



MEETING MINUTES

Village of Glen Ellyn
Board of Fire and Police Commissioners

September 14, 2021

3:30 PM

Police Department Emergency Operations Center
65 S. Park Blvd. Glen Ellyn

MEETING MINUTES

Board Member Attendance: Commissioner Taylor
Commissioner Sheehy
Commissioner Martinez

Others in Attendance: Jim Monson, Glen Ellyn Detective Sergeant
Emily Rodman, Village of Glen Ellyn, Human Resources
Gary Fasules, Glen Ellyn Village Board Trustee Liaison
Chief of Police Phil Norton

Quorum: Yes

Call to Order: The meeting was called to order at 3:32 p.m.

Public Comments: There were no public comments

Approval of the minutes:

Commissioner Sheehy Motioned to approve the minutes of August 10 Meeting
Chair Taylor amended the motion to include a motion to approve the minutes with corrections.
The motion was seconded by Commissioner Martinez, Ayes -3, Nays 0 Motion carried.
Commissioner Sheehy Motioned for Approval of Exec Session Minutes August 10 Meeting 3-
Ayes, 0-Nays, motion carries.
Approval of Reg Meeting Minutes of Aug 31 Meeting 3-Ayes, 0-Nays, motion carries.
Approval of Exec Meeting Minutes of Aug 31 Meeting 3-Ayes, 0-Nays, motion carries.

New Business:

Chair Taylor welcomed Chief Norton and guests to the meeting and opened the floor to the Chief to discuss what he feels he is hoping for in candidates for the department and how we can strategically work together. He stated that he is most interested in hiring candidates who have a strong passion for being a police officer and asked the board to look for candidates with the right determination and attitude and that the department can train and groom the candidates from there.

Board discussed the following with Chief Norton:

- How the BOFP can assist with candidate recruitment and what is the current staffing update.
- Chief Norton shared current staffing update and possible challenges.
- Board reviewed current hiring process and possible changes to candidate requirements.
- Chief Norton reviewed the current hiring timeline and recent improvements.

- Trustee Fasules suggested the addition of a psychological profile test, Board discussed pros and cons with input from Chief Norton.
- Trustee Fasules suggested the addition of a secretary to take minutes. After discussion, Board decided this will help for open meeting but not for Executive Session. Will discuss further with Chief Norton and Trustee Fasules. Emily Rodman assigned to find a recording secretary for the regular meetings.
- Policies on executive meeting minutes kept at the station for 18 months was reviewed
- The board reviewed disqualifiers for candidates.

Board reviewed protocols of closed session meetings and candidate interviews which should only include the commissioners and an HR representative from the Village.

Commissioner Sheehy moved that Sergeant Monson be invited to observe selected interviews, at the BOFP's discretion, from time to time as a subject matter expert. Seconded by Commissioner Martinez, Yeas-3 Nays-0, motion carries.

Unfinished Business:

- Commissioners encouraged to attend Illinois State Fire and Police Commissioner Fall training session November 5,6 and 7 at the Arista Hotel and to send preferred modules to Sergeant Monson.
- Chair Taylor encouraged commissioners to do a Ride Along with an officer to better understand the position. And participate in interactive modules

Chair Taylor adjourned the meeting at 5:40 p.m.

Next Meeting Scheduled:

October 12 at 3:30P, Glen Ellyn PD Community Room

October 16 Testing for lateral officers Commissioners welcome to attend

Submitted by Commissioner Martinez, Secretary