

**RECREATION COMMISSION
MINUTES
JANUARY 27, 2023**

Board or Commission: Recreation
Meeting: Regular
Quorum: Yes

Called to Order: 7:00A.M.
Adjourned: 8:23A.M.

MEMBER ATTENDANCE:

Mark Reinke	Chair	Present
Nancy Carter	Commissioner	Present
Tony Coconate	Commissioner	Excused Absence
Brian Diver	Commissioner	Excused Absence
Glen G. Graham	Commissioner	Present
Carol Scott	Commissioner	Present
Tom Slowinski	Commissioner	Present

Also, Present:

Jeff Vesevick	General Manager / Staff Liaison	Present
Steve Thompson	Trustee Liaison	Present
Mark Franz	Village Manager	Present
Tom Fota	Executive Chef	Excused Absence
Mike Campbell	Golf Professional	Excused Absence
Noel Allen	Director of Golf	Present
Andrew Cross	Golf Course Superintendent	Present
Jon Satinover	Food and Beverage Director	Present

A. CALL TO ORDER

The January 27, 2023 meeting of the Recreation Commission was called to order at 7:00A.M. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Commissioner Graham. Commissioner Graham welcomed Commissioner Nancy Carter to the Recreation Commission.

B. PUBLIC COMMENTS

None.

C. APPROVAL OF MINUTES FROM NOVEMBER 18, 2022 MEETING

1. MOVE TO APPROVE MINUTES OF MEETING FROM 11/18/2022 AS PRESENTED.

RESULT: Motion Unanimously Carried
MOVER: Commissioner Scott
SECONDER: Commissioner Slowinski
AYES: Carter, Graham, Reinke, Scott, and Slowinski
NAYES: None
ABSENT: Diver and Coconate

D. STANDING REPORTS

1. Manager – Jeff Vesevick

General Manager Vesevick said the first half of November was phenomenal for golf and represented the 2nd best November in many years. About 96 golfers participated in the 11th Annual Iron Man Open on Sunday, November 13, 2022. On December 5, 2022 the course was closed for the season. Reserve 22 remained busy through the holiday season with a little bit of a January carry-over. Overall December was a cold month with little golf activity. General Manager Vesevick said staff achieved their goals for 2022 and in some cases exceeded them, which will be discussed more during the financial review.

2. Reserve 22 – Jon Satinover

Food and Beverage Director Satinover said the holiday pop-up was very successful. Reserve 22 is closed on Mondays for the winter season. However, Food and Beverage Director Satinover noted for 2024, Reserve 22 will remain open on Mondays. The Valentines menu will be offered February 10 through February 14. Reserve 22 will be offering a Superbowl promotion. On February 26, 2023 a Chili-Cookoff will be held with eight (8) different participating restaurants. Some beer vendors will be at the event as well. The pop-up Tiki Bar at Reserve 22 will begin on February 22, 2023. Trustee Thompson inquired about 2023 banquets. Food and Beverage Director Satinover replied banquet bookings are very high. Commissioner Slowinski commented that he likes the Reserve 22 Facebook posts promoting the Chef Specials. Commissioner Scott stated the new menu is fantastic. Commissioner Reinke asked about staffing. Food and Beverage Director Satinover responded overall Reserve 22 is in a really good spot with staffing and will be ready for the golf course opening in the spring. Onboarding of seasonal staff will begin in February. General Manager Vesevick noted an offer was extended to a potential Restaurant Manager and the position should be filled shortly.

3. Financial – Jeff Vesevick

General Manager Vesevick said the 2022 operating income was \$1.2M and the change in net position was \$193,773. Overall, 2022 was a good year, despite staffing challenges. Non-pensionable wages were higher in 2022 than in 2021. These costs were higher because in order to continue operations, higher wages were paid to veteran staff members who ultimately had to work more hours. This line item should go back down. Capital costs were also higher in 2022 with about \$661,000 spent on improvements. More improvements are planned for 2023 as well.

Commissioner Graham asked for a debt service update. General Manager Vesevick replied principal and interest payments decreased in 2022 due to some of the bonds being paid off. Also, a portion of the bonds were refinanced, which saved on interest costs as well.

4. Trustee Liaison – Steve Thompson

Trustee Thompson updated the Recreation Commission on the recent activities of the Village Board.

E. BUILDING IMPROVEMENTS FOR 2023

General Manager Vesevick said an architecture firm was engaged to help with the 2023 building projects including:

1. create an office space and add a walk-in cooler in the kitchen;
2. upgrade the restrooms in the golf end of the building;
3. convert storage space in the back of the golf shop into an office; and
4. fix-up the Halfway House.

The 2023 budget includes about \$250,000 for these improvements. Recent quotes for the Halfway House came in at higher than expected. Accordingly, in order to complete all four (4) projects, staff may need to go to the Village Board and ask for approval to use more money. Once all the pricing is received for all the projects, this will be presented to the Recreation Commission to determine if staff should proceed with the projects. General Manager Vesevick noted the Links has cash reserves that will cover these projects. These projects include an office for food and beverage which will improve operations and efficiency.

F. PANFISH PARK UPDATE – MARK FRANZ

General Manager Vesevick distributed the Panfish Park report. Golf Course Superintendent Cross said the pond study found that there is a fair amount of sediment, but not to a point that a full dredging is necessary. Pond dredging can cost millions of dollars. Golf Course Superintendent Cross identified the initial phases for the project. Phase One (1) of the Panfish Park project includes the repair of five (5) stormwater pipes, which will cost about \$77,000. Phase One (1) will be completed in 2023. Phase Two (2) includes improving the shorelines, which will cost about \$130,000. Village Manager Franz said the Village is working with the Glen Ellyn Park District on aligning resources and assets. The Glen Ellyn Park District is well versed in managing park improvements. The current plan is to pay the Glen Ellyn Park District \$300,000 and \$200,000 of this will be applied towards a new playground at Panfish Park. Village Manager Franz said the Village Links 2023 budget includes \$200,000 for this. Village Manager Franz estimated Phase Three (3) and beyond of the Panfish Park would be a Village expense from the capital budget. There will be an operating cost that will help the Glen Ellyn Park District maintain Panfish Park and this will come out of the Links budget.

G. OLD BUSINESS

Commissioner Graham asked for an update on the Master Plan. Golf Course Superintendent Cross replied staff met with Greg Martin in November and provided feedback. Staff is now awaiting an update from Greg. Golf Course Superintendent Cross noted Martin is scheduled to present the Master Plan at the April 2023 meeting. General Manager Vesevick said we have to figure out how to pay for all these improvements through the 10-year Capital Improvement Plan. General Manager Vesevick said if the Recreation Commission decides to move forward with the Master Plan, it will take three (3) or four (4) years to implement it in phases.

H. NEW BUSINESS

Commissioner Graham suggested Reserve 22 use the same marketing approach as Fire and Wine with their email advertisements.

I. NEXT MEETING – 2/24/2023

J. ADJOURNMENT

Commissioner Slowinski moved and Commissioner Scott seconded, to adjourn the meeting. The meeting was adjourned at 8:23A.M.

Submitted by Aileen Haslett, Recording Secretary

Reviewed by General Manager Jeff Vesevick