



Minutes
Village of Glen Ellyn
Recreation Commission
Regular Meeting
September 27, 2024
7:00 AM
Village Links/Reserve 22

Board or Commission: Recreation
Meeting: Regular
Quorum: Yes

Date: September 27, 2024
Called to Order: 7:00 a.m.
Adjourned: 8:13 a.m.

MEMBER ATTENDANCE:

Carol Scott	Chairperson	Present
Nancy Carter	Commissioner	Present
Tony Coconate	Commissioner	Present
Scott Coldiron	Commissioner	Present
James Ozog	Commissioner	Absent
Rick Quoss	Commissioner	Present
Tom Slowinski	Commissioner	Present
Also Present:		
Noel Allen	Director of Golf	
Steve Thompson	Trustee Liaison	
Elisa Pollina	Recording Secretary	
Public		
Tom Manak		

A. CALL TO ORDER/ROLL CALL

The September 27, 2024 meeting of the Recreation Commission was called to order at 7:00 a.m. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Chairperson Scott.

B. APPROVAL OF MINUTES FROM August 23, 2024

APPROVAL OF MINUTES FROM August 23, 2024 MEETING
MOTION BY: Commissioner Coconate
SECONDED BY: Commissioner Coldiron
RESULT: Unanimous

C. PUBLIC COMMENT – None

D. ANNOUNCEMENT – Chairperson Scott welcomes new commissioner Rick Quoss to the Recreation Commission.

E. STANDING REPORTS

1. *Manager – Noel Allen* – Allen provided an update on August, highlighting that it was another outstanding month with all categories reaching record levels. Rounds played were the second highest in 16 years, with 10-minute intervals allowing for 6 groups per hour. Green fees and cart rentals hit their highest levels in 16 years, while food and beverage sales were the second best in 20 years. Golf playable hours increased by 2%, and rounds played were up by 6%, reflecting the continued strength of the sport. Although August is typically a transition month, the Glen Ellyn Open saw a slight dip, likely due to the proximity of the GE Senior Open and the upcoming GE Open in September, which were combined last year. Junior camps saw a 10% decline with 80% utilization, while adult group lessons increased by 10%. Fringe programs are now underway, though the Fall Junior program had only 22 participants.

2. *Reserve 22 – Jon Satinover* – Satinover provided an August update, noting that sales were up by 2%. Banquets saw a slight decline, which was intentional, as last year's volume was too high, putting significant stress on the kitchen staff, compromising quality. This year, events capped at 4 per day to maintain quality. The focus remains on service, with their OpenTable recommendation rating at 90%.

Upcoming events include the second annual Pumpkin Carving event, a family-friendly activity on October 20 from 12:00 to 3:00 PM. The Oktoberfest menu will continue until October 6, and a Bourbon and Cigar event is scheduled for October 9. A new menu will launch on November 1.

On the finance side, pensionable salaries increased by \$78,000, while non-pensionable salaries decreased. All categories are either at or under budget, except for the cost of goods on beer, which is 1% over budget. We are on track to exceed our budget projections for the year.

Satinover praised the team for their excellent work during yesterday's outing, noting that the temporary staff members have been off-boarded. Trustee Thompson commended Satinover and the staff for their outstanding food and service. Satinover also emphasized that the patio remains the biggest draw and highlighted their strict expectations for team performance.

3. *Financial – Noel Allen* – Allen provided a financial update for August, noting that revenues were positive, and operating income increased for the month. However, the net position appears lower compared to last year due to significant capital spending on locker room renovations. Despite this, the overall financial position remains strong.

Chairperson Scott raised a concern about the pro shop merchandise, suggesting that it doesn't align with the recent upgrades. Allen explained that profitability was lower last year because they aimed to minimize leftover stock ahead of the renovations. Next year,

the merchandise selection will improve, offering a broader assortment, with a continued focus on enhancing service by stocking essential items customers may forget.

4. *Trustee Liaison – Steve Thompson* – Trustee Thompson provided an update on a recent meeting with Wheaton regarding the potential annexation of a portion of Anthony Street for stormwater management. Negotiations are ongoing, as the village is hesitant to de-annex the property, so discussions are continuing. Commissioner Slowinski commented that stormwater management in DuPage County can be complex. Thompson also reported that the budgeting process is underway, with the Capital Improvement Plan (CIP) budgets set to be reviewed on Monday night. He further noted that the hotel property on the east side has been sold to a developer, while work is still ongoing for the western side.

F. 2025 BUDGET REVIEW – Noel Allen – Allen explained the budget process, which involves analyzing trends from the past 12 months and using those figures to develop the upcoming budget. He provided a summary of the key figures: Golf revenue is projected at \$4.4 million, and Food and Beverage revenue at \$3.7 million. Over the last 12 months, 87,000 rounds were played, but the budget will conservatively project 80,000 rounds, with weather being a potential factor. Green fee models are currently being evaluated for potential increases, and a proposal will be brought to the Recreation Commission in November. Overall, total revenues are expected to remain consistent.

There is a one-time payment of \$100,000 to the Park District and an additional \$30,000 paid annually. A significant increase is the rise in general liability insurance, which is up by \$70,000. The General Fund contribution has increased to \$275,000, a \$50,000 increase from the previous year. The net position change is \$60,000, and the goal of this budget is to generate enough to cover the existing debt.

Trustee Thompson inquired about the capital plan, to which Allen responded with a list of upcoming expenditures: \$120,000 for a skid steer, \$60,000 for security cameras, \$60,000 for a tractor, \$60,000 for a triplex T-mower, \$50,000 for carpeting, \$35,000 for an HVAC unit on the roof, \$24,000 for an overseer, and \$45,000 patio furniture. Current debt stands at a little more than \$300,000 annually, with nine years remaining.

Commissioner Slowinski motioned to accept the 2025 budget, which was seconded by Commissioner Coldiron. The motion passed unanimously.

Approval of 2025 Budget

MOTION BY: Commissioner Slowinski

SECONDED BY: Commissioner Coldiron

RESULT: Unanimous

AYES: Scott, Carter, Slowinski, Coldiron, Coconate, Quoss

G. OLD BUSINESS – Chairperson Scott requested an update on the Tag system. Allen explained that the system has been challenging. Before choosing Tag Marshall, all their references were thoroughly checked which were all positive. However, the company has

grown too quickly, leading to issues that have affected their operations. Two months ago, a "white glove" treatment was received, and a software upgrade is planned, which will be tested during the upcoming golf cup. Unfortunately, a recent software update failed at 13 golf courses. The team is working to optimize Tag Marshall and it has been communicated that the issues need to be resolved by 2025.

H. NEW BUSINESS - None

I. NEXT MEETING - October 25, 2024

J. ADJOURNMENT

Commissioner Carter motioned and Commissioner Coconate seconded to adjourn the meeting. The meeting was adjourned at 8:13 a.m.

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Jeff Vesevick, Staff Liaison