Minutes
Village of Glen Ellyn
Village Board Workshop
Monday, May 15, 2023
7:00 PM
Glen Ellyn Civic Center, Room 301

A. Call to Order – 7:01 PM

B. Pledge of Allegiance

C. Roll Call

Upon roll call by Deputy Clerk Cannova, President Senak and Trustees Christiansen, Fasules, Kalinich, Gould, Simon, and Thompson, were "Present." Clerk Cosby was absent.

Also in attendance: Village Manager Franz, Assistant Village Manager Rodman, Village Attorney Mathews (partial), Public Works Director Buckley, Public Works Assistant Director Hubsky, Finance Director Noller, Community Development Director Scott, Communications Coordinator Paplauskas Police Chief Norton, and Fire Chief Clark.

D. Audience Participation

There was no off-agenda public comment.

E. Discussion of Proposed Change to 2023 Fourth of July Parade Route (Police Chief Norton)

Trustee Thompson suggested the Board recognize the day as National Peace Officers Memorial Day.

Police Chief Norton reviewed July 4th fundraising efforts as well as the social media involved. He also spoke about the proposed parade route, which is on the south side of the Village. He mentioned that Chicago Cubs great Billy Williams is this year's Grand Marshall. He confirmed that the fireworks will be at Lake Ellyn.

Trustee Christiansen asked about the seating for the Parade. Chief Norton replied.

Trustee Kalinich asked about the direction and length of the route. Chief Norton replied.

President Senak asked about the body camera Chief Norton was wearing. Chief Norton replied that there will be a demonstration of the system at an upcoming workshop.

F. Fire and EMS Facilities Space Needs Plan Report (Volunteer Fire Company Chief Clark) (30 minutes)

1) Fire and EMS Space Needs Assessment

Trustee Christiansen recused herself from the Fire discussion at 8:52 pm and did not return to the meeting.

Chief Clark introduced the Space Needs Plan Report, beginning with a history of the development of the report as well. The plan focused on current needs and extending the life of Fire Station 61.

The Space Needs Report was reviewed by Fire Company consultant, Jason Estes.
He emphasized that the current situation does not meet the needs of the Village today.
He reviewed recommended actions that could be taken to meet these needs in the future.
This included temporary areas with adequate space for the Fire Company to work from as the proposed renovations are made.

The Board asked questions about the Plan during Mr. Estes' presentation. During this time, at one point discussion specifically focused on relocation of Station 61 in the downtown area of the Village, as well as response time related to where a new station could be located.

Trustee Thompson asked about the ability to have a double door so that the trucks do not need to back into the station. Mr. Estes replied. Discussion continued on this point.

Trustee Simon asked about the adjacent land for the addition to Station 62. Mr. Estes replied.

Mr. Estes also reviewed the projected total project cost for the proposed renovations.
The Board asked questions about the costs. Trustee Kalinich asked about possible grant opportunities. Mr. Estes replied. Village Manager Franz added to the conversation.

The Board felt the proposals did a good job of taking into consideration what is necessary to get the Fire Company to the level of service it needs to be, without being extravagant.

Possible energy efficiency measures for the Stations were discussed. Environmental studies were also part of the conversation.

Bob Deitch, resident, whose home backs up to Panfish Park and Station 62, commented on the plan. He stated that they have never complained about the station but needs to object to the proposed addition due to its proximity to both. He was also concerned about the environmental affects as well. He acknowledged the possible need for more space and suggested other options.

Norris Eber, resident, gave his thoughts on the proposed renovations to Station 62. His property is near the station. He was concerned with water management. He suggested that Fire Station plans be included in the Comprehensive Plan. He was also concerned with the effect on the natural environment. President Senak assured Mr. Eber that public comment will be part of the decision-making process.

G. Environmental Commission Update (Chairwoman Christy Truitt)

1) Environmental Commission - Board Update and Initiatives Discussion

Chairperson Truitt gave some background and then updated the Board on strategic goals, initiatives, and priorities currently being discussed as well as the Commission's strategic plan moving forward. She thanked staff for their support in these efforts. She added that there are options as to how to achieve their goals and those options, and the costs associated with each, need to be explored.

President Senak wanted clarification of what the Commission was asking for from the Board. Chairperson Truitt replied that they would like a workshop specifically for the priorities set for this year.

President Senak then asked about the scoping session and how that differs from the Workshop. Chairperson Truitt replied. President Senak followed up by asking if the Commission is looking for feedback on whether a consultant should be hired and who should be involved in the scoping session. Chairperson Truitt replied.

Trustee Kalinich gave her thoughts on the order of the items being asked for by the Commission. Chairperson Truitt replied. Trustee Kalinich requested more information to determine who should be involved in the scoping session. Trustee Kalinich also felt that education, and access to it, would be critical to the process and that a consultant might be able to help in those efforts. Chairperson Truitt replied.

Trustee Kalinich stated that she had heard reports that over the last couple years recycling efforts are abandoned after collection occurs and wondered if the consultant could help with this as well. Chairperson Truitt replied.

President Senak commented that recycling affects the waste collection costs.

Commissioner Kwiatkowsky commented that the Commission fully supports sustainability plan, as well as hiring a consultant for the value of their expert advice.

Commissioner Umlauf stated that she supports all efforts as well.

Commissioner Abeln agreed with his fellow Commissioners, adding that they have put a lot of work into the recommendations and will help keep efforts focused.

Commissioner Daly agreed with her fellow Commissioners and felt that understanding the Boards input would be a key to success.

Trustee Thompson asked what has been done to-date to meet some of the goals of the Commission. Chairperson Truitt replied that they plan to publish a report highlighting successes.

Trustee Thompson asked about a plastic bag charge and wondered if this might be something to explore. Chairperson Truitt replied. Discussion ensued.

Trustee Gould asked about creating new construction guidelines for sustainability issues, i.e., LEED initiatives. Discussion ensued on this and other things that could be done to encourage green actions.

President Senak and the Board agreed that a Workshop would be a good idea. It was also agreeable that the scoping of a sustainability plan, along with hiring a consultant would be a worthwhile approach. It was suggested that perhaps more data could be gathered before a consultant is hired and that after the Workshop would be a good time to consider the need for a consultant.

Trustee Gould asked how this would impact the workload of the Village Staff.
Village Manager Franz replied. Assistant Village Manager Rodman added her thoughts.
Trustee Christiansen felt that a consultant might help the workload put upon the staff.
Chairperson Truitt added her thoughts on this as well.

Commissioner Abeln emphasized that a consultant is the way to go if environmental issues are going to actually move forward and be executed. The conversation expounded on this opinion.

It was agreed that the workshop, focusing on land and waste, will be scheduled and the consultant issue will be addressed after that, and that the scoping session could provide insight on whether a consultant is needed for the plan or just for the initial scoping session. Discussion ensued, resulting in the decision that a consultant should attend the scoping session and after that it could be decided whether to bring them onto the project.

Trustee Simon asked again about additional data availability. Chairperson Truitt replied.

Timing was reviewed and Village Manager Franz suggested. Chairperson Truitt countered with her suggestion for the logistics of the sessions. The timeframe was discussed. September was agreed upon, or sooner, if possible.

H. Zoning Code Amendments - Vape, Smoke and Tobacco Shops (Community Development Director Scott)

1) Discussion of Proposed Amendments to the C-3, C-4, C5A, C5B and C-6 Zoning Districts

Village Attorney Mathews reviewed the proposed amendment to the zoning code to require vape, smoke, and tobacco shops to obtain a special use permit. He gave a brief history of vape shops in the Village and their zoning requirements.

Trustee Kalinich asked about the vape shop that had been at 5 Corners. Village Attorney Mathews replied.

Trustee Thompson asked if PUD (Planned Unit Development) overrides the zoning code. Village Attorney Mathews replied. They debated what C-6 zoning code included and did not include.

Village Attorney Mathews recommended special use zoning for the C-3 and C-6 Districts as a temporary solution to the zoning issue. He explained his rationale for this recommendation.

A discussion ensued amongst all factions regarding how the zoning codes are written, and how to amend and enforce the codes.

Trustee Christiansen asked if window display space (lighting and noise) is regulated for these businesses. Community Development Director Scott replied. Trustee Thompson asked if violations carry a monetary fine and if there is a limit to the number of violations a business can incur. Village Manager Franz and Community Development Director Scott replied.

Trustee Thompson asked about other businesses that might open in C-6 and would like to know the timeframe to cover his concern. Village Manager Franz and President Senak replied. Discussion continued about regulating other businesses and the logistics.

Trustee Gould asked about C-2 language regarding "daily commodities" allowed and wondered if it could be rewritten to be clearer. This was conceptually agreed to. She also asked who tobacco permits go through at the Village. Police Chief Norton replied.

Trustee Gould asked about how this proceeds through the Plan Commission. Discussion ensued about what the Commission would consider and address.

I. Municipal Code Amendments – Community Relations commission (Communications Coordinator Paplauskas) (15 minutes)

1) Proposed Amendments to Title 2, Chapter 10 of the Municipal Code - Community Relations Commission

Communications Coordinator Paplauskas presented the proposed changes to the Municipal Code.

Chairperson Irwin spoke on the behalf of the Commission and explained that most of the changes are being proposed to be sure the Village is living up to its DEI values. Another proposed change was to expand the age range for student participation. President Senak asked what was hoped to be achieved with expanding the range. Chairperson Irwin replied. Trustee Kalinich added her thoughts on this expansion.

Assistant Village Manager Rodman commented that student over 18 can participate on the commission as a regular commissioner and wondered if the intent on other commissions was to allow student commissioners to be beyond that age. Discussion ensued.

J. First Quarter Financial Report (Finance Director Noller)

1) Finance Director Noller will present the 2023 First Quarter Financial Report

Finance Director Noller presented the 2023 First Quarter Financial Report. Comments and questions were made and asked during the presentation by President Senak and the Board.

Trustee Thompson asked for specifics about the numbers for grocery stores in the Village. Finance Director Noller replied.

Norris Eber, resident, asked a question regarding the cash reserves and how they are invested currently. Finance Director Noller replied.

K. Reminders

1) Village Board Meeting May 22, 2023 at 7 pm
2) Housing Assessment Open House May 31, 2023 at 7 pm (Village Links)

L. Adjourn – 10:23 PM

Mover: Trustee Kalinich; Second: Trustee Thompson. Unanimous vote to adjourn.