

**FINANCE COMMISSION
MINUTES
JUNE 11, 2021**

CALL TO ORDER:

Jeremy S. VanEk	Chairman	Present
Michael Campagna	Commissioner	Excused Absence
Lea Dan	Commissioner	Present
Lisa A. Cleaver	Commissioner	Present
Scott R. Greeno	Commissioner	Present
Christopher Oakes	Commissioner	Present
Jose DeLeon	Commissioner	Excused Absence
Brenton J. Peck	Commissioner	Present

Also, present: Trustee Payne, Village Manager Franz, Finance Director Coyle, Assistant Finance Director Patrick Brankin, and Recording Secretary Haslett.

A. Call To Order

The meeting was called to order at 7:00AM.

B. Public Comments

None.

C. Approval of Minutes

1. Finance Commission - Regular Meeting – June 11, 2021 7:00 AM

MOVE TO APPROVE MINUTES OF FINANCE COMMISSION MEETINGS AS PRESENTED FROM 6/11/2021.

RESULT Motion Unanimously Carried
MOVER: Commissioner Peck
SECONDER: Commissioner Oakes
AYES: Cleaver, Dan, Greeno, J. VanEk, Oakes, and Peck
ABSENT: Campagna and DeLeon

Finance Director Coyle introduced the new Assistant Finance Director Patrick Brankin.

D. Financial Reports

1. General Fund Update –June 2021

Finance Director Coyle said the General Fund is doing well through the end of June with revenues at 9% or \$900,000 over the budget. Finance Director Coyle noted the economic turn around has been quicker than expected. In Illinois, unemployment income is taxable, which is driving gains in income taxes for 2021. Liquor licenses, vehicle stickers, police fines, and investment income are trending below budget. Chairman VanEk inquired about the driving

force behind the increases in sales and home rule sales taxes. Finance Director Coyle said this increase is partly due to the recent sales tax law change that became effective January 1, 2021. This new law requires online sellers that do not have a physical address in Illinois to calculate sales taxes based upon the destination address. In the past, online sellers paid a general use tax that was distributed by the State on a per-capita basis. Finance Director Coyle noted that if an online seller has a warehouse location in the State, then the sales taxes go to the city where the distribution center is located. Finance Director Coyle said she will provide a sales tax sector data report at the next meeting. Chairman VanEk also asked if food and beverage taxes could be reported on as well, even though these revenues are designated for the Capital Fund.

Finance Director Coyle noted employee vacancies are driving some of the positive budget variances through June. Staff is currently working on the 2022 budget and at the next meeting a 2021 year-end forecast will be provided.

2. Village Links/Reserve 22 Financial Report – June 2021

Finance Director Coyle reported golf continues to do very well, which has had a very positive impact on operations. The Links staff is managing expenditures well. The Links and Reserve 22 continue to experience difficulty in filling job vacancies. The Links continues to build up cash reserves and a portion of the debt service will fall off in 2023. Village Manager Franz noted the Links staff is working on a five (5) year capital plan.

E. American Rescue Plan

1. Finance Director Coyle will update the Finance Commission on the American Rescue Plan Act (ARPA) funding.

Finance Director Coyle estimated the Village will receive about \$3.7 in American Rescue Plan Act funding. The Village is considered a non-entitlement unit and will receive pass-through funding from the state. The Village began the process of requesting these funds and is reviewing the documentation being requested. The first payment is anticipated to be received approximately 30 days after the portal submission is completed and then the second payment 12 months after that. Funds must be obligated by December 2024 and must be spent by December 2026.

These funds must be earmarked for allowable costs. The ARPA has five (5) spending categories including: public health expenditures, addressing negative impacts caused by the pandemic, replacing lost revenue, premium pay for essential workers, and water and broadband infrastructure improvements. The unallowable expenses include pension payments and rainy-day funds.

Staff is recommending to first replace the Village's lost revenue. This category is also a practical way which allows the Village to claim the most revenue with the least amount of administrative burden. The lost revenue amount for 2020 is \$1 million. Other allowable programs include business funding, water and sewer amnesty program, water infrastructure projects, and possibly allocating a portion of the Village funding to the Glen Ellyn Park District.

The Finance Commission discussed different options for spending the ARPA funds. Commissioner Peck suggested looking at the premium pay options. Chairman VanEk said the Village could do some social good with the funding. Commissioner Dan suggested working with the Park District to offer scholarships to people who cannot afford recreation fees. Finance Director Coyle wrapped up the discussion noting the Finance Commission would like more information about using the ARPA funds for small business assistance, utility billing relief, premium pay, and park district scholarships. Finance Director Coyle explained the Village will most likely claim the money by showing revenue losses, but then the Village must justify how to spend the funds. Village Manager Franz said there may be a way to spend some of the ARPA funds to benefit the senior population. Village Manager Franz noted the Village Board will be discussing this at the August 30, 2021 meeting. Finance Director Coyle also suggested not making any final decisions until the 2022 budget preparation is done.

F. Trustee Liaison Report

Trustee Payne updated the Finance Commission on the recent Village Board activities.

G. Chairman's Report

Chairman VanEk said there is one Commissioner vacancy and one Student Commissioner vacancy. Chairman VanEk asked the Commissioners to share with him if they knew anyone who would like to serve on the Finance Commission.

H. Other Business

1. Economic Development Update

Village Manager Franz provided a brief update on the Village's economic development activities.

2. Next Meeting Friday, September 10, 2021, 7:00AM

I. Adjournment

1. Motion to Adjourn

Commissioner Cleaver moved and Commissioner Oakes seconded, to adjourn the meeting. The meeting was adjourned at 8:23AM.

Submitted by Aileen Haslett, Recording Secretary