FINANCE COMMISSION
MINUTES
JUNE 11, 2021

CALL TO ORDER:

Jeremy S. VanEk	Chairman	Present
Michael Campagna	Commissioner	Present
Lea Dan	Commissioner	Present
Lisa A. Cleaver	Commissioner	Present
Scott R. Greeno	Commissioner	Present
Christopher Oakes	Commissioner	Present
Jose DeLeon	Commissioner	Present
Brenton J. Peck	Commissioner	Present
Kevin VanEk	Student Commissioner	Excused Absence

Also, present: Trustee Payne, Village Manager Franz, Finance Director Coyle and Recording Secretary Haslett.

A. **Call To Order**

The meeting was called to order at 7:00AM.

B. **Public Comments**

None.

C. **Approval of Minutes**

1. Finance Commission - Regular Meeting – April 9, 2021 7:00 AM

MOVE TO APPROVE MINUTES OF FINANCE COMMISSION MEETINGS AS PRESENTED FROM 4/9/2021.

RESULT	**Motion Unanimously Carried**
MOVER:	**Commissioner Peck**
SECONDER:	**Commissioner Campagna**
AYES:	**Campagna, Cleaver, Dan, DeLeon, Greeno, J. VanEk, Oakes, and Peck**
ABSENT:	**None**

D. **Financial Reports**

1. General Fund Update –April 2021

Finance Director Coyle briefed the Finance Commission on the April 2021 General Fund financials. General Fund revenues are up 10% from the 2021 budget. Sales and home rule sales are down from last year, which was expected. Income taxes continue to trend well, due to recent changes in taxation laws. Building permits are right on budget. Police fines are down from the year-to-date budget. Investment income is lagging below budget due to historically low interest rates. On the positive side, Covid-19 expenditures appear to be lower than expected. Facilities

Maintenance and Information Technologies are below budget due to some staffing vacancies. Some legal bills are trending a little higher that may be reclassed to different expense line items. The Building Department is below budget because some of the consultant reviews for commercial permits is down. Streets is above budget due to the increased number of 2021 snow events.

2. Village Links/Reserve 22 Report – April 2021

   Finance Director Coyle reported golf is doing really well. Finance Director Coyle noted the banquet business has been hurt by Covid-19 restrictions. There has been a positive trend for cash reserves. The cash position increased in April 2021. Revenues for April 2021 outperformed April 2019 (a more comparable year than 2020 due to Covid-19). From a year-to-date perspective, 2021 revenues are $98,679 higher than 2019, while operating income was $404,274 more than 2019. Finance Director Coyle noted operating profits were actually better with Reserve 22 being closed for a portion of the weekdays during the winter months. This concept will be further reviewed as we roll into next year.

3. First Quarter Financial Report 2021

   Finance Director Coyle highlighted the Capital Projects Fund portion of this report, which covered the period of January 1, 2021 through March 31, 2021. Food and beverage collections in 2021 are nearing the pre-Covid 2020 amounts and above the 2021 budget. The real estate market is doing very well, which is positively impacting the real estate transfer tax revenues. Parking Garage expenditures totaled $5.2 million in 2021 and to date $15.9 million has been spent on this project. Chairman VanEk asked if the parking garage is coming in below budget. Finance Director Coyle confirmed the parking garage will be slightly under budget. All funds except the Village Links have reserves exceeding the policy level. The Village Links is getting close to policy level during the high season. Finance Director Coyle noted investment income is considerably down from last year with only $11,457 earned compared to $338,584 last year. Chairman VanEk thanked Finance Director Coyle for a thorough overview.

E. **Coronavirus Local Fiscal Recovery Fund**

1. Finance Director Coyle will brief the Commission on the estimated funding, eligible uses and timeline for the Coronavirus Local Recovery Fund

   Finance Director Coyle estimated the Village will receive about $3.4 in American Rescue Plan funding. Finance Director Coyle explained some larger cities like Chicago will be directly paid by the federal government. Smaller municipalities will receive their funding from the State of Illinois (who receive the funding from the federal government). Illinois has not received their first disbursements from the federal government and this is expected later this summer. The Village will receive this funding in two (2) payments. The registration process is completed for the funding. The Village will need to determine what is the best use of these funds. Finance Director Coyle discussed the tentative timeline for determining the best use of these funds. Finance Director Coyle noted the funding must be used by the end of 2024.

Finance Director Coyle highlighted some of the possible uses for the American Rescue Plan monies including: supporting public health expenditures through funding Covid-19 mitigation efforts, addressing negative economic impacts, replace lost public sector revenue, and investing in water, sewer, and broadband infrastructure. Finance Director Coyle also discussed ineligible projects. Trustee Payne suggested staff compile a list of five (5) categories on how to spend this funding and this will help prioritize the key areas.

F. **Trustee Liaison Report**

No report.

G. **Chairman's Report**

Chairman VanEk shared the results of the Finance Commission skills inventory. Chairman VanEk noted there is one (1) Commissioner vacancy on the Finance Commission.

H. **Other Business**

1. <u>Economic Development Update</u>

   Village Manager Franz provided a brief update on the Village's economic development activities.

2. <u>Next Meeting Friday, July 9, 2021, 7:00AM</u>

I. **Adjournment**

1. <u>Motion to Adjourn</u>

   Commissioner Campagna moved and Commissioner Cleaver seconded, to adjourn the meeting. The meeting was adjourned at 8:19AM.

Submitted by Aileen Haslett, Recording Secretary