

MINUTES

BOARD / COMMISSION: Fire and Police Commission

DATE: December 11, 2017

MEETING: Regular

CALLED TO ORDER: 3:55 PM

QUORUM: Yes

ADJOURNED: 5:25 PM

ATTENDANCE:

MEMBERS: Chairman Meyers
Secretary Peters
Commissioner Steinbach

ALSO PRESENT: Assistant Glen Ellyn Police Chief Bill Holmer
Glen Ellyn Police Sergeant Jean Harvey

CALL TO ORDER

The meeting was called to order at 3:55 PM in the Community Room of the Glen Ellyn Police Station by Chairman Meyers. A quorum was present.

APPROVAL OF MINUTES

Chairman Meyers moved that the minutes of November 7, 2017 be approved as printed. The motion carried.

Member Steinbach moved that the minutes of November 16, 2017 be approved as printed. The motion carried.

Chairman Meyers moved that the minutes of November 20, 2017 be approved as printed. The motion carried.

OLD BUSINESS

Assistant Police Chief Holmer presented proposed amendments to the lateral transfer section of our rules that resulted from his conversation with a labor & employment attorney regarding the rules.

The following changes, highlighted in red, were proposed:

Chapter III, Section 9, Paragraph (a)

- a) Final appointment for the Police Department shall be from the names appearing on the “Final Eligibility List,” **unless the Commission, in its discretion, decides to select a candidate from a lateral hiring pool established pursuant Section 10.**

Chapter III, Section 10, Paragraph (b)

- b) Timing – The Board may use this procedure either before or during the pendency of an existing **Final Eligibility List established pursuant to Section 9**, and may in its discretion offer an appointment to a candidate from **either an existing Final Eligibility List created under Section 9**, or a lateral entry candidate **from a hiring pool established pursuant to this Section 10. Alternatively, the Board may add to an already existing lateral hiring pool at any time (regardless of an already existing Final Eligibility List) by initiating another round of lateral hiring pursuant to this Section.**

Chapter III, Section 10, Paragraph (d), subparagraph (1)

- 1) Valid certification as a full-time police officer from the Illinois Law Enforcement Training and Standards Board (ILETSB) or from another state **whose certification criteria** substantially meets the minimum requirements established by the ILETSB.

Chapter III, Section 10, Paragraph (d), subparagraph (2)

- 2) **At least twelve full months of** law enforcement experience within the two years immediately prior to the submission of the applicant.

Chapter III, Section 10, Paragraph (f)

- f) **Lateral hiring applicants** who have met all qualifications and requirements **under this Section 10** and who passed all **required** examination components, **will be added to a lateral hiring pool. When police officer vacancies occur, the Board retains the sole discretion to select applicants from either a Final Eligibility List established pursuant to Section 9, or from the lateral hiring pool established pursuant to this Section 10. Such lateral hiring applicants will be subject to the professional examinations and tests described in Section 11.**

Chapter III, Section 10, Paragraph (g)

- g) **A lateral hiring candidate's name shall be eliminated from the lateral hiring pool after six months have passed from when the lateral hiring candidate's name was added to the pool.**

Chapter III, Section 12, Paragraph (c)

- c) Any person whose name appears on the Final Eligibility List **or belongs to the lateral hiring pool** may decline appointment. It shall be the sole option of the Board to strike from or maintain upon the register **or pool** the name of such candidate without otherwise **eliminating the applicant from the pool or** altering the candidate's original position on the List.

Secretary Peters moved that the Board change its Rules & Regulations to incorporate the changes listed above. Yeas: Commissioners: Meyers, Peters, Steinbach. Nays: None.

Pursuant to the Illinois Open Meetings Act (5 ILCS 120/2) Sec. 2 subsection (c) paragraph (1), Member Steinbach moved that the Board enter Executive Session to discuss recent test results by Applicant #149. Yeas: Commissioners: Meyers, Peters, Steinbach. Nays: None.

After returning to Open Session at 5 PM, no further action was taken, and Applicant #149 will continue in the hiring process. The next Police Training Institute (PTI) is scheduled to begin January 22, 2018.

We had discussion regarding the Sergeant promotion process. Because the company who supplied our last promotion written test is no longer in business, we will use a written test supplied by the company we use for Assessment Center as part of the promotion process. That test will likely require at least 60 days of preparation by candidates before taking the test. Sgt. Harvey will develop a likely schedule for the promotion process and inform the Board when it is ready.

NEW BUSINESS

Secretary Peters moved that the Board adopt the following meeting schedule for 2018:

Monday, January 8, 2018, 4 PM
Monday, February 12, 2018, 4 PM
Monday, March 12, 2018, 4 PM
Monday, April 9, 2018, 4 PM
Monday, May 14, 2018, 4 PM
Monday, June 25, 2018, 4 PM

Monday, July 23, 2018, 4 PM
Monday, August 27, 2018, 4 PM
Monday, September 10, 2018, 4 PM
Monday, October 8, 2018, 4 PM
Monday, November 12, 2018, 4 PM
Monday, December 10, 2018, 4 PM

Yeas: Commissioners: Meyers, Peters, Steinbach. Nays: None.

Sgt. Harvey indicated that four background investigations are in progress for candidates on the Eligibility List.

OTHER BUSINESS

The next scheduled meeting of the Board of Fire and Police Commissioners will be a Regular Meeting at 4 PM on Monday, January 8, 2018 in the Glen Ellyn Police Station.

ADJOURNMENT

Chairman Meyers moved to adjourn the meeting at 5:25 PM. The motion carried.

Submitted by Commissioner Wes Peters, Secretary