.18	11/16/2017	INV	PD	OFFICE SUPPLIES
INVOICE: 83084	970064320001	10/20/2017	CHECK	DATE: 11/17/2017	1217-1 228753	73.36	11/10/2017	INV	PD	OFFICE SUPPLIES
INVOICE: 82765	973196074001	10/23/2017	CHECK	DATE: 12/01/2017	1117-3 228625	26.39	11/16/2017	INV	PD	HOLIDAY SUPPLIES
INVOICE: 82683	973196143001	10/26/2017	CHECK	DATE: 11/17/2017	1117-2 228534	208.60	11/08/2017	INV	PD	OFFICE SUPPLIES
INVOICE: 82766	973844934001	10/30/2017	CHECK	DATE: 11/09/2017	1117-3 228625	53.75	11/16/2017	INV	PD	OFFICE SUPPLIES
INVOICE: 83072	975322892001	11/01/2017	CHECK	DATE: 11/17/2017	1217-1 228753	157.15	11/28/2017	INV	PD	OFFICE SUPPLIES
INVOICE: 83086	976185307001	11/06/2017	CHECK	DATE: 12/01/2017	1217-1 228753	40.47	11/10/2017	INV	PD	OFFICE SUPPLIES
INVOICE: 83085	977214084001	11/06/2017	CHECK	DATE: 12/01/2017	1217-1 228753	82.02	11/10/2017	INV	PD	OFFICE SUPPLIES
INVOICE: 83088	977221688001	11/07/2017	CHECK	DATE: 12/01/2017	1217-1 228753	23.39	11/10/2017	INV	PD	SUPPLIES
INVOICE: 83089	977221760001	11/06/2017	CHECK	DATE: 12/01/2017	1217-1 228753	7.98	11/10/2017	INV	PD	OFFICE SUPPLIES
INVOICE: 83087	977221761001	11/06/2017	CHECK	DATE: 12/01/2017	1217-1 228753	15.98	11/10/2017	INV	PD	OFFICE SUPPLIES
INVOICE: 83083	977221762001	11/10/2017	CHECK	DATE: 12/01/2017	1217-1 228753	-39.99	11/10/2017	CRM	PD	CREDIT OFFICE SUPPLIES
INVOICE: 83083	979109173001		CHECK	DATE: 12/01/2017						
						1,377.17				
5101 KIMBERLY OLDIS										
83073		11/16/2017		1217-1	228754	3,500.00	11/28/2017	INV	PD	HOLIDAY TREE DECORATION
INVOICE: 112817			CHECK	DATE: 12/01/2017						
10883 JORGE OROZCO										
83081		11/13/2017		1217-1	228755	10.00	11/28/2017	INV	PD	CITATION OVERPAYMENT
INVOICE: CR11281			CHECK	DATE: 12/01/2017						
670 DAVID B COULTER										
82769		11/01/2017		1117-3	228626	310.00	11/16/2017	INV	PD	TREE PRESERVATION SERVICES
INVOICE: 111617			CHECK	DATE: 11/17/2017						
83210		11/22/2017		1217-1	228756	58.13	11/28/2017	INV	PD	PROFESSIONAL SERVICES
INVOICE: 113017			CHECK	DATE: 12/01/2017						
						368.13				
10872 OZINGA READY MIX CONCRETE, INC										
82838		10/31/2017		1117-3	228627	5,760.00	11/16/2017	INV	PD	CONCRETE BLOCKS
INVOICE: 63540			CHECK	DATE: 11/17/2017						
676 PACKKEY WEBB FORD, INC.										
82631		10/16/2017		1117-2	228535	22.79	10/31/2017	INV	PD	SWITCH ASSY #003

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: 139794					CHECK DATE: 11/09/2017					
82630		10/30/2017			1117-2 228535	11.86	10/31/2017	INV	PD	W/SHIELD WASHER NOZZLES #255
INVOICE: 139944					CHECK DATE: 11/09/2017					
82629		10/31/2017			1117-2 228535	11.99	10/31/2017	INV	PD	EXHAUST GASKETS #006
INVOICE: 139957					CHECK DATE: 11/09/2017					
82632		11/06/2017			1117-2 228535	-22.79	11/06/2017	CRM	PD	CREDIT SWITCH ASSY
INVOICE: 140037					CHECK DATE: 11/09/2017					
82770		11/07/2017			1117-3 228628	12.71	11/16/2017	INV	PD	GASKET #006
INVOICE: 140057					CHECK DATE: 11/17/2017					
83092		11/13/2017			1217-1 228757	278.70	11/13/2017	INV	PD	SPARK PLUGS, COIL ASSY #004
INVOICE: 140120					CHECK DATE: 12/01/2017					
83091		11/13/2017			1217-1 228757	28.16	11/13/2017	INV	PD	PLENUM GASKET, BOOT #009
INVOICE: 140121					CHECK DATE: 12/01/2017					
83093		11/14/2017			1217-1 228757	110.81	11/14/2017	INV	PD	COIL ASSY #004
INVOICE: 140127					CHECK DATE: 12/01/2017					
83075		11/15/2017			1217-1 228757	63.60	11/28/2017	INV	PD	HEADLIGHT BULBS
INVOICE: 140153					CHECK DATE: 12/01/2017					
83074		11/16/2017			1217-1 228757	45.99	11/28/2017	INV	PD	SILL PLATE #238
INVOICE: 140167					CHECK DATE: 12/01/2017					
83211		11/21/2017			1217-1 228757	14.20	11/28/2017	INV	PD	WIPER BLADE #001
INVOICE: 140233					CHECK DATE: 12/01/2017					
83076		11/13/2017			1217-1 228757	915.54	11/28/2017	INV	PD	CATALYTIC CONVERTER ASSY REPL
INVOICE: C06771					CHECK DATE: 12/01/2017					
						1,493.56				
9516 PAHCS II/CADENCE OCC HEALTH										
83090		11/01/2017			1217-1 228758	284.97	11/10/2017	INV	PD	SCREENINGS OCT 2017
INVOICE: 210161					CHECK DATE: 12/01/2017					
6453 PARAMEDIC BILLING SERVICES, INC.										
82873		11/20/2017			1117-4 19619	-821.85	11/20/2017	CRM	PD	AMBULANCE BILLING FEE-1017
INVOICE: PSN-89					CHECK DATE: 11/30/2017					
7749 PAYMENT SERVICE NETWORK, INC										
6592121		11/20/2017			1117-4 19615	490.95	11/20/2017	DIR	PD	CUST ONLINE BANKING FEE
INVOICE: PSN-65					CHECK DATE: 11/30/2017					
10823 PEST MANAGEMENT SERVICES, INC										
82771		11/13/2017			1117-3 228629	284.00	11/16/2017	INV	PD	PEST CONTROL
INVOICE: 12098					CHECK DATE: 11/17/2017					
700 THE PITNEY BOWES BANK INC										
82874		11/22/2017			1117-4 19620	1,000.00	11/22/2017	DIR	PD	POSTAGE METER REFILL
INVOICE: 112717					CHECK DATE: 11/30/2017					
83131		11/22/2017			1117-4 19748	2,000.00	11/22/2017	DIR	PD	POSTAGE METER REFILL
INVOICE: 112917					CHECK DATE: 11/30/2017					
						3,000.00				
6994 PITNEY BOWES, INC										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
82772		11/01/2017		1117-3	228630	155.02	11/16/2017	INV	PD	POSTAGE METER SUPPLIES
INVOICE:	1005684910		CHECK	DATE: 11/17/2017						
83094		11/07/2017		1217-1	228759	449.55	11/14/2017	INV	PD	QTRLY POSTAGE METER LEASE
INVOICE:	3101695826		CHECK	DATE: 12/01/2017						
						604.57				
715 PRESCIENT DEVELOPMENT, INC.										
82633	20160069	10/01/2017		1117-2	228536	3,192.00	11/06/2017	INV	PD	I.T. STAFFING/CONSULTING
INVOICE:	1017001		CHECK	DATE: 11/09/2017						
6552 PROVANTAGE CORPORATION										
82628		10/31/2017		1117-2	228537	233.00	10/31/2017	INV	PD	PRINTER
INVOICE:	8023663		CHECK	DATE: 11/09/2017						
82773		11/09/2017		1117-3	228631	888.00	11/16/2017	INV	PD	INTERNET FILTER UPDATES
INVOICE:	8029600		CHECK	DATE: 11/17/2017						
						1,121.00				
9408 KELLY PURVIS										
82871		11/07/2017		1117-3	228632	515.00	11/16/2017	INV	PD	TRAINING REIMBURSEMENT
INVOICE:	ER111617		CHECK	DATE: 11/17/2017						
10867 SCOTT/MARIA RAFFENSPARGER										
82775		11/06/2017		1117-3	228633	1,245.00	11/16/2017	INV	PD	TRANSFER TAX REFUND
INVOICE:	TXR111617		CHECK	DATE: 11/17/2017						
10694 WENDIE REECE										
82840		11/15/2017		1117-3	228634	6,096.00	11/16/2017	INV	PD	RESTORATION DEPOSIT REFUND
INVOICE:	20170100		CHECK	DATE: 11/17/2017						
6927 REGIONAL TRUCK EQUIPMENT CO										
82635		10/30/2017		1117-2	228538	160.95	11/06/2017	INV	PD	PLOW MOTOR #16-10254
INVOICE:	206605		CHECK	DATE: 11/09/2017						
82634		10/27/2017		1117-2	228538	4,520.00	11/06/2017	INV	PD	PLOW INSTALLATION #232
INVOICE:	48863		CHECK	DATE: 11/09/2017						
						4,680.95				
8204 REQUORDIT, INC										
83098		11/16/2017		1217-1	228760	10,444.20	11/20/2017	INV	PD	ONBASE ANN MAINT, UPDATES
INVOICE:	18032-M		CHECK	DATE: 12/01/2017						
10887 MARY RITTENHOUSE										
83223		11/29/2017		1217-1	228761	1,000.00	12/01/2017	INV	PD	RESTORATION DEPOSIT REFUND
INVOICE:	20171252		CHECK	DATE: 12/01/2017						
756 RJN GROUP, INC.										
83097	20170052	11/06/2017		1217-1	228762	12,030.00	11/20/2017	INV	PD	CBD UNDERGRD INFRASTRUCT STUDY

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: 315403			CHECK DATE: 12/01/2017							
			764 ROTARY CLUB OF GLEN ELLYN							
82774		11/06/2017		1117-3	228635	147.00	11/16/2017	INV	PD	FRANZ DUES
INVOICE: 6818			CHECK DATE: 11/17/2017							
82684		11/06/2017		1117-2	228539	147.00	11/08/2017	INV	PD	DUES NORTON
INVOICE: 6828			CHECK DATE: 11/09/2017							
						294.00				
			10315 ROYAL PUBLISHING, INC							
82841		10/20/2017		1117-3	228636	280.00	11/16/2017	INV	PD	LINKS ADVERTISING
INVOICE: 7880500			CHECK DATE: 11/17/2017							
			8689 RUSH TRUCK CENTERS OF ILLINOIS, INC							
82636		10/31/2017		1217-1	228763	68.72	11/06/2017	INV	PD	SHIMS #205
INVOICE: 3008329911			CHECK DATE: 12/01/2017							
82637		11/02/2017		1217-1	228763	-68.72	11/02/2017	CRM	PD	CREDIT SHIMS
INVOICE: 3008349137			CHECK DATE: 12/01/2017							
83095		11/13/2017		1217-1	228763	626.08	11/14/2017	INV	PD	CAMSHAFT, POS SENSOR #230
INVOICE: 3008465823			CHECK DATE: 12/01/2017							
						626.08				
			2321 ANTHONY W & KRISTIE M RYAN							
83096		11/20/2017		1217-1	228764	1,000.00	11/20/2017	INV	PD	RESTORATION DEPOSIT REFUND
INVOICE: 20172016			CHECK DATE: 12/01/2017							
			6093 SCHAMBERGER BROTHERS, INC							
82843		11/10/2017		1117-3	228637	342.00	11/16/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE: 412451			CHECK DATE: 11/17/2017							
			774 SCHEFFLER'S FLOWERS							
82644		10/26/2017		1117-2	228540	1,000.00	11/06/2017	INV	PD	HOLIDAY ROOF LIGHT REPAIRS
INVOICE: 8433			CHECK DATE: 11/09/2017							
			9718 SEBIS DIRECT INC							
83217		11/14/2017		1217-1	228765	904.07	11/28/2017	INV	PD	WATER BILLS NOV 2017
INVOICE: 24435			CHECK DATE: 12/01/2017							
			10869 JEFF/MARY SEGEBARTH							
82780		11/06/2017		1117-3	228638	2,280.00	11/16/2017	INV	PD	TRANSFER TAX REFUND
INVOICE: TXR111617			CHECK DATE: 11/17/2017							
			787 SERVICE SPRING CO. INC.							
82638		11/03/2017		1117-2	228541	591.58	11/03/2017	INV	PD	BUMPER INSTALL #205
INVOICE: 149949			CHECK DATE: 11/09/2017							



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
9994 SIGHTS ON SERVICE, INC										
83153		11/01/2017		1117-4	228675	206.00	11/30/2017	INV	PD	LINKS SECRET SHOPPER SVC
INVOICE: 246941			CHECK DATE:	11/30/2017						
9897 SITEONE LANDSCAPE SUPPLY HOLDING, LLC										
82685		10/26/2017		1117-2	228542	1,617.54	11/08/2017	INV	PD	PD PLANTINGS
INVOICE: 83222364			CHECK DATE:	11/09/2017						
83215		11/15/2017		1217-1	228766	338.30	11/28/2017	INV	PD	HOLIDAY DECOR
INVOICE: 83507622			CHECK DATE:	12/01/2017						
						1,955.84				
6942 SMITH BROTHERS TREE SERVICE										
82779		11/06/2017		1117-3	228639	350.00	11/16/2017	INV	PD	WEED REMOVAL, DEBRIS HAUL AWAY
INVOICE: 85			CHECK DATE:	11/17/2017						
3571 HARRY C SMITH LTD										
82842		11/08/2017		1117-3	228640	7,557.00	11/16/2017	INV	PD	LEGAL SERVICES
INVOICE: 1715			CHECK DATE:	11/17/2017						
9574 TONY L DIAMOND SR										
82639		11/06/2017		1117-2	228543	346.95	11/06/2017	INV	PD	SHOP TOOLS
INVOICE: 11061726858			CHECK DATE:	11/09/2017						
83099		11/20/2017		1217-1	228767	426.70	11/20/2017	INV	PD	SHOP TOOLS
INVOICE: 11201727271			CHECK DATE:	12/01/2017						
						773.65				
8694 SNI SOLUTIONS, INC										
83213		11/20/2017		1217-1	228768	5,064.40	11/28/2017	INV	PD	GEOBLEND
INVOICE: 137913			CHECK DATE:	12/01/2017						
5109 SOUTH SIDE CONTROL SUPPLY, CO.										
82782		08/28/2017		1117-3	228641	158.29	11/16/2017	INV	PD	REFRIGERANT RECOVERY TANK
INVOICE: S100411553.001-1			CHECK DATE:	11/17/2017						
10181 SOUTHERN GLAZER'S WINE AND SPIRITS, LLC										
83158		11/09/2017		1117-4	228676	1,308.43	11/30/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE: 1830569			CHECK DATE:	11/30/2017						
83157		11/16/2017		1117-4	228676	540.00	11/30/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE: 5533350			CHECK DATE:	11/30/2017						
						1,848.43				
10868 PAT STACK										
82778		11/11/2017		1117-3	228642	128.00	11/16/2017	INV	PD	GOLF REFUND
INVOICE: GR111617			CHECK DATE:	11/17/2017						
10858 CLARK STALKER										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE	NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
82699		11/08/2017		1117-2	228544	18.33	11/08/2017	INV	PD		WATER REFUND 110765
INVOICE:	82699		CHECK	DATE:	11/09/2017						
806 STANDARD EQUIPMENT COMPANY											
82776		10/25/2017		1117-3	228643	995.00	11/16/2017	INV	PD		CAMERA MAINTENANCE
INVOICE:	P02293		CHECK	DATE:	11/17/2017						
82640		10/30/2017		1117-2	228545	1,096.77	11/06/2017	INV	PD		SWEEPER PARTS #259
INVOICE:	P02411		CHECK	DATE:	11/09/2017						
82777		11/01/2017		1117-3	228643	369.74	11/16/2017	INV	PD		WHEEL HUB ASSY #259
INVOICE:	P02461		CHECK	DATE:	11/17/2017						
83106		11/08/2017		1217-1	228769	407.66	11/10/2017	INV	PD		ROLLER WELDMENT #230
INVOICE:	P02598		CHECK	DATE:	12/01/2017						
83107		11/08/2017		1217-1	228769	241.10	11/10/2017	INV	PD		GUTTER BROOMS
INVOICE:	P02601		CHECK	DATE:	12/01/2017						
83109		11/09/2017		1217-1	228769	-270.98	11/09/2017	CRM	PD		CREDIT PARTS #259
INVOICE:	P02632		CHECK	DATE:	12/01/2017						
83108		11/15/2017		1217-1	228769	-12.06	11/15/2017	CRM	PD		BROOM DISCOUNT
INVOICE:	P02749		CHECK	DATE:	12/01/2017						
83214		11/15/2017		1217-1	228769	308.33	11/28/2017	INV	PD		HOSE, HAND GUN #230
INVOICE:	P02773		CHECK	DATE:	12/01/2017						
						3,135.56					
2687 STAPLES CONTRACT & COMMERCIAL, INC.											
83102		11/03/2017		1217-1	228770	371.63	11/06/2017	INV	PD		CUSTODIAL SUPPLIES
INVOICE:	3358434576		CHECK	DATE:	12/01/2017						
83103		11/07/2017		1217-1	228770	336.57	11/07/2017	INV	PD		CUSTODIAL SUPPLIES
INVOICE:	3358811678		CHECK	DATE:	12/01/2017						
83105		11/10/2017		1217-1	228770	22.26	11/10/2017	INV	PD		WASTE LINERS
INVOICE:	3359023300		CHECK	DATE:	12/01/2017						
83104		11/07/2017		1217-1	228770	-22.26	11/07/2017	CRM	PD		CREDIT WASTE LINERS
INVOICE:	3359023301		CHECK	DATE:	12/01/2017						
						708.20					
813 STEINER ELECTRIC CO.											
82642		10/25/2017		1117-2	228546	8,847.36	11/06/2017	INV	PD		LIGHT POLE
INVOICE:	S005790255.001		CHECK	DATE:	11/09/2017						
815 STERLING CODIFIERS, INC.											
83216		11/07/2017		1217-1	228771	1,409.00	11/28/2017	INV	PD		CODE SUPPLEMENTS
INVOICE:	19790		CHECK	DATE:	12/01/2017						
2676 STERLING CUT GLASS CO, INC											
82848		10/18/2017		1117-3	228644	462.60	11/10/2017	INV	PD		TOURNEY TROPHIES
INVOICE:	418096-IN		CHECK	DATE:	11/17/2017						
7600 STUEVER & SONS, INC											
82845		11/09/2017		1117-3	228645	262.00	11/09/2017	INV	PD		BEER LINE CLEANING, WINTERIZE
INVOICE:	207338		CHECK	DATE:	11/17/2017						



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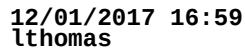
DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
83161		11/22/2017		1117-4	228677	142.00	11/30/2017	INV	PD	BEER LINE CLEANING
INVOICE:	207380		CHECK	DATE:	11/30/2017					
						404.00				
5018 SUBURBAN LABORATORIES, INC.										
82641		10/31/2017		1117-2	228547	588.49	11/06/2017	INV	PD	LAB SERVICES
INVOICE:	149651		CHECK	DATE:	11/09/2017					
835 SUPERIOR BEVERAGE CO.										
82847		11/10/2017		1117-3	228646	76.45	11/10/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE:	688081		CHECK	DATE:	11/17/2017					
82844		09/22/2017		1117-3	228646	-60.00	09/22/2017	CRM	PD	CREDIT BEVERAGE RESALE
INVOICE:	89742		CHECK	DATE:	11/17/2017					
						16.45				
10104 SUPREME LOBSTER CO										
82687		09/15/2017		1117-2	228548	669.97	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	6213695		CHECK	DATE:	11/09/2017					
82686		11/02/2017		1117-2	228548	432.18	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	6237752		CHECK	DATE:	11/09/2017					
82846		11/10/2017		1117-3	228647	302.50	11/10/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	6243719		CHECK	DATE:	11/17/2017					
83160		11/22/2017		1117-4	228678	159.80	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	6251402		CHECK	DATE:	11/30/2017					
83159		11/28/2017		1117-4	228678	336.95	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	6254351		CHECK	DATE:	11/30/2017					
						1,901.40				
9411 SWEET ALI'S GLUTEN FREE BAKERY, LLC										
83156		11/16/2017		1117-4	228679	256.32	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	10710		CHECK	DATE:	11/30/2017					
9588 TECH TOOLS, INC										
83064		11/15/2017		1217-1	228772	39.50	11/28/2017	INV	PD	SHOP TOOL
INVOICE:	24613		CHECK	DATE:	12/01/2017					
83065		11/15/2017		1217-1	228772	195.95	11/28/2017	INV	PD	SHOP TOOL
INVOICE:	24614		CHECK	DATE:	12/01/2017					
						235.45				
854 TERRACE SUPPLY COMPANY										
82783		10/31/2017		1117-3	228648	24.18	11/16/2017	INV	PD	CYLINDER RENTAL OCT 2017
INVOICE:	981654		CHECK	DATE:	11/17/2017					
10558 TESTA PRODUCE, INC										
83224		11/07/2017		1117-4	228680	-53.20	11/07/2017	CRM	PD	LINKS PRODUCT RESALE
INVOICE:	214304		CHECK	DATE:	11/30/2017					
83173		11/22/2017		1117-4	228680	-22.30	11/22/2017	CRM	PD	CREDIT FOOD RESALE
INVOICE:	216482		CHECK	DATE:	11/30/2017					

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
83168		09/15/2017		1117-4	228680	272.06	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4248284		CHECK	DATE: 11/30/2017						
83167		09/16/2017		1117-4	228680	846.31	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4249425		CHECK	DATE: 11/30/2017						
83166		09/18/2017		1117-4	228680	154.45	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4250192		CHECK	DATE: 11/30/2017						
82690		10/31/2017		1117-2	228549	53.40	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4286423		CHECK	DATE: 11/09/2017						
82689		11/02/2017		1117-2	228549	93.88	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4288515		CHECK	DATE: 11/09/2017						
82688		11/03/2017		1117-2	228549	319.85	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4289297		CHECK	DATE: 11/09/2017						
82850		11/04/2017		1117-3	228649	286.83	11/13/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4290834		CHECK	DATE: 11/17/2017						
82852		11/08/2017		1117-3	228649	182.65	11/13/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4292982		CHECK	DATE: 11/17/2017						
82851		11/09/2017		1117-3	228649	422.32	11/13/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4294286		CHECK	DATE: 11/17/2017						
83170		11/11/2017		1117-4	228680	252.15	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4296567		CHECK	DATE: 11/30/2017						
82849		11/13/2017		1117-3	228649	406.38	11/13/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4297224		CHECK	DATE: 11/17/2017						
83171		11/15/2017		1117-4	228680	143.90	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4299352		CHECK	DATE: 11/30/2017						
83172		11/18/2017		1117-4	228680	216.45	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4301995		CHECK	DATE: 11/30/2017						
83169		11/20/2017		1117-4	228680	220.60	11/30/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4302812		CHECK	DATE: 11/30/2017						
83174		11/22/2017		1117-4	228680	190.88	11/22/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4304581		CHECK	DATE: 11/30/2017						
83175		11/25/2017		1117-4	228680	203.91	11/25/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4306404		CHECK	DATE: 11/30/2017						
83176		11/27/2017		1117-4	228680	212.51	11/27/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	4307023		CHECK	DATE: 11/30/2017						
9474 THE LONGFIELD GROUP						4,403.03				
83042		11/20/2017		1217-1	228773	5,400.00	11/28/2017	INV	PD	RESTORATION DEPOSIT REFUND
INVOICE:	20151642		CHECK	DATE: 12/01/2017						
7788 THOMAS ENGINEERING GROUP, LLC										
82646	20170025	10/03/2017		1117-2	228550	10,284.66	11/06/2017	INV	PD	ENGINEERING SVCS KENILWORTH/AL
INVOICE:	17-198		CHECK	DATE: 11/09/2017						
863 THORNE ELECTRIC INC.										
82784		10/20/2017		1117-3	228650	6,385.17	11/16/2017	INV	PD	POLE & FIXTURE INSTALLATION
INVOICE:	19724		CHECK	DATE: 11/17/2017						
10870 CLAUDIA THORNTON										
82781		11/06/2017		1117-3	228651	765.00	11/16/2017	INV	PD	TRANSFER TAX REFUND
INVOICE:	TXR111617		CHECK	DATE: 11/17/2017						

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10876 THYSSENKRUPP ELEVATOR CORPORATION										
83111		07/05/2017		1217-1	228774	645.00	11/15/2017	INV	PD	ELEVATOR SERVICE
INVOICE: 5000706834			CHECK DATE: 12/01/2017							
865 ACUSHNET COMPANY										
83162		11/14/2017		1117-4	228681	269.43	11/30/2017	INV	PD	LINKS PRODUCT RESALE
INVOICE: 904999385			CHECK DATE: 11/30/2017							
83163		11/15/2017		1117-4	228681	27.22	11/30/2017	INV	PD	LINKS PRODUCT RESALE
INVOICE: 905004694			CHECK DATE: 11/30/2017							
83164		11/16/2017		1117-4	228681	38.49	11/30/2017	INV	PD	LINKS PRODUCT RESALE
INVOICE: 905009504			CHECK DATE: 11/30/2017							
83165		11/21/2017		1117-4	228681	447.78	11/30/2017	INV	PD	LINKS PRODUCT RESALE
INVOICE: 905026360			CHECK DATE: 11/30/2017							
						782.92				
10477 TPI BUILDING CODE CONSULTANTS, INC										
82645		09/30/2017		1117-2	228551	8,532.97	11/06/2017	INV	PD	PLAN REIVEW, INSPECTIONS
INVOICE: 201709			CHECK DATE: 11/09/2017							
10019 TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC										
82691		11/01/2017		1117-2	228552	152.20	11/08/2017	INV	PD	POLICE INFO SERVICE
INVOICE: 110817			CHECK DATE: 11/09/2017							
9487 TREE STUFF INC										
83219		11/21/2017		1217-1	228775	430.22	11/28/2017	INV	PD	FORESTRY GEAR
INVOICE: INV-395324			CHECK DATE: 12/01/2017							
3580 TRUGREEN LIMITED PARTNERSHIP										
83218		11/16/2017		1217-1	228776	1,239.00	11/28/2017	INV	PD	ICE MELT
INVOICE: 76796470			CHECK DATE: 12/01/2017							
9078 KEYSTONE MANAGEMENT, INC										
82860		11/11/2017		1117-3	228652	138.00	11/13/2017	INV	PD	01300 113056960 FS#1 QTRLY ALA
INVOICE: 29564774			CHECK DATE: 11/17/2017							
82857		11/11/2017		1117-3	228652	138.00	11/13/2017	INV	PD	01300 113056961 FS#2 QTRLY ALA
INVOICE: 29564775			CHECK DATE: 11/17/2017							
82855		11/11/2017		1117-3	228652	138.00	11/13/2017	INV	PD	01300 113056964 WILSON PAS QTR
INVOICE: 29564776			CHECK DATE: 11/17/2017							
82858		11/11/2017		1117-3	228652	138.00	11/13/2017	INV	PD	01300 113056962 CLUBHSE QTRLY
INVOICE: 29564794			CHECK DATE: 11/17/2017							
82859		11/11/2017		1117-3	228652	138.00	11/13/2017	INV	PD	01300 113056963 MAINT BLDG QTR
INVOICE: 29564795			CHECK DATE: 11/17/2017							
82856		11/11/2017		1117-3	228652	138.00	11/13/2017	INV	PD	01300 1130569966 NEWTON PUMP Q
INVOICE: 29564796			CHECK DATE: 11/17/2017							
82854		11/11/2017		1117-3	228652	138.00	11/13/2017	INV	PD	01300 113056967 PW QTRLY ALARM
INVOICE: 29564797			CHECK DATE: 11/17/2017							
82853		11/11/2017		1117-3	228652	138.00	11/13/2017	INV	PD	01300 113056995 WILSON PUMP ST



VILLAGE OF GLEN ELLYN VENDOR INVOICE LIST

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:	29564798			CHECK DATE:	11/17/2017					
						1,104.00				
										1007 TYLER TECHNOLOGIES, INC.
83110		11/15/2017		1217-1	228777	387.00	11/15/2017	INV	PD	CHECK STOCK
INVOICE:	7193			CHECK DATE:	12/01/2017					
										9689 U.S. FIRE & SAFETY EQUIPMENT CO
82785		11/02/2017		1117-3	228653	177.00	11/16/2017	INV	PD	FS#1 EXTINGUISHER MAINT
INVOICE:	496888			CHECK DATE:	11/17/2017					
83113		11/10/2017		1217-1	228778	50.00	11/17/2017	INV	PD	ANNUAL FIRE EXT SERVICE-PW
INVOICE:	496965			CHECK DATE:	12/01/2017					
						227.00				
										9216 ULINE, INC
82861		11/07/2017		1117-3	228654	1,419.28	11/13/2017	INV	PD	GARAGE STORAGE SHELVING
INVOICE:	92086701			CHECK DATE:	11/17/2017					
										5500 UNITED STATES GOLF ASSOCIATION, INC.
83177		11/27/2017		1117-4	228682	110.00	11/27/2017	INV	PD	ANNUAL MEMBERSHIP
INVOICE:	113017			CHECK DATE:	11/30/2017					
										898 UNITED STATES POSTMASTER
83022		11/28/2017		1117-4	228662	2,433.29	11/28/2017	INV	PD	PI149 NEWSLETTER POSTAGE
INVOICE:	112817			CHECK DATE:	11/28/2017					
										886 U.S. VENTURE, INC
83112		11/17/2017		1217-1	228779	272.34	11/17/2017	INV	PD	DIESEL EXHAUST FLUID
INVOICE:	6827359			CHECK DATE:	12/01/2017					
										8044 US BANK NATIONAL ASSOCIATION
82648		10/25/2017		1117-2	228553	450.00	11/06/2017	INV	PD	PAYING AGENT FEE 2012 GO BONDS
INVOICE:	4792899			CHECK DATE:	11/09/2017					
										884 U.S. FOODSERVICE, INC.
83238		10/20/2017		1117-4	228683	149.87	11/07/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1026071			CHECK DATE:	11/30/2017					
83232		09/25/2017		1117-4	228683	53.56	11/07/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	114986			CHECK DATE:	11/30/2017					
82692		10/30/2017		1117-2	228554	1,123.33	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1315995			CHECK DATE:	11/09/2017					
82694		11/01/2017		1117-2	228554	1,020.05	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1391511			CHECK DATE:	11/09/2017					
82693		11/03/2017		1117-2	228554	1,114.94	11/08/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1498530			CHECK DATE:	11/09/2017					
82865		11/04/2017		1117-3	228655	219.56	11/13/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1514240			CHECK DATE:	11/17/2017					



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
83225		08/09/2017		1117-4	228683	131.00	11/07/2017	INV	PD	LINKS FREIGHT CHARGE
INVOICE:	1523681		CHECK	DATE: 11/30/2017						
82866		11/06/2017		1117-3	228655	1,911.84	11/13/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1551786		CHECK	DATE: 11/17/2017						
82864		11/08/2017		1117-3	228655	113.04	11/13/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1645277		CHECK	DATE: 11/17/2017						
82863		11/09/2017		1117-3	228655	2,964.08	11/13/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1685387		CHECK	DATE: 11/17/2017						
82862		11/13/2017		1117-3	228655	3,017.92	11/13/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1784377		CHECK	DATE: 11/17/2017						
83179		11/15/2017		1117-4	228683	1,426.92	11/27/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1875564		CHECK	DATE: 11/30/2017						
83180		11/17/2017		1117-4	228683	3,123.97	11/27/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1975294		CHECK	DATE: 11/30/2017						
83182		11/17/2017		1117-4	228683	68.85	11/27/2017	INV	PD	LINKS SUPPLIES
INVOICE:	1984143		CHECK	DATE: 11/30/2017						
83181		11/17/2017		1117-4	228683	103.49	11/27/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	1984356		CHECK	DATE: 11/30/2017						
83178		11/20/2017		1117-4	228683	1,062.92	11/27/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	2031072		CHECK	DATE: 11/30/2017						
83184		11/22/2017		1117-4	228683	1,258.54	11/27/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	2119314		CHECK	DATE: 11/30/2017						
83183		11/27/2017		1117-4	228683	2,256.02	11/27/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	2208962		CHECK	DATE: 11/30/2017						
83233		09/28/2017		1117-4	228683	526.60	11/07/2017	INV	PD	LINKS MAT
INVOICE:	255587		CHECK	DATE: 11/30/2017						
83234		09/28/2017		1117-4	228683	1,476.54	11/07/2017	INV	PD	LINKS TABLEWARE
INVOICE:	255588		CHECK	DATE: 11/30/2017						
83226		09/12/2017		1117-4	228683	350.66	11/07/2017	INV	PD	LINKS SUPPLIES
INVOICE:	2635537		CHECK	DATE: 11/30/2017						
83227		09/14/2017		1117-4	228683	98.90	11/07/2017	INV	PD	LINKS SERVER
INVOICE:	2723561		CHECK	DATE: 11/30/2017						
83228		09/14/2017		1117-4	228683	99.90	11/07/2017	INV	PD	LINKS SERVER
INVOICE:	2723562		CHECK	DATE: 11/30/2017						
83229		09/15/2017		1117-4	228683	3,391.20	11/07/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	2764388		CHECK	DATE: 11/30/2017						
83230		09/16/2017		1117-4	228683	382.50	11/07/2017	INV	PD	LINKS SUPPLIES
INVOICE:	2779025		CHECK	DATE: 11/30/2017						
82647		07/03/2017		1117-2	228554	3,035.13	11/06/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	345682		CHECK	DATE: 11/09/2017						
83235		10/03/2017		1117-4	228683	12.60	11/07/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	402765		CHECK	DATE: 11/30/2017						
83236		10/05/2017		1117-4	228683	107.91	11/07/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	494449		CHECK	DATE: 11/30/2017						
83237		10/10/2017		1117-4	228683	83.58	11/07/2017	INV	PD	LINKS SUPPLIES
INVOICE:	645829		CHECK	DATE: 11/30/2017						
83231		09/23/2017		1117-4	228683	183.24	11/07/2017	INV	PD	LINKS FOOD RESALE
INVOICE:	72555		CHECK	DATE: 11/30/2017						

30,868.66

10878 JAMES/CHALET VAVREK

83118		11/16/2017		1217-1	228780	200.00	11/17/2017	INV	PD	PARKWAY TREE REFUND
INVOICE:	112817		CHECK	DATE: 12/01/2017						



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VILLAGE OF GLEN ELLYN
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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
915 VERIZON WIRELESS SERVICES LLC										
82706		09/01/2017			1117-2 228555	832.47	11/09/2017	INV	PD	887125807-00001 0917
INVOICE:	9791991235		CHECK	DATE:	11/09/2017					
82867		10/23/2017			1117-3 228656	38.01	11/13/2017	INV	PD	542023069-00001 1017
INVOICE:	9795076527		CHECK	DATE:	11/17/2017					
83114		11/01/2017			1217-1 228783	889.75	11/17/2017	INV	PD	887125807-00001 1117
INVOICE:	9795522147		CHECK	DATE:	12/01/2017					
83116		11/15/2017			1217-1 228784	936.41	11/17/2017	INV	PD	486486569-00001 1117
INVOICE:	9796346192		CHECK	DATE:	12/01/2017					
83115		11/15/2017			1217-1 228781	167.60	11/17/2017	INV	PD	486486569-00002 1117
INVOICE:	9796346193		CHECK	DATE:	12/01/2017					
83117		11/16/2017			1217-1 228782	608.22	11/17/2017	INV	PD	580459997-00001 1117
INVOICE:	9796424749		CHECK	DATE:	12/01/2017					
						3,472.46				
3995 WAREHOUSE DIRECT OFFICE PRODUCTS										
82791		11/03/2017			1117-3 228657	160.34	11/16/2017	INV	PD	OFFICE SUPPLIES
INVOICE:	3679634-0		CHECK	DATE:	11/17/2017					
82868		11/07/2017			1117-3 228657	51.11	11/13/2017	INV	PD	OFFICE SUPPLIES
INVOICE:	3683590-0		CHECK	DATE:	11/17/2017					
83121		11/10/2017			1217-1 228785	64.47	11/17/2017	INV	PD	OFFICE SUPPLIES
INVOICE:	3689428-0		CHECK	DATE:	12/01/2017					
83122		11/16/2017			1217-1 228785	64.47	11/17/2017	INV	PD	OFFICE SUPPLIES
INVOICE:	3696860-0		CHECK	DATE:	12/01/2017					
83120		11/17/2017			1217-1 228785	59.12	11/17/2017	INV	PD	SUPPLIES
INVOICE:	3697400-0		CHECK	DATE:	12/01/2017					
83123		11/17/2017			1217-1 228785	-64.47	11/17/2017	CRM	PD	CREDIT SUPPLIES
INVOICE:	C3689428-0		CHECK	DATE:	12/01/2017					
83220		11/20/2017			1217-1 228785	-6.57	11/20/2017	CRM	PD	CREDIT SUPPLIES
INVOICE:	C3696860-0		CHECK	DATE:	12/01/2017					
						328.47				
935 WATER RESOURCES INC.										
82649		10/06/2017			1117-2 228556	3,475.00	11/06/2017	INV	PD	SUNSET POOL METER
INVOICE:	31740		CHECK	DATE:	11/09/2017					
82650		10/06/2017			1117-2 228556	8,860.26	11/06/2017	INV	PD	WATER METERS, PARTS
INVOICE:	31741		CHECK	DATE:	11/09/2017					
						12,335.26				
946 WEST CENTRAL MUNICIPAL CONFERENCE										
82652		10/27/2017			1117-2 228557	575.00	11/06/2017	INV	PD	FY18 ANNUAL DUES
INVOICE:	6544-IN		CHECK	DATE:	11/09/2017					
948 WEST PUBLISHING CORPORATION										
83119		11/01/2017			1217-1 228786	330.00	11/17/2017	INV	PD	LEGAL INFO SERVICE
INVOICE:	837090736		CHECK	DATE:	12/01/2017					
2151 WEST SIDE TRACTOR SALES CO										
83125		11/20/2017			1217-1 228787	67.26	11/20/2017	INV	PD	FUEL FILTERS #259



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: N59571			CHECK DATE: 12/01/2017							
10882 WESTERN CULVERT & SUPPLY										
83127		11/14/2017		1217-1	228788	1,415.00	11/20/2017	INV	PD	OUTFALL CAP
INVOICE: 54547			CHECK DATE: 12/01/2017							
4450 WESTERN IRRIGATION, INC.										
82789		10/27/2017		1117-3	228658	100.00	11/16/2017	INV	PD	CRESCENT BLVD IRRIG SHUT DOWN
INVOICE: 108222			CHECK DATE: 11/17/2017							
82787		10/27/2017		1117-3	228658	90.00	11/16/2017	INV	PD	FLORAL CLOCK IRRIG SHUT DOWN
INVOICE: 108231			CHECK DATE: 11/17/2017							
82788		10/27/2017		1117-3	228658	100.00	11/16/2017	INV	PD	PW IRRIGATION SHUT DOWN
INVOICE: 108271			CHECK DATE: 11/17/2017							
82786		10/27/2017		1117-3	228658	100.00	11/16/2017	INV	PD	TRAIN ST IRRIGATION SHUT DOWN
INVOICE: 108282			CHECK DATE: 11/17/2017							
1335 WESTERN REMAC INC						390.00				
82651		10/18/2017		1117-2	228558	193.03	11/06/2017	INV	PD	SIGN INVENTORY STICKERS
INVOICE: 53483			CHECK DATE: 11/09/2017							
6366 TLP VETERINARY SERVICES										
82695		10/27/2017		1117-2	228559	102.00	11/08/2017	INV	PD	CANINE SERVICES
INVOICE: 351376			CHECK DATE: 11/09/2017							
8058 WHEATON MULCH INC										
83128		10/31/2017		1217-1	228789	120.00	11/20/2017	INV	PD	TOP SOIL
INVOICE: 17-4063			CHECK DATE: 12/01/2017							
1851 WHEATON NURSERIES										
83221		11/20/2017		1217-1	228790	709.87	11/20/2017	INV	PD	HOLIDAY DECOR
INVOICE: 22402			CHECK DATE: 12/01/2017							
962 WILSON GOLF DIVISION										
83187		11/16/2017		1117-4	228684	161.17	11/27/2017	INV	PD	LINKS PRODUCT RESALE
INVOICE: 4523820228			CHECK DATE: 11/30/2017							
9802 WINCAN LLC										
82792		10/26/2017		1117-3	228659	1,500.00	11/16/2017	INV	PD	SEWER INSPECTION SOFTWARE
INVOICE: 1642			CHECK DATE: 11/17/2017							
7711 WINDY CITY DISTRIBUTION COMPANY										
83240		06/16/2017		1117-4	228685	-450.00	06/16/2017	CRM	PD	CREDIT BEVERAGE
INVOICE: 889265			CHECK DATE: 11/30/2017							
83241		09/14/2017		1117-4	228685	469.77	09/14/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE: 927495			CHECK DATE: 11/30/2017							



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
83239		10/19/2017		1117-4	228685	493.44	11/07/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE:	943226		CHECK	DATE: 11/30/2017						
83186		11/09/2017		1117-4	228685	531.98	11/27/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE:	952651		CHECK	DATE: 11/30/2017						
83185		11/20/2017		1117-4	228685	368.98	11/27/2017	INV	PD	LINKS BEVERAGE RESALE
INVOICE:	957411		CHECK	DATE: 11/30/2017						
						1,414.17				
8565 WIDEOPENWEST FINANCE LLC										
82790		11/03/2017		1117-3	228660	63.75	11/16/2017	INV	PD	014635006 1117
INVOICE:	111617		CHECK	DATE: 11/17/2017						
83124		11/15/2017		1217-1	228791	127.50	11/17/2017	INV	PD	013896527 1117
INVOICE:	83124		CHECK	DATE: 12/01/2017						
						191.25				
970 XEROX CORPORATION										
82653		11/01/2017		1117-2	228560	729.68	11/06/2017	INV	PD	COPIER W7855PT MAINT
INVOICE:	91079930		CHECK	DATE: 11/09/2017						
82696		11/01/2017		1117-2	228560	535.93	11/08/2017	INV	PD	COPIER W7845PT MAINT
INVOICE:	91079932		CHECK	DATE: 11/09/2017						
						1,265.61				
10874 JENNIFER YEAGER										
82869		11/15/2017		1117-3	228661	8,820.00	11/15/2017	INV	PD	RESTORATION DEPOSIT REFUND
INVOICE:	20151964		CHECK	DATE: 11/17/2017						
9825 ZENDESK, INC										
83129		11/15/2017		1217-1	228792	1,176.00	11/20/2017	INV	PD	ANNUAL HELPDESK SYSTEM
INVOICE:	INV02734991		CHECK	DATE: 12/01/2017						
10854 SEAN ZIECHE										
82654		10/05/2017		1117-2	228561	988.96	11/06/2017	INV	PD	SAFETY TRAINING
INVOICE:	110817		CHECK	DATE: 11/09/2017						
=====										
688 INVOICES						2,210,917.57				
=====										

** END OF REPORT - Generated by Lori Thomas **



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Angela Andrianopoulos
Category: Minutes
Prepared By: Angela Andrianopoulos

SCHEDULED

AGENDA ITEM (ID # 2987)

DOC ID: 2987

November 13, 2017 Special Workshop Meeting Minutes

ATTACHMENTS:

- 11-13-2017 Special Workshop Meeting (PDF)

Draft Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Monday, November 13, 2017

Call to Order

President McGinley called the meeting to order at 6:02 p.m.

Roll Call: Upon roll call by Village Clerk Chereskin, President McGinley and Trustees Enright, Fasules, Kenwood, Ladesic and Senak answered “Present.”

A motion was made by Trustee Kenwood and seconded by Trustee Enright to allow Trustee Pryde to participate in the meeting via phone.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic and Senak answered “aye.”

Trustee Pryde entered the meeting via phone at 6:03 p.m.

In Attendance: Recording Secretary Solomon, Village Manager Franz, Assistant Village Manager Holmer, Village Attorney Mathews, Planning and Development Director Hulseberg, Finance Director Coyle, Police Chief Norton and Economic Development Coordinator Hannah.

Pledge of Allegiance

President McGinley asked Trustee Enright to lead the Pledge of Allegiance.

Audience Participation

None

Agenda Item E. – Potential Civic Center Renovations

Village Manager Franz gave background on this topic and stated the Village Board would be discussing the potential Civic Center renovations and potential partnership with the College of DuPage (COD) and School District 41/Glen Ellyn Park District. Village Manager Franz stated this is a two-prong approach with working on a License Agreement and Memorandum of Understand (MOU) with COD while reaching out to School District 41 and the Glen Ellyn Park District to see if they would be interested in utilizing some of the Civic Center space.

1. College of DuPage Proposal

Village Manager Franz reviewed the components to the Civic Center Master Plan, the Village’s Community Space and the Innovation DuPage Proposal. Village Manager Franz showed possible renderings of the Civic Center’s space after being updated for Innovation DuPage. Village Manager Franz reviewed the revised License Agreement and the MOU for the construction and design services. Village Attorney Mathews explained the Termination Clause and stated this is a combination of shared numbers for the Village and COD. Village Attorney Mathews stated that one part of the Indemnification Process was accidentally left out of this updated draft so it will be added back in so both parties are both side are represented. Village Attorney Mathews asked for “subject to attorney review” to be added to the motion at the Village Board Meeting so he can ensure the appropriate wording is added for this Indemnification piece.

Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Monday, November 13, 2017
Page 2

Trustee Senak asked how the fees are divided to which Village Manager Franz referred Trustee Senak to the packet. Village Manager Franz stated the Village Board will vote at the later Meeting on the License Agreement, the MOU and the Dewberry contract for design and construction oversight services.

Trustee Ladesic stated he is concerned about some of the costs in the proposal and stated he would volunteer his services to help with some pieces if this saved money.

Trustee Fasules asked why the Village is doing a License Agreement with COD and not a lease. Village Attorney Mathews stated a License Agreement does not actually confer a property right which a lease does, and there could be tax implications and such with a lease. Village Attorney Mathews stated he would characterize a lease as one step above a license agreement, and a lease would give the lessee more rights. Village Attorney stated a lease could not just be terminated at any time. Trustee Fasules asked about the fee that COD will be paying monthly. Village Manager Franz stated this was in the ongoing negotiations, and the Village is trying to capture their costs to maintain these areas of the Civic Center. Village Manager Franz stated this space in the back of the Civic Center is not a market space as it is not on Main Street. Village Manager Franz stated COD wanted an arrangement that was a low or no lease so COD could be in downtown Glen Ellyn.

Trustee Ladesic asked about Innovation DuPage being able to sub-lease parts of their proposed space and if they will be profiting from this. Village Attorney Mathews stated this does not affect the License Agreement as it stands, and Attorney Mathews had not considered this possibility. Village Attorney Mathews stated in the License Agreement, it does say that COD cannot sub-lease without the Village's approval. Trustee Ladesic stated if there are monies coming in, these monies should be going back to COD.

Trustee Senak asked if the Village would do a license agreement if another group would use the Civic Center space as well. Village Attorney Mathews stated the Village would do a license agreement, but also need to look at these proposals first to ensure a license agreement is the correct way to go.

There was a discussion regarding the current COD proposal.

2. School District Proposal

Village Manager Franz reviewed the School District 41/Glen Ellyn Park District basic proposal and stated the School District and Park District have asked if the Village Board would hold until the end of January 2018 on the COD proposal. Village Manager Franz stated the Village has expressed a willingness to assist the School District with their current or future space needs, and other locations such as the Civic Center gym, McKee House or other possibilities would need to be explored. Village Manager Franz stated there are questions around overall timing, a concept that has not been fully vetted by the School District and Park District, what savings this might have for the School District, the possibility of a three-party Intergovernmental Agreement (IGA) and what investment the School District/Park District would make in the Civic Center.

Trustee Senak stated COD's proposal includes money for the Civic Center's renovation costs and asked if the School District's proposal has a similar commitment. Dr. Paul Gordon, Superintendent for School District 41, stated their total commitment would be up to \$3,000,000

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total for both the Civic Center and Spring Avenue Recreation Center renovations with approximately \$1,500,000 going to the Civic Center. Trustee Senak stated the cost to the Village could increase as the School District/Park District would not need as much space as Innovation DuPage. Trustee Senak stated that COD has committed to use fees and maintenance costs and asked about the School District/Park District's proposal on this to which Village Manager Franz stated the current basic proposal does not include this at the moment.

Trustee Fasules stated the School District/Park District has asked for more time to do a more-detailed proposal.

Trustee Kenwood asked about costs to the Village if the School District/Park District would use the Civic Center space. Dr. Gordon stated there would be no ongoing costs to the Village as it is another governmental agency. Dr. Gordon stated the Park District has said any costs they would need to pick up will be sent on to the School District. Dr. Gordon stated the School Board would need to discuss possible ongoing fees at a future meeting.

Trustee Kenwood asked about the indemnification piece to which Dr. Gordon stated they would need to work on this. Trustee Kenwood asked about the indemnification piece currently with the Village and the Park District due to the Civic Center gym use to which Village Manager Franz stated there is not.

Trustee Kenwood asked how soon the School District/Park District would need the Civic Center space. Dr. Gordon stated they are not under pressure to move forward, and the space would not probably be needed until August 2019.

President McGinley asked about the projected increase in students for School District 41. Dr. Gordon stated for the past 10 years, District 41 has had approximately 3500 to 3600 students, and they are projecting approximately 3600 to 3650 students over the next few years.

President McGinley stated if the Village Board moves forward with the COD proposal, would the School District/Park District still work with the Village staff to on finding other program space. Dr. Gordon stated the School District/Park District is open to other program-space options, but the Park District would definitely need to be comfortable with this space too. Dr. Gordon stated if they do build something new, this would definitely be more expensive than the \$3,000,000 projection for the Civic Center and Spring Avenue Recreation Center renovations.

Trustee Ladesic asked Planning and Development Director Hulseberg earlier in the day how many single-family residential units are planned in the next three to five years which is 297 potential new residential units north of Roosevelt Road. Dr. Gordon stated they could not project how many students they could possibly get from these potential residential units.

Trustee Senak asked if part of the \$1,500,000 planned for the Civic Center renovations could go toward the design and construction oversight costs to which Dr. Gordon stated some of the monies would probably go toward this, but he does not have specifics on this as of now. Trustee Senak asked when discussions about this could possibly take place to which Dr. Gordon stated in the next 30 to 60 days.

3. Board Discussion and Direction

Trustee Ladesic stated he would still like to know how pressing it is for the Village Board to

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make a decision on the COD proposal. President McGinley stated that due to the market for this type of incubator concept, COD has moved up their timeline and has recently said that they need to know tonight about a decision on the project, or they would need to go elsewhere. Village Manager Franz stated the Village Board cannot delay on this any further.

Jeff Cooper, who resides at 22W111 Glen Rise Court in unincorporated Glen Ellyn, stated he is a resident of all three entities involved and understands the Board has a perceived deadline. Mr. Cooper stated it could cost the taxpayers more in the long run for the residents north of Roosevelt Road if the School District/Park District needs to build something new. Mr. Cooper stated he encourages the Board to give the School District/Park District some time for a more-detailed and updated proposal.

President McGinley stated the Board would finish this discussion in the upcoming Village Board meeting.

F. Other Items

None

K. Adjournment

At 7:05 p.m., a motion was made by Trustee Kenwood and seconded by Trustee Enright to adjourn to the Village Board Meeting.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak answered "aye."

Motion carried.

Respectfully submitted,

Debbie Solomon
Recording Secretary

Reviewed and approved,

John A. Chereskin
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Angela Andrianopoulos
Category: Minutes
Prepared By: Angela Andrianopoulos

SCHEDULED

AGENDA ITEM (ID # 2988)

DOC ID: 2988

November 13, 2017 Regular Board Meeting Minutes

ATTACHMENTS:

- 11-13-2017 Regular Village Board Meeting (PDF)

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Call to Order

President McGinley called the meeting to order at 7:13 p.m.

Pledge of Allegiance

President McGinley asked Trustee Kenwood to lead the Pledge of Allegiance.

Roll Call:

Upon roll call by Village Clerk Chereskin, President McGinley and Trustees Enright, Fasules, Kenwood, Ladesic and Senak answered "Present." Trustee Pryde entered the meeting via phone at 7:14 p.m.

A motion was made by Trustee Kenwood and seconded by Trustee Enright to allow Trustee Pryde to participate in the meeting via phone.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, and Senak answered "aye."

In Attendance: Recording Secretary Solomon, Village Manager Franz, Assistant Village Manager Holmer, Village Attorney Mathews, Planning and Development Director Hulseberg, Public Works Director Hansen, Finance Director Coyle, Police Chief Norton, IT Manager Binkerd, Economic Development Coordinator Hannah and Senior Civil Engineer Daubert.

Village Recognition: (Village Clerk)

1. Economic Development Coordinator, Meredith Hannah, received a thank you letter from Cosmo's Beauty Bar for assisting with their expansion of services.
2. The Planning & Development Department, specifically Steve Witt, received a compliment from the Glen Ellyn Park District for assisting with permits.
3. Officer Schmidt received a thank you letter from the Willowbrook Police Department for his assistance to their agency.
4. The Public Works Department received a compliment from a resident regarding their efficiency and quality of work.

Audience Participation

1. Kristin Sassi, who resides at 143 S. Ellyn Avenue in Glen Ellyn, stated she had sent an email about a petition she is circulating to get a 4-way stop sign at the intersection of Sheehan Avenue and South Ellyn. Ms. Sassi stated she already has 250 signatures as of now as people are concerned about the safety issues in this intersection. Ms. Sassi read a statement she prepared and stated this intersection is near Park View Elementary School and Glen Crest Middle School. Ms. Sassi stated there have been tragic accidents near this intersection, and the traffic monitor that was installed is good, but people are still speeding. Village Clerk Chereskin stated he has a

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copy of Ms. Sassi's information. President McGinley asked Ms. Sassi to continue to work with the Glen Ellyn Police Department on this issue.

Agenda Item E - Consent Agenda:

The following items are considered routine business by the Village Board and were presented for a single approval in the form listed below:

1. October 12, 2017 Special Workshop Meeting Minutes
2. October 16, 2017 Regular Workshop Meeting Minutes
3. October 23, 2017 Regular Village Board Meeting Minutes
4. November 6, 2017 Special Workshop Meeting Minutes
5. Total Expenditures (Payroll and Vouchers) - \$2,619,240.98. The vouchers have been reviewed by Trustee Senak and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
6. Approve the Recommendation of Village President Diane McGinley for the Appointment of Zoning Board of Appeals Student Commissioner, Madeleine Greenleaf, for a Term Ending May 31, 2018.
7. Authorize the Village Manager to execute a contract for Material Hauling for FY2018-20, to KLF Enterprises, Inc. of Markham, Illinois, in an amount not to exceed \$162,000, to be expensed each calendar year in equal \$54,000 allotments, split evenly between the Water and Sewer Funds.
8. Authorize the Village Manager to Execute a Contract for Snow Hauling for FY20172019 to Marcott Enterprises, Inc. of Villa Park, Illinois, in an Amount not to Exceed \$60,000 to be Expensed in Equal \$20,000 Annual Allotments to the General Fund.
9. Motion to authorize the Village Manager to execute a contract award with D. Ryan Tree and Landscape, LLC, of De Kalb, Illinois, for Forestry Work from April 1, 2018 thru December 31, 2020 in the amount of \$75,000 for Fiscal Year 2018, \$100,068 for Fiscal Year 2019, and \$100,068 for Fiscal Year 2020 for a total contract cost of \$275,136 to be expensed to the General Fund.
10. Motion to Authorize the Village Manager to Execute an Agreement with Hampton, Lenzini and Renwick, Inc., of Elgin, Illinois, for Tree Preservation Consulting Services with Annual Renewal not to Exceed a Three-Year Period.
11. Ordinance No. 6544, An Ordinance Approving a Variation from the Accessory Structure Requirements of the Zoning Code to Allow the Reconstruction of a 6-Foot Fence at 540 Ahlstrand Road.
12. Ordinance No. 6545, An Ordinance Approving Variations from the Lot Width Requirement and the Accessory Structure Coverage Limitation of the Zoning Code to Allow the Construction of a

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Two-Story Single Family Home and A Detached Garage on the Property at 254 Glenwood Avenue.

13. Motion to Authorize the Village Manager to Renew the GIS Consortium Service Provider Contract with Municipal GIS Partners, Inc., for a Period of Three Years for a Total Expenditure Not to Exceed \$315,740, to be Expensed to the General Fund and Water & Sewer Fund.
14. License Agreement for Portion of Plum Tree Road between the Village of Glen Ellyn and Michael J. Cushing.
15. Motion Pursuant to Section 1-10-7 of the Glen Ellyn Village Code to Adopt Competitive Bidding Procedures of the Suburban Purchasing Cooperative in Lieu of the Provisions of Chapter 10 on Village Contracts and Approve the Purchase of (1) 2018 Ford F-250 Super Duty Pickup Truck with Crew Cab from Currie Motors of Frankfort, Illinois in the amount of \$26,172.00 to be Expensed to the Recreation Department Capital Fund.
16. Authorize the Village Manager to execute an Engagement Letter to renew audit services with Lauterbach and Amen, LLP, of Warrenville, Illinois, for the Village's Fiscal Year 2017 Audit in the amount of \$31,975 to be expensed to the General Fund, Central Business District TIF Fund and Police Pension Fund.
17. Receive the Police Pension Board's Municipal Compliance Report for the fiscal year ended December 31, 2016.

Regarding Item #10, Trustee Senak asked about the tree preservation plan fee to which Planning and Development Director Hulseberg stated this is an expense that the Village incurs when any project triggers a tree preservation submittal protection and review. Trustee Senak asked if the Village is trying to recapture some if not all of this expense to which Planning and Development Director Hulseberg stated the Village does capture all of this. Planning and Development Director Hulseberg stated the staff will be going through a fee analysis in early 2018, and they will decide if this and other fees need to be adjusted.

Regarding Item # 12, Trustee Senak stated he wanted to ensure the ordinance is in conformity to what the Zoning Board of Appeals had asked for at their meeting. Planning and Development Director Hulseberg stated she believes this is correct. Trustee Senak stated he thought the ZBA recommended with comments and wants to ensure the ordinance reflects this. Planning and Development Director Hulseberg stated the comments were not conditions necessarily, but there was an adjustment to the variation being granted. Planning and Development Director Hulseberg stated she will confirm this ordinance was written correctly before President McGinley signs this.

Regarding Item #13, Trustee Senak asked for further details and the possible benefits of the Geographic Information System (GIS) as he would like to understand the justification of the cost. IT Manager Binkerd stated the Village has been a member of this for three years, and the GIS contains graphical information about the Village. IT Manager Binkerd stated with the GIS, you can identify where the Village's assets are such as fire hydrants, sewer and water lines. IT Manager Binkerd stated GIS is useful in the office and the field as you can find things quickly, and almost every department in the Village uses this. IT Manager Binkerd stated this has been very valuable to the Village.

A motion was made by Trustee Senak and seconded by Trustee Kenwood to approve Consent Agenda Items 1-17.

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Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Agenda Item G – Public Hearing for the Annexation Agreement for 22W155 Buena Vista Drive

A motion was made by Trustee Ladesic and seconded by Trustee Senak to open a public hearing at 9:12 p.m. regarding an Annexation Agreement with 22W155 Buena Vista Drive.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Planning and Development Director Hulseberg presented information on this request and stated Christina North, owner of the property at 22W155 Buena Vista Drive, has submitted an annexation petition requesting that her property be annexed to the Village of Glen Ellyn in order to connect the Village’s sanitary sewer main. Planning and Development Director Hulseberg stated the subject property is located on the south side of Buena Vista Drive between South Milton Avenue and Taylor Road, and both water and sanitary sewer are available in the adjacent public right-of-way. Planning and Development Director Hulseberg stated the property owners is interested in connecting only to the Village sanitary sewer main at this time as she has cited health concerns connecting to Lake Michigan water. Planning and Development Director Hulseberg stated staff has drafted an annexation agreement that includes provisions which would require the petitioner to connect immediately to the sanitary sewer main, and any future owner of the property would be required to connect the property to the Village’s water main within six months of the purchase of the property. Planning and Development Director Hulseberg stated if annexed, the property would be zoned R1 Residential District, and in recent years, the Village has been pursuing annexation of properties in this general area.

Trustee Pryde asked if the Board grants this, the current owner would then have to convert and hook-up to the Village water before the sale and closing. Planning and Development Director Hulseberg stated this would be the responsibility of the purchaser of the property before closing or within six months of closing, and the current owner can make the connection before the sale if the owner enters an agreement with the purchaser.

A motion was made by Trustee Ladesic and seconded by Trustee Kenwood to close a public hearing at 9:16 p.m. regarding an Annexation Agreement with 22W155 Buena Vista Drive.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

A motion was made by Trustee Ladesic and seconded by Trustee Kenwood to approve Ordinance No. 6549, an Ordinance approving an Annexation Agreement for 22W155 Buena Vista Drive, and Ordinance No. 6548, an Ordinance annexing and zoning property located at 22W155 Buena Vista Drive.

Upon roll call, President McGinley and Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Agenda Item H – Approval of the Request for a Waiver from the Duty to Install Sidewalks

Public Works Director Hansen presented background on this request and stated the petitioners are requesting a waiver from the duty to install sidewalks at 751 Turner Dead End; however, staff has recommended this waiver be denied. Public Works Director Hansen showed an overview map of the property and stated the property is just east of Taylor Avenue and adjacent to the west entrance of the Ben Franklin school grounds. Public Works Director Hansen stated at 751 Turner Avenue, a sidewalk exists for only a portion of the 104 lineal feet along the property frontage.

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Public Works Director Hansen stated the property owner would like to remove the 60 feet of sidewalk that currently exists and not have a sidewalk along the street, and the property owner is willing to pay the \$2,240 fee based on lineal feet that would come from this waiver. Public Works Director Hansen stated no sidewalk would then exist on the south side of the Turner dead end which already leads to nowhere.

Public Works Director Hansen stated there are two other options of a carriage walk or a set-back walk, and these options were discussed.

Travis and Jolyn Boland, property owners of 751 Turner Avenue, were present at the meeting. Ms. Boland stated there are requesting the waiver due to a sidewalk being unnecessary and under-utilized and because the slope of their property which is a hardship. Ms. Boland stated if the sidewalk is not removed, they would need to redesign the engineering of the property to put a sidewalk in.

Trustee Pryde asked the sidewalks were not planned when they originally designed the property. Susan Lonnett, architect with LaPage Architects in Wheaton, Illinois, stated there is a 10 feet slope in grade on the property, and they had talked to their engineers who decided a sidewalk on the south side of Taylor Avenue was unnecessary. Trustee Kenwood stated is the sidewalk stays, what would be the implications to the engineering of the property. Ms. Lonnett stated there would be some implications, and they would like a harmonious site plan.

Trustee Fasules stated he is fine with taking out the sidewalk. Trustee Pryde stated it is important to keep the continuity of the sidewalks in this area and is fine with a carriage walk.

Trustee Ladesic stated they could do a different approach and allow a carriage walk, but the Village would vacate some usable land in the Village's right-of-way. Planning and Development Director Hulseberg stated staff looked at the vacation of the right-of-way, and staff decided they were not interested in this as the right-of-way is serving a public purpose.

A motion was made by Trustee Kenwood and seconded by Trustee Fasules to approve the request for a Waiver from the Duty to Install Sidewalks at 751 Turner Dead End with the petitioner paying a fee of \$2,240 for this waiver.

Upon roll call, Trustees Fasules, Kenwood, Ladesic and Senak voted "aye." Trustees Enright and Pryde voted "nay" The motion carried by a vote of 4-2.

Agenda Item I – Consideration of Andy's Frozen Custard Shop with a Drive-Thru on 375-395 Roosevelt Road

Planning and Development Director Hulseberg presented information on this request and stated the staff is generally supportive of this proposal with only two concerns: the neon lighting around the building and the amount of signage square footage that needs a variation. Planning and Development Director Hulseberg showed a picture of another Andy's location and stated the petitioner is proposing neon tube lighting on the east, west and north fascia of the building canopy. Planning and Development Director Hulseberg stated illuminating the outside of the building is prohibited by the Side Code. Planning and Development Director Hulseberg stated during deliberations at Plan Commission, multiple commissioners voiced their concerns regarding the proposed tube lighting and the overall square footage of the proposed signs, specifically the Andy's Frozen Custard signs and Ice Cream cone on the blade wall. Planning and Development Director Hulseberg stated no other principal structure in the Village has been granted a variation to install neon tube lighting around a principal building. Planning and Development Director Hulseberg stated the exterior appearance is unique to Andy's Frozen Custard, including the blade wall.

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Planning and Development Director Hulseberg stated the petitioner is asking for 288 square feet of signage when only of a maximum of 30 square feet is permitted. Planning and Development Director Hulseberg stated the Plan Commission recommended the requested variations from the Sign Code by a vote of 5-2.

Trustee Pryde asked if the petitioner has already removed some signage to which Planning and Development Director Hulseberg stated the petitioner has reduced their signage request.

Trustee Fasules asked if the nine conditions from the Village staff are included in the ordinance to which Planning and Development Director Hulseberg stated all nine are included.

Aaron Kane, with Andy's Frozen Custard, stated the building's appearance is unique to their brand. Mr. Kane stated this is a small building so they are only permitted a small square-foot amount of signage; however, they have scaled the signage so it is appropriate to the building. Mr. Kane stated the neon lighting is turned off during the closing hours.

Trustee Senak asked if this Andy's would be the same as the one that just opened in Naperville to which Mr. Kane stated it would be just like it, but a bit bigger in size.

Trustee Kenwood stated he wants to ensure the outside neon lighting is turned off at the closing time and would like to add "subject to attorney review" to this motion.

A motion was made by Trustee Pryde and seconded by Trustee Senak to approve Ordinance No. 6546, an Ordinance approving a Preliminary Plat of Subdivision, a Final Plat of Subdivision, a Preliminary Planned Unit Development, a Final Planned Unit Development for Lot 1, a Special Use Permit for Lot 1, variations from the Sign Code for Lot 1, and Exterior Appearance for Lot 1 for the construction and operation of an Andy's Frozen Custard shop with a drive-thru on Property Commonly Known as 375-395 Roosevelt Road & 681 Taft Avenue, with the modifications to the ordinance of the exterior neon lighting be turned off at closing time and to remain off during the closed hours, and the ordinance will be subject to attorney review.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted "aye."

Agenda Item J – License Agreement and Memorandum of Understanding with the College of DuPage for space in the Civic Center located at 535 Duane Street.

Village Manager Franz presented an overview of this project and stated this is a continued discussion from the Special Village Board Workshop that happened earlier. Village Manager Franz stated the Village started conversations with College of DuPage (COD) several months ago about possibly using space in the Civic Center for a new incubator project, Innovation DuPage. Village Manager Franz reviewed the components to the Civic Center Master Plan, the Village's Community Space, the Innovation DuPage Proposal, Dewberry's services for design and construction oversight and the Village's costs and benefits. Village Manager Franz showed possible renderings of the Civic Center's space after being updated for Innovation DuPage. Village Manager Franz reviewed the revised License Agreement and the MOU for the construction and design services. Village Manager Franz stated Innovation DuPage would generate activity for the Central Business District.

Village Manager Franz reviewed the proposal from School District 41/Glen Ellyn Park District. Village Manager Franz stated there are six pieces in this proposal including the school district relocating its Early Childhood/Preschool Program to the North Wing of the Recreation Center, the Park District would relocate its offices to the Civic Center, the Park District would not charge the School District rent or operational costs, the

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Park District would be responsible for structural and mechanical maintenance and major operational costs for the North Wing and the Village would be responsible for the same at the Civic Center, negotiations for an appropriate intergovernmental agreement to accomplish this would begin immediately for completion and submission at the January meetings of the School District Board and Park District Board and the School District requests the Village put on hold entry into an agreement with COD for the same space in the Civic Center while negotiations with the School District and Park District proceed, no later than the end of January 2018. Village Manager Franz did a comparison of the proposals.

Village Manager Franz stated that it has been made clear by COD that they need direction at this point and will look at other alternatives if the Village does not move forward with the License Agreement and Memorandum of Understanding tonight.

Trustee Enright stated he works at COD and need to recuse himself from this vote.

Trustee Kenwood stated the School District stated at the Special Workshop that they would invest up to \$3,000,000 on both the Civic Center and Spring Avenue Recreation Center which may also cover some of the design and construction oversight costs. Trustee Kenwood stated the timing that this space would be needed would be August 2019 at the soonest.

Trustee Senak asked what the total square footage is that the School District/Park District is looking for in the Civic Center to which Village Manager Franz stated 5,000 to 6,000 square feet. Trustee Senak asked what the Civic Center's gym footage is to which Trustee Kenwood stated almost 6,000 square feet.

Trustee Ladesic asked if the stresses on the School District are for now or in the future. Dr. Paul Gordon, Superintendent for School District 41, stated this all depends on a possible residential complexes that may be built in the next two to three years. Dr. Gordon stated the Village did send all proposed residential buildings to the School District, and he and Village Manager Franz do have conversations on a regular basis around any large residential buildings projects that are being proposed.

Trustee Ladesic asked what the cost would be to renovate the McKee House. Planning and Development Director Hulseberg stated this cost could vary due to how much is being needed, and the cost range would be between \$200,000 and \$800,000.

Trustee Pryde asked if there had been a discussion of this proposal at the School Board Meeting to which Dr. Gordon stated this was discussed in a closed School Board session. Trustee Senak asked what Dr. Gordon thought of the COD proposal. Dr. Gordon stated he did not know the proposal or studied the proposal enough to give an opinion on this.

Trustee Ladesic stated the School Board/Park District's proposal is being very rushed, and they need more time to put a detailed proposal together.

Trustee Senak asked if both proposals could be done. Trustee Senak stated he sees two opportunities for the Village to assist common constituents, and the proposals are not mutually exclusive. Trustee Senak stated the Village has the space and needs to figure out what they want to use the space for.

Trustee Fasules stated there is no Master Plan for the Civic Center, and they need to renovate the building to its best. Trustee Fasules stated they should take another four to six weeks to look at this. Trustee Fasules stated the Board members just received an updated License Agreement that should be looked at more. President McGinley

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stated COD has said if this decision is delayed again by the Village Board then COD will walk away from the project.

Trustee Ladesic stated that President McGinley is a substitute teacher in School District 41 and should recuse herself from this vote. President McGinley stated she does not work for COD so she can vote on this piece, and she does not benefit from District 41. President McGinley stated Trustee Enright was cleared to vote by Village Attorney Mathews and the Village's Ethics Officer, but Trustee Enright chose to recuse himself so there is no question of any issues.

Gail Jo Kelly, who resides at 500 Grove Lane in Lombard, stated she lives in School District 41 and School District 87 so she is at the meeting not representing any group. Ms. Kelly stated as a community member, she understands the distinction, but has questions for COD. President McGinley stated COD was not present at the meeting to answer questions. Ms. Kelly stated she requests that COD be more community-oriented than business-oriented, and COD should consider talking to Workshop 88.

Cam Page, who resides at 206 Hill Avenue, stated this is a no-brainer as the extra space can be used right now, and this could be a missed opportunity. Ms. Page stated this would give the Village and School District/Park District two to three years to explore the possible use of the Civic Center gym. Ms. Page stated the Village should approve the deal with COD and then look into other possible spaces for the School District/Park District.

Steve Thompson, who resides at 31 Woodview Court, stated he wholeheartedly supports the COD proposal.

A motion was made by Trustee Fasules and seconded by Trustee Ladesic for a Two-Part Reading.

Attorney Mathews explained a Two-Part Reading is how the Village's Budget is done in the process. Attorney Mathews explained this topic would then be heard on a two-part reading with a straw vote this evening and then a regular vote at another Village Board Meeting in the future. Trustee Kenwood stated they need to vote on the COD proposal tonight. Trustee Fasules stated this Two-Part Reading would give an indication to COD of the Village Board's direction and give the School District/Park District time as well.

Upon roll call, Trustees Fasules and Ladesic voted "aye." Trustees Kenwood, Pryde and Senak voted "nay." Trustee Enright recused himself from this vote. The motion for a Two-Part Reading failed to carry.

A motion was made by Trustee Ladesic and Trustee Fasules seconded to give School District 41/Glen Ellyn Park District more time to present a true proposal. Trustee Ladesic then removed this motion back off the table.

A motion was made by Trustee Senak and seconded by Trustee Pryde for the following, subject to attorney review:

1. Approval of the License Agreement with College of DuPage for 535 Duane Street.
2. Approval of a Memorandum of Understanding with the College of DuPage for Construction and Design Services.
3. Approval of a Contract with Dewberry for Design and Construction Oversight Services Not to Exceed the Amount of \$262,508 Including Potential Additional Services, to be shared with the College of DuPage per Square Footage of Renovation.

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Trustee Kenwood stated he feels there is a significant change in Section 9.01's Termination language in the License Agreement and feels the Village should have a counter-proposal to this. Trustee Kenwood stated if COD uses the Civic Center for five years, the Termination clause should read 75%. Attorney Mathews stated if the Village chooses to terminate the Agreement before five years, the Village is to pay 90%. Trustee Kenwood stated this percent should be 75% instead. Trustee Fasules agreed to this.

Trustee Kenwood stated in Section 1.02, the definitions around the available space and meeting rooms should be tightened. President McGinley stated Attorney Mathews will review this. Trustee Kenwood stated in Section 2.03 around the ability to sub-license, he would like to ensure that no partners are brought on that the Village would view as inappropriate or offensive. Trustee Kenwood stated if COD does do a sub-license that is revenue-generating then profits should be split 50/50. Village Manager Franz stated he will discuss this with them and see if they are willing to listen to a counter-proposal.

Trustee Ladesic voiced his concerns again for the COD proposal and not giving the School District/Park District more time to put a detailed proposal together.

Trustee Kenwood stated he is not bought in to the economic development theme of COD's proposal, but he thinks the innovation will add to the brand of the Civic Center. Trustee Kenwood stated he thinks they can help the School District/Park District with other properties as well.

A motion was made by Trustee Fasules and seconded by Trustee Senak to Call the Question.

A motion was made by Trustee Senak and seconded by Trustee Pryde for the following, subject to attorney review:

1. Approval of the License Agreement with College of DuPage for 535 Duane Street with the amendments:
 - a. Section 1.02 - Definition of primary uses;
 - b. Revenue generation split for amounts in excess of \$30,000;
 - c. Section 6.04 (A) – Add a section regarding Indemnification;
 - d. Section 9.01 - Termination clause for cost reimbursements;
2. Approval of a Memorandum of Understanding with the College of DuPage for Construction and Design Services.

Trustee Ladesic asked if they go ahead with a vote on this, if they can also vote on giving the School District/Park District more time. Attorney Mathews stated this is not a part of this and could be done. Trustee Ladesic asked Trustee Senak to yield his motion so Trustee Ladesic can bring his motion back to the floor regarding giving the School District/Park District more time. Trustee Senak stated he is respectfully not willing to do this. President McGinley stated she has asked for a roll call.

Trustee Ladesic again asked President McGinley to recuse herself from the vote. President McGinley stated she does not need to recuse herself for this vote.

Upon roll call, President McGinley and Trustees Kenwood, Pryde and Senak voted "aye." Trustees Fasules and Ladesic voted "nay" Trustee Enright recused himself from this vote. The motion carried by a vote of 4-2.

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A motion was made by Trustee Senak and seconded by Trustee Kenwood to Approve of a Contract with Dewberry for Design and Construction Oversight Services not to exceed the Amount of \$262,508 including potential additional services, to be shared with the College of DuPage per Square Footage of Renovation.

Upon roll call, President McGinley and Trustees Kenwood, Pryde and Senak voted “aye.” Trustees Fasules and Ladesic voted “nay” Trustee Enright recused himself from this vote. The motion carried by a vote of 4-2.

Agenda Item K – Distribution of 2016 General Fund Surplus

Finance Director Coyle presented background on this and stated there has been a confirmation of a \$548,331 operating surplus from the fiscal year 2016 General Fund which the Village Board has been discussing if and how to distribute this surplus. Finance Director Coyle stated the Finance Commission’s recommendation was to approve a \$400,000 transfer to the Police Pension Fund and a \$148,331 transfer to the Facilities Maintenance Reserve Fund. Finance Director Coyle stated staff updated the commission that they were changing this recommendation instead for the total \$548,331 surplus to be transferred to the Facilities Maintenance Fund. Finance Director Coyle stated there was no dissent to the update from the Village Board.

A motion was made by Trustee Senak and seconded by Trustee Pryde to approve the following:

1. Ordinance No. 6550, an Ordinance authorizing the transfers of End of Year FY2016 General Fund Surplus amounts equaling \$548,331 from the General Fund to the Facilities Maintenance Reserve Fund.
2. Ordinance No. 6547, an Ordinance amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending December 31, 2017, for a transfer from the General Fund to the Facilities Maintenance Reserve Fund.

Upon roll call, Trustees Enright, Fasules, Kenwood, Pryde and Senak voted “aye.” Trustees Ladesic voted “nay” The motion carried by a vote of 5-1.

Agenda Item L – Proposed Village Budget for FY2018

Finance Director Coyle presented background on this and stated the first reading of the 2018 budget was on October 23, 2017, and the draft budget is available on the Village’s website. Finance Director Coyle stated the current draft budget contains the 17 Funds of the Village and is as published on September 22, 2017 with modifications that that were listed in the staff memorandum.

Finance Director Coyle reviewed highlights of the budget and stated the General Fund will use cash reserves and as well as a possible 0.25% increase in Home Rule Sales Tax as of July 2018. Finance Director Coyle stated the General Fund will have no Consumer Price Index (CPI), but will do a new growth factor, and the Capital Projects will do both CPI and new growth factor.

Finance Director Coyle reviewed the highlights from the General Fund and stated the additional cost to the residents will be \$0.77 per month so \$14.09 total for the FY2018. Finance Director Coyle stated there are presenting a balanced budget because they are using cash reserves.

A motion was made by Trustee Fasules and seconded by Trustee Enright to approve on second reading an Ordinance adopting the annual Village of Glen Ellyn expenditure budget in the net amount of \$59,230,396, including the compensation plan, for the fiscal year beginning January 1, 2018 and ending December 31, 2018.

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Village Board Regular Meeting
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Page 11

Upon roll call, President McGinley and Trustees Enright, Fasules and Pryde voted “aye.” Trustees Kenwood, Ladesic and Senak voted “nay” The motion carried by a vote of 4-3.

Agenda Item M – 2017 Proposed Property Tax Levy for the Village of Glen Ellyn and the Glen Ellyn Public Library

Finance Director Coyle presented background on this and stated at the October 23, 2017, meeting the Village held a public hearing on the property tax levy. Finance Director Coyle stated property tax ordinance adopted by the Village includes both the Levy for the Village as well as the Levy for the Glen Ellyn Public Library, and the approval of the Library levy is an administrative function of the Village only as the Library Board has the full authority to determine the Library’s levy.

Finance Director Coyle showed a picture of a sample tax bill and stated the Village accounts for 6.5% and the Library account for 4.2% in the tax bill so the Village receives \$0.07 on every dollar, and the Library receives \$0.04 on every dollar. Finance Director Coyle reviewed the highlights of the Village property tax.

Glen Ellyn Public Library Director Dawn Bussey stated the library revenue from the property taxes account for 95% to 96% of the total revenues for the year.

A motion was made by Trustee Fasules and seconded by Trustee Enright to approve on Second Reading, Ordinance No. 6552, an Ordinance for the levy and assessment of taxes in the amount of \$13,337,954 for the fiscal year beginning January 1, 2018 and ending December 31, 2018, of the Village of Glen Ellyn and the Glen Ellyn Public Library.

Upon roll call, Trustees Enright, Fasules, Kenwood and Pryde voted “aye.” Trustees Ladesic and Senak voted “nay” The motion carried by a vote of 4-2.

President McGinley complimented the Library on the great Jungle Book Ball event.

Agenda Item N – Special Property Tax which Applies only to Property Owners in Portions of the Lambert Farms Subdivision Located within the Special Service Area (SSA) Number 12 Taxing District

Finance Director Coyle presented background on this and stated this Special Service Area (SSA) is for the Lambert Farms subdivision, and this will be the 12th year of a 20-year SSA.

A motion was made by Trustee Enright and seconded by Trustee Kenwood to approve Ordinance No. 6553, an Ordinance for the Levy and Assessment of Taxes for the 2017 Tax Levy Year in the Amount of \$96,000 for the Village of Glen Ellyn Special Service Area Number 12.

Upon roll call, Trustees Enright, Fasules, Kenwood Ladesic, Pryde and Senak voted “aye.” Motion carried.

Agenda Item O - Five Special Service Area (SSA) Taxing Districts which Apply to Commercial Properties along the Roosevelt Road Corridor, in the Downtown Central Business District, and at Stacy's Corners

Finance Director Coyle presented background on this and showed a map of these SSAs. Finance Director Coyle stated last year’s levy continued to target a tax rate of 12.5 cents per \$100 assessed value, below the maximum

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Village Board Regular Meeting
Glen Ellyn Board of Trustees
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15 cent rate allowed by the ordinances establishing the SSAs, and the CY2018 budget continues the 12.5 cent rate per \$100 assessed value.

A motion was made by Trustee Enright and seconded by Trustee Senak to approve the following:

1. Ordinance No. 6554, an Ordinance for the Levy and Assessment of Taxes for the 2017 Tax Levy Year in the Amount of \$45,000 for the Village of Glen Ellyn Special Service Area Number 13.
2. Ordinance No. 6555, an Ordinance for the Levy and Assessment of Taxes for the 2017 Tax Levy Year in the Amount of \$110,000 for the Village of Glen Ellyn Special Service Area Number 14.
3. Ordinance No. 6556, an Ordinance for the Levy and Assessment of Taxes for the 2017 Tax Levy Year in the Amount of \$5,000 for the Village of Glen Ellyn Special Service Area Number 15.
4. Ordinance No. 6557, an Ordinance for the Levy and Assessment of Taxes for the 2017 Tax Levy Year in the Amount of \$3,000 for the Village of Glen Ellyn Special Service Area Number 16.
5. Ordinance No. 6558, an Ordinance for the Levy and Assessment of Taxes for the 2017 Tax Levy Year in the Amount of \$700 for the Village of Glen Ellyn Special Service Area Number 17.

Upon roll call, Trustees Enright, Fasules, Kenwood Ladesic, Pryde and Senak voted “aye.” Motion carried.

Agenda Item P - Two Special Service Area (SSA) Taxing Districts which Apply only to Unincorporated Areas to the North and South of the Village Limits which are Serviced by the Glen Ellyn Volunteer Fire Company

Finance Director Coyle presented background on this and stated there are two SSAs established in unincorporated areas north and south of the Village limits which are served by the Glen Ellyn Volunteer Fire Company (GEVFC). Finance Director Coyle stated these SSAs were established to ensure that the residents in the unincorporated areas served by the Fire Company paid a proportionate share of total fire and related emergency services costs. Finance Director Coyle stated the North Fire SSA 18 is \$145,700, and the South Fire SSA 19 is \$95,961.

A motion was made by Trustee Enright and seconded by Trustee Fasules to approve the following:

1. Ordinance No. 6559, an Ordinance for the Levy and Assessment of Taxes for the 2017 Tax Levy Year in the Amount of \$145,700 for Glen Ellyn Special Service Area Number 18.
2. Ordinance No. 6560, an Ordinance for the Levy and Assessment of Taxes for the 2017 Tax Levy Year in the Amount of \$95,961 for the Glen Ellyn Special Service Area Number 19.

Agenda Item Q – 2018 Water and Sewer Rates

Finance Director Coyle presented background on this and stated staff presented the Water and Sewer Five-Year Forecast to the Village Board at a budget workshop earlier in the fall. Finance Director Coyle stated there will be a \$0.08 increase per 1,000 gallons used in the Water Rate, and the Sewer Rate will remain flat.

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A motion was made by Trustee Fasules and seconded by Trustee Pryde to approve Ordinance No. 6561, an Ordinance to Amend Section 7-11-28 of the Village Code Regarding Water and Sewer Rates and Charges.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.” Motion carried.

Agenda Item R – Discussion

None

Agenda Item S – Reminders

1. A Glenbard Waste Authority Meeting is scheduled for Tuesday, November 28, 2017 at 6:00 p.m. at the Village Links/Reserve 22 with dinner served beforehand at 5:30 p.m.
2. A Village Board & Recreation Commission Workshop is scheduled for Tuesday, November 28, 2017 at 7:00 p.m. at the Village Links/Reserve 22
3. A Regular Village Board Meeting is scheduled for Monday, December 11, 2017 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center

Agenda Item T - Other Business

Ms. Page stated the Village and Public Works did a great job with the lighting downtown.

Adjournment

At 10:32 p.m., a motion was made by Trustee Kenwood and seconded by Trustee Fasules to adjourn. Motion carried.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Respectfully submitted,

Debbie Solomon
Recording Secretary

Reviewed and approved,

John A. Chereskin
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Angela Andrianopoulos
Category: Minutes
Prepared By: Angela Andrianopoulos

SCHEDULED

AGENDA ITEM (ID # 3004)

DOC ID: 3004

November 28, 2017 Special Village Board Meeting Minutes

ATTACHMENTS:

- 11-28-2017 Special Village Board Meeting (PDF)

**Minutes
Village Special Board Meeting
Glen Ellyn Village Board of Trustees
Tuesday, November 28, 2017**

Call to Order

President McGinley called the Special Meeting of the Glen Ellyn Village Board and the Glen Ellyn Recreation Commission to order at 7:08 p.m. at the Village Links/Reserve 22, located at 485 Winchell Way; Glen Ellyn, Illinois.

Pledge of Allegiance

President McGinley led the Pledge of Allegiance

Roll Call:

Upon roll call by Village Clerk Chereskin, President McGinley and Trustees Enright, Fasules, Ladesic, Pryde and Senak answered "Present." Trustee Kenwood was excused.

In Attendance: Recording Secretary Solomon, Village Manager Franz, Assistant Village Manager Holmer, Finance Director Coyle, Public Works Director Hansen, Senior Civil Engineer Daubert, Senior Civil Engineer Topor, Village Links/Reserve 22 General Manager Vesevick, Food & Beverage Director Chapple, Event Planning and Sales Coordinator Detterbeck, Business Office Coordinator Pedersen, Director of Golf Allen, Head Golf Professional Campbell, Village Links/Reserve 22 Marketing and Communication Coordinator Martin, Recreation Commission Chairperson Browder, Recreation Commissioner Carroll, Recreation Commissioner Jourdan and Recreation Commissioner Reinke. Two students from Trustee Enright's class were present as well.

Agenda Item D – Audience Participation

None

Agenda Item E – Consent Agenda

The following items are considered routine business by the Village Board and were presented for a single approval in the form listed below:

1. Resolution No. 17-15. A Resolution Authorizing Application to Illinois Transportation Enhancement Program Grant for Roosevelt Road Corridor Beautification and Pedestrian Accessibility Improvements.
2. Motion to authorize the Village Manager or his designee to take any and all actions to secure the ITEP Grant requested by this resolution.

Village Manager Franz stated something important came up that they wanted to bring to the Board right away so Senior Civil Engineer Topor will give a presentation on this.

Senior Civil Engineer Topor presented background on this possible grant and stated the Village has an opportunity to receive grant funding through an Illinois Transportation Enhancement Program (ITEP) to enhance the transportation experience by improving the cultural, aesthetic and environmental aspects of the Village's transportation structure. Senior Civil Engineer Topor stated the Village staff was approached by the DuPage County Department of Transportation staff to join together on an ITEP grant application drive by the County's

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Village Board Special Meeting
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desire to provide enhancements to the Jerome F. “JR” McBride Jr. Memorial Bridge at Roosevelt Road and Illinois Route 53 (IL53). Senior Civil Engineer Topor stated with the assistance of Planning Resources, DuPage County prepared conceptual plans for the bridge enhancements, beautification of the existing Roosevelt Road median between the east Village limit and IL52 and sidewalk improvements along Roosevelt Road and IL53.

Senior Civil Engineer Topor stated the proposed plan improvements would consist of a mixture of native plants, trees, grasses and brick paver elements, a Glen Ellyn gateway sign located along the wide median area just west of I-355, sidewalk ramp improvements at the intersection of Roosevelt and Baker Hill, sidewalk repairs and replacement along Roosevelt Road and construction of a new sidewalk segment along the east side of IL53, between Pershing Avenue and Roosevelt Road.

Senior Civil Engineer Topor stated the grant should generally cover approximately 80% of the project costs so with an estimated cost of \$1,100,000, the Village’s share would be approximately \$200,000. Trustee Senak asked if the \$200,000 was currently in the CY2018 budget to which Village Manager Franz stated this cost is not in the CY2018 budget yet. Senior Civil Engineer Daubert stated this project will take some time so the funding could be spread over several years. Senior Civil Engineer Daubert stated the Village fronts the money for a project and then asks the Illinois Department of Transportation (IDOT) for reimbursement.

Chris Snyder, Director of Transportation/County Engineer for DuPage County, stated this bridge is an IDOT bridge so they may be limited in what they can do. Mr. Snyder stated they would put up a traditional sign, and they will add things to beautify the bridge area, including different colors and styles. Mr. Snyder stated these updates will fit nicely with the corridor improvements. Village Manager Franz explained how this proposed project came about.

A motion was made by Trustee Fasules and seconded by Trustee Ladesic to approve Consent Agenda Items 1-2.

Upon roll call, Trustees Enright, Fasules, Ladesic, Pryde and Senak voted “aye.” Motion carried.

Agenda Item F – Village Links/Reserve 22 Strategic Plan

President McGinley had the members of the Village Board, Recreation Commission and Village Links/Reserve 22 introduce themselves. President McGinley thanked the members of the Recreation Commission and stated the Village Board and Recreation Commission are meeting to celebrate the achievements of the Village Links/Reserve 22 and to ensure a team-effort is happening.

Village Manager Franz reviewed events from the past several weeks and stated there have been discussions happening along with a half-day of discussion and strategic planning. Village Manager Franz stated for tonight’s discussion, they would like to review the Village Links/Reserve 22’s mission statement and expectations as well as discussing a possible business plan and Capital Projects.

Village Links/Reserve 22 General Manager Vesevick presented some history on the Village Links/Reserve 22 and stated the Village Links opened in 1967 with the clubhouse being built/renovated three times since opening. Village Links/Reserve 22 General Manager Vesevick in 2013, the driving range was expanded, and the restaurant, bar and banquet facility were opened.

Village Links/Reserve 22 General Manager Vesevick stated he projects there will be approximately \$1,600,000 in the Cash Reserves at the end of 2017, which is approximately 29% of their current expenses. Village Links/Reserve 22 General Manager Vesevick stated they have a \$650,000 annual debt obligation which will reduce to \$310,000 in 2023. Village Links/Reserve 22 General Manager Vesevick stated they do need a

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Page 3

minimum of \$800,000 in operating profits annually to cover the debt and Capital Projects. Village Links/Reserve 22 General Manager Vesevick stated there could be \$1,650,000 in routine Capital improvements that would need prioritization and a “savings plan.” Village Links/Reserve 22 General Manager Vesevick showed an Operating Profits since 2004 slide to see the ups and downs in the past 13 years.

Village Links/Reserve 22 General Manager Vesevick stated the Village Links is one of the busiest golf courses in the area with over 71,000 rounds played in 2016, and the Village Links’ fees are moderately to high-priced as compared to other courses.

Village Links/Reserve 22 General Manager Vesevick reviewed the strengths, weaknesses and opportunities for the Village Links and stated the threats include finding part-time help, turnover, a national decline in golf since 2000, blight risks and managing the Capital improvements and revenues.

Village Links/Reserve 22 General Manager Vesevick presented history and financial information on Reserve 22 and stated they have already exceeded what they forecasted they would do after 10 years. Village Links/Reserve 22 General Manager Vesevick reviewed the strengths, weaknesses and opportunities for Reserve 22 and stated the threats include finding part-time help and turnover among other pieces.

Village Links/Reserve 22 Marketing and Communication Coordinator Martin shared the highlights of the current marketing plan and stated their biggest pieces are around increasing the brand and gaining winter business.

Village Links/Reserve 22 General Manager Vesevick stated they did distribute a golf survey and received 1800 responses from this survey. Village Links/Reserve 22 Marketing and Communication Coordinator Martin stated many comments were around inconsistent service in Reserve 22 which they are working on. Village Links/Reserve 22 Marketing and Communication Coordinator Martin stated many of the comments show that the Village Links/Reserve 22 is going in the right direction so they will continue their marketing and improvement efforts. Village Links/Reserve 22 Marketing and Communication Coordinator Martin stated another issue is the look of the dining room so they are working on a décor change and have had one consultant look at this with another consultant coming soon as well.

President McGinley suggested they market a “Grand Re-Opening” after a new executive chef is hired.

Trustee Fasules asked about the demographics of the Village. Village Links/Reserve 22 Marketing and Communication Coordinator Martin stated 45 is the average age in the Village; however, the average age coming to the restaurant is higher as this is an older clientele. Trustee Fasules stated you need to ensure Reserve 22 is kid-friendly. There was a discussion on menu items.

Village Links/Reserve 22 General Manager Vesevick reviewed the Capital Improvement Projects wish-list which includes a patio cover with more heaters, the dining room décor improvements, increasing the size of the doors from the banquet room to the patio, increasing the size of the kitchen, increasing storage capacity/walk-in cooler and a possible pavilion.

Trustee Pryde asked about the revenue split to which Village Links/Reserve 22 General Manager Vesevick stated golf brings in approximately \$3,000,000, and Reserve 22 and banquets bring in \$2,300,000. Village Links/Reserve 22 General Manager Vesevick stated golf profits are 20% while the food and beverage profits are under 10%. Trustee Senak asked if they would choose to invest in the golf side or the food and beverage side. Village Links/Reserve 22 General Manager Vesevick stated there seems to be much more growth opportunity on the food and beverage side. There was a discussion on possible winter activities that could bring in more foot traffic.

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Recreation Commission Chairperson Browder stated there are so many things that could be done to the facility, and he feels the Village Links/Reserve 22 staff has the right things on the table that they just need to act on. Recreation Commission Chairperson Browder stated Reserve 22 needs to have good food so people come back. Recreation Commission Chairperson Browder stated the Cash Reserves are at the right level so he feels there is no excess cash to spend at this point. Recreation Commission Chairperson Browder stated they did do an interview for an executive chef today.

President McGinley stated there are many ideas of what should be done and wants to ensure there is the right balance of analyzing and moving forward with certain pieces. President McGinley stated she would like to see the Recreation Commission take an approach on the Capital ideas and investments as there are so many different expertise on the Recreation Commission. President McGinley stated she would be concerned if they put money into the appearance of the restaurant without making some other changes, this could be lost money. President McGinley stated Reserve 22 is not her first choice for a restaurant so she wants to see this fixed.

Recreation Commissioner Reinke stated the Recreation Commission does review the issues and how they should proceed on these issues. Recreation Commissioner Reinke stated the Commission wants to get the biggest bang for the buck and look at the variables as well.

Trustee Ladesic asked what the biggest threat might be, and what might be insurable. Village Links/Reserve 22 General Manager Vesevick stated cash is up and down during the season.

Recreation Commissioner Carroll asked how the monies could be used. Trustee Senak stated it seems they should invest in non-golf related items and ensure there is the right insurance coverage.

Village Links/Reserve 22 General Manager Vesevick stated they need direction on where to spend the monies and what might bring the most return. Village Links/Reserve 22 General Manager Vesevick stated they need to create the most revenues now and possibly use the cash reserves for this.

Trustee Pryde stated they are limited based on the land use. Trustee Pryde stated improving the food and the service are of the utmost importance in order to continue revenue opportunities.

Trustee Fasules stated Village Links/Reserve 22 General Manager Vesevick has a Capital Plan, but feels everyone is missing the point as the Village Links was originally bought for stormwater retention. Trustee Fasules stated they are not the private sector building a restaurant, and Glen Ellyn should not be in the restaurant business.

Trustee Ladesic stated another course did put up a temporary heated tented pavilion and realized it was good so they built a permanent pavilion. Recreation Commissioner Jourdan stated if they do build a pavilion, they need to expand the kitchen too. Village Links/Reserve 22 General Manager Vesevick stated the entire kitchen footprint may need to be changed. Trustee Senak stated redoing the kitchen seems to be number one on the Capital Plan.

President McGinley stated they have discussed good ideas, and all these ideas do warranted being looked at. President McGinley stated there needs to be a better connection and organizational chain between the Village Board, the Recreation Commission and the Village Links/Reserve 22.

Recreation Commissioner Reinke stated Trustee Kenwood does attend the Recreation Commission meetings. President McGinley stated the Trustees are to help with conversations at the commission level, but there are too many commissions for the Trustees to report back on.

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Village Board Special Meeting
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Trustee Pryde suggested a quarterly update at a Village Board Workshop from Village Links/Reserve 22 General Manager Vesevick or someone from the Recreation Commission. President McGinley stated she would like to see the Village Board copied on the Recreation Commission minutes.

Trustee Fasules stated they need to come up with a three-year or five-year strategic plan where the projected generation of revenue is shown for each possible Capital project. Village Links/Reserve 22 General Manager Vesevick stated they do this in each Capital Plan.

President McGinley summarized the thoughts between the Village Board and the Recreation Commission:

1. Ask that the Village Board is copied on the Recreation Commission's monthly minutes;
2. Invite either Village Links/Reserve 22 General Manager Vesevick or someone from the Recreation Commission quarterly to a Village Board Workshop to discuss the on-going strategic plans; and
3. Village Links/Reserve 22 General Manager Vesevick should use his expertise to start a plan creation and identify the pros and cons of each thing in the plan.

Trustee Senak stated the Village Links/Reserve 22 is paying off its debt and making money all the while exceeding everyone's expectations. Trustee Senak stated they need to do a kitchen expansion as they cannot expand the revenues without a kitchen expansion. Trustee Enright agreed with this.

Trustee Senak asked if the parking situation could be fixed with a valet. Village Links/Reserve 22 General Manager Vesevick stated they do use a valet for events, and last winter, there was a valet on Friday and Saturday nights.

President McGinley stated the Recreation Commission is also responsible for Panfish Park and Lambert Lake and would like to hear recommendations if these pieces should be sold to the Park District. There was a discussion on this.

Agenda Item G – Discussion

None

Agenda Item H – Reminders

3. A Village Board Meeting is scheduled for Monday, December 11, 2017 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
4. A Village Board Special Workshop is scheduled for Monday, December 18, 2017 at 7:00 p.m. in Room 301 of the Glen Ellyn Civic Center.

Agenda Item I - Other Business

None

Adjournment

At 9:27 p.m., a motion was made by Trustee Enright and seconded by Trustee Pryde to adjourn. Motion carried.

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Village Board Special Meeting
Glen Ellyn Board of Trustees
Tuesday, November 28, 2017
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Upon roll call, Trustees Enright, Fasules, Ladesic, Pryde and Senak voted “aye.”

Respectfully submitted,

Debbie Solomon
Recording Secretary

Reviewed and approved,

John A. Chereskin
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Appointment
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3001)

DOC ID: 3001

**Approve the Recommendation of Village President Diane McGinley
for the Appointment of Environmental Commission member Brooke
Ryan, for a Term Ending May 31, 2020.**

ATTACHMENTS:

- Ryan-EC-Dec 2017 (PDF)

VILLAGE OF GLEN ELLYN

APPLICATION
VOLUNTEER ADVISORY BOARD OR COMMISSION

Name Ryan Brooke Today's Date Dec 1st 2017
 (Last) (First) (Initial)
 Home Address 540 Western Ave
 Phone No.(s) (H) _____ (C) 6308187072 E-mail brookeryan7@icloud.com
 Business Address (including name of company) _____
 Business Phone _____ Number of Years Glen Ellyn Resident 6

EDUCATIONAL BACKGROUND AND OTHER PERTINENT EXPERIENCE

Name, Location, Etc.	From	To
<u>Bachelor of Landscape Architecture</u>	<u>2002</u>	
<u>Diploma of Horticulture</u>	<u>2000</u>	

CIVIC AND FRATERNAL ORGANIZATIONS AND ACTIVITIES

BUSINESS OR PROFESSIONAL ACTIVITIES

(including type of present employment)

Presently employed at Christopher B. Burke Engineering
completing environmental projects for both
Illinois Tollway & IDOT

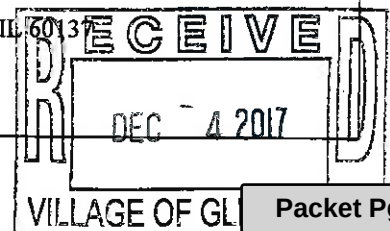
PLEASE INDICATE VILLAGE BOARD/COMMISSION INTERESTS

Environment Commission membership to
help with landscape & environment

Thank you for your interest! Please return this completed form to:

Administrative Services Coordinator, 535 Duane Street, Glen Ellyn, IL 60137

(630) 547-5204 (630) 469-8849 Fax





Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Appointment
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3000)

DOC ID: 3000

**Approve the Recommendation of Village President Diane McGinley
for the Appointment of Environmental Commission member Ed
Crawford, for a Term Ending May 31, 2020.**

ATTACHMENTS:

- Crawford-RC(any) Apr 2014 (PDF)

VILLAGE OF GLEN ELLYN

PERSONAL PROFILE OF APPLICANT
FOR SERVICE ON VOLUNTEER ADVISORY BOARD OR COMMISSION

Name CRAWFORD ED S Today's Date 3/31/14
 (Last) (First) (Initial)
 Home Address 672 RIFORD RD., GLEN ELLYN, IL 60137
 Phone No.(s) 331-229-0444 E-mail EDS.CRAWFORD@YAHOO.COM
 Business Address (including name of company) RETIRED. PART-TIME CONSULTANT
FOR SODEXO FROM HOME SODEXO
1015 CATHERINE CT NAPERVILLE, IL 60540
 Business Phone 331-229-0444 Number of Years Glen Ellyn Resident NEW
BUILT NEW HOME.. MOVED
THIS MONTH

EDUCATIONAL BACKGROUND AND OTHER PERTINENT EXPERIENCE

Name, Location, Etc.	From	To
UNIV. OF NOTRE DAME, GOVERNMENT/INT'L RELATIONS		64-1971
PITTSBURGH STATE UNIV. (KS) MBA		1977
WICHITA STATE UNIV. POLITICAL SCIENCE GRADUATE WORK		1972
AMERICAN MANAGEMENT ASSOC. PRESIDENT DEVELOPMENT PROGRAM		1983-84

CIVIC AND FRATERNAL ORGANIZATIONS AND ACTIVITIES

NONE CURRENTLY. LOOKING TO BE ACTIVE IN
GLEN ELLYN.

BUSINESS OR PROFESSIONAL ACTIVITIES

(including type of present employment)

40 YEARS LEADERSHIP IN SERVICE MANAGEMENT
FOR SCHOOLS, COLLEGES, HOSPITALS, CORPORATIONS
RECREATIONAL & GOVERNMENT FACILITIES - FOOD & CUSTODIAL
SERVICE MANAGEMENT INCLUDING MAJOR SPORTING FACILITIES
FOR ARAMARK & SODEXO

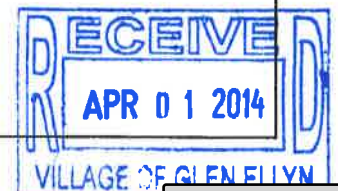
PLEASE INDICATE VILLAGE BOARD/COMMISSION INTERESTS

RECREATION IS OF SPECIAL INTEREST, BUT WILLING
TO WORK WITH ANY COMMISSION. THRILLED TO HAVE
MOVED TO GLEN ELLYN

Thank you for your interest! Please return this completed form to:

Glen Ellyn Village Clerk, 535 Duane Street, Glen Ellyn, IL 60137

(630) 547-5201 (630) 469-8849 Fax





Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Administration
Department Head: Angela Andrianopoulos
Category: Resolution
Prepared By: Christine Cabrera

SCHEDULED

RESOLUTION 17-16

DOC ID: 2977

Resolution No. 17-16 A Resolution Urging the Governor to Veto Senate Bill 1451 Regarding Small Cell Wireless. (Village Manager Franz)

Background

In November, the State House and the Senate voted to pass SB 1451 (Small Wireless Facilities Deployment Act). However, Senate President John Cullerton then filed a motion to reconsider the vote, putting a procedural hold on the bill. This bill:

- Severely limits municipal authority to regulate, site, or charge permit fees for wireless facilities
- Permits a private business entity to use public right-of-way at a rate far below market value, distorting the private market for small wireless facilities
- Permits wireless providers, and third parties who act as agents or contractors for wireless providers, to locate telecommunications equipment with an antenna as large as six (6) cubic feet in size, and associated equipment up to twenty-five (25) cubic feet in size, on existing or new utility poles subject to minimal zoning regulations by the municipality
- Creates an automatic approval timeline, which is one-sided and detrimental to the public, presuming that municipalities are negligent, and not providers, when a permit is incomplete or inadequate

The Senate President is reportedly working on a trailer bill to address last minute concerns raised by the cable industry. The DuPage Mayors and Managers Conference (DMMC) is asking all of their municipalities to approve and sign a resolution urging Governor Rauner to veto SB 1451. If the Village Board approves this resolution, DMMC staff will deliver all signed resolutions to the Governor, Senate President Cullerton, and Senate Republican Leader Brady respectively.

Action Requested

Approve a Resolution Urging The Governor To Veto Senate Bill 1451

GLEN ELLYN, ILLINOIS**RESOLUTION NO. 17-16****A RESOLUTION URGING THE GOVERNOR TO VETO SENATE BILL 1451**

WHEREAS, the Village of Glen Ellyn supports the goal of ensuring reliable wireless services in our communities and the advancement of technology in the telecommunications industry; and

WHEREAS, Senate Bill (“SB”) 1451 establishes the Small Wireless Facilities Deployment Act and severely limits municipal authority to regulate, site, or charge permit fees for wireless facilities; and

WHEREAS, SB 1451 permits a private business entity to use public right-of-way at a rate far below market value, distorting the private market for small wireless facilities; and

WHEREAS, SB 1451 permits wireless providers, and third parties who act as agents or contractors for wireless providers, to locate telecommunications equipment with an antenna as large as six (6) cubic feet in size, and associated equipment up to twenty-five (25) cubic feet in size, on existing or new utility poles subject to minimal zoning regulations by the municipality; and

WHEREAS, SB 1451 creates an automatic approval timeline, which is one-sided and detrimental to the public, presuming that municipalities are negligent-and providers not-when a permit is incomplete or inadequate; and

WHEREAS, state legislators amended SB 1451 to exempt the City of Chicago in an effort to pass the legislation; and

WHEREAS, many municipalities have already enacted ordinances, or are in the process of updating their codes to address small wireless facilities, or are developing right-of-way use agreements with the industry, indicating that municipalities are making a significant effort to develop reasonable standards for the deployment of wireless facilities; and

WHEREAS, Illinois municipalities are diverse and each one must be given the opportunity to develop reasonable regulations that will protect their specific needs;

NOW, THEREFORE, BE IT RESOLVED that the Village of Glen Ellyn opposes SB 1451 as passed by the Illinois General Assembly and urges the Governor to veto the legislation.

BE IT FURTHER RESOLVED that the Village of Glen Ellyn is committed to developing reasonable regulations for the deployment of wireless technology and is eager to work with stakeholders to develop regulations that ensure reliable wireless services while also preserving the rights of the municipality, property owners, and citizens.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois,
this ____ day of _____, 2017.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day
of _____, 2017.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Police
Department Head: Angela Andrianopoulos
Category: Purchase
Prepared By: William Holmer

SCHEDULED

AGENDA ITEM (ID # 2998)

DOC ID: 2998 A

Motion to Waive Competitive Bidding for a Cooperative Purchase which is an Authorized Exception to the Purchasing Policy and Approve the Purchase of Panasonic Mobile Data Computers and Related Accessories Subject to State of Illinois Contract Pricing from the CDS Office Technologies in Itasca, Illinois, in an Amount Not to Exceed \$56,600, to be Expensed to the General Fund. (Police Chief Norton)

Background

The Police Department uses mobile data computers (MDCs) in each police vehicle for day-to-day computing which includes receiving dispatch assignments, completing case reports, and car-to-car messaging to name a few uses. In 2018, the Department will implement a new records management system, which is part of a county-wide project to connect multiple departments throughout DuPage County along with the State's Attorney's Office. This project is designed to improve information sharing among agencies while also achieving purchasing efficiencies because stand-alone records management systems are quite costly.

Issues

The current MDCs were purchased in 2011 and are at the end of their useful life. More importantly, the current MDCs will not support the requirements of the new records management system. As a simple example, the new records management system requires a computer with an operating system using (at a minimum) Windows 7; our current MDCs continue to run on Windows XP and they are not capable of upgrading to the latest version.

We have been preparing for the implementation of the records management system and expected to replace the MDCs. In fact, we had planned to purchase them in early 2017 and allocated \$30,000 in the CY 2016 and \$25,000 in CY 2017 budgets. However, we opted to defer the purchase upon learning that the records management system implementation was delayed into 2018. The funds allocated in CY 2016 were not spent or encumbered. Therefore, a small amount of General Fund fund balance would be needed to complete the purchase. There are adequate reserve levels in the General Fund to provide funding for this project.

Recommendation

We currently use the Panasonic Toughbook CF-33 MDC, a ruggedized laptop computer which is built for the mobile environment. We have had a positive experience with the Panasonic product and they seem to be the most prevalent machine used in the field. We have also tested the Panasonic CF-54 MDC which is considered to be a semi-rugged laptop computer for the mobile environment. The CF-54 is less expensive than the CF-33 and we believe that it will fit our needs. Both models are offered as part of the State of Illinois Master Purchasing Contract from CDS Office Technologies in Itasca.

Staff recommends that we purchase 13 Panasonic CF-54 mobile laptop computers from CDS Technologies along with 13 docking stations in the amount of \$56,600. This includes a warranty extension from the standard 3 year to a 5 year service warranty. The State contract pricing is as follows:

Panasonic CF-54	\$2975 (13)	\$38675
Havis Docking Station	\$769 (13)	\$9997
4G Antenna	\$22 (13)	\$286
Panasonic Ext. Warranty Years 4/5	\$586 (13)	\$7618

Action Requested

Motion to waive competitive bidding for a cooperative purchase which is an authorized exception to the purchasing policy and approve the purchase of mobile laptop computers and related accessories in an amount not to exceed \$56,600 to be expensed to the General Fund.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Agreement
Prepared By: Frank Frasco

SCHEDULED

AGENDA ITEM (ID # 2991)

DOC ID: 2991

Declare Certain Vehicles and Equipment Surplus and Approve the Disposal of these Village Vehicles and Equipment through a Public On-line Auction or Use as a Trade-in Toward the Purchase of New Equipment. (Public Works Director Hansen)

Background:

Annually, the Equipment Services Division of Public Works formally removes vehicles from the Village fleet that have been deemed surplus. These vehicles have been replaced as part of our Equipment Replacement Program due to high miles or idle hours, need of costly repairs, and/or downsizing the fleet. Specific justification for replacing these vehicles was included in agenda memos as new vehicles were purchased. Declaring the vehicles surplus allows us to dispose of the vehicles in a variety of ways such as public auctions or trading them in for credit toward the purchase of new vehicles.

We have transitioned from using live public auctions that are held locally to internet based public auctions that are accessible globally. This gives us exposure to a greater number of bidders and increases the total financial return as a result of higher bids and lower sales commissions. The competitive auction process allows us to set reserve (minimum bid) prices when we have known expectations, or we can choose “no reserve” auctions which usually promote more competition. Equipment Services has researched and estimated the current value of each vehicle based on recent sales of similar equipment or through information found in published used car guides. The following vehicles will or have been decommissioned and prepared for liquidation.

Equipment	Year/Make	Model	VIN	Est. Value
001	2013 Ford	Expedition	1FMJU1G54DEF60091	\$8,000
003	2012 Chevrolet	Impala	2G1WD5E3XC1318868	\$3,500
007	2012 Chevrolet	Impala	2G1WD5E39C1158059	\$3,500
018	2012 Ford	Expedition	1FMJU1G55CEF57103	\$5,000
212	2009 Ford	Expedition	1FMFU16549LA10092	\$3,500
222	2004 Ford	Taurus	1FAFP58264A154484	\$1,500
245	2008 Dodge	Gran Caravan	1D8HN11H08B176112	\$2,500

Issues:

The Village uses Obenauf Auction Service Inc. to provide the on-line auction services. The vendor's commission is three (3) percent of the sale price.

Recommendation:

Staff recommends that the above listed vehicles and equipment be declared surplus and disposed of in a manner that is most beneficial to the Village of Glen Ellyn.

Action Requested:

Motion to declare certain vehicles/equipment surplus and approve the disposal of these village vehicles/equipment through a public on-line auction or used as a trade-in toward the purchase of new equipment.

Attachments:

Surplus Property Declaration

ATTACHMENTS:

- surplus vehicles form 17-fa (PDF)

VILLAGE OF GLEN ELLYN
SURPLUS PERSONAL PROPERTY DECLARATION
 (For Properties with a Current Value below \$10,000)

The following item(s) of Personal Property owned by the Village of Glen Ellyn is (are) hereby found to be no longer necessary or useful to, or in the best interest of, the Village of Glen Ellyn.

Therefore, the following item(s) is (are) declared as surplus and its (their) sale, trade in, or other disposal is (are) hereby authorized as provided for in the Glen Ellyn Village Code, ordinance #4458.

This surplus personal property will be liquidated in a timely fashion so that it will be most beneficial to the Village of Glen Ellyn.

ITEMS BEING DECLARED SURPLUS:

Equipment	Year/Make	Model	VIN	Est. Value
001	2013 Ford	Expedition	1FMJU1G54DEF60091	\$8,000
003	2012 Chevrolet	Impala	2G1WD5E3XC1318868	\$3,500
007	2012 Chevrolet	Impala	2G1WD5E39C1158059	\$3,500
018	2012 Ford	Expedition	1FMJU1G55CEF57103	\$5,000
212	2009 Ford	Expedition	1FMFU16549LA10092	\$3,500
222	2004 Ford	Taurus	1FAFP58264A154484	\$1,500
245	2008 Dodge	Grand Caravan	1D8HN11H08B176112	\$2,500

METHOD OF DISPOSAL (IF KNOWN)

Obenauf on-line internet Auction Service Inc.

APPROVALS:

 Department Manager

 Date

 Village Manager

 Date



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: John Hubsby

SCHEDULED

AGENDA ITEM (ID # 2989)

DOC ID: 2989

Authorize the Village Manager to Execute a Contract for Water Valve Exercising and GPS Locating FY2017-19, to Wachs Water Services of Buffalo Grove, Illinois, in an Amount not to Exceed \$69,966, to be Expensed Each Calendar Year in Equal \$23,322 Allotments from the Water & Sewer Fund (Public Works Director Hansen)

Background

The Village of Glen Ellyn maintains a water distribution system that includes approximately 110 miles of water main, with over 1,600 main line valves. The American Water Works Association has standards for water valves and states that “each valve should be operated through a full cycle and returned to its normal position on a time schedule to prevent a buildup of tuberculation or other deposits that could render the valve inoperable or prevent a tight shutoff. The interval of time between operations of valves in critical locations or valves subjected to severe operating conditions should be shorter than for other less important installations, but it can be whatever time period is found to be satisfactory based on local experience.” (ANSI/AWWA C515-09, p. 27)

Public Works had a contractor come in and exercise valves during 2012 and 2013. At that time, the company that was used was given copies of the valve data sheets and printouts of the GIS map. No GPS locating was performed on the valves and the only information recorded was the number of turns. During that round of valve exercising, all valves were attempted to be located and exercised but records show that only 1,387 valves were exercised. Many of the data sheets did not accurately have the turns recorded and any inaccuracies with the location sketches on the valves data sheets were not updated. Another company performed a Village-wide valve exercising program in the early 2000's but again, there is not much data available from the effort. In-house, employees were sent out periodically to turn valves using the data sheets but no type of formal program was established for routine exercising and inspection.

Subject

Currently, valve data can be found in multiple locations at Public Works, ranging from paper valve data sheets and older atlas drawings to our current GIS and asset management system (Cartegraph OMS). This creates discrepancies with information, as the data may not match between sources or is available in one location but not another. With the advent of GIS, Public Works has moved to rely more on an electronic map. Both existing paper and GIS maps have valves located in the wrong location or not shown. All of these issues create problems for staff when needing to perform both routine and emergency work on the water distribution system.

Water valves are used to isolate different segments of the system during scheduled work or emergencies. Depending on the segment of pipe, there may be only one valve or multiple valves needed to turn off the water. In a similar matter, each shutdown can affect a different number of customers, dependent upon the number of services connected to that segment of the system being

isolated.

Especially during an emergency, such as a water main break, being able to locate the valves and having those valves operate as designed is crucial. If a valve cannot be located or operated, regardless of the reason, the shutdown would need to be extended. This expansion of the shutdown may require multiple other valves to be shut, increasing the number of customers affected and potentially more water loss, as greater time is needed to isolate the leak. During routine construction work, besides the increased number of customers affected, the timeframe for the water outage may exceed the notified time, decreasing customer satisfaction.

Public Works has requested proposals from local companies that perform valve exercising and GPS location. Included in this work will be an inspection of the valve to identify any needed work or replacements. With the advances in technology, additional information will be gathered, such as torque readings for each valve, as well as other pertinent information like depth to operating nut. This will also provide the opportunity to rectify any discrepancies with other valve data like size, type and valve structure. The GPS location will allow our GIS map to be updated, helping crews out in the field and with planning future projects.

After completion of this project, staff will work to ensure that all records are accurately updated. Then, with existing staff, the plan is to perform the routine exercising of the valves in-house, on a 3 to 5 year schedule. Some priority valves may be at least located and keyed each year to ensure that these locations are operational. An added benefit to this approach is that staff would develop a better understanding of the layout of the system, crucial in helping shorten response time in emergency situations.

Budget Impact (Include Funding Source)

This three year project was planned to be performed in 2017-19 and would come from the Water and Sewer Fund Budget. The low bid proposal cost of \$38.87 per valve would have a cost each year of \$23,322.00, assuming 600 valves per year are exercised. The total not-to-exceed cost of the project would be \$69,966. The 2018 budget had included \$15,000 for this project as an estimate. The low bid did come in above the budgeted amount (approx. \$8,000), but staff believes that this is a worthwhile project and budget savings are likely to occur in other areas.

Strategic Plan Initiative:

Strategic Issue V: INFRASTRUCTURE. Invest in infrastructure to meet key needs, including downtown access, Village facilities, stormwater issues and technology improvement.

Recommendation

Staff recommends that approval be given to perform valve exercising and GPS locating of water valves. These assets need to be exercised on a routine basis to ensure that the valves can be both located and operated. Given the need to update our GIS with GPS located assets, using an outside contractor for this round of exercising is recommended, as Glen Ellyn currently does not have the technology to perform this task at a similar level.

Staff recommends that funding be approved for the FY2017-19, coming out of 50100-521025

Maintenance-Valves for the exercising and locating of the Village's water valves. The recommendation is to award Wachs Water Services, as their pricing was the lowest of the four companies that submitted proposals.

Company	Wachs Water Services	Associated Technical Services LTD.	M.E. Simpson Co. Inc.	Water Services Co.
Cost Per Valve	\$38.87	\$39.49	\$49.00	\$62.00
Yearly Total	\$23,322.00	\$23,694.00	\$29,400.00	\$37,200.00
Project Total	\$69,966.00	\$71,082.00	\$88,200.00	\$111,600.00

Action Requested

Staff requests a motion to authorize the Village Manager to execute an agreement for Water Valve Exercising and GPS Locating Program 2017-19 to Wachs Water Services of Buffalo Grove, IL, for a not to exceed contract total of \$69,966, in the yearly amount of \$23,322, expensed to the Water Fund, Maintenance - Valves, 50100-521025.

Attachments

Wachs Water Services Proposal Package
 Associated Technical Services Proposal Package
 M.E. Simpson Proposal Package
 Water Services Company Proposal Package

ATTACHMENTS:

- Wachs Water Services Proposal (PDF)
- Associated Technical Services Proposal (PDF)
- M.E. Simpson Proposal (PDF)
- Water Services Company (PDF)



November 28, 2017

John Hubsy, Utilities Superintendent
Village of Glen Ellyn
Public Works Department
30 South Lambert Road
Glen Ellyn, IL 60137

Re: Wachs Water Services Qualifications – 2017-19 Valve Exercising and GPS Locating Program

Mr. Hubsy,

Wachs Water Services (WWS) is pleased to submit our qualifications to the Village of Glen Ellyn for a Valve Exercising and GPS Locating Program. We recognize the importance of this program and the thoroughness and accuracy required for data collection and analysis. We believe our project and staff experience, our experience working on water distribution systems, along with more than a decade of performing similar services successfully in more than 200 utilities, uniquely qualifies Wachs Water Services as the most experienced and best choice to deliver these important services to the Village of Glen Ellyn.

Wachs Water Services team stands ready to perform valve maintenance services and we trust that you will find our team to be the most advantageous to the Village of Glen Ellyn.

We are confident we will deliver the successful completion of the desired services. We want to thank you for the opportunity to submit our proposal on this very important project, and we look forward to a favorable decision on behalf of Wachs Water Services.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Wayne Pratt', is written over a light blue horizontal line.

Wayne Pratt, Vice President
Mobile: 847-946-5907
wpratt@wachsws.com

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Water Valve Exercising and GPS Locating Program

Qualifications

Wachs Water Services (WWS) is pleased to submit this proposal to the Village of Glen Ellyn for a Water Valve Exercising and GPS Locating Program. The Village of Glen Ellyn will discover by way of comparison that our approach is very different than other firms. It is based on having gained more knowledge through successful experience than any other firm specializing in this type of work. WWS has verifiably performed more than 1,000,000 valve assessments. Since our approach to carrying out this work includes recording up to 50 asset attributes, WWS has the largest known repository of valve operating characteristics in the U.S. In simple terms, this means we know more about how valves should operate under a larger variety of circumstances than any other vendor who specializes in this type of work.

This program will proactively increase the efficiency and control of the water distribution system and thereby reduce the costs and consequences of system failures (breaks and leaks) in the short term as the Village of Glen Ellyn continues to replace its most failure-prone underground water infrastructure. This program will save both operating costs and capital investments for the Village of Glen Ellyn while increasing customer convenience and water quality.

The objective of this Program is to save operating costs and capital funding for the Village of Glen Ellyn by:

- Increasing the active control of the drinking water system;
- Reducing the costs of inevitable and increasing failures;
- Assisting the Village of Glen Ellyn to focus new capital investments of the aging water system;
- Implement a proactive approach to increase customer convenience and water quality.

The specific objectives of this program are:

- To locate, identify, assess, clean out, inspect, exercise, record mapping grade GPS coordinates and document findings on valves in the Village of Glen Ellyn distribution system.
- Perform repairs and replacements
- To create a deliverable database

The Village of Glen Ellyn expects the selected vendor to develop, plan and execute a program to deliver measurable, immediate, and sustainable results. The Village of Glen Ellyn expects the selected firm to incorporate



Number of Years in Business
17, founded in 2000

Number of Years Providing Valve and Hydrant Services
17 years

Number of Communities Served
200+

Company Name
Pure Technologies U.S., Inc.
dba Wachs Water Services

Local Address
801 Asbury Drive
Buffalo Grove, IL 60089

Company Telephone
1-800-525-5821

Contact Person
Wayne Pratt
No. (847) 946-5907

Wachs Water Services has located accessed, operated, repaired or GPS mapped over 1,000,000 valves.





Water Valve Exercising and GPS Locating Program

best management practices from previous projects in North America to drive up the program efficiency and drive down program costs. The program to be executed will leverage the processes developed by WWS during the previous valve programs which have delivered clear and measurable monetary savings and risk reduction.

The scope of this program is designed to achieve the Village of Glen Ellyn's objectives while minimizing the direct impact on municipal resources. At the completion of the program, WWS will provide a detailed analysis outlining the value of the Valve Program and sustainable recommendations to the Village of Glen Ellyn.

WWS, with appropriately applied data, information management and program management resources and fully equipped and staffed professional services field crew, will execute valve assessment, testing and data/information delivery of the valves assigned for this program.

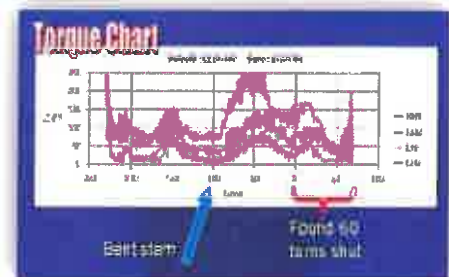
The Return on Investment from this program is created through:

- Reduced non-revenue water loss
- Reduced chemical costs
- Reduced energy costs
- Reduced customer complaints
- Reduced response time to customer complaints
- Reduced response time for system outages/failures
- Increased efficiency of construction and rehabilitation projects
- Increased fire flow capacities
- Increased efficiency and effectiveness of capital planning
- Increased efficiency of maintenance activities
- Focusing capital on critical assets

Wachs Water Services (WWS) has performed more valve inspections than any other contractor proposing to the Village. In fact, WWS has performed more valve inspections than any company in the United States specializing in this type of work. WWS has verifiably serviced more than 1,000,000 valves – this is a claim which can't be made by any other vendor responding. It is a claim which no other vendor in the United States specializing in this type of work can make; it is a unique claim which can only be made by Wachs Water Services. WWS has more experience doing this type of work than any other respondent.

The success of this project rests squarely on the contractor's ability to carry-out each task completely, on time and on budget at the desired

Wachs Water Services will deliver on every program objective for the Village of Glen Ellyn Program.



WWS maintains written procedures for assessing and exercising any size or type of valve.





Water Valve Exercising and GPS Locating Program

level of quality. Experience, in simple terms, is a statement of probability; how likely it is that all the tasks will be completed in this manner. WWS has the most experience working with all the elements of this type of program and to that end has the highest probability of success.

Knowledge is gained through successful experience. WWS has acquired more knowledge from an operational, engineering, technology and information services perspective than any contractor proposing. This claim is substantiated by the fact that WWS has more verifiable successful experience. That knowledge is vital to the Village of Glen Ellyn for many reasons including:

Fewer Failures During Operation – WWS has an extensive valve database with more than 1,000,000 records which have been scrutinized for a thorough understanding of the relationship between initial torque, seating torque and failure during operation. The probability of failure is intrinsically linked to these values and how our team reacts procedurally, when red flag operability characteristics are observed in the field. This lowers the probability a valve will fail during operation. WWS has the lowest verifiable valve failure rate than any other vendor proposing– it is approaching 1:5000. This is a unique claim which is unlikely to be made by any other contractor responding.

WWS Delivers More Data – WWS will deliver a mapping grade GPS coordinate for each valve. This is vital to the Village of Glen Ellyn because it guarantees specific observations regarding the locational, operational or mechanical characteristics of a given valve are associated with the correct record in the Village of Glen Ellyn's System. WWS will deliver a detailed description of torque to operate, configuration, type, use, orientation and work required to bring the valve to full operability.

Higher Quality Deliverables – Given the higher level of specificity in data as well as the geographic approach which simplifies the testing of data logic, data completeness and data reasonableness, WWS is uniquely able to deliver higher levels of quality. This higher level of quality translates into more data delivered right the first time and as such allows WWS to deliver;

More Valves Per Day – WWS field crews will consistently complete more valve inspections per crew. This is possible because WWS is developing a geographic information system container and capturing GPS points, comparing field results to the Village of Glen Ellyn map



*Wachs will
complete more
work at higher
service levels than
any other vendor
proposing.*





Water Valve Exercising and GPS Locating Program

records and taking other specific and confidentially proprietary measures in terms of tracking, mobilization, quality control and quality assurance to reduce the total number of revisits required and thus to deliver more valves per day per crew.

The precipitant of experience is knowledge from which: more productivity, better quality, more useful deliverables and more working valves are derived at the end of the project. As an aggregate, this means by selecting WWS, the most competent and highly probable to succeed contractor responding to this request for quote, the Village of Glen Ellyn will gain more control over the flow of water in pipes. This translates into faster response times and lower costs in the future than if another less experienced contractor was selected for this program.

DEPLOY EXPERIENCED FIELD CREWS

The WWS approach encompasses rapid permanent deployment of skilled and experienced crew chiefs – people who have successful experience flow testing, unidirectional flushing, troubleshooting, repairing assets, performing scheduled and emergency shutdowns, dewatering mains and recharging them from small diameter to large diameter. They are the water industry's best trained and best equipped. They have experience working with large externally geared vertical and horizontal valves, cone valves, butterfly valves, double disk gate valves, resilient wedge and seat valves, DC Water Lorton valves and many others. WWS crews understand the action plan when bypass valves are inoperable, when valves fail and when customers unexpectedly go out of service due to unforeseeable circumstances. WWS is the only company specializing in this work that certifies large valve field crews. This is meaningful to the Village of Glen Ellyn because the success of this program revolves around the capabilities, knowledgebase and experience of the selected firm.

DEPLOY EXPERTISE

The team WWS proposes will understand what works in a production environment. They have gained this understanding through successful experience. WWS's key people have completed more work in old large complicated water distribution systems than any others proposing under this solicitation. They understand which technologies impact the quantity and the quality of work being performed. WWS leads the nation in how this type of work is completed and maintains the largest repository of knowledge in the water distribution services industry.

WWS crew chiefs possess unique experience in knowing when valves will not hold; radically improving test shutdown results. WWS crew



WWS is the only company specializing in this type of work that certifies large diameter valve crews – as a result they are the only company with that capability proposing





Water Valve Exercising and GPS Locating Program

chiefs know how to tell when valves are properly seated, they understand there is an order to shutting valves to stop the flow of water and they know there is a proper order for opening them to safely and effectively recharge water mains. WWS has developed a proven, tested, peer reviewed industry best practice for managing closed valves geographically and to better understand how to manage closed valves than any other contractor specializing in this type of work.

Deploying high levels of experience and high levels of expertise lowers the effective price of crew days to the Village of Glen Ellyn by improving productivity. WWS is the Low Risk, High Value vendor of choice.

This claim is substantiated by the American Water Works Association (AWWA) which has published numerous papers stating very clearly that the amount of time operators spends at valves correlates with the amount of damage caused by water main breaks. When more valves operate, crews spend less time shutting down. When decision makers know which valves operate, which ones don't and what it would take to get inoperable valves operable then better decisions can be made more expeditiously which reduces the amount of time operators spend at valves. To that end, there are three factors' which the Village of Glen Ellyn must consider bottom line issues related to the direct cost of this contract, which contractor: has the highest probability of success, which contractor will deliver the most usable information and which contractor will deliver the most usable valves at the end of the contract. WWS at this point becomes a very clear choice.

Cost Effectiveness of Contractor = (Probability of Success) + (Usable Information) + (Usable Valves)

Financial Solvency

From a capacity standpoint, Wachs is a division of a \$100MM / yr. publicly traded engineering and condition assessment technologies company Pure Technologies U.S. Inc. with approximately 500 U.S. employees and 70 field operations crews located in strategic hubs throughout North America. Wachs looks forward to bringing its financial and operational strength to bear in the Village of Glen Ellyn.

Wachs' ability to successfully manage and carryout the scope of this program and work effectively with the Village of Glen Ellyn rests squarely on experience having performed valve assessment and repair projects for public and private utilities, locally and nationally including:

- Lake Forest, IL
- Niles, IL
- Decatur, IL
- Kansas City, MO
- Kansas City, KS
- St. Louis, MO
- Gwinnet County, GA
- East Point, GA
- Atlanta, GA
- Pittsburg, PA
- Henrico County, VA
- Arlington County, VA
- DC Water, DC
- WSSC, DC
- Houston, TX
- Phoenix, AZ
- Howard County, MD
- Fort Lauderdale, FL
- Knoxville, TN
- Pensacola, FL
- Wilmington, DE
- Charlotte, NC
- Raleigh, NC
- Columbus, OH
- Austin, TX
- San Antonio, TX
- Golden State, CA
- West Springfield, MA
- Baltimore, MD
- Trenton, NJ
- Camden, NJ
- Orlando, FL
- Winston Salem, NC
- American Water
- United Water
-and many others





Water Valve Exercising and GPS Locating Program

Demonstrated Technical Capability

WWS has all the equipment, hardware, software, space and support in place to immediately deploy the necessary field crews. WWS is the largest known purveyor specializing in water distribution system valve and fire hydrant operations and also maintains the largest force of people, equipment and resources in the nation.

WWS understands that the Village does not specify all the tools, equipment and knowledge that is required for the consultant to complete a successful valve assessment program. It does not specifically require industrial vacuums; it does not specifically require low clearance keys or multi-directional key knuckles either. However, Wachs understands that to be effective working in an old water distribution system, field crews need certain capabilities. They need to be able to quickly remove debris from roadway structures housing valves. They need to be able to turn valves which are misaligned in structures to the greatest possible extent and they need to have options when operating nuts are somewhat rounded. The result is that Wachs will have available approximately 100 different additional tools which we know are required to be successful.

Providing a more robust tool set will contribute in a meaningful way to increased productivity and increased success rates carrying-out tasks associated with valve assessments. Wachs provides more capabilities, more experience, more expertise and more tools – Wachs will complete more work at higher service levels than any other company proposing.

Approach to Work

The WWS approach is straightforward and leverages what Village of Glen Ellyn already knows about valves in the system. There are three elements – Design, Execution and Delivery.

DESIGN PHASE

As a first step, WWS will acquire water network GIS data, the valve and hydrant project's latest final report, work order data and past inspection data. The objective is to determine where this work began and ended the last time, identify where repairs were called for, determine whether work orders were created for them, identify any abnormal turn counts or high torques and gain an understanding of any recommendations that were a result of the work previously conducted. WWS will develop a broad project schedule covering the life of the contract and a detailed



“... This approach is unique, it is defensible, it is fully automated in an ArcGIS model environment and it saves utilities money.”





Water Valve Exercising and GPS Locating Program

schedule for work that will take place over the next 12 months including interim reports, meetings, data delivery and data acceptance milestones.

In preparation for the project startup meeting, WWS will prepare and deliver a detailed project manual describing how data (50 or more attributes) will be collected in the field including procedures for: emergencies, closed valves, boundary valves, torque limits, exercising of specific valves types/sizes/usages etc. It will include a preliminary Extract-Transform-Load (ETL) plan describing how data WWS collects correlates with the Village of Glen Ellyn GIS and with Village of Glen Ellyn work order system. The objective is to familiarize the Village of Glen Ellyn with WWS procedures in the field, data collected and how the WWS team views integration prior to the Project Startup Meeting so time invested will be well spent.

At the Project Startup Meeting the team will review and edit the project manual to clearly identify contact telephone numbers for various circumstances, refine procedures for specific valve usages (boundary, single line feeds, near hospital, etc.) and the project team will agree to various matters related to the schedule, the delivery and acceptance of data, invoicing and other matters of concern to the Village of Glen Ellyn and the WWS team collectively as a result of reviewing all of the project data. The project team will review the contract and agree to the schedule.

In preparation for the execution phase, WWS will acquire any specialized tooling, equipment and consumables notifying the Village of Glen Ellyn two weeks in advance of field activities and the team is prepared to begin the execution phase on time.

EXECUTION PHASE

This phase consists of field activities interim reporting of attempted valves, recommended replacements, recommended repairs, and monthly evaluation reports and data deliverables. Tasks under this phase are cyclical and occur daily (assessments), weekly (reporting) and monthly (reporting) with deliverable dates clearly identified in the master schedule.

At the beginning of each work day, the field crew will conduct a check of all equipment and tools; completing a DOT checklist in the process. They will then review the assigned area to identify which valves and will be assessed that day. The WWS ProjectTracker™ (PT) field module will then calculate the most effective order of assessment optimizing time





Water Valve Exercising and GPS Locating Program

spent in the field. The PT will identify single line feeds, boundary valves (and other normally closed valves), non-functioning valves, valves repaired since the last assessment, valves requiring high torque, valves with anomalous turn counts and all normally operating valves. Significant differences between datasets will trigger field crew re-visits; For example, this would include turn count differences and functionality (working vs non-working).

After making any Village of Glen Ellyn notifications as required under the scope and project manual, the field crew chief will utilize the PT and navigate to the first asset. At that time, the field team will implement procedures to safely and professionally assess valves as described in the project manual. For valves, this would include confirming valves normally closed as closed, exercising valves, confirming turn counts, operational torque, documenting other mechanical, locational and accessibility observations including the confirmation of work order status either open or closed and all the data elements required under this scope. The WWS field crew chief will utilize a specific tool set that includes: an industrial vacuum, a hydraulic pump valve turning equipment, surveying equipment and other tools needed to complete these tasks.

After field operations for the day have been concluded, data is uploaded to the secure FTP site. This data will be checked for completeness and logic – a fully automated check – precipitating a list of potential revisits which will be emailed to the field crew chief prior to work beginning the next morning.

Mapping grade GPS points will be established utilizing an established process, methodology and equipment. Our established approach is the most cost-effective way to guarantee mapping grade (sub-meter) GPS points because it reduces the total number of outlier GPS points which would subsequently require another visit to resurvey. WWS has a ZERO TOLERANCE for error rates.

After field activities, have been completed and valve records are deemed to be complete and logical, the data is then more vigorously tested. (See QA/QC Process below for more information). Once valve data has been systematically determined to be a complete and accurate representation of conditions in the field, an analyst will develop reports per the scope and identified above. One report will specifically address recommendations to repair and replace valves. WWS takes these

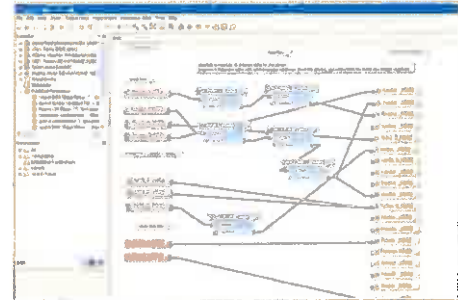


Figure 2 Data Map Example

"The real value that Wachs Water Services brings to the city is their expertise. I developed an appreciation for their knowledge of valves which then gave me the confidence to turn them loose on our large transmission mains."

-Greg Alimenti, Water Director, City of St. Joseph,



WWS automated data QA/QC tool





Water Valve Exercising and GPS Locating Program

recommendations seriously and as an engineering company maintains a defensible position with their regard.

DELIVER PHASE

When areas, as determined by the Village of Glen Ellyn, are completed to its satisfaction, WWS will develop final deliverables as specified in the scope of work and project manual. This includes databases and the evaluation report providing a detailed analysis of the program's data findings.

Equipment (selected items)

TM7-DT or ERV-750 Truck Mounted Valve Exercisers

Program personnel are experts at the use of the Wachs TM7-DT valve and the ERV-750 valve turners. We have developed written operating procedures for all sizes and types of valves and have streamlined the data transfer capabilities to feed directly into our valve operations database. For this program, we will use the TM7-DT or ERV-750 on all valves which are initially difficult to turn and on larger valves which can be accessible by truck.

Powerdrive Valve Exerciser

The Wachs Powerdrive valve turner may be used when a valve is difficult to operate and the valve cannot be accessed using the TM7-DT. This valve exerciser provides continuous torque control and, with the proper procedures, can free up even tough to turn valves.

Electric Valve Exerciser

WWS maintains this piece of equipment to exercise all gate valves larger than 4". This exercising machine has a digital counter and torque control limiting capability.

Wachs "Turn and Count"

The Program team will use the Wachs Turn and Count manual valve turner on all small valves (4" and smaller) and all butterfly valves. The Turn and Count is a manual valve key that integrates a ratcheting mechanism.

Industrial Vacuum

The project team will use an industrial vacuum to vacuum debris and water from valve boxes to ensure there is a clear view of the operating mechanism and also ensure debris does not prevent the operation of the valve.





Water Valve Exercising and GPS Locating Program

Pumps for dewatering vaults

The project team will use dewatering pumps to pump out vaults so the valve will be fully exposed for inspection and evaluation. This process allows the team to fully evaluate each valve and detect discrepancies that could be hidden by the water.

Methodology to Perform GPS Mapping

As the first step in quality assurance, WWS excels at management of field process tasks and of information tasks. In management terms this means establishing clear lines of communication, making decisions at the lowest possible level and knowing exactly what and how to measure in order to maintain the schedule, the budget and a ZERO TOLERANCE error rate.

For example, quality assurance of GPS begins in the field where the technician does not collect when the predicted post-processed accuracy (PPA) is above 36 inches. It continues in the office where GIS analysts run a script that calculates potential error as a function of horizontal precision, standard deviation and PPA rejecting and flagging noncompliant records

Most quality control tasks are performed by information staff – running scripts to check completeness and logic as mentioned above and comparing data to previous projects/visits to the valve. They run numerous scripts to eliminate inconsistent and inaccurate data. For example, a script that compares the distance from the field activity's GPS point to the utility's GIS geometry representing the same asset. This is done to establish a standard deviation from ground truth. Outliers (2 standard deviations) are examined more closely to make sure the field crew went to an "in scope" valve rather than another. In general, WWS quality control tasks can be summarized as visual QC (reading each record), automated QC (running scrips) and random sampling.

In addition, WWS' quality control tasks incorporate more than 500 rules checked against more than 50 data fields in the WWS field activities database using Esri's Data Reviewer. Each case is resolved or flagged as a valid exception. Reports can be generated with the results from the data reviewer. WWS' business intelligence data mining system reports field crew's production statistics. Some of the things monitored are: daily production too high/low, work day too long/short, time between assets, the amount of work orders generated low/high vs. expected and other operational, efficiency and accuracy metrics.



ESRI
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BUSINESS PARTNER



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Water Valve Exercising and GPS Locating Program

Qualifications/Staff Experience

MANAGEMENT QUALIFICATIONS

Wachs' greatest asset is its people. Acquiring competent people, training, licensing and certifying them and maintaining their skill levels is a costly endeavor. It is the single largest investment the company makes on an annual basis. Wachs' staff is the most skilled, qualified and competent in the nation built around local subject matter experts who have worked at many water utilities performing exactly the same scope of work contained in this solicitation.

The Wachs management team leads industry thinking pertaining to an array of water topics and is a working / contributing member of the AWWA National Water Loss Committee, the National Distribution Committee, and the National Information Management Technologies Committee.

Specifically, Wachs has:

- More PMI certified management staff than any U.S. company specializing in this type of work.
- More management staff involved with national and local sections of the American Water Works Association than any other U.S. company specializing in this type of work.
- More successful experience than any other U.S. company specializing in this type of work;
 - Managing the assessment, inspection, operation and leak surveying of more water distribution assets
 - Managing scheduled and unscheduled water main shutdowns
 - Managing activities related to a wide variety of troubleshooting tasks
 - Managing the repair of valves and fire hydrants
 - Managing the collection and provisioning of data related to water assets in virtually every known format

Wachs managers and technicians are subjected to the best training, certification and licensing program in the industry. Wachs assigns local personnel whenever possible to create a program team which acts cohesively, expeditiously and strictly in the interests of the client using our established detailed processes to reduce risk and lower effective prices. With numerous trained and experienced technicians, a wide array of equipment and established detailed work processes, Wachs has more capacity to do this work than any other service provider who



*Wachs Water Services
has more PMI certified
management staff than
any U.S. company
specializing in this type
of work.*





Water Valve Exercising and GPS Locating Program

specializes in this type of work. Combining process, tools, knowledge, management and talented people is a powerful, low risk, high value approach to guaranteeing our clients success. Wachs provides more experience, more qualifications, more capacity and more capabilities which amounts to more successful productivity all at a competitive price to the Village of Glen Ellyn.

STAFF EXPERIENCE

Critical to the success of a valve program is the experience of the program personnel who will execute the program plan. WWS maintains a cadre of highly trained and experienced personnel with decades of experience to deliver on programs for our customers. With specialized skill sets and deep knowledge of distribution systems, our team will have the capability to deliver on every program objective. We have highly talented personnel for the Village of Glen Ellyn Program. Some of our key people are listed below.

Georgia Curry, PMP, Project Manager

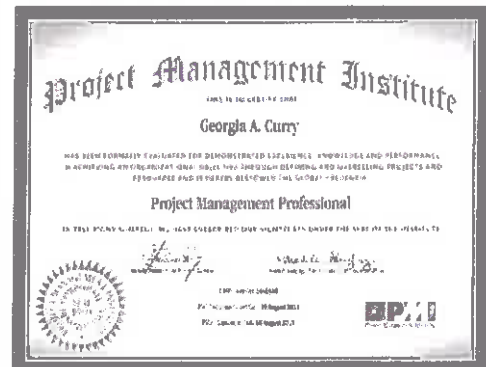
Georgia Curry will be the project manager for the Village of Glen Ellyn Program. Ms. Curry is a certified project management professional (PMP) and an expert at managing distribution efficiency projects. She has been a program manager for numerous WWS distribution efficiency projects, including programs in the City of Atlanta, Gwinnett County, GA and Decatur, IL. Ms. Curry has been an integral part of many programs with WWS in many states across the country. She has in-depth knowledge of the design, operation and repair of water systems.

She is an expert in overseeing all aspects of valve and hydrant assessment programs and has over 14 years of project management experience working in both the oil and water industries. Ms. Curry has managed a variety valve and hydrant assessment and rehabilitation projects over the last eight years.

- Over eight years of experience in the water industry
- GA Water Distribution Operator - #WSD015324
- GA Backflow Prevention Assembly Tester #BPAT-05229
- Certified Project Management Professional (PMP) - #1446984

Training & Certifications: 30 Hour OSHA Training Certification, Field Operations Classroom Trained, Wachs Certified Operator, Crew Chief and Project Manager, Truck Safety, Equipment and Inspection Training, Trimble Operation and Data Management Training, First Aid/CPR Certification, Confined Space Entry Trained

*Georgia Curry is a
PMP, holds an active
GA Water
Distribution License
and OSHA 30 Hour
Training
Certification.*





Water Valve Exercising and GPS Locating Program

BS, Computer Information Systems, DeVry Institute of Technology, Columbus, OH; Project Management Fundamentals, 2000, DePaul University, Chicago, IL

Mike Olson, Valve Technician

Mike Olson is an experienced valve technician for Wachs and has over ten years of experience in the water industry and has extensive experience in the execution of valve and hydrant maintenance programs and is well versed in assessing large valves. Below is an abbreviated list of some of the numerous projects Mike has worked on:

Recent Project List

Kansas City, KS – Valve Assessment Program
Phoenix, AZ – Small Valve Assessment Program
Henrico County, VA – Valve Assessment Pilot

Training & Certifications: OSHA 10 Hour, Field Operations Classroom Trained, Wachs Certified Operator, Crew Chief, Truck Safety, Equipment and Inspection Training, Trimble Operation and Data Management Training, First Aid/CPR Certification, Confined Space Entry Trained.

Karl Schmidt, Valve Technician

Karl Schmidt is an experienced valve technician for Wachs and has performed valve and hydrant assessment services for clients such as Niles, IL, Corona, CA, Atlanta, GA, Wilson, NC and Aqua Illinois. He is certified in Confined Space Entry and an expert at Trimble GPS data collection devices and operating the TM-7. Karl has extensive experience working on valve and hydrant programs and has over six years of experience in the water industry specifically. Below is an abbreviated list of some of the numerous projects Karl has worked as a valve technician.

Recent Project List

San Diego, CA-Large Valve Assessment Program
Petoskey, MI- Valve Assessment Program
Boyne, MI- Valve Assessment Program
Flint, MI- Valve and Hydrant Assessment Program
Lake Zurich, IL- Valve Assessment Program
Lake Forest, IL- Valve Assessment Program
Aqua Illinois (Danville) - Valve Assessment Program

Training & Certifications: OSHA 10 Hour, Field Operations Classroom Trained, Wachs Certified Operator, Crew Chief, Truck Safety, Equipment



"... we know more about how valves should operate under a larger variety of circumstances than any other vendor who specializes in this type of work."





Water Valve Exercising and GPS Locating Program

and Inspection Training, Trimble Operation and Data Management Training, First Aid/CPR Certification, Confined Space Entry Trained, Flagger Certification.

Andy Matus, PMP, QA/QC Manager

Andy Matus will be responsible for all GIS and data management related tasks, including the integration of the data generated by the project into the clients GIS. Mr. Matus has been with WWS for eleven years and his experience includes numerous GIS and data integration projects for clients across the nation.

Education, Training & Certifications: *ArcSDE and ArcGIS 9.x and 10.x, Arcview 3.x, ArcInfo, Spatial Analyst Extension, 3-D Analyst Extension, Network Analyst Extension, GeoStatistical Analyst, Pathfinder Office, Terrasync, Trimble GeoXH and GeoXT units; Business Software: Maximo, Microsoft Word, Access, Excel, PowerPoint, and Photoshop • Data Base Management: ArcSDE-SQL Interface, Microsoft Access Relational database, Geodatabase Design and Implementation. PMP Certification BS, Geography and Environmental Planning, Towson University 2003*

Sam Hildebrand, Information Analyst

Sam Hildebrand is an Information Analyst for Wachs Water Services. He has over ten years of practical experience with GIS. Sam has experience in collecting spatial data and integrating it into a Municipal GIS. He has used his knowledge of GIS on a wide range of projects including the mapping of water distribution and real estate.

Sam has gained his GIS experience by working on a very diverse range of projects. He collected and maintained utility GIS data while working for several public entities. In addition to driving the information management aspects of numerous valve and hydrant programs, Samuel also has field experience in troubleshooting system discrepancies, operating valves and fire hydrants, and continually assists all field personnel with access to accurate, current system data.

Education, Training & Certifications: *B.S., University of Wisconsin-La Crosse; ESRI Trimble Certified Training for GPS Mapping for GIS with Terrasync & Pathfinder Office GIS/GPS and Mapping Software: ArcGIS 10.x, Arcview 3.x, ArcGIS Server, ArcSDE, AutoCAD Map, Arc Info, ArcPad, ERDAS Imagine, Visio, SQL Developer, Visual Studio Web Developer Express, Adobe Flex Builder, (x)html, css, Microsoft QBASIC, Visual Basic, CoralDraw12, MapInfo, Pathfinder Office, GraniteNet, Trimble GeoXH units*





Water Valve Exercising and GPS Locating Program

NOTE: Wachs Water Services reserves the right to utilize additional or other qualified staff to provide the services offered within this proposal, and may at any time allocate other resources, as is necessary.

REFERENCES

Aqua Illinois

In 2014 Wachs Water Services was awarded a valve assessment program in the Vermillion District for Aqua Illinois. In this four-year program, WWS locates, inspects, operates, evaluates and documents 300 valves per year for Aqua Illinois.

Lake Zurich, IL

In 2015 Wachs Water Services was chosen to perform valve assessments for the Village of Lake Zurich. In this three-year program Wachs locates, inspects, operates, evaluates and documents 500 valves per year.

Lake Forest, IL and Niles, IL

In 2015 Wachs Water Services was chosen to perform valve assessments for the Village of Niles and Lake Forest through a combined RFP solicitation. In this three-year program Wachs locates, inspects, operates, evaluates and documents 1/3rd of the valves in each system.

St. Louis, MO

In 2016 WWS completed a professional services valve contract with the City of St. Louis. In this project Wachs located, identified, cleaned out, recorded GPS data, created work orders and performed repairs for approximately 12,000 valves in the City's water distribution system in a six-month timeframe. Databases were provided for both the Water Division's City Works Work Order Management System and ESRI ARC GIS Mapping Systems.

Kansas City, MO

WWS is currently working on its second multi-year Asset Assessment and Repair contract for Water Services Department of Kansas City, Missouri (KCMO) to perform asset location, operational condition assessment, GPS location mapping and repair services of more than 35,000 water main valves in the Kansas City water distribution system. WWS is primarily focused on improving the reliability of the small and large valves in the water network and creating an accurate information knowledge base for each asset that is accessible to all water utility stakeholders, including engineering, operations and field personnel.





Water Valve Exercising and GPS Locating Program

Kansas City, KS

WWS is currently working on its second multi-year Asset Assessment and Repair contract for Kansas City BPU to perform asset location, operational condition assessment, GPS location mapping and repair services for valves and in the Kansas City water distribution system. This program also includes leak sounding which has been extremely successful in assisting recommending areas to focus leak detection efforts.

In addition to these clients we have many more including the following utilities:

- City of Baltimore – 175,237 valves assessed
- City of Houston – 38,950 valves assessed
- City of Phoenix – 25,961 valves assessed
- Henrico County, VA – 22,854 valves assessed
- DC Water – 40,000 valves assessed



REFERENCE CHART

Project Name Address and Dates	Services Provided	Utility/Client Contact	Valve Assessments 2014-2017	Valve Assessments	Hydrant Assessments	Status
Valve Assessment Program 1300 W. Fairchild St., Danville, IL 61832 2014 - Present	Valve Assessments	Aqua Illinois Jonathan Keim, PE (217) 442-3063 jwkeim@AquaAmerica.com	34	2,131	N/A	On Time On Budget
Valve Assessment Program 505 Telsor Rd., Lake Zurich, IL 60047 2015 - Present	Valve Assessments	Lake Zurich, IL Mike Brown, Public Works Manager (847) 540-5086 Mike.Brown@LakeZurich.org	0	501	N/A	On Time On Budget
Valve Assessment Program 800 North Field Drive., Lake Forest, IL 60045 2016 - Present	Valve Assessments	City of Lake Forest John Gullledge, Supervisor of Water (847) 810-4650 Gullledgej@cityoflakeforest.com	17	368	N/A	On Time On Budget
Valve Assessment Program 800 North Field Drive., Niles, IL 60714 2016 - Present	Valve Assessments	Village of Niles Jack Grana, Utilities Superintendent (847) 588-7905 gg@vniles.com	24	1,399	1,204	On Time On Budget
Valve Assessment and Repair Program 1640 S. Kingshighway, St. Louis, MO 63110 2016	Valve Assessments and Repairs and Shut Assistance	City of St. Louis, MO Curtis Skouby, Water Commissioner (314) 633-8012 cskouby@stlw.com	339	13,280	N/A	Complete
Valve Assessment and Repair Program 4800 E 63rd Street, Kansas City, MO 64130 2011 to Present	Valve and Hydrant Assessments, Repairs and Shut Assistance	City of Kansas City, Missouri (KCMO) Kelly Finn, Project Manager (816) 513-0351 kelly.finn@kcmo.org	846	56,745	9,834	On Time On Budget
Valve & Hydrant Assessment Program 380 S 11th Street, Kansas City, KS 66102 2012 - Present	Valve and Hydrant Assessments, Repairs, Leak Sounding and Shut Assistance	City of Kansas City, KS (KCBPU) Steve Green, Director of Water Distribution (913) 573-9630 sgreen@bpu.com	386	19,587	7,314	On Time On Budget





Water Valve Exercising and GPS Locating Program

Added Value

Wachs Water Services, a division of Pure Technologies US Inc, is dedicated to helping utilities optimize control of their aging water distribution infrastructures, which reduces the consequences of failure and improves water quality. By deploying the proven methodologies we've perfected across North America, we provide actionable information that can be used immediately to overcome the most complex underground water infrastructure challenges. Additional Services Offered by Wachs Water Services include:

- Hydrant Assessments
- Unidirectional Flushing
- Conventional Flushing
- Preplanned Construction Shutdowns
- Emergency Response Shutdowns
- Large and Critical Valve Assessments
- Valve Repairs
- Fire Hydrant Repair and Flow Testing
- Repair Prioritization Analysis
- Spatial Enhancement of GIS
- Migration of Attributes to GIS
- Leak Detection Solutions (external)

Pure Technologies is a world leader in the development and application of innovative technologies for critical infrastructure. Pure Technologies expertise and patented technology-driven solutions are used around the world to help utilities reduce the impact of deterioration while maximizing capital budgets for rehabilitation and replacement programs. Additional Services offered by Pure Technologies US Inc. Include:

- Pipeline Asset Management Solutions
- Inspection Services
- Pipeline Monitoring Solutions
- Wastewater Force Main Management
- Leak Detection Solutions (in-line)



C. Proposal Form

A proposal for **Water Valve Exercising and GPS Locating Program** submitted by

Pure Technologies US Inc/dba Wachs Water Services
for the Village of Glen Ellyn for 2017-2019.

	Price
Price per water valve exercised, inspected and And GPS located (~ 600 valves each year)	\$ <u>38.87</u> Each
Cost for any emergency repairs (ex. replace bolts) (if work is able to be performed)	\$ <u>225.00</u> (Hourly cost)

Signature of
Authorized Representative: _____

Title: Vice President

Company Wachs Water Services

Address: 801 Asbury Drive, Buffalo Grove, IL 60089

Telephone: 847-946-5907; 800-525-5821

Date: November 28, 2017

D. NON-COLLUSION CERTIFICATE**CERTIFICATION THAT CONTRACTOR IS NOT BARRED FROM
PUBLIC CONTRACTING DUE TO BID-RIGGING OR
BID ROTATING CONVICTIONS**

WHEREAS, a conviction for the offense of bid-rigging or bid rotating bars a person or entity from bidding on public contracts (*Ill. Rev. State. 1987, ch. 38, par. 33E-3, 33E-4*), and

WHEREAS, Section 33E-11 of the Criminal Code (*Ill. Rev. Stat. 1987, ch. 38, par. 33E-11*) requires bidders and contractors to certify on a form provided by the unit of local government or school district that they are not barred from public contracting due to bid-rigging or bid rotating convictions.

NOW, THEREFORE, IT IS HEREBY CERTIFIED THAT the undersigned,
Pure Technologies US Inc./dba Wachs Water Services
(Individual, Firm, Corporation or other Entity)

is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid rotating under paragraphs 33E-3 or 33E-4 of the *Illinois Criminal Code*. The undersigned also certifies that no officers or employees of the bidder or contractor have been so convicted and that the bidder or contractor is not the successor company or a new company created by the officers or owners of one so convicted. It is further certified that any such conviction occurring after the date of this certification will be reported to the above named public body, in writing, within seven (7) days of such conviction, if it occurs during any bidding process, contract term or otherwise prior to entering into any contract therewith.

Date: November 28, 2017

By: 
Wayne Pratt, Vice President

Witness: _____
(If Individual or Firm)

Attest: 
(If Corporation)

SEAL

"In the event that circumstances certified to in this certificate should change, we will notify you of the change within fifteen (15) calendar days."
(If Corporation)

2017-19
Water Main Valve
Assessment &
Operation Proposal
for the
Village of Glen Ellyn

Submitted November 29, 2017



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Village of Glen Ellyn
 Department of Municipal Services
 30 S. Lambert Road
 Glen Ellyn, Illinois 60137
 Attn: John Hubsky
 Utilities Superintendent

November 29, 2017

**RE: ATS Professional Services Proposal:
 2017-19 Comprehensive Water Distribution
 Valve Assessment Program**

Dear Mr. Hubsky,

We are pleased to present the following proposal to perform a ***"Comprehensive Valve Exercising and Assessment Survey"*** for the ***Village of Glen Ellyn***. ***ATS Technical Service Programs*** help you keep your pro-active annual water system maintenance and asset management programs on their best possible courses. ***ATS Technical Service Programs*** provide proven cost-effective and time-efficient measures that a water utility can take to increase water system operation efficiency and profitability.

BASIC SCOPE OF WORK

- ✓ **ATS will locate each valve visually and with GPS; thoroughly inspect, properly exercise, assess and digitally document every designated mainline valve in your water distribution water system.**
- ✓ **Every designated valve will be safely, accurately and properly operated hydraulically and by hand, when necessary, according to AWWA standards. Our standard comprehensive valve assessment procedures meet and exceed typical specifications.**
- ✓ **Every valve, valve box and vault will be pressure-washed and pumped out to facilitate a proper inspection, assessment and operation.**
- ✓ **ATS ultrasonically surveys every mainline valve before and after exercising for suspect valve leaks, as well as any water main and service line leaks that may be incidentally detected.**
- ✓ **ATS will mark valve covers in environmentally friendly blue paint for easy identification in the future**
- ✓ **ATS will perform and successfully complete every specified requirement in your specifications.**
- ✓ **ATS will create a digital database the details the location, performance data and physical data for every assessed valve, and Final Reports for the comprehensive valve assessment survey.**

Appurtenance Location Reports: Every aspect of a valve assessment is digitally recorded and logged in a infraMAP and VITALS databases. Logged data includes unique Valve ID Number, Valve Size, Direction of Rotation, Valve Type, Type of Valve Housing, Operating Nut Depth, Normal Valve Position, and Date of Inspection. Provide a GPS Location of every Valve with survey grade coordinates compatible with ESRI Arc GIS Software in a Shape file format. These forms will be assembled in an atlas format and include section quarter, street address and / or cross streets for each valve.

Final Report: Using infraMAP and VITALS Software (Microsoft Access / Excel Compatible) for digital documentation and analysis, we will prepare a comprehensive Final Report, both in printed hard bound copy, and CD disc formats which will be submitted upon completion of the valve program. Additional copies are available upon request. The Final Report will be submitted within 45 days of the completion of the project. ATS will also provide the Village with a copy of VITALS software at no charge for your personal use.

WATER DISTRIBUTION SYSTEM SPECIALISTS

EMERGENCY LEAK PINPOINTING • LEAK DETECTION SURVEYS • UTILITY LOCATION • VALVE EXERCISING
 GPS / GIS LOCATION SURVEYS • HYDRANT TESTING • WATERMAIN FLUSHING • LOCATION EQUIPMENT SALES & TRAINING

Village of Glen Ellyn
2017-19 Valve Assessment Program

2 of 12

November 29, 2017

A Comprehensive Valve Exercising Program is essentially accomplished with these steps:

- **Proposal Preparation** – Every client's water system, budget and needs are unique. Therefore, it is critical that your professional service provider tailor a program that will accurately and efficiently perform the services in a manner they will not only meet but exceed your specifications.
- **Pre-Survey Meeting** – Once our proposal has been approved, we will schedule the **Pre-Survey Meeting** which is conducted with **ATS Project Manager, Lead Technician and Crew Leaders** to discuss all aspects of the project with the **Village's representatives**.
- **Divide the Designated Survey Area into manageable "survey sub-areas"** so we can better analyze the layout of the water system and quantity of mainline valves in each area. With Village assistance, identify those "keystone" valves in the system as well as critical valves that can only be operated in conjunction with customers or businesses that would be directly affected by its closure.
- **ATS Crews will check in with the Village at the start of every workday.** **ATS** will notify the Village of our intentions to exercise a specified group of valves at least one working day in advance. You'll always know where we're working, and how we're progressing. **ATS' Crews and Main Office are available 24 hours a day / 365 days a year** to answer your questions or get a crew to your site.
- **Locate, Inspect and Exercise every designated mainline valve in the water system.**
 - ✓ **Locate every designated valve** either visually and electronically.
 - ✓ **Pump out water and debris from the valve enclosure** into Valve trailer holding tank. Pressure wash each valve so an accurate visual assessment can be made of each valve's exterior.
 - ✓ **Properly exercise each valve**, hydraulically or by hand, with the minimum amount of torque necessary to perform no less than three complete ranges of operations that at minimum comply with the Village, AWWA and the Valve manufacturer's specifications. Computerized hydraulic valve exercising is safer, and much more accurate than turning by hand. You get a level of accurate data of turns, operation dates, times, needed torque and valve improvement that hand operation of valves isn't capable of providing. However, Butterfly valves are operated by hand.
 - ✓ **Digitally record detailed valve operation and torque readings** in foot pounds during every turn of every complete operation cycle. The digital animated recording of the torque chart for every valve can be played back on any computer using VITALS software which will be provided to the Village. You'll have a visual and digital record of every exercised valve and how it improved with each complete cycle as if you're actually there during the actual assessment procedure.
 - ✓ **Digitally log detailed valve data:** Valve ID Number, Valve Size, Direction of Rotation, Valve Type, Type of Valve Housing, Operating Nut Depth, Normal valve position, date of service.
 - ✓ **Provide a GPS Location Data for every Valve** with survey grade coordinates compatible with ESRI Arc GIS Software in a Shape file format
 - ✓ **Mark all valve covers** with environmentally friendly blue marking paint for easy identification.
- **Interim Monthly Progress Reports** - Area by area progress report of valve assessment program; plus total of incidentally detected leaks and calculated water and revenue recovery to date. These reports are typically submitted monthly, or by request anytime you need an update.
- **Final Valve Assessment Program Report** - Gather and summarize detailed Valve Assessment data, Torque Charts for every valve, Summary of good operating valves, defective valves, inaccessible and miss-mapped valves, detected leaks and assemble **Final Report**. Present copies of the comprehensive **Final Survey Report** in type written and digital formats within **60 days** of project completion.

**Village of Glen Ellyn
2017-19 Valve Assessment Program**

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Recent Valve Assessment & Exercising Program References

- **ATS has completed recent comprehensive Valve Assessment Programs for: Village of Grayslake** (System-wide assessment of 1,800 valves); **Village of Bensenville** (System-wide assessment of 1,800 valves and leak survey); **Leyden Township, IL**; **the Village of Batavia** (Successfully completed a 3-year, system-wide 1,500 valve assessment contract); We successfully completed the first year of a 3-Year Combined Valve Assessment and System-Wide Leak Survey Program for **the City of St Charles** that will assess 3,524 Valves and Survey 220 miles of water main for leaks. We successfully completed second year of a 3-Year Combined Valve Assessment and System-Wide Leak Survey Program for the **Village of Northbrook** that will assess 2,377 Valves while Surveying 170 miles of water main for leaks.
- **ATS has safely operated and exercised tens of thousands of valves over the past 37 years. ATS has conducted hundreds of system-wide, pro-active assessment and maintenance surveys. ATS has the organization, manpower, financial security, proper equipment and experience to perform this project accurately and efficiently to your complete satisfaction.**

Village of Batavia, IL: 1,600 Valves – Annual programs 2011 - 2017

Project Contact: John Dillon, Supt of Water and Sewer (*retired '16*); **Jeremy Barkei** (*current*)
Office: 630.454.2453; **Email:** JDillon@cityofbatavia.net
2011 – 2013 Three-Year System-Wide Comprehensive Valve Assessment Program
2014 - 2016 Three-Year System-Wide Combined Valve Assessment & Leak Survey Program
1,600 Valves ($\pm$ 500/yr.) were Successfully Located, Cleaned, Assessed and Exercised

Village of Bensenville, IL: 1,800 Valves

Project Contact: Rick Radde, Asst. Director of Public Works
Office: 630.670.1751; **Email:** RRadde@bensenville.il.us
2012 System-Wide Combined Valve Assessment & Leak Survey Program
1,800 Valves were Successfully Located, Cleaned, Assessed and Exercised

Village of Grayslake, IL: 800 Valves (approx. 2/3 of system)

Project Contact: Peter Riggs, Asst. Director of Public Works
Office: 847.223.8515; **Email:** PRiggs@VillageofGrayslake.com
2016 System-Wide Combined Valve Assessment Program
800 Valves were Successfully Located, Cleaned, Assessed and Exercised

Village of Northbrook, IL: 2,277 Valves – Annual Programs 2014 - 2016

Project Contact: Ken Gardner, Utilities Superintendent
Office: 847-664-4113; **Email:** Ken.Gardner@northbrook.il.us
2014-16 Multi-Year System-Wide Combined Valve Assessment & Leak Survey Program
2,277 Valves ($\pm$ 800/yr.) to be GPS Located, Cleaned, Assessed and Exercised
Successfully completed year three of this multi-year program in 2016

City of St. Charles, IL: 3,600 Valves - Annual Programs 2013 - 2018

Project Contact: Paul Marschinke (*retired '14*) / Tim Brim, Utilities Supervisor (*current*)
Office: 630.670.1751; **Email:** tbrim@stcharlesil.gov
2013-16 Multi-Year System-Wide Combined Valve Assessment & Leak Survey Program
3,600 Valves ($\pm$ 1,200/yr.) to be GPS Located, Assessed, Cleaned and Exercised
Successfully completed year three of this multi-year program

Currently Under Contract: **ATS is under contract to perform system-wide multi-year valve comprehensive assessment programs for the City of Darien (1,435 Valves Annual Program during 2017-18) and Village of Wilmette (1,065 Valves Annual Program during 2017-18)**

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There are very sound reasons why choosing **ATS** makes excellent business sense.

- **Experience in Innovations** – **ATS**, partnering with the inventors, helped introduce leak location Correlators, and subsequently specializing in leak detection in **1979**. This was years before any of our competitors got their first Correlator. As a result, **ATS** has performed more leak surveys and pinpointed more leaks with this technology than anyone else. **ATS** developed the Correlator operating techniques and leak survey strategies that have become the standards for the industry. **ATS** also utilized this approach when we added underground utility location services to our repertoire. As a result, state of the art equipment manufacturers like **FCS - Fluid Conservation Systems, Metravib and Radiodetection** have used **ATS** for beta testing of their new equipment as well as field training for some of their new personnel. **We've applied the same dedication to our Valve Assessment Programs. We do whatever it takes to the job done right.**
- **Superior Valve Assessment Equipment** – Our fleet of automated valve assessment equipment is made by **EH Wachs**, the industry's oldest and best manufacturer. **ATS** uses **Wachs' "flagship" ERV750** trailer mounted valve operation system. **The fact is that a properly operated ERV-750 Hydraulic Operator System turns valves more safely and thoroughly than hand operation.** Only Valves smaller than 4" will be hand operated. You get comprehensive records that prove how and when each valve was exercised and assessed. Built-In GPS allows us to establish the exact coordinates of every valve. All data is compatible with ESRI Arc GIS Software. All Field data is logged for permanent record and analysis with **VITALS (Valve Information Tracking & Logging System)** database software program that is compatible with Microsoft Office Suite software.
- **Unsurpassed Training** - Every **ATS Technician** is experienced, factory trained and skilled in the proper operation and maintenance of our valve operation, water main flushing and hydrant flow testing equipment systems. Then we took that excellent training directly into the field.
- **GPS Valve Location at No Extra Charge** – **Trimble Professional GPS Survey Receivers.** Locations will be electronically provided with industry standard survey grade accuracy available. **GIS Import / Export:** ESRI.SHP (shape file), MapInfo.MIF, and Autodesk.DXF import/export and .CSV export. All field data is digitally logged for permanent record and analysis.
- **Conserving Municipal Manpower** - **ATS** is totally self-sufficient. Public Works Departments are already stretched to their limit, maintaining quality service to your citizens all the while doing more with less manpower. **ATS** frees up your staff so that they can concentrate on their normal duties without distraction. Your involvement is normally answering questions, freeing up inaccessible points or occasionally guiding our crew through secure areas on an as-needed basis.
- **Excellent Results** - Like anything in life, the person who practices their craft every day is going to have distinct and measurable advantages over the person that doesn't do it as often, or as well. As we enter our 35th year in business, **ATS** has 10 crews out in the field every day performing professional technical services. Subsequently our skills are going to be that much more acute. Your programs are more effectively accomplished while we perform services with more consistent accuracy than a less frequent operator is able to do.
- **Excellent Performance Reviews** – While it's true we don't have as many Valve Programs under our belt as some of the others, we have gotten excellent performance reviews from our clients telling us that we performed the most thorough and accurate Valve Assessment Programs that they had ever gotten. In Bensenville, we accurately detected and pinpointed more leaks during the leak survey that we performed on just the valves we exercised, than any of their previous leak survey firms found during their complete system-wide traditional leak surveys. Subsequently, we now have their valve assessment and leak survey programs under contract.

Village of Glen Ellyn
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ESTIMATE OF COST

- a. **Annual Estimated Cost per valve assessment:** Based upon approximately 600 valves per year being designated for service. Unit costs will not change if more or less valves are designated for service during any given year.

Actual numbers of each type and size valve and the cost to exercise and locate those valves may vary from year to year depending upon the area designated by the Village during each of the years that the program is conducted.

Size	System	Entire System	Price Per Valve	Total
Unknown	Distribution	173	\$ 40.00	\$ 6,920.00
2"	Distribution	1	\$ 35.00	\$ 35.00
4"	Distribution	30	\$ 35.00	\$ 1,050.00
6"	Distribution	122	\$ 37.50	\$ 4,575.00
8"	Distribution	175	\$ 39.00	\$ 6,875.00
10"	Distribution	15	\$ 39.00	\$ 585.00
12"	Distribution	69	\$ 42.00	\$ 2,932.00
14"	Distribution	1	\$ 45.00	\$ 45.00
16"	Distribution	1	\$ 47.50	\$ 47.50
20"	Distribution	3	\$ 50.00	\$ 150.00
8"	Butterfly	1	\$ 45.00	\$ 45.00
10"	Butterfly	1	\$ 47.50	\$ 47.50
12"	Butterfly	2	\$ 50.00	\$ 100.00
14"	Butterfly	1	\$ 52.50	\$ 52.50
16"	Butterfly	2	\$ 55.00	\$ 110.00
20"	Butterfly	1	\$ 75.00	\$ 75.00
Unknown	Butterfly	2	\$ 50.00	\$ 360.00
Totals		600		
			TOTAL	\$ 24,004.50

2017-19 Valve Assessment Program**ESTIMATE OF COST****c. Annual Total Cost for all three phases - 2017, 2018 & 2019**

Actual numbers of each type and size valve and the cost to exercise and locate those valves may vary from year to year depending upon the area designated by the Village during each of the years that the program is conducted. Unit costs will not change if more or less valves are designated for service during any given year.

Size	System	Entire System	Price Per Valve	Total
Unknown	Distribution	471	\$ 40.00	\$ 18,840.00
2"	Distribution	1	\$ 35.00	\$ 35.00
4"	Distribution	83	\$ 35.00	\$ 2,905.00
6"	Distribution	331	\$ 37.50	\$ 12,412.50
8"	Distribution	476	\$ 39.00	\$ 18,564.00
10"	Distribution	41	\$ 40.00	\$ 1,640.00
12"	Distribution	187	\$ 42.50	\$ 7,947.50
14"	Distribution	3	\$ 45.00	\$ 135.00
16"	Distribution	4	\$ 47.50	\$ 190.00
20"	Distribution	9	\$ 50.00	\$ 450.00
8"	Butterfly	3	\$ 45.00	\$ 135.00
10"	Butterfly	4	\$ 47.50	\$ 190.00
12"	Butterfly	5	\$ 50.00	\$ 250.00
14"	Butterfly	2	\$ 52.50	\$ 105.00
16"	Butterfly	6	\$ 55.00	\$ 330.00
20"	Butterfly	1	\$ 75.00	\$ 75.00
Unknown	Butterfly	5	\$ 50.00	\$ 250.00
Totals		1,632		
			3 Phase TOTAL	\$ 64,454.00

**Village of Glen Ellyn
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Note: Unit costs for each valve will not change if more or fewer Valves are designated for assessment during the program. We have as many as 471 valves that are of unknown size and type, plus it's unknown whether they are located on the Glen Ellyn system or not. There may be additional charges for Gear-Actuated Valves and some Butterfly Valves which will be separately quoted based upon size, type and depth. **Example:** 16" "gear operated" valves can take ± 200 turns to complete one exercise cycle, compared to ± 55 turns it would take to complete one cycle for a standard 16" gate valve. No additional charges would ever occur without supplemental approval of the Village in advance of any work on that valve.

Ultrasonic Leak Detection: Every designated mainline valve is located, cleaned, and assessed will be ultrasonically surveyed for leak sounds before and after it is operated and exercised at no extra charge. All detected leak sounds whether on the valve or on the water main or service lines in the vicinity of that valve will be documented and submitted to the Village. ATS always detects leaks our clients appreciated knowing about so that they can take appropriate action whether pinpointing the leaks in house or letting ATS so it for them. The Village is under no obligation to use ATS to pinpoint any incidentally detected leaks. There is no extra charge for valve leaks that are located during your assessment program.

Optional Leak Pinpointing: ATS leak pinpointing is available upon request for \$395.00 for each mainline or service line leak; \$95.00 for each fire hydrant leak. Strategically significant hydrants and auxiliary valves in a suspect area will also be ultrasonically surveyed during our pinpointing services. There is no extra charge for valve leaks that are located during your assessment program. With our documented 96% accuracy rate for leak pinpointing, many municipalities take advantage of this discounted rate that we extend to our preferred clients.

Completion Time of Field Operations: We estimate that your system-wide Valve Assessment Program can be completed in approximately 70-75 work days. We try to average at least 20 valves per day depending on the size, operability and condition of each valve. We will never sacrifice speed for safety or accuracy. Those towns who have had previous valve assessment programs should subsequently should allow us to expeditiously perform this program. Whenever a town hasn't had an exercise program in years, or may have never had one, we are bound to encounter valves that will require more attention to get them in good working condition. Our advanced equipment saves many valves that would ordinarily fail during a typical hand operation or less sophisticated powered operation equipment.

Factors that affect the duration of a Valve Program:

- **Has the system been exercised before:** Systems that have been previously located and exercised are generally much more accessible so that the valves operate more easily with fewer valve failures. Some valves will require a lot more time and cycles during the exercising process to get them fully functional. Whenever necessary, **ATS** will often exceed the required number of cycles in order to get a stubborn valve working.
- **Vaults vs. Boxes:** Both present challenges of their own in accessibility, ease of removing water and debris, and accessing the operation nut if a valve box has shifter over time
- **Size and location of valves:** Larger valves require more turns to complete the process. Valves that are located on busy streets and intersections require more set up time and planning to safely access and operate them properly. Butterfly valves are operated by hand, and gear operated valves will typically need 4 times as many turns as a standard gate valve of the same size would take to operate it.
- **Weather** – Rain and lightning; frozen and snow covered valve covers can cause temporary delays.

**Village of Glen Ellyn
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Manual vs. Automated Valve Operation

IT'S A FACT that our “intelligent automated, no assumption” valve operating equipment is safer and more accurate than turning valves by hand. When power assisted valve turning equipment first came on to scene back in the 1970's, it was received with mixed reviews and not all were complimentary. While the need for an easier and more efficient way to turn valves electric or hydraulically was there, that need was often overshadowed by fears, perceived and real, that if an operator let his concentration lapse for a second, this powerful equipment would accidentally break valves. In the 1980's, EH Wachs' introduced the first hydraulic valve with variable torque control that provided a significant improvement, but still required the operator to manually set, monitor and adjust torque levels throughout a valve's operation cycle, or things could go very wrong. Look how technology has improved home electronics, computers, cell phones and autos. The same dramatic advancements have improved water works technology.

ATS' Fleet of EH Wachs ERV750 / VMT-1 Valve Maintenance Trailers feature their state-of-the-art ERV-750 Valve Operators, the ability to pressure wash valve, ability to vacuum water and debris from a valve enclosure in a trailer mounted holding tank for removing spoils, and built-in Trimble GPS with infraMAP / VITALS software for valve locating, so the best possible visual inspection and assessment can be achieved.

ATS Valve Operation Systems feature Wachs' computerized “Intelligent Automation”. At the start of every valve exercising cycle, only the minimum amount of torque required is applied, virtually eliminating valve breakage. Manual hand turning actually applies more torque than ATS uses to initiate an operating cycle. By contrast since ATS equipment is fully automated, operators can safely free up stuck and neglected valves, without the risk of injury to themselves or the valves. ATS is able return valves to being fully functional, that would've previously remained inoperable in need of costly major repairs. **Our “no assumption” technology is the perfect answer anytime we encounter a valve in a system like Glen Ellyn's where the size of 200+ valves is unknown.** We will be able to address each one, ascertain its correct size, document and exercise it more accurately.

iWater infraMAP™ and Wachs VITALS™ software can fully integrate with your GIS system, gives ATS the capability to capture and record critical information on the health of your valves. Even if you have had your water system located with GPS previously, we will provide you with confirmation of a valve's correct position, or provide a correct, updated position to update records. We also digitally record every aspect of the assessment and operation cycle for every designated valve. **Every cycle of every valve operation is permanently recorded for playback on your office computer.** You'll see in real time exactly how much torque was applied to every turn during each cycle as if you are on-site with us as that valve was operated. The exact number turns it takes to open and close every valve is digitally counted and logged. You'll get measurable improvements as less torque is needed to complete each exercising cycle as they occur. You get the date, time and duration of every assessed valve.

Computer Assisted Automated Valve Exercising is safer and more accurate than manual exercising. Our experienced and fully-trained technicians remain fresher and more alert throughout the day than a technician who has to manually operation, count and log data for every valve. Our advanced equipment doesn't get frustrated, distracted or fatigued. Therefore, our data is more comprehensive, more consistently accurate and our crews are able to make consistent steady progress though out the duration of your project. More valves that would've been previously deemed inoperable without major repairs will be rehabilitated with our technology and expertise. You get the results you need and at a very cost-effective price point.

No Obligation, On-Site Demonstrations: We would be pleased to come to your office at your convenience with one of our valve maintenance trailers and let you see for yourself how amazing our technology, while you get to know one of our Valve Assessment Field Specialists. We'll be happy to turn a few valves for you so you can see for yourself the level of performance and data collection that today's generation of Valve Assessment Equipment in the hand of an experienced ATS Field Specialist can get you. Again, there are no strings attached or obligation to set up this free field demonstration.

Village of Glen Ellyn
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GPS Asset Location Data: Every assessed valve and pinpointed leak will be located and documented using **Trimble GPS Location Systems**. Locations will be electronically provided with industry standard sub-meter accuracy with sub-foot accuracy available if requested. **GIS Import / Export:** ESRI .SHP, MapInfo .MIF, and Autodesk .DXF import/export and .CSV export. Incidentally, the location of every pinpointed leak is also displayed in survey area maps in the **Final Survey Report**.

Ultrasonic Leak Detection: Every valves is surveyed for leak sounds. The existence and general neighborhood of every detected leak is established with **FCS S30 Ultrasonic Leak Detection Equipment**. A preliminary leak size and type classification is made at that time. There is no extra charge for this added benefit.

(Optional) Computerized Leak Analysis & Pinpointing: Every suspect leak site, no matter how slight the sound, is electronically confirmed with one of our computerized **FCS Tri-Corr Touch, or Sewerin SeCorr Leak Noise Correlator Systems**. Pinpointing begins with ultrasonically resurveying every suspect leak site and correlator analysis of every suspect site to either eliminate a suspect leak site or accurately confirm the presence of the leak and pinpoint its exact location with unmatched, consistent accuracy.

Water Main and Service Line Location: All of the water main and service connections are accurately located in the vicinity of every leak location. This helps insure that every survey leak is pinpointed as accurately as possible. All utility line location work is expertly performed with **Radiodetection RD7100 and RD8100 Series Utility Location Systems; and Schonstedt Ferromagnetic Metal Locators**.

FINAL REPORT: Two (2) or more copies of a comprehensive **FINAL SURVEY REPORT** will be submitted within 60 days of the completion of the project. Additional copies are available upon request at no extra cost. These reports concisely detail all of our survey activities and findings; estimated & calculated leak sizes; revenue recovery calculations for each leak; leak location reports; as well as general observations and recommendations.

INITIATING THE PROGRAM: Your verbal authorization along with your **Purchase Order** and / or signed **ATS Technical Service Contract** is all we need to schedule your **Pre-Survey Meeting**, and start your Valve Exercising and Assessment Survey. The Pre-Survey Meeting details all aspects of the survey. We will discuss how the survey will be performed, how to interpret the survey documentation, traffic control and the type of assistance and mutual cooperation that will be required during the survey. All Field and Administrative Personnel with an involvement in the program are encouraged to attend.

Please contact me with any questions that you may have, or program modifications that would allow us to serve you even better. We would be pleased to perform a no obligation on-site demonstration of our superior technology at your convenience and location. **ATS** has unique skills that give us the necessary expertise to perform a thorough and successful program. Thank you for your consideration of **Associated Technical Services Ltd.**

Yours Truly,
ASSOCIATED TECHNICAL SERVICES LTD.



Ralph L. Gross
Executive Vice President

Village of Glen Ellyn
2017-19 Valve Assessment Program

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VALVE ASSESSMENT & EXERCISING PROGRAMS - GENERAL CONDITIONS

Responsibility of ATS / Associated Technical Services Ltd.

- 1) Two-person crew qualified to operate **ATS Valve Assessment and Operation Systems**.
- 2) **"The ATS Valve Assessment & Operation System" consists of the following equipment as needed:**
 - EH Wachs ERV-750 Automatic Valve Operator with Fully Equipped VMT-1 Valve Maintenance Trailer
 - EH Wachs TM-6 Controller and Data Logger with Built In GPS Valve Location System
 - EH Wachs Power Wave Hand Held Hydraulic Valve Operator
 - EH Wachs Trav-L Vac™ System for cleaning and gaining access to moderately dirty valves
 - Manual Valve Key for turning valves by hand only when necessary
 - Radiodetection RD8100 Series High Performance Utility Location Systems
 - Radiodetection and Schonstedt Ferromagnetic Metal Locators
 - Trimble Recon for Survey Grade GPS locations
 - iWater infraMAP™ and Wachs VITALS™ MS Office™ compatible digital documentation database software
- 3) **ATS** will mark each valve box or valve vault cover with "environmentally safe" blue marking paint.
- 4) **ATS** will submit a comprehensive Valve Atlas Report within **45 days or less of project completion**. Report will include data for every serviced and inspected valve in the project detailing but not limited to: Service Date, Valve Location, I.D. Number, Valve Depth, Valve Position, Number of Turns, Turn Direction, Valve Type, Diagram of Valve Location and General Observations.
- 5) **Mobile Van** or suitable alternate vehicle at the discretion of **ATS**.
- 6) **Mobilization** - Portal-to-Portal and On-Site.
- 7) **Consultation** with **Owner or their representatives** as necessary.

Responsibility of the Village of Glen Ellyn (Owner)

- The **Owner** will insure easy access to any valves, hydrants, auxiliary valves, vaults, boxes, manholes, access panels and buildings on an as-needed basis. This may also include exposing and cleaning out valves on an as-needed basis if they will facilitate a thorough project. ***This could include:*** breaking loose all access covers; pumping water out all valve vaults and boxes and, if necessary, removing debris from those enclosures to make the manholes, valves, cleanouts and adjoining pipelines accessible. The **Owner** will also make access available to **ATS** any location needed by **ATS** to perform the location work.
- If program procedures may interfere a resident or businesses operations, the **Owner** shall be responsible for making arrangements with the occupants so that work can be performed during normal business hours whenever possible, or scheduling an alternate date and time when the work can be performed.
- The **Owner** will make available to **ATS** any and all available location maps, schematics, as-built drawings, final reports from previous land surveys, and any other data pertinent to the area being surveyed.
- The **Owner** will make available knowledgeable qualified personnel for consultation and assistance regarding the **Owner's** site and utility systems.
- The **Owner** will make available to **ATS** or their sub-contractors, a repository for the disposal of spoil material collected as a result of vacuum cleaning of valve enclosures or hydro-excavating moderately buried valve covers or hydrants where surrounding soil or material prohibits easy access for operating that appurtenance.
- Give **ATS** right of access, necessary identification required, and notify appropriate authorities (police, fire, etc.) as needed to get program underway.
- The **Owner** will provide necessary traffic warning equipment and traffic control and/or traffic redirection with flagmen, should conditions dictate the necessity of such safety precautions



ASSOCIATED TECHNICAL
SERVICES, LLC
AL, INC.

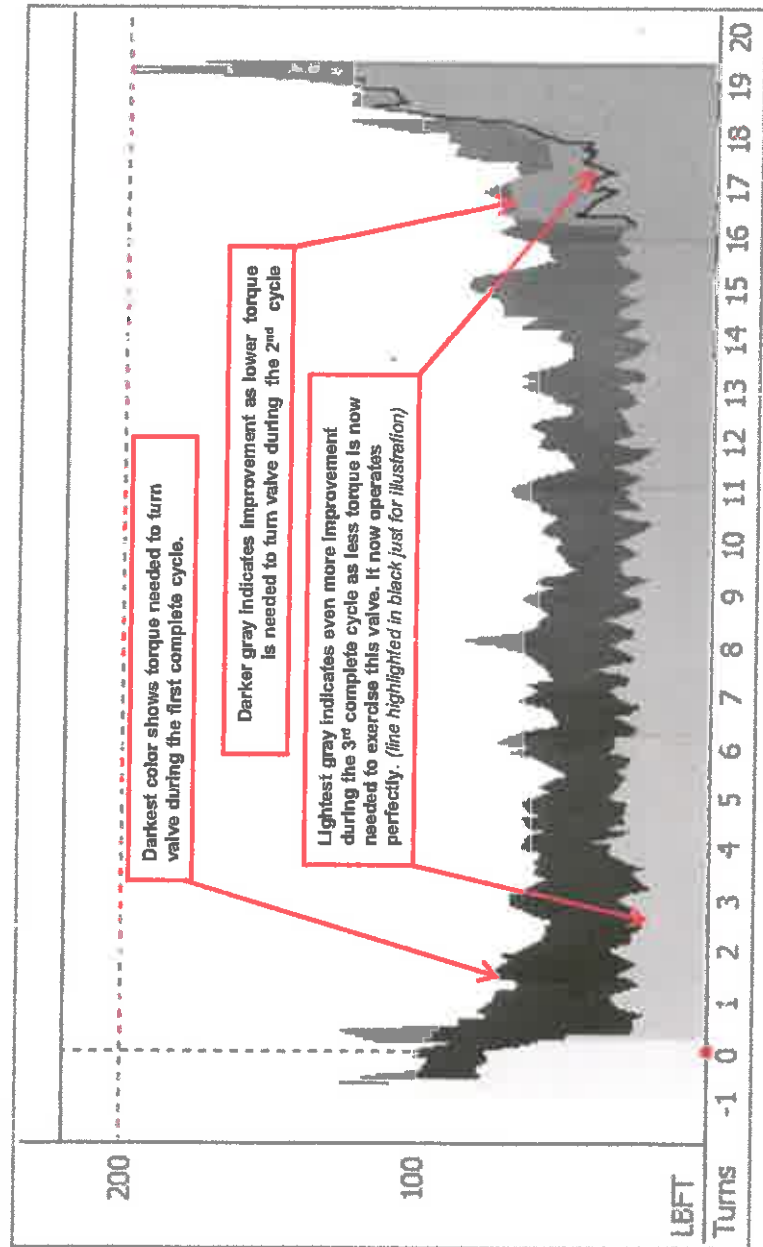
Individual Torque Chart Data Recording for every Valve

City of Batavia, IL: 2012 Annual Valve Exercising & Assessment Program

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5/2/2012 - 5/2/2012

ValveId	V5588
Size	6"
NormPosn	Open
Condition	Good
Type	Gate
Depth	6' - 6"
StreetName	N.E. corner Maple & Elm
Notes	Valve box vacuumed by ATS
Grid	
ValveId	V5588
Date	5/2/2012
OperatedBy	JPG, TCM
Turns	20.2
Position	Open
HighTorque	200
BeginTime	12:22 AM
EndTime	12:27 AM
Remarks	Not on map
Latitude	44.604069
Longitude	87.442492
ActivityId	171
GPSPositions	211



One of the most unique and useful features of an ATS Valve Program is that we make a digital recording of every valve while it's being operated. This Torque Chart recording can be played back on any computer in real time. With one mouse click, you can visualize and inspect exactly how much torque was needed at each full turn of a valve during a minimum of three full "open to close to open" cycles. You'll visualize the actual improvement of a valve's functionality while it's being exercised as if you were there on-site with our crew. You have proof when every valve was serviced, along with GPS Location and all pertinent data about that valve.

Sample screen shot of a typical ATS Valve Assessment Database

Valve #V5588 is highlighted. In the right hand column is basic "Valve Info" box about the highlighted valve. Address and GPS coordinates are also added here. The "Activities" box details when a valve was operated and all data about that valve. The bottom corner shows a snapshot of a typical "Valve Operation Torque Chart" that is recorded during every valve exercise. It details exactly how much torque needed at each turn during each complete cycle. Colors get lighter during each cycle as less torque is needed.

Vitals Desktop City of Batavia, Illinois: Annual Valve Exercising & Assessment Program

Print Search Columns 3 / 293

ValveId	Size	NormPosn	Close Dir	Condition	Type
WD-WVAL-001567	6	Open	RH	Good	Gate
WD-WVAL-001564	6	Open	RH	Good	Gate
V5588	6	Open	RH	Good	Gate
V5566	6	Open	RH	Good	Gate
V23	6	Open	RH	Good	Gate
V0418	6	Open	RH	Good	1
V0415	10	Open	RH	Good	1
V0412	6	Open	RH	Good	
TEST 2	232				
SR4	0	Open	RH	Fair	Gate
SR3	4	Open	RH	Fair	Gate
SR2	0				
SR1	4	Open	RH	Good	Gate
SR302	0				
M1	12	Open	RH	Good	Gate
L2	6	Open	RH	Good	Gate
L1	6	Open	RH	Good	Gate
HD 4803	6	Open	RH	Good	Gate
CHRIS HOWARD	8	Open	RH	Good	Gate
C1	4	Open	RH	Good	Gate
6263	16	Open	RH	Good	Gate
4					Butterfly

Valve Info

ValveId: V5588
 Size: 6
 NormPosn: Open
 Close Dir: RH
 Condition: Good
 Type: Gate
 Depth: 6
 Street: N. Oak Street
 Cross Street: N.E. corner Elm Street
 Notes: Leak sound detected = 50 dB

Activities

ValveId	Date Operated	Turn
V5588	1/8/2008	30

Valve Operation Torque Chart

Valve: V5588 1/8/2008

Y-axis: LBFT (0 to 200)
 X-axis: Turns (0 to 20)

CHRIS HOWARD
 630.834.1558 - 24 hrs.
 www.ATSLimited.com



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Est. 1979

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Leak Surveys • Leak Pinpointing • Utility Location • Hydrant Flow Testing • Water Main Flushing
Valve Exercising Programs • GPS-GIS Mapping Surveys • Location Equipment Sales and Expert Training**



Valve Exercising & Assessment Programs

Water Conservation Specialists
Established 1979

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Valve Assessment Programs • GPS-GIS Mapping Surveys • Location Equipment Sales and Expert Training

ATS Comprehensive Valve Programs:

ATS uses only the best computerized automated equipment to accomplish this important annual maintenance program to keep your water system running and flowing smoothly. All **ATS Field Technicians** are fully experienced and factory trained.

Valve Operation is performed with EH WACHS' **best** ERV-750 Automatic Valve Operator Maintenance Trailer, Hydraulic Valve Operator and Trav-L-Vac 3000 to clean out and access valves.

- Every valve is thoroughly assessed and properly operated to AWWA standards for valve inspection and maintenance
- Every valve location is confirmed, located and logged with built-in integrated GPS for survey grade accuracy.
- Automated valve exercising is safer then exercising by hand.
- All Valve Box and Valve Vault Covers are marked with "environmentally friendly" blue paint for easy identification.
- Comprehensive valve assessment data is digitally logged using WACHS VITALS for easy reference, and compiled in an easily updateable Comprehensive Valve Assessment Atlas.



One of our Wachs ERV-750 Valve Operator Maintenance Trailer and Trav-L-Vac



Locating buried valves and lines are no problem for ATS Techs

Benefits of an ATS Comprehensive Valve Exercising and Assessment Program:

- Reduce water loss and property damage by being able to quickly isolate a water main break and minimize service disruption.
- Pro-Actively diagnose and repair bad valves before you need them.
- Knowing exactly where the valves are located assists in the location of the rest of the water system. This is often an issue with older utilities.
- Properly exercised valves can last a lifetime
- Reduced labor costs by being able to find and use the "key" valves in an emergency.
- In an emergency, exercised valves ensure rapid shut downs that minimize water loss and service loss to neighboring properties.
- **Save money when you combine a Leak Detection Survey with a Valve Program**



Combine Valve Assessment Programs with a Leak Detection Survey to save time and money

**Free On-Site
Consultation Services
for Municipalities**

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Services available across town or across the country



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Valve Assessment Programs • GPS-GIS Mapping Surveys • Location Equipment Sales and Expert Training

Keep Your Water System Running and Flowing Smoothly

ATS Comprehensive Valve Programs

- Every valve is thoroughly assessed and properly operated to AWWA standards.
- Every valve location is confirmed, and logged with integrated GPS for survey grade accuracy.
- All valve box and valve vault covers are marked for easy identification.
- Comprehensive valve assessment data is digitally logged for future reference.

Valve Exercising Program Benefits

- Exercised valves can work for a lifetime.
- In an emergency, exercised valves ensure rapid shut downs that minimize water loss and service loss to neighboring properties.
- Reduced labor costs by being able to find and use the "key" valves in an emergency.
- Save time and money by combining a leak detection survey with your valve program.

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Emergency Water Main Break? Leak Survey? Utility Location? Call ATS Anytime – Day or Night

Scheduled and Emergency Leak Pinpointing Services:

- **ATS Emergency 24-Hour Hotline** is manned by trained **ATS Technicians**
- Our large Fleet of Fully-Equipped Leakmobiles is ready for **Fast Response** anywhere in the Midwest.
- Unsurpassed, documented **96% accuracy** in the first excavation since 1979.
- All leaks are ultrasonically detected and pinpointed with computerized **FCS and SEWERIN Leak Correlators**. Suspect water lines traced with **Radiodetection Locators** to ensure the highest possible pinpointing accuracy. **ATS** accurately pinpoints leaks in the toughest situations that other firms miss.



Choose the Leak Survey that best fits your system needs and budget

- Comprehensive System-Wide Leak Surveys
- Multi-Year Partial & Full System Leak Surveys
- Resurfacing Leak Surveys – Survey streets for leaks before they are resurfaced
- Economy & Emergency Surveys
- Pilot Survey of a Specific Area

Utility Location Services and GPS Asset Location Survey Programs

- **ATS** uses **Radiodetection, CST Berger, Magellen, Schonstedt & Trimble** utility location equipment
- Accurate locating of every type of underground utility – **Anytime Day or Night**
- **JULIE Locates** - **ATS** can be your primary location service provider or assist your crews



Survey Grade GIS/GPS
Asset Location
Services

ATS Technical Service Solutions:

- Leak Surveys
- Utility Location
- Hydrant Flow Testing
- Valve Exercising
- Leak Pinpointing
- Water Main Flushing
- Equipment Sales
- GIS/GPS Programs

Free On-Site Consultation Services for Municipalities



Ultrasonic Leak
Detection

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**Emergency Water Main Break? Leak Survey?
Utility Location? Call Us Anytime – Day or Night**

Leak Location / Survey Services:

- Fast response, accurate emergency leak location services available 24/7
- Annual or Multi-Year, Partial or System Wide Comprehensive Leak Surveys
- Street Resurfacing Leak Surveys
- Economy & Emergency Surveys
- Pilot Survey of a Specific Area

Utility & Asset Location Services:

- Pinpoint Location in the Field
- Handle all your "JULIE" Location needs
- "Critical Digs" - Avoid Existing Utilities with Precise Locations
- GIS/GPS Location Services
- Verify Existing Drawings
- As-Built Drawing Information

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Comprehensive Leak Survey Programs

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Valve Assessment Programs • GPS-GIS Mapping Surveys • Location Equipment Sales and Expert Training

Reduce Your Water Losses and Save Money

Whether you have 1 mile or 1,000 miles of water main, ATS has a Leak Survey to Fit Your Needs.

Custom Tailored Leak Survey Programs

- **System-Wide Leak Surveys:** Survey your entire water distribution system for leaks wherever they may be. Every detected leak in your water system (including service leaks) will be accurately pinpointed for repair.
- **Pilot and Target Area Leak Surveys:** Survey just an area that's causing you suspicions, or a test section. Many cities survey their oldest or a chronically troubling section of the system. You can add areas as you go.
- **Street Resurfacing Leak Surveys:** Survey those streets that you've designated for resurfacing with an intensified leak survey. Save yourself from the frustration of digging for an old leak under a recently paved street.
- **Emergency Leak Surveys:** This is a very rapidly conducted survey for main breaks that have suddenly put you in a crisis situation. ATS can mobilize up to 12 emergency survey crews for you at a moment's notice.
- **On-Site Consultation Services:** ATS will consult with you to discuss your needs and available options at no charge. You'll know in advance just what will be needed, so you can develop a solid strategy, time and budget plan.

Accurate, Cost Effective Leak Surveys

- **ATS Leak Surveys** are conducted during normal daylight hours with your water system in its daily operating condition.
- **ATS** is self-reliant during the survey so your staff is not distracted from their normal duties.
- **ATS** ultrasonically surveys up to 40,000 LF of pipe a day while monitoring every Hydrant, Aux Valve & Mainline Valve for leak sounds.
- Leaks of all sizes and types are electronically pinpointed with a leak correlator, documented and marked in the field.
- Leaks are classified by size and type to help you plan and prioritize repairs.



Step 1. Leak Detection



Step 2. Leak Pinpointing

Leak Survey Pricing Options for Every Water System – Anywhere in the USA



Step 3. Another Perfect Pinpoint!

Note our orange paint mark right above the leak, and the hole that this 156,000 GPD leak bored into the adjacent sewer pipe. ATS' 96% accuracy means that your leak will be located right where we mark it.

- **Incentive-Based Proposal:** Our most popular leak survey program offers the best value. Only pay for leaks you actually have. The detection phase is a lump sum charge. Leak pinpointing is charged a flat rate per leak. It's risk free since you won't pay an extra dollar without getting a money saving leak in return. Since we're paid by the leak, the "Incentive" is on ATS to find as many leaks as possible to get you the largest return on your survey dollars and make the biggest impact on reducing water loss.
- **All-Inclusive (Lump Sum) Proposal:** One price covers all leak detection and leak pinpointing costs regardless of the total number of leaks that exist in your system. ATS surveys average a \$35 to \$1 return.
- **Daily T&M Rates:** Surveys and Leak Callouts are available at cost-effective half and full day hourly rates to check a suspect area or leak site.
- **Request Your No-Obligation Leak Survey Budget Quote Today!**

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ATS Celebrates 35 Years in Business

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Valve Assessment Programs • GPS-GIS Mapping Surveys • Location Equipment Sales and Expert Training

Don't Cover Up Old Leaks with New Streets!

Survey Targeted Sites Before New Construction or Resurfacing

ATS offers an Intensified Leak Survey of the water main and water services that can be affected by construction projects.

- New Road Construction / Pressure Test leaks
- Re-Surfacing Leak Survey of Existing Roads
- Water Main Integrity: Pre & Post Construction
- Water System Crossings with Tollways, Expressways, Railways and Waterways

Combine ATS' Programs to Save Time and Reduce Costs

- Comprehensive System-Wide Leak Surveys
- System Wide JULIE Utility Location Services
- Water Main Flushing Programs
- Fire Hydrant Flow Testing Programs
- Valve Exercising and Assessment Programs
- GPS / GIS Appurtenance Location Surveys
- Underground Utility Location Services

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Underground Utility Location & Mapping Services

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Valve Assessment Programs • GPS-GIS Mapping Surveys • Location Equipment Sales and Expert Training

30 Years of Experience and Unsurpassed Accuracy

ATS Utility Location Services

Since 1979, clients who require accurate utility location information have benefited from **ATS Precision Utility Location Services**. Fully Trained and Experienced **ATS Technicians** are out in the field everyday locating underground utilities of all types with consistent accuracy from small jobs to the largest applications.

ATS only uses the finest high performance utility location equipment made by **Radiodetection Corp, Magellan, CST Berger and Schonstedt**. Equipment Sales and Training is also available.



"Critical Dig" Location Specialists

Municipalities

- Primary Utility Location Source
- Supplemental Service Handling of your **"JULIE"** Locates
- Expertise, Experience and Availability 24 Hours a Day - 365 Days a Year

Commercial and Residential

- Architects
- Contractors
- Engineers
- Excavators
- Landscape Contractors
- Plumbers
- Property Managers & Developers
- Pick up where **"JULIE"** leaves off



Locating buried utilities of all types is no problem for **ATS Technicians**

ATS Utility Location Services Include:

Water

Cable

Electric

Gas

Sewer

Telephone

- Pinpoint Location in the Field
- Locate Undocumented Utilities
- "Critical Digs" - Avoid Existing Utilities with Precise Locations
- GIS/GPS Location Services
- Verify Existing Drawings
- As-Built Drawing Information
- Accurate Depth Measurements
- Locate Buried Valves, Manholes & B-Boxes

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ATS can provide isolated spot locations or complete utility location surveys



Utility Location and Mapping Services

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Valve Assessment Programs • GPS-GIS Mapping Surveys • Location Equipment Sales and Expert Training

30 Years of Experience and Unsurpassed Accuracy

ATS Utility Location Services Include:

Water

Cable

Electric

Gas

Sewer

Telephone

- Pinpoint Locations & Accurate Depths
- Locate Undocumented Utilities
- Critical Dig - Avoid Existing Utilities with Precision Location
- GIS/GPS Location Surveys
- Verify Existing Drawings
- As-Built Drawing Information
- Assist with your "JULIE" Locates
- Locate Buried Valves, Manholes & B-Boxes
- Location Equipment Sales and Training

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Get Your Utilities Performing at Peak Efficiency

Associated Technical Services Ltd.
Established 1979

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Valve Assessment Programs • GPS-GIS Surveys • Location Equipment Sales & Expert Training

ATS has been a innovative leader in professional infrastructure services since introducing the first leak noise correlator to the water industry in 1979.

ATS provides accurate and effective: *Leak Surveys, 24-hr Leak Pinpointing, Utility Location, Valve Assessment, Water Main Flushing and Hydrant Testing Services.* Every ATS Technician is fully trained and experienced. We will do everything possible to get your job done right. ATS uses the best equipment from FCS, Palmer, Sewerin, Hose Monster, EH Wachs, Schonstedt and Radiodetection.

All ATS professional service offerings come with our 35-year commitment to unequalled accuracy, fast response, availability and quality that you've learned to expect from ATS at very cost effective rates.

Budget Quotes are available for all of our products and services.



Ultrasonic Leak Surveys

Valve Exercising, GPS Location and Assessment Programs:

ATS can help you ensure that all of your Valves and Fire Hydrants operate properly when you need them the most. All Valve Assessment Services are performed with our newest trailer mounted Wachs ERV 750 Automated Valve Exercising System. Our method is safer and more accurate than exercising valves by hand.



Computerized Valve Exercising and Assessment

- Exercise and Locate Valves with Survey Grade GPS
- Digitally document detailed Valve Operational Data
- Thorough Inspection and Assessment
- Clean Out Valve Boxes and Vaults
- Free Ultrasonic Leak Detection Survey included with every Valve Program *

Hydrant Flow Testing & Water Main Flushing:

- Water Main Flushing Improves Water Quality
- Hydrants and Auxiliary Valves Located with GPS
- Properly Maintained Hydrants Save Lives and Property
- Flow Testing and Flushing performed with *Hose Monster Systems*
- Digitally document all Hydrant Data for Condition and Flow Capability
- Free Ultrasonic Leak Detection Survey included with every Program*

** Optional leak pinpointing is available for an extra charge per leak*



Utility Location Services - GPS / GIS Mapping Surveys:

- ATS uses the *best Utility Location Equipment on the market.*
- Full service JULIE locates - Fast response 24 Hours a day / 365 days a year
- Radiodetection RD7000 and RD8000 Utility Locators
- Radiodetection, Schonstedt & CST Berger Metal Locators
- Magellen and Trimble GPS Systems for Survey Grade Accuracy

Leak Detection Surveys - Emergency Leak Pinpointing Service:

- Unsurpassed results and documented 96% accuracy since 1979.
- Fast response 24 Hours a day / 365 days a year
- Utilizing FCS, and Sewerin Leak Correlator Systems
- 10 fully equipped ATS "Leakmobiles" ready to serve you anytime - anywhere

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Locate Every Type of Utility



ATS Professional Infrastructure Services

Water Conservation Specialists
Established 1979

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Valve Assessment Programs • GPS-GIS Mapping Surveys • Location Equipment Sales and Expert Training

**Look to ATS to Help You Put Together Your "Wish List"
for Asset Management Services, Equipment and Training**



ATS offers state-of-the-art Leak Surveys, Leak Pinpointing, Utility Locating, Water Main Flushing, Hydrant Flow Testing, Valve Assessment Services to meet your exact needs and budget requirements.

ATS also offers a full line of Utility Locators, Leak Correlator Systems, Ultrasonic Leak Detection, CCTV Inspection Equipment, Technical Support and Comprehensive Operator Training Programs.

Leak Pinpointing

- Leak Detection Survey Programs
- 24 hr. Leak Pinpointing Services
- Leak Detection Equipment Sales

Utility Location

- Utility Location Services - JULIE Programs
- 24 hr. Utility Location Services
- Utility and Metal Location Equipment Sales

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Water Conservation Specialists

Utility and Asset Location – All Types



- ◆ Utility Location – All Types
- ◆ “JULIE” Contract Services
- ◆ GIS/GPS Asset Programs
- ◆ Radiodetection Equipment Sales, Service & Training

Water Loss Control



- ◆ Leak Detection Surveys for any size system & budget
- ◆ 24-Hour Leak Pinpointing Fastest Response Time
- ◆ Survey your streets before you resurface them
- ◆ Emergency Leak Surveys
- ◆ Water Audit Services
- ◆ Leak Detection Equipment Sales, Service & Training

Asset Management



- ◆ Valve Exercising & Assessment Programs
- ◆ Fire Hydrant Flow Testing & Assessment
- ◆ Water Main Flushing
- ◆ Asset Location Surveys
- ◆ Update your current GIS database or create a new one compatible with ARC GIS.

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YOUR TEAM FOR SECURE + RELIABLE
Water System Solutions



REQUEST FOR PROPOSAL

Village of Glen Ellyn, Illinois
2017-19 Water Valve Exercising Program

November 29, 2017





November 29, 2017

John Hubsky
Utilities Superintendent,
Village of Glen Ellyn Public Works
30 South Lambert Road
Glen Ellyn, IL 60137

RE: PROPOSAL FOR A WATER DISTRIBUTION SYSTEM VALVE EXERCISING PROGRAM

Dear Mr. Hubsky,

M.E. Simpson Co., Inc. is pleased to present the Village of Glen Ellyn our proposal for a Water Distribution System Valve Assessment and Exercising Program. We are honored to be considered for this work and are confident our team will help make the project a success.

M.E. Simpson Co., Inc. is a Professional Services Firm dedicated to developing and providing programs and services designed to maximize peak performance for our clients' water distribution systems. Many of these programs are universally recognized as a part of "Best Management Practices" (BMPs) for utilities. We pride ourselves on delivering solid solutions using the highest quality technical and professional services by way of state-of-the-art technology and a skilled and well-trained staff of professionals. Our highly-educated engineers and technical team are committed to the success of this project. They will be ready at a moment's notice to relieve your staff's burden and ensure a seamless continuation of your services.

Our services were developed and refined to provide utilities with programs that can be customized to meet their needs. From complete "Turn-Key" services to assisting with the development of "in-house" programs for utilities, M.E. Simpson Co., Inc. serves our clients with this ultimate goal: to deliver to the public the implicit faith that **"the water is always safe to drink"**.

Thank you for your consideration and this opportunity to acquaint you with our Valve Exercising and Assessment Services and offer this response. We are committed to exceeding your expectations.

Sincerely,

A handwritten signature in black ink that reads "John H. Van Arsdel".

John H. Van Arsdel
Vice President

John H. Van Arsdel
Vice President

3406 Enterprise Avenue
Valparaiso, IN 46383

800.255.1521 P
888.531.2444 F

John.VanArsdel@mesimpson.com

C. Proposal Form

A proposal for **Water Valve Exercising and GPS Locating Program** submitted by

M.E. Simpson Co., Inc.
for the Village of Glen Ellyn for 2017-2019.

Price

Price per water valve exercised, inspected and And GPS located (~ 600 valves each year)	<u>\$49.00</u> Each
Cost for any emergency repairs (ex. replace bolts) (if work is able to be performed)	<u>\$235.00</u> (**Hourly cost)
Assured Shutdowns	<u>\$235.00</u> (**Hourly cost)

**** Hourly cost is for a two person crew and service vehicle.**

Signature of
Authorized Representative:

John H. Van Andel

Title: Vice President

Company M.E. Simpson Co., Inc.

Address: 3406 Enterprise Ave., Valparaiso, IN 46383

Telephone: 800.255.1521

Date: 11.29.17

D. NON-COLLUSION CERTIFICATE**CERTIFICATION THAT CONTRACTOR IS NOT BARRED FROM
PUBLIC CONTRACTING DUE TO BID-RIGGING OR
BID ROTATING CONVICTIONS**

WHEREAS, a conviction for the offense of bid-rigging or bid rotating bars a person or entity from bidding on public contracts (*Ill. Rev. State. 1987, ch. 38, par. 33E-3, 33E-4*), and

WHEREAS, Section 33E-11 of the Criminal Code (*Ill. Rev. Stat. 1987, ch. 38, par. 33E-11*) requires bidders and contractors to certify on a form provided by the unit of local government or school district that they are not barred from public contracting due to bid-rigging or bid rotating convictions.

NOW, THEREFORE, IT IS HEREBY CERTIFIED THAT the undersigned,
M.E. Simpson Co., Inc.

(Individual, Firm, Corporation or other Entity)

is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid rotating under paragraphs 33E-3 or 33E-4 of the *Illinois Criminal Code*. The undersigned also certifies that no officers or employees of the bidder or contractor have been so convicted and that the bidder or contractor is not the successor company or a new company created by the officers or owners of one so convicted. It is further certified that any such conviction occurring after the date of this certification will be reported to the above named public body, in writing, within seven (7) days of such conviction, if it occurs during any bidding process, contract term or otherwise prior to entering into any contract therewith.

Date: 11.29.17

By: John H. Van Arsdel, Vice President

John H. Van Arsdel

Witness:

(If Individual or Firm)

Attest:

Caroline Emerick

(If Corporation)

SEAL

"In the event that circumstances certified to in this certificate should change, we will notify you of the change within fifteen (15) calendar days."

(If Corporation)

SCOPE OF WORK

Valve Assessment and Exercising Program Scope of Services

Project Field Approach

The **Valve Assessment and Exercising Program** is conducted in the field by our technicians. M.E. Simpson Co., Inc. will locate and operate all designated valves in the system in accordance with AWWA standards (American Water Works Association Manual M-44, "Distribution Valves: Installation, Field Testing and Maintenance"). The important operation, location and asset management details of the valves will be noted and compiled on our "Valve Exercising and Assessment Report" and submitted to your office for your permanent records.

Valve Assessment and Exercising

The **Water Distribution System Valve Assessment and Exercising Program** is conducted in the field by our Project Team. All valves are operated manually and when necessary, M.E. Simpson Co., Inc. uses a hydraulic valve machine capable of operating 2" through 60" valves. This machine can be set with a torque as low as 5 foot pounds and is capable of increasing up to 2500 foot pounds. The hydraulic valve operator with the "adjustable torque control" feature, along with experienced operating personnel, prevents excessive breakage during valve operating. M.E. Simpson Co., Inc. will furnish all labor, material, transportation, tools, and equipment necessary to perform the program. M.E. Simpson Co., Inc. shall be required to provide such skilled and trained personnel and equipment necessary to complete the work herein specified. We will locate and operate each main line valve in the system. The important operation and location details of each valve will be noted and compiled on our "Valve Assessment and Exercising Report" and submitted to your office, in an electronic format, for your permanent records.

The importance of the **Valve Assessment and Exercising Program** is apparent when major emergencies arise and Utility personnel are unable to either locate or close a valve or several valves during a water main break. The same problem occurs when valves that are normally closed need to be opened during a firefighting effort and these valves then fail in the closed position. These situations can occur when valves are not operated annually or at least every two years.

An organized field approach to this Valve Exercising and Assessment project will include the following:

- ◆ **Introduce and maintain an interactive role** with the Utility Staff for the Valve Program. Conduct short interviews with staff about particulars of the distribution system such as problem areas prone to poor fire flow, age of pipe, and pressure problems in the distribution system. This will allow for a greater understanding of how the distribution system is functioning allowing priorities to be assigned to particular segments of the work
- ◆ **Divide areas of the distribution system** into geographic areas that can be assessed in progression and problems identified in an orderly fashion. This would include setting a schedule and maintaining a level of Field Staffing that will insure completion of the valve assessments within the schedule and budget allotted. This will require all maps of the distribution system to be examined during the course of the planning sessions to formulate a workable plan of action

- ◆ **Perform valve assessments on the distribution system** and document all locations and valves in a manner that will allow a prioritized list of maintenance items to be pursued according to the described “Scope of Work”
- ◆ **Locate** all valves in a manner that will allow their positions to be known and readily re-creatable by Utility personnel upon demand. (GPS Coordinates can be taken or the Utility can provide their GPS data for the records)
- ◆ **Document** each valve operated and individual valve data to such an extent as to provide information characteristic to each specific attribute as defined by the Utility
- ◆ **Provide constant communication** with the Utility staff so valves with issues can be addressed in a timely manner
- ◆ **Provide instruction and council to Utility staff** during the course of the valve exercising and assessments so once the program is concluded, the Utility staff will have a complete understanding of all the parameters of conducting valve exercising and assessments with the established goal of reducing the amount of maintenance required for the distribution system while providing up to date data for the Utility for each and every valve
- ◆ **Provide daily reporting** during the course of the project as well as a final report indicating all the pertinent details regarding the Valve Assessment and Exercising Program.
- ◆ **Provide recommendations for future valve assessment and exercising programs** such as a methodology and frequency for valve operating

Field Procedure

M.E. Simpson Company’s Project Team will furnish all labor, material, transportation, tools, and equipment necessary to perform the work on valves in the distribution system. The Project Team shall be required to provide such skilled and trained personnel and equipment necessary to complete the work herein specified. There will be a minimum of Two Persons per team performing the asset assessments at all times.

- ◆ Work in an orderly and **safe** manner to insure protection of the local residents, Utility employees, and the Field Staff so that no **avoidable** accidents occur.
- ◆ All Field Staff will have readily observable identification badges worn while in the field. All vehicles used in the field will have company signs attached.
- ◆ The field equipment to be used will be that which was described in the “Equipment to be used” section.
- ◆ Project Team Personnel will meet with the Utility to review the project guidelines and answer any questions on procedures.
- ◆ As a part of the program, mapping discrepancies found on the current atlases will be noted and included as a part of the final report so the Utility will have a listing of needed corrections. This will be included as a part of the periodic reporting to the Utility, thus enabling the Utility to keep up with mapping corrections made by the Project Team.

- ◆ A progression map shall be maintained for each section under study indicating all assets located on the map. This will be especially helpful in quickly determining the work progress of the crews in the field.
- ◆ It may be necessary to conduct parts of the valve assessments during “off hours” such as at night. This may be required in areas of high traffic volume where traffic may affect the ability to conduct safe valve operations. The Project Team will give 24-hour advanced notice of intent to assess valves in a particular area that may require after hours work or nighttime work. This is so the Utility can plan for the area to be worked in, give notification to the Police department, as well as other Public Works Divisions as to the activity that will take place.

Valve Location - General

- ◆ **Examine the water maps** to determine the anticipated location of each water valve.
- ◆ **Attempt to verify** the existence of all water valves shown on the water atlas by visual inspection.
- ◆ **Search for water valves** shown, but not identified by visual inspection, using a magnetic locator.
- ◆ **Employ a combination** of recorded information, manual and technical testing techniques as needed to establish the location of remaining water valves.
- ◆ **Identify locations where a water valve is expected**, but not shown on the water map, and proceed through verification and search process.
- ◆ **Two attempts shall be made to locate “lost” valves** before these are turned into the Utility for location. M.E. Simpson Co. will ask permission to trace existing water mains by means of line locating equipment to establish the configuration of existing water mains and probable location of water valves should search by magnetic locator fail. If the utility cannot locate the valve within five working days, M.E. Simpson Co. shall be paid for the attempted locate.
- ◆ **Located valve boxes or valve vault covers** shall be painted with an environmentally formulated **precautionary blue paint** for future identification.

Valve Exercising

- ◆ Operate/Exercise selected valves in accordance with the AWWA manual M-44, “Distribution Valves: Selection, Installation, Field Testing and Maintenance”
- ◆ Valves requiring an operating torque greater than one hundred (100) foot-pounds shall be operated by a portable and/or truck mounted hydraulic valve machine. The valve operators used by M.E. Simpson Co., Inc. have torque-limiting capabilities that allow incremental settings from fifty (50) to twenty-five hundred (2500) foot-pounds of torque.
- ◆ The machine shall be solely and completely dependent upon the operator for continuous control of direction and torque, otherwise known as “non-locking” or “torque limiter” capability.
- ◆ All valves will be operated with the minimum torque required preventing valve damage.

- ◆ Using AWWA C500-02 Standards, the following maximum torques shall be as follows:
 - 4" gate valves – **200 ft. lbs.**
 - 6" through 12" gate valves – **300 ft. lbs.**
 - Gate valves larger than 12" – **600 ft. lbs.**
 - Butterfly valves – **200ft. lbs.**
- ◆ With guidance, review by M.E. Simpson Co. staff engineers, Utility review and Utility permission, maximum torque limits may be exceeded on a case by case basis to attempt to get the valve to operate.
- ◆ During initial valve closure, the valve will be turned no more than five (5) turns before turn direction is reversed to two (2) turns, thus allowing the threads of the stem and gate to free themselves. This closure and partial reversal process shall be repeated until the valve has achieved full closure.
- ◆ The valves will then be operated from full open to full closure until such time as this can be done without further turn range improvement or no further reduction in the required operating torque is noted, through a **minimum of one (1) consecutive ranges of operation (per Village RFP)**, or the valve is easily turning below 70 ft. lbs. of torque. All valves, regardless of operating torque, will be exercised repeatedly towards the closed position or "working the bottom" until there is no further increase in the number of turns from the fully opened position to the full closed position.
- ◆ **Valves found in the closed position** shall be reported to the Utility immediately so verification can be made for operating or not.
- ◆ **If there is reasonable evidence that a valve might break during the operating process, the Utility will be notified immediately** and a decision will be made by the Utility to attempt or not to attempt the process.
- ◆ **Any valves that fail or break during operation will be repaired or replaced by the Utility. M.E. Simpson Company cannot be held responsible for possible valve failures during the operating procedure.**

Information & Data Collection

- ◆ All of the information and data collected will be provided in an electronic format so that it may be uploaded to the Utility's GIS-Based application. This will be accomplished either live as the project is proceeding by the means of a laptop or tablet type device with a wireless connection to the internet and login onto the Utility's GIS-Based application or delivered to the Utility at the end of the project in an electronic format at the end of the project.
- ◆ The data collected shall include, but not be limited to, the following water valve information:
- ◆ Identifying number presently employed by the Utility's GIS-Based application
- ◆ Location referenced by coordinates in landmark system presently employed by the Utility's GIS-Based application
- ◆ Location by street and cross-street names
- ◆ Size

- ◆ Type
- ◆ Identified Problems: Box/Vault full of debris and/or water, Paved Over, Sealed Shut, Misaligned, Buried, Chlorination Whip in Vault, Bent Stem, Packing Leak, Missing Operating Nut, Rounded Operating Nut, Bolt Deterioration, Broken Stem, Inaccessible, Structural Deficiencies
- ◆ Operating nut depth
- ◆ Enclosure type
- ◆ Number of turns to achieve full closure
- ◆ Direction of closure
- ◆ Present valve position
- ◆ Date operated
- ◆ **Documentation:** As stated above; all documentation will be performed either “live”, online through the Utility’s GIS-Based online application or delivered to the Utility at the end of the project in an electronic format at the end of the project.
- ◆ All of the information and data collected will be compiled by means of electronic tablet or laptop computer.

GPS Asset Location

Once the assets have been physically located, the Project Team will perform the following:

- ◆ The Project Team will collect GPS Coordinates of all assets assessed as part of the above “Scope of Work”
- ◆ The Project Team will work with the Utility to develop a “data dictionary” which will define the information to be collected for each attribute. The data dictionary shall have the following but not limited to:
 - Date and time the information was gathered.
 - The unique identifying number for each attribute consistent and compatible with system presently employed by the *Utility*.
 - Location for each attribute referenced by Northing and Easting coordinates generated from the GPS location in the Utility’s local State Plane Coordinate system.
 - Type of Attribute (Example: mainline valve, hydrant, tee, elbow, four-way cross, major service line, etc.).
 - Offset information if the attribute needs to have the location determined by an offset coordinate due to blocked signals from the GPS satellites.
 - Any other data required to be collected as part of the attribute data set as defined by the data Dictionary. This data dictionary will be assembled by the Project Team and the Utility.
- ◆ The accuracy of each GPS location will be sub-meter.

- ◆ GPS locations will need to have readings from at least four satellites in position and a reading from a local GPS beacon, or five satellites for the position to be considered accurate as a differentially corrected GPS location.
- ◆ "PDOP" readings need to be less than 5. "PDOP" readings greater than 5 will not be considered as accurate locations.
- ◆ A minimum of 30 readings for each position shall be taken.
- ◆ Position of the GPS satellites shall be given primary consideration. The position of the satellites shall be recorded as part of the data. If the satellites are low on the horizon (below 15 degrees), it is expected that the project team will wait until the position is better before attempting to gather the GPS position.
- ◆ The information collected will be differentially corrected using Pathfinder software database with the ability to export the information into a format acceptable to the Utility such as Microsoft Access, Microsoft Excel, .DXF file, or .SHP file for use in the Utility's GIS system or CAD mapping program, and also included in the Polcon Pro Valve® database if a valve program is part of the work.
- ◆ All locations will be differentially corrected for accuracy. A stationary beacon or mobile beacon can be set up to allow differential correction. All data will be "Post-Processed", so that a comparison can be made to a Local stationary GPS receiver. The locations of the stationary GPS stations will be obtained from the Internet. This will allow for a greater accuracy of the GPS locations.

Documentation of GPS Locations

- ◆ The Project Team will provide a location report for each asset located, included in a database or excel spreadsheet on a USB in a format agreed upon between the Utility and the Project Team.
- ◆ The GPS data collected shall include but is not limited to the following information:
 - *Identifying number consistent and compatible with system presently employed by the Utility.*
 - *Location referenced by coordinates using the Illinois State Plane Coordinate System.*
 - *Type of structure.*
 - *Date and time data was collected.*

Equipment

The following equipment will be used for valve exercising/assessment work during the valve program for the Utility. All material listed will be on the job site at all times.

- ◆ Truck mounted or trailer mounted hydraulic valve operator with adjustable torque control
- ◆ Portable hydraulic valve operator adjustable torque control
- ◆ Truck mounted or trailer mounted Vacuum capable of 300 CFM
- ◆ Trucks are equipped with either a Honda 6.5 horsepower pump capable of discharging 150 GPM or a Stanley Hydraulic pump capable of discharging 450 GPM
- ◆ Extendable valve keys for manual operation

- All necessary hand tools needed
- Truck mounted Arrow Board/Signage, and warning lights on trucks.
- Traffic control equipment, including properly sized traffic cones with reflective stripes, when needed or required.
- A "Fischer M-Scope" / "Schonstedt" / "Chicago Tape" magnetic locator
- A "Radio Detection RD4000" series line locator
- **For *OPTIONAL GPS Location Services (if chosen)***: A Trimble GPS GeoExplorer 6000 Series GeoXH hand held receiver, and related equipment

Additional Valve Work

Additional valve work may be requested to be performed. Some minor valve maintenance may be performed per Village request such as bonnet bolt replacements (where possible), valve box alignments, and Assured Shutdowns. This work will be addressed on a case by case basis.

Valve Exercising Concerns

M.E. Simpson Co., Inc. takes great care when exercising/operating valves in the water distribution system. Even with our years of proven experience in water system operations problems occasionally occur. Any valves that break or fail during the assessment program will be repaired or replaced at the expense of the water utility. M.E. Simpson Co., Inc. cannot be held responsible for possible valve failures during their operation due to pre-existing conditions. M.E. Simpson Co., Inc. cannot be held responsible for damage done to the water system during valve operating, such as water leaks, discolored water and turbidity that can possibly occur during the process.

Utility Observations

The M.E. Simpson Co., Inc. Project Team will welcome having staff of the Utility observe field procedures while the Valve Assessment and Exercising program is in progress. They will be happy to explain and demonstrate the equipment and techniques that are employed by M.E. Simpson Co., Inc. for assessing and exercising valves in the Water System.

Final Reports, Documentations & Communications

M.E. Simpson Co., Inc. will perform the following:

- Project Team will **meet daily** with assigned Utility personnel to go over areas of assessment program for prior workday and plan current day and valves exercised.
- The field technicians will be readily available by cellular phone. This will facilitate communications between the Utility and the field technicians. A **24-hour toll-free**

Effective communication...
accurate documentation...
Insuring the success for
the valve exercising program

800 number is available for direct contact with M.E. Simpson Co., Inc. for emergencies.

- **The Project Manager will** meet with the Utility regularly for a progress report.
- **Prepare a progress report** at selected intervals for the Utility if requested.
- Provide a list of material deficiencies such as, broken valves, valves with minor issues and mapping discrepancies on a weekly (in Pro-Maps™ format). The list will also be included with the final report that will include the following;
 1. Mechanical deficiencies discovered
 2. Mapping errors on the water atlas
 3. Broken Valves
 4. Major Deficiencies
 5. Minor Deficiencies
- **Prepare the final report** at the completion of the project which will include all valve location, information and documentation reports, total of valves assessed and exercised, and a list of problems found in the system during the course of the valve assessment and exercising program that need the attention of the Water Utility. **This final report shall be made available for submission to the Utility within thirty (30) working days of the completion of the fieldwork.**

Assumptions & Services Provided by the Utility

- The Utility, in an acceptable electronic format, will furnish all maps, atlases, and records, necessary to properly conduct the valve-operating program.
- The Utility, in an acceptable electronic format, will provide all Valve ID numbers, type of valve (if known), Map page numbers or grid number, and any other additional information that can aide in helping the overall success of the program.
- The Utility, in an acceptable electronic format, will furnish all GPS Coordinate data.
- The Utility, in an acceptable electronic format, will provide records such as old valve cards or any additional information that would make the valve location and operating easier to perform. This information shall be regarded as **CONFIDENTIAL** by M.E. Simpson Co., Inc., and will not be shared with anyone outside of the Utility without consent of the Utility.
- The Utility will notify other departments as to the activity of Valve Assessment and Exercising Program so that various departments are aware that a program is in progress. This is to insure that if there should be a problem with part of the distribution system, notification can be made promptly.
- The Utility will also make available, on a reasonable but periodic basis, certain personnel with a working knowledge of the water system who may be helpful in attempting to locate particularly hard-to-find valves and for general information about the water system. **This person will not need to assist the Project Team on a full-time basis, but only on an “as needed” basis.**
- The Utility will assist, if needed, to help gain entry into sites that may be difficult to get into due to security issues or other concerns. This may be required of areas where distribution mains run in easements on private property.

PROJECT SAFETY PLAN

M.E. Simpson Co., Inc.'s Safety Programs cover all aspects of the work performed by M.E. Simpson Co., Inc. We take great pride in our safety plan/policy/program and that is evident in our EMR scores over the last five years. The safety of our employees, the utilities employees and that of the general public is our #1 priority.

Our Safety Plan/Policy/Program, with all of its parts, is 60 pages in length. In an effort to be more efficient and less wasteful we do not print copies of the safety program for RFPs. There is nothing secretive or proprietary contained within our plan/policy/program and we are happy to share its contents. If you would like a PDF copy of our plan/policy/program please contact Alex Hood, Operations Manager, at 800.255.1521 and a copy of our program will be sent via email to you.

Below is an overview of our plan/policy/program:



Safety is a major part of any project. M.E. Simpson Co., Inc. always provides a safe work environment for its employees. **Our staff is trained in General Industry OSHA rules, Confined Space Entry & Self-Rescue, First Responder First Aid, CPR, and Traffic Control.** While in the field on your project, M.E. Simpson Co., Inc. and its employees will follow all of the necessary safety procedures to protect themselves, your staff and the general public.

M.E. Simpson Co., Inc. uses Two-Man Teams for Safety and Quality Assurance.

Therefore M.E. Simpson Co., Inc. adheres to the following:

- ◆ **The Project Manager and the Field Manager will be trained in accordance with OSHA Standard 1910 (General Industry) and be in possession of an OSHA 10 Hour or 30 Hour Card.**
- ◆ **Any listening points located in a "confined space" such as pit and vault installations that require entry will be treated in accordance with the safety rules regarding **Confined Space Entry, designated by the Utility, The Department of Labor and OSHA.****
- **All personnel are trained and certified in Confined Space Entry & Self-Rescue.**
- ◆ **We will follow all safety rules regarding **First Responder First Aid & CPR, designated by the Utility, The Department of Labor and OSHA.****
- **All personnel are trained and certified in First Responder First Aid & CPR.**
- ◆ **We will follow all **traffic safety rules, designated by the Utility, The Department of Labor, OSHA, and the State Department of Transportation (per MUTCD).****
- **All personnel are trained and certified, by the **AMERICAN TRAFFIC SAFETY SERVICES ASSOCIATION (ATSSA)** in Traffic Control and Safety.**

Current documentations of safety training and certifications can be provided for all project personnel for the Utility. These certifications are current and up to date (for 2017) for all project personnel.

VALVES TO BE EXERCISED

The total number of valves to be exercised for the Utility is approximately 1650 valves over a three year period. It is the intention of the Village to complete 600 valves per year. The number of valves exercised and assessed may vary from the estimated number above. Any additional valves shall be charged a per unit price.

PROPOSED PROJECT SCHEDULE

Proposal Due : November 29, 2017

Project Start Date: TBD

Hold Kick-off meeting: TBD, to cover goals and objectives of Project.

Hours of Work: Normal work hours shall be 7:00 a.m. to 5:00 p.m. Normal working days shall be Monday through Friday, 7:00 a. m. to 5:00 p.m. Work on Saturday will only be permitted with pre approval of the Village. No work will be allowed on Sunday and Holidays. Work outside of these hours will require an agreement between the Village and M.E. Simpson Co., Inc.

Fieldwork to be completed and documented: The field work portion of the project will be completed within 120 days of when the Village provides the list of valves for that year (~600) to be exercised and located. Final reports with all specified information due 60 days after the completion of the field work portion of the project.

Valves Reports: Final reports with all specified information due 60 days after the completion of the field work portion of the project.

Assured Shutdown: As part of the contract the Village is requesting assistance for Assured Shutdowns. Assured shutdowns will be performed per request but may offset the schedule of the valve program. The shutdowns will only be performed upon agreement between the Village and M.E. Simpson Co., Inc. for each location or area where the Village needs assistance.

FIRM EXPERIENCE

Working together with our clients to create secure water distribution systems is what drives our practice.

Company Overview

For 37 years, M.E. Simpson Co., Inc. has helped utilities across the U.S. locate and resolve water loss control issues so customers could confidently provide safe, quality water to the community. We use state-of-the-art programs to assist utilities with their meters or water distribution systems condition and performance shortfalls. Simpson's trained professionals work hand-in-hand with utility team members to set up monitoring systems that help them avert future problems.

Primary line of business:	Water loss control programs, asset management programs
How long has the company been in business:	For 38 years; since 1979
How long has the company been providing valve assessment services with regard to this proposal:	For almost 32 years, M.E. Simpson Co., Inc. has used state-of-the-art methods for field data collection and validation for valve programs in water distribution systems.

M.E. Simpson Co., Inc.

For our clients, we deliver a team of water system experts who not only help bring their existing water systems to peak performance, but also help them build operation and maintenance programs uniquely tailored to their communities' needs. Water solutions that withstand the tests of both growth and time.

Water system specialists ... by the numbers

Water Loss Control Programs

+60,000 Large water meters serviced
100,000 Miles of pipe leak detection serviced

Asset Management Services

+500,000 Valves located + exercised

Fire Hydrant Flow Testing Program (water main capacity)

75,000 Fire hydrants flowed, maintained + water main capacity information developed

These numbers don't show the whole story. Behind them are M.E. Simpson Co., Inc.'s ongoing efforts to educate and grow its clients to become proud partners. Partners who can proactively deal with their municipality's unique water distribution systems, and confidently deliver safe water each and every day.



Leading, Innovating, Educating Our Commitment to the Industry

M.E. Simpson Co., Inc.'s team works with clients, community members and peers to educate them through public presentations, training seminars, and providing continuing education credits for water operators through various water groups. Our ongoing programs are the "go-to" seminars at local, state and national AWWA seminars and conferences.

Large Water Meter Evaluation

Testing + Repair

Water Distribution System Leak Surveys

Water Distribution System Valve Location

Exercising + Computerized Documentation

Fire Hydrant Maintenance

Water Main Capacity Training

Unidirectional Flushing

Best Management Practices
(for distribution system maintenance)

M.E. Simpson Co., Inc. was formed on the simple fact that water distribution systems cannot fail because they are critical to every community. When things are right, no one knows these systems exist. But when they are wrong, lives and livelihoods are disrupted. Our goal? To make sure yours is right. Always.

Providing solutions to maximize your water distribution + collection systems

Stop water losses
Avert future problems
Maximize utility revenue
Lower distribution system losses
Secure your utility for years

CLIENT REFERENCES

For M.E. Simpson Co., Inc., a family-run business, our customers are also our family.

Although it's easy for us to say what an exceptional firm M.E. Simpson Co., Inc. is to work with, we think our clients communicate it best. Since 1979, we've provided innovative water solutions for numerous cities across the U.S., including those in Indiana, Michigan, Wisconsin, Ohio, Arizona, Georgia and California, as well as other regions. We welcome you to contact our clients to better understand our commitment to providing the highest quality technical and professional services.

Village of Carpentersville, IL (1991-2017)

We have been providing valve assessment services for the Village of Carpentersville for Many years. This is a distribution system that has over 1,200 valves. Because this program is performed annually the program has resulted in an easily maintained water system.

Mr. Bob Cole; Director of Public Works
Village of Carpentersville
1200 L.W. Besinger Drive; Carpentersville, IL 60110
847.836.2464; bcole@vil.carpentersville.il.us

Village of Downers Grove, IL (2008 - 2017)

We have been providing valve assessment services for the Village of Downers Grove since 2008. This is a distribution system that has nearly 2,900 valves. M.E. Simpson Co., Inc. is currently contracted through 2013 to perform valve exercising services for the Village. The following are the basic particulars:

Mr. Dave Moody; Water Manager
Village of Downers Grove
5101 Walnut Avenue; Downers Grove, Illinois
630.434.5462; dmoody@downers.us

Village of Lincolnshire, IL (2003 - 2017)

M.E. Simpson Co., Inc. has performed a Valve Exercising Program for 1/4th of the distribution system for the Water Utility each year. All field data is gathered and entered into the Polcon Pro-Valve® database and a report generated documenting the exercising of each valve. GPS Locations were taken for all the valves as well, to begin a program of GPS documentation for the distribution system. A CAD based representative diagram of the valve location is also included as part of the database. This was done so that the Utility staff could easily use the information for distribution maintenance. This project is part of an ongoing effort to maintain the distribution system.

Mr. Terry Hawkins; Water Supervisor
Village of Lincolnshire, IL
847.833.8600

Additional References

Jeff Musinski; Superintendent of Utilities
Arlington Heights, IL
847.368.5806

Gale Gerber; Water Superintendent
Nappanee, IN
574.773.4623

Scott Ham; Manager
Silver Creek Water Corp.
812.246.2889

Lon Schemel; Water Superintendent
Shakopee, MN
952.445.1988

EXPERIENCE OF KEY PERSONNEL

Our team brings the necessary experience for a project of this magnitude, as well as the personal attributes needed to serve the Village of Glen Ellyn with distinction.

We offer our clients the highest quality technical and professional services, using state-of-the-art technologies and highly skilled and trained professionals. The M.E. Simpson Co., Inc. team members selected to serve the City of Boulder bring significant experience and a proven track record of delivering timely, cost-effective and sound water distribution and wastewater collection solutions. They share a passionate commitment to client service and attention to detail required for a successful project.

The Organizational Chart at right illustrates the Project Team for the City's Valve Exercising Program. One of the two Project Leaders listed will lead the Project Team in the field. **Two-Man Project Teams will be used at all times during the course of the project for reasons of safety and quality assurance.**



Project Manager

Todd W. Schaefer

Todd Schaefer has been with M.E. Simpson Co., Inc. since July of 1999. He has completed three years at Purdue University studying in Management and previously worked in production quality control and also worked in the automotive industry. Todd has completed classes and attended lectures on the operation and maintenance of water meters and backflow testing. He brings extensive experience in valve location, exercising and mapping, and the use of state of the art leak detection equipment. Todd is also experienced in the following: operation and maintenance of water meters; fire hydrant and main capacity flow testing; and the operation of our Polcon® Flow Testing equipment. Additionally, he has given classes on large meter testing and repairs, Unidirectional Water Main Flushing, Leak detection, Water loss Control, Valve Assessment, as well as meter sizing and assessment.

Professional Certifications:

- ◆ 30-Hour OSHA Certified for General Industry
- ◆ American Red Cross First Aid and CPR with AED Certified
- ◆ American Traffic Safety Services Association Flagging Certified
- ◆ Extensive traffic-control training
- ◆ Extensive confined-space training

Assistant Project Manager

Jerry D. Reiling

Jerry Reiling has been with the Company since May 1996. He is a graduate of Purdue University with a B.A. in Physical Education. Jerry previously worked in both the environmental services industries and HVAC for 10 years. He is responsible for day to day operations of field crews for the M.E. Simpson Co., Inc. Dyer, Indiana office. Jerry has over 19 years of experience directing and conducting water loss reduction programs in the field, specifically leak detection and leak locating, along with meter testing. He has completed classes and attended lectures on the operation and maintenance of water meters. Jerry is very experienced in the following: the operation and maintenance of water meters; main line water valve location, exercising and mapping with GPS; hydrant flow testing and hydrant maintenance, Unidirectional Water Main Flushing, use of state of the art leak detection equipment, and the operation of our Polcon® Flow Testing equipment used for hydraulic studies.

Professional Certifications:

- ◆ 10-Hour OSHA Certified for General Industry
- ◆ American Red Cross First Aid and CPR with AED Certified
- ◆ American Traffic Safety Services Association Flagging Certified
- ◆ Extensive traffic-control training
- ◆ Extensive confined-space training

Project Leaders

Asher Budka

Asher Budka has been with M.E. Simpson Co., Inc. since August 2007. He has attended numerous classes and lectures on the operation, location and mapping of valves. Asher has experience in the maintenance and installation of water meters, fire hydrant flow testing and maintenance, and the use of state-of-the-art leak detection equipment. He is experienced in the operation and maintenance of water meters, fire hydrant and main capacity flow testing, and the operation of our Polcon® Flow Testing equipment.

Professional Certifications:

- ◆ 10-Hour OSHA Certified for General Industry
- ◆ American Red Cross First Aid and CPR with AED Certified
- ◆ American Traffic Safety Services Association Flagging Certified
- ◆ Extensive traffic-control training
- ◆ Extensive confined-space training

Chris Hughley

Chris Hughley has been with the Company since November 2006. He previously worked in the retail industry before becoming a project leader with M.E. Simpson Company. Chris has traveled all over the country and world completing various projects including jobs in California, New Jersey, Minnesota, Arizona, Georgia and Turkey. Chris has attended numerous classes and lectures on the operation and maintenance of water meters. He has experience in the maintenance and installation of water meters; in valve location, exercising and mapping; and in the use of state of the art leak detection equipment. Chris is experienced in water meter, fire hydrant and water main capacity flow testing, and the operation of our Polcon® Flow Testing equipment.

Professional Certifications:

- ◆ 10-Hour OSHA Certified for General Industry
- ◆ American Red Cross First Aid and CPR with AED Certified
- ◆ American Traffic Safety Services Association Flagging Certified
- ◆ Extensive traffic-control training
- ◆ Extensive confined-space training

Kinch Waldrep

Kinch Waldrep has been with the Company since June of 2011. Kinch is a graduate of Ball State University with a Bachelor's of Science in Criminal Justice. Kinch also served in the United States Marine Corps for 6 years prior to his career with M.E. Simpson Company. Kinch has attended numerous classes and lectures related to the operation, maintenance, and installation of water meters, and completed classes in plumbing. Kinch has experience in the following: maintenance and installation of water meters; valve location, exercising and mapping; fire hydrant and main capacity flow testing; and the use

of state of the art leak detection equipment. He is also experienced in the use of all of our Polcon® Flow Testing equipment.

Professional Certifications:

- ◆ 10-Hour OSHA Certified for General Industry
- ◆ American Red Cross First Aid and CPR with AED Certified
- ◆ American Traffic Safety Services Association Flagging Certified
- ◆ Extensive traffic-control training
- ◆ Extensive confined-space training

QA/QC

Aaron M. Horbovetz, PE, PMP

Aaron Horbovetz has been with the Company since September of 1999. He earned his degree in Mechanical Engineering from Purdue University, completed his EIT work and recently passed the PE exam for the state of Indiana. Aaron is a regular presenter at AWWA conferences since 2012, both at section meetings and at the ACE conferences. He has attended numerous classes and lectures related to the operation, maintenance and installation of water meters, and completed classes in plumbing. Aaron has experience in the following: maintenance and installation of water meters; valve location, exercising and mapping, fire hydrant and main capacity flow testing, and the use of state of the art leak detection equipment; and is also very experienced in the use of all of our Polcon® Flow Testing equipment.

Professional Certifications:

- ◆ Licensed Professional Engineer, Indiana
- ◆ Certified Project Management Professional (PMP)
 - Member of Project Management's Institute Calumet Chapter
- ◆ 10 Hour OSHA Certified for General Industry
- ◆ American Red Cross First Aid and CPR with AED Certified
- ◆ American Traffic Safety Services Association Flagging Certified
- ◆ Extensive traffic-control training
- ◆ Extensive confined-space training

John H. Van Arsdel

John H. Van Arsdel has been with M.E. Simpson Co., Inc. since May 1989. He graduated from Valparaiso University with a B.A. in Geography with an emphasis in Locational Evaluation and Research Design. John has completed water operators classes and seminars on Water Filtration and Distribution, Vulnerability Assessment Class for the Sandia Labs RAM-W method and the RAM-W “modified” for small to medium systems (currently licensed to use the Sandia Labs RAM-W Method, and licensed to teach the RAM-W “modified” for small to medium water systems), along with classes related to the operation and maintenance of water meters, and system hydraulics specifically related to the Polcon® Flow Testing equipment.

John has over 28 years of experience directing projects for water utilities concerning water audits, loss prevention, leak detection programs, meter evaluation and maintenance, flow testing using the Polcon® Flow Testing method (large flow meter assessments, C-factors, pump curves, zone flow measurements), mainline valve assessments (location, exercising and mapping programs), and fire hydrant and main capacity flow testing programs. John has been responsible for the analysis, evaluation, and CAD updating of Water Distribution, Sanitary, and Storm Sewer Atlases using GPS locating. He developed the Company’s Unidirectional Main Flushing Program and Utility Atlas Updating Program. John has presented classes for continuing education credits for water operators for over eighteen years to several local and state Water Works Organizations on Water Loss Reduction including Water Audits, Leak Detection, Meter Testing and Flow Testing.

John has presented papers at the AWWA ACE in 2007, 2008, 2009, and 2012; at the 2010, 2011 and 2012 AWWA DSS, he presented papers on water loss reduction. Since 2003, he has conducted classes on Vulnerability Assessments and Emergency Response Planning for water utilities as well as conducting several VA and ERP projects. He served from 2010 to 2014 as Chair of the AWWA Water Loss Control Committee. As Vice President of M.E. Simpson Co., Inc., John serves as the main point of contact for client development, business sales and customer relations for the Eastern U.S.

Professional Certifications:

- ◆ 10-Hour and 30-Hour OSHA Certified for General Industry
- ◆ American Red Cross First Aid and CPR with AED Certified
- ◆ American Traffic Safety Services Association Flagging Certified

INVESTMENT

A commitment to improving and maximizing Village of Glen Ellyn's water distribution system for future generations.

M.E. Simpson Co., Inc. is pleased to offer the Village of Glen Ellyn our proposal for a Valve Assessment and Exercising program. This program is based on locating, exercising, assessing and documenting approximately **1,650** valves in the Village's water distribution system. The system will be divided into sections and we will complete the chosen number of valves on a yearly basis, over a three-year period, listed below. Valves will be operated a minimum of one complete cycle (per Village RFP). Minor valve maintenance may be performed such as bolt replacements on valve bodies. In addition, M.E. Simpson Co., Inc. may perform valve shutdowns (Assured Shutdowns) by request to isolate particular sections or areas of the water distribution system.

The exercising and documentation will be done by one of our two-man teams', in accordance with the above Scope of Service, with all necessary equipment furnished by M.E. Simpson Co., Inc. as described within this document.

2017 Valves Assessed and Exercised with GPS locations	
\$49.00 each (Approx. 600)	\$29,400.00
2018 Valves Assessed and Exercised with GPS locations	
\$49.00 each (Approx. 600)	\$29,400.00
2019 Valves Assessed and Exercised with GPS locations	
\$49.00 each (Approx. 600)	\$29,400.00

Cost for minor Valve Repairs to be performed on an hourly fee **\$235.00/hour** for each two person field crew.

Cost for Assured Shutdowns to be performed on an hourly fee **\$235.00/hour** for each two person field crew.

**** Any additional valves beyond the original sated amount per year will be assessed a per valve fee for that year.**

These fees are all based on approximate numbers of valves to be exercised and assessed. **The total price will change according to the actual number of valves completed.** All procedures will be followed according to the above scope of services.

We thank you for this opportunity to acquaint you with our Valve Exercising and Assessment Program and offer this proposal. If you have further inquiries or you wish to discuss our service in more detail, do not hesitate to call us.

REQUEST FOR PROPOSAL

2017-19 WATER VALVE EXERCISING AND GPS LOCATING PROGRAM

Village of Glen Ellyn
Public Works Department
30 South Lambert Road
Glen Ellyn IL, 60137

A. Request for Proposals

1. The Village of Glen Ellyn will accept proposals through 12:00 PM., C.S.T., November 29, 2017 for exercising, inspection and GPS location of the approximately 1,650 distribution system main line water valves. The selected firm will have access to the existing valve atlas and any other existing pertinent data.
2. It is the intent of the Village to exercise and GPS locate 600 valves each year, to create an updated inventory record and a list of missing or inoperable valves.

(Auxiliary fire hydrant valves are not being considered at this time.)

This work shall essentially consist of the following elements:

- A. Locating all main line water valves to be exercised, using magnetic locators and/or line locating devices to find all valves. All valves not found must be reported to the Utilities Superintendent.
- B. Exercising of each of the located water valves to such an extent as to insure its ability to operate through its full range of "turns" or completed revolutions upon demand. Use of AWWA Standard C509-09 Sec. A.6: Inspection and Maintenance should be the guidelines followed. No power actuators are allowed to be used on butterfly valves when exercising.
- C. Compilation of the information on each valve shall include: Valve number, type of valve (if possible), manufacturer (if possible), size of valve, number of turns, and any additional information regarding the valve or repairs/maintenance needed.

It will be the responsibility of the technical service firm to provide such skilled personnel and equipment necessary to complete the work under this contract. All equipment to be utilized during this project shall be approved by the Utilities Superintendent prior to its use. Technical service firms submitting proposals for this project may be required to demonstrate their qualifications to perform the scope of work prior to the award of this contract

3. The Village staff contact is:
John Hubsby
Utilities Superintendent, Glen Ellyn Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
Office (630) 547-5516, Mobile (630)742-3272
jhubsby@glenellyn.org
4. Proposals must be received no later than 12:00 PM, November 29, 2017 at the Glen Ellyn Public Works, 30 S. Lambert Road, Glen Ellyn, IL 60137 or by email.
5. All proposals shall be submitted on the form provided by the Village. All proposals must include an executed Non-Collusion Certificate provided by the Village. The per valve cost for exercising and GPS locating will be the main method for determining the overall project

cost. The emergency repair portion of the proposal, if utilized, is not expected to be a large portion of the overall project costs and is asked for to establish a fair market cost if needed.

6. The Village reserves the absolute right, in its sole discretion, to accept a proposal, if any, which will best serve the public interest.
7. All proposals will remain subject to acceptance for 90 days after November 29, 2017.

Dated: November 15, 2017.

B. Instructions To Contractors

The Village of Glen Ellyn will accept proposals through 12:00 PM., C.S.T., November 29, 2017 for exercising, inspection and GPS location of the approximately 1,650 distribution system main line water valves. The selected firm will have access to the existing valve atlas and any other existing pertinent data.

1. SCOPE OF WORK

- A. The Valve Exercising program includes the technical services firm furnishing all labor, materials, transportation, tools and equipment necessary to perform the program. The technical services firm shall be required to provide such skilled and trained personnel and equipment necessary to complete the work herein specified. At least one employee is required to have a minimum of three years field experience in Valve Exercising and Assessment.
- B. Locate all main line water valves in such a manner that their position is known and readily re-creatable by Utility personnel upon demand.
- C. Compilation of the information is to be collected in a software format compatible with GIS and/or Microsoft Excel. The preferred means would be with the Collector application for ArcGIS. A shapefile is required for all of the GPS location of the valves.

2. VILLAGE SUPPORT

- A. The Village will provide the contractor with two (2) copies of the existing water system valve atlas and any related valve data sheets.
- B. The Village will also make available, on a reasonable but periodic basis, certain personnel with a working knowledge of the water system that may be helpful in attempting to locate particularly hard-to-find water valves. The selection of the specific personnel and times they would be available would be made entirely at the discretion and direction of the Utilities Superintendent. The immediacy and longevity of their availability shall not be considered justifiable reason for the contractor to fail to complete the work in accordance with the completion schedule specified.

3. WORK PROGRAM-FIELD

- A. Confirm the existence of all water valves shown on the water maps by visual inspection. Search for water valves shown, but not identified by visual inspection, using a magnetic locator. Trace of existing water mains by means of radio-detection equipment to establish the configuration of existing water mains and probable location of water valves should search by magnetic locator fail. Employment of a combination of recorded information, manual and technical testing techniques as may be needed to establish the location of remaining water valves.
- B. Identify locations where a water valve is expected, but not shown on the water map, and proceed through verification process.

- C. Once located, the valve boxes or vault covers shall be painted with an environmentally formulated precautionary blue paint for future identification.
- D. All located water valves shall be operated and exercised as a part of the program.
- E. The technical services firm shall notify the Utilities Superintendent, of their intent to exercise a certain group of valves, and shall obtain permission to perform the work, at least twenty-four (24) hours or one (1) working day in advance of the intended start of that work. It is imperative that the contractor keep in contact with the Utilities Superintendent (or his designee) on a daily basis to discuss the location of that day's work as well as the next day's work.
- F. Each valve should be operated through one complete operating cycle. If the stem action is tight, the operation should be repeated several times until proper operation is achieved. The valve should be left with the gate partially open (1/2 – 1 turn closed) and visually inspected for any leakage at the joins, connections or areas of packing seals. Any leak should be noted and then the valve pulled tight in the open position. Any valve that continues to leak in the full open position should be immediately relayed to the Utilities Superintendent. Valve vaults may need to be pumped down in the expected scope of work. Any debris preventing exercising or information gathering should be relayed to the Utilities Superintendent.

4. ASSURED SHUTDOWN

- A. Contractor may be required to isolate segments of the water system through the exercise program. Individual valves shall be left in the closed position until the shut-off of an area is defined. This portion of the contract may or may not be utilized as part of this contract. The purpose of this section is to alert the contractor that there may be an area where Public Works wants to perform a test shut down as part of this contract. At time of contract award, the Utilities Superintendent will inform the contractor if this portion of the contract will be in effect.
- B. Upon completion of the area shutdown, all valves shall be fully opened. Any defects in the valves, valves boxes, or valve vaults should be noted and provided to the Utilities Superintendent.

5. WORK PROGRAM - OFFICE

The technical services firm will provide a valve mapping and exercise report for each valve located and provide the information in a valve book. Contractor will also confirm that the existing valve record sheets provided show that the associated valve location and associated piping are accurate. This sheet provided is a visual representation drawn not to scale but proportional. Any discrepancies will be highlighted on the existing record sheets and documentation of any valves that do not have a current record sheet. The report shall include, but not be limited to, the following water valve information:

- Village Valve ID Number
- GPS Location

- Location by street and cross-street names.
- Size
- Type (butterfly, gate – RW or Disc if known)
- Enclosure type (Manhole or Vault)
- Operating nut depth
- Number of turns to achieve full closure
- Present valve position
- Date exercised
- Any defects or needed repairs

The Village staff contact is:

John Hubsy
Utilities Superintendent, Glen Ellyn Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
Office (630) 547-5516, Mobile (630)742-3272
jhubsy@glenellyn.org

6. INSURANCE REQUIREMENTS

The Contractor shall not commence work under the Contract until all the insurance required under the Contract has been obtained. Certificates of Insurance showing coverage as required to be in effect will be filed with the Village at the time of entering into the Contract. Certificates of insurance will be on Insurance Service Office (ISO) Form and shall provide the coverage provided cannot be canceled or amended without thirty (30) days prior written notice to Village. The certificates will be signed by the insurance companies or their authorized agents. The insurance companies must be authorized to do business in the State of Illinois. All insurance shall be provided in companies which are rated at least A6 by the Bests Rating Service provided, however, that the Village may, in writing, waive this requirement.

The Contractor shall maintain in force the coverage required in this section for the term of the Contract. Also, the Contractor shall not allow any subcontractor to commence work on any portion of the project without evidence that the subcontractor has insurance coverage equal to the coverage required in this section.

The minimum amounts of insurance shall be as follows:

A. Worker's Compensation - Statutory Limits

Employer's Liability - \$500,000 Bodily Injury per Person

B. Comprehensive Automobile Liability

\$500,000 Combined Single Limit

If requested by Village, the Contractor will be required to provide prior three (3) year loss history for automobile liability.

C. Comprehensive General Liability

Policy shall include coverage for Premises and Operations, Completed operations, Broad Form Blanket Contractual Liability, Broad Form Property Damage including Completed Operations and Personal Injury Liability. Where the hazard exists, the coverage shall protect against claims of explosive, collapse, or underground damage.

1. \$1,000,000 Bodily Injury per Occurrence Limit
2. \$2,000,000 Bodily Injury Aggregate Limit
3. \$1,000,000 Property Damage per Occurrence
4. \$2,000,000 Property Damage Aggregate Limit

D. Umbrella Coverage

1. \$1,000,000 per Occurrence Aggregate Limit

For coverage (b) through (d) the Village and its officers and employees shall be named as additional insured.

7. PAYMENT PROCEDURES

At the end of each month, during the contract period, the Contractor shall submit a brief but detailed invoice for the services that were rendered for that month. The invoice will document the date the actual service was rendered, the number of valves exercised and located, and a description of the areas of the water distribution system covered.

The Contractor shall be paid within thirty (30) days of receipt of an invoice consistent with the terms and conditions of this bid. If deficiencies occur, the Contractor will not be paid for that item until the deficiency is corrected. The Contractor will be notified in writing within (7) days after verification of the deficiency.

The Village of Glen Ellyn is a home-rule municipality and is not subject to the provisions of the Local Government Prompt Payment Act. The provisions of the Local Government Prompt Payment Act shall not apply to the bid.

8. CONTRACTOR'S STATUS

The Contractor expressly understands and agrees that he (it) is an independent Contractor and he (it) is not an employee of the Village of Glen Ellyn, and the Village is not to provide Worker's Compensation, health or accident insurance, general liability insurance or any other form of insurance coverage of any kind which would cover the Contractor or his (its) employees in and under the terms of this agreement.

9. HOURS OF WORK

No work will be performed prior to 7:00 a.m. and shall be completed by 5:00 p.m. Normal

working days shall be Monday through Friday, 7:00 a. m. to 5:00 p.m. Work on Saturday will only be permitted with pre approval of the Village. No work will be allowed on Sunday and Holidays.

10. PERFORMANCE

The field work portion of the project will be completed within 120 days of when the Village provides the list of valves for that year (~600) to be exercised and located, with final reports with all specified information due 60 days after the completion of the field work portion of the project.

11. SAFETY

The importance the Village attaches to safety cannot be over emphasized. The Village reserves the right, at its discretion, to disallow payment for any work performed where the proper safety procedures were not being observed.

The Contractor shall comply with all OSHA requirements.

The Contractor shall immediately report to the Village any accidents. This accident report shall include the location of the accident, nature of the accident, the vehicle, identification number and any other information requested by the Village. A written summary of the same information shall also be reported to the Village by the Contractor, within 5 working days of the accident.

12. RIGHT TO SUSPEND WORK

The Village reserves the right to suspend the Work, wholly or in part, for such a time as may be necessary, due to conditions as are considered unfavorable for the satisfactory prosecution of the Work; or for such time as is necessary by reason of failure to perform any or the provisions of the bid, and no additional compensation shall be paid the Contractor because of such suspension.

13. HOLD HARMLESS

To the fullest extent permitted by law, the CONTRACTOR shall indemnify and hold harmless the OWNER and OWNER'S Consultant, and their agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees arising out of or resulting from the performance of the Work, provided that any such claim damage, loss or expense. (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right of obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. In any and all claims against the OWNER or any of its agents or employees by any employee of the CONTRACTOR, any Subcontractor, anyone directly or indirectly employed by any of them

or anyone for whose acts any of them may be liable, the indemnification obligation under this Paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the CONTRACTOR or any Subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

14. PREVAILING WAGE

In calculating its bid hereunder, Contractor is advised that the Illinois Prevailing Wage Act may apply to the work set forth hereunder and to the Contractor. Accordingly, to the extent that the Act applies, Contractor shall comply with the provisions of the Act. Failure of Contractor to comply with the Act, including, but not limited to the inspection of records, and any rules or regulations promulgated by the State of Illinois with regard to the Act, can result in the cancellation of the Contract. Contractor expressly waives any right for recovering damages due to such Contract cancellation. Contractor's bonds shall include such provision and will guarantee the faithful performance of such prevailing wage clause as provided by this contract. Contractor shall maintain accurate records of the names, occupations, and wages paid to each laborer, worker, and mechanic employed in connection with the work and either file certified payroll, as required by the Act, **or a letter setting forth the reasons for why Contractor is excused from having to file certified payroll with the District.**

If at the time this contract is executed, or if during the term of this contract, there is excessive unemployment in Illinois as defined in the employment of Illinois Workers on Public Works Act, 30 ILCS 570-0.01 *et seq.*, as two consecutive months of unemployment exceeding 5%, the Contractor agrees to employ Illinois laborers. An "Illinois laborer" is defined as any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident.

15. LAWS TO BE OBSERVED

The Contractor shall at all times observe and comply with all Federal, State and Local laws, ordinances and regulations which in any manner affect the Work, of legislative bodies or tribunals having legal jurisdiction or authority over the Work, and no plea of misunderstanding or ignorance thereof will be considered.

16. SUBSTANCE ABUSE POLICY

Before the Contractor and any Subcontractor commences work, the Contractor and any Subcontractor shall have in place a written Substance Abuse Policy Prevention Program for the prevention of substance abuse among its' employees which meets or exceeds the requirements in P.A. 95-0635 or shall have a collective bargaining agreement in effect dealing with the subject matter of P.A.95-0635.

The Contractor or Subcontractor shall file with a public body: a copy of the substance abuse prevention program along with a cover letter certifying that their program meets the requirements of the Act, or a letter certifying that the Contractor or Subcontractor has a collective bargaining agreement in effect dealing with the subject matter of this Act.

17. FREEDOM OF INFORMATION ACT REQUIREMENT

The Contractor agrees to maintain all records and documents for projects of the Public Body in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Contractor shall produce, without cost to the municipality, records which are responsive to a request received by the Public Body under the Freedom of Information Act so that the Public Body may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Public Body and if possible, the Public Body shall request an extension so as to comply with the Act.

In the event that the Public Body is found to have not complied with the Freedom of Information Act, based upon Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold the Public Body harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees, and penalties.

C. Proposal Form

A proposal for **Water Valve Exercising and GPS Locating Program** submitted by

Water Services Company
for the Village of Glen Ellyn for 2017-2019.

Price

Price per water valve exercised, inspected and
And GPS located (~ 600 valves each year)

\$ 62.00 Each

Cost for any emergency repairs (ex. replace bolts)
(if work is able to be performed)

\$ 125.00 (Hourly cost)

Signature of
Authorized Representative:



Title: Operations Manager

Company Water Services Company

Address: 848 Olive St, Elgin IL 60120

Telephone: 847-697-6623

Date: 11/29/2017

E. NOTICE OF AWARD

To: _____
(Contractor)

(Address)

SERVICES DESCRIPTION:**2017-19 Valve Exercising and GPS Locating Program**

The Village has considered the PROPOSAL submitted by you for the above described SERVICES in response to its RFP dated November 15, 2017.

You are hereby notified that your Proposal has been accepted for services in the amount not to exceed \$ _____.

You are required by the Instructions to Bidders to execute the Contract and furnish the required certificates of insurance within fifteen calendar days from the date of this Notice to you.

If you fail to execute said Contract and to furnish said certificates and bond within fifteen (15) days from the date of this Notice, the Village will be entitled to consider all your rights arising out of the Village's acceptance of your Proposal as abandoned. The Village will be entitled to such other rights as may be granted by law and the right to receive any security which may have been submitted with the Proposal.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the Village.

Dated this _____ day of _____, 20__.

Village of Glen Ellyn, Illinois

By _____

(Title)

Acknowledged: _____
(Contractor)

F. NOTICE TO PROCEED

To: _____
(Contractor)

(Address)

SERVICES DESCRIPTION:

2017-19 Valve Exercising and GPS Locating Program

You are hereby notified to commence Work in accordance with the Agreement dated:

_____ 20____, on or before _____, 20____.

Village of Glen Ellyn

By: _____

Title: _____

A. ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by:

_____, this _____ day of _____, 20____.

By: _____

Title: _____

Phone: _____

B. AGREEMENT
BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is dated as of the _____ day of _____ in the year 20____.
 by and between the Village of Glen Ellyn (*hereinafter called* **OWNER**) and

 (*hereinafter called* **CONTRACTOR**).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth,
 agree as follows:

ARTICLE 1. CONTRACT DOCUMENTS

1.1 The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR concerning the Work consist of the following:

- This Agreement.
- Notice of Award.
- Specifications bearing the title **Request for Proposal**
- Non-Collusion certificate.
- CONTRACTOR'S Bid form.
- Sub-contractor's Certificates (if any).
- Notice to Proceed
- Other documents attached to the Agreement including but not limited to insurance, surety, bonds and financial information.
- Instructions to Bidders

1.2 There are no Contract Documents other than those listed above in this Article 1. The Contract Documents may only be amended, modified or supplemented by Change Order approved by the OWNER and CONTRACTOR.

ARTICLE 2: WORK

2.1 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents.

2.2 If the CONTRACTOR fails to correct defective work or persistently fails to carry out the

work in accordance with the Contract Documents, the OWNER by written order, may direct the CONTRACTOR to stop the work, or any portion thereof, until the cause for such order has been eliminated; however, this right of the OWNER to stop the work shall not give rise to any duty on the part of the OWNER to exercise this right for the benefit of the CONTRACTOR or any other person or entity.

2.3 If the CONTRACTOR defaults or neglects to carry out the work in accordance with the Contract Documents and fails within seven days after receipt of written notice from the OWNER to commence and continue correction of such default or neglect with diligence and promptness, the OWNER may, after seven days following receipt by the CONTRACTOR of an additional written notice and without prejudice to any other remedy he may have, make good such deficiencies. In such case an appropriate deduction may be taken by OWNER from the payments then or thereafter due the CONTRACTOR for the cost of correcting such deficiencies. If the payments then or thereafter due the CONTRACTOR are not sufficient to cover such amount, the CONTRACTOR shall pay the difference to the OWNER.

ARTICLE 3. EFFECTIVE DATE

The effective date of this contract is the date upon which the Village transmits a written notice to proceed to the CONTRACTOR. The notice to proceed shall be sent by the Village to the CONTRACTOR within fourteen (14) days after all parties to the contract have executed it provided that all other contractual requirements have been met.

ARTICLE 4. CONTRACT PRICE

OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents.

ARTICLE 5. CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

5.1 CONTRACTOR has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

5.2 CONTRACTOR has given OWNER written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by OWNER is acceptable to CONTRACTOR.

ARTICLE 6. MISCELLANEOUS

6.1 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

6.2 OWNER and CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract

Documents.

IN WITNESS WHEREOF, OWNER and CONTRACTOR has signed this Agreement in duplicate. One counterpart each has been delivered to OWNER and CONTRACTOR. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR.

VILLAGE OF GLEN ELLYN

CONTRACTOR

By: _____
Village President/Village Manager

By: _____
Authorized Signatory

If a Corporation affix CORPORATE SEAL
(CORPORATE SEAL)

(CORPORATE SEAL)

Attest: _____
Village Clerk

Attest: _____
Author



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Purchase
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 2982)

DOC ID: 2982

Motion to Waive Competitive Bidding for a Standardization Purchase which is an Authorized Exception in the Purchasing Policy to Approve the Purchase and Installation of Key Fob Systems for Fire Stations 61 and 62, in the Amount of \$37,470 from MidCo, Inc. of Burr Ridge, Illinois. (Village Manager Franz)

Background

The Glen Ellyn fire stations have three doors at Station 61, two with locks and keypads and one with lock only. Station 62 has three doors, one with key pad and lock and two with locks only. In addition, Station 62 has an overhead door with a keypad. The current system is cumbersome in that we can't change this code with any regularity as this is how our members get into the building when locked. With a single code, we don't know who is entering the buildings. There is a safety concern that people outside the department/village know the code and can enter the stations. There is one village employee working at Station 61.

Station 61 and 62 have millions of dollars in assets including vehicles and equipment. Though protected by the key pad, an unauthorized individual who knows the code could create havoc in either station.

The Glen Ellyn Fire Department met with Facilities to discuss options. Facilities met with MidCo Inc. who was the vendor used in the new Police station. Discussion was made to implement key fob systems, installing them on all doors at both stations. In addition, a key pad would be installed at each station where a unique code would be assigned to each user so we can track who is coming into the station. In discussion with Fire Company and Village staff, it was decided to use MidCo, Inc as the vendor so that there would be consistency in the system used between the Fire Stations and the Police Station. As such, this purchase would be requesting that the Village Board waive competitive bidding as allowed in section (C)(1)(f) of the purchasing policy regarding standardization purchases.

Budget Impact

The 2017 Facilities Maintenance Reserve Fund Budget has \$39,700 in unused capital which will not be spent this year. This amount includes savings in the roof replacement at Station 61, security cameras at both stations, electronic hoist at Station 62 and bunkroom lockers at Station 62.

Recommendation

The Glen Ellyn Fire Department, along with Facilities would like to spend \$37,470 on installing this Key Fob system on all doors at both Stations 61 and 62.

Action Requested

Staff requests a motion to waive competitive bidding as allowed in the purchasing policy regarding standardization purchases and authorize the purchase and installation of Key Fob Systems for Fire

Agenda Item (ID # 2982)

Meeting of December 11, 2017

Stations 61 and 62, in the amount of \$37,470 from MidCo, Inc. of Burr Ridge, Illinois.

Attachments

MidCo Quote

ATTACHMENTS:

- MidCo Quote (PDF)



MidCo Inc. Proposal

MidCo Inc.
16W221 Shore Court
Burr Ridge, IL 60527
www.midcosystems.com

Purchaser: Glen Ellyn Fire Dept.
Address:
City, St, Zip
Phone
Fax:
Prepared For:

Quote Date: Saturday, October 14, 2017
Prepared By: Dale Lofquist
E-Mail: dlofquist@midcosystems.com
Proposal #:
E-Mail:

Project: Centralized Access Control Rev.1

Total: \$37,470.00

Page 1

Line Item Includes Labor

Tax Not Included

Qty	Mfg.	Part No.	Description	Per Unit Price	Extended Price
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ACCESS CONTROL for 2 STATIONS

NORTH STATION - 3 Pedestrian Doors

1	Dell		System Server at North Station		
1	Open Options	DNA-110	Access control server		
1		SSP-2D	Software for 1 client & 10 subpanels		
1		RSC-2-BO	Intelligent controller with 2 door interface		
1		Trove 2M2	2 Door interface		
1		eFlow4NB	Housing		
1		eFlow4NB	Board power supply		
1		eFlow4NB	Lock power supply		
4			Standby battery		
3	HID		Keypad card readers (card or PIN)		
3			Change hardware on access doors		
1			Cable & wiremold/conduit		
100			Fobs		
1			Training		
1			Project Management and Engineering		

SOUTH STATION - 3 Pedestrian & 1 Overhead

1		SSP-2D	Intelligent controller with 2 door interface		
1		RSC-2-BO	2 Door interface		
1		Trove 2M2	Housing		
1		eFlow4NB	Board power supply		
1		eFlow4NB	Lock power supply		
4			Standby battery		
4	HID		Keypad card readers (card or PIN)		
3			Change hardware on access doors		
1			Interface to overhead door (up only)		
1			Cable & wiremold/conduit		
1			Project Management and Engineering		

Price includes applicable installation labor unless otherwise noted. Price is exclusive of all conduit and electrician boxes. Our proposal includes adequate labor to connect, program and test circuits with your system. Troubleshooting network problems caused by 3rd party suppliers is not included with this proposal. Additional labor hours that are required as a result of the non-performance of these 3rd party devices will be invoiced at our prevailing rate.

Purchaser acknowledges receipt of MidCo's Terms and Conditions and Project Qualifications documents, understands them, and agrees to be bound by its provisions. Further, the purchaser agrees that it is the complete and exclusive statement of the agreement between the parties which superseded all proposals or prior agreements oral or written. Your sales price has a 4% cash payment discount included. If you would prefer to pay by credit card 4% will be added to your quoted purchase price. Please notify your MidCo representative if you would like this option.

MidCo Inc.
Signature

Signature of
Purchaser

Date

Date

This proposal valid for 15 days from Date of Proposal

Page 1 of 2

Phone # (630) 887-1800 - Fax# (630) 887-1962



MidCo Inc. Proposal

MidCo Inc.
16W221 Shore Court
Burr Ridge, IL 60527
www.midcosystems.com

Purchaser:	Glen Ellyn Fire Dept.	Proposal Date:	Saturday, October 14, 2017
Address:		Prepared By:	Dale Lofquist
City, St, Zip		E-Mail:	dlofquist@midcosystems.com
Phone		Proposal #:	
Fax:		E-Mail:	
Prepared For:			

Project: Centralized Access Control Rev.1

Page 2

Qty	Mfg.	Part No.	Description	Per Unit Price	Extended Price
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Note

1. Cable will be installed in protective raceway at the door up to 8' above floor and then run exposed back to the panel.
2. Panel will be powered by nearest 120v AC outlet power. (10' Max distance)
3. Engines to be removed during cable install with ladders.
4. Network connection & programming by Others
5. No painting or cosmetic work included
6. No door monitoring included
7. One year warranty

Price includes applicable installation labor unless otherwise noted. Price is exclusive of all conduit and electrical boxes. Our proposal includes adequate labor to connect, program and test circuits with your system. Troubleshooting network problems caused by 3rd party suppliers is not included with this proposal. Additional labor hours that are required as a result of the non-performance of these 3rd party devices will be invoiced at our prevailing rate.

Purchaser acknowledges receipt of MidCo's Terms and Conditions and Project Qualifications documents, understands them, and agrees to be bound by its provisions. Further, the purchaser agrees that it is the complete and exclusive statement of the agreement between the parties which superseded all proposals or prior agreements oral or written. Your sales price has a 4% cash payment discount included. If you would prefer to pay by credit card 4% will be added to your quoted purchase price. Please notify your MidCo representative if you would like this option.

MidCo Inc.	Signature of
Signature _____	Purchaser _____
Date _____	Date _____

This proposal valid for 15 days from Date of Proposal

Page 2 of 2

Phone # (630) 887-1800 - Fax# (630) 887-1962



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: John Sterrett

SCHEDULED

ORDINANCE 6562

DOC ID: 2992

Ordinance No. 6562, An Ordinance Granting Approval of Sign Variations To Allow the Installation of Three Monument Signs and One Special Event Banner Sign on the Property Located at 645 Lenox Road (Planning and Development Director Hulseberg)

Background. The Glen Ellyn Park District, owner of the property located at 645 Lenox Road, is proposing the removal of two (2) existing monument signs and one (1) existing special event banner sign and installing three (3) monument signs and one (1) special event banner sign on the property. The property, commonly known as Lake Ellyn Park, is located on the east side of Lenox Road between Hawthorne Boulevard and Essex Road in the CR Conservation Recreation District. The south entrance to the property at the intersection of Lenox Road and Hawthorne Boulevard currently has a twenty-one (21) square foot monument sign with a fifteen (15) square foot special event banner sign immediately next to it. The main entrance to the park on Lenox Road currently has a twenty-one (21) square foot monument sign that is within the Lenox Road right-of-way. The petitioner is proposing to remove the existing monument sign at the south entrance to the Park and replace it with a twenty-six (26) square foot monument sign in the same location. The existing banner sign at this location is proposed to be removed and replaced with one (1) seventeen (17) square foot permanent special event banner sign in the same location. The monument sign located at the main entrance along Lenox Road will be replaced with a twenty-six (26) square foot monument sign and will be located within the public right-of-way the same distance from the roadway as the existing sign. A new fifteen (15) square foot monument sign is proposed near the north entrance to the property off of Essex Road, where no sign previously existed.

In order to install the signs as proposed, the petitioner is requesting approval of the following variations from the Sign Code:

1. A variation from Section 4-5-8(A)1 to allow three (3) freestanding monument signs in lieu of the maximum one (1) freestanding monument sign permitted.
2. A variation from Section 4-5-4(R)3 to allow a freestanding monument sign to encroach into the minimum setback of five (5) feet from the property line.
3. A variation from Section 4-5-7(B)2 to allow a special event sign to be displayed permanently in lieu of the maximum fourteen (14) days prior to an event and the maximum three (3) days after the event.
4. A variation from Section 4-5-7(B)6 to allow a special event sign to be displayed permanently in lieu of the maximum three (3) times per year.

All of the proposed monument signs conform to the maximum surface area of thirty (30) square feet and the maximum sign height of five (5) feet. The signs proposed at the north and south entrances to the park will maintain the required setback distance of five (5) feet from all property

lines. The sign proposed at the main entrance to the park is proposed to be located within the Lenox Road right-of-way. The existing sign at the main entrance to the property currently encroaches into the Lenox Road right-of-way by sixteen (16) feet and is located approximately seven (7) feet from the back of curb of Lenox Road. The new sign, which will be located on the north side of the main entranceway rather than on the south side, will not encroach any further into the Lenox Road right-of-way than the existing sign currently does and will maintain the same distance from Lenox Road as the existing sign. Relocating the proposed sign out of the right-of-way and onto the Park District property would place the sign behind an existing mulched landscaped area containing shrubs and trees. Furthermore, the Village has intentions to extend the public sidewalk along Lenox Road and the portion of the sidewalk at the main entrance to the park is proposed to be located on the Park property which would prohibit the sign from being located in a conforming area on the property. This extension would require the sign to be placed even further back from the property line to avoid being placed in the location of the future sidewalk. By placing the proposed sign in the Lenox Road right-of-way, it will not interfere with the existing landscaping or the future sidewalk extension. In order to allow the freestanding sign to be located in the public right-of-way, a license agreement must be approved by the Village Board. Staff has prepared a license agreement allowing the sign to be located within the public right-of-way for Village Board consideration (see attached).

Section 4-5-7(B) of the Sign Code allows government entities, such as the Park District, to have no more than two (2) special event banner signs on the property, neither of which may exceed thirty-two (32) square feet. The proposed seventeen (17) square foot special event banner sign conforms to this requirement. Special event banner signs may be displayed for a maximum period of fourteen (14) days prior to an event and must be removed no later than three (3) days after the event. Furthermore, no entity may display a banner sign more than three (3) times each year. The petitioner would like to allow the proposed seventeen (17) square foot special event banner sign to remain on the property permanently, exceeding the allowable period of the time it may be displayed. As such, the petitioner is seeking a variation to allow the special event banner sign to be displayed permanently.

Plan Commission Recommendation: The Plan Commission considered the petitioner's application for approval of variations from the Sign Code at a public hearing on November 9, 2017. One member from the public spoke asking general questions about the proposal. By a vote of 8-0, the Plan Commission recommended approval of the variations from the Sign Code subject to the condition that approval of a license agreement is granted by the Village Board allowing the proposed sign at the main entrance to be located within the Lenox Road right-of-way.

Action Requested. The Village Board is being asked to take action on the following items:

1. An Ordinance granting approval of the requested variations from the Sign Code; and
2. A License Agreement to allow the proposed sign at the main entrance to the property to be located within the Lenox Road right-of-way.

The Village Board may approve, approve with conditions or deny the petitioner's request for approval of variations from the Sign Code and the request to allow the proposed sign at the main entrance to the property to be located within the Lenox Road right of way. The Ordinance

approving the sign variations and the license agreement is attached for the Board's consideration at the December 11, 2017 Village Board Meeting.

Attachments.

- Ordinance
- Location Map
- Draft License Agreement
- Draft Minutes from November 9, 2017 Plan Commission Meeting – Exhibit “A”
- Entry Sign Site Map – Exhibit “B”
- Sign Elevations – Exhibit “C”
- Lenox Roadway Plan and Profile – Exhibit “D”
- Sign Variation Application with Findings of Fact
- Narrative Statement

Cc: Dave Harris, Glen Ellyn Park District
Dan Hopkins, Glen Ellyn Park District

Village Of Glen Ellyn

Ordinance No. 6562

**An Ordinance Granting Approval of Sign Variations
To Allow the Installation of Three Monument Signs and
One Special Event Banner Sign on the Property
Located at 645 Lenox Road
Glen Ellyn, Illinois 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. 6562

**An Ordinance Granting Approval of Sign Variations
To Allow the Installation of Three Monument Signs and
One Special Event Banner Sign on the Property
Located at 645 Lenox Road
Glen Ellyn, Illinois 60137**

Whereas, the Glen Ellyn Park District, owner of 645 Lenox Road, commonly known as Lake Ellyn Park, has petitioned the Village President and Board of Trustees for approval of the following variations from the Glen Ellyn Sign Code:

- A. A variation from Section 4-5-8(A)1 to allow three (3) freestanding signs in lieu of the maximum one (1) sign permitted.
- B. A variation from Section 4-5-4(R)3 to allow the freestanding sign at the main entrance to the property to encroach into the minimum setback of five (5) feet from the property line.
- C. A variation from Section 4-5-7(B)2 to allow a special event banner sign to be displayed permanently in lieu of the maximum fourteen (14) days prior to an event and the maximum three (3) days after the event.
- D. A variation from Section 4-5-7(B)6 to allow a special event banner sign to be displayed permanently in lieu of the maximum three (3) times per year.

All to accommodate the installation of three monument signs and one special event banner sign; and

Whereas, the subject property is located at 645 Lenox Road in the CR Conservation Recreation District; and

Whereas, the subject property is legally described as follows:

LOTS 44 THROUGH 64, BOTH INCLUSIVE, AND ALL OF THE VACATED 66.0 FOOT WIDE RIGHT OF WAY OF LINDEN STREET LYING NORTH OF AND ADJACENT TO LOTS 51 AND 52 AFORESAID, AND ALL OF THE VACATED 35 FOOT WIDE ELLYN AVENUE RIGHT OF WAY LYING SOUTHERLY OF THE SOUTH LINE OF THE ESSEX ROAD RIGHT OF WAY, AND NORTH OF THE NORTH LINE OF HAWTHORNE BOULEVARD RIGHT OF WAY (ALSO BEING THE SOUTH LINE OF LOT 44 AFORESAID EXTENDED EAST) IN COLLINS AND GAUNTLETT'S LAKE ELLYN, BEING A SUBDIVISION IN SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEROF

RECORDED OCTOBER 21, 1914 AS DOCUMENT NUMBER 118383, IN DUPAGE COUNTY, ILLINOIS.

P.I.N. 05-11-215-001

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and following written notice to all property owners within 250 feet, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on November 9, 2017 at which hearing the Plan Commission considered the petitioner's request for approval of the variations from the Sign Code; and

Whereas, at the November 9, 2017 public hearing of the Plan Commission, the petitioner presented evidence, testimony, and exhibits relative to the request for approval of the variations from the Sign Code and one (1) member of the public asked general questions related to the request; and

Whereas, based upon the evidence, testimony, and exhibits presented at the November 9, 2017 Plan Commission public hearing, by a vote of eight (8) "yes" and zero (0) "no", the Plan Commission recommended approval of the variations from the Sign Code; and

Whereas, this recommendation is set forth in the minutes from the November 9, 2017 Plan Commission meeting, a draft of which is attached hereto as Exhibit "A"; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the November 9, 2017 public hearing of the Plan Commission and hereby adopt the findings of fact contained in the petitioner's application for the requested variations from the Sign Code as set forth in the draft minutes from the November 9, 2017 Plan Commission public hearing; and

Whereas, the President and Board of Trustees have determined that approving the variations from the Sign Code for the project is in the best interest of the Village and is consistent with the objectives of the Glen Ellyn Sign Code.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Based upon a review of the evidence, testimony, and exhibits presented at the November 9, 2017 Plan Commission public hearing, the Village President and Board of Trustees hereby grant approval of the following variations from the Sign Code to allow the installation of three monument signs and one special event banner sign on the subject property:

- A. A variation from Section 4-5-8(A)1 to allow three (3) freestanding signs in lieu of the maximum one (1) sign permitted.
- B. A variation from Section 4-5-4(R)3 to allow the freestanding sign at the main entrance to the property to encroach into the minimum setback of five (5) feet from the property line.
- C. A variation from Section 4-5-7(B)2 to allow a special event banner sign to be displayed permanently in lieu of the maximum fourteen (14) days prior to an event and the maximum three (3) days after the event.
- D. A variation from Section 4-5-7(B)6 to allow a special event banner sign to be displayed permanently in lieu of the maximum three (3) times per year.

Section Two: The granting of the aforementioned variations from the Sign Code is subject to the following conditions:

- A. The project shall be constructed in substantial conformance with the plan as submitted and the testimony presented at the November 9, 2017 public hearing of the Plan Commission and with the petitioner's application packet including the following plans and documents referenced below, as though they were attached to this Ordinance:
 - 1. Sign Variation Application prepared by the Glen Ellyn Park District, stamped received October 27, 2017.
 - 2. Narrative and Use Description prepared by the Glen Ellyn Park District dated October 26, 2017.
 - 3. Plat of Survey prepared by Fandel's Land Surveying, Inc. dated June 25, 2014.

4. Existing Lake Ellyn Park Entrance Signs (2 pages), stamped received October 27, 2017.
 5. Entry Signs Site Map prepared by Bluestone & Associates dated August 15, 2017, attached hereto as Exhibit “B”.
 6. Entry Signs Overview prepared by Bluestone & Associates dated August 15, 2017.
 7. Sign Renderings prepared by Bluestone & Associates (Sheets 3, 5, and 9) dated August 15, 2017.
 8. Sign Elevations prepared by Bluestone & Associates (Sheets 4, 6, 7, 8 & 10) dated August 15, 2017, attached hereto as Exhibit “C”.
 9. Lenox Roadway Plan and Profile prepared by RHMG Engineering, Inc. (Sheet L9.1) dated October 2, 2015, attached hereto as Exhibit “D”.
- B. A license agreement shall be approved by the Village Board to allow the proposed monument sign at the main entrance to be located within the public right-of-way.

Section Three: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the variations from the Sign Code approved herein, provided that all conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of the aforementioned request shall expire and become null and void within 24 months of the date of this Ordinance unless an building permit is applied for within said time period, provided, however, that the Village Board, by motion, may extend the period during which an building permit must be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this ordinance without requiring that the matter return for a public hearing.

Section Four: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Five: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Ordinance 6562

Meeting of December 11, 2017

Section Six: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Village President

Attest:

Village Clerk

(Published in pamphlet form and posted on the ____ day of _____.)

ATTACHMENTS:

- Location Map (PDF)
- Draft License Agreement (PDF)
- Draft Minutes from the November 9, 2017 Plan Commission Meeting – Exhibit “A” (PDF)
- Entry Sign Site Map – Exhibit “B” (PDF)
- Sign Elevations – Exhibit “C” (PDF)
- Lenox Roadway Plan and Profile – Exhibit “D” (PDF)
- Sign Variation Application with Findings of Fact (PDF)
- Narrative Statement (PDF)



645 Lenox Road - Location Map



Map created on November 3, 2017.

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The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law.

Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

**LICENSE AGREEMENT
PERTAINING TO A SIGN
ON THE PUBLIC RIGHT-OF-WAY
(645 LENOX ROAD)**

An AGREEMENT, made and entered into as of this ____ day of _____, 20____,
by and between the Village of Glen Ellyn ("VILLAGE") and the Glen Ellyn Park District ("LICENSEE").

W I T N E S S E T H:

WHEREAS, the LICENSEE holds legal title to the property commonly known as 645 Lenox Road,
Glen Ellyn, Illinois, legally described as follows:

LOTS 44 THROUGH 64, BOTH INCLUSIVE, AND ALL OF THE VACATED 66.0
FOOT WIDE RIGHT OF WAY OF LINDEN STREET LYING NORTH OF AND
ADJACENT TO LOTS 51 AND 52 AFORESAID, AND ALL OF THE VACATED 35
FOOT WIDE ELLYN AVENUE RIGHT OF WAY LYING SOUTHERLY OF THE
SOUTH LINE OF THE ESSEX ROAD RIGHT OF WAY, AND NORTH OF THE
NORTH LINE OF HAWTHORNE BOULEVARD RIGHT OF WAY (ALSO BEING
THE SOUTH LINE OF LOT 44 AFORESAID EXTENDED EAST) IN COLLINS AND
GAUNTLETTS LAKE ELLYN, BEING A SUBDIVISION IN SECTION 11,
TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN,
ACCORDING TO THE PLAT THEROF RECORDED OCTOBER 21, 1914 AS
DOCUMENT NUMBER 118383, IN DUPAGE COUNTY, ILLINOIS.

P.I.N. 05-11-215-001

WHEREAS, LICENSEE maintains and operates a public park commonly known as Lake Ellyn
Park at the property; and

WHEREAS, LICENSEE intends to remove an existing unauthorized monument sign, three feet in
height and twenty-one square feet in surface area, located in the public right-of-way of Lenox Road
approximately seven feet from the back of curb of Lenox Road and south of the driveway to the boathouse;
and

WHEREAS, LICENSEE proposes to install a monument sign, five feet in height and twenty-six
square feet in surface area, in the public right-of-way of Lenox Road approximately seven feet from the
back of curb of Lenox Road and north of the driveway to the boathouse; and

WHEREAS, the proposed sign will be located entirely on the Lenox Road right-of-way contiguous
to the property; and

WHEREAS, the VILLAGE and the LICENSEE intend that the proposed sign be allowed on the public right-of-way, until such time as the sign is removed or replaced.

NOW, THEREFORE IN CONSIDERATION of the foregoing recitals, which are incorporated into and made a part of this Agreement, and the mutual covenants and agreements set forth below, the VILLAGE and the LICENSEE agree as follows:

The VILLAGE confers the privilege and license to the LICENSEE to install and maintain the proposed monument sign on the public right-of-way on the east side of Lenox Road subject to conditions as follows:

- (1) The height of the sign shall be limited to no more than five feet in height and no more than twenty-six square feet in surface area.
- (2) The sign shall be located at least seven (7) from the back of curb of Lenox Road.
- (3) The LICENSEE shall maintain and repair the sign when necessary.
- (4) The sign copy may not be changed or replaced except for normal repair and maintenance.
- (5) If the sign becomes damaged or deteriorated, the replacement sign must be installed on private property. If the sign support structure is replaced at any time for any reason, the sign must be removed from the public right-of-way.
- (6) In the event the VILLAGE must gain access to the license area to serve, replace or install municipal sewer, water, electrical or other utilities, or public improvements, the LICENSEE, upon notice from the VILLAGE, shall remove the sign; if the LICENSEE fails to do so, the VILLAGE shall remove the sign without responsibility for damage thereto and charge the LICENSEE for the cost of removal. Replacement of the sign shall be the obligation of the LICENSEE.
- (7) The license is for an indeterminate period of time and can be canceled upon 90 days' notice given by either of the parties to the other.
- (8) The LICENSEE shall hold harmless, indemnify and defend the VILLAGE, its officers, agents, employees and independent contractors against any and all loss, expenses, claims, costs, causes and damages, including without limitation, litigation, costs and attorneys' fees on account of personal injuries or death or damages to property arising from, occurring, growing out of, incident to, resulting directly or indirectly from the issuance of this license or the use of the premises by the LICENSEE. The VILLAGE shall promptly report to the LICENSEE any such claim, cost or causes of action of which it is aware. The LICENSEE will furnish to the VILLAGE a defense or may, at the VILLAGE'S option, approve attorneys selected by the VILLAGE.

- (9) The license is for the use and benefit of the LICENSEE and is non-transferable to any subsequent owners.
- (10) The LICENSEE shall maintain the sign in accordance with the requirement of applicable ordinances of the VILLAGE.
- (11) The LICENSEE shall purchase and maintain comprehensive general liability insurance, \$1,000,000 each occurrence and \$2,000,000 aggregate, providing “occurrence” coverage for themselves from claims for damages because of bodily injury, death of any person or property damage resulting from the ownership, maintenance or use of the sign on the public right-of-way. The VILLAGE shall be named by endorsement as an additional insured on the policy. The policy of insurance and certificates thereof shall contain a provision or endorsement that the coverage afforded will not be canceled, materially changed or renewal refused until at least thirty (30) days prior written notice has been given by the certified mail to the insured and the VILLAGE and LICENSEE shall deliver a duplicate of the policy or certificate of insurance acceptable to the VILLAGE prior to the date of execution of this Agreement. If LICENSEE has existing comprehensive general liability insurance coverage as part of a “package” policy covering the premises at 645 Lenox Road, an endorsement of that policy extending the coverage to include the claims for damages stated above shall be acceptable to the VILLAGE provided that the VILLAGE is named by endorsement as an additional insured on the liability portion of said policy and certificate of insurance approved by the VILLAGE is delivered to the VILLAGE prior to the execution of this Agreement.
- (12) LICENSEE shall cause this Agreement to be executed and shall deliver to the VILLAGE.

DATED as of the date first set forth above.

VILLAGE:

Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

LICENSEE:

Executive Director
Glen Ellyn Park District
185 Spring Avenue
Glen Ellyn, Illinois 60137

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

EXHIBIT “A”

DRAFT PLAN COMMISSION MEETING MINUTES

NOVEMBER 9, 2017

PUBLIC HEARING – SIGN VARIATION – Glen Ellyn Park District – 645 LENOX ROAD – LAKE ELLYN PARK

DISCUSSION, CONSIDERATION AND RECOMMENDATION REGARDING A REQUEST FOR APPROVAL OF VARIATIONS FROM THE SIGN CODE FOR THE INSTALLATION OF THREE MONUMENT SIGNS AND ONE SPECIAL EVENT BANNER SIGN. THE SUBJECT PROPERTY IS LOCATED EAST OF LENOX ROAD BETWEEN ESSEX ROAD AND HAWTHORNE BOULEVARD IN THE CR COMMERCIAL RECREATION DISTRICT.

Plan Commissioner Saeed moved, seconded by Plan Commissioner Heming-Littwin, to open the public hearing. The motion carried unanimously by voice vote.

Staff Introduction

Village Planner John Sterrett was present to speak on behalf of the subject variation requests. Mr. Sterrett stated that variations from the sign code are being requested by the Glen Ellyn Park District for the property located at 645 Lenox Road, commonly known as Lake Ellyn Park. He displayed a map of Lake Ellyn Park and indicated the location of Lenox Road along the west side of the park, Essex Road to the north and Hawthorne Boulevard to the south. He stated there are two existing monument signs and one existing special event banner sign at Lake Ellyn Park. He added that the Park District is proposing to replace a 21-square foot monument sign at the main entrance off of Lenox Road with a 26-square foot free-standing sign, replace a 21-square foot monument sign located at the south end of the property near Lenox and Hawthorne with 26-square foot monument sign and replace the existing 15-square foot special event banner sign with one 17-square foot special event banner sign. He stated that originally the Park District had proposed to provide two banner signs—one on either side of the replacement sign—but then decided to scale it back to only replacing one sign. He stated that a 15-square foot monument sign is also being proposed to be installed near the north entrance of Essex Road. Mr. Sterrett stated that the existing sign along Lenox Road at the main entrance currently encroaches into the public right-of-way off of Lenox Road. He added that the Park District as they are proposing to remove that sign would like to place the replacement sign no closer to the street than where the existing sign is. He also stated staff would recommend that a condition of approval would be contingent upon receiving approval of a license agreement with the Village to place a sign within the public right-of-way. Mr. Sterrett stated that the variations being requested are to allow 3 free-standing signs in lieu of the maximum 1 sign permitted on the property, to allow a free-standing sign to encroach into the minimum setback of five feet from the property line (off the entrance of Lenox Road), to allow the free-standing sign to encroach into the public right-of-way and to allow a special event banner sign to be displayed permanently in lieu of the maximum 14 days prior to an event and also for the banner sign to be displayed permanently rather than a maximum of three times per year.

EXHIBIT "A"

DRAFT PLAN COMMISSION MEETING MINUTES

NOVEMBER 9, 2017

Petitioner's Presentation

Dan Hopkins of the Glen Ellyn Park District, 185 Spring Avenue, Glen Ellyn, IL was present to speak on behalf of the subject requests.

Chairperson Loch asked why Mr. Hopkins felt a third sign is needed on the north side. Mr. Hopkins responded that sign is necessary to help people locate the lake.

Mr. Hopkins stated the Glen Ellyn Park District received input in 2012 from residents who identified needs regarding recreation trends. He stated that the areas of highest priority were trail improvements, natural areas, neighborhood parks and improvements to Lake Ellyn Park. He stated a master plan was developed for Lake Ellyn including a conservation design forum. He added that they subsequently met with the neighbors and worked with the community throughout the entire process. Mr. Hopkins stated that from the outcome of the meetings is where they developed the priorities and that the boat house is the highest priority. He stated that additional work will include upgrades to the trail system, improvements to lake water quality, shoreline stabilization, and replacement of the existing playground, landscape enhancements, park amenity upgrades and improved signage. He added that they have been working on this project since 2014. He added that no illumination will be requested for this project.

Mr. Hopkins stated that an anonymous donation will pay for over half of the signage for this project and a grant was also received. He also stated that the signs will be updated and showed pictures of the signs and where the signs will be located on the site. He added that three variations are being requested as follows: 1. To allow three free-standing signs in lieu of a maximum of one sign permitted per property. 2. To allow one sign to encroach into the public right-of-way. 3. To allow one sign to encroach into the minimum setback of the property. Mr. Hopkins stated that the banner signs triggered two more variations: 1. To allow special event signs to be displayed permanently in lieu of 14 days. 2. To allow a temporary banner sign to be displayed for more than the permitted three times per year.

Questions from the Plan Commission

Mr. Hopkins responded to Plan Commissioner Heming-Littwin that verbiage will be on the new signs regarding rules at the subject area such as "No Tobacco," etc.

Persons in Favor of or in Opposition to the Request

Cinda SiligmueLLer of 630 Lenox Road, Glen Ellyn, IL stated she has been living in Glen Ellyn for five years but has been visiting here for 17 years. She stated she was concerned prior to this meeting as to where the signs would be located and is pleased they will not obstruct her view of the lake.

EXHIBIT “A”

DRAFT PLAN COMMISSION MEETING MINUTES

NOVEMBER 9, 2017

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Fanella, to close the public hearing. The motion carried unanimously by voice vote.

Comments from the Plan Commission

All of the Plan Commissioners were in favor of the variation requests as submitted by the petitioner, and Plan Commissioner Fanella requested adding the condition per staff.

Motion

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Hartweg, that after having considered the application of the Glen Ellyn Park District for approval of variations from the sign code for 645 Lenox Road commonly known as Lake Ellyn Park, the Plan Commission adopts the findings of fact in the petitioner’s application packet and as presented by the petitioner at the public hearing as well as the findings included in the deliberations of the Plan Commission and recommends approval of the request subject to the condition that the approval of the sign variations be contingent on receiving approval of a license agreement with the Village to allow the proposed monument sign at the main entrance to be located within the public right-of-way.

The motion carried unanimously with eight (8) yes votes and zero (0) no votes as follows: Plan Commissioners Heming-Littwin, Hartweg, Fanella, Vondruska, Rodemann, Loftus, Saeed, and Chairperson Loch voted yes; zero voted no.

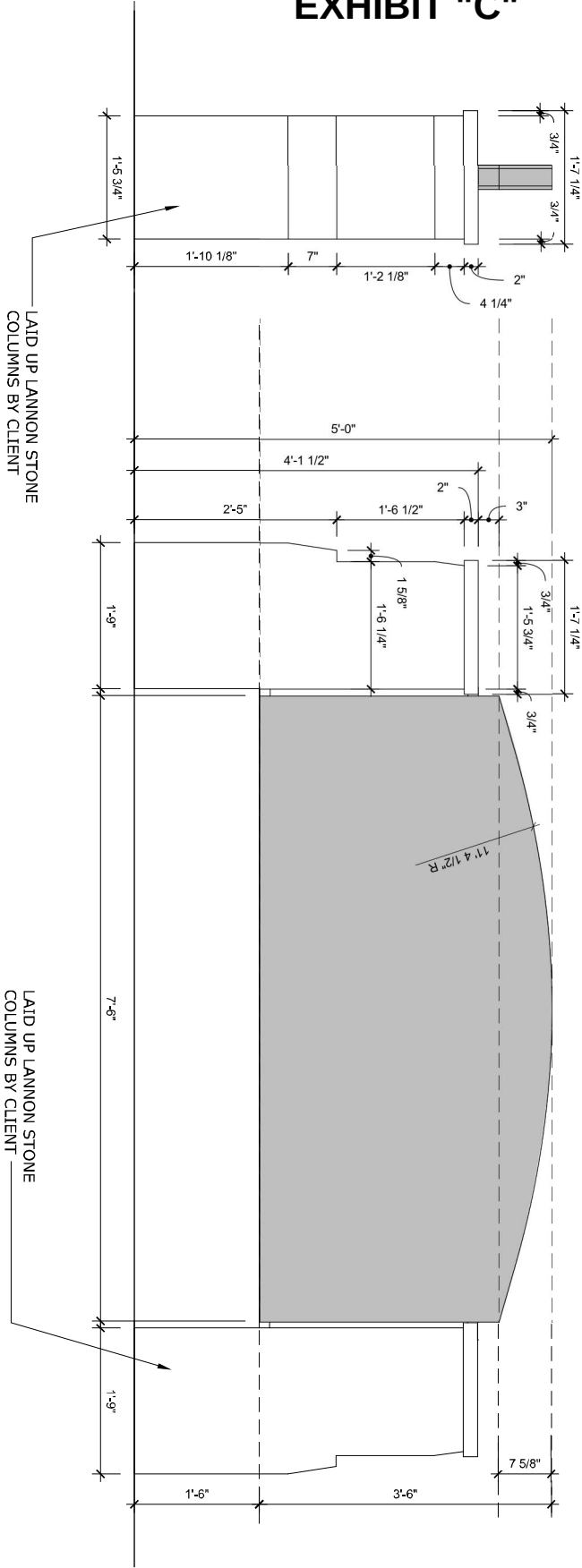
ENTRY SIGNS - SITE MAP



 bluestone+ associates po box 5170 evanston, illinois 60204 tel 773.506.7371 info@bluestoneinc.com	
GLEN ELLYN PARK DISTRICT	
LAKE ELLYN PARK ENTRY SIGNS	
TITLE: _____	
ENTRY SIGNS SITE MAP	
REVISION	
NO. DATE	_____
_____	_____
_____	_____
ALL MEASUREMENTS SHOULD BE DERIVED IN THE FIELD OF THE FABRICATOR	
DRAWN BY	TC
SCALE AS NOTED	
DATE	8.15.17
DRAWING NO.	SHEET NO. 1

MAIN ENTRY SIGN

EXHIBIT “C”



1 SIDE ELEVATION - MAIN ENTRY SIGN
4 SCALE: 3/4" = 1'-0"

2 FRONT ELEVATION - MAIN ENTRY SIGN
4 SCALE: 3/4" = 1'-0"

po box 5170
evanston, illinois 60204
tel 773.506.7371
info@bluestoneinc.com

GLEN ELLYN
PARK DISTRICT

LAKE ELLYN PARK
ENTRY SIGNS

TITLE:
MAIN ENTRY SIGN
ELEVATIONS

REVISION
NO. DATE

ALL MEASUREMENTS SHOULD BE VERIFIED IN
THE FIELD BY THE FABRICATOR

DRAWN BY TC

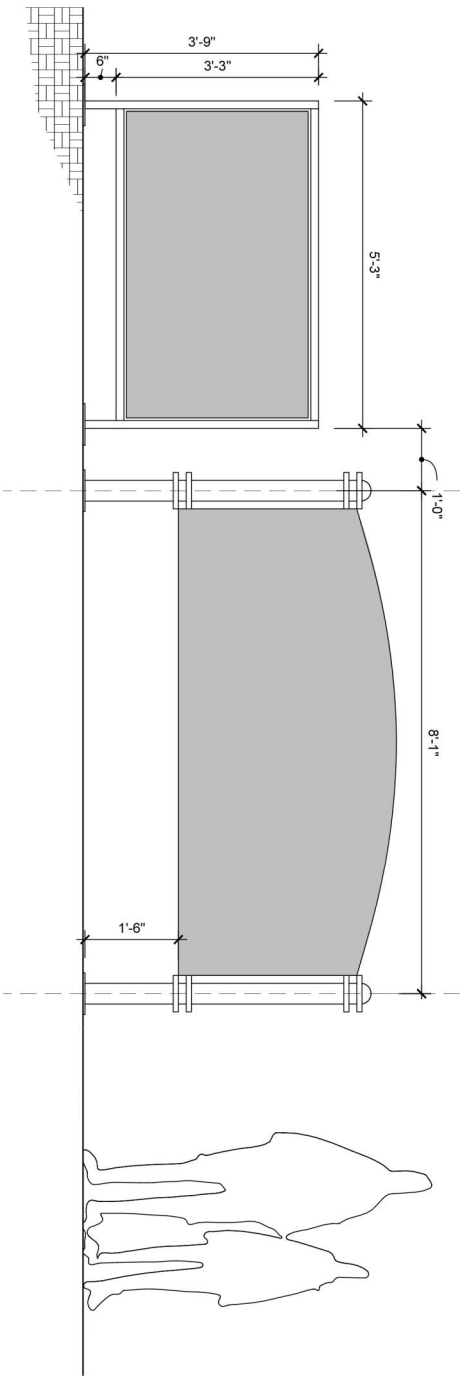
SCALE AS NOTED

DATE 8.16.17

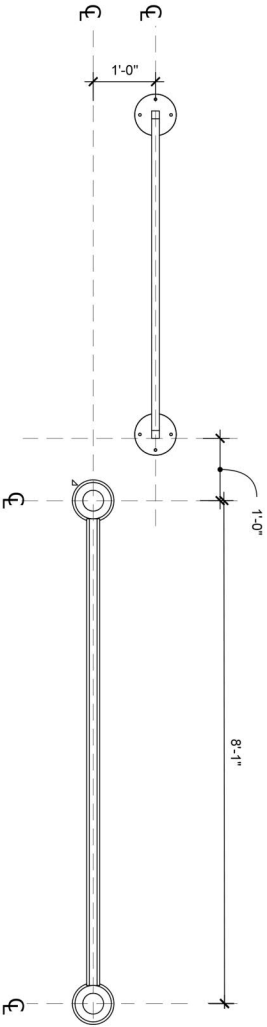
DRAWING NO. SHEET NO.
4 4

EXHIBIT C

SOUTH ENTRY SIGN - OVERVIEW



1 FRONT ELEVATION - S. ENTRY SIGN
6 SCALE: 1/2" = 1'-0"



2 TOP VIEW - S. ENTRY SIGN
6 SCALE: 1/2" = 1'-0"



po box 5170
evanston, illinois 60204
tel 773.506.7371
info@bluestoneinc.com

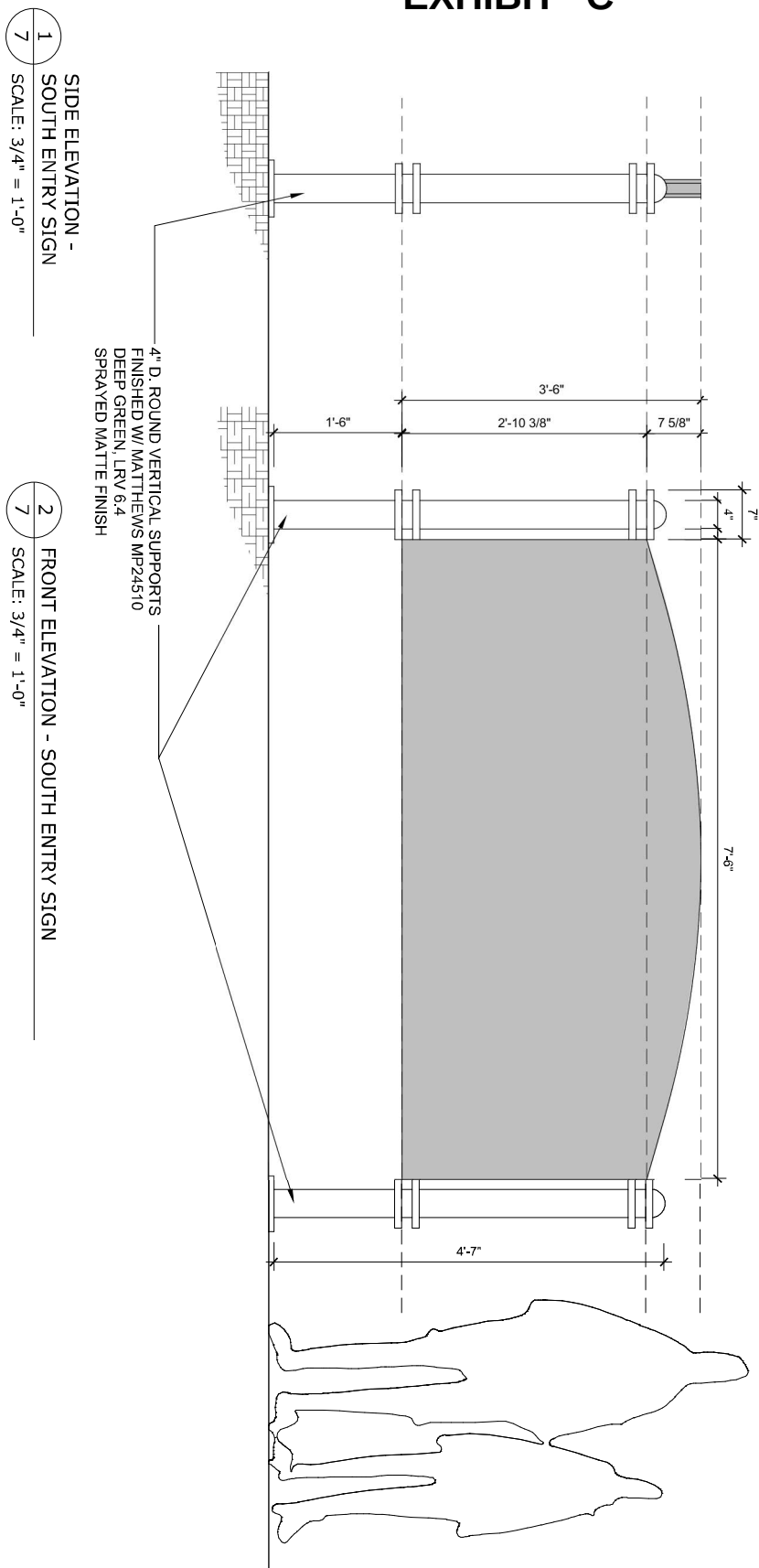
GLEN ELLYN
PARK DISTRICT

LAKE ELLYN PARK
ENTRY SIGNS

TITLE:	
SOUTH ENTRY SIGN OVERVIEW	
REVISION	NO.
DATE 11.7.17	
South Entry Sign, TC/AS	
ALL MEASUREMENTS SHOULD BE VERIFIED IN THE FIELD BY THE FABRICATOR	
DRAWN BY TC	
SCALE AS NOTED	
DATE 8.15.17	
DRAWING NO.	SHEET NO.
	6

SOUTH ENTRY SIGN

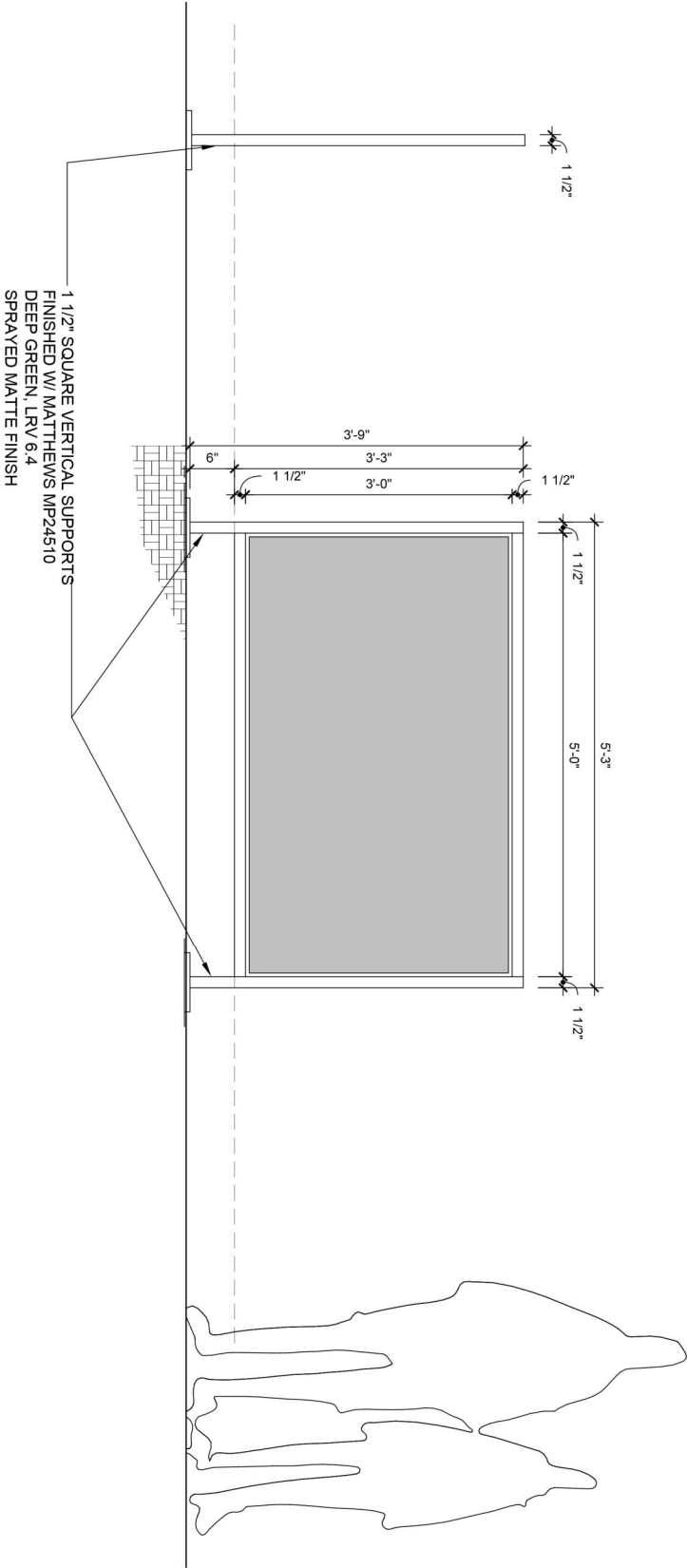
EXHIBIT "C"



GLEN ELLYN PARK DISTRICT	
LAKE ELLYN PARK ENTRY SIGNS	
TITLE:	
SOUTH ENTRY SIGN ELEVATIONS	
REVISION	
NO.	DATE
ALL MEASUREMENTS SHOULD BE VERIFIED IN THE FIELD BY THE FABRICATOR	
DRAWN BY	
TC	
SCALE	
AS NOTED	
DATE	
8.15.17	
DRAWING NO.	SHEET NO.
	7

SOUTH ENTRY SIGN - TEMPORARY SIGN (TYP.)
QTY. (1)

EXHIBIT "C"



- 1 SIDE ELEVATION -
SOUTH ENTRY TEMPORARY SIGN (TYP.)
8 SCALE: 3/4" = 1'-0"
- 2 FRONT ELEVATION - SOUTH ENTRY TEMPORARY SIGN (TYP.)
8 SCALE: 3/4" = 1'-0"

po box 5170
evanston, illinois 60004
tel 773.506.7371
info@bluestoneinc.com

**GLEN ELLYN
PARK DISTRICT**

**LAKE ELLYN PARK
ENTRY SIGNS**

TITLE:
SOUTH ENTRY SIGN
ELEVATIONS

REVISION
NO. DATE 11.7.17
South Entry Sign, TC/AS

ALL MEASUREMENTS SHOULD BE VERIFIED IN
THE FIELD BY THE FABRICATOR

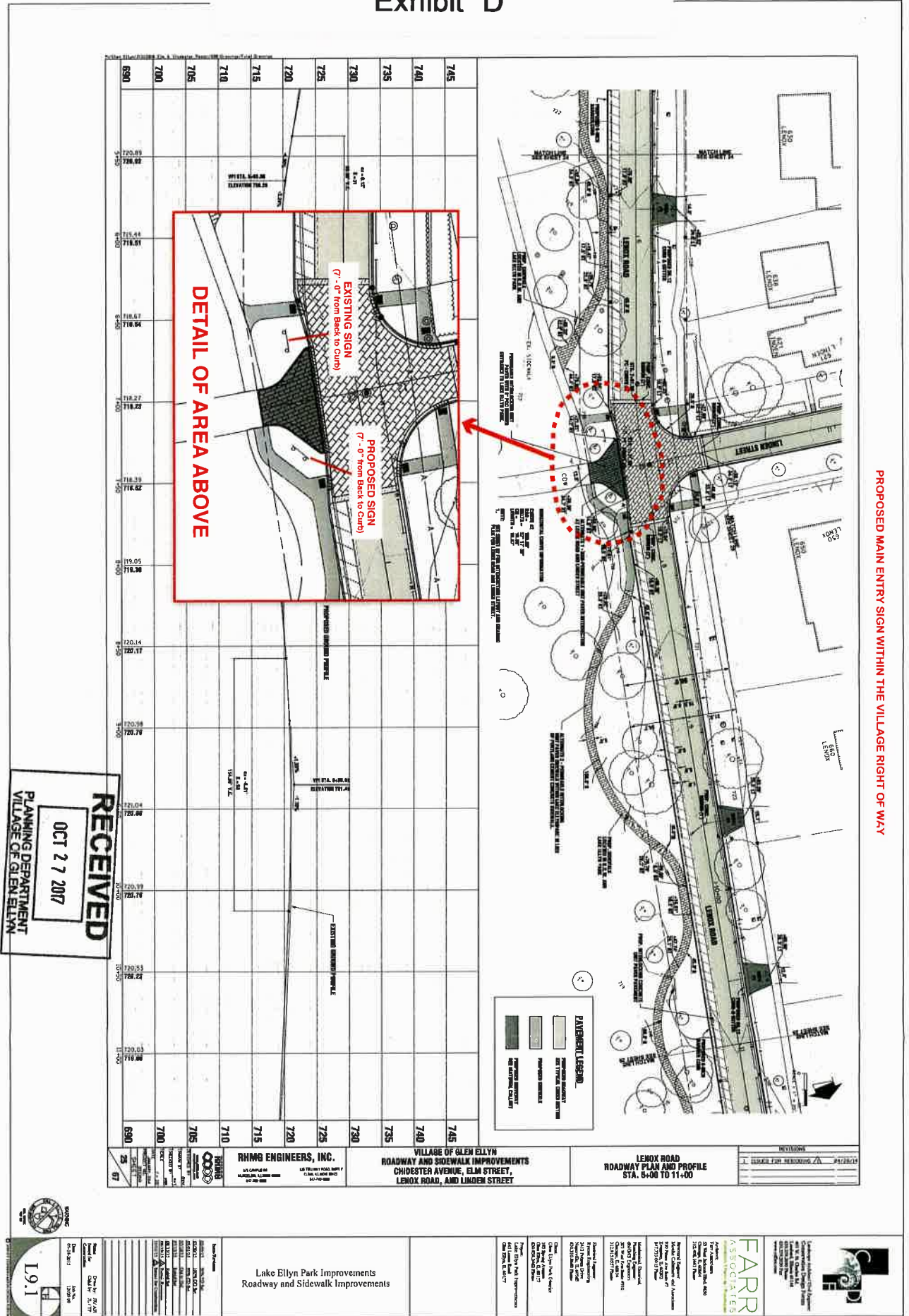
DRAWN BY TC

SCALE AS NOTED

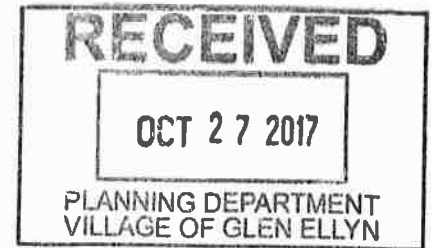
DATE 8.15.17

DRAWING NO. SHEET NO.
8 8

Exhibit "D"



VILLAGE OF GLEN ELLYN
535 Duane Street
Glen Ellyn, Illinois 60137
(630) 547-5250



APPLICATION FOR SIGN VARIATION

Note to the Applicant: This application should be filed with, and any questions regarding it, should be directed to the Director of the Village Planning and Development Department.

The undersigned hereby petitions the Village of Glen Ellyn, Illinois, for one or more variations from the Glen Ellyn Sign Code, as described in this application.

I. APPLICANT INFORMATION

Name: Glen Ellyn Park District Contact Person: Dan Hopkins
Address: 185 Spring Ave., Glen Ellyn, IL 60137
Phone No.: (630) 858-2462 Fax No.: (630) 858-2479
E-mail: dhopkins@gepark.org
Ownership Interest in the Property in Question: Owned and operated by the Glen Ellyn Park District
Name and address of the legal owner of the property (if other than the applicant):

II. PROPERTY INFORMATION

645 Lenox Road,
Common address: Glen Ellyn, IL 60137 Permanent tax index number: 0511215001
Zoning classification: Conservation Recreation Present use: Park/Recreation

III. INFORMATION REGARDING THE VARIATION(S) REQUESTED

List of the variation(s) requested, including identification of the Sign Code provisions from which the variation is sought:

4-5-8(A)1 to allow three (3) free-standing signs in lieu of the maximum one (1) sign permitted.

4-5-5(S) to allow one (1) sign to encroach into the public right of way.

4-5-4(R)3 to allow one (1) sign to encroach into the minimum setback of 5' from each property line.

4-5-7(B)2 to allow two (2) Special Event Signs to be displayed permanently in lieu of the permitted fourteen (14) days.

4-5-7(B)6 to allow temporary banner signs to be displayed for more than the permitted three (3) times a year.

IV. EVIDENCE RELATING TO SIGN CODE STANDARDS FOR A VARIATION

The following items are intended to elicit information to support conclusions by the Architectural Review Commission and the Village Board that the required findings/standards for a variation have been established and met. Therefore, please complete these items carefully.

Please note that a showing that granting the requested variation would be more profitable to the applicant or that the sign would be more valuable is not grounds for granting approval for a variation (Section 4-5-17(G)3(c) of the Sign Code).

A. Standards Applicable to All Variations Requested

1. Indicate how you believe the requested variation(s) complies to the Statement of Purpose in Section 4-5-2 of the Sign Code (attached):
The proposed Lake Ellyn Park signs will replace the signs that currently exist near the Hawthorne Blvd. & Lenox Road intersection and near the Linden St. & Lenox Road intersection, with an additional park sign being added to the northside of the park, near Essex & Grand Ave. The updated signs will encourage a sense of aesthetic appreciation and be more in tune with the parkland setting and the historic Boathouse. The signs will clearly identify the area as a public park, where residents and visitors can enjoy the recreational opportunities within.
2. Provide evidence that the practical difficulties or hardship in complying with the Sign Code is based on unique circumstances due to an unusual physical limitation, such as an irregular lot shape, substantial lot depth, unusual geographic location, exceptional topographic feature, or other condition, that is peculiar to the subject property or establishment. Also share how the conditions upon which the request is based are not generally applicable to other property within the same zoning district:
Lake Ellyn Park is one of the most popular destinations in the Village of Glen Ellyn. The park consists of 25 acres of open space, including Lake Ellyn and there are multiple entrances throughout. Because of the size of the property and the multiple entrances the Park District is asking for a variance to allow 3 free standing signs in lieu of the maximum 1 permitted. Additionally, the signs need to be visible to pedestrians as well as passing vehicles, so we are asking for a variance to allow 1 sign to be with in the public right of way and within the required 5' setback. All signs will be visible from the street, but will not create any line of sight issues for passing motorists.
3. Provide evidence that the variation(s), if granted, would have no adverse impact on property values in the surrounding area or be injurious to other property or improvements in the neighborhood in which the property is located:
The height and size of the proposed signs fall within the Village sign code. The signs themselves will replace existing signs with a style that is very tasteful and better compliments the park and surrounding neighborhood. The new signs along with the major park improvements that have recently occurred will not only have no impact on property values, but should actually help increase property values.

4. Provide evidence that the variation(s), if granted, would have no adverse impact on the existing or desired character of the surrounding area:
The proposed signs were designed with surrounding area in mind. Lake Ellyn Park signage was identified in the 2012 Master Plan as an area that is in need of improvement. The Park District enlisted the services of Bluestone & Associates to design a sign package that compliments the recent park improvements, yet is respectful of the surrounding area and the Village as a whole.
5. Provide evidence that the variation(s), if granted, would not endanger the public health, safety, or welfare:
The signs will be made of 1/2" phenolic resin. The sign frames and associated hardware will be constructed from heavy gauge steel, powder coated, and are engineered to withstand heavy windloads. The orientation of the signs will not create any line of sight issues for passing motorists.

B. For the purpose of supplementing the above standards, the ARC, in making its recommendation that there are practical difficulties or particular hardships, may also take into consideration the extent to which the evidence establishes or fails to establish the following facts favorably to the applicant:

1. Provide evidence that the purpose of the variation(s) is not based exclusively upon a desire to make more money out of the property:
The Glen Ellyn Park District is a not for profit organization. The proposed entrance signs have been designed with the intent to invite the public into the park to use and enjoy the free amenities that Lake Ellyn Park offers and the changeable banner signs will notify the public of upcoming Park District events.
2. Provide evidence that the alleged difficulty or particular hardship has not been created by any person presently having an interest in the property or by the applicant:
Lake Ellyn Park is owned and operated by the Glen Ellyn Park District with no outside organizations or persons having interest in the property.
3. Provide evidence that the requested variation(s) is/are the minimum variation(s) necessary.
Park District staff met with Director Hulseberg and the Village Planner Sterrett to discuss the Lake Ellyn Park signage proposal and it was determined the Park District would need to make no more than five variance requests 4-5-8(A)1, 4-5-5(S), 4-5-4(R)3 4-5-7(B)2, and 4-5-7(B)6.

4. Provide evidence that the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located:

Lake Ellyn Park is a major attraction within Glen Ellyn that is frequented by residents and visitors alike. Without proper signage visitors would find it difficult to reach their destination.

Please add any additional comments which you believe may assist the ARC in reviewing this application:

Lake Ellyn Park is a well loved community asset that has undergone some significant improvements in recent years. Great thought and consideration went into the planning process and the community was encouraged to participate throughout the process. A need for new, updated signage was identified in the planning process and the Park District would like to move forward with this component.

VIII. CERTIFICATIONS, CONSENT AND SIGNATURE(S)

I (We) certify that all of the statements and documents submitted as part of this application are true and complete to the best of my (our) knowledge and belief.

I (We) consent to the entry in or upon the premises described in the application by any authorized official of the Village of Glen Ellyn.

I (We) certify that I (we) have carefully reviewed the Glen Ellyn Sign Variation Request Package and applicable provisions of the Glen Ellyn Sign Code.

I (We) understand that this application will not be submitted to the Review Boards and Commissions until all items on the attached list are reviewed by Village staff.

Dave Harris, Executive Director

DB

Signature of Applicant(s)

10/27/17

Date filed

SIGN TABLE**- ALL EXISTING AND PROPOSED SIGNS -****Conforms**

<u>Key Words</u> <u>Yes/No</u>	<u>Height</u>	<u>Size</u>	<u>Sq. Ft.</u>	<u>Existing</u> <u>or</u> <u>Proposed</u>	<u>Type</u> <u>as per</u> <u>Village</u> <u>Sign Code*</u>	<u>Village</u> <u>Sign</u> <u>Code</u>
South Entry Sign (Yes)	5'	3' x 7' =	21 SF	Existing	Other (Park Sign)	
South Banner Sign (Yes)	4'	3' x 5' =	15 SF	Existing	Other (Park Sign)	
Main Entrance Sign (Yes)	3'	3' x 7' =	21 SF	Existing	Other (Park Sign)	
		' x ' =				
South Entry Sign (Yes)	5' - 2"	3' - 6" x 7' - 6" =	26 SF	Proposed	Other (Park Sign)	
South Banner Sign (Yes)	3' - 9"	3' - 3" x 5' - 3" =	17 SF	Proposed	Other (Park Sign)	
South Banner Sign (Yes)	3' - 9"	3' - 3" x 5' - 3" =	17 SF	Proposed	Other (Park Sign)	
Main Entry Sign (Yes)	5' - 0"	3' - 6" x 7' - 6" =	26 SF	Proposed	Other (Park Sign)	
North Entry Sign (Yes)	4' - 6"	3' - 0" x 5' - 0" =	15 SF	Proposed	Other (Park Sign)	
		' x ' =				

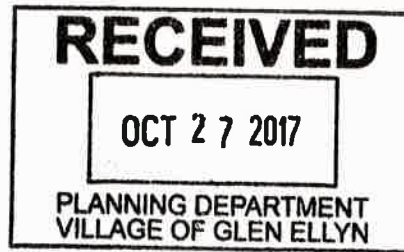
LOCATE ALL SIGNS (Existing & Proposed) ON ATTACHED SITE PLAN AND A FAÇADE DRAWING.

***Primary = P**

Shopping Center = SC

Incidental = I

Other = O – Identify as per the Village Sign Code



A: 185 Spring Avenue
Glen Ellyn, IL 60137
P: (630) 858-2462
E: support@gepark.org
F: (630) 858-4378
W: www.gepark.org

October 26, 2017

Ms. Staci Hulseberg
Planning and Development Director
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

**LAKE ELLYN PARK
GLEN ELLYN, IL**

NARRATIVE STATEMENT/USE DESCRIPTION:

Situated along beautiful Lake Ellyn, this 25-acre park features a large open play area, playground, clay tennis courts, fishing pier, natural restoration area, a Veteran's Memorial, and a picnic area. An almost mile-long trail winds through the park and around the perimeter of the lake allowing visitors to enjoy a picturesque view while jogging or biking. Street parking is available as well as a public restroom. The park is also home to the historically and recently restored Lake Ellyn Boathouse which has received both local and national recognition and acclaim. Nestled on the banks of Lake Ellyn, the Boathouse and park serves as a community gathering place during events, such as the Carboard Boat Regatta and the 4th of July festivities. Regarding the variance application the defined sign improvements shall take place at the north, main, and south entrances into Lake Ellyn Park. There are currently three existing entrance signs at Lake Ellyn Park. There are two signs at the south entrance, one being a changeable banner sign to announce upcoming Park District events and a main entrance sign located near the Linden St. & Lenox Road intersection. The Park District would like to replace the existing signs at the main and south entrances and add a sign at the north entrance to Lake Ellyn Park.

BACKGROUND INFORMATION:

The Glen Ellyn Park District adopted the Lake Ellyn Park Masterplan in 2012 which responded to community needs and recreation trends concerning park usage which were identified in the 2012 Community Attitude and Interest Survey. High priority enhancements addressed in the Masterplan, included the restoration of the historic Boathouse, an upgraded trail system, shoreline stabilization and improved lake water quality, replacement of the old playground, landscape enhancements, park amenity upgrades, and improved signage, both wayfinding and interpretive. The purpose of the focused park enhancements upholds the Park Districts major priority to provide high quality amenities and park conditions while meeting the demands of the community.



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The proposed sign package addresses the Park Districts priority to upgrade the signage throughout Lake Ellyn Park with a style that is very respectful of the park's history as well as the local community, while addressing the need for signage that is more contemporary and aesthetically pleasing.

The Park District has enlisted Bluestone & Associates to design the sign package for Lake Ellyn Park and serious thought and great consideration went into the planning process.

COMMUNITY INPUT:

The Glen Ellyn Park District representatives presented information and provided community members the opportunity to provide feedback regarding the proposed enhancements to the park during the development of the Lake Ellyn Park Masterplan. Several public meetings were held at the Boathouse involving the neighbors, stakeholders and various user groups as well as Park District Board meetings.

FUNDING:

Signs will be funded 100% by the Glen Ellyn Park District. Note: the Park District received an anonymous cash donation that will cover over 50% of the costs of the Lake Ellyn sign package. Additionally, the Park District was awarded an Open Space Lands Acquisition and Development (OSLAD) grant in 2015 and funds from this grant will help offset some of the remaining signage costs.

The Park District believes that it has been very open and transparent regarding this initiative. Within the Lake Ellyn Park Masterplan development, we have had numerous opportunities for public feedback regarding public perception of the overall improvements to Lake Ellyn Park. In summary, we would like to balance the needs of the Park District and the community and feel confident we have achieved that. We look forward to working with the Village of Glen Ellyn to deliver a solution that will enhance Lake Ellyn Park and the Village of Glen Ellyn at large.

REQUESTED VARIANCES:

1. A variation from Section 4-5-8(A) of the zoning code to allow three (3) free-standing signs in lieu of the maximum one (1) sign permitted per property. Please note: there are currently two (2) free standing entrance signs within Lake Ellyn Park.
2. A variation from Section 4-5-5(S) of the zoning code to allow one (1) sign to encroach into the public right of way. Please note: there is currently an entrance sign within the public right of way near the Linden Ave. & Lenox Road intersection.
3. A variation from Section 4-5-4(R) of the zoning code to allow one (1) sign to encroach into the minimum setback of 5' from each property line. Please note: there is currently an entrance sign within the minimum setback of 5' from each property line near the Linden Ave. & Lenox Road intersection.

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4. A variation from Section 4-5-7(B)2 of the zoning code to allow two (2) Special Event Signs to be displayed permanently in lieu of the permitted fourteen (14) days. Please note: there is currently a Special Event Sign near the Hawthorne Blvd. & Lenox Road intersection.
5. A variation from Section 4-5-7(B)6 of the zoning code to allow temporary banner signs to be displayed for more than the permitted three (3) time a year.

In the spirit of intergovernmental cooperation, the Park District submits this application for review and consideration by the Village of Glen Ellyn. The Park District will work cooperatively with the Village and with their guidance provide the residents with high quality park features and amenities, while being respectful to the surrounding neighborhood.

Please contact me if you may have any questions or need additional information.

Sincerely,

Dave Harris
Executive Director
Glen Ellyn Park District



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Agreement
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3007)

DOC ID: 3007

Motion to Authorize the Village Manager to Execute a License Agreement with the Glen Ellyn Park District Pertaining to a Sign on the Public Right of Way (645 Lenox Road) (Planning and Development Director Hulseberg)

645 Lenox License Agreement. Please see the other related agenda item for further discussion.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: John Sterrett

SCHEDULED

ORDINANCE 6563

DOC ID: 2997

**Ordinance No. 6563, An Ordinance Amending Ordinance No. 6382
to Rescind Previously Granted Sign Variations and Granting
Approval of Sign Variations To Allow Two Wall Signs, Including a
Painted Sign, on the Property Located at 530 Pennsylvania Avenue.
(Planning and Development Director Hulseberg)**

Background. Elizabeth Mager, property owner of 530 Pennsylvania Avenue and business owner of Chocolaterie Stam located at 530 Pennsylvania Avenue, is requesting approval of variations from the Sign Code to accommodate two (2) proposed wall signs for the business. The subject property is located on the north side of Pennsylvania Avenue, between Main Street and Forest Avenue, in the C5B Central Business District – Central Service Sub-district. The petitioner is proposing to install a twenty-five (25) square foot wall sign on the front elevation of the building that will say “Chocolaterie Stam Coffee & Gelato” and a 224 square foot painted sign on a brick wall on the west elevation of the building featuring the tree logo of the business and the wording “Chocolaterie Stam”. Because a tree is the logo of the business, the entire painting is considered a sign.

The business is permitted one (1) wall sign not exceeding thirteen (13) square feet in surface area. The petitioner, therefore, is requesting approval of a variation from the Sign Code to allow these two (2) wall signs as well as a variation from the maximum allowable area for both signs. Furthermore, the Sign Code prohibits signs painted directly on a wall. The brick wall on the west elevation of the building is currently blank and is adjacent to the driveway for the Post Office to the west. The petitioner has indicated that the sizes of these signs will give the business more exposure to both pedestrian and vehicular traffic. The portion of the wall that the petitioner would like to use for the sign is visible from the Main Street and Pennsylvania Avenue intersection.

Requested Approvals. In order to construct the signs as proposed, the petitioner is requesting approval of the following variations from the Sign Code:

1. A variation from Section 4-5-11(B) to allow two (2) signs for the business in lieu of the maximum one (1) sign permitted.
2. A variation from Section 4-5-11(B)4 to allow a wall sign on the south building elevation to have a surface area of twenty-five (25) square feet in lieu of the maximum thirteen (13) square feet permitted.
3. A variation from Section 4-5-11(B)4 to allow a painted wall sign on the west building elevation to have a surface area of 224 square feet in lieu of the maximum thirteen (13) square feet permitted.

4. A variation from Section 4-5-5(O) to allow a sign painted directly on the building wall on the west building elevation which would otherwise be prohibited.

Previous Approvals. The building previously received Exterior Appearance approval from the Village Board in January of 2016 for façade improvements as part of the renovations to the western portion of the building to accommodate Chocolaterie Stam as well as a home furnishings showroom called “Storm Inspired Showroom”- both of which recently opened in the last year. In addition to the approval for the Exterior Appearance in January of 2016, the Village Board approved a sign variation for Chocolaterie Stam to allow a tree sculpture, considered a sign, on the front building elevation to have an area of 190 square feet in lieu of the maximum permitted area of thirteen (13) square feet. A variation was also approved to allow two (2) signs for the business in lieu of the maximum one (1) sign permitted. In addition to the tree sculpture, a conforming projecting sign for Chocolaterie Stam was proposed (please see attached Ordinance granting these sign variations). Neither of these signs were constructed and are no longer proposed. A sign variation was approved by the Village Board in November of 2016 for the Storm Inspired Showroom tenant space to allow an eighteen (18) square foot wall sign in lieu of the maximum permitted nine (9) square foot wall sign.

Existing Murals/Wall Art. There are two existing murals/wall art within the Village. A 254 square foot painted sign was approved for “That Burger Joint” at 515 Roosevelt Road in October of 2012 on the east elevation of the building along Main Street. This mural is considered a sign because it advertises a product that is sold from the business and therefore required a sign variation.

Exterior Appearance approval was granted by the Village Board in 2003 for the “It’s About Time” mural on the east elevation of the building at 524-528 Duane Street. This mural was designed and created by art instructor Alberto Aguilar and the 2003 College of DuPage mural design class. The mural is not considered a sign because it contains no business names, logos, advertising, services or business products.

Please note that while the building at 496 North Main Street contains scrolls on the north elevation of the building along Pennsylvania Avenue, Marche’s artwork, which was approved by the Village Board in April of 2015 as part of the Exterior Appearance of the building, is not considered signage because it contains no business names, logos, advertising, services or products sold related to the business. Therefore, no sign variation was needed for this artwork.

Plan Commission Recommendation: The Plan Commission considered the petitioner’s application for approval of variations from the Sign Code at a public hearing on November 30, 2017. No one from the public spoke either in favor of or opposition to the proposal. By a vote of 7-2, the Plan Commission recommended approval of the variations from the Sign Code subject to the following conditions:

- A. The painted wall sign on the west elevation of the building shall be maintained in good condition. If found to be in disrepair or damaged, the painted wall sign shall be repaired, restored, or removed within thirty (30) days written notice by the Village; and

- B. If the subject business, “Chocolaterie Stam”, permanently ceases operations, the business name portion of the painted sign on the west elevation of the building shall be removed within thirty (30) days of the permanent closure of the business.

During the deliberation of the Plan Commission, the two commissioners who cast dissenting votes expressed opposition to allow the painted sign on the west elevation of the building to contain the business name. They were, however, comfortable with the large tree portion of the painted sign.

Action Requested. The Village Board may approve, approve with conditions or deny the petitioner’s request for approval of variations from the Sign Code. An Ordinance approving the request is attached for the Board’s consideration at the December 11, 2017 Village Board Meeting.

Attachments.

- Ordinance
- Location Map
- Draft Minutes from November 30, 2017 Plan Commission Meeting – Exhibit “A”
- Sign Elevations – South Building Elevation – Exhibit “B”
- Sign Elevation – West Building Elevation – Exhibit “C”
- Sign Variation Application with Findings of Fact
- Resident Correspondence

Cc: Elizabeth Mager, Petitioner

Village Of Glen Ellyn

Ordinance No. 6563

**An Ordinance Amending Ordinance No. 6382 to
Rescind Previously Granted Sign Variations and
Granting Approval of Sign Variations
To Allow Two Wall Signs,
Including a Painted Sign, on the Property
Located at 530 Pennsylvania Avenue
Glen Ellyn, Illinois 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this ____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. 6563

**An Ordinance Amending Ordinance No. 6382 to
Rescind Previously Granted Sign Variations and
Granting Approval of Sign Variations
To Allow Two Wall Signs,
Including a Painted Sign, on the Property
Located at 530 Pennsylvania Avenue
Glen Ellyn, Illinois 60137**

Whereas, Ordinance No. 6382, adopted on January 18, 2016 by the Village Board, granted approval of the following variations from the Sign Code for the property located at 530 Pennsylvania Avenue:

1. A Variation from Section 4-5-11(B)4 of the Glen Ellyn Sign Code to allow a wall sign for the westernmost tenant space with an area of 190 square feet in lieu of the 13 square feet permitted; and
2. A Variation from Section 4-5-11(B) of the Glen Ellyn Sign Code to allow two signs for the establishment in the westernmost tenant space in lieu of the maximum number of one sign permitted; and

Whereas, Elizabeth Mager, owner of the property located at 530 Pennsylvania Avenue, no longer intends to proceed with the installation of the signs approved by Ordinance No. 6382; and

Whereas, Elizabeth Mager has petitioned the Village President and Board of Trustees for approval of the following variations from the Glen Ellyn Sign Code:

- A. A variation from Section 4-5-11(B) to allow two (2) signs for the business in lieu of the maximum one (1) sign permitted.
- B. A variation from Section 4-5-11(B)4 to allow a wall sign on the south building elevation to have a surface area of twenty-five (25) square feet in lieu of the maximum thirteen (13) square feet permitted.
- C. A variation from Section 4-5-11(B)4 to allow a painted wall sign on the west building elevation to have a surface area of 224 square feet in lieu of the maximum thirteen (13) square feet permitted.

D. A variation from Section 4-5-5(O) to allow a sign painted directly on the building wall on the west building elevation which would otherwise be prohibited.

all to accommodate the installation of a wall sign on the south elevation of the building and a wall sign painted directly on the west elevation of the building; and

Whereas, the subject property is located at 530 Pennsylvania Avenue in the C5B Central Service Sub-district and is legally described as follows:

PARCEL 1: THE EAST 50 FEET OF LOT 5 IN BLOCK 1 IN COUNTY CLERK'S SECOND ASSESSMENT DIVISION IN SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT 88052 IN DUPAGE COUNTY, ILLINOIS.
PARCEL 2: LOT 4 OF WAGNER'S SUBDIVISION OF LOT 6 IN BLOCK 1 IN DANBY, IN SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID WAGNER'S SUBDIVISION RECORDED MARCH 4, 1904 AS DOCUMENT 81088, IN DUPAGE COUNTY, ILLINOIS.
P.I.N.: 05-11-311-011 and 05-11-311-012

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and following written notice to all property owners within 250 feet, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on November 30, 2017 at which hearing the Plan Commission considered the petitioner's request for approval of the variations from the Sign Code; and

Whereas, at the November 30, 2017 public hearing of the Plan Commission, the petitioner presented evidence, testimony, and exhibits relative to the request for approval of the variations from the Sign Code and no one from the public spoke either in favor of or opposition to the request; and

Whereas, based upon the evidence, testimony, and exhibits presented at the November 30,

2017 Plan Commission public hearing, by a vote of seven (7) “yes” and two (2) “no”, the Plan Commission recommended approval of the variations from the Sign Code; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the November 30, 2017 public hearing of the Plan Commission and hereby adopt the findings of fact contained in the petitioner’s application for the requested variations from the Sign Code as set forth in the draft minutes from the November 30, 2017 Plan Commission public hearing, a draft of which is attached hereto as Exhibit “A”; and

Whereas, the President and Board of Trustees have determined that approving the variations from the Sign Code for the project is in the best interest of the Village and is consistent with the objectives of the Glen Ellyn Sign Code.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Section Two of Ordinance No. 6382, adopted January 18, 2016, is hereby amended to rescind the sign variations granted therein.

Section Two: Based upon a review of the evidence, testimony, and exhibits presented at the November 30, 2017 Plan Commission public hearing, the Village President and Board of Trustees hereby grant approval of the following variations from the Sign Code:

- A. A variation from Section 4-5-11(B) to allow two (2) signs for the business in lieu of the maximum one (1) sign permitted.
- B. A variation from Section 4-5-11(B)4 to allow a wall sign on the south building elevation to have a surface area of twenty-five (25) square feet in lieu of the maximum thirteen (13) square feet permitted.

- C. A variation from Section 4-5-11(B)4 to allow a painted wall sign on the west building elevation to have a surface area of 224 square feet in lieu of the maximum thirteen (13) square feet permitted.
- D. A variation from Section 4-5-5(O) to allow a sign painted directly on the building wall on the west building elevation which would otherwise be prohibited.

Section Three: The granting of the aforementioned variations from the Sign Code is subject to the following conditions:

- A. The project shall be constructed in substantial conformance with the plans as submitted and the testimony presented at the November 30, 2017 public hearing of the Plan Commission and with the petitioner's application packet including the following plans and documents referenced below, as though they were attached to this Ordinance:
 - 1. Sign Variation Application prepared by Elizabeth Mager, stamped received October 27, 2017.
 - 2. Wall Sign Elevation of South Building Elevation prepared by Sign Identity, stamped received October 27, 2017, attached hereto as Exhibit "B".
 - 3. Wall Sign Rendering of South Building Elevation prepared by Sign Identity, stamped received October 27, 2017.
 - 4. Painted Tree Elevation of West Building Elevation prepared by Brandin Hurley Designs dated October 26, 2017, attached hereto as Exhibit "C".
- B. The painted wall sign on the west elevation of the building shall be maintained in good condition. If found to be in disrepair or damaged, the painted wall sign shall be repaired, restored, or removed within thirty (30) days written notice by the Village; and
- C. If the subject business, "Chocolaterie Stam", permanently ceases operations, the business name portion of the painted sign on the west elevation of the building shall be removed within thirty (30) days of the permanent closure of the business.

Section Four: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the variations from the Sign Code approved herein, provided that all conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of the aforementioned request shall expire and become null and void within 24 months of the date of this Ordinance unless a building permit for the installation of the approved signage are applied for

within said time period, provided, however, that the Village Board, by motion, may extend the period during which a building permit must be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this ordinance without requiring that the matter return for a public hearing.

Section Five: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Six: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Section Seven: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Village President

Attest:

Village Clerk

Ordinance 6563

Meeting of December 11, 2017

(Published in pamphlet form and posted on the ____ day of _____.)

ATTACHMENTS:

- Location Map (PDF)
- Draft Minutes from November 30, 2017 Plan Commission Meeting – Exhibit “A” (PDF)
- Sign Elevations – South Building Elevation – Exhibit “B” (PDF)
- Sign Elevation – West Building Elevation – Exhibit “C” (PDF)
- Sign Variation Application with Findings of Fact (PDF)
- Resident Correspondence (PDF)



Location Map



Map created on November 22, 2017.

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The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law.

Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

EXHIBIT "A"

DRAFT MINUTES
SPECIAL PLAN COMMISSION MEETING
NOVEMBER 30, 2017

Call to Order

The special meeting of the Plan Commission was called to order by Chairperson Mary Loch at 7:00 p.m. Plan Commissioners Angela Fanella, Phillip Hartweg, Tracy Heming-Littwin, Terra Costa Howard, Tim Loftus, David Rodemann, Mohammed Saeed and Jamie Vondruska were present. Also present were Village Director of Planning and Development Staci Hulseberg, Village Planner John Sterrett, Village Trustee Craig Pryde and Recording Secretary Debbie Solomon.

Public Comment

No general comments on non-agenda items were made by the public at this Plan Commission meeting.

Approval of October 12, 2017 Plan Commission Minutes

Commissioner Hartweg moved, seconded by Commissioner Heming-Littwin, to approve the minutes of the October 12, 2017 Plan Commission minutes. The motion carried unanimously by voice vote.

Public Hearing – 530 Pennsylvania Avenue – Chocolaterie Stam – Sign Variations

On the agenda was a public hearing regarding 530 Pennsylvania Avenue for sign variations.

PUBLIC HEARING – 530 PENNSYLVANIA AVENUE – CHOCOLATERIE STAM – SIGN VARIATIONS
PUBLIC HEARING WITH DISCUSSION, CONSIDERATION, AND RECOMMENDATION REGARDING A REQUEST FOR APPROVAL OF SIGN VARIATIONS FOR CHOCOLATERIE STAM LOCATED AT 530 PENNSYLVANIA AVENUE. THE SUBJECT PROPERTY IS LOCATED NORTH OF PENNSYLVANIA AVENUE BETWEEN MAIN STREET AND FOREST AVENUE IN THE CENTRAL BUSINESS DISTRICT – CENTRAL SERVICE SUB-DISTRICT.

Commissioner Heming-Littwin moved, seconded by Commissioner Hartweg, to open the public hearing at 7:01 p.m. The motion carried unanimously by voice vote.

PLAN COMMISSION

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NOVEMBER 30, 2017

Staff Introduction

Village Planner Sterrett was sworn in and showed an exterior view of the building at 530 Pennsylvania Avenue. Village Planner Sterrett stated petitioner is Elizabeth Mager, owner of Chocolaterie Stam, located at 530 Pennsylvania Avenue, is requesting a public hearing regarding the installation of a wall sign on the south elevation of the building as well as a painted sign on the west elevation of the building for the business Chocolaterie Stam. Village Planner Sterrett stated the subject property is located on the north side of Pennsylvania Avenue, between Main Street and Forest Avenue, in the C5B Central Business District – Central Service Sub-district.

Village Planner Sterrett stated the proposed wall sign would be 25 square feet in lieu of the maximum of 13 square feet allowed. Village Planner Sterrett stated the size of a wall sign is based on the lineal footage of an establishment which, in this case, is 26 feet long. Village Planner Sterrett stated the proposed painted sign for the west elevation would be 224 square feet in lieu of the maximum 13 square feet permitted. Village Planner Sterrett stated the entire painting is considered a sign as the logo and business name would be on this painting.

Village Planner Sterrett stated the petitioner is requesting the following variations from the Sign Code:

1. A variation from Section 4-5-11(B) to allow two (2) signs for the business in lieu of the maximum one (1) sign permitted.
2. A variation from Section 4-5-11(B)4 to allow a wall sign on the south building elevation to have a surface area of twenty-five (25) square feet in lieu of the maximum thirteen (13) square feet permitted.
3. A variation from Section 4-5-11(B)4 to allow a wall sign on the west building elevation to have a surface area of 224 square feet in lieu of the maximum thirteen (13) square feet permitted.
4. A variation from Section 4-5-5(O) to allow a sign painted directly on the building wall on the west building elevation which would otherwise be prohibited.

Village Planner Sterrett stated the Village Board did approve sign variations previously to allow a tree sculpture on the front building elevation to have an area of 190 square feet in lieu of the maximum 13 square feet allowed as well as approval for two signs in lieu of the maximum one

PLAN COMMISSION

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NOVEMBER 30, 2017

sign permitted. Village Planner Sterrett stated there was also a projecting sign proposed; however, neither of these signs were constructed and are no longer proposed.

Village Planner Sterrett reviewed the existing murals/wall art in the Village including a 254 square foot painted sign approved for "That Burger Joint" at 515 Roosevelt Road in October 2012 and the scroll artwork on 496 North Main Street and the mural on the building at 524-528 Duane Street, neither of which needed approval as the artworks did not contain any business names, logos, advertising, services or products sold related to this businesses.

Village Planner Sterrett reviewed the possible Items for Consideration including maintenance for the proposed painted wall sign, the scale of the proposed painted wall sign, the possibility of the painted wall sign without the "Chocolaterie Stam" wording and only containing the tree logo and any potential course of action for the painted wall sign if the business were to leave this location.

Commissioner Heming-Littwin asked about the red sign that is currently by the business' windows. Village Planner Sterrett stated this sign did not receive approval for installation on the building.

Planning and Development Director Hulseberg was sworn in. Chairperson Loch asked why this red sign is considered a sign. Planning and Development Hulseberg stated this is considered a sign as the business name is on the sign; however, there was no sign permit granted for this sign, and the Plan Commission may want to put a condition is saying this sign should come down.

Commissioner Vondruska asked about a picture in the packet. Village Planner Sterrett stated that exhibit is from the original sign that was proposed for the building which was a tree sculpture. Commissioner Vondruska asked if this is not being continued to which Village Planner Sterrett stated this is no longer being proposed.

Commissioner Loftus asked if the current ordinance has expired or if this new ordinance will supersede what the Architectural Review Commission already approved. Village Planner Sterrett stated the current ordinance is close to expiring because the original signs were never actually installed. Planning and Development Director Hulseberg stated the Plan Commission can propose revoking the original ordinance in the ordinance that adopts any sign variations that are recommended.

PLAN COMMISSION

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NOVEMBER 30, 2017

Commissioner Hartweg asked about the banner sign that was displayed this week. Planning and Development Director Hulseberg stated that is a banner sign which was permitted for two weeks.

Commissioner Vondruska asked if proposed painted sign did not need a permit if the business logo was not on the mural. Planning and Development Director Hulseberg stated since there is a tree in the proposed logo, and there was a tree was previously approved for their prior Exterior Appearance and sign variations, it is considered a sign and needs a sign variation.

Commissioner Fanella asked what is measured when they refer to lineal space. Village Planner Sterrett stated when they measure the front of building, it is only the space where the business occupies.

Petitioner's Presentation

Elizabeth Mager, owner of Chocolaterie Stam at 530 Pennsylvania Avenue, was sworn in. Ms. Mager stated the signage is important as there is not as much activity on Pennsylvania Avenue as there is on Main Street, and she wants customers to know her shop is there. Ms. Mager stated the sign will be attractive and fits with the Chocolaterie Stam brand. Ms. Mager stated the tree in the logo represents the cocoa tree, but also ties into the Village itself. Ms. Mager stated it is a bit progressive of a mural, but it is good for marketing and social media. Ms. Manager stated she love the proposed tree sculpture; however, it would have been very expensive to do, about 10 times what she will pay for the mural. Ms. Mager stated the proposed sign that was to project out of the building would have been very small and could not be seen from down the street.

Questions from the Plan Commission

Commissioner Heming-Littwin asked if the mural sign is being proposed because the projecting sign would have been small. Ms. Mager stated it is one of the reasons, and the mural sign will add additional visibility from different angles on the street.

Commissioner Heming-Littwin asked about maintenance of the proposed painted wall sign. Ms. Mager stated she has talked to the artist that she will commission for this painted sign, and the artist stated when the wall is prepared correctly and with the correct paint being used, the mural should last about 20 years. Commissioner Heming-Littwin asked what would be done if the painted wall sign deteriorates. Ms. Mager stated she owns the whole building so this is an important investment, and she would take care of this sign.

PLAN COMMISSION

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NOVEMBER 30, 2017

Commissioner Howard stated she likes the wall art, and it will add character and substance to the downtown area. Commissioner Howard asked if the whole side of the building is being painted to which Ms. Mager stated only the tree will be painted on the wall.

Commissioner Howard stated it would make sense to put a condition in the ordinance that the painted wall sign would need to be removed or painted over if another business goes into this location. Planning and Development Director Hulseberg stated they can put a condition in about this and a condition about maintenance of the painted sign as well.

Commissioner Loftus stated when you look down the street from the Post Office, he feels the trees will block this mural in the summertime. Ms. Mager stated the mural will add character and appeal to a very plain wall.

Persons in Favor of or in Opposition to the Request

No persons spoke in favor of or in opposition to this request.

Commissioner Heming-Littwin moved, seconded by Commissioner Vondruska, to close the public hearing at 7:28 p.m. The motion carried unanimously by voice vote.

Comments from the Plan Commission

Commissioner Heming-Littwin stated she has no problem with the sign on the south elevation as this sign will look nice. Commissioner Heming-Littwin stated she likes the proposal of the mural on the west elevation; however, her biggest concern is upkeep of this mural. Commissioner Heming-Littwin stated they should add conditions to the ordinance regarding maintenance of the west elevation painted sign and what should happen to the west elevation painted sign should the business leave.

Commissioner Rodemann stated he agrees with Commissioner Heming-Littwin about the conditions. Commissioner Rodemann stated he thinks the tree part could be left if the business moves on. Commissioner Rodemann stated he thinks it might be hard to get details painted on the brick so he suggests art being made and then put on the building. Commissioner Rodemann stated the proposed sign on the front is in character, and the size is well-scaled.

Commissioner Howard stated she thinks the conditions that Commissioner Heming-Littwin suggested are good. Commissioner Howard stated Ms. Mager has done an amazing job already on the building.

PLAN COMMISSION

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NOVEMBER 30, 2017

Commissioner Hartweg stated the tree is a good idea, and both signs are appropriate. Commissioner Hartweg stated he does think there needs to be a condition around long-term maintenance of the painted sign.

Commissioner Fanella stated she is fine with the proposal and adding conditions would be good.

Commissioner Vondruska stated adding conditions to the ordinance would be smart. Commissioner Vondruska stated Ms. Mager has done a great job with the building, and the building fits into the Village well.

Commissioner Loftus stated the front sign is a bit bigger than what he thinks would look nice. Commissioner Loftus stated he would prefer no logo on the painted sign, and he feels the painted wall sign will not be seen in the summer due to trees.

Commissioner Saeed stated he is fine with the sign for the front of the building. Commissioner Saeed stated the wall is blank now, and the mural would enhance this wall. Commissioner Saeed stated he would prefer no name or logo with the tree painting, and he agrees there should be a condition for maintenance.

Chairperson Loch stated she is fine with both signs, and she would be fine with a logo or no logo on the painted sign. Chairperson Loch stated she is concerned about the maintenance of the painted sign.

Commissioner Heming-Littwin moved, seconded by Commissioner Hartweg, to recommend approval of the following sign variations:

1. A variation from Section 4-5-11(B) to allow two (2) signs for the business in lieu of the maximum one (1) sign permitted.
2. A variation from Section 4-5-11(B)4 to allow a wall sign on the south building elevation to have a surface area of twenty-five (25) square feet in lieu of the maximum thirteen (13) square feet permitted.
3. A variation from Section 4-5-11(B)4 to allow a wall sign on the west building elevation to have a surface area of 224 square feet in lieu of the maximum thirteen (13) square feet permitted.

PLAN COMMISSION

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NOVEMBER 30, 2017

4. A variation from Section 4-5-5(O) to allow a sign painted directly on the building wall on the west building elevation which would otherwise be prohibited.

Having considered the application of Elizabeth Mager for approval of variations from the Sign Code for 530 Pennsylvania Avenue, the Plan Commission hereby adopts the findings of fact in the petitioner's application packet and presented by the petitioner at the public hearing as well as the findings included in the deliberations of the Plan Commission and recommends approval of the requests, subject to the following conditions:

1. The painted wall sign should be maintained, and if found in disrepair, it will be required that the painted wall sign be fixed or removed; and
2. If the business should close, the mural may remain on the wall, but the logo must be removed or painted over.

The motion carried with seven (7) yes votes and two (2) no votes as follows: Plan Commissioners Heming-Littwin, Hartweg, Fanella, Howard, Rodemann, Vondruska and Chairperson Loch voted "yes." Commissioners Loftus and Saeed voted "no."

Public Hearing – Zoning Text Amendments

On the agenda was a public hearing regarding Zoning Text Amendments.

PUBLIC HEARING – ZONING TEXT AMENDMENTS

OPEN AND CONTINUE PUBLIC HEARING TO THE DECEMBER 14, 2017 PLAN COMMISSION MEETING

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Howard, to open the public hearing regarding Zoning Text Amendments at 7:38 p.m. The motion carried unanimously by voice vote.

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Howard, to continue the public hearing for Zoning Text Amendments to the next regularly scheduled Plan Commission meeting on December 14, 2017. The motion carried unanimously by voice vote.

Trustee's Report

Trustee Pryde stated the Village Board had a joint meeting with the Village of Lombard Village Board on Tuesday to approve the CY2018 Glenbard Wastewater Authority budget. Trustee



.0972=1

RECEIVED

OCT 27 2017

PLANNING DEPARTMENT
VILLAGE OF GLEN ELLYN

I have reviewed the above specifications and understand the scope of the work to be performed and approve this project to begin:
Client Approval: _____ Date: ____/____/____

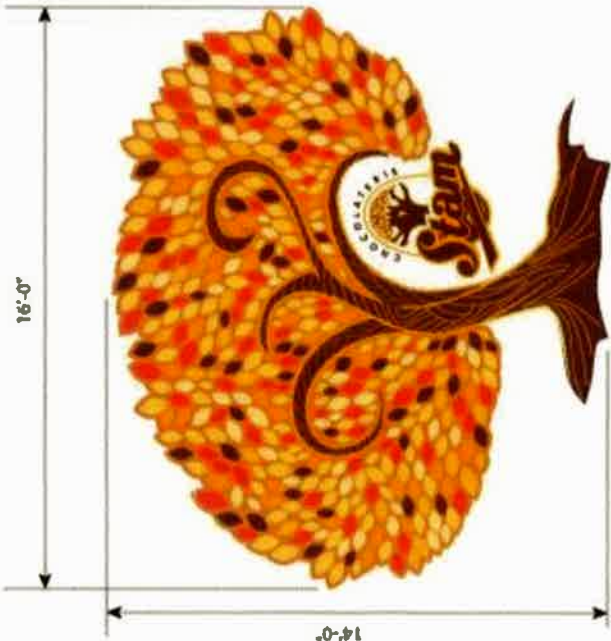
Client: Stam Chocolate Caffè
Pennsylvania Ave.
Glen Ellyn, IL 60137

Date: _____

sign identity
5 Taft Ave. Glen Ellyn, IL 60137
0-942-1400 Fax: 630-942-8400

Exhibit "C"

RECEIVED
OCT 27 2017
PLANNING DEPARTMENT
VILLAGE OF GLEN ELLYN



Painted Tree on west brick wall of Chocolaterie Stam, 224 square feet

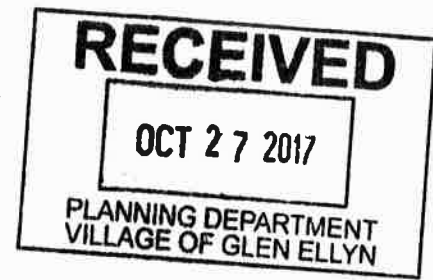


Chocolaterie Stam
530 Pennsylvania Ave.
Glen Ellyn, IL 60137

BRANDIN HURLEY

www.BRANDINHURLEYDESIGNS.COM

VILLAGE OF GLEN ELLYN
535 Duane Street
Glen Ellyn, Illinois 60137
(630) 547-5250



APPLICATION FOR SIGN VARIATION

Note to the Applicant: This application should be filed with, and any questions regarding it, should be directed to the Director of the Village Planning and Development Department.

You may attach separate sheets as needed to answer any of the following questions.

The undersigned hereby petitions the Village of Glen Ellyn, Illinois, for one or more variations from the Glen Ellyn Sign Code, as described in this application.

I. APPLICANT INFORMATION

CLEAR PAGE

Name: **Elizabeth Mager**

Address: **1407 Coghill Ct.**

Phone No.: **630-862-5955**

Fax No.: _____

E-mail: **GLE@stamchocolate.com**

Ownership Interest in the Property in Question: _____

Name and address of the legal owner of the property (if other than the applicant):

II. PROPERTY INFORMATION

Common address: **550 Pennsylvania Ave.**

Permanent tax index number: **05-11-311-011** Zoning classification: **C5B**

Present use: **Retail**

III. INFORMATION REGARDING THE VARIATION(S) REQUESTED

CLEAR PAGE

List of the variation(s) requested, including identification of the Sign Code provisions from which the variation is sought:

**C5B District - Increase sign square footage from 13 square feet to 26 square feet.
Lineal frontage of store 26 feet.**

IV. EVIDENCE RELATING TO SIGN CODE STANDARDS FOR A VARIATION

The following items are intended to elicit information to support conclusions by the Plan Commission and the Village Board that the required findings/standards for a variation have been established and met. Therefore, please complete these items carefully.

Please note that a showing that granting the requested variation would be more profitable to the applicant or that the sign would be more valuable is not grounds for granting approval for a variation (Section 4-5-17(G)3(c) of the Sign Code).

A. Standards Applicable to All Variations Requested

1. Indicate how you believe the requested variation(s) complies with the Statement of Purpose in Section 4-5-2 of the Sign Code (attached):

Based on sign code standard of 13 square feet, it clearly does not effectively identify the business based on the size of the building frontage, postage stamp sign on large white building surface. Increasing the size improves business visibility encouraging more attractive economic business climate for Pennsylvania Ave, drawing customers from the Main Street traffic.

CLEAR PAGE

2. Provide evidence that the practical difficulties or hardship in complying with the Sign Code is based on unique circumstances due to an unusual physical limitation, such as an irregular lot shape, substantial lot depth, unusual geographic location, exceptional topographic feature, or other condition, that is peculiar to the subject property or establishment. Also share how the conditions upon which the request is based are not generally applicable to other property within the same zoning district:

Sign size increase make it easier for customer to find the business from the Main Street retail section, improving foot and street traffic for Pennsylvania Ave.

3. Provide evidence that the variation(s), if granted, would have no adverse impact on property values in the surrounding area or be injurious to other property or improvements in the neighborhood in which the property is located:

Increasing the size restriction would not have any adverse impact on the property value of the surrounding area. Improved economic growth would definitely have a positive effect on the surrounding businesses.

4. Provide evidence that the variation(s), if granted, would have no adverse impact on the existing or desired character of the surrounding area:

Increasing the size of the sign would not have any adverse impact on the surrounding businesses.

CLEAR PAGE

5. Provide evidence that the variation(s), if granted, would not endanger the public health, safety, or welfare:

Increasing the size of the sign would not endanger the safety or welfare of the public.

- B. For the purpose of supplementing the above standards, the PC, in making its recommendation that there are practical difficulties or particular hardships, may also take into consideration the extent to which the evidence establishes or fails to establish the following facts favorably to the applicant:

1. Provide evidence that the purpose of the variation(s) is not based exclusively upon a desire to make more money out of the property:

The main reason is to make the sign reflect the upscale business that is within the building, matching the sign size to be proportional with the business frontage.

2. Provide evidence that the alleged difficulty or particular hardship has not been created by any person presently having an interest in the property or by the applicant:

CLEAR PAGE

3. Provide evidence that the requested variation(s) is/are the minimum variation(s) necessary.

4. Provide evidence that the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located:

Foot traffic on Pennsylvania is minimal and having the appropriate sign on the building will assist in bringing increased business to the section of the downtown shopping area.

Please add any additional comments which you believe may assist the PC in reviewing this application:

CLEAR PAGE

VIII. CERTIFICATIONS, CONSENT AND SIGNATURE(S)

I (We) certify that all of the statements and documents submitted as part of this application are true and complete to the best of my (our) knowledge and belief.

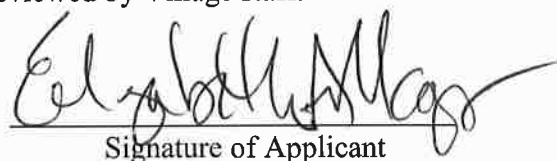
I (We) consent to the entry in or upon the premises described in the application by any authorized official of the Village of Glen Ellyn.

I (We) certify that I (we) have carefully reviewed the Glen Ellyn Sign Variation Request Package and applicable provisions of the Glen Ellyn Sign Code.

I (We) understand that this application will not be submitted to the Review Boards and Commissions until all items on the attached list are reviewed by Village staff.

10/26/2017
Date

Elizabeth Mager
Print Name


Signature of Applicant

Date

Print Name

Signature of Applicant

Date

Print Name

Signature of Applicant

SIGNAGE WORKSHEET

List all proposed new, and existing signs to remain, on the establishment,
building and property for the specific type of facility

CLEAR PAGE

FACILITY TYPES:

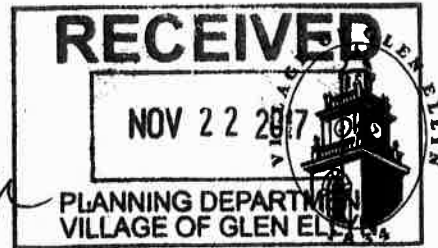
- ☐ NONRESIDENTIAL ESTABLISHMENT (For one establishment in one building on one property)
☒ NONRESIDENTIAL ESTABLISHMENT (For one establishment if more than one establishment is in the building or on the property)
☐ MULTI-TENANT DEVELOPMENT (For a development with more than two establishments on one property)
☐ OFFICE COMPLEX (For a development with more than one business office on one property)
☐ RESIDENTIAL DEVELOPMENT (For a development with more than twenty dwelling units on one property)
☐ MULTI-FAMILY DWELLING (For a development with more than three dwelling units on one property)
☐ PARK OR PUBLIC RECREATION FACILITY
☐ OTHER FACILITY - DESCRIBE: _____

SIGN TYPES: (*Please specify one of the following sign types)

Awning, Breezeway, Common Program, Drive-thru Canopy, Freestanding, Indexing, Marquee, Menu Board, Message Board, Nameplate, Off-premises, Office Directory, Order Confirmation, Political Campaign, Portable, Private Parking Lot, Traffic Directional, Wall, Video Display, and Window Sign. (Sign Definitions Section 4-5-3)

Sign	New	Existing	Sign Type *	Dimensions (Length x Width)	Sign Area	Height
1	☒	☐	Wall Sign	79"	25 s.f.	45.75"
Words/Symbols: Chocolaterie Stam						
2	☒	☐	Painted wall sign (tree)	16'-0"	224 sq. ft.	14'-0"
Words/Symbols: Multi-color tree w/logo						
3	☐	☐				
Words/Symbols:						
4	☐	☐				
Words/Symbols:						
5	☐	☐				
Words/Symbols:						
6	☐	☐				
Words/Symbols:						
7	☐	☐				
Words/Symbols:						
8	☐	☐				
Words/Symbols:						

TO: John Herzelt,
See back of page



NOTICE OF PUBLIC HEARING

Elizabeth Mager, owner of Chocolaterie Stam, located at 530 Pennsylvania Avenue, is requesting approval of variations from the Sign Code to accommodate the installation of two wall signs. The subject property is in the C5B Central Service Sub-district located on the north side of Pennsylvania Avenue between Main Street and Forest Avenue and is legally described as follows:

PARCEL 1: THE EAST 50 FEET OF LOT 5 IN BLOCK 1 IN COUNTY CLERK'S SECOND ASSESSMENT DIVISION IN SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT 88052 IN DUPAGE COUNTY, ILLINOIS.

PARCEL 2: LOT 4 OF WAGNER'S SUBDIVISION OF LOT 6 IN BLOCK 1 IN DANBY, IN SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID WAGNER'S SUBDIVISION RECORDED MARCH 4, 1904 AS DOCUMENT 81088, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 05-11-311-011 and 05-11-311-012

Before the Glen Ellyn Village Board can consider the request for approval of variations from the Sign Code, the Plan Commission must conduct a public hearing. The Plan Commission will conduct a public hearing on **Thursday, November 30, 2017 at 7:00 p.m.** in the Galligan Board Room on the third floor of the Glen Ellyn Civic Center, 535 Duane Street, Glen Ellyn, Illinois to consider the requests in order to construct the signage as depicted on the plans on file with the Planning & Development Department. All persons who are interested are invited to attend the public hearing of the Plan Commission to listen and be heard.

The Plan Commission will consider the following Variations to the Sign Code:

1. A variation from Section 4-5-11(B) to allow 2 signs for the westernmost tenant space in lieu of the maximum 1 sign permitted.
2. A variation from Section 4-5-11(B)4 to allow a wall sign for the westernmost tenant space to have a surface area of 25 square feet in lieu of the maximum 13 square feet permitted on the south building elevation.
3. A variation from Section 4-5-11(B)4 to allow a wall sign on the westernmost tenant space to have a surface area of 224 square feet in lieu of the maximum 13 square feet permitted on the west building elevation.
4. A variation from Section 4-5-5(O) to allow a sign painted directly on the building wall on the west building elevation which would otherwise be prohibited.

5. Any other relief from the Village of Glen Ellyn Sign Code necessary to construct the signage as depicted on the plans presented or revised at the public hearing or at a public meeting of the Village Board.

All persons in the Village of Glen Ellyn who are interested are invited to attend the public hearing to listen and be heard. Information related to the request, including the plans for the proposed signage is available for public review at any time before or after the meeting between the hours of 8:00am and 4:30pm in the Planning and Development Department of the Civic Center, 535 Duane Street, Glen Ellyn, Illinois. Questions related to the requests should be directed to John Sterrett, Village Planner, 630-547-5249.

Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Village 24 hours in advance of the meeting.

John Sterrett
Village Planner

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Pennsylvania\Pennsylvania 530, Stams Chocolate, SV\Public Hearing Notice.doc

11/18/17

Dear John,

We have no objection to
variance of sign code. Please
advise Plan Commission we support
them okaying variance recommendation
for Chocolate Stams. Thank you.

Mrs. Sue McKay
Mr. Tim McKay - Former
member of Plan & Variance
Committee in Glen Ellyn
519 N. Main St. Unit 1A



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Purchase
Prepared By: Christina Coyle

SCHEDULED

AGENDA ITEM (ID # 3003)

DOC ID: 3003

**Approve the Aggregate Total of \$21,000 to Legendary Marketing of
Lecanto, Florida, for Calendar Year 2017 for Marketing Services for
Village Links/Reserve 22 to be Expensed to the Village
Links/Reserve 22 Fund. (General Manager Vesevick)**

Background

The Village Links/Reserve 22 entered into an agreement with Legendary Marketing (Lecanto, FL) to help with its promotion and marketing of the facility, particularly the golf course and golf programs. The terms of the contract call for an agreed upon monthly payment to Legendary Marketing in the amount of \$1,750 for various marketing services including website construction and maintenance, e-mail data base building and delivery, and social media marketing. In addition, Legendary Marketing occasionally conducts data building contests at no cost to Village Links/Reserve 22 for direct marketing.

Issues

The cost of the aggregate total services rendered in calendar year 2017 by Legendary Marketing will exceed the \$20,000 spending threshold, which requires approval by the Village Board of Trustees. Total monthly fees would result in a total of \$21,000 in fees for calendar year 2017.

Action Requested

Approve the aggregate total of \$21,000 to Legendary Marketing for calendar year 2017 for marketing services for Village Links/Reserve 22.

ATTACHMENTS:

- Legendary Marketing Online Marketing Services Agreement (PDF)



Online Marketing Services Agreement

Legendary Marketing proposes to enter into an online Marketing Services Agreement with Client. The Terms and Conditions of this agreement follow:

Client will retain Legendary Marketing as a service provider to design, develop, host and maintain an online marketing solution for the promotion of Client during the Term, in accordance with the conditions set forth in this Agreement.

Legendary shall build upon Client's existing emails and social media lists, develop marketing solutions consisting of website, social media feeds for club and restaurant, Facebook promotions and viral marketing tools, email campaigns, pay-per-click implementation and expertise, staff training portal, dedicated account rep with scheduled bi-weekly calls, 90-day written game plan, and a totally integrated digital marketing strategy.

Client will provide the following:

1. Pictures, Logos, and Text for production of Client's Website

Timing

Legendary Marketing will build and launch Client's website within 30 business days or less upon receiving this authorized agreement, pictures, logos, and other website content from Client.

Implement social media strategy within 10 business days upon receiving this authorized agreement, pictures, and logos content from the Client.

Term

The Agreement shall be for a Term of one (1) month commencing with the launch of Client's Legendary Marketing online marketing services. Unless terminated pursuant hereto, this Agreement shall automatically renew for successive periods of one (1) month, each in accordance with the terms and conditions herein contained or as modified in writing and signed by both parties. Either party shall have the right to terminate this Agreement at the end of each term, by giving written notice to the other, no less than sixty (60) days prior to the end of the respective term.

Client shall have right of use and ownership, consistent with the Client Responsibilities set forth herein, all user data collected by Legendary for the Client, which information shall be considered as propriety to the Client.

This Agreement is binding upon the parties and their respective successors. This Agreement sets forth the entire understanding of the parties and supersedes any prior oral or written agreements or

Client Initials: _____

Provider Initials: _____

understandings. This Agreement may be modified (or any provision waived) only in writing and signed by both parties.

Yes! I want Legendary Marketing to help grow my business by delivering the online marketing service level I have selected below!

One-time set up \$1500

Monthly \$1750 custom website, social media feed, social media feed restaurant, email management, viral marketing promotions, pay-per-click expertise, and exclusive sales, marketing, and industry training video access.

On behalf of the Client, I have read and understand the terms of the level of service selected. I also understand that the Client is bound by the above-referenced Terms and Conditions. Let's get started!

Company: Village of Glen Ellyn (Village Link & Reserve 22)

Address: 535 Duane Street

City: Glen Ellyn State: IL Zip: 60137

Signature: [Signature] Date: 7/9/14

Print Name: Mark Franz Title: Village Manager

Bus. Phone: 630-547-5200 Email: ~~mark.franz@glencity.org~~

mark.franz@glencity.org

Monthly invoices will be provided. Payment is due upon receipt of monthly invoices.

Please fax back both pages of the completed enrollment form to 1-877-817-0650

Client Initials: 3

Provider Initials: [Signature]



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: Kelly Purvis

SCHEDULED

ORDINANCE 6564

DOC ID: 2994

Ordinance No. 6564, An Ordinance Approving Variations from the District Regulations, Non-conformities and Lot Coverage Regulations of the Zoning Code to Allow the Construction of a Two-Story Addition on the Property Located at 951 Roslyn Road (Planning and Development Director Hulseberg)

Background

Property owners, Matt and Sarah Stark, are requesting approval of variations from the Glen Ellyn Zoning Code to allow the construction of a second story addition on their non-conforming single family home.

The property is a corner lot located in the R2 Zoning District on the southwest corner of Woodstock Avenue and Roslyn Road. The zoning and land use immediately surrounding the subject property is R2 single-family residential. Notice of the public hearing was published in the Daily Herald on September 28, 2017. The Zoning Board of Appeals conducted public hearings on the requested variations on October 17, 2017, October 24, 2017 and November 14, 2017.

The Starks purchased the property at 951 Roslyn Road with the intention of constructing a second story addition on the house to accommodate their growing family. The home as it exists is approximately 2,780 sf (including the attached garage). Village records indicate that the home was constructed in 1952 (under the use of the 1923 Zoning Code). The Zoning Code has been revised several times since the structure was built, but the home did meet the requirements of the Zoning Code when it was constructed. The house is legally non-conforming to the front yard setback at 40.29 feet from the front lot line, because the closest adjacent principal structure has a front yard setback of 40.54 feet. The rear yard setback is 39.95 feet in lieu of the required 40 foot setback; the corner side yard is 20 feet in lieu of the minimum required 22.5 feet and the lot width is 75 feet in lieu of the minimum required lot width of 80 feet for a corner lot. The existing structure covers approximately 22.9% of the lot, which is permitted as a 1-story structure.

The Zoning Code does allow additions to legally non-conforming structures under certain circumstances. The home at 951 Roslyn Road meets all of the criteria that would allow a vertical addition to be constructed. However, 10-4-1(N) states that the addition to a non-conforming structure will be allowed, provided that "such addition does not result in the front, side, corner side or rear yard setbacks being less than the minimum existing setback; that the addition does not extend the footprint of the house;...and that all other applicable bulk regulations are met." The petitioners' plans include a cantilevered second story and covered front entryway, which will extend the building's footprint further into the corner side yard setback. Moreover, by adding a second story to the structure the lot coverage ratio (another bulk regulation) will exceed what is permitted for a two story structure.

In addition to providing criteria for what kinds of non-conforming dwellings may add a vertical

addition, and providing guidelines for what that vertical addition may consist of, the Zoning Code also regulates the amount of alteration and/or addition that can be done to or added to a non-conforming structure (see attached Section 10-8-6). The addition proposed by the petitioners alters more existing exterior wall and roof area than is permitted for a non-conforming structure. The proposed addition (final plan) requires alteration of 71% (Class II) of the exterior wall and roof area of the existing home, and the Zoning Code does not allow alteration to existing non-conforming structures to exceed 50% (Class I). In this case, a substantial part of the square footage of altered wall and roof area is due to 100% of the existing roof being removed to add the second story and the removal of the rear garage and kitchen additions.

While the addition will create more altered surface than is permitted on a non-conforming structure, the addition itself is considered a Class I addition, which is permitted.

Issues

At the public hearing on October 17, 2017 the Starks presented plans which included the addition of a second story over the existing non-conforming residence. A roofed over front entryway, and cantilevered second story created an increased lot coverage ratio (LCR) of approximately 24.11%, despite the removal of the small kitchen addition on the rear of the home. The original plans presented by the Starks included a roofed over back patio, where a rear garage area currently exists. Additionally, the original proposal had an 18 inch overhang from the cantilevered second story into the non-conforming corner side yard, and proposed that the front entryway be extended about 18 inches into the corner side yard as well.

Two neighbors attended the public hearing to express concerns about the project. The neighbor directly to the south of the subject property felt that there were too many variances being requested and stated that the house was positioned on the lot as a 1-story home. He thought a 2-story home would encroach too much on the neighboring properties and that the addition should have to conform to required setbacks. The second neighbor was appreciative that something was being done to maintain the property and welcomed the remodel. However, he cautioned the ZBA to consider a reduction in the request for LCR since 24.11% would allow more than a 20% increase to the LCR limitation.

The Zoning Board of Appeals was mostly comfortable with the plans proposed by the petitioners, but did not support the LCR being requested. The Starks and their architect agreed to rework the plans to minimize the LCR request.

New Proposal

The petitioners were not ready for a continued public hearing on October 24, 2017, so the hearing was continued to November 14, 2017. They returned for a continued public hearing on November 14, 2017. The new plans included the demolition of the kitchen addition and the rear garage area (approximately 459 sf total). The cantilevered second story over the existing structure was reduced from 18 inches to 10 inches in the corner side yard, as was the roofed over entryway. Where the rear garage area currently exists, and the Starks had originally proposed a roofed over patio, they modified the plans to construct a 231 sf roofed over patio connected to a pergola which will be approximately 145 sf (pergolas do not count toward lot coverage, since they are not roofed over).

Issues

Most of the ZBA members were pleased with the changes submitted by the Starks and their architect. Several members stated that they were happy to see a reduction in the LCR from what currently exists (22.9%) to 22.1% proposed. Additionally, several members liked that the rear kitchen and garage additions would be removed, stating that this would create less encroachment on the neighbor to the south. However, two ZBA members felt that the LCR variation would not be the minimum amount of variation necessary to provide a reasonable use of the land. The two members were opposed to allowing the roofed over portion of the patio in the rear of the home and felt that it should be completely removed, which would bring the home close to compliance with the LCR.

One member of the public, who had spoken against the granting of such a high LCR at the previous hearing, spoke in favor of the granting of the variances and stated that he was happy to see that the requested LCR was reduced.

Recommendation

At the public hearing on November 14, 2017, the Zoning Board of Appeals voted on a motion to recommend approval of the requested variations to allow the construction of a second story addition on a non-conforming single family home, which carried with five (5) yes and two (2) no votes. In accordance with this recommendation for approval, staff has prepared an ordinance to **approve** the requested variations.

Action Requested

It is requested that the Village Board consider the Petitioners' requests, the recommendations offered by the Zoning Board of Appeals and any further evidence or testimony presented at the Village Board Meeting and grant, deny or amend the requested variations.

Attachments

- Ordinance
- Exhibit A - Draft Minutes of October 17, 2017 ZBA meeting
- Exhibit B - Draft Minutes of October 24, 2017 ZBA meeting
- Exhibit C - Draft Minutes of November 17, 2017 ZBA meeting
- Exhibit D - Location/Zoning Map
- Exhibit E - Aerial View
- Exhibit F - Site Plan, Floor Plan & Elevations
- Exhibit G - Relevant Sections of Village Code

CC: Staci Hulseberg, Director of Planning & Development
Paula Moritz, Plan Examiner
Matt & Sarah Stark, Property Owners
Thomas Knapp, Architect

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Village Of Glen Ellyn

Ordinance No. 6564

**An Ordinance Approving Variations from the
District Regulations, Nonconformities and Lot Coverage Regulations
of the Zoning Code to Allow the Construction of a Two-Story Addition
on the Property Located at
951 Roslyn Road,
Glen Ellyn, IL 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this ____ day of _____, 20____.

ORDINANCE NO. 6564

**An Ordinance Approving Variations from the
District Regulations, Nonconformities and Lot Coverage Regulations
of the Zoning Code to Allow the Construction of a Two-Story Addition
on the Property Located at
951 Roslyn Road,**

Glen Ellyn, IL 60137

Whereas, Matt and Sarah Stark, owners of property at 951 Roslyn Road, Glen Ellyn, Illinois, which is legally described as follows:

LOT 16 IN BLOCK 3 IN ARTHUR T. MCINTOSH AND CO.'S GLEN ELLYN GOLF CLUB ADDITION, BEING A SUBDIVISION IN THE NORTH ½ OF SECTION 13, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 24, 1924 AS DOCUMENT 185312, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 05-13-116-017

have petitioned the President and Board of Trustees of the Village of Glen Ellyn for variations from Section 10-4-1(N) to allow the construction of a two-story vertical addition on a non-conforming structure which will extend the footprint of the existing structure, will have a corner side yard setback less than the minimum existing setback and will not meet all other bulk requirements of the zoning code; and Section 10-4-8(E)1 to allow the construction of a two-story addition on a single family home with a lot coverage of 22.1% in lieu of the maximum lot coverage permitted of 20% for structures greater than one-story; and Section 10-8-6(B) to allow a Class II Alteration to a single family dwelling that is non-conforming due to zoning bulk control regulations; and

Whereas, following due notice by publication in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and by mailing notice to all property owners within 250 feet of the subject property at least ten (10) days prior thereto, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Glen Ellyn Zoning Board of Appeals conducted public hearings on October 17, 2017, October 24, 2017 and November 14, 2017, at which the petitioners presented evidence, testimony, and

exhibits in support of the variation requests and two (2) persons appeared in opposition to the variation request at the public hearing held on October 17, 2017 and one (1) person appeared in favor of the variation requests at the public hearing held on November 14, 2017; and

Whereas, based upon the evidence, testimony, and exhibits presented at the public hearings on October 17, 2017 and November 14, 2017, the Zoning Board of Appeals adopted findings of fact and voted on a motion to approve the requested variations, which carried by vote of five (5) “yes” and two (2) “no”, resulting in a recommendation for approval as set forth in its draft minutes dated November 14, 2017, appended hereto as Exhibit “C”; and

Whereas, the President and Board of Trustees have reviewed the exhibits and evidence presented at the aforementioned public hearings and have considered the findings of fact and recommendations of the Zoning Board of Appeals; and

Whereas, the President and Board of Trustees make the following findings of fact:

- . That the plight of the owners is due to the substandard width of the corner lot and the placement of the home on the lot, which did conform to zoning regulations when the home was constructed; and
- . That the variations, if granted, will not alter the essential character of the locality as the variations will allow for the construction of a new second story addition on an existing residence that is minimally nonconforming; and
- . That the conditions upon which the variations are based would not be applicable generally to other property within the same zoning district since this lot is substandard in lot width and the placement of the home is unique to this lot; and
- . That the purpose of the variations is not based exclusively upon a desire to make

more money out of the property since the applicants intend to construct the addition on the home for their own personal use and have no desire to sell the property or move from the home; and

- . That the practical difficulty or particular hardship has not been created by any persons presently having an interest in the property; and
- . That the variations will not be detrimental to the public comfort, morals, and welfare or injurious to other property or improvements in the neighborhood in which the property is located since the use is permitted in the zoning district and the addition will be constructed in accordance with all applicable zoning code regulations other than the variations granted; and
- . That the variations will not substantially increase the hazard from fire or other dangers to said property and not otherwise impair the public health, safety, or general welfare of the inhabitants of the Village since the addition will be constructed in accordance with all applicable building code regulations; and
- . That the variations will not diminish or impair property values within the neighborhood since the variations allow property improvements that will increase property values; and
- . That the variations will not unduly increase traffic congestion in the public streets and highways, as the use is not changing and the traffic pattern on site will not be changed; and
- . That the variations will not result in an increase in public expenditures or create a nuisance since the proposed construction is for a single family residential use in a

residential zoning district; and

- . That the variations are the minimum variations that will make possible the reasonable use of the land, building or structure; and

Whereas, the President and Board of Trustees, based on the aforementioned findings of fact, find it appropriate to grant the variations as recommended by the Zoning Board of Appeals.

Now, Therefore, Be It Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers, as follows:

Section One: The Draft Minutes of the October 17, 2017, October 24, 2017 and November 14, 2017, Glen Ellyn Zoning Board of Appeals meetings, Exhibit "A", Exhibit "B" and Exhibit "C" appended hereto, are hereby accepted, and the findings of fact and conclusions set forth in the preambles above are hereby adopted as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Based upon the above findings of fact, the President and Board of Trustees hereby approve a variation from Section 10-4-1(N) to allow the construction of a two-story vertical addition on a non-conforming structure which will extend the footprint of the existing structure, will have a corner side yard setback less than the minimum existing setback and will not meet all other bulk requirements of the zoning code; and Section 10-4-8(E)1 to allow the construction of a two-story addition on a single family home with a lot coverage of 22.1% in lieu of the maximum lot coverage permitted of 20% for structures greater than one-story; and Section 10-8-6(B) to allow a Class II Alteration to a single family dwelling that is non-conforming due to zoning bulk control regulations, for the residence at 951 Roslyn Road, Glen Ellyn, Illinois which is legally described as follows:

LOT 16 IN BLOCK 3 IN ARTHUR T. MCINTOSH AND CO.'S GLEN ELLYN GOLF CLUB ADDITION, BEING A SUBDIVISION IN THE NORTH ½ OF SECTION 13, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 24, 1924 AS DOCUMENT 185312, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 05-13-116-017

Section Three: The granting of these variations is conditioned upon the addition being constructed in substantial compliance with the plans and the application for variation last revised on November 1, 2017, and the testimony and exhibits provided at the November 14, 2017 Zoning Board of Appeals public hearing.

Section Four: The Building and Zoning Official is hereby authorized and directed to issue building permits for the subject property, consistent with the variations granted herein, provided that all conditions set forth hereinabove have been met and that the proposed construction is in compliance with all other applicable laws and ordinances. The granting of these variations shall expire and become null and void twenty-four (24) months from the date of passage of this Ordinance unless a building permit to begin construction in reliance on these variations is applied for within said twenty-four (24)-month time period and construction is continuously and vigorously pursued provided, however, the Village Board, by motion, may extend the period during which permit application, construction, and completion shall take place.

Section Five: The Village Clerk is hereby authorized and directed to cause a copy of this Ordinance approving the variations to be recorded with the DuPage County Recorder of Deeds.

Section Six: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Section Seven: Failure of the owners or other party in interest or a subsequent owners or

Ordinance 6564

Meeting of December 11, 2017

other party in interest to comply with the terms of this Ordinance, after execution of said Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 "A" and "B" of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____).

X:\Plandev\BUILDING\ZBA\VARIATION BY ADDRESS\ROSLYN\951 ROSLYN\ORD 121117.rtf

Ordinance 6564

Meeting of December 11, 2017

ATTACHMENTS:

- Exhibit A - Draft Minutes of October 17, 2017 ZBA meeting (PDF)
- Exhibit B - Draft Minutes of October 24, 2017 ZBA meeting (PDF)
- Exhibit C - Draft Minutes of November 14, 2017 ZBA meeting(PDF)
- Exhibit D - Location & Zoning Map (PDF)
- Exhibit E - Aerial View (PDF)
- Exhibit F - Site Plan, Floor Plan & Elevations (PDF)
- Exhibit G - Relevant Sections of Village Code (PDF)

DRAFT
ZONING BOARD OF APPEALS
MINUTES
OCTOBER 17, 2017

The meeting was called to order by Chairperson Rick Garrity at 7:00 p.m. ZBA Members Gregory Constantino, Matthew Jones, John Micheli, Chip Miller and Thomas Whalls were present. ZBA Member Reed Panther was excused. Also present were Trustee Liaison Mark Senak, Associate Planner Kelly Purvis and Recording Secretary Barbara Utterback.

Chairperson Garrity explained the procedures of the Zoning Board of Appeals.

On the agenda was a public hearing for the property at 951 Roslyn Road.

PUBLIC HEARING – 951 ROSLYN ROAD

MATT AND SARAH STARK, OWNERS OF THE PROPERTY AT 951 ROSLYN ROAD, ARE REQUESTING VARIATIONS FROM THE GLEN ELLYN ZONING CODE TO ALLOW THE CONSTRUCTION OF A SECOND FLOOR ADDITION OVER THEIR EXISTING NON-CONFORMING 1-STORY HOME AS FOLLOWS: 1. SECTION 10-4-1(N) TO ALLOW THE CONSTRUCTION OF A SECOND FLOOR ADDITION ON A NON-CONFORMING STRUCTURE WHICH: a. WILL HAVE A CORNER SIDE YARD SETBACK OF 18.5 FEET IN LIEU OF THE MINIMUM REQUIREMENT OF 20 FEET; AND b. WILL RESULT IN A CORNER SIDE YARD SETBACK BEING LESS THAN THE MINIMUM EXISTING SETBACK; AND c. WILL EXTEND THE FOOTPRINT OF THE HOUSE; AND d. WILL NOT MEET THE BULK REGULATION FOR LOT COVERAGE WITH A LOT COVERAGE RATIO OF 24.11% INCLUDING THE PROPOSED ADDITION. 2. SECTION 10-8-6(B) TO ALLOW A CLASS II ALTERATION TO A SINGLE FAMILY DWELLING THAT IS NON-CONFORMING DUE TO ZONING BULK CONTROL REGULATIONS. 3. SECTION 10-4-8(E)1 TO ALLOW THE CONSTRUCTION OF A TWO-STORY ADDITION ON A SINGLE-FAMILY HOME WITH A LOT COVERAGE OF 24.11% IN LIEU OF THE MAXIMUM LOT COVERAGE PERMITTED OF 20% FOR STRUCTURES GREATER THAN ONE-STORY. 4. ANY OTHER ZONING RELIEF NECESSARY TO CONSTRUCT THE PROJECT AS DEPICTED ON THE PLANS PRESENTED OR REVIEWED AT THE PUBLIC HEARING OR AT A PUBLIC MEETING OF THE VILLAGE BOARD.

(Matt and Sarah Stark, owners)

Staff Presentation

Village of Glen Ellyn Associate Planner Kelly Purvis stated that the petitioners are Matt and Sarah Stark, owners of the property at 951 Roslyn Road, who were present with their architect, Thomas Knapp. She stated that the property owners are requesting approval of variations from the Glen Ellyn Zoning Code as follows: Section 10-4-1(N) to allow the construction of a two-story vertical addition on a non-conforming structure which will have a corner side yard setback of 18.5 feet in lieu of the minimum requirement of 20 feet and will result in a corner side yard setback being less than the minimum existing setback and will extend the footprint of the house and will not meet the bulk regulation for the lot coverage with a coverage of 24.11%

including the proposed addition; from Section 10-8-6(B) to allow a Class II Alteration to a single-family dwelling that is non-conforming due to zoning bulk control regulations; from Section 10-4-8(E)1 to allow the construction of a two-story addition on a single-family home with a lot coverage of 24.11% in lieu of the maximum lot coverage permitted of 20% for structures greater than one story; and any other zoning relief that might be required to allow the construction of the proposed addition on the plans presented or advised at the public hearing or at the public meeting of the Village Board. Ms. Purvis stated that the subject property is located in the R2 zoning district on the southwest corner of Woodstock Avenue and Roslyn Road and added that the zoning and land use immediately surrounding the subject property is R2 Single Family Residential. She also stated that notice of the public hearing was published in the September 8, 2017 edition of the Daily Herald and re-published in the September 28, 2017 edition of the Daily Herald due to an error in the public notice mailing. She added that notice was mailed to owners within 250 feet of the subject property and a placard was also placed on the property. Ms. Purvis stated that Village records indicate that no prior variations were granted for this property and that building permits were issued for this property that included the initial construction in 1952, a service revision in 1957, electrical service in 2000 and a water meter replacement in 2009.

Ms. Purvis stated that Matt and Sarah Stark would like to modify their home by constructing a second floor addition over the existing first floor on their non-conforming residence. She stated that the one-story home, including the attached garage, is currently 2,780 square feet. She also stated that they are proposing to demolish the small kitchen addition which is approximately 42 square feet in the rear of the home and construct a second floor addition of 1,421 square feet with 312 square feet of unfinished attic area. Ms. Purvis stated that the home was constructed in 1952 using the 1923 zoning code and met that zoning code standards at that time. Ms. Purvis stated that the home is nonconforming to the front yard setback at 40.29 feet from the front lot line. She added that the house meets the requirement of 30 feet in the R2 Zoning District, however, because the closest adjacent principal structure to this house is set back 40.45 feet from the front lot line, that figure becomes the requirement. She added that the existing structure is also nonconforming to the rear yard setback and corner side yard setback and the lot width. She added that the front and rear yard setbacks are small differences in terms of their nonconformity which is less than a foot for each. Ms. Purvis stated that Section 10-4-1(N) provides that a vertical addition may be added to a nonconforming structure under certain circumstances. She added that the subject home meets all of the criteria that will allow a vertical addition to be constructed on a nonconforming structure, however, it states that an addition to a nonconforming structure will be allowed provided such setbacks do not result in a front, side, corner side or rear yard setback being less than the minimum existing. She added that they will be changing the corner side yard setback by a small amount to construct a covered stoop as well as a small overhang from the second story. Ms. Purvis stated that the addition does extend the footprint of the house by approximately 18 inches in the front and 24 inches in the rear of the home (due to second story overhangs). She added that all other applicable bulk regulations are not met as the proposed lot coverage ratio would exceed 20%, which is the requirement for a 2-story structure. Ms. Purvis stated that as part of the proposed addition, the petitioners will add a new covered stoop, a cantilevered

second story that will protrude an additional 18 inches into the required corner side yard setback and the corner side yard setback will be less than the minimum existing setback. Ms. Purvis stated that in addition to providing guidelines for what kinds of non-conforming dwellings may be allowed, the Zoning Code also regulates the amount of alterations and additions that can be done to or added to a nonconforming structure. She stated that a Class II Alteration would not be allowed, adding that anything between 50% and 75% would be prohibited. She also stated that a Class I Addition would be allowed and stated that the addition is conforming as a Class I. She added that the amount of wall and roof that is being removed in order to do this addition is more than would be allowed and the reason for that is because as they are proposing to take off the entire roof of the structure and some portion of the wall because they intend to eliminate some windows and make other changes. She added that while the addition will create more altered surfaces than what is permitted on a nonconforming structure, the addition, itself, is considered a Class I Addition because there will be less than a 75% increase in the finished floor area with the addition. Ms. Purvis stated that in order to construct a second floor addition on the existing home, the Starks' will also require relief from the lot coverage requirement. She stated that the existing home has an LCR of 22.9% which meets the code requirement of less than 35% for a one-story structure and when a second story is added to the home, the lot coverage ratio will be 24.11% due to the proposed covered stoop and overhangs which is an additional 18 inches in the front of the structure and 24 inches in the rear of the structure. Ms. Purvis added that the lot coverage requirement for a two-story structure is limited to 20% per the zoning code.

Responses to Questions from the Zoning Board of Appeals

Ms. Purvis explained for ZBA Member Micheli that an alteration is any change (not including addition) to the exterior wall or roof of a structure. She added that the addition will be the additional finished floor area that is being added onto the structure. ZBA Member Constantino asked if the kitchen addition was not altered, would that have a significant effect upon the percentage of the alteration, and Ms. Purvis responded that it would because the three walls being removed are added to the square footage of altered surface. ZBA Member Constantino added that it seems as though they are looking at a variance of an alteration that is actually removing something rather than substituting something in its place. Ms. Purvis responded that square footage is not being substituted in terms of the kitchen area and that the front is being bumped out to a small amount for the covered stoop area so they are technically not replacing it. Ms. Purvis agreed with ZBA Member Constantino's statement that the alteration variance could be in part due to the removal of the kitchen area on the southerly face of the property. ZBA Member Constantino asked if the covered stoop area is included in the lot coverage and Ms. Purvis replied yes. Ms. Purvis responded to ZBA Member Constantino that if the plans were altered to reduce or remove the overhang and remove the covered portion of the stoop, a lot coverage variation would still be necessary.

Petitioners' Presentation

Matt and Sarah Stark, owners of the property at 951 Roslyn Road who currently live at 2304 W.

Wolfram St., Chicago, IL and Architect Tom Knapp of 320 N. Main Street, Lombard, IL were present to speak on behalf of the subject variation requests. Mr. Stark stated that he and his wife have a 3-year child with another child on the way and currently live in Chicago. He stated that they purchased the approximately 1,750 to 1,800-square foot home two years ago with the idea of building onto it. He added that that figure does not include the square footage of the garage. He also stated that the home has three bedrooms and no basement. He stated that their idea is to build up to accommodate their growing family.

Architect Tom Knapp stated that the existing floor area of the residence—not including the garage and the covered area in the back—is approximately 1,800 square feet which is a fairly small residence in terms of the market for homes. He stated that the subject home has 3 bedrooms and 1-1/2 baths, adding that the bedrooms are not large, there is no master bath and the living space is fairly small. He stated that there is a fairly large living room/dining room space that is a single room and a kitchen area which has a small breakfast area off of it with very few windows going out to the back yard. He stated that with no basement there is no place to add any new living space or add more space for a master bedroom and master bath. He stated that they could try to build a one-story addition as there is a small amount of space to add in lot coverage (if the home were to remain one story) that would allow them to build a small addition on the south side of the house between the existing house and the neighbor's house that would most likely be a master bedroom/master bath arrangement but would not really give them what they need in terms of living space. He stated that because the existing house has no basement, there is no room to expand down. He added that the best place to build any kind of addition is to go up, and to go up at all requires a variance because of the lot coverage which is 35% for a one-story house and 20% for a two-story house. He stated that because the existing house is currently over 20% lot coverage, any addition that goes up requires a variance for the second floor. Mr. Knapp stated that the overhang is not critical although they do want to have a covered front entry and feel the design is very nice and works well with the house. Mr. Knapp stated he pulled the addition out 18 inches into the corner side yard because architecturally he was trying to get some difference in the look between the first and second floor and because the petitioners wanted to have a covered front entry porch, it made sense for the addition to overhang on the front, adding that a variation was then required. Mr. Knapp stated that they believe the existing setbacks on the front yard, side, rear and corner side yards all exist very close to the existing setback requirements, therefore, if they were to go straight up, they would still be encroaching minimally on all of the yards. He feels that the design as shown is architecturally, a good solution.

Responses to Additional Questions from the Zoning Board of Appeals

ZBA Member Jones asked if the overhang was more architectural than square footage and Mr. Knapp responded yes, adding that they wanted a covered entry and a shadow line across the front. ZBA Member Miller asked what the hardship or unique circumstance is regarding their request. Mr. Knapp responded that the primary hardship regarding the subject property is that the existing one-story ranch residence has a garage and a back covered area which is currently just a large, deep, almost 4-car garage that takes up a significant portion of the lot coverage and

because of the size of the existing residence and the way that the residence is laid out, it is a very small residence on the property. He added that if the petitioners were to tear down the house and build a new structure, it would have the same lot coverage requirements but they would be able to build a two-story house which would work much more efficiently and which would fit within the 20% lot coverage ratio. He stated that the hardship is primarily that the one-story ranch is significantly over that lot coverage. He added that the way the zoning ordinance is written where 35% lot coverage ratio is allowed for a one-story house and 20% lot coverage ratio is allowed for a two-story house makes it difficult for existing homes to make that work.

Mr. Knapp stated that in terms of hardship for the corner side yard, it was his understanding that they could have a covered front entry porch in that corner side yard and reduce it as long as it was open on three sides. He stated that when they were designing the house they were taking into account the dimension of 18 inches which they were not required to have the variance for that 18 inches when it was a one-story covered entry porch area. He added as soon as the second floor space was added above that, it became a problem. Mr. Knapp stated he does not see anything that is a direct hardship regarding the side yard, however, in trying to get the covered porch to work on this residence, he feels it is a good solution. Ms. Purvis stated that Mr. Knapp was explaining about the bonus the Village gives for covered front porches which, if open on three sides, would be 240 square feet. She added when livable space is put above a porch, it no longer meets that requirement so that bonus is no longer offered. She stated the Village also allows a front porch to encroach 25% into the front yard and added that corner side is considered the same as the front. Ms. Purvis stated that the petitioner's original intent was that the porch would be covered, however, when living space is placed above it, the regulations change. Ms. Purvis responded to ZBA Member Micheli that if the overhang and covered stoop are removed, there would only be a lot coverage issue. She added that the lot coverage would be significantly less if the overhangs and covered stoop were removed because they both contribute to lot coverage, however, the lot coverage would be over 20%.

Ms. Purvis stated that the subject house was originally constructed in 1952 and met all the requirements at that time. She added that they would have been able to add a second story onto their house because prior to 2003, two-story structures were allowed to be 25% of the lot coverage ratio. ZBA Member Constantino asked Mr. Knapp if they could consider removing the overhang and re-designing the covered stoop to remove the living space over it or pull it back to reduce the change in the footprint and perhaps reduce the lot coverage issue. Mr. Knapp stated he had considered eliminating the 18-inch overhang which would take out a majority of the encroachment on the corner side yard, however, if he was to pull the entire single floor back 18 inches, it would not encroach closer than the primary wall of the house. He added they are still hoping they can have the space over the front porch. He also stated they probably could if they had to, eliminate 18 inches but that would still have overhang over the front porch. Mr. Knapp responded to ZBA Member Jones that there is currently no covered entry. Mr. Knapp also responded to ZBA Member Jones that the front entry door is rarely used because it is overgrown with greenery and there is a safety issue because the stoop is exposed

and the concrete steps are in poor condition. Mr. Knapp responded to ZBA Member Micheli that raising the structure was not an option as it would be too expensive.

Persons in Favor of or in Opposition to the Proposed Request

Carlos Moran, 300 Woodstock Avenue, Glen Ellyn, IL stated he lives behind the petitioners' house. He stated the petitioners' house has the setbacks for a ranch style home and they are trying to have a 2-story home on that property. Mr. Moran felt that four variations are too much and he is totally against these requests. Ms. Purvis responded to ZBA Member Micheli that the petitioners could demolish their home and re-build a 2-story home on the lot. She added that the existing one-story home was built to the 1923 code. She also responded to ZBA Member Micheli that the setbacks requirements for a 2-story home could be met on this lot if a new home were constructed. Mr. Moran responded to ZBA Member Constantino that his concern regarding the subject home is that it will be a 2-story home and the petitioners will not be meeting some setbacks. He also stated that the subject neighborhood homes are one-story homes. Mr. Moran added that he recently built an addition on his home and met the required setbacks for that addition by jogging a portion of his home. Mr. Moran also stated that he has not heard a good hardship for the variation requests.

Tim Loftus, 296 Woodstock, Glen Ellyn, IL asked Ms. Purvis to read the list of permits for the subject property and she did. Mr. Loftus asked if the variations would still be required if the two additions on the home did not exist. Ms. Purvis responded that a variation would still be required if they received a 500-square foot bonus for the garage because the lot coverage ratio would be 20.15%. Although he appreciated work being done on the home, Mr. Loftus felt that the requested lot coverage ratio is excessive. ZBA Member Jones stated that more land could be disturbed with a new house built on the property. Ms. Purvis responded to ZBA Member Whalls that the maximum lot coverage ratio is 35% for a single-story structure and the existing lot coverage ratio is 22%. She also stated that the maximum lot coverage ratio for a 2-story home is 20% and that the allowed square footage is 2,525. She added that 3,045 square feet is being proposed, however, 3,265 square feet would be allowed on a lot this size if the bonuses were maximized with a 500-square foot bonus for a garage and 240 square feet for a front porch.

Findings of Fact

ZBA Member Constantino stated that Matt and Sarah Stark, owners of the property at 951 Roslyn Road, are requesting approval of variations to allow construction of a two-story vertical addition related to existing corner side and rear yard setbacks, a front setback less than a minimum existing setback, an extension of the footprint of the house and a lot coverage ratio of 24.11% in lieu of the maximum allowed 20%. He stated the petitioners are also seeking a variation for a Class II alteration to a nonconforming use and other relief as necessary. ZBA Member Constantino stated that the subject property is located in the R2 Zoning District at the southwest corner of Woodstock Avenue and Roslyn and the zoning and land use surrounding is R2 Single Family Residential.

ZBA Member Constantino stated that Kelly Purvis, Associate Planner for the Village, said there were several prior permit requests but no prior variation requests for the subject property. ZBA Member Constantino stated that the owners propose to construct a second floor addition over a one-story residence and demolish a small kitchen addition that currently exists on the south side of the property. He stated that Ms. Purvis explained that the front yard setback variance requested is nonconforming at 40.29 feet which meets the 30-foot setback requirement but is not as much as the neighbor to the south whose setback is 40.54 feet and, therefore, is not in conformance. ZBA Member Constantino stated that the footprint extension is created by the request for an 18-inch extension of a proposed eave on the north side of the property. He stated that Ms. Purvis then explained what amounts to an alteration, the fact that walls and roofs are affected, demolished or remodeled and add those to the calculation of the alteration whereas an addition is new square footage that is placed upon the property. He added that the alteration issue relates to the removal of the kitchen addition, and the roof to add the second story to the home. Additions include the addition of the new covered stoop in the front and the additional square footage added in second story overhangs.

ZBA Member Constantino stated that one of the owners, Matt Stark, stated that after they purchased the property two years ago, they decided to add an addition onto the property. He said that the petitioners wanted to build up to a second floor as opposed to expanding the first floor, adding that the current size of the home is inadequate for a growing family. ZBA Member Constantino stated that Architect Tom Knapp said that the existing square footage of the home is small by today's standards, adding that typical standards of a home today would include four bedrooms, two-three baths and a two-three car garage and the existing home has three bedrooms, 1-1/2 baths and a 2 car garage. ZBA Member Constantino stated there is no adequate space to add a large addition onto the first floor of the subject home, therefore, the petitioners need to build up to the second level. He added there is no basement. ZBA Member Constantino stated that because there will be a second-floor addition, the lot coverage will be decreased from 35% to 20%. He stated that Mr. Knapp believes that the covered porch and the 18-inch eave extension is more compatible from a design standpoint, adding that the 18-inch overhang is not necessary for actual use or habitation. ZBA Member Constantino added that all of the setback issues are encroaching by a very minimal amount.

ZBA Member Constantino stated that the hardship, unique circumstances and practical difficulties are that the size of the garage and footprint limit the expansion of the home on a one-story level. He stated it was discussed that if there was no overhang or covered stoop, the lot coverage ratio would be reduced in addition to the removal of the kitchen addition although it would still be in excess of the 20% maximum. He added this is legally nonconforming as it was built originally pursuant to code.

ZBA Member Constantino stated that Carlos Moran who lives immediately to the south of the petitioner at 300 Woodstock Avenue, Glen Ellyn, Illinois believes that the setbacks that currently exist are for a one-story ranch home and are not appropriate for a two-story addition.

Mr. Moran believes that four variation requests are too many for this project and does not believe there are hardships or unique circumstances to justify this variation request.

ZBA Member Constantino stated that Tim Loftus has lived two doors to the south of the subject property at 296 Woodstock Avenue, Glen Ellyn, Illinois for 30 years. Mr. Loftus asked for a review of the prior permits for the subject property and stated that the previous owner had not maintained the property. ZBA Member Constantino stated it was discussed whether or not the removal of the garage and kitchen additions would require variances and they believe there would still be a lot coverage variation request required slightly in excess of the 20% maximum. ZBA Member Constantino stated that if the variation as requested is granted, the 24% lot coverage ratio will be in excess of 20% of what is permitted per code.

ZBA Member Miller moved, seconded by ZBA Member Jones, to accept the findings of fact. The motion carried unanimously by voice vote.

Comments from the Zoning Board of Appeals

ZBA Member Whalls stated that the requested setbacks are so minimal that he would not deny the requests. He stated he also looked at the elevation on the north side which is the largest portion of the LCR infringement and did not have a problem with that elevation. He stated he was in favor of the proposed requests.

ZBA Member Jones stated that he is also in favor of the requested variations for the same reasons as ZBA Member Whalls. He stated that he was supportive of moving the one-story shed in the back. He stated that removing the existing kitchen will provide more space for a neighbor and since the encroaching overhang is on the north side, it will not encroach on neighbors and will provide a safety aspect for people going in and out of the front door. He did not feel that the petitioners could architecturally get away with putting in a covered porch without an overhang as an overhang will soften the area. ZBA Member Jones appreciated that the rear garage will be opened up on three sides and stated he does not count that area as living space. He added that if the house was a ranch, the petitioners would be allowed a 35% lot coverage ratio. He stated that he sees the requests as being rather minimal. ZBA Jones asked Ms. Purvis what the lot coverage ratio would be if the back of the garage and the roof was removed and she replied 21%. She added that it would not count toward lot coverage if it was not roofed over.

ZBA Member Micheli stated he was very uncomfortable with the proposed requests as he did not see any solid reason for hardships or unusual circumstances. He stated he felt there was misdirection given and that they have given themselves a significant addition to the master bathroom. He also stated he is never comfortable with granting a 500-square foot bonus for an attached garage. He stated that he is opposed to the requested variations.

ZBA Member Miller stated that many small things added up and he is not in favor of the lot coverage ratio. He stated that he cannot find a practical difficulty for this property. He also

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stated that petitioners would like giant houses on smaller lots which is something that the Village has tried to get away from. He felt that the subject house looks fantastic, however, is too large for the subject lot.

ZBA Member Constantino stated he wholeheartedly agrees with ZBA Member Miller. He stated he believes that the corner side yard setback issues are very minimal and he did not have a problem with those issues. He stated he is concerned that if the variances as requested are granted, the lot coverage would be in excess of 24% which, per Mr. Loftus, could be an increase of 20% over what would be permitted for a two-story residence. ZBA Member Constantino stated he would be more comfortable with the removal of the 18-inch overhang and a redesign of the covered front porch or removal of living space over it to bring it more in conformity and couple it with the demolition of the kitchen addition so that it might be less than the existing 22.9% lot coverage ratio. He stated he would be in favor of the variation requests except for those conditions.

Chairperson Garrity stated that as the variation requests would not pass as is, the petitioners could consider other options and return to the ZBA in the future.

Motion

ZBA Member Micheli moved, seconded by ZBA Member Jones, to continue this public hearing to the next ZBA meeting. The motion carried unanimously by voice vote.

Trustee Report

Trustee Liaison Senak reported on the Village budget which is not balanced and has a \$400,000 deficit.

Chairperson Report

No Chairperson Report was given.

Staff Report

Associate Planner Kelly Purvis stated that two items will be coming to the ZBA for review: 540 Ahlstrand and 254 Glenwood Avenue will be on the ZBA agenda for October 24, 2017.

Ms. Purvis also stated that, in the past the ZBA has added a stormwater review as a condition of positive recommendation for several projects. The Village Stormwater Engineer has done these reviews without adding additional cost to petitioner. Essentially the Village has been covering these costs. Moving forward, if stormwater review is requested by the ZBA as a condition for recommendation, the petitioner will pay the cost of the review at a rate of \$75 per hour.

The meeting was adjourned at 8:43 p.m.

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Submitted by:
Barbara Utterback
Recording Secretary

Reviewed by:
Kelly Purvis
Associate Planner

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The meeting was called to order by Chairperson Rick Garrity at 7:00 p.m. ZBA Members Gregory Constantino, Matthew Jones, John Micheli, Chip Miller and Reed Panther were present. ZBA Member Thomas Whalls was excused. Also present were Building and Zoning Official Steve Witt, Planning Associate Kelly Purvis and Recording Secretary Barbara Utterback. Trustee Liaison Mark Senak was excused.

Chairperson Garrity explained the procedures of the Zoning Board of Appeals.

ZBA Member Panther moved, seconded by ZBA Member Miller, to approve the minutes of the September 12, 2017 Zoning Board of Appeals meeting. The motion carried unanimously by voice vote.

On the agenda were public hearings regarding the properties at 951 Roslyn Road (a continuation), 540 Ahlstrand Road and 254 Glenwood Avenue.

CONTINUED PUBLIC HEARING – 951 ROSLYN ROAD

A REQUEST FOR APPROVAL OF VARIATIONS FROM THE GLEN ELLYN ZONING CODE AS FOLLOWS: 1. SECTION 10-4-1(N) TO ALLOW THE CONSTRUCTION OF A TWO-STORY VERTICAL ADDITION ON A NON-CONFORMING STRUCTURE WHICH: A. WILL HAVE A CORNER SIDE YARD SETBACK OF 18.5 FEET IN LIEU OF THE MINIMUM REQUIREMENT OF 20 FEET; AND B. WILL RESULT IN A CORNER SIDE YARD SETBACK BEING LESS THAN THE MINIMUM EXISTING SETBACK; AND C. WILL EXTEND THE FOOTPRINT OF THE HOUSE; AND D. WILL NOT MEET THE BULK REGULATION FOR LOT COVERAGE WITH A LOT COVERAGE RATIO OF 24.11% INCLUDING THE PROPOSED ADDITION. 2. SECTION 10-8-6(B) TO ALLOW A CLASS II ALTERATION TO A SINGLE FAMILY DWELLING THAT IS NON-CONFORMING DUE TO ZONING BULK CONTROL REGULATIONS. 3. SECTION 10-4-8(E)1 TO ALLOW THE CONSTRUCTION OF A TWO-STORY ADDITION ON A SINGLE-FAMILY HOME WITH A LOT COVERAGE OF 24.11% IN LIEU OF THE MAXIMUM LOT COVERAGE PERMITTED OF 20% FOR STRUCTURES GREATER THAN ONE STORY. 4. ANY OTHER ZONING RELIEF NECESSARY TO CONSTRUCT THE PROJECT AS DEPICTED ON THE PLANS PRESENTED OR REVISED AT THE PUBLIC HEARING OR AT A PUBLIC MEETING OF THE VILLAGE BOARD.

(Matt and Sarah Stark, owners)

ZBA Member Micheli moved, seconded by ZBA Member Jones, to continue the public hearing to November 14, 2017. The motion carried unanimously by voice vote.

PUBLIC HEARING – 540 AHLSTRAND ROAD

A REQUEST FOR APPROVAL OF VARIATIONS FROM THE GLEN ELLYN ZONING CODE AS FOLLOWS: 1. SECTION 10-5-5(B)4: TABLE TO ALLOW THE REPLACEMENT OF AN EXISTING

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FENCE TO BE BUILT AT A HEIGHT OF 6 FEET IN LIEU OF THE MAXIMUM PERMITTED FENCE HEIGHT OF 4 FEET FOR FENCES CLOSER TO THE STREET THAN THE PRINCIPAL STRUCTURE ON THE LOT. 2. ANY OTHER ZONING RELIEF NECESSARY TO CONSTRUCT THE PROJECT AS DEPICTED ON THE PLANS PRESENTED OR REVISED AT THE PUBLIC HEARING OR AT A PUBLIC MEETING OF THE VILLAGE BOARD.

(Pete Rodriguez, owner)

Staff Presentation

Building and Zoning Official Steve Witt and Associate Planner Kelly Purvis were present to speak regarding the proposed variation request of Pete Rodriguez at 540 Ahlstrand Road. Ms. Purvis stated that Mr. Rodriguez is requesting approval of a variation from the Glen Ellyn Zoning Code, Section 10-5-5(B)4: Table, to allow the replacement of an existing fence to be built at a height of 6 feet in lieu of the maximum permitted fence height of 4 feet for fences closer to the street than the principal structure and to allow any other zoning relief necessary to construct the project as depicted on the plans presented or revised at the public hearing or at a public meeting of the Village Board. Ms. Purvis stated that the subject property is a corner lot located in the RE Zoning District which is an estate district at the northeast corner of Ahlstrand Road and South Park Boulevard. She stated that the land use immediately surrounding the subject property is Single Family Residential. She also stated that notice of the public hearing was published in the October 5, 2017 edition of the Daily Herald, was mailed to the property owners within 250 feet of the subject property and a placard was placed on the property. Ms. Purvis stated that Village records indicate that permits for a demolition and new single-family home and a basement finish were issued in 2007 and a permit for tree removal was issued in 2009.

Ms. Purvis stated that the property at 540 Ahlstrand was annexed to the Village in 2004 along with a number of properties in Arboretum Estates East. She stated that Mr. Rodriguez constructed the house in 2007. She added that the fence was in place prior to the annexation of the property since the Village has no record of it being constructed and prior to Mr. Rodriguez's ownership of the property. She stated that the fence, which is 6 feet in height, is deteriorating and needs to be replaced. She stated that Mr. Rodriguez is requesting to build a 6-foot tall fence in approximately the same location as the existing 6-foot tall fence. She added that since his property is a corner lot on a busy street, he is requesting that he be allowed to replace the fence at the existing height in order to provide privacy and safety for his family. She added that the maximum permitted height for a fence is 6 feet for a fence located no closer to the street than the principal structure on the lot and 4 feet for all other areas of the lot. Ms. Purvis stated that Mr. Rodriguez will need to be granted a variance to construct the fence as proposed at 6 feet. She also stated that the proposed fence will not exceed 3 feet in height in the visibility triangle as required by code.

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Questions from the Zoning Board of Appeals

Ms. Purvis responded to ZBA Member Micheli that if a 6-foot fence is granted, it will be allowed to remain at that location forever. ZBA Member Constantino asked if the plan submitted indicates that the fence will be located in the exact location that it is now and Ms. Purvis responded that the fence will be further out but will be 3 feet in that area which meets code. She also agreed with ZBA Member Constantino that the triangle is based on the corner of Park and Ahlstrand.

Petitioner's Presentation

Pete Rodriquez, owner of the property at 540 Ahlstrand Road, stated that the existing fence is deteriorating and falling apart and he feels that the new fence which is similar in height will provide safety and protection for his family as well as shield his garage from view. He added that the new fence will be a vinyl material that will be stronger than the existing fence.

Additional Questions from the Zoning Board of Appeals

ZBA Member Jones stated that the existing fence has trees and bushes in front and asked if the petitioner plans to provide additional greenery to enhance the view of the fence. Mr. Rodriquez stated that he could consider adding greenery in the future. ZBA Member Micheli asked if the proposed fence posts will occupy the same position as far as the location of the existing fence posts. Mr. Rodriquez responded that the proposed fence posts will be approximately one to two feet closer to the property line than the existing fence posts so that the new fence will be installed as the existing fence will be removed. Mr. Rodriquez responded to ZBA Member Micheli that he has not considered a 5-foot fence as 6-foot fences are a standard height which would be more cost efficient. Mr. Rodriquez responded to ZBA Member Micheli that he plans to drop down the corner of the proposed fence to 3 feet because of the visibility triangle. Mr. Rodriquez also responded to ZBA Member Micheli that the new fence will be board on board. Mr. Rodriquez responded to ZBA Member Miller that most of his neighbors have fences that are 6 feet in height, and ZBA Member Miller added that most of these homes were in DuPage County at one time. Mr. Rodriquez responded to ZBA Member Miller that if he was required to build a 3-foot fence instead of a 6-foot fence, he would no longer have the protection and safety he is looking for. Mr. Rodriquez responded to ZBA Member Miller that a 6-foot fence is the norm to reduce noise issues from the road. Mr. Rodriquez responded to ZBA Member Constantino that he has not experienced any trespassing, vandalism or theft at his location along Park Boulevard.

Persons in Favor of or in Opposition to the Variation Request

No persons spoke either in favor of or in opposition to the variation request.

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Findings of Fact

ZBA Member Constantino stated that Planning Associate Kelly Purvis said that Pete Rodriquez, the owner of the subject property at 540 Ahlstrand is requesting approval of a variation to allow the replacement of an existing fence to be built at a height of 6 feet in lieu of the maximum permitted fence height of 4 feet for fences closer to the street than the principal structure and any other zoning relief necessary to construct the project. ZBA Member Constantino stated that the subject property is a corner lot located in the northeast corner of Ahlstrand Road and South Park Boulevard in the RE Zoning District. He added that the surrounding land uses and surrounding area uses are single-family residential. He stated that prior permits issued for the property include a demolition and new home in 2007 and a tree removal in 2009, however, none of these permits affect the requested variation.

ZBA Member Constantino stated that the plans show that the height of the fence will not exceed 3 feet in the visibility triangle as required by code to allow for sight lines at the stop sign at Ahlstrand and Park. He stated that the owners indicated a desire for 6 feet to increase the privacy and safety for their property. ZBA Member Constantino stated that, if granted, the variation will run with the land permanently.

ZBA Member Constantino stated that Pete Rodriquez, owner of the property, stated that the existing fence is deteriorating and requires replacement and he desires a 6-foot variation to provide additional safety and protection for his family. He added that the fence would shield the garage from Park Boulevard traffic and will consist of stronger material than the existing fence. He also stated that the petitioner may consider landscaping in the future. ZBA Member Constantino stated that the proposed fence would be approximately the same length as the existing fence, however, will be closer to the property line than the existing fence. He added that a 6-foot fence is a standard size per the fence company. He also stated that the petitioner will comply with the visibility triangle required per code and added that most of his immediate neighbors have 6-foot fences. He also stated that the petitioner would like to avoid littering on his property that would occur without the fence. ZBA Member Constantino stated that the petitioner believes that his hardship is that a 4-foot fence will not provide the safety and protection for his family that he desires as he is on Park Boulevard.

ZBA Member Micheli moved, seconded by ZBA Member Miller, to approve the findings of fact. The motion carried unanimously by voice vote.

Comments from the Zoning Board of Appeals

ZBA Member Panther stated he was supportive of the subject proposal as it is a replacement of the existing 6-foot fence. He also stated that it seems as though a 6-foot fence is consistent with the aesthetics of the neighborhood when driving through that area. He added that the

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topography of the subject lot shows that the lot is low on Park Boulevard, therefore, a 4-foot fence does not provide adequate protection for the subject property. ZBA Member Jones was in favor of the subject request but would like to see plantings in front of the fence. ZBA Member Micheli was opposed to granting the subject variation request by grandfathering in County rules. He stated he would be supportive of a 6-foot fence in the rear yard almost up to the driveway which he felt would afford more than enough privacy for the petitioner and 4 feet from the gate forward per the code with 3 feet at the visibility triangle. ZBA Member Miller stated he has driven by the petitioner's house and has not noticed the height of this fence. He stated he understands that the petitioner would like to keep a 6-foot tall fence as his property is on the edge of town where the road is wider and busier. He felt that he understood the petitioner's request not to have his children playing outdoors without a fence and not having his garage available for people to look into. He stated he is supportive of the petitioner's request. ZBA Member Constantino agreed with ZBA Member Miller's comments and sympathized with the petitioner's request due to the large amount of traffic in the neighborhood. He stated he would prefer that the fence be tapered at the driveway, however, was supportive of the variation request as proposed. Chairperson Garrity stated he agreed with the majority of the ZBA members but did not know how he felt about the fence going from 6 feet to 4 feet in that area. He added that the same fence is being replaced so he had no problem with the petitioner's request.

ZBA Member Jones moved, seconded by ZBA Member Miller, to close the public hearing. The motion carried unanimously by voice vote.

Motion

ZBA Member Miller moved, seconded by ZBA Member Jones, that the Zoning Board of Appeals recommend approval of the variation as requested by Pete Rodriguez, the petitioner and owner of the property at 540 Ahlstrand Road, due to the fact that the proposed fence is replacing an existing 6-foot fence and fits in with the other existing fences in the other Glen Ellyn and DuPage County homes in the neighborhood and will continue to help reduce noise and provide privacy for the petitioner on a very busy street.

The motion carried with five (5) yes and one (1) no vote as follows: ZBA Members Miller, Jones, Constantino, Panther and Chairperson Garrity voted yes; ZBA Member Micheli voted no.

PUBLIC HEARING – 254 GLENWOD AVENUE

A REQUEST FOR APPROVAL OF VARIATIONS FROM THE GLEN ELLYN ZONING CODE AS FOLLOWS: 1. SECTION 10-4-8(D)8(a) TO ALLOW THE NEW CONSTRUCTION OF A TWO-STORY SINGLE-FAMILY HOME ON A LOT WITH A WIDTH OF APPROXIMATELY 48.45 FEET IN LIEU OF THE REQUIRED 66-FOOT LOT WIDTH. 2. SECTION 10-5-4(2)(a) TO ALLOW THE CONSTRUCTION OF A GARAGE THAT WOULD COVER APPROXIMATELY 38% OF THE REQUIRED REAR YARD IN LIEU OF THE MAXIMUM PERMITTED COVERAGE OF 30% OF THE REQUIRED REAR YARD. 3. ANY

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OTHER ZONING RELIEF NECESSARY TO CONSTRUCT THE PROJECT AS DEPICTED ON THE PLANS PRESENTED OR REVISED AT THE PUBLIC HEARING OR AT A PUBLIC MEETING OF THE VILLAGE BOARD.

(Rishi and Amy Gauri, owners)

Staff Presentation

Building and Zoning Official Steve Witt and Associate Planner Kelly Purvis were present to speak regarding the proposed variation requests. Ms. Purvis stated that Rishi and Amy Gauri, owners of the property at 254 Glenwood Avenue, are requesting variations from the Glen Ellyn Zoning Code as follows: 1. Section 10-4-8(D)8(a) to allow the new construction of a two-story single-family home on a lot with a width of approximately 48.45 feet in lieu of the required 66-foot lot width (50 feet technically would be buildable). 2. Section 10-5-4(2)(a) to allow the construction of a garage that would cover approximately 38% of the required rear yard in lieu of the maximum permitted coverage of 30% of the required rear yard. 3. Any other zoning relief necessary to construct the project as depicted on the plans presented or revised at the public hearing or at a public meeting of the Village Board.

Ms. Purvis stated that the subject property is an interior lot located in the R2 Zoning District on the west side of Glenwood Avenue between Turner Avenue and Arlington Avenue. She also stated that the zoning and land use immediately surrounding the subject property is R2 Single Family Residential. She added that notice of the public hearing was published in the October 5, 2017 edition of the Daily Herald, mailed to property owners within 250 feet of the subject property and a placard was placed on the property.

Ms. Purvis stated that the Village granted a lot width variation by Ordinance 5513 to allow the construction of a single-family residence on this lot in 2006 and extensions for the variation were granted by the Village Board in 2008, 2009, 2011 and 2012. She stated that the last extension granted by Ordinance 6070 states that there will be no further extensions granted for this property. She added that the petitioners need to seek a recommendation from the Zoning Board of Appeals before this matter can be heard before the Village Board again.

Ms. Purvis stated that Village records indicate that several permits were issued for the subject property including an expired permit issued in 2013 for a new home.

Ms. Purvis stated that the petitioners purchased the vacant lot at 254 Glenwood Avenue in July of this year from Ray Whalen Builders and were unaware at the time of purchase that the lot does not meet the minimum buildable lot width requirements of the zoning code. She added that a variation was granted to a previous owner of the property to allow the construction of a new single-family home on this lot in 2006. She added that several extensions were granted to a previous owner by the Village Board with the final extension being granted in 2012. She also stated that the Village Board will not extend the granted variation again so a recommendation

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from the Zoning Board of Appeals is again needed to take this request before the Village Board for approval.

Ms. Purvis stated that the Gauri's are proposing to construct a new two-story single-family home on the lot with a detached garage. She added that the home will meet all requirements of the zoning code and the garage as proposed will cover approximately 38% of the required rear yard which exceeds the 30% limitation set by code. Ms. Purvis stated that a standard size lot would be 2,640 square feet in the rear yard which would allow up to 792 square feet of accessory structures within that required rear yard. She added that the Gauri's property tapers approximately 10 feet from the front of the lot to the back of the lot resulting in a required rear yard of approximately 1,654 square feet; therefore, the total maximum accessory structure square footage, including the garage and any other structure in the yard, would be 496.2 square feet. (She added that these numbers are slightly different from those in the ZBA packet because the numbers have been updated). Ms. Purvis stated that the petitioners are proposing to put a 630-square foot garage on their property which is slightly larger than the standard size 2-car garage. Ms. Purvis stated that the maximum permitted size for a garage per the zoning code is 660 square feet which the Gauri's could build if their lot was a standard lot in the R2 district. She stated that although the lot is substandard in width, it is much longer than the code requires it to be at 193 feet. Ms. Purvis stated that in order for the petitioners to construct the new single-family residence and the garage as proposed, they will need to be granted a variation from the lot width requirement and the accessory structure coverage limitation of the zoning code.

Questions from the Zoning Board of Appeals

ZBA Member Micheli asked what the size of a standard 2-car garage is and if it would meet the 30% requirement. Ms. Purvis responded that a comfortable standard 2-car garage would be 22 feet x 22 feet which would be 484 square feet and would be code compliant and a standard garage would be 24 feet x 24 feet which would be 576 square feet and would cover 34.8% of the lot. Ms. Purvis responded to ZBA Member Micheli that the property had been purchased by the Gauri's in June or July of this year. Ms. Purvis responded to ZBA Member Miller that the original plans that were approved to go along with the lot width variation in 2006 had a co-compliant garage.

Petitioners' Presentation

Rishi and Amy Gauri, the petitioners, live at 325 Hillside Avenue in Glen Ellyn, IL. Mr. Gauri stated that one of their hardships is that they own a piece of property in Glen Ellyn at 254 Glenwood which they did not realize when they purchased it, did not meet the lot width requirement. He added that they would like to build a home on that property. Mr. Gauri stated that their second hardship is regarding the shape of the lot at 254 Glenwood, the property tapers inwards almost 10 feet which shrinks the area in the required rear yard

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by quite a bit and, because of that, the proposed garage would have to be smaller than most garages in the surrounding area. He added that although the maximum allowed garage is 660 square feet, they are asking for 630 square feet. Ms. Gauri stated that they would also like to store toys, sports equipment and yard supplies for easy access in the extra space in the garage. Mr. Gauri stated that they prefer to add onto the garage rather than adding a separate detached shed on the property as a larger garage would be more advantageous to everyone.

Additional Questions from the Zoning Board of Appeals

Ms. Purvis explained for Chairperson Garrity that there is a part of the code that allows a 100-square foot accessory structure to be added in this zoning district as long as it is under 25% lot coverage. Mr. Gauri responded to ZBA Member Mr. Jones that he purchased the lot from Ray Whalen Builders who will build their new home. Mr. Gauri also responded that Mr. Whalen did not tell them that a variance would be needed to build on the subject property. Mr. Gauri responded to ZBA Member Jones that they intend to have a cement surface for the driveway. ZBA Member Jones asked if the petitioner would be open to a brick paver driveway in order to have the garage built where it is at, and Mr. Gauri responded that they would be open to a brick paver driveway but felt that it would be too expensive. ZBA Member Micheli asked where the unique circumstance or hardship is as the petitioners purchased a small lot. Mr. Gauri stated that having a garage that is slightly larger serves the same purpose as having a garage and a shed, however, is better for the neighbors' view. He added that they want green space in their yard as Ms. Gauri has a green thumb. Mr. Gauri responded to ZBA Member Jones that they did not know they had purchased a non-buildable lot and that he believes the seller did not know the variation had expired at that time. Ms. Gauri asked if a non-buildable lot must remain as a vacant lot and ZBA Member Micheli replied there are a number of non-buildable lots in town. ZBA Member Miller stated he was struggling with making a motion. He stated he disagreed with the aesthetics of a two-car garage, adding that there are many one-car garages in the petitioners' neighborhood. He stated he needed to know why the petitioners need more space in their garage than other families in the neighborhood. Mr. Gauri responded to ZBA Member Miller that his hardship is that the lot is very narrow and tapers in the rear. Mr. Gauri responded to ZBA Member Jones that they are unable to add height for storage to the proposed garage. He also responded to ZBA Member Jones that they would have difficulty removing items from a higher level. Mr. Gauri added that not having another structure on his lot would help to maintain the charm of the Village.

Ray Whalen, 177 Sunset Avenue, Glen Ellyn, Illinois stated that in response to a question asked by one of the ZBA Members regarding locating the garage further to the rear and granting a lot more additional driveway and surface, one is kind of creating more green space and adding much more impervious surface which also may cause a problem in the future with water runoff. Mr. Whalen added he believes there has been a direction to make the drives as small as possible. Mr. Whalen responded to ZBA Member Micheli that the cost difference between a

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standard concrete driveway and an impervious surface is approximately 4 to 5 times the cost. Chairperson Garrity asked if there are water issues on the subject lot, and Mr. Whalen replied no, adding that the lot has been engineered and they will meet all of the requirements of the DuPage County Stormwater Ordinance. ZBA Member Miller asked Mr. Whalen how the transaction occurred that they received a variation in 2006 with five extensions and asked if he then forgot about it and sold it, adding that did not make sense. Mr. Whalen responded that he was the contract purchaser when he first acquired the property and kept it during the economic downturn. He also stated that he sold the property at one time but bought it back from that purchaser. He stated he is not aware of a permit being issued for the property in 2006. He stated that when a zoning review was done with the Gauri's in July, was when he was notified that the permit had expired.

Mr. Whalen stated that he agreed with the staff's interpretation of the code in terms of how the garage is being regulated, however, previously when a building exceeded the requirement of 30% of the required rear yard the building officials had allowed a garage to be pulled forward of the building line and that part which was not within the required rear yard would not be counted toward the 30% coverage limitation, on 50-foot lots. He stated, this is why the original plans for construction on the lot, from 2006, show a compliant garage.

Persons in Favor of or in Opposition to the Variation Request

Elizabeth Stout, 258 Glenwood Avenue, Glen Ellyn, IL stated she is adjacent to the north of the subject property and is in favor of both variations being requested by the petitioners. She stated her only concern is with the driveway which will be going along with the concrete nature of the driveway that is proposed along the south side of her property because she has had issues and has done various things over the years to comply with the water issues which basically was standing water on the sidewalk area between their two lots. She stated they never did a survey to figure out if the water was from their sump pump or the grading of the vacant lot. She stated that they tapped into the prior spring construction of the stormwater system on Glenwood and are clear to go. She added that she has no concerns with the variation requests. ZBA Member Micheli stated that it looks like stormwater will drain to the north and asked what the stormwater review will require as far as will the petitioners want nothing from the new property to push water onto the north or downhill. Ms. Purvis responded that the Village's Stormwater Engineer would be doing a review on the project, because more than 300 square feet of land is being disturbed. The project will have to meet the requirements of the DuPage County Stormwater Ordinance. ZBA Member Micheli then asked if Ms. Stout would get some runoff if the driveway drains directly onto the north, and Ms. Purvis responded that she could not speak to that with certainty, but that she knows that the Village's Stormwater Engineer will review the plans in detail to ensure that there is adequate drainage on the site, prior to issuance of a building permit.

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Findings of Fact

ZBA Member Constantino stated that Rishi and Amy Gauri, the petitioners and owners of the vacant lot at 254 Glenwood Avenue, are requesting approval of variations from the Glen Ellyn Zoning Code to allow the new construction of a two-story single family home on a lot with a width of approximately 48.45 feet in lieu of the 66-foot lot width requirement and a variation to allow the construction of a new garage that would exceed approximately 38% of coverage of the required rear yard in lieu of the maximum permitted coverage of 30% of the required rear yard. He added that the subject property is an interior lot located in the R2 zoning district on the west side of Glenwood Avenue between Arlington Avenue and Turner Avenue. He added that the zoning and land use of the subject property and surrounding properties is R2 Single Family Residential. ZBA Member Constantino stated that the Village had granted a lot width variation in 2006 which was extended through 2012, however, that was the final extension to be granted.

ZBA Member Constantino stated that the Gauri's are the current purchasers of the subject property and are required to have a new application for a variance to allow for construction on this property and coverage in the rear yard by 38% as proposed for their garage. ZBA Member Constantino stated that the garage as proposed will cover approximately 38% of the required rear yard which exceeds the 30% limitation by code. He added that a standard required rear yard if the property had a 66-foot wide by 40-foot required setback would allow 792 square feet of accessory structures, however, because the property tapers approximately 10 feet from the front of the lot to the back of the lot the required rear yard is approximately 1,640 square feet and the maximum accessory structure that would be permissible would be 492 square feet. He added that the Gauri's are proposing a 630-square foot garage which is slightly larger than the standard size, however, the maximum permitted size for a garage is 660 square feet so it is smaller than the standard permitted garage. ZBA Member Constantino added that if the lot did not taper 10 feet from the front to the rear and remained at 48-1/2 feet width throughout, the required rear yard would be 1,940 feet allowing construction of a 582-square foot garage in the required rear yard without exceeding the 30% coverage limitation. ZBA Member Constantino stated that based upon the current code, the Gauri's could build a 496-square foot garage and remove the proposed storage area in the garage and then would be allowed to construct a second accessory shed structure of 100 square feet.

ZBA Member Constantino stated that Rishi and Amy Gauri, the owners of the lot, stated that their hardships and practical difficulties are that they were unaware that the lot did not meet the minimum size requirements when they purchased the property, the garage is slightly larger than standard and they are burdened by the tapering of the lot 10 feet from front to back. ZBA Member Constantino also stated that they are requesting a garage that is smaller than the standard maximum size of 660 square feet, however, it is bigger than the minimum 2 car garage, as they are requesting additional storage capacity. He added that if the garage size complied with the lot width variance, the petitioners could place a 496-square foot garage and

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an additional 100-square foot accessory shed on the property so they desire to add that square footage to the garage as requested and which would be more for aesthetics to avoid a second structure on the subject property. ZBA Member Constantino stated that the driveway will be concrete and there was a question of permeability of the surface. He stated that the petitioners would be amenable to changing the composition of the driveway if the costs are in line with the project. ZBA Member Constantino stated that the petitioners do not plan to have storage above the garage because of the height limitations and it would defeat the purpose of having ease of storage and accessibility to the storage area in the garage.

ZBA Member Constantino stated that Ray Whalen, the former owner and proposed builder of the petitioners' new house, said that more green space would be desirable, however, more impervious area to the lot would be added in the form of a concrete driveway. He added that any attempt to address the impervious nature of the concrete would create a tremendous increase in the cost of the concrete driveway.

ZBA Member Constantino stated that the petitioners first learned that the size of the proposed garage would not be permissible when they applied for the current permit for this project. He stated a discussion was held regarding if the garage was built closer to the front to the property line and straddling the rear yard setback line, it might not need a variance, however, there is concern that this strategy might not be acceptable by today's interpretation of the code.

ZBA Member Constantino stated that Elizabeth Stout, owner of the property to the north at 258 Glenwood that adjoins the subject property, is in favor of recommending both variations. She stated that her concern, however, is that the Village be mindful of the drainage issues that could cause water issues on her property and have an adverse effect on her plantings.

ZBA Member Constantino stated that if granted the requested variance, there would be a restriction against a shed on the subject property.

ZBA Member Micheli moved, seconded by ZBA Member Constantino, to approve the findings of fact. The motion carried unanimously by voice vote.

Comments from the Zoning Board of Appeals

ZBA Member Panther was in favor of the variation request for lot width, however, was undecided regarding hardships for the garage issue. ZBA Member Jones appreciated that the proposed house meets all requirements on this nonconforming lot. He also stated he was supportive of the garage if no shed was added in the yard. Chairperson Garrity suggested approving the maximum garage at 492 square feet and adding 100 square feet which would be the size of a shed that would total 592 square feet versus the 630 square feet that the petitioner is requesting which is a difference of 38 square feet. ZBA Member Jones stated he could support that request but added that modifications that are closer to the code is a better

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idea. ZBA Member Micheli did not understand why the petitioners need a garage larger than a two-car garage that would be permitted, especially in a neighborhood with many one-car garages. Although ZBA Member Micheli was not totally opposed to the petitioners' request, he felt that if the petitioners built a larger garage, they could in the future add a shed without the Village being aware of that shed. ZBA Member Miller had no problem with the house being built on this lot, however, was not supportive of the garage. He stated his issue is that an exception would be made for a non-buildable lot with this issue. He added that he felt everything should be done to make structures fit on non-buildable lots. Ms. Purvis stated that sheds must be 5 feet from the garage and 3 feet from the property lines. ZBA Member Constantino stated that because of the configuration of the lot and the tapering, he had no problem granting the variation for the construction of the subject home. He also stated that due to the tapering of the lot, if the bump-out was reduced for the proposed garage, the garage would then become an average size garage. He also stated that he did not like removing the 100 feet and then having a shed on the property. He stated that he would like to see the bump-out reduced in size and added to the garage as a 10-foot by 13-foot storage area is too large.

ZBA Micheli moved, seconded by ZBA Member Panther, to close the public hearing. The motion carried unanimously by voice vote.

Motions

1. ZBA Member Miller moved, seconded by ZBA Member Micheli, that the Zoning Board of Appeals recommends that the Village Board approve the variation to Section 10-4-8(D)8(a) of the Zoning Code for the property at 254 Glenwood Avenue to allow the new construction of a two-story single-family home on a lot with a width of approximately 48.45 feet in lieu of the required 66-foot wide width based on the hardship that the lot is oddly-shaped and non-buildable.

The motion carried unanimously with six (6) yes votes and zero (0) no votes as follows: ZBA Members Miller, Micheli, Constantino, Jones, Panther and Chairperson Garrity voted yes.

2. ZBA Member Miller moved, seconded by ZBA Member Jones, that the Zoning Board of Appeals recommends that the Village Board approve the variation to Section 10-5-4(2)(a) of the Zoning Code for the property at 254 Glenwood Avenue to allow the construction of a garage that would exceed approximately 36% of the required rear yard in lieu of the maximum permitted coverage of 30% of the required rear yard based on the hardship that the lot is oddly-shaped and non-buildable based on the condition that the garage will be no more than 596.2 square feet and no additional accessory structures will be permitted within the required rear yard.

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The motion carried with five (5) yes votes and one (1) no vote as follows: ZBA Members Miller, Jones, Constantino, Panther and Chairperson Garrity voted yes; ZBA Member Micheli voted no.

Trustee Report

No Trustee was present.

Chairperson Report

No Chairperson Report was given.

Staff Report

Ms. Purvis stated that 951 Roslyn Road will be on the next agenda.

ZBA Member Jones moved, seconded by ZBA Member Micheli, to adjourn the meeting at 9:10 p.m. The motion carried unanimously by voice vote.

Submitted by:

Barbara Utterback
Recording Secretary

Kelly Purvis
Associate Village Planner

DRAFT MINUTES
ZONING BOARD OF APPEALS
MINUTES
NOVEMBER 14, 2017

The meeting was called to order by Chairperson Rick Garrity at 7:00 p.m. ZBA Members Greg Constantino, Matthew Jones, John Micheli, Adam Miller, Chip Miller, Reed Panther, Tom Whalls and Student Commissioner Maddie Greenleaf were present. Also present were Trustee Liaison Mark Senak, Associate Planner Kelly Purvis and Recording Secretary Debbie Solomon.

Chairperson Garrity explained the procedures of the Zoning Board of Appeals (ZBA). Chairperson Garrity welcomed Student Commissioner Maddie Greenleaf to the ZBA.

On the agenda was a continued public hearing regarding the property at 951 Roslyn Road. A motion was made by ZBA Member Micheli and seconded by ZBA Member Miller to reopen a continued public hearing at 7:01 p.m. on the property located at 951 Roslyn Road. Motion carried unanimously by a voice vote.

A motion was made by ZBA Member Panther and seconded by ZBA Member Miller to approve the Draft Minutes from the October 24, 2017 ZBA Meeting. Motion carried unanimously by a voice vote.

Chairperson Garrity stated all members of the Zoning Board of Appeals have visited the property and are aware of the proposed plans. Chairperson Garrity stated all parties are still sworn in at this time.

CONTINUED PUBLIC HEARING – 951 ROSLYN ROAD

A REQUEST FOR APPROVAL OF VARIATIONS FROM THE GLEN ELLYN ZONING CODE AS FOLLOWS: (1) SECTION 10-4-1(N) TO ALLOW THE CONSTRUCTION OF A TWO- STORY VERTICAL ADDITION ON A NON-CONFORMING STRUCTURE WHICH: (a) WILL HAVE A CORNER SIDE YARD SETBACK OF 19.17 FEET IN LIEU OF THE MINIMUM REQUIREMENT OF 20 FEET; AND (b) WILL RESULT IN A CORNER SIDE YARD SETBACK BEING LESS THAN THE MINIMUM EXISTING SETBACK; AND (c) WILL EXTEND THE FOOTPRINT OF THE HOUSE BY 10 INCHES; AND (d) WILL NOT MEET THE BULK REGULATION FOR LOT COVERAGE WITH A LOT COVERAGE RATIO OF 22.1% INCLUDING THE PROPOSED ADDITION. (2) SECTION 10-8-6(B) TO ALLOW A CALSS II ALTERATION TO A SINGLE FAMILY DWELLING THAT IN NON-CONFORMING DUE TO ZONING BULK CONTROL REGULATIONS. (3) SECTION 10-4-8(E)1 TO ALLOW THE CONSTRUCTION OF A TWO-STORY ADDITION ON A SINGLE FAMILY HOME WITH A LOT COVERAGE OF 22.1% IN LIEU OF THE MAXIMUM LOT COVERAGE PERMITTED OF 20% FOR STRUCTURES GREATER THAN ONE-

STORY. (4) ANY OTHER ZONING RELIEF NECESSARY TO CONSTRUCT THE PROJECT AS DEPICTED ON THE PLANS PRESENTED OR REVISED AT THE PUBLIC HEARING OR AT A PUBLIC MEETING OF THE VILLAGE BOARD.

(Matt and Sarah Stark, owners)

Staff Presentation

Associate Planner Kelly Purvis was present to speak regarding the proposed variation request. Associate Planner Purvis stated that the petitioners have modified their initial request and are proposing variations from the Glen Ellyn Zoning Code to allow the construction of a second floor addition over their existing non-conforming 1-story home as follows:

1. Section 10-4-1(N) – to allow the construction of a two-story vertical addition on a non-conforming structure which:
 - a. Will have a corner side yard setback of ~~18.5 feet~~ **19.17 feet** in lieu of the minimum requirement of 20 feet; and
 - b. Will result in a corner side yard setback being less than the minimum existing setback; and
 - c. Will extend the footprint of the house **by 10 inches**; and
 - d. Will not meet the bulk regulation for lot coverage with a lot coverage ratio of ~~24.11%~~ **22.1%** including the proposed addition.
2. Section 10-8-6(B) to allow a Class II Alteration to a single family dwelling that is non-conforming due to zoning bulk control regulations.
3. Section 10-4-8(E)1 – to allow the construction of a two-story addition on a single family home with a lot coverage of ~~24.11%~~ **22.1%** in lieu of the maximum lot coverage permitted of 20% for structures greater than one-story.
4. Any other zoning relief necessary to construct the project as depicted on the plans presented or revised at the public hearing or at a public meeting of the Village Board.

Associate Planner Purvis stated that the subject property is an interior lot in the R2 Zoning District on the southwest corner of Woodstock Avenue and Roslyn Road. Associate Planner Purvis stated that the zoning and land use immediately surrounding the subject property is R2 Single Family Residential. Associate Planner Purvis stated that the public hearing notice was published in the September 28, 2017, Daily Herald, a public hearing notice was mailed to the surround properties within a 250 ft. radius of the subject property and a public hearing notice placard was placed on the property. Associate Planner Purvis stated that there are no records found relating to the issuance of any permits for the subject property. Associate Planner Purvis

stated displayed and described existing photos of the exterior and interior of the subject property. Associate Planner Purvis stated the petitioners have made a few changes since the last public hearing and reviewed these changes.

Associate Planner Purvis stated home owners Matt and Sarah Stark would like to modify their home by constructing a second floor addition over the existing first floor on their non-conforming residence. Associate Planner Purvis stated the one-story home including the attached garage is 2,784 square feet currently, and the petitioners are proposing to demolish the small kitchen addition (44 square feet) in the rear of the home and the rear garage addition (415 square feet). Associate Planner Purvis stated the petitioners will be constructing a second floor addition over the existing structure, and where the rear garage currently exists, they will be constructing a roofed-over patio (231 square feet) connected to a pergola (145 square feet).

Associate Planner Purvis stated the proposed addition requires alteration of 71% (Class II) of the exterior wall and roof area of the existing home, and the Zoning Code does not allow alteration to existing non-conforming structures to exceed 50% (Class I). Associate Planner Purvis stated while the addition will create more altered surface than is permitted on a non-conforming structure, the addition itself is considered a Class I addition which is permitted. Associate Planner Purvis stated to construct the second floor addition on the existing home, the Starks will also require relief from the lot coverage ratio (LCR) requirement. Associate Planner Purvis stated the existing home has an LCR of 22.9% which meets the code requirement of less than 35% for a one story home; however, when the second story is added to the home, the LCR will be 22.1% due to the proposed covered stoop and the overhang (an additional 10 inches in front of the structure and 24 inches in the rear of the structure) of the second story. Associate Planner Purvis stated the LCR requirement for a two-story structure is limited to 20% by the Zoning Code.

Questions from the Zoning Board of Appeals

ZBA Member Micheli stated the proposed plan that was distributed for the October 24th meeting (and later withdrawn) showed a proposed LCR of 20.3% and asked what the difference is with the current plan as the proposed LCR is 22.1%. Associate Planner Purvis stated the change is the addition of the roofed-over area in the back patio area.

Petitioners' Presentation

Sarah Stark, owner of the property at 951 Roslyn Road, thanked the ZBA for letting them make revisions. Ms. Stark stated the lot size is irregular and non-conforming. Ms. Stark stated they were going to take the proposed back patio area off the plans, but she and her husband really like this idea as the area will be private and shaded. Ms. Stark stated there are many trees that are on their property line that do not belong to the Starks, and these trees are not maintained. Ms. Stark stated they are concerned about these non-maintained trees falling into their yard or

onto one of their children. Ms. Stark stated they did decrease the front overhang and the front stoop area to help reduce the LCR, as the Zoning Board asked at the October 17, 2017 meeting.

Tom Knapp, architect with T. K. Knapp Architects in Lombard, Illinois, stated they were originally asking for a 24.11% LCR and have reduced this as much as possible as the ZBA seemed more comfortable in the previous meetings with a lesser LCR. Mr. Knapp stated they made an effort to reduce the overhang which in turn reduced the corner side yard setback. Mr. Knapp stated if one builds an arbor structure, this structure does not count toward the LCR which is why they are proposing the pergola. Mr. Knapp stated he did try to eliminate the roofed-over area in the back, but the petitioners really wanted this piece. Mr. Knapp stated the new proposal shows a reduced size of the back covered roof area which also helped to address the concerns of the neighbor to the south. Mr. Knapp stated he replaced part of the covered patio with a pergola which is a good middle-of-the-road choice.

Additional Questions from the Zoning Board of Appeals

ZBA Member Panther asked if the front overhang is extending into habitable space. Associate Planner Purvis stated because this is a roofed-over part of the structure and because it does come out over the first floor, this does count toward LCR. Associate Planner Purvis stated the eaves do not count toward LCR.

ZBA Member Micheli asked where the measurements start and stop for the pergola and how much of this area goes toward LCR. Associate Planner Purvis showed an overview of the proposed back patio area and stated only the roofed-over part counts toward the LCR. ZBA Member Micheli stated they have used up the LCR for the interior space and is curious where the hardship comes into play as he does not see a hardship in the roofed-over part of the back patio.

Mr. Knapp stated most of the area that is facing Roslyn Road is mostly eave and soffit space, and it is a little confusing as to how all this counts toward LCR. Mr. Knapp stated this home is considered small by today's standards, but does sit on a large property.

ZBA Member Micheli stated he is fine with the corner side yard setback and footprint, but he is not good with the proposed LCR due to the exterior covered roof section in back. Ms. Stark stated their neighbors have trees that overhang onto the Starks property, and the Starks are concerned these trees are a hazard. Mr. Knapp stated the roofed area does help with protection in the back.

ZBA Member Micheli stated he is not sure if a variance is the answer to address the possible temporary issue of the trees and asked if the petitioners had contacted the Village about these trees. Mr. Knapp stated the petitioners have not contacted the Village as they do not live in the subject property as of yet.

ZBA Member Jones asked about the square footage of the front overhang to which Associate Planner Purvis stated it is proposed to be 48 square feet. ZBA Member Jones asked if there are any bonuses being applied for the proposed porch. Associate Planner Purvis stated there could only be a bonus applied if there were no habitable area above the front porch.

ZBA Member Miller stated he does not quite see the safety factor with the trees and that the children may not stay under the roofed area if they were playing outside. ZBA Member Miller stated he does not feel you can use this for a hardship, and he does not see a hardship for the LCR either. Mr. Knapp stated the hardship for the additional LCR happens as soon as any part of the second floor is added to this home.

ZBA Member Miller stated they did a great job with everything else, but he feels they are not making a full effort to reduce in the back portion. ZBA Member Miller stated to have the LCR exceed the maximum for protection of the sun is not a good enough hardship.

Persons in Favor of or in Opposition to the Variation Requests

Tim Loftus, who resides at 296 Woodstock Avenue, stated he is glad to see they have reduced the back garage area, and he defers to the ZBA on the variation to see if the back roof needs to come off anymore.

ZBA Member Jones asked if the home should go up as proposed, or if the current home is a better fit for the neighborhood. Mr. Loftus stated the old home needs to be taken care of, and the second floor addition is fine with him. Mr. Loftus stated this proposal will be an improvement to what is currently there, and he does defer to what the ZBA's deliberation is on the open area and covered roof.

Findings of Fact

ZBA Member Constantino presented that this public hearing started originally on October 17, 2017 was then continued to October 24, 2017 and further continued to November 14, 2017.

Petitioners Matt and Sarah Stark, owners of the property at 951 Roslyn Road, are proposing variations from the Glen Ellyn Zoning Code to allow the construction of a second floor addition over their existing non-conforming 1-story home as follows:

1. Section 10-4-1(N) – to allow the construction of a two-story vertical addition on a non-conforming structure which:
 - a. Will have a corner side yard setback of ~~18.5 feet~~ **19.17 feet** in lieu of the minimum requirement of 20 feet; and

- b. Will result in a corner side yard setback being less than the minimum existing setback; and
 - c. Will extend the footprint of the house **by 10 inches**; and
 - d. Will not meet the bulk regulation for lot coverage with a lot coverage ratio of ~~24.11%~~ **22.1%** including the proposed addition.
2. Section 10-8-6(B) to allow a Class II Alteration to a single family dwelling that is non-conforming due to zoning bulk control regulations.
 3. Section 10-4-8(E)1 – to allow the construction of a two-story addition on a single family home with a lot coverage of ~~24.11%~~ **22.1%** in lieu of the maximum lot coverage permitted of 20% for structures greater than one-story.
 4. Any other zoning relief necessary to construct the project as depicted on the plans presented or revised at the public hearing or at a public meeting of the Village Board.

ZBA Member Constantino stated there have been reductions in the amount of variances requested, including from 18 inches to 10 inches for the corner side yard variance and going from 24.11% requested LCR to a current requested LCR variance of 22.1%. ZBA Constantino stated there will be a slight increase in the alteration requested from 68% to 71% for the Class II Alteration piece.

ZBA Member Constantino stated they have heard from one of the petitioners Sarah Stark about the hardship with circumstances involving this lot due to lot size and the location of the home upon this lot, creating a non-conforming issue. ZBA Member Constantino stated the petitioners plan to remove the rear portion of the garage and to construct a combination of a covered patio on approximately half of the space and a pergola that would not have a roof over it on the other half of the space.

ZBA Member Constantino stated they heard from architect Tom Knapp who said the originally proposed LCR of 24.11% seemed to be an issue as the maximum LCR should only be 20%. ZBA Member Constantino stated Mr. Knapp said the goal was to bring the LCR variance request to a more acceptable amount so they reduced the proposed LCR to 22.1%. ZBA Member Constantino stated they also reduced the overhang which reduces the requested corner side yard setback as well as the covered size of the covered roof area in back patio by substituting the pergola section.

ZBA Member Constantino stated there was a question and discussion as to what the particular hardship was as relating to the covered patio and a question regarding LCR as it related to the overhang in front and the fact there is living space on the second floor over the front porch. ZBA Member Constantino stated the issues focused on the hardship, the justified LCR variance to accommodate the back patio and the covered front porch. ZBA Member Constantino stated Ms. Stark had indicated the covered roof portion of the patio would allow for some protection

from the present condition of the trees along the property line which do not belong to the Starks and are not currently maintained so as to create a safety hazard.

ZBA Member Constantino stated neighbor Tim Loftus said that the existing house without any change would need some attention, and he was concerned over the rear garage addition that was created by the prior home owner. ZBA Member Constantino stated Mr. Loftus does not want a covered roof that would be too close to the property line, but said the plan presented tonight was much better.

Motion

ZBA Member Whalls moved, seconded by ZBA Member Jones, that the Zoning Board of Appeals recommended approval of the Findings of Fact.

The motion carried unanimously with a voice vote.

Additional Comments from the Zoning Board of Appeals

ZBA Member Whalls stated he has no problem with the requested variances and was happy to see the requested reductions in the new proposal.

ZBA Member Panther stated the lot is 75 feet wide, and a normal lot is 80 feet wide. ZBA Member Panther stated the lot is limiting; however, he is struggling a bit with the covered area of the back patio. ZBA Member Panther stated he is generally in favor of this proposal.

Student ZBA Member Greenleaf stated she has no concerns.

ZBA Member Jones stated he is in favor of the variances as the garage and kitchen addition will be removed from the home. ZBA Member Jones stated they would have to take part of the original structure down in order to get the LCR down. ZBA Member Jones stated the petitioners have done a lot to get the LCR down to where it is more workable. ZBA Member Jones stated without the covered roof added, there would still need a variance for the LCR so this proposal is a good compromise.

ZBA Member Micheli stated ZBA Member Jones makes a good point about taking off the original structure, but he does not see an argument for keeping the covered roof for the patio in the proposal. ZBA Member Micheli stated he would like to propose extending part of the wall back to give a small covered area and still have the open wood pergola. ZBA Member Micheli stated if not, he would go with the plan with no covered roof that was presented at the October 24, 2017 public hearing.

ZBA Member Constantino stated the architect took everyone's opinions and came up with a good plan.

Chairperson Garrity stated the ZBA has granted variances for less and feels the house is positioned in a poor way.

ZBA Member Jones stated the house itself is almost a hardship due to you cannot add a second floor without tearing off part of the original house.

ZBA Member Whalls stated no matter what you do, the LCR would still be over 20%.

ZBA Member Miller stated the petitioners did a great job with the setbacks and that the architect did a good job on the proposal. ZBA Member Miller stated he is struggling with the variance with the covered back because it is an architectural feature, and he cannot find a way to approve the variances.

ZBA Member Constantino stated he would vote for the proposed plan before the ZBA with the variances. ZBA Member Constantino stated this is a good effort by the petitioners and the architect to develop a compromise to address everyone's concerns. ZBA Member Constantino stated the 22.1% LCR is better than the originally requested 24.11% LCR, and there is less bulk on the side yard affecting the neighbor to the south. ZBA Member Constantino stated the petitioners will be removing the garage and kitchen addition and doing something more aesthetically pleasing than what is currently there.

Chairperson Garrity agreed with ZBA Member Constantino.

Motion

A motion was made by ZBA Member Miller and seconded by ZBA Member Constantino to close the public hearing for 951 Roslyn Road at 8:01 p.m.

The motion carried unanimously with a voice vote.

A motion was made by ZBA Member Jones and seconded by ZBA Member Constantino that the Zoning Board of Appeals recommend approval of the variances as requested by Matt and Sarah Stark, petitioners and owners of 951 Roslyn Road Avenue, as requested to allow the construction of a second floor addition over their existing non-conforming 1-story home due to the hardships of the lot's dimensions, the existing location of the home and the inability to add a second story without removing parts of the original structure. The recommended variances are as follows:

1. Section 10-4-1(N) – to allow the construction of a two-story vertical addition on a non-conforming structure which:
 - a. Will have a corner side yard setback of 19.17 feet in lieu of the minimum requirement of 20 feet; and
 - b. Will result in a corner side yard setback being less than the minimum existing setback; and
 - c. Will extend the footprint of the house by 10 inches; and
 - d. Will not meet the bulk regulation for lot coverage with a lot coverage ratio of 22.1% including the proposed addition.
2. Section 10-8-6(B) to allow a Class II Alteration to a single family dwelling that is non-conforming due to zoning bulk control regulations.
3. Section 10-4-8(E)1 – to allow the construction of a two-story addition on a single family home with a lot coverage of 22.1% in lieu of the maximum lot coverage permitted of 20% for structures greater than one-story.
4. Any other zoning relief necessary to construct the project as depicted on the plans presented or revised at the public hearing or at a public meeting of the Village Board.

The motion carried with five (5) yes votes and two (2) no votes as follows: ZBA Members Constantino, Jones, Panther, Whalls and Chairperson Garrity voted yes. ZBA Members Micheli and Miller voted no.

Trustee Report

Trustee Senak explained to the students in the audience that the ZBA is an example of good government and thanked the ZBA Members for their services. One of the students asked how many variances are granted a year to which Chairperson Garrity stated about 75% of the requests are recommended.

Trustee Senak stated Andy's Frozen Custard has been approved for a new location on Roosevelt Road. Trustee Senak stated the COD incubator project called Innovation DuPage will be housed in the Civic Center. Trustee Senak stated a 48-unit complex that would be across from the library has been presented to the Plan Commission.

Trustee Senak stated the FY2018 budget was approved as well as the Property Tax Levy and Glen Ellyn Public Library Levy.

Chairperson Report

No Chairperson Report was given.

Staff Report

No Staff Report was given.

At 8:18 p.m., a motion was made by ZBA Member Miller and seconded by ZBA Member Panther to adjourn the meeting. The motion carried unanimously by a voice vote.

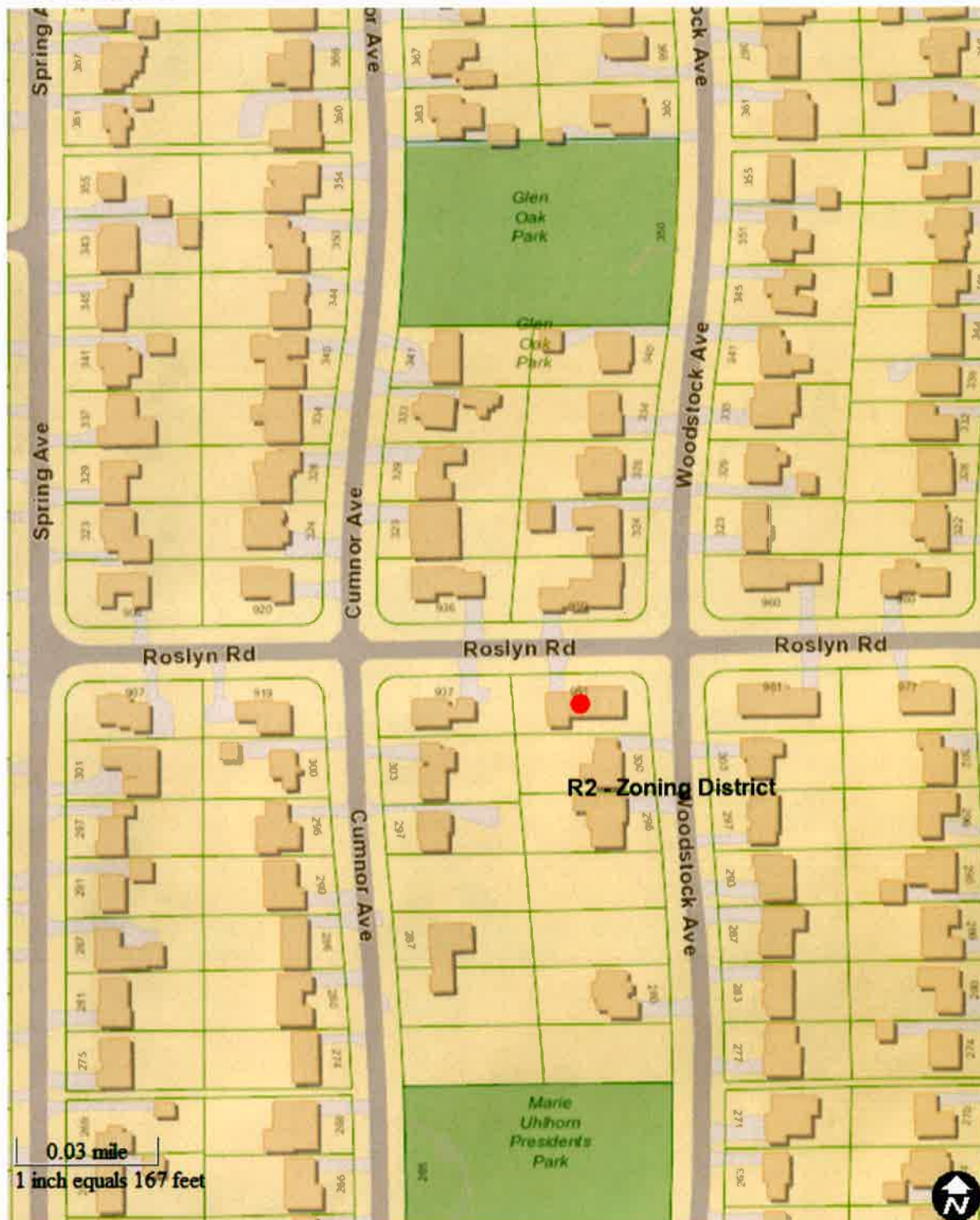
Respectfully submitted,

Debbie Solomon
Recording Secretary

Reviewed by:
Kelly Purvis
Associate Planner



Location/Zoning - 951 Roslyn Rd



Map created on September 20, 2017.

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951 Roslyn Road - Aerial View



Map created on November 30, 2017.

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STARK RESIDENCE

SECOND FLOOR ADDITION

MATT & SARAH STARK
951 ROSLYN ROAD
GLEN ELLYN, ILLINOIS

ZONING VARIANCE APPLICATION - AUGUST 16, 2017
REVISED FOR ZONING BOARD OF APPEALS - NOVEMBER 1, 2017

ROSLYN ROAD

RECEIVED

NOV 03 2017

PLANNING DEPARTMENT
VILLAGE OF GLEN ELLYN



T.R. Knapp
ARCHITECTS
320 North Main Street
Lombard, Illinois 60148
630.620.6512

STARK RESIDENCE
REMODELING & ADDITION
MATT & SARAH STARK
951 ROSLYN ROAD
GLEN ELLYN, ILLINOIS

NO.	DATE	ISSUE
11-1-17	11-1-17	REVISED FOR ZONING BOARD APPEALS
10-20-17	10-20-17	REVISED FOR ZONING BOARD APPEALS
8-16-17	8-16-17	OWNER'S 80% REVIEW
8-16-17	8-16-17	ZONING VARIANCE APPLICATION
7-24-17	7-24-17	PRELIMINARY ZONING VARIANCE

REVISED FOR ZBA REVIEW - NOV 1, 2017

FILE NAME: STARK ROSLYN

JOB NUMBER: 21607

SHEET NAME:
PROPOSED
SITE PLAN

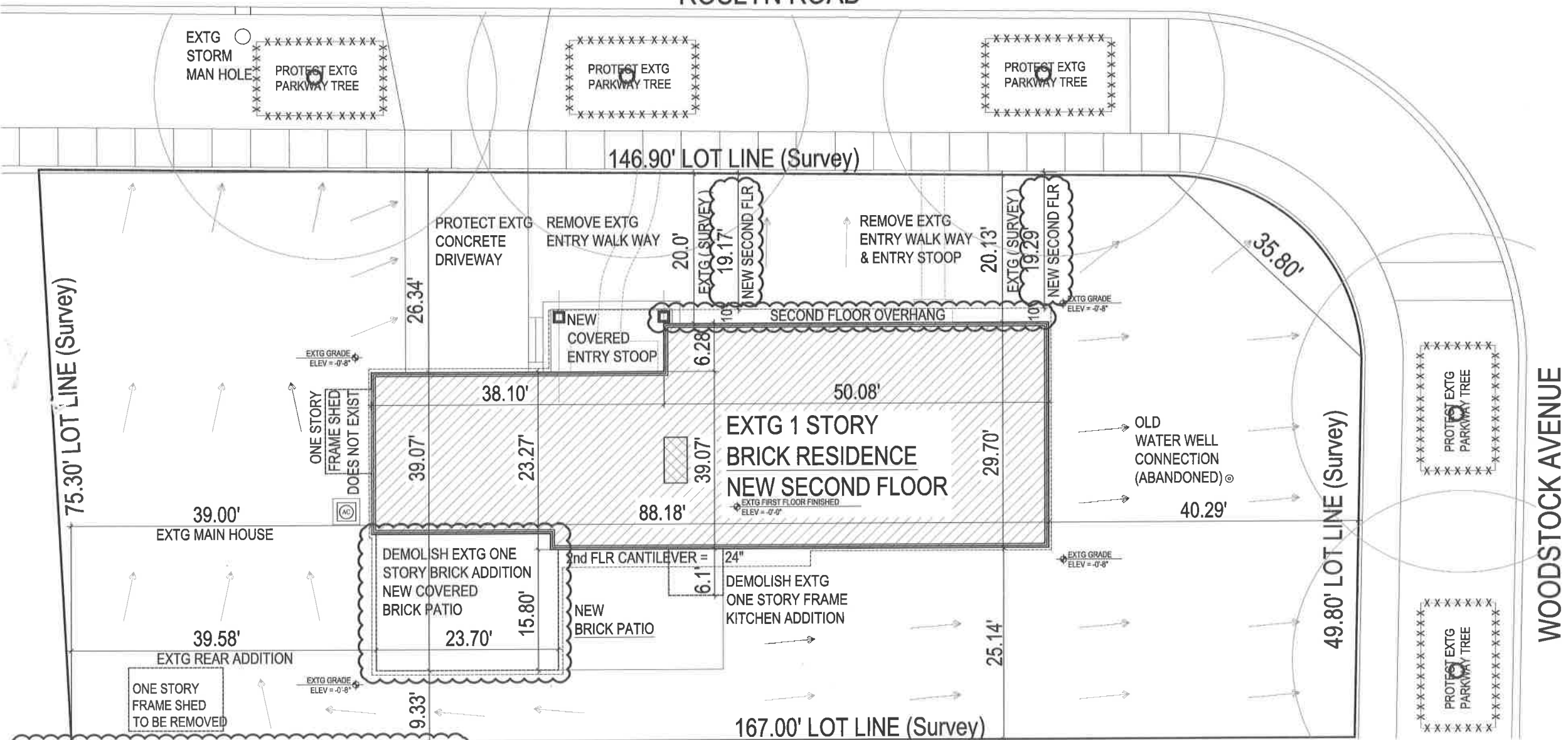
SHEET NO:

SITE

1 PROPOSED SITE PLAN
SCALE: 1" = 15'-0"

NOTE: AVERAGE GRADE AT PERIMETER OF STRUCTURE = 771.5' (BY SURVEY)
SLOPE ARROWS INDICATE APPROXIMATE SLOPE OF EXTG GRADE TO REMAIN
CONTRACTOR SHALL CONFIRM THAT FINAL GRADING SLOPES AWAY FROM NEIGHBORS
PROPERTY LINE AND DOES NOT ADVERSELY AFFECT THE NEIGHBOR'S PROPERTY.

GENERAL NOTE:
REGRAIDING OF YARD SURFACE IS THE
RESPONSIBILITY OF THE OWNER / GENERAL CONTRACTOR.
ARCHITECT TAKES NO RESPONSIBILITY FOR FINAL GRADE.



12,628 SF = CERTIFIED LOT AREA

LOT COVERAGE CALCULATIONS - ROOF STRUCTURE ONLY

2,784 SF = EXISTING HOUSE AND GARAGE - TOTAL BUILDING FOOTPRINT
- 415 SF = EXISTING 1 STORY REAR GARAGE (TO BE DEMOLISHED)
- 44 SF = EXISTING 1 STORY FRAME ADDITION (TO BE DEMOLISHED)
- 66 SF = EXISTING FRAME SHED (DOES NOT EXIST - TO BE REMOVED)
- 100 SF = EXISTING ONE STORY FRAME UTILITY SHED (TO BE DEMOLISHED)

2,325 SF = TOTAL EXISTING ROOF STRUCTURE = EXTG TOTAL = 2,325 SF
+ 231 SF = NEW COVERED REAR PATIO
+ 116 SF = NEW COVERED FRONT ENTRY STOOP
+ 48 SF = NEW PROPOSED SECOND FLOOR FRONT OVERHANG
+ 65 SF = NEW PROPOSED SECOND FLOOR REAR OVERHANG

2,785 SF = TOTAL PROPOSED ROOF STRUCTURE = NEW TOTAL = 2,785 SF
TOTAL EXISTING CERTIFIED LOT AREA = IRREGULAR = 12,628 SF
PROPOSED LOT COVERAGE = 22.1%

LOT COVERAGE CALCULATIONS - IMPERVIOUS SURFACE

2,785 SF = TOTAL PROPOSED ROOF AREA
430 SF = EXISTING CONCRETE DRIVEWAY
340 SF = NEW BRICK PATIO AT REAR YARD
415 SF = NEW BRICK PATIO AT LOCATION OF REAR GARAGE

3,970 SF = TOTAL PROPOSED IMPERVIOUS SURFACE = TOTAL = 3,970 SF
TOTAL EXISTING LOT AREA = IRREGULAR = 12,628 SF
PERCENTAGE OF LOT COVERAGE = 31.5%



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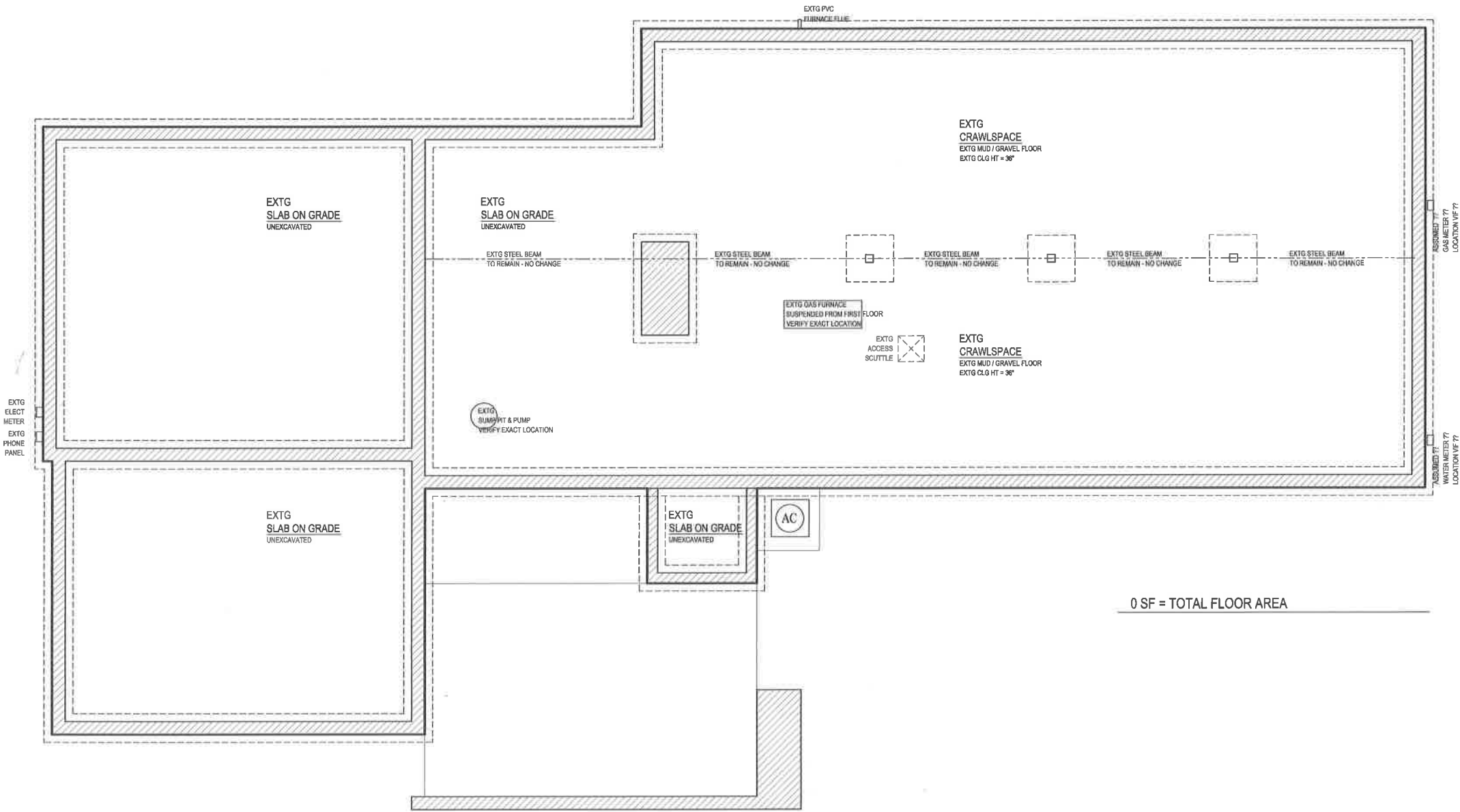
STARK RESIDENCE
REMODELING & ADDITION
MATT & SARAH STARK
951 ROSLYN ROAD
GLEN ELLYN, ILLINOIS

-	REVISED FOR ZONING BOARD APPEALS	11-1-17
-	REVISED FOR ZONING BOARD APPEALS	10-20-17
-	OWNERS 80% REVIEW	8-16-17
-	ZONING VARIANCE APPLICATION	8-16-17
-	PRELIMINARY ZONING VARIANCE	7-24-17
NO.	ISSUE	DATE

DEVELOPED FOR ZBA REVIEW, NOV 4, 2017

FILE NAME: STARK ROSLYN
JOB NUMBER: 21607
SHEET NAME: EXISTING FLOOR PLANS
SHEET NO:

A1.0



1 EXISTING CRAWLSPACE / FOUNDATION PLAN
SCALE: 1/8" = 1'-0"



NOTE: ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED IN FIELD.



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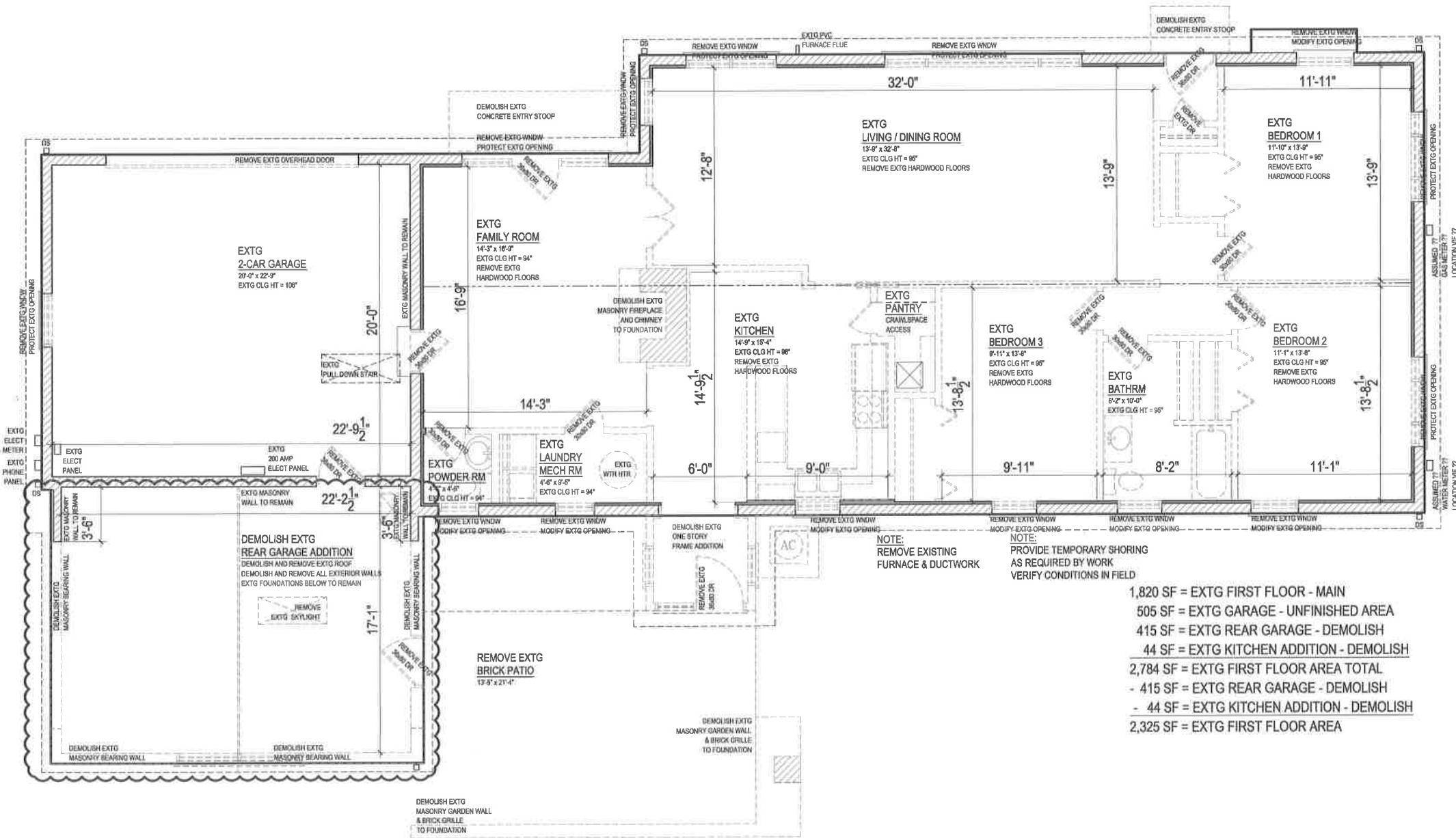
STARK RESIDENCE
REMODELING & ADDITION
MATT & SARAH STARK
951 ROSLYN ROAD
GLEN ELLYN, ILLINOIS

NO.	DATE
11-1-17	REVISED FOR ZONING BOARD APPEALS
10-20-17	REVISED FOR ZONING BOARD APPEALS
8-16-17	OWNER'S BRK REVIEW
8-16-17	ZONING VARIANCE APPLICATION
7-24-17	PRELIMINARY ZONING VARIANCE
ISSUE	

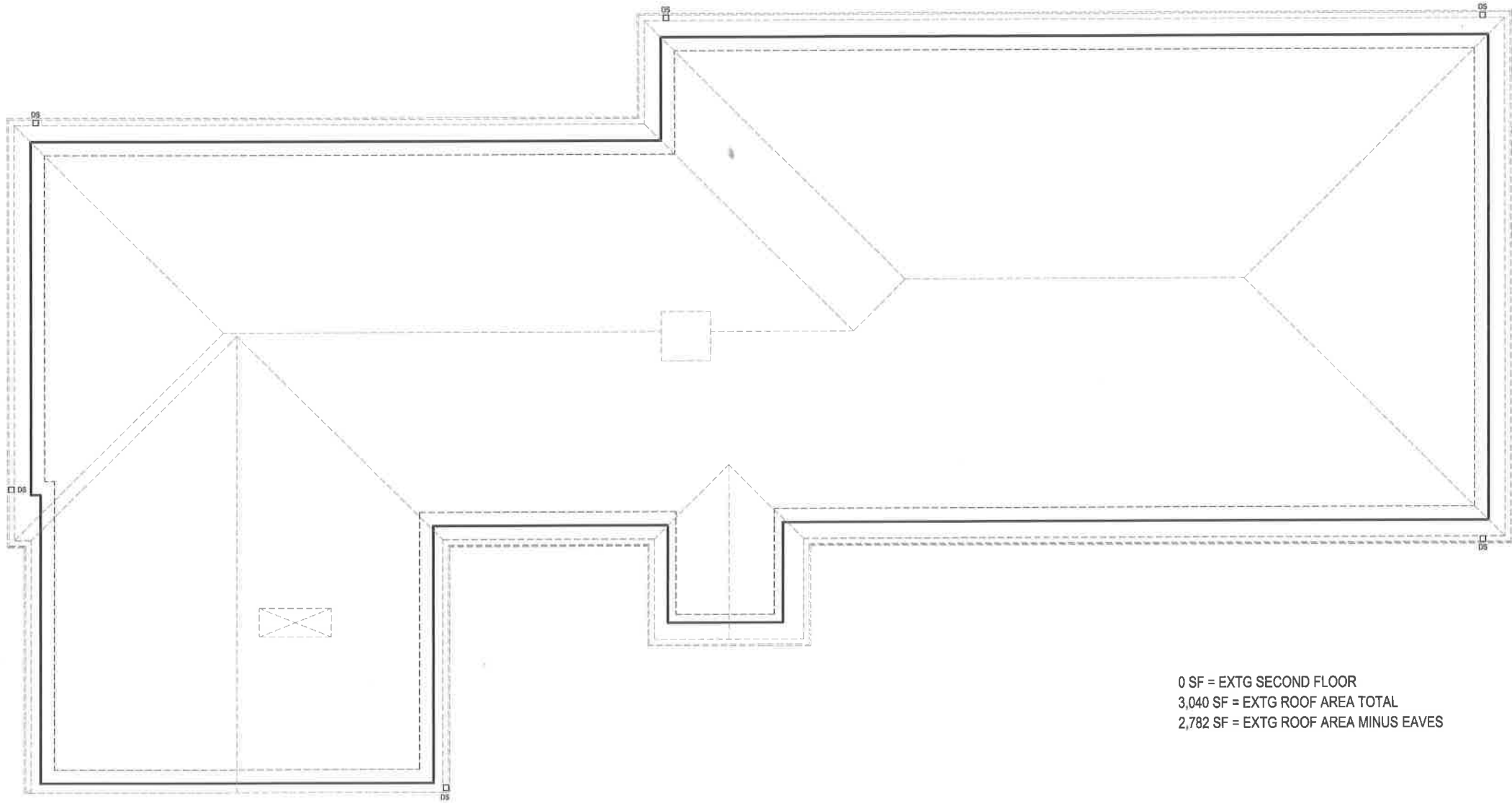
NOTE: ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED IN FIELD.

FILE NAME: STARK ROSLYN
JOB NUMBER: 21607
SHEET NAME: EXISTING FLOOR PLANS
SHEET NO:

A1.1



1 EXISTING FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"



0 SF = EXTG SECOND FLOOR
3,040 SF = EXTG ROOF AREA TOTAL
2,782 SF = EXTG ROOF AREA MINUS EAVES

1 EXISTING ROOF PLAN
SCALE: 1/8" = 1'-0"



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STARK RESIDENCE
REMODELING & ADDITION
MATT & SARAH STARK
951 ROSLYN ROAD
GLEN ELLYN, ILLINOIS

REVISED FOR ZONING BOARD APPEALS	11-17
REVISED FOR ZONING BOARD APPEALS	10-20-17
OWNER'S 80% REVIEW	8-16-17
ZONING VARIANCE APPLICATION	8-16-17
PRELIMINARY ZONING VARIANCE	7-24-17
ISSUE	DATE
REVISED FOR ZBA REVIEW - NOV 1, 2017	

FILE NAME: STARK ROSLYN
JOB NUMBER: 21607
SHEET NAME: EXISTING FLOOR PLANS
SHEET NO:

A1.2

NOTE: ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED IN FIELD.



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STARK RESIDENCE
REMODELING & ADDITION
MATT & SARAH STARK
951 ROSLYN ROAD
GLEN ELLYN, ILLINOIS

	11-1-17	REVISED FOR ZONING BOARD APPEALS
	10-20-17	REVISED FOR ZONING BOARD APPEALS
	8-16-17	OWNER'S 80% REVIEW
	8-16-17	ZONING VARIANCE APPLICATION
	7-24-17	PRELIMINARY ZONING VARIANCE
NO.	DATE	ISSUE
		REVISED FOR ZBA REVIEW - NOV 1, 2017

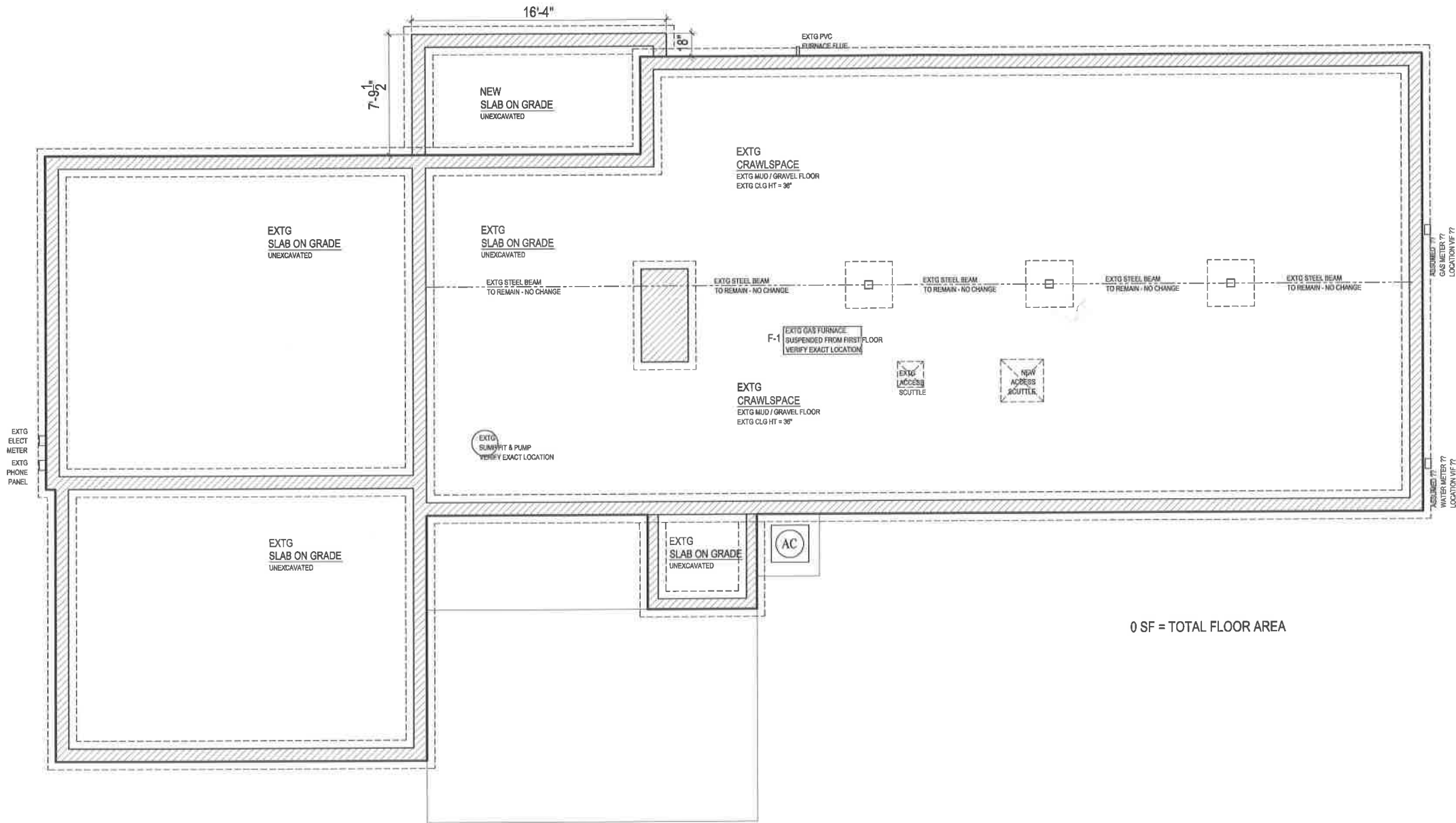
FILE NAME: STARK ROSLYN

JOB NUMBER: 21607

SHEET NAME:
PROPOSED
FLOOR PLANS

SHEET NO:
A2.0

NOTE: ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED IN FIELD.

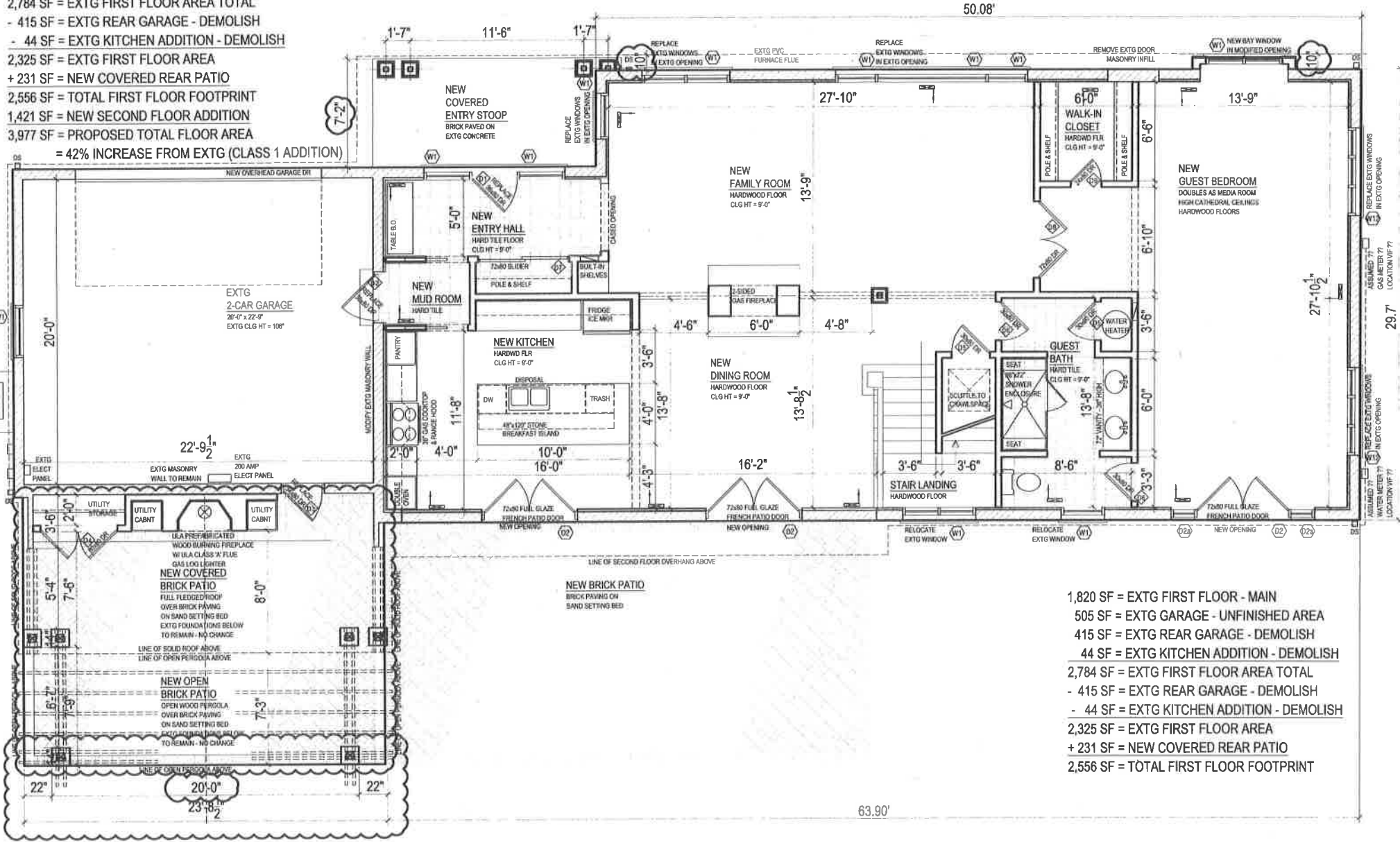


0 SF = TOTAL FLOOR AREA

1 PROPOSED CRAWLSPACE / FOUNDATION PLAN
SCALE: 1/8" = 1'-0"

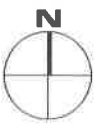


FLOOR AREA CALCULATIONS (EXISTING & PROPOSED)
1,820 SF = EXTG FIRST FLOOR - MAIN
505 SF = EXTG GARAGE - UNFINISHED AREA
415 SF = EXTG REAR GARAGE - DEMOLISH
44 SF = EXTG KITCHEN ADDITION - DEMOLISH
2,784 SF = EXTG FIRST FLOOR AREA TOTAL
- 415 SF = EXTG REAR GARAGE - DEMOLISH
- 44 SF = EXTG KITCHEN ADDITION - DEMOLISH
2,325 SF = EXTG FIRST FLOOR AREA
+ 231 SF = NEW COVERED REAR PATIO
2,556 SF = TOTAL FIRST FLOOR FOOTPRINT
1,421 SF = NEW SECOND FLOOR ADDITION
3,977 SF = PROPOSED TOTAL FLOOR AREA
= 42% INCREASE FROM EXTG (CLASS 1 ADDITION)



1,820 SF = EXTG FIRST FLOOR - MAIN
505 SF = EXTG GARAGE - UNFINISHED AREA
415 SF = EXTG REAR GARAGE - DEMOLISH
44 SF = EXTG KITCHEN ADDITION - DEMOLISH
2,784 SF = EXTG FIRST FLOOR AREA TOTAL
- 415 SF = EXTG REAR GARAGE - DEMOLISH
- 44 SF = EXTG KITCHEN ADDITION - DEMOLISH
2,325 SF = EXTG FIRST FLOOR AREA
+ 231 SF = NEW COVERED REAR PATIO
2,556 SF = TOTAL FIRST FLOOR FOOTPRINT

1 PROPOSED FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"



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STARK RESIDENCE
REMODELING & ADDITION
MATT & SARAH STARK
951 ROSLYN ROAD
GLEN ELLYN, ILLINOIS

NO.	REVISION	DATE
1	REVISED FOR ZONING BOARD APPEALS	11-1-17
2	REVISED FOR ZONING BOARD APPEALS	10-20-17
3	OWNERS 80% REVIEW	8-16-17
4	ZONING VARIANCE APPLICATION	8-16-17
5	PRELIMINARY ZONING VARIANCE	7-24-17

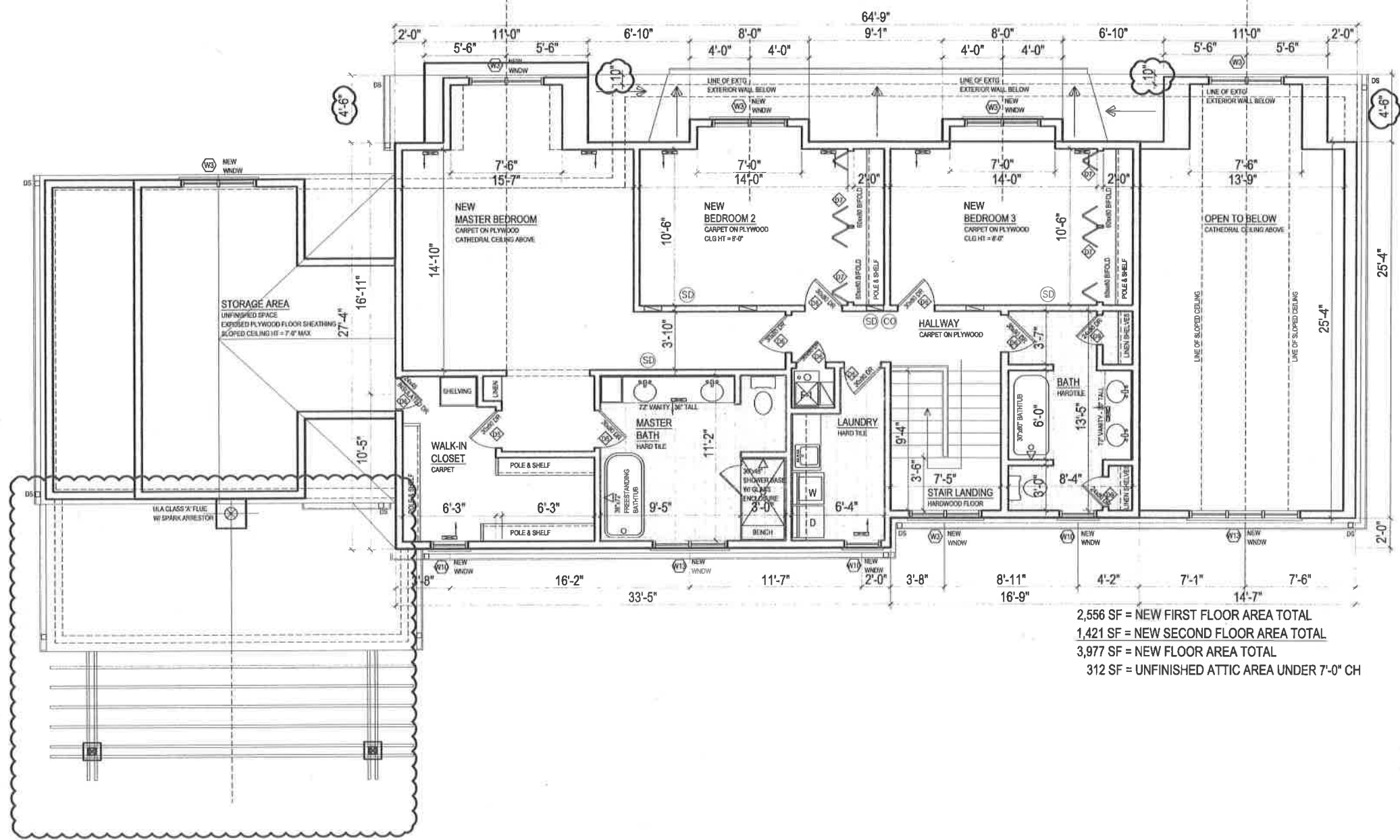
FILE NAME: STARK ROSLYN
JOB NUMBER: 21807

SHEET NAME:
PROPOSED
FLOOR PLANS

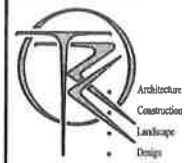
SHEET NO:
A2.1

NOTE: ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED IN FIELD.

REVISED FOR ZBA REVIEW - NOV 1, 2017



1 PROPOSED SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"



T.R. Knapp
ARCHITECTS
320 North Main Street
Lombard, Illinois 60148
630.620.6512

STARK RESIDENCE
REMODELING & ADDITION
MATT & SARAH STARK
951 ROSLYN ROAD
GLEN ELLYN, ILLINOIS

NOTE: ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED IN FIELD.

REVISED FOR ZONING BOARD APPEALS	11-1-17
REVISED FOR ZONING BOARD APPEALS	10-20-17
OWNER'S 90% REVIEW	8-16-17
ZONING VARIANCE APPLICATION	8-16-17
PRELIMINARY ZONING VARIANCE	7-24-17
DATE	
NO.	
ISSUE	
REVISED FOR ZBA REVIEW - NOV 1, 2017	

FILE NAME: STARK ROSLYN

JOB NUMBER: 21607

SHEET NAME:
PROPOSED
FLOOR PLANS

SHEET NO:

A2.2



T.R. Knapp
ARCHITECTS
320 North Main Street
Lombard, Illinois 60148
630.620.6512

STARK RESIDENCE
REMODELING & ADDITION
MATT & SARAH STARK
951 ROSLYN ROAD
GLEN ELLYN, ILLINOIS

REVISED FOR ZONING BOARD APPEALS	11-1-17	DATE
REVISED FOR ZONING BOARD APPEALS	10-20-17	DATE
OWNER'S 80% REVIEW	8-16-17	DATE
ZONING VARIANCE APPLICATION	8-16-17	DATE
PRELIMINARY ZONING VARIANCE	7-24-17	DATE
ISSUE		NO.

FILE NAME: STARK ROSLYN

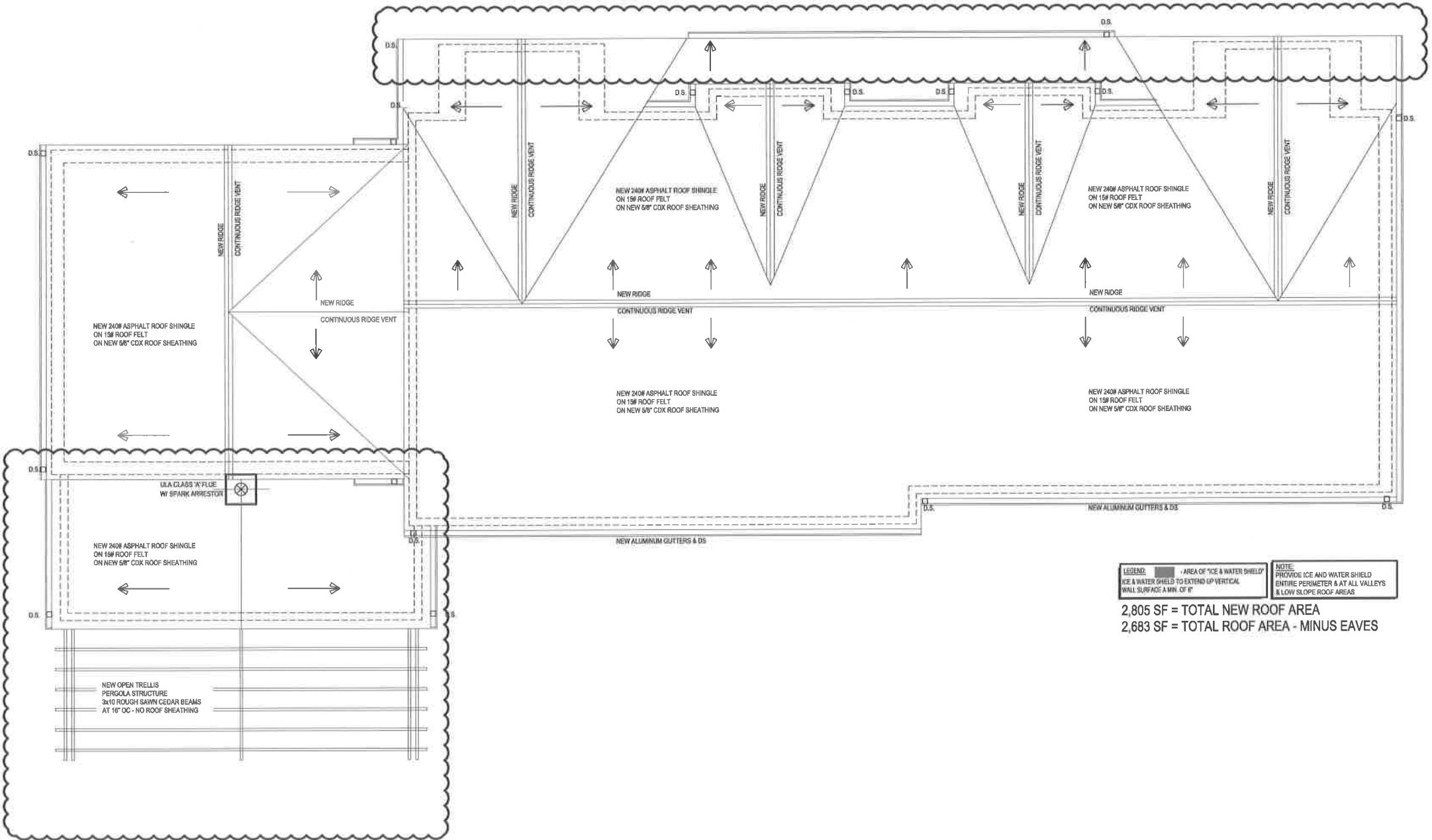
JOB NUMBER: 21607

SHEET NAME:
PROPOSED
FLOOR PLANS

SHEET NO:

A2.3

NOTE: ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED IN FIELD.



1 PROPOSED ROOF PLAN
SCALE: 1/8" = 1'-0"





T. R. Knapp
ARCHITECTS

320 North Main Street
Lombard, Illinois 60148
630.620.6512

STARK RESIDENCE REMODELING & ADDITION

MATT & SARAH STARK
951 ROSLYN ROAD
GLEN ELLYN, ILLINOIS

NO.	ISSUE	DATE
*	REVISED FOR ZONING BOARD APPEALS	11-1-17
*	REVISED FOR ZONING BOARD APPEALS	10-20-17
*	OWNER'S 80% REVIEW	8-15-17
*	ZONING VARIANCE APPLICATION	8-16-17
*	PRELIMINARY ZONING VARIANCE	7-24-17
REVISED FOR ZBA REVIEW - NOV 1, 2017		

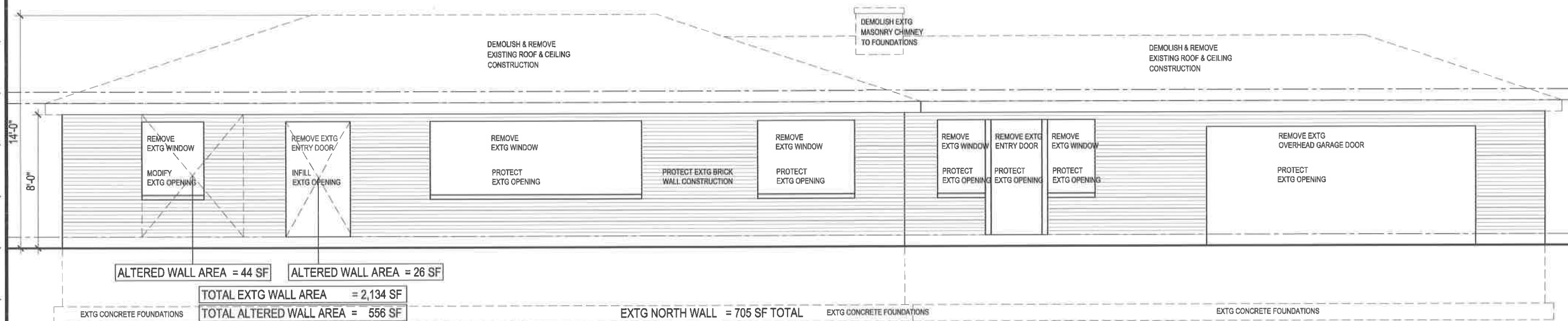
FILE NAME: STARK ROSLYN

JOB NUMBER: 21607

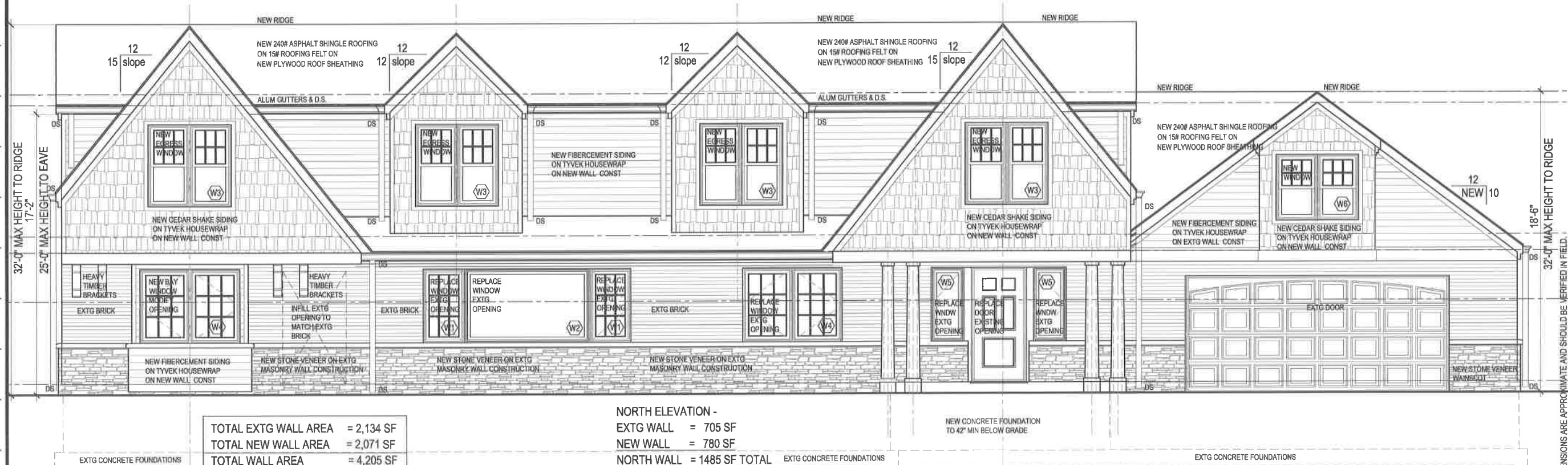
SHEET NAME:
PRELIMINARY
EXTERIOR
ELEVATIONS

SHEET NO:

A3.1

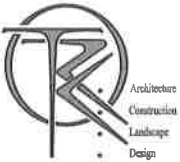


1 EXISTING EXTERIOR ELEVATION - FRONT (NORTH)
NOT TO SCALE:



2 PROPOSED EXTERIOR ELEVATION - FRONT (NORTH)
NOT TO SCALE:

NOTE: ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED IN FIELD.



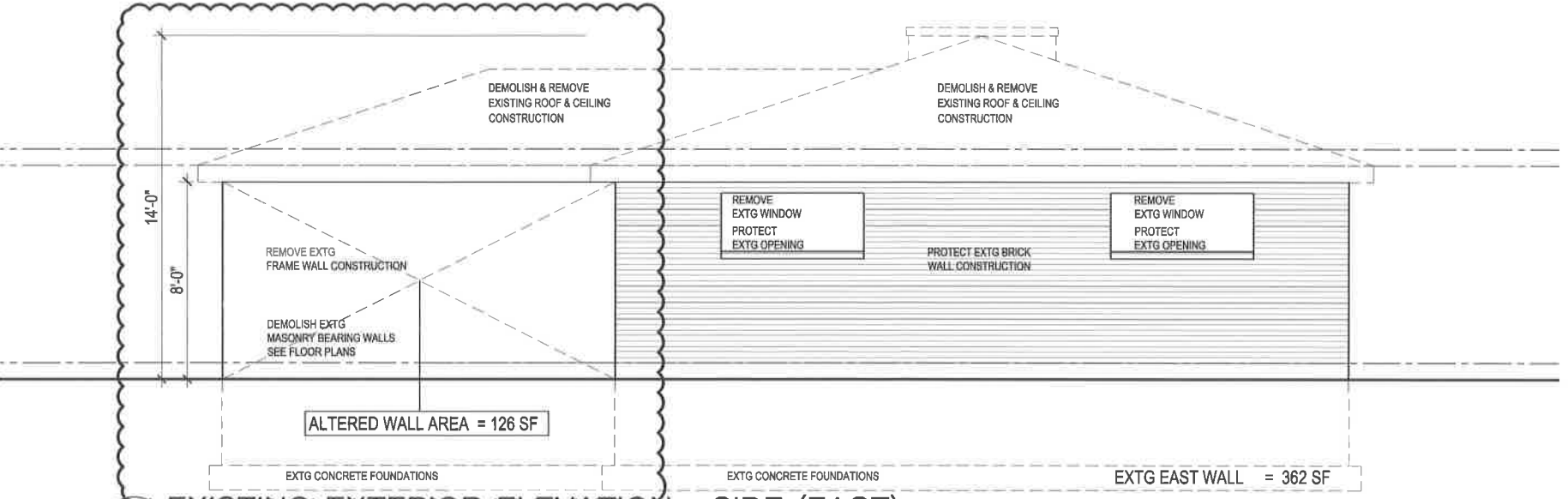
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STARK RESIDENCE
REMODELING & ADDITION
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951 ROSLYN ROAD
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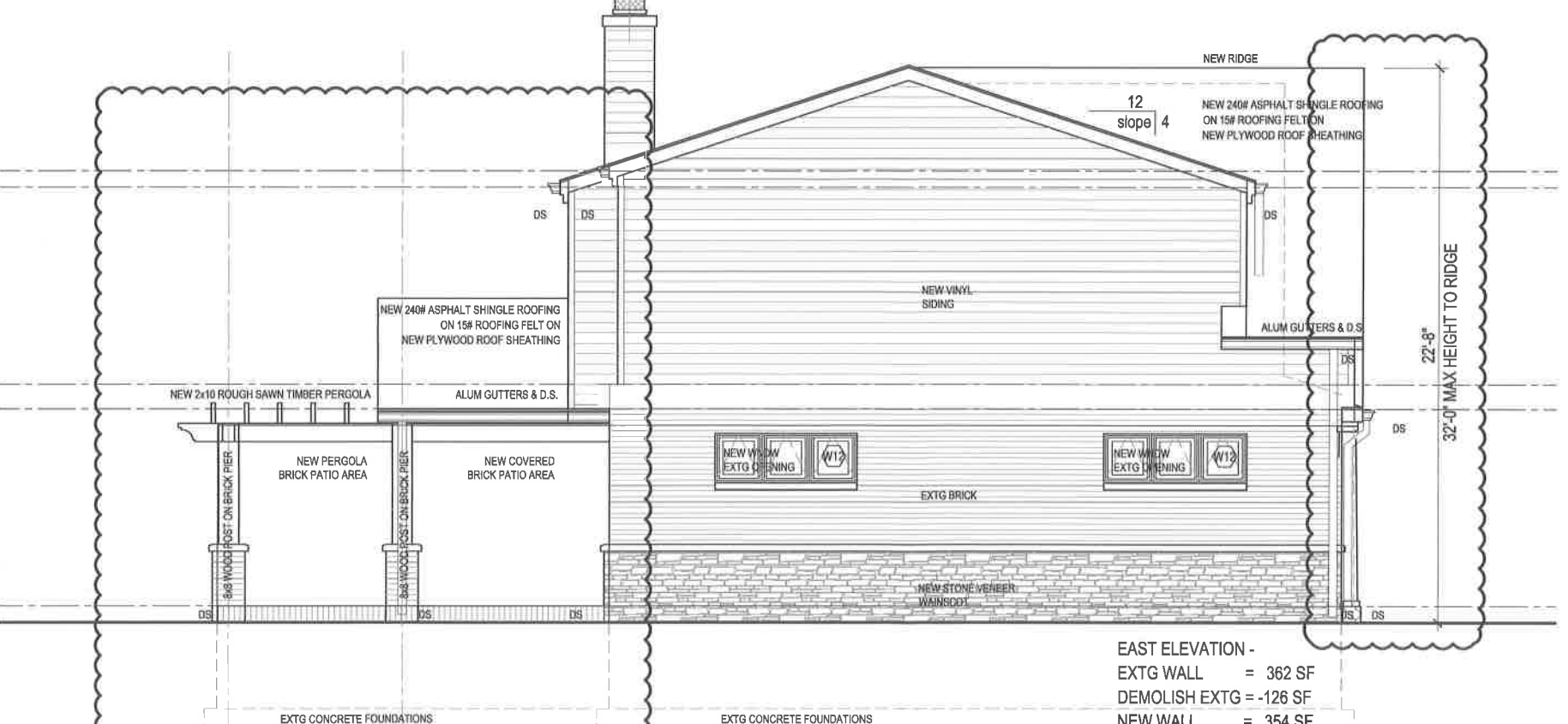
REVISED FOR ZONING BOARD APPEALS	11-1-17	DATE
REVISED FOR ZONING BOARD APPEALS	10-23-17	DATE
OWNER'S 80% REVIEW	8-16-17	DATE
ZONING VARIANCE APPLICATION	8-16-17	DATE
PRELIMINARY ZONING VARIANCE	7-24-17	DATE
NO.	ISSUE	NO.

FILE NAME: STARK ROSLYN
JOB NUMBER: 21607
SHEET NAME: PRELIMINARY EXTERIOR ELEVATIONS
SHEET NO:

A3.2



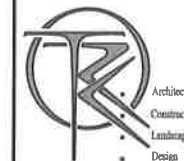
1 EXISTING EXTERIOR ELEVATION - SIDE (EAST)
NOT TO SCALE:



2 PROPOSED EXTERIOR ELEVATION - SIDE (EAST)
NOT TO SCALE:

EAST ELEVATION -
EXTG WALL = 362 SF
DEMOLISH EXTG = -126 SF
NEW WALL = 354 SF

NOTE: ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED IN FIELD.



T. R. Knapp
ARCHITECTS

320 North Main Street
Lombard, Illinois 60148
630.620.6512

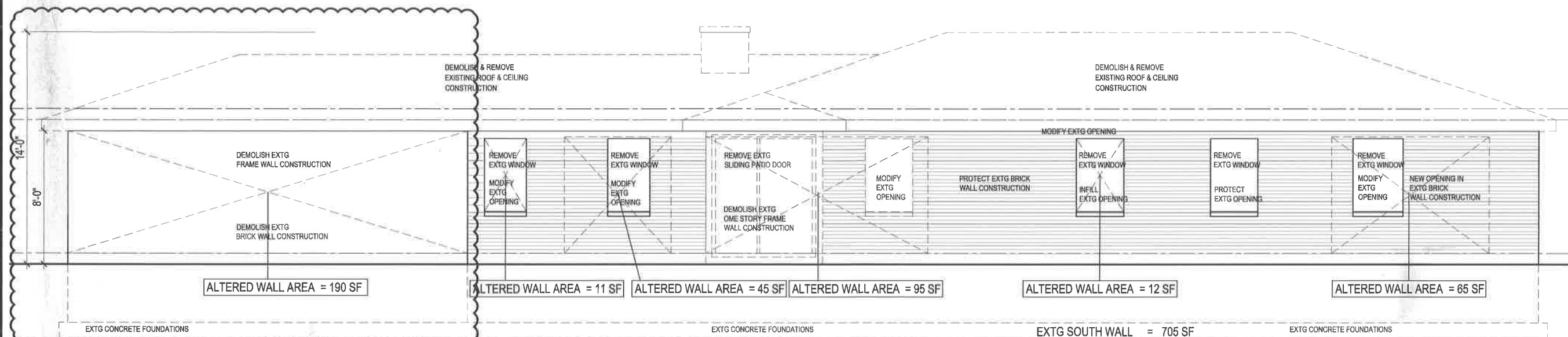
STARK RESIDENCE
REMODELING & ADDITION
MATT & SARAH STARK
951 ROSLYN ROAD
GLEN ELLYN, ILLINOIS

Q.	ISSUE	DATE
*	REVISED FOR ZONING BOARD APPEALS	11-1-17
*	REVISED FOR ZONING BOARD APPEALS	10-20-17
*	OWNER'S 90% REVIEW	8-16-17
*	ZONING VARIANCE APPLICATION	8-16-17
*	PRELIMINARY ZONING VARIANCE	7-24-17
REVISED FOR ZBA REVIEW - NOV 1, 2017		

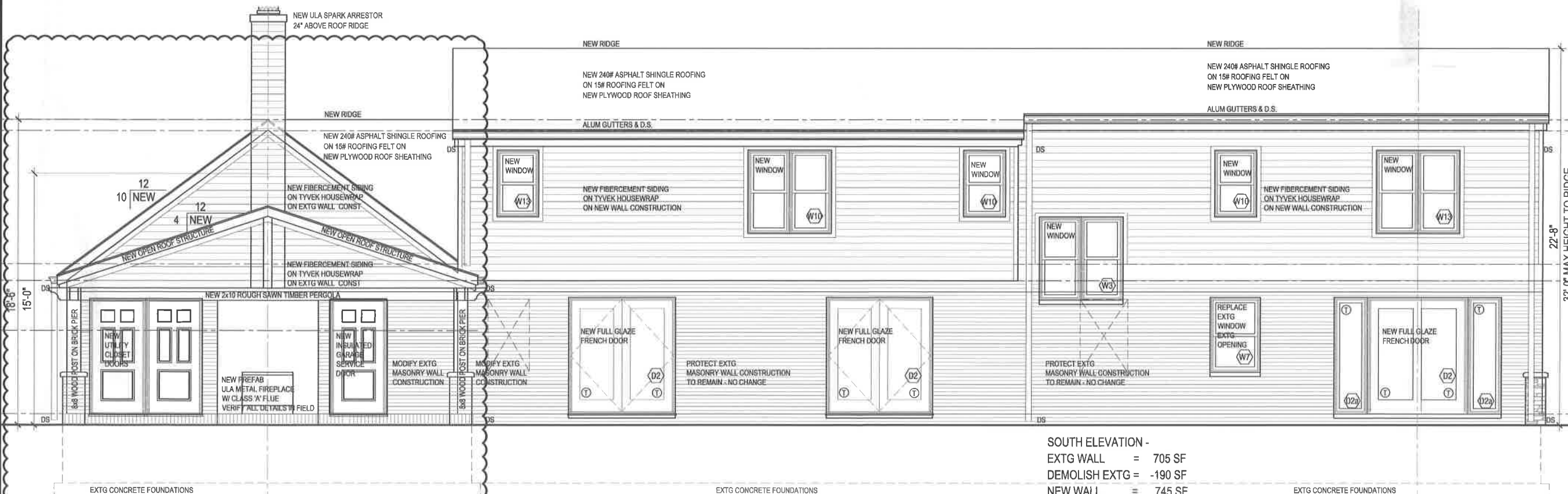
SHEET NO.

A3.3

Packet Pg. 327



1 EXISTING EXTERIOR ELEVATION - REAR (SOUTH)
NOT TO SCALE:



2 PROPOSED EXTERIOR ELEVATION - REAR (SOUTH)
NOT TO SCALE:

SOUTH ELEVATION -

EXTG WALL	=	705 SF
DEMOLISH EXTG	=	-190 SF
NEW WALL	=	745 SF

NOTE: ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED IN FIELD.



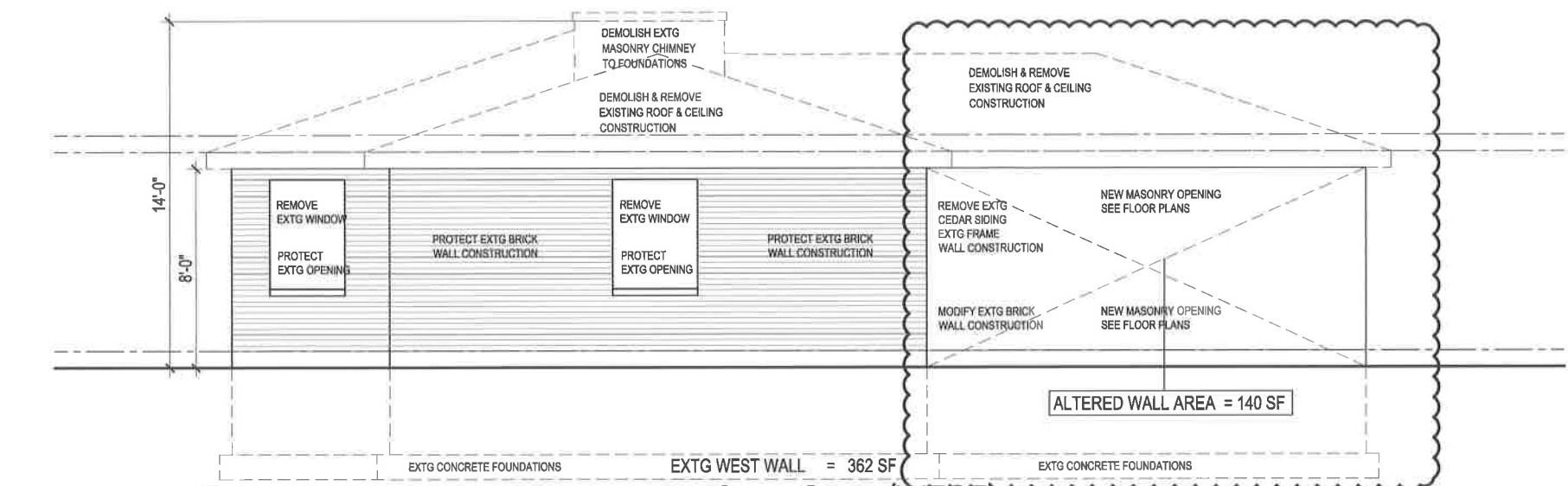
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STARK RESIDENCE
REMODELING & ADDITION
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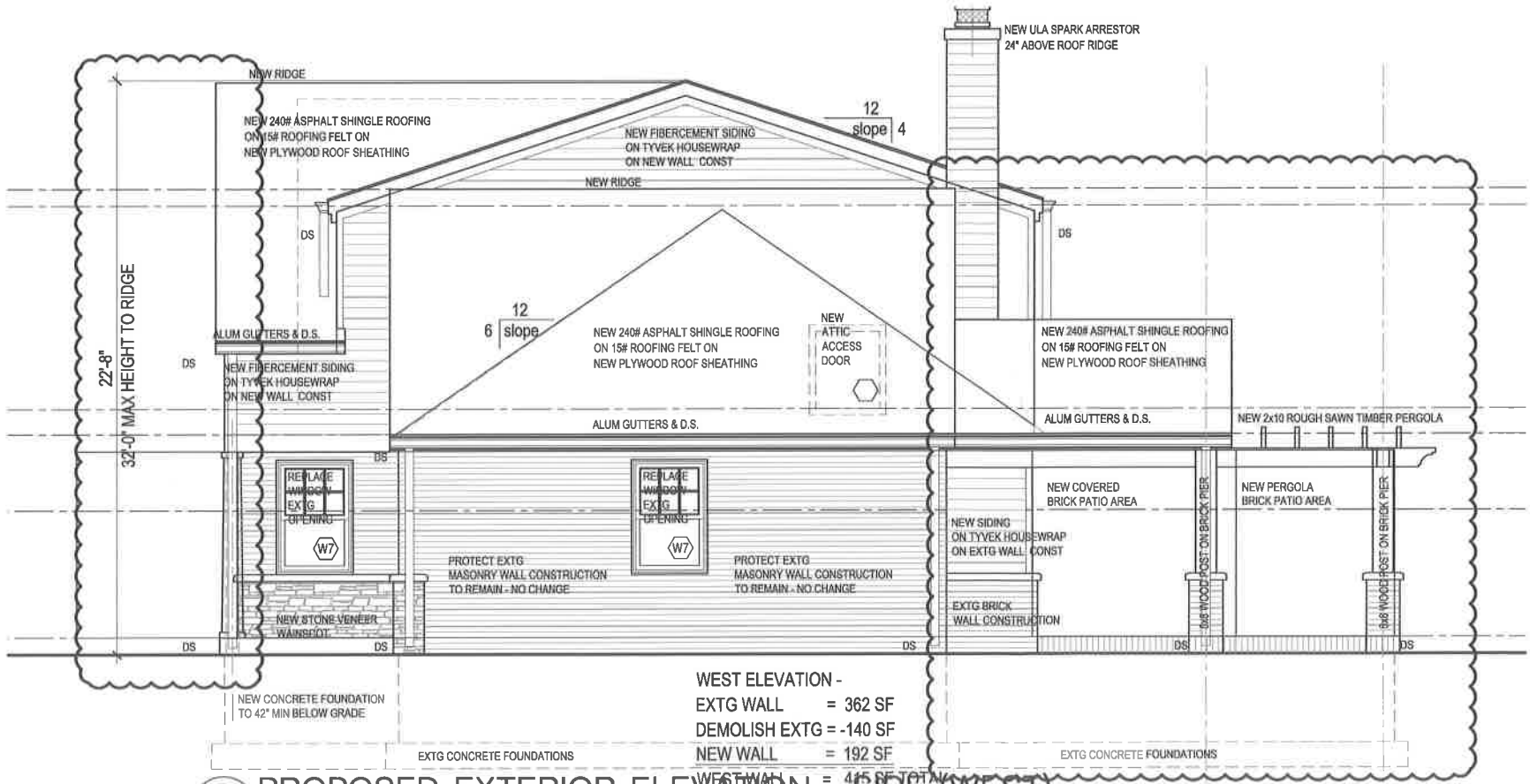
REVISED FOR ZONING BOARD APPEALS	11-1-17	DATE
REVISED FOR ZONING BOARD APPEALS	10-20-17	DATE
OWNER'S 80% REVIEW	8-16-17	DATE
ZONING VARIANCE APPLICATION	8-16-17	DATE
PRELIMINARY ZONING VARIANCE	7-24-17	DATE
ISSUE		DATE
NO.		DATE

FILE NAME: STARK ROSLYN
JOB NUMBER: 21607
SHEET NAME: PRELIMINARY EXTERIOR ELEVATIONS
SHEET NO:

A3.4



1 EXISTING EXTERIOR ELEVATION - SIDE (WEST)
NOT TO SCALE:



2 PROPOSED EXTERIOR ELEVATION - SIDE (WEST)
NOT TO SCALE:

NOTE: ALL DIMENSIONS ARE APPROXIMATE AND SHOULD BE VERIFIED IN FIELD.

10-4-8: R2 RESIDENTIAL DISTRICT:**(D) Minimum Yard and Lot Requirements:**

1. Front Yard: The front yard setback distance shall be measured from the front lot line to the closest enclosed point of the principal structure. The initial principal structure erected on a lot in a subdivision recorded with the DuPage County recorder of deeds office after March 1, 1999, may be constructed to the minimum required front yard setback line of thirty feet (30').

(a) Thirty feet (30') in depth, and

(b) The proposed principal structure (or addition thereto) shall be no closer to the street than the closest principal structure on either adjacent lot on the same block and same side of the street, but

(c) The proposed principal structure (or addition thereto) need not be farther than fifty feet (50') from the front lot line.

2. Rear Yard: Forty feet (40') in depth.

3. Interior Side Yard: Minimum interior side yard setback: Each side yard shall be 6.5 feet or ten percent (10%) of the lot width, whichever is greater.

4. Corner Side Yard Setback:

(a) Thirty feet (30') except

(b) On a parcel with a nonconforming lot width, the minimum corner side yard setback shall be thirty percent (30%) of the lot width.

5. Lots Fronting On Two Nonintersecting Streets: On lots fronting on two (2) nonintersecting streets, with the exception of alleys, where access on both public ways is allowed, a front yard must be provided on both streets. Where a lot fronts on two (2) nonintersecting streets, one of which is an improved or unimproved alley, the yard closest to the alley shall be considered a rear yard.

6. Minimum Width: The minimum width of each side yard for schools and special uses shall be twenty five feet (25').

7. Lot Area: Eight thousand seven hundred twelve (8,712) square feet.

8. Lot Width:

(a) Interior lot: Sixty six feet (66') and

(b) Corner lot: Eighty feet (80').

9. Lot Depth: One hundred ten feet (110').

10-4-1: COMPLIANCE WITH REGULATIONS:

(N) The requirements of the individual zoning districts notwithstanding, the owner of a single-family detached house located in the R2 residential district which existed prior to March 13, 1995, and which is located on a lot which does not meet the minimum required lot width or lot area, or which is nonconforming with respect to one or more of the following building setbacks:

1. Front Yard: Provided the front perimeter wall encroaches five feet (5') or less into the minimum required front yard;
2. Side Yard: Provided the minimum setback of the affected side yard(s) is not less than 4.5 feet;
3. Corner Side Yard: Provided the minimum corner side yard setback is not less than twenty feet (20');
4. Rear Yard:
 - (a) Interior lot: Provided the minimum rear yard setback is not less than thirty feet (30');
 - (b) Corner lot: Provided the minimum rear yard setback is not less than twenty five feet (25');

May construct a vertical addition over the perimeter walls of the house, or reconstruct or enclose an existing portion of the house which has an existing foundation or footing that complies with the requirements of the village building code, provided, however: that such addition does not result in the front, side, corner side or rear yard setbacks being less than the minimum existing setback; that the addition does not extend the footprint of the house; that the existing nonconforming setback(s), lot area or lot width was not the result of a variation previously granted by the village; and that all other applicable bulk regulations are met;

10-8-6: NONCONFORMING BUILDINGS AND STRUCTURES:**(B) Additions and Enlargements:**

3. Nonconforming Single-Family Dwelling: A single-family dwelling which is nonconforming due to zoning bulk control regulations (setback, lot coverage ratio, height, lot width, lot area) may be modified as outlined in the following table, provided all alterations and additions thereto conform to all regulations in the district in which it is located:

	Lots Less Than 50 Feet In Width Or Less Than 6,534 Square Feet In Area		Lots With A Width Of At Least 50 Feet And With At Least 6,534 Square Feet In Area	
	Prohibited	Permitted	Prohibited	Permitted
Alteration:				
Class I		X		X
Class II	X		X	
Class III	X		X	
Addition:				
Class I		X		X
Class II	X			X
Class III	X		X	
Accessory structure		X		X



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: John Sterrett

SCHEDULED

ORDINANCE 6565

DOC ID: 2995

Ordinance No. 6565, An Ordinance Annexing 21W135 Roosevelt Road, 751 West Roosevelt Road, and 1209 South Lawler Avenue (new address 1125 Roosevelt Road upon annexation) to the Village of Glen Ellyn, Illinois (Planning and Development Director Hulseberg)

Background: Buchanan Energy (N), LLC, owner of the property located at the southeast corner of Roosevelt Road and Lawler Avenue commonly known as 21W135 Roosevelt Road, 751 West Roosevelt Road, and 1209 South Lawler Avenue, is requesting approval of an annexation to the Village to accommodate the construction of a gas station, automotive car wash, and convenience store. To allow the development of the property, the petitioner is also requesting approval of a Zoning Map Amendment, Special Use Permits, Variations from the Zoning Code, Variations from the Subdivision Regulations Code, Variations to the Sign Code, and Exterior Appearance approval.

The property, located approximately 500' east of the I-355 right-of-way, is made up of 5 parcels totaling 2.39 acres. All 5 parcels are located in unincorporated DuPage County. The 2 parcels along Roosevelt Road are currently being used as auto dealerships and the 3 parcels south of Roosevelt Road, along Lawler Avenue, are vacant. An existing tree line currently separates the two parcels along Roosevelt Road from the three parcels along Lawler Avenue. An existing tree line also exists on the eastern portion of the property adjacent to the residential area to the east.

Roosevelt Road north of the property is within the corporate limits of the Village which creates contiguity for the property to be annexed into the Village. The subject property was previously on Lombard's side of the boundary line agreement. The Village amended the boundary line agreement with the Village of Lombard in April of 2017 to allow the property to be annexed into Glen Ellyn rather than Lombard because Lombard was not contiguous and was not able to serve the site with utilities. Glen Ellyn utilities, however, are located on the north side of Roosevelt Road and accessible to the property.

The Village Board previously approved an annexation agreement for the future annexation and development of the property as a gas station, convenience store, and automotive car wash on September 25, 2017 through Ordinance 6536 (see other related agenda item). The agreement established the provisions for the annexation of the property including zoning the property to C3 Service Commercial district and granting all zoning approvals necessary for the development. The public improvements that will be required as part of the proposal are specified within the agreement including the security instrument ensuring completion of these public improvements as well as the completion of the stormwater management infrastructure. The previous approval of the annexation agreement binds the Village to approve the annexation and the zoning approvals for the property.

The approval for the annexation agreement included the addition of the following two conditions to be placed on the controlling ordinance for the zoning approvals, which have been added to the attached zoning approvals ordinance:

- A. That a “No Left Turn” sign shall be installed at the Lawler Avenue access to restrict traffic exiting the site from turning south onto Lawler Avenue; and
- B. That the hours of operation for the automotive car wash be limited to 7:00 a.m. through 10:00 p.m.

At the time of the approval of the annexation agreement, the petitioner had not yet closed on the property and indicated that approval of annexation and zoning approvals for the property would be pursued once ownership had been secured. The petitioner has since closed on the property and is now requesting the annexation and zoning approvals for the property.

The petitioner plans to redevelop the entire property with a 7,144 square foot convenience store with outdoor merchandise and 10-pump/20 vehicle position gas station with a 2,296 square foot car wash. The original proposal was for a 12-pump/24 vehicle position gas station but the petitioner offered to reduce this amount at the Plan Commission hearing. The petitioner has indicated the gas station and convenience store will be a 24/7 operation with limited hours of operation for the car wash component of 7:00 a.m. until 10:00 p.m., seven days a week. The petitioner is proposing four separate locations next to the convenience store for the storage of outdoor merchandise as shown on the site plan. A 3.5' x 6' sales area is proposed on each side of the front of the building that will contain washer fluid during the winter months and bottled water the remainder of the year. Two 2.5' x 4' areas on the southeast corner of the building will contain propane for sale.

Requested Approvals: In addition to seeking annexation to the Village, the Petitioner has requested approval of the following to accommodate the project:

1. A Zoning Map Amendment to C3 (Service Commercial).
2. A Special Use Permit for an Automobile Car Wash in accordance with Section 10-4-14(B)1 of the Zoning Code.
3. A Special Use Permit for a Service Station (i.e. Gas Station) in accordance with Section 10-4-14(B)10 of the Zoning Code.
4. A Special Use Permit for Outdoor Merchandise in accordance with Section 10-4-14(B)14 of the Zoning Code.
5. The following variations from the Glen Ellyn Zoning Code:
 - a. A variation from Section 10-5-13(M)2(b)(1) of the Zoning Code to allow two (2) light poles to have a separation distance of 35' in lieu of the minimum required distance of 80'.
 - b. A variation from Section 10-5-8(1) of the Zoning Code to allow two (2) driveways serving the car wash to have a width of 10' and 10.5' in lieu of the minimum required width of 12'.
 - c. A variation from Section 10-5-5(B)4 to allow a fence to have a height of eight (8) feet in lieu of the maximum permitted height of four (4) feet in front of a principal structure and in lieu of the maximum permitted height of six (6) feet elsewhere on the property to provide greater screening for the residential property located south of the subject property.

6. The following variations from the Glen Ellyn Subdivisions Regulations Code:
 - a. A variation from Section 11-4-7 of the Subdivision Regulations Code to only require a sidewalk on the east side of the Lawler Avenue right-of-way and not require a sidewalk on the west side of the Lawler Avenue right-of-way, which will be provided by the religious institution under construction on the west side of the street.
 - b. A variation from Section 11-4-4(M) of the Subdivision Regulations Code to not require streetlights in the Lawler Avenue right-of-way because an existing streetlight exists on the west side of Lawler Avenue.
 - c. A variation from Section 11-4-8 of the Zoning Code to allow only the overhead utilities that are proposed to be relocated to be placed underground and to allow the existing overhead utilities on the east side of the property and in the adjacent right-of-way to remain above ground in lieu of burying all existing overhead utilities.
7. The following variations from the Glen Ellyn Sign Code:
 - a. A variation from Section 4-5-10(A)3 to allow 112 square feet of wall signage on the north elevation of the building in lieu of the maximum allowable 100 square feet of wall signage.
 - b. A variation from Section 4-5-10(A) to allow of 466.8 square feet of signage on the entire property in lieu of the maximum allowable 156 square feet of signage for the entire property.
 - c. A variation from Section 4-5-10(A) to allow a total of 87 wall signs in lieu of the maximum number of two (2) wall signs permitted including four (4) wall signs on the building, three (3) canopy signs, and four (4) signs on each of the twenty-four (24) gas pumps.
 - d. A variation from Section 4-5-5(G) to allow a blue illuminated band on the north, east, and west fascia of the gas pump canopy which would otherwise be prohibited.

Plan Commission Recommendation: The Plan Commission reviewed the proposed Zoning Map Amendment, Special Use Permits, Variations from the Zoning Code, and Variations from the Subdivision Regulations Code at public hearings on June 29, 2017 and July 13, 2017. Twenty people spoke in opposition to the proposal at the hearing. By a vote of 5-2, the Plan Commission recommended approval of the requests subject to the following conditions:

1. That the Plat of Consolidation be recorded prior to the issuance of any building permits.
2. That written approval from IDOT for the proposed access onto Roosevelt Road be received prior to the issuance of any building permits other than a demolition permit.

The Plan Commission reviewed the proposed Variations from the Sign Code at a public hearing on August 10, 2017. No one spoke in opposition to, or in favor of, the proposed variations at the hearing. By a vote of 7-0, the Plan Commission recommended approval of the variations.

Village Board Action: The Village Board is being asked to approve the annexation of the property to the Village as well as the aforementioned zoning approvals to accommodate the development of the property as a gas station, convenience store, and automotive car wash. The ordinances approving the annexation and zoning approvals are attached for adoption at the December 11, 2017 Village Board meeting.

Attachments:

- Location Map
- Annexation Ordinance
- Exhibit “A” of Annexation Ordinance – Petition for Annexation
- Exhibit “B” of Annexation Ordinance – Plat of Annexation
- Zoning Approvals Ordinance
- Exhibit “A” of Zoning Approvals Ordinance – Plan Commission Meeting Minutes of June 29, 2017
- Exhibit “B” of Zoning Approvals Ordinance – Plan Commission Meeting Minutes of July 13, 2017
- Exhibit “C” of Zoning Approvals Ordinance – Plan Commission Meeting Minutes of August 10, 2017
- Exhibit “D” of Zoning Approvals Ordinance – Site Plan
- Exhibit “E” of Zoning Approvals Ordinance – Landscape Plan
- Exhibit “F” of Zoning Approvals Ordinance – Building Elevations
- Exhibit “G” of Zoning Approvals Ordinance – Sign Elevations
- Exhibit “H” of Zoning Approvals Ordinance – Sign Site Plan
- Zoning Map Amendment Findings of Fact
- Special Use Permit Findings of Fact
- Zoning Variations Findings of Fact
- Sign Variations Findings of Fact
- Ordinance 6536
- Exhibit “A” of Ordinance 6536 – Executed Annexation Agreement

CC: Richard McMahon, Petitioner
Tracy Kasson, Attorney

Village Of Glen Ellyn

Ordinance No. 6565

**An Ordinance Annexing 21W135 Roosevelt Road,
751 West Roosevelt Road, and 1209 South Lawler Avenue
(new address: 1125 Roosevelt Road upon annexation) to the Village of
Glen Ellyn, Illinois 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this ____ day of _____, 20____.

Ordinance No. 6565

**An Ordinance Annexing 21W135 Roosevelt Road,
751 West Roosevelt Road, and 1209 South Lawler Avenue
(new address: 1125 Roosevelt Road upon annexation) to the Village of
Glen Ellyn, Illinois 60137**

Whereas, the properties commonly known as 21W135 Roosevelt Road, 751 West Roosevelt Road, and 1209 South Lawler Avenue (“Property”) located at the southeast corner of Roosevelt

Road and Lawler Avenue are not currently located within the corporate limits of any municipality and are adjacent and contiguous to the corporate limits of the Village of Glen Ellyn; and

Whereas, Buchannan Energy (N), LLC, the owner of the Property, has submitted to the Village Clerk, pursuant to and in accordance with Section 7-1-8 of the Illinois Municipal Code, 65 ILCS 5/7-1-8, a Petition for Annexation in the prescribed form, which Petition for Annexation is attached hereto as Exhibit “A”; and

Whereas, the owner of the property has expressed a desire to annex said property to the Village of Glen Ellyn at this time; and

Whereas, the owner of the Property plans to develop the Property as a gas station with a convenience store and automotive car wash; and

Whereas, the Village has issued, delivered, and published all statutorily required notices of the pending annexation of the Property and has conducted all statutorily required public hearings in connection with the pending annexation of the Property; and

Whereas, the owner heretofore entered into a valid and binding annexation agreement for the Property, and said annexation agreement was approved by the President and Board of Trustees by Ordinance No. 6536 on September 25, 2017; and

Whereas, it is deemed to be in the best interest of the Village of Glen Ellyn that the Property be annexed; and

Whereas, in accordance with the aforementioned annexation agreement, the owner has petitioned to the Village to zone the property to C3 Service Commercial upon annexation, which petition was reviewed by the Plan Commission of the Village of Glen Ellyn at a public hearing on June 29, 2017 and on July 13, 2017 following due and proper publication of notice.

Now, Therefore, be it Ordained by the President and Board of Trustees of the

Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The foregoing recitals shall be, and are hereby, incorporated into and made a part of this Ordinance as if fully set forth in this Section One.

Section Two: Pursuant to Section 7-1-8 of the Illinois Municipal Code, 65 ILCS 5/7-1-8, the Property, legally described below, and the adjacent rights-of-way are hereby annexed to the Village of Glen Ellyn, DuPage County, Illinois

LOTS 7, 8, 9, 10, 11, 12 (EXCEPT THAT PART OF LOT 12 TAKEN FOR HIGHWAYS) 13, 14 AND 15 IN BLOCK 2 IN GLENBARD ACRES HOMESITES, BEING A SUBDIVISION IN THE NORTH HALF OF SECTION 24, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 8, 1923 AS DOCUMENT 162673, IN DUPAGE COUNTY, ILLINOIS.

P.I.N. 05-24-203-010; 05-24-203-011; 05-24-203-012; 05-24-203-029; and 05-24-203-030

Section Three: The Village President and Village Clerk are hereby authorized to execute the Plat of Annexation for 21W135 Roosevelt Road, 751 Roosevelt Road and 1209 South Lawler Avenue, a reduced copy of which is attached hereto as Exhibit "B".

Section Four: The Village of Glen Ellyn Zoning Map shall be and is hereby amended to show the Property as incorporated within the Village limits.

Section Five: The Village Clerk, shall be and is hereby authorized and directed to cause a certified copy of this Ordinance and the Plat of Annexation to be recorded in the Office of the DuPage County Recorder.

Section Six: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, each in the manner provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Ordinance 6565

Meeting of December 11, 2017

Ayes:**Nays:****Absent:**

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2017.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____, 20____.)

ATTACHMENTS:

- Location Map (PDF)
- Exhibit "A" of Annexation Ordinance - Petition for Annexation (PDF)
- Exhibit "B" of Annexation Ordinance - Plat of Annexation (PDF)



Location Map



Map created on August 21, 2017.

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EXHIBIT "A"

ANNEXATION APPLICATION
Village of Glen Ellyn
Planning and Development Department
September 27, 2004

Contact Information:Property Owner

Name Buchanan Energy (N) LLC
 Address 2500 Brickvale Drive
Elk Grove Village, IL. 60007
 Phone 402-718-6724
 E-mail RMcMahon@BuchananEnergy.com

Attorney, Surveyor, Engineer, etc.

Name Tracy D Kasson
 Address 300 E Roosevelt Rd, ste 300
Wheaton, IL. 60187
 Phone 630-510-4920
 E-mail TKasson@rathjewoodward.com

Property to be Annexed:

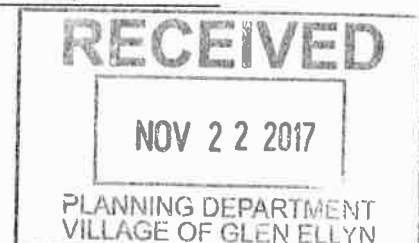
Address	<u>1209 S Lawler, Lombard, IL 60148</u>	PIN(s)	<u>05-24-203-011, & -012</u>
	<u>21 W 135 Roosevelt, Lombard, IL 60148</u>		<u>05-24-203-030</u>
	<u>751 W Roosevelt, Lombard, IL 60148</u>		<u>05-24-203-010, & -029</u>

Required Submittals:

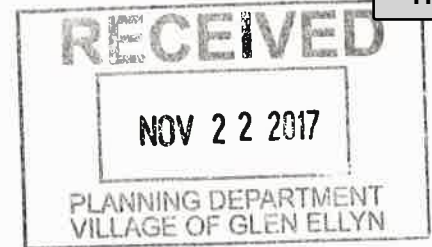
1. Annexation Application
2. Notarized Annexation Petition (attached)
3. Letter explaining the reasons for the requested annexation and any other pertinent information related to the annexation request
4. Plat of Survey
5. Proof of Ownership
6. Annexation Application fee and escrow account deposit (see below). The escrow account is established to cover the Village's out-of-pocket costs to process the annexation request including, but not limited to, attorney fees, public notice costs, public hearing minutes/transcripts, engineering fees, County recordation, and preparation of the plat of annexation.

Fee and Deposit to be paid by the property owner:**Cost**

Annexation Application Fee	<u>\$2,390.00</u>
Single-family home \$250	
All others \$1,000 per acre	
Escrow Account Deposit	<u>\$2,000.00</u>
Single-family home \$1,000	
All others to be determined by Director	



**PETITION FOR ANNEXATION
VILLAGE OF GLEN ELLYN, ILLINOIS**



TO THE GLEN ELLYN VILLAGE BOARD:

Petitioners on oath state as follows:

1. That the undersigned are the sole owners of record of all of the property described in Attachment A and commonly known as Buchanan Energy (N), LLC and P.I.N. Multiple (see attached) (Subject Realty).
2. That this petition is executed by all of the owner(s) of record of the Subject Realty.
3. That no electors reside on the Subject Realty or, in the alternative, at least fifty-one percent (51%) of the electors residing on the Subject Realty have executed this petition.
4. That no portion of the property is within the corporate limits of any municipality.
5. That the Subject Property is either contiguous to the Village of Glen Ellyn, will be at the time of annexation, or may be contiguous when combined with other property annexing to the Village of Glen Ellyn.
6. That the property which the Petitioners desire to have annexed to the Village of Glen Ellyn is the property that is described in Attachment A attached hereto and made a part hereof.
7. That this Petition shall be in full force and effect from and after the date hereof and until the property is annexed to the Village of Glen Ellyn in agreement with State Law.

WHEREFORE, the applicants' petition that the property be annexed by ordinance to the Village of Glen Ellyn, Illinois, is in accordance with the appropriate statutes.

The undersigned, on oath, state that the undersigned have read the foregoing Petition for Annexation, have knowledge of the allegations contained therein, and that said allegations are true and correct to the best of the Petitioners' knowledge.

Owners of Record of Subject Property:

Signature: See next page

Print Name: _____

Date: _____

Subscribed and sworn to before me this
_____ day of _____, 20__

NOTARY PUBLIC

Signature: _____

Print Name: _____

Date: _____

Subscribed and sworn to before me this
_____ day of _____, 20__

NOTARY PUBLIC

Signature: _____

Print Name: _____

Date: _____

Subscribed and sworn to before me this
_____ day of _____, 20__

NOTARY PUBLIC

BUCHANAN ENERGY (N), LLC

By: Steve Buchanan
Title: President of Managing Member
Chicago SPE (N), Inc.

STATE OF NEBRASKA
COUNTY OF Douglas

Before me, a Notary Public qualified for said County and State, personally came Steve Buchanan, President of Managing Member Chicago SPE (N), LLC, known to me to be the identical person who signed the forgoing instrument and acknowledged the execution thereof to be his voluntary act and deed on behalf of Buchanan Energy (N), LLC.

WITNESS my hand and Notary Seal on this 17th day of November, 2017.

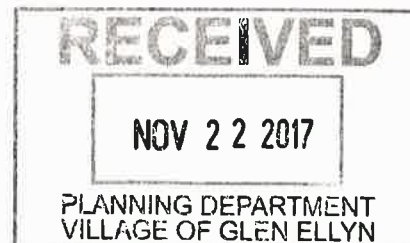
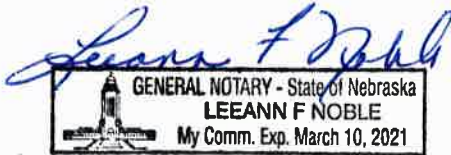


EXHIBIT "A"**LEGAL DESCRIPTION**

LOTS 10, 11 AND 12 (EXCEPT THAT PART OF LOT 12 TAKEN FOR HIGHWAYS) IN BLOCK 2 IN GLENBARD ACRE HOMESITES, BEING A SUBDIVISION IN THE NORTH 1/2 OF SECTION 24, TOWNSHIP 39 NORHT, RANGE 10, EAST OF THE THRID PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 8, 1923 AS DOCUMENT 162673, IN DUPAGE COUNTY, ILLINOIS.

PIN(s): 05-24-203-030

LOTS 7, 8, 9, AND 13 IN BLOCK 2 GLENBARD ACRE HOMESITES, BEING A SUBDIVISION IN THE NORTH 1/2 OF SECTION 24, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 8, 1923 AS DOCUMENT NO. 162673, IN DUPAGE COUNTY, ILLINOIS.

PIN(s): 05-24-203-010, and 05-24-203-029

LOTS 14 AND 15 IN BLOCK 2 IN GLENBARD ACRE HOMESITES, A SUBDIVISION IN THE NORTH HALF OF SECTION 24, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 8, 1923 AS DOCUMENT NUMBER 162673, IN DUPAGE COUNTY, ILLINOIS

PIN(s): 05-24-203-011, and 05-24-203-012

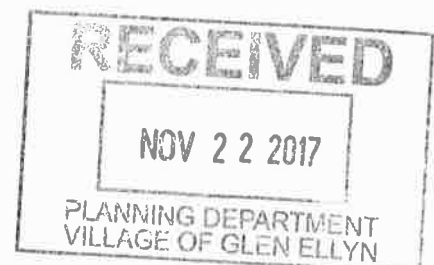
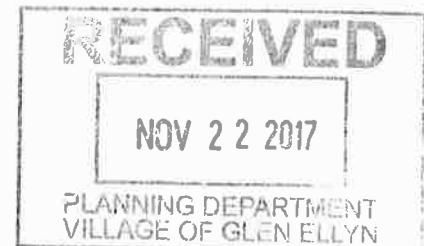


Exhibit to Annexation Application Form for SE/c Roosevelt Rd. and Lawler Ave, DuPage Co.

PIN	Full Address	Utilities		Owner Information			
05-24-203-010	751 W Roosevelt Road, Lombard, IL	Water	Sewer	Buchanan Energy (N) LLC	2500 Brickvale Dr	Elk Grove Village	IL
05-24-203-029	751 W Roosevelt Road, Lombard, IL	Water	Sewer	Buchanan Energy (N) LLC	2500 Brickvale Dr	Elk Grove Village	IL
05-24-203-011	1209 S Lawler Ave, Lombard, IL	Well	Septic	Buchanan Energy (N) LLC	2500 Brickvale Dr	Elk Grove Village	IL
05-24-203-012	1209 S Lawler Ave, Lombard, IL	Well	Septic	Buchanan Energy (N) LLC	2500 Brickvale Dr	Elk Grove Village	IL
05-24-203-030	21W135 Roosevelt Road, Glen Ellyn, IL	Well	Septic	Buchanan Energy (N) LLC	2500 Brickvale Dr	Elk Grove Village	IL



Attachment: Exhibit "B" of Annexation Ordinance - Plat of

North
EXHIBIT "B"

MINNOW'S PLAT OF ANNEXATION
TO THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS

BEING

LOTS 7, 8, 9, 10, 11, 12 EXCEPT THAT PART OF LOT 12 TAKEN FOR HIGHWAYS 13, 14 AND 15, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 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2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206,



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/11/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: John Sterrett

REVIEWED

ORDINANCE 6566

DOC ID: 2996

Ordinance No. 6566, An Ordinance Approving A Zoning Map Amendment, Special Use Permits, Variations from the Zoning Code, Variations from the Subdivision Regulations Code, Variations from the Sign Code, and the Exterior Appearance For the Construction of a Gas Station, Convenience Store, and Automotive Car Wash Proposed on Property Commonly Known as 1125 Roosevelt Road, Glen Ellyn, Illinois 60137 (Planning and Development Director Hulseberg)

Zoning Approvals Ordinance for Buchannan Energy (N) LLC – 1125 Roosevelt Road. Please see the other related agenda item for further discussion.

Village Of Glen Ellyn

**Ordinance No. 6566
An Ordinance Approving
A Zoning Map Amendment, Special Use Permits, Variations from the Zoning Code,
Variations from the Subdivision Regulations Code,
Variations from the Sign Code, and the Exterior Appearance
For the Construction of a Gas Station, Convenience Store, and Automotive Car Wash
Proposed on Property Commonly Known as 1125 Roosevelt Road
Glen Ellyn, Illinois 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 2017.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

**Ordinance No. 6566
An Ordinance Approving**

**A Zoning Map Amendment, Special Use Permits, Variations from the Zoning Code,
Variations from the Subdivision Regulations Code,
Variations from the Sign Code, and the Exterior Appearance
For the Construction of a Gas Station, Convenience Store, and Automotive Car Wash
Proposed on Property Commonly Known as 1125 Roosevelt Road
Glen Ellyn, Illinois 60137**

Whereas, Buchannan Energy (N), LLC, owner of property commonly known as 1125 Roosevelt Road ("Property"), has petitioned the Village President and Board of Trustees for approval of the following:

- A. A Zoning Map Amendment in accordance with Section 10-10-13 of the Glen Ellyn Zoning Code to rezone the Property to C3 Service Commercial District.
- B. A Special Use Permit for an Automobile Car Wash in accordance with Section 10-4-14(B)1 of the Zoning Code.
- C. A Special Use Permit for a Service Station (i.e. Gas Station) in accordance with Section 10-4-14(B)10 of the Zoning Code.
- D. A Special Use Permit for Outdoor Merchandise in accordance with Section 10-4-14(B)14 of the Zoning Code.
- E. The following variations from the Glen Ellyn Zoning Code:
 - 1. A variation from Section 10-5-13(M)2(b)(1) of the Zoning Code to allow two (2) light poles to have a separation distance of 35' in lieu of the minimum required distance of 80'.
 - 2. A variation from Section 10-5-8(1) of the Zoning Code to allow two (2) driveways serving the car wash to have a width of 10' and 10.5' in lieu of the minimum required width of 12'.
 - 3. A variation from Section 10-5-5(B)4 to allow a fence to have a height of eight (8) feet in lieu of the maximum permitted height of four (4) feet in front of a principal structure and in lieu of the maximum permitted height of six (6) feet elsewhere on the Property to provide greater screening for the residential property located south of the Property.
- F. The following variations from the Glen Ellyn Subdivisions Regulations Code:
 - 1. A variation from Section 11-4-7 of the Subdivision Regulations Code to only require a sidewalk on the east side of the Lawler Avenue right-of-way and not require a sidewalk on the west side of the Lawler Avenue right-of-way, which will be provided by the religious institution under construction on the west side of the street.
 - 2. A variation from Section 11-4-4(M) of the Subdivision Regulations Code to not require streetlights in the Lawler Avenue right-of-way because an existing streetlight exists on the west side of Lawler Avenue.

3. A variation from Section 11-4-8 of the Zoning Code to allow only the overhead utilities that are proposed to be relocated to be placed underground and to allow the existing overhead utilities on the east side of the property and in the adjacent right-of-way to remain above ground in lieu of burying all existing overhead utilities.

G. The following variations from the Glen Ellyn Sign Code:

1. A variation from Section 4-5-10(A)(3) to allow 112 square feet of wall signage on the north elevation of the building in lieu of the maximum allowable 100 square feet of wall signage.
2. A variation from Section 4-5-10(A) to allow of 466.8 square feet of signage on the entire Property in lieu of the maximum allowable 156 square feet of signage for the entire Property.
3. A variation from Section 4-5-10(A) to allow a total of 87 wall signs in lieu of the maximum number of two (2) wall signs permitted including four (4) wall signs on the building, three (3) canopy signs, and four (4) signs on each of the twenty-four (24) gas pumps.
4. A variation from Section 4-5-5(G) to allow a blue illuminated band on the north, east, and west fascia of the gas pump canopy which would otherwise be prohibited.

H. Exterior Appearance approval in accordance with the Glen Ellyn Appearance Review Guidelines, Ordinance 5508.

to accommodate the construction and operation of a 7,144 square foot convenience store with outdoor sales and storage of merchandise and a 10-pump/20 vehicle position gas station with a 2,296 square foot automotive car wash; and

Whereas, the Property is located at the southeast corner of Roosevelt Road and Lawler Avenue; and

Whereas, the Property is legally described as follows:

LOTS 7, 8, 9, 10, 11, 12 (EXCEPT THAT PART OF LOT 12 TAKEN FOR HIGHWAYS) 13, 14 AND 15 IN BLOCK 2 IN GLENBARD ACRES HOMESITES, BEING A SUBDIVISION IN THE NORTH HALF OF SECTION 24, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 8, 1923 AS DOCUMENT 162673, IN DUPAGE COUNTY, ILLINOIS.

P.I.N. 05-24-203-010; 05-24-203-011; 05-24-203-012; 05-24-203-029; and 05-24-203-030

Whereas, the petitioner heretofore entered into a valid and binding annexation agreement for the Property, and said annexation agreement was approved by the President and Board of Trustees by Ordinance No. 6536 on September 25, 2017; and

Whereas, the Property has been annexed by the Village Board by Ordinance No. _____ on December 11, 2017; and

Whereas, following due and proper publication of notice in The Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on June 29, 2017 and July 13, 2017 at which hearings the Plan Commission considered the petitioner's request for approval of the requested Zoning Map Amendment, Special Use Permits, Variations from the Zoning Code, and Variations from the Subdivision Regulations Code; and

Whereas, at the June 29, 2017 and the July 13, 2017 public hearings of the Plan Commission, the petitioner presented evidence, testimony, and exhibits in support of the requests and twenty (20) people spoke in opposition to the proposal; and

Whereas, after having considered the evidence presented, including the exhibits and materials submitted, the Plan Commission made its findings of fact and recommendations and by a vote of five (5) "yes" and two (2) "no", the Plan Commission recommended approval of the requests with conditions as set forth in the July 13, 2017 minutes of the Plan Commission, attached hereto as Exhibit "B"; and

Whereas, following due and proper publication of notice in The Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on August 10, 2017 at which hearings the Plan Commission considered the petitioner's request for approval of the requested Variations from the Sign Code; and

Whereas, at the August 10, 2017 public hearing of the Plan Commission, the petitioner presented evidence, testimony, and exhibits in support of the requests and no one spoke in favor of or in opposition to the proposal; and

Whereas, after having considered the evidence presented, including the exhibits and materials submitted, the Plan Commission made its findings of fact and recommendations and by a vote of seven (7) “yes” and zero (0) “no”, the Plan Commission recommended approval of the requests as set forth in the August 10, 2017 minutes of the Plan Commission, attached hereto as Exhibit “C”; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the June 29, 2017, July 13, 2017 and August 10, 2017 Plan Commission public hearings and have considered the recommendations of the Plan Commission; and

Whereas, staff has performed the review of the application for Exterior Appearance approval and has determined the proposed exterior appearance is in substantial conformance with the Village’s Appearance Review Guidelines and recommends approval of the proposed exterior appearance; and

Whereas, the President and Board of Trustees have determined that granting the requested Zoning Map Amendment is consistent with the goals of the Glen Ellyn Comprehensive Plan and the Glen Ellyn Zoning Code, that granting the Special Use Permits and Variations from the Zoning Code is consistent with the goals of the Glen Ellyn Zoning Code, that granting the Variations from the Subdivision Regulations Code is consistent with the goals of the Glen Ellyn Subdivision Regulations Code, that granting the Variations from the Sign Code is consistent with the goals of the Glen Ellyn Sign Code, and that granting approval the Exterior Appearance is consistent with the objectives of the Glen Ellyn Appearance Review Guidelines.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The minutes from the June 29, 2017 Plan Commission public hearing, attached hereto as Exhibit “A”, the minutes from the July 13, 2017 Plan Commission public hearing, attached hereto as Exhibit “B”, and the minutes from the August 10, 2017 Plan Commission public hearing, attached hereto as Exhibit “C”, and the findings of fact therein, as well as in the preambles above, are hereby adopted as the findings of fact of the Village President and Board of Trustees based upon their review of the evidence, exhibits, and materials presented at the June 29, 2017, July 13, 2017, and August 10, 2017 public hearings of the Plan Commission.

Section Two: Based upon the findings of fact and recommendations of the Plan Commission, as adopted herein, and the findings of fact and conclusions set forth in the preambles above, the Village President and Board of Trustees hereby grant approval of the proposed Zoning Map Amendment to zone the property to C3 Service Commercial District.

Section Three: Based upon the findings of fact and recommendations of the Plan Commission, as adopted herein, and the findings of fact and conclusions set forth in the preambles above, the Village President and Board of Trustees hereby grant approval of the Special Use Permits for a service station, automobile car wash, and outdoor merchandise to allow the construction of a gas station, convenience store with outdoor merchandise, and automotive car wash at the property commonly known as 1125 Roosevelt Road.

Section Four: Based upon the findings of fact and recommendations of the Plan Commission, as adopted herein, and the findings of fact and conclusions set forth in the preambles

above, the Village President and Board of Trustees hereby grant approval of the above-listed Variations from the Zoning Code.

Section Five: Based upon the findings of fact and recommendations of the Plan Commission, as adopted herein, and the findings of fact and conclusions set forth in the preambles above, the Village President and Board of Trustees hereby grant approval of the above-listed Variations from the Subdivision Regulations Code.

Section Six: Based upon the findings of fact and recommendations of the Plan Commission, as adopted herein, and the findings of fact and conclusions set forth in the preambles above, the Village President and Board of Trustees hereby grant approval of the above-listed Variations from the Sign Code.

Section Seven: Based upon the staff recommendation for Exterior Appearance approval, and the findings of fact and conclusions set forth in the preambles above, the Village President and Board of Trustees hereby grant approval of the Exterior Appearance.

Section Eight: The granting of the approvals for the Special Use Permits, Variations from the Zoning Code, Variations from the Subdivision Regulations Code, and Variations from the Sign Code are subject to the following conditions:

- A. The project shall be constructed in substantial conformance with the plans submitted and the testimony presented at the June 29, 2017, July 13, 2017, and August 10, 2017 public hearings before the Plan Commission, with the exterior appearance plans recommended by staff, and with the petitioner's application packet including the following plans and documents referenced below, as though they were attached to this Ordinance:
 1. Application for Zoning Map Amendment stamped received May 26, 2017
 2. Application for Special Use Permits stamped received May 26, 2017
 3. Application for Zoning Variations stamped received May 26, 2017
 4. Application for Subdivision Regulation Variations stamped received May 26, 2017
 5. Application for Sign Variations stamped received May 26, 2017
 6. Application for Exterior Appearance Review stamped received May 26, 2017
 7. Site Plan prepared by Craig R. Knoche & Associates (Sheet C1.1) dated August 17, 2017, attached hereto to Exhibit "D"

8. Landscape Plan prepared by David R. McCallum Associates, Inc. (Sheet L1.0) dated August 17, 2017, attached hereto to Exhibit "E"
9. Photometric Plan prepared by LSI Industries, stamped received May 26, 2017
10. Light Fixture Cut Sheets prepared by LSI Industries (3 pages) stamped received May 26, 2017
11. Building Elevations prepared by Robert W. Engel And Associates (Sheet A2.1) dated May 11, 2017, attached hereto to Exhibit "F"
12. Color Building Renderings (8 sheets) stamped received May 26, 2017
13. Floor Plan prepared by Robert W. Engel And Associates, stamped received May 26, 2017
14. Trash Enclosure Plan prepared by Robert W. Engel And Associates, stamped received May 26, 2017
15. Roof Plan prepared by Robert W. Engel And Associates, stamped received May 26, 2017
16. Wall Plan prepared by Robert W. Engel And Associates, stamped received May 26, 2017
17. Tree Study and Map (2 pages) prepared by The Care of Trees, stamped received May 26, 2017
18. Sign Elevations prepared by Omaha Neon Sign Co., Inc. (12 pages) stamped received, July 26, 2017 attached hereto to Exhibit "G"
19. Sign Site Plan prepared by Omaha Neon Sign Co., Inc. dated October 5, 2017, attached hereto to Exhibit "H"

The above plans are subject to any changes approved by the Village prior to permits being issued by the Village, and subject to any necessary revisions contained in letters or emails from Village staff and in conformance with all applicable provisions of the Village Code of the Village of Glen Ellyn.

- B. That the Plat of Consolidation which has been submitted and reviewed and approved by Village staff be recorded prior to the issuance of any building permits, with the exception of a demolition permit.
- C. That written approval from IDOT for the proposed access onto Roosevelt Road be received prior to the issuance of any building permits other than a demolition permit.
- D. That a "No Left Turn" sign shall be installed at the Lawler Avenue access to restrict traffic exiting the site from turning south onto Lawler Avenue.
- E. That the hours of operation for the automotive car wash be limited to 7:00 a.m. through 10:00 p.m.

Section Nine: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the Special Use Permits, Zoning Variations, Subdivision Regulation Variations, Sign Variations, and the Exterior Appearance (collectively "Approvals") approved herein, provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This

grant of approval of the aforementioned Approvals shall expire and become null and void within 24 months of the date of this Ordinance unless an building permit is applied for within said time period, provided, however, that the Village Board, by motion, may extend the period during which an building permit must be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this ordinance without requiring that the matter return for public hearing.

Section Ten: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Eleven: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Section Twelve: This Ordinance shall be binding upon and inure to the benefit of Buchannan Energy (N), LLC, its successors and assigns.

Section Thirteen: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2017.

Ayes:

Nays:

Absent:

Ordinance 6566

Meeting of December 11, 2017

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2017.

Village President**Attest:**

Village Clerk

(Published in pamphlet form and posted on the ____ day of _____.)

ATTACHMENTS:

- Exhibit "A" of Zoning Approvals Ordinance - Plan Commission Meeting Minutes of June 29, 2017 (PDF)
- Exhibit "B" of Zoning Approvals Ordinance - Plan Commission Meeting Minutes of July 13, 2017 (PDF)
- Exhibit "C" of Zoning Approvals Ordinance - Plan Commission Meeting Minutes of August 10, 2017 (PDF)
- Exhibit "D" of Zoning Approvals Ordinance - Site Plan (PDF)
- Exhibit "E" of Zoning Approvals Ordinance - Landscape Plan (PDF)
- Exhibit "F" of Zoning Approvals Ordinance - Building Elevations (PDF)
- Exhibit "G" of Zoning Approvals Ordinance - Sign Elevations (PDF)
- Exhibit "H" of Zoning Approvals Ordinance - Sign Site Plan (PDF)
- Zoning Map Amendment Findings of Fact (PDF)
- Special Use Permit Findings of Fact (PDF)
- Zoning Variations Findings of Fact (PDF)
- Sign Variations Findings of Fact (PDF)
- Ordinance 6536 (PDF)
- Exhibit "A" of Ordinance 6536 - Executed Annexation Agreement (PDF)

EXHIBIT "A"

PLAN COMMISSION

-9-

JUNE 29, 2017

The motion carried with eight (8) yes votes and zero (0) no vote as follows: Plan Commissioners Heming-Littwin, Ozog, Fanella, Hartweg, Howard, Saeed, Vondruska and Chairperson Loch voted yes.

PUBLIC HEARING – 21W135 ROOSEVELT ROAD, 751 WEST ROOSEVELT ROAD AND 1209 SOUTH LAWLER AVENUE – BUCKS, INC. – ZONING MAP AMENDMENT, SPECIAL USE PERMITS, ZONING VARIATIONS AND SUBDIVISION VARIATIONS

DISCUSSION, CONSIDERATION AND RECOMMENDATION REGARDING A REQUEST FOR APPROVAL OF A ZONING MAP AMENDMENT TO THE C3 ZONING CLASSIFICATION, SPECIAL USE PERMITS, ZONING VARIATIONS AND A SUBDIVISION VARIATION FOR THE PROPERTY AT 21W135 ROOSEVELT ROAD, 751 WEST ROOSEVELT ROAD AND 1209 SOUTH LAWLER AVENUE TO ALLOW THE CONSTRUCTION OF A GAS STATION AND CONVENIENCE STORE WITH A CAR WASH AND OUTDOOR MERCHANDISE. THE SUBJECT PROPERTY IS LOCATED ON THE SOUTHEAST CORNER OF ROOSEVELT ROAD AND LAWLER AVENUE IN UNINCORPORATED DUPAGE COUNTY IN THE B-2 (GENERAL BUSINESS DISTRICT) AND R-4 (SINGLE-FAMILY RESIDENTIAL DISTRICT). (Richard McMahon, Bucks, Inc.)

Plan Commissioner Hartweg moved, seconded by Plan Commissioner Heming-Littwin, to open the public hearing. The motion carried unanimously by voice vote.

Staff Presentation

Village Planner John Sterrett, 535 Duane Street, Glen Ellyn, Illinois stated that Richard McMahon, representing Buck's Incorporated, is requesting a zoning map amendment, three (3) special use permits, zoning variations and subdivision variations for the property located at the southeast corner of Roosevelt Road and Lawler Avenue and commonly known as 21W135 Roosevelt Road, 751 W. Roosevelt Road and 1209 S. Lawler Avenue. Mr. Sterrett displayed an aerial photograph and a close-up shot of the subject property which consists of five (5) parcels with two (2) parcels located along Roosevelt Road and three (3) parcels south of Lawler Avenue. He added that the subject property is currently located in unincorporated DuPage County. He also stated that the subject site of five (5) acres is 2.39 acres in size and there are 300 feet of frontage along Roosevelt Road and 348 feet of frontage along Lawler Avenue. He stated that the two (2) parcels along Roosevelt Road are zoned B2 which is a general business district in DuPage County used for an auto dealership and the three (3) parcels along Lawler Avenue are zoned R4 which is a residential district in the County. Mr. Sterrett stated that the lots are vacant and there is some car storage that is taking place on one of the lots.

Mr. Sterrett stated that as part of the zoning request the petitioner is seeking annexation into the Village of Glen Ellyn as the subject property is currently unincorporated. He displayed a zoning map of the area with the subject property outlined and indicated the zoning designations of several properties in that area, including property in Lombard.

EXHIBIT "A"

PLAN COMMISSION

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JUNE 29, 2017

Mr. Sterrett stated that the proposal being presented by Bucks, Inc., is to construct a 7,144-square foot convenience store with outdoor merchandise, construct a 12-pump 24-vehicle gas station that would be open 24 hours, construct a 2,296-square foot car wash that would be connected to the convenience store building that would have hours of operation from 6:00 a.m. to 10:00 p.m. He displayed the proposed site plan and stated the petitioner is proposing full access onto Lawler Avenue and proposing a right-in/right-out onto Roosevelt Road. He also stated that they are currently working with the Illinois Department of Transportation because Roosevelt Road is a state highway and is under the jurisdiction of IDOT. He added that currently there is a proposed right and left turn lane onto Lawler Avenue off of Roosevelt Road as part of the Lawler Avenue improvements to the roadway.

Mr. Sterrett stated that the landscape plan includes 88 proposed trees on the property—14 of which are shade trees, 5 are ornamental trees and 69 are evergreen trees. He stated that 5 evergreen trees are proposed along Lawler Avenue, 4 parkway trees are proposed along Roosevelt Road and there is evergreen species and fencing along the south and west property lines. He indicated where 8-foot fences are proposed along with a variety of species, including evergreen. He also stated that the existing trees on the property will be removed as part of the development of the site. He then displayed an inset of the proposed site plan within the surrounding area.

Mr. Sterrett stated that the required approvals include a zoning map amendment to C3 which is a service commercial zoning district (currently B2 general business district and R4 residential district). He stated that three (3) special use permits are being requested for a gas station, a car wash and outdoor merchandise, and zoning variations and subdivision variations are also being requested. Mr. Sterrett added that the exterior appearance of the project and sign variations will be reviewed by the Architectural Review Commission. He also stated that an annexation agreement and annexation are also being sought for this property as well as a lot consolidation for the five (5) parcels described above. Mr. Sterrett stated that there are requests for variations from the zoning code, one of which is a variation from Section 10-5-8(1) of the zoning code to allow two (2) driveways serving the car wash to have a width of 10 feet and 10-1/2 feet in lieu of the minimum requirement of 12 feet. He also stated that another variation being requested is to allow an 8-foot high vinyl fence to be located on the site where maximum 4-foot and 6-foot heights would be allowed. Mr. Sterrett stated that light poles are required to have a distance of four (4) times the mounting height of the lights and two (2) of the proposed light poles have a distance of 35 feet between one another located right outside the proposed car wash. Mr. Sterrett stated that the requested variations from the subdivision regulations code includes not burying all of the existing overhead wires which is required as part of the subdivision regulations code. He indicated the location of an existing overhead electric line on the far side above the Lawler Avenue right-of-way that is to remain above ground. He also stated there is an existing overhead electric line that is running down the middle of the property which the petitioner is proposing to relocate and bury south of the property. He stated there will be an overhead electric line on the east side of the property that will remain

EXHIBIT "A"

PLAN COMMISSION

-11-

JUNE 29, 2017

above ground. Mr. Sterrett stated that another variation from the subdivision regulations code is to provide sidewalk only adjacent to the subject property—not on both sides of the Lawler Avenue right-of-way—so a sidewalk is proposed on the west side of Lawler Avenue. Mr. Sterrett stated that two streetlights would normally be required to be installed on Lawler Avenue but are not part of the proposal. He added there is an existing streetlight at the southwest corner of the intersection of Lawler Avenue and Roosevelt Road. Mr. Sterrett stated that staff has recommended conditions if this project is approved by the Plan Commission.

Questions to Staff from the Plan Commission

Plan Commissioner Heming-Littwin stated that one of the existing lots along Roosevelt Road is currently a car dealership and she asked what the lot used to be that currently has a building on it. Mr. Sterrett responded that lot was a gas station at one time. Plan Commissioner Heming-Littwin also asked what is allowed in the B-2 zoning district. Mr. Sterrett responded that is a County zoning district and uses similar to the Village's C3 zoning district would be allowed. Mr. Sterrett agreed with Plan Commissioner Heming-Littwin that it appears that the road will be widened toward Roosevelt Road to have two turn lanes that will allow right and left turns. Mr. Sterrett responded to Plan Commissioner Howard that this request will not appear before any Lombard commission because the property is proposed to be annexed into Glen Ellyn. He also responded to Plan Commissioner Howard it is his understanding that due to the boundary line agreement between the Village of Glen Ellyn and the Village of Lombard, because this property was originally within Lombard's planning boundary, some type of tax sharing would be provided to Lombard. Director Hulseberg added that Glen Ellyn has boundary line agreements with Lombard dating back approximately 30 years with various amendments over time. She stated that the original boundary line agreement between Glen Ellyn and Lombard defined a joint jurisdictional territory which is basically those lots that are fronting on Roosevelt Road east of I-355 up to the Lombard boundary line. She added that Lombard probably would not have been able to provide utilities to that area any time in the near future, however, Glen Ellyn has utilities across the street so the way the original agreement was worded was within that joint jurisdictional territory which is just the lots that front on Roosevelt Road—not those further south—and even though Lombard is on the side of the Lombard boundary line agreement, if they requested that Glen Ellyn serve utilities to those properties, Glen Ellyn could serve utilities, however, tax revenue would be shared 50/50. Director Hulseberg added that when this project came up, the boundary line agreement needed to be amended because the boundary line agreement states that anything south of Roosevelt Road would only be annexed to Lombard and Glen Ellyn would only provide utilities if requested to do so by Lombard. She stated that Lombard is unable to annex this property at this time because they are not contiguous so if Glen Ellyn was able to provide utilities and not have this property annexed into Lombard, there would be no revenue to any municipality. She added that by changing the boundary line agreement, Glen Ellyn can provide utilities, annexation and services, therefore, the sharing arrangement was changed to a 55%/45% (Glen Ellyn 55%/Lombard 45%). Mr. Sterrett responded to Plan Commissioner Hartweg that if the subject property is annexed into Glen

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Ellyn, Glen Ellyn would annex to the far side of Lawler Avenue so the entire right-of-way starting from Roosevelt Road down to the boundary of the subject property would fall within the jurisdiction of Glen Ellyn. Chairperson Loch asked if the nearby religious institution did not want the west side sidewalk and Mr. Sterrett responded that as part of their approved project, they are required to have a sidewalk on the west side of Lawler Avenue. Mr. Sterrett responded to Plan Commissioner Fanella that originally the petitioner was proposing to relocate the electrical lines to the south but have them remain above ground. He stated they worked with the petitioner to have the lines buried because they are new lines. He stated that two areas still remain above ground—one is within the right-of-way on Lawler Avenue so it is not on the subject property and then there is a small above ground utility line on the subject property that is remaining above ground. He added that this line comes across to serve the property to the east of the subject property. Mr. Sterrett responded to Chairperson Loch that he is not aware if the Village has the same requirements as the County regarding burying lines.

Petitioner's Presentation

Richard James McMahon, Buck's Inc., 2500 Brickvale Road, Elk Grove Village, Illinois was present to speak on behalf of the subject project. Mr. McMahon displayed a 3-D rendition that shows the property as proposed as well as the property they have under contract. He stated that the sign currently on the property meets the Village code. Mr. McMahon stated that IDOT has approved in written form the right-in/right-out on Roosevelt Road which is as far away from the intersection of Lawler Avenue as is physically possible. He then displayed and described a brief tour of the subject property and surrounding area and displayed a site plan of the subject property.

Mr. McMahon stated that they are asking to annex into the Village of Glen Ellyn because they discovered that the premiere pre-owned car dealership already has sanitary sewer and water service from Glen Ellyn. He stated he had originally filed to zone this property in DuPage County with a pre-annexation with Lombard in October when they discovered the car dealership and Jonathan's Char House already have service with Glen Ellyn. He added that the subject property will be used more compactly than if it was in unincorporated DuPage County. He also stated that because they are asking to annex into Glen Ellyn and if granted to do so, by state ordinance the Village will have to annex all the way to the other side of Lawler Road. He stated they have worked with Pin Oak Mosque who was required to re-build Lawler Road when they went through zoning in the County and Township according to County and Township standards. He stated they intend to build the subject project according to Glen Ellyn standards which means removing bedrock underneath the pavement out and putting it to a higher standard on a design. He stated they would prefer not to put the sidewalk on the west side of Lawler because they will be building their sidewalk before the mosque will be installing their sidewalk.

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Mr. McMahon stated that there is a left turn and a right turn on Lawler and a retention of the barrier median that had been negotiated between the neighborhood and the Pin Oak organization to prevent people from Pin Oak overburdening the street when exiting services. He also stated that signage will be installed regarding not blocking the driveway.

Regarding environmental issues, Mr. McMahon indicated the location of two 20,000-gallon underground tanks and the wells in the neighborhoods. He pointed out that this site was once a gas station on a corner and in 1988 the underground tanks were removed at a time when the State Fire Marshall did not have to be on site when they were removed. He stated that they know from drilling that there is contaminated soil in that area as well as a tank, adding that if they do not go in there, no one will buy the property. He stated they will get the area cleaned up and will put the new tanks next to where the car dealership is located. Mr. McMahon stated that tanks no longer leak and/or poison wells and he showed the Plan Commission a sample of material from which the tanks are made and described how it works. He also stated that the tanks are designed to continuously monitor any liquid detected inside a tank and added that water or fuel will automatically close down the system. Mr. McMahon stated that if a system closes down, the State Fire Marshall is notified and the issue must be repaired. He also stated that the U.S. EPA and the Illinois EPA no longer regulate gas stations as sources of air pollution because it no longer occurs and he provided studies to staff.

Regarding water, Mr. McMahon stated that water management is under the strict control of DuPage County Stormwater Management. He stated that any water that comes off their canopy or roofs will go through a system into the detention pond that is built to the south. He stated that any of the water that comes off the pavement will go through a downstream defender before it discharges into the detention pond at the south end. He stated there is a system set up where the downstream defender is maintained. Mr. McMahon displayed a photo of a detention pond which does not contain the water as a little pond. He stated it holds the water during storms and releases it at a rate that does not exceed what it would be released from prior to anything being constructed on the property. He added that the water is released into a system that takes it back up to Roosevelt Road into the storm system there so there is no discharge from this property onto any of the residents or to Pin Oak Mosque so there is no additional stormwater coming down.

Mr. McMahon stated that they have worked with Village staff to landscape the property. He stated they have a combination of evergreens and shade trees on the south side, a fence is being asked for on the east side, they are also landscaping on the other side of the fence with a combination of evergreens and shade trees and an 8-foot high vinyl fence that will not fade is located there.

Mr. McMahon displayed a drawing showing from the detention pond how the pipes run up to Roosevelt Road from their site. He also displayed the grading plan with the detention pond on the south side.

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Regarding lighting, Mr. McMahon stated that the community requires no more than three (3) footcandles of light leave the property line and this project was designed to meet that requirement. He added that shields were also added so that no light from underneath is seen from a distance and LED lighting is under the canopy which is away from the residences.

Mr. McMahon responded to Chairperson Loch that state requirements do not allow any more sound to leave a property line than the ambient sound level, clarifying that the state says they cannot make any more sound at the property line than is there right now. Mr. McMahon stated they had sound engineers take recordings at the site that have been submitted to the Village and they designed the property so that the sound will not exceed that. Mr. McMahon also stated that they are asking to run the car wash between 6:00 a.m. and 10:00 p.m. because after 10:00 p.m., the sound of traffic on Roosevelt Road is reduced and would not be above the ambient sound.

Questions to the Petitioner from the Plan Commission

Mr. McMahon verified for Plan Commissioner Ozog that the entire gas pumping operation will automatically shut down if a detection of a leak in the line or gasoline storage tanks occurs and he responded to Plan Commissioner Ozog that has not happened at any of their other gas stations. He also stated that the tanks are installed and tested for hours by experts. Mr. McMahon responded to Plan Commissioner Ozog that he plans to run a propane cylinder exchange and the name of that company is Blue Rhino. Mr. McMahon responded to Plan Commissioner Howard that outdoor merchandise includes two propane cages on the side and washer fluid and bottled water in front of the store. Regarding the soil remediation plan, Mr. McMahon responded to Plan Commissioner Fanella that the tanks are gone except for one heating oil tank behind the store that will be removed. He stated that the contaminated soil is all on the corner lot and they will dig out the soil with the State Fire Marshall's representative and their environmental expert and remove it to a special waste haul dump. He stated they will then fill the area with proper soil. Plan Commissioner Fanella asked when the EPA declared that gas stations are not a source of air pollution. Mr. McMahon distributed a packet of information that contained that information as it was not easily accessible and estimated it was most likely five (5) to seven (7) years ago. He also added that the fuel in the Chicago area is more environmentally friendly than many other places in the United States.

Persons in Favor of or in Opposition to the Proposed Request

Karen Tlusty Rissman, 1285 S. Lawler Avenue, Lombard, IL stated she has lived on Lawler Avenue for over four decades, having lived in her home as a child and then buying it as an adult and raising her children there. She stated the area is unique in that it is unincorporated and the community is very tight. She stated that having a development the size of the proposal on their corner would severely impact their ability to travel out of their neighborhood. She also stated that the traffic study indicates that the existing intersection level of service has the northbound

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and southbound traffic on Lawler at level of service F and the proposed service station will contribute more traffic to this area. She added that she cannot understand how the petitioner can say the gas station will cause no adverse impact to the area and added that the traffic concerns in the area are huge. Ms. Rissman stated that there are 126 pumps within 2-1/2 miles in either direction of Lawler, three (3) car wash businesses and nine (9) gas stations—four (4) of which have car washes. She also stated that the new Bucky's gas station in Wheaton is only 2.7 miles away and added it made no sense why the area is being inundated with gas stations as we need to be thinking about charging stations as fossil fuels are dying. Ms. Rissman stated that no additional gas stations are needed in this area. She added that this station will not add value to the community and will negatively impact the environment.

Raymond Mick, 1230 S. Lawler Avenue, Lombard, IL stated he has lived at his home since 1956, adding that the neighborhood has changed a lot over the years. He stated that his neighborhood was chartered in 1927. He added they are on wells and septic tanks which will eventually give out and that they will be serviced by Glen Ellyn in the future. He also stated that 60-70 families may become part of Glen Ellyn through annexation. Mr. Sterrett responded to Mr. Mick that IDOT is reviewing a right-in/right-out only from Lawler Avenue onto Roosevelt Road. Mr. Mick stated if traffic is so minimal, there should not be an exit onto Lawler Avenue.

Matt Johnson, 1273 S. Lloyd Avenue, Lombard, IL, stated he lives in the Glenbard Acres Subdivision and is the President of the Homeowners Association. He stated he had appeared at a Plan Commission meeting last year when a gas station was being proposed across the street in the Village of Glen Ellyn. Mr. Johnson stated he does not feel it is necessary to have their area become annexed as it has been unincorporated since 1929 and he feels it should remain as it is—very peaceful and tranquil. Mr. Johnson stated he and his neighbors feel the proposed gas station is too large and should not be in the middle of a neighborhood. He stated he would like to know that there is no chance of a leak in the subject tanks.

Rashad Mujeebuddin, 1S065 Lawler, Lombard, IL stated he bought his current home two years ago because he loved the neighborhood and the country feel. He stated he has five (5) children who enjoy their big back yard and he loves the area. He stated he understands the area needs to be developed, however, he does not feel the subject site is an area for a gas station. Mr. Mujeebuddin stated he did not believe that the petitioner fixed the lining at the Bucky's on Finley before they sold it. Mr. Mujeebuddin requested the petitioner to have many assessments performed regarding clean-up of the site. He also wanted a document signed stating that the property would be remediated when the current owner leaves. He also requested that the Village of Glen Ellyn provide those residents city sewer and water at no cost without annexation. Mr. Mujeebuddin also requested a 24-hour traffic study for seven (7) days within a 150-foot radius of that area as well as a gap analysis and accident studies from the various police departments in the area for one year. He also requested providing traffic lights, reducing the speed limit and not allowing 24-hour service as there is no other service with those hours near that location. He also stated that the Village would be responsible to install

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the west sidewalk for safety reasons. He also recommended eliminating the car wash and moving the line of trees on the lot.

Alex Westa, 1310 S. Lloyd Avenue, Lombard, IL stated he was in agreement with Karen Tlusty, Matt Johnson and Rashad Mujeebuddin. He stated he has lived in the community since 1970 and purchased his grandfather's home, adding that his grandfather was one of the original homeowners in the community. He stated he decided to stay in the community because of the rural feel and the cost of the land. He stated that this area will become Glen Ellyn which has certain standards and added that he felt Glen Ellyn was lowering its standards by allowing the gas station at the corner of Briar and Roosevelt. He stated he is asking Glen Ellyn to uphold its standards by burying the lines, providing the sidewalks and providing standards as in the upper part of Glen Ellyn. He added that Lombard is not benefiting much from these improvements. He also stated that they would not like a 24-hour gas station in their neighborhood.

Dwan Johnson, 1273 S. Lloyd Avenue, Lombard, IL stated she agreed with much of what has been said. She stated that she has a very young son and there are no sidewalks in the area. She stated that she was scared to take a left turn, especially with a baby in the back seat, and feels that people will go around to Lloyd. She inquired if sidewalks could be put all the way around. She also expressed concern regarding chemicals coming from the car wash up to Roosevelt Road and getting into their soil, ground water and wells. She also stated she was opposed to the gas station being open 24 hours and stated their area had many very dark streets.

Jamie Geiger, 1285 S. Lloyd Avenue, Lombard, IL read a letter on behalf of Anthony Rudinski of 1289 S. Lloyd, Lombard, IL. Ms. Geiger stated that they are worried about intrusive traffic which is a huge problem, the streets are narrow and unlit without sidewalks and there are hills that have blind spots which have caused her to almost be hit numerous times. She added that the gas station plan does nothing to discourage traffic from the gas station to enter the whole community and, in fact, Mr. Rudinski stated in the plan they removed the restrictions put in place by the county to keep the traffic from the mosque going south on Lombard so this plan is different from what they required the mosque to do. She stated that Bucky's is requesting numerous variances, some of which are five (5) times the Plan Commission's stated limitations. She also stated that one side of the lot will be zero percentage of space provided between construction and the neighboring border which they are very concerned about. She also stated that the petitioner is requesting to eliminate the signage and lighting requirements. Ms. Geiger stated they were also concerned that their community was never contacted by the Village regarding this annexation. She stated that Mr. Rudinski wondered if this monstrosity of a gas station with gawdy signage, numerous lights with no shielding and a convenience store serving liquor next to a house of worship and intruding into a quiet oasis of a community would be allowed in the Village if it were proposed as such across from St. Pet's, adding that she agreed with him. She added that Mr. Rudinski can only plead with the Plan Commissioners and Village

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Board to be fair as the residents do not have the resources that Bucky's has regarding this aggressive intrusion into their unique green area.

Kathy McNamara, 1284 S. Lawler, Lombard, IL stated that she has lived in Glenbard Acres almost 20 years and she loves that her family lives in this small tight-knit community. She asked that the Plan Commission oppose this project as Bucky's does not belong in their community and she described several items that already impact traffic there. She also stated that the residents are the experts regarding this area.

Sylvia Olson, 1249 Lloyd Avenue, Lombard, IL stated she has lived in Glenbard Acres since 1980 and has been a nurse for 40 years. She added that her 90-year old mother also lives in the area. She expressed concern regarding water safety and stated that Glen Ellyn children also hang out in their neighborhoods and drink their water. She recommended that the petitioners test the neighbors' well water on a monthly basis and correct any faults immediately.

Motion

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Fanella, to continue this meeting to Thursday, July 13, 2017 at 7:00 p.m. The motion carried unanimously by voice vote.

Trustee's Report

Trustee Liaison Craig Pryde stated that a new garbage collection contract with Republic was approved for Mondays at the last Village Board meeting. He also stated that clean sweep will be added every other year, 12-month composting has been added and a sticker pick-up program will be provided for electronics. Trustee Liaison Pryde also stated that a contract was approved for electrical and those who wanted to go out on their own could have their service provided by a company other than ComEd. He added that the Village is supporting the use of sustainable energy. Trustee Liaison Pryde also stated that the Police Department has moved to their new building on Park Boulevard and some Village offices on the second floor will be moved to the first floor with the College of DuPage perhaps using some of the floor space.

Chairperson's Report

Chairperson Loch stated that the number of Plan Commission members has been changed from 11 members to 9 members as Jeff Girling and Lyn Whiston are no longer on the Commission. Ms. Hulseberg stated that a discussion regarding the number of Plan Commissioners will be held at the July 17, 2017 Village Board workshop.

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Staff Report

Mr. Sterrett stated that Enterprise Rent a Car will soon be signing a lease for 404 Roosevelt Road as they are downsizing their operations and moving to the north side of the street. He added that the larger space at 395 Roosevelt Road will soon be leased.

Director Hulseberg stated that it has been reported on the Baker Hill Shopping Center's website that Pete's Fresh Market will be moving to that location. Director Hulseberg added that the Village Board has entered into a contract to hire Benes and Associates to prepare plans to submit to IDOT to consider adding a left turn lane if one is heading eastbound on Roosevelt Road to be able to turn into Baker Hill Shopping Center in anticipation of a tenant moving into that location.

Plan Commissioner Hartweg moved, seconded by Plan Commissioner Heming-Littwin, to adjourn the meeting at 10:42 p.m. The motion carried unanimously by voice vote.

Prepared by:

Barbara Utterback

Recording Secretary

Reviewed by:

John Sterrett

Village Planner

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The meeting was called to order by Chairperson Mary Loch at 7:00 p.m. Plan Commissioners Tracy Heming-Littwin, Terra Costa Howard, Jim Ozog, David Rodemann, Mohammed Saeed and Jamie Vondruska were present. Plan Commissioners Angela Fanella and Phillip Hartweg were excused. Also present were Trustee Liaison Craig Pryde, Attorney Julie Tappendorf, Village Planner John Sterrett, Stormwater Engineer Ray Uhlreich, Traffic Engineer Dan Schoenberg with James J. Benes and Associates and Recording Secretary Barbara Utterback.

No general comments on non-agenda items were made by the public at this Plan Commission meeting.

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Rodemann, to approve the minutes of the April 27, 2017 Plan Commission minutes. The motion carried unanimously by voice vote.

On the agenda were a continued public hearing regarding 21W135 Roosevelt Road, 751 West Roosevelt Road and 1209 South Lawler Avenue—Bucks, Inc. and a pre-application meeting regarding a Planned Unit Development for 375 Roosevelt Road, 395 Roosevelt Road and 681 Taft.

CONTINUED PUBLIC HEARING – 21W135 ROOSEVELT ROAD, 751 WEST ROOSEVELT ROAD AND 1209 SOUTH LAWLER AVENUE – BUCKS, INC. – ZONING MAP AMENDMENT, SPECIAL USE PERMITS, ZONING VARIATIONS AND SUBDIVISION VARIATIONS.

CONTINUED PUBLIC HEARING WITH DISCUSSION, CONSIDERATION AND RECOMMENDATION REGARDING A REQUEST FOR APPROVAL OF A ZONING MAP AMENDMENT TO THE C3 ZONING CLASSIFICATION, SPECIAL USE PERMITS, ZONING VARIATIONS AND SUBDIVISION VARIATIONS FOR THE PROPERTY AT 21W135 ROOSEVELT ROAD, 751 WEST ROOSEVELT ROAD AND 1209 SOUTH LAWLER AVENUE TO ALLOW THE CONSTRUCTION OF A GAS STATION AND CONVENIENCE STORE WITH A CAR WASH AND OUTDOOR MERCHANDISE. THE SUBJECT PROPERTY IS LOCATED ON THE SOUTHEAST CORNER OF ROOSEVELT ROAD AND LAWLER AVENUE IN UNINCORPORATED DUPAGE COUNTY IN THE B-2 (GENERAL BUSINESS DISTRICT AND R-4 (SINGLE-FAMILY RESIDENTIAL DISTRICT).
(Richard McMahon, Bucks, Inc.)

Plan Commissioner Ozog moved, seconded by Plan Commissioner Heming-Littwin, to re-open the public hearing. The motion carried unanimously by voice vote.

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Carson Christel, 1225 S. Lawler Avenue, Lombard, IL stated that one of the biggest issues he has been having is that the current traffic study does not reflect the increased traffic from the mosque that will be opening relatively soon. He stated the other issue is the gas station that has already been approved and will be built across the street as the traffic study does not show the traffic from that gas station. He added there will be two huge gas station establishments built that will have a lot of traffic every day. Mr. Christel stated it is his understanding that one cannot put a fuel tank in the ground within 300 feet of a public water source as accidents happen from fuel being spilled and leaking. He also stated that the location where they plan to have the gas station is not in downtown Glen Ellyn, however, the amendments to the zoning laws and regulations they are asking for will open up a huge door as liquor cannot be sold within 300 feet of a religious institution. He added the petitioner is asking for a change to the code that liquor cannot be sold within 150 feet of a religious institution. He also stated that there is a long list of amendments to the zoning code that the petitioner would like to make and others will also request changes regarding their projects based on this project. He added that crime could increase in the area based on the new gas station.

Elizabeth Patterson, 1S114 Lloyd Avenue, Lombard, IL stated that John Hopkins has done a study stating that a gas station should not be closer than 500 feet to a well and the residences in the area are mostly within 350 feet of a well. She also stated nothing has been said regarding regular testing of their regular water supplies and regular water. She added that if Bucky's does go in, they should be required to do monthly mandatory testing of wells within 500 feet of the subject site. Ms. Patterson also asked if Glen Ellyn or Bucky's will pay for the water to be fixed if there is a problem. She stated she has not yet seen a water table or permeability testing done in the subject area and expressed concern regarding poured concrete creating flooding into the area as well as drainage runoff on the vegetation and the health of people in the area. She also asked who will pay for the increase of nuisance bugs such as mosquitoes in the area. She also expressed concern regarding the view in the area and stated that she has learned that if a residence is within 350 feet of a gas station, it cannot qualify for an FHA loan so the residents would not be able to sell their homes. She also stated that while Bucky's promises that they will have a limit on footcandles in the area, there will be spillage and glare will occur even with shielding. She also stated that health issues can occur if lighting is on constantly.

Dan Frega, 1264 S. Lawler Avenue, Lombard, IL stated that he and his wife moved into the subject neighborhood seven (7) years ago. He stated that he has many concerns, however, one of his biggest concerns is getting representation as his neighborhood is not supportive of the proposed project. He stated that there are no 24-hour gas stations on small residential streets in the surrounding area. He also stated that with four new establishments on the corner of their street and Roosevelt Road, they will be unable to exit onto Roosevelt Road. Mr. Frega stated that they are concerned regarding the safety of the children in the area and that turning onto Roosevelt Road to get their children to school will be a problem.

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Charles Weber, 1S039 Valley Road, Lombard, IL stated he has lived on Valley Road for approximately 58 years and stated that his dad's first rule of driving was not to turn left onto Roosevelt Road. He added that traffic in that area gets worse as years go by. He also stated that there is no stoplight access onto Roosevelt Road in their neighborhood and that IDOT and the Tollway Authority have told them they will never see a stoplight in their neighborhood as it is too close to the tollway. He stated one can get into their neighborhood but there is no way out. Mr. Weber stated that adding another gas station in that area is too much. He also stated that he believes the Muslim community has stated that at high usage levels they will provide police at Roosevelt Road to assist with entering and exiting the site.

Phil Lapi, 1S047 Valley Road, Lombard, IL was opposed to the proposed gas station. He stated he has lived in the subject neighborhood for 19 years and the subject intersection has always been very dangerous and is getting worse. He stated he does not understand how anyone can say the gas station will not adversely affect traffic in the neighborhood or general area. Mr. Lapi stated that the speed limit on Roosevelt Road is 45 miles per hour 20 feet from Lawler Avenue and cars exiting the tollway are driving just as fast past Lawler as they were driving on the tollway. He stated that the new gas station open 24 hours per day 7 days a week with 24 pumps is insane and he believes someone will be seriously injured or will die at that corner. He added that the subject gas station belongs on a tollway oasis—not at this location—and that a different type of business should be located here.

Jennifer Brzezinski, 1224 S. Lloyd Avenue, Lombard, IL stated she has lived in the subject neighborhood for 18 years and they bought their home because of the trees and yard. She stated that the property that Bucky's wants to purchase at one time had a horse on it. She stated they have a large yard which they spend a lot of time in and the proposed gas station will back up kitty-corner to their yard which is frightening because all of the trees between her house and the tollway will be cut down. She stated that her yard currently floods and she expressed concern regarding more water in her yard. She asked for some serious landscaping, evergreens and/or shrubs to block between the noise and the view.

Rich Krajowski, 1284 S. Lawler Avenue, Lombard, IL stated he is deeply concerned regarding health issues related to a gas station being located at this site. He stated that if Bucky's is allowed to build this gas station, he would like the following conditions: There should be no exit onto Lawler Avenue, a No U-turn sign for westbound traffic should be placed there, the number of gas pumps should be decreased, the car wash should be eliminated, the hours of operation should be decreased, police patrol should be increased, no construction should block access to Lawler and landscaping should be added to hide the detention pond. Mr. Krajowski also stated he would like research to be done regarding the current accident rates.

Sarah M. Lawler, 1276 S. Lloyd Avenue, Lombard, IL stated that gas stations can pose a significant health hazard in neighborhoods, especially those with young children. She stated that residents near gas stations have complained about traffic, noise, smells and the possibility

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of crime. She added that some health concerns include ground level ozone, ground water hazards and exposure hazards. She stated that leaking underground storage tanks can also be a problem.

Al Lipper, 1S114 Lloyd Avenue, Lombard, IL stated that the car wash will create chemical/oil run-off and car washes create absurd back-ups on streets. Mr. Lipper stated he likes the view from his deck at night and lights from the gas station will destroy his view. He added that the billboard lights on Roosevelt Road are turned off at night in his area. He stated the neighbors unfortunately do not have much of a say regarding the proposed gas station.

Cross Examination

Rashad Mujeebuddin, 1S065 Lawler Avenue, Lombard, IL stated he is 115 feet from the subject property. He asked the petitioner if they have done a 24-hour 7-day per week traffic study of a 150-foot radius around the property during school days. Steve Corcoran, Traffic Engineer with Eriksson Engineering, Grayslake, IL responded that they have not done a traffic study 24-7 within 150 feet of that intersection. He stated that the standard that traffic engineers use is to look at the peak times and if traffic works and can operate at the peak times, they do not have to worry about the other times of the day when traffic is lower. Mr. Eriksson responded to Mr. Mujeebuddin that the Illinois Department of Transportation determines when traffic studies are done on their roads and if they want traffic counts done on a Tuesday, Wednesday or Thursday. Mr. Eriksson also responded to Mr. Mujeebuddin that regarding whether or not a gap analysis was done, they did a capacity analysis as well as observations to confirm the results. Mr. Eriksson responded to Mr. Mujeebuddin that the gap analysis is in the back of the report. Mr. Eriksson also responded to Mr. Mujeebuddin that they did not do an accident analysis report, however, the mosque did a traffic study and data ordered from the Illinois Department of Transportation indicates three (3) crashes at the intersection of Lawler and Roosevelt over a 5-year period. He added that only one involved a left-turn car coming out of Lawler getting hit by a car on Roosevelt Road. Mr. Eriksson responded to Mr. Mujeebuddin that not enough traffic is being generated on Lawler to warrant a traffic light there. Mr. Mujeebuddin asked if the sound study could be re-done with no trees in the area. Richard McMahon of Buchanan Energy stated no, adding that the study was done in March when the trees without leaves would not have buffered the sound. He also stated that there are no evergreens in the area. Mr. McMahon responded to Mr. Mujeebuddin that the 24-hour 7-day open gas station is their business model. Mr. McMahon also responded that trash pick-up and fuel delivery will be done when it does not interfere with traffic on the site which will be figured out at a later date. Mr. Mujeebuddin asked if the EPA has been contacted because of the contamination of the soil and the existing tank. Mr. McMahon responded that the tanks were removed under the auspices of the state and they have gone in and done a Phase 2 study on the old gas station. He stated they know what is underground and plan to remove the soil that is contaminated and if they buy the property, they will develop it. Mr. McMahon responded to

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Mr. Mujeebuddin that they believe there is still a small heating oil tank that is mostly empty there.

Matt Johnson, 1273 S. Lloyd Avenue, Lombard, IL asked what the typical delivery times are for gas at the Bucky's up the street and asked if those times would be similar to the subject Bucky's. Mr. McMahon stated that trash removal occurs during the day at a time when trash haulers are scheduled. He added that fuel deliveries and store deliveries can occur at any time during the 24-hour day. Mr. McMahon responded to Mr. Johnson that they own a gas station at 917 Ogden, Lisle, IL which they have owned since December of 2010. Mr. McMahon also responded they had a fairly large leak at that gas station. Mr. McMahon responded that the tanks are not similar to those that will be installed at the subject gas station. He added that the tanks at the Lisle gas station were in place since the 1980's and are the old kind of technology. He added that they are in the process of getting the entitlements to raze and rebuild that gas station. Mr. McMahon stated that the new tanks are 100% leakproof, adding that they are continually tested 24 hours per day and will stop working if they fail.

Kathy McNamara, 1284 S. Lawler Avenue, Lombard, IL asked Mr. Corcoran if Bucky's hired him to do the traffic study and he responded yes. She asked if he would consider additional traffic studies to include the non-suggested days in order to address some of the community's concerns and he answered that he could if directed to do so. Ms. McNamara requested that the accident data from the three (3) other nearby communities be reviewed. Mr. Corcoran responded that the IDOT data is obtained by all police in communities in the State of Illinois and they are required to report that information to the State. He added that any very minor fender-benders (under \$1,500 damage) would not be on the list. Ms. McNamara asked Mr. McMahon if Bucky's owned the Mobil at Roosevelt and Finley. He responded that they never owned it but leased it and the lease was sold years ago. He added that they supply fuel to that station. Ms. McNamara asked how long the new tank technology has been available and Mr. McMahon responded approximately ten (10) years and also responded that none of these tanks has leaked during this 10-year period of time.

Carson Christel, 1225 S. Lawler Avenue, Lombard, IL asked if the petitioner had accounted for the PACE bus stop that is on the adjacent southwest corner directly across from the proposed gas station that is in the lane that merges. Mr. Corcoran responded that buses were included in the traffic counts. Mr. Christel also asked why the property is being annexed to Glen Ellyn instead of to Lombard, and Mr. McMahon responded that the property cannot be annexed into Lombard because it is not contiguous to Lombard. He added the property is contiguous to Glen Ellyn and there is also sanitary and water service to the property from Glen Ellyn. Mr. McMahon responded to Mr. Christel that if there is a power outage, the whole system goes down and added that there is a battery back-up for the monitors but not enough for it to run without electricity in the system. Mr. Christel stated that Glen Ellyn supports their community and with such a strong feeling against the proposed gas station from the Glen Ellyn community and unincorporated Lombard, how does the push for the gas station fit in to the Village of Glen

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Ellyn's strong backing of its residents. Mr. McMahon stated he feels the proposed project fits into the Village's Comprehensive Plan and their vision statement for Roosevelt Road.

Elizabeth Patterson, 1S114 Lloyd Avenue, Lombard, IL stated that the petitioner had said that the EPA ruled that the gas stations are not considered air pollution anymore. Ms. Patterson stated she contacted the EPA but was unable to get information regarding such a study and asked where it was located. Mr. McMahon responded that the study was submitted at the last hearing and gave her the information to locate it. Ms. Patterson also asked why the pumps need to be lit, why TV's will be put into the pumps, what the lumen output is and how long they will be lit. Mr. McMahon responded that per Glen Ellyn regulations, no lights go off on the site in excess of their requirements which is 3 footcandles. Mr. McMahon responded to Ms. Patterson that the lightpoles are closer together near the exit of the car wash and near the trash dumpster and do not exceed the light limits off of the property. He added that they bring a somewhat underlit site up to more of a safety standard in that area and responded there is no limit to footcandles at the perimeter of the site. Mr. McMahon responded to Ms. Patterson that trash will be picked up once per week and Matt Atkins of Buchanan Energy responded that trash will be picked up more often if necessary. Mr. Buchanan responded to Ms. Patterson that every 24 hours, a test is run to make sure no pressure is lost.

Al Lipper (address unintelligible) asked if wood deadens sound and Mr. McMahon responded it does at times and at other times can amplify sound. Mr. Lipper then asked how often a technician comes to assess the stability of the computerized dead-man's switch mentioned earlier. Mr. Atkins responded that they run the test once per month and Fire Marshalls check the systems quarterly. He also responded to Mr. Lipper that that involves a manufacturer's certified technician. Mr. McMahon responded to Mr. Lipper that the tank at the gas station was approximately 40 years old.

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Ozog, to close the public hearing. The motion carried unanimously by voice vote.

Questions from the Plan Commission

Plan Commissioner Ozog asked Mr. Corcoran, traffic engineer, based on all of the standards that he conducted his studies on and based upon his knowledge of the area and what he has heard this evening, if there is any reason to deviate from those standards and perform testing on a Friday or Monday? Plan Commissioner Ozog also asked about circumstances where it may be necessary to study beyond the standards. Mr. Corcoran responded that the intersection has been analyzed several times in the past few years and the mosque looked at it on a Friday, adding that his traffic counts were higher than that for the mosque. He stated he does not know the counts for the Shell and Dunkin Donuts traffic studies. Mr. Corcoran added that three traffic consultants did the studies and the projects were reviewed by several different agencies.

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Mr. Corcoran stated they also did a Saturday count for the subject project that is not in the study which is 20-23 percent less traffic than during the commuter peaks on a weekday.

Plan Commissioner Heming-Littwin asked what happens to the dirty water/waste from the car wash. Mr. Atkins responded that system is self-contained and tanks are contained within that building. He added that all of the water goes through a recycle process and any discharge goes into the sanitary sewer system so there is no surface discharge of any of the pollutants from inside of the car wash as they are all self-contained. Commissioner Vondruska stated that assuming the tanks don't leak and assuming the car wash collects everything it is supposed to, the bigger issue is the droppings from people who spill gas or gas spills from a tank as a car is leaving the site—where does that water drain to? Steve Kudra from Knoche Engineering responded that the DuPage County Stormwater Ordinance requires that they provide post-construction best management practices. He stated that gas stations have dry bottom basins and do not have the infiltration component that other developments would have. He stated this is a gas/oil/debris separator which is a mechanical unit with no moving pieces and the swirling water inside the tank eliminates large particles and saltation and there are also units that will absorb gas and oil within that system. Mr. Kudra stated that all stormwater that falls on the parking lot or around the pumps is collected and routed through the separator so anything that falls there will go inside. Plan Commissioner Howard asked if there has been any consideration regarding paring down the size of the development. Mr. McMahon responded yes, adding that two of the pumps will be removed which will leave ten (10). Mr. McMahon also responded to Plan Commissioner Howard that the car wash is part of the business plan.

Mr. Sterrett responded to Plan Commissioner Heming-Littwin that the mosque was required to install a sidewalk as part of their condition for that use. Mr. Sterrett also responded that a sidewalk is required per the Village's subdivision code, however, a variation is being sought to eliminate the requirement for Bucky's to construct that sidewalk, verifying that a sidewalk will be built. Plan Commissioner Ozog asked Mr. McMahon to explain what testing will be done before the system becomes operational. Mr. McMahon stated that installing the tanks needs to be done under the supervision of the State Fire Marshall who issues a permit before the tanks can be purchased. He stated that the State Fire Marshall must then inspect the tanks. Mr. McMahon responded to Plan Commissioner Ozog that there is a 30-year warranty with respect to the tanks if installed by their trained technicians that would cover manufacturing defects and wear and tear defects. Mr. McMahon also responded to Plan Commissioner Ozog that the tanks are manufactured and designed pursuant to some type of engineering standard, either Underwriters Laboratories or ASTM. Mr. McMahon also responded that the pipes and tanks are built to conform to NFPA standards. Plan Commissioner Saeed asked if there are requirements to test for leakage of the well water and Mr. McMahon stated they must post financial responsibility and insurance in order to operate the tanks. He added that if there was a problem and fuel contaminated wells, there are requirements under the law that they must fix the problem. Mr. McMahon added that they do not test other people's wells unless there is

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a reported leak. Plan Commissioner Rodemann asked that based on 10 pumps and 20 stations, how often do the petitioners anticipate fuel trucks will be on site, and Mr. McMahon responded once per day. Plan Commissioner Rodemann also asked what the anticipated load for the car wash would be on a sunny day, and Mr. Atkins responded 100 cars on a busy day and guessed that approximately 25 percent of those cars would also use the vacuum cleaner. Plan Commissioner Rodemann felt there are probably more vacuuming spaces and accommodations than are needed, and Mr. Atkins stated they like to have enough spaces so that no one has to wait in line for service.

Comments from the Plan Commission

Plan Commissioner Ozog stated he is in favor of the project and the requested variations. He also stated that the questions asked by the community and the responses by the petitioner were exceptional. He also stated that he read some articles about living near a gas station and that one article stated that living near modern gas stations is not necessarily dangerous. He added that every concern presented was responded to by the petitioner and backed up by facts and studies. Although Plan Commissioner Ozog stated that he had comments from Plan Commissioner Hartweg that he did not read, he stated that Plan Commissioner Hartweg was in favor of the proposed project. Plan Commissioner Ozog felt there were good reasons for all of the requested variations and also that they were supported by facts.

Plan Commissioner Heming-Littwin echoed Plan Commissioner Ozog's comments regarding the petitioner being well prepared for this presentation. She stated that she appreciated the petitioner was willing to decrease the number of pumps from 12 to 10. She also appreciated that the residents in the area voiced their opinions at this meeting. She clarified that Roosevelt Road is controlled by the Illinois Department of Transportation and explained that she was in their neighborhood on several occasions and was able to enter Roosevelt Road. She also stated it is commonplace to have a major thoroughfare that has a gas station right off a major highway. Plan Commissioner Heming-Littwin stated that the petitioner provided a landscape plan and added that there will be landscaping around the fence and pond. She added that the petitioner stated that there will be no light outside the property. Plan Commissioner Heming-Littwin stated she was in favor of this proposed project.

Plan Commissioner Rodemann appreciated the petitioner's thorough presentation. He added that the subject site will be cleaner when the gas station is there than currently and added he feels this is a good project in a proper location. He also stated that having meetings and addressing the concerns of the community is extremely important. He added that he believes the way the traffic access and egress off the site is set up is for the safest operation one could ask for at this location. Plan Commissioner Rodemann stated he is in favor of the proposed project.

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Plan Commissioner Howard stated she was struggling with this project although the presentation was excellent. She stated that from a business model, a gas station should be located next to a highway or major thoroughfare which this gas station is. She added that she is struggling, however, with the Village sharing money with Lombard for property that will be annexed into Glen Ellyn. Mr. Sterrett responded that because this land is on Lombard's side of the planning boundary but is not contiguous to this property and cannot serve this property with utilities, they have requested that the Village of Glen Ellyn annex the property. She felt that this agreement is one-sided and does not benefit Glen Ellyn because Glen Ellyn holds the liability. Plan Commissioner Howard addressed the audience members by stating that the Plan Commission is listening to their concerns.

Plan Commissioner Vondruska stated that the Plan Commission is an advisory board to the Village Board who makes the final decision regarding projects. He stated that if a gas station is going to be built next to a residential area, there needs to be a set of guidelines in place and added that he was not in favor of a gas station near residential homes. He also stated that the petitioner had to comply with County rules. Plan Commissioner Vondruska stated he is not in favor of this project although the petitioner has addressed all of the issues and answered all questions asked.

Plan Commissioner Saeed felt that the petitioner did a good job providing all necessary information as well as answering all questions asked. He added that some employment opportunities will be created and stated that the project is good.

Chairperson Loch thanked the community for attending the meetings and speaking regarding this project. She felt that the proposed gas station plan is probably the best plan that would be presented for the subject property. She added that she supports this project. Chairperson Loch invited those present to visit the Bucky's in Wheaton which is immediately adjacent to residential homes and is similar to the proposed project.

Motion

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Ozog, that having considered the application of Bucks, Inc. for approval of a Zoning Map Amendment to C3 Service Commercial District, a Special Use Permit to operate a service station, a Special Use Permit to operate an automotive carwash, a Special Use Permit to allow outdoor merchandise, variations to the Subdivision Regulations Code and Variations to the Zoning Code for 21W135 Roosevelt Road, 751 Roosevelt Road and 1209 Lawler Avenue, the Plan Commission hereby adopts the findings of fact in the petitioner's application packet and presented by the petitioner at the public hearing as well as findings included in the deliberations of the Plan Commission and recommends approval of the requests subject to the following conditions: 1. That the Plat of Annexation be recorded prior to the issuance of any building permits. 2. That the Plat of Consolidation be recorded prior to the issuance of any building permits. 3. That written

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approval from IDOT for the proposed access onto Roosevelt Road be received prior to the issuance of any building permits other than a demolition permit. 4. Any other conditions that the Plan Commission feels is necessary for the requested zoning variations to be properly implemented. Plan Commissioner Heming-Littwin stated there were none, however, the site will have ten (10) pump dispensers instead of twelve (12) pump dispensers.

The motion carried with five (5) yes votes and two (2) no votes as follows: Plan Commissioners Heming-Littwin, Ozog, Rodemann, Saeed and Chairperson Loch voted yes; Plan Commissioners Howard and Vondruska voted no.

PRE-APPLICATION MEETING – 375 ROOSEVELT ROAD, 395 ROOSEVELT ROAD AND 681 TAFT AVENUE - LM COMMERCIAL REAL ESTATE – PLANNED UNIT DEVELOPMENT

PRE-APPLICATION MEETING TO DISCUSS A PROPOSED PLANNED UNIT DEVELOPMENT FOR THE PROPERTY AT 375 ROOSEVELT ROAD, 395 ROOSEVELT ROAD AND 681 TAFT AVENUE TO CONSTRUCT FOUR (4) NEW COMMERCIAL BUILDINGS. THE SUBJECT PROPERTY IS LOCATED ON THE SOUTH SIDE OF ROOSEVELT ROAD BETWEEN HILLCREST AVENUE AND GREENWOOD STREET IN THE C3 SERVICE COMMERCIAL DISTRICT AND THE C4 OFFICE DISTRICT.

(LM Commercial Real Estate)

Staff Report

Village Planner John Sterrett stated this is a pre-application meeting for a Planned Unit Development regarding 375-395 Roosevelt Road and 681 Taft Avenue which is being brought forward by LM Commercial Real Estate. He stated that this pre-application meeting is for a Planned Unit Development and a redevelopment of the property that is currently being used for Enterprise Rent-a-Car which will be relocating across the street to 404 Roosevelt Road. He added that 404 Roosevelt Road is currently a vacant building that was formerly the Beijing restaurant. He also stated that once Enterprise Rent-a-Car leaves their current property, that property will be opened up for this redevelopment opportunity.

Mr. Sterrett displayed a photograph of the subject property and described the surrounding area. He stated that Leslie Car Wash is part of the subject property and will be part of the development, however, will remain as its current use. He also stated that south on Taft Avenue is a parking area that has been used as part of Enterprise for their fleet management and will be included within this development. Mr. Sterrett displayed a close-up of the properties and described the zoning districts in the area. He added that no rezoning is currently being requested as part of this project. He stated that the uses being proposed conceptually for this project would not require rezoning for the property south of Taft Avenue because what is shown is office which is a permitted use there. Mr. Sterrett stated that the subject property would be developed by demolishing the Enterprise building and constructing three (3) restaurant uses with drive-thru's. He added that the drive-thru's would require special uses for the restaurants.

Commissioner Hartweg said that good improvements have been made to the plan. He said that small houses tend to “grow.” And that will require more variations. He said the retaining wall change is better. He supports a tree preservation but acknowledges that many existing trees may be scrub trees. He thinks the plan is overall improved.

Commissioner Saeed stated that this type of development is good for Glen Ellyn, but he prefers a 50-foot lots as opposed to 40-foot. He supports tree preservation. With the 30 foot drop west to east, he is concerned about stormwater. That is his biggest concern.

Chairperson Loch thanked the neighbors for their comments. The elimination of a retaining wall on the west side is appreciated. She also prefers the 50-foot lots. Otherwise she looks forward to the formalized plans.

IV. PUBLIC HEARING – 21W135 ROOSEVELT ROAD, 751 ROOSEVELT ROAD, AND 1209 SOUTH LAWLER AVENUE – BUCK’S INC. – SIGN VARIATIONS

Commissioner Heming-Littwin made a motion to open the public hearing, seconded by Commissioner Fanella. All ayes, motion carried.

John Sterrett, Village Planner, 535 Duane Street in Glen Ellyn, was sworn in. The Plan Commission previously reviewed this project for its use as a gas station. (The previous recommended approval of special use permits, zoning variations and subdivision variations) It is currently located in unincorporated DuPage County, zoned B-2 and R-4. They are requesting annexation into the Glen Ellyn. Tonight, they are seeking approval of sign variations.

Planner Sterrett reviewed the proposed signage:

Freestanding monument sign – 15 feet in height, surface area 50 square feet, EMB component for fuel pricing is 16 square feet. It meets Code, no variations are needed.

Front elevation – 3 proposed wall signs. “Bucky’s” sign – 37 square feet, “B-Fresh” sign – 26 square feet, and “Rapid Wash” sign – 35 square feet.

Lawler Avenue elevation – “Bucky’s” sign – 23.2 square feet.

A variation is requested to allow 112 square feet of wall signage instead of the maximum allowed 100 square feet.

A second variation is requested to allow 466.8 square feet of signage in lieu of the maximum permitted 156 square feet for a corner property.

A third variation is requested to allow a total of 87 wall signs in lieu of the maximum number of 2 wall signs. There are no provisions specific for gas station signage in the Code, hence the large amount of variance requested. The proposal includes 4 wall signs, 3 canopy signs, multiple small signs/decals on each of the gas pumps.

A fourth variations is requested to allow a blue illuminated band on the fascia of the gas pump canopy which would otherwise be prohibited.

Commissioner Heming-Littwin asked a clarifying question about how wall signage max is calculated. It is regulated by establishment frontage/tenant space, not necessarily overall building length.

Commissioner Costa Howard stated that the Code should specifically address gas stations, since the amount of variations required appears excessive. Planner Sterrett stated that this is the third gas station proposal in 18 months, and the signage variations required is consistent for all 3 proposals. Staff is going to look into how other communities regulate gas station signage. What is being proposed is not uncommon when compared to other gas stations on Roosevelt Road.

Commission Saeed asked for clarification on one of the variations. Planner Sterrett stated that every logo/advertisement on the gas pumps is being considered a sign, which adds up to a large number. The 3 wall signs on the building is lumped in with the gas pump signs and canopy signs.

The Petitioner, Richard McMann, 2500 Brickvale Road in Elk Grove Village, was sworn in. He explained that the 3 major wall signs on the Roosevelt frontage add up to 98 square feet. They do comply with wall signage, as they are under 100 square feet. The additional 13 square foot sign is on the canopy. For total surface area of signs, they are including all "decals" at the point of sale, the gas pumps. The fuel pump signage is 56% of the total sign area. He said that the convenience store, restaurant and car wash are all under the same ownership but run as separate businesses. He said in the future with electronic cars, they like the bigger convenience store in case people would sit inside while their car charges. The oil company requires three Mobil signs on the canopy. They looked at BP and Shell gas stations and the size of their monument signs and the number of signs on their gas pumps.

Commissioner Heming-Littwin asked if the signs on the pumps are illuminated. No, they are decals.

Matt Atkins, 2500 Brickvale Drive in Elk Grove Village, was sworn in. He stated that some of their gas stations have red LED on their canopy, but they are not proposing that here. The monument sign will be lit and the wall signs will be lit. The three Mobil signs will be internally illuminated, as well as the 3 sides of banding on the canopy. The entrance and exit signs for the car wash will not be lit; they are considered directional signage.

There was no public comment.

Commissioner Heming-Littwin made a motion to close the public hearing, seconded by Commissioner Vondruska. All ayes.

Commissioner Vondruska stated that the sign size compared to overall building size looks fine. The overall look is upscale. He stated that the Village needs to do something with the Code to accommodate for gas station signage. Overall he doesn't have a problem with the proposal.

Commissioner Hartweg agreed.

Commissioner Saeed asked about the variation regarding the illuminated band. Planner Sterrett stated that they have a legal opinion that variations can be granted for prohibited aspects of the sign code. Commissioner Saeed supports the request.

Commissioner Fanella agreed with previous comments.

Commissioner Heming-Littwin is fine with the proposal. Every Bucky's gas station she has driven by has appropriate-looking signage.

Commissioner Costa Howard has no objection to the signs proposed.

Chairperson Loch appreciates their future vision/explanation of people charging electronic cars. She said she likes how the Wheaton Bucky's station looks. She wishes the canopy didn't cover up the building since it is an attractive building.

Commissioner Heming-Littwin made a motion having considered the application of BUCKS, INC. for approval of variations to the Sign Code for 21W135 Roosevelt Road, 751 Roosevelt Road, and 1209 South Lawler Avenue, the PC adopts the findings of fact in the petitioner's application packets and presented by the petitioner at the public hearing as well as the findings included in the deliberations of the Plan Commission and recommends approval of the requests. Commissioner Hartweg seconded the motion. Roll call vote: 7-0. Motion carries.

**V. PUBLIC HEARING – 700 ROOSEVELT ROAD – ALDI, INC. –
AMENDMENT TO PUD – SIGN VARIATIONS**

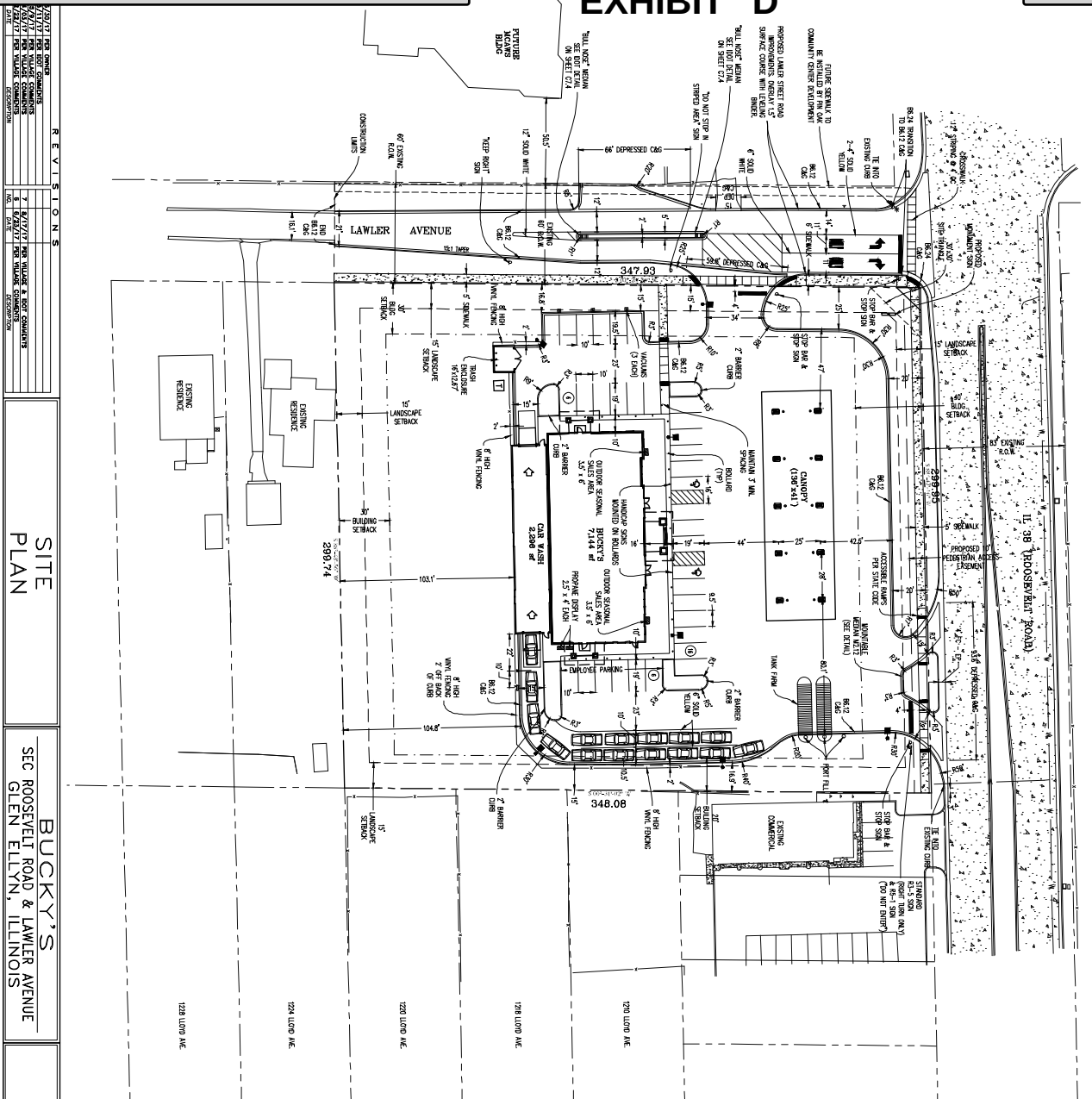
Commissioner Hartweg made a motion to open the public hearing, seconded by Commissioner Heming-Littwin. All ayes.

Planner Sterrett was sworn in. Aldi is located in the Danby Crossing development at the NWC of Roosevelt Road and Nicoll Way. They were approved earlier this year for two 74.5 square foot signs that read "food market." Instead of the "food market" signs they are now proposing 3 graphics on each of the two sides. The three graphics are considered one sign per Code. Combined they are 187 square feet (including space between the 3 circles). This request is being held to the original PUD signage regulations. The Aldi sign is getting smaller. The graphics would be backlit.

Tom Straman, construction manager, and Chris Stair, both of 1200 N. Kirk Road in Batavia were sworn in. They are in the 10th week of construction. They are seeking to replace the "food market" sign on the plans with 3 decorative elements: a leaf, apple and wine glass. It is part of Aldi's new branding campaign. Glen Ellyn is home to one of their CEO's and they would like to get the new image implemented here.

Commissioner Hartweg thinks the new design is an improvement. It's a dark area, the signs would help with visibility.

EXHIBIT "D"



REVISIONS	
1	1/24/17 FOR SUBMITTAL
2	1/24/17 FOR SUBMITTAL
3	1/24/17 FOR SUBMITTAL
4	1/24/17 FOR SUBMITTAL
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7	1/24/17 FOR SUBMITTAL
8	1/24/17 FOR SUBMITTAL
9	1/24/17 FOR SUBMITTAL
10	1/24/17 FOR SUBMITTAL

SITE PLAN

BUCKY'S
SEC ROOSEVELT ROAD & LAWLER AVENUE
GLEN ELLYN, ILLINOIS

1224 LOT 0.06 A.C.
1220 LOT 0.06 A.C.
1216 LOT 0.06 A.C.

CREIG R. KROGER & ASSOCIATES
Civil Engineers, P.C.
1424 Summit Street • Springfield, IL 62761 • Phone: (618) 266-0000 • Fax: (618) 266-0001

DATE: 1/24/17
SHEET: 18-008 (1/1)
SHEET NO. C1.1

SITE ANALYSIS

Site located at the intersection of Sec. 8 & Lawrence Avenue, Glen Ellyn, Illinois. The site is currently vacant and is zoned B-2 (Community Business).

Proposed Use: Bucky's Restaurant & Bar. The proposed use is consistent with the B-2 zoning district.

Requesting Zoning: B-2 (Community Business). The proposed use is consistent with the B-2 zoning district.

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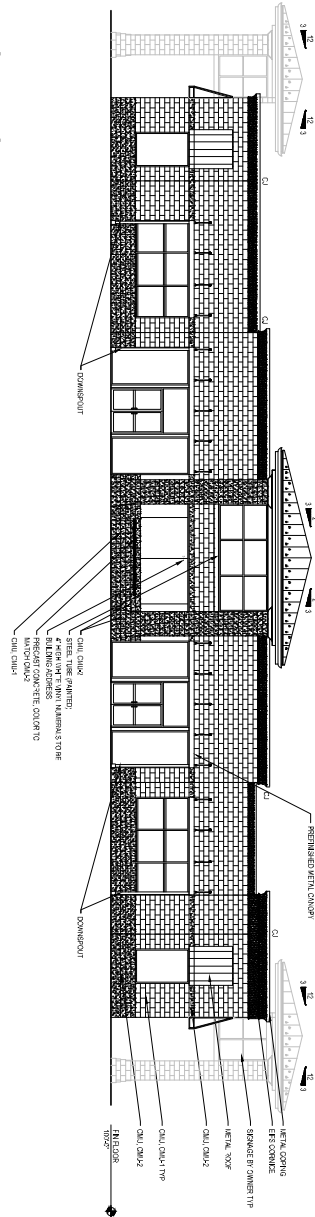
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Scale 1"=30'

[illegible]

LEFT BUILDING ELEVATION



S/F WALL SIGN DISPLAY (w/ CHANNEL LETTERS)
SCALE: 3/8" = 1'-0"



DRAWING # : 102915

PROJECT ID : 15980

SALES PERSON: Troy Pennigicis

DRAWN BY: Sean Connitt

DATE: 07.22.16

INSPECTED BY:

Revised: 03.22.17



Store #940.08

Roosevelt & Lawler

Glen Ellyn, IL 60181



Omaha Neon Sign Co., Inc.

1120 N 18th Street • Omaha 68102

402.341.6077 • 402.341.7664 fax

This design and all material appearing hereon constitute the original work of the undersigned and shall remain the property of the undersigned and may not be duplicated, used or disclosed without written consent.

Notes:

NOTICE:
ALL SIGNAGE INSTALLATIONS ARE SUBJECT TO APPROVAL BY THE AUTHORIZED CLIENT. ALL OF THE REQUIREMENTS OF ARTICLE 600 OF THE ORDINANCE MUST BE MET AND ALL LOCAL ORDINANCES MUST BE MET. ALL AGREEMENTS FINAL AND TO CLIENT APPROVAL.

Signed _____ Date _____
Sales Rep. _____ Date _____

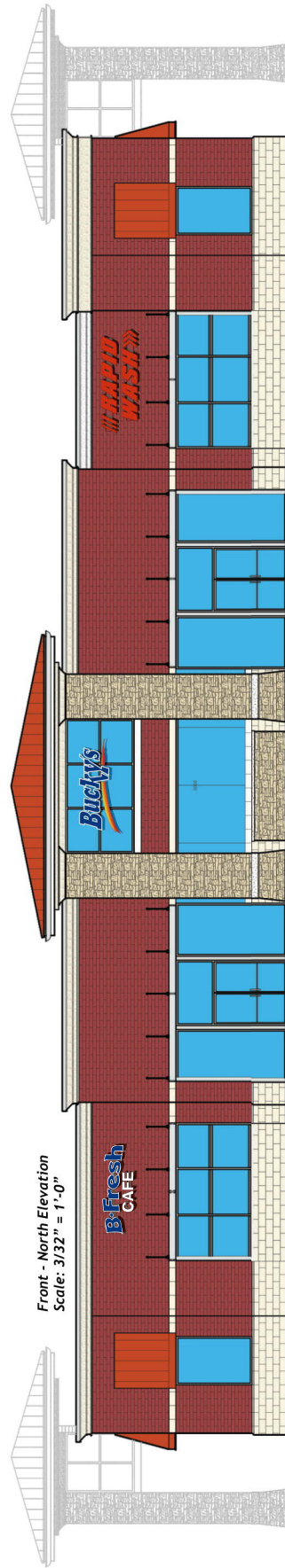
This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.



FLUSH MOUNTED CHANNEL LETTERS	
RETURNS:	.050 BLACK PRE-FINISHED ALUMINUM
BACKS:	.063 WHITE PRE-FINISHED ALUMINUM
FACES:	3/16" #7328 WHITE PLEXIGLAS
TRIM CAPS:	1" BLACK JEWELITE
ILLUM:	GMX71-W1 WHITE LED'S
INSTALLATION: LETTERS ARE TO BE FLUSH MOUNTED TO FASCIA USING PROPER HARDWARE AND FASTENERS (NON-CORROSIVE).	

NOTE:
LETTERS ARE TO BE MOUNTED TO FACE OF CABINET, SUPPORT AND FASTENING METHOD TO BE DETERMINED.

SIGN 1 37 Sq. Ft.

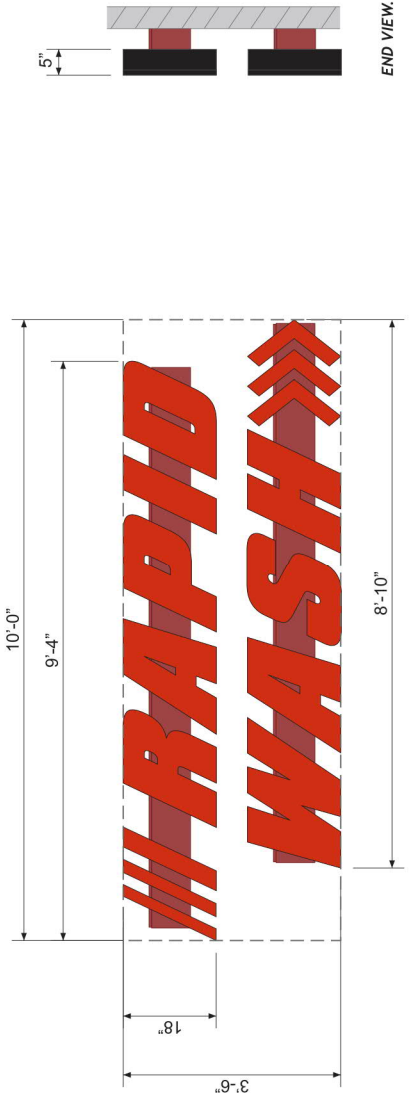


Front - North Elevation
Scale: 3/32" = 1'-0"

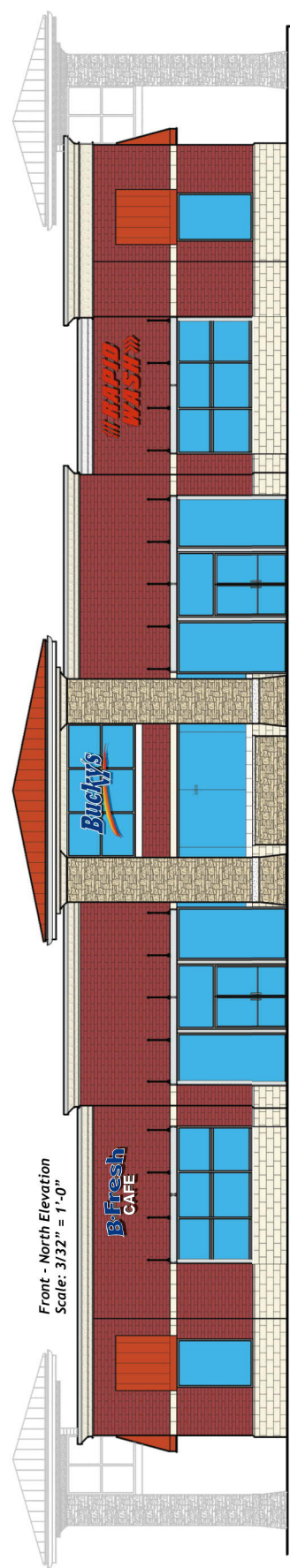
RACEWAY MOUNTED CHANNEL LETTER	
RETURNS:	.050 BLACK PRE-FINISHED ALUMINUM
BACKS:	.063 WHITE PRE-FINISHED ALUMINUM
FACES:	3/16" #2793 RED PLEXIGLAS
TRIM-CAP:	1" BLACK JEWELITE
ILLUM:	AGILITE RED LED'S
INSTALLATION: LETTERS ARE TO BE MOUNTED TO AN EXTRUDED ALUMINUM RACEWAY (PAINTED TO MATCH CUSTOMER FA SIGNAGE IS TO BE MOUNTED TO FASCIA USING PROPER HARDWARE AND FASTENERS (NON-CORROSIVE).	

EXHIBIT "G"

RACEWAY MOUNTED CHANNEL LETTER DISPLAY
SCALE: 1/2" = 1'-0"



SIGN 2 35 Sq. Ft.



	DRAWING # : 102916 PROJECT ID : 15980 SALES PERSON: Troy Pennigolis DRAWN BY: Sean Carrett DATE: 07.22.16 INSPECTED BY: Revised: 03.22.17	 Store #940.08 Roosevelt & Lawler Glen Ellyn, IL 60181 Omaha Neon Sign Co., Inc. 1120 N 18th Street • Omaha 68102 402.341.6077 • 402.341.7664 fax This design and all material appearing hereon constitute the original work of the undersigned and shall remain the property of the undersigned and may not be duplicated, used or disclosed without written consent.	NOTICE: ALL DRAWINGS AND SPECIFICATIONS ARE SUBJECT TO THE APPROVAL OF THE AUTHORIZED CLIENT. NO PART OF THIS DOCUMENT SHALL BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF THE UNDERSIGNED. ALL AGREEMENTS FINAL AND TO CLIENT APPROVAL. Signed: _____ Date: _____ Scale: _____ Date: _____	This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign. LISTED
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EXHIBIT "G"

CHANNEL LETTERS MOUNTED ON WIREWAY
SCALE: 1/2" = 1'-0"



DRAWING # : 102917
PROJECT ID : 15990

SALES PERSON: Troy Pinnagolis

DRAWN BY: Sean Canett

INSPECTED BY:

DATE: 07.22.16

Revised: 03.22.17



Store #940.08
Roosevelt & Lawler
Glen Ellyn, IL 60181



1120 N 18th Street • Omaha 68102
402.341.6077 • 402.341.7654 fax

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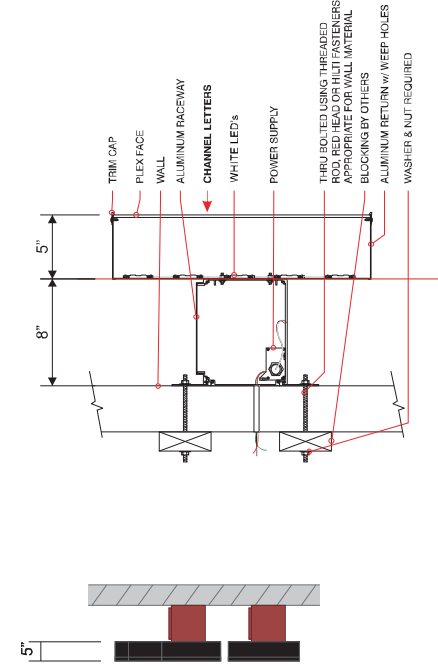
NOTES:

NOTICE:

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Signed _____ Date _____
Sales Rep. _____ Date _____

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.



SIGN 3 26 Sq. Ft.

RACEWAY MOUNTED CHANNEL LETTERS

RETURNS:	.050 BLACK PRE-FINISHED ALUMINUM
BACKS:	.063 WHITE PRE-FINISHED ALUMINUM
FACES:	3/16" #7328 WHITE PLEXIGLAS
TRIM-CAP:	1" BLACK JEWELITE
ILLUM:	WHITE LED's

INSTALLATION:

LETTERS ARE TO BE MOUNTED TO AN EXTRUDED ALUMINUM RACEWAY (PAINTED TO MATCH CUSTOMER FASCIA). SIGNAGE IS TO BE MOUNTED TO FASCIA USING PROPER HARDWARE AND FASTENERS (NON-CORROSIVE).

LIMITATIONS:

3M Series 230

TRANSLUCENT FILM

DELT BLUE

1/8" THICK

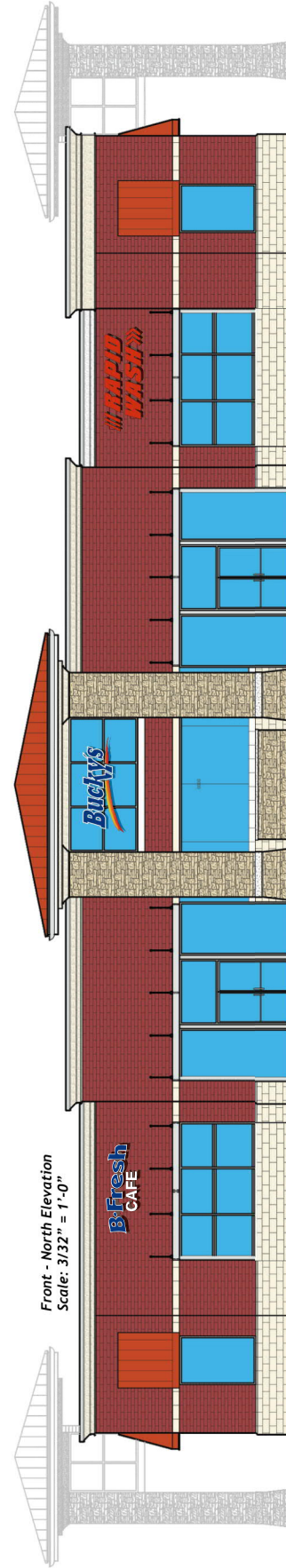
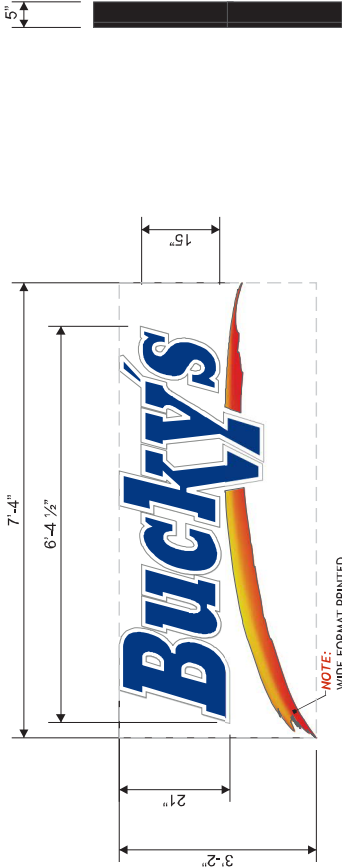


EXHIBIT "G"

S/F WALL SIGN DISPLAY (w/ CHANNEL LETTERS)
SCALE: 1/2" = 1'-0"

	
DRAWING #: 102918 PROJECT ID: 15980	
SALES PERSON: Troy Pennagolis	
DRAWN BY: Sean Carrett	
DATE: 07.22.16	INSPECTED BY:
Revised: 01.25.17	
	
Store #940.08 Roosevelt & Lawler Glen Ellyn, IL 60181	
 Omaha Neon Sign Co., Inc.	
1120 N 18th Street • Omaha 68102 402.341.6077 • 402.341.7664 fax	
This design and all material appearing hereon constitute the original work of the undersigned and no part thereof and may not be duplicated, used or disclosed without written consent.	
NOTES:	
NOTICE: ALL GRAPHIC REPRESENTATIONS ARE SUBJECT TO THE DISCRETION OF THE UNDERSIGNED. APPROVAL BY THE UNDERSIGNED AND DATED HEREON SHALL CONSTITUTE ACCEPTANCE OF THE DESIGN AND MATERIALS. AGREEMENTS FINAL AND TO CLIENT APPROVAL. Signed _____ Date _____ Sales Rep. _____ Date _____	
This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.	
	



FLUSH MOUNTED CHANNEL LETTERS	
RETURNS: .060 BLACK PRE-FINISHED ALUMINUM	3M Series 230
BACKS: .063 WHITE PRE-FINISHED ALUMINUM	DELFT BLUE
FACES: 3/16" #7328 WHITE PLEXIGLAS	3M Series 230
TRIM-CAP: 1" BLACK JEWELITE	RED GRAPHICS
ILLUM: GEN71-W1 WHITE LED'S	RED GRAPHICS
INSTALLATION: LETTERS ARE TO BE FLUSH MOUNTED TO FASCIA USING PROPER HARDWARE AND FASTENERS (NON-CORROSIVE).	RED GRAPHICS

NOTE:
LETTERS ARE TO BE MOUNTED TO FACE OF CABINET.
SUPPORT AND FASTENING METHOD TO BE DETERMINED.





Revised: 03.08.17

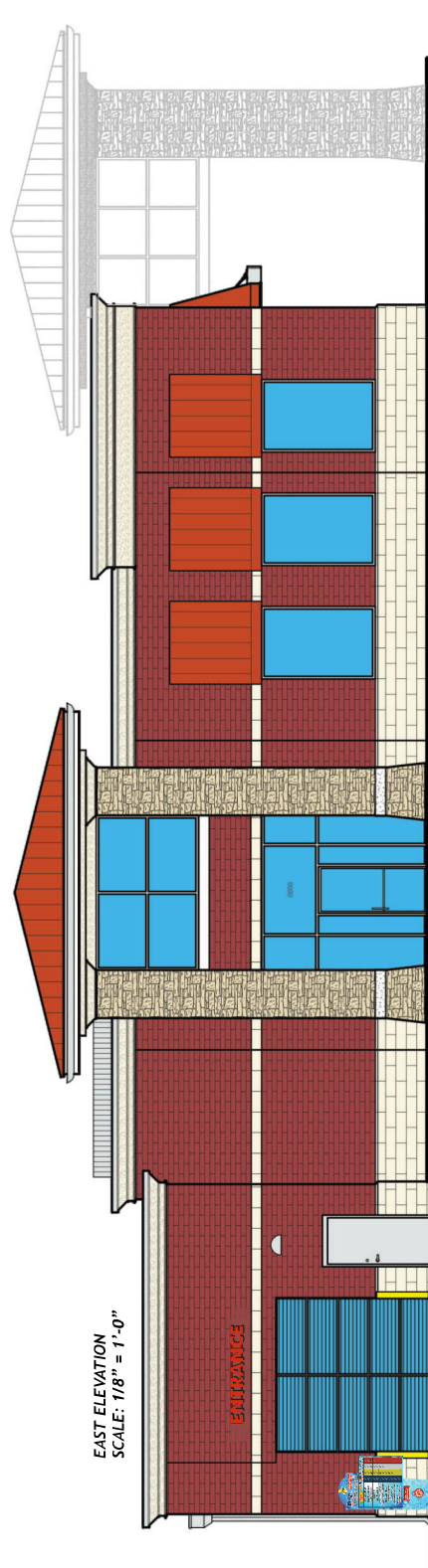
Buckys
Store #940.08 - Roosevelt & Lawler
Glen Ellyn, IL 60181



Signed _____ Date _____
Sales Rep. _____ Date _____

**Packet Pg. 388**

SIGN 6 25 Sq. Ft.



EAST ELEVATION
SCALE: 1/8" = 1'-0"

EXHIBIT G

RAIL MOUNTED FCO LETTERS:
SCALE: 1" = 1'-0"



DRAWING #: 102921
PROJECT ID: 15990

SALES PERSON: Troy Pennagolis

DRAWN BY: Sean Connell

DATE: 07.22.16

Revised: 03.08.17

INSPECTED BY:

Omaha Neon Sign Co., Inc.
1120 N 18th Street • Omaha 68102 • 402.341.6077 • 402.341.7654 fax
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Signed _____ Date _____

State Rep. _____ Date _____

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.



SPECIFICATIONS:

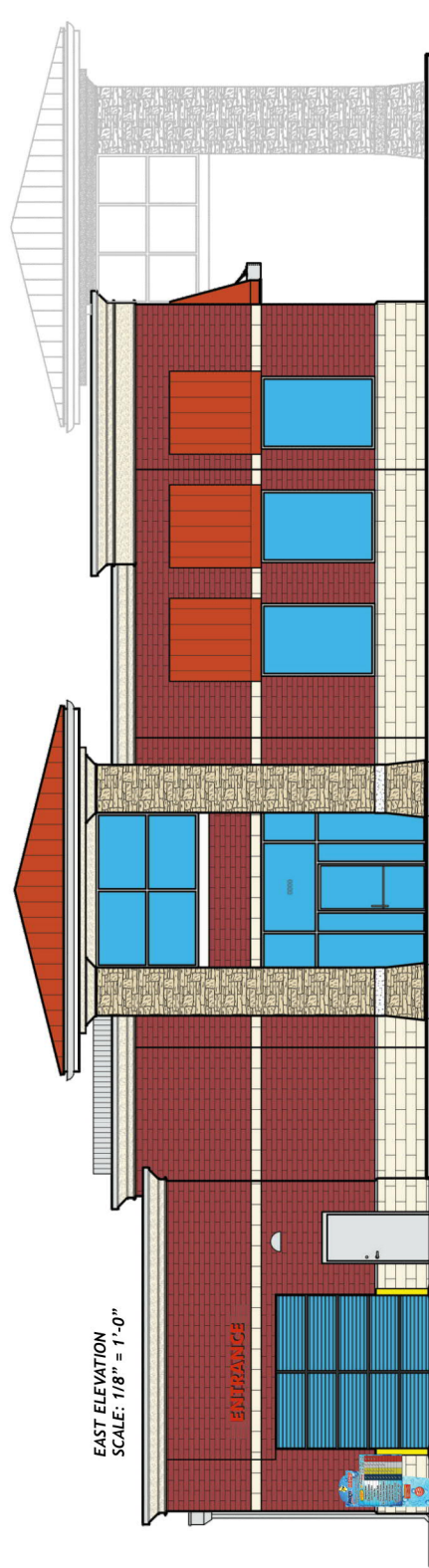
FABRICATED FROM 1/4" ALUMINUM AND PAINTED RED.

LETTERS ARE TO BE MOUNTED TO RAIL SYSTEM. SIGN IS TO BE MOUNTED TO FASCIA IN CUSTOMER SPECIFIED LOCATION USING PROPER HARDWARE AND FASTENERS (NON-CORROSIVE).

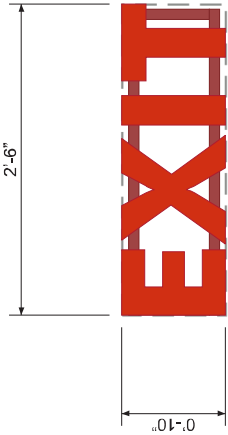
NOTE:

THE PLATE LETTERS ARE TO BE MOUNTED TO AN ALUMINUM RAIL SYSTEM PAINTED TO MATCH THE CUSTOMER FASCIA.

SIGN 7 5.2 Sq. Ft.



RAIL MOUNTED FCO LETTERS:
SCALE: 1" = 1'-0"



NOTE:
THE PLATE LETTERS ARE TO BE MOUNTED
TO AN ALUMINUM RAIL SYSTEM PAINTED TO
MATCH THE CUSTOMER FASCIA.

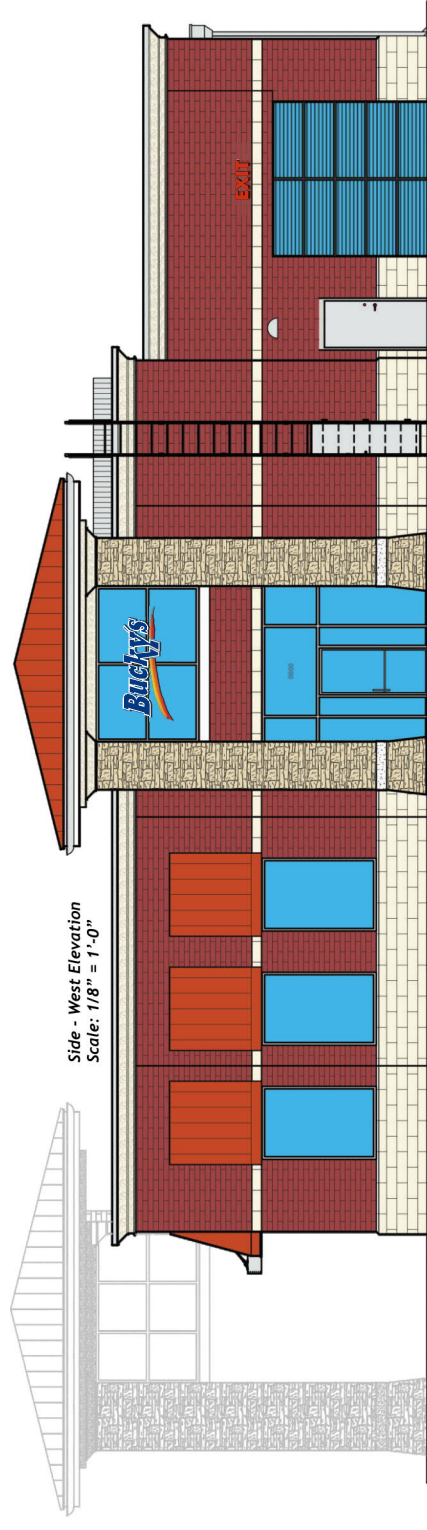


SIGN 8 2 Sq. Ft.

SPECIFICATIONS:

FABRICATED FROM 1/4" ALUMINUM AND PAINTED RED.

LETTERS ARE TO BE MOUNTED TO RAIL SYSTEM. SIGN IS
TO BE MOUNTED TO FASCIA IN CUSTOMER SPECIFIED LOCATION
USING PROPER HARDWARE AND FASTENERS (NON-CORROSIVE).



DRAWING # : 102922
PROJECT ID : 15990

SALES PERSON: Troy Pennagolis

DRAWN BY: Sean Carrett

DATE: 07.22.16

Revised: 01.25.17

Omaha Neon Sign Co., Inc.

1120 N 18th Street • Omaha 68102 • 402.341.6077 • 402.341.7654 fax

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Buckley's
Store #940.08 - Roosevelt & Lawler
Glen Ellyn, IL 60181

NOTICE:

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Signed _____ Date _____
Sales Rep. _____ Date _____

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.



D/F MONUMENT SIGN DISPLAY
SCALE: 3/8" = 1'-0"



DRAWING # : 105419
PROJECT ID : 15990

SALES PERSON: Troy Panagiotis

DRAWN BY: Sean Carnett

DATE: 12.01.16
Revised: 04.18.17



Store #940.08 - Roosevelt & Lawler
Glen Ellyn, IL 60181



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1120 N 18th Street • Omaha 68102
402.341.6077 • 402.341.7654 fax

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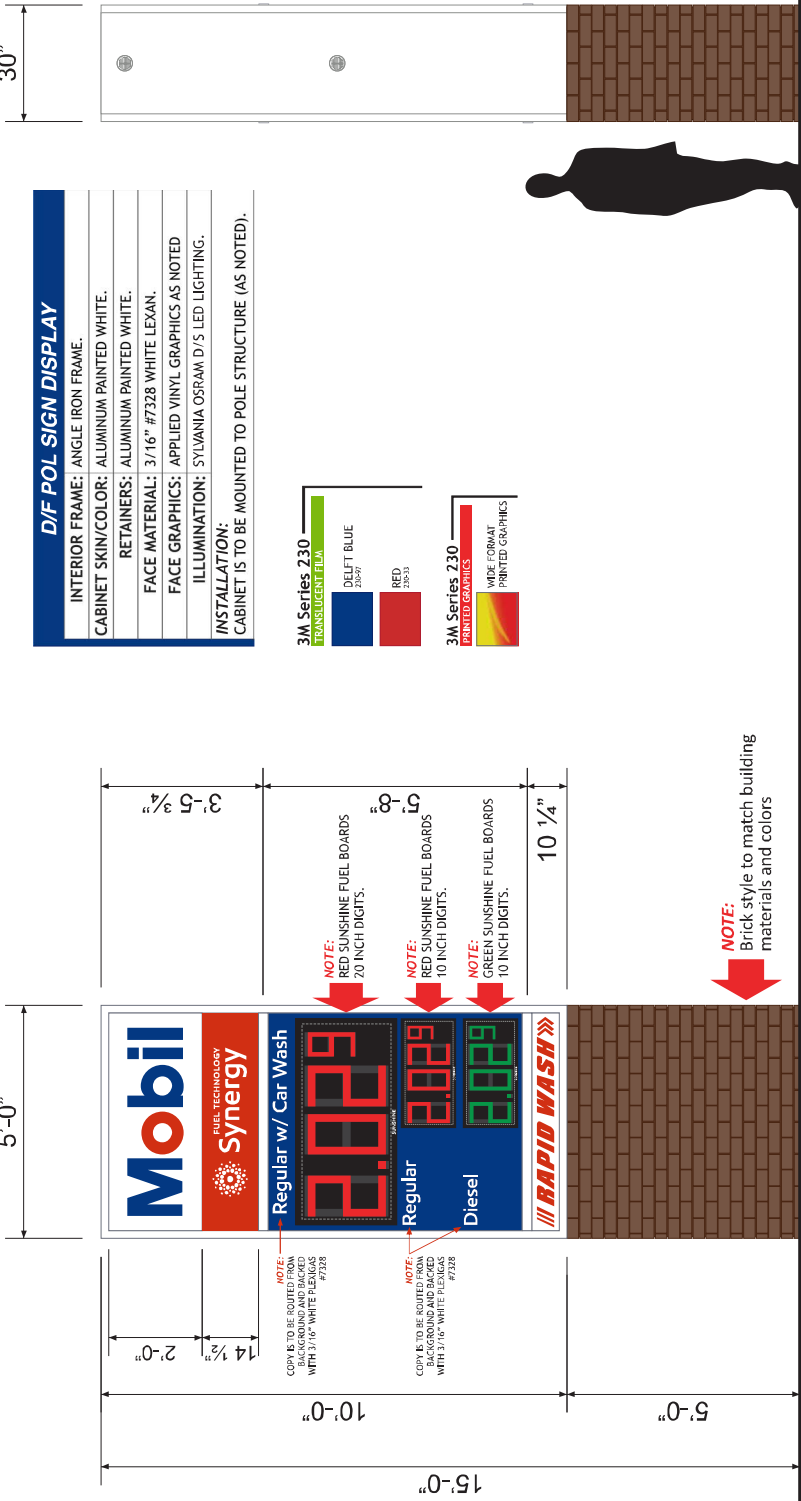
NOTES:

NOTICE: ALL DRAWINGS AND SPECIFICATIONS ARE SUBJECT TO THE APPROVAL OF THE AUTHORIZED CLIENT. NO PART OF THIS DESIGN OR SPECIFICATION SHALL BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN APPROVAL OF THE AUTHORIZED CLIENT. ALL AGREEMENTS FINAL AND TO CLIENT APPROVAL.

Signed _____ Date _____
Sales Rep. _____ Date _____

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.





D/F POL SIGN DISPLAY

INTERIOR FRAME: ANGLE IRON FRAME.

CABINET SKIN/COLOR: ALUMINUM PAINTED WHITE.

RETAINERS: ALUMINUM PAINTED WHITE.

FACE MATERIAL: 3/16" #7328 WHITE LEXAN.

FACE GRAPHICS: APPLIED VINYL GRAPHICS AS NOTED

ILLUMINATION: SYLVANIA OSRAM D/S LED LIGHTING.

INSTALLATION:
CABINET IS TO BE MOUNTED TO POLE STRUCTURE (AS NOTED).

3M Series 230 TRANSLUCENT FILM

DELFT BLUE 35%
RED 35%
RED 35%
RED 35%

3M Series 230 VINYL GRAPHICS

WIDE FORMAT PRINTED GRAPHICS

NOTE: Brick style to match building materials and colors

FOOTING DETAIL

DEPTH: 96"
WIDTH: 36"
TYPE: CIRCULAR
STEEL SIZE: 6 INCH STD.

NOTE: TO BE VERIFIED.

SIGN 9 50 Sq. Ft.

GAS CANOPY OVERVIEW
SCALE: 1/16" = 1'-0"

EXHIBIT "G"



DRAWING # : 105420
PROJECT ID: 15990

SALES PERSON: Troy Pinnagolis

DRAWN BY: Sean Canetti

DATE: 12.01.16	INSPECTED BY:
-----------------------	----------------------

Revised: 01.05.17



Store #940.08 - Roosevelt & Lawler
Glen Ellyn, IL 60181

Omaha Neon Sign Co., Inc.

1120 N 18th Street • Omaha 68102
402.341.6077 • 402.341.7664 fax

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NOTES:

NOTICE:
ALL PROVISIONS ARE SUBJECT TO THE APPROVAL BY THE UNDER SIGNED AND DATED BY A LICENSED PROFESSIONAL ENGINEER OR ARCHITECT. THE SIGNAGE SHALL BE INSTALLED IN ACCORDANCE WITH THE AGREEMENTS FINAL AND TO CLIENT APPROVAL.

Signed _____ Date _____
State Rep. _____ Date _____

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.



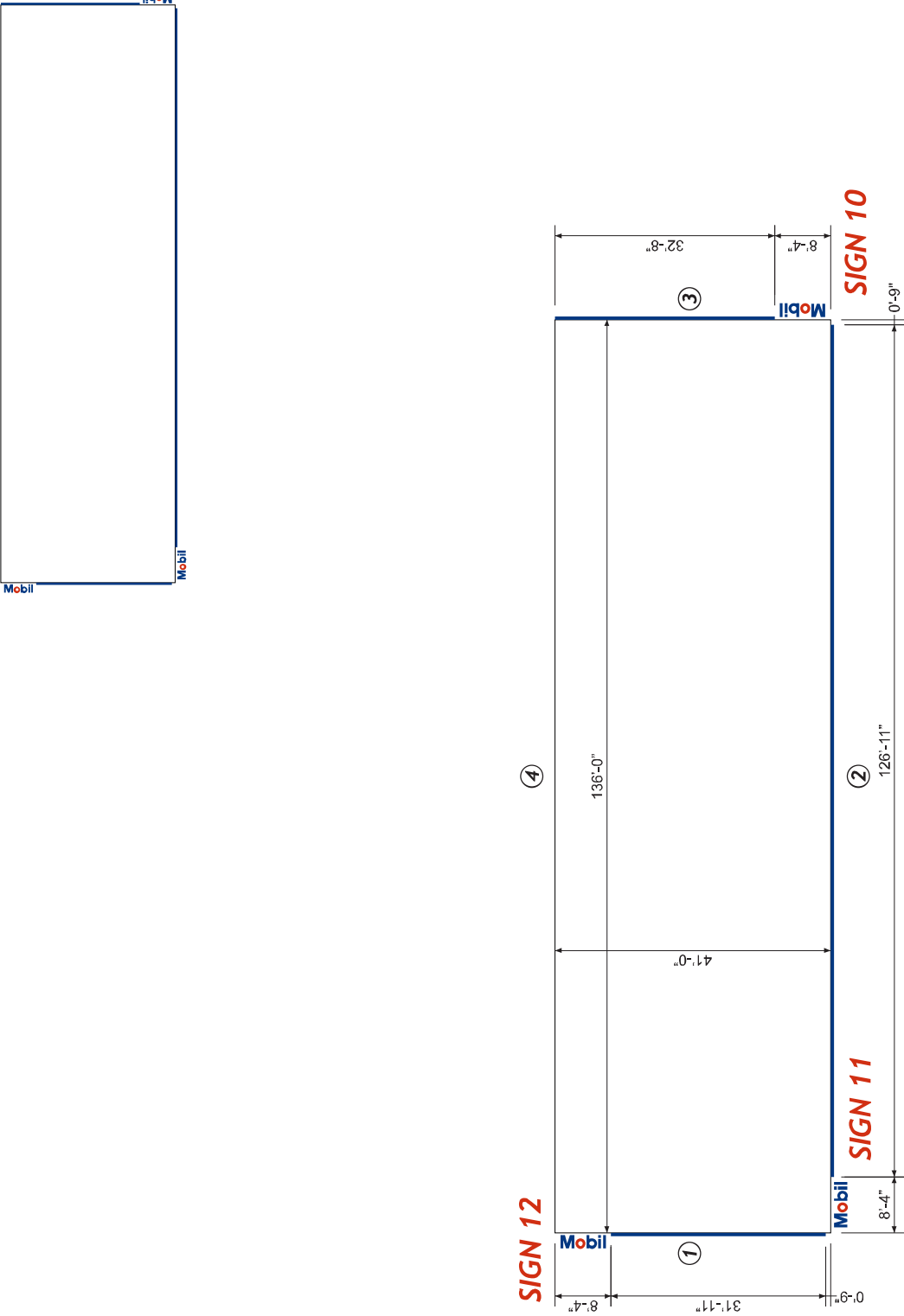


EXHIBIT "G"

GAS CANOPY FRONT VIEW:
SCALE: 1/8" = 1'-0"



DRAWING # : 105421
PROJECT ID : 15990

SALES PERSON: Troy Pinnagolis

DRAWN BY: Sean Canetti

DATE: 12.01.16
INSPECTED BY:

Revised: 01.05.17



Store #940.08 - Roosevelt & Lawler
Glen Ellyn, IL 60181



1120 N 18th Street • Omaha 68102
402.341.6077 • 402.341.7664 fax

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NOTES:

NOTICE:

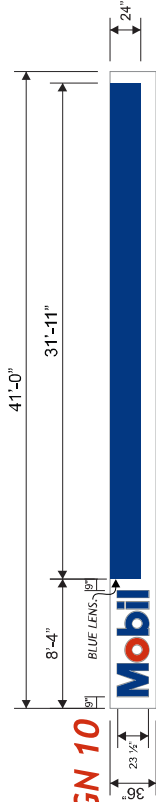
ALL GRAPHIC REPRESENTATIONS ARE SUBJECT TO THE APPROVAL OF THE AUTHORIZED CLIENT. AS OF APPROVAL BY THE UNDERSIGNED AND DATED HEREON, THE UNDERSIGNED HAS AGREED TO HOLD ALL AGREEMENTS FINAL AND TO CLIENT APPROVAL.

Signed _____ Date _____
Sales Rep. _____ Date _____

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

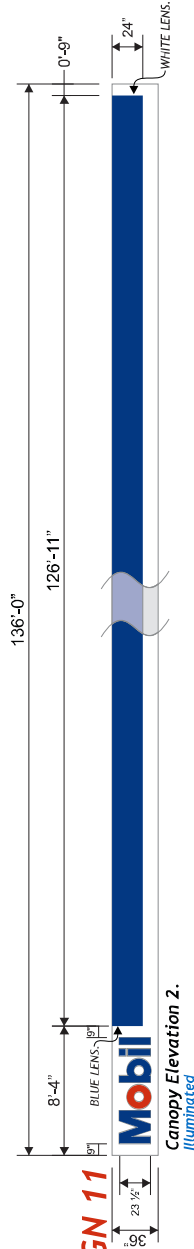


SIGN 10



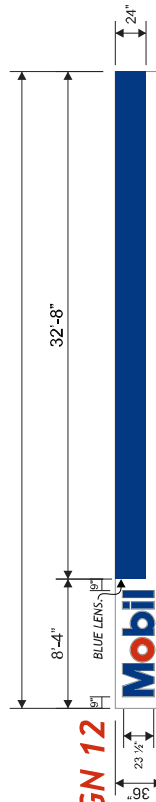
Canopy Elevation 1.
Illuminated

SIGN 11



Canopy Elevation 2.
Illuminated

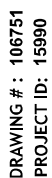
SIGN 12



Canopy Elevation 3.
Illuminated

Canopy Elevation 4.
2D A/C - Non-Illuminated



**SALES PERSON:** Troy Panagiotis

DRAWN BY: Sean Cornett

DATE: 03.03.17

Revised: 07.26.17



Store #940.08
Roosevelt & Lawler
Dupage County, IL 60181



1120 N 18th Street • Omaha 68102
402.341.6077 • 402.341.7654 fax

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Notes:

NOTICE:

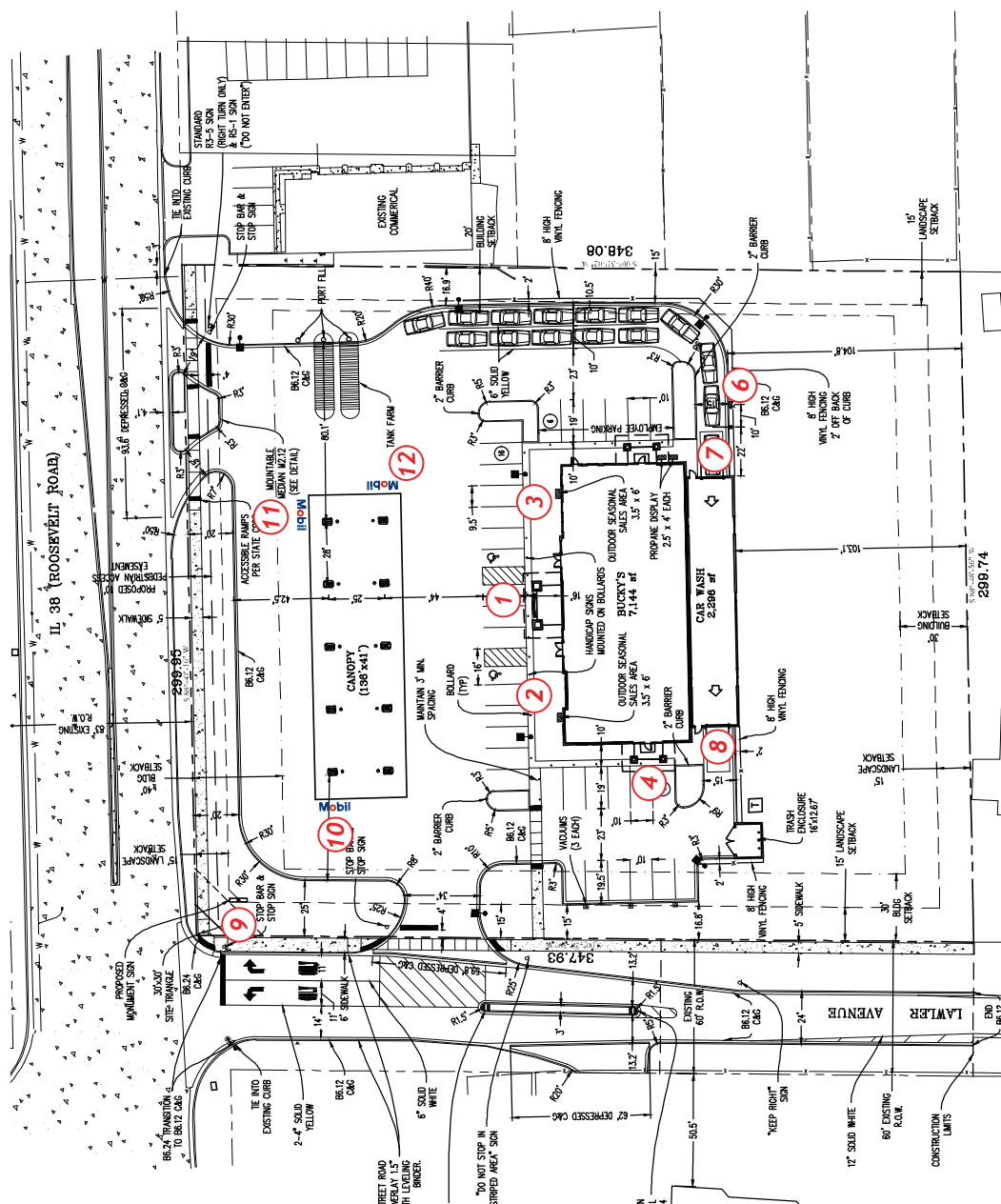
ALL GRAPHIC REPRODUCTIONS ARE SUBJECTED BY APPROVAL OF AUTHORIZED CLIENT. AS OF APPROVAL BY THE UNDERSIGNED AND DATED PRIOR TO ANY FABRICATION OF PRODUCT.

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_____ alien _____ native

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.





Revised: 10.05.17



Omaha Neon
Sign Co., Inc.

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Notes:

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Signed _____ Date _____

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.



Zoning Map Amendment Findings of Fact

Glen Ellyn, Illinois Application for Zoning Map Amendment

Buck's Inc. is applying to annex the below described properties into Glen Ellyn and is applying for a Map Amendment for the C-3 Service Commercial District zoning classification which is compatible with the Glen Ellyn zoning for the proposed Shell automobile service station on Briar and Roosevelt.

Buck's Inc. is under contract with 3 sellers to purchase a total of 9 lots combined into 4 P.I.N.'s located on the southeast corner of the intersection of Roosevelt Road and Lawler Avenue in unincorporated DuPage County. The properties include the U-Haul rental facility at 21 W 135 Roosevelt Road, the adjacent pre-owned automobile dealer at 751 West Roosevelt Road, and the 2 vacant lots at 1209 S. Lawler Avenue. The combined properties measure 299 feet along Roosevelt Road by 347 feet along Lawler Ave (hereinafter referred to in the aggregate as the "Property").

The U-Haul and the automobile dealership properties adjoining Roosevelt are currently zoned county B-2 in DuPage County. The one lot owned by the auto dealership which lies south and adjacent to both businesses is zoned R-4 in the County as are the two vacant lots adjoining it on the south at 1209 S. Lawler. Residential property to the south and east are R-4 in the County, and adjoining property to both the east and west along the south of Roosevelt are zoned B-2 in the County.

The property directly across Roosevelt Road from the Property is zoned R-4 in Glen Ellyn, and the property across Roosevelt Road on the northwest corner of Roosevelt and Briar Street is zoned C-3 in Glen Ellyn with a SU for an automobile service station.

The automobile dealership is currently served by Glen Ellyn water and sanitary sewer. The U-Haul property is on well and septic. The U-Haul property is now vacant. It was operated as a gas station from at least 1962 until December 1, 1988 when four (4) underground storage tanks were removed. The 2 County residential zoned properties are now vacant, the residence on it having been removed between 2010 and 2013 by the current Contract Seller.

The requested Map Amendment would be in accordance with the objectives of the Glen Ellyn Comprehensive Plan because it is in accordance with the Glen Ellyn Vision Statement which calls for older, marginal properties along the Roosevelt Road Corridor to be redeveloped for new retail and business uses by:

- A. Meeting the following Community Appearance objectives:
 - a. Upgrading the image and appearance of existing commercial areas,
 - b. Improving the design and appearance along Roosevelt Road as it passes through Glen Ellyn, and
 - c. Providing high standards of design and construction,
- B. Meeting the following Commercial and Retail Development objectives:
 - a. Expanding the range of retail establishments within the Village,
 - b. Improving and upgrading Roosevelt Road as a retail and business area serving the Village and surrounding region, and
 - c. Redeveloping marginal, obsolete and vacant commercial properties, and
 - d. Providing high quality design and construction, and
 - e. Utilizing the local labor force, and
 - f. Minimizing any impact on neighboring land use.

- C. The project complies with the "Service Commercial Area Policy" of the Glen Ellyn Comprehensive Plan which states that the Roosevelt Road corridor should continue to accommodate retail, convenience and auto-oriented commercial uses and that the redevelopment and replacement of older, obsolete and marginal commercial properties should be promoted.
- D. The Project is compatible with development trends in Glen Ellyn which recently approved the C-3 Commercial District Special Use for an automobile service station at 1100 Roosevelt Road. Our project will primarily service (and thereby capture the sales tax) of east bound traffic on Roosevelt Road leaving Glen Ellyn - much of it being motorists exiting I-355 headed east to Lombard and other communities.

The proposed project requiring the Map Amendment will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the intended character of the general vicinity. The project will replace existing obsolete commercial properties along Roosevelt Road, and will be designed to include a landscaped open space on the south transition to residential zoned lots in the County. Therefore this project will kick-start redevelopment in the area and shall as a consequence immediately increase property values.

Special Use Permit Findings of Fact

On 4 May 2016 IDOT gave preliminary approval to build a right-in, right-out direct access onto Roosevelt Rd. We submitted an application into Milton Township Highway department for a full access onto Lawler Road which is designed to accommodate the mosque being built on the southwest corner of the intersection. Milton Township approved our plans. However, in light of our application to annex into Glen Ellyn, we submitted plans in January 2017 to Glen Ellyn reflecting Glen Ellyn's design requirements. We have further revised our plans after receiving comments from Glen Ellyn.

1. The requested Special Uses will be harmonious and in accordance with the objectives of the Glen Ellyn Comprehensive Plan because it is in accordance with the Glen Ellyn Vision Statement which calls for older, marginal properties along the Roosevelt Road Corridor to be redeveloped for new retail and business uses by:

A. Meeting the following Community Appearance objectives:

- a. Upgrading the image and appearance of existing commercial areas,
- b. Improving the design and appearance along Roosevelt Road as it passes through Glen Ellyn, and
- c. Providing high standards of design and construction,

B. Meeting the following Commercial and Retail Development objectives:

- a. Expanding the range of retail establishments within the Village,
- b. Improving and upgrading Roosevelt Road as a retail and business area serving the Village and surrounding region, and
- c. Redeveloping marginal, obsolete and vacant commercial properties, and
- d. Providing high quality design and construction, and
- e. Utilizing the local labor force, and
- f. Minimizing any impact on neighboring land use.

C. The project complies with the "Service Commercial Area Policy" of the Glen Ellyn Comprehensive Plan which states that the Roosevelt Road corridor should continue to accommodate retail, convenience and auto-oriented commercial uses and that the redevelopment and replacement of older, obsolete and marginal commercial properties should be promoted.

D. The Project is compatible with development trends in Glen Ellyn which recently approved the C-3 Commercial District Special Use for an automobile service station at 1100 Roosevelt Road. Our project will primarily service (and thereby capture the sales tax) of east bound traffic on Roosevelt Road leaving Glen Ellyn - much of it being motorists exiting I-355 headed east to Lombard and other communities.

2. The proposed Special Uses will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that it will not change the essential character of the area. The project will replace existing obsolete commercial properties along Roosevelt Road, and will be designed to include a landscaped open space on the south transition to residential zoned lots.

3. The proposed Special Uses will not be hazardous or disturbing to existing or future neighborhood uses because they shall NOT impair an adequate supply of light and air to the adjacent property as the project shall comply with all Glen Ellyn light level requirements and shall adequately screen operations and other aspects of the development from adjacent properties with new solid fencing and landscaping screening. The proposed Special Uses shall comply with all US EPA and Illinois EPA regulations concerning air and water quality. The project will not increase the hazard from fire or other dangers to said property as the redevelopment plan will comply with all State, County and local Fire Prevention Codes and State Fire

Marshall regulations including the implementation of the latest technologies requiring double wall underground tanks and lines, electronic monitoring and reporting, and operational procedures. Roosevelt Road is designated as a Strategic Regional Arterial by IDOT and carries approximately 34,000 vehicles per day at this location. The trend of development in this area in all directions along the Roosevelt Road Corridor is commercial. The more modern commercial uses in this Corridor extend north or south of Roosevelt Road a depth similar or greater than the proposed use. In order to meet all the required setback, landscape and stormwater requirements of DuPage County and the Glen Ellyn Zoning Ordinance, commercial properties require similar size and depth.

4. The proposed Special Uses will be served by Glen Ellyn water and sanitary service, will make no demands upon schools, is designed to comply with DuPage and Glen Ellyn stormwater management, and will place no special demands upon police and fire protection. Refuse disposal shall be provided by commercial contractor, and is designed to complement highway and street traffic.

5. The proposed Special Uses will not create excessive additional requirements at public cost for public facilities and will not be detrimental to the economic welfare of Glen Ellyn, as it will provide additional revenues for the Village and all public and private improvements will be constructed by the Petitioner.

6. The proposed Special Uses will not generate activities, processes, materials, equipment and/or conditions of operation that would be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors. The Special Uses are designed to handle the customer traffic on the Property safely and efficiently, it complies with all USEPA and IEPA requirements for air and water quality, and will be designed in accordance with Glen Ellyn regulations regarding light and sound leaving the site.

7. A traffic study dated 26 January 2017, has been conducted by Eriksson Engineering Associates, Ltd. which concludes that the redevelopment shall not adversely impact the level-of-service of any of the roads and intersections as ninety percent (90%) of the users of the proposed Special Uses will be travelling east-bound on Roosevelt Road passing the Property. IDOT has given preliminary approval for a right-in, right-out access curb cut on Roosevelt Road and we are working with the Glen Ellyn to integrate the Lawler Avenue driveway into the design approved for the Pin Oak Community Center under construction on the opposite side of Lawler Avenue.

8. The proposed Special Uses will not increase the potential for flood damage to adjacent property or require additional public expense for flood protection, rescue or relief because the Property shall be designed to accommodate DuPage County and Glen Ellyn stormwater best practice methods.

9. The proposed Special Uses will not result in the destruction, loss or damage of natural, scenic, or historic features of major importance to the community.

For the Company,



Richard McMahon
Attorney-in-fact

Zoning Variations Findings of Fact

Glen Ellyn, Illinois Application for Variations

Buck's Inc. is requesting three (3) variations to two sections of the Village Code.

1. Section 10-5-5(B)4: PERMITTED OBSTRUCTIONS AND ACCESSORY STRUCTURES IN REQUIRED SETBACKS

To allow a 5 feet variation from the requirement that no fencing be allowed in the 20 feet side yard setback.

To allow 8 feet tall fencing rather than 6 feet tall

2. Section 10-5-8(1): OFF-STREET PARKING:

To allow two adjoining aisles for carwash stacking to have widths of 10 feet and 10.5 feet rather than 12 feet wide.

3. Section 10-5-12: UTILITY LINES:

To allow above ground utility lines along the east property line to remain and to waive the payment of a fee to cover costs of future placement of wires underground.

EVIDENCE RELATING TO ZONING CODE STANDARDS FOR GRADING VARIATIONS:

A. 1. and 2.

The request to allow fencing 5 feet inside the 20 feet setback, providing a 15 feet setback, preserves the required parking stall and driveway requirements of the contemplated project. Not having this 5 feet variation would severely impact the internal circulation and design of the improvement and kill the project or require variations to parking and driveway requirements. This is the least of the possible alternatives required to allow the project to advance.

Allowing an 8 feet tall fence will better shield the neighboring residential uses from the proposed retail use and is part of the sound abatement design.

A 300' section of above ground utility lines which bisect the Property shall be relocated and placed underground. Allowing the existing overhead utility lines adjacent to county property on the east property line to remain will be the least disruptive to the community.

B.1.

We attempted to design the project adhering to the 20' fence setback but determined that we would have to ask for several other setbacks or drop the project. The 8' fence instead of a 6' fence allows us to meet or exceed the requirements of the Glen Ellyn and State of Illinois sound ordinance. Failure to allow the 2' fence height variation would cause us to drop the entire project.

B.2.

There are no other comparable properties in the zoning district.

B.3.

The variations are based upon a desire to protect and preserve the neighborhood. The proposed development complies with the demonstrated aims of the Roosevelt Road Corridor Study and represents a planned change to the area from its currently underdeveloped uses.

B.5.

The proposed variations to fence location, fence height, are designed to protect other property. The variance to allow a portion of the above-ground utilities to remain above ground is not detrimental to the public welfare or injurious to other property in the neighborhood.

6. These variations do not impair the supply of light and air to the adjacent property, do not increase any dangers to the property or adjacent property, and do not impair public health, safety, comfort, morals of general welfare of the Village inhabitants. They increase the Fair Market Value of the neighborhood, do not have any impact upon traffic, do not create a nuisance, and do not increase public expenditures.

7. These variations are sought so that other variations do not have to be requested.

Sign Variations Findings of Fact**Glen Ellyn, Illinois
Application for Sign Variations****II. Property Information**

PIN	Full Address	Utilities	Owner Information				Current Zoning in DuPage	Requested Zoning in Glen Ellyn
05-24-203-010	751 W Roosevelt Road, Lombard, IL	Water Sewer	Chicago Title Land Trust UTA 8002360095	751 W Roosevelt Road	Lombard	IL	B-2	C-3
05-24-203-029	751 W Roosevelt Road, Lombard, IL	Water Sewer	Chicago Title Land Trust UTA 8002360095	751 W Roosevelt Road	Lombard	IL	R-4	C-3
05-24-203-011	1209 S Lawler Ave, Lombard, IL	Well Septic	Keysha Azeez	1209 S Lawler Ave	Lombard	IL	R-4	C-3
05-24-203-012	1209 S Lawler Ave, Lombard, IL	Well Septic	Keysha Azeez	1209 S Lawler Ave	Lombard	IL	R-4	C-3
05-24-203-030	21W135 Roosevelt Road, Glen Ellyn, IL	Well Septic	Mor Property Development, LLC	21W135 Roosevelt Road	Lombard	IL	B-2	C-3

III. Variations Requested:

1. Section 4-5-10; to allow 112 s.f. of signage on the front of the building facing Roosevelt Road. This is a 12 s.f. variation over the 100 s.f. of signage surface area allowed.
2. Section 4-5-10; to allow a total of 499 s.f. of signage on the entire development Property. This is a 349 s.f. variation over the 156 s.f. of signage surface area allowed.
3. Section 4-5-10; to allow a total of 106 signs on the entire development Property. This is an 103 sign variation over the 3 regulated signs allowed. (car wash menu board is exempt under Section 4-5-6(P))
4. Section 4-5-5(G); to allow for the illuminated banding around the fuel canopy.

IV. Standards Applicable to Sign Variations:**A. Standards Applicable to All Variations Requested**

1. There shall be 3 businesses conducted concurrently on the property; motor fuel sales for automobiles and small trucks, convenience store (mini-mart) sales, and an automobile car wash. Just as a strip retail center with 3 separate store fronts requires individual signage for each tenant, each of our 3 businesses requires signage which is designed with the primary purpose of assisting the motorists in finding what they need without difficulty or confusion. (Section 4-5-2)
2. Two of the signs being requested are directional signs, but since they are mounted above the car wash entrance and exit doors they do not qualify as exempt signs. The carwash is completely hidden behind the convenience store, which was a redesign from the site plan submitted to DuPage County where the car wash building was a stand-alone facility. The change was made to accommodate the more expansive setback regulations of Glen Ellyn.

3. The variations will have no negative impact on the neighborhood. No signage is visible from the DuPage County residences to the south. The signage is part of a redevelopment of property which is currently underutilized. The street sign is out of the vision triangle and none of the signage has any design which could be confusing to a motorist passing by. Since motor fuel is considered a commodity by the public it is extremely price sensitive. Therefore the pricing signage is designed to allow motorists to easily discern the price and make timely, safe turning movements and lane changes. (Section 4-5-2 Statement of Purpose)
4. The mass of the c-store which is two stories (27') tall with interesting articulated exterior design elements created to repudiate the simple box shape of typical c-stores, all combine to accommodate the requested signage far better than a flat front store. These variations requested are the minimum necessary to achieve aesthetic design while accommodating human factor engineering.
5. The variations shall not endanger the public health, safety, or welfare.

B. ARC Review

1. The variations requested for increase in sign surface area increase safety for motorists and pedestrians. Easy viewing of price signs and the blue banding around the canopy at night allow for motorists to make decisions easily before they reach the property. Transient motorists exiting I-355 will not have to change lanes quickly or stop abruptly to enter the property once they have viewed the signs. The signage on the car wash helps to direct motorists to the correct entrance of the car wash. The variation in the number of signs are to accommodate the unusual nature of the automobile service station where most of the customer interface is outside under the canopy at the dispensers rather than inside the building.
2. The three separate business functions to be conducted on the property need to have adequate signage to allow for motorists and customers outside the building at the dispensers to easily make decisions about their needs and our offerings.
3. The variations requested are the minimum variations necessary to adequately meet the needs of the motorists and pedestrians passing by the property. These motorists and pedestrians need to be able to view our offering and make a decision about entering the property before they reach the property.
4. The property cannot yield a reasonable return without these variations because the property will be at a disadvantage to other stations along Roosevelt Road in Glen Ellyn.

Ordinance 6536



FRED BUCHOLZ

DUPAGE COUNTY RECORDER

OCT. 27, 2017

11:06 AM

OTHER

\$136.00 05-24-203-010

110 PAGES R2017-110901

Village Of Glen Ellyn

Ordinance No. 6536

**An Ordinance Approving an Annexation Agreement
For the Properties Commonly Known as 21W135 Roosevelt Road,
751 West Roosevelt Road, and 1209 South Lawler Avenue
Glen Ellyn, Illinois 60137**

Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This 25 Day of September 20 17.

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this 27 day of October, 20 17.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. 6536

**An Ordinance Approving an Annexation Agreement
For the Properties Commonly Known as 21W135 Roosevelt Road,
751 West Roosevelt Road, and 1209 South Lawler Avenue
Glen Ellyn, Illinois 60137**

Whereas, Bucks, Inc., Contract Purchaser of properties commonly known as 21W135 Roosevelt Road, 751 West Roosevelt Road, and 1209 South Lawler Avenue ("Property"), which Property is located in unincorporated DuPage County at the southeast corner of Roosevelt Road and Lawler Avenue and is contiguous to the Village limits; and

Whereas, Roosevelt Road north of the Property is within the corporate limits of the Village which creates contiguity for the Property to be annexed into the Village; and

Whereas, the Property was previously on the Village of Lombard's side of the Boundary Line Agreement with the Village of Glen Ellyn; and

Whereas, the Village of Lombard is not contiguous to the Property and is not able to serve the site with utilities; and

Whereas, Glen Ellyn utilities are located on the north side of Roosevelt Road and a portion of the Property is currently served by Village of Glen Ellyn water and sanitary sewer; and

Whereas, the Village of Glen Ellyn and the Village of Lombard amended the planning boundary line agreement with the Village of Lombard to allow the Property to be annexed into the Village of Glen Ellyn;

Whereas, the Owners of the Property have petitioned to annex the property to the Village; and

Whereas, the Contract Purchaser of the Property has petitioned the President and Board of Trustees of the Village of Glen Ellyn for the approval of an Annexation Agreement, which shall become effective after Contract Purchaser becomes owner of the Property and will annex the

Property after the Contract Purchaser becomes owner of the Property; and

Whereas, the subject Property is contiguous to the Village limits and is legally described as follows:

LOTS 7, 8, 9, 10, 11, 12 (EXCEPT THAT PART OF LOT 12 TAKEN FOR HIGHWAYS) 13, 14 AND 15 IN BLOCK 2 IN GLENBARD ACRES HOMESITES, BEING A SUBDIVISION IN THE NORTH HALF OF SECTION 24, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 8, 1923 AS DOCUMENT 162673, IN DUPAGE COUNTY, ILLINOIS.

P.I.N. 05-24-203-010; 05-24-203-011; 05-24-203-012; 05-24-203-029; and 05-24-203-030

Whereas, the Village has issued, delivered and published all statutorily required notices regarding the consideration of the proposed Annexation Agreement; and

Whereas, in accordance with all statutorily required notices, on September 11, 2017, the Village Board conducted a public hearing on the proposed Annexation Agreement; and

Whereas, the Contract Purchaser of the Property has indicated that they are ready, willing, and able to enter into the Annexation Agreement, a form of which is attached hereto as Exhibit "A", the final version of which must be approved the Village Attorney, and to bind themselves and any successors in interest to the terms of said Agreement; and

Whereas, the President and Board of Trustees, after due investigation and consideration and pursuant to the aforesaid public hearing, deem it in the best interest of the Village of Glen Ellyn to enter into the Annexation Agreement a form of which is attached hereto as Exhibit "A", with any changes to be approved the Village Attorney.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The foregoing recitals and the preambles in the Annexation Agreement attached hereto as Exhibit "A" shall be, and are hereby, incorporated into and made a part of this

Ordinance as if fully set forth in this Section One.

Section Two: The Village President and Village Clerk are hereby authorized and directed to execute and attest the Annexation Agreement for 21W135 Roosevelt Road, 751 West Roosevelt Road, and 1209 South Lawler Avenue, a form of which is attached hereto as Exhibit "A," with any changes to be approved the Village Attorney, on behalf of the Village of Glen Ellyn.

Section Three: Upon, but not before, the acquisition of the property by the Contract Purchaser, the Village Clerk is hereby authorized and directed to cause said Annexation Agreement to be recorded with the Recorder of Deeds of DuPage County, upon the proper execution of the same on behalf of all of the parties, together with a certified copy of this Ordinance approving the execution of the Annexation Agreement on behalf of the Village of Glen Ellyn.

Section Four: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this

25 day of Sept, 20 17.

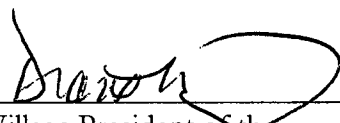
Ayes: President, McGinley, Trustee Enright, Kenwood, Ladesie, Senok

Nays: Trustee Fazales

Absent: 0

Approved by the Village President of the Village of Glen Ellyn, Illinois, this 25 day of

Sept, 20 17.


Village President of the
Village of Glen Ellyn, Illinois

Attest:


Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the 27 day of October, 20 17.)

Exhibit "A" of Ordinance 6536 - Executed Annexation Agreement

ANNEXATION AND DEVELOPMENT AGREEMENT

Buck's, Inc.

This Annexation Agreement ("Agreement") is made and entered into this 25th day of September, 2017, by, between, and among Buck's, Inc., a Nebraska corporation, or its assignee ("Developer"), and the Village of Glen Ellyn ("Village"). The Village and Developer are collectively referred to as ("Parties").

RECITALS

A. The Developer is the contract purchaser of 5 parcels of land located on the southeast corner of Roosevelt Road and Lawler Avenue (hereinafter referred to as the "Property"). The Property is currently contiguous to the Village of Glen Ellyn and is made up of approximately 2.39 acres. The Property is legally described on *Exhibit "A"* attached hereto and is identified for real estate purposes with P.I.N.s of 05-24-203-010; 05-24-203-011; 05-24-203-012; 05-24-203-029; 05-24-203-030.

B. The Property is currently improved with two (2) commercial structures.

C. The Village is an Illinois home-rule municipal corporation, having its principal office at 535 Duane Street, Glen Ellyn, Illinois.

D. The Developer desires to annex the Property to the Village, pursuant to and in accordance with Section 7-1-8 of the Illinois Municipal Code, 65 ILCS 5/7-1-8, and agrees to do all things necessary to assist in that process.

E. Developer may assign its purchase contract with the current property owner to another entity ("Buck's Assignee"), prior to closing on the Property.

F. Developer is desirous of annexing the entirety of the Property to the Village after purchase of the Property from the owners of the Property.

G. Following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and following written notice to all property owners within 250 feet, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, a public hearing to consider a) a zoning map amendment to C3 Service Commercial; b) a special use for a i) service station with convenience store; ii) automobile car wash; and iii) outdoor merchandise sales; c) variations from the Glen Ellyn Zoning Code; and d) variations from the Glen Ellyn Subdivisions Regulations Code was held by the Glen Ellyn Plan Commission on June 29 and July 13, 2017 and the Plan Commission recommended approval on July 13, 2017.

H. Following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and following written notice to all property owners within 250 feet, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, a public hearing to consider variations from the Glen Ellyn Sign Code was held by the Glen Ellyn Plan Commission on August 10, 2017 and the Plan Commission recommended approval August 10, 2017.

I. The Planning and Development Director of the Village will administratively approve the Plat of Consolidation for the Property pursuant to Section 11-3-9 of the Village Subdivision

Buck's, Inc.

Annexation and Development Agreement

Page 1

Ordinance subject to annexation of the Property to the Village. A copy of the Plat of Consolidation is attached hereto as *Exhibit "B"*.

J. A public hearing to consider this Agreement on August 28, 2017 and opened and continued to September 11, 2017 and further continued to September 25, 2017 was noticed in the *Daily Herald* on August 13, 2017.

K. The Village has published, posted and delivered all notices as required in Article VII of the Illinois Municipal Code, 65 ILCS 5/7-1-1 *et seq.*

L. The Developer has agreed that upon annexation the Property will be zoned in accordance with the C3 Service Commercial zoning district regulations as set forth in Section 10-4-15 of the Glen Ellyn Zoning Code, ("Zoning Code"), as the same may be amended from time to time to allow the Property to be developed for an automobile service station with a convenience mart, outdoor merchandise sales and automobile car wash in accordance with the terms and conditions of this Agreement.

M. A portion of the Property is currently served by Village of Glen Ellyn water and sanitary sewer.

N. All other matters, in addition to those specifically referred to above, which are included by this Agreement, have been considered by the Parties, and the development of the Property for the purposes permitted under the C3 Service Commercial District regulations of the Zoning Code, all in accordance with the terms and conditions of this Agreement, will inure to the benefit and improvement of the Village by increasing the taxable value of the real property within the Village's corporate limits, extending the corporate limits and jurisdiction of the Village to the limits of the Property, promoting the sound planning and development of the Village, and otherwise enhancing and promoting the general welfare of the Village residents and taxpayers.

NOW THEREFORE, in consideration of the foregoing preambles and mutual covenants and agreements contained herein, the Parties agree as follows:

1. Incorporation of Recitals. The Parties hereby confirm the truth and validity of the representations and recitations set forth in the foregoing recitals. The Parties further acknowledge that the same are material to this Agreement and are hereby incorporated into and made a part of this Agreement and the same shall continue for so long as this Agreement is in full force and effect.

2. Legal Conformance with Law. This Agreement is made pursuant to and in accordance with the provisions of the Glen Ellyn Village Code, and its home rule powers, as established in the Illinois Compiled Statutes and the Illinois Constitution.

3. Annexation, Zoning Approvals Ordinances. The Property is currently contiguous to the Village limits and shall be annexed to the Village prior to the issuance of any building permits or the commencement of any construction. In order to facilitate the annexation of the Property, the Developer shall (a) file a fully executed Annexation Petition in a form approved by the Village Attorney and substantially in accordance with the form of *Exhibit "C"* attached to this agreement, (b) provide evidence that the Developer has closed on and is the legal title holder of record of the Property and, (c) provide a Plat of Annexation acceptable in form and content to the Village Engineer and Village Attorney. Upon the Village's receipt of the Annexation Petition, the proof of ownership, and

approved Plat of Annexation, the Village's Corporate Authorities shall adopt a valid and binding Annexation Ordinance at the next available Village Board meeting providing for the annexation of the Property and any adjacent rights-of-way to the Village pursuant to Section 7-1-8 of the Illinois Municipal Code, 65 ILCS 5/7-1-8. Immediately following the adoption of the Annexation Ordinance, the Village's Corporate Authorities shall adopt a valid and binding ordinance approving, for the development and use of the Property including, a) a zoning map amendment to C3 Service Commercial zoning district, b) a special use ordinance for i) service station, ii) automobile car wash; and iii) outdoor merchandise sales and storage; c) variations from the Glen Ellyn Zoning Code; d) variations from the Glen Ellyn Subdivisions Regulations Code; e) variations from the Glen Ellyn Sign Code; and f) exterior appearance ("**Zoning Approvals Ordinance**"), in conformance with the draft ordinance attached as *Exhibit "D"*. The Village Clerk shall then promptly cause the Annexation Ordinance, Plat of Annexation, Zoning Approvals Ordinance, and related documents, including all required notices, to be recorded in the Office of the DuPage County Recorder. The C3 Service Commercial zoning district granted to this Property will appear in the next version of the Village's zoning map.

Should a court of competent jurisdiction determine that annexation of the Property was defective because of the failure of the Parties to follow a procedural requirement constituting a valid precondition to proper annexation of the Property, the Parties, including the successors and assigns of the Owner, agree to promptly cause the Property to be reannexed to the Village in a manner that satisfies all procedural requirements.

Should a court of competent jurisdiction determine that annexation of the Property by the Village was without lawful authority (i.e., lack of contiguity), the Parties agree that this Agreement shall be deemed a Pre-Annexation Agreement authorized pursuant to 65 ILCS 5/11-15.1-1, as amended, and shall remain in full force and effect to the extent permitted by law. Thereafter, should the Property become contiguous to the Village, the Parties, including the successors and assigns of the Owner, agree to promptly take all necessary steps as may then be provided by law to perfect the annexation of the Property to the Village.

4. Development of Property.

A. Compliance with Final Development Plans. The Property shall be developed in substantial compliance with the development concepts set forth on the Plat of Consolidation prepared by Marchese and Sons, Inc. dated August 30, 2017, a copy of which is attached hereto as *Exhibit "B"* and Final Development Plans, copies of which are attached hereto as *Exhibits "E-L"* (collectively "**Final Development Plans**"), including the Final Engineering Plan prepared by Knoche Engineering dated August 17, 2017 attached hereto as *Exhibit "E"*, the Tree Study and Map prepared by the Care of Trees stamped received May 26, 2017 attached hereto as *Exhibit "F"*, the Landscape Plan prepared by David R. McCallum Associates, Inc. dated August 17, 2017 attached hereto as *Exhibit "G"*, the Site Plan prepared by Craig R. Knoche & Associates dated August 17, 2017 attached hereto as *Exhibit "H"*, the Utility Plan prepared by Craig R. Knoche & Associates dated August 17, 2017 attached hereto as *Exhibit "I"*, the Building Elevations prepared by Robert W. Engel And Associates dated May 11, 2017, attached hereto as *Exhibit "J"*, the Sign Elevations prepared by Omaha Neon Sign Co., Inc. stamped received July 26, 2017, attached hereto as *Exhibit "K"*, the Sign Plan prepared by Omaha Neon Sign Co., Inc. dated October 5, 2017, attached hereto as *Exhibit "L"*, except for any changes approved by the Village prior to permits being issued by the Village, subject to any necessary revisions contained in letters or emails from Village Staff and in conformance

with all applicable provisions of the Village Code of the Village of Glen Ellyn. The Zoning Approvals Ordinance and associated exhibits shall be recorded prior to issuance of any building permits. The Annexation Agreement Ordinance and the Zoning Approvals Ordinance will be recorded after the ordinance annexing the property.

B. Village Codes/Requirements of Law. The Property shall be subject to the regulations set forth in the Zoning Code, the Subdivision Regulations Code, the Village's Building Code, and all other applicable statutes, ordinances, codes, rules and regulations pertaining to the development of the Property, including the statutes, ordinances, codes, rules, and regulations of any other governmental entity with regulatory control over the Property, now in force and effect, or that may be in full force and effect, and as may be amended from time to time, except as otherwise modified or varied pursuant to the terms of this Agreement. (Collectively, all federal, state, regional, local or Village statutes, codes, ordinances, rules and regulations are referred to as "*Requirements of Law*").

C. Site Improvements. Construction of the public and private Property improvements for the water, sanitary sewer, storm sewer, stormwater facilities, street, curbs, gutters, lighting, sidewalks, landscaping, and parkway trees shall be sole responsibility of the Developer, and shall be constructed and installed on the Property and in the vicinity of the Property pursuant to and in accordance with those certain engineering plans approved by the Village Engineer attached as *Exhibit "E"*. More specifically, the Public Improvements shall be constructed and installed in accordance with the following:

i. Street Improvements. The Developer shall construct and install curbs, medians, roadway pavement, sidewalks, signage, pavement markings, and all other street improvements (Street Improvements") on Lawler Ave. as depicted on the Final Development Plans attached hereto as *Exhibits "E-L"* and in accordance with all Requirements of Law notwithstanding any changes approved by the Village prior to issuance of any permits.

Notwithstanding anything to the contrary in this Subsection 5 or in any other part of this Agreement, the Developer shall construct and install all Street Improvements as shown on the Final Development Plans prior to the issuance of a Final Certificate of Occupancy.

ii. Water Service.

A. The Village represents and warrants to Developer that it owns and operates a water distribution system within the Village for water distribution.

B. Developer represents and warrants to the Village that it has determined that the existing Village water distribution system has sufficient line and service capacity to provide and will provide adequate potable and fire flow water to Property to meet its needs and will undertake any Village water system improvements required to serve the Property at its own expense.

Developer, at its own expense, shall connect to the existing water service line in substantial compliance with the plans and specifications entitled Engineering Plans prepared by Knoche Engineering, dated August 17, 2017, as approved by the Village Engineer, or a duly authorized representative, and set forth in *Exhibit "E"* attached hereto and incorporated by reference ("**Final Engineering Plans**"), which shall be amended in accordance with the review comments provided by Village staff and all applicable Village Code regulations.. Developer shall grant or dedicate all easements required by the Village for the construction of the necessary water main extensions serving the Property. The Village shall fully cooperate with Developer with respect to the application for an issuance of Illinois Environmental Protection Agency permits for the construction and connection of the water facilities.

iii. Sanitary Sewer Service.

- A. The Village represents and warrants to Developer as follows: That it owns and operates a sanitary sewer collection system within the Village for conveyance of wastewater to the Glenbard Wastewater Authority.
- B. Developer represents and warrants to the Village that it has determined that the existing Village wastewater collection and conveyance system has sufficient capacity to provide and will provide sanitary sewer service to the Property to meet its needs and will undertake any Village wastewater collection and conveyance system improvements required to serve the property at its own expense.

Developer, at its own expense, shall connect to the existing Village sanitary sewer main on the south side of Roosevelt Road near the northeast corner of the Property or in an alternative location as required by the Village in substantial compliance with the Final Engineering Plans, as modified by any Final Engineering Plans hereafter approved by the Village for the Property with changes as required. Developer shall grant or dedicate all easements required by the Village for the construction of the necessary sanitary sewers serving the Property.

iv. Storm Water Facilities. Onsite storm drainage lines and structures ("**Drainage Facilities**") and storm water retention and/or detention areas (collectively "**Detention Areas**") sufficient to service the Property when developed in accordance with this Agreement shall be constructed and paid for by Developer in substantial compliance with the DuPage County Stormwater and Floodplain Ordinance and the Final Engineering Plans, which shall be amended in accordance with the review comments provided by Village staff and all applicable Village Code regulations. A letter of credit shall be provided as the security instrument required by the DuPage County Stormwater and Floodplain Ordinance. Any Drainage Facilities not conveyed to the Village and all of the Detention Areas shall be maintained by the Developer, or any successor developer or owner, during the course of development, and thereafter shall be maintained by the owner(s) of the lot upon which such Drainage Facility or Detention Area is located. A reciprocal easement and operating agreement (collectively

the "Stormwater Easement") shall be recorded against the Property, which Stormwater Easement shall require Developer to provide for the care and maintenance of the private Drainage Facilities and/or Detention Area serving the Property and shall also provide for the right, but not the obligation or duty, of the Village to enter upon the Property to maintain, repair and/or replace any private Drainage Facility and/or Detention Area if the same is not suitably maintained by Developer so that they remain fully operational. If the Village takes, in its sole discretion, any such action, the Stormwater Easement shall provide that the responsible owner under the Stormwater Easement shall immediately upon written demand reimburse the Village for all expenses thereby incurred by the Village, and, if not promptly paid, the Stormwater Easement shall provide the Village with the right to record a lien for any such unpaid expenses against the Property and to foreclose on any such lien. The portion of the Stormwater Easement pertaining to the foregoing items shall be in accordance with the requirements of the Subdivision Ordinance and subject to the review and approval of the Village Attorney, which approval shall not be unreasonably withheld, prior to the recordation thereof.

The Developer acknowledges that the Village is a "full waiver" community under applicable provisions of the DuPage County Storm Water and Floodplain Ordinance. To the extent that the Village is required by the County, or any other governmental body with superior authority, to subsequently modify its storm water management ordinances, codes, rules, and regulations, the Developer shall be required to modify the plans to comply with any such changes.

D. Permission to Continue Existing Commercial Use. The existing commercial use located at 751 West Roosevelt Road known as "Luxury Car Outlet" shall be permitted to continue operations for a period of no more than six months following the date of closing of the properties.

5. Dedication of Public Improvements.

A. The Developer shall dedicate the improvements in the public right-of-way that will be maintained by the Village and the Illinois Department of Transportation (IDOT) as specifically listed on *Exhibit "M"* to this Agreement (collectively, "*Dedicated Improvements*"), that are installed on the Property and in vicinity of the Property to the Village.

B. The Developer shall notify the Village Engineer when it believes all of the Dedicated Improvements have been fully and properly completed in compliance with the Requirements of Law, including Section 11-5-3 of the Subdivision Regulations Code, the Final Engineering Plans, and this Agreement, and shall request final inspection, approval, and acceptance of the Dedicated Improvements by the Village. Such notification shall be given far enough in advance to allow the Village Engineer time to inspect the Dedicated Improvements and to prepare a punch list of items requiring repair or correction. The Developer shall promptly make all necessary repairs and corrections as specified on the punch list. The Village shall not be required to approve or accept any portion of the Dedicated Improvements until all of the Dedicated Improvements, including punch list items, have been fully and properly completed.

C. Upon satisfactory completion of the Dedicated Improvements, including all punch list items, the Village Engineer will submit his/her recommendation on the Dedicated Improvements to the Village Board, and the Village Board will take action on that recommendation. Upon the approval of, and prior to the acceptance of, the Dedicated Improvements to be accepted by the Village pursuant to this Section, the Developer shall execute, or cause to be executed, such documents as the Village shall request to transfer ownership of the Dedicated Improvements to, and evidence ownership of such Dedicated Improvements, to the Village, free and clear of all liens, claims, encumbrances, and restrictions, unless otherwise approved by the Village in writing. The Developer shall, at the same time, grant, or cause to be granted, to the Village all such insured easements or other property rights as the Village may require to install, operate, maintain, service, repair, and replace the Dedicated Improvements that have not been previously granted to the Village, free and clear of all liens, claims, encumbrances, and restrictions, unless otherwise approved by the Village in writing.

D. Neither the execution of this Agreement nor the approval or recordation of the Final Plat shall constitute acceptance by the Village of any public facilities that are depicted as "dedicated" on the Final Plat, Final Engineering Plans, or of any Dedicated Improvements.

6. Security Instruments.

A. In lieu of any applicable provisions of the Village Code to the contrary, the Developer shall deposit with the Village for the development of the Property, and the Village will accept, irrevocable letters of credit ("**Security Instruments**") from reputable banks or savings and loan associations to guarantee construction and maintenance of all Public Improvements, site improvements, stormwater improvements, and Dedicated Improvements, to be constructed by the Developer as a part of the development of the Property. Each Security Instrument shall be in an amount equal to 125% of the Developer's engineer's estimate of construction costs as approved by the Village Engineer. All such Security Instruments shall be substantially in the form of **Exhibit "O"** attached to this Agreement.

B. Each Security Instrument shall be effective for not less than 1 year from the date of issuance, and Developer may substitute for, renew, or extend the same from time to time, with the approval of the Village, until the Public Improvements are completed. The Developer shall renew or replace each Security Instrument not less than 30 days prior to its expiration in the event the Public Improvements have not then been completed and accepted by the Village as set forth in Section 6 of this Agreement. All Security Instruments shall require not less than 60 days written notice to the Village by the issuer prior to the expiration of the Security Instrument, and no Security Instrument shall expire without such prior written notice having been duly given.

C. Until the amount of the Security Instruments are sufficient to guarantee the completion of any incomplete, unacceptable, or defective Public Improvements, the Village may withhold the issuance of any building permits or certificates of occupancy. The Planning and Development Director may however, at his/her discretion allow a temporary occupancy permit to be issued if the incomplete items do not pose a hazard to the public health or safety as determined by the Village. The Village Engineer may from time to time approve a reduction or reductions in the Security Instruments by an amount not in excess of 90% of the value

certified by the Developer's Engineer of the completed work so long as the balance remaining in the Security Instruments is at least equal to 125% of the cost to complete the remaining Public Improvements for the Property, plus retention for completed work and inspection and testing fees for the Village to inspect the Public Improvements remaining to be completed. The Security Instruments for the Public Improvements for the Property shall be deposited with the Village prior to the issuance of any building permit for the property. The 10% maintenance guarantee amount required to be deposited under Chapter 5 of the Subdivision Regulations Ordinance shall be in the form of the Security Instruments. The entirety of the Security Instruments shall be released promptly following the satisfactory completion of the maintenance period as set forth in Chapter 5 of the Subdivision Regulations Ordinance.

7. Village Address. Upon annexation, new Village addresses shall be assigned to the Property.

8. Fees, Charges, Donations and Contributions.

A. Standard Fees and Charges. The Village shall impose upon and collect from the Developer, and his respective employees, contractors, sub-contractors, and agents the customary permit, license and user fees and charges in such amounts or at such rates as are generally applied throughout the Village.

B. Annexation Fee. The Developer has paid an annexation fee to the Village in the amount of \$2,390.00.

C. Land Donation and Cash Contributions. Due to the non-residential character of the proposed development of the Property, Developer shall have no obligation to make any contribution, in cash or in land, to any school district, park district or library district provided the Property is developed in substantial conformity with this Agreement or pursuant to such other non-residential development plans as may from time to time be approved by the Village.

D. Payment of Village Consulting Fees. The Developer shall pay all reasonable professional consulting and administration fees incurred by the Village to process the Developer's requests for annexation and subdivision of the Property, which fees may, without limitation, include all engineering, surveying, and legal fees incurred by the Village pertaining to the review of the Developer's plans and specifications for the Property, the negotiation and preparation of this Agreement, delivery and publication of notices, administrative fees to conduct public meetings and public hearings, recordation fees, and fees related to inspecting development of the Property. Such fees shall be billed on the basis of the regular hourly billing rate normally charged by such professionals and paid by the Village. The Developer has deposited the sum of \$3,000.00 with the Village to be held in escrow and from time to time drawn on by the Village to pay for all Village consultants, recording fees and any other out-of-pocket fees pertaining to the annexation and development of the Property. The Developer shall replenish the escrow amount to its original deposit amount when the Village provides notice that the balance is at or below \$300. The Village's consultants shall include, without limitation, the Village's consulting engineer, traffic consultant, consulting planner, surveyor, attorney, and transcriber.

E. Building Permit Fees. The Developer shall pay any and all Village fees and deposits in effect at the time of building permit application, including all water and sanitary

sewer main connection and inspection fees, water meter, and all other associated costs, fees and deposits.

9. Annexation Agreement Extension. At the option of the Village, the Village may extend this Annexation Agreement, at its conclusion, for an additional period of up to 20 years for a portion or all of the Property. If the Village wishes to exercise this option, it shall do so in writing not earlier than two years before the expiration of the Annexation Agreement, nor later than three months prior to this Agreement's initial termination date. Notice shall be sent in writing to (i) that entity that has paid the real estate property taxes during one of the last two years for the Property or that portion of the Property for which the Village wishes to extend this Agreement or (ii) to the record title holder of the Property or that portion of the Property for which the Village wishes to extend this Agreement. If the Village decides in its sole and absolute discretion to extend the term of this Agreement, the Village may do so whether or not the Property, or any portion of the Property, has been annexed to the Village. In the event that the Village has not exercised the option to extend the term of this Agreement pursuant to this Section, and if the property has not been annexed to the Village at this Agreement's initial termination date, the Village and the Owner may enter into a new Annexation Agreement in the manner provided by law. If the Village has been providing utility services to the non-annexed Property or any non-annexed portions of the Property pursuant to this Agreement, it may terminate such utility service at the conclusion of this Agreement; provided, however, that the Village provides not less than one year prior written notice of such termination to (i) that entity that has paid the real estate property taxes during one of the last two years for the Property or that portion of the Property for which the Village desires to terminate any such utility service or (ii) to the record title holder of the Property or any portion of the Property for which the Village desires to terminate any such utility service.

10. Liability and Indemnity of Village.

A. Village Review. The Developer acknowledges and agrees that the Village is not, and shall not be, in any way liable for any damages or injuries that may be sustained as the result of the Village's review and approval of any plans for the Property or the Public Improvements, or the issuance of any approvals, permits, certificates, or acceptances for the development or use of the Property or the Public Improvements, and that the Village's review and approval of those plans and the Public Improvements and issuance of those approvals, permits, certificates, or acceptances does not, and shall not, in any way, be deemed to insure the Developer, or any of their heirs, successors, assigns, tenants, and licensees, or any other Person, against damage or injury of any kind at any time.

B. Village Procedure. The Developer acknowledges and agrees that notices, meetings, and hearings have been properly given and held by the Village with respect to the approval of this Agreement and agree not to challenge the Village's approval on the grounds of any procedural infirmity or of any denial of any procedural right.

C. Indemnity. The Developer agrees to, and does hereby, agree to defend, hold harmless and indemnify the Village, the Corporate Authorities, the Plan Commission, and all Village elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from any and all claims that may be asserted at any time, within the statute of limitations or statute of repose applicable to those claims, against any of them in connection with (i) the Village's review and approval of any plans submitted by the Developer for the Property or the Public Improvements; (ii) the issuance of any approval, permit, certificate, to the Developer or acceptance from the Developer the dedication of the Property or the Public

Improvements; and (iii) the development, construction, maintenance, or use of any portion of the Property or the Public Improvements by the Developer, unless said claims are due to the willful or grossly negligent acts or omissions of the Village, its Corporate Authorities, the Plan Commission or Village elected or appointed officials, officers, employees, agents, representatives, engineers, attorney or any of them.

D. Defense Expense. The Developer shall, and does hereby agree to, pay all expenses, including without limitation legal fees and administrative expenses ("Legal Fees Reimbursement"), incurred by the Village in defending itself with regard to any and all of the claims referenced in this Section; provided, however, the Legal Fees Reimbursement by Developer shall not exceed \$50,000.

11. Notice. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) by facsimile, or (v) by electronic internet mail ("*e-mail*"). Facsimile notices shall be deemed valid only to the extent that they are (a) actually received by the individual to whom addressed and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three (3) business days thereafter at the appropriate address set forth below. E-mail notices shall be deemed valid only to the extent that they are (a) opened by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three (3) business days thereafter at the appropriate address set forth below. Unless otherwise provided in this Agreement, notices shall be deemed received after the first to occur of (a) the date of actual receipt; or (b) the date that is one (1) business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) the date that is three (3) business days after deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section each party to this Agreement shall have the right to change the address or the addressee, or both, for all future notices and communications to them, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137
Attn: Planning and Development Director

Notices and communications to the Developer shall be addressed to, and delivered at, the following address:

If to Developer:

Buck's, Inc.
7315 Mercy Road
Omaha, Nebraska 68124

ATTN: Steve Buchanan
Phone: 402-558-9860

With a copy to:

Rathje & Woodward, LLC
Attn: Tracy D. Kasson
300 E. Roosevelt Road, Suite 300
Wheaton, IL 60187
Phone: (630) 510-4920
Fax: (630) 668-9218

12. Amendments to Ordinances. Except as otherwise hereinafter provided, all ordinance, regulations and codes of the Village relating to subdivision controls, zoning, drainage, signage, official plan, fees and related restrictions, as they presently exist, except as amended, varied or modified by the terms of this Agreement, shall apply to the Property and its development and use. Any amendments, repeal or additional regulations which are enacted subsequent to the date of this Agreement by the Village shall be applied to the Property as it is for all other property located within the Village of Glen Ellyn.

13. Liquor License. Following the annexation of the Property, upon written request of Developer or its successors and assigns, the Village agrees to amend Chapter 13-9 of the Village Municipal Code ("**Liquor Ordinance**"), as amended, so as to provide and allow for the issuance of a class C liquor license classification provided pursuant to Section 3-19-11 of the Liquor Ordinance, as such classification may be applicable for the intended use, to permit the sale of alcoholic beverages on the Property. Upon application, the Village shall cause the creation of, and the Village President, as local liquor control commissioner, shall issue, such licenses provided that the applicant shall meet each and every provision of the Liquor Ordinance and the Illinois Liquor Control Act relating to the applications, qualifications, regulations, hours of operation and restrictions for operators of establishments serving, dispensing or selling alcoholic beverages and is in compliance with all applicable statutes, rules, regulations and ordinances.

14. General Provisions.

A. Severability. In the event that any portion of this Annexation Agreement is found to be invalid by any court of competent jurisdiction, such finding of invalidity as to that portion will not affect the validity or enforceability of the balance of this Agreement.

B. Remedies. The Village and Developer, and their successors and assigns, covenant and agree that in the event of default of any of the terms, provisions or conditions of this Agreement by any party, or their successors or assigns, which default exists uncorrected for a period of fifteen (15) days after written notice to any party to such default, the party seeking to enforce said provision shall have the right of specific performance and if said party prevails in a court of law, it shall be entitled to specific performance. It is further expressly agreed by and between the parties hereto that the remedy of specific performance herein given shall not be exclusive of any other remedy afforded by law to the parties, or their successor or successors in title.

C. Amendment. This Agreement may be amended from time to time with the consent of the parties, pursuant to Statute. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by all parties to this

Agreement in accordance with all applicable statutory procedures.

D. Conflict Regulations. The provisions of this Agreement shall supersede the provision of any Village Codes and Ordinances that may be in conflict with the provisions of this Agreement.

E. Conveyances. Nothing contained in this Agreement shall be construed to restrict or limit the right of Developer to sell or convey all or any portion of the Property, whether improved or unimproved, except as otherwise specifically set forth herein.

F. Successors and Assigns. This Agreement shall inure to the benefit of and be binding upon the Developer and Village and their respective successors and assigns. Upon the conveyance of any of Developer's interest in any portion of the Property or its rights and obligations under this Agreement to the other or a third party ("Transferee"), the rights and obligations of Developer pertaining to such portion of the Property or rights and obligations hereunder, shall be deemed assigned to an assumed by such Transferee, and Developer shall thereupon be released and discharged by the Village from any further obligation pertaining to such identified rights and duties; provided, however, no conveyance, transfer or assignment of fee title in the Property or of this Agreement shall serve to release the Developer of their duties and obligations already undertaken under this Agreement. If all or any portion of the Property to conveyed in the future, any contract for sale or other agreement relating to each and every conveyance shall contain an acknowledgement by the grantee of the existence of this Agreement.

G. Application of Ordinances. Upon annexation, the Property and its use will be subject to all Village ordinances generally applicable throughout the Village except as herein set forth.

H. Recording. The Village Clerk is hereby directed to cause this Agreement to be recorded with the Recorder of Deeds of DuPage County, following Developer providing the Village proof that Developer has acquired title to the Property.

I. No Disconnection. Once the Property subject to this Annexation Agreement has been annexed to the Village, the Developer shall not petition the Circuit Court to take any other action to cause the Property to be disconnected from the Village during the term of this Annexation Agreement or any extension to that term. In addition, the Developer may not during the term of this Annexation Agreement petition any other municipality or a court to permit annexation to another municipality.

J. Recitals and Exhibits. The recitals set forth in the beginning of this Agreement, and the exhibits attached hereto, are incorporated herein by this reference and shall constitute substantive provisions to this Agreement.

K. Captions and Paragraph Headings. The captions and paragraph headings used herein are for convenience only and shall not be used in construing any term or provision of this Agreement.

L. Term. The term of this Agreement will be twenty (20) years from the date of execution hereof, which will be deemed to become effective on the date hereof, except as

modified in paragraph 10.

M. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided in this Agreement shall be cumulative and shall not be exclusive of any other rights, remedies, and benefits allowed by law.

N. Non-Waiver. The Village shall be under no obligation to exercise any of the rights granted to it in this Agreement. The failure of the Village to exercise at any time any right granted to the Village shall not be deemed or construed to be a waiver of that right, nor shall the failure void or affect the Village's right to enforce that right or any other right.

O. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent shall be in writing.

P. Governing Law. This Agreement shall be governed by, and enforced in accordance with, the internal laws, but not the conflicts of laws rules, of the State of Illinois.

Q. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes any and all prior agreements and negotiations between the parties, whether written or oral, relating to the subject matter of this Agreement.

R. Interpretation. This Agreement shall be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

S. Exhibits. *Exhibits "A" through "O"* attached to this Agreement are, by this reference, incorporated in, and made a part of this Agreement. In the event of a conflict between an exhibit and the text of this Agreement, the text of this Agreement shall control.

T. Changes in Laws. Unless otherwise provided in this Agreement, any reference to any statute, ordinance, code, rule, or regulation shall be deemed to include any modifications of, or amendments to, any such statute, ordinance, code, rule, or regulation that may occur in the future.

U. Authority to Execute. The Village hereby warrants and represents to the Developer that the persons executing this Agreement on its behalf have been properly authorized to do so by the Corporate Authorities.

The Developer hereby warrants and represents to the Village that the Developer i.) has a valid contract to purchase the Property, ii.) that upon closing of the Property that the Developer will be the sole legal title holder of the Property and that no other person will have legal, beneficial, contractual, or security interest in the Property, and (iii) that neither the

execution of this Agreement nor the performance of the obligations assumed by the Developer will (a) result in a breach or default under any agreement to which the Developer is a party or to which it or the Property is bound or (b) violate any statute, law, restriction, court order, or agreement to which the Developer or the Property are subject.

V. Effective Date. Upon purchase of the Property, the Developer shall furnish the Village with a copy of the executed deed. This Agreement shall not be effective until such time as the purchase has been finalized and proof of ownership satisfactory to the Village Attorney has been provided to the Village verifying that the Developer is the sole legal titleholder of record. Immediately following submission of valid proof of ownership and confirmation by the Village Attorney of its validity, this Agreement shall automatically become effective with no further action required from the Developer or Village. The taking of title to the Property by Developer subsequent to the dates of execution of this Agreement shall not constitute a defect in or defense to this Agreement and the rights and obligations of the parties hereto and the parties hereby expressly waive all claims and defenses, if any, which could be raised concerning Agreement, based upon said sequence of events.

W. No Third-Party Beneficiaries. No claim as a third-party beneficiary under this Agreement by any person shall be made, or be valid, against the Village or the Developer or the Owner.

X. Counterparts. This Agreement may be executed in two (2) or more counterparts, each of which taken together, shall constitute one and the same instrument.

[Signature and acknowledgement pages follow.]

IN WITNESS WHEREOF, the parties have caused this Annexation Agreement to be executed by their duly authorized officers or individually, as the case may be, on 9-25-17, 2017.

VILLAGE OF GLEN ELLYN

A Municipal Corporation:
Village of Glen Ellyn
535 Duane Street

BY:

Diane McGinley
Diane McGinley, Village President

SUBSCRIBED AND SWORN to

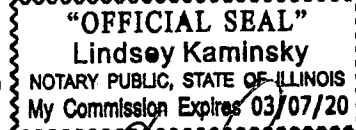
Before me this 16th day of
October, 2017.

Lindsey Kaminsky
Notary Public

ATTEST:

BY:

John Chereskin
John Chereskin, Village Clerk



DEVELOPER:

BUCK'S INC., a Nebraska corporation
registered to do business in the State of Illinois

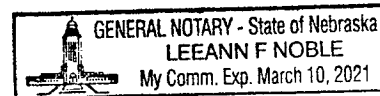
By:

President

SUBSCRIBED AND SWORN to

before me this 12th day of
October, 2017.

Leeann F Noble
Notary Public



BY:

SUBSCRIBED AND SWORN to

before me this _____ day of
_____, 2017.

Notary Public