



Agenda
Village of Glen Ellyn
Board of Fire and Police Commissioners Meeting
Tuesday, March 21, 2023
9:00 AM
Glen Ellyn Police Department, Conference Room

Visitors are most welcome to attend all meetings of the Board of Fire and Police Commission and can find copies of the Agenda at www.glenellyn.org prior to the meeting. Any individual with a disability requiring reasonable accommodation in order to participate in a meeting should contact The Village of Glen Ellyn ADA Coordinator, 630-469-1187, at least five (5) days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

- A. Call to Order**
- B. Roll Call**
- C. Public Comment**
- D. Approval of Minutes**
 - 1) Regular Meeting Minutes 1/10/2023
- E. Unfinished Business**
 - 1) Discussion to review and finalize interview questions.
- F. New Business**
 - 1) Motion to approve Lateral Officer eligibility list.
 - 2) Motion to amend Ch. 3 Sec. 10 of the Board of Fire & Police Commission Rules and Regulations
 - 3) Motion to enter Closed Session pursuant to Section 2(c)(21) of the Open Meetings Act, to review prior Closed Session Minutes.
 - 4) Motion to enter Closed Session pursuant to section 2(c)(1) of the Open Meetings Act, the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
- G. Next Regular Meeting: April 11, 2023 @ 3:30PM, Glen Ellyn Police Dept Community Room**
- H. Motion to adjourn.**



Village of Glen Ellyn
Board of Fire and Police Commissioners
Tuesday, January 10, 2023 3:30 PM
Glen Ellyn Police Department, Community Room
65 S. Park Blvd. Glen Ellyn

MEETING MINUTES

Call to Order: The meeting was called to order at 3:30 pm by Chair Taylor

Roll Call:

Board Member Attendance: Commissioner Taylor
Commissioner Sheehy
Commissioner Meyers

Quorum: Yes

Others in Attendance: Jim Monson, Glen Ellyn Commander
Kathy Vonachen, HR Director

Public Comment: - there was no public comment

Approval of the Minutes: BFPC Regular Meeting Minutes-12/13/2022 moved by Commissioner Meyers seconded and approved with corrections by common consent, as written.

BFPC Regular Meeting Minutes-12/21/2022 moved by Commissioner Meyers seconded and approved with corrections by common consent, as written.

BFPC Executive Session Meeting Minutes-12/13/2022 moved by Commissioner Meyers seconded and approved with corrections by common consent, as written.

BFPC Executive Session Meeting Minutes-12/21/2022 moved by Commissioner Taylor seconded and approved with corrections by common consent, as written.

New Business: Commission discussed and revised lateral hire interview questions

Unfinished Business: Commander Monson updated committee regarding applications for lateral hires and new hires. Commander Monson also updated committee about new hire's status.

Next Regular Meeting: February 14, 2023 @ 3:30 PM, Glen Ellyn Police Dept Community Room

Motion to Adjourn: Commissioner Taylor moves to adjourn at 4:40 pm, Yeas 3 Nays 0

Submitted by Brendan Sheehy, Secretary

Village of Glen Ellyn

GLEN ELLYN POLICE DEPARTMENT LATERAL POLICE OFFICER ELIGIBILITY LIST

February 15, 2023

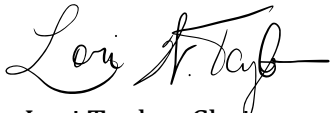
Philip Norton, Chief of Police
Glen Ellyn Police Department

Dear Chief Norton:

The Glen Ellyn Fire and Police Commission has established the following **Lateral Police Officer Eligibility List** in rank order, based on the candidate's final score. Candidate names will remain on this list for a two-year period, from the date the name was posted. Each candidate must successfully complete all components of the hiring process with the Glen Ellyn Fire and Police Commission before being offered a position.

Rank	LastName	FirstName	Score	Date Posted
1	AGUINAGA	ALYSSA	82.59	2/15/2023
2	MARTINO	JAMES	80.84	2/15/2023

Sincerely,



Lori Taylor, Chairperson
Glen Ellyn Fire & Police Commission

Attested to by:

Brendan Sheehy, Secretary
Glen Ellyn Fire & Police Commission



Glen Ellyn Board of Fire and
Police Commissioners
535 Duane Street
Glen Ellyn, IL 60137

Meeting 3/21/2023 9:00 AM
Department: Police
Department Head: Philip Norton
Category: Amendment
Prepared By: Jim Monson

AGENDA ITEM (ID # 2023-316)

DOC ID: 2023-316

Motion to amend Ch. 3 Sec. 10 of the Board of Fire & Police Commission Rules and Regulations

Statement of the Issue:

The current Rules and Regulations for the Board of Fire and Police Commission allow for a “secondary list” of applicants, commonly known as a Lateral Officer Eligibility List, under Ch3 Sec10, which mirrors 65 ILCS 5/10-2.1-14. Under this section, lateral applicants must be currently employed for a minimum of two years and be certified by the Illinois Law Enforcement Training and Standards Board (ILETSB), at time of application. The current Board Rules and Regulations prohibit out of state officers or recently separated officers from applying as a lateral officer candidate, limiting the number of qualified applicants allowed to apply under the lateral hire program.

Analysis:

The current Commission Rules governing lateral hires is based on the BFPC Act, specifically 65 ILCS 5/10-2.1-14. As a home rule community, the Village can deviate from the Act. ILETSB is the agency that certifies police officers in Illinois. ILETSB has an out of state reciprocity process, allowing for out of state officers to be certified in Illinois, after being hired by an Illinois agency and a review of their training/experience. Subsequent to the review, additional conditions may apply, such as, additional training and completing an equivalency exam with a passing score. Police officers in Illinois, having separated from their department in good standing, maintain their certification for a specified period of time. Those officers, if hired by another department and continue the training requirements set by ILETSB, within the specified period of time, are able to maintain their certification.

The proposed amendment would allow for a greater number of lateral applicants to apply and for the Village to utilize ILETSB’s currently existing reciprocity process.

Budget Impact:

N/A

Contribution to Strategic Plan (if applicable)

Action Requested:

Motion to approve the proposed amendment to Ch 3 Sec 10 in the Glen Ellyn Board of Fire & Police Commission Rules and Regulations.

Attachments:

1. SECTION 10-out of state laterals

SECTION 10 – SECONDARY LIST (Lateral Entry)

- a) As provided for within 65 ILCS 5/10-2.1-14 of the Board of Fire and Police Commissioners Act, the commission may, at its discretion, prepare and keep a “Second List” of applicants all of whom have successfully completed their basic law enforcement training and have been so certified by the Illinois Law Enforcement Training and Standards Board and who, at the time of application, been currently employed as a full-time sworn law enforcement officer, for a minimum of 24 months, of a regular police department in any municipal, county, university, college, or State law enforcement agency.
- ~~a~~b) Applicants must be currently certified by the Illinois Law Enforcement Training and Standards Board, or hold an equivalent certification from another state, at time of application. Applicants must be actively employed as a full-time sworn law enforcement officer for a minimum of 24 months of service, or recently separated from service with a minimum of 24 months of service. Applicants who are currently separated from service must have a current valid certification issued by the Illinois Law Enforcement Training and Standards Board or current valid equivalent certification from another state.
- ~~b~~c) Applicants, for a position on a “Secondary List” shall be required to successfully pass a written examination. The examination shall be based upon a scale of 1 to 100, and the passing point, if any, to be set and announced by the commission prior to the conduct of the examination.
- ~~e~~d) Notice of the examination will be provided as set forth in Section 3 of this Chapter.
- ~~d~~e) An applicant’s position upon a “Secondary List” shall be based upon the applicant’s final written test score, without reference to priority of time of examination, plus an award of preference points as noted above in Section 8 of this Chapter.
- ~~e~~f) At the time a vacancy is declared for an original appointment to a police officer position, the commission shall have the option to fill said vacancy from its Original Eligibility List or from the Secondary List.
- ~~f~~g) Prior to an offer of conditional appointment, applicants shall be required to undergo a polygraph examination, thorough background check, and oral board interview as set forth in these rules. If successful, the commission shall make a conditional offer of employment subject to successful completion of an in-depth psychological examination and a thorough medical examination as provided for within these rules.
- ~~g~~h) Applicants appointed from a Secondary List shall serve on a probationary basis as set forth in Section 12.
- ~~i~~ ~~h~~

Regulations. In addition, lateral entry applicants may be required to furnish additional documents, such as; resume and cover letter, last two years of law enforcement job performance evaluations, or documentation verifying valid certification as a full-time police officer from the Illinois Law Enforcement Training and Standards Board.



**Glen Ellyn Board of Fire and
Police Commissioners**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 3/21/2023 9:00 AM
Department: Police
Department Head: Philip Norton
Category: Discussion Item
Prepared By: Jim Monson

AGENDA ITEM (ID # 2023-317)

DOC ID: 2023-317

Motion to enter Closed Session pursuant to Section 2(c)(21) of the Open Meetings Act, to review prior Closed Session Minutes.

Statement of the Issue:

The Board of Fire & Police Commission, as a public body in Illinois, is required to periodically review closed session minutes, in order to make a determination if they need to remain closed or made available for public inspection.

Analysis:

Pursuant to the Open Meetings Act, 5 ILCS 120/2.06(d); Each public body shall periodically, but no less than semi-annually, meet to review minutes of all closed meetings. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

Pursuant to 5 ILCS 120/2.06(a); All public bodies shall keep written minutes of all their meetings, whether open or closed, and a verbatim record of all their closed meetings in the form of an audio or video recording.

Pursuant to 5 ILCS 120/2.06(c); The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after; (1) The public body approves the destruction of a particular recording; and (2) The public body approves minutes of the closed meeting that meet the minutes requirements of subsection (a) of this section.

Budget Impact:

N/A

Contribution to Strategic Plan (if applicable)

Action Requested:

For the BFPC to meet in closed session for the purpose of reviewing closed session minutes and to make the following determinations in open session:

1. The need to keep closed session minutes confidential or to make them available for public inspection.
2. The need to retain verbatim records or the approval for destruction of specific records that qualify.

Attachments: