



Agenda
Village of Glen Ellyn
Historic Preservation Commission Meeting
Thursday, February 15, 2024
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

Visitors are most welcome to attend all public meetings and can find copies of the Agenda online at www.glenellyn.org prior to the meeting. Any individual with a disability requiring reasonable accommodation in order to participate in a meeting should contact the Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting.

- A. Call to Order**
- B. Approval of Minutes from January 18, 2024 Meeting**
 - 1) January 18, 2024 Minutes
- C. Public Comment (Non-Agenda Items)**
- D. Old Business**
 - 1) Annual Historic Preservation Awards
 - 2) Review goal-setting for 2024
 - 3) Discussion of possible economic incentive packages to encourage (historic homes) remodeling
- E. Historical Society Business**
- F. Chairman's Report**
- G. Village Board Trustee Report**
- H. Staff Report**
- I. Adjournment**



Minutes
Village of Glen Ellyn
Historic Preservation
Regular Meeting
January 18, 2024
7:00PM
Glen Ellyn Civic Center Room 306

Board or Commission: Historic Preservation
Meeting: Regular
Quorum: Yes

Date: January 18, 2024
Called to Order: 7:00 p.m.
Adjourned: 7:51 p.m.

MEMBER ATTENDANCE:

Penn French	Chairman	Absent
Nathan Darga	Commissioner	Present
John Day	Commissioner	Present
Donna Leak	Commissioner	Present
Barb Lemme	Commissioner	Present
Robert Margetts	Commissioner	Present
David Schlembach	Commissioner	Present

Also Present:

Mike D'Onofrio	Interim Building Official	Present
Jeff Anderson	Historical Society	Present
Kelley Kalinich	Trustee Liaison	Present
Elisa Pollina	Recording Secretary	Present

Public Present:

A. CALL TO ORDER

The January 18, 2024 regular meeting of the Historic Preservation Commission was called to order by Chairman Pro-Tem Day at 7:01 PM at the Glen Ellyn Civic Center.

B. PUBLIC COMMENT – None

C. ANNOUNCEMENTS – None

D. APPROVAL OF MINUTES FROM NOVEMBER 16, 2023 MEETING

MOVE TO APPROVE THE MINUTES OF REGULAR MEETING 11/16/2023

RESULT: Motion Unanimously Carried

MOVER: Commissioner Darga

SECONDER: Commissioner Leak

AYES: Darga, Leak, Lemme, Day, Margetts, Schlembach

E. OLD BUSINESS

1. Annual Historic Preservation Awards – Associate Planner D’Onofrio provides an update on the Annual Historic Preservation Awards. We are advertising this through various channels such as the website, flyers distributed to builders, developers, and public entities, inclusion in the weekly newsletter, social media promotion, and placement on the electronic sign. However, as of now, no nominations have been received. The deadline for submitting nominations is in April.

F. NEW BUSINESS -

1. Goal Setting for 2024 – Staff Liaison D’Onofrio informs the HPC that it's an annual practice to establish a list of goals. The goals set in 2020 have been provided for review and consideration for 2024 (see attached list).

Commissioner Lemme suggests streamlining the list for 2024. She proposes retaining 4-5 goals and focusing on one or two that are substantial. She suggests keeping the following goals for 2024.

- 1. Continue to encourage landmarking of Village residences and commercial buildings by generating ongoing print and media coverage to promote local landmark designations and follow up with direct mailings and neighborhood meetings for possible designees.*
- 2. Work more closely with the Chamber of Commerce and other groups to actively promote Glen Ellyn History and Stacy’s Tavern Museum to the benefit of all and explore additional partnerships with other local agencies engaged with historic preservation.*
- 3. Explore various social media strategies to further promote public outreach for landmarking homes.*
- 4. Create activities for Preservation Month in May.*
- 6. Create a list that includes homes that have both a) received a historical plaque from the Historical Society within the last three years, and b) are considered significant homes. Contact these homeowners for interest in Landmark status with a letter and work to improve response rates.*

7. *Promote heritage tourist activities such as self-guided tours of local landmarked properties with a paper map or pamphlet that highlights 10 properties along Main Street from Stacy's Corners to the north edge of Downtown.* 8. *HPC sponsored (with partner) Historic Housewalk.*

9. *Explore the establishment of local Glen Ellyn Landmark Districts.*

10. *Explore the use of financial incentives to encourage historic preservation, restoration, rehabilitation, and reconstruction within the Village. For information on these different type of preservation projects, consult the National Trust website.*

Commissioner Schlembach proposes the inclusion of goal #5: *Encourage younger generations to participate and engage in historic preservation through such events as trivia nights at local establishments. Create activities for Preservation Month in May that will further promote historic preservation to younger generations.* Concerning goal #10, he recommends adopting the criteria established by the National Parks Service, which is already in place at the state level.

In addition, Commissioner Leak proposes the inclusion of goal #8: *HPC sponsored (with partner) Historic Housewalk.*

Commissioner Darga suggests that some of the goals are quite broad, and there might be value in categorizing them into general HPC goals and those that the commission intends to address specifically in 2024.

D'Onofrio mentions that he will summarize the goals as per the discussion, categorize them as suggested, and then distribute them to the commission for further consideration.

Chairman Pro-Tem Day expresses gratitude to D'Onofrio for his assistance.

G. HISTORICAL SOCIETY BUSINESS – Jeff Anderson updates the HPC on the upcoming events at the Historical Society:

January 19 – 7:00 pm - St. James Farm Forest Preserve: A Personal History and View

January 27 – 2:00-3:00 - U.S. Grant: The Hero of Appomattox

February 9 – 7:00-8:00 pm - Selling Lincoln: The Chicago Tribune and Abraham Lincoln

February 24 – 2:00-3:00 - The Great Migration and the Great War

He mentioned there will be 35 programs scheduled in 2024 and the Historical Society will be partnering with various businesses.

H. CHAIRMAN REPORT – Chairman Pro-Tem Day observed at the library that the Environmental Commission has a dedicated section of books promoting environmental awareness. Upon inquiring with the library staff, he proposed that the Historic Preservation Commission could also have a selection of books to raise awareness about historic preservation. The HPC expressed support for this initiative and the visibility it could provide.

- I. VILLAGE TRUSTEE REPORT** – Trustee Kalinich provided an update to the HPC regarding the Village Board's actions in December. The Board successfully passed both the budget and levy. Notably, the levy increased by 2.1%, translating to a \$40 increase on a \$500,000 home. Additionally, the Board reviewed the strategic goals to determine priorities. The board will continue to focus on finalizing the sale of the hotel property. The U.S. Bank property plan received unanimous endorsement, and efforts are underway to finalize the details for selling the property to the Park District.

Concerning the Architectural Appearance Commission, Trustee Kalinich shared that discussions are ongoing with Trustee Gould to determine the specifics of the HPC representation on the Architectural Appearance Commission. The aim is to define a collaborative framework between the two commissions.

- J. STAFF REPORT** – Staff Liaison D’Onofrio provided an update to the HPC, mentioning that three new planners are scheduled to begin their roles on Monday. He also noted that he will be assisting in their transition.

- K. ADJOURNEMENT & NEXT MEETING** - A motion to adjourn the meeting was made by Commissioner Lemme and Commissioner Darga seconded the motion. The meeting was adjourned at 7:51 p.m.

Next meeting – February 15, 2024

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Mike D’Onofrio, Staff Liaison



**Glen Ellyn Historic
Preservation Commission**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 2/15/2024 7:00 PM
Department: Community Development
Department Head: Emily Rodman
Category: Discussion Item
Prepared By: Jordan Frahm

**AGENDA ITEM (ID # 2024-
101)**

DOC ID: 2024-101

Annual Historic Preservation Awards

Statement of the Issue:

Staff will provide an update applications reviewed and review how the Village has publicized the awards to-date.

Analysis:

N/A

Budget Impact:

N/A

Contribution to Strategic Plan

Action Requested:

Discussion only.

Attachments:



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Department: Community Development
Department Head: Emily Rodman
Category: Discussion Item
Prepared By: Jordan Frahm

**AGENDA ITEM (ID # 2024-
102)**

DOC ID: 2024-102

Review goal-setting for 2024

Statement of the Issue:

The HPC should review, revise as appropriate and approve their proposed 2024 goals discussed at the January 18, 2024 meeting.

Analysis:

See attached.

Budget Impact:

The Village has budgeted \$2,000 in fiscal year 2024 for the purchase of landmark plaques, annual historic preservation awards, and Commission events.

Contribution to Strategic Plan

Action Requested:

Discussion only.

Attachments:

1. Jan 18 Goal Setting Summary



Glen Ellyn Historic Preservation Commission's Goals 2024

(Discussed January 18, 2024 at HPC Meeting)

Specific Goals

- Create activities for Preservation Month in May – especially those geared toward a younger generation
- Improve response rates for Landmark Status by creating a list that includes homes that have both a.) received a historical plaque from the Historical Society within the last three years and b.) are considered significant homes
- Promote heritage tourist activities like self-guided tours of landmarked properties with printed companion materials (e.g. an HPC-partner sponsored “Historic Housewalk”)
- Explore the use of financial incentives to encourage historic preservation, restoration, rehabilitation and reconstruction within the Village.

General Goals

- Building outreach: encourage landmarking of Village residences and commercial properties with media/promotional coverage of designations; explore social media strategies; execute direct mailings and neighborhood meetings to identify new designees; establish partnerships with Chamber and other local agencies to promote local history and preservation; Host events (e.g. trivia nights) to foster participation with the next generation of historic preservation enthusiasts
- Explore the establishment of local Glen Ellyn Landmark Districts



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**AGENDA ITEM (ID # 2024-
103)**

DOC ID: 2024-103

Discussion of possible economic incentive packages to encourage (historic homes) remodeling

Statement of the Issue:

Discussion of possible economic incentive packages to encourage (historic homes) remodeling

Analysis:

This is a continuation of an ongoing discussion.

Budget Impact:

To be determined.

Contribution to Strategic Plan

Action Requested:

Discussion only.

Attachments: