Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, December 14, 2015

Call to Order

President Demos called the meeting to order at 7:01 p.m.

Roll Call:

Upon roll call by Village Clerk Galvin, President Demos and Trustees Clark, Elliott, Kenwood, Ladesic, O'Shea and Senak answered "Present".

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Manager Stonitsch, Village Attorney Mathews, Finance Director Coyle, Assistant Public Works Director Buckley, Director of Planning and Development Hulseberg, Police Chief Norton and Professional Engineer Minix.

Pledge of Allegiance:

President Demos asked Mr. Bob Minix to lead the Pledge of Allegiance.

Village Recognition:

1. Economic Development Coordinator Meredith Hannah received an email in appreciation for her assistance in facilitating a smooth process for filling a downtown vacancy.

2. A Public Works Team consisting of Jennifer Brown, Max Brown, Greg Garcia, Ryan Zieche and Emma Sprau received an email to thank them for picking up all of the tree branches from a recent snow storm.

3. The Village Board and Management Team congratulate Gary Kostal of the Facilities Maintenance Division for recently celebrating his 10 year anniversary as a Village employee.

Audience Participation:

Ms. Theresa Potter, 467 Kenilworth Avenue, Glen Ellyn approached the Board to express her concern with the traffic on Kenilworth near the new townhouse construction. She stated that the topography and the sight lines are poor. President Demos requested that Ms. Potter and Manager Franz exchange contact information and meet to discuss this.

Agenda Item F. - Consent Agenda:

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

1. November 16, 2015 Special Village Board Meeting Minutes.

2. November 23, 2015 Regular Village Board Meeting Minutes.

3. Total Expenditures (Payroll and Vouchers) - $3,502,508.66. The vouchers have been reviewed by Trustee Ladesic and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

4. Accept the Bond Recordkeeping Report for 2015.

5. Approve proposed increase in Village Links Golf User Fees for the 2016 golf season.

6. Resolution No. 15-19, A Resolution Concerning the Determination of the Glen Ellyn Village Board that Change Order Number Three (Final) with Schroeder Asphalt Services for an increase of $300,776 is required for the 2014 Street Resurfacing Project to be expensed to the Capital Fund.

7. Resolution No. 15-15, A Resolution Concerning the Determination of the Glen Ellyn Village Board that Change Order Number One - Final with Hoppy's Landscaping for a decrease of $68,545 is required for the Duane/Glenwood Metra Parking Lot Project for a revised and final contract cost of $472,897, to be expensed to the Parking Fund.

8. Resolution No. 15-16, a Resolution Concerning the Determination of the Village Board that Change Order No. 1 with Insituform Technologies for an Increase in the Contract Price of $8,024 is required for the 2014 Sewer Lining Program, for a Revised Contract Cost of $208,024, to be expensed to the Water and Sewer Fund.

9. Approve the award of a contract for correlation equipment to Midwest Metering, Inc., of Edinburg, Illinois, in the amount of $28,900, to be expensed to the Water and Sewer Fund

10. Pursuant to Section 1-10-7 of the Glen Ellyn Village Code, adopt the competitive bidding procedures of the Suburban Purchasing Cooperative in lieu of the provisions of Chapter 10 on Village Contracts and approve the purchase of a 2016 Ford F-550 cab and chassis with an IMT Dominator I body, from Currie Motors of Frankfort, Illinois, in the amount of $77,420, to be expensed to the Equipment Services Fund.

11. Waive competitive bidding and approve the purchase of a 2016 JCB 531-70 Telehandler with attachments from Casey Equipment, of Arlington Heights, Illinois, in the amount of $104,518, to be expensed to the Equipment Services Fund.

12. Resolution No. 15-17, A Resolution Authorizing the Village to enter into a Real Estate Contract, for the Purchase of 81 S. Park Blvd, in the Amount of $165,000.00, to be expensed to the Corporate Reserve Fund.

13. Resolution No. 15-18, A Resolution Authorizing and Setting Parameters for the Village and Leopardo/Dewberry Design-Build Team to Proceed with the Design of the Police Station at Panfish Park.

Trustee Elliott requested that Consent Agenda Item 13 be removed for additional discussion.

Trustee Senak asked about Item 5, and if there has been an increase or decrease in the number of golfers and in the number of permanent tee times. General Manager Vesevick responded there has been a decrease since 2001 in both, the number of golfers and the number of permanent tee times.

A motion was made by Trustee Ladesic and seconded by Trustee O'Shea to approve Item 1-12 on the Consent Agenda, including Payroll and Vouchers totaling $3,502,508.66

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic, O'Shea and Senak voted "Aye." Motion carried.

Consent Agenda Item 13. - Resolution No. 15-18, A Resolution Authorizing and Setting Parameters for the Village and Leopardo/Dewberry Design-Build Team to Proceed with the Design of the Police Station at Panfish Park.

Trustee Elliott stated that the Board has demonstrated their commitment to the Police Force by spending 12 million, which will double the size. They are being asked for another 2 million. The question is whether we need to do this right now. In January, the Volunteer Fire Company will come before us and we already know that Fire Station 1 is already at the end of its useful life. Should we defer this pending a presentation from the Fire Company?

Trustee Ladesic responded that even with the additional 2 million this is still lower than what we were originally told what a police station would cost. President Demos responded he would like to move forward at this point. Trustee Kenwood added that this has been discussed for several years; it is time to move forward.

Trustee Senak commented that he shares Trustee Elliott's concerns and believes that the $13.5 million figure is no more accurate than the $12 million originally provided. He thinks it is premature to pass the resolution.

Trustee O'Shea remarked that he shared similar concerns and added that just because they can spend $13.5 million does not mean they have to spend it all. President Demos responded this is a typical step with the design build process. It is up to the Board to commit to the next level of design.

Attorney Mathews responded that this Resolution is not the contract. This is to give Dewberry & Leopardo a statement that reflects statements from the last Workshop meeting. Trustee Kenwood asked if this is necessary to move forward. Manager Franz responded no. Trustee Senak asked about the benefit of this resolution. Attorney Mathews responded that Dewberry and Leopardo can move forward with the design which will provide the guaranteed maximum price. It provides us a basis to move forward.

President Demos added that this is a part of the process; this demonstrates a commitment to move forward and that we are ready to bring this forward to the next level.

A motion was made by Trustee Ladesic and seconded by Trustee Clark to approve Resolution No. 15-18, A Resolution Authorizing and Setting Parameters for the Village and Leopardo/Dewberry Design-Build Team to proceed with the Design of the Police Station at Panfish Park.

Upon roll call, Trustees Clark, Kenwood, Ladesic, O'Shea and Senak voted "Aye." Trustee Elliott voted "Nay". Motion carried.

Agenda Item G. Purchase of Back-Up Generator for Village Links/Reserve 22 Facility: (General Manager Vesevick)

Staff is requesting Board consideration of a contract award with Alternate Power Industries, Inc. (McHenry, Illinois) for the purchase and installation of a back-up generator for the Village Links/Reserve 22 facility in the amount of $118,078, plus a two (2) percent project contingency of $2,361.56, for a total not-to-exceed contract amount of $120,439.56

Trustee O'Shea asked if the generator is required. General Manager Vesevick responded it is a very nice luxury to have but there are more pressing needs with regards to staff and the patio. President Demos asked about the frequency of power outages. Manager Vesevick responded they have had one that lasted just under 2 hours. Trustee Senak asked about the consequences. Manager Vesevick responded that food spoilage is a concern but they receive a delivery almost every day. They intend to do more weddings; a power outage would be devastating.

Manger Franz responded they looked at this based on direction from the Board. This was included in the original building design and was cut back. This is a 50 year investment. If the cost is considered over that time frame it makes more sense. Trustee Elliott suggested tabling this until there is a demonstrated need.

1. Motion to approve a contract award with Alternate Power Industries, Inc., of McHenry, Illinois, for the purchase and installation of a back-up generator for the Village Links/Reserve 22 facility in the amount of $118,078, plus a two (2) percent project contingency of $2,361.56, for a total not-to-exceed contract amount of $120,439.56.

2. Ordinance No. 6374, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending December 31, 2015, to Provide Funds for a Generator from the Village Links/Reserve 22 Fund.

A motion was made by Trustee Clark and seconded by Trustee Kenwood to reject all bids and table the purchase of a Back-Up Generator for Village Links/Reserve 22.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic, O'Shea and Senak voted "Aye." Motion carried.

Agenda Item H. - Emergency Purchase of Replacement HVAC Roof Top Unit for Civic Center: (Assistant Manager Stonitsch)

The Civic Center has several air cooled condensers and air handlers, as well as two large boilers, that serve to cool and heat distinct parts of the approx.. 45,000 sq. ft. building. One of those units is a 30- ton roof top unit that heats the western half of the building’s first floor (+/- 11,000 sq. ft.), which currently houses the Village’s police operations. The existing unit is a Carrier brand (Model 48DF-034-540NA), and is approximately 25 years old, and has reached its useful life. The Village has deferred replacement over the last few years, and, to the extent possible, has avoided any significant investments in the unit, given that the Village was going through a detailed space needs analysis, and evaluating what the ultimate plans were for the Civic Center/ Police Department. As such, the current 5-year Facilities CIP has this unit scheduled for replacement in 2017.

Staff is currently seeking informal quotations from a minimum of three (3) prospective HVAC contractors who are qualified do this type of work. It appears based upon one preliminary quote received to date that the cost of this project will be a minimum of $42,500.00. This would include removal and disposal of the old unit, and furnishing and installing a new 30 ton Carrier roof top unit of similar capacity. Some of this overall expense is associated with the need for a crane in order to hoist the new unit onto the Civic Center’s roof, and conversely to lower the old unit to ground level.

Staff is requesting Village Board expenditure authority in the amount of $42,500, plus $1,000 in project contingency, for a total not-to-exceed expenditure authority of $43,500.00 for the replacement of the existing Civic Center 30 ton Carrier HVAC unit. If the Board approves of moving forward as proposed, staff will return to the Board at a January meeting with the actual pricing results, and seek the Board’s retro-active approval of the contract award, if replacement is considered the most cost effective option for the Village.

A motion was made by Trustee Elliott and seconded by Trustee O’Shea to approve to authorize an emergency purchase of a replacement 30-ton HVAC roof top unit for the Village's Civic Center in a not-to-exceed amount of $43,500, to be expensed to the Facilities Reserve Fund.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic, O’Shea and Senak voted “Aye.” Motion carried.

Agenda Item I. - Taylor Avenue Pedestrian Underpass Project Phase II Engineering Services: (Professional Engineer Minix)

In March 2015 the Village Board approved a Phase I Engineering Services Agreement with Alfred Benesch & Company of Chicago for preliminary design of a pedestrian-only tunnel adjacent to the existing Taylor Avenue Underpass of the Union Pacific Railroad tracks.

Engineering performed in Phase I established the following design parameters and configurations:

- An 8-ft. wide concrete multi-use path with two-foot shoulders will be constructed on the east side of Taylor between Walnut and Willis.
- At the intersection with the Union Pacific Railroad, a 14-ft. diameter steel casing pipe will be bored and jacked into place as the principal tunnel element.
- A 10-ft. wide path will be constructed inside the casing pipe.
- The sidewalk within the existing underpass will be removed and Taylor Avenue widened to 13-ft. to improve vehicular movements.
- A 10-ft. wide connection will be constructed between the new Taylor Avenue shared use path and the Illinois Prairie Path. This element will require the construction of retaining walls which were not previously anticipated.
- Path installation on Taylor will require relocation of the existing traffic signal equipment.
- A temporary grading easement is required from the 741 Willis property owner.

The estimated construction cost of the facilities is currently $2.6 million, about 8% above the initial estimate of $2.4 million. The original 2014 STP grant for the project would cover 75% of eligible construction costs up to a maximum federal contribution of $2.2 million; a recent policy change by DuPage Mayors and Managers Conference for projects bidding in 2016 and 2017 will increase the coverage to 80% with a maximum contribution of $2.3 million.

It is recommended that Alfred Benesch and Company be retained to provide Phase II design services for the Taylor Avenue Pedestrian Underpass Project with a Total Fixed Price contract amount of $187,500. Funding for this expense should be taken from the CY-15 Capital Projects Fund, Account No. 40000 - 580100 (Construction Projects).

Trustee Ladesic asked if the signals would have a battery backup, Engineer Minix responded yes. Trustee Kenwood asked about the Prairie Path connection, Engineer Minix responded this would be west of Taylor, at an already existing pathway.

Trustee Elliott stated the original cost was $2 million. Engineer Minix responded $2.6 is the current construction estimate. Trustee O'Shea pointed out that the grant covers 80% of construction up to $2.3 million of construction.

Trustee Senak asked if the Prairie Path connection is a safety feature. Manager Franz responded this is to access the path without having to cross Taylor. Trustee Clark asked if this is a liability issue. Trustee Ladesic stated if this results in a $130, 000 savings it should be done since we are doing this for safety. Engineer Minix responded the $300,000 includes the engineering and the retaining walls. President Demos pointed out that this will include emergency vehicle responded time, this project has merit, if we can afford it, now is the time to do this. Trustee Elliott responded that it feels like we are pricing this based on the grant amount.

Trustee O'Shea asked about the 8 ft. sidewalks all the way to Willis and asked if they are over engineering this. Engineer Minix responded there is a minimum width requirement for this project. Use by bicycle dictates an 8 ft. width. This is a multi-use path.

President Demos asked if they can move forward without the pathway.

Trustee O'Shea asked to see future projects include an update, at least half way through. He would have liked to been able to approve this tonight, otherwise we waste time.

This item was tabled:

It is recommended that Alfred Benesch and Company be retained to provide Phase II design services for the Taylor Avenue Pedestrian Underpass Project with a Total Fixed Price contract amount of $187,500. Funding for this expense should be taken from the CY-15 Capital Projects Fund, Account No. 40000 - 580100

Motion to approve an engineering agreement with Alfred Benesch & Company, of Chicago, Illinois, for Phase II (detailed design) services for the Taylor Avenue Pedestrian Underpass Project, for a total fixed price of $187,500, to be expensed to the Capital Fund. J.

Reminders

1. A Village Board Meeting is scheduled for Monday, January 11, 2015 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.

2. A Village Board Workshop is scheduled for Monday, January 18, 2015 at 7:00PM in Room 301 of the Glen Ellyn Civic Center

Adjournment

At 8:23 p.m. a motion was made by Trustee Ladesic and seconded by Trustee Elliott to adjourn Executive Session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, without returning to open session thereafter.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic, O'Shea and Senak voted "Aye." Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk