



Agenda
Village of Glen Ellyn
Regular Meeting
Monday, May 23, 2016
7:00 PM

Glen Ellyn Civic Center, Galligan Board Room

Village Board Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact the Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Village Recognition: (Village Clerk Galvin)

1. The Village thanks the following Commissioners for their service: Commissioner Robert S. Dieter of the Architectural Review Commission, Commissioner Sarah E. Udelhofen of the Environmental Commission, and Commissioner Heidi J. Lannen of the Plan Commission.
2. The Village Board and Management Team congratulate the following employees who have celebrated an anniversary as a Village employee:

Joseph Baki	Police	30 Years
Kathryn Horn	Public Works	20 Years

E. Audience Participation

1. Proclamation in recognition of the Glen Ellyn Speed Skating Club.
2. Glen Ellyn Public Library Director Dawn Bussey will announce the 2016 Summer Reading Program, "Read to Build."
3. Presentation by Assistant Village Manager Al Stonitsch regarding the Metro Paramedic Services contract update.

4. Open: Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

F. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$2,073,935.59: (Trustee Clark)

1. November 30, 2015 Special Workshop Minutes.
2. December 7, 2015 Special Workshop Minutes.
3. April 25, 2016 Regular Meeting Minutes.
4. May 9, 2016 Regular Meeting Minutes.
5. Total Expenditures (Payroll and Vouchers) - \$2,073,935.59.

The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

6. Approve the recommendation of Village President Alexander W. Demos that the following appointments and reappointments be made for the following commissions: (Village Manager Franz)

Building Board of Appeals: Christopher J. Clark for a term ending May 31, 2019; Thomas C. Bredfeldt for a term ending May 31, 2019; Michael L. Morange for a term ending May 31, 2019; Amy Peterselli for a term ending May 31, 2017

Historic Preservation Commission: Timothy F. Loftus for a term ending May 31, 2019

7. Approve a special event for St. Petronille's Corpus Christi Eucharistic Procession, to take place on May 29, 2016. (Assistant Village Manager Stonitsch)
8. Approve a special event for the Morreale Garage Sale, to take place on June 11, 2016. (Assistant Village Manager Stonitsch)
9. Ordinance No. 6403-VC, An Ordinance Amending Title 2, Chapter 12, Section 2-12-3(A) (Recreation Commission Appointments) of the Village Code. (Assistant Village Manager Stonitsch)
10. Ordinance No. 6404, An Ordinance Designating the House at 425 Arlington Avenue as a Local Landmark. (Planning and Development Director Hulseberg)

11. Ordinance No. 6405, An Ordinance Extending the Expiration Date of Ordinance No. 6245 which Allowed the Separation and Sale of a Vacant Lot and the Construction of a Single-Family Home For Property at 795 Hill Avenue (Planning and Development Director Hulseberg)
12. Approve award of a professional services agreement to MDS Technologies, Inc., of Park Ridge, Illinois, to conduct a pavement condition index study, in an amount not to exceed \$26,200, to be expensed to the Capital Projects Fund. (Public Works Director Hansen)
13. Approve a three-year renewable contract for hydrant painting, for FY16, FY17 and FY18, to Continental Construction Co., of Evanston, Illinois, in an amount not to exceed \$34,800, to be expensed to the Water and Sewer Fund. (Public Works Director Hansen)
14. Approve the purchase of the remaining FY16 fuel commodities and all fuel commodities for FY17 through FY19 according to the terms of the DuPage County, Illinois contract with Buchanan Energy LLC, of Omaha, Nebraska, in an amount not to exceed \$868,537, to be expensed to the Equipment Services Fund. (Public Works Director Hansen)
15. Approve the award of a contract in partnership with DuPage County Procurement Services, which is an authorized exception in the purchasing policy of the Municipal Code, to Compass Minerals America Inc., of Overland Park, Kansas, for the purchase of 1,600 to 2,600 tons of bulk rock salt, in an amount not to exceed \$146,510, to be expensed to the Motor Fuel Tax Fund, and for the purchase of 400 tons of emergency bulk rock salt, if needed, in an amount not to exceed \$25,740, to be expensed to the Motor Fuel Tax Fund. (Public Works Director Hansen)
16. Ordinance No. 6406, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ended December 31, 2015 to Provide Funds for Items Identified During the Year End Closing Process. (Finance Director Coyle)

G. Elm-Oak-Geneva Improvements Project: (Presented by Senior Civil Engineer Daubert) (Trustee O'Shea)

1. Motion to approve award of a construction contract to A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for the Elm-Oak-Geneva Improvements Project in the amount of \$2,839,527 (including a 3% contingency), to be expensed to the Capital Projects, Sanitary Sewer, and Water Funds.
2. Motion to approve an agreement with Rempe-Sharpe & Associates, Inc. of Geneva, Illinois, for construction engineering services for the Elm-Oak-Geneva Improvements Project in the Total Fixed Price amount of \$150,228, to be expensed to the Capital Projects, Sanitary Sewer, and Water Funds.

H. New Police Station Project: (Presented by Planning and Development Director Hulseberg) (Trustee Senak)

1. Motion to open a public hearing to consider Vacating Portions of the Pershing Avenue, Wilson Avenue, Ellyn Avenue, Exmoor Avenue and Harding Avenue Right-of-Ways to Adjacent Property Generally Located North of Harding Avenue, East of Park Boulevard and South of Taft Avenue in the Vicinity of Panfish Park and Relocating and Rededicating the Wilson Avenue Right-of-Way.
2. Ordinance No. 6407, An Ordinance Vacating Portions of the Pershing Avenue, Wilson Avenue, Ellyn Avenue, Exmoor Avenue and Harding Avenue Right-of-Ways to Adjacent Property Generally Located North of Harding Avenue, East of Park Boulevard and South of Taft Avenue in the Vicinity of Panfish Park and Relocating and Rededicating the Wilson Avenue Right-of-Way Glen Ellyn, Illinois 60137
3. Ordinance No. 6408, An Ordinance Approving a Zoning Map Amendment for Property to be Known as 65 S. Park Boulevard on which a New Police Station is to be Built.
4. Ordinance No. 6409, An Ordinance Approving a Minor Subdivision of Property Generally Located South of Taft Avenue, East of Park Boulevard and North of Harding Avenue in the Vicinity of Panfish Park and Including the Creation of a New Lot for Planned Police Station to be Located on Property to be Known as 65 S. Park Boulevard.
5. Ordinance No. 6410, An Ordinance Granting Approval of a Special Use Permit, Zoning Variations, Subdivision Variations and the Exterior Appearance for a New Police Station to be Constructed at 65 S. Park Boulevard.

I. First Quarter 2016 Financial Report: (Presented by Finance Director Coyle) (Discussion Only)

1. Finance Director Christina Coyle will present the First Quarter 2016 Financial Report.

J. Reminders

1. A Village Board Meeting is scheduled for Monday, June 13, 2016 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Workshop is scheduled for Monday, June 20, 2016 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

K. Other Business

L. Motion to adjourn to Executive Session for the purpose of discussing pending litigation. (Trustee Clark)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 2270)

DOC ID: 2270

**The Village thanks the following Commissioners for their service:
Commissioner Robert S. Dieter of the Architectural Review
Commission, Commissioner Sarah E. Udelhofen of the
Environmental Commission, and Commissioner Heidi J. Lannen of
the Plan Commission.**



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 2271)

DOC ID: 2271

**The Village Board and Management Team congratulate the
following employees who have celebrated an anniversary as a Village
employee: Joseph Baki Police 30 Years Kathryn Horn Public Works
20 Years**



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Proclamation
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 2273)

DOC ID: 2273

Proclamation in recognition of the Glen Ellyn Speed Skating Club.

ATTACHMENTS:

- Proclamation GE Speed Skating Club 2016 (PDF)



Proclamation

WHEREAS, for more than 75 years, the Glen Ellyn Speed Skating Club, is recognized as a Club of distinction, drawing Members from across the Chicago area; and

WHEREAS, the Glen Ellyn Speed Skating Club is the largest speed skating club in the country, with the most new Members and young Members (under 11 years old); and

WHEREAS, many notable achievements have been accomplished so far in 2015 and 2016, including:

- 2015 National Club Champions in Long Track.
- 2016 National Club Champions in both Long Track and Short Track (which has never been done before).
- 2016 Six National Age Group Champions in Long Track and four other Podium Finishers, with Glen Ellyn skaters also setting 14 National Records at this event.
- 2016 Three National Champions on Short Track, as well as five other Podium Finishers.
- Four of the eight Members of the 2016 U.S. Junior World Long Track Team that competed in Changchun, China were from the Club.
- One Member represented the U.S. at the World University Long Track Championships in Collalbo, Italy.
- One Member was the sole U.S. Long Track representative at the 2016 Youth Olympic Games in Lillehammer, Norway.

WHEREAS, it is recognized that the Glen Ellyn Speed Skating Club has built a legacy of helping skaters pursue their Olympic dreams and offering competitive fun for multiple generations.

NOW, THEREFORE, I, ALEXANDER W. DEMOS, President of the Village of Glen Ellyn, Illinois, do hereby convey the sincere congratulations of the Village Board and the residents of Glen Ellyn for the outstanding efforts and achievements of the Glen Ellyn Speed Skating Club.

VILLAGE PRESIDENT
ATTEST:

VILLAGE CLERK

DATE



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Caroline Conlon
Category: Presentation
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 2272)

DOC ID: 2272

**Glen Ellyn Public Library Director Dawn Bussey will announce the
2016 Summer Reading Program, "Read to Build."**



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Discussion Item
Prepared By: Al Stonitsch

SCHEDULED

AGENDA ITEM (ID # 2267)

DOC ID: 2267

Presentation by Assistant Village Manager Al Stonitsch regarding the Metro Paramedic Services contract update.

Background

In June 2014, the Village commenced a new contract with Metro Paramedic Services, Inc. (“Metro”) to provide emergency medical services for the Glen Ellyn community (**Attachment 1**). Under this new contract, the Village migrated to a complete turn-key contract model with Metro, wherein not only the paramedic staffing and ambulance fee billing was provided by contract, but in this new contract the Village also completely outsourced the ownership and maintenance of the ambulance fleet. In addition, in light of the uncertainty of ambulance fee revenues under the new national healthcare regulations (ACA), the Village Board desired to shift that market risk to the contractor by requesting a fixed annual contract cost in exchange for the contractor keeping the ambulance fee revenue collections. Also, an additional feature of the contract included a new expense reimbursement provision, wherein if ambulance fee collections exceeded stipulated thresholds, Metro would be obligated to reimburse the Village those proceeds, less the ambulance billing fee. These funds would be reimbursed to the Village to use towards offsetting other Village EMS-related expenses (e.g. DuComm dispatch fees, etc.).

Results of Annual Revenue Collection Audit

As part of the Village’s EMS contract with Metro, a mandatory audit is conducted each year to review the revenues collected from the prior 18 mo. of ambulance calls for service activity. The outside auditing firm that conducted the audit was RMS, US LLP (formerly McGladrey), who presented a “clean” opinion on the income (i.e. ambulance fees) collected (**Attachment 2**). On a positive note, the Village received a check in March from Metro in the amount \$43,095.24, which represented revenues collected in excess of the \$717,000 contract threshold, less Metro’s 4% billing fee. The receipt of the reimbursement proceeds was certainly a welcome development in Year 1 for the Village given that early staff estimates envisioned a maximum collection of approximately \$700,000 in the first year of contract.

Issues

As part of the upcoming June contract anniversary date, Village staff, Glen Ellyn Volunteer Fire Company (“GEVFC”) officials, and Metro representatives thought it would be an opportune time to provide the Village Board a formal update on the status of contract, identify highlights and accomplishments, and offer the Village Board an opportunity to ask questions. For further background, **Attachment 3** is a status report provided by Metro and the GEVFC respectively. Representatives from Metro and the GEVFC will be on hand to answer any questions from the Board.

Attachments

1. Current Agreement with Metro Paramedic Services, Inc.
2. Independent Auditor’s Report, March 2016
3. March 2016 Metro Paramedic Services Status Report to the Village

Agenda Item (ID # 2267)

Meeting of May 23, 2016

ATTACHMENTS:

- Agreement Metro Ambulance Paramedic Services (PDF)
- Independent Audit Report_Metro Paramedic Services Contract (PDF)
- March 2016 Metro Paramedic Services Status Report to the Village (PDF)

CONTRACT FOR PARAMEDIC/FIREFIGHTER SERVICE

This contract for EMS/Firefighter service within the Village of Glen Ellyn is by and between the Village of Glen Ellyn and its Agents (hereinafter referred to as the "Village") and METRO PARAMEDIC SERVICES, INC. (hereinafter referred to as METRO), made this 6th day of June 2014.

NATURE OF THE AGREEMENT – UNDERSTANDING OF THE PARTIES

METRO is a licensed vehicle service provider as described in Section 3.85 of the Emergency Medical Services (EMS) Systems Act. The Village desires to utilize the special and unique experience, knowledge and abilities of METRO to provide paramedics, certified firefighters and ambulances to assist the Village in meeting its EMS and fire protection responsibilities.

METRO is in the business of contracting with fire protection districts and municipalities to provide licensed paramedics and firefighters, as well as Advance Life Support (ALS) ambulance units, to assist said governmental organizations in the provision of emergency medical services and fire protection.

The Village and METRO agree that the mutual promises contained in this agreement constitute adequate and sufficient consideration for entering into this agreement. In consideration of the mutual covenants contained herein, it is agreed as follows:

1. TERM:

The term of this agreement shall be for five (5) years, beginning on June 15, 2014 at 0630 HRS and terminating on June 15, 2019 at 0700HRS. During said term, METRO shall provide to the Village 24-hour ALS ambulance service as defined in Section C. At the discretion of the Village, this contract may be extended for up to an additional five (5), one-year annual renewals. At the end of the initial or renewal term, the Village reserves the right to extend this agreement for a period of up to ninety (90) days for the purpose of entering into a new agreement.

2. STANDARD OF PERFORMANCE:

METRO acknowledges that this is an agreement for personnel services and the provision of ALS ambulance units. METRO acknowledges that its standard of performance under this agreement is performance to the satisfaction of the Village, and that METRO shall be considered in breach of this agreement at any time the Village is not satisfied with its performance. This agreement may, at the option of the Village, be terminated by the Village upon 30 days written notice to METRO if the Village is not satisfied with METRO's performance.

3. ALS AMBULANCE SERVICE DEFINED:

- a) METRO shall assign twelve (12) of its employees for work at the Village who meet the qualifications set forth in Section D below, (hereinafter referred to as "Paramedic/FF"). The Paramedic/FF's will be assigned to the Village, located in Glen Ellyn, Illinois. Coverage is required 24 hours per day, each day of the year (365). Paramedic/FF's will be required to work 24-hour shift duty. No personnel shall be permitted to work for METRO in excess of forty-eight (48) continuous hours in this position nor in combination with any assignment with another agency, between any duties performed here or elsewhere where a shift consisted of twelve (12) or more continuous hours. The shift shall begin at 6:30 am. Any deviation from this schedule must be approved by the Fire Chief of the Glen Ellyn Volunteer Fire Company or his/her designee.
- b) In the event of the absence of any employee of METRO from his or her assigned shift, METRO shall provide a suitably qualified replacement to fulfill the assigned duties of the regularly scheduled employee. METRO employees assigned to Village of Glen Ellyn shall be on permanent assignment and shall not be assigned to any other customer of METRO, except that temporary replacements may be used that are assigned to another METRO contract. The period during which replacement personnel for unplanned vacancies are assigned to the Village shall not exceed five (5) days per calendar year, provided the Village and/or the Fire Chief do not delay in approving METRO to hire a qualified replacement. For the purpose of this paragraph, "unplanned vacancy" shall be defined as any absence other than illness, medical disability, on the job injury or vacation.
- c) METRO may not utilize provisionally licensed or certified employees to meet its staffing requirements under this agreement. Provisionally licensed or certified employees may be assigned for training or experience only upon presenting evidence of liability and medical liability insurance coverage and only with permission of the Fire Chief.
- d) METRO shall provide, own, and maintain two (2) brand-new, fully equipped, front-line Wheeled Coach Advanced Life Support ("ALS") ambulances, with 2015 model chassis, as specified by the Illinois Department of Public Health and the Central DuPage Hospital EMS System, and the specifications of the Village contained in the RFP document. The parties agree that METRO will enter into a contract with the manufacturer of the ambulance vehicles before June 30th, 2014. The parties further agree that the timeline for the delivery of the vehicles is not within Metro's control and is subject to the timelines established by the ambulance manufacturer. Additionally, once the two (2) brand-new, fully equipped front-line Wheeled Coach 2015 Chassis ALS ambulances are delivered, the timeline for the vehicles to be put in service and use at Glen Ellyn is subject to the timeline by the Illinois Department of Public health and the CDH EMS system for each to inspect, approve and license or certify the vehicles for use.

The parties further agree that each ambulance vehicle provided by Metro shall contain decals indicating "Services Provided by Metro Paramedic Services, Inc". The parties shall negotiate in good faith as to the type of decals and the location of the decals on each ambulance vehicle.

- e) The Parties have agreed that METRO shall purchase the Village's existing front-line units (i.e. Units #61 & 62) at the purchase price of \$22,000 per unit. METRO agrees to assume all responsibility for ownership and on-going maintenance and repair of these ambulances, and furthermore agrees that both units shall be solely dedicated to serve the Village until delivery of the new front-line ambulance units. METRO agrees to purchase, at its option, the following equipment and materials at the mutually agreed upon fair market value of \$21,500.00 for the purposes of equipping each unit in accordance with the terms and conditions of the RFP:

- ✓ Soft goods and supplies from both front-line ambulances
- ✓ Two (2) Zoll E Series Defibrillators
- ✓ Two (2) Stryker Power Stair Chair
- ✓ Two (2) Jump Boxes
- ✓ Two (2) Drug Boxes
- ✓ Two (2) Stryker Power Cots
- ✓ Nine (9) Backboards
- ✓ Two (2) KED
- ✓ Two (2) LCS4 Suction

- f) METRO agrees that the two mobile Starcomm two-way radios and the two Motorola APEX portable radios that the Village is obligated to furnish in each ambulance unit as part of this Agreement are solely the assets of the Village. As such, METRO agrees to promptly return said equipment to the Village upon termination of the contract. Village agrees, at its own expense, to provide continual maintenance and programming of the two Starcomm two-way radios and two Motorola APEX portable radios.
- g) METRO agrees that the two (2) Panasonic Toughbooks that the Village is obligated to furnish in each ambulance unit as part of this Agreement are solely the assets of the Village. As such, METRO agrees to promptly return said equipment to the Village upon termination of the contract. Village agrees, at its own expense, to provide continual maintenance and programming of the Panasonic Toughbooks.
- h) Metro agrees that the four (4) Motorola Minitor Pagers that the Village is obligated to furnish to the Paramedic/FF's are solely the assets of the Village or its Agents. METRO agrees to promptly return said equipment to the Village upon termination of the contract. Village agrees, at its own expense, to provide continual maintenance and programming of Minitor Pagers. METRO agrees to repair or replace the Minitor Pagers due to negligent damage or loss caused by its

employees.

4. QUALIFICATIONS OF PERSONNEL:

- a) To be assured that all METRO employees meet the qualification necessary to assist the Village in meeting its responsibilities for fire protection and emergency medical services, the Village requires METRO to only assign employees to the Village who meet the Village's quality requirements. Each one of the METRO employees assigned to work at the Village shall, at the time the employee is assigned to work at the Village, be licensed by the State of Illinois as a EMT-P; Twelve (12) shall be certified as a Basic Operations Firefighter ("BOF"); and shall be approved to work within Village approved - Emergency Medical Services System (EMS System). Each Paramedic/FF shall continue to meet all Paramedic/FF's education requirements required by all applicable regulatory agencies and the CDH EMS System. All required continuing education shall be performed during non-duty hours and at the expense of METRO. Evidence of the maintenance and completion of all required continuing education, license and certification requirements shall be provided upon request by the Fire Chief or his designee. Further, all METRO employees assigned or permitted to work at the Village must meet all education and training requirement of the State Fire Marshal Personnel Standards of Education.
- b) All Paramedic/FF's must attend training sessions held by the Village during the hours that they are on duty and must meet all training and certification as required by the Fire Department.
- c) METRO shall not assign Paramedic/FF's to work at the Village who do not meet the following criteria:
 - i. At least one (1) Paramedic/FF on each shift that is familiar with the Village Operations shall have at least three-year of licenses and documented field experience in a municipal environment, as a paramedic/firefighter.
 - ii. All Paramedic/FF's shall possess and maintain valid certifications in Advanced Life Support, and Pre-Hospital Trauma Life Support or International Trauma Life Support. At least six (6) of the Paramedic/FF shall be certified at the instructor level in Cardiopulmonary Resuscitation (CPR).
 - iii. All Paramedic/FF's shall minimally possess a valid Class "D" Drivers License as issued by the Illinois Secretary of State when assigned by METRO to the Village, and shall maintain such license in good stead during their assignment with the Village.

- iv. At least (2) Paramedic/FF's assigned to each shift (one per station) shall have received and passed METRO's certified training programs with instruction in the driving and operation of emergency vehicles.
- v. Incumbent Paramedic/FF's hired by Metro shall be provided with twelve (12) months from the start date of this agreement to secure certifications and/or qualifications stipulated in the RFP. METRO shall provide written notification to the Village once the incumbents have completed the certifications.
- vi. The Vendor must certify in writing that each of the regularly scheduled personnel, at the Vendor's sole expense, has had and/or will have a yearly physical, which shall include a full NFPA 1582 medical examination including drug and alcohol screening.

5. SELECTION OF QUALIFIED PERSONNEL:

To assist the Village in maintaining quality control, METRO shall provide the Village with not less than three (3) resumes for each Paramedic/FF who is being considered for assignment to the Village, at least one week in advance of the interview described in the next paragraph. So that the Village is certain that METRO employees can effectively assist the Village and perform their duties, METRO shall, at its sole expense, require all prospective Paramedic/FF's to take a pre-employment physical, so long as such requirement is not contrary to federal, state or local laws, which shall include a drug test and background screening. METRO shall verify in writing, to the Village that each such Paramedic/FF has the physical condition, background clearance and agility required to perform the duties of a Paramedic/FF and meeting the standards of NFPA 1582.

- a) For quality control purposes, each of METRO employees to be assigned to the Village as a Paramedic/FF will be interviewed by a representative of the Village prior to his/her assignment. The Village shall advise METRO of those Paramedic/FF's who meet the Village's quality requirements for full-time assignment to the Village.
- b) If the employment of any assigned Paramedic/FF is terminated from METRO, immediate notice thereof shall be provided to the Fire Chief or his designee.
- c) Village shall have the right to direct METRO to no longer assign any given METRO employee to Village when Village determines that such action is in its best interests; provided, however, that both Parties agree to only undertake re-assignments that are consistent with their goals and commitments as equal opportunity employers. Village shall notify METRO of such direction in writing. Upon receipt of notice, METRO shall immediately replace its employee with

another qualified employee and shall provide a permanent replacement within a reasonable period. All temporary and permanent replacement METRO employees shall be selected in accordance with the foregoing provisions of this agreement.

At Metro's sole expense, Metro shall certify in writing that each contract employee provided to the Village has successfully completed a thorough criminal background check. If the applicant/background check reveals information or statements that are incorrect or reveals information showing any of the following, the applicant should not be approved for hire:

- i. Unlawful possession with the intent to deliver; any controlled substance, as such term is defined in the Illinois Controlled Substances Act (720 ILCS 570/100 et seq.), as amended from time to time or cannabis, as defined in the Cannabis Control Act (720 ILCS 550/1 et seq.), as amended from time to time; or an intoxicating compound, as listed or defined in the Intoxicating Compounds Act (720 ILCS 690/0.01 et seq.), as amended from time to time, or any like offense of another state or country within the past ten (10) years.
- ii. Unlawful possession of any controlled substance, cannabis or intoxicating compound, within the past five years.
- iii. The offenses of criminal sexual assault and criminal sexual abuse, as such offenses are defined in the Illinois Criminal Code 720 ILCS 5/1-1 et seq., or any like offense of another state or country.
- iv. Any offense involving violence against another person or threatened violence against another person under the Illinois Criminal Code (720 ILCS 5/1-1 et seq.), within the past ten (10) years.
- v. Any offense involving moral turpitude, including but not limited to any offense involving the misapplication, misappropriation or misuse of funds of another person, within the past five years.
- vi. The applicant has been convicted of driving under the influence of alcohol, other drug or drugs, intoxicating compound or compounds or any combination thereof under Illinois law (625 ILCS 5/11-501 et seq.), as amended from time to time of similar provision of local

ordinance or any like offense of another state or county within the past five (5) years.

- vii. The applicant has been convicted of reckless driving under Illinois law (625 ILCS 5/11-503 et seq.), as amended from time to time or similar provision of a local ordinance or any like offense of another state or county within the past five

6. RESPONSIBILITIES AND DUTIES OF PERSONNEL:

- a) METRO employees assigned to the Village shall comply with all applicable rules, procedures, regulations and ordinances of all units of government and governmental agencies, including those of the Village and the rules and regulations of the CDH emergency medical systems under which the Village has been designated or elects to operate.
- b) METRO employees assigned to the Village shall perform Firefighter duties based on their training, qualifications, and certifications at the Basic Firefighter Operations level, as prescribed and required by the Office of the State Fire Marshal.
- c) Assigned Paramedic/FF's shall respond to all requests for emergency medical services as directed by the Village in accordance with the Village's standard with the EMS System Procedures. The Paramedic/FF's shall also provide assistance under any mutual aid agreement, which the Village has with neighboring jurisdictions.
- d) In addition to regular duty assignments, METRO shall require its assigned Paramedic/FF's to:
 - i. Complete all reports and documentation required by the Village, Central DuPage Hospital, or any other hospital utilized by the Village, and any other governmental unit. All medical reports and medical records completed by METRO shall remain confidential. Metro employees shall not reveal any medical information about the Village's patients, or release any medical records, to unauthorized individual(s) or agencies without the express consent and direction of the Village. All requests for medical records or information about any Village patient shall be directed to the Fire Chief or his designee.
 - ii. Attend instructional classes in cardiopulmonary resuscitation and EMS education. In addition, those Paramedic/FF's who are certified CPR instructors shall provide Cardiopulmonary Resuscitation and First Aid classes for the residents, employees and members of the Village while on duty.

- iii. All Paramedic/FF's must provide blood pressure screening for the residents, employees and members of the Village.
- iv. Maintain the living quarters and those areas of the administrative portion of the fire station to which they have access, as well as the apparatus storage area. METRO personnel shall be required to perform daily checks of all equipment to ensure proper working order. Personnel are also responsible to maintain their station uniforms and bunker gear in accordance with department guidelines and regulations.
- v. The Village or its Agent shall provide METRO with department guidelines and regulations upon request of METRO.
- vi. METRO is responsible to assure that each of its employees is eligible for recertification under the guidelines established by the EMS System Mobile Intensive Care Guidelines as prescribed by the EMS System and the Illinois Department of Public Health.
- vii. Personnel shall participate in all training provided by the Village or its Agent while on duty.
- viii. Each METRO Paramedic/FF's shall not make themselves absent from duty until properly relieved by another certified Paramedic/FF meeting all the requirements of this Contract.
- ix. METRO personnel shall follow the orders of the ranking Station Officer to which they are assigned, the orders of a ranking Officer on the fire ground, or the senior Officer on the scene, and shall fulfill any and all lawful duties and assignments directed by the Fire Chief of the Department or designee.
- x. METRO personnel will present demonstrations of the ambulances and equipment as directed by the Village/Fire Chief.
- xi. METRO personnel shall provide any and all services connected with their professional training as directed by the Village Manager/Fire Chief, when qualified, furnish ongoing education/instruction to all personnel of the Village/Fire Department.

- xii. METRO personnel shall prepare written reports pertaining, but not limited to, response statistics, system status reports and performance monitoring.
- xiii. METRO personnel when qualified shall conduct basic medical training for members of the Village as directed by the Village/Fire Department.

7. CONTRACT MANAGER/EMSCOORDINATOR:

- a) METRO shall designate one of the Paramedic/FF's assigned to the Village to function as liaison Contract Manager/EMS Coordinator ("the Coordinator). A secondary liaison may be named also. The Coordinator will be responsible for the coordination of all METRO activities and will function as a liaison between METRO and the Village. The Coordinator shall have a minimum five (5) years experience, with previous documented municipal experience, be an IDPH Lead Instructor, ACLA, BTLs, PHTLS, PEPP, CPR, PALS Instructor to administrate this agreement. The duties of Coordinator shall include, but not be limited to:
 - ✓ Village liaison to CDH System
 - ✓ HIPPA Officer and records administrator
 - ✓ Ambulance billing coordinator and liaison to the billing services provider
 - ✓ Ambulance and ALS engine IDPH and CDH System inspectors
 - ✓ Paramedic license recertification of contract and Fire Dept. members
 - ✓ Paramedic education-teaches Village continuing education
 - ✓ Provides EMS budget
 - ✓ Maintains and orders all EMS supplies and oxygen
 - ✓ Coordinates ALS inventories of ambulances and engines
 - ✓ Narcotic inventories and Narcotic security records manager
 - ✓ Coordination of ambulance equipment maintenance and repair
 - ✓ Acting as liaison between the Village, the CDH EMS system and the Illinois Department of Public Health along with liaison between Metro Management, Metro employees and the Village of Glen Ellyn.

8. FACILITIES AND UNIFORMS:

- a) The Village shall provide equipped kitchen facilities, bunk room facilities, and day room facilities for use by METRO on-duty employees assigned to the Fire Station.

- b) METRO shall provide two (2) sets of uniforms and one (1) set of turnout gear for each Paramedic/FF's assigned to the Village per the RFP, page 28, Appendix G. No reference to the name of the Contractor shall appear on any clothing provided. It is the responsibility of METRO to maintain the Paramedic/FF's uniforms in a neat and clean condition.
- c) The Village and/or its Agent shall provide METRO with access to the department's laundering facility at Station #62, including access to the bunker gear washer and dryer.

9. ADMINISTRATION OF PROGRAM AND BILLING:

- a) METRO shall handle or cause to be handled all necessary reports as required by the State of Illinois, federal government, resource hospital, the Village or any other agency requiring information on all calls for service.
- b) METRO shall provide any other reasonable service necessary as determined by the Village of Glen Ellyn to maintain an efficient paramedic program in the Village.
- c) No information on any response shall be divulged to any agency other than those required by state or federal law or regulations promulgated pursuant thereto except with express consent of the Village.
- d) METRO shall provide, on a monthly basis, a summary of ambulance call history including:
 - i. Number of responses by address and response time, per month
 - ii. Number of Transports per month
 - iii. Number of Disregards for month
 - iv. Number of "Treat no Transports" and "Citizen Assist" responses per month
 - v. Number of Patients transported and cost
 - vi. Monthly year to date receivables

Village shall notify its dispatch provider that authorized METRO personnel are authorized to receive this information from the Village's dispatch center.

- e) METRO shall bill third party payers at the rates agreed upon by the Village for all services provided pursuant to this Agreement. METRO shall bill the patient for any charges that are not covered by a third-party payer.

- i. The Village has established rates pursuant to Village ordinance. METRO shall bill at the rates set forth in the ordinance once it becomes effective and upon written notification of the Village.
- ii. The Village and METRO may also set reasonable policies for exempt service including, by way of illustration and not limitation, Village employees injured while at work and in need of transport. The Fire Chief (or designee) and METRO's Vice President shall be the primary point of contact charged with advising METRO of any and all such claims within a timely basis. Any and all policies established shall be in accordance with all applicable rules, laws, regulations and guidance.

10. PERSONNEL AS EMPLOYEES OF METRO:

All Paramedic/FF's employed by METRO and assigned to the Village shall be employees of METRO only and not the Village. METRO shall be responsible for payment of all wages, FICA withholding, income tax withholding, unemployment insurance, workers' compensation insurance, comprehensive general liability coverage, malpractice insurance coverage, and all other requirements of local, state or federal law for all personnel provided by METRO pursuant to the terms of this Contract. All control exercised by the Village over the activities of METRO employees is exercised solely to assure the orderly and safe operation of the Village's fire service and emergency medical services.

11. COMPENSATION:

- a) The amount due to METRO shall be in accordance with the Illinois Local Government Prompt Payment Act (50 ILCS 505/). Billing periods shall be from the 15th day of one month through the 14th day of the following month.
- b) In consideration of the services provided pursuant to the terms of this Contract, METRO shall receive the sum of \$317,297.00, to be paid in equal monthly, payments Year One (1) of the Contract; the Parties agree that \$20,000 shall be deducted from Year One's contract price as full and final payment for the purchase of the Village's reserve ambulance (i.e. Unit #63), in accordance with the terms and conditions of the RFP. The net contract cost for Year One (1), therefore, is **\$297,297.00**. The contract for the remaining four years is as follows: \$334,496.00 for Year Two (2); \$354,871.00 for Year Three (3); \$375,720.00 for Year Four (4); \$388,238.00 for Year Five (5).
- c) Upon execution of this Agreement, Metro shall promptly issue a lump sum payment for the purchase of the Village's two front-line

ambulances as well at the agreed upon fair market value for the associated equipment pursuant to Section 3 (e) above. Thus, Metro will issue a separate check in the amount of \$65,500.00 made payable to the Village.

- d) For any term beyond the initial term, this agreement is contingent on the appropriation of sufficient funds; no charges shall be assessed for failure of the Village to appropriate funds in future contract years. The Village shall provide METRO with at least (180) one hundred eighty day written notice if the Village cannot appropriate sufficient funds for additional years of service.
- e) **Expense Reimbursement Agreement:** Metro or its wholly owned affiliate company shall bill third party payers at the rates established by the Village and outlined in the Village ordinance for all services provided pursuant to this Agreement. Metro shall retain all payments ("the Threshold Amount") received as follows:
 - **Year 1:** From the gross receipts received by METRO in Year One, Metro shall be entitled to keep \$717,000.00 of the amount collected to be applied to METRO's operating costs in addition to an amount equal to 4% of all gross receipts collected for its EMS Billing fee.
 - **Year 2:** From the gross receipts received by METRO in Year Two, Metro shall be entitled to keep \$727,755.00 of the amount collected to be applied to METRO's operating costs in addition to an amount equal to 4.25% of all gross receipts collected for its EMS Billing fee.
 - **Year 3:** From the gross receipts received by METRO in Year Three, Metro shall be entitled to keep \$738,617.00 of the amount collected to be applied to METRO's operating costs in addition to an amount equal to 4.5% of all gross receipts collected for its EMS Billing fee.
 - **Year 4:** From the gross receipts received by METRO in Year Four, Metro shall be entitled to keep \$749,751.00 of the amount collected to be applied to METRO's operating costs in addition to an amount equal to 4.75% of all gross receipts collected for its EMS Billing fee.
 - **Year 5:** From the gross receipts received by METRO in Year Five Metro shall be entitled to keep \$769,997.00 of the amount collected to be applied to METRO's operating costs in addition to an amount equal to 5% of all gross

receipts collected for its EMS Billing fee.

- f) A reconciliation and independent auditor, selected by mutual agreement of Village and Metro, and paid for by METRO, shall be conducted eighteen (18) months after the 1st day of service in each year of the contract. Each annual audit shall reflect the total income collected by METRO for services provided during the first twelve (12) months of the preceding year of the contract. The Village shall conduct an audit that shall occur within the same time frame and parameters of Metro's audit to determine the EMS-related expenses of the Village. The remaining balance of gross receipts (i.e. in excess of the Threshold Amounts identified above), if any, received by METRO in that audit year shall be reimbursed to the Village for the reasonably ascertainable amount of its costs to provide Emergency Medical Services to its constituency, including, but not limited to, costs incurred to provide space for equipment, facility maintenance, administration, dispatch fees, personnel costs and accommodations, and the like. The remaining balance of gross receipts refunded to the Village shall not exceed the Village's costs to provide Emergency Medical Services to its constituency.

12. EXTENSION:

This Agreement may be extended upon the approval of the Village and upon the written agreement of Contractor and the Village.

13. INSURANCE REQUIREMENTS OF METRO:

METRO agrees to maintain for the duration of the agreement, insurance purchased from a company or companies lawfully authorized to do business in the State of Illinois and having a rating of at least A-minus as rated by A.M. Best Ratings. Such insurance will protect METRO from claims set forth below which may arise out of or result from its operations under the agreement and for which METRO may be legally liable, whether such operations be by METRO or by a SubVendor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- > **Worker's Compensation Insurance** covering all liability of METRO arising under the Workers' Compensation Act and Occupational Diseases Act; limits of liability not less than statutory requirements.
- > **Employers Liability Insurance** covering all liability of METRO as employer, with limits not less than: \$1,000,000 per injury – per occurrence; \$1,000,000 per disease – per employee; and \$1,000,000 per disease – policy limit.
- > **Comprehensive General Liability** in a broad form on an occurrence basis, to include but not be limited to, coverage for the following where exposure exists;

Premises/Operations, Contractual Liability, Products/Completed Operations for 2 years following final payment, Independent Vendor's coverage to respond to claims for damages because of bodily injury, sickness or disease, or death of any person other than METRO's employees as well as claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by METRO, or (2) by another person and claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use there from; Broad Form Property Damage Endorsement;

General Aggregate Limit: \$ 10,000,000

Each Occurrence Limit: \$ 5,000,000

> **Automobile Liability Insurance** shall be maintained to respond to claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle. This policy shall be written to cover any auto whether owned, leased, hired, or borrowed.

Each Occurrence Limit \$ 1,000,000

> **Professional Liability Insurance** shall be maintained to respond to claims for damages due to the METRO's errors and omissions.

Errors and Omissions \$5,000,000

> **Crime Insurance** shall be maintained to respond to claims for damages due to the METRO employee theft, dishonesty, or related crimes.

Crime \$500,000

> **Excess Insurance** shall be maintained to respond to claims, and shall sit above the General Liability, Employers Liability, and Auto Liability policy limits outlined above.

Excess \$5,000,000

METRO agrees that with respect to the above required insurance:

> The CGL policy shall be endorsed for the general aggregate to apply on an annual basis;

> To name the Village of Glen Ellyn as additional insured as their interest may appear, and; to provide thirty (30) days' notice, in writing, of cancellation or material change. METRO shall provide a copy of this Contract for Paramedic/Firefighter Service to its liability insurance carrier(s) for this purpose.

- > METRO's insurance shall be primary in the event of a claim, except when the claim involves the Village, its Agents, its employees or its subcontractors operating METRO's equipment
- > The Village of Glen Ellyn shall be provided with a Certificate of Insurance and endorsements evidencing the above required insurance, prior to commencement of an agreement and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration or cancellation of any such policies.
- > At each renewal period, METRO shall annually disclose to the Village its self-insured retention ("SIR") limits for its liability coverages for all policies in effect.
- > A Certificate of Insurance that states the Village of Glen Ellyn has been endorsed as an "additional insured" by METRO's insurance carrier. Specifically, this Certificate must include the following language: "The Village of Glen Ellyn and its respective elected and appointed officials, employees, agents, vendors, attorneys and representatives, are, and have been endorsed, as additional insureds under the above referenced policy, numbers BAP 9307809-12 for automobile liability and 39016C141AHL for general liability, on a primary and non-contributory basis for general liability and automobile liability coverage for the duration of the contract term."
- > Failure to Comply: In the event METRO fails to obtain or maintain any insurance coverage required under this agreement, it shall be considered a material breach of the agreement and the Village of Glen Ellyn may purchase such insurance coverage and charge the expense thereof to METRO, or terminate the agreement, at the option of the Village.

14. INSURANCE REQUIREMENTS OF THE VILLAGE OF GLEN ELLYN:

The parties agree that on rare occasions, the Village, its Agents, its employees or its subcontractors may have to operate METRO's equipment. The provisions set forth in Article 14 apply only when the Village, its Agents, its employees or subcontractors operate METRO's equipment. In order to protect the Village and METRO and their agents from potential resulting claims, it agrees to maintain for the duration of the agreement, appropriate liability insurance coverages via its local government insurance consortium.

- > Village agrees to name Metro Paramedic Services, Inc and its parent company, Superior Air-Ground Ambulance Services, Inc as additional insured as their interest may appear whenever and wherever Village, its Agents, its employees or its subcontractors operate METRO's equipment, and; to provide thirty (30) days' notice, in writing, of cancellation or material change. Village shall provide a copy of this Contract for operating Metro's equipment to its liability insurance carrier(s) for this purpose.

A Certificate of Insurance that states Metro has been endorsed as an "additional insured" by Village insurance carrier. Specifically, this Certificate must include the following language: "Metro Paramedic Services, Inc, its affiliate companies, and its respective officials, employees, agents, vendors, attorneys and representatives, are, and have been endorsed, as additional insureds under the above referenced policy, numbers 16691, 38962, and 15105 on a primary and non-contributory basis for general liability and automobile liability coverage for the duration of the contract term whenever Village, its Agents, its employees or its subcontractors operate METRO's equipment."

15. NOTICES: Notices permitted or required hereunder shall be served either personally or by certified mail to the following individuals and addresses:

IF SENT TO THE VILLAGE:

Mark Franz, Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

IF SENT TO METRO:

Michael Tillman, Vice President
Metro Paramedic Services, Inc.
395 West Lake Street
Elmhurst, Illinois 60126

16. INDEMNITY HOLD HARMLESS PROVISION:

METRO agrees to indemnify, save harmless and defend the Village, and its respective elected and appointed officials, employees, agents, vendors, attorneys and representatives and each of them against and hold it and them harmless from any and all lawsuits, claims, injuries, demands, liabilities, losses, and expenses; including court costs and attorney's fees for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of, or in connection with the work covered by this agreement. The foregoing indemnity shall apply except if such injury is caused directly by the willful and wanton conduct of the Village of Glen Ellyn its agents, servants, or employees or any other person indemnified hereafter. The obligations of METRO under this provision shall not be limited by the limits of any applicable insurance required of METRO.

17. NON-SOLICITATION AGREEMENT:

Village agrees not to solicit, or cause or induce a third party to solicit, for the purpose of hiring any of Metro's employees placed with the Village to perform like services for the Village for the duration of this agreement and for one year hereafter; unless mutually agreed by METRO and Village.

18. NON-ASSIGNABILITY:

This is a contract for personal services, and by its nature cannot be assigned without the written permission of the Village. METRO may not assign this contract or subcontract all or any part hereof without prior written consent of the Village. For purposes of this paragraph, a sale or transfer of a controlling interest in the METRO business during the term of this agreement will be considered an assignment. In the event such a sale or transfer takes place, METRO shall notify the Village within 24 hours of said sale or transfer, and the Village, at its option, may continue this agreement in force, terminate the agreement upon 10 (ten) days written notice, negotiate with METRO to change whatever terms of the agreement the Village feels are in its best interest to change, or agree to an assignment of the agreement.

19. STATUTORY COMPLIANCE:

In addition to complying with the statutes and regulations specifically referenced in this contract, METRO, Village its Agents, its employees or its subcontractors are responsible for determining the applicability of and complying with any other laws, regulations, ordinances, etc. which govern the delivery of EMS services to the Village of Glen Ellyn.

✓ State of Illinois Discrimination Laws (775 ILCS 5/1-1010 et.seq.).

In carrying out the performance required under this bid specification, and any contract subsequently awarded pursuant to the Contract, the parties shall comply with all applicable provisions of the Illinois Human Rights Act, and rules and regulation promulgated by the Illinois Department of Human Rights, prohibiting unlawful discrimination in employment. METRO's failure to comply with all applicable provisions of the Illinois Human Rights Act, including specifically, provisions related to sexual harassment, or applicable rules and regulations promulgated thereunder, may result in a determination that METRO is ineligible for future contracts or subcontracts with the Village or any of its political subdivisions or municipal corporations, and this bid specification may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulations.

✓ Drug Free Workplace Act (30 ILCS 580/1, et.seq.).

The parties must comply with all of the provisions of the Drug-free Workplace Act, which are applicable to them. False certification or violation of the requirements of the Drug-free Workplace Act by Metro may result in sanctions including, but not limited to, termination of this bid specification and debarment of contracting or bid opportunities with the Village for at least one (1) year but not more than five (5) years.

- ✓ Freedom of Information Act (5 ILCS 140/1 et.seq.)
Applications, program reports and other information obtained by the Village under this Contract shall be administered pursuant to the Freedom of Information Act.
- ✓ Educational Loan Default Act (5 ILCS 385/3).
METRO certifies that this contract is not in violation of the Educational Loan Default Act prohibiting certain contracts to individuals who are in default on an educational loan.
- ✓ Americans with Disabilities Act.
As a condition of receiving this Contract, the parties certifies that services and activities provided under this bid specification comply and will continue to comply with The Americans with Disabilities Act (hereafter "ADA") (42 U.S.C. 12101 et.seq.) and the regulations thereunder (28 CFR 35.130).

20. WAIVERS:

A waiver of any condition of this Contract must be requested in writing. No waiver of any condition of this Contract may be effective unless in writing from the Village.

21. ASSIGNMENT:

The benefits of this Contract and the rights, duties and responsibilities of METRO under this contract may not be assigned (in whole or part) except with the express written approval of the Village. Any assignment by METRO in violation of this provision renders this Contract voidable by the Village.

22. SEVERABILITY CLAUSE:

If any provision under this Contract or its application to any person or circumstances is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or its application of this Contract which can be given effect without the invalid provision or application.

23. INTEGRATION CLAUSE:

Attached to this Agreement is the Village of Glen Ellyn's Paramedic/Firefighter Professional Services Request for Proposals ("the RFP"), dated March 21, 2014, and Addendum #1 dated April 4, 2014, and Metro's April 28, 2014 correspondence (*Exhibit A*). Except to the extent specifically provided for in this Agreement, METRO shall be obligated to carry out all of its obligations as provided for within the RFP and METRO'S response to the RFP. This Contract, with aforementioned attachments, as written, is the full and complete Contract between the parties and there are no oral Contracts or understandings between the parties other than what has been reduced to writing herein. To the extent that the specific terms of this Agreement contain different obligations for METRO, those contrary specific provisions shall apply.

24. CERTIFICATION:

METRO does hereby certify that it is not barred from Contracting on the contract as a result of a violation of Section 33E of the Illinois Criminal Code, 720 ILCS 5/33E-1 through 33E-18.

25. TERMINATION:

The Village reserves the right to terminate their agreement at any time during the term of this Agreement, upon thirty (30) days written notice. In case of such termination, the vendor shall be entitled to receive payment from the terminating Village for work completed to date in accordance with the terms and conditions of their agreement. In the event that an agreement is terminated due to vendor's default, the Village shall be entitled to purchase services elsewhere and charge the vendor with any or all losses incurred, including attorney's fees and expenses. The vendor may terminate this agreement upon providing a minimum of six (6) months advanced written notice.

- **Contingency Option:** In the event that the Village terminates the Agreement with Metro for whatever reason, the parties agree that METRO will allow the Village to use all three of its ambulance vehicles for ninety (90) days, at no cost to the Village, provided the Village agrees to maintain, insure, and repair the ambulances. If the ambulances are destroyed beyond repair, the Village shall pay Metro according to the mutually agreed upon amortization schedule which is attached to this agreement as *Exhibit B*.
- Metro furthermore agrees that the Village, at its sole discretion, would have the option to purchase the ambulance units from Metro within that 90 day period according to the mutually agreed upon amortization schedule which is attached to this Agreement as *Exhibit B*.

Any and all promises in this agreement regarding indemnification, insurance, waivers and the like shall continue in full force and effect notwithstanding the termination of this agreement. It is understood by the parties that termination deals strictly with the provision of professional services and the compensation for those services and not with the extinguishing of the obligations of either party to provide any indemnification and insurance required under this agreement.

26. TOBACCO USE:

METRO agrees to enforce a policy prohibiting smoking or use of tobacco by METRO personnel while operating all vehicles provided by METRO or Village pursuant to this Contract and shall require its employees to abide by Village's no smoking policy.

27. SEVERABILITY:

If any section, paragraph or provision of this Agreement shall be held invalid or unenforceable for any reason, such invalidity shall not affect any of the remaining provisions of this Agreement.

28. ILLINOIS LAW TO GOVERN:

Any dispute arising out of or over this Contract shall be governed by Illinois law.

29. VENUE FOR DISPUTES:

The parties hereto agree that for the purposes of any lawsuit between them concerning this agreement, its enforcement or its subject matter, sole and exclusive venue shall be in the Circuit Court of DuPage County, IL.

30. BOOKS AND RECORDS, AUDITS:

METRO will comply with all applicable provisions of Illinois law, including but not limited to the Village Act, with regard to financial audits and making its books and records available to the Village.

31. WAIVER OF BREACH NOT CONTINUING WAIVER:

The failure of the Village to exercise any of its legal remedies shall not be considered a waiver of any breach of this agreement.

32. ENTIRE AGREEMENT:

This agreement supersedes and negates all other agreements between the parties concerning the same subject matter. Any other representation or warranty made by the parties not appearing in this agreement is not enforceable. Amendments to this agreement can be made in writing only, signed by METRO and the Village.

[The remainder of this page is intentionally left blank]

IN WITNESS WHEREOF , the parties hereto have caused this agreement to be executed by their duly authorized officials on the date first above written.

VILLAGE OF GLEN ELLYN

By: _____

[Signature]
Village Manager

Date: _____

6/10/14

Attest: _____

[Signature]
(title)

6-10-14
Asst. Village Manager

METRO PARAMEDIC SERVICES, INC.

By: _____

[Signature]
(title)

Vice President

Date: _____

6/9/14

Attest: _____

[Signature]
(title)

Admin Assistant



RSM US LLP

Independent Auditor's Report

To the Shareholder
Metro Paramedic Services, Inc.
Elmhurst, Illinois

Report on the Schedule

We have audited the accompanying Schedule of Income Collected for Services Provided by Metro Paramedic Services, Inc. for the period June 15, 2014 through June 14, 2015 (the Schedule).

Management's Responsibility for the Schedule

Management is responsible for the preparation and fair presentation of the schedule in accordance with Section 11.f of the Contract for Paramedic/Firefighter Service between the Village of Glen Ellyn (Village) and Metro Paramedic Services, Inc. (Metro) dated June 6, 2014 (the contract). Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the schedule that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the schedule based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the schedule is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the schedule. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the schedule, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the schedule in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the schedule.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the schedule referred to above, presents fairly, in all material respects, the income collected applicable to the services provided by Metro Paramedic Services, Inc. for the contract year ended June 14, 2015, in accordance with the provisions of Section 11.f of the contract.

Basis of Accounting

We draw attention to Note 1 to the schedule, which describes the basis of accounting. The schedule was prepared by Metro on the basis of the provisions of the contract, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the financial reporting provisions of the contract referred to above. Our opinion is not modified with respect to this matter.

Restriction on Use

Our report is intended solely for the information and use of Metro and the Village and is not intended to be and should not be used by anyone other than these specified parties.

RSM US LLP

Chicago, IL
March 14, 2016

METRO PARAMEDIC SERVICES, INC.
Schedule of Income Collected for Services Provided
Period June 15, 2014 through June 14, 2015

Income collected (see Note 1 below)

\$791,766

Note 1: The income collected represents payments received toward the determination of compensation for services provided as defined primarily in Sections 9 and 11 of the Contract for Paramedic/Firefighter Service between the Village of Glen Ellyn and Metro Paramedic Services, Inc. dated June 6, 2014. The income collected relates to payments received during the period from June 15, 2014 through December 15, 2015 for contract services provided for the contract year from June 15, 2014 through June 14, 2015, in accordance with the contract.

The Note is an integral part of this Schedule.



Metro

Paramedic Services, Inc.

Village of Glen Ellyn

Metro Paramedic Services, Inc.

Summary Report

6/14/2014 to 1/31/2016

Paramedic Services, Inc.

395 W. Lake Street
Elmhurst, IL 60126-1407
www.MetroParamedics.com
630.530.2991

March 15th, 2016

Village of Glen Ellyn

Attn: Village Manager Mark Franz & Assistant Village Manager Al Stonitsch

533 Duane St.

Glen Ellyn, IL 60137

Dear Mr. Franz & Mr. Stonitsch:

Enclosed for your review is a summary report of Metro Paramedic Services, Inc. (Metro) activity related to the Agreement and partnership with the Village of Glen Ellyn (Village) and the Glen Ellyn Volunteer Fire Company (GEVFC). The enclosed summary captures all activities related to our Agreement since Metro began providing service to the Village on June 14th, 2014.

Our summary includes an introduction highlighting the accomplishments that Metro, Village and GEVFC has accomplished over the past eighteen (18) months. Additionally, the report includes detailed call for service information, commendations of our employees, reports from our Contract Manager and EMS Coordinator, and a review of all medical equipment and ambulances provided to the Village by Metro.

Our report concludes with a copy of Metro's internal audit and a copy of RSM US LLP's independent audit of income collected by Metro towards the compensation for service Metro provided to the Village of Glen Ellyn, as defined primarily in Sections 9 and 11 of our Agreement for Paramedics/Firefighter Service dated June 6th, 2014. The income collected related to the payments received during the period from June 15, 2014 through December 15, 2015 for contract services provided for the contract year from June 15th, 2014 through June 14, 2015 (Year 1 of the Agreement), in accordance with the Agreement.

The audit verifies that Metro collected a total of \$791,765.88. Metro's operating cost for Year 1 of service, as agreed upon in our Agreement with the Village, was \$717,000.00 plus a 4% EMS Billing Commission fee based on gross collections, which is \$31,670.64. Resulting in a difference owed to the Village in the amount of \$43,095.24 which is being remitted back to the Village as an expense reimbursement for EMS costs incurred by the Village. A check payable to the Village, in the amount of \$43,095.24, is enclosed in Mr. Franz's copy of this report.

On behalf of our entire organization, I thank both of you and the Village of Glen Ellyn for the opportunity to provide EMS and Firefighter services to the Glen Ellyn community. We look forward to our continued partnership with the Village and the Glen Ellyn Volunteer Fire Company for years to come.

Sincerely,



Michael G Tillman
Vice President

Introduction

Metro Paramedic Services, Inc. (Metro) has been providing Paramedic/Firefighter personnel and equipment for the Village of Glen Ellyn since June of 2014. Metro provides twelve (12) licensed Paramedic/Firefighters to staff two (2) Metro owned Advanced Life Support (ALS) ambulances on 24/7 basis. Metro also provides an additional ambulance which is used as a ready reserve in the event that a primary unit goes down for maintenance or repair.

All Village of Glen Ellyn Metro Paramedic/Firefighters are in good standing with the Illinois Department of Public Health and Region 8 Central DuPage Hospital Emergency Medical Service System (CDH EMSS). All Paramedic/Firefighters maintain current Illinois driver's licenses and are American Heart Association Basic Cardiac Life Support CPR Healthcare Provider certified. All of the Paramedic/Firefighters maintain specialty certifications such as Advanced Cardiac Life Support, Critical Care Paramedic, and International Trauma Life Support. Additionally, six (6) Paramedic/Firefighters are trained as American Heart Association CPR Instructors.

Our Paramedic/Firefighters are also trained and actively using CPAP which stands for Continuous Positive Airway Pressure and is utilized in emergency cases of heart failure or respiratory complications. CPAP utilizes calculated amounts pressurized air to force fluid out of the lungs of patients who are in severe respiratory distress. This equipment can only be utilized by specially trained Paramedic/Firefighters.

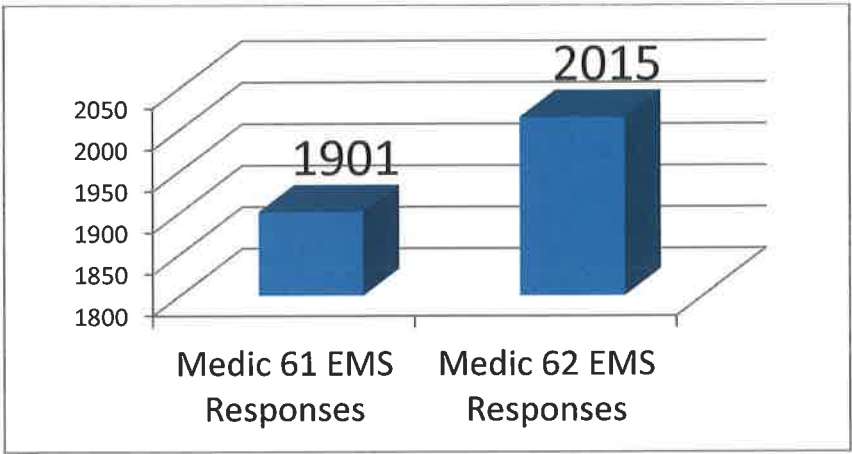
Because of the quality, training, and capability of our personnel, the Paramedic/Firefighters we assign to the Village of Glen Ellyn have been able to forge excellent partnerships with area hospitals such as CDH EMSS and others and allowed us to become the preferred department for implementing new technology, equipment, and techniques in the area. The bottom line is that the residents of the Village of Glen Ellyn and all guest and visitors to our community receive the highest quality of care available. Our staff looks forward to the challenge of implementing new procedures, technology, and equipment to provide the highest quality of care possible.

Operations

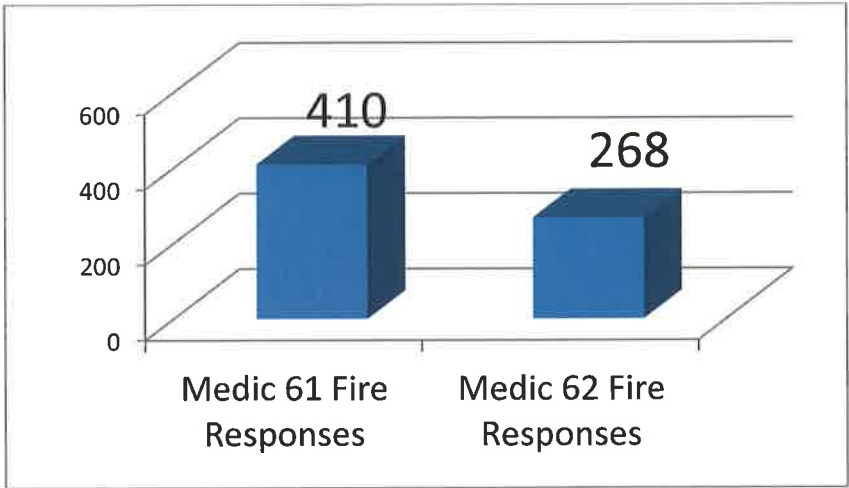
EMS and Fire Responses

Metro personnel responded to 4,594 calls for service to the Village of Glen Ellyn. The breakdown of the responses are listed in the below tables.

EMS Responses



Fire Responses



Commendations

Pictured are Glen Ellyn Metro personnel receiving commendations at the November 10, 2014 Village of Glen Ellyn Board Meeting. Below are additional commendations for personnel.

**Letter of Commendation**

May 20, 2015

Firefighter Paramedic Christopher Gamsak,

We have been informed by your Manager that on May 19, 2015 you performed your duties in an exemplary manner. Your actions, judgement, and patient care were performed at a level that demonstrated exceptional professionalism.

We would like to take this time to commend you for your actions on this event, and on your continuous dedication to perform your duties in an empathetic manner.

Respectfully Signed,

Michael O. Tillman, Vice President
Metro Paramedic Services, Inc.

Ted Deakow, Operations Manager
Metro Paramedic Services, Inc.

**Letter of Commendation**

May 20, 2015

Firefighter Paramedic Daniel Walsh,

We have been informed by your Manager that on May 19, 2015 you performed your duties in an exemplary manner. Your actions, judgement, and patient care were performed at a level that demonstrated exceptional professionalism.

We would like to take this time to commend you for your actions on this event, and on your continuous dedication to perform your duties in an empathetic manner.

Respectfully Signed,

Michael O. Tillman, Vice President
Metro Paramedic Services, Inc.

Ted Deakow, Operations Manager
Metro Paramedic Services, Inc.

**Letter of Commendation**

May 20, 2015

Firefighter Paramedic Jason Warren,

We have been informed by your Manager that on May 19, 2015 you performed your duties in an exemplary manner. Your actions, judgement, and patient care were performed at a level that demonstrated exceptional professionalism.

We would like to take this time to commend you for your actions on this event, and on your continuous dedication to perform your duties in an empathetic manner.

Respectfully Signed,

Michael O. Tillman, Vice President
Metro Paramedic Services, Inc.

Ted Deakow, Operations Manager
Metro Paramedic Services, Inc.

**Letter of Commendation**

May 20, 2015

Paramedic Coordinator Erli Carlson,

We have been informed of your actions on May 19, 2015. You performed your duties in an exemplary manner. Your actions, judgement, and patient care were performed at a level that demonstrated exceptional professionalism.

We would like to take this time to commend you for your actions on this event, and on your continuous dedication to perform your duties in an empathetic manner.

Respectfully Signed,

Michael O. Tillman, Vice President
Metro Paramedic Services, Inc.

Ted Deakow, Operations Manager
Metro Paramedic Services, Inc.

Contract Managers Report

Metro Paramedic Services has established a long-standing precedence for providing excellent fire suppression and EMS personnel on a contract basis, and the team we have in Glen Ellyn is no different. With over 75 years of combined EMS and Fire suppression experience, our team consists of a diverse group of both seasoned vets and young, eager and willing to learn individuals. It is that diversity, along with the experiences, that makes this group work so effectively.

Our field is constantly changing. Maintaining a current skill set is a must. We are currently putting together an interagency program with the DuPage Medical Group to further our training opportunities. Our management team has also implemented an outlined monthly training program, aimed at increasing both fire suppression and EMS skills and knowledge. This program has also improved the working relationship with the Volunteer Fire Company, as well as the effectiveness of our staff in fire suppression related incidents.

Recently, Metro Glen Ellyn participated in the active shooter drill at the Addison Fire Department. I am also making arrangements for our Metro Glen Ellyn staff to participate in the DuPage County Alliance interagency trainings coming up. EMS Coordinator Carlson and I have also begun working on public education and outreach programs, aimed mostly toward senior citizens since that is the main demographic we work with, but are also planning on incorporating programs for children and other residents.

In summary, the Glen Ellyn team has made vast improvements since the beginning of our contract and we do not plan on slowing down any time soon. Public education and outreach events, further training opportunities and further improvements to equipment are all in the works for the future.

Nick Petro
FF/PM/ACLS/PHTLS
Metro Glen Ellyn Contract Manager

Emergency Medical System (EMS) Coordinators Report

Metro has provided the Village of Glen Ellyn with vast amounts of new, advanced medical equipment. I was able to travel to the factory and supervise, inspect, and approve the delivery of the two (2) new Advanced Life Support Ambulances and their installed equipment. Upon delivery I was able to direct the proper radio and computer installations and successfully prepare the units for Illinois Department of Public Health and Central DuPage EMS System inspections.

With the delivery of the new units, I was able to familiarize, train, and certify the Metro Glen Ellyn personnel in the following equipment:

- Stryker Power Load Cot System
- ZOLL X-Series Monitor/Defibrillators
- ZOLL Autopulse Resuscitation System

I am also very pleased to announce that Metro Glen Ellyn staff, Metro Management, and I have reviewed and approved the purchase of the King Video Laryngoscope System and will be equipping both ALS Units with this new cutting edge technology. Upon arrival, I will be training and certifying all personnel in its proper use and maintenance. Currently, the Central DuPage Hospital EMS system has a successful intubation rate of 50-60%. Statistics have shown that we should expect to see that success rate increase to 90-95% by utilizing this system

Metro Glen Ellyn Training is conducted in house on a mandatory monthly basis; additionally, daily crews go over different scenarios to be better prepared so all Paramedic/Firefighters can excel at serving our community. Our plans for the future include working directly with DuPage medical group through Central DuPage Hospital to have combination continuing education which would assist us familiarizing personnel with the clinical setting as well as helping DuPage Medical Group understand what we do as EMS providers. Continuous Quality Improvement (CQI) is being performed on a regular basis which in turn is refining report writing and general field skills.

Erik Carlson, FF/PM/ACLS/PHTLS/PEEP/Lead Instructor
Metro Glen Ellyn E.M.S. Coordinator

Updated Equipment

Medic Unit #61 & Medic #62

Metro purchased, per RFP specifications from the Village of Glen Ellyn, two (2) 2015 Ford F 450 Wheeled Coach ALS Ambulances. The new units were put into service in April 2015. Additionally, at the request of Village and Chief Bodony, Metro incurred some nominal additional expenses (at no additional cost to Village) to make some last minute modifications to the vehicles prior to taking delivery of the vehicles.



Reserve Medic Unit #63



Metro purchased Medic #63 from the Village of Glen Ellyn in June of 2014 and continues to maintain and store on site at Glen Ellyn as a ready, immediate reserve.

Maintenance

Metro maintains all three (3) units at our state of the art facility at our corporate headquarters. All units receive both corrective and preventive maintenance on a rigid, regularly scheduled basis.



Updated Equipment

Digital Ally DVM-250 Event Camera



The new Medic Units were equipped with the Digital Ally DVM-250 Event Camera. The DVM-250 is a Professional Video Event Data Recorder (VEDR) integrated into a rear-view mirror. It is not an added device that needs to be installed into our vehicles; it simply replaces our vehicle's current rear-view mirror to increase driver visibility while recording forward video footage and in-cab video footage.

The DVM-250 can benefit our organization because it helps provide driver safety and driver training, along with company protection from false accusations in accidents and fraud. The DVM-250 VEDR is a device that can assist our managers to know what is really happening with their vehicles and drivers during operation. The video footage that is captured can be used to assist with driver training and to improve on safety performance for our fleet. The presence of the VEDR has also been shown to inspire safer, more professional behavior. By capturing evidence with the DVM-250, our firm protects our fleet against fraudulent claims and in not at fault accidents. By capturing accidents and incidents on video, our firm can eliminate a lengthy accident resolution and insurance claims while protecting our employees from prosecution.

The DVM-250 brings a valuable training tool to our fleet manager that can help improve driver safety and coaching. Other benefits would include driver exoneration in not at fault accidents, decreased liability, and protection for our drivers from crime and other fraudulent claims. Cost benefits include potentially reduced vehicle and employee insurance costs, vehicle downtime from accidents and fuel costs from GPS route management. This helps our firm keep our insurance costs low, which in turn allows us to provide our customers with competitive rates.

Upgraded Medical Equipment

ZOLL® X Series Cardiac Monitor/Defibrillators



Upon inception of Metro providing services to the Village of Glen Ellyn, Metro purchased two (2) ZOLL® X Series Cardiac Monitor/Defibrillators. The X Series is the optimum EMS unit and contains the industry leading latest technology.

All personnel received extensive training from ZOLL® representatives and the new units were put into service in August 2014.

Based on a platform developed for the military and air medical operations, the X Series rises to a new standard in ruggedness and durability, with unparalleled features. It combines the clinically superior therapeutic capabilities of ZOLL® defibrillation and pacing with the advanced monitoring parameters you need for your patients. The X Series is also the first defibrillator with integrated WiFi, one of three connectivity options. Another unique feature is a split-screen capability that allows you to view an ECG in real time while simultaneously viewing an acquired 12-lead or one of five separate pages of 12-lead ECG and analysis information.

No matter which patient parameters you're monitoring, they'll be easy to read, thanks to a large, bright, high-contrast color LCD with three display modes. An oversized numeric display of just physiologic parameter values is one of the many display options. And you can have all this capability without the complexity of multiple batteries or stopping to swap them in the middle of a call, because the rechargeable SurePower™ II high-capacity lithium-ion battery provides six hours of continuous run time, enough power for the busiest EMS operation.

Upgraded Medical Equipment

ZOLL® AutoPulse®



Metro provides the Village with ZOLL® AutoPulse® devices, which can be utilized on each of the Village's ambulances.

The only device of its kind, the ZOLL® AutoPulse® is a revolutionary non-invasive cardiac support pump that moves more blood, more consistently than is possible with manual compressions. Easy to use and battery operated, its load-distributing LifeBand® squeezes the entire chest. As a result, victims receive more consistent, high-quality compressions than those delivered by simple automated CPR devices, which means improved blood flow.

AutoPulse® also minimizes no-flow time. It allows rescuers to provide compressions while performing other lifesaving activities, or while transporting a victim down the stairs or in the back of a moving ambulance.

The AutoPulse® cardiac support pump delivers improved blood flow without interruptions of fatigue and provides hospital caregivers better access to the patient, resulting in the possibility of improved survival for cardiac arrest victims. In fact, the AutoPulse® cardiac support pump has been shown to triple survival to hospital discharge.

Upgraded Medical Equipment

Stryker Power Load Cot System



Lifts and lowers the cot into and out of the ambulance, reducing spinal loads and the risk of cumulative trauma injuries.

The Power-LOAD cot fastener system improves operator and patient safety by supporting the cot throughout the loading and unloading process.

The reduction in spinal load helps prevent cumulative trauma injuries. Power-LOAD wirelessly communicates with Power-PRO™ cots for ease of operation and maximum operator convenience.

- Eliminates the need to steer the cot into and out of the ambulance.
- Minimizes patient drops by supporting the cot until the wheels are on the ground.
- Meets dynamic crash test standards for maximized occupant safety.
- Features an easy-to-use manual back-up system, allowing complete operation in the event of power loss.
- Lifts or lowers the cot into and out of the ambulance, eliminating spinal loads that can result in cumulative trauma injuries.

Upgraded Medical Equipment**King Video Laryngoscope System****King Vision: Portable Video Laryngoscopes**

King Systems is one of the industry's leading manufacturers and distributors of airway management devices. The King Vision is an affordable, durable and portable video laryngoscope. It is designed for indirect laryngoscopy, difficult endotracheal intubations as well as routine intubations. The King Vision accommodates minimum mouth openings of 13mm for the standard blade and 18mm for the channeled blade making it effective for the majority of adult patient populations. The King video laryngoscopes combine the best features of traditional laryngoscopes, fiber optic laryngoscopes and new cutting-edge visualization technology to offer clinicians an immediate and clear view of the vocal cords. This results in a more accurate intubation while minimizing soft tissue manipulation.

Visit www.OwnTheAirway.com to learn more about the King Vision Video Laryngoscope.

Benefits of King Systems' Portable Video Laryngoscopes**Durable**

- The King Vision is designed to be your primary tool for intubations
- The display comes with a 1-year warranty
- The robust, full-color, non-glare display can resist repeated cleaning and normal use wear and tear
- The camera and light source are enclosed in the disposable blade, keeping the display free of fragile optics

Portable

- The King Vision is light weight, self-contained and battery operated
- Assembled, the device is water resistant
- Reusable display comes packaged in a protective, foam case
- Blades are individually packaged so that the King Vision can be taken anywhere

Affordable

- The disposable blades allow economical use of the King Vision for all of your intubations
- Low cost per use procedure
- High performance visualization capabilities

Metro Paramedic Services
Glen Ellyn Contract Audit Reconciliation

FY 2015 - Year ended 6/14/2015

Payments received during the period from 6/15/2014
through 12/15, 2015 for services provided 6/15/2014 -
6/14/2015

Payments:
Cash Receipts Income (per audit report) 791,765.88

Metro Operating Cost Fee 717,000.00

EMS billing Fees (4% of gross collections) 31,670.64

Total Fees 748,670.64

Difference owed Glen Ellyn 43,095.24



RSM US LLP

Independent Auditor's Report

To the Shareholder
Metro Paramedic Services, Inc.
Elmhurst, Illinois

Report on the Schedule

We have audited the accompanying Schedule of Income Collected for Services Provided by Metro Paramedic Services, Inc. for the period June 15, 2014 through June 14, 2015 (the Schedule).

Management's Responsibility for the Schedule

Management is responsible for the preparation and fair presentation of the schedule in accordance with Section 11.f of the Contract for Paramedic/Firefighter Service between the Village of Glen Ellyn (Village) and Metro Paramedic Services, Inc. (Metro) dated June 6, 2014 (the contract). Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the schedule that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the schedule based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the schedule is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the schedule. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the schedule, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the schedule in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the schedule.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the schedule referred to above, presents fairly, in all material respects, the income collected applicable to the services provided by Metro Paramedic Services, Inc. for the contract year ended June 14, 2015, in accordance with the provisions of Section 11.f of the contract.

Basis of Accounting

We draw attention to Note 1 to the schedule, which describes the basis of accounting. The schedule was prepared by Metro on the basis of the provisions of the contract, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the financial reporting provisions of the contract referred to above. Our opinion is not modified with respect to this matter.

Restriction on Use

Our report is intended solely for the information and use of Metro and the Village and is not intended to be and should not be used by anyone other than these specified parties.

RSM VS LLP

Chicago, IL
March 14, 2016

METRO PARAMEDIC SERVICES, INC.**Schedule of Income Collected for Services Provided****Period June 15, 2014 through June 14, 2015**

Income collected (see Note 1 below)

\$791,766

Note 1: The income collected represents payments received toward the determination of compensation for services provided as defined primarily in Sections 9 and 11 of the Contract for Paramedic/Firefighter Service between the Village of Glen Ellyn and Metro Paramedic Services, Inc. dated June 6, 2014. The income collected relates to payments received during the period from June 15, 2014 through December 15, 2015 for contract services provided for the contract year from June 15, 2014 through June 14, 2015, in accordance with the contract.

The Note is an integral part of this Schedule.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Minutes
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 2274)

DOC ID: 2274

November 30, 2015 Special Workshop Minutes.

ATTACHMENTS:

- Minutes 11-30-2015 Special Workshop REVISED (PDF)

**Minutes
Special Workshop Board Meeting
Glen Ellyn Village Board of Trustees
Monday, November 30, 2015**

Call to Order

President Demos called the meeting to order at 6:35 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, President Demos and Trustees Clark, Elliott, Kenwood, O'Shea and Senak answered "Present". Trustee Ladesic arrived at 6:47 p.m.

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Village Manager Stonitsch, Village Attorney Mathews, Public Works Director Hansen, Director of Planning and Development Hulseberg, Police Chief Norton, Deputy Police Chief Acton, Deputy Police Chief Holmer and Records Supervisor Taves.

Pledge of Allegiance

President Demos asked Mr. Les Peterson to lead the Pledge of Allegiance.

Police Facility Project Update: (Chief Norton)

Chief Phil Norton and the Leopardo/Dewberry team led the discussion regarding the new Police Facility design, scope, and budget.

Chief Norton referred the Board members to a memo that had been previously distributed that addressed certain views regarding what the previously selected \$12 million figure meant, and he indicated his hope that the new station would be a 50-100 year building. He indicated that several options were being brought forth, and expressed his hope that the Board would select one of the options due to issues associated with selecting "hybrids."

Chief Norton advised the Board that by the end of the night he would like to know how to proceed with the budget and which design exterior is favored. President Demos added that he wanted to begin to make decisions to move forward.

Mr. Brian Meade, Design Director, Dewberry introduced the design/build team, and presented a 14-slide presentation. Mr. Meade noted that over half of the project site is in a flood plain, and that fact heavily influenced the site plan. He noted that the proposed main building is approximately 27,000 square feet, and the proposed second building is approximately 4,000 square feet. He indicated that he viewed this as up to a 100-year solution, and the site is designed to accommodate future expansion.

Mr. Meade reviewed the design exterior. Palette 1 is a combination of brick (with a color similar to the fire station) and a fiber cement panels. Palette 2 has a stone/masonry look; the second floor has a fiber cement panel.

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Manager Franz commented on the funding challenges associated with the four options presented for this project. He noted this project involves a unique project and site plan. Some of the park improvements may be incorporated in the project. He noted that the early space needs analysis suggested a need to spend between \$13.5 million to \$15.5 million. He stated he believes the Village Board may have underfunded this project when it set a \$12 million budget, and emphasized that the current project team had unsuccessfully tried to meet that \$12 million budget. He emphasized that rising construction costs, utility relocations, and soil conditions had all caused the budget to increase.

Manager Franz indicated that the Village could augment its bond funds by using: (1) \$650,000 in drug forfeiture funds in the bank; (2) \$500,000 in expected future forfeiture funds; and (3) \$350,000 in capital funds. He stated he is committed to purchasing the property at 81 S. Park but is not sure where the funds will come from. He indicated he wanted to the Board to decide:

- Design concept,
- Scope (community room, range, etc.).
- Use of drug forfeiture funds and
- How to fund 81 S. Park Blvd.

Trustee Elliot, who is also an attorney for the College of DuPage stated the Board can also go back to the drawing board and honor the commitment it made to the community to spend only \$12 million on this project. President Demos responded there are several options available and that everything is on the table. What are we willing to spend; what are we willing to invest?

Trustee Kenwood asked if the Village could build a suitable station for \$12 million. President Demos indicated that he wanted to allow staff to complete its presentation.

Manager Franz outlined

Option 1: \$15.4 million to build the currently-designed main building and second building;

Option 2: \$14.5 million to build the currently-designed main building and a shell for the second building.

Option 3: \$13.5 to build the main building with a community room, and no secondary building.

Option 4: build the main building without a community room and without a secondary building.

Option 5: \$12 million budget

Trustee O'Shea asked if the numbers proposed were "all in" figures that include all expected costs. Manager Franz responded that it was "all in" except that land acquisition numbers were not included. Manager Franz responded they are not. To date \$587, 000 has been spent on two properties, demolition, and the Space Needs Analysis. This does not include 81 S. Park which is under contract for \$160,000, and an expected cost of \$15,000 to demolish.

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Trustee Kenwood clarified that the figures previously provided included fixtures, furniture and equipment. Manager Franz confirmed that they did.

Trustee Elliott commented this plan equals 773 square feet per each of 41 uniformed current officers. Trustee Elliott asked if there is an accepted standard for square feet per officer. Ms. McMillan responded that she is not aware of a standard, because all buildings are unique. She indicated that she believes the proposed layout is extremely efficient. Mr. Jonathan Tallman, Project Manager, Dewberry responded that he looks at the utilization of spaces so they may be used at close to 100% capacity. This design has already been cut by 29%.

Trustee Elliott stated his research shows that the median space in police stations is 350 square feet per officer, and the proposed station (which has 673 square feet per officer even excluding the shooting range and community room) seems very large. Mr. Tallman responded each department has desk space for future officers. Trustee Senak asked if the building is designed for future growth. Mr. Tallman responded yes. Mr. Meade responded the building is designed to accommodate 78 officers, and that, if the police department had 78 officers, the space would be approximately 346 square feet per officer.

Trustee Elliott responded that he is not aware of any plan that would increase the Glen Ellyn Police Department to anywhere near 78 officers in 50 years. Chief Norton added there is some additional space required to accommodate uncertainty about the ratio of male and female officers. For example, the men's locker room has space for 50 lockers. He also noted there is talk of consolidation and shrinking entities and there is talk of the DuPage County Sheriff not patrolling unincorporated areas in the future. He agreed that there are no plans to increase the police department to 70 officers, but noted that the department could increase by up to 3 patrol districts (which would mean up to 15 additional officers). He also noted there may be a need to keep capital case evidence forever, and the department's current storage space is inadequate.

Trustee Kenwood asked when the 29% of the space was eliminated, what was removed? Mr. Meade responded that the original survey was a bottom up study that attempted to accommodate for expectations of future growth. Subsequent estimates have used more moderate growth estimates, resulting in lower space needs analysis: they evaluated wants vs. needs. Trustee Kenwood asked if any policing capability had been given up. Mr. Meade stated he did not believe that any capability had been given up.

Trustee Senak asked at the time of the original RFP what was not known that was now known. Mr. Meade responded that in June 2014, Panfish Park was identified as a site. It was a late addition as a potential site, but was considered at the time of the \$12 million budget. Trustee Senak asked if they can change the site. Chief Norton responded that it was not feasible to change sites because the cost of the land acquisition would drive the cost even higher and the Village had already owned one of the houses on Park Blvd.

Trustee Kenwood inquired into the history of the budget on this project. He indicated his understanding that estimates had been obtained in the range of \$13-19 million, and that the Board had indicated that those figures were too high.

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Special Workshop Board Meeting
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Trustee Elliott stated that the original estimates of \$13-19 million included estimates for renovating the current space at the Civic Center. Trustee Elliott noted that the Board subsequently reached a consensus to move forward with a new station at the Panfish Park site, and to set a \$12 million budget. Subsequently, a design build team was retained with a target of \$12 million (minus land acquisition costs).

Trustee Elliott stated the design build team told us the cost would be \$12 million and he is disappointed the current estimates are so far over that amount, particularly given the opportunities for cost overruns in the future. He stated he believes the Village needs to live within its means.

Chief Norton responded that all four design-build teams that had been interviewed had expressed reservations about the \$12 million budget and the ability to build an appropriate station within that budget. He indicated that he did not believe the Board at the time had given serious consideration to whether an appropriate station could be built for \$12 million. He indicated that he was not aware of square footage per officer being a well-accepted metric for evaluating a police station. He stated his goal is to have a well-functioning and well-operating police station, and he would like a community room, if possible.

President Demos remarked that the Board had previously set an optimistic budget. He stated that, as a member of the committee working with the design build team, he has learned much since the original budget was set. He also indicated that the Board has to focus on value, and less on cost. He further noted that several important aspects of the project (such as moving Wilson Avenue and including the community room) had not been discussed at the time the \$12 million budget was discussed. He suggested that the Board should not feel absolutely bound by the \$12 million budget if subsequently discovered facts suggest a different budget figure is more appropriate. One meeting overly influenced our decision. At that time (now former) Trustee McGinley wanted to spend \$8 million, we decided on \$12 million. Deputy Chief Acton asked for \$14.5 million.

Trustee Elliott noted that even the most conservative plan would double the size of the current police facility, and stated that the \$12 million figure was not arbitrarily set, but rather was set after several workshops and was based on downsizing a \$13.4 million estimate that included a range. He stated he believed the current building could be downsized to reach the \$12 million target.

Trustee O'Shea stated that he does not like the fact that a \$12 million budget was set, and now, late in the process, the Board is being told that it can't be done. He expressed frustration that the "all in" numbers are now \$14.4 million to \$16.5 million. He also expressed frustration that the previous discussions had not included capital funds or forfeiture funds.

Trustee Ladesic stated that he had previously agreed to the \$12 million budget, but had concerns about that figure at the time, and now does not believe that figure is adequate.

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Trustee Kenwood stated that he does not believe the previous process worked. He indicated that the Board needs to clearly communicate the amount it is committing to this project, and why. He stated that he would like to see what the station would look like at \$12.6 million, and what the options would be to add on to that base. As a Board we need to do this better. He is struggling with the right thing to do.

Manager Franz stated that a \$12.6 million building would not have a community room, and would be limited in its potential to accommodate future growth. Ms. McMillen responded that such cuts could have serious functional ramifications.

President Demos responded this project is still at an early stage, and that it is not late in the game; they have not even put a shovel in the ground. We are where we should be and we are having a transparent discussion of our status.

Manager Franz responded this is a design build project, and there should not be any surprise cost overruns. Trustee O'Shea stated that he had been told that design build was a cheaper option, and asked for confirmation. Manager Franz responded that it may be: the Village would pay a little more but the general contractor oversees the architect and there is limited risk of going over budget. Ms. McMillen responded that the cost estimates before the Board are initial cost estimates, and that details still need to be fine-tuned. She noted that the exterior building materials were selected because they would be appropriate for a 50-year building.

Trustee Senak noted that Dewberry and Leopardo had responded to the May 2015 RFP which included a budget figure of \$11.5 million. He asked whether Dewberry and Leopardo had believed they could meet that budget at the time they responded. Ms. McMillen responded a police station could be built for that amount, but would not include things such as the community room.

Chief Norton reiterated that the RFP used the \$11.5 million figure because the committee was trying to be conservative.

Trustee Elliott asked about the cost per square foot. Ms. McMillen responded \$398 for "bricks and sticks."

Trustee O'Shea asked about the total building cost at the Hanover Park Police Department. Ms. McMillen responded that it was just short of \$290 per square foot, but was bid at the bottom of the market crash, and have been significant cost escalations now.

Trustee Senak asked what assurances the Board has that the current figures are accurate. Manager Franz responded this is a Design Build process, and he is confident the current numbers are the real numbers.

Trustee Elliott noted that RS Means' average cost per square foot is \$204 for new police stations and inquired why the current proposal called for \$398. Ms. McMillen responded that RS Means builds stations in component parts, and the comparison might not be "apples to apples."

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President Demos asked the Board members if they were firm on the \$12 million budget or had a tolerance to spend more. This is where we are now, this project warrants our attention; is there tolerance to spend more.

Trustee Kenwood stated he is struggling because the new numbers are not hard numbers. Ms. McMillen noted that the current numbers are likely within 5% of the final numbers. He indicated that he is willing to spend more than \$12 million provided he can see the value in the additional cost. Regarding the range, he indicated he feels the police need to have the right space, and he would like to understand the business case for the range. He inquired whether the police department could work with other communities to jointly use a shooting range. He would like to see what a \$12 million building would look like and has not seen that yet. He stated he has no preference on the exterior palette.

Trustee O'Shea stated he prefers palette 2. He agrees that the Village has not invested properly in other projects. He would like a community room but is unsure about the range. He is willing to spend drug forfeiture money and \$350,000 in capital funds, for a maximum of \$13.45 million. He has questions about the range because COD would cost \$18,000 annually. That payback is 88 years.

Chief Norton commented that the police department holds its officers to a standard of training and they incorporate features from an actual event, and uses live fire exercises. He clarified that the proposed range is not a four-lane shooting range. Rather, the police force would simulate different scenarios in its range, and emphasize training in use of force decision-making. He wants to be able to call officers in from their shifts without warning for training exercises. There is value in use of force decision making. These are low frequency, high risk endeavors. This is what the police force seeks to excel at.

Trustee Senak asked Chief Norton whether he considers COD or Wheaton to be antiquated. Chief Norton stated that Wheaton is "somewhat antiquated" and lacks adequate temperature control, although Wheaton has been a very good partner. He stated that the police force has not used COD, and he is concerned that the College of DuPage is too volatile for Glen Ellyn to commit to at this time. In addition, COD is currently being used by state, federal and local agencies in addition to their own academy. It will be a more difficult proposition to build our own range at a later date.

Trustee Clark remarked that he can live with the first three options. The community room is important to him. He can understand and accept the range but not one that is open to the public. Alternate 3, with the seized funds is the closest option to what the Board originally authorized, and is the minimum he would support. He slightly prefers Palette 2. He is also supportive of using drug forfeiture and capital funds.

Trustee Elliott stated that the starting point for any discussion needs to be the previously-agreed upon \$12 million figure that was discussed for over a year, and he expressed surprise that anyone could be confused about that figure. He stated that the Village relied on that figure by borrowing \$12 million, and there was never any discussion at the time regarding drug forfeiture funds or capital funds. He expressed disappointment that none of the current options show what a \$12 million station would look like. He can't get comfortable with any of the current alternatives, particularly given the other capital projects and

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needs that the Village has. The numbers he is seeing are high based on his research. He prefers Palette 2. He does not favor building a shooting range in light of available alternatives in the area.

Trustee Senak shares Trustee Elliott's disappointment with the way the process has run. However, he wants to provide value to Glen Ellyn's constituents. He believes the \$12 million figure was set in good faith, but may be unrealistic. However, he would like to see what a \$12 million facility would look like. He is open to revisiting the \$12 million, but only with great scrutiny. He would not like to see a public range; the case has not been made for a gun range, particularly with other alternatives available in the area. He is open to using drug forfeiture funds and using capital funds for park improvements. He prefers Palette 2. He is in favor of the community room.

Trustee Ladesic stated he prefers alternatives 1 and 2 and a combination of palettes 1 and 2. He believes the community room is essential, and could possibly be combined with the EOC room. In his years as a homebuilder, he has never lopped square footage off a home, but he has built many additions. Thus, he favors building a larger building now. He supports a range (based in part on his experience as a police reserve officer); but would like to see the range brought into the main building. He is fine with using drug forfeiture funds and capital funds. He agrees with the concerns of Trustee Elliott and O'Shea regarding the process thus far, but he would prefer not to under build this project.

Attorney Mathews stated that to protect the Village, Board and general contractor, he will draft a resolution for presentation at an upcoming meeting. He stated that Leopardo is not currently sure of what the Board wants it to do. He suggested the Board provide a budget number for the design/build team to target.

President Demos stated his belief that the Board needs to set a "not to exceed" number. He expressed a desire to move forward, and to look at long term needs. He believes the Village failed to invest adequately at the Links and made some mistakes. He does not want to repeat those mistakes here. He applauded the Police Department for providing the Board with alternatives. He supports a range, because it is not just for qualifying and COD may not always have a range. The \$1.5 million cost to train is justified in his mind, because we want our officers to be the best trained and he does not understand why the Board would devalue it. He believes the previous \$12 million figure was a mistake. He urged the Board to consider the need for Capital investment, which is something the Village historically has not done; money the Board does not spend now will cost more later. He supports a \$14.5 million facility, and does not object to use of drug forfeiture and capital funds.

Trustee O'Shea suggested that he believes a \$13.45 million not to exceed figure (without a range) is appropriate. He stated the Village has a lot of other capital needs that need to be addressed. Trustee Ladesic reiterated his view that the \$12 million figure is not realistic, but he would like to see the project completed for \$13.5 million, but feels it is more likely that the project (with the range) will cost \$14.5 million. He asked if there if any Homeland Security funds are available and if COD could guarantee set times. Chief Norton responded that grants are not available at this time, and that COD had made proposals that Chief Norton did not feel were beneficial, and is not comfortable bringing forward.

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A short break was taken from 9:21 p.m. to 9:32 p.m.

Trustee Senak asked which features of the building provide safety to employees and visitors. Chief Norton provided an overview of the police department's safety needs. The police department needs secure interview and interrogation areas, and a secure video/audio area. Juvenile detention requires sight and sound separation from adults, which the police do not have. The police currently cannot separate civilians from arrestees. The current police department has no secure parking. There was a recent case of an officer in California who was shot in his personal car in a police department parking lot; the Chief wants to prevent any similar occurrence. With regard to the evidence chain of custody; the police department is doing the best it can.

Trustee Senak asked what are the least critical aspects of the building to serve the purpose. Chief Norton responded the community room, although he has fought hard for it. Trustee Senak asked about storing evidence elsewhere and reducing the footprint of the building. Chief Norton responded there are chain of custody issues in doing that.

Ms. Cam Page, 206 Hill Ave., Glen Ellyn commented that the Village should spend adequately to build the station correctly. She believes the station is important, and the residents expect a certain level of quality. She prefers Palette 2.

Trustee Elliott stated that the case has not been made that the station can't be built for closer to \$12 million. The current construction cost of \$398 per square foot, and 673 square feet per officer appear to be very high, and he believes there has to be room for give. He indicated he would like to see what a \$12 million facility would look like. He stated he believes the case has not been made for a range, particularly with nearby available alternatives such as COD and Wheaton.

Chief Norton pointed out that certain parts of the station (*e.g.*, the holding area) are more expensive to build on a square foot basis than other areas (*e.g.*, the community room).

Trustee O'Shea asked Trustee Elliott whether he was including finishes and furnishings in his cost per square foot. Trustee Elliott said he was not. President Demos responded that some money is likely to be saved with finishes. He would like to reconvene next Monday to discuss the capital needs of the Police Department. President Demos stated he also thinks it is ideal to have the range in a separate facility. Trustees O'Shea and Ladesic suggested that they do not believe there is a consensus on a range. President Demos polled the members on whether they support a range:

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President Demos	yes
Trustee Clark	yes
Trustee Elliott	no
Trustee Kenwood	supports a training facility in principle, but needs more time to review and understand the specific proposal and to determine whether outsourcing makes sense
Trustee Ladesic	yes
Trustee O'Shea	does not support it under these circumstances, but could support it if it could be done at a reasonable costs
Trustee Senak	does not support it under these circumstances, but could support it if it could be done at a reasonable cost.

There was discussion regarding whether Wheaton's facility would remain open. Trustee O'Shea asked whether the current training was adequate. Chief Norton said yes, but it could be better with an onsite facility

Chief Norton explained Glen Ellyn has had an officer involved in a fatal shooting, and training in the use of force is critical: it's an incredible responsibility all officers carry. Trustee Elliott voiced agreement with that, but noted that thousands of police officers undergo training at remote sites. Trustee Elliott (who is also a partner for a law firm that provides legal services to COD) asked if it would be useful if the Village invited the director of the facility at COD to provide a presentation regarding COD's facility. Chief Norton responded unless the Village Board is going to dictate where the Village trains and how they train their officers, having the COD director provide a presentation on the range is not something he is interested in as he is not interested in partnering with the College of DuPage at this time. Trustee Ladesic indicated that municipalities such as Wheaton have on-site facilities because they have recognized the value of such facilities. Trustee O'Shea questioned whether Wheaton's facility would become antiquated over time, and questioned whether the COD facility was at least worth a look.

Trustee Kenwood questioned whether the firearms training is more important than the physical fitness training, and indicated he would like more information.

President Demos asked the Board to evaluate their opinions, and to make appointments with our police professionals, Dewberry and Leopardo to address any questions prior to the next meeting on Monday, December 7, 2015.

Trustee O'Shea asked that management be prepared to discuss the sources of funding for the new police station at the next meeting.

A brief discussion was held regarding other projects competing for capital dollars, including fire station needs, pedestrian overpass, vehicular underpass and a police training facility.

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Adjournment:

At 10:09 p.m. a motion was made by Trustee Kenwood and seconded by Trustee Ladesic to adjourn.
Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Minutes
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 2275)

DOC ID: 2275

December 7, 2015 Special Workshop Minutes.

ATTACHMENTS:

- Minutes 12-07-2015 Special Workshop REVISED (PDF)

Minutes
Special Workshop Board Meeting
Glen Ellyn Village Board of Trustees
Monday, December 7, 2015

Call to Order

President Demos called the meeting to order at 6:35 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, President Demos and Trustees Clark, Elliott, Kenwood, O'Shea and Senak answered "Present". Trustee Ladesic arrived at 6:45 p.m.

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Village Manager Stonitsch, Village Attorney Mathews, Finance Director Coyle, Director of Planning and Development Hulseberg, Police Chief Norton, Deputy Police Chief Acton and Deputy Police Chief Holmer.

Pledge of Allegiance

President Demos asked Ms. Deanne Mazzochi, Vice-Chairman of the College of DuPage Board of Trustees to lead the Pledge of Allegiance.

Public Participation

Ms. Deanne Mazzochi, Vice-Chairman of the College of DuPage Board of Trustees, addressed the Board and explained that the College is in the process of choosing a new President. They are seeking public input and 2 public forums are scheduled. The COD Board would also like to work with Glen Ellyn in a more collaborative manner and she has already discussed this with President Demos. With regards to the Suburban Law Enforcement Academy, the COD Board has invested heavily and will continue to do so.

Police Facility Project Update

Village Manager Franz began the discussion of the new police station project. He indicated that he believed that, at the November 30 meeting, there was a Board consensus on the following points:

- (1) That the police station project should proceed;
- (2) There was a willingness to exceed the original \$12 million budget;
- (3) At least some portion of the funding for public improvements associated with the station could come from the capital improvements budget;
- (4) Some funding could come from drug forfeiture funds;
- (5) Purchasing 81 S. Park with non-bond funds; and
- (6) Alternatives 1 and 4 (discussed on November 30) were no longer on the table.

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Manager Franz indicated he believed the Board still needed to reach consensus on alternates 2 and 3. Manager Franz recommended that the Board purchase 81 S. Park with funds from the corporate reserve fund. The Corporate Reserve Fund has a current cash balance of \$200,000. He indicated that he expects the reserve fund to be replenished with funds from the sale of 825 N. Main and possible a sale of a Riford Avenue property.

The Corporate Reserve Fund has a current cash balance of \$200,000.

Trustee O'Shea inquired what the purpose of the Corporate Reserve Fund was and what balance the Village liked to keep in there. Finance Director Coyle responded that it is essentially a revolving loan fund and does not have a set reserve balance.

Finance Director Coyle explained the differences between Alternative #2 and #3. Alternative #2 includes building the main facility with a community room, the "shell" of the auxiliary building and Wilson Avenue improvements with a plan to build the auxiliary building in the future. Alternative #3 includes building only the mail facility with a community room and not the auxiliary building. Elements of the auxiliary building, not including the firing range, would be redesigned into the main building. This also includes the Wilson Avenue improvements.

Finance Director Coyle then explained the funding sources for Alternative #3 which include \$12.0 million in bonds, \$250,000 from the Capital Projects Fund; \$100,000 from the Water & Sewer Fund; and \$1.16 million from the Federal Drug Forfeiture dollars.

Trustee Elliot asked if the \$13.5 million in Alternative #3 excluded already incurred property costs which was affirmed. Trustee Kenwood then stated that the cost is really \$14.1 million all in including those costs. Trustee Kenwood then asked if there was uncertainty with the \$1.16 million in drug forfeiture funds. Director Coyle stated that the \$1.16 in drug forfeiture funds was the amount we needed to fund the project. The Village has approximately half of that amount now and will receive the rest over time. Trustee Elliott inquired if the funds were unencumbered. Director Coyle responded that the funds could be used for allowable costs under the forfeiture program.

Trustee Elliot then inquired if the \$13.5 was a turnkey number. Manager Franz responded yes.

Trustee O'Shea inquired what drug forfeiture dollars did we plan to spend in the 2016 budget. Director Coyle responded that the 2016 budget included spending forfeiture dollars for an officer and additional K-9 costs.

Trustee Elliot inquired under Alternative #3, what would be the number in the Leopardo Contract? He assumes they don't order items like desks, chairs, etc. Ms. Leigh McMillen, Leopardo answered that he was correct. The police will purchase some items like FF&E. Trustee Elliot further inquired what was budgeted for FF&E and the response 400,000. Ms. McMillen also added that there is an owner contingency in the contract.

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Manager Franz then outlined the pros and cons of Alternative #3. The pros are that there is no need to use reserve funds, drug forfeiture dollars could be used for other police department needs and that we could decide to build the range when the fund is replenished. The cons of Alternative #3 include that it does not have an auxiliary building and the main building would need to be redesigned to fit some of the elements of the auxiliary building. The cost of construction is also cheaper now to construct the auxiliary building.

Trustee Kenwood inquired if there were any pros and cons financially based upon our priorities. Manager Franz responded that we will answer that question when we go over Alternative #2.

Finance Director Coyle then explained the funding sources for Alternative #2 which include \$12.0 million in bonds, \$250,000 from the Capital Projects Fund; \$100,000 from the Water & Sewer Fund; and \$1.2 million from the Federal Drug Forfeiture dollars; and \$990,000 in General Fund reserves. The main difference between Alternative #2 and Alternative #3 is that Alternative #2 includes \$990,000 in General Fund reserves.

Director Coyle then reviewed the General Fund cash reserve policy. The current policy is 28% of operating expenditures or \$4.661 million. This will change to \$5.056 million on January 1. The Village policy is to eventually reach 35% of operating expenditures for the General Fund.

Trustee Clark inquired if it was reasonable to get from 29% to 35% over 5-6 years. Director Coyle responded yes. Manager Franz added that the main variable in how our cash reserves progress is the state budget and how it may affect reserves.

Trustee Kenwood asked if we spent the \$12.0 million, then could we add \$2.5 million to the General Fund. The response was no, those dollars are not for the General Fund.

Trustee Elliott asked if the General Fund is where the Village would provide dollars to increase the police pension fund contribution. Director Coyle responded yes.

Director Coyle then outlined how the drug forfeiture funds could be used to repay the General Fund in 10 years. The payback could be quicker if the forfeiture funds come in higher/quicker than expected. Director Coyle then went over some competing needs for those reserve funds. Trustee Kenwood asked if any of those needs have a \$1.0+ million cost. Manager Franz responded yes.

Manager Franz then went over the pros and cons of Alternative #2. Pros of Alternative #2 are that it includes a shell for the auxiliary building and elements of the auxiliary building would not need to be redesigned into the main facility. The building shell would be built now, presumably when construction costs would be lower. Alternative #2 would also better meet the needs of the police department now and in the future. The cons of Alternative #2 is that it uses \$990,000 in General Fund reserves. The auxiliary building will not include a functioning shooting range which would be built at an unknown future date. Based on conservative projections, it will take approximately 10 years to repay the General Fund with drug forfeiture dollars to replenish the reserves which may limit the ability to do other projects. Lastly, the Finance Commission has recommended that any excess funds should be used to fund the Police Pension liability.

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Trustee O'Shea then inquired what the differential for the range was. Manager Franz indicated that \$1.6 million was a good number, but it is really just an estimate at this point.

President Demos stated he is a fan of the Police Department, and recognizes the contributions they make. He emphasized that the Board is 100% behind the police force, but also needs to weigh certain financial factors in connection with this process. President Demos indicated that he believed a proposal suggested by Trustee O'Shea at the November 30 meeting might be a workable solution, and he asked Trustee O'Shea to summarize that proposal.

Trustee O'Shea suggested Alternative 3, which includes a community room, but does not include a range. He was willing to spend up to \$13.5 million, not including the \$600,000 in land acquisition. He stated he is willing to fund at that level because he feels the budget needs to be reasonable to provide a facility that the experts are telling us is needed. He does not support a range at this time, and hopes the police will consider other options including COD, but is not against building a range in the future if appropriate for training and if financially feasible.

Trustee Senak inquired about the facilities in New Lenox and Clarendon Hills and the relatively low cost. Ms. McMillen, Vice-President, Leopardo Construction, responded that the Clarendon Hills facility is very different from the proposed facility. Clarendon Hills is a precast box with a conventional frame. Clarendon Hills took a different approach than Glen Ellyn is pursuing. Ms. McMillen confirmed that the New Lenox facility was completed in 2014, but emphasized that it was bid well before that. Trustee Senak asked what an expected cost increase might be between the time for bidding in New Lenox and the present time. Ms. McMillen roughly estimated that annual construction cost increases might be at least 5% per year. She confirmed that the construction cost for New Lenox was approximately \$380 per square foot.

President Demos asked how many officers Clarendon Hills has. Chief Norton responded that Clarendon Hills is much smaller and added that the station was built on their municipal campus.

Trustee Clark asked whether there might be an advantage to build a pad for the auxiliary building at this time. Ms. McMillen indicated that was not a recommended approach.

Trustee O'Shea stated that Bloomingdale built space for a range in 2008, and it still has not been built. He suggested not building the shell. Trustee O'Shea noted that his proposal is essentially the same as Alternative 3, except a \$60,000 difference in cost.

Trustee Clark commented that he is still leaning towards Alternative 2.

Trustee Senak is in favor of Alternative 3. He recently toured COD and Hanover Park with Trustee Kenwood. He indicated that he believes the College of DuPage range is state of the art and there is lots of availability and COD has demonstrated a willingness to work with us. He questioned whether Glen Ellyn could build a facility on its par that would permit an equivalent level of training. He noted that the Village has other competing projects that need to be funded.

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Trustee Elliott (who is a partner for a law firm that provides legal services to the College of DuPage) stated he can get behind Alternative 3 although he continues to struggle with the dollar amount. He noted that Glen Ellyn currently has 40 uniformed officers in a 14,000 square foot space. Alternative 3 would double the current space. He noted that the current estimated cost is over \$10 million, and he cannot recall the Village ever making a capital investment of this size, which represents a very significant commitment to the police force. This project started at \$11.5 million and it is being increased an additional \$2 million. He stated it has not been demonstrated that the additional \$2 million is necessary. He noted that additional \$2 million is significant to him and it should be significant to all, because it is money that cannot be used on projects such as overpasses, underpasses, the fire department and the police pension obligations. He still wants to see what the Village can get for \$11.5 million before agreeing to spend \$13.5 million.

Trustee Kenwood remarked he takes the previous Board's intent to spend \$12 million seriously. However, he noted that several of the previous Board members were comfortable in increasing that amount. He noted that one of the purposes of the new station was to provide a better work environment for the Village's officers, and he had some concerns about aspects of the main facility, such as electrical outlets in lockers and a reduced size of the EOC room. However, he recognizes that there are competing projects such as the fire department and overpasses. He does not think we currently have the funds to build a range at this time. He stated he can get comfortable with Alternative 3 and a \$13.5 million cost.

Trustee Ladesic agreed with Trustee Clark and indicated he prefers Alternative 2. The purpose of our range would not be to replace COD, but to supplement. He referenced an FBI Agent after the Boston Marathon bombings who stated we need to train local law enforcement officers as they will be our front line as also evidenced in San Bernardino. He recognized that the Board majority appeared to favor a \$13.5 million facility, but noted that if the Board compromised between Alternatives 2 and 3, it would be right where it started. The original number was approximately \$14.7 million.

President Demos indicated the consensus appears to be for \$13.5million and asked Ms. McMillen to continue to find value to further reduce that number. Trustee O'Shea asked when the Board would get a guaranteed number. Ms. McMillen responded that would happen when the project goes out to bid in the spring. Trustee O'Shea asked what would happen if the bid numbers are high. President Demos responded they will re-review or bid alternatives.

Trustee Kenwood asked the design team if the \$13.5 million amount is reasonable or will they be coming back for more money. Ms. McMillen responded she feels good about this amount, and explained the process that would be pursued during the design and bidding phases. She indicated that she had vetted the number.

Ms. Amy Keating, 21W701 Monticello Rd., Glen Ellyn approached the Board to state her support for the proposed range/training facility. Ms. Keating stated she is glad they are researching the necessity of having a range. The Board is doing their due diligence, thank you. She noted that Glen Ellyn is an affluent community with high standards, and that some residents say we do not need and that we do not have that type of crime. That is not true; we take for granted why we feel safe. She stated that Chief

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Norton has taken on a monumental task of providing for public safety, and has pared down this facility as much as possible and we should trust what he feels he needs for his officers and for the residents.

Mr. Jim Meyers, 531 Stafford Lane, Glen Ellyn approached the Board to state his support for the proposed range/training facility. Mr. Meyers is a 35-year resident of Glen Ellyn and Chairman of the Police and Fire Commission. Mr. Meyers shared a story of an officer who, after a two-day training program stated that she appreciated the training and that she became comfortable with her service weapon. For their safety and the safety of the community, Mr. Meyers asked that the Board not compromise on training for the officers.

Ms. Dianne McGinley, 293 Abbotsford, Glen Ellyn. She approached the Board as a former Trustee to state that she voted for the \$12 million and is pleased to see the project is progressing. All of the designs were high; some were over \$20 million. She expressed disappointment that no \$12 million option was presented. With respect to the firing range, at the time of the original discussion, the COD range was not an option, but now it is. COD has a state of the art facility that we cannot replicate. We should consider that option. She also noted that the current proposed facility has training facilities (except a range) onsite. She expressed a concern that \$13.5 will not be the final number, but that there will be cost overruns.

Mr. Thomas Turek, 357 Birchbark Ct., Glen Ellyn approached the Board to state his support for the proposed range/training facility. Mr. Turek is a 60 year resident and a 40 year + law enforcement professional, primarily in Elmhurst. When you use another's range you are always at their beck and call. COD is probably great but he strongly supports Glen Ellyn having its own range.

Ms. Patricia Sander, 1198 Royal Glen Drive, Glen Ellyn approached the Board to state her support for the proposed range/training facility. She stated no matter what COD says, we do not know what COD will do. In 5-10 years, things may change.

Attorney Mathews stated no formal action had been taken by the Board. To protect our interests (as well as the interests of the design/build team) he will put together a Resolution for the Board. He clarified that he intends to draft a resolution that:

- (1) Directs the design team to use the figure \$13.51 million;
- (2) Includes language to make clear that the \$13.51 does not include land acquisition costs; and
- (3) Includes the exterior design palette #2. The Trustees discussed including "not to exceed" language in the resolution.

Chief Norton thanked the Board for all of the work that has gone into this. He expressed disappointment that the Board did not support building the entire project. He indicated that the COD facility may be very nice, but no matter how nice COD is, it does not present the same opportunities. Wheaton, however, does provide the police department with the training opportunities it needs (minus the inconvenience of travel and distance). Deputy Chief Holmer added that he recognizes what a difficult decision this has been for

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Special Workshop Board Meeting
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the Board. Deputy Chief Action remarked that he wants the Board to know he has been working with an exceptional team of Leopardo/Dewberry.

Trustee Kenwood stated whatever training the police department needs, he wants them to get it if they feel they are not getting it. Trustee Senak added that the Board is not saying no, they are saying not now, and if various alternatives do not work out, he is willing to revisit the issues associated with training. He emphasized that he believes both Wheaton and COD have sufficient availability and capacity to permit training. He noted that we are devoting \$473 per square foot to the new facility; well above the \$380 per square foot that New Lenox cost.

Adjournment:

At 8:07 p.m. a motion was made by Trustee Kenwood and seconded by Trustee O'Shea to adjourn.
Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Minutes
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 2277)

DOC ID: 2277

April 25, 2016 Regular Meeting Minutes.

ATTACHMENTS:

- Minutes 04-25-2016 Regular Board Meeting (PDF)

Minutes
Village Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, April 25, 2016

Call to Order

President Demos called the meeting to order at 7:03 p.m.

Roll Call:

Upon roll call by Village Clerk Galvin, Trustees Clark, Elliott, Kenwood, Ladesic and Senak answered "Present". Trustee O'Shea was excused.

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Village Manager Stonitsch, Village Attorney Mathews, Finance Director Coyle, Public Works Director Hansen, Director of Planning and Development Hulseberg, Police Chief Norton, Glen Ellyn Volunteer Fire Company Chief Clark, Economic Development Coordinator Hannah and several members of the Volunteer Fire Company.

Pledge of Allegiance:

President Demos asked Boy Scout Troop 45 to lead the Pledge of Allegiance.

Village Recognition:

1. The Village thanks the following Commissioners for their service: Chairman James C. Burdett of the Architectural Review Commission, Commissioner Steve Rackl of the Finance Commission, Commissioners Matt P. Dell and Louis P. Leuzzi of the Recreation Commission, and Commissioner Jim P. Bourke of the Zoning Board of Appeals.

2. The Village Board and Management Team congratulate the following employees who have celebrated an anniversary as a Village employee:

Adan Garcia	Village Links/Reserve 22	2	10 Years
Raul Arellano	Village Links/Reserve 22		10 Years
Adan Ruiz	Village Links/Reserve 22		5 Years
Stephen Hughes	Public Works		5 Years
Kevin Riggle	Police		5 Years

Audience Participation

1. A Presentation was made by Kim Perez, Executive Director, and Sarah O'Donnell, Director of Development, of the People's Resource Center (PRC). The PRC has over 2,200 volunteers and provide food, clothing and rent assistance. They have locations in Wheaton and Westmont and last serviced 32,000 individuals. In Glen Ellyn 570 households receive assistance from the PRC. Executive Director Perez invited everyone to check out their website and consider volunteering.

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2. The Sister City Committee presented information regarding Market Francais 2016. Assistant Manager Stonitsch introduced and thanked the members of the Sister City Committee and invited everyone to the 2nd Annual Market Francais at the Civic Center on April 27, from 4:00 p.m. to 8:00 p.m. Clerk Galvin read a Proclamation into the record recognizing Sister City Week.

3. Village Clerk Galvin read a Proclamation to acknowledge Arbor Day 2016 into the record. Public Works employee and Glen Ellyn Volunteer Fire Company member Bill Miller accepted the Proclamation.

4. President Demos thanked Fire Chief Bodony for his service to the community. Chief Bodony thanked the Board for their support. He stated the Village Board made great progress that benefits everyone. Chief Bodony thanked the members of the Volunteer Fire Company and he thanked his wife, Lynn who agreed to put his retirement on hold for him to serve as Chief. Chief Bodony acknowledged that he has served the Glen Ellyn Volunteer Fire Company for 43 years.

4. Village Clerk Galvin read a Proclamation in recognition of Jim Bodony for his service as Fire Chief of the Glen Ellyn Volunteer Fire Company for the last three years into the record.

5. Village Clerk Catherine Galvin administered the oath of office to Fire Chief Chris Clark. Chief Clark stated this is about the volunteers who want to help their neighbors on their worst day. He thanked the Board for their support and asked members of the community to consider joining.

6. Mr. Ray Campbell, 460 Raintree, Glen Ellyn addressed the Board to express his concern with an agenda item from the April 11 board meeting: sidewalk panels that aid the visually impaired. Mr. Campbell depends on them and they do help. He lobbied for the cast in place style panels as they are good, solid and safe.

Agenda Item F. - Consent Agenda:

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: 1. February 16, 2016 Special Village Board Meeting Minutes.

2. February 22, 2016 Regular Village Board Meeting Minutes.

3. March 21, 2016 Special Village Board Workshop Minutes.

4. March 21, 2016 Special Village Board Meeting Minutes.

5. Total Expenditures (Payroll and Vouchers) - \$1,358,390.71. The vouchers have been reviewed by Trustee Elliott and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

6. Approve the recommendation of Village President Alexander W. Demos that the following appointments be made to these Boards and Commissions – Architectural Review Commission - Christyne Strutynsky for a term ending May 31, 2017; Environmental Commission - David T. Meehan for a term

Minutes
Village Board Regular Meeting
Glen Ellyn Village Board of Trustees
Monday, April 25, 2016
Page 3

ending May 31, 2018, and Christina Sedall as Student Commissioner for a term ending May 31, 2017;
Zoning Board of Appeals - Matthew T. Jones for a term ending May 31, 2018.

7. Approve the Police Department's annual contribution to the Glen Ellyn Youth and Family Counseling Service (GEYFCS), in the amount of \$25,000, to be expensed to the General Fund - Police.

8. Approve a Facade Improvement Award request in the amount of \$5,000 to Deacon & Mercy, a business located at 430 N. Main Street.

9. Approve a Downtown Retail Interior Improvement Award in the amount of \$8,750 for Crepe House, a business located at 548 Crescent Boulevard.

10. Ordinance No. 6399, An Ordinance Amending Ordinance 6300 and Granting Approval of Amendments to the Planned Unit Development Plan for 1090-1100 Roosevelt Road and a Special Use Permit and Exterior Appearance approval for 1100 Roosevelt Road to Accommodate a Gas Station and Convenience Store.

11. Ordinance No. 6400-VC, An Ordinance to Amend Chapter 19 of Title 3 (Liquor Control Code) Section 11 (Classification of Licenses) B-1 (Restaurant-All Types of Liquor)

Trustee Elliott pulled items 1-4 from the Consent Agenda.

Trustee Senak had questioned about Items 8, 9 and how it relates to Item 10. Trustee Senak asked about the ARC and if they consider the historical ambience. Economic Development Coordinator Hannah outlined the process.

Trustee Kenwood remarked on Item 10 that the petitioner worked closely to aesthetically fit in to the Five Corners location. Trustee Senak was in agreement. Manager Franz commented that Agenda Item 10 was for the gas station on Roosevelt Road and the proposed gas station at Five Corners will be coming before the Board shortly.

With regards to Item 11, President Demos thanked Chief Norton and Attorney Mathews for working diligently on the B-1 license. This was somewhat challenging for some restaurants and we were able to work together and reach an acceptable compromise.

A motion was made by Trustee Elliott and seconded by Trustee Kenwood to approve Consent Agenda items 5-11, including Payroll and Vouchers totaling \$1,358,390.71

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic and Senak voted "Aye."

Consent Agenda Items 1-4:

President Demos asked Trustee Elliott asked if he would like to discuss Items 1-4 or vote on these items individually. Trustee Elliott responded he would like to see them pulled entirely. Trustee Elliott questioned Manager Franz about the lack of audio on the Village website as requested at the April 11

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Village Board Regular Meeting
Glen Ellyn Village Board of Trustees
Monday, April 25, 2016
Page 4

meeting. Manager Franz responded they will proceed accordingly. Trustee Elliott questioned the accuracy of the minutes and was not comfortable with approving.

Attorney Mathews suggested they make a motion to table until the next Board meeting.

A motion was made by Trustee Elliott and seconded by Trustee Senak to table Consent Agenda items 1-4 until the next Board meeting.

Upon roll call, Trustees Clark, Elliott, Ladesic and Senak voted "Aye." Trustee Kenwood voted "Nay". Motion carried.

Agenda Item G. - Intelligentsia Cup Bike Race Special Event Permit Request: (Presented by Assistant Manager Stonitsch)

Assistant Village Manager Stonitsch commented that race officials have agreed to 2 half-hour intervals during the event in which resident's driveways will be accessible along the route. As a result, they are requesting the event begin at 9:00 a.m. instead of 10:00 a.m.

Trustee Elliott asked if the High School was ok with this. Assistant Village Manager Stonitsch responded they are aware of this and has asked that their parking lot by Duchon not be used. Trustee Clark asked if this will impact the construction at the High School. Assistant Village Manager Stonitsch responded there is not an impact on the construction.

Trustee Senak thanked the race organizers for providing the requested economic information but questioned the validity. He stated tourism bureau's has an inherent bias and there were no surveys of area merchants. However the methodology used was sound and legitimate. He further suggested we determine how we measure its success in Glen Ellyn. Trustee Senak also suggested other events to tie into the race to get participants to come early and stay late. One suggestion was a traveling trophy between schools. Trustee Kenwood suggested additional events might be the responsibility of the event organizers. President Demos responded a traveling trophy might be fun to sponsor.

A motion was made by Trustee Kenwood and seconded by Trustee Clark to approve a special event permit request from Prairie State Cycling Series, LLC to host a competitive bicycle racing event (The Intelligentsia Cup) in Glen Ellyn on Saturday, July 16, 2016, from 9:00am to 8:00 pm.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic and Senak voted "Aye."

Agenda Item H. – Reminders:

1. A Village Board Meeting is scheduled for Monday, May 9, 2016 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Workshop is scheduled for Monday, May 16, 2016 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

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Village Board Regular Meeting
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Monday, April 25, 2016
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Adjournment

At 8:04 a motion was made by Trustee Elliott and Trustee Kenwood to adjourn. Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Minutes
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 2276)

DOC ID: 2276

May 9, 2016 Regular Meeting Minutes.

ATTACHMENTS:

- Minutes 05-09-2016 Regular Board Meeting (DOCX)

Minutes
Village Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, May 09, 2016

Call to Order

President Demos called the meeting to order at 7:04p.m.

Roll Call:

Upon roll call by Assistant Village Manager Al Stonitsch, Village Board President, Demos, Trustees Clark, Elliott, Kenwood (remotely), Ladesic, and Senak answered "Present".

In Attendance: Assistant Village Manager Al Stonitsch, Village Manager Franz, Village Attorney Mathews, Public Works Director Hansen, Director of Finance Coyle, Director of Planning and Development Hulseberg, and Police Chief Norton.

Pledge of Allegiance:

President Demos asked representatives of the Madden family to lead the Pledge of Allegiance.

Audience Participation:

1. A Proclamation in Recognition of Historic Preservation Month was read by Assistant Village Manager, Al Stonitsch.
2. A Proclamation to acknowledge National Public Works Week (5/15/16-5/21/16) was read by Assistant Village Manager, Al Stonitsch.
3. A Proclamation to Recognize National Peace Officer Memorial Day (5/15/16) and National Police Week (5/15/16-5/21/16) was read by Assistant Village Manager, Al Stonitsch.
4. Police Chief Phil Norton and representatives of the Madden family presented the 9th Annual Robert F. Madden Award Scholarship to three individuals for \$1,000.00 each.
5. Resident Kathy Cornell, 678 Forest Avenue, and a Park District Board member, extended a thank you for the E-Blast about mulching do's and don'ts.
6. Trustee Mark Senak lead a prayer in honor of Mother's Day for all mothers of the community.

Agenda Item E. - Consent Agenda:

Trustee Elliott requested Items 1-6 be removed from the Consent Agenda for further review and consideration.

Agenda Items 1-6 were removed from the Consent Agenda for further consideration and separate votes.

Minutes
Village Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, May 9, 2016
Page 2

The following items are considered routine business by the Village Board and were approved in a single vote in the form listed below:

7. Total Expenditures (Payroll and Vouchers) - \$1,339,061.84. The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

8. Designate Trustee O'Shea as Village President Pro Tem for the four-month period from May through August, 2016.

9. Declare certain vehicles/equipment surplus and approve the disposal of these Village vehicles/equipment through a public on-line auction or use as a trade-in toward the purchase of new equipment.

10. Ordinance No. 6401, an Ordinance Approving Variations from the Zoning Code Requirements to Combine Two Adjacent Lots under Common Ownership and to Erect Accessory Structures on a Zoning Lot without a Principal Structure and to Construct a Shed with a Larger than Permitted Floor Area for the Properties Located at 538 and 542 Phillips Avenue.

11. Ordinance No. 6402, an Ordinance Approving a Variation from the Accessory Structure Requirements of the Zoning Code to Allow the Construction of a Fence for the Property Located at 290 N. Montclair Avenue.

12. Approve a contract amendment with First Energy in order to lower the Village's electric aggregation fixed rate through the ComEd price match provision of the contract.

13. Approve the recommendation of Village President Alexander W. Demos that the following appointments and reappointments be made for various commissions:

Architectural Review Commission: Jeff Klimala for a term ending May 31, 2019; Timothy F. Loftus for a term ending August 31, 2016

Board of Fire and Police Commissioners: James M. Meyers, Chairman, for a term ending January 31, 2017; Wesley R. Peters for a term ending October 31, 2016; Cynthia Steinbach for a term ending July 31, 2016

Building Board of Appeals: James L. Ryan, Jr., Chairman, for a term ending May 31, 2017

Capital Improvements Commission: Michael A. Colliander, Chairman, for a term ending May 31, 2017; Richard K. Burton for a term ending May 31, 2019; Michael M. Lindquist for a term ending May 31, 2019; Rocco J. Zuccherro for a term ending May 31, 2019; Craig R. Pryde for a term ending May 31, 2018

Environmental Commission: Adam S. Kreuzer, Chairman, for a term ending May 31, 2017; Andrew J. Van Gorp for a term ending May 31, 2019; John W. Zelasco for a term ending May 31, 2019

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Monday, May 9, 2016
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Finance Commission: Erik G. Ford, Chairman, for a term ending May 31, 2017; Matthew L. Halkyard for a term ending May 31, 2019; Jeffrey S. Wallace, for a term ending May 31, 2019

Historic Preservation Commission: Leland F. Marks, Chairman, for a term ending May 31, 2017

Plan Commission: Mary C. Loch, Chairman, for term ending May 31, 2017

Police Pension Board: John A. Adduci, Chairman, for a term ending May 31, 2017; William A. Housey, Jr. for a term ending May 31, 2017

Recreation Commission: Glen G. Graham for a term ending May 31, 2019; Les Chandler for a term ending May 31, 2017

Trustee Clark requested Items 7-13 be approved, including payroll and vouchers in the amount of \$1,339,061.84. These bills and vouchers have been reviewed by Trustee Clark and Manager Franz.

Upon roll call, Trustees Senak, Ladesic, Elliott, Clark and Kenwood voted "Aye." Motion carried.

The following items were taken up separately:

1. February 16, 2016 Special Village Board Meeting Minutes. – Trustee Elliott asked to be deferred for further review and consideration due to audio not being up. Matter deferred.

2. February 22, 2016 Regular Village Board Meeting Minutes. – Trustee Elliott had proposed changes to Packet page 22, which is page 3 of the proposed Minutes, under Consent Agenda Item No. 11 to accept the Village Strategic Plan for 2016-2017, proposed to change to say "to defer date for combining plan commission and architectural review commission to July 1, 2017."

Next page, when Motion was made, amended to reflect 7/1/17 for combining plan commission and architectural review commission be extended to 7/1/17.

Agenda Item G, second to last paragraph. Motion made by Trustee O'Shea and Clark. Should be "Motion was made by Trustee O'Shea and seconded by Trustee Clark."

Common ownership at 608 and 612 Newton Ave but with the amendment that the garage be no larger than 600 square feet.

Motion to Approve as amended, by Trustee Clark, seconded by Trustee Kenwood

Roll call: Trustee Senak, Trustee Ladesic, Trustee Elliott, Trustee Clark, Trustee Kenwood voted "Aye"

3. March 21, 2016 Special Village Board Workshop Minutes. – Trustee Elliott proposed entire paragraph be taken out of Packet p. 26 discussion of Elm/Oak Geneva Improvements. Second paragraph "Elm Street between Kenilworth and Western," entire paragraph does not reflect anything that actually happened at the meeting, the discussion never occurred, it was a cut and paste from a memo that was

Minutes
 Village Regular Board Meeting
 Glen Ellyn Village Board of Trustees
 Monday, May 9, 2016
 Page 4

provided to Trustees before the meeting. Also, final paragraph, add in the word “Elm” to reflect what street those are on.

Next page, there was a significant discussion during meeting about pros/cons continuing sewer line underneath Kenilworth and across Geneva – discussion never made its way into minutes – add paragraph on second page to state, “several trustees inquired whether the underground sewer underneath Kenilworth could simply be continued across Geneva Road. Engineers Daubert and Minix responded that they did not view this as a cost effective option at this time.”

Motion to approve Special Village Board Workshop Minutes as amended pursuant to comments by Trustee Elliott by Trustee Senak, seconded by Trustee Kenwood

Roll Call: Trustee Clark Abstained,
 Trustee Elliott, Trustee Ladesic, Trustee Senak, Trustee Kenwood voted “Aye”

4. March 21, 2016 Special Village Board Meeting Minutes – Trustee Elliott proposed adding in the following to the discussion for the Central Business District LED streetlights on pages 5 and 6, “Trustees Ladesic, O’Shea and Senak suggested they were uncomfortable with the appearance of the dark sky compliant lights. Those Trustees indicated they would prefer a luminaire that could be converted to provide for up-lighting if necessary. To allow time for investigation of that option a motion was made by Trustee Ladesic and seconded by Trustee O’Shea to table.”

“Trustee Senak did not recall opposing the dark sky compliant lights, but was in favor of tabling to allow further discussion.”

Top of Page 6, strike the phrase “use of an engineering firm” and change to “Trustee Elliott expressed concerns that the project required a particular retention process for the engineer that required the selection of an engineering firm first and then a subsequent request for the chosen firm to provide pricing.”

Motion to approve proposed changes by Trustee Elliott by Trustee __Ladesic_____ and seconded by Trustee ____Clark_____

Roll Call: Trustee Senak, Trustee Kenwood, Trustee Elliott, Trustee Clark and Trustee Ladesic voted “Aye”

5. April 11, 2016 Regular Village Board Meeting Minutes – no changes were proposed.

Motion to approve Minutes by Trustee Clark and seconded by Trustee Ladesic

Roll Call: Trustee Senak, Trustee Kenwood, Trustee Elliott, Trustee Clark, Trustee Ladesic voted “Aye”

6. April 18, 2016 Special Village Board Workshop Minutes – no changes were proposed.

Motion to approve Minutes by Trustee Ladesic and seconded by Trustee Kenwood.

Roll Call: Trustee Elliott Abstained

Trustee Clark, Trustee Senak, Trustee Ladesic, Trustee Kenwood voted “Aye.” Motion carried.

Minutes
Village Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, May 9, 2016
Page 5

Agenda Item F. New Police Station First Partial Guaranteed Maximum Price (GMP) Proposal:

Chief Norton presented the Staff Recommendation for a Motion to approve the partial GMP #1 for the new police facility. Responses to Bid Package #1 include costs for excavation, sewer and water, utilities installation, elevator and generator for a total amount of \$3,304,456, which would enable the project to proceed forward on time and on budget. Leigh McMillan from Leopardo was present and various questions were asked, answered and discussed in detail.

Trustee Elliott expressed concerns about the risks of approving budgeted dollars for this project without knowing the total cost of the project. He requested that staff develop the full GMP and present this to the Village Board at a future meeting. President Demos proposed to have a motion to strictly approve GMP #1 and direct to administration at Leopardo to prepare proposal to come forward with GMP #2, or GMP #2 and #3 combination and the costs and risks associated for a future meeting.

Motion by Trustee Ladesic and seconded by Trustee Clark to approve the new Police Station Partial GMP #1 as presented.

Roll Call:

Trustee Senak, Trustee Kenwood, Trustee Clark, Trustee Ladesic voted "Aye"
Trustee Elliott voted "Nay" Motion carried.

Agenda Item G. – Reminders:

1. A Village Board Workshop is scheduled for Monday, May 16, 2016 at 6:00PM in Room 301 of the Glen Ellyn Civic Center.
2. A Village Board Meeting is scheduled for Monday, May 23, 2016 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.

Adjournment:

At 8: 45pm a motion was made by Trustee Elliott and seconded by Trustee Kenwood to adjourn. Motion carried.

Respectfully submitted,

Caroline Conlon, Deputy Village Clerk
For Catherine Galvin, Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Vouchers
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 2269)

DOC ID: 2269

Total Expenditures (Payroll and Vouchers) - \$2,073,935.59.
The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

ATTACHMENTS:

- Vouchers 05-23-2016 (PDF)

Approval of Vouchers
For the Village Board Meeting of May 23, 2016

EXPENDITURES:

Accounts Payable Warrant 0516-1	5/6/2016	\$	850,516.37	
Accounts Payable Warrant 0516-2	5/13/2016	\$	724,077.27	
Sub-Total		\$	1,574,593.64	Warrant Total \$ 1,574,593.64

PAYROLL EXPENDITURES**May 13, 2016****Net Employee Payroll Checks****\$310,699.67****Employee & Employer Payroll Deductions:**

Employee Deductions*	137,318.56
IMRF - Employer contribution	26,091.27
Social Security/Medicare Tax Withheld - Employer portion	25,232.45
Total Payroll	\$ 499,341.95

GRAND TOTAL \$ 2,073,935.59

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

05/13/2016 13:29 VILLAGE OF GLEN ELLYN
maryr PAID WARRANT REPORT

WARRANT: 0516-1

TO FISCAL 2016/05 01/01/2016 TO 12/31/2016

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
5955 WILLIAM J TENUTA 67677 04/25/16 INVOICE: 50316		220936	P	05/06/16	45000	FIRE STATION RENOVATION	8,472.00
VENDOR TOTALS	8,472.00 YTD INVOICED					8,472.00 YTD PAID	8,472.00
8181 MWSTAR WASTE HOLDINGS CORPORATION 67676 04/16/16 INVOICE: TB0000014508		220937	P	05/06/16	143300	LANDFILL FEES	662.42
VENDOR TOTALS	4,976.17 YTD INVOICED					4,976.17 YTD PAID	662.42
6827 ALFRED BENESCH & COMPANY 67715 04/01/16 INVOICE: 92169		220938	P	05/06/16	40000	TAYLOR STREET	7,709.10
VENDOR TOTALS	12,700.38 YTD INVOICED					12,700.38 YTD PAID	7,709.10
10047 MICHAEL/RICHARD AMABILE 67714 05/05/16 INVOICE: 20150547		220939	P	05/06/16	100	ESCROWS - DEVELOPER DEPOS	1,000.00
VENDOR TOTALS	1,000.00 YTD INVOICED					1,000.00 YTD PAID	1,000.00
9873 PAOLO APULI 67718 05/05/16 INVOICE: 50516		220940	P	05/06/16	55730	ENTERTAINMENT	300.00
VENDOR TOTALS	600.00 YTD INVOICED					600.00 YTD PAID	300.00
10046 STEPHEN ARANGO 67674 05/03/16 INVOICE: VR050316		220941	P	05/06/16	1000	VEHICLE LICENSES	65.00
VENDOR TOTALS	65.00 YTD INVOICED					65.00 YTD PAID	65.00
9380 ARBORWORKS LLC 67675 04/18/16 INVOICE: 2834		220942	P	05/06/16	143400	EMERALD ASH BORER PROGRAM	1,941.68
VENDOR TOTALS	19,074.88 YTD INVOICED					19,074.88 YTD PAID	1,941.68
1773 MICHAEL L ARENA 67719 02/25/16 INVOICE: 50516		220943	P	05/06/16	55710	MAINTENANCE-BUILDING & GR	1,095.00
VENDOR TOTALS	1,095.00 YTD INVOICED					1,095.00 YTD PAID	1,095.00
65 AT&T 67678 04/19/16 INVOICE: 630469056004-6		220944	P	05/06/16	55710	TELECOMMUNICATIONS	163.10

05/13/2016 13:29
maryr

VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

WARRANT: 0516-1

TO FISCAL 2016/05 01/01/2016 TO 12/31/2016

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
67679 INVOICE: 630Z99013104-3	04/16/16	220944	P	05/06/16	121400	521195	63.08
VENDOR TOTALS	975.29 YTD INVOICED	975.29 YTD PAID					226.18
8437 B & F CONSTRUCTION CODE SERVICES, INC							
67723 INVOICE: 43864	04/28/16	220945	P	05/06/16	126200	521042	1,156.72
67725 INVOICE: 43736	04/13/16	220945	P	05/06/16	126200	521048	1,015.90
67726 INVOICE: 43737	04/13/16	220945	P	05/06/16	126200	521048	372.72
67727 INVOICE: 43738	04/13/16	220945	P	05/06/16	126200	521048	1,158.21
67728 INVOICE: 43833	04/26/16	220945	P	05/06/16	126200	521048	142.31
67729 INVOICE: 43739	04/13/16	220945	P	05/06/16	126200	521048	142.31
67730 INVOICE: 43740	04/13/16	220945	P	05/06/16	126200	521048	1,503.91
VENDOR TOTALS	23,479.73 YTD INVOICED	23,479.73 YTD PAID					5,492.08
10048 PHIL BAUGH 67720 INVOICE: 50516	05/04/16	220946	P	05/06/16	5300	440530	181.72
VENDOR TOTALS	181.72 YTD INVOICED	181.72 YTD PAID					181.72
3983 BAUMSON BUILDERS 67722 INVOICE: 20141488	05/04/16	220947	P	05/06/16	100	240100	6,196.00
VENDOR TOTALS	6,196.00 YTD INVOICED	6,196.00 YTD PAID					6,196.00
9738 ROBYN BECKER 67680 INVOICE: VR050316	10/07/15	220948	P	05/06/16	1000	420100	15.00
VENDOR TOTALS	15.00 YTD INVOICED	15.00 YTD PAID					15.00
82 BELL FUELS, INC. 67731 INVOICE: 239936	04/25/16	220949	P	05/06/16	55710	530300	1,395.30
67731 INVOICE: 239936	04/25/16	220949	P	05/06/16	55780	530300	550.00
VENDOR TOTALS	3,398.87 YTD INVOICED	3,398.87 YTD PAID					1,945.30
9879 BREAKTHRU BEVERAGE ILLINOIS, LLC 67732	04/28/16	220950	P	05/06/16	550	150302	329.98

05/13/2016 13:29
maryrVILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

WARRANT: 0516-1

TO FISCAL 2016/05 01/01/2016 TO 12/31/2016

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 1013053887									
VENDOR TOTALS							6,871.80	YTD PAID	329.98
10049 ELIABETH BUCKLEY-GEER 67721 05/04/16 INVOICE: 50516				220951	P	05/06/16	1000	420100	35.00
VENDOR TOTALS							35.00	YTD PAID	35.00
10058 CHAMBER 630 67795 05/01/16 INVOICE: 50516				220952	P	05/06/16	1000	420300	20.00
VENDOR TOTALS							20.00	YTD PAID	20.00
10059 CHZ MOI CAFE & CATERING 67794 05/01/16 INVOICE: 50516				220953	P	05/06/16	1000	489000	15.00
VENDOR TOTALS							15.00	YTD PAID	15.00
59 ARTHUR CLESEN, INC 67716 04/29/16 INVOICE: 313579 67717 04/28/16 INVOICE: 313570				220954	P	05/06/16	55710	530415	10,600.00
VENDOR TOTALS							44,644.85	YTD PAID	21,568.60
4115 RON CLESEN'S ORNAMENTAL PLANTS, INC. 67682 04/11/16 INVOICE: 52099				220955	P	05/06/16	143400	521057	5,792.13
VENDOR TOTALS							5,792.13	YTD PAID	5,792.13
175 COMMONWEALTH EDISON COMPANY 67681 04/15/16 INVOICE: 67681				220956	P	05/06/16	121600	521200	336.13
VENDOR TOTALS							37,865.23	YTD PAID	336.13
10050 MARYELYN COUSINS 67733 05/04/16 INVOICE: VR050516				220957	P	05/06/16	1000	420100	25.00
VENDOR TOTALS							25.00	YTD PAID	25.00
204 DAILY HERALD 67683 04/06/16 INVOICE: T4437201				220958	P	05/06/16	121100	520140	85.10

05/13/2016 13:29
maryrVILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

WARRANT: 0516-1

TO FISCAL 2016/05 01/01/2016 TO 12/31/2016

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
67735 INVOICE: T4438934	04/22/16			220958	P	05/06/16	40000	580160 16006 ELM-OAK IMPROVEMENTS	88.59
VENDOR TOTALS		5,519.05	YTD INVOICED					5,519.05 YTD PAID	173.65
10051 ROBERT A DIGNAN 67734 INVOICE: VR050516	05/04/16			220959	P	05/06/16	1000	420100 VEHICLE LICENSES	20.00
VENDOR TOTALS		20.00	YTD INVOICED					20.00 YTD PAID	20.00
9954 DOKTU RHUTE MUUZIC 67765 INVOICE: 50516	05/05/16			220960	P	05/06/16	55730	520904 ENTERTAINMENT	300.00
VENDOR TOTALS		650.00	YTD INVOICED					650.00 YTD PAID	300.00
2558 R. W. DUNTEMAN COMPANY 67764 INVOICE: 141408	11/04/15			220961	P	05/06/16	40000	580160 13003 STREET IMPROVEMENTS	53,535.65
67764 INVOICE: 141408	11/04/15			220961	P	05/06/16	50100	580100 13003 LENOX LINDEN	8,915.48
VENDOR TOTALS		212,596.46	YTD INVOICED					212,596.46 YTD PAID	62,451.13
249 DUPAGE COUNTY 67736 INVOICE: 201604290210	04/29/16			220962	P	05/06/16	126200	520905 PRINTING	81.00
VENDOR TOTALS		2,070.50	YTD INVOICED					2,070.50 YTD PAID	81.00
262 DUPAGE WATER COMMISSION DPWC-92 INVOICE: DPWC-105	05/03/16			16746	W	05/06/16	50100	530500 LAKE MICHIGAN WATER	301,825.20
VENDOR TOTALS		1,521,435.30	YTD INVOICED					1,521,435.30 YTD PAID	301,825.20
10052 DAVID/JENNIFER ELDERSVELD 67737 INVOICE: TXR050516	05/04/16			220963	P	05/06/16	4000	410600 REAL ESTATE TRANSFER TAX	2,166.00
VENDOR TOTALS		2,166.00	YTD INVOICED					2,166.00 YTD PAID	2,166.00
283 ENGINEERING RESOURCE ASSOC INC 67684 INVOICE: 120209.16.01	04/25/16			220964	P	05/06/16	143100	521055 PROFESSIONAL SERVICES - O	420.00
67738 INVOICE: 160211.01	04/25/16			220964	P	05/06/16	40000	580160 16006 ELM-OAK IMPROVEMENTS	5,645.33
VENDOR TOTALS		29,204.33	YTD INVOICED					29,204.33 YTD PAID	6,065.33

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291 EUCLID BEVERAGE, LTD 67739 04/28/16 INVOICE: 8177821614				220965	P	05/06/16	150303	BEER INVENTORY	786.75
VENDOR TOTALS				7,558.98	YTD	INVOICED	7,558.98	YTD PAID	786.75
324 FULTON TECHNOLOGIES, INC. 67685 04/26/16 INVOICE: 1170				220966	P	05/06/16	143300	ESDA EXPENSE	894.34
VENDOR TOTALS				894.34	YTD	INVOICED	894.34	YTD PAID	894.34
348 GLEN ELLYN CHAMBER OF COMMERCE 67686 03/11/16 INVOICE: 13661 67793 05/01/16 INVOICE: 50516				220967	P	05/06/16	121200	EMPLOYEE RECOGNITION	2,650.00
				220967	P	05/06/16	60000	WELLNESS/HEALTH INCENTIVE	150.00
VENDOR TOTALS				4,070.00	YTD	INVOICED	4,070.00	YTD PAID	2,800.00
356 GLEN ELLYN VOLUNTEER FIRE CO. 648455 05/03/16 INVOICE: FY16-5				220968	P	05/06/16	24000	FIRE COMPANY CONTRIBUTION	41,250.00
VENDOR TOTALS				228,557.50	YTD	INVOICED	228,557.50	YTD PAID	41,250.00
357 GLEN ELLYN YOUTH/FAMILY COUNSELING 67740 04/28/16 INVOICE: 50516				220969	P	05/06/16	134200	CONTRIBUTION - GE FAMILY	25,000.00
VENDOR TOTALS				25,000.00	YTD	INVOICED	25,000.00	YTD PAID	25,000.00
368 GRACE LUTHERAN CHURCH GRACE-38 05/03/16 INVOICE: GRACE-56 GRACE-38 05/03/16 INVOICE: GRACE-56				220970	P	05/06/16	121500	PROFESSIONAL SERVICES - O	175.00
				220970	P	05/06/16	121500	TELECOMMUNICATIONS	125.00
VENDOR TOTALS				1,500.00	YTD	INVOICED	1,500.00	YTD PAID	300.00
10053 ANDREW HAYWARD 67741 04/28/16 INVOICE: TXR050516				220971	P	05/06/16	4000	REAL ESTATE TRANSFER TAX	1,455.00
VENDOR TOTALS				1,455.00	YTD	INVOICED	1,455.00	YTD PAID	1,455.00
4547 HD SUPPLY WORKS, LTD. 67742 04/25/16 INVOICE: F425369				220972	P	05/06/16	50100	MAINTENANCE-HYDRANTS	931.40

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VENDOR TOTALS		5,833.55	YTD	INVOICED			5,833.55	YTD PAID	931.40
8669 HDR ENGINEERING, INC 67687 04/13/16 INVOICE: 271926-B-2				220973	P	05/06/16	40000	580100 14006 CBD UNDER/OVERPASS	2,390.64
VENDOR TOTALS		8,570.29	YTD	INVOICED			8,570.29	YTD PAID	2,390.64
3254 JASON & JENNY HERBERT 67743 05/04/16 INVOICE: 20150795				220974	P	05/06/16	100	240100 ESCROWS - DEVELOPER DEPOS	1,738.00
VENDOR TOTALS		1,738.00	YTD	INVOICED			1,738.00	YTD PAID	1,738.00
9087 ILLINOIS POWER MARKETING COMPANY 67688 04/18/16 INVOICE: 104285016041				220975	P	05/06/16	21000	521190 STREET LIGHTING/ENERGY CO	11,018.49
VENDOR TOTALS		62,430.17	YTD	INVOICED			62,430.17	YTD PAID	11,018.49
391 HORNUNGS GOLF PRODUCTS, INC. 67744 04/22/16 INVOICE: 387007				220976	P	05/06/16	55720	520940 REPAIRS CLUBS	1,630.40
VENDOR TOTALS		1,954.97	YTD	INVOICED			1,954.97	YTD PAID	1,630.40
1373 INNOVYZE, INC 67689 04/04/16 INVOICE: 7037AM-2016				220977	P	05/06/16	50100	521055 PROFESSIONAL SERVICES - O	1,000.00
VENDOR TOTALS		1,000.00	YTD	INVOICED			1,000.00	YTD PAID	1,000.00
1127 JAMES J BENES AND ASSOCIATES, INC. 67690 03/31/16 INVOICE: 1433.000-26				220978	P	05/06/16	40000	580155 14007 IDOT CROSSWALKS	328.66
VENDOR TOTALS		9,443.43	YTD	INVOICED			9,443.43	YTD PAID	328.66
4853 K & J HEATING AND COOLING, INC. 67745 04/15/16 INVOICE: 32631				220979	P	05/06/16	55735	520970 MAINTENANCE-BUILDING & GR	413.00
VENDOR TOTALS		413.00	YTD	INVOICED			413.00	YTD PAID	413.00
9732 JOHN KAITKE 67713 05/05/16 INVOICE: 50516				220935	P	05/05/16	55730	520904 ENTERTAINMENT	300.00
VENDOR TOTALS		700.00	YTD	INVOICED			700.00	YTD PAID	300.00

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612 KONICA MINOLTA BUSINESS SOLUTIONS INC
67691 04/23/16
INVOICE: 9002353288
67692 04/24/16
INVOICE: 9002356806

VENDOR TOTALS

5,411.89 YTD INVOICED

5,411.89 YTD PAID

9266 LAUTERBACH & AMEN, LLP
67694 04/22/16
INVOICE: 15918
67695 04/22/16
INVOICE: 15917

VENDOR TOTALS

36,175.00 YTD INVOICED

36,175.00 YTD PAID

8720 THE LOCK PROS, INC
67747 04/26/16
INVOICE: 10943

VENDOR TOTALS

716.00 YTD INVOICED

716.00 YTD PAID

924 VILLAGE OF LOMBARD
67796 04/08/16
INVOICE: 2016-00002026

VENDOR TOTALS

11,393.04 YTD INVOICED

11,393.04 YTD PAID

10054 MELISSA LOVE
67746 05/04/16
INVOICE: TXR050516

VENDOR TOTALS

879.00 YTD INVOICED

879.00 YTD PAID

5750 NASAW/DOUGLASS & ASSOCIATES, LTD
67749 04/29/16
INVOICE: 251631

VENDOR TOTALS

12,184.00 YTD INVOICED

12,184.00 YTD PAID

590 MEADE ELECTRIC COMPANY, INC.
67696 04/25/16
INVOICE: 673275

VENDOR TOTALS

4,500.00 YTD INVOICED

4,500.00 YTD PAID

595 MENARDS, INC.
67748 04/27/16
INVOICE: 18882

VENDOR TOTALS

220987 P 05/06/16 143300

530105

OPERATING SUPPLIES

87.65

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VENDOR TOTALS		1,438.82	YTD	INVOICED			1,438.82	YTD PAID	87.65
8205 MUNICIPAL GIS PARTNERS, INC									
67697	04/30/16		20160002	220988	P	05/06/16	121400	PROFESSIONAL SERVICES - O	2,630.54
INVOICE:	2984								
67697	04/30/16		20160002	220988	P	05/06/16	50100	PROFESSIONAL SERVICES - O	2,630.53
INVOICE:	2984								
67697	04/30/16		20160002	220988	P	05/06/16	50200	PROFESSIONAL SERVICES - O	2,630.53
INVOICE:	2984								
VENDOR TOTALS		39,420.28	YTD	INVOICED			39,420.28	YTD PAID	7,891.60
635 NATIONAL ELEVATOR INSPECTION SVCS INC									
67754	04/21/16			220989	P	05/06/16	126200	ELEVATOR INSPECTIONS	640.00
INVOICE:	229316								
67755	04/19/16			220989	P	05/06/16	126200	ELEVATOR INSPECTIONS	32.50
INVOICE:	228797								
67756	04/27/16			220989	P	05/06/16	126200	ELEVATOR INSPECTIONS	32.50
INVOICE:	230093								
VENDOR TOTALS		3,027.50	YTD	INVOICED			3,027.50	YTD PAID	705.00
7183 NEWEGG INC									
67750	04/27/16			220990	P	05/06/16	121400	COMPUTER EQUIPMENT/PROJEC	13.88
INVOICE:	1201816369								
67751	04/27/16			220990	P	05/06/16	121400	COMPUTER EQUIPMENT/PROJEC	17.98
INVOICE:	1201816505								
67752	04/27/16			220990	P	05/06/16	121400	COMPUTER EQUIPMENT/PROJEC	13.76
INVOICE:	1201819358								
67753	04/27/16			220990	P	05/06/16	134300	OFFICE SUPPLIES	71.98
INVOICE:	1201816611								
VENDOR TOTALS		1,709.81	YTD	INVOICED			1,709.81	YTD PAID	117.60
651 NORTHERN ILLINOIS GAS COMPANY									
67698	04/21/16			220991	P	05/06/16	40000	CONSTRUCTION PROJECTS	70.83
INVOICE:	67698								
67757	04/21/16			220991	P	05/06/16	55710	UTILITIES	238.52
INVOICE:	67757								
67758	04/21/16			220991	P	05/06/16	55730	UTILITIES	36.91
INVOICE:	67758								
VENDOR TOTALS		21,255.98	YTD	INVOICED			21,255.98	YTD PAID	346.26
2670 PACE SUBURBAN BUS									
67700	04/21/16			220992	P	05/06/16	121500	SENIOR TRANSPORTATION	1,694.58
INVOICE:	424364								
VENDOR TOTALS		13,346.71	YTD	INVOICED			13,346.71	YTD PAID	1,694.58

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2264 GEOFFREY/LAURA PHILLIPS 67762 05/04/16 INVOICE: 20151336				220993	P	05/06/16	100 240100	ESCROWS - DEVELOPER DEPOS	1,000.00
VENDOR TOTALS				1,000.00	YTD			YTD PAID	1,000.00
700 THE PITNEY BOWES BANK INC 67673 05/03/16 INVOICE: 50316				16748	W	05/03/16	122100 520900	POSTAGE & SHIPPING	2,000.00
VENDOR TOTALS				10,000.00	YTD			YTD PAID	2,000.00
715 PRESIDENT DEVELOPMENT, INC. 67699 05/01/16 INVOICE: 516011				220994	P	05/06/16	121400 521055	PROFESSIONAL SERVICES - O	3,166.68
VENDOR TOTALS				18,999.96	YTD			YTD PAID	3,166.68
718 PRIME TACK & SEAL COMPANY 67759 04/27/16 INVOICE: 48606				220995	P	05/06/16	143300 530210	OPERATING SUPPLIES, ASPHA	444.27
VENDOR TOTALS				444.27	YTD			YTD PAID	444.27
6552 PROVANTAGE CORPORATION 67701 04/25/16 INVOICE: 7654822				220996	P	05/06/16	121400 570110	COMPUTER EQUIPMENT/PROJEC	170.00
67702 04/22/16 INVOICE: 7653796				220996	P	05/06/16	121400 570110	COMPUTER EQUIPMENT/PROJEC	117.00
67703 04/21/16 INVOICE: 7652957				220996	P	05/06/16	121400 570110	COMPUTER EQUIPMENT/PROJEC	43.04
67704 04/21/16 INVOICE: 7652690				220996	P	05/06/16	121400 570110	COMPUTER EQUIPMENT/PROJEC	268.07
67760 04/27/16 INVOICE: 7657228				220996	P	05/06/16	134300 530100	OFFICE SUPPLIES	78.44
67761 04/27/16 INVOICE: 7657232				220996	P	05/06/16	121400 570110	COMPUTER EQUIPMENT/PROJEC	39.56
VENDOR TOTALS				7,462.50	YTD			YTD PAID	716.11
10057 MARY E PRYDE 67788 05/04/16 INVOICE: TXR050516				220997	P	05/06/16	4000 410600	REAL ESTATE TRANSFER TAX	1,620.00
VENDOR TOTALS				1,620.00	YTD			YTD PAID	1,620.00
6173 REDLINE CONSTRUCTION INC 67766 04/22/16 INVOICE: 7916				220998	P	05/06/16	55710 530435	SOD, SEED, SAND & GRAVEL	2,954.23
67767 04/19/16 INVOICE: 7906				220998	P	05/06/16	55710 530435	SOD, SEED, SAND & GRAVEL	2,568.00

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VENDOR TOTALS		5,522.23	YTD INVOICED				5,522.23	YTD PAID	5,522.2
10055 JENNIFER REIF 67763 INVOICE: PR050516	05/04/16			220999	P	05/06/16	5300	LEASED PARKING LOT FEES	181.7
VENDOR TOTALS		181.72	YTD INVOICED				181.72	YTD PAID	181.7
750 REZEK, HENRY, MEISENHEIMER/GENDE INC 67705 INVOICE: 50316	04/25/16			221000	P	05/06/16	40000	14001 LAKE ELLYN OUTLET	493.1
VENDOR TOTALS		8,531.61	YTD INVOICED				8,531.61	YTD PAID	493.1
6093 SCHAMBERGER BROTHERS, INC 67770 INVOICE: 401564	04/27/16			221001	P	05/06/16	550	BEER INVENTORY	408.4
VENDOR TOTALS		3,445.80	YTD INVOICED				3,445.80	YTD PAID	408.4
774 SCHEFFLER'S FLOWERS 67768 INVOICE: 7595	04/22/16			221002	P	05/06/16	143400	CBD APPEARANCE	1,000.00
VENDOR TOTALS		1,000.00	YTD INVOICED				1,000.00	YTD PAID	1,000.00
7116 THEOPHILUS SCHMID TRUST B FY13-17 INVOICE: FY16-5	05/03/16			221003	P	05/06/16	53000	RENTAL-LEASE	500.00
VENDOR TOTALS		2,500.00	YTD INVOICED				2,500.00	YTD PAID	500.00
792 THE SHERWIN WILLIAMS CO. 67708 INVOICE: 6771-0	04/14/16			221004	P	05/06/16	143300	MAINTENANCE-STREET PAINTI	37.00
VENDOR TOTALS		6,767.58	YTD INVOICED				6,767.58	YTD PAID	37.00
9994 SIGHTS ON SERVICE, INC 67771 INVOICE: 244663	05/03/16			221005	P	05/06/16	55730	MARKETING	206.00
VENDOR TOTALS		662.00	YTD INVOICED				662.00	YTD PAID	206.00
8602 KEN SLAUF & ASSOCIATES 67769 INVOICE: 50516	05/05/16			221006	P	05/06/16	55730	ENTERTAINMENT	700.00
VENDOR TOTALS		1,600.00	YTD INVOICED				1,600.00	YTD PAID	700.00

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3571 HARRY C SMITH LTD 67706 04/14/16 INVOICE: 640 67707 03/10/16 INVOICE: 561				221007	P	05/06/16	121700	LEGAL - PROSECUTORIAL SER	6,303.0
				221007	P	05/06/16	121700	LEGAL - PROSECUTORIAL SER	6,600.0
VENDOR TOTALS		25,509.00	YTD INVOICED				25,509.00	YTD PAID	12,903.0
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS 67772 04/28/16 INVOICE: 5283928 67772 04/28/16 INVOICE: 5283928				221008	P	05/06/16	550	LIQUOR INVENTORY	371.5
				221008	P	05/06/16	550	WINE INVENTORY	1,306.3
VENDOR TOTALS		20,594.65	YTD INVOICED				20,594.65	YTD PAID	1,677.8
5758 SWAHM 724772 05/03/16 INVOICE: SWAHM-89				16747	W	05/06/16	60000	INSURANCE-HOSPITAL, GROUP	188,879.7
VENDOR TOTALS		944,398.50	YTD INVOICED				944,398.50	YTD PAID	188,879.7
293 EVA P. TAVES 67797 04/28/16 INVOICE: ER050516				221009	P	05/06/16	134100	TRAVEL	38.50
VENDOR TOTALS		242.24	YTD INVOICED				242.24	YTD PAID	38.50
3163 G-T INC 67773 04/29/16 INVOICE: 2-248620-03 67774 04/23/16 INVOICE: 2-248614-04				221010	P	05/06/16	121100	VILLAGE COMMISSIONS	177.00
				221010	P	05/06/16	121100	VILLAGE COMMISSIONS	753.50
VENDOR TOTALS		930.50	YTD INVOICED				930.50	YTD PAID	930.50
865 ACUSHNET COMPANY 67775 04/19/16 INVOICE: 902372183 67776 04/23/16 INVOICE: 902407452 67777 04/23/16 INVOICE: 902409016 67778 04/22/16 INVOICE: 902397515 67779 04/25/16 INVOICE: 902410237 67780 04/22/16 INVOICE: 902398138 67781 04/23/16 INVOICE: 902409174				221011	P	05/06/16	55720	OPERATING SUPPLIES	8,316.00
				221011	P	05/06/16	550	PRO SHOP INVENTORY	240.00
				221011	P	05/06/16	550	PRO SHOP INVENTORY	117.00
				221011	P	05/06/16	550	PRO SHOP INVENTORY	120.00
				221011	P	05/06/16	550	PRO SHOP INVENTORY	120.00
				221011	P	05/06/16	550	PRO SHOP INVENTORY	120.00
				221011	P	05/06/16	550	PRO SHOP INVENTORY	1,709.64

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67782 INVOICE: 902428428 67783 INVOICE: 902408642 67784 INVOICE: 902425786 67785 INVOICE: 902447477 67786 INVOICE: 902441298	04/26/16 04/23/16 04/26/16 04/26/16 04/28/16 04/27/16			221011 221011 221011 221011 221011	P P P P P	05/06/16 05/06/16 05/06/16 05/06/16 05/06/16	150300 150300 150300 150300 150300	PRO SHOP INVENTORY PRO SHOP INVENTORY PRO SHOP INVENTORY PRO SHOP INVENTORY PRO SHOP INVENTORY	221.19 117.00 120.00 237.88 211.16
VENDOR TOTALS		54,987.84	YTD INVOICED				54,987.84	YTD PAID	11,649.87
1278 UNION PACIFIC RAILROAD COMPANY 67709 INVOICE: 90061747	04/14/16 04/14/16			221012	P	05/06/16	40000	580100 15009 TAYLOR STREET	3,961.55
VENDOR TOTALS		11,512.18	YTD INVOICED				11,512.18	YTD PAID	3,961.55
10056 JAMES/CAMILLE VONDRUSKA 67787 INVOICE: TXR050516	05/04/16 05/04/16			221013	P	05/06/16	4000	410600 REAL ESTATE TRANSFER TAX	1,305.00
VENDOR TOTALS		2,610.00	YTD INVOICED				2,610.00	YTD PAID	1,305.00
3995 WAREHOUSE DIRECT OFFICE PRODUCTS 67712 INVOICE: 3048515-0 67712 INVOICE: 3048515-0 67712 INVOICE: 3048515-0 67712 INVOICE: 3048515-0 67712 INVOICE: 3048515-0 67712 INVOICE: 3048515-0	04/25/16 04/25/16 04/25/16 04/25/16 04/25/16 04/25/16			221014 221014 221014 221014 221014 221014	P P P P P P	05/06/16 05/06/16 05/06/16 05/06/16 05/06/16 05/06/16	530100 530100 530100 530100 530100 530100	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	12.36 12.36 12.36 12.36 12.36 12.36
VENDOR TOTALS		984.06	YTD INVOICED				984.06	YTD PAID	61.80
935 WATER RESOURCES INC. 67710 INVOICE: 30481	04/18/16 04/18/16			221015	P	05/06/16	50100	521015 MAINTENANCE-WATER METERS	6,505.00
VENDOR TOTALS		72,780.54	YTD INVOICED				72,780.54	YTD PAID	6,505.00
3370 RAY WHALEN BUILDERS INC. 67711 INVOICE: HMR050316	04/18/16 04/18/16			221016	P	05/06/16	500	240205 HYDRANT METER DEPOSITS	500.00
VENDOR TOTALS		500.00	YTD INVOICED				500.00	YTD PAID	500.00

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
7711 WINDY CITY DISTRIBUTION COMPANY 67790 04/28/16 INVOICE: 713431				221017	P	05/06/16	550 150303	BEER INVENTORY	959.5
VENDOR TOTALS			10,364.43	YTD INVOICED			10,364.43	YTD PAID	959.5
2323 RUTH WRIGHT 67789 05/04/16 INVOICE: VR050516				221018	P	05/06/16	1000 420100	VEHICLE LICENSES	12.0
VENDOR TOTALS			12.00	YTD INVOICED			12.00	YTD PAID	12.0
970 XEROX CORPORATION 67791 05/01/16 INVOICE: 84380111 67792 05/01/16 INVOICE: 84380114				221019	P	05/06/16	121400 520901	COPIER	531.5
VENDOR TOTALS			4,293.19	YTD INVOICED			4,293.19	YTD PAID	380.0
									911.6
									850,516.3

REPORT TOTALS

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	85	357,811.47
TOTAL WIRE TRANSFERS	3	492,704.90

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
307 1ST AYD CORPORATION 67801 04/18/16 INVOICE: PSI37129				221022	P	05/13/16	65000	530105 OPERATING SUPPLIES	300.86
VENDOR TOTALS				1,156.12 YTD INVOICED				1,156.12 YTD PAID	300.86
2021 A-RELIABLE PRINTING 67882 05/05/16 INVOICE: 18008				221023	P	05/13/16	126200	520905 PRINTING	220.00
VENDOR TOTALS				3,011.24 YTD INVOICED				3,011.24 YTD PAID	220.00
5217 ROSELAND INDUSTRIES, INC 67880 05/06/16 INVOICE: 727-2				221024	P	05/13/16	55730	530446 LINENS AND RENTALS	271.50
VENDOR TOTALS				271.50 YTD INVOICED				271.50 YTD PAID	271.50
10066 MARK ADAIR 67881 05/11/16 INVOICE: TXR051216				221025	P	05/13/16	4000	410600 REAL ESTATE TRANSFER TAX	2,850.00
VENDOR TOTALS				2,850.00 YTD INVOICED				2,850.00 YTD PAID	2,850.00
10061 ALADTEC, INC 67800 04/28/16 INVOICE: 13198				221026	P	05/13/16	134200	580110 EQUIPMENT/CAPITAL OUTLAY	2,880.00
VENDOR TOTALS				2,880.00 YTD INVOICED				2,880.00 YTD PAID	2,880.00
6827 ALFRED BENESCH & COMPANY 67884 04/29/16 INVOICE: 93072				221027	P	05/13/16	40000	580100 15009 TAYLOR STREET	3,938.48
VENDOR TOTALS				12,700.38 YTD INVOICED				12,700.38 YTD PAID	3,938.48
52 SOUTH WEST INDUSTRIES INC 67802 04/21/16 INVOICE: 185377				221028	P	05/13/16	121300	521075 CONTRACT MAINT SERVICE	224.00
67883 05/01/16 INVOICE: 186055				221028	P	05/13/16	121300	521075 CONTRACT MAINT SERVICE	204.97
VENDOR TOTALS				4,630.94 YTD INVOICED				4,630.94 YTD PAID	428.97
7592 AQUAFIX, INC 67885 04/27/16 INVOICE: 18244				221029	P	05/13/16	50200	521055 PROFESSIONAL SERVICES - O	11,212.50
VENDOR TOTALS				11,557.58 YTD INVOICED				11,557.58 YTD PAID	11,212.50
10010 BELLA BREW COFFEE & BEVERAGE CO									

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VENDOR NAME DOCUMENT		INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
67886		05/03/16			221030	P	05/13/16	550	150305	NA BEVERAGES INVENTORY
INVOICE: 34663										75.0
VENDOR TOTALS				1,379.68	YTD				1,379.68	YTD PAID
8897 BERGLUND, ARMSTRONG & MASTNY, PC		04/21/16			221031	P	05/13/16	121200	520702	LEGAL - HEARING OFFICER
67804		04/21/16								165.0
INVOICE: 28522										
VENDOR TOTALS				632.50	YTD				632.50	YTD PAID
84 BERLAND'S INC		04/29/16			221032	P	05/13/16	53000	520970	MAINTENANCE-BUILDING & GR
67803		04/29/16								99.9
INVOICE: 356477										
VENDOR TOTALS				99.99	YTD				99.99	YTD PAID
10062 KIMBERLY BLOCK		05/10/16			221033	P	05/13/16	121100	520140	VILLAGE COMMISSIONS
67806		05/10/16								40.0
INVOICE: 51016										
VENDOR TOTALS				40.00	YTD				40.00	YTD PAID
9879 BREAKTHRU BEVERAGE ILLINOIS, LLC		05/05/16			221034	P	05/13/16	550	150302	LIQUOR INVENTORY
67887		05/05/16								490.59
INVOICE: 1013067598										
67887		05/05/16			221034	P	05/13/16	550	150305	NA BEVERAGES INVENTORY
INVOICE: 1013067598										36.00
VENDOR TOTALS				6,871.80	YTD				6,871.80	YTD PAID
103 BRISTOL HOSE & FITTING		04/25/16			221035	P	05/13/16	65000	530310	PARTS PURCHASED
67805		04/25/16								79.01
INVOICE: 3308254										
VENDOR TOTALS				1,060.03	YTD				1,060.03	YTD PAID
10011 BYTRONICS, INC		05/03/16			221036	P	05/13/16	50100	521065	JULIE
67807		05/03/16								134.75
INVOICE: 18350										
VENDOR TOTALS				238.25	YTD				238.25	YTD PAID
120 CANON SOLUTIONS AMERICA, INC		05/01/16			221037	P	05/13/16	121400	520901	COPIER
67808		05/01/16								58.29
INVOICE: 4019044199										
VENDOR TOTALS				511.99	YTD				511.99	YTD PAID
10067 NEW CARBON COMPANY, LLC		04/27/16			221038	P	05/13/16	550	150301	FOOD INVENTORY
67888		04/27/16								309.0

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: I39002Q4HDWN									
VENDOR TOTALS				309.00	YTD	INVOICED	309.00	YTD PAID	309.00
9437 ECON CONTROL INC 67890 04/27/16 INVOICE: 24399				221039	P	05/13/16	550	150301	FOOD INVENTORY 1,865.44
VENDOR TOTALS				2,412.89	YTD	INVOICED	2,412.89	YTD PAID	1,865.44
8502 NEW CHICAGO WHOLESALE BAKERY, INC 67889 04/29/16 INVOICE: 327105				221040	P	05/13/16	550	150301	FOOD INVENTORY 140.74
VENDOR TOTALS				2,490.20	YTD	INVOICED	2,490.20	YTD PAID	140.74
1076 CINTAS CORPORATION NO 2 67811 02/11/16 INVOICE: F9400133728				221041	P	05/13/16	121300	521075	CONTRACT MAINT SERVICE 140.21
VENDOR TOTALS				264.71	YTD	INVOICED	264.71	YTD PAID	140.21
6831 CLARK BAIRD SMITH LLP/FKA-SGDB LAW FIRM LLP 67812 04/05/16 INVOICE: 7103				221042	P	05/13/16	121200	520701	LEGAL - HUMAN RESOURCES 72.50
VENDOR TOTALS				1,606.25	YTD	INVOICED	1,606.25	YTD PAID	72.50
10060 TIM/ARLENE CLEARY 67809 05/06/16 INVOICE: 20151764				221043	P	05/13/16	100	240100	ESCROWS - DEVELOPER DEPOS 2,000.00
VENDOR TOTALS				2,000.00	YTD	INVOICED	2,000.00	YTD PAID	2,000.00
10069 WILLIAM/LISA CLEAVER 67891 05/11/16 INVOICE: TXR051216				221044	P	05/13/16	4000	410600	REAL ESTATE TRANSFER TAX 1,379.00
VENDOR TOTALS				1,379.00	YTD	INVOICED	1,379.00	YTD PAID	1,379.00
8397 COVERTTRACK GROUP, INC 67810 04/29/16 INVOICE: 16584				221045	P	05/13/16	134300	520600	DUES-SUBSCRIPTIONS-REG FE 600.00
VENDOR TOTALS				600.00	YTD	INVOICED	600.00	YTD PAID	600.00
204 DAILY HERALD 67893 04/24/16 INVOICE: 55482L01 67894 04/27/16 INVOICE: T4439211				221046	P	05/13/16	55720	520903	MARKETING 750.00
				221047	P	05/13/16	40000	580100	15005 POLICE STATION 924.60

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VENDOR TOTALS		5,519.05	YTD	INVOICED			5,519.05	YTD PAID	1,674.60
241 DU-COMM									
67815	05/04/16			221048	P	05/13/16	135100	DU-COMM	68.20
INVOICE: 15783									
67815	05/04/16			221048	P	05/13/16	135200	DU-COMM	272.80
INVOICE: 15783									
67816	05/04/16			221048	P	05/13/16	135100	DU-COMM	44.85
INVOICE: 15766									
67816	05/04/16			221048	P	05/13/16	135200	DU-COMM	179.40
INVOICE: 15766									
VENDOR TOTALS		278,621.50	YTD	INVOICED			278,621.50	YTD PAID	565.25
7735 KYLE DUFFIE									
67895	05/03/16			221049	P	05/13/16	134300	UNIFORMS	178.46
INVOICE: ER051216									
VENDOR TOTALS		248.46	YTD	INVOICED			248.46	YTD PAID	178.46
9125 DUKE'S OIL SERVICE, LLC									
67817	04/28/16			221050	P	05/13/16	65000	DISPOSAL COST	75.00
INVOICE: 79959									
VENDOR TOTALS		75.00	YTD	INVOICED			75.00	YTD PAID	75.00
9820 DUNNING LIFESTYLES LLC									
67892	04/27/16			221051	P	05/13/16	550	PRO SHOP INVENTORY	77.49
INVOICE: 80023071									
VENDOR TOTALS		2,318.20	YTD	INVOICED			2,318.20	YTD PAID	77.49
249 DUPAGE COUNTY									
67818	04/14/16			221053	P	05/13/16	100	ESCROWS - DEVELOPER DEPOS	30.00
INVOICE: 201604140139									
67819	04/29/16			221053	P	05/13/16	100	ESCROWS - DEVELOPER DEPOS	55.00
INVOICE: 201604290208									
67984	05/12/16			221052	P	05/13/16	143300	MAINTENANCE-SIGNS	100.00
INVOICE: 51216									
VENDOR TOTALS		2,070.50	YTD	INVOICED			2,070.50	YTD PAID	185.00
263 MIDWEST COMPOST LLC									
67813	03/24/16			221054	P	05/13/16	143300	LANDFILL FEES	195.00
INVOICE: 99471									
67814	03/24/16			221054	P	05/13/16	143300	LANDFILL FEES	243.00
INVOICE: 99473									
VENDOR TOTALS		438.00	YTD	INVOICED			438.00	YTD PAID	438.00

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291 EUCLID BEVERAGE, LTD 67896 05/05/16 INVOICE: 8177821677				221055	P	05/13/16	150303	BEER INVENTORY	835.3
VENDOR TOTALS			7,558.98 YTD	INVOICED			7,558.98 YTD	PAID	835.3
300 FBINAA - NORTHERN DIVISION 67901 05/10/16 INVOICE: 51216				221056	P	05/13/16	134200	DUES-SUBSCRIPTIONS-REG FE	25.0
VENDOR TOTALS			275.00 YTD	INVOICED			275.00 YTD	PAID	25.0
9958 FORTUNE INTERNATIONAL, LLC 67897 05/06/16 INVOICE: 943798 67898 04/29/16 INVOICE: 933722 67899 04/29/16 INVOICE: 933721 67900 05/10/16 INVOICE: 948487				221057	P	05/13/16	150301	FOOD INVENTORY	1,018.1
				221057	P	05/13/16	150301	FOOD INVENTORY	100.8
				221057	P	05/13/16	150301	FOOD INVENTORY	350.8
				221057	P	05/13/16	150301	FOOD INVENTORY	160.3
VENDOR TOTALS			3,924.12 YTD	INVOICED			3,924.12 YTD	PAID	1,630.28
10075 BRADLEY R LAWRENCE 67988 05/12/16 INVOICE: 336 67988 05/12/16 INVOICE: 336				221058	P	05/13/16	55720	MARKETING	400.00
				221058	P	05/13/16	55730	MARKETING	400.00
VENDOR TOTALS			800.00 YTD	INVOICED			800.00 YTD	PAID	800.00
6961 GFS MARKETPLACE LLC 67902 05/07/16 INVOICE: 770173975 67902 05/07/16 INVOICE: 770173975 67903 05/08/16 INVOICE: 987190001				221059	P	05/13/16	150301	FOOD INVENTORY	132.00
				221059	P	05/13/16	55730	OPERATING SUPPLIES	161.82
				221059	P	05/13/16	150301	FOOD INVENTORY	124.18
VENDOR TOTALS			844.67 YTD	INVOICED			844.67 YTD	PAID	418.00
4739 GORDON FOOD SERVICE, INC. 67904 04/28/16 INVOICE: 169856234 67904 04/28/16 INVOICE: 169856234 67904 04/28/16 INVOICE: 169856234 67904 04/28/16 INVOICE: 169856234				221060	P	05/13/16	150301	FOOD INVENTORY	512.09
				221060	P	05/13/16	150305	NA BEVERAGES INVENTORY	797.17
				221060	P	05/13/16	55730	OPERATING SUPPLIES	85.50
				221060	P	05/13/16	55730	DRY GOODS	155.74

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67904 INVOICE: 169856234	04/28/16			221060	P	05/13/16	530105	OPERATING SUPPLIES	59.99
VENDOR TOTALS				8,627.13	YTD INVOICED			YTD PAID	1,610.49
929 W.W. GRAINGER INC 67820 INVOICE: 9097477690	04/29/16			221061	P	05/13/16	143300	MAINTENANCE-STREET LIGHTS	725.99
67907 INVOICE: 9098289805	04/29/16			221061	P	05/13/16	121300	OPERATING SUPPLIES	66.62
VENDOR TOTALS				5,577.33	YTD INVOICED			YTD PAID	792.61
7688 JAMES V GRUTZMACHER 67905 INVOICE: 1529	05/02/16			221062	P	05/13/16	550	FOOD INVENTORY	52.00
67905 INVOICE: 1529	05/02/16			221062	P	05/13/16	550	NA BEVERAGES INVENTORY	72.00
67906 INVOICE: 1530	05/03/16			221062	P	05/13/16	550	FOOD INVENTORY	52.00
VENDOR TOTALS				788.00	YTD INVOICED			YTD PAID	176.00
2324 HARRIS MOTOR SPORTS, INC. 67908 INVOICE: 2-150453	05/09/16			221063	P	05/13/16	55720	OPERATING SUPPLIES	140.00
67908 INVOICE: 2-150453	05/09/16			221063	P	05/13/16	55730	OPERATING SUPPLIES	140.00
VENDOR TOTALS				280.00	YTD INVOICED			YTD PAID	280.00
4547 HD SUPPLY WATERWORKS, LTD. 67918 INVOICE: F425341	04/27/16			221064	P	05/13/16	50100	MAINTENANCE-HYDRANTS	746.92
67920 INVOICE: F245675	03/15/16			221064	P	05/13/16	50100	MAINTENANCE-OTHER	357.40
VENDOR TOTALS				5,833.55	YTD INVOICED			YTD PAID	1,104.32
6405 HIGHLAND BAKING CO 67909 INVOICE: 1076308	04/29/16			221065	P	05/13/16	550	FOOD INVENTORY	128.11
67910 INVOICE: 1077157	04/30/16			221065	P	05/13/16	550	FOOD INVENTORY	218.98
67911 INVOICE: 1078640	05/03/16			221065	P	05/13/16	550	FOOD INVENTORY	68.09
67912 INVOICE: 1079193	05/04/16			221065	P	05/13/16	550	FOOD INVENTORY	56.44
67913 INVOICE: 1080085	05/05/16			221065	P	05/13/16	550	FOOD INVENTORY	141.15
67914 INVOICE: 1080085	05/06/16			221065	P	05/13/16	550	FOOD INVENTORY	104.28

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 1080710 67915 05/07/16				221065	P	05/13/16	550	150301	653.22
INVOICE: 1081624 67916 04/27/16				221065	P	05/13/16	550	150301	31.00
INVOICE: 1074705									
VENDOR TOTALS				8,517.13	YTD	INVOICED		8,517.13	YTD PAID 1,401.27
5380 L & R MORAN, INC 67821 03/31/16				221066	P	05/13/16	55720	520615	213.91
INVOICE: 58280 67821 03/31/16				221066	P	05/13/16	55730	520615	1,132.66
INVOICE: 58280 67821 03/31/16				221066	P	05/13/16	55710	520615	75.68
INVOICE: 58280 67821 03/31/16				221066	P	05/13/16	121200	520615	151.36
INVOICE: 58280									
VENDOR TOTALS				3,452.62	YTD	INVOICED		3,452.62	YTD PAID 1,573.61
10070 MICHAEL J HURT 67917 05/11/16				221067	P	05/13/16	4000	410600	2,025.00
INVOICE: TXR051216									
VENDOR TOTALS				2,025.00	YTD	INVOICED		2,025.00	YTD PAID 2,025.00
399 HYDROTEX PARTNERS, LTD 67822 04/27/16				221068	P	05/13/16	65000	530300	2,801.24
INVOICE: 276960									
VENDOR TOTALS				9,136.39	YTD	INVOICED		9,136.39	YTD PAID 2,801.24
425 ILLINOIS SECTION AWWA 67921 05/09/16				221069	P	05/13/16	50100	520620	20.00
INVOICE: 200023265									
VENDOR TOTALS				465.00	YTD	INVOICED		465.00	YTD PAID 20.00
426 ILLINOIS STATE POLICE 67826 03/31/16				221070	P	05/13/16	134100	521055	327.25
INVOICE: 51016									
VENDOR TOTALS				757.00	YTD	INVOICED		757.00	YTD PAID 327.25
7918 INTELLIGENT FLOORING SYSTEMS, LLC 67824 04/19/16				221071	P	05/13/16	143300	530105	154.90
INVOICE: I041611									
VENDOR TOTALS				154.90	YTD	INVOICED		154.90	YTD PAID 154.90
445 INTOXIMETERS INC									

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 17429									
VENDOR TOTALS		5,260.99					5,260.99	YTD PAID	2,700.00
10064 JACK MC MAHON									
67878	05/11/16			221081	P	05/13/16	540	ACCOUNTS RECV - UTILITY BI	48.08
INVOICE: 67878									
VENDOR TOTALS		48.08					48.08	YTD PAID	48.08
596 METRO PARAMEDIC SERVICES, INC.									
67829	03/16/16			221082	P	05/13/16	135200	AMBULANCE SERVICE	27,874.66
INVOICE: 20-00181									
VENDOR TOTALS		139,373.30					139,373.30	YTD PAID	27,874.66
599 MICHAEL'S UNIFORM CO.									
67938	05/02/16			221083	P	05/13/16	143100	UNIFORMS	38.23
INVOICE: 80695									
67938	05/02/16			221083	P	05/13/16	50100	UNIFORMS	24.62
INVOICE: 80695									
67938	05/02/16			221083	P	05/13/16	50200	UNIFORMS	24.62
INVOICE: 80695									
VENDOR TOTALS		7,272.55					7,272.55	YTD PAID	87.47
8668 MID-WEST INSTITUTIONAL FOODS DISTRIBUTORS, INC									
67926	04/29/16			221084	P	05/13/16	550	FOOD INVENTORY	604.46
INVOICE: 528670									
67927	04/30/16			221084	P	05/13/16	550	FOOD INVENTORY	343.39
INVOICE: 529404									
67928	05/05/16			221084	P	05/13/16	550	FOOD INVENTORY	396.42
INVOICE: 531652									
67929	05/05/16			221084	P	05/13/16	550	FOOD INVENTORY	201.10
INVOICE: 531947									
67930	05/07/16			221084	P	05/13/16	550	FOOD INVENTORY	470.14
INVOICE: 533325									
67931	05/06/16			221084	P	05/13/16	550	FOOD INVENTORY	1,767.56
INVOICE: 532629									
67932	05/03/16			221084	P	05/13/16	550	FOOD INVENTORY	194.05
INVOICE: 530594									
67932	05/03/16			221084	P	05/13/16	550	NA BEVERAGES INVENTORY	6.88
INVOICE: 530594									
67933	05/09/16			221084	P	05/13/16	550	FOOD INVENTORY	200.22
INVOICE: 533731									
67933	05/09/16			221084	P	05/13/16	550	NA BEVERAGES INVENTORY	18.53
INVOICE: 533731									
67934	05/10/16			221084	P	05/13/16	550	FOOD INVENTORY	142.77
INVOICE: 534285									
67935	04/26/16			221084	P	05/13/16	550	FOOD INVENTORY	277.90
INVOICE: 526776									

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
67936 INVOICE: 526091	04/25/16			221084	P	05/13/16	150301	FOOD INVENTORY	203.38
VENDOR TOTALS		21,656.95	YTD INVOICED				21,656.95	YTD PAID	4,826.80
617 MONROE TRUCK EQUIPMENT, INC. 67832 INVOICE: 312847	04/18/16			221085	P	05/13/16	65000	PARTS PURCHASED	28.58
VENDOR TOTALS		28.58	YTD INVOICED				28.58	YTD PAID	28.58
1082 MUNICIPAL INS COOPERATIVE AGENCY 67830 INVOICE: 16548 050192 67831 INVOICE: 51016	05/03/16			221086	P	05/13/16	60000	LIABILITY INSURANCE - MIC	61.20
	05/02/16			221087	P	05/13/16	60000	LIABILITY INSURANCE - MIC	572,772.00
VENDOR TOTALS		574,833.20	YTD INVOICED				574,833.20	YTD PAID	572,833.20
5841 GENUINE PARTS CO-NAPA 67837 INVOICE: 362691 67838 INVOICE: 362918 67839 INVOICE: 363075	04/27/16			221088	P	05/13/16	65000	PARTS PURCHASED	22.30
	04/28/16			221088	P	05/13/16	65000	PARTS PURCHASED	24.30
	04/29/16			221088	P	05/13/16	65000	PARTS PURCHASED	13.98
VENDOR TOTALS		646.08	YTD INVOICED				646.08	YTD PAID	60.58
643 NEENAH FOUNDRY COMPANY 67834 INVOICE: 164391	04/25/16			221089	P	05/13/16	50200	MAINTENANCE-STORM SEWERS	168.00
VENDOR TOTALS		529.00	YTD INVOICED				529.00	YTD PAID	168.00
8790 A NEW DAIRY CO, INC 67941 INVOICE: 1490558 67942 INVOICE: 1488485 67943 INVOICE: 1488459 67943 INVOICE: 1488459 67944 INVOICE: 1490078 67944 INVOICE: 1490078 67945 INVOICE: 1489035 67945 INVOICE: 1489035	05/10/16			221090	P	05/13/16	550	FOOD INVENTORY	247.15
	04/26/16			221090	P	05/13/16	550	FOOD INVENTORY	34.32
	04/26/16			221090	P	05/13/16	550	FOOD INVENTORY	319.42
	04/26/16			221090	P	05/13/16	550	NA BEVERAGES INVENTORY	82.47
	05/06/16			221090	P	05/13/16	550	FOOD INVENTORY	754.28
	05/06/16			221090	P	05/13/16	550	NA BEVERAGES INVENTORY	49.64
	04/29/16			221090	P	05/13/16	550	FOOD INVENTORY	162.82
	04/29/16			221090	P	05/13/16	550	NA BEVERAGES INVENTORY	5.68

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	

INVOICE: 1489035									
VENDOR TOTALS		8,733.77	YTD	INVOICED			8,733.77	YTD PAID	1,655.7
7183 NEWEGG INC									
67833	04/29/16			221091	P	05/13/16	121400	COMPUTER EQUIPMENT/PROJEC	84.2
INVOICE: 1201823385									
67946	05/04/16			221091	P	05/13/16	121400	COMPUTER EQUIPMENT/PROJEC	24.8
INVOICE: 1201830727									
VENDOR TOTALS		1,709.81	YTD	INVOICED			1,709.81	YTD PAID	109.1
651 NORTHERN ILLINOIS GAS COMPANY									
67840	04/27/16			221092	P	05/13/16	50100	UTILITIES	73.0
INVOICE: 67840									
67939	05/04/16			221092	P	05/13/16	55720	UTILITIES	728.0
INVOICE: 67939									
67939	05/04/16			221092	P	05/13/16	55730	UTILITIES	728.0
INVOICE: 67939									
67940	05/06/16			221092	P	05/13/16	121600	UTILITIES	99.5
INVOICE: 67940									
VENDOR TOTALS		21,255.98	YTD	INVOICED			21,255.98	YTD PAID	1,628.80
654 NORTHEAST MULTI-REG. TRAINING									
67835	04/22/16			221093	P	05/13/16	134200	EMPLOYEE EDUCATION	100.00
INVOICE: 205790									
67836	04/27/16			221093	P	05/13/16	134300	EMPLOYEE EDUCATION	250.00
INVOICE: 205848									
VENDOR TOTALS		4,530.00	YTD	INVOICED			4,530.00	YTD PAID	350.00
738 RAY O'HERRON CO. INC.									
67847	04/21/16			221094	P	05/13/16	134200	UNIFORMS	79.88
INVOICE: 1623504-IN									
67848	04/18/16			221094	P	05/13/16	134200	UNIFORMS	61.99
INVOICE: 1622801-IN									
67849	04/19/16			221094	P	05/13/16	134200	UNIFORMS	108.95
INVOICE: 1623047-IN									
67850	04/19/16			221094	P	05/13/16	134200	UNIFORMS	117.80
INVOICE: 1623046-IN									
VENDOR TOTALS		6,696.00	YTD	INVOICED			6,696.00	YTD PAID	368.62
10068 BODEK INC									
67947	05/07/16			221095	P	05/13/16	550	FOOD INVENTORY	1,313.80
INVOICE: W193098									
VENDOR TOTALS		1,313.80	YTD	INVOICED			1,313.80	YTD PAID	1,313.80
1458 OFFICE DEPOT, INC									

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67841	INVOICE:	04/20/16		221097	P	05/13/16	122100	530100	OFFICE SUPPLIES	11.9
67841	INVOICE:	04/20/16		221097	P	05/13/16	122200	530100	OFFICE SUPPLIES	32.3
67842	INVOICE:	03/24/16		221097	P	05/13/16	121100	530100	OFFICE SUPPLIES	2.8
67842	INVOICE:	03/24/16		221097	P	05/13/16	121200	530100	OFFICE SUPPLIES	6.1
67842	INVOICE:	03/24/16		221097	P	05/13/16	121300	530100	OFFICE SUPPLIES	2.8
67842	INVOICE:	03/24/16		221097	P	05/13/16	122100	530100	OFFICE SUPPLIES	3.0
67842	INVOICE:	03/24/16		221097	P	05/13/16	122200	530100	OFFICE SUPPLIES	3.0
67842	INVOICE:	03/24/16		221097	P	05/13/16	126100	530100	OFFICE SUPPLIES	3.0
67842	INVOICE:	03/24/16		221097	P	05/13/16	126200	530100	OFFICE SUPPLIES	3.0
67842	INVOICE:	03/24/16		221097	P	05/13/16	126500	530100	OFFICE SUPPLIES	1.5
67843	INVOICE:	03/17/16		221097	P	05/13/16	121100	530100	OFFICE SUPPLIES	1.9
67843	INVOICE:	03/17/16		221097	P	05/13/16	121200	530100	OFFICE SUPPLIES	4.31
67843	INVOICE:	03/17/16		221097	P	05/13/16	121300	530100	OFFICE SUPPLIES	1.98
67843	INVOICE:	03/17/16		221097	P	05/13/16	122100	530100	OFFICE SUPPLIES	2.16
67843	INVOICE:	03/17/16		221097	P	05/13/16	122200	530100	OFFICE SUPPLIES	26.34
67843	INVOICE:	03/17/16		221097	P	05/13/16	126100	530100	OFFICE SUPPLIES	2.16
67843	INVOICE:	03/17/16		221097	P	05/13/16	126200	530100	OFFICE SUPPLIES	2.16
67843	INVOICE:	03/17/16		221097	P	05/13/16	126500	530100	OFFICE SUPPLIES	1.08
67844	INVOICE:	04/20/16		221097	P	05/13/16	122200	530100	OFFICE SUPPLIES	135.99
67845	INVOICE:	04/20/16		221097	P	05/13/16	122200	530100	OFFICE SUPPLIES	5.39
67846	INVOICE:	04/15/16		221096	P	05/13/16	134100	530100	OFFICE SUPPLIES	13.10
67846	INVOICE:	04/15/16		221096	P	05/13/16	134200	530100	OFFICE SUPPLIES	33.01
67846	INVOICE:	04/15/16		221096	P	05/13/16	134300	530100	OFFICE SUPPLIES	6.28
67846	INVOICE:	04/15/16		221096	P	05/13/16	134300	530100	OFFICE SUPPLIES	305.91

VENDOR TOTALS

4,029.36 YTD INVOICED

4,029.36 YTD PAID

670 DAVID B COULTER
67948 05/02/16

221098 P 05/13/16 40000 580100 15005 POLICE STATION

155.0

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 51216									
VENDOR TOTALS		2,977.69		YTD INVOICED			2,977.69	YTD PAID	155.00
676 PACKKEY WEBB FORD, INC. 67858 04/28/16				221099	P	05/13/16	65000	PARTS PURCHASED	80.77
INVOICE: 133665									
67859 05/02/16				221099	P	05/13/16	65000	PARTS PURCHASED	12.50
INVOICE: C75562									
VENDOR TOTALS		11,604.18		YTD INVOICED			11,604.18	YTD PAID	93.27
9516 PAHCS II/CADENCE OCC HEALTH 67856 04/01/16				221100	P	05/13/16	121200	RECRUITING AND TESTING	245.20
INVOICE: 181708									
67856 04/01/16				221100	P	05/13/16	60000	RISK MANAGEMENT	144.56
INVOICE: 181708									
67857 05/02/16				221100	P	05/13/16	121200	RECRUITING AND TESTING	245.20
INVOICE: 184258									
VENDOR TOTALS		3,198.38		YTD INVOICED			3,198.38	YTD PAID	634.96
10065 JACQUELINE PARRA 67879 05/11/16				221101	P	05/13/16	540	ACCOUNTS RECV - UTILITY BI	2,029.57
INVOICE: 67879									
VENDOR TOTALS		2,029.57		YTD INVOICED			2,029.57	YTD PAID	2,029.57
8440 THOMAS W POPE 67986 05/12/16				221021	P	05/12/16	55730	ENTERTAINMENT	200.00
INVOICE: 51216									
VENDOR TOTALS		1,400.00		YTD INVOICED			1,400.00	YTD PAID	200.00
5678 PRIORITY PRODUCTS, INC 67860 04/28/16				221102	P	05/13/16	65000	OPERATING SUPPLIES	24.15
INVOICE: 868925									
VENDOR TOTALS		24.15		YTD INVOICED			24.15	YTD PAID	24.15
3945 DRELLISHAK & DRELLISHAK INC. 67851 04/19/16				221103	P	05/13/16	134200	FED DRUG FORFEITURE EXPEN	10,405.00
INVOICE: 24676									
VENDOR TOTALS		10,405.00		YTD INVOICED			10,405.00	YTD PAID	10,405.00
6552 PROVANTAGE CORPORATION 67852 04/29/16				221104	P	05/13/16	126100	OFFICE SUPPLIES	39.00
INVOICE: 7659161									
67852 04/29/16				221104	P	05/13/16	126200	OFFICE SUPPLIES	58.93
INVOICE: 7659161									

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
67853 INVOICE: 7658841	04/29/16			221104	P	05/13/16	121400	570110	180.00
VENDOR TOTALS				7,462.50	YTD			PAID	277.91
6514 REPUBLIC SERVICES, INC. 67863 INVOICE: 551-012426646	03/31/16			221105	P	05/13/16	540	150110	15,000.00
67863 INVOICE: 551-012426646	03/31/16			221105	P	05/13/16	540	150120	-5,355.00
VENDOR TOTALS				422,171.10	YTD			PAID	9,645.00
754 RIGGS BROS. AUTO INTERIORS, INC. 67864 INVOICE: 128057	04/29/16			221106	P	05/13/16	65000	521180	94.50
67864 INVOICE: 128057	04/29/16			221106	P	05/13/16	65000	521185	94.50
VENDOR TOTALS				189.00	YTD			PAID	189.00
764 ROTARY CLUB OF GLEN ELLYN 67861 INVOICE: 6436	04/23/16			221107	P	05/13/16	121200	520600	47.00
67861 INVOICE: 6436	04/23/16			221107	P	05/13/16	121200	521230	100.00
67862 INVOICE: 6449	04/23/16			221108	P	05/13/16	134100	520600	147.00
VENDOR TOTALS				882.00	YTD			PAID	294.00
6093 SCHAMBERGER BROTHERS, INC 67949 INVOICE: 401723	05/04/16			221109	P	05/13/16	550	150303	149.60
VENDOR TOTALS				3,445.80	YTD			PAID	149.60
9358 DENNIS P SELVIG 67854 INVOICE: 51016	04/28/16			221110	P	05/13/16	121200	520615	500.00
VENDOR TOTALS				500.00	YTD			PAID	500.00
9571 MATTHEW SHARP 67868 INVOICE: 51016	05/06/16			221111	P	05/13/16	121100	520140	40.00
VENDOR TOTALS				40.00	YTD			PAID	40.00
5319 STEVE SMITH 67866	04/28/16			221112	P	05/13/16	134300	520625	20.00

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INVOICE: ER051016								
VENDOR TOTALS	20.00	YTD INVOICED				20.00	YTD PAID	20.00
800 SOUKUP HARDWARE STORES 67964 04/12/16 INVOICE: 63276	221113	P	05/13/16		134200	530105	OPERATING SUPPLIES	22.49
VENDOR TOTALS	225.28	YTD INVOICED				225.28	YTD PAID	22.49
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS 67959 05/05/16 INVOICE: 5297297 67959 05/05/16 INVOICE: 5297297	221114	P	05/13/16		550	150302	LIQUOR INVENTORY	309.38
VENDOR TOTALS	20,594.65	YTD INVOICED				20,594.65	YTD PAID	1,181.00
10072 BETTY STAITON-JOHNSON OR ROBERT STAITON 67950 05/09/16 INVOICE: 20160528	221115	P	05/13/16		100	240100	ESCROWS - DEVELOPER DEPOS	1,490.38
VENDOR TOTALS	1,000.00	YTD INVOICED				1,000.00	YTD PAID	1,000.00
806 STANDARD EQUIPMENT COMPANY 67869 04/20/16 INVOICE: C12354 67870 04/26/16 INVOICE: C12741	221116	P	05/13/16		50200	520975	MAINTENANCE-EQUIPMENT	2,039.04
VENDOR TOTALS	8,196.45	YTD INVOICED				8,196.45	YTD PAID	29.35
2687 STAPLES CONTRACT & COMMERCIAL, INC. 67865 03/19/16 INVOICE: 3296697997 67865 03/19/16 INVOICE: 3296697997 67865 03/19/16 INVOICE: 3296697997 67865 03/19/16 INVOICE: 3296697997 67865 03/19/16 INVOICE: 3296697997 67865 03/19/16 INVOICE: 3296697997 67865 03/19/16 INVOICE: 3296697997 67865 03/19/16 INVOICE: 3296697997 67865 03/19/16 INVOICE: 3296697997	221117	P	05/13/16		121100	530100	OFFICE SUPPLIES	.71
VENDOR TOTALS	8,196.45	YTD INVOICED				8,196.45	YTD PAID	3.97
								.71
								.36
								.36
								.99
								2.55
								.42
								1.99

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
67865 INVOICE: 3296697997 67865 INVOICE: 3296697997	03/19/16 03/19/16 03/19/16			221117 221117	P P	05/13/16 05/13/16	530100 530100	OFFICE SUPPLIES OFFICE SUPPLIES	1.99 .14
VENDOR TOTALS		5,143.56 YTD INVOICED					5,143.56 YTD PAID		14.19
9084 STATE INDUSTRIAL PRODUCTS CORPORATION 67867 INVOICE: 97757537	04/22/16 04/22/16			221118	P	05/13/16	530105	OPERATING SUPPLIES	385.20
VENDOR TOTALS		1,100.40 YTD INVOICED					1,100.40 YTD PAID		385.20
4590 STEVE PIPER & SONS, INC. 67963 INVOICE: 3460	03/25/16 03/25/16			221119	P	05/13/16	521095	TREE REMOVAL	495.00
VENDOR TOTALS		90,329.05 YTD INVOICED					90,329.05 YTD PAID		495.00
7600 STUEVER & SONS, INC 67958 INVOICE: 135686	04/27/16 04/27/16			221120	P	05/13/16	530105	OPERATING SUPPLIES	82.00
VENDOR TOTALS		1,360.00 YTD INVOICED					1,360.00 YTD PAID		82.00
835 SUPERIOR BEVERAGE CO. 67960 INVOICE: 644285 67961 INVOICE: 644365 67962 INVOICE: 6605	04/29/16 04/29/16 05/06/16 04/25/16			221121 221121 221121	P P P	05/13/16 05/13/16 05/13/16	150303 150303 150303	BEER INVENTORY BEER INVENTORY BEER INVENTORY	340.95 41.50 120.00
VENDOR TOTALS		2,958.85 YTD INVOICED					2,842.05 YTD PAID		502.45
844 SYSCO FOOD SERV - CHICAGO, INC 67951 INVOICE: 604291491 67951 INVOICE: 604291491 67951 INVOICE: 604291491 67952 INVOICE: 605021803 67952 INVOICE: 605021803 67952 INVOICE: 605021803 67952 INVOICE: 605021803 67953 INVOICE: 6050416	04/29/16 04/29/16 04/29/16 04/29/16 05/02/16 05/02/16 05/02/16 05/02/16 05/04/16			221122 221122 221122 221122 221122 221122 221122 221122	P P P P P P P P	05/13/16 05/13/16 05/13/16 05/13/16 05/13/16 05/13/16 05/13/16 05/13/16	150301 530105 530410 150301 150305 530105 530410 150301	FOOD INVENTORY OPERATING SUPPLIES DRY GOODS FOOD INVENTORY NA BEVERAGES INVENTORY OPERATING SUPPLIES DRY GOODS FOOD INVENTORY	2,840.10 129.05 149.27 3,309.07 152.39 55.01 19.99 406.10

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 67953	605041975 05/04/16			221122	P	05/13/16	150305	NA BEVERAGES INVENTORY	25.52
INVOICE: 67953	605041975 05/04/16			221122	P	05/13/16	530105	OPERATING SUPPLIES	589.18
INVOICE: 67954	605041975 05/07/16			221122	P	05/13/16	150301	FOOD INVENTORY	285.09
INVOICE: 67954	605073505 05/07/16			221122	P	05/13/16	150305	NA BEVERAGES INVENTORY	88.10
INVOICE: 67954	605073505 05/07/16			221122	P	05/13/16	530105	OPERATING SUPPLIES	101.74
INVOICE: 67955	605073505 05/06/16			221122	P	05/13/16	150301	FOOD INVENTORY	4,717.09
INVOICE: 67955	605061371 05/06/16			221122	P	05/13/16	530105	OPERATING SUPPLIES	71.00
INVOICE: 67955	605061371 05/06/16			221122	P	05/13/16	530410	DRY GOODS	127.10
INVOICE: 67956	60509/16 05/09/16			221122	P	05/13/16	150301	FOOD INVENTORY	1,145.48
INVOICE: 67957	605090370 04/27/16			221122	P	05/13/16	150301	FOOD INVENTORY	582.03
INVOICE: 67957	604272229 04/27/16			221122	P	05/13/16	150305	NA BEVERAGES INVENTORY	26.37
INVOICE: 67957	604272229 04/27/16			221122	P	05/13/16	530105	OPERATING SUPPLIES	407.32
INVOICE: 67957	604272229 04/27/16			221122	P	05/13/16	530105	OPERATING SUPPLIES	104.86
INVOICE: 67957	604272229 04/27/16			221122	P	05/13/16	530105	OPERATING SUPPLIES	15,331.82
VENDOR TOTALS				106,171.08	YTD	INVOICED	106,171.08	YTD PAID	
865 ACUSHNET COMPANY									
INVOICE: 67965	902511349 05/09/16			221123	P	05/13/16	150300	PRO SHOP INVENTORY	120.00
INVOICE: 67966	902511349 05/04/16			221123	P	05/13/16	150300	PRO SHOP INVENTORY	120.00
INVOICE: 67967	902483967 05/04/16			221123	P	05/13/16	150300	PRO SHOP INVENTORY	120.00
INVOICE: 67968	902484048 05/05/16			221123	P	05/13/16	150300	PRO SHOP INVENTORY	733.26
INVOICE: 67969	902494819 05/06/16			221123	P	05/13/16	150300	PRO SHOP INVENTORY	94.52
INVOICE: 67969	902505188 05/06/16			221123	P	05/13/16	150300	PRO SHOP INVENTORY	1,187.78
VENDOR TOTALS				54,987.84	YTD	INVOICED	54,987.84	YTD PAID	
870 TOUR EDGE GOLF MFG INC									
INVOICE: 67970	IN-01091563 05/09/16			221124	P	05/13/16	150300	PRO SHOP INVENTORY	122.16
INVOICE: 67971	IN-01091563 05/10/16			221124	P	05/13/16	150300	PRO SHOP INVENTORY	86.88
INVOICE: 67971	IN-01091698 05/10/16			221124	P	05/13/16	150300	PRO SHOP INVENTORY	

05/13/2016 13:29		VILLAGE OF GLEN ELLYN		31	
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WARRANT: 0516-2		TO FISCAL 2016/05 01/01/2016 TO 12/31/2016			
VENDOR NAME		INV DATE VOUCHER PO		CHECK NO T CHK DATE GL ACCOUNT	
DOCUMENT				GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		553.38 YTD INVOICED		553.38 YTD PAID	
209.04					
10019 TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC					
67871 05/01/16		221125 P 05/13/16 134300		520600 DUES-SUBSCRIPTIONS-REG FE	
150.00					
INVOICE: 51016					
VENDOR TOTALS		217.74 YTD INVOICED		217.74 YTD PAID	
150.00					
898 UNITED STATES POSTMASTER					
67799 05/10/16		221020 P 05/10/16 121200		520900 POSTAGE & SHIPPING	
2,397.93					
INVOICE: 51016					
VENDOR TOTALS		10,207.96 YTD INVOICED		10,207.96 YTD PAID	
2,397.93					
10074 UP-RIGHT CONSTRUCTION, INC					
67985 04/18/16		221126 P 05/13/16 500		240205 HYDRANT METER DEPOSITS	
500.00					
INVOICE: HMR051216					
67985 04/18/16		221126 P 05/13/16 5010		440510 METERED WATER REVENUE	
-75.00					
INVOICE: HMR051216					
VENDOR TOTALS		425.00 YTD INVOICED		425.00 YTD PAID	
425.00					
884 U.S. FOODSERVICE, INC.					
67972 04/28/16		221127 P 05/13/16 550		150301 FOOD INVENTORY	
71.00					
INVOICE: 1290795					
67972 04/28/16		221127 P 05/13/16 550		150305 NA BEVERAGES INVENTORY	
385.37					
INVOICE: 1290795					
67973 05/05/16		221127 P 05/13/16 550		150301 FOOD INVENTORY	
587.06					
INVOICE: 1530741					
67973 05/05/16		221127 P 05/13/16 550		150305 NA BEVERAGES INVENTORY	
256.89					
INVOICE: 1530741					
VENDOR TOTALS		1,634.03 YTD INVOICED		1,634.03 YTD PAID	
1,300.32					
9602 VALDES LLC					
67872 05/03/16		221128 P 05/13/16 65000		530105 OPERATING SUPPLIES	
359.99					
INVOICE: 5830					
VENDOR TOTALS		459.98 YTD INVOICED		459.98 YTD PAID	
359.99					
911 AURORA LAUNDRY COMPANY, INC					
67976 04/27/16		221129 P 05/13/16 55730		530105 OPERATING SUPPLIES	
37.24					
INVOICE: 99718					
67976 04/27/16		221129 P 05/13/16 55730		530445 UNIFORMS	
4.50					
INVOICE: 99718					
67976 04/27/16		221129 P 05/13/16 55730		530446 LINENS AND RENTALS	
439.72					
INVOICE: 99718					
67977 04/27/16		221129 P 05/13/16 55730		530446 LINENS AND RENTALS	
50.00					
INVOICE: S99764					
67978 05/04/16		221129 P 05/13/16 55730		530105 OPERATING SUPPLIES	
87.24					

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PAID WARRANT REPORT

WARRANT: 0516-2

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TO FISCAL 2016/05 01/01/2016 TO 12/31/2016

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 635	05/04/16			221129	P	05/13/16	55730	UNIFORMS	17.78
INVOICE: 635	05/04/16			221129	P	05/13/16	55730	LINENS AND RENTALS	464.62
INVOICE: 635	05/04/16			221129	P	05/13/16	55730	LINENS AND RENTALS	111.30
INVOICE: S00157	05/10/16			221129	P	05/13/16	55730	LINENS AND RENTALS	36.65
INVOICE: S01602									
VENDOR TOTALS			8,524.58	YTD INVOICED			8,524.58	YTD PAID	1,249.02
915 VERIZON WIRELESS SERVICES LLC									
INVOICE: 67974	05/01/16			221131	P	05/13/16	134200	TELECOMMUNICATIONS	884.45
INVOICE: 67974	05/01/16			221131	P	05/13/16	121300	TELECOMMUNICATIONS	12.46
INVOICE: 67974	05/01/16			221131	P	05/13/16	126100	TELECOMMUNICATIONS	141.54
INVOICE: 67974	05/01/16			221131	P	05/13/16	126200	TELECOMMUNICATIONS	69.70
INVOICE: 67975	04/23/16			221130	P	05/13/16	55720	TELECOMMUNICATIONS	76.02
INVOICE: 9764300570									
VENDOR TOTALS			12,156.80	YTD INVOICED			12,156.80	YTD PAID	1,184.17
10056 JAMES/CAMILLE VONDRUSKA									
INVOICE: 67981	05/10/16			221132	P	05/13/16	4000	REAL ESTATE TRANSFER TAX	1,305.00
INVOICE: TXR051216									
VENDOR TOTALS			2,610.00	YTD INVOICED			2,610.00	YTD PAID	1,305.00
3995 WAREHOUSE DIRECT OFFICE PRODUCTS									
INVOICE: 67983	05/05/16			221133	P	05/13/16	143100	OFFICE SUPPLIES	105.08
INVOICE: 67983	05/05/16			221133	P	05/13/16	143300	OFFICE SUPPLIES	10.95
INVOICE: 67983	05/05/16			221133	P	05/13/16	143400	OFFICE SUPPLIES	10.95
INVOICE: 67983	05/05/16			221133	P	05/13/16	50100	OFFICE SUPPLIES	10.96
INVOICE: 67983	05/05/16			221133	P	05/13/16	50200	OFFICE SUPPLIES	10.96
VENDOR TOTALS			984.06	YTD INVOICED			984.06	YTD PAID	148.90
957 WHOLESALE DIRECT INC									
INVOICE: 67875	04/26/16			221134	P	05/13/16	65000	PARTS PURCHASED	131.84
INVOICE: 220706									

05/13/2016 13:29 VILLAGE OF GLEN ELLYN P 33
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WARRANT: 0516-2 TO FISCAL 2016/05 01/01/2016 TO 12/31/2016

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		147.26	YTD	INVOICED		147.26	YTD	PAID	131.84
10063 STEPHANIE WILLIAMS 67877 INVOICE: 67877	05/11/16			221135	P	05/13/16	540	ACCOUNTS RECV - UTILITY BI	119.03
VENDOR TOTALS		119.03	YTD	INVOICED		119.03	YTD	PAID	119.03
7711 WINDY CITY DISTRIBUTION COMPANY 67982 INVOICE: 716310	05/05/16			221136	P	05/13/16	550	BEER INVENTORY	1,577.46
VENDOR TOTALS		10,364.43	YTD	INVOICED		10,364.43	YTD	PAID	1,577.46
3948 WORLDPOINT ECC, INC. 67874 INVOICE: 5560993	04/27/16			221137	P	05/13/16	134200	OPERATING SUPPLIES	616.55
VENDOR TOTALS		616.55	YTD	INVOICED		616.55	YTD	PAID	616.55
8565 WIDEPENWEST FINANCE LLC 67873 INVOICE: 67873	04/29/16			221138	P	05/13/16	134300	TELECOMMUNICATIONS	78.00
VENDOR TOTALS		857.12	YTD	INVOICED		857.12	YTD	PAID	78.00
9439 MARY K ZABORNIAC 67876 INVOICE: 51016	05/06/16			221139	P	05/13/16	121100	VILLAGE COMMISSIONS	100.00
VENDOR TOTALS		100.00	YTD	INVOICED		100.00	YTD	PAID	100.00
REPORT TOTALS									724,077.27
								COUNT	AMOUNT
								120	724,077.27
								TOTAL PRINTED CHECKS	724,077.27

** END OF REPORT - Generated by Mary Romanelli **



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Appointment
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 2278)

DOC ID: 2278

Approve the recommendation of Village President Alexander W. Demos that the following appointments and reappointments be made for the following commissions: (Village Manager Franz)
Building Board of Appeals: Christopher J. Clark for a term ending May 31, 2019; Thomas C. Bredfeldt for a term ending May 31, 2019; Michael L. Morange for a term ending May 31, 2019; Amy Peterselli for a term ending May 31, 2017 Historic Preservation Commission: Timothy F. Loftus for a term ending May 31, 2019



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Brendon Mendoza
Category: Special Event
Prepared By: Brendon Mendoza

SCHEDULED

AGENDA ITEM (ID # 2256)

DOC ID: 2256

Approve a special event for St. Petronille's Corpus Christi Eucharistic Procession, to take place on May 29, 2016. (Assistant Village Manager Stonitsch)

Background

St. Petronille is requesting to host their Corpus Christi Eucharistic Procession on Sunday, May 29, 2016 from 12:30 P.M. until 1:30 P.M. throughout the downtown area. The Procession is to occur after St. Petronille's Mass on May 29 at 11:30 A.M. The Procession is to consist of St. Petronille's clergy, choir, and parishioners and is estimated have 250-350 attendees. The route is requested to start at St. Petronille's church, heading East on Hillside Avenue, to Main Street, North on Main Street to Duane Street, West to Glenwood Avenue, and South on Glenwood Avenue to return to St. Petronille Church.

Issues

Street Closures

St. Petronille is requesting street closures during the requested event hours, which includes portions of Main Street, Duane Street, and Hillside Avenue during the event (Attachment 1). The Village has received similar requests to close Main Street from other organizations (i.e. 5K charity run/walks). For these requests, the Village has required those events to adjust their event routes to west, into the nearby residential neighborhoods, in order to mitigate traffic congestion along Main Street. Similarly, staff is recommending that St. Petronille use an alternate route that would exclude the closure of Main Street during what is typically a higher traffic volume period of 12:30pm to 1:30pm. In order to accommodate for traffic and safety concerns, staff has recommended the use of an alternative route, see Attachment 3.

- ☐ Alternative route #1 proposes going South on Glenwood Avenue, West on Phillips Avenue, North on Prospect Avenue, and East to St. Petronille's Church.
- ☐ Alternative route #2 proposes to go West on Hillside, South on Brandon Avenue, East on Phillips Avenue, North on Prospect Avenue, and East on Hillside to St. Petronille's Church, with both beginning at St. Petronille's Church.

Note: At the writing of this memorandum, staff was continuing to dialogue with St. Petronille on their preferred alternate route.

Volunteers/Safety

Event organizers estimate 250 - 350 attendees will be participating in the procession along the route. In order to accommodate the event, volunteers will be needed at various points throughout the route. The volunteers would be required to ensure safety at the pertinent intersections, in accordance with the Police Department's requirements. Similarly, if Police staffing is required for traffic control, St. Petronille would be billed back for those overtime expenses.

Staff Recommendation

Village staff recommends approval of the proposed St. Petronille special event permit request contingent upon the organizers agreeing to use the Village's preferred alternative route, as illustrated in Attachment 3.

Action Requested

Approve St. Petronille's Corpus Christi Eucharistic Procession special event permit request with route approval contingent on approval from the Glen Ellyn Police Department designee.

Attachments

1. St. Petronille's Corpus Christi Eucharistic Procession Request
2. St. Petronille's Corpus Christi Eucharistic Procession Draft Approval Letter
3. Village's Preferred/Alternative Route Map

ATTACHMENTS:

- St. Petronille's Corpus Christi Eucharistic Procession Request (PDF)
- St. Petronille's Corpus Christi Eucharistic Procession Draft Approval Letter (DOC)
- Village's Preferred/Alternative Route Map (JPG)



Village of Glen Ellyn Special Event Permit Application

The Special Event Permit Application must be submitted at least **sixty (60) days prior** to the event date in order to ensure sufficient time for processing. Please contact the Administration Department at 630-469-5000, or refer to the Special Event Permit Application Guidelines at www.glenellyn.org for more information.

EVENT INFORMATION

Event Title	ST. PETRONILLE'S CORPUS CHRISTI EUCHARISTIC		
Type of Event	☐ Carnival or Rides ☐ Business Special Event ☐ Festival ☐ Outdoor Concert ☒ Parade ☐ Tent Sale ☐ Walk/Run/Bike ☐ Zoo/Circus ☐ Other (please specify): _____		
Event Date(s)	SUN., MAY 29, 2016	Time	12:30 - 1:30 PM
Alternate Date(s)	N/A	Time	
First Time Applicant?	☒ Yes ☐ No	Is it an Annual Event?	☒ Yes ☐ No
Event Website (if any)			Anticipated Attendance 250-350
Location of Event Please list all requested street or sidewalk closures noting time(s) each street will be closed.	GLENWOOD AVE DWANE ST. HILLSIDE AVE MAIN ST		
Describe the Event Please describe your event in detail including any additional information that may be important to understanding its scope and purpose. Please attach any promotional materials regarding the event.	TRADITIONAL FEAT OF CORPUS CHRISTI EUCHARISTIC PROCESSION OF CLERGY, PRIOR & PARISHIONERS. AFTER 11:30 AM MASS ON SUNDAY, MAY 29, 2016, THE CLERGY WILL LEAD OUR GROUP FROM ST. PET'S CHURCH, PROCEEDING EAST(E) ON HILLSIDE, TO MAIN ST, TURN NORTH(N) ON MAIN ST TO DWANE, TURN WEST(W) ON DWANE TO GLENWOOD, TURN SOUTH, RETURNING TO ST PETRONILLE CHURCH.		

Please see **Section 3** of the Special Event Application Guidelines for more information regarding Event Activities

Event Activities Please check all items that will be included in your event. *Extraordinary activities may require additional licenses, fees or submittals (See Guidelines for additional information).	☐ Alcohol* ☐ Animals* ☐ Automobiles ☐ Balloons/Signs/Decorations ☐ Bands/Live Music ☐ Carnival Rides* ☐ Floats ☐ Food Booth(s) ☒ Parade/Race* ☐ Parking Lots* ☐ Portable Toilets ☐ Promotional Signage ☐ Sound Equipment ☐ Stage/Bandshell ☐ Streets/Sidewalks* ☐ Tents ☐ Vendors ☐ Other (please specify): _____		
--	--	--	--

EVENT ORGANIZER INFORMATION					
Name (First/Last)	GEORGE KENNEDY, CHAIRPERSON - CHRISTIAN WORSHIP COMMISSION				
Address	316 TURNBERRY LN	Apt./Unit			
City	GLEN ELYN	State	IL	Zip Code	60137
Home Phone	630 790-1835	Cell Phone	630-878-3941		
E-mail Address	GEORGET.KENNEDY@GMAIL.COM				
Name of Sponsoring Organization(s) (If applicable/different)	ST PETRONILLE CHURCH				
Organization's Legal Status	☐ Governmental Entity ☒ Non-profit Entity ☐ Commercial Business				
Sponsoring Organization Main Contact (If applicable/different)					
Address		Apt./Unit			
City		State		Zip Code	
Daytime Phone		E-Mail			

All applications should be completed and submitted **not less** than sixty (60) days prior to the event date. Applications that are complete and submitted to the Village along with any necessary submittals will be processed by Village staff. Incomplete applications will be held for processing until it is complete. Please return your completed Special Event Permit Application to:

By Mail/Drop Off: Village of Glen Ellyn, Administration Department, 535 Duane Street Glen Ellyn, IL 60137

By Email: events@glenellyninfo.org

For Office Use Only	
Conditions of Approval:	
Police Chief/Designee (if applicable)	Date
Village Manager/Designee	Date

Google Maps Saint Petronille Catholic Church



Saint Petronille Catholic Church
Church

Glen Ellyn, IL 60137

Add missing information



May 10, 2016

Village President
Alexander W. Demos

Trustees
Dean Clark
Timothy Elliott
John Kenwood
Pete Ladesic
Tim O'Shea
Mark Senak

Village Manager
Mark T. Franz

Village Attorney
Gregory S. Mathews

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000

Finance
630-547-5235

Planning and Development
630-547-5250

Police
630-469-1187

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756

The Village Links
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180

George Kennedy
316 Turnberry Ln
Glen Ellyn, IL 60137

Re: St. Petronille Corpus Christi Eucharistic Procession

Dear Mr. Kennedy:

This letter is to confirm approval for the St. Petronille Corpus Christi Eucharistic Procession event scheduled for May 29, 2016, as described in your special event application. Approval of the event is outlined below. Please contact the appropriate Village Department should you have any questions on the Village's approval.

1. Approval for the event to begin at 12:30 p.m. on Sunday, May 29, 2016 and to continue until 1:30 p.m. The procession will begin at St. Petronille and continue along the approved route.
2. Please contact Sergeant Norm Webber at 630-547-5325 from the Glen Ellyn Police Department by Friday, May 20, 2016 to go over specific details regarding your event and route.
3. St. Petronille must provide advance written notice to the businesses and residents along the approved route of the procession. Notification must occur prior to Friday, May 20, 2016.
4. St. Petronille is responsible for set up and take down of Village provided barricades. Upon completion of the event, St. Petronille must bring all Village provided street barricades to the start location to be picked up by Public Works. Please work with Sergeant Norm Webber at 630-547-5325 to arrange pick up of barricades.
5. Enough qualified volunteers must be provided by St. Petronille to adequately staff all intersections on the approved procession route. Additionally, you may be required to pay to hire back police officers should it be deemed necessary. Please work out the exact details of police assignments with Assistant Police Chief Bill Holmer at 630-469-1187 or his designee in advance of the event.
6. St. Petronille is reminded that the use of permanent spray paint along the event route on streets or sidewalks is prohibited. Please use chalk for marking purposes along the approved route.
7. You may display Special Event Signs in the public right-of-way in accordance with Section 4-5-7(C) of the Sign Code.

Mr. George Kennedy
St. Petronille Corpus Christi Eucharistic Procession

May 10, 2016
Page 2

8. St. Petronille will be responsible for any clean-up required following the event.
9. Evidence of insurance from St. Petronille in the amount of \$2 million listing the Village as additionally insured must be presented to Administrative Intern Brendon Mendoza no later than Friday, May 20, 2016.

Copies of your correspondence, together with this reply, are being furnished to appropriate staff members so that necessary arrangements can be made to carry out the requests of your organization. If you have any questions, please contact the appropriate Village personnel. Otherwise, we wish you a very safe and successful event.

Sincerely,

Mark Franz
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Bill Holmer, Assistant Police Chief
Norm Webber, Police Sergeant
Dave Buckley, Assistant Public Works Director
Al Stonitsch, Assistant Village Manager
Steve Witt, Building and Zoning Official



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Brendon Mendoza
Category: Special Event
Prepared By: Brendon Mendoza

SCHEDULED

AGENDA ITEM (ID # 2257)

DOC ID: 2257

Approve a special event for the Morreale Garage Sale, to take place on June 11, 2016. (Assistant Village Manager Stonitsch)

Background

Morreale Law Offices is requesting to host a garage sale in their privately-owned parking lots located at 449 and 455 Taft Avenue. The event is requested to occur on Saturday, June 11, 2016, from 9:00 A.M. until 3:00 P.M. The garage sale will comprise of employees selling their pre-owned goods to the public, with 20% of proceeds benefiting a charity. As this is a first-time event, the organizers are unsure of attendance estimates.

Issues

Parking

Limited on-site parking spaces will be available because the event will be largely use the two parking lots located at, 449 and 455 Taft Avenue. In order to accommodate for potential overflow parking, Morreale Law Offices, the Village is requiring the permit applicant to work with surrounding businesses, adjacent to 449 and 455 Taft Avenue, to secure additional overflow parking space, in the event of high attendance.

It should also be noted that parking is prohibited at all times along this section of Taft Avenue, pursuant to Section 9-5-6 of the Village code. As such, Village staff will place additional “no parking” signs for the event along Taft Avenue.

Village Code

Because the private parking lots at 449 and 455 Taft Avenue are located in a C4 office district, section 10-4-16(B) which allows “outdoor merchandise, storage, promotional activities, or tents” as a special use would be waived, as part of the Village Board’s approval.

Action Requested

Approve the Morreale Garage Sale special event permit request for Saturday, June 11, 2016 from 9:00 A.M. to 3:00 P.M. at 449 and 455 Taft Avenue.

Attachments

1. Morreale Garage Sale Special Event Request
2. Morreale Garage Sale Special Event Draft Approval Letter
3. Site/Location Map

ATTACHMENTS:

- Morreale Garage Sale Special Event Request (PDF)
- Morreale Garage Sale Special Event Draft Approval Letter (DOC)

Agenda Item (ID # 2257)

Meeting of May 23, 2016

- Site/Location Map (JPG)



Village of Glen Ellyn Special Event Permit Application

The Special Event Permit Application must be submitted at least **sixty (60) days prior** to the event date in order to ensure sufficient time for processing. Please contact the Administration Department at 630-469-5000, or refer to the Special Event Permit Application Guidelines at www.glenellyn.org for more information.

EVENT INFORMATION			
Event Title	GARAGE Sale		
Type of Event	☐ Carnival or Rides ☐ Business Special Event ☐ Festival ☐ Outdoor Concert ☐ Parade ☐ Tent Sale ☐ Walk/Run/Bike ☐ Zoo/Circus ☐ Other (please specify): _____		
Event Date(s)	6-11-16	Time	9:00 AM - 3:00 PM
Alternate Date(s)	06-25-16	Time	" "
First Time Applicant?	☒ Yes ☐ No	Is it an Annual Event?	☐ Yes ☒ No
Event Website (if any)	Anticipated Attendance		Not Sure
Location of Event Please list all requested street or sidewalk closures noting time(s) each street will be closed.	IN PARKING lot. No Streets needed to block off.		
Describe the Event Please describe your event in detail including any additional information that may be important to understanding its scope and purpose. Please attach any promotional materials regarding the event.	We would like to have a garage sale in our two parking lots. The employees will set up there own spaces to sell. 20% of sales will go to a charity.		
Please see Section 3 of the Special Event Application Guidelines for more information regarding Event Activities			
Event Activities Please check all items that will be included in your event. *Extraordinary activities may require additional licenses, fees or submittals (See Guidelines for additional information).	☐ Alcohol* ☐ Animals* ☐ Automobiles ☐ Balloons/Signs/Decorations ☐ Bands/Live Music ☐ Carnival Rides* ☐ Floats ☐ Food Booth(s) ☐ Parade/Race* ☐ Parking Lots* ☐ Portable Toilets ☐ Promotional Signage ☐ Sound Equipment ☐ Stage/Bandshell ☐ Streets/Sidewalks* ☐ Tents ☒ Vendors ☐ Other (please specify): _____		

EVENT ORGANIZER INFORMATION					
Name (First/Last)	Sue HAMILTON				
Address	455 & 449 Taft			Apt./Unit	
City	Glen Ellyn		State	IL	Zip Code 60137
Home Phone	630-790-6300		Cell Phone	630-439-5031	
E-mail Address	Susanh@morrealelaw.com				
Name of Sponsoring Organization(s) (If applicable/different)					
Organization's Legal Status ☐ Governmental Entity ☐ Non-profit Entity ☐ Commercial Business					
Sponsoring Organization Main Contact (If applicable/different)					
Address				Apt./Unit	
City			State		Zip Code
Daytime Phone			E-Mail		

All applications should be completed and submitted **not less** than sixty (60) days prior to the event date. Applications that are complete and submitted to the Village along with any necessary submittals will be processed by Village staff. Incomplete applications will be held for processing until it is complete. Please return your completed Special Event Permit Application to:

By Mail/Drop Off: Village of Glen Ellyn, Administration Department, 535 Duane Street Glen Ellyn, IL 60137

By Email: events@glenellyninfo.org

For Office Use Only	
Conditions of Approval:	
Police Chief/Designee (if applicable)	Date
Village Manager/Designee	Date



May 16, 2016

Village President
Alexander W. Demos

Trustees
Dean Clark
Timothy Elliott
John Kenwood
Pete Ladesic
Tim O'Shea
Mark Senak

Village Manager
Mark T. Franz

Village Attorney
Gregory S. Mathews

Civic Center
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630-547-5250

Police
630-469-1187

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756

The Village Links
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180

Sue Hamilton
Morreale Law Office
449 Taft Avenue
Glen Ellyn, Illinois 60137
susanh@morrealelaw.com

RE: Morreale Garage Sale

Dear Ms. Hamilton:

This letter is to confirm Village approval for the Morreale Garage Sale event scheduled for Saturday, June 11, 2016, as described in your attached application. Approval of the event is outlined below. Please contact the appropriate Village Department should you have any questions on the Village's approval.

1. Approval for business operations to be held within the two parking lots located between 455 and 449 Taft Avenue, from 9:00 a.m. to 3:00 p.m. on Saturday, June 11, 2016.
2. In order to allow Morreale Law Office special use of the parking lots, located in a C4 office district, for its garage sale activities throughout the event, section 10-4-16(B) of the Village Code has been waived for the duration of the event.
3. Morreale Law Office is reminded that if balloons, signage or other attention getting devices are utilized to direct guests to the event, it must be in accordance with Section 4-5-8 of the Sign Code. Also, no event advertising signage is allowed in any Village Parkway.
4. Morreale Garage Sale organizers will be required to provide overflow parking from 449 and 455 Taft Avenue to accommodate for a potentially large attendance. Please work with surrounding area businesses to ensure parking needs are met for the event **Reminder** that no on street parking is allowed on Taft Avenue, additional no parking signs will be placed by the Village for the event.

The Village expects Morreale Law Office to monitor its permit-related activities to the best of its abilities to ensure that all conditions contained in this letter are met, and the safety and wellbeing of its patrons and members of the public is observed at all times. Copies of your letter, together with this reply, are being furnished to appropriate staff members for informational purposes.

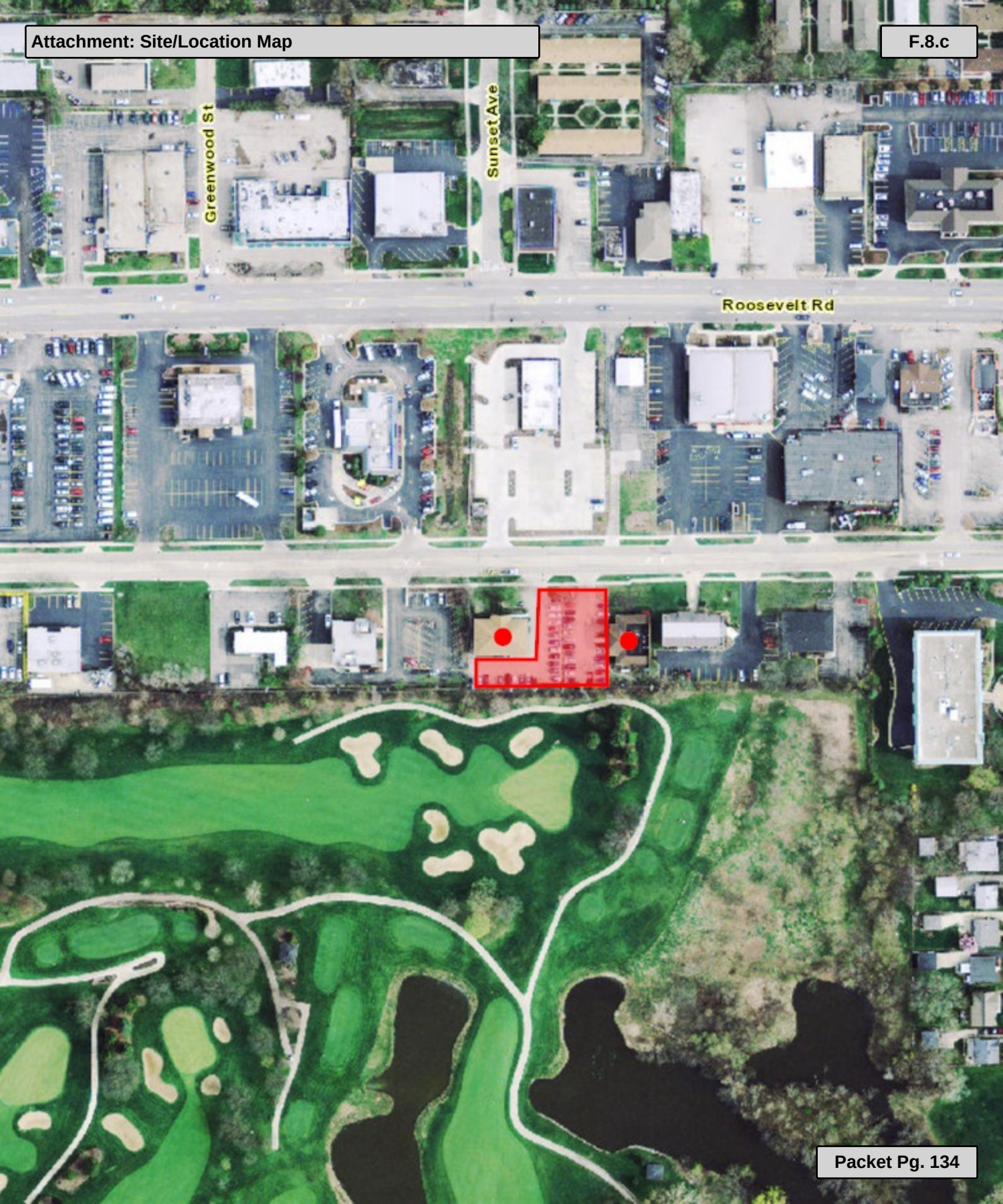
Sue Hamilton
Morreale Garage Sale

May 16, 2016
Page 2

Sincerely,

Mark Franz
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Bill Holmer, Assistant Police Chief
Norm Webber, Police Sergeant
Dave Buckley, Assistant Public Works Director
Al Stonitsch, Assistant Village Manager
Steve Witt, Building and Zoning Official
Brendon Mendoza, Administrative Intern





Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Administration
Department Head: Brendon Mendoza
Category: Ordinance
Prepared By: Brendon Mendoza

SCHEDULED

ORDINANCE 6403

DOC ID: 2255

Ordinance No. 6403-VC, An Ordinance Amending Title 2, Chapter 12, Section 2-12-3(A) (Recreation Commission Appointments) of the Village Code. (Assistant Village Manager Stonitsch)

Background

Currently, the Village Code requires the Village's Recreation Commission to consist of 8 members in section 2-13-3. The Recreation Commission had originally consisted of 7 members. In order to accommodate for additional representation over the last few years, the Recreation Commission had expanded to 8 members.

Staff Recommendation

Upon further review, the Village President and Village Staff have recommended to adjust the number of members on the Village's Recreation Commission back to the original 7 members.

Action Requested

Approve adjustment of section 2-12-3 of the Village Code to reduce the amount of members on the Recreation Commission from 8 to 7.

Attachments

1. Current Village Code Recreation Commission Section 12-2
2. Revised Village Code Recreation Commission Section 12-2

ORDINANCE NO. _____-VC**AN ORDINANCE AMENDING TITLE 2, CHAPTER 12, SECTION 2-12-3 (A)
(RECREATION COMMISSION APPOINTMENTS)
OF THE VILLAGE CODE OF THE VILLAGE OF GLEN ELLYN, ILLINOIS**

WHEREAS, the Village of Glen Ellyn (“the Village”) is a home rule municipality in accordance with the Constitution of the State of Illinois 1970;

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs that protect the health, safety, and welfare of its citizens;

WHEREAS, the President and Board of Trustees have discussed and considered an amendment to Title 2, Chapter 12, Section 2-12-3 (A) of the Village code;

WHEREAS, the Village has determined to amend the Code in order to modify the number of total appointed members on the Recreation Commission from eight (8) total appointees to seven (7); and

WHEREAS, the President and Board of Trustees of the Village of Glen Ellyn have deemed it to be in the best interest of the Village to amend the Village Code accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in exercise of its home rule powers, as follows:

SECTION ONE: Title 2, Chapter 12, Section 2-12-3 (A) of the Glen Ellyn Village Code is hereby amended as follows:

(A) Appointment: The Recreation Commission shall consist of ~~eight (8)~~ seven (7)

members who shall be appointed by the Village President, by and with the advice and consent of the Board of Trustees, to serve without compensation.

SECTION TWO: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

AYES:

NAYS:

ABSENT:

APPROVED by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

Village President of the
Village of Glen Ellyn, Illinois

ATTEST:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 20_____.)

Ordinance 6403

Meeting of May 23, 2016

ATTACHMENTS:

- Village Code Recreation Commission Section 12-2 (PDF)

2-12-1: CREATION OF COMMISSION:

There is hereby created a recreation commission, which shall be advisory to the village board. (Ord. 1942, 4-28-1975)

2-12-2: INTENT AND PURPOSE:

It shall be the intent and purpose of the recreation commission to advise the village board on matters relating to the Village Links and all recreation areas owned by the village. (Ord. 1942, 4-28-1975)

2-12-3: COMMISSION MEMBERSHIP:

- (A) Appointment: The recreation commission shall consist of eight (8) members who shall be appointed by the president, by and with the advice and consent of the board of trustees, to serve without compensation. A member of the board of trustees to be appointed by the president shall serve as an ex officio, nonvoting member for a term of two (2) years. In addition, the village manager and/or recreation chairman shall be ex officio, nonvoting members of the commission. All commissioners shall reside, own property, or work in the village. The village president may choose commissioners with special knowledge or special interest in the village of Glen Ellyn who are not currently residing, property owners, or working within the village. (Ord. 6323, 6-6-2015)
- (B) Terms: Each member shall serve for a term of three (3) years. All terms shall expire on May 31. (Ord. 6041, 6-25-2012)
- (C) Vacancies: Vacancies on the recreation commission shall be filled for the unexpired term of the member whose place has been vacant in the same manner in which original appointments are required to be made. (Ord. 1942, 4-28-1975)
- (D) Removal: A commission member may be removed by a majority vote of the village president and board of trustees. (Ord. 2258, 9-12-1977)

(E) Chairman: The village president with the advice and consent of a majority of the village board shall designate one of the members of the commission to be chairman. The chairman shall be appointed annually in June of each year. (Ord. 2258, 9-12-1977; amd. Ord. 3282, 12-15-1986; Ord. 6064, 8-27-2012)

(F) Secretary: The commission shall have a secretary who is not a member of the commission, and shall be provided by the administrator's office. (Ord. 1942, 4-28-1975)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: William Kolschowsky

SCHEDULED

ORDINANCE 6404

DOC ID: 2249

Ordinance No. 6404, An Ordinance Designating the House at 425 Arlington Avenue as a Local Landmark. (Planning and Development Director Hulseberg)

Background

Patrick and Wendy Karnick, owners of the property located at 425 Arlington Avenue, have requested that the Village Board consider the nomination of their home as a Glen Ellyn local landmark. The petitioners' application indicates that they believe the home meets the criteria required for designation due to:

1. Its value as an example of the architectural, cultural, economic, historic, social or other aspect of the heritage of the Village of Glen Ellyn, the State of Illinois, or the United States.
2. Its exemplification of an architectural type or style distinguished by innovation, rarity, uniqueness, or overall quality of design, detail materials or craftsmanship.
3. Its representation of an architectural, cultural, economic, historic, social or other theme expressed through distinctive areas, districts, places, buildings, structures, works of art of other objects that may or may not be contiguous.
4. Its identification with a person or persons who significantly contributed to architectural, cultural, economic, historic, social or other aspect of the development of the Village of Glen Ellyn, the State of Illinois, or the United States.
5. Its unique location or distinctive physical appearance or presence representing an established and familiar visual feature of a neighborhood, community or the Village of Glen Ellyn.

This Queen Anne Style home with Craftsman influence was built in 1925 by architect Jesse Wagner. Jesse Wagner was a prominent Glen Ellyn resident. He was a charter member of the Glen Ellyn Volunteer Fire Company and served on the Village Board and the Glen Ellyn Park Board. This property has not yet been surveyed as part of the ongoing Architectural Resources Surveys. The petitioners recently completed an extensive renovation project and are requesting the designation, in part, so that the home will be eligible for an IHPA property tax freeze.

Historical Preservation Commission Recommendation

The Historic Preservation Commission held a public hearing on April 21, 2016 to consider the request. At the conclusion of the public hearing, by a vote of 8-0, the Commission unanimously approved a motion to recommend that the Village Board approve the Landmark Designation of the house at 425 Arlington Avenue, based on their finding that the house satisfied criteria #4 listed above, and is identified with a person who significantly contributed to the cultural, economic, historic, and social aspects of the development of the Village of Glen Ellyn.

Action Requested

The Village Board should consider the recommendation of the Glen Ellyn Historic Preservation Commission to designate 425 Arlington Avenue as a Glen Ellyn landmark. An ordinance approving the request is attached for consideration at the May 23, 2016 Village Board meeting. Assuming that the request is approved, Historic Preservation Commission Chairman Lee Marks will be in attendance to present the owners with a landmark plaque.

Attachments: 1. Ordinance
2. Draft Minutes from the April 21, 2016 HPC meeting
3. Nomination Form
4. Petitioners' Power Point Presentation

CC: Staci Hulseberg, Planning and Development Director
Michele Stegall, Village Planner
Patrick and Wendy Karnick, Property Owners/Petitioners
Lee Marks, Historic Preservation Commissioner

Ordinance No. _____

**An Ordinance Designating the House
at 425 Arlington Avenue as a Local Landmark
Glen Ellyn, IL 60137**

Whereas, Patrick and Wendy Karnick, owners of the property commonly known as 425 Arlington Avenue, Glen Ellyn, Illinois, and legally described as follows:

LOT 8 (EXCEPT THE EAST 100 FEET THEREOF MEASURED ON ARLINGTON AVENUE) IN BLOCK 5 IN J. W. TURNERS ADDITION TO GLEN ELLYN, IN SECTION 14, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN IN DUPAGE COUNTY, ILLINOIS

P.I.N.(s): 05-14-125-001

have submitted a written request for Village of Glen Ellyn Historic Landmark Designation of the house at said address in accordance with Chapter 13 of Title 2 of the Glen Ellyn Village Code, known as the Historic Preservation Ordinance; and

Whereas, following due notice by publication in the Daily Herald not less than fifteen (15) days nor more than thirty (30) days prior thereto, and following placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Glen Ellyn Historic Preservation Commission conducted a public hearing on April 21, 2016, during which hearing evidence, testimony, and exhibits were presented in support of the owners' request for Landmark Designation; and

Whereas, based upon the evidence, testimony, and exhibits presented at the April 21, 2016 Historic Preservation Commission public hearing, by a vote of 8-0, the Commission recommended that the house at 425 Arlington Avenue be officially designated as a historic and architectural landmark, as set forth in the minutes from the April 21, 2016 Historic Preservation Commission

public hearing, a draft of which is appended hereto as Exhibit "A"; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn have reviewed the evidence and exhibits presented at the aforementioned public hearing and the recommendation of the Glen Ellyn Historic Preservation Commission and find that the house satisfies one or more of the criteria for designation as a Glen Ellyn landmark as provided for in Section 2-13-3(A) of the Glen Ellyn Village Code.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers, as follows:

Section One: The recommendation of the Glen Ellyn Historic Preservation Commission is hereby accepted, and the findings and conclusions set forth in the draft minutes from the April 21, 2016 Historic Preservation Commission public hearing, a copy of which is attached hereto as Exhibit "A", and in the preambles above are hereby adopted as findings of the corporate authorities of the Village of Glen Ellyn.

Section Two: The President and Board of Trustees hereby designate the house located at 425 Arlington Avenue in Glen Ellyn, Illinois, as a Glen Ellyn Local Landmark.

Section Three: The house is hereby determined to be a Glen Ellyn Local Landmark because it satisfies the following criteria set forth in Section 2-13-3(A) of the Glen Ellyn Village Code:

- A. The home was built in 1925.
- B. It is identified with a person who significantly contributed to the cultural, economic, historic, and social aspects of the development of the Village of Glen Ellyn.

Section Four: The determination of landmark designation is based upon the owners' written request and the evidence, exhibits, and testimony presented at the April 21, 2016 Historic

Preservation Commission public hearing, including the documents listed below, which are referenced herein as though they were attached hereto, and said documents shall be filed with and made a permanent part of the records of the Glen Ellyn Historic Preservation Commission:

- A. Historic Landmark Nomination Form, received and stamped on March 1, 2016
- B. Petitioners' PowerPoint Presentation, received and stamped on April 21, 2016

Section Five: By virtue of its satisfying the criteria specified herein, the house at 425 Arlington Avenue is hereby declared and designated as a Glen Ellyn Local Landmark, and the owners of said property are requested to affix a plaque to the house denoting said designation.

Section Six: The Village Clerk is authorized and directed to send a certified copy of this Ordinance and a summary report of the effects of designation to the owners within ten (10) days of the passage of this Ordinance.

Section Seven: The Village Clerk is authorized and directed to file a certified copy of this Ordinance with the DuPage County Recorder of Deeds, Milton Township Assessor, and appropriate Village departments.

Section Eight: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 20____, on first reading, second reading not being requested.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 20____.

Ordinance 6404

Meeting of May 23, 2016

Village President of the Village
of Glen Ellyn, Illinois

Attest:

Village Clerk of the Village
of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____.)

X:\Plandev\PLANNING\HPC\Landmarked Properties\Arlington 425 proposed\425 Arlington
Avenue Ordinance.doc

ATTACHMENTS:

- Draft April 21, 2016 Historic Preservation Commission Minutes (DOCX)
- Historic Landmark Nomination Form (PDF)
- Petioners' PowerPoint Presentation (PDF)

DRAFT
MINUTES

BOARD/COMMISSION: Historic Preservation
Commission

DATE: April 21, 2016

MEETING: Regular

CALLED TO ORDER: 7:33 p.m.

QUORUM: Yes

ADJOURNED: 9:45 p.m.

LOCATION: Glen Ellyn Civic Center Room 3D

PRESENT: Chairman Leland Marks,
Kellie E. Christiansen, Dennis A. Fisher,
Timothy F. Loftus, James P. Manak,
Eleanor B. Saliamonas, John B.
Schreiber, and Christine C. Wilson.

ABSENT: Robert S. Dieter.

ALSO PRESENT: Village Planner Stegall,
Wendy Carnak, Pat Carnack, Jane
Kellenberger, and Michael Kellenberger.

1. Call to Order

Chairman Marks called the Glen Ellyn Historic Preservation Commission regular meeting to order at 7:33 p.m. in the Civic Center at 535 Duane Street, Glen Ellyn, Illinois.

2. Approval of Minutes

Chairman Marks pointed out a correction on page 1 with regard to the plaques around town, and page 5 with regard to a correction on preservation and sign design. A motion was made by Commissioner Manak to approve the minutes as amended. Commissioner Wilson seconded, and the motion carried 7-0-1, with Commissioner Christianson abstaining.

3. Public Hearing – 425 Arlington Landmark Application

Wendy Carnak 425 Arlington, Glen Ellyn and Pat Carnak of 425 Arlington, Glen Ellyn were sworn in. Pat Carnak gave a background of the home in which he grew up in. His parents bought the house in 1963. The children of the Carnak family lived in the home almost 50 years to the day. He purchased the house in August of 2013 from his parents;

Steve Fonereki was the architect chosen to work on the home. He emphasized the architect was chosen in order to maintain the character of the home. Mr. Carnak continued to explain the renovations to the home such as upgrades to the wood floors, and windows. Mrs. Carnak researched history of the home referring back to the first deed in 1868.

A question was asked to Mrs. Carnak, of who she worked with at the historical society to determine the age of the house. Mrs. Carnak explained she worked with an older woman, Bob Chambers, and Judy. Jessie Wagner was determined to be the original architect and or builder of the 425 Arlington home in 1925. There was continued discussion regarding the Wagner's family history in Glen Ellyn.

Mrs. Carnak continued with the presentation speaking of the additions to the home such as the renovations to include an enclosed screen porch and additional rooms. Mrs. Carnak emphasized their effort to restore original architecture of the house's walkout. A wall was removed in both family room and kitchen. An emphasis was placed on ensuring that any trim done was performed to mimic the Queen Anne style of craftsmanship.

A question was asked with regard to the trim around the door in the family room. Which Mr. Carnak confirmed the 4 inch casements with 6 -8 inch casements over the top of the door.

The footprint of the dining room and living room remained unchanged but a larger opening was created as a result of the previous renovations. The fireplace mantle was stripped down and restored and additional renovations were performed to the front porch of the master bedroom to enlarge the space.

Commissioner Loftus asked whether or not the area was surveyed. A response was made that claimed the historic structure surveys of the Glen Ellyn area were to be performed at a future time. Loftus explained how Mr. Wagner was an instrumental board member and in his contributions to the history of Glen Ellyn and how this meets the criteria for landmarking. Additional commissioners agreed with the petition to landmark the home at Arlington 425.

A question was asked on the motivations of the Carnaks in pursuing landmarking and if they had any reservations. Mrs. Carnak responded, stating she did not have reservations and that preserving history is very important to her; placing emphasis on growing up in Philadelphia. Chairman Marks and other commissioners emphasized Wagner as a person who had significantly contributed to the architectural, cultural, economic, historical, social or other aspect of the Village of Glen Ellyn and the United States.

Commissioner Schreiber agreed there were changes in the house; however, the changes were artfully and tastefully done and would have no problem approving this house for landmarking.

Commissioner Schreiber asked whether or not Jesse Wagner was related to the Wagner Farm or Wagner School in Glen Ellyn. The Carnaks replied they did not know.

A question was asked if they were related to the Carnaks completing the renovation on the historic house on Hill. Mr. Carnak confirmed it was his oldest brother.

The Commission verified that the petitioners were aware that if they make any additional exterior modifications, that they would have to come back for review if landmarked.

The petitioners indicated that they did not plan on making any other exterior modifications to the home for many years.

A motion was made by Commissioner Manak for a preliminary determination that the house at 425 Arlington qualifies for landmarking based upon item number three in the statute 2-13-3 in Village of Glen Ellyn statutes which states, "Its identification with a person or persons who significantly contributed to architectural, cultural, economic, historic, social or other aspect of the development of the village of Glen Ellyn, the state of Illinois, or the United States." The motion was seconded by Commissioner Fisher and passed unanimously by a vote of 8-0.

Mr. Carnak asked what happens after the commission makes the decision to approve and Michele Stegall responded it would be approved on May 9th, 2016 or May 23rd, 2016 by the Glen Ellyn Board of Trustees.

A motion was made at 8:11pm to close the public hearing. The motion was approved unanimously.

4. Public Comment

None.

5. Old Business

A. Historic Preservation Commission Annual Awards

Michele Stegall explained 475 Hillside received a nomination for remodel of the year award. Stegall further explained they would do an additional social media blast to solicit nominations for the awards. Chairman Marks noted to the other commissioners that contained in their packets are other nominations for remodeling awards. Included were

425 Arlington, 475 Hillside, 601 Western, and 541 N. Main. A question was asked regarding whether or not some of the nominations were in the correct category for awards. Chairman Marks confirmed there were no restorations, and that the previously listed properties were listed for remodeling awards. A question was asked whether or not the project on the 500 block of Newton was listed for restorations, and it was concluded it was a remodel. Michele Stegall explained that Dunkin Donuts was a restoration as well as the Young's appliance sign. However, it was later corrected that the Dunkin Donuts project was a remodeling project and would be listed under remodeling awards.

Chairman Marks explained there were four specific categories of awards which were restoration, remodeling, streetscape compatibility, and architectural details awards. Additional discussion on the clarification of certain properties under specific award categories was done. Chairman Marks further noted that anyone can nominate a structure for an award, and explained May is nationally recognized as National Restoration Month.

A motion was made to extend the deadline for nominations for awards to May 19th, 2016 and seconded. A question was asked if the Village sent letters to builders and contractors for nominations of their work. It was confirmed that letters were sent. The motion was then approved unanimously.

B. 221 Traver

A question was asked if the owner of 221 Traver was going to seek landmark status. A response was made that the owner had put the house on the market and she did not know if she would seek landmark status. Chairman Marks further noted the possibility of landmarking the house and encouraged others to drive past it.

C. 418 Ridgewood

Commissioner Manak brought up the house on 418 Ridgewood that was built by a student of Frank Lloyd Wright and whether or not the new owners of the house were considering removing or moving the student's work. Manak further stated he would update the commission at their next meeting if there were any changes.

D. Tree Preservation Award

A question was asked about the tree preservation award and if the environmental commission had continued to move forward with this item. Trustee Liason Senak responded that the committee had finished strategic planning but nothing formal has been done to create a partnership with the environmental commission to take on the tree preservation award.

Chairman Marks reiterated that at the last meeting, the HPC had discussed an award for tree preservation for builders who build and keep the original trees in place before and after construction and that the environmental commission was interested in taking on the award process.

E. Discussion of HPC Brochure for Local Contractors and Real Estate Agents

Chairman Marks continued with the next agenda item regarding the Historic Preservation Brochure for local contractors and real estate agents. A commissioner was under the impression the brochure passed and that it was accepted and finalized at the last meeting. Another commissioner agreed. Michelle Stegall asked who was to lead the task on creating the brochure, and Chairman Marks spoke they would like the help of the staff to complete it. Stegall then asked whether the commission wanted the traditional 8.5x11 trifold for the brochure or larger because of the amount of pictures to be included. The commission responded it would like the brochures to be a certain size referring to a brochure in the room.

6. New Business

A. Updates on Potential Landmark Applications

735 N. Kenilworth Avenue. The owner Karen Johnson was interested in landmarking and asked about an addition of a back porch to the home in the Spring or Summer. Chairman Marks concluded after driving passed the home that the addition wouldn't be seen from the street and suggested she go ahead with the addition and confirmed that landmarking would be a possibility.

426 Hill Avenue. Chairman Marks indicated the home was already flagged by the Historical Society. After visiting the home, Chairman Marks and others concluded the house was structurally sound, and encouraged others to attend the open house on Sunday from 1-3pm. Additional comments were made that the building is structurally sound with some normal deterioration but an excellent foundation for its age.

825 N. Main Street. The commission discussed the details of the modifications to the plans for the Shell gas station, and Chariman Marks indicated that the applicant seems willing to work with the commission to try to change the style of the building. The commission questioned if the new gas station could use an economic incentive to build the gas station according to historic standards. Planner Stegall indicated that façade awards are only available for existing buildings. Trustee Liason Senak asked if the Commission would be supportive of the Board giving an incentive to encourage the petitioner to use a more historically sensitive design. The Commission was generally supportive of this idea.

B. Additional Development Updates

A discussion was held about the old Dominick's location and it was determined the landlords would not sell if it would mean an increase in competition for the local Jewel.

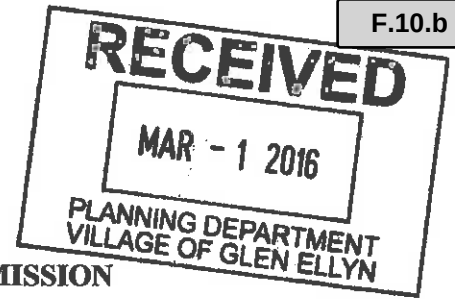
The replacement of the downtown street lights was discussed. Trustee Liason Senak indicated that the Board was leaning toward the fixture recommended by the Environmental and Capital improvements Commissions and that cost was a factor. There was further discussion about changing the luminaries of the lights to be dark sky compliant. However, some commissioners raised concern about the variation and if there were additional options. The commission discussed addressing the board over its concerns about the lighting fixtures in order to preserve the historic status of village and asked Planner Stegall to let them know when the next meeting on this topic would be.

7. Adjournment

A motion was made to adjourn and seconded. The meeting adjourned at 9:45 p.m.

Prepared by: Cody Sheriff, Planning Intern.

Reviewed by: Michele Stegall, Village Planner.



GLEN ELLYN HISTORIC PRESERVATION COMMISSION

HISTORICAL LANDMARK NOMINATION FORM FOR INDIVIDUAL BUILDINGS OR ART OBJECTS

Date Received _____

1. Name of Property/Site: Patrick & Wendy Karnick (Residence)
2. Address of Property: 425 Arlington Ave Glen Ellyn, IL 60137
3. Attach photographs of the property site itself as well as important features (if available).
4. Is this property, or any part of it, listed on or nominated to the Illinois or the National Register of Historic Places? Has the Glen Ellyn Historical Society placed an historical plaque on the building?

_____ Illinois Register

_____ National Register

X Glen Ellyn Historical Society Plaque

5. Please indicate which of the following criteria apply to the property. (Check all that apply). Explain in #6.

X Its value as an example of the architectural, cultural, economic, historic, social or other aspect of the heritage of the Village of Glen Ellyn, the State of Illinois, or the United States; Queen Anne Style Home with Craftsman Influence.

_____ Its location as a site of a significant historic event which may have taken place within or involved the use of any existing improvements;

X Its identification with a person or persons who significantly contributed to architectural, cultural, economic, historic, social or other aspect of the development of the Village of Glen Ellyn, the State of Illinois, or the United States;

X Its exemplification of an architectural type or style distinguished by innovation, rarity, uniqueness or overall quality of design, detail, materials or craftsmanship;

X Its representation of an architectural, cultural, economic, historic, social or other theme expressed through distinctive areas, districts, places, buildings, structures, works of art or other objects that may or may not be contiguous;

Architect Jesse Ross Wagner was a Charter Member of the Glen Ellyn Volunteer Fire Company and served on the Village Board and the Glen Ellyn Park Board from 1914-1935.

The Property was originally part of the JW Turner addition to Glen Ellyn.

X Its unique location or distinctive physical appearance or presence representing an established and familiar visual feature of a neighborhood, community or the Village of Glen Ellyn.

Other reasons. Please specify. _____

6. Additional details and history. Summarize why this property/site should be designated a "Landmark." Please indicate the year this building was constructed. The Home was originally constructed in 1925 by Jesse Ross Wagner.

7. Name, address and telephone number of the property owner(s).

Name: Patrick & Wendy Karnick
Address: 425 Arlington Ave Glen Ellyn, IL 60137
Area Code: 484 Phone Number: 437-3015

8. Name, address, telephone number and signature of person(s) submitting this nomination. (Please attach additional sheets if necessary)

Name: Wendy Karnick
Address: 425 Arlington Ave Glen Ellyn, IL 60137
Area Code: 484 Phone Number: 437-3015

Wendy Karnick Feb. 23, 2016
Signature Date

If you have questions, please phone the Village of Glen Ellyn staff liaison for the Historic Preservation Commission at 630/469-5000.

Please return this form to:

Historic Preservation Commission
C/O: Staff Liaison
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

x:\admin\histcommission\historic preservation commission\landmarkapp.doc

RECEIVED

APR 21 2016

PLANNING DEPARTMENT
VILLAGE OF GLEN ELLYN



425 Arlington Ave

Renovation and Preservation

Land marking

425 Arlington Ave is a Queen Anne style home built in 1925 by Jesse R. Wagner. He was a founding member of the Glen Ellyn Volunteer Fire Department and was a civic leader serving on the Glen Ellyn Village and Park Boards from 1914 to 1935.

Having this house in our family for the last 52 years makes it a very sentimental property to us. Pat's parents bought this house in 1963. Pat was born and raised in this house and the town of Glen Ellyn, so when we had the opportunity to return here in 2013, we jumped at it, then having the opportunity to purchase 425 Arlington, sealed it.

When we met with architect Steve Poteracki, preserving the original character of the house and vitality of the Village's historic and cultural heritage imperative.

Front Porch/ Entrance



1925



1980's



2014

Front Porch:

In initial construction, the house had an open but covered front porch. The previous owners screened in the porch, adding a door and the appearance of two windows. The porch has been enclosed to make a foyer. 3 over 1 windows were added to match the original ones on the front of the house. A new open front porch was added with rails and columns to match the Queen Anne/craftsman style.

Back Porch/ Entrance



1925



1980's



2014

Back Porch/Entrance:

In initial construction, the house had a back/southside porch and entrance to home. The back porch ran the length of the house with west side steps to ground level. Previous owners enclosed the back porch in the 1980's to add an addition which became an eating area and family room. A west side deck and entrance to the house was added.

West side deck was removed as a result of Village regulations. Southside deck and entrance to home were added back to house.

Dormers



1980

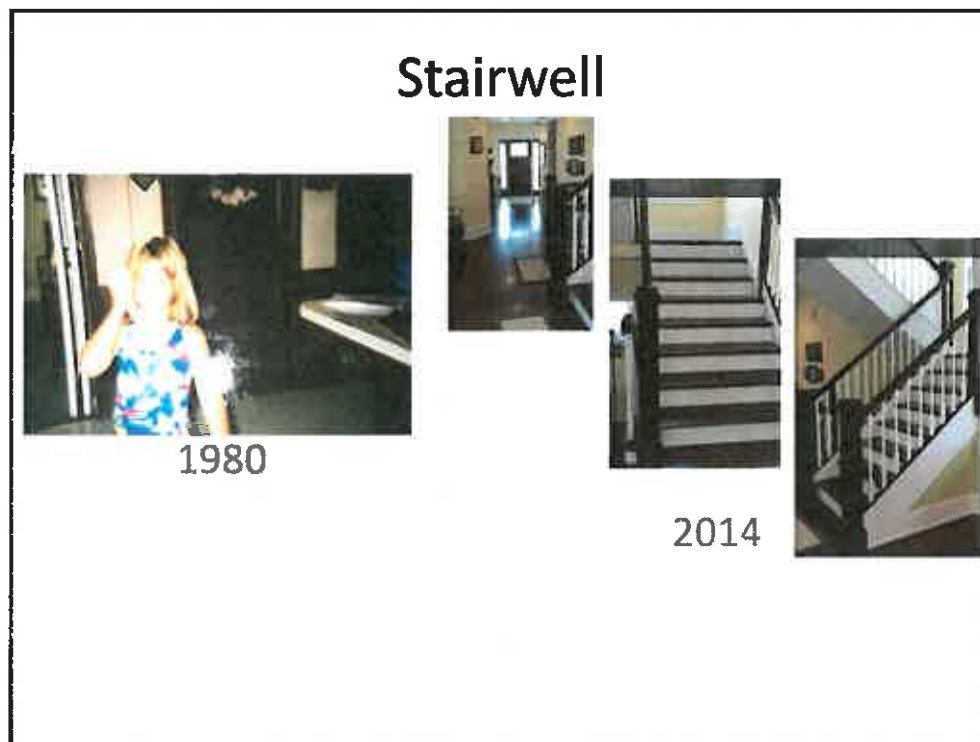


2014

Dormers:

The original construction included an "A" frame 1-1/2 story house with two dormers; one on the northside and one on the south side.

To maintain the original Queen Anne/Craftsman look and style but provide more living space, we raised the roof and enlarged the dormers. Any additional windows added or replaced were again done with energy efficient replica 3 over 1 windows.

**Stairwell:**

The stairwell to access the basement and second floor was a stacked staircase in the center of the house. Basement access was from north wall in kitchen. The second floor access was on the opposing northside between the dining room and first floor bath. Existing stairwell was narrow and steep, with a width of 36", an elevation of 9' and 10' treads.

With the stairwell moved, the center of the house is now a hallway with access to all first floor rooms. The new stairwell was moved to the eastside of the house replacing a closet in the living room off the kitchen and the first floor bathroom. The new stairwell is constructed with half way point landings both up and down to eliminate the steep elevation. It has been widened to 45.6" & has 12" treads. Replicas of the existing stair pillars and posts were made to accommodate the extra length.

First Floor Kitchen

1980's



2014



First Floor Plan:

The original first floor plan had six rooms; eating and family room (open to each other) on southside, kitchen and second half of family room had entrance to dining room, door to basement, and entrance to hallway which lead to first floor bath, master bedroom and a pass through to the dinning room that accessed the upstairs stairwell. The dinning room was open to the living room, which accessed the door leading to front porch.

The new construction removed the wall that separated the new addition of the eating area and family room from kitchen and second half of family room. The eating area now flows into the kitchen and the (2) family rooms have been combined to make one room.

First Floor Family Room

1980's



2014



First Floor Plan:

The original first floor plan had six rooms; eating and family room (open to each other) on southside, kitchen and second half of family room had entrance to dining room, door to basement, and entrance to hallway which lead to first floor bath, master bedroom and a pass through to the dinning room that accessed the upstairs stairwell. The dinning room was open to the living room, which accessed the door leading to front porch.

The new construction removed the wall that separated the new addition of the eating area and family room from kitchen and second half of family room. The eating area now flows into the kitchen and the (2) family rooms have been combined to make one room.

First Floor Bathroom



1980's



2014

First Floor Plan:

The original first floor plan had six rooms; eating and family room (open to each other) on southside, kitchen and second half of family room had entrance to dining room, door to basement, and entrance to hallway which lead to first floor bath, master bedroom and a pass through to the dinning room that accessed the upstairs stairwell. The dinning room was open to the living room, which accessed the door leading to front porch.

The first floor bathroom was moved approximately 2 feet north. The entrance moved from West side to north side.

First Floor Dining & Living Rooms

1980's



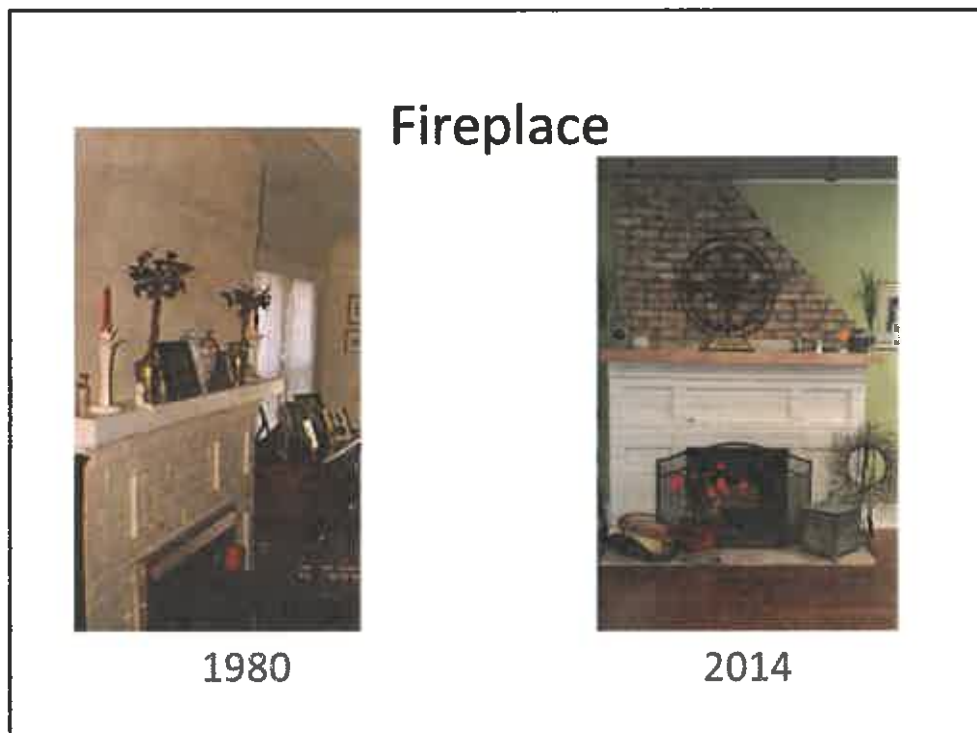
2014



First Floor Plan:

The original first floor plan had six rooms; eating and family room (open to each other) on southside, kitchen and second half of family room had entrance to dining room, door to basement, and entrance to hallway which lead to first floor bath, master bedroom and a pass through to the dining room that accessed the upstairs stairwell. The dining room was open to the living room, which accessed the door leading to front porch.

The foot print of the dining room and living room were unchanged. All additional base board and trim throughout reflect Queen Anne/Craftsman style.

**Fireplace:**

The original construction included a first floor fireplace in the living room. The fireplace was constructed of brick covered with drywall and a wooden mantel.

Original fireplace remains. Mantel was stripped of previous 4 coats of varying colored paint to expose the original wood. Dry wall surrounding the inside was removed to expose original red brick.

First Floor Bedroom



1980



2014

First Floor Bedroom:

The original construction included a first floor master bedroom.

During renovations we changed this to a foyer and moved the front door from an inside west wall to the northside of house.

Second Floor Southside addition



1980's



2014

Second Floor:

Second floor consisted of three bedrooms and 1/2 bath.

Remodel consists of four bedrooms, two full baths and laundry room. Adding an addition over the south side first floor increased the livable space allowing bedroom one to be expanded to a master to include a full bath and laundry room. The north side dormer useable space was expanded to accommodate enlarging to two bedrooms on that side. Bedroom three on west side remains same size. Second full bath is located across from west side bedroom on eastside wall. Raising roof made space to expand to a full bath.

**Second Floor:**

Second floor consisted of three bedrooms and 1/2 bath.

Remodel consists of four bedrooms, two full baths and laundry room. Adding an addition over the south side first floor increased the livable space allowing bedroom one to be expanded to a master to include a full bath and laundry room. **The north side dormer useable space was expanded to accommodate enlarging to two bedrooms on that side. Bedroom one on west side remains same size.** Second full bath is located across from west side bedroom on eastside wall. Raising roof made space to expand to a full bath.

Second Floor Bathroom



1980's



2014

Second Floor Bathroom:

Second floor consisted of three bedrooms and 1/2 bath.

Remodel consists of four bedrooms, two full baths and laundry room. Adding an addition over the south side first floor increased the livable space allowing bedroom one to be expanded to a master to include a full bath and laundry room. The north side dormer useable space was expanded to accommodate enlarging to two bedrooms on that side. Bedroom three on west side remains same size. **Second full bath is located across from west side bedroom on eastside wall. Raising roof made space to expand to a full bath.**

Flooring



1925



1980's



2014

Flooring:

First floor had carpeting covering oak wood floors in all rooms except kitchen and new addition area added in 1980's. Second floor had a mixture of carpeting and wooden floors. Bathrooms had laminate flooring.

First floor carpeting was removed. Oak wood floors are exposed/added throughout first floor with a new red oak finish. Second floor bedrooms were replaced with new carpeting. Hallway has oakwood flooring with red oak finish, matching first floor. Bathrooms have travertine tile.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: Steve Witt

SCHEDULED

ORDINANCE 6405

DOC ID: 2254

Ordinance No. 6405, An Ordinance Extending the Expiration Date of Ordinance No. 6245 which Allowed the Separation and Sale of a Vacant Lot and the Construction of a Single-Family Home For Property at 795 Hill Avenue (Planning and Development Director Hulseberg)

Background

The property owners, Richard and Jennifer Rolinski, have submitted a letter requesting a two-year extension of time on variations during which to sell the subject lot and begin construction thereon (see attached Exhibit "A"). They own the adjoining properties located at 795 and 799 Hill Avenue (see attached Exhibit "B") and were previously granted variations from the Glen Ellyn Zoning Code, specifically to allow the separation and sale of a vacant lot (799 Hill Avenue) and the construction of a new single-family home thereon, under Village Ordinance 6245 (copy attached as Exhibit "C"). The Ordinance, dated July 14, 2014, provided the property owners with a two-year period in which to begin the construction of a new house on the 799 Hill Avenue lot. Although the property owners have been continuously and vigorously marketing the property for sale, either as vacant land, or in combination with a spec house, they have been unsuccessful to date in selling the subject lot.

Issues

Staff reviewed the Rolinskis' request and subsequently spoke with their realtor, Mr. Frank Grabowski ("Realtor") of Berkshire Hathaway Home Services, to gain some insight into the plight of the owners. The Realtor indicated that he has known the owners for about 15 years and had been in discussion with them about this property for 2-3 years. The owners originally tried to market the subject property on their own. Last spring, they posted a sign on the subject property as a "Sale by Owner", but did not get any inquiries on the property. Sometime around last September, the owners listed the property with Berkshire Hathaway Home Services to sell the property either as vacant land, or in combination with a spec house.

The Realtor indicated the following conditions have impacted the sale of the property:

1. The property is a corner lot and the building setbacks are an issue.
2. Although the lot is in good proximity to Ben Franklin Elementary School, Hill Avenue and Bryant Avenue are both busy streets, with the intersection thereof more so due to proximity to the school.
3. People moving in from the city or moving up in home size want to see the house they are buying, and there is currently no model spec house to show interested parties. The owners were working with a contractor who was constructing a model spec house elsewhere in the Village, somewhere on Stacy Court, for purchasers to see, but have changed contractors since they listed the property with Berkshire Hathaway Home Services. The Realtor anticipates the model spec house be completed within about two weeks.

4. The Realtor felt the spec house was not getting any market attention as it was over-priced.

Since dropping the price they are seeing some interest now.

It appears that the owners have been vigorously pursuing the construction of a house on the subject property. The lot is being marketed as either a vacant property or in combination with a spec house. According to the Realtor's market analysis (attachment to Exhibit "A"), there are currently 13 active listings of vacant properties in the Village. The market analysis indicates the average time on market for the active listings is 306 days. The average time on market for sold properties was 206 days; however there were three listings that went over 460 days. The availability of other properties within the Village also has an effect on the sale of the subject property.

The subject lot has been maintained and is not a detriment to the neighborhood by being vacant.

Recommendation

Based on the plight of the owners and their efforts over the past two years to sell the subject property, staff recommends a one-time approval of their request for an extension of time of two years. In accordance with this recommendation for approval, staff has prepared an ordinance to **approve** the requested extension of time.

Action Requested

It is requested that the Village Board consider the petitioner's request for an extension of time, and any further evidence or testimony presented at the Village Board Meeting and grant, deny or amend the extension of time.

Ordinance No. _____

An Ordinance Extending the Expiration Date
of Ordinance No. 6245 which Allowed
the Separation and Sale of a Vacant Lot and the
Construction of a Single-Family Home
For Property at 795 Hill Avenue

Whereas, the Village President and Board of Trustees of the Village of Glen Ellyn passed Ordinance No. 6245 on July 14, 2014, which granted variations from the buildable lot requirements of the Zoning Code; and

Whereas, Section Four in Ordinance No. 6245 indicates that the grant of variations shall become null and void twenty-four (24) months from the date of passage; and

Whereas, the owners, Richard and Jennifer Rolinski, have requested an extension of the time frame for twenty-four (24) months until July 14, 2018, as outlined in their letter dated April 10, 2016, which is attached hereto as "Exhibit A"; and

Whereas, the Village President and Board of Trustees have considered said request and have determined that good cause has been shown to grant an extension until July 14, 2018, and that it is in the best interest of the Village of Glen Ellyn that this extension be granted;

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: A building permit to begin construction in reliance on these variations must be applied for by July 14, 2018, and construction must thereafter be continuously and vigorously pursued.

Section Two: In the event a permit is not submitted for the construction as approved within the prescribed extended time frame, then the Village Board, without the requirement for a public hearing, may, by motion, grant an additional time extension.

Section Three: This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

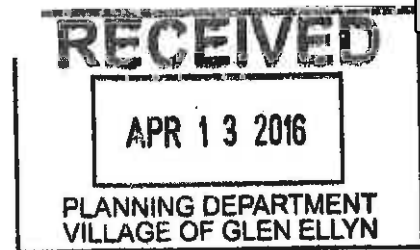
Ordinance 6405

Meeting of May 23, 2016

(Published in pamphlet form and posted on the _____ day of _____).

ATTACHMENTS:

- Exhibit A - Letter from Richard and Jennifer Rolinski, dated April 10, 2016, with attachment (PDF)
- Exhibit B - Parcel Location Map (PDF)
- Exhibit C - Ordinance 6245 (PDF)



April 10, 2016

Mr. Steve Witt
Building and Zoning Official
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

RE: Ordinance 6245 for property at 795 Hill Ave. Glen Ellyn IL 60137

Dear Mr. Witt,

We are writing to request a two year extension on the above mentioned ordinance approving a variance dated July 14, 2014. We are not able to develop the property ourselves at this time and are trying to sell it. We have been marketing the property for sale since June of 2015. It has been marketed both as a new construction package with a builder and as a vacant lot.

We do not have a sales contract at this time, but are hopeful that we will obtain one in the next two years. According to our real estate agent, Mr. Frank Grabowski of Berkshire Hathaway Home Services KoenigRubloff (Glen Ellyn), the current market time for vacant land in the area is over 300 days. We have attached market reports regarding land sales statistics. With these market conditions, we need more time to market and sell the property.

Please let us know if you need any additional information to process our request.

Sincerely,

Two handwritten signatures in black ink. The first signature is on the left, and the second signature is on the right.

Richard and Jennifer Rolinski
795 Hill Ave.
Glen Ellyn, IL 60137
630-881-3787

Enclosures: Market Reports (3)

Market Statistics Criteria

Status: Active, Back on Market, Contingent, New, Price Change, Re-activated, Temporarily No Showings, Pending, Closed, Expired **Property Type:** Land **Area:** Glen Ellyn **Months Back:** 24 Months

Active Listings

EXHIBIT - A

Land

Bedrooms	# Active	Avg. LP	Avg. MT
All	44	\$358,875	311
None	42	\$352,417	323
4	1	\$600,000	7
5 or More	1	\$389,000	123

Off-Market Listings

Land

Bedrooms	# Sold	% Sold	Avg CLP	Avg LP (Sold)	Avg SP	SP:LP	SP:OLP	Avg MT (Sold)	Avg LP (Unsold)	% Expd
All	24	43%	\$378,864	\$364,367	\$336,104	92%	89%	235	\$339,825	55%
None	20	38%	\$355,017	\$342,490	\$312,875	91%	88%	263	\$339,825	60%
1 - 2	1	100%	\$325,000	\$325,000	\$310,000	95%	95%	50		0%
3	1	100%	\$367,500	\$295,000	\$299,000	101%	81%	160		0%
4	2	100%	\$649,950	\$637,500	\$600,000	94%	92%	82		0%

Market Trends Criteria**Months Back:** Apr 2015-Apr 2016 **Property Type:** Land **Area:** Glen Ellyn**EXHIBIT - A**

Land

	No. New	Avg. New OLP	Med. New OLP	No. Sold	Avg. Sale Price	Med. Sale Price	Avg. Days	Med. Days
Apr 2015	3	\$240,666	\$285,000	2	\$254,750	\$254,750	339	339
May 2015	6	\$338,833	\$335,000	1	\$310,000	\$310,000	50	50
Jun 2015	6	\$271,833	\$300,000	0	-	-	-	-
Jul 2015	7	\$268,528	\$175,000	1	\$415,000	\$415,000	341	341
Aug 2015	3	\$375,000	\$389,000	0	-	-	-	-
Sep 2015	6	\$334,833	\$292,000	1	\$200,000	\$200,000	53	53
Oct 2015	9	\$401,966	\$339,950	1	\$100,000	\$100,000	81	81
Nov 2015	5	\$271,860	\$275,000	0	-	-	-	-
Dec 2015	2	\$349,450	\$349,450	0	-	-	-	-
Jan 2016	4	\$321,000	\$299,500	0	-	-	-	-
Feb 2016	6	\$375,316	\$298,950	1	\$290,000	\$290,000	76	76
Mar 2016	3	\$219,833	\$297,000	0	-	-	-	-
Apr 2016	5	\$510,780	\$400,000	2	\$236,750	\$236,750	668	668

Area Market Survey Criteria

Status: Active, Back on Market, Contingent, New, Price Change, Re-activated, Temporarily No Showings, Pending, Closed, Rented **Property Type:** Land **Area:** Glen Ellyn **Months Back:** 24 Months

EXHIBIT - A**Under Contract**

List Price Range	# Listings	Avg. Days on Mkt
\$50,000 - \$99,999	1	1

Under Contract Summary

# Units	Avg. MT	Median List Price	Avg. List Price	Max. List Price	Min. List Price	Total Volume
1	1	\$62,500	\$62,500	\$62,500	\$62,500	\$62,500

Active Listings

List Price Range	# Listings	Avg. Days on Mkt
Less than \$49,999	1	294
\$50,000 - \$99,999	3	550
\$200,000 - \$249,999	1	70
\$250,000 - \$299,999	17	270
\$300,000 - \$349,999	3	445
\$350,000 - \$399,999	8	285
\$400,000 - \$449,999	2	166
\$450,000 - \$499,999	1	319
\$500,000 - \$549,999	3	414
\$550,000 - \$599,999	1	551
\$600,000 - \$699,999	1	7
\$700,000 - \$799,999	1	180
\$800,000 - \$899,999	2	413

Active Listings Summary

# Units	Avg. MT	Median List Price	Avg. List Price	Max. List Price	Min. List Price	Total Volume
44	311	\$304,500	\$358,875	\$899,000	\$35,000	\$15,790,500

Sold Properties

Sold Price Range	# Listings	Avg. Days on Mkt
Less than \$49,999	2	473
\$100,000 - \$149,999	3	463
\$200,000 - \$249,999	3	54
\$250,000 - \$299,999	6	95
\$300,000 - \$349,999	2	29

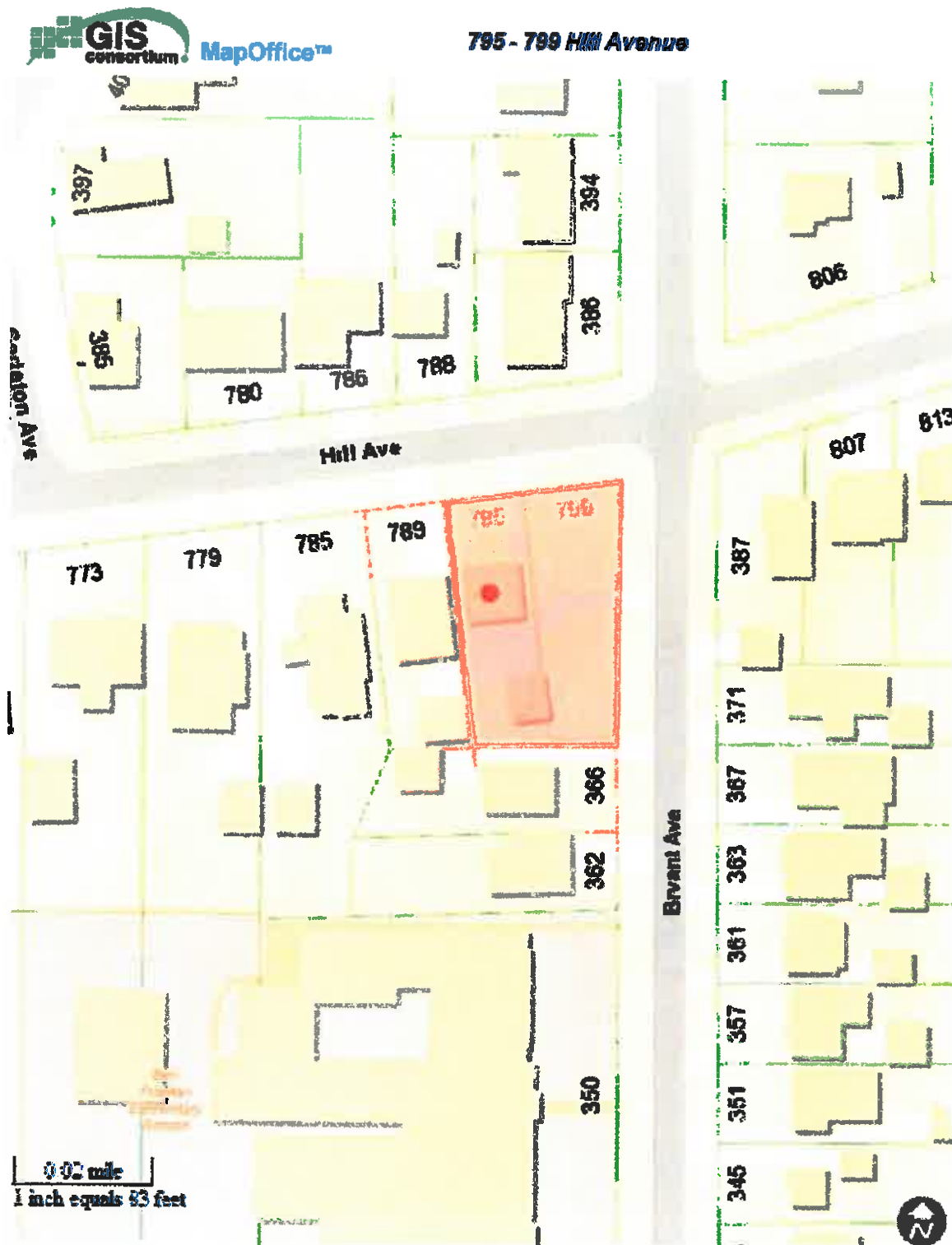
\$400,000 - \$449,999	1	341
\$450,000 - \$499,999	4	518
\$500,000 - \$549,999	1	33
\$700,000 - \$799,999	1	17
\$1,000,000 - \$1,999,999	1	42

Sold Properties Summary

# Units	Avg. MT	Median Sold Price	Avg. Sold Price	Max. Sold Price	Min. Sold Price	Total Volume
24	235	\$292,500	\$336,104	\$1,200,000	\$23,500	\$8,066,500

EXHIBIT - A

EXHIBIT - B



Map created on May 6, 2016

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Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently verify for accuracy. The map does not constitute a regulatory documentation and is not a basis for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

EXHIBIT - C**FRED BUCHOLZ**

DUPAGE COUNTY RECORDER

AUG. 01, 2014

10:54 AM

OTHER

05-14-206-014

022 PAGES**R2014-067843**

Village of Glen Ellyn

Ordinance No. 6245

An Ordinance Approving a Variation from the
Buildable Lot Requirements of the Zoning Code to
Allow the Separation and Sale of a Vacant Lot and the
Construction of a Single-Family Home
For Property at 795 Hill Avenue *PK*
Glen Ellyn, IL 60137

Adopted by the
President and Board of Trustees
of the
Village of Glen Ellyn,
DuPage County, Illinois
This 14th Day of July, 2014.

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this 15th
day of July, 2014.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 Duane Street
Glen Ellyn, IL 60137

Ordinance No. 6245

**An Ordinance Approving a Variation from the
Buildable Lot Requirements of the Zoning Code to
Allow the Separation and Sale of a Vacant Lot and the
Construction of a Single-Family Home
For Property at 795 Hill Avenue
Glen Ellyn, IL 60137**

Whereas, Richard and Jennifer Rolinski, owners of the property at 795 Hill Avenue, Glen Ellyn, Illinois, which is legally described as follows:

Lots 3 and 4 except the South 3 feet thereof in R.S. Shepard's Subdivision. A Subdivision of the East 256 feet of Block 17 (except the South 30 feet thereof) in E.W. Zander and Company's Addition to Glen Ellyn, in Sections 11 and 14, Township 39 North, Range 10, East of the Third Principal Meridian, according to the plat thereof recorded December 29, 1925 as Document 205383, in DuPage County, Illinois.

P.I.N.: 0514206014 (Lot 3) and P.I.N.: 0514206015 (Lot 4)

have petitioned the President and Board of Trustees of the Village of Glen Ellyn for a variation from the Glen Ellyn Zoning Code as follows:

1. Section 10-4-1(K)1 to allow the sale and separation of Lot 4 from Lot 3 and allow construction of a single-family dwelling on Lot 4 although these lots came under the common ownership of Richard and Jennifer Rolinski on June 28, 2003 in lieu of the required date of June 1, 1989.
2. Sections 10-4-1(K)2 and Section 10-4-1(J)4b to allow the sale and separation of Lot 4 from Lot 3 and allow construction of a single-family dwelling on Lot 4 although 33% of the improved lots on the block fronting on Hill Avenue are the same or less lot width than Lot 4 in lieu of the minimum required 75%.

Whereas, following due notice by publication in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and by mailing notice to all property owners within 250 feet of the subject property at least ten (10) days prior thereto, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Glen Ellyn Zoning Board of Appeals conducted a public hearing on May 13, 2014 which was continued to June 10, 2014, at which the petitioners presented evidence, testimony, and exhibits in support of the variation request and one (1) person appeared in favor of the variation and no (0) persons appeared in opposition thereto; and

Whereas, based upon the evidence, testimony, and exhibits presented at the public hearing on May 13, 2014 and June 10, 2014, the Zoning Board of Appeals adopted findings of fact and voted on a motion to approve the Variation which carried by a vote of five (5) "yes" and one (1) "no," resulting in a recommendation for approval as set forth in its draft Minutes dated June 10, 2014, appended hereto as Exhibit "A"; and

Whereas, the President and Board of Trustees have reviewed the exhibits and evidence presented at the aforementioned public hearing and have considered the findings of fact and recommendations of the Zoning Board of Appeals; and

Whereas, the President and Board of Trustees make the following findings of fact:

A. That the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located since the code prohibits the separation and sale of the vacant lot, and the homeowners on the adjacent lot make no use of and receive no benefits from the adjacent vacant lot and their existing home does not encroach into the adjacent vacant lot and no accessory structures are located on the vacant lot;

- B. That the variation, if granted, will not alter the essential character of the locality since the vacant lot width and lot area exceed the minimum lot width and lot area for a buildable lot and any new single-family home on the vacant lot must meet all current zoning regulations;
- C. That the particular physical surroundings of the specific property involved would bring practical difficulty or particular hardship upon the owner as distinguished from a mere inconvenience if the strict letter of the regulation were to be carried out since the existing home has been designed and constructed independent of the vacant lot and therefore does not receive the potential benefits and value that could be derived from a larger home permitted on a larger combined lot;
- D. That the conditions upon which the variation is based would not be applicable generally to other property within the same zoning district since the character of the locality, configuration of these two lots, and property ownership conditions are unique to this property;
- E. That the purpose of the variation is not based exclusively upon a desire to make more money out of the property since the applicants intend to reduce their property burdens and responsibilities and have no further interest in the vacant lot and have no desire to sell their adjacent property or move from the home;
- F. That the practical difficulty or particular hardship has not been created by any persons presently having an interest in the property since these conditions have existed unaltered since the applicable code provisions were established in 1989;
- G. That the variation will not be detrimental to the public comfort, morals, and welfare or injurious to other property or improvements in the neighborhood in which the property is located since the single family use of the vacant lot is permitted in the zoning district and any future

structures will be constructed in accordance with all applicable zoning code regulations other than the variation granted;

H. That the variation will not substantially increase the hazard from fire or other dangers to said property and not otherwise impair the public health, safety, or general welfare of the inhabitants of the Village since any future structure on the vacant lot will be constructed in accordance with all applicable building code regulations;

I. That the variation will not diminish or impair property values within the neighborhood since any future structures on the vacant lot will be property improvements that will increase property values;

J. That the variation will not unduly increase traffic congestion in the public streets and highways since no change to the existing code compliant residential vehicle access and parking use is proposed on the property;

K. That the variation will not result in an increase in public expenditures or create a nuisance since the single-family use of the vacant lot is permitted in the residential zoning district;

L. That the variation is the minimum variation that will make possible the reasonable use of the land, building or structure; and

Whereas, the President and Board of Trustees, based on the aforementioned findings of fact, find it appropriate to grant the variation presented to the Zoning Board of Appeals.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers, as follows:

Section One: The draft Minutes of the May 13, 2014 and June 10, 2014 Glen Ellyn Zoning Board of Appeals meeting, Exhibit "A" appended hereto, are hereby accepted, and the findings of

fact and conclusions set forth in the preambles above are hereby adopted as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Based upon the above findings of fact, the President and Board of Trustees hereby approve a variation from the Glen Ellyn Zoning Code to allow the sale and separation of Lot 4 from Lot 3 and to allow the construction of a single-family dwelling on Lot 4 at 795 Hill Avenue, Glen Ellyn, Illinois, which is legally described as follows:

Lots 3 and 4 except the South 3 feet thereof in R.S. Shepard's Subdivision. A Subdivision of the East 256 feet of Block 17 (except the South 30 feet thereof) in E.W. Zander and Company's Addition to Glen Ellyn, in Sections 11 and 14, Township 39 North, Range 10, East of the Third Principal Meridian, according to the plat thereof recorded December 29, 1925 as Document 205383, in DuPage County, Illinois.

P.I.N.: 0514206014 (Lot 3) and P.I.N.: 0514206015 (Lot 4)

Section Three: This grant of variation to allow the sale and separation of Lot 4 from Lot 3 and to allow the construction of a single-family dwelling on Lot 4 is conditioned as follows:

1. That the front yard setback of any future home on Lot 4 be no closer to the front lot line than the home on Lot 3 but not less than 30 feet or more than 50 feet.
2. That the rear yard setback of any future accessory structure on Lot 4 be no closer than 10 feet from the rear yard lot line.
3. That the existing nonconforming private driveway and street approach on vacant Lot 4 be removed and the affected private and public property restored within 24 months of the effective date of this Ordinance and the work completed under an approved building permit.
4. That the construction is completed in substantial conformance with the plans and the Application for Variation received by the Planning & Development Department and signed

on April 14, 2014 and the testimony and exhibits provided at the May 13, 2014 and June 10, 2014 Zoning Board of Appeals public hearings.

Section Four: The Building and Zoning Official is hereby authorized and directed to issue building permits for the subject property, consistent with the variation granted herein, provided that all conditions set forth hereinabove have been met and that the proposed construction is in compliance with all other applicable laws and ordinances. This grant of variation shall expire and become null and void twenty-four (24) months from the date of passage of this Ordinance unless a building permit to begin construction in reliance on this variation is applied for within said twenty-four (24) month time period and construction is continuously and vigorously pursued provided, however, the Village Board, by motion, may extend the period during which permit application, construction, and completion shall take place.

Section Five: The Village Clerk is hereby authorized and directed to cause a copy of this Ordinance approving the variation to be recorded with the DuPage County Recorder of Deeds.

Section Six: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Section Seven: Failure of the owner or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of said Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 10-10-18 "A" and "B" of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 14th day of July, 2014.

Ayes: Trustees Burkett, Clark, Ladese, McKinley and O'Shea

Nays: ϕ

Absent: Trustee Elliott

Approved by the Village President of the Village of Glen Ellyn, Illinois, this 14th day of July, 2014.

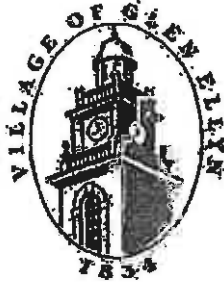

Village President of the
Village of Glen Ellyn, Illinois

Attest:


Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the 15th day of July 2014).

X:\PlanDev\BUILDING\ZBA\ORDINANCE\HILL795-BUILDABLE LOT.doc

CERTIFICATION

I, Catherine Galvin, duly elected Village Clerk of the Village of Glen Ellyn, Illinois, do hereby certify that the attached is a true and correct copy of Ordinance No. 6245, passed by the Board of Trustees of the Village of Glen Ellyn, Illinois, at the Regular Board Meeting of said Board held on the 14th day of July 2014, and that the same was signed and approved by the President of said Village on the 14th day of July 2014.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as Village Clerk of said Village for safekeeping and that I am the lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Glen Ellyn, Illinois, this 14th day of July, 2014.

Village Clerk

CORPORATE SEAL

EXHIBIT "A"

ZONING BOARD OF APPEALS
MINUTES
MAY 13, 2014

The meeting was called to order by Chairperson Rick Garrity at 7:05 p.m. ZBA Members James Bourke, Greg Constantino, Edward Kolar, Larry LaVanway, John Micheli and Chip Miller were present. Also present were Trustee Liaison Pete Ladesic, Building and Zoning Official Joe Kvapil and Recording Secretary Barbara Utterback. Chairperson Garrity stated that student ZBA Member Meg Maloney has resigned from the ZBA as she will be attending college in the fall. Although ZBA Member Maloney was not present, Chairman Garrity thanked her for her service. He also congratulated her on receiving the prestigious Livingston Award at her high school.

Chairperson Garrity explained the procedures of the Zoning Board of Appeals.

ZBA Member Kolar moved, seconded by ZBA Member Miller, to approve the minutes of the April 8, 2014 Zoning Board of Appeals meeting. The motion carried unanimously by voice vote.

On the agenda was a public hearing regarding the property at 795 Hill Avenue.

PUBLIC HEARING – 795 HILL AVENUE

A REQUEST FOR APPROVAL OF TWO VARIATIONS FROM THE GLEN ELLYN ZONING CODE AS FOLLOWS: 1. SECTION 10-4-1(K)1 TO ALLOW CONSTRUCTION OF A SINGLE-FAMILY DWELLING ON LOT 4 AND THE SALE OR SEPARATION OF LOT 4 FROM LOT 3 ALTHOUGH THESE LOTS CAME UNDER THE COMMON OWNERSHIP OF RICHARD AND JENNIFER ROLINSKI ON JUNE 28, 2003 IN LIEU OF THE REQUIRED DATE OF JUNE 1, 1989. 2. SECTIONS 10-4-1(K)2 AND SECTION 10-4-1(J)4b TO ALLOW CONSTRUCTION OF A SINGLE-FAMILY DWELLING ON LOT 4 AND THE SALE OR SEPARATION OF LOT 4 FROM LOT 3 ALTHOUGH 33% OF THE IMPROVED LOTS ON THE BLOCK FRONTING ON HILL AVENUE ARE THE SAME OR LESS LOT WIDTH THAN LOT 4 IN LIEU OF THE MINIMUM REQUIRED 75%.

(Richard and Jennifer Rolinski, owners)

Staff Presentation

Joe Kvapil, Building and Zoning Official, stated that Richard and Jennifer Rolinski, the petitioners and owners of the property at 795 Hill Avenue, are requesting two variations from the Zoning Code as follows: 1. Section 10-4-1(K)1 to allow construction of a single-family dwelling on Lot 4 and the sale or separation of Lot 4 from Lot 3 although the lots came under the common ownership of Richard and Jennifer Rolinski on June 28, 2003 in lieu of the required date of June 1, 1989. 2. Sections 10-4-1(K)2 and Section 10-4-1(J)4b to allow construction of a single-family dwelling on Lot 4 and the sale or separation of Lot 4 from Lot 3 although 33% of the improved lots on the block fronting on Hill Avenue are the same or less lot width than Lot 4 in lieu of the minimum required 75%. Mr. Kvapil displayed a map and stated that the subject property is two lots on the corner of Bryant Avenue and Hill Avenue. He stated that the petitioners would like

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May 13, 2014

to separate Lot 4 from Lot 3 and sell Lot 4 for the purpose of constructing a new single-family home on that lot and that the two lots came under common ownership of the petitioners on June 28, 2003. Mr. Kvapil stated that the subject property is located in the R2 Zoning District and is defined as a corner lot on the southwest corner of the intersection of Hill Avenue and Bryant Avenue. He added that the zoning and land use surrounding the property is R2 Single Family Residential. He also stated that there have been a number of alterations and remodelings of the subject property since the year 2000, however, no zoning variations have been approved for this property. Mr. Kvapil stated that neither lot conforms to the code as the width of Lot 3 which is an interior lot is not the minimum 66 feet wide and Lot 4 which is the corner lot is not the minimum corner lot width of 80 feet. He added that prior to 1989, the Zoning Code stated that any lot that was a minimum of 50 feet wide and 6,534 square feet (corner or interior lot) was buildable. He added that both of the subject lots meet this requirement. Mr. Kvapil stated that in 1989 the code was revised to add more restrictive limitations on building on two nonconforming adjacent lots under common ownership. Mr. Kvapil stated that the code changed in 1989, one could still divide one's property into two separate lots and build on them provided that 15 different criteria in Zoning Code Section 10-4-1(K) were met. He stated that two variations are being required regarding the subject property because the petitioners meet only 13 of those 15 requirements. The first requirement that was not met is that the petitioners did not own the property on June 1, 1989. The second requirement was that lots with narrow widths could be separated, divided and built upon, however, 75% of the lots on the block had to be the same or less lot width. He added that this requirement is not met because only 33% of lots with improved homes are less than 55 feet wide. He added that Lot 4 fronts on Hill Avenue so the code applies to homes on Hill Avenue between Taylor Avenue and Bryant Avenue. He also stated there are, however, many homes in the area on Bryant Avenue that are less than 55 feet wide.

Mr. Kvapil stated that the subject property is not in a designated flood area or a local depressional area. He also stated that topographical maps indicate the property has a moderate slope to the east and accepts run-off from adjacent properties, flows across to the east and discharges onto Bryant Avenue for the most part. He added there should be no impact on any neighboring homes if Lot 4 is developed as there are no stormwater issues there. Mr. Kvapil also stated that the subject property is not located in an historic district nor has any historic designation.

Mr. Kvapil stated because Lot 4 is long and narrow, the buildable area is long and narrow. He stated that because the lot has never been built on, the setbacks are allowed to be the original setbacks without regard to homes built on either side and can, therefore, be as close to Hill Avenue as 30 feet. He also stated that the rear yard setback is 40 feet, the corner side yard setback is 17 feet and the side yard setback line is 6-1/2 feet. He added that the maximum lot coverage area includes most of the buildable area on the lot and that the lot is approximately 8,000 square feet. He added that a 2-story home with a 1,600 square foot footprint could be built on the lot.

Zoning Board of Appeals

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Questions to Staff from the Zoning Board of Appeals

Mr. Kvapil responded to ZBA Member Kolar that the 55-foot lot width as stated is a rough approximation as plans have not been received. Mr. Kvapil also responded to Chairperson Garrity that changes to Lot 3 would include removing part of the driveway to lessen impervious surface. Mr. Kvapil responded to ZBA Member Constantino that one person came to the Village offices to express concern regarding the placement of a structure in the rear yard of Lot 4 that would obstruct their view, light and air. Mr. Kvapil indicated for Chairperson Garrity where a detached garage could be built in the rear yard of Lot 4. Mr. Kvapil responded to ZBA Member Bourke that there is no definition of neighborhood in the Zoning Code and that the notification diagram includes properties within 350 feet of the subject property. ZBA Member Bourke asked how far the permissible building in Lot 4 goes in front of Lot 3, and Mr. Kvapil responded approximately 17 feet. Mr. Kvapil also responded to ZBA Member Bourke that the corner side yard setback on Bryant Avenue for the buildable area for the house is 17 feet. ZBA Member Bourke said it was stated that a garage can be built at 18 feet and Mr. Kvapil agreed. Mr. Kvapil responded to ZBA Member Kolar that the subject lots are not grandfathered as they do not meet two conditions of the code. ZBA Member Kolar asked what the code currently requires for the minimum square footage of a buildable lot, and Mr. Kvapil replied 8,712 square feet. Mr. Kvapil agreed with ZBA Member Kolar that two non-buildable lots will be created. Mr. Kvapil responded to ZBA Member Kolar that the future owner of Lot 4 could return to the ZBA with requests for variations. Mr. Kvapil responded to ZBA Member Micheli that this is the first time he has received this type of variation request. ZBA Member Micheli also stated that if the two lots were split, the lots together would still be 41 feet short of two normal lots given the 55 feet across of buildable area which he felt was a large number. ZBA Member Micheli also asked if the lot would be more functional if it was subdivided east/west instead of north/south using the 167-foot long dimension to pull out to 65 which would have a 110-foot depth on one side and a 100-foot depth on the other side. Mr. Kvapil replied that another criteria is that the subject lots had to be recorded prior to 1974 and both of these lots met that criteria. He added that at one time, they were intended to be buildable lots in the Zoning Code until 1989 and then, if they were under common ownership and one of the lots was vacant, they were considered to be one lot because they are both nonconforming except if you are the original owner and the 15 criteria can be met, you can subdivide the lot and build on the vacant lot. ZBA Member Micheli stated that since the ZBA is considering creating two lots, it might be in the best interest of the Village and all parties involved if the two most functional lots as possible were created. He asked if 167-foot length east/west lots would create more functional lots. Mr. Kvapil responded that a re-subdivision review would be required and that lots cannot be re-subdivided if they do not meet all of the current zoning requirements for lot depth, lot width and lot area. Mr. Kvapil responded to ZBA Member Micheli that a variation would be required if they did not meet all of these zoning requirements. Mr. Kvapil also stated that all of the structures on the lot would need to be brought into compliance and that the entire home would be noncompliant. He added that it would require a much more substantial variation to resubdivide these two lots in the east/west direction than it would be for the requested

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variation. ZBA Member Miller asked what lot sizes are now in Glen Ellyn as compared to what the subject lot sizes were when originally laid out, and Mr. Kvapil responded that new lot sizes are now much larger. Mr. Kvapil responded to ZBA Member that Ordinance 19479 related to an increase in the water service size to the dwelling on Lot 3. Mr. Kvapil responded to ZBA Member LaVanway that a home built on Lot 4 could extend up to the minimum 30-foot front yard setback from Hill Avenue because it is the first structure on this lot regardless of what the homes are on either side.

Petitioners' Presentation

Richard and Jennifer Rolinski, the petitioners and owners of 795 Hill Avenue, were present. Mr. Rolinski stated that their home on Lot 3 was built in 1927 and the intent was to also build on Lot 4. He stated that in 1989, the Village rules changed and Lot 3 became different than other lots. He stated that they feel they are adversely selected because of the Zoning Code as houses are being built on empty lots that had existing properties on them. He stated that a home was recently built at 488 Carleton Avenue which is a corner lot with the same severe setbacks as the subject lot. He added that the Carleton Avenue lot was actually 10 feet less than the width of Lot 4 with a detached rear garage. Mr. Rolinski stated they would like to sell the lot now as the tax bill for that property is \$3,400.

Mr. and Ms. Rolinski showed a photo of their home and stated that the porch was removed when their home was re-sided approximately five years ago. He stated that their property has two curb cuts—one on Bryant Avenue and one on Hill Avenue—and that one curb cut services Lot 3 and one curb cut services Lot 4. He added that the curb cuts are existing currently. He also stated that there are buffalo boxes for Lot 3 and Lot 4 and displayed photos of their locations. Mr. Rolinski added that their home is a Montgomery Ward house that was built in 1927. He felt that a home commensurate to their home on Lot 3 could be built on Lot 4 and provide tax revenue to the Village and bring another family into the Village. Ms. Rolinski stated that they have a hardship as Lot 4 was not built on previously.

Correction

Mr. Kvapil stated that Trustee Ladesic pointed out a correction to be made. Mr. Kvapil stated that there is another exception for corner lots that are nonconforming. He stated that a corner side yard setback is 30 feet except on a parcel with a nonconforming lot width, the minimum corner side yard setback is 30% of the lot width. He added that 30% of 55 is 16-1/2 feet. He added it now looks more feasible within that area to construct a home with atypical proportions. Mr. Rolinski stated that the setback could be kept to the frontage of Hill Avenue, and ZBA Member Bourke added that also would give the architect more flexibility.

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Additional Questions from the Zoning Board of Appeals

ZBA Member Constantino asked the petitioners if they checked with the Village when they purchased their home regarding whether or not the vacant lot would be buildable at that time, and Mr. Rolinski stated that their realtor felt the lot could be buildable but would have severe setbacks. He stated that they now have an excessive tax bill for the additional property and a burden to cut the lawn and do not have a need for the lot. Mr. Rolinski responded to ZBA Member Constantino that they are not currently under contract to sell the lot or under negotiations to sell the lot. Mr. Rolinski also stated that they have two P.I.N. numbers and two tax I.D. numbers regarding the lots; therefore, they cannot sell the lot free and clear. ZBA Member Kolar stated that the code changes were made in 1989 and the petitioners purchased their home in 2003—14 years after the code change. He added that whatever occurred in 1925 no longer is valid, however, Mr. Rolinski felt it is valid as a home could be built on the site that would support the tax base and community. ZBA Member Miller stated that the new owners of the subject lot could build a new home that is 17 feet in front of the petitioners' home, and Mr. Kvapil responded that a condition could be placed on approval that any new house could not be closer to Hill Avenue than the existing home. ZBA Member Kvapil stated that the buildable area then shrinks by 17 feet. ZBA Member Miller stated that one does not build small houses in Glen Ellyn and whomever purchases the lot will probably appear before the ZBA to ask for variations. Ms. Rolinski stated that it did not seem right that a house that was not monstrous could not be built in Glen Ellyn and she added that there is only one original house on their block. Chairman Garrity asked if a house that is the size of the house on Lot 3 could be built on Lot 4, and Mr. Kvapil replied yes and added that the buildable area is adequate to have the full 20% lot coverage ratio. Mr. Kvapil responded to ZBA Member Kolar that a new house would most likely face onto Bryant Avenue. ZBA Member Micheli asked if the petitioners had spoken to the Park District about purchasing the lot, and Mr. Rolinski stated that might be a fine addition to the community. Mr. Kvapil responded to ZBA Member Micheli that the maximum permitted lot coverage area of 1,600 square feet can be configured in the buildable area of the lot relatively easily. Mr. Kvapil responded to ZBA Member Miller that the petitioners' two lots are considered to be one zoning lot.

Persons in Favor of or in Opposition to the Variation Requests

Wes Lujan, 386 Bryant Avenue, Glen Ellyn, Illinois expressed support to Mr. and Ms. Rolinski and stated he has seen some nice structures on small lots. Mr. Lujan stated he would be dismayed to see someone demolish the existing home and build a larger home in its place. He added that having a home built for another family to live in would be welcome in the neighborhood.

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Comments from the Zoning Board of Appeals

ZBA Member Constantino stated that there is a hardship, however, did not know if the hardship was attributable to the land. He stated that the petitioners missed the code change by 14 years and if they had investigated the issue in 2003, they would have realized it was not an automatic opportunity to build on Lot 4. He stated that one of the concerns is that the property does not yield a reasonable return, however, a variation should not be granted solely to make money. He stated he was conflicted as the request is economically driven but was not in favor of the variation. Mr. LaVanway stated he was conflicted as this case is unusual but was more in favor than against the variation request. He stated this home would be consistent with the neighborhood if it faced Bryant Avenue. He also stated that the original intent was to have two lots at the subject location because of the two buffalo boxes and two driveways. He stated that someone spoke at the meeting in favor of the request and was not aware of anyone against the request. He stated that are just a few conflicts, one of which weighs heavily and is that they did not do their due diligence ahead of time regarding the second lot. ZBA Member Bourke stated the petitioners are 87% on board with the 15 requirements and a house on that property would be in character with the neighborhood. He felt that the economic argument is a strong one on the con side but the hardship is that he is paying \$3,400 per year for a piece of property that he cannot sell in its existing condition and his family condition has changed. He added that a man should be able to sell his property. He stated he was in favor of the variation requests. ZBA Member Kolar stated that the property can be sold as one lot. He stated that economic issues are not the purview of the ZBA per the code. He stated that both curb cuts are being used by Lot 3 because the garage opens to the north and the driveway opens to Bryant Avenue. ZBA Member Miller stated there are a lot of pros but he is also torn regarding some cons. He felt that the covenants should have been looked at when the home was purchased. He also stated he was concerned regarding a home looking out of character on the lot because of the long shape of the lot. He also was conflicted regarding his vote. ZBA Member Micheli was in favor of voting to approve Section 10-4-1(j)4b to allow separation of the lot and deny the buildability of that separated lot. ZBA Member Kolar stated that the Village Attorney could advise the Village Board regarding this situation.

Mr. and Ms. Rollinski stated they would like additional time to review the presented option. ZBA Member Bourke moved, seconded by ZBA Member LaVanway, to table the motion and give the petitioners time to discuss the motion and to get an opinion from the Village Attorney regarding whether or not this plan is legal. The motion carried unanimously by voice vote.

Trustee Report

Trustee Ladesic stated that the budget was recently approved.

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Staff Report

Mr. Kvapil stated that two items will be heard at the next ZBA meeting

The meeting was adjourned at 9:06 p.m.

Submitted by:

**Barbara Utterback
Recording Secretary**

**Joe Kvapil
Building and Zoning Official**

EXHIBIT "A"

DRAFT
ZONING BOARD OF APPEALS
MINUTES
JUNE 10, 2014

The meeting was called to order by Chairperson Rick Garrity at 7:03 p.m. ZBA Members James Bourke, Greg Constantino, Edward Kolar, Larry LaVanway and John Michell were present. ZBA Member Chip Miller was excused. Also present were Trustee Liaison Pete Ladesic, Building and Zoning Official Joe Kvapil and Recording Secretary Barbara Utterback.

Chairperson Garrity explained the procedures of the Zoning Board of Appeals.

ZBA Member Kolar moved, seconded by ZBA Member Bourke, to approve the minutes of the May 27, 2014 Zoning Board of Appeals meeting. The motion carried unanimously by voice vote.

On the agenda was a continuation of a public hearing regarding the property at 795 Hill Avenue.

CONTINUATION OF A PUBLIC HEARING FROM MAY 13, 2014 – 795 HILL AVENUE

A REQUEST FOR APPROVAL OF TWO VARIATIONS FROM THE GLEN ELLYN ZONING CODE AS FOLLOWS: 1. SECTION 10-4-1(K)1 TO ALLOW CONSTRUCTION OF A SINGLE-FAMILY DWELLING ON LOT 4 AND THE SALE OR SEPARATION OF LOT 4 FROM LOT 3 ALTHOUGH THESE LOTS CAME UNDER THE COMMON OWNERSHIP OF RICHARD AND JENNIFER ROLINSKI ON JUNE 28, 2003 IN LIEU OF THE REQUIRED DATE OF JUNE 1, 1989. 2. SECTIONS 10-4-1(K)2 AND SECTION 10-4-1(J)4b TO ALLOW CONSTRUCTION OF A SINGLE-FAMILY DWELLING ON LOT 4 AND THE SALE OR SEPARATION OF LOT 4 FROM LOT 3 ALTHOUGH 33% OF THE IMPROVED LOTS ON THE BLOCK FRONTING ON HILL AVENUE ARE THE SAME OR LESS LOT WIDTH THAN LOT 4 IN LIEU OF THE MINIMUM REQUIRED 75%.

(Richard and Jennifer Rolinski, owners)

Chairperson Garrity stated that information was received from Village Attorney Greg Mathews who stated that the proposed agreement is not acceptable. Building and Zoning Official Joe Kvapil stated that he consulted with Attorney Mathews and Village Director of Planning and Development Staci Hulseberg regarding separating some of the requirements in one zoning section and the possibility of recommending in favor of some requirements and in opposition to other requirements. Mr. Kvapil stated that both Attorney Mathews and Ms. Hulseberg felt that all of the requirements under one section of the Zoning Code should be considered in their entirety and a recommendation should be made either to accept or deny all of the requirements of that code section at the same time. Mr. Kvapil also stated that Attorney Mathews advised that a denial by the Zoning Board of Appeals will be reviewed by the Village Board and that the Village Board could pass the variations with 4 of the 6 Trustees voting in favor of the requests.

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Staff Presentation

Mr. Kvapil displayed a diagram of the subject property and stated that the minutes of the May 13, 2014 ZBA meeting were also included in the ZBA Members' packets as well as supplemental information related to similar homes in the area provided by the petitioners.

Petitioners' Presentation

Richard and Jennifer Rolinski, the petitioners, of 795 Hill Avenue, Glen Ellyn, IL were present to provide additional information regarding their variation requests. Mr. Rolinski presented and described photos and information regarding three homes in Glen Ellyn that are similar to their situation where the lots were nonconforming corner lots. He added that these homes were constructed in the last year or two (739 Hillside, 488 Carleton and 621 Duane Street). He also stated that something similar to these homes can be done at their home that will represent the neighborhood. Mr. Rolinski also indicated that there are two curb cuts at their home. He also stated that one of the lots is narrower than their proposed lot.

Questions from the Zoning Board of Appeals

Mr. Kvapil responded to ZBA Member LaVanway that the petitioners responded to one question from the ZBA instead of presenting an alternative recommendation. Mr. Kvapil also responded to ZBA Member Kolar that the diagram presented indicates that if the requested variations were granted, a home could be constructed within the buildable area of the property and he indicated the footprint of the maximum size home that could be built on the property. ZBA Member Micheli stated that the supplemental information states that the separation, sale and construction of the single-family dwelling lot should be considered collectively for a single recommendation by the ZBA since the conditions for the separation, sale and construction are all interrelated in the applicable code section. ZBA Member Micheli asked if the ZBA could forward these variation requests to the Village Board to make a recommendation with the suggestion that the Village Board approve one request and deny the other as a similar situation exists a few blocks from the subject property. Chairperson Garrity commented that the Village Board requests a definitive recommendation from the ZBA. Mr. Kvapil responded that the ZBA could make a recommendation to the Village Board as they see fit, however, he stated that he does not see a correlation to another property and that the recommendation should be based upon the subject situation and conditions only. He added that the ZBA can recommend approval of the variations as originally proposed which is granting a recommendation to approve the sale and separation but not the construction regardless of the recommendation of the Village Attorney and Director of Planning and Development. He also stated that the Zoning Code allows a partial recommendation to be forwarded. Mr. Kvapil responded to ZBA Member Micheli that there was no indication from the Village Attorney that there was anything illegal regarding making a recommendation about a portion of a Zoning Code section in lieu of an entire section. ZBA Member Bourke stated he would approve the requests with a

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condition on the front yard setback and Mr. Kvapil responded to his question that there is 20 feet between the start of the maximum house area and the buildable lot area. ZBA Member Bourke asked if a condition could be placed on the requests to allow the petitioners to go 7-8 feet into the area and then the requests would be approved. Mr. Kvapil added that because of the 46.23 foot setback of the existing home, the ZBA could state that any new house on that lot could not be any closer than 46.23 feet to the front property line. Mr. Kvapil responded to ZBA Member LaVarway that bonuses do exist for detached garages and that the setback for a detached garage from the corner side yard lot line would be 18 feet and the setback from the rear property line would be 3 feet. Mr. Kvapil verified for ZBA Member Kolar that if the proposed variations were granted, two nonconforming lots would be created from a currently conforming lot. He added that the lots are two existing nonconforming lots and that the property is not being re-subdivided. He also added that the code states that because the lots are adjacent to each other, nonconforming and owned by the same person, the lots are considered to be one combined zoning lot. Mr. Kvapil responded to Chairperson Garrity that the subject lot could have been sold, separated and built upon in 1989 without a variation if one person owned both lots. Mr. Kvapil responded to ZBA Member Micheli that the code was more generous in 1989 as the lot coverage ratio was 25% in lieu of the current 20%.

ZBA Member Constantino asked for reasons other than economic (eliminating taxes) for the petitioners' request to sell their lot. Ms. Rolinski responded that there is a unique association to the land and the subject property and a hardship created by the zoning regulations. She stated that they are not solely seeking economic gain and that the property on Lot 4 incurs its own expenses separate from their lot. She added that Lots 3 and Lot 4 have separate P.I.N.'s and are taxed separately, there is no homeowner's exemption on Lot 4, and the taxes on the second lot stand alone. Ms. Rolinski added that in addition to being a financial hardship, it is also a hardship to maintain Lot 4 as lawn mowing, leaf disposal, yard waste disposal, watering, and snow removal/salting are necessary. Mr. Rolinski added that because of nearby Ben Franklin School, they must keep their sidewalk clear during the winter months. Ms. Rolinski also added that the additional driveway must be sealcoated and additional homeowner's insurance is required. Ms. Rolinski stated that they are not looking to solely make money on the subject property which would be an economic gain—they would like the property to be of use other than just a yard. Ms. Rolinski also stated they have personal health issues in their family that are financial hardships and that being required to keep the property is an unreasonable burden on their family. She also added that perhaps a park could be located at that site, however, a park could also affect a reasonable return on their property as some people may not want to live next to a park. Ms. Rolinski also stated that they would like the property to be used to its highest and best use and felt that economic gain for them is being looked upon as a bad thing when it is not so for builders and others involved in real estate sales. Ms. Rolinski stated that what is motivating them to pursue the buildability of the lot is their personal financial situation and that they can no longer use the lot as they did 10 years ago when they first purchased their property. She stated that when they purchased the property, they were aware that a variation would be required if they decided to build on the lot.

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and the fact that they would not be approved if they did not do their due diligence and consider that prior to purchasing the lot seems to her at odds with the purpose of the Zoning Board of Appeals. Mr. Rolinski added that a man who lives behind them should know they could build a structure on Lot 4 of their property. He also stated that he does not think that the three homes that he presented information about ever appeared before the ZBA. Mr. Kvapil stated that the home at 621 Duane Street appeared before the ZBA in the past.

ZBA Member Kolar asked the petitioners if they would be willing to donate Lot 4 to the nearby school or the Park District, and Mr. Rolinski responded not at this time. Ms. Rolinski asked if the owners of the lot could build a home there now if they owned the property in 1989, and Mr. Kvapil replied no because it does not meet the requirement for the number of improved lots of the same lot width on the block. She also felt that another home with a detached garage across the street would be similar to a home built on their subject lot. Mr. Kvapil agreed with Mr. Rolinski that the 55-foot wide lots in the subject area are nonconforming.

ZBA Member LaVanway asked if, without conditions, the entire home could be shifted northward and largely block the petitioners' view to the east as they are looking out the front door to the north and they could be hemmed in by a large side of a home and there also could be a detached garage on the southern border which would do the same thing for the neighbor facing east on Bryant to the north quadrant of their property. He added that that footprint, without conditions, would satisfy the 20% lot coverage of the detached garage, and Mr. Kvapil agreed. He added that both the westerly and southerly neighbors could be hemmed in with the home and detached garage. Mr. Kvapil agreed that the footprint could be shifted to the farthest north building line and the garage could still be constructed all the way to the south 3 feet from the southern property line. ZBA Member Constantino asked if it is a requirement that a new home on Lot 4 could not be any closer to Hill Avenue than the average homes on Hill Avenue. Chairperson Garrity stated there was an exception, and Mr. Kvapil added that the Zoning Code permits the first house constructed on a vacant lot to be built within the permitted building area regardless of the positions of the houses on either side.

Mr. Kvapil made a correction which was that the petitioners mentioned building another detached garage on the adjacent lot which could not be done as two of the same accessory structures cannot be constructed on one zoning lot (Lots 3 and 4). He stated that the petitioners could, however, build an accessory structure equivalent to a detached garage. Mr. Kvapil added that there is an existing difficulty with the subject property because of the configuration of the home, driveway and garage on combined Lots 3 and 4 which are not in the most effective location they could be on the lot and that the house does not take advantage of the combined lot for lot coverage area. He also stated that if a new home were to be constructed on the combined Lots 3 and 4, it would not be in the same configuration, size, shape and position as the existing home; therefore, the existing conditions on Lots 3 and 4 as a combined lot could be considered a practical difficulty because they are not designed and

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positioned in the most effective, well-positioned manner or location for a single-family home.

ZBA Member Kolar asked if the lots are split, would any additional work done on the other lot with the existing home require a variation, and Mr. Kvapil responded no. Mr. Kvapil added that Lot 3 has a home on it and the lot and home are existing nonconforming. He stated that if a proposed addition to Lot 3 was within the setback requirements, lot coverage ratio requirements and height requirements, the home could be expanded.

Comments from the Zoning Board of Appeals

ZBA Member Constantino stated he did not see a hardship regarding the variation requests as they were based on economics until Mr. Kvapil pointed out that the configuration of the home, the driveway and detached garage are not in the best location possible and were not created by the current homeowners. ZBA Member Constantino stated he was in favor of recommending approval of the variation requests with the condition that the front setback be at least as much as the existing home on Lot 3. ZBA Member LaVanway agreed with ZBA Member Constantino's opinion and added that he did not have an issue with 33% of the improved lots on the block fronting on Hill Avenue in lieu of the minimum required 75% as the character of the neighborhood would not be disturbed. He stated, however, that he struggled with separating the lots due to blocking light, sight lines and enjoyment of the land on the neighboring properties and would request conditions of approval. ZBA Member Kolar felt that the request was economically based and the request creates two undersized lots. He also added that Lot 4 was being taxed as vacant land. He added that he wasn't sure that the properties mentioned as examples at this meeting by the petitioner would have been considered undersized lots from a square footage standpoint. ZBA Member Mitchell stated that he agreed with ZBA Member Kolar regarding the properties mentioned in the handout. He also stated that he does not see a basis for hardship under the rules as he understands them and sees the requests as purely economic which is not a valid reason for granting a variance. He did, however, see more than ample reason to allow the lots to be separated. He also stated he found it difficult to blindly grant the variance for construction and, given the difficulty with this lot, it would have been nice to see what would be proposed on the lot. ZBA Member Bourke stated that the subject requests can be passed with conditions by the ZBA at this meeting and the ZBA will see the project if variations are requested by a new owner. He was in favor of recommending approval of the requests with the condition regarding the front of the lot.

Mr. Kvapil stated that there could be a condition that increases the setback for any detached garage that might be constructed near the south property line. He also responded to Chairperson Garrity that the house could be constructed as shown with a 500-square foot detached garage in the rear yard.

ZBA Member Constantino suggested recommending a variation that would provide for a minimum of a 45-foot front yard setback, a minimum 10-foot rear yard setback and a 10-foot

Zoning Board of Appeals

-6-

June 10, 2014

setback on the south lot line. He added that future owners could apply for a variation(s) if necessary.

Motion

ZBA Member Bourke moved, seconded by ZBA Member Constantino, to recommend approval of Section 10-4-1(K) of the Zoning Code to allow construction of a single-family dwelling on Lot 4 and the sale or separation of Lot 4 from Lot 3 although these lots came under common ownership of Richard and Jennifer Rolinski on June 28, 2003 in lieu of the required date of June 1, 1989 and to recommend approval of Sections 10-4-1(K)2 and Section 10-4-1(J)4b to allow the construction of a single family dwelling on Lot 4 and the sale or separation of Lot 4 from Lot 3 although 33% of the improved lots on the block fronting on Hill Avenue are the same or less lot width than Lot 4 in lieu of the minimum required 75% with the conditions that: 1. The front yard setback shall be no closer to the house than the Lot 3 house. 2. In the rear, the setback shall be no closer than 10 feet to the property line. He added that the unique circumstances regarding this project are the position of the house on Lot 3 in relation to the total property and the ongoing maintenance required of a lot near a school. He added that the proposed variations will enhance the neighborhood in all directions around the property.

The motion carried with five (5) yes votes and one (1) no vote as follows: ZBA Members Bourke, Constantino, LaVanway, Micheli and Chairman Garrity voted yes; ZBA Member Kolar voted no.

Trustee Report

Trustee Liaison Ladesic reported on energy issues related to the Village.

Staff Report

Mr. Kvapil stated that the next ZBA meeting will be cancelled.

The meeting was adjourned at 8:32 p.m.

Submitted by:

Barbara Utterback
Recording Secretary

Joe Kvapil
Building and Zoning Official



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Agreement
Prepared By: Jeff Perrigo

SCHEDULED

AGENDA ITEM (ID # 2258)

DOC ID: 2258

Approve award of a professional services agreement to MDS Technologies, Inc., of Park Ridge, Illinois, to conduct a pavement condition index study, in an amount not to exceed \$26,200, to be expensed to the Capital Projects Fund. (Public Works Director Hansen)

Background

At regular intervals - typically every four years - a comprehensive assessment of the condition of the Village's roadway network is undertaken. The analysis method utilized is based on the Micro-PAVER pavement maintenance management system yielding a quantitative measure of pavement quality known as the Pavement Condition Index, or PCI. The PCI ranges in value from 0 to 100, with a score of 100 representing a pavement without any defects or distresses. By definition, a newly reconstructed or resurfaced pavement has a PCI of 100. The PCI is an important parameter in determining roadway resurfacing and reconstruction needs and priorities. Furthermore, a comparison of system-wide PCI's from evaluations performed in 2000, 2004, 2008, and 2012 will show overall improvement in Village streets.

Beginning in 2004, pavement condition data for all streets in the Village were obtained through a semi-automated process utilizing high-speed photography followed by evaluation of the pavement images. The work was performed by MDS Technologies, Inc. of Park Ridge. Pavement surface condition data were collected by a vehicle equipped with high-resolution digital cameras tied to positioning data from an onboard global positioning system (GPS). MDS Technologies personnel then evaluated the images to determine the pavement condition index (PCI) for each street segment. Compared to earlier efforts that relied on field observations manually obtained by an observer for only limited portions of the roadway surface, the MDS Technologies methodology is far faster and more comprehensive. The MDS Technologies methodology is consistent with the manual approach but improves upon it by providing 100% coverage, more consistent quality control, and images that can be retained and referred to later if necessary.

Recommendation

Previous efforts were effective and efficient, and staff would like to reprise this effort in 2016, again using MDS Technologies. Three proposals were received with MDS Technologies providing the best value - qualifications for all firms were generally equivalent. To capitalize on the firm's captured data and evaluation process, this year's project included an alternate price for geolocating storm water assets. This additional work will capture the location for all of the storm water assets (catch basins, inlets, manholes, etc.) that reside from curb to curb. This information will be imported into our GIS program and used to complete an assessment of our village-wide storm water system. We currently have very good quality data for our water and sanitary sewer systems. Despite the effectiveness of our storm sewer system, the accuracy of our storm sewer system should be improved. The following table presents the anticipated costs from each firm:

Firm	Base Price	Alternate	Total Price
MDS Technologies	\$19,700	\$6,500	\$26,200
IMS - Infrastructure Management Services	\$24,725	\$10,000	\$34,725
Chastain & Associates	\$28,100	\$13,350	\$41,450
<i>Budgeted Amounts</i>	<i>\$25,000</i>		

Action Requested

It is recommended that a professional services agreement with MDS Technologies, Inc. be approved by the Village Board in the amount of **\$26,200** (no contingency). Funds for the work would be taken from the FY 16 Capital Projects fund, Account No, 40000 - 580100.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Public Works
Department Head: Caroline Conlon
Category: Bid
Prepared By: Robert Greenberg

SCHEDULED

AGENDA ITEM (ID # 2251)

DOC ID: 2251

Approve a three-year renewable contract for hydrant painting, for FY16, FY17 and FY18, to Continental Construction Co., of Evanston, Illinois, in an amount not to exceed \$34,800, to be expensed to the Water and Sewer Fund. (Public Works Director Hansen)

Background

The Utilities Division of Glen Ellyn Public Works maintains approximately 1,375 hydrants. Every year each hydrant is flushed, lubricated and assessed for maintenance needs. Part of the assessment is noting the quality of the paint. Beyond protecting the iron body of the hydrant, the safety-yellow paint makes it easier for firefighters to spot the closest hydrant in the event of a fire. To maintain good paint quality, the Utilities Division's policy is to paint all 1,375 hydrants over three consecutive years on an eight to ten year rotation.

In 2014 the Village of Glen Ellyn awarded an MPI (a multi-community consortium formed to bid on Public Works projects and programs) sponsored three year renewable contract to DMD Consultants. The three year contract called for painting all 1,375 hydrants at a cost of \$61.50 per hydrant. Due to contractor scheduling issues with DMD Consultants dating back to 2014, we combined the funds allocated to paint 400 hydrants in FY-2014 and the funds allocated to paint 400 hydrants in FY-2015 to paint a total of 800 hydrants in 2015. Early this spring DMD Consultants backed out of their MPI contract leaving Glen Ellyn without a contract to paint the remaining 575 hydrants scheduled for the third and final year of the contract.

To address this problem, the Village of Lombard took the lead on behalf of the partner communities of Bensenville, Downers Grove, Glen Ellyn, Lombard, West Chicago, Wheaton and Winfield to solicit bids for a new three year renewable contract to sand blast and paint fire hydrants within the seven partner communities. Over the course of the three year contract, the seven MPI member communities expect to sand blast and paint approximately 8,000 hydrants. The Village of Glen Ellyn submitted to the MPI hydrant painting bid process 575 hydrants to be painted in 2016, zero hydrants in 2017, and 150 hydrants in 2018 to touch up any of the 1,375 that may have been missed previously or require a repaint due to environmental exposure to corrosives such as road salt.

On April 1, 2016 at 11:00 AM six bids were received, opened and read aloud at the Village of Lombard Public Works facility. The results of the Village of Glen Ellyn portion of the bid openings are as follows.

CONTRACTOR	2016 Qty.	2016 Price	2017 Qty.	2018 Qty.	2018 Price	Total	Storage Discount	Total W/ Discount
Continental Const.	575	\$58.00	0	150	\$60.00	\$42,350.00	2%	\$41,503.00
Go Painters	575	\$58.00	0	150	\$64.00	\$42,950.00	1%	\$42,520.50
Alpha Paintworks	575	\$65.00	0	150	\$71.00	\$48,025.00	1%	\$47,784.88

BP & T Co.	575	\$70.10	0	150	\$70.10	\$50,822.50	3%	\$49,297.83
Muscat Painting	575	\$79.50	0	150	\$79.99	\$57,711.00	1%	\$57,133.89
DMD Consultants	575	\$95.00	0	150	\$99.00	\$69,475.00	0%	\$69,475.00

The apparent low bid contractor is Continental Construction Company of Evanston, Illinois with a bid of \$33,350 for painting 575 hydrants in 2016, \$0 for zero hydrants in 2017 and \$9,000 for 150 hydrants in 2018 for a three year contract total of \$42,350. With a storage discount of 2% included, for storing equipment and materials onsite, the total for 3 years comes to \$41,503.

\$36,900 has been allocated within the FY-2016 Water Fund budget to paint 600 hydrants, (Please see FY-2016 Budget Detail Sheet attachment).

Recommendation

Staff recommends awarding the three year renewable contract for FY16, FY17 and FY18 to Continental Construction Company of Evanston, Illinois.

While 575 hydrants have been identified to be painted in 2016, staff recommends awarding a purchase order to Continental Construction Company of Evanston, Illinois to paint up to 600 hydrants in 2016 at a price of not to exceed \$34,800. This gives the Village the ability to paint an additional 25 hydrants in 2016 that may have been missed during the combined FY-2014 and FY-2015 painting project. The purchase order in the amount of \$34,800 should be charged to FY-2016 Water Fund, Hydrant Maintenance account number 50100-521020.

Attachment

FY-2016 Budget Detail Sheet

ATTACHMENTS:

- FY16 Water Fund (PDF)

Water & Sewer Fund
Water Department Expenses
Detail

Village of Glen Ellyn
Calendar Year 2016 Budget

	QUANTITY	UNIT COST	2016 BUDGET
50100 521020 - MAINTENANCE-HYDRANTS			56,900.00
5 NEW HYDRANTS	1.00	14,000.00	14,000.00
HYDRANT REPAIR PARTS	1.00	6,000.00	6,000.00
ANNUAL HYDRANT PAINTING YEAR 3 OF MPI	1.00	36,900.00	36,900.00
CONTRACT - 600 @ \$61.50 EACH			
 50100 521025 - MAINTENANCE-VALVES			 10,000.00
VALVES AND REPAIR PARTS AS NEEDED	1.00	10,000.00	10,000.00
 50100 521050 - MAINTENANCE-OTHER			 15,000.00
REPAIR CLAMPS, PIPES, COPPER TUBING	1.00	15,000.00	15,000.00
COUPLERS, ROUND WAYS, B-BOXES, VALVE			
BOXES AND PIPE FITTINGS			
 50100 521055 - PROFESSIONAL SERVICES - OTHER			 235,900.00
ELECTRICAL MAINTENANCE	1.00	8,000.00	8,000.00
CHEMICAL ANALYSIS	1.00	6,500.00	6,500.00
BACTERIA ANALYSIS	1.00	10,000.00	10,000.00
TRAFFIC CONTROL	1.00	4,000.00	4,000.00
METER TESTING PROGRAM	1.00	10,000.00	10,000.00
GENERATOR MAINTENANCE	1.00	1,200.00	1,200.00
EMERGENCY EXCAVATION	1.00	30,000.00	30,000.00
WATER AUDIT AND VILLAGE WIDE LEAK		41,000.00	-
SURVEY (BUDGETED EVERY OTHER YEAR)			
CHLORINATION STUDY	1.00	40,000.00	40,000.00
ROOT PRUNING FOR DIGS	1.00	2,000.00	2,000.00
PRINT & DISTRIBUTE WATER BILLS	1.00	8,000.00	8,000.00
DEEP HIGHWAY SAW CUTS	1.00	1,000.00	1,000.00
LEAK LOCATION SERVICES	1.00	10,000.00	10,000.00
EXERCISE 700 VALVES (YEAR 2 OF 2)	1.00	15,000.00	15,000.00
WILSON RESERVOIR INSPECTION	1.00	15,000.00	15,000.00
ICE PIG 1000' OF 4" MAIN (TRAVER	1.00	15,000.00	15,000.00
AVENUE)			
EASEMENT INVESTIGATION (MAPPING ALL	1.00	20,000.00	20,000.00
RECORDED VILLAGE EASEMENTS PERTAINING			
TO PW INFRASTRUCTURE)			
GIS CONSORTIUM	1.00	34,700.00	34,700.00
CARTEGRAPH TRAINING (25%)	1.00	5,000.00	5,000.00
BI-ANNUAL CLEANING OF PUBLIC WORKS ICE	1.00	500.00	500.00
MACHINE (50%)			



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: Frank Frasco

SCHEDULED

AGENDA ITEM (ID # 2252)

DOC ID: 2252

Approve the purchase of the remaining FY16 fuel commodities and all fuel commodities for FY17 through FY19 according to the terms of the DuPage County, Illinois contract with Buchanan Energy LLC, of Omaha, Nebraska, in an amount not to exceed \$868,537, to be expensed to the Equipment Services Fund. (Public Works Director Hansen)

Background

Annually, the Village of Glen Ellyn purchases approximately one hundred thousand (100,000) gallons of gasoline and diesel fuel. This commodity is stored and dispensed at the Village fuel island within the Public Works Reno Center. It is consumed by most Village departments and other entities including the Glen Ellyn Volunteer Fire Company, Glenbard Wastewater Authority, and the Glen Ellyn Park District.

The DuPage County Public Works Department and Division of Transportation recently conducted an informational survey regarding governmental fuel services throughout the County. They concluded that the prices paid by communities varied widely and that the price DuPage County pays may be one of the lowest mark-ups in the region.

DuPage County recently created specifications that mirror our specifications and they went out to bid for the purchase of motor fuels. Eight (8) vendors responded and the lowest responsible bidder and contract winner is Buchanan Energy LLC of Omaha NE. Buchanan Energy has agreed to extend the same contract pricing to communities within DuPage County and included joint purchasing in their contract. The County contract is for twelve (12) months and is subject to three (3) additional twelve (12) month renewal periods provided there is no change in the terms, conditions, specifications, and prices and provided that such renewals are mutually agreed to by both parties. Joint purchasing fuel through the DuPage county contract as compared to purchasing through the Suburban Purchasing Cooperative would save the Village of Glen Ellyn approximately \$3,700 per year. When purchased in full tanker loads, Buchanan Energy has agreed to sell unleaded gasoline for \$0.005 over the Oil Price Information Service (OPIS) Chicago region rack "low" on the day of delivery and diesel fuel for \$0.015 over the (OPIS) Chicago region rack "low" on the day of delivery.

Subject

The Village has joint purchased fuels through the County contract since April of 2015 and that contract has expired. The ESD has researched purchasing fuel independent of the SPC and the County and we found that the mark-up the county has approved is the best value.

Budget Impact

In the current FY16 Equipment Services budget, the Village Board approved \$260,000 for the purchase of gasoline and diesel fuel. So far this year the ESD has spent \$31,463 for twenty three thousand (23,000) gallons of motor fuel. The remaining funds totaling \$228,537 are predicted to be sufficient for the purchase of the remaining seventy seven thousand (77,000) gallons of fuel.

For FY17 through FY19, the cost of three hundred thousand (300,000) gallons of motor fuel based on our 2-year average cost/gallon is predicted to be \$640,000.

Recommendation

The ESD recommends that the Village's remaining fuel commodities for FY16 and all fuel commodities for FY17 through FY19 be joint purchased according to the terms of the DuPage County contract and from the lowest responsible bidder who is Buchanan Energy LLC of Omaha NE. Funds should be expensed to account #65000-530300.

Action Requested

Motion to approve the purchase of the remaining FY16 fuel commodities and all fuel commodities for FY17 through FY19 according to the terms of the DuPage County IL contract with Buchanan Energy LLC of Omaha NE in a not to exceed amount of \$868,537. Funds will be expensed to the Equipment Services Fund.

Attachments

DuPage County's Gasoline and Diesel Fuel Contract with Buchanan Energy LLC.

ATTACHMENTS:

- SKM_C454e16051212260 (PDF)



**COUNTY OF DU PAGE, ILLINOIS
PROCUREMENT SERVICES DIVISION
BID TABULATION ADVICE**

**#16-043-BF GAS & FUEL
OPENING DATE: MARCH 1, 2016 - 2:30 P.M.**

COMPANY NAME:	Group 1 Total	Group 2 Total	Group 3 Total	Extended Total
Buchanan Energy	\$4,805	\$55,125	\$2,850	\$62,780
Petroleum Traders	\$20,463.40	No bid	\$4,501	\$24,964.40
Petroleum Traders also bid a fixed price for 1) Mid Grade Gasoline 445,000 gallons @ \$1.4984ga and 2) Ultra Low Sulfur #2 Diesel 202,00 gallons @ \$1.3063ga. Total bid price: \$930,660.60				
Mansfield Energy	\$25,587.40*	\$73,532.15	\$3,168	\$102,287.55*
Osco Inc.	\$61,638.30	\$24,487.75	\$9,897	\$96,023.05
G.Cooper Oil Co.	\$19,902.50	\$6,072.25	\$3,725	\$29,699.75
Heritage FS	\$11,414.50	\$16,537.50	\$2850*	\$30,802*
Gas Depot Inc.	\$6155	No bid	\$2575	\$8730
Bell Fuels Inc.	\$43,190	\$36,750	\$3,700	\$83,640

*Adjusted and corrected.

BID OPENING ATTENDED BY:

Bruce Flowers, DuPage County Buyer
Caitlyn Hicks, Division Assistant
Mike Tuman, Division of Transportation
John Meneghini, Procurement Officer
Arnie Berg, Gas Depot Oil
Mary Gaeke, Express Employment Professionals
Jim Quenzer, Bell Fuels
Kevin Stowe, Buchanan Energy

INVITATIONS SENT:	45	TOTAL BID RESPONSES RECEIVED:	8
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DuPage County Procurement Services Division

421 North County Farm Road, Room 3-400
Wheaton, Illinois 60187-3978

Phone: (630) 407-6200 Fax: (630) 407-6201
General Email: purchasing@dupageco.org

INVITATION TO BID:	#16-043-BF	BID ISSUE DATE:	FEB 12, 2016
BID DESCRIPTION:	FURNISH AND DELIVER GASOLINE & DIESEL FUEL FOR DUPAGE COUNTY AGENCIES		
BID OPENING DATE:	FEB 26, 2016	BID OPENING TIME:	2:30 P.M.
SUBMIT 1 ORIGINAL PLUS 1 COPIES		BOND REQUIRED: NONE	

BID RESPONSES MUST BE RECEIVED AND TIME STAMPED NO LATER THAN THE PUBLIC BID OPENING DATE AND TIME (LOCAL TIME) SPECIFIED ABOVE. BIDS WILL BE OPENED AND READ ALOUD AT THAT TIME IN THE PROCUREMENT SERVICES DIVISION. LATE BIDS WILL NOT BE CONSIDERED.

TO ALL PROSPECTIVE BIDDERS:

You are hereby invited to submit your bid for the item(s) to be furnished and delivered, shipped F.O.B. delivered, to the address specified herein.

The original bid and the required number of copies must be received in a sealed envelope that has your name and address in the upper left corner and the attached label filled in and pasted on the lower left corner.

All bids are subject to staff analysis. The County of DuPage reserves the right to accept or reject any and all bids received and waive any and all technicalities.

Bids must be delivered and time stamped, prior to the public bid opening date and time, to:	DU PAGE COUNTY PROCUREMENT SERVICES DIVISION 421 NORTH COUNTY FARM ROAD, ROOM 3-400 WHEATON, IL 60187-3978
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Any communication regarding this invitation between the date of issue and date of award is required to go through the Bid Coordinator or the Buyer listed below (or, in the Buyer's absence, the Procurement Services Supervisor). Unauthorized contact with other DuPage County staff or officers is strictly forbidden.			
BUYER:	BRUCE FLOWERS	PHONE:	(630) 407-6166
EMAIL:	BRUCE.FLOWERS@DUPAGECO.ORG		

FULL NAME OF BIDDER	Buchanan Energy (N) LLC
BID CONTACT PERSON	Matthew Atkins
TELEPHONE NUMBER	312 - 221 - 1521

FACSIMILE AND/OR E-MAIL TRANSMITTED BIDS WILL NOT BE ACCEPTED

PLEASE NOTE: Our bid documents have changed; please review carefully.

COUNTY OF DU PAGE, ILLINOIS

PROJECT INFORMATION

PROJECT NAME:	FURNISH and DELIVER GASOLINE & DIESEL FUEL FOR DUPAGE COUNTY AGENCIES
USER DEPARTMENT:	DIVISION OF TRANSPORTATION / PUBLIC WORKS / FACILITIES MANAGEMENT / FOREST PRESERVE DISTRICT

EVENT:	LOCATION:	DATE:	TIME:
Deadline for Exceptions to Bid Language and Specification Inquiries.	Must be submitted in writing to: BRUCE.FLOWERS@DuPageCo.Org	FEB 18, 2016	2:30 P.M.
Response to Inquiries	VIA E-MAIL / MAIL / DROP-OFF	FEB 19, 2016	2:30 P.M.
Bidder's Proposal Due	Procurement Services, Room 3-400	FEB 26, 2016	2:30 P.M.

✓	SUBMITTAL CHECKLIST (BID PACKET SHOULD BE RETURNED IN ITS ENTIRETY)
	ORIGINAL BID
	ONE (1) COPY
	ADDENDA NUMBER ACKNOWLEDGED, IF APPLICABLE
	REFERENCES
	PROPOSAL PRICING (INCLUDING UNIT PRICES, WHERE REQUIRED)
	CERTIFICATION/PROPOSAL SIGNATURE AFFIDAVIT PAGE, COMPLETED, WITH SEAL (IF CORPORATION) NOTARY PUBLIC AND AUTHORIZED SIGNATURE
	JOINT PURCHASING SECTION, COMPLETED
	COMPLETED VENDOR ETHICS DISCLOSURE FORM (SIGNED)
	COMPLETED IRS-Form W-9

AWARDED CONTRACTOR REQUIREMENTS

CERTIFICATE OF INSURANCE	DUE WITHIN 30 DAYS OF NOTICE OF AWARD
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COUNTY OF DU PAGE, ILLINOIS

INSTRUCTIONS TO BIDDERS**ON-LINE NOTIFICATION OF SPECIFICATIONS:**

This document is available over the Internet at www.DemandStar.com, as well as from the contact listed in this document. Adobe Acrobat® Reader is required to view electronic documents on-line. If you do not have Adobe Acrobat® Reader, you may download it for free from Adobe at www.adobe.com/products/acrobat/readstep.html.

Businesses without Internet access may contact the Procurement Services Division of the County at (630) 407-6190 for these documents.

Companies interested in doing business with the County are able to register and maintain their registration via the Internet at www.DemandStar.com. Registration is not required but if you choose to register you will receive automatic initial notification from DemandStar of relevant opportunities with the County of DuPage.

The County is not responsible for errors and omissions occurring in the transmission or downloading of any specifications from this website. In the event of any discrepancy between information on this website and the hard copy specifications, the terms of the hard copy specification will control.

ON-LINE PROVIDER DISCLAIMER:

DemandStar.com has no affiliation with the County of DuPage other than as a service that facilitates communication between the County and its vendors. DemandStar.com is an independent entity and is not an agent or representative of the County. Communications to DemandStar.com do not constitute communications to the County.

BID REQUIREMENTS:

All bids must be submitted on the blank bid form furnished with these contract documents and shall conform to the terms and conditions set forth in this Invitation to Bid (the ITB). Please make and retain a copy of your Response (Bid) for your records. The bid must be enclosed in a sealed envelope bearing the bid number and the printed title of the bid. Bidders must sign, in ink, the bid form where indicated and have the signature notarized. **Unsigned bids will not be read.**

Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

ALTERNATE/EQUAL BIDS:

The specifications cannot cover precisely, all minute details of the equipment required. Therefore, for purposes of establishing a standard of quality, the items listed in the specification may state brand names, manufacturer's models, numbers, et cetera. The County of DuPage, for cost effective measures, standardizes on specific items; those bids will contain the language "NO SUBSTITUTIONS," and any alternative will not be considered. A generic or alternate brand product of equal specifications may be proposed as an alternative for the item identified unless "NO SUBSTITUTIONS" is indicated. However, in bidding the alternate item, the bidder must also attach manufacturer's printed specifications and literature.

Bidders submitting alternate items, of equal specifications, may be requested to provide samples of the item they intend to supply for testing. The Procurement Manager of DuPage County shall be the sole judge to determine whether the alternate item is actually equal to the item identified in the specifications and the Procurement Manager's decision will be final and binding.

Bidders are encouraged to submit cost-saving/value-added alternate bid pricing suggestions, such as rebates, creative lease agreements, extended warranty periods, trade-in allowances, or the availability of discounts for floor model or demonstrator units at significant savings. Any alternate pricing should be noted as a separate line that may be subtracted from the bid pricing as specified, allowing for clear evaluation and value-analysis by the County.

The County recognizes the expertise provided by many bidders and encourages creativity in bidding. Alternates may be considered if the bid submitted clearly indicates what will be furnished and how it will benefit the County. Alternates will be compared to the lowest responsive, responsible bid as specified.

COUNTY OF DU PAGE, ILLINOIS

COMPETITION INTENDED:

It is the County's intent that this Invitation to Bid (ITB) permits competition. It shall be the bidder's responsibility to advise the Buyer in writing if any language, requirement, specification, etc., or any combination thereof, inadvertently restricts or limits the requirements stated in this IFB to a single source. Such notification must be received by the Buyer not later than seven (7) days prior to the date set for bids to close.

DEVIATIONS:

The County of DuPage reserves the right to approve any material the Bidder proposes to furnish which contains deviations from specification requirements but which may substantially comply. If there is any deviation in the pack, source, quality, etc., of an item bid, from that prescribed in the specifications, Bidder must rule out the appropriate line in the specifications and clearly indicate the correction. Prices will be converted by the County to accommodate accepted deviations.

EXCEPTIONS:

Exceptions will be considered up to the deadline listed in Project Information. Exceptions must be fully described, on the Bidder's letterhead and signed; exceptions must reference the bid number and the specification, contract term or other portion of the Invitation to Bid which is being excepted. If the Bidder wishes to propose terms and conditions or alternative paperwork it must do so as an exception. In the absence of such statement, the bid shall be considered as if submitted in strict compliance with all terms, conditions, and specifications; by its submission, the Bidder agrees that if selected, it will be bound by same. No exceptions or changes to contract terms will be accepted with the bid.

EXAMINATION BY BIDDER:

The Bidder shall, before submitting his bid, carefully examine the bid and specifications. If his bid is accepted, he will be responsible for all errors in his bid resulting from his failure or neglect to comply with these instructions.

Unless otherwise provided in the SPECIAL CONDITIONS, when the specifications include information pertaining to preliminary investigations made by the County, such information represents only the opinion of the County of DuPage as to the location, character or quantity of the materials encountered. That information is only included for the convenience of the Contractor. The County of DuPage does not warrant the accuracy or the sufficiency of the information and assumes no responsibility therefore.

ELECTRONIC TRANSMITTALS:

Facsimile and/or e-mail transmitted bids will not be accepted by the County of DuPage. In addition, the County of DuPage will not transmit facsimile bid specifications to the Bidder.

INTERPRETATION OF CONTRACT DOCUMENTS:

If a potential Bidder is uncertain as to the meaning of any part of the specifications or this ITB, the bidder is expected to contact the Procurement Services Division up to the deadline listed on the Project Information page for Exceptions to Bids.

PREPARATION OF BIDS:

The Bidder shall return his bid on the attached bid forms. It must be returned with all pages intact. Please make and retain a copy of the signed bid for your records. Unless otherwise stated, all blank spaces on the bid page or pages, applicable to the subject specification, shall be correctly filled in. Either a unit price or a lump sum price, or both as the case may be, shall be stated for each and every item, either typed in or printed in ink, in figures, and if required in words. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

When a bid consists of a number of items, prices must be submitted for all items unless otherwise directed in the Special Conditions.

Where unit prices are to be bid, and/or where bids are to be made on more than one item, the Bidder shall extend the unit price(s) bid in the places provided on the pricing pages for the approximate quantities, shall compute the total amount of the bid and shall indicate same on the proposal pricing page. The Bidder must bid in accordance with the unit(s) of measure called for unless deviation procedure is followed. All extensions and total sums are subject to verification by the County and the correct extensions and sums will be used in the comparison of bids. If a discrepancy exists between the unit prices and totals, the unit prices shall prevail. If a discrepancy exists between the total base bid and the true sum of the individual bid items, the true sum shall prevail.

COUNTY OF DU PAGE, ILLINOIS

Where unit prices are requested, the quantities stated are approximate only but will be used to determine bid award. The quantities for all items on which bids are to be received on a unit price basis, will not be used in establishing final payment due the Contractor. Bids will be compared on the basis of number of units stated in the Bid Pricing Section. Contract payment for unit price items will be based on the actual number of units delivered.

In certain cases, amounts are to be shown in both words and figures. When discrepancies occur between the "Written in Words" and the "In Figures" amounts for the total lump sum bid amount, the "Written in Words" shall govern. Bidders are warned against making any erasures or alterations of any kind, and bids that contain omissions, erasures, conditions, or alterations may be rejected. The bidder must fill in all blanks. Use "N/A" or "None" where applicable.

If the Bidder is a corporation, the President shall execute the bid. In the event that the bid is executed by other than the President, a certified copy of that section of the corporate bylaws or other authorization by the corporation, which permits the person to execute the offer for the corporation, shall be submitted.

If the Bidder is a partnership, all partners shall execute the bid, unless one partner has been authorized to sign for the partnership, in which case, evidence of such authority satisfactory to the Procurement Manager shall be submitted. If the Bidder is a sole proprietor, the owner shall execute the bid.

A "Partnership" or "Sole Proprietor" operating under an Assumed Name shall be registered with the Illinois County in which located, as provided in the Illinois Compiled Statutes, 805/ILCS 405/1 et seq.

SUBMISSION OF BIDS:

The Bidder shall be responsible for delivery of bids to the Procurement Services Division before the date and hour set for the opening of bids. Late bids will not be considered and will be returned unopened.

All bids must be received in sealed envelopes that have your name and address in the UPPER left corner and the attached label filled in and pasted on the LOWER left corner.

Bids mailed "EXPRESS MAIL" must have bid number and due date on the outside of the EXPRESS MAIL envelope. You must allow sufficient time for processing through the County's internal mailroom system.

PROPRIETARY INFORMATION:

Under the Illinois Freedom of Information Act, all records in the possession of DuPage County are presumed to be open to inspection or copying, unless a specific exception applies. 5 ILCS 140/1.2 One exemption is "[t]rade secrets and commercial or financial information obtained from a person or business where the trade secrets or commercial or financial information are furnished under a claim that they are proprietary, privileged or confidential, and that disclosure of the trade secrets or commercial or financial information would cause competitive harm to the person or business, and only insofar as the claim directly applies to the records requested." 5 ILCS 140/7(1)(g). The county will assume that all information provided to us in a bid or proposal is open to inspection or copying by the public unless clearly marked with the appropriate exception that applies under the Freedom of Information Act. Additionally, if providing documents that you believe fall under an exception to the Freedom of Information Act, please submit both an unredacted copy along with a redacted copy which has all portions redacted that you deem to fall under a Freedom of Information Act exception.

CONTRACT AWARD INFORMATION:

The successful bidder will be asked to sign a contract agreement (sample attached).

If the bidder wishes to propose terms and conditions or alternative paperwork he must do so as an exception (see EXCEPTIONS above).

Award notification will be sent to the vendor receiving the award via mail or fax. Award status can be viewed at www.DemandStar.com.

Response summaries will be available over the Internet at www.DemandStar.com. This summary information will include bids that were delivered by the required bid opening date and time. The above bid status information can also be obtained by contacting the Bid Coordinator at (630) 407-6190.

END OF INSTRUCTIONS TO BIDDERS

COUNTY OF DU PAGE, ILLINOIS

GENERAL CONDITIONS**ADDENDUM AND SUPPLEMENT TO INVITATION TO BID (ITB):**

If it becomes necessary or advisable to revise any part of this ITB or if additional data is necessary to enable the exact interpretation of provisions of this ITB, revisions will be provided in the form of an Addendum. If revisions are made after any mandatory Pre-Bid conference, the revisions will be provided only to those Contractors who will have attended the Pre-Bid conference.

Addendum information is available over the Internet at www.DemandStar.com. Adobe Acrobat® Reader may be required to view this document. We strongly suggest that you check for any addenda a minimum forty-eight hours (48) in advance of the bid deadline.

APPLICABLE CODES AND ORDINANCES:

Contractor hereby certifies that all materials used conform to all articles and sections of all current applicable National Building Codes and other relevant construction-related codes. Workmanship and materials shall conform to all local applicable codes and ordinances.

CHANGES:

The County of DuPage reserves the right to make any desired change in the specifications after the same shall have been put under contract; but the change so made, with the price to be added or deducted from the contract price, therefore, shall be agreed upon in advance between County of DuPage and the successful Contractor.

Illinois law requires that changes in excess of \$10,000 or extensions greater than thirty (30) days must comply with the Criminal Code. The Procurement Services Division shall issue to the successful Contractor a written change order to the original contract; such change orders shall be binding upon both parties thereto and shall in no way invalidate or make void the terms of the original contract not modified by such change.

COMMENCEMENT OF WORK:

The successful Contractor must not commence any billable work prior to the County's execution of the contract or until any required documents have been submitted. Work done prior to these circumstances shall be at the Contractor's risk.

COMMUNICATIONS:

In an effort to create a more competitive and unbiased procurement process, the County desires to establish a single point of contact throughout the procurement process. From the issue date of this solicitation, until a contract has been awarded, all requests for clarification or additional information regarding this solicitation, or contact with the County personnel concerning this solicitation or the evaluation process must be solely to the contact person listed on the cover page of this solicitation.

No contact regarding this document with other County employees or officers is permitted unless expressly authorized by the Buyer issuing the solicitation. A violation of this provision is cause for the County to reject the Bidder's proposal. If it is later discovered that a violation has occurred, the County may reject any proposal or terminate any contract awarded pursuant to this solicitation.

CONFIDENTIAL INFORMATION AND COUNTY PROPERTY:

It is agreed that any and all specifications, drawings, or data furnished by County of DuPage shall (1) remain the County of DuPage's sole and exclusive property; (2) be considered and treated by Contractor as County of DuPage confidential information, and not be copied, reproduced or duplicated in any manner or disclosed to any person or party, except as is necessary in the performance of this contract and (3) be returned upon request.

CONTRACTOR PERFORMANCE:

The Instructions to Bidders, Bid Form, General Conditions, Special Conditions, contract specifications and attached exhibits, together with the approved purchase order shall be incorporated in and become terms of the Contract. All items shall be supplied in strict accordance with the specifications. The Contractor's performance under the terms of the Contract shall be to the satisfaction of the County. Failure to comply with any statutory requirements shall be deemed a performance breach.

COUNTY OF DU PAGE, ILLINOIS

DISCIPLINE:

Nothing herein shall be construed to imply that the County of DuPage is retaining control over the operative details of the Contractor's work or the subcontractor's employee's work. The Contractor is assuming all oversight, and the Contractor is ensuring compliance with safety guidelines.

DRUG FREE WORKPLACE:

The Contractor (whether an individual or company) agrees to provide a drug free workplace as provided for in 30 ILCS 580/1 et seq.

ENDORSEMENTS:

Contractor shall not use the name, seal or images of County of DuPage in any form of endorsement to any third-party without the County's written permission.

F.O.B.:

All goods are to be shipped prepaid, F.O.B. delivered and installed. The total price quoted by the Bidder must be the total cost delivered to the location(s) stated. Bidder must not qualify his bid by stating a F.O.B. location other than such stated location(s). Shipments sent C.O.D. without County of DuPage's written consent will not be accepted and will at Contractor's risk and expense, be returned to Contractor. Unauthorized shipments are subject to rejection and return at Contractor's expense.

FORCE MAJEURE:

The County of DuPage shall not hold Contractor liable for an extraordinary interruption of events, or damage of County property, by a natural cause that cannot be reasonably foreseen or prevented; i.e., droughts, floods, severe weather phenomena, et cetera.

HOLDING OF BIDS:

Bidder may withdraw the bid at any time prior to the time specified as the closing time for the receipt of bids. However, no Bidder shall withdraw or cancel the bid for a period of ninety (90) calendar days after said closing time for the receipt of bids. Unauthorized withdrawal may result in forfeiture of the bid bond, or if no bid bond is required, the withdrawing Bidder shall pay the sum of \$1,000.00 as liquidated damages for the County's loss in re-bidding.

INDEMNITY:

The Contractor shall, at all times, to the extent permitted by law, fully indemnify, hold harmless, and defend the County and its officers, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of the performance of this contract by the Contractor and its employees, or because of any act or omission, neglect or misconduct of the Contractor, its employees and agents or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise, and any claims that may be made by the employees themselves or by the Illinois Department of Labor for the Contractor's violation of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.).

Such indemnity shall not be limited by reason of the enumeration of any insurance coverage or bond herein provided.

Nothing contained herein shall be construed as prohibiting the County, its officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. The Contractor shall likewise be liable for the cost, fees and expenses incurred in the County's or the Contractor's defense of any such claims, actions, or suits.

The Contractor shall be responsible for any damages incurred as a result of its errors, omissions or negligent acts and for any losses or costs to repair or remedy construction as a result of its errors, omissions or negligent acts.

The County does not waive its defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq. by reason of indemnification or insurance.

LAW GOVERNING:

The ITB and resulting contract shall be governed by the laws of Illinois. Bidder agrees to comply with all applicable State and Federal laws.

COUNTY OF DU PAGE, ILLINOIS

LIENS, CLAIMS, AND ENCUMBRANCES:

Contractor warrants and represents that all the goods and materials ordered herein are free and clear of all liens, claims, or encumbrances of any kind.

LOBBYIST REGISTRATION:

Bidder shall comply with the provisions of Chapter 2, Article IX, Section 2-600, Lobbyist Registration of the Code of DuPage County, Illinois.

MSDS:

When applicable, Contractor shall furnish Material Safety Data Sheets for their products, in compliance with the Illinois Toxic Substance Disclosure to Employee Act and the "Right-to-Know" law, 820 ILCS 220/0.01 and 820 ILCS 225/0.1. Material Safety Data Sheets, upon award of Contract, shall be submitted to the County Procurement Services Division.

MISCELLANEOUS REQUIREMENTS:

The County will not be responsible for any expenses incurred by the Contractor in preparing and submitting a Bid. All Bids shall provide a straightforward, concise delineation of your capabilities to satisfy the requirements of this request. Emphasis should be on completeness and clarity of content.

NON-DISCRIMINATING:

The Contractor, its employees and subcontractors, agree not to commit unlawful discrimination and agree to comply with applicable provisions of the Illinois Human Rights Act, the U.S. Civil Rights Act and Section 504 of the Federal Rehabilitation Act, and rules applicable to each.

PATENTS:

Contractor undertakes and agrees to defend at Contractor's own expense, all suits, actions, or proceedings in which the County of DuPage, its Officers, agents or employees are made defendants for actual or alleged infringement of any U.S. or foreign letters patent resulting from the use or sale of the items purchased hereunder. Contractor shall inform the County of DuPage whenever infringement will result from Contractor's adherence to specifications supplied by the County of DuPage or by an authorized County representative. Contractor further agrees to pay and discharge any and all judgments or decrees, which may be rendered in any such suit, action or proceedings against the County of DuPage, its Officers, agents or employees therein.

PAYMENT:

Original invoices must be presented for payment in accordance with instructions contained on the Purchase Order including reference to Purchase Order number and submitted to the correct address for processing. The County shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act". Invoices containing charges for work subject to the Illinois Prevailing Wage Act (820 ILCS 130/) are required to be accompanied by the applicable Certified Transcript of Payroll form(s) for acceptance. Payment will not be made on invoices submitted later than six-months (180 days) after delivery of goods and any statute of limitations to the contrary is hereby waived.

PROTEST:

No protest shall be based on a matter or issue which could have been raised as an exception prior to bid opening.

Any protest concerning the award of a contract shall be decided by the Procurement Manager. Protests shall be made in writing to the Procurement Services Division and shall be filed within three (3) business days of final approval and acceptance of the bid by the County Board. A protest is considered filed when received by the Procurement Services Division. The written protest shall include the name and address of the protestor, the ITB number, a statement of the specific reasons for the protest and supporting exhibits. The Procurement Manager will respond to the written protest within seven (7) days. The Procurement Manager's decision relative to the protest shall be final. Upon receipt of a protest the County may, but is not required to, delay its order under the awarded contract.

RESERVATION OF RIGHTS:

The County of DuPage reserves the right to reject any or all bids failing to meet the County's specifications or requirements and to waive technicalities. If in the County of DuPage's opinion, the lowest bid is not the most responsible bid, considering value received for monies expended, the right is reserved to make awards as determined solely by the judgment of the County of DuPage. In determining the lowest responsible bidder, the County shall take into consideration the qualities of the articles supplied, their conformity with the specifications,

COUNTY OF DU PAGE, ILLINOIS

and their suitability to the requirements of the County and the delivery terms. Intangible factors, such as the Bidder's reputation and past performance, will also be weighed.

The Bidder's failure to meet the mandatory requirements of the ITB will result in the disqualification of the bid from further consideration.

The County further reserves the right to reject all bids and obtain goods or services through intergovernmental or cooperative agreements, or to issue a new and revised ITB.

Submission of a bid confers no rights on the Contractor to a selection or to a subsequent contract. All decisions on compliance, evaluation, terms and conditions shall be made solely at the County's discretion and shall be made in the best interest of the County.

TAX:

The County of DuPage does not pay Federal Excise Tax or Illinois Sales Tax. The tax exemption number is E9997-4551-06. A copy of the exemption letter is available upon written request.

TERMINATION, CANCELLATION AND DAMAGES:

This contract may be terminated upon mutual agreement of both parties.

The County may terminate based on the Contractor's breach or default. Unless the breach or default creates an emergency situation, as determined in the County's sole discretion, the Contractor shall be given notice and a five (5) day opportunity to cure before the termination becomes effective.

If the County terminates this Contract because of the Contractor's breach or default, the County shall have the right to purchase items or services elsewhere and to charge the Contractor with any additional cost incurred, including but not limited to the cost of cover, incidental and consequential damages and the cost of re-bidding. The County may offset these additional costs against any sums otherwise due to the Contractor under this bid or any unrelated contract.

If the County of DuPage fails to appropriate funds to enable continued payment of multi-year Contracts the County may cancel, without termination charges provided Contractor received at least thirty (30) days prior written notice of termination.

TRANSFER OF OWNERSHIP OR ASSIGNMENT:

The terms and conditions of this contract shall be binding upon and shall enure to the benefit of the parties hereto and their respective successors and assigns. Prior to any sales or assignments the County of DuPage must be notified and approve same in writing.

VENUE:

By submitting a response, bidder agrees that venue for all disputes arising out of the solicitation process, including but not limited to judicial review of any protest decision, will be exclusively in the circuit court for the Eighteenth Judicial Circuit in DuPage County, Illinois and that Illinois law will control.

WARRANTY:

Complete warranty information detailing period and coverage must be submitted.

END OF GENERAL CONDITIONS

COUNTY OF DU PAGE, ILLINOIS**SPECIAL CONDITIONS****ACCURACY DISCLAIMER:**

The Contractor shall thoroughly acquaint himself with the sites for the proposed bid to fully understand the facilities, difficulties and restrictions attending to the execution of the bid. The Contractor will be allowed no additional compensation for his failure to be so informed.

DELIVERY REQUIREMENTS:

All purchases must be delivered to various locations listed on the following pages. All deliveries shall be made as scheduled with requesting department.

Seller will notify Buyer if Seller is not able to fulfill the complete Purchase Order by the requested date in the stated quantities. Buyer will then determine whether the changes are acceptable or if the Purchase Order will be cancelled and issued to a different supplier.

Seller will notify Buyer before making any changes or substitutions of materials and quantities specified on the Purchase Order with cost of cover to be paid by Seller.

JOINT PURCHASING:

OTHER TAXING BODIES: Based on County Board Resolution IR-084-76.

Would your firm be willing to extend your bid to other taxing bodies in DuPage County such as school districts, townships, cities and villages, etc.? The approximate quantity usage is unknown.

YES ☒ NO ☐

State any other requirements that they would have to meet beyond that of our Bid invitation and specification.

Ability to take loads by gravity feed with transport tankers. ~~not~~ Fuel storage tanks need to be underground and should not require tank wagon.

NOTE: The County of DuPage would not be involved in purchasing by any other taxing body other than to receive a copy of their purchase order that would reference the County of DuPage contract number. The invoicing and payments would be entirely between the other taxing bodies and the Contractor. If the County of DuPage accepts this bid, the procedure to handle joint purchases would be developed by the County of DuPage with the Contractor and distributed to the taxing bodies by the County of DuPage.

MEETINGS:

PRE-AWARD: Bidder may be required to attend a pre-award meeting for clarifications, demonstrations, presentations; this meeting will be set with the Bidder prior to award of the contract.

PERMITS, FEES, AND NOTICES:

The Awarded Contractor shall secure and pay for all Building Permits and Governmental Fees, licenses, and inspection necessary for the proper execution and completion of the work which are legally required, file all notices, comply with all laws, rules, regulations and lawful orders bearing on the performance of the work.

PROPERTY FURNISHED TO CONTRACTOR BY COUNTY OF DU PAGE:

All property furnished to the Contractor by the County of DuPage or specifically paid for by the County of DuPage, for use in the performance of this contract, shall be and remain the property of the County of DuPage, shall be subject to removal upon the County of DuPage's instruction, shall be used only in filling orders from the County of DuPage, shall be held at the Contractor's risk, shall be kept insured by the Contractor at the Contractor's expense while in its custody or control in an amount equal to the replacement cost thereof, with loss payable to the County of DuPage, and upon recall by County of DuPage shall be packaged at Contractor's expense for shipment to County of DuPage in accordance with County of DuPage's instructions. Copies of policies or certificates of such insurance will be furnished to County of DuPage on demand.

COUNTY OF DUPAGE, ILLINOIS

It is agreed that any and all specifications, drawings, or data furnished by County of DuPage shall (1) remain the County of DuPage's sole and exclusive property; (2) be considered and treated by Contractor as County of DuPage confidential information, and not be copied, reproduced or duplicated in any manner or disclosed to any person or party, except as is necessary in the performance of this order/contract/and (3) be returned upon request.

QUANTITIES:

The County of DuPage reserves the right to increase or decrease the quantities shown herein at any time during the life of the contract to correspond to the actual needs of the County of DuPage.

All quantities shown are ESTIMATES ONLY of anticipated volume for the one-year period. Quantities represent total usage and not order lot quantities. Orders will be placed on an "AS-NEEDED" basis, with quantities specified at time of order placement.

RENEWAL & EXTENSION:

The contract may be subject to three (3) additional twelve (12) month renewal periods provided there is no change in the terms, conditions, specifications, and prices and provided that such renewals are mutually agreed to by both parties. In no event shall the term plus renewals exceed four (4) years.

SITE VISITS:

May be inspected at site location between the hours of 8:00 a.m. and 4:00 p.m. Call for an appointment prior to inspection.

SUBCONTRACTORS:

All subcontractors shall be identified on the form contained herein. The County of DuPage reserves the right to reject any or all subcontractors.

VENDOR QUALIFICATIONS:

Vendor will provide a general history, description and status of their Company.

END OF SPECIAL CONDITIONS

COUNTY OF DU PAGE, ILLINOIS

INSURANCE REQUIREMENTS

Upon notice of acceptance of proposal, the successful bidder shall, within thirty (30) calendar days of said notice, furnish to the Purchasing Agent a certificate of Insurance and provide policy endorsements evidencing specific coverage of the types of insurance in the amounts specified below. Such coverage shall be placed with a responsible company acceptable to the County licensed to do business in the State of Illinois, and with a minimum insurance rating of A:VII as found in the current edition of A M Best's Key Rating Guide. All required insurance shall be maintained by the contractor in full force and effect during the life of the contract, and until such time as all work has been approved and accepted by the County. The Contractor is responsible for all insurance deductibles and Self-Insured Retentions.

TYPE OF INSURANCE		MINIMUM ACCEPTABLE LIMITS OF LIABILITY
1.	Workers Compensation	Statutory
2.	Employers Liability	
	A. Each Accident	\$1,000,000
	B. Each Employee-disease	\$1,000,000
	C. Policy Aggregate-disease	\$1,000,000
3.	**Commercial General Liability ****	
	A. Per Occurrence	\$2,000,000
	B. General Aggregate	
	1. General Aggregate- Per project	\$2,000,000
	2. General Aggregate - Products/ Completed Operations	\$2,000,000
4.	Personal and Advertising Injury	\$2,000,000
	Each Occurrence	\$2,000,000
5.	Fire Legal Liability (any one fire)	
6.	Medical Expense (any one person)	\$10,000
7.	**Umbrella Excess Liability (over primary)	\$5,000,000
	Retention for Self-Insured Hazards (each occurrence)	\$5,000,000
8.	** Business Auto Liability ****	\$1,000,000
9.	***Environmental Impairment / Pollution Liability	\$5,000,000

At all times during the term of the contract, the Contractor and its independent contractors shall maintain, at their sole expense, insurance coverage for the Contractor, its employees, officers and independent contractors, as follows:

- NOTE:
- A) It is the responsibility of Contractor to provide a copy of this PROPOSAL to their insurance carrier.
 - B) It may also be required that the Contractor's insurer and coverage be approved by County prior to execution of the Contract.
 - C) No work shall be started until receipt of Certificate of Insurance.

The County of DuPage shall be named as additionally insured on all certificates of insurance. Insurance certificates shall also reference project name and BID NUMBER. Certificates should be faxed (and hard copy mailed) to:

DuPage County Procurement Services Division
Bruce Flowers, Buyer
421 North County Farm Road
Wheaton, IL 60187-3978

TX: (630) 407-6182
FX: (630) 407-6201

COUNTY OF DU PAGE, ILLINOIS

The insurance carrier of the insured is required to notify the County of DuPage of termination of any or all of these coverages, prior to the completion of any contract, at least 30 days prior to expiration.

CHANGES IN INSURANCE COVERAGE:

The Contractor will immediately notify the County if any insurance has been cancelled, materially changed, or renewal has been refused and the Contractor shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage(s) and limits. If suspension of work should occur due to insurance requirements, upon verification by the County of the required insurance the County will notify Contractor when they can proceed with the work. Failure to provide and maintain the required insurance coverage(s) and limits could result in immediate cancellation of the contract and the Contractor shall accept and bear all costs that may result due to the Contractor's failure to provide and maintain the required insurance.

INSURANCE RATING:

All of the above-specified types of insurance shall be obtained from companies that have at least an A-VII rating in Best's Guide or the equivalent.

SURVIVAL OF INDEMNIFICATION:

The indemnification described above shall not be limited by reason of the enumeration of any insurance coverage herein provided, and indemnification shall survive the termination of the Contract.

NOTICE OF LAWSUIT:

Within 5 days of service of process, the County shall notify the Contractor of any lawsuit involving the indemnification provided for above. Failure to provide such notice shall not relieve the Contractor of its obligation to provide indemnification. However, the County shall be responsible for any additional costs of defense incurred due to their failure to provide such notice within 60 days.

CHOICE OF LEGAL COUNSEL:

The Contractor shall provide coverage as provided in the contract, if the County, an Employee, or Elected Official is named in a lawsuit then the County retains the right to choose legal counsel subject to the approval of the County and appointment by the State's Attorney of DuPage County.

RIGHTS RETAINED:

Notwithstanding the foregoing, nothing contained herein shall be deemed to constitute a waiver of any defenses or immunities otherwise available to the County.

END OF INSURANCE REQUIREMENTS

COUNTY OF DU PAGE, ILLINOIS

Specifications

This bid is for no lead, reformulated gasoline with ethanol, ultra-low sulfur diesel fuel and Bio-Diesel fuel to be purchased for and delivered F.O.B. to various DuPage County locations for the period, **April 1, 2016 through March 31, 2017**, subject to three (3) additional twelve (12) month renewal periods.

Bid Pricing will be determined by your company's **MARK-UP** per fuel category, multiplied by the annual **GALLON USAGE** for each of 3 County Departments/Agencies:

$$\text{MARK-UP (X) ANNUAL GALLON USAGE} = \text{EXTENDED BID PRICE}$$

FUEL REQUIREMENTS:

The diesel fuel shall comply with the ANSI/ASTM Standard Specifications D4814-92A, or the latest revision thereof. The premium, no lead, reformulated gasoline in this bid must meet the provisions of the "Federal Clean Air Act" effective January 1, 1995, and any other subsequent revisions as amended. Diesel fuel used is an Ultra Low Sulfur Diesel. (625 ILCS 5/12-705.1)

Vendor must list on this bid the fuel brands and fuel additive packages currently supplied by the vendor. These may be changed at the vendor's request during the contract period to another brand or package that meets the requirements specified herein. Any fuel brand or fuel additive change must be approved by the County prior to delivery of the fuel or fuel containing the additive package. The County has the right to reject any changes in fuel brand or fuel additives.

Octane ratings and grade descriptions are as follows:

TYPE	MINIMUM OCTANE RATING OR GRADE
Regular Reformulated Gasoline w/ethanol	87
Midgrade Reformulated Gasoline w/ethanol	89
Premium Reformulated Gasoline	93
Ultra Low Sulfur No. 2 Diesel Fuel	Minimum Cetane Rating: 45 Flash Point:130° F
Ultra Low Sulfur No. 1 Diesel Fuel	Minimum Cetane Rating: 45 Flash Point:130° F
Winter Premium Additized Diesel Fuel	Cold Filter Plug Test To -20° F to -25° F
Bio-Diesel B20	20% soy bio-diesel by content blended with No. 2 Diesel Fuel or Winter Premium Additized Diesel Fuel. Bio-Diesel must meet or exceed ASTM D-6751 standard for bio-diesel fuel. Vendor or supplier responsible for blending the fuel must have at least two (2) years of year-round experience blending soy bio-diesel. Bio-diesel must be treated with an additive package giving the fuel the following characteristics; -minimum CFPP of -20° F -de-icer agent that prevents water up to .01% by volume from freezing to a temperature of -45° F -lubricity protection of 5,000+ on the Scuffing Load B.O.C.L.E. test -Minimum of 45 Cetane rating -Detergent to clean fuel injectors and provide fuel stability in excess of 12 months
Bio-Diesel B-5	5% soy Bio-diesel by content blended With no.2 Diesel Fuel or Winter Premium Additized Diesel Fuel. Bio-Diesel must meet or exceed ASTM D-6751 standard for bio-diesel fuel. Vendor or supplier responsible for

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	blending the fuel must have at least two (2) years of year-round experience blending soy bio-diesel. Bio-diesel must be treated with an additive package giving the fuel the following characteristics; -minimum CFPP of -20° F -de-icer agent that prevents water up to .01% by volume from freezing to a temperature of -45° F -lubricity protection of 5,000+ on the Scuffing Load B.O.C.L.E. test -Minimum of 45 Cetane rating -Detergent to clean fuel injectors and provide fuel stability in excess of 12 months
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Quality Control

All quality control will be the responsibility of the County. The County reserves the right to sample delivered fuel in any manner for quality control or testing purposes.

All gasoline and diesel fuel that does not meet specifications will be rejected, and when so ordered by the using County department, the supplier shall at his expense, replace all inferior product delivered, and return with product meeting the specifications.

Volume Measure

In all transactions of which these specifications are a part, a gallon is defined as a volume of 231 cubic inches at a standard temperature of sixty (60) degrees Fahrenheit.

Additional Services

Pre-winter audits on all above and below ground tanks, to include the following at no additional charge:

- Use of a tank bottom sampler device (like a Bacon Bomb) to check for presence of water and bacteria in the underground tanks using a sample from the bottom of each tank.
- Treating any tank found to contain bacteria with a biocide.
- Providing the County with a detailed copy of each site's tank audit, including site address, fill condition, amount of standing water in spill basket, presence of bacteria, fill cap tightness and list of recommendations.

Taxes

Taxes will need to be outlined separately.

Illinois Motor Fuel tax:	Gasoline	.19
Illinois Motor Fuel tax:	Diesel	.215
Illinois Underground Storage Tank Tax:		.0030
Environmental Impact Fee:		.008

Illinois Retailer's Occupation Tax and DuPage County Tax - The County of DuPage is exempt from payment of these taxes.

DELIVERIES:

All deliveries to the various DuPage County locations must be delivered by a trailer dispensing system.

The normal accepted delivery time frame is within 24 hours after an order is placed by the using County department. However, in areas of heavy usage, delivery may be required within a 24-hour period. Tanks must be dipped before and after each delivery to verify delivery load. Authorized County personnel must be present.

COUNTY OF DU PAGE, ILLINOIS

DOT / Public Works / Power Plant deliveries must be fuel tanker trucks and must be compatible with the Stage II vapor recovery USTS. Average load sizes are 8500 gallons for gasoline and 7200 gallons for diesel.

For DuPage Forest Preserve deliveries, a Fuel Tank wagon OR Fuel Tanker Trailer can be used. Typical loads would be two 3000 gallons. However, delivery loads could be split loads OR its own load.

General Delivery Hours:

1. 6:00am to 2:00pm for Division of Transportation
2. 8:00am to 2:00pm for Public Works Facilities
3. 7:00am to 3:30pm for Facilities Management
4. 6:30am to 2:30pm for DuPage County Forest Preserve District
5. 6:00am to 1:30pm for Oak Meadows and Maple Meadows Golf Courses

Emergency deliveries are considered if arrangements are made in advance.

PAYMENT AND INVOICING

Payment terms are in compliance with the Illinois Prompt Payment ACT (50 ILCS 505)

Supplier must submit invoices in duplicate, accompanied by the supplier's ORIGINAL, SIGNED delivery ticket. Invoices shall reference the Contract number assigned to that location where delivery is made.

The figure submitted, should be what is subtracted from or added to the Low Chicago Rack Base Published price from OPIS on the date of delivery.

When invoicing, a copy of the Low Chicago Rack Base OPIS published price list on day of delivery must be enclosed with each invoice, with price used highlighted.

The County of DuPage does not pay the Federal Excise Tax on fuel purchases. It is a requirement of this contract that the supplier agrees not to charge this tax. It will be the responsibility of the successful supplier to file all appropriate paper work for the refund of the federal excise tax

EXTENDED BID PRICING:

Bid Pricing will be determined by your company's MARK-UP per fuel category, multiplied by the annual GALLON USAGE for each of 3 County Departments/Agencies:

$$\text{MARK-UP (X) ANNUAL GALLON USAGE} = \text{EXTENDED BID PRICE}$$

END OF SPECIFICATIONS

COUNTY OF DU PAGE, ILLINOIS

DELIVERY LOCATIONS AND ESTIMATED ANNUAL USAGE**GROUP 1: DUPAGE COUNTY DIVISION OF TRANSPORTATION & PUBLIC WORKS**

<u>DELIVERY ADDRESS:</u>	<u>BILL TO ADDRESS:</u>
DuPage County Division of Transportation Attn: Chuck Curcio 180 North County Farm Road Wheaton, IL 60187 TX: 630/ 407-6930 FX: 630/ 407-6962	DuPage County Division of Transportation Attn: Kathy Black 180 North County Farm Road Wheaton, IL 60187 TX: 630/ 407-6930 FX: 630/ 407-6962
DuPage County Public Works Department- Woodridge Attn: Peter McGhee 7900 South Route 53 Woodridge, IL 60517 TX: 630/985-7400 FX: 630/985-4802	DuPage County Public Works Department Attn: Accounts Payable 7900 South Route 53 Woodridge, IL 60517 TX: 630/985-7400 FX: 630/985-4802
DuPage County Public Works Department- Knollwood Attn: Peter McGhee 11 S. 175 Madison Burr Ridge, IL 60521 TX: 630/323-0677 FX: 630/323-0963	DuPage County Public Works Department Attn: Accounts Payable 7900 South Route 53 Woodridge, IL 60517 TX: 630/985-7400 FX: 630/985-4802

FUEL TANK CAPACITY:**D.O.T**

- 2 in-ground Tanks @ 10,000 gallons each for **Gasoline**. Annual Usage: **355,000 gallons Midgrade Gasoline**
- 1 in-ground Tank @12,000 gallons **Diesel**. Annual Usage: **112,000 gallons Diesel** (including bio-diesel approx. 55-60% Low Sulfur Clean Diesel Fuel Grade 2)

PW Woodridge

- 2 in-ground Tanks: 1- 10,000 gallons AND 1-6,000 gallons with annual usage 40,000 gallons **Midgrade Gasoline**
- 1 in-ground Tank @ 10,000 gallons **Diesel** with annual usage 25,000 gallons **Diesel** (including bio-diesel)

PW Knollwood – Burr Ridge

- 1 in-ground Tank @ 10,000 gallons with annual usage 40,000 gallons **Midgrade Gasoline**
- 1 in-ground Tank @ 10,000 gallons **Diesel** with annual usage 20,000 gallons **Diesel**

COUNTY OF DU PAGE, ILLINOIS**GROUP 1 BID PRICING:**

Price added to the OPIS LOW Chicago Rack Base Published price list on Date of Delivery:

EST. GASOLINE-ALL GRADES USAGE	MARKUP ADDED TO OPIS LOW RACK GALLON PRICE	EXTENDED COST ADJUSTMENT (gallons X markup rate)
445,000 GALLONS	\$ 0.005	\$ 2,225.00
EST. LOW SULFER FUEL CLEAN DIESEL GRADE 2 USAGE	MARKUP ADDED TO OPIS LOW RACK GALLON PRICE	EXTENDED COST ADJUSTMENT (gallons X markup rate)
172,000 GALLONS	\$ 0.015	\$ 2,580.00
	GROUP 1 TOTAL	\$ 4,805.00

*Annual usage is only an estimate of past used quantities and does not project actual usage.

*IF a Discount to OPIS Price, please note _____

GROUP 2 – FOREST PRESERVE DISTRICT OF DUPAGE COUNTY

DELIVERY ADDRESSES:	BILL TO ADDRESS:
Blackwell Fuel Facility Grounds Maintenance Office 29W220 Mack Road West Chicago, Illinois 60185 Tel: 630-876-5920 Fax: 630-231-0979	Forest Preserve District of DuPage County Attn: Accounting Supervisor P.O. Box 5000 Wheaton, IL 60189 Tel: 630-933-7661 Fax: 630-871-7533
Churchill Woods 881 W. St. Charles Road Lombard, IL Tel: 630-580-7100 Fax: 630-629-1755	Same as above
Maple Meadows Golf Course 245 S. Mill Road Addison, IL Tel: 630-616-8424 Fax: 630-616-1934	Same as above
Oak Meadows Golf Course 660 Wood Dale Road Addison, IL Tel: 630-595-1800 Fax: 630-595-2234	Same as above

COUNTY OF DU PAGE, ILLINOIS**FUEL TANK CAPACITY:****Blackwell Fuel Facility**

- 1 above-ground Tank @ 1,500 gallons with annual usage 58,000 gallons Regular Gasoline
- 1 in-ground Tank @ 2,500 gallons with annual usage 40,000 gallons Bio-Diesel B20

Churchill Woods

- 1 in-ground Tank @ 1,000 gallons with annual usage 8,000 gallons Bio-Diesel B20

Maple Meadows Golf Course

- 1 above-ground Tank @ 500 gallons with annual usage 4,000 gallons Regular Gasoline
- 1 above-ground Tank @ 500 gallons with annual usage 3,000 gallons Bio-Diesel B20

Oak Meadows Golf Course Fuel Facility

- 1 above-ground Tank @ 500 gallons with annual usage 4,000 gallons Regular Gasoline
- 1 above-ground Tank @ 500 gallons with annual usage 5,500 gallons Bio-Diesel B20

GROUP 2 BID PRICING:

Price added to the OPIS LOW Chicago Rack Base Published price list on Date of Delivery:

EST. GASOLINE-ALL GRADES USAGE	MARKUP ADDED TO OPIS LOW RACK GALLON PRICE	EXTENDED COST ADJUSTMENT (gallons X markup rate)
66,000 GALLONS	\$ 45	\$ 29,700.00
EST. BIO DIESEL USAGE	MARKUP ADDED TO OPIS LOW RACK GALLON PRICE	EXTENDED COST ADJUSTMENT (gallons X markup rate)
56,500 GALLONS	\$ 45	\$ 25,425.00
	GROUP 2 TOTAL	55,125

*Annual usage is only an estimate of past used quantities and does not project actual usage.

*IF a Discount to OPIS Price, please note _____

COUNTY OF DU PAGE, ILLINOIS**GROUP 3 – DUPAGE COUNTY FACILITIES MANAGEMENT / POWER PLANT**

DELIVERY ADDRESS:	BILL TO ADDRESS:
DuPage County Facilities Management/Power Plant Attn: Mario Martino 410 N. County Farm Road Wheaton, IL 60187 Tel: 630-918-4933	DuPage County Facilities Management/Power Plant Attn: Katie Arlowe 421 N. County Farm Road Wheaton, IL 60187 Tel: 630-407-5695

FUEL TANK CAPACITY:

- 1 in-ground Tank @ 10,000 gallons using Ultra Low Sulfur Diesel No. 2
- 2 in-ground Tanks @ 12,000 gallons each with total annual usage for all 3 tanks of 30,000 gallons of Ultra Low Sulfur Diesel No. 2 (NO BIO DIESEL IN POWER PLANT TANKS)

GROUP 3 ADDITIONAL SERVICES – SYPHON & TRANSPORT

DuPage County would like a quote to syphon and transport diesel fuel as described below:

FROM: DuPage Power Plant, 410 N. County Farm Road, Wheaton, IL 60187

TO: Division of Transportation, 140 N. County Farm Road, IL 60187.

- This would be Seasonal Service for Jan-Feb timeframe.
- Potentially up to 4 times for the season.
- 30,000 gallon capacity between 3 tanks divided by approximately 7500 gallon shipment increments

GROUP 3 BID PRICING:

Price added to the OPIS LOW Chicago Rack Base Published price list on Date of Delivery:

EST. ULTRA LOW SULFER DIESEL USAGE	MARKUP ADDED TO OPIS LOW RACK GALLON PRICE	EXTENDED COST ADJUSTMENT (gallons X markup rate)
30,000 GALLONS	\$.015	\$ 450
ADDITIONAL SERVICES - SYPHON & TRANSFER DIESEL FUEL	PRICE FOR ONE (1) 7500 GALLON LOAD	EXTENDED COST FOR FOUR (4) LOADS
30,000 GALLONS	\$ 600	\$ 2400
	GROUP 3 TOTAL	\$ 2850.00

*Annual usage is only an estimate of past used quantities and does not project actual usage.

*If a Discount to OPIS Price, please note _____

COUNTY OF DU PAGE, ILLINOIS

BID FORM

PROCUREMENT SERVICES DIVISION
BID #16-043-BF

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Buchanan Energy (N) LLC
Main Business Address	7315 Mercy RD
City, State, Zip Code	Omaha, NE, 68124
Telephone Number	@ 630-509-2051
Fax Number	866-460-7283
Bid Contact Person 1	Matthew Atkins
Email Address	MATKINS@buchananenergy.com
Bid Contact Person 2	Kevin Stowe
Email Address	kstowe@buchananenergy.com

TO: The DuPage County Procurement Services Division

The undersigned certifies that he is:

- ☐ the Owner/Sole Proprietor
 ☐ a Member of the Partnership
 ☒ an Officer of the Corporation
 ☐ a Member of the Joint Venture

herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Steve Buchanan
(President or Partner)

Kevin Kendrick
(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. 1, , and issued thereto;

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

COUNTY OF DU PAGE, ILLINOIS

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, bid rigging or bid-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. *(Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)*

Further, the bidder certifies that he has provided equipment, supplies or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule.

COUNTY OF DU PAGE, ILLINOIS

BID PRICING SUMMARY

GROUP 1 TOTAL	\$ 4805
GROUP 2 TOTAL	\$ 55,125.00
GROUP 3 TOTAL	\$ 2850.00
TOTAL BID PRICE	\$ 22055.00 62

↖ \$ 62,780

BID AWARD CRITERIA:

• For Group 1 and Group 3

A contract will be awarded to lowest responsive, responsible bidder based upon the LOWEST EXTENDED BID PRICING. We reserve the right to issue awards by group, category or to take the lowest average of both, whichever is in the best interest of the County.

The Contractor agrees to provide the equipment, service and supplies described above and in the contract specifications under the conditions outlined in attached documents for the amount stated above subject to unit quantity adjustments based upon actual usage. Annual usage is only an estimate of past used quantities and does not project actual usage.

• For Group 2

The Forest Preserve District of DuPage County will make an independent determination on whether it will enter into an agreement with the Awarded Contractor.

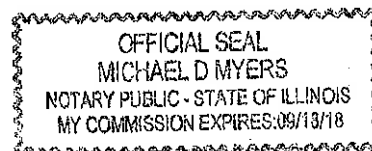
The Contractor agrees to provide the equipment, service and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X Michael D. Myers Business Development Manager
(Signature and Title) CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED FOR CONSIDERATION

Subscribed and sworn to before me this 2 day of MARCH AD, 2016

Michael D. Myers My Commission Expires: 9-18-2018
(Notary Public)



COUNTY OF DU PAGE, ILLINOIS

VENDOR ETHICS DISCLOSURE

The Vendor Ethics Disclosure Statement can be found on the next page and on the County's Internet site under Contractor Forms in the Procurement section. The most current version of the form should always be utilized. There is also another form for additional pages; all pages are Adobe fillable forms.

Continuing Disclosure: It is the contractor/vendor's responsibility to update contribution information on an ongoing basis during the life of the contract. The vendor is required to submit an updated Ethics Disclosure Statement to the user department, any time contributions are made to the Chairman or County Board Members subsequent to the most recent authorized contract action.

Failure to Comply: Failure to provide the requested information will at minimum delay awarding of the contract and could result in the selected vendor being disqualified as non-responsive and non-responsible.

Providing fraudulent information on the Vendor Ethics Disclosure Statement may result in a Class 3 Felony.

Contribution: A gift, subscription, dues, loan, advance or deposit of money or anything of value, including services, knowingly received in connection with the nomination for election or election of any person to County office.

Multi-year contracts: Those contracts with a duration greater than 12 months require annual updates, to be filed by the vendor with the user department, and forwarded to Procurement. The reporting period should be the current and previous calendar years.

Prohibited Source: Any person or entity who (i) is seeking official action by the Chairman, County Board member or in the case of an employee, by the employee or by the Chairman or County Board member, or another employee directing that employee; (ii) does business or seeks to do business with the Chairman, County Board member or employee (iii) conducts activities regulated by the Chairman, County Board member or employee (iv) has interests that may be substantially affected by the performance or non-performance of the official duties of the Chairman, County Board member or employee (v) is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act or the DuPage County Lobbyist Registration Act, except that an entity not otherwise a prohibited source does not become a prohibited source merely because a registered lobbyist is one of its member or serves on its board of directors (vi) is a Political Action Committee to which a prohibited source has contributed.

COUNTY OF DU PAGE, ILLINOIS



Required Vendor Ethics Disclosure Statement

Company Name:	Buchanan Energy (N) LLC		
Company Contact:	Matthew Atkins	Contact Phone:	312-221-1521
Bld/Contract/ PO:	# 16-043-BF Gas and Fuel DuPage County		

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

- Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

I have made the following campaign contributions within the current and previous calendar year:

If no contributions have been made enter "NONE" below:

Recipient	Donor	Description (e.g., cash, type of item, in-kind service, etc.)	Amount/Value	Date Made
NONE				

Attach additional sheets if necessary. Sign each added sheet and number each page __ (#) of __ (total pages).

- All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid and shall update such disclosure with any changes that may occur.

Lobbyists, Agents And Representatives And All Individuals Who Are Or Will Be Having Contact With County Officers Or Employees In Relation To The Contract Or Bid	Telephone	Email
Matthew Atkins	312-221-1521	matkins@buchananenergy.com
Kevin Stowe	312-771-5528	kstowe@buchananenergy.com
Steve Wells	630-465-2814	swells@buchananenergy.com

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments.

The full text of the county's ethics and procurement policies and ordinances are available at <http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name

Title

Date

Matthew Atkins

Director of Business Development

3/1/2016

Form **W-9**
(Rev. December 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Name (as shown on your income tax return)
Buchanan Energy (N) LLC

Business name/disregarded entity name, if different from above
Bucky's

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate
☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) **C** ☐ Exempt payee
☐ Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
7315 Mercy Rd

City, state, and ZIP code
Omaha, NE 68124

Let account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-				-	
Employer identification number								
8	0	-	0	6	4	8	3	6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here

Signature of U.S. person ▶

Keith B. Smith

Date ▶

9-9-15

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

COUNTY OF DU PAGE, ILLINOIS

REFERENCES

The bidder must list four (4) references, listing firm name, address, telephone number and contact person to whom they have provided similar equipment, material or services for a period of not less than six (6) months. Additional references may be required. If bidder is a new business, provide references that will enable the County to determine if bidder is responsible.

COMPANY NAME:	All Truck Transportation
ADDRESS:	4924 S. Austin Ave. Chicago, IL
	60638
CONTACT PERSON:	Greg Meller
TELEPHONE NUMBER:	708-496-6068

COMPANY NAME:	Village of Lisle
ADDRESS:	925 Burlington Ave, Lisle, IL 60532
CONTACT PERSON:	Ken Lange
TELEPHONE NUMBER:	630-271-4185

COMPANY NAME:	City of St. Charles
ADDRESS:	2 E. Main St. St. Charles, IL
	60174
CONTACT PERSON:	Vince Groezinger
TELEPHONE NUMBER:	630-377-4421

COMPANY NAME:	MGS Inc
ADDRESS:	3155 W Dundee Rd Northbrook, IL
CONTACT PERSON:	Gulnar Manir S Gilani
TELEPHONE NUMBER:	847-498-2450

STATE THE NUMBER OF YEARS IN BUSINESS:	34
STATE THE CURRENT NUMBER OF PERSONNEL ON STAFF:	800

COUNTY OF DU PAGE, ILLINOIS

**SAMPLE
CONTRACT AGREEMENT
CONTRACT #16-043-BF BETWEEN [CONTRACTOR]
AND THE COUNTY OF DU PAGE**

THIS AGREEMENT is entered into this _____ day of _____, 2016, between the County of DuPage, Illinois a body corporate and politic, located at 421 North County Farm Road, Illinois, 60187-3978 (hereinafter referred to as the COUNTY), and _____, licensed to do business in the State of Illinois, located at _____ (hereinafter referred to as the CONTRACTOR).

RECITALS

WHEREAS, the COUNTY requires the goods and/or services specified in Bid #16-043-BF for its Department of Facilities Management and Public Works, located at the DuPage County Center, 421 North County Farm Road, Wheaton, Illinois 60187 and DuPage County Public Works Treatment Plant, 7900 S. Route 53, Woodridge, IL 60517; and

WHEREAS, the CONTRACTOR is the vendor selected pursuant to the bid process and is willing to perform under the terms of the Bid and this Contract.

NOW, THEREFORE, in consideration of the premises and mutual covenants contained herein, the parties agree that:

1.0 CONTRACT DOCUMENTS

1.1 This Contract includes all of the following component parts, all of which are fully incorporated herein and made a part of the obligations undertaken by the parties:

- 1.1.a Bid Invitation
- 1.1.b Project Information
- 1.1.c Instructions to Bidders
- 1.1.d General Conditions
- 1.1.e Special Conditions
- 1.1.f Insurance/Bonding Requirements and Certificates
- 1.1.g Bid Form (including Certification/Proposal, Signature Affidavit including Proposal Pricing)
- 1.1.h Specifications (including any addenda, interpretations and approved exceptions)
- 1.1.i Exhibits
- 1.1.j County Purchase Order

1.2 All documents are or will be on file in the office of the Procurement Services Division, DuPage Center, 421 North County Farm Road, Room 3-400, Wheaton, Illinois 60187.

1.3 In the event of a conflict between any of the above documents, the documents control from top to bottom; i.e., "a" controls over "b".

2.0 DURATION OF THIS CONTRACT

2.1 Unless terminated as provided in the Bid Invitation, the term of this Contract shall be a two year period.

2.2 The Contract term is subject to renewal according to the Bid Invitation Specifications.

2.3 In no event shall the term plus renewals exceed four (4) years.

COUNTY OF DU PAGE, ILLINOIS

3.0 BID PRICES AND PAYMENT

- 3.1 The Contractor shall provide the required goods and or services described in the Bid Specifications for the prices quoted on the Bid Form.
- 3.2 The County shall make payment pursuant to the Illinois Local Government Prompt Payment Act, except that no payment shall be approved where the Contractor has failed to comply with certified payroll requirements of the Illinois Prevailing Wage Act or Davis Bacon Act.

4.0 AMENDMENTS

- 4.1 This Contract may be amended by mutual agreement.
- 4.2 All amendments will conform to State of Illinois Statutes and County procedures for Change Orders.

5.0 CONTRACT ENFORCEMENT - ATTORNEY'S FEES

- 5.1 If the County is required to take legal action to enforce performance of any of the terms, provisions, covenants and conditions of this Contract, and by reason thereof, the County is required to use the services of an attorney, including the States Attorney, then the County shall be entitled to reasonable attorney's fees and all expenses and costs incurred by the County pertaining thereto and in enforcement of any remedy, including costs and fees relating to any appeal.

6.0 SEVERABILITY CLAUSE

- 6.1 If any section, paragraph, clause, phrase or portion of this Contract is for any reason determined by a court of competent jurisdiction to be invalid and unenforceable, such portion shall be deemed separate, distinct and an independent provision, and the court's determination shall not affect the validity or enforceability of the remaining portions of this Contract.

7.0 GOVERNING LAW

- 7.1 This Contract shall be governed by the laws of the State of Illinois both as to interpretation and enforcement. Venue for all disputes will be exclusively in the circuit court for the Eighteenth Judicial Circuit in DuPage County, Illinois and that Illinois law will control.

8.0 ENTIRE AGREEMENT

- 8.1 This Contract, including the documents listed in 1.0, contains the entire agreement between the parties.
- 8.2 There are no covenants, promises, conditions, or understandings; either oral or written, other than those contained herein.

IN WITNESS WHEREOF, the parties set their hands and seals as of the date first written above.

COUNTY OF DU PAGE, ILLINOIS

[CONTRACTOR]

By: _____
JOHN A. MENEGHINI
PROCUREMENT OFFICER

By: _____
AUTHORIZED SIGNATURE

TITLE



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: Dave Buckley

SCHEDULED

AGENDA ITEM (ID # 2253)

DOC ID: 2253

Approve the award of a contract in partnership with DuPage County Procurement Services, which is an authorized exception in the purchasing policy of the Municipal Code, to Compass Minerals America Inc., of Overland Park, Kansas, for the purchase of 1,600 to 2,600 tons of bulk rock salt, in an amount not to exceed \$146,510, to be expensed to the Motor Fuel Tax Fund, and for the purchase of 400 tons of emergency bulk rock salt, if needed, in an amount not to exceed \$25,740, to be expensed to the Motor Fuel Tax Fund. (Public Works Director Hansen)

Background

In 2014, Glen Ellyn utilized DuPage County's "Bulk Rock Salt" bid to diversify salt procurement sources and to investigate possible cost benefits. The county made their bid available to all DuPage County municipalities and townships with an alternate quote for the total municipality/township salt request. In 2014, Glen Ellyn received 50% of the total salt needed for the winter seasons from the DuPage County bid and 50% from the State of IL bid. Last year Glen Ellyn did not participate in the joint purchase program offered by the State of IL for the purchase of bulk rock salt used for snow and ice control and instead used the DuPage County Bid as the sole source for salt delivery. This was due to favorable pricing as well as additional delivery quantities and specifications that benefited those municipalities who participated in the bid.

The favorable delivery quantities and specifications of the County bid vs. the State bid are as follows: better options on bid amounts (80%-130% with the possibility to extend to 150% vs 80%-120% with no extension), better delivery options than the state (3 working days from date of order vs. 7 days), better options for purchasing less than 80% (pay for 80% but vendor stores unused portions to be delivered the following year at no additional cost to the municipality vs. required to pay and take delivery of 80% of salt order), better options for early delivery of salt (declared amount by 9/30 vs. no option) and better quality (lump free vs. no requirement regarding lumps).

Subject

Due to the favorable bid factors and the unreliability of the State of IL bid shown in 2014, Public Works placed an order for 2,000 tons of salt to be delivered between December 1, 2016 and May 31, 2017. Public Works did not opt in for the early delivery of salt as there currently is 200 tons of salt in storage and an additional 200 tons required to order to meet the minimum purchase amount on the 2015-16 contract that will be delivered at some point in 2016. The low bid was by Compass Minerals America, Inc for \$56.35/ton, a reduction of \$14.09/ton from 2015-16 pricing; a 20% reduction in cost. Public Works has requisitioned a total of 2,000 tons of salt through DuPage County Procurement Services. Per the contract, we are obligated to purchase between 80% (1,600 tons) and 130% (2,600 tons) of the 2,000 ton order dependent on winter weather.

Compass Minerals did not provide a quote to municipalities for the additional 130%-150% quantities. This was one of the main reasons Glen Ellyn used the County bid over the State bid. Glen Ellyn contacted Compass Minerals directly; Compass was reluctant to provide a quote due to over exposure on salt quantities, but the second low bidder provided a 130%-150% quote. This 130%-150% (equal to 400 tons of salt) eliminates the need for Glen Ellyn to secure an emergency salt bid. After much discussion, Glen Ellyn negotiated with Compass as the low bidder to provide a quote for this quantity of salt. Another DuPage municipality was also able to use this negotiation for their salt needs (both communities don't have salt domes and need quoted emergency salt prices due to salt storage and early delivery restrictions).

Glen Ellyn has approximately 200 tons of salt currently in storage, will receive an additional 200 tons of salt before December on the 2015-16 contract, and can purchase 3,000 tons of salt on the proposed 2016-17 contract for a maximum combined total of 3,400 tons of salt for snow and ice removal for the winter of 2016-17. Average salt use in a winter season is 2,100 tons; the minimum purchase (1,600 tons) plus the 400 tons in storage results in a total minimum amount just under the average use.

Budget Impact

Based on the bid quantities, Public Works expects salt expenses to be between \$90,160 (1,600 tons) and \$146,510 (2,600 tons). These funds will be charged to the Motor Fuel Tax Fund. The FY16 budget has \$158,440 budgeted for salt of which approximately \$5,000 has been spent to date. Salt purchases in January, February and March 2016 were charged to a purchase order carried over from FY15. Approximately \$70,000 will remain from this carried over amount after the required purchase of 200 tons by the end of May; this leaves approximately \$223,000 available in approved dollars in the Operating Supplies/Salt line item in the MFT Fund. Unused dollars of this requested approval will be carried over into FY17 for salt purchases in January-March, 2017.

The negotiated quote for price/ton of the 130%-150% is \$64.35; if Glen Ellyn were to use all 400 tons, this would be an additional \$25,740 incurred by the budget, still remaining within MFT Salt Delivery budgeted dollars for FY16.

Recommendation

Approve the purchase of salt through the DuPage County procurement services bid. Compass Minerals America Inc is the low bid for supplying salt to Glen Ellyn.

Action Requested

The Village Board is requested to approve the award of a contract to Compass Minerals America Inc of Overland Park, KS for the purchase of 1,600 to 2,600 tons of bulk rock salt at a not to exceed amount of \$146,510 charged to the Motor Fuel Tax (MFT) Fund.

The Village Board is requested to waive competitive bidding and award a contract to Compass Minerals America Inc of Overland Park, KS for the purchase of 400 tons of emergency bulk rock salt, if needed, at a not to exceed amount of \$25,740 charged to the Motor Fuel Tax (MFT) Fund.

Agenda Item (ID # 2253)

Meeting of May 23, 2016

ATTACHMENTS:

- SALT CONTRACT AGREEMENT 2016-17 (DOCX)
- DPC Bid Tab and Municipal Quotes 2016-17 (PDF)

CONTRACT AGREEMENT
BULK ROCK SALT CONTRACT BETWEEN
COMPASS MINERALS AMERICA INC. AND THE
VILLAGE OF GLEN ELLYN

THIS AGREEMENT is entered into this 23rd day of May, 2016, between the Village of Glen Ellyn, located at 535 Duane St, Glen Ellyn, IL 60137 (hereinafter referred to as the VILLAGE), and Compass Minerals America, Inc, licensed to do business in the State of Illinois, located at 9900 W 109th St., Suite 100, Overland Park, KS 66210 (hereinafter referred to as the CONTRACTOR).

RECITALS

WHEREAS, the VILLAGE requires the goods and/or services specified in the attached DuPage County Bulk Rock Salt Bid for its Department of Public Works, located at the 30 S Lambert Rd, Glen Ellyn, IL 60137; and

WHEREAS, the CONTRACTOR provided the VILLAGE with a quote for the unit cost for quantities between 130%-150% of projected usage at \$64.35/ton that was not part of the original bid.

WHEREAS, the CONTRACTOR is the vendor selected pursuant to the bid process and is willing to perform under the terms of the Bid and this Contract.

NOW, THEREFORE, in consideration of the premises and mutual covenants contained herein, the parties agree that

1.1 CONTRACT DOCUMENTS

1.2 This Contract includes all of the following component parts, all of which are fully incorporated herein and made a part of the obligations undertaken by the parties:

- 1.2.a Bid Invitation
- 1.2.b Project Information
- 1.2.c Instructions to Bidders
- 1.2.d General Conditions
- 1.2.e Special Conditions
- 1.2.f Bonding Requirements and Certificates
- 1.2.g Bid Form (including Certification/Proposal, Signature Affidavit including Proposal Pricing)
- 1.2.h Specifications (including any addenda, interpretations and approved exceptions)
- 1.2.i Exhibits
- 1.2.j VILLAGE Purchase Order

1.3 All documents are or will be on file in the office of the Finance Department, Civic Center, 535 Duane St, Glen Ellyn, IL 60137.

1.4 In the event of a conflict between any of the above documents, the documents control from top to bottom; i.e., "a" controls over "b".

2.1 DURATION OF THIS CONTRACT

- 2.2 Unless terminated as provided in the Bid Invitation, the term of this Contract shall be a one year period beginning on June 1, 2016 and continuing through May 31, 2017.
- 2.3 The Contract term is subject to renewal according to the Bid Invitation Specifications.
- 2.4 In no event shall the term plus renewals exceed four (4) years.

3.1 BID PRICES AND PAYMENT

- 3.2 The Contractor shall provide the required goods and or services described in the Bid Specifications for the prices quoted on the Bid Form.
- 3.3 The VILLAGE shall make payment pursuant to the Illinois Local Government Prompt Payment Act, except that no payment shall be approved where the Contractor has failed

VILLAGE OF GLEN ELLYN, ILLINOIS

to comply with certified payroll requirements of the Illinois Prevailing Wage Act or Davis Bacon Act.

4.0 AMENDMENTS

- 4.1 This Contract may be amended by mutual agreement.
- 4.2 All amendments will conform to State of Illinois Statutes and VILLAGE procedures for Change Orders.

5.1 CONTRACT ENFORCEMENT- ATTORNEY'S FEES

- 5.2 If the VILLAGE is required to take legal action to enforce performance of any of the terms, provisions, covenants and conditions of this Contract, and by reason thereof, the VILLAGE is required to use the services of an attorney, including the States Attorney, then the VILLAGE shall be entitled to reasonable attorney's fees and all expenses and costs incurred by the VILLAGE pertaining thereto and in enforcement of any remedy, including costs and fees relating to any appeal.

6.1 SEVERABILITY CLAUSE

- 6.2 If any section, paragraph, clause, phrase or portion of this Contract is for any reason determined by a court of competent jurisdiction to be invalid and unenforceable, such portion shall be deemed separate, distinct and an independent provision, and the court's determination shall not affect the validity or enforceability of the remaining portions of this Contract.

7.0 GOVERNING LAW

- 7.1 This Contract shall be governed by the laws of the State of Illinois both as to interpretation and enforcement. Venue for all disputes will be exclusively in the circuit court for the Eighteenth Judicial Circuit in DuPage County, Illinois and that Illinois law will control.

8.1 ENTIRE AGREEMENT

- 8.2 This Contract, including the documents listed in 1.0, contains the entire agreement between the parties.
- 8.2 There are no covenants, promises, conditions, or understandings; either oral or written, other than those contained herein.

IN WITNESS WHEREOF, the parties set their hands and seals as of the date first written above.

VILLAGE OF GLEN ELLYN, ILLINOIS

COMPASS MINERALS AMERICA INC.

By: _____
ALEXANDER DEMOS
PRESIDENT

By: _____
AUTHORIZED SIGNATURE

TITLE



**COUNTY OF DU PAGE, ILLINOIS
PROCUREMENT SERVICES DIVISION
BID TABULATION**

#16-070-BF

OPENING DATE: APRIL 20, 2016 - 2:30 P.M.

	Morton Salt	Detroit Salt	Compass Materials	Cargill Inc
Group 1A	No bid	No bid	No bid	No bid
Group 1B	\$862,200 / \$57.48tn	\$896,100 / \$59.74tn	\$845,250 / \$56.35tn	\$1,019,400 / \$67.96tn
Group 2A	\$275,895 / \$61.31tn	\$271,035 / \$60.23tn	\$253,575 / \$56.35tn	\$329,670 / \$73.26tn
Group 2B	\$2,935,739 / \$57.62tn	\$3,068,718.50 / \$60.23tn	\$2,871,032.50 / 56.35tn	\$3,751,958 / \$73.64tn

BID OPENING ATTENDED BY:

Bruce Flowers, DuPage County Buyer
 Larry Gammel, DuPage County Buyer
 Darcie Garza, D.O.T. Buyer
 Jude Paralo, Salt Exchange
 Deborah Jones, Morton Salt
 Roger Wilson, Cargill
 Sean Lierz, Compass Minerals

INVITATIONS SENT:	9	TOTAL BID RESPONSES RECEIVED:	4
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COUNTY OF DU PAGE, ILLINOIS

GROUP 2 – TOWNSHIPS/MUNICIPALITIES

All Product to be shipped F.O.B. Delivered, freight prepaid, to the locations listed. Each Township/Municipality will make an independent determination on whether it will enter into this agreement with the Awarded Contractor.

A – EARLY DELIVERY – 100% Confirmed quantities. Delivery by November 30, 2016

DESCRIPTION	QUANTITY	UNIT PRICE (PER TON)	EXTENDED PRICE
BULK ROCK SALT	4,500 TONS	\$ 56.35 /TON	\$ 253,575
TOTAL GROUP 2 -A			\$ 253,575

*Quantities are estimates only.

B – STANDARD DELIVERY – Bidders are required to provide a unit price for 80% to 130% of the estimated quantity. If the Township/Municipality agrees to enter into an agreement with the Awarded Contractor, the Township/Municipality agrees to purchase at least 80% of the quantity shown. If the Township/ Municipality does not utilize or order the 80%, the Township/ Municipality will pay for the 80% and it will be stored at the terminal, for delivery to the Township/ Municipality at a later date. This will be handled at no additional charge to the Contracting Township/Municipality.

DESCRIPTION	QUANTITY	UNIT PRICE (PER TON)	EXTENDED PRICE
BULK ROCK SALT	50,950 TONS	\$ 56.35 /TON	\$ 2,871,032.50
TOTAL GROUP 2 -B			\$ 2,871,032.50

*Quantities are estimates only.

UNIT COST PER TON FOR QUANTITIES BETWEEN 130% AND 150% OF PROJECTED USAGE
\$ _____ PER TON

TOTAL GROUP 2 A	\$ 253,575
TOTAL GROUP 2 B	\$ 2,871,032.50
TOTAL GROUP 2A + 2B (LUMP SUM BID)	\$ 3,124,607.50

COUNTY OF DU PAGE, ILLINOIS

GROUP 2: SHIPPING AND BILLING INFORMATION

LOCATION	Bill To:	Ship to:	A. 100% Confirmed Quantities - Delivery before November 30, 2016	B. 80-130% Estimated Quantities - Standard Delivery
Addison Township	411 West Potter St. Wooddale, IL 60191	411 West Potter St. Wooddale, IL 60191	0	600
Addison, Village of	1 Friendship Plaza Addison, IL 60101	1491 Jeffery Drive, Addison, IL 60101	0	2000
Aurora, City of	44 E. Downer Place, Aurora, IL 60507	720 N. Broadway, Aurora, IL 60505	0	5000
Bensenville, Village of	717 E Jefferson, Bensenville, IL 60106	717 E Jefferson, Bensenville, IL 60106	0	500
Bloomington Township	6N030 Rosedale Ave, Bloomington, IL 60108	6N030 Rosedale Ave, Bloomington, IL 60108	500	1000
Bloomington, Village of	201 S. Bloomington Road, Bloomington, IL 60108	305 Glen Ellyn Road, Bloomington, IL 60108	0	500
Burr Ridge, Village of	7660 S. County Line Road, Burr Ridge, IL 60527	9400 Garfield Ave., Burr Ridge, IL 60527	0	1500
Carol Stream, Village of	500 N. Gary Ave., Carol Stream, IL 60188	CS PW Facility, 124 Gerzevske Lane, Carol Stream, IL 60188	0	1500
Clarendon Hills, Village of	1 N Prospect Ave., Clarendon Hills, IL 60514	452 Park Ave., Clarendon Hills, IL 60514	0	400
Darien, City of	1702 Plainfield Road, Darien, IL 60561	PW Garage 1041 S. Frontage Road, Darien IL 60561	0	2000
Downers Grove Township	4340 Prince Street, Downers Grove, IL 60515	318 E. Quincy St., Westmont, IL 60559	0	1200
Downers Grove, Village of	801 Burlington Ave., Downers Grove, IL 60515	5101 Walnut Ave., Downers Grove, IL 60515	0	2000
Elmhurst, City of	985 S. Riverside Dr., Elmhurst, IL 60126	625 S. Riverside Dr., Elmhurst, IL 60126	0	3500
Glen Ellyn, Village of	30 S. Lambert Rd., Glen Ellyn, IL 60137	30 S. Lambert Rd., Glen Ellyn, IL 60137	0	2000
Hanover Park, Village of	2121 W. Lake St., Hanover Park, IL 60133	2041 Lake St., Hanover Park, IL 60133	0	1800
Hinsdale, Village of	19E Chicago Ave. Hinsdale, IL 60521	225 Symonds Drive Hinsdale, IL 60521	0	600
Itasca, Village of	411 N. Prospect Ave., Itasca, IL 60143	411 N. Prospect Ave., Itasca, IL 60143	0	1200
Lisle Township	4719 Indiana Ave., Lisle, IL 60532	4719 Indiana Ave., Lisle, IL 60532	0	1200
Lisle, Village of	925 Burlington, Lisle, IL 60532	4905 Yackley, Lisle, IL 60532	0	2000
Lombard, Village of	255 E. Wilson, Lombard, IL 60148	1135 N. Garfield, Lombard, IL 60148	1000	1000

COUNTY OF DU PAGE, ILLINOIS

Milton Township	23W040 Poss St., Glen Ellyn, IL 60137	23W040 Poss St., Glen Ellyn, IL 60137	500	1300
Naperville Township	31W331 North Aurora Road, Naperville, IL 60563	31W331 North Aurora Road, Naperville, IL 60563	0	400
Oakbrook Village of	1200 Oakbrook Road, Oak Brook, IL 60523	3003 Jorie Blvd., Oak Brook, IL 60523	0	700
Roselle Village of	474 Congress Circle North, Roselle, IL 60172	474 Congress Circle North, Roselle, IL 60172	0	550
Schaumburg Village of	101 Schaumburg Ct., Schaumburg, IL 60193	714 S. Plum Grove Road, Schaumburg, IL 60193	2000	3000
Villa Park Village of	20 S. Ardmore Ave. Villa Park, IL 60181	729 N. Ardmore Ave. Villa Park, IL 60181	0	500
Warrenville City of	3S259 Manning Ave., Warrenville, IL 60555	3s346 Mignin Place, Warrenville, IL 60555	0	1300
Wayne Township	4N230 Klein Road, West Chicago, IL 60185	4N230 Klein Road, West Chicago, IL 60185	0	400
West Chicago, City of	475 Main St., West Chicago, IL 60185	135 W. Grandlake, West Chicago, IL 60185	0	2000
West Chicago, City of	475 Main St., West Chicago, IL 60185	119 W Washington, West Chicago, IL 60185		
Westmont Village of	31 W Quincy St., Westmont, IL 60559	39 E. Burlington Ave., Westmont, IL 60559	0	600
Wheaton, City of	821 Liberty Drive, Wheaton, IL 60189	821 Liberty Drive, Wheaton, IL 60189	0	3300
Willowbrook Village of	835 Midway Drive, Willowbrook, IL 60527	700 Willowbrook Centre Parkway, Willowbrook, IL 60527	0	800
Winfield Township	P.O. Box 617, West Chicago, IL 60186	30W575 Roosevelt Road, West Chicago, IL 60185	0	800
Winfield Village of	27W465 Jewell Road, Winfield, IL 60190	0S040 Wynwood Road, Winfield, IL 60190	0	500
Wood Dale City of	404 N. Wood Dale Road, Wood Dale, IL 60191	720 N. Central Ave., Wood Dale, IL 60191	0	1100
Woodridge Village of	One Plaza Drive, Woodridge, IL 60517	One Plaza Drive, Woodridge, IL 60517	500	1200
York Township	19W475 Roosevelt Road, Lombard, IL 60148	19W475 Roosevelt Road, Lombard, IL 60148	0	1000
		TON TOTALS	4500	50950

COUNTY OF DU PAGE, ILLINOIS

BID FORM

BID #16-075-BF

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	COMPASS MINERALS AMERICA INC.
Main Business Address	9900 W. 109th St., Suite 100
City, State, Zip Code	Overland Park, KS 66210
Telephone Number	800-323-1641
Fax Number	913-338-7945
Bid Contact Person	Sean Lierz
Email Address	LierzS@compassminerals.com

TO: The DuPage County Procurement Services Division

The undersigned certifies that he is:

- ☐ The Owner/Sole Proprietor
☐ Member of the Partnership
☒ Officer of the Corporation - list attached
☐ Member of the Joint Venture herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Francis J. Malecha
(President or Partner) & CEO

Robert D. Miller
Senior Vice-President or Partner

Diana C. Toman
(Secretary or Partner)

James D. Standen
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. none, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, bid rigging or bid-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Budget
Prepared By: Christina Coyle

SCHEDULED

ORDINANCE 6406

DOC ID: 2268

Ordinance No. 6406, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ended December 31, 2015 to Provide Funds for Items Identified During the Year End Closing Process. (Finance Director Coyle)

Background

Historically, year-end budget amendments have been brought to the Village Board after the fiscal year-end closing has been completed. The purpose of waiting for the closing process to be completed is to ensure all budget amendments necessary are identified. The year-end audit accrual adjustments which convert our records from a mainly cash basis (which we use for the budget) to an accrual basis (required for our annual audit) can create timing differences which can cause budget variances. Also, it is possible that the auditors could identify an audit adjustment which could also create a budget variance which would need to be considered by the Village Board.

Issues

This year, two funds have budget variances which require budget amendments:

Corporate Reserve Fund

The Village budget is on a cash basis. The entire housing loan to the Village Manager was budgeted in FY12 as that is when the Village provided funds for the loan. However, accounting rules require that the expense associated with this loan be recognized in the year that the loan was forgiven, rather than in the year that it was paid. This creates a timing difference in accounting for this loan. For Fiscal 2015, \$16,000 was budgeted to account for this timing difference. However, the amount based upon our audit was \$32,692, a difference of \$16,692. The Village also paid property taxes for the property at 55 S. Park Boulevard in the amount of \$3,397, which was not included in the budget.

Police Pension Fund

The Police Pension Fund ran over budget this year due to a retirement that occurred at the very end of 2014. When the budget is prepared, the Village typically uses a 5% inflator to account for any potential retirements that occur during the year, as it is not known if or who will retire at the time the budget is prepared. As the new retiree received payments for the entirety of the 2015 fiscal year, this was a greater cost than budgeted. However, savings were seen in many other line items such as contribution refunds and dues. However, these savings did not provide a great enough offset to the additional pension costs. Due to these items, the budget amendment necessary for the Police Pension Fund is \$14,000.

Other Funds

Three other funds had expenditures/expenses over the budget amounts; however, the revenue also exceeded the budgeted amount such that the net income to the fund for the year was still in excess of the budgeted amount.

The Roosevelt Road TIF Fund did not have any expenditures budgeted for FY2015. The fund incurred \$350 in expenditures to perform a financial analysis of a proposed development in the TIF area. Property taxes in this fund exceeded budget by \$3,915.

The Village Links/Reserve 22 Fund had expenses in excess of budget by \$200,935. This is due to higher Reserve 22 expenses than budgeted. However, Reserve 22 revenues also exceeded their budget amount. On an audit basis, the Village Links/Reserve 22 Fund outperformed its projected net income budget of \$197,371 with 2015 draft audit results of net income of \$414,632.

The Residential Solid Waste Fund had expenses in excess of budget by just over \$30,000 due higher waste collection costs than budgeted. The budget is prepared using an average number of refuse customers per month. That number may fluctuate as well as the cost of the type of service the customer selects (35 gallon, 65 gallon, etc). The cost of waste services exceeded the budget amount by over \$60,000. However, the revenues collected from customers also exceeded budget by over \$80,000. The revised budget budgeted a change in net position of \$55,496. Draft 2015 audit results show a positive change in net position of \$101,383.

Action Requested

Adopt the attached ordinance amending the budget of the Village of Glen Ellyn for the Fiscal Year ended December 31, 2015, to provide funds for items identified during the year-end close.

Ordinance 6406

Meeting of May 23, 2016

Ordinance No. _____**An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ended December 31, 2015 to Provide Funds for Items Identified in the Year End Closing Process**

Whereas, the Board of Trustees of the Village of Glen Ellyn on December 8, 2014 passed the annual budget for the Village of Glen Ellyn for the Fiscal Year 2015 (January 1, 2015 to December 31, 2015) containing amounts estimated for payment of CURRENT obligations; and

Whereas, certain expenditures have been identified that were necessary for Fiscal Year 2015;

Whereas, cash reserves or other revenues are available to be utilized to satisfy these expenditures;

Now, Therefore, be it Ordained by the President and the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The budget for the Fiscal Year ending December 31, 2015, is hereby amended to provide funds for expenditures/expenses as identified in Attachment A.

Section Two: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2016

Ayes:

Nays:

Ordinance 6406

Meeting of May 23, 2016

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this_____day
of_____, 2016.

Village President of the Village of
Glen Ellyn, Illinois

Attest:

Village Clerk of the Village of
Glen Ellyn, Illinois

(Published in pamphlet form and posted on the_____day of_____, 2016)

ATTACHMENTS:

- Amendment for YE Close (PDF)

ATTACHMENT A

VILLAGE OF GLEN ELLYN
SCHEDULE OF AMENDMENTS

Account		Account Name	Amendment Amount		Description
20000	580150	REAL ESTATE PURCHASES	\$	21,000.00	HOUSING LOAN AND 55 S. PARK PROPERTY TAXES
Corporate Reserve Fund Subtotal:			\$	21,000.00	
90000	521205	SERVICE PENSIONS	\$	14,000.00	SERVICE PENSIONS DUE TO RETIREMENTS
Police Pension Fund Subtotal:			\$	14,000.00	
Grand Total:			\$	35,000.00	



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: Rich Daubert

SCHEDULED

AGENDA ITEM (ID # 2263)

DOC ID: 2263

1. Motion to approve award of a construction contract to A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for the Elm-Oak-Geneva Improvements Project in the amount of \$2,839,527 (including a 3% contingency), to be expensed to the Capital Projects, Sanitary Sewer, and Water Funds. 2. Motion to approve an agreement with Rempe-Sharpe & Associates, Inc. of Geneva, Illinois, for construction engineering services for the Elm-Oak-Geneva Improvements Project in the Total Fixed Price amount of \$150,228, to be expensed to the Capital Projects, Sanitary Sewer, and Water Funds.

Introduction

I am pleased to provide a recommendation for the award of a construction contract for the Elm-Oak-Geneva Improvements Project in the northwest portion of the Village. In addition to the construction contract award, this memorandum includes a recommendation for retention of an engineering consultant to perform construction engineering services.

Background

Public Works staff recently completed the design and competitive bidding of the Elm-Oak-Geneva Improvements Project. The improvements include a combination of drainage, utility, and roadway improvements involving approximately 4,000 feet of streets in the northwest portion of the Village including Oak Street between Kenilworth and Western; Elm Street between Kenilworth and Western; the 200-300 block of Geneva Road; and Kenilworth Avenue between Oak and Elm (Alternate Bid 1). A Location Map is attached herewith.

Work on Oak Street will include limited utility repairs, removal and replacement of deteriorated sections of curb/gutter and sidewalk, removal of the existing three-inch thick asphalt pavement, grading of the existing aggregate roadway base, and placement of a new asphalt pavement.

Work on Elm Street will include a variety of underground infrastructure improvements including the replacement of sanitary sewer main and sanitary sewer services, construction of new water main and water services, replacement of the storm sewer infrastructure including additional storm sewer main and drainage structures. Additional drainage improvements will be incorporated into the work on Elm Street to reduce the frequency and severity of rear yard flooding in the 200-300 blocks of Oak and Elm. The roadway, parkway, and sidewalk within this area of Elm Street will be lowered and a side yard drainage channel will be constructed between the homes at 291 and 295 Elm to provide improved overland conveyance of stormwater. Elm Street will be reconstructed with new concrete curb/gutter and eight-inches of hot-mix asphalt.

The efforts will include replacement of all driveway aprons and a significant amount of the public

sidewalk.

Work on Kenilworth Avenue consisting the construction of an 18-inch storm sewer between Oak and Elm was included as Alternate Bid 1 in the letting of the Project.

Work on Geneva Road will include the reinstatement of a 30-inch culvert on the open lot at 279 Geneva. The culvert will reinstate positive drainage for the area on the south side of Geneva Road and serve as the drainage outlet for overland flows received from upstream areas in the Kenilworth Drainage Basin.

Stormwater modeling of the improvements on Elm, Kenilworth, and Geneva was completed by Engineering Resource Associates of Warrenville, IL. The modeling of the improvements identified that the side yard channel at 291-295 Elm and the lowering of Elm Street perform well and provide significant improvements in the overland conveyance of stormwater. The modeling indicated that more modest improvements would be provided by the storm sewer on Kenilworth Avenue. More specifically, the modeling indicated that the sewer would reduce overland flows through the rear yards on the north side of Oak Street and south side of Elm Street by 30%, 20%, and 2% respectively for the 5, 10, and 100-year storm events. While significant for less intense storm events, the improvements were not identified as being critical to reducing flooding elevations for the affected properties. As such, the construction of the storm sewer on Kenilworth Avenue was included as an alternate bid in the letting of the project.

Modeling indicated that the culvert reinstatement on Geneva would be significantly more effective if the Village's 24-inch storm sewer was extended across Geneva Road as a separate outlet. The proposed improvements also include disconnecting the Village's existing 24-inch storm sewer from the County's 30-inch storm sewer. The 24-inch pipe will be extended across Geneva Road as a separate outlet into the drainage ditch that ultimately runs through Churchill Park. Together, these improvements serve to reduce the frequency and severity of flooding occurring in the 200-300 block of Geneva Road. Erosion mitigation improvements will be constructed at the outlets of the existing 30-inch and proposed 24-inch storm sewers near the north right-of-way line of Geneva Road. These improvements were included within the Base Bid for the project.

Bidding Process and Results

The project was advertised for bid in the Daily Herald on April 22, 2016 and an invitation to bid was mailed to thirty-four (34) contractors. The bid package was requested by and distributed to twenty (20) contractors and one (1) company specializing in preconstruction management services. A voluntary pre-bid meeting was conducted on May 6, 2016 with two (2) contractors in attendance. An addendum extending the completion date for the project was issued on Monday, May 9.

Seven (7) bid proposals were publicly opened and read aloud by the Village Clerk on May 12, 2016. The bid tabulations were completed by staff with a summary of the as-calculated bids is as follows:

Elm-Oak-Geneva Improvements Summary of Bids (As Calculated)		
Bidder	Base Bid	Base Bid Plus Alternate Bid 1
A Lamp Concrete Contractors, Schaumburg, IL	\$2,448,654	\$2,756,822

John Neri Construction, Addison, IL	\$2,559,054	\$2,842,152
Glenbrook Excavating, Wauconda, IL	\$2,587,604	\$2,895,072
R.W. Duntelman, Addison, IL	\$2,664,152	\$2,937,313
Lenny Hoffman Excavating, Wilmette, IL	\$3,024,225	\$3,392,347
Martam Construction, Elgin, IL	\$3,178,001	\$3,491,405
Swallow Construction, Downers Grove, IL	\$3,271,577	\$3,605,161
Engineer's Estimate (Glen Ellyn)	\$2,655,403	\$2,955,932

The low, responsible and responsive bid for the Base Bid and Base Bid Plus Alternate Bid 1 was received by A Lamp Concrete Contractors, Inc. of Schaumburg, Illinois in the respective amounts of \$2,448,654 and \$2,756,822.

Issues and Items for Discussion

1. Alternate Bid 1 - As previously indicated, the Kenilworth Avenue storm sewer provides significant improvements in more frequent and less intense storm events. While not critical to reducing flooding elevations, the sewer does considerably reduce overland flows through the rear yards in the 200-300 blocks of Oak Street and Elm Street. The storm sewer also provides ancillary benefits including reducing street ponding, providing improved drainage after storm events, and offering the opportunity for storm sewer connections along Kenilworth Avenue where no storm sewer currently exists. As such, Engineering Resource Associates and Staff recommend constructing the Kenilworth Avenue Storm Sewer.
2. Budget - Project funding from the Capital Projects, Water and Sanitary Sewer funds in the CY-16 budget total \$1,835,000 for construction of the improvements with respective amounts of \$1,050,000 capital, \$425,000 sanitary sewer, and \$360,000 water. The budget amount was developed prior to the commencement of detailed engineering for the project. During the detailed engineering phase, additional sanitary sewer and drainage improvements were identified as necessary and incorporated into the project.

With a 3% construction contingency, the total cost of construction would be \$2,522,114 for the Base Bid and \$2,839,527 for the Base Bid Plus Alternate Bid 1.

While staff closely monitors project costs, budgets, and the 5-Year Capital Plan, staff revisited the aforementioned items to see where the additional project costs may be offset. Several offsets were identified as follows:

- i. The CY-16 Budget Allocates \$420,000 for the Lake Ellyn Outlet Control Structure (OCS) Project with \$375,000 in grant funding anticipated for the project. Staff has been successful in obtaining a Community Development Block Grant which will cover the entire cost of the OCS Project, thereby netting \$45,000.
- ii. The Five-Year Capital Improvement Plan earmarked \$2,900,000 for the Taylor Avenue Underpass Project. Recent changes in the scope of the project have reduced the

projected cost of the project by \$200,000. The aforementioned changes include the removal of the Prairie Path connection on the east side of Taylor and a reduction in the diameter of the pedestrian tunnel from fourteen feet (14') to twelve feet (12') to address construction concerns.

- iii. Final project costs have been substantially determined for several projects including Chidester-Elm-Linden-Lenox, Lambert Road, Elm-Cottage-Geneva Connectors, Glenwood-Arbor-Ridgewood, Crescent Road, and Riford Road. While some projects will require additional funding authorizations, the projects as a whole will be \$250,000 under the authorized amount.

The CY-16 Budget includes sufficient overall capital, sanitary sewer, and water funds to complete the Elm-Oak-Geneva Improvements project. Staff will continue to monitor the budget as additional projects are competitively bid and prior to the award of those projects. While other projects could be deferred as a result, staff feels that this is the highest priority project for CY-16 and should proceed accordingly.

3. Consideration of Project Re-bidding - Rebidding of the project is not recommended. The Engineer's Estimate for the project was developed using both historical pricing on similar Glen Ellyn Projects as well as pricing results from recent IDOT lettings. The unit prices received for the project are competitive with the Engineer's Estimate being in 4th position for the Base Bid and 5th position for the Base Bid Plus Alternate Bid 1. Staff feels that the letting was timed well in that the project was released for bidding immediately following the April 22 IDOT Letting.
4. Contractor References - The Village of Glen Ellyn retained A Lamp Concrete Contractors for the 2015 Elm-Cottage-Geneva Connectors Improvements Project. The ~\$2.5M project was similar in nature to the proposed project as it entailed underground sanitary, storm, and water distribution infrastructure improvements as well as roadway reconstruction and resurfacing. Construction Engineering for the project was performed in-house by Senior Civil Engineer Rich Daubert. A Lamp's performance on the project was satisfactory with the project completed on-time and within budget. Staff was also able to reach one of A Lamp's references, the Village of Hoffman Estates. Positive feedback was provided in regards to A Lamp's performance on Hoffman Estates' 2015 \$5.5M Street Revitalization Project.
5. Construction Schedule - Work will commence in June with the contractor beginning with the underground utility improvements on Elm Street and Kenilworth Avenue. The Contract calls for all work on Oak Street and Kenilworth Avenue, except for the placement of the asphalt surface course (on Oak Street) and the restoration of parkway areas, to be completed by August 12. All work on Elm Street shall be completed by October 28. Work on Geneva Road cannot commence until permits have been acquired by the United States Army Corps of Engineers, DuPage County Division of Transportation, and Illinois Environmental Protection Agency. Staff is working diligently with these agencies to obtain the permits as timely as possible. If the permits are obtained prior to September 1, the contractor is required to complete the improvements on Geneva Road by October 28. If the permits are not obtained by September 1, an appropriate

extension will be granted to the Contractor. The Contractor is required to honor their unit prices for all work through December 31, 2016.

Construction Contract Award

The low, responsible and responsive bidder for the project is deemed to be A Lamp Concrete Contractors, Inc. of Schaumburg, Illinois. A construction contract with A Lamp that includes a 3% contingency is recommended, with the total award amount equaling **\$2,839,527**. The distribution and **CY-16** account numbers are shown in the accompanying table. The Project Number for the Elm-Oak-Geneva Improvements Project is **16006**.

Elm-Oak-Geneva Improvements Recommended Funding for Construction (including 3% Contingency)			
Project Item	Funding Source (CY-16)	Account No.	Amount
Street & Storm Sewer	Capital Projects Fund	40000-580160-16006	\$1,703,716
Sanitary Sewer	Sanitary Sewer Fund	50200-580100-16006	\$709,882
Water Main	Water Fund	50100-580100-16006	\$425,929
TOTAL			\$2,839,527

Construction Engineering Services

Engineering oversight for the project will be provided by a consultant. Responsibilities of the engineer will include conducting the preconstruction conference, general consultations/meetings, review of the project schedule, shop drawing review, spot grade checking, full time construction observation, resident notifications, material testing (using a sub-consultant), pay estimate and change order processing, final inspection and project close-out, record drawing preparation, and rectification of issues that arise during the warranty period.

A Request for Proposal (RFP) for construction engineering services was issued to eighteen (18) engineering firms. Eight (8) firms submitted proposals which were evaluated by staff based on the evaluation criteria within the RFP including firm information, firm experience, project team qualifications, ability to meet deadlines, completeness of project approach, additional tasks, and a Total Fixed Price in accordance with the Village's General Terms and Conditions for Fixed Price Agreements. As with the request for construction bids, engineering firms were directed to submit two (2) prices; one for Construction Engineering for the work under the Base Bid and one for the work under the Base Bid Plus Alternate Bid 1.

A summary of the hours and costs in the proposals is as follows:

Elm-Oak-Geneva Improvements Summary of Construction Engineering Proposals				
Consultant	Base Bid Personnel Hours	Base Bid Total Fixed Price	Alternate Bid Personnel Hours	Base Bid Plus Alternate Bid 1 Total Fixed Price
Larson	-	-	955	\$129,929
Rempe-Sharpe	1,376	\$127,892	1,504	\$139,108

Thomas	1,704	\$170,662	1,899	\$192,409
HLR	1,778	\$187,615	1,902	\$198,999
RHMG	1,621	\$188,571	1,872	\$212,043
V3	1,590	\$192,965	1,840	\$223,539
ESI	1,863	\$221,554	2,137	\$246,929
Baxter & Woodman	1,995	\$242,007	2,175	\$261,173

Larson Engineering submitted one price proposal which was interpreted to be for the Base Bid Plus Alternate Bid 1. In addition to being unresponsive in terms of providing two prices in the proposal, Larson proposed an Engineering Team with the primary field personnel having limited experience with underground utility work.

Staff identified Rempe-Sharpe's proposal as the best and most favorable to the interests of the Village and to the public based on the evaluation factors in the RFP. Rempe-Sharpe provided satisfactory construction engineering services for the 2015 Glenwood-Arbor-Ridgewood (GAR) project which was very similar in nature to the proposed project. The firm also has experience in working with A Lamp Concrete Contractors and DuPage County.

As indicated earlier in this memorandum, an Addendum extending the completion date of the project was issued to contractors in the afternoon on Monday, May 9. Engineering proposals were due on Tuesday, May 10. Staff did not feel that consultants would have adequate time to revise their proposals to address the extended completion date. As such, the addendum was not issued to the engineering consultants. Staff directed Rempe-Sharpe to account for the additional time required to complete the project. As such, Rempe-Sharpe accounted for an additional two weeks of Construction Engineering Services with revised amounts of \$139,012 for the Base Bid and \$150,228 for the Base Bid Plus Alternate Bid 1.

It is recommended that Rempe-Sharpe & Associates be retained for construction engineering services for the Elm-Oak-Geneva Improvements Project. The CY-16 Budget allocates \$178,500 for the assignment with \$100,000 from the Capital Projects, \$42,500 from the Sanitary Sewer, and \$36,000 from the Water Fund. Recommending Funding for Construction Engineering Services is summarized in the table below.

Elm-Oak-Geneva Improvements Recommended Funding For Construction Engineering Services		
Funding Source (CY-16)	Account No.	Engineering Fee Amount
Capital Projects Fund	40000-580160-16006	\$90,137
Sanitary Sewer Fund	50200-580100-16006	\$37,557
Water Fund	50100-580100-16006	\$22,534
TOTAL		\$150,228

Strategic Initiatives

The project fulfills the following Village of Glen Ellyn Strategic Initiatives and Goals:

Strategic Issue V: INFRASTRUCTURE. Invest in infrastructure to meet key needs, including downtown access, Village facilities, storm water issues and technology improvement.

Goal #3 Successfully manage the 2016 roadway and sidewalk construction projects by November 1, 2016

Recommendation

Engineering staff recommends the Village Board of Trustees make the following motions at the May 23, 2016 Village Board Meeting:

1. Motion to approve award of a construction contract to A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, for the Elm-Oak-Geneva Improvements Project in the amount of \$2,839,527 (including a 3% contingency), to be expensed to the Capital Projects, Sanitary Sewer, and Water Funds.
2. Motion to approve an agreement with Rempe-Sharpe & Associates, Inc. of Geneva, Illinois, for construction engineering services for the Elm-Oak-Geneva Improvements Project in the Total Fixed Price amount of \$150,228, to be expensed to the Capital Projects, Sanitary Sewer, and Water Funds.

Engineering staff will be present at the May 23, 2016 Village Board of Trustees Meeting to make a presentation summarizing this memorandum and to answer any questions.

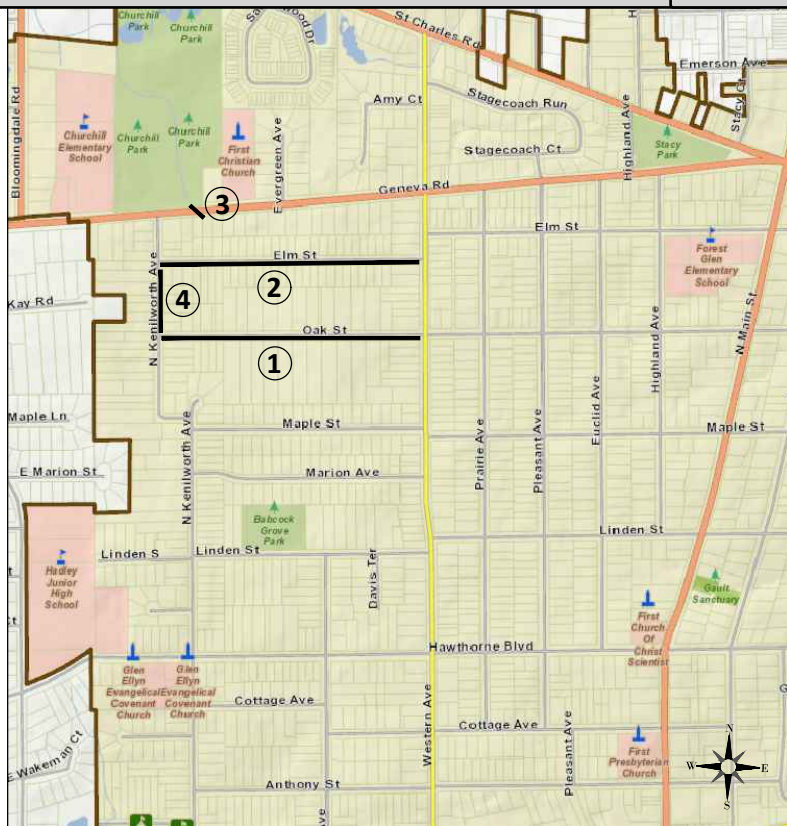
Attachments

Project Location Map

Rempe-Sharpe Construction Engineering Proposal Cost Excerpts

ATTACHMENTS:

- Elm-Oak-Geneva Project Location Map (PDF)
- Elm-Oak-Geneva Rempe-Sharpe Proposal Cost Excerpts (PDF)

**ELM-OAK-GENEVA IMPROVEMENTS PROJECT LOCATION MAP**

- ① OAK STREET RESURFACING
- ② ELM STREET RECONSTRUCTION
- ③ GENEVA ROAD STORMWATER IMPROVEMENTS
- ④ KENILWORTH AVENUE STORM SEWER

BASE BID
VILLAGE OF GLEN ELLYN
CONSTRUCTION ENGINEERING SERVICES
ELM (KENILWORTH TO WESTERN)
OAK (KENILWORTH TO WESTERN)
GENEVA STORMWATER

CONSTRUCTION ENGINEERING SERVICES
TO BE PROVIDED IN 2016

BY: EJ		CONST. ENGINEER-GR 1		RESIDENT ENGINEER		SURVEY CREW		CLERK TYPIST		REIMBURSABLES	TOTAL
		@	\$96.00	@	\$79.00	@	\$121.00	@	\$47.00		
		(HRS)	(\$)	(HRS)	(\$)	(HRS)	(\$)	(HRS)	(\$)	(\$)	(\$)
Task											
CONSTRUCTION COORDINATION SERVICES											
1	Attendance at Preconstruction Meeting	4	\$384.00	4	\$316.00			2	\$94.00	\$50.00	\$844.00
	Attend Project Informational Meeting	4	\$384.00	4	\$316.00					\$50.00	\$750.00
2	Setup Project File	4	\$384.00					2	\$94.00		\$478.00
3	Review Pre-Const. Video, Bid and Contract Docs	2	\$192.00	6	\$474.00						\$666.00
4	Basic Construction Layout									\$400.00	\$400.00
	a. Verify Const. Layout										
	b. Maintain STA Markings										
	c. Butt Joints, Curb & Walk Repairs; Pavement Markings and Misc. Layout	22	\$2,112.00	22	\$1,738.00	14	\$1,694.00				\$5,544.00
5	Permit Coordination	6	\$576.00								\$576.00
6	Assist Village in Conducting Project, Coordinating Meetings with Contractor and Other Interested Parties.	12	\$1,152.00					2	\$94.00		\$1,246.00
7	Coordinate material testing firm	4	\$384.00								\$384.00
CONSTRUCTION COORDINATION SERVICES SUBTOTAL		58	\$5,568.00	36	\$2,844.00	14	\$1,694.00	6	\$282.00	\$500.00	\$10,888.00
CONSTRUCTION INSPECTION SERVICES											
1	Provide Construction Observation - Sanitary testing, Pressure test/Disinfect Watermain Address Resident Issues/Questions, SWWP Compliance, Utility Coordination, Proof Roll Sub-Grade	192	\$18,432.00	372	\$29,388.00			4	\$188.00	\$2,900.00	\$50,908.00
2	Coordinate with Village Staff on Contractor Progress	12	\$1,152.00								\$1,152.00
3	Develop/Distribute Project Notifications	10	\$960.00	70	\$5,530.00						\$6,490.00
4	Monitor Access to Private Drives			50	\$3,950.00						\$3,950.00
5	Monitor Traffic Flow and Traffic Control and Protection Devices Called for in Contract	12	\$1,152.00	50	\$3,950.00						\$5,102.00
6	Review Contractor's Materials, Certification and Samples for Compliance with Contract, Shop Drawings	16	\$1,536.00	8	\$632.00			2	\$94.00		\$2,262.00
7	Inspect Delivered Materials and Equipment at Site for Compliance with Contract	16	\$1,536.00	50	\$3,950.00						\$5,486.00
8	Verify Attainment of Milestones for Meeting Schedule and Progress Payments (Weekly Reports)	20	\$1,920.00					4	\$188.00		\$2,108.00
9	Make Recommendations Regarding Contract Modifications and Assist Village to Process Change Orders	30	\$2,880.00	30	\$2,370.00						\$5,250.00
10	Review Pre and Post Sanitary Main/Services and Storm Main Video	8	\$768.00	14	\$1,106.00						\$1,874.00
11	Participate in Final Inspection, Punchlisting, Acceptance Testing, Warranty Inspection	16	\$1,536.00	36	\$2,844.00						\$4,380.00
CONSTRUCTION INSPECTION SERVICES SUBTOTAL		332	\$31,872.00	680	\$53,720.00			10	\$470.00	\$2,900.00	\$88,962.00
DOCUMENTATION SERVICES											
	Provide documentation of all work per IDOT procedures including, but not limited to, the following:										
1	Prepare Daily Records Covering Job Site Activities, Materials and Quantities Including Information to Verify the Nature and Cost of Plan Changes and Authorized Extra Work (Resident's Diary, Quantities Field Book, Daily Quantities Field Book, Daily Inspection and Work Reports, Weekly Progress Reports, Record Drawings)	47	\$4,512.00	103	\$8,137.00			10	\$470.00		\$13,119.00
2	Measure and/or Compute Quantities of Materials Used in Construction and Keep All Documentation in Permanent Form as Part of Project Record	16	\$1,536.00	50	\$3,950.00						\$5,486.00
3	Tabulate and Record Drawing Documentation - Sanitary Storm, Water Service	8	\$768.00	21	\$1,659.00						\$2,427.00
4	Review Contractor's Payment Estimates Verifying Quantities and Percentage of Completion	16	\$1,536.00	45	\$3,555.00			8	\$376.00		\$5,467.00
5	Complete measurements, records, drawings, and final pay estimates, As-Builts GPS Points	9	\$864.00	15	\$1,185.00	20	\$2,420.00	2	\$94.00	\$100.00	\$4,663.00
DOCUMENTATION SERVICES SUBTOTAL		96	\$9,216.00	234	\$18,486.00	20	\$2,420.00	20	\$940.00	\$100.00	\$31,162.00
ENGINEERING SUBTOTAL		486	\$46,656.00	950	\$75,050.00	34	\$4,114.00	36	\$1,692.00	\$3,500.00	\$131,012.00
GEOTECH											
1	Testing Services Corporation (TSC)									\$8,000.00	\$8,000.00
GEOTECH SUBTOTAL										\$8,000.00	\$8,000.00
TOTAL		486	\$46,656.00	950	\$75,050.00	34	\$4,114.00	36	\$1,692.00	\$11,500.00	\$139,012.00

BASE BID WITH ALTERNATE BID 1
VILLAGE OF GLEN ELLYN
CONSTRUCTION ENGINEERING SERVICES
ELM (KENILWORTH TO WESTERN)
OAK (KENILWORTH TO WESTERN)
KENILWORTH (ELM TO OAK)
GENEVA ROAD STORMWATER

CONSTRUCTION ENGINEERING SERVICES
TO BE PROVIDED IN 2016

5/13/2016

BY: EJ

		CONST. ENGINEER-GR 1 @ \$96.00		RESIDENT ENGINEER @ \$79.00		SURVEY CREW @ \$121.00		CLERK TYPIST @ \$47.00		REIMBURSABLES	TOTAL
		(HRS)	(\$)	(HRS)	(\$)	(HRS)	(\$)	(HRS)	(\$)	(\$)	(\$)
Task											
CONSTRUCTION COORDINATION SERVICES											
1	Attendance at Preconstruction Meeting	4	\$384.00	4	\$316.00			2	\$94.00	\$50.00	\$844.00
	Attend Project Informational Meeting	4	\$384.00	4	\$316.00					\$50.00	\$750.00
2	Setup Project File	4	\$384.00					2	\$94.00		\$478.00
3	Review Pre-Const. Video, Bid and Contract Docs	2	\$192.00	6	\$474.00						\$666.00
4	Basic Construction Layout									\$400.00	\$400.00
a	Verify Const. Layout										
b	Maintain STA Markings										
c	Butt Joints, Curb & Walk Repairs; Pavement Markings and Misc. Layout	22	\$2,112.00	22	\$1,738.00	16	\$1,936.00				\$5,786.00
5	Permit Coordination	6	\$576.00								\$576.00
6	Assist Village in Conducting Project, Coordinating Meetings with Contractor and Other Interested Parties	12	\$1,152.00					2	\$94.00		\$1,246.00
7	Coordinate material testing firm	4	\$384.00								\$384.00
CONSTRUCTION COORDINATION SERVICES SUBTOTAL		58	\$5,568.00	36	\$2,844.00	16	\$1,936.00	6	\$282.00	\$500.00	\$11,130.00
CONSTRUCTION INSPECTION SERVICES											
1	Provide Construction Observation - Sanitary testing, Pressure test/Disinfect Watermain Address Resident Issues/Questions, SWWP Compliance, Utility Coordination, Proof Roll Sub-Grade	232	\$22,272.00	412	\$32,548.00			4	\$188.00	\$3,000.00	\$58,008.00
2	Coordinate with Village Staff on Contractor Progress	12	\$1,152.00								\$1,152.00
3	Develop/Distribute Project Notifications	12	\$1,152.00	80	\$6,320.00						\$7,472.00
4	Monitor Access to Private Drives			50	\$3,950.00						\$3,950.00
5	Monitor Traffic Flow and Traffic Control and Protection Devices Called for in Contract	12	\$1,152.00	50	\$3,950.00						\$5,102.00
6	Review Contractor's Materials, Certification and Samples for Compliance with Contract, Shop Drawings	16	\$1,536.00	8	\$632.00			2	\$94.00		\$2,262.00
7	Inspect Delivered Materials and Equipment at Site for Compliance with Contract	16	\$1,536.00	50	\$3,950.00						\$5,486.00
8	Verify Attainment of Milestones for Meeting Schedule and Progress Payments (Weekly Reports)	18	\$1,728.00					4	\$188.00		\$1,916.00
9	Make Recommendations Regarding Contract Modifications and Assist Village to Process Change Orders	30	\$2,880.00	30	\$2,370.00						\$5,250.00
10	Review Pre and Post Sanitary Main/Services and Storm Main Video	8	\$768.00	16	\$1,264.00						\$2,032.00
11	Participate in Final Inspection, Punchlisting, Acceptance Testing, Warranty Inspection	20	\$1,920.00	40	\$3,160.00						\$5,080.00
CONSTRUCTION INSPECTION SERVICES SUBTOTAL		376	\$36,096.00	736	\$58,144.00			10	\$470.00	\$3,000.00	\$97,710.00
DOCUMENTATION SERVICES											
Provide documentation of all work per IDOT procedures including, but not limited to, the following:											
1	Prepare Daily Records Covering Job Site Activities, Materials and Quantities Including Information to Verify the Nature and Cost of Plan Changes and Authorized Extra Work (Resident's Diary, Quantities Field Book, Daily Quantities Field Book, Daily Inspection and Work Reports, Weekly Progress Reports, Record Drawings)	50	\$4,800.00	108	\$8,532.00			12	\$564.00		\$13,896.00
2	Measure and/or Compute Quantities of Materials Used in Construction and Keep All Documentation in Permanent Form as Part of Project Record	16	\$1,536.00	54	\$4,266.00						\$5,802.00
3	Tabulate and Record Drawing Documentation - Sanitary, Storm, Water Service	8	\$768.00	24	\$1,896.00						\$2,664.00
4	Review Contractor's Payment Estimates Verifying Quantities and Percentage of Completion	16	\$1,536.00	48	\$3,792.00			8	\$376.00		\$5,704.00
5	Complete measurements, records, drawings, and final pay estimates, As-Builts GPS Points	10	\$960.00	16	\$1,264.00	24	\$2,904.00	2	\$94.00	\$100.00	\$5,322.00
DOCUMENTATION SERVICES SUBTOTAL		100	\$9,600.00	250	\$19,750.00	24	\$2,904.00	22	\$1,034.00	\$100.00	\$33,388.00
ENGINEERING SUBTOTAL		534	\$51,264.00	1022	\$80,738.00	40	\$4,840.00	38	\$1,786.00	\$3,600.00	\$142,228.00
GEOTECH											
1	Testing Services Corporation (TSC)									\$8,000.00	\$8,000.00
GEOTECH SUBTOTAL										\$8,000.00	\$8,000.00
TOTAL		534	\$51,264.00	1022	\$80,738.00	40	\$4,840.00	38	\$1,786.00	\$11,600.00	\$150,228.00



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Planning & Development
Department Head: Caroline Conlon
Category: Ordinance
Prepared By: Michele Stegall

SCHEDULED

ORDINANCE 6407

DOC ID: 2260

Ordinance No. 6407, An Ordinance Vacating Portions of the Pershing Avenue, Wilson Avenue, Ellyn Avenue, Exmoor Avenue and Harding Avenue Right-of-Ways to Adjacent Property Generally Located North of Harding Avenue, East of Park Boulevard and South of Taft Avenue in the Vicinity of Panfish Park and Relocating and Rededicating the Wilson Avenue Right-of-Way Glen Ellyn, Illinois 60137

Background. As part of the Police Station project, a new lot is proposed to be created for the Station. The proposed lot would be made up of portions of 9 existing parcels and 2 rights-of-way, including the Pershing Avenue and Wilson Avenue right-of-ways.

While the surveyor was working to create the new police station lot, the unimproved Ellyn, Exmoor and Harding Avenue rights-of-way in the area were also evaluated. Staff does not believe there is a need for the Village to maintain these right-of-ways and is therefore recommending that they simultaneously be vacated and made a part of Panfish Park. This recommendation is part of the overall effort to clean up the platting in the area and ultimately create one lot for the Police Station, one lot for Panfish Park and one lot for the Fire Station.

Attached for the Board's consideration is an Ordinance vacating the Pershing Avenue right-of-way to the new Police Station lot and vacating and re-dedicating the Wilson Avenue right-of-way. The re-dedication of Wilson Avenue would allow this right-of-way, which would serve as an access point for both the new Police Station and Panfish Park, to be moved slightly south where it would line up better with Wilson Avenue across the street. At the same time, the unimproved Ellyn, Exmoor and Harding Avenue right-of-ways are also proposed to be vacated to Panfish Park.

Village Board Action. The Village Board is requested to consider the proposed vacations of the Pershing, Wilson, Ellyn, Exmoor and Harding Avenue right-of-ways and the re-dedication of the Wilson Avenue right-of-way as depicted on the attached Plat of Resubdivision for Panfish Park.

In accordance with State Statute, prior to acting on the proposed vacations, the Village Board should conduct a public hearing. Approval of the proposed vacations requires an affirmative vote of 5 Trustees.

Attachments:

- Ordinance
- Plat of Resubdivision

Ordinance 6407

Meeting of May 23, 2016

Cc: Police Chief Norton
Deputy Police Chief Acton
Leigh McMillen, Leopardo
Nicole McElroy, Leopardo
Brian Meade, Dewberry
Jonathan Tallman, Dewberry

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Park\Police Station\VB Memo Vacations.docx

Ordinance 6407

Meeting of May 23, 2016

Ordinance No. _____

*An Ordinance Vacating Portions of the Pershing Avenue, Wilson Avenue, Ellyn Avenue,
Exmoor Avenue and Harding Avenue Right-of-Ways to Adjacent Property*

*Generally Located North of Harding Avenue, East of Park Boulevard and South of Taft
Avenue in the Vicinity of Panfish Park and*

Relocating and Rededicating the Wilson Avenue Right-of-Way

Glen Ellyn, Illinois 60137

Whereas, the Village of Glen Ellyn is the owner of property generally located north of Harding Avenue, East of Park Boulevard and South of Taft Avenue which is commonly known as Panfish Park and which is planned to become part of a lot for a new Police Station; and

Whereas, a number of largely unimproved rights-of-way are located in the area, including the Pershing Avenue right-of-way which is planned to become part of the Police Station lot, the Wilson Avenue right-of-way which is proposed to be relocated to accommodate the new Police Station and portions of the Ellyn, Exmoor and Harding Avenue right-of-ways which visually and for all practical purposes are used and considered to be part of Panfish Park; and

Whereas, the Village is therefore proposing to vacate the aforementioned right-of-ways to its adjacent property in the area in order to allow it to become part of the planned Police Station lot or to be made part of Panfish Park; and

Whereas, the proposed vacations are part of an overall effort to clean up the platting of the Village owned property in the area to create one-lot for the Police Station, one lot for Panfish Park and one lot for a Fire Station also located in the area; and

Whereas, the subject portions of the Pershing Avenue, Wilson Avenue, Ellyn Avenue, Exmoor Avenue and Harding Avenue right-of-ways proposed to be vacated are depicted on the Plat of Resubdivision for Panfish Park prepared by Engineering Resource Associates and dated May 17, 2016, a reduced copy of which is attached hereto as Exhibit “A” and which right-of-ways are legally described as follows:

WILSON AVENUE FROM THE EAST LINE OF PARK BOULEVARD TO THE EAST LINE OF ELLYN AVENUE, FORMERLY KNOWN AS SCHOOL LANE. ALSO, ELLYN AVENUE, FORMERLY KNOWN AS SCHOOL LANE, FROM THE NORTH LINE OF HARDING AVENUE TO THE SOUTH LINE OF WILSON AVENUE, EXCEPTING THEREFROM THAT PART OF SAID SCHOOL LANE VACATED BY ORDINANCE NUMBER 4290 RECORDED DECEMBER 6, 1995 AS DOCUMENT NUMBER R95-172425, ALL IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

THE SOUTH ONE-HALF OF PERSHING AVENUE FROM THE EAST LINE OF PARK BOULEVARD TO THE WEST LINE OF ELLYN AVENUE, FORMERLY KNOWN AS SCHOOL LANE, IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

EXMOOR AVENUE, FORMERLY KNOWN AS SOUTH ELLYN DRIVE, FROM THE NORTH LINE OF HARDING AVENUE TO A LINE CONNECTING THE SOUTH LINE OF LOT 26 IN BLOCK 11 TO THE SOUTH LINE OF LOT 10 IN BLOCK 12 IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

HARDING AVENUE FROM THE EAST LINE OF MONTCLAIR AVENUE TO THE WEST LINE OF LOT 12 OF THE TOWNHOMES OF WATER EDGE, BEING A PART OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 12, 2005 AS DOCUMENT NUMBER R2005-148006 IN DuPAGE COUNTY, ILLINOIS; and

Whereas, it is the opinion of the corporate authorities of the Village of Glen Ellyn that it is in the best interest of the Village to vacate the aforementioned portions of the Pershing, Wilson,

Ellyn, Exmoor and Harding Avenue right-of-ways to the Village's adjacent properties in the area as shown on the Plat of Resubdivision attached hereto as Exhibit "A"; and

Whereas, pursuant to Chapter 65, Section 5/11-91-1 of the Illinois Municipal Code, at least three-quarters of the corporate authorities of the Village of Glen Ellyn are of the opinion that the public interest will best be served by vacating the aforementioned right-of-ways described herein above; and

Whereas, it is further the opinion of the corporate authorities of the Village of Glen Ellyn that it is in the best interest of the Village to rededicate the Wilson Avenue right-of-way approximately 23 feet south of its current location; and

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions as set forth hereinabove are hereby adopted as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Pursuant to the powers granted in Chapter 65, Section 5/11-91-1 of the Illinois Municipal Code, the Village of Glen Ellyn hereby vacates the aforementioned portions of the Pershing, Wilson, Ellyn, Exmoor and Harding Avenue right-of-ways legally described herein above as shown on the Plat of Resubdivision for Panfish Park prepared by Engineering Resource Associates and dated May 17, 2016, a reduced copy of which is attached hereto as Exhibit "A".

Section Three: The Village hereby accepts the rededication of Wilson Avenue as shown on the Plat of Resubdivision for Panfish Park prepared by Engineering Resource Associates and dated

May 17, 2016, a reduced copy of which is attached hereto as Exhibit "A", which new right-of-way shall be legally described as follows:

THAT PART OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DuPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF LOT 6 IN BLOCK 10 OF ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 21, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT NUMBER 268777 IN DuPAGE COUNTY, ILLINOIS; THENCE NORTH 05 DEGREES 01 MINUTES 10 SECONDS EAST, ALONG THE EASTERLY LINE OF PARK BOULEVARD, A DISTANCE OF 15.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 05 DEGREES 01 MINUTES 10 SECONDS EAST ALONG SAID EASTERLY LINE, A DISTANCE OF 90.50 FEET; THENCE SOUTH 84 DEGREES 58 MINUTES 50 SECONDS EAST AND PERPENDICULAR TO THE LAST DESCRIBED COURSE, A DISTANCE OF 186.19 FEET; THENCE NORTH 05 DEGREES 01 MINUTES 10 SECONDS EAST, AND PERPENDICULAR TO THE LAST DESCRIBED COURSE, A DISTANCE OF 23.00 FEET; THENCE SOUTH 84 DEGREES 58 MINUTES 50 SECONDS EAST, AND PERPENDICULAR TO THE LAST DESCRIBED COURSE, A DISTANCE OF 95.88 FEET; THENCE SOUTH 05 DEGREES 01 MINUTES 10 SECONDS WEST, AND PERPENDICULAR TO THE LAST DESCRIBED COURSE, A DISTANCE OF 110.10 FEET; THENCE NORTH 85 DEGREES 40 MINUTES 15 SECONDS WEST ALONG A LINE THAT IS 15.00 FEET NORTHEASTERLY OF, PERPENDICULARLY DISTANT FROM AND PARRALLEL WITH THE NORTHEASTERLY LINE OF SAID LOT 6, A DISTANCE OF 282.09 FEET TO THE POINT OF BEGINNING; CONTAINING 27,253 SQUARE FEET, 0.626 ACRES MORE OR LESS, ALL IN DuPAGE COUNTY, ILLINOIS.

Section Four: The Village President and Village Clerk are hereby authorized to execute the aforementioned Plat of Resubdivision certifying that the right-of-way vacations depicted thereon have been approved by the affirmative vote of at least three-quarters of the corporate authorities of the Village now holding office and that the vacations have been approved by the Village President.

Section Five: This Ordinance and the aforementioned Plat of Resubdivision shall be recorded with the Recorder of Deeds of DuPage County, Illinois.

Section Six: This Ordinance shall be published in pamphlet form within thirty (30) days after its passage and approval, in the manner provided by law, and shall be in full force and effect ten (10) days after completion of such publication.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20 ____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the Village
of Glen Ellyn, Illinois

Attest:

Village Clerk of the Village of
Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____ 20 ____.)

ATTACHMENTS:

- Plat of Subdivision-Sheet 1 (PDF)

PARCEL NO.	PIN:
PARCEL ONE	05-23-212-001
PARCEL TWO	05-23-207-004
PARCEL THREE	05-23-207-003
PARCEL FOUR	05-23-207-001
PARCEL FIVE	05-23-207-002
PARCEL SIX	05-23-203-003
PARCEL SEVEN	05-23-204-005
PARCEL EIGHT	05-23-204-006
PARCEL NINE	05-23-204-030
PARCEL TEN	05-23-214-029
PARCEL ELEVEN	05-23-214-031
PARCEL TWELVE	05-23-215-026
PARCEL THIRTEEN	05-23-212-020
PARCEL FOURTEEN	05-23-212-010
PARCEL FIFTEEN	05-23-212-011
PARCEL SIXTEEN	05-23-212-012
PARCEL SEVENTEEN	05-23-212-013
PARCEL EIGHTEEN	05-23-208-016
PARCEL NINETEEN	UNASSIGNED
PARCEL TWENTY	UNASSIGNED
PARCEL TWENTY-ONE	UNASSIGNED

PROPERTY OWNER:
VILLAGE OF GLEN ELLYN
535 DUANE STREET
GLEN ELLYN, ILLINOIS 60137

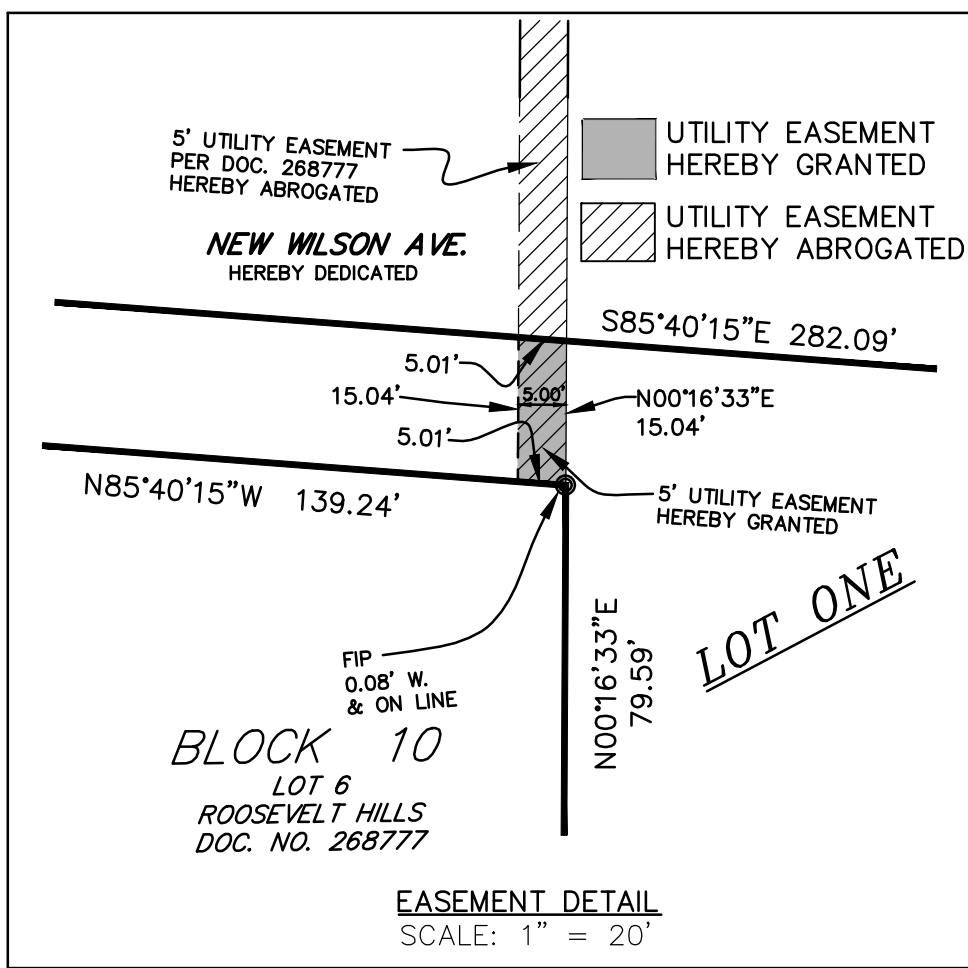
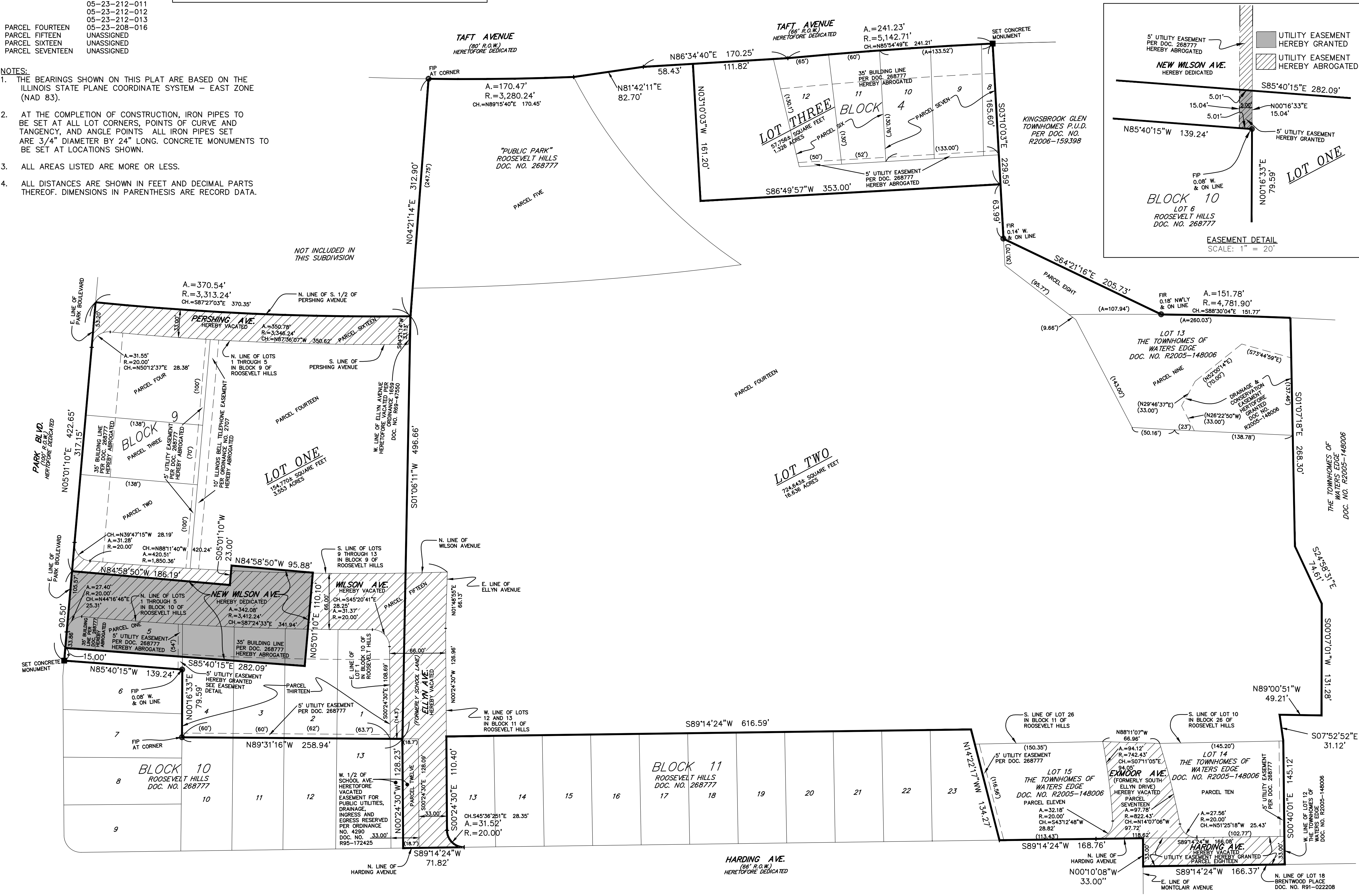
AREA TABLE		
LOT ONE	154,770± SQUARE FEET	3.553 ACRES
LOT TWO	724,643± SQUARE FEET	16.636 ACRES
LOT THREE	57,756± SQUARE FEET	1.326 ACRES
NEW WILSON AVE.	27,253± SQUARE FEET	0.626 ACRES

PLAT OF RESUBDIVISION PANFISH PARK

A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST
OF THE THIRD PRINCIPAL MERIDIAN, IN DuPAGE COUNTY, ILLINOIS.

0 30' 60' 120'
Scale 1" = 60'

- NOTES:
- THE BEARINGS SHOWN ON THIS PLAT ARE BASED ON THE ILLINOIS STATE PLANE COORDINATE SYSTEM - EAST ZONE (NAD 83).
 - AT THE COMPLETION OF CONSTRUCTION, IRON PIPES TO BE SET AT ALL LOT CORNERS, POINTS OF CURVE AND TANGENCY, AND ANGLE POINTS. ALL IRON PIPES SET ARE 3/4" DIAMETER BY 24" LONG. CONCRETE MONUMENTS TO BE SET AT LOCATIONS SHOWN.
 - ALL AREAS LISTED ARE MORE OR LESS.
 - ALL DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF. DIMENSIONS IN PARENTHESIS ARE RECORD DATA.



UTILITY EASEMENT PROVISIONS

UTILITY EASEMENTS ARE RESERVED AS SHOWN FOR THOSE PUBLIC UTILITY COMPANIES OPERATING UNDER FRANCHISE AGREEMENTS WITH THE VILLAGE OF GLEN ELLYN, INCLUDING, BUT NOT LIMITED TO, SBC AMERITECH TELEPHONE COMPANY, NICOR GAS COMPANY, COMMONWEALTH EDISON COMPANY AND CABLE COMMUNICATION FRANCHISES OPERATING WITHIN THE VILLAGE, AND THEIR SUCCESSORS AND ASSIGNS FOR THE PERPETUAL RIGHT, PRIVILEGE AND AUTHORITY TO CONSTRUCT, RECONSTRUCT, REPAIR, INSPECT, MAINTAIN AND OPERATE VARIOUS UTILITY SYSTEMS, AS MAY BE DEEMED NECESSARY BY SAID UTILITY COMPANIES, OVER, UPON, ALONG, UNDER AND THROUGH SAID INDICATED EASEMENTS, TOGETHER WITH RIGHT OF ACCESS TO THE PROPERTY FOR NECESSARY MEN AND EQUIPMENT TO DO ANY OF THE ABOVE WORK. THE RIGHT IS ALSO GRANTED TO CUT DOWN, TRIM OR REMOVE TREES, SHRUBS OR OTHER PLANTS ON THE EASEMENTS THAT INTERFERE WITH THE OPERATION OF ANY AUTHORIZED UTILITY SYSTEMS WITH NO REQUIREMENT TO RESTORE BY SAID PUBLIC UTILITY COMPANIES, SUBJECT TO THE EXPRESS APPROVAL OF OWNER, SUCH APPROVAL NOT TO BE UNREASONABLY WITHHELD. NO PERMANENT BUILDINGS SHALL BE PLACED ON SAID EASEMENT, BUT THE SAME MAY BE USED FOR PARKING, GARDENS, SHRUBS, LANDSCAPING AND OTHER PURPOSES THAT DO NOT THEN OR LATER INTERFERE WITH THE AFORESAID USES OR RIGHTS.

ILLINOIS BELL TELEPHONE COMPANY DBA AT&T ILLINOIS CERTIFICATE
STATE OF ILLINOIS }
COUNTY OF _____ }SS.

ABROGATION OF THAT PART OF THE EASEMENT SHOWN
HEREON APPROVED AND ACCEPTED

THIS ____ DAY OF _____, A.D. 20 ____

ILLINOIS BELL TELEPHONE COMPANY DBA AT&T ILLINOIS

BY: _____ ITS: _____
SIGNATURE TITLE

COMMONWEALTH EDISON COMPANY CERTIFICATE
STATE OF ILLINOIS }
COUNTY OF _____ }SS.

ABROGATION OF THAT PART OF THE EASEMENT SHOWN
HEREON APPROVED AND ACCEPTED

THIS ____ DAY OF _____, A.D. 20 ____

COMMONWEALTH EDISON COMPANY

BY: _____ ITS: _____
SIGNATURE TITLE

ABBREVIATIONS	
A	ARC DISTANCE
(D)	DEED DIMENSION
CH	CHORD
CONC.	CONCRETE
E	EAST
FIR	FOUND IRON ROD
FIP	FOUND IRON PIPE
(M)	MEASURED DIMENSION
N	NORTH
(R)	RECORD DIMENSION
R	RADIUS
R.O.W.	RIGHT OF WAY
S	SOUTH
W	WEST

LEGEND	
	BOUNDARY LINE
	LOT LINE
	CENTER LINE
	EASEMENT LINE (HERETOFORE GRANTED)
	EASEMENT LINE (HEREBY GRANTED)
	SET CONCRETE MONUMENT
	FOUND IRON PIPE OR ROD
	NEW WILSON AVENUE RIGHT-OF-WAY HEREBY DEDICATED
	ROAD RIGHT-OF-WAY HEREBY VACATED

PROFESSIONAL DESIGN FIRM NUMBER: 184.001186

REVISIONS:					
DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION

DRAWN BY: T.M.
CHECKED BY: T.M.
APPROVED BY: T.M.



ENGINEERING
RESOURCE
ASSOCIATES, INC.
CONSULTING ENGINEERS, SCIENTISTS
& SURVEYORS

35701 WEST AVENUE, SUITE 150
WARRENVILLE, ILLINOIS 60055
PHONE (630) 393-3060
FAX (630) 393-2152

10 S. RIVERSIDE PLAZA, SUITE 875
CHICAGO, ILLINOIS 60606
PHONE (312) 474-7841
FAX (312) 474-6099

2416 GALEN DRIVE
CHAMPAIGN, ILLINOIS 61821
PHONE (217) 351-6268
FAX (217) 355-1902

VILLAGE OF GLEN ELLYN
535 DUANE STREET
GLEN ELLYN, ILLINOIS 60137

TITLE:

PLAT OF RESUBDIVISION
PANFISH PARK
GLEN ELLYN, ILLINOIS

SCALE: 1"=60'
DATE: MAY 17, 2016
JOB NO: 151007
SHEET 1 OF 1



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Planning & Development
Department Head: Caroline Conlon
Category: Ordinance
Prepared By: Michele Stegall

SCHEDULED

ORDINANCE 6408

DOC ID: 2262

Ordinance No. 6408, An Ordinance Approving a Zoning Map Amendment for Property to be Known as 65 S. Park Boulevard on which a New Police Station is to be Built.

Background

The Police Station site is currently divided between the R2 Residential zoning district and the CR Conservation Recreation zoning district. The proposed station is defined by the Zoning Code as a Public Use. A Public Use is allowed in the R2 district with the approval of a special use permit but is not a permitted or special use in the CR Conservation Recreation zoning district. Therefore, in order to accommodate the new Police Station, the western approximately 213 feet of Panfish Park is proposed to be rezoned R2 Residential and made a part of the new Police Station lot as is the southern 53 feet of the Pershing Avenue right-of-way to be vacated to the property. A map depicting the area proposed to be rezoned is attached. Upon approval of the requested rezoning, the entire Police Station lot would be located in single zoning district.

Plan Commission Recommendation

The Plan Commission considered the Police Department's request for a Zoning Map Amendment at a public hearing on May 12, 2016. A total of 5 people spoke at hearing and expressed general concerns about the project. By a vote of 10-0 the Plan Commission unanimously recommended approval of the request.

Village Board Action

The Village Board should consider the Police Department's request to rezone the western approximately 213 feet of Panfish Park from the CR Conservation Recreation zoning district to the R2 Residential zoning district. An Ordinance approving the request is attached for consideration at the May 23, 2016 Village Board meeting.

Attachments

- Ordinance
- Zoning Map
- Map of Rezoned Area – Ordinance Exhibit A
- Findings of Fact – Ordinance Exhibit C

Cc: Police Chief Norton
Deputy Police Chief Acton
Leigh McMillen, Leopardo
Nicole McElroy, Leopardo
Brian Meade, Dewberry
Jonathan Tallman, Dewberry

Ordinance No. _____**An Ordinance Approving a Zoning Map Amendment
for Property to be Known as 65 S. Park Boulevard
on which a New Police Station is to be Built
Glen Ellyn, IL 60137**

Whereas, the Glen Ellyn Police Department has submitted an application for a Zoning Map Amendment in accordance with Section 10-10-13 of the Glen Ellyn Zoning Code to allow the western, approximately 213 feet of Panfish Park, and the southern 53.2 feet of the vacated Pershing Avenue right-of-way located directly east of Park Boulevard all of which is to become part of a lot for a new Police Station to be zoned R2 Residential zoning district; and

Whereas, the site that the Police Station is to be built on is currently divided between the R2 Residential zoning district and the CR Conservation Recreation zoning district and the request will allow the entire lot on which the Police Station is to be built to be located in a single zoning district; and

Whereas, the property subject to the requested Zoning Map Amendment is depicted on the map attached hereto as ***Exhibit "A"*** and is legally described as follows:

THAT PART OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DuPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF LOT 6 IN BLOCK 10 OF ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 21, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT NUMBER 268777 IN DuPAGE COUNTY, ILLINOIS; THENCE NORTH 05 DEGREES 01 MINUTES 10 SECONDS EAST, ALONG THE EASTERLY LINE OF PARK BOULEVARD, A DISTANCE OF 105.50 FEET; THENCE SOUTH 84 DEGREES 58 MINUTES 50 SECONDS EAST, AND PERPENDICULAR TO THE LAST DESCRIBED COURSE, A DISTANCE OF 138.00 FEET

TO THE POINT OF INTERSECTION WITH THE SOUTHERLY EXTENSION OF THE EASTERLY LINE OF LOTS 5 THROUGH 9, INCLUSIVE, IN BLOCK 9 OF SAID ROOSEVELT HILLS, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE NORTH 05 DEGREES 01 MINUTE 10 SECONDS EAST, ALONG THE EASTERLY LINE OF SAID LOTS 5 THROUGH 9, A DISTANCE OF 285.24 FEET TO THE POINT OF INTERSECTION WITH THE SOUTHERLY LINE OF PERSHING AVENUE, SAID POINT ALSO BEING THE NORTHEAST CORNER OF LOT 5 IN SAID BLOCK 9; THENCE WESTERLY ALONG THE SOUTHERLY LINE OF SAID PERSHING AVENUE, BEING A CURVE TO THE RIGHT WITH A RADIUS OF 3,346.24, THE CHORD OF SAID CURVE BEARS NORTH 85 DEGREES 36 MINUTES 29 SECONDS WEST WITH A CHORD DISTANCE OF 117.87 FEET, AN ARC DISTANCE OF 117.88 FEET TO A POINT OF REVERSE CURVATURE; THENCE SOUTHWESTERLY ALONG THE SOUTHERLY LINE OF SAID PERSHING AVENUE, BEING A CURVE TO THE LEFT WITH A RADIUS OF 20.00 FEET, THE CHORD OF SAID CURVE BEARS SOUTH 50 DEGREES 12 MINUTES 37 SECONDS WEST WITH A CHORD DISTANCE OF 28.38 FEET, AN ARC DISTANCE OF 31.55 FEET TO THE POINT OF INTERSECTION WITH THE EASTERLY LINE OF PARK BOULEVARD; THENCE NORTH 05 DEGREES 01 MINUTES 10 SECONDS EAST, ALONG SAID EASTERLY LINE, A DISTANCE OF 53.20 FEET TO THE POINT OF INTERSECTION WITH THE CENTERLINE OF SAID PERSHING AVENUE; THENCE EASTERLY ALONG SAID CENTERLINE, BEING A CURVE TO THE LEFT WITH A RADIUS OF 3,313.24 FEET, THE CHORD OF SAID CURVE BEARS SOUTH 87 DEGREES 27 MINUTES 03 SECONDS EAST WITH A CHORD DISTANCE OF 370.35 FEET, AN ARC DISTANCE OF 370.54 FEET; THENCE SOUTH 01 DEGREE 06 MINUTES 11 SECONDS WEST, A DISTANCE OF 334.81 FEET TO THE POINT OF INTERSECTION WITH THE CENTERLINE OF WILSON AVENUE; THENCE WESTERLY ALONG SAID CENTERLINE, BEING A CURVE TO THE RIGHT WITH A RADIUS OF 3,379.24 FEET, THE CHORD OF SAID CURVE BEARS NORTH 89 DEGREES 59 MINUTES 25 SECONDS WEST WITH A CHORD DISTANCE OF 111.23 FEET, AN ARC DISTANCE OF 111.23 FEET; THENCE NORTH 05 DEGREES 01 MINUTES 10 SECONDS EAST, A DISTANCE OF 33.64 FEET; THENCE NORTH 84 DEGREES 58 MINUTES 50 SECONDS WEST, AND PERPENDICULAR TO THE LAST DESCRIBED COURSE, A DISTANCE OF 95.88 FEET; THENCE SOUTH 05 DEGREES 01 MINUTES 10 SECONDS WEST, AND PERPENDICULAR TO THE LAST DESCRIBED COURSE, A DISTANCE OF 23.00 FEET; THENCE NORTH 84 DEGREES 58 MINUTES 50 SECONDS WEST, AND PERPENDICULAR TO THE LAST DESCRIBED COURSE, A DISTANCE OF 48.19 FEET TO THE POINT OF BEGINNING, CONTAINING 82,151 SQUARE FEET, 1.886 ACRES MORE OR LESS, ALL IN DuPAGE COUNTY, ILLINOIS.

Whereas, the subject property is currently zoned CR Conservation Recreation District, is used for recreation purposes and is a part of the Village-owned Panfish Park and also includes the vacated 53.2 feet of the unimproved Pershing Avenue right-of-way; and

Whereas, the subject property is bordered by C4 Office district zoning and use to the north, CR Conservation Recreation district zoning and park use to the east, and R2 residential use and zoning to the west and south; and

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and by mailing written notice to all property owners within 250 feet, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on May 12, 2016 at which hearing the Commission considered the Police Department's request for a Zoning Map Amendment; and

Whereas, at the May 12 ,2016 public hearing, the Police Department presented evidence and testimony in support of the requested Zoning Map Amendment and five (5) people spoke at the hearing and expressed general concerns about the new Police Station project; and

Whereas, after having considered the evidence presented, including the exhibits and materials submitted, the Plan Commission made its findings of fact and recommendations as set forth in the minutes from the May 12, 2016 Plan Commission meeting, a draft of which is attached hereto as ***Exhibit "B"***, and by a vote of eight (8) "yes" and zero (0) "no", the Plan Commission recommended approval of the requested Zoning Map Amendment; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the May 12, 2016 Plan Commission public hearing and have considered the findings of fact and recommendations of the Plan Commission; and

Whereas, the President and Board of Trustees have determined that approving the requested Zoning Map Amendment is consistent with the goals of the Glen Ellyn Zoning Code

and in the best interest of the Village.

Now, Therefore, be it Ordinance by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions set forth in the minutes from the May 12, 2016 Plan Commission public hearing, a draft of which is attached hereto as ***Exhibit “B”*** as well as the findings of fact in the preambles above and in ***Exhibit “C”*** attached hereto are hereby adopted by the Village President and Board of Trustees.

Section Two: The subject property legally described herein is hereby zoned to the R2 Residential zoning district.

Section Three: The Director of the Planning and Development Department shall cause the Zoning District Map of the Village of Glen Ellyn to be amended to place said property in the R2 Residential zoning district.

Section Four: This Ordinance shall be recorded with the Recorder of Deeds of DuPage County, Illinois.

Section Five: This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this
day of _____, 20 ____.

Village President of the
Village of Glen Ellyn, Illinois

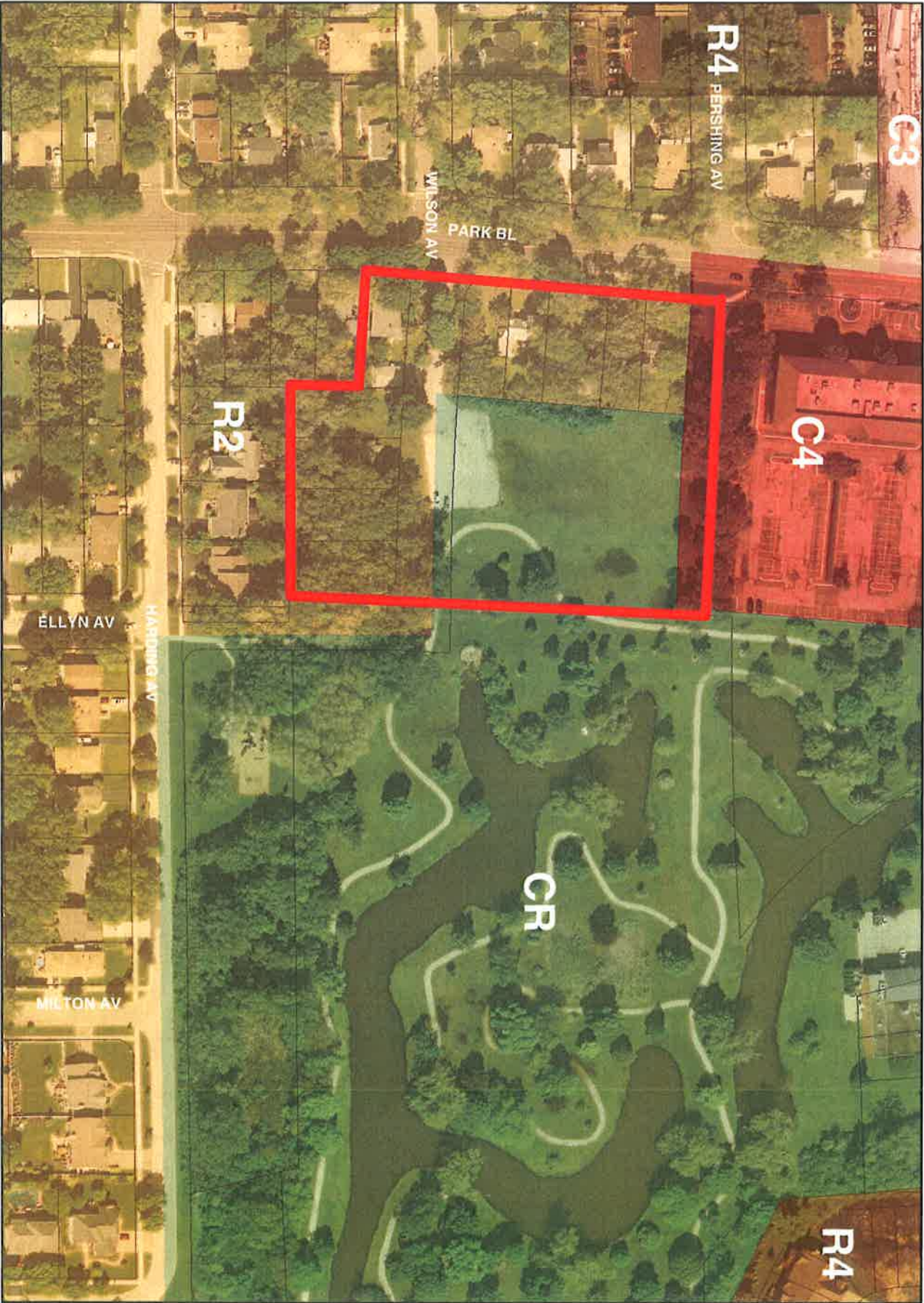
Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

ATTACHMENTS:

- Zoning Map (PDF)
- Map of Rezoned Area - Ordinance Exhibit A (PDF)
- Findings of Fact - Ordinance Exhibit C (DOCX)

Police Station Site - Existing Zoning



Prepared by: Planning and Development
Date: February 16, 2016
2011 Aerial Photo

Exhibit "A"

Area to be Rezoned

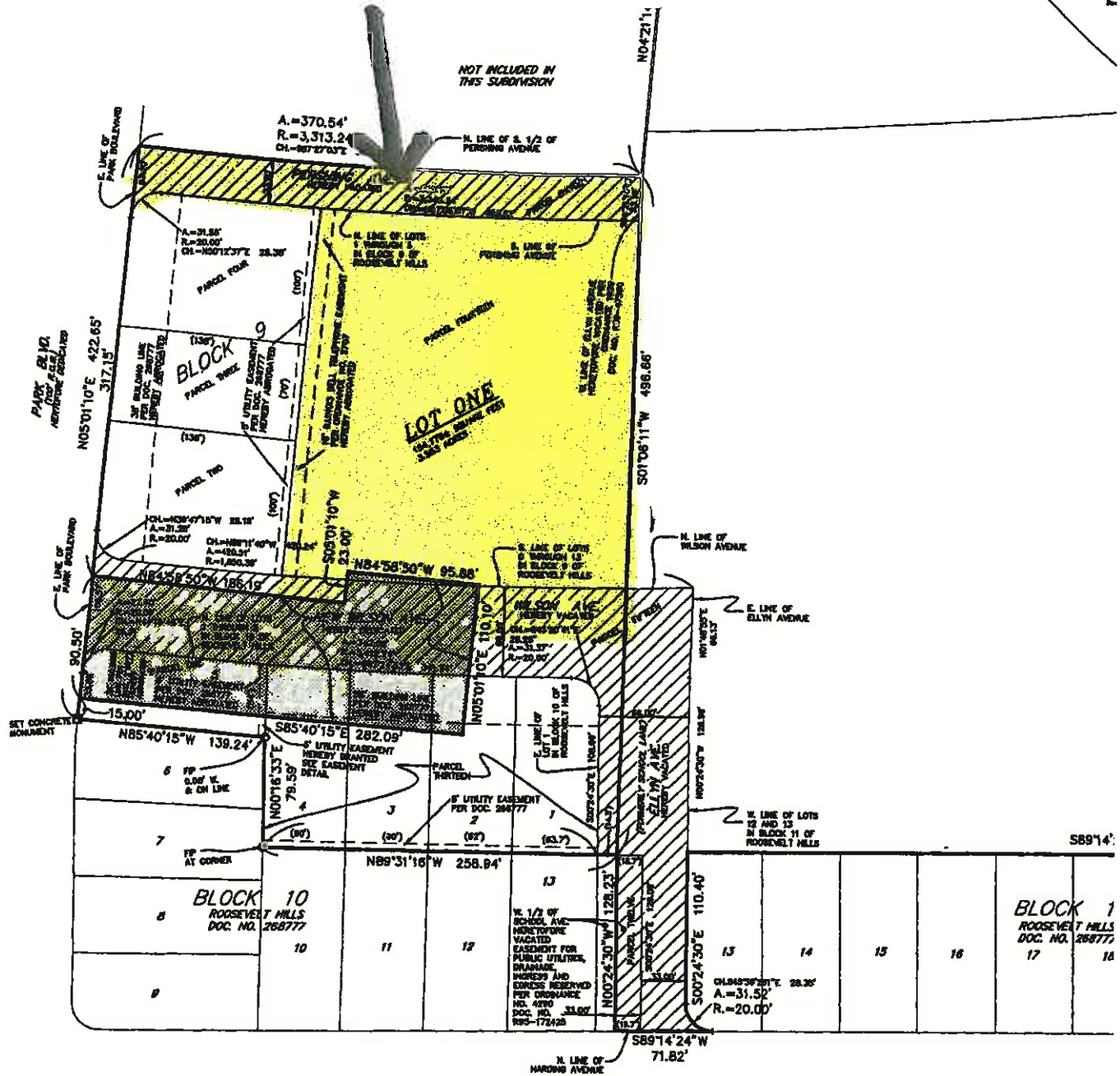


EXHIBIT “C” FINDINGS OF FACT

The Village Board hereby adopts the following findings of fact in regard to the requested Zoning Map Amendment:

1. The property to the north is developed with an office building. The properties to the west and south are developed with single family homes and the property to the east is developed as a park.
2. The property to the north is zoned C4 Office district, the properties to the west and south are zoned R2 Residential district and the property to the east is zoned CR Conservation Recreation district.
3. The proposed Police Station use would be allowed as a special use in the front part of the planned Police Station lot which is already zoned R2 and where the proposed building would generally be located. The rear of the planned Police Station lot is currently zoned CR and is proposed to be developed with a parking lot and bioswale which would be permitted in the existing CR zoning district.
4. The property directly west of the site is vacant with the previously existing homes west of the property being rezoned having been demolished in early 2015, thereby leaving the property directly west of the site to be rezoned vacant and underutilized in comparison to the office and residential developments to the north, south and across the street to the west.
5. The Comprehensive Plan shows park use of the property to be rezoned which is consistent with the existing Conservation Recreation zoning.
6. The property has been used as a Park and developed with a gravel parking lot for a number of years. Three single-family homes were previously located directly west of the property which were demolished around March of 2015.
7. The proposed zoning is an extension of the existing R2 zoning to the south and west and allows for the creation of deeper R2 lots along Park Boulevard than currently exist. It does not substantially alter the uses permitted in the area nor should it have a negative impact on property values in the surrounding area.

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Park\Police Station\Findings - Rezoning.docx



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Planning & Development
Department Head: Caroline Conlon
Category: Ordinance
Prepared By: Michele Stegall

SCHEDULED

ORDINANCE 6409

DOC ID: 2264

Ordinance No. 6409, An Ordinance Approving a Minor Subdivision of Property Generally Located South of Taft Avenue, East of Park Boulevard and North of Harding Avenue in the Vicinity of Panfish Park and Including the Creation of a New Lot for Planned Police Station to be Located on Property to be Known as 65 S. Park Boulevard.

Background

As part of the Police Station project, a new lot is proposed to be created for the Station. The proposed lot would be made up of portions of 9 existing parcels and two rights-of-way, including the western 213 feet of the main lot currently making up Panfish Park. The other Village owned properties in the area that are developed with Panfish Park and the Fire Station are likewise comprised of numerous parcels and unimproved rights-of-ways. Approval a minor subdivision is therefore being requested to clean up with property lines in the area to create one lot for new Police Station, one lot for Panfish Park and one lot for the Fire Station. A Plat of Resubdivision creating the new lots is attached for the Board's consideration.

In addition to cleaning up the lot lines in the area, the proposed Plat vacates a number of existing utility easements in the area that are no longer needed including an AT&T easement running north to south through the center of the Police Station lot where the building is proposed and a utility easement traversing the Fire Station property. New easements are likewise being created as needed.

Plan Commission Recommendation

The Plan Commission reviewed the proposed minor subdivision at a public hearing on May 12, 2016 and recommended approval of the request by a vote of 8-0.

Village Board Action

The Village Board is requested to consider approval a minor subdivision creating one lot for the Police Station, one lot for Panfish Park and one lot for Fire Station. An Ordinance approving the proposed subdivision is attached for consideration at May 23, 2016 Village Board meeting.

Attachments

- Ordinance
- Legal Description – Ordinance Exhibit A
- Findings of Fact – Ordinance Exhibit C
- Plat of Resubdivision – Ordinance Exhibit D

Cc: Police Chief Norton
Deputy Police Chief Acton
Leigh McMillen, Leopardo

Ordinance 6409

Meeting of May 23, 2016

Nicole McElroy, Leopardo
Brian Meade, Dewberry
Jonathan Tallman, Dewberry

Ordinance No. _____

**An Ordinance Approving a Minor Subdivision of Property
Generally Located South of Taft Avenue, East of Park Boulevard and North of Harding
Avenue in the Vicinity of Panfish Park and Including the Creation of a New Lot for a
Planned Police Station to be Located on Property to be Known as 65 S. Park Boulevard
Glen Ellyn, IL 60137**

Whereas, the Glen Ellyn Police Department has submitted an application for a Minor Subdivision in accordance with Section 11-3-7 of the Glen Ellyn Subdivision Regulations Code in order to create a new lot for a Police Station to be located on property to be known as 65 S. Park Boulevard and to simultaneously resubdivide other Village owned property in the area on which Panfish Park and a Fire Station are located; and

Whereas, the subject properties involved in the subdivision are all owned by the Village and are generally located south of Taft Avenue, east of Park Boulevard and north of Harding Avenue in the vicinity of Panfish Park and are made up of numerous parcels and right-of-ways; and

Whereas, the proposed Minor Subdivision would result in the creation of one lot for the planned Police Station, one lot for Panfish Park and one lot for the Fire Station; and

Whereas, the property subject to the proposed Minor Subdivision is legally described as set forth in *Exhibit "A"* attached hereto; and

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and by mailing written notice to all property owners within 250 feet, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Plan Commission of the Village of Glen

Ellyn conducted a public hearing on May 12, 2016 at which hearing the Commission considered the Police Department's request for approval of a Minor Subdivision; and

Whereas, at the May 12, 2016 Plan Commission public hearing, the Police Department presented evidence and testimony in support of the requested Minor Subdivision and five (5) people spoke at the hearing and expressed general concerns about the new Police Station project; and

Whereas, after having considered the evidence presented, including the exhibits and materials submitted, the Plan Commission made its findings of fact and recommendations as set forth in the minutes from the May 12, 2016 Plan Commission meeting, a draft of which is attached hereto as ***Exhibit "B"***, and by a vote of eight (8) "yes" and zero (0) "no", the Plan Commission recommended approval of the requested Minor Subdivision; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the May 12, 2016 Plan Commission public hearing and have considered the findings of fact and recommendations of the Plan Commission; and

Whereas, the President and Board of Trustees have determined that approving the requested Minor Subdivision is consistent with the goals of the Glen Ellyn Subdivision Regulations Code and is in the best interest of the Village.

Now, Therefore, be it Ordinance by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions set forth in the minutes from the May 12, 2016 Plan Commission public hearing, a draft of which is attached hereto as ***Exhibit "B"*** as

well as the findings of fact in the preambles above and in ***Exhibit "C"*** attached hereto are hereby adopted by the Village President and Board of Trustees.

Section Two: The Village Board hereby approves a Minor Subdivision for the Property legally described in ***Exhibit "A"*** and as depicted on the Plat of Resubdivision for Panfish Park prepared by Engineering Resource Associates and dated May 17, 2016 a reduced copy of which is attached hereto as ***Exhibit "D"***.

Section Three: The Village President and Village Clerk are hereby authorized to execute the aforementioned Plat of Resubdivision.

Section Four: This Ordinance and the Plat of Resubdivision shall be recorded with the Recorder of Deeds of DuPage County, Illinois.

Section Five: This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this day of _____, 20 ____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Ordinance 6409

Meeting of May 23, 2016

Village Clerk of the
Village of Glen Ellyn, Illinois

ATTACHMENTS:

- Legal Description - Ordinance Exhibit A (DOCX)
- Findings of Fact - Ordinance Exhibit C (DOCX)
- Plat of Subdivision-Sheet 1 - Ordinance Exhibit D (PDF)

Exhibit "A"
Legal Description

PARCEL ONE: LOT 5 IN BLOCK 10 IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL TWO: LOT 8 (EXCEPT THE NORTH 8 FEET THEREOF) AND ALL OF LOT 9 IN BLOCK 9 IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL THREE: LOT 6 (EXCEPT THE NORTH 46 FEET) AND ALL OF LOT 7 AND THE NORTH 8 FEET OF LOT 8 IN BLOCK 9 IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL FOUR: LOT 5 AND THE NORTH 46 FEET OF LOT 6 IN BLOCK 9 IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL FIVE: PUBLIC PARK IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL SIX: LOT 11 AND LOT 12 IN BLOCK 4 IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL SEVEN: ALL OF LOTS 9 AND 10 AND THAT PART OF LOT 8 IN BLOCK 4 IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 10; THENCE EASTERLY ALONG THE SOUTHERN RIGHT-OF-WAY OF TAFT AVENUE, 133.52 FEET ALONG A CURVE CONCAVE TO THE SOUTH, HAVING A RADIUS OF 5142.71 FEET, A CHORD LENGTH OF 133.52 FEET AND A CHORD BEARING OF NORTH 87 DEGREES 25 MINUTES 19 SECONDS EAST; THENCE SOUTH 03 DEGREES 08 MINUTES 55 SECONDS EAST 130.91 FEET TO THE NORTHWEST CORNER OF LOT 19 IN SAID BLOCK 4; THENCE SOUTH 87 DEGREES 29 MINUTES 28 SECONDS WEST ALONG THE SOUTHERN LINES OF SAID LOTS 8, 9, AND 10, A DISTANCE OF 133.00 FEET TO THE SOUTHWEST CORNER OF SAID LOT 10; THENCE NORTH 03 DEGREES 22 MINUTES 30 SECONDS WEST ALONG THE WEST LINE OF SAID LOT 10 A DISTANCE OF 130.76 FEET TO THE POINT OF BEGINNING IN DuPAGE COUNTY, ILLINOIS.

PARCEL EIGHT: A PART OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10 EAST, OF THE THIRD PRINCIPAL MERIDIAN, IN DuPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF LOT 19 IN BLOCK 4 IN ROOSEVELT HILLS RECORDED NOVEMBER 2, 1928 AS DOCUMENT NUMBER 268777; THENCE NORTH 03 DEGREES 08 MINUTES 55 SECONDS WEST ALONG THE WESTERN LINE OF SAID LOT 19, A DISTANCE OF 30.70 FEET; THENCE SOUTH 64 DEGREES 20 MINUTES 08 SECONDS EAST A DISTANCE OF 205.73 FEET TO THE NORTHERLY LINE OF THE TOWNHOMES OF WATERS EDGE, RECORDED JULY 12, 2005 AS DOCUMENT NUMBER R2005-148006, SAID NORTHERN LINE ALSO BEING A NON-TANGENT CURVE CONCAVE TO THE SOUTH; THENCE WESTERLY 107.94 FEET ALONG SAID CURVE, HAVING A RADIUS OF 4781.90 FEET, A CHORD LENGTH OF 107.94 FEET AND A CHORD BEARING OF SOUTH 89 DEGREES 57 MINUTES 43 SECONDS WEST; THENCE NORTH 52 DEGREES 20 MINUTES 11 SECONDS WEST 95.77 FEET TO THE POINT OF BEGINNING IN DuPAGE COUNTY, ILLINOIS.

PARCEL NINE: LOT 13 IN THE TOWNHOMES OF WATERS EDGE, BEING A PART OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 12, 2005 AS DOCUMENT NUMBER R2005-148006 IN DuPAGE COUNTY, ILLINOIS.

PARCEL TEN: LOT 14 IN THE TOWNHOMES OF WATERS EDGE, BEING A PART OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 12, 2005 AS DOCUMENT NUMBER R2005-148006 IN DuPAGE COUNTY, ILLINOIS.

PARCEL ELEVEN: LOT 15 IN THE TOWNHOMES OF WATERS EDGE, BEING A PART OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 12, 2005 AS DOCUMENT NUMBER R2005-148006 IN DuPAGE COUNTY, ILLINOIS.

PARCEL TWELVE: THE EAST 18.7 FEET OF THE WEST ONE-HALF OF SCHOOL LANE (NOW KNOWN AS ELLYN AVENUE) LYING ADJACENT TO LOT 13 IN BLOCK 10 IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL THIRTEEN: LOTS 1, 2, 3 AND 4 IN BLOCK 10 IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL FOURTEEN: LOTS VACATED BY ORDINANCE NUMBER 1638 AND RECORDED MAY 9, 1969 AS DOCUMENT NUMBER R69-19944 IN DuPAGE COUNTY, DESCRIBED AS FOLLOWS:

LOTS 13, 14, 15, 16, 17 AND 18 IN BLOCK 4; LOTS 10, 11, 12, 13, 14 AND 15 IN BLOCK 7; LOTS 1 THROUGH 19, BOTH INCLUSIVE, IN BLOCK 8; LOTS 1, 2, 3, 4, 10, 11, 12 AND 13 IN BLOCK 9; LOTS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 AND 26 IN BLOCK 11; AND LOTS 7, 8, 9 AND 10 IN BLOCK 12, ALL IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

TOGETHER WITH CERTAIN STREETS VACATED BY ORDINANCE 1659 RECORDED OCTOBER 31, 1969 AS DOCUMENT NUMBER R69-47550 IN DuPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

EXMOOR AVENUE, FROM THE SOUTH LINE OF TAFT AVENUE TO A LINE CONNECTING THE SOUTH LINE OF LOT 26 IN BLOCK 11 WITH THE SOUTH LINE OF LOT 10 IN BLOCK 12,

PERSHING AVENUE, FROM THE WEST LINE OF SOUTH ELLYN AVENUE TO A LINE CONNECTING THE WEST LINE OF LOT 19 IN BLOCK 4 WITH THE WEST LINE OF LOT 9 IN BLOCK 7,

SOUTH ELLYN AVENUE, FROM THE NORTH LINE OF PERSHING AVENUE TO THE NORTH LINE OF WILSON AVENUE, AND

WILSON AVENUE, FROM THE EAST LINE OF SOUTH ELLYN AVENUE TO A LINE CONNECTING THE WEST LINE OF LOT 16 IN BLOCK 7 WITH THE WEST LINE OF LOT 6 IN BLOCK 12, ALL IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL FIFTEEN: WILSON AVENUE FROM THE EAST LINE OF PARK BOULEVARD TO THE EAST LINE OF ELLYN AVENUE, FORMERLY KNOWN AS SCHOOL LANE. ALSO, ELLYN AVENUE, FORMERLY KNOWN AS SCHOOL LANE, FROM THE NORTH LINE OF HARDING AVENUE TO THE SOUTH LINE OF WILSON AVENUE, EXCEPTING THEREFROM THAT PART OF SAID SCHOOL LANE VACATED BY ORDINANCE NUMBER 4290 RECORDED DECEMBER 6, 1995 AS DOCUMENT NUMBER R95-172425, ALL IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL SIXTEEN: THE SOUTH ONE-HALF OF PERSHING AVENUE FROM THE EAST LINE OF PARK BOULEVARD TO THE WEST LINE OF ELLYN AVENUE, FORMERLY KNOWN AS SCHOOL LANE, IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL SEVENTEEN: EXMOOR AVENUE, FORMERLY KNOWN AS SOUTH ELLYN DRIVE, FROM THE NORTH LINE OF HARDING AVENUE TO A LINE CONNECTING THE SOUTH LINE OF LOT 26 IN BLOCK 11 TO THE SOUTH LINE OF LOT 10 IN BLOCK 12 IN ROOSEVELT HILLS, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777 IN DuPAGE COUNTY, ILLINOIS.

PARCEL EIGHTEEN: HARDING AVENUE FROM THE EAST LINE OF MONTCLAIR AVENUE TO THE WEST LINE OF LOT 12 OF THE TOWNHOMES OF WATER EDGE, BEING A PART OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 12, 2005 AS DOCUMENT NUMBER R2005-148006 IN DuPAGE COUNTY, ILLINOIS.

P.I.N.s: 05-23-212-001, 05-23-207-004, 05-23-207-005, 05-23-207-003, 05-23-207-001, 05-23-207-002, 05-23-203-003, 05-23-204-005, 05-23-204-006, 05-23-204-030, 05-23-204-031, 05-23-214-029, 05-23-214-031, 05-23-213-026, 05-23-212-020, 05-23-212-010, 05-23-212-011, 05-23-212-012, 05-23-212-013, 05-23-208-016

**EXHIBIT “C”
FINDINGS OF FACT**

The Village Board hereby adopts the following findings of fact in regard to the requested Minor Subdivision:

1. The proposed subdivision conforms to the provisions set forth in the Glen Ellyn Subdivision Regulations Code, Ordinance 5334, as amended, including the rules and regulations referenced in Section 400 excepting any variations granted by the Village Board.
2. Definite provision has been made for a water supply system that is sufficient in terms of quantity, dependability, and quality to provide an appropriate supply of water for the type of subdivision proposed.
3. A public sewage system is proposed that will comply with federal, state and local laws and regulations.
4. All areas of the proposed subdivision which may involve soil or topographical conditions presenting hazards or requiring special precaution have been identified by the Subdivider. Soil borings have been taken and an existing floodplain and wetland on the site have been delineated. Appropriate steps are being taken to address the existing soil conditions and the floodplain and wetland plans will be full compliance with the Stormwater Ordinance.
5. The proposed subdivision will not be detrimental to the public health, safety and welfare and will enhance the safety of the Village by facilitating the construction of a new Police station with modern amenities.
6. A traffic study has been conducted and found that the proposed development at full occupancy will not result in or increase traffic on an arterial or collector street to such an extent that the street does not function at an acceptable level of service.

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PARCEL NO.	PIN:
PARCEL ONE	05-23-212-001
PARCEL TWO	05-23-207-004
PARCEL THREE	05-23-207-003
PARCEL FOUR	05-23-207-001
PARCEL FIVE	05-23-207-002
PARCEL SIX	05-23-203-003
PARCEL SEVEN	05-23-204-005
PARCEL EIGHT	05-23-204-006
PARCEL NINE	05-23-204-030
PARCEL TEN	05-23-214-029
PARCEL ELEVEN	05-23-214-031
PARCEL TWELVE	05-23-215-026
PARCEL THIRTEEN	05-23-212-020
PARCEL FOURTEEN	05-23-212-010
PARCEL FIFTEEN	05-23-212-011
PARCEL SIXTEEN	05-23-212-012
PARCEL SEVENTEEN	05-23-212-013
PARCEL EIGHTEEN	05-23-208-016
PARCEL NINETEEN	UNASSIGNED
PARCEL TWENTY	UNASSIGNED
PARCEL TWENTY-ONE	UNASSIGNED

PROPERTY OWNER:
VILLAGE OF GLEN ELLYN
535 DUANE STREET
GLEN ELLYN, ILLINOIS 60137

AREA TABLE		
LOT ONE	154,770± SQUARE FEET	3.553 ACRES
LOT TWO	724,643± SQUARE FEET	16.636 ACRES
LOT THREE	57,756± SQUARE FEET	1.326 ACRES
NEW WILSON AVE.	27,253± SQUARE FEET	0.626 ACRES

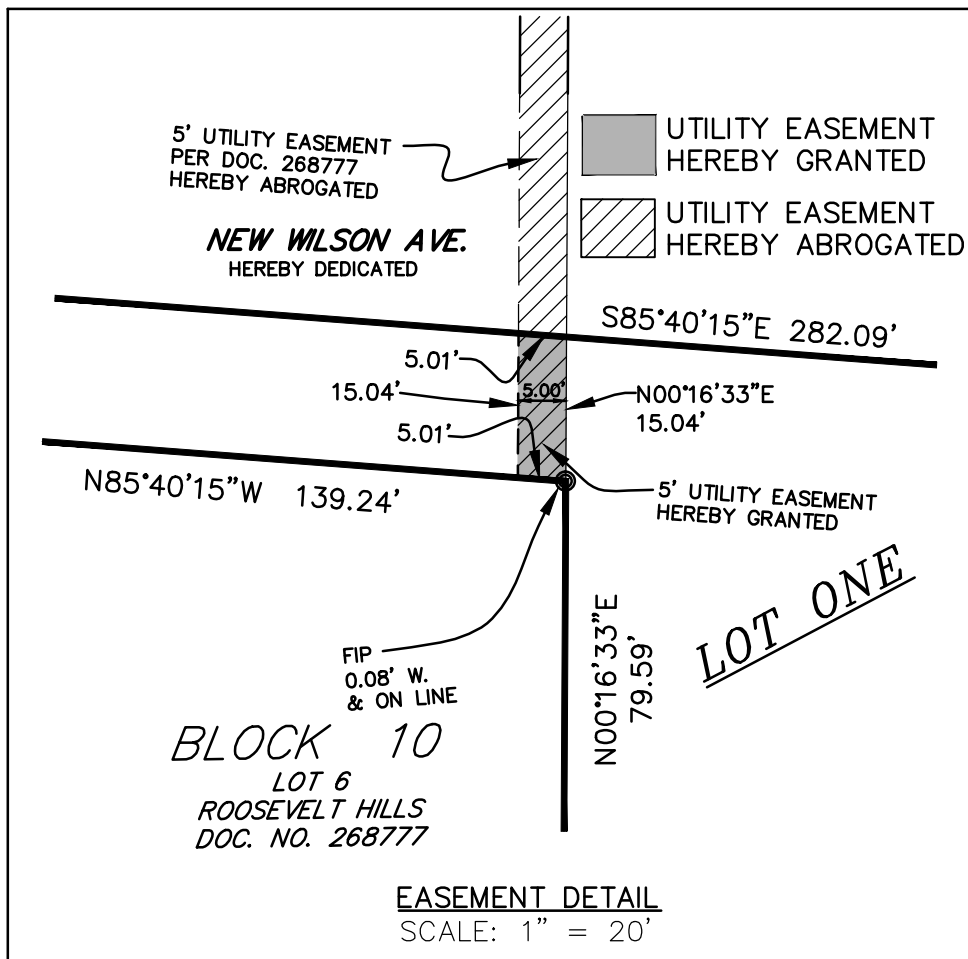
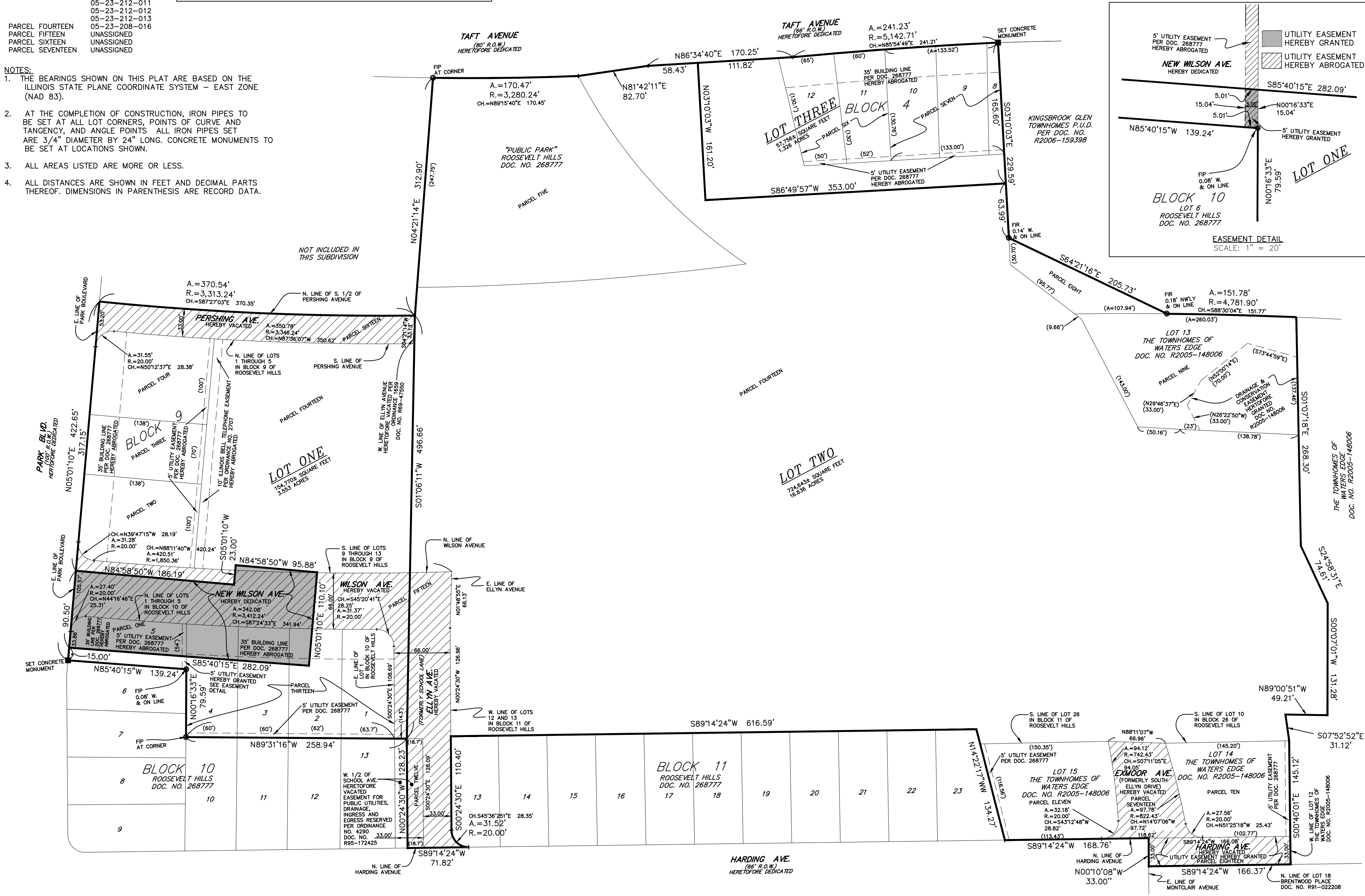
PLAT OF RESUBDIVISION PANFISH PARK

A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST
OF THE THIRD PRINCIPAL MERIDIAN, IN DuPAGE COUNTY, ILLINOIS.

0 30' 60' 120'
Scale 1" = 60'

NOTES:

- THE BEARINGS SHOWN ON THIS PLAT ARE BASED ON THE ILLINOIS STATE PLANE COORDINATE SYSTEM - EAST ZONE (NAD 83).
- AT THE COMPLETION OF CONSTRUCTION, IRON PIPES TO BE SET AT ALL LOT CORNERS, POINTS OF CURVE AND TANGENCY, AND ANGLE POINTS. ALL IRON PIPES SET ARE 3/4" DIAMETER BY 24" LONG. CONCRETE MONUMENTS TO BE SET AT LOCATIONS SHOWN.
- ALL AREAS LISTED ARE MORE OR LESS.
- ALL DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF. DIMENSIONS IN PARENTHESIS ARE RECORD DATA.



UTILITY EASEMENT PROVISIONS
UTILITY EASEMENTS ARE RESERVED AS SHOWN FOR THOSE PUBLIC UTILITY COMPANIES OPERATING UNDER FRANCHISE AGREEMENTS WITH THE VILLAGE OF GLEN ELLYN, INCLUDING, BUT NOT LIMITED TO, SBC AMERITECH TELEPHONE COMPANY, NICOR GAS COMPANY, COMMONWEALTH EDISON COMPANY AND CABLE COMMUNICATION FRANCHISES OPERATING WITHIN THE VILLAGE, AND THEIR SUCCESSORS AND ASSIGNS FOR THE PERPETUAL RIGHT, PRIVILEGE AND AUTHORITY TO CONSTRUCT, RECONSTRUCT, REPAIR, INSPECT, MAINTAIN AND OPERATE VARIOUS UTILITY SYSTEMS, AS MAY BE DEEMED NECESSARY BY SAID UTILITY COMPANIES, OVER, UPON, ALONG, UNDER AND THROUGH SAID INDICATED EASEMENTS, TOGETHER WITH RIGHT OF ACCESS TO THE PROPERTY FOR NECESSARY MEN AND EQUIPMENT TO DO ANY OF THE ABOVE WORK. THE RIGHT IS ALSO GRANTED TO CUT DOWN, TRIM OR REMOVE TREES, SHRUBS OR OTHER PLANTS ON THE EASEMENTS THAT INTERFERE WITH THE OPERATION OF ANY AUTHORIZED UTILITY SYSTEMS WITH NO REQUIREMENT TO RESTORE BY SAID PUBLIC UTILITY COMPANIES, SUBJECT TO THE EXPRESS APPROVAL OF OWNER, SUCH APPROVAL NOT TO BE UNREASONABLY WITHHELD. NO PERMANENT BUILDINGS SHALL BE PLACED ON SAID EASEMENT, BUT THE SAME MAY BE USED FOR PARKING, GARDENS, SHRUBS, LANDSCAPING AND OTHER PURPOSES THAT DO NOT THEN OR LATER INTERFERE WITH THE AFORESAID USES OR RIGHTS.

ILLINOIS BELL TELEPHONE COMPANY DBA AT&T ILLINOIS CERTIFICATE
STATE OF ILLINOIS }
COUNTY OF _____ }SS.

ABROGATION OF THAT PART OF THE EASEMENT SHOWN
HEREON APPROVED AND ACCEPTED

THIS ____ DAY OF _____, A.D. 20 ____

ILLINOIS BELL TELEPHONE COMPANY DBA AT&T ILLINOIS

BY: _____ ITS: _____
SIGNATURE TITLE

COMMONWEALTH EDISON COMPANY CERTIFICATE
STATE OF ILLINOIS }
COUNTY OF _____ }SS.

ABROGATION OF THAT PART OF THE EASEMENT SHOWN
HEREON APPROVED AND ACCEPTED

THIS ____ DAY OF _____, A.D. 20 ____

COMMONWEALTH EDISON COMPANY

BY: _____ ITS: _____
SIGNATURE TITLE

ABBREVIATIONS

A	ARC DISTANCE
(D)	DEED DIMENSION
CH	CHORD
CONC.	CONCRETE
E	EAST
FIR	FOUND IRON ROD
FIP	FOUND IRON PIPE
(M)	MEASURED DIMENSION
N	NORTH
(R)	RECORD DIMENSION
R	RADIUS
R.O.W.	RIGHT OF WAY
S	SOUTH
W	WEST

LEGEND

—————	BOUNDARY LINE
—————	LOT LINE
—————	CENTER LINE
—————	EASEMENT LINE (HERETOFORE GRANTED)
—————	EASEMENT LINE (HEREBY GRANTED)
■	SET CONCRETE MONUMENT
○	FOUND IRON PIPE OR ROD
■	NEW WILSON AVENUE RIGHT-OF-WAY HEREBY DEDICATED
■	ROAD RIGHT-OF-WAY HEREBY VACATED

PROFESSIONAL DESIGN FIRM NUMBER: 184.001186

REVISIONS:					
DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION

DRAWN BY: T.M.
CHECKED BY: T.M.
APPROVED BY: T.M.



ENGINEERING
RESOURCE
ASSOCIATES, INC.
CONSULTING ENGINEERS, SCIENTISTS
& SURVEYORS

35701 WEST AVENUE, SUITE 150
WARRENVILLE, ILLINOIS 60055
PHONE (630) 393-3060
FAX (630) 393-2152

10 S. RIVERSIDE PLAZA, SUITE 875
CHICAGO, ILLINOIS 60606
PHONE (312) 474-7841
FAX (312) 474-6099

2416 GALEN DRIVE
CHAMPAIGN, ILLINOIS 61821
PHONE (217) 351-6268
FAX (217) 355-1902

VILLAGE OF GLEN ELLYN
535 DUANE STREET
GLEN ELLYN, ILLINOIS 60137

TITLE:

PLAT OF RESUBDIVISION
PANFISH PARK
GLEN ELLYN, ILLINOIS

SCALE: 1"=60'
DATE: MAY 17, 2016
JOB NO: 151007
SHEET 1 OF 1



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Planning & Development
Department Head: Caroline Conlon
Category: Ordinance
Prepared By: Michele Stegall

SCHEDULED

ORDINANCE 6410

DOC ID: 2265

Ordinance No. 6410, An Ordinance Granting Approval of a Special Use Permit, Zoning Variations, Subdivision Variations and the Exterior Appearance for a New Police Station to be Constructed at 65 S. Park Boulevard.

Background

The Police Department is requesting approval of a Special Use Permit, Zoning Variations, Subdivision Variations and the Exterior Appearance for a new 29,426 square foot 2-story Police Station proposed on property to be known as 65 S. Park Boulevard. The subject site includes the western approximately 213 feet of Panfish Park and 5 Village-owned lots zoned R2-Residential located along Park Boulevard. The southern half of the unimproved Pershing Avenue right-of-way is located on the northern edge of the site and the Wilson Avenue right-of-way is located on the southern end of the site. In order to accommodate the construction of the new Station, the Police Department is specifically requesting approval of the following:

1. A Special Use Permit for a Public Use in accordance with Section 10-4-8(B) of the Glen Ellyn Zoning Code.
2. Approval of the following Variations from the Glen Ellyn Zoning Code:
 - a. A Variation from Section 10-4-8(D)1(b) to allow a front yard setback of 30 feet for the Police Station in lieu of the minimum setback of 50 feet required.
 - b. Variations from Section 10-5-5(C)1 to allow impervious surface setbacks of 6.75 feet along the north property line, 7.48 feet along the west property line and 0-feet along the east and south property lines in lieu of the minimum setback of 15.86 feet required.
 - c. A Variation from Section 10-4-3(G) to allow no dedicated parking spaces for Panfish Park in lieu of the 182 spaces required and to instead allow the 37 public parking spaces for the Police Station to be shared with the adjacent Panfish Park.
 - d. A Variation from Section 10-5-8(H) to grant a waiver from the requirement to install landscaped islands at the end of every row of parking.
 - e. A Variation from Section 10-5-9(H) to allow zero loading spaces for the Police Station in lieu of the minimum number of one loading space required.
 - f. A Variation to allow a foot-candle level of as much as 2.6 along the west/front property line in lieu of the maximum foot-candle level of .5 permitted.
 - g. A Variation from Section 10-5-5(B)4 to allow a generator screen wall with a height of 19-feet 4-inches in lieu of maximum height of 8-feet permitted.

- h. A Variation from Section 10-4-8(D)4 to allow a 10 foot 2 inch corner side yard setback in lieu of the minimum setback of 30 feet required.
3. The following Variations from the Glen Ellyn Subdivision Regulations Code:
 - a. A Variation from the requirement in Section 11-4-9(C) to provide one parkway tree every 40-feet.
 - b. A Variation from Section 11-4-7 to allow one of the existing poles and associated overhead lines to remain on the property in order to serve the single-family homes to the south.
 - c. A Variation from Section 11-4-4(J)1 to allow a cul-de-sac with a pavement diameter of 60 feet in lieu of the minimum pavement diameter of 82 feet required and a right-of-way diameter of 110 feet in lieu of the minimum diameter of 116 feet required.
 - d. A Variation from Section 11-4-5(A) to allow the absence of a sidewalk on the south side of the Wilson Avenue right-of-way.
 - e. A Variation from Section 11-4-7 to allow a multi-use path with a width of 8-feet in lieu of the minimum width of 10-feet required.
4. Exterior Appearance approval in accordance with the Appearance Review Guidelines approved on October 9, 2006 by the adoption of Ordinance 5508.

Architectural Review Commission Recommendation

The Architectural Review Commission considered the proposed Exterior Appearance at a public meeting on May 11, 2016. Two people spoke at the meeting and asked questions about lighting, screening, stormwater and soils. By a vote of 5-0, the Architectural Review Commission recommended approval of the Exterior Appearance as proposed.

Plan Commission Recommendation

The Plan Commission considered the requested Special Use Permit, Zoning Variations and Subdivision Variations at a public hearing on May 12, 2016. A total of five people spoke at the hearing and expressed concerns about traffic, lighting, screening and stormwater. By a vote 8-0, the Plan Commission unanimously recommended approval of the requests subject to the following conditions:

1. That the project is constructed in substantial conformance with the plans submitted and the testimony presented at tonight's meeting.
2. That a directional and regulatory signage plan for the Station be completed and installed with the project.
3. That the Taft Avenue access drive be constructed with the project rather than at a future date.

4. That the security fencing around the staff parking lot be constructed with the project rather than at a future date.
5. That additional evergreen landscaping be provided east of the public parking lot to provide additional screening of the parking lot lighting and associated vehicle headlights for the single-family property owners on Harding Avenue.

Village Board Action

The Village Board is requested to consider the Police Department's requests for approval of a Special Use Permit, Zoning Variations, Subdivision Variations and the Exterior Appearance for a new Police Station to be constructed at 65 S. Park Boulevard. An Ordinance approving the requests is attached for consideration at the May 23, 2016 Village Board meeting.

Attachments

- Ordinance
- Aerial Photo
- Findings of Fact
- Project Narrative
- Select Plans from Application Packet Including:
 - Building Renderings
 - Site Plans
 - Building Elevations

Cc: Police Chief Norton
Deputy Police Chief Acton
Leigh McMillen, Leopardo
Nicole McElroy, Leopardo
Brian Meade, Dewberry
Jonathan Tallman, Dewberry

Ordinance No. _____**An Ordinance Granting Approval of a
Special Use Permit, Zoning Variations, Subdivision Variations and the Exterior
Appearance for a New Police Station to be Constructed at 65 S. Park Boulevard
Glen Ellyn, Illinois 60137**

Whereas, the Glen Ellyn Police Department has petitioned the Village President and Board of Trustees for approval of the following:

1. A Special Use Permit for a Public Use in accordance with Section 10-4-8(B) of the Glen Ellyn Zoning Code.
2. Approval of the following Variations from the Glen Ellyn Zoning Code:
 - a. A Variation from Section 10-4-8(D)1(b) to allow a front yard setback of 30 feet for the Police Station in lieu of the minimum setback of 50 feet required.
 - b. Variations from Section 10-5-5(C)1 to allow impervious surface setbacks of 6.75 feet along the north property line, 7.48 feet along the west property line and 0-feet along the east and south property lines in lieu of the minimum setback of 15.86 feet required.
 - c. A Variation from Section 10-4-3(G) to allow no dedicated parking spaces for Panfish Park in lieu of the 182 spaces required and to instead allow the 37 public parking spaces for the Police Station to be shared with the adjacent Panfish Park.
 - d. A Variation from Section 10-5-8(H) to grant a waiver from the requirement to install landscaped islands at the end of every row of parking.
 - e. A Variation from Section 10-5-9(H) to allow zero loading spaces for the Police Station in lieu of the minimum number of one loading space required.
 - f. A Variation to allow a foot-candle level of as much as 2.6 along the west/front property line in lieu of the maximum foot-candle level of .5 permitted.
 - g. A Variation from Section 10-5-5(B)4 to allow a generator screen wall with a height of 19-feet 4-inches in lieu of maximum height of 8-feet permitted.
 - h. A Variation from Section 10-4-8(D)4 to allow a 10 foot 2 inch corner side yard setback in lieu of the minimum setback of 30 feet required.

3. The following Variations from the Glen Ellyn Subdivision Regulations Code:

- a. A Variation from the requirement in Section 11-4-9(C) to provide one parkway tree every 40-feet.
- b. A Variation from Section 11-4-7 to allow one of the existing poles and associated overhead lines to remain on the property in order to serve the single-family homes to the south.
- c. A Variation from Section 11-4-4(J)1 to allow a cul-de-sac with a pavement diameter of 60 feet in lieu of the minimum pavement diameter of 82 feet required and a right-of-way diameter of 110 feet in lieu of the minimum diameter of 116 feet required.
- d. A Variation from Section 11-4-5(A) to allow the absence of a sidewalk on the south side of the Wilson Avenue right-of-way.
- e. A Variation from Section 11-4-7 to allow a multi-use path with a width of 8-feet in lieu of the minimum width of 10-feet required.

4. Exterior Appearance approval in accordance with the Appearance Review Guidelines approved on October 9, 2006 by the adoption of Ordinance 5508.

to accommodate the construction of a new approximately 29,500 square foot, 2-story Police Station on property commonly known as 65 S. Park Boulevard;

Whereas, the subject property is located east of Park Boulevard, south of Taft Avenue and north of Harding Avenue; and

Whereas, the property is zoned R2 Residential district and is legally described as follows:

LOTS 1 AND 2 IN THE PLAT OF RESUBDIVISION FOR PANFISH PARK BEING A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN AND RECORDED AS DOCUMENT NUMBER _____ ON _____ IN DUPAGE COUNTY, ILLINOIS.

P.I.N.s: _____(not yet assigned)

Whereas, the Architectural Review Commission held a public meeting on May 11, 2016 at which meeting the Police Department presented evidence, testimony, and exhibits relative to

the request for Exterior Appearance approval and two (2) people spoke and raised general concerns about the project; and

Whereas, based upon the evidence, testimony, and exhibits presented at the May 11, 2016 Architectural Review Commission public meeting, by a vote of five (5) “yes” and zero (0) “no”, the Architectural Review Commission recommended approval of the proposed Exterior Appearance as set forth in the May 11, 2016 minutes of the Architectural Review Commission, a draft of which is attached hereto as Exhibit “A”; and

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and following written notice to all property owners within 250 feet, and the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on May 12, 2016, at which hearing the Plan Commission considered the requested Special Use Permit, Zoning Variations and Subdivision Variations; and

Whereas, at the May 12, 2016 public hearing, the Police Department presented evidence and testimony in support of the requests and five (5) members of the public spoke and raised concerns about the project; and

Whereas, after having considered the evidence presented, including the exhibits and materials submitted, by a vote of eight (8) “yes” and zero (0) “no”, the Plan Commission recommended approval of the requested Special Use Permit, Zoning Variations and Subdivision Variations as set forth in the minutes of the May 12, 2016 Plan Commission public hearing, a draft of which is attached hereto as Exhibit “B”; and

Whereas, the Village President and Board of Trustees have reviewed the evidence,

exhibits, and materials presented at the May 11, 2016 Architectural Review Commission public meeting and hearing and the May 12, 2016 Plan Commission public hearing and have considered the recommendations of the Architectural Review Commission and Plan Commission; and

Whereas, the President and Board of Trustees have determined that approving the Exterior Appearance of the project is consistent with the recommendations of the Glen Ellyn Appearance Review Guidelines and that granting the requested Special Use Permit, Zoning Variations and Subdivision Variations as recommended by the Plan Commission is consistent with the goals of the Glen Ellyn Zoning Code and Subdivision Regulations Code; and

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The minutes from the May 11, 2016 Architectural Review Commission public meeting, a draft of which is attached hereto as Exhibit “A”, and the minutes from the May 12, 2016 Plan Commission public hearing, a draft of which is attached hereto as Exhibit “B”, and the findings of fact set forth therein, in the preambles above and in Exhibit “C” attached hereto are hereby adopted as the findings of fact of the Village President and Board of Trustees based upon their review of the evidence, exhibits, and materials presented at the May 11, 2016 public meeting of the Architectural Review Commission and the May 12, 2016 public hearing before the Plan Commission.

Section Two: Based upon the findings of fact and recommendations of the Architectural Review Commission and Plan Commission, as adopted herein, and the findings of fact and conclusions set forth in the preambles above and in Exhibit “C” attached hereto, the Village

President and Board of Trustees hereby grant approval of the requested Special Use Permit, Zoning Variations, Subdivision Variations and Exterior Appearance to accommodate the construction of a new approximately 29,500 square foot Police Station on property commonly known as 65 S. Park Boulevard.

Section Three: This grant of approval is subject to the following conditions:

- A. The project shall be constructed in substantial conformance with the plans submitted and the testimony presented at the May 11, 2016 public meeting of the Architectural Review Commission and the May 12, 2016 public hearing before the Plan Commission and with the petitioner's application packets dated May 11, 2016 and May 12, 2016 including the following plans and documents referenced below, as though they were attached to this Ordinance:
1. Exterior Appearance Application signed April 29, 2016
 2. Application for Special Use Permit dated April 29, 2016
 3. Application for Variation dated April 22, 2016
 4. Project Narrative Statement prepared by Dewberry dated April 29, 2016
 5. Traffic Study dated January 7, 2016
 6. Stormwater Submittal prepared by Dewberry dated April 15, 2016
 7. Zoning and Subdivision Variation Request Letter prepared by Dewberry dated April 29, 2016
 8. Plat of Resubdivision for Panfish Park prepared by Engineering Resource Associates dated May 17, 2016 (2 pages)
 9. Existing Site and Demolition Plan prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 10. Site Grading Plan prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 11. Site Development Plan prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016, a reduced copy of which is attached hereto as Exhibit "D"
 12. Site Utility Plan prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 13. Landscape Concept Plan prepared by Planning Resources, Inc. revised April 29, 2016 (Sheet L1.0) a reduced copy of which is attached hereto as Exhibit "E"
 14. Landscape Plan Enlargements prepared by Planning Resources, Inc. revised April 29, 2016 (Sheet L1.1)
 15. Landscape Plan prepared by Leopardo Companies, Inc., Dewberry Architects Inc. and Planning Resources, Inc dated April 29, 2016
 16. Site Plan - Pole Spacing prepared by Leopardo Companies, Inc and Dewberry Architects Inc. dated April 29, 2016
 17. Site Plan - Photometrics prepared by Leopardo Companies, Inc and Dewberry Architects

- Inc. dated April 29, 2016
18. Fixture Cuts prepared by Leopardo Companies, Inc and Dewberry Architects Inc. dated April 29, 2016 (Sheets ARC-10, ARC-11 and ARC-12)
 19. First Floor Plan prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 20. Second Floor Plan prepared by Leopardo Companies, Inc and Dewberry Architects Inc. dated April 29, 2016
 21. First Floor - Net Building Area prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 22. Second Floor - Net Building Area prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 23. Roof Plan prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 24. Rooftop Screen Detail prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 25. Trash Enclosure Details prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 26. Fence Details prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 27. West Building Elevation and Rendering prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016, a reduced copy of which is attached hereto as Exhibit "F"
 28. East Building Elevation and Rendering prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016, a reduced copy of which is attached hereto as Exhibit "G"
 29. South Building Elevation and Rendering prepared by Leopardo Companies, Inc and Dewberry Architects Inc. dated April 29, 2016, a reduced copy of which is attached hereto as Exhibit "H"
 30. North Building Elevation and Rendering prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016, a reduced copy of which is attached hereto as Exhibit "I"
 31. Exterior Building Materials List prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 32. View from Southwest prepared by Leopardo Companies, Inc and Dewberry Architects Inc. dated April 29, 2016
 33. View from Southwest at Night prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 34. View from Southeast prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016
 35. View from Northwest prepared by Leopardo Companies, Inc. and Dewberry Architects Inc. dated April 29, 2016

and these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Planning and Development Department.

- B. That a directional and regulatory signage plan for the Police Station shall be completed and installed with the project.
- C. That the Taft Avenue access drive shall be constructed with the project rather than at a future date.
- D. That the security fencing around the staff parking lot shall be constructed with the project rather than at a future date.
- E. That additional evergreen landscaping shall be provided east of the public parking lot to provide additional screening of the parking lot lighting and associated vehicle headlights for the single-family property owners on Harding Avenue.

Section Four: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the Special Use Permit, Zoning Variations, Subdivision Variations and Exterior Appearance approved herein, provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of the aforementioned requests shall expire and become null and void within 24 months of the date of this Ordinance unless an occupancy permit is applied for within said time period, provided, however, that the Village Board, by motion, may extend the period during which an occupancy permit must be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this Ordinance without requiring that the matter return for a public hearing.

Section Five: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Six. The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

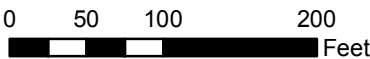
ATTACHMENTS:

- Aerial Photo (PDF)
- Narrative Statement (PDF)
- Findings of Fact - Ordinance Exhibit C (PDF)
- Building Renderings (PDF)
- Site Plans (PDF)
- Building Elevations (PDF)

Police Station Site



Prepared by: Planning and Development
Date: Febraury 16, 2016
2011 Aerial Photo



April 29, 2016

Mrs. Michele Stegall
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Re: Glen Ellyn Police Station, 65 S. Park Boulevard
ARC

Dewberry project no.: 50076713

RE: Project Narrative Statement

The Glen Ellyn Police Station is a new, two story 29,426 sf modern police station that will be located adjacent to Panfish Park at 65 S Park Ave. Having the great park setting as the back drop to the project has inspired the design of the building. The nature inspired concept allows the design to incorporate long lasting materials like masonry and fiber cement board that looks like wood siding and gives the street front a greater civic presence. One thing to note is that the building will be seen from all sides of the site. The design of the north side of the building relates well to the commercial medical building through the reduced scale of the building elevation as it approaches the north and the choice in exterior materials. There was also a conscious choice to locate the drive aisle for the officers at the north end of the site. This was done to keep the police and other emergency vehicle car traffic further away from the residential neighbors to the south. To give the east side of the facility some visual interest the design incorporates different uses of metal panel and fiber cement board to help break down the visual scale of the build from the park.

The main entry of the police station is located at the south end of the building, notable by the two story glazing curtain wall. The main entry glazing will have either dynamic glazing, glass that is always changing its opacity to let more or less direct sunlight in, or horizontal sunshades to block direct southern sunlight exposure. Both of these design elements add sustainable features to the building that help lower the energy costs of the facility and can be promoted within the village. In the evening, the main lobby will have lighting on so that from the outside looking in, the lobby will have a soft glow of light acting as a beacon in the community. One of the site features in this area will be the additional plantings and berming of to block the lights from cars in the parking lot to the residential lots to the south.

While the project cannot afford this at this time, Dewberry's site design incorporates a future drive to Taft Avenue at the north end of the site. This drive would be for police vehicle use only. The purpose of the of the road is to provide the police department with a third drive aisle to access the police station or more importantly leave the police station for an emergency call. If for any reason Park Ave. is backed up with traffic and blocking the exit drive aisles, this potential third entry/exit will allow the police to be able to respond to any situation.

One of the amenities of the project for the Village is the Community Room. Located at the south end of the building near the public parking lot and accessible from the public lobby, this space is anticipated to accommodate up to 40 people in a classroom setting with the capability of changing the settings so that more than 100 people can use the space at one time. The space has great floor to ceiling glass exterior walls promoting views out to Panfish Park.

Some other notable design features are the site security fence (currently an alternate) for increased officer safety and larger evidence storage space to meet the always changing storage requirements of evidence in the State of Illinois. Evidence storage is one of three spaces that has been designed to be able to have an addition added onto the building in the future. The other two spaces that are strategically located in the building plan for future expansion are the Patrol offices and Investigations offices.

EXHIBIT “C”

FINDINGS OF FACT

Special Use Permit, Zoning Variations and Subdivision Variations

A. In regard to the requested Special Use Permit, the Village Board hereby finds that:

1. The proposed police station will be harmonious with and in accordance with the general objectives, or within a specific objective of the Comprehensive Plan and the Zoning Code because a Police Station is allowed with the approval of a Special Use in the R2 zoning district, one of the stated goals in the Comprehensive Plan is to provide *“a system of community facilities that provides for the efficient and effective delivery of public services and enhances the Village as a desirable place in which to live and do business”* and the design of the building is sensitive to the surrounding neighbors of the site and designed to be inviting for public access to Panfish Park.
2. The proposed police station will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the same area because the design of the building has been inspired by a nature theme intended to compliment the adjacent park setting and an earth-tone color scheme is planned as encouraged by the Appearance Review Guidelines.
3. The proposed police station will not be hazardous or disturbing to existing or future neighborhood uses because the use of the property will provide valuable police services to the local community and Glen Ellyn area. Efforts have also been made to screen the neighboring properties from the lights and other activities anticipated to occur at the station.
4. The proposed police station will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water, sewers and schools because the property will continue to be served by the existing street network and other support services through the county and village including water and sewer services and fire protection will be available.
5. The proposed police station will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the Village because the construction of the police station will provide much needed additional space for the Police Department thereby creating efficiencies within the Department.
6. The proposed police station will not involve uses, activities, processes, materials, equipment, and/or conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors because the proposed police station will have a variety of plant life to conceal light from traffic entering and leaving the premises. Additionally, police vehicles during their shift are out patrolling in the Glen Ellyn area and rarely respond to calls/emergencies while at the police station.

7. The proposed police station will have vehicular approaches to the property, which shall be so designed as not to create an undue interference with traffic on surrounding public streets or roads because there will be two areas of access and it is the intent of the design to not create undue interference with traffic on the surrounding streets. The traffic study conducted for the project found that the projected traffic volumes will operate at acceptable levels of service at both the north and south entrances to the station.
 8. The proposed police station will not increase the potential for flood damage to adjacent property or require additional public expense for flood protection, rescue or relief because the Station is being designed to meet the criteria of the DuPage County Stormwater Management Ordinance and the required stormwater detention and compensatory storage for the project can be fully accommodated in the adjacent Panfish Park ponds.
 9. The proposed police station will not result in the destruction, loss or damage of natural, scenic or historic features of major importance to the community because the location of the police station will be limited to the west end of Panfish Park and access to the Park will be enhanced with the project.
- B. The Village Board further adopts the following findings of fact for the requested Zoning Variations.
1. The following findings of fact are hereby adopted for the requested variation from Section 10-4-8(D)1(b) of the Zoning Code to allow a front yard setback of 30 feet for the Police Station in lieu of the minimum setback of 50 feet required.
 - a. If granted, the requested variation will not alter the essential character of the locality because the proposed setback of 30 feet is designed to provide reduced cost to Glen Ellyn to locate the station off of hydric soil conditions and 30-feet is the standard front yard setback in the district and the setback of many of the properties in the surrounding area. A greater setback is only required due to the setback of the office building to the north.
 - b. The petitioner has demonstrated a particular hardship as a result of adhering to the strict letter of the regulations of the Zoning Code because if the required 50-foot setback was met, the facility would be pushed back into the floodplain and the building would need to be at constructed at least 2'0" above the floodplain resulting in additional costs to the Police Department and community.
 - c. The plight of the owner is due to unique circumstances because of the location of hydric soils and a floodplain in the area and the additional costs that would need to be incurred to construct the building at the required 50-foot setback and appropriately address these environmental issues which would be prohibitive to the Village or any other developer given the existing site conditions.
 2. The following findings of fact are hereby adopted for the requested variation from Section 10-5-5(C)1 of the Zoning Code to allow impervious surface setbacks of 6.75 feet,

7.48 feet, and 0 feet along the north, west, east and south property lines respectfully in lieu of the minimum setback of 15.86 feet required.

- a. If granted, the requested variations will not alter the essential character of the locality because the proposed setbacks would allow for a safe and orderly road intersection at Pershing Avenue and a future connection drive aisle to Taft Avenue that would allow for a third entry and exit for the police to respond to emergency situations.
 - b. The petitioner has demonstrated a particular hardship as a result of adhering to the strict letter of the regulations of the Zoning Code because the proposed setbacks allow a safer intersection design at Pershing and a future connection to Taft.
 - c. The plight of the owner is due to unique circumstances because placing the building away from the hydric soils will reduce construction costs and also provide a safe and orderly road intersection which could not be achieved in as beneficial a manner if the required 15.86 foot was provided. The requested 0 feet setback variance is to accommodate a future connection of the parking lot to Taft Avenue which will enhance traffic circulation on the site and provide enhanced access into and out of the property for the Police Department.
3. The following findings of fact are hereby adopted for the requested variation from Section 10-4-3(G) of the Zoning Code to allow no dedicated parking spaces for Panfish Park in lieu of the 182 spaces required and to instead allow the 37 public parking spaces for the Police Station to be shared with the adjacent Panfish Park.
- a. If granted, the requested variation will not alter the essential character of the locality because the proposed paved parking lot is more attractive and would be an improvement over the current gravel parking lot located in Panfish Park that is seldom used by the public.
 - b. The petitioner has demonstrated a particular hardship as a result of adhering to the strict letter of the regulations of the Zoning Code because public parking spaces for Panfish Park would have to be located on hydric soil and in the floodplain if the variation was not granted resulting in excessive construction costs if the strict letter of the Code was met. In addition, the peak public use of the public parking lot for the Police Station and Panfish Park is anticipated to be at opposite times resulting in an ideal shared parking situation.
 - c. The plight of the owner is due to the unique circumstances because of the location of the building away from hydric soil. Additionally, the absorption of additional parking spaces on the police site allows for the removal of the gravel lot in favor of a more attractive parking area for current residents and potential visitors.
4. The following findings of fact are hereby adopted for the requested variation from Section 10-5-8(H) of the Zoning Code to grant a waiver from the requirement to install landscaped islands at the end of every row of parking.

- a. If granted, the requested variation will not alter the essential character of the locality because the variation request is limited to one row of parking behind the building that is not visible from Park Boulevard and the landscaping on the remainder of the site and visible from Panfish Park otherwise exceeds Code.
 - b. The petitioner has demonstrated a particular hardship as a result of adhering to the strict letter of the regulations of the Zoning Code because in order to provide the required landscape islands, the police would lose valuable parking spaces.
 - c. The plight of the owner is due to unique circumstances because the waiver from the requirement to install landscaped islands at the end of every row of parking will allow further reduced costs and increased parking maximizing the utility of the space for the Police Department.
5. The following findings of fact are hereby adopted for the requested variation from Section 10-5-9(H) of the Zoning Code to allow zero loading spaces on the property in lieu of the minimum number of one loading space required.
- a. If granted, the requested variation will not alter the essential character of the locality because it is not anticipated that the east parking lot will be in high use during delivery times. Additionally, the Police Department will not lose parking spaces and the safety of the officers can be better accounted for.
 - b. The petitioner has demonstrated a particular hardship as a result of adhering to the strict letter of the regulations of the Zoning Code because of security concerns due to the nature of the materials being delivered to the Police Department in certain cases does not warrant a loading space and would be better handled through the garage or near the entry door by the garage away from public access.
 - c. The plight of the owner is due to unique circumstances because the building provides a garage for loading and delivery for Police Department needs and functions away from public access due to safety concerns of the materials being delivered.
6. The following findings of fact are hereby adopted for the requested variation from Section 10-5-5(B)4 of the Zoning Code to allow a foot-candle level of as much as 2.6 along the west/front property line in lieu of the maximum foot-candle level of 0.5 permitted.
- a. If granted, the requested variation will not alter the essential character of the locality because the specified light fixtures have the required light shielding, the variation is limited to the area of the northern access drive and the increased lighting levels in the area compensate for the lack of a street light.
 - b. The petitioner has demonstrated a particular hardship as a result of adhering to the strict letter of the regulations of the Zoning Code because the lack of lighting could become a potential issue for visibility of vehicular traffic entering and leaving the site.
 - c. The plight of the owner is due to unique circumstances because there is not a street light in the area to allow for better visibility at the north entrance.

7. The following findings of fact are hereby adopted for the requested variation from Section 10-5-5(B)4 of the Zoning Code to allow a screen wall with a height of 19-feet 4 inches in lieu of the maximum height of 8 feet permitted.
 - a. If granted, the requested variation will not alter the essential character of the locality because the additional height will allow the generator to be completely concealed and the wall has been integrated with the design of building.
 - b. The petitioner has demonstrated a particular hardship as a result of adhering to the strict letter of the regulations of the Zoning Code because if the strict letter of the Code was complied with the generator required to service the Police Department would be exposed and would not adhere to the desired aesthetic appearance and would be less effective in buffering noise from the generator.
 - c. The plight of the owner is due to unique circumstances because the generator would only be partially concealed with the 8 foot code requirement and the 19 foot 4 inch wall would sufficiently conceal the generator from public view and allow for the wall to integrate with the overall building design.
8. The following findings of fact are hereby adopted for the requested variation from Section 10-4-8(D)4 to allow a 10 foot 2 inch corner side yard setback in lieu of the minimum setback of 30 feet required.
 - a. If granted, the requested variation will not alter the essential character of the locality because the right-of-way will function as a parking lot and the building is located more than 100 feet from the nearest residential lot to the south. Additionally, the building was designed in conjunction with the village staff and Police Department who took special consideration of the residents to the south to minimize potential disturbances.
 - b. The petitioner has demonstrated a particular hardship as a result of adhering to the strict letter of the regulations of the Zoning Code because the right-of-way from which the setback is being measured was relocated in a manner to avoid additional costs to the Village of Glen Ellyn.
 - c. The plight of the owner is due to unique circumstances because the right-of-way requiring the setback will function as a parking lot and drive aisle with access to Panfish Park.
- C. The Village Board further adopts the following findings of fact for the requested Subdivision Variations.
 1. The following findings of fact are hereby adopted for the requested variations from Sections 11-4-9(C), 11-4-4(J)1 and 11-4-5(A) of the Subdivision Regulations Code from the requirement to provide one parkway tree every 40-feet; to allow a cul-de-sac with a pavement diameter of 60 feet in lieu of the minimum pavement diameter of 82 feet required and right-of-way diameter of 110 feet in lieu of minimum diameter of 116 feet required; and to allow the absence of a sidewalk on the south side of the Wilson Avenue right-of-way.

- a. If granted, the requested variations will not alter the essential character of the locality because the variations are confined to the area of the Wilson Avenue right-of-way which will visually appear as a parking lot.
 - b. The petitioner has demonstrated a particular hardship as a result of adhering to the strict letter of the regulations of the Subdivision Regulations Code because the variations are confined to the area of the Wilson Avenue right-of-way which is being put to a non-traditional parking lot use for which the relevant regulations were not intended.
 - c. The plight of the owner is due to unique circumstances because the Wilson Avenue right-of-way is being put to a non-traditional parking lot use.
2. The following findings of fact are hereby adopted for the requested variation from Section 11-4-7 of the Subdivision Regulations Code to allow one of the existing utility poles and associated overhead lines to remain above ground.
 - a. If granted, the requested variation will not alter the essential character of the locality because there will only be one utility pole located above ground to feasibly supply the southern neighborhood with access to utility services and all other existing utility poles and overhead lines will be buried.
 - b. The petitioner has demonstrated a particular hardship as a result of adhering to the strict letter of the regulations of the Subdivision Regulations Code because with the exception of one utility pole, the other utility poles and overhead wires will be buried. The variance is being requested in order to keep the neighborhood located to the south of the police station supplied with access to utility services.
 - c. The plight of the owners is due to unique circumstances because of the location of the utility line in the vicinity of the police station with respect to the feasibility of the southern neighborhood's access to the utility services.
3. The following findings of fact are hereby adopted for the requested variation from Section 11-4-7(D) to allow for a multi-use path to be 8-feet wide in lieu of the minimum width of 10-feet required.
 - a. If granted, the requested variation will not alter the essential character of the locality because with the addition of the path, the public will gain better access to Panfish Park.
 - b. The petitioner has demonstrated a particular hardship as a result of adhering to the strict letter of the regulations of the Subdivision Regulations Code because of the limited space in the Park Boulevard parkway, a desire to create as large of a buffer as possible between the site and the properties to the south and a need to maintain a buffer from the wetland.
 - c. The plight of the owners is due to unique circumstances because of the location of the police station next to wetlands and away from hydric soils.



Front of the Building depicting actual trees and other landscaping

GLEN ELLYN POLICE STATION
VIEW FROM SOUTHWEST

Leopardo Dewberry®

Leopardo Companies Inc.
Dewberry Architects Inc.
PROJECT NO. 50076713

ARC-26

04/29/16



GLEN ELLYN POLICE STATION
VIEW FROM SOUTHWEST AT NIGHT

Leopardo **Dewberry**

Leopardo Companies Inc.
Dewberry Architects Inc.
PROJECT NO. 50076713

ARC-26A

04/29/16



Rear of the Building depicting actual trees and other landscaping

GLEN ELLYN POLICE STATION
VIEW FROM SOUTHEAST



Leopardo Companies Inc.
Dewberry Architects Inc.
PROJECT NO. 50076713

ARC-27

04/29/16



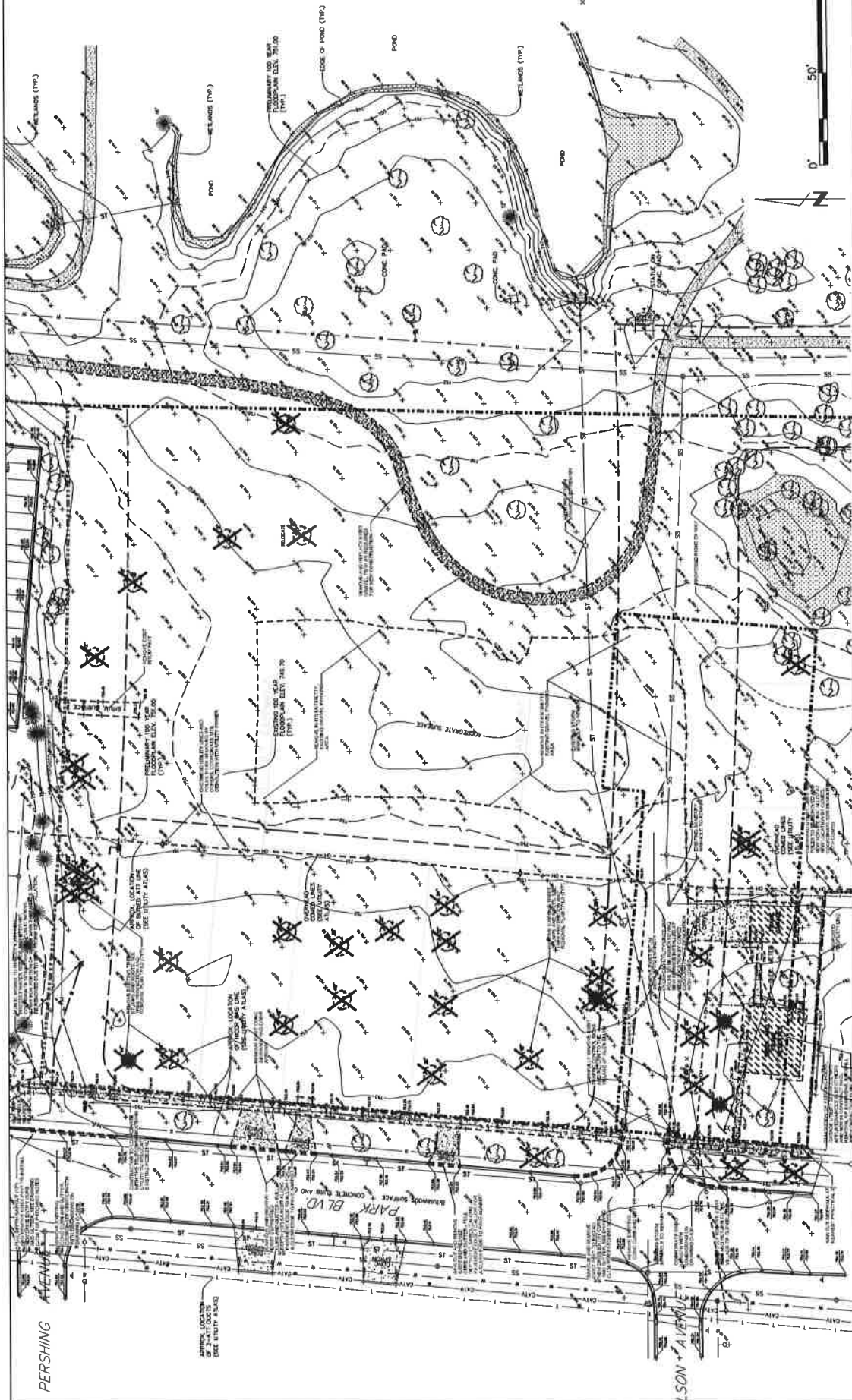
GLEN ELLYN POLICE STATION
VIEW FROM NORTHWEST

Leopardo  **Dewberry**

Leopardo Companies Inc.
Dewberry Architects Inc.
PROJECT NO. 50076713

ARC-28

04/29/16



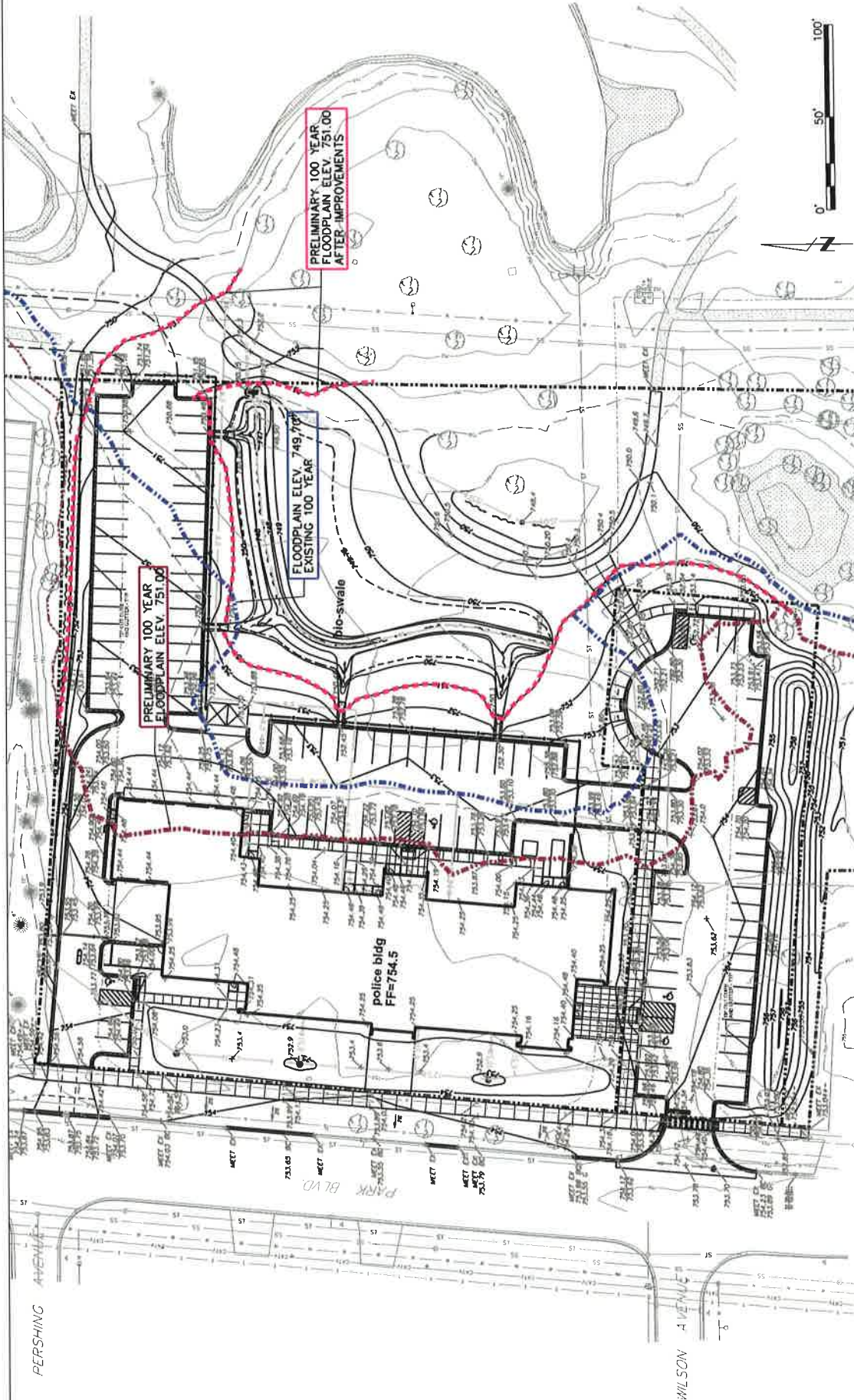
GLEN ELLYN POLICE STATION
EXISTING SITE AND DEMOLITION PLAN



Leopardo Companies Inc.
Dewberry Architects Inc.
PROJECT NO. 50076713

ARC-1

04/29/16



GLEN ELLYN POLICE STATION
SITE GRADING PLAN

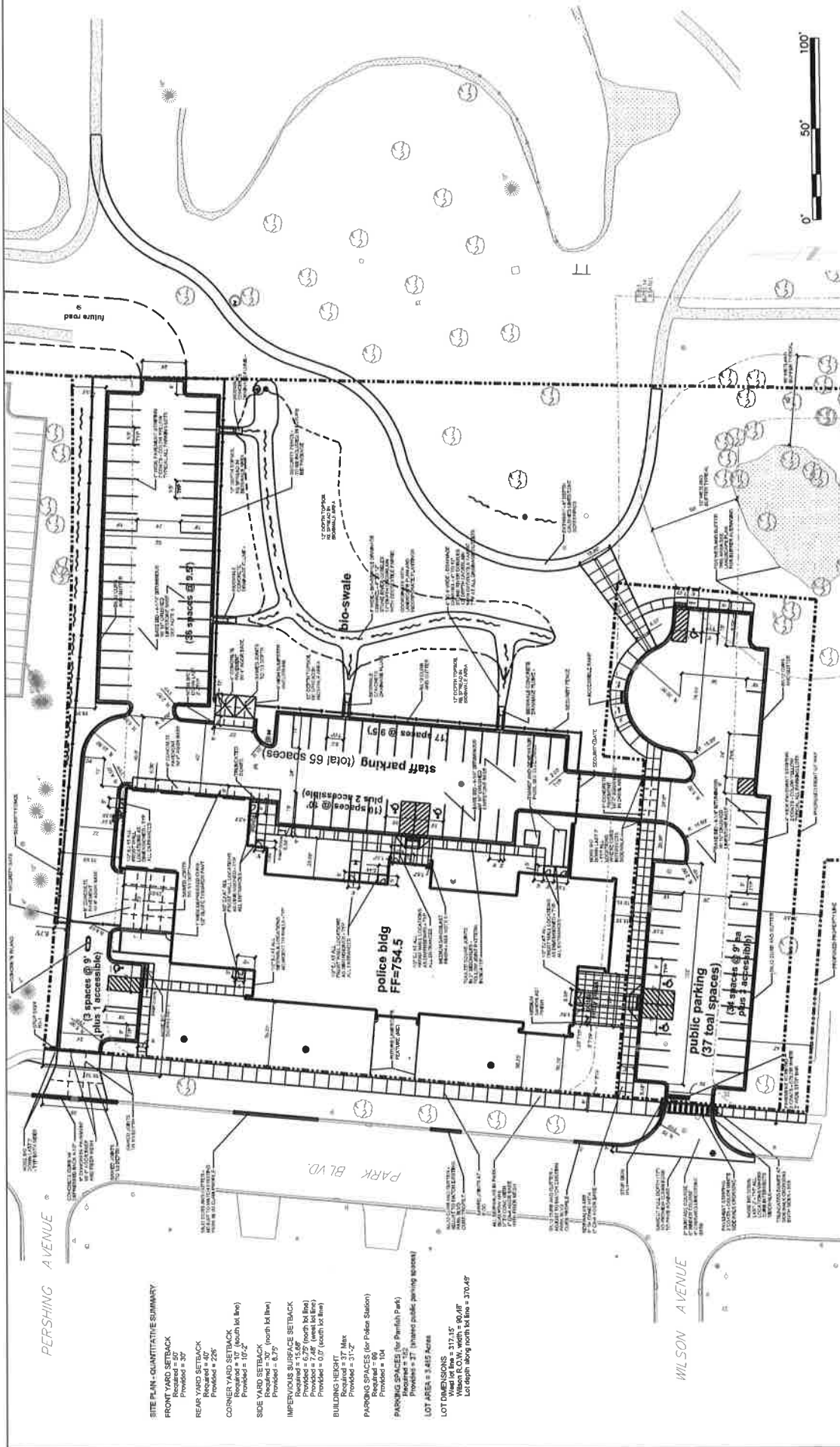


Leopardo Companies Inc.
Dewberry Architects Inc.
PROJECT NO. 50076713

ARC-2

04/29/16

Exhibit "D"



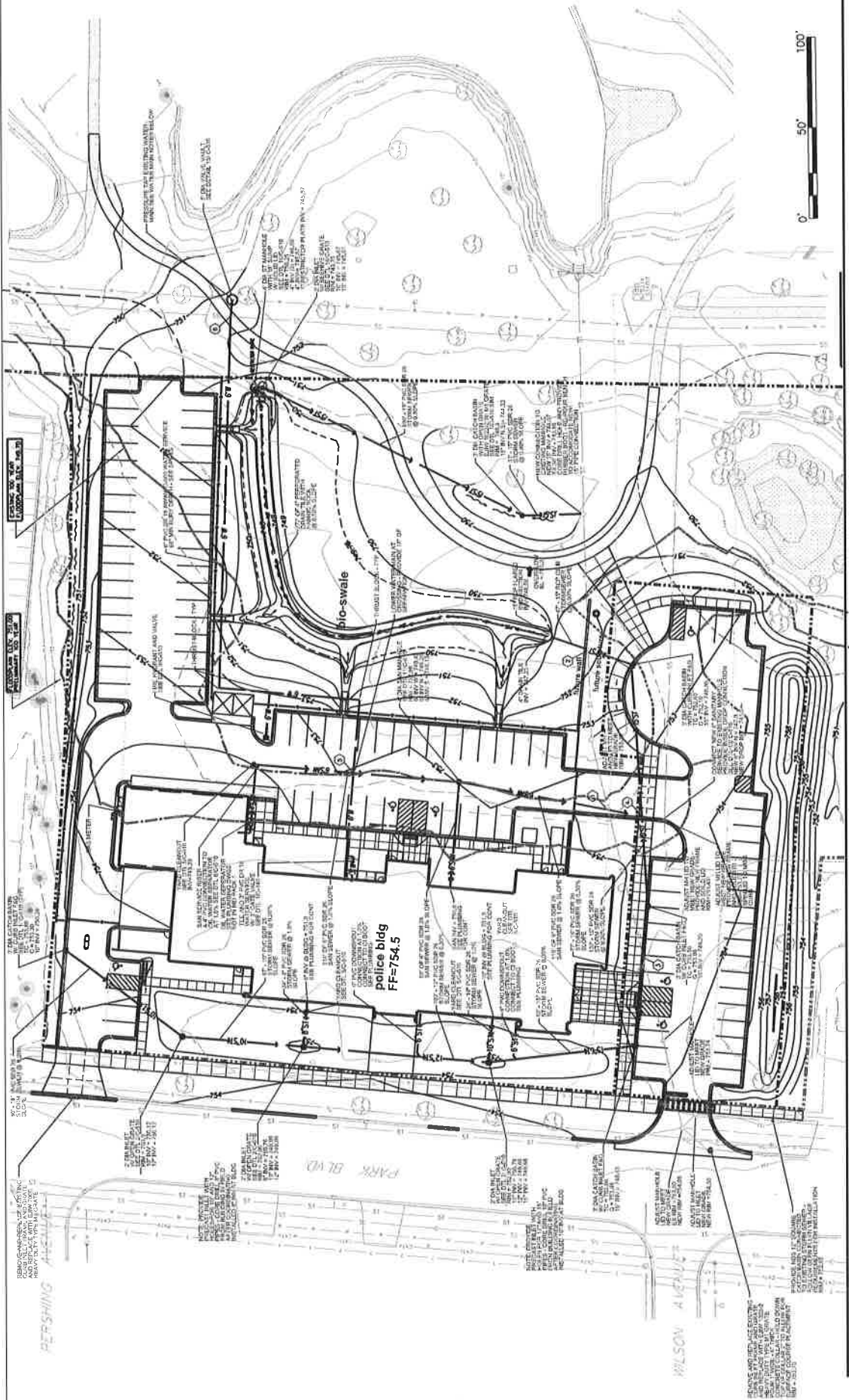
GLEN ELLYN POLICE STATION SITE DEVELOPMENT PLAN



Leopardo Companies Inc.
ARC-3

Dewberry Architects Inc.
PROJECT NO. 50076713

04/29/16



GLEN ELLYN POLICE STATION
SITE UTILITY PLAN



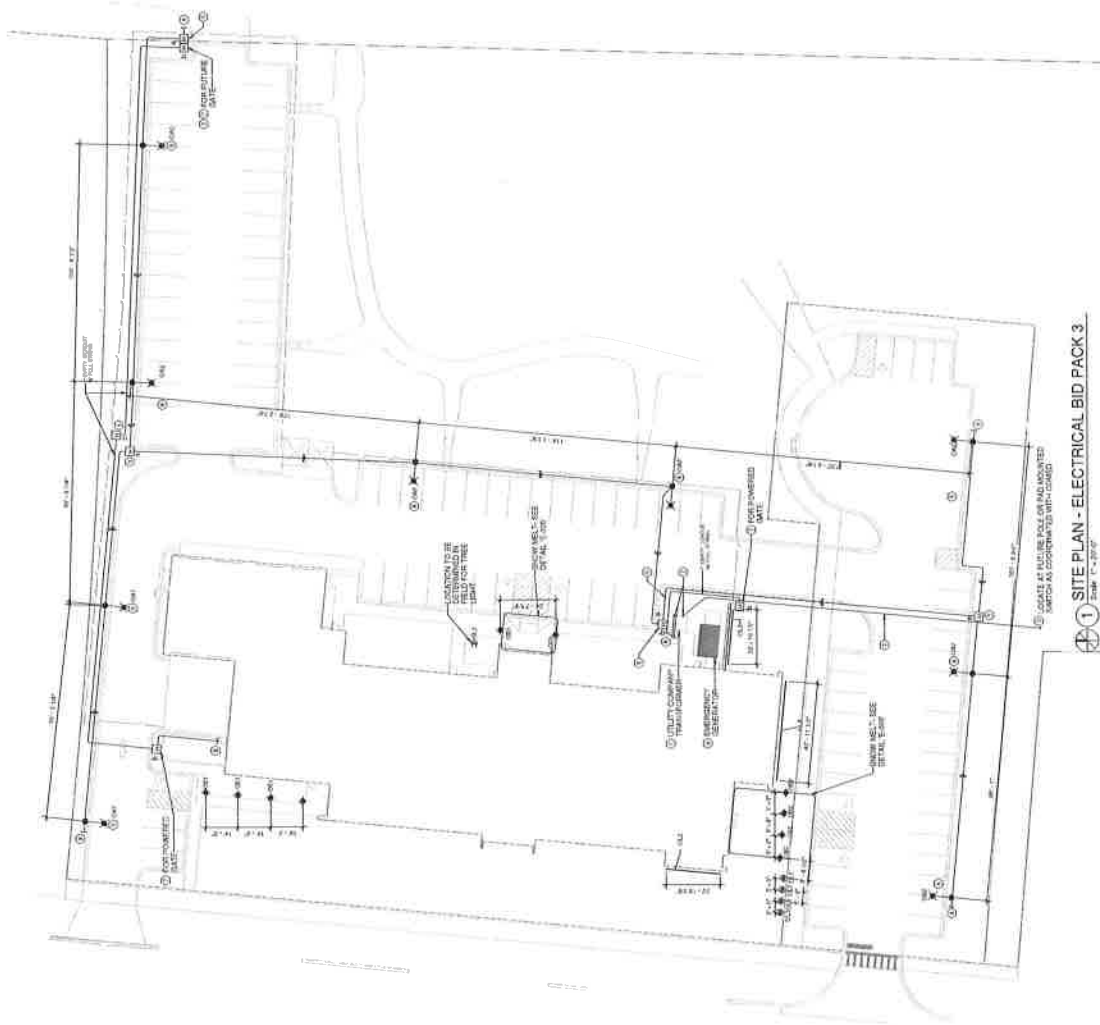
Leopardo Companies Inc.
Dewberry Architects Inc.
PROJECT NO. 50076713

ARC-3-1

04/29/16

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GLEN ELLYN POLICE STATION

SITE PLAN - POLE SPACING

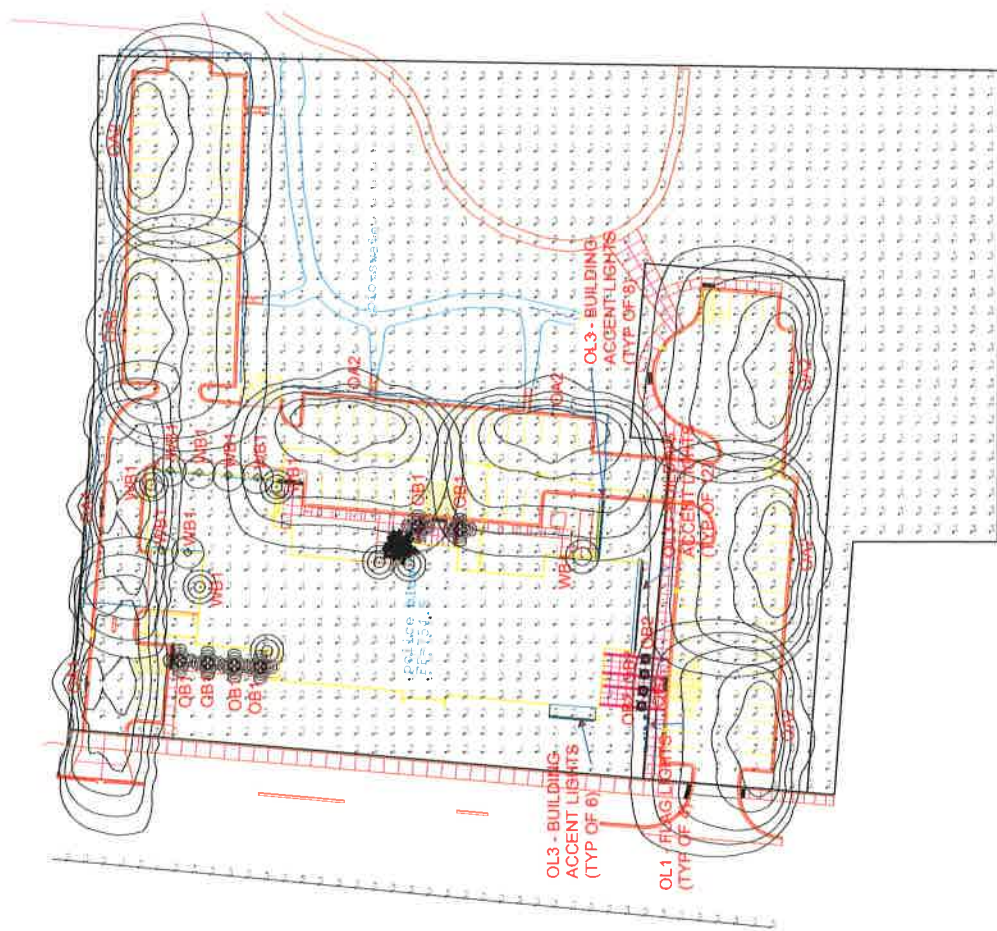


Dewberry Architects Inc.
PROJECT NO. 50076713

Leopardo Companies Inc.

ARC-8

04/29/16



GLEN ELLYN POLICE STATION
SITE PLAN - PHOTOMETRICS



Leopardo Companies Inc.
Dewberry Architects Inc.
PROJECT NO. 50076713

04/29/16

ARC-9

Head Office
144 NW Progress Ct.
Hillsboro, Oregon 97124
www.glenellynusa.com

LUMINAIRE SPECIFICATION



IP65 - Suitable for Wet Locations
IK08 - Impact Resistant (Vandal Resistant)

UGI-31611

Gino 4 frosted diffuser LED

Wall mounted luminaires with upward and downward light distribution. Ideally suited to illuminate the wall and surfaces in front of wall and for light accents on vertical surfaces using halogen main voltage or compact fluorescent lamps.

Low copper content corrosion resistant die-cast aluminum frame and body. Stainless steel screws. Durable silicone rubber gasket and impact resistant toughened glass diffuser. The luminaire is treated with a chemical chromized protection before powder coating, ensuring high corrosion resistance. Integral control gear. Anodized high purity 95% reflective aluminum reflector. As an option the glass lens can be lightly frosted to hide lamp image. The Gino can also be supplied in a LED version. Horizontally mounted over a single gang junction box.

Physical Data

Length: 8.11"
Height: 3.19"
Weight: 3.5 lbs

Lamp

□ 10W - 500lm - White - LED
LED Color (Please Specify)
□ W27 - 2700K
□ W30 - 3000K
□ W40 - 4000K

Voltage (Please Specify)

□ 120V
□ 277V
□ Other _____

Options (Please Specify)

□ C - Clear Lens
Color (Please Specify)
□ 01 - Black - RAL 9011
□ 03 - White - RAL 9003
□ 05 - Matt Silver - RAL 9006
□ 06 - Bronze - RAL 6014

Options (Please Specify)

□ 02 - Dark Grey - RAL 7043
□ 04 - Metallic Silver - RAL 9005
□ 07 - Custom - RAL _____



Top View

Side View

Bottom View

Mounting detail

Mounting detail

Mounting detail

Mounting detail

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RAB LIGHTING

HSLED26NA



Black, shape die cast aluminum body with 26 Watt LED Light Engine. Comes with spotlight reflector installed.

Color: Bronze

OL1 - 26W SPOT, OL2 - 13W FLOOD

Weight: 4.8 lbs

Project: Glen Ellyn Police Station

Prepared By: RLB

Date: 3/27/16

Type: OL1 & OL2

Driver Info

Type: 26W

Watts: 26W

Constant Current: 810mA

Color Temp: 4000K

Beam Angle: 40°

L70 lifespan: 100,000

Lumens: 2,093

Input Watts: 27W

Efficiency: 97%

Physical

Material: Die cast aluminum housing

Finish: Powder coat finish

Dimensions: 11" x 11" x 11"

Weight: 4.8 lbs

IP Rating: IP65

IK Rating: IK08

CE Marked: Yes

RoHS Compliant: Yes

UL Listed: Yes

ETL Listed: Yes

Energy Star: No

Dimmable: No

Adjustable: No

Remote Control: No

Warranty: 5 Years

Manufacturer: RAB Lighting

Model: HSLED26NA

Part Number: 100-100000

Barcode: 100-100000

UPC: 100-100000

SKU: 100-100000

Manufacturer Part Number: 100-100000

Manufacturer Part Number: 100-100000

Manufacturer Part Number: 100-100000

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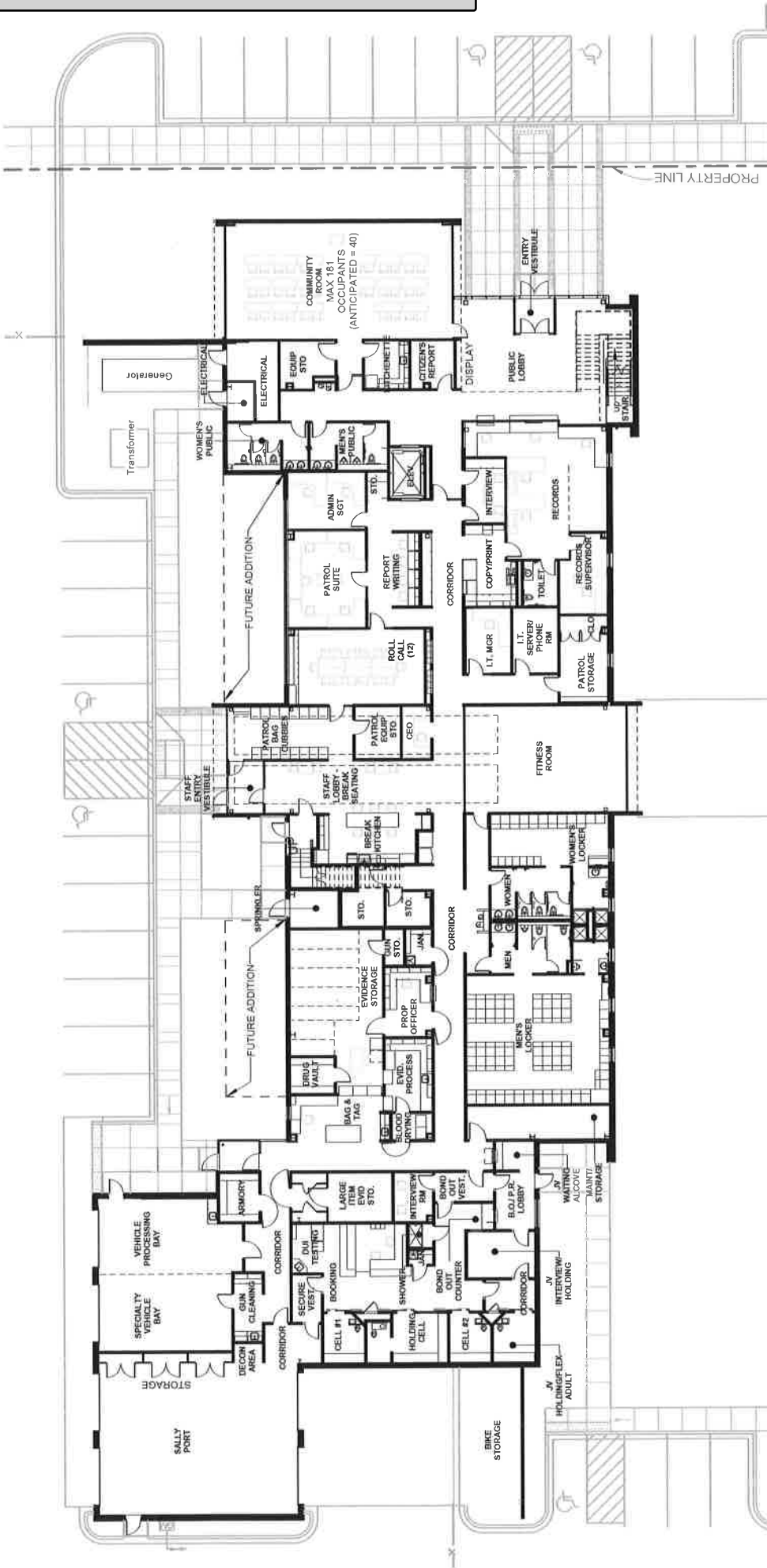
Manufacturer Part Number: 100-100000

Manufacturer Part Number: 100-100000

WB1 - BUILDING WALL PACKS AT DOORS

OUTDOOR LIGHTING FIXTURE SCHEDULE

OUTDOOR LIGHTING FIXTURE SCHEDULE																			
OL = AREA OF BOLLARD, OL = INCREASE OL = LANDSCAPE																			
ID	LUMINAIRE			OPTICS			LAMPS			DRIVER		MOOD							
	SIZE	MATERIAL	STYLE	COLOR	QUAN	ARRANGE	TYPE	TYPE II	HEIGHT	SHAPE	TYPE		WATT	COLO	CRI	VOL	AGE	MANUFACTURER	NOTES
OL1	26" x 11" W x 4" H	ALUMINUM	SPOTLIGHT	WHITE	1	SINGLE	POLE	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	107	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL2	22" x 16" W x 4" H	ALUMINUM	SPOTLIGHT	WHITE	1	SINGLE	POLE	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL3	6" SQUARE x 4"	ALUMINUM	FLAT TOP	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL4	8" SQUARE x 4"	ALUMINUM	FLAT TOP	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL5	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL6	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL7	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL8	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL9	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL10	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL11	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL12	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL13	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL14	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL15	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL16	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL17	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL18	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL19	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL20	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL21	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL22	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL23	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL24	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL25	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL26	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL27	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL28	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL29	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL30	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL31	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL32	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL33	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL34	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL35	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL36	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL37	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL38	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL39	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL40	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL41	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL42	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL43	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL44	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL45	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL46	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL47	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL48	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL49	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL50	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL51	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL52	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL53	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL54	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL55	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL56	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL57	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL58	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL59	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL60	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL61	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL62	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL63	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL64	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5" POLE
OL65	6" DIAMETER x 4"	ALUMINUM	BULLET SHAPED	WHITE	1	SINGLE	BOLLARD	TYPE II	TYPE IV W/ SPILL CONTROL	N/A	ALUMINUM	LED	270	4000	90	277	E	TRACON (RETIRO)	GRANITE-LED-277-4000K-W/ 11.5"



1 First Floor Plan

Scale: 1" = 20'-0"

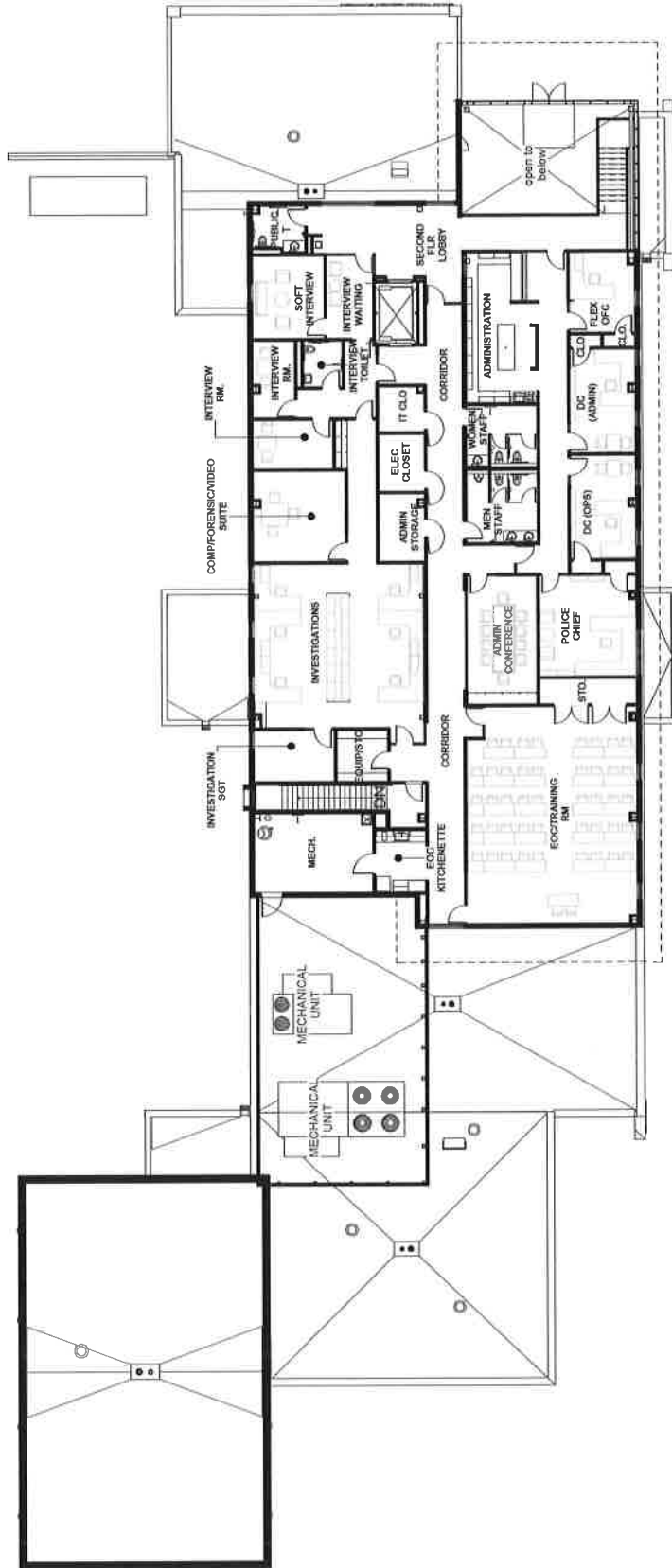
GLEN ELLYN POLICE STATION
FIRST FLOOR PLAN



Leopardo Companies Inc.
Dewberry Architects Inc.
PROJECT NO. 50076713

04/29/16

ARC-13



1 Second Floor Plan

Scale: 1" = 20'-0"

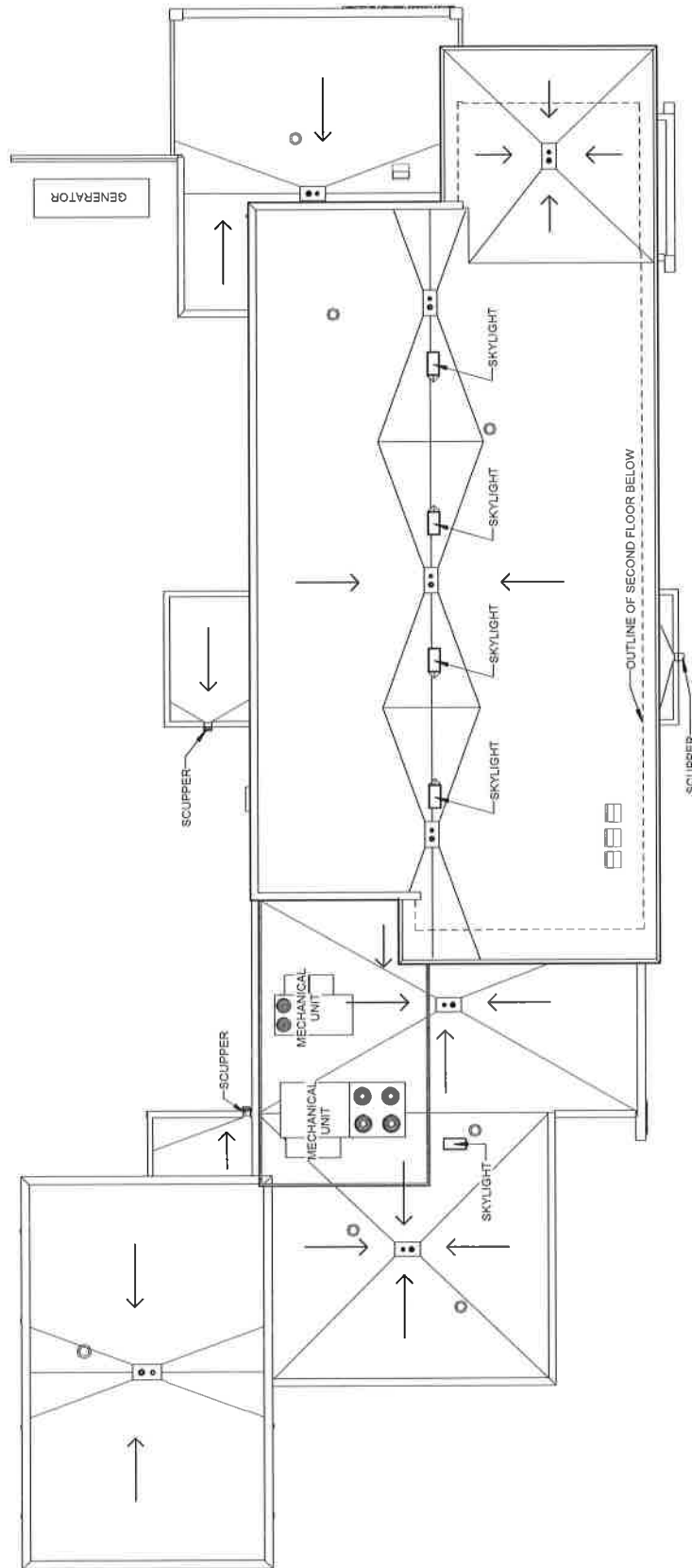
GLEN ELLYN POLICE STATION SECOND FLOOR PLAN



Leopardo Companies Inc.
Dewberry Architects Inc.
PROJECT NO. 50076713

ARC-14

04/29/16



1 Roof Plan

Scale: 1" = 20'-0"

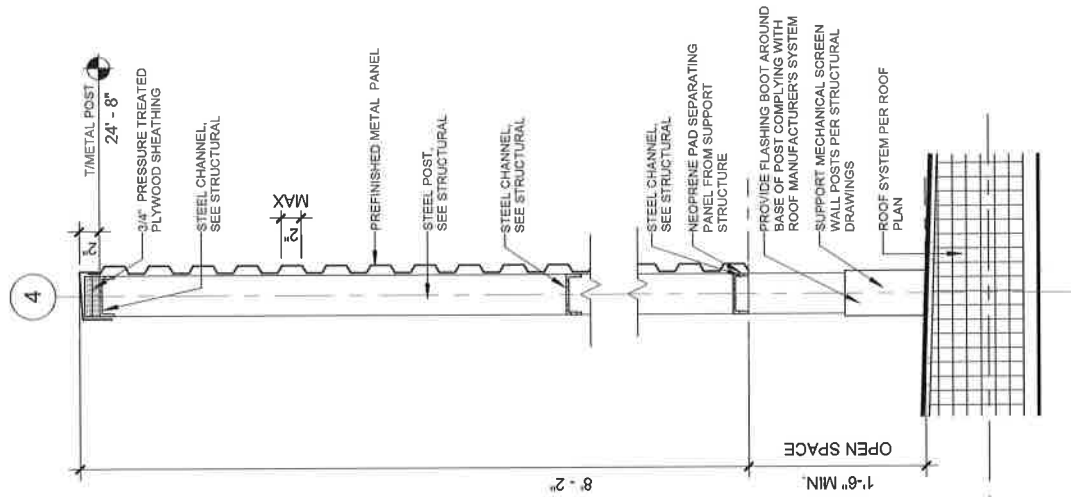
GLEN ELLYN POLICE STATION
ROOF PLAN



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PROJECT NO. 50076713

ARC-17

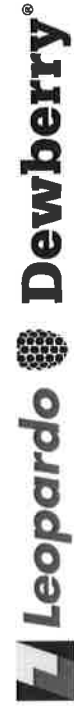
04/29/16



SECTION DETAIL -
MECHANICAL SCREEN

Scale: 1" = 1'-0"

GLEN ELLYN POLICE STATION
ROOFTOP SCREEN DETAIL

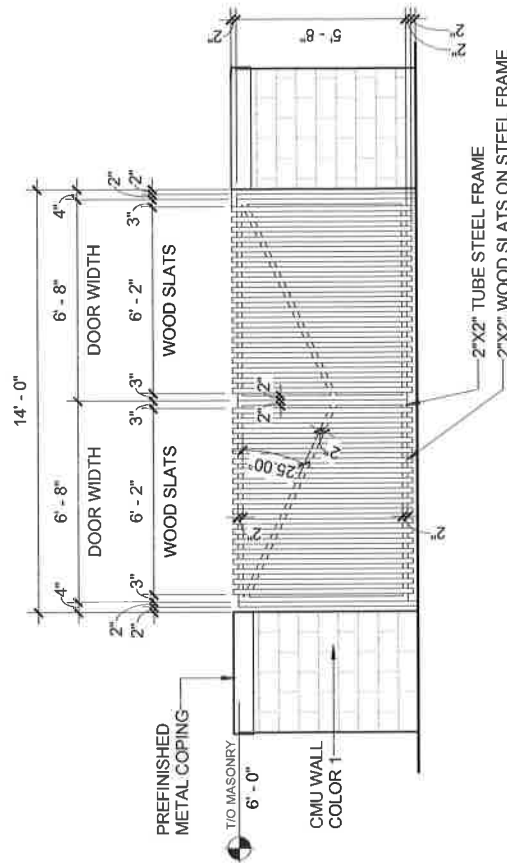


Dewberry Architects Inc.
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ARC-18

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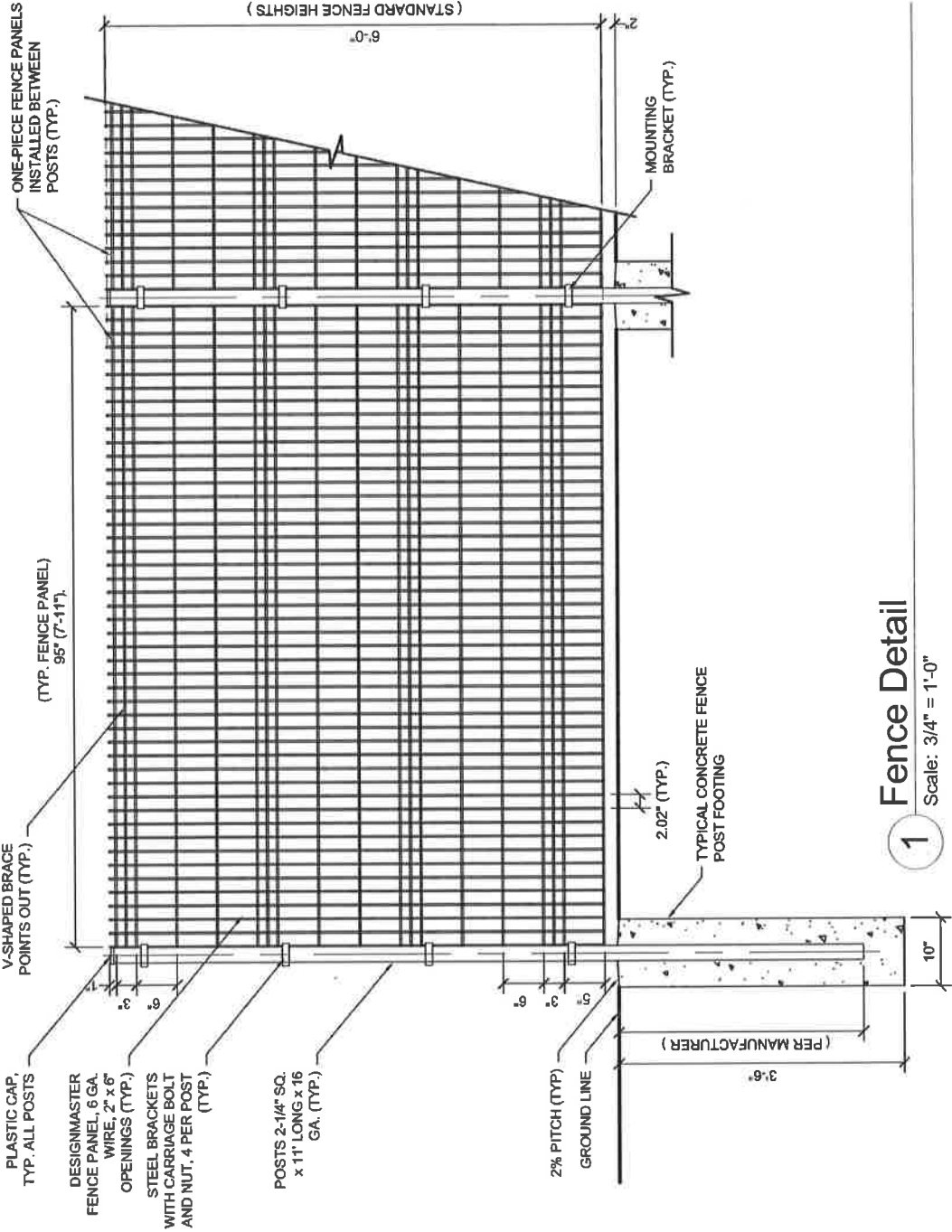


ELEVATION - TRASH ENCLOSURE

Scale: 1/4" = 1'-0"

Leopardo Dewberry®

ARC-19



NOTES ON ORNAMENTAL FENCING:

6' TALL ORNAMENTAL WELDED STEEL WIRE MESH FENCE, 'DESIGNMASTER' MANUFACTURED BY DEACERO OR APPROVED EQUAL.

PANEL MATERIAL-RESISTANCE WELDED STEEL WIRE MESH, 6 GA. CLASS 1 GALVANIZED STEEL WIRE, 2"x6" MESH WITH HORIZONTAL V-SHAPED BRACES, WIRE BREAKING LOAD MIN. 80,000 PSI.

POSTS-2-1/4" SQUARE X 16 GA. GALVANIZED STEEL TUBE WITH CAP.

MOUNTING BRACKETS - GALVANIZED STEEL WITH GALVANIZED CARRIAGE BOLTS AND NUTS.

FINISHES - POLYESTER POWDER COATED, 4 MILS THICKNESS, 10 YEAR WARRANTY.

COLOR - GRAY FOR ALL COMPONENTS

ALL FENCE MATERIAL AND INSTALLATIONS SHALL MEET MANUFACTURER'S SPECIFICATIONS.

PROTECT POSTS FROM SPLASHED CONCRETE DURING INSTALLATION. CLEAN IMMEDIATELY.

1 Fence Detail
Scale: 3/4" = 1'-0"

GLEN ELLYN POLICE STATION
FENCE DETAIL



04/29/16

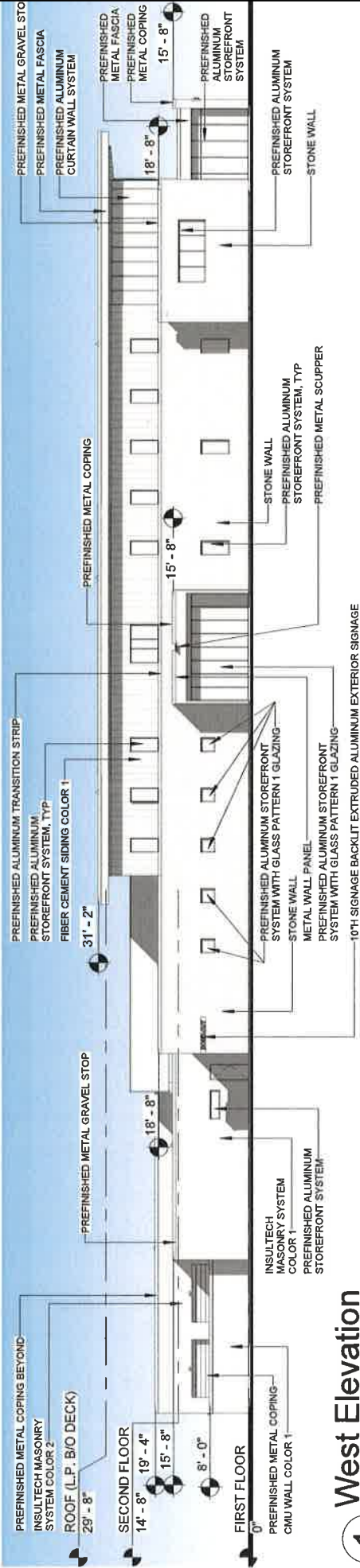
ARC-20

Leopardo Companies Inc.

Dewberry Architects Inc.

PROJECT NO. 50076713

Exhibit "F"



REFER TO SHEET ARC-25 FOR MATERIALS LIST

1 West Elevation

Scale: 1" = 20'-0"



GLEN ELLYN POLICE STATION
WEST ELEVATION

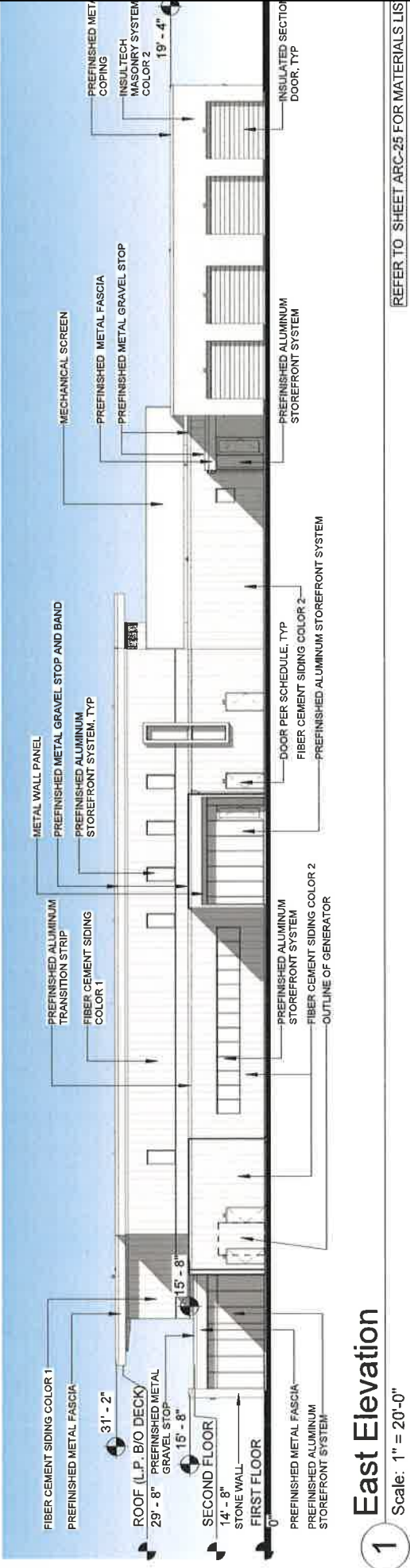


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Dewberry Architects Inc.
PROJECT NO. 50076713

ARC-21

04/29/16

Exhibit "G"



GLEN ELLYN POLICE STATION
EAST ELEVATION

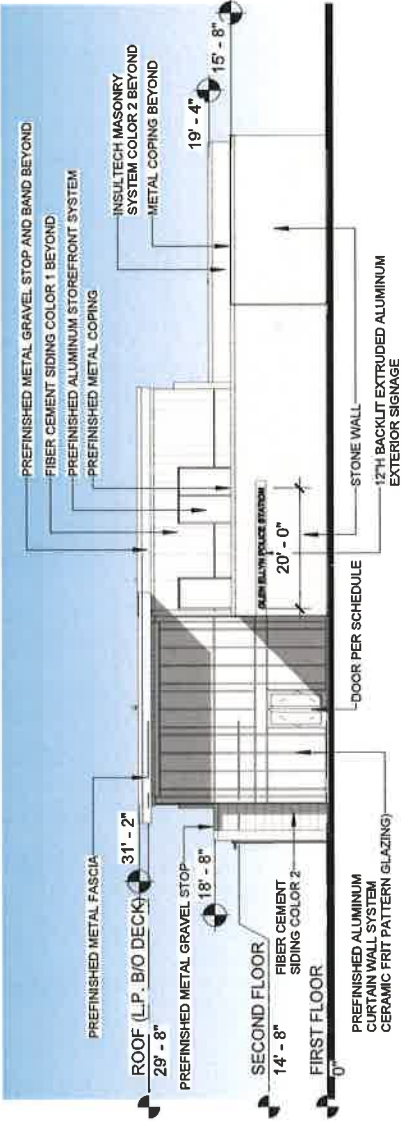
Leopardo Dewberry®

Dewberry Architects Inc.
PROJECT NO. 50076713

Leopardo Companies Inc.

ARC-22

04/29/16



1 South Elevation

Scale: 1" = 20'-0"

REFER TO SHEET ARC-25 FOR MATERIALS LIST



GLEN ELLYN POLICE STATION
SOUTH ELEVATION

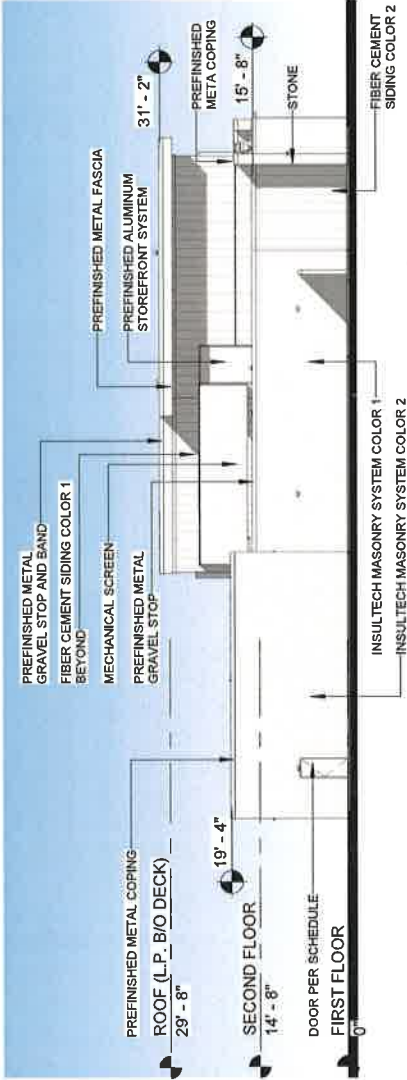


Dewberry Architects Inc.
PROJECT NO. 50078713

Leopardo Companies Inc.

ARC-23

04/29/16



North Elevation

Scale: 1" = 20'-0"

REFER TO SHEET ARC-25 FOR MATERIALS LIST



GLEN ELLYN POLICE STATION
NORTH ELEVATION



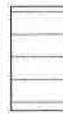
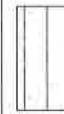
Dewberry Architects Inc.
PROJECT NO. 50076713

Leopardo Companies Inc.

ARC-24

04/29/16

EXTERIOR BUILDING MATERIALS LIST

EXTERIOR WALLS			INSULATED SECTIONAL DOORS
LEGEND	DESCRIPTION	BASIS OF DESIGN	
	STONE WALL	CORDOVA STONE MASONRY UNITS BY NORTHFIELD BLOCK COMPANY NOMINAL SIZE : 4" X 4" X 24" COLOR: RANDOM BLENDS OF "GROUND FACE" AND "CHISEL FACE" UNITS	C.H.I. OVERHEAD DOORS, MODEL 3212 OR EQUAL POWDER COAT FINISH - COLOR TO BE SELECTED FROM MANUFACTURER'S FULL RANGE. COLOR TO COORDINATE WITH INSULTECH MASONRY WALL SYSTEM COLOR 2
	FIBER CEMENT SIDING COLOR 1 (VERTICAL)	NICHIHA FIBER CEMENT, ARCHITECTURAL WALL PANEL "VINTAGEWOOD" PANEL SIZE: 18" WIDE X 10 FT LONG - INSTALLED VERTICALLY. COLOR: "CEDAR"	EXTERIOR GLAZING PATTERN
	FIBER CEMENT SIDING COLOR 2 (VERTICAL)	NICHIHA FIBER CEMENT, ARCHITECTURAL WALL PANEL "VINTAGEWOOD" PANEL SIZE: 18" WIDE X 10 FT LONG - INSTALLED VERTICALLY. COLOR: "BARK"	GLASS PATTERN 1: MCGROBY GLASS DBH-043
	FIBER CEMENT SIDING COLOR 2 (HORIZONTAL)	NICHIHA FIBER CEMENT, ARCHITECTURAL WALL PANEL "VINTAGEWOOD" PANEL SIZE: 18" WIDE X 10 FT LONG - INSTALLED HORIZONTALLY. COLOR: "BARK"	
	METAL WALL PANEL	FABRAL 18 GA SILHOUTTE HCF SERIES (12-3) HORIZONTAL WALL PANEL OR EQUAL COLOR: MATCH DARK BRONZE WINDOW FRAMES	
	INSULTECH MASONRY WALL SYSTEM COLOR 1	INSULTECH INSULATED CONCRETE MASONRY UNITS BY NORTHFIELD BLOCK COMPANY / OLDCASTLE. NOMINAL SIZE 8" X 8" X 16" COLOR: RANDOM BLENDS OF MESASTONE "MAPLE" AND CORDOVA "BUFF GROUND FACE " UNITS	
	INSULTECH MASONRY WALL SYSTEM COLOR 2	INSULTECH INSULATED CONCRETE MASONRY UNITS BY NORTHFIELD BLOCK COMPANY / OLDCASTLE. NOMINAL SIZE 8" X 8" X 16" COLOR: RANDOM BLENDS OF MESASTONE "BUTTERFIELD" AND CORDOVA "BUFF GROUND FACE" UNITS	
	CMU WALL COLOR 1	CONCRETE MASONRY UNIT NOMINAL SIZE 8" X 8" X 16" COLOR: RANDOM BLENDS OF MESASTONE "MAPLE" AND CORDOVA "BUFF GROUND FACE " UNITS	
EXTERIOR WINDOWS			
CW	CURTAIN WALL SYSTEM	KAWNEER 1620 CURTAIN WALL SYSTEM OR EQUAL. ALUMINUM FINISH: DARK BRONZE	
SF	STOREFRONT SYSTEM	KAWNEER TRIFAB 451T STOREFRONT SYSTEM OR EQUAL. ALUMINUM FINISH: DARK BRONZE	
EXTERIOR FASCIA, METAL BAND, COPING & GRAVEL STOPS			
PREFINISHED ALUMINUM SHEET, FINISH: MATCH DARK BRONZE			

GLEN ELLYN POLICE STATION
MATERIALS LIST



Leopardo Companies Inc.
Dewberry Architects Inc.
PROJECT NO. 50076713

ARC-25

04/29/16



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/23/16 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Report
Prepared By: Christina Coyle

SCHEDULED

AGENDA ITEM (ID # 2259)

DOC ID: 2259

Finance Director Christina Coyle will present the First Quarter 2016 Financial Report.

Please see the attached report.

ATTACHMENTS:

- First Quarter Financial Report 2016 (PDF)

First Quarter Financial Report

Village of Glen Ellyn, Illinois

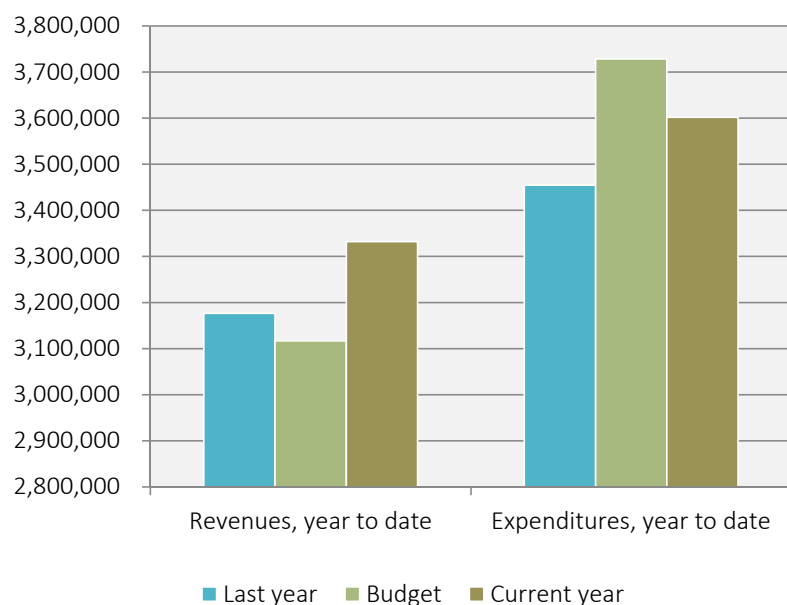
For the Period January 1, 2016 to March 31, 2016

Overview

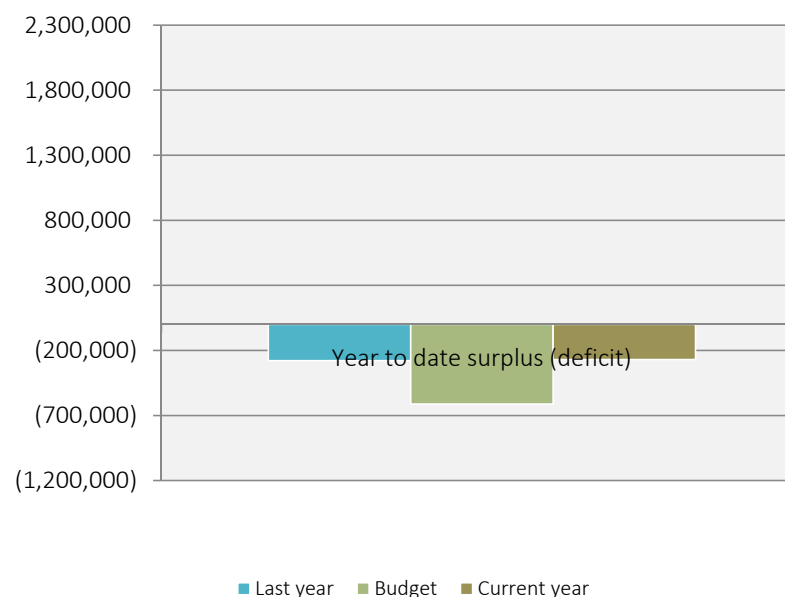
- o Covers the period January 1, 2016 to March 31, 2016
- o Report is on a budget basis
 - o Cash basis
 - o Unadjusted for accruals
 - o Unaudited
- o Report will be posted on the Village website

General Fund First Quarter Results

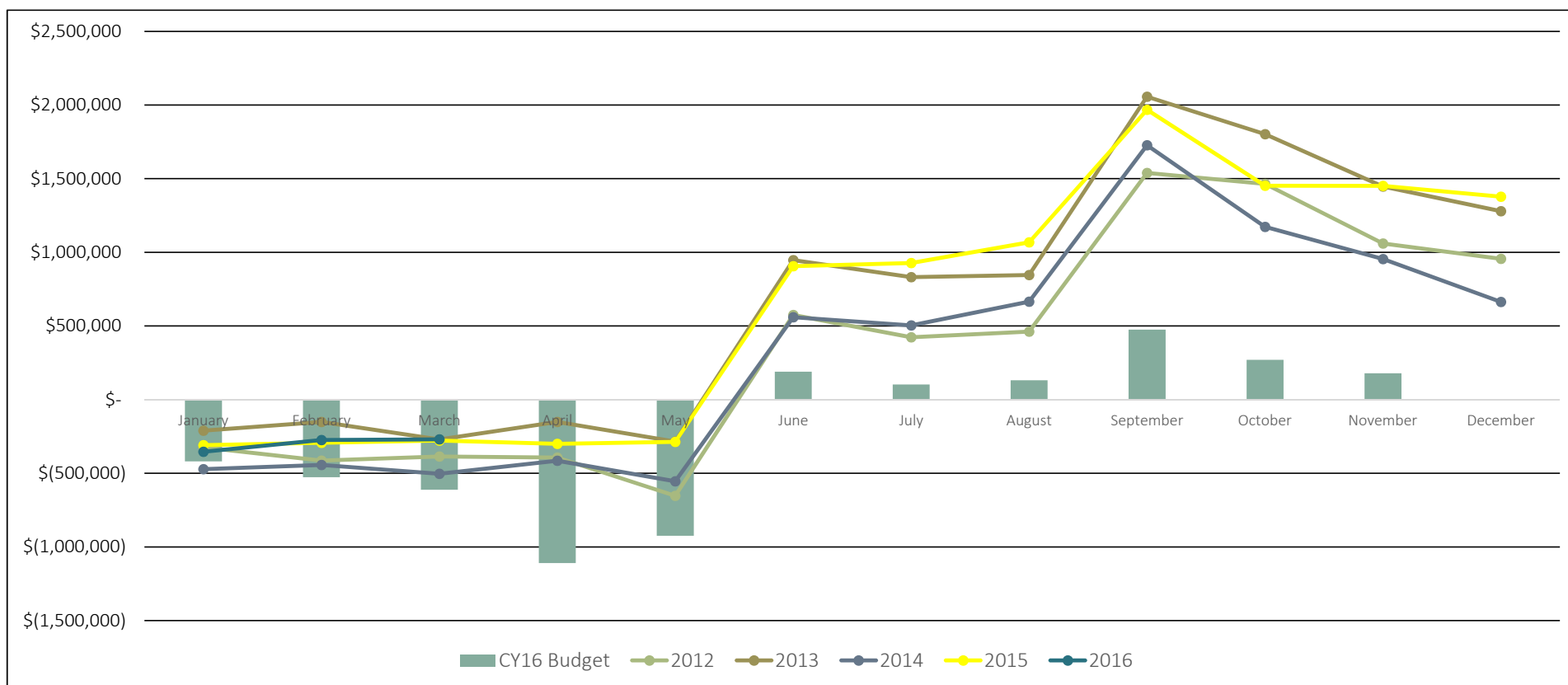
Revenues and Expenditures, year to date



Year to date Change in Fund Balance



General Fund – 5 Year Historical Trend – Cumulative Change in Fund Balance



General Fund – Key Revenues

Sales Tax

- First quarter receipts are for sales that took place in October – December 2015
- Year-to-date sales taxes are \$17,370 ahead of budget, and \$40,864 ahead of prior year

Home Rule Sales Tax

- First quarter receipts are for sales that took place in October – December 2015
- Year-to-date home rule sales taxes are \$1,491 behind budget, but \$13,652 ahead of prior year

Income Tax

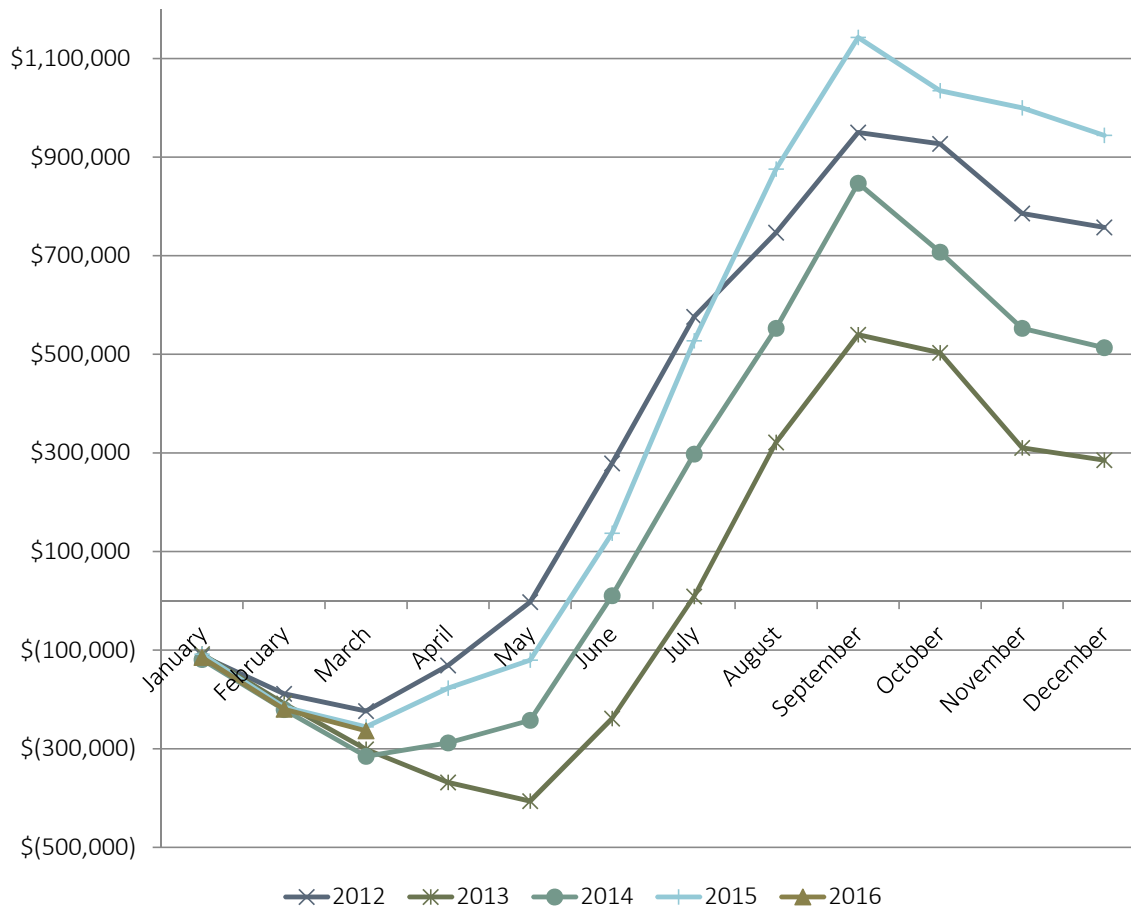
- Year-to-date income taxes are \$88,122 ahead of budget, and \$44,963 ahead of prior year
- Most recent Illinois Municipal League Income tax projection predicts income tax will be \$112,000 over what was budgeted

Other Notable Items in the General Fund for the First Quarter

- o Federal forfeiture dollars were on hold by the federal government in the first quarter. Payment resumed in April.
- o \$104,500 was paid in approved sales tax incentives and façade/retail awards.
- o A drier, milder winter has yielded \$45,000 savings in snow costs in the General Fund.
- o 2015 EAV statistics were received.
 - o *Base EAV increased 5%.*
 - o *New Growth increased 1.1% (does not include annexation).*

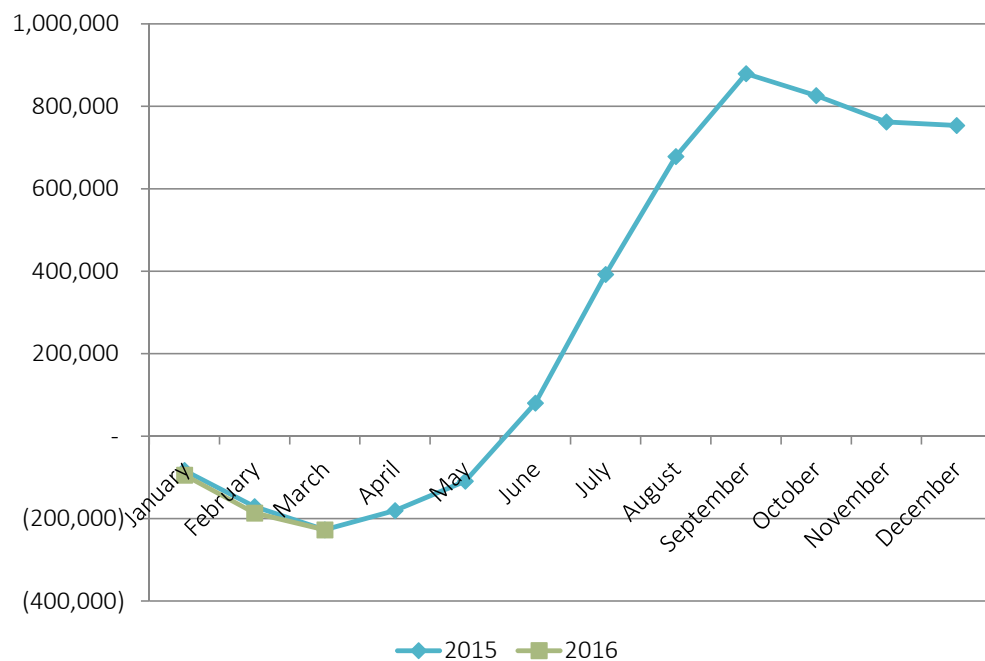
Village Links/Reserve 22 Fund

Calendar Year Cumulative Change in Net Position, excluding capital and debt expense



Village Links (Golf Operations)

OPERATING INCOME (EXCLUDES DEBT AND CAPITAL)



Golf Rounds YTD 2016: 2,552

Golf Rounds YTD 2015: 1,219

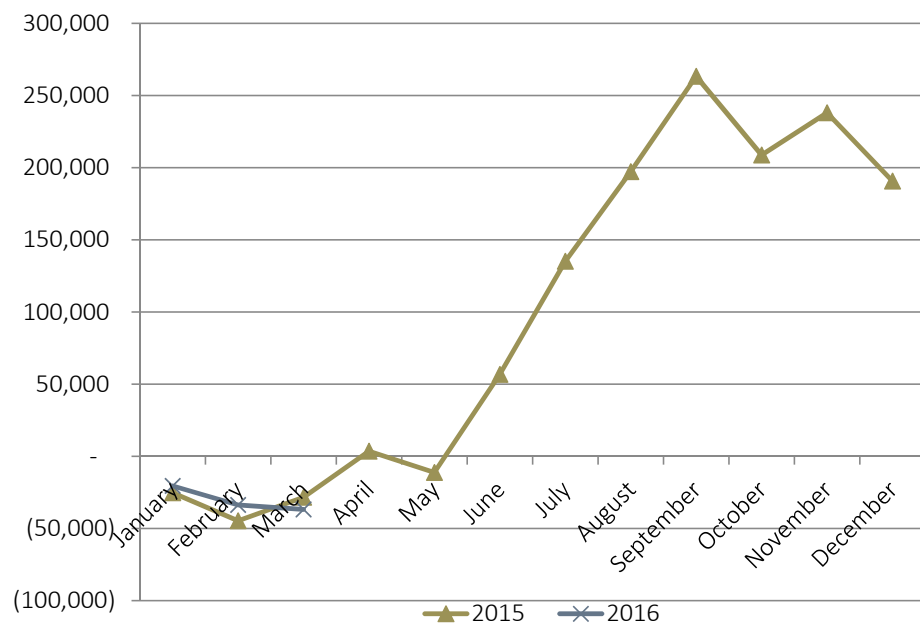
Resident Cards Sold YTD 2016:
1,858

Resident Cards Sold YTD 2015:
1,811

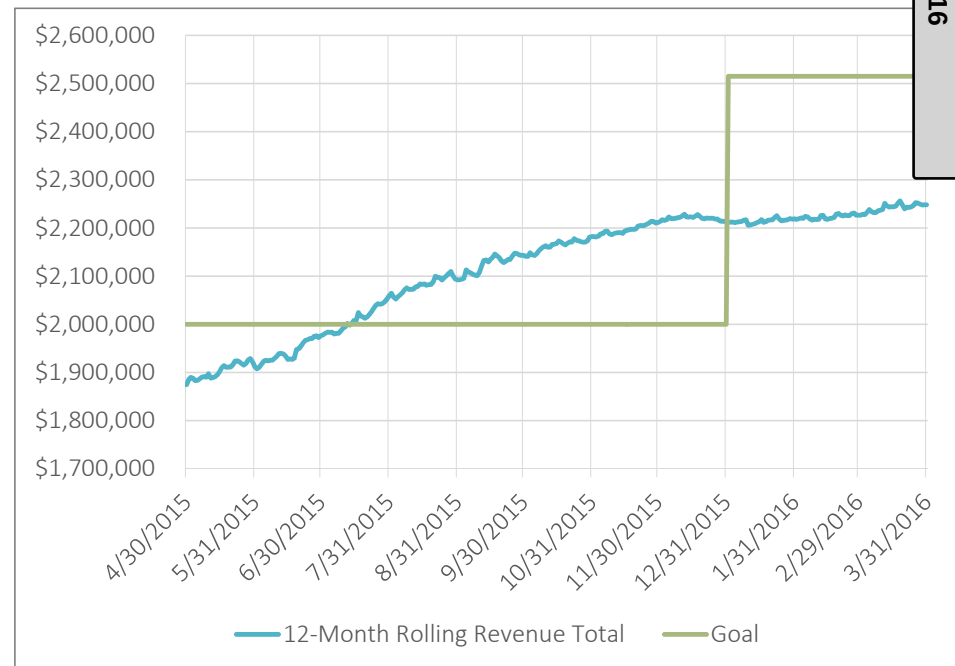
Reserve 22

Restaurant Operations

CUMULATIVE OPERATING INCOME (EXCLUDES CAPITAL AND DEBT)



12 MONTH ROLLING REVENUE



Village Links (Golf Operations)

- Course opened on March 7 (versus March 14 in 2015) which allowed the second best march in the last 10 years

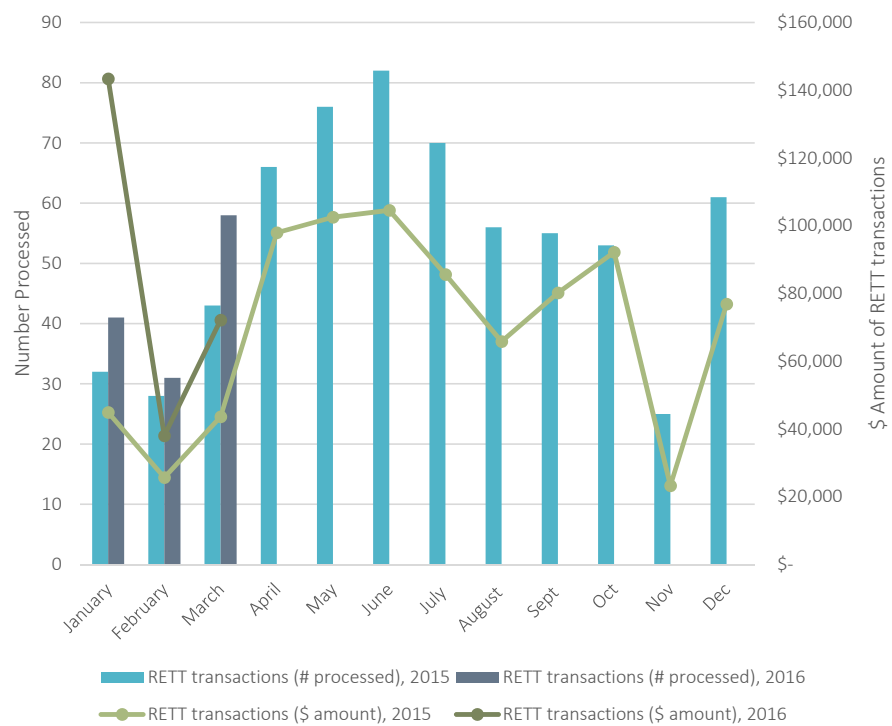
Reserve 22 (Restaurant Operations)

- Closed on Mondays in January and February
- Banquet sales are down 2% for the year
- The target for personnel expense is 42%, actual was 50% in the first quarter 2016. This is decreased from 59% in first quarter 2015.

Village Links/Reserve 22 Fund

Notable Items for First Quarter 2016

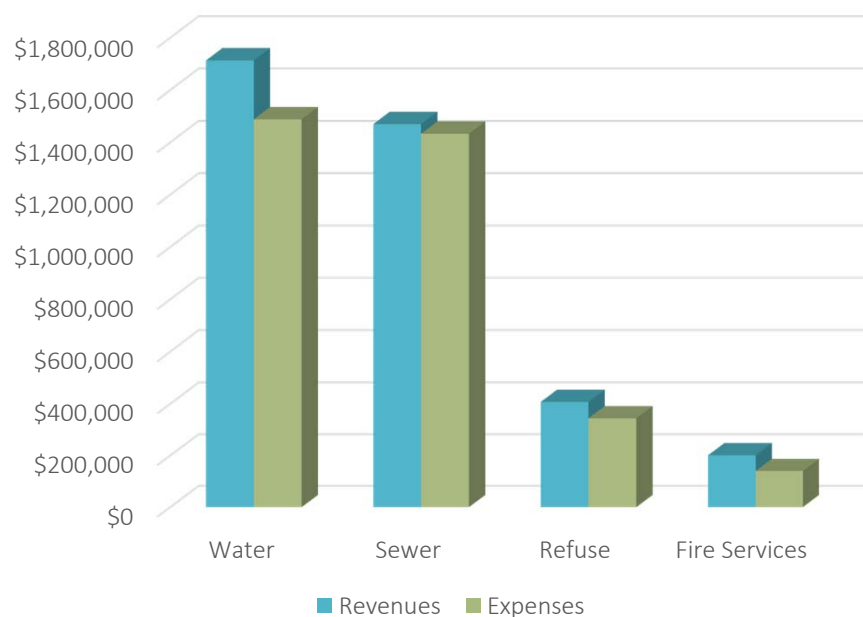
Real Estate



	2016	2015
RETT Stamps Issued (#)	130	103
RETT (\$)	\$253,533	\$114,229
New Resident Applications	142	125

Village Services Funds

Revenues & Expenses, 1st Quarter 2016

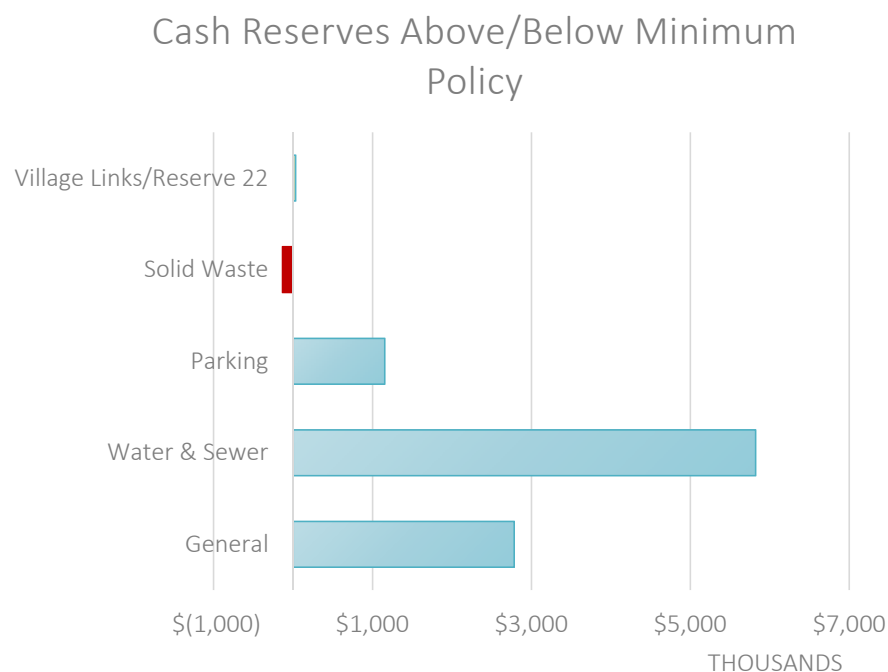


- Major capital expenses for Water & Sewer will not occur until the construction season begins
- Preparation was underway for deployment of composting pilot program

Other Notable Items

- o Favorable renewal rates received for health insurance compared to anticipated national average. These renewal rates are for July 2016 – June 2017.
- o *HMO increase of 2.6%, versus 6.8% projected as national average*
- o *PPO increase of 2.5%, versus 7.8% projected as national average*
- o *Dental plan DECREASE of 3.0%, versus 3.5% INCREASE projected as national averages*
- o *National averages obtained from the 2016 Segal Health Plan Cost Trend Survey*

Cash Reserves



General Fund, Water & Sewer, Village Links/Reserve 22 and Parking Fund all have cash reserves in excess of their required levels.

Solid Waste Fund is building reserves back from a low point in 2012, caused by a major storm event. The fund is projected to end the fiscal year above the reserve policy by \$12,000. The Village will continue to monitor this reserve level.