

Minutes
Village Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, December 12, 2016

Call to Order

President Demos called the meeting to order at 7:07 p.m.

Roll Call:

Upon roll call by Village Clerk Galvin, President Demos and Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak answered "Present."

In Attendance: Recording Secretary Solomon, Village Manager Franz, Village Attorney Mathews, Assistant Village Manager Stonitsch, Planning and Development Director Hulseberg, Public Works Director Hansen, Finance Director Coyle, Police Chief Norton, Senior Civil Engineer Daubert, Economic Development Coordinator Hannah and Building and Zoning Official Witt.

Pledge of Allegiance

President Demos asked Trustee McGinley to lead the Pledge of Allegiance

Village Recognition

1. Public Works received several compliments from residents for the timely clearance of snow from roadways during the recent snow event.
2. The Village would like to thank Jeffrey S. Wallace for his service on the Finance Commission.

Audience Participation

1. Economic Development Coordinator Hannah gave an update on the Baker Hill Shopping Center and stated the Village staff are having conversations with Albertson's regarding the vacant former Dominick's space in the center. Economic Development Coordinator Hannah stated she and Planning and Development Director Hulseberg will meet with Baker Hill's property management next week to see what else can be done in the interim as negotiations are continuing. President Demos stated the residents need to know this space has not been filled due to economic conditions, but it is a business case as Albertson's does not want the space to go to a competitor. Economic Development Coordinator Hannah wished everyone Happy Holidays and reminded everyone to shop local at the great Glen Ellyn businesses.
2. Linda Jiskra, resident at 421 N. Main Street #10, stated her building has no heat and building owner Ryan Soukup said he could not do anything about this and would not address this today. Ms. Jiskra called DuPage County which then called the Village about doing a rental inspection. Village Manager Franz stated the Village wants to help find a resolution to this matter and will ensure everything is being done by the property owner to get heat back to the building.

Agenda Item F - Consent Agenda:

The following items are considered routine business by the Village Board and were presented for a single approval in the form listed below:

1. November 7, 2016 Special Village Board Workshop Minutes.
2. November 14, 2016 Regular Village Board Meeting Minutes.
3. November 21, 2016 Special Village Board Meeting Minutes.
4. November 21, 2016 Special Village Board Workshop Minutes.
5. Total Expenditures (Payroll and Vouchers) - \$4,704,650.53.
The vouchers have been reviewed by Trustee Clark, Trustee Kenwood and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
6. Approve the recommendation of Village President Alexander W. Demos that the following appointments be made:

David Rodermann, Plan Commission, for a term ending May 31, 2018; Reed Panther, Zoning Board of Appeals, for a term ending May 31, 2018; Irene Marchese, Student, Architectural Review Commission, for a term ending September 30, 2017; Jack Hennessey, Student, Environmental Commission, for a term ending September 30, 2017; Katherine Dillman, Student, Historic Preservation Commission, for a term ending September 30, 2017.
7. Approve a Fire Prevention Award request, in the amount of \$2,500, to Sunshine Dance Project for improvements proposed to the property at 515 Crescent Boulevard.
8. Approve a Facade Improvement Award request, in the amount of \$6,250, to Patrick J. Melady, property owner of property located at 475-477 N. Main Street.
9. Ordinance No. 6454, An Ordinance Granting a Sign Variation and Exterior Appearance Approval for Barone's Pizza, Located at 475 Pennsylvania Avenue.
10. Ordinance No. 6455, An Ordinance Granting a Preliminary and Final Planned Unit Development, Sign Variations, and Exterior Appearance Approval for A Different Box of Crayons, to be Located at 439 Pennsylvania Avenue.
11. Ordinance No. 6456-VC, An Ordinance Amending Chapter 13 (Administrative Ordinance Hearing Department) of Title 1 (Administrative) of the Village Code to Extend the Administrative Adjudication Process to Handle Real Property Violations of the Village Code.
12. Resolution No. 16-16, A Resolution for the Public Works Department to Obtain Permits from IDOT to Perform Work within IDOT Right-of-Way from January 1, 2017 to December 31, 2018.

13. Resolution No. 16-17, A Resolution Concerning the Determination of the Glen Ellyn Village Board that Change Order Number One - Final with A Lamp Concrete Contractors, Inc. for a Decrease of \$117,092.95, and Time Extension of 56 Calendar Days Is Required for the Elm-Cottage-Geneva Connectors Improvements Project, for a Revised and Final Contract Cost of \$2,320,593.05 and Completion Date of October 9, 2015.
14. Authorize the execution of an Intergovernmental Agreement between the Village of Glen Ellyn and DuPage County regarding the construction of Geneva Road (County Highway 21) stormwater improvements, and approval of a contribution to the County for the project of \$52,500.
15. Pursuant to Section 1-10-7 of the Glen Ellyn Village Code, adopt the competitive bidding procedures of the Illinois Department of Central Management Services in lieu of the provisions of Chapter 10 on Village Contracts, and approve the purchase of one 2017 Freightliner 108SD tandem chassis from Transchicago Truck Group, of Elmhurst, Illinois, in the amount of \$91,554, and approve the purchase of one 2017 Henderson Munibody II from Henderson Products, of Huntley, Illinois, in the amount of \$86,400, to be expensed to the Equipment Services Fund.
16. Approve renewal of audit services with Lauterbach and Amen, LLP, of Warrenville, Illinois, for the Village's Fiscal Year 2016 Audit.
17. Approve an agreement with Glen Ellyn Bank and Trust, as a depository for Village funds and other banking services, for a five-year term with an optional renewal period of three years, in accordance with the terms and conditions identified in the Village's Request for Proposal dated October 14, 2016.
18. Ordinance No. 6457, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ended December 31, 2016.

Regarding Item #13, Trustee Senak asked if the staff engineer provided the oversight for the project to which Senior Civil Engineer Daubert stated he did this. Trustee Senak asked if this model could be replicated going forward in order to have a cost savings for the Village. Senior Civil Engineer Daubert stated he is growing the engineering staff in regards to doing this more often and use it when appropriate depending on the staff's expertise. Trustee Senak asked if a resident engineer decreased the cost of a project itself to which Senior Civil Engineer Daubert stated there was a significant savings on this project due to this.

Regarding Item #11, Trustee Senak stated he is supportive of this and asked how the Hearing Officer is selected. Village Manager Franz stated there is an application process, and the best choice is appointed by the Village President. Village Manager Franz stated the current Hearing Officer has been in place for a few years and reports to the Village Attorney. Trustee O'Shea asked if a resident can appeal a decision to which Village Manager Franz stated a resident can do this.

Regarding Item #17, Trustee Ladesic asked about credit-card processing to which Finance Director Coyle stated credit-card processing was not in the scope for this, but it could be in the future. Finance Director Coyle stated there are two credit-card processors for the Village as the Village Links needs a separate processor due to their POS specifics.

Regarding Item #16, Trustee Senak asked if this was bid out to which Finance Director Coyle stated it was, and Lauterbach and Amen, LLP was the lowest bidder.

A motion was made by Trustee Kenwood and seconded by Trustee O'Shea to approve Consent Agenda Items 1-18.

Upon roll call, Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak voted "aye."

Agenda Item G – Proposed Village Budget for FY2017

A motion was made by Trustee Senak and seconded by Trustee Kenwood to open a Public Hearing at 7:26 p.m. to receive comment on the proposed annual budget for the Village of Glen Ellyn in the net amount of \$67,568,400 for the fiscal year beginning January 1, 2017.

Upon roll call, Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak voted "aye."

Finance Director Coyle was sworn in and stated the 2017 draft budget was available online and in hard copy.

Finance Director Coyle stated the 2017 draft budget includes the 16 funds used for this budget. She stated there would be a 1.1% increase in the property tax levy only for new growth, and there would not be any CPI increase included. She stated the anticipated additional cost to the average resident in 2017 would be about \$10.51 for the year as there will be slight increases in the water and sewer and refuse taxes. She reviewed the 2017 Revenues, Expenditures and General Fund. She stated there would be a \$15,173 operating surplus with a 5.4 % or \$930,000 increase in expenditures.

Jack Hennessey, resident at 924 Waverly Road, asked about the Taylor Underpass. Village Manager Franz stated the Village is continuing to move forward with this project which is in the design phase. Village Manager Franz stated the Village will be finalizing this in the coming months, and construction should start later next year.

A motion was made by Trustee Senak and seconded by Trustee Ladesic to close a Public Hearing at 7:32 p.m. to receive comment on the proposed annual budget for the Village of Glen Ellyn in the net amount of \$67,568,400 for the fiscal year beginning January 1, 2017.

Upon roll call, Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak voted "aye."

A motion was made to approve on second reading the adoption of Ordinance No. 6458, an ordinance adopting the annual Village of Glen Ellyn expenditure budget in the net amount of \$67,568,400, including the compensation plan, for the fiscal year beginning January 1, 2017 and ending December 31, 2017 by Trustee Senak and seconded by Trustee Kenwood.

Upon roll call, Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak voted "aye."

Agenda Item H – 2016 Proposed Tax Levy for the Village of Glen Ellyn and the Glen Ellyn Public Library

A motion was made by Trustee Clark and seconded by Trustee O'Shea to open a Public Hearing at 7:34 p.m. to receive comment on the proposed 2017 property tax levy for the Village of Glen Ellyn and the Glen Ellyn Public Library.

Upon roll call, Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak voted "aye."

Finance Director Coyle stated property tax owners will receive their bills in May 2017 to be paid from June to October 2017. She stated there is a 0.7% increase with no CPI increase. She stated the total levy for the Village of Glen Ellyn and the Glen Ellyn Public Library will be just over \$13,000,000.

Trustee Senak asked if there is a 2.6% increase in the Library levy to which Finance Coyle stated it is.

A motion was made by Trustee Clark and seconded by Trustee Kenwood to close a Public Hearing at 7:38 p.m. to receive comment on the proposed 2017 property tax levy for the Village of Glen Ellyn and the Glen Ellyn Public Library.

Upon roll call, Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak voted "aye."

Trustee Senak stated he feels the increase in the Library's levy is too much and encouraged the Library Board to look into labor costs. Trustee Clark stated he feels the Library is doing an exemplary job and supports this increase of the levy. Trustee Kenwood stated they would need to look into benchmark data on labor costs, and Trustee Senak stated he will look at other communities going forward so as to make a meaningful comparison.

Trustee Ladesic stated he had said in previous meetings the Library levy should not be increased this much, and would be voting not to support this.

Trustee McGinley stated the Library does have its own board that is elected and feels the Village Board does not have the expertise to set the Library's levy as the Library Board does this. President Demos stated he respects other elected board and appreciates all the Library Board does. President Demos stated he would be happy to help explore any opportunity to reduce this increase in slope going forward.

A motion was made to approve on second reading the adoption of Ordinance No. 6459, an ordinance for the levy and assessment of taxes in the amount of \$13,108,124 for the fiscal year beginning January 1, 2017 and ending December 31, 2017 for the Village of Glen Ellyn and the Glen Ellyn Public Library, by Trustee Clark and seconded by Trustee O'Shea.

Upon roll call, Trustees Clark, Kenwood, McGinley, O'Shea and Senak voted "aye." Trustee Ladesic voted "nay." Motion carried.

Agenda Item I – Special Property Tax which Applies only to Property Owners in Portions of the Lambert Farms Subdivision Located within the Special Service Area (SSA) Number 12 Taxing District

Finance Director Coyle stated Special Service Area (SSA) 12 was established in 2006 to recover the cost of constructing a sanitary sewage collection system in the Lambert Farms subdivision, and this is the 11th tax levy in the 20-year term of SSA 12. Finance Director Coyle stated the SSA 12 property tax levy for 2016 is set at \$96,000.

A motion was made to approve Ordinance No. 6460, an ordinance for the levy and assessment of taxes for the 2016 Tax Levy Year in the amount of \$96,000 for the Village of Glen Ellyn Special Service Area Number 12, by Trustee Kenwood and seconded by Trustee Clark.

Upon roll call, Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak voted "aye."

Agenda Item J – Five Special Service Area (SSA) Taxing Districts which Apply to Commercial Properties along the Roosevelt Road Corridor, in the Downtown Central Business District, and at Stacy's Corners

Finance Director Coyle stated the Village has five Special Service Areas covering all commercially-zoned areas in Glen Ellyn including the Roosevelt Road Corridor, the Downtown Central Business District and the historic Stacy's Corners. Finance Director Coyle stated these special taxing areas may levy an additional property tax at a maximum rate of 15 cents per \$100 of assessed value for the purpose of providing funding for economic development activities and programs in the Village. Finance Director Coyle stated the commercial SSAs were reestablished in 2009, and collections from the 2016 commercial SSA tax levies will be received in 2017. Finance Director Coyle stated similar to prior years, last year's 2015 levy continued to target a tax rate of 12.5 cents per \$100 assessed value, below the maximum 15 cent rate allowed by the ordinances establishing the SSAs.

A motion was made by Trustee Ladesic and seconded by Trustee Kenwood for the following:

1. Ordinance No. 6461, an Ordinance for the levy and assessment of taxes for the 2016 Tax Levy Year in the amount of \$45,000 for the Village of Glen Ellyn Special Service Area Number 13.
2. Ordinance No. 6462, an Ordinance for the levy and assessment of taxes for the 2016 Tax Levy Year in the amount of \$110,000 for the Village of Glen Ellyn Special Service Area Number 14.
3. Ordinance No. 6463, an Ordinance for the levy and assessment of taxes for the 2016 Tax Levy Year in the amount of \$5,000 for the Village of Glen Ellyn Special Service Area Number 15.
4. Ordinance No. 6464, an Ordinance for the levy and assessment of taxes for the 2016 Tax Levy Year in the amount of \$3,000 for the Village of Glen Ellyn Special Service Area Number 16.
5. Ordinance No. 6465, an Ordinance for the levy and assessment of taxes for the 2016 Tax Levy Year in the amount of \$700 for the Village of Glen Ellyn Special Service Area Number 17.

Upon roll call, Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak voted "aye."

Agenda Item K - Two Special Service Area (SSA) Taxing Districts which Apply only to Unincorporated Areas to the North and South of the Village Limits which are Serviced by the Glen Ellyn Volunteer Fire Company

Finance Director Coyle stated in 2009, the Village, with the consent of DuPage County, established two Special Service Areas (SSA) in unincorporated areas north and south of the Village limits which are served by the Glen Ellyn Volunteer Fire Company. Finance Director Coyle stated these SSAs were established to ensure that residents in the unincorporated areas served by the Fire Company paid a proportionate share of total fire and related emergency services costs. Finance Director Coyle stated the north (SSA18) and the south (SSA19) SSAs make up 6.70% and 4.29% of the total service equalized assessed value (EAV) respectively. Finance Director Coyle stated the EAV decrease in SSA19 noted in the packet would be due to the annexation of the Bemis/Marston area which would remove it from the SSA.

Finance Director Coyle stated the total 2016 levy is above the 2015 levy as the net fire service cost increased from \$1,174,557 in the 2015 levy to \$1,988,660 for the current 2016 levy, and this increase was mainly due to the prepayment of two fire engines. Finance Director Coyle stated it is important to remember that the taxpayers who are charged the SSA levy do not pay property taxes or other General Fund fees to the Village which a resident who pays the Fire Services Fee would.

Trustee Senak asked if the residents of the Village pay more or less to which Finance Director Coyle referenced the chart in the packet which shows the costs for the SSA18, SSA19 and Fire Services Fee. Finance Director Coyle stated they do use a formula, and it is as precise of a formula as they can get to ensure the costs are paid by all.

A motion was made by Trustee McGinley and seconded by Trustee Clark for the following:

1. Ordinance No. 6466, an Ordinance for the levy and assessment of taxes for the 2016 Tax Levy Year in the amount of \$133,179 for Glen Ellyn Special Service Area Number 18.
2. Ordinance No. 6467, an Ordinance for the levy and assessment of taxes for the 2016 Tax Levy Year in the amount of \$72,636 for the Glen Ellyn Special Service Area Number 19.

Upon roll call, Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak voted "aye."

Agenda Item L - 2017 Water and Sewer Rates

Finance Director Coyle stated there was a workshop on this topic in November, and the consensus of the Village Board was to increase rates by 1.0%, and not 1.5%. Finance Director Coyle stated this would support the nine-year capital plan with a pay-as-you-go methodology. Finance Director Coyle stated the average resident with 4,000 gallons of monthly usage would see an increase of \$0.68 per month or \$8.16 per year for 2017.

Trustee O'Shea stated the Finance Commission was generally in favor of the 1% increase and asked the Village Board to look at this again next year to ensure there will be enough monies for capital projects going forward. Trustee Ladesic stated he would support not increasing this and encouraged the staff to push on efforts to minimize extra costs for capital projects.

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A motion was made to approve Ordinance No. 6468, an Ordinance to amend Section 7-11-28 of the Village Code Regarding Water and Sewer Rates and Charges, by Trustee O'Shea and seconded by Trustee Kenwood.

Upon roll call, Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak voted "aye."

Agenda Item M – Reminders

1. A Village Board Meeting is scheduled for Monday, January 9, 2017 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Workshop is scheduled for Monday, January 16, 2017 at 7:00PM in Room 301 of the Glen Ellyn Civic Center. Village Manager Franz stated this workshop could possibly be moved to Tuesday, January 17, 2017 instead.

Agenda Item I - Other Business

None

Adjournment

At 8:11 p.m., a motion was made by Trustee Senak and seconded by Trustee O'Shea to adjourn to Executive Session to discuss pending, threatened or imminent litigation without returning to open session thereafter.

Upon roll call, Trustees Clark, Kenwood, Ladesic, McGinley, O'Shea and Senak voted "aye."

Respectfully submitted,

Debbie Solomon
Recording Secretary