

AGENDA

Glen Ellyn Historic Preservation Commission Meeting
Thursday, April 21, 2022 - 7:00 p.m.
Village Hall, Room 306
535 Duane Street, Glen Ellyn, IL 60137



1. Call Historic Preservation Commission Meeting to Order.
2. Public Comment (Non-Agenda Items).
3. Approval of Minutes from March 17, 2022 Meeting.
4. Old Business.
 - a. Discussion of Preservation Month event to be held May 12, 2022
 - b. Discussion of Annual Historic Preservation Awards
5. New Business.
 - a. Stakeholders in Preservation Graphic
6. Historical Society Business.
7. Chairman's Report.
8. Village Board Trustee Report.
9. Staff Report.
10. Confirmation of Next Meeting Date and Adjournment.

Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Village at least 24 hours before the meeting.

cc: Historic Preservation Commission
Kelley Kalinich, Trustee Liaison
Mark Franz, Village Manager
Emily Rodman, Assistant Village Manager
Kelly Purvis, Planning Manager
Brian Baltudis, Facilities Manager
Lori Gloude, Administrative Assistant
Elisa Pollina, HPC Recording Secretary
Karen Hall, Executive Director of the Glen Ellyn Historical Society



**Glen Ellyn Historic
Preservation Commission**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/21/2022 7:00 PM
Department: Community Development
Department Head:
Category: Minutes
Prepared By: Taylor Gendel

**AGENDA ITEM (ID # 2022-
2147)**

DOC ID: 2022-2147

Approval of Draft Minutes from March 17, 2022 Meeting

Statement of the Issue:

Analysis:

Budget Impact:

Action Requested:

Attachments:

1. DRAFT March 2022 Historical Preservation Commission Minutes



Minutes
Village of Glen Ellyn
Historic Preservation
Regular Meeting
March 17, 2022
7:00PM
Glen Ellyn Civic Center, 535 Duane St

Board or Commission: Historic Preservation
Meeting: Regular
Quorum: Yes

Date: March 17, 2022
Called to Order: 7:03 p.m.
Adjourned: 9:13 p.m.

MEMBER ATTENDANCE:

Penn French	Chairman	Present
Nathan Darga	Commissioner	Present
John Day	Commissioner	Present
Phil Hartweg	Commissioner	Present
Ian Hood	Commissioner	Absent
Barb Lemme	Commissioner	Present
Lisa Sallwasser	Commissioner	Present

Also Present:

Kelly Purvis	Village Planning Manager	Present
Taylor Gendel	Associate Planner- Staff Liaison	Absent
Karen Hall	Executive Director of the Historical Society	Present
Kelley Kalinich	Trustee Liaison	Present
Elisa Pollina	Recording Secretary	Absent
Jane Blatchford	Student Member	Absent

Public Present:

A. CALL TO ORDER

The **March 17, 2022** regular meeting of the Historic Preservation Commission was called to order by Chairman French at **7:03 PM** at the Glen Ellyn Civic Center.

B. PUBLIC COMMENT - None

C. ANNOUNCEMENTS – None

D. APPROVAL OF MINUTES FROM February 17, 2022 MEETING

MOVE TO APPROVE THE MINUTES OF REGULAR MEETING 2/17/2022

RESULT: Motion Unanimously Carried

MOVER: Commissioner Lemme

SECONDER: Commissioner Darga

AYES; French, Darga, Lemme, Day, Hartweg, Sallwasser

E. OLD BUSINESS

1. *Discussion of Preservation Month Event* – May event is booked for May 12th at 7:00 pm at the boathouse. Update to the event, Chairman French has asked Lara Ramsey to attend the event to kick-off the meeting. Chairman French indicated that in terms of the panel, we have a commitment from the Dawson's to participate. He noted, they have won two awards and have also been landmarked, so have good preservation experience. Chairman French suggested making the event feel like a “mini-conference” and noted a need for a PowerPoint presentation. Chairman French indicated that everyone he has spoken with seems to think that the panel concept is a good idea. Chairman French cross checked our landmark list with a list of our Historic Annual award winners to identify some other panelists that might have an interesting story. Chairman French is going to pull together some topics for discussion prior to the next meeting. He indicated that the Commission will want to identify questions that help keep the conversation interesting.

It was discussed that refreshments should be available at 6:30pm with the presentation/panel discussion to begin at 7:00pm. With Ramsey Historical Consultants kicking off the meeting, the Commission discussed maybe only needing 2 panel speakers instead of 3. Chairman French noted, we have reached out two other potential panelists and are awaiting a response. It was suggested that Ramsey Historical Consultants could present for about 20-30 minutes to begin the meeting then move in to “real life examples” from the panelists. The

overarching theme of the event will be “preserve, restore and renovate your historic property”.

There was some discussion by the Commission of a creating a takeaway bag with helpful handouts. Chairman French, volunteered to be the panel moderator for the event. Each panelist could give a little background about their property, followed by Chairman French asking some specific questions of each property owner. The Commission indicated they want it to be more of an interactive discussion than a formal presentation. It was suggested that the panelists could come to the April meeting to discuss their story and have the Commission help select the questions to ask at the event. The Commission discussed whether they would still hold the May 19th meeting since the event is on May 12th. The Commissioners were in favor of meeting to discuss the annual awards on May 19th. The Commission discussed a tentative timeline for the May event:

1. Chairman’s Welcome - Introduce Commission and staff, give an overview of the agenda.
2. Ramsey Historical Consultants (20-30 minutes) – may review the Village’s Architecture Resource Surveys or speak about another related preservation topic (undecided).
3. Panel discussion – Chairman French will facilitate Q&A after each homeowner shares some background.
4. Following panel discussion, leave a little bit of time for people to talk and ask questions.

The Commissioners discussed what should be included in the letter invite to the homeowners and how the room should be set up for the event. There was brief discussion related to refreshments and the budget for the event. Commissioner Day suggested that we have name tags for the event. Chairman French indicated that he wants to give some thought to printing out home photos on the name tags. It was decided that the title of the event will be “How to preserve, restore and renovate your historic home!”

2. Briefly discussed replacement of historic windows and resources for property that wish to do so. Chairman French suggested that we compile resources to be added to the Village web page. Commissioner Lemme suggested that Citizens for Glen Ellyn Preservation is a great resource for property owners that wish to restore/replace historic windows.

F. NEW BUSINESS - None

G. HISTORICAL SOCIETY BUSINESS – Director Hall reports the upcoming events for the HSS.

Soaring Foundation’s spring equinox ceremony, Sunday, March 20, 2022, 11am at Churchhill Woods Forest Preserve

H. CHAIRMAN REPORT – No report

I. VILLAGE BOARD TRUSTEE REPORT – Trustee Kalinich shared that the Village has established a new AAC. Information about the new Commission is posted on the Village website. Applications for Commissioners are being requested at this time. Planning Manager Purvis reviewed the make-up of the commission and types of projects they would review. Trustee Kalinich provided a brief updated on the hotel site properties. She made a point to mention that there is some misinformation going around on social media channels that a decision has been regarding the best use for the site. She indicated that the Village has not made any decisions related to the site. She noted, we have hired a consultant to provide up to 5 possible uses for the site. The goal is to have the potential uses identified by the end of the summer. An ad-hoc committee was established on Monday to help facilitate community input related to the project. Trustee Kalinich shared an update on the upcoming housing study and policy. She indicated that the VB approved a consultant on Monday night. She provided a brief overview of what the study will provide.

J. STAFF REPORT – Chairman French asked for an update on the US Bank site. Planning Manager Purvis indicated that the Village has not received a formal application regarding the project yet. It is still in the preliminary discussion process at this time. Chairman French asked if plans had been changed to incorporate the Commission's feedback. Planning Manager Purvis responded that the plans had been revised slightly but would need to be reviewed by the new AAC as part of the formal review process.

K. ADJOURNMENT & NEXT MEETING DATE – A motion to adjourn the meeting was made by Commissioner Day and Commissioner Lemme seconded the motion. The meeting was adjourned at 9:13 p.m.

MOVE TO ADJOURN THE HISTORIC PRESERVATION MEETING 3/17/2022

RESULT: Motion Unanimously Carried

MOVER: Commissioner Day

SECONDER: Commissioner Lemme

AYES; French, Darga, Lemme, Day, Hartweg, Sallwasser

The next HPC meeting will on April 21, 2022 at 7:00 p.m.

Submitted by Kelly Purvis, Planning Manager

Reviewed by Taylor Gendel, Staff Liaison



**Glen Ellyn Historic
Preservation Commission**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/21/2022 7:00 PM
Department: Community Development
Department Head:
Category: Discussion Item
Prepared By: Taylor Gendel

**AGENDA ITEM (ID # 2022-
2141)**

DOC ID: 2022-2141

Discussion of Preservation Month event to be held May 12, 2022

Statement of the Issue:

See attachments.

Analysis:

See attachments.

Budget Impact:

Total budget is \$500.00

Action Requested:

Review attachments.

Attachments:

1. Boat House Layout
2. May 12 Program Agenda
3. Communications Brief.REVISED.March29
4. Significant Homes Invite Letter.March31
5. May 12 Event Poster

Please return this layout at least
ONE WEEK prior to your rental,
THANK YOU.

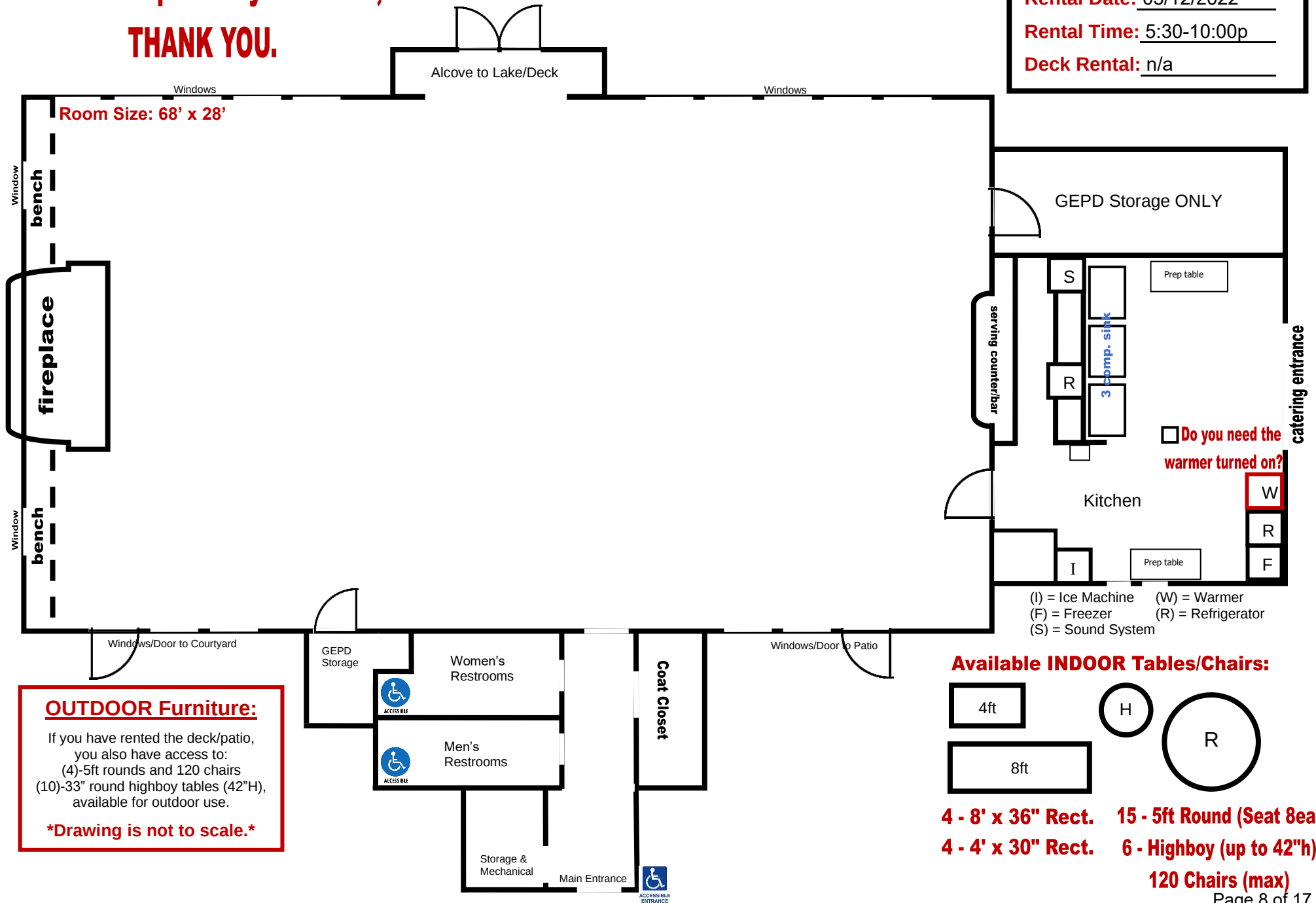
LAKE ELLYN BOATHOUSE

Name: Gendel

Rental Date: 05/12/2022

Rental Time: 5:30-10:00p

Deck Rental: n/a



Historic Preservation Commission Public Event - Thursday, May 12, 2022

Program Outline and Notes

Theme:	How To Preserve, Restore, and Remodel Your Historic Home
Panel Moderator:	Penn French, Chair, Historic Preservation Commission
Panelist:	- Lara and Emily Ramsey, Historic Preservation Consultants - Ian and Liz Dawson, homeowners of 869 Hillside 1923 bungalow landmarked with the village in 2018 and winner of Restoration of the Year Award in 2016 and Remodel of the Year Award in 2018 - Been trying to find one other homeowner to round out panel – stay tuned
Attendance Estimate = 60	7 HPC Commissioners + Kelly Kalinich, Village Trustee Liaison + 2 Village staff + 3 GEHS Staff + 6 panel participants + an estimated 40 homeowners (about 10% of invite list)
Room Set up:	6 round tables each set up with 8 chairs & 3 high-boy tables toward the back of the room that people can stand around during the program. Extra chairs will be available if needed. - Separate reception table for people to get nametag upon entering - If not practical to have photo of their house on name tag, at least the style of their home and year built - Separate table to display printed materials for attendees

6:30p	Doors Open For People To Gather and Mingle - Refreshments out and available - Printed Brochures and other HPC Educational Materials Out and Available for people to read/take - Be nice to have one printed copy of each of the Architectural Surveys available for people to stand at table & flip through		30 minutes
7:00p	Program Starts		
	Welcome & Introductions Thank people from coming; recap intent/goal for event in the context of the overall purpose/role of HPC in Glen Ellyn; introduce commissioners, Trustee Kalinich, Karen Hall, Village staff, panelists. Review agenda/program for the evening.	Penn French, Chair HPC	5 minutes 7:00 – 7:05p
	Historic Home Preservation in Glen Ellyn Brief background on purpose/importance of the Architectural Surveys and how does Glen Ellyn compare to other Chicago area communities in this regard. Specific topics to touch on: - Criteria for a home to be deemed as significant or potentially significant for its architectural and/or historical character - What are cultural & economic benefits to a community that seeks to preserve architecturally and/or historically significant homes - What are the architectural styles found in Glen Ellyn - Educate/show examples of historic features given that many owners of historic properties may not realize the historic features that make their home special - so they will better appreciate to restore, not destroy. - Quick recap (1-2 powerpoint slides) of benefits of Landmarking your home or building	Lara & Emily Ramsey, Historic Preservation Consultants	20 minutes 7:05p – 7:25p
	Historic Home Restoration & Remodel Penn working on his list of questions/presentation flow to ask homeowner panelists and coordinating content, e.g. before and after remodel images for ppt slides for panelists to share their experiences		60 minutes 7:25p – 8:30p
	Q&A From Audience and Mingling Afterward		45 minutes 8:30p – 9:15p

Communications Brief – REVISED March 29, 2022

Historic Preservation Commission Public Event

Thursday, May 12, 2022

Lake Ellyn Boat House

Doors Open: 6:30p Program Starts: 7:00p

Theme:	How To Preserve, Restore and Remodel Your Historic Home
What:	The Glen Ellyn Historic Preservation Commission will be hosting an informational networking event with historic preservation experts and Glen Ellyn homeowners who have gone through the process of having their historic home landmarked or plaqued or have won awards from the Village for their restoration and remodel efforts. Please join us for light refreshments and an evening of information sharing.
Why attend:	❖ To learn more about historic homes and buildings in Glen Ellyn that are considered architecturally significant ❖ To better understand the criteria for what makes a home or building significant for its architectural and/or historical character and how you can have your home or building recognized as such ❖ Learn about the benefits of having your home landmarked by the Village or plaqued by the Glen Ellyn Historical Society ❖ Engage with a panel of Glen Ellyn homeowners who have undertaken restoration and remodel projects of their historic homes to hear about preservation best practices ❖ Hear about the resources that are available to you if you are considering a restoration or remodel project for your historic home or building
Who:	All are welcome: Homeowners, contractors, architects, and designers who have a love and appreciation for - or simply an interest and curiosity in - preserving the historical character of our homes and commercial buildings in Glen Ellyn. History and preserving architectural diversity is important to Glen Ellyn, and is an attraction for Village residents, both old and new. We want to preserve our historic streetscapes, our neighborhoods, our mature trees, and our diverse historic building styles. This is the goal of the Village's Historic Preservation Commission.
When:	Thursday, May 12, 2022. 6:30p door open. 7:00p program starts.
Where:	Lake Ellyn Boat House, located at 645 Lenox Road

Communications Brief – REVISED March 29, 2022

Page 2 of 2

Marketing/Getting The Word Out	<i>Invitations:</i> - Village staff to mail invitation letters early/mid-April to roughly 400 Glen Ellyn homeowners of Landmarked, Plaques and Architecturally Significant Homes - Landmarked Households: 44 - Plaques Households: 87 (what is the updated # for this?) - Homes Identified As Architecturally Significant: 275 - Should we invite commissioners from other preservation groups? (Wheaton, Lombard, Geneva, St. Charles, Oak Park, etc) – even as a gesture might be nice <i>General Marketing/Awareness Building</i> - Village newsletter, website, social media - Glen Ellyn Historic Society to cross-promote to their members (newsletter, website, social media) - Downtown Alliance (Carol White) to let business owners/building owners know they are welcome - Once letters get put in the mail, might be a good idea to have each of the Commissioners personally contact homeowners they know from the combined database list to encourage them to come – personal, grass-roots approaches like this can result in a good turn-out
Anticipated Total Attendance	We'll ask for RSVPs in the letter that goes out to roughly 400 homeowners, but for now, for set-up at the Boat House for 60. Assumptions: 40 homeowners, which equates to roughly a 10% turn-out of the 400 letters mailed 7 commissioners 2 village staff 3 GEHS staff 6 panelists



How To Preserve, Restore and Remodel Your Historic Home!

April 4, 2022

Dear Historic Home Owner:

Historic Preservation Commission

Penn French, Chairman
Nathan Darga
John Day
Phil Hartweg
Ian Hood
Barb Lemme
Lisa Sallwasser

You are invited! The Glen Ellyn Historic Preservation Commission will be hosting a fun, informational event at the Lake Ellyn Boat House on the evening of May 12, 2022, which you may be interested in attending. You are receiving this letter because your home has been identified as significant or potentially significant for its architectural and/or historical character by the Village's historic consultants.

For the event, we have put together an engaging panel of historic experts and Glen Ellyn homeowners who have landmarked and/or restored their historic homes to share best practices for preserving, restoring and remodeling. Here's what you can expect:

- ❖ Learn about historic homes in Glen Ellyn that are architecturally significant
- ❖ Hear about the criteria for what makes a home architecturally significant
- ❖ Learn about the benefits of having your historic home recognized, either by having it Landmarked by the Village or Plaqued by the Glen Ellyn Historical Society
- ❖ Engage with a panel of Glen Ellyn homeowners who have undertaken restoration and remodeling projects of their historic homes to hear about preservation best practices
- ❖ Learn about the resources that are available to you if you are considering a restoration or remodeling project for your historic home

Please join us for light refreshments and an evening of information sharing. The event will be held at the Lake Ellyn Boat House, located at 645 Lenox Road. Doors open at 6:30pm and the program will start at 7:00pm. We anticipate the panel discussion to end around 8:30pm. However, all will be welcome to stay for any Q&A or informal discussion afterward.

In order to assist with planning the event, please RSVP to staff by Friday, May 6th. This event is open to the public and all will be welcome to attend. If you have any questions or would like additional information about the event, please feel free to contact me at 630-547-5246 or at tgendel@glenellyn.org.

You can take special pride in knowing your home contributes to the historical charm and character of our wonderful community! We hope you can join us!

Sincerely,

Taylor Gendel
Associate Planner
Staff Liaison to the Historic Preservation Commission

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000

Finance
630-547-5235

Community Development
630-547-5250

Police
630-469-1187

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756

The Village Links
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180



HOW TO PRESERVE, RESTORE AND REMODEL YOUR HISTORIC HOME

Thursday May 12, 2022 6:30pm

Lake Ellyn Boat House, 645 Lenox Road

**Please join the Glen Ellyn Historic Preservation Commission (HPC)
for light refreshments and an evening of information sharing.**

- Learn about historic homes in Glen Ellyn that are architecturally significant
- Hear about the criteria for what makes a home architecturally significant
- Learn about the benefits of having your historic home recognized, either by having it Landmarked by the Village or Plaqued by the Glen Ellyn Historical Society
- Engage with a panel of Glen Ellyn homeowners who have undertaken restoration and remodeling projects of their historic homes to hear about preservation best practices
- Learn about the resources that are available to you if you are considering a restoration or remodeling project for your historic home

Doors open at 6:30pm and the program will begin at 7:00pm.

Q&A and informal discussion to follow.

**For more information and to RSVP, contact
Taylor Gendel, HPC staff liaison at tgendel@glenellyn.org
or learn more about the HPC at glenellyn.org**





**Glen Ellyn Historic
Preservation Commission**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/21/2022 7:00 PM
Department: Community Development
Department Head:
Category: Discussion Item
Prepared By: Taylor Gendel

**AGENDA ITEM (ID # 2022-
2143)**

DOC ID: 2022-2143

Discussion of Annual Historic Preservation Awards

Statement of the Issue:

Discussion of the Annual Historic Preservation Awards which is accepting nominations until April 30, 2022.

Analysis:

N/A

Budget Impact:

N/A

Action Requested:

N/A

Attachments:

1. HISTORIC PRESERVATION ANNUAL AWARDS FLYER 1.31.22



*Above: Winner of the 2020
Architectural Details Award*

HISTORIC PRESERVATION ANNUAL AWARDS

DEADLINE: APRIL 30, 2022

The Glen Ellyn Historic Preservation Commission supports homeowners and builders who help preserve our Village's historic character.

AWARD CATEGORIES

- Restoration of the Year
- Remodeling Project of the Year
- Streetscape Compatibility
(new construction)
- Architectural Details

ENTRIES ACCEPTED FOR

- Single-Family Residential
- Multi-Family Residential
- Commercial
- Industrial

Interested homeowners or builders may submit nominations.

Projects submitted must have been completed in 2021.

For more information and to submit a nomination, visit the Village website or contact the HPC staff liaison at tgendel@glenellyn.org



**Glen Ellyn Historic
Preservation Commission**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 4/21/2022 7:00 PM
Department: Community Development
Department Head:
Category: Discussion Item
Prepared By: Taylor Gendel

**AGENDA ITEM (ID # 2022-
2144)**

DOC ID: 2022-2144

Stakeholders in Preservation Graphic

Statement of the Issue:

Commissioner Sallwasser has created the attached graphic showing potential partners in preservation. Please come prepared to provide input or discuss.

Analysis:

Budget Impact:

Action Requested:

Please come prepared to provide input or discuss the attached.

Attachments:

1. GEhistoryorgchart

STAKEHOLDERS IN THE PRESERVATION OF THE HISTORIC VILLAGE OF GLEN ELLYN, IL

