



Agenda
Village of Glen Ellyn
Special Village Board Meeting
Monday, June 6, 2022
6:00 PM

Glen Ellyn Police Department Community Room
65 S. Park Blvd.

Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda at the meeting or online at www.glenellyn.org prior to the meeting. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact The Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Audience Participation**

- 1) Open:

Members of the public are welcome to speak to any item not specifically listed on tonight's agenda for up to (3) three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, their topic and the group, if any, they are representing prior to addressing the Village Board.

Individuals wishing to address the Board shall exercise proper decorum and respect for the proceedings and the business of the Village Board, and shall refrain from abusive demeanor and language. The practice of ceding time to other speakers shall be prohibited, except in the discretion of the presiding officer of the meeting. Public officials are not obligated to respond to questions.

In lieu of participating in the live meeting, the public may also complete a public comment form, which will be read into the record during the meeting. This form can be found at www.glenellyn.org/publiccomment.

- E. Swearing in of Finance Director Larry Noller**
- F. 2021 Budget Amendments**
 - 1) Review and Approval of 2021 Budget amendments
- G. Draft Comprehensive Plan Discussion**
 - 1) Discussion of Vision Statement and Catalyst Sites
- H. Reminders**

1)

- Tea with the Trustees will be June 18, from 9-11 am at the Police Department Community Room
- Design Charette for Hotel Property on Roosevelt and Taft will be June 20 at 7 pm at Glen Crest School, Spartan Hall
- Special Village Board Workshop rescheduled to June 22 at 7 pm at the Police Department Community Room
- Special Village Board Meeting on June 27 at 7 pm at the Police Department Community Room

I. Other Business

J. Adjourn



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 6/6/2022 6:00 PM
Department: Finance
Department Head:
Category: Amendment
Prepared By: Patrick Brankin

**AGENDA ITEM (ID
2022-2279)**

DOC ID: 2022-2279

Review and Approval of 2021 Budget amendments

Statement of the Issue:

As part of the year-end close process for FY2021, we bring known budget amendments to the Village Board for consideration.

Analysis:

Debt Service Fund

In 2021, the Village issued two refunding series of Bonds - 2021A and 2021B. These issuances resulted in unbudgeted principal and interest payments of \$58,500, and bond issuance fees of \$75,000.

Forfeiture Fund

The federal forfeiture program has strict regulations on budgeting for federal funds which does not allow for budgeting for anticipated receipts. Typically, the Village errs on caution and only budgets for expenditures which fall within the amount available in the forfeiture bank account at the start of the budget year. Therefore, as funds come in during the year, the Village will use these for allowable program expenditures. Then, at the end of the year, the Village will amend the budget to reflect actual activity. The budget should be amended to reflect \$17,800 of state forfeiture program expenditures. These expenditures were primarily related to the purchase of equipment and related training for officers.

Refuse

Continuing a trend that started in 2020 as a large portion of refuse customers began working from home, customers switched from smaller toter sizes to larger sizes, which increases the cost in the fund. The fund has also seen a larger number of customers choosing to participate in the curbside compost program. The amendment required for the fund is \$3,000 after adjusting for increases in revenues.

Police Pension

The Police Pension had two significant service transfers in 2021. The first was a transfer in the amount of \$62,839.89 to the State Employees' Retirement System, and the second was a transfer in the amount of \$466,720.68 to the City of Wheaton Police Pension Fund. The former was approved by the Police Pension Board on June 1, 2021, and the latter was approved by the Police Pension Board on March 2, 2021.

The attached ordinance and schedule of amendments includes both adjustments to expenses as well as revenues. Amendment amounts have been rounded.

Budget Impact:

As noted above.

Action Requested:

Approve the ordinance amending the budget for FY2021.

Attachments:

1. FY2021 Closing Amendment Ordinance
2. Attachment A



Village of Glen Ellyn

Ordinance No. _____

An Ordinance Amending the Budget of the Village of Glen Ellyn
for the Fiscal Year Ended December 31, 2021

Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This _____ Day of _____, 20__.

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20__.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. _____

**An Ordinance Amending the Budget of the Village of Glen Ellyn
for the Fiscal Year Ended December 31, 2021**

Whereas, the Board of Trustees of the Village of Glen Ellyn on December 14, 2020, passed the annual budget for the Village of Glen Ellyn for the Fiscal Year 2021 (January 1, 2021 to December 31, 2021) containing amounts estimated for payment of CURRENT obligations; and

Whereas, certain expenditures have been identified that were necessary for Fiscal Year 2021;

Whereas, cash reserves or other revenues are available to be utilized to satisfy these expenditures;

Now, Therefore, be it Ordained by the President and the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The budget for the Fiscal Year ending December 31, 2021, is hereby amended to provide funds for expenditures/expenses as identified in Attachment A.

Section Two: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Kelli Christiansen		Steve Thompson		Kelley Kalinich
		Anne Gould		Bill Payne		Gary Fasules
Nays		Kelli Christiansen		Steve Thompson		Kelley Kalinich
		Anne Gould		Bill Payne		Gary Fasules
Absent		Kelli Christiansen		Steve Thompson		Kelley Kalinich
		Anne Gould		Bill Payne		Gary Fasules

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____
_____.

Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

ATTACHMENT A

VILLAGE OF GLEN ELLYN SCHEDULE OF AMENDMENTS

Account		Account Name	Amendment Amount		Description
30000	551180	2021B BONDS PRINCIPAL	\$	45,000.00	PRINCIPAL PAYMENT ON 2021B BONDS
30000	551185	2021B BONDS INTEREST	\$	13,500.00	INTEREST PAYMENT ON 2021B BONDS
30000	550650	BOND ISSUANCE FEES	\$	75,000.00	BOND ISSUANCE COSTS FOR 2021A AND B
Debt Service Fund Subtotal:			\$	133,500.00	
2700	480125	FEDERAL DRUG FORFEITURE REVENUES	\$	(203,000.00)	FEDERAL FORFEITURE REVENUES
2700	480120	STATE DRUG FORFEITURE REVENUES	\$	(4,200.00)	STATE FORFEITURE REVENUES
2700	480130	ARTICLE 36 SEIZED REVENUES	\$	(8,600.00)	ARTICLE 36 SEIZED REVENUES
27300	580110	STATE FORFEITURE - CAPITAL OUTLAY	\$	15,250.00	STATE FORFEITURE EXPENDITURES
27300	520933	STATE FORFEITURE	\$	2,600.00	STATE FORFEITURE EXPENDITURES
Forfeiture Fund Subtotal:			\$	(197,950.00)	
5400	440540	TRASH DISPOSAL REVENUES	\$	(19,000.00)	CUSTOMERS SWITCHING TO LARGER TOTER
5400	440545	CURBSIDE COMPOST	\$	(4,000.00)	INCREASED SIGN-UPS FOR COMPOST BINS
54000	520180	REFUSE COLLECTION	\$	26,000.00	CUSTOMERS SWITCHING TO LARGER TOTER
Refuse Fund Subtotal:			\$	3,000.00	
90000	521220	EMPLOYEE CONTRIBUTION REFUNDS	\$	500,000.00	REFUNDS AND SERVICE TRANSFERS
Police Pension Fund Subtotal:			\$	500,000.00	
Grand Total:			\$	438,550.00	

Note: Increases to revenues are presented as negative amounts to arrive at the net increase to the budget.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting 6/6/2022 6:00 PM
Department: Administration
Department Head: Emily Rodman
Category: Other
Prepared By: Emily Rodman

**AGENDA ITEM (ID
2022-2293)**

DOC ID: 2022-2293

Discussion of Vision Statement and Catalyst Sites

Statement of the Issue:

The Village began the process of updating the 2001 Comprehensive Plan in July 2018. The Village conducted a robust public engagement process beginning in August 2018 and continuing through June 2021. At the May 19, 2022 Village Board Workshop, the Village Board reviewed the first several pages of the draft Plan in detail. At the conclusion of the meeting, the Board expressed interest in discussing the Vision Statement and proposed Catalyst sites in further detail.

Analysis:

The Village Board requested the draft Vision Statement be provided in an editable format and this will be provided under separate cover.

The six proposed catalyst sites for discussion include:

1. Duane Street & Lorraine Street (page 31)
2. Pennsylvania Avenue & Main Street (page 32)
3. Duane Street & Forest Avenue (page 33)
4. Park Boulevard & Roosevelt Road (page 41)
5. Exmoor Avenue & Roosevelt Road (page 42)
6. Nicoll Way - Route 53 & Roosevelt Road (page 43)

The remainder of the meeting will be continue the review the rest of the plan as directed by the Village Board.

Budget Impact:

N/A

Action Requested:

Provide feedback on the draft language.

Attachments: