Minutes
Village of Glen Ellyn
Special Meeting
Monday, January 18, 2016
6:30 PM
Glen Ellyn Civic Center, Room 301

A. Call to Order

President Demos called the meeting to order at 6:37 p.m.

Attendee Name	Title	Status
John Kenwood	Trustee	Excused
Mark Senak	Trustee	Present
Alexander W. Demos	Village President	Present
Dean Clark	Village Trustee	Present
Tim Elliott	Village Trustee	Present
Pete Ladesic	Village Trustee	Present
Tim O'Shea	Village Trustee	Excused
Catherine Galvin	Villiage Clerk	Present

Upon roll call by Village Clerk Galvin, President Demos and Trustees Clark, Elliott, Ladesic and Senak answered "Present". Trustees Kenwood and O'Shea were excused.

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Manager Stonitsch, Village Attorney Mathews, Director of Planning and Development Hulseberg, Police Chief Norton, Volunteer Fire Company Chief Bodony, Assistant Volunteer Fire Company Chief Clark, Ed Pennington, Volunteer Fire Company, John Chereskin, Volunteer Fire Company and Administrative Intern Brendon Mendoza.

B. Roll Call

C. Pledge of Allegiance

President Demos asked Mr. Pennington to lead the Pledge of Allegiance.

D. Audience Participation

1. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

F. Proposed Relocation of the 2016 Taste of Glen Ellyn Special Event: (Assistant Village Manager Stonitsch) (Discussion Only)

1. Assistant Village Manager Al Stonitsch and Administrative Intern Brendon Mendoza presented information regarding the proposed relocation of the Taste of Glen Ellyn request from Glen Ellyn Chamber of Commerce for its annual special event to take place from May 19, 2016 until May 22, 2016.

   The Glen Ellyn Chamber of Commerce "the Chamber" is requesting approval to change the location for its annual Taste of Glen Ellyn special event. Historically, the event has been held on Main Street and in the Main Street parking lot (next to the old Giesche's shoe store). However, due to the potential redevelopment of the Giesche parcel, which could include the public parking lot, the Chamber preferred to identify alternate locations so that the potential redevelopment would not adversely impact the planning of their event.

   The Chamber of Commerce is requesting Board consideration to change the location of the Taste of Glen Ellyn special event, which includes a request to close both the west side of the commuter parking lot between Main Street and Park Boulevard, and the 450 Forest Avenue parking lot for the four days of the event.

   Mr. Mike Formento, Executive Director of the Chamber of Commerce, Mr. Tom Winkle, President and Mr. Steve Thompson, Board Member were present. Mr. Formento stated the new location would not require any street closure and would improve traffic movement. There would be a 6 ft. fence, along the length of the taste location. The chamber agreed with the Police Department, Volunteer Fire Company and Village to erect this fence. They have worked on alternatives to accommodate misplaced commuters.

   President Demos asked Manager Franz if this plan, as presented is palatable. Manager Franz responded, yes, this is the best location for the future. Trustee Elliott asked if there was any reason to move the Taste other than future development. Executive Director Formento responded yes, it would be more cohesive and would not require the use of St. Pet's. They might as well plan for the future now.

   Trustee Clark asked if the fence would impede commuter traffic. Mr. Formento responded it would not. Trustee Clark asked if the event would fit in the space. Mr. Formento responded the current space is 60' X 65'. The new space is 60' X 66'.

   Trustee Ladesic commented that currently the proposed two new developments are fairly fluid. He thinks we are being premature and suggested holding off another year but it is good to have the discussion. President Demos asked Mr. Winkle if it would be objectionable to keep it where it is. Mr. Winkle responded they cannot wait until the last minute to change; they are looking to be proactive.

   Mr. Formento stated it would be solving a lot of problems. The businesses have issues with the loss of business and parking. The intent was to solve other problems.

Ms. Julie Dagnon, 586 Crescent, Glen Ellyn approached the Board to state her opposition to moving Taste of Glen Ellyn. Ms. Dagnon stated the downtown businesses are a precious asset and there interests have to be considered. The additional noise, late night…this may not be the proper place. This will not affect the businesses but the residents as well.

Ms. Margo Henshaw, Prince's Table, 530 Duane St., Glen Ellyn approached the Board to state her opposition to this proposal. Ms. Henshaw stated we do not want to impede the businesses as well. She has dedicated parking. She needs 5 parking spaces and her neighbors also need 5 spaces each. President Demos responded the Village will work very closely with everyone that is part of the plan.

Ms. Iryl Tortorella, FloorOpedics, 546 Duane St., Glen Ellyn approached the Board to state her opposition to this proposal. Ms. Tortorella stated she helped start the event and it was to help the businesses and restaurants by bringing people downtown. She cannot understand how any band would want to play alongside the railroad tracks. She expressed concerns with litter and washroom use. She also commented that the Taste hurts businesses.

Manager Franz stated we can wait to revisit this proposal in 2017; the consensus of the Board is to wait. Trustee Senak responded he has no problem waiting, but it would appear they need to address some of the concerns of the Main Street businesses.

RESULT:	**DISCUSSION ONLY**

E. Consent Agenda - The following item is considered routine business by the Village Board.

1. Ordinance No. 6382, An Ordinance Granting Approval of Sign Variations and the Exterior Appearance for 530-534 Pennsylvania Avenue.

Elizabeth Mager, owner of the commercial property located at 530-534 Pennsylvania Avenue, is requesting approval of the Exterior Appearance and two sign variations to accommodate two new businesses in the vacant western portion of the 4-tenant building on the property. Cheveux Salon and Coldwell Banker Realty will remain as tenants in the eastern half of the building and the vacant western portion of the building will be divided between Chocolaterie Stam and another potential tenant.

The petitioner is also requesting approval of the following Sign Variations:

1. A Variation from Section 4-5-11(B)4 of the Glen Ellyn Sign Code to allow a wall sign with an area of 190 square feet in lieu of the 13 square feet permitted.

2. A Variation from Section 4-5-11(B) of the Glen Ellyn Sign Code to allow two signs for the establishment in lieu of the one sign permitted.

Trustee Ladesic asked if the Façade Improvement Award has been applied for. Ms. Mager responded she has been given conceptual approval since she went through prior to the purchase of the property.

A motion was made by Trustee Elliott and seconded by Trustee Clark to approve Ordinance No. 6382, An Ordinance Granting Approval of Sign Variations and the Exterior Appearance for 530-534 Pennsylvania Avenue.

Upon roll call, Trustees Clark, Elliott, Ladesic and Senak voted "Aye." Motion carried.

A short break was taken from 7:21 p.m. - 7:25 p.m.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Tim Elliott, Village Trustee
SECONDER:	Dean Clark, Village Trustee
AYES:	Senak, Clark, Elliott, Ladesic
EXCUSED:	Kenwood, O'Shea

G. Glen Ellyn Volunteer Fire Company Capital Needs and Funding Options: (Village Manager Franz and Chief Bodony) (Discussion Only)

1. Village Manager Mark Franz and Chief Jim Bodony presented information regarding the Glen Ellyn Volunteer Fire Company capital needs and funding options.

One factor that is driving a review at this time is the future construction of the Police Station adjacent to Panfish Park. Chief Bodony and the Fire Company have expressed some concerns with Fire Station #2, in terms of a lack of parking and equipment storage. With those needs identified, and the Police Station project moving forward, we believe there could be some economies of scale. We are anticipating some significant savings in terms of mobilization and oversight of a project at Fire Station #2, if we align the two projects. Therefore, a decision on whether to proceed with evaluating facility improvement projects is time sensitive. Staff is looking to gage the willingness of the Village Board to consider increasing the Fire Service Fee to address facility and equipment needs of the Fire Company and whether the Village Board supports entering into a contract with Leopardo/Dewberry to provide design-build services to understand the costs associated with possible facility improvements at Fire Station #2.

Manager Franz reviewed the 2013 revenue shift, after the Village approved a Fire Service Fee. These funds were to be used to replace the donation program that was stagnant and only collecting funds from 20% of the residents and businesses. Compared to 9 other communities surveyed; the value of the Glen Ellyn Volunteer Fire Company results in an annual savings of $3 million.

President Demos commented there is a big proponent of taking advantage of economies of scale with the construction of the new police station at Panfish Park. We have ignored the needs of the Fire Company. We are committed and to do the right thing. Chief Bodony responded these are not priorities right now. We do not want to hold off on our aggressive fleet replacement program. Our fleet right now has been funded by donations. They are looking into replacing the breathing apparatus; that is $300,000. They applied for a FEMA grant. All of the breathing apparatus needs to be replaced at the same time. The cylinders are 15 year years old.

Chief Bodony reiterated that he wants to remain focused on the fleet. Assistant Chief Clark stated that there are some unknowns on funding and that they would like to keep their options open. Trustee Elliott asked if there is enough money to replace equipment. Assistant Chief Clark responded they have an Equipment Replacement Fund. It is funded and they are on schedule.

Manager Franz stated they are projecting $380,000 annually with the fire services fee. Trustee Senak asked if the fund is current or should it be a tax levy. Trustee Elliott commented he was in favor of a tax levy in 2013; he felt it was more equitable and had the added benefit of being a tax deduction for the residents. Chief Bodony responded either way it is a bargain. The biggest business in town pays $40 monthly. President Demos commented they Board felt the fee was the best decision at that time and that it can always be revisited.

With regards to the Fire Stations, Chief Bodony stated they are uncertain where Station 1 would be relocated to and there are staffing issues at Station 2. They may need to restructure to include administrative and staffing.

Attorney Mathews clarified that the Fire Services Fee is on the Village Service Bill; not the water bill although water is included in this bill.

Mr. Chereskin added that the members of the Volunteer Fire Company are residents as well and are also billed. The buildings are owned by the Village, they can do with them what they see fit. We need the equipment to do the job. Chief Bodony added they are part of MABAS (mutual aid) and they cannot contribute with any level of ease. For training they utilize the burn tower in Carol Stream but that puts the first responders 10 miles outside of town. He thought they could always build a burn tower at the Reno Center. He also commented there is one at the College of DuPage but they charge an astronomical amount of money to use.

Chief Bodony commented on the amount of calls to the assisted living facilities in town. Trustee Ladesic asked if they can be charged more. Chief Bodony responded no, they are residents and they cannot discriminate against residents. Mr. Pennington added they want to look ahead, this is our concern, they are looking to where they may need to hire. Mr. Chereskin added they were not aware they were considering using the Fire Fund for capital needs. President Demos responded this was for discussion only.

RESULT:	**DISCUSSION ONLY**

H. Draft Village Strategic Plan 2016-2019: (Village Manager Franz) (Discussion Only)

1. Village Manager Mark Franz led the discussion on the draft Village Strategic Plan for 2016-2019.

   Last year, the Village Board completed a strategic planning process that was facilitated by Lee Crumbaugh, Forrest Consulting, and consisted of three strategic planning sessions, two with the Village Board and one with the management team. At these sessions, Village leadership reviewed various surveys conducted by key stakeholders of the Village including Boards and Commission members, the elected Village Board, and Village employees. This process was the basis for the development of a 2016-19 Strategic Plan. The Plan identifies goals and action steps as well as a process that includes accountability and measurement of such goals.

   Mr. Lee Crumbaugh stated that he appreciated the process and everyone's contribution. He stated the results are representative of the group. Trustee Elliott remarked that the process was outstanding, but that he does not feel comfortable discussing this without the full Board present. Trustee Senak stated that he found it very constructive but would like the sample to include the constituents in the future. Manager Franz responded that would require a community survey and they are making plans to include. That process will begin this October.

RESULT:	**DISCUSSION ONLY**

I. Reminders

1. A Village Board Meeting is scheduled for Monday, January 25, 2016 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Meeting is scheduled for Monday, February 8, 2016 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
3. A Village Board Workshop is scheduled for Tuesday, February 16, 2016 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

J. Other Business

K. Adjournment

At 8:50 p.m. a motion was made by Trustee Elliott and seconded by Trustee Clark to adjourn. Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk