

**Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Monday, August 15, 2016**

Call to Order

President Demos called the meeting to order at 5:37 p.m.

Roll Call

Upon roll call by Recording Secretary Solomon, President Demos and Trustees Clark, Elliott, Ladesic, O'Shea and Senak answered "Present." Trustee Kenwood was excused.

In Attendance: Village Clerk Galvin, Recording Secretary Solomon, Village Manager Franz, Assistant Village Manager Stonitsch, Village Attorney Mathews, Public Works Director Hansen, Assistant Police Chief Holmer

Pledge of Allegiance

President Demos asked Trustee Ladesic to lead the Pledge of Allegiance.

Audience Participation

None.

Agenda Item E. – Central Business District LED Street Lights: (Public Works Director Hansen) (Discussion Only)

Public Works Director Julius Hansen presented information on the potential replacement or upgrade of street lights in the Central Business District. Public Works Director Hansen stated the existing street lights in the Central Business District (CBD) were installed in 1985, and these lights are nearing their end of useful life. He stated the current lights are high pressure sodium (HPS) which produce amber-colored light, and the Village is looking to implement Light Emitting Diode (LED) lighting instead which produces a white-colored light and is an environmentally-friendly initiative. He stated the new LED lighting would be at 3000 Kelvin instead of the current 2200 Kelvin used in the Village currently. He stated meetings were attended with the Capital Improvement Commission and the Environmental Commission, and both commissions agreed to recommend the Holophane Full Cut Off dark sky compliant design. He stated a meeting was conducted with the Historical Preservation Commission, and they did not endorse the temporary design of the Holophane light and recommended a replica of the existing design with LED in 2200 Kelvin to reproduce the amber glow of the current lighting for the historic ambiance of the downtown.

Public Works Director Hansen showed pictures and explained the eight different lighting options. He showed a map of where the eight different light options are located in the CBD and stated they need to decide whether the Village should stay with a historical style of lighting or use a new style instead.

Options:

1. Location #1: Spring City – this luminaire is a custom-made LED reproduction of the existing CBD streetlights and can be converted to non-Dark Sky.
2. Location #2: Spring City – this is the same custom-made reproduction of the existing CBD luminaire with an additional custom feature allowing the light to be converted to Dark Sky. This is the non Dark-Sky version.

3. Location #3: Holophane – this is the modified Holophane (Acuity) as specified by the Capital Improvements Commission with adjustable wattage. The custom modifications reduced the glare of light from the diodes with an etched-glass panel. The additional feature added to the street light is the accentuating floodlight to illuminate buildings and trees as requested by the Village Board.
4. Location #4: Holophane – this is the same modified Holophane (Acuity) street light without the flood light as in Location #3. This is a Dark-Sky compliant luminaire as originally recommended.
5. Location #5: Holophane – this is a stock Holophane (Acuity) street light with the glass acorn style luminaire. It has a metal cover on top of the glass to be Dark-Sky compliant.
6. Location #6: Holophane – this is a stock Holophane (Acuity) street light with the glass acorn style luminaire with the metal cover on top removed to allow up-lighting for buildings and trees. The cover on top of the glass converts the street light back to Dark-Sky compliant.
7. Location #7: Sternberg – this is the custom-made LED reproduction of the existing CBD street lights. This example has etched glass to hide the internal components and reduce the glare of the LOD. This light has the added up-lighting feature. Also, this example is non Dark-Sky compliant as displayed, but a switch control can turn off the upper light making it Dark-Sky compliant.
8. Location #8: Sternberg - this is the same custom-made LED reproduction of the existing CBD street lights, but it has the added up-lighting feature. This example has clear glass and a cover over the diodes to reduce glare. This example also is non Dark-Sky compliant, but a switch control can turn off the upper light making it Dark-Sky compliant. This light seems to light up the buildings and trees the best.

Trustee O'Shea asked if they would just be replacing the lamp head to which Public Works Director Hansen stated they would replace the lamp head and wiring, but the lighting poles would remain. Village Manager Franz asked if Spring City or Sternberg had something less expensive to which Public Works Director Hansen stated they requested a custom design that reflected the current CBD lighting. Public Works Director Hansen stated both companies have Dark-Sky compliant lights off-the-shelf, but they do not resemble the current CBD lighting.

There was a discussion regarding the different lighting options. Trustee Ladesic stated he is concerned with putting a floodlight on the current poles. President Demos stated the floodlights are a completely secondary fixture, and he is not comfortable with pointing floodlights at the buildings. Trustee Senak asked if the lighting could be dialed back to 2500 Kelvin to which Public Works Director Hansen stated you can either have 2200 or 3000, but there is nothing in between.

Trustee O'Shea stated he likes the Sternberg best and would be fine with either the clear or etched glass. Trustee Elliott stated he likes the Holophane as he feels the Spring City and Sternberg options are too costly, and Trustee Clark agreed with this. Trustee Senak stated the Village should favor the lighting that reflects the current CBD lighting. The Board's consensus is the lighting examples in Location #4 or Location #8.

President Demos asked the Board to look at the lighting examples on the street again and looked forward to hearing Trustee Kenwood's thoughts on these as well. Village Manager Franz stated they would ask for the best possible cost on these two lights and then bring this discussion to a future Board meeting.

Cam Page, who resides at 206 Hill Avenue, stated the Village needs to be sensitive as to where they will put this new lighting.

Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Monday, August 15, 2016
Page 3

Agenda Item F. – Special Event and Film Permit Policy Review

This will be discussed at a future Workshop meeting.

**Agenda Item G. – Village Personnel Manual Update: (Assistant Village Manager Stonitsch)
(Discussion Only)**

Assistant Village Manager Al Stonitsch presented information regarding the proposed Village Personnel Manual update which was prepared by himself, Attorney Mathews and interim HR Consultant Rod Molek, who is a retired Assistant Superintendent with School District 87. Assistant Village Manager Stonitsch stated in the previous Workshop meeting, they had covered chapters one through seven, and the updates were made to these chapters.

There was discussion about the updated manual as well as possible language tweaks and word additions. This discussion touched on items from Sections 9 through 11, and discussion was had regarding electronic data, FOIA requests and personal Internet usage among other pieces.

I. Other Items

None.

J. Adjournment

At 7:01 p.m., a motion was made by Trustee Clark and seconded by Trustee O'Shea to adjourn. Motion carried.

Respectfully submitted,

Debbie Solomon
Recording Secretary