RECREATION COMMISSION
MINUTES
AUGUST 27, 2021

Board or Commission:	Recreation	**Called to Order:**	7:00A.M.
Meeting:	Regular	**Adjourned:**	8:15A.M.
Quorum:	Yes		

MEMBER ATTENDANCE:

Mark Reinke	Chairman	Present
Rebecca Austin	Commissioner	Excused Absence
Glen G. Graham	Commissioner	Present
Carol Scott	Commissioner	Present
Brian Diver	Commissioner	Present
Tony Coconate	Commissioner	Present
Tom Slowinski	Commissioner	Present
Patrick Hohe	Student Commissioner	Excused Absence

Also, Present:

Jeff Vesevick	General Manager / Staff Liaison	Present
Steve Thompson	Liaison Trustee	Present
Mark Franz	Village Manager	Excused Absence
Christina Coyle	Finance Director	Present
Brad Chapple	Food and Beverage Director	Present
Tom Fota	Executive Chef	Excused Absence
Mike Campbell	Golf Professional	Excused Absence
Noel Allen	Director of Golf	Present
Andrew Cross	Golf Course Superintendent	Present

A. CALL TO ORDER

The August 27, 2021 meeting of the Recreation Commission was called to order at 7:00A.M. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Chairman Reinke.

B. PUBLIC COMMENTS

None.

C. APPROVAL OF MINUTES FROM JULY 30, 2021 MEETING

1. MOVE TO APPROVE MINUTES OF MEETING FROM 7/30/21 AS PRESENTED.

RESULT: **Motion Unanimously Carried**
MOVER: **Commissioner Diver**
SECONDER: **Commissioner Coconate**
AYES: **Coconate, Diver, Graham, Reinke, Scott, and Slowinski**
NAYES: **None**
ABSENT: **Austin**

D. STANDING REPORTS

1. Manager – Jeff Vesevick

   General Manager Vesevick said it was another good July with the weather being mild and dry. Golf rounds were slightly below last July, but exceeded 2019. Many golf outings started up again in July. The Junior Golf program continued to be strong. The Reserve 22 patio was extremely busy with revenues up about 30% from last July. Also, banquet business increased with guests holding events once again. There has been increased stress on the kitchen staff to keep up, especially with the recent vacancies.

   Chairman Reinke said the Reserve 22 service entrance at the front of the building needs attention. Commissioner Coconate suggested better signage to divert eyelines from the service door. General Manager Vesevick said staff is committed to cleaning the service door area more often and staff will review options to improve this area. Chairman Reinke asked the Commission members think about solutions for this area and be prepared to discuss this at the next meeting.

   Commissioner Slowinski asked about staffing. General Manager Vesevick replied the facility is hurting for staff members. General Manager Vesevick said staff was considering closing the restaurant certain hours because there no cooks to make the food. General Manager Vesevick noted many of the cooks work at Reserve 22 and at another job. General Manager Vesevick noted Reserve 22 just hired three (3) new cooks and the restaurant remains low on bussers and servers with all the students returning to school.

2. Reserve 22 – Brad Chapple

   Discussion ensued regarding the on-boarding process for new staff members. Chairman Reinke asked General Manager Vesevick to provide an update on this at the next September meeting. Food and Beverage Director Chapple said staffing at Reserve 22 is the number 1 concern. Director of Golf Allen noted an incentive program is now in place for current staff members to refer new staff members.

3. Financial – Jeff Vesevick

   General Manager Vesevick noted July was another good month and the change in net position was up over 25% from last year. Banquet business drove this increase. On a year-to-date basis, the change in net position was $786,449.

   General Manager Vesevick referenced the cash reserve history included in the agenda packet. Typically, in January, February, and March the facility is losing money, which is why cash reserves are needed. General Manager Vesevick referenced the cash reserve projections and noted if October 2021 is the best on record, cash reserves are estimated at $2.6 million. Commissioner Coconate suggested creating a long-term plan for the facility. Director of Golf Allen noted cash reserves are needed because the Village Links does not take any tax dollars to run the facility.

General Manager Vesevick discussed the proposed five-year capital budget. The 2003 bonds for the $6.0 million golf course renovation will be paid off in 2023. The 2013 bonds for the Reserve 22 renovation mature in 10 years. Each year the Links pays about $340,000 on this debt. Due to lower debt costs beginning in 2023, the Links will have more money to spend on capital improvements. General Manager Vesevick said one of the capital improvements under discussion is the bunker renovation that will reduce labor costs.

Chairman Reinke asked when golf rates will be discussed. Director of Golf Allen noted staff is currently gathering rate information. General Manager Vesevick said rates are typically discussed at the October meeting and then recommended by the Recreation Commission in November with approval by the Village Board in December.

General Manager Vesevick said the 2022 budget includes a 10% decrease in golf revenues because the current volume can't probably be sustained. For 2022, Reserve 22 revenues are based upon revenues prior to the pandemic. General Manager Vesevick noted 2022 debt service expenses are going down from in $656,083 in 2021 to $433,904 in 2022. Capital expenses are expected to increase from $162,268 in 2021 to $358,557 in 2022. General Manager Vesevick said most expenses are variable and if staff observes that revenues are not where they need to be, then cut-backs are made.

MOTION TO RECOMMEND THE 2022 PROPOSED BUDGET FOR THE VILLAGE LINKS AND RESERVE 22.

RESULT	**Motion Unanimously**
MOVER:	**Commissioner Coconate**
SECONDER:	**Commissioner Diver**
AYES:	**Coconate, Diver, Graham, Reinke, Scott, and Slowinksi**
NAYES:	**None**
ABSENT:	**Austin**

4. Trustee Liaison – Steve Thompson

Trustee Thompson updated the Recreation Commission on the recent activities of the Village Board.

E. OLD BUSINESS

General Manager Vesevick noted Finance Director Coyle is working on refinancing the 2012 bonds, which will reduce interest costs for the Village Links.

F. NEW BUSINESS

1. Have One On Us Discussion

Chairman Reinke stated this discussion will be moved to the September meeting.

G. NEXT MEETING – 9/24/21

H. ADJOURNMENT

Commissioner Diver moved and Commissioner Scott seconded, to adjourn the meeting. The meeting was adjourned at 8:15A.M.

Submitted by Aileen Haslett, Recording Secretary

Reviewed by General Manager Jeff Vesevick