Agenda
Village of Glen Ellyn
Community Relations Commission
Thursday, November 4, 2021
7:00 PM
Glen Ellyn Civic Center, Room 301

Meeting Procedures Statement

Members of the public are welcome to speak to any item not specifically listed on tonight's agenda. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. Individuals wishing to address the Commission shall exercise proper decorum and respect for the proceedings and the business of the Community Relations Commission, and shall refrain from abusive demeanor and language. Commissioners are not obligated to respond to questions.

Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact The Village of Glen Ellyn ADA Coordinator, 630-469-5000, in advance of the next scheduled meeting.

Due to the current statewide mandate, those in attendance at Village Board & Commission meetings are required to wear a mask. Masks are available at all meeting locations.

A. Call to Order

B. Roll Call

C. Commission Liaison Introductions/Reports

D. Approval of Minutes

1) October 6, 2021

E. Public Participation

F. Community Requests

1) Chicagoland World Relief Organization Request

G. Commission Strategic Discussions

1) Prioritization Exercise
2) Program Planning

H. Commission Training

1) Open Meetings Act (OMA)
2) Freedom of Information Act (FOIA)
3) Robert's Rules of Order

I. Adjourn

J. Next Meeting - December 2, 2021 (7:00 p.m.)

Minutes
Village of Glen Ellyn
Community Relations
Regular Meeting
October 6, 2021
7:30PM
Glen Ellyn Civic Center, Galligan Board Room

Board or Commission:	Community Relations	**Date:**	October 6, 2021
Meeting:	Regular	**Called to Order:**	7:30 p.m.
Quorum:	Yes	**Adjourned:**	8:06 p.m.

MEMBER ATTENDANCE:

Sania Irwin	Chairman	Present
Mir Ali	Commissioner	Present
Bill Enright	Commissioner	Present
Tauya Forst	Commissioner	Present
Mari Luangrath-Ullrik	Commissioner	Present
Michelle Roman-Garcia	Commissioner	Present
Kim Thomas	Commissioner	Present
Also Present:		
Mark Franz	Village Manager	Present
Mark Senak	Village President	Present
Kelli Christiansen	Trustee Liaison	Present
Phil Norton	Police Chief	Present
Elisa Pollina	Recording Secretary	Present
Sophie Kenney	Library Youth Department Assistant Director	Present
Public Present:		

A. CALL TO ORDER/ROLL CALL

The October 6, 2021 regular meeting of the Community Relations Commission was called to order by Chairman Irwin at 7:30 PM at the Glen Ellyn Civic Center.

B. WELCOME AND INTRODUCTIONS – Chairman Irwin welcomes everyone to the 1st meeting of the renewed Community Relations Commission. She states she is honored to serve as the Chairman of Community Relations Commission and would like to launch tonight's meeting by reciting a Maya Angelou poem – The Human Family.

1. *Commission Onboarding Materials* – distributed to all Commissioners.

2. *Commissioner Introductions* – Chairman Irwin states she is a Glen Ellyn resident with a passion for travel and long distance running.

   Commissioner Kim Thomas is new resident of Glen Ellyn (3 months). She works at Glenbard West High School. She is looking forward to working with this commission.

   Commission Bill Enright is a 25 year Glen Ellyn resident. He was on the Village Board for 4 years. He is a political science teacher at COD.

   Commissioner Michelle Roman Garcia is new to Glen Ellyn. She worked for COD for 10 years and is now the Director of the Multicultural Student Affairs Department at Joliet Junior College. She is also part of the ministry at St. Mark's Church. She states it is a privilege to be asked to be a part of this commission.

   Commissioner Mari Luangrath-Ullrik is a 6 resident of Glen Ellyn. She is an entrepreneur who started an online bakery for customers in the Chicago Loop area.

   Commissioner Tauya Forst is an attorney by trade and an educator by choice. She is a professor of Justice Studies at COD. She is the acting Chair of Constitution Day and works with the GE library.

   Commissioner Mir Ali is a 20 year Glen Ellyn resident. His profession is in technology. He and his wife run a non-for profit school. He is looking forward to serving on this commission.

3. *Trustee Liaison* – Trustee Kelli Christiansen states she is a 17 year Glen Ellyn resident. She has been on the Village Board since 2019. She also serviced as a commissioner on the Historic Preservation Commission and was also on the Library Board. She thanks all the volunteers of the CRC.

4. *Intergovernmental Liaisons* – Village Manager Franz states he has been working and living in Glen Ellyn for 10 years. He along with Assistant Village Manager Rodman will be supporting this commission. He is excited about this group and thanks everyone for volunteering. He also thanks Staff Intern Elijah Bebora for his help in putting this commission together and he service with Glen Ellyn.
   Staff Intern Bebora states he will be moving to the Village of River Forest where he has accepted a Manager Analyst position.
   Village President Mark Senak thanks all the CRC volunteers. We are happy this commission has reformed. You are the eyes and ears of the Village Board. We rely on you to provide feedback. We may not accept all you suggest but you need to continue to challenge us.
   Police Chief Norton states he has worked for the Village for over 36 years and has been the Police Chief for 20 years. He adds I look forward to the work we will do together.
   Library Youth Director Sophie Kenney states she is excited about this commission and the library is committed to supporting this commission.

C. VILLAGE OF GLEN ELLYN VISION, MISSION & VALUES

1. *Vision* - Glen Ellyn is a welcoming, engaging community where people want to live, thanks to our vibrant downtown, diverse cultural offerings and exciting opportunities - all provided in a safe, attractive environment for residents and visitors.

2. *Mission* - Our Mission is to support a high quality of life in Glen Ellyn. We do this through the equitable delivery of reliable, cost-effective services and by promoting a community of trust, respect and citizen involvement.

3. *Values* –
   Respect - Honor each person, treat everyone with dignity and value their individuality.

   Accountability - Commit to action and accountability to achieve successful results.

   Leadership- Guide and facilitate others to make a positive difference in the community.

   Principles of Service- Serve the needs of the community with professionalism and courtesy.

   Diversity, Quality and Inclusivity - Provide equal opportunities for participation in all community activities and initiatives.

   Best for the Community - Work on behalf of community interests, not individual interest.

Trust -Earn trust through reliability, honesty and effectiveness.

D. COMMUNITY RELATIONS COMMISSION

1. Intent/Purpose & Duties – Chairman Irwin states Glen Ellyn strives to be a community that welcomes, respects, and engages all people in all aspects of Village life, including employment, commerce, housing, recreation, faith practices, access to resources, and civic engagement.

2. Student Commissioners – Chairman Irwin states we will have 2 student commissioners who will be voting members of the commission. We are working on filling those positions.

E. DIVERSITY, EQUITY AND INCLUSION DISCOVER REPORT – Village Manager Franz presents the Diversity, Equity and Inclusion Discover Report to the commission. He states we had a lot of partners who took part in this report (school districts, library, COD) as well as our consulting group. Trustee Liaison Christiansen adds this report provides guidelines to consider. It is a great starting point.

F. COMMUNITY GRANT PROGRAM – Village Manager Franz reports about 10-12 years ago the Village Board went through a process where certain groups were able to request funds, that was discontinued about 8 years ago. There is $25,000 that was approved for 2021. I would ask if you could put together a process and make a recommendation to the Village Board on how to evaluate and share this with those who may need it. This would be used for groups or agencies that are struggling. We need to come up with an application process. In the past there was not a formal process. Chairman Irwin adds if you could share templates from other organizations that we can use as a starting point that would be helpful. Village Manager Franz replies he will check with the Rotary Club to see if they have a template to share.

G. NEW BUSINESS – Commissioner Enright states he has an idea to encourage more engagement. It would be nice if we could try to honor people within the village who have an accomplishment that can be celebrated (such as sports teams that won tournaments). Perhaps we could have a proclamation. This would encourage people to get involved. Commissioner Ullrik adds I appreciate that, the best way to bring community together is to celebrate together. Chairman Irwin adds we are supposed to come up with metrics on how to measure ourselves and we could use the same metrics to invite those to honor.

H. PUBLIC COMMENT – None

I. ADJOURNMENT & NEXT MEETING DATE

1. Upcoming Training –Village Manager Franz states The State of Illinois Open Meeting Act training will be done in house next month.

   If you have any additional questions on the onboarding packet you received

tonight, please let us know.

2. Adjournment- A motion to adjourn the meeting was made by Commissioner Enright and seconded by Commissioner Garcia. The meeting was adjourned at 8:06 p.m.

3. Next Meeting – November 4, 2021

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Emily Rodman, Staff Liaison