



Minutes
Village of Glen Ellyn
Special Village Board Workshop
Monday, October 9, 2023
5:30 PM
Glen Ellyn Civic Center, Room 301

A. Call to Order – 5:30 PM

B. Pledge of Allegiance

C. Roll Call

Upon roll call by Clerk Cosby, President Senak and Trustees Christiansen, Fasules, Kalinich, Gould, Simon, and Thompson answered “Present.”

Also in attendance: Village Manager Franz, Assistant Village Manager/Community Development Director Rodman, Interim Finance Director Brankin, General Manager Vesevick, and HR Director Vonachen.

D. Audience Participation

There was no off-agenda public comment.

E. 2024 Budget Discussion

Village Manager Franz started by reviewing the goals of the budget meeting and then turned the meeting over to Interim Finance Director Brankin.

1) Budget Overview

Interim Finance Director Brankin gave an overview of the budget approval process and then went into the highlights of the budget, operating and capital.

Trustee Kalinich asked for clarification and confirmation that IMRF is a mandated fund. Interim Finance Director Brankin replied that it was.

Interim Finance Director Brankin showed expenditures by function and revenue sources for the General Fund.

2) General Fund Revenues

Interim Finance Director Brankin continued with highlights of expected General Fund Revenues.

Trustee Gould asked about the percentage of property tax being relied on and if the Village is relying on it less. Interim Finance Director Brankin replied.

President Senak asked for clarification on the PTELL. Interim Finance Director Brankin replied.

Trustee Thompson asked if the tax for online sales was reported separately. Interim Finance Director Brankin replied that it was not.

Interim Finance Director Brankin explained the income tax/Local Government Distributive Fund and Personal Property Replacement Tax. He also spoke about a correction in the tax that is being made. President Senak asked how much that amount will be. Interim Finance Director Brankin replied but did not give a dollar amount.

Trustee Christiansen asked if the correction was a one-time change. Interim Finance Director Brankin replied that it was a one-time change.

Trustee Christiansen asked about the charges for ambulance services and if they were being charged. Interim Finance Director Brankin replied that services are being charged and that this is part the Fire Services budget.

Trustee Thompson asked about other fees and taxes not covered in the General Fund. Interim Finance Director Brankin replied.

President Senak asked if there was a budget surplus this year and what that amount would be. Interim Finance Director Brankin replied. Trustee Thompson asked a follow-up question regarding the unencumbered amount. Interim Finance Director Brankin replied.

President Senak asked when the last time was the Village had a deficit. Interim Finance Director Brankin replied that he would get back to the Board with an answer.

Trustee Gould asked about the zoning update and how it is being treated. Interim Finance Director Brankin replied.

President Senak asked what the increase in the budget is from 2023 to 2024. Interim Finance Director Brankin replied.

President Senak asked if there is anything to keep the Board from using the surplus from last year. Interim Finance Director Brankin replied, with additional information coming from Village Manager Franz.

Trustee Fasules asked to see the actuals from 2021 - 2023 and projected for 2024 in one chart. Interim Finance Director Brankin replied that he would supply that chart to the Board.

Trustee Gould highlighted a passage in the personnel cost section to point out that it was in the document and that the Board should respect personnel workload.

President Senak asked about the cannabis sales revenue that the Village receives from the State and the reduction in the 2024 budget. Interim Finance Director Brankin replied. Trustee Thompson asked if the State shares gambling revenues as well. Trustee Kalinich replied that it does not.

3) Village Links and Reserve 22

General Manager Vesevick stated the goal of the Village Links and Reserve 22, and that this goal is the guide for the budget. He then reviewed the 2024 budget. He reminded everyone that the nature of the business makes the budget unpredictable and highlighted some of those variables.

Village Manager Franz commented on the Paid Leave for All Workers Act that will be enforced starting in January 2024. Trustee Gould asked follow-up questions on this. Village Manager Franz replied.

President Senak asked about the cash reserve policy. General Manager Vesevick replied.

General Manager Vesevick presented anticipated Capital Items for the next four years and how he expects them to be paid for.

Trustee Kalinich asked for clarification of the exact location of the banquet patio area. General Manager Vesevick replied.

Trustee Christiansen asked if there would be an increase in banquet revenue if the patio covering was permanent, and if that would mandate a kitchen expansion. General Manager Vesevick replied.

General Manager Vesevick presented a historical view of cash on hand and how it's spent.

President Senak asked about the decrease of revenue in the winter months and if there's a plan to increase it. General Manager Vesevick replied.

Trustee Kalinich asked if the takeout business has still been a large part of revenue. General Manager Vesevick replied. He also talked about the special events that have been staged at Reserve 22 to drive traffic.

Trustee Fasules asked how large of a banquet can be at Reserve 22. General Manager Vesevick replied and gave a little more detail on event capacity. Trustee Fasules followed-up with another question about the food portion of banquets. General Manager Vesevick replied.

Trustee Simon asked if there was winter or night golf. General Manager Vesevick replied. The conversation turned to the driving range and ways to increase its revenue. Pros and cons were part of this conversation.

The importance of the storm water protection aspect of the Village Links was discussed. Trustee Gould asked about the annual cost associated with this function of the Links. General Manager Vesevick replied. Trustee Gould suggested that, from an accounting point-of-view, perhaps this should be paid by the Village out of their storm water budget. Discussion ensued.

Trustee Simon asked about what happens if an over-average rainfall occurs. Village Manager Franz and General Manager Vesevick replied that the clubhouse stays above flood level.

4) Finance Department

Interim Finance Director Brankin briefly covered the Finance Department proposed 2024 budget.

Trustee Christiansen asked about a \$15,000 difference in banking services and what accounts for this. Interim Finance Director Brankin replied.

President Senak asked about the professional service decrease. Interim Finance Director Brankin replied.

President Senak asked about an increase in overtime that is budgeted and what happens if the money is not used. Interim Finance Director Brankin replied. Discussion ensued regarding the logistics of use.

5) Police Pension Fund

Due to time constraints, this will be discussed at the next budget review.

F. Adjourn – 7:03 PM

Mover: Trustee Kalinich; Second: Trustee Christiansen. Unanimous vote to adjourn.