

**Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Monday, November 7, 2016**

Call to Order

President Demos called the meeting to order at 7:05 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, President Demos and Trustees Clark, Elliot, Kenwood, Ladesic, O'Shea and Senak answered "Present."

In Attendance: Recording Secretary Solomon, Village Manager Franz, Assistant Village Manager Stonitsch, Village Attorney Mathews, Finance Director Coyle, Planning and Development Director Hulseberg, Public Works Director Hansen, Assistant Public Works Director Buckley, Police Chief Norton, Senior Civil Engineer Daubert, Village Links/Reserve 22 General Manager Vesevick and Administrative Intern Mendoza.

Pledge of Allegiance

President Demos asked Public Works Director Julius Hansen to lead the Pledge of Allegiance.

Audience Participation

None

Agenda Item E. – FY2017 Budget Wrap-Up

Finance Director Coyle stated there will be a public hearing on the budget on November 14, 2016, and then the final budget reading will be December 12, 2016. Finance Director Coyle reviewed a presentation on the 2017 Draft Budget Update and stated for taxes, there would be a 1.8% increase in property taxes based on CPI of 0.7% and 1.1% new growth, a 3% increase in sales tax less a factor for Mariano's opening in Lombard and a 5% increase in income tax. Finance Director Coyle reviewed the revenue highlights for Intergovernmental, Investment Income, Miscellaneous Revenue and Transfers In. Finance Director Coyle reviewed the expenditure highlights for Personnel Services, Contractual Services, Commodities, Capital Outlay and Transfers Out. Trustee Ladesic asked about the 3% increase in the Refuse Contract to which Finance Director Coyle stated the contract will be redone in 2017 and the budgeted 3% increase starts in August.

Finance Director Coyle stated this draft budget is a balanced budget with about an \$11,000 budgeted surplus before a transfer to the Capital Projects Fund of \$300,000. Finance Director Coyle stated the transfer to the Capital Projects Fund is to transfer Federal Forfeiture dollars to fund the Police Station construction in accordance with the funding structure approved by the Board as \$300,000 per year will be transferred until the \$1.2 million is achieved. Trustee Elliott asked how much annually goes to the Federal Forfeiture Fund to which Finance Director Coyle stated she did not have this information on hand, but will put those numbers together for the Board.

Finance Director Coyle stated the Property tax levy follows the tax cap philosophy, and there is a total budgeted 1.8% increase in the levy for 2017. Trustee Elliott asked about last year's levy to which Finance Director Coyle stated the Village is a Home Rule Community so the Village collects about 99% of what it levies. There was a discussion regarding the proposed levy.

Village Manager Franz stated the Village has budgeted \$9,000 for the Environmental Commission's initiatives to which President Demos stated they can use this as an individual placeholder for now, but the Environmental Commission will need to come to the Board before initiating plans.

Trustee Kenwood asked why there is a large increase in investment income to which Finance Director Coyle stated the assumption is a 6.5% return, and the liability becomes greater if they do not get to the assumption. Finance Director Coyle stated the Police Pension went up \$300,000 this year. There was a discussion regarding investment income.

Trustee Ladesic asked about federal grants. Village Manager Franz referred to Section 10-7 in the budget and stated this shows all expected grants in the next 3 years for the Capital Program. Finance Director Coyle stated there is more grant monies available for Capital expenses than Operating expenses. There was a discussion around applying for more grants and how a grant researcher and writer could help.

Trustee Ladesic asked about maintenance costs for the Village Links/Reserve 22 Stormwater Management fund. President Demos stated the Board will do a workshop soon with the Glen Ellyn Park District to discuss possible combined maintenance.

Trustee Elliott stated he does not want property taxes increased and thinks this is doable if some pieces like the wayfinding signs are removed from the budget. Village Manager Franz stated it is about \$120,000 for these signs. Trustee Elliott stated these signs are not needed, and the Board just approved expensive lights for the downtown.

Trustee Elliott stated he is concerned about the rising costs in law enforcement. Trustee Elliott stated he reviewed the budget from 2011 until now, and there has been a \$1.6 million increase in the law enforcement budgets in the last 5 years. Trustee Elliott stated there needs to be a plan around these increases. Trustee Clark stated the Village has to provide for public safety, and the only option would be to cut the size of the force which is not a good option. Police Chief Norton stated the size of the force depends on factors such as crime occurring, service calls, traffic accidents occurring and community expectations. Police Chief Norton stated he is not hearing a need to shrink the department as the department has great community support. Police Chief Norton stated that if lay-offs occurred in the department, there could be political backlash. Trustee O'Shea suggested compiling a list of trends to see where the department might be headed. President Demos suggested a possible Police Pension reserve fund could be created in the future. Trustee Elliott suggested sitting down with other communities to discuss these issues to get their views. Finance Director Coyle will put together an investment-return assumption by community to show the Board. Trustee Senak prepared a grid and showed pictures of where a percent of each dollar goes in some surrounding villages. Trustee Kenwood stated a workshop on this topic makes sense so there can be further analysis done before the workshop. Police Chief Norton stated he can dig into the numbers as well.

Trustee O'Shea stated he has concerns around some line items in the budget that seen as necessary such as Dues, Subscriptions and Travel. Trustee O'Shea stated they need to start looking closely into the numbers because each line item cannot increase year over year. Trustee O'Shea stated he supports not raising taxes by taking the wayfinding signs out of the 2017 budget. Trustee O'Shea stated there is not a category that is really down in the budget so they will need to make tougher decisions in the future.

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Trustee Kenwood asked what the gap is to get a full handle on this to see if the Board needs to raise property taxes. Trustee Kenwood stated if deferring the wayfinding signs is just deferring maintenance costs they could still be there in successive years. Village Manager Franz stated the signs are \$116,000 and only \$21,000 comes from the General Fund for these signs. Trustee Kenwood asked about the vehicle-sticker program to which Village Manager Franz stated the Board will be discussing this in early 2017.

President Demos asked if the staff could find some pieces that could be cut from the 2017 budget and stated the consensus of the Board is to eliminate the CPI increase.

Agenda Item F. – Other Items

None

G. Adjournment

At 8:37 p.m., a motion was made by Trustee Ladesic and seconded by Trustee Kenwood to adjourn to Executive Session for deliberations concerning salary schedules for one or more classes of employees, without returning to open session thereafter. Motion carried.

Respectfully submitted,

Debbie Solomon
Recording Secretary