Agenda
Village of Glen Ellyn
Village Board Special Meeting
Monday, November 28, 2022
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda at the meeting or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact The Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Audience Participation

1) Open:

Members of the public are welcome to speak to any item not specifically listed on tonight's agenda for up to (3) three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, their topic and the group, if any, they are representing prior to addressing the Village Board. Individuals wishing to address the Board shall exercise proper decorum and respect for the proceedings and the business of the Village Board, and shall refrain from abusive demeanor and language. The practice of ceding time to other speakers shall be prohibited, except in the discretion of the presiding officer of the meeting. Public officials are not obligated to respond to questions.

E. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

1) Appoint Trustee Fasules as Trustee Liaison to the Glen Ellyn Fire Company Board (Village Manager Franz)

2) Agreement between the Village and the Glen Ellyn Volunteer Fire Company (Village Manager Franz)

3) Downtown Retail Interior Improvement Award in the Amount of $30,000 to Made In Italy at 476 Forest Avenue, to be expensed to the Central Business District TIF Fund (Economic Development Coordinator Hannah)

4) Ordinance No. 6991, An Ordinance for the Levy and Assessment of Taxes for the

2022 Tax Levy Year in the amount of $69,800 for the Village of Glen Ellyn Special Service Area Number 12 (Finance Director Noller)

5) Ordinance No. 6992, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $45,000 for the Village of Glen Ellyn Special Service Area Number 13 (Finance Director Noller)

6) Ordinance No. 6993, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $110,000 for Village of Glen Ellyn Special Service Area Number 14 (Finance Director Noller)

7) Ordinance No. 6994, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $5,200 for Village of Glen Ellyn Special Service Area Number 15 (Finance Director Noller)

8) Ordinance No. 6995, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $3,000 for Village of Glen Ellyn Special Service Area Number 16 (Finance Director Noller)

9) Ordinance No. 6996, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $800 for Village of Glen Ellyn Special Service Area Number 17 (Finance Director Noller)

10) Ordinance No. 6997, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $110,405 for Glen Ellyn Special Service Area Number 18 (Finance Director Noller)

11) Ordinance No. 6998, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $77,434 for Glen Ellyn Special Service Area Number 19 (Finance Director Noller)

12) Approve Revised Pension Funding Policy for the Glen Ellyn Police Pension Fund (Finance Director Noller)

13) Ord. No. 7001 An Ordinance Approving the Exterior Appearance of Building Renovation for Five-0-Four Kitchen Located at 504 Crescent Boulevard, Glen Ellyn (Community Development Director Scott)

F. Second Reading and Adoption of the Fiscal Year 2023 Budget (Presented by Finance Director Noller) (Trustee Payne)

1) Motion to approve on second reading, Ordinance No. 6999, an Ordinance adopting the annual Village of Glen Ellyn expenditure budget in the net amount of $81,783,134, including the compensation plan, for the fiscal year beginning January 1, 2023 and ending December 31, 2023.

G. Second Reading and Adoption of the 2022 Property Tax Levy for the Village of Glen Ellyn and Glen Ellyn Public Library (Presented by Finance Director Noller) (Trustee Fasules)

1) Motion to approve on second reading Ordinance No. 7000, an Ordinance for the levy and assessment of taxes in the amount of $15,778,694 for the fiscal year beginning January 1, 2023 and ending December 31, 2023, of the Village of Glen Ellyn and the Glen Ellyn Public Library.

H. Reminders

1) Village Board Regular Meeting December 12, 2022 at 7 pm

I. Adjourn

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Administration
Department Head:
Category: Appointment
Prepared By: Mark Franz

AGENDA ITEM (ID # 2022-2938)

DOC ID: 2022-2938

Appoint Trustee Fasules as Trustee Liaison to the Glen Ellyn Fire Company Board (Village Manager Franz)

Statement of the Issue:

Analysis:
The agreement between the Fire Company and Village of Glen Ellyn, being considered at the 11/28 Village Board Meeting, provides a Village Trustee to be a Trustee Liaison to the Volunteer Fire Company Board. President Senak has appointed Trustee Gary Fasules to this position, with the consent of the Village Board.

Budget Impact:
N/A

Contribution to Strategic Plan (if applicable)

Action Requested:
Approve a motion to appoint Trustee Fasules as Trustee Liaison to the Glen Ellyn Volunteer Fire Company Board.

Attachments:

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Administration
Department Head:
Category: Agreement
Prepared By: Mark Franz

AGENDA ITEM (ID # 2022-2790)

DOC ID: 2022-2790

Agreement between the Village and the Glen Ellyn Volunteer Fire Company (Village Manager Franz)

Statement of the Issue:
The Village and Fire Company have been working to update the agreement between the two parties to document modifications to the responsibilities and roles of the Village and Fire Company.

Analysis:
Background
The Village and Glen Ellyn Volunteer Fire Company (GEVFC) have had a partnership for over 115 years whereby the Fire Company provides fire services to the community and the Village provides support in a variety of ways. The Fire Company is made up of volunteers dedicated to serving the community, providing fire and EMS support to Glen Ellyn residents and businesses for decades. Over the last decade, the Village has strengthened this partnership to address some long-term challenges in an effort to sustain the volunteer model while ensuring high-quality fire and EMS services are provided to the community. In particular, the Fire Company's financial condition was declining due to lack of continued donations and operations had to evolve to meet growing demands for emergency services. Specifically, the following actions were taken over the last 12 years to sustain the volunteer model and improve service delivery including:

- Established a day engine shift to provide part-time staff to serve the daytime gap with volunteers that were working and not available
- Created SSA's to collect revenue from the unincorporated areas to pay their fair share of fire and EMS services. (Est CY2010)
- Approved an EMS contract with Metro that provides fire service support, in addition to EMS services, to the Fire Company (Est 2014)
- Updated Village/Fire Company Agreement (CY2014)
- Fire Company approved a Metro contract to augment day engine staffing
- Established Fire Service Fee to pay for operations and capital needs (CY2014)
- Created administrative positions to help manage and coordinate service delivery
- Increased Fire Service Fee to more appropriately meet the operational and capital (equipment and facility) needs (CY2017)
- Updated Village/Fire Company Agreement to clarify roles and responsibilities (CY2021)

- Modified the Fire Service Fee to create an EMS fee to help pay for improved service, including a Shift Supervisor and response vehicle and increased pay for paramedics to address vacancy rates. (CY2021)

These actions by the current Village Board and previous Village Boards have provided critical financial assistance to the Fire Company, which has allowed this partnership to continue. At the same time, the members of the Fire Company deserve recognition for dedicating their time and energy to the community and their 115 years of service to the community should be acknowledged and celebrated.

Agreement Modifications

As the needs of the community have changed, the Village and Fire Company continue to adapt and provide resources to meet those needs. The latest update to the agreement provides a full-time Fire Chief, to be employed by the Fire Company to manage all EMS and Fire Services and be accountable to the Fire Company Board and the Village. Previously, the Village oversaw the EMS services, currently being provided by Metro Paramedics through a Village contract, with assistance from the Fire Company. This agreement shifts those responsibilities to the Fire Company (Fire Chief and Fire Administrator) to improve operational effectiveness and ensure better alignment with fire services. The Village believes the Fire Company, the Village and the community will benefit from this shift in responsibilities and the increase of leadership over Fire and EMS. Chief Clark is ready to take on this responsibility and his goals are summarized below:

- Provide enhanced oversight of EMS by the Fire Company
- Provide enhanced oversight of daytime contract personnel
- Create more visibility and better rapport with county, regional and municipal partners
- Assistant in coordinating and managing facilities improvements
- Develop sustainable succession planning
- Provide regular operation assessment and Strategic Plan alignment
- Collaborate with other Village departments

Given the shift in responsibilities, the Village will likely have to increase the EMS service fee to pay for this enhanced oversight as well as pay for the costs added to the budget in 2021 for the supervisor positions. However, given that we are starting the GEMT program through the state next year, we will know more about the expected revenue after a few months of data. In addition, staff will complete an assessment of how much time the Chief is spending managing EMS versus Fire after a few months in that role. Therefore, staff is recommending that we delay any increase at this time and will revisit this in Q2 CY23.

Other than oversight of the EMS functions, the attached modified agreement highlights some of the other changes including additional financial reporting for the Fire Company, clarifying roles for the Village's IT support, requiring purchases over $35K be approved by the Village Board, providing a Village Board liaison to the Fire Company Board and clarifying the term of the agreement. The term of the agreement was previously unlimited, but has been amended to state that this is a 50-year agreement that will be reviewed every four years or by mutual agreement. It should be noted, that

the Fire Company Board approved an early version of this agreement and is set to consider this revised version at their December Board meeting. These changes are intended to create more communication and collaboration between the Village and the Fire Company and have been vetted by a working group over the last 30 days. Staff appreciates the collaboration from Chief Clark on this matter and looks forward to working more closely with him as well as Nicole Shanley, Fire Administrator, in the future.

Budget Impact:
Approving this agreement has no direct impact on the budget at this time. However, providing more oversight of the EMS functions does come at a cost and staff intends to revisit this in 2023.

Contribution to Strategic Plan (if applicable)
Strategic Priority: Workforce and Operations. **Iniative**: Attract and retain an innovative, high-performing and diverse workforce and evaluate and implement changes to the Village's work environment to make the Village an employer of choice and ensure adequate staffing to meet service demands. **Action Step:** Conduct periodic department assessment and staffing studies. EMS was assessed in 2021 and Fire Company in 2022.

Action Requested:
Staff recommends approving this update to the Agreement between the Fire Company and the Village.

Attachments:
1. Final Village Agreement-Redline- Master Copy-2022-11-08
2. Village-Fire Company Agreement with Attachment-2022-11-21

AGREEMENT BETWEEN
THE GLEN ELLYN VOLUNTEER FIRE COMPANY
AND THE VILLAGE OF GLEN ELLYN

Draft Master Copy-2022-11-14

In consideration of the mutual covenants hereinafter set forth, the Village of Glen Ellyn ("Village"), an Illinois municipal corporation, and the Glen Ellyn Volunteer Fire Company ("Company" or "Fire Company"), an Illinois not-for-profit corporation, hereby enter into this agreement ("Agreement") whereby the Company provides fire protection services on behalf of the Village.

WHEREAS, the Company was organized in 1907 for the purpose of protecting the citizens of the Village against the ravages of fire;

WHEREAS, the Company has provided all fire protection services to the Village and other areas of the county ("North and South Fire Protection Service Area");

WHEREAS, the Village collects fees so as to provide fire protection and levies taxes so as to provide Emergency Medical (EMS) services;

WHEREAS, by Section 5-1-1 of the Glen Ellyn Village Code, the Company has been designated as the municipal fire department for the Village, and the Company has provided firefighting services for the Village since at least 1907;

WHEREAS, the Company is committed to performing continued fire protection services on behalf of the Village, and the Village is committed to providing support for the Company in its efforts to provide fire protection services; and

WHEREAS, the Company and the Village have entered into previous agreements relative to the subject matter of this Agreement, and wish to restate their relationship via this Agreement;

NOW, the parties agree as follows:

1. **Administration of Firefighting**.
    A. The Company will provide firefighting and emergency services of the same type and nature as has been provided in the past within the Fire Company service area.
    B. All firefighters engaged by the Company shall be either paid staff (day engine) or volunteers of the Company and not employees of the Village, except the Company fire chief ("Fire Chief") who may be both a member of the Company and the chief of the Village Fire Department.
    C. The Company will require all active firefighters of the Company to undergo annual physicals, in accordance with the National Fire Protection Association ("NFPA") #1582, at the expense of the Company. Firefighter job assignments shall be based on fitness levels determined by department physician.

D. The Company will require all new firefighters to achieve basic firefighter training including firefighting safety, personnel protective equipment, and SCBA. Programs and participation shall be documented and reported as required in this agreement.
E. The Company will require all supervisors to have advanced level firefighter knowledge and skills along with training in supervisory tactics. Programs and participation shall be documented and reported as required in this agreement.
F. The Company will require all firefighters to participate in on-going, relevant training in compliance with accepted practices. Programs and participation shall be documented and reported as required in this agreement.
G. The Fire Chief is the chief officer of the Company, responsible for the care of the firefighting apparatus and premises, and the conduct of the firefighters. As the paid Chief of the Fire Company, and also as the chief of the Village Fire Department, as defined by Title 5, Chapter 1 of the Glen Ellyn Village Code[1], the Fire Chief will be supervised by the Fire Company Board of Directors and by the Village Manager by way of regular feedback and input. Goals of the position will be identified annually and measured throughout the year.
H. The Fire Chief and Fire Administrator will collectively oversee the Village's EMS contract by supervising all EMS personnel, coordinating all reporting by working in concert with the Medical Director, and aligning operations with the Fire Company.
I. The Company shall keep such records and make such reports pertaining to the activities of the Company as may be required by the Village Manager, Village President, and the Village Board of Trustees.
J. The Company will be responsible for the day-to-day operation of Fire Stations #61 and #62 (defined below) and the day-to-day minor maintenance and care of the facilities, apparatus and equipment.
K. The Company shall be responsible for paying wages, withholding taxes, providing benefits and any other obligations due its paid staff volunteer firefighters under local, state or federal law, except with respect to the Fire Chief in his or her role as Chief of the Village Fire Department should the Village choose to appoint a paid Fire Chief.
L. The Company shall be responsible to perform the services of a municipal fire department in accordance with the provisions of the Glen Ellyn Village Code, Title 5 Fire Regulations, Chapter 1, Fire Department.
M. The Company shall be responsible to perform the services of a municipal fire department in accordance with the provisions of the Glen Ellyn Village Code, Title 5 Fire Regulations, Chapter 2 Fire Code and Life Safety Code.
N. The Company shall at all times maintain a person in the office of Fire Chief, with First Assistant and Second Assistant Fire Chief(s) ready to serve as Fire Chief, respectively, in the absence of the Fire Chief.
O. The Village Code requires the appointment of a fire chief to the Village Fire Department, with said position serving as an executive officer of the Village. The Village has historically appointed the Fire Chief of the Company as the fire chief of the

[1] Specifically, Sections 5-1-1: The Glen Ellyn Volunteer Fire Company, an independent, nonprofit corporation, shall perform the services of a Municipal Fire Department; 5-1-2: The Chief of the Fire Department shall be an executive officer of the Village, appointed by the Village Administrator, subject to the approval of the Village Board; and 5-1-3 (In relevant part). He shall keep such records and make such reports pertaining to the activities of his department as may be required by the Village President and the Board of Trustees.

Village Fire Department. The fire chief of the Village Fire Department shall be appointed by the Village Manager, subject to the approval of the Village Board of Trustees. Should the Village reject the Fire Chief of the Company, the Village will notify the Company Board of Directors of the Village's concerns in writing. The Company will have ninety (90) days from receipt of that written notification to address the Village's concerns prior to the Village appointing anyone from outside the Company to the position of fire chief of the Village Fire Department.

P. The Company will complete an overall Strategic Plan in collaboration with he Village staff not less than every five years, beginning with the completion of the initial Strategic Plan by February 1, 2023 and track execution of an action plan to meet stated goals of the plan and report progress to the Village Manager annually.

Q. The Company will continue to employ an entry level recruitment process for volunteer firefighters including background checks and ensure that all volunteers complete basic firefighter training during an 18-month probationary period.

R. The Company will provide inspection and plan review services to the Village and areas outside the Village.

   i. The Company will provide consultation to the Village, as requested by the Village, on the Village fire prevention inspections and plan review process. The Company shall not be required to provide fire prevention inspection services within the Village boundaries.

   ii. The Company will provide consultation to the County, as requested, on the fire prevention inspections and plan review process for properties within the North and South Fire Protection Special Service Areas using qualified Company personnel or consultants. Any cost associated with said activities shall be incorporated into the Fire Company's budget.

S. The Company will notify the Village Manager or his/her designee of major fire incidents or EMS calls, personnel allegations/investigations, personnel injuries and any other situations which could reasonably be assumed to require involvement from human resources, as soon as practicable, to ensure proper coordination with other Village departments.

T. A Village Trustee will be appointed by the Village President, as Village Board liaison to the Fire Company Board to attend all regular Board meetings of the Fire Company, but may be excused from portions of Board meetings that the Board deems in need of confidentiality. Examples of topics that the Board deems in need of confidentiality, include: discussions about modifying this agreement, discussions about the Fire Company's relationship with the Village of Glen Ellyn, matters that require attorney client/confidentiality and personnel issues. The Trustee Liaison may choose to attend closed session discussions about personnel matters at their discretion. The Fire Company Board will endeavor to be transparent with the Village of Glen Ellyn and the Trustee Liaison. To that end the Board will exclude the Trustee Liaison from meetings in only limited circumstances.

2. **Firefighting Premises, Apparatus & Equipment.**

A. The Village owns buildings and real estate devoted to firefighting services, i.e., 524 Pennsylvania Avenue, Glen Ellyn, Illinois ("Fire Station #61) and 681 Taft Avenue, Glen Ellyn, Illinois ("Fire Station #62). During the term of the Agreement, and with accommodation made to the contract Ambulance Service, as provided below, the Company shall have exclusive use of Fire Station #61 and Fire Station #62 during the term of this Agreement for its services.

B. The Village holds title to firefighting apparatus (vehicles used for firefighting) and equipment used by the Company for the provision of its firefighting services, and the Company owns apparatus and equipment, with the Village as title nominee and otherwise (collectively "Company Equipment and Apparatus").[2] The Company Equipment and Apparatus shall be used by the Company in fulfilling its mission. For Company Equipment and Apparatus purchased with Company funds, any proceeds from disposition of that Company Equipment and Apparatus shall be paid to the Company. If this Agreement is terminated, the Village shall retain title to all firefighting apparatus and equipment, which it shall use to continue to provide fire protection services now provided by the Company.

C. During the term of this Agreement the Village will provide to the Company for its use all necessary firefighting apparatus, appropriately equipped with portable radios, mobile two-way radios, and other equipment deemed necessary by the Village and Company, and meeting the standards of the NFPA, in order for the Company to carry out its firefighting services. The apparatus shall be insured by the Village. So long as this Agreement is in effect, the Company shall have the use and control of the Village's firefighting apparatus and equipment. The Company shall conduct regular inspections of equipment and communicate maintenance issues to the Village's Fleet Manager. The Village Fleet Manager will assist the Company in developing specifications for apparatus to ensure proper maintenance and repair thereof. The Fleet Manager will maintain control of maintenance and repair of the equipment.

D. The Company owns firefighting equipment, turn out gear, uniforms, and related supplies and equipment, which it will use, along with the Village firefighting equipment. The Company will keep the Village informed as to additional and replacement equipment necessary for its firefighting services, which equipment may be acquired by the Village, or Company according to its Budget (defined below). Where appropriate, the Company will employ NFPA compliant gear and equipment and upgrade the Company's gear and equipment to remain compliant as the NFPA standards evolve. The Company shall be responsible for the inventory and assignment of equipment to individual members along with the return of such equipment upon termination.

E. All volunteers or paid staff who are tasked with driving the fire vehicles shall have the required driver's license and certifications; and be required to undergo periodic driver training on the operation of vehicles.

3. **Annual Budget and Purchasing.**

[2] For clarification, current apparatus of the Fire Company, titled in the Village, as nominee, or otherwise are set forth Exhibit A.

A. **Budget**. The Village will provide to the Company funding necessary for the Company to provide firefighting services to the residents of the Village, and necessary to acquire and maintain apparatus, equipment and maintain the fire station premises (Fire Station #61 and Fire Station #62). The Village produces funding for the Company services through its extension of fire service fees and special service area ("SSA") taxes; and in order to maintain the extension of fees and SSA taxes, meant for fire protection services, based upon needs, the Company will submit to the Village, annually, an operating and capital improvement budget (collectively, the "Budget") no later than four months prior to the end of the Village fiscal year (August 31st). The Village Board shall consider the Company's budget request in conjunction with the entire Village budgeting process. It is the expectation of the parties that the Village will appropriate funds via its annual budget ~~and appropriation ordinance~~ in accordance with the terms of the Company's Budget and tender those funds to the Company, and otherwise use those funds, in accordance therewith. The Fire Company will provide monthly budget and financial reports to the Finance Director as requested by the Village.

B. **Purchasing**. It is agreed that the Company is not for profit corporation that is independent from the Village. It is further agreed that the Company derives its funding from the Village as more fully described in other sections of this agreement. As such, the Company agrees to comply with the provisions of the Village Code, as outlined below, even though the Company has no legal obligation to do so.

Where applicable, the Company agrees to comply with sections 1-10-1 and 1-10-2 of the Village Code.

4. **Financial Audit.** The Company will cause to be completed an annual audit of its finances by an independent certified public accountant approved by the Village, and the cost for this audit will be included in the Company budget. The Company shall provide a copy of the completed audit with annual financial statements, a SAS 114 letter, and a management letter and/or Statement of Auditing Standards (SAS) 112 letter to the Village within 6 months after the end of the fiscal year. If there is a modified, adverse, or disclaimer of opinion by the auditor, the Company will work with the Village Finance Director to provide a remediation plan to adequately address the issues raised. The Fire Company will be responsible for filing its annual tax returns.

5. **Provision of Reports by Fire Company.**

A. The Company shall provide monthly statistical reports to the Village which convey information calls for service (fire and mutual aid, given and received), response times, and member training. The Village Manager may require additional information to be reported by the Company.
B. The Company will conduct an annual review of training to evaluate areas in need of improvement to be included in report to the Village Manager along with the training plan for the following year.
C. The Company shall generate or cause to be generated reports as required by the State of Illinois, Federal Government, Village or any other agency with jurisdiction over the Company and its services.

6. **Custodial Services.** The Company will be responsible for day-to-day cleaning and minor maintenance for Fire Stations #61 and #62. The Company will leverage the Village suppliers as appropriate and include costs for cleaning products and any custodial services in its annual budget.

7. **Mechanical, Structural and Capital Improvement.** The Village shall be responsible for the proper working order of all mechanical systems, structural components, parking lots and grounds of the Fire Stations #61 and #62, and otherwise shall make all capital repairs and improvements reasonably necessary and/or contained in the Budget. The Company will notify the Village of requests and issues on a timely basis and the Village will work to address those needs on a timely basis. Fire Company shall be responsible for appliance repair and replacement. The Village Manager & Fire Company will report annually to the Village Board on the progress of major projects.

8. **Information Technology.** The Village will provide Information Technology ("IT") services, including phone services, internet, computer network, and mobile technology, to the Company as agreed to in Exhibit B. The Company will notify the Village of requests and issues on a timely basis and the Village will work to address those needs on a timely basis. The Village Manager & Fire Company will report annually to the Village Board on the progress of major projects.

9. **Accounts Payable and Financial Software**. The Village will provide assistance with the Company's accounts payable needs as determined by the Village Manager and the Village's Finance Director, in consultation with ~~as well as the~~ Company Fire Chief and Treasurer. The Village will provide the Company access to its financial software to facilitate Company ongoing business needs.

10. **Insurance.** The Village shall cause the Company to be covered by the types and amounts of insurance coverage detailed below, and will have on file with the Company, at all times, effective certificates of insurance evidencing the required coverages. The Village will be responsible for expenses within the retainage (deductibles) of all the following insurance coverages.

    A. Workers Compensation and Employers Liability. Workers Compensation Insurance, as prescribed by applicable law covering all firefighters of the Company, with coverage of not less than $1,000,000 for each accident, illness, or disease.

    B. Commercial General Liability. Commercial General Liability Insurance with limits of not less than $2,000,000 per occurrence and $5,000,000 in the aggregate, for bodily injury, personal injury, and property damage liability.

    C. Automobile Liability. Automobile Liability Insurance (owned, non-owned and hired) with limits of not less than $2,000,000 per occurrence for bodily injury and property damage.

    D. Excess Liability. Excess liability coverage with limits of not less than $2,000,000 per occurrence and $5,000,000 in the aggregate.

The Village will periodically provide a current copy of all applicable insurance certificates for these coverages to the Company. On a periodic basis, the Village will, working with the Company, perform a review of insurance coverages as appropriate

The Company, as a prudently managed independent organization, may need to secure additional insurance coverage(s) not provided by or available to the Village. The Company will secure this coverage and include its costs in the Company's annual budget. The Company will inform the Village of these coverages both through the annual budget process and during the annual insurance review.

11. **Indemnification.** The Village will indemnify, defend (through an attorney reasonably acceptable to the Company) and hold the Company, its probationary members, members, directors, officers, employees, agents and representatives (collectively, the "**Company Parties**"), harmless from and against any and all actions, claims, suits, complaints, demands, legal or administrative proceedings, losses, damages, debts, liens, obligations, liabilities, judgments, amounts paid in settlement, arbitration or mediation awards, interest, fines, penalties, costs and expenses (including, without limitation, attorneys' fees, consultants' fees and court costs) (collectively, "**Claims**"), of whatsoever kind and nature, other than those caused by criminal, or willful and wanton misconduct. Claims made or asserted by any firefighters or third parties for injury, including personal injury or death of any person or persons, and for loss or damage to any property, occurring in connection with, or in any way arising out of or incident to any and all acts, alleged acts or omissions of Company Parties in connection to the services provided for herein.

12. **Ambulance Services.** The Fire Chief, Fire Administrator, and the Fire Company will oversee the Village's paramedic contractor ("Paramedic Contractor") by providing day-to-day supervision over their services and will provide volunteer personnel and equipment to operationally support the Paramedic Contractor in their Emergency Medical Services ("EMS") delivery. At all times, the Fire Chief and Fire Company shall have operational authority over the Paramedic Contractor. However, the Paramedic Contractor will have sole control of the delivery of EMS. With respect to the Paramedic Contractor, the Company will notify the Village Manager or his/her designee of personnel allegations/investigations, personnel injuries and any other situations which could reasonably be assumed to require involvement from human resources, as soon as practicable, to ensure proper coordination with other Village departments. The Company Fire Chief may not be an employee, owner, or paid contractor of the paramedic contractor.

13. **Village Financial Support of Fire Company.** The Village will provide financial support, as dictated by the Budget and otherwise, as follows:

    A. Funds collected through the Village water billing for fire protection services and fire protection services capital will be distributed to the Company on a quarterly basis, with the exception of funds reserved to the Village for its expenditure for the fire stations, apparatus and equipment. The Village will not transfer or loan said funds to any other Village fund or expend these fees for non-firefighting purposes, except to fund an accounting services fees which includes a reimbursement for accounts payable and IT services.

B. Funds received via Glen Ellyn Special Service Area ("SSA") Numbers 18 and 19 will be transferred to the Fire Services Fund to be used only for costs related to providing fire and EMS services (including equipment replacement and capital.) The ordinance passed by DuPage County creating the SSA's only allows for the SSA's to fund the unincorporated areas' share of receiving fire and EMS services.
C. The Village will make direct payment of all fees for dispatch services, currently provided by DuPage County Public Safety Communication organization ("Du-Comm"), and notwithstanding the above, may make such payment from the water billing fees or SSA funds.
D. The Village shall provide the required funds in a timely manner to fully fund the Budget as it has been approved by the Village Board.
E. The Village shall provide revenue for MICA insurance costs annually.

14. **Entire Agreement, Term & Amendments.**

A. **Complete Agreement.** This Agreement supersedes all previous agreements of the parties relating to the subject matter hereof.
B. **Future Definition of the Arrangement**. If requested by either the Company or the Village, both parties will endeavor to further define in writing the scope of the relationship so as to continue the custom of providing quality firefighting services.
C. **Term.** This Agreement shall be effective on the date it is signed by both Parties ("Effective Date") and shall expire on the Effective Date's 50-year anniversary ("Term"), subject to the following:
    1. Either Party may terminate this Agreement for convenience by providing the other Party with written notice of termination at least 180 days before the termination date.
    2. Starting in January of 2027, this agreement will be reviewable every four years for the duration of the agreement. The review period will begin on January 1st of each fourth year and last for 30 days. Either Party may request to renegotiate this Agreement's terms by delivering written notice to the other Party ("Reopen Notice"). The Reopen Notice shall specify the terms and conditions the Party wishes to renegotiate. Upon receipt of the Reopen Notice, the Parties will use reasonable efforts to agree to new terms addressing matters identified in the Reopen Notice.
    3. If both parties mutually agree, the agreement may be reviewable from time to time.
    4. In the event the Agreement is not terminated earlier in accordance with subsections (a) or (b), on the Effective Date's 50-year anniversary, this Agreement shall automatically renew without need for further action by either Party for an additional 50-year period
D. ~~**Term.** This Agreement shall remain in effect for an unlimited term from its approval by all parties; however, either party may cancel the terms and provisions of this Agreement upon six (6) months prior written notice to the other party.~~
E. ~~**Amendments.** This Agreement may be amended from time to time by a written amendment approved and signed by both parties~~.

APPROVED by the Board of Trustees of the Village of Glen Ellyn on the _____ day of _____, 2022.

VILLAGE OF GLEN ELLYN,
An Illinois municipal corporation

By: _____
Its: President

ATTEST:

_____
Village Clerk

APPROVED by the Board of Directors of the Glen Ellyn Volunteer Fire Company on the 14th day of October, 2022.

GLEN ELLYN VOLUNTEER FIRE COMPANY,
An Illinois not-for-profit corporation

_____
President & Fire Chief

ATTEST:

By: _____
Its: Secretary

Exhibit A
Fire Company Apparatus

ID	Apparatus	Year	Make	VIN#
E60	Engine 60	2003	Spartan	4S7AU40933CO42775
S61	Squad 61	1992	International	1HTSDNZR0NH399225
T61	Snorkel 61	2001	Spartan	4S7JU4196YCO35096
E62	Engine 62	2016	Rosenbauer	54F2BB618GWM11557
E63	Engine 63	2003	Spartan	4S7AU40913C042774
E-1	Engine 1	1926	Seagrave	46715 (12/9/1926 Build number)

Exhibit B
Information Technology Services

AGREEMENT BETWEEN
THE GLEN ELLYN VOLUNTEER FIRE COMPANY
AND THE VILLAGE OF GLEN ELLYN

In consideration of the mutual covenants hereinafter set forth, the Village of Glen Ellyn ("Village"), an Illinois municipal corporation, and the Glen Ellyn Volunteer Fire Company ("Company" or "Fire Company"), an Illinois not-for-profit corporation, hereby enter into this agreement ("Agreement") whereby the Company provides fire protection services on behalf of the Village.

WHEREAS, the Company was organized in 1907 for the purpose of protecting the citizens of the Village against the ravages of fire;

WHEREAS, the Company has provided all fire protection services to the Village and other areas of the county ("North and South Fire Protection Service Area");

WHEREAS, the Village collects fees and levies taxes so as to provide fire protection and Emergency Medical Services (EMS);

WHEREAS, by Section 5-1-1 of the Glen Ellyn Village Code, the Company has been designated as the municipal fire department for the Village, and the Company has provided firefighting services for the Village since at least 1907;

WHEREAS, the Company is committed to performing continued fire protection services on behalf of the Village, and the Village is committed to providing support for the Company in its efforts to provide fire protection services; and

WHEREAS, the Company and the Village have entered into previous agreements relative to the subject matter of this Agreement, and wish to restate their relationship via this Agreement;

NOW, the parties agree as follows:

1. **Administration of Firefighting**.
    A. The Company will provide firefighting and emergency services of the same type and nature as has been provided in the past within the Fire Company service area.
    B. All firefighters engaged by the Company shall be either paid staff (day engine) or volunteers of the Company and not employees of the Village, except the Company fire chief ("Fire Chief") who may be both a member of the Company and the chief of the Village Fire Department.
    C. The Company will require all active firefighters of the Company to undergo annual physicals, in accordance with the National Fire Protection Association ("NFPA") #1582, at the expense of the Company. Firefighter job assignments shall be based on fitness levels determined by department physician.
    D. The Company will require all new firefighters to achieve basic firefighter training including firefighting safety, personnel protective equipment, and SCBA. Programs and participation shall be documented and reported as required in this agreement.

E. The Company will require all supervisors to have advanced level firefighter knowledge and skills along with training in supervisory tactics. Programs and participation shall be documented and reported as required in this agreement.
F. The Company will require all firefighters to participate in on-going, relevant training in compliance with accepted practices. Programs and participation shall be documented and reported as required in this agreement.
G. The Fire Chief is the chief officer of the Company, responsible for the care of the firefighting apparatus and premises, and the conduct of the firefighters. As the paid Chief of the Fire Company, and also as the chief of the Village Fire Department, as defined by Title 5, Chapter 1 of the Glen Ellyn Village Code[1], the Fire Chief will be supervised by the Fire Company Board of Directors and by the Village Manager by way of regular feedback and input. Goals of the position will be identified annually and measured throughout the year.
H. The Fire Chief and Fire Administrator will collectively oversee the Village's EMS contract by supervising all EMS personnel, coordinating all reporting by working in concert with the Medical Director, and aligning operations with the Fire Company.
I. The Company shall keep such records and make such reports pertaining to the activities of the Company as may be required by the Village Manager, Village President, and the Village Board of Trustees.
J. The Company will be responsible for the day-to-day operation of Fire Stations #61 and #62 (defined below) and the day-to-day minor maintenance and care of the facilities, apparatus and equipment.
K. The Company shall be responsible for paying wages, withholding taxes, providing benefits and any other obligations due its paid staff volunteer firefighters under local, state or federal law, except with respect to the Fire Chief in his or her role as Chief of the Village Fire Department should the Village choose to appoint a paid Fire Chief.
L. The Company shall be responsible to perform the services of a municipal fire department in accordance with the provisions of the Glen Ellyn Village Code, Title 5 Fire Regulations, Chapter 1, Fire Department.
M. The Company shall be responsible to perform the services of a municipal fire department in accordance with the provisions of the Glen Ellyn Village Code, Title 5 Fire Regulations, Chapter 2 Fire Code and Life Safety Code.
N. The Company shall at all times maintain a person in the office of Fire Chief, with First Assistant and Second Assistant Fire Chief(s) ready to serve as Fire Chief, respectively, in the absence of the Fire Chief.
O. The Village Code requires the appointment of a fire chief to the Village Fire Department, with said position serving as an executive officer of the Village. The Village has historically appointed the Fire Chief of the Company as the fire chief of the Village Fire Department. The fire chief of the Village Fire Department shall be appointed by the Village Manager, subject to the approval of the Village Board of Trustees. Should the Village reject the Fire Chief of the Company, the Village will

[1] Specifically, Sections 5-1-1: The Glen Ellyn Volunteer Fire Company, an independent, nonprofit corporation, shall perform the services of a Municipal Fire Department; 5-1-2: The Chief of the Fire Department shall be an executive officer of the Village, appointed by the Village Administrator, subject to the approval of the Village Board; and 5-1-3 (In relevant part). He shall keep such records and make such reports pertaining to the activities of his department as may be required by the Village President and the Board of Trustees.

notify the Company Board of Directors of the Village's concerns in writing. The Company will have ninety (90) days from receipt of that written notification to address the Village's concerns prior to the Village appointing anyone from outside the Company to the position of fire chief of the Village Fire Department.

P. The Company will complete an overall Strategic Plan in collaboration with the Village staff not less than every five years, beginning with the completion of the initial Strategic Plan by February 1, 2023 and track execution of an action plan to meet stated goals of the plan and report progress to the Village Manager annually.

Q. The Company will continue to employ an entry level recruitment process for volunteer firefighters including background checks and ensure that all volunteers complete basic firefighter training during an 18-month probationary period.

R. The Company will provide inspection and plan review services to the Village and areas outside the Village.

   i. The Company will provide consultation to the Village, as requested by the Village, on the Village fire prevention inspections and plan review process. The Company shall not be required to provide fire prevention inspection services within the Village boundaries.

   ii. The Company will provide consultation to the County, as requested, on the fire prevention inspections and plan review process for properties within the North and South Fire Protection Special Service Areas using qualified Company personnel or consultants. Any cost associated with said activities shall be incorporated into the Fire Company's budget.

S. The Company will notify the Village Manager or his/her designee of major fire incidents or EMS calls, personnel allegations/investigations, personnel injuries and any other situations which could reasonably be assumed to require involvement from human resources, as soon as practicable, to ensure proper coordination with other Village departments.

T. A Village Trustee will be appointed by the Village President, as Village Board liaison to the Fire Company Board to attend all regular Board meetings of the Fire Company, but may be excused from portions of Board meetings that the Board deems in need of confidentiality. Examples of topics that the Board deems in need of confidentiality include: discussions about modifying this agreement, discussions about the Fire Company's relationship with the Village of Glen Ellyn, matters that require attorney client/confidentiality and personnel issues. The Trustee Liaison may choose to attend closed session discussions about personnel matters at their discretion. The Fire Company Board will endeavor to be transparent with the Village of Glen Ellyn and the Trustee Liaison. To that end the Board will exclude the Trustee Liaison from meetings in only limited circumstances.

2. **Firefighting Premises, Apparatus & Equipment.**

A. The Village owns buildings and real estate devoted to firefighting services, i.e., 524 Pennsylvania Avenue, Glen Ellyn, Illinois ("Fire Station #61) and 681 Taft Avenue, Glen Ellyn, Illinois ("Fire Station #62). During the term of the Agreement, and with accommodation made to the contract Ambulance Service, as provided below, the

Company shall have exclusive use of Fire Station #61 and Fire Station #62 during the term of this Agreement for its services.

B. The Village holds title to firefighting apparatus (vehicles used for firefighting) and equipment used by the Company for the provision of its firefighting services, and the Company owns apparatus and equipment, with the Village as title nominee and otherwise (collectively "Company Equipment and Apparatus").[2] The Company Equipment and Apparatus shall be used by the Company in fulfilling its mission. For Company Equipment and Apparatus purchased with Company funds, any proceeds from disposition of that Company Equipment and Apparatus shall be paid to the Company. If this Agreement is terminated, the Village shall retain title to all firefighting apparatus and equipment, which it shall use to continue to provide fire protection services now provided by the Company.

C. During the term of this Agreement the Village will provide to the Company for its use all necessary firefighting apparatus, appropriately equipped with portable radios, mobile two-way radios, and other equipment deemed necessary by the Village and Company, and meeting the standards of the NFPA, in order for the Company to carry out its firefighting services. The apparatus shall be insured by the Village. So long as this Agreement is in effect, the Company shall have the use and control of the Village's firefighting apparatus and equipment. The Company shall conduct regular inspections of equipment and communicate maintenance issues to the Village's Fleet Manager. The Village Fleet Manager will assist the Company in developing specifications for apparatus to ensure proper maintenance and repair thereof. The Fleet Manager will maintain control of maintenance and repair of the equipment.

D. The Company owns firefighting equipment, turn out gear, uniforms, and related supplies and equipment, which it will use, along with the Village firefighting equipment. The Company will keep the Village informed as to additional and replacement equipment necessary for its firefighting services, which equipment may be acquired by the Village, or Company according to its Budget (defined below). Where appropriate, the Company will employ NFPA compliant gear and equipment and upgrade the Company's gear and equipment to remain compliant as the NFPA standards evolve. The Company shall be responsible for the inventory and assignment of equipment to individual members along with the return of such equipment upon termination.

E. All volunteers or paid staff who are tasked with driving the fire vehicles shall have the required driver's license and certifications; and be required to undergo periodic driver training on the operation of vehicles.

3. **Annual Budget and Purchasing.**

A. **Budget**. The Village will provide to the Company funding necessary for the Company to provide firefighting services to the residents of the Village, and necessary to acquire and maintain apparatus, equipment and maintain the fire station premises (Fire Station #61 and Fire Station #62). The Village produces funding for the Company services through its extension of fire service fees and special service area ("SSA") taxes; and

[2] For clarification, current apparatus of the Fire Company, titled in the Village, as nominee, or otherwise are set forth Exhibit A.

in order to maintain the extension of fees and SSA taxes, meant for fire protection services, based upon needs, the Company will submit to the Village, annually, an operating and capital improvement budget (collectively, the "Budget") no later than four months prior to the end of the Village fiscal year (August 31st). The Village Board shall consider the Company's budget request in conjunction with the entire Village budgeting process. It is the expectation of the parties that the Village will appropriate funds via its annual budget in accordance with the terms of the Company's Budget and tender those funds to the Company, and otherwise use those funds, in accordance therewith. The Fire Company will provide monthly budget and financial reports to the Finance Director as requested by the Village.

B. **Purchasing**. It is agreed that the Company is not for profit corporation that is independent from the Village. It is further agreed that the Company derives its funding from the Village as more fully described in other sections of this agreement. As such, the Company agrees to comply with the provisions of the Village Code, as outlined below, even though the Company has no legal obligation to do so.

Where applicable, the Company agrees to comply with sections 1-10-1 and 1-10-2 of the Village Code.

4. **Financial Audit.** The Company will cause to be completed an annual audit of its finances by an independent certified public accountant approved by the Village, and the cost for this audit will be included in the Company budget. The Company shall provide a copy of the completed audit with annual financial statements, a SAS 114 letter, and a management letter and/or Statement of Auditing Standards (SAS) 112 letter to the Village within 6 months after the end of the fiscal year. If there is a modified, adverse, or disclaimer of opinion by the auditor, the Company will work with the Village Finance Director to provide a remediation plan to adequately address the issues raised. The Fire Company will be responsible for filing its annual tax returns.

5. **Provision of Reports by Fire Company.**

A. The Company shall provide monthly statistical reports to the Village which convey information calls for service (fire and mutual aid, given and received), response times, and member training. The Village Manager may require additional information to be reported by the Company.
B. The Company will conduct an annual review of training to evaluate areas in need of improvement to be included in report to the Village Manager along with the training plan for the following year.
C. The Company shall generate or cause to be generated reports as required by the State of Illinois, Federal Government, Village or any other agency with jurisdiction over the Company and its services.

6. **Custodial Services.** The Company will be responsible for day-to-day cleaning and minor maintenance for Fire Stations #61 and #62. The Company will leverage the Village suppliers as appropriate and include costs for cleaning products and any custodial services in its annual budget.

7. **Mechanical, Structural and Capital Improvement.** The Village shall be responsible for the proper working order of all mechanical systems, structural components, parking lots and grounds of the Fire Stations #61 and #62, and otherwise shall make all capital repairs and improvements reasonably necessary and/or contained in the Budget. The Company will notify the Village of requests and issues on a timely basis and the Village will work to address those needs on a timely basis. Fire Company shall be responsible for appliance repair and replacement. The Village Manager & Fire Company will report annually to the Village Board on the progress of major projects.

8. **Information Technology.** The Village will provide Information Technology ("IT") services, including phone services, internet, computer network, and mobile technology, to the Company as agreed to in Exhibit B. The Company will notify the Village of requests and issues on a timely basis and the Village will work to address those needs on a timely basis. The Village Manager & Fire Company will report annually to the Village Board on the progress of major projects.

9. **Accounts Payable and Financial Software**. The Village will provide assistance with the Company's accounts payable needs as determined by the Village Manager and the Village's Finance Director, in consultation with the Company Fire Chief and Treasurer. The Village will provide the Company access to its financial software to facilitate Company ongoing business needs.

10. **Insurance.** The Village shall cause the Company to be covered by the types and amounts of insurance coverage detailed below, and will have on file with the Company, at all times, effective certificates of insurance evidencing the required coverages. The Village will be responsible for expenses within the retainage (deductibles) of all the following insurance coverages.

    A. Workers Compensation and Employers Liability. Workers Compensation Insurance, as prescribed by applicable law covering all firefighters of the Company, with coverage of not less than $1,000,000 for each accident, illness, or disease.

    B. Commercial General Liability. Commercial General Liability Insurance with limits of not less than $2,000,000 per occurrence and $5,000,000 in the aggregate, for bodily injury, personal injury, and property damage liability.

    C. Automobile Liability. Automobile Liability Insurance (owned, non-owned and hired) with limits of not less than $2,000,000 per occurrence for bodily injury and property damage.

    D. Excess Liability. Excess liability coverage with limits of not less than $2,000,000 per occurrence and $5,000,000 in the aggregate.

    The Village will periodically provide a current copy of all applicable insurance certificates for these coverages to the Company. On a periodic basis, the Village will, working with the Company, perform a review of insurance coverages as appropriate

    The Company, as a prudently managed independent organization, may need to secure additional insurance coverage(s) not provided by or available to the Village. The Company

will secure this coverage and include its costs in the Company's annual budget. The Company will inform the Village of these coverages both through the annual budget process and during the annual insurance review.

11. **Indemnification.** The Village will indemnify, defend (through an attorney reasonably acceptable to the Company) and hold the Company, its probationary members, members, directors, officers, employees, agents and representatives (collectively, the "**Company Parties**"), harmless from and against any and all actions, claims, suits, complaints, demands, legal or administrative proceedings, losses, damages, debts, liens, obligations, liabilities, judgments, amounts paid in settlement, arbitration or mediation awards, interest, fines, penalties, costs and expenses (including, without limitation, attorneys' fees, consultants' fees and court costs) (collectively, "**Claims**"), of whatsoever kind and nature, other than those caused by criminal, or willful and wanton misconduct. Claims made or asserted by any firefighters or third parties for injury, including personal injury or death of any person or persons, and for loss or damage to any property, occurring in connection with, or in any way arising out of or incident to any and all acts, alleged acts or omissions of Company Parties in connection to the services provided for herein.

12. **Ambulance Services.** The Fire Chief, Fire Administrator, and the Fire Company will oversee the Village's paramedic contractor ("Paramedic Contractor") by providing day-to-day supervision over their services and will provide volunteer personnel and equipment to operationally support the Paramedic Contractor in their Emergency Medical Services ("EMS") delivery. At all times, the Fire Chief and Fire Company shall have operational authority over the Paramedic Contractor. However, the Paramedic Contractor will have sole control of the delivery of EMS. With respect to the Paramedic Contractor, the Company will notify the Village Manager or his/her designee of personnel allegations/investigations, personnel injuries and any other situations which could reasonably be assumed to require involvement from human resources, as soon as practicable, to ensure proper coordination with other Village departments. The Company Fire Chief may not be an employee, owner, or paid contractor of the paramedic contractor.

13. **Village Financial Support of Fire Company.** The Village will provide financial support, as dictated by the Budget and otherwise, as follows:

    A. Funds collected through the Village water billing for fire protection services and fire protection services capital will be distributed to the Company on a quarterly basis, with the exception of funds reserved to the Village for its expenditure for the fire stations, apparatus and equipment. The Village will not transfer or loan said funds to any other Village fund or expend these fees for non-firefighting purposes, except to fund an accounting services fees which includes a reimbursement for accounts payable and IT services.
    B. Funds received via Glen Ellyn Special Service Area ("SSA") Numbers 18 and 19 will be transferred to the Fire Services Fund to be used only for costs related to providing fire and EMS services (including equipment replacement and capital.) The ordinance passed by DuPage County creating the SSA's only allows for the SSA's to fund the unincorporated areas' share of receiving fire and EMS services.

C. The Village will make direct payment of all fees for dispatch services, currently provided by DuPage County Public Safety Communication organization ("Du-Comm"), and notwithstanding the above, may make such payment from the water billing fees or SSA funds.
D. The Village shall provide the required funds in a timely manner to fully fund the Budget as it has been approved by the Village Board.
E. The Village shall provide revenue for MICA insurance costs annually.

14. **Entire Agreement, Term & Amendments.**

A. **Complete Agreement.** This Agreement supersedes all previous agreements of the parties relating to the subject matter hereof.
B. **Future Definition of the Arrangement**. If requested by either the Company or the Village, both parties will endeavor to further define in writing the scope of the relationship so as to continue the custom of providing quality firefighting services.
C. **Term.** This Agreement shall be effective on the date it is signed by both Parties ("Effective Date") and shall expire on the Effective Date's 50-year anniversary ("Term"), subject to the following:
    1. Either Party may terminate this Agreement for convenience by providing the other Party with written notice of termination at least 180 days before the termination date.
    2. Starting in January of 2027, this agreement will be reviewable every four years for the duration of the agreement. The review period will begin on January 1st of each fourth year and last for 30 days. Either Party may request to renegotiate this Agreement's terms by delivering written notice to the other Party ("Reopen Notice"). The Reopen Notice shall specify the terms and conditions the Party wishes to renegotiate. Upon receipt of the Reopen Notice, the Parties will use reasonable efforts to agree to new terms addressing matters identified in the Reopen Notice.
    3. If both parties mutually agree, the agreement may be reviewable from time to time.
    4. In the event the Agreement is not terminated earlier in accordance with subsections (a) or (b), on the Effective Date's 50-year anniversary, this Agreement shall automatically renew without need for further action by either Party for an additional 50-year period

APPROVED by the Board of Trustees of the Village of Glen Ellyn on the _____ day of _____, 2022.

VILLAGE OF GLEN ELLYN,
An Illinois municipal corporation

By: _____
Its: Village President

ATTEST:

_____
Village Clerk

APPROVED by the Board of Directors of the Glen Ellyn Volunteer Fire Company on the _____ day of _____, 2022.

GLEN ELLYN VOLUNTEER FIRE COMPANY,

An Illinois not-for-profit corporation

_____
President & Fire Chief

ATTEST:

By: _____
Its: Secretary

Exhibit A
Fire Company Apparatus

ID	Apparatus	Year	Make	VIN#
E60	Engine 60	2003	Spartan	4S7AU40933CO42775
S61	Squad 61	1992	International	1HTSDNZR0NH399225
T61	Snorkel 61	2001	Spartan	4S7JU4196YCO35096
E62	Engine 62	2016	Rosenbauer	54F2BB618GWM11557
E63	Engine 63	2003	Spartan	4S7AU40913C042774
E-1	Engine 1	1926	Seagrave	46715 (12/9/1926 Build number)

Exhibit B
Information Technology Services

GLEN ELLYN

VOLUNTEER FIRE COMPANY

September 13, 2022

Justin Chiappetta
Information Technology Director
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Justin,

Thank you for meeting with me to discuss information technology issues moving forward. I'm glad we were able to agree on how to move forward on these issues. The following summarizes what we discussed. The Fire Company is grateful to have access to your staff's expertise and we look forward to working with you.

Sincerely,

Chris Clark, Chief
Glen Ellyn Volunteer Fire Company

524 Pennsylvania Avenue
P.O. Box 460
Glen Ellyn, Illinois 60137
630.469.5265 *Administration*
630.469.1762 *Fax*

Glen Ellyn Volunteer Fire Company
Information Technology – Next Steps

1. *Village will turn over control of glenellynfire.org and glenellnyfire.com DNS services to the Fire Company. It was noted that the certificate is expired and will need to update it to maintain security.*

2. *Fire Company will migrate off the village's Civic Plus website. The VGE's website will link to Fire Company recruiting site.*

3. *The village will provide a separate internet service to both fire stations. This will likely be Comcast Fiber at 100 mbps and cable backup. Fiber will be more reliable because repair service is more timely. Fiber currently exists in Station 61 and speed can be increased in the future if necessary. Station 62 will get it's internet over the dedicated fiber between the stations.*

4. *The connection to the village network will be disconnected, but the circuit will remain in place in case it is needed in the future for cameras, door access, etc.*

5. *The village will reconfigure the existing ethernet wiring, wifi, routers, firewalls, and switches for the new internet service.*

6. *The village will integrate the ETSB network including I-Net Viewer into the network in the stations.*

7. *The village will provide a dedicated machine (probably a laptop) to access MUNIS on the village's network via VPN.*

The following will remain status quo:

1. *The Fire Company will maintain full administrative control of M365 accounts, Azure, cloud storage, and tenant. Fire Company will be responsible for all services and licenses for these services.*
2. *The Fire Company will be responsible for support of station PC's, monitors, and printers. This includes software licenses and security.*
3. *The Fire Company will maintain control over all unique SAS products including:*
    a. *ImageTrend*
    b. *Target/Vector*
    c. *FlowMSP*
4. *The village will continue to support the station phones which will utilize our new internet service to connect. A new IP phone system will be installed in the future, separate from the village's phone system.*
5. *The Fire Company will continue to manage meeting room AV and IAP screens which will utilize the new internet.*
6. *The village will continue to manage the air cards, Knox Boxes and MDT's in vehicles.*

7. *The Canon printers at Station 61 and 62 will remain as is. Currently the VGE maintains the passwords to access and the fire company has the service contract. When the contract comes due, the Fire Company will revisit these as we currently can not scan to the network. We have to scan to a thumb drive.*

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Administration
Department Head: Emily Rodman
Category: Award
Prepared By: Meredith Hannah

AGENDA ITEM (ID # 2022-2917)

DOC ID: 2022-2917

Downtown Retail Interior Improvement Award in the Amount of $30,000 to Made In Italy at 476 Forest Avenue, to be expensed to the Central Business District TIF Fund (Economic Development Coordinator Hannah)

Statement of the Issue:
Angelo Cavallino, owner of Made in Italy located at 476 Forest Ave, is requesting a Downtown Retail Interior Improvement Award to assist with his business expansion. Made in Italy will be expanding into the vacant building adjacent to his current restaurant to the north, 482 Forest Ave, to offer customers a pickup location for to-go orders. Since the pandemic, Mr. Cavallino has seen a significant increase in to-go orders. Currently, customers and ride share orders are picked up at the bar inside the restaurant. Relocating this service to the adjacent building provides dining customers with a better experience and to-go customers with a dedicated pick-up location. Mr. Cavallino is asking the Village Board to consider a $30,000 Award to assist with the expenses associated with connecting the spaces and improving the space to accommodate his business.

Analysis:
The Dowtnown Retail Interior Improvement Award Program was created to facilitate the private sector in making interior improvements to incentivize businesses to expand and/or relocate to the downtown central business district. Approved projects are eligible for up to a maximum of $30,000 per award based on the following award scale per program:

Investments			**Award**
Low		**High**	
$ 2,000.00	up to	$ 3,499.00	$ 1,000.00
$ 3,500.00	up to	$ 4,999.00	$ 1,750.00
$ 5,000.00	up to	$ 7,499.00	$ 2,500.00
$ 7,500.00	up to	$ 9,999.00	$ 3,750.00
$ 10,000.00	up to	$ 12,499.00	$ 5,000.00

$ 12,500.00	up to	$ 14,999.00	$ 6,250.00
$ 15,000.00	up to	$ 17,499.00	$ 7,500.00
$ 17,500.00	up to	$ 19,999.00	$ 8,750.00
$ 20,000.00	up to	$ 24,999.00	$ 10,000.00
$ 25,000.00	up to	$ 27,499.00	$ 12,500.00
$ 27,500.00	up to	$ 29,999.00	$ 13,750.00
$ 30,000.00	up to	$ 32,499.00	$ 15,000.00
$ 32,500.00	up to	$ 34,999.00	$ 16,250.00
$ 35,000.00	up to	$ 37,499.00	$ 17,500.00
$ 37,500.00	up to	$ 39,999.00	$ 18,750.00
$ 40,000.00	up to	$ 42,499.00	$ 20,000.00
$ 42,500.00	up to	$ 44,999.00	$ 21,250.00
$ 45,000.00	up to	$ 47,499.00	$ 22,500.00
$ 47,500.00	up to	$ 49,999.00	$ 23,750.00
$ 50,000.00	up to	$ 52,499.00	$ 25,000.00
$ 52,500.00	up to	$ 54,999.00	$ 26,250.00
$ 55,000.00	up to	$ 57,499.00	$ 27,500.00
$ 57,500.00	up to	$ 59,999.00	$ 28,750.00
$ 60,000.00	up to	+	$ 30,000.00

Downtown Retail Interior Improvement Award Issues

Applicants must install a minimum of $2,000 of material improvements to be eligible for an award. Staff recognizes the following eligible costs outlined/identified in the application:

Electrical Improvements (relocating and installing panels, conduits and emergency lighting)	
Carpentry and masonry to open and connect the two buildings, framing the entryway and subfloor installation	
HVAC improvements and upgrades	
Total Project Expenses	**$184,426.00**
Total Eligible Award	**$30,000.00**

The downtown retail interior improvement award requested is consistent with the intent of the Award program.

Budget Impact:
The Village Board approved $125,000 for the downtown award programs (including the Downtown Retail Interior Improvement, Façade Improvement and Fire Prevention) from the Downtown TIF, $15,000 for Roosevelt Road and Historic Stacy's Corners commercial district from the General Fund for Façade Awards and $15,000 from the Roosevelt Road TIF for Fire Prevention Assistance Program for businesses within the Roosevelt Road TIF district as part of the 2022 annual budget. To date, the Board has awarded $42,500 in downtown awards, with $82,500 remaining in the budget.

Contribution to Strategic Plan (if applicable)
Strategic Priority: Development. Effective stewardship of incentives to support business recruitment and retention. Implement Economic Development strategy focused on overall commercial vitality, EAV growth and sales tax growth. Coordinate award programs and assessment of value to the business community annually. Supporting the improvements to 482 Forest Ave, allows the Village to retain a long-standing business, assist with expansion and reduce the vacancy rate downtown, and increase revenue through increased food and beverage sales.

Action Requested:
Approve a Downtown Retail Interior Improvement Award in the amount of $30,000. Alternatively, the Village Board may deny the additional request and direct staff to close out the Awards for the original amounts approved totaling $35,000 or the Village Board may approve a different amount.

Attachments:

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Finance
Department Head: Larry Noller
Category: Ordinance
Prepared By: Larry Noller

AGENDA ITEM (ID # 2022-2923)

DOC ID: 2022-2923

Ordinance No. 6991, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the amount of $69,800 for the Village of Glen Ellyn Special Service Area Number 12 (Finance Director Noller)

Statement of the Issue:
Special Service Area Number 12 covers portions of the Lambert Farms Subdivision. An annual tax levy is approved by the Village Board to recover the cost of constructing a sanitary sewer connection.

Analysis:
Special Service Area (SSA) 12 was established in 2006 to recover the cost of constructing a sanitary sewage collection system in the Lambert Farms subdivision. The total construction cost of these improvements was approximately $1.5 million, which was substantially financed through a low interest IEPA loan. The SSA 12 property tax levy for 2022 is set at $69,800 and is the 17th tax levy in the 20-year term of the SSA.

One key provision in the enabling ordinance establishing SSA 12 was a maximum annual tax rate not to exceed $1.86 per $100 of assessed value. This estimate included a provision which allowed for more costly conventional GO Bond financing in the event the Village was not able to secure a below market rate from the IEPA revolving loan fund. The rate in 2021 was $1.06. As such, we should not have any issues keeping the 2022 rate below the $1.86 limit.

Budget Impact:
The 2023 Village budget includes revenue from the SSA Tax Levy in the Water & Sewer Fund.

Contribution to Strategic Plan (if applicable)
Maintain financial stability and create a financial decision making framework.

Action Requested:
Adoption of the attached proposed SSA 12 levy ordinance.

Attachments:
1. SSA 12 Ordinance 2022

Village of Glen Ellyn

Ordinance No. _____

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $69,800 for the Village of Glen Ellyn Special Service Area Number 12

Adopted by the

President and the Board of Trustees

Of the Village of Glen Ellyn

DuPage County, Illinois

This _____ Day of _____, 2022.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET

GLEN ELLYN, IL 60137

Ordinance No. _____

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $69,800 for the Village of Glen Ellyn Special Service Area Number 12

Whereas, the Board of Trustees of the Village of Glen Ellyn, County of DuPage and the State of Illinois, pursuant to the Special Service Area Tax Law (35 ILCS 200/27 et seq. (the "Act")), adopted Ordinance No. 5446 on March 6, 2006, proposing the establishment of a special service area ("SSA") in a portion of an area in the Village known as the Lambert Farms Subdivision, for the purpose of constructing a public sanitary sewer system and levying a tax to be extended on the real property located within the proposed SSA to pay for said improvements, and setting a public hearing on the matter for March 27, 2006, and providing for notice of said public hearing; and

Whereas, a public hearing was convened before the corporate authorities on March 27, 2006, at which all interested persons were heard orally in respect to the issues embodied in the notice, and was concluded on that same date; and

Whereas, within sixty days following the conclusion of the public hearing, petitions objecting to the establishment of the SSA were submitted to the Village Clerk, and which were subsequently determined by the corporate authorities to be insufficient to prevent the establishment of the SSA; and

Whereas, on September 11, 2006, the Board of Trustees of the Village of Glen Ellyn adopted Ordinance No. 5503, "An Ordinance of the Village of Glen Ellyn Establishing a Special Service Area in a Portion of Lambert Farms Subdivision", hereinafter referred to as Village of Glen Ellyn Special Service Area Number Twelve;

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section 1: Findings. The Village of Glen Ellyn Special Service Area Number Twelve was established through Village Ordinance No. 5503 entitled:

An Ordinance of the Village of Glen Ellyn
Establishing a Special Service Area in a
Portion of Lambert Farms Subdivision

adopted on September 11, 2006, and effective from and after its passage and publication in the manner provided by law. Said Special Service Area Number Twelve consists of the territory described in the Ordinance aforesaid.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number Twelve, there shall be and hereby is levied a tax upon all the taxable real property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number Twelve, at a rate not to exceed $1.86 per $100 of equalized assessed valuation of said property, but sufficient to produce a tax of $69,800 for the 2022 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number Twelve.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend

the same for collection on the tax books against all of the taxable property within said Special Service Area Number Twelve in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5503.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Nays		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Absent		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

_____

Village President

Attest:

_____

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Senak, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2022 Tax Levy Ordinance for Special Service Area Number 12 (Ordinance No._____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2022.

_____
Village President

(SEAL)

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Finance
Department Head: Larry Noller
Category: Ordinance
Prepared By: Larry Noller

AGENDA ITEM (ID # 2022-2924)

DOC ID: 2022-2924

Ordinance No. 6992, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $45,000 for the Village of Glen Ellyn Special Service Area Number 13 (Finance Director Noller)

Statement of the Issue:
Special Service Area (SSA) Number 13 is one of the Village's five special service areas for commercially-zoned areas of the Village requiring an annual tax levy adoption by the Village Board.

Analysis:
The Village has five Special Service Areas covering all commercially-zoned areas in Glen Ellyn including the Roosevelt Road Corridor, the Downtown Central Business District, and the historic Stacy's Corners. These special taxing areas may levy an additional property tax at a maximum rate of 15 cents per $100 of assessed value for the purpose of providing funding for economic development activities and programs in the Village. The commercial SSAs were established in 2009 following a public notice and hearing process as required by State statutes.

Collections from the 2022 commercial SSA tax levies will be received in 2023. Similar to prior years, this year's levy continues to target a tax rate of 12.5 cents per $100 assessed value, below the maximum 15 cent rate allowed by the ordinances establishing the SSAs. The 2023 budget considered by the Village Board continues the 12.5 cent rate per $100 assessed value.

Attached is a worksheet which calculates estimated 2022 tax levies at the target 12.5 cent tax rate. The levy is set at an amount higher than last year's extension with the intention of capturing any new growth in each of the districts. There is no consequence to setting the levy too high because the tax levy ordinances instruct DuPage County to limit the levy to a 12.5 cent tax rate. The County will then cut back each levy to the point where a 12.5 cent tax rate is achieved.

Budget Impact:
The proposed 2023 budget includes $43,800 in revenue in the General Fund from this SSA tax levy.

Contribution to Strategic Plan (if applicable)
Maintain financial stability and create a financial decision making framework.

Action Requested:

Adoption of the attached proposed SSA levy ordinances.

Attachments:

1. Ordinance SSA 13
2. Commercial SSA - 2022
3. Econ Dev SSA Map

Village of Glen Ellyn

Ordinance No. _____

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $45,000 for Village of Glen Ellyn Special Service Area Number 13

Adopted by the

President and the Board of Trustees

Of the Village of Glen Ellyn

DuPage County, Illinois

This _____ Day of _____, 20__.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:

VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. _____

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $45,000 for Village of Glen Ellyn Special Service Area Number 13

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 13 was established through the passage of Ordinance No. 5824 entitled "An Ordinance Establishing Special Service Area Number 6 in the Central Business District of the Village of Glen Ellyn" on November 23, 2009 and its description amended to Special Service Area 13 through the passage of Ordinance No. 5839 entitled "An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2009 Tax Levies of Said Special Service Areas" on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 13, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 13, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of $45,000 for the 2022 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 13.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County

Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 13 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5824.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Nays		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Absent		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

_____

Village President

Attest:

_____

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Senak, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2022 Tax Levy Ordinance for Special Service Area Number 13 (Ordinance No._____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2022.

_____

Village President

(SEAL)

Village of Glen Ellyn
Commercial Special Service Area Tax Levy
2022 Tax Levy - Collected in CY2023

	SSA #	2021 Assessed Valuation	2021 Taxes Levied	2021 Taxes Extended	2021 Tax Rate	2022 Estimated Assessed Valuation	2022 Estimated Levy to Produce a $0.125 Tax Rate	2022 % Increase Over Prior Extended	2022 Proposed Levy
Downtown	13	$ 34,387,047	$ 45,000	$ 42,983	0.1250	35,074,788	$ 43,844	2.0%	$ 45,000
Roosevelt Rd	14	$ 72,845,324	110,000	91,057	0.1250	74,302,230	92,878	2.0%	110,000
Roosevelt Rd	15	$ 3,938,470	5,000	4,923	0.1250	4,017,239	5,022	2.0%	5,000
Stacy's Corners	16	$ 1,784,930	3,000	2,231	0.1250	1,820,629	2,276	2.0%	3,000
Roosevelt Rd	17	$ 561,780	700	700	0.1246	573,016	717	2.4%	800
		$ 113,517,551	$ 163,700	$ 141,894		$ 115,787,902	$ 144,737	2.0%	$ 163,800

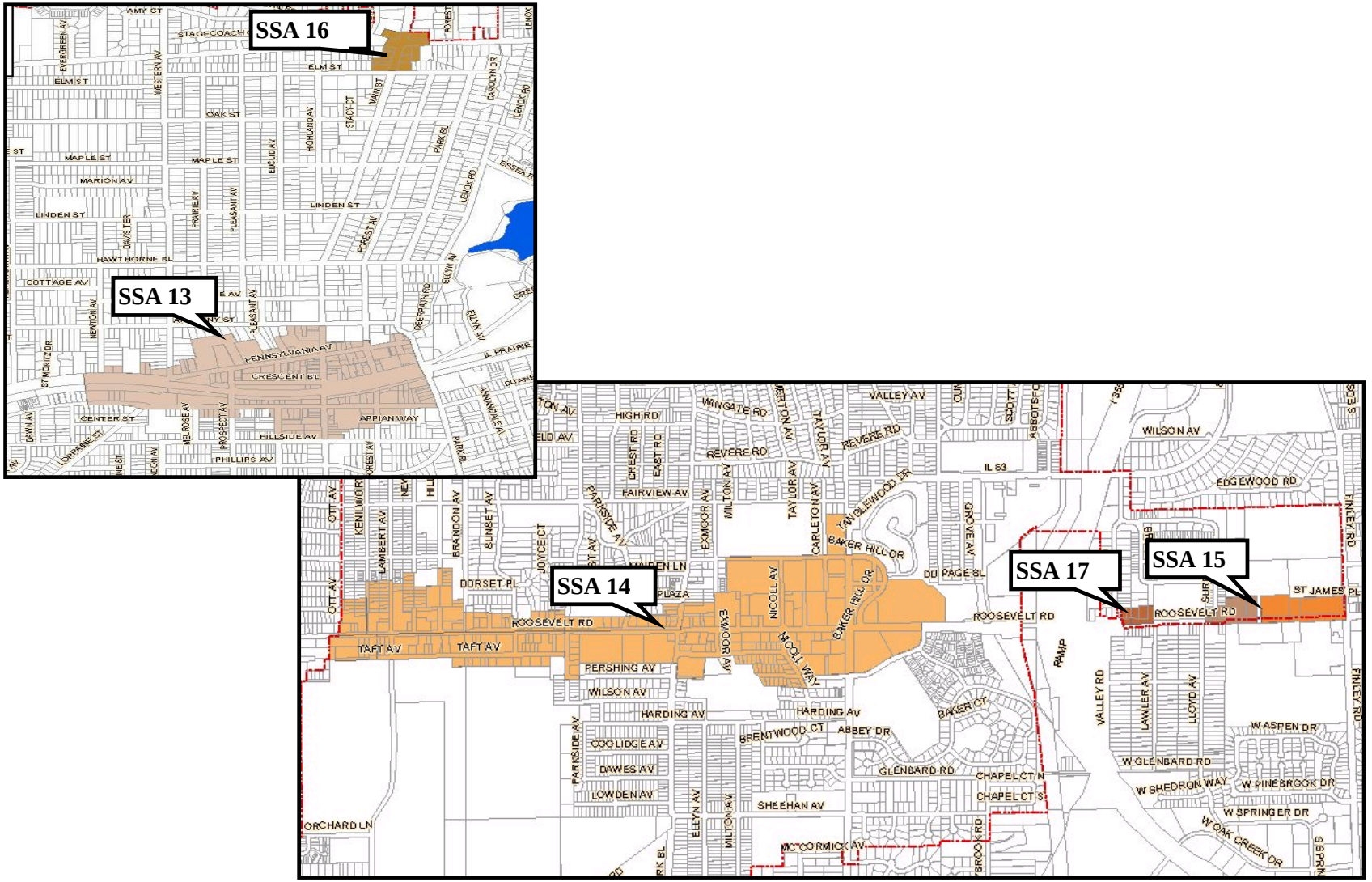
EAV Increase Assumption: **2.0%**

Other Target Rates / Levies

	Rate	Levy	$ Change from $0.125
	15.0 cents	**173,682**	28,945
	14.0 cents	162,104	17,367
	13.0 cents	150,525	5,788
*	**12.5 cents**	**144,737**	-
	12.0 cents	138,946	(5,791)
	11.0 cents	127,367	(17,370)
	10.0 cents	115,788	(28,949)

VILLAGE OF GLEN ELLYN

COMMERCIAL DISTRICT SPECIAL SERVICE AREAS



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Finance
Department Head: Larry Noller
Category: Ordinance
Prepared By: Larry Noller

AGENDA ITEM (ID # 2022-2925)

DOC ID: 2022-2925

Ordinance No. 6993, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $110,000 for Village of Glen Ellyn Special Service Area Number 14 (Finance Director Noller)

Statement of the Issue:
Please see memo and attachments with the agenda item for SSA 13.

Analysis:
Please see memo and attachments with the agenda item for SSA 13.

Budget Impact:
The 2023 budget includes $92,900 in revenue in the General Fund from SSA 14.

Contribution to Strategic Plan (if applicable)
Maintain financial stability and create a financial decision making framework.

Action Requested:
Adoption of the attached proposed SSA levy ordinances.

Attachments:
1. Ordinance SSA 14

Village of Glen Ellyn

Ordinance No.

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $110,000 for Village of Glen Ellyn Special Service Area Number 14

Adopted by the

President and the Board of Trustees

Of the Village of Glen Ellyn

DuPage County, Illinois

This _____ Day of _____, 20__.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No.

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE 2022 TAX LEVY YEAR IN THE AMOUNT OF $110,000 FOR VILLAGE OF GLEN ELLYN SPECIAL SERVICE AREA NUMBER 14

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 14 was established through the passage of Ordinance No. 5825 entitled "An Ordinance Establishing Special Service Area Number 7 in a Portion of the Roosevelt Road Business District of the Village of Glen Ellyn" on November 23, 2009 and its description amended to Special Service Area 14 through the passage of Ordinance No. 5839 entitled "An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas" on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 14, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 14, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of $110,000 for the 2022 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 14.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County

Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 14 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5825.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Nays		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Absent		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

_____

Village President

Attest:

_____

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Senak, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2022 Tax Levy Ordinance for Special Service Area Number 14 (Ordinance No._____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2022.

_____

Village President

(SEAL)

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Finance
Department Head: Larry Noller
Category: Ordinance
Prepared By: Larry Noller

AGENDA ITEM (ID # 2022-2926)

DOC ID: 2022-2926

Ordinance No. 6994, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $5,200 for Village of Glen Ellyn Special Service Area Number 15 (Finance Director Noller)

Statement of the Issue:
Please see memo and attachments with the agenda item for SSA 13.

Analysis:
Please see memo and attachments with the agenda item for SSA 13.

Budget Impact:
The 2023 budget includes $5,000 in revenue in the General Fund for SSA Number 15.

Contribution to Strategic Plan (if applicable)
Maintain financial stability and create a financial decision-making framework.

Action Requested:
Adoption of the attached proposed SSA levy ordinances.

Attachments:
1. Ordinance SSA 15

Village of Glen Ellyn

Ordinance No. _____

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $5,200 for Village of Glen Ellyn Special Service Area Number 15

Adopted by the

President and the Board of Trustees

Of the Village of Glen Ellyn

DuPage County, Illinois

This _____ Day of _____, 20__.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No.

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $5,200 for Village of Glen Ellyn Special Service Area Number 15

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 15 was established through the passage of Ordinance No. 5826 entitled "An Ordinance Establishing Special Service Area Number 9 in a Portion of the Roosevelt Road Business District of the Village of Glen Ellyn" on November 23, 2009 and its description amended to Special Service Area 15 through the passage of Ordinance No. 5839 entitled "An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas" on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 15, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 15, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of $5,200 for the 2022 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 15.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County

Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 15 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5826.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Nays		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Absent		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

_____

Village President

Attest:

_____

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Senak, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2022 Tax Levy Ordinance for Special Service Area Number 15 (Ordinance No._____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2022.

_____

Village President

(SEAL)

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Finance
Department Head: Larry Noller
Category: Ordinance
Prepared By: Larry Noller

AGENDA ITEM (ID # 2022-2932)

DOC ID: 2022-2932

Ordinance No. 6995, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $3,000 for Village of Glen Ellyn Special Service Area Number 16 (Finance Director Noller)

Statement of the Issue:
Please see memo and attachments with the agenda item for SSA 13.

Analysis:
Please see memo and attachments with the agenda item for SSA 13.

Budget Impact:
The 2023 budget includes $2,275 in revenue in the General Fund for SSA Number 16.

Contribution to Strategic Plan (if applicable)
Maintain financial stability and create a financial decision-making framework.

Action Requested:
Adoption of the attached proposed SSA levy ordinances.

Attachments:
1. Ordinance SSA 16

Village of Glen Ellyn

Ordinance No. _____

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $3,000 for Village of Glen Ellyn Special Service Area Number 16

Adopted by the

President and the Board of Trustees

Of the Village of Glen Ellyn

DuPage County, Illinois

This _____ Day of _____, 20__.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. _____

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $3,000 for Village of Glen Ellyn Special Service Area Number 16

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 16 was established through the passage of Ordinance No. 5827 entitled "An Ordinance Establishing Special Service Area Number 10 in the Stacy's Corners Business District of the Village of Glen Ellyn" on November 23, 2009 and its description amended to Special Service Area 16 through the passage of Ordinance No. 5839 entitled "An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas" on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 16, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 16, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of $3,000 for the 2022 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 16.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County

Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 16 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5827.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Nayes		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Absent		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

_____

Village President

Attest:

_____

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Senak, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2022 Tax Levy Ordinance for Special Service Area Number 16 (Ordinance No._____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2022.

_____

Village President

(SEAL)

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Finance
Department Head: Larry Noller
Category: Ordinance
Prepared By: Larry Noller

AGENDA ITEM (ID # 2022-2933)

DOC ID: 2022-2933

Ordinance No. 6996, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $800 for Village of Glen Ellyn Special Service Area Number 17 (Finance Director Noller)

Statement of the Issue:
Please see memo and attachments with the agenda item for SSA 13.

Analysis:
Please see memo and attachments with the agenda item for SSA 13.

Budget Impact:
The 2023 budget includes $700 in revenue in the General Fund for SSA Number 17.

Contribution to Strategic Plan (if applicable)
Maintain financial stability and create a financial decision-making framework.

Action Requested:
Adoption of the attached proposed SSA levy ordinances.

Attachments:
1. Ordinance SSA 17

Village of Glen Ellyn

Ordinance No. _____

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $800 for Village of Glen Ellyn Special Service Area Number 17

Adopted by the

President and the Board of Trustees

Of the Village of Glen Ellyn

DuPage County, Illinois

This _____ Day of _____, 20__.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:

VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. _____

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $800 for Village of Glen Ellyn Special Service Area Number 17

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 17 was established through the passage of Ordinance No. 5828 entitled "An Ordinance Establishing Special Service Area Number 11 in a Portion of the Roosevelt Road Business District of the Village of Glen Ellyn" on November 23, 2009 and its description amended to Special Service Area 17 through the passage of Ordinance No. 5839 entitled "An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas" on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 17, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 17, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of $800 for the 2022 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 17.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County

Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 17 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5828.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Nays		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Absent		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

_____

Village President

Attest:

_____

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Senak, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2022 Tax Levy Ordinance for Special Service Area Number 17 (Ordinance No._____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2022.

_____

Village President

(SEAL)

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Finance
Department Head: Larry Noller
Category: Ordinance
Prepared By: Larry Noller

AGENDA ITEM (ID # 2022-2936)

DOC ID: 2022-2936

Ordinance No. 6997, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $110,405 for Glen Ellyn Special Service Area Number 18 (Finance Director Noller)

Statement of the Issue:
The Village has two Special Service Areas related to provision of fire and EMS service in unincorporated areas by the Glen Ellyn Volunteer Fire Company. These require passage of annual special service area property tax levies by the Village Board each year.

Analysis:
In 2009 the Village, with the consent of DuPage County, established two special service areas (SSA) in unincorporated areas north and south of the Village limits which are served by the Glen Ellyn Volunteer Fire Company. These SSAs were established to ensure that residents in the unincorporated areas served by the Fire Company paid a proportionate share of total fire and related emergency services costs.

The annual tax levies for these SSAs are based on the proportion of the equalized assessed value (EAV) of properties located within the SSAs relative to the total EAV served by the Fire Company, multiplied by the actual fire service costs for the previous year. These calculations are illustrated on the attached schedule. The north (SSA18) and south (SSA19) SSAs make up 6.54% and 4.59% of the total service area EAV respectively. Based on total Village and Fire Company costs to provide fire services for the period May 1, 2021 to April 30, 2022, of $1,687,088 the 2022 proposed tax levies for both districts total $187,839. The 2022 tax rate for each area is projected to be below the $0.25 maximum tax rate allowed by the County ordinance.

Budget Impact:
The 2023 budget includes $118,300 for SSA #18 and $82,900 for SSA #19 in the Fire Services Fund. The proposed levies are lower than the budget amounts based on the final levy calculations.

Contribution to Strategic Plan (if applicable)
Maintain financial stability and create a financial decision-making framework.

Action Requested:
Adoption of the attached proposed Fire Service SSA levy ordinances.

Attachments:

1. Ordinance SSA 18
2. 2022 Fire SSA Tax Levies

Village of Glen Ellyn

Ordinance No. 6997

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $110,405 for Glen Ellyn Special Service Area Number 18

Adopted by the

President and the Board of Trustees

Of the Village of Glen Ellyn

DuPage County, Illinois

This _____ Day of _____, 20__.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. 6997

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $110,405 for Glen Ellyn Special Service Area Number 18

Whereas, the Board of Trustees of the Village of Glen Ellyn, County of DuPage and the State of Illinois, pursuant to the Special Service Area Tax Law (35 ILCS 200/27 et seq. (the "Act")), adopted Ordinance No. 5787 on August 10, 2009, proposing the establishment of a special service area ("SSA") in an area of the Village, including unincorporated areas served by the Glen Ellyn Volunteer Fire Company, generally to the north of the Village limits, for the purpose of providing fire protection and related emergency services and levying a tax to be extended on the real property located within the proposed SSA to pay for said services, and setting a public hearing on the matter for August 24, 2009, and providing for notice of said public hearing; and

Whereas, a public hearing was convened before the corporate authorities on August 24, 2009, and continued to September 14, 2009, at which all interested persons were heard orally in respect to the issues embodied in the notice, and said public hearing being adjourned on September 14, 2009; and

Whereas, within sixty days following the conclusion of the public hearing, petitions objecting to the establishment of the SSA were submitted to the Village Clerk, and which were subsequently determined by the corporate authorities to be insufficient to prevent the establishment of the SSA; and

Whereas, on November 23, 2009, the Board of Trustees of the Village of Glen Ellyn adopted Ordinance No. 5822, "An Ordinance Establishing the North Glen Ellyn Fire Protection Special Service Area", hereafter known as Glen Ellyn Special Service Area No. 18;

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section 1: Findings. Glen Ellyn Special Service Area No. 18 was established through Village Ordinance No. 5822 entitled "An Ordinance Establishing the North Glen Ellyn Fire Protection Special Service Area" adopted on November 23, 2009, and effective from and after its passage and publication in the manner provided by law. Said Special Service Area consists of the territory described in the Ordinance aforesaid.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Glen Ellyn Special Service Area No. 18, there shall be and hereby is levied a tax upon all the taxable real property, as defined in the Revenue Act of 1939, within Glen Ellyn Special Service Area No. 18, at a rate not to exceed $0.25 per $100 of equalized assessed valuation of said property, but sufficient to produce a tax of $110,405 for the 2022 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within the Glen Ellyn Special Service Area No. 18.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Glen Ellyn Special Service Area No. 18 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection

of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5822.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Nays		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Absent		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

_____

Village President

Attest:

_____

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Senak, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2022 Tax Levy Ordinance for the Glen Ellyn Special Service Area No. 18 (Ordinance No._____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2022.

_____
Village President

(SEAL)

Village of Glen Ellyn
Fire SSA Taxing Districts
2022 Tax Levy Calculation

Total Cost of Fire Services, 5/1/21 to 4/30/22	2022 LEVY		2021 LEVY		Change from Prior Year	2021 Extension	Change from 2021 extension
Village Expenditures	$ 1,091,940		$ 1,141,881				
Less Ambulance Billing Collections	-		(50)				
Less Other Revenues	(3,536)		(10,379)				
Net Village Expenditures	1,088,404	64.51%	1,131,452	73.66%	-3.8%		
Volunteer Fire Company Expenses	598,684	35.49%	780,015	26.34%	-23.2%		
Total Net Fire Service Cost	$ 1,687,088	100.00%	$ 1,911,467	100.00%	-11.7%		
Allocation of Area Served by EAV							
2021 Village Equalized Assessed Value	$ 1,572,818,121		$ 1,513,681,682		3.9%		
2021 Village Equalized Assessed Value not Serviced by Volunteer Fire Company	$ (37,498,230)		$ (32,756,177)				
Net 2021 Village Equalized Assessed Value	$ 1,535,319,891	88.87%	$ 1,557,260,776	89.07%			
2021 North Fire SSA (18) Equalized Assessed Value	113,061,097	6.54%	112,323,770	6.42%	0.7%		
2021 South Fire SSA (19)Equalized Assessed Value	79,296,770	4.59%	78,857,202	4.51%	0.6%		
	$ 1,727,677,758	100.00%	$ 1,748,441,748	100.00%	-1.2%		
Allocation of Fire Services Costs							
Village	$ 1,499,250	88.87%	$ 1,702,460	89.07%	-11.9%		
North Fire SSA (18)	**110,405**	6.54%	**122,797**	6.42%	-10.1%		
South Fire SSA (19)	**77,434**	4.59%	**86,210**	4.51%	-10.2%		
	$ 1,687,088		$ 1,911,467		-11.7%		
Fire SSA Tax Levies							
North Fire SSA (18)	**$ 110,405**		**$ 122,797**		-10.1%	**$ 123,124**	-10.3%
South Fire SSA (19)	**77,434**		**86,210**		-10.2%	**86,989**	-11.0%
Total Levies	**$ 187,839**		**$ 203,262**		-7.6%	**$ 210,113**	-10.6%

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Finance
Department Head: Larry Noller
Category: Ordinance
Prepared By: Larry Noller

AGENDA ITEM (ID # 2022-2935)

DOC ID: 2022-2935

Ordinance No. 6998, An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $77,434 for Glen Ellyn Special Service Area Number 19 (Finance Director Noller)

Statement of the Issue:
Please see the memo and attachments with the agenda item for SSA Number 18.

Analysis:
Please see the memo and attachments with the agenda item for SSA Number 18.

Budget Impact:
Please see the memo and attachments with the agenda item for SSA Number 18.

Contribution to Strategic Plan (if applicable)
Maintain financial stability and create a financial decision-making framework.

Action Requested:
Adoption of the attached proposed Fire Service SSA levy ordinance.

Attachments:
1. Ordinance SSA 19

Village of Glen Ellyn

Ordinance No. 6998

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $77,434 for Glen Ellyn Special Service Area Number 19

Adopted by the

President and the Board of Trustees

Of the Village of Glen Ellyn

DuPage County, Illinois

This _____ Day of _____, 20__.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. 6998

An Ordinance for the Levy and Assessment of Taxes for the 2022 Tax Levy Year in the Amount of $77,434 for Glen Ellyn Special Service Area Number 19

Whereas, the Board of Trustees of the Village of Glen Ellyn, County of DuPage and the State of Illinois, pursuant to the Special Service Area Tax Law (35 ILCS 200/27 et seq. (the "Act")), adopted Ordinance No. 5788 on August 10, 2009, proposing the establishment of a special service area ("SSA") in an area of the Village, including unincorporated areas served by the Glen Ellyn Volunteer Fire Company, generally to the south of the Village limits, for the purpose of providing fire protection and related emergency services and levying a tax to be extended on the real property located within the proposed SSA to pay for said services, and setting a public hearing on the matter for August 24, 2009, and providing for notice of said public hearing; and

Whereas, a public hearing was convened before the corporate authorities on August 24, 2009, and continued to September 14, 2009, at which all interested persons were heard orally in respect to the issues embodied in the notice, and said public hearing being adjourned on September 14, 2009; and

Whereas, within sixty days following the conclusion of the public hearing, no petitions objecting to the establishment of the SSA were submitted to the Village Clerk; and

Whereas, on November 23, 2009, the Board of Trustees of the Village of Glen Ellyn adopted Ordinance No. 5823, "An Ordinance Establishing the South Glen Ellyn Fire Protection Special Service Area", hereafter known as Glen Ellyn Special Service Area No. 19;

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section 1: Findings. Glen Ellyn Special Service Area No. 19 was established through Village Ordinance No. 5823 entitled "An Ordinance Establishing the South Glen Ellyn Fire Protection Special Service Area" adopted on November 23, 2009, and effective from and after its passage and publication in the manner provided by law. Said Special Service Area consists of the territory described in the Ordinance aforesaid.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for the Glen Ellyn Special Service Area No. 19, there shall be and hereby is levied a tax upon all the taxable real property, as defined in the Revenue Act of 1939, within Glen Ellyn Fire Special Service Area No. 19, at a rate not to exceed $0.25 per $100 of equalized assessed valuation of said property, but sufficient to produce a tax of $77,434 for the 2022 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Glen Ellyn Special Service Area No. 19.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Glen Ellyn Special Service Area No. 19 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of

the Village pursuant to Ordinance No. 5823.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Nays		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Absent		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

_____

Village President

Attest:

_____

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Senak, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2022 Tax Levy Ordinance for the Glen Ellyn Special Service Area No. 19 (Ordinance No._____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2022.

_____

Village President

(SEAL)

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Finance
Department Head: Larry Noller
Category: Other
Prepared By: Larry Noller

AGENDA ITEM (ID # 2022-2931)

DOC ID: 2022-2931

Approve Revised Pension Funding Policy for the Glen Ellyn Police Pension Fund (Finance Director Noller)

Statement of the Issue:
The Village is required to perform an actuarial valuation for its Police Pension Fund annually to determine the contribution for the next year in accordance with the Village's funding policy as well as state statutes. Staff is recommending two revisions to the current funding policy that were reviewed and approved by the Finance Commission.

Analysis:
At the May 13, 2022 Finance Commission meeting, the Village's actuary recommended revising section 3.1.e of the Pension Funding Policy in order to smooth gains and losses over five years, which should reduce volatility in the Village's contribution due to market changes. Smoothing had been incorporated into the contribution calculation prior to the update to the funding policy last year. It appears that the change to market value was inadvertent. The Finance Commission voted unanimously to recommend the Village Board include the revision to the funding policy.

At the October 14, 2022 meeting, the Finance Commission considered an additional revision to the Police Pension Fund policy. The police pension funding policy currently includes a statement that the Village will make its annual contribution in two equal installments around June and September each year, coinciding with property tax collections. With the recent state-mandated consolidation of pension investments, staff recommends removing this provision. This provides additional cash management flexibility and allows for distributing the contribution into the consolidated fund over the year, rather than in two installments. The Village's actuary has indicated that changing the frequency does not impact the actuarial calculation and was not aware of other funding policies that included a statement on when the contribution is transferred to the pension fund. The Finance Commission voted unanimously to recommend the Village Board include the revision to the funding policy.

Budget Impact:
The funding policy revisions will not impact the 2022 or 2023 budgets as the actuarially determined contributions for both years have already been set. The 2024 contribution would be the first calculation under the revised policy. The smoothing revision will dampen the impact of both investment gains and losses, meaning the budget impact could be positive or negative depending on actual investment performance. The overall reduction of volatility in the Village's contribution should help provide for a more stable budget. The contribution timing revision will not impact the

budget as it will not change the contribution amount.

Contribution to Strategic Plan (if applicable)
Maintain financial stability and create a financial decision making framework: Increase Board awareness of financial policies and procedures through regular communication; review financial policies with Finance Commission & Village Board.

Action Requested:
Approve Revised Pension Funding Policy for the Glen Ellyn Police Pension Fund

Attachments:
1. Pension Funding Policy 2022 - Draft
2. Pension Funding Policy 2022 - Redlined
3. Finance Commission Minutes May 13 2022
4. Finance Commission Minutes October 14 2022
5. Finance Commission Minutes June 10 2022

VILLAGE OF GLEN ELLYN

POLICE PENSION FUNDING POLICY

Updated by the Village Board on 11-28-2022

1.0 Applicability

This policy applies to the calculation of the Village of Glen Ellyn's "annual required contribution" (ARC) to the Glen Ellyn Police Pension Fund, a police pension trust fund organized under Article III of the Illinois Pension Code.

2.0 Background

The financial objective of a defined benefit pension plan is to fund the long-term cost of benefits provided to the plan participants. In order to assure that the plan is financially sustainable, the plan should accumulate adequate resources in a systematic and disciplined manner over the active service life of benefitting employees. This funding policy outlines the method the Village will utilize to determine its actuarially determined contribution to the Glen Ellyn Police Pension Fund to fund the long-term cost of benefits to the plan participants and annuitants.

The Village believes that this funding policy meets the guidelines for state and local governments set by the Pension Funding Task Force convened by the Center for State and Local Government Excellence. The guidelines set by this task force outline the following objectives for pension funding policy:

- **Actuarially Determined Contributions.** A pension funding plan should be based upon an actuarially determined annual required contribution (ARC) that incorporates both the cost of benefits in the current year and the amortization of the plan's unfunded actuarial accrued liability.
- **Funding Discipline**. A commitment to make timely, actuarially determined contributions to the retirement system is needed to ensure that sufficient assets are available for all current and future retirees.
- **Intergenerational equity**. Annual contributions should be reasonably related to the expected and actual cost of each year of service so that the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.
- **Contributions as a stable percentage of payroll**. Contributions should be managed so that employer costs remain consistent as a percentage of payroll over time.
- **Accountability and transparency**. Clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.

3.0 Policy

3.1 Village Annual Required Contribution (ARC)

The Village will determine its ARC to the Glen Ellyn Police Pension Fund using the following principles:

a. The ARC will be calculated by an enrolled actuary.
b. The ARC will include the normal cost for current service and amortization to collect or refund any under- or over-funded amount.
c. The normal cost will be calculated using the entry age normal level of percentage of payroll actuarial cost method using the following assumptions:
    i. The investment rate of return assumption will be 6.50%.
    ii. Other factors, such as salary increases, payroll growth, rates of separation, disability, retirement, mortality, etc., shall be determined by Village management in consultation with the actuary to reflect current experience.
d. The Village will transition to a 15-year open amortization period beginning in 2022. The transition will be in one-year increments with a target completion date of 2027.
e. Actuarial assets will be set to market value as of the January 1, 2022 valuation. Thereafter, the assets will be determined using a smoothing method to reduce the effects of market volatility on the Village's contributions. A 5-year smoothed market value method will be used to recognize variances from actuarial assumptions compared to actual market returns.

3.2 Transparency and Reporting

Funding of the Glen Ellyn Police Pension Fund should be transparent to vested parties including plan participants, annuitants, the Glen Ellyn Police Pension Fund Board of Trustees, the Village Board, and Glen Ellyn residents. In order to achieve this transparency, the following information shall be distributed:

a. A copy of the annual actuarial valuation for the Glen Ellyn Police Pension Fund shall be made available to the Village Board and the Glen Ellyn Police Pension Fund Board of Trustees.
b. The Village's Annual Comprehensive Financial Report shall be published on its website. This report includes information on the Village's annual contribution to the Glen Ellyn Police Pension Fund, and funded status of the Glen Ellyn Police Pension Fund.
c. Each year, the Village Board shall approve the Village's annual contribution to the Glen Ellyn Police Pension Fund.
d. The Village's annual operating budget shall include the Village's contribution to the Glen Ellyn Police Pension Fund as well as a budget for the Glen Ellyn Police Pension Fund. The budget for the Glen Ellyn Police Pension Fund is controlled by the Glen Ellyn Police Pension Fund Board of Trustees, in accordance with state law. The budget document

shall be published on the Village website and made available for public inspection at the Civic Center and Glen Ellyn Public Library.

3.3 Review of Funding Policy

Funding a defined benefit pension plan requires a long-term horizon. Assumptions and inputs into the policy should focus on long-term trends, not year-to-year shifts in the economic or non-economic environments. Generally, assumptions or inputs should be evaluated and changed if long-term economic or noneconomic inputs have fundamentally changed or are no longer reasonable. As such, the Village will review this policy at least every five years to determine if changes to this policy are needed to ensure adequate resources are being accumulated in the Glen Ellyn Police Pension Fund. The Village reserves the right to make changes to this policy at any time if it is deemed appropriate.

VILLAGE OF GLEN ELLYN

POLICE PENSION FUNDING POLICY

Updated by the Village Board on ~~01-24-2022~~11-28-2022

1.0 Applicability

This policy applies to the calculation of the Village of Glen Ellyn's "annual required contribution" (ARC) to the Glen Ellyn Police Pension Fund, a police pension trust fund organized under Article III of the Illinois Pension Code.

2.0 Background

The financial objective of a defined benefit pension plan is to fund the long-term cost of benefits provided to the plan participants. In order to assure that the plan is financially sustainable, the plan should accumulate adequate resources in a systematic and disciplined manner over the active service life of benefitting employees. This funding policy outlines the method the Village will utilize to determine its actuarially determined contribution to the Glen Ellyn Police Pension Fund to fund the long-term cost of benefits to the plan participants and annuitants.

The Village believes that this funding policy meets the guidelines for state and local governments set by the Pension Funding Task Force convened by the Center for State and Local Government Excellence. The guidelines set by this task force outline the following objectives for pension funding policy:

- **Actuarially Determined Contributions.** A pension funding plan should be based upon an actuarially determined annual required contribution (ARC) that incorporates both the cost of benefits in the current year and the amortization of the plan's unfunded actuarial accrued liability.
- **Funding Discipline**. A commitment to make timely, actuarially determined contributions to the retirement system is needed to ensure that sufficient assets are available for all current and future retirees.
- **Intergenerational equity**. Annual contributions should be reasonably related to the expected and actual cost of each year of service so that the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.
- **Contributions as a stable percentage of payroll**. Contributions should be managed so that employer costs remain consistent as a percentage of payroll over time.
- **Accountability and transparency**. Clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.

3.0 Policy

3.1 Village Annual Required Contribution (ARC)

The Village will determine its ARC to the Glen Ellyn Police Pension Fund using the following principles:

a. The ARC will be calculated by an enrolled actuary.
b. The ARC will include the normal cost for current service and amortization to collect or refund any under- or over-funded amount.
c. The normal cost will be calculated using the entry age normal level of percentage of payroll actuarial cost method using the following assumptions:
    i. The investment rate of return assumption will be 6.50%.
    ii. Other factors, such as salary increases, payroll growth, rates of separation, disability, retirement, mortality, etc., shall be determined by Village management in consultation with the actuary to reflect current experience.
d. The Village will transition to a 15-year open amortization period beginning in 2022. The transition will be in one-year increments with a target completion date of 2027.
e. Actuarial assets will be set to market value as of the January 1, 2022 valuation. Thereafter, the assets will be determined using a smoothing method to reduce the effects of market volatility on the Village's contributions. A 5-year smoothed market value method will be used to recognize variances from actuarial assumptions compared to actual market returns.~~Actuarial assets will be determined using market valuation.~~

~~The Village will make its actuarially determined contribution to the Glen Ellyn Police Pension Fund in two equal installments in or around June and September of each year.~~

3.2 Transparency and Reporting

Funding of the Glen Ellyn Police Pension Fund should be transparent to vested parties including plan participants, annuitants, the Glen Ellyn Police Pension Fund Board of Trustees, the Village Board, and Glen Ellyn residents. In order to achieve this transparency, the following information shall be distributed:

a. A copy of the annual actuarial valuation for the Glen Ellyn Police Pension Fund shall be made available to the Village Board and the Glen Ellyn Police Pension Fund Board of Trustees.
b. The Village's Annual Comprehensive Financial Report shall be published on its website. This report includes information on the Village's annual contribution to the Glen Ellyn Police Pension Fund, and funded status of the Glen Ellyn Police Pension Fund.
c. Each year, the Village Board shall approve the Village's annual contribution to the Glen Ellyn Police Pension Fund.
d. The Village's annual operating budget shall include the Village's contribution to the Glen Ellyn Police Pension Fund as well as a budget for the Glen Ellyn Police Pension Fund.

The budget for the Glen Ellyn Police Pension Fund is controlled by the Glen Ellyn Police Pension Fund Board of Trustees, in accordance with state law. The budget document shall be published on the Village website and made available for public inspection at the Civic Center and Glen Ellyn Public Library.

3.3 Review of Funding Policy

Funding a defined benefit pension plan requires a long-term horizon. Assumptions and inputs into the policy should focus on long-term trends, not year-to-year shifts in the economic or non-economic environments. Generally, assumptions or inputs should be evaluated and changed if long-term economic or noneconomic inputs have fundamentally changed or are no longer reasonable. As such, the Village will review this policy at least every five years to determine if changes to this policy are needed to ensure adequate resources are being accumulated in the Glen Ellyn Police Pension Fund. The Village reserves the right to make changes to this policy at any time if it is deemed appropriate.

FINANCE COMMISSION MEETING
MINUTES
MAY 13, 2022

CALL TO ORDER:

Jeremy S. VanEk	Chair	Present
Lea Dan	Commissioner	Present
Jose DeLeon	Commissioner	Present
Christopher Goodman	Commissioner	Present
Scott R. Greeno	Commissioner	Present
Christopher Oakes	Commissioner	Present
Camille White	Student Commissioner	Present

Also, present: Trustee Payne, Village Manager Mark Franz, Assistant Finance Director Patrick Brankin, and Recording Secretary Haslett.

A. **Call To Order**

The regular meeting was called to order at 7:00AM. By Chair Jeremy VanEk at 535 Duane Street, in Glen Ellyn, Illinois.

MOVE TO ALLOW COMMISSIONER LEA DAN TO ATTEND MEETING REMOTELY.

RESULT **Motion Unanimously Carried**
MOVER: **Commissioner Oakes**
SECONDER: **Commissioner Goodman**
AYES: **Dan, DeLeon, Goodman, Greeno, Oakes, and J. VanEk**
ABSENT: **None.**

B. **Public Comment (Non-Agenda Item)**

None.

C. **Approval of Minutes**

1) Minutes – April 8, 2022

MOVE TO APPROVE THE MINUTES OF THE FINANCE COMMISSION MEETING AS PRESENTED FROM 4/8/2022.

RESULT **Motion Unanimously Carried**
MOVER: **Commissioner Oakes**
SECONDER: **Commissioner DeLeon**
AYES: **Dan, DeLeon, Goodman, Greeno, Oakes, and J. VanEk**
ABSENT: **None.**

D. **Police Pension Actuary Presentation**

1. Heidi Andorfer from Foster & Foster will present the 2022 Police Pension Actuarial Report

Chair VanEk introduced Heidi Andorfer from Foster & Foster. Andorfer highlighted the key components of the report. The total recommended contribution for the valuation period of January 1, 2022 through December 31, 2023 is $2,082,272, up from last year's $1,981,581. This increase is attributable to a higher headcount and the increase in the amortization payment due to the payroll growth assumption. Plan experience was overall favorable and the investment return was 8.38%, exceeding the 6.5% assumption.

There were some actuarial assumption method changes since the prior valuation. The updated 2022 mortality, retirement, disability, and termination tables were used for this valuation. Also, payroll growth was reduced from 3.5% to 3.25%. The amortization of the unfunded liability was moved from an open methodology to a 15-year period as approved by the Village Board on January 24, 2022. Although this change had no impact on this report, the move to the 15-year open will affect the required contribution over time.

Andorfer noted the new funding policy Section 3.1E states the actuarial value of assets will now be based upon a market valuation without any smoothing applied. Andorfer recommended changing this provision to continue to smooth over a five (5) year period over gains/losses at 5%. The Finance Commission concurred to revise Section 3.1E of the Police Pension Funding policy as detailed in the be motion below.

MOVE TO REVISE POLICE PENSION FUNDING POLICY SECTION 3.10E TO SMOOTHING GAINS AND LOSSES OVER A FIVE (5) YEAR BASIS BEGINNING WITH THE 2022 ACTUARIAL VALUATION REPORT.

RESULT	**Motion Unanimously Carried**
MOVER:	**Commissioner Oakes**
SECONDER:	**Commissioner Greeno**
AYES:	**Dan, DeLeon, Goodman, Greeno, Oakes, and J. VanEk**
ABSENT:	**None.**

Andorfer will provide updated verbiage for this revision. The unfunded liability for the police pension is $18.8M and the funded ratio is 67.5%, which improved from the prior year of 62.4%. Andorfer showed in the report, how the unfunded liability continues to decrease and is expected to be around $12.7M in 2041. Chair VanEk thanked Andorfer for her comprehensive report and asked for future reports to include a 15-year open graph.

E. **Financial Reports**

1. General Fund Financial Report – March 2022

Assistant Finance Director Brankin said revenue performance through March continues to be strong. A budget amendment is in the works for the hotel purchase. When this amendment is done, year-to-date expenditures will be more in line with the budget. The Village is still waiting on building permits from Glenwood Station. The Village received $1M in income taxes for the month of May, which is an unprecedented amount and is about 50% higher than normal.

2. Village Links/Reserve 22 Financial Reports – March 2022
   Reserve 22 had a stronger revenue performance for March 2022 compared to March 2021, even with higher cost of goods sold. The golf course opened on March 16, 2022, but the weather has not been cooperative for playing golf. Revenues were lower for the Village Links and expenditures were higher due to the cost of personnel, utilities, and cost of goods sold. Assistant Finance Director Brankin expects a turn-around in May and June. Cash reserves remain in a strong position and should improve during the period of May through August.

3. First Quarter Cash and Investment Report 2022
   Assistant Finance Director Brankin discussed the 2022 First Quarter Cash and Investments report. Assistant Finance Director Brankin noted there is about $79M in cash and investments on-hand as of March 31, 2022, compared to $75.5 M last year. Through March 2022, the Village earned about $19,056 in interest compared to $11,453 last year, due to higher interest rates.

F. **Trustee Liaison's Report**
Trustee Payne provided an update on Village Board activities. Village Manager Franz noted that Larry Noeller accepted the Finance Director position with the Village and will begin at the end of the month. Noeller served as the Assistant Finance Director with the Village of Glen Ellyn about 10 years ago. Village Manager Franz commended Assistant Finance Director Brankin's efforts during this interim period.

G. **Chair Report**
Chair VanEk shared three (3) Commissioners including: Cleaver, Campagna, and Peck recently resigned from the Finance Commission. New commissioner interviews will be taking place over the next couple of weeks. Trustee Payne said he would like to participate in the interviews. Chair VanEk is still working on compiling the self-assessment for the Finance Commission. Chair VanEk said the next meeting in June will cover the audit and a mid-year budget review. Chair VanEk noted the July Finance Commission meeting will be canceled.

H. **Other Business**
1) Economic Development Update

   Village Manager Franz updated the Finance Commission on recent economic development activities.

2) Next Meeting: Friday, June 10, 7:00AM

I. **Adjournment**

1. Motion to Adjourn
   Commissioner Oakes moved and Commissioner Greeno seconded, to adjourn the meeting. The meeting was adjourned at 8:10AM.

Submitted by Aileen Haslett, Recording Secretary

FINANCE COMMISSION MEETING
MINUTES
OCTOBER 14, 2022

CALL TO ORDER:

Jeremy S. VanEk	Chair	Present
Anne Arnold Andino	Commissioner	Present
Lea Dan	Commissioner	Excused Absence
Jose De Leon	Commissioner	Present
Christopher Goodman	Commissioner	Present
Mike Graham	Commissioner	Present
Scott R. Greeno	Commissioner	Present
Christopher Oakes	Commissioner	Present
Brian Niksa	Commissioner	Present
Camille White	Student Commissioner	Excused Absence

Also, present: Village Manager Mark Franz, Finance Director Larry Noller, Assistant Finance Director Patrick Brankin, Assistant Public Works Director John Hubsky, and Recording Secretary Haslett.

A. **Call To Order**
The regular meeting was called to order at 7:00AM. by Chair Jeremy VanEk at 535 Duane Street, in Glen Ellyn, Illinois.

MOTION TO ALLOW COMMISSIONER DE LEON TO TELECONFERENCE.
Finance Director Noller noted Commissioner De Leon could attend via teleconference, but would not be able to vote on any matters.

RESULT **Motion Unanimously Carried**
MOVER: **Commissioner Goodman**
SECONDER: **Commissioner Oakes**
AYES: **Andino, Graham, Goodman, Greeno, Oakes, Niksa, and J. VanEk**
ABSENT: **Dan**

B. **Public Comment (Non-Agenda Item)**
None.

C. **Approval of Minutes**
1) Minutes – September 9, 2022

MOVE TO APPROVE THE MINUTES OF THE FINANCE COMMISSION MEETING AS AMENDED FROM 9/9/2022.

RESULT **Motion Unanimously Carried**
MOVER: **Commissioner Greeno**
SECONDER: **Commissioner Niksa**
AYES: **Andino, Graham, Goodman, Greeno, Oakes, Niska, and J. VanEk**
ABSENT: **Dan**

D. **Water and Sewer Rate Study**

1) Presentation and Discussion of Water and Sewer Rate Study by NewGen Strategies and Solutions

Eric Callocchia from NewGen Strategies presented the changes that were made to the Water and Sewer Rate Study since the Finance Commission meeting held on September 9, 2022. Callocchia said after the meeting, there was a discussion about changes to the study that would reduce the customer impact. Toward this end, several assumptions were modified as follows. The Glenbard Wastewater cost escalation factor was reduced from 5% to 3%. The interest earned on fund balance was increased to 3.5% in FY 2023 and FY 2024 and 2% thereafter (was previously 1% for all years). The specific rate increases were also adjusted to better align with the FY 2027 fund balance. The revised rate recommendation included a 2.0% increase in FY 2023 and FY 2024, a 3% increase in FY 2025, a 4% increase in FY 2026 and a 5% increase in FY 2027. The compounded growth rate over this time period is 17%. The new fixed fee percentage of revenues will be phased in over the next five (5) years with 2% of revenues coming from fixed fees in FY 2023 and up to 10% in FY 2027. The fixed fee component of monthly water bills will be based upon a customer's meter size. Callocchia said best practices recommend water rate structures include a fixed fee component that represents between 25% to 30% of total revenues. Callocchia provided some metrics on how the proposed increases would impact different customer profiles. Chair VanEk asked what determines the meter size per property. Assistant Public Works Director Hubsky replied Illinois plumbing codes and the number of fixtures at the property.

Chair VanEk commended staff and Callocchia's efforts in preparing the revised Water Rate Study and said it goes a long way in addressing the concerns identified by the Finance Commission at the last meeting. Chair VanEk asked what staff is looking for from the Finance Commission regarding the study. Finance Director Noller replied staff is looking for direction from the Finance Commission regarding:

1. should the water rates be increased; and,
2. should the water rate structure be changed.

Finance Director Noller clarified the water rate increase would be for 2023 and then the rate increase would be reviewed annually. The water rate structure would be a permanent change going forward. Assistant Public Works Director Hubsky said the new industry standard includes a fixed fee component for water bills. Finance Director Noller added if the water rate structure change is approved, then the fixed fee portion would be effective later in the year in order to publicize this information.

MOTION TO APPROVE THE REVISED RATE STRUCTURE WITH THE SHIFT TO THE FIXED COMPONENT BEGINNING IN 2023 ALONG WITH THE PROPOSED INCREASE IN VARIABLE RATES.

RESULT	**Motion Unanimously Carried**
MOVER:	**Commissioner Graham**
SECONDER:	**Commissioner Goodman**
AYES:	**Andino, Graham, Goodman, Greeno, Oakes, Niksa, and J. VanEk**
ABSENT:	**Dan**

E. **Police Pension Funding Policy**

1. Police pension funding policy revision.

Finance Director Noller said the current policy states the Village will make contributions in June and September of each year, which coincide with the receipt of property taxes. With the recent consolidation, staff recommends moving to monthly contributions to the Police Pension. This change will improve cash flow.

MOTION TO CHANGE TO MONTHLY CONTRIBUTIONS TO THE POLICE PENSION FUND.	
RESULT	**Motion Unanimously Carried**
MOVER:	**Commissioner Oakes**
SECONDER:	**Commissioner Greeno**
AYES:	**Andino, Graham, Goodman, Greeno, Oakes, Niksa, and J. VanEk**
ABSENT:	**Dan**

F. **Financial Reports**

1. General Fund Financial Report – August 2022

Assistant Finance Director Brankin shared tax performance continues to do well. Overall General Fund expenses for August are below budget, while revenues are above budget. Year-to-date expenses and revenues are above budget. Investment income is much stronger this year, than in recent years. Chair VanEk noted the Village is still a little light in building permits. Assistant Finance Director Brankin noted the Village is stating waiting for the Glenwood Station permit fee.

Finance Director Noller said budget amendments were discussed with the Village Board including moving the ARPA monies into the General Fund for public safety. Another amendment discussed was moving the hotel property purchase to the Corporate Reserve Fund. The US Bank property will be purchased with TIF funds. The Board also discussed moving $2 million in reserves to the Capital Projects Fund to finance additional projects.

2. Village Links/Reserve 22 Financial Reports – August 2022

Finance Director Finance Director Noller said it has been a great year for golf. September proved to be an excellent month as well. Assistant Finance Director Brankin said historically 2022 is the number one year for revenues for the Village Links.

G. **Trustee Liaison's Report**

Village Manager Franz provided an update on Village Board activities. Chair VanEk asked for the budget meeting schedule to be shared with the Finance Commission. Discussion ensued regarding an investment sub-committee of the Finance Commission. Commissioner Mike Graham and Commissioner Brian Niksa both offered to serve on this sub-committee.

H. **Chairperson's Report**

No report.

I. **Other Business**

1) Economic Development Update
No report.

2) Next Meeting: Friday, November 18, 2022 at 7:00AM

J. **Adjournment**

Commissioner Oakes moved and Commissioner Goodman seconded, to adjourn the meeting. The meeting was adjourned at 8:11AM.

Submitted by Aileen Haslett, Recording Secretary

FINANCE COMMISSION MEETING
MINUTES
JUNE 13, 2022

CALL TO ORDER:

Jeremy S. VanEk	Chair	Present
Lea Dan	Commissioner	Present
Jose DeLeon	Commissioner	Present
Christopher Goodman	Commissioner	Present
Scott R. Greeno	Commissioner	Present
Christopher Oakes	Commissioner	Present
Camille White	Student Commissioner	Present

Also, present: Trustee Payne, Village Manager Mark Franz, Finance Director Larry Noller, Assistant Finance Director Patrick Brankin, and Recording Secretary Haslett.

A. **Call To Order**

The regular meeting was called to order at 7:00AM. By Chair Jeremy VanEk at the Glen Ellyn Police Station, in Glen Ellyn, Illinois.

MOVE TO ALLOW COMMISSIONER GOODMAN TO ATTEND MEETING REMOTELY.

RESULT **Motion Unanimously Carried**
MOVER: **Commissioner Oakes**
SECONDER: **Commissioner DeLeon**
AYES: **Dan, DeLeon, Goodman, Greeno, Oakes, and J. VanEk**
ABSENT: **None.**

B. **Public Comment (Non-Agenda Item)**

None.

C. **Approval of Minutes**

1) Minutes – May 13, 2022

MOVE TO APPROVE THE MINUTES OF THE FINANCE COMMISSION MEETING AS PRESENTED FROM 5/13/2022.

RESULT **Motion Unanimously Carried**
MOVER: **Commissioner Oakes**
SECONDER: **Commissioner DeLeon**
AYES: **Dan, DeLeon, Goodman, Greeno, Oakes, and J. VanEk**
ABSENT: **None.**

D. **Pension Funding Policy**

1. Motion to recommend approval to the Village Board of the revised Pension Funding Policy

Assistant Finance Director Brankin provided some background on the proposed amendment and noted back in January 2022 the Village Board approved the switch to the new 15-year open actuarial funding approach. At the May 13, 2022 Finance Commission Meeting, the Village's Actuary, Heidi Andorfer, recommended modifying the policy so that the investments are smoothed over a five (5) year period. Chair VanEk explained there will be an accrual or an adjustment to the investment value to offset variances over a five (5) year period and limit volatility. Commissioner Greeno noted prior to the January 2022 update, the Village had been smoothing the market value of the investments over a five (5) year period, rather than dealing with the market fluctuations. Commissioner Oakes commented the amendment provides better predictability.

The Finance Commission recommended the following motion.

MOTION TO APPROVE THE AMENDED LANGUAGE IN THE POLICE PENSION FUNDING POLICY.

RESULT	**Motion Unanimously Carried**
MOVER:	**Commissioner Greeno**
SECONDER:	**Commissioner Oakes**
AYES:	**Dan, DeLeon, Goodman, Greeno, Oakes, and J. VanEk**
ABSENT:	**None.**

E. **Financial Reports**

1. General Fund Financial Report – April 2022

Assistant Finance Director Brankin said April was exceptionally strong month for revenues. The Village received $100,000 in personal property replacement taxes, which is the highest amount on record. These taxes are derived from corporate income taxes and distributed on a per-capita basis by the Illinois Department of Revenue. Sales, home rule, and income taxes continue to perform well. Building permits are lagging slightly behind last year, and the fees from Glenwood Station are expected this year. There is a slight variance in operating transfers that should clear once the ARPA funds are recorded. Food and beverage taxes have tempered since their all-time high in January. However, food and beverage tax returns continue to exceed original expectations and are more than sufficient to cover the parking garage bond payments.

A budget amendment is in the works for the hotel purchase. Once this amendment is recorded the budget expenses will be below budget. Building expenses are higher over last year's actual due to outsourcing storm water engineering reviews.

2. Village Links/Reserve 22 Financial Reports – April 2022

Assistant Finance Director Brankin noted April was a brutal weather month for golf with playable hours down by 50%. Golf is projected to rebound in May. Even with the bad weather, the Village Links revenues were higher in 2022 than in 2018 and 2019. Chair VanEk asked if General Manager

Vesevick's report could be included in the agenda packet going forward. Reserve 22 continued to perform well, even with an increase of the cost of goods sold.

3. Annual Comprehensive Financial Report as of December 31, 2021

Assistant Finance Director Brankin said the 2021 audit draft was still being reviewed and will be ready shortly. The final audit will be presented to the Village Board at the June 27, 2022 meeting. Chair VanEk asked that the finalized audit be emailed to the Finance Commissioners.

F. **Trustee Liaison's Report**

Trustee Payne provided an update on Village Board activities.

G. **Chair Report**

1. Self-Assessment Results

Chair VanEk noted there will not be a meeting in July. Chair VanEk thanked everyone for participating in the Self-Assessment. Chair VanEk shared the results of the self-assessment and thanked everyone for their participation. Overall, the results were positive. Chair VanEk discussed the areas for consideration and follow-up from the assessment as follows.

- Improve the diversity of viewpoints when recruiting new commissioners. Discussion ensued regarding the recruitment process for the Finance Commission openings.
- Ensure all viewpoints are heard during meetings.
- Possibly additional projects the finance commission can tackle through work of individual commission members. Commissioner Dan suggested asking the Village Board for their direction on what they need from the Finance Commission.
- More involvement in budgeting and the 5-year plan.
- More holistic view of taxes (perhaps revive financial scorecard project that was shelved due to the pandemic).

H. **Other Business**

1) Economic Development Update

No report.

2) Next Meeting: Friday, August 12, 2022 at 7:00AM

I. **Adjournment**

1. Motion to Adjourn

Commissioner Oakes moved and Commissioner Greeno seconded, to adjourn the meeting. The meeting was adjourned at 7:56AM.

Submitted by Aileen Haslett, Recording Secretary

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Community Development
Department Head: Marty Scott
Category: Ordinance
Prepared By: Atrin Fard

AGENDA ITEM (ID # 2022-2937)

DOC ID: 2022-2937

Ord. No. 7001 An Ordinance Approving the Exterior Appearance of Building Renovation for Five-0-Four Kitchen Located at 504 Crescent Boulevard, Glen Ellyn (Community Development Director Scott)

Statement of the Issue:
N/A

Analysis:
The petitioner is Sylvia Xim'enez, representing Kaelka LLC., dba Five-0-Four Kitchen, the new business slated for the vacant tenant space at 504 Crescent Boulevard. The petitioner is requesting an Exterior Appearance Review for the renovation of the existing building to house the Five-0-Four Kitchen. The restaurant will operate six days a week, serving breakfast, brunch, lunch, and dinner only from Friday to Sunday. The subject property is located on the north side of Crescent Boulevard between Main Street and Glenwood Avenue in the C5A Central Business District. The subject unit was formerly occupied by Rue Restaurant and has been used primarily as a retail core use.

On the south elevation, the proposal calls for maintaining the existing brick and wood siding (currently painted in blue), and clean, prime, and re-paint them with a cream-toned color (Behr Premium Silverado Spur Ms-49). The petitioner intends to replace the existing black awning with a brand-new one and add new signage on the awning's cloth canopy and valance. Compliance of the proposed awning sign with the Sign Regulations will be confirmed by staff administratively. The proposal also calls for renovating the entrance vestibule with a full-height glass door with kickplate, replacing windows in size, and replacing storefront windows with bi-fold glass doors and windows, to the right and left of the entrance, respectively. All windows and doors will feature dark bronze aluminum framing.

On the west and north elevations, the brick is currently painted cream. The petitioner intends to grind and clean the paint to restore the underlying natural yellow/orange tone and tuckpoint bricks as needed. Broken bricks will be replaced, and the surface will be UV varnished for further protection. Staff recommends removing the paint from the brick in a manner not to damage the surface. One suitable solution would be using chemical-based solvents with a combination of water, neutral detergent, and bristle brush without causing significant damage.

The rooftop equipment is currently screened by a 2 to 3-foot-high parapet wall on three sides of the

building. The screen is made of light beige/gray Rolex Aluminum panels with flashing caps. As part of the renovation project, the petitioner intends to replace parts of the screen wall which are currently in disrepair, including metal studs and pressure-treated blocking, while maintaining the existing metal paneling. No changes to the color and materials are proposed, and the screen will match the building.

The petitioner intends to replace the existing historic lantern sconces with contemporary rectangular mercury glass sconces. The fixtures would have a dark bronze finish that would complement the architecture and function of the principal building. The proposed fixtures comply with the shielding requirements in the Zoning Code.

Architectural Appearance Commission Meetings Summary
The Architectural Appearance Commission (AAC) originally reviewed the requested Exterior Appearance at their October 12, 2022 meeting. Commissioners discussed modifications to the front building facade and different scenarios of keeping the brick or replacing it with cultured stone and keeping or removing the awning. As the proposal lacked a clear illustration of the proposed building facade, including the depiction of colors, materials, and signage, the overall consensus was to defer the AAC's recommendation to a later meeting when colored renderings of different elevations were provided to the Commission.

Based on the AAC's direction, on October 25, 2022, the petitioner submitted new renderings for the south (front), west, and north elevations, showing the proposed exterior materials, colors, lighting, and signage. On November 9, 2022, the AAC re-examined the existing conditions and considered the updates to the elevations and new drawings, as well as the testimony from the petitioner. The petitioner stated that any unsafe or damaged brick will be replaced. The Commission discussed the symmetry of the front windows and doors and suggested treatments that can create a continuous theme, which included painting the trim underneath the windows on the south and vestibule black and adding a panel next to the main entrance to continue a dark ribbon throughout the frontage. The petitioner agreed with AAC's suggestion. Staff has updated the elevation drawings accordingly.

For more information, please review the Architectural Appearance Commission packet available here.

Recommendation
The AAC voted to recommend approval of the requested Exterior Appearance review by a roll call vote of six "yes" and zero "no" votes with the following conditions:

1. That the project is constructed in substantial conformance with the plans as presented and the testimony presented at the November 9, 2022, Architectural Appearance Commission meeting.
2. A building permit shall be required for the exterior alterations.
3. The panels below the windows on the south and vestibule elevations shall be painted black or the same dark color as the window trim, and to add a panel next to the doorway that would mimic the panels color that are below the windows.

Budget Impact:
N/A

Contribution to Strategic Plan (if applicable)

The 2020-2022 Strategic Plan encourages responsible redevelopment and/or rehabilitation of commercial properties to ensure the results contribute to the attractive characteristics of the downtown environment, reshaping and modernizing commercial vitality, and is beneficial to the overall economic development of Glen Ellyn's vibrant downtown. The proposed Five-0-Four Kitchen façade improvement would be in keeping with the goals of the Strategic Plan.

Action Requested:

The Village Board may approve, approve with conditions or deny the petitioner's request for exterior appearance approval. Village staff has prepared a draft Ordinance approving the exterior appearance for consideration at the November 28, 2022 Village Board meeting.

Attachments:

1. Draft Ordinance to Approve
2. Minutes of the October 12, 2022 AAC Meeting
3. Exhibit A – Draft Minutes of the November 9, 2022 AAC Meeting
4. Exhibit B – Proposed Building Elevations, dated 10242022, updated 11212022
5. Exhibit C – Proposed Bi-fold Window and Doors Packet
6. Exhibit D – Proposed Screen Wall Packet
7. Exhibit E – Proposed Lighting Cut Sheet

Village Of Glen Ellyn

Ordinance No. _____

An Ordinance Approving the Exterior Appearance of Building Renovation for Five-0-Four Kitchen Located at 504 Crescent Boulevard, Glen Ellyn, 60137

Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20_____.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____day of _____, 20_____.

Prepared by and mail to:
Village of Glen Ellyn
Attn: Village Clerk
535 Duane Street
Glen Ellyn, IL 60137

ORDINANCE NO. _____

An Ordinance Approving the Exterior Appearance of Building Renovation for Five-0-Four Kitchen Located at 504 Crescent Boulevard, Glen Ellyn, 60137

Whereas, Sylvia Xim'enez, petitioner on behalf of the owners of the property at 504 Crescent Boulevard, has petitioned the Village President and Board of Trustees for Exterior Appearance approval in accordance with the Appearance Review Guidelines, adopted on October 9, 2006 by Ordinance 5508, to allow exterior modifications to the existing building and site improvements on the property; and

Whereas, the subject property is located on the north side of Crescent Boulevard between Main Street and Glenwood Avenue in the C5A Central Business District and is legally described as follows:

THE SOUTH 52.17 FEET OF THE WEST 26.48 FEET OF LOT 7 IN BLOCK 4 IN COUNTY CLERK'S SECOND ASSESSMENT DIVISION IN SECTION 11, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT 88052, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 05-11-315-022; and

Whereas, the petition was considered by the Glen Ellyn Architectural Appearance Commission at a meeting on November 9, 2022, at which the Commission considered the testimony, plans, and materials presented as set forth in its Draft Minutes dated November 9, 2022, appended hereto as Exhibit "A"; and

Whereas, based upon the evidence, testimony, and exhibits presented at the public meeting on November 9, 2022, the Architectural Appearance Commission voted on a motion to approve the exterior appearance, which did carry by a roll call vote of six (6) "yes" and zero (0) "no", resulting in a recommendation for approval to as set forth in its Draft Minutes dated November 9,

2022, appended hereto as Exhibit "A"; and

Whereas, the President and Board of Trustees have reviewed the pertinent plans and evidence presented at the aforementioned public meeting and have considered the recommendations of the Architectural Appearance Commission; and

Whereas, the Village President and Board of Trustees have determined that granting approval of the exterior appearance for the Five-0-Four Kitchen located at 504 Crescent Boulevard to allow exterior building renovations is consistent with the objectives of the Glen Ellyn Appearance Review Guidelines, adopted on October 9, 2006 by Ordinance 5508.

Now, Therefore, Be It Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers, as follows:

Section One: Based upon the Architectural Appearance Commission recommendation and their review of the pertinent plans and materials presented at the November 9, 2022, meeting, the Village President and Board of Trustees hereby grant approval of the Exterior Appearance for the proposed exterior modifications for the Five-0-Four Kitchen located at 504 Crescent Boulevard, Glen Ellyn, Illinois 60137.

Section Two: The granting of the Exterior Appearance approval is subject to the following conditions:

A. That the project shall be constructed in substantial conformance with the plans and drawings as submitted and the testimony presented at the November 9, 2022 Architectural Appearance Commission meeting and before the Village Board of Trustees, including the plans and documents referenced below:

    1. Proposed Building Elevations, dated 10/24/2022 and updated 11/21/2022, attached hereto as Exhibit “B”

2. Proposed Bi-fold Window and Doors Packet, received 09/13/2022, attached hereto as Exhibit “C”
3. Proposed Screen Wall Packet, received 09/13/2022, attached hereto as Exhibit “D”
4. Proposed Lighting Cut Sheet, received 09/13/2022, attached hereto as Exhibit “E”

and these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Community Development Department.

B. A building permit shall be issued for the exterior alterations.

C. The panels below the windows on the south and vestibule elevations shall be painted black or the same dark color as the window trim, and to add a panel next to the doorway that would mimic the panels’ color that are below the windows.

Section Three: The Building and Zoning Official is hereby authorized and directed to issue building permits for the subject property, pursuant to the approval granted in this Ordinance, provided that all conditions set forth hereinabove have been met and that the proposed construction is in compliance with all other applicable laws and ordinances. This grant of approval shall expire and become null and void twenty-four (24) months from the date of passage of this Ordinance unless a building permit to begin construction in reliance on this approval is applied for within said twenty-four (24)-month time period and construction is continuously and vigorously pursued provided, however, the Village Board, by motion, may extend the period during which permit application, construction, and completion shall take place.

Section Four: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Section Five: Failure of the owner or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of said Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 10-10-18 "A" and

"B" of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this day of _____ , 20_____.

	Ayes		**Nays**		**Absent**
Fasules					
Gould					
Thompson					
Kalinich					
Payne					
Christiansen					
Senak (in event of a tie)					

_____
Village President of the Village of Glen Ellyn, Illinois

Attest:

_____
Village Clerk of the Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

MINUTES
ARCHITECTURAL APPEARANCE COMMISSION MEETING
October 12, 2022

Call to Order and Roll Call

The meeting was called to order at 7:10 p.m. by Architectural Appearance Commission (AAC) Chairperson Susan Jacobson, who gave background on the Commission's role and function and outlined public input procedures, saying comments will be recorded. Absent: Also present were Village personnel Sr. Planner Atrian Fard, Associate Planner Taylor Gendel, Planning Intern Brad Iwicki and Recording Secretary Barbara Dutton-Thomas. Roll was called. Present: Chairperson Jacobson and Commissioners Albrecht, Goronov, Mees, Rahn, Sallwasser and Smith.

Public Comment on a Non-Agenda Item

None.

Approval of Meeting Minutes

A motion to accept the minutes of August 10, 2022 was made by Commissioner Mees and seconded by Commissioner Goronov. The motion passed by voice vote.

Exterior Appearance Review: 411 N. Main St.

Staff Presentation

Intern Iwicki related that the Petitioner, Brick and Mortar, requests an Exterior Appearance Review to accommodate the façade remodel of the existing building at 411 N. Main St. The subject site is improved with a two-story building constructed in 1927, he stated. The gross floor area of the building is 5,350SF, with two one-bedroom apartments on the second story and the former restaurant and bar, McMae's, on the ground floor. McMae's closed in 2019, continued Mr. Iwicki. The building's Tudor style façade features natural brick, timber, and stone of the colors red, buff and cream, and matches the architecture of adjacent buildings in style, texture and color, he said. The subject property is in the South Historic District and located on the east side of Main Street between Duane Street and Hillside Avenue in the C5A Central Retail Core Subdistrict. The Petitioner, related Mr. Iwicki, is proposing the complete remodel of the building's west, south and east elevations while maintaining the building's Tudor style. The modifications, he said, include resurfacing the façade, expanding the front entry, adding new lighting fixtures, and replacing shingles at the front roof section as well as all windows and doors. The Petitioner proposes replacing the façade with timber and Hardie panels in light gray with darker gray accents. The masonry fenestration at the building partition is specified to remain. The updated trim and the extruded box window will be black. The *Appearance Review Guidelines* (*ARG*) references "Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings," which directs that the historic character and distinctive features should not be replaced, covered or destroyed. When replacement is necessary, the new feature shall match the old design in color, texture and, where possible, materials. Per the *ARG*, brick and stone with natural and earth tone colors are preferred wall materials for their durability and quality while trim and panel systems are not recommended.

The Petitioner proposes expanding the storefront vestibule, continued Mr. Iwicki, who said that the existing doorway features distinctive red paint, while the proposed vestibule features a dark bronze door with large glass pane extending to the ground and a side window with a grid design glass extending to the ground. He noted that the ARG supports a readily identifiable entrance highlighted by the building structure, awnings, canopies, lighting and/or architectural detailing. The existing ground-floor features picture windows on both sides of the door, explained the Intern, adding that the current second-floor façade is characterized by an extruded box window with a grid design. The renderings for the first floor propose changing the proportion and style of the original openings by vertically extending the windows towards the ground, said Mr. Iwicki. The Petitioner will cover the existing window opening near the exit door to blend with the proposed façade, continued the Intern, who added that all windows on the front façade will feature a grid design and dark bronze aluminum frames. According to Mr. Iwicki, the *ARG* specifies that materials and finishes not recommended include rustic-finished wood, aluminum siding, trim or panel systems and glass storefront wall systems that extend to the ground.

The proposal calls for removal of the five existing gooseneck light fixtures on the front façade of the building and installing new recessed LED light fixtures with adjustable white color, related Mr. Iwicki. These light fixtures are to be located with four on the second-floor overhang, three under the extruded box window to illuminate the business signage, three above the storefront vestibule, and two above the exit door, he elaborated. The existing gooseneck light fixtures could be considered architectural elements that would articulate the building's entrance and are in context with the Downtown historic character, said Mr. Iwicki, who also related that the east and south courtyard elevations consist of cinderblock and brick that is proposed to be cemented over and painted, matching the front façade in color. (Currently, he noted, all the structures adjacent to the courtyard feature brick in the colors buff, red and cream.) The *AAG*, he stated, directs that original building materials not be covered, and new construction should use the same or similar materials on the original building in terms of type, texture and color; particularly inappropriate are veneers of artificial stone, metal panels, vinyl siding, rough-sawn wood, and stucco applied over brick surfaces. The existing openings in the courtyard elevation, he added, will be improved with new picture windows and doors matching the building's frontage. The Petitioner proposes new shingles on the west elevation's roof pitch (front). Other improvements to the roof will not be visible from Main Street and include the new roof structure and membrane on the rear portions of the buildings, explained Mr. Iwicki. The interior of the building will be renovated as part of the project to prepare the space for a new co-working office. A building permit has been applied for by the Petitioner. There are no additions or new structures are proposed for the property, stated Intern Iwicki, who outlined Commission action.

Commissioner Albrecht remarked that while it's great the building is being renovated, given that the *2001 Comprehensive Plan* spells out protections for downtown buildings (and a 2008 study identified the subject property as a "Notable Historic Structure") she advised care be taken. She said she couldn't imagine replacing the façade with Hardie board, and while expressing some flexibility over windows, identified the proposed colors as an issue. Agreeing, Commissioner Goronov stressed even more concern over proposed alterations to the building's "distinct" Tudor Style, describing these as between Tudor and Modern. He said that while the building needs updating, a refresh can be done easily at probably less expense. Given the ordinance for preservation, he said

the proposed is unacceptable and he wouldn't recommend it for approval. He added that the entry door in its current configuration is "lost in translation," suggesting that the floor plan could be designed to accommodate it. Referencing Brick and Mortar's branding, Commissioner Mees suggested that the Petitioner might find a way to work its white-and-black motif into the façade while preserving building details (and perhaps garnering award recognition). To illustrate this idea, she presented renderings, including one depicting the "Liberty of London" building featuring the store's name atop iconic Tudor Style expression. She remarked that a center entrance is more appropriate. While voicing agreement with the previous comments, Commissioner Rahn, said he didn't have as large an issue with the modern approach to the street level, but would like to see a closer relationship with the original upper floor. He pronounced the elimination of brick a "missed opportunity" to link to the community's heritage.

Commissioner Questions

Commissioner Sallwasser questioned the historic significance of the Gooseneck lighting. Mr. Iwicki said they were installed in 2001. A brief discussion of awnings ensued. Citing a May 2021 ordinance specifying that in this historic district the façade could not be disturbed, Commissioner Albrecht asked if renovation work on it has started. Mr. Iwicki replied affirmatively re: the façade and Sr. Planner Fard interjected that the Petitioner, who she said she thinks wasn't aware of the exterior review process, started the work (mostly for interiors), but *has* been told by Staff of the architectural review requirement. Commissioner Goronov asked if work started without a permit, to which Sr. Planner Fard said the Petitioner had a permit in process for interiors but not for exterior, a sequence Commissioner Goronov termed "unusual." He asked if the intent is to keep the original roof, to which Petitioner Adam Clabaugh said the slate is to be preserved. Commissioner Albrecht averred for careful permitting, saying change is "sometimes something you can't put back."

Petitioner Presentation

Adam Clabaugh, who introduced his partner Andrew Nast, responded to a request from Commissioner Smith to speak to the condition of the existing brick on the second-floor façade and in the courtyard and why the plan is to replace rather than repair it. Mr. Clabaugh responded that the façade brick is neither structural or in good shape. The rear brick is fair but doesn't flow with the cinderblock, he said, but indicated he is open to suggestions regarding treatment. Commissioner Goronov, who called the brick pattern/texture "unique," wondered if the brick might be tuck-pointed and painted. From a branding perspective, Commissioner Sallwasser asked if the Petitioners could keep the brick in the front and not cover it up. Mr. Clabaugh replied that it's faux brick not in good shape, and that it has to be replaced with something. Complimenting Commissioner Mees' renderings, he reiterated that the Petitioners are open to suggestions. "We're not hanging our hats super hard on anything," he said, expressing the hope of a solution that would accommodate both brand and environment. Commissioner Sallwasser asked how the sign is to be illuminated, to which Mr. Clabaugh replied that recessed can lighting is envisioned. In response to a suggestion from Commissioner Mees to keeping or replicating the window box detail, Mr. Clabaugh said he's open to the idea though everything on the front of the building has to be replaced, as it is "in bad shape." Commissioner Goronov asked if the street-level floor plan would allow keeping the symmetrical entrance, to which Mr. Clabaugh replied, "Unfortunately not," a situation the Commissioner called "unfortunate."

Commissioner Comments

Commissioner Albrecht said she loves the idea of the can lights, which she called a "modern touch that provides light to this great space." She suggested leaving the side brick exposed and focusing on trying to copy it in the cinderblock portion. She said she would hate to see the window box go, but conceded that Hardee board could work if used judiciously. Chairperson Jacobson said she liked the comments offered, and said that Commissioner Mees' "doodle" captures the look desired. She said a "strictly" black-and-white approach is not going to fit with the other façades on the street, but said she doesn't have a problem with the entryway being off-center. She also wishes to see some brick. Commissioner Smith suggested a warm gray be used (Mr. Clabaugh sounded amenable to a cream and brown combination), though said it's not so much the color choices that matter as much as their tone, but expressed that she doesn't think replacing one faux material with another adds charm. Commissioner Albrecht said she'd like to a door treatment that corresponds with mullions.

Sr. Planner Fard clarified that interior work can proceed, but no changes are to be made to the exterior without approval. Saying she would like to see a revised concept, Commissioner Albrecht moved that the Petitioner have the option of putting some of these comments and questions in place and come back and have us take a look at them. Seconded by Commissioner Goronov, the motion passed unanimously by roll call vote.

Exterior Appearance Review: 1186 Roosevelt Rd.

Staff Presentation

Associate Planner Gendel related that the Petitioner is Amanda Conway, Senior Project Coordinator at CESO, on behalf of the property owners proposing the remodel of an existing 3,704SF office building into an outpatient, Neuragenex medical treatment center. Neuragenex, she explained, is a pain management facility providing non-evasive procedures and is classified as a medical use under the Village of Glen Ellyn Code. Ms. Gendel stated that the current architectural style will remain as is with a few changes proposed, including the removal of a door from the east elevation and infilling the brick in its place, the addition of four windows on the east wall to allow for more natural light into the building, and painting of the brick walls, soffit, fascia, and wood and metal panel systems to present a modern look to the façade.

Brick and siding will be painted "Pure White," and the brick accent and the canopy's metal panel system will be "Grizzle Gray," continued the Associate Planner, who related that the Village's *ARG* states that "brick and stone with natural and earth tone colors are preferred wall materials for their durability and quality." She said, however, the white painted brick façade *will* match the property to the west of the building. All existing exterior finishes to remain shall be restored to like new conditions and re-painted to match existing finishes, including the doors, said Ms. Gendel, who noted that roofing will be painted according to the specs provided. The existing gutter and downspout will be painted "Grizzle Gray," and any damaged, failing or eroding conditions on the exterior elevations will be repaired or replaced with like-kind materials to match what's existing, she explained. The existing trash enclosure is in disrepair and will be replaced with like-kind to match the building with brick and paint in compliance with Code, related Ms. Gendel. The brick veneer will be "Glen Gray" to match the building color, and the gate will be primed and painted a dark bronze color complying with *ARG* regulation, she continued. The submitted Planting Plan does

not propose any trees or plants listed on the *ARG* Recommended Plant List, she reported, but said it appears that most proposed plantings are comparable in type and size. Ms. Gendel provided direction for AAC deliberation.

Commissioner Questions

Commissioner Albrecht wondered if the Petitioner might incorporate items from the recommended plant list into the landscape at the site – which she called "stark." Sr. Planner Fard said that while any variations would need to come before the Plan Commission, the AAC is welcome to provide input into landscape plans.

Commissioner Goronov asked if the scope of work included work to the parking lot, to which Ms. Gendel responded affirmatively, saying that the Petitioner will have to meet accessibility and parking code provisions. Commissioner Goronov noted an alley in the back, which he described as being "in very bad shape." The Associate Planner said the Petitioner could address this, adding that she thinks there are plans for resurfacing the parking lot.

Petitioner Presentation

Owner Representative Tom Libelich said he had no formal presentation but would be glad to answer questions.

Commissioner Comments

Calling the proposed "a nice refresh," Commissioner Albrecht reiterated the need for landscape accents, which she said would be "frosting on the cake." The Petitioner offered assurance that the lot won't be left in disrepair. Commissioner Goronov congratulated the Petitioner on the effort, saying the proposed will be "a great addition to the streetscape of Roosevelt Road." He added that landscaping would help "soften the big, hard surface" of the parking lot. Mr. Libelich said he was happy to take any recommendations from the Commission, and that The Petitioner is "not married to the Landscape Plan. Commissioner Rhan said the plan represents a "wonderful refresh," though wondered if, given that the corridor is predominantly white, whether the Petitioner had any thoughts about changing the color to differentiate the building. Mr. Libelich replied that the design represents the aesthetic the Petitioner uses across the country, and that it is "their look," though indicated the Petitioner could consider "toning it down." Citing concerns over plants specified in the Landscape Plan, Chairperson Jacobson recommended selecting alternatives.

Commissioner Sallwasser moved for the following:

After conducting a public meeting and deliberating on the request of the petitioner, Amanda Conway of CESO, Inc., for approval of an exterior appearance review for 1186 Roosevelt Road in the C3 Service Commercial District, the Architectural Appearance Commission hereby recommends approval based on the findings of fact, as discussed or amended at the Architectural Appearance Commission public meeting on October 12, 2022, which are hereby incorporated into the Motion by reference as though fully set forth herein, and a copy of which will be attached to the minutes of this meeting and kept on file as part of the permanent records of the Village. The Architectural Appearance Commission makes this recommendation of approval with the following conditions:

1. The project shall be constructed in substantial conformance with the plans and drawings as submitted and the testimony presented, with a consideration for a softer white color palette, at the October 12, 2022 Architectural Appearance Commission meeting and before the Village Board of Trustees.
2. That the proposed landscaping on the site shall be installed in compliance with the approved landscape plan with the suggested landscape changes, and be continuously maintained in perpetuity.
3. The photometric plan and the parking lot alterations shall conform to the Village Zoning, Building, and Accessibility Codes as well as stormwater regulations, and a building permit shall be issued for the exterior alterations.

Seconded by Commissioner Smith, the motion passed unanimously by roll call vote of all the AAC Commissioners.

Exterior Appearance Review: 504 Crescent Blvd.

Staff Presentation

Sr. Planner Fard related that the Petitioner, Sylvia Xim'enez, representing Five-0-Four Kitchen, is requesting approval of the exterior appearance review to accommodate the renovation of the existing building at 504 Crescent Blvd. The subject property is located on the north side of Crescent Blvd. between Main St. and Glenwood Ave. in the C5A Central Business District, in the North Downtown Historic District, explained Ms. Fard, who added that the subject unit was formerly occupied by Rue Restaurant and has been used primarily as a retail core use. The existing building was constructed in 1918 and is improved with a one-story building, she noted.

The Petitioner plans to renovate the southern, western and northern elevations of the building, said the Sr. Planner. On the south elevation, she elaborated, the Petitioner plans on replacing brick with natural stone marble featuring cream-white hues with a textured finish. The proposal, she stated, also calls for the renovation of the entrance vestibule with full-height glass door and windows, and the replacement of storefront windows with bi-fold glass doors and windows, to the right and left of the entrance, respectively. All windows and doors will feature dark bronze aluminum framing. Ms. Fard said that the *ARG* states that, "Materials and finishes not recommended include…aluminum siding, trim or panel systems; glass storefront wall systems that extend to the ground." The proposed storefront includes aluminum framing and panels, as well as the glass storefront portion that extends to the ground. Also, she said the *ARG* states that "windows and doors should be inset behind the plane of the wall, clearly defined by wood or masonry trim." Additional changes include removal of existing awnings, new air curtains atop new doors, and new light fixtures. The *ARG* supports a readily identifiable entrance highlighted by the building structure, awnings, canopies, lighting, and/or architectural detailing. Also, she said, the guidelines encourage awnings providing protection from wind, rain, and hot sun to the benefit of pedestrians and protection of window displays.

The brick is currently painted on the western elevation, continued the Sr. Planner, who said that it will be washed, sandblasted and tuck-pointed to restore the underlying cream brick tone. Broken bricks will be replaced, and the surface will be UV varnished for further protection. A similar

treatment, she said, is to be applied to the northern elevation. The *ARG*, she related, states that, "Original masonry wall surfaces should not be cleaned with abrasive methods such as sandblasting … unless the building has no distinctive historic or architectural character." The rooftop equipment is currently screened by a 2- to 3-ft.-high parapet wall on three sides of the building, said Ms. Fard. The screen is made of light beige/gray Rolex Aluminum panels with flashing caps. As part of the renovation project, explained Ms. Fard, adding that the Petitioner intends to replace parts of the screen wall which are currently in disrepair, including metal studs and pressure-treated blocking, while maintaining the existing metal paneling, perhaps moving them a little. No changes to the color and materials are proposed, and the screen will match the building. The interior of the building will be renovated as part of the project to prepare the space for the new restaurant. A building permit has been applied for and is in process. Sr. Planner Fard provided a list of considerations the Commissioner might discuss.

Commissioner Questions

Commissioner Rahn asked if extending the storefront to the ground is acceptable by the Village. Ms. Fard said the guideline discourages it, but it's not law. Commissioner Goronov asked if the proposed included cleaning up the original brick on the south elevation. Ms. Fard replied it is to instead be replaced with "marble stone." The Commissioner requested further information about this material and about the window configuration envisioned, to which Ms. Fard deferred to the Petitioner. Remarking that the palette is contemporary overall, Commissioner Smith wondered about the vision for the south elevation. Commissioner Albrecht said she wants to see a front elevation illustration and a depiction of material colors.

Commissioner Goronov asked if the Petitioner would be seeking approval for a terrace in the street, such as the previous restaurant in the space had. Associate Planner Gendel said the terrace was part of a pilot program. Ms. Fard explained that outdoor dining/seating is a special use to be sought separately after the new use moves in, and said she hasn't heard anything about plans for such use.

Petitioner Presentation

Petitioner Sylvia Xim'enez related that her family has been operating the Santa Fe restaurant for almost 42 years, originally occupying the subject site before transferring over to 426 Main. The Crescent Blvd. space, she said, was rented first to Vittorio's and later to Rue, before a fire damaged the building a few years ago. Five-0-Four Kitchen, she said, will feature a renowned chef, with the goal of offering breakfast and lunch and three days of service for dinner. She said changes to the exterior will involve the addition of bi-fold windows and clean-up of the brick in a revocation of the existing architecture. Sandblasting to remove layers of paint, she said, will be followed by a UV coat.

She said the floor-to-ceiling bi-fold windows are only envisioned for one side of the front, as the floor of the other side slopes 9 inches to the alley. She said there is no proposal for outdoor seating as of yet, pending sidewalk improvements (though a delay in the streetscape could prompt the Petitioner to apply for a Special Use Permit). Ms. Xim'enez explained that the front and west façades of the building are original brick, and said that while her concept is to renovate the front one to marble stone to match the adjacent former bank building, she is not opposed to displaying the original brick. She also expressed flexibility in light fixtures, expressing a desire to maintain the "beauty of Glen Ellyn."

Commissioner Comments

Commissioner Albrecht said that given the topography the window arrangement makes sense, and favors the idea of fixing the brick on the alley wall. Sr. Planner Fard said she could inquire of the Building Department about less abrasive methods to remove paint. The Petitioner said there isn't much brick on the front, but isn't opposed to keeping it. Commissioner Goronov said he likes the idea of what appears to be limestone, and favored the idea of continuing it along the base of the west elevation as an accent, cleaning the brick above. Ms. Xim'enez said she isn't sure how aesthetically pleasing this treatment would be. Not knowing the streetscape specification for a tree in front of the building, the Petitioner expressed ambivalence about leaving an awning, given her experience replacing several because of sap damage. Commissioner Goronov recommended looking at the whole elevation. Commissioner Mees said it would be great to see a rendering without the awning, as losing it would be a "big change," and asked about signage. In lieu of a printed awning, Ms. Xim'enez described a concept for an LED-illuminated, carved faux limestone feature. Commissioner Mees said she would like to see an illustration of this. Commissioner Rahn suggested painting the brick of the west façade a bold color, maybe with graphics or a mural.

Expressing the goal of improving the building and the downtown, the Petitioner indicated she is flexible, and that she could provide renderings. Commissioner Smith said that, after viewing an online illustration of the type of limestone-type material described by the Petitioner, she preferred to keep the existing brick rather than replace it with "cultured stone," which, she said, does not fit in with the context. She further said she likes the awning windows, but is concerned about the palette, and said the light fixtures specified are too contemporary for a "very charming" brick building. Ms. Xim'enez conveyed that she has "no problem" keeping the brick. Commissioner Smith asked the Petitioner's construction contractor (Chris) his thoughts about limestone on the west façade. He said he thinks limestone is too prone to winter damage from snowplowing and salt. Ms. Xim'enez declared, "I think we're keeping the brick." Citing the lack of a rendering as an obstacle to making a decision, Chairperson Jacobson expressed a preference for keeping the brick, a dislike for the mural idea, and the view the AAC is "a little bit on the fence" about the stone vs. brick. She said it's difficult to visualize the front without the awning and how the signage would fit. Renderings with and without the awning and a depiction of the limestone were requested. The discussion was tabled.

Staff Report

Sr. Planner Fard related that a request to legalize a canopy at Tutto Bene is in process.

Commissioner Goronov said he wants to see a floor plan for 411 N. Main, which he called "a jewel," adding that it would be easy to make the building "true to itself and be fresh." Ms. Fard said she can add this to requirement for everyone, though it's not under AAC purview to request changes to it.

Adjournment

Chairperson Jacobson adjourned the meeting at 9:38 p.m., following a voice vote on a motion by Commissioner Albrecht and seconded by Commissioner Goronov.

Respectfully submitted,

Barbara Dutton-Thomas
Recording Secretary

DRAFT MINUTES
ARCHITECTURAL APPEARANCE COMMISSION MEETING
November 9, 2022

Call to Order and Roll Call

Commissioner Salwasser was appointed Acting Chair following a motion by Commissioner Mees that was seconded by Commissioner Goronov and passed by voice vote. The Acting Chairperson called the meeting to order at 7:05, and roll was called. In addition to Acting Chairperson Salwasser, Commissioners Albrecht, Goronov, Mees, Rahn and Smith were present. Chairperson Jacobson was absent. The Acting Chairperson gave a background on the Commission's role and function, and described the meeting order, including public input procedures, saying that all comments would be recorded. She introduced the following Village personnel: Sr. Planner Atrian Fard, Planning Intern Brad Iwicki and Recording Secretary Barbara Dutton-Thomas.

Approval of Meeting Minutes

A motion to accept the minutes of October 12, 2022 was made by Commissioner Albrecht and seconded by Commissioner Smith. The motion passed by voice vote.

Exterior Appearance Review: 411 N. Main St.

Staff Presentation

Sworn in, Bradley Iwicki, Planning Intern, 535 Duane St., Glen Ellyn, related that the Petitioner, Brick and Mortar, represented by Adam Clabaugh, is requesting approval of the Exterior Appearance Review to accommodate the exterior façade remodel of the existing building at 411 N. Main Street. Brick and Mortar, a shared co-working office space, will be occupying the building, he stated. The subject property is on the east side of Main Street, between Duane Street and Hillside Avenue, in the C5A Central Retail Core Sub-district, he continued. The subject site is improved with a two-story building built in 1927 with two one-bedroom apartments on the second story and a former restaurant on the ground floor, stated Mr. Iwicki. The building's current Tudor style façade features natural brick, timber, and stone of the colors red, buff and cream, and matches the architecture of the adjacent buildings in style, texture and color, he noted. On October 12, 2022, the Architectural Appearance Commission (AAC) reviewed the existing conditions and proposed exterior improvements to the building, said the Intern. Commissioners expressed concern with the design and style of the façade, particularly the wood-texture Hardie board material replacing the faux brick, and the black and gray color scheme, he related. The Petitioner was encouraged to include brick on the front façade and utilize warmer tones of gray and brown to fit with the character of adjacent buildings, said Mr. Iwicki, who added that the Commission stressed the importance of preserving major architectural features such as the board-and-batten pattern, box window, the symmetry of the entryway, and brick on the rear courtyard elevations. The Commission motioned to defer making a recommendation in order for the Petitioner to propose a revised concept, said Intern Iwicki, who added that the AAC requested to see the interior first-floor plan for tonight's meeting.

The Petitioner submitted new renderings proposing the remodel of the building's west, south and east elevations, reported Mr. Iwicki. The revisions, he stated, show the exterior design, materials, color and interior floor plan: The Petitioner proposes to replace the ground floor façade with Lorraine White brick veneer; also proposed are two design options for the second-floor façade: Option 1 features Hardie planks in light gray paired with darker gray board and batten, and Option 2 presents dark boards with Horizon Gray Hardie planks. Both options will include Onyx trims with dark bronze aluminum windows. The front façade of the building, continued Intern Iwicki, will feature recessed LED can light fixtures with adjustable white color temperature. There has been no change in style or location of the lighting fixtures with this proposal, he stated. The courtyard brick, he said, will be painted in light gray while preserving brick's texture, while rear cinder block will be covered with cement coating. All surfaces of the courtyard will be painted to match the front façade in color. The existing openings on the south and east courtyard elevations will be improved with new picture windows and doors matching the building's frontage, explained Mr. Iwicki. The interior of the building will be renovated as part of the project to prepare the space for the new co-working office, said Mr. Iwicki, who noted that the new proposal shows the mailboxes on one side of the storefront vestibule. The Petitioner, he added, stated that the symmetry of the entryway cannot be maintained and provided the building's first-floor plan at the Commission's request. A building permit for the interior changes has been applied for by the Petitioner, reported the Intern, who proceeded to outline AAC action requested.

Commissioner Questions

Commissioner Goronov wondered whether the existing roof is to be replaced with shingles. The Petitioner replied that the slate will remain.

Petitioner Presentation

Adam Clabaugh, 616 S. Delphia, Park Ridge, who was sworn in along with his partner in Brick and Mortar, Andrew Nast, 11 N. Northwest Highway, Park Ridge, explained that, responding to feedback, the faux brick is to be removed from the front's second level but kept on the first. The budget prohibits wrapping rear cinder block in brick, he said, so it will be painted with a slush coat and painted for uniformity. He said some of the Tudor detail will be added to the front, and pointed to modifications envisioned as a compromise. Commissioner Salwasser asked if the Petitioners had a preference as to the two design options they presented. Mr. Clabaugh said the designer prefers Option 1, though indicated that the Petitioners would defer to Commission preference. A query by Commissioner Mees as to whether brick was added at the base was met with an affirmative reply. Commissioner Albrecht asked the cost difference between Hardee and stucco. Mr. Clabaugh replied that he doesn't have an answer. Commissioner Albrecht said she loves the improvements on the lower portion, though misses the herringbone brick. Commissioner Rahn asked about the signage. Mr. Clabaugh said it will be painted on and lit with recessed can lights.

Deliberations

Stating a preference for Option 2, Commissioner Goronov suggested sticking with the original pattern (i.e., "straight up-and-down lines) of the gable end of the cantilever – an approach he thought would be a better fit without adding cost. Commissioner Mees said, sans the gable detail, she would rather have the original detail pattern from beneath the window box repeated under the

secondary window. The AAC consensus was that Option 2 is preferred, the darker trim favored. Commissioner Albrecht reiterated her hope for incorporating the herringbone pattern. After Mr. Clabaugh said the Petitioners are open to presenting the vertical lines and repeating the detail, Commissioner Rahn moved that the Architectural Appearance Commission recommend approval of Option 2 for 411 N. Main, based on the following conditions:

- The slate roof remains;
- Vertical detail on the gable is included; and
- The window detail is maintained.

Seconded by Commissioner Smith, the motion passed unanimously by roll call vote, with all Commissioners present voting, "YES."

Exterior Appearance Review: 552 Crescent Blvd.

Staff Presentation

Sworn in, Atrian Fard, Senior Planner, 535 Duane, stated that the Petitioner, Paula Basile, president of Tutto Bene Ristorante Pizzeria, an Italian restaurant that has been operating in this location since 2019. The subject property is an approximately 2,428SF lot on the northwest corner of Crescent Blvd. and Forest Ave, and the building is approximately 730SF, she said, adding that the subject property is in the C5A Central Retail Core Subdistrict. The Petitioner is requesting exterior appearance approval for the addition of a permanent canopy on the front patio of the restaurant and the removal of two pergola structures, explained Ms. Fard.

The proposed canopy will be attached to the front building façade and will be secured by four black 4-in. columns welded into the ground, 11ft. 4 in. apart, she explained. The canopy will cover the length of the front façade (34 ft.) and will project 14 ft. over the front patio, leaving 19.4 ft. remaining to the front lot line. The height of the canopy will be 8 ft. 6 in. to the bottom of the shade and 3 more feet to the top of the shade. The Petitioner, related Sr. Planner Fard, has provided photos of the canopy at nearby restaurant Two Hound Red, which the contractor also installed, as an example of what their finished product would look like (but in a different color). Sr. Planner Fard gave instructions to the AAC in considering the Petitioner's request.

Commissioner Questions

Commissioner Goronov asked to know the required setback in the zone. Sr. Planner Fard replied that there is none for commercial properties unless they are adjacent to a residential property.

Petitioner's Presentation

Sworn in, Paula Basile, 552 Crescent Blvd., Glen Ellyn, stated that the canopy would be for seasonal use only, as the restaurant is open from Mid-March to the end of December, reporting that summer is busier. She explained that with no cover, patrons leave if there's rain or drizzle, since the indoor is small. She confirmed to Commissioner Rahn that currently there are four pergolas at the location, saying two would be removed to accommodate the canopy envisioned.

Commissioner Albrecht said she has a problem with a structure that isn't permanent in that it is susceptible to strong winds. The Petitioner insisted that the metal structure can sustain the winds, saying that with the site configuration creating a cove, she has had no damage all year from any

kind of storm. Commissioner Albrecht asked if the Petitioner plans to leave the umbrellas up. The Petitioner replied probably just a couple where the site is sunnier, but not underneath the canopy. Commissioner Albrecht asked if a larger pergola (i.e., more permanent and architecturally detailed than an awning) wouldn't work. Ms. Basile replied that it wouldn't be effective against the beating sun and the rain, as well as suggested that the cost would be prohibitive. Acting Chairperson Salwasser asked if parts of the envisioned structure would be taken down in the winter, to which the Petitioner replied it wouldn't. Commissioner Goronov asked the color specified. The Petitioner responded that it is black, which, she said, would go well with the tan and black building.

Commissioner Comments

After Commissioner Goronov expressed concern that the existing roof line is not suitable for that canopy, in that a potential gap would allow water through. The Petitioner stated there won't be a gap. Discussion of the configuration ensued, with Ms. Basile's assurance that the constructor would fill space to prevent a gap. Commissioner Albrecht said the proposed seems like a nice solution, but wants to make sure it's "going to improve what's happening there," and requested detail (i.e. a drawing) illustrating how the canopy would be attached. Commissioner Mees asked when the canopy is to be constructed. Ms. Basile said it hasn't yet been decided, but suggested this would be determined once it is approved.

Commissioner Salwasser made a motion for the Architectural Appearance Commission to approve the awning, with the caveat that:

- It meets all of the building codes;
- The drawings are approved as we go along;
- It passes final inspection;
- It doesn't leak on the people;
- It fits as described: and
- Portions are reworked that need to be, and are inspected.

Seconded by Commissioner Smith, the motion carried by roll call vote with Commissioners Salwasser, Smith, Mees and Rahn voting, "YES," and Commissioners Albrecht and Goronov voting, "NO."

Exterior Appearance Review: 504 Crescent Blvd.

Staff Presentation

Sworn in, Atrian Fard, Senior Planner, 535 Duane, related that the Petitioner, Sylvia Xim'enez, representing Five-0-Four Kitchen, is requesting approval of the exterior appearance review to accommodate the renovation of the existing building at 504 Crescent Blvd. The subject property, said Ms. Fard, is located on the north side of Crescent Blvd. between Main St. and Glenwood Ave. in the C5A Central Business District. The existing building was constructed in 1918, and is improved with a one-story building, she continued. The Petitioner, stated Sr. Planner Fard, plans to renovate the southern, or front, elevation, and the western and northern elevations, as well.

On October 12, 2022, the AAC reviewed the existing conditions and proposed exterior improvements to the building, and discussed modifications to the front building façade and different scenarios of keeping the brick or replacing it with cultured stone and keeping or removing the awning. Further discussions ensued on less-abrasive methods to remove paint from brick, the idea of murals on the western elevation, the type of proposed lighting, and signage. As the proposal lacked a clear illustration of building façades, including the depiction of colors, materials and signage, the overall consensus was to defer the AAC's recommendation to a later meeting when colored renderings of different elevations are provided to the Commission. Accordingly, reported Ms. Fard, the Petitioner provided new color renderings. The proposal calls for maintaining the existing brick and wood siding, currently painted in blue, and clean, prime, and re-paint them with a cream-toned color. Further modifications, she said, include replacing storefront windows with bi-fold glass doors and windows, to the right and left of the entrance, respectively. All windows and doors will feature dark bronze aluminum framing, she added.

The Petitioner, continued the Sr. Planner, intends to replace the existing black awning with a new one, and add signage to the awning's cloth canopy and valance. Compliance with the sign regulations will be confirmed by Staff, she stated. The proposal also calls for renovating the entrance vestibule with a full-height glass door with a kick-plate, and replacing its windows in size, explained Ms. Fard. The interior of the building is to be renovated as part of the project, she continued, reporting that the Petitioner has applied for a building permit. The Petitioner intends to replace the existing historic lantern sconces with contemporary rectangular mercury glass sconces, said Sr. Planner Fard, who noted that these would have a dark bronze finish that would complement the architecture and function of the principal building. The proposed fixtures comply with the shielding requirements in the Zoning Code, she stated.

The brick on the western and northern elevations is currently painted cream, continued Sr. Planner Fard, who related that the Petitioner intends to grind and clean the paint to restore the underlying natural yellow/orange tone and tuck-point bricks as needed. Broken bricks will be replaced, and the surface will be UV varnished for further protection, she added. Staff recommends removing the paint from the brick in a manner not to damage the surface, said Ms. Fard, who noted that one suitable solution would be using chemical-based solvents with a combination of water, neutral detergent, and bristle brush without causing significant damage to the underlying brick. The rooftop equipment is currently screened by a 2- to 3-ft.-high parapet wall on three sides of the building, continued the Sr. Planner. The screen is made of light beige/gray Rolex Aluminum panels with flashing caps, she added. As part of the renovation project, stated Ms. Fard, the Petitioner intends to replace parts of the screen wall which are currently in disrepair, including metal studs and pressure-treated blocking, while maintaining the existing metal paneling. No changes to the color and materials are proposed, she said, noting that the screen will match the building. Sr. Planner Fard outlined AAC action for the case.

Petitioner Presentation

Sworn in, Sylvia Xim'enez, 504 Crescent Blvd., Glen Ellyn, said she believes that the Petitioner has covered every area of AAC review. Asking, "Why reinvent the wheel?" she related, it deciding on a "clean" approach. In response to a query from Acting Chairperson Salwasser, the Petitioner said the logo would be centered on the awning.

Commissioner Comments

Commissioner Albrecht said the use of natural brick makes for a "nice combination." The Petitioner said the brick on the front is not in the best shape. Commissioner Mees suggested painting the wood panel under the smaller window the trim color, or black, to make the windows appear symmetrical. Acting Chairperson Salwasser advocated for continuing the black color into the vestibule, while Commissioner Goronov favored keeping the color light and adding a panel to create a continuous theme. Acting Chairperson Salwasser asked the Petitioner if suggested treatments are a financial hardship. Ms. Xim'enez said she didn't believe so. Commissioner Rahn said he still favors painting the alley-side. The Petitioner said she loves the natural brick character and promised to replace unsafe or damaged brick. Commissioner Mees moved for the following:

After conducting a public meeting and deliberating on the request of the petitioner, Sylvia Xim'enez, representing Kaelka LLC., dba Five-0-Four Kitchen, for approval of an exterior appearance review for 504 Crescent Boulevard in the C5A Central Business District, the Architectural Appearance Commission hereby recommends approval based on the findings of fact, as discussed or amended at the Architectural Appearance Commission public meeting on November 9, 2022, which are hereby incorporated into the Motion by reference as though fully set forth herein, and a copy of which will be attached to the minutes of this meeting and kept on file as part of the permanent records of the Village. The Architectural Appearance Commission makes this recommendation of approval with the following conditions:

- That the project is constructed in substantial conformance with the plans as presented and the testimony presented at the November 9, 2022, Architectural Appearance Commission meeting.
- A building permit shall be required for the exterior alterations.
- The panels below the windows on the south and vestibule elevations shall be painted black or the same dark color as the window trim, and to add a panel next to the doorway that would mimic the panels that are below the windows.

Seconded by Commissioner Rahn, the motion passed unanimously by roll call vote, with all Commissioners present voting, "YES."

Staff Report

Ms. Fard said the next meeting is to feature an exterior appearance review for Jet Brite Car Wash.

Trustee's Report

On behalf of Trustee Anne Gould, Sr. Planner Fard said a medical spa on Duane, a liquor license for Park & Oak, new lighting on Taft, a church in the Main Street Recreation Center, and a garage addition on Lorraine were approved. Also, the Board has held budget meetings/workshops.

Adjournment

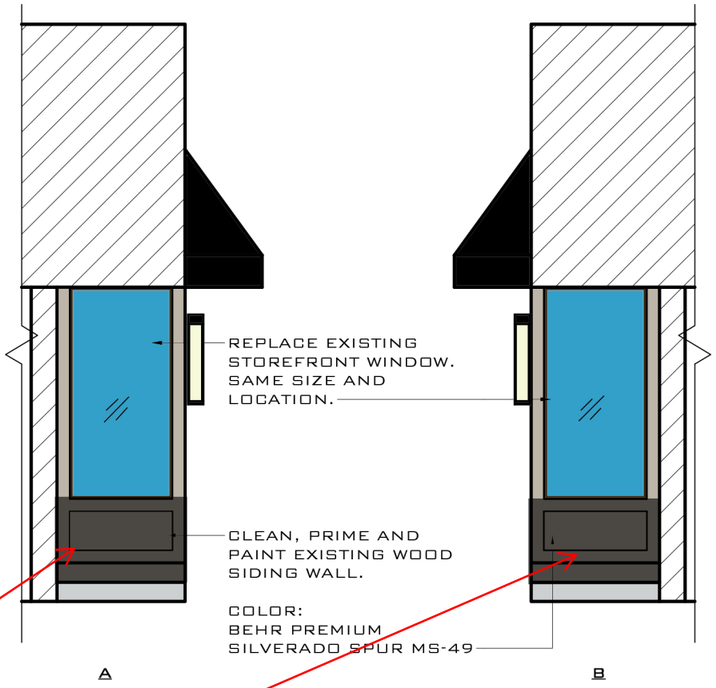
Adjournment was at 8:32 p.m. by voice vote on a motion by Mr. Goronov, seconded by Ms. Albrecht.

Respectfully submitted,

Barbara Dutton-Thomas, Recording Secretary

AAC's Recommendation:
Add a panel next to the doorway that would mimic the panels below the windows that will be painted dark/ black.

FRONT ELEVATION



VESTIBULE ELEVATION

AAC's Recommendation:
The panels below the windows on the south and vestibule elevations shall be painted black or the same dark color as the window trim.

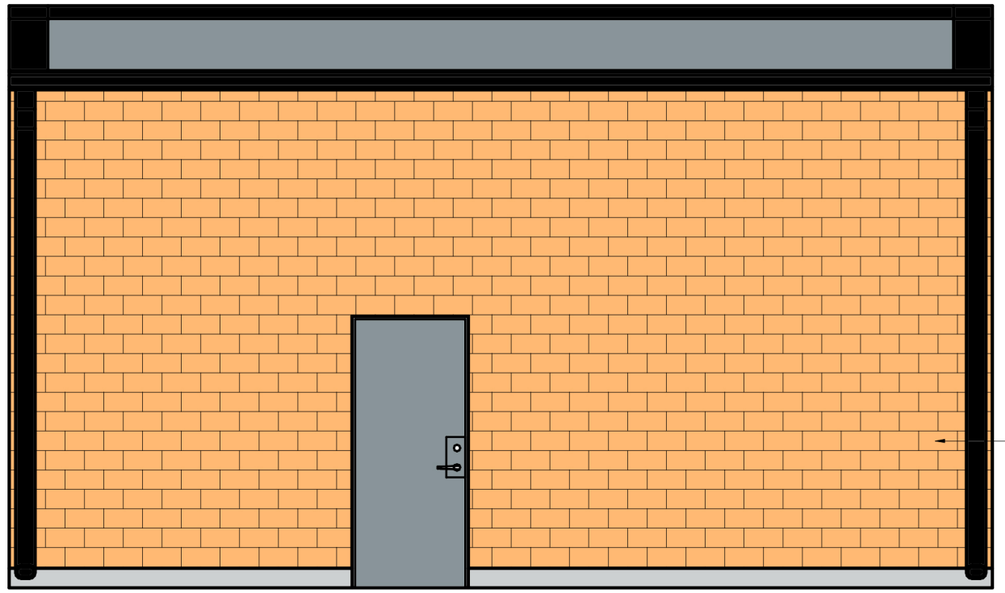
504 CRESCENT BLVD., GLEN ELLYN 60137

EXTERIOR ALTERATIONS

No.	Description	Date

FRONT ELEVATION

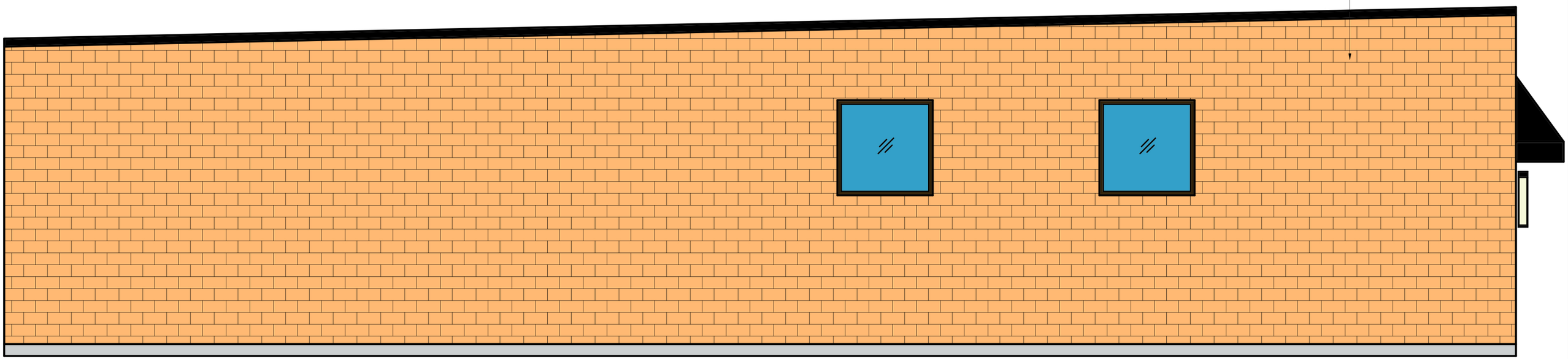
Project number	00001	1
Date	10.24.2022	
Drawn by	Author	
Checked by	Checker	Scale: NTS



GRIND AND CLEAN EXISTING PAINTED BRICK WALL. TUCKPOINT AS NEEDED.

NEW COLOR TO BE EXISTING NATURAL BRICK COLOR. YELLOW/ORANGE COMMON BRICK.

REAR ELEVATION



SIDE ELEVATION

504 CRESCENT BLVD., GLEN ELLYN 60137

EXTERIOR ALTERATIONS

No.	Description	Date

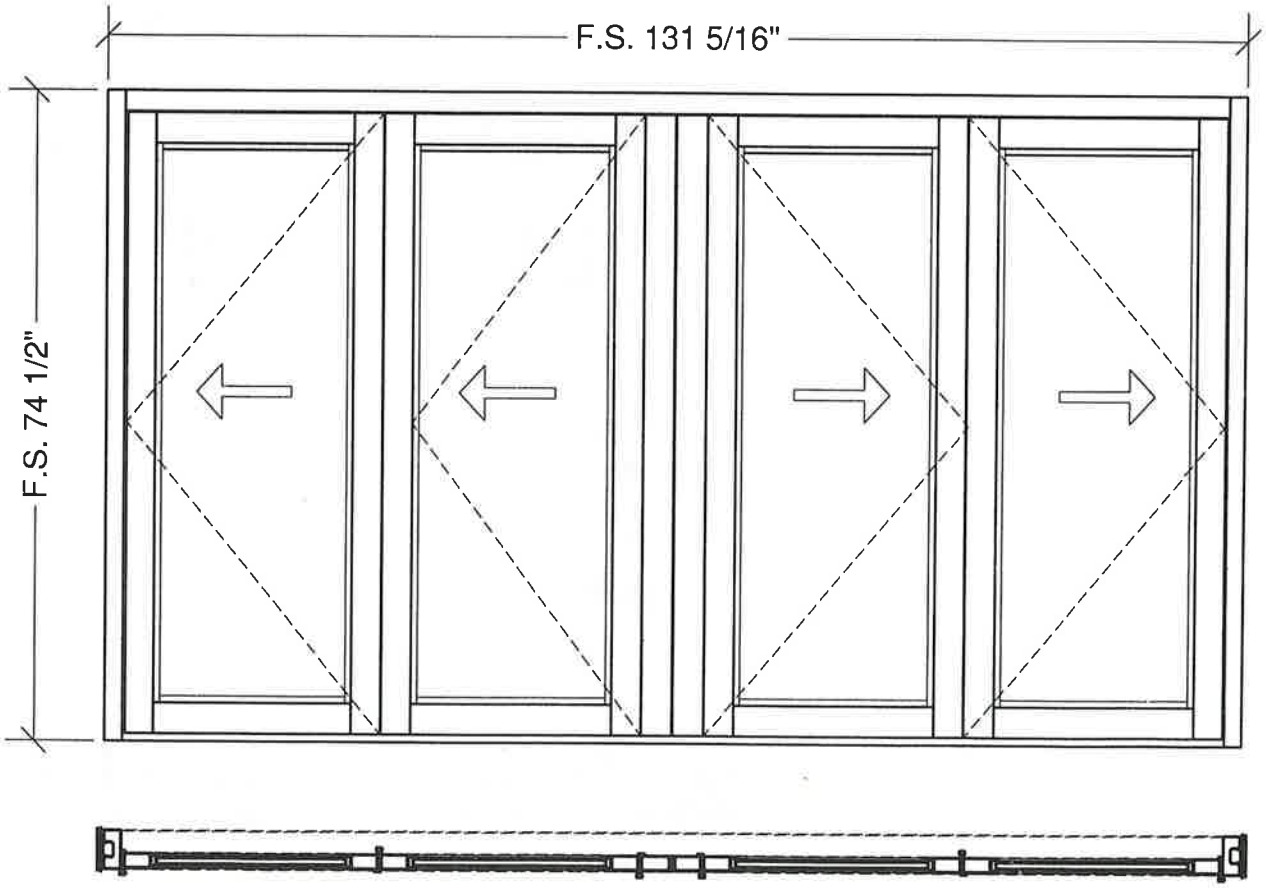
SIDE AND REAR ELEVATIONS

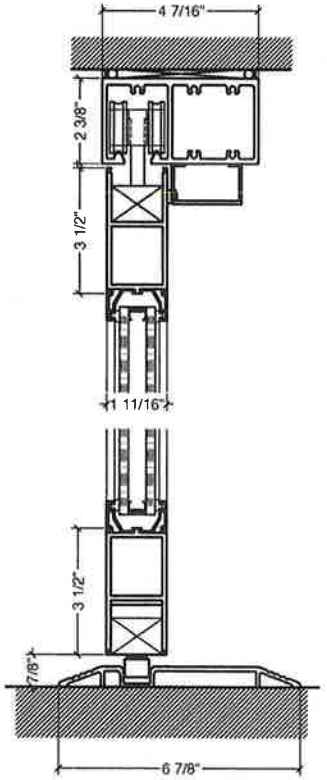
Project number	00001
Date	10.24.2022
Drawn by	NI
Checked by	NI

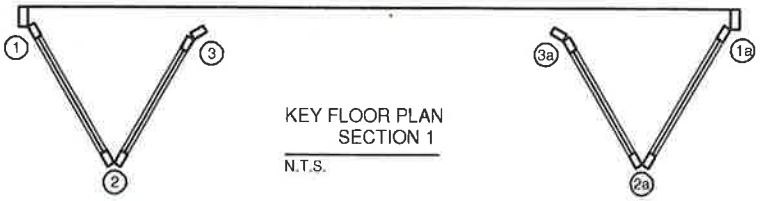
2

Scale: NTS

2 TO THE LEFT; 2 TO THE RIGHT with threshold

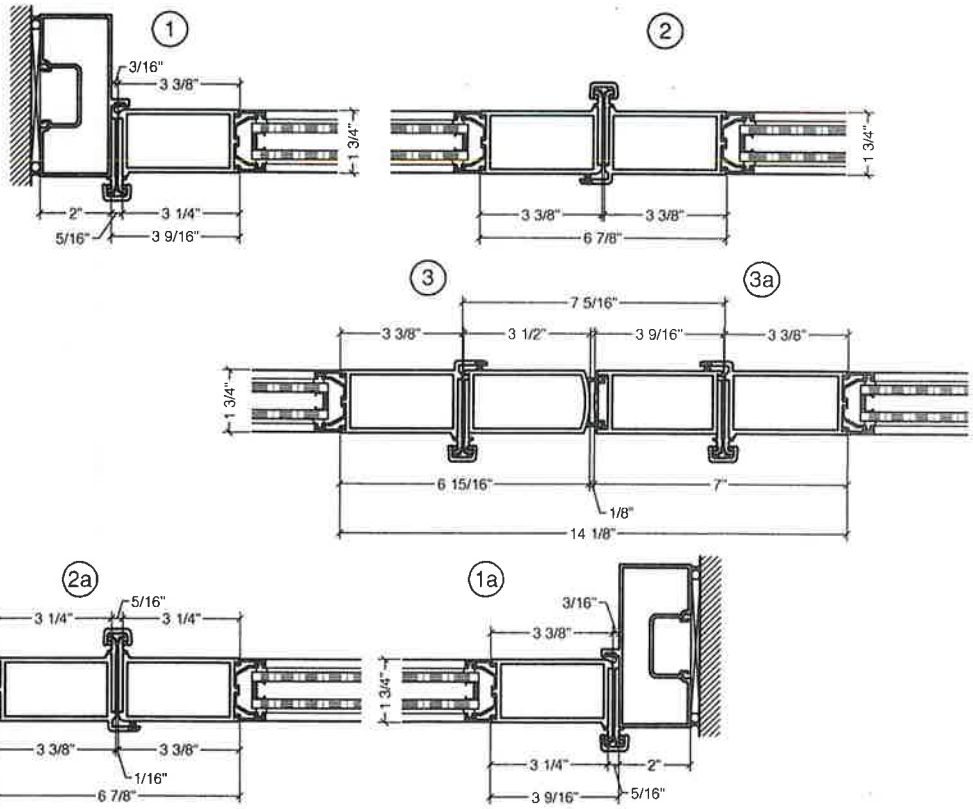




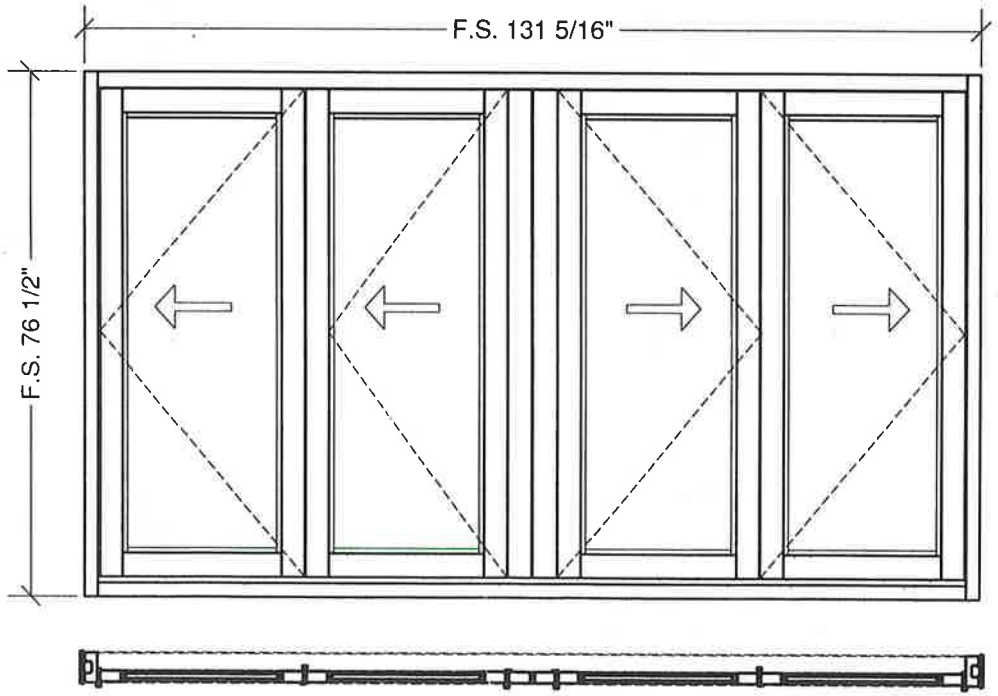


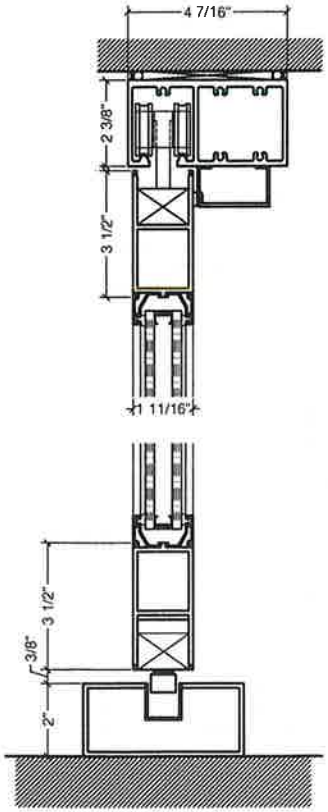
KEY FLOOR PLAN
SECTION 1

N.T.S.

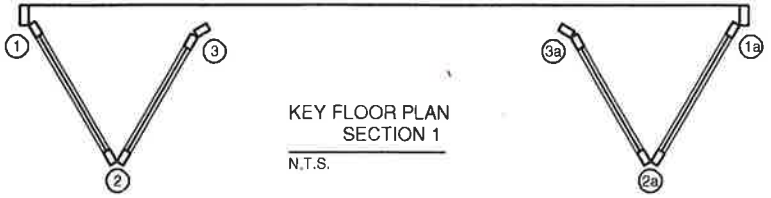


2 TO THE LEFT; 2 TO THE RIGHT with tube

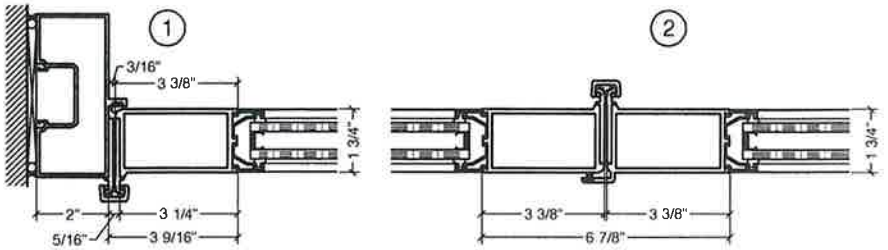


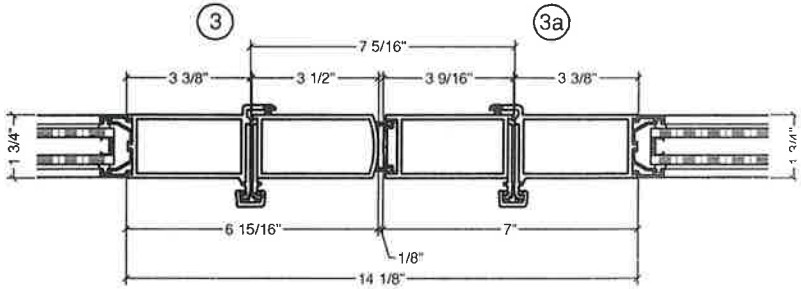


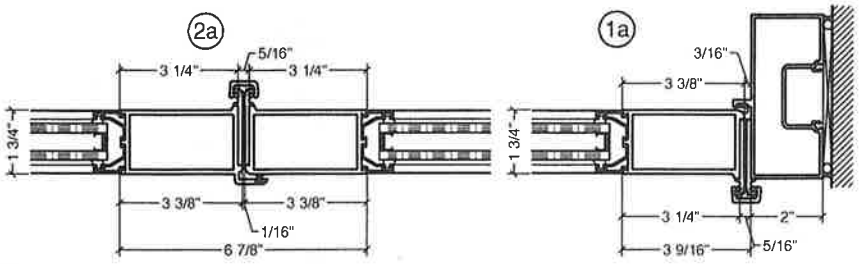
1 DOOR SECTION
SCALE: 3" = 1'-0"



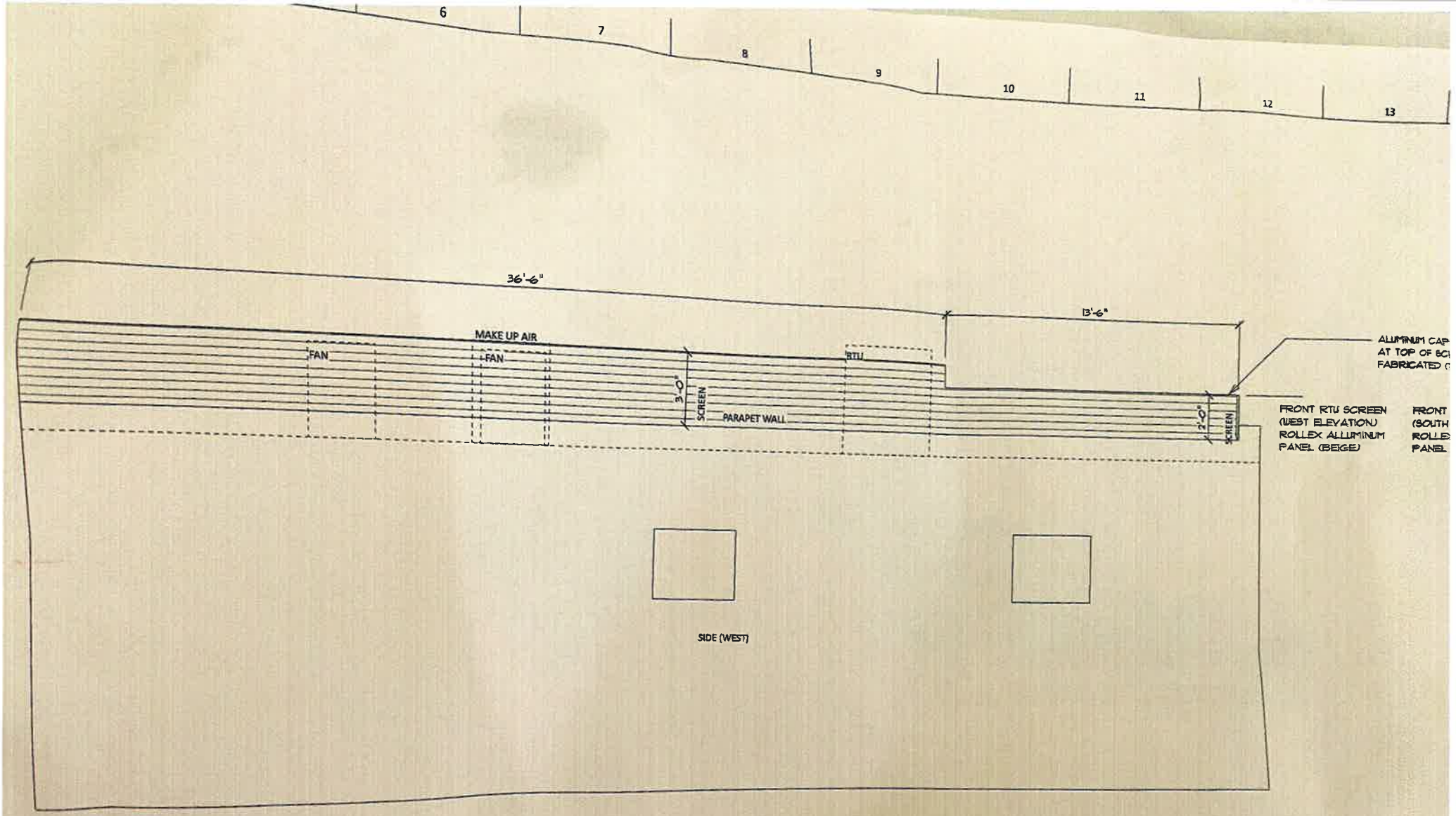
KEY FLOOR PLAN
SECTION 1
N.T.S.







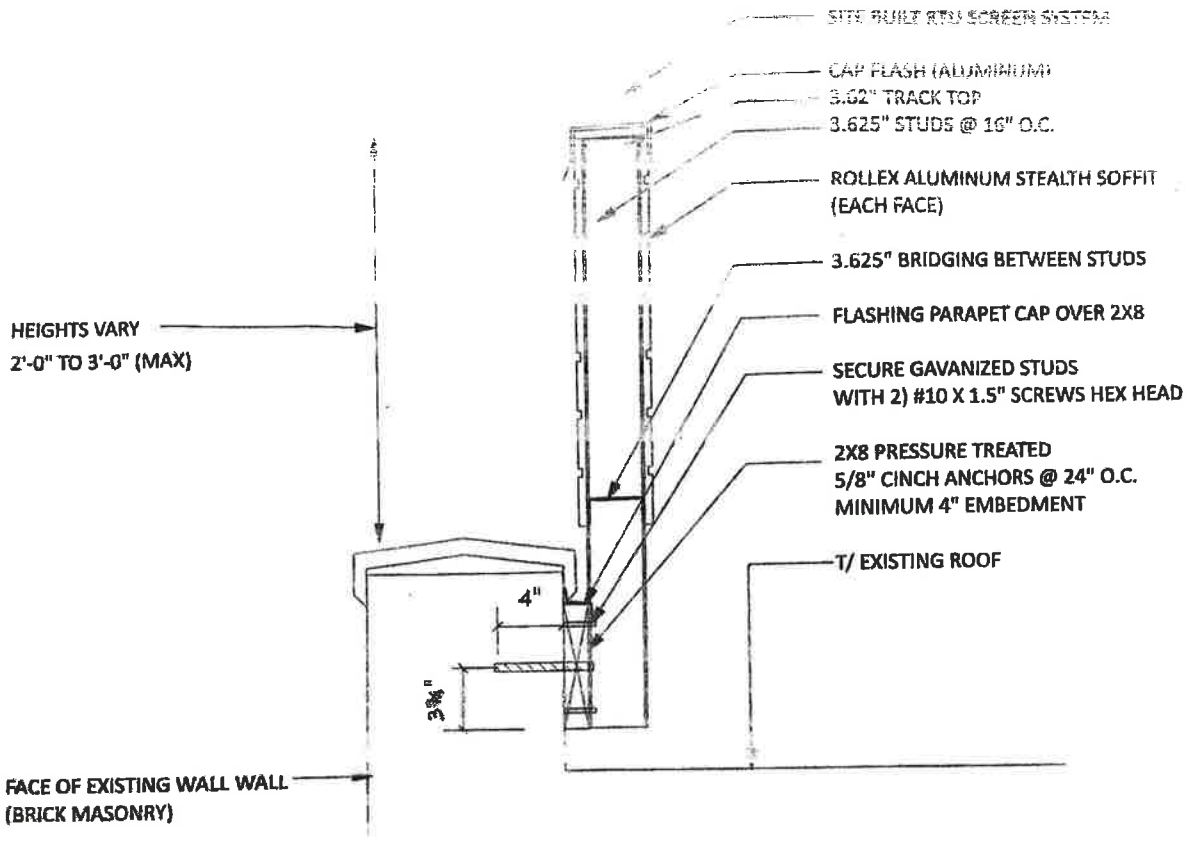
3" 5/8"
1" 1/2
Existing
Studs are mounted & need to be moved 90°
for proper mounting and structure of Stud



WEST SCREEN ELEVATION

SCALE: 1/4" = 1' - 0"

SCALE: 1/4 = 1 - 0"



VERIFY ALL CONDTIOINS DIMENSIONS AND ELEVATION AT THE JOB SITE PRIOR TO THE START OF CONSTRUCTION.

ROOF SCREEN DETAIL

SCALE: 1" = 1'-0"

Details

Brand	Justice Design Group Lighting
Color	Brushed Nickel
Material	Metal
Style	Mercury Shade
Usage	Outdoor Usage

About this item

- Made from metal and Artisan glass
- Includes 14 watt dedicated LED engine
- Dimmable via incandescent/triac/elv dimmers (dimmer not included)
- From the Fusion collection

Color: **Brushed Nickel**

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Finance
Department Head: Larry Noller
Category: Ordinance
Prepared By: Larry Noller

AGENDA ITEM (ID # 2022-2922)

DOC ID: 2022-2922

Motion to approve on second reading, Ordinance No. 6999, an Ordinance adopting the annual Village of Glen Ellyn expenditure budget in the net amount of $81,783,134, including the compensation plan, for the fiscal year beginning January 1, 2023 and ending December 31, 2023.

Statement of the Issue:
At the November 7, 2022 Village Board meeting, the Village Board held a public hearing and first reading of the draft 2023 budget. A second reading and final approval consideration of the 2023 budget is scheduled for November 28, 2022.

Analysis:
The Village's draft budget is available on its website at www.glenellyn.org/budget.

The Village Board has held several budget workshops over the past month to review the 2023 draft budget. Staff has compiled a list of revisions to the draft budget based on feedback from the Village Board to be included in the final budget.

Budget Impact:
Please see attached materials and draft budget document.

Contribution to Strategic Plan (if applicable)
Strategic Priority: Financial Sustainability. **Strategic Initiative:** Three separate initiatives are address with this action item including:

1. Maintain financial stability and create a financial decision-making framework
2. Maintain Village Links/R22 as self-sustaining
3. Maintain capital funding viability.

Action Requested:
Motion to approve on second reading, Ordinance No. 6999, an Ordinance adopting the annual Village of Glen Ellyn expenditure budget in the net amount of $81,783,134, including the compensation plan, for the fiscal year beginning January 1, 2023 and ending December 31, 2023.

Attachments:

1. Budget Ordinance 2023
2. Exhibit A
3. Exhibit B
4. Exhibit C
5. Certified Estimate of Revenues
6. Proposed Budget Revisions

Village of Glen Ellyn

Ordinance No. 6999

An Ordinance Adopting the Annual Village of Glen Ellyn Expenditure Budget

in the Net Amount of $81,783,134 including the

Compensation Plan for the 2023 Fiscal Year

Beginning January 1, 2023, and Ending December 31, 2023

Adopted by the

President and the Board of Trustees

Of the Village of Glen Ellyn

DuPage County, Illinois

This _____ Day of _____, 20__.

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20____.

REPARED BY AND MAIL TO:

VILLAGE OF GLEN
ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. 6999

An Ordinance Adopting the Annual Village of Glen Ellyn Expenditure Budget in the Net Amount of $81,783,134 including the Compensation Plan for the 2023 Fiscal Year Beginning January 1, 2023 and Ending December 31, 2023

Whereas, Village staff has prepared and presented to the President and Board of Trustees of the Village of Glen Ellyn a proposed budget for fiscal year 2023 beginning January 1, 2023 and ending December 31, 2023; and

Whereas, following due and proper publication of public notice in The Glen Ellyn Suburban Life on October 28, 2022 a public hearing was held on November 7, 2022 to consider the proposed annual budget for the 2023 fiscal year; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn deem it in the best interest of the Village to adopt the budget proposed by the Budget Officer, as revised at the direction of the Village Board of Trustees;

Now, Therefore, Be It Hereby Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The annual expenditure Budget for the 2023 fiscal year, beginning January 1, 2023 and ending December 31, 2023, for the Village of Glen Ellyn, is in the gross amount of Ninety-Three Million Eight Hundred Twenty-Six Thousand Three Hundred Eight Dollars, ($93,826,308); net budget exclusive of interfund transfers: Eighty-One Million Seven Hundred Eighty-Three Thousand One Hundred Thirty-Four Dollars, ($81,783,134) as set forth in Exhibit "A," referenced herein as though it were attached hereto, and as summarized in Exhibit "B" attached hereto and made a part hereof, is hereby adopted and authorized.

Section Two: The compensation plan for the Village of Glen Ellyn, a part of the budget for the 2023 fiscal year as set forth in Exhibit "C" attached hereto and made a part hereof, is hereby adopted, approved, and authorized.

Section Three: The President and Board of Trustees hereby delegate to the Village Manager, or in his absence the Acting Village Manager, the authority to make transfers within a department, provided such transfers do not exceed Twenty Thousand Dollars ($20,000) and further

provided no revision of the budget shall be made increasing the budget in the event funds are not available to effectuate the purpose of the revision.

Section Four: This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Nays		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Absent		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

_____

Village President

Attest:

_____

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.

EXHIBIT A

VILLAGE OF GLEN ELLYN

BUDGET
FOR FISCAL YEAR 2023

NET REVENUES - ALL FUNDS:	**$ 74,208,838**
NET EXPENSES - ALL FUNDS:	**$ 81,783,134**

APPROVED
by the
VILLAGE BOARD OF TRUSTEES

Monday, November 28, 2022

Ordinance No. 6999

EXHIBIT B

SUMMARY OF FISCAL YEAR 2022 BUDGET
VILLAGE OF GLEN ELLYN
JANUARY 1, 2023 TO DECEMBER 31, 2023

Fund	Revenues	Expenditures/ Expenses	Net
General Fund	$ 23,882,408	$ 23,966,555	$ (84,147)
Corporate Reserve Fund	3,000	275,000	(272,000)
Motor Fuel Tax Fund	1,282,200	2,007,557	(725,357)
Debt Service Fund	2,224,474	2,225,524	(1,050)
CBD TIF Fund	932,000	515,900	416,100
Roosevelt Road TIF Fund	144,300	80,400	63,900
Forfeiture Fund	-	-	-
American Rescue Plan Fund	-	-	-
Capital Projects Fund	20,821,707	26,063,339	(5,241,632)
Fire Services Fund	1,951,200	1,638,186	313,014
Facilities Maint Reserve Fund	390,000	397,500	(7,500)
Water & Sanitary Sewer Fund	14,895,400	17,374,402	(2,479,002)
Parking Fund	470,823	441,485	29,338
Residential Solid Waste	1,921,000	1,923,000	(2,000)
Village Links/Reserve 22	6,710,300	6,826,755	(116,455)
Insurance Fund	3,895,900	3,894,710	1,190
Equipment Services Fund	1,938,600	3,190,695	(1,252,095)
Police Pension Fund	4,788,700	3,005,300	1,783,400
Total	**$ 86,252,012**	**$ 93,826,308**	**$ (7,574,296)**
Less Interfund Transfers	$ (12,043,174)	$ (12,043,174)	$ -
Net Budget	**$ 74,208,838**	**$ 81,783,134**	**$ (7,574,296)**

EXHIBIT C

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2023 BUDGET
FIVE YEAR HISTORY OF JOB CLASSIFICATIONS

Classification	Status	Salary Range	FY 19 Budgeted Employees	FY 20 Budgeted Employees	FY 21 Budgeted Employees	FY 22 Budgeted Employees	FY 23 Budgeted Employees
Village Manager's Office							
Village Manager	FT	Z	1.00	1.00	1.00	1.00	1.00
Assistant Village Manager	FT	V	1.00	1.00	1.00	1.00	1.00
Human Resources Director	FT	U	-	-	-	-	1.00
Human Resources Manager	FT	N	-	-	-	1.00	-
Communications Coordinator	FT	N	0.70	0.70	0.70	1.00	1.00
Economic Development Coord.	PT	J	0.75	1.00	0.75	0.75	0.75
Executive Assistant/Deputy Clerk	FT	H	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist	FT	G	0.70	0.70	0.70	0.70	1.00
Administrative Assistant II	FT	F	0.70	0.70	0.70	-	1.00
Administrative Intern	PT	N/A	0.50	0.50	0.50	-	-
Multi-Media Intern	PT	N/A	0.05	-	-	-	-
Subtotal Village Manager's Office			**6.40**	**6.60**	**6.35**	**6.45**	**7.75**
Information Technology							
Information Technology Director	FT	U	1.00	1.00	1.00	1.00	1.00
Systems Engineer	FT	Q	1.00	1.00	1.00	1.00	2.00
PC Technician	PT	G	-	-	-	0.75	-
Municipal Producer	PT	E	0.13	0.45	0.45	-	-
Subtotal Information Technology			**2.13**	**2.45**	**2.45**	**2.75**	**3.00**
Law Department							
Village Attorney	FT	Z	1.00	1.00	1.00	1.00	1.00
Subtotal Law Department			**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Senior Services							
Senior Services Coordinator	PT	H	0.60	0.60	0.60	0.60	0.60
Subtotal Senior Services			**0.60**	**0.60**	**0.60**	**0.60**	**0.60**
Facilities Maintenance							
Facilities Manager	FT	N	1.00	1.00	1.00	1.00	1.00
Facilities Leadman	FT	I	-	-	-	1.00	1.00
Maintenance Worker I	FT	E	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	PT	F	0.48	0.48	0.48	0.48	0.48
Custodian II	FT	A	0.75	0.75	0.75	2.10	3.00
Custodian III	PT	A	2.55	2.55	2.55	2.15	2.15
Subtotal Facilities Maintenance			**5.78**	**5.78**	**5.78**	**7.73**	**8.63**

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2023 BUDGET
FIVE YEAR HISTORY OF JOB CLASSIFICATIONS

Classification	Status	Salary Range	FY 19 Budgeted Employees	FY 20 Budgeted Employees	FY 21 Budgeted Employees	FY 22 Budgeted Employees	FY 23 Budgeted Employees
Finance							
Finance Director	FT	V	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	FT	P	1.00	1.00	1.00	1.00	1.00
Accounts Manager	FT	J	1.00	1.00	1.00	1.00	1.00
Staff Accountant	FT	J	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	FT	I	1.00	1.00	-	1.00	1.00
Business Office Coordinator	PT	F	0.60	0.60	0.60	0.60	0.60
Accounts Payable Coordinator	PT	D	0.50	0.60	0.60	0.60	0.60
Accounts Receivable Specialist	PT	D	1.92	1.92	1.92	1.92	1.92
Billing Specialist II	PT	D	-	0.75	0.75	-	0.75
Billing Specialist	PT	D	1.80	0.96	0.96	1.80	1.44
Special Projects Assistant	PT	D	-	-	-	-	0.48
Water Meter Readers	PT	N/A	1.00	-	-	-	-
Subtotal Finance			**10.82**	**9.83**	**8.83**	**9.92**	**10.79**
Community Development							
Community Development Director	FT	V	1.00	1.00	1.00	1.00	1.00
Building & Zoning Official	FT	R	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	FT	Q	1.00	1.00	1.00	-	-
Development Engineer	FT	Q	-	-	-	-	1.00
Senior Building Inspector	FT	N	-	1.00	-	-	1.00
Inspection Manager	FT	M	-	-	-	1.00	-
Planning Manager	FT	M	-	-	1.00	1.00	-
Senior Planner	FT	N	-	-	-	-	1.00
Building Inspector II	FT	K	-	-	-	-	-
Plan Examiner	FT	K	1.00	1.00	1.00	1.00	1.00
Planner	FT	J	2.00	2.00	-	1.00	1.00
Building Inspector	FT	J	2.00	2.00	2.00	1.00	1.00
Fire/Property Inspector	FT	J	-	-	-	1.00	1.00
Permit Coordinator	FT	I	-	-	-	1.00	1.00
Associate Planner	FT	H	1.00	1.00	1.00	1.00	1.00
Executive Assistant	FT	H	-	-	-	-	1.00
Fire Marshal	PT	K	1.00	1.00	1.00	0.48	0.48
Administrative Secretary	FT	F	1.00	-	-	-	-
Administrative Assistant II	FT	F	-	1.00	1.00	1.00	-
Administrative Assistant I	PT	D	1.00	-	-	-	-
Permit Clerk	FT	D	1.00	1.00	1.00	2.00	2.00
Permit Clerk	PT	D	1.00	1.20	1.20	0.70	0.60
Administrative Clerk II	PT	B	-	0.48	-	0.48	0.40
Property Site Inspector	PT	B	0.50	0.50	0.50	-	-
Planning Intern	PT	N/A	0.50	0.50	0.50	0.50	0.85
Subtotal Community Development			**15.00**	**15.68**	**13.20**	**15.16**	**16.33**

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2023 BUDGET
FIVE YEAR HISTORY OF JOB CLASSIFICATIONS

Classification	Status	Salary Range	FY 19 Budgeted Employees	FY 20 Budgeted Employees	FY 21 Budgeted Employees	FY 22 Budgeted Employees	FY 23 Budgeted Employees
Police							
Police Chief	FT	V	1.00	1.00	1.00	1.00	1.00
Deputy Chief	FT	T	1.00	1.00	1.00	1.00	1.00
Commander	FT	S	-	-	-	3.00	3.00
Police Sergeant	FT	Q	8.00	8.00	8.00	6.00	6.00
Police Officer	FT	Contract	29.00	30.00	30.00	34.00	34.00
Records Supervisor/Tech	FT	L	1.00	1.00	1.00	1.00	1.00
Police Program Coordinator	FT	K	1.00	1.00	1.00	1.00	-
Emergency Training Coordinator	FT	K	-	-	-	-	1.00
Property Officer	FT	G	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	FT	F	0.60	0.60	0.60	1.20	1.00
Community Service Officer	FT	E	2.00	2.00	2.00	2.00	2.00
Community Service Officer	PT	E	0.90	0.45	0.45	0.45	0.45
Investigative Aide	PT	G	0.60	0.60	0.60	0.60	0.60
Records Clerk	FT	D	4.00	4.00	4.00	4.00	4.00
Records Clerk	PT	D	2.75	2.75	2.75	2.75	2.75
Community Service Officer	PT	E	-	0.45	0.45	0.45	0.45
			52.85	**53.85**	**53.85**	**59.45**	**59.25**
Fire/EMS							
Administrative Clerk II	PT	B	0.50	-	-	-	-
Administrative Assistant II	FT	F	-	-	-	-	1.00
Subtotal Fire/EMS			**0.50**	**-**	**-**	**-**	**1.00**

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2023 BUDGET
FIVE YEAR HISTORY OF JOB CLASSIFICATIONS

Classification	Status	Salary Range	FY 19 Budgeted Employees	FY 20 Budgeted Employees	FY 21 Budgeted Employees	FY 22 Budgeted Employees	FY 23 Budgeted Employees
Public Works							
Administration & Engineering Division							
Public Works Director	FT	V	1.00	1.00	1.00	1.00	1.00
Assistant Public Works Director	FT	S	1.00	1.00	1.00	1.00	1.00
Registered Professional Engineer	FT	T	1.00	1.00	1.00	1.00	1.00
Assistant Village Engineer	FT	Q	-	-	-	-	1.00
Senior Civil Engineer	FT	Q	1.00	1.00	2.00	1.00	-
Civil Engineer II	FT	P	-	-	-	1.00	1.00
Civil Engineer I	FT	O	1.00	1.00	1.00	1.00	1.00
PT Engineer	PT	K	0.46	0.46	0.46	-	-
Utilities Inspector	FT	J	1.00	1.00	1.00	1.00	1.00
Management Analyst	FT	K	-	-	-	-	1.00
Engineering Intern	PT	N/A	0.21	-	-	-	-
Administrative Assistant II	FT	F	1.00	1.00	1.00	1.00	-
Administrative Assistant II	PT	F	0.25	-	-	-	-
Administrative Assistant I	FT	D	-	1.00	1.00	1.00	2.00
Administrative Assistant I	PT	D	0.46	-	-	-	-
Subtotal Administration & Engineering			**8.38**	**8.46**	**9.46**	**9.00**	**10.00**
Operations Division (Utilities, Streets/Forestry)							
Streets/Forestry Superintendent	FT	N	1.00	1.00	1.00	1.00	-
Streets Superintendent	FT	N	-	-	-	-	1.00
Forestry Superintendent	FT	N	-	-	-	-	1.00
Utilities Superintendent	FT	N	1.00	1.00	1.00	1.00	1.00
Senior Plant Operator	FT	L	1.00	1.00	1.00	1.00	1.00
Forester	FT	L	-	-	-	1.00	-
Customer Service Worker	FT	G	1.00	1.00	1.00	-	-
Crew Leader II	FT	J	3.00	4.00	4.00	2.00	2.00
Crew Leader I	FT	I	-	-	-	2.00	3.00
Water Plant Operator I	FT	I	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III	FT	G	1.00	2.00	2.00	2.00	1.00
Maintenance Worker II	FT	F	4.00	4.00	4.00	5.00	4.00
Maintenance Worker I	FT/PT	E	6.40	5.40	5.40	5.40	7.40
Seasonal Staff	PT	AL	3.57	3.57	3.57	3.57	3.57
Subtotal Operations Division			**22.97**	**23.97**	**23.97**	**24.97**	**25.97**
Equipment Services Division							
Equipment Services Superintendent	FT	N	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic III	FT	K	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic II	FT	J	1.00	1.00	1.00	2.00	2.00
Fleet Assistant	PT	E	0.40	0.48	0.48	0.48	0.48
Subtotal Equipment Services Division			**3.40**	**3.48**	**3.48**	**4.48**	**4.48**

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2023 BUDGET
FIVE YEAR HISTORY OF JOB CLASSIFICATIONS

Classification	Status	Salary Range	FY 19 Budgeted Employees	FY 20 Budgeted Employees	FY 21 Budgeted Employees	FY 22 Budgeted Employees	FY 23 Budgeted Employees
Village Links/Reserve 22							
Administration							
General Manager	FT	S	1.00	1.00	1.00	1.00	1.00
Marketing Strategist	PT	H	0.45	0.60	0.60	0.60	0.60
Subtotal Administration Division			**1.45**	**1.60**	**1.60**	**1.60**	**1.60**
Grounds							
Golf Course Superintendent	FT	O	1.00	1.00	1.00	1.00	1.00
Assistant Golf Course Superintendent	FT	I	1.00	1.00	1.00	1.00	1.00
Golf Course Equipment Manager	FT	J	-	-	-	-	1.00
Grounds Supervisor I	FT	B	1.00	1.00	1.00	1.00	1.00
Grounds Worker I	FT	A	2.00	2.00	2.00	2.00	2.00
Sr. Golf & Grounds Worker II	PT	AK	-	-	-	5.00	5.00
Grounds Supervisor II	PT	AH	0.50	0.50	0.50	-	-
Grounds Worker II	PT	AD	0.10	0.10	0.10	-	-
Senior Grounds Technician II	PT	AF	1.30	1.30	1.30	-	-
Grounds Technician II	PT	AF	1.90	1.90	1.90	-	-
Specialized Laborer II	PT	AE	2.50	2.50	2.50	-	-
Golf & Grounds Worker III	PT	AH	-	-	-	4.20	4.20
Grounds Worker III	PT	AD	0.50	0.50	0.50	-	-
Specialized Laborer III	PT	AE	2.40	2.40	2.40	-	-
Subtotal Grounds Division			**14.20**	**14.20**	**14.20**	**14.20**	**15.20**
Golf							
Director of Golf	FT	M	1.00	1.00	1.00	1.00	1.00
Head Golf Professional	FT	I	1.00	1.00	1.00	1.00	1.00
Assistant Golf Professional II	PT	A	3.20	3.20	3.20	3.20	3.20
Golf Service Supervisor II	FT	C	-	-	-	1.00	1.00
Golf Service Supervisor II	PT	AI	1.00	1.00	1.00	1.00	1.00
Golf Service Supervisor III	PT	AI	0.60	0.60	0.60	0.60	0.60
Housekeeping III	PT	AG	0.40	0.40	0.40	0.40	0.40
Cashier III	PT	AB	0.40	0.40	0.40	0.40	0.40
Starter/Ranger III	PT	AB	2.10	2.10	2.10	2.10	2.10
Outside Services Attendant III	PT	AB	2.40	2.40	2.40	2.40	2.40
Seasonal Staff	PT	AL	1.80	1.80	1.80	1.80	1.80
Subtotal Golf Division			**13.90**	**13.90**	**13.90**	**14.90**	**14.90**

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2023 BUDGET
FIVE YEAR HISTORY OF JOB CLASSIFICATIONS

Classification	Status	Salary Range	FY 19 Budgeted Employees	FY 20 Budgeted Employees	FY 21 Budgeted Employees	FY 22 Budgeted Employees	FY 23 Budgeted Employees
Reserve 22							
Director of Food & Beverage	FT	L	1.00	1.00	1.00	1.00	1.00
Executive Chef	FT	H	1.00	1.00	1.00	1.00	1.00
Sous Chef	FT	E	1.00	1.00	1.00	1.00	1.00
Restaurant Manager	FT	G	1.00	1.00	1.00	1.00	1.00
Event Planning & Sales Coordinator	FT	AL	1.00	1.00	1.00	1.00	1.00
Wedding Planner	PT	AK	0.10	0.10	0.10	0.10	-
Lead Cook II	PT	AK	-	-	-	3.00	3.00
Supervisor II	PT	AI	1.90	1.90	1.90	1.90	1.90
Kitchen Coordinator II	PT	AI	0.70	0.70	0.70	0.70	0.70
Cook II	PT	AH	5.00	5.00	5.00	2.00	2.00
Busser II	PT	AB	1.70	1.70	1.70	1.70	1.70
Dishwasher II	PT	AF	1.30	1.30	1.30	1.30	1.30
Lead Server II	PT	AB	0.40	0.40	0.40	0.40	0.40
Server II	PT	AA	2.00	2.00	2.00	2.00	2.00
Bartender II	PT	AA	0.90	0.90	0.90	0.90	0.90
Banquet Captain II	PT	AI	0.40	0.40	0.40	0.40	0.40
Banquet Server II	PT	AA	0.30	0.30	0.30	0.30	0.30
Banquet Bartender II	PT	AA	0.30	0.30	0.30	0.30	0.30
Concession Worker II	PT	AB	0.30	0.30	0.30	0.30	0.30
Supervisor III	PT	AI	0.50	0.50	0.50	0.50	0.50
Lead Cook III	PT	AK	-	-	-	1.00	1.00
Cook III	PT	AH	2.40	2.40	2.40	1.40	1.40
Dishwasher III	PT	AF	0.50	0.50	0.50	0.50	0.50
Busser III	PT	AB	5.10	5.10	5.10	5.10	5.10
Host III	PT	AE	2.10	2.10	2.10	2.10	2.10
Lead Server III	PT	AB	-	-	-	-	-
Server III	PT	AA	2.90	2.90	2.90	2.90	2.90
Bartender III	PT	AA	2.20	2.20	2.20	2.20	2.20
Concession Worker III	PT	AB	1.30	1.30	1.30	1.30	1.30
Valet III	PT	AE	0.10	0.10	0.10	0.10	0.10
Subtotal Reserve 22 Division			**37.50**	**37.50**	**37.50**	**37.50**	**37.40**
Total Full-Time Equivalent Positions			**196.88**	**198.89**	**196.17**	**209.71**	**217.90**

VILLAGE OF GLEN ELLYN
2023 SALARY TABLE

2023 SALARY TABLE ADJUSTMENT = 2.0%

	Annualized 2023			Hourly 2023			
Range	Min	Mid	Max				
AA	$ 16,224	$ 19,344	$ 27,040	$ 7.80	$ 9.30	$ 13.00	
AB	$ 27,040	$ 27,040	$ 27,040	$ 13.00	$ 13.00	$ 13.00	
AC	$ 27,040	$ 27,040	$ 27,040	$ 13.00	$ 13.00	$ 13.00	
AD	$ 27,040	$ 27,040	$ 27,040	$ 13.00	$ 13.00	$ 13.00	
AE	$ 27,040	$ 30,220	$ 33,400	$ 13.00	$ 14.53	$ 16.06	
AF	$ 27,040	$ 30,642	$ 34,245	$ 13.00	$ 14.73	$ 16.46	
AG	$ 27,040	$ 32,069	$ 37,098	$ 13.00	$ 15.42	$ 17.84	
AH	$ 27,040	$ 32,099	$ 40,089	$ 13.00	$ 15.43	$ 19.27	
AI	$ 29,108	$ 37,119	$ 43,651	$ 13.99	$ 17.85	$ 20.99	
AJ	$ 29,981	$ 38,232	$ 44,960	$ 14.41	$ 18.38	$ 21.62	
AK	$ 32,373	$ 41,752	$ 49,038	$ 15.56	$ 20.07	$ 23.58	
AL	$ 34,245	$ 43,941	$ 51,892	$ 16.46	$ 21.13	$ 24.95	
A	$ 39,176	$ 49,344	$ 59,490	$ 18.83	$ 23.72	$ 28.60	
B	$ 41,090	$ 51,788	$ 62,464	$ 19.75	$ 24.90	$ 30.03	
C	$ 43,165	$ 54,417	$ 65,669	$ 20.75	$ 26.16	$ 31.57	
D	$ 45,309	$ 57,092	$ 68,875	$ 21.78	$ 27.45	$ 33.11	
E	$ 47,592	$ 59,997	$ 72,402	$ 22.88	$ 28.84	$ 34.81	
F	$ 49,990	$ 63,018	$ 76,046	$ 24.03	$ 30.30	$ 36.56	
G	$ 52,526	$ 66,177	$ 79,827	$ 25.25	$ 31.82	$ 38.38	
H	$ 55,155	$ 69,497	$ 83,816	$ 26.52	$ 33.41	$ 40.30	
I	$ 57,899	$ 72,979	$ 88,036	$ 27.84	$ 35.09	$ 42.32	
J	$ 60,758	$ 76,576	$ 92,394	$ 29.21	$ 36.82	$ 44.42	
K	$ 63,825	$ 80,450	$ 97,075	$ 30.68	$ 38.68	$ 46.67	
L	$ 67,053	$ 84,462	$ 101,871	$ 32.24	$ 40.61	$ 48.98	
PO	$ 66,093	$ 84,763	$ 103,432	$ 32.22	$ 41.32	$ 50.42	**
M	$ 70,350	$ 88,635	$ 106,897	$ 33.82	$ 42.61	$ 51.39	
N	$ 73,878	$ 93,062	$ 112,247	$ 35.52	$ 44.74	$ 53.96	
O	$ 77,660	$ 97,882	$ 118,104	$ 37.34	$ 47.06	$ 56.78	
P	$ 81,533	$ 102,724	$ 123,914	$ 39.20	$ 49.39	$ 59.57	
Q	$ 85,522	$ 107,750	$ 129,978	$ 41.12	$ 51.80	$ 62.49	
R	$ 89,880	$ 113,261	$ 136,619	$ 43.21	$ 54.45	$ 65.68	
S	$ 94,354	$ 118,911	$ 143,444	$ 45.36	$ 57.17	$ 68.96	
T	$ 99,035	$ 124,790	$ 150,523	$ 47.61	$ 60.00	$ 72.37	
U	$ 104,038	$ 131,108	$ 158,179	$ 50.02	$ 63.03	$ 76.05	
V	$ 109,180	$ 137,565	$ 165,949	$ 52.49	$ 66.14	$ 79.78	
W	$ 114,645	$ 144,459	$ 174,273	$ 55.12	$ 69.45	$ 83.79	
X	$ 120,386	$ 151,676	$ 182,966	$ 57.88	$ 72.92	$ 87.96	
Z	$ 132,699	$ 167,217	$ 201,712	$ 63.80	$ 80.39	$ 96.98	

** *Police Officers / F.O.P. Contract. The current contract expires October 31, 2022. Actual rates will be based upon the negotiated contract.*

VILLAGE OF GLEN ELLYN
CERTIFIED ESTIMATE OF REVENUES
FISCAL YEAR 2023 BUDGET SUMMARY OF REVENUES AND OTHER FINANCING SOURCES BY TYPE
ALL FUNDS

	TAXES	LICENSES & PERMITS	INTER-GOVERNMENTAL	CHARGES FOR SERVICES	FINES & FORFEITS	INTEREST INCOME	MISC REVENUES	BOND PROCEEDS	TRANSFERS	TOTAL
GENERAL FUND	$ 18,811,348	$ 1,369,600	$ 15,760	$ 880,300	$ 490,000	$ 300,000	$ 355,600	$ -	$ 1,659,800	$ 23,882,408
CORPORATE RESERVE	-	-	-	-	-	3,000	-	-	-	3,000
MOTOR FUEL TAX	-	-	1,246,000	-	-	30,000	6,200	-	-	1,282,200
DEBT SERVICE	-	-	-	-	-	500	-	-	2,223,974	2,224,474
CBD TIF FUND	931,000	-	-	-	-	1,000	-	-	-	932,000
ROOSEVELT ROAD TIF	144,200	-	-	-	-	100	-	-	-	144,300
FORFEITURE FUND	-	-	-	-	-	-	-	-	-	-
AMERICAN RESCUE PLAN	-	-	-	-	-	-	-	-	-	-
CAPITAL PROJECTS FUND	8,392,707	-	500,000	144,000	-	300,000	10,000	10,000,000	1,475,000	20,821,707
FIRE SERVICES FUND	1,851,200	-	-	-	-	100,000	-	-	-	1,951,200
FACILITIES MAINT RESRV	-	-	-	-	-	15,000	-	-	375,000	390,000
WATER & SEWER FUND	69,800	-	-	14,323,000	-	480,000	22,600	-	-	14,895,400
PARKING FUND	-	-	-	438,500	-	30,000	2,323	-	-	470,823
RESIDENTIAL SOLID WASTE	-	-	-	1,906,000	-	15,000	-	-	-	1,921,000
VILLAGE LINKS/RESERVE 22	-	-	-	6,576,300	-	9,000	125,000	-	-	6,710,300
INSURANCE	-	-	-	1,401,200	-	30,000	5,000	-	2,459,700	3,895,900
EQUIPMENT SERVICES	-	-	-	91,200	-	60,000	20,000	-	1,767,400	1,938,600
POLICE PENSION	-	-	-	478,000	-	2,228,400	-	-	2,082,300	4,788,700
TOTAL, ALL FUNDS	**$ 30,200,255**	**$ 1,369,600**	**$ 1,761,760**	**$ 26,238,500**	**$ 490,000**	**$ 3,602,000**	**$ 546,723**	**$ 10,000,000**	**$ 12,043,174**	**$ 86,252,012**
									Less Interfund Transfers	$ (12,043,174)
										$ 74,208,838

I, Larry Noller, do hereby certify as follows:

1) I am the chief fiscal officer of the Village of Glen Ellyn, DuPage County, Illinois; and

2) The schedule above includes an estimate of revenues anticipated to be received in the Village's fiscal year which begins January 1, 2023 and ends December 31, 2023.

I, Caren Cosby, duly sworn Village Clerk of the Village of Glen Ellyn, DuPage County, Illinois, hereby attest that the above schedule was approved by the Glen Ellyn Village Board as a part of the annual budget for the Village of Glen Ellyn for the fiscal year beginning January 1, 2023 and ending December 31, 2023.

Larry Noller, Finance Director / Date

Corporate Seal

Caren Cosby, Village Clerk

Village of Glen Ellyn
Proposed Revisions to the Draft 2023 Budget

Account	Item	Fund Balance Increase/(Decrease)	Notes
General Fund			
Draft Budget Increase/(Decrease) in Fund Balance		**$ 10,248**	
1000-410100	Property Tax	(163,395)	General Fund property tax 0.6% new growth only
1000-490110	Reimbursement for Fire Admin Asst	68,100	Reimburse from Fire Services Fund
121400-570110	Meeting Room Technology	15,000	Reduce project scope
126200-521052	Stormwater Engineering	50,000	Reduced based on projected needs
126500-520903	Additional Downtown Marketing	(20,000)	
126500-521230	Warhol Event	(10,000)	
134200-580110	Ice Cream Trailer	6,500	
134200-580110	Body Armor	22,500	Utilize different funding source
135100-510100	Fire Admin Assistant Salary	(30,450)	Moving position from Fire Company
135100-510400	Fire Admin Assistant FICA	(2,300)	Moving position from Fire Company
135100-510500	Fire Admin Assistant IMRF	(1,300)	Moving position from Fire Company
135200-510100	Fire Admin Assistant Salary	(30,450)	Moving position from Fire Company
135200-510400	Fire Admin Assistant FICA	(2,300)	Moving position from Fire Company
135200-510500	Fire Admin Assistant IMRF	(1,300)	Moving position from Fire Company
143100-510120	Part-time Engineer	5,000	Reduced based on projected needs
Revised Budget Increase/(Decrease) in Fund Balance		**$ (84,147)**	*Includes use of cash reserves for Police Department capital projects*
Fire Services Fund			
Draft Budget Increase/(Decrease) in Fund Balance		**$ 465,954**	
2400-410900	Fire Services Fee	(265,000)	Maintain fire services fee at current rate
24000-520150	Fire Company Contribution	110,160	Moving Admin position from Fire Company and reduced request
24000-520925	Ambulance	70,000	Reduced due to GEMT
24000-590120	Reimburse GF for Fire Admin Asst	(68,100)	Moving position from Fire Company
Revised Budget Increase/(Decrease) in Fund Balance		**$ 313,014**	
Capital Projects Fund			
Draft Budget Increase/(Decrease) in Fund Balance		**$ (5,241,632)**	
4000-490450	Transfer from Links for Panfish Park	100,000	Additional transfer from Village Links
40000-580100	Panfish Park Improvements	(100,000)	Additional park improvements
Revised Budget Increase/(Decrease) in Fund Balance		**$ (5,241,632)**	
Village Links /Reserve 22 Fund			
Draft Budget Increase/(Decrease) in Fund Balance		**$ 83,545**	
55700-570100	Building Improvements	(100,000)	Increased costs from improvements
55700-590910	Panfish Park Improvements	(100,000)	Additional transfer for park improvements
Revised Budget Increase/(Decrease) in Fund Balance		**$ (116,455)**	

Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/28/2022 7:00 PM
Department: Finance
Department Head: Larry Noller
Category: Ordinance
Prepared By: Larry Noller

AGENDA ITEM (ID # 2022-2921)

DOC ID: 2022-2921

Motion to approve on second reading Ordinance No. 7000, an Ordinance for the levy and assessment of taxes in the amount of $15,778,694 for the fiscal year beginning January 1, 2023 and ending December 31, 2023, of the Village of Glen Ellyn and the Glen Ellyn Public Library.

Statement of the Issue:
At the November 28, 2022 meeting, the Village Board is requested to consider adopting the 2022 property tax levy, which includes both the Village levy as well as the Glen Ellyn Public Library Levy.

Analysis:
The property tax ordinance adopted by the Village includes both the levy for the Village as well as the levy for the Glen Ellyn Public Library. The approval of the Library levy is an administrative function of the Village as the Library Board has the full authority to determine the Library's levy. The Library levy was approved by the Library Board at their September 19, 2022 meeting and the resolution from that meeting is attached.

The Village has historically held itself to the maximum of the "tax capped" levy that a non-home rule community or district would be limited to, even though the Village is a home rule community and is not bound by the "tax cap" laws. By holding itself to the "tax cap" laws, the Village is permitted to increase the levy for new growth, plus CPI or 5%, whichever is less. The Village Board previously set forth a policy to use the prior year's actual new growth for the current levy year, such that new growth is levied in arrears. This eliminates any estimation error by using a prior year's actual number. CPI is set each year following the requirements in state statute and is 7% for the 2022 levy year. As 7% is greater than the 5% allowed by the "tax cap" law, the permitted percentage increase is reduced to 5%.

The Village's property tax levy included in the truth in taxation notice included new growth of 0.6% plus 4.3%, which is below the "tax cap" permitted amount of new growth plus 5%. New growth results in a levy increase of $47,610, with $22,799 for the General Fund and $24,811 for the Capital Projects Fund. The additional 4.3% increases the levy by $341,203, including $163,395 to the General Fund and $177,808 to the Capital Projects Fund. The total proposed increase in the levy is $388,813, with $186,194 for the General Fund and $202,619 for the Capital Projects Fund. The proposed levy amount was included in the Village's 2023 draft budget.

The Village Board discussed the 2022 levy at multiple budget workshops. Based on those discussions, the 2023 proposed budget has been revised to include an abatement of the General Fund portion of the levy in the amount of $163,395. This abatement will reduce the levy to include only the 0.6% for new growth. The increase in the levy for Capital Projects will remain at 4.9%, with the overall Village levy increasing by 2.8%. Attached is a summary of the change in the levy from the prior year to the current proposed levy for both the Village and the Library, including the proposed abatements.

The proposed levy for the Village is estimated to add $7.16 per $100,000 of a home's market value or $35.80 for a $500,000 home. With the proposed abatement the estimated increase is $3.72 per $100,000 of a home's market value or $18.60 for a $500,000 home.

The levy must be approved and filed with DuPage County before the last Tuesday in December. In January, the Village Board will consider ordinances to abate the General Fund levy and the debt service levies for the Village Links, Police Station, and Capital Projects.

Budget Impact:
The property tax levy is included in the 2023 budget.

Contribution to Strategic Plan (if applicable)
Maintain financial stability and create a financial decision-making framework.

Action Requested:
Approve the the 2022 property tax ordinance upon second reading.

Attachments:
1. Property Tax Levy Ordinance 2022 - Second Reading
2. Property Tax Calculation 2022 - Proposed
3. Property Tax Calculation 2022 - With Abatement
4. Library Levy 2022
5. CPI History
6. CPI Memo

Village of Glen Ellyn

Ordinance No. 7000

An Ordinance for the Levy and Assessment of Taxes in the Amount of $15,778,694

for the Fiscal Year Beginning January 1, 2023 and Ending December 31, 2023,

of the Village of Glen Ellyn, DuPage County, Illinois

Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois

This _____ Day of _____, 20__.

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20____.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN
ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. 7000

An Ordinance for the Levy and Assessment of Taxes in the Amount of $15,778,694 for the Fiscal Year Beginning January 1, 2023 and Ending December 31, 2023, of the Village of Glen Ellyn, DuPage County, Illinois

Whereas, the Board of Trustees of the Village of Glen Ellyn, County of DuPage and the State of Illinois did on the 28th day of November, 2022, pass the Annual Budget for the Village of Glen Ellyn, the amount of which is ascertained to be the aggregate of $47,371,834 for operational purposes of the Village and $34,411,300 for capital and debt expenditures, which said Budget was duly considered and heard by public hearing on the 7th day of November, 2022, in accordance with the provisions of Chapter 65, 5/8-2-9, Illinois Compiled Statutes; and

Whereas, the Board of Directors of the Glen Ellyn Public Library determined on September 19, 2022, the financial requirements of the Library for the fiscal year beginning January 1, 2023, and ending December 31, 2023, the amount of which, in the judgment of the Board of Library Directors, would be necessary to levy for Library purposes in this annual Tax Levy Ordinance, in the amount of $4,930,645 for general operational purposes; and

Whereas, the Board of Trustees of the Village of Glen Ellyn at an open meeting held on November 14, 2022, and adoption of the annual budget on November 28, 2022, considered the request of the Board of Directors of the Glen Ellyn Public Library, and all sources of revenue available to the Village of Glen Ellyn and determined the amounts of money, exclusive of any cost of conducting an election required by the general election law and any debt service levies, estimated to be necessary to be raised by taxation for operating expenses for the fiscal year ending December 31, 2023 upon the taxable property in the Village of Glen Ellyn to be $13,254,420 ($8,323,775 Village, $4,930,645 Library), which is an increase from the amount of property taxes extended or abated upon the levy of the preceding year, exclusive of debt service levies and levies for required election costs,

by $572,787 or 4.5%; and

Whereas, the Village of Glen Ellyn has financed the construction of significant capital projects through the issuance of General Obligation Bonds, debt service payments for which have been determined to be $2,524,274 for the fiscal year 2023, which includes possible abatements totaling $2,524,274 which will be considered by the Village Board prior to the extension of 2022 property taxes by DuPage County next spring; and

Whereas, a public hearing on the proposed tax levy was held on November 14, 2022 as required by the Truth in Taxation Law (35 ILCS 200/18-55);

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: That the amount of appropriations for all corporate purposes legally made, except debt service expenditures, to be collected from the tax levy of the current fiscal year is hereby ascertained to be $13,254,420 and the total amount of debt service expenditures to be collected from the tax levy of the current fiscal year is hereby ascertained to be $2,524,274 thereby resulting in the total amount of all appropriations, including debt service expenditures, to be collected from the tax levy of the current fiscal year to be $15,778,694.

Section Two: That the sum of $15,778,694, being the total amounts budgeted heretofore in accordance with law and which are to be collected from the tax levy of the current fiscal year of the Village of Glen Ellyn for all corporate purposes of said Village of Glen Ellyn and for purposes of funding the General Corporate Fund, Capital Projects Fund, Bond and Interest Funds, and Public Library Fund, as heretofore legally budgeted for the current fiscal year by an Annual Budget Ordinance of the Village of Glen Ellyn for the 2023 fiscal year, passed and approved by the President and Board

of Trustees of said Village at a legally convened meeting of November 28, 2022, and the same is hereby levied upon all the taxable real property in the Village of Glen Ellyn subject to taxation for the current year; the specific amounts as levied for the various funds heretofore named being included herein by being placed in separate columns under the heading "To Be Raised By Tax Levy" which appears over the same, the tax so levied being for the current fiscal year of said Village, and for said amounts budgeted to be collected from said tax levy, the total of which has been ascertained as aforesaid and being as follows:

SPECIAL PURPOSES TAX FUNDS

LEVY	AMOUNT BUDGETED	TO BE RAISED BY TAX LEVY
GENERAL PURPOSE: (Police)	$11,243,713	$3,986,068
GENERAL PURPOSE: (Capital Projects)	$26,063,339	$4,337,707
G.O. BONDS, 2021A: General Obligation Refunding Bonds, 2021A Principal of $210,000 and Interest of $90,300 (Per Ordinance No. 6904, passed 9/13/2021). (Village Links - $2.56 million, to be abated from Village Links/Reserve 22 Fund revenues by separate Ordinance)	$300,300	$300,300
G.O. BONDS, 2021B: Taxable General Obligation Refunding Bonds, 2021B Principal of $30,000 and Interest of $93,238 (Per Ordinance No. 6904, passed 9/13/2021). (Capital Projects - $3.935 million, to be abated from Capital Projects Fund revenues by separate Ordinance)	$123,238	$123,238
G.O. BONDS, 2020: General Obligation Bonds, 2020 Principal of $415,000 and Interest of $191,673 (Per Ordinance No. 6802, passed 8/24/2020). (Capital Projects - $9.475 million, to be abated from Capital Projects Fund revenues by separate Ordinance)	$606,673	$606,673

G.O. BONDS, 2018: General Obligation Bonds, 2018 Principal of $410,000 and Interest of $268,519 (Per Ordinance No. 6642, passed 11/12/2018). (Capital Projects - $9.9 million, to be abated from Capital Projects Fund revenues by separate Ordinance)	$678,519	$678,519
G.O. BONDS, 2015: General Obligation Bonds, 2015 Principal of $615,000 and Interest of $200,544 (Per Ordinance No. 6332, passed 07/13/15). (Police Station - $13.435 million, to be abated from Capital Projects Fund revenues by separate Ordinance)	$815,544	$815,544
TOTAL VILLAGE, ALL LEVIES	$39,831,326	$10,848,049

ESTABLISHMENT AND MAINTENANCE OF FREE PUBLIC LIBRARY		
Library General Purpose Levy	$5,014,200	$4,258,625
Library Social Security Contribution	$235,000	$219,000
Library IMRF Contribution	$125,000	$110,000
Library Audit Fund	$6,600	$6,020
Building & Maintenance	$400,000	$315,000
Liability Insurance, Workers Compensation, Unemployment Compensation	$28,000	$22,000
TOTAL LIBRARY, ALL LEVIES	$5,808,800	$4,930,645

SUMMARY OF TAX FUND LEVIES		
General Purpose Levy (Police)	$11,243,713	$3,986,068
General Purpose Levy (Capital Projects)	$26,063,339	$4,337,707
2021A G.O. Refunding Bonds (Village Links Clubhouse Renovation)	$300,300	$300,300

2021B Taxable G.O. Refunding Bonds (Capital Projects)	$123,238	$123,238
2020 G.O. Bonds (Capital Projects)	$606,673	$606,673
2018 G.O. Bonds (Capital Projects)	$678,519	$678,519
2015 G.O. Bonds (Police Station)	$815,544	$815,544
Library General Purpose Levy	$5,014,200	$4,258,625
Library Social Security Contribution	$235,000	$219,000
Library IMRF Contribution	$125,000	$110,000
Library Audit Fund	$6,600	$6,020
Building & Maintenance	$400,000	$315,000
Liability Insurance, Workers Compensation, Unemployment Compensation	$28,000	$22,000
TOTAL	$45,640,126	$15,778,694

RECAP OF TAX LEVIES	
Village of Glen Ellyn General Levy	$8,323,775
Village of Glen Ellyn Debt Service Levy	$2,524,274
Glen Ellyn Public Library General Levy	$4,258,625
Glen Ellyn Public Library Special Funds and Levies	$672,020
TOTAL	$15,778,694

Section Three: That the amounts budgeted and not expressly itemized and carried forward in this Tax Levy Ordinance will be paid out of monies from sources other than the tax levy.

Section Four: That the total amount of $15,778,694 ascertained as aforesaid, be hereby levied and assessed on all property subject to taxation within the Village of Glen Ellyn according to the value of said property as the same is assessed and equalized for state and county purposes for the current year.

Section Five: That it is hereby certified to the County Clerk of DuPage County, Illinois, the

total amount of $15,778,694 which the Village of Glen Ellyn requires to be raised by taxation for the current fiscal year of the Village, and the Village Clerk of the Village is hereby ordered and directed to file with the County Clerk of said county on or before the time required by law a certified copy of this ordinance.

Section Six: That it is hereby certified to the County Clerk of DuPage County, Illinois, that the President and Board of Trustees, acting as the corporate authorities of the Village of Glen Ellyn, DuPage County, Illinois, have complied and conformed with all the requirements of the Truth in Taxation Act, (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.), where required, and the President of said Village is hereby ordered and directed to file with the County Clerk of said county, together with the certified copy of this ordinance as provided hereinabove, a certification that said Village complied with all requirements of the Truth in Taxation Act, if required by law or by the said County Clerk.

Section Seven: This ordinance shall take effect and be in full force and effect from and after its passage and approval, as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Nays		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				
Absent		Mark Senak		Kelli Christiansen		Gary Fasules
		Anne Gould		Kelley Kalinich		Bill Payne
		Steve Thompson				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

_____

Village President

Attest:

_____

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Mark Senak, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the Village of Glen Ellyn, DuPage County, Illinois, has complied and conformed with all the requirements of the Truth in Taxation Act, (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.), in connection with its 2022 Tax Levy Ordinance (Ordinance No._____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2022.

_____

Village President

(SEAL)

C E R T I F I C A T I O N

I, Carin Cosby, duly elected Village Clerk of the Village of Glen Ellyn, Illinois, do hereby certify that the attached is the true original copy of Ordinance No. _____, passed by the Board of Trustees of the Village of Glen Ellyn, Illinois, at the _____ Meeting of said Board held on the _____ day of _____, and that the same was signed and approved by the President of said Village on the _____ day of _____.

I do further certify that the original is entrusted to me as Village Clerk of said Village for safekeeping and that I am the lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Glen Ellyn, Illinois, this _____ day of _____ .

_____

Village Clerk

CORPORATE SEAL

VILLAGE OF GLEN ELLYN

2022 PROPERTY TAX LEVY

(to be collected in FY2023)

	2021 Levy	2021 Taxes Extended	2022 Proposed Levy	Change from Taxes Extended $ Inc/(Dec)	Change from Taxes Extended % Inc/(Dec)	Change from Original Levy $ Inc/(Dec)	Change from Original Levy % Inc/(Dec)
VILLAGE LEVY:							
Operating - General Fund	$ 3,799,874	$ 3,800,582	3,986,068	$ 185,486	4.9%	$ 186,194	4.9%
Operating - Capital Fund	4,135,088	4,135,858	4,337,707	$ 201,849	4.9%	202,619	4.9%
Total	**7,934,962**	**7,936,440**	**8,323,775**	**387,335**	**4.9%**	**388,813**	**4.9%**
LIBRARY LEVY:							
Operating	$ 4,694,900	$ 4,699,581	$ 4,930,645	$ 231,064	4.9%	$ 235,745	5.0%
Total	**4,694,900**	**4,699,581**	**4,930,645**	**231,064**	**4.9%**	**235,745**	**5.0%**
TOTAL, VILLAGE AND LIBRARY							
Operating	$ 8,494,774	$ 8,500,162	$ 8,916,713	$ 416,551	4.9%	$ 421,939	5.0%
Operating - Capital	4,135,088	4,135,858	4,337,707	$ 201,849	4.9%	202,619	4.9%
Total Operating[1]	**12,629,862**	**12,636,021**	**13,254,420**	**618,399**	**4.9%**	**624,558**	**4.9%**
Aggregate Refunds-Village	$ 27,133	$ 28,311	$ -	$ (28,311)		$ (27,133)	
Aggregate Refunds-Library	$ 16,250	$ 17,301	$ -	$ (17,301)		(16,250)	
Total	**$ 12,673,245**	**$ 12,681,633**	**$ 13,254,420**	**$ 572,787**	**4.5%**	**$ 581,175**	**4.6%**

Abatements[2]

2015 General Obligation Bonds	815,544	Capital Projects Fund
2018 General Obligation Bonds	678,519	Capital Projects Fund
2020 General Obligation Bonds	606,673	Capital Projects Fund
2021A General Obligation Refunding Bonds	300,300	Village Links
2021B General Obligation Refunding Bonds	123,238	Capital Projects Fund
	2,524,274	
Total Tax Levy Ordinance Amount	$ 15,778,694	

1 Total operating increase is subject to required public hearing under the Truth in Taxation Act if percentage increase, excluding debt, is greater than 5.0% of taxes extended in prior year.

2 Abatement ordinances will be considered at a future meeting.

Note: There may be slight differences due to rounding

VILLAGE OF GLEN ELLYN

2022 PROPERTY TAX LEVY

(to be collected in FY2023)

	2021 Levy	2021 Taxes Extended	2021 Taxes Abated	2021 Taxes Ext & Abat	2022 Proposed Levy	2022 Proposed Abatements	2022 Proposed Levy & Abatements	Change from Taxes Extended $ Inc/(Dec)	Change from Taxes Extended % Inc/(Dec)	Change from Original Levy $ Inc/(Dec)	Change from Original Levy % Inc/(Dec)
VILLAGE LEVY:											
Operating - General Fund	$ 3,799,874	$ 3,800,582	$ -	$ 3,800,582	3,986,068	(163,395)	3,822,673	$ 22,091	0.6%	$ 22,799	0.6%
Operating - Capital Fund	4,135,088	4,135,858	-	$ 4,135,858	4,337,707	-	4,337,707	$ 201,849	4.9%	202,619	4.9%
Total	**7,934,962**	**7,936,440**	**-**	**7,936,440**	**8,323,775**	**(163,395)**	**8,160,380**	**223,940**	**2.8%**	**225,418**	**2.8%**
LIBRARY LEVY:											
Operating	$ 4,694,900	$ 4,699,581	$ -	$ 4,699,581	$ 4,930,645	$ -	$ 4,930,645	$ 231,064	4.9%	$ 235,745	5.0%
Total	**4,694,900**	**4,699,581**	**-**	**4,699,581**	**4,930,645**	**-**	**4,930,645**	**231,064**	**4.9%**	**235,745**	**5.0%**
TOTAL, VILLAGE AND LIBRARY											
Operating	$ 8,494,774	$ 8,500,162	$ -	$ 8,500,162	$ 8,916,713	$ (163,395)	$ 8,753,318	$ 253,156	3.0%	$ 258,544	3.0%
Operating - Capital	4,135,088	4,135,858	-	4,135,858	4,337,707	-	4,337,707	$ 201,849	4.9%	202,619	4.9%
Total Operating[1]	**12,629,862**	**12,636,021**	**-**	**12,636,021**	**13,254,420**	**(163,395)**	**13,091,025**	**455,004**	**3.6%**	**461,163**	**3.7%**
Aggregate Refunds-Village	$ 27,133	$ 28,311	$ -	$ 28,311	$ -	$ -	$ -	$ (28,311)		$ (27,133)	
Aggregate Refunds-Library	16,250	17,301	-	17,301	-	-	-	(17,301)		(16,250)	
Total	**$ 12,673,245**	**$ 12,681,633**	**$ -**	**$ 12,681,633**	**$ 13,254,420**	**$ (163,395)**	**$ 13,091,025**	**$ 409,392**	**3.2%**	**$ 417,780**	**3.3%**

Abatements[2]

2015 General Obligation Bonds	Capital Projects Fund	815,544	(815,544)	-
2018 General Obligation Bonds	Capital Projects Fund	678,519	(678,519)	-
2020 General Obligation Bonds	Capital Projects Fund	606,673	(606,673)	-
2021A General Obligation Refunding Bonds	Village Links	300,300	(300,300)	-
2021B General Obligation Refunding Bonds	Capital Projects Fund	123,238	(123,238)	-
		2,524,274	(2,524,274)	-
	Total Amount	$ 15,778,694	$ (2,687,669)	$ 13,091,025

1. Total operating increase is subject to required public hearing under the Truth in Taxation Act if percentage increase, excluding debt, is greater than 5.0% of taxes extended in prior year.
2. Abatement ordinances will be considered at a future meeting.

Note: There may be slight differences due to rounding

County of DuPage)
)
State of Illinois)

Glen Ellyn Public Library Board of Trustees

Resolution 2022-2

RESOLVED that pursuant to Paragraph 6, Section 5/4-10, Chapter 75 Illinois Compiled Statutes, the Board of Library Trustees of the Village of Glen Ellyn at its meeting held September 19, 2022 determined that the amount of money which in its judgment it will be necessary to levy for all library purposes for its fiscal year January 1, 2023 to December 31, 2023 is:

$4,930,645

of which the sum of the total for corporate purposes is **$4,258,625** and the total for special levies is **$672,020**. It is requested that such amount be included in the tax levy ordinance to be adopted by the Trustees of the Village of Glen Ellyn for tax year 2022, said levy to be made pursuant to Section 5/3-5 of said Chapter 75 and pursuant to the provisions of the Illinois Municipal Code, such amount to be received by the Library during fiscal year January 1, 2023 to December 31, 2023.

RESOLVED that pursuant to Paragraph 6, Section 5/4-10, Chapter 75, Illinois Compiled Statutes, the Board of Library Trustees of the Village of Glen Ellyn, at its meeting held September 19, 2022, determined that the fiscal requirements of the Library for its fiscal year January 1, 2023 to December 31, 2023 for corporate purposes are:

	FY 2023 Operating Fund Appropriation	Corporate Tax Levy Tax Year 2022	Other Revenue Sources
Salaries-Regular	$2,883,000	$2,725,000	$158,000
Salaries-Overtime	$10,000	$3,000	$7,000
Employee Insurance	$360,000	$333,000	$27,000
Recruiting & Testing	$500	$300	$200
Dues & Memberships	$5,100	$3,000	$2,100
Employee Education	$55,000	$40,000	$15,000
Travel	$600	$300	$300
Marketing	$15,000	$9,000	$6,000
Sales & Use Tax	$9,000	$0	$9,000
Professional Services - Village	$5,500	$3,000	$2,500
Professional Services - Legal	$8,000	$5,000	$3,000
Professional Services - Other	$55,000	$38,000	$17,000
Property & Casualty Insurance	$45,000	$33,500	$11,500
SUI Payments	$10,000	$5,000	$5,000
Maintenance Services - Contracts	$193,000	$155,000	$38,000
Maintenance Services -Capital R & R	$170,000	$105,000	$65,000
Software Maintenance & Licensing	$85,000	$70,000	$15,000
Telecommunications	$43,000	$30,000	$13,000
Utilities	$18,000	$9,000	$9,000
Postage	$24,000	$16,000	$8,000
Printing	$38,000	$30,000	$8,000
Programs	$70,000	$43,000	$27,000
Adult Materials	$382,000	$310,025	$71,975
Youth Materials	$105,000	$85,000	$20,000
Cancellation Refunds	$2,500.00	$500	$2,000
Lost Materials	$2,500	$1,000	$1,500
Office Supplies	$75,000	$57,000	$18,000
Food and Beverage	$52,000	$15,000	$37,000
Maintenance Supplies	$26,000	$17,000	$9,000
Equipment	$200,000	$63,000	$137,000
Outreach Van	$3,500	$1,000	$2,500

Automation Services	$63,000	$53,000	$10,000
Total Corporate Fund Levy:	$5,014,200	$4,258,625	$755,575

And request that such amounts be included in the 2022 Levy Ordinance to be adopted by the Trustees of the Village of Glen Ellyn, such money to be received during its fiscal year January 1, 2023 through December 31, 2023.

RESOLVED that pursuant to Section 5-5/8, Chapter 75, Illinois Compiled Statutes, the Library Board specifies that the unexpended balance of the proceeds from taxes levied for the purpose herein above received shall be accumulated and set aside, as a specific reserve fund, for any of the purposes set forth in Section 5/5-8, and it is further resolved that the Board will adopt a plan or plans for this fund, which may be amended as circumstances require.

RESOLVED that in addition to the request for levy for corporate library purposes, as approved September 19, 2022 the Library Board requests the following special levies be included in the 2022 Levy Ordinance of the Village of Glen Ellyn, pursuant to Paragraph 6, section 5-4-10, Chapter 75, Illinois Compiled Statutes, and Paragraph 6, Section 5-4-14, Chapter 75, and Paragraph 10/9-107, Chapter 745 and Paragraphs 5/7-169 and 5/21-110 of Chapter 401, of the same statutes, such money to be received during its fiscal year January 1, 2023 through December 31, 2023.

	FY 2023 Corporate Operating Fund Appropriation	Tax Levy Tax Year 2022	Other Revenue Sources
Social Security (FICA)	$235,000	$219,000	$16,000
IMRF	$125,000	$110,000	$15,000
Audit Services	$6,600	$6,020	$580
Building, Equipment, and Maintenance	$400,000	$315,000	$85,000
Liability Insurance, Workers Compensation, Unemployment Compensation	$28,000	$22,000	$6,000
Total Special Levies:	$794,600	$672,020	$122,580

Total ALL Revenue Sources	$5,808,800	$4,930,645	$878,155

The Library Board specifies that the unexpended balance of the proceeds received from each special levy indicated above shall be retained for use only as permitted for each levy.

Ayes: 6 Nays: Ø Absent: 1

ADOPTED by the Board of Library Trustees, September 19, 2022

Molly McGinnis Knapke, President

Karen Volk, Treasurer

ATTEST:

Molly Hoerster, Secretary

Glen Ellyn Public Library Board of Trustees

Resolution No. 2022-4

A Resolution Establishing the Expenditures Budget of the Glen Ellyn Public Library for the Fiscal Year beginning January 1, 2023, and ending December 31, 2023

IT IS HEREBY RESOLVED by the Board of Trustees of the Glen Ellyn Public Library, Glen Ellyn, Illinois that the following shall be adopted as the expenditure budgets for the Glen Ellyn Public Library for the fiscal year commencing January 1, 2023 and concluding December 31, 2023.

EXPENDITURE ACCOUNT #	ACCOUNT DESCRIPTION	FY 2023 BUDGET
	OPERATING FUNDS – 10	
101-5110	Salaries-Regular	$2,853,000
101-5120	Salaries-Overtime	$5,000
101-5140	FICA Taxes	$219,000
101-5145	IMRF Employer Contributions	$110,000
101-5160	Employee Insurance	$340,000
101-5165	Dues & Memberships	$3,900
101-5170	Recruiting & Testing	$500
5175	Employee Education	$47,650
101-5180	Travel	$500
101- 5185	Marketing	$10,200
101-5215	Professional Services – Village	$3,400
101-5218	Professional Services – Audit	$6,020
101-5220	Professional Services – Legal	$5,000
101-5222	Sales & Use Tax	$6,000
101-5235	Professional Services – Other	$47,900
101-5240	Property & Casualty Insurance	$36,000

101-5242	Tort Insurance	$22,000
101-5244	SUI Payments	$5,000
101-5310	Maintenance - Contractual	$171,430
101-5320	Maintenance – Repair and Replacement	$120,000
106-5325	Software Maintenance and Licensing	$78,230
5330	Telecommunications	$37,600
101-5335	Utilities	$12,000
101-5350	Postage	$20,600
101-5352	Printing	$33,600
5460	Programs	$51,000
102-5513	Adult Materials	$310,452
105-5515	Youth Materials	$86,700
101-5590	Refunds	$600
101-5599	Lost Materials	$1,500
5610	Office Supplies	$70,900
101-5615	Food & Beverage	$38,500
101-5645	Maintenance Supplies	$21,000
5725	Equipment	$65,000
101-5730	Outreach Van	$2,000
101-5735	Automation Services	$55,000
TOTAL OPERATING FUNDS:		**$4,897,182**

MISCELLANEOUS GRANT FUND-21

212-5513	Adult Materials – Per Capita	$42,548
215-5460	Youth Programs	$2,000
218-5725	Equipment	$40,000
TOTAL MISCELLANEOUS GRANT FUND:		**$84,548**

GIFT FUND-30

301-5310	Building, Equipment & Maintenance	$50,000
30( )-5640	Programs	$10,000
302-5513	Adult Materials	$10,000
305-5515	Youth Materials	$10,000
30( )-5725	Equipment	$70,000
TOTAL GIFT FUND:		**$150,000**

BEM FUND-50

50-5310	Building, Equipment and Maintenance	$200,000
TOTAL BEM FUND		**$200,000**

NON-RESIDENT CARD SUBSIDY FUND-60

60-5955	NR Card Subsidy	$2,000
TOTAL NON-RESIDENT CARD SUBSIDY FUND		**$2,000**
TOTAL OTHER FUNDS:		**$436,548**
TOTAL ALL FUNDS:		**$5,333,730**

ADOPTED by the President and Board of Trustees of the Glen Ellyn Public Library, Glen Ellyn, Illinois, this 19th day of September.

AYES: 6
NAYS: 0
ABSENT: 1

Molly McGinnis Knapke, President

Glen Ellyn Public Library Board of Trustees

ATTEST:

Molly Hoerster, Secretary

Glen Ellyn Public Library Board of Trustees

Glen Ellyn Public Library Board of Trustees

Resolution No. 2022-3

A Resolution Establishing the Revenue Budget of the Glen Ellyn Public Library for the Fiscal Year beginning January 1, 2023, and ending December 31, 2023

IT IS HEREBY RESOLVED by the Board of Trustees of the Glen Ellyn Public Library, Glen Ellyn, Illinois that the following shall be adopted as the revenue budgets for the Glen Ellyn Public Library for the fiscal year commencing January 1, 2023 and concluding December 31, 2023.

REVENUE ACCOUNT#	ACCOUNT DESCRIPTION	FY 2023 BUDGET
	OPERATING FUNDS-10	
10-4010	Property Tax-Corporate Fund	$4,258,625
10-4016	Property Tax-FICA Fund	$219,000
10-4017	Property Tax-IMRF Fund	$110,000
10-4018	Property Tax-TORT Insurance Fund	$22,000
10-4020	Property Tax-Audit Fund	$6,020
10-4040	Corporate Replacement Tax	$50,000
10-4230	Interest Income-Investments	$10,000
10-4240	Impact Fees	$1,500
10-4245	Nonresident Library Cards	$24,000
10-4250	Meeting Room Rental Fees	$1,400
10-4255	Passports	$60,000
10-4264	Lost Materials Fees	$6,000
10-4270	Copier/Printing Fees	$7,500
10-4274	Café	$70,000
10-4289	Miscellaneous	$0
TOTAL OPERATING FUNDS:		**$4,846,045**

	MISCELLANEOUS GRANTS FUND-21	
21-4130	Miscellaneous Grant Revenue	$42,000
21-4230	Per Capita Grant Revenue	$42,548
	TOTAL MISCELLANEOUS GRANTS FUND:	**$84,548**
	GIFT FUND-30	
30-4170	Gifts Income	$100,000
	TOTAL GIFT FUND:	**$100,000**
	BUILDING EQUIPMENT & MAINTENANCE FUND-50	
50-4019	.02% Maintenance Levy	$315,000
	TOTAL BUILDING EQUIPMENT & MAINTENANCE FUND:	**$315,000**
	NONRESIDENT CARD SUBSIDY FUND-60	
60-4180	Donation Nonresident Card	$0
	TOTAL NONRESIDENT CARD SUBSIDY FUND	**$0**
TOTAL OTHER FUNDS:		**$499,548**
TOTAL ALL FUNDS:		**$5,345,593**

ADOPTED by the President and Board of Trustees of the Glen Ellyn Public Library, Glen Ellyn, Illinois, this 19th day of September.

AYES: 6
NAYS: 0
ABSENT: 1

Molly McGinnis Knapke, President
Glen Ellyn Public Library Board of Trustees

ATTEST:
Molly Hoerster, Secretary
Glen Ellyn Public Library Board of Trustees

Illinois Dept. of Revenue
History of CPI's Used for the PTELL
01/12/2022

Year	December CPI-U	% Change From Previous December	% Use for PTELL	Comments	Levy Year	Years Taxes Paid
1991	137.900	--				
1992	141.900	2.9%	2.9%		1993	1994
1993	145.800	2.7%	2.7%	(5 % for Cook)	1994	1995
1994	149.700	2.7%	2.7%		1995	1996
1995	153.500	2.5%	2.5%		1996	1997
1996	158.960	3.6%	3.6%		1997	1998
1997	161.300	1.5%	1.5%		1998	1999
1998	163.900	1.6%	1.6%		1999	2000
1999	168.300	2.7%	2.7%		2000	2001
2000	174.000	3.4%	3.4%		2001	2002
2001	176.700	1.6%	1.6%		2002	2003
2002	180.900	2.4%	2.4%		2003	2004
2003	184.300	1.9%	1.9%		2004	2005
2004	190.300	3.3%	3.3%		2005	2006
2005	196.800	3.4%	3.4%		2006	2007
2006	201.800	2.5%	2.5%		2007	2008
2007	210.036	4.08%	4.1%		2008	2009
2008	210.228	0.1%	0.1%		2009	2010
2009	215.949	2.7%	2.7%		2010	2011
2010	219.179	1.5%	1.5%		2011	2012
2011	225.672	3.0%	3.0%		2012	2013
2012	229.601	1.7%	1.7%		2013	2014
2013	233.049	1.5%	1.5%		2014	2015
2014	234.812	0.8%	0.8%		2015	2016
2015	236.525	0.7%	0.7%		2016	2017
2016	241.432	2.1%	2.1%		2017	2018
2017	246.524	2.1%	2.1%		2018	2019
2018	251.233	1.9%	1.9%		2019	2020
2019	256.974	2.3%	2.3%		2020	2021
2020	260.474	1.4%	1.4%		2021	2022
2021	278.802	7.0%	5.0%		2022	2023

Illinois Department of Revenue
Property Tax Division
101 West Jefferson Street, MC 3-450
Springfield, Illinois 62702
Telephone: (217) 782-3016
Facsimile: (217) 782-9932

PTELL – CPI for 2022 Extensions - Property Taxes Payable 2023

TO: County Assessors, Clerks and Tax Extenders in Counties Containing Taxing Districts Subject to the Property Tax Extension Limitation Law (PTELL)

FROM: Brad Kriener
Property Tax Division

DATE: 1/12/22

SUBJECT: CPI Change for 2022 Extensions (for property taxes payable in 2023) for Taxing Districts Subject to PTELL

The Consumer Price Index (CPI) "cost of living" or inflation percentage to use in computing the 2022 extensions (taxes payable in 2023) under PTELL is 5.0%

Section 18-185 of the Property Tax Code defines CPI as "the Consumer Price Index for All Urban Consumers for all items published by the United States Department of Labor." This index is sometimes referred to as CPI-U. Section 18-185 defines "extension limitation" and “debt service extension base” as "...the lesser of 5% or the percentage increase in the Consumer Price Index during the 12-month calendar year preceding the levy year..." (emphasis added).

For 2022 extensions (taxes payable in 2023), the CPI to be used for computing the extension limitation and debt service extension base is 5.0%. The CPI is measured from December 2020 to December 2021. The U.S. City Average CPI for December 2020 was 260.474 and 278.802 for December 2021. The CPI change is calculated by subtracting the 2020 CPI from the 2021 CPI. The amount is then divided by the 2020 CPI which results in 7.0% CPI. (278.802 – 260.474)/260.474 = 7.0%. The Statute indicates the lesser of 5% or the actual percentage increase, in this case 5% is the lesser amount.

Information on PTELL may be accessed through the department’s web site at www.tax.illinois.gov under the "Property Tax" link and the "Property Tax Extension Limitation Law (PTELL)" link under the “General Information and Resources” heading.

If you have any questions concerning the change in the consumer price index (CPI), please contact me at (217) 782-3016.