

**RECREATION COMMISSION
MINUTES
MARCH 25, 2022**

Board or Commission: Recreation
Meeting: Regular
Quorum: Yes

Called to Order: 7:00A.M.
Adjourned: 8:56A.M.

MEMBER ATTENDANCE:

Mark Reinke	Chairman	Present
Rebecca Austin	Commissioner	Present
Glen G. Graham	Commissioner	Present
Carol Scott	Commissioner	Present
Brian Diver	Commissioner	Present
Tony Coconate	Commissioner	Present
Tom Slowinski	Commissioner	Present
Patrick Hohe	Student Commissioner	Excused Absence

Also, Present:

Jeff Vesevick	General Manager / Staff Liaison	Present
Steve Thompson	Liaison Trustee	Excused Absence
Mark Franz	Village Manager	Excused Absence
Tom Fota	Executive Chef	Excused Absence
Mike Campbell	Golf Professional	Excused Absence
Noel Allen	Director of Golf	Present
Andrew Cross	Golf Course Superintendent	Present

A. CALL TO ORDER

The March 25, 2022 meeting of the Recreation Commission was called to order at 7:00A.M. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Chairman Reinke.

B. PUBLIC COMMENTS

None.

C. APPROVAL OF MINUTES FROM FEBRUARY 25, 2022 MEETING

1. MOVE TO APPROVE MINUTES OF MEETING FROM 2/25/22 AS PRESENTED.

RESULT: Motion Unanimously Carried
MOVER: Commissioner Scott
SECONDER: Commissioner Graham
AYES: Austin, Coconate, Diver, Graham, Reinke, Scott, and Slowinski
NAYES: None
ABSENT: None

D. STANDING REPORTS

1. Manager – Jeff Vesevick

General Manager Vesevick stated the February 2022 weather was not so great and kept staff mostly indoors except for snow plowing. With the bad weather, Reserve 22 was slow as well. The permanent tee time lottery was held virtually through the Links software program. A total of 84 participants booked permanent tee times for the 2022 season. The permanent tee times run from April 2, 2022 through August 21, 2022. General Manager Vesevick believes golf will remain strong in 2022.

The grounds crew has been busy preparing the greens for the upcoming season. The grounds crew also helped decorate the Tiki Bar at Reserve 22 and performed kitchen and clubhouse repairs. The banquet staff has been busy booking events for 2022, which are nearing pre-pandemic levels. Reserve 22 hosted St. Patrick's Day and March Madness promotions. Reserve 22 will return to seven (7) days per week operations soon. The search for a new Food and Beverage Director continues and the hope is to have someone in place before Easter Sunday, April 17, 2022. Chairman Reinke inquired about the golf carts. Director of Golf Allen replied 56 of the 95 golf carts have been delivered and the tablets from last year will be installed on the new carts.

2. Financial – Jeff Vesevick

General Manager Vesevick said January and February were typical months for the Links. Labor costs increased due to the minimum wage increase. Golf Course Superintendent Cross was able to order some supplies for the season. Cash reserves are 118% funded.

3. Trustee Liaison – Steve Thompson

No report.

E. 2022 GOLF COURSE MAINTENANCE & OPERATIONS UPDATE – ANDREW CROSS

Operations Update

Golf Course Superintendent Cross shared a PowerPoint presentation and discussed the 2021 Course Maintenance and Operations Accomplishments. Weed control and course consistency were improved across the property. Several capital items were purchased including: a rough mower, a fairway mower, and a sprayer. The course facilities were cleaned and organized. Newer and more efficient mowing patterns were established to minimize golf impact. Disease control in playing areas was improved. A total of 90 dead and dying trees were removed. A new driving range net was installed. A new drip house irrigation system was added for the overhead landscaping at the clubhouse.

Golf Course Superintendent Cross shared his department's 2022 goals as detailed below.

- Improve overall playability and weed control.
- Continue to open views across the course.
- Continue to expand drip irrigation.

- Improve worker safety through golf safety video presentations once per month.
- Improve unity across the course for accessories including garbage cans, bench areas, and course beds.
- Continue to evaluate and further refine maintenance practices.

Commissioner Diver commended the presentation and the Recreation Commission said Golf Course Superintendent Cross and his staff are doing a great job.

1) Master Plan Presentation – Greg Martin

Greg Martin, Landscape Architect with Martin Design Partnership, explained that a master plan typically encompasses a targeted renovation and not a full renovation. Martin went on to say a master plan includes the following components.

- A full analysis of what the golf course has.
- Identify the potential opportunities to improve the course.
- Identify golf course inefficiencies.
- Offer suggestions to make the course more operational, flexible, and maintainable.
- Offers a glimpse of what the golf course will look like for the next 20 to 30 years.

In order to develop the master plan, an organization will go through a goal setting process. A concept planning step will also take place where financial concerns are incorporated and cost estimates are developed. The master plan will also include an implementation phase.

Martin discussed the recent master plan completed for Maple Meadows golf course. Martin indicated the facilities at the Village Links are fantastic and there are areas for improvement. Martin said some maintenance and infrastructure needs to be addressed at the Village Links.

Martin further expanded on some of the other components included in a master plan. The master plan will show who is playing the course and whether the course should be made tougher. The master plan for the Village Links would include:

- Orderly execution of improvements and determine the capital plan.
- Develop budgets and construction cycles and their impact on play.
- Effective input and communication with current golfers so they know what is going on.

General Manager Vesevick said the last renovation was back in 2003 on the 18-hole course. Chairman Reinke inquired how the updating the master plan would work. Martin replied the first step is to listen to the Recreation Commission and staff on their thoughts about the course. Commissioner Graham asked what is time frame with a master plan update. General Manager Vesevick said the process starts right here with the Recreation Commission to determine if a master plan update is needed. Chairman Reinke asked how much a master plan would cost. Martin replied between \$15,000 to \$20,000. Chairman Reinke thanked Martin for attending the meeting today.

Chairman Reinke said this may be a perfect time to establish a couple of ad-hoc committees. Chairman Reinke asked for some history on the recent major improvements at the Village Links. Director of Golf Allen replied the 18-hole course was done back in 2003 and the club house improvements were made in 2013. General Manager Vesevick said the Recreation Commission needs to do a Strength Weakness Opportunity and Threat (SWOT) analysis. Chairman Reinke said the Recreation Commission needs to determine if they want to hire a consultant to prepare a master plan for the golf course. Commissioner Diver said a golf course is a big capital asset and there needs to be a long-term plan to guide and plan for the operations. The Recreation Commission discussed how to proceed with a master plan. Chairman Reinke said if we are going to be good stewards of this facility, it would be good to have a plan in place. Commissioner Diver said a master plan should not be pursued, unless the Village Links is serious about following through with plan. General Manager Vesevick said with the golf course architect and master plan, we need to do the SWOT analysis first and determine if we really need change out there. General Manager Vesevick does not want to spend \$15,000 to \$20,000 on a plan unless serious changes are necessary.

The Recreation Commission concurred to further discuss a master plan update under old business at the next meeting. The goal of the next meeting will be to determine if an ad-hoc committee should be created regarding the master plan and decide if the Village Links should retain a consultant to create the master plan. Chairman Reinke asked Golf Course Superintendent Cross to reach out to Greg Martin to get more specifics on what is included in a master plan.

F. OLD BUSINESS

None.

G. NEW BUSINESS

None.

H. NEXT MEETING – 4/29/2022

I. ADJOURNMENT

Commissioner Coconate moved and Commissioner Graham seconded, to adjourn the meeting. The meeting was adjourned at 8:56A.M.

Submitted by Aileen Haslett, Recording Secretary

Reviewed by General Manager Jeff Vesevick