



Agenda
Village of Glen Ellyn
Regular Meeting
Monday, July 24, 2017
7:00 PM

Glen Ellyn Civic Center, Galligan Board Room

Village Board Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact the Village of Glen Ellyn, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Audience Participation

1. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

E. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$4,997,462.31: (Trustee Fasules)

1. Total Expenditures (Payroll and Vouchers) - \$4,997,462.31.
The vouchers have been reviewed by Trustee Fasules and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
2. June 26, 2017 Regular Village Board Meeting Minutes

3. Ordinance No. 6514, An Ordinance Approving Zoning Variations from the Lot Area, Front Yard, Rear Yard and Accessory Structure Setbacks to Allow the New Construction of a Single-Story Residence at 525 Emerson Avenue (Planning and Development Director Hulseberg)
4. Ordinance No. 6515, An Ordinance Granting Approval of a Sign Variation to Allow the Installation of Two Awning Signs and One Projecting Sign on the Edie Boutique Property Located at 499 Pennsylvania Avenue Glen Ellyn, Illinois 60137 (Planning and Development Director Hulseberg)
5. Ordinance No. 6516, An Ordinance Granting Approval of Zoning Variations to Allow the Construction of a Second Pavilion on the B.R. Ryall YMCA of Northwestern DuPage County Property Located at 49 Deicke Drive Glen Ellyn, Illinois 60137 (Planning and Development Director Hulseberg)
6. Approve a License Agreement with Main Street Pub for Tables and Chairs in the Public Right-of-Way (Planning and Development Director Hulseberg)
7. Ordinance No. 6517, An Ordinance Amending Ordinance 5159, Which Granted Approval of a Special Use Permit, Zoning Variation, Zoning Map Amendment, and Exterior Appearance Approval to Allow Improvements to the Property Commonly Known as Maryknoll Park Located at 845 Pershing Avenue, Glen Ellyn, IL 60137 (Planning and Development Director Hulseberg)
8. Ordinance No. 6518-VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title, Section 12 (Restriction on the Number of Licenses) of the Village Code to Decrease the Number of Permitted Class A-1 Liquor Licenses and Increase the Number of Permitted B-1 Liquor Licenses. (Village Attorney Mathews)
9. Motion to authorize the Village Manager to execute an agreement with RJN Group of Wheaton, Illinois, in the not-to-exceed amount of \$525,000 (including a 10% contingency), for a study of the Central Business District Underground Sewer and Water Utility Infrastructure to be expensed to the Capital Projects, Sanitary Sewer, and Water Funds. (Professional Engineer Daubert)
10. Motion to increase the appropriation for Phase II engineering services associated with the Taylor Avenue Pedestrian Tunnel Project provided by Alfred Benesch & Company in the amount of \$18,900 for a revised total appropriation of \$155,500 to be expensed to the Capital Projects Fund. (Professional Engineer Daubert)
11. Motion to authorize the Village Manager to execute Change Order No. 1 to the Phase II engineering services agreement with Alfred Benesch & Company for the Taylor Avenue Pedestrian Tunnel Project for additional investigations and analysis in the amount of \$18,900 resulting in a revised total fixed price of \$155,500. (Professional Engineer Daubert)
12. Motion to authorize the Village Manager to execute a contract with Denler, Inc., of Mokena, Illinois, in the amount of \$40,000 (including 7% contingency), for the 2017 Asphalt Street Crack Sealing Program to be expensed to the Capital Projects Fund. (Professional Engineer Daubert)

13. Resolution 17-10, A Resolution for the Expenditure of Motor Fuel Tax Funds for the Purpose of Maintaining Streets and Highways under the Applicable Provisions of the Illinois Highway Code in the exact amount of \$652,648 for Calendar Year 2016. (Public Works Director Hansen)

F. Planning and Development Process Modifications: (Presented by Planning and Development Director Hulseberg) (Trustee Pryde)

1. Ordinance No. 6519-VC, An Ordinance to Amend the Various Sections of the Village Code of the Village of Glen Ellyn to Dissolve the Architectural Review Commission
2. Ordinance No. 6520 - VC, An Ordinance Approving Text Amendments to Various Sections of the Glen Ellyn Village Code to allow Administrative Variations and other Approvals

G. Fiscal Year 2016 General Fund Operating Surplus: (Presented by Finance Director Coyle) (Trustee Fasules)

1. Motion to Approve Ordinance No. 6521, An Ordinance Authorizing the Transfers of End of Year FY2016 General Fund Surplus Amounts Equaling \$400,000 from the General Fund to the Police Pension Fund, and \$148,331 from the General Fund to the Facilities Maintenance Reserve Fund.
2. Ordinance No. 6522, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending December 31, 2017, for Transfers from the General Fund to the Police Pension and Facilities Maintenance Reserve Fund.

H. Reminders

1. A Village Board Workshop is scheduled for Monday, August 21, 2017 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.
2. A Village Board Meeting is scheduled for Monday, August 28, 2017 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.

I. Other Business

J. Adjournment



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Vouchers
Prepared By: Christina Coyle

SCHEDULED

AGENDA ITEM (ID # 2819)

DOC ID: 2819

Total Expenditures (Payroll and Vouchers) - \$4,997,462.31.
The vouchers have been reviewed by Trustee Fasules and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

ATTACHMENTS:

- Vouchers 2017-07-24 (PDF)

Approval of Vouchers
For the Village Board Meeting of July 24, 2017

EXPENDITURES:

Accounts Payable Warrant 0617-4	6/23/2017	\$	1,965,081.19	
Accounts Payable Warrant 0617-5	6/29/2017	\$	501,903.61	
Accounts Payable Warrant 0617-6	6/30/2017	\$	45,560.30	
Accounts Payable Warrant 0617-7	6/27/2107	\$	289,194.38	
Accounts Payable Warrant 0717-1	7/7/2017	\$	768,073.18	
Accounts Payable Warrant 0717-2	7/14/2017	\$	321,735.75	
Sub-Total		\$	3,891,548.41	Warrant Total \$ 3,891,548.41

PAYROLL EXPENDITURES**Net Employee Payroll Checks**June 23, 2017July 7, 2017**Employee & Employer Payroll Deductions:**

Employee Deductions*	155,245.55	155,280.00	
RF - Employer contribution	26,749.15	26,512.85	
Social Security/Medicare Tax Withheld - Employer portion	29,325.89	29,100.33	
Total Payroll	\$ 552,726.88	\$ 553,187.02	\$ - \$ 1,105,913.90

GRAND TOTAL \$ 4,997,462.31

Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

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PAID WARRANT REPORT

WARRANT: 0617-4

TO FISCAL 2017/06 01/01/2017 TO 12/31/2017

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
6827 ALFRED BENESCH & COMPANY	78606	05/23/17	20160005	226412	P	06/23/17	40000	580100 15009 TAYLOR AVE PEDESTRIAN TUN	6,554.67
INVOICE:	106033								
78607	05/22/17	20150010	226412	P	06/23/17	40000		580100 15009 TAYLOR AVE PEDESTRIAN TUN	3,885.98
INVOICE:	105900								
VENDOR TOTALS		7,325.25	YTD	INVOICED				7,325.25	YTD PAID
3057 A.M. LEONARD INC.	78609	06/12/17	226413	P	06/23/17	143400	530105	OPERATING SUPPLIES	331.97
INVOICE:	C117110083								
VENDOR TOTALS		845.61	YTD	INVOICED				992.16	YTD PAID
52 SOUTH WEST INDUSTRIES INC	78689	06/13/17	226414	P	06/23/17	121300	520970	MAINTENANCE-BUILDING & GR	873.00
INVOICE:	207652								
VENDOR TOTALS		2,502.82	YTD	INVOICED				2,502.82	YTD PAID
82 BELL FUELS, INC.	78693	06/01/17	226415	P	06/23/17	55710	530300	GAS AND OIL	1,140.00
INVOICE:	256645								
78693	06/01/17	226415	P	06/23/17	55780		530300	GAS AND OIL	961.80
INVOICE:	256645								
78694	06/01/17	226415	P	06/23/17	55710		530300	GAS AND OIL	870.41
INVOICE:	256646								
VENDOR TOTALS		11,110.81	YTD	INVOICED				11,110.81	YTD PAID
10010 BELLA BREW COFFEE & BEVERAGE CO	78691	06/13/17	226416	P	06/23/17	550	150305	NA BEVERAGES INVENTORY	193.00
INVOICE:	55055								
78692	06/20/17	226416	P	06/23/17	550		150305	NA BEVERAGES INVENTORY	77.50
INVOICE:	55358								
VENDOR TOTALS		2,210.80	YTD	INVOICED				2,210.80	YTD PAID
10610 BLUESTEM ECOLOGICAL SERVICES, INC	78610	06/16/17	226417	P	06/23/17	40000	580100 15011 LAKE ELLYN RIFORD ROAD IM		517.60
INVOICE:	1254								
VENDOR TOTALS		3,017.60	YTD	INVOICED				3,017.60	YTD PAID
10668 PETER J BORGER	78695	06/14/17	226418	P	06/23/17	4000	410600	REAL ESTATE TRANSFER TAX	765.00
INVOICE:	TXR062217								

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PAID WARRANT REPORT

WARRANT: 0617-4

TO FISCAL 2017/06 01/01/2017 TO 12/31/2017

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
9879 BREAKTHRU BEVERAGE ILLINOIS, LLC	78690	06/15/17			226419	P	06/23/17	550	LIQUOR INVENTORY	1,121.85
INVOICE:	1013856704				226419	P	06/23/17	550	LIQUOR INVENTORY	1,336.60
78794		06/08/17			226419	P	06/23/17	550	NA BEVERAGES INVENTORY	17.50
INVOICE:	1013844948				226419	P	06/23/17	550		
78794		06/08/17								
INVOICE:	1013844948									
VENDOR TOTALS										
10118 BUCHANAN ENERGY LLC	78611	06/06/17			226420	P	06/23/17	65000	GAS AND OIL	14,588.00
INVOICE:	431075									
VENDOR TOTALS										
132 CASEY EQUIPMENT COMPANY, INC	78699	06/09/17			226421	P	06/23/17	65000	PARTS PURCHASED	201.42
INVOICE:	C12382									
VENDOR TOTALS										
8502 NEW CHICAGO WHOLESALE BAKERY, INC	78697	06/17/17			226422	P	06/23/17	550	FOOD INVENTORY	77.75
INVOICE:	340061									
VENDOR TOTALS										
6043 CHICAGO PARTS & SOUND LLC	78627	06/06/17			226423	P	06/23/17	65000	REPAIRS-CONTRACTUAL/LABOR	150.00
INVOICE:	845717				226423	P	06/23/17	65000	PARTS PURCHASED	39.36
78700		06/13/17								
INVOICE:	301C013080									
VENDOR TOTALS										
1076 CINTAS CORPORATION NO 2	78701	06/15/17			226424	P	06/23/17	121300	CONTRACT MAINT SERVICE	95.91
INVOICE:	769234647									
VENDOR TOTALS										
4917 CITYTECH USA, INC.	78628	06/03/17			226425	P	06/23/17	121200	DUES-SUBSCRIPTIONS-REG FE	390.00
INVOICE:	3007									
VENDOR TOTALS										

390.00 YTD INVOICED

390.00 YTD PAID

390.00

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WARRANT: 0617-4

TO FISCAL 2017/06 01/01/2017 TO 12/31/2017

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION					
7273 CMS COMMUNICATIONS, INC.	78629	06/02/17	INVOICE:	W769086	226426	P	06/23/17	121400	520975	MAINTENANCE-EQUIPMENT	52.50			
VENDOR TOTALS					3,875.58	YTD			INVOICED		8,722.55	YTD	PAID	52.50
9082 COLPO COMMUNICATIONS	78626	06/06/17	INVOICE:	10217	226427	P	06/23/17	65000	530310	PARTS PURCHASED	309.19			
VENDOR TOTALS					926.52	YTD			INVOICED		926.52	YTD	PAID	309.19
175 COMMONWEALTH EDISON COMPANY	78612	06/08/17	INVOICE:		226429	P	06/23/17	40000	580100	CONSTRUCTION PROJECTS	35.66			
78613	INVOICE:	06/12/17			226429	P	06/23/17	21000	521190	STREET LIGHTING/ENERGY CO	39.28			
78614	INVOICE:	06/06/17			226429	P	06/23/17	50200	521200	UTILITIES	126.57			
78615	INVOICE:	06/07/17			226429	P	06/23/17	21000	521190	STREET LIGHTING/ENERGY CO	130.23			
78616	INVOICE:	06/09/17			226429	P	06/23/17	50100	521200	UTILITIES	258.62			
78617	INVOICE:	06/09/17			226429	P	06/23/17	50200	521200	UTILITIES	37.26			
78618	INVOICE:	06/09/17			226429	P	06/23/17	50100	521200	UTILITIES	83.27			
78619	INVOICE:	06/09/17			226429	P	06/23/17	50100	521200	UTILITIES	121.54			
78620	INVOICE:	06/09/17			226429	P	06/23/17	50200	521200	UTILITIES	81.91			
78621	INVOICE:	06/09/17			226429	P	06/23/17	50200	521200	UTILITIES	105.52			
78622	INVOICE:	06/12/17			226429	P	06/23/17	21000	521190	STREET LIGHTING/ENERGY CO	48.22			
78623	INVOICE:	06/12/17			226429	P	06/23/17	50100	521200	UTILITIES	934.61			
78624	INVOICE:	06/12/17			226429	P	06/23/17	50200	521200	UTILITIES	44.23			
78625	INVOICE:	06/14/17			226428	P	06/23/17	21000	521190	STREET LIGHTING/ENERGY CO	90.29			
78698	INVOICE:	06/15/17			226428	P	06/23/17	121600	521200	UTILITIES	492.18			
VENDOR TOTALS					77,906.67	YTD			INVOICED		77,906.67	YTD	PAID	2,629.39
182 CONSERV FS INC	78696	06/07/17	INVOICE:	66013745	226430	P	06/23/17	40000	580100	15005 POLICE STATION	985.30			

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PAID WARRANT REPORT

WARRANT: 0617-4

TO FISCAL 2017/06 01/01/2017 TO 12/31/2017

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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VENDOR TOTALS		12,757.92	YTD	INVOICED			13,689.62	YTD PAID	985.30
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204 DAILY HERALD	05/24/17			226431	P	06/23/17	100	240100	ESCROWS - DEVELOPER DEPOS	167.90
78703 INVOICE: T4472988										
78704 INVOICE: T4472989	05/24/17			226431	P	06/23/17	100	240100	ESCROWS - DEVELOPER DEPOS	232.30
78705 INVOICE: T4472990	05/24/17			226431	P	06/23/17	100	240100	ESCROWS - DEVELOPER DEPOS	308.20

VENDOR TOTALS		4,848.40	YTD	INVOICED			5,707.45	YTD PAID	708.40
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242 DU-KANE ASPHALT CO.	06/05/17			226432	P	06/23/17	143300	530210	OPERATING SUPPLIES, ASPHA	1,028.70
78630 INVOICE: 1056										

VENDOR TOTALS		4,065.66	YTD	INVOICED			4,613.22	YTD PAID	1,028.70
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9079 PATRICK T DUGAN	06/15/17			226433	P	06/23/17	55730	520904	ENTERTAINMENT	300.00
78702 INVOICE: 62217										

VENDOR TOTALS		550.00	YTD	INVOICED			550.00	YTD PAID	300.00
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9549 DUNBAR ARMORED INC	06/01/17			226434	P	06/23/17	122200	520835	BANKING SERVICES	69.61
78706 INVOICE: 3999198										
78706 INVOICE: 3999198	06/01/17			226434	P	06/23/17	50100	520835	BANKING SERVICES	69.60
78706 INVOICE: 3999198	06/01/17			226434	P	06/23/17	50200	520835	BANKING SERVICES	69.60
78706 INVOICE: 3999198	06/01/17			226434	P	06/23/17	54000	520835	BANKING SERVICES	70.80

VENDOR TOTALS		1,680.18	YTD	INVOICED			1,680.18	YTD PAID	279.61
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9303 MARY PORTER	06/13/17			226435	P	06/23/17	50200	530225	SAFETY SUPPLIES	119.60
78632 INVOICE: I902629723										

VENDOR TOTALS		310.68	YTD	INVOICED			310.68	YTD PAID	119.60
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7750 ENGINEERING ENTERPRISES, INC	05/31/17			226436	P	06/23/17	40000	580160	13001 STREET IMPROVEMENTS	5,292.00
78634 INVOICE: 61955										

VENDOR TOTALS		26,950.25	YTD	INVOICED			26,950.25	YTD PAID	5,292.00
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283 ENGINEERING RESOURCE ASSOC INC	06/07/17			226437	P	06/23/17	53000	580100	17009 MAIN-GLENWOOD PKG RETAIN	6,269.20
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PAID WARRANT REPORT

WARRANT: 0617-4

TO FISCAL 2017/06 01/01/2017 TO 12/31/2017

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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INVOICE: 170309.03

VENDOR TOTALS 35,120.72 YTD INVOICED

35,120.72 YTD PAID

6,269.20

9500 ESI CONSULTANTS, LTD
78631 05/11/17
INVOICE: 170717

20150028 226438 P 06/23/17 40000

580160 13002 STREET IMPROVEMENTS

717.00

VENDOR TOTALS 16,717.00 YTD INVOICED

16,717.00 YTD PAID

717.00

291 EUCLID BEVERAGE, LTD
78707 06/08/17
INVOICE: W-336-846
78708 06/15/17
INVOICE: W-336-961

226439 P 06/23/17 550

150303 BEER INVENTORY

3,883.80

226439 P 06/23/17 550

150303 BEER INVENTORY

1,406.75

VENDOR TOTALS 19,544.50 YTD INVOICED

20,332.60 YTD PAID

5,290.55

3752 FERGUSON ENTERPRISES, INC. #1550
78711 06/07/17
INVOICE: 3949406

226440 P 06/23/17 121300

530105 OPERATING SUPPLIES

212.78

VENDOR TOTALS 224.46 YTD INVOICED

224.46 YTD PAID

212.78

1726 BRIDGESTONE RETAIL OPERATIONS, LLC
78635 06/05/17
INVOICE: 245937

226441 P 06/23/17 65000

530315 TIRES

451.28

VENDOR TOTALS 2,688.31 YTD INVOICED

3,359.67 YTD PAID

451.28

311 THE TERRAMAR GROUP, INC
78636 06/02/17
INVOICE: 68022

226442 P 06/23/17 65000

530310 PARTS PURCHASED

94.77

VENDOR TOTALS 3,579.51 YTD INVOICED

3,579.51 YTD PAID

94.77

6345 FORCE AMERICA DISTRIBUTING, LLC
78710 06/07/17
INVOICE: IN001-1150311

226443 P 06/23/17 65000

530310 PARTS PURCHASED

28.16

VENDOR TOTALS 718.09 YTD INVOICED

718.09 YTD PAID

28.16

6754 FOREST PRESERVE DISTRICT OF DUPAGE CO
78709 06/15/17
INVOICE: 62217

226444 P 06/23/17 65000

530300 GAS AND OIL

32.56

VENDOR TOTALS 122.93 YTD INVOICED

122.93 YTD PAID

32.56

9362 G & K SERVICES, CO
78718 06/14/17
INVOICE: 6028506408

226445 P 06/23/17 143100

520970 MAINTENANCE-BUILDING & GR

18.48

07/07/2017 14:24

VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

WARRANT: 0617-4

TO FISCAL 2017/06 01/01/2017 TO 12/31/2017

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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78718	06/14/17			226445	P	06/23/17	65000	521125 LEASED EQUIPMENT
INVOICE:	6028506408							52.90

VENDOR TOTALS				823.76	YTD	INVOICED		895.14	YTD PAID	71.38
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5 ARTHUR J GALLAGHER RISK MGMT SVCS, INC.				226446	P	06/23/17	60000	520885 LIABILITY INSURANCE - MIC	100.00
78588	06/12/17							520885 LIABILITY INSURANCE - MIC	100.00
INVOICE:	2196836								
78589	06/12/17			226446	P	06/23/17	60000	520885 LIABILITY INSURANCE - MIC	100.00
INVOICE:	2196851								

VENDOR TOTALS				4,262.00	YTD	INVOICED		4,262.00	YTD PAID	200.00
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6961 GFS MARKETPLACE LLC				226447	P	06/23/17	550	150301 FOOD INVENTORY	202.61
78715	06/19/17							150301 FOOD INVENTORY	202.61
INVOICE:	770187834								
78716	06/14/17			226447	P	06/23/17	55730	530105 OPERATING SUPPLIES	29.57
INVOICE:	770187676								

VENDOR TOTALS				2,284.08	YTD	INVOICED		2,284.08	YTD PAID	232.18
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346 GLEN ELLYN 4TH OF JULY COMMITTEE				226448	P	06/23/17	121200	520135 GLEN ELLYN 4TH OF JULY CO	5,000.00
78717	06/21/17							520135 GLEN ELLYN 4TH OF JULY CO	5,000.00
INVOICE:	62217								

VENDOR TOTALS				5,000.00	YTD	INVOICED		5,000.00	YTD PAID	5,000.00
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1180 GLEN ELLYN PARK DISTRICT				226449	P	06/23/17	121100	520140 VILLAGE COMMISSIONS	500.00
78639	06/15/17							520140 VILLAGE COMMISSIONS	500.00
INVOICE:	62017								

VENDOR TOTALS				39,576.96	YTD	INVOICED		39,576.96	YTD PAID	500.00
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4090 TEMCO MACHINERY INC.				226450	P	06/23/17	65000	530310 PARTS PURCHASED	339.93
78637	06/02/17							530310 PARTS PURCHASED	339.93
INVOICE:	AG56474								

VENDOR TOTALS				339.93	YTD	INVOICED		339.93	YTD PAID	339.93
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9692 LOUIS GLUNZ BEER, INC				226451	P	06/23/17	550	150303 BEER INVENTORY	196.95
78712	06/09/17							150303 BEER INVENTORY	196.95
INVOICE:	982770								
78713	06/09/17			226451	P	06/23/17	550	150303 BEER INVENTORY	90.50
INVOICE:	982769								
78714	06/19/17			226451	P	06/23/17	550	150303 BEER INVENTORY	41.00
INVOICE:	984873								

VENDOR TOTALS				3,154.77	YTD	INVOICED		3,665.77	YTD PAID	328.45
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10666 KCMCO INVESTMENTS LLC				226452	P	06/23/17	121100	521055 PROFESSIONAL SERVICES - O	3,075.00
78640	06/02/17							521055 PROFESSIONAL SERVICES - O	3,075.00

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INVOICE: 17046.00

VENDOR TOTALS 3,075.00 YTD INVOICED

3,075.00 YTD PAID

3,075.00

10176 ADRIANNE GREGORY

78638 06/15/17
INVOICE: 62017

226453 P 06/23/17 121100

520140

VILLAGE COMMISSIONS

37.58

VENDOR TOTALS 37.58 YTD INVOICED

37.58 YTD PAID

37.58

4547 HD SUPPLY WATERWORKS, LTD.

78642 06/12/17
INVOICE: H322225
78643 06/09/17
INVOICE: H300597226454 P 06/23/17 50100
226454 P 06/23/17 50100521025
521025MAINTENANCE-VALVES
MAINTENANCE-VALVES1,131.36
590.00

VENDOR TOTALS 9,873.76 YTD INVOICED

9,873.76 YTD PAID

1,721.36

10562 HERITAGE WINE CELLARS LTD

78719 06/08/17
INVOICE: 1217744
78720 06/14/17
INVOICE: 1220265226455 P 06/23/17 550
226455 P 06/23/17 550150304
150304WINE INVENTORY
WINE INVENTORY434.00
664.00

VENDOR TOTALS 4,519.00 YTD INVOICED

4,519.00 YTD PAID

1,098.00

6405 HIGHLAND BAKING CO

78721 06/17/17
INVOICE: 1402179
78722 06/16/17
INVOICE: 1400911
78723 06/15/17
INVOICE: 1399827226456 P 06/23/17 550
226456 P 06/23/17 550
226456 P 06/23/17 550150301
150301
150301FOOD INVENTORY
FOOD INVENTORY
FOOD INVENTORY591.36
134.60
111.78

VENDOR TOTALS 13,327.77 YTD INVOICED

14,108.56 YTD PAID

837.74

8634 AMY B HOHULIN

78644 06/16/17
INVOICE: 100378

226457 P 06/23/17 121200

520620

EMPLOYEE EDUCATION

1,000.00

VENDOR TOTALS 1,000.00 YTD INVOICED

1,000.00 YTD PAID

1,000.00

960 WILLIAM HOLMER

78800 06/20/17
INVOICE: ER062317

226458 P 06/23/17 134200

530105

OPERATING SUPPLIES

123.79

VENDOR TOTALS 507.63 YTD INVOICED

507.63 YTD PAID

123.79

10540 THE HON COMPANY

78724 05/22/17
INVOICE: 704724

20170023 226459 P 06/23/17 40000

580100

15005 POLICE STATION

68,604.78

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VILLAGE OF GLEN ELLYN
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VENDOR TOTALS					68,604.78	YTD	INVOICED	68,604.78	YTD	PAID	68,604.78
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8568	HOUSE OF GRAPHICS, INC	78641	06/09/17	226460	P	06/23/17	126500	520905	PRINTING	276.00
	INVOICE:	1705109								

VENDOR TOTALS					6,293.75	YTD	INVOICED	6,374.25	YTD	PAID	276.00
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8112	JOHN HUBSKY	78645	06/19/17	226461	P	06/23/17	50100	520620	EMPLOYEE EDUCATION	300.00
	INVOICE:	ER062017		226461	P	06/23/17	50200	520620	EMPLOYEE EDUCATION	300.00
	INVOICE:	ER062017								

VENDOR TOTALS					2,047.76	YTD	INVOICED	2,047.76	YTD	PAID	600.00
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2407	STACI HULSEBERG	78797	06/22/17	226462	P	06/23/17	126100	520625	TRAVEL	145.00
	INVOICE:	ER062217								

VENDOR TOTALS					145.00	YTD	INVOICED	145.00	YTD	PAID	145.00
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3892	ILCMA	78649	05/25/17	226463	P	06/23/17	121200	520615	RECRUITING AND TESTING	50.00
	INVOICE:	858								

VENDOR TOTALS					350.00	YTD	INVOICED	350.00	YTD	PAID	50.00
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422	ILLINOIS SECRETARY OF STATE	78647	06/12/17	226465	P	06/23/17	65000	530305	LICENSE PLATES	103.00
	INVOICE:	62017		226464	P	06/23/17	24000	570155	VEHICLES	95.00
	INVOICE:	62017-1								

VENDOR TOTALS					478.00	YTD	INVOICED	478.00	YTD	PAID	198.00
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10456	IMPACT NETWORKING, LLC	78725	06/12/17	226466	P	06/23/17	121100	530100	OFFICE SUPPLIES	16.75
	INVOICE:	851244		226466	P	06/23/17	121200	530100	OFFICE SUPPLIES	93.80
	INVOICE:	851244		226466	P	06/23/17	121300	530100	OFFICE SUPPLIES	16.75
	INVOICE:	851244		226466	P	06/23/17	122200	530100	OFFICE SUPPLIES	8.37
	INVOICE:	851244		226466	P	06/23/17	122100	530100	OFFICE SUPPLIES	8.37
	INVOICE:	851244		226466	P	06/23/17	134100	530100	OFFICE SUPPLIES	23.45
	INVOICE:	851244		226466	P	06/23/17	134200	530100	OFFICE SUPPLIES	60.30

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VENDOR TOTALS		7,722,519.00	YTD INVOICED				7,722,519.00	YTD PAID	1,530,319.00
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644 NETTOYER, INC.									
78743	05/31/17			226473	P	06/23/17	65000	521180	REPAIRS-CONTRACTUAL/LABOR
INVOICE: 7345									323.65

VENDOR TOTALS		1,701.76	YTD INVOICED				1,701.76	YTD PAID	323.65
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595 MENARDS, INC.									
78653	06/16/17			226474	P	06/23/17	143300	530105	OPERATING SUPPLIES
INVOICE: 55515									26.02
78654	06/14/17			226474	P	06/23/17	143300	530105	OPERATING SUPPLIES
INVOICE: 55317									15.89

VENDOR TOTALS		3,898.63	YTD INVOICED				4,032.67	YTD PAID	41.91
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599 MICHAEL'S UNIFORM CO.									
78736	06/07/17			226475	P	06/23/17	121300	530445	UNIFORMS
INVOICE: 84899									92.39

VENDOR TOTALS		5,710.58	YTD INVOICED				5,710.58	YTD PAID	92.39
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7295 JAMES/KELLY MICHEL									
78652	06/13/17			226476	P	06/23/17	1000	440170	FACILITY RENTALS
INVOICE: 62017									45.00

VENDOR TOTALS		45.00	YTD INVOICED				45.00	YTD PAID	45.00
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8668 MID-WEST INSTITUTIONAL FOODS DISTRIBUTORS, INC									
78731	06/19/17			226477	P	06/23/17	550	150301	FOOD INVENTORY
INVOICE: 740121									400.46
78732	06/17/17			226477	P	06/23/17	550	150301	FOOD INVENTORY
INVOICE: 739716									783.92
78732	06/17/17			226477	P	06/23/17	550	150305	NA BEVERAGES INVENTORY
INVOICE: 739716									46.98
78733	06/16/17			226477	P	06/23/17	550	150301	FOOD INVENTORY
INVOICE: 739075									517.51
78734	06/15/17			226477	P	06/23/17	550	150301	FOOD INVENTORY
INVOICE: 738467									293.74
78735	06/14/17			226477	P	06/23/17	550	150301	FOOD INVENTORY
INVOICE: 737772									423.58

VENDOR TOTALS		22,718.54	YTD INVOICED				22,718.54	YTD PAID	2,466.19
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5841 GENUINE PARTS CO-NAPA									
78656	06/06/17			226478	P	06/23/17	65000	530310	PARTS PURCHASED
INVOICE: 418631									19.74
78744	06/13/17			226478	P	06/23/17	65000	530310	PARTS PURCHASED
INVOICE: 419683									11.91
78745	06/09/17			226478	P	06/23/17	65000	530310	PARTS PURCHASED
									10.99

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INVOICE: 419201								
78746	06/15/17			226478	P	06/23/17	65000	530310 PARTS PURCHASED
INVOICE: 420087								-10.99

VENDOR TOTALS				2,594.51	YTD	INVOICED		2,648.39	YTD PAID	31.65
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9719 NETWORKFLEET, INC										
78655	06/01/17			226479	P	06/23/17	65000	521195 TELECOMMUNICATIONS		1,135.05
INVOICE: 1094914										

VENDOR TOTALS				12,375.56	YTD	INVOICED		12,375.56	YTD PAID	1,135.05
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8790 A NEW DAIRY CO, INC										
78738	06/16/17			226480	P	06/23/17	550	150301 FOOD INVENTORY		227.32
INVOICE: 1544662										
78738	06/16/17			226480	P	06/23/17	550	150305 NA BEVERAGES INVENTORY		127.18
INVOICE: 1544662										

VENDOR TOTALS				8,000.97	YTD	INVOICED		8,389.83	YTD PAID	354.50
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7183 NEMEGG INC										
78740	06/14/17			226481	P	06/23/17	121400	570110 COMPUTER EQUIPMENT/PROJEC		72.23
INVOICE: 1300410848										
78741	06/14/17			226481	P	06/23/17	121400	570110 COMPUTER EQUIPMENT/PROJEC		504.47
INVOICE: 1300410847										
78742	06/12/17			226481	P	06/23/17	40000	580100 15005 POLICE STATION		80.82
INVOICE: 1300405724										

VENDOR TOTALS				8,792.59	YTD	INVOICED		9,091.39	YTD PAID	657.52
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3471 NRC CO. INC.										
78737	05/24/17			226482	P	06/23/17	55730	530105 OPERATING SUPPLIES		135.00
INVOICE: 101877										

VENDOR TOTALS				1,000.00	YTD	INVOICED		1,105.00	YTD PAID	135.00
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10670 JASON/ELISSA NOBLE										
78739	06/20/17			226483	P	06/23/17	4000	410600 REAL ESTATE TRANSFER TAX		1,356.00
INVOICE: TXR062217										

VENDOR TOTALS				1,356.00	YTD	INVOICED		1,356.00	YTD PAID	1,356.00
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655 NORTHERN ILLINOIS UNIVERSITY										
78657	05/31/17			226484	P	06/23/17	121200	521055 PROFESSIONAL SERVICES - O		770.00
INVOICE: 738										
78658	05/31/17			226484	P	06/23/17	121200	521055 PROFESSIONAL SERVICES - O		770.00
INVOICE: 737										
78659	05/31/17			226484	P	06/23/17	121200	521055 PROFESSIONAL SERVICES - O		770.00
INVOICE: 736										
78660	05/31/17			226484	P	06/23/17	121200	521055 PROFESSIONAL SERVICES - O		770.00
INVOICE: 735										

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78661	05/31/17	226484	P	06/23/17	121200	521055	PROFESSIONAL SERVICES - O	770.00
INVOICE: 531								
78662	05/31/17	226484	P	06/23/17	121200	521055	PROFESSIONAL SERVICES - O	770.00
INVOICE: 5317								
VENDOR TOTALS		8,470.00	YTD	INVOICED		8,470.00	YTD	PAID
								4,620.00
10656	CAKLAND ENTERPRISES, INC							
78663	06/13/17	226485	P	06/23/17	143400	530225	SAFETY SUPPLIES	152.85
INVOICE: 5423								
VENDOR TOTALS		244.35	YTD	INVOICED		244.35	YTD	PAID
								152.85
2670	PACE SUBURBAN BUS							
78668	05/15/17	226486	P	06/23/17	121500	520500	SENIOR TRANSPORTATION	1,381.48
INVOICE: 470539								
78669	05/31/17	226486	P	06/23/17	121500	520500	SENIOR TRANSPORTATION	1,295.21
INVOICE: 471429								
VENDOR TOTALS		10,104.33	YTD	INVOICED		10,104.33	YTD	PAID
								2,676.69
676	PACKEY WEBB FORD, INC.							
78664	06/06/17	226487	P	06/23/17	65000	530310	PARTS PURCHASED	425.46
INVOICE: 138390								
78665	06/01/17	226487	P	06/23/17	65000	530310	PARTS PURCHASED	149.90
INVOICE: 138328								
78666	06/02/17	226487	P	06/23/17	65000	530310	PARTS PURCHASED	113.14
INVOICE: 138343								
78747	06/13/17	226487	P	06/23/17	65000	530310	PARTS PURCHASED	291.10
INVOICE: 138481								
78748	06/13/17	226487	P	06/23/17	65000	530310	PARTS PURCHASED	267.26
INVOICE: 138472								
VENDOR TOTALS		6,575.04	YTD	INVOICED		7,885.13	YTD	PAID
								1,246.86
4752	PATRIOT DIAMOND, INC							
78667	06/07/17	226488	P	06/23/17	50100	520975	MAINTENANCE-EQUIPMENT	175.00
INVOICE: A07394								
VENDOR TOTALS		1,257.00	YTD	INVOICED		1,257.00	YTD	PAID
								175.00
702	PJ'S CAMERA & PHOTO SUPPLY							
78749	12/28/16	226489	P	06/23/17	121100	521055	PROFESSIONAL SERVICES - O	25.70
INVOICE: 14747								
VENDOR TOTALS		97.06	YTD	INVOICED		97.06	YTD	PAID
								25.70
10671	J POPE/J MARABOTTI							
78793	06/20/17	226490	P	06/23/17	1000	420100	VEHICLE LICENSES	41.68
INVOICE: VR062217								

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GL ACCOUNT DESCRIPTION

6514	REPUBLIC SERVICES, INC.				
08700	06/27/17				
226491	P	06/23/17	54000	521080	
					ATT'D WASTE SERVICES
					105,196.53

VENDOR TOTALS	672,822.27	YTD INVOICED	672,822.27	YTD PAID	106,351.53
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VENDOR TOTALS	2.66	YTD	INVOICED	2.66	YTD	PAID	2.66
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VENDOR TOTALS	10,191.30	YTD INVOICED	10,760.80	YTD PAID	1,359.20
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VENDOR TOTALS	26,713.14	YTD INVOICED	26,713.14	YTD PAID	10,000.00
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VENDOR TOTALS	912.77	YTD INVOICED	912.77	YTD PAID	192.35
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813 STEINER ELECTRIC CO.			
78674	05/30/17		
INVOICE:	S005655805.002		
	226501 P	06/23/17	40000
		580100	
		CONSTRUCTION PROJECTS	7,882.00

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835 SUPERIOR BEVERAGE CO. 78754 INVOICE: 06/16/17 686827 78755 INVOICE: 06/09/17 686764									
VENDOR TOTALS			8,831.45	YTD INVOICED			8,831.45	YTD PAID	7,882.00
226502 P 06/23/17 550							150303	BEER INVENTORY	449.12
226502 P 06/23/17 550							150303	BEER INVENTORY	753.54
5,668.24 YTD INVOICED							6,183.04	YTD PAID	1,202.66
10104 SUPREME LOBSTER CO. 78758 INVOICE: 06/17/17 6149224									
VENDOR TOTALS			10,710.05	YTD INVOICED			11,179.85	YTD PAID	301.80
226503 P 06/23/17 550							150301	FOOD INVENTORY	301.80
844 SYSCO FOOD SERV - CHICAGO, INC 78759 INVOICE: 06/16/17 124512505 78760 INVOICE: 06/16/17 124512504 78761 INVOICE: 06/14/17 124508975 78761 INVOICE: 06/14/17 124508975									
VENDOR TOTALS			5,354.63	YTD INVOICED			5,354.63	YTD PAID	1,637.81
226504 P 06/23/17 550							150301	FOOD INVENTORY	47.55
226504 P 06/23/17 55730							530105	OPERATING SUPPLIES	692.64
226504 P 06/23/17 550							150301	FOOD INVENTORY	793.94
226504 P 06/23/17 55730							530105	OPERATING SUPPLIES	103.68
854 TERRACE SUPPLY COMPANY 78769 INVOICE: 05/31/17 976725 78770 INVOICE: 05/31/17 977262									
VENDOR TOTALS			5,354.63	YTD INVOICED			5,354.63	YTD PAID	1,637.81
226505 P 06/23/17 65000							521125	LEASED EQUIPMENT	24.18
226505 P 06/23/17 55715							530105	OPERATING SUPPLIES	13.64
438.43 YTD INVOICED							438.43	YTD PAID	37.82
55 ANTHONY R. TERRANOVA 78801 INVOICE: 06/22/17 ER062317									
VENDOR TOTALS			1,074.90	YTD INVOICED			1,074.90	YTD PAID	27.94
226506 P 06/23/17 134300							520931	FED DRUG FORFEITURE EXPEN	27.94
10558 TESTA PRODUCE, INC 78767 INVOICE: 06/14/17 4171579									
VENDOR TOTALS			12,046.78	YTD INVOICED			13,400.06	YTD PAID	62.72
226507 P 06/23/17 550							150305	NA BEVERAGES INVENTORY	62.72
10360 TIMOTHY A ARMSTRONG 78590 INVOICE: 06/10/17									
VENDOR TOTALS			226508 P 06/23/17 121700				520702	LEGAL - HEARING OFFICER	1,369.50

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INVOICE: 62017

VENDOR TOTALS 1,534.50 YTD INVOICED

1,534.50 YTD PAID

1,369.50

865 ACUSHNET COMPANY

78771 06/02/17
INVOICE: 904299684

226509 P 06/23/17 550

150300

PRO SHOP INVENTORY

26.15

VENDOR TOTALS

73,452.01 YTD INVOICED

83,526.86 YTD PAID

26.15

10477 TPI BUILDING CODE CONSULTANTS, INC

78772 03/30/17
INVOICE: 201703

226510 P 06/23/17 126200

521048

BUILDING REVIEWS

4,845.50

78772 03/30/17
INVOICE: 201703

226510 P 06/23/17 126200

521042

PLUMBING INSPECTIONS

3,540.00

78773 05/31/17
INVOICE: 201705

226510 P 06/23/17 126200

521048

BUILDING REVIEWS

8,706.88

78773 05/31/17
INVOICE: 201705

226510 P 06/23/17 126200

521042

PLUMBING INSPECTIONS

3,160.00

VENDOR TOTALS

31,986.14 YTD INVOICED

31,986.14 YTD PAID

20,252.38

9078 KEYSTONE MANAGEMENT, INC

78675 06/10/17
INVOICE: 2875511

226511 P 06/23/17 50100

521195

TELECOMMUNICATIONS

138.00

78768 05/03/17
INVOICE: 28468377

226511 P 06/23/17 55710

521195

TELECOMMUNICATIONS

450.00

VENDOR TOTALS

4,694.05 YTD INVOICED

4,694.05 YTD PAID

588.00

10667 MICHAEL UNGER

78783 06/20/17
INVOICE: TXR062217

226512 P 06/23/17 4000

410600

REAL ESTATE TRANSFER TAX

1,828.00

VENDOR TOTALS

1,828.00 YTD INVOICED

1,828.00 YTD PAID

1,828.00

892 UNITED COFFEE SERVICE, INC.

78785 06/07/17
INVOICE: 569125

226513 P 06/23/17 121300

530105

OPERATING SUPPLIES

219.70

VENDOR TOTALS

1,114.50 YTD INVOICED

1,114.50 YTD PAID

219.70

898 UNITED STATES POSTMASTER

78584 06/20/17
INVOICE: 62017

226406 P 06/20/17 126500

520900

POSTAGE & SHIPPING

4,302.88

VENDOR TOTALS

14,531.26 YTD INVOICED

14,531.26 YTD PAID

4,302.88

886 U.S. VENTURE, INC

78784 06/14/17
INVOICE: 5509118

226514 P 06/23/17 65000

530315

TIRES

589.44

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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VENDOR TOTALS 1,526.97 YTD INVOICED

1,526.97 YTD PAID

589.44

884 U.S. FOODSERVICE, INC.	78774	05/25/17			226515	P	06/23/17	55730	530105	OPERATING SUPPLIES	37.60
INVOICE:	2088847				226515	P	06/23/17	550	150301	FOOD INVENTORY	45.37
78775	INVOICE:	2302871			226515	P	06/23/17	55730	530105	OPERATING SUPPLIES	999.10
78776	INVOICE:	2402468			226515	P	06/23/17	550	150301	FOOD INVENTORY	263.07
78777	INVOICE:	2848228			226515	P	06/23/17	550	150301	FOOD INVENTORY	90.96
78778	INVOICE:	2799859			226515	P	06/23/17	550	150301	FOOD INVENTORY	335.72
78779	INVOICE:	2797638			226515	P	06/23/17	550	150301	FOOD INVENTORY	1,180.14
78780	INVOICE:	2702274			226515	P	06/23/17	55730	530105	OPERATING SUPPLIES	362.92
78781	INVOICE:	2702274			226515	P	06/23/17	550	150301	FOOD INVENTORY	4,441.42
78781	INVOICE:	2129782			226515	P	06/23/17	550	150305	NA BEVERAGES INVENTORY	182.05
78781	INVOICE:	2129782			226515	P	06/23/17	55730	530410	DRY GOODS	493.64
78781	INVOICE:	2129782			226515	P	06/23/17	55720	530105	OPERATING SUPPLIES	124.42
78782	INVOICE:	2129782			226515	P	06/23/17	550	150301	FOOD INVENTORY	4,180.09
78782	INVOICE:	2795173			226515	P	06/23/17	550	150305	NA BEVERAGES INVENTORY	271.31
78782	INVOICE:	2795173			226515	P	06/23/17	55730	530105	OPERATING SUPPLIES	313.20
78782	INVOICE:	2795173			226515	P	06/23/17	55730	530410	DRY GOODS	211.92
VENDOR TOTALS					172,111.81	YTD			185,133.22	YTD	PAID

13,532.93

906 UTILITY DYNAMICS CORPORATION	78676	05/26/17			226516	P	06/23/17	40000	580100	CBD LIGHTING IMPROVEMENTS	15,083.37
INVOICE:	526-2180				226516	P	06/23/17	40000	580100	CBD LIGHTING IMPROVEMENTS	24,195.57
78677	INVOICE:	526-2180-1									
VENDOR TOTALS					74,195.57	YTD			74,195.57	YTD	PAID

39,278.94

1876 VIDE, INC	78678	06/06/17			226517	P	06/23/17	40000	580100	15005 POLICE STATION	1,858.98
INVOICE:	59814				226517	P	06/23/17	40000	580100	15005 POLICE STATION	588.00
78679	INVOICE:	06/05/17									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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INVOICE:	59786								
78680	06/05/17	20170015	226517	P	06/23/17	40000	580100	15005	POLICE STATION
INVOICE:	59787								
78681	06/06/17	20170015	226517	P	06/23/17	40000	580100	15005	POLICE STATION
INVOICE:	59813								
78786	06/14/17	20170015	226517	P	06/23/17	40000	580100	15005	POLICE STATION
INVOICE:	59869								
78787	06/16/17	20170015	226517	P	06/23/17	40000	580100	15005	POLICE STATION
INVOICE:	59891								
78788	06/14/17	20170015	226517	P	06/23/17	40000	580100	15005	POLICE STATION
INVOICE:	59870								
VENDOR TOTALS		55,077.45	YTD	INVOICED			55,077.45	YTD	PAID

3,964.97

INVOICE:	31467								
78685	06/05/17	226518	P	06/23/17	50100	521015	MAINTENANCE-WATER METERS		7,201.44
INVOICE:	31467								
78686	06/05/17	226518	P	06/23/17	50100	521015	MAINTENANCE-WATER METERS		7,851.18
INVOICE:	31466								
VENDOR TOTALS		47,210.68	YTD	INVOICED			47,210.68	YTD	PAID

15,052.62

INVOICE:	836301668								
948 WEST PUBLISHING CORPORATION	06/04/17	226519	P	06/23/17	121700	520600	DUES-SUBSCRIPTIONS-REG FE		222.00
INVOICE:	836301668								
VENDOR TOTALS		2,128.14	YTD	INVOICED			2,128.14	YTD	PAID

222.00

INVOICE:	12289								
7500 C2 PUBLISHING INC	06/06/17	226520	P	06/23/17	126500	520903	MARKETING/ADVERTISING		921.00
INVOICE:	12289								
VENDOR TOTALS		1,842.00	YTD	INVOICED			1,842.00	YTD	PAID

921.00

INVOICE:	20170672								
3370 RAY WHALEN BUILDERS INC.	06/20/17	226521	P	06/23/17	1000	420400	BUILDING PERMITS		240.00
INVOICE:	20170672								
VENDOR TOTALS		19,080.40	YTD	INVOICED			19,080.40	YTD	PAID

240.00

INVOICE:	888322								
7711 WINDY CITY DISTRIBUTION COMPANY	06/15/17	226522	P	06/23/17	550	150303	BEER INVENTORY		675.82
INVOICE:	888322								
78790	06/08/17	226522	P	06/23/17	550	150303	BEER INVENTORY		-2.25
INVOICE:	885114								
78791	06/09/17	226522	P	06/23/17	550	150303	BEER INVENTORY		571.97
INVOICE:	886146								
VENDOR TOTALS		18,169.38	YTD	INVOICED			18,169.38	YTD	PAID

1,245.54

INVOICE:	886146								
8565 WIDEPENWEST FINANCE LLC	06/09/17	226522	P	06/23/17	550	150303	BEER INVENTORY		571.97
INVOICE:	886146								
VENDOR TOTALS		18,169.38	YTD	INVOICED			18,169.38	YTD	PAID

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78792	INVOICE:	06/15/17	62217		226523	P	06/23/17	121400	521195 TELECOMMUNICATIONS
VENDOR TOTALS									
6770 YOUNG'S APPLIANCES, INC	78586	06/13/17			226407	P	06/20/17	40000	580100 15005 POLICE STATION
INVOICE:	A43130-0								
VENDOR TOTALS									
9439 MARY K ZABORNIAK	78687	06/19/17			226524	P	06/23/17	121100	520140 VILLAGE COMMISSIONS
INVOICE:	62017								
VENDOR TOTALS									
REPORT TOTALS									

COUNT	AMOUNT
TOTAL PRINTED CHECKS 119	1,955,081.19
TOTAL WIRE TRANSFERS 1	10,000.00

** END OF REPORT - Generated by Mary Romanelli **

1,965,081.19

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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5217 ROSELAND INDUSTRIES, INC	78942	06/16/17			226525	P	06/30/17	55730	530446	LINENS AND RENTALS	1,273.50
INVOICE:	1080-1										

VENDOR TOTALS			7,482.40	YTD	INVOICED				7,482.40	YTD	PAID	1,273.50
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7645 ACRES ENTERPRISES, INC	78871	06/16/17			20160025	P	06/30/17	143400	521095	TREE REMOVAL	14,777.18
INVOICE:	AEI_0261158										

VENDOR TOTALS			36,371.68	YTD	INVOICED				36,371.68	YTD	PAID	14,777.18
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1325 BOB ACTON	78940	06/23/17			226527	P	06/30/17	134100	530105	OPERATING SUPPLIES	79.85
INVOICE:	ER062917										
78941		06/23/17			226527	P	06/30/17	134100	530105	OPERATING SUPPLIES	79.96
INVOICE:	ER062917-1										

VENDOR TOTALS			159.81	YTD	INVOICED				159.81	YTD	PAID	159.81
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7263 ALL SOURCE INDUSTRIES, INC	78869	06/20/17			226528	P	06/30/17	50100	530105	OPERATING SUPPLIES	231.34
INVOICE:	2501										
78869		06/20/17			226528	P	06/30/17	50200	530105	OPERATING SUPPLIES	231.34
INVOICE:	2501										
78869		06/20/17			226528	P	06/30/17	143300	530105	OPERATING SUPPLIES	231.33
INVOICE:	2501										
78869		06/20/17			226528	P	06/30/17	143400	530105	OPERATING SUPPLIES	231.33
INVOICE:	2501										

VENDOR TOTALS			925.34	YTD	INVOICED				925.34	YTD	PAID	925.34
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10559 ALLIED GARAGE DOOR INC	78945	06/15/17			226529	P	06/30/17	121300	520970	MAINTENANCE-BUILDING & GR	273.40
INVOICE:	93210										

VENDOR TOTALS			20,150.57	YTD	INVOICED				20,150.57	YTD	PAID	273.40
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1794 HOLLAND USA INC	78870	06/08/17			226530	P	06/30/17	134100	520936	SEIZED PROPERTY EXPENSES	1,819.14
INVOICE:	5653014										

VENDOR TOTALS			1,819.14	YTD	INVOICED				1,819.14	YTD	PAID	1,819.14
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51 ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &	79057	06/13/17			226531	P	06/30/17	121700	520700	LEGAL - GENERAL COUNSEL	3,431.25
INVOICE:	3146324-0517										

VENDOR TOTALS			19,679.33	YTD	INVOICED				19,679.33	YTD	PAID	3,431.25
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10480 ARAMARK UNIFORM & CAREER APPAREL GROUP, INC											
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VENDOR NAME

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INV DATE VOUCHER

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GL ACCOUNT	DESCRIPTION
1000	ASSETS
1010	CASH
1020	RECEIVABLES
1030	INVENTORY
1040	PROPERTY, PLANT, AND EQUIPMENT
1050	INTANGIBLE ASSETS
2000	LIABILITIES
2010	ACCOUNTS PAYABLE
2020	NOTES PAYABLE
2030	DEFERRED INCOME TAXES
2040	OTHER LIABILITIES
3000	EQUITY
3010	PAYABLE TO STOCKHOLDERS
3020	RETAINED EARNINGS
3030	OTHER EQUITY

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78943	06/27/17	226532	P	06/30/17	55730	530105	OPERATING SUPPLIES	70.85
INVOICE:	208114527							
78943	06/27/17	226532	P	06/30/17	55730	530446	LINENS AND RENTALS	532.38
INVOICE:	208114527							
78943	06/27/17	226532	P	06/30/17	55730	530445	UNIFORMS	7.15
INVOICE:	208114527							
78944	06/20/17	226532	P	06/30/17	55730	530105	OPERATING SUPPLIES	70.85
INVOICE:	208105131							
78944	06/20/17	226532	P	06/30/17	55730	530446	LINENS AND RENTALS	674.52
INVOICE:	208105131							
78944	06/20/17	226532	P	06/30/17	55730	530445	UNIFORMS	7.15
INVOICE:	208105131							
VENDOR TOTALS	10,368.93	YTD INVOICED				10,368.93	YTD PAID	1,362.90
9380 ARBORWORKS LLC								
78946	06/22/17	226533	P	06/30/17	54000	521085	BRUSH PICK UP SERVICE	20,500.00
INVOICE:	2980							
VENDOR TOTALS	53,947.42	YTD INVOICED				53,947.42	YTD PAID	20,500.00
65 AT&T								
78868	06/16/17	226534	P	06/30/17	121400	521195	TELECOMMUNICATIONS	63.20
INVOICE:	630Z99013106-5							
VENDOR TOTALS	1,936.24	YTD INVOICED				1,936.24	YTD PAID	63.20
82 BELL FUELS, INC.								
78948	06/16/17	226535	P	06/30/17	55710	530300	GAS AND OIL	850.00
INVOICE:	257326							
78948	06/16/17	226535	P	06/30/17	55780	530300	GAS AND OIL	486.56
INVOICE:	257326							
78949	06/16/17	226535	P	06/30/17	55710	530300	GAS AND OIL	526.28
INVOICE:	257327							
VENDOR TOTALS	11,110.81	YTD INVOICED				11,110.81	YTD PAID	1,862.84
10010 BELLA BREW COFFEE & BEVERAGE CO								
78947	06/27/17	226536	P	06/30/17	550	150305	NA BEVERAGES INVENTORY	251.16
INVOICE:	55635							
VENDOR TOTALS	2,210.80	YTD INVOICED				2,210.80	YTD PAID	251.16
7640 WILLIAM BRADLEY JR								
78874	06/05/17	226537	P	06/30/17	1000	480200	PARKWAY REFORESTATION	100.00
INVOICE:	62717							
VENDOR TOTALS	100.00	YTD INVOICED				100.00	YTD PAID	100.00
9879 BREAKTHRU BEVERAGE ILLINOIS, LLC								
78950	06/22/17	226538	P	06/30/17	550	150302	LIQUOR INVENTORY	1,804.09

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INVOICE: 1013871170	06/22/17		226538	P	06/30/17	550	150303	BEER INVENTORY	246.00
INVOICE: 1013871421									

VENDOR TOTALS	12,304.94	YTD	INVOICED				12,304.94	YTD	PAID	2,050.09
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105 BROOK ELECTRICAL DISTRIBUTION	06/12/17		226539	P	06/30/17	121300	530105	OPERATING SUPPLIES	67.92
INVOICE: S006544981.002	06/05/17		226539	P	06/30/17	121300	530105	OPERATING SUPPLIES	336.00
INVOICE: S006544981.001									

VENDOR TOTALS	403.92	YTD	INVOICED				403.92	YTD	PAID	403.92
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10673 BUSCH SYSTEMS INTERNATIONAL INC	06/07/17		226540	P	06/30/17	40000	580100	15005 POLICE STATION	1,865.36
INVOICE: IN17-003471									

VENDOR TOTALS	1,865.36	YTD	INVOICED				1,865.36	YTD	PAID	1,865.36
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5354 UNITED COMMUNICATION SYSTEMS	06/15/17		226541	P	06/30/17	134100	521195	TELECOMMUNICATIONS	66.01
INVOICE: 62917			226541	P	06/30/17	134200	521195	TELECOMMUNICATIONS	635.31
INVOICE: 62917			226541	P	06/30/17	134300	521195	TELECOMMUNICATIONS	123.76
INVOICE: 62917			226541	P	06/30/17	143100	521195	TELECOMMUNICATIONS	421.75
INVOICE: 62917			226541	P	06/30/17	121400	521195	TELECOMMUNICATIONS	1,601.64
INVOICE: 62917			226541	P	06/30/17	50100	521195	TELECOMMUNICATIONS	114.69
INVOICE: 62917			226541	P	06/30/17	50200	521195	TELECOMMUNICATIONS	167.20
INVOICE: 62917			226541	P	06/30/17	55710	521195	TELECOMMUNICATIONS	3.00
INVOICE: 62917			226541	P	06/30/17	55720	521195	TELECOMMUNICATIONS	-132.30
INVOICE: 62917			226541	P	06/30/17	55730	521195	TELECOMMUNICATIONS	100.00
INVOICE: 62917			226541	P	06/30/17	55750	521195	TELECOMMUNICATIONS	111.95
INVOICE: 62917			226541	P	06/30/17	135100	521195	TELECOMMUNICATIONS	265.97
INVOICE: 62917			226541	P	06/30/17	55720	521195	TELECOMMUNICATIONS	467.36

VENDOR TOTALS	20,455.92	YTD	INVOICED				20,455.92	YTD	PAID	3,946.34
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120 CANON SOLUTIONS AMERICA, INC

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
78876	INVOICE:	06/12/17			226542	P	06/30/17	121400	520901	COPIER
		INVOICE:	17430442							313.52
VENDOR TOTALS										313.52
10359 CBS RADIO, INC										
79028	INVOICE:	05/28/17			226543	P	06/30/17	55720	520903	MARKETING
		INVOICE:	1063-247647							900.00
VENDOR TOTALS										900.00
137 CDW GOVERNMENT, INC.										
78878	INVOICE:	06/22/17			226544	P	06/30/17	121400	520932	A/V/WEB COMMUNICATIONS SV
		INVOICE:	JGT4797							830.00
VENDOR TOTALS										830.00
8502 NEW CHICAGO WHOLESALE BAKERY, INC										
78954	INVOICE:	06/24/17			226545	P	06/30/17	550	150301	FOOD INVENTORY
		INVOICE:	340300							246.75
VENDOR TOTALS										246.75
5431 CHICAGO METROPOLITAN FIRE PREVENTION CO.										
78953	INVOICE:	06/14/17			226546	P	06/30/17	55700	530100	OFFICE SUPPLIES
		INVOICE:	IN00160378							167.20
VENDOR TOTALS										167.20
7437 CHICAGO TITLE & TRUST CO										
78877	INVOICE:	06/12/17			226547	P	06/30/17	100	240100	ESCROWS - DEVELOPER DEPOS
		INVOICE:	627117							5,000.00
VENDOR TOTALS										5,000.00
1076 CINTAS CORPORATION NO 2										
78955	INVOICE:	06/27/17			226548	P	06/30/17	55730	530105	OPERATING SUPPLIES
		INVOICE:	5008269615							184.78
VENDOR TOTALS										184.78
7273 CMS COMMUNICATIONS, INC.										
78879	INVOICE:	06/02/17			226549	P	06/30/17	121400	520975	MAINTENANCE-EQUIPMENT
		INVOICE:	W769086-1							175.00
VENDOR TOTALS										175.00
10301 GREAT LAKES COCA-COLA DISTRIBUTION, LLC										
78881	INVOICE:	06/12/17			226550	P	06/30/17	134100	530105	OPERATING SUPPLIES
		INVOICE:	813207447							313.69

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VENDOR TOTALS		3,591.71	YTD	INVOICED		3,591.71	YTD	PAID		313.69
175	COMMONWEALTH EDISON COMPANY									
78382	INVOICE: 06/15/17			226551	P	06/30/17	143300	520915	ESDA EXPENSE	58.35
78382	INVOICE: 06/15/17			226551	P	06/30/17	21000	521190	STREET LIGHTING/ENERGY CO	158.70
78382	INVOICE: 06/15/17			226551	P	06/30/17	53000	521200	UTILITIES	34.80
78382	INVOICE: 78882									
VENDOR TOTALS			77,906.67	YTD	INVOICED			77,906.67	YTD	PAID
8146	CAROLINE CONLON									
78883	INVOICE: 06/15/17			226552	P	06/30/17	121200	520140	VILLAGE COMMISSIONS	38.10
78883	INVOICE: ER062717									
VENDOR TOTALS			38.10	YTD	INVOICED			38.10	YTD	PAID
10674	CUTTING EDGE DOCUMENT DESTRUCTION LLC									
78952	INVOICE: 06/19/17			226553	P	06/30/17	121300	521055	PROFESSIONAL SERVICES - O	249.60
79055	INVOICE: M2990			226553	P	06/30/17	121300	521055	PROFESSIONAL SERVICES - O	221.60
79055	INVOICE: M3016									
VENDOR TOTALS			471.20	YTD	INVOICED			471.20	YTD	PAID
236	DREISILKER ELECTRIC MOTORS, INC.									
78885	INVOICE: 05/23/17			226554	P	06/30/17	50200	520975	MAINTENANCE-EQUIPMENT	4,959.26
78885	INVOICE: I048336									
VENDOR TOTALS			5,534.26	YTD	INVOICED			5,534.26	YTD	PAID
242	DU-KANE ASPHALT CO.									
78884	INVOICE: 06/11/17			226555	P	06/30/17	143300	530210	OPERATING SUPPLIES, ASPHA	3,036.96
78884	INVOICE: 1085									
VENDOR TOTALS			4,065.66	YTD	INVOICED			4,065.66	YTD	PAID
10579	NANCY DUNLOP									
79053	INVOICE: 06/29/17			226556	P	06/30/17	55730	520904	ENTERTAINMENT	200.00
79053	INVOICE: 62917									
VENDOR TOTALS			200.00	YTD	INVOICED			200.00	YTD	PAID
1078	EQUIFAX INFORMATION SVCS LLC									
78886	INVOICE: 06/17/17			226557	P	06/30/17	134200	521055	PROFESSIONAL SERVICES - O	25.00
78886	INVOICE: 4323014									
VENDOR TOTALS			305.39	YTD	INVOICED			305.39	YTD	PAID

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
8327 ETS CORPORATION	5089833	06/29/17			18892	W	06/30/17	55720	520810	CREDIT CARD FEES	5,680.23
INVOICE:	ETSREC-48				18892	W	06/30/17	55730	520810	CREDIT CARD FEES	6,220.11
5089833	INVOICE:	ETSREC-48			18892	W	06/30/17	55750	520810	CREDIT CARD FEES	362.57
5089833	INVOICE:	ETSREC-48									
VENDOR TOTALS					33,886.89	YTD			33,886.89	YTD PAID	12,262.91
291 EUCLID BEVERAGE, LTD	78956	06/22/17			226558	P	06/30/17	550	150303	BEER INVENTORY	1,797.25
INVOICE:	W-336-1038										
VENDOR TOTALS					19,544.50	YTD			19,544.50	YTD PAID	1,797.25
3752 FERGUSON ENTERPRISES, INC. #1550	78957	06/21/17			226559	P	06/30/17	121300	530105	OPERATING SUPPLIES	11.68
INVOICE:	3962960										
VENDOR TOTALS					224.46	YTD			224.46	YTD PAID	11.68
311 THE TERRAMAR GROUP, INC	78887	06/12/17			226560	P	06/30/17	65000	530310	PARTS PURCHASED	160.19
INVOICE:	68068										
VENDOR TOTALS					3,579.51	YTD			3,579.51	YTD PAID	160.19
7971 MARK FRANZ	78958	06/21/17			226561	P	06/30/17	121200	520625	TRAVEL	272.66
INVOICE:	ER062917										
VENDOR TOTALS					272.66	YTD			272.66	YTD PAID	272.66
9509 GOVT FINANCE OFFICERS ASSOCIATION	78965	06/14/17			226562	P	06/30/17	122100	520600	DUES-SUBSCRIPTIONS-REG FE	150.00
INVOICE:	152358										
VENDOR TOTALS					150.00	YTD			150.00	YTD PAID	150.00
6961 GFS MARKETPLACE LLC	78959	06/24/17			226563	P	06/30/17	550	150301	FOOD INVENTORY	78.46
INVOICE:	770188026										
VENDOR TOTALS					2,284.08	YTD			2,284.08	YTD PAID	78.46
5947 GLEN ELLYN BANK & TRUST	899883	06/29/17			18897	W	06/30/17	122100	520835	BANKING SERVICES	1,216.21
INVOICE:	GEBT-100				18897	W	06/30/17	50100	520835	BANKING SERVICES	271.82
899883	INVOICE:	GEBT-100									
INVOICE:	GEBT-100										

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899883	INVOICE:	06/29/17			18897	W	06/30/17	50200	BANKING SERVICES
899883	INVOICE:	06/29/17			18897	W	06/30/17	54000	BANKING SERVICES
899883	INVOICE:	06/29/17			18897	W	06/30/17	54000	BANKING SERVICES

VENDOR TOTALS					13,563.54	YTD	INVOICED		13,563.54	YTD	PAID	2,031.66
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1012 VIL. OF G.E.	POLICE-PETTY CASH				226564	P	06/30/17	134100	OPERATING SUPPLIES
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79052	INVOICE:	06/16/17			226564	P	06/30/17	134300	EMPLOYEE EDUCATION
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79052	INVOICE:	06/16/17			226564	P	06/30/17	134200	DUES-SUBSCRIPTIONS-REG FE
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79052	INVOICE:	06/16/17			226564	P	06/30/17	134100	DUES-SUBSCRIPTIONS-REG FE
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79052	INVOICE:	06/16/17			226564	P	06/30/17	134100	OFFICE SUPPLIES
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VENDOR TOTALS					394.58	YTD	INVOICED		394.58	YTD	PAID	199.61
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355 GLEN ELLYN	PUBLIC LIBRARY				18898	W	06/30/17	1000	PPRT
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PPRT-91	INVOICE:	06/29/17			18898	W	06/30/17	1000	PPRT
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VENDOR TOTALS					28,325.87	YTD	INVOICED		28,325.87	YTD	PAID	331.67
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360 GLENBARD W. W.	TREATMENT PLT.				18893	W	06/30/17	50200	PAYMENT TO GWA
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749956	INVOICE:	06/29/17			18893	W	06/30/17	50200	PAYMENT TO GWA
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VENDOR TOTALS					1,681,911.14	YTD	INVOICED		1,681,911.14	YTD	PAID	292,597.92
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9692 LOUIS GLUNZ	BEER, INC				226565	P	06/30/17	550	BEER INVENTORY
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78960	INVOICE:	06/23/17			226565	P	06/30/17	550	BEER INVENTORY
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78961	INVOICE:	03/10/17			226565	P	06/30/17	550	NA BEVERAGES INVENTORY
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VENDOR TOTALS					3,154.77	YTD	INVOICED		3,154.77	YTD	PAID	313.50
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929 W.W. GRAINGER	INC				226566	P	06/30/17	121300	OPERATING SUPPLIES
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78964	INVOICE:	06/19/17			226566	P	06/30/17	121300	OPERATING SUPPLIES
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VENDOR TOTALS					1,761.08	YTD	INVOICED		1,761.08	YTD	PAID	306.64
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7688 JAMES V GRUTZMACHER					226567	P	06/30/17	550	NA BEVERAGES INVENTORY
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78962	INVOICE:	06/23/17			226567	P	06/30/17	550	NA BEVERAGES INVENTORY
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78963	INVOICE:	06/16/17			226567	P	06/30/17	550	FOOD INVENTORY
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INVOICE:	2345								
78963	06/16/17				226567	P	06/30/17	550	150305
INVOICE:	2345								NA BEVERAGES INVENTORY
									72.00

VENDOR TOTALS					1,963.00	YTD	INVOICED		1,963.00	YTD	PAID		280.00
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9766 HEARTLAND													
6387619	06/29/17				18895	W	06/30/17	50100	520835			BANKING SERVICES	775.13
INVOICE:	HEARTLAND-20											BANKING SERVICES	775.13
6387619	06/29/17				18895	W	06/30/17	50200	520835			BANKING SERVICES	775.13
INVOICE:	HEARTLAND-20											BANKING SERVICES	775.13
6387619	06/29/17				18895	W	06/30/17	54000	520835			BANKING SERVICES	775.13
INVOICE:	HEARTLAND-20											BANKING SERVICES	775.13

VENDOR TOTALS					11,362.01	YTD	INVOICED		11,362.01	YTD	PAID		2,325.39
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10282 HEARTLAND BEVERAGE, LLC													
78966	06/21/17				226568	P	06/30/17	550	150303			BEER INVENTORY	279.00
INVOICE:	18031											BEER INVENTORY	279.00

VENDOR TOTALS					1,916.00	YTD	INVOICED		1,916.00	YTD	PAID		279.00
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10562 HERITAGE WINE CELLARS LTD													
78967	06/22/17				226569	P	06/30/17	550	150304			WINE INVENTORY	528.00
INVOICE:	1223222											WINE INVENTORY	528.00

VENDOR TOTALS					4,519.00	YTD	INVOICED		4,519.00	YTD	PAID		528.00
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6405 HIGHLAND BAKING CO													
78968	06/27/17				226570	P	06/30/17	550	150301			FOOD INVENTORY	183.73
INVOICE:	1411371											FOOD INVENTORY	183.73
78969	06/26/17				226570	P	06/30/17	550	150301			FOOD INVENTORY	32.57
INVOICE:	1410211											FOOD INVENTORY	32.57
78970	06/24/17				226570	P	06/30/17	550	150301			FOOD INVENTORY	539.40
INVOICE:	1408863											FOOD INVENTORY	539.40
78971	06/23/17				226570	P	06/30/17	550	150301			FOOD INVENTORY	236.50
INVOICE:	1407677											FOOD INVENTORY	236.50
78972	06/21/17				226570	P	06/30/17	550	150301			FOOD INVENTORY	20.81
INVOICE:	1405456											FOOD INVENTORY	20.81
78973	06/20/17				226570	P	06/30/17	550	150301			FOOD INVENTORY	99.48
INVOICE:	1404447											FOOD INVENTORY	99.48

VENDOR TOTALS					13,327.77	YTD	INVOICED		13,327.77	YTD	PAID		1,112.49
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5380 L & R MORAN, INC													
78975	04/30/17				226571	P	06/30/17	55700	520615			RECRUITING AND TESTING	880.23
INVOICE:	60350											RECRUITING AND TESTING	880.23
78975	04/30/17				226571	P	06/30/17	55720	520615			RECRUITING AND TESTING	245.04
INVOICE:	60350											RECRUITING AND TESTING	245.04
78975	04/30/17				226571	P	06/30/17	55730	520615			RECRUITING AND TESTING	75.68
INVOICE:	60350											RECRUITING AND TESTING	75.68

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78975 INVOICE:	04/30/17			226571	P	06/30/17	55710	520615	RECRUITING AND TESTING	75.68
78975 INVOICE:	04/30/17			226571	P	06/30/17	121200	520615	RECRUITING AND TESTING	1,544.63
78976 INVOICE:	05/31/17			226571	P	06/30/17	55700	520615	RECRUITING AND TESTING	174.23
78976 INVOICE:	05/31/17			226571	P	06/30/17	55720	520615	RECRUITING AND TESTING	302.72
78976 INVOICE:	05/31/17			226571	P	06/30/17	55730	520615	RECRUITING AND TESTING	765.39
78976 INVOICE:	05/31/17			226571	P	06/30/17	121200	520615	RECRUITING AND TESTING	1,128.93
VENDOR TOTALS	11,100.80	YTD	INVOICED	11,100.80	YTD	PAID				5,192.53
9087 ILLINOIS POWER MARKETING COMPANY 78977 INVOICE:	06/19/17			226572	P	06/30/17	21000	521190	STREET LIGHTING/ENERGY CO	10,469.15
INVOICE:	104285017061									
VENDOR TOTALS	74,161.08	YTD	INVOICED	74,161.08	YTD	PAID				10,469.15
8568 HOUSE OF GRAPHICS, INC 78978 INVOICE:	06/20/17			226573	P	06/30/17	126500	520905	PRINTING	2,449.75
78979 INVOICE:	06/16/17			226573	P	06/30/17	126500	520905	PRINTING	350.00
VENDOR TOTALS	6,293.75	YTD	INVOICED	6,293.75	YTD	PAID				2,799.75
6656 ILLINOIS HOMICIDE INVESTIGATORS ASSOC. 78888 INVOICE:	06/12/17			226574	P	06/30/17	134200	520620	EMPLOYEE EDUCATION	195.00
INVOICE:	62717									
VENDOR TOTALS	975.00	YTD	INVOICED	975.00	YTD	PAID				195.00
414 ILLINOIS DEPT. OF REVENUE ST-1-125 INVOICE:	06/29/17			18896	W	06/30/17	550	250900	DUE TO STATE OF ILLINOIS	21,352.00
INVOICE:	ST-1-142									
VENDOR TOTALS	64,621.00	YTD	INVOICED	64,621.00	YTD	PAID				21,352.00
422 ILLINOIS SECRETARY OF STATE 78981 INVOICE:	06/28/17			226575	P	06/30/17	134100	520600	DUES-SUBSCRIPTIONS-REG FE	10.00
INVOICE:	62917									
VENDOR TOTALS	478.00	YTD	INVOICED	478.00	YTD	PAID				10.00
445 INTOXIMETERS INC 78889 INVOICE:	06/05/17			226576	P	06/30/17	134100	530105	OPERATING SUPPLIES	217.50
INVOICE:	566164									

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VENDOR TOTALS			217.50	YTD	INVOICED			217.50	YTD PAID
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9151 ITTOUCH BIOMETRICS, LLC	78980	06/09/17			226577	P	06/30/17	134100	520975	MAINTENANCE-EQUIPMENT	1,980.00
INVOICE:	2816										

VENDOR TOTALS			1,980.00	YTD	INVOICED			1,980.00	YTD PAID
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5573 J.G. UNIFORMS, INC.	78890	06/07/17			226578	P	06/30/17	134200	530445	UNIFORMS	375.19
INVOICE:	20954										

VENDOR TOTALS			2,026.88	YTD	INVOICED			2,026.88	YTD PAID
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516 KIEFT BROTHERS, INC.	78891	06/06/17			226579	P	06/30/17	50200	521005	MAINTENANCE-STORM SEWERS	910.32
INVOICE:	224442										
78892		05/30/17			226579	P	06/30/17	50200	521005	MAINTENANCE-STORM SEWERS	316.57
INVOICE:	224311										

VENDOR TOTALS			2,001.77	YTD	INVOICED			2,001.77	YTD PAID
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612 KONICA MINOLTA BUSINESS SOLUTIONS INC	78983	06/19/17			226580	P	06/30/17	121400	520901	COPIER	275.00
INVOICE:	30421245										

VENDOR TOTALS			7,355.62	YTD	INVOICED			7,355.62	YTD PAID
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6828 KPRG AND ASSOCIATES, INC	78893	06/14/17			226581	P	06/30/17	50100	520985	MAINTENANCE-R.O.W.	359.95
INVOICE:	11005										
78893		06/14/17			226581	P	06/30/17	50200	520985	MAINTENANCE-R.O.W.	359.95
INVOICE:	11005										

VENDOR TOTALS			2,333.42	YTD	INVOICED			2,333.42	YTD PAID
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10087 KRISTIN SALVADOR DESIGN, INC	78982	04/04/17			226582	P	06/30/17	55720	520903	MARKETING	295.00
INVOICE:	345										

VENDOR TOTALS			1,568.75	YTD	INVOICED			1,568.75	YTD PAID
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2746 LANGUAGE LINE SERVICES, INC	78894	05/31/17			226583	P	06/30/17	134200	520600	DUES-SUBSCRIPTIONS-REG FE	286.79
INVOICE:	4088472										

VENDOR TOTALS			286.79	YTD	INVOICED			286.79	YTD PAID
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10631 LUDWIG FARMSTEAD CREAMERY, LLC	78984	05/15/17			226584	P	06/30/17	550	150301	FOOD INVENTORY	202.36
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INVOICE: 7177

VENDOR TOTALS 393.59 YTD INVOICED

393.59 YTD PAID

202.36

6603 CHRISTINE MILLER

78986 06/23/17
INVOICE: ER062917

226585 P 06/30/17 134100

530105

OPERATING SUPPLIES

27.05

VENDOR TOTALS

102.98 YTD INVOICED

102.98 YTD PAID

27.05

615 MIZUNO USA, INC.

78985 06/12/17
INVOICE: 5249943 RI

226586 P 06/30/17 550

150300

PRO SHOP INVENTORY

713.22

VENDOR TOTALS

2,075.03 YTD INVOICED

2,075.03 YTD PAID

713.22

625 MUNICIPAL MARKING DIST., INC.

78896 06/14/17
INVOICE: 21154

226587 P 06/30/17 143300

530105

OPERATING SUPPLIES

95.86

VENDOR TOTALS

1,569.63 YTD INVOICED

1,569.63 YTD PAID

95.86

5841 GENUINE PARTS CO-NAPA

78898 06/19/17
INVOICE: 420592

226588 P 06/30/17 65000

530310

PARTS PURCHASED

54.58

VENDOR TOTALS

2,594.51 YTD INVOICED

2,594.51 YTD PAID

54.58

7035 NATIONAL LIFT TRUCK TRUCK INC

78988 06/15/17
INVOICE: IV170610294
78988 06/15/17
INVOICE: IV170610294

226589 P 06/30/17 121300

520970

MAINTENANCE-BUILDING & GR

210.00

226589 P 06/30/17 121300

521075

CONTRACT MAINT SERVICE

236.31

VENDOR TOTALS

446.31 YTD INVOICED

446.31 YTD PAID

446.31

8790 A NEW DAIRY CO, INC

78987 06/20/17
INVOICE: 1545220
78987 06/20/17
INVOICE: 1545220

226590 P 06/30/17 550

150301

FOOD INVENTORY

133.61

226590 P 06/30/17 550

150305

NA BEVERAGES INVENTORY

19.64

VENDOR TOTALS

8,000.97 YTD INVOICED

8,000.97 YTD PAID

153.25

654 NORTHEAST MULTI-REG. TRAINING

78897 04/07/17
INVOICE: 218092
78897 04/07/17
INVOICE: 218092
78897 04/07/17
INVOICE: 218092

226591 P 06/30/17 134100

520620

EMPLOYEE EDUCATION

285.00

226591 P 06/30/17 134200

520620

EMPLOYEE EDUCATION

2,945.00

226591 P 06/30/17 134300

520620

EMPLOYEE EDUCATION

570.00

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VENDOR TOTALS					4,230.00	YTD	INVOICED		
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4,230.00 YTD PAID

3,800.00

738	RAY O'HERRON	CO. INC.							
78899		06/16/17			226592	P	06/30/17	134200	530445
	INVOICE:	1733403-IN							UNIFORMS
78900		06/14/17			226592	P	06/30/17	134200	530445
	INVOICE:	1732718-IN							UNIFORMS
78901		06/15/17			226592	P	06/30/17	134200	530445
	INVOICE:	1732914-IN							UNIFORMS

681.32
139.98
47.00

VENDOR TOTALS					26,329.79	YTD	INVOICED		
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26,329.79 YTD PAID

868.30

1458	OFFICE DEPOT, INC								
78902		05/31/17			226593	P	06/30/17	134100	530100
	INVOICE:	932023500001							OFFICE SUPPLIES
78902		05/31/17			226593	P	06/30/17	134200	530100
	INVOICE:	932023500001							OFFICE SUPPLIES
78902		05/31/17			226593	P	06/30/17	134300	530100
	INVOICE:	932023500001							OFFICE SUPPLIES
78903		05/29/17			226593	P	06/30/17	134100	530100
	INVOICE:	931529065001							OFFICE SUPPLIES
78903		05/29/17			226593	P	06/30/17	134200	530100
	INVOICE:	931529065001							OFFICE SUPPLIES
78903		05/29/17			226593	P	06/30/17	134300	530100
	INVOICE:	931529065001							OFFICE SUPPLIES
78904		06/02/17			226593	P	06/30/17	134100	530100
	INVOICE:	932793643001							OFFICE SUPPLIES
78904		06/02/17			226593	P	06/30/17	134200	530100
	INVOICE:	932793643001							OFFICE SUPPLIES
78904		06/02/17			226593	P	06/30/17	134300	530100
	INVOICE:	932793643001							OFFICE SUPPLIES
78905		05/30/17			226593	P	06/30/17	134100	530100
	INVOICE:	931529019001							OFFICE SUPPLIES
78905		05/30/17			226593	P	06/30/17	134200	530100
	INVOICE:	931529019001							OFFICE SUPPLIES
78905		05/30/17			226593	P	06/30/17	134300	530100
	INVOICE:	931529019001							OFFICE SUPPLIES
78906		06/01/17			226593	P	06/30/17	134200	530100
	INVOICE:	932503462001							OFFICE SUPPLIES
78906		06/01/17			226593	P	06/30/17	134200	530100
	INVOICE:	932503462001							OFFICE SUPPLIES
78906		06/01/17			226593	P	06/30/17	134300	530100
	INVOICE:	932503462001							OFFICE SUPPLIES
78907		06/05/17			226593	P	06/30/17	134100	530100
	INVOICE:	932992865001							OFFICE SUPPLIES
78907		06/05/17			226593	P	06/30/17	134200	530100
	INVOICE:	932992865001							OFFICE SUPPLIES
78907		06/05/17			226593	P	06/30/17	134300	530100
	INVOICE:	932992865001							OFFICE SUPPLIES
78909		06/06/17			226593	P	06/30/17	134100	530100
	INVOICE:	932992865001							OFFICE SUPPLIES

23.14
58.32
11.11
6.35
16.00
3.04
14.69
37.01
7.06
6.63
16.70
3.18
52.39
132.01
25.14
6.98
17.58
3.34
16.64

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INVOICE:	933168196001	226593	P	06/30/17	134200	530100	OFFICE SUPPLIES	41.94
78909	INVOICE:	933168196001	226593	P	06/30/17	134300	OFFICE SUPPLIES	7.99
78909	INVOICE:	933168196001	226593	P	06/30/17	134100	OFFICE SUPPLIES	60.98
78910	INVOICE:	93292905001	226593	P	06/30/17	134200	OFFICE SUPPLIES	153.67
78910	INVOICE:	93292905001	226593	P	06/30/17	134300	OFFICE SUPPLIES	29.27
78910	INVOICE:	93292905001	226593	P	06/30/17	134200	OFFICE SUPPLIES	-25.39
78911	INVOICE:	934784257001	226593	P	06/30/17	134100	OFFICE SUPPLIES	22.07
78912	INVOICE:	934263220001	226593	P	06/30/17	134200	OFFICE SUPPLIES	55.62
78912	INVOICE:	934263220001	226593	P	06/30/17	134300	OFFICE SUPPLIES	10.59
78912	INVOICE:	934263220001	226593	P	06/30/17	134300	OFFICE SUPPLIES	10.59
VENDOR TOTALS	6,222.55	YTD	INVOICED	6,222.55	YTD	PAID	814.05	

9455 P & W GOLF SUPPLY LLC	79050	INVOICE:	INV23066	226594	P	06/30/17	55720	530105	OPERATING SUPPLIES	479.15
VENDOR TOTALS	776.37	YTD	INVOICED	776.37	YTD	PAID	479.15			

9516 PAHCS II/CADENCE OCC HEALTH	78974	INVOICE:	202212	226595	P	06/30/17	55700	520615	RECRUITING AND TESTING	122.60
78974	INVOICE:	202212	226595	P	06/30/17	60000	520870	RISK MANAGEMENT	148.80	
78974	INVOICE:	202212	226595	P	06/30/17	121200	520615	RECRUITING AND TESTING	1,039.48	
VENDOR TOTALS	6,037.97	YTD	INVOICED	6,037.97	YTD	PAID	1,310.88			

6453 PARAMEDIC BILLING SERVICES, INC.	1676567	INVOICE:	PBS-84	18899	W	06/30/17	135200	520926	AMBULANCE BILLING SERVICE	-158.10
1676567	INVOICE:	PBS-84	18899	W	06/30/17	135200	520926	AMBULANCE BILLING SERVICE	48.66	
1676567	INVOICE:	PBS-84	18899	W	06/30/17	135200	520926	AMBULANCE BILLING SERVICE	22.15	
VENDOR TOTALS	-595.43	YTD	INVOICED	-595.43	YTD	PAID	-87.29			

7749 PAYMENT SERVICE NETWORK, INC	6592116	INVOICE:	PSN-60	18894	W	06/30/17	50100	520835	BANKING SERVICES	170.49
VENDOR TOTALS	-595.43	YTD	INVOICED	-595.43	YTD	PAID	-87.29			

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6592116	INVOICE:	06/29/17			18894	W	06/30/17	50200	BANKING SERVICES	165.48
6592116	INVOICE:	06/29/17			18894	W	06/30/17	54000	BANKING SERVICES	165.48
6592116	INVOICE:	06/29/17								
VENDOR TOTALS					3,026.70	YTD			INVOICED	501.45
8440 THOMAS W POPE										
78989	INVOICE:	06/29/17			226596	P	06/30/17	55730	ENTERTAINMENT	250.00
78989	INVOICE:	06/29/17								
VENDOR TOTALS					950.00	YTD			INVOICED	250.00
6552 PROVANTAGE CORPORATION										
78913	INVOICE:	06/21/17			226597	P	06/30/17	121400	COMPUTER EQUIPMENT/PROJEC	772.75
78914	INVOICE:	06/22/17			226597	P	06/30/17	121400	COMPUTER EQUIPMENT/PROJEC	81.78
78915	INVOICE:	06/22/17			226597	P	06/30/17	121400	COMPUTER EQUIPMENT/PROJEC	209.22
78916	INVOICE:	06/22/17			226597	P	06/30/17	121400	COMPUTER EQUIPMENT/PROJEC	141.50
78917	INVOICE:	06/20/17			226597	P	06/30/17	121400	COMPUTER EQUIPMENT/PROJEC	9.10
78918	INVOICE:	06/16/17			226597	P	06/30/17	121400	COMPUTER EQUIPMENT/PROJEC	97.40
78919	INVOICE:	06/16/17			226597	P	06/30/17	121400	COMPUTER EQUIPMENT/PROJEC	99.31
VENDOR TOTALS					21,634.62	YTD			INVOICED	1,411.06
754 RIGGS BROS. AUTO INTERIORS, INC.										
78920	INVOICE:	06/15/17			226598	P	06/30/17	65000	REPAIRS-CONTRACTUAL/LABOR	162.50
78920	INVOICE:	06/15/17			226598	P	06/30/17	65000	REPAIRS-CONTRACTUAL/PARTS	162.50
VENDOR TOTALS					2,039.00	YTD			INVOICED	325.00
9604 RULE29 CREATIVE, INC										
78990	INVOICE:	06/26/17			226599	P	06/30/17	55730	MARKETING	1,425.00
VENDOR TOTALS					5,650.00	YTD			INVOICED	1,425.00
10676 VITO SCARIMBOLO										
79056	INVOICE:	06/28/17			226600	P	06/30/17	1000	PARKWAY REFORESTATION	100.00
VENDOR TOTALS					100.00	YTD			INVOICED	100.00

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VENDOR TOTALS				6,428.91	YTD	INVOICED		6,428.91	YTD PAID
7600 STUEVEY & SONS, INC									
78994	06/21/17			226607	P	06/30/17	55730	530105	OPERATING SUPPLIES
INVOICE: 188063									142.00
VENDOR TOTALS				1,891.00	YTD	INVOICED		1,891.00	YTD PAID
835 SUPERIOR BEVERAGE CO.									
78992	06/23/17			226608	P	06/30/17	550	150303	BEER INVENTORY
INVOICE: 686888									578.20
VENDOR TOTALS				5,668.24	YTD	INVOICED		5,668.24	YTD PAID
10104 SUPREME LOBSTER CO									
78995	06/27/17			226609	P	06/30/17	550	150301	FOOD INVENTORY
INVOICE: 6156018									361.78
78996	06/23/17			226609	P	06/30/17	550	150301	FOOD INVENTORY
INVOICE: 6153866									718.34
VENDOR TOTALS				10,710.05	YTD	INVOICED		10,710.05	YTD PAID
9588 TECH TOOLS, INC									
78895	06/21/17			226610	P	06/30/17	65000	530105	OPERATING SUPPLIES
INVOICE: 20690									569.50
VENDOR TOTALS				569.50	YTD	INVOICED		569.50	YTD PAID
853 TERMINAL SUPPLY CO, INC									
78927	06/13/17			226611	P	06/30/17	65000	530310	PARTS PURCHASED
INVOICE: 28857-00									76.18
VENDOR TOTALS				632.62	YTD	INVOICED		632.62	YTD PAID
10558 TESTA PRODUCE, INC									
79035	06/22/17			226612	P	06/30/17	550	150301	FOOD INVENTORY
INVOICE: 4180670									283.53
79036	06/21/17			226612	P	06/30/17	550	150301	FOOD INVENTORY
INVOICE: 4179667									179.92
79037	06/20/17			226612	P	06/30/17	550	150301	FOOD INVENTORY
INVOICE: 4178747									182.80
79038	06/27/17			226612	P	06/30/17	550	150301	FOOD INVENTORY
INVOICE: 4184339									146.15
79039	06/26/17			226612	P	06/30/17	550	150301	FOOD INVENTORY
INVOICE: 4183464									350.50
79040	06/24/17			226612	P	06/30/17	550	150301	FOOD INVENTORY
INVOICE: 4182719									855.61
79041	06/23/17			226612	P	06/30/17	550	150301	FOOD INVENTORY
INVOICE: 4181617									397.57

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VENDOR TOTALS 12,046.78 YTD INVOICED

12,046.78 YTD PAID

2,396.08

865 ACUSHNET COMPANY									
78997	INVOICE:	06/16/17			226613	P	06/30/17	550	150300
		904365378							PRO SHOP INVENTORY
78998	INVOICE:	06/15/17			226613	P	06/30/17	55720	530445
		904360240							UNIFORMS
78999	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904286006							OPERATING SUPPLIES
79000	INVOICE:	06/21/17			226613	P	06/30/17	55720	530105
		904387822							OPERATING SUPPLIES
79001	INVOICE:	06/19/17			226613	P	06/30/17	55720	530105
		300125640							OPERATING SUPPLIES
79002	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285988							OPERATING SUPPLIES
79003	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285989							OPERATING SUPPLIES
79004	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285990							OPERATING SUPPLIES
79005	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285991							OPERATING SUPPLIES
79006	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285992							OPERATING SUPPLIES
79007	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285993							OPERATING SUPPLIES
79008	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285994							OPERATING SUPPLIES
79009	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285995							OPERATING SUPPLIES
79010	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285996							OPERATING SUPPLIES
79011	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285997							OPERATING SUPPLIES
79012	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285998							OPERATING SUPPLIES
79013	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285997							OPERATING SUPPLIES
79014	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285986							OPERATING SUPPLIES
79015	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285985							OPERATING SUPPLIES
79016	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904285984							OPERATING SUPPLIES
79017	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904286007							OPERATING SUPPLIES
79018	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904286005							OPERATING SUPPLIES
79019	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105
		904286004							OPERATING SUPPLIES
79020	INVOICE:	05/31/17			226613	P	06/30/17	55720	530105

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VENDOR TOTALS		4,694.05	YTD INVOICED	4,694.05	YTD PAID	584.88
884	U.S. FOODSERVICE, INC.					
79042	01/14/17	226617	P 06/30/17	550	150301	FOOD INVENTORY
	INVOICE: 2956329					3,500.00
79042	01/14/17	226617	P 06/30/17	550	150305	NA BEVERAGES INVENTORY
	INVOICE: 2956329					500.00
79043	06/26/17	226617	P 06/30/17	550	150301	FOOD INVENTORY
	INVOICE: 119464					3,474.35

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79043	INVOICE:	06/26/17	226617	P	06/30/17	55730	530105	OPERATING SUPPLIES	194.04
79043	INVOICE:	06/26/17	226617	P	06/30/17	55730	530410	DRY GOODS	34.27
79044	INVOICE:	06/23/17	226617	P	06/30/17	550	150301	FOOD INVENTORY	3,868.33
79044	INVOICE:	06/23/17	226617	P	06/30/17	550	150305	NA BEVERAGES INVENTORY	66.19
79044	INVOICE:	06/23/17	226617	P	06/30/17	55730	530105	OPERATING SUPPLIES	545.61
79044	INVOICE:	06/23/17	226617	P	06/30/17	55730	530105	OPERATING SUPPLIES	103.34
79044	INVOICE:	06/23/17	226617	P	06/30/17	55730	530410	DRY GOODS	175.07
79045	INVOICE:	06/23/17	226617	P	06/30/17	550	150301	FOOD INVENTORY	32.98
79046	INVOICE:	06/22/17	226617	P	06/30/17	550	150301	FOOD INVENTORY	112.04
79047	INVOICE:	06/21/17	226617	P	06/30/17	550	150301	FOOD INVENTORY	185.32
79047	INVOICE:	06/21/17	226617	P	06/30/17	550	150305	NA BEVERAGES INVENTORY	352.29
79047	INVOICE:	06/21/17	226617	P	06/30/17	55730	530105	OPERATING SUPPLIES	136.54
79047	INVOICE:	06/21/17	226617	P	06/30/17	55730	530410	DRY GOODS	49.83
79048	INVOICE:	06/20/17	226617	P	06/30/17	550	150301	FOOD INVENTORY	6,046.57
79048	INVOICE:	06/20/17	226617	P	06/30/17	550	150305	NA BEVERAGES INVENTORY	823.74
79048	INVOICE:	06/20/17	226617	P	06/30/17	55730	530105	OPERATING SUPPLIES	1,109.00
79048	INVOICE:	06/20/17	226617	P	06/30/17	55730	530410	DRY GOODS	338.66

VENDOR TOTALS

172,111.81 YTD INVOICED

172,111.81 YTD PAID

21,648.17

915 VERIZON WIRELESS SERVICES LLC

78928	INVOICE:	06/16/17	226619	P	06/30/17	134200	521195	TELECOMMUNICATIONS	608.16
78929	INVOICE:	06/15/17	226620	P	06/30/17	143100	521195	TELECOMMUNICATIONS	183.75
78929	INVOICE:	06/15/17	226620	P	06/30/17	143300	521195	TELECOMMUNICATIONS	161.94
78929	INVOICE:	06/15/17	226620	P	06/30/17	143400	521195	TELECOMMUNICATIONS	149.65
78929	INVOICE:	06/15/17	226620	P	06/30/17	50100	521195	TELECOMMUNICATIONS	174.58
78929	INVOICE:	06/15/17	226620	P	06/30/17	50200	521195	TELECOMMUNICATIONS	174.58
78929	INVOICE:	06/15/17	226620	P	06/30/17	65000	521195	TELECOMMUNICATIONS	85.83

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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INVOICE:	9787566415								
78930	06/15/17				226618	P	06/30/17	143100	521195
INVOICE:	9787566416				226618	P	06/30/17	143300	521195
78930	06/15/17				226618	P	06/30/17	143400	521195
INVOICE:	9787566416				226618	P	06/30/17	50100	521195
78930	06/15/17				226618	P	06/30/17	50200	521195
INVOICE:	9787566416				226618	P	06/30/17	50200	521195
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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
79051	INVOICE:	06/22/17			226626	P	06/30/17	550	150303	BEER INVENTORY
										1,205.98
VENDOR TOTALS				18,169.38	YTD INVOICED				18,169.38	YTD PAID
										1,205.98
7060 JOHN ALBERT GARZA										
78938	INVOICE:	06/16/17			226627	P	06/30/17	134100	520936	SEIZED PROPERTY EXPENSES
										1,896.00
78939	INVOICE:	06/16/17			226627	P	06/30/17	134100	520936	SEIZED PROPERTY EXPENSES
										949.00
VENDOR TOTALS				3,150.50	YTD INVOICED				3,150.50	YTD PAID
										2,845.00
REPORT TOTALS										501,903.61

TOTAL PRINTED CHECKS	COUNT	AMOUNT
TOTAL WIRE TRANSFERS	103	170,587.90
	8	331,315.71

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
304 FIFTH THIRD BANK										
5221132	INVOICE:	05/29/17			18821	W	06/30/17	122200	EMPLOYEE RECOGNITION	120.00
5530316	INVOICE:	05/29/17			18837	W	06/30/17	121500	OPERATING SUPPLIES	20.00
5530529	INVOICE:	05/29/17			18958	W	06/30/17	121100	VILLAGE COMMISSIONS	62.21
582339	INVOICE:	05/29/17			18869	W	06/30/17	40000	CONSTRUCTION PROJECTS	85.90
601409	INVOICE:	05/29/17			18836	W	06/30/17	143100	EQUIPMENT/CAPITAL OUTLAY	273.84
637469	INVOICE:	05/29/17			18830	W	06/30/17	121100	VILLAGE COMMISSIONS	22.96
6898713	INVOICE:	05/29/17			18844	W	06/30/17	126500	MARKETING/ADVERTISING	50.00
6929912	INVOICE:	05/29/17			18871	W	06/30/17	121100	VILLAGE COMMISSIONS	7.72
6930011	INVOICE:	05/29/17			18809	W	06/30/17	121300	PARTS PURCHASED	77.51
700284	INVOICE:	05/29/17			18879	W	06/30/17	134200	TRAVEL	33.25
700297	INVOICE:	05/29/17			18880	W	06/30/17	122100	TRAVEL	640.65
764593	INVOICE:	05/29/17			18900	W	06/30/17	55730	DUES-SUBSCRIPTIONS-REG FE	58.00
764603	INVOICE:	05/29/17			18921	W	06/30/17	55730	OPERATING SUPPLIES	6.48
764613	INVOICE:	05/29/17			18854	W	06/30/17	50100	MAINTENANCE-EQUIPMENT	- .30
78802	INVOICE:	05/29/17			18804	W	06/30/17	55780	GAS AND OIL	11.75
78803	INVOICE:	05/29/17			18805	W	06/30/17	55700	OFFICE SUPPLIES	147.25
78804	INVOICE:	05/29/17			18806	W	06/30/17	55720	OPERATING SUPPLIES	224.00
78805	INVOICE:	05/29/17			18807	W	06/30/17	55720	OPERATING SUPPLIES	60.54
78806	INVOICE:	05/29/17			18808	W	06/30/17	55720	DUES-SUBSCRIPTIONS-REG FE	1,292.00
78807	INVOICE:	05/29/17			18811	W	06/30/17	40000	POLICE STATION	42.74
78808	INVOICE:	05/29/17			18812	W	06/30/17	40000	POLICE STATION	170.02
78809	INVOICE:	05/29/17			18813	W	06/30/17	121400	COMPUTER EQUIPMENT/PROJEC	682.00
78810	INVOICE:	05/29/17			18814	W	06/30/17	40000	POLICE STATION	22.26
78811	INVOICE:	05/29/17			18815	W	06/30/17	121400	COMPUTER EQUIPMENT/PROJEC	128.96
78812	INVOICE:	05/29/17			18816	W	06/30/17	121400	COMPUTER EQUIPMENT/PROJEC	485.13

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
78813 INVOICE:	05/29/17			18817	W	06/30/17	121400	570110	COMPUTER EQUIPMENT/PROJEC	47.32
78814 INVOICE:	05/29/17			18818	W	06/30/17	121400	520900	POSTAGE & SHIPPING	36.24
78815 INVOICE:	05/29/17			18820	W	06/30/17	143100	530105	OPERATING SUPPLIES	35.74
78816 INVOICE:	05/29/17			18822	W	06/30/17	122100	520600	DUES-SUBSCRIPTIONS-REG FE	425.00
78817 INVOICE:	05/29/17			18823	W	06/30/17	50100	520835	BANKING SERVICES	10.00
78817 INVOICE:	05/29/17			18823	W	06/30/17	50200	520835	BANKING SERVICES	10.00
78817 INVOICE:	05/29/17			18823	W	06/30/17	54000	520835	BANKING SERVICES	10.00
78818 INVOICE:	05/29/17			18824	W	06/30/17	122100	520600	DUES-SUBSCRIPTIONS-REG FE	320.00
78819 INVOICE:	05/29/17			18825	W	06/30/17	122100	530100	OFFICE SUPPLIES	27.97
78820 INVOICE:	05/29/17			18827	W	06/30/17	550	150300	PRO SHOP INVENTORY	398.32
78821 INVOICE:	05/29/17			18828	W	06/30/17	55720	520900	POSTAGE & SHIPPING	47.36
78822 INVOICE:	05/29/17			18829	W	06/30/17	55720	520600	DUES-SUBSCRIPTIONS-REG FE	734.00
78823 INVOICE:	05/29/17			18831	W	06/30/17	121100	520140	VILLAGE COMMISSIONS	122.47
78824 INVOICE:	05/29/17			18832	W	06/30/17	121100	520140	VILLAGE COMMISSIONS	7.96
78825 INVOICE:	05/29/17			18833	W	06/30/17	121100	520140	VILLAGE COMMISSIONS	27.00
78826 INVOICE:	05/29/17			18834	W	06/30/17	121100	520140	VILLAGE COMMISSIONS	195.08
78827 INVOICE:	05/29/17			18835	W	06/30/17	121200	520305	EMPLOYEE RECOGNITION	15.49
78828 INVOICE:	05/29/17			18838	W	06/30/17	121500	530105	OPERATING SUPPLIES	15.27
78829 INVOICE:	05/29/17			18840	W	06/30/17	65000	530310	PARTS PURCHASED	872.66
78830 INVOICE:	05/29/17			18841	W	06/30/17	65000	530310	PARTS PURCHASED	17.39
78831 INVOICE:	05/29/17			18842	W	06/30/17	65000	530105	OPERATING SUPPLIES	152.85
78832 INVOICE:	05/29/17			18843	W	06/30/17	65000	530305	LICENSE PLATES	206.75
78833 INVOICE:	05/29/17			18845	W	06/30/17	126500	521230	PUBLIC RELATIONS	45.00
78834 INVOICE:	05/29/17			18848	W	06/30/17	121500	530105	OPERATING SUPPLIES	128.94
78835 INVOICE:	05/29/17			18851	W	06/30/17	143300	520995	MAINTENANCE-SIGNS	2,200.00
78835 INVOICE:	05/29/17			18851	W	06/30/17	143300	520975	MAINTENANCE-EQUIPMENT	566.00

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 78835	05/29/17	HORK-153		18851	W	06/30/17	50200	MAINTENANCE-SANITARY SEWE	625.00
INVOICE: 78836	05/29/17	HORK-153		18852	W	06/30/17	143100	OFFICE SUPPLIES	167.40
INVOICE: 78837	05/29/17	HORK-154		18853	W	06/30/17	143100	EMPLOYEE RECOGNITION	216.75
INVOICE: 78838	05/29/17	HORK-155		18855	W	06/30/17	50100	MAINTENANCE-EQUIPMENT	413.20
INVOICE: 78839	05/29/17	HUBJ-12		18856	W	06/30/17	50100	MAINTENANCE-EQUIPMENT	34.50
INVOICE: 78840	05/29/17	HUBJ-13		18857	W	06/30/17	50200	EMPLOYEE EDUCATION	55.00
INVOICE: 78841	05/29/17	HUBJ-14		18858	W	06/30/17	50200	MAINTENANCE-BUILDING & GR	1.68
INVOICE: 78842	05/29/17	HUBJ-15		18860	W	06/30/17	55710	OPERATING SUPPLIES	122.54
INVOICE: 78843	05/29/17	LUDM-1091		18860	W	06/30/17	55715	OPERATING SUPPLIES	169.00
INVOICE: 78844	05/29/17	LUDM-1091		18861	W	06/30/17	55710	MAINTENANCE-BUILDING & GR	166.00
INVOICE: 78845	05/29/17	LUDM-1092		18862	W	06/30/17	55715	OPERATING SUPPLIES	149.79
INVOICE: 78846	05/29/17	LUDM-1093		18863	W	06/30/17	55715	MAINTENANCE-EQUIPMENT	553.90
INVOICE: 78847	05/29/17	LUDM-1094		18863	W	06/30/17	55715	OPERATING SUPPLIES	81.44
INVOICE: 78848	05/29/17	LUDM-1094		18864	W	06/30/17	55715	OPERATING SUPPLIES	199.90
INVOICE: 78849	05/29/17	LUDM-1095		18865	W	06/30/17	55715	OPERATING SUPPLIES	196.96
INVOICE: 78850	05/29/17	LUDM-1096		18866	W	06/30/17	55735	MAINTENANCE-EQUIPMENT	248.96
INVOICE: 78851	05/29/17	LUDM-1097		18867	W	06/30/17	55715	OPERATING SUPPLIES	580.29
INVOICE: 78852	05/29/17	LUDM-1098		18868	W	06/30/17	55710	MAINTENANCE-BUILDING & GR	1,962.00
INVOICE: 78853	05/29/17	LUDM-1099		18872	W	06/30/17	126500	EMPLOYEE EDUCATION	120.00
INVOICE: 78854	05/29/17	PLAM-41		18873	W	06/30/17	126500	MARKETING/ADVERTISING	847.75
INVOICE: 78855	05/29/17	PLAM-42		18874	W	06/30/17	126500	PUBLIC RELATIONS	59.00
INVOICE: 78856	05/29/17	PLAM-43		18875	W	06/30/17	121200	EMPLOYEE RECOGNITION	15.49
INVOICE: 78857	05/29/17	PLAM-44		18877	W	06/30/17	134100	OPERATING SUPPLIES	126.99
INVOICE: 78858	05/29/17	TAVE-104		18878	W	06/30/17	134200	OPERATING SUPPLIES	62.89
INVOICE: 78859	05/29/17	TAVE-105		18881	W	06/30/17	122200	EMPLOYEE EDUCATION	95.00
INVOICE: 78860	05/29/17	THOL-18							

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78859 INVOICE:	05/29/17			18883	W	06/30/17	55700	530100	OFFICE SUPPLIES	15.53
78859 INVOICE:	05/29/17			18883	W	06/30/17	55700	520620	EMPLOYEE EDUCATION	46.25
78860 INVOICE:	05/29/17			18884	W	06/30/17	55720	520903	MARKETING	280.00
78860 INVOICE:	05/29/17			18884	W	06/30/17	55730	520903	MARKETING	275.00
78860 INVOICE:	05/29/17			18884	W	06/30/17	55730	520600	DUES-SUBSCRIPTIONS-REG FE	70.00
78861 INVOICE:	05/29/17			18885	W	06/30/17	55700	520600	DUES-SUBSCRIPTIONS-REG FE	44.98
78862 INVOICE:	05/29/17			18886	W	06/30/17	55730	520600	DUES-SUBSCRIPTIONS-REG FE	122.00
78863 INVOICE:	05/29/17			18887	W	06/30/17	55700	520600	DUES-SUBSCRIPTIONS-REG FE	75.00
78864 INVOICE:	05/29/17			18888	W	06/30/17	550	150305	NA BEVERAGES INVENTORY	55.19
78864 INVOICE:	05/29/17			18888	W	06/30/17	550	150303	BEER INVENTORY	110.94
78865 INVOICE:	05/29/17			18889	W	06/30/17	55720	521195	TELECOMMUNICATIONS	95.00
78866 INVOICE:	05/29/17			18890	W	06/30/17	55700	520600	DUES-SUBSCRIPTIONS-REG FE	26.00
78867 INVOICE:	05/29/17			18891	W	06/30/17	55720	530105	OPERATING SUPPLIES	10.50
78867 INVOICE:	05/29/17			18891	W	06/30/17	55730	530105	OPERATING SUPPLIES	10.50
79059 INVOICE:	05/29/17			18901	W	06/30/17	550	150301	FOOD INVENTORY	37.07
79059 INVOICE:	05/29/17			18901	W	06/30/17	55730	530105	OPERATING SUPPLIES	89.85
79060 INVOICE:	05/29/17			18902	W	06/30/17	55730	530446	LINENS AND RENTALS	75.98
79060 INVOICE:	05/29/17			18902	W	06/30/17	55730	530105	OPERATING SUPPLIES	713.97
79061 INVOICE:	05/29/17			18903	W	06/30/17	55730	520900	POSTAGE & SHIPPING	50.25
79062 INVOICE:	05/29/17			18904	W	06/30/17	55730	530446	LINENS AND RENTALS	84.00
79063 INVOICE:	05/29/17			18905	W	06/30/17	55730	520620	EMPLOYEE EDUCATION	29.00
79064 INVOICE:	05/29/17			18906	W	06/30/17	55730	520620	EMPLOYEE EDUCATION	40.00
79065 INVOICE:	05/29/17			18907	W	06/30/17	55730	530105	OPERATING SUPPLIES	34.20
79066 INVOICE:	05/29/17			18908	W	06/30/17	55730	530446	LINENS AND RENTALS	288.75
79067 INVOICE:	05/29/17			18910	W	06/30/17	134100	530105	OPERATING SUPPLIES	34.40
79068 INVOICE:	05/29/17			18912	W	06/30/17	55710	530105	OPERATING SUPPLIES	393.94

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
INVOICE: 79068	05/29/17	PEKC-787		18912	W	06/30/17	55730	530105	OPERATING SUPPLIES	99.35
INVOICE: 79069	05/29/17	PEKC-787		18913	W	06/30/17	55735	520970	MAINTENANCE-BUILDING & GR	242.57
INVOICE: 79070	05/29/17	PEKC-788		18914	W	06/30/17	55710	530105	OPERATING SUPPLIES	27.05
INVOICE: 79071	05/29/17	PEKC-789		18915	W	06/30/17	55710	530435	SOD SEED SAND & GRAVEL	394.60
INVOICE: 79072	05/29/17	PEKC-790		18916	W	06/30/17	55710	530425	LANDSCAPE SUPPLIES	9,093.66
INVOICE: 79073	05/29/17	PEKC-791		18917	W	06/30/17	55710	530105	OPERATING SUPPLIES	193.14
INVOICE: 79074	05/29/17	PEKC-792		18918	W	06/30/17	55700	580110	EQUIPMENT/CAPITAL OUTLAY	1,333.00
INVOICE: 79075	05/29/17	PEKC-793		18919	W	06/30/17	55710	530105	OPERATING SUPPLIES	-963.68
INVOICE: 79076	05/29/17	PEKC-794		18920	W	06/30/17	55710	520600	DUES-SUBSCRIPTIONS-REG FE	380.00
INVOICE: 79077	05/29/17	PEKC-795		18922	W	06/30/17	55730	520615	RECRUITING AND TESTING	51.56
INVOICE: 79078	05/29/17	HERT-24		18923	W	06/30/17	55730	530105	OPERATING SUPPLIES	237.10
INVOICE: 79079	05/29/17	HERT-25		18924	W	06/30/17	55730	530410	DRY GOODS	13.80
INVOICE: 79079	05/29/17	HERT-26		18924	W	06/30/17	550	150301	FOOD INVENTORY	10.77
INVOICE: 79079	05/29/17	HERT-26		18924	W	06/30/17	550	150305	NA BEVERAGES INVENTORY	43.60
INVOICE: 79079	05/29/17	HERT-26		18924	W	06/30/17	55730	530105	OPERATING SUPPLIES	33.85
INVOICE: 79080	05/29/17	HERT-26		18925	W	06/30/17	550	150301	FOOD INVENTORY	158.21
INVOICE: 79081	05/29/17	HERT-27		18926	W	06/30/17	55730	530446	LINENS AND RENTALS	443.39
INVOICE: 79082	05/29/17	HERT-28		18927	W	06/30/17	55730	530105	OPERATING SUPPLIES	63.05
INVOICE: 79083	05/29/17	HERT-29		18928	W	06/30/17	55730	520600	DUES-SUBSCRIPTIONS-REG FE	99.00
INVOICE: 79084	05/29/17	HERT-30		18930	W	06/30/17	134200	530105	OPERATING SUPPLIES	199.00
INVOICE: 79085	05/29/17	MILC-499		18931	W	06/30/17	134100	530105	OPERATING SUPPLIES	48.00
INVOICE: 79086	05/29/17	MILC-500		18932	W	06/30/17	134100	530105	OPERATING SUPPLIES	47.21
INVOICE: 79087	05/29/17	MILC-501		18933	W	06/30/17	134100	530105	OPERATING SUPPLIES	14.93
INVOICE: 79088	05/29/17	MILC-502		18934	W	06/30/17	134100	530105	OPERATING SUPPLIES	-34.99
INVOICE: 79089	05/29/17	MILC-503		18935	W	06/30/17	134100	530105	OPERATING SUPPLIES	47.97
INVOICE: 79089	05/29/17	MILC-504								

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WARRANT: 0617-6

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
79090 INVOICE:	05/29/17			18936	W	06/30/17	134100	520600	DUES-SUBSCRIPTIONS-REG FE	36.99
79091 INVOICE:	05/29/17			18937	W	06/30/17	134100	530105	OPERATING SUPPLIES	72.36
79092 INVOICE:	05/29/17			18938	W	06/30/17	134100	530105	OPERATING SUPPLIES	37.45
79093 INVOICE:	05/29/17			18939	W	06/30/17	134100	520936	SEIZED PROPERTY EXPENSES	220.40
79094 INVOICE:	05/29/17			18940	W	06/30/17	134100	530105	OPERATING SUPPLIES	14.67
79095 INVOICE:	05/29/17			18941	W	06/30/17	134300	520933	STATE DRUG FORFEITURE EXP	113.92
79096 INVOICE:	05/29/17			18943	W	06/30/17	121100	520140	VILLAGE COMMISSIONS	15.60
79097 INVOICE:	05/29/17			18944	W	06/30/17	121100	520600	DUES-SUBSCRIPTIONS-REG FE	829.50
79098 INVOICE:	05/29/17			18945	W	06/30/17	121100	520140	VILLAGE COMMISSIONS	734.54
79099 INVOICE:	05/29/17			18946	W	06/30/17	121200	521230	PUBLIC RELATIONS	34.89
79100 INVOICE:	05/29/17			18947	W	06/30/17	121200	521230	PUBLIC RELATIONS	46.63
79101 INVOICE:	05/29/17			18948	W	06/30/17	121200	520620	EMPLOYEE EDUCATION	13.99
79102 INVOICE:	05/29/17			18949	W	06/30/17	121200	520305	EMPLOYEE RECOGNITION	153.00
79103 INVOICE:	05/29/17			18950	W	06/30/17	121100	520140	VILLAGE COMMISSIONS	170.90
79104 INVOICE:	05/29/17			18951	W	06/30/17	121200	520620	EMPLOYEE EDUCATION	250.00
79105 INVOICE:	05/29/17			18953	W	06/30/17	126100	520620	EMPLOYEE EDUCATION	90.00
79106 INVOICE:	05/29/17			18954	W	06/30/17	126100	520625	TRAVEL	179.13
79107 INVOICE:	05/29/17			18955	W	06/30/17	126100	520625	TRAVEL	25.00
79108 INVOICE:	05/29/17			18956	W	06/30/17	126100	520625	TRAVEL	1,349.72
79109 INVOICE:	05/29/17			18957	W	06/30/17	126100	520620	EMPLOYEE EDUCATION	168.18
79110 INVOICE:	05/29/17			18959	W	06/30/17	100	140510	DUE FROM (TO) GWA	295.00
ACOA-95 INVOICE:	05/29/17			18802	W	06/30/17	121300	530105	OPERATING SUPPLIES	362.20
ACTR-87 INVOICE:	05/29/17			18909	W	06/30/17	134100	530105	OPERATING SUPPLIES	215.98
ALLN-115 INVOICE:	05/29/17			18803	W	06/30/17	55720	530105	OPERATING SUPPLIES	86.50
BIMM-121 INVOICE:	05/29/17			18810	W	06/30/17	40000	580100	POLICE STATION	882.00
BUCD-116 INVOICE:	05/29/17			18819	W	06/30/17	143300	521055	PROFESSIONAL SERVICES - O	95.91

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
2379 THE BANK OF NEW YORK MELLON TRUST CO, NA	79261	05/02/17			18965	W	06/30/17	551005	2010 REFUND BONDS INT
INVOICE: 70717									
VENDOR TOTALS			28,758.75	YTD INVOICED				28,758.75	YTD PAID
3334 ILLINOIS LIQUOR CONTROL COMMISSION	79260	06/09/17			18964	W	06/30/17	520600	DUES-SUBSCRIPTIONS-REG FE
INVOICE: 1-168-895-744									
VENDOR TOTALS			600.00	YTD INVOICED				600.00	YTD PAID
700 THE PITNEY BOWES BANK INC	79111	06/27/17			18962	W	06/27/17	520900	POSTAGE & SHIPPING
INVOICE: 62717									
VENDOR TOTALS			14,200.00	YTD INVOICED				14,200.00	YTD PAID
8044 US BANK NATIONAL ASSOCIATION	79262	06/06/17			18966	W	06/30/17	551135	2012 GO BONDS INTEREST
INVOICE: 70717									
79262		06/06/17			18966	W	06/30/17	551145	2015 G.O. BONDS INTEREST
INVOICE: 70717									
VENDOR TOTALS			258,335.63	YTD INVOICED				258,335.63	YTD PAID
REPORT TOTALS								289,194.38	

TOTAL WIRE TRANSFERS	COUNT	AMOUNT
	4	289,194.38

** END OF REPORT - Generated by Mary Romanello **

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	

2021 A-RELIABLE PRINTING										
79114	INVOICE:	06/28/17			226705	P	07/07/17	126200	520905	PRINTING
79115	INVOICE:	06/22/17			226705	P	07/07/17	134100	520905	PRINTING
79116	INVOICE:	06/26/17			226705	P	07/07/17	143100	520905	PRINTING
79116	INVOICE:	19869								
VENDOR TOTALS					7,688.87	YTD	INVOICED		7,688.87	YTD PAID
10028 ETHAN ADELSMAN										
79256	INVOICE:	07/01/17			226706	P	07/07/17	55730	520904	ENTERTAINMENT
79256	INVOICE:	70617								
VENDOR TOTALS					1,600.00	YTD	INVOICED		1,600.00	YTD PAID
9224 ADVANCE STORES COMPANY, INC										
79120	INVOICE:	06/21/17			226707	P	07/07/17	65000	530310	PARTS PURCHASED
79120	INVOICE:	503								
VENDOR TOTALS					2,765.07	YTD	INVOICED		2,765.07	YTD PAID
6827 ALFRED BENSCH & COMPANY										
79119	INVOICE:	06/12/17			20150010			226708	P	07/07/17
79119	INVOICE:	106656						40000	580100	15009 TAYLOR AVE PEDESTRIAN TUN
VENDOR TOTALS					19,391.79	YTD	INVOICED		19,391.79	YTD PAID
3057 A.M. LEONARD INC.										
79117	INVOICE:	06/23/17			226709	P	07/07/17	143400	521057	CBD APPEARANCE
79117	INVOICE:	C117119527								
VENDOR TOTALS					1,037.65	YTD	INVOICED		1,037.65	YTD PAID
10480 ARAMARK UNIFORM & CAREER APPAREL GROUP, INC										
79113	INVOICE:	07/04/17			226710	P	07/07/17	55730	530105	OPERATING SUPPLIES
79113	INVOICE:	2081123753								
79113	INVOICE:	07/04/17			226710	P	07/07/17	55730	530446	LINENS AND RENTALS
79113	INVOICE:	2081123753								
VENDOR TOTALS					11,840.72	YTD	INVOICED		11,840.72	YTD PAID
8254 AUTOMATIC SYSTEMS CO										
79118	INVOICE:	02/24/17			226711	P	07/07/17	50100	521055	PROFESSIONAL SERVICES - O
79118	INVOICE:	308055								
VENDOR TOTALS					3,477.10	YTD	INVOICED		3,477.10	YTD PAID
10180 JONES GLOBAL SPORTS, LLC										
79122	INVOICE:	05/19/17			226712	P	07/07/17	550	150300	PRO SHOP INVENTORY
79122	INVOICE:	16243670								
VENDOR TOTALS										

1,479.78

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6301 BRUSS LANDSCAPING, INC 79121 INVOICE: 20170486									
VENDOR TOTALS							1,479.78 YTD INVOICED	1,479.78 YTD PAID	150.00
137 CDM GOVERNMENT, INC. 79125 INVOICE: JGT4861									
VENDOR TOTALS							1,150.00 YTD INVOICED	1,150.00 YTD PAID	150.00
9437 ECON CONTROL INC 79131 INVOICE: 28617									
VENDOR TOTALS							4,761.96 YTD INVOICED	4,761.96 YTD PAID	375.00
146 CHICAGO COMMUNICATIONS, LLC 79126 INVOICE: 292809									
VENDOR TOTALS							3,861.58 YTD INVOICED	3,861.58 YTD PAID	943.69
6043 CHICAGO PARTS & SOUND LLC 79127 INVOICE: 30IC012449 INVOICE: 30IC016028									
VENDOR TOTALS							9,099.35 YTD INVOICED	9,099.35 YTD PAID	8,390.35
7273 CMS COMMUNICATIONS, INC. 79129 INVOICE: 1714285-IN INVOICE: 11/10/16 INVOICE: 1620976-IN									
VENDOR TOTALS							4,669.91 YTD INVOICED	4,832.87 YTD PAID	479.14
182 CONSERV FS INC 79123 INVOICE: 66014208									
VENDOR TOTALS							9,032.54 YTD INVOICED	9,032.54 YTD PAID	4,846.97
8317 COPY KING OFFICE SOLUTIONS, INC 79124									
VENDOR TOTALS							13,689.62 YTD INVOICED	13,689.62 YTD PAID	931.70
							226720 P 07/07/17 121500	530105 OPERATING SUPPLIES	13.78

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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INVOICE: 34024

VENDOR TOTALS 2,228.83 YTD INVOICED

2,228.83 YTD PAID

13.78

204 DAILY HERALD

79132 05/08/17

INVOICE: T4471690

79133 06/13/17

INVOICE: T4474728

79134 06/13/17

INVOICE: T4474730

79135 06/13/17

INVOICE: T4474731

79136 06/13/17

INVOICE: T4474732

VENDOR TOTALS 5,960.45 YTD INVOICED

5,960.45 YTD PAID

859.05

8031 SHAW SUBURBAN MEDIA GROUP

79213 06/22/17

INVOICE: 1425745

VENDOR TOTALS 1,950.64 YTD INVOICED

1,950.64 YTD PAID

1,950.64

242 DU-KANE ASPHALT CO.

79137 06/18/17

INVOICE: 1109

VENDOR TOTALS 5,722.38 YTD INVOICED

5,722.38 YTD PAID

547.56

262 DUPAGE WATER COMMISSION

DPWC-104 07/03/17

INVOICE: DPWC-119

VENDOR TOTALS 2,121,326.48 YTD INVOICED

2,121,326.48 YTD PAID

340,238.48

291 EUCLID BEVERAGE, LTD

79138 06/29/17

INVOICE: W-336-1150

VENDOR TOTALS 21,124.45 YTD INVOICED

21,124.45 YTD PAID

788.10

1726 BRIDGESTONE RETAIL OPERATIONS, LLC

79139 06/28/17

INVOICE: 246782

79140 06/27/17

INVOICE: 246757

VENDOR TOTALS 3,484.33 YTD INVOICED

3,484.33 YTD PAID

671.36

9362 G & K SERVICES, CO

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
79144 INVOICE: 6028511749 79144 INVOICE: 6028511749	06/28/17 06/28/17 06/28/17 06/28/17			226726 226726	P P	07/07/17 07/07/17	143100 65000	MAINTENANCE-BUILDING & GR LEASED EQUIPMENT	18.48 52.90
VENDOR TOTALS			895.14	YTD INVOICED			895.14	YTD PAID	71.38
6616 MIDWEST AUTO REBUILDERS 79143 INVOICE: 1998	06/23/17 06/23/17			226727	P	07/07/17	65000	REPAIRS-CONTRACTUAL/LABOR	133.90
VENDOR TOTALS			982.00	YTD INVOICED			982.00	YTD PAID	133.90
356 GLEN ELLYN VOLUNTEER FIRE CO. 743705 INVOICE: FY17-7	07/03/17 07/03/17			226728	P	07/07/17	24000	FIRE COMPANY CONTRIBUTION	46,420.83
VENDOR TOTALS			363,321.31	YTD INVOICED			363,321.31	YTD PAID	46,420.83
9692 LOUIS GLUNZ BEER, INC 79142 INVOICE: 989113	06/30/17 06/30/17			226729	P	07/07/17	550	BEER INVENTORY	511.00
VENDOR TOTALS			3,911.77	YTD INVOICED			3,911.77	YTD PAID	511.00
368 GRACE LUTHERAN CHURCH GRACE-52 INVOICE: GRACE-70 GRACE-52 INVOICE: GRACE-70	07/03/17 07/03/17 07/03/17 07/03/17			226730 226730	P P	07/07/17 07/07/17	121500 121500	PROFESSIONAL SERVICES - O TELECOMMUNICATIONS	175.00 135.00
VENDOR TOTALS			2,170.00	YTD INVOICED			2,170.00	YTD PAID	310.00
7688 JAMES V GRUTZMACHER 79141 INVOICE: 2376 79141 INVOICE: 2376	06/30/17 06/30/17 06/30/17 06/30/17			226731 226731	P P	07/07/17 07/07/17	550 550	FOOD INVENTORY NA BEVERAGES INVENTORY	104.00 72.00
VENDOR TOTALS			2,315.00	YTD INVOICED			2,315.00	YTD PAID	176.00
2081 HAMPTON, LENZINI AND RENWICK, INC. 79158 INVOICE: 20170906	06/12/17 06/12/17			226732	P	07/07/17	40000	STREET IMPROVEMENTS	611.00
VENDOR TOTALS			22,285.73	YTD INVOICED			22,285.73	YTD PAID	611.00
2324 HARRIS MOTOR SPORTS, INC. 79148 INVOICE: 2-182702	06/01/17 06/01/17			226733	P	07/07/17	55720	DUES-SUBSCRIPTIONS-REG FE	2,501.66

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS				234,226.66	YTD	INVOICED	234,226.66	YTD PAID	2,501.66
6405 HIGHLAND BAKING CO	07/03/17			226734	P	07/07/17	550	FOOD INVENTORY	231.93
79150	07/03/17			226734	P	07/07/17	550	FOOD INVENTORY	422.77
INVOICE: 1417293	07/01/17			226734	P	07/07/17	550	FOOD INVENTORY	55.23
79151	07/01/17			226734	P	07/07/17	550	FOOD INVENTORY	71.78
INVOICE: 1415483	06/30/17			226734	P	07/07/17	550	FOOD INVENTORY	108.73
79152	06/30/17			226734	P	07/07/17	550	FOOD INVENTORY	-109.65
INVOICE: 1414316	06/29/17			226734	P	07/07/17	550	FOOD INVENTORY	
79153	06/29/17			226734	P	07/07/17	550	FOOD INVENTORY	
INVOICE: 1413388	06/28/17			226734	P	07/07/17	550	FOOD INVENTORY	
79154	06/28/17			226734	P	07/07/17	550	FOOD INVENTORY	
INVOICE: 1412136	06/01/17			226734	P	07/07/17	550	FOOD INVENTORY	
79155	06/01/17			226734	P	07/07/17	550	FOOD INVENTORY	
INVOICE: 1393892									
VENDOR TOTALS				15,100.00	YTD	INVOICED	15,100.00	YTD PAID	780.79
391 HORNUMGS GOLF PRODUCTS, INC.	06/27/17			226735	P	07/07/17	55720	REPAIRS CLUBS	152.66
79149	06/27/17			226735	P	07/07/17	55720	REPAIRS CLUBS	152.66
INVOICE: 416327									
VENDOR TOTALS				1,021.25	YTD	INVOICED	1,021.25	YTD PAID	152.66
8568 HOUSE OF GRAPHICS, INC	06/14/17			226736	P	07/07/17	121200	PRINTING	80.50
79156	06/14/17			226736	P	07/07/17	121200	PRINTING	80.50
INVOICE: 1706042									
VENDOR TOTALS				6,374.25	YTD	INVOICED	6,374.25	YTD PAID	80.50
400 ROBERT C. WOHLFARTH	06/28/17			226737	P	07/07/17	50100	PROFESSIONAL SERVICES - O	104.00
79157	06/28/17			226737	P	07/07/17	50100	PROFESSIONAL SERVICES - O	104.00
INVOICE: 2518									
VENDOR TOTALS				104.00	YTD	INVOICED	104.00	YTD PAID	104.00
415 ILLINOIS EPA	06/20/17			226738	P	07/07/17	40000	CONSTRUCTION PROJECTS	1,000.00
79161	06/20/17			226738	P	07/07/17	40000	CONSTRUCTION PROJECTS	1,000.00
INVOICE: 70617									
VENDOR TOTALS				54,992.57	YTD	INVOICED	54,992.57	YTD PAID	1,000.00
425 ILLINOIS SECTION AWWA	06/29/17			226739	P	07/07/17	50100	EMPLOYEE EDUCATION	150.00
79159	06/29/17			226739	P	07/07/17	50100	EMPLOYEE EDUCATION	150.00
INVOICE: 200030166									
VENDOR TOTALS				1,186.00	YTD	INVOICED	1,186.00	YTD PAID	150.00
9655 INTERSTATE EMERGENCY VEHICLES, INC	06/20/17			226740	P	07/07/17	65000	PARTS PURCHASED	1,554.36
79160	06/20/17			226740	P	07/07/17	65000	PARTS PURCHASED	1,554.36

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	

VENDOR TOTALS		208,745.48		YTD	INVOICED			208,745.48	YTD PAID	31,310.00
966 WM. F. MEYER CO.	79172	06/29/17			226747	P	07/07/17	50100	521015	MAINTENANCE-WATER METERS
INVOICE:		S3295095.001								290.40
VENDOR TOTALS		1,739.25		YTD	INVOICED			1,739.25	YTD PAID	290.40
8205 MUNICIPAL GIS PARTNERS, INC		79176	06/30/17	20170007	226748	P	07/07/17	121400	521055	PROFESSIONAL SERVICES - O
INVOICE:		3567								2,700.08
79176		06/30/17	20170007	226748	P	07/07/17	50100	521055	PROFESSIONAL SERVICES - O	2,700.08
INVOICE:		3567								2,700.09
79176		06/30/17	20170007	226748	P	07/07/17	50200	521055	PROFESSIONAL SERVICES - O	2,700.09
INVOICE:		3567								
VENDOR TOTALS		58,411.00		YTD	INVOICED			58,411.00	YTD PAID	8,100.25
5841 GENUINE PARTS CO-NAPA		79186	06/26/17	226749	P	07/07/17	65000	530310	PARTS PURCHASED	8.40
INVOICE:		421628								45.48
79187		06/27/17	226749	P	07/07/17	65000	530310	PARTS PURCHASED		
INVOICE:		421796								
VENDOR TOTALS		2,673.25		YTD	INVOICED			2,673.25	YTD PAID	53.88
7035 NATIONAL LIFT TRUCK TRUCK INC		79191	06/19/17	226750	P	07/07/17	121300	521075	CONTRACT MAINT SERVICE	300.00
INVOICE:		1V170610403								
VENDOR TOTALS		746.31		YTD	INVOICED			746.31	YTD PAID	300.00
8790 A NEW DAIRY CO, INC		79181	06/30/17	226751	P	07/07/17	550	150301	FOOD INVENTORY	280.78
INVOICE:		1546685								108.08
79181		06/30/17	226751	P	07/07/17	550	150305	NA BEVERAGES INVENTORY		
INVOICE:		1546685								
VENDOR TOTALS		8,726.98		YTD	INVOICED			8,726.98	YTD PAID	388.86
7183 NEMEGG INC		79183	06/28/17	226752	P	07/07/17	121400	570110	COMPUTER EQUIPMENT/PROJEC	134.90
INVOICE:		1300435975								107.92
79184		06/23/17	226752	P	07/07/17	121400	570110	COMPUTER EQUIPMENT/PROJEC		
INVOICE:		1300426788								55.98
79185		06/22/17	226752	P	07/07/17	122200	530100	OFFICE SUPPLIES		
INVOICE:		1300425730								
VENDOR TOTALS		9,236.60		YTD	INVOICED			9,236.60	YTD PAID	298.80

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INVOICE:	924096955001	04/28/11	426/31	501/11	122100	250100	044400	00444400	100000
5156		04/28/11							

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79196 INVOICE:	04/28/17	226757	P	07/07/17	122200	530100	OFFICE SUPPLIES	.85	
79196 INVOICE:	04/28/17	226757	P	07/07/17	126100	530100	OFFICE SUPPLIES	45.84	
79196 INVOICE:	04/28/17	226757	P	07/07/17	126200	530100	OFFICE SUPPLIES	.85	
79196 INVOICE:	04/28/17	226757	P	07/07/17	126500	530100	OFFICE SUPPLIES	.42	
79197 INVOICE:	05/08/17	226757	P	07/07/17	121100	530100	OFFICE SUPPLIES	2.38	
79197 INVOICE:	05/08/17	226757	P	07/07/17	121200	530100	OFFICE SUPPLIES	5.18	
79197 INVOICE:	05/08/17	226757	P	07/07/17	121300	530100	OFFICE SUPPLIES	2.38	
79197 INVOICE:	05/08/17	226757	P	07/07/17	122100	530100	OFFICE SUPPLIES	2.58	
79197 INVOICE:	05/08/17	226757	P	07/07/17	122200	530100	OFFICE SUPPLIES	2.58	
79197 INVOICE:	05/08/17	226757	P	07/07/17	126100	530100	OFFICE SUPPLIES	81.96	
79197 INVOICE:	05/08/17	226757	P	07/07/17	126200	530100	OFFICE SUPPLIES	2.58	
79197 INVOICE:	05/08/17	226757	P	07/07/17	126500	530100	OFFICE SUPPLIES	1.29	
79198 INVOICE:	06/16/17	226756	P	07/07/17	134100	530100	OFFICE SUPPLIES	56.86	
79198 INVOICE:	06/16/17	226756	P	07/07/17	134200	530100	OFFICE SUPPLIES	143.27	
79198 INVOICE:	06/16/17	226756	P	07/07/17	134300	530100	OFFICE SUPPLIES	27.29	
79199 INVOICE:	06/14/17	226756	P	07/07/17	134100	530100	OFFICE SUPPLIES	14.00	
79199 INVOICE:	06/14/17	226756	P	07/07/17	134200	530100	OFFICE SUPPLIES	35.28	
79199 INVOICE:	06/14/17	226756	P	07/07/17	134300	530100	OFFICE SUPPLIES	6.72	
79258 INVOICE:	06/13/17	226756	P	07/07/17	134200	530100	OFFICE SUPPLIES	-30.79	
VENDOR TOTALS									686.21
7,671.03 YTD INVOICED									7,671.03 YTD PAID
676 PACKEY WEBB FORD, INC.									
79206 INVOICE:	06/15/17	226758	P	07/07/17	65000	530310	PARTS PURCHASED	472.98	
79207 INVOICE:	06/26/17	226758	P	07/07/17	65000	530310	PARTS PURCHASED	18.08	
79208 INVOICE:	06/21/17	226758	P	07/07/17	65000	530310	PARTS PURCHASED	519.03	
79209 INVOICE:	06/23/17	226758	P	07/07/17	65000	521180	REPAIRS-CONTRACTUAL/LABOR	300.00	
C99137									

213,777.71

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79239	06/22/17			226772	P	07/07/17	65000	530105	OPERATING SUPPLIES	247.06
INVOICE:	31523-00									
VENDOR TOTALS			879.68	YTD	INVOICED			879.68	YTD PAID	247.06
10558 TESTA PRODUCE, INC										
79235	07/03/17			226773	P	07/07/17	550	150301	FOOD INVENTORY	378.20
INVOICE:	4188951									
79236	07/01/17			226773	P	07/07/17	550	150301	FOOD INVENTORY	458.58
INVOICE:	4188249									
79237	06/30/17			226773	P	07/07/17	550	150301	FOOD INVENTORY	355.45
INVOICE:	4187155									
79238	06/29/17			226773	P	07/07/17	550	150301	FOOD INVENTORY	161.05
INVOICE:	4186282									
VENDOR TOTALS			14,386.63	YTD	INVOICED			14,386.63	YTD PAID	1,353.28
865 ACUSHNET COMPANY										
79229	06/27/17			226774	P	07/07/17	550	150300	PRO SHOP INVENTORY	6,826.95
INVOICE:	904415671									
79230	06/29/17			226774	P	07/07/17	550	150300	PRO SHOP INVENTORY	151.33
INVOICE:	904431759									
79231	06/26/17			226774	P	07/07/17	550	150300	PRO SHOP INVENTORY	652.83
INVOICE:	904408961									
79232	06/23/17			226774	P	07/07/17	550	150300	PRO SHOP INVENTORY	1,719.10
INVOICE:	904401808									
79233	05/16/17			226774	P	07/07/17	55730	530105	OPERATING SUPPLIES	660.24
INVOICE:	904208088									
79234	06/21/17			226774	P	07/07/17	55720	530105	OPERATING SUPPLIES	64.40
INVOICE:	904388417									
VENDOR TOTALS			83,526.86	YTD	INVOICED			83,526.86	YTD PAID	10,074.85
870 TOUR EDGE GOLF MFG INC										
79227	06/27/17			226775	P	07/07/17	550	150300	PRO SHOP INVENTORY	176.72
INVOICE:	IN-01158051									
79228	06/19/17			226775	P	07/07/17	550	150300	PRO SHOP INVENTORY	152.88
INVOICE:	IN-01156180									
VENDOR TOTALS			598.66	YTD	INVOICED			598.66	YTD PAID	329.60
884 U.S. FOODSERVICE, INC.										
79240	06/28/17			226776	P	07/07/17	55730	530105	OPERATING SUPPLIES	400.48
INVOICE:	198380									
79241	06/28/17			226776	P	07/07/17	550	150301	FOOD INVENTORY	1,978.08
INVOICE:	198381									
79241	06/28/17			226776	P	07/07/17	550	150305	NA BEVERAGES INVENTORY	376.32
INVOICE:	198381									
79241	06/28/17			226776	P	07/07/17	55730	530105	OPERATING SUPPLIES	679.15
INVOICE:	198381									
79241	06/28/17			226776	P	07/07/17	55730	530410	DRY GOODS	33.22

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INVOICE:		198381								
79242	INVOICE:	06/30/17	226776	P	07/07/17	550		150301	FOOD INVENTORY	1,598.82
79242	INVOICE:	289948	226776	P	07/07/17	550		150305	NA BEVERAGES INVENTORY	23.94
79242	INVOICE:	289948	226776	P	07/07/17	55730		530105	OPERATING SUPPLIES	312.57
79242	INVOICE:	289948	226776	P	07/07/17	55730		530410	DRY GOODS	73.94
79242	INVOICE:	289948	226776	P	07/07/17	550		150301	FOOD INVENTORY	331.23
79243	INVOICE:	289947	226776	P	07/07/17	550		150305	NA BEVERAGES INVENTORY	234.72
79243	INVOICE:	289947	226776	P	07/07/17	550		150301	FOOD INVENTORY	2,555.68
79244	INVOICE:	345277	226776	P	07/07/17	550		150305	NA BEVERAGES INVENTORY	75.95
79244	INVOICE:	345277	226776	P	07/07/17	55730		530105	OPERATING SUPPLIES	424.48
79244	INVOICE:	345277	226776	P	07/07/17	55730		530410	DRY GOODS	109.57
79245	INVOICE:	1290065	226776	P	07/07/17	55730		530105	OPERATING SUPPLIES	154.99
79246	INVOICE:	1290065-1	226776	P	07/07/17	55730		530105	OPERATING SUPPLIES	154.99
79247	INVOICE:	1473088-1	226776	P	07/07/17	55730		530105	OPERATING SUPPLIES	77.55
79248	INVOICE:	09/02/16	226776	P	07/07/17	550		150301	FOOD INVENTORY	50.65
79249	INVOICE:	2324764	226776	P	07/07/17	55730		530105	OPERATING SUPPLIES	106.22
79250	INVOICE:	03/10/17	226776	P	07/07/17	550		150301	FOOD INVENTORY	72.88
79251	INVOICE:	2498583	226776	P	07/07/17	550		150301	FOOD INVENTORY	3,101.98
79251	INVOICE:	1720264	226776	P	07/07/17	55730		530105	OPERATING SUPPLIES	94.00
79251	INVOICE:	1720264								
VENDOR TOTALS					196,852.95	YTD INVOICED		196,852.95	YTD PAID	13,021.41
9913 MAURICE VAUGHN										
79257	INVOICE:	07/01/17	226777	P	07/07/17	55730		520904	ENTERTAINMENT	350.00
79257	INVOICE:	70617								
VENDOR TOTALS					350.00	YTD INVOICED		350.00	YTD PAID	350.00
915 VERIZON WIRELESS SERVICES LLC										
79252	INVOICE:	06/23/17	226778	P	07/07/17	55720		521195	TELECOMMUNICATIONS	228.06
79252	INVOICE:	9788065927								

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TOTAL PRINTED CHECKS	78	214,056.99
TOTAL WIRE TRANSFERS	2	554,016.19

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VENDOR TOTALS	375.00	YTD INVOICED	375.00	YTD PAID	45.00
10691 ALLIANCE PAPER & FOOD SERVICE INC					
79471	06/01/17	226787	P 07/14/17	45000	570145
INVOICE:	352108-00				RENO CENTER RENOVATION
					964.00

Prerequisites

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VENDOR TOTALS					13,082.76	YTD	INVOICED	13,082.76	YTD	PAID	777.82
103	BRISTOL HOSE & FITTING										
	79360	07/06/17			226803	P	07/14/17	65000	520970	MAINTENANCE-BUILDING & GR	166.46
	INVOICE:	3343931									
VENDOR TOTALS					638.75	YTD	INVOICED	638.75	YTD	PAID	166.46
10118	BUCHANAN ENERGY LLC										
	79361	07/11/17			20160043	P	07/14/17	65000	530300	GAS AND OIL	14,124.00
	INVOICE:	440185									
VENDOR TOTALS					69,020.10	YTD	INVOICED	69,020.10	YTD	PAID	14,124.00
10011	BYTRONICS, INC										
	79270	07/05/17			226805	P	07/14/17	50100	521065	JULIE	158.75
	INVOICE:	20851									
VENDOR TOTALS					925.50	YTD	INVOICED	925.50	YTD	PAID	158.75
120	CANON SOLUTIONS AMERICA, INC										
	79378	07/01/17			226806	P	07/14/17	121400	520901	COPIER	60.88
	INVOICE:	4023067134									
VENDOR TOTALS					1,520.72	YTD	INVOICED	1,520.72	YTD	PAID	60.88
1854	CARTEGRAPH SYSTEMS INC.										
	79381	06/27/17			20170043	P	07/14/17	143100	521055	PROFESSIONAL SERVICES - O	8,254.00
	INVOICE:	SIN003324									
	79381	06/27/17			20170043	P	07/14/17	143300	520975	MAINTENANCE-EQUIPMENT	2,627.38
	INVOICE:	SIN003324									
	79381	06/27/17			20170043	P	07/14/17	143400	520975	MAINTENANCE-EQUIPMENT	2,627.37
	INVOICE:	SIN003324									
	79381	06/27/17			20170043	P	07/14/17	50100	520975	MAINTENANCE-EQUIPMENT	5,255.00
	INVOICE:	SIN003324									
	79381	06/27/17			20170043	P	07/14/17	50200	520975	MAINTENANCE-EQUIPMENT	5,255.00
	INVOICE:	SIN003324									
VENDOR TOTALS					24,018.75	YTD	INVOICED	24,018.75	YTD	PAID	24,018.75
137	CDM GOVERNMENT, INC.										
	79382	06/27/17			226808	P	07/14/17	121400	570110	COMPUTER EQUIPMENT/PROJEC	34.00
	INVOICE:	JH0960									
VENDOR TOTALS					4,761.96	YTD	INVOICED	4,761.96	YTD	PAID	34.00
9437	ECON CONTROL INC										
	79368	07/05/17			226809	P	07/14/17	550	150301	FOOD INVENTORY	613.89
	INVOICE:	29154									

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10682 THE CHEFS' WAREHOUSE MIDWEST, LLC	79273	06/27/17		226810	P	07/14/17	550	150301	FOOD INVENTORY
INVOICE:	2028178			226810	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
79273	06/27/17			226810	P	07/14/17	550	150301	FOOD INVENTORY
INVOICE:	2028178			226810	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
79274	06/23/17			226810	P	07/14/17	550	150301	FOOD INVENTORY
INVOICE:	2023948			226810	P	07/14/17	550	150305	FOOD INVENTORY
79274	06/23/17			226810	P	07/14/17	550	150301	FOOD INVENTORY
INVOICE:	2045340			226810	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
79375	07/10/17			226810	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
INVOICE:	2045340			226810	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
79375	07/10/17			226810	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
INVOICE:	2045340			226810	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
VENDOR TOTALS				760.72	YTD			INVOICED	PAID
8502 NEW CHICAGO WHOLESALE BAKERY, INC	79369	07/08/17		226811	P	07/14/17	550	150301	FOOD INVENTORY
INVOICE:	340746			226811	P	07/14/17	550	150301	FOOD INVENTORY
VENDOR TOTALS				5,961.94	YTD			INVOICED	PAID
6043 CHICAGO PARTS & SOUND LLC	79371	07/10/17		226812	P	07/14/17	65000	530310	PARTS PURCHASED
INVOICE:	301C018297			226812	P	07/14/17	65000	530310	PARTS PURCHASED
79373	07/07/17			226812	P	07/14/17	65000	530310	PARTS PURCHASED
INVOICE:	30CR003188			226812	P	07/14/17	65000	530310	PARTS PURCHASED
VENDOR TOTALS				4,669.91	YTD			INVOICED	PAID
7273 CMS COMMUNICATIONS, INC.	79470	05/26/17		226813	P	07/14/17	40000	580100	15005 POLICE STATION
INVOICE:	1685013-1			226813	P	07/14/17	40000	580100	15005 POLICE STATION
VENDOR TOTALS				9,032.54	YTD			INVOICED	PAID
10301 GREAT LAKES COCA-COLA DISTRIBUTION, LLC	79374	06/21/17		226814	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
INVOICE:	816208810			226814	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
VENDOR TOTALS				4,357.36	YTD			INVOICED	PAID
172 COLLEGE OF DUPAGE	79380	07/03/17		226815	P	07/14/17	134200	530105	OPERATING SUPPLIES
INVOICE:	4442893			226815	P	07/14/17	134200	530105	OPERATING SUPPLIES
VENDOR TOTALS				2,240.00	YTD			INVOICED	PAID

675.00

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175 COMMONWEALTH EDISON COMPANY	79376	07/10/17			226816	P	07/14/17	40000	580100 CONSTRUCTION PROJECTS
INVOICE:	79376								
VENDOR TOTALS				77,997.20	YTD	INVOICED		77,997.20	YTD PAID
6610 COMCAST CABLE COMMUNICATIONS, LLC	79379	06/22/17			226817	P	07/14/17	134200	521195 TELECOMMUNICATIONS
INVOICE:	79379								
VENDOR TOTALS				529.19	YTD	INVOICED		529.19	YTD PAID
3525 COMMERCIAL TIRE SERVICE	79370	07/07/17			226818	P	07/14/17	65000	530315 TIRES
INVOICE:	2220041626								
VENDOR TOTALS				223.00	YTD	INVOICED		223.00	YTD PAID
204 DAILY HERALD	79276	06/08/17			226819	P	07/14/17	126200	520905 PRINTING
INVOICE:	T4474348								
79384	06/02/17				226820	P	07/14/17	40000	520990 CONTRACT STREET MAINTENAN
INVOICE:	T4473781								
VENDOR TOTALS				5,960.45	YTD	INVOICED		5,960.45	YTD PAID
216 DELL MARKETING L.P.	79278	06/23/17			226821	P	07/14/17	55700	580110 EQUIPMENT/CAPITAL OUTLAY
INVOICE:	10174183786								
79279	06/23/17				226821	P	07/14/17	55700	580110 EQUIPMENT/CAPITAL OUTLAY
INVOICE:	10174304430								
VENDOR TOTALS				1,325.51	YTD	INVOICED		1,325.51	YTD PAID
241 DU-COMM	79383	07/01/17			226822	P	07/14/17	134200	520920 DU-COMM
INVOICE:	16073								
VENDOR TOTALS				390,483.29	YTD	INVOICED		390,483.29	YTD PAID
242 DU-KANE ASPHALT CO.	79277	06/25/17			226823	P	07/14/17	143300	530210 OPERATING SUPPLIES, ASPHA
INVOICE:	1134								
VENDOR TOTALS				5,722.38	YTD	INVOICED		5,722.38	YTD PAID
9549 DUNBAR ARMORED INC	79385	07/01/17			226824	P	07/14/17	122200	520835 BANKING SERVICES
INVOICE:	4016706								
79385	07/01/17				226824	P	07/14/17	50100	520835 BANKING SERVICES
INVOICE:	4016706								

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79385	07/01/17	226824	P	07/14/17	50200	520835	BANKING SERVICES	68.40
INVOICE:	4016706							
79385	07/01/17	226824	P	07/14/17	54000	520835	BANKING SERVICES	68.40
INVOICE:	4016706							
VENDOR TOTALS		1,953.79	YTD	INVOICED		1,953.79	YTD	PAID
291 EUCLID BEVERAGE, LTD								
79386	07/06/17	226825	P	07/14/17	550	150303	BEER INVENTORY	791.85
INVOICE:	W-336-1224							
VENDOR TOTALS		21,124.45	YTD	INVOICED		21,124.45	YTD	PAID
1726 BRIDGESTONE RETAIL OPERATIONS, LLC								
79280	06/29/17	226826	P	07/14/17	65000	530315	TIRES	124.66
INVOICE:	246829							
VENDOR TOTALS		3,484.33	YTD	INVOICED		3,484.33	YTD	PAID
10684 GREG/MARY FISCHER								
79283	06/27/17	226827	P	07/14/17	4000	410600	REAL ESTATE TRANSFER TAX	1,515.00
INVOICE:	TXR071117							
VENDOR TOTALS		1,515.00	YTD	INVOICED		1,515.00	YTD	PAID
10683 CARRIE FITZGERALD								
79282	06/27/17	226828	P	07/14/17	4000	410600	REAL ESTATE TRANSFER TAX	894.00
INVOICE:	TXR071117							
VENDOR TOTALS		894.00	YTD	INVOICED		894.00	YTD	PAID
310 FLAGS USA INC.								
79387	05/17/17	226829	P	07/14/17	134300	530105	OPERATING SUPPLIES	637.00
INVOICE:	67348							
VENDOR TOTALS		2,643.00	YTD	INVOICED		2,643.00	YTD	PAID
311 THE TERRAMAR GROUP, INC								
79281	06/27/17	226830	P	07/14/17	65000	530310	PARTS PURCHASED	275.83
INVOICE:	68188							
VENDOR TOTALS		3,855.34	YTD	INVOICED		3,855.34	YTD	PAID
329 GADD, TIBBLE & ASSOCIATES, INC.								
79285	06/26/17	226831	P	07/14/17	126100	521055	PROFESSIONAL SERVICES - O	5,500.00
INVOICE:	17-06-02							
VENDOR TOTALS		11,000.00	YTD	INVOICED		11,000.00	YTD	PAID
4357 GARVEY'S OFFICE PRODUCTS								
79284	06/26/17	226832	P	07/14/17	121200	530100	OFFICE SUPPLIES	14.95

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9692	LOUIS GLUNZ BEER, INC 79388 INVOICE: 990716	16,176.57	YTD INVOICED		16,176.57	YTD PAID		2,904.00
	VENDOR TOTALS	3,911.77	YTD INVOICED		3,911.77	YTD PAID		246.00
4739	GORDON FOOD SERVICE, INC. 79390 INVOICE: 177564896	226836	P 07/14/17 55730		530105	OPERATING SUPPLIES		868.95
	VENDOR TOTALS	868.95	YTD INVOICED		868.95	YTD PAID		868.95
929	W.W. GRAINGER INC 79287 INVOICE: 9486541841	226837	P 07/14/17 143300		521045	MAINTENANCE-STREET LIGHTS		412.68
	VENDOR TOTALS	2,173.76	YTD INVOICED		2,173.76	YTD PAID		412.68
7688	JAMES V GRUTZMACHER 79391 INVOICE: 2394 INVOICE: 07/07/17 INVOICE: 2394	226838	P 07/14/17 550		150301	FOOD INVENTORY		104.00
	VENDOR TOTALS	2,315.00	YTD INVOICED		2,315.00	YTD PAID		176.00
2081	HAMPTON, LENZINI AND RENWICK, INC. 79402 INVOICE: 20171052	226839	P 07/14/17 40000		580160	16002 2016 RESURFACING PROGRAM		17,220.23
	VENDOR TOTALS	22,285.73	YTD INVOICED		22,285.73	YTD PAID		17,220.23
9982	HAYES MECHANICAL, LLC 79290 INVOICE: 392307	226840	P 07/14/17 121300		520970	MAINTENANCE-BUILDING & GR		614.00
	VENDOR TOTALS	7,319.70	YTD INVOICED		7,319.70	YTD PAID		614.00
4547	HD SUPPLY WATERWORKS, LTD. 79288 INVOICE: H424700 INVOICE: 06/30/17 INVOICE: H425544 INVOICE: 06/30/17 INVOICE: H425544	226841	P 07/14/17 50200		521005	MAINTENANCE-STORM SEWERS		1,438.56
	VENDOR TOTALS	226841	P 07/14/17 50100		521050	MAINTENANCE-OTHER		570.21
	VENDOR TOTALS	226841	P 07/14/17 50200		521005	MAINTENANCE-STORM SEWERS		283.87
	VENDOR TOTALS	12,166.40	YTD INVOICED		12,166.40	YTD PAID		2,292.64

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10282	HEARTLAND BEVERAGE, LLC 79400 INVOICE: 18374		226842 P	07/14/17	550	150303	BEER INVENTORY	345.00
	VENDOR TOTALS	2,261.00 YTD	INVOICED			2,261.00 YTD	PAID	345.00
10562	HERITAGE WINE CELLARS LTD 79392 INVOICE: 1228140		226843 P	07/14/17	550	150304	WINE INVENTORY	261.00
	VENDOR TOTALS	4,780.00 YTD	INVOICED			4,780.00 YTD	PAID	261.00
198	HERITAGE-CRYSTAL CLEAN INC 79346 INVOICE: 14645672		226844 P	07/14/17	65000	521125	LEASED EQUIPMENT	304.22
	VENDOR TOTALS	1,076.71 YTD	INVOICED			1,076.71 YTD	PAID	304.22
6405	HIGHLAND BAKING CO 79394 INVOICE: 1423792		226845 P	07/14/17	550	150301	FOOD INVENTORY	129.28
	INVOICE: 07/10/17		226845 P	07/14/17	550	150301	FOOD INVENTORY	142.63
	INVOICE: 1422850		226845 P	07/14/17	550	150301	FOOD INVENTORY	490.10
	INVOICE: 07/08/17		226845 P	07/14/17	550	150301	FOOD INVENTORY	82.71
	INVOICE: 07/07/17		226845 P	07/14/17	550	150301	FOOD INVENTORY	91.85
	INVOICE: 07/06/17		226845 P	07/14/17	550	150301	FOOD INVENTORY	54.87
	INVOICE: 1418692		226845 P	07/14/17	550	150301	FOOD INVENTORY	991.44
	INVOICE: 07/05/17		226845 P	07/14/17	550	150301	FOOD INVENTORY	454.00
	INVOICE: 1417781		226845 P	07/14/17	550	150301	FOOD INVENTORY	454.00
	VENDOR TOTALS	15,100.00 YTD	INVOICED			15,100.00 YTD	PAID	454.00
389	HOLSTEIN'S GARAGE 79393 INVOICE: I-5049		226846 P	07/14/17	65000	521180	REPAIRS-CONTRACTUAL/LABOR	454.00
	VENDOR TOTALS	1,594.00 YTD	INVOICED			1,594.00 YTD	PAID	454.00
10540	THE HON COMPANY 79472 INVOICE: 713833		20170023	05/29/17	40000	580100	POLICE STATION	2,342.25
	INVOICE: 05/29/17		20170023	05/29/17	40000	580100	POLICE STATION	47,923.27
	INVOICE: 713834		20170023	05/29/17	40000	580100	POLICE STATION	50,265.52
	VENDOR TOTALS	118,870.30 YTD	INVOICED			118,870.30 YTD	PAID	184.41
5988	HR SIMPLIFIED 79401 INVOICE: 51806		226848 P	07/14/17	60000	520885	LIABILITY INSURANCE - MIC	184.41

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VENDOR TOTALS							1,629.09 YTD INVOICED	1,629.09 YTD PAID	184.41
10685 CHAD J HUSNICK 79291 INVOICE: TXR071117							226849 P 07/14/17 4000	410600 REAL ESTATE TRANSFER TAX	1,770.00
VENDOR TOTALS							1,770.00 YTD INVOICED	1,770.00 YTD PAID	1,770.00
3402 ILLINOIS FIRE INSPECTORS ASSOCIATION 79292 INVOICE: 18983							226850 P 07/14/17 126200	520620 EMPLOYEE EDUCATION	350.00
VENDOR TOTALS							350.00 YTD INVOICED	350.00 YTD PAID	350.00
900 UNIVERSITY OF ILLINOIS-GAR 79342 INVOICE: UPIN8857							226851 P 07/14/17 134200	520620 EMPLOYEE EDUCATION	1,392.00
VENDOR TOTALS							2,684.00 YTD INVOICED	2,684.00 YTD PAID	1,392.00
5573 J.G. UNIFORMS, INC. 79293 INVOICE: 22005							226852 P 07/14/17 134300	530445 UNIFORMS	155.00
VENDOR TOTALS							2,181.88 YTD INVOICED	2,181.88 YTD PAID	155.00
6470 JOHN S NEENAN 79294 INVOICE: 80995 INVOICE: 80995							226853 P 07/14/17 50100 226853 P 07/14/17 50200	530105 OPERATING SUPPLIES 530105 OPERATING SUPPLIES	208.60 209.00
VENDOR TOTALS							2,057.60 YTD INVOICED	2,057.60 YTD PAID	417.60
612 KONICA MINOLTA BUSINESS SOLUTIONS INC 79403 INVOICE: 334455995							226854 P 07/14/17 121400	520901 COPIER	231.00
VENDOR TOTALS							8,662.88 YTD INVOICED	8,662.88 YTD PAID	231.00
546 LEN'S ACE HARDWARE, INC. 79295 INVOICE: 79301 INVOICE: 79296 INVOICE: 79258 INVOICE: 79297 INVOICE: 79296 INVOICE: 79298 INVOICE: 79330 INVOICE: 79299							226855 P 07/14/17 55720 226855 P 07/14/17 55720 226855 P 07/14/17 55710 226855 P 07/14/17 55710 226855 P 07/14/17 55710 226855 P 07/14/17 55715	530105 OPERATING SUPPLIES 530105 OPERATING SUPPLIES 530105 OPERATING SUPPLIES 530105 OPERATING SUPPLIES 530105 OPERATING SUPPLIES 530105 OPERATING SUPPLIES	8.08 28.76 35.96 40.40 20.55

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE:	1355								
	79311	12/07/16		20160028	226866	P	07/14/17	50200	520985	MAINTENANCE-R.O.W.
	INVOICE:	1355								2,500.00
	VENDOR TOTALS			4,000.00	YTD INVOICED				4,000.00	YTD PAID
5463 KEITH R. MOORE										
	79319	07/06/17			226867	P	07/14/17	5300	440530	LEASED PARKING LOT FEES
	INVOICE:	PR071117								75.00
	VENDOR TOTALS			250.00	YTD INVOICED				250.00	YTD PAID
5841 GENUINE PARTS CO-NAPA										
	79411	07/09/17			226868	P	07/14/17	65000	530310	PARTS PURCHASED
	INVOICE:	423378								24.86
	VENDOR TOTALS			2,673.25	YTD INVOICED				2,673.25	YTD PAID
635 NATIONAL ELEVATOR INSPECTION SVCS INC										
	79321	06/28/17			226869	P	07/14/17	126200	521044	ELEVATOR INSPECTIONS
	INVOICE:	277615								300.00
	VENDOR TOTALS			6,957.50	YTD INVOICED				6,957.50	YTD PAID
9719 NETWORKFLEET, INC										
	79412	07/01/17			226870	P	07/14/17	65000	521195	TELECOMMUNICATIONS
	INVOICE:	1123852								1,135.05
	VENDOR TOTALS			13,510.61	YTD INVOICED				13,510.61	YTD PAID
8790 A NEW DAIRY CO, INC										
	79410	07/07/17			226871	P	07/14/17	550	150301	FOOD INVENTORY
	INVOICE:	1547464								294.64
	79410	07/07/17			226871	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
	INVOICE:	1547464								42.51
	VENDOR TOTALS			8,726.98	YTD INVOICED				8,726.98	YTD PAID
7183 NEMEGG INC										
	79323	06/29/17			226872	P	07/14/17	121400	570110	COMPUTER EQUIPMENT/PROJEC
	INVOICE:	1300439293								68.15
	79414	06/30/17			226872	P	07/14/17	121400	570110	COMPUTER EQUIPMENT/PROJEC
	INVOICE:	1300441834								77.06
	VENDOR TOTALS			9,236.60	YTD INVOICED				9,236.60	YTD PAID
651 NORTHERN ILLINOIS GAS COMPANY										
	79322	06/27/17			226873	P	07/14/17	50100	521200	UTILITIES
	INVOICE:	79322								40.96
	79415	06/29/17			226873	P	07/14/17	21000	521190	STREET LIGHTING/ENERGY CO
	INVOICE:	79415								51.87

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INVOICE:		927374089001								
79422	INVOICE:	06/21/17			226876	P	07/14/17	134100	530100	OFFICE SUPPLIES
79422	INVOICE:	938368458001			226876	P	07/14/17	134200	530100	OFFICE SUPPLIES
79422	INVOICE:	938368458001			226876	P	07/14/17	134300	530100	OFFICE SUPPLIES
79422	INVOICE:	938368458001			226876	P	07/14/17	134100	530100	OFFICE SUPPLIES
79423	INVOICE:	937841369001			226876	P	07/14/17	134200	530100	OFFICE SUPPLIES
79423	INVOICE:	937841369001			226876	P	07/14/17	134300	530100	OFFICE SUPPLIES
79423	INVOICE:	937841369001			226876	P	07/14/17	134100	530100	OFFICE SUPPLIES
79424	INVOICE:	936811739001			226876	P	07/14/17	134200	530100	OFFICE SUPPLIES
79424	INVOICE:	936811739001			226876	P	07/14/17	134300	530100	OFFICE SUPPLIES
79425	INVOICE:	938315215001			226876	P	07/14/17	134200	530100	OFFICE SUPPLIES
79425	INVOICE:	938315215001			226876	P	07/14/17	134300	530100	OFFICE SUPPLIES
VENDOR TOTALS		7,671.03	YTD	INVOICED				7,671.03	YTD	PAID
666 JACK GRAY TRANSPORT INC										
79416	INVOICE:	06/24/17			226878	P	07/14/17	55710	530435	SOD SEED SAND & GRAVEL
VENDOR TOTALS		1,202.48	YTD	INVOICED				1,202.48	YTD	PAID
9693 NATIONAL TELEPHONE MESSAGE CORP										
79426	INVOICE:	06/16/17			226879	P	07/14/17	134100	530105	OPERATING SUPPLIES
VENDOR TOTALS		480.00	YTD	INVOICED				480.00	YTD	PAID
9097 ORLEANS RHIL LP										
79418	INVOICE:	07/11/17			226880	P	07/14/17	100	240100	ESCROWS - DEVELOPER DEPOS
VENDOR TOTALS		648.00	YTD	INVOICED				648.00	YTD	PAID
676 PACKKEY WEBB FORD, INC.										
79427	INVOICE:	07/05/17			226881	P	07/14/17	65000	530310	PARTS PURCHASED
VENDOR TOTALS		103.09	YTD	INVOICED				103.09	YTD	PAID

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VENDOR TOTALS								7,988.22 YTD INVOICED	7,988.22 YTD PAID
10687 ELEANOR E PAULY									
79330	07/06/17				226882	P	07/14/17	4000	410600
INVOICE: TXR071117									REAL ESTATE TRANSFER TAX
VENDOR TOTALS								1,500.00 YTD INVOICED	1,500.00 YTD PAID
700 THE PITNEY BOWES BANK INC									
79464	07/12/17				18982	W	07/14/17	122100	520900
INVOICE: 71217									POSTAGE & SHIPPING
VENDOR TOTALS								16,200.00 YTD INVOICED	16,200.00 YTD PAID
6552 PROVANTAGE CORPORATION									
79326	07/03/17				226883	P	07/14/17	121400	570110
INVOICE: 7947713									COMPUTER EQUIPMENT/PROJEC
79327	07/03/17				226883	P	07/14/17	121400	570110
INVOICE: 7947877									COMPUTER EQUIPMENT/PROJEC
79328	05/24/17				226883	P	07/14/17	121400	570110
INVOICE: 7923529									COMPUTER EQUIPMENT/PROJEC
79329	06/29/17				226883	P	07/14/17	121400	570110
INVOICE: 7946340									COMPUTER EQUIPMENT/PROJEC
79429	07/06/17				226883	P	07/14/17	121400	570110
INVOICE: 7949859									COMPUTER EQUIPMENT/PROJEC
79430	07/06/17				226883	P	07/14/17	121400	570110
INVOICE: 7949806									COMPUTER EQUIPMENT/PROJEC
79431	04/04/17				226883	P	07/14/17	121400	570110
INVOICE: 7889836-1									COMPUTER EQUIPMENT/PROJEC
VENDOR TOTALS								22,982.64 YTD INVOICED	22,982.64 YTD PAID
9408 KELLY PURVIS									
79428	07/05/17				226884	P	07/14/17	126100	520625
INVOICE: ER071317									TRAVEL
VENDOR TOTALS								359.97 YTD INVOICED	359.97 YTD PAID
10688 DEAN R QUOSS									
79331	07/06/17				226885	P	07/14/17	4000	410600
INVOICE: TXR071117									REAL ESTATE TRANSFER TAX
VENDOR TOTALS								1,770.00 YTD INVOICED	1,770.00 YTD PAID
10689 BRAD REIF									
79332	07/06/17				226886	P	07/14/17	1000	420100
INVOICE: VR071117									VEHICLE LICENSES
VENDOR TOTALS								135.00 YTD INVOICED	135.00 YTD PAID

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5058 ROBERT/VICTORIA RENDRO	79433	07/07/17			226887	P	07/14/17	40000	580155 17001 2017 SIDEWALK IMPROVEMENT	249.00
INVOICE:	71317									
VENDOR TOTALS					249.00	YTD	INVOICED		249.00	YTD PAID
3936 RENTACRATE INC.	79434	06/21/17			226888	P	07/14/17	134200	530105 OPERATING SUPPLIES	2,464.66
INVOICE:	INV94619									
VENDOR TOTALS					2,464.66	YTD	INVOICED		2,464.66	YTD PAID
766 DRI-STICK DECAL CORP	79333	06/30/17			226889	P	07/14/17	122200	530105 OPERATING SUPPLIES	511.63
INVOICE:	332661									
VENDOR TOTALS					2,950.30	YTD	INVOICED		2,950.30	YTD PAID
10690 GRETCHEN SANFORD	79340	07/06/17			226890	P	07/14/17	4000	410600 REAL ESTATE TRANSFER TAX	1,740.00
INVOICE:	TXR071117									
VENDOR TOTALS					1,740.00	YTD	INVOICED		1,740.00	YTD PAID
6093 SCHAMBERGER BROTHERS, INC	79440	07/07/17			226891	P	07/14/17	550	150303 BEER INVENTORY	808.90
INVOICE:	410128									
VENDOR TOTALS					11,569.70	YTD	INVOICED		11,569.70	YTD PAID
792 THE SHERWIN WILLIAMS CO.	79337	06/23/17			226892	P	07/14/17	143300	521035 MAINTENANCE-STREET PAINTI	107.08
INVOICE:	9734-5									
79338	06/20/17				226892	P	07/14/17	143300	521035 MAINTENANCE-STREET PAINTI	194.90
INVOICE:	9495-3									
VENDOR TOTALS					301.98	YTD	INVOICED		301.98	YTD PAID
9574 TONY L DIAMOND SR	79438	07/11/17			226893	P	07/14/17	65000	580110 EQUIPMENT/CAPITAL OUTLAY	466.66
INVOICE:	7111723830									
VENDOR TOTALS					496.01	YTD	INVOICED		496.01	YTD PAID
10181 SOUTHERN GLAZER'S WINE AND SPIRITS, LLC	79439	07/06/17			226894	P	07/14/17	550	150304 WINE INVENTORY	516.30
INVOICE:	1639603									
79439	07/06/17				226894	P	07/14/17	550	150302 LIQUOR INVENTORY	236.85
INVOICE:	1639603									

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
804 SPRING AIR FILTER INC									
79334		07/07/17		226895		P	07/14/17	121300	530105 OPERATING SUPPLIES
INVOICE:		25490							
VENDOR TOTALS				1,569.00		YTD	INVOICED	1,569.00 YTD PAID	
806 STANDARD EQUIPMENT COMPANY									
79435		07/03/17		226896		P	07/14/17	65000	530310 PARTS PURCHASED
INVOICE:		C23813		226896		P	07/14/17	65000	530310 PARTS PURCHASED
79436		06/29/17							
INVOICE:		C23733							
VENDOR TOTALS				9,563.16		YTD	INVOICED	9,563.16 YTD PAID	
813 STEINER ELECTRIC CO.									
79445		06/23/17		226897		P	07/14/17	40000	580100 CONSTRUCTION PROJECTS
INVOICE:		S005655804.002							
VENDOR TOTALS				15,109.45		YTD	INVOICED	15,109.45 YTD PAID	
7600 STUEVER & SONS, INC									
79442		07/06/17		226898		P	07/14/17	55730	530105 OPERATING SUPPLIES
INVOICE:		192111							
VENDOR TOTALS				2,033.00		YTD	INVOICED	2,033.00 YTD PAID	
827 SUBURBAN DRIVE LINE, INC.									
79437		07/11/17		226899		P	07/14/17	65000	521180 REPAIRS-CONTRACTUAL/LABOR
INVOICE:		53351							
VENDOR TOTALS				34.00		YTD	INVOICED	34.00 YTD PAID	
5018 SUBURBAN LABORATORIES, INC.									
79339		06/30/17		226900		P	07/14/17	50100	521055 PROFESSIONAL SERVICES - O
INVOICE:		146168							
VENDOR TOTALS				6,176.00		YTD	INVOICED	6,176.00 YTD PAID	
835 SUPERIOR BEVERAGE CO.									
79441		07/07/17		226901		P	07/14/17	550	150303 BEER INVENTORY
INVOICE:		687008							
VENDOR TOTALS				6,387.91		YTD	INVOICED	6,387.91 YTD PAID	
10104 SUPREME LOBSTER CO									
79443		07/08/17		226902		P	07/14/17	550	150301 FOOD INVENTORY
INVOICE:		6163930		226902		P	07/14/17	550	150301 FOOD INVENTORY
79444		07/07/17							
VENDOR TOTALS				423.34		YTD	INVOICED	423.34 YTD PAID	
753.15				424.00		YTD	INVOICED	424.00 YTD PAID	
424.00				424.00		YTD	INVOICED	424.00 YTD PAID	
334.25				137.04		YTD	INVOICED	137.04 YTD PAID	
471.29				6,278.00		YTD	INVOICED	6,278.00 YTD PAID	
6,278.00				6,278.00		YTD	INVOICED	6,278.00 YTD PAID	
142.00				142.00		YTD	INVOICED	142.00 YTD PAID	
142.00				142.00		YTD	INVOICED	142.00 YTD PAID	
34.00				34.00		YTD	INVOICED	34.00 YTD PAID	
34.00				34.00		YTD	INVOICED	34.00 YTD PAID	
1,285.00				1,285.00		YTD	INVOICED	1,285.00 YTD PAID	
1,285.00				1,285.00		YTD	INVOICED	1,285.00 YTD PAID	
1,285.00				1,285.00		YTD	INVOICED	1,285.00 YTD PAID	
204.87				204.87		YTD	INVOICED	204.87 YTD PAID	
204.87				204.87		YTD	INVOICED	204.87 YTD PAID	
204.87				204.87		YTD	INVOICED	204.87 YTD PAID	
204.87				204.87		YTD	INVOICED	204.87 YTD PAID	

07/14/2017 14:45 VILLAGE OF GLEN ELLYN
maryr PAID WARRANT REPORT

WARRANT: 0717-2

TO FISCAL 2017/07 01/01/2017 TO 12/31/201

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VENDOR NAME

DOCUMENT

INV DATE VOUCHER

PO

CHECK NO T CHK DATE GL ACCOUNT

GL ACCOUNT DESCRIPTION

INVOICE: 6162995

VENDOR TOTALS

12,263.53 YTD INVOICED

12,263.53 YTD PAID

1,083.68

844 SYSCO FOOD SERV - CHICAGO, INC

79336

06/17/17
INVOICE: 124515524

226903 P 07/14/17 550

150301

FOOD INVENTORY

640.00

79336

06/17/17
INVOICE: 124515524

226903 P 07/14/17 55730

530105

OPERATING SUPPLIES

37.20

79336

06/17/17
INVOICE: 124515524

226903 P 07/14/17 550

150301

FOOD INVENTORY

-640.00

VENDOR TOTALS

5,391.83 YTD INVOICED

5,391.83 YTD PAID

37.20

293 EVA P. TAVES

79450

07/07/17
INVOICE: ERO71317

226904 P 07/14/17 134200

530100

OFFICE SUPPLIES

148.05

VENDOR TOTALS

148.05 YTD INVOICED

148.05 YTD PAID

148.05

854 TERRACE SUPPLY COMPANY

79446

06/30/17
INVOICE: 977713

226905 P 07/14/17 65000

521125

LEASED EQUIPMENT

23.40

79447

06/30/17
INVOICE: 978248

226905 P 07/14/17 55715

530105

OPERATING SUPPLIES

13.20

VENDOR TOTALS

475.03 YTD INVOICED

475.03 YTD PAID

36.60

2211 JANET TERRANOVA

79341

07/06/17
INVOICE: ERO71117

226906 P 07/14/17 134200

520625

TRAVEL

10.00

VENDOR TOTALS

195.69 YTD INVOICED

195.69 YTD PAID

10.00

10558 TESTA PRODUCE, INC

79448

07/08/17
INVOICE: 4192799

226907 P 07/14/17 550

150301

FOOD INVENTORY

778.01

79449

07/07/17
INVOICE: 4191721

226907 P 07/14/17 550

150301

FOOD INVENTORY

208.56

VENDOR TOTALS

14,386.63 YTD INVOICED

14,386.63 YTD PAID

986.57

10019 TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC

79451

07/01/17
INVOICE: 71317

226908 P 07/14/17 134300

520600

DUES-SUBSCRIPTIONS-REG FE

170.60

VENDOR TOTALS

1,082.40 YTD INVOICED

1,082.40 YTD PAID

170.60

886 U.S. VENTURE, INC

79452

07/06/17
INVOICE: 5673081

226909 P 07/14/17 65000

530310

PARTS PURCHASED

82.19

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TO FISCAL 2017/07 01/01/2017 TO 12/31/201

Packet Pg. 89

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	

VENDOR TOTALS					1,609.16 YTD INVOICED		1,609.16 YTD PAID		82.19	
884 U.S. FOODSERVICE, INC.										
79453	INVOICE:	07/10/17			226910	P	07/14/17	550	150301	FOOD INVENTORY
79453	INVOICE:	07/10/17			226910	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
79453	INVOICE:	07/10/17			226910	P	07/14/17	55730	530105	OPERATING SUPPLIES
79453	INVOICE:	07/10/17			226910	P	07/14/17	55730	530410	DRY GOODS
79454	INVOICE:	07/07/17			226910	P	07/14/17	550	150301	FOOD INVENTORY
79454	INVOICE:	07/07/17			226910	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
79454	INVOICE:	07/07/17			226910	P	07/14/17	55730	530105	OPERATING SUPPLIES
79454	INVOICE:	07/07/17			226910	P	07/14/17	55730	530410	DRY GOODS
79455	INVOICE:	07/07/17			226910	P	07/14/17	550	150305	NA BEVERAGES INVENTORY
79456	INVOICE:	07/05/17			226910	P	07/14/17	550	150301	FOOD INVENTORY
79457	INVOICE:	05/30/17			226910	P	07/14/17	550	150301	FOOD INVENTORY
VENDOR TOTALS					196,852.95 YTD INVOICED		196,852.95 YTD PAID		11,719.73	
1876 VIPOE, INC										
79343	INVOICE:	07/05/17			226911	P	07/14/17	126200	580110	EQUIPMENT/CAPITAL OUTLAY
79474	INVOICE:	06/28/17			226911	P	07/14/17	40000	580100	POLICE STATION
79476	INVOICE:	06/28/17			226911	P	07/14/17	40000	580100	POLICE STATION
VENDOR TOTALS					60,961.45 YTD INVOICED		60,961.45 YTD PAID		5,884.00	
3995 WAREHOUSE DIRECT OFFICE PRODUCTS										
79345	INVOICE:	06/30/17			226912	P	07/14/17	143100	530100	OFFICE SUPPLIES
79345	INVOICE:	06/30/17			226912	P	07/14/17	143300	530100	OFFICE SUPPLIES
79345	INVOICE:	06/30/17			226912	P	07/14/17	143400	530100	OFFICE SUPPLIES
79345	INVOICE:	06/30/17			226912	P	07/14/17	50100	530100	OFFICE SUPPLIES
79345	INVOICE:	06/30/17			226912	P	07/14/17	50200	530100	OFFICE SUPPLIES
79345	INVOICE:	06/30/17			226912	P	07/14/17	65000	530100	OFFICE SUPPLIES
VENDOR TOTALS					226912 P 07/14/17 65000		530100		OFFICE SUPPLIES	5.47

07/14/2017 14:45 VILLAGE OF GLEN ELLYN
maryr PAID WARRANT REPORT

WARRANT: 0717-2

TO FISCAL 2017/07 01/01/2017 TO 12/31/201

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VENDOR NAME

DOCUMENT

INV DATE VOUCHER

PO

CHECK NO

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CHK DATE GL ACCOUNT

GL ACCOUNT DESCRIPTION

INVOICE: 3533840-0

VENDOR TOTALS 1,299.63 YTD INVOICED

1,299.63 YTD PAID

69.52

935 WATER RESOURCES INC.

79344 06/28/17

INVOICE: 31525

226913 P 07/14/17 50100

521015

MAINTENANCE-WATER METERS

36.69

VENDOR TOTALS

47,247.37 YTD INVOICED

47,247.37 YTD PAID

36.69

7711 WINDY CITY DISTRIBUTION COMPANY

79458 07/06/17

INVOICE: 897281

226914 P 07/14/17 550

150303

BEER INVENTORY

1,000.14

VENDOR TOTALS

20,645.48 YTD INVOICED

20,645.48 YTD PAID

1,000.14

8565 WIDEPENWEST FINANCE LLC

79459 07/03/17

INVOICE: 79459

226915 P 07/14/17 134100

521195

TELECOMMUNICATIONS

63.75

VENDOR TOTALS

1,464.25 YTD INVOICED

1,464.25 YTD PAID

63.75

970 XEROX CORPORATION

79460 06/17/17

INVOICE: 148973547

226916 P 07/14/17 134100

530105

OPERATING SUPPLIES

319.06

VENDOR TOTALS

5,737.12 YTD INVOICED

5,737.12 YTD PAID

319.06

6906 ZIMMERMAN FORD LINCOLN MERCURY, INC

79461 07/06/17

INVOICE: 48718

226917 P 07/14/17 65000

521180

REPAIRS-CONTRACTUAL/LABOR

99.99

79462 07/10/17

INVOICE: 48845

226917 P 07/14/17 65000

521180

REPAIRS-CONTRACTUAL/LABOR

57.50

VENDOR TOTALS

157.49 YTD INVOICED

157.49 YTD PAID

157.49

REPORT TOTALS

321,735.75 /

COUNT AMOUNT
TOTAL PRINTED CHECKS 135 316,831.70
TOTAL WIRE TRANSFERS 16 4,904.05

** END OF REPORT - Generated by Mary Romanelli **



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Minutes
Prepared By: Christina Coyle

SCHEDULED

AGENDA ITEM (ID # 2820)

DOC ID: 2820

Minutes 06-26-2017 Regular Village Board Meeting

See attached.

ATTACHMENTS:

- 6-26-17 - minutes - Village of Glen Ellyn Regular Board Meeting (PDF)

**Draft Minutes
Village Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, June 26, 2017**

Call to Order

Trustee Fasules called the meeting to order at 7:00 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call:

Upon roll call by Village Clerk Chereskin, President McGinley and Trustees Enright, Fasules, Ladesic, Pryde and Senak answered "Present."

A motion was made by Trustee Pryde and seconded by Trustee Senak to allow Trustee Kenwood to participate in the meeting via phone.

Upon roll call, Trustees Enright, Fasules, Ladesic, Pryde and Senak answered "aye."

In Attendance: Village Manager Franz, Village Attorney Mathews, Assistant Village Manager Stonitsch, Public Works Director Hansen, Finance Director Coyle, Police Chief Norton, Building and Zoning Official Witt, Senior Civil Engineer Daubert and Civil Engineer Warner.

Village Recognition:

1. The Village Board and Management Team extend its best wishes to Lisa Ebergeny of the Finance Department on her retirement and thank her for her service.

Audience Participation

1. Chairman Lee Marks and Commissioner Tim Loftus of the Historic Preservation Commission presented the 2016 Historic Preservation Awards.

The winners of the 2016 Annual Historic Preservation Awards are:

Restoration of the Year Award - 869 Hillside Avenue – Homeowners Ian and Elizabeth Dawson
Restoration of the Year Award for a Public Building - 645 Lenox Road (Lake Ellyn Boathouse) -
 Given to the Glen Ellyn Park District
Remodel of the Year Award - 520 Longfellow Avenue - Homeowners Michael and Sharon Unger
Streetscape Compatibility Award - 636 N. Park Boulevard – Homeowners David and Jane Rowe
Certificate of Appreciation - 444 Turner Avenue – Homeowner Ben Livermore
Certificate of Appreciation – 385 Vine Street – Homeowners Mark and Dana McMurray
Certificate of Appreciation – 340 Prospect Avenue – Homeowners Eric and Laura O'Reilly

Trustee Ladesic encouraged residents to nominate their own projects as well as a neighbor's project or a project seen around the Village.

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 Village Board Regular Meeting
 Glen Ellyn Board of Trustees
 Monday, June 26, 2017
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2. Tom Garippo, who resides at 56 Spring Avenue, stated he lives behind the Baker Hill Shopping Center and stated there was a near accident near his home Sunday around Spring Avenue and Lombard Avenue. Mr. Garippo stated he knows these are short streets, but it would be good to have a Watch Your Speed sign or another safety precaution as cars speed on these streets often. President McGinley stated she would refer this concern to Village Manager Franz and the Glen Ellyn Police Department who could assist in this matter.
3. Kathy Cornell, who resides at 678 Forest Avenue, thanked the Village Board and Village staff for talking in the past year about the prevention of volcano mulching which kills the trees. Ms. Cornell stated she thinks the problem is getting worse and encouraged the Board and staff to continue its education on this matter.

Agenda Item F - Consent Agenda:

The following items are considered routine business by the Village Board and were presented for a single approval in the form listed below:

1. June 5, 2017 Special Village Board Workshop Minutes.
2. June 12, 2017 Special Village Board Workshop Minutes.
3. June 12, 2017 Special Village Board Meeting Minutes.
4. Total Expenditures (Payroll and Vouchers) - \$2,075,039.55.

The vouchers have been reviewed by Trustee Enright and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
5. Ordinance No. 6510, An Ordinance of the Village of Glen Ellyn, DuPage County, Illinois, Ascertain the Prevailing Rate of Wages for Laborers, Workers, and Mechanics Employed by Contractors Performing Public Works for the Village.
6. Ordinance No. 6511-VC, An Ordinance to Amend Chapter 19 of Title 3 (Liquor Control Code) Section 11 (Classification of Licenses) Class O (Public Community College) of the Village Code.
7. Waive competitive bidding and authorize the Village Manager to execute a contract with Corrective Asphalt Materials, LLC, of South Roxana, Illinois, in the amount of \$25,000, for the 2017 Asphalt Surface Rejuvenation project to be expensed to the Capital Projects Fund.
8. Waive competitive bidding and authorize the Village Manager to execute a contract with Superior Road Striping, Inc., of Melrose Park, Illinois, in the amount of \$60,000, for the 2017 Pavement Line Striping project to be expensed to the General and Parking Funds.
9. Authorize the Village Manager to execute a contract with Mondi Construction, Inc., of West Chicago, Illinois, in the amount of \$214,500 (including 7% contingency), for the 2017 Sidewalk and Concrete Street Repair Program, to be expensed to the Capital Projects, Water, and Sanitary Sewer Funds.

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 Village Board Regular Meeting
 Glen Ellyn Board of Trustees
 Monday, June 26, 2017
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10. Approve and authorize the Village Manager to execute a contract for the upgrade of Newton Motor Control Center (MCC) to Allen Integrated Control Systems, of East Troy, Wisconsin, in an amount not to exceed \$23,655.00, to be expensed to the Water & Sewer Fund.
11. Approve and authorize the Village Manager to execute the award of a contract in partnership with DuPage County Procurement Services, which is an authorized exception in the purchasing policy of the Municipal Code, to Detroit Salt Company LLC of Detroit, Michigan, for the purchase of 1,440 to 2,340 tons of bulk rock salt, in an amount not to exceed \$120,500, to be expensed to the Motor Fuel Tax Fund, and for the purchase of 340 tons of emergency bulk rock salt, if needed, in an amount not to exceed \$19,500, to be expensed to the Motor Fuel Tax Fund.
12. Approve and authorize the Village Manager to execute an agreement with James J. Benes and Associates, of Lisle, Illinois, in an amount not to exceed \$45,276, for Detailed Design Engineering of a 3/4 Access Intersection at Roosevelt and Pershing, to be expensed to the Capital Projects Fund.

A motion was made by Trustee Enright and seconded by Trustee Kenwood to approve Consent Agenda Items 1-12.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Agenda Item G – President McGinley stated this item was pulled from the meeting agenda by request of the petitioner.

Agenda Item H – Residential Refuse and Recycling Program

Assistant Village Manager Stonitsch reviewed the background on the Residential Refuse and Recycling Program and stated in August 2012, the Village Board initiated a 5-year contract with Republic Services, and this contract is set to expire on August 1, 2017. Assistant Village Manager Stonitsch stated the staff solicited competitive Requests for Proposal (RFP) in early April 2017. Assistant Village Manager Stonitsch stated the Village received bid proposals from four haulers.

Assistant Village Manager Stonitsch stated at the June 12, 2017 Special Village Board Workshop, the Board reviewed the bid proposals and six policy questions as well.

The six policy questions are:

1. Should the Village maintain the Monday-only collection day, which comes at a slightly higher cost to the resident than a varying day (e.g. 4 day/week) collection program?
2. Should the Village outsource the customer billing for refuse and recycling to the hauler?
3. Should the Village implement a new sticker-based curbside collection program for electronic waste (“E-waste”) under this new contract?
4. Should the Village expand its voluntary curbside composting program from 8 months (April through November) to a 12-month year-around program? Should the Village include the ability to compost meats and soiled papers as a part of its program?
5. Should the Village reinstitute “Clean Up Week” at an added cost to the resident?
6. Should the Village explore a future migration from its current monthly, flat fee program to an automated (i.e. RFID) “Pay as You Throw” pricing model?

Assistant Village Manager Stonitsch stated that following the Workshop, the staff reached out to both Republic and Advanced Disposal to further clarify items on their proposals and to offer them both an opportunity to submit

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a Best and Final Offer for the Village Board's consideration. Assistant Village Manager Stonitsch updated the Board on the updated bids.

Assistant Village Manager Stonitsch stated there are pros and cons to keeping a Monday-only collection versus a 4 day/week collection. Assistant Village Manager Stonitsch stated there can be cons of switching to a different collection days including possible service disruptions, frustration from not being on a Monday-collection day, refuse containers being placed several days before collection, new yard/landscape waste stickers and a short notice to the residents about this change in collection days.

Assistant Village Manager Stonitsch stated Finance Director Coyle and himself put together 5-year financial information on Republic's two different proposals and what the Consumer Price Index (CPI) would need to be to beat Republic's original offer. Assistant Village Manager Stonitsch stated CPI would need to be 1% for the next five years to make the pricing more attractive than Republic's Best and Final Offer. Trustee Enright asked for clarification on Republic's pricing. Assistant Village Manager Stonitsch stated the approximate \$8,200,000 would be over five years with no CPI increase. Trustee Senak asked about the probability of CPI being below 1% in the next five years to which Assistant Village Manager Stonitsch stated he thinks this is unlikely.

Trustee Senak complimented Assistant Village Manager Stonitsch, Finance Director Coyle, Village Manager Franz and others on staff who worked on this piece as the information was very well done. Trustee Senak stated it is good education so the Board can make the best decision for the residents.

Bob Pfister, Municipal Marketing Manager at Advanced Disposal in Batavia, Illinois, stated Advanced Disposal's pricing is still \$60,000 per year below Republic's proposal with a lower CPI. Mr. Pfister stated he listened to the comments from the June 12th Workshop Meeting, and Advanced Disposal did listen to what the Board was asking for i.e. organics free to residents for 12 months, a Clean Up Week that is the most cost-efficient rate and no rate increase for the senior backdoor service. Mr. Pfister stated they have no concerns over the transition, and they will be ready to haul Glen Ellyn starting August 1st with no service disruptions.

Bill Kenney, Municipal Sales Manager at Lakeshore Recycling Systems in Morton Grove, Illinois, stated their company was started in 2001 by a former employee from Waste Management. Mr. Kenney stated there is no other hauler in the past five years who has added as many municipal contracts as Lakeshore has. Mr. Kenney stated their blueprint is different from their competitors as they do not own any landfills and divert as many recyclables out as possible. Mr. Kenney stated Lakeshore just build a new facility by Interstate 55 and Harlem Avenue that can process 20 tons per hour. Mr. Kenney stated Lakeshore's rebate program listed in the RFP is one of the most advantageous there is. Trustee Enright asked what the rebates would be for recyclables to which Mr. Kenney stated 100% for recycling.

John Clifford, Municipal Services Manager at Republic Services in Elgin, Illinois, stated Republic has serviced the Village for 29 years and are continuing their proposal for Monday-only service. Mr. Clifford stated in 2012, when the RFP went out, the Village was adamant about a 1-day a week service so Republic made a major capital investment in the communities to ensure this. Mr. Clifford stated if you look at competitors' pricing for the same 1-day a week service, it is approximately \$1,000,000 more than Republic's proposal. Mr. Clifford stated Republic did bid on every policy option that the Village requested.

Trustee Enright asked where the refuse is processed to which Mr. Clifford stated they take the refuse to a transfer station then the refuse is trucked to different landfills across the area. Trustee Senak asked when Republic might be able to offer composting that would take meats, etc. to which Mr. Clifford stated many facilities that take composting are awaiting some legislative changes so the facilities cannot do this now. Mr. Clifford stated as soon as there are facilities available for this, Republic can add this.

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President McGinley asked for a consensus on Monday-only collection versus multi-day collection to which the Board stated the residents would like the Monday-only collection.

President McGinley asked for a consensus that if the Village stays with the Monday-only collection, do they take Republic's original offer or Best and Final Offer to which the Board stated the Best and Final Offer.

President McGinley asked for a consensus on the Clean Sweep Week to which the Board agreed to this.

President McGinley asked for a consensus on the 12-month composting program to which the Board agreed to this.

President McGinley asked for a consensus on adding the sticker-based electronic waster ("E-waste") program to which the Board agreed to this.

Village Manager Franz stated the motion would be to approve and authorize the Village Manager to Execute a Contract for Refuse and Recycling Services to Republic Services with the following:

1. Republic Services' Best and Final Offer.
2. To stay with a Monday-only collection service
3. To support a 12-month composting program.
4. To support a Clean Up Week every two years.
5. To support a sticker-based Electronic recycling program.

A motion to reflect the comments just made by Village Manager Franz was made by Trustee Pryde and seconded by Trustee Fasules.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted "aye." The motion carried.

Agenda Item I – Memorandum of Understanding with College of DuPage

Trustee Enright recused himself from this agenda item as he works at the College of DuPage (COD).

President McGinley stated there are representatives present from COD and Choose DuPage/Rev3. Joe Cassidy, COD's Dean of Continuing Education/Extended Learning, introduced Mary Ann Millush, COD's Director of Legislative Relations, Earl Dowling, COD's Vice President of Student Affairs and Nic Zito with Choose DuPage and Rev3.

Village Manager Franz reviewed this possible Memorandum of Understanding (MOU) and stated the staff has been exploring alternate ways to utilize available space in the Civic Center in preparation for the Police Department relocation. Village Manager Franz stated the Village and COD have been exploring potential opportunities to share space in the Civic Center while COD has been interested in expanding business outreach programs and researching ways to create an innovation center concept. Village Manager Franz stated as the staff continue to proceed with relocating the Planning and Development Department to a portion of the first floor, the back of the Police Department and current Planning and Development Department are available for another use which are the areas being considered by COD as well as some possible shared spaces on the east half of the 3rd floor.

Village Manager Franz stated the staff is requesting approval of this MOU as well as authorization for the Village Manager to enter into a contract with Dewberry to design work associated with 8500 square feet of the Civic

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Center to be reimbursed by COD in a total cost not to exceed \$24,000, and this cost would be in addition to the services already being provided by Dewberry. Village Manager Franz stated this opportunity has little risk and a huge upside so staff is strongly in support of approving this MOU and exploring this possibility more fully.

Trustee Ladesic stated this should be discussed in a workshop first as he is not sure the timing is great and they have not fully identified what the Village's and residents' needs are for the Civic Center spaces. Trustee Ladesic stated he recommends holding off on this until there is a better understanding of the needs and costs associated with this. Trustee Ladesic stated he cannot support this MOU at this time until he gets more information. Trustee Ladesic stated he is in the workgroup working on plans for the Civic Center and feels this additional effort might be premature.

Village Manager Franz stated the thought process for this is that COD has been exploring this opportunity for about six months, and the Village is not certain at this point where the design work for the Civic Center is going and the costs for this work.

President McGinley stated this MOU allows Dewberry to do some additional work to see if this innovation center could work out in the Civic Center.

Trustee Fasules asked if this would fit into the master plan for the Civic Center to which Village Manager Franz stated it could, but this is a new concept and not a part of the original master plan. Trustee Ladesic stated there is not a final master plan for the Civic Center at this point. Village Manager Franz stated there are plans to do something with the vacated spaces. Trustee Ladesic stated they have talked about concepts, but there are no specifics yet.

Trustee Kenwood asked for clarification on the MOU. Village Manager Franz stated there is no commitment to having any work done, but this is just a preliminary step to see if the Village would like to proceed with a license agreement or Intergovernmental Agreement (IGA). Trustee Kenwood stated he is not sure of the master plan and costs for the Civic Center, but he likes the idea of a possible innovation center.

Village Manager Franz stated COD has requested the MOU be changed in Section 2a., and the last sentence be struck from the MOU ("In the event the College seeks architectural services in excess of \$24,000, the College will pay for those costs directly to Dewberry pursuant to a separate agreement.").

Trustee Senak stated he thinks they should move forward with prudence on this and gather information so they know what the master plan will be. Trustee Senak stated this possible project warrants this type of investment, and this innovation center could be a good thing for the Village.

President McGinley stated this additional design work may bring out information on the Civic Center that is not known at this point. Trustee Pryde stated he agrees with Trustee Ladesic that he would like to know where the Civic Center is going, and he thinks this innovation center could bring value and benefits to the Village. There was a discussion on the possible impact of this center on the Village and its residents.

Trustee Fasules stated he would like to see how the Village will build the Civic Center out and then see how this innovation center will fit in instead of designing a space for them. President McGinley stated the Village is not committed to anything with the results of the extra design work, and this is only informational exploring.

Trustee Fasules stated unless you know where you are going to go, you cannot get direction on how to start. Trustee Fasules stated they need to figure out what they are going to do with the Civic Center for the next 20 years.

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Village Manager Franz stated Dewberry has been doing various studies on the building for the past five years, and the staff has been encouraged to move ahead with options.

Trustee Ladesic stated a presentation was done for the staff but not the Board and would like to know how this innovation center will benefit the residents. Trustee Fasules stated he is not against this and could support this, but he would like all the information on the master plan, what the Village might be giving up, etc.

Trustee Pryde proposed the Board agree to the MOU with the first step being the Board gains information on this before Dewberry starts working on possible plans. President McGinley stated Trustees Ladesic and Pryde are on the workgroup for the Civic Center plans, and they can hear the presentation and bring the information back to the Board at a later date.

Attorney Mathews reviewed this MOU and stated this is not a contract. Attorney Mathews stated the motion needs to include "subject to attorney review."

A motion was made by Trustee Fasules and seconded by Trustee Senak to approve and authorize the Village Manager to execute a Memorandum of Understanding with College of DuPage to enter into a contract with Dewberry for design services associated with renovation of 8500 sq./ft. of the Civic Center, to be reimbursed by College of DuPage, in a total cost not to exceed \$24,000 and contingent upon attorney review.

Upon roll call, Trustees Fasules, Kenwood, Pryde and Senak voted "aye." Trustee Ladesic voted "nay." Trustee Enright recused himself from the vote. The motion carried.

Agenda Item J – Wireless Communication Sites

Village Attorney Mathews stated this topic is to consider an update to the right-of-way construction code relating to the modern development in society which is the concept of small cellular wireless communication sites. Village Attorney Mathews stated this is the means by which wireless carriers expand coverage areas. Village Attorney Mathews stated the staff and he recommend using the existing right-of-way ordinance for utilities and expanding on this to provide additional measurements by which the Village can regulate size, type and location for these communication sites. Village Attorney Mathews stated the Village can do this as long as the Village's regulations do not substantially impair wireless communication companies to deliver services to residents.

Village Attorney Mathews shared highlights from the ordinance and referred the Board members to Section 8-6-4 (Permit Required; Applications and Fees); Section 8-6-4 (D) (Permit information to be submitted by the carrier); Section 8-6-13 (General Construction Standards); Section 8-6-15 (Location of Facilities); 8-6-18 Removal, Relocation or Modifications of Utility Facilities); and Section 8-6-20 (3-D) (Maintenance and Emergency Maintenance). A few examples of these small wireless communication sites were put on the screen.

Trustee Pryde stated the Village has many upcoming roadway projects which include the relocation of utility poles and wanted to ensure the Village would not be picking up the cost for the communication site relocation. Village Attorney Mathews stated this is covered in the ordinance.

Trustee Senak asked if there were fees for installation to which Village Attorney Mathews stated there will be an application fee as well as annual fees. Village Attorney Mathews stated each individual communication site will require Board approval for a license from the Village.

Trustee Ladesic stated he is generally not supportive of radio-frequency antennae on top of utility poles. Trustee Ladesic stated he does not like the aesthetic of these sites and is concerned about the possible radio-frequency

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exposure to residents in their neighborhoods. Trustee Ladesic stated possible testing should be done on the radio-frequency exposure to ensure the residents' health is not affected and thinks this should be sent to the Environmental Commission for review. Trustee Senak agreed with this.

Trustee Fasules asked if the Board could get something on the books for this and then see how the ordinance could be made better. President McGinley stated the Board should get the beginning pieces on the books so the Village is protected with the possible caveat that the Village Attorney reviews the requests and the information is tightened over time.

Village Attorney Mathews stated the ordinance is pretty tight now. Village Attorney Mathews referred to federal legislation and stated the Village is prohibited from regulating placement of construction and modification of wireless service facilities on the basis of environmental effects of radio-frequency emissions. Village Attorney Mathews stated the Village does not have the authority to set emission standards.

Trustee Ladesic stated the ordinance may need minor tweaks for physical size, screening of these sites and having an idea of what the radio-frequency sites would put out. Trustee Senak agreed and stated this would be a good compromise on the proposal.

Kathy Cornell, 678 Forest Avenue, asked how many sites there might be to which Village Attorney Mathews stated they have no estimate at this point. Ms. Cornell asked about the financial benefit to the Village to which Village Attorney Mathews stated there would be application and annual fees and the cost of staff time and engineering review would be minimal. Ms. Cornell asked if the Village does not do something right away then can the providers do what they want. Village Attorney Mathews stated he does not think this would be the case, but if the Village does enact this, it gives the staff authority on this. Ms. Cornell stated the Village should regulate as strictly as possible on this.

Village Manager Franz stated all the municipalities in the area are concerned about this and are closely following the legislation at the state and federal levels. Village Manager Franz stated the wireless industry is pushing for these small communication sites.

Building and Zoning Official Witt stated in the proposal, it states that no more than one communication facility will be installed on any existing utility pole. Building and Zoning Official Witt stated the regulations stated there must be at least 300 feet between these pole sites, and the antennae are restricted to no higher than 7 feet above the pole. Building and Zoning Official Witt stated the FCC does have established regulations on radio-frequency exposure. Building and Zoning Official Witt stated the FCC has "shot clocks" which is the time that a municipality has to get back to an applicant once the drawings get to a village's permit counter. Building and Zoning Official Witt stated if the request is to modify an existing site or add equipment to an existing site, a municipality has 90 days in which to get back to the petitioner. Building and Zoning Official Witt stated if the request is for a new tower, the municipality has 150 days to get back to a petitioner.

President McGinley stated she will talk to Environmental Chairman Adam Kreuzer about this.

A motion was made by Trustee Ladesic and seconded by Trustee Fasules to approve Ordinance No. 6494-VC, an Ordinance amending Chapter 6 (Construction of Utility Facilities in Rights-of-Way) of Title 8 (Public Ways and Property) and Chapter 7 (Officers and Employees) of Title 1 (Administrative) of the Village Code to regulate the installation of Wireless Communications sites constructed within the Public Right-of-Way and subject to attorney review.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted "aye." The motion carried.

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Agenda Item K – 2016 Comprehensive Annual Financial Report

Finance Director Coyle stated in February 2017, she presented the 2016 Year-End Financial Report for 2016 to the Village Board, and this report is largely based on the Village's cash basis internal financial statements. Financial Director Coyle stated after year-end, they go through a process to close the books and prepare financial statements to be audited and then these statements are audited by the Village's independent auditors, Lauterbach & Amen, LLP. Financial Director Coyle introduced Jamie Wilkey from Lauterbach & Amen and stated Ms. Wilkey would present information and answer questions as well.

Financial Director Coyle referred the Board members to the Management's Discussion and Analysis section for the Village's financial highlights from fiscal 2016. Financial Director Coyle stated the Village's net position increased by 2.5% as a result of this fiscal year's operations. Financial Director Coyle stated the net position of business-type activities increased by 3.2%, and the net position of governmental activities increased by 2.0%.

Financial Director Coyle stated the General Fund balance decreased by \$51,669 in 2016. Financial Director Coyle stated the Village has a surplus in 2015, and the Village authorized an additional contribution to the Police Pension Fund of \$400,000 and an additional contribution to the Facilities Maintenance Reserve Fund of \$200,000. Financial Director Coyle stated before these additional transfers, the General Fund had a surplus of \$548,331. Financial Director Coyle stated revenues in the General Fund were above budget by \$159,722, and expenditures were under budget by \$747,309. Financial Director Coyle stated the Finance Commission will be reviewing distribution of the fiscal year 2016 surplus at its July 2017 meeting, and this recommendation will come before the Village Board at the July Board Meeting.

Financial Director Coyle referred the Board members to the Village of Glen Ellyn 2016 Comprehensive Annual Financial Report and reviewed the Entity Wide Statements and Balance Sheet divided into Governmental Activities and Business-Type Activities. Financial Director Coyle stated these statements give an overall snapshot of the Village's financials as a whole. Financial Director Coyle reviewed the IMRF and Police Pension Plans as well as the line-item detail for the General Fund. There was discussion regarding the pension plans and the loss of income tax.

Trustee Senak asked what the implications for the Village might be if the state's General Assembly does not pass a state budget. Financial Director Coyle stated the Village could see delays for when they receive certain revenues; however, the Village does have reserves in the different funds in case of delays. Trustee Senak asked about the change in the Village financial position between 2015 and 2016 to which Financial Director Coyle stated there was a slightly larger surplus in the General Fund in 2015 than there was in 2016, and this was due to the loss of income tax revenue.

Jamie Wilkey, partner with Lauterbach and Amen, LLP in Warrenville, Illinois thanked Financial Director Coyle and staff for their help with this process. Ms. Wilkey stated their firm found no internal control findings which is important. Ms. Wilkey stated the Village received an "unmodified" audit opinion, which is the best possible outcome resulting from the independent audit process. Ms. Wilkey stated an unmodified opinion means that no exceptions were noted which would result in a material misstatement of financial information presented.

A motion was made by Trustee Fasules and seconded by Trustee Enright to accept the Village's Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2016.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted "aye."

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Agenda Item L – Reminders

1. A Village Board Workshop is scheduled for Monday, July 17, 2017 at 7:00 p.m. in Room 301 of the Glen Ellyn Civic Center.
2. A Village Board Meeting is scheduled for Monday, July 24, 2017 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Agenda Item M - Other Business

Village Manager Franz reminded everyone of the Fourth of July festivities starting this coming weekend.

Trustee Ladesic stated he recommends the Village Board have a Workshop on policy and procedure on how things proceed from discussion to the Village Board and gave examples of the Village survey and the Memorandum of Understanding that was approved this evening. President McGinley stated they could do this and go one step further with Trustee involvement in these processes with the staff. Trustee Fasules stated in years past, subjects would not have come up in the Village Board Meeting without being discussed in a Village Workshop first. Trustee Fasules stated a process is definitely good, but getting subjects in front of the residents is important too.

Adjournment

At 9:50 p.m., a motion was made by Trustee Senak and seconded by Trustee Ladesic to adjourn. Motion carried.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Respectfully submitted,

Debbie Solomon
Recording Secretary

Reviewed and approved,

John A. Chereskin
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: Kelly Purvis

SCHEDULED

ORDINANCE 6514

DOC ID: 2814

Ordinance No. 6514, An Ordinance Approving Zoning Variations from the Lot Area, Front Yard, Rear Yard and Accessory Structure Setbacks to Allow the New Construction of a Single-Story Residence at 525 Emerson Avenue (Planning and Development Director Hulseberg)

Background.

Aleksandra Weber, owner of the property at 525 Emerson Avenue is requesting approval of zoning variations from the Glen Ellyn Zoning Code to allow construction of a new one-story single family home on a lot that does not meet the minimum buildable lot requirements of the R2 Zoning District.

The property is an interior lot located in the R2 Zoning District on the south side of Emerson Avenue, between Highland Avenue and Stacy Court. The zoning and land use immediately surrounding the subject property is R2 single-family residential and Unincorporated DuPage County R-4 residential. Notice of the public hearing was published in the Daily Herald on June 8, 2017. The Zoning Board of Appeals conducted a Public Hearing on the requested variations on Tuesday, June 27, 2017.

In December 2015, the prior owner of 525 Emerson Avenue was granted variations that would allow the demolition of the existing one-story home (which is non-conforming and beyond simple repair) and the construction of a new two-story home on the property. The variations granted included allowing construction on a lot with a depth of 106 feet in lieu of the minimum required lot depth of 110 feet, a rear yard setback of 35 feet 10 inches in lieu of the required rear yard setback of 40 feet, and a lot coverage ratio of 20.49% in lieu of the maximum lot coverage of 20%. To increase the square footage on the lot, the prior owner purchased a 945 square foot portion of the unimproved right-of-way from the Village; this minimized the variations being requested to the extent that was possible. The project never began and the homeowner sold the property to Ms. Weber in late 2016.

Although variations run with the property, the project that Ms. Weber is proposing is not in substantial compliance with the approved plans for which the variations were initially granted. Furthermore, Ms. Weber requires different variations to build her one-story home than were granted for the previously proposed two-story home.

The new proposal includes the construction of a single-story 2,454 square foot residence with an attached 1 car garage. The owner would also like to keep the existing 438 square foot, detached one car garage in the rear yard. Village Code requires a separation of ten feet between the principal structure and accessory structures (in this case, a garage); if there is not 10 feet between the two, then the accessory structure must adhere to the same setback requirements as the

principal structure. The existing detached garage in the rear yard is legally non-conforming, and can remain where it stands, except that the new home being proposed increases the non-conformity since it would not be constructed ten feet from the garage. Upon staff notifying the Petitioner of this requirement, she decided to eliminate part of the garage, so that all of it will be ten feet from the new residence. These structural changes to the garage trigger the need for a variation to allow the garage to remain in its non-conforming location, 2.36 feet from the west property line and 2.81 feet from the rear property line, in lieu of the required accessory structure setback of 3.3 feet from each property line. It is worth mentioning that the structural changes being made to the garage will bring the garage into compliance with Fire Code requirements.

To construct the new home as depicted in the plans submitted, the petitioner will also need to be granted a variation from the lot area requirement, as the lot is only 7,016 square feet; the minimum buildable area in the R2 district is 8,712 square feet. In addition, due to the smaller lot depth (only 106 feet) and trapezoidal shape of the lot, the Petitioner will need relief from the rear yard setback for a small triangle (approximately 5.7 square feet in area) that projects 2.21 feet into the rear yard setback. This is a smaller variation than was previously granted in 2015 for the rear yard. The Petitioner is also requesting a front yard setback of approximately 17 feet. The existing structure has a front yard setback of approximately 13 feet, so the proposed structure would bring the front yard setback closer to compliance than what currently exists. Since the Petitioner is now proposing a single-story residence, she will no longer require a variation for lot coverage. See the below code compliance comparison chart which shows all non-compliance in red and compares the existing residence, what was previously granted, and what is currently being requested, to what is required by Code.

525 Emerson Avenue - Code Compliance Comparison				
	Existing	Previously Granted	Proposed	Code Requirement
Structure Type	1-Story	2-Story	1-Story	NA
Front Yard	13.48 ft	Compliant	17.51 ft	30 ft
Rear Yard	45.37 ft	35.83 ft	37.79 ft	40 ft
Lot Coverage	12.24%	20.49%	28.73%	20% (2 Story) 35% (1 Story)
Accessory Structure Setbacks	2.36 ft, 2.81 ft	Proposed to demolish	2.36 ft, 2.81 ft	3.3 feet (from each)

Issues

The Zoning Board of Appeals felt that a hardship exists due to the current residence being a nonconforming structure on a nonconforming and oddly shaped lot. The house is in disrepair and most structural changes to improve the home would require a variation. The Board members agreed that the hardships were not created by the Petitioner.

Recommendation

At the public hearing on June 27, 2017, the Zoning Board of Appeals voted on a motion to recommend approval of the requested variations which carried unanimously with four (4) yes and

zero (0) no votes. In accordance with this recommendation for approval, staff has prepared an ordinance to approve the requested variations.

Action Requested

It is requested that the Village Board consider the Petitioner's requests, the recommendation offered by the Zoning Board of Appeals and any further evidence or testimony presented at the Village Board Meeting and grant, deny or amend the requested variations.

ATTACHMENTS:

- Ordinance
- Exhibit A - Draft Minutes of June 27, 2017 ZBA Meeting
- Exhibit B - Aerial View
- Exhibit C - Plat of Survey
- Exhibit D - Photos, Existing Conditions
- Exhibit E - Site Plans, Proposed
- Exhibit F - Floor Plan & Elevation

cc: Steve Witt, Building and Zoning Official
Paula Moritz, Plan Reviewer
Aleksandra Weber, Property Owner

X:\Plandev\BUILDING\ZBA\VARIATION BY ADDRESS\EMERSON\525 EMERSON\VB Memo.doc

Village Of Glen Ellyn

Ordinance No. _____

**An Ordinance Approving Variations from the
Lot Area, Front Yard, Rear Yard and Accessory Structure
Requirements of the Zoning Code to Allow
the New Construction of a One-Story Residence
on the Property Located at
525 Emerson Avenue
Glen Ellyn, IL 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20____.

ORDINANCE NO. _____

**An Ordinance Approving Variations from the
Lot Area, Front Yard, Rear Yard and Accessory Structure
Requirements of the Zoning Code to Allow
the New Construction of a One-Story Residence**

**on the Property Located at
525 Emerson Avenue
Glen Ellyn, IL 60137**

Whereas, Aleksandra Weber, owner of the property at 525 Emerson Avenue, Glen Ellyn, Illinois, which is legally described as follows:

PARCEL 1: LOTS 22 AND 23 IN CLOCK 6 IN W.I. RUSH AND CO'S NORTH GLEN ELLYN, BEING A SUBDIVISION OF PART OF SECTION 2, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1891 AS DOCUMENT 45671, IN DUPAGE COUNTY, ILLINOIS AND THAT PART OF THE ALLEY LYING WEST OF LOT 23 AND EAST OF LOTS 24, 25, 26 AND 27 IN BLOCK 6 IN W.I. RUSH AND CO'S NORTH GLEN ELLYN, BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 24, THENCE SOUTHERLY ALONG THE EAST LINE OF SAID LOTS 24, 25, 26 AND 27 TO THE SOUTHEAST CORNER OF SAID LOT 27; THENCE NORTHEASTERLY ACROSS SAID ALLEY TO THE SOUTHWEST CORNER OF SAID LOT 23, THENCE NORTHERLY ALONG THE WEST LINE OF SAID LOT 23 TO THE NORTHWEST CORNER OF SAID LOT 23, THENCE WESTERLY 16 FEET TO THE POINT OF BEGINNING, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1881 AS DOCUMENT 45671, IN DUPAGE COUNTY, ILLINOIS.

PARCEL 2: OF THAT PART OF THE ALLEY LYING SOUTH OF LOTS 22 AND 23 IN BLOCK 6 IN W.I. RUSH AND CO'S NORTH GLEN ELLYN, BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 23; THENCE SOUTHEASTERLY ALONG THE SOUTHERLY LINE OF SAID LOTS 22 AND 23 TO THE SOUTHEAST CORNER OF SAID LOT 22; THENCE SOUTHERLY AT A RIGHT ANGLE, 16.0 FEET TO THE SOUTHERLY LINE OF SAID ALLEY; THENCE NORTHWESTERLY ALONG THE SOUTHERLY LINE OF SAID ALLEY TO A SOUTHEAST CORNER OF LOT 27 IN SAID BLOCK 6; THENCE NORTHEASTERLY ACROSS SAID ALLEY TO THE PLACE OF BEGINNING, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1881 AS DOCUMENT 45671, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 05-02-311-040 & 05-02-311-004

has petitioned the President and Board of Trustees of the Village of Glen Ellyn for variations from Section 10-4-8(D)7 to allow the construction of a new, one-story single family residence on a lot with an area of 7,016.4 square feet in lieu of the minimum required lot area of 8,712 square

feet, Section 10-4-8(D)1 to allow the construction of a one-story single family residence with a front yard setback of approximately 17 feet in lieu of the minimum 30 foot required front yard setback, Section 10-4-8(D)2 to allow construction of a one-story single family residence with a rear yard setback of approximately 37 feet in lieu of the minimum required rear yard setback of 40 feet, Section 10-5-4(A)4c to allow the existing one car garage to remain on the lot at a distance of 2.36 feet from the westerly property line and 2.81 feet from the southerly property line in lieu of the minimum 3.3 foot accessory structure setback requirement from each property line; and

Whereas, following due notice by publication in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and by mailing notice to all property owners within 250 feet of the subject property at least ten (10) days prior thereto, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Glen Ellyn Zoning Board of Appeals conducted a public hearing on June 27, 2017, at which the petitioners presented evidence, testimony, and exhibits in support of the variations requested and zero (0) persons appeared in favor of the requested variations and zero (0) persons appeared in opposition thereto; and

Whereas, based upon the evidence, testimony, and exhibits presented at the public hearing on June 27, 2017, the Zoning Board of Appeals adopted findings of fact and voted on a motion to approve the variations, which carried by unanimous vote of four (4) “yes” and zero (0) “no”, resulting in a recommendation for approval as set forth in its Draft Minutes dated June 27, 2017, appended hereto as Exhibit "A"; and

Whereas, the President and Board of Trustees have reviewed the exhibits and evidence

presented at the aforementioned public hearing and have considered the findings of fact and recommendations of the Zoning Board of Appeals; and

Whereas, the President and Board of Trustees make the following findings of fact:

- . That the plight of the owner is due to the size of the lot being smaller than most lots within in the Village with a non-reparable, nonconforming structure on the lot; and
- . That the trapezoidal shape of the lot makes the buildable area of the property less usable; and
- . That the variations, if granted, will not alter the essential character of the locality, but will improve upon the appearance of the streetscape; and
- . That the conditions upon which the variations are based would not be applicable generally to other property within the same zoning district; and
- . That the purpose of the variations is not based exclusively upon a desire to make more money out of the property since the applicant intends to make these improvements for her own personal use and has no desire to sell the property or move from the home in the foreseeable future; and
- . That the practical difficulty or particular hardship has not been created by any person presently having an interest in the property; and
- . That the variations will not be detrimental to the public comfort, morals, and welfare or injurious to other property or improvements in the neighborhood in which the property is located; since the use is permitted in the zoning district and the residence will be constructed in accordance with all applicable zoning code

- regulations other than the variations granted; and
- . That the variations will not substantially increase the hazard from fire or other dangers to said property and not otherwise impair the public health, safety, or general welfare of the inhabitants of the Village since the residence will be constructed in accordance with all applicable building code regulations; and
 - . That the variations will not diminish or impair property values within the neighborhood since the variations allow property improvements that will increase property values; and
 - . That the variations will not unduly increase traffic congestion in the public streets and highways, as the traffic pattern on site will not be changed; and
 - . That the variations will not result in an increase in public expenditures or create a nuisance since the proposed construction is a single-family residential use in a residential zoning district where there is currently a single-family residence; and
 - . That the variations are the minimum variations that will make possible the reasonable use of the land, building or structure; and

Whereas, the President and Board of Trustees, based on the aforementioned findings of fact, find it appropriate to grant the variations as recommended by the Zoning Board of Appeals.

Now, Therefore, Be It Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers, as follows:

Section One: The Draft Minutes of the June 27, 2017 Glen Ellyn Zoning Board of Appeals meeting, Exhibit "A" appended hereto, are hereby accepted, and the findings of fact and conclusions set forth in the preamble above are hereby adopted as the findings of fact and

conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Based upon the above findings of fact, the President and Board of Trustees hereby approve variations from Section 10-4-8(D)7 to allow the construction of a new one-story single family residence on a lot with an area of 7,016.4 square feet in lieu of the minimum required lot area of 8,712 square feet, Section 10-4-8(D)1 to allow the construction of a one-story single family residence with a front yard setback of approximately 17 feet in lieu of the minimum 30 foot required front yard setback, Section 10-4-8(D)2 to allow construction of a one-story single family residence with a rear yard setback of approximately 37 feet in lieu of the minimum required rear yard setback of 40 feet, Section 10-5-4(A)4c to allow the existing one car garage to remain on the lot at a distance of 2.36 feet from the westerly property line and 2.81 feet from the southerly property line in lieu of the minimum 3.3 foot accessory structure setback requirement from each property line, for the property at 525 Emerson Avenue, Glen Ellyn, Illinois, which is legally described as follows:

PARCEL 1: LOTS 22 AND 23 IN CLOCK 6 IN W.I. RUSH AND CO'S NORTH GLEN ELLYN, BEING A SUBDIVISION OF PART OF SECTION 2, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1891 AS DOCUMENT 45671, IN DUPAGE COUNTY, ILLINOIS AND THAT PART OF THE ALLEY LYING WEST OF LOT 23 AND EAST OF LOTS 24, 25, 26 AND 27 IN BLOCK 6 IN W.I. RUSH AND CO'S NORTH GLEN ELLYN, BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 24, THENCE SOUTHERLY ALONG THE EAST LINE OF SAID LOTS 24, 25, 26 AND 27 TO THE SOUTHEAST CORNER OF SAID LOT 27; THENCE NORTHEASTERLY ACROSS SAID ALLEY TO THE SOUTHWEST CORNER OF SAID LOT 23, THENCE NORTHERLY ALONG THE WEST LINE OF SAID LOT 23 TO THE NORTHWEST CORNER OF SAID LOT 23, THENCE WESTERLY 16 FEET TO THE POINT OF BEGINNING, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1881 AS DOCUMENT 45671, IN DUPAGE COUNTY, ILLINOIS.

PARCEL 2: OF THAT PART OF THE ALLEY LYING SOUTH OF LOTS 22 AND 23 IN BLOCK 6 IN W.I. RUSH AND CO'S NORTH GLEN ELLYN, BEGINNING AT THE

SOUTHWEST CORNER OF SAID LOT 23; THENCE SOUTHEASTERLY ALONG THE SOUTHERLY LINE OF SAID LOTS 22 AND 23 TO THE SOUTHEAST CORNER OF SAID LOT 22; THENCE SOUTHERLY AT A RIGHT ANGLE, 16.0 FEET TO THE SOUTHERLY LINE OF SAID ALLEY; THENCE NORTHWESTERLY ALONG THE SOUTHERLY LINE OF SAID ALLEY TO A SOUTHEAST CORNER OF LOT 27 IN SAID BLOCK 6; THENCE NORTHEASTERLY ACROSS SAID ALLEY TO THE PLACE OF BEGINNING, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1881 AS DOCUMENT 45671, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 05-02-311-040 & 05-02-311-004

Section Three: This granting of variations is conditioned upon the residence being constructed in substantial compliance with the plans and the application for variation dated June 12, 2017, and the testimony and exhibits provided at the June 27, 2017 Zoning Board of Appeals public hearing.

Section Four: The Building and Zoning Official is hereby authorized and directed to issue building permits for the subject property, consistent with the variations granted herein, provided that all conditions set forth hereinabove have been met and that the proposed construction is in compliance with all other applicable laws and ordinances. This granting of variations shall expire and become null and void twenty-four (24) months from the date of passage of this Ordinance unless a building permit to begin construction in reliance on these variations is applied for within said twenty-four (24) month time period and construction is continuously and vigorously pursued provided, however, the Village Board, by motion, may extend the period during which permit application, construction, and completion shall take place.

Section Five: The Village Clerk is hereby authorized and directed to cause a copy of this Ordinance approving the variations to be recorded with the DuPage County Recorder of Deeds.

Section Six: This Ordinance shall be in full force and effect from and after its passage,

approval, and publication in pamphlet form.

Section Seven: Failure of the owner or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of said Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 10-10-18 "A" and "B" of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____).

X:\Plandev\BUILDING\ZBA\VARIATION BY ADDRESS\EMERSON\525 EMERSON\VB ORD 072417.doc

Ordinance 6514

Meeting of July 24, 2017

ATTACHMENTS:

- Exhibit A - June 27, 2017 ZBA Meeting Draft Minutes (PDF)
- Exhibit B - Aerial View (PDF)
- Exhibit C - Plat of Survey (PDF)
- Exhibit D - Existing Conditions (PDF)
- Exhibit E - Site Plans, Proposed (PDF)
- Exhibit F - Floor Plan & Elevation (PDF)

Exhibit "A"

ZONING BOARD OF APPEALS
DRAFT MINUTES
JUNE 27, 2017

The meeting was called to order by Acting Chairperson John Micheli at 7:00 p.m. ZBA Members Matthew Jones, John Micheli, Adam Miller, Chip Miller, Reed Panther and were present. Chairperson Rick Garrity and ZBA Members Constantino and Whalls were excused. Also present were Trustee Liaison Mark Senak, Building and Zoning Official Steve Witt, Associate Planner Kelly Purvis, and Recording Secretary Barbara Utterback.

Acting Chairperson Micheli explained the procedures of the Zoning Board of Appeals.

On the agenda was a public hearing regarding the property at 525 Emerson Avenue.

PUBLIC HEARING – 525 EMERSON AVENUE

A REQUEST FOR APPROVAL OF VARIATIONS FROM THE GLEN ELLYN ZONING CODE AS FOLLOWS: (1) SECTION 10-4-8(D)1 TO ALLOW THE CONSTRUCTION OF A NEW SINGLE STORY RESIDENCE RESULTING IN A FRONT YARD SETBACK OF APPROXIMATELY 17 FEET IN LIEU OF THE MINIMUM REQUIRED FRONT YARD SETBACK OF 30 FEET. (2) SECTION 10-4-8(D)2 TO ALLOW THE CONSTRUCTION OF A NEW SINGLE STORY RESIDENCE RESULTING IN A REAR YARD SETBACK OF APPROXIMATELY 37 FEET IN LIEU OF THE MINIMUM REQUIRED REAR YARD SETBACK OF 40 FEET. (3) SECTION 10-4-8(D)7 TO ALLOW THE CONSTRUCTION OF A NEW SINGLE STORY RESIDENCE ON A LOT WITH AN AREA OF 7,016.4 SQUARE FEET IN LIEU OF THE MINIMUM REQUIRED LOT AREA OF 8,712 SQUARE FEET. (4) SECTION 10-5-4(A)4C TO ALLOW THE EXISTING ONE CAR GARAGE TO REMAIN AT A DISTANCE OF 2.36 FEET FROM THE WESTERLY PROPERTY LINE AND 2.81 FEET FROM THE SOUTHERLY PROPERTY LINE IN LIEU OF THE MINIMUM 3.3 FEET ACCESSORY STRUCTURE SETBACK REQUIRED FROM EACH PROPERTY LINE. (5) ANY OTHER ZONING RELIEF NECESSARY TO CONSTRUCT THE PROJECT AS DEPICTED ON THE PLANS PRESENTED OR REVISED AT THE PUBLIC HEARING OR AT A PUBLIC MEETING OF THE VILLAGE BOARD.

(Alexandra Weber, owner)

Staff Presentation

Associate Planner Kelly Purvis was present to speak regarding the proposed variation request. She stated that Alexandra Weber is the owner of the subject property at 525 Emerson Avenue. She stated that the petitioners are proposing variations from the Glen Ellyn Zoning Code as follows:

- Section 10-4-8(d)1 to allow the construction of a new single story residence resulting in a front yard setback of approximately 17 feet in lieu of the minimum required front yard setback of 30 feet.
- Section 10-4-8(d)2 to allow the construction of a new single story residence resulting in a rear yard setback of approximately 37 feet in lieu of the minimum required rear yard setback of 40 feet.
- Section 10-4-8(d)7 to allow the construction of a new single story residence on a lot with an area of 7,016.4 square feet in lieu of the minimum required lot area of 8,712 square feet.
- Section 10-5-4(a)4c to allow the existing one car garage to remain at a distance of 2.36 feet from the westerly property line and 2.81 feet from the southerly property line in lieu of the minimum 3.3 feet accessory structure setback required from each property line.
- Any other zoning relief necessary to construct the project as depicted on the plans presented or revised at the public hearing or at a public meeting of the village board.

Ms. Purvis stated that the subject property is an interior lot in the R2 Zoning District on the south side of Emerson Avenue, between Highland Avenue and Stacy Court. She stated that the zoning and land use immediately surrounding the subject property is R2 Single Family Residential and Unincorporated DuPage County designated as R4 Residential. She stated that the public hearing notice was published in the June 8, 2017, Daily Herald, a public hearing notice was mailed to the surround properties within a 250 ft. radius of the subject property, and a public hearing notice placard was placed on the property. She stated that there were no records found relating to the issuance of any permits for the subject property. To increase the square footage on the lot, the prior owner purchased a 945 square foot right-of-way from the Village; this minimized the variations being requested to the extent that was possible. Ms. Purvis state that the project was never completed and the property was sold to Alexander Weber, the current owner of the property, at the end of 2016. Ms. Purvis displayed and described existing photos of the exterior and interior of the subject property.

Ms. Purvis stated that Ms. Weber was aware when she purchased the property that there were variations granted to demolish the existing structure and to rebuild on the property. However, she didn't know that she would need new variations to rebuild a different house than what was originally proposed. She stated that although the variations do run with the property, the project that Ms. Weber is proposing is not in substantial compliance with the approved plans for which the variations were originally granted. Ms. Weber requires different variations for her project than the original project.

Ms. Purvis stated that the new proposal includes the construction of a single story 2,454 square foot residence with an attached 1 car garage. The owner would also like to keep the existing 438 square foot, detached one car garage in the rear yard. She stated that Village Code requires a separation of ten feet between the principal structure and accessory structures (in this case, a garage); if there is not 10 feet between the two, then the accessory structure must adhere to the same setback requirements as the principal structure. Ms. Purvis stated that the setback

would have to be 6.5 ft. from the side yard in order to be in compliance. The existing detached garage in the rear yard is legally non-conforming, and can remain where it stands, except that the new home being proposed increases the non-conformity since it would not be constructed ten feet from the garage. Ms. Purvis stated that upon staff notifying the Petitioner of this requirement, the owner decided to eliminate part of the garage, so that all of it will be ten feet from the new residence. These structural changes to the garage triggered the need for a variation to allow the garage to remain in its non-conforming location, 2.36 feet from the west property line and 2.81 feet from the rear property line, in lieu of the required accessory structure setback of 3.3 feet from each property line. Ms. Purvis stated that the structural changes being made to the garage will bring the garage into compliance with Fire Code requirements.

Ms. Purvis stated that in order to construct the new home as depicted in the plans submitted, the petitioner will also need to be granted a variation from the lot area requirement, as the lot is only 7,016 square feet; the minimum buildable area in the R2 district is 8,712 square feet. She stated that due to the smaller lot depth (only 106 feet) and trapezoidal shape of the lot, the Petitioner will need relief from the rear yard setback for a small triangle (approximately 5.7 square feet in area) that projects 2.21 feet into the rear yard setback. This is a smaller variation than was previously granted for the rear yard. Ms. Purvis stated that the Petitioner is also requesting a front yard setback of approximately 17 feet. The existing structure has a front yard setback of approximately 13 feet, so the proposed structure would bring the front yard setback closer to compliance than what currently exists. Since the Petitioner is now proposing a single-story residence, she will no longer require a variation for lot coverage.

Ms. Purvis displayed a chart showing the difference between what currently exists on the lot, what variations were previously granted, what variations are being requested currently and what the code requirement is. She noted that the areas marked in red on the chart show non-compliance. She also displayed images of the existing streetscape surrounding the subject property to illustrate the quality of houses surrounding the subject property.

Questions from the Zoning Board of Appeals

ZBA Member Panther inquired why the variations were not requested previously regarding the zoning lot size for the subject property. Ms. Purvis stated that this was an oversight by the Village, but the lot size did not change for this property. ZBA Member Panther asked if both alleys a part of the lot. Ms. Purvis confirmed that both alleys were a part of the lot. She stated that the previous owner purchased that back piece of land that includes the alley. ZBA Member Chip Miller mentioned that on the Petitioner's application, they reference the houses on 22W544 Emerson, 22S549 Emerson, and 843 Highland. ZBA Member Chip Miller asked if any of those houses sought zoning relief. Ms. Purvis responded by stating that the houses on Emerson were unincorporated and therefore the Village did not have jurisdiction over variations for these houses. She stated that the house on 843 Highland has not received any zoning relief by the Village of Glen Ellyn. The property at 843 Highland was annexed to the Village in 1992 and in 2011 the owners of this property built an addition to create a 2-story structure from a 1-story structure. Everything for this project was built to code, so the owners did not seek any variation

relief. However, 843 Highland was twice the size (14,547 sq. ft.) of the subject property on 525 Emerson Avenue.

ZBA Member Micheli inquired as to why the garage can't stay where it is on the property. Ms. Purvis stated that the Planning & Development Director confirmed that as long as there were no structural changes being made, the garage can remain. She stated that there are two instances in which the garage would need to be removed: if any structural changes are being made to the garage or if there were an increase to the non-conformity. In this case, there would be an increase in the non-conformity if the garage were left in place and the house built as proposed or there would be structural changes to the garage triggering the need for a variation to allow it to remain in place.

Petitioners' Presentation

Alexandra Weber, owner of the property at 525 Emerson Avenue, and Alexandra Jakubowski, architect, address at 146 Catalpa Avenue, Wooddale, IL, were present to speak on behalf of variation requests for a new single story residence at 525 Emerson Avenue. Ms. Jakubowski stated that the particular hardship of this land was the trapezoidal shape of the parcel, which only provided a small buildable area (1,654.5 sq. ft.). The trapezoidal shape of the land only leaves the owners with 26.32 ft. on one side and 44.42 feet on the other side.

Ms. Jakubowski stated that the owner prefers to have a single story residence due to the owner's age. The owner did not want stairs and this was an important factor in making improvements to the house. Ms. Jakubowski stated that the proposed residence is not large. The rooms are small and the architect and owner originally tried to fit all of the improvements into the buildable area. However, the improvements did not fit and they needed to encroach into the yard. There was only room for a 1-car attached garage, so there was no room to expand work on either side of the residence to allow for a 2-car attached garage. Ms. Jakubowski stated that this was the reason the owners decided to build a 1-car attached garage and keep the existing 1-car detached garage instead.

Ms. Jakubowski directed the commissions to look at page A3b of the Petitioner's packet which showed a distance analysis between the residence and the existing garage. She brought attention to the area on the existing garage that will be downsized in order to meet Fire Code requirements. Ms. Jakubowski noted that the garage was only encroaching into a small triangle in the rear yard which is why they needed to ask for a variation.

Additional Questions from the Zoning Board of Appeals

ZBA Member Chip Miller stated that he did not have any questions, but understood the need of the owner to keep the house as a ranch rather than build up to match other 2 story homes in the area.

ZBA Member Jones asked if it would be possible to create a room in the attic space in the future. Ms. Weber stated that it was possible and they could put dormers on the side of the roof. ZBA Member Jones asked if the ceiling joists going up to the attic will be wide enough where you could put a second story on. Ms. Weber stated that they ceiling joisting will be wide enough. ZBA Member Jones asked if the owners had any intention of designing storage space in the attic. Ms. Weber stated she did not have any plans to use the attic for storage space.

ZBA Student Member Miller asked for the owner to provide clarification on where the garages will be located in association to each other. The owner clarified that the garages will be side-by-side, but the detached garage will stagger further back into the rear yard.

ZBA Member Panther asked if a variation would be triggered if a second floor was added on to the house. Associate Planner Purvis stated that a variation would be triggered during the building permit review process because the plans would show that the lot coverage would be over 20% for a two-story structure.

ZBA Member Micheli asked for clarification on the access staircase to the attic. The plans don't show a staircase leading to the attic. Ms. Jakubowski responded by stating the access to the attic would be a hatched staircase rather than a staircase built into the structure. ZBA Member Micheli expressed concern about retaining the garage. He asked if the owner considered a different way of incorporating a 2 car garage and removing the existing garage. Ms. Jakubowski stated that alternatives were discussed with their civil engineer advised them to keep the existing garage. ZBA Member Micheli also asked what the architect envisioned for the exterior and siding of the home. Ms. Jakubowski stated that the exterior will include stone veneer and the use hardie plank boards.

Persons in Favor of or in Opposition to the Variation Requests

There were not persons in favor of or in opposition to the variation request.

Findings of Fact

ZBA Member Panther presented that Alexandra Weber, owner of the property at 525 Emerson Avenue, is seeking zoning relief from the following Sections of the Glen Ellyn Zoning Code:

- Section 10-4-8(d)1 to allow the construction of a new single story residence resulting in a front yard setback of approximately 17 feet in lieu of the minimum required front yard setback of 30 feet.
- Section 10-4-8(d)2 to allow the construction of a new single story residence resulting in a rear yard setback of approximately 37 feet in lieu of the minimum required rear yard setback of 40 feet.
- Section 10-4-8(d)7 to allow the construction of a new single story residence on a lot with an area of 7,016.4 square feet in lieu of the minimum required lot area of 8,712 square feet.

- Section 10-5-4(a)4c to allow the existing one car garage to remain at a distance of 2.36 feet from the westerly property line and 2.81 feet from the southerly property line in lieu of the minimum 3.3 feet accessory structure setback required from each property line.
- Any other zoning relief necessary to construct the project as depicted on the plans presented or revised at the public hearing or at a public meeting of the village board.

ZBA Member Panther stated that three prior variations have been granted in 2016 for the subject property:

- A 35.33 ft. rear yard setback which was approved
- A lot coverage ratio of 20.49% which was approved
- A lot depth of 106 ft. was approved

ZBA Member Panther stated that the proposal from the Petitioner was substantially different. The current proposal would include the construction of a single story 2,454 square foot residence with an attached 1 car garage. The owner would also like to keep the existing 438 sq. ft. detached 1 car garage in the rear yard. ZBA Member Panther stated the owner would like to eliminate a part of the detached garage so that all of the structure will be 10 feet from the residence. The structural changes to the garage require a variation from a side and rear setback of the existing garage.

ZBA Member Panther stated that the Petitioner is requesting a variation from the lot area requirement to allow 7,016.4 square feet in lieu of the minimum required lot area of 8,712 square feet. He stated that the Petitioner is also requesting a front yard setback of approximately 17 feet. He stated that the commission heard a presentation by Alexandra Weber, the owner, and Alexandra Jakubowski, who stated that the hardships existed due to the trapezoidal shape which limits the additional buildable area of the lot to 1,654.5 sq. ft. There was a desire by the applicant to have the house remain a single story residence and for the front yard setback to be 17 ft. He stated that the existing detached garage will be modified to keep a 10 ft. distance from the residence. He stated that the added space would potentially allow for the addition of a second floor on the property and the driveway would be ascended on the front to allow for the attached garage submitted on the proposal. He stated the owner did not seem opposed to the idea of allowing 2 garages in on the lot.

Motion

ZBA Member Panther moved, seconded by ZBA Member Jones, that the Zoning Board of Appeals recommended approval of the Findings of Fact.

The motion carried unanimously with four (4) yes votes as follows: ZBA Members Matthew Jones, John Micheli, Adam Miller (Student Member), Chip Miller, and Panther voted yes.

Additional Comments from the Commission

ZBA Member Jones stated they grew up in that neighborhood. He stated that Emerson was a very scary street and 525 Emerson was a very scary house four years ago. He stated that the whole neighborhood itself has changed radically in the last 20 years. He stated that people in the Emerson neighborhood seemed to be tearing down single family homes and replacing them with larger homes that were more eye-appealing. He stated he spoke with the neighbors and all of the people he spoke with appeared delighted with the idea of seeing that house go. The shape of the lot fits with the character of the neighborhood. He stated this proposed project fits very well into the character of the neighborhood. He stated that this house will provide more character to the neighborhood. He stated he did not have problems with the project.

ZBA Member Chip Miller stated that he struggled with the amount of variations being requested, but he also understands the struggle of having an odd shaped lot in an oddly shaped neighborhood. He stated that he was not a big fan of the garage, but he understands the need for a 2 car garage. He believes the architect did an excellent job working within the parameters of the lot and trying to keep the house in character with the rest of the neighborhood. ZBA Member Chip Miller stated that despite the things he would normally not agree with, he finds himself in favor of the project.

ZBA Member Panther stated that he agrees with everyone regarding the hardships associated with the odd shaped lot. He stated that he does struggle with the detached garage.

ZBA Member Adam Miller stated that he was definitely in favor of the situation. He stated that he understands why some houses may need to have two separate garages under these circumstances. He stated that he approved of the overall aesthetic of the proposed project and thinks these changes will allow the house to match the rest of the neighborhood.

Member Micheli stated that he understands the limitations of the lot shape and that he was very comfortable with the changes proposed, however, he is also stuck on the garage. He stated that he was reluctant to vote in favor of the garage, but he would support the expansion of other variations to allow for an attached 2 car garage.

ZBA Member Micheli asked Associate Planner Purvis if it was possible to adjust the attached garage to allow for 2 cars and still approve the proposal. Ms. Purvis stated that the attached garage could go out further to the west to allow for a 1.5 car garage. Ms. Purvis asked the owner if they would be willing to consider a 1.5 car garage. The owner stated that she does not want to demolish the detached garage. ZBA Member Micheli stated that he wasn't sure he could support the project if the detached garage was kept on the land, but he was open to allowing for additional variations so the attached garage could expand.

ZBA Member Chip Miller argued that limiting the house to only having a 1.5 car garage might make the house more difficult to sell later on. He stated that did not believe that allowing these two garages to exist due to the odd-shaped lot would set a precedence since the circumstances are unique. The owner stated they would consider deigning a nice trellis to connect the house

with the garage. ZBA Member Micheli stated that he was rethinking his position considering this discussion.

Motion

ZBA Member Micheli moved, seconded by ZBA Member Matt Jones to close the public hearing for 525 Emerson Avenue.

The motion carried unanimously with five (4) yes votes as follows: ZBA Members Matthew Jones, John Micheli, Adam Miller (student member), Chip Miller, and Panther voted yes.

ZBA Member Chip Miller moved, seconded by ZBA Member Panther, to approve the variations for the petitioner Alexandra Weber, owner of the property at 525 Emerson Avenue, as requested due to the small trapezoid lot that would only allow for a small house on the lot that would not fit in with the character of the surrounding neighborhood.

The motion carried unanimously with four (4) yes votes as follows: ZBA Members Matthew Jones, John Micheli, Adam Miller (student member), Chip Miller and Panther voted yes.

Trustee Report

Trustee Liaison Senak stated that there were a few items to announce regarding expenditures to maintain Village infrastructure. The Village wanted to approve \$25,000 for asphalt surface maintenance, \$60,000 for pavement resurfacing, \$214,000 for sidewalk and concrete maintenance and repair, and \$120,000 for salt for next winter.

Trustee Liaison Senak stated that the zoning variation for 675 Revere was withdrawn from the Village Board's agenda and he does not know if there was a plan to bring it back. He stated he got the sense that it was not ready yet. Associate Planner Purvis stated that the Petitioner will move forward with this project in July.

Trustee Liaison Senak stated the refuse and recycling program stated the current contract was effectively renewed. He stated there was discussion as with whether to have pick-ups four days or just maintain Mondays. He stated that Staff has negotiated concessions on cost. He stated that electronic recycling composting was included in that negotiation. If residents want to participate in those programs, they have to pay.

Trustee Liaison Senak stated there was approval of a wireless communication ordinance. He stated cell companies were looking to install small wireless cell towers on some Village right-of-ways. The Village has received applications from one wireless carrier to install this kind of device. He stated carriers would pay an initial fee to install these devices, then the carriers would have to pay annual licensing fees. The Village Board was shown the devices, some large and some small. He stated the idea was to keep these devices as small as possible.

Trustee Liaison Senak stated that one of the more interesting projects underway was the memorandum of understanding between the Village of Glen Ellyn and the College of DuPage. The college of DuPage wants to occupy space in the Civic Center to create an incubator and accelerator for small businesses. The main issue is the idea of the Village of Glen Ellyn paying in some way for this endeavor. The Village agreed to contribute \$25,000 to explore this concept with the idea that the money would be paid back by the College of DuPage. The College of DuPage would merge this project with the college Entrepreneurship program. Some commissioners expressed concern over the increased traffic and available parking spaces in the downtown area due to this increased business. Commissioners asked if a traffic study would be conducted in conjunction with considering this project. Trustee Liaison Senak stated that they were not considering a traffic study at this time and it wasn't really a part of the discussion the Village Board had. However, the purpose of bringing in this project is to attract and retain business in the downtown area and increase the sale tax base.

Trustee Liaison Senak stated that the annual financial report was presented to the Village. He stated that deposition of the Village raised 2.5% for Fiscal Year 2016. He stated that business activities were up by 3.2% and expenses were 2.2 billion dollars less than what was generated in tax and revenue sources. He stated the Village was essentially operating with a surplus. Expenditures were under budget by \$800,000.

Chairperson Report

No Chairperson Report was given.

Staff Report

No Staff Report was given.

Submitted by:

Christiana Cabrera
Recording Secretary

Reviewed by:

Kelly Purvis, Associate Planner



525 Emerson Ave - Aerial View



Map created on June 20, 2017.

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Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

PLAT OF SURVEY

OF
 PARCEL 1: LOTS 22 AND 23 IN BLOCK 6 IN W.I. RUSH AND CO'S NORTH GLEN ELLYN, BEING A SUBDIVISION OF PART OF SECTION 2, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1891 AS DOCUMENT 45671, IN DUPAGE COUNTY, ILLINOIS AND THAT PART OF THE ALLEY LYING WEST OF LOT 23 AND EAST OF LOTS 24, 25, 26 AND 27 IN BLOCK 6 IN W.I. RUSH AND CO'S NORTH GLEN ELLYN, BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 24, THENCE SOUTHERLY ALONG THE EAST LINE OF SAID LOTS 24, 25, 26 AND 27 TO THE SOUTHEAST CORNER OF SAID LOT 27; THENCE NORTHEASTERLY ACROSS SAID ALLEY TO THE SOUTHWEST CORNER OF SAID LOT 23, THENCE NORTHERLY ALONG THE WEST LINE OF SAID LOT 23 TO THE NORTHWEST CORNER OF SAID LOT 23, THENCE WESTERLY 16 FEET TO THE POINT OF BEGINNING, BEING A SUBDIVISION IN THE SOUTHWEST 1/4 OF SECTION 2, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1891 AS DOCUMENT 45671, IN DUPAGE COUNTY, ILLINOIS.

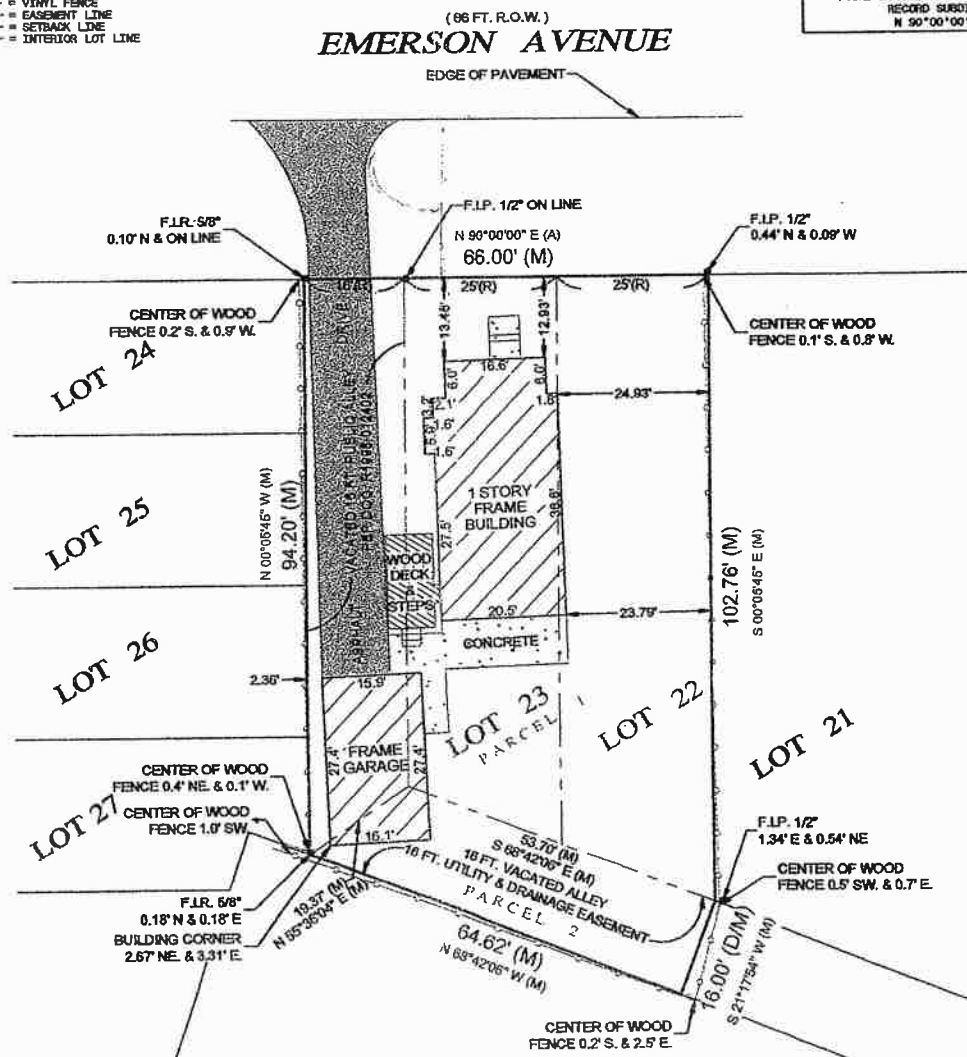
PARCEL 2: OF THAT PART OF THE ALLEY LYING SOUTH OF LOTS 22 AND 23 IN BLOCK 6 IN W.I. RUSH AND CO'S NORTH GLEN ELLYN. BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 23; THENCE SOUTHEASTERLY ALONG THE SOUTHERLY LINE OF SAID LOTS 22 AND 23 TO THE SOUTHEAST CORNER OF LOT 22; THENCE SOUTHERLY AT A RIGHT ANGLE, 16.0 FEET TO THE SOUTHERLY LINE OF SAID ALLEY; THENCE NORTHWESTERLY ALONG THE SOUTHERLY LINE OF SAID ALLEY TO A SOUTHEAST CORNER OF LOT 27 IN SAID BLOCK 6; THENCE NORTHEASTERLY ALONG SAID ALLEY TO THE PLACE OF BEGINNING, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1891 AS DOCUMENT 45671, IN DUPAGE COUNTY, ILLINOIS

LEGEND
 A = ASSUMED
 C = CALCULATED
 CH = CHORD
 CL = CENTERLINE
 D = DEED
 E = EAST
 F.I.P. = FOUND IRON PIPE
 F.I.R. = FOUND IRON ROD
 FT. = FEET/FOOT
 L = ARC LENGTH
 M = MEASURED
 N = NORTH
 NE = NORTHEAST
 NW = NORTHWEST
 P.O.B. = POINT OF BEGINNING
 P.O.C. = POINT OF COMMENCEMENT
 R = RECORD
 RAD = RADIUS
 R.O.W. = RIGHT OF WAY
 S = SOUTH
 S.I.P. = SET IRON PIPE
 S.I.R. = SET IRON ROD
 SE = SOUTHEAST
 SW = SOUTHWEST
 W = WEST
 ---X---X--- = CHAIN LINK FENCE
 ---|---|--- = WOOD FENCE
 ---O---O--- = METAL FENCE
 ---V---V--- = VINYL FENCE
 ---E---E--- = EASEMENT LINE
 ---S---S--- = SETBACK LINE
 ---D---D--- = INTERIOR LOT LINE

AREA OF SURVEY:
 CONTAINING 7,017 SQ. FT. OR 0.16 ACRES MORE OR LESS



BASIS OF READINGS:
 SOUTH LINE OF EMERSON AVENUE AS
 FOUND MONUMENTED AND OCCUPIED PER
 RECORD SUBDIVISION,
 N 90°00'00" E (A)



Morris Engineering, Inc.
 515 Warrenville Road, Lisle, IL 60532
 Phone: (630) 271-0770
 FAX: (630) 271-0774
 WEBSITE: WWW.MECIVIL.COM

STATE OF ILLINOIS)
 COUNTY OF DUPAGE)
 I, THE UNDERSIGNED, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY, AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY.
 DATED, THIS 7TH DAY OF NOVEMBER, A.D. 2016, AT Lisle, ILLINOIS.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-3250
 LICENSE EXPIRATION DATE NOVEMBER 30, 2019
 ILLINOIS BUSINESS REGISTRATION NO. 188-002847



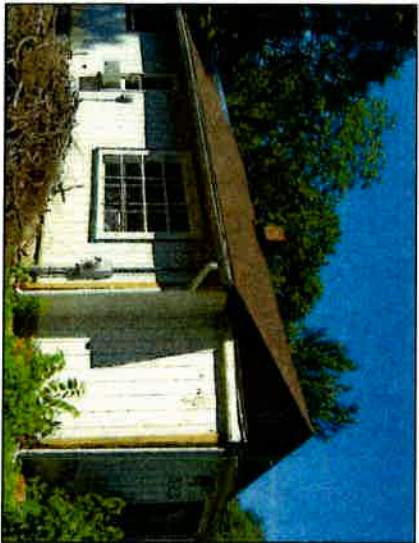
NOTE:
 1. ALL TIES SHOWN ON THIS SURVEY ARE MEASURED TO THE BUILDING'S SIDING (BRICK, FRAME, STUCCO, METAL, ETC.) AND NOT TO THE FOUNDATION, UNLESS NOTED OTHERWISE.
 2. ROOF LINES AND OVERHANGS ARE TYPICALLY NOT SHOWN HEREON.
 3. COMPARE ALL DISTANCES AND POINTS IN FIELD AND REPORT ANY DISCREPANCIES TO SURVEYOR AT ONCE.
 4. NO DIMENSIONS SHALL BE ASSUMED BY SCALING.

ADDRESS COMMONLY KNOWN AS 525 EMERSON AVENUE
 GLEN ELLYN, ILLINOIS

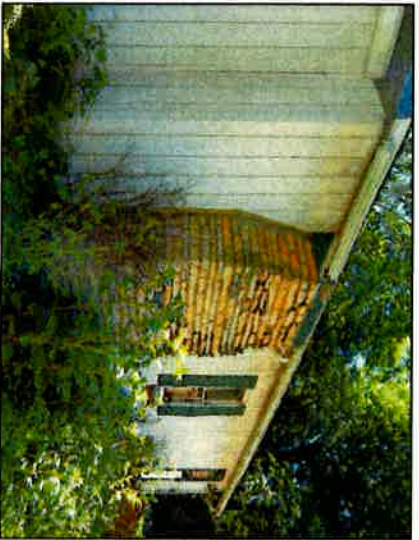
CLIENT KATIE BAKER

FIELDWORK DATE (ORBN) 11-05-16 (DJ)

DRAWN BY: JB REVISED: JOB NO. 10-11-0000



EXISTING SIDE
(NORTH-EAST) ELEVATION



EXISTING WEST
SIDE ELEVATION



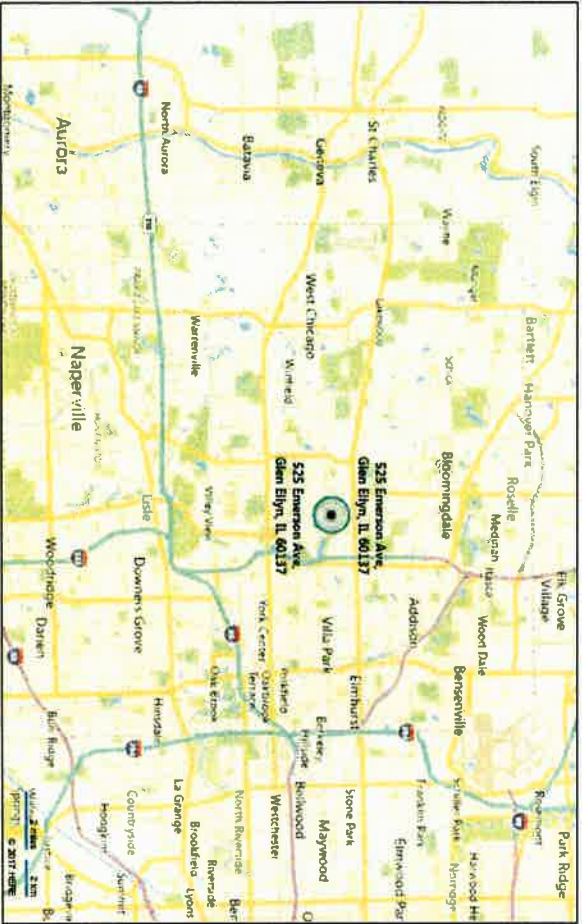
EXISTING EAST SIDE ELEV.



EXISTING REAR (SOUTH) ELEVATION



EXISTING FRONT (NORTH) ELEVATION



LOCATION

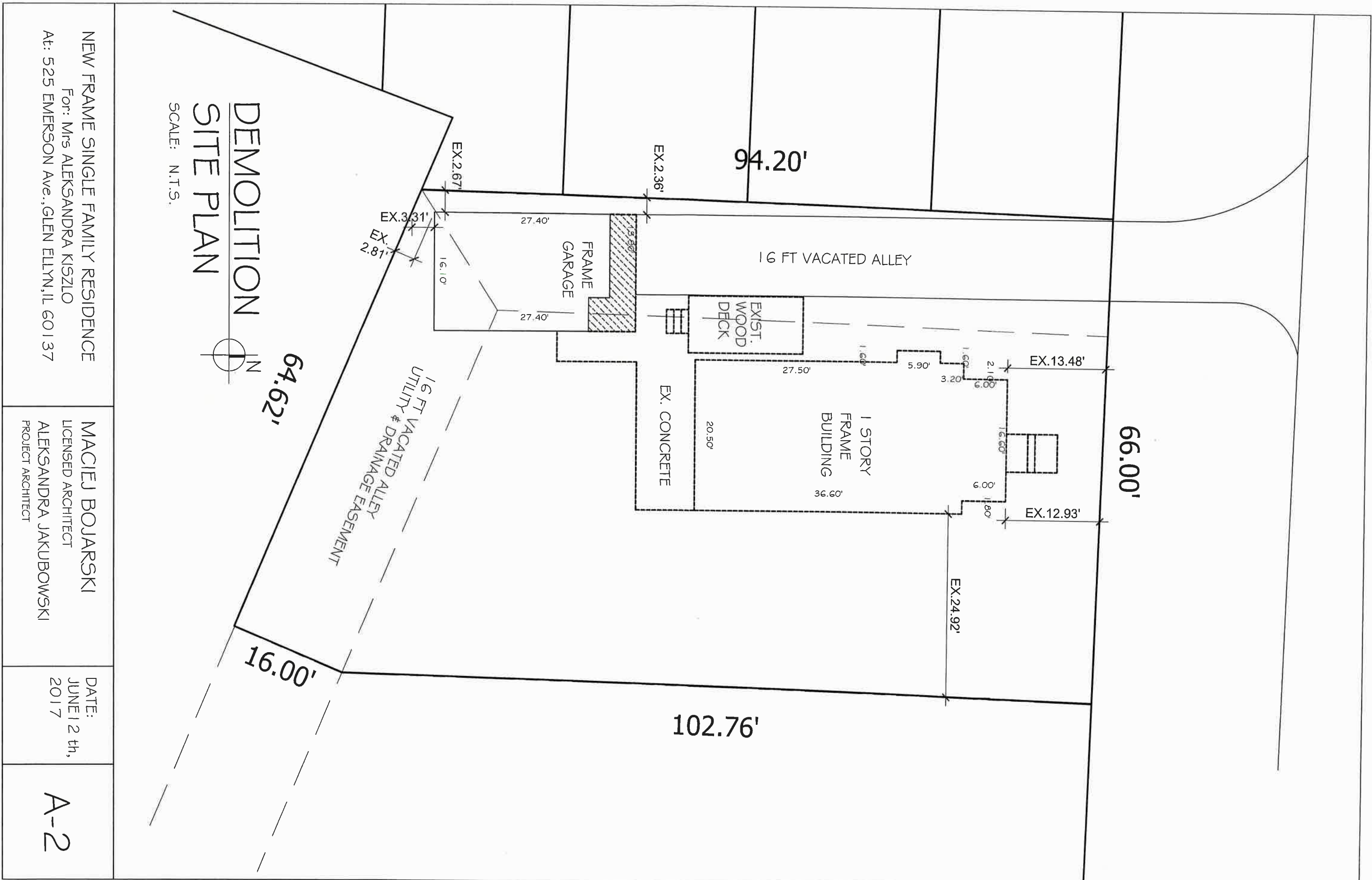
LOCATION and PICTURES of
525 EMERSON Ave.

NEW FRAME SINGLE FAMILY RESIDENCE
For: Mrs ALEKSANDRA KISZLO
At: 525 EMERSON Ave., GLEN ELLYN, IL 60137

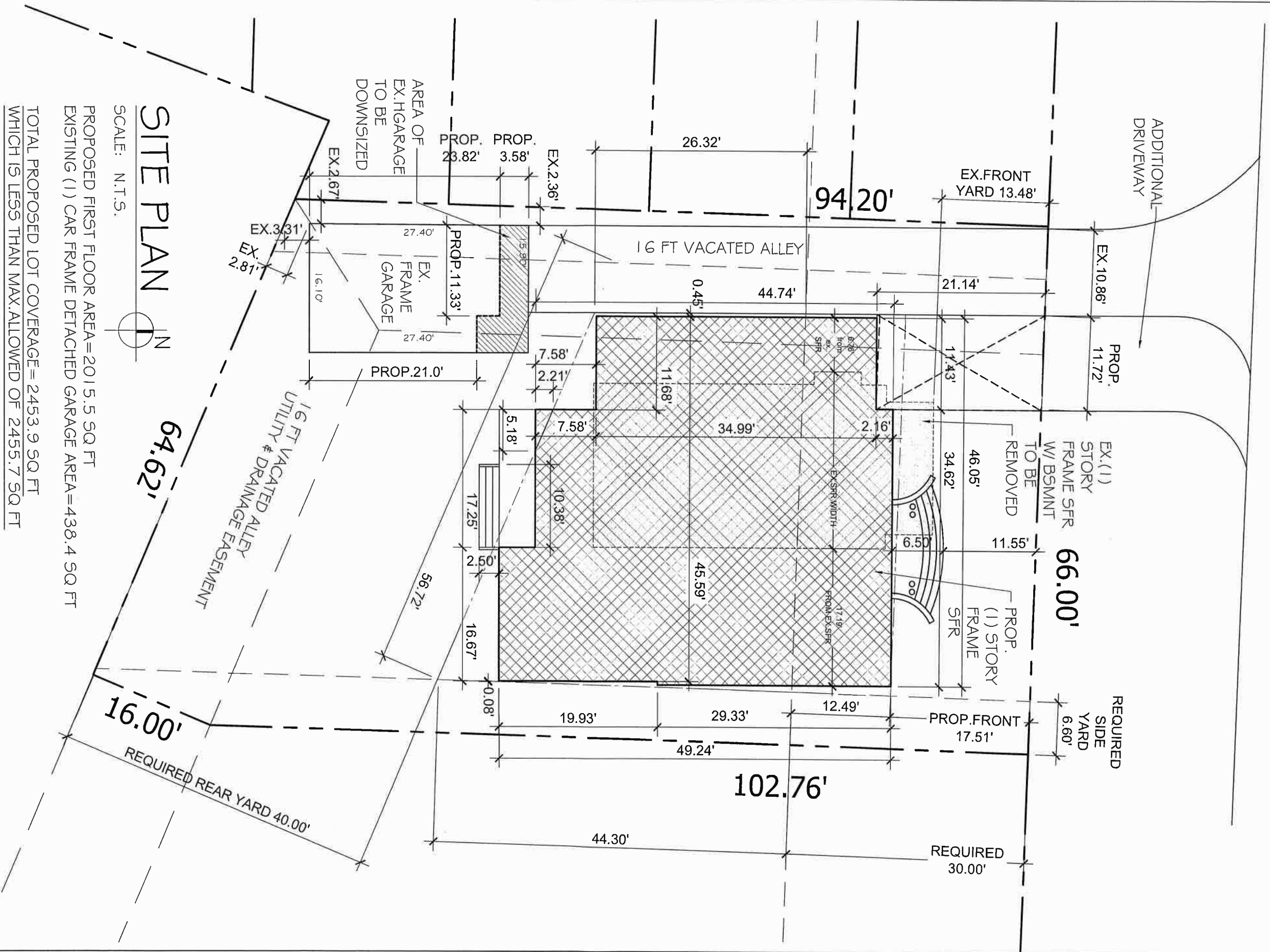
MACIEJ BOJARSKI
LICENSED ARCHITECT
ALEKSANDRA JAKUBOWSKI
PROJECT ARCHITECT

DATE:
JUNE 12 th,
2017

A-1



EMERSON AVENUE

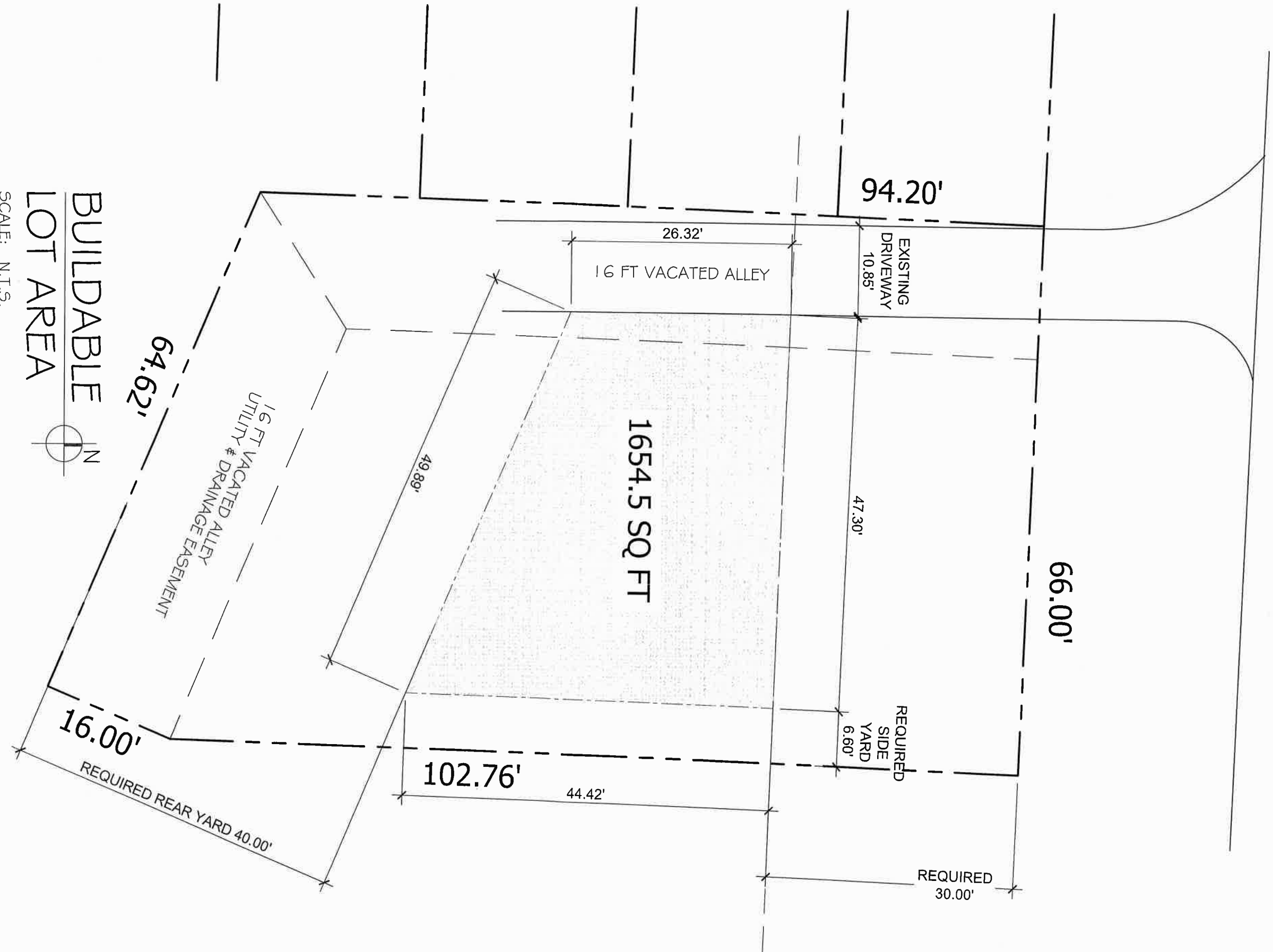


NEW FRAME SINGLE FAMILY RESIDENCE
For: Mrs ALEKSANDRA KISZLO
At: 525 EMERSON Ave., GLEN ELLYN, IL 60137

MACIEJ BOJARSKI
LICENSED ARCHITECT
ALEKSANDRA JAKUBOWSKI
PROJECT ARCHITECT

DATE:
JUNE 12 th,
2017

A-3

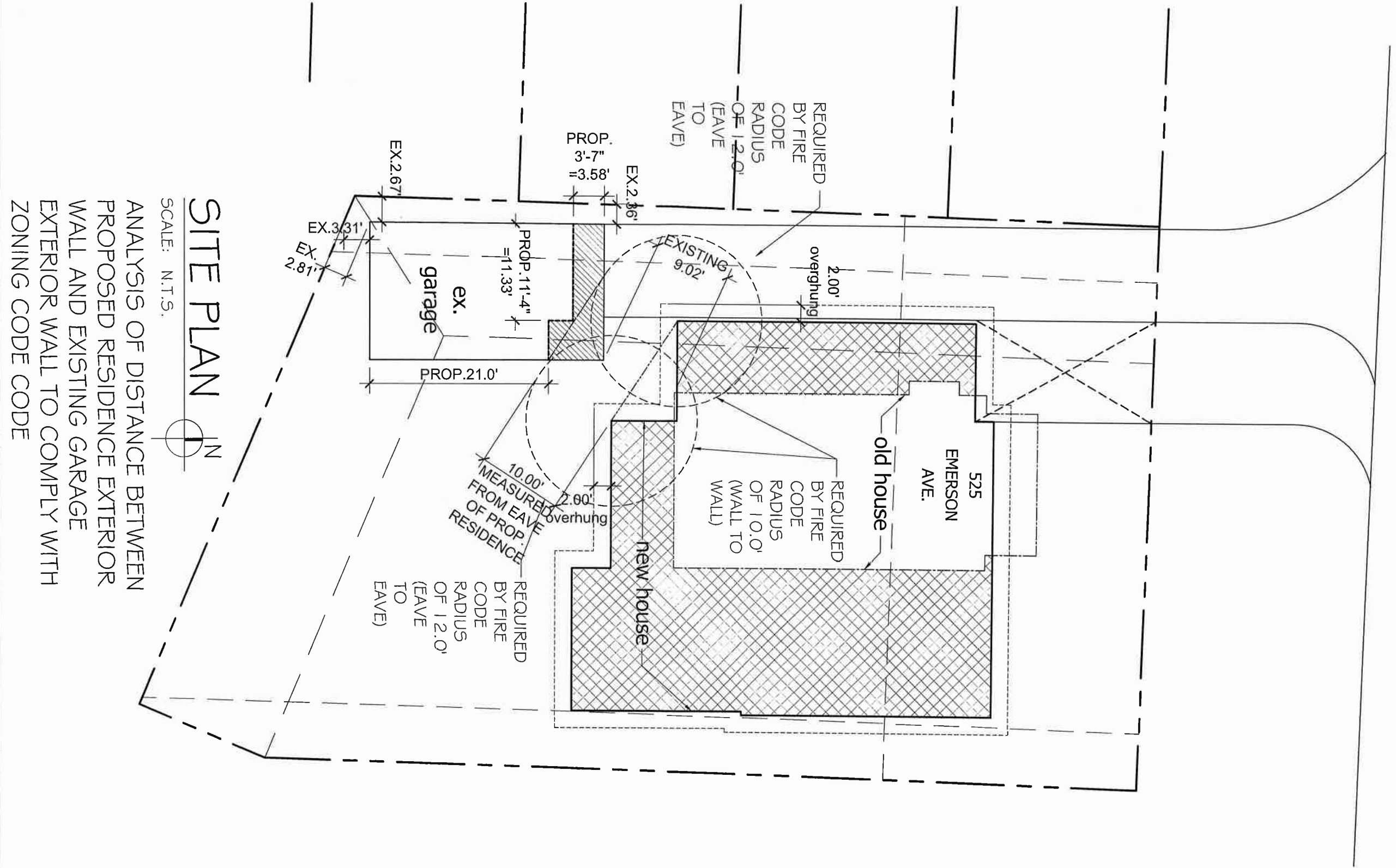


NEW FRAME SINGLE FAMILY RESIDENCE
For: Mrs ALEKSANDRA KISZLO
At: 525 EMERSON AVE., GLEN ELLYN, IL 60137

MACIEJ BOJARSKI
LICENSED ARCHITECT
ALEKSANDRA JAKUBOWSKI
PROJECT ARCHITECT

DATE:
JUNE 12 th,
2017

A-3a



SITE PLAN

SCALE: N.T.S.

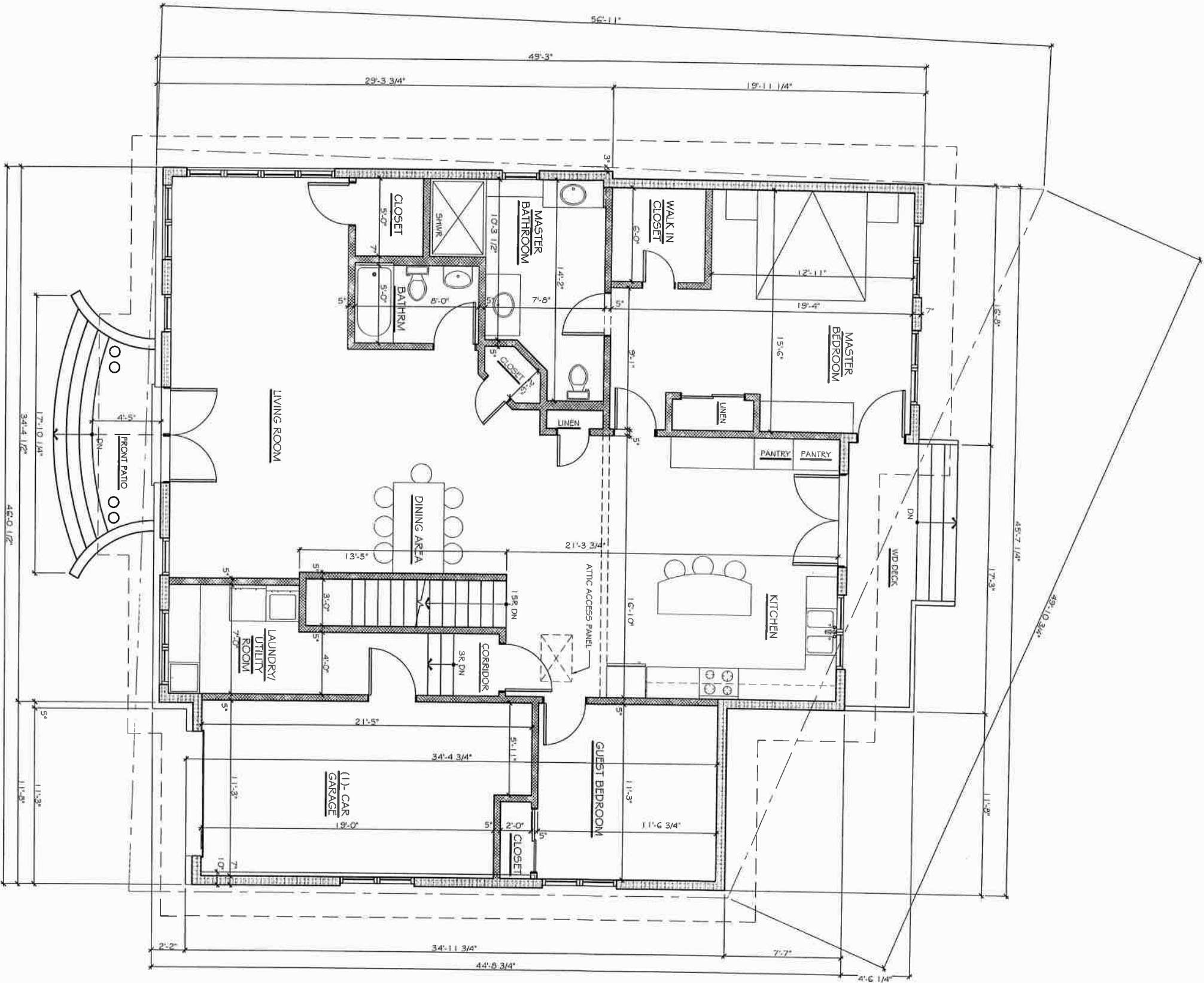
ANALYSIS OF DISTANCE BETWEEN
PROPOSED RESIDENCE EXTERIOR
WALL AND EXISTING GARAGE
EXTERIOR WALL TO COMPLY WITH
ZONING CODE CODE

NEW FRAME SINGLE FAMILY RESIDENCE
For: Mrs ALEKSANDRA KISZLO
At: 525 EMERSON Ave., GLEN ELLYN, IL 60137

MACIEJ BOJARSKI
LICENSED ARCHITECT
ALEKSANDRA JAKUBOWSKI
PROJECT ARCHITECT

DATE:
JUNE 12 th,
2017

A-3b



1 PROPOSED FIRST FLOOR PLAN

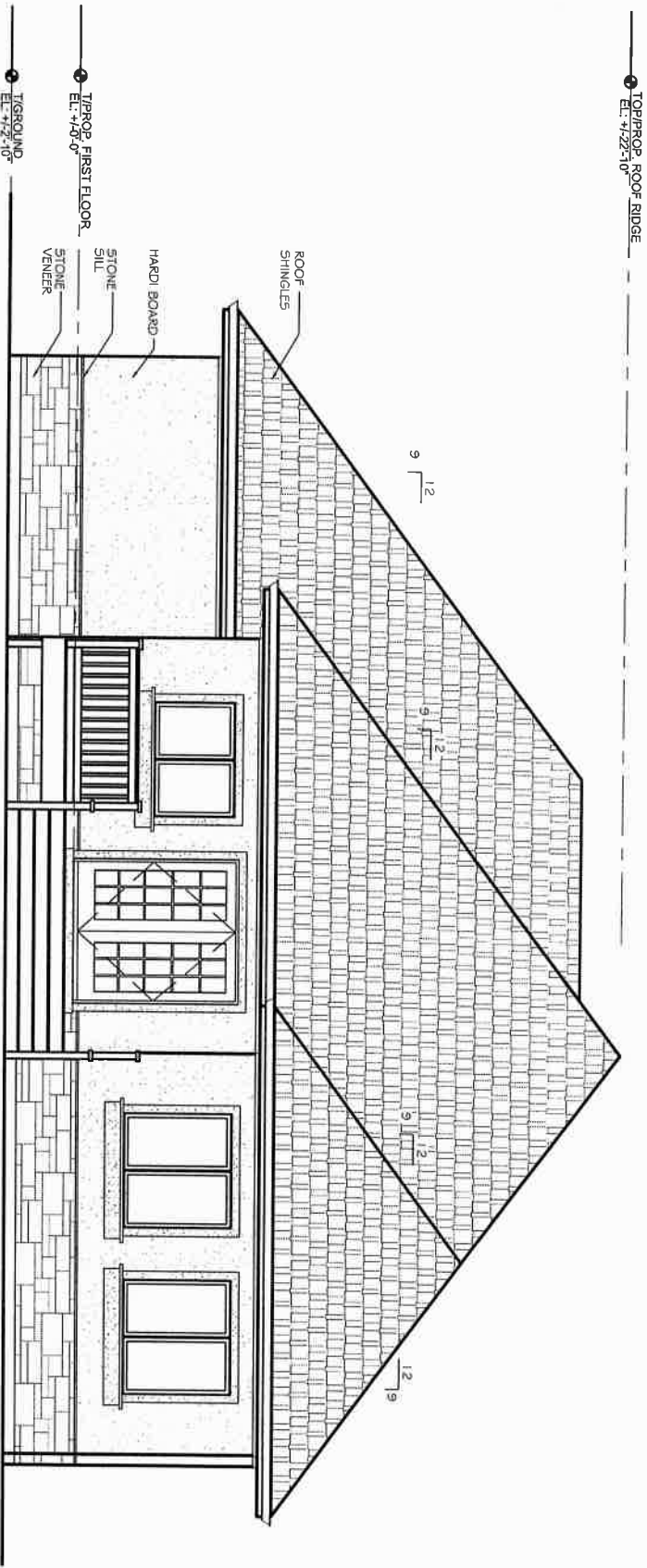
SCALE: N.T.S.
PROPOSED FIRST FLOOR AREA=2015.5 SQ. FT.
EXISTING (1) CAR FRAME DETACHED GARAGE AREA=436.4 SQ. FT.
TOTAL PROPOSED LOT COVERAGE= 2453.9 SQ. FT.
WHICH IS LESS THAN MAX ALLOWED OF 2455.7 SQ. FT.

NEW FRAME SINGLE FAMILY RESIDENCE
For: Mrs ALEKSANDRA KISZLO
At: 525 EMERSON Ave., GLEN ELLYN, IL 60137

MACIEJ BOJARSKI
LICENSED ARCHITECT
ALEKSANDRA JAKUBOWSKI
PROJECT ARCHITECT

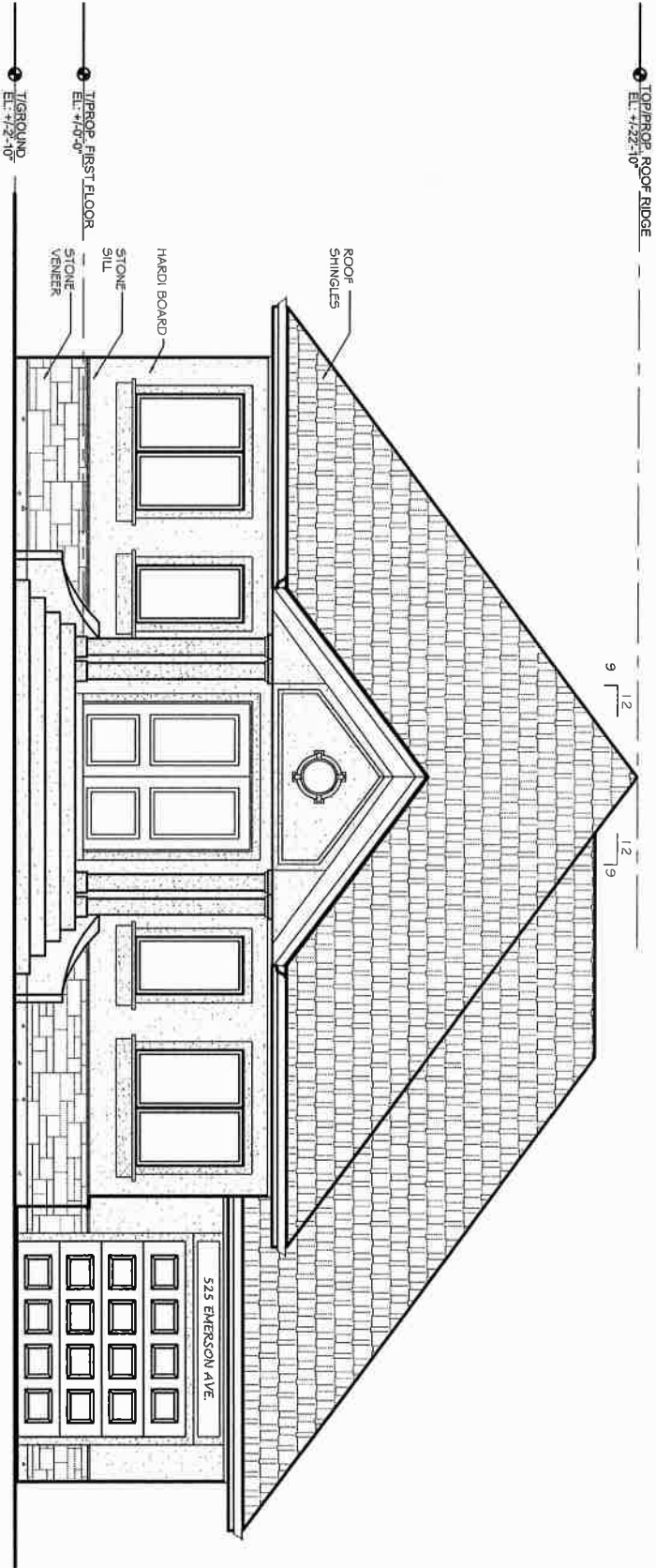
DATE:
JUNE 12 th,
2017

A-5



2 PROP. REAR (SOUTH) ELEVATION

SCALE: N.T.S.



1 PROP. FRONT (NORTH) ELEVATION

SCALE: N.T.S.

NEW FRAME SINGLE FAMILY RESIDENCE
For: Mrs ALEKSANDRA KISZLO
At: 525 EMERSON AVE., GLEN ELLYN, IL 60137

MACIEJ BOJARSKI
LICENSED ARCHITECT
ALEKSANDRA JAKUBOWSKI
PROJECT ARCHITECT

DATE:
JUNE 12th,
2017

A-8



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: John Sterrett

SCHEDULED

ORDINANCE 6515

DOC ID: 2807

Ordinance No. 6515, An Ordinance Granting Approval of a Sign Variation to Allow the Installation of Two Awning Signs and One Projecting Sign on the Edie Boutique Property Located at 499 Pennsylvania Avenue Glen Ellyn, Illinois 60137 (Planning and Development Director Hulseberg)

Background: Edie, Inc. is requesting approval of a variation from the Village Sign Code to allow the installation of three signs consisting of two awning signs and one projection sign in lieu of the maximum one sign permitted for an establishment. The subject property is located at 499 Pennsylvania Avenue in the C5A Central Retail Subdistrict. To accommodate this project, the petitioner is requesting a variation from Section 4-5-11(A) of the Village Sign Code to allow the installation of two awning signs and one projection sign in lieu of the maximum one sign permitted.

Two awning signs previously existed on the exterior of the building that served the previous business, Ali Kat Boutique. The petitioner would like to install new awning signs similar in size and location of the previous awning signs. In addition to the two awning signs, the petitioner is proposing to install a projecting sign between the two awnings that will say "Edie Boutique." All three signs comply with the maximum sizes allowed per Section 4-5-11(A) of the Village Sign Code. The window sign located just west of the door is considered an exempt sign.

Architectural Review Commission Recommendation: The Architectural Review Commission considered the petitioner's application for approval of the requested Sign Variation at a public hearing on June 28, 2017. No members of the public spoke at the hearing either in favor or against the project. By a vote of seven (7) "yes" and zero (0) "no," the Architectural Review Commission recommended approval of the requested variation.

Village Board Action Requested: The Village Board may approve, approve with conditions or deny the proposed Sign Variation. A draft Ordinance approving the request is attached for consideration at the July 24, 2017 Village Board meeting.

Attachments:

- Ordinance
- Aerial Photo of Property
- Draft Minutes Architectural Review Commission Meeting 6/28/17 – Exhibit "A"
- Sign Plan – Exhibit "B"
- Site Elevation – Exhibit "C"

Ordinance 6515

Meeting of July 24, 2017

CC: Tom Bachmann, Edie Boutique Owner
Amy DeGrazio, Edie Boutique Owner

Village Of Glen Ellyn

Ordinance No. _____

**An Ordinance Granting Approval of a Sign Variation
to Allow the Installation of Two Awning Signs and One
Projecting Sign on the Edie Boutique Property
Located at 499 Pennsylvania Avenue
Glen Ellyn, Illinois 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this ____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. _____

An Ordinance Granting Approval of a Sign Variation

**to Allow the Installation of Two Awning Signs and One
Projecting Sign on the Edie Boutique Property
Located at 499 Pennsylvania Avenue
Glen Ellyn, Illinois 60137**

Whereas, Edie, Inc. has petitioned the Village President and Board of Trustees for approval of a variation from Section 4-5-11(A) of the Glen Ellyn Sign Code to allow the installation of two awning signs and one projection sign in lieu of the maximum one sign permitted for an establishment; and

Whereas, the subject property is located at 499 Pennsylvania Avenue in the C5A Central Retail Subdistrict; and

Whereas, the subject property is legally described as follows:

LOT 2 (EXCEPT THAT PART THEREOF CONVEYED TO JOSEPH CLARK BY DEED DATED OCTOBER 31, 1924) IN BLOCK 4 OF COUNTY CLERK'S SECOND ASSESSMENT DIVISION IN SECTION 11, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT 88502, IN DU PAGE COUNTY, ILLINOIS.

PIN: 05-11-315-004

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and following written notice to all property owners within 250 feet, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Architectural Review Commission of the Village of Glen Ellyn conducted a public hearing on June 28, 2017 at which hearing the Architectural Review Commission considered the petitioner's request for approval of the Sign Variation; and

Whereas, at the June 28, 2017 public hearing of the Architectural Review Commission, the petitioner presented evidence, testimony, and exhibits relative to the request for a Sign Variation approval and no members of the public spoke in favor of or in opposition to the request; and

Whereas, based upon the evidence, testimony, and exhibits presented at the June 28, 2017 Architectural Review Commission public hearing, by a vote of seven (7) “yes” and zero (0) “no”, the Architectural Review Commission recommended approval of the proposed Sign Variation; and

Whereas, this recommendation is set forth in the minutes from the June 28, 2017 Architectural Review Commission meeting, a draft of which is attached hereto as Exhibit “A”; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the June 28, 2017 public hearing of the Architectural Review Commission and hereby adopt the findings of fact for the requested a Sign Variation as set forth in the draft minutes from the June 28, 2017 Architectural Review Commission public hearing; and

Whereas, the President and Board of Trustees have determined that approving the Sign Variation for the project is in the best interest of the Village and is consistent with the objectives of the Glen Ellyn Sign Code.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Based upon a review of the evidence, testimony, and exhibits presented at the June 28, 2017 Architectural Review Commission public hearing, the Village President and Board of Trustees hereby grant approval of the requested a Sign Variation to allow the installation of two awning signs and one projection sign on the Edie Boutique property.

Section Two: The granting of the aforementioned variation is subject to the following conditions:

- A. The project shall be constructed in substantial conformance with the plan as submitted and the testimony presented at the June 28, 2017 public hearing of the Architectural Review

Commission and with the petitioner's application packet including the following plans and documents referenced below, as though they were attached to this Ordinance:

1. Petitioner's Sign Variation Application – Prepared by Tom Bachmann, Date Stamped June 2, 2017
2. Sign Plan attached hereto as Exhibit "B" – Prepared by Northrop Awning Company, Date Stamped June 2, 2017
3. Sign Elevation attached hereto Exhibit "C" – Prepared by Northrop Awning Company, Date Stamped June 2, 2017

and these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Planning and Development Department.

Section Three: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the Sign Variation approved herein, provided that all conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of the aforementioned request shall expire and become null and void within 24 months of the date of this Ordinance unless an occupancy permit is applied for within said time period, provided, however, that the Village Board, by motion, may extend the period during which an occupancy permit must be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this ordinance without requiring that the matter return for a public hearing.

Section Four: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Five: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Ordinance 6515

Meeting of July 24, 2017

Section Six: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Village President

Attest:

Village Clerk

(Published in pamphlet form and posted on the ____ day of _____.)

ATTACHMENTS:

- Aerial Photo (PDF)
- Exhibit A (PDF)
- Exhibit B (PDF)
- Exhibit C (PDF)



Map created on June 23, 2017.

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The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law.

Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

Exhibit "A"

MINUTES

BOARD / COMMISSION: Architectural Review

DATE: June 28, 2017

MEETING: Regular

CALLED TO ORDER: 7:02 PM

QUORUM: Yes

ADJOURNED: 8:05 PM

MEMBER ATTENDANCE:

PRESENT: Chairman Burket, Commissioners Albrecht (arrived 7:08), Klimala, Loftus, Pulver, Strutynsky, and Wussow

ABSENT: Commissioners Albrecht, Dickie and Thompson

ALSO PRESENT:

Village Planner Sterrett, Trustee Ladesic, Recording Secretary Johnson

I. CALL TO ORDER:

Chairman Burket called the Glen Ellyn Architectural Review Commission (ARC) meeting to order at 7:02 PM in the Civic Center at 535 Duane Street; Glen Ellyn, Illinois. Roll call was taken and a quorum was present.

II. PUBLIC COMMENT (NON-AGENDA ITEMS)

None.

III. 499 Pennsylvania Avenue – EDIE BOUTIQUE – PUBLIC HEARING FOR SIGN VARIATION

Commissioner Loftus made a motion to open the public hearing, seconded by Commissioner Strutynsky. All ayes.

Planner Sterrett was sworn in. He introduced the project, a sign variation for a new boutique in the downtown area. The variation would allow the installation of two awning signs and one projection sign. The previous tenant Ali Kat Boutique had two awning signs. The Petitioner is proposing two awning signs and a projection sign that is perpendicular to the street.

Chairman Burket asked if the property was still two separate addresses. Planner Sterrett stated that signage is regulated by establishment, and this is considered one establishment, and one zoning lot. Only the text and logo on the awning is considered for sign size. The proposed awnings are the same size as the previous tenant's. Previous tenant's signage preceded the new sign regulations.

Commissioner Klimala asked about Marche's signage. Planner Sterrett stated that Marche received sign variations for their multiple signs.

The Petitioner, Tom Bachmann, 1856 Norman Blvd, Park Ridge IL, was sworn in. He spoke about how e-commerce is killing brick and mortar stores. He and his wife have opened four stores in two years, and have plans for two more. He seeks to make sure customers have a great experience from the moment they see the store until they leave. He wants to bring fun and excitement to the downtown. They started in Lake Geneva, WI. He was friendly with the owner of Ali Kat, who lead him to believe that signage wouldn't be a problem. The building is dark grey and black, they want to add color to the front. They sell women's fashion clothing, jewelry and handbags.

Commissioner Strutynsky asked about the hanging sign. It will hang below the awning, it will stick out a few inches beyond the awning. They used the same sign at their shop in Park Ridge.

Commissioner Wussow asked about the storefronts of their other stores. Yes, they have the same awnings in Lake Geneva. In Naperville, they were allowed to have only 3 colors on their awning.

Commissioner Wussow asked what the projection sign is made of. He thinks it's made of wood, with a hard rubber edge. It is a painted, custom sign. Chairman Burket said that as a custom sign, it could be made any size they wanted.

Commissioner Wussow stated that compared to the Marche projection sign, this proposed sign is much larger and would stick out further. The petitioner showed a photo of their sign in Park Ridge.

Chairman Burket stated that he would like to see the sign a little smaller. The Petitioner stated that they want a sign that's large enough for people to read from Main Street. The Petitioner asked if they shrink the sign size, can they add lights to it?

Chairman Loftus stated that projection signs may not extend more than 4 feet from the wall.

Planner Sterrett stated that each sign on its own is code-compliant, but a variation is needed for the number of signs. Projection signs cannot be internally illuminated per Code.

Chairman Burket stated that the historical commission is in favor of the "blade" signs. Commissioner Klimala stated that the awning is only 2 feet deep, a typical awning is more like 4 feet deep.

Commissioner Albrecht stated that she likes the look of the signage proposed. The way the sign is attached with the hanging bracket is not as invasive.

Commissioner Wussow asked about the height. The Petitioner stated that it will be 9 feet, 2 inches from bottom of sign to the sidewalk.

The Petitioner stated that the sign hangs from heavy, black wrought iron chain links. The building permit review will cover installation and structural components of the sign.

There was no public comment.

Commissioner Strutynsky made a motion to close the public hearing, seconded by Commissioner Pulver. All ayes.

Commissioner Klimala stated that he likes the proposal as-is.

Commissioner Albrecht stated that she likes the two awnings split, as they are proposed. Something is needed in the middle, which is where the hanging sign will go.

Commissioner Loftus stated that he thinks the colors are a bit harsh for the downtown district, but since this is his corporate identity, they should follow it. He stated that the white awnings will need to be cleaned so they don't look dirty.

Commissioner Strutynsky stated that she likes the bright sign, it is attractive.

Commissioner Wussow stated that since the projection sign size is within code, she does not object. The quantity of signs is not unreasonable.

Commissioner Pulver stated that he supports the proposal.

Chairman Burket had nothing to add.

Commissioner Loftus made a motion to approve the sign variation, having considered the application of Edie, Inc. for approval of a variation from the Glen Ellyn Sign Code for property located at 499 Pennsylvania Avenue in the C5A Central Business District to install two awning signs and one projecting sign, the ARC hereby adopts the findings of fact in the petitioner's Sign Variation application packet and presented by the petitioner at the public hearing, as well as the findings included in the deliberations of the ARC, and recommends approval of the requests. Commissioner Pulver seconded the motion. Roll call vote: 7-0.

IV. TRUSTEE'S REPORT

Trustee Ladesic stated that the village website has a survey for the Metra train station renovations. They are looking at a pedestrian railroad crossing either over or under the tracks. Trustee Ladesic provided updates on some of the projects under development in town.

Commissioner Wussow asked about the status of the ARC continuing to exist. On July 17, the Village Board will discuss the roles and responsibilities of the Plan Commission and ARC at their workshop meeting. Under the proposal, exterior appearance would be reviewed by Staff. Discussion followed about the current and proposed process, and roles and responsibilities of the commissions.

V. CHAIRMAN'S REPORT

No report.

VI. STAFF REPORT

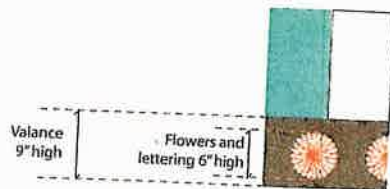
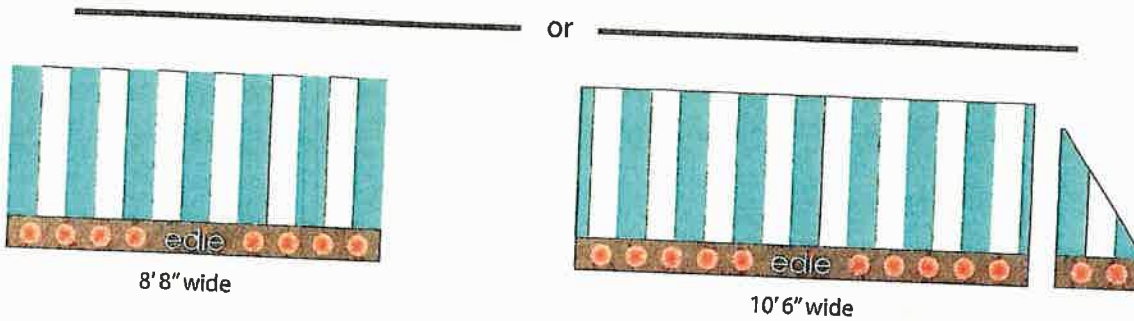
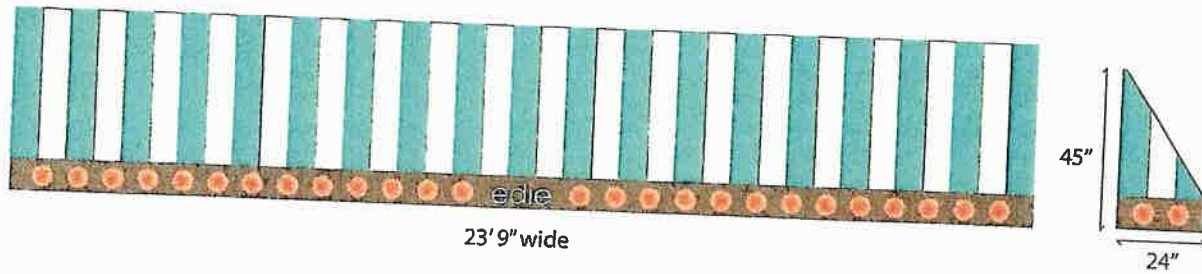
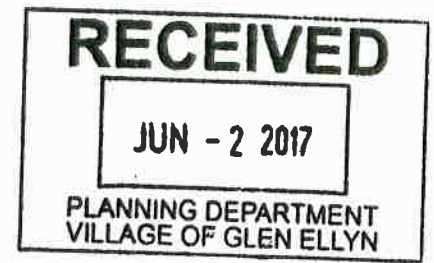
The next ARC meeting will likely have a new gas station, Bucky's, on the agenda. The location is currently unincorporated, but they are seeking annexation into the Village.

VII. ADJOURN

There being no other business, Commissioner Pulver moved to adjourn the meeting at 8:05 PM, seconded by Commissioner Strutytsky. The motion carried unanimously by a vote of 7-0.

Submitted by C. Johnson, Recording Secretary

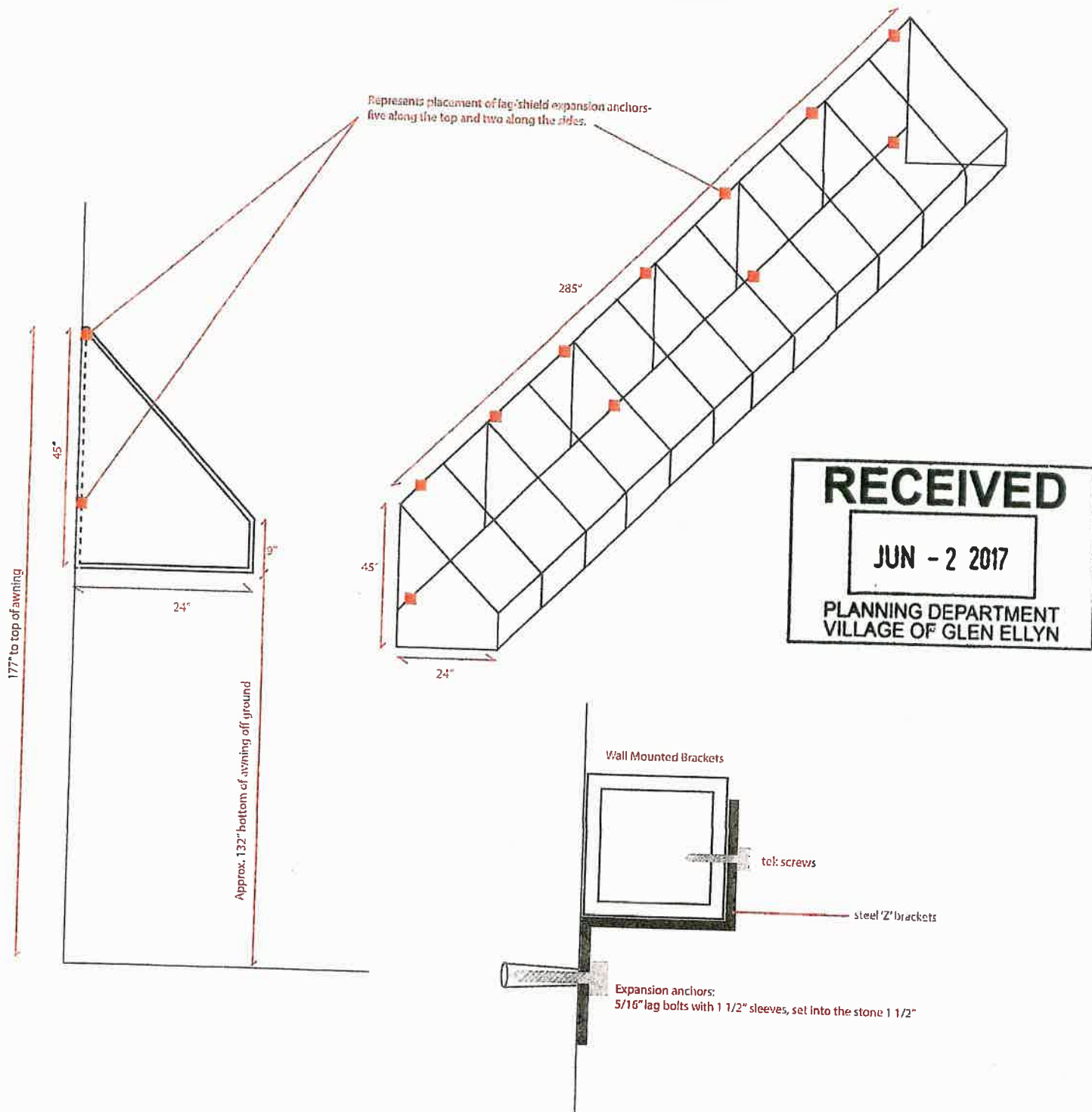
Exhibit "B"



Customer	<u>Eddie's</u>
Location	<u>Glen Ellyn, IL</u>
Project	<u>Awnings</u>
Date	<u>3-13-17</u>

NORTHROP
Awning Company 1890
411 South Pearl Street, Janesville, Wisconsin
608.754.7158 fax: 608.754.7890

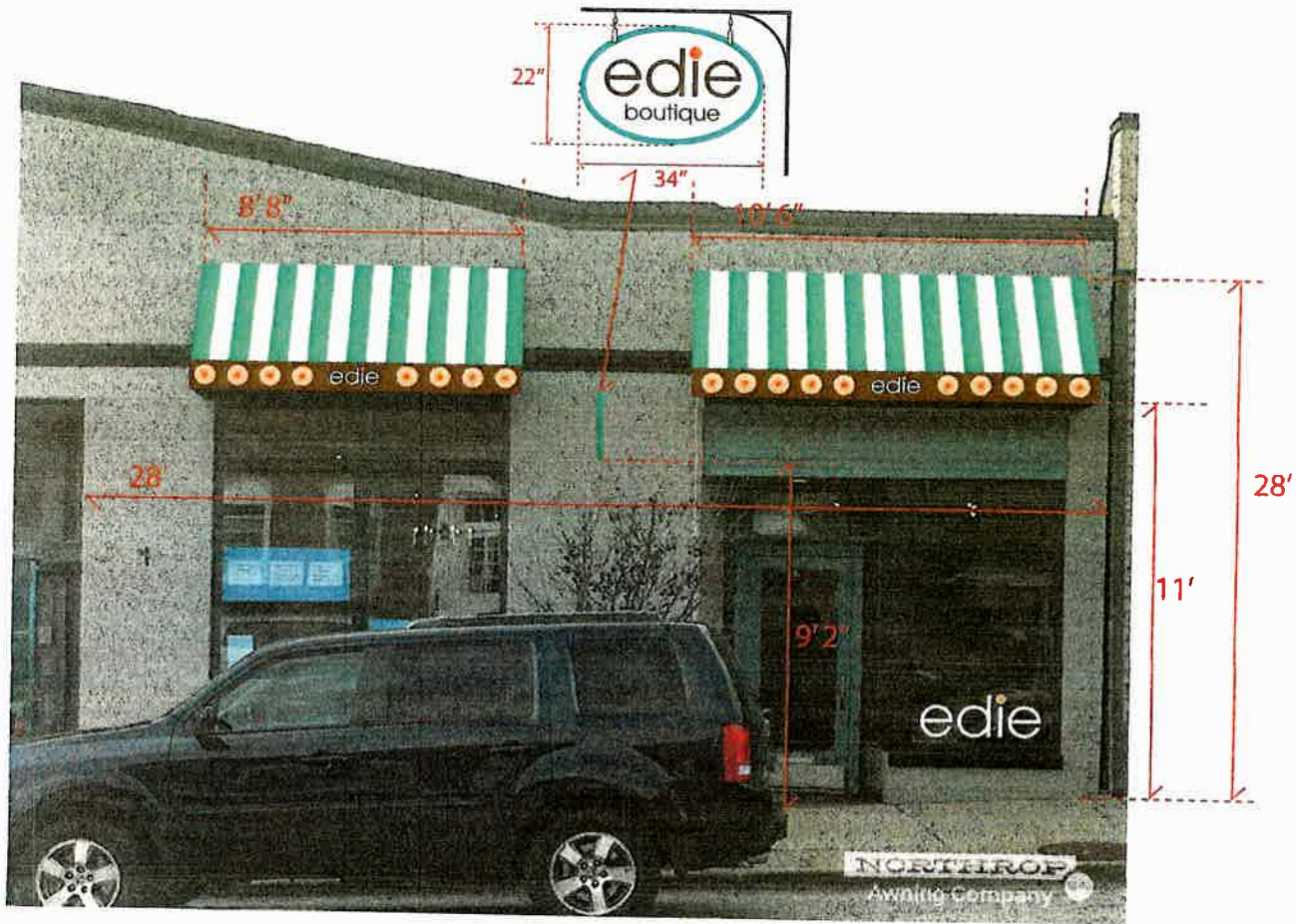
Exhibit "B"

Customer Edies Women's FashionsLocation Glen Ellyn, ILProject AwningDate 5-3-17**NORTHROP****Awning Company**

1890

411 South Pearl Street, Janesville, Wisconsin
 608.754.7158 (fax) 608.754.7890

Exhibit "C"



Customer	<u>edie's boutique</u>	NORTHROP Awning Company 1890 411 South Pearl Street, Janesville, Wisconsin 608.754.7158 (fax) 608.754.7890
Location	<u>Glen Ellyn, IL</u>	
Project	<u>Awning</u>	
Date	<u>5-19-17</u>	

RECEIVED
JUN - 2 2017
PLANNING DEPARTMENT
VILLAGE OF GLEN ELLYN



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: John Sterrett

SCHEDULED

ORDINANCE 6516

DOC ID: 2805

Ordinance No. 6516, An Ordinance Granting Approval of Zoning Variations to Allow the Construction of a Second Pavilion on the B.R. Ryall YMCA of Northwestern DuPage County Property Located at 49 Deicke Drive Glen Ellyn, Illinois 60137 (Planning and Development Director Hulseberg)

Background: B.R. Ryall YMCA of Northwestern DuPage County is requesting approval of variations from the zoning code to allow the installation of a 1,196 square foot pavilion on the B.R. Ryall YMCA property. The petitioner has indicated this pavilion will provide a safe, protective, outdoor space for children enrolled in the YMCA summer camp programs. The subject property is located at 49 Deicke Drive in the C3 Service Commercial District. To accommodate this project, the petitioner is requesting the following variations from the Village zoning code:

- 10-5-4(A)2(a): To increase the total allowable square footage of all accessory structures on the property from the permitted 1,000 sq. ft. to 2,486 sq. ft.
- 10-5-4(A)3: To increase the number of accessory structures allowed to be the same type of structure on the property from one to two.

This project includes the construction of a 1,196 square foot, 10 ½ foot high, wooden, Savannah style outdoor pavilion located on the northeast corner of the YMCA property at 49 Deicke Drive. The B.R. Ryall YMCA, in partnership with the Glen Ellyn Rotary Club, raised \$30,000 in contributions for the purchase and installation this pavilion.

An existing 1,290 square foot pavilion is currently located on the property. The zoning code limits the total square footage of all accessory structures on a zoning lot to 1,000 square feet. The combined square footage of the proposed pavilion and existing pavilion is 2,486 square feet and requires approval of a variation. The zoning code only permits one type of accessory structure on a zoning lot. Since one pavilion already exists on the property, a variation is required for the placement of the proposed pavilion.

Plan Commission Recommendation: The Plan Commission considered the petitioner's application for approval of the requested zoning variation at a public hearing on June 29, 2017. No members of the public spoke at the hearing either in favor or against the project. By a vote of eight (8) "yes" and zero (0) "no," the Plan Commission recommended approval of the requested variations.

Village Board Action Requested: The Village Board may approve, approve with conditions or deny the proposed Zoning Variations. A draft Ordinance approving the request is attached for consideration at the July 24, 2017 Village Board meeting.

Attachments:

- Ordinance

Ordinance 6516

Meeting of July 24, 2017

- Aerial Photo of Property
- Draft Minutes Plan Commission Meeting 6/29/17 – Exhibit “A”
- Site Plan – Exhibit “B”
- Pavilion Elevation – Exhibit “C”

CC: Tamara Lemke, B.R. Ryall YMCA of Northwestern DuPage County

Village Of Glen Ellyn

Ordinance No. _____

**An Ordinance Granting Approval of Zoning Variations
to Allow the Construction of a Second Pavilion on the
B.R. Ryall YMCA of Northwestern DuPage County
Property Located at 49 Deicke Drive
Glen Ellyn, Illinois 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this ____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

**Ordinance No. ____
An Ordinance Granting Approval of Zoning Variations**

**to Allow the Construction of a Second Pavilion on the
B.R. Ryall YMCA of Northwestern DuPage County
Property Located at 49 Deicke Drive
Glen Ellyn, Illinois 60137**

Whereas, the B.R. Ryall YMCA of Northwestern DuPage County has petitioned the Village President and Board of Trustees for approval of variations from Sections 10-5-4(A)2(a) and 10-5-4(A)3 of the Glen Ellyn Zoning Code to increase the total allowable square footage of all accessory structures on the property from the permitted 1,000 sq. ft. to 2,486 sq. ft. and increase the number of accessory structures allowed to be the same type of structure on the property from one to two; and

Whereas, the subject property is located at 49 Deicke Drive in the C3 Service Commercial District; and

Whereas, the subject property is legally described as follows:

LOTS 13, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, AND 39 AND THAT PART OF THE EAST HALF OF VACATED HILLCREST AVENUE LYING WEST AND ADJOINING SAID LOTS 29 THROUGH 34, BOTH INCLUSIVE, ALL IN BLOCK 11, LOTS 9, 10, 11, 12, 13, AND 14 AND THAT PART OF THE WEST HALF OF VACATED HILLCREST AVENUE LYING EAST AND ADJOINING SAID LOTS 9 THROUGH 14, BOTH INCLUSIVE, AND LOTS 29 THROUGH 34, BOTH INCLUSIVE, AND THE EAST HALF OF VACATED NEWTON AVENUE LYING WEST AND ADJOINING SAID LOTS 29 THROUGH 34, BOTH INCLUSIVE, ALL IN BLOCK 12; LOTS 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, AND 14 AND THE WEST HALF OF VACATED NEWTON LYING EAST AND ADJOINING LOTS 5 THROUGH 14, BOTH INCLUSIVE, AND ALL LOT 33, ALL IN BLOCK 13, IN GLEN ELLYN MANOR, BEING A SUBDIVISION OF PART OF THE SOUTHEAST ¼ OF SECTION 15, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 16, 1922 AS DOCUMENT 153289, IN DUPAGE COUNTY, ILLINOIS.

PINs: 05-15-420-009; 05-15-420-010; 05-15-420-024; 05-15-420-025; 05-15-420-026; 05-15-420-027; 05-15-420-028; 05-15-420-029; 05-15-420-030; 05-15-420-031; 05-15-420-032; 05-15-420-033; 05-15-421-005; 05-15-421-006; 05-15-421-007; 05-15-421-008; 05-15-421-009; 05-15-421-010; 05-15-421-036; 05-15-422-004; 05-15-422-005; 05-15-422-006; 05-15-422-007; 05-15-422-008; 05-15-422-034; and 05-15-422-041

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and following written notice to all property owners within 250 feet, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on June 29, 2017 at which hearing the Plan Commission considered the petitioner's request for approval of Zoning Variations; and

Whereas, at the June 29, 2017 public hearing of the Plan Commission, the petitioner presented evidence, testimony, and exhibits relative to the request for Zoning Variation approval and no members of the public spoke in favor of or in opposition to the request; and

Whereas, based upon the evidence, testimony, and exhibits presented at the June 29, 2017 Plan Commission public hearing, by a vote of eight (8) "yes" and zero (0) "no", the Plan Commission recommended approval of the proposed Zoning Variations; and

Whereas, this recommendation is set forth in the minutes from the June 29, 2017 Plan Commission meeting, a draft of which is attached hereto as Exhibit "A"; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the June 29, 2017 public hearing of the Plan Commission and hereby adopt the findings of fact for the requested Zoning Variations as set forth in the draft minutes from the June 29, 2017 Plan Commission public hearing; and

Whereas, the President and Board of Trustees have determined that approving the Zoning Variations for the project is in the best interest of the Village and is consistent with the objectives of the Glen Ellyn Zoning Code.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as

follows:

Section One: Based upon a review of the evidence, testimony, and exhibits presented at the June 29, 2017 Plan Commission public hearing, the Village President and Board of Trustees hereby grant approval of the requested Zoning Variations to allow the construction of a second pavilion on the B.R. Ryall YMCA of Northwestern DuPage County property.

Section Two: The granting of the aforementioned variations are subject to the following conditions:

- A. The project shall be constructed in substantial conformance with the plan as submitted and the testimony presented at the June 8, 2017, public hearing of the Plan Commission and with the petitioner's application packet including the following plans and documents referenced below, as though they were attached to this Ordinance:
1. Petitioner's Zoning Variation Application – Prepared by Tamara Lemke, Date Stamped May 16, 2017
 2. Site Plan attached hereto as Exhibit "B" – Prepared by Wight & Company Architects, Date Stamped May 16, 2017
 3. Pavilion Elevation attached hereto Exhibit "C" – Prepared by Cedar Forest Products Company, Date Stamped April 18, 2017

and these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Planning and Development Department.

Section Three: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the Zoning Variations approved herein, provided that all conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of the aforementioned request shall expire and become null and void within 24 months of the date of this Ordinance unless an occupancy permit is applied for within said time period, provided, however, that the Village Board, by motion, may extend the period during which an occupancy permit must

be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this ordinance without requiring that the matter return for a public hearing.

Section Four: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Five: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Section Six: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Village President

Attest:

Ordinance 6516

Meeting of July 24, 2017

Village Clerk

(Published in pamphlet form and posted on the ____ day of _____.)

ATTACHMENTS:

- Aerial Photo_YMCA (PDF)
- Exhibit A (PDF)
- Exhibit B (PDF)
- Exhibit C (PDF)



MapOffice™ Aerial Photo: 49 Deicke Drive



Map created on May 26, 2017.

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The GIS Consortium and MGP Inc. are not liable for any use, misuse, modification or disclosure of any map provided under applicable law. Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

PLAN COMMISSION

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JUNE 29, 2017

exception of security lighting. 2. Prior to the application for the amendment to the Special Use Permit being presented to the Village Board, the Park District shall define in writing what it considers to be security lighting on the property. 3. The Park District shall use its best efforts to provide more trees and other vegetation as a buffer with respect to sound and lights emanating from the property and those lights shining upon adjacent properties. 4. The Park District shall use its best efforts to replace existing lighting with LED lighting and the existing lighting that cannot be replaced within the next five (5) years shall be shielded so as to minimize light spillage onto adjacent private properties. 5. Prior to submitting the amendment to the Special Use Permit to the Village Board, the Park District and staff shall ask the Glen Ellyn Police Department for its recommendations with respect to when the parking lot lights at this facility shall be turned off or dimmed with respect to considering the safety of the park users as well as the adjacent property owners.

The motion carried with seven (7) yes votes and one (1) no vote as follows: Plan Commissioners Ozog, Vondruska, Fanella, Hartweg, Howard, Saeed and Chairperson Loch voted yes; Plan Commissioner Heming-Littwin abstained.

PUBLIC HEARING – 49 DEICKE DRIVE, B.R. RYALL YMCA OF NORTHWESTERN
DUPAGE COUNTY – ZONING VARIATIONS

DISCUSSION, CONSIDERATION AND RECOMMENDATION REGARDING A REQUEST FOR APPROVAL OF ZONING VARIATIONS FOR THE PROPERTY AT 49 DEICKE DRIVE TO ALLOW THE CONSTRUCTION OF A 1,196 SQUARE FOOT PICNIC PAVILION. THE SUBJECT PROPERTY IS LOCATED ON THE EAST SIDE OF LAMBERT AVENUE, APPROXIMATELY 600 FEET NORTH OF ROOSEVELT ROAD IN THE C3 SERVICE COMMERCIAL DISTRICT.

(B.R. Ryall YMCA)

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Fanella, to open the public hearing. The motion carried unanimously by voice vote.

Staff Presentation

Village Director of Planning and Development Staci Hulseberg, 535 Duane Street, Glen Ellyn, Illinois and Village Planner John Sterrett, 535 Duane Street, Glen Ellyn, Illinois were present to speak regarding the subject project.

Mr. Sterrett stated that the B.R. Ryall YMCA at 49 Deicke Drive, northeast of Lambert Avenue and Roosevelt Road, is requesting zoning variations to allow the installation of a 1,196-square foot picnic pavilion shelter. Mr. Sterrett displayed a map of the subject site and indicated the location of the YMCA which is located a few hundred feet south of Roosevelt Road. He stated that the YMCA is requesting two variations as part of the construction for the picnic pavilion shelter, one variation being the allowable total square footage of 1,000 for the accessory structures to be 2,486 square feet to accommodate the proposed structure which is 1,196 square feet and the second variation being an increase in the number of accessory structures to allow

PLAN COMMISSION

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JUNE 29, 2017

two (2) of the same type of structure on the property where one (1) structure is allowed. Mr. Sterrett displayed and described a site plan of the subject property and indicated the location of the proposed picnic pavilion shelter. He also displayed an elevation of the proposed pavilion shelter.

Petitioner's Presentation

Kelly Coffey, B.R. Ryall YMCA of Northwestern DuPage County, 49 Deicke Drive, Glen Ellyn, Illinois spoke on behalf of the subject variation requests. Ms. Coffey stated that next year the B.R. Ryall YMCA will have been in Glen Ellyn for 100 years. She stated that for 50 years, the YMCA has been serving families with before and after school programs and summer camp programs. She stated they currently hold before-and-after school programs in nine (9) Glen Ellyn elementary schools as well as two (2) District 200 schools in Wheaton. Ms. Coffey stated that they serve 300 children in their summer camp program which is currently maxed out. She added that their current pavilion is maxed out this summer with second and third graders. She also stated they offer a full-day day camp for over 300 children in kindergarten through eighth grade which is all outdoors in the back of their property. She added that the hours for that camp are 6:30 a.m. to 6:00 p.m. Ms. Coffey stated that they are requesting these variations in order to provide another structure for their third graders so they can have shelter from the elements. Since many of the children have long hours at the camp, outdoor shade is necessary. She stated that through the generosity of the Rotary Club of Glen Ellyn, a more suitable environment is being provided for the children to spend their time and do their activities throughout the day. Ms. Coffey added that the subject structure would not have electricity. She stated the area is surrounded by woods and even from the parking lot, one cannot see the portion of the property where the structure would sit.

Persons in Favor of or in Opposition to the Requests

No persons spoke in favor of or in opposition to the requested variations.

Comments from the Plan Commission

The Plan Commissioners were all in support of the requested variations.

Motion

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Ozog, that after conducting a public hearing and deliberating on the request from B.R. Ryall YMCA for approval of variations to the Zoning Code for 49 Deicke Drive, the Plan Commission hereby adopts the findings of fact in the petitioner's application packet and presented by the petitioner at the public hearing as well as the findings included in the deliberations of the Plan Commission and recommends approval of the requests.

PLAN COMMISSION

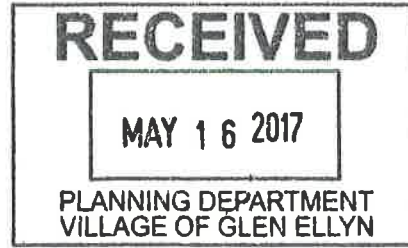
-9-

JUNE 29, 2017

The motion carried with eight (8) yes votes and zero (0) no vote as follows: Plan Commissioners Heming-Littwin, Ozog, Fanella, Hartweg, Howard, Saeed, Vondruska and Chairperson Loch voted yes.

EXHIBIT "B"

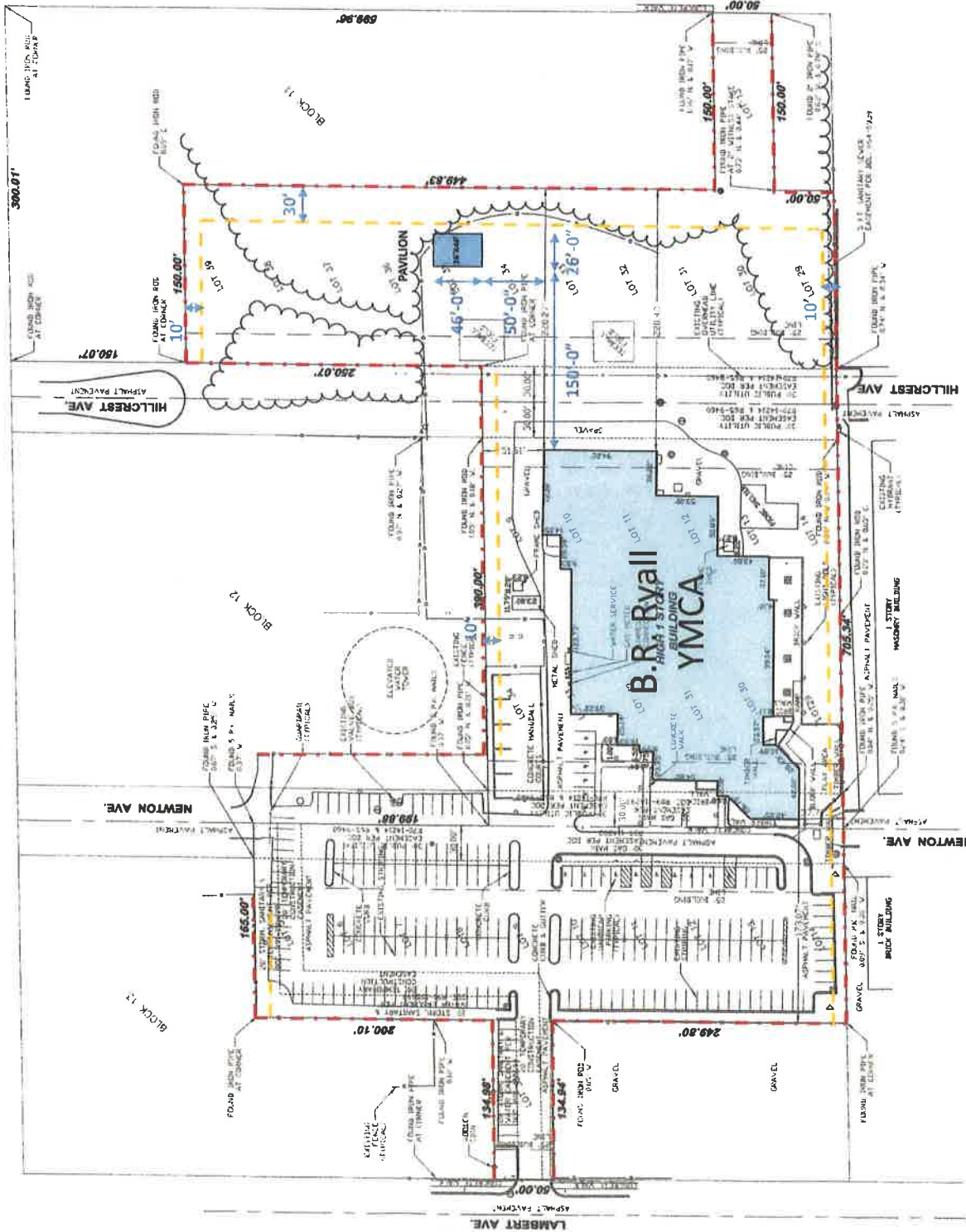
LEGEND	
	PROPERTY LINE
	SETBACK LINE
	NEW PAVILION OUTLINE



Wight



Scale: 1' = 80'



B.R. Ryall YMCA - Site Plan

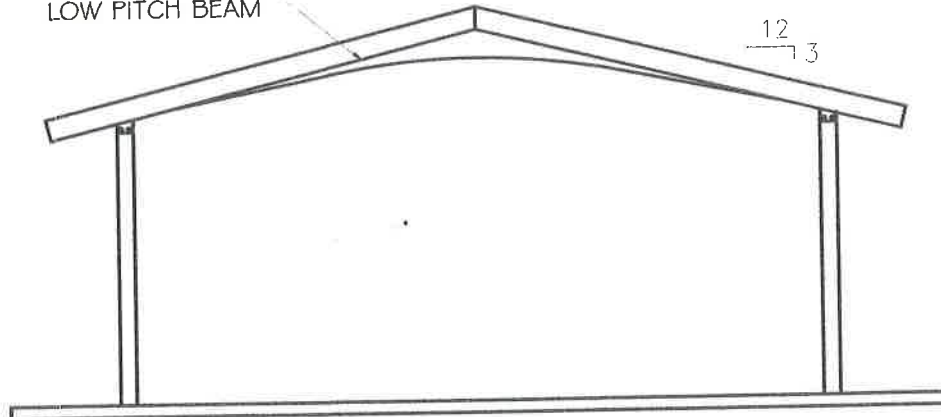
Copyright 2007 these drawings are the intellectual property of CFP, Inc. and shall not be copied or disclosed to any unauthorized parties in part or its entirety without our written permission, and they shall not be used for construction unless approved by a CFP Representative.

Structure is to be done with a competent supervisor in the construction trades. This supervisor must be capable of reading the drawings & following Cedar Forest Products' installation instructions using good construction practices and procedures. The contractor will be required to size, cut and make adjustments of fitting for proper building erection.

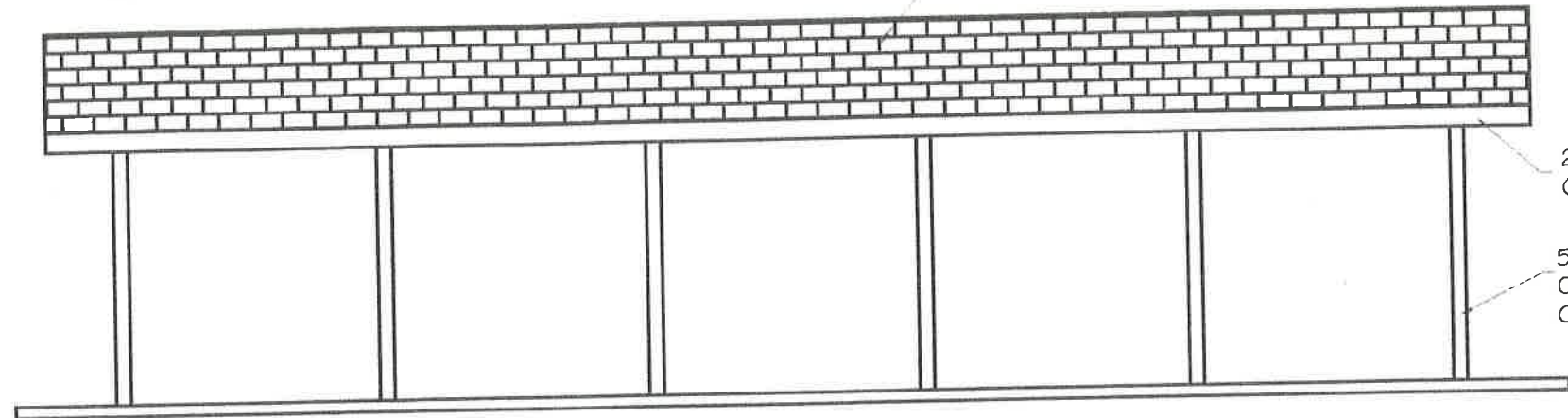
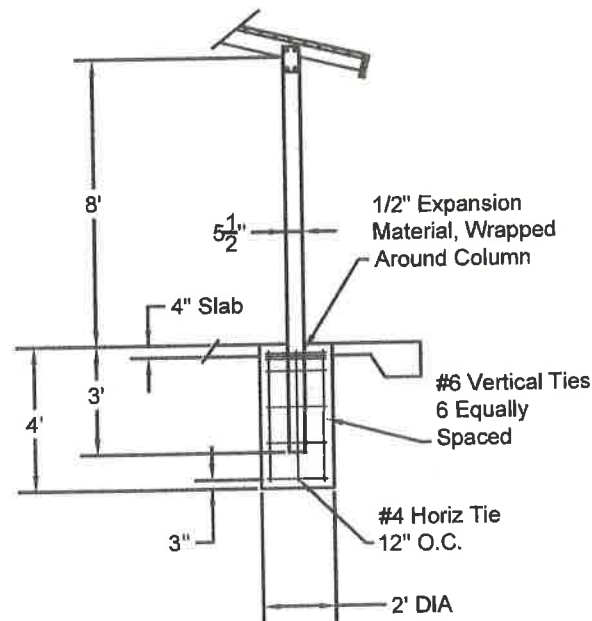
After receipt of materials, the general contractor is responsible for the condition. Merchandise can be returned without written authorization. Merchandise with return authorization must be in salable condition. A 35% restocking fee will be charged. Merchandise to be returned must be shipped insured and freight prepaid.

Cedar Forest Products will not be liable for any unauthorized field work purchases to repair/replace/furnish materials. Any purchases must have prior written approval from Cedar Forest Products.

EXHIBIT "C"

5" WIDE LAMINATED
LOW PITCH BEAMSIDE ELEVATION

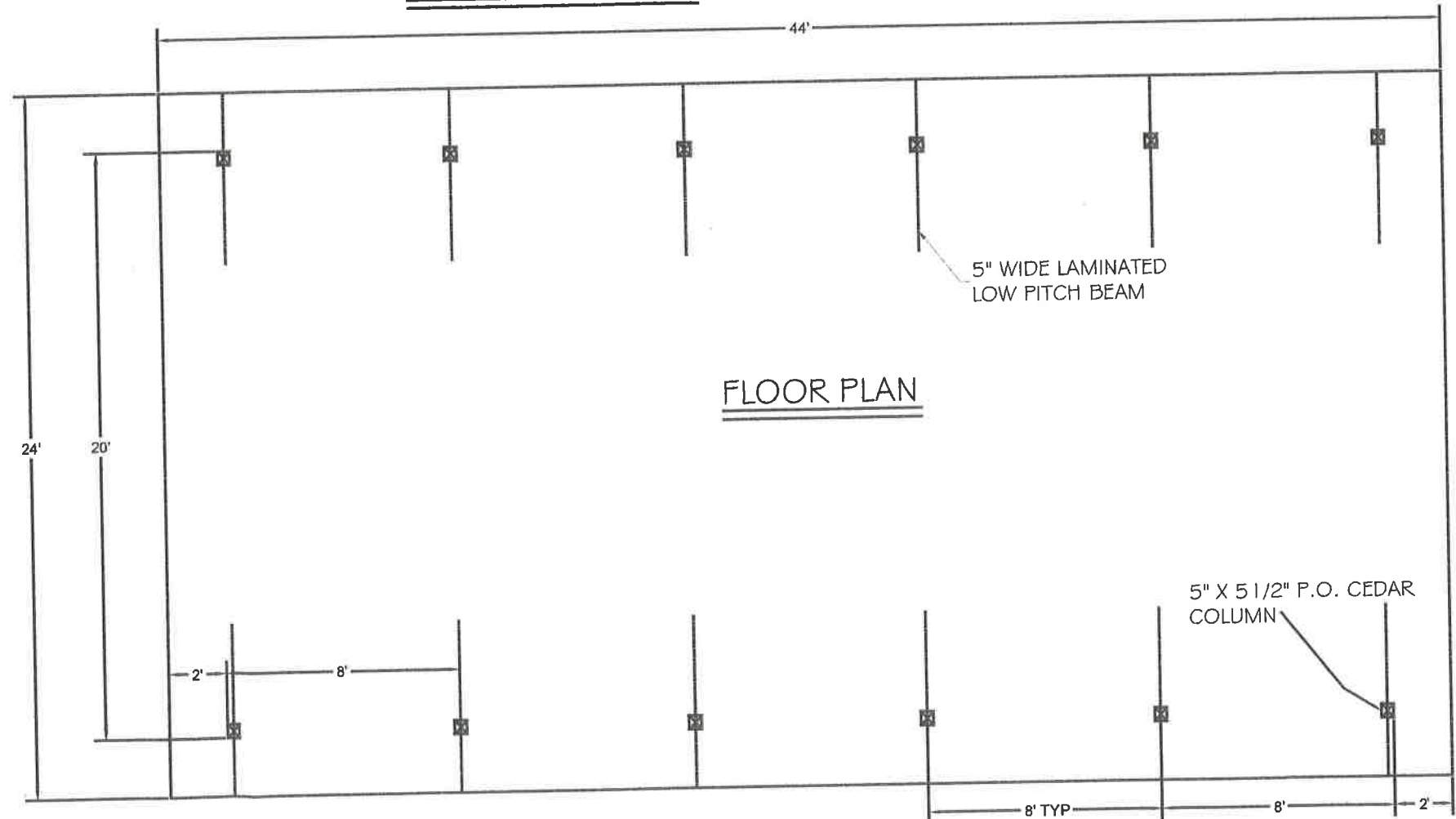
CLASS "A" FIBERGLASS ARCHITECTURAL SHINGLES WITH A 35 YEAR WARRANTY, TO BE INSTALLED PER MANUFACTURER'S INSTRUCTIONS, OVER 30# FELT AND #1 2"X 6" S.Y. PINE T & G DECKING WITH VEE GROOVES ON FINISH FACE

2" x 8" D & BETTER
CEDAR FASCIA5" X 5 1/2" PORT
ORDFORD CEDAR
COLUMNFRONT ELEVATION

Column/Footing Detail

RECEIVED

APR 18 2017

PLANNING DEPARTMENT
VILLAGE OF GLEN ELLYNFLOOR PLAN5" WIDE LAMINATED
LOW PITCH BEAM5" X 5 1/2" P.O. CEDAR
COLUMN

P.O. BOX 145
WEST OLIVE, MI 49460
800-552-9495
WWW.CEDARFORESTPRODUCTS.COM

REVIEWED BY:

NF-DENOTES NOT FURNISHED BY CEDAR FOREST PRODUCTS

DEALER NAME: NuToys Leisure Products
CITY/STATE: —
SALESPERSON: —

OWNER NAME:
CITY/STATE/ZIP:

MODEL: 24x44 Lam Gable

BR Ryall YMCA
Glen Ellyn, IL

REVISION DATES

DRAWN BY:

DATE:

REV:
REV:
REV:
REV:

JES

3-20-17

SHEET:
1 OF 3



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Agreement
Prepared By: Cody Sheriff

SCHEDULED

AGENDA ITEM (ID # 2791)

DOC ID: 2791

Approve a License Agreement with Main Street Pub for Tables and Chairs in the Public Right-of-Way (Planning and Development Director Hulseberg)

Background

Since 1995, the Village Board has authorized one or more License Agreements for tables and chairs, hot dog and gelato sales, wind enclosures and related items to be located on the public sidewalk in the central business district. This year, the Planning and Development Department mailed draft license agreements to thirteen (13) restaurants and two (2) mobile cart owners who had previously expressed interest in locating structures on the public sidewalk in the downtown.

Issues

Main Street Pub has submitted a signed license agreement that is attached and ready for Village Board consideration. Blackberry Market, Einstein's, Fire + Wine, Heaven-Lee Hot Dogs, Javi's Burritos, Marche, Shannon's Irish Pub, Starbucks, Eurocrepes, Sunset Slush and Enza have previously received license agreements this year.

Recommendation

A draft license agreement is attached to allow tables and chairs in the public right-of-way for Main Street Pub at 466 N. Main Street.

The applicant has submitted all the required information including the \$50 license agreement fee, signed license agreement and certificate of liability insurance.

Action Requested

It is requested that the Village Board make a motion to approve a license agreement for Main Street Pub.

Attachment: Main Street Pub License Agreement

cc: Phil Norton, Police Chief
Carol White, Executive Director, Alliance of Downtown Glen Ellyn
J. J. Pacetti, Main Street Pub

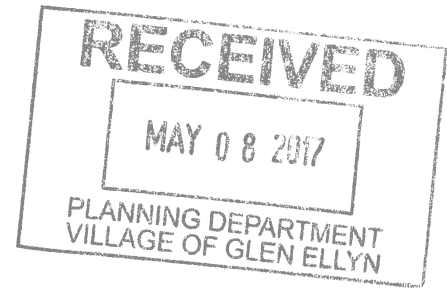
x:\plandev\staci\village board\agenda items\license agreements\051617 vb memo main street pub.doc

Agenda Item (ID # 2791)

Meeting of July 24, 2017

ATTACHMENTS:

- Main Street Pub Chairs in Right-of-Way Application (PDF)



VILLAGE OF GLEN ELLYN

License Agreement Application to Allow Tables and Chairs in the Public Right-of-Way

STAC 1 630-547-5240
CAROLINE 630-547-5202

License Agreement

This Agreement, made and entered into as of this 8TH day of MAY, 20 17, effective the _____ day of _____, 20____, by and between the Village of Glen Ellyn ("Licensor") and MAIN STREET PUB ("Licensee") pertaining to the property located at 466 N MAIN ST Glen Ellyn, Illinois 60137.

1. **Purpose:** Licensor hereby grants to Licensee, and Licensee hereby accepts, a license to (a) install, maintain and operate for the term hereof, tables and chairs in compliance with the site plan approved by the Village and attached hereto as Exhibit "A", including the agreed upon number and location of tables and chairs on the sidewalk and the right-of-way in front of the above listed address, the licensed area, (b) maintain a trash receptacle in accordance with the standards contained below, and (c) install and maintain landscape planters in accordance with the standards contained below and with the following terms, covenants and conditions.

2. **Terms:** This Agreement shall expire December 31, 2017 or the date the insurance required hereunder expires, whichever comes first. This Agreement may be renewed only through the action of the Village Board of the Village of Glen Ellyn. Licensee may terminate this Agreement immediately by providing written notice to Licensor. Licensor may terminate this Agreement at any time during the term of this Agreement by notifying Licensee of this intention at least 7 days prior to the termination date.

3. **Rent and License Fee:** For the purposes of this license, no rent will be paid by Licensee to Licensor. A fee of \$50.00 has been paid by Licensee to Licensor for the issuance of this License Agreement.

4. **Permits and Licenses:** Licensee, at its sole effort and expense, shall conform to the Village Code and DuPage County Health Department regulations.

5. **Installation of Street Furniture:**

a. **Tables and Chairs:** Licensee is permitted to locate on the sidewalk portion of the right-of-way the number of tables and chairs specified in the site plan for this location. The table tops shall not exceed the diameter and size indicated on the site plan. Tables and chairs shall be located so that a five-foot wide passage is maintained along the sidewalk at all times. Use of the public right-of-way shall be conducted in a manner that does not interfere with pedestrian use of the sidewalk. All items placed on the sidewalk shall not obstruct ingress to and egress from the licensed business or any other business. Licensee shall allow restaurant patrons to dine on tables and chairs in the licensed area described above, but at no time shall cooking or food preparation be permitted on the public right-of-way. At a minimum, the public right-of-way shall be cleaned once daily. Umbrellas, approved for use as part of this license agreement, shall be removed from the public sidewalk at the end of each business day.

b. **Trash Receptacle:** Licensee shall maintain trash receptacle(s) located in proximity to the tables and chairs in a neat and orderly manner, and the Licensor shall ensure that a garbage hauling firm removes the trash from the receptacle on a regular schedule. However, **it shall be the responsibility of Licensee to empty the receptacle(s) more frequently, if necessary.** Licensee shall ensure the receptacle(s) are covered on the top at all times, except if lid removal is required during emptying. Licensor is the owner of the trash receptacle(s).

c. **Landscape Planters:** Licensee shall install and maintain a minimum of two (2) landscape planters, planted with flowering annuals and/or perennials, located in conformance with the site plan. The planters shall contain a minimum total of 432 square inches (3 square feet) of planted landscaping. The planters shall be a minimum of 10 inches in height, shall not exceed 30 inches in height

and shall be constructed of metal, terra cotta, masonry, wood or similar materials; plastic planters shall be prohibited. The planters shall be placed up against building in a location that does not obstruct the public right-of-way and sidewalk. At all times, a minimum 5-foot wide pathway on the sidewalk shall remain free and clear of obstructions. Licensee shall replace dead landscape plants as needed to maintain the planters in a clean and neat manner and shall water plants on an as-needed basis during the entire period of time that table and chairs are located on the public sidewalk. Failure to maintain live plants as required by this agreement may result in licensor terminating this agreement with 7 days' written notice to licensee, and the tables and chairs shall be immediately removed from the public sidewalk.

6. **Maintenance**: Licensee shall agree to maintain the licensed area and the nearby sidewalk in a clean, healthy and attractive condition. If Licensee ceases to so maintain the licensed area and the nearby sidewalk, Licensor may require Licensee to pay for additional cleanup costs. Further, Licensor may, upon notice as set forth below, terminate this agreement and require the permanent removal of the tables and chairs from the licensed area in advance of the expiration date of this Agreement. No furniture or other structures shall be affixed or attached to the public sidewalk. The licensee shall be responsible to the Village for any damage occurring to the public sidewalk or public improvements where such damage arises from or occurs as a consequence of the presence and/or operation of structures, equipment or furniture permitted by this license agreement. The Village may repair or replace such improvement in its discretion and shall charge the cost of such repair or replacement to the permit holder.

7. **Removal**: Upon the expiration or the termination of this License, Licensee shall remove the tables and chairs from the licensed area.

8. **Termination**: If Licensee fails in any respect to perform any agreements, covenants or obligations in this License, then and in such event, Licensor, after providing at least 7 days written notice to Licensee, may terminate this License Agreement or may cure such failure or default on behalf of and at the expense of Licensee.

9. **Notice**: Notice hereunder shall be in writing and effected either by personal delivery or by depositing the same in an official U.S. mail receptacle as certified mail, return receipt requested, postage paid, addressed to:

If to Licensor:
Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

If to Licensee:
To the above-listed applicant and business address

or to such other address as either party may from time to time designate. Any notice given under this Agreement shall be in writing and deemed received when personally delivered or, if mailed, three days after placing same in an official U.S. mail receptacle.

10. **Assignment**: Licensee may not assign or transfer this License without prior written consent of Licensor. Any attempted assignment or transfer in violation of this paragraph shall be void and confer no rights upon any third person. This license agreement shall not confer any property rights in the underlying Village right-of-way.

11. **Defend and Hold Harmless**: Licensee shall be required to hold harmless Licensor, its officers, employees and independent contractors from any claim or demand or damage to property or injury, including death to persons, which arise out of in any way the exercise by Licensee of its rights under this License. Licensee shall be required to pay for the cost of defense and hold harmless Licensor, its officers, employees and independent contractors against any judgment and to pay any settlement arising out of such claim or demand, including but not limited to, the full costs of the defense of Licensor,

its employees, officers and independent contractors through the employment of experts approved by the parties defended, provided, however, that such approval shall not be unreasonably withheld.

12. **Liability Insurance:** Licensee shall purchase and maintain comprehensive general liability insurance of \$2 million each occurrence, providing occurrence coverage for Licensee from claims for damages because of bodily injury, death of any person or property damage resulting from the use of the public right-of-way. Licensors shall be named, by endorsement, as an additional insured on the policy. The policy of insurance and certificates thereof shall contain provision or endorsement that the coverage reported will not be canceled, materially changed, or renewal refused, until at least 30 days prior written notice shall be given by certified mail to the insured and Licensors. Licensee shall deliver a duplicate of the policy or certificate of insurance acceptable to Licensors prior to the execution of this Agreement by the Village Board.

13. **Miscellaneous:**

a. This Agreement constitutes the entire understanding of the parties and supersedes any prior written or oral negotiations or understandings.

b. It is the intention of the parties hereto that this License shall be construed and enforced in accordance with the laws of the State of Illinois.

c. If any provision of this License is held invalid or unenforceable, the remainder of this License shall not be affected thereby, and each other provision of this License shall be valid and enforceable to the fullest extent permitted by law.

d. Licensee shall pay any expenses incurred by Licensors in defending the validity of its right to enter into a License Agreement for the use of sidewalk premises by a private party.

DATED as of the date first set forth above.

LICENSOR:

Village Manager

Village of Glen Ellyn

535 Duane Street

Glen Ellyn, Illinois 60137

By: _____

Name: _____

Title: _____

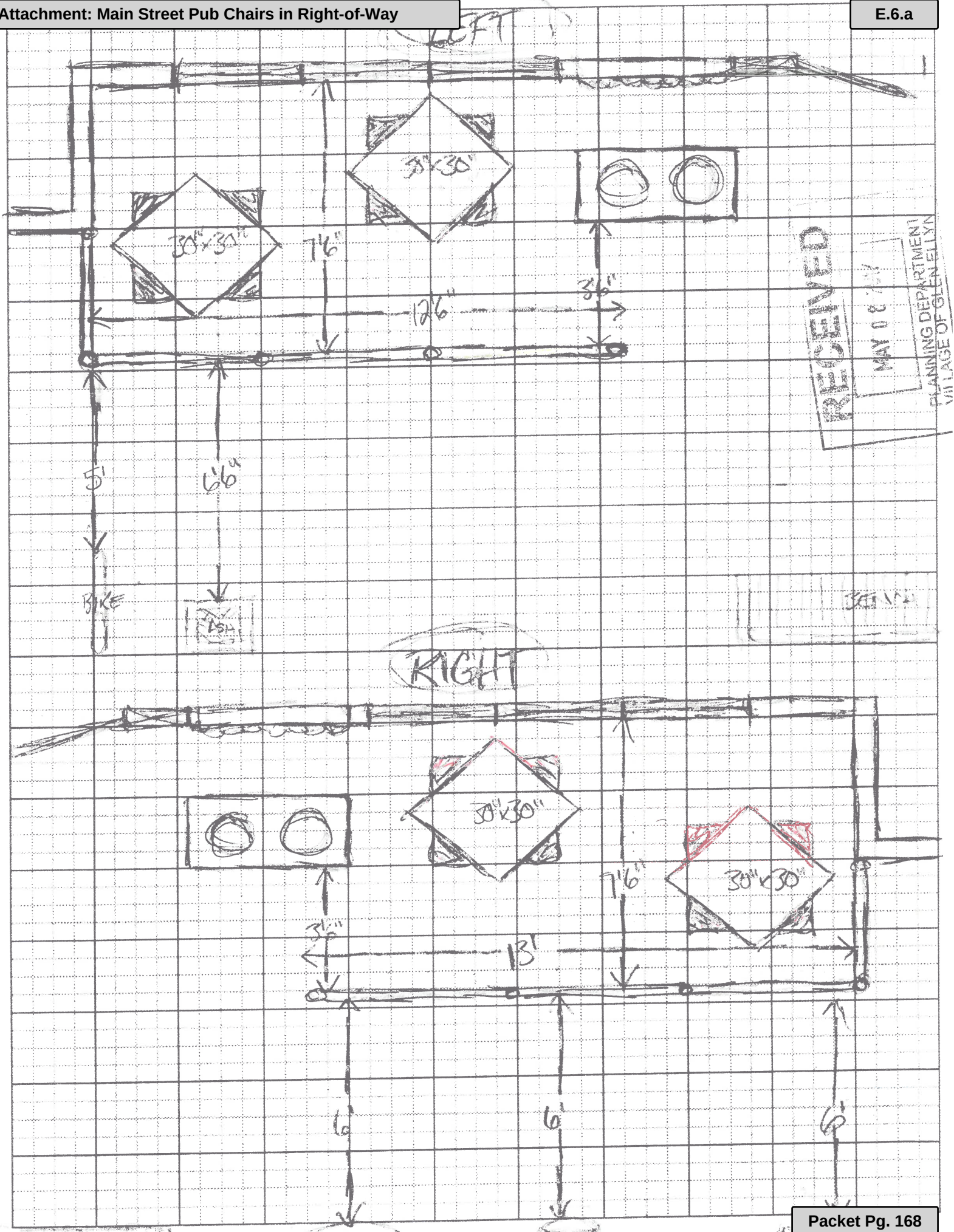
LICENSEE:

J. J. FACETTI
MAIN STREET PUB
466 N MAIN ST
GLEN ELLYN, IL 60137

By: _____

Name: J. J. FACETTI

Title: GM/OWNER





Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: John Sterrett

SCHEDULED

ORDINANCE 6517

DOC ID: 2806

**Ordinance No. 6517, An Ordinance Amending Ordinance 5159,
Which Granted Approval of a Special Use Permit, Zoning Variation,
Zoning Map Amendment, and Exterior Appearance Approval to
Allow Improvements to the Property Commonly Known as
Maryknoll Park Located at 845 Pershing Avenue, Glen Ellyn, IL
60137 (Planning and Development Director Hulseberg)**

Background: On April 14, 2003 the Village Board approved Ordinance No. 5159 which granted approval of a Special Use Permit, a Zoning Variation, a Zoning Map Amendment, and Exterior Appearance approval for the Glen Ellyn Park District to develop the property at 845 Pershing Avenue as a park commonly known as Maryknoll Park. The Special Use Permit allowed improvements to Maryknoll Park including, but not limited to, the construction of a miniature golf course, sculpture park, an interactive water park, an amphitheater, a pavilion, a safety town, gardens, open space, a playground, three recreational fields, a platform tennis court, and a maintenance building. The maintenance building, amphitheater, safety town, and the three recreational fields were not constructed.

Since 2003, several improvements that were not identified on the master site plan for the Special Use Permit were made including two bocce courts, three additional platform tennis courts, a corn hole recreational area, several frisbee golf stations, a storage shed located in the southwest corner of the parking lot, a multiuse recreational path, and a shelter located southeast of the splash park. In addition, the petitioner is proposing to construct two additional platform tennis courts, two sand volleyball courts, the potential future expansion of the existing platform tennis shelter, and the southern expansion of the existing multiuse path. These improvements are not identified on the 2003 Master Site Plan. As a result, the Glen Ellyn Park District is requesting an amendment to their Special Use Permit to amend the Master Site Plan to account for these changes.

Plan Commission Recommendation: The Plan Commission considered the petitioner's application for approval of the requested amendment to the Special Use Permit at a public hearing on June 29, 2017. Six (6) members of the public spoke in opposition and one (1) spoke in support of the applications presented at the June 29, 2017 hearing. A primary concern from nearby residents was the lighting from the park staying on past the shut off time approved in Ordinance No. 5159. By a vote of eight (8) "yes" and zero (0) "no," the Plan Commission recommended approval of the requested amendment to the Special Use Permit subject to the following conditions:

1. All non-security related recreational lights shall be turned off no later than 11:15 p.m. This excludes security lighting.
2. Security lighting may remain on 24 hours a day, 7 days a week. The Park District shall define in writing what security lights are located on the property prior to the Village

Board taking action.

3. The Park District should make a best effort to plant buffer trees and other vegetation near residential properties to shield surrounding residents from sound and light on the subject property.
4. All non-LED lights on the property should be converted to LED within five (5) years of the date of approval of the amended special use permit. Lighting not converted to LED within this timeframe shall have appropriate shielding added to adequately block passage of light.
5. Prior to the petition being placed on the Village Board agenda for action, Planning & Development staff shall work with the Village Police Department to determine if and what time the parking lot lighting should be dimmed or turned off completely.

The Park District submitted a list and description of all security lighting that is 24 hours a day, 7 days a week within the park, satisfying condition #2 of the Plan Commission's recommendation. Furthermore, the Park District indicated that the parking lot lighting is turned off at 11:30 p.m. and staff has determined this shut off time is appropriate to allow occupants to exit the site, satisfying condition #5 of the Plan Commission's recommendation.

Village Board Action Requested: The Village Board may approve, approve with conditions, or deny the petitioner's request for approval of the requested amendment to the Special Use Permit. A draft Ordinance approving the request is attached for consideration at the July 24, 2017 Village Board meeting.

Attachments:

- Ordinance
- Aerial Photo of Property
- Draft Minutes Plan Commission Meeting 6/29/17 – Exhibit "A"
- Existing Conditions Site Plan – Exhibit "B"
- Master Plan – Exhibit "C"
- Glen Ellyn Park District Security Lighting Letter – Exhibit "D"
- 2003 Master Plan
- Select Materials from Petitioner's Application Packet

CC: Dave Harris, Executive Director
Dan Hopkins, Superintendent of Parks

Village Of Glen Ellyn

Ordinance No. _____

**An Ordinance Amending Ordinance 5159, Which Granted Approval of a Special Use Permit,
Zoning Variation, Zoning Map Amendment, and Exterior Appearance Approval to Allow
Improvements to the Property Commonly Known as Maryknoll Park Located at 845
Pershing Avenue, Glen Ellyn, IL 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. _____

**An Ordinance Amending Ordinance 5159, Which Granted Approval of a Special Use Permit,
Zoning Variation, Zoning Map Amendment, and Exterior Appearance Approval to Allow**

**Improvements to the Property Commonly Known as Maryknoll Park Located at 845
Pershing Avenue, Glen Ellyn, IL 60137**

Whereas, on April 14, 2003 by the adoption of Ordinance 5159, the Glen Ellyn Park District, owner of the property at 845 Pershing Avenue, received a Special Use Permit, Zoning Variation, Zoning Map Amendment, and Exterior Appearance Approval to allow improvements to the property commonly known as Maryknoll Park including, but not limited to, the construction of a miniature golf course, Sculpture Park, an interactive water park, an amphitheater, a pavilion, a safety town, gardens, open space, a playground, three recreational fields, a platform tennis court, and a maintenance building; and

Whereas, several of these items were never constructed or were relocated on the site; and

Whereas, the property was developed with features not identified on the Maryknoll Park master site plan approved by Ordinance 5159; and

Whereas, the Glen Ellyn Park District desires to update the Master Plan to depict how the property was developed and to reflect future proposed improvements; and

Whereas, the subject property is located on the southeast corner of Pershing Avenue and Illinois Route 53 and is zoned CR Conservation/Recreation District; and

Whereas, the property is legally described as follows:

LOT 1 IN RAY MACDONALD COUNTY CLERK'S MARYKNOLL ASSESSMENT PLAT OF PART OF THE NORTH ONE HALF OF SECTION 24, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 23, 1979 AS DOCUMENT R79-96372, (EXCEPT THAT PART TAKEN IN CONDEMNATION CASE 86ED-94 DESCRIBED AS COMMENCING AT THE NORTHWEST CORNER OF THE AFORESAID NORTH HALF OF SECTION 24, SAID POINT BEING MONUMENTED AS DOCUMENT S-79-1 AND RECORDED ON JANUARY 17, 1979; THENCE ON AN ASSUMED BEARING OF SOUTH 00 DEGREES 12 MINUTE 09 SECONDS EAST 1430.92 FEET ALONG THE WEST LINE OF SAID NORTH HALF OF SECTION 24 TO THE SOUTHWEST CORNER OF SAID LOT 1 IN RAY W. MCDONALD COUNTY CLERK'S MARYKNOLL ASSESSMENT PLAT, SAID POINT BEING THE POINT OF BEGINNING; THENCE NORTH 89 DEGREES 49 MINUTES 51

SECONDS EAST 66.42 FEET ALONG THE SOUTH LINE OF SAID LOT 1 TO A POINT IN THE EXISTING EASTERLY RIGHT OF WAY LINE OF BRYANT AVENUE (ILLINOIS ROUTE 53) AS MONUMENTED AND OCCUPIED; THENCE CONTINUING NORTH 89 DEGREES 49 MINUTES 51 SECONDS EAST 17.00 FEET; THENCE NORTH 00 DEGREES 13 MINUTES 11 SECONDS WEST 481.49 FEET ALONG A LINE 17.00 FEET EASTERLY OF AND PARALLEL WITH SAID EXISTING EASTERLY RIGHT OF WAY LINE OF ILLINOIS ROUTE 53 TO A POINT, SAID POINT BEING MONUMENTED BY AN ILLINOIS DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS SURVEY MARKER; THENCE NORTH 06 DEGREES 53 MINUTES 15 SECONDS EAST 226.30 FEET TO A POINT IN THE NORTH LINE OF SAID LOT 1, SAID POINT BEING MONUMENTED BY AN ILLINOIS DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS SURVEY MARKER; THENCE SOUTH 86 DEGREES 02 MINUTES 49 SECONDS WEST 16.99 FEET ALONG SAID NORTH LINE OF LOT 1; THENCE WESTERLY ALONG A TANGENTIAL CURVE CONCAVE TO THE SOUTHEAST RADIUS 30.00 FEET, CENTRAL ANGLE 86 DEGREES 14 MINUTES 57 SECONDS 45.16 FEET TO A POINT IN THE EXISTING RIGHT OF WAY LINE OF ILLINOIS ROUTE 53; THENCE SOUTH 89 DEGREES 47 MINUTES 51 SECONDS WEST 66.22 FEET TO A POINT IN THE WEST LINE OF SAID NORTH HALF OF SECTION 24; THENCE SOUTH 00 DEGREES 12 MINUTES 09 SECONDS EAST 674.97 FEET ALONG SAID WEST LINE TO THE POINT OF BEGINNING) IN DUPAGE COUNTY, ILLINOIS.

PINs: 05-24-111-040 and 05-24-111-041

Whereas, following due and proper publication of notice in The Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on June 29, 2017 at which hearing the Plan Commission considered the petitioner's request for approval of the requested Special Use Amendment; and

Whereas, at the June 29, 2017 public hearing of the Plan Commission, the petitioner presented evidence, testimony, and exhibits in support of the requests and six (6) people spoke in opposition and one (1) person spoke in support of the applications at the June 29, 2017 hearing; and

Whereas, after having considered the evidence presented, including the exhibits and materials submitted, the Plan Commission made its findings of fact and recommendations and by a vote of eight (8) "yes" and zero (0) "no", the Plan Commission recommended approval of the

requests with conditions as set forth in the June 29, 2017 minutes of the Plan Commission, a draft of which is attached hereto as Exhibit “A”; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the June 29, 2017 Plan Commission public hearing and have considered the recommendation of the Plan Commission and have determined that the Special Use Amendment would not alter the original findings of fact adopted by Ordinance 5159; and

Whereas, the Village President and Board of Trustees have determined that granting the requested Special Use Amendment is consistent with the goals and objectives of the 2001 Comprehensive Plan.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The minutes from the June 29, 2017 Plan Commission public hearing, a draft of which is attached hereto as Exhibit “A”, and the findings of fact therein as well as in the preambles above are hereby adopted as the findings of fact of the Village President and Board of Trustees based upon their review of the evidence, exhibits, and materials presented at the June 29, 2017 public hearing of the Plan Commission the Village President and Board of Trustees hereby grant approval of the petitioner’s request for a Special Use Amendment to amend the Master Plan.

Section Two: The granting of the aforementioned approvals is subject to the following conditions:

- A. The project shall be constructed in substantial conformance with the plans submitted and the testimony presented at the June 29, 2017 public hearings before the Plan Commission and with the petitioner’s application packet including the following plans and documents referenced below, as though they were attached to this Ordinance:

- a. Narrative Statement stamped received May 25, 2017
 - b. Application for Special Use Permit stamped received May 25, 2017
 - c. Maryknoll Assessment Plat No. 2 stamped received May 25, 2017
 - d. Existing Conditions Site Plan stamped received May 25, 2017 a reduced copy of which is attached hereto as Exhibit "B"
 - e. Maryknoll Park Surrounding Conditions stamped received May 25, 2017
 - f. Maryknoll Park Master Plan stamped received May 25, 2017 a reduced copy of which is attached hereto as Exhibit "C"
 - g. Maryknoll Park – Landscape Plan stamped received May 25, 2017
 - h. Glen Ellyn Park District Tree Condition Plan stamped received May 25, 2017
 - i. Glen Ellyn Ordinance 5159, Approved February 13, 2003
- B. All non-security related recreational lights shall be turned off no later than 11:15 p.m. This excludes security lighting which will remain on 24 hours a day, 7 days a week. Security lighting is defined as those lights identified in the July 7, 2017 Glen Ellyn Park District letter that remain on throughout the night, attached hereto as Exhibit "D".
- C. The Park District should make a best effort to plant buffer trees and other vegetation near residential properties to shield surrounding residents from sound and light on the subject property.
- D. All non-LED lights should be converted to LED within five (5) years of the date of approval of the amended special use permit. Lighting not converted to LED within this timeframe shall have appropriate shielding added to adequately block passage of light.

Section Three: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the amended Special Use Permit approved herein, provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of the aforementioned requests shall expire and become null and void within 24 months of the date of this Ordinance unless an occupancy permit is applied for within said time period, provided, however, that the Village Board, by motion, may extend the period during which an occupancy

permit must be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this ordinance without requiring that the matter return for public hearing.

Section Five: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Six: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Section Seven: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 24th day of July, 2017.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this 24th day of July, 2017.

Village President

Attest:

Village Clerk

(Published in pamphlet form and posted on the ____ day of _____.)

Ordinance 6517

Meeting of July 24, 2017

ATTACHMENTS:

- Aerial Photo_Maryknoll Park (PDF)
- Exhibit A (PDF)
- Exhibit B (PDF)
- Exhibit C (PDF)
- Exhibit D (PDF)
- 2003 Master Plan(PDF)
- Petitioner's Application Packet (PDF)



MapOffice™ Aerial Photo: Maryknoll Park



Map created on June 6, 2017.

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DRAFT
PLAN COMMISSION
MINUTES
JUNE 29, 2017

The meeting was called to order by Chairperson Mary Loch at 7:00 p.m. Plan Commissioners Angela Fanella, Philip Hartweg, Tracy Heming-Littwin, Terra Costa Howard, James Ozog, Mohammed Saeed and Jamie Vondruska (arrived at 7:20 p.m.) were present. Plan Commissioner David Rodemann was excused. Also present were Village Trustee Craig Pryde, Village Planning and Development Director Staci Hulseberg, Village Planner John Sterrett, Village Stormwater Engineer Ray Ulreich, Richard Daubert, P.E., Village Public Works Dept., Dan Schoenberg, P.E., James J. Benes & Associates, 950 Warrenville Road, Lisle, Illinois and Recording Secretary Barbara Utterback. Chairperson Loch welcomed Plan Commissioner Mohammed Saeed to the Plan Commission.

No general comments on non-agenda items were made by the public at this Plan Commission meeting.

On the agenda were public hearings for Maryknoll Park, B.R. Ryall YMCA and 21W135 Roosevelt Road.

PUBLIC HEARING – 845 PERSHING AVENUE, MARYKNOLL PARK – GLEN ELLYN PARK DISTRICT, SPECIAL USE PERMIT AMENDMENT – MARYKNOLL PARK
PUBLIC HEARING WITH DISCUSSIONS, CONSIDERATION AND RECOMMENDATION REGARDING A REQUEST FOR APPROVAL OF AN AMENDMENT TO THE SPECIAL USE PERMIT FOR MARYKNOLL PARK TO AMEND THE MASTER SITE PLAN AT 845 PERSHING AVENUE. THE SUBJECT PROPERTY IS LOCATED AT THE SOUTHEAST CORNER OF ILLINOIS ROUTE 53 AND PERSHING AVENUE IN THE C3 SERVICE COMMERCIAL DISTRICT.
(David Harris, Director of the Glen Ellyn Park District)

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Hartweg, to open the public hearing. The motion carried unanimously by voice vote.

Staff Presentation

Village Director of Planning and Development Staci Hulseberg, 535 Duane Street, Glen Ellyn, Illinois and Village Planner John Sterrett, 535 Duane Street, Glen Ellyn, Illinois were present to speak regarding the subject project.

Mr. Sterrett stated that the subject public hearing is for an amendment to the existing Special Use Permit for Maryknoll Park. He stated that the petitioner is the Glen Ellyn Park District represented by Dave Harris, Director of the Park District. Mr. Sterrett stated that the subject property is located on the southeast corner of Pershing Avenue and Route 53 and the property address is 845 Pershing Avenue. Mr. Sterrett stated that this amendment to the special use site plan comes from the 2003 special use approved plan for the Park District which actually

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approved Maryknoll Park. He stated that included in the 2003 special use approved plan was a miniature golf course, a sculpture park, an interactive water park, gardens and a playground which have all been completed. He added that in 2003 there was a tennis court that was approved to be located at the northeast corner of the property, however, it was constructed more toward the western portion of the property. Mr. Sterrett stated that there was also a maintenance building approved as part of the 2003 special use, however, a storage shed was constructed instead of the maintenance building. He added there were three (3) recreational fields—an amphitheater, a pavilion and a safety town—and although they were approved as part of the 2003 special use, it is the Village's understanding that they do not intend to construct those facilities. Mr. Sterrett stated that the Park District has returned to the Village to amend their site plan to reflect what is no longer going to be constructed and what will be taking place now and in the future. He added that what was completed which was not part of the approved plan were two (2) bocce courts, four (4) corn hole stations, a shelter, three (3) additional platform tennis courts, several Frisbee golf stations, a multi-use path which will be expanded in the future and a platform tennis shelter. He then displayed a view of the proposed amended site plan.

Petitioner's Presentation

David Harris, Director of the Glen Ellyn Park District, 185 Spring Avenue, Glen Ellyn, IL read the Mission Statement of the Park District. Mr. Harris stated that in 1998 residents of the Maryknoll subdivision approached the Park District regarding the possible purchase of property to allow a development with less density and a referendum was eventually passed. He stated that in addition to financial assistance from the referendum, the Park District also received a \$2,000,000 grant from the state and a \$1,000,000 interest-free loan from the Village which allowed them to purchase nine (9) acres from the Forest Preserve which sits within the property. Mr. Harris stated that the Park District has redeveloped the subject property at a significant investment including demolition of existing buildings, remediating asbestos and converting the property into a community park, all of which was financed and funded by the Park District.

Mr. Harris stated that the park was developed within the Village of Glen Ellyn's special use permit that initially included baseball fields, safety village, an amphitheater, miniature golf, playgrounds, a shelter and a parking lot. He stated that baseball, safety village and the amphitheater were removed. He added that since that time, the Park District has added bocce courts, disk golf, a bean bag game, a maintenance shed, a shelter and two (2) additional platform sports.

Mr. Harris displayed and described a visual proposal noting the removal of the three (3) items mentioned above and the addition in the very near future of two (2) additional platform courts and eventually two sand volleyball courts and a walking trail. Mr. Harris also stated that the park mirrors their mission statement and described where the active and passive activities will be located. He also indicated the location of nearby houses in the area. Mr. Harris stated they are proposing these improvements because lighted platform tennis courts were constructed in 2006 and expanded in 2011 from two to four courts and a warming hut. He stated that the program has experienced significant growth over the years during peak hours exceeding supply. Mr.

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Harris stated that the project provides an open and green space passive buffer between the residential properties to the south and east. He stated that the nearest home to the platform tennis facility is approximately 300 feet with most of the homes exceeding 400 feet and added that the Park District has worked with nearby residents over the past years to address reasonable concerns. He added that approximately 4,000 square feet within over 1,000,000 square feet of Maryknoll's property will be dedicated to the two (2) additional courts.

Questions to the Petitioner from the Plan Commission

Mr. Harris responded to Plan Commissioner Heming-Littwin that items that were added that predated him being at the Park District included bocce courts, disk golf, a bean bag game, a maintenance shed, a shelter and potentially the two (2) additional platform courts. Plan Commissioner Ozog responded to Plan Commissioner Howard that the special use was spelled out exactly in the minutes of the March 27, 2003 meeting and they now want the Plan Commission to amend the special use permit which would enable them to build whatever they want there. Director Hulseberg agreed with Plan Commissioner Heming-Littwin that the petitioner is asking for changes to the original plan that currently exists and the addition of two (2) platform tennis courts, expansion of the platform tennis court hut and two sand volleyball courts. Mr. Harris verified for Plan Commissioner Ozog that the proposed amendment includes the expansion of the platform courts, bocce ball courts, disk golf, corn hole, recreational trail and two sand volleyball courts. Plan Commissioner Heming-Littwin asked why alcohol is being allowed to be used in a recreational facility without supervision. Mr. Harris stated that years ago, the Park Board of Commissioners made the decision to allow alcohol to be used at this property. He added that they had that ability and it is at their discretion to make that decision. Director Hulseberg responded to Plan Commissioner Heming-Littwin that if the Park District served alcohol, they would be required to have a permit, adding that the liquor issue is not an area of expertise for the Planning and Development Department. Mr. Harris responded to Plan Commissioner Howard that he started working at the Park District in 2011 and many of the items added at the park pre-date him.

Persons in Favor of or in Opposition to the Requests

Linda Bryson, 808 Abbey Drive, Glen Ellyn, Illinois stated that her house backs up to the tennis courts. She stated that she does not have problems with Maryknoll Park except that when the park was first constructed, there was a retention pond behind the houses and when that property was first re-graded, it caused that property to go downhill toward her house. She stated that several years ago, the Maryknoll Homeowners Association had a meeting with the Village regarding drainage issues because since the retention area is no longer there, additional waters now come into their yards when it rains. She stated she is concerned about more water in the area when a larger building and two additional tennis courts are built. Ms. Bryson stated she has no problems with the lights as long as they continue to shut off as they currently do but stated she does not know if switching the direction of the courts will change the direction of the lights.

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She stated she would be opposed to any tennis courts closer to her house. She also asked if it would be possible to have bushes, trees and/or green space added to block the view to her family room.

Mike Graham, 207 Sunset, Glen Ellyn, Illinois stated that 4,000 square feet out of a million square feet is a good use for the 300 tennis players at this park. He stated this use is the largest adult program in Glen Ellyn and they are out of space. He stated that the park is light friendly and that the lights go off at 11:15, the new lights are LED and the old lights are not and there is a proposal next year to possibly have the old lights be LED which will reduce glare for the residents and is more environmentally efficient. Mr. Graham stated that this project was discussed by the Park District for 18 months in public hearings. He stated that no Maryknoll residents brought comments to the hearing and that two comments were made regarding the lighting and green space. Mr. Graham also stated that their goal is to have the players at Glenbard West use these tennis courts. He stated they issued a petition to the nearby residents and over 360 residents signed the petition in favor of the courts. He stated they also host play so 300-400 players in Chicago come to Glen Ellyn to use the courts. Mr. Graham stated that adult players bring alcohol to the courts and bring it home when they leave. He also stated that the courts are secured and require a card to enter. He added that the park is video recorded and police patrolled. He also stated they have never had an issue, a citation or disturbance.

Ed McGinley, 293 Abbotsford Court, Glen Ellyn, Illinois stated he has been playing platform tennis for approximately seven (7) years and enjoys it very much. He stated that the two (2) new courts are being installed east/west specifically for their female members as they play during daylight and that is the way they like the courts to face.

Donald Pellico, 56 Grove Avenue, Glen Ellyn, Illinois stated that his girlfriend lives approximately 1,000 yards from the Maryknoll Park area and he spends a lot of time there. He stated he has lived in this area since 1985 and has seen all of the open space disappearing. He stated he spent many years with the Environmental Commission and fought many times with the Glen Ellyn Park District. He stated what he sees here is a small plan developing into something larger. He stated that although he thinks platform tennis is great, he is concerned because it favors a very small minority of the overall population. He also was concerned that the Park District is trying to get additional funds to support their growing budget. He recommended that the Park District connect with the citizens in the subject area as he does not feel the support will be what was previously outlined. He added that his concern is what will happen after this minor improvement is done.

Cynthia Veldman, 859 West Driveway, Glen Ellyn, Illinois asked if per the notice sent to residents a 5,000-plus structure will be built at the subject location and Mr. Harris responded no. Ms. Veldman also asked if additional parking will be needed for the additional tennis courts, and Mr. Harris responded no.

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Deb Kammer, 821 Abbey Drive, Glen Ellyn, Illinois stated she has lived at Maryknoll since 2001 and made efforts to be sure that their community was not overbuilt and that people were not over-invited into their neighborhoods. She stated she was not notified regarding the proposal. She stated that the property was only supposed to be baseball fields and soccer fields for their children and no lights were ever supposed to be on that property. She also stated that people do not necessarily leave the park when it closes and in winter there are no trees nor brush to block the noise and some people are drinking liquor there. Ms. Kammer stated sand volleyball will now be located at this site and expressed concern regarding alcohol being consumed nearer to where children will be. She recommended moving the tennis courts to another location.

Jeanne Johnson, 848 Abbey Drive, Glen Ellyn, Illinois stated she is one of the original Maryknoll residents and their home backs up to the park. She added that they are very thankful the park is there. She stated that when the park approval process was going on, there was supposed to be approximately twelve (12) empty acres. She added that it has not worked out that way and she is confused about such things as disk volleyball which she stated they never knew was going in, adding that they have to guard their garden to be sure no one tramples it. Ms. Johnson stated her biggest concern is the lights which she stated were never supposed to be installed. She added that the lights are often on later than 11:00 p.m. and there is nothing blocking those lights from their family room and kitchen. She states they had also been told there would be trees and bushes planted, however, only one small tree that died had been planted. Ms. Johnson stated that alcohol is brought to the park which does not always bring out the best in those drinking so she asked that the Park District think about the use of alcohol on the site.

Bill Frank, 873 Seminary Circle, Glen Ellyn, Illinois stated he wanted to echo the comments of the first speaker regarding the drainage problem. He stated he lives to the east of the site where there is a pathway which becomes like a river when it rains and flows downhill. He stated he would like better drainage than they have had and expressed concern that the more amenities that are put in the subject area, the more problems they will have.

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Fanella, to close the public hearing. The motion carried unanimously by voice vote.

Additional Questions to the Petitioner from the Plan Commission

Plan Commissioner Vondruska stated he assumed that the Village/Park District has rules regarding open containers for alcohol in park spaces and that alcohol would be allowed in the hut for the paddle but would not be allowed outside that area and Mr. Harris verified that was correct. Director Hulseberg added that per the Village Police Chief, the way the liquor code reads is that it shall be unlawful to sell or offer for sale liquor at retail prices or to give away or to keep with the intention of selling liquor at retail prices or giving it away so a license is required if they are going to sell liquor or give it away. She added that if the Park Board has allowed liquor, it is really an issue to address with the Park Board. Mr. Harris responded to Plan Commissioner Howard that the provision for alcohol consumption was approved formally by the

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Park Board under certain protocols with the Village and also with their risk management team and is just for platform tennis and is confined to the hut. Mr. Harris responded to Plan Commissioner Heming-Littwin that he is not aware of people drinking while playing disk golf. Director Hulseberg responded to Plan Commissioner Heming-Littwin that it does not state on the Maryknoll property that alcohol is not allowed.

Chairperson Loch asked if the retention pond was removed when the disk ball was put in, however, Mr. Harris stated that occurred before he arrived. Village Stormwater Engineer Ray Ulreich responded that the retention basin was reconfigured and it went from one location to another location but is still there. Mr. Ulreich also stated that the drainage does not drain toward the properties; it drains to the east and goes into the detention basin and won't drain toward those properties. He also responded to Plan Commissioner Howard that the new structures will not drain toward the properties and also responded to Plan Commissioner Ozog that the plan will not adversely impact the homeowners in the area. Plan Commissioner Ozog asked why the lights at the subject property are now turned off at 11:15 when the original Special Use Permit required lights to be turned off at 10:15 p.m. with the exception of security lights. The answer to that question was unknown. Plan Commissioner Ozog asked if anything can be done to soften the glare and the shine into the family rooms of nearby houses. Mr. Harris responded that the existing lighting can be replaced by LED lighting, there is spillage of backsplash on existing lights and an additional landscape buffer could be created. Mr. Harris added that the facility lighting falls well within Village ordinances going 50 feet from the facility and then it goes dark. Mr. Harris stated he will look at the lights that one of the neighbors at this meeting stated are on until 2:00 a.m. Mr. Harris also responded to some Plan Commissioners that the new courts will have LED lighting. He responded to Plan Commissioner Heming-Littwin that the lights for the platform tennis courts go off at 11:15 p.m., adding that they are on a timer. He also stated that the facility needs to be vacated by 12:00 a.m. Plan Commissioner Howard wondered why the subject lights did not turn off at 10:15 p.m. and also asked if there is a rule that parking lot lights are to go off at a particular time.

Motion

Plan Commissioner Ozog moved, seconded by Plan Commissioner Vondruska, that after having considered the application of the Glen Ellyn Park District for approval of an amendment to the existing Special Use Permit for 845 Pershing Avenue, the amendment consisting of the expansion of two (2) platform tennis courts, the existence of bocce ball courts on the property, the existence of disk golf on the property, the existence of corn hole courts on the property, the building expansion of the recreational trail surrounding the property, the addition of two (2) sand volleyball courts on the property and the expansion of the hut at the platform tennis facility, the Plan Commission hereby adopts the findings of fact in the petitioner's application and pages 2 and 3 of the application of the Special Use Permit which is found in the packet and presented by the petitioner at the public hearing as well as the findings included in the deliberation of the Plan Commission and recommends approval of the request subject to the following conditions: 1. All lights at the Maryknoll Park location for the purpose of illuminating any and all recreational activities on the property shall be turned off subject to a hard stop at 11:15 p.m. with the

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exception of security lighting. 2. Prior to the application for the amendment to the Special Use Permit being presented to the Village Board, the Park District shall define in writing what it considers to be security lighting on the property. 3. The Park District shall use its best efforts to provide more trees and other vegetation as a buffer with respect to sound and lights emanating from the property and those lights shining upon adjacent properties. 4. The Park District shall use its best efforts to replace existing lighting with LED lighting and the existing lighting that cannot be replaced within the next five (5) years shall be shielded so as to minimize light spillage onto adjacent private properties. 5. Prior to submitting the amendment to the Special Use Permit to the Village Board, the Park District and staff shall ask the Glen Ellyn Police Department for its recommendations with respect to when the parking lot lights at this facility shall be turned off or dimmed with respect to considering the safety of the park users as well as the adjacent property owners.

The motion carried with seven (7) yes votes and one (1) no vote as follows: Plan Commissioners Ozog, Vondruska, Fanella, Hartweg, Howard, Saeed and Chairperson Loch voted yes; Plan Commissioner Heming-Littwin abstained.

PUBLIC HEARING – 49 DEICKE DRIVE, B.R. RYALL YMCA OF NORTHWESTERN
DUPAGE COUNTY – ZONING VARIATIONS

DISCUSSION, CONSIDERATION AND RECOMMENDATION REGARDING A REQUEST FOR APPROVAL OF ZONING VARIATIONS FOR THE PROPERTY AT 49 DEICKE DRIVE TO ALLOW THE CONSTRUCTION OF A 1,196 SQUARE FOOT PICNIC PAVILION. THE SUBJECT PROPERTY IS LOCATED ON THE EAST SIDE OF LAMBERT AVENUE, APPROXIMATELY 600 FEET NORTH OF ROOSEVELT ROAD IN THE C3 SERVICE COMMERCIAL DISTRICT.

(B.R. Ryall YMCA)

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Fanella, to open the public hearing. The motion carried unanimously by voice vote.

Staff Presentation

Village Director of Planning and Development Staci Hulseberg, 535 Duane Street, Glen Ellyn, Illinois and Village Planner John Sterrett, 535 Duane Street, Glen Ellyn, Illinois were present to speak regarding the subject project.

Mr. Sterrett stated that the B.R. Ryall YMCA at 49 Deicke Drive, northeast of Lambert Avenue and Roosevelt Road, is requesting zoning variations to allow the installation of a 1,196-square foot picnic pavilion shelter. Mr. Sterrett displayed a map of the subject site and indicated the location of the YMCA which is located a few hundred feet south of Roosevelt Road. He stated that the YMCA is requesting two variations as part of the construction for the picnic pavilion shelter, one variation being the allowable total square footage of 1,000 for the accessory structures to be 2,486 square feet to accommodate the proposed structure which is 1,196 square feet and the second variation being an increase in the number of accessory structures to allow

EXHIBIT "B"

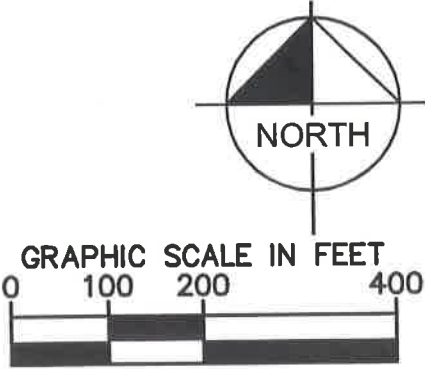
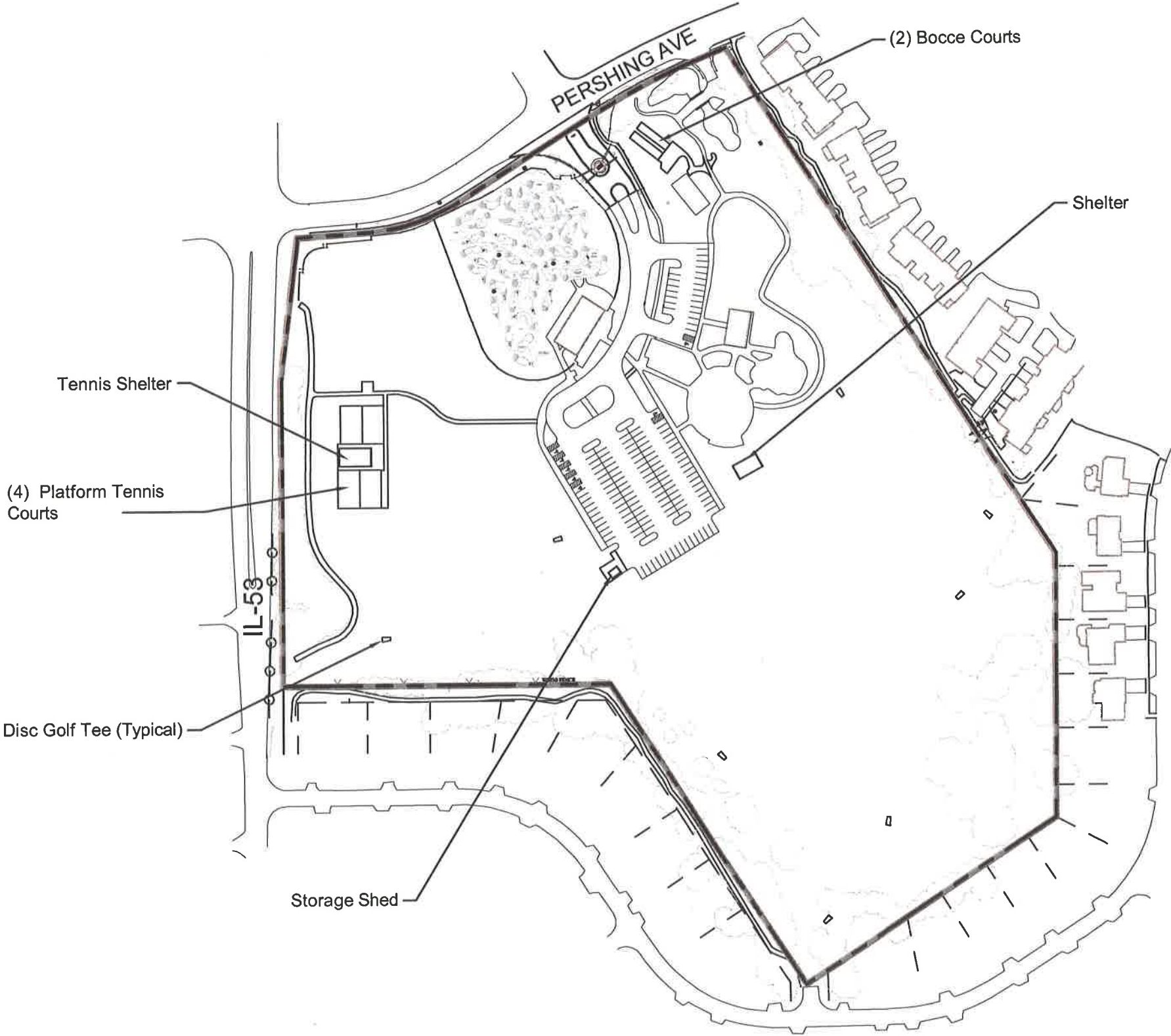
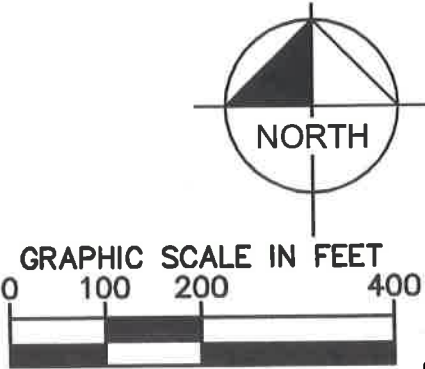
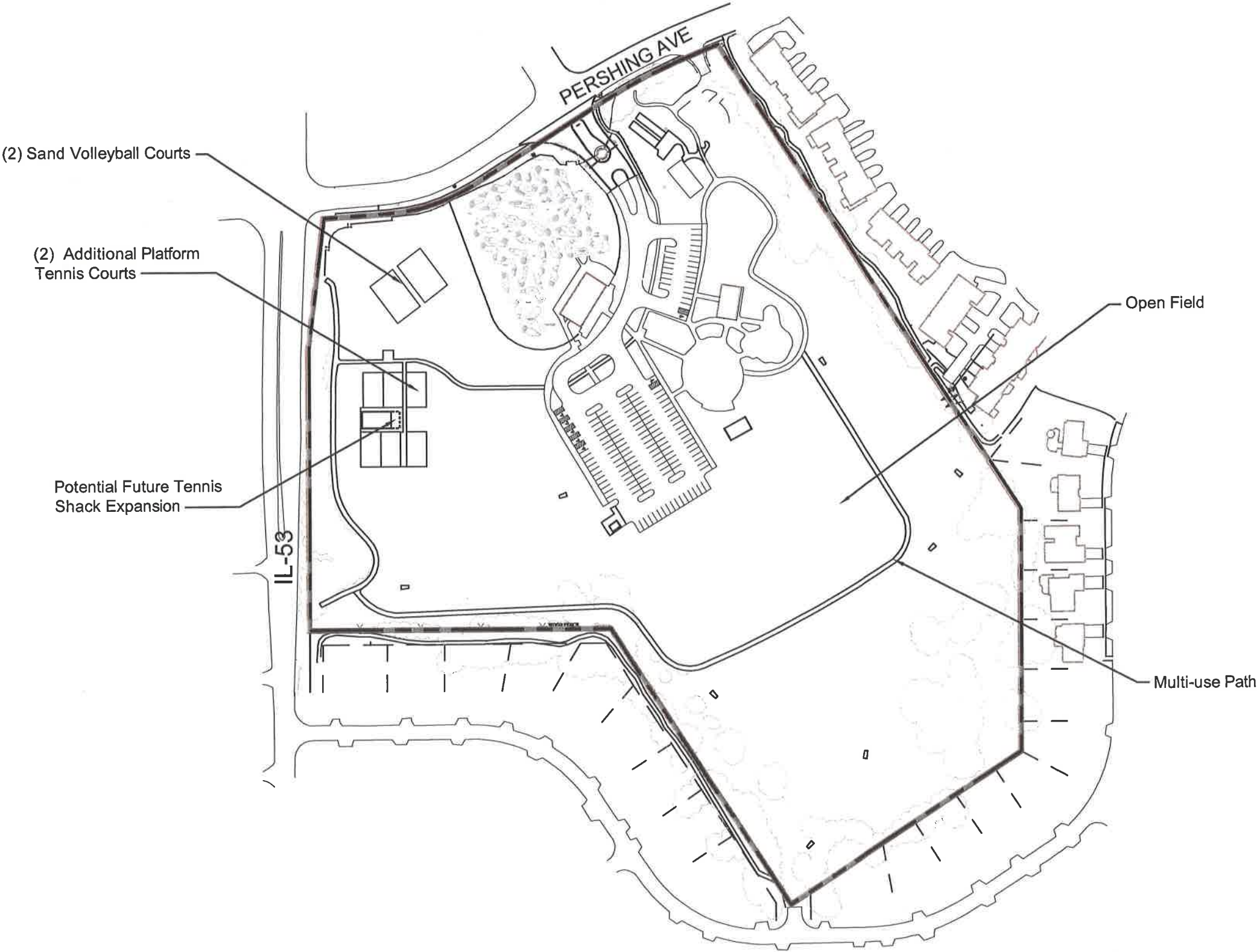


EXHIBIT "C"



Kimley»Horn

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1001 WARRENVILLE ROAD, SUITE 350, LISLE, IL 60116
PHONE: 630-487-5550 WWW.KIMLEY-HORN.COM

MARYKNOLL PARK -
PROPOSED MASTER PLAN

GLEN ELLYN, IL

SHEET NUMBER
EX4

Packet Pg. 187

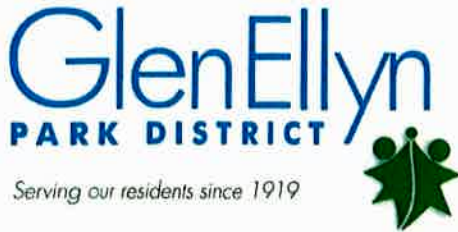


EXHIBIT "D"

July 7, 2017

John Strerrett
Planning and Development Department
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Dear Mr. Sterrett:

The Glen Ellyn Park District appreciated the opportunity on Thursday, June 29th, to present the Glen Ellyn Park District application for the Maryknoll Park Special Use permit before the Village of Glen Ellyn Plan Commission. The feedback and comments presented by the members of the commission along with the nearby residents were constructive and helpful and will be beneficial moving forward with the platform tennis expansion should it be approved as well in the daily operation of the park.

Based on feedback and direction from Village staff, it was requested of the Park District to provide information regarding the following questions:

What security lights remain on throughout the night within Maryknoll Park?

- Within the interior of the Holes and Knolls Miniature Golf Course Clubhouse, there are three (3) security lights that remain on from when the golf course closes to 6:00 a.m.
- On the outside perimeter of the Clubhouse, there are four (4) sconce lights that are on from 7:30 p.m. until 6:00 a.m.
- Within the Holes and Knolls Miniature Golf Course, there are four (4) photo sensor security lights that activate with darkness and turn off upon daylight.
- At the main entrance into the park from Pershing Road, there are six (6) light poles prior to the first parking lot and those are on from 8:00 p.m. until 6:00 a.m.
- The large picnic shelter with restroom facility has security lights that remain on from 7:30 p.m. until 6:00 a.m.

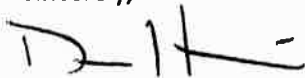
What time does the parking lot lights remain on?

- The parking lots are on from dusk until 11:30 p.m. During the winter months, the parking lot lights also are on in the morning from 5:00 a.m. until dawn as Health Track uses the lower lot for employee parking.

- Despite what was stated by a Plan Commission member, the parking lot lights are not able to be dimmed.

Please let me know if additional information is needed in advance of the Village of Glen Ellyn Board of Trustees meeting on Monday, July 24th. As always, thank you for your continued time and assistance.

Sincerely,



Dave Harris
Executive Director
Glen Ellyn Park District

C.c. Keith Demchinski, Kimley-Horn
Dan Hopkins, SuperIntendent of Parks and Planning



APPLICATION FOR SPECIAL USE PERMIT

The undersigned petitions the President and Village Board of Trustees of the Village of Glen Ellyn, Illinois, to consider the Special Use described in this application.

Date Filed: _____ Application No: _____

Name of Applicant: Glen Ellyn Park District

Contact Information: Dan Hopkins, Superintendent

Address of Applicant: 185 Spring Street, Glen Ellyn, Illinois 60137

Business Phone: 630-942-7265

Fax: _____

Cell/Home Phone: _____

Email: dhopkins@gepark.org

Property Interest of Applicant: Owner Representative

(Owner, Contract Purchaser, Owner Representative)

Contact Information:

Name of Owner: Glen Ellyn Park District

Address of Owner: 185 Spring Street, Glen Ellyn, Illinois 60137

Business Phone: 630-858-2462

Fax: _____

Cell/Home Phone: _____

Email: support@gepark.org

Address and Legal Description of Property: 845 Pershing Avenue

See attached exhibit for legal description

0524111040 and

Permanent Index No. (PIN): 0524111041

Zoning: CR - Conservation Recreation

Lot Dimensions: Approx. 740' by 1,330'

Lot Area: 25.3 Acres

Present Use: Public park

Requested Use/Construction: Additional improvements to the park, including platform tennis courts and building, sand volleyball courts, covered shelter, storage garage, and additional trails.

Estimated Date to Begin New Use/Construction: May, 2017

Name(s), Address(es) and Phone No(s). of Experts (architects, engineers, etc.):

Kimley-Horn & Associates

1001 Warrenville Road, Suite 350

Lisle, Illinois 60532

630-487-5550

Narrative Statement evaluating the economic effects on adjoining property, the effect of such elements as noise, glare, odor, fumes and vibration on adjoining property, a discussion of the general compatibility with the adjacent and other properties in the district, the effect of traffic, and the relationship of the proposed use to the Comprehensive Plan, and how it fulfills the

requirements of paragraph (E) of Section 10-10-14 of the Zoning Code: See narrative statement included within the attached submittal.

Describe How the Special Use:

1. Will be harmonious with and in accordance with the general objectives, or within a specific objective of the Comprehensive Plan and/or this Zoning Code: The recreational open space use is consistent with the Comprehensive Plan which identifies Parks and Open Space for the site. The public park use is a permitted use in the CR zoning district. The structures and principal activity areas require a special use.
2. Will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the same area: The park has been in operation on this site for over ten years. The additional improvements requested as part of this Special Use Amendment application are consistent with the existing uses and character and will not change the essential character of the area.
3. Will not be hazardous or disturbing to existing or future neighborhood uses: The active recreational uses are located furthest away from existing residential uses and are screened with significant existing and installed vegetation.
4. Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water, sewers and schools, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services: Site is currently adequately served by facilities and services. Gas lines were updated through Nicor in 2016 to accommodate additional platform tennis courts. The proposed enhancements do not significantly increase the intensity of use on the site and therefore will be adequately served by the other facilities and services.
5. Will not create excessive additional requirements at public cost for public facilities and services, and will not be detrimental to the economic welfare of the Village: The proposed improvements are being completed within the approved Park District budget without requiring any special referendum or increasing taxes. Glen Ellyn Platform Tennis Club is funding 50% of the initial costs. It is anticipated that users fees will recover the remainder of the costs within 10 years.
6. Will not involve uses, activities, processes, materials, equipment and/or conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors: None of the proposed improvements will impact the general welfare of the public or adjacent persons or properties as it will not produce excessive traffic, noise, smoke, fumes, glare or odors. New lighting related to the platform tennis will be screened by significant existing and installed vegetation.
7. Will have vehicular approaches to the property, which shall be so designed as not to create an undue interference with traffic on surrounding public streets or roads: The site is currently well served by the vehicular approaches to the property, and the proposed improvements will not generate significant new trips to and from the site. Therefore, no undue interference with traffic will occur.

8. Will not increase the potential for flood damage to adjacent property or require additional public expense for flood protection, rescue or relief: The proposed improvements create minimal new impervious surfaces. The platform tennis courts are made of a pervious surface with an aggregate base below them to allow detention. Additionally, new native species are being installed to improve onsite infiltration of stormwater.
9. Will not result in destruction, loss or damage of natural, scenic or historic features of major importance to the community: All proposed improvements are being created within turf lawn portions of the site. There will be no loss or damage to the natural or scenic features of the site. Rather, the savannah restoration and creation of naturalized detention will enhance the natural and scenic features of the site.

I (We) certify that all of the statements and documents submitted as part of this application are true to the best of my (our) knowledge and belief.

I (We) consent to the entry in or upon the premises described in this application by any authorized official of the Village of Glen Ellyn for the purpose of inspection.

I (We) consent to pay the Village of Glen Ellyn all costs incurred for transcribing the public hearing on this application.

I (We) understand that no final action shall be taken by the Village Board subsequent to the public hearing until and upon payment of transcribing fees.

Date _____

Signature of Applicant _____

**THE BEST INTERESTS OF THE APPLICANT WILL BE SERVED
BY COMPLETING THIS APPLICATION IN DETAIL**



**GLEN ELLYN
PARK DISTRICT**
Established in 1919

A: 185 Spring Avenue
Glen Ellyn, IL 60137
P: (630) 858-2462
E: support@gepark.org
F: (630) 858-4378
W: www.gepark.org

May 15, 2017

Ms. Staci Hulseberg
Planning and Development Director
Village of Glen Ellyn
135 Duane Street
Glen Ellyn, Illinois 60137

RE: *Maryknoll Park Special Use Amendment – 845 Pershing Avenue, Glen Ellyn, IL 60137*

In 2003 the Village of Glen Ellyn approved a Special Use Permit to allow to the Glen Ellyn Park District for the creation of Maryknoll Park, including a miniature golf course, a playground, a splash pad and associated structures and parking. In the time since 2003, the Park District has continued to make improvements to the park which responded to community needs and recreation trends concerning park usage. These have included bocce courts, platform tennis, additional shelters and maintenance buildings. The Park District also has plans to create additional platform tennis courts and improve trail connections on the site.

Based on discussions with Village Staff, we are applying to amend the existing special use to include the improvements that have occurred since the original special use, as well as improvements planned to be implemented in the next year.

Based on the above-mentioned improvements we have provided an Application for Variation. Enclosed please find one copy of each of the following documents:

- \$650 Special Use Application Fee and \$1,000 Escrow Fee
- Narrative Statement/Use Description
- Proof of Ownership (Property Title)
- Disclosure of Interest
- Reimbursement of Fees Agreement
- Legal Description
- Plat of Survey
- Village Approved Land Plan - 2003 (Exhibit 1)
- Existing Conditions Plan – 2016 (Exhibit 2)
- Surrounding Conditions Plan (Exhibit 3)
- Site Plan (Exhibit 4)
- Impervious Calculations (Exhibit 5)
- Landscape Plan (Exhibit 6)
- Tree Inventory (Exhibit 7)
- Summary of Park Activities (Exhibit 8)
- Platform Tennis Rules (Exhibit 9)
- Traffic Study – 2002 (Exhibit 10)
- Proposed Lighting Information (Exhibit 11)
- Land Use Opinion (Kane-DuPage S&WCD) (Exhibit 12)
- IDNR Endangered Species Consultation (Exhibit 13)

Please contact me if you may have any questions or need additional information.

Sincerely,

De Harris
Executive Director
Glen Ellyn Park District



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MARYKNOLL PARK

GLEN ELLYN, ILLINOIS

NARRATIVE STATEMENT/USE DESCRIPTION:

The subject property consists of 25 acres of parkland within the Village of Glen Ellyn, located on the southeast corner of Illinois State Route 53 and Pershing Avenue. The site is bound on the west by Illinois State Route 53, on the north by Pershing Avenue and on the east and south by residential developments, known as Maryknoll Townhomes and Maryknoll Estates. The park functions as a multi-use community park and is home to a miniature golf course and clubhouse, a playground, a splash pad and two open air picnic shelters, platform tennis courts (4) and platform tennis hut, open play fields, a nine-hole disc golf course and parking to serve the users. The park continues to be improved and modified to best serve the community's needs and remain consistent with the Glen Ellyn Park District mission:

The Park District's mission is driven to foster diverse, community based leisure opportunities, through a harmonious blend of quality recreation programs, facilities and open space which will enhance the quality of life into the future

BACKGROUND INFORMATION:

Maryknoll Park contains several active recreational uses, including "Holes and Knolls" miniature golf course, the outdoor water play area called "Splash Park," platform tennis courts (4) and shelter(s) for outdoor use, as well as a playground, disc golf course and open play fields.

More intense recreational uses are located in the north central portion of the park, adjacent to commercial office uses. More passive uses are located along the east and south portions of the park, adjacent to residential uses, with existing landscape screening. The platform tennis is located on the east portion of the park, with significant existing and new vegetation to screen from the residential uses to the south and west.

The Special Use Amendment seeks to update the existing Special Use permit to include the platform tennis hut and two (2) existing platform tennis courts, plus two (2) additional platform tennis courts proposed for summer 2017, expansion of the existing platform tennis hut (future), the two (2) bocce



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courts, two (2) sand volleyball courts (future), additions to the trail network (future), a new shelter located south of Splash Park, and a maintenance shed at the southwest corner of the parking lot.

IMPACTS OF THE PROPOSED IMPROVEMENTS:

Faryknoll Park and the proposed improvements are compatible with the surrounding land uses. To the north and northwest of the park are office uses with large parking lots with artificial lighting. To the west is the heavily traveled Illinois Route 53, with a mix of multi-family and small lot single-family residential on the west side of the road. To the south and southeast are single-family residential uses and to the northeast are multi-family residential uses. The layout of the park is such that the more active recreational uses, such as the miniature golf, are in the north central portion of the park, away from the adjacent single-family residential uses.

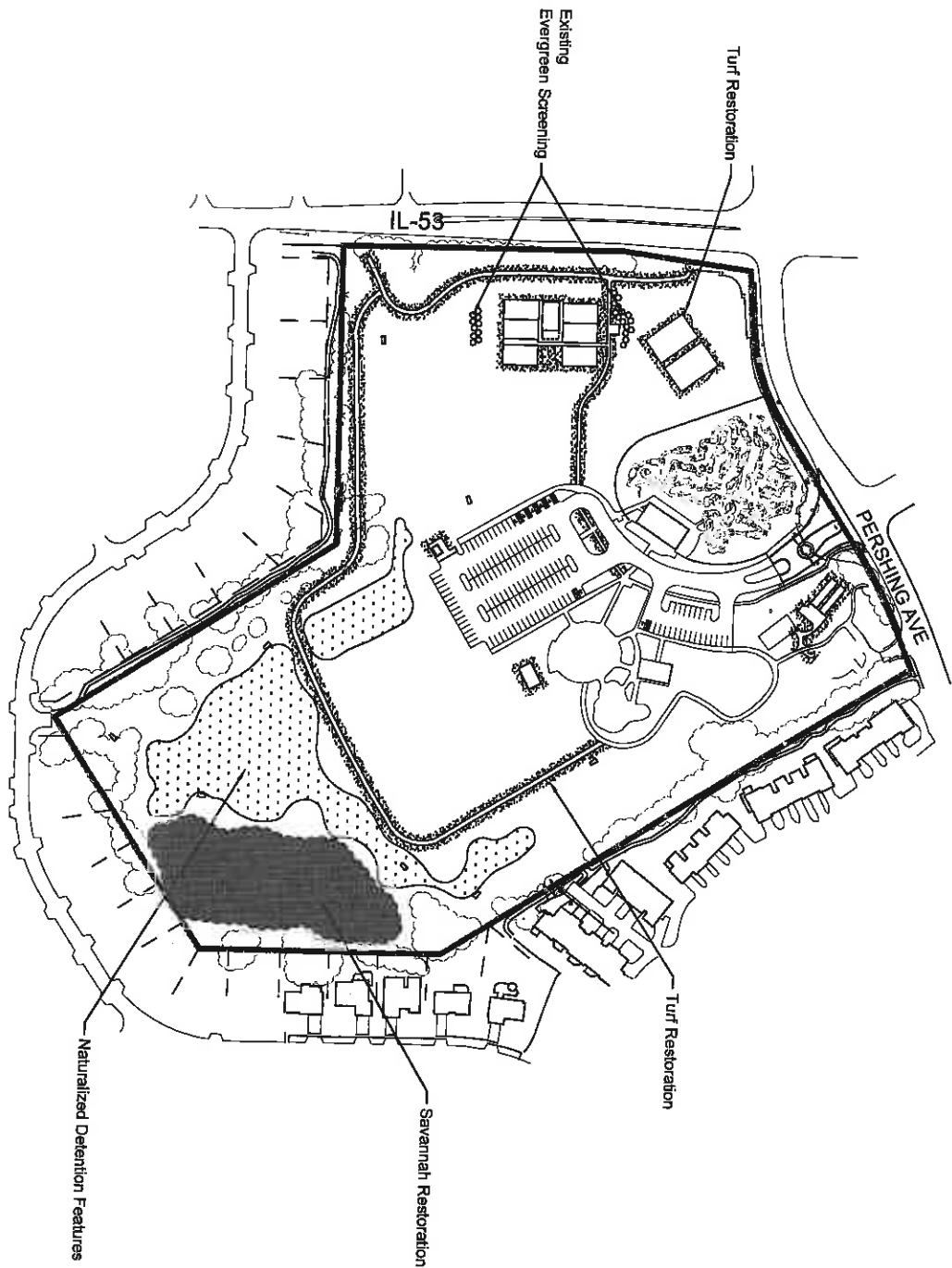
The proposed improvements continue that approach, generally locating more active recreational uses in the north and northwest portions of the park, closer to the office uses, and preserving the south and southeast portions of the park for more passive recreational uses, which are more compatible with the adjacent residential uses.

The platform tennis court's hours of operation are from 7:00 a.m. to 11:00 p.m. While in operation the courts are artificially lighted from dark until 11:00 p.m. The courts are over 300 feet from the nearest residents and screened by existing and new vegetation.

The other improvements, either implemented since the original Special Use permit or proposed, do not include artificial lighting or extend the hours of the park.

These improvements should have no noticeable impact on the surrounding land uses. The existing vegetation along the perimeter of the park provides a visual and noise buffer of the park. As mentioned previously, the majority of the south and east portions of the park, those immediately adjacent to residential land uses, remain passive.

In the spirit of intergovernmental cooperation, the Park District submits this application for review and consideration by the Village of Glen Ellyn. The Park District will work cooperatively with the Village and with their guidance provide the residents with high quality park features and amenities, while being respectful to the surrounding neighborhood.



SHEET NUMBER
EX6

MARYKNOLL PARK - LANDSCAPE PLAN

GLEN ELLYN, IL

Kimley»Horn

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1001 WARRENVILLE ROAD, SUITE 350, Lisle, IL 60532
PHONE: 630-487-5550 WWW.KIMLEY-HORN.COM



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Ordinance
Prepared By: Meredith Hannah

SCHEDULED

ORDINANCE 6518

DOC ID: 2815 A

Ordinance No. 6518-VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title, Section 12 (Restriction on the Number of Licenses) of the Village Code to Decrease the Number of Permitted Class A-1 Liquor Licenses and Increase the Number of Permitted B-1 Liquor Licenses. (Village Attorney Mathews)

Background

The owner of Blackberry has requested an enhancement to the current liquor license Blackberry holds which is a Class A-1 license allowing the sale of beer and wine on premises. Blackberry seeks to be allowed to sell a full range of alcoholic liquors and has applied for a new Class B-1 liquor license and submitted the required materials. Under the Local Liquor Control Code the Village Board may approve the application, and if it chooses to do so, two actions are required. The Board may approve the increase the number of Class B-1 available in Glen Ellyn from 16 to no more than 17. Additionally, because Blackberry will no longer hold a Class A-1 license, the Board should reduce the number available from 8 to no more than 7.

If approved, the Board's action will increase by one the number of Class B-1 Liquor Licenses to reflect the addition of Blackberry Market – 401 N. Main Street, and reduce the number of Class A-1 licenses by 1 to 7.

Action Requested

Approve an Ordinance to allow the change in liquor license for Blackberry Market from A-1 to B-1 and to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code to Increase the Number of Permitted B-1 Liquor Licenses and Reduce the Number of Permitted A-1 Liquor Licenses.

Ordinance No. _____ - VC

An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code of Glen Ellyn, Illinois, to Decrease the Number of Permitted A-1 Liquor Licenses and to Increase the Number of Permitted B-1 Liquor Licenses

Whereas, the Village of Glen Ellyn is an Illinois home rule municipal corporation; and

Whereas, the Village, pursuant to the Illinois Liquor Control Act, 235 ILCS 5/1-1 et seq., and its home rule powers, has established various classes of liquor licenses for the retail sale of alcoholic liquor in the Village and the number of permitted licenses within each class, as set forth in Chapter 19 of Title 3 (Liquor Control Code) of the Village Code of the Village of Glen Ellyn; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn deem it to be in the best interest of the Village to periodically review and update the liquor control ordinance of the Village as well as to, when appropriate, change the number of permitted liquor licenses in various classifications; and

Whereas, the Village Board of Trustees has reviewed the request of Blackberry Market to change the classification of its liquor license from Class A-1 to B-1 and has determined that the request is warranted and appropriate; and

Whereas, the President and Board of Trustees have determined that it is in the best interest of the Village to increase by one the number of Class B-1 Liquor Licenses to reflect the addition of Blackberry Market – 401 N. Main Street, and in accordance therewith to reduce the number of Class A-1 Liquor Licenses to reflect the change;

Now, Therefore, be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions set forth hereinabove are hereby adopted by the President and Board of Trustees as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Chapter 19 of Title 3, Section 12 of the Glen Ellyn Village Code (Liquor Control Code) is hereby amended so that reference within this Section shall henceforth read as follows:

Class A-1 – no more than seven

Class B-1 – no more than seventeen

Section Three: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____.

Village President

Attest:

Village Clerk

(Published in pamphlet form and posted on the _____ day of _____, 20____)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: Rich Daubert

SCHEDULED

AGENDA ITEM (ID # 2813)

DOC ID: 2813

1. Motion to authorize the Village Manager to execute an agreement with RJN Group of Wheaton, Illinois, in the not-to-exceed amount of \$525,000 (including a 10% contingency), for a study of the Central Business District Underground Sewer and Water Utility Infrastructure to be expensed to the Capital Projects, Sanitary Sewer, and Water Funds. (Professional Engineer Daubert)

INTRODUCTION

I am pleased to provide a recommendation for the retention of RJN Group of Wheaton, Illinois for a study of the Village's underground sanitary, storm, and water utility infrastructure in the Central Business District (CBD). An exhibit depicting the study area is attached hereto.

The purpose of this assignment is to assess the condition of the aforementioned utilities in the CBD with the final deliverable for the project being a report identifying repairs and improvements necessary to ensure continued reliable sewer and water utility service. The report will ultimately be utilized to frame the scope of services for an engineering assignment involving the design of utility and streetscape improvements.

BACKGROUND

The Central Business District is served by underground infrastructure, some of which dates to the very earliest installations of water and sewer mains in the community. Selected water, sanitary sewer and storm sewer infrastructure has been in service in excess of 75 years. More recent underground upgrades in the area occurred with the 1985 & 1986 CBD Rehabilitation Projects and in advance of the 1998 CBD Roadway Resurfacing Project. As such, it has been nearly 20 years since substantial underground improvements have been made in this core area. While this infrastructure remains serviceable, staff feels it is essential to perform a comprehensive study and assessment to gain better insight to the overall conditions, identify the scope of known problems and develop essential short- and long-term capital upgrade plans in advance of upcoming above-ground improvements and pending development initiatives.

The proposed project involves investigation of both public and private sector infrastructure including manhole inspections, sewer main televising, sewer smoke testing, sewer service televising, building inspections, dye testing, flow metering, sanitary sewer modeling, and water main assessment. Flow metering and sanitary sewer modeling will help the Village better understand the current flow and available capacity of the sewers in the CBD. This information is of particular value in terms of identifying if further improvements to the system are necessary to support the larger proposed development projects.

While the Village has equipment and personnel to perform sewer televising in-house, perhaps the most

significant sewer televising component of the project entails televising sewer service lines from the sewer mains. The Village does not have the equipment to perform this type of televising in-house. Very specialized equipment is required for this type of work. In addition, staff recommends that utilization of a consultant specializing in televising is the most efficient way to perform the work without sacrificing other critical Village services.

Solicitation and Evaluation of Proposals

Staff solicited proposals from 13 engineering firms utilizing an RFP process. Given the very unique nature of the work, only two proposals were received for the assignment from RJN Group of Wheaton, Illinois and V3 of Woodridge, Illinois. Based on an evaluation of the proposals, RJN Group's response to the RFP was far superior to V3's in terms of experience, personnel, project approach, and additional services.

In comparing the proposals in terms of cost, certain base services were compared among the respondents. It should be noted that the firms proposal prices were based on estimated quantities of infrastructure provided within the RFP.

The table below summarizes the respondents' prices within the common items of work:

Common Items	RJN	V3
Sanitary Sewer Assessment	\$83,240	\$121,060
Storm Sewer Assessment	\$154,250	\$195,941
Water Distribution Assessment	\$43,925	\$31,731
Building Inspections	\$37,620	\$28,707
Dye and Flood Tests	\$25,000	\$16,863
Hydraulic Capacity Assessment	\$9,875	\$8,080
General Project Management/Reporting	\$37,750	\$28,959
Totals	\$391,660	\$431,341

Additional Services recommended by RJN are as follows:

Additional Items	RJN
Sanitary Sewer Modeling	\$25,060
Flow Metering	\$61,250
Total	\$86,310

Engineering staff thoroughly vetted the RJN proposal and discussed the proposed scope in detail with the consultant. The recommended base project is tailored for the consultant to provide services according to anticipated information needs with sanitary sewer investigations taking priority. Engineering and Utility Divisions are confident the basic water main layout and capacity are adequate for long-term needs, but will assess future main replacements and selected system upgrades. The project also includes a non-invasive investigation of relatively newer water mains in the CBD that have exhibited pre-mature deterioration in the form of blow-out type main breaks. The storm sewer system in the CBD is generally adequately sized

based on previous master plans and significant improvements constructed through the years and will be examined for general conditions especially regarding older clay pipes still in service and drainage structures.

The Village's model of the sanitary sewer network would be updated under the additional services offered by RJN. Flow metering would involve installing flow meters for calibrating the model as well as determining dry and wet weather flow in the CBD sanitary sewers. This information would be valuable in identifying potential improvements such as relief sewers, upsizing of existing sewers, and inflow/infiltration reduction measures. Staff recommends that this work be completed, especially to ensure the Village's sanitary sewer network has sufficient capacity to support large developments generating new flow to the system.

SCHEDULE

If awarded, the project would commence in early August. The Consultant would be able to complete the majority of the field investigative work by the end of 2017. However, sanitary sewer flow metering and modeling would not be completed until spring of 2018 as this is the preferred time frame to capture the impacts of wet weather flow on the sanitary sewer system. It is anticipated that the final deliverable report for the project would be received in early to mid-summer of 2018; subject to having sufficient rain events and metering data captured in the spring of 2018. It should be noted that if wet weather rain events do not occur within the 90 days of metering included within the project, the meters will need to remain in place for longer period of time and additional flow metering charges will be incurred per the contingency items within RJN's proposal.

BUDGET IMPACT

Sufficient funds are available in the CY2017 Budget for this assignment. Given the unforeseeable nature of this type of work, there will likely be changes in the quantities and the potential need to perform additional investigative work. As such, staff recommends authorizing funding for the assignment up to \$525,000, including a ~10% contingency, with the total distribution as follows:

Recommended Funding			
Project Item	Funding Source (CY-17)	Account No.	Amount
Street & Storm Sewer	Capital Projects Fund	40000-580100-16005*	\$155,000
Sanitary Sewer	Sanitary Sewer Fund	50200-580100-16005	\$320,000
Water Main	Water Fund	50100-580100-16005	\$50,000
TOTAL			\$525,000

*Transfer to this account from 40000-580160-15006

STRATEGIC INITIATIVES

The project fulfills the following Village of Glen Ellyn Strategic Initiatives and Goals:

Strategic Issue V: INFRASTRUCTURE. Invest in infrastructure to meet key needs, including downtown access, Village facilities, storm water issues and technology improvement.

RECOMMENDATION AND ACTION REQUESTED

Engineering staff recommends the Village Board of Trustees make the following motions at the July 24, 2017 Village Board Meeting:

1. Motion to authorize the Village Manager to execute an agreement with RJN Group of Wheaton, Illinois, in the not-to-exceed amount of \$525,000 (including a 10% contingency), for a study of the Central Business District Underground Sewer and Water Utility Infrastructure to be expensed to the Capital Projects, Sanitary Sewer, and Water Funds.

Engineering staff will be present at the July 24, 2017 Village Board of Trustees Meeting to answer any questions.

ATTACHMENTS

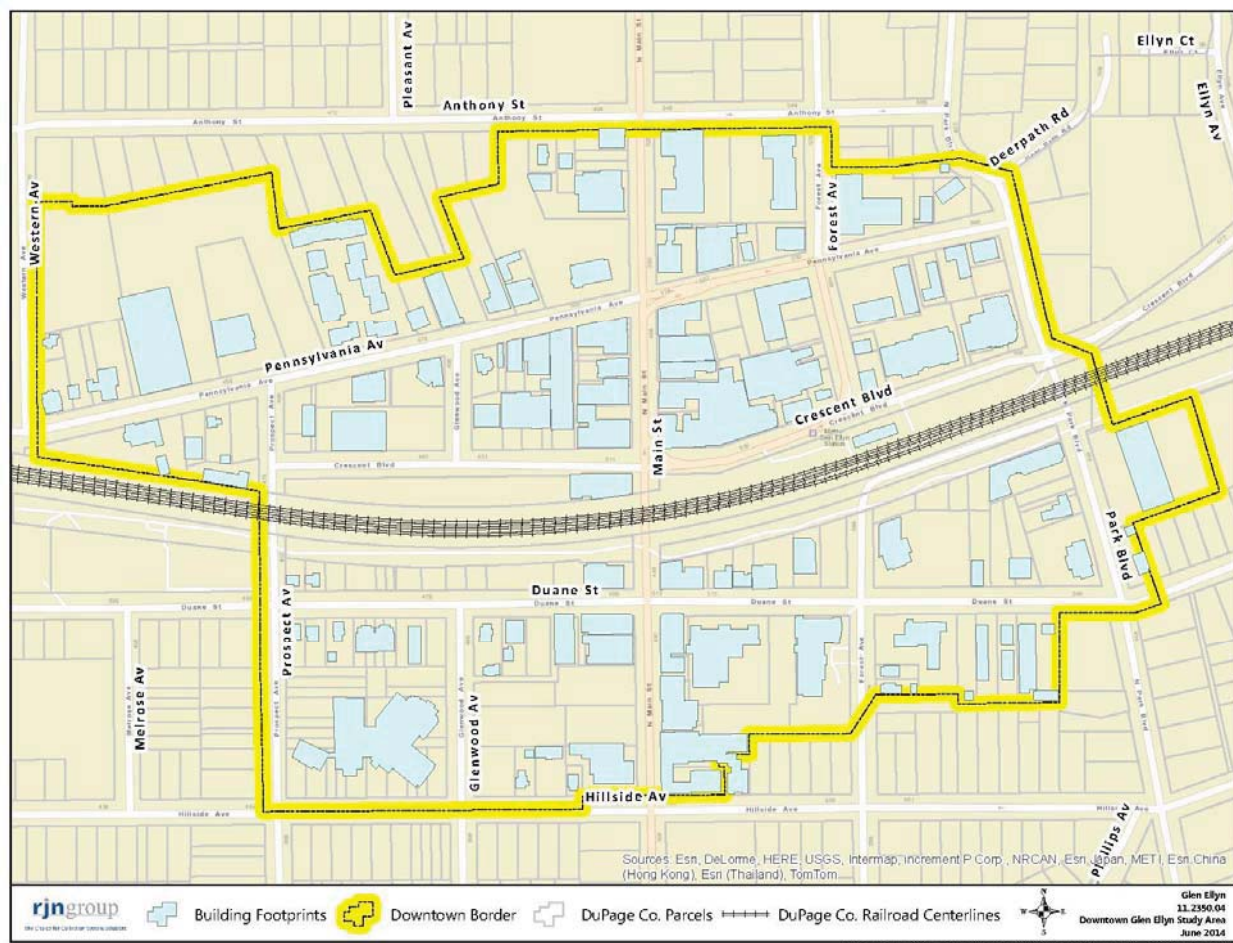
Project Location Map

ATTACHMENTS:

- CBD Utility Study Area Exhibit (PDF)

Mr. Julius Hansen
June 13, 2017
Page 2

Exhibit 1 Glen Ellyn Central Business District



There are approximately 12,000 linear feet of sanitary sewer in the study area with one crossing under the Union Pacific railroad (UPRR) tracks. Approximately 20,000 linear feet of storm sewer are in the study area, with 6 crossings under the UPRR tracks. In addition, approximately 16,000 linear feet of water main supplies the area, with 4 UPRR crossings. The study area contains 52 sanitary manholes and 94 storm structures (manholes/inlets/etc). A total of just over 600 parcels are located in the area, however only 126 actual buildings. Of these 126 buildings, 12 are detached garages, leaving 114 occupied buildings. The majority of the buildings, 84, are commercial, with the balance single family and multi-family residential.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Change Order
Prepared By: Rich Daubert

SCHEDULED

AGENDA ITEM (ID # 2812)

DOC ID: 2812

1. **Motion to increase the appropriation for Phase II engineering services associated with the Taylor Avenue Pedestrian Tunnel Project provided by Alfred Benesch & Company in the amount of \$18,900 for a revised total appropriation of \$155,500 to be expensed to the Capital Projects Fund. (Professional Engineer Daubert)**
2. **Motion to authorize the Village Manager to execute Change Order No. 1 to the Phase II engineering services agreement with Alfred Benesch & Company for the Taylor Avenue Pedestrian Tunnel Project for additional investigations and analysis in the amount of \$18,900 resulting in a revised total fixed price of \$155,500. (Professional Engineer Daubert)**

Background

Proposed Improvements

The Taylor Avenue Pedestrian Tunnel Project involves the construction of a new pedestrian/bicycle facility on the east side of Taylor at the existing underpass of the Union Pacific Railroad (UPRR). Major project elements include:

- q An 8-ft. wide concrete multi-use path with two-foot grass shoulders constructed on the east side of Taylor Avenue between Walnut and Willis (see Project Area & Surroundings exhibit).
- q At the intersection with the Union Pacific Railroad, a 12-ft. diameter steel casing pipe will be bored and jacked into place as the principal tunnel element. The pedestrian / bicycle path will be constructed inside the casing pipe (see Typical Sections exhibit).
- q The sidewalk within the existing underpass will be removed and Taylor Avenue widened to 13-ft. to improve vehicular movements under the UPRR tracks.

The estimated construction cost of the facilities is currently \$2.5 million, about 4% above the initial 2014 estimate of \$2.4 million. A federal STP grant for the project will cover 75% of eligible construction costs up to a maximum federal contribution of \$2.2 million.

Consultant Engineering Services

In March 2015 the Village Board approved a Phase I engineering agreement with Alfred Benesch & Company of Chicago for preliminary design of the tunnel project. Benesch was selected from a group of 11 consultants responding to a Request for Proposal, based on excellent qualifications and appropriate fees. The approved funding for Phase I engineering was \$90,000.

In February 2016 the Village Board authorized Benesch to perform Phase II (detailed design) engineering services at the Fixed Price Contract cost of \$136,600.

Current Project Status

The project has experienced delays from the original scheduling goal of construction in 2017. Approval of the Phase I Project Development Report was postponed until this spring due to the need for additional analysis by State biologists regarding the possible presence of a State Endangered plant species (Mountain blue-eyed grass). The Illinois Natural History Survey (INHS) investigated and did not find suitable habitat within the project zone, but that effort required all of the second half of 2016 to complete. Union Pacific Railroad interactions have occurred continuously over the life of the project and concept approval of the basic tunnel configuration has been received (refer to the Type, Size and Location - TS&L - engineering plans attached). UPRR reviews (paid for by the Village) have been reasonably timely for the most part; however, the structural review of possible tunnel end-wall designs is currently more than 2 months past due and is holding up the final structural design details by our consultant. Required interactions with the Illinois Commerce Commission that will eventually result in the license agreement with UPRR are underway and are expected to be completed in good order. Activities related to acquiring a temporary construction easement from the 741 Willis property owner have also begun and should be wrapped up within three months or so, depending on the disposition of the resident. Utility relocations, both temporary and permanent, will be significant, but early feedback from the utilities are favorable and should not hinder a construction start in mid-2018. The Phase II kick-off meeting with the Illinois Department of Transportation has taken place.

Issue

In developing their Phase II scope of services and fees, the consultant did not anticipate certain requirements imposed primarily by the UPRR as the project evolved. These scope changes require additional field investigations and assessments by the project geotechnical sub-consultant and cannot be absorbed by Benesch. The terms of the Total Fixed Price contract governing the Phase II engineering work provides for consideration by the Village of project changes outside of the original scope and an increase in compensation.

Benesch states the UPRR TS&L review comments required additional soil boring investigation and design, with the following primary items as described by the consultant:

- q Provide grout stabilization and settlement monitoring recommendations - While on other projects these tasks are typically performed by the contractor during the construction phase of the project, the UPRR stated that they want this completed in the final design plans. Therefore, this item needs to be added to Phase II engineering tasks.
- q Provide a deeper soil boring to supplement previous geotechnical data - In the TS&L review, the UPRR required an allowance for two future tracks, one on each side of the existing rails. This request requires the closure walls to be more substantial since they need to resist future railroad track loading. This requires deeper soil borings for more substantial walls.

- q Provide Global Stability Analysis of T-wall - This type of wall was not considered in Phase I, but due to the complications with dealing with overhead ComEd lines on the south side of the tunnel, this type of wall might prove to be a good solution.

The sub-consultant for the project will perform the needed geotechnical services, per the letter from GSG Consultants dated April 20, 2017 (attached). The specific scope of work for the Phase II design support, geotechnical investigation and T-wall stability analysis as well as associated costs totaling **\$18,900** are described therein. Benesch's efforts to coordinate and supplement the extra sub-consultant work will be handled within their current authorization.

Discussion

The Taylor Pedestrian Tunnel team is obligated to provide the analyses and information required by the UPRR and to seek cost-effective solutions to address project design and construction issues. The proposed extra fee associated with this request would be strictly for sub-consultant services, with no additional dollars directed to the primary consultant. A representative from Benesch will attend the July 24, 2017 Village Board meeting to answer any specific questions about their request.

Recommendation

Staff recommends approval of proposed scope change and the increase in fee of **\$18,900**. Funding for this expense should be taken from the CY-17 Capital Projects Fund, Account No. 40000 - 580100 (Construction Projects). The Project Number for the work is 15009.

The recommended motions to be considered at the July 24, 2017 Village Board Meeting are as follows:

1. Motion to increase the appropriation for Phase II engineering services associated with the Taylor Avenue Pedestrian Tunnel Project provided by Alfred Benesch & Company in the amount of \$18,900 for a revised total appropriation of \$155,500 to be expensed to the Capital Projects Fund.
2. Motion to authorize the Village Manager to execute Change Order No. 1 to the Phase II engineering services agreement with Alfred Benesch & Company for the Taylor Avenue Pedestrian Tunnel Project for additional investigations and analyses in the amount of \$18,900 resulting in a revised total fixed price of \$155,500.

Attachments

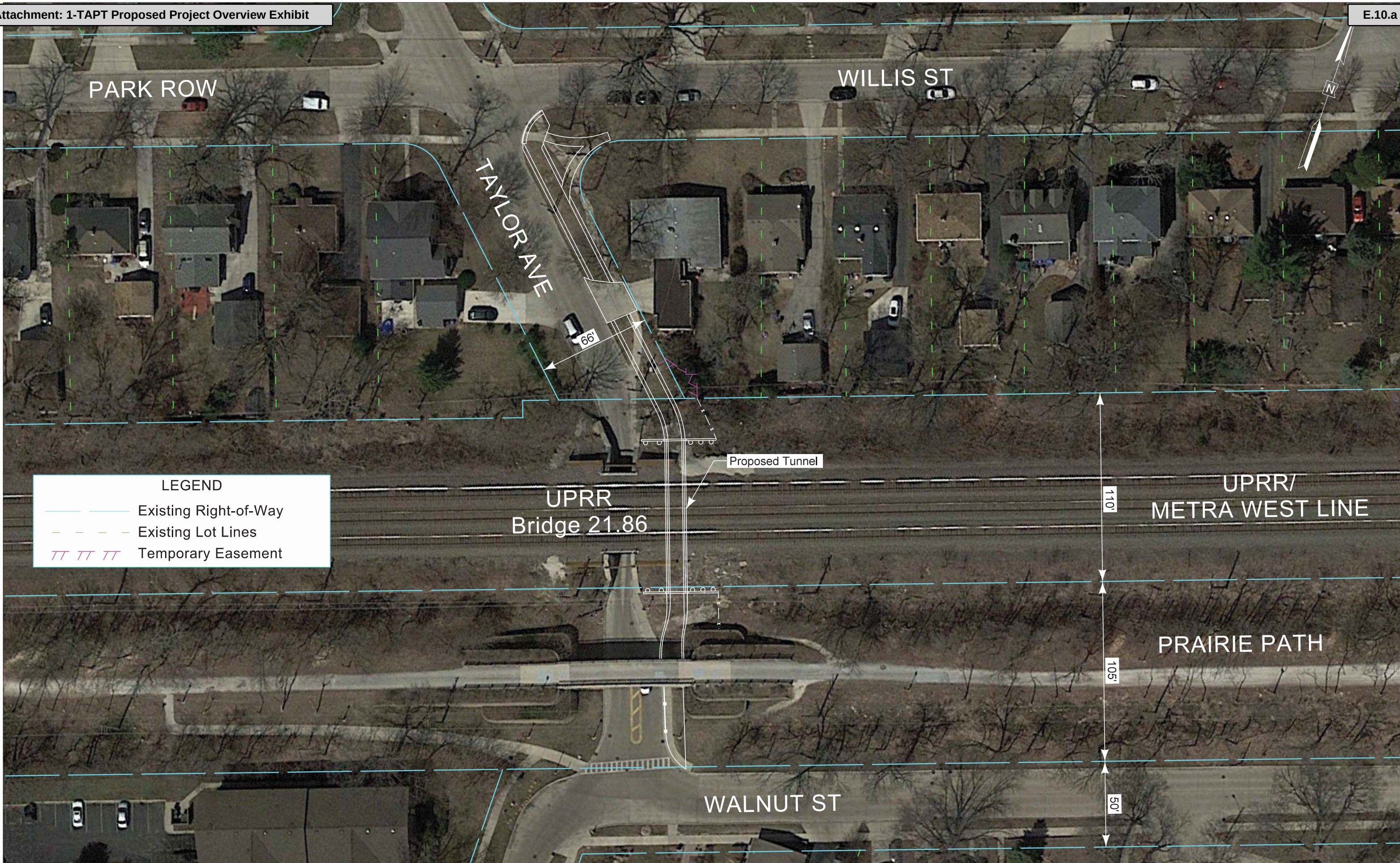
- q Taylor Avenue Pedestrian Tunnel - Project Overview Exhibit
- q Taylor Avenue Pedestrian Tunnel - Typical Section
- q Taylor Avenue Pedestrian Tunnel - TS&L Plans
- q Letter dated April 20, 2017 from GSC Consultants

Agenda Item (ID # 2812)

Meeting of July 24, 2017

ATTACHMENTS:

- 1-TAPT Proposed Project Overview Exhibit (PDF)
- 2-TAPT Typical Section (PDF)
- 3-TAPT TSL (PDF)
- 4 - GSG Proposal (PDF)



Alfred Benesch & Company
205 North Michigan Avenue, Suite 2400
Chicago, Illinois 60601
312-665-0450 Job No. 10507

Taylor Avenue Pedestrian Underpass

0 25' 50'

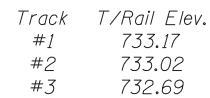
scale in feet

EXHIBIT A.1: PROPOSED PROJECT OVERVIEW

Packet Pg. 210

Packet Pg. 211

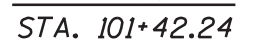
Existing Structure: None



(Looking West)

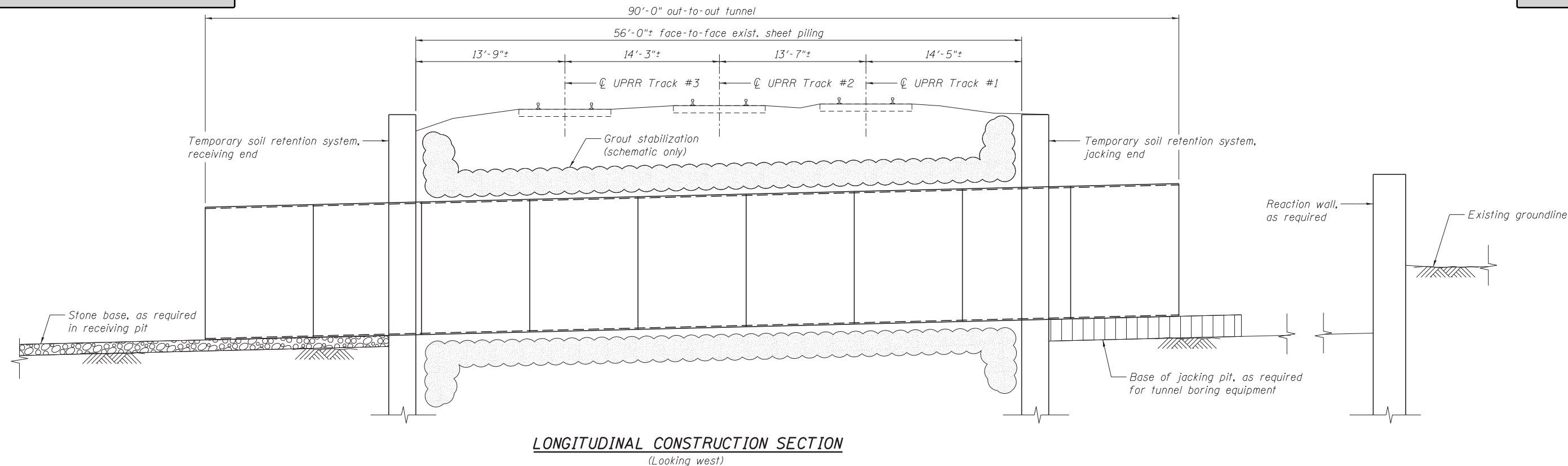


Seismic Performance Zone (SPZ) = 1
Design Spectral Acceleration at 1.0 sec. (S_{D1}) = 0.087g
Design Spectral Acceleration at 0.2 sec. (S_{D5}) = 0.156g
Soil Site Class = D

**VILLAGE OF GLEN ELLYN**

SHEET NO. 1 OF 2 SHEETS

Packet Pg. 212



CURVE DATA

(Taylor Ave Bike Path)

Prop. Curve TAYLORPATH-1

$$PI\ Sta. = 100 + 69.13$$
$$\Delta = 16^{\circ} 38' 04'' \text{ (Rt)}$$
$$D = 114^{\circ} 35' 30''$$
$$R = 50,00'$$
$$T = 7.31'$$
$$L = 14.52'$$
$$E = 0.53'$$
$$P.C. Sta. = 100+61.82$$
$$P.T. Sta. = 100 + 76.34$$

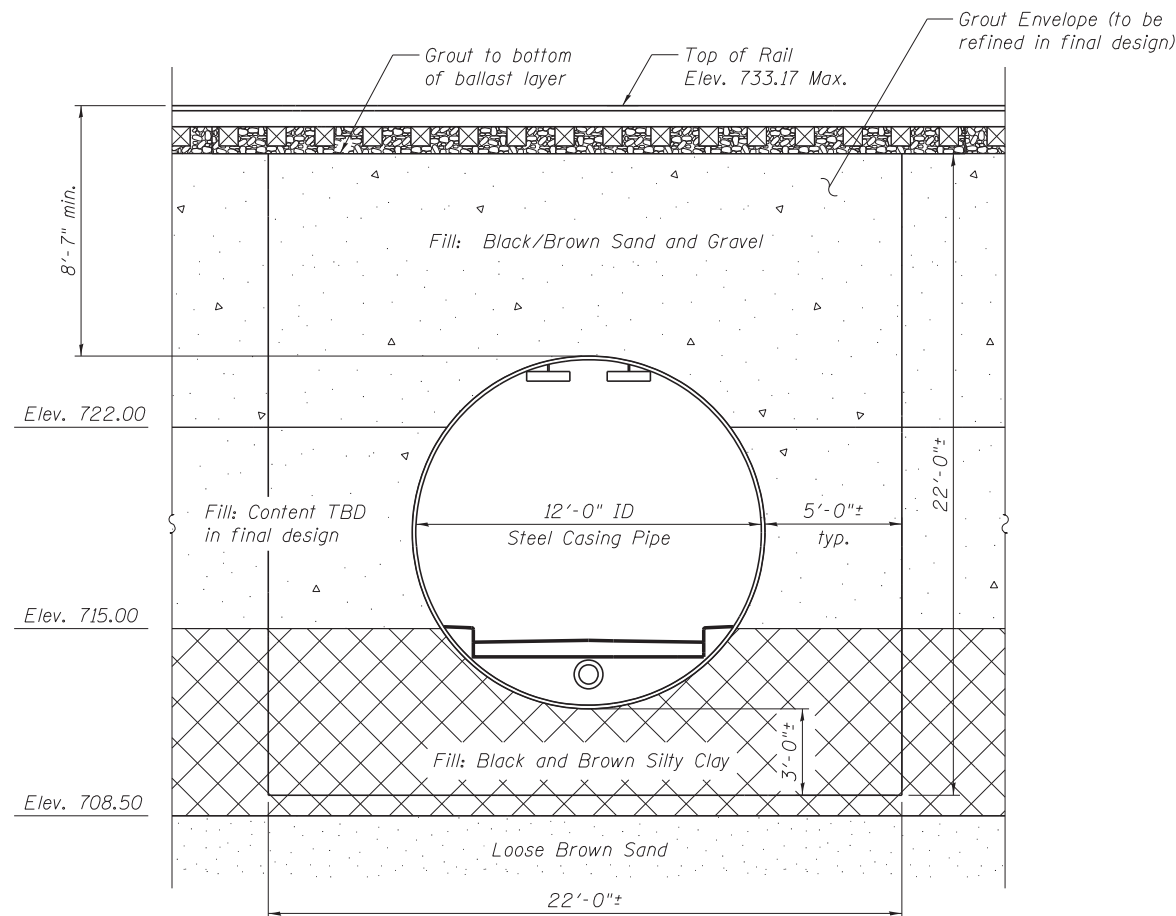
Prop. Curve TAYLORPATH-2

$$PI Sta. = 100 + 83.13$$
$$\Delta = 15^{\circ} 28' 45'' (Lt)$$
$$D = 114^{\circ} 35' 30''$$
$$R = 50.00'$$
$$T = 6.80'$$
$$L = 13.51'$$
$$E = 0.46'$$
$$P.C. Sta. = 100 + 76.34$$

Prop. Curve TAYLOR

$$PI\ Sta. = 101+95.81$$
$$\Delta = 26^{\circ} 13' 19''$$
$$D = 114^{\circ} 35'$$
 $R = 50.00$
$$T = 11.65'$$
$$L = 22.88$$
$$E = 1.34'$$

P.C. Sta. = 101+84.16



CROSS SECTION

(Elevations are approximated from south end soil borings)

SCOPE OF WORK (CONTINUED FROM SHEET 1)

6. *Steel sheet piling is in place south and north of the existing UPRR tracks, oriented parallel to the tracks, coming off of the back of the existing abutments for the UPRR over Taylor Avenue bridge. One construction method for consideration incorporates these lines of sheet piling into the temporary soil retention system at the jacking and receiving ends for the tunnel shaft. Note that partial removal of these existing sheet piles is anticipated, regardless of construction method, due to interference with proposed tunnel shaft alignment.*
7. *Existing plans for 2012 partial reconstruction of the UPRR over Taylor Avenue bridge include temporary sheet piling between the UPRR tracks for staging. If left-in-place at the completion of the reconstruction, this temporary sheet piling may be an obstruction requiring mitigation in the tunnel shaft construction procedure.*
8. *Drilled soldier pile size and spacing to be determined in final design.*

GROUTING PROGRAM

1. Soil stabilization to be achieved in granular soil types, solidified so as to not slough.
2. Solution grouting program is anticipated based on project geotechnical report, dated March 31st 2016.
3. Prior to the start of tunneling or excavation activities, the Contractor will be responsible for providing a comprehensive ground stabilization program for approval by the Engineer and the Union Pacific Railroad (UPRR). No work or ordering of materials shall be done by the Contractor until the submittal has been approved in writing by the Engineer and UPRR.
4. Horizontal injection tube-a-manchette (TAM) pipes to be installed from the heading. A primary-secondary injection pattern to be followed.
5. All grouting to be completed prior to the start of any tunneling (i.e. excavation) activities.
6. Settlement monitoring to be performed when tunneling is underway.



Alfred Benesch & Company
205 North Michigan Avenue, Suite 2400
Chicago, Illinois 60601
312-565-0450 Job No. 10507

FILE NAME =	USER NAME = swojteczko	DESIGNED - SCW	REVISED -	VILLAGE OF GLEN ELLYN	TAYLOR AVENUE BIKE / PEDESTRIAN TUNNEL UNDER UPRR	F.A.P. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.
10507-TSL-002.dgn		CHECKED - MFB	REVISED -			15-00079-00-BT	DUPAGE			
	PLOT SCALE =	DRAWN - SCW	REVISED -			SHEET NO. 2 OF 2 SHEETS				
	PLOT DATE = 4/3/2016	CHECKED - MFB	REVISED -			ILLINOIS FED.				
Packet Pg. 213										

**GSG CONSULTANTS, INC.**

Engineers, Scientists & Construction Managers

855 West Adams Street, Suite 200
Chicago, IL 60607
Integrity | Quality | Reliability

April 20, 2017

Mr. Michael J. O'Connor, PE
Project Manager
Alfred Benesch & Company
205 North Michigan Avenue, Suite 2400
Chicago, IL 60601

**Geotechnical & Environmental Engineering Support Services
Taylor Avenue Pedestrian Underpass
Request for Proposal for Phase II Engineering Services**

Dear Mr. O'Connor:

As per your request, GSG Consultants, Inc. (GSG) prepared this proposal to provide geotechnical engineering support services for the above referenced project. The geotechnical services will be performed in accordance with applicable IDOT and AREMA guidelines and requirements. GSG's scope of services will perform the followings:

Task 1 - Phase II Design Support

- A. Review existing plans and project design information provided by Benesch.
- B. Assist Benesch with Design and Plan Review Comments (provided by IDOT) for geotechnical design responses as required.
- C. Provide geotechnical review of project drawings and construction specifications for grout stabilization and settlement monitoring recommendations.

Task 2 - Geotechnical Drilling Services

- D. Review existing plans and project information provided by Benesch and Village of Glen Ellyn.
- E. Coordinate site access with DuPage County DOT, including any necessary site access permits. Contact JULIE and clear underground utilities in the vicinity of the proposed drilling.
- F. Advance one (1) soil borings at the proposed pedestrian underpass to a depth of 50 feet. The borings will be performed in accordance with the most recent edition of the ASTM standards including D1586, D1587, and D2113. GSG will coordinate for traffic control in accordance with the IDOT's requirements during the drilling activities.
- G. GSG's field representative will log the SPT results, and will inspect soil samples and prepare soil boring logs, provide soil description by color, texture, and consistency in accordance with the AASTHO and IDOT classification system, and will measure the depth to groundwater, and depth of topsoil and/or fill materials present at the site.

*Geotechnical & Environmental Engineering Services
Taylor Avenue Pedestrian Underpass
Request for Proposal for Phase II Engineering Services
Page 2*

- H. Perform laboratory testing program on selected soil samples collected from the site. The type of the laboratory testing program is normally dependent upon the type of soil encountered at the site. GSG's laboratory testing program will include performing visual engineering classification, nature moisture content, Atterberg limits and gradation tests.
- I. Prepare Geotechnical Report Addendum:
- I. Prepare letter addendum for the proposed retaining wall documenting the site investigation activities; providing analysis and foundation recommendations. The report will include copies of the boring location, soil boring log, laboratory data, soil and groundwater condition at the site. The SGR will be prepared in accordance the IDOT's requirements and guidelines, and will include the following:
 - II. Summary of Site Investigation - We will review the general topography and ground surface features, and consider any possible project design constraints such as right-of-way, utilities, construction limitations, water flow, scour or erosion conditions that may affect foundation considerations. We will also provide a discussion of any evidence of unstable ground conditions in the existing structure, geologic formations, groundwater conditions or any other site conditions that may affect foundation selections.
 - III. Wall Foundation Design – We will evaluate the feasibility of various available foundation types for constructability, construction time, cost, equipment access, and provide recommendation for a foundation type. This may include micro-piles & tiebacks, piles, caissons etc., and geotechnical soil parameters for the foundation design.
 - IV. If a T-Wall retaining wall is considered, a global stability analysis of the wall configuration will also be completed.

BUDGET

Below is GSG's estimated budget to complete the work outlined in this proposal:

Task 1 - Phase II Design Support	\$ 7,500
Task 2 – Geotechnical Investigation	\$ 9,500
Task 3 – Global Stability Analysis of T-Wall Option	<u>\$ 1,900</u>
Subtotal	\$18,900

Should you have any questions regarding our proposal, please call me at (312) 733-6226.

Sincerely,

GSG CONSULTANTS, INC

Dawn Edgell.

Dawn Edgell, P.E.
Sr. Project Engineer

Ala E. Sassila

Ala E. Sassila, Ph.D, P.E.
Principal





Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: Steve Warner

SCHEDULED

AGENDA ITEM (ID # 2811)

DOC ID: 2811

Motion to authorize the Village Manager to execute a contract with Denler, Inc., of Mokena, Illinois, in the amount of \$40,000 (including 7% contingency), for the 2017 Asphalt Street Crack Sealing Program to be expensed to the Capital Projects Fund. (Professional Engineer Daubert)

Background

Asphalt street maintenance includes a continuum of activities performed over the course of a roadway's life. Street sweeping, surface treatments, crack filling, patching, and resurfacing constitute the core maintenance activities utilized in Glen Ellyn.

While the Village has historically engaged in the aforementioned asphalt street maintenance activities, staff recently revisited its approach to asphalt roadway maintenance. Upon review, staff has identified improvements in roadway maintenance, particularly in the areas of inspections and maintenance planning.

One of the maintenance activities planned for 2017 includes asphalt street crack sealing. Crack sealing is one of the most important maintenance activities as it serves to prevent the infiltration of incompressible materials and water into the pavement structure.

If incompressible materials are allowed into pavement cracks, thermal expansion and contraction of the pavement will impose stresses into the pavement and thereby cause further deterioration of the pavement adjacent to the crack. If water is allowed to freely flow into pavement cracks, it can cause failure of the pavement itself particularly during freeze-thaw cycles. In addition, if water is allowed in the underlying pavement base, it can be compromised and lead to failure of the pavement. Filling cracks with rubberized material seals the pavement from these items while allowing the pavement to contract and expand without undue stress.

To select applicable streets for crack sealing, staff used the quadrennial Pavement Condition Index (PCI) survey, which rates the condition of roadways. All streets with PCI ratings over 85 were considered candidate streets, and later inspected by staff to confirm applicability.

Subject

The attached map depicts the locations proposed for this year's crack sealing program which includes approximately 55,000 feet of cracks to be routed, cleaned, and sealed. Staff developed a bid package and advertised the project for letting in the July 3 edition of the Daily Herald. Two bids were received and publicly opened on Friday, July 14. A summary of the bids received is as follows:

Bidder	Bid Amount
Denler, Inc.	\$37,400
SKC Construction, Inc.	\$86,900

The low, responsible and responsive bidder for the project is Denler, Inc. of Mokena, Illinois in the amount of \$37,400. Denler completed the 2016 Asphalt Street Crack Sealing program for the Village with no issues.

Budget Impact (Include Funding Source)

Sufficient funds are available in the CY17 budget to perform this work. The distribution and CY-17 account number is shown in the table below:

2017 Asphalt Street Crack Sealing Recommended Funding for Construction			
Project Item	Funding Source (CY-17)	Account Number	Amount
Crack Sealing	Capital Projects Fund	40000-520990	\$40,000

Recommendation

Staff recommends the Village Board of Trustees make the following motion at the July 24, 2017 Village Board Meeting:

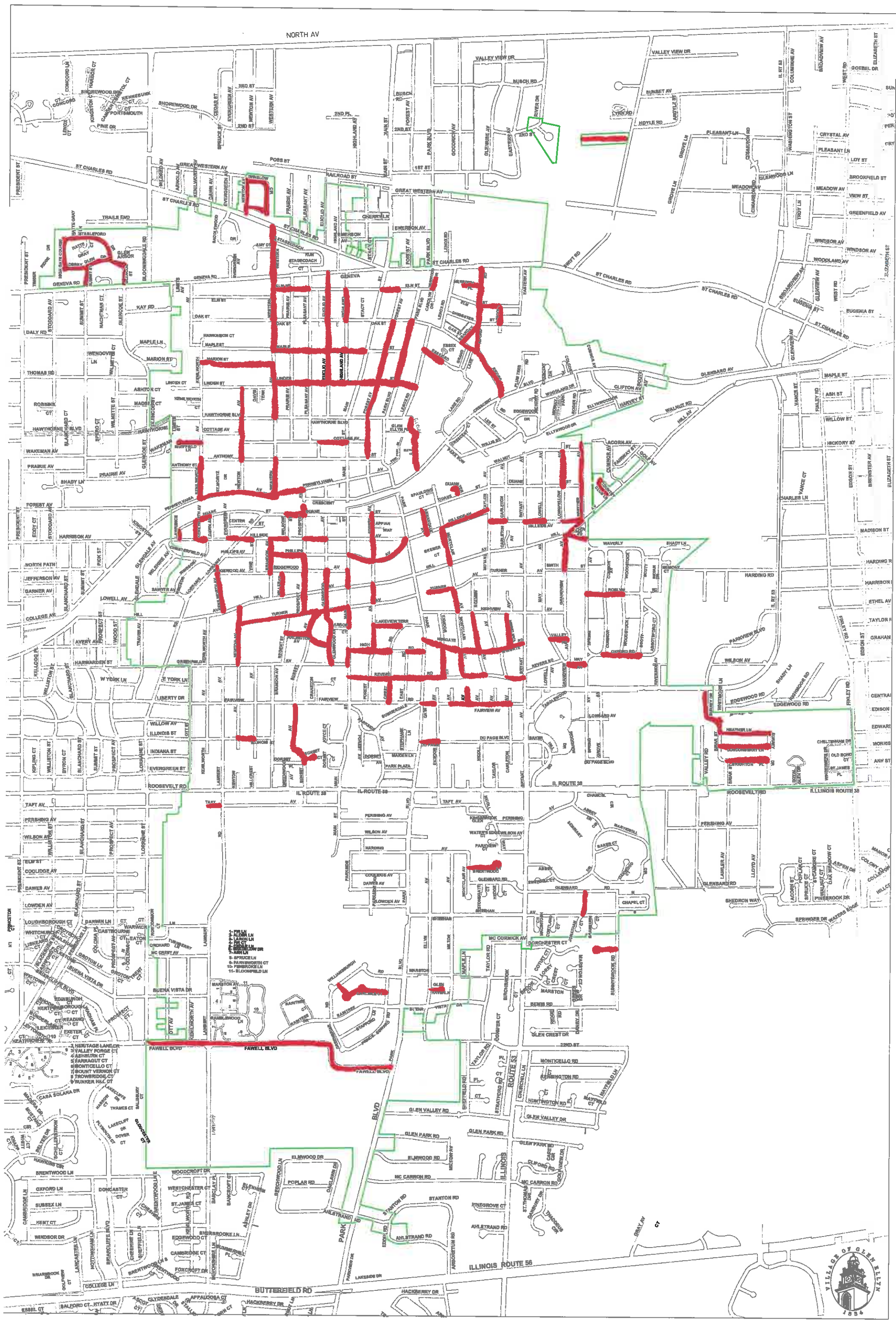
1. Motion to authorize the Village Manager to execute a contract with Denler, Inc., of Mokena, Illinois, in the amount of \$40,000 (including 7% contingency), for the 2017 Asphalt Street Crack Sealing Program to be expensed to the Capital Projects Fund.

Attachments

Project Location Map

ATTACHMENTS:

- Crack Sealing Location Map 2017 (PDF)





Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Resolution
Prepared By: Julius Hansen

SCHEDULED

RESOLUTION 17-10

DOC ID: 2798

Resolution 17-10, A Resolution for the Expenditure of Motor Fuel Tax Funds for the Purpose of Maintaining Streets and Highways under the Applicable Provisions of the Illinois Highway Code in the exact amount of \$652,648 for Calendar Year 2016. (Public Works Director Hansen)

Background:

Each year the Village of Glen Ellyn receives a share of the State of Illinois revenue generated by the Motor Fuel Tax based on the population of the Village. The money from this tax can only be utilized by the Village for authorized expenditures as required by I.D.O.T. Certain recordkeeping requirements are necessary to justify to the State auditors that the money is spent accordingly. The Illinois Highway Code requires that the Village approve, by resolution, the expenditure of these funds according to Illinois Department of Transportation guidelines on the appropriate IDOT form on a calendar year basis. The approval is for the previous year (2016) expenditures.

Issues:

Each calendar year the Public Works Department must compile data to document the expenditures that meet the I.D.O.T. criteria to validate the use of MFT funds. The department tracks the cost of labor per employee and each piece of equipment utilized to perform snow removal operations for this purpose. In addition, labor and equipment expenditures associated with the task of street sweeping are also calculated for the same reason. The cost of salt for snow removal and the cost of electricity supplied for street lighting are two other expenditures that are paid with MFT funds.

Recommendation:

Approve the resolution set forth as required by I.D.O.T.

Action Requested:

Motion to approve the Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code as required by I.D.O.T. for calendar year 2016 in the amount of \$652,648 for the expenditure of Motor Fuel Tax funds.

Attachments:

- I.D.O.T. document BLR 14230 (Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code).
- I.D.O.T. document BLR 14231 (Municipal Estimate of Maintenance Costs).

Resolution 17-10

Meeting of July 24, 2017

ATTACHMENTS:

- MFT Resolution for Maintenance 2016 (PDF)
- MFT 2016 Municipal Estimate of Maintenance Costs (PDF)


**Illinois Department
of Transportation**
**Resolution for Maintenance of
Streets and Highways by Municipality
Under the Illinois Highway Code**

BE IT RESOLVED, by the President and Board of Trustees of the
(Council or President and Board of Trustees)
Village Glen Ellyn of Glen Ellyn, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$652,648.00 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2016
(Date)
to December 31, 2016
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, John Chereskin Clerk in and for the Village
(City, Town or Village)
of Glen Ellyn, County of DuPage

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the President and Board of Trustees at a meeting on July 24, 2017
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of July, 2017

(SEAL)

Village Clerk
(City, Town or Village)

Approved
_____ Regional Engineer Department of Transportation
_____ Date



12/31/16

Packet Pg. 222

Estimated Cost of Maintenance Engineering

Preliminary Engineering	\$0.00
Engineering Inspection	\$0.00
Material Testing	\$0.00
Advertising	\$0.00
Bridge Inspections	\$0.00
Total Estimated Maintenance Engineering Cost	\$0.00

Maintenance Program Estimated Costs

	Estimated Cost	MFT Portion	Other Funds
Maint Oper	\$652,648.00		
Maint Eng	\$0.00		
Totals	\$652,648.00		
Total Estimated Maintenance Cost			\$652,648.00

Submitted

Municipal Official

Date

Title

Julius Hansen, Director of Public Works

Approved

Regional Engineer

Department of Transportation

Date



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: Cody Sheriff

SCHEDULED

ORDINANCE 6519

DOC ID: 2817

Ordinance No. 6519-VC, An Ordinance to Amend the Various Sections of the Village Code of the Village of Glen Ellyn to Dissolve the Architectural Review Commission

Background

At the June 12, 2017 and July 17, 2017 Village Board workshop meetings, the Village Board discussed restructuring the roles and responsibilities of the Architectural Review Commission (ARC) and the Plan Commission (PC) to create a more efficient development review process (see attached Village Board Workshop Packets). At these meetings, staff suggested restructuring the two roles of the ARC to streamline the development review process. It was suggested that the Plan Commission would review sign variations and staff would administratively review exterior appearance. The Plan Commission would make a recommendation on sign variations to the Village Board and staff would provide a recommendation to the Village Board on exterior appearance.

As was previously discussed by the Village Board, evaluating the role and structure of the Architectural Review Commission and the Plan Commission, as they relate to the zoning approval process, has been part of the Village's Strategic Plan for at least the last 6 years. The Architectural Review Commission is responsible for conducting the review of two types of applications: Exterior Appearance Review and Sign Variations. At the July 17, 2017 workshop, Staff provided the Village Board an explanation of the current processes for both of these applications demonstrating how each is reviewed as well as a proposed procedure detailing how these two applications would be processed following a reassignment of the ARC's two duties. The revised procedure would reduce the amount of meetings a project is required to go through, increase the efficiency in the conduct of Commission meetings, decrease the costs for applicants, decrease staff time to prepare for Commission meetings, and increase the Village's competitive advantage for attracting new development opportunities. Staff review of exterior appearance is common in roughly 85% of Chicagoland communities.

Village Board Action

Based upon the direction provided at the July 17, 2017 Village Board workshop meeting, staff has drafted an ordinance that dissolves the Architectural Review Commission and transfers sign code variations to the Plan Commission and exterior appearance to staff. The draft ordinance is attached for consideration at the July 24, 2017 Village Board meeting. Various other provisions of the Village Code also need to be amended in order to effect this change including the following Sections:

- Section 1-7-10(B)2 Planning and Development Director Duties
- Section 2-4-5(C) Plan Commission Duties
- Section 4-5-17(G)1(a) Sign Variation Request: Manner of Requesting

Ordinance 6519

Meeting of July 24, 2017

- Section 4-5-17(G)2 Sign Variation Request: Hearing
- Section 4-5-17(G)3 Sign Variation Request: Evidence and Findings
- Section 4-5-17(G)4 Sign Variation Request: Conditions and Restrictions

Attachments

Draft Ordinance

Village Board Workshop Memo 6.12.17

Village Board Workshop Memo 7.17.17

cc: Mary Loch, Chairman, Plan Commission
Jim Burket, Chairman, Architectural Review Commission
Kelly Purvis, Associate Planner

Ordinance No. _____-VC**An Ordinance to Amend Various Sections of the Village Code
Of the Village of Glen Ellyn to Dissolve the Architectural Review Commission**

Whereas, pursuant to Section 5/11-13-1 of Chapter 65 of the Illinois Compiled Statutes, the Village of Glen Ellyn has the statutory authority by general ordinance to establish an Architectural Review Commission, and did so in 1975; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn deem it to be in the best interest of the Village to periodically review and improve the functionality and status of its various advisory commissions, including the Architectural Review Commission and the Plan Commission, and the exercise of the powers conferred to the Commissions by Ordinance or Resolution; and

Whereas, the Village Board continually evaluates the Village's development review process to increase its efficiency and provide transparency and clarity to businesses, developers, contractors, and residents throughout this process; and

Whereas, the Village Board seeks to reduce the length of time needed for a project to reach the Village Board for action and to lessen the amount of unnecessary costs for developers; and

Whereas, the Village Board finds that the Plan Commission can competently perform certain current functions of the Architectural Review Commission and that internal staff can competently perform certain reviews which ultimately will be approved or rejected by the Village Board, that the reduction of the number of meetings required of petitioners for development of private and commercial properties will serve to promote efficiencies in the conduct of commission meetings and promote efficiencies and cost economies involving the use of staff time to prepare for Commission meetings; and

Whereas, the Village Board finds that the changes under consideration for improvement of the development review processes, the potential for confusion to the public and petitioners in holding multiple reviews, and the pledge of the Village Board and Planning and Development Department to provide for substantive opportunities for public review and input on development proposals would benefit the Village; and

Whereas, the President and Board of Trustees have determined it is in the best interest of the Village to amend the Glen Ellyn Village Code to eliminate the Architectural Review Commission and transfer the responsibility of conducting public hearings for sign variation requests to the Plan Commission.

Now, Therefore Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions set forth hereinabove are hereby adopted by the President and Board of Trustees as the findings of fact and conclusions of the Corporate Authorities of the Village of Glen Ellyn.

Section Two: That Title 2, Chapter 8, Section 2-8-1 et seq., of the Village Code of the Village of Glen Ellyn entitled “Architectural Review Commission” is hereby repealed and the Architectural Review commission is dissolved.

Section Three: That Title 2, Section 2-4-5 of the Village Code of the Village of Glen Ellyn entitled “Duties” is hereby amended by adding thereto a new subsection 2-4-5(C), as follows with the remainder of the Section being renumbered accordingly:

“(C) To hold public hearings, make written findings of fact and submit the same with recommendations to the Village Board of Trustees on applications for variations from regulations of the sign code in the manner prescribed by and subject to the standards established in Title 4, Chapter 5, of the Municipal Code of the Village of Glen Ellyn entitled "Sign Code".”

Section Four: That Title 1, Section 1-7-10(B)2 of the Village Code of the Village of Glen Ellyn is hereby deleted in its entirety and in lieu thereof, the following language shall be substituted:

“(2) Coordinate effective procedural administration of planning, building and zoning matters through the Plan Commission, Zoning Board of Appeals, Historic Preservation Commission, and Building Board of Appeals and other village departments.”

Section Five: That Title 4, Section 4-5-17(G)1(a) of the Village Code of the Village of Glen Ellyn entitled “Manner of Requesting” is hereby deleted in its entirety and in lieu thereof, the following language shall be substituted:

“(G) Sign Variation Request:

1. Manner of Requesting:

(a) Any person seeking a variation from this chapter shall file an application with the planning and development director who shall, in a timely manner, place the request on an agenda for the Plan Commission to consider at a public hearing. The Plan Commission shall act in an advisory capacity and make a recommendation on the request to the Village Board of Trustees. Upon receiving a recommendation from the Plan Commission, the request shall be scheduled for consideration by the Village Board in a timely manner. The Village Board shall then approve, approve with conditions or deny the application.”

Section Six: That Title 4, Section 4-5-17(G)2 of the Village Code of the Village of Glen Ellyn entitled “Hearing” is hereby deleted in its entirety and in lieu thereof, the following language shall be substituted:

“2. Hearing: The Plan Commission will conduct a public hearing at a regularly scheduled meeting to consider the request. Said hearing shall be duly advertised in a newspaper with a general circulation within the municipality not less than fifteen (15) nor more than thirty (30) days before the hearing.”

Section Seven: That Title 4, Section 4-5-17(G)3 of the Village Code of the Village of Glen Ellyn entitled “Evidence and Findings” is hereby deleted in its entirety and in lieu thereof, the following language shall be substituted:

“3. Evidence and Findings: The applicant or his or her representative is required to attend the

hearing and present the case.

- (a) The Plan Commission shall conduct an evidentiary hearing and shall not recommend approval of the request unless the commission makes positive findings based on the evidence presented that all of the following standards have been met:
 - (1) The request complies with the statement of purpose found in Section 4-5-2 of this chapter; and
 - (2) The plight of the owner is based on unique circumstances due to an unusual physical limitation, such as an irregular lot shape, substantial lot depth, unusual geographic location, exceptional topographic feature, or other condition, that is peculiar to the subject property or establishment and the conditions upon which the request is based are not generally applicable to other property within the same zoning district; and
 - (3) The variation, if granted, would have no adverse impact on property values in the surrounding area or be injurious to other property or improvements in the neighborhood in which the property is located; and
 - (4) The variation, if granted, would have no adverse impact on the existing or desired character of the surrounding area; and
 - (5) The variation, if granted, would not endanger the public health, safety or welfare.
- (b) For the purpose of supplementing the above standards, the Plan Commission, in making its findings and recommendation may also take into consideration the extent to which the evidence establishes or fails to establish the following facts favorably to the applicant:
 - (1) That the purpose of the variation is not based exclusively upon a desire to make more money out of the property.
 - (2) That the alleged difficulty or particular hardship has not been created by any person presently having an interest in the property or by the applicant.
 - (3) That the variation is the minimum variation necessary.
 - (4) That the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located.
- (c) A showing that the granting of the requested variation would be more profitable to the applicant or that the sign would be more valuable if the requested variation granted is not grounds for granting approval of a variation.”

Section Eight: That Title 4, Section 4-5-17(G)4 of the Village Code of the Village of Glen Ellyn entitled “Conditions and Restrictions” is hereby deleted in its entirety and in lieu thereof, the following language shall be substituted:

“4. Conditions And Restrictions: The Plan Commission may recommend and the village board may require such conditions and restrictions upon the premises benefited by a sign variation as may be necessary in their opinion to comply with the standards set forth in this section, to reduce or minimize any injurious effects of such sign variation upon other property in the neighborhood, to implement the general purpose and intent of this chapter or to bring the existing or proposed signs on the property into compliance or closer into compliance with this chapter and the village's appearance review guidelines.”

Section Nine: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

Section Ten: That this Ordinance shall be in full force and effect following its passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Village President

Attest:

Ordinance 6519

Meeting of July 24, 2017

Village Clerk

(Published in pamphlet form and posted on the ____ day of _____.)

ATTACHMENTS:

- 6.12.17 Village Board Workshop Packet (PDF)
- 7-17-17 Village Board Workshop Packet (PDF)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 06/12/17 06:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Discussion Item
Prepared By: Kelly Purvis

SCHEDULED

AGENDA ITEM (ID # 2757)

DOC ID: 2757

Planning and Development Director Staci Hulseberg will provide a review of development procedures.

Over the years, Village Boards have continually requested that the Planning and Development Department make improvements to the permit and commission review processes to enhance economic development, increase customer service, and to be more business friendly. In response, the Planning and Development Department has regularly sought opportunities to modify the approval processes to streamline building permit and zoning entitlement reviews. The Department has implemented a long list of enhancements over the last decade, resulting in shorter review timelines, increasing the number of administrative approvals, and simplifying processes.

Evaluating the role and structure of the Architectural Review Commission and the Plan Commission, as they relate to the zoning approval process, have been part of the Village's Strategic Plan for at least the last 6 years. The past two Village Presidents established and implemented an internal "Process Improvement Team" to further discuss process issues such as this and identify possible solutions. As part of these ongoing efforts, the Planning and Development Department staff has been evaluating the ARC and PC processes in an effort to make the development review process more efficient and transparent for petitioners, applicants/developers, commissioners, and Village residents.

Staff sometimes receives feedback from applicants/developers regarding the PC/ARC review process being overly time consuming and confusing with having to attend two different commission meetings reviewing different aspects of the project on different evenings. Further, the extensive level of architectural detail required prior to knowing if the PC is even supportive of the use has been burdensome on applicants by adding tremendous up-front costs. Applicants also need to have paid consultants attend both meetings, resulting in increased costs. Additionally, residents have expressed frustration with the two commission process with respect to understanding which commission has jurisdiction over a particular issue. Over the years, the Village has observed developers and property owners abandoning projects when faced with having to request exterior appearance approval.

Commission Background

Virtually every commercial development or redevelopment project in the Village requires some type of approval by the Village Board whether it be a special use permit, a zoning map amendment, zoning variations, sign variations, subdivision of land, exterior appearance, a planned unit development (PUD), or a combination thereof. All of these applications, with the exception of sign variations and exterior appearance are reviewed by the PC. The ARC has jurisdiction over variations from the Sign Code and exterior appearance review.

Both the Plan Commission and the Architectural Review Commission, the latter being originally known as the Art and Preservation Commission until 1981, were created in 1975 to serve in an

advisory role to the Village Board. The ARC was charged with reviewing and providing a recommendation to the Village Board regarding the exterior design drawings, landscape and site plans, and building materials for any proposed new construction, remodeling or additions for non-single family detached buildings. The Plan Commission was created to review applications for amendments, special use permits, PUDs, and all plats as well as to review the Village's Comprehensive Plan, which was created in 1973 to provide a guide for the sound and comprehensive development of the Village.

The Village's Appearance Guide was created in 1972 and would eventually become employed by the ARC as the criteria and basis for their recommendations. Following several years of growth and change within the Village, the Appearance Guide was reorganized in 1989 and a new Appearance Guide and Criteria was adopted to reflect the architectural character of the different physical environments and types of construction within the Village. This guide would eventually be replaced by the current Appearance Review Guidelines which were adopted in 2006. The Appearance Review Guidelines are not regulations, but rather recommended criteria for new construction, rehabilitation and remodeling projects.

In 1998, the ARC was designated to serve as the body to conduct public hearings on applications for variations from the Sign Code and to report findings of fact and recommendations to the Village Board on sign variations. Originally, no review of sign variations was conducted by any commission prior to review and action by the Village Board.

Architectural Review Commissions are not commonplace in the greater Chicagoland area. Approximately 32 communities, out of a total 246 in a five-county area, have a design review process. Therefore, only 13% of towns have a process similar to Glen Ellyn. The vast majority of communities have a more streamlined and shorter process which does not include this additional step. This process might result in an economic development disadvantage for Glen Ellyn.

Statutory Requirements of Development Procedures

With the exception of exterior appearance review, each of the previously mentioned approvals require a public hearing to occur prior to a final decision being made by the Village Board, as is required per Section 10-10-11 of the Village's Zoning Code. Furthermore, an approval for a zoning map amendment, a special use permit, and variations require a public hearing per State Statute.

Every non-single family detached project in the Village is required to obtain approval of the exterior appearance of the proposed or renovated building(s) associated with a development project. This includes any commercial, institutional, recreational, single-family attached and multi-family project. The review of this exterior appearance does not require a public hearing either by Village Code or by State Statute. The approval by the Village Board for the exterior appearance of a non-single family detached residential building is not required by State Statute. The Village's Appearance Review Guidelines, which are advisory and not regulatory, describe the review process for obtaining approval of the exterior appearance.

Commission Scheduling

The ARC conducts its meetings every second and fourth Wednesday of each month and the Plan Commission meets the second and fourth Thursday of each month. With the exception of one or two months a year, the PC meeting is always the night immediately following the ARC meeting. With this schedule, the ARC is almost always the first opportunity for the public to hear about and comment on a project. The order of the meetings does not seem appropriate nor beneficial for the petitioner, the residents, or the commissions. The more appropriate order would be to conduct the Plan Commission public hearing first followed by the ARC. The Plan Commission has suggested that their meeting should take place on the second and fourth Wednesday of each month and the ARC meeting should occur on the second and fourth Thursday. Staff presented this possibility of switching the meeting dates to the PC and ARC but it was not met with a favorable opinion by the ARC. Instead the ARC suggested that the two Commissions stagger the weeks in which they meet such as the Plan Commission meeting the first and third Thursday of each month while the ARC maintained its current schedule. This poses a logistical problem for petitioners who must make air travel arrangements to attend the two hearings. If there are to be meetings before two commissions, having them on consecutive nights would eliminate the multiple air travel trips required to attend both hearings.

Jurisdiction of the Commissions

A common question that is brought up during both Plan Commission meetings and ARC meetings is which commission has jurisdiction over particular issues of a project. Certain topics such as landscaping and screening, are included as both Zoning Code requirements and contained within the Appearance Review Guidelines and become gray areas on determining the appropriate commission to comment and make a recommendation. This has led to two different recommendations from the two commissions with the petitioner receiving conflicting feedback on the same issue.

Staff often receives feedback from residents who become frustrated during the public hearing process that questions or concerns that they present at a particular commission meeting are not relevant to that commission's purview. If a commissioner does choose to ask a question of the petitioner or comment on a particular issue that is not relevant to that commission, the petitioner is often times not equipped to answer or address such concerns. For example, a petitioner may have their architect present at an ARC meeting but not their traffic engineer. Questions related to traffic may not be answered fully and residents may view this as the petitioner withholding information or not being completely knowledgeable on the particular topic.

Possible Solution

Following many discussions with staff, applicants/developers (following the approval process), the ARC/PC Commission Chairs, and Trustee Pryde, we are suggesting a possible solution to the issues listed above. The Village could combine the ARC and PC into a single recommending body. The new group would assume the roles of both commissions, with the exception of exterior appearance review. Village staff would be responsible to determine if a proposed exterior appearance substantially met the intent of the Appearance Guidelines. Staff would make a recommendation to the Village Board regarding exterior appearance. The Village Board would make a final recommendation on the exterior appearance along with all other items reviewed by the combined

PC/ARC.

If the Village Board were to move in this direction, the new group would be provided with appropriate training covering their jurisdiction, authority, basis for recommendations, standards, voting requirements and a review of the Open Meetings Act and the Freedom of Information Act. We would also plan to review and recommend revisions to the Appearance Guidelines to eliminate provisions duplicative to the Zoning Ordinance which are more subjective in nature.

The Village Board also recently discussed the possibility of reducing the membership of the Plan Commission from 11 members to 9 members. An 11-member Plan Commission is very unusual, with a 7-member commission being the norm. If attendance of members is stressed and monitored, 9 members should be sufficient to perform the duties of the commission. If the Village Board is interested in moving in this direction, the Village Code could be updated to reflect the new membership requirements at the same time the PC/ARC are combined.

Pros of Possible Solution: Fewer commission meetings for residents, Commissioners, applicants/developers and staff. Maintains an exterior appearance review process to preserve and protect Village character. Updates the Appearance Guidelines to be less subjective. Reduces the amount of detail necessary for architectural elevations. Eliminates confusing commission roles and multiple meetings.

Cons of Possible Solution: Sign Code variations added to the existing duties of the PC, which could result in lengthier meetings.

Village Board Action

The Village Board is being asked to review the proposed combination of the PC/ARC as a possible solution to create a more efficient and transparent development process. The PC and ARC Chairs have been invited to the Village Workshop discussion on this issue and will be in attendance at the meeting.

cc: Kelly Purvis, Associate Planner
Mary Loch, Chairman, Plan Commission
Jim Burket, Chairman, Architectural Review Commission



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/17/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Discussion Item
Prepared By: John Sterrett

SCHEDULED

AGENDA ITEM (ID # 2799)

DOC ID: 2799

Planning and Development Director Hulseberg will provide a review of the Planning and Development Department's Process Improvement Plan

Background

At the Village Board Workshop meeting on June 12, 2017 staff provided information about restructuring the roles and responsibilities of the Architectural Review Commission (ARC) and the Plan Commission (PC) to create a more efficient development review process. Staff suggested combining the ARC and PC into a single recommending body that would assume the roles of both commissions, with the exception of exterior appearance review. It was suggested that the Plan Commission would review sign variations and staff would review if a proposed exterior appearance substantially met the intent of the Appearance Guidelines. The Plan Commission would make a recommendation on sign variations and staff would provide a recommendation to the Village Board on exterior appearance. During the discussion of this potential restructuring, the Village Board requested that staff provide an outline of how the current development review process functions with respect to the role of the Architectural Review Commission. The Village Board also requested a bigger picture view of how this change fits into the Department's overall process improvement plan.

Issues

The Planning and Development Department continually evaluates the services provided in an effort to identify potential opportunities for improvement in the development process. Beginning with a Process and Fee Study conducted in 2001 by DMG-Maximus, Inc., the Department has made strides to address issues that have hindered the development process for businesses, citizens, contractors and developers. This has been a long term directive of the Village Board over the last 15 years and staff frequently provides the Village Board with an update of changes that have been made to increase efficiency as well as proposing options that will further meet the needs of businesses, developers, and residents.

Over the last 15 years, significant input from residents, builders, and businesses has been sought through surveys and informal post permit conversations to determine where deficiencies exist. In 2004, a committee met with over 20 local businesses in "listening" interviews. Village staff has also surveyed surrounding communities to understand how their procedures differ from the Village's. This has been vital to ensure that Glen Ellyn remains progressive in the region with improving the development process. Village staff also met with builders over a couple year period at "Builders Forum" meetings to solicit input from local contractors. The former Economic Development Corporation conducted regular "exit interviews" with businesses leaving the Village. A former Village president instituted a "Process Improvement Team" whose task was to evaluate the permit process and recommend improvements. The results of these surveys have been used to analyze areas where improvements can be made to alleviate the issues that have impacted the business community. Based on this research staff has implemented improvements and the Village Board has adopted changes to ensure that the Village's internal processes are as business-friendly as possible.

Staff estimates that over 100 changes have been made to improve internal processes ranging from requiring final engineering plans at building permit rather than before Village Board approval to updating Village codes and fees to be more consistent with other communities.

These changes have been well received but staff still continues to identify other potential improvements. Past Village Boards have indicated that there continues to be a perception that further changes may be necessary to ensure that the expectations of the business community and the residents are being met. One of the results of the previously conducted surveys indicates that the commission process is lengthy, involving an extraordinary level of detail and extra commission meetings. Some applicants have commented the design review process is subjective and involves minute details.

As was previously discussed by the Village Board, evaluating the role and structure of the Architectural Review Commission and the Plan Commission, as they relate to the zoning approval process, has been part of the Village's Strategic Plan for at least the last 6 years. The Architectural Review Commission is responsible for conducting for the review of two types of applications: Exterior Appearance Review and Sign Variations. Staff has prepared a detailed explanation of the current process for both of these applications demonstrating how each is reviewed (see attached). Furthermore, a proposed procedure, attached, detailing how these two applications would be processed following a reassignment of the ARC's two duties has been drafted. The revised procedure would restructure those duties so that the Plan Commission would review sign variation requests, which will reduce the amount of meetings a project is required to go through, and staff would review applications for exterior appearance review. Staff review of exterior appearance is common in roughly 85% of Chicagoland communities.

Staff has also prepared a Planning and Development Process Improvement Plan (see attached). This plan details the vision, goals, strategic initiatives and some of the major achievements to date.

Village Board Action

The Village Board is being asked to provide direction on the possible restructuring of the ARC's roles. The members of the Plan Commission and Architectural Review Commission have been notified of this proposal and have been invited to the Village Workshop discussion on this issue.

Attachments

Development Procedures Memo 6.12.17
Village Board Workshop Minutes 6.12.17
Existing and Proposed Procedures
Procedure Flowcharts
Process Improvement Plan
Process Improvements Spreadsheet

cc: Mary Loch, Chairman, Plan Commission
Jim Burket, Chairman, Architectural Review Commission
Kelly Purvis, Associate Planner

Agenda Item (ID # 2799)

Meeting of July 17, 2017

ATTACHMENTS:

- Development Procedures Memo 6.12.17(PDF)
- VB Workshop Minutes 6.12.17 (PDF)
- Existing and Proposed Procedures (PDF)
- Procedure Flowcharts (PDF)
- Process Improvement Plan (PDF)
- Process Improvements Spreadsheet (PDF)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 06/12/17 06:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Discussion Item
Prepared By: Kelly Purvis

SCHEDULED

AGENDA ITEM (ID # 2757)

DOC ID: 2757

Planning and Development Director Staci Hulseberg will provide a review of development procedures.

Over the years, Village Boards have continually requested that the Planning and Development Department make improvements to the permit and commission review processes to enhance economic development, increase customer service, and to be more business friendly. In response, the Planning and Development Department has regularly sought opportunities to modify the approval processes to streamline building permit and zoning entitlement reviews. The Department has implemented a long list of enhancements over the last decade, resulting in shorter review timelines, increasing the number of administrative approvals, and simplifying processes.

Evaluating the role and structure of the Architectural Review Commission and the Plan Commission, as they relate to the zoning approval process, have been part of the Village's Strategic Plan for at least the last 6 years. The past two Village Presidents established and implemented an internal "Process Improvement Team" to further discuss process issues such as this and identify possible solutions. As part of these ongoing efforts, the Planning and Development Department staff has been evaluating the ARC and PC processes in an effort to make the development review process more efficient and transparent for petitioners, applicants/developers, commissioners, and Village residents.

Staff sometimes receives feedback from applicants/developers regarding the PC/ARC review process being overly time consuming and confusing with having to attend two different commission meetings reviewing different aspects of the project on different evenings. Further, the extensive level of architectural detail required prior to knowing if the PC is even supportive of the use has been burdensome on applicants by adding tremendous up-front costs. Applicants also need to have paid consultants attend both meetings, resulting in increased costs. Additionally, residents have expressed frustration with the two commission process with respect to understanding which commission has jurisdiction over a particular issue. Over the years, the Village has observed developers and property owners abandoning projects when faced with having to request exterior appearance approval.

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advisory role to the Village Board. The ARC was charged with reviewing and providing a recommendation to the Village Board regarding the exterior design drawings, landscape and site plans, and building materials for any proposed new construction, remodeling or additions for non-single family detached buildings. The Plan Commission was created to review applications for amendments, special use permits, PUDs, and all plats as well as to review the Village's Comprehensive Plan, which was created in 1973 to provide a guide for the sound and comprehensive development of the Village.

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Commission Scheduling

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Jurisdiction of the Commissions

A common question that is brought up during both Plan Commission meetings and ARC meetings is which commission has jurisdiction over particular issues of a project. Certain topics such as landscaping and screening, are included as both Zoning Code requirements and contained within the Appearance Review Guidelines and become gray areas on determining the appropriate commission to comment and make a recommendation. This has led to two different recommendations from the two commissions with the petitioner receiving conflicting feedback on the same issue.

Staff often receives feedback from residents who become frustrated during the public hearing process that questions or concerns that they present at a particular commission meeting are not relevant to that commission's purview. If a commissioner does choose to ask a question of the petitioner or comment on a particular issue that is not relevant to that commission, the petitioner is often times not equipped to answer or address such concerns. For example, a petitioner may have their architect present at an ARC meeting but not their traffic engineer. Questions related to traffic may not be answered fully and residents may view this as the petitioner withholding information or not being completely knowledgeable on the particular topic.

Possible Solution

Following many discussions with staff, applicants/developers (following the approval process), the ARC/PC Commission Chairs, and Trustee Pryde, we are suggesting a possible solution to the issues listed above. The Village could combine the ARC and PC into a single recommending body. The new group would assume the roles of both commissions, with the exception of exterior appearance review. Village staff would be responsible to determine if a proposed exterior appearance substantially met the intent of the Appearance Guidelines. Staff would make a recommendation to the Village Board regarding exterior appearance. The Village Board would make a final recommendation on the exterior appearance along with all other items reviewed by the combined

PC/ARC.

If the Village Board were to move in this direction, the new group would be provided with appropriate training covering their jurisdiction, authority, basis for recommendations, standards, voting requirements and a review of the Open Meetings Act and the Freedom of Information Act. We would also plan to review and recommend revisions to the Appearance Guidelines to eliminate provisions duplicative to the Zoning Ordinance which are more subjective in nature.

The Village Board also recently discussed the possibility of reducing the membership of the Plan Commission from 11 members to 9 members. An 11-member Plan Commission is very unusual, with a 7-member commission being the norm. If attendance of members is stressed and monitored, 9 members should be sufficient to perform the duties of the commission. If the Village Board is interested in moving in this direction, the Village Code could be updated to reflect the new membership requirements at the same time the PC/ARC are combined.

Pros of Possible Solution: Fewer commission meetings for residents, Commissioners, applicants/developers and staff. Maintains an exterior appearance review process to preserve and protect Village character. Updates the Appearance Guidelines to be less subjective. Reduces the amount of detail necessary for architectural elevations. Eliminates confusing commission roles and multiple meetings.

Cons of Possible Solution: Sign Code variations added to the existing duties of the PC, which could result in lengthier meetings.

Village Board Action

The Village Board is being asked to review the proposed combination of the PC/ARC as a possible solution to create a more efficient and transparent development process. The PC and ARC Chairs have been invited to the Village Workshop discussion on this issue and will be in attendance at the meeting.

cc: Kelly Purvis, Associate Planner
Mary Loch, Chairman, Plan Commission
Jim Burket, Chairman, Architectural Review Commission

Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Monday, June 12, 2017
Page 4

DuPage building which is directly to the east of the proposed development.

Trustee Senak asked if there were any concerns from School District 41 or School District 87. Planning and Development Director Hulseberg stated any students living in this development would go to District 41, and they have not heard from District 87 on this development. President McGinley stated she met with Dr. Gordon from District 41, and he was in favor of the annexed development as it would bring sidewalks and streetlights to this area as well as the collection of fees.

Trustee Pryde asked if the Village would establish an R-6 zoning neighborhood as this proposed development does not fit any other residential zoning guidelines in the Village. Planning and Development Director Hulseberg stated the Village would not establish a new district as through Planning and Development, they can encourage creative design in this development without having to set up a new district that would not apply anywhere else in the Village.

Trustee Kenwood asked if the developer wishes to be annexed to Glen Ellyn. Planning and Development Director Hulseberg stated the developer looked at DuPage County, Glendale Heights and Glen Ellyn, and Mr. Dubin wishes to be annexed into Glen Ellyn.

Trustee Kenwood asked about the delta in pricing from 35-foot wide lots to 50-foot wide lots. Developer David Dubin from Dubin Consulting, Inc. in Northbrook, Illinois, stated these lots would be more like 40 feet wide. Mr. Dubin stated there would be 3-foot sideyards so there would be 6 feet between each house. Trustee Pryde stated he would be in favor of narrower lots and prefers a zero lot line. Trustee Ladesic stated the Village needs more housing like this for empty-nesters and encourage 1 to 2-bedroom homes or 2 to 3-bedroom homes.

The Trustees did support the annexation of this development. President McGinley stated there may be other meetings set up with the Trustees to get more feedback and information on this proposed subdivision.

Agenda Item G. – Review of Development Procedures (Discussion Only)

Planning and Development Director Hulseberg presented information on the possible improvements to the permit and commission review processes. Planning and Development Director Hulseberg stated this has been on staff's radar for about six years, and this process adds time and some issues for residents, applicants and staff. Planning and Development Director Hulseberg stated the improvements to the permit and commission review processes would help to enhance economic development, increase customer service and to be more business-friendly. President McGinley stated there have been concerns over the length of the process and multiple meetings.

Planning and Development Director Hulseberg stated only 13% of towns in the greater Chicagoland area have a process similar to Glen Ellyn with a design-review process. Planning and Development Director Hulseberg stated they are proposing to combine the Plan Commission (PC) and the Architectural Review Commission (ARC) into a single recommending body, and the new group would assume the role of both commissions, with the exception of exterior appearance review which Village staff would be responsible for. Planning and Development Director Hulseberg stated Village staff would then make a recommendation to the Village Board regarding exterior appearance.

Trustee Ladesic stated he supports combining the commissions. Trustee Senak asked if any developers walked away due to the current process. Planning and Development Director Hulseberg stated the current process defers improvements to the property owners, and there have been issues with some developers

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over this. President McGinley stated there are developers who will not bring anything to Glen Ellyn due to this process.

Trustee Fasules stated he feels there are many moving parts in this process which may not have been considered yet. Trustee Kenwood agreed with this and stated he would like to see a defined process. Trustee Ladesic stated they will need to take this one step at a time, and Trustee Pryde stated they will need to continually look at the whole process. Village Manager Franz stated they are always looking to improve processes if needed.

Trustee Senak asked to see a comparison of the process for Glen Ellyn versus other communities that move quicker in this process.

PC Chairman Mary Locke stated she supports the combining of the PC and ARC. PC Chairman Locke stated the petitioner gives the presentation twice, and residents are not sure which meeting they should be asking questions at. PC Chairman Locke stated by dividing up the responsibilities of the ARC, the same things will be viewed between PC and the staff.

ARC Chairman Jim Burket stated he has been involved in the ARC in one way or another for the past six years, and this combining of commissions should have been done a few years ago. ARC Chairman Burket stated this is the right thing to do and the right time to do it. Planning and Development Director Hulseberg stated this new process has not been presented to the ARC yet.

President McGinley stated one member of the new PC would be a non-voting member and a liaison. President McGinley stated the PC will also go from 11 members to 9 members due to the PC having too many members and attendance issues.

Trustee Fasules stated he would like to see a memo or chart that thoroughly defined the new process. Planning and Development Director Hulseberg stated she would put this together so the Board can see who will be covering what pieces. President McGinley asked if the Board would like to delve in to see how Planning and Development works to which Trustee Fasules stated he would like to see a well-defined process to ensure the ARC's processes are fully covered. Planning and Development Director Hulseberg stated the ARC does landscape review and sign code variations which will now be reviewed by the PC, and the ARC's architectural review will now be a design review by staff.

There was a discussion regarding how to proceed, the possibility of more discussion on this and how the process will be divided out.

Agenda Item H. – Credit Card Acceptance Policy (Discussion Only)

This will be discussed at a future Village Board Workshop.

I. Other Items

None

Existing and Proposed Procedures

Page 1

Exterior Appearance Review

Current Process

- Exterior Appearance Review is required for new construction, addition(s), exterior rehabilitation, or exterior remodeling for all of the following types of projects:
 - Non-Residential Principal Buildings
 - Multi-Family Residential Principal Buildings
 - Attached Single-Family Residential Principal Buildings
 - Parking Lots
- Exterior Appearance Review requires:
 - Detailed building elevations with location, type and texture of all building materials and colors
 - Specific exterior building color and material samples
 - Color renderings of all proposed buildings
 - Elevations of all miscellaneous structures including trash enclosures and fences
 - Application fee of \$300
 - Escrow deposit of \$1,000
- Applicant submits application, plans, and other required documents for Exterior Appearance Review.
 - May be submitted simultaneously with any other required approval such as Sign Variation, Special Use Permit, Planned Unit Development, Zoning Variations, and/or Subdivision Plat.
- Staff review of Exterior Appearance. First review takes 3-4 weeks, second review takes 2 weeks, and each subsequent review takes 1 week.
- A project will typical have 2-4 reviews before it is complete and acceptable for review by the Architectural Review Commission (and the Plan Commission, if applicable).
- Exterior Appearance Review does not require public hearing nor public notification.
- If the Exterior Appearance Review is part of a project that involves a variation from the Sign Code, a public hearing will occur at the Architectural Review Commission meeting for the sign variation request and a public meeting will occur for the Exterior Appearance Review, both on the same evening.
- If any other approval is required for review by the Plan Commission, a public hearing will be held, typically the day after the ARC meeting, to review the other applicable requests.
- After the Exterior Appearance Review has taken place by the ARC, it is forwarded onto the Village Board for action, usually 2-3 weeks following the ARC meeting.
- The Village Board will discuss and vote on all of the required approvals for a project at one time.

Existing and Proposed Procedures

Page 2

Exterior Appearance Review

Proposed Process

- Exterior Appearance Review required for new construction, addition(s), exterior rehabilitation, or exterior remodeling for all of the following types of projects:
 - -Non-Residential Principal Buildings
 - -Multi-Family Residential Principal Buildings
 - -Attached Single-Family Residential Principal Buildings
 - -Parking Lots
- Applicant submits application, conceptual elevations and rendering with as much detail as possible.
 - May be submitted simultaneously with any other required approval such as Sign Variation, Special Use Permit, Planned Unit Development, Zoning Variations, and/or Subdivision Plat.
- No material board nor specific colors will be required for the review of the exterior appearance. Staff will review for substantial conformance of the Appearance Review Guidelines (which staff is proposing to amend).
- Staff review of Exterior Appearance. First review takes 2-3 weeks, second review takes 2 weeks, and each subsequent review takes 1 week.
- Staff anticipates that an exterior appearance review will typical have 2-4 reviews before it is complete and acceptable for action by the Village.
- Exterior Appearance Review will not require public hearing nor a public meeting by a Commission.
- Staff makes a recommendation, rather than the Architectural Review Commission, to the Village Board on the application for Exterior Appearance Review based on substantial conformance with the Appearance Review Guidelines.
- If other approvals is require review by the Plan Commission, a public hearing will be held to review the other applicable requests before the application for Exterior Appearance Review is sent to the Village Board.
- The Village Board will discuss and vote on the application for Exterior Appearance. If other requests are being made as part of the project, all of the required approvals for a project will be voted on at one time.

Existing and Proposed Procedures

Page 3

Sign Variations

Current Process

- Applicant submits application, plans, and other required documents for a Variation from the Sign Code.
 - May be submitted simultaneously with any other required approval such as Special Use Permit, Planned Unit Development, Exterior Appearance Review, Zoning Variations, and/or Subdivision Plat.
- Staff review of Sign Variations and, if applicable, concurrently with other required approvals listed above. First review takes 3-4 weeks, second review takes 2 weeks, and each subsequent review takes 1 week.
- A project will typically have 2-4 reviews before it is complete and acceptable for review by the Architectural Review Commission (and the Plan Commission, if applicable).
- Public Notice is published the newspaper at least fifteen days prior to the ARC Hearing and mailed to all property owners within 250' of the subject property.
 - If other zoning applications requiring a public hearing before the Plan Commission are being sought simultaneously, then this public notice may be included in the public notice for other such zoning applications.
- The Architectural Review Commission conducts a public hearing for the sign variation(s).
 - If a Sign Variation is part of a project that involves exterior appearance review, a public hearing will occur with the Architectural Review Commission for the sign variation request and a public meeting will occur for the Exterior Appearance Review, both on the same evening.
- If any other approval is required for review by the Plan Commission, a public hearing will be held before the Plan Commission, typically the day after the ARC meeting, to review the other applicable requests.
- After the public hearing has taken place by the ARC, a recommendation is made to the Village Board.
- The Sign Variation request is forwarded to the Village Board for action, usually 2-3 weeks following the ARC public hearing.
- The Village Board will discuss and vote on all of the required approvals for a project at one time.

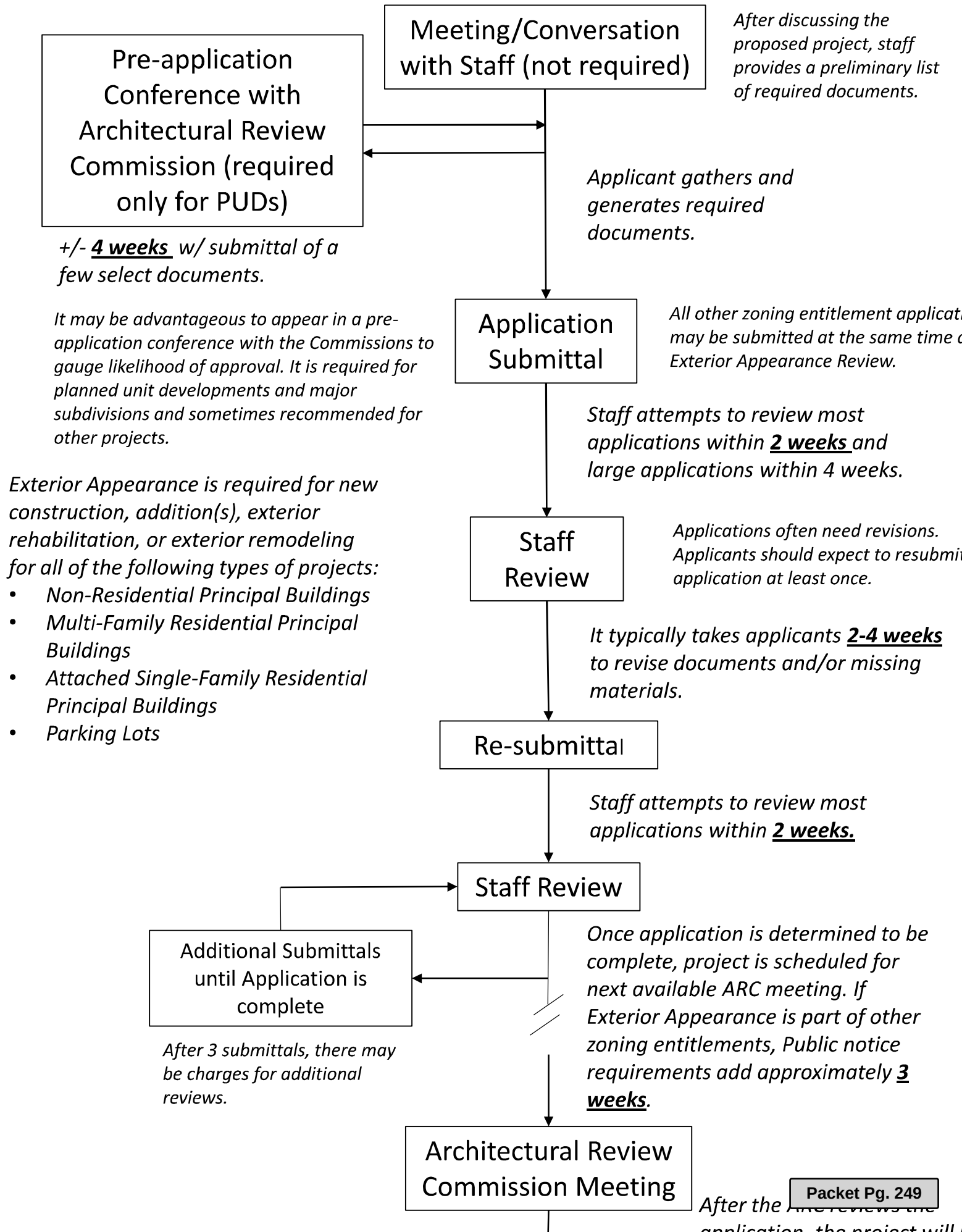
Existing and Proposed Procedures

Page 4

Sign Variations

Proposed Process

- Applicant submits application, plans, and other required documents for a Variation from the Sign Code.
 - May be submitted simultaneously with any other required approval such as Special Use Permit, Planned Unit Development, Exterior Appearance Review, Zoning Variations, and/or Subdivision Plat.
- Staff review Sign Variation and, if applicable, concurrently with other required approvals listed above. First review takes 3-4 weeks, second review takes 2 weeks, and each subsequent review takes 1 week.
- A project will typically have 2-4 reviews before it is complete and acceptable for review by the Plan Commission.
- Public Notice is published the newspaper at least fifteen days prior to the Plan Commission Hearing and mailed to all property owners within 250' of the subject property.
 - If other zoning applications requiring a public hearing before the Plan Commission are being sought simultaneously, then this public notice may be included in the public notice for other such zoning applications.
- Public Hearing before Plan Commission along with any other requests held.
- After the Plan Commission public hearing, all requests are forwarded onto the Village Board for action, usually 2-3 weeks following the Plan Commission meeting.
- The Village Board will discuss and vote on all of the required approvals for a project.



***Amended procedures in red**

Exterior Appearance is required for new construction, addition(s), exterior rehabilitation, or exterior remodeling for all of the following types of projects:

- Non-Residential Principal Buildings
- Multi-Family Residential Principal Buildings
- Attached Single-Family Residential Principal Buildings
- Parking Lots

Meeting/Conversation with Staff (not required)

After discussing the proposed project, staff provides a preliminary list of required documents.

Applicant gathers and generates required documents.

Application Submittal

All other zoning entitlement applications may be submitted at the same time as Exterior Appearance Review.

Staff attempts to review most applications within **2 weeks** and large applications within 4 weeks.

Staff Review

Applications often need revisions. Applicants should expect to resubmit application at least once.

It typically takes applicants **2-4 weeks** to revise documents and/or missing materials.

Re-submittal

Staff attempts to review most applications within **2 weeks**.

Staff Review

Additional Submittals until Application is complete

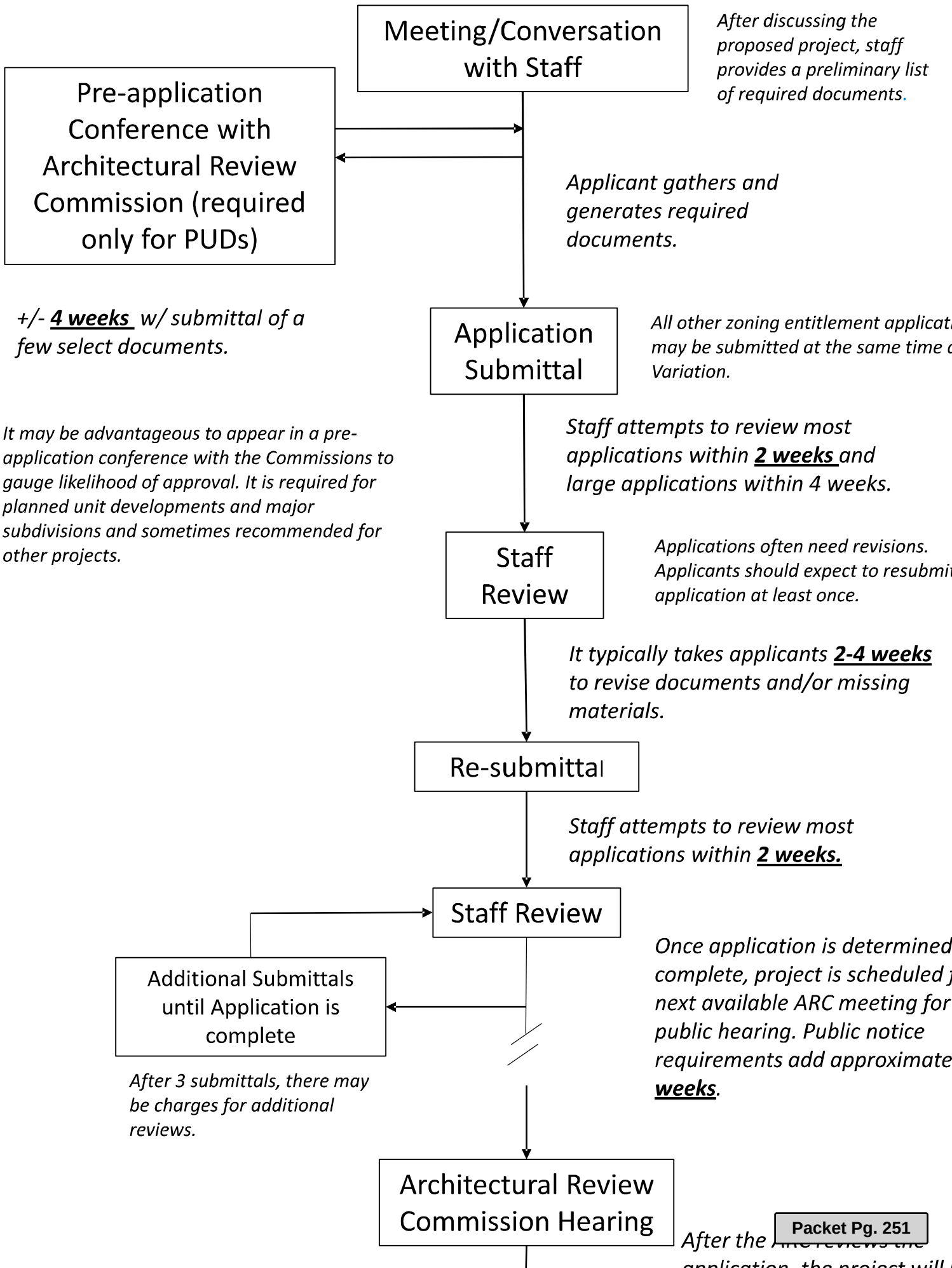
After 3 submittals, there may be charges for additional reviews.

Once application is determined complete, the application is scheduled for next available Board meeting.

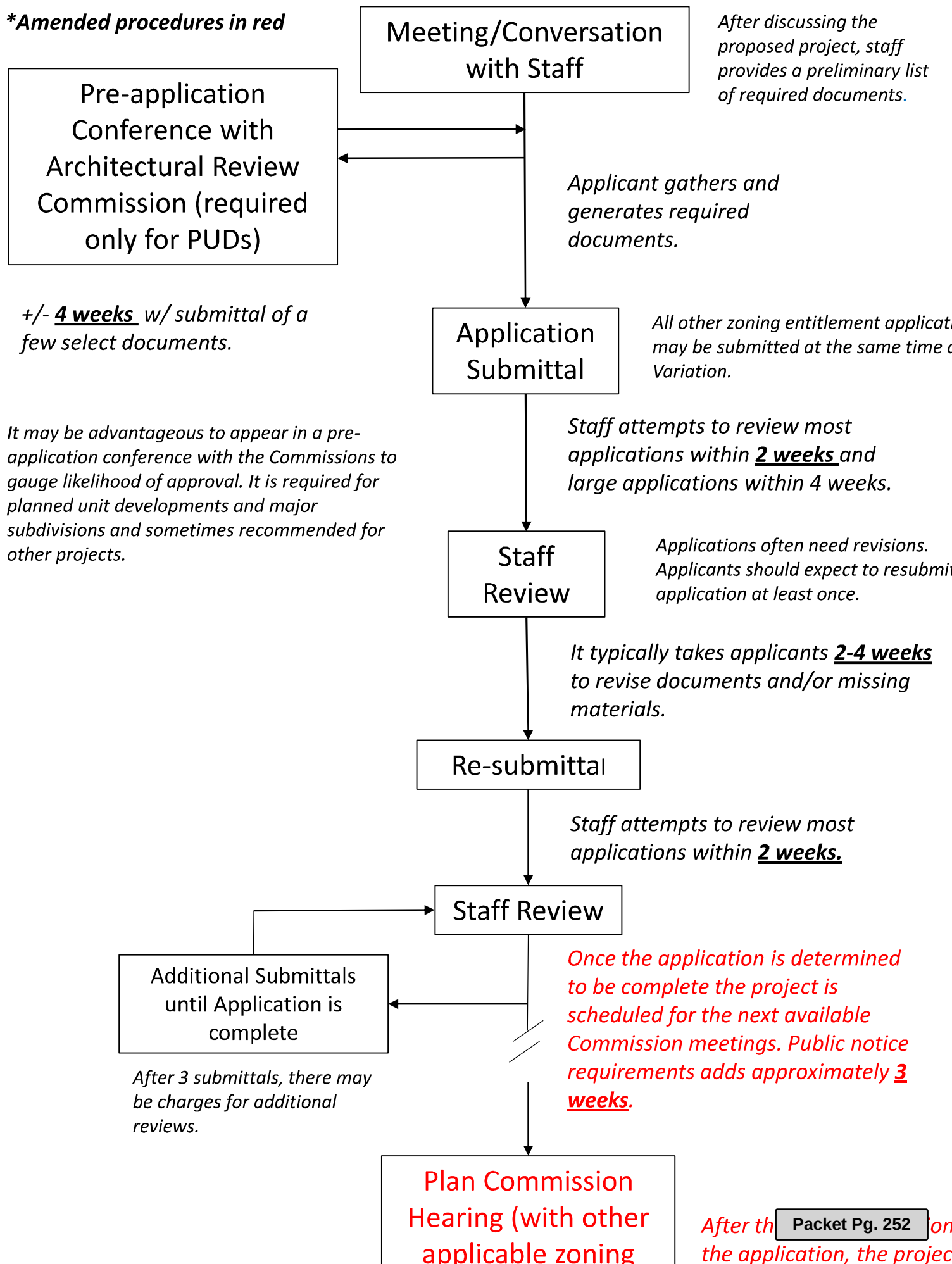
If other approvals require the Plan Commission, a hearing will be held to receive other applicable requests for application.

Village Board Meeting

Review is sent to the Village Board for final approval.



**Amended procedures in red*



Village of Glen Ellyn
Planning & Development Department



PROCESS IMPROVEMENT PLAN

VISION

To continually evaluate and improve the Village's development review process to increase its efficiency and provide transparency and clarity to businesses, developers, contractors, and residents throughout this process.

GOALS

- Identify and address steps in the process that are ineffective, redundant, or duplicative
- Create a review process that is more efficient than surrounding communities
- Provide the public with a thorough understanding of how the zoning entitlement process works

RESEARCH

- DMG-Maximums, Inc. Process and Fee Study – 2001
- Listening Interviews with residents, businesses, and builders – 2004
- Plan review survey of nearby communities – 2006
- Petitioner survey of village review procedures post commission process – 2007
- Citizen evaluation forms post building permit process – 2004 – 2011 (updated 2007)
- Process Improvement Team – 2012
- Builders Forums – 2001-2009 (7 meetings)
- Business exit interviews with former Glen Ellyn EDC – through 2012
- Fee Schedule Analysis – 2003, 2009, & 2017 (in progress)

STRATEGIC INITIATIVES

1. Reduce the length of time needed for a project to reach the Village Board for action to make the process as efficient and transparent as possible

Implementation Tasks

- a. Reduction of the number of meetings required for a project
- b. Continue to work with other Village departments and consultants to shorten the review time for projects
- c. Review the roles and responsibilities of the Architectural Review Commission and Plan Commission

2. Simplify the process for zoning requests that are considered minor or are recurring requests

Implementation Tasks

- a. Identify what requests do not statutorily require a public hearing or approval from the Village Board
- b. Create administrative procedures allowing the Planning & Development Director to approve certain requests
- c. Annually review and amend the Village's Zoning Code to address regulations that are either unnecessary or are consistently varied

3. Lessen the amount of unnecessary costs for developers

Implementation Tasks

- a. Require the submission of only those items that are necessary to for the zoning entitlement phase
- b. Eliminate multiple public hearings for projects by consolidating all approvals needing a public hearing into one meeting
- c. Remove steps in the process that cause developers to make multiple revisions that are not required by Code
- d. Regularly update fees to be consistent with surrounding communities

PAST MAJOR ACCOMPLISHMENTS (see attached chart for further examples)

- Initiated administrative adjudication process
- Require final engineering plans at the building permit phase instead of prior to Village Board approval
- Regularly pursue closing of permit files and returning of deposits/escrows
- Converted from paper building permit process to computerized
- Hired a staff engineer to improve customer service
- Reduced plan review times from 6-8 weeks to 3-4 weeks for large projects
- Increased the amount of "same day" permit projects
- Consistently increased administrative approvals
- Frequently update Village codes and fees to be more consistent with surrounding communities
- Established scanning process and scanned thousands of documents for easy retrieval

Attachment: Process Improvements – Completed and Proposed

Sampling of Planning & Development

1	Update all application packets to make requirements more clear and understandable for petitioners
2	Update Village website to include all applications and forms to allow easy access for the public
3	Create chart of developer impact fees to give developers an early idea of full costs of development
4	Send survey on Village development review process to applicants that have been through ARC/PC process in the last year and record results
5	Create new customer comment form to be provided to applicants following the building permit process
6	Create informational brochure on public hearing procedures to send out with public notices so public understands what will happen at hearing
7	Begin administrative adjudication process for code enforcement citations issued by the Village to encourage compliance with Village regulations
8	Use code enforcement to close out projects on expired temporary occupancy certificates
9	Create an orientation handout ("cheat sheet") and schedule orientation meetings with all new commissioners so they can transition more easily
10	Re-organize/clean-out the computer drive used by the entire department to allow staff to locate information more quickly
11	Finalize map of all approved special uses and planned unit developments for easy retrieval of site information by all staff
12	Update map showing all existing annexation agreements and pre-annexation agreements for easy retrieval and tracking purposes
13	Create recapture agreement chart and maps to track locations and collection of fees
14	Investigate adoption of Multi-Family Licensing and Inspection Program and make recommendation to the Village Board
15	Investigate adoption of Hotel/Motel regulations to be used for code enforcement to improve minimum standards in these uses
16	Enter landmarked properties, sidewalk waivers, properties with Village sewer, recaptures, current list of contractors, and recent rezonings into Munis
17	Enter all approved ordinances under the appropriate address into Munis system to ease access and provide information to all Munis users
18	Complete brochure on "How to Open a Business" in Glen Ellyn
19	Codify Zoning Code and Subdivision Regulations into the Village Code to allow the public to view these codes online
20	Allow the Planning & Development Director to determine if a 1 or 2-step process is necessary for PUD
21	Allow the Planning & Development Director to grant one 12-month extension of a previously approved zoning code variation, special use permit
22	Hire staff engineer in lieu of consulting engineer in order to improve customer service and reduce review timelines
23	Hire Planning & Development Department tree consultant in lieu of Public Works arborist in order to improve customer service and reduce review timelines
24	Begin issuing citations from Planning and Development Department rather than through Police Department to improve code enforcement
25	Allow projects to proceed through commission review process with preliminary, rather than final, stormwater engineering
26	Allow live entertainment to be approved administratively, rather than by special use permit
27	Establish scanning process and scan more than 100,000 documents in house since 2009, plus thousands of boxes organized and sent to archive
28	Conduct 2 fee reviews to ensure Village is competitive with surrounding communities
29	Allow the Planning & Development Director to approve applications for vendor carts (which were approved by the VB in a previous year)
30	Frequently update Village codes and fees to be more consistent with surrounding communities
31	Create and implement a process to close out building permits pending final grading
32	Begin accepting checks and credit cards at Planning & Development Department counter in lieu of sending customers downstairs to pay at Finance
33	Set up 2 computer stations at counter to serve more customers simultaneously
34	Create Engineering Standards Manual as required by the Subdivision Regulations to give developers ready access to construction standards
35	Conduct regular Department staff meetings so all staff are updated on Village-wide issues
36	Streamline elevator inspection process so a single form can track multiple year inspections
37	Created an actual "Certificate of Occupancy" to be issued where appropriate
38	Created brochures, instruction sheets and handouts to assist applicants in navigating the approval process
39	Allow outdoor seating on the public sidewalk if additional beautification (such as planters) are provided
40	Require final engineering plans at the building permit phase instead of prior to Village Board approval
41	Convert from paper building permit process to computerized Munis system which allows the ability to track trends and retrieve historical data
42	Reduce plan review times from 6-8 weeks to 3-4 weeks for large projects
43	Increase the amount of "same day" permit projects
44	Reduce commission plan review time for building permits from an average of 4-12 weeks to a max of 2 weeks
45	Modify process to allow developers to plant parkway trees rather than the Village to allow trees to be planted sooner
46	Change Village building permit plan review consultant after 20 years in order to improve customer service and increase expertise
47	Create chart to show who is responsible for each type of Public Works project and to clarify to whom each project is routed to eliminate confusion
1	Hire and maintain highly trained staff and encourage ongoing training and learning to increase knowledge
2	Regularly pursue closing of permit files and returning of deposits/escrows

3	Update Codes to ensure they are current with today's trends and consistent with other communities
4	Conduct regular process coordination/improvement meetings with Public Works staff and make continual improvements
5	Start tracking projects on expired temporary occupancy certificates and enforce compliance with outstanding punch list items
6	Continue to find fast-track methods to issue permits and approve recurring events
7	Revamp building permit packet to streamline information and reduce unnecessary paperwork
8	Began regular meetings with building inspector group and permit clerk group to problem solve and ensure consistency of processes
9	Encourage all Department staff to suggest process improvements at anytime and follow up on these suggestions
10	Department staff develop an orientation toward problem solving and customer service over the years
1	Expand administrative (versus legislative) approvals
2	Allow Planning & Development Director to determine if a preapplication meeting can be waived (PUD & Major Subdivision)
3	Eliminate the requirement for small additions in the CBD to go through PUD process
4	Allow Planning & Development Director to determine if major subdivision should be a 1 or 2-step process
5	Finish creating a list of all mandatory connection dates according to approved annexation agreements in order to track requirements
6	Create fillable forms for the Village website
7	Allow administrative approval of minor variations to the Zoning Code
8	Get "seamless docs" up and running so that all applications can be submitted online with fees
9	Update/clarify fire inspection fees/business registration regulations in Village Code
10	Re-evaluate the need for the current complicated 3-4 project classifications with various requirements per class

X: Plandev/Process Improvements/Commission Restructuring/Process Improvements Spreadsheets



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: Kelly Purvis

SCHEDULED

ORDINANCE 6520

DOC ID: 2802 B

Ordinance No. 6520 - VC, An Ordinance Approving Text Amendments to Various Sections of the Glen Ellyn Village Code to allow Administrative Variations and other Approvals

Background.

At the request of the previous Village President and Village Board, the Planning & Development Department has been researching ways in which to expedite development review processes to encourage economic development and improve customer service. On May 25, 2017, the Plan Commission reviewed several text amendments, proposed by staff, to the Zoning Code and Subdivision Code which will allow staff to process more requests administratively. All of the recommended modifications are for minor projects and requests that come before the Boards and Commissions. Allowing staff to process these requests administratively will not only decrease the review time for minor projects, but will also reduce the number of cases heard before the Boards and Commissions, potentially speeding up the review process for larger projects.

The Planning and Development Department currently processes several requests administratively including: 2-lot subdivisions, lot consolidations, land transfers, indoor live entertainment, some special events, and some special uses and license agreements (for returning applicants that have been previously approved by the Village Board).

SUGGESTED ZONING CODE TEXT AMENDMENTS

1. Administrative Approval of Minor Variations

One suggested text amendment would allow staff to administratively approve zoning variation requests for minor variations from the bulk and setback requirements for single family residences. Staff researched Village records from 2010 - present to see what kinds of single family variations that the ZBA has always recommended for approval. We also researched other communities that have administrative variation processes. Based upon this research, staff is suggesting that the Planning & Development Director be given authority to administratively approve the following minor zoning variations:

Lot Coverage Ratio: requests for a LCR $\leq$ 10% difference of the requirement which would include variation requests for a 20.1% - 22% LCR on two-story single family residences. Administrative approvals would not be available for LCR on single-story structures which are currently allowed 35% coverage of the lot.

Side Yard, Corner Side Yard, Front Yard & Rear Yard: requests for $\leq$ 20% of required setback.

For example, if a property owner in the R2 District (most of the Village is R2) wanted a side yard variation on a 66 foot-wide lot (the minimum requirement per code), Village staff would be able to grant a variation up to 1.32 feet, allowing a reduced side yard setback of 5.28 feet in lieu of the required setback of 6.6 feet.

Since 2010, the Village has approved 138 lot coverage and setback variations; 51 of these variations are within the ranges staff is recommending for administrative approval. 100% of these 51 were approved by the ZBA. Based upon what has been common for the Village over the last 6+ years, processing requests within these ranges administratively would reduce the number of cases brought before the ZBA by approximately 37%. In turn, for 37% of applicants seeking a variation, the determination will take approximately 3 weeks instead of 3 months to process and cost the petitioner \$250 application fee rather than the \$750 for a traditional variation request.

Administrative approval of these minor variations would still require neighbor notification and evidence of a hardship. Staff is recommending that Wheaton's Administrative Approval Application be used as a model to create our own. Staff in Wheaton provided that in many cases Petitioner's scale back plans in order to avoid having to go through the full variation process when possible. Wheaton handles between 20-30 administrative variations annually. Glen Ellyn has processed an average of 15 variations per year since 2010. Based upon this research, we think the Planning and Development Department could process anywhere from 5-10 administrative variations per year.

2. Planned Unit Development Regulations

PUDs are meant to provide flexibility in design in order to allow a more rational use of land and create a better project, but the approval process for PUDs can be very lengthy, costly, and require a great amount of documentation. Staff is suggesting a couple of changes to the PUD regulations to help speed up the approval process for cases that may not require such thorough examination.

Currently, all additions in the Central Business District require a PUD. Staff feels that additions below a certain threshold do not warrant such a lengthy process. Within the last year, two requests came through the Planning and Development Department for small additions in the CBD and were required by Code to comply with the PUD requirements: Out on a Whim (ended up withdrawing their application due to frustration with the process) was proposing a 426 sf addition on a 2,500 sf building (17% increase in square footage); A Different Box of Crayons attended multiple meetings and expended a tremendous amount of time and money to meet the PUD requirements for a 250 sf addition to an existing 1,100 sf building (a 22% increase in square footage).

Staff researched the approximate square footage of the commercial buildings in the CBD and found that the largest buildings are between 7,000 -7,500 sf. Additions on these larger buildings may need further consideration, however, staff would suggest eliminating the requirement for a PUD for additions to buildings less than 4,000 sf which will not increase the structure's square footage by more than 25%. If other variations or approvals were necessary for the addition, that relief would still need to be sought by the petitioner.

Staff is also recommending that the Planning and Development Director be allowed to determine if the pre-application meeting with the Plan Commission can be waived, again in situations where the project is simpler and multiple meetings may be repetitive or extraneous. In 2012, The Plan Commission approved a Zoning Code Text Amendment to allow the Planning and Development Director to determine when a PUD may be a one-step process (instead of automatically requiring preliminary and final review); combining the preliminary and final PUD processes. Staff would like to retain this ability as well. In either case, the Plan Commission can override the Planning and Development Director's decision and request additional meetings in order to understand the full scope of how a development may affect the Village and surrounding areas.

SUGGESTED SUBDIVISION TEXT AMENDMENTS

1. Major Subdivision Regulations

In 2012, the Plan Commission approved a Zoning Code Text Amendment to allow the Planning and Development Director to determine whether or not a PUD can be a 1-step or 2-step process. In a similar fashion, staff is suggesting that the Planning and Development Director be given the authority to determine whether a 1-step or 2-step process is necessary for a major subdivision. The Village Code defines any subdivision which creates 5 or more lots as a major subdivision. Although they fall under the same definition, 30-lot subdivisions justify multiple meetings and steps whereas a smaller 5-lot single family subdivision in an area zoned single family may be more straight forward and require less review. Again, any zoning variations would still require review by the appropriate commission.

Plan Commission Recommendation.

Conversation between the Plan Commission and staff at the May 25, 2017 Public Hearing, resulted in the removal of new construction from the scope of minor approvals that may be handled administratively. It was discussed that the Zoning Board of Appeals rarely recommends approval of variation requests on new construction since the builder is starting with a clean slate and can most often find a way to build to code. If a circumstance arises and a home owner would like to seek relief from the Zoning Code for new construction due to a unique circumstance or a particular hardship, the applicant will go through the traditional variation process for approval. The Plan Commission was unanimously in support of allowing staff to administratively approve minor variations to the bulk and setback requirements for existing, single family residential projects. The Plan Commission voted seven (7) yes and zero (0) no to all of the Zoning Code and Subdivision Code Text Amendments.

Issues.

Staff emailed the members of the Zoning Board of Appeals prior to the Plan Commission Public Hearing to consider the proposed text amendment to the Zoning Code which would affect the ZBA (administrative approval of minor variations). Staff provided the same memo to the ZBA that the Plan Commission received regarding the proposed changes and at the same time the plans were provided to the Plan Commission. The Zoning Board members were encouraged to provide feedback and invited to attend the Plan Commission meeting on May 25, 2017. Several of the Zoning Board members have provided positive feedback (please see the attached emails). One member of the Zoning Board appeared at the May 25, 2017 Public Hearing in opposition to the proposed changes. His comments can be read in the attached meeting minutes from the May 25, 2017 Plan Commission meeting.

Of the 8 members that serve on the Zoning Board of Appeals (7 voting members plus 1 student member), 7 members were in favor of the proposed changes that will allow staff to administratively approve minor variations to the Zoning Code and one member of the Zoning Board was in opposition.

Village Board Action.

The Village Board may approve, approve with conditions or deny the proposed Text Amendments to the Zoning and Subdivision Code. Based upon the recommendation by the Plan Commission, staff has prepared an Ordinance approving the proposed Text Amendments.

Attachments. Ordinance with attached PC minutes and proposed regulations
Community Research Chart
Wheaton's Administrative Zoning Variation Application
Emails in support of administrative approval of variations

CC: Mark Franz, Village Manager
Steve Witt, Building & Zoning Official
John Sterrett, Village Planner
Meredith Hannah, Economic Development Coordinator
Members of the Zoning Board of Appeals

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Village of Glen Ellyn

Ordinance No. _____ -VC

**An Ordinance Approving Text Amendments to
Various Sections of the Glen Ellyn Village Code
to allow Administrative Variations and other Approvals
Glen Ellyn, IL 60137**

**Adopted by the
President and the Board of Trustees
of the
Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this ____
day of _____, 20____.

Ordinance No. _____ -VC

**An Ordinance Approving Text Amendments to
Various Sections of the Glen Ellyn Village Code
to allow Administrative Variations and other Approvals
Glen Ellyn, IL 60137**

Whereas, the Village President and Board of Trustees have requested that Planning and Development staff find ways to expedite development review processes; and

Whereas, Village staff researched and suggested a number of text amendments to the Plan Commission that would allow staff the ability to make decisions administratively to expedite and streamline development review processes; and

Whereas, the Plan Commission is charged with reviewing and making recommendations to the Village Board on text amendments to the Zoning Code and Subdivision Code; and

Whereas, in accordance with this responsibility, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, the Glen Ellyn Plan Commission conducted a public hearing on May 25, 2017 to consider a variety of proposed Zoning Code and Subdivision Code text amendments to allow various administrative processes and decisions; and

Whereas, one (1) member of the public spoke at the May 25, 2017 public hearing in opposition to one of the proposed amendments; and

Whereas, based upon the evidence, testimony, and exhibits presented at the May 25, 2017 Plan Commission public hearing, by a vote of seven (7) “yes and zero (0) “no”, the Glen Ellyn Plan Commission recommended approval of the proposed Zoning Code text amendments and Subdivision Code text amendments with modifications as set forth in the minutes of the May 25, 2017 Plan Commission public hearing, a draft of which is attached as Exhibit “A”; and

Whereas, a copy of the proposed Zoning Code text amendments and Subdivision Code text amendments with the modifications recommended by the Plan Commission is attached hereto as Exhibit “B”; and

Whereas, the Plan Commission recommended approval of Zoning Code text amendments that will allow the Planning and Development Director to approve minor variations administratively, as outlined in Exhibit “B”, attached hereto; and

Whereas, an amendment to the Village Code is required in order for the Village to charge a fee for the review, notice and recording of administratively approved variations; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn have reviewed the minutes from the aforementioned Plan Commission public hearing and find that it is in the best interest of the Village to accept the recommendation of the Plan Commission and to amend various provisions of the Village Code as set forth below and in Exhibit “B” attached hereto.

Now, Therefore, Be It Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The minutes from the May 25, 2017 Plan Commission public hearing, a draft of which is attached hereto as Exhibit “A”, is hereby accepted by the Village President and Board of Trustees.

Section Two: The Glen Ellyn Zoning Code and Subdivision Code shall be and is hereby amended as set forth in Exhibit “B”, attached hereto.

Section Three: That Section 4-1-4 of the Village Code of the Village of Glen Ellyn entitled “FEE AND DEPOSIT SCHEDULE” is hereby amended to insert a new Subsection 4-1-4(A)6(b) as follows: “...(b) Administrative zoning variations 250.00...”, and the remainder of the section re-lettered accordingly.

Section Four: The Village Clerk is hereby directed to cause the text of the Glen Ellyn Village Code to be amended as approved by this Ordinance and said amendments shall be inserted in proper order into the Village Code and shall be published and made available for inspection and purchase by the general public.

Section Five: This Ordinance shall be published in pamphlet form within thirty (30) days after its approval in the manner provided by law.

Section Six: The amendments approved herein shall be effective immediately.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Ordinance 6520

Meeting of July 24, 2017

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____, 20 ____).

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Village of Glen Ellyn

Ordinance No. _____ -VC

**An Ordinance Approving Text Amendments to
Various Sections of the Glen Ellyn Village Code
to allow Administrative Variations and other Approvals
Glen Ellyn, IL 60137**

**Adopted by the
President and the Board of Trustees
of the
Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this ____
day of _____, 20____.

Ordinance No. ____ -VC

**An Ordinance Approving Text Amendments to
Various Sections of the Glen Ellyn Village Code
to allow Administrative Variations and other Approvals
Glen Ellyn, IL 60137**

Whereas, the Village President and Board of Trustees have requested that Planning and Development staff find ways to expedite development review processes; and

Whereas, Village staff researched and suggested a number of text amendments to the Plan Commission that would allow staff the ability to make decisions administratively to expedite and streamline development review processes; and

Whereas, the Plan Commission is charged with reviewing and making recommendations to the Village Board on text amendments to the Zoning Code and Subdivision Code; and

Whereas, in accordance with this responsibility, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto,

the Glen Ellyn Plan Commission conducted a public hearing on May 25, 2017 to consider a variety of proposed Zoning Code and Subdivision Code text amendments to allow various administrative processes and decisions; and

Whereas, one (1) member of the public spoke at the May 25, 2017 public hearing in opposition to one of the proposed amendments; and

Whereas, based upon the evidence, testimony, and exhibits presented at the May 25, 2017 Plan Commission public hearing, by a vote of seven (7) “yes and zero (0) “no”, the Glen Ellyn Plan Commission recommended approval of the proposed Zoning Code text amendments and Subdivision Code text amendments with modifications as set forth in the minutes of the May 25, 2017 Plan Commission public hearing, a draft of which is attached as Exhibit “A”; and

Whereas, a copy of the proposed Zoning Code text amendments and Subdivision Code text amendments with the modifications recommended by the Plan Commission is attached hereto as Exhibit “B”; and

Whereas, the Plan Commission recommended approval of Zoning Code text amendments that will allow the Planning and Development Director to approve minor variations administratively, as outlined in Exhibit “B”, attached hereto; and

Whereas, an amendment to the Village Code is required in order for the Village to charge a fee for the review, notice and recording of administratively approved variations; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn have reviewed the minutes from the aforementioned Plan Commission public hearing and find that it is in the best interest of the Village to accept the recommendation of the Plan Commission and to

amend various provisions of the Village Code as set forth below and in Exhibit “B” attached hereto.

Now, Therefore, Be It Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The minutes from the May 25, 2017 Plan Commission public hearing, a draft of which is attached hereto as Exhibit “A”, is hereby accepted by the Village President and Board of Trustees.

Section Two: The Glen Ellyn Zoning Code and Subdivision Code shall be and is hereby amended as set forth in Exhibit “B”, attached hereto.

Section Three: That Section 4-1-4 of the Village Code of the Village of Glen Ellyn entitled “FEE AND DEPOSIT SCHEDULE” is hereby amended to insert a new Subsection 4-1-4(A)6(b) as follows: “...(b) Administrative zoning variations 250.00...”, and the remainder of the section re-lettered accordingly.

Section Four: The Village Clerk is hereby directed to cause the text of the Glen Ellyn Village Code to be amended as approved by this Ordinance and said amendments shall be inserted in proper order into the Village Code and shall be published and made available for inspection and purchase by the general public.

Section Five: This Ordinance shall be published in pamphlet form within thirty (30) days after its approval in the manner provided by law.

Section Six: The amendments approved herein shall be effective immediately.

Ordinance 6520

Meeting of July 24, 2017

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 20 ____).

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Ordinance 6520

Meeting of July 24, 2017

ATTACHMENTS:

- Exhibit A - Plan Commission Meeting Minutes from May 25, 2017 (PDF)
- Exhibit B - Proposed Text Amendments (PDF)
- Community Research Chart (PDF)
- Wheaton's Administrative Zoning Variation Application (PDF)
- ZBA member emails in support of administrative approval of minor variations (PDF)

DRAFT
PLAN COMMISSION
MINUTES
MAY 25, 2017

The meeting was called to order by Chairperson Mary Loch at 7:00 p.m. Plan Commissioners Angela Fanella, Jeff Girling, James Ozog (arrived at 7:09 p.m.), David Rodemann, Jamie Vondruska and Lyn Whiston were present. Plan Commissioners Phillip Hartweg, Tracy Heming-Littwin and Terra Costa Howard were excused. Also present were Trustee Liaison Craig Pryde, Director of Planning and Development Staci Hulseberg, Village Planner John Sterrett, Associate Planner Kelly Purvis and Recording Secretary Barbara Utterback.

Chairperson Loch welcomed Trustee Liaison Craig Pryde to the Plan Commission.

No general comments on non-agenda items were made by the public at this Plan Commission meeting.

Plan Commissioner Hartweg moved, seconded by Plan Commissioner Whiston, to approve the minutes of the April 13, 2017 Plan Commission minutes. The motion carried unanimously by voice vote.

On the agenda were a public hearing regarding Zoning Code Text Amendments and a pre-application meeting regarding 765-787 Harding Avenue.

PUBLIC HEARING – ZONING CODE TEXT AMENDMENTS

PUBLIC HEARING WITH DISCUSSION, CONSIDERATION AND RECOMMENDATION REGARDING PROPOSED ZONING CODE TEXT AMENDMENTS RELATED TO VILLAGE DEVELOPMENT REVIEW PROCESSES. THE AMENDMENTS WOULD PROVIDE MORE OPPORTUNITIES FOR ADMINISTRATIVE APPROVAL TO EXPEDITE VILLAGE PROCESSES AND INCLUDE CHANGES TO THE APPROVAL PROCESSES FOR MINOR VARIATIONS TO THE RESIDENTIAL ZONING CODE, SPECIAL USE PERMITS, PLANNED UNIT DEVELOPMENTS AND MAJOR SUBDIVISIONS.

(Planning and Development Department of the Village of Glen Ellyn)

Plan Commissioner Fanella moved, seconded by Plan Commissioner Vondruska, to open the public hearing. The motion carried unanimously by voice vote.

Staff Introduction

Village Director of Planning and Development Staci Hulseberg and Associate Planner Kelly Purvis spoke on behalf of expediting some of the Village development review processes as requested per the previous Village Board and the current Village President. Ms. Purvis stated that all of the recommendations proposed by staff are for minor variation requests that would allow staff to administratively approve requests or change the development review process by eliminating meetings for smaller projects. Ms. Purvis added that the Planning and

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Development Department currently administratively processes such projects as two-lot subdivisions, lot consolidations, land transfers, indoor live entertainment permits, some special events, special uses and license agreements.

1. Administrative Approval of Minor Variations

Regarding administrative approval of minor variations to the single-family residential code, Ms. Purvis stated that what is being proposed is that staff would be allowed to administratively approve requests for lot coverage ratios that would be 10% or less which would be 20.1% to 22% lot coverage ratio for houses that are 2-3 stores only. She added that administrative approval for lot coverage ratio would not be available on single-story structures which are currently allowed 35% coverage of a lot. Ms. Purvis stated that staff would also be able to approve up to a 20% change in required setbacks for the front, rear, side and corner side yards. Ms. Purvis stated that it is being suggested that the Planning and Development Department would notify the neighbors regarding the variation(s) being requested and the neighbors would then contact the Planning and Development Department within 15 days if they had an objection to the variation(s). She added that if any neighbors had an objection, the variation would go before the Zoning Board of Appeals; however, if the neighbors had no objection and the Planning and Development Director found no cause to deny the request, the variation would be approved administratively. Ms. Purvis stated that the ranges being recommended have been approved for variation requests by the Village 100% of the time in the past and if approval of minor variations by staff is approved, ZBA variation requests would be reduced by 37%. Ms. Purvis added that the City of Wheaton has been using this process since 2002 and handle approximately 20-30 of these variation requests per year. She stated that the Village of Glen Ellyn would handle approximately 10-20 variation requests per year. She also stated that a resident will often reduce a variation request in order to avoid the lengthier and more costly process for approval.

Ms. Purvis responded to Plan Commissioner Girling that this process is for single-family residential structures only. She also responded to Plan Commissioner Girling that some single-family residential setbacks are based on the width of a lot and some are set amounts. She added that in the R2 zoning district, which is the majority of the Village, the side yard setback is 6.5 feet or 10% of the lot width, whichever is greater. She stated that, for example, if the requirement was 8 feet and one wanted a variation, the Planning and Development Department could approve up to 20% of that amount. Ms. Purvis responded to Chairperson Loch that the variation process is 2-step—first to the Zoning Board of Appeals for a recommendation and then to the Village Board for approval. Ms. Purvis responded to Plan Commissioner Rodemann that the Planning and Development Director would look for the same criteria that the Zoning Board of Appeals looks for in a variation request. Trustee Liaison Pryde asked if someone went through this process and were denied a variation request, would they be eligible to return to the ZBA for a formal hearing process. Ms. Purvis responded that they

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could appeal to the Zoning Board of Appeals if denied by staff. Ms. Purvis also clarified for Plan Commissioner Fanella that neighbors within a one-property radius will be notified, meaning the direct neighbors surrounding the subject property, including properties across the street.

Ms. Purvis verified for Chairperson Loch that a petitioner would need to meet one of the hardships as defined in the code and staff (instead of the Zoning Board of Appeals) would evaluate whether there is a hardship. Ms. Purvis stated that the ranges suggested for administrative approval have been approved by the Zoning Board of Appeals and the Village Board 100% of the time in the past.

Ms. Purvis also verified for Chairperson Loch that three (3) letters have been received from ZBA members in support of this text amendment.

Persons in Favor of or in Opposition to the Requests

John Micheli, 548 St. Charles Road, Glen Ellyn, Illinois stated he is a member of the Village of Glen Ellyn Zoning Board of Appeals and has not yet seen the data for the administrative approval of zoning variations. He stated he is concerned regarding the proposed changes because it puts an enormous amount of pressure on the neighbors to commit to opposing their neighbors' projects. He stated that for years there has been a discussion of a good neighbor policy, however, in this case, a neighbor can encroach into the setback and have their neighbor sign a petition which carries weight. Mr. Micheli stated it is more in the interest of the community long term to be heard by the Zoning Board of Appeals which is a legislative committee regulated by state law. He stated that no two properties in Glen Ellyn are alike and he is opposed to this request for many reasons. He felt that this item should be given to the Zoning Board of Appeals for review and then be given back to the Plan Commission.

Planned Unit Development Regulations

Regarding Planned Unit Development Regulations, Ms. Purvis stated that any addition in the Central Business District requires the petitioner to go through a PUD process which can be very lengthy and expensive. Ms. Purvis stated that what is currently being proposed is eliminating the requirement for a PUD for buildings that are less than 4,000 square feet and would not increase the structure's square footage by more than 25%. Ms. Purvis stated that also being proposed is that the Planning and Development Director would have the ability to waive a pre-application for a PUD and added that Planning and Development would like to keep the ability to decide if the project should be a one- or two-step process.

Ms. Purvis responded to Chairperson Loch that a "Different Box of Crayons" project is an example of where the PUD process could have been eliminated, adding that the addition was small but it was in the Central Business District so a PUD was required. Plan Commissioner Girling asked if there will be any conditions on the uses and Ms. Purvis responded that nothing

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has been put into the text amendment that would have it being conditioned on the use. Ms. Purvis also responded that the Central Business District is the only place where a PUD would currently be required for an addition. Plan Commissioner Rodemann expressed concern that a project will not be reviewed by the Architectural Review Commission if it goes through the PUD process. Director Hulseberg responded that currently only the requirement to get a PUD amendment is being changed and the petitioner would still be required to go through exterior appearance. She also responded to Plan Commissioner Girling that exterior appearance does not require a public hearing, however, sign variations do. Director Hulseberg stated that small additions are burdensome and a hardship as the fee is the highest of all of the fees, 6 to 8 months is added to the project approval time and it has the largest number of required submittals of any project that comes through the Village. She also responded to Chairperson Loch that neighbors would not be required to be contacted if no PUD was required, however, that could be changed.

She also stated that the Chairperson could be contacted for a consultation if it was difficult to determine if a PUD could be waived. Director Hulseberg confirmed for Plan Commissioner Rodemann that the consideration of a 2-step process would happen at a pre-application conference.

2. Special Use Regulations

Regarding Special Use Regulations, Ms. Purvis stated that what is being proposed is that the Planning and Development Director be allowed to waive an amendment to an existing special use for anything that would not increase the intensity of the use or the size of the structure. She provided a few examples: the petitioner is only changing the amount of space they are using in the building and not expanding the building or changing their use; Ms. Purvis also stated that Maryknoll Park wants to add two more paddle ball tennis courts, however, that is not in the original plans for their special use so they will soon be appearing before the Plan Commission to amend that special use.

Plan Commissioners Girling and Fanella were not in favor of this proposal as they felt it was unclear, and Planning and Development Director Hulseberg responded that this item can then be revised or eliminated. Planning and Development Director Hulseberg responded to a question that an item approved by the Plan Commission would not go to the Village Board.

SUGGESTED SUBDIVISION TEXT AMENDMENTS

1. Major Subdivision Regulations

Regarding Planned Unit Developments, Ms. Purvis stated that the Planning and Development Director has the ability to decide if a project is a 1-step or a 2-step process and the same consideration is being asked here regarding the process for major subdivisions. Ms. Purvis

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stated that currently the code requires that any major subdivision (5 lots or more) must automatically go through the 2-step process.

Ms. Purvis agreed with Plan Commissioner Whiston that the process will be easier for a 5-unit subdivision, however, a 30-unit subdivision process will remain as it currently is. She added that the Planning and Development Director would make the determination of whether a major subdivision should be a 1-step or two-step process, but the Plan Commission could call for additional meetings if needed.

ADDITIONAL STAFF COMMENTS

Director Hulseberg stated that Zoning Board of Appeals member John Micheli as well as one of the Plan Commissioners raised good questions. She responded that for new construction, the ZBA has not really granted new construction variations in the past. Director Hulseberg asked if perhaps all new construction should appear before the ZBA and this should be just for existing structures where residents want to make minimal improvements. Director Hulseberg also stated that staff would like to add "excluding the right-of-way" so that it is clear when determining adjacent lots that we reach across the street and are touching all of the neighbors.

Ms. Purvis responded to Plan Commissioner Whiston that there were seven instances where variations for new construction were approved by the Village Board since 2006. Director Hulseberg stated that restrictions could also be placed on the number of administrative variations that can be granted for a property.

Plan Commissioner Rodemann moved, seconded by Plan Commissioner Vondruska, to close the public hearing. The motion carried unanimously by voice vote.

MOTION

Plan Commissioner Ozog moved, seconded by Plan Commissioner Vondruska, to recommend approval of the proposed text amendments as submitted to the Plan Commission in a memo dated May 1, 2017 with the exception that the portion of the memo designated Chapter 4, Section 10-4-3 – Section 10-4-19: District Regulations has been withdrawn from the amendment and is stricken and further that Chapter 10 Section 10-10-12: Variations "A", "1", be amended to read "administrative variations which are minor variations to the Village's bulk regulations for existing single-family detached structures including:" with the remainder of the of the proposed ordinance to remain the same. Chairperson Loch added to the motion to include Chapter 10, Section 10-10-12 Variation—Chapter Heading, to the Zoning Code and the Subdivision Code as proposed in a staff memo with the elimination of the proposed text amendment that would have allowed the Director to waive special use requirements.

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The motion carried unanimously with seven (7) yes votes and zero (0) no votes as follows: Plan Commissioners Ozog, Vondruska, Fanella, Girling, Rodemann, Whiston and Chairperson Loch voted yes. **

PROPOSED CODE TEXT AMENDMENTS

May 1, 2017

~~Strikethrough~~ = Deleted Text

Bold = New Text

CHAPTER 3 – SECTION 10-3-1: INTENT

Make the following addition to eliminate the requirement for a PUD to allow small additions in the Central Business District.

- “(O) C5 Central Business District: The C5 district constitutes the historic business area of the Village. The C5 district is comprised of two (2) separate and distinct subdistricts: the C5A central retail core and the C5B central service. A principal purpose of this district is to maintain and protect the primary retail core of the “downtown”, generally bounded by Pennsylvania, Forest, Hillside and Glenwood (C5A subdistrict). This compact area should be intensely developed and oriented to pedestrian shopping. Outside this retail core area, the remainder of the C5 district (C5B subdistrict) is intended to accommodate necessary service uses and consolidate parking, while allowing for the gradual and planned expansion of the retail core. Within the C5 district, all unimproved land or additions to existing structures **which increase the square footage of a structure that is 4000 square feet or greater, or increase a structure of any size by more than 25%**, must be developed as a planned unit development, composed of permitted and/or special uses in the C5 district, and meeting all applicable requirement of the “planned unit development regulations” and “administrative procedures” herein;”

CHAPTER 4 – SECTION 10-4-17-1 and 10-4-17-2: C5 CENTRAL BUSINESS DISTRICT:

Change the language in both sections of the C5A and C5B District regulations to allow small additions, within both districts, to be completed without a PUD.

- “(A) Permitted Uses:
All permitted uses within the C5A district that are constructed on unimproved land and all additions to existing structures in this district **which increase the square footage of a structure that is 4000 square feet or greater, or increase a structure of any size by more than 25%**, must be developed as a planned unit development. All permitted uses in this district must also comply with all applicable requirements contained in Chapter 5, “Supplementary Regulations”, of this title, as well as all other pertinent regulations in this title.
- (B) Special Uses:

All special uses within the C5A district that are constructed on unimproved land and all additions to existing structures in this district **which increase the square footage of a structure that is 4000 square feet or greater, or increase a structure of any size by more than 25%**, must be developed as a planned unit development. All special uses in this district must also comply with all applicable requirements contained in chapter 5, "Supplementary Regulations", of this title as well as all other pertinent regulations in this title."

CHAPTER 7– SECTION 10-7-2: PROVISIONS GOVERNING ALL PUDS:

- “(A) Planned unit developments may be authorized as a special use within the R1 through R4 and C2 through C5 and I1 zoning districts. All unimproved land, redevelopments or additions to existing structures in the C5 district **which increase the square footage of a structure that is 4000 square feet or greater, or increase a structure of any size by more than 25%**, shall be developed only by the planned unit development procedures. Any development within the R5 and C6 zoning districts shall be accomplished only by planned unit development procedures;”

CHAPTER 10 – SECTION 10-10-12: VARIATIONS

To allow staff the ability to approve minor variations to single family bulk and setback requirements of the zoning code, add a new Section 10-10-12(A) to read as follows and re-letter the remainder of the Section accordingly:

- “(A) **Variations shall be classified into the following:**
1. **Administrative Variations, which are minor variations to the Village’s bulk regulations for existing single family, detached structures including:**
 - a) **Lot Coverage Ratio variances less than or equal to 10% of the Lot Coverage Ratio requirement on structures greater than one-story; and**
 - b) **Yard setback variances less than 20% of the setback requirement; and**
 2. **Variations, which are all other requests for relief that do not meet the criteria for administrative variation;**
- (B) A petition or application for **either type of variation** shall be filed with the Planning and Development Director and shall contain at least the following information:
1. The name, address and phone number of the applicant, pursuant to section 10-10-10 of this chapter;
 2. The legal description, common address and permanent index number of the property to be benefited by the variation;
 3. Identification of the provisions of this title from which the variation is sought;

4. A description of the proposed use and/or variation, including a dimensioned site plan or plat. The dimensioned site plan or plat need not be prepared by an architect or engineer;
 5. A brief summary of the factual evidence upon which the applicant will rely to show that the standards for variation will be met;
- (C) **The Planning and Development Director shall review all applications for administrative variation and determine if the request meets the requirements for administrative approval. If the Director determines that the request meets the standards described herein, a copy of the variation application shall be sent by the Village by certified mail at the property owner's expense, to property owners within a one property radius, excluding the right-of-way, of the subject property. If there are no written objections filed with the Director of Planning and Development within 15 days of sending such notice, the administrative variation will be granted. If an administrative variation is not granted, the applicant may apply for a variation to be heard by the Zoning Board of Appeals. The Planning and Development Director shall send a letter to the petitioner indicating if the administrative variation was approved or denied.**
- (D) Upon application **for a variation**, ~~to the Department of Planning and Development,~~ the Zoning Board of Appeals, after giving notice as provided herein and by the Illinois Compiled Statutes, shall conduct a public hearing. The Zoning Board of Appeals shall also conduct public hearings and make recommendations to the Village Board regarding requested variations from bulk regulations applicable to single – family lots in planned unit developments, in accordance with the procedures established for other variations in this title, provided the conditions set forth in subsection 10-10-15(F) of this chapter have been met. Any property owners' association related to the planned unit development shall be notified of any proposed variations from bulk regulations in the same manner as that required for surrounding property owners in subsection 10-10-11(B) of this chapter;
- (E) **The Planning and Development Director shall not vary the provisions of this title, nor shall the** ~~The~~ Zoning Board of Appeals recommend, and the Village Board ~~shall not~~ vary the provisions of this title, except in cases where there are practical difficulties or particular hardships in the way of carrying out the strict letter of any regulation of this title relating to the use, construction or alteration of buildings or structures or the use of land, and unless they shall have made findings based upon the evidence presented to it in the following cases:
1. That the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located; and that the variation, if granted, will not alter the essential character of the locality; or
 2. That the plight of the owner is due to unique circumstances; and that the variation, if granted, will not alter the essential character of the locality;

- (F) For the purpose of supplementing the above standards, **in consideration of granting an administrative variation or recommending approval of a variation, the Planning and Development Director or the Zoning Board of Appeals,** ~~in making its recommendation that there are practical difficulties or particular hardships,~~ shall also take into consideration the extent to which the evidence establishes or fails to establish the following facts favorably to the applicant:
1. That the particular physical surroundings, shape or topographical condition of the specific property involved would bring particular hardship upon the owner as distinguished from a mere inconvenience, if the strict letter of the regulation were to be carried out;
 2. That the conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning district;
 3. That the purpose of the variation is not based exclusively upon a desire to make more money out of the property;
 4. That the alleged difficulty or particular hardship has not been created by any person presently having an interest in the property or by the applicant;
 5. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located;
 6. That the proposed variation will not:
 - a) Impair an adequate supply of light and air to adjacent property;
 - b) Substantially increase hazard from fire or other dangers to said property or adjacent property;
 - c) Otherwise impair the public health, safety, comfort, morals or general welfare of the inhabitants of the Village;
 - d) Diminish or impair property values within the neighborhood;
 - e) Unduly increase traffic congestion in the public streets and highways;
 - f) Create a nuisance; or
 - g) Result in an increase in public expenditures;
 7. That the variation is the minimum variation that will make possible the reasonable use of the land, building or structure;
 8. In the case of a planned unit development, that the granting of the variation will not significantly compromise the character and concept of the planned unit development;

- (G) No Variation from the provisions of chapter 6, "Flood Hazard And Land Use Regulations", of this title shall be recommended or granted unless the evidence presented at the public hearing establishes the following facts in addition to those facts required for any other variation:
1. For a variation from the requirements of this title that would result in a structure not being protected to the elevation of the base flood that:
 - a) The structure is to be located on a lot contiguous to and surrounded by lots with existing structures constructed below the base flood level;
 - b) The applicant has acknowledged that such construction below the base flood level will increase the risks to life and property and that the applicant proceeds with knowledge of these risks; and
 - c) Any variation is contingent upon the applicant obtaining approval from other agencies having jurisdiction, when the variance violates the requirements of such agencies;
 2. For a variation from the requirements of this title that would significantly impede or increase the flow and passage of floodwaters that:
 - a) The use will not result in an increased flood height greater than 0.1 feet within the designated regulatory floodway;
 - b) The resulting increase in the base flood elevation will not affect any existing structures or utilities;
 - c) The owners of the properties affected by the increased base flood elevation are compensated for the resulting effect on property values, and they give their written agreement to granting the variation; and
 - d) The resulting increased flood elevations will not affect any flood protection structures;
- (H) **The Planning and Development Director is not required to approve the full variation requested, nor is the Zoning Board of Appeals is not required to recommend for approval of the full variation requested, but the Zoning Board of Appeals may recommend and the Village Board may approve when a variation of less extent than that contained in the request is more appropriate.**
- (I) The Zoning Board of Appeals may recommend and the **Planning and Development Director or** Village Board may require such conditions and restrictions upon the premises benefited by a variation as may be necessary in their opinion to comply with the standards set forth in the is section, ~~to reduce and/or to implement the general purpose and intent of this title;~~ **to reduce or minimize the injurious effect of such variations upon other property in the neighborhood, and to better promote and implement the general intent of this title;**

CHAPTER 10 – SECTION 10-10-15: SPECIAL USE FOR PUD

Modify the following section to allow the Planning and Development Director to determine if a pre-application conference is needed for a PUD:

“(A) Pre-application Conference:

2. The pre-application conference is mandatory, ~~but does not require formal application or filing of a planned development.~~ **but may be waived at the discretion of the Planning & Development Director. A formal application for a planned development need not be filed at the time of pre-application conference.** The Department of Planning and Development shall consult with, advise and assist the applicant in meeting the goals and objectives established in this title;
3. The Director of the Department of Planning and Development, may waive the requirement for the preliminary and final planned unit development plans to be reviewed sequentially and separately and may permit simultaneous review of the preliminary and final planned unit development plans provided, however that the Plan Commission ~~at the pre-application meeting~~ may overrule such decision of the Director and require full compliance with the review procedures in this section, if it deems, in its opinion, to be necessary for a full understanding of the proposed development and its impact upon surrounding areas and the Village;”

CHAPTER 11 – SECTION 11-3-6: COMBINED REVIEW OF PRELIMINARY AND FINAL PLATS

Modify the following section to allow the Planning and Development Director to determine if a major subdivision will require a 1-step or 2-step process:

~~“At a pre-application conference with the Plan Commission, the subdivider may request a combined review of the preliminary and final plats, which may be approved by an affirmative vote of a majority of the Plan Commission members present, provided however, that a quorum of the plan commission shall consist of at least six (6) members. If approved, the procedures and requirements for consideration of preliminary and final plat specified elsewhere in this title shall be followed, including the provision for a public hearing.~~ **The Director of the Department of Planning and Development, may waive the requirement for the preliminary and final plats of subdivision to be reviewed sequentially and separately and may permit the simultaneous review of the preliminary and final plats provided, however the Plan Commission may overrule such decision of the Director and require full compliance with the review procedures in this section, if it deems, in its opinion, to be necessary for a full understanding of the proposed development and its impact upon surrounding areas and the Village.”**

Community Research, Administrative Approvals

Community	Type of Approval	Type of Variation	Approved by
Wheaton	Administrative Zoning Variation	Setback or Minimum Yard dimensions <, = to 25%, or 5 feet, whichever is less. Increase Max Height	P&D Director
Lake County	Administrative Zoning Variation	10% or less of any numeric standard in Density & Dimensional Standards or Nonconformities Code except those relating to max densities	P&D Director
Palatine	Administrative Special Use	Non-controversial Special Uses which maintain substantial conformance to the enabled Special Use	Staff makes recommendation to VB
Woodstock	Administrative Zoning Variation	20% or less of any Area & Bulk Requirement, Schedule of Required Parking, Required Setbacks, or Schedule of Required loading Spaces	Building & Zoning Director
City of Chicago	Administrative Adjustments	Minor modifications of selected zoning standards: Lot area, floor area ratio, porch & stairwell enclosures, below-grade terraces, setbacks, rear yard open spaces, building heights, spacing between townhouses, nonconforming licensed taverns, frontages on private streets, certain parking requirements, wireless communication facilities, driveway/vehicle access standard, ground-floor commercial space requirements.	Zoning Administrator
Evanston	Minor Variations	Single and two family uses only; Up to a 35% increase beyond a numeric standard for max allowances; up to 35% decrease from min requirements; yards, setbacks, height, separation of principal and accessory structure requirements, lot width & depth, lot coverage dormer size and location, and impervious surface coverage	Zoning Administrator
Naperville	Administrative Adjustment	Any change to a conditional use that is not defined as a major or minor change (< 20% increase in total gross floor area, <20% increase in height of any structure) and that does not impact the intent or purpose of the approved conditional use	Zoning Administrator
La Grange	Administrative Adjustments	Only single family detached dwellings: Max 6 feet encroachment into front and corner side yards for front porches; reduction by up to 30% in depth with a	Village Manager

Community Research, Administrative Approvals

		20-foot minimum required front yard (when it would match existing houses on the block); increase by up to 100 sf of a dwelling originally constructed before 1991 or for construction of detached garage in replacement of an attached garage; renovation or replacement of existing detached garage not closer than one foot to any side yard line or rear lot line	
--	--	--	--

Created by Planning & Development, Kelly Purvis; October 18, 2016

X:\Plandev\Administrative Approval\Research\Comparison Community Chart.docx



City of Wheaton, Illinois

Planning & Economic Development

303 W. Wesley Street

P.O. Box 727

Wheaton, IL 60189-0727

630-260-2080; fax 630-260-2195

www.wheaton.il.us

Administrative Zoning Variation Application**Procedures and Checklist**

Any variation to decrease any setback or any minimum yard dimension by less than or equal to 25% or five feet, whichever is less, or to increase the maximum height required by the applicable provisions, may be heard and decided by the Director of Planning & Economic Development as an administrative variation.

A. Procedures:

1. Pre-Application Meeting. The applicant meets with the Director of Planning & Economic Development (and Director of Engineering if applicable) to discuss the proposal.
2. File Application. The applicant files a complete application with the Director of Planning & Economic Development (see Section B for application requirements).
3. Staff Review. The Director of Planning & Economic Development shall review the application against the Variation Standards contained in Section C.
4. Neighbor Notification. If the Director of Planning and Economic Development finds that the requested variation meets the standards herein, the applicant may choose one of the following two methods for notifying property owners within a one property radius of the subject property:
 - a. City sends notice sent to Neighbors. A copy of the variation application shall be sent by certified mail to all property owners within a one property radius of the subject property. If there are no written objections filed with the Director of Planning & Economic Development within 15 days of receipt of such notice, the administrative variation will be granted. If an administrative variation is not granted, the applicant may file for a non-administrative variation.
 - b. Applicant reviews plans with Neighbors. The applicant shall review the variation application with all property owners within a one property radius and obtain a signed statement along with a signed set of plans from each property owner confirming he/she has no objection to the requested variation. Only upon receiving a signed statement along with a signed set of plans from each property owner within a one property radius, shall the Director of Planning & Economic Development grant the administrative variation. If an administrative variation is not granted, the applicant may file for a non-administrative variation.
5. Approval Letter. After approval, the applicant will be issued an approval letter. A copy of this letter will be recorded in the office of the Recorder of Deeds of DuPage County. The applicant will be billed for recording the letter. The variance will be valid for 12 months.
6. Building Permit. The applicant may apply for a building permit through the Building Department. A copy of the variance approval letter must be submitted with the building permit application. *A variance application does not initiate a building permit application.*

B. Application Checklist:

1. Application Form. Filled out by the applicant (form attached). _____
2. Fee: \$25. If the variance is approved, the applicant will be billed an additional \$30 for recording the approval letter with the Recorder of Deeds of DuPage County. _____
3. Narrative Statement. Document addressing the standards applicable to zoning variations by answering all 10 of the Variation Evidence factors as contained in Section C. **All standards must be individually addressed in a full-sentence, narrative format to explain why the variance is warranted.** An administrative variation may be granted by the Director of Planning and Economic Development only if the standards applicable to variations are addressed in a written narrative format. _____
4. Evidence of Ownership. Documentation of applicant's ownership of or interest in the property. A copy of a tax bill is sufficient. _____
5. List of Adjoining Property Owners. A list of all property owners within a one property radius in all directions of the subject property, including across the street. _____
6. Sworn Affidavit. Signifying accuracy of List of Adjoining Property Owners (form attached). A notary is available at City Hall. _____
7. Neighboring Property Owner Statement forms (If applicable). One signed by each adjoining property owner (form attached). _____
8. Plat of Survey. One (1) copy of a current Plat of Survey of the property made by a registered Illinois Professional Land Surveyor, including all existing structures located on the property. _____
9. Site Plan. Two (2) folded copies, plus one (1) reduced copy, of a Site Plan, showing the location and dimensions of the proposed improvements. This can be drawn on a copy of the Plat of Survey. _____
10. Building Plans. If the project involves a new building or building addition, include two (2) folded copies, plus one (1) reduced copy of:
 - Preliminary floor plan (detailed architectural plans not required)
 - Simple elevation plan or design drawing
 (Note: If the applicant is reviewing the application with neighbors, one set of all plans should be signed by all adjoining property owners.) _____
11. Supporting Materials. (Optional) Photographs or any other information deemed necessary by the applicant to support the application. _____

An application will not be accepted and processed until all the applicable items required above have been submitted with the application.

Any questions pertaining to the City's administrative variation application procedures should be directed to the Planning & Economic Development Department at (630) 260-2080.

C. Variation Standards:

The Director of Planning & Economic Development may grant administrative variations from the certain regulations of the zoning ordinance when such variations are in harmony with the general purpose and intent of the zoning ordinance. The Director of Planning & Economic Development may grant an administrative variation only if the applicant seeking the variation demonstrates and establishes the following:

1. Hardship. Practical difficulties prevent compliance with the strict application of the regulations of the zoning ordinance, or a particular hardship would result from compliance with the strict application of the requirements of the zoning ordinance; and
2. Essential Character of the Neighborhood. The variation, if granted, will not alter the essential character of the area or neighborhood.

Variation Evidence. For purposes of demonstrating and establishing the above standards applicable to zoning variations, the applicant must address each of the following:

1. The particular physical surroundings shape or topographical condition of the property involved prevents compliance with the strict application of the regulations of the zoning ordinance rather than causing a mere inconvenience if there is compliance with the strict application of the regulations of the zoning ordinance.
2. The purpose of the variation is not based primarily upon a desire to enhance the monetary value of the property.
3. The alleged practical difficulty or particular hardship has not been created by any person presently having any interest, whether financial, beneficial, legal or other, in the property or by the applicant.
4. The granting of the variation will not be detrimental to the public welfare, injurious, in any way whether economic, aesthetic or otherwise, to other property or improvements in the neighborhood or inconsistent with the general character of the area or neighborhood.
5. The proposed variation will not:
 - a. impair an adequate supply of light and air to adjacent property;
 - b. substantially increase the hazard from fire or other dangers to the property or adjacent property;
 - c. otherwise impair the public health, safety or general welfare;
 - d. diminish or impair property values within the neighborhood;
 - e. unduly increase traffic congestion in the public streets and highways;

- f. create a nuisance;
 - g. result in an increase in public expenditure.
6. A denial of the requested variation would potentially allow for the creation of a more adverse or unintended use, improvement or consequence because the regulations of the Zoning Ordinance would allow alternative construction which would potentially have a more negative impact on the character of the neighborhood than the construction of the improvement pursuant to the requested variation.
 7. The variation is the minimum variation that will make possible the reasonable use of the land, building or structure.
 8. In the case of an existing Planned Unit Development, the granting of the variation will not significantly compromise the character and concept of the planned unit development.
 9. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in that zoning district.
 10. That denial of the variation would unreasonably deprive the property owner of the use and enjoyment of the property.

No single factor recited above shall be controlling or determinative. All applicable factors shall be weighed and evaluated in an overall determination of whether the standards applicable to zoning variations have been satisfied.

AFFIDAVIT

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

I, _____, being first duly sworn, do hereby state under oath that to the best of my knowledge the attached list is a true, correct, and complete list of adjoining property owners within a one property radius as well as those located directly across the street of the property legally described on the attached application for rezoning, special use permit, planned unit development, variation, or other zoning amendment.

X _____

Subscribed and sworn to before me
this _____ day of _____,
20____.

Notary Public



City of Wheaton, Illinois

Planning & Economic Development

303 W. Wesley Street

P.O. Box 727

Wheaton, IL 60189-0727

630-260-2080; fax 630-260-2195

www.wheaton.il.us

Administrative Zoning Variation**Neighboring Property Owner Statement Form**

Date: _____

Neighboring
Property Owner: _____

To: City of Wheaton
Planning and Economic Development
303 W. Wesley Street
Wheaton, IL 60187

Applicant's Name: _____

Address of Variation: _____

Description of Variation: _____

I have reviewed and signed the attached plans. Based on these plans I have no objection to the
aforementioned variation request.

Respectfully Submitted,

Print: _____ (Neighboring Property Owner)

Signature: _____ (Neighboring Property Owner)

Kelly Purvis

From: Gregory J. Constantino <gjc@gjclegal.com>
Sent: Monday, May 22, 2017 3:25 PM
To: Kelly Purvis; Adam Miller (ajmiller98@gmail.com); Chip Miller (gefd28@gmail.com); John Micheli; Matthew Jones (matthewtj166@aol.com); Reed Panther; Thomas Whalls
Cc: Staci Hulseberg; Steve Witt
Subject: RE: Administrative Zoning Variation Approvals - Text Amendments

Hi, Kelly.

Thanks for the information. I support the proposed amendments to allow staff to conduct Administrative Zoning Variation Approvals.

The defined parameters for the review might be considered *de minimis* and fall within the range where variations are typically recommended by the ZBA and approved by the Board. The process requires notice to neighbors who have an interest in the request and affords them the opportunity to comment on the request. If Wheaton is satisfied with the process and it would speed up the determination of minor variation requests, I believe the staff and residents would benefit by doing the same.

Greg Constantino

From: Kelly Purvis [mailto:kpurvis@glenellyn.org]
Sent: Friday, May 19, 2017 12:46 PM
To: Adam Miller (ajmiller98@gmail.com) <ajmiller98@gmail.com>; Chip Miller (gefd28@gmail.com) <gefd28@gmail.com>; Gregory J. Constantino <gjc@gjclegal.com>; John Micheli <johnmicheli@yahoo.com>; Matthew Jones (matthewtj166@aol.com) <matthewtj166@aol.com>; Reed Panther <reedpanther@yahoo.com>; Thomas Whalls <Tom.whalls@hdsupply.com>
Cc: Staci Hulseberg <shulseberg@glenellyn.org>; Steve Witt <switt@glenellyn.org>
Subject: Administrative Zoning Variation Approvals - Text Amendments

Good Afternoon:

The Planning & Development Department will be taking a number of zoning code text amendments to the Plan Commission for review and direction on May 25, 2017. I have attached a memo that outlines all of the proposed amendments. Highlighted in yellow is the section that will affect the ZBA.

We have been asked by the Village Board to find ways to expedite development review and provide better customer service. Allowing staff to administratively approve minor variations that have typically been recommended by the ZBA and approved by the Village Board will cut down on the number of cases heard by the ZBA by about 35%. As mentioned in the memo, this is something that Wheaton and a number of other communities have been doing for quite some time. We would propose to model our process after Wheaton's. Please see attached, Wheaton's application for administrative zoning approval.

Please review and let me know if you have any questions. You are all welcome to attend the PC meeting on the 25th of course.

Kelly Purvis

From: Matthewtj166 <matthewtj166@aol.com>
Sent: Friday, May 19, 2017 1:01 PM
To: Kelly Purvis
Subject: Re: Administrative Zoning Variation Approvals - Text Amendments

Hi Kelly

I'll be out of town on the 25th,
I think the proposal is a great idea.

Matt

President Jones distributing

This e-mail and any files transmitted with it may contain confidential information and is intended solely for use by the individual to whom it is addressed. If you received this e-mail in error, please notify the sender, do not disclose its contents to others and delete it from your system.

On May 19, 2017, at 12:45 PM, Kelly Purvis <kpurvis@glenellyn.org> wrote:

Good Afternoon:

The Planning & Development Department will be taking a number of zoning code text amendments to the Plan Commission for review and direction on May 25, 2017. I have attached a memo that outlines all of the proposed amendments. Highlighted in yellow is the section that will affect the ZBA.

We have been asked by the Village Board to find ways to expedite development review and provide better customer service. Allowing staff to administratively approve minor variations that have typically been recommended by the ZBA and approved by the Village Board will cut down on the number of cases heard by the ZBA by about 35%. As mentioned in the memo, this is something that Wheaton and a number of other communities have been doing for quite some time. We would propose to model our process after Wheaton's. Please see attached, Wheaton's application for administrative zoning approval.

Please review and let me know if you have any questions. You are all welcome to attend the PC meeting on the 25th of course.

Kind Regards,

Kelly Purvis

Kelly Purvis

From: Whalls, Tom <Tom.Whalls@hdsupply.com>
Sent: Monday, May 22, 2017 12:03 PM
To: Kelly Purvis
Cc: Staci Hulseberg; Steve Witt
Subject: RE: Administrative Zoning Variation Approvals - Text Amendments

This is great. A long time in coming but worth the wait. A business-like approach to Govt, what's not to like. Respectful move not sending to Rick at this time.

From: Kelly Purvis [mailto:kpurvis@glenellyn.org]
Sent: Friday, May 19, 2017 12:46 PM
To: Adam Miller (ajmiller98@gmail.com) <ajmiller98@gmail.com>; Chip Miller (gefd28@gmail.com) <gefd28@gmail.com>; Gregory Constantino <gjc@gjcllegal.com>; John Micheli <johnmicheli@yahoo.com>; Matthew Jones (matthewtj166@aol.com) <matthewtj166@aol.com>; Reed Panther <reedpanther@yahoo.com>; Whalls, Tom <Tom.Whalls@hdsupply.com>
Cc: Staci Hulseberg < >; Steve Witt <switt@glenellyn.org>
Subject: Administrative Zoning Variation Approvals - Text Amendments

Good Afternoon:

The Planning & Development Department will be taking a number of zoning code text amendments to the Plan Commission for review and direction on May 25, 2017. I have attached a memo that outlines all of the proposed amendments. Highlighted in yellow is the section that will affect the ZBA.

We have been asked by the Village Board to find ways to expedite development review and provide better customer service. Allowing staff to administratively approve minor variations that have typically been recommended by the ZBA and approved by the Village Board will cut down on the number of cases heard by the ZBA by about 35%. As mentioned in the memo, this is something that Wheaton and a number of other communities have been doing for quite some time. We would propose to model our process after Wheaton's. Please see attached, Wheaton's application for administrative zoning approval.

Please review and let me know if you have any questions. You are all welcome to attend the PC meeting on the 25th of course.

Kind Regards,

Kelly Purvis

Kelly Purvis | Associate Planner | Village of Glen Ellyn
535 Duane Street | Glen Ellyn, IL 60137
Ph: 630.547.5371 | F: 630.547.5370

Kelly Purvis

From: Reed Panther <reedpanther@yahoo.com>
Sent: Thursday, June 15, 2017 10:06 AM
To: Kelly Purvis
Subject: Re: Administrative Zoning Variation Approvals - Text Amendments

Hi Kelly,

I won't be able to attend the Village Board meeting on June 26th, but I wanted to send a quick message in support of the proposed administrative variance review process. I see this proposal as a benefit to both the Village and to applicants seeking minor variances. I envision that this new process will help expedite development reviews, and keep costs down for applicants. Additionally, this process would reduce the administrative burden of processing variance requests for Village Staff.

Along with the benefits noted above, I believe that the processing of these minor variances by Village Staff will provide a more consistent application of the village code. The Village has a very well qualified professional staff that is trained to identify instances of practical difficulty and particular hardship. I fully trust in their ability to make informed decisions that are in the best interest of both the Village and its residents.

Lastly, I think it is important to note that this new process still provides applicants the opportunity to appeal a decision by staff and still gives adjoining property owners the opportunity to provide comments on proposed variances.

As a member of the Zoning Board of Appeals, I am in full support of this proposal. I commend the Village for identifying opportunities like this to streamline the development review process while still protecting the Health, Safety, and Welfare of the community.

Regards,

Reed Panther

Zoning Board of Appeals Member

On May 19, 2017, at 12:45 PM, Kelly Purvis <kpurvis@glenellyn.org> wrote:

Good Afternoon:

Kelly Purvis

From: Kelly Purvis
Sent: Thursday, July 06, 2017 12:59 PM
To: Staci Hulseberg
Subject: ZTA - Admin Approval of Minor Variations

Staci:

Chairman Garrity called from the ZBA to discuss the proposed zoning code text amendments for administrative approval of minor variations. Overall, he was supportive of the concept. He had a few comments for our consideration:

1. He felt that it was very important that the neighbors were notified of any proposed variations. I told him that the proposal does include neighbor notification.
2. Regarding LCR variations – he suggested that if the petitioner had already taken advantage of the porch and detached garage bonuses offered in the zoning code, that administrative variation should not be granted. He used the example of a 10,000 sf lot and noted that by code 20% of the lot could be covered, the garage bonus allows up to 500 sf of detached garage to be excluded from the LCR and the front porch bonus allows up to 240 sf of a porch to be excluded from the LCR resulting in 2,740 sf of covered area or 27.4% LCR. Allowing an additional 2% LCR would result in almost 30% lot coverage, which he advised against.

I thanked him for his comments and told him that I would include them in the information provided to the Village Board.

Kind Regards,

Kelly Purvis

Kelly Purvis | Associate Planner | Village of Glen Ellyn
535 Duane Street | Glen Ellyn, IL 60137
Ph: 630.547.5371 | F: 630.547.5370



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Ordinance
Prepared By: Christina Coyle

SCHEDULED

ORDINANCE 6521

DOC ID: 2816

Motion to Approve Ordinance No. 6521, An Ordinance Authorizing the Transfers of End of Year FY2016 General Fund Surplus Amounts Equaling \$400,000 from the General Fund to the Police Pension Fund, and \$148,331 from the General Fund to the Facilities Maintenance Reserve Fund.

Background

In the prior year, as recommended by the Finance Commission, the Village Board voted to distribute the 2015 fiscal year General Fund Surplus by contributing additional funds to the Police Pension Fund (\$400,000) and the Facilities Maintenance Reserve Fund (\$200,000).

At the June 26, 2017, Village Board meeting the 2016 audit was presented to the Village Board. The audit confirmed the fiscal year 2016 General Fund operating surplus was \$548,331. This operating surplus is equal to the end of year decrease in fund balance of \$51,669 adjusted for the 2015 surplus distribution of \$600,000 which was transferred in 2016.

Distribution of the General Fund Surplus

The Village Board again needs to decide if and how to distribute the fiscal year 2016 General Fund operating surplus of \$548,331.

Reserve Policy

The cash reserve policy in the General Fund for 2017 is 30% of operating expenditures, or \$5.4 million. The General Fund cash reserve policy level increases each year by 1% until a maximum policy of 35% is obtained. At our low point in the year (April 2017), the cash reserve level was at 41.9% of operating expenditures. If this 2016 surplus had been distributed at this low point, the cash reserve level would be at 38.9%. As this percentage is above our policy level, staff is recommending to distribute the entire FY2016 General Fund Surplus. Later this year, the Finance Commission and the Village Board will be reviewing the reserve policies to determine if any revisions are necessary.

Distribution

Staff is again recommending that the surplus be distributed to the Police Pension Fund and the Facilities Maintenance Reserve Fund. Staff is recommending that \$400,000 be distributed to the Police Pension Fund, which is equal to the excess distribution in the prior year. The Finance Commission and the Village Board have made responsibly funding the Police Pension Fund a priority. Distributing this additional \$400,000 to the Police Pension Fund will raise the funded status from 59.6% to 60.4%, based upon the 2016 actuarial report. While this is not a large increase in funded status, every extra contribution helps reduce future liability.

Staff is then recommending that the remainder of the FY2016 General Fund surplus of \$148,331 be distributed to the Facilities Maintenance Reserve Fund. The Facilities Maintenance Reserve Fund pays for improvements and maintenance to the Village facilities. Our buildings are aging and many are in need of significant maintenance or updates. Further, now that the police vacated the Civic Center, dollars will be needed to repurpose the space. The additional contribution of \$148,331 will not meet all of these needs, but will contribute towards doing so. At the beginning of fiscal year 2017, the Facilities Maintenance Reserve Fund had a cash balance of \$923,708. The five year capital plan included in the 2017 budget had \$3.03 million of improvements identified over the five year period.

Recommendation to the Village Board from the Finance Commission

The Finance Commission reviewed this matter at the July 14, 2017 Finance Commission meeting. The Finance Commission recommended the Village Board approve a \$400,000 transfer to the Police Pension Fund and a \$148,331 transfer to the Facilities Maintenance Reserve Fund.

Action Requested

Motion to distribute the 2016 General Fund surplus as follows:

- \$400,000 as an extra contribution to the Police Pension Fund
- \$148,331 as an extra contribution to the Facilities Maintenance Reserve Fund

Ordinance No. _____

An Ordinance Authorizing the Transfers of End of Year FY2016 General Fund Surplus Amounts Equaling \$400,000 from the General Fund to the Police Pension Fund, and \$148,331 from the General Fund to the Facilities Maintenance Reserve Fund

Whereas, Village staff has prepared and presented to the President and Board of Trustees of the Village of Glen Ellyn the Comprehensive Annual Financial Report for the fiscal year beginning January 1, 2016, and ending December 31, 2016; and

Whereas, the General Fund has a positive operating change in fund balance for the fiscal year beginning January 1, 2016 and ending December 31, 2016, of \$548,331; and

Whereas, after reasonably providing for sufficient General Fund resources for both currently foreseen and unforeseen circumstances of revenue into, or disbursement from the General Fund to avoid a deficit condition;

Now, Therefore, Be It Hereby Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The President and Board of Trustees grants the authority to the Finance Director to transfer excess amounts from the General Fund as follows:

1. An amount equaling \$400,000 (FOUR HUNDRED THOUSAND DOLLARS) to the Glen Ellyn Police Pension Fund;
2. An amount equaling \$148,331 (ONE HUNDRED FORTY-EIGHT THOUSAND THREE HUNDRED THIRTY-ONE DOLLARS) to the Facilities Maintenance Reserve Fund.

Section Four: This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, _____.

Ayes: _____

Nays: _____

Ordinance 6521

Meeting of July 24, 2017

Absent:_____

Approved by the President of the Village of Glen Ellyn, on the ____ day of _____,
_____.

Village President of the Village
of Glen Ellyn, Illinois

Attest:

Village Clerk of the Village
of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____, _____.)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/24/17 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Budget
Prepared By: Christina Coyle

SCHEDULED

ORDINANCE 6522

DOC ID: 2818

Ordinance No. 6522, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending December 31, 2017, for Transfers from the General Fund to the Police Pension and Facilities Maintenance Reserve Fund.

Background

The Village Board will be considering at the July 24, 2017 Board meeting if the Board would like to transfer a portion of the General Fund operating surplus for FY2016 to the Police Pension Fund and the Facilities Maintenance Reserve Fund. If such transfers are approved, the FY2017 budget will need to be amended to provide budgeted funds for the transfers. The attached ordinance will amend the FY2017 budget for the transfers approved by the Board.

Action Requested

Adopt the attached ordinance amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending December 31, 2017.

Ordinance No. _____

**An Ordinance Amending the Budget of the Village of Glen Ellyn
for the Fiscal Year Ending December 31, 2017, for Transfers from the General Fund
to the Police Pension and Facilities Maintenance Reserve Funds**

Whereas, the Board of Trustees of the Village of Glen Ellyn on December 12, 2016, passed the annual budget for the Village of Glen Ellyn for Fiscal Year 2017 containing amounts estimated for payment of CURRENT obligations; and

Whereas, the President and the Board of Trustees of the Village of Glen Ellyn passed an ordinance to transfer surplus General Fund amounts from the 2016 fiscal year to other funds; and adequate reserves exist to satisfy those transfers;

Now, Therefore, be it Ordained by the President and the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The budget for the fiscal year ending December 31, 2017, is hereby amended to include revenues and expenditures as identified in Attachment A.

Section Two: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2017.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day

Ordinance 6522

Meeting of July 24, 2017

of _____, 2017.

Village President

Attest:

Village Clerk

(Published in pamphlet form and posted on the _____ day of _____, 2017.)

ATTACHMENTS:

- Attachment A - Amendment for General Fund Transfer (PDF)

ATTACHMENT A

VILLAGE OF GLEN ELLYN
SCHEDULE OF AMENDMENTS

Account		Account Name	Amendment Amount	Description
134100	590700	POLICE ADMINISTRATION - TRANSFER TO POLICE PENSION	\$ 40,000.00	TRANSFER FROM GENERAL FUND TO POLICE PENSION FUND
134200	590700	POLICE OPERATIONS - TRANSFER TO POLICE PENSION	300,000.00	TRANSFER FROM GENERAL FUND TO POLICE PENSION FUND
134300	590700	POLICE INVESTIGATIONS - TRANSFER TO POLICE PENSION	60,000.00	TRANSFER FROM GENERAL FUND TO POLICE PENSION FUND
121300	590690	TRANSFER TO FACILITIES MAINTENANCE RESERVE FUND	148,331.00	TRANSFER FROM GENERAL FUND TO FACILITIES MAINTENANCE RESERVE FUND
General Fund Subtotal:			\$ 548,331.00	
9000	490700	TRANSFER TO POLICE PENSION	(400,000.00)	TRANSFER FROM GENERAL FUND TO POLICE PENSION FUND
Police Pension Fund Subtotal:			\$ (400,000.00)	
4500	490690	TRANSFER FROM GENERAL FUND - FACILITIES MAINTENANCE	(148,331.00)	TRANSFER FROM GENERAL FUND TO FACILITIES MAINTENANCE RESERVE FUND
Facilities Maintenance Reserve Fund Subtotal:			\$ (148,331.00)	
Grand Total:			\$ -	

Note: A negative amount indicates a revenue/other financing source.