



Meeting Minutes
Village of Glen Ellyn
Capital Improvements Commission
Special Meeting
March 8, 2022
6:00 PM
Glen Ellyn Civic Center Room 301

Board or Commission: Capital Improvements

Date: March 8, 2022

Meeting: Special

Called to Order: 6:00 p.m.

Quorum: Yes

Adjourned: 6:38 p.m.

Member Attendance:

Steve Szymanski	Chairman	Present
Joel Baldin	Commissioner	Present
Adam B. Biggam	Commissioner	Present
Joshua J. Cattero	Commissioner	Present
Arthur F. Foerster	Commissioner	Present
Michael M. Lindquist	Commissioner	Present
Steve Neurauter	Commissioner	Present
Jill Ziegler	Commissioner	Present
Rocco J. Zucchero	Commissioner	Present
Bill Payne	Trustee Liaison	Absent
Richard Daubert	Staff Liaison/Professional Engineer	Present

Also Present:

Dave Buckley	Public Works Director
Tom Topor	Senior Civil Engineer
Elisa Pollina	Recording Secretary

A. CALL TO ORDER

The March 8, 2022 Meeting of the Capital Improvements Commission was called to order by Chairman Szymanski at 6:00 PM at the Glen Ellyn Civic Center.

B. PUBLIC COMMENT – None

C. APPROVAL OF MINUTES

**1. APPROVAL OF FEBRUARY 1, 2022 CAPITAL IMPROVEMENTS
COMMISSION MEETING MINUTES**

MOTION TO APPROVE MINUTES FROM FEBRUARY 1, 2022 CAPITAL
IMPROVEMENTS COMMISSION MEETING

MOTION BY: Commissioner Lindquist

SECOND BY: Commissioner Zucchero

RESULT: UNANIMOUS APPROVAL

**2. APPROVAL OF FEBRUARY 8, 2022 CAPITAL IMPROVEMENTS
COMMISSION MEETING MINUTES**

MOTION TO APPROVE MINUTES FROM FEBRUARY 8, 2022 CAPITAL
IMPROVEMENTS COMMISSION MEETING

MOTION BY: Commissioner Ziegler

SECOND BY: Commissioner Neurauter

RESULT: UNANIMOUS APPROVAL

D. CURRENT BUSINESS

Chairman Szymanski reports the Village Board unanimously approved the first phase of the CBD Streetscape project. He notes that the Board was very appreciative of the work staff and the CIC has done. He also noted that there is a high level of confidence they have in this Commission.

E. TRUSTEE'S REPORT – Engineer Daubert reports Trustee Payne stated that the village board had an open house last night to discuss the hotel property on Roosevelt Road. There were roughly 150 attendees provided input. The Village is working with a Consultant to determine potential options for development of the property. Next steps involve development of an ad hoc Committee including key constituents. The Committee will be led by President Senak and Trustee Payne. The committee will be formed in the next month and will work closely with the Consultant to develop 5 different development ideas for the hotel site and engage the public in the process.

F. OTHER BUSINESS – Engineer Daubert thanked the CIC for his recognition of Village Employee of the Year presented by the Chamber of Commerce at its 58th Annual Glen Ellyn Community Awards Ceremony. He noted that this was nice recognition for all the work and achievements of Public Works and the CIC.

- G. PUBLIC WORKS REPORT** – Public Works Director Buckley reported that we are coming to the end of the snow season and rotating into the streetscape project. The utility division will be working on many locates for the streetscape project. He notes that we still have a few staff positions to fill.
- H. PROJECT REPORT** – Engineer Daubert asks Senior Civil Engineer Topor to give an update on the CBD Streetscape and Utility Improvement Project. Engineer Topor notes that the project has been awarded and is moving into the construction phase next week. He notes that we are scheduled to close Main Street from Hillside to Duane on March 15th. Tonight we are having a public informational meeting on the project at 7 pm. Chairman Szymanski inquired about the weekly updates on the project and communication plan. Engineers Daubert and Topor note that we will be providing weekly updates that will be distributed every Friday via email and hard copy flyers. We are also offering weekly meetings for the public to attend on Thursday mornings as to get an update on the project. The downtownGE.com website will also feature these updates.

Engineer Daubert reports we are working on the design of the Park Boulevard Water Main Replacement project which will include water main and service line replacement work on Park Boulevard between Taft and Marston. He notes that we are also working on finalization of the plans, specifications, and estimate for the 2022 Street Resurfacing and Reconstruction Projects. Engineer Daubert also provided a brief update on the Metra Station project noting that we recently met with UP to discuss the project. He notes that we need to advance land acquisition and Phase II Engineering if we want to implement this project within a reasonable period of time. He notes that CDM Smith is working on an amendment to advance land acquisition. He notes that procurement of Phase II Engineering should be advanced this summer.

- I. ADJOURNMENT** –Commissioner Biggam motions and Commissioner Ziegler seconds to adjourn the meeting. The meeting adjourned at 6:38 p.m.

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Richard Daubert, Professional Engineer