



Agenda
Village of Glen Ellyn
Community Relations Commission
Thursday, April 7, 2022
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

Meeting Procedures Statement

Members of the public are welcome to speak to any item not specifically listed on tonight's agenda. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. Individuals wishing to address the Commission shall exercise proper decorum and respect for the proceedings and the business of the Community Relations Commission, and shall refrain from abusive demeanor and language. Commissioners are not obligated to respond to questions.

Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact The Village of Glen Ellyn ADA Coordinator, 630-469-5000, in advance of the next scheduled meeting.

Due to the current statewide mandate, those in attendance at Village Board & Commission meetings are required to wear a mask. Masks are available at all meeting locations.

- A. Call to Order**
- B. Roll Call**
- C. Approval of Minutes**
 - 1) March 3, 2022
- D. Commission Liaison Reports**
 - 1) Trustee Liaison
 - 2) Staff Liaisons (Administration/Police)
 - 3) Library Liaison
 - 4) School District Liaison
 - 5) Park District Liaison
- E. Audience Participation**
- F. Discussion Items**
 - 1) DEI Training Feedback
 - 2) Draft DEI Lens
- G. Next Meeting - May 5, 2022**
- H. Adjourn**



Minutes
Village of Glen Ellyn
Community Relations
Regular Meeting
March 3, 2022
7:00PM

Glen Ellyn Civic Center Room 306

Board or Commission: Community Relations
Meeting: Regular
Quorum: Yes

Date: March 3, 2022
Called to Order: 7:03 p.m.
Adjourned: 8:23 p.m.

MEMBER ATTENDANCE:

Sania Irwin	Chairman	Present
Mir Ali	Commissioner	Absent
Bill Enright	Commissioner	Present
Tauya Forst	Commissioner	Present
Mari Luangrath-Ullrik	Commissioner	Present
Michelle Roman-Garcia	Commissioner	Present
Kim Thomas	Commissioner	Absent
Sumaiya Saed	Youth Commissioner	Present
Heaven Martin	Youth Commissioner	Absent
Also Present:		
Emily Rodman	Assistant Village Manager	Present
Kelli Christiansen	Trustee Liaison	Present
Erika Krehbiel	District 41 Chief Communications Officer	Present
Elisa Pollina	Recording Secretary	Present
Sophie Kenney	Library Youth Department Assistant Director	Present
Dave McDonald	Park District	Present
Phil Norton	Chief of Police	Absent
Mark Franz	Village Manager	Present
Public Present:		

A. CALL TO ORDER/ROLL CALL

The **March 3, 2022** regular meeting of the Community Relations Commission was called to order by Chairman Irwin at **7:03 PM**. Chairman Irwin reads a statement about Women's History Month to the CRC. Chairman Irwin also states we personally and as a community stand with the Ukrainians.

B. INTRODUCTION OF NEW MEMBER – Chairman Irwin introduces new Youth Commissioner Sumaiya Saed to the CRC. Commissioner Saed states she is a junior at GBW. She joined the commission to learn more and give back to the community. The CRC welcomes Saed to the commission.

C. APPROVAL OF MINUTES FROM JANUARY 13, 2022 AND FEBRUARY 10, 2022

MOTION TO APPROVE MINUTES FROM JANUARY 13, 2022 & FEBRUARY 10, 2022 OF THE COMMUNITY RELATIONS COMMISSION MEETING

MOTION BY: Commissioner Enright

SECONDED BY: Commissioner Laungrath-Ullrik

RESULT: UNANIMOUS APPROVAL

D. COMMISSION LIAISON REPORTS

1. *Library Liaison report* – Sophie Kenney reports we have created crisis in Ukraine reading lists. The month of April we will be sponsoring crayon and bread tag recycling event.
2. *Park District Liaison report* – Park District Liaison McDonald reports that the spring activity guide was sent out on March 1. We will be releasing out 2021 annual report where we will highlight the park district's achievements. We collected over 20,000 lbs. of food for our food pantry, collected 600 toys for Toys for Tots. We had over 50 families receive scholarships. Upcoming community events include Earth Day on April 24, Movies in the Park, Jazz in the Park and a Bike Rodeo.
3. *Trustee Liaison report* – Trustee Christiansen reports that it looks like the construction of loft apartments at 413 N Main looks will be approved. There will be a meeting on March 7 at 6:30 at the Village links regarding the hotel site on Roosevelt Road. There will be a Streetscape meeting on March 8 at 7:00 p.m. We also had our Tea with the Trustees on February 19. We had 35 attendees. There was a lot of discussion on the hotel site. The next Tea with Trustees will be on April 16. I encourage everyone to attend.
4. *Staff Liaison Report*- Assistant Village Manager Rodman reports the Village QR code will go live on Monday where the village can gather initial public comments.

Residents can scan the code and submit their comments on that platform. The DEI training for the CRC will be held on March 14 from 5:00-7:00 at the Civic Center. The Village Board meeting will follow at 7:00.

5. *School District Liaison Report* – Communications Officer Krehbiel reports on Monday we will have a committee meeting where we will present our final draft of the Strategic Plan. We will share this with the community for feedback. We are also having a community engagement meeting that is coming up where we will discuss the space issues affecting our schools. We have options to present to the community and we are looking for community feedback.

E. PUBLIC PARTICIPATION – None.

F. DISCUSSION ITEMS

1. *Draft Policy for Discussion*- Chairman Irwin states tonight we would like to review the DEI Draft Policy (see attached). Our hope is to approve this policy and make a recommendation tonight to the board for their approval. The CRC reviews the DEI Draft Policy and approves as presented.

Commissioner Forst motions to recommend to the Village Board the adoption of the DEI policy; Commissioner Enright seconds the motion.

MOTION TO RECOMMEND TO THE VILLAGE BOARD THE ADOPTION OF THE DEI POLICY

MOTION BY: Commissioner Forst

SECONDED BY: Commissioner Enright

AYES: Irwin, Enright, Forst, Luangrath-Ullrik, Roman-Garcia, Saed

Assistant Village Manager Rodman states the recommendation will be presented at the Village Board meeting on March 14.

2. *Draft Lens for Discussion*- Chairman Irwin asks the CRC to review the Draft lens and if they have any further comments or suggestions to please send them over to Assistant Village Manager Rodman.
3. *Comprehensive Plan* – Chairman Irwin states our intent was to read Chapter 2 of the Comprehensive Plan and decide if we want to add our DEI Policy to the Comprehensive Plan. The CRC discusses various topics of the Comprehensive Plan and decide collectively that the DEI Policy, if approved by the Village Board, be added to the Comprehensive Plan. Chairman Irwin asks the CRC to review other sections of the Comprehensive Plan and if they have any additional comments to please send them to Assistant Village Manager Rodman.

Commissioner Luangrath-Ullrik motions to request the Village Board include the DEI Policy to the Comprehensive Plan; Commissioner Enright seconds the motion.

MOTION TO REQUEST THE VILLAGE BOARD INCLUDE THE DEI POLICY TO THE COMPREHENSIVE PLAN

MOTION BY: Commissioner Luangrath-Ullrik

SECONDED BY: Commissioner Enright

AYES: Irwin, Enright, Forst, Luangrath-Ullrik, Roman-Garcia, Saed

G. ADJOURNMENT & NEXT MEETING DATE

Adjournment- A motion to adjourn the meeting was made by Commissioner Enright, and seconded by Commissioner Roman-Garcia. The meeting adjourned at 8:23 p.m.

Next Meeting Date – April 7, 2022

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Emily Rodman, Staff Liaison



Community Relations Commission Diversity, Equity & Inclusion Lens

DRAFT

4.7.2022

Questions to ask when examining your work through a DEI lens

Who is involved in the process?

- Which stakeholders will be affected?
- How have we communicated to diverse stakeholders?
- Is this work that impacts a group or community? If so, is their voice represented?
- Does diversity impact the decision? How diverse is the group of decision makers? Is it diverse enough?
- Does the initiative include an awareness campaign prior to mandatory or suggested implementation?

Who will be impacted?

- Who benefits from this?
- Who is burdened by this? What are the potential negative impacts?
- What data or evidence supports this?
- Have we considered various, specific marginalized groups, and how they might be impacted?
- Have we circled back to have the impacted groups present at the table for revisions, rewrites, and reimplementation?

What are the intended and unintended outcomes?

- What issue are we trying to solve?
- What do we hope will happen?
- Have we uncovered additional or interrelated issues as we approach this work?
- Have we properly addressed the concerns of those who may disagree with this initiative?
- Is there a voice or voices who can provide a consistent critical analysis of this work?
- How might this be perceived by others?

Does this align with our vision for an equitable and inclusive entity?

- How is equity addressed?
- What barriers might this place in the way of achieving equity?
- What changes could be made to make this more equitable?
- How does this impact the Village's reputation/commitment to diversity, equity, and inclusion?
- How can this improve the Village's reputation/ commitment to diversity, equity, and inclusion?