



Minutes
Village of Glen Ellyn
Glen Ellyn Village Board
Special Board Meeting
Monday, December 6, 2021
7:00 PM

Glen Ellyn Civic Center, Galligan Board Room

A. Call to Order 7:06 p.m.

B. Pledge of Allegiance -

C. Roll Call

Upon roll call by Village Clerk Cosby, President Senak and Trustees Christiansen, Fasules, Gould, Kalinich, Payne and Thompson answered "Present".

Also in attendance:

Village Manager Franz, Assistant Village Manager Rodman, Village Attorney Mathews, Finance Director Coyle, Assistant Finance Director Brankin, Community Development Director Springer, Chief Norton.

D. Audience Participation:

None.

E. Consent Agenda – The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$3,147,589.86. These agenda items have been viewed by the Management Team & Village Attorney and are consistent with the Village's Purchasing Policy (Trustee Kalinich)

Village of Glen Ellyn

- 1) Total Expenditures (Payroll and Vouchers) - \$3,147,589.86
- 2) October 11, 2021 Village Board Meeting Minutes
- 3) November 8, 2021 Village Board Meeting Minutes
- 4) November 15, 2021 Village Board Workshop Minutes
- 5) Ordinance No. 6913, An Ordinance for the Levy and Assessment of Taxes for the 2021 Tax Levy Year in the amount of \$96,000 for the Village of Glen Ellyn Special Service Area Number 12 (Finance Director Coyle)
- 6) Ordinance No. 6914, An Ordinance for the Levy and Assessment of Taxes for the 2021 Tax Levy Year in the Amount of \$45,000 for the Village of Glen Ellyn Special Service Area Number 13 (Finance Director Coyle)

- 7) Ordinance No. 6915, An Ordinance for the Levy and Assessment of Taxes for the 2021 Tax Levy Year in the Amount of \$110,000 for Village of Glen Ellyn Special Service Area Number 14 (Finance Director Coyle)
- 8) Ordinance No. 6916, An Ordinance for the Levy and Assessment of Taxes for the 2021 Tax Levy Year in the Amount of \$5,000 for Village of Glen Ellyn Special Service Area Number 15 (Finance Director Coyle)
- 9) Ordinance No. 6917, An Ordinance for the Levy and Assessment of Taxes for the 2021 Tax Levy Year in the Amount of \$3,000 for Village of Glen Ellyn Special Service Area Number 16 (Finance Director Coyle)
- 10) Ordinance No. 6918, An Ordinance for the Levy and Assessment of Taxes for the 2021 Tax Levy Year in the Amount of \$700 for Village of Glen Ellyn Special Service Area Number 17 (Finance Director Coyle)
- 11) Ordinance No. 6919, An Ordinance for the Levy and Assessment of Taxes for the 2021 Tax Levy Year in the Amount of \$122,797 for Glen Ellyn Special Service Area Number 18 (Finance Director Coyle)
- 12) Ordinance No. 6920, An Ordinance for the Levy and Assessment of Taxes for the 2021 Tax Levy Year in the Amount of \$86,210 for Glen Ellyn Special Service Area Number 19 (Finance Director Coyle)
- 13) Approve proposed Village Links' Golf User Fees for the 2022 golf season (General Manager Vesevick)
- 14) Ordinance No. 6921, An Ordinance Approving Three Construction Necessitated Zoning Variations from the Setback Requirements of the Glen Ellyn Zoning Code to Maintain A Building Addition on the Property Located at 333 Indian Drive (Community Development Director Springer)
- 15) Ordinance No. 6922, An Ordinance Approving a Variation from Section 4-5-8(D) of the Sign Code for the Brookshire Subdivision (Community Development Director Springer)

Village Manager Franz reviewed the list of items on the Consent Agenda for recording into the Public Record

Trustee Kalinich requested that Item #14, Ordinance #6921 be removed from the consent agenda and addressed separately.

RESULT:	APPROVED [6 TO 0]
MOVER:	Trustee Kalinich Approve Items 1-13 and Item 15
SECONDER:	Christiansen
AYES:	Kalinich, Christiansen, Fasules, Gould, Payne, Thompson
NAYS:	None

The Village Board proceeded to discuss Item 14 of the Consent Agenda which was removed.

- 14) Ordinance No. 6921, An Ordinance Approving Three Construction Necessitated Zoning Variations from the Setback Requirements of the Glen Ellyn Zoning Code to Maintain A Building Addition on the Property Located at 333 Indian Drive (Community Development Director Springer)

Trustee Kalinich expressed her appreciation to the Zoning Board of Appeals for taking a second look at the application as requested by the Village Board, as she knew it took more of their time to thoroughly review everything. Trustee Kalinich expressed her disappointment by the Petitioner to place blame on the Village, while there are things the Village does get wrong, but when the series of errors was revealed to be the Petitioner's, an apology was never forthcoming. Trustee Kalinich added that she hopes in the future, fines can be assessed in situations such as this, so the Petitioners will have skin in the game.

President Senak stated there are additional fees associated with construction related variances and directed the question to Village Manager Franz, who referred the question to Community Development Director Springer. Director Springer, explained that the application fee for a variance is a set fee of \$500; while the application for a construction necessitated variance is double that amount or \$1,000. Director Springer added that the Village covers the out-of-pocket expenses for someone going through the variation process, but for construction necessitated variation process, the Village requires an escrow to cover the out-of-pocket expenses incurred; which, generally run between \$300 to \$500 depending on the length of public notice that needs to be published, which could be upwards of \$800 more

Trustee Christiansen commented that there was a letter from a neighbor objecting to construction necessitated variance that included compelling photos showing that the construction was going to be extremely close to the abutting property.

Trustee Gould stated that she had noted that during the ZBA meeting that the measurement has been reduced to mere inches and that what was revealed was that a covering was extending too far into the neighbor's space, but that is not one of the three items being approved in this Ordinance.

President Senak asked if the Petitioner was present and wanted to make any comments. The petitioner was present and declined to comment.

RESULT:	APPROVED [5 TO 1]
MOVER:	Trustee Thompson to Approve Item
SECONDER:	Payne
AYES:	Thompson, Payne, Fasules, Gould, Kalinich
NAYS:	Christiansen

F. Second Reading and Adoption of the Fiscal Year 2022 Budget (presented by Finance Director Coyle (Trustee Payne))

- 1) Motion to approve on second reading, Ordinance No. 6923, an Ordinance adopting the annual Village of Glen Ellyn expenditure budget in the net amount of \$71,668,631,

including the compensation plan, for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Finance Director Coyle, highlighted the revisions to the proposed CY2022 budget, noting that the CY2022 budget is a Bridge budget to pre-pandemic circumstances or to a new normal; includes enhanced service levels in the police and EMS, new ARPA, American Rescue Plan Act, Fund which the Village is receiving approximately \$3.78 million. Director Coyle noted that the reductions made in the General Fund reduced the amount of ARPA fund to be used in CY2022 from \$800,000 to \$250,000. Director Coyle noted that if some of the revenue sources, i.e. hotel tax, were performing to pre-pandemic levels, the amount of ARPA funds being used would be zero. and a mid-year check in prior to filling certain positions.

Director Coyle also noted that there are two items not discussed at the November budget workshop, but are reflected including the switch from leasing the golf carts by the Village Links to purchasing the cards as well as, refinancing the Village's bond debt, which resulted in lowering the debt load expenses.

Director Coyle also highlighted the reduction in personnel from an FTE of 211.91 to 208.71, notably removing two (2) engineer positions that the Village is challenged to compete with the public sector for; therefore, the Village will be filling these positions with contractual services. Director Coyle also referred to the footnotes concerning other open positions which, after the discussions, the Village will wait until the mid-year check before trying to fill those positions.

Director Coyle noted the impact to residents for CY2022- Property tax increase is \$20 and a slight increase in refuse services for CY2022 for a total increase of \$22.55.

Trustee Payne asked what the dollar amount associated with the CPI increase equated to. Director Coyle CPI increase \$50,000 each for General and Capital.

President Senak asked for clarification as to what adding back in the CPI to property Tax levy means. Director Coyle explained that there are no costs associated with this Revenue stream.

RESULT:	APPROVED [6 TO 0]
MOVER:	Payne
SECONDER:	Thompson
AYES:	Payne, Thompson, Christiansen, Fasules, Gould, Kalinich
NAYS:	None

- 2) Motion to approve on second reading Ordinance No. 6924, an Ordinance for the levy and assessment of taxes in the amount of \$15,291,661 for the fiscal year beginning January 1, 2022 and ending December 31, 2022, of the Village of Glen Ellyn and the Glen Ellyn Public Library.

Director Coyle, summarized the time table for the finalization of levy and the when the Village will receive the revenues from the County. Director Coyle noted that the Village's portion of the levy is \$.07 cents and the Library's portion is \$.04 cents of every property tax dollar residents pay.

Director Coyle noted that CPI 1.4% estimated impact on residents is approximately \$20 for a \$500k house.

Trustee Payne stated he does agree with the budget but he does not agree with the CPI especially since ARPA funding and other revenues that are available.

RESULT:	APPROVED [5 TO 1]
MOVER:	Fasules
SECONDER:	Kalinich
AYES:	Fasules, Kalinich, Christiansen, Gould, Thompson
NAYS:	Payne

G. Reminders

- 1) The next regular Board Meeting is scheduled for December 13, 2021 at 7:00 p.m. as is the last meeting of the calendar year.
- 2) January 10, 2022 at 7:00 pm

H. Other Business

- I. Motion to adjourn to Executive Session for the discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to 5 ILCS 120/2 (C)(1), and for the discussion concerning collective negotiation matters or deliberations on salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2 (C)(2) and to not return to general session.**

RESULT:	APPROVED [6 TO 0]
MOVER:	Thompson
SECONDER:	Kalinich
AYES:	Thompson, Kalinich, Christiansen, Fasules, Gould, Payne
NAYS:	None

Respectfully submitted,

Gayle Lendabarker, Recording Secretary

Reviewed and approved, Emily Rodman, Assistant Village Manager/Deputy Village Clerk