



Minutes
Village of Glen Ellyn
Special Village Board Workshop
Monday, October 23, 2023
6:00 PM
Glen Ellyn Civic Center, Room 301

A. Call to Order – 6:01 P.M.

B. Pledge of Allegiance

C. Roll Call

Upon roll call by Clerk Cosby, President Gould Pro tem and Trustees Christiansen, Fasules, Kalinich, Simon, and Thompson answered “Present.” Trustee Simon arrived at 6:50p.m. President Senak was absent.

Also in attendance: Village Manager Franz, Assistant Village Manager/Community Development Director Rodman, Village Attorney Mathews, Public Works Director Buckley, Interim Finance Director Brankin, and Economic Development Coordinator Hannah.

D. Audience Participation

There was no off-agenda audience participation.

E. 2024 Budget Discussion - General Fund

To start the presentation, Interim Finance Director Brankin presented pie charts illustrating different aspects of the general fund.

1) Facilities Maintenance

Interim Finance Director Brankin presented the budget, highlighting personnel costs and price increases.

President Pro tem Gould asked how this fits into the Maintenance Reserve Fund. It was confirmed that this is a Capital Fund.

Trustee Christiansen asked if the maintenance going up is unscheduled items. Assistant Village Manager/Community Development Director Rodman replied.

Trustee Thompson gave Village Manager Franz a building reserve study that he had from another project, suggesting that the Village do a similar study to get more detail on the elements that need to be addressed when renovating the Civic Center. Village Manager Franz replied positively to this request. It was stated that seven buildings will need renovations that are part of this funding.

2) Economic Development/Marketing Fund

Interim Finance Director Brankin highlighted items of note in the budget.

Trustee Kalinich asked how often the Roosevelt Road banners are replaced. Economic Development Coordinator Hannah replied.

Trustee Christiansen asked if the downtown banners are different than the Roosevelt Road banners. Economic Development Coordinator Hannah replied.

Trustee Thompson asked about the commitment to do extra promotion for the CBD after the Streetscape is completed. Economic Development Coordinator Hannah and Village Manager Franz replied that this funding is included in the budget.

Trustee Fasules offered some clarification on how much the marketing budget has increased over last year. Discussion ensued.

President Pro tem Gould asked about the Carnival/Taste budget. Village Manager Franz replied about the reduced budget. President Pro tem Gould wondered if the \$30,000 was necessary to pay for the event. Discussion ensued.

Trustee Christiansen asked about the \$10,000 in public relations for the Warhol exhibit that had zero allocated this year to it. Interim Finance Director Brankin replied it needed to be removed.

President Pro tem Gould asked about the relationship with the Chamber and the building they occupy. Village Manager Franz replied, with discussion continuing based on his reply.

There was discussion about the Village Historical Society and the agreement concerning the building they occupy.

3) Community Development

Interim Finance Director Brankin highlighted items of note in this budget.

Trustee Kalinich wanted clarification on costs related to the hotel site, whether those costs would be for the construction that will be done there.

Trustee Thompson asked if the additional position had been filled. Assistant Village Manager/Community Development Director Rodman replied.

Trustee Fasules asked what positions were requested. Assistant Village Manager/Community Development Director Rodman replied. Trustee Fasules stated that the department needed to be staffed correctly. Assistant Village Manager/Community Development Director Rodman replied. Village Manager Franz added his thoughts on this issue.

Trustee Thompson supported Trustee Fasules' statement that Community Development needs to let the Board know what they need to succeed. Attorney Mathews added to the discussion, which continued further about staffing issues for the department.

4) Fire & EMS

Interim Finance Director Brankin highlights items of note in this budget.

Trustee Thompson asked a question about personnel. Village Manager Franz replied.

President Pro tem Gould asked about the Volunteer Fire Department in relation to this budget. Interim Finance Director Brankin replied that this is the General Fund portion.

F. 2024 Budget Discussion - Other Funds

1) CBD TIF

This budget will be discussed at the next workshop.

2) Roosevelt Road TIF

This budget will be discussed at the next workshop.

3) Forfeiture Fund

This budget will be discussed at the next workshop.

4) Solid Waste Fund

Interim Finance Director Brankin stated that this is traditionally not budgeted for under law.

Trustee Kalinich asked about the 5% projected increase. Assistant Village Manager/Community Development Director Rodman replied. Interim Finance Director Brankin added that it is a known cost. Attorney Mathews asked if this will need to be re-budgeted after the contract expires. Interim Finance Director Brankin replied.

Trustee Thompson asked about Clean Sweep funding. Assistant Village Manager/Community Development Director Rodman replied.

Village Manager Franz commented that when the garbage collection contract is out for bid, the Village would want to keep Monday as pick-up day and extend the contract if a reasonable price can be reached. Assistant Village Manager/Community Development Director Rodman added her thoughts on this approach.

5) Corporate Reserve Fund

Interim Finance Director Brankin highlighted items of note in this budget, pointing out the CBD Business program to compensate for Streetscape is included in this fund.

Attorney Mathews asked if monies realized from the hotel sites would be in this budget. Interim Finance Director Brankin replied.

6) Debt Service Fund

Interim Finance Director Brankin pointed out a minimal change year to year to the fund.

Trustee Kalinich asked if this is part of a payment schedule for bonds. Interim Finance Director Brankin replied.

President Pro tem Gould asked about the bond rating and what the Village did to get the AAA rating. Interim Finance Director Brankin replied. Village Manager Franz added some history of the rating for the Village. President Pro tem Gould asked a follow up question about the transfer of funds. Interim Finance Director Brankin replied.

7) Insurance Fund

Interim Finance Director Brankin pointed out that insurance costs are projected to increase.

Trustee Kalinich asked why the increase is projected. Interim Finance Director Brankin replied. Attorney Mathews added information about cyber insurance.

Trustee Kalinich asked if the Village is self-funded. Assistant Village Manager/Community Development Director Rodman replied with details about the pool of government participants and how the rates are tied together.

Trustee Christiansen asked about planning department insurance increases and why they are so large. It was explained that this is due to the understaffing at the moment and possible increases once employees are hired.

8) Police Pension Fund

Interim Finance Director Brankin highlighted items of notes in this budget.

Trustee Kalinich asked about an officer that had gone into a different field and if his contributions remain in the fund. Interim Finance Director Brankin replied about the portability of funds.

G. Adjourn – 7:01 P.M.

Mover: Trustee Kalinich; Second: Trustee Simon. Unanimous vote to adjourn.