SPECIAL FINANCE COMMITTEE MEETING
Minutes
September 1, 2023

A. Call To Order

The September 1, 2023, Special Finance Commission Meeting was called to order at 7:00 AM by Chair, VanEk, at 535 Duane Street, Room 301, in Glen Ellyn, Illinois.

B. Roll Call

Jeremy S. VanEk	Chair	Present
Christopher Goodman	Vice-Chair	Present
Anne Arnold	Commissioner	Present
Lea Dan	Commissioner	Present
Mike Graham	Commissioner	Present
Leo Hoerdermann	Commissioner	Present
Kevin Moffitt	Commissioner	Present
Brian Niksa	Commissioner	Present
Scott Waldbusser	Commissioner	Present

Also Present: Interim Finance Director, Patrick Brankin, Fire Chief Chris Clark, Village Trustee, Gary Fasules, and Village Manager, Mark Franz.

C. Public Comment

None

D. Approval of Minutes

1) Minutes – August 11, 2023 and September 1, 2023 will be approved at October 13, 2023 meeting.

E. Fire and EMS Services

1) Fire and EMS Services - 5 Year Forecast

This discussion began by indicating without repeating too much from previous meetings that the purpose would be to begin digging into Assisted Living Centers and Urgent Care facilities and see how they are being billed. EMS Services for Assisted Living facilities is being billed per unit at the multi-family residential rate. Urgent Care facilities are billed at a commercial rate. The last meeting proposed to review increased fees compared to other communities. The increases were compared to other fire protection districts rather than municipalities. The proposed fee review was also to evaluate a one line item or three (3) line items: a. EMS, b. Capital, and c. Fire Services. If identified as three line items, how would these be allocated.

6% of calls are from assisted living facilities and 4% from Urgent Care facilities. There are two [2] Urgent Care facilities EMS and Fire service. There would need to be a substantial fee increase to Assist Living and Urgent Care facilities to lower the fees of the single family fees.

In lieu of time, there will be further review at another time to account for a possible heavy user fee and an incentive to approach the actual cost of administrative fees to account for high usage of services by Assist Living and Urgent Care facilities.

A proposed model of a total fee of $30 for single family and $22.50 for multi-family was discussed in great detail. This model also incorporated a built-in CPI automated increase every 2 years similar to the model incorporated when the new Parking Permit Ordinance was set. The cost of Fire and EMS in Glen Ellyn is 25% less than in other municipalities. Even if increased fees in past, the Village would still be in a situation for a need to raise fees.

It was also shown by Interim Director Brankin and Fire Chief Clark that recently annexed homes, which were previously in the Lisle-Woodridge Fire Protection District, had been paying higher rates for fire protection than are being proposed in the new rate structure. An exercise was shown where the taxable property values of the homes belonging to some current and former Finance Commission members were applied against the tax rates of various Fire Protection districts in the area, and the result was that those homes would nearly always pay more in property taxes to those Districts than they would pay in the proposed fee structure.

Chair VanEk requested a motion to move a vote on the Rate Proposal based on 3rd Model, page 129 in the packet. The motion was moved in total numbers by Vice-Chair, Goodman, and seconded by Commissioner, Moffitt. There was no discussion. All were in favor, no one opposed or abstained. The motion was carried unanimously by Finance Committee.

E. Financial Reports

1) Annual Comprehensive Financial Report as of December 31, 2022

The above mentioned Financial Report was presented to the Board on Monday night. This is the only time this report will be on an Accrual Basis. There were no inquiries outside of some items on the TIF Fund. The General Fund last 3-4 years very good. It was noted in 2022 US Bank and Hotel purchase completed but are not recorded directly in General Fund. However, the general fund did make a transfer out to support a property purchase. Village Services had a good year. The Pension Fund trended positive until 2022 with some decrease due to market performance.

F. Staff Report

The agenda's have been kept flexible due to the current opening of the Finance Director. The Budgeting season for the Village will begin in September - November. Once Budget season is complete, a discussion will be had with the Board on a plan for the recruitment process to permanently fill the Finance Director role.

G. Chairperson's Report

None

H. Trustee Liaison's Report

None

I. Other Business

None

J. Reminders

1) Next Meeting: Friday, October 13, 2023 at 7:00 AM. The regular scheduled September meeting has been cancelled.

K. New Commission Orientation

1) New Commissioner Orientation will be postponed to another time based on time constraints.

L. Adjourn

Commissioner Arnold moved to adjourn and Commissioner Hoerdermann seconded, to adjourn the meeting. The meeting was adjourned at 8:24 AM.

Submitted By: Lisa M. McDougal, Recording Secretary