



Minutes
Village of Glen Ellyn
Architectural Appearance Commission Meeting
Wednesday, August 10, 2022
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

A. Call to Order – 7:03 PM

Upon roll call by Chair Jacobsen, the following Commissioners responded “present”. Commissioner Goranov, Commissioner Smith, Commissioner Albrecht, Commissioner Mees, Commissioner Rahn, Commissioner Sallwasser.

Also in attendance: Trustee Gould, Interim Community Development Director/Assistant Village Manager Rodman, Planner Fard

B. Public Comment (Non Agenda Items)

Tim Loftus, resident and Chair of the Glen Ellyn Plan Commission welcomed the Commissioners to their role. He explained how recommendations made by the AAC relate to the role of the Plan Commission.

C. Commissioner Introductions

The Commissioners introduced themselves to one another.

D. Commission Training

1) Open Meetings Act (OMA)

Interim Community Development Director/AVM Rodman provided an overview of the Open Meetings Act.

2) Freedom of Information Act (FOIA)

Interim Community Development Director/AVM Rodman provided an overview of the Freedom of Information Act (FOIA).

3) Robert's Rules of Order

Interim Community Development Director/AVM Rodman provided an overview of the Robert's Rules of Order.

4) Roles & Responsibilities

Planner Fard provided a summary of the roles and responsibilities of the Architectural Appearance Commission.

5) Architectural Design Guidelines

Planner Fard provided a summary the Villages' Design Guidelines and how the Commission should provide.

E. Chairman's Report

No report.

F. Trustee Liaison's Report

Trustee Gould provided an update on current Village Board initiatives.

G. Staff Report

Planner Fard noted that there may be a need for the September 14th AAC meeting if anticipated applications are received.

I. Adjourn – *Motion to Adjourn.*

RESULT:	APPROVED [5 TO 0]
MOVER:	Commissioner Smith
SECONDER:	Commissioner Goranov
AYES:	Commissioners: Goranov, Smith, Albrecht, Mees, Rahn, Sallwasser
NAYS:	
ABSENT:	

Respectfully submitted by Emily Rodman, Interim Community Development Director / Assistant Village Manager