

**RECREATION COMMISSION
MINUTES
JULY 29, 2022**

Board or Commission: Recreation
Meeting: Regular
Quorum: Yes

Called to Order: 7:00A.M.
Adjourned: 8:06A.M.

MEMBER ATTENDANCE:

Mark Reinke	Chair	Present
Rebecca Austin	Commissioner	Excused Absence
Glen G. Graham	Commissioner	Present
Carol Scott	Commissioner	Present
Brian Diver	Commissioner	Present
Tony Coconate	Commissioner	Present
Tom Slowinski	Commissioner	Present
Patrick Hohe	Student Commissioner	Excused Absence

Also, Present:

Jeff Vesevick	General Manager / Staff Liaison	Present
Steve Thompson	Liaison Trustee	Present
Mark Franz	Village Manager	Excused Absence
Tom Fota	Executive Chef	Excused Absence
Mike Campbell	Golf Professional	Excused Absence
Noel Allen	Director of Golf	Present
Andrew Cross	Golf Course Superintendent	Present

A. CALL TO ORDER

The July 29, 2022 meeting of the Recreation Commission was called to order at 7:00A.M. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Chair Reinke.

B. PUBLIC COMMENTS

None.

C. APPROVAL OF MINUTES FROM JUNE 24, 2022 MEETING

1. MOVE TO APPROVE MINUTES OF MEETING FROM 6/24/2022 AS PRESENTED.

RESULT: Motion Unanimously Carried
MOVER: Commissioner Diver
SECONDER: Commissioner Scott
AYES: Coconate, Diver, Graham, Reinke, Scott, and Slowinski
NAYES: None
ABSENT: Austin

D. STANDING REPORTS

1. Manager – Jeff Vesevick

General Manager Vesevick said golf remained strong in June with the first ever \$1.1 million month. The weather in June was warm and dry. Rounds played were up 7%. Green fees were up 10% and were the highest ever reported for the month of June. Golf outings held in June were close to the pre-pandemic volume. New hand-carts were received and assembled by staff. In June, the grounds crew replaced the deep well that feeds the ponds. Chair Reinke inquired how the golf business is impacted when it rains over the weekend. Director of Golf Allen replied this past weekend was not a complete washout. On the golf side, we lost about one (1) day of green fees and two (2) days of cart revenues. However, with five (5) weekends in July we will be on track to have another \$1 million month. This is the first time the Links has experienced back-to-back \$1 million months.

2. Reserve 22 – Jeff Vesevick

General Manager Vesevick said banquet sales increased dramatically in June. There will be a strong fall banquet season. The new Reserve 22 sous chef has been helpful. It is still a challenge to get reliable and consistent staffing in the kitchen. The new Food and Beverage Director will start on Tuesday August 9, 2022. Commissioner Coconate suggested discussing the onboarding process with the new Food and Beverage Director to determine how the hiring process can be improved. General Manager Vesevick noted the Front of the House manager still needs to be hired along with a Banquet Coordinator. Chair Reinke asked if there has been a drop-off in service. General Manager Vesevick replied no that Reserve 22 has excellent employees and the guests are not noticing the shortages. General Manager Vesevick said Reserve 22 still has 4.5 stars on Open Table.

3. Financial – Jeff Vesevick

Commissioner Diver noticed an increase in maintenance costs for the month of June. Golf Course Superintendent Cross explained this is due to the early order placed for ground supplies. Also, labor was higher in June because the grounds crew is fully staffed and some overtime costs were incurred because the mulch was installed. Chair Reinke inquired about the change in net position amount at a negative total of \$190,263. General Manager Vesevick explained the change in net position reflects all the Village Links revenues less expenses including capital and debt. In contrast, operating income at \$269,412 shows how the golf course is performing excluding capital and debt costs. Chair Reinke inquired about cash reserves. General Manager Vesevick replied the Links is more than meeting the minimum requirement and is at a healthy balance at almost \$1.7 million, but not quite as high as last year. Director of Golf Allen noted that when comparing cash reserves on a five (5) year average, the Links is doing very well.

4. Trustee Liaison – Steve Thompson

Trustee Thompson updated the Recreation Commission on the recent activities of the Village Board. Trustee Thompson noted the Village Board approved the RFP for Panfish Park. The selected contractor, Engineering Resources Associates, will study the ponds, review shoreline restoration options, and complete camera work on the pipes.

E. OLD BUSINESS

General Manager Vesevick said a couple of months ago the Recreation Commission directed staff to issue a Request for Proposal for a Master Plan. Chair Reinke said the Martin Design Golf proposal came in the lowest. General Manager Vesevick opened the discussion and asked the Recreation Commission if staff should move forward with the Master Plan. Chair Reinke said he would like some time to review the proposals. General Manager Vesevick said if a Master Plan would be pursued, this would be a good time. Golf Course Superintendent Cross said all the proposals include standard deliverables. Golf Course Superintendent Cross said Martin Design Golf has done a lot of work in the area, including Oak Meadows. Golf Course Superintendent Cross said he met with all three (3) companies that responded to the Village Links request. Golf Course Superintendent Cross said Lohmannquinto recently worked on the Schaumburg course. Golf Course Superintendent Cross said the Schaumburg course was done really well. General Manager Vesevick said he is looking for a recommendation from the Recreation Commission, so that he can obtain approval from Village Manager Mark Franz. Trustee Thompson inquired as to when a similar plan was developed for the Village Links. General Manager Vesevick replied back in 2003 the course was redesigned. Commissioner Coconate asked if there is anything different from the three (3) proposals. Golf Course Superintendent Cross replied each company offered to draft an initial design, then obtain feedback from staff, and then revise the design and then anything after that you pay per design. Commissioner Slowinski recommended basing the selection on cost, given that each firm will provide the same service. Commissioner Diver asked what Golf Course Superintendent Cross is looking for from the three (3) firms. Golf Course Superintendent Cross said he is looking mainly for bunker options.

The Recreation Commission concurred to move forward with Martin Design Golf on creating a Master Plan. General Manager Vesevick will discuss this recommendation with Village Manager Franz. Chair Reinke said the take-away from today's meeting is to think about the Village Links and at a later date setup a committee meeting to further discuss the Master Plan. Chair Reinke suggested at the August meeting, that the Recreation Commission tour the facility.

MOTION TO AUTHORIZE THE GOLF COURSE MASTER PLAN PREPARATION BY MARTIN DESIGN GOLF.

RESULT:	Motion Unanimously Carried
MOVER:	Commissioner Coconate
SECONDER:	Commissioner Scott
AYES:	Coconate, Diver, Graham, Reinke, Scott, and Slowinski
NAYES:	None
ABSENT:	Austin

F. NEW BUSINESS

None.

G. NEXT MEETING – 8/26/2022

None.

H. ADJOURNMENT

Commissioner Coconate moved and Commissioner Scott seconded, to adjourn the meeting. The meeting was adjourned at 8:06A.M.

Submitted by Aileen Haslett, Recording Secretary

Reviewed by General Manager Jeff Vesevick