



Minutes
Village of Glen Ellyn
Special Workshop Meeting
Monday, September 18, 2017
7:00 PM
Police Department Community Room

A. Call to Order

Attendee Name	Title	Status	Arrived
Diane McGinley	Village President	Present	
Bill Enright	Village Trustee	Present	
Gary Fasules	Village Trustee	Present	
John Kenwood	Village Trustee	Present	
Craig R. Pryde	Village Trustee	Remote	
Mark Senak	Village Trustee	Present	
Pete Ladesic	Village Trustee	Present	
John Chereskin	Village Clerk	Present	
Mark Franz	Village Manager	Present	
Greg Mathews	Attorney	Present	
Staci Hulseberg	Director	Present	
Phil Norton	Chief of Police	Present	
Julius Hansen	Director	Present	
Rich Daubert	Senior Civil Engineer	Present	
Debbie Solomon	Recording Secretary	Present	

B. Pledge of Allegiance

President McGinley asked Public Works Director Hansen to lead the Pledge of Allegiance

C. Roll Call

D. Audience Participation

None.

1. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

E. Discussion of Lambert and Taft Intersection (Public Works Director Hansen)

1. Staff will lead a discussion pertaining to traffic related issues occurring at the intersection of Lambert and Taft

Public Works Director Hansen presented background on this issue and stated car

accidents have increased at the intersection of Taft Avenue and Lambert Road so this issue is being brought to the Village Board for discussion to determine the best course of action to be taken by staff to implement measures to reduce the frequency of these accidents. Public Works Director Hansen stated the majority of accidents in this intersection are cross-traffic accidents due to site line distances when a vehicle is going eastbound or westbound on Taft and getting hit by vehicles going northbound or southbound on Lambert. Public Works Director Hansen stated traffic consultants Hampton, Lenzini and Renwick, Inc. (HLR) from Elgin, Illinois, was hired to give the Village recommendations to help reduce accidents, and their recommendations were evaluated by Public Works. Public Works Director Hansen stated the consensus is eastbound and westbound cross-traffic movements need to be eliminated from the intersection, and this is the most cost-effective and fastest way to implement measures to reduce accidents.

Police Chief Norton stated every hour on the hour is bad at this intersection due to College of DuPage (C.O.D.) class start and end times.

Senior Civil Engineer Daubert reviewed the site line distances and traffic storage back-ups waiting for left-hand turns onto Roosevelt Road. Senior Civil Engineer Daubert stated the Taft Road connection was constructed in 2013 which is when the accidents significantly increased. Senior Civil Engineer Daubert stated the Glen Ellyn Police Department installed supplemental "Cross Traffic Does Not Stop" signs to the stop sign posts for eastbound and westbound Taft traffic in October 2015, but it appears these signs are having little to no impact.

Trustee Enright asked if the stop lights on Roosevelt Road could have longer green arrows to which Public Works Director Hansen stated the Illinois Department of Transportation (IDOT) regulates the timing on these lights.

Senior Civil Engineer Daubert showed site distance overview pictures and stated a driver would need to be able to see 445 feet in site line distance to make it safely across the intersection due to reaction time, acceleration time and the steady speed.

Senior Civil Engineer Daubert stated several suggestions were vetted and decided against including lessening the traffic from C.O.D., traffic signals and speed humps. Senior Civil Engineer Daubert stated it was decided that installing movement restricting islands ("pork chops") at the intersection which would restrict through and left-turn movements from Taft and would appear to have the greatest potential to reduce crashes.

Police Chief Norton stated they have applied for grants for this intersection to possibly do a traffic circle, but the queue would back up onto Roosevelt Road which would not be good. Police Chief Norton stated he is not a fan of the "pork chops," but this seems to be the most cost-effective process for this intersection and should definitely cut down on accidents. There was a discussion of possible ways to deal with this intersection.

Trustee Kenwood stated he went back and forth through this intersection, and he feels the signage in the intersection is poor. Trustee Kenwood asked if a first phase with blinking lights could be done and gather data on this option. Trustee Kenwood suggested limiting turns during Monday through Friday 8:00 a.m. to 5:00 p.m. Public Works Director Hansen stated they did not feel they could enforce this time restriction. Public Works Director Hansen stated they could do the "pork chops" which would allow right and left turns only and no cross-traffic on Taft and then collect data from this.

President McGinley stated the goal is safety with the least restrictions and asked the staff to do mock-ups of the least restrictive to most restrictive. Trustee Senak asked Public Works to gather as much data as possible as they try different measures. Trustee Kenwood asked if they would collect feedback from the local businesses as well. Trustee Ladesic suggested putting flashing lights on the “Cross Traffic Does Not Stop” signs to bring more attention to this.

Public Works Director Hansen stated Public Works will put the signs and lights up first then pylons to restrict cross traffic as well as doing mock-ups of the “pork chops.”

RESULT:	DISCUSSION ONLY
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F. Village Board Training (Attorney Julie Tappendorf - Ancel Glink)

President McGinley introduced Julie Tappendorf, attorney with Ancel Glink in Chicago, Illinois, who trained the Village Board on the roles of Village Board Members in the zoning process and in general and the roles of the Commission members. Ms. Tappendorf stated she does sit in on the Village’s Plan Commission meetings and Zoning Board of Appeals meetings from time to time to help with any legal questions that arise.

Ms. Tappendorf stated the Village’s government does have three branches: the Executive branch which is the Village President, the Legislative branch which are the Village Trustees and the Administrative branch which is the Village Manager and the staff. Ms. Tappendorf stated the Village Board acts as an oversight group, and Village Manager Franz and the staff are doing the day-to-day governing.

There was discussions and questions regarding appointed offices versus Village employee positions, Special Use permits, variances, what a hardship or practical difficulty is and how the findings of fact are used in a decision.

President McGinley asked at what point a Village candidate might come before the Village Board. Ms. Tappendorf stated an appointed office position would come before a Village Board; however, an employee position would come to the Village Manager. Ms. Tappendorf stated that appointed offices and employee positions are dealt with differently under state statute.

Ms. Tappendorf stated the Plan Commission and Zoning Board of Appeals do handle different things as the Plan Commission is a hearing body with the jurisdiction to do public hearings, and the Zoning Board of Appeals would handles zoning appeals. Ms. Tappendorf stated a Special Use Permit is allowed in certain zoning districts, but these permits are not considered variances. There was a discussion of Special Use Permits for gas stations. Planning and Development Director Hulseberg stated in Glen Ellyn, a gas station is a Special Use in every zoning district where it would be allowed. Ms. Tappendorf stated the staff acts as a gatekeeper in these instances of zoning requests.

Ms. Tappendorf stated there is a publication notice for a public hearing that needs to be done 15 to 30 days in advance, and Glen Ellyn has a courtesy notices as well with signs put on the property, letting the residents within a certain distance of the property know about a public hearing and putting this notification on the Village’s web site. Ms. Tappendorf stated at a public hearing, the Plan Commission will hear testimony and receive evidence on an issue. Ms. Tappendorf stated this is done so there is an official record if something is challenged in court, a petitioner has due process and there is a fair and open hearing.

Trustee Senak asked if a Village Board can reject the findings of fact at the Village Board level. Ms. Tappendorf stated the findings of fact are why the Plan Commission voted the way they did and include the hardship reasoning which is unique condition to a property or existing structure. Ms. Tappendorf stated a public hearing cannot be reopened at the Village Board level. Trustee Senak asked if the Village Board can disagree on the findings of fact in order not to approve a request to which Ms. Tappendorf stated they can. Ms. Tappendorf stated the Village Board is always legislative in zoning issues.

President McGinley asked what information should be included in the Village Board's packets. Ms. Tappendorf stated the Village Board has the right to see or review anything on a request, but most Village Boards do not see every piece of information on every request. President McGinley stated so the information is available, but not everything needs to be included in the Village Board's packets.

Trustee Pryde suggested vetting requests in a Village Board Workshop if there is extensive information on a request. Planning and Development Director Hulseberg stated in previous years, there would be a pre-board meeting where she would present information and answer questions on requests before going into the regular Village Board meeting. Trustee Fasules stated there needs to be more transparency to the community. Ms. Tappendorf stated there could be a Village Board Workshop after a public hearing and before a Village Board meeting, but it would be unusual as if a request is discussed in a workshop, any information would not be in the record of a public hearing.

Ms. Tappendorf stated a petitioner does have a due process right and the right to a prompt decision.

Village Manager Franz stated the outline from this training will be sent to the Village Board for them to review.

Trustee Pryde left the meeting at 8:43 p.m.

G. Other Items

None

H. Adjournment

At 9:53 p.m., a motion was made by Trustee Kenwood and seconded by Trustee Enright to adjourn. Motion carried.