

Minutes
Special Board Meeting
Glen Ellyn Village Board of Trustees
Monday, February 16, 2016

Call to Order

President Demos called the meeting to order at 6:34 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, President Demos and Trustees Clark, Elliott, Ladesic and Senak answered "Present". Trustee O'Shea arrived at 6:38 p.m. and Trustee Kenwood arrived at 6:46 p.m.

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Village Manager Stonitsch, Village Attorney Mathews, Public Works Director Hansen, Director of Planning and Development Hulseberg, Police Chief Norton and Administrative Intern Mendoza.

Pledge of Allegiance

President Demos led the Pledge of Allegiance.

Agenda Item E. - Consent Agenda:

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

A motion was made by Trustee Senak and seconded by Trustee Elliott to approve the following in a single vote:

1. Ordinance No. 6385, An Ordinance Granting Exterior Appearance Approval for JAYNE to be Located at 476 N. Main Street. (Planning and Development Director Hulseberg)
2. Approve a Facade Improvement Award request in the amount of \$15,000 to Craig B. Cohen, business owner of property located at 476 N. Main Street. (Economic Development Coordinator Hannah)

Upon roll call, Trustee Clark, Elliott, Ladesic and Senak voted "Aye." Motion carried.

Agenda Item F. - Central Business District Street Lights: (Presented by Public Works Director Hansen)

Public Works Director Julius Hansen presented information regarding the potential replacement or upgrade of street lights in the Central Business District. Updating the lighting fixtures in the CBD, utilizing new LED technology, improving the look and feel of downtown, being more environmental conscious by reducing electricity use and light pollution, and taking advantage of some nominal grant funding, are all reasons for the Village to consider updating the CBD street lighting. In addition, there is a significant upside if LED lights and fixtures have extended life cycles, as the annual savings would continue and improve the overall ROI.

Staff has sought input from three (3) commissions on this topic to help inform the Board's decision-making process, and looks forward to receiving feedback and direction from the Village Board.

Director Hansen stated they are budgeting \$300,000 over 2 fiscal year's and that Public Works can do all of the installation in house.

Trustee Senak asked if there was a public safety component to this. Chief Norton responded no.

Trustee Ladesic asked if Spring City was going to recycle. Director Hansen responded no, these fixtures are 35 years old and have minimal value. He also stated concerns of the lack of uplighting and the desire to have that option. Trustee O'Shea expressed similar concerns.

Trustee Senak asked if any grants are available. Director Hansen responded there is a guaranteed payout if the Village spends \$50,000 by June 1. Staff will be seeking an extension if necessary.

President Demos stated that he would like to bid a few so that we have a choice and do not sole source. He would also like to see the bids include labor. Trustee Senak remarked he would like to see the savings in electricity. President Demos responded he would like to see options 1 and 2 bid.

Agenda Item G. - Wayfinding Plan Update: (Presented by Planning and Development Director Hulseberg)

Planning and Development Director Staci Hulseberg led the discussion on the proposed Wayfinding Plan.

The Village has been working with The Lakota Group and Western Remac on the completion of a community signage and wayfinding study as recommended in Glen Ellyn's 2009 Downtown Strategic Plan. The purpose of the study is to strengthen the economic vitality of the Village by better directing residents, visitors, shoppers and others to the community's shopping districts, parking facilities and abundant community assets and to provide a more unified image of the Village.

Manager Franz stated that \$60,000 has been budgeted this year.

Trustee Elliott remarked that the signs look great but the Board has a lot of things to do and there are higher priorities and cannot understand spending \$600,000 on signs. Trustee Clark asked if any grant funds were available. Manager Franz responded no. Trustee Senak asked about TIF. Director Hulseberg responded TIF can be used.

Trustee Senak asked if there is a connection between Wayfinding and Economic Development. Director Hulseberg responded they have probably been studies done. Mr. Mike Conoscenti, Vice President Sales at Western Remac, Inc. responded there is a perception about a lack of parking in Glen Ellyn; signage can be utilized to highlight parking.

Trustee Senak asked if there are too many signs. Manager Franz responded that some existing signs are temporary and would be removed. Trustee Kenwood added that some of the signs are too small. Mr. Zack McDonald, Lakota responded there is a branding component with signage that does build an identity.

Trustee Clark asked if the Alliance signs will come down. Director Hulseberg responded that the Alliance has temporary banners and informational kiosks.

Trustee O'Shea stated that he is not sure he would agree to spend any money this year but he would prioritize Roosevelt Road signage. The current signage looks cheap. He would like to see Roosevelt Road signage highlight the Links and downtown. Trustee O'Shea concluded he is not supportive of spending any money this year unless it is a bag for our buck. Trustee Ladesic responded we need to allocate to bring people into town and to allocate money every year.

Agenda Item H. - Curbside Composting Pilot Program: (Presented by Assistant Manager Stonitsch and Administrative Intern Mendoza)

Assistant Manager Al Stonitsch and Administrative Intern Brendon Mendoza discussed the Curbside Composting Pilot Program.

Over the last several months, the Environmental Commission ("EC") has been working with staff and Republic Services on the development of a residential curbside composting pilot program for Village Board consideration (Attachment 1). A curbside composting program allows residents to "recycle" organic waste (e.g. table/food scraps) that would otherwise be placed in the trash and sent to a landfill. Common examples of food waste that is included in a composting program are: fruit, vegetables, breads/grains, pastas, eggshells, coffee grounds, and dairy products. Some composting programs also allow meat scraps.

Trustee Elliott asked about the rate of participation. Mr. Tim Linter, Republic Services responded in Oak Park, the rate of participation is up to 9-10%. Trustee Ladesic commented he is not sure this program is user based and would prefer the compost be kept on the property since energy is used to pick up and transport. Trustee Elliott agreed the program needs to be more consumer friendly.

Trustee Senak agreed with Trustee Elliott and added the cost should be borne by those participating in the program. Trustee O'Shea suggested moving the program back a year since it is too new and might be confusing.

Trustee Kenwood asked if yard waste is currently being composted. Mr. Linter responded yes, a truck is already out but they cannot take meat. It is an option though to get the compost cart and eliminate yard stickers. Currently Garden Prairie Organics takes their compost. They have an EPA permit.

Trustee O'Shea asked about residents comingling non compostable items. Mr. Linter responded if that occurs they can narrow it down to the household in question and speak with them. Trustee O'Shea added that he does not object to the plan and would like to see this offered year round, perhaps it is too early.

President Demos remarked he would like to support this, the investment is minimal and it is a step in the right direction.

Ms. Sarah Udlhofer, a member of the Environmental Commission suggested using the compost at the community gardens and eliminating the need to ship to Garden City Organics. President Demos pointed out that the community gardens are managed by the Park District. Ms. Jennifer Umlauf, also a member of the Environmental Commission responded this program is not just for households, schools may participate in time. This increases the opportunity to expand the program.

Agenda Item I. - Draft Village Strategic Plan 2016-2019: (Village Manager Franz)

Village Manager Mark Franz led the discussion on the draft Village Strategic Plan for 2016-2019.

Reminders

1. A Village Board Meeting is scheduled for Monday, February 22, 2016 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Special Workshop is scheduled for Monday, February 29, 2016 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

Adjournment

At 8:08 p.m. a motion was made by Trustee Kenwood and seconded by Trustee Elliott to adjourn. Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk