

Minutes
Village Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, September 26, 2016

Call to Order

President Demos called the meeting to order at 7:03 p.m.

Roll Call:

Upon roll call by Village Clerk Galvin, President Demos and Trustees Clark, Elliott, Kenwood, Ladesic and Senak answered "Present." Trustee O'Shea was excused.

In Attendance: Recording Secretary Solomon, Assistant Village Manager Stonitsch, Village Attorney Mathews, Director of Planning and Development Hulseberg, Public Works Director Hansen, Police Chief Norton, Economic Development Coordinator Hannah, Senior Engineer Daubert and IT Manager Binkerd.

Pledge of Allegiance

President Demos asked Architectural Review Commission Chairman Jim Burket to lead the Pledge of Allegiance.

Recognition

1. A resident sent an email to acknowledge Administrative Clerk Patti Turner's professionalism, helpfulness and assistance with notarizing documents.
2. Maintenance Worker Emma Sprau received a hearty congratulations from a resident for the artistry displayed in the potted plant arrangements.
3. Assistant Golf Pro Vince Crovetti received a letter of appreciation and recognition for all of his hard work and dedication to the Village Links and the Caddy Program.
4. The Illinois State Police sent a letter to congratulate the Police Department on its full compliance with LEADS/NCIC rules, regulations and policies. Records Supervisor Patti Taves was instrumental in the successful outcome of this audit, which is conducted every three years.
5. The Village Board and Management Team congratulate the following employees who recently celebrated an anniversary as a Village employee:

Ryan Cusack	Police Department	15 Years
Keith Duval	Police Department	10 Years

Audience Participation

1. Beth Marchetti, Executive Director of the DuPage Convention and Visitors Bureau, gave a presentation on how the bureau is working in the Village and DuPage County. Ms. Marchetti stated the bureau has been around since 1987, and their main goal is to promote tourism in the county. She stated they do have

an aggressive advertising program and attend tradeshow as well as use Multiview and Trip Advisor to bring tourism to the county. She stated the Village of Glen Ellyn had \$75,000 in group business for Quarter 1 of 2016, and in 2015, there was \$2.48 billion in tourism expenditures in DuPage County.

2. President Demos stated Civic Betterment Party President Erik Ford would give a presentation at a later date.
3. Architectural Review Commission Chairman Jim Burket presented this year's winners of the annual Traveling Trophy Award for excellence in building design, an honorable mention for building design and the Vivian Ball Landscape Award for excellence in achieving aesthetic landscape objectives in the Village. The Traveling Trophy design went to Marché, the honorable mention for building design went to Dunkin' Donuts and the Vivian Ball Landscape Award went to Autumn Leave Memory Care Center.
4. Ken Kloss, who resides at 350 Ridgewood Avenue, stated he showed an architectural model presentation at the September 22, 2016 Plan Commission meeting, and this model illustrates how one of the developer's ideas would complement Main Street. Mr. Kloss stated negotiable property considerations should be considered for this project, and the most desirable apartments face to the south or to the east.

Agenda Item E - Consent Agenda:

The following items are considered routine business by the Village Board and were presented for a single approval in the form listed below:

1. Total Expenditures (Payroll and Vouchers - \$1,458,565.29
The vouchers have been reviewed by Trustee Elliott and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
2. Approve a Fire Prevention Award request in the amount of \$1,000 to Richard Somolik, for improvements proposed to the property located at 481 N. Main Street.
3. Approve a Fire Prevention Award request in the amount of \$15,000 to Thomas J. Ent. Inc. DBA Glen Art Theatre, for improvements proposed to the property at 540 Crescent Boulevard.
4. Approve the purchase of software, a single source purchase which is an authorized exception in the purchasing policy, with Tyler Technologies, Inc. of Plano, Texas, for Tyler Content Manager, in the amount of \$37,700, to be expensed to the General Fund.
5. Approve an annual maintenance fee, a single source purchase which is an authorized exception in the purchasing policy, with Tyler Technologies, Inc. of Plano, Texas, for MUNIS software support and licensing in the amount of \$76,496.82, to be expensed to the General and Water & Sewer Funds.
6. Approve an agreement with Engineering Enterprises Incorporated, of Sugar Grove, Illinois, for Phase II Engineering for the Park Boulevard Rehabilitation Project, and for Phase I and Phase II Engineering for the Main Street Resurfacing Project, in the total fixed price amount of \$269,695, to be expensed to the Capital Projects, Sanitary Sewer, and Water Funds.

Regarding Item #4, Trustee Senak asked if purchasing software that provides automated systems for Accounts Payable would improve internal controls to which Finance Director Coyle stated that both an automated and manual system would work. Finance Director Coyle stated this automated system would shift to an electronic approval system based on electronic workflow in defined parameters. Finance Director Coyle stated this automated system would provide for more of an immediate information flow; however, some items will still need to be reviewed by the Finance team. There was a discussion around the cost per square foot of storage that was mentioned in the staff memo.

Regarding Item #6, Trustee Senak asked for a cost breakdown between Phases I and II for both Main Street and Park Boulevard. Senior Engineer Daubert stated both phases for Main Street equal \$28,164, and they have not broken down the cost of the two phases as these phases will be completed together. Senior Engineer Daubert stated the Phase II cost for Park Boulevard will be \$241,531. Trustee Senak asked why there is a big cost different for the two streets to which Senior Engineer Daubert stated the engineering for Park Boulevard will be much more extensive.

Trustee Senak asked the proposal for a possible widening of Park Boulevard to allow for construction of a bike lane to which Senior Engineer Daubert stated they will widen sections of Park Boulevard between Roosevelt Road and Fairview Avenue to create a five-foot bike lane. Senior Engineer Daubert stated Park Boulevard will be 31 feet across from back of curb to back of curb, but they have not decided if they stripe this bike lane or not yet. Public Works Director Hansen stated Park Boulevard is a connecting north-south route, and this street would be a good

Senior Engineer Daubert stated the Village has been working on a comprehensive plan, and they are still working on its overall bicycle plan. Senior Engineer Daubert stated this bicycle plan would be so they can provide alternative accommodations for residents to make its way through the Village, and it is a good time to incorporate a bike lane as they are reconstructing Park Boulevard.

There was a lengthy discussion regarding this possible bike lane, and President Demos stated Item #6 would be removed from the Consent Agenda for further discussion.

A motion was made by Trustee Elliott and seconded by Trustee Kenwood to approve Consent Agenda Items 1-5.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic and Senak voted "aye."

Regarding Item #6, Trustee Elliott stated he thought this was a strange place to put a bike lane and asked why this bike lane would not be striped. Senior Engineer Daubert stated they can stripe this bike lane, but they just had not discussed this yet. Police Chief Norton stated this is the first he has heard of this proposed bike lane on Park Boulevard, and he does not think this would be a good place due to safety issues. President Demos stated he does think a bike lane would be good on Park Boulevard, and with many adults commuting on bikes these days, he would prefer to see these bike commuters on the street and not the sidewalk.

Trustee Kenwood stated it sounds as if the driving lane would be smaller, and he does think Park Boulevard is a safe place to ride a bike. Trustee Senak how this proposed bike lane combines with the Active Transportation plan to which Senior Engineer Daubert stated this section of Park Boulevard has been identified in the plan as a desirable place to ride a bike as Park is a good north-south connecting route. Senior Engineer Daubert stated Public Works thinks this is a good time to incorporate a bike lane on Park Boulevard as the reconstruction of Park is being done.

Trustee Clark asked for clarification on the footage when the street is widened and then asked if 10 feet is wide enough for a travel lane to which Senior Engineer Daubert stated a 10-foot travel lane is acceptable. Trustee Kenwood stated he is not in favor of this bike lane due to safety. Trustee Senak stated if the proposed footages comply with those in the Active Transportation Plan then he is in favor of this bike lane. Senior Engineer Daubert stated he would need to review the plan, but he did think these footages do comply.

Trustee Kenwood asked if new curbs and sidewalks are installed when a street is reconstructed to which Senior Engineer Daubert stated they do install new curbs and gutters and will fix sidewalks if this is needed.

Trustee Kenwood asked if the Board could approve this without a bike lane to which President Demos stated the Board is only approving the engineering to move forward with this project and could discuss the striping in the future. President Demos stated the Board needs to focus on moving forward so they can stay on top of the engineering and funding for this project. Trustee Senak stated he is in favor of this bike lane and wants to ensure the footages are safe.

Trustee Ladesic stated that seeing the cross sections and dimensions would be helpful to which Senior Engineer Daubert stated he can distribute these typical dimensions when needed.

Alex Durham, who resides at 151 Carleton Avenue, stated he is an avid bicyclist and stated it can be confusing if a bicyclist should be on a sidewalk or travel lane. He stated he would like to see a bike lane on Park Boulevard.

A motion was made to approve an agreement with Engineering Enterprises Incorporated, of Sugar Grove, Illinois, for Phase II Engineering for the Park Boulevard Rehabilitation Project, and for Phase I and Phase II Engineering for the Main Street Resurfacing Project, in the total fixed price amount of \$269,695, to be expensed to the Capital Projects, Sanitary Sewer, and Water Funds by Trustee Elliott and seconded by Trustee Clark.

Upon roll call, Trustees Clark, Elliott, Ladesic and Senak voted "aye." Trustee Kenwood voted "nay." Motion carried.

Agenda Item K – Reminders

1. A Village Board Meeting is scheduled for Monday, October 10, 2016 at 7:00p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Special Board Workshop is scheduled for Thursday, October 13, 2016 at 6:00p.m. in Room 301 of the Glen Ellyn Civic Center.

Agenda Item K - Other Business

None

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Adjournment

At 8:02 p.m., a motion was made by Trustee Elliott and seconded by Trustee Kenwood to adjourn. Motion carried.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic and Senak voted “aye.”

Respectfully submitted,

Debbie Solomon
Recording Secretary