



Agenda
Village of Glen Ellyn
Regular Meeting
Monday, April 13, 2020
7:00 PM

Glen Ellyn Civic Center, Galligan Board Room
Streaming on www.glenellyn.org

Village Board Meeting Procedures Statement

On March 16, 2020, Governor Pritzker issued Executive Order, No. 5 in response to COVID-19, which temporarily suspended certain requirements of the Open Meetings Act (ILCS 120) allowing Village Board members to participate electronically in Village Board meetings.

The Public is welcome to observe and participate in all meetings of the Village Board. Meetings are streamed at www.glenellyn.org and also televised on WideOpenWest Channel 6, AT&T Channel 99 and Comcast Cable Services Channel 10. Please complete the Public Comment Form, which can be found at www.glenellyn.org/publiccomment. All public comments submitted to the Village Clerk prior to the Audience Participation portion of the agenda will be read into the official record, and any comments received during the meeting will be read into the record during the appropriate portion of the agenda.

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Audience Participation**

- 1. Open:

On March 16, 2020, Governor Pritzker issued Executive Order No. 5 in response to COVID-19, which temporarily suspended certain requirements of the Open Meetings Act (ILCS 120)

All public comment submitted prior to the Audience Participation portion of the agenda will be read into the official record and any comments received during the meeting will be read into the appropriate portion of the agenda. Please complete the Public Comment Form, which can be found at the www.glenellyn.org/publiccomment. All public comments will be received and read by the Village Clerk. These temporary meeting procedures will be eliminated once the emergency declaration is lifted.

E. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$2,116,532.68. These agenda items have been reviewed by the Management Team & Village Attorney and are consistent with the Village's purchasing policy (Trustee Pryde):

1. Total Expenditures (Payroll and Vouchers) - \$2,116,532.68
2. Glen Ellyn Village Board - Special Meeting - Mar 17, 2020 7:00 PM
3. Resolution No. 20-05, A Resolution to Ratify the Actions taken in Executive Orders 2 and 3 to Extend the Authority Granted to the Village President Under Ordinance No. 6773 (Village Attorney Mathews)
4. Ordinance No. 6777-VC, An Ordinance to Amend Section 3-19-11 (Classification of Licenses), Section 3-19-12 (Restriction of Number of Licenses) and Section 3-19-13 (License Fees) of the Village Code of Glen Ellyn, Illinois be Creating a Class A-6 Liquor License Classification for the Glen Art Theatre located at 540 Crescent Boulevard (Economic Development Coordinator Goyal)
5. Resolution No. 20-06, A Resolution Vacating Public Utility and Drainage Easements Associated with the Raising Cane's Chicken Fingers Redevelopment of the Property located at 495 – 499 Roosevelt Road (Community Development Director Springer)
6. Resolution No. 20-07, A Resolution Accepting Public Utility and Drainage Easements Associated with the New Construction of a Single-Family Home located at 680 Lenox Road (Community Development Director Springer)

F. Construction Access Agreement for Civic Center Parking Garage (Presented by Assistant Village Manager Holmer) (Trustee Pryde)

1. Ordinance No. 6776, An Ordinance Authorizing the Adoption of a Construction Access Agreement at 427 N. Main Street Necessary for the Demolition of 423 N. Main Street and Undergrounding of Utilities behind the Civic Center, Contingent Upon Attorney Review

G. Environmental Engineering Services (Presented by Professional Engineer Daubert) (Trustee Thompson)

1. Motion to authorize the Village Manager to execute an agreement with Huff and Huff, Inc. in the not-to-exceed amount of \$15,810 for environmental engineering services associated with the remediation of the Village's Main Street parking lot to be expensed to the Central Business District TIF Fund and Developer Deposited Funds.
2. Motion to authorize the Village Manager to execute an agreement with Huff and Huff, Inc. in the not-to-exceed amount of \$11,357 for environmental engineering soil management assistance services associated with the APEX 400 Development Project to be expensed from the Developer Deposited Funds.

H. Redevelopment Agreement Amendment (Presented by Community Development Director Springer) (Trustee Enright)

1. Ordinance No. 6778, An Ordinance Approving a First Amendment to the Redevelopment Agreement Between the Village of Glen Ellyn and GSP Development, LLC concerning 400 & 418- 424 N. Main Street.

I. Financial Impact of COVID-19 (Presented by Finance Director Coyle) (Discussion Only)

1. Finance Director Coyle will present the preliminary financial modeling of the impact of COVID-19.

J. Reminders

1. A Village Board Meeting is scheduled for Monday, April 27, 2020 at 7:00 PM.
2. A Village Board Meeting is scheduled for Monday, May 11, 2020 at 7:00 PM.

K. Other Business

L. Adjournment



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 04/13/20 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Vouchers
Prepared By: Lori Thomas

SCHEDULED

AGENDA ITEM (ID # 4434)

DOC ID: 4434

Total Expenditures (Payroll and Vouchers) - \$2,116,532.68

Please see the attached report.

ATTACHMENTS:

- Vouchers 2020-04-13 (PDF)

Approval of Vouchers
For the Village Board Meeting on April 13, 2020

EXPENDITURES:

Accounts Payable Warrant 0320-3	3/20/2020	\$689,080.66
Accounts Payable Warrant 0320-4	3/27/2020	\$632,411.33
Accounts Payable Warrant 0320-5	3/27/2020	\$45,020.72
Accounts Payable Warrant 0420-1	4/3/2020	\$208,796.91
Sub-Total		\$1,575,309.62

Warrant Total \$1,575,309.62

PAYROLL EXPENDITURES**March 27, 2020**

Net Employee Payroll Checks \$335,114.47

Employee & Employer Payroll Deductions:

Employee Deductions*	\$153,518.36
IMRF - Employer contribution	\$25,565.11
Social Security/Medicare Tax Withheld - Employer portion	\$27,025.12

Total Payroll \$541,223.06 \$541,223.06

GRAND TOTAL \$2,116,532.68

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2 3M COMPANY											
105750		03/09/2020		0420-1	239680	3,519.44	3,519.44	04/02/2020	INV	PD	SIGN FABRICATION MATERIAL
INVOICE:9406951111				CHECKDATE:04/03/2020							
105749		03/11/2020		0420-1	239680	557.93	557.93	04/02/2020	INV	PD	SIGN FABRICATION MATERIAL
INVOICE:9406974013				CHECKDATE:04/03/2020							
						4,077.37					
52 SOUTH WEST INDUSTRIES INC											
105687		11/22/2019		0320-4	239594	255.00	255.00	03/26/2020	INV	PD	ELEVATOR MAINTENANCE
INVOICE:20364-B3L9				CHECKDATE:03/27/2020							
65 AT&T											
105273		02/16/2020		0320-3	239515	64.07	64.07	03/17/2020	INV	PD	630z9901315407 3/20 MONTHLY SE
INVOICE:02-16-20 5407				CHECKDATE:03/20/2020							
105603		03/04/2020		0320-4	239598	109.47	109.47	03/25/2020	INV	PD	152796430 4/20 PW SCADA
INVOICE:03-04-20 6430				CHECKDATE:03/27/2020							
105611		03/16/2020		0320-4	239597	64.07	64.07	03/25/2020	INV	PD	630 Z99 0131 5407 04/20 AT&T
INVOICE:3-16-20 5407				CHECKDATE:03/27/2020							
						237.61					
120 CANON SOLUTIONS AMERICA, INC											
105806		03/13/2020		0420-1	239687	796.00	796.00	04/02/2020	INV	PD	LINKS & CD COPIERS CHRGES
INVOICE:21191694				CHECKDATE:04/03/2020							
105805		03/13/2020		0420-1	239687	205.97	205.97	04/02/2020	INV	PD	PD ADMIN COPIER CHRGES
INVOICE:21191700				CHECKDATE:04/03/2020							
						1,001.97					
141 SENTRY SECURITY											
105579		03/01/2020		0320-4	239652	192.39	192.39	03/24/2020	INV	PD	RECURRING ALARM SERVICES
INVOICE:261787				CHECKDATE:03/27/2020							
172 COLLEGE OF DUPAGE											
105361		02/24/2020		0320-3	239522	297.50	297.50	03/17/2020	INV	PD	AMMUNITION - P.D.
INVOICE:02-24-20				CHECKDATE:03/20/2020							
175 COMMONWEALTH EDISON COMPANY											
105605		03/18/2020		0320-4	239608	56.50	56.50	03/25/2020	INV	PD	5996086157 03/20 COMED
INVOICE:03-18-20 6157				CHECKDATE:03/27/2020							
105748		04/02/2020		0420-1	239692	79,828.53	79,828.53	04/02/2020	INV	PD	0201104136 2/20 COM ED
INVOICE:2-14-20 4136				CHECKDATE:04/03/2020							
105430		03/10/2020		0320-3	239523	26.74	26.74	03/19/2020	INV	PD	0020022084 3/20 COM ED
INVOICE:3-10-20 2084				CHECKDATE:03/20/2020							
105429		03/10/2020		0320-4	239609	219.14	219.14	03/19/2020	INV	PD	0082045001 3/20 COM ED
INVOICE:3-10-20 5001				CHECKDATE:03/27/2020							
105428		03/10/2020		0320-3	239523	29.17	29.17	03/19/2020	INV	PD	2217156139 03/20 COM ED
INVOICE:3-10-20 6139				CHECKDATE:03/20/2020							
105576		02/17/2020		0320-4	239608	449.85	449.85	03/24/2020	INV	PD	4145057007 3/20 COM ED

VILLAGE OF GLEN ELLYN



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:3-17-20 7007			CHECKDATE:03/27/2020								
105804		03/19/2020	0420-1		239693	25.83	25.83	04/02/2020	INV	PD	6465153008 3/20 COM ED
INVOICE:3-19-20 3008			CHECKDATE:04/03/2020								
182 CONSERV FS INC						80,635.76					
105615		03/16/2020	0320-4		239610	1,060.84	1,060.84	03/25/2020	INV	PD	TURF SUPPLIES
INVOICE:66035517			CHECKDATE:03/27/2020								
198 HERITAGE-CRYSTAL CLEAN INC											
105755		03/11/2020	0420-1		239700	178.45	178.45	04/02/2020	INV	PD	PARTS CLEANER SERVICE
INVOICE:16179177			CHECKDATE:04/03/2020								
204 DAILY HERALD											
105807		02/29/2020	0420-1		239695	194.35	194.35	04/02/2020	INV	PD	BID NOTICES
INVOICE:43678			CHECKDATE:04/03/2020								
216 DELL MARKETING L.P.											
105590		02/11/2020	0320-4		239612	488.82	488.82	03/24/2020	INV	PD	MONITORS FOR PW
INVOICE:10373903001			CHECKDATE:03/27/2020								
105604		03/16/2020	0320-4		239612	977.84	977.84	03/25/2020	INV	PD	MONITOR BUNDLE/MONITOR STAND
INVOICE:10380663658			CHECKDATE:03/27/2020								
230 DLS CUSTOM EMBROIDERY						1,466.66					
105809		01/31/2020	0420-1		239696	1,252.36	1,252.36	04/02/2020	INV	PD	UNIFORMS - EMBROIDERY
INVOICE:67739			CHECKDATE:04/03/2020								
105808		02/11/2020	0420-1		239696	24.00	24.00	04/02/2020	INV	PD	UNIFORMS - EMBROIDERY
INVOICE:67851			CHECKDATE:04/03/2020								
246 DUPAGE COUNTY ANIMAL CARE AND CONTROL						1,276.36					
105641		03/04/2020	0320-4		239617	285.00	285.00	03/13/2020	INV	PD	ANIMAL CONTROL SERVICES
INVOICE:6155			CHECKDATE:03/27/2020								
249 DUPAGE COUNTY											
105364		03/02/2020	0320-4		239615	313.50	313.50	03/17/2020	INV	PD	RECORDER FEES FEB 20
INVOICE:105364			CHECKDATE:03/27/2020								
105363		11/30/2019	0320-4		239616	28,153.79	28,153.79	03/17/2020	INV	PD	ETSB SHARING COSTS 2019
INVOICE:19-PRMS111			CHECKDATE:03/27/2020								
250 DUPAGE COUNTY PUBLIC WORKS						28,467.29					
105777		03/10/2020	0420-1		239697	21.66	21.66	04/02/2020	INV	PD	SEWER MAINTENANCE 12/2/19-1/29
INVOICE:105777			CHECKDATE:04/03/2020								
256 DUPAGE MAYORS & MANAGERS CONF.											

VILLAGE OF GLEN ELLYN



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105634 INVOICE:11019A		03/05/2020		0320-4	239618	110.00		110.00	03/25/2020	INV	PD	LEGISLATIVE DINNER (2) PEOPLE
				CHECKDATE:03/27/2020								
			262	DUPAGE WATER COMMISSION								
DPWC-136 INVOICE:DPWC-152		02/29/2020		0320-3	24354	324,108.61		324,108.61	03/18/2020	DIR	PD	WATER COSTS - FEB 20
				CHECKDATE:03/18/2020								
			291	EUCLID BEVERAGE, LLC								
105308 INVOICE:W-12009005		03/05/2020		0320-3	239533	852.00		852.00	03/17/2020	INV	PD	BEVERAGE RESALE
				CHECKDATE:03/20/2020								
			311	THE TERRAMAR GROUP, INC								
105756 INVOICE:74406		03/06/2020		0420-1	239698	222.55		222.55	04/02/2020	INV	PD	INVENTORY: BEACON LIGHTS
				CHECKDATE:04/03/2020								
			330	GALETON GLOVES INC								
105778 INVOICE:2544024		03/10/2020		0420-1	239699	113.70		113.70	04/02/2020	INV	PD	GLOVES FOR FORESTRY/STREETS
				CHECKDATE:04/03/2020								
			355	GLEN ELLYN PUBLIC LIBRARY								
PPRT-119 INVOICE:PPRT-138		03/24/2020		0320-4	24540	941.16		941.16	03/24/2020	DIR	PD	PPRT TO LIBRARY
				CHECKDATE:03/27/2020								
			360	GLENBARD W. W. TREATMENT PLT.								
1051911 INVOICE:FY20-1		03/24/2020		0320-4	24541	295,006.50		295,006.50	03/24/2020	DIR	PD	MONTHLY FLOW BILL MARCH 2020
				CHECKDATE:03/27/2020								
			368	GRACE LUTHERAN CHURCH								
9689411 INVOICE:GRACE-102		03/18/2020		0320-4	239623	320.00		320.00	03/18/2020	INV	PD	CUSTODIAL/TELECOM
				CHECKDATE:03/27/2020								
			389	HOLSTEIN'S GARAGE								
105695 INVOICE:1199		02/29/2020		0320-4	239626	210.00		210.00	03/26/2020	INV	PD	SAFETY LANE TESTS FEB 2020
				CHECKDATE:03/27/2020								
			414	ILLINOIS DEPT. OF REVENUE								
ST-1-158 INVOICE:ST-1-175		03/24/2020		0320-4	24518	8,727.00		8,727.00	03/24/2020	DIR	PD	LINKS SALES TAX
				CHECKDATE:03/24/2020								
			546	LEN'S ACE HARDWARE, INC.								
105372 INVOICE:94352		03/03/2020		0320-3	239545	4.19		4.19	03/17/2020	INV	PD	HARDWARE
				CHECKDATE:03/20/2020								
105373 INVOICE:94380		03/04/2020		0320-3	239545	8.97		8.97	03/17/2020	INV	PD	CLEANING SUPPLIES
				CHECKDATE:03/20/2020								

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105622		03/04/2020		0320-4	239632	21.57	21.57	03/25/2020	INV	PD		HARDWARE SUPPLIES
INVOICE:94382			CHECKDATE:03/27/2020									
105619		03/05/2020		0320-4	239632	4.40	4.40	03/25/2020	INV	PD		HARDWARE SUPPLIES
INVOICE:94388			CHECKDATE:03/27/2020									
105374		03/09/2020		0320-3	239545	40.44	40.44	03/17/2020	INV	PD		MISC SUPPLIES
INVOICE:94440			CHECKDATE:03/20/2020									
105620		03/10/2020		0320-4	239632	4.03	4.03	03/25/2020	INV	PD		HARDWARE SUPPLIES
INVOICE:94466			CHECKDATE:03/27/2020									
105623		03/11/2020		0320-4	239632	25.18	25.18	03/25/2020	INV	PD		HARDWARE SUPPLIES
INVOICE:94479			CHECKDATE:03/27/2020									
105759		03/12/2020		0420-1	239708	17.21	17.21	04/02/2020	INV	PD		SPRAYER
INVOICE:94516			CHECKDATE:04/03/2020									
105760		03/13/2020		0420-1	239708	21.59	21.59	04/02/2020	INV	PD		CARTRIDGE FILTER
INVOICE:94529			CHECKDATE:04/03/2020									
105625		03/16/2020		0320-4	239632	17.99	17.99	03/25/2020	INV	PD		HARDWARE SUPPLIES
INVOICE:945559			CHECKDATE:03/27/2020									
105624		03/17/2020		0320-4	239632	10.76	10.76	03/25/2020	INV	PD		HARDWARE SUPPLIES
INVOICE:94572			CHECKDATE:03/27/2020									
105762		03/17/2020		0420-1	239708	9.87	9.87	04/02/2020	INV	PD		HARDWARE
INVOICE:94574			CHECKDATE:04/03/2020									
105761		03/19/2020		0420-1	239708	2.69	2.69	04/02/2020	INV	PD		HARDWARE
INVOICE:94595			CHECKDATE:04/03/2020									
105621		03/19/2020		0320-4	239632	18.88	18.88	03/25/2020	INV	PD		HARDWARE SUPPLIES
INVOICE:94597			CHECKDATE:03/27/2020									
105782		03/25/2020		0420-1	239708	20.69	20.69	04/02/2020	INV	PD		CLEANING SUPPLIES
INVOICE:94656			CHECKDATE:04/03/2020									
						228.46						
595 MENARDS, INC.												
105377		03/03/2020		0320-3	239547	4.39	4.39	03/17/2020	INV	PD		SUPPLIES
INVOICE:38147			CHECKDATE:03/20/2020									
105376		03/04/2020		0320-3	239547	27.02	27.02	03/17/2020	INV	PD		HAND TOOLS
INVOICE:38202			CHECKDATE:03/20/2020									
105765		03/12/2020		0420-1	239709	125.89	125.89	04/02/2020	INV	PD		CLEANING SUPPLIES
INVOICE:38775			CHECKDATE:04/03/2020									
						157.30						
612 KONICA MINOLTA BUSINESS SOLUTIONS INC												
105813		03/20/2020		0420-1	239706	275.00	275.00	04/02/2020	INV	PD		ACCT 50176 KONICA COPIER
INVOICE:35142343			CHECKDATE:04/03/2020									
105814		03/20/2020		0420-1	239705	226.00	226.00	04/02/2020	INV	PD		ACCT 1337661 KONICA COPIER
INVOICE:410077929			CHECKDATE:04/03/2020									
						501.00						
635 NATIONAL ELEVATOR INSPECTION SVCS INC												
105132		02/26/2020		0320-3	239554	130.00	130.00	03/09/2020	INV	PD		INSPECTION SERVICES
INVOICE:380919			CHECKDATE:03/20/2020									
643 NEENAH FOUNDRY COMPANY												
105380		02/25/2020		0320-3	239555	1,872.00	1,872.00	03/17/2020	INV	PD		OPEN PICK SANITARY REPLACEMENT
INVOICE:359352			CHECKDATE:03/20/2020									

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
644 NETTOYER, INC.												
105700		02/29/2020		0320-4	239633	195.25		195.25	03/26/2020	INV	PD	CAR WASHES - FEB 2020
INVOICE:7564		CHECKDATE:03/27/2020										
651 NORTHERN ILLINOIS GAS COMPANY												
105443		01/29/2019		0320-3	239557	56.14		56.14	03/19/2020	INV	PD	05-47-62-10009
INVOICE:1-29-20 0547		CHECKDATE:03/20/2020										
105382		02/10/2020		0320-3	239557	252.21		252.21	03/17/2020	INV	PD	33-46-52-10004 2/20 NICOR
INVOICE:2-10-20 3346		CHECKDATE:03/20/2020										
105383		02/10/2020		0320-3	239557	154.55		154.55	03/17/2020	INV	PD	65-16-52-10009 2/20 NICOR
INVOICE:2-10-20 6516		CHECKDATE:03/20/2020										
105440		03/11/2020		0320-3	239557	246.79		246.79	03/19/2020	INV	PD	33-46-52-10004
INVOICE:3-11-20 3346		CHECKDATE:03/20/2020										
105441		03/11/2020		0320-3	239557	136.26		136.26	03/19/2020	INV	PD	65-16-52-10009 03/20 NICOR
INVOICE:3-11-20 6516		CHECKDATE:03/20/2020										
105609		03/18/2020		0320-4	239642	41.06		41.06	03/25/2020	INV	PD	73-43-95-02235 03/20 NICOR
INVOICE:3-17-20 7343		CHECKDATE:03/27/2020										
105608		03/18/2020		0320-4	239642	130.92		130.92	03/25/2020	INV	PD	28-61-60-10006 3/20 NICOR
INVOICE:3-18-20 2861		CHECKDATE:03/27/2020										
105610		03/18/2020		0320-4	239642	18.67		18.67	03/25/2020	INV	PD	86-07-35-90647 03/20 NICOR
INVOICE:3-18-20 8607		CHECKDATE:03/27/2020										
105442		03/02/2020		0320-3	239557	58.89		58.89	03/19/2020	INV	PD	05-47-62-10009 3/20
INVOICE:3-2-20 0547		CHECKDATE:03/20/2020										
105607		03/20/2020		0320-4	239642	788.64		788.64	03/25/2020	INV	PD	07-07-64-15582 03/20 NICOR
INVOICE:3-20-20 0707		CHECKDATE:03/27/2020										
105606		03/20/2020		0320-4	239642	232.84		232.84	03/25/2020	INV	PD	14-78-54-45330 3/20 NICOR
INVOICE:3-20-20 1478		CHECKDATE:03/27/2020										
						2,116.97						
665 O'HARE TRUCK/TOWING SERVICE, INC.												
105639		03/07/2020		0320-4	239643	156.00		156.00	03/13/2020	INV	PD	TOWING - P.D.
INVOICE:637261		CHECKDATE:03/27/2020										
666 JACK GRAY TRANSPORT INC												
105287		09/30/2019		0320-3	239560	428.23		428.23	03/05/2020	INV	PD	DELIVERY SERVICES
INVOICE:42919		CHECKDATE:03/20/2020										
676 PACKEY WEBB FORD, INC.												
105275		02/27/2020		0320-3	239561	393.93		393.93	03/17/2020	INV	PD	PW#273 EGR VALVE
INVOICE:150066		CHECKDATE:03/20/2020										
105277		02/28/2020		0320-3	239562	45.78		45.78	03/04/2020	INV	PD	PW#223 PRESSURE SENSOR
INVOICE:150090		CHECKDATE:03/20/2020										
105278		03/02/2020		0320-3	239562	365.00		365.00	03/04/2020	INV	PD	PW#238 BATTERY KIT
INVOICE:150104		CHECKDATE:03/20/2020										
105389		03/05/2020		0320-3	239562	313.31		313.31	03/11/2020	INV	PD	PW#231 DUAL BATTERY KIT
INVOICE:150154		CHECKDATE:03/20/2020										
105387		03/05/2020		0320-3	239562	313.31		313.31	03/11/2020	INV	PD	PW #231 DUAL BATTERY KIT
INVOICE:150155		CHECKDATE:03/20/2020										
105388		03/05/2020		0320-3	239562	313.31		313.31	03/11/2020	INV	PD	PW#244 DUAL BATTERY KIT

VILLAGE OF GLEN ELLYN

VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:150156			CHECKDATE:03/20/2020									
105390		03/05/2020		0320-3	239562	313.31		313.31	03/11/2020	INV	PD	PW#260 DUAL BATTERY KIT
INVOICE:150157			CHECKDATE:03/20/2020									
105386		03/11/2020		0320-3	239562	-31.56		-31.56	03/11/2020	CRM	PD	CREDIT - ORIGINAL INV 150104
INVOICE:150247			CHECKDATE:03/20/2020									
105768		03/18/2020		0420-1	239712	33.75		33.75	04/02/2020	INV	PD	PD #018 BUSHING
INVOICE:150330			CHECKDATE:04/03/2020									
						2,060.14						
700 THE PITNEY BOWES BANK INC												
105722		03/12/2020		0320-4	24542	4,000.00		4,000.00	03/30/2020	DIR	PD	POSTAGE 3/12/20
INVOICE:105722			CHECKDATE:03/30/2020									
105444		02/27/2020		0320-3	239566	496.23		496.23	03/19/2020	INV	PD	LEASING CHRGES 2/9/20-5/8/20
INVOICE:3103773672			CHECKDATE:03/20/2020									
105290		02/27/2020		0320-3	239566	435.00		435.00	03/10/2020	INV	PD	CONTRACT 7283393001 12/30/19-3
INVOICE:3103774157			CHECKDATE:03/20/2020									
						4,931.23						
738 RAY O'HERRON CO. INC.												
105650		02/21/2020		0320-4	239644	92.59		92.59	03/13/2020	INV	PD	UNIFORMS
INVOICE:2010808-IN			CHECKDATE:03/27/2020									
105651		02/25/2020		0320-4	239644	19.99		19.99	03/13/2020	INV	PD	UNIFORMS
INVOICE:2011374-IN			CHECKDATE:03/27/2020									
105637		02/25/2020		0320-4	239644	244.84		244.84	03/13/2020	INV	PD	UNIFORMS P.D.
INVOICE:2011375-IN			CHECKDATE:03/27/2020									
105644		02/26/2020		0320-4	239644	47.95		47.95	03/13/2020	INV	PD	UNIFORMS
INVOICE:2011684-IN			CHECKDATE:03/27/2020									
105646		02/26/2020		0320-4	239644	29.95		29.95	03/13/2020	INV	PD	UNIFORMS
INVOICE:2011685-IN			CHECKDATE:03/27/2020									
105647		02/26/2020		0320-4	239644	29.95		29.95	03/13/2020	INV	PD	UNIFORMS
INVOICE:2011686-IN			CHECKDATE:03/27/2020									
105648		02/26/2020		0320-4	239644	49.00		49.00	03/13/2020	INV	PD	UNIFORMS
INVOICE:2011687-IN			CHECKDATE:03/27/2020									
105818		02/26/2020		0420-1	239711	570.91		570.91	04/02/2020	INV	PD	UNIFORMS P.D.
INVOICE:2011689-IN			CHECKDATE:04/03/2020									
105643		02/26/2020		0320-4	239644	518.96		518.96	03/13/2020	INV	PD	UNIFORMS
INVOICE:2011690-IN			CHECKDATE:03/27/2020									
105649		02/28/2020		0320-4	239644	106.00		106.00	03/13/2020	INV	PD	UNIFORMS
INVOICE:2012143-IN			CHECKDATE:03/27/2020									
105645		02/28/2020		0320-4	239644	143.92		143.92	03/13/2020	INV	PD	UNIFORMS
INVOICE:2012144-IN			CHECKDATE:03/27/2020									
105654		03/04/2020		0320-4	239644	58.50		58.50	03/13/2020	INV	PD	UNIFORMS
INVOICE:2013126-IN			CHECKDATE:03/27/2020									
105815		03/09/2020		0420-1	239711	98.99		98.99	04/02/2020	INV	PD	UNIFORMS PD
INVOICE:2014174-IN			CHECKDATE:04/03/2020									
105816		03/09/2020		0420-1	239711	49.00		49.00	04/02/2020	INV	PD	UNIFORMS P.D.
INVOICE:2014176-IN			CHECKDATE:04/03/2020									
105817		03/09/2020		0420-1	239711	177.98		177.98	04/02/2020	INV	PD	UNIFORMS P.D.
INVOICE:2014177-IN			CHECKDATE:04/03/2020									
						2,238.53						
764 ROTARY CLUB OF GLEN ELLYN												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105280		02/01/2020		0320-4	239649	147.00		147.00	03/04/2020	INV	PD	MONTHLY DUES - M.FRANZ
INVOICE:7397			CHECKDATE:03/27/2020									
105394		02/01/2020		0320-3	239572	147.00		147.00	03/11/2020	INV	PD	MONTHLY DUES - P.NORTON
INVOICE:7408			CHECKDATE:03/20/2020									
806 STANDARD EQUIPMENT COMPANY						294.00						
105583		12/18/2019		0320-4	239654	1,099.68		1,099.68	03/24/2020	INV	PD	BATTERY, SEALS
INVOICE:018443			CHECKDATE:03/27/2020									
105282		02/19/2020		0320-3	239580	442.66		442.66	03/04/2020	INV	PD	PW#259 MOTOR MOUNT
INVOICE:P20033			CHECKDATE:03/20/2020									
105281		02/20/2020		0320-3	239580	425.25		425.25	03/04/2020	INV	PD	PW#259 MAIN BROOM MANDREL
INVOICE:P20051			CHECKDATE:03/20/2020									
105399		02/26/2020		0320-3	239580	332.51		332.51	03/11/2020	INV	PD	HYDRO EXCAVATING BLADE
INVOICE:P20150			CHECKDATE:03/20/2020									
105397		03/02/2020		0320-3	239580	12.66		12.66	03/11/2020	INV	PD	ANNUAL REPAIR EQUIPMENT
INVOICE:P20258			CHECKDATE:03/20/2020									
826 SUBURBAN DOOR CHECK & LOCK SERVICE INC						2,312.76						
105578		02/28/2020		0320-4	239657	202.50		202.50	03/24/2020	INV	PD	ENTRANCE TO AU ROOM CC
INVOICE:IN524247			CHECKDATE:03/27/2020									
105577		03/03/2020		0320-4	239657	213.75		213.75	03/24/2020	INV	PD	DOOR REPAIR IN LUNCHROOM
INVOICE:IN524257			CHECKDATE:03/27/2020									
853 TERMINAL SUPPLY CO, INC						416.25						
105586		03/02/2020		0320-4	239659	538.18		538.18	03/24/2020	INV	PD	BATTERY CABLES
INVOICE:22203-00			CHECKDATE:03/27/2020									
105587		03/05/2020		0320-4	239659	181.84		181.84	03/24/2020	INV	PD	OPERATING SUPPLIES
INVOICE:23355-00			CHECKDATE:03/27/2020									
854 TERRACE SUPPLY COMPANY						720.02						
105588		02/29/2020		0320-4	239660	24.07		24.07	03/24/2020	INV	PD	OXYGEN/ACETYLENE RENTAL
INVOICE:1009194			CHECKDATE:03/27/2020									
865 ACUSHNET COMPANY												
105331		03/06/2020		0320-3	239585	246.99		246.99	03/12/2020	INV	PD	PRODUCT RESALE
INVOICE:908772594			CHECKDATE:03/20/2020									
105330		03/06/2020		0320-3	239585	80.15		80.15	03/12/2020	INV	PD	PRODUCT RESALE
INVOICE:908775056			CHECKDATE:03/20/2020									
105332		03/06/2020		0320-3	239585	110.24		110.24	03/12/2020	INV	PD	PRODUCT RESALE
INVOICE:908775377			CHECKDATE:03/20/2020									
105671		03/07/2020		0320-4	239662	1,137.04		1,137.04	03/17/2020	INV	PD	PRO SHOP INVENTORY
INVOICE:908780589			CHECKDATE:03/27/2020									
105672		03/07/2020		0320-4	239662	1,119.60		1,119.60	03/17/2020	INV	PD	PRO SHOP INVENTORY
INVOICE:908780591			CHECKDATE:03/27/2020									

VILLAGE OF GLEN ELLYN



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
872 TRAFFIC CONTROL & PROTECTION INC						2,694.02					
105771		03/10/2020		0420-1	239716	842.00	842.00	04/02/2020	INV	PD	SIGN MATERIAL STREET
INVOICE:103556							CHECKDATE:04/03/2020				
884 U.S. FOODSERVICE, INC.											
105631		03/19/2020		0320-4	239668	95.76	95.76	03/25/2020	INV	PD	COOKWARE
INVOICE:24446							CHECKDATE:03/27/2020				
105337		03/03/2020		0320-3	239589	13.29	13.29	03/12/2020	INV	PD	FOOD RESALE
INVOICE:2473183							CHECKDATE:03/20/2020				
105340		03/06/2020		0320-3	239589	235.13	235.13	03/12/2020	INV	PD	FOOD RESALE
INVOICE:2586559							CHECKDATE:03/20/2020				
105339		03/06/2020		0320-3	239589	230.22	230.22	03/12/2020	INV	PD	KITCHEN SUPPLIES
INVOICE:2586560							CHECKDATE:03/20/2020				
105338		03/05/2020		0320-3	239589	4,004.49	4,004.49	03/12/2020	INV	PD	FOOD RESALE
INVOICE:2586563							CHECKDATE:03/20/2020				
105336		03/07/2020		0320-3	239589	269.38	269.38	03/12/2020	INV	PD	FOOD RESALE
INVOICE:2616796							CHECKDATE:03/20/2020				
105334		03/08/2020		0320-3	239589	2,841.89	2,841.89	03/12/2020	INV	PD	FOOD RESALE
INVOICE:2696880							CHECKDATE:03/20/2020				
105335		03/10/2020		0320-3	239589	24.76	24.76	03/12/2020	INV	PD	FOOD RESALE
INVOICE:2708848							CHECKDATE:03/20/2020				
105632		03/19/2020		0320-4	239668	49.85	49.85	03/25/2020	INV	PD	DRY GOODS
INVOICE:27387							CHECKDATE:03/27/2020				
105333		03/10/2020		0320-3	239589	304.70	304.70	03/12/2020	INV	PD	FOOD RESALE
INVOICE:2742110							CHECKDATE:03/20/2020				
105670		03/12/2020		0320-4	239668	659.88	659.88	03/17/2020	INV	PD	WINE GLASSES
INVOICE:2795799							CHECKDATE:03/27/2020				
105669		03/13/2020		0320-4	239668	49.26	49.26	03/17/2020	INV	PD	DRY GOODS
INVOICE:2822856							CHECKDATE:03/27/2020				
105668		03/13/2020		0320-4	239668	2,379.07	2,379.07	03/17/2020	INV	PD	DRY GOODS, SUPPLIES, FOOD
INVOICE:2822859							CHECKDATE:03/27/2020				
105633		03/13/2020		0320-4	239668	17.59	17.59	03/25/2020	INV	PD	SUPPLIES
INVOICE:2843977							CHECKDATE:03/27/2020				
105796		03/13/2020		0420-1	239718	81.22	81.22	03/14/2020	INV	PD	CLEANING SUPPLIES
INVOICE:2848388							CHECKDATE:04/03/2020				
105630		03/18/2020		0320-4	239668	42.18	42.18	03/25/2020	INV	PD	CARVING FORKS
INVOICE:4062							CHECKDATE:03/27/2020				
105629		03/20/2020		0320-4	239668	60.70	60.70	03/25/2020	INV	PD	CARVING KNIFE
INVOICE:60322							CHECKDATE:03/27/2020				
898 UNITED STATES POSTMASTER						11,359.37					
105723		03/12/2020		0320-4	24543	3,781.27	3,781.27	03/30/2020	DIR	PD	POSTAGE 3/12/20
INVOICE:105723							CHECKDATE:03/30/2020				
105726		03/31/2020		0320-4	239679	616.16	616.16	03/31/2020	INV	PD	SENIOR MAILING - POSTAGE
INVOICE:105726							CHECKDATE:03/31/2020				
915 VERIZON WIRELESS SERVICES LLC						4,397.43					

VILLAGE OF GLEN ELLYN

VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105269		02/01/2020		0320-4	239671	1,009.48	1,009.48	03/13/2020	INV	PD	887125807 JAN 20 VERIZON PHONE
INVOICE:98474998087			CHECKDATE:03/27/2020								
105819		03/15/2020		0420-1	239720	883.29	883.29	04/02/2020	INV	PD	486486569-00001 03/20 VERIZON
INVOICE:9850543715			CHECKDATE:04/03/2020								
105820		03/15/2020		0420-1	239721	286.41	286.41	04/02/2020	INV	PD	486486569-00002 03/20 VERIZON
INVOICE:9850543716			CHECKDATE:04/03/2020								
105812		03/16/2020		0420-1	239719	704.25	704.25	04/02/2020	INV	PD	580459997-00001 03/20 VERIZON
INVOICE:9850631491			CHECKDATE:04/03/2020								
						2,883.43					
919 VILLA PARK ELECTRICAL SUPPLY CO, INC											
105797		03/25/2020		0420-1	239722	83.84	83.84	03/25/2020	INV	PD	SOCKETS
INVOICE:174446			CHECKDATE:04/03/2020								
105798		03/25/2020		0420-1	239722	81.50	81.50	03/25/2020	INV	PD	DRIVERS W/ CONNECTORS
INVOICE:174957			CHECKDATE:04/03/2020								
105664		03/17/2020		0320-4	239673	314.77	314.77	03/17/2020	INV	PD	ELECTRICAL SUPPLIES
INVOICE:175445			CHECKDATE:03/27/2020								
						480.11					
922 VILLAGE OF GLEN ELLYN											
120495-177		03/01/2020		0320-3	24342	216.88	216.88	03/17/2020	DIR	PD	120495 WATER BILL Jan/Feb
INVOICE:120495-179			CHECKDATE:03/17/2020								
121350-180		03/01/2020		0320-3	24343	35.35	35.35	03/17/2020	DIR	PD	121350 WATER BILL JAN/FEB
INVOICE:121350-181			CHECKDATE:03/17/2020								
122670-180		03/01/2020		0320-3	24344	42.25	42.25	03/17/2020	DIR	PD	122670 WATER BILL JAN/FEB
INVOICE:122670-181			CHECKDATE:03/17/2020								
4709571		03/01/2020		0320-3	24345	19.86	19.86	03/17/2020	DIR	PD	122675 WATER JAN/FEB
INVOICE:122675-105			CHECKDATE:03/17/2020								
140210-178		03/01/2020		0320-3	24379	19.86	19.86	03/19/2020	DIR	PD	140210 WATER BILL
INVOICE:140210-179			CHECKDATE:03/19/2020								
140250-177		03/01/2020		0320-3	24346	30.89	30.89	03/17/2020	DIR	PD	140250 WATER BILL JAN/FEB
INVOICE:140250-179			CHECKDATE:03/17/2020								
9451811		03/01/2020		0320-3	24341	38.86	38.86	03/17/2020	DIR	PD	WATER BILL 311130 - 02/20
INVOICE:311130-15			CHECKDATE:03/17/2020								
105351		03/01/2020		0320-3	24353	38.86	38.86	03/17/2020	DIR	PD	311140 WATER BILL - JAN/FEB
INVOICE:311140-15			CHECKDATE:03/17/2020								
315090-178		03/01/2020		0320-3	24347	221.16	221.16	03/17/2020	DIR	PD	315090 WATER BILL JAN/FEB
INVOICE:315090-179			CHECKDATE:03/17/2020								
315215-158		03/01/2020		0320-3	24380	19.86	19.86	03/19/2020	DIR	PD	315215 WATER BILL
INVOICE:315215-159			CHECKDATE:03/19/2020								
410010-179		03/01/2020		0320-3	24348	324.66	324.66	03/17/2020	DIR	PD	410010 WATER BILL JAN/FEB
INVOICE:410010-180			CHECKDATE:03/17/2020								
411170-168		03/01/2020		0320-3	24349	33.63	33.63	03/17/2020	DIR	PD	411170 WATER BILL JAN/FEB
INVOICE:411170-169			CHECKDATE:03/17/2020								
413030-175		03/01/2020		0320-3	24350	637.78	637.78	03/17/2020	DIR	PD	413030 WATER BILL JAN/FEB
INVOICE:413030-176			CHECKDATE:03/17/2020								
7934832		03/01/2020		0320-3	24352	104.47	104.47	03/17/2020	DIR	PD	423765 WATER BILL JAN/FEB
INVOICE:423765-33			CHECKDATE:03/17/2020								
423925-180		03/01/2020		0320-3	24351	91.98	91.98	03/17/2020	DIR	PD	423925 WATER BILL JAN/FEB
INVOICE:423925-181			CHECKDATE:03/17/2020								
9680711		03/24/2020		0320-4	24519	1,534.92	1,534.92	03/24/2020	DIR	PD	FOOD & BEVERAGE TAX
INVOICE:F&B-12			CHECKDATE:03/24/2020								

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
932 WALTER DEUCHLER ASSOCIATES INC						3,411.27					
105682	20180025	02/29/2020		0320-4	239613	268.50	268.50	03/26/2020	INV	PD	HILL AVE UTILITY IMPROVEMENTS
INVOICE:34888-A											
105685	20180058	02/29/2020		0320-4	239613	76.50	76.50	03/26/2020	INV	PD	CUMNOR IMPROVEMENTS PJT
INVOICE:34888-B											
						345.00					
940 ARAMARK											
105823		01/29/2020		0420-1	239684	1,235.22	1,235.22	04/02/2020	INV	PD	LINENS
INVOICE:2082391329											
105297		03/04/2020		0320-3	239513	825.80	825.80	03/11/2020	INV	PD	LINENS, MATS
INVOICE:2082439844											
105296		03/11/2020		0320-3	239513	712.06	712.06	03/11/2020	INV	PD	LINENS, MATS
INVOICE:2082449571											
						2,773.08					
948 WEST PUBLISHING CORPORATION											
105658		03/01/2020		0320-4	239676	363.83	363.83	03/15/2020	INV	PD	INFORMATION CHARGES
INVOICE:841911244											
966 WM. F. MEYER CO.											
105598		12/27/2019		0320-4	239634	248.09	248.09	03/24/2020	INV	PD	VALVES FOR METERS
INVOICE:S3765114.001											
105764		03/13/2020		0420-1	239710	258.05	258.05	04/02/2020	INV	PD	VALVES
INVOICE:S3804749.001											
						506.14					
1001 CHICAGOLAND PAVING, INC.											
105821	20190050	02/13/2020		0420-1	239690	33,774.63	33,774.63	04/02/2020	INV	PD	ROADWAY IMPROV S-C-C-E PROJECT
INVOICE:197404											
1076 CINTAS CORPORATION NO 2											
105306		03/03/2020		0320-3	239520	192.14	192.14	03/17/2020	INV	PD	FIRST AID SUPPLIES
INVOICE:5016263911											
1082 MUNICIPAL INS COOPERATIVE AGENCY											
105636		03/10/2020		0320-4	239637	500.00	500.00	03/13/2020	INV	PD	CLAIM L002858695 BASEMENT BACK
INVOICE:L002858695											
1190 HD SUPPLY FACILITIES MAINT LTD.											
105274		01/14/2020		0320-3	239590	17.54	17.54	03/17/2020	INV	PD	FREIGHT CHARGE NOT PAID ON ORI
INVOICE:114697-2											
1207 CIVILTECH ENGINEERING, INC.											

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105822 INVOICE:48633	20190058	03/16/2020		0420-1	239691	69,764.42	69,764.42	04/02/2020	INV	PD	PHASE II ENG - CBD STREETSCAPE
				CHECKDATE:04/03/2020							
1212 MURPHY & MILLER, INC											
105698 INVOICE:SVC00025914		02/28/2020		0320-4	239639	665.00	665.00	03/26/2020	INV	PD	INSTALLED THERMOSTAT
				CHECKDATE:03/27/2020							
105697 INVOICE:SVC00025930		02/28/2020		0320-4	239639	657.67	657.67	03/26/2020	INV	PD	REPLACE FAILED FREEZE STAT
				CHECKDATE:03/27/2020							
						1,322.67					
1278 UNION PACIFIC RAILROAD COMPANY											
105259 INVOICE:105259		03/10/2020		0320-3	239588	35,482.59	35,482.59	03/12/2020	INV	PD	PARKING LEASE AGREEMENT - 2018
				CHECKDATE:03/20/2020							
1435 TRAFFIC CONTROL CORPORATION											
105705 INVOICE:103508		02/28/2020		0320-4	239665	781.60	781.60	03/26/2020	INV	PD	SIGN FABRICATION/INSTALL
				CHECKDATE:03/27/2020							
1458 OFFICE DEPOT, INC											
105384 INVOICE:444949025001		02/22/2020		0320-3	239559	76.88	76.88	03/17/2020	INV	PD	SUPPLIES
				CHECKDATE:03/20/2020							
1546 ILLINOIS DEPT. OF AGRICULTURE											
105370 INVOICE:105370		03/09/2020		0320-3	239543	40.00	40.00	03/17/2020	INV	PD	PESTICIDE APPLICATORS LICENSE
				CHECKDATE:03/20/2020							
1595 PATT SUPPLY CORPORATON											
105392 INVOICE:117743		02/28/2020		0320-3	239563	858.98	858.98	03/11/2020	INV	PD	PADLOCKS FOR FOLDING STOP SIGN
				CHECKDATE:03/20/2020							
2017 ELLIOTT AUTO SUPPLY COMPANY, INC											
105365 INVOICE:50-2763253		03/09/2020		0320-3	239535	479.84	479.84	03/17/2020	INV	PD	BATTERIES
				CHECKDATE:03/20/2020							
2021 A-RELIABLE PRINTING											
105753 INVOICE:22404		03/18/2020		0420-1	239681	75.00	75.00	04/02/2020	INV	PD	PAPER STOCK
				CHECKDATE:04/03/2020							
2081 HAMPTON, LENZINI AND RENWICK, INC.											
105369 INVOICE:20200185		02/04/2020		0320-4	239624	2,100.00	2,100.00	03/17/2020	INV	PD	CONSULTING SERVICES JAN 2020
				CHECKDATE:03/27/2020							
2125 NORLAB INC.											
105381 INVOICE:82887		02/26/2020		0320-3	239558	454.00	454.00	03/17/2020	INV	PD	LIQUID POWDER TRACING DYE
				CHECKDATE:03/20/2020							

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2324 HARRIS MOTOR SPORTS, INC.											
105322		03/02/2020		0320-3	239538	2,501.66	2,501.66	03/12/2020	INV	PD	SEASONAL LEASE
INVOICE:02-253988 CHECKDATE:03/20/2020											
2687 STAPLES CONTRACT & COMMERCIAL, INC.											
105294		02/01/2020		0320-4	239655	-42.14	-42.14	02/01/2020	CRM	PD	CREDIT - ORIGINAL INV343728114
INVOICE:3438021787 CHECKDATE:03/27/2020											
105581		02/29/2020		0320-4	239655	59.88	59.88	03/24/2020	INV	PD	HAND SANITIZER
INVOICE:3440637856 CHECKDATE:03/27/2020											
105789		03/11/2020		0420-1	239714	74.52	74.52	04/02/2020	INV	PD	HAND SANITIZER
INVOICE:3441950741 CHECKDATE:04/03/2020											
105791		03/11/2020		0420-1	239714	37.05	37.05	03/11/2020	INV	PD	TOILET PAPER
INVOICE:3441950743 CHECKDATE:04/03/2020											
105792		03/11/2020		0420-1	239714	87.66	87.66	03/11/2020	INV	PD	CLEANING SUPPLIES
INVOICE:3441950744 CHECKDATE:04/03/2020											
105793		03/11/2020		0420-1	239714	11.98	11.98	03/11/2020	INV	PD	DISPOSABLE GLOVES
INVOICE:34419550745 CHECKDATE:04/03/2020											
105788		03/14/2020		0420-1	239714	1,257.85	1,257.85	04/02/2020	INV	PD	VARIOUS SUPPLIES
INVOICE:3442268745 CHECKDATE:04/03/2020											
105794		03/14/2020		0420-1	239714	100.32	100.32	03/14/2020	INV	PD	KLEENEX
INVOICE:3442268746 CHECKDATE:04/03/2020											
105784		03/14/2020		0420-1	239714	641.07	641.07	04/02/2020	INV	PD	TOILET PAPER
INVOICE:3442268748 CHECKDATE:04/03/2020											
105785		03/14/2020		0420-1	239714	190.52	190.52	04/02/2020	INV	PD	CLEANING SUPPLIES
INVOICE:3442268752 CHECKDATE:04/03/2020											
105786		03/14/2020		0420-1	239714	50.16	50.16	04/02/2020	INV	PD	KLEENEX
INVOICE:3442268756 CHECKDATE:04/03/2020											
105787		03/15/2020		0420-1	239714	192.32	192.32	04/02/2020	INV	PD	TOILET PAPER
INVOICE:344503859 CHECKDATE:04/03/2020											
						2,661.19					
3037 COZZINI BROS INC.											
105304		03/05/2020		0320-3	239527	27.00	27.00	03/17/2020	INV	PD	KNIFE SERVICE
INVOICE:C7797839 CHECKDATE:03/20/2020											
105301		03/12/2020		0320-3	239527	52.00	52.00	03/12/2020	INV	PD	FOOD RESALE
INVOICE:C7828854 CHECKDATE:03/20/2020											
						79.00					
3096 SCHOOL DISTRICT 89											
105231		03/06/2020		0320-3	239574	6,881.98	6,881.98	03/11/2020	INV	PD	IMPACT FEES FOR FEB 2020
INVOICE:03062020 CHECKDATE:03/20/2020											
3460 PATRICK & RITA BROSANAN											
105614		03/24/2020		0320-4	239603	525.00	525.00	03/25/2020	INV	PD	REFUND - PT/GREEN FEES
INVOICE:105614 CHECKDATE:03/27/2020											
3471 NFC CO. INC.											
105323		03/10/2020		0320-3	239556	175.00	175.00	03/12/2020	INV	PD	NITROGEN;OXYGEN

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:132067						CHECKDATE:03/20/2020					
3580 TRUGREEN LIMITED PARTNERSHIP											
105770		03/09/2020		0420-1	239717	399.00	399.00	04/02/2020	INV	PD	ICE MELT PELLETS
INVOICE:115838788						CHECKDATE:04/03/2020					
3752 FERGUSON ENTERPRISES, INC. #1550											
105655		03/12/2020		0320-4	239619	59.98	59.98	03/13/2020	INV	PD	URN REBUILD KIT
INVOICE:5474318						CHECKDATE:03/27/2020					
3839 PAT MITCHELL											
105437		03/18/2020		0320-3	239552	525.00	525.00	03/19/2020	INV	PD	REFUND - PT/GREE FEES
INVOICE:105437						CHECKDATE:03/20/2020					
3995 WAREHOUSE DIRECT OFFICE PRODUCTS											
105446		12/23/2019		0320-3	239591	49.77	49.77	03/19/2020	INV	PD	FREIGHT ONLY - CREDIT FOR FREI
INVOICE:4521737-1						CHECKDATE:03/20/2020					
4547 CORE & MAIN LP											
105360		03/05/2020		0320-3	239525	550.96	550.96	03/17/2020	INV	PD	HARDWARE,SUPPLIES
INVOICE:M015542						CHECKDATE:03/20/2020					
105776		03/12/2020		0420-1	239694	1,370.00	1,370.00	04/02/2020	INV	PD	(2) VALVES
INVOICE:M049521						CHECKDATE:04/03/2020					
105775		03/12/2020		0420-1	239694	548.98	548.98	04/02/2020	INV	PD	VALVE INSTALL SUPPLIES
INVOICE:M049677						CHECKDATE:04/03/2020					
105774		03/12/2020		0420-1	239694	156.00	156.00	04/02/2020	INV	PD	B-BOX KEYS
INVOICE:M050764						CHECKDATE:04/03/2020					
						2,625.94					
4576 BUTTERFIELD PARK DISTRICT											
105260		03/10/2020		0320-3	239519	6,666.50	6,666.50	03/12/2020	INV	PD	DEVELOPER DONATIONS - FEB 2020
INVOICE:105260						CHECKDATE:03/20/2020					
4655 POSITIVE PROMOTIONS, INC.											
105393		02/04/2020		0320-3	239567	412.88	412.88	03/11/2020	INV	PD	IDENTITYY THEFT HANDBOOK
INVOICE:6496463						CHECKDATE:03/20/2020					
4910 RITE-WAY CUSTOM HOMES											
105213		01/20/2020		0320-3	239570	8,096.09	8,096.09	03/11/2020	INV	PD	RESTORATION REFUND - 605 REFOR
INVOICE:01202020						CHECKDATE:03/20/2020					
5431 CHICAGO METROPOLITAN FIRE PREVENTION CO.											
105799		02/29/2020		0420-1	239688	378.00	378.00	04/02/2020	INV	PD	FIRE ALARM TESTING
INVOICE:IN00328324						CHECKDATE:04/03/2020					
5731 OAKLEY HOME BUILDERS											

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105343 INVOICE:105343		03/17/2020		0320-4	239645	2,000.00	2,000.00	03/17/2020	INV	PD		RESTORATION REFUND - 822 HILL
				CHECKDATE:03/27/2020								
			5758	SWAHM								
7247110 INVOICE:SWAHM-135		03/18/2020		0320-3	24355	229,964.14	229,964.14	03/18/2020	DIR	PD		SWAHM INSURANCE PAYMENT
				CHECKDATE:03/18/2020								
			5841	GENUINE PARTS CO-NAPA								
105379 INVOICE:02-02-20		02/28/2020		0320-3	239553	276.64	276.64	03/17/2020	INV	PD		REPLACEMENT PARTS - JAN 2020
				CHECKDATE:03/20/2020								
			5988	HR SIMPLIFIED								
105289 INVOICE:64482		03/10/2020		0320-3	239540	100.00	100.00	03/10/2020	INV	PD		FLEX/COBRA FEE MARCH 20
				CHECKDATE:03/20/2020								
			6043	CHICAGO PARTS & SOUND LLC								
105754 INVOICE:1-0134621		03/18/2020		0420-1	239689	19.39	19.39	04/02/2020	INV	PD		PW#255 ACTUATOR
				CHECKDATE:04/03/2020								
			6093	SCHAMBERGER BROTHERS, INC								
105324 INVOICE:428009		03/06/2020		0320-3	239573	168.00	168.00	03/12/2020	INV	PD		BEVERAGE RESALE
				CHECKDATE:03/20/2020								
			6366	TLP VETERINARY SERVICES								
105601 INVOICE:417682		02/29/2020		0320-4	239677	72.00	72.00	03/24/2020	INV	PD		VET SERVICES P.D. CANINE
				CHECKDATE:03/27/2020								
			6381	AFFILIATED CUSTOMER SERVICE, INC								
105752 INVOICE:S149144		03/16/2020		0420-1	239682	442.50	442.50	04/02/2020	INV	PD		FIRE ALARM MAINTENANCE
				CHECKDATE:04/03/2020								
			6405	HIGHLAND BAKING CO								
105320 INVOICE:2266715		03/05/2020		0320-3	239539	26.82	26.82	03/12/2020	INV	PD		FOOD RESALE
				CHECKDATE:03/20/2020								
105321 INVOICE:2267766		03/06/2020		0320-3	239539	57.15	57.15	03/12/2020	INV	PD		FOOD RESALE
				CHECKDATE:03/20/2020								
105319 INVOICE:2268901		03/07/2020		0320-3	239539	39.82	39.82	03/12/2020	INV	PD		FOOD RESALE
				CHECKDATE:03/20/2020								
105318 INVOICE:2269227		03/08/2020		0320-3	239539	57.21	57.21	03/12/2020	INV	PD		FOOD RESALE
				CHECKDATE:03/20/2020								
105317 INVOICE:2270737		03/10/2020		0320-3	239539	51.41	51.41	03/12/2020	INV	PD		FOOD RESALE
				CHECKDATE:03/20/2020								
105316 INVOICE:2271767		03/11/2020		0320-3	239539	65.40	65.40	03/12/2020	INV	PD		FOOD RESALE
				CHECKDATE:03/20/2020								
105780 INVOICE:2273763		03/13/2020		0420-1	239701	42.49	42.49	04/02/2020	INV	PD		FOOD RESALE
				CHECKDATE:04/03/2020								

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105673		03/14/2020		0320-4	239625	10.26		10.26	03/17/2020	INV	PD	FOOD RESALE
INVOICE:2274900			CHECKDATE:03/27/2020									
105617		03/15/2020		0320-4	239625	15.58		15.58	03/25/2020	INV	PD	FOOD RESALE
INVOICE:2275096			CHECKDATE:03/27/2020									
6470 JOHN S NEENAN						366.14						
105757		03/12/2020		0420-1	239704	888.58		888.58	04/02/2020	INV	PD	VARIOUS SUPPLIES
INVOICE:83310			CHECKDATE:04/03/2020									
105758		03/12/2020		0420-1	239704	284.00		284.00	04/02/2020	INV	PD	HOSE FOR PUMP
INVOICE:83312			CHECKDATE:04/03/2020									
6603 CHRISTINE MILLER						1,172.58						
105436		03/18/2020		0320-3	239550	59.90		59.90	03/19/2020	INV	PD	REIMBURSEMENT - DONATION BASKE
INVOICE:105436			CHECKDATE:03/20/2020									
6708 VINYL GRAPHICS												
105595		03/02/2020		0320-4	239674	1,027.77		1,027.77	03/24/2020	INV	PD	VINYL GRAPHICS
INVOICE:13034			CHECKDATE:03/27/2020									
105596		03/02/2020		0320-4	239674	336.11		336.11	03/24/2020	INV	PD	VINYL GRAPHICS
INVOICE:13035			CHECKDATE:03/27/2020									
105594		03/05/2020		0320-4	239674	190.21		190.21	03/24/2020	INV	PD	VINYL GRAPHICS
INVOICE:13060			CHECKDATE:03/27/2020									
6827 ALFRED BENESCH & COMPANY						1,554.09						
105691	20180046	02/28/2020		0320-4	239593	5,293.22		5,293.22	03/26/2020	INV	PD	TAYLOR AVE PEDESTRIAN TUNNEL
INVOICE:152551			CHECKDATE:03/27/2020									
6831 CLARK BAIRD SMITH LLP/FKA-SGDB LAW FIRM LLP												
105692		02/29/2020		0320-4	239606	595.00		595.00	03/26/2020	INV	PD	LEGAL SERVICES FILE 12790-001
INVOICE:105692			CHECKDATE:03/27/2020									
6832 POWER UP BATTERIES LLC												
105656		03/13/2020		0320-4	239600	43.70		43.70	03/13/2020	INV	PD	BATTERIES
INVOICE:P25137778			CHECKDATE:03/27/2020									
6866 JONATHAN/RACHEL BAUER												
105613		03/24/2020		0320-4	239601	525.00		525.00	03/25/2020	INV	PD	REFUND - PT/GOLF GREENS
INVOICE:105613			CHECKDATE:03/27/2020									
6942 SMITH BROTHERS TREE SERVICE												
105291		02/20/2020		0320-4	239653	1,000.00		1,000.00	03/10/2020	INV	PD	SNOW PLOW SERVICE MARCH 20
INVOICE:325			CHECKDATE:03/27/2020									
6975 THISTLE SPORTSWEAR CO LLC												



VILLAGE OF GLEN ELLYN

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105616 INVOICE:94425		03/18/2020		0320-4	239614	142.50		142.50	03/25/2020	INV	PD	GOLF SHOP ITEMS
7183 NEWEGG INC												
105676 INVOICE:1302683297		03/05/2020		0320-4	239641	2,309.97		2,309.97	03/13/2020	INV	PD	(3) LAPTOPS
7189 ARBORWEAR												
105688 INVOICE:367843		08/05/2019		0320-4	239596	125.00		125.00	03/26/2020	INV	PD	UNIFORMS
105801 INVOICE:399151		02/06/2020		0420-1	239685	869.45		869.45	04/02/2020	INV	PD	UNIFORMS
105356 INVOICE:399313		02/07/2020		0320-3	239514	20.00		20.00	03/17/2020	INV	PD	MESH BACK CAPS
105357 INVOICE:399479		02/10/2020		0320-3	239514	74.95		74.95	03/17/2020	INV	PD	(3) T-SHIRTS
105800 INVOICE:399969		02/13/2020		0420-1	239685	787.96		787.96	04/02/2020	INV	PD	UNIFORMS
105358 INVOICE:401104		02/19/2020		0320-3	239514	2,966.04		2,966.04	03/17/2020	INV	PD	UNIFORMS
105689 INVOICE:402275		02/26/2020		0320-4	239596	84.52		84.52	03/26/2020	INV	PD	UNIFORMS
105803 INVOICE:405080		03/19/2020		0420-1	239685	73.29		73.29	04/02/2020	INV	PD	UNIFORMS
105802 INVOICE:405113		03/20/2020		0420-1	239685	60.00		60.00	04/02/2020	INV	PD	UNIFORMS
						5,061.21						
7592 AQUAFIX, INC												
105354 INVOICE:30564		03/02/2020		0320-3	239512	477.54		477.54	03/17/2020	INV	PD	CLEANING SANITARY GREASE LINES
7600 STUEVER & SONS, INC												
105326 INVOICE:312358		03/11/2020		0320-3	239581	160.00		160.00	03/12/2020	INV	PD	BEER LINE CLEANING
7671 THE CONSERVATION FOUNDATION												
105288 INVOICE:12408		02/14/2020		0320-4	239611	500.00		500.00	03/05/2020	INV	PD	CONSERVATION COMMUNITY PROGRAM
7711 WINDY CITY DISTRIBUTION COMPANY												
105295 INVOICE:426209		03/05/2020		0320-3	239592	142.79		142.79	03/05/2020	INV	PD	BEVERAGE RESALE
7749 PAYMENT SERVICE NETWORK, INC												
6592148 INVOICE:PSN-88		03/24/2020		0320-4	24520	461.95		461.95	03/24/2020	DIR	PD	CUST ONLINE BANKING FEE

VILLAGE OF GLEN ELLYN



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
7762 STEPHEN HUGHES											
105368		03/01/2020		0320-3	239542	61.35	61.35	03/17/2020	INV	PD	REIMBURSE CDL LICENSE
INVOICE:105368 CHECKDATE:03/20/2020											
7787 STENSTROM PETROLEUM SERVICES GROUP											
105701		02/29/2020		0320-4	239656	202.40	202.40	03/26/2020	INV	PD	REPAIR LIFT LEVER
INVOICE:S150519 CHECKDATE:03/27/2020											
105702		03/06/2020		0320-4	239656	83.13	83.13	03/26/2020	INV	PD	FUEL DISPENSER LEVER
INVOICE:S151008 CHECKDATE:03/27/2020											
						285.53					
8032 PRO-SHOPKEEPER COMPUTER SOFTWARE CO, INC											
105310		03/01/2020		0320-3	239521	400.00	400.00	03/04/2020	INV	PD	ANNUAL SOFTWARE SUPPORT
INVOICE:402003010763 CHECKDATE:03/20/2020											
105311		03/01/2020		0320-4	239607	5,150.00	5,150.00	03/04/2020	INV	PD	ANNUAL SOFTWARE SUPPORT
INVOICE:402003010764 CHECKDATE:03/27/2020											
						5,550.00					
8565 WIDOPENWEST FINANCE LLC											
105811		03/15/2020		0420-1	239723	133.50	133.50	04/02/2020	INV	PD	013896527 3/14/20-4/13/20 CABL
INVOICE:3-15-20 6527 CHECKDATE:04/03/2020											
105597		03/03/2020		0320-4	239678	66.75	66.75	03/24/2020	INV	PD	INTERNET SERVICES P.D.
INVOICE:3-3-20 5006 CHECKDATE:03/27/2020											
						200.25					
8568 HOUSE OF GRAPHICS, INC											
105694		03/02/2020		0320-4	239627	313.00	313.00	03/26/2020	INV	PD	(2500) EVENTS BOOKMARKS
INVOICE:1911089B CHECKDATE:03/27/2020											
8678 SAMUEL A SYRACUSE											
105139		02/27/2020		0320-3	239584	102.00	102.00	03/09/2020	INV	PD	REPAIR OF LIGHT FIXTURE
INVOICE:02272020 CHECKDATE:03/20/2020											
8698 AQUA BACKFLOW, INC											
105353		03/02/2020		0320-3	239511	360.00	360.00	03/17/2020	INV	PD	TRACKING PROGRAM ANNUAL FEE
INVOICE:2020-1264 CHECKDATE:03/20/2020											
8928 BIG BELLY SOLAR, INC											
105359		01/28/2020		0320-3	239517	350.95	350.95	03/17/2020	INV	PD	REPLACED FRONT FLOOR LOCK - 54
INVOICE:30562 CHECKDATE:03/20/2020											
9084 STATE INDUSTRIAL PRODUCTS CORPORATION											
105769		03/19/2020		0420-1	239715	539.81	539.81	04/02/2020	INV	PD	CLEANING SUPPLIES
INVOICE:901428495 CHECKDATE:04/03/2020											
105783		03/23/2020		0420-1	239715	361.14	361.14	04/02/2020	INV	PD	CLEANING SUPPLIES

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:901433170			CHECKDATE:04/03/2020			900.95					
9224 ADVANCE STORES COMPANY, INC											
105352		02/28/2020		0320-3	239509	187.00	187.00	03/17/2020	INV	PD	REPLACEMENT PARTS - FEB 2020
INVOICE:FEB 2020			CHECKDATE:03/20/2020								
9358 DENNIS P SELVIG											
105284		03/05/2020		0320-4	239651	550.00	550.00	03/05/2020	INV	PD	PRE-EMPLOY ASSESSMENT
INVOICE:105284			CHECKDATE:03/27/2020								
9689 U.S. FIRE & SAFETY EQUIPMENT CO											
105580		03/05/2020		0320-4	239667	157.20	157.20	03/24/2020	INV	PD	SUPPRESSION SYSTEMS MAINTENANC
INVOICE:504834			CHECKDATE:03/27/2020								
9718 SEBIS DIRECT INC											
105341		03/10/2020		0320-3	24340	10,000.00	10,000.00	03/17/2020	DIR	PD	POSTAGE
INVOICE:105341			CHECKDATE:03/17/2020								
105795		03/11/2020		0420-1	239713	1,257.78	1,257.78	03/14/2020	INV	PD	UTILITY BILLING SERVICES - FEB
INVOICE:29516			CHECKDATE:04/03/2020								
9719 VERIZON CONNECT NWF INC.											
105593		03/01/2020		0320-4	239670	1,248.75	1,248.75	03/24/2020	INV	PD	GPS / AVL P.D. FEB 2020
INVOICE:OSV000002048110			CHECKDATE:03/27/2020								
9731 JAMES MYERS											
105626		03/16/2020		0320-4	239640	25.00	25.00	03/25/2020	INV	PD	REFUND - PT/GREEN FEES
INVOICE:105626			CHECKDATE:03/27/2020								
9750 RAPID TRANSPORT TOWING, INC											
105395		02/23/2020		0320-3	239568	165.00	165.00	03/11/2020	INV	PD	TOWING SEIZED VEHICLE - P.D.
INVOICE:2868			CHECKDATE:03/20/2020								
105640		03/09/2020		0320-4	239647	240.00	240.00	03/13/2020	INV	PD	TOWING - P.D.
INVOICE:2888			CHECKDATE:03/27/2020								
9766 HEARTLAND											
1025073		03/24/2020		0320-4	24521	516.89	516.89	03/24/2020	DIR	PD	PARKING KIOSK
INVOICE:HEARTLAND PARKING3			CHECKDATE:03/24/2020								
982669		03/24/2020		0320-4	24524	2,582.70	2,582.70	03/24/2020	DIR	PD	LINKS CREDIT CARD FEES - FOOD
INVOICE:HEARTLAND R228			CHECKDATE:03/24/2020								
6387652		03/24/2020		0320-4	24522	2,174.33	2,174.33	03/24/2020	DIR	PD	CREDIT CARD FEES - VILLAGE
INVOICE:HEARTLAND-53			CHECKDATE:03/24/2020								
9513812		03/24/2020		0320-4	24523	2,069.53	2,069.53	03/24/2020	DIR	PD	LINKS CREDIT CARD FEES - GOLF
INVOICE:HEARTLANDLINKS-14			CHECKDATE:03/24/2020								



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VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
9777 LIFELINE TRAINING LTD						7,343.45					
105642 INVOICE:81202		03/06/2020		0320-4	239604	495.00	495.00	03/13/2020	INV	PD	TRAINING P.D.
9972 BRIAN MILNAMOW											
105438 INVOICE:105438		03/18/2020		0320-3	239551	525.00	525.00	03/19/2020	INV	PD	REFUND - PT/GREEN FEES
10010 BELLA BREW COFFEE & BEVERAGE CO											
105298 INVOICE:93017		03/10/2020		0320-3	239516	215.36	215.36	03/11/2020	INV	PD	FOOD RESALE
10019 TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC											
105589 INVOICE:258788-202002-1		03/01/2020		0320-4	239666	155.00	155.00	03/24/2020	INV	PD	SEARCHES - P.D.
10033 G & B SERVICE AND RECOVERY											
105366 INVOICE:72281		03/01/2020		0320-3	239537	210.00	210.00	03/17/2020	INV	PD	TOWING SEIZED VEHICLE 3/1/20
105652 INVOICE:72292		03/11/2020		0320-4	239622	330.00	330.00	03/13/2020	INV	PD	TOWING SEIZED VEHICLE P.D.
105367 INVOICE:72335		03/01/2020		0320-3	239537	165.00	165.00	03/17/2020	INV	PD	TOWING SEIZED VEHICLE
10104 SUPREME LOBSTER CO						705.00					
105300 INVOICE:6861498		03/12/2020		0320-3	239583	801.07	801.07	03/12/2020	INV	PD	FOOD RESALE
105628 INVOICE:6864627		03/19/2020		0320-4	239658	107.00	107.00	03/25/2020	INV	PD	FOOD RESALE
105325 INVOICE:9439495		03/05/2020		0320-3	239583	565.77	565.77	03/12/2020	INV	PD	FOOD RESALE
10181 SOUTHERN GLAZER'S WINE AND SPIRITS, LLC						1,473.84					
105327 INVOICE:3096661		02/27/2020		0320-3	239579	1,381.38	1,381.38	03/12/2020	INV	PD	BEVERAGES RESALE
105328 INVOICE:3107300		03/05/2020		0320-3	239579	822.00	822.00	03/12/2020	INV	PD	BEVERAGES RESALE
105329 INVOICE:5584794		02/27/2020		0320-3	239579	64.00	64.00	03/12/2020	INV	PD	BEVERAGES RESALE
10197 INTEGRITY ENTERPRISES/						2,267.38					
105696		03/18/2020		0320-4	239628	400.00	400.00	03/26/2020	INV	PD	RESTORATION REFUND - 620 PRAIR



VILLAGE OF GLEN ELLYN

VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:105696		CHECKDATE:03/27/2020									
10363 ALEXANDER DUREK											
105432		03/18/2020		0320-3	239532	525.00	525.00	03/19/2020	INV	PD	REFUND - PT/GREEN FEES
INVOICE:105432		CHECKDATE:03/20/2020									
10456 IMPACT NETWORKING, LLC											
105781		03/06/2020		0420-1	239703	134.00	134.00	04/02/2020	INV	PD	PAPER STOCK
INVOICE:1732524		CHECKDATE:04/03/2020									
10477 TPI BUILDING CODE CONSULTANTS, INC											
105574		01/31/2020		0320-4	239664	15,455.25	15,455.25	03/24/2020	INV	PD	REVIEW, INSPECTION SERVICES -
INVOICE:202001		CHECKDATE:03/27/2020									
105575		02/29/2020		0320-4	239664	31,074.20	31,074.20	03/24/2020	INV	PD	REVIEW, INSPECTION SERVICES FE
INVOICE:202002		CHECKDATE:03/27/2020									
						46,529.45					
10526 WILLIAM TODHUNTER											
105433		03/18/2020		0320-3	239586	525.00	525.00	03/19/2020	INV	PD	REFUND - PT/GREEN FEES
INVOICE:105433		CHECKDATE:03/20/2020									
10559 ALLIED GARAGE DOOR INC											
105751		03/19/2020		0420-1	239683	297.00	297.00	04/02/2020	INV	PD	DOOR REPAIR
INVOICE:149894		CHECKDATE:04/03/2020									
105772		03/24/2020		0420-1	239683	371.42	371.42	04/02/2020	INV	PD	DOOR REPAIR
INVOICE:150099		CHECKDATE:04/03/2020									
						668.42					
10661 WEBMARC INC											
105600		03/10/2020		0320-4	239675	2,088.56	2,088.56	03/24/2020	INV	PD	INSTALL ATTIC DOOR TO CUPOLA
INVOICE:14023		CHECKDATE:03/27/2020									
10850 ANGELO GELATO ITALIANO, INC											
105302		03/12/2020		0320-3	239510	36.00	36.00	03/12/2020	INV	PD	FOOD RESALE
INVOICE:161070		CHECKDATE:03/20/2020									
10865 CHICAGO FIRE & BURGLAR DETECTION INC											
105657		03/15/2020		0320-4	239605	80.85	80.85	03/15/2020	INV	PD	ALARM MONITORING APR-JUNE 2020
INVOICE:R52726		CHECKDATE:03/27/2020									
10876 THYSSENKRUPP ELEVATOR CORPORATION											
105292		08/08/2019		0320-4	239661	175.00	175.00	03/10/2020	INV	PD	FIRE SERVICE TESTING - PD
INVOICE:6000385640		CHECKDATE:03/27/2020									
105293		02/16/2020		0320-4	239661	175.00	175.00	03/17/2020	INV	PD	FIRE SERVICE TESTING - P.D.
INVOICE:6000388176		CHECKDATE:03/27/2020									



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10906 MIDCO INC						350.00					
105378 INVOICE:342680		02/26/2020		0320-3	239548	560.00	560.00	03/17/2020	INV	PD	REPAIR CAMERA NORTH GATE P.D.
10952 CONSUMERS PACKING COMPANY											
105305 INVOICE:363100		03/10/2020		0320-3	239524	594.14	594.14	03/17/2020	INV	PD	FOOD RESALE
105299 INVOICE:363197		03/12/2020		0320-3	239524	924.85	924.85	03/12/2020	INV	PD	FOOD RESALE
10961 ILLINOIS COMMUNICATIONS SALES, INC						1,518.99					
105810 INVOICE:103002559-1		01/14/2020		0420-1	239702	99.00	99.00	04/02/2020	INV	PD	RADIO MICROPHONE
10966 MUNICIPAL CODE CORPORATION											
105635 INVOICE:340497		03/09/2020		0320-4	239638	2,010.72	2,010.72	03/25/2020	INV	PD	ELECTRONIC CODE UPDATES
11079 MATRIX PAYMENT SYSTEMS											
9439513 INVOICE:MATRIX-22		03/24/2020		0320-4	24525	18.18	18.18	03/24/2020	DIR	PD	CC PROCESSOR VEHICLE STICKERS
11084 CHASE BANK NA											
105720 INVOICE:105720		03/18/2020		0320-5	24538	18,210.07	18,210.07	03/18/2020	DIR	PD	DUE FROM LIBRARY 3/5/20 STATEM
105721 INVOICE:105720-1		03/18/2020		0320-5	24539	1,665.57	1,665.57	03/18/2020	DIR	PD	DUE FROM GWA 3/5/20 STATEMENT
892129 INVOICE:ACOA-9		03/18/2020		0320-5	24356	64.94	64.94	03/18/2020	DIR	PD	HOME DEPOT - MAINTENANCE TOOLS
8921419 INVOICE:ALLN-69		03/18/2020		0320-5	24357	65.98	65.98	03/18/2020	DIR	PD	GARVEY'S OFFICE PRODUCTS - COP
105400 INVOICE:ALLN-70		03/18/2020		0320-5	24358	42.00	42.00	03/18/2020	DIR	PD	VILLAGE LINKS - LUNCH SEARCH C
105401 INVOICE:ALLN-71		03/18/2020		0320-5	24359	60.90	60.90	03/18/2020	DIR	PD	VILLAGE LINKS - LUNCH FOR SEAR
105402 INVOICE:ALLN-72		03/18/2020		0320-5	24360	19.99	19.99	03/18/2020	DIR	PD	GOOGLE G SUITE - XTRA STORAGE
8920118 INVOICE:BALB-34		03/18/2020		0320-5	24361	35.99	35.99	03/18/2020	DIR	PD	AMAZON - COFFEE CC
105404 INVOICE:BALB-35		03/18/2020		0320-5	24362	63.96	63.96	03/18/2020	DIR	PD	AMAZON - TISSUE HOLDERS
105405 INVOICE:BALB-36		03/18/2020		0320-5	24363	382.65	382.65	03/18/2020	DIR	PD	AMAZON - VACUUM
105406 INVOICE:BALB-37		03/18/2020		0320-5	24364	121.98	121.98	03/18/2020	DIR	PD	AMAZON - COFFEE - CC
8921520		03/18/2020		0320-5	24365	44.81	44.81	03/18/2020	DIR	PD	AMAZON - LABEL TAPE

VILLAGE OF GLEN ELLYN



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:BINM-64			CHECKDATE:03/17/2020								
105408		03/18/2020	0320-5		24366	32.00	32.00	03/18/2020	DIR	PD	AUTHSMTP -SMTP SERVICES ANNUAL
INVOICE:BINM-65			CHECKDATE:03/17/2020								
105409		03/18/2020	0320-5		24367	122.42	122.42	03/18/2020	DIR	PD	AMAZON - SQUAD CAR PRINTER BAT
INVOICE:BINM-66			CHECKDATE:03/17/2020								
105410		03/18/2020	0320-5		24368	1,058.40	1,058.40	03/18/2020	DIR	PD	AMAZON - DOCUMENT SCANNERS
INVOICE:BINM-67			CHECKDATE:03/17/2020								
8921620		03/18/2020	0320-5		24369	88.20	88.20	03/18/2020	DIR	PD	DTN - WEATHER SERVICES
INVOICE:BUCD-76			CHECKDATE:03/17/2020								
105411		03/18/2020	0320-5		24370	88.20	88.20	03/18/2020	DIR	PD	DTN - WEATHER SERVICES
INVOICE:BUCD-77			CHECKDATE:03/17/2020								
105412		03/18/2020	0320-5		24371	250.00	250.00	03/18/2020	DIR	PD	APWA - AWARDS LUNCHEON
INVOICE:BUCD-78			CHECKDATE:03/17/2020								
105413		03/18/2020	0320-5		24372	25.00	25.00	03/18/2020	DIR	PD	APWA - AWARDS LUNCHEON
INVOICE:BUCD-79			CHECKDATE:03/17/2020								
105414		03/18/2020	0320-5		24373	25.00	25.00	03/18/2020	DIR	PD	APWA - AWARDS LUNCHEON
INVOICE:BUCD-80			CHECKDATE:03/17/2020								
105415		03/18/2020	0320-5		24374	30.00	30.00	03/18/2020	DIR	PD	APWA - AWARDS LUNCHEON
INVOICE:BUCD-81			CHECKDATE:03/17/2020								
105416		03/18/2020	0320-5		24375	30.00	30.00	03/18/2020	DIR	PD	APWA - AWARDS LUNCHEON
INVOICE:BUCD-82			CHECKDATE:03/17/2020								
8921021		03/18/2020	0320-5		24376	5.98	5.98	03/18/2020	DIR	PD	PETE'S FRESH MARKET - GLUTEN F
INVOICE:CHAB-231			CHECKDATE:03/17/2020								
105417		03/18/2020	0320-5		24377	45.49	45.49	03/18/2020	DIR	PD	BINNY'S - BLOODY MARY MIX
INVOICE:CHAB-236			CHECKDATE:03/17/2020								
105418		03/18/2020	0320-5		24378	72.58	72.58	03/18/2020	DIR	PD	RESTAURANT DEPOT - DISPOSABLE
INVOICE:CHAB-237			CHECKDATE:03/17/2020								
1043462		03/18/2020	0320-5		24381	173.80	173.80	03/18/2020	DIR	PD	LYONS ROAR LLC - POSTAL SUPPLI
INVOICE:CHIJ-4			CHECKDATE:03/19/2020								
105447		03/18/2020	0320-5		24382	97.65	97.65	03/18/2020	DIR	PD	AMAZON - KEBOARDS, MICE
INVOICE:CHIJ-5			CHECKDATE:03/19/2020								
105448		03/18/2020	0320-5		24383	220.94	220.94	03/18/2020	DIR	PD	AMAZON - IPHONE ACCESSORIES, S
INVOICE:CHIJ-6			CHECKDATE:03/19/2020								
8919320		03/18/2020	0320-5		24544	10.00	10.00	03/18/2020	DIR	PD	PAYPAL - MUNIS ONLINE BILL PAY
INVOICE:COYC-60			CHECKDATE:03/30/2020								
105724		03/18/2020	0320-5		24545	10.00	10.00	03/18/2020	DIR	PD	PAYPAL - MUNIS ONLINE BILL PAY
INVOICE:COYC-61			CHECKDATE:03/30/2020								
105725		03/18/2020	0320-5		24546	10.00	10.00	03/18/2020	DIR	PD	PAYPAL - MUNIS ONLINE BILL PAY
INVOICE:COYC-62			CHECKDATE:03/30/2020								
891978		03/18/2020	0320-5		24384	745.00	745.00	03/18/2020	DIR	PD	DUPAGE COUNTY - UTILITY IMP PE
INVOICE:DAUR-8			CHECKDATE:03/19/2020								
8920521		03/18/2020	0320-5		24385	298.61	298.61	03/18/2020	DIR	PD	GOOGLE - ADS
INVOICE:DETA-181			CHECKDATE:03/19/2020								
105449		03/18/2020	0320-5		24386	46.00	46.00	03/18/2020	DIR	PD	VISTAPRINT - BUSINESS CARDS
INVOICE:DETA-182			CHECKDATE:03/19/2020								
105450		03/18/2020	0320-5		24387	21.92	21.92	03/18/2020	DIR	PD	AMAZON - ENVELOPES
INVOICE:DETA-183			CHECKDATE:03/19/2020								
105451		03/18/2020	0320-5		24388	165.38	165.38	03/18/2020	DIR	PD	TRIPLESEAT - EVENT PLANNING SO
INVOICE:DETA-184			CHECKDATE:03/19/2020								
105452		03/18/2020	0320-5		24389	13.98	13.98	03/18/2020	DIR	PD	AMAZON - BATTERIES
INVOICE:DETA-185			CHECKDATE:03/19/2020								
105453		03/18/2020	0320-5		24390	31.49	31.49	03/18/2020	DIR	PD	AMAZON - STAMPS
INVOICE:DETA-186			CHECKDATE:03/19/2020								
105454		03/18/2020	0320-5		24391	104.97	104.97	03/18/2020	DIR	PD	AMAZON - WOOD CENTERPIECES
INVOICE:DETA-187			CHECKDATE:03/19/2020								

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105455		03/18/2020		0320-5	24392	33.99		33.99	03/18/2020	DIR	PD	AMAZON - PROTECTION PLAN FOR M
INVOICE:DETA-188			CHECKDATE:03/19/2020									
105456		03/18/2020		0320-5	24393	229.00		229.00	03/18/2020	DIR	PD	AMAZON - MICROPHONE
INVOICE:DETA-189			CHECKDATE:03/19/2020									
105457		03/18/2020		0320-5	24394	20.00		20.00	03/18/2020	DIR	PD	CD ONE CLEANERS - LINEN CLEANI
INVOICE:DETA-190			CHECKDATE:03/19/2020									
105458		03/18/2020		0320-5	24395	50.00		50.00	03/18/2020	DIR	PD	TRIPLESEAT - VENUE MARKETING
INVOICE:DETA-191			CHECKDATE:03/19/2020									
105459		03/18/2020		0320-5	24396	19.99		19.99	03/18/2020	DIR	PD	GOOGLE - EMAIL STORAGE
INVOICE:DETA-192			CHECKDATE:03/19/2020									
892046		03/18/2020		0320-5	24497	82.00		82.00	03/18/2020	DIR	PD	CITY OF EVANSTON - PARKING
INVOICE:DOWA-10			CHECKDATE:03/20/2020									
9198117		03/18/2020		0320-5	24397	28.94		28.94	03/18/2020	DIR	PD	AMAZON - BAIN MARIE LIDS
INVOICE:FOTT-59			CHECKDATE:03/20/2020									
105460		03/18/2020		0320-5	24398	7.47		7.47	03/18/2020	DIR	PD	JEWEL/OSCO - PUMPERNICKLE BREA
INVOICE:FOTT-60			CHECKDATE:03/20/2020									
105461		03/18/2020		0320-5	24399	74.78		74.78	03/18/2020	DIR	PD	AMAZON - METAL SPATULA
INVOICE:FOTT-61			CHECKDATE:03/20/2020									
105462		03/18/2020		0320-5	24400	49.68		49.68	03/18/2020	DIR	PD	AMAZON - QUICHE PANS
INVOICE:FOTT-62			CHECKDATE:03/20/2020									
105463		03/18/2020		0320-5	24401	19.99		19.99	03/18/2020	DIR	PD	SEVILLE CLASSICS - CART WHEELS
INVOICE:FOTT-63			CHECKDATE:03/20/2020									
105464		03/18/2020		0320-5	24402	9.74		9.74	03/18/2020	DIR	PD	JEWEL/OSCO - BUTTERNUT SQUASH
INVOICE:FOTT-64			CHECKDATE:03/20/2020									
105465		03/18/2020		0320-5	24403	29.96		29.96	03/18/2020	DIR	PD	AMAZON - BISCUIT CUTTERS
INVOICE:FOTT-65			CHECKDATE:03/20/2020									
105466		03/18/2020		0320-5	24404	119.00		119.00	03/18/2020	DIR	PD	AMAZON - BLENDER CUP
INVOICE:FOTT-66			CHECKDATE:03/20/2020									
105467		03/18/2020		0320-5	24405	32.59		32.59	03/18/2020	DIR	PD	AMAZON - TONER FOR COPIER
INVOICE:FOTT-67			CHECKDATE:03/20/2020									
105468		03/18/2020		0320-5	24406	39.90		39.90	03/18/2020	DIR	PD	AMAZON - DRIVE COUPLER FOR BLE
INVOICE:FOTT-68			CHECKDATE:03/20/2020									
8921821		03/18/2020		0320-5	24412	59.99		59.99	03/18/2020	DIR	PD	NTB - #223 WHEEL ALIGNMENT
INVOICE:FRAF-101			CHECKDATE:03/20/2020									
105473		03/18/2020		0320-5	24413	153.38		153.38	03/18/2020	DIR	PD	IL SOS - IT62 TITLE APPLICATIO
INVOICE:FRAF-102			CHECKDATE:03/20/2020									
105474		03/18/2020		0320-5	24414	154.40		154.40	03/18/2020	DIR	PD	IL SOS - 026 LICENSE PLATE REN
INVOICE:FRAF-103			CHECKDATE:03/20/2020									
105475		03/18/2020		0320-5	24415	1,270.00		1,270.00	03/18/2020	DIR	PD	WEST SUBURBAN AUTO BODY - BODY
INVOICE:FRAF-104			CHECKDATE:03/20/2020									
105476		03/18/2020		0320-5	24416	144.00		144.00	03/18/2020	DIR	PD	WEST SUBURBAN AUTO BODY - BODY
INVOICE:FRAF-105			CHECKDATE:03/20/2020									
105477		03/18/2020		0320-5	24417	369.82		369.82	03/18/2020	DIR	PD	HYDROTEX - DIESEL UST HYDRO-SO
INVOICE:FRAF-106			CHECKDATE:03/20/2020									
105478		03/18/2020		0320-5	24418	1,000.00		1,000.00	03/18/2020	DIR	PD	W&W AUTO PARTS - TRANSMISSION
INVOICE:FRAF-107			CHECKDATE:03/20/2020									
105479		03/18/2020		0320-5	24419	-50.00		-50.00	03/18/2020	CRM	PD	W&W AUTO PARTS - CREDIT
INVOICE:FRAF-108			CHECKDATE:03/20/2020									
105480		03/18/2020		0320-5	24420	59.99		59.99	03/18/2020	DIR	PD	MAVIS - #225 WHEEL ALIGNMENT
INVOICE:FRAF-109			CHECKDATE:03/20/2020									
8921921		03/18/2020		0320-5	24407	159.04		159.04	03/18/2020	DIR	PD	MARRIOTT HOTEL - ILCMA CONFERE
INVOICE:FRAM-128			CHECKDATE:03/20/2020									
105469		03/18/2020		0320-5	24408	551.80		551.80	03/18/2020	DIR	PD	GLEN OAK - SUPERVISOR'S MTG
INVOICE:FRAM-129			CHECKDATE:03/20/2020									
105470		03/18/2020		0320-5	24409	12.31		12.31	03/18/2020	DIR	PD	VILLAGE LINKS - LUNCH W J.VESE

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:FRAM-130			CHECKDATE:03/20/2020									
105471		03/18/2020		0320-5	24410	57.58		57.58	03/18/2020	DIR	PD	SUSHI UKAI - LUNCH W/ S.SPRING
INVOICE:FRAM-131			CHECKDATE:03/20/2020									
105472		03/18/2020		0320-5	24411	95.57		95.57	03/18/2020	DIR	PD	TWO ROUND HEN - LUNCH W S.SPRI
INVOICE:FRAM-132			CHECKDATE:03/20/2020									
1043472		03/18/2020		0320-5	24572	45.00		45.00	03/18/2020	DIR	PD	CONSTANT CONTACT - ONLINE NEWS
INVOICE:GOYA-4			CHECKDATE:03/31/2020									
105746		03/18/2020		0320-5	24573	34.08		34.08	03/18/2020	DIR	PD	PICNIC BASKET - ECON DEV LIBER
INVOICE:GOYA-5			CHECKDATE:03/31/2020									
105747		03/18/2020		0320-5	24574	11.01		11.01	03/18/2020	DIR	PD	TAVERN & FIRKIN - ECON DEV LIB
INVOICE:GOYA-6			CHECKDATE:03/31/2020									
8922120		03/18/2020		0320-5	24421	56.80		56.80	03/18/2020	DIR	PD	USPS POSTAL STORE - STAMPS
INVOICE:HEFJ-37			CHECKDATE:03/20/2020									
105481		03/18/2020		0320-5	24422	179.00		179.00	03/18/2020	DIR	PD	AMAZON - PRIME MEMBERSHIP
INVOICE:HEFJ-38			CHECKDATE:03/20/2020									
105482		03/18/2020		0320-5	24423	32.17		32.17	03/18/2020	DIR	PD	QUILL CORP - OFFICE SUPPLIES
INVOICE:HEFJ-39			CHECKDATE:03/20/2020									
105483		03/18/2020		0320-5	24424	17.00		17.00	03/18/2020	DIR	PD	QUILL CORP - OFFICE SUPPLIES
INVOICE:HEFJ-40			CHECKDATE:03/20/2020									
8919813		03/18/2020		0320-5	24506	52.28		52.28	03/18/2020	DIR	PD	NATCHEZ SHOOTING SUPPLY - AMMO
INVOICE:HOLC-24			CHECKDATE:03/20/2020									
8922218		03/18/2020		0320-5	24425	170.00		170.00	03/18/2020	DIR	PD	IL ASSOC OF CHIEFS
INVOICE:HOLW-51			CHECKDATE:03/20/2020									
105484		03/18/2020		0320-5	24426	60.00		60.00	03/18/2020	DIR	PD	FBI NATIONAL ACADEMY - ANNUAL
INVOICE:HOLW-52			CHECKDATE:03/20/2020									
105485		03/18/2020		0320-5	24427	199.00		199.00	03/18/2020	DIR	PD	IPELRA - CONFERENCE FEE
INVOICE:HOLW-53			CHECKDATE:03/20/2020									
105486		03/18/2020		0320-5	24428	53.93		53.93	03/18/2020	DIR	PD	GLEN OAK RESTAURANT - MTG/ FIR
INVOICE:HOLW-54			CHECKDATE:03/20/2020									
105487		03/18/2020		0320-5	24429	27.00		27.00	03/18/2020	DIR	PD	METRA - TRAIN FARE
INVOICE:HOLW-55			CHECKDATE:03/20/2020									
105488		03/18/2020		0320-5	24430	9.00		9.00	03/18/2020	DIR	PD	TAXI SERVICE - CHICAGO MTG
INVOICE:HOLW-56			CHECKDATE:03/20/2020									
105496		03/18/2020		0320-5	24439	92.88		92.88	03/18/2020	DIR	PD	AMAZON - UNIFORMS
INVOICE:HORK-100			CHECKDATE:03/20/2020									
105497		03/18/2020		0320-5	24440	10.39		10.39	03/18/2020	DIR	PD	AMAZON - COFFEE CREAMER
INVOICE:HORK-101			CHECKDATE:03/20/2020									
8922319		03/18/2020		0320-5	24431	35.88		35.88	03/18/2020	DIR	PD	AMERICAN PUBLIC WORKS ASSN - P
INVOICE:HORK-92			CHECKDATE:03/20/2020									
105489		03/18/2020		0320-5	24432	9.99		9.99	03/18/2020	DIR	PD	AMAZON - LEGAL OFFICE SUPPLIES
INVOICE:HORK-93			CHECKDATE:03/20/2020									
105490		03/18/2020		0320-5	24433	59.98		59.98	03/18/2020	DIR	PD	AMAZON - IPAD CASE
INVOICE:HORK-94			CHECKDATE:03/20/2020									
105491		03/18/2020		0320-5	24434	219.90		219.90	03/18/2020	DIR	PD	DUNGAREES - UNIFORMS
INVOICE:HORK-95			CHECKDATE:03/20/2020									
105492		03/18/2020		0320-5	24435	399.99		399.99	03/18/2020	DIR	PD	AMAZON - SAW
INVOICE:HORK-96			CHECKDATE:03/20/2020									
105493		03/18/2020		0320-5	24436	212.82		212.82	03/18/2020	DIR	PD	AMAZON - UNIFORMS
INVOICE:HORK-97			CHECKDATE:03/20/2020									
105494		03/18/2020		0320-5	24437	229.27		229.27	03/18/2020	DIR	PD	AMAZON - UNIFORMS
INVOICE:HORK-98			CHECKDATE:03/20/2020									
105495		03/18/2020		0320-5	24438	14.35		14.35	03/18/2020	DIR	PD	AMAZON - COFFEE CREAMER
INVOICE:HORK-99			CHECKDATE:03/20/2020									
8920620		03/18/2020		0320-5	24441	56.00		56.00	03/18/2020	DIR	PD	AUTOMATION DIRECT - PANEL LIGH
INVOICE:HUBJ-42			CHECKDATE:03/20/2020									

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105499		03/18/2020		0320-5	24442	149.99		149.99	03/18/2020	DIR	PD	AMAZON - HOSE REEL
INVOICE:HUBJ-43			CHECKDATE:03/20/2020									
8920921		03/18/2020		0320-5	24443	152.65		152.65	03/18/2020	DIR	PD	FUNERAL FLOWERS/GIFTS -FORMER
INVOICE:KAML-148			CHECKDATE:03/20/2020									
105500		03/18/2020		0320-5	24444	182.18		182.18	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:KAML-149			CHECKDATE:03/20/2020									
105501		03/18/2020		0320-5	24445	57.70		57.70	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:KAML-150			CHECKDATE:03/20/2020									
105502		03/18/2020		0320-5	24446	85.52		85.52	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:KAML-151			CHECKDATE:03/20/2020									
105503		03/18/2020		0320-5	24447	63.06		63.06	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:KAML-152			CHECKDATE:03/20/2020									
105504		03/18/2020		0320-5	24448	35.47		35.47	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:KAML-153			CHECKDATE:03/20/2020									
105505		03/18/2020		0320-5	24449	25.03		25.03	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:KAML-154			CHECKDATE:03/20/2020									
105506		03/18/2020		0320-5	24450	90.00		90.00	03/18/2020	DIR	PD	IL MUNICIPAL LEAGUE
INVOICE:KAML-155			CHECKDATE:03/20/2020									
105508		03/18/2020		0320-5	24451	20.58		20.58	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:KAML-156			CHECKDATE:03/20/2020									
105509		03/18/2020		0320-5	24452	33.65		33.65	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:KAML-157			CHECKDATE:03/20/2020									
105510		03/18/2020		0320-5	24453	11.99		11.99	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:KAML-158			CHECKDATE:03/20/2020									
105511		03/18/2020		0320-5	24454	31.47		31.47	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:KAML-159			CHECKDATE:03/20/2020									
105512		03/18/2020		0320-5	24455	152.43		152.43	03/18/2020	DIR	PD	PANERA BREAD - SUPERVISOR'S MT
INVOICE:KAML-160			CHECKDATE:03/20/2020									
8922521		03/18/2020		0320-5	24456	160.54		160.54	03/18/2020	DIR	PD	BURRIS EQUIPMENT - PARTS
INVOICE:LUDM-283			CHECKDATE:03/20/2020									
105513		03/18/2020		0320-5	24457	94.82		94.82	03/18/2020	DIR	PD	AGRI DIRECT - PTO CROSS KITS
INVOICE:LUDM-284			CHECKDATE:03/20/2020									
105514		03/18/2020		0320-5	24458	838.42		838.42	03/18/2020	DIR	PD	MENARDS - DOORS
INVOICE:LUDM-285			CHECKDATE:03/20/2020									
105515		03/18/2020		0320-5	24459	135.47		135.47	03/18/2020	DIR	PD	ACCPRODUCTS - SLEIGH TINES
INVOICE:LUDM-286			CHECKDATE:03/20/2020									
105516		03/18/2020		0320-5	24460	200.00		200.00	03/18/2020	DIR	PD	AMERICAN FLOORING - ADA WARNIN
INVOICE:LUDM-287			CHECKDATE:03/20/2020									
105517		03/18/2020		0320-5	24461	38.27		38.27	03/18/2020	DIR	PD	BURRIS EQUIPMENT - O RINGS
INVOICE:LUDM-288			CHECKDATE:03/20/2020									
105518		03/18/2020		0320-5	24462	51.93		51.93	03/18/2020	DIR	PD	BURRIS EQUIPMENT - PARTS
INVOICE:LUDM-289			CHECKDATE:03/20/2020									
105519		03/18/2020		0320-5	24463	180.31		180.31	03/18/2020	DIR	PD	BURRIS EQUIPMENT - RADIATOR CA
INVOICE:LUDM-290			CHECKDATE:03/20/2020									
105520		03/18/2020		0320-5	24464	27.55		27.55	03/18/2020	DIR	PD	R&R PRODUCTS -FUEL STRAINER
INVOICE:LUDM-291			CHECKDATE:03/20/2020									
105521		03/18/2020		0320-5	24465	1,038.54		1,038.54	03/18/2020	DIR	PD	BURRIS EQUIPMENT -TURFCO TOP D
INVOICE:LUDM-292			CHECKDATE:03/20/2020									
105522		03/18/2020		0320-5	24466	32.89		32.89	03/18/2020	DIR	PD	MCMMASTER CARR - SCREWS, ORINGS
INVOICE:LUDM-293			CHECKDATE:03/20/2020									
105523		03/18/2020		0320-5	24467	23.74		23.74	03/18/2020	DIR	PD	MENARDS - PVC TRIM
INVOICE:LUDM-294			CHECKDATE:03/20/2020									
105524		03/18/2020		0320-5	24468	74.72		74.72	03/18/2020	DIR	PD	TEXTRON EZGO - DUST COVER HEAD
INVOICE:LUDM-295			CHECKDATE:03/20/2020									
105525		03/18/2020		0320-5	24469	426.97		426.97	03/18/2020	DIR	PD	PARTS TOWN - HEATER TUBES;RANG

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:LUDM-296			CHECKDATE:03/20/2020									
105526		03/18/2020		0320-5	24470	42.40		42.40	03/18/2020	DIR	PD	STENS - FILTERS; PRIMER BULBS
INVOICE:LUDM-297			CHECKDATE:03/20/2020									
105527		03/18/2020		0320-5	24471	95.65		95.65	03/18/2020	DIR	PD	MCMaster CARR - DOOR PARTS
INVOICE:LUDM-298			CHECKDATE:03/20/2020									
105528		03/18/2020		0320-5	24472	32.00		32.00	03/18/2020	DIR	PD	EXITLIGHT CO - EMERGENCY LIGHT
INVOICE:LUDM-299			CHECKDATE:03/20/2020									
105529		03/18/2020		0320-5	24473	62.70		62.70	03/18/2020	DIR	PD	GRAINGER - DOOR CLOSER
INVOICE:LUDM-300			CHECKDATE:03/20/2020									
105530		03/18/2020		0320-5	24474	16.88		16.88	03/18/2020	DIR	PD	MCMaster CARR - FUEL LINE;CLAM
INVOICE:LUDM-301			CHECKDATE:03/20/2020									
105531		03/18/2020		0320-5	24475	20.60		20.60	03/18/2020	DIR	PD	MCMaster CARR - NUTS,BOLTS
INVOICE:LUDM-302			CHECKDATE:03/20/2020									
105532		03/18/2020		0320-5	24476	201.80		201.80	03/18/2020	DIR	PD	BATTERIES PLUS - BATTERIES
INVOICE:LUDM-303			CHECKDATE:03/20/2020									
105533		03/18/2020		0320-5	24477	56.80		56.80	03/18/2020	DIR	PD	ALEXANDER EQUIPMENT - CHAIN SA
INVOICE:LUDM-304			CHECKDATE:03/20/2020									
105534		03/18/2020		0320-5	24478	51.99		51.99	03/18/2020	DIR	PD	PARTS TOWN - GAS VALVE
INVOICE:LUDM-305			CHECKDATE:03/20/2020									
105535		03/18/2020		0320-5	24479	79.95		79.95	03/18/2020	DIR	PD	INTERSTATE BATTERY - BATTERY
INVOICE:LUDM-306			CHECKDATE:03/20/2020									
105536		03/18/2020		0320-5	24480	198.97		198.97	03/18/2020	DIR	PD	GOLF CART KEYS - KEYS
INVOICE:LUDM-307			CHECKDATE:03/20/2020									
105537		03/18/2020		0320-5	24481	133.27		133.27	03/18/2020	DIR	PD	MESSICKS - KUBOTA PARTS
INVOICE:LUDM-308			CHECKDATE:03/20/2020									
105538		03/18/2020		0320-5	24482	288.76		288.76	03/18/2020	DIR	PD	MESSICKS - KUBOTA PARTS
INVOICE:LUDM-309			CHECKDATE:03/20/2020									
105539		03/18/2020		0320-5	24483	492.48		492.48	03/18/2020	DIR	PD	HARRIS GOLF CARS - GOLF CAR PA
INVOICE:LUDM-310			CHECKDATE:03/20/2020									
891967		03/18/2020		0320-5	24548	175.00		175.00	03/18/2020	DIR	PD	IL MUNICIPAL LEAGUE
INVOICE:MATG-8			CHECKDATE:03/31/2020									
8922621		03/18/2020		0320-5	24484	80.40		80.40	03/18/2020	DIR	PD	LILAC BAKERY - COFFEE W/ COPS
INVOICE:MILC-210			CHECKDATE:03/20/2020									
105540		03/18/2020		0320-5	24485	50.08		50.08	03/18/2020	DIR	PD	SMART SIGN - REPAIR ORDER TAGS
INVOICE:MILC-211			CHECKDATE:03/20/2020									
105541		03/18/2020		0320-5	24486	44.99		44.99	03/18/2020	DIR	PD	WALL STREET JOURNAL - SUBSCRIP
INVOICE:MILC-212			CHECKDATE:03/20/2020									
105542		03/18/2020		0320-5	24487	8.25		8.25	03/18/2020	DIR	PD	AMAZON - WALL MOUNT
INVOICE:MILC-213			CHECKDATE:03/20/2020									
105543		03/18/2020		0320-5	24488	121.98		121.98	03/18/2020	DIR	PD	AMAZON - COFFEE
INVOICE:MILC-214			CHECKDATE:03/20/2020									
105544		03/18/2020		0320-5	24489	85.99		85.99	03/18/2020	DIR	PD	AMAZON - COFFEE
INVOICE:MILC-215			CHECKDATE:03/20/2020									
105545		03/18/2020		0320-5	24490	23.95		23.95	03/18/2020	DIR	PD	AMAZON - ACRYLIC WALL MOUNTS
INVOICE:MILC-216			CHECKDATE:03/20/2020									
105546		03/18/2020		0320-5	24491	392.95		392.95	03/18/2020	DIR	PD	AMAZON - WIPES FOR GEPD GYM
INVOICE:MILC-217			CHECKDATE:03/20/2020									
105547		03/18/2020		0320-5	24492	88.13		88.13	03/18/2020	DIR	PD	VERIZON WIRELESS - CELL PHONE
INVOICE:MILC-218			CHECKDATE:03/20/2020									
105548		03/18/2020		0320-5	24493	52.47		52.47	03/18/2020	DIR	PD	EINSTEIN BROTHES - COFFEE W CO
INVOICE:MILC-219			CHECKDATE:03/20/2020									
105549		03/18/2020		0320-5	24494	280.00		280.00	03/18/2020	DIR	PD	MASTER AXE - SERGEANT TEAM BON
INVOICE:MILC-220			CHECKDATE:03/20/2020									
105550		03/18/2020		0320-5	24495	51.95		51.95	03/18/2020	DIR	PD	CHICKS N SALSA - SERGEANTS MID
INVOICE:MILC-221			CHECKDATE:03/20/2020									

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105710		03/18/2020		0320-5	24528	39.20		39.20	03/18/2020	DIR	PD	MENARDS - PARKING MATERIAL
INVOICE:MONM-19			CHECKDATE:03/26/2020									
105711		03/18/2020		0320-5	24529	43.96		43.96	03/18/2020	DIR	PD	MENARDS - ICE MELT
INVOICE:MONM-20			CHECKDATE:03/26/2020									
105712		03/18/2020		0320-5	24530	37.22		37.22	03/18/2020	DIR	PD	HOME DEPOT - MAINTENANCE TOOLS
INVOICE:MONM-21			CHECKDATE:03/26/2020									
105713		03/18/2020		0320-5	24531	42.04		42.04	03/18/2020	DIR	PD	MENARDS - MISC SUPPLIES
INVOICE:MONM-22			CHECKDATE:03/26/2020									
105714		03/18/2020		0320-5	24532	131.72		131.72	03/18/2020	DIR	PD	MENARDS - ICE MELT
INVOICE:MONM-23			CHECKDATE:03/26/2020									
105715		03/18/2020		0320-5	24534	35.86		35.86	03/18/2020	DIR	PD	MENARDS - GYM MATT REPAIR SUPP
INVOICE:MONM-24			CHECKDATE:03/26/2020									
105716		03/18/2020		0320-5	24533	61.80		61.80	03/18/2020	DIR	PD	HOME DEPOT - CO2 DETECTORS
INVOICE:MONM-25			CHECKDATE:03/26/2020									
105717		03/18/2020		0320-5	24535	105.45		105.45	03/18/2020	DIR	PD	HOME DEPOT - SIGN PROJECT SUPP
INVOICE:MONM-26			CHECKDATE:03/26/2020									
105718		03/18/2020		0320-5	24536	241.77		241.77	03/18/2020	DIR	PD	HOME DEPOT - VACUUM, TOOL
INVOICE:MONM-27			CHECKDATE:03/26/2020									
105719		03/18/2020		0320-5	24537	17.74		17.74	03/18/2020	DIR	PD	HOME DEPOT - CABLE SAW, BITS
INVOICE:MONM-28			CHECKDATE:03/26/2020									
8922812		03/18/2020		0320-5	24498	41.05		41.05	03/18/2020	DIR	PD	BARONES - PIZZA HONOR GUARD ME
INVOICE:NORP-16			CHECKDATE:03/20/2020									
8922920		03/18/2020		0320-5	24507	481.78		481.78	03/18/2020	DIR	PD	AMAZON - DOOR ASSEMBLY
INVOICE:PEKC-134			CHECKDATE:03/20/2020									
105561		03/18/2020		0320-5	24509	88.08		88.08	03/18/2020	DIR	PD	AMAZON - CHAIN KIT
INVOICE:PEKC-135			CHECKDATE:03/20/2020									
105562		03/18/2020		0320-5	24510	99.95		99.95	03/18/2020	DIR	PD	COMCAST - MONTHLY INTERNET
INVOICE:PEKC-136			CHECKDATE:03/20/2020									
105563		03/18/2020		0320-5	24511	77.16		77.16	03/18/2020	DIR	PD	EASY TO GROW BULB - SPRING BUL
INVOICE:PEKC-137			CHECKDATE:03/20/2020									
105564		03/18/2020		0320-5	24512	37.96		37.96	03/18/2020	DIR	PD	AMAZON - WINDOW FILM
INVOICE:PEKC-138			CHECKDATE:03/20/2020									
105565		03/18/2020		0320-5	24513	48.92		48.92	03/18/2020	DIR	PD	AMAZON - CASTERS FOR COOLING U
INVOICE:PEKC-139			CHECKDATE:03/20/2020									
105566		03/18/2020		0320-5	24514	31.13		31.13	03/18/2020	DIR	PD	GAS PILOT ASSEMBLY
INVOICE:PEKC-140			CHECKDATE:03/20/2020									
105567		03/18/2020		0320-5	24515	33.00		33.00	03/18/2020	DIR	PD	AMAZON - GAS PILOT ASSEMBLY OV
INVOICE:PEKC-141			CHECKDATE:03/20/2020									
105568		03/18/2020		0320-5	24516	538.80		538.80	03/18/2020	DIR	PD	AMAZON - RANGE BURNER ASSEMBLI
INVOICE:PEKC-142			CHECKDATE:03/20/2020									
105569		03/18/2020		0320-5	24517	66.99		66.99	03/18/2020	DIR	PD	AMAZON - DOCUMENT SCANNER
INVOICE:PEKC-143			CHECKDATE:03/20/2020									
105744		03/18/2020		0320-5	24570	95.00		95.00	03/18/2020	DIR	PD	CONSTANT CONTACT - MONTHLY SUB
INVOICE:PLAM-100			CHECKDATE:03/31/2020									
105745		03/18/2020		0320-5	24571	12.95		12.95	03/18/2020	DIR	PD	CANVA - MONTHLY SUBSCRIPTOIN
INVOICE:PLAM-101			CHECKDATE:03/31/2020									
8920021		03/18/2020		0320-5	24547	1.00		1.00	03/18/2020	DIR	PD	CANVA - PHOTO PURCHASE
INVOICE:PLAM-92			CHECKDATE:03/30/2020									
105742		03/18/2020		0320-5	24568	336.00		336.00	03/18/2020	DIR	PD	SURVEY MONKEY - ANNUAL PLAN
INVOICE:PLAM-98			CHECKDATE:03/31/2020									
105743		03/18/2020		0320-5	24569	59.00		59.00	03/18/2020	DIR	PD	SPROUT SOCIAL - MONTHLY SUBSCR
INVOICE:PLAM-99			CHECKDATE:03/31/2020									
9270413		03/18/2020		0320-5	24549	50.00		50.00	03/18/2020	DIR	PD	IL MUNICIPAL LEAGUE - SEMINAR
INVOICE:SPRS-79			CHECKDATE:03/31/2020									
105727		03/18/2020		0320-5	24550	130.00		130.00	03/18/2020	DIR	PD	NIU OUTREACH - SEMINAR

VILLAGE OF GLEN ELLYN

VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:SPRS-80			CHECKDATE:03/31/2020									
105728		03/18/2020		0320-5	24551	142.84		142.84	03/18/2020	DIR	PD	INTERNATIONAL CODE COUNCIL - S
INVOICE:SPRS-81			CHECKDATE:03/31/2020									
105729		03/18/2020		0320-5	24552	805.00		805.00	03/18/2020	DIR	PD	APA - CONFERENCE
INVOICE:SPRS-82			CHECKDATE:03/31/2020									
105731		03/18/2020		0320-5	24554	277.29		277.29	03/18/2020	DIR	PD	HILTON AMERICAS - HOUSTON
INVOICE:SPRS-83			CHECKDATE:03/31/2020									
8920217		03/18/2020		0320-5	24555	20.40		20.40	03/18/2020	DIR	PD	DEFENSE SOLUTIONS GROUP
INVOICE:TERJ-50			CHECKDATE:03/31/2020									
105732		03/18/2020		0320-5	24556	36.42		36.42	03/18/2020	DIR	PD	JEWEL-OSCO - FOOD FOR DARE GRA
INVOICE:TERJ-57			CHECKDATE:03/31/2020									
105733		03/18/2020		0320-5	24557	257.99		257.99	03/18/2020	DIR	PD	TACTICAL DISTRIBUTORS INC - SW
INVOICE:TERJ-58			CHECKDATE:03/31/2020									
105734		03/18/2020		0320-5	24558	36.57		36.57	03/18/2020	DIR	PD	ASP INC - RESTRAINTS
INVOICE:TERJ-59			CHECKDATE:03/31/2020									
105735		03/18/2020		0320-5	24559	335.50		335.50	03/18/2020	DIR	PD	INTOXIMETERS - GAS TANKS FOR P
INVOICE:TERJ-60			CHECKDATE:03/31/2020									
105736		03/18/2020		0320-5	24560	40.19		40.19	03/18/2020	DIR	PD	CHICKS N SALSA - LUNCH FOR HIG
INVOICE:TERJ-61			CHECKDATE:03/31/2020									
105737		03/18/2020		0320-5	24561	13.78		13.78	03/18/2020	DIR	PD	CHICKS N SALSA - LUNCH FOR HIG
INVOICE:TERJ-62			CHECKDATE:03/31/2020									
105738		03/18/2020		0320-5	24562	48.85		48.85	03/18/2020	DIR	PD	CHIPOLTE - LUNCH FOR HIGH SCHO
INVOICE:TERJ-63			CHECKDATE:03/31/2020									
8920319		03/18/2020		0320-5	24563	21.98		21.98	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:THOL-42			CHECKDATE:03/31/2020									
105740		03/18/2020		0320-5	24564	7.38		7.38	03/18/2020	DIR	PD	AMAZON - OFFICE SUPPLIES
INVOICE:THOL-43			CHECKDATE:03/31/2020									
8923118		03/18/2020		0320-5	24565	59.82		59.82	03/18/2020	DIR	PD	HOME DEPOT - DOG CAGE HARDWARE
INVOICE:VAVK-42			CHECKDATE:03/31/2020									
105741		03/18/2020		0320-5	24566	102.79		102.79	03/18/2020	DIR	PD	PAPA SAVERIOS - PIZZAS FOR STA
INVOICE:VAVK-43			CHECKDATE:03/31/2020									
8923221		03/18/2020		0320-5	24499	-239.92		-239.92	03/18/2020	CRM	PD	EHEAT INC - RETURN PORTABLE HE
INVOICE:VESJ-145			CHECKDATE:03/20/2020									
105554		03/18/2020		0320-5	24500	14.97		14.97	03/18/2020	DIR	PD	RESTAURANTOWNER.COM - MONTHLY
INVOICE:VESJ-146			CHECKDATE:03/20/2020									
105555		03/18/2020		0320-5	24501	93.53		93.53	03/18/2020	DIR	PD	AT&T - UVERSE FOR CLUBHOUSE
INVOICE:VESJ-147			CHECKDATE:03/20/2020									
105556		03/18/2020		0320-5	24502	19.99		19.99	03/18/2020	DIR	PD	GOOGLE PLAY - EXTRA EMAIL STOR
INVOICE:VESJ-148			CHECKDATE:03/20/2020									
105557		03/18/2020		0320-5	24503	219.00		219.00	03/18/2020	DIR	PD	1-2-1 MARKETING - MONTHLY SERV
INVOICE:VESJ-149			CHECKDATE:03/20/2020									
105558		03/18/2020		0320-5	24504	249.00		249.00	03/18/2020	DIR	PD	MONTHLY SERVICE - LINKS
INVOICE:VESJ-150			CHECKDATE:03/20/2020									
105559		03/18/2020		0320-5	24505	27.90		27.90	03/18/2020	DIR	PD	VILLAGE LINKS - GUEST LUNCH T.
INVOICE:VESJ-151			CHECKDATE:03/20/2020									
8923312		03/18/2020		0320-5	24567	23.16		23.16	03/18/2020	DIR	PD	ROAD RANGER - GAS TRIP TO POL
INVOICE:WEBN-20			CHECKDATE:03/31/2020									

45,020.72

11226 SUN DATA SUPPLY, INC

105398	03/02/2020	0320-3	239582	72.50	72.50	03/11/2020	INV	PD	TONER CARTRIDGES
INVOICE:INV0154866		CHECKDATE:03/20/2020							

11266 PHYSICIANS IMMEDIATE CARE NORTH CHICAGO LLC

VILLAGE OF GLEN ELLYN



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105391 INVOICE:4797060		03/04/2020		0320-3 CHECKDATE:03/20/2020	239565	600.00		600.00	03/11/2020	INV	PD	ANNUAL FEES TESTING PROGRAM
11334 EURO USA MIDWEST LLC												
105309 INVOICE:512322		01/10/2020		0320-3 CHECKDATE:03/20/2020	239534	104.90		104.90	03/04/2020	INV	PD	FOOD RESALE
11340 SERVICE PRINTING CORPORATION												
105285 INVOICE:30023		02/28/2020		0320-3 CHECKDATE:03/20/2020	239576	3,657.00		3,657.00	03/05/2020	INV	PD	SPRING NEWSLETTER
11480 M.A. MORTENSON COMPANY												
105419 INVOICE:18090015-04	20190011	02/29/2020		0320-4 CHECKDATE:03/27/2020	239635	134,164.00		134,164.00	03/19/2020	INV	PD	GARAGE PRE-CONSTRUCTION DESIGN
11504 TOTAL PARKING SOLUTIONS, INC												
105602 INVOICE:104885		03/04/2020		0320-4 CHECKDATE:03/27/2020	239663	320.00		320.00	03/24/2020	INV	PD	RECEIPT PAPER PARKING TERMINA
11562 SHIFT4 PAYMENTS												
9590212 INVOICE:SHIFT4-14		03/24/2020		0320-4 CHECKDATE:03/24/2020	24526	82.30		82.30	03/24/2020	DIR	PD	LINKS CREDIT CARD FEES
11715 DAY ROBERT & MORRISON, PC												
105109 INVOICE:31145		12/31/2019		0320-3 CHECKDATE:03/20/2020	239529	6,324.90		6,324.90	03/09/2020	INV	PD	LEGAL SERVICES - FILE 19-04-22
11725 CHOW NOW												
1046252 INVOICE:CHOW-1		03/24/2020		0320-4 CHECKDATE:03/24/2020	24527	29.00		29.00	03/24/2020	DIR	PD	SERVICE FEES
11732 BRINK'S INCORPORATED												
105680 INVOICE:11060422		03/01/2020		0320-4 CHECKDATE:03/27/2020	239602	363.45		363.45	03/26/2020	INV	PD	BANK COURIER SERVICES MARCH 20
11761 MOSHE CALAMARO & ASSOCIATES												
105663 INVOICE:2012401		02/06/2020		0320-4 CHECKDATE:03/27/2020	239636	250.00		250.00	03/15/2020	INV	PD	ENGINEERING SERVICES
105660 INVOICE:2012405		02/07/2020		0320-4 CHECKDATE:03/27/2020	239636	500.00		500.00	03/15/2020	INV	PD	ENGINEERING SERVICES
105661 INVOICE:2012463		03/02/2020		0320-4 CHECKDATE:03/27/2020	239636	250.00		250.00	03/15/2020	INV	PD	ENGINEERING SERVICES
105662 INVOICE:2012464		03/02/2020		0320-4 CHECKDATE:03/27/2020	239636	250.00		250.00	03/15/2020	INV	PD	ENGINEERING SERVICES

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
11783 LEWIS C SCOTT						1,250.00					
105582 INVOICE:105582		02/29/2020		0320-4	239650	20.10	20.10	03/24/2020	INV	PD	REISSUE REFUND - ORIGINAL CK L
11819 UNIFIRST CORPORATION											
105286 INVOICE:03-20-20		03/02/2020		0320-3	239587	192.50	192.50	03/05/2020	INV	PD	TOWEL & MAT SERVICE
11828 GET FRESH PRODUCE											
105314 INVOICE:3483696		03/05/2020		0320-3	239536	334.75	334.75	03/12/2020	INV	PD	FOOD RESALE
105315 INVOICE:3485022		03/06/2020		0320-3	239536	288.40	288.40	03/12/2020	INV	PD	FOOD RESALE
105312 INVOICE:3487324		03/10/2020		0320-3	239536	522.70	522.70	03/10/2020	INV	PD	FOOD RESALE
105313 INVOICE:3490561		03/12/2020		0320-3	239536	405.97	405.97	03/12/2020	INV	PD	FOOD RESALE
105667 INVOICE:3491673		03/13/2020		0320-4	239621	20.75	20.75	03/17/2020	INV	PD	FOOD RESALE
105666 INVOICE:3491773		03/13/2020		0320-4	239621	253.15	253.15	03/17/2020	INV	PD	FOOD RESALE
105674 INVOICE:435323		03/12/2020		0320-4	239621	-53.60	-53.60	03/12/2020	CRM	PD	CREDIT - FOOD RESALE
11884 FIRST COMMUNICATIONS, LLC						1,772.12					
105612 INVOICE:119236495		03/06/2020		0320-4	239620	518.01	518.01	03/25/2020	INV	PD	00114577 3/20 FIRST COMMUNICAT
11887 DACRA ADJUDICATION SYSTEMS LLC											
105362 INVOICE:2020-126		02/29/2020		0320-3	239528	2,115.00	2,115.00	03/17/2020	INV	PD	SOFTWARE SERVICE FEB 20 - P.D.
11943 SOLARWINDS ITSM US, INC											
105396 INVOICE:IITSM102689		03/10/2020		0320-3	239577	754.77	754.77	03/11/2020	INV	PD	DATABASE MANAGEMENT
11956 VETERAN'S TOWING & RECOVERY											
105591 INVOICE:18923		03/04/2020		0320-4	239672	175.00	175.00	03/24/2020	INV	PD	TOWING SEIZED VEHICLE - P.D.
105592 INVOICE:18924		03/04/2020		0320-4	239672	175.00	175.00	03/24/2020	INV	PD	TOWING SEIZED VEHICLE - P.D.
11993 AVERE ON DUANE, LLC						350.00					

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105420		03/10/2020		0320-4	239599	3,000.00	3,000.00	03/19/2020	INV	PD		RESTORATION REFUND - 431 MELRO
INVOICE:20191475			CHECKDATE:03/27/2020									
105421		03/10/2020		0320-4	239599	3,000.00	3,000.00	03/19/2020	INV	PD		RESTORATION REFUND - 425 MELRO
INVOICE:20191502			CHECKDATE:03/27/2020									
105422		03/10/2020		0320-4	239599	3,000.00	3,000.00	03/19/2020	INV	PD		RESTORATION REFUND - 435 DUANE
INVOICE:20191503			CHECKDATE:03/27/2020									
105424		03/10/2020		0320-4	239599	3,000.00	3,000.00	03/19/2020	INV	PD		RESTORATION REFUND - 427 DUANE
INVOICE:20191504			CHECKDATE:03/27/2020									
105423		03/10/2020		0320-4	239599	4,000.00	4,000.00	03/19/2020	INV	PD		RESTORATION REFUND - 443 DUANE
INVOICE:20191505			CHECKDATE:03/27/2020									
105425		03/10/2020		0320-4	239599	3,000.00	3,000.00	03/19/2020	INV	PD		RESTORATION REFUND - 431 DUANE
INVOICE:20191506			CHECKDATE:03/27/2020									
						19,000.00						
12000 KONSTANTIN MIKALAYENIA												
105272		03/17/2020		0320-3	239549	10.00	10.00	03/17/2020	INV	PD		PER DIEM TRAINING 2/18/20
INVOICE:105272			CHECKDATE:03/20/2020									
12005 CODY SOLLIS												
105271		03/17/2020		0320-3	239578	10.00	10.00	03/17/2020	INV	PD		PER DIEM TRAINING 2/18/20
INVOICE:105271			CHECKDATE:03/20/2020									
12006 JAMES ROBERTS												
105270		03/17/2020		0320-3	239571	10.00	10.00	03/17/2020	INV	PD		PER DIEM - TRAINING 2/18/20
INVOICE:105270			CHECKDATE:03/20/2020									
12010 RIA KRISH CONVENIENCE												
105247		03/10/2020		0320-3	239569	6,300.00	6,300.00	03/12/2020	INV	PD		RESTORATION REFUND - 1100 ROOS
INVOICE:105247			CHECKDATE:03/20/2020									
12012 MAPP LLC												
105350		03/17/2020		0320-3	239546	366.88	366.88	03/17/2020	INV	PD		HYDRANT METER REFUND - 499 ROO
INVOICE:105350			CHECKDATE:03/20/2020									
12013 SENTINEL EMERGENCY SOLUTIONS												
105283		02/25/2020		0320-3	239575	129.58	129.58	03/04/2020	INV	PD		FD#1E61 - THERMOTION HEATER VA
INVOICE:67992			CHECKDATE:03/20/2020									
12015 PEDROZA ARACELI												
105342		03/17/2020		0320-4	239595	250.00	250.00	03/17/2020	INV	PD		RESTORATION REFUND - 382 ELM S
INVOICE:105342			CHECKDATE:03/27/2020									
12016 J.S.FORT GROUP INC												
105371		03/03/2020		0320-4	239629	12,000.00	12,000.00	03/17/2020	INV	PD		REDEVELOPMENT REFUND - 632 ROO
INVOICE:030320			CHECKDATE:03/27/2020									
12017 TOM BURTON												

VILLAGE OF GLEN ELLYN

VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105426 INVOICE:105426		03/18/2020		0320-3	239518	525.00		525.00	03/19/2020	INV	PD	REFUND - PT/GREEN FEES
				CHECKDATE:03/20/2020								
12018 PAUL CORNING												
105427 INVOICE:105427		03/18/2020		0320-3	239526	525.00		525.00	03/19/2020	INV	PD	REFUND - PT/GREEN FEES
				CHECKDATE:03/20/2020								
12019 ROBERT DEMARCO												
105431 INVOICE:105431		03/18/2020		0320-3	239530	525.00		525.00	03/19/2020	INV	PD	REFUND - PT/GREEN FEES
				CHECKDATE:03/20/2020								
12020 JEFFREY HUGHES												
105434 INVOICE:105434		03/18/2020		0320-3	239541	525.00		525.00	03/19/2020	INV	PD	REFUND - PT/GREEN FEES
				CHECKDATE:03/20/2020								
12021 JEFF LANGE												
105435 INVOICE:105435		03/18/2020		0320-3	239544	525.00		525.00	03/19/2020	INV	PD	REFUND - PT/GEEN FEES
				CHECKDATE:03/20/2020								
12022 JOSEPH DONAT												
105439 INVOICE:105439		03/18/2020		0320-3	239531	525.00		525.00	03/19/2020	INV	PD	REFUND - PT/GREEN FEES
				CHECKDATE:03/20/2020								
12023 MATT PETERSEN												
105445 INVOICE:105445		03/18/2020		0320-3	239564	1,050.00		1,050.00	03/19/2020	INV	PD	REFUND - PT/GREEN FEES
				CHECKDATE:03/20/2020								
12024 EDWARD PEREZ												
105627 INVOICE:105627		03/16/2020		0320-4	239646	525.00		525.00	03/25/2020	INV	PD	REFUND - PT/GREEN FEES
				CHECKDATE:03/27/2020								
12025 KELLER WILLIAMS PREMIERE PROPERTIES												
105618 INVOICE:105618		03/15/2020		0320-4	239630	500.00		500.00	03/25/2020	INV	PD	REFUND - PT/GREEN FEES
				CHECKDATE:03/27/2020								
12026 ROBERT KELLMAN												
105679 INVOICE:105679		03/24/2020		0320-4	239631	13,500.00		13,500.00	03/24/2020	INV	PD	AWARD PROGRAM - THE ENCLAVE 53
				CHECKDATE:03/27/2020								
12028 CARLY REDMOND												
105704 INVOICE:105704		03/18/2020		0320-4	239648	4.77		4.77	03/26/2020	INV	PD	UNCLAIMED PROPERTY AMT
				CHECKDATE:03/27/2020								
12029 SHELLY VALDISERRI												

VILLAGE OF GLEN ELLYN



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
105708 INVOICE:105708		03/25/2020		0320-4	239669	150.00	150.00	03/26/2020	INV	PD	REIMBURSE FENCE DAMAGE - 580 M
				CHECKDATE:03/27/2020		150.00					
571 INVOICES						1,575,309.62					

** END OF REPORT - Generated by Lori Thomas **



Minutes
Village of Glen Ellyn
Special Meeting
Tuesday, March 17, 2020
7:00 PM

Glen Ellyn Civic Center, Galligan Board Room

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Attendee Name	Title	Status	Arrived
Diane McGinley	Village President	Present	
Bill Enright	Village Trustee	Remote	
Gary Fasules	Village Trustee	Remote	
Craig R. Pryde	Village Trustee	Remote	
Kelli E. Christiansen	Village Trustee	Remote	
Steve Thompson	Village Trustee	Remote	
Mark Senak	Village Trustee	Remote	
John Chereskin	Village Clerk	Present	
Mark Franz	Village Manager	Present	
Greg Mathews	Village Attorney	Remote	
William Holmer	Assistant Village Manager	Present	
Christina Coyle	Finance Director	Present	
Julius Hansen	Public Works Director	Excused	
Staci Springer	Director	Excused	
Phil Norton	Chief of Police	Present	
Jeff Vesevick	General Manager Village Links	Present	

D. Audience Participation

1. Open:

None.

E. Temporary Executive Powers (Presented by Village Manager Franz) (Trustee Christiansen)

Village Attorney Mathews provided a summary of the Ordinance to establish temporary executive powers to the Village President due to COVID-19. Village Attorney Mathews stated this Ordinance and the temporary executive powers only last until the next regular scheduled Village Board meeting. At the next Village Board meeting, the Village Board can vote to terminate or extend the powers.

Village Attorney Mathews stated the following enumerated powers are the types anticipated by the proposed Ordinance:

- *Authorize the Village President to issue a declaration of “natural disaster”*
- *Authorize the Village Manager to make purchases or sign contracts as necessary to place the Village in a position to effectively combat the COVID-19 virus.*

March 17, 2020

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- *Direct Village departments to cooperate fully with the state office of civil defense and with the governor in the exercise of emergency powers as provided by law.*
- *Authorize the Village President, based on a signed sworn statement of the Chief of Police that specific instances of civil disobedience have occurred that create a danger of injury to, or damages to, persons or property, to impose a curfew necessary to preserve the peace and order of the Village.*
- *Authorize the Chief of Police and members of Police Department to direct all traffic as public safety or convenience may require, and making it unlawful for any person to fail or refuse with any lawful order, signal or direction of a Police officer.*
- *Authorize the Village President to temporarily suspend, limit, cancel, convene, reschedule, postpone, continue, or relocate all meetings of the Village Board, and any Village committee, commission, board, authority, or other Village body as deemed appropriate by the Village President*
- *Provide funding for the establishment of a temporary commission to apply for federal, state and county assistance for local businesses financially impacted by restrictions imposed by governmental agencies.*
- *Provide the Village President and the Village Manager with approval to transfer personnel or functions of Village departments and agencies for the purpose of performing or facilitating emergency of disaster services.*

Village Attorney Mathews and President McGinley stated the Ordinance establishes temporary executive powers for the Village President to exercise solely in response to the risks of COVID-19. Trustee Christiansen asked if the Village of Glen Ellyn has any confirmed cases of COVID-19, and if there are no confirmed cases within Glen Ellyn, if the Board is legally allowed to pass this Ordinance.

Village President McGinley stated the DuPage County Health Department has stated to behave and act as if we have cases in our community and that the Health Department will not provide updated to how many cases are in each community.

Village Attorney Mathews stated the Ordinance can be updated to read, confirmed or expected COVID-19 cases. Village Attorney Mathews also stated there is direction from President Trump and Governor Pritzker to have communities proceed as if they have confirmed cases of COVID-19.

Village Manager Franz and President McGinley stated the language in the Ordinance was provided by DuPage County and it is the recommended and preferred language.

Trustee Fasules asked if it is needed to instruct Police Chief Norton and the Police Department to use protection when staff comes in close contact with individuals.

Village Manager Franz stated the Police Department is already having staff wear Personal Protective Equipment (PPE's) and to act as if the virus is already in the community.

Police Chief Norton stated the Police Department is not assuming everyone has the virus, but they are taking several precautions such as limiting direct contact with the public and Sergeants have the authority with every case to see if help can be provided over the phone instead of an in person visit. Police Chief Norton stated their main goal is to keep officers healthy so they can continue to provide services to the community.

Village Manager Franz stated the Volunteer Fire Company and EMS are following the same protocols.

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Trustee Christiansen requested the Village Board meet weekly to determine if the Temporary Executive Powers should be extended or terminated, as well as hold meetings as necessary. Trustee Christiansen also requested weekly updates on any action taken under this Ordinance.

Village President McGinley stated the Temporary Executive Powers only last until the next scheduled Village Board Meeting and that if a meeting is cancelled, the Village Board will make up the meeting as soon as possible.

Trustee Thompson asked what happens if President McGinley gets sick, and is unable to perform her duties as President.

Village Attorney Mathews stated he has not seen a case like that, but it would be up to the Village Board to how they handle that situation. President McGinley asked Village Attorney Mathews and staff to work on a written procedure for a situation like this.

Trustee Enright thanked President McGinley and staff for handling and managing the COVID-19 situation. Trustee Enright also stated he is comfortable with the language and timeframe written in the Ordinance.

Trustee Fasules requested staff look at options and to make a list of people in charge in case the Village President is not able to perform her duties. Trustee Fasules stated he wants to ensure departments have the authority to manage any situation as it arises.

Trustee Pryde stated he believes it is important to be able to deal with any situation and issue as they occur and that each department needs to be able to act quickly. Trustee Pryde also requested a copy of the Village's emergency plan.

Trustee Senak thanked President McGinley and staff for handling and managing the COVID-19 situation.

Trustee Senak stated he believes it is important to focus on what can be done within the Village. Trustee Senak also stated he supports the proposed Ordinance, but agrees with Trustee Christiansen that it should be discussed further. Trustee Senak stated he wants to ensure that civil liberties are not taken away from any citizen. Trustee Senak also stated his concern that the Village Board had less than 48 hours to review the proposed Ordinance.

President McGinley stated all municipalities were encouraged to pass this Ordinance and to pass it as soon as possible.

Trustee Fasules asked what the Village's plans are to be aggressive in protecting citizens from COVID-19 and wanted more information on how the Village will reach out to senior citizens and vulnerable residents. Trustee Fasules asked if it was a possibility for the Village to host testing sites and wanted to know the Village's plan to help hospitals and other organizations.

President McGinley stated Village Manager Franz has created several workgroups to address areas of concern in relation to the COVID-19 crisis.

Trustee Thompson thanked President McGinley for her hard work, communication and effort during these times. Trustee Thompson also thanked Village Manager Franz and Village staff.

March 17, 2020

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Trustee Thompson requested that if any action is taken under this Ordinance, if the Village Board can be made aware as soon as possible so the Village Board can stay informed.

Trustee Senak stated he wants the Village to be as prepared as possible to meet the needs for COVID-19 related items.

Trustee Pryde encouraged the Village Board to act as soon as possible, and he has full support of all Village staff.

Trustee Fasules stated he would like a detailed overview for resident on what has taken place at this meeting.

Trustee Christiansen requested rapid response team information from Police Chief Norton.

Trustee Fasules asked if staff has a contingency plan prepared if Village Manager Franz were to get sick and was unable to complete his assigned duties.

Village Manager Franz stated Trustee Fasules is President Pro Tem until the end of April. If Village Manager Franz were to get sick, Assistant Village Manager Holmer would fill in, followed by Finance Director Coyle, Community Development Director Springer, Public Works Director Hansen and Police Chief Norton. Village Manager Franz stated Police Chief Norton is the coordinator of the emergency operation plan.

Village Manager Franz provided an update on village operations due to COVID-19. Village Manager Franz stated the focus right now is to maintain critical Village operations while mainlining safety of all employees, and to provide communication. Village Manager Franz stated there is a focus on public safety and the emergency plan has been activated and the crisis team is in place. Village Manager Franz stated he is working with the Volunteer Fire Company to potentially amend the Metro Paramedics contract to provide additional assistance during this time. Police Chief Norton stated he was on a conference call with the State Police regarding enforcing the updates in local liquor licenses. Police Chief Norton stated he is working on obtaining additional PPE's. Police Chief Norton stated the Police Department is working on a message to residents, if inclined, they can report a positive COVID-19 test result. Police Chief Norton stated the Police Department is also extending work from home procedures, and the Police Academy has moved to e-learning.

President McGinley stated she was on a Human Resource conference call, and the presenters urged communities to not ask for resident to report active and confirmed cases of COVID-19. Police Chief Norton stated it is not a violation of HIPPA and this topic was discussed in house and the Records Clerks can handle any influx of phone calls related to this topic.

Village Manager Franz stated in regards to communication, there have been weekly updates to the community including e-Newsletters, social media posts, a new emergency alerting system and updates to the AM radio station.

Assistant Village Manager Holmer states the facilities staff has been focused on clearing and disinfecting Village buildings. Assistant Village Manager Holmer stated he is working to keep staff up to date, and there are strong messages to staff to stay home if they are sick. Assistant Village Manager Holmer stated there is a focus on getting staff set up to work from home. Assistant Village Manager Holmer stated the sick leave policy has been modified as well. Assistant

March 17, 2020

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Village Manager Holmer stated all Village buildings are closed to the public, with the exception of the Police Department and Village Links Pro Shop.

Trustee Fasules asked if the Civic Center tenants (Innovation DuPage and the College of DuPage Small Business Center) have been asked to following the same procedures as Village staff.

Assistant Village Manager Holmer stated they have been asked to follow the same guidelines and they have been cancelling meetings and seminars.

Trustee Fasules stated it is important to keep track of where active COVID-19 cases are to help protect residents and wants to know the procedures on the back tracking process.

Assistant Village Manager Holmer stated it is the Health Department's responsibility to track these cases.

Chief Norton stated while it is the Health Department's responsibility, the Police Department would like to collect information as it can help manage the COVID-19 virus.

Village Manager Franz stated staff will do more research and bring this idea back to the Board.

Trustee Christiansen asked why the Village Links Pro Shop is open when the rest of the Village Links/ Reserve 22 is closed.

Assistant Village Manager Holmer stated is open as social distancing is easy to practice. Village Manager Franz stated is acts as a retail establishment.

Trustee Thompson asked if Reserve 22 is still open for deliveries and if staff is still working.

Assistant Village Manager Holmer stated there is limited staff working and limited curbside pickup availability.

Village Manager Franz provided an update on the Village Links/ Reserve 22 stating the State closures will have a negative impact, and it may be necessary to bring money from the General Fund and loan it to the Village Links/ Reserve 22. Village Manager Franz stated this will be brought to the Village Board at an upcoming meeting.

Village Manager Franz also stated several workgroups have been created including a workgroup to focus on the student lunch program, senior services, religious leaders and business communication.

2. Ordinance No. 6773, An Ordinance Establishing Temporary Executive Powers Pursuant to Section 2.5.6 of the Glen Ellyn Municipal Code and Pursuant to 65 ILCS 5/11-1-6 (Village Manager Franz)

RESULT:	APPROVED [6 TO 0]
MOVER:	Kelli E. Christiansen, Village Trustee
SECONDER:	Craig R. Pryde, Village Trustee
AYES:	Enright, Fasules, Pryde, Christiansen, Thompson, Senak
PRESENT:	McGinley

1. Motion to Approve a Declaration of Disaster for the Village of Glen Ellyn, County of DuPage, Illinois (Village Manager Franz)

March 17, 2020

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RESULT:	APPROVED [6 TO 0]
MOVER:	Kelli E. Christiansen, Village Trustee
SECONDER:	Craig R. Pryde, Village Trustee
AYES:	Enright, Fasules, Pryde, Christiansen, Thompson, Senak
PRESENT:	McGinley

F. Other Business

G. Adjournment

RESULT:	APPROVED [6 TO 0]
MOVER:	Gary Fasules, Village Trustee
SECONDER:	Craig R. Pryde, Village Trustee
AYES:	Enright, Fasules, Pryde, Christiansen, Thompson, Senak
PRESENT:	McGinley

Respectfully Submitted, Lindsey Kaminsky Executive Assistant

Reviewed and Approved, John A. Chereskin Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 04/13/20 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Christina Coyle
Category: Resolution
Prepared By: Lindsey Kaminsky

SCHEDULED

RESOLUTION 20-05

DOC ID: 4437

Resolution No. 20-05, A Resolution to Ratify the Actions taken in Executive Orders 2 and 3 to Extend the Authority Granted to the Village President Under Ordinance No. 6773 (Village Attorney Mathews)

On March 17, 2020, the Village Board approved an Ordinance granting the Village President emergency powers to address the COVID-19 disease as it enters our community. The Ordinance authorizes actions deemed necessary to protect the community from spread of the virus including actions such as convening and rescheduling meetings, arranging for employee accommodations to allow the continued performance of essential functions of the Village, and closing or altering the schedule in municipal buildings to promote social distancing in the community.

On March 23, 2020 the Village Board approved an Ordinance establishing and extending the temporary emergency powers granted to the Village President. The authority granted extends to the end of the next Regular Meeting (not Special Meetings) of the Board and at that time the Board may decide whether to extend or terminate the authority.

Since the approval of the Ordinance on March 23, 2020, the Village President has executed two Executive Orders.

Executive Order No. 2 amended the Local Liquor Code authorizing the sale of alcoholic beverages to Class C-1 and Class C-2 license holders which conduct early shopping hours, before 9:00 a.m., devoted solely to accommodate seniors and those most at risk for contracting COVID-19, to sell alcoholic beverages for off-premise consumption only, starting at 6:00 a.m. on Monday through Saturday and at 7:00 a.m. on Sunday.

Executive Order No. 3 amended the agreement with Metro Paramedic Services to add a 13th paramedic to the existing contract to allow Village/Fire Company to staff the EMS Coordinator in a separate, non-transport vehicle to help implement the IDPH plan of action for 90 days.

Attached is a proposed Resolution ratifying the actions taken in Executive Orders 2 and 3 and extending the authority granted to the Village President. The proposed Resolution may be modified further in accordance with the Board's direction.

Village staff recommends approving this Resolution.



Village of Glen Ellyn

Resolution No. 20-05

A Resolution to Ratify the Actions taken in Executive Orders 2 and 3 to Extend the Authority Granted to the Village President Under Ordinance No. 6773

WHEREAS, the Board of Trustees of the Village of Glen Ellyn passed Ordinance No. 6773 in response to the Declaration of Emergency related to the COVID-19 pandemic and authorized the Village President to take emergency actions to address the pandemic in accordance with state and federal law; and

WHEREAS, the Board of Trustees of the Village of Glen Ellyn find it necessary and convenient for the Village to Ratify certain Executive Orders issued under the authority granted to the President, namely Executive Order No. 2, amending the Local Liquor Code, and Executive Order No. 3, providing for the addition of paramedic personnel through Metro Paramedic Services to address the expected surge in COVID-19 related calls;

WHEREAS, in light of the continuing state of emergency related to the COVID-19 pandemic, the Village Board deems it appropriate to extend the Authority granted under Ordinance 6773.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, as follows:

Section 1: That the Village Board of the Village of Glen Ellyn Ratifies the Emergency Actions taken in Executive Orders 2 and 3, attached hereto, and authorizes the Village Manager to execute and attest to any and all legal documents necessary to finalize the Agreement between Metro Paramedic Services, and the Village of Glen Ellyn. The Village Board further resolves that the Declaration of a State of Emergency shall continue and that the mayor’s temporary extraordinary powers shall be extended until the conclusion of the next Regular Meeting of the Board of Trustees.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this ____ day of _____.

Ayes		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				
Nays		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				
Absent		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				

Approved by the Village President of the Village of Glen Ellyn, Illinois this ____ day of _____.

Resolution 20-05

Meeting of April 13, 2020

Diane McGinley, Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

ATTACHMENTS:

- Village of Glen Ellyn Executive Order 2020-02 (PDF)
- Village of Glen Ellyn Executive Order 2020-03 (PDF)



Village of Glen Ellyn

OFFICE OF THE VILLAGE PRESIDENT

Diane McGinley

April 2, 2020

Executive Order 2020-02

EXECUTIVE ORDER OF THE VILLAGE PRESIDENT OF THE VILLAGE OF GLEN ELLYN IN RESPONSE TO COVID-19

RECITALS

WHEREAS, despite efforts to contain COVID-19, the World Health Organization and the CDC indicate that it is expected to spread; and

WHEREAS, there are currently many confirmed cases of COVID-19, including several in DuPage County, and additional persons under investigation in Illinois; and

WHEREAS, at least one of the confirmed cases of COVID-19 in Illinois has not been linked to any travel activity or to an already-confirmed COVID-19 case, which indicates community transmission in Illinois; and

WHEREAS, based on the foregoing, the circumstances surrounding COVID-19 constitute a public health emergency under Section 4 of the Illinois Emergency Management Agency Act; and

WHEREAS, based on the foregoing, the corporate authorities of the Village of Glen Ellyn recognize the potential of a public health emergency in the Village in the near future; and

WHEREAS, pursuant to the Governor's directions to essential businesses, many grocery, pharmacy and liquor stores which hold Class C-1 and C-2 liquor licenses, have set aside, starting as early as 6:00 a.m. early shopping hours devoted to accommodate seniors and those most at risk for contracting COVID-19, to foster social distancing principles; and

WHEREAS, pursuant to Section Glen Ellyn Municipal Code Section 3-19-23 B., hours for sale of alcohol by Class C-1 and Class C-2 license holders, including Pete's Market, Jewel Osco, Trader Joes, Walgreens and CVS may not begin on Monday through Saturday until 9:00 a.m., and Sunday until 10:00 a.m., which prohibits sales during the shopping hours devoted to seniors and those most at risk for contracting COVID-19.

WHEREAS, on March 23, 2020, the Village Board passed Ordinance No. Ordinance No. 6774, An Ordinance Establishing and Extending Temporary Executive Powers Pursuant To Section 3.16 Of Glen Ellyn Municipal Code And Pursuant To 65 ILCS 5/11-1-6, granting authority to the Village President, upon executing an affidavit stating the existence of federal, state or county directives or advisories on COVID-19 which impact any activities within the Village or specific instances of COVID-19 within the Village which require action to ensure the safety of the general public or of Village officials and staff and the need for immediate, emergency action which must occur before the next regular meeting of the Village Board, to issue Executive Orders as may be reasonably necessary to respond to the emergency to ensure that the effects of COVID-19 are mitigated and minimized. The Village President's affidavit is attached hereto.



Village of Glen Ellyn

OFFICE OF THE VILLAGE PRESIDENT

Diane McGinley

THEREFORE, by the powers vested in me as the Village President of the Village of Glen Ellyn, and pursuant to 65 ILCS 5/11-1-6 of the Illinois Municipal Code, 20 ILCS 3305/11 of the Illinois Emergency Management Agency Act, Sections 10-1-1 et seq., and Section 2.5.6 of the Glen Ellyn Municipal Code, the Village President of Glen Ellyn's Declaration of a Local State of Emergency and Disaster and Village of Glen Ellyn Ordinance No. 6774, I hereby order the following:

SECTION 1. Recitals. The Recitals set forth above are found to be true and correct and are hereby incorporated herein and made part hereof in their entirety by reference as though fully set forth in this Section.

SECTION 2. Liquor Licenses. The Village Liquor Control Code, Section 3-19-23 B., is amended to temporarily authorize the sale of alcohol to Class C-1 and Class C-2 license holders which conduct early shopping hours, before 9:00 a.m., devoted solely to accommodate seniors and those most at risk for contracting COVID-19 and to foster social distancing principles, to sell alcoholic beverages only to seniors and those most at risk for Contracting COVID-19, for off-premise consumption only, starting at 6:00 a.m. on Monday through Saturday and at 7:00 a.m. on Sunday.

SECTION 3. Effective Date. This Order will remain in effect until withdrawn by the Village President and/or Village Board in writing.

APPROVED this 2, April, 2020.

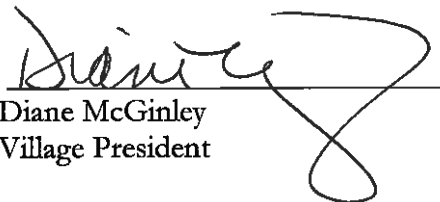
A handwritten signature in black ink, appearing to read "Diane McGinley", is written over a horizontal line. The signature is stylized with a large, looping flourish at the end.

Diane McGinley
Village President

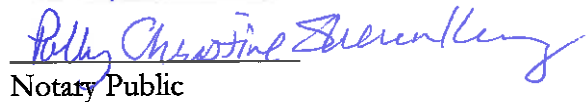
AFFIDAVIT IN RESPONSE TO COVID-19

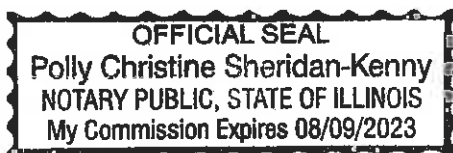
I, Diane McGinley, being duly sworn in accordance with the law, do hereby depose and state the following under oath:

1. I am the duly elected President of the Village of Glen Ellyn, Illinois, and in that Office have been granted certain authority by the Village Board resulting from the passage of Ordinance No. 6774, extending temporary emergency powers, and make this Affidavit pursuant to the requirements of the Ordinance.
2. On March 17, 2020, state of emergency was declared by the Village Board due to the COVID-19 pandemic which has caused a public health emergency in Glen Ellyn.
3. The Governor of the State of Illinois has issued Executive Order, EO-2020-10 which states in part that elderly people and those who are vulnerable as a result of illness should take additional precautions to avoid community spread of the virus to those populations.
4. One of the means of assisting the elderly offered by grocery stores and pharmacies is early shopping hours which in Glen Ellyn has contributed to the protection of elderly and people suffering from illnesses from contracting the virus through social distancing principles making the temporary amendment to the Municipal Code and Liquor Control Code necessary due to the Emergency Declaration.
5. I have carefully reviewed the aforementioned and on oath state that the facts contained therein are true and correct to the best of my knowledge.


Diane McGinley
Village President

Subscribed and sworn to
before me this 2nd day
of April 2020


Notary Public





Village of Glen Ellyn

OFFICE OF THE VILLAGE PRESIDENT

Diane McGinley

April 6, 2020

Executive Order 2020-03

EXECUTIVE ORDER OF THE VILLAGE PRESIDENT OF THE VILLAGE OF GLEN ELLYN IN RESPONSE TO COVID-19

RECITALS

WHEREAS, despite efforts to contain COVID-19, the World Health Organization and the CDC indicate that it is expected to spread; and

WHEREAS, there are currently many confirmed cases of COVID-19, including several in DuPage County, and additional persons under investigation in Illinois; and

WHEREAS, at least one of the confirmed cases of COVID-19 in Illinois has not been linked to any travel activity or to an already-confirmed COVID-19 case, which indicates community transmission in Illinois; and

WHEREAS, based on the foregoing, the circumstances surrounding COVID-19 constitute a public health emergency under Section 4 of the Illinois Emergency Management Agency Act; and

WHEREAS, based on the foregoing, the corporate authorities of the Village of Glen Ellyn recognize the potential of a public health emergency in the Village in the near future; and

WHEREAS, pursuant to the "COVID-19 Medical Surge and Resource Loss Prevention Plan," published by the IDPH in conjunction with Central DuPage, Edward Hospital, Good Samaritan Hospital and Loyola EMS Systems, has developed a plan, attached hereto, for the predicted near term surge in patient calls, which includes planning by the Fire Departments of local municipalities to make provisions for EMS calls related to suspected or diagnosed COVID-19 infections; and

WHEREAS, the Plan anticipates that the surge in calls will likely overwhelm the existing systems and joint MABAS plans currently in place to assist in mutual aid responses to calls across community borders; and

WHEREAS, the Plan calls for municipal fire departments to immediately review staffing schedules and levels, conduct temperature checks on personnel, contact local nursing homes, assisted living facilities, independent living facilities to anticipate near term needs for service calls, and plan for the need for additional first responders for COVID-19 calls while at the same time maintaining service levels for all other Fire Department calls; and

WHEREAS, Village Staff has been engaged in planning discussions with Metro Paramedic Services to provide an additional paramedic on a full time basis to coordinate and assist responses to COVID-19 related cases only and ease the burden on Fire Department for responses to regular calls for service; and

WHEREAS, through appropriate implementation of the IDPH plan and direct communication by one designated EMS responder to COVID-19 calls only, the burdens on area fire departments and hospitals will be reduced; and



Village of Glen Ellyn

OFFICE OF THE VILLAGE PRESIDENT

Diane McGinley

WHEREAS, the cost of one additional paramedic provided by Metro Paramedic Services for a 90 day period would be about \$36,720 under the agreement with Metro and would allow the Village to put an EMS Coordinator in a separate, non-ambulance vehicle, and can be funded through revenues from the Village Fire Service Fee assessed through Section 5-3-2 of the Municipal Code of Glen Ellyn; and

WHEREAS, on March 23, 2020, the Village Board passed Ordinance No. Ordinance No. 6774, An Ordinance Establishing and Extending Temporary Executive Powers Pursuant To Section 3.16 Of Glen Ellyn Municipal Code And Pursuant To 65 ILCS 5/11-1-6, granting authority to the Village President, upon executing an affidavit stating the existence of federal, state or county directives or advisories on COVID-19 which impact any activities within the Village or specific instances of COVID-19 within the Village which require action to ensure the safety of the general public or of Village officials and staff and the need for immediate, emergency action which must occur before the next regular meeting of the Village Board, to issue Executive Orders as may be reasonably necessary to respond to the emergency to ensure that the effects of COVID-19 are mitigated and minimized. The Village President's affidavit is attached hereto.

THEREFORE, by the powers vested in me as the Village President of the Village of Glen Ellyn, and pursuant to 65 ILCS 5/11-1-6 of the Illinois Municipal Code, 20 ILCS 3305/11 of the Illinois Emergency Management Agency Act, Sections 10-1-1 et seq., and Section 2.5.6 of the Glen Ellyn Municipal Code, the Village President of Glen Ellyn's Declaration of a Local State of Emergency and Disaster and Village of Glen Ellyn Ordinance No. 6774, I hereby order the following:

SECTION 1. Recitals. The Recitals set forth above are found to be true and correct and are hereby incorporated herein and made part hereof in their entirety by reference as though fully set forth in this Section.

SECTION 2. Village staff are directed and authorized to amend the agreement with Metro Paramedic Services and execute all documents necessary to add a 13th paramedic to the existing contract to allow the Village/Fire Company to staff the EMS Coordinator in a separate, non-transport vehicle to help implement the IDPH plan of action for 90 days consistent with the Village President's affidavit attached hereto.

SECTION 3. Effective Date. This Order will remain in effect until withdrawn by the Village President and/or Village Board in writing.

APPROVED this 6, April, 2020.

Diane McGinley
Village President

AFFIDAVIT IN RESPONSE TO COVID-19

I, Diane McGinley, being duly sworn in accordance with the law, do hereby depose and state the following under oath:

1. I am the duly elected President of the Village of Glen Ellyn, Illinois, and in that Office have been granted certain authority by the Village Board resulting from the passage of Ordinance No. 6774, extending temporary emergency powers, and make this Affidavit pursuant to the requirements of the Ordinance.

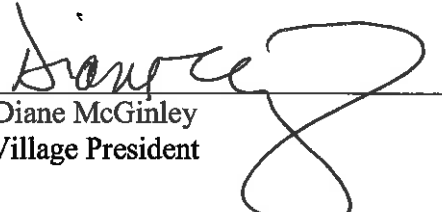
2. On March 17, 2020, state of emergency was been declared by the Village Board due to the COVID-19 pandemic which has caused a public health emergency in Glen Ellyn.

3. The Governor of the State of Illinois has issued Executive Order, EO-2020-10, and the Illinois Department of Health has published directives and loss prevention plans, to help combat the spread of the COVID-19 pandemic and protect the residents of Illinois while emergency first responders maintain their level of service calls for non-COVID-19 calls.

4. I have reviewed the, "COVID-19 Medical Surge and Resource Loss Prevention Plan," published by the IDPH in conjunction with Central DuPage, Edward Hospital, Good Samaritan Hospital and Loyola EMS Systems, and the Plan calls for municipal fire departments to immediately review staffing schedules and levels, conduct temperature checks on personnel, contact local nursing homes, assisted living facilities, independent living facilities to anticipate near term needs for service calls, and plan for the need for additional first responders for COVID-19 calls while at the same time maintaining service levels for all other Fire Department calls. Further, the cost of one additional paramedic provided by Metro Paramedic Services for a 90 day period, estimated to cost approximately \$36,720 under the agreement with Metro and would allow the Village to put an EMS Coordinator in a separate, non-transport vehicle, and can be funded through revenues from the Village Fire Service Fee assessed through Section 5-3-2 of the Municipal Code of Glen Ellyn necessary due to the Emergency Declaration.

5. Based on the foregoing, it is necessary to authorize the Village to enter into an agreement with Metro Paramedic Services for 90 days to provide for one additional paramedic/EMS Coordinator to meet the expected surge of COVID-19 cases.

6. I have carefully reviewed the aforementioned and on oath state that the facts contained therein are true and correct to the best of my knowledge.


Diane McGinley
Village President

Subscribed and sworn to
before me this 10th day
of April 2020

Polly Christine Sheridan-Kenny
Notary Public



Exhibit D



ILLINOIS REGION VIII



EMERGENCY MEDICAL SERVICES

COVID-19 MEDICAL SURGE AND RESOURCE LOSS PREVENTION PLAN

CENTRAL DUPAGE EMS SYSTEM

EDWARD HOSPITAL EMS SYSTEM

GOOD SAMARITAN EMS SYSTEM

LOYOLA EMS SYSTEM



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DEFINITIONS

A/A	Ambulance Assist Emergency Services Vehicle
ALS	Advanced Life Support
Ambulance	Licensed vehicle used in the transport of patients
BLS	Basic Life Support
Bypass	No acceptance of ambulance transports regardless of patient condition
CBA	Collective Bargaining Agreements
CC	Critical Care
CDHEMSS	Central DuPage Hospital Emergency Medical Services System
Diversion	Limitation on patients accepted to hospitals via EMS
DuComm	DuPage Public Safety Communications
ECRN	Emergency Communications Registered Nurse
ED	Emergency Department
EHEMSS	Edward Hospital Emergency Medical Services System
EMD	Emergency Medical Dispatcher
EMS	Emergency Medical Services
EMS SC	Emergency Medical Services System Coordinator
EMSMD	Emergency Medical Services Medical Director
EMT	Emergency Medical Technician Basic
FD	Fire Department (Public)
GSEMSS	Good Samaritan Hospital Emergency Medical Services System
HBS	Hospital Bypass System
IDPH	Illinois Department of Public Health
LEO	Law Enforcement Officer
LiveMUM	Live Move-Up Module; dispatch asset allocation software
LEMSS	Loyola University Emergency Medical Services System
MABAS	Mutual Aid Box Alarm System
MD	Physician
MERCI	Medical Emergency Radio Communications for Illinois
N/T	Non- Transport Emergency Services Vehicle
NEDOCS	National Emergency Department Overcrowding Scale
Paramedic	Emergency Medical Technician Paramedic
PD	Police Department
PHRN	Pre-Hospital Registered Nurse
PPE	Personal Protective Equipment
PR	Public Relations
Private	Private Emergency Services
PSAP	Public Safety Answering Point
REMSC	Regional Emergency Medical Services Coordinator (IDPH)
RN	Registered Nurse
SMO	Standing Medical Orders
T/P	Transporting Emergency Services Vehicle



BACKGROUND

Historically, Emergency Medical Services and Fire Department entities have not had clear guidance regarding medical surge. In most situations, ‘surge planning’ for large scale events has been done at the onset of an incident, with little pre-planned policies, procedures, or guidance in place. Under certain circumstances and events that deplete available EMS resources, modifications to traditional response methodologies will be necessary. Attempting to alter response patterns, staffing requirements, and overall mitigation and recovery efforts, ‘in the moment’ leads to systemic failures, increased unavailability of critical resources, and the potential for dangerous patient care situations to arise. Utilizing an all-hazards approach, the EMS Surge and Resource Loss Prevention Plan seeks to provide approved guidance to EMS and Fire Department personnel in these situations.

Within the Central DuPage EMS System, the typical response pattern for all 911-activated EMS calls involves a single ALS ambulance, with a BLS or ALS non-transport vehicle attending also. In this traditional response mode, there may be five or more EMS providers on the scene. For most EMS calls, it is recognized that this response pattern results in an excessive amount of dedicated assets and personnel on a call that could be easily handled by a crew of two paramedics. In cases of infectious disease outbreaks or HAZMAT incidents, the traditional response pattern will result in multiple providers becoming exposed, contaminated, and rendered out-of-service for decontamination or quarantine. In a risk-versus-benefit analysis, it is easy to see that reducing the number of personnel potentially exposed and/or contaminated would allow other providers to remain in-service to respond to other requests for service.

In the past, the EMS response to large-scale incidents has been reactive. When plans are implemented hastily and processes take effect, the number of patients has already risen to levels above capability, and consequently resources have become depleted. By taking a proactive approach, and implementing adjusted response patterns, policies, and procedures, a ‘flattening of the curve’ should occur, in which EMS, and subsequently the hospital ED, is better able to effectively and, more importantly, safely, respond to and mitigate these events. By intervening early and anticipating the need for unconventional response patterns, potentially catastrophic volumes, and resource depletion, the overall impact of an event will be less. This will undoubtedly lead to maintained patient safety, appropriate allocation of resources, and a consistent standard of care.



CURRENT PROCESSES

Current EMS process and response patterns for community 911 will continue. Those in need of emergency medical services will utilize 911 PSAP centers for activation of services. DuComm (22 Fire / EMS agencies are serviced by this agency) is currently screening calls for travel history. Other PSAPs in the geographical area include Naperville Fire Dispatch, Addison Consolidated Dispatch Center (ACDC), WESCOMM, WCC911, LTAC, IKE and NORCOMM. The EMDs are currently asking callers if they have traveled outside the United States of America since January 1, 2020. If the caller does report travel history, a “Travel Alert” is given to the responding EMS units. The responding units are then instructed to review the information on their dispatch tablets within the vehicle. The EMDs are also questioning callers regarding patient diagnosis/contact with COVID-19 or influenza like symptoms. If the caller answers yes, a “Contact Alert” is given to the responding units. This allows them to don PPE prior to entering the scene. Patient care will follow all Region 8 approved EMS SMOs. The EMS agencies will contact the receiving hospital via cellular device, MERCI or E-Bridge. Providers have been instructed that suspected or confirmed COVID cases should not be communicated via E-Bridge. Hospitals will direct patient care and destinations within the facility at this time.

The current process does not allow for alterations in response patterns or staffing. Should an agency become inundated or overwhelmed with calls in their district, mutual aid structures are relied upon to fill the gaps. However, this causes a ripple effect, and as resources are moved from further jurisdictions, there will eventually be a breakdown in the system when all available mutual aid resources are exhausted. Additionally, while effective at managing short-duration increases in volume and multiple-patient scenarios, the current mutual aid system lacks the capability to manage long-term increases and spikes in EMS call volume.

MABAS may serve to augment resource shortages through contractual agreements amongst Fire and EMS providers; however, these agreements are not a mandated guarantee that resources will be available. As more and more agencies and jurisdictions see increases in call volumes secondary to COVID-19 or public fear, the availability of MABAS resources will dwindle and may eventually cease.



FIRE DEPARTMENT / EMS RECOMMENDATIONS

These recommendations are based on current IDPH / CDC recommendations and guidance as well as perceived best practices. While these are not currently mandated, utilizing some or all of these practices will assist EMS and Fire Department agencies and providers in preparing for changes in staffing due to illness or school closings, and prevent internal spread of contagions.

1. Immediately begin an on-call program or staff sharing program between EMS agencies. This program would allow for continued services in the event of on-duty providers becoming ill, or needing to be relieved of duty for a family illness or school closing.
 - a. Create local agreements (MABAS, EMS System Level) to share staff when able and available.
 - b. Recommended one (1) EMS provider on-call (EMT or Paramedic based on vehicle service levels) for every two (2) ambulances.
 - c. Recommended one (1) FF/EMS provider on-call for every two (2) N/T or A/A vehicles in service.
2. Immediately review and continuously monitor staffing schedule to identify EMS licensure levels available on each shift.
 - a. Plan for staff movement / reassignment to ensure that ambulances are staffed at their licensure levels (ALS or BLS), unless staffing is depleted.
 - b. Plan to downgrade N/T or A/A vehicles from ALS to BLS as dictated by available staffing.
 - c. Plan for the possible need for changes to response levels on a case-by-case basis should staffing become critical.
3. Immediately begin temperature checks on staff. This is to be completed at the start of shift, in the evening, and before going home.
 - a. Any crew member with a measured temperature greater than 100.4°F (38°C) should not start shift
 - i. EMS provider(s) should be directed to be evaluated by their primary care provider (MD) prior to returning to work.
 - b. Any crew member with a cough and associated temperature greater than normal baseline should not start or continue shift.
 - c. If a fever is noted during shift the crew member should be sent home. Other on-duty crew members should be documented and tracked for development of a fever or symptom.
 - d. A log should be maintained of temperature checks and the record should be kept for 1 month at a minimum.
4. Immediately visit or contact local nursing home, skilled nursing facilities, independent living facilities and assisted living facilities within your service area. The information obtained should be shared within the agency and with the nearby hospital(s) that may receive patients. Attempt to identify the following items:



- a. Preventative measures in place
 - b. Ability to isolate/quarantine in place
 - c. Transport request triggers (fever, cough, etc.)
 - d. PPE status on hand
 - e. Patient/ Residents on site (count)
 - f. Staff members on site (count)
 - g. Special patient populations (ventilators, left ventricular assist devices, etc.)
5. Attempt to locate and identify a quarantine center for staff members should the need to isolate occur. Should a provider require quarantine, he or she may be hesitant to go home in fear of spreading an illness to their family members. The quarantine location should not be a EMS station or Fire House that is in service. This location should have the following resources available:
 - a. Beds / or cots
 - b. Fresh linens or washer / dryer
 - c. Kitchen or a plan to bring food / water to the site
 - d. Bathrooms (a single bathroom is not recommended)
 - e. Cleaning supplies
 - f. Medications (these need to be self-administered)
 - i. Prescriptions written for members
 - ii. Antipyretics (ibuprofen, Tylenol, etc)
 - g. Thermometers
 - i. These should not be shared
 - h. Trash removal capabilities
 - i. Internet / phone service
 - j. Ability to be isolated from the public
6. Inventory PPE supplies suggested by CDH / IDPH for COVID-19. The inventory should include vehicle counts as well as storage. This should be done daily and reported to a leader within your agency. Agencies should work with their EMS System to ensure that PAR levels set by the EMS System are achieved. Supply inventories should include:
 - a. N-95
 - b. Surgical Masks
 - c. Gowns
 - d. Gloves
 - i. Small
 - ii. Medium
 - iii. Large
 - iv. Extra Large
 - e. Goggles
 - f. Face Shields
 - g. Disinfectant
7. Instruct crew members to refrain from wearing uniforms home after shift. If possible, crew members should shower and change into “clear” clothing. If unable to shower, clothing should be changed prior to leaving the EMS location.



8. Collaborate with your local EMS System to assist in facilitating supplies should they become available from CDC, IDPH or the Illinois Emergency Management Agency.
 - a. EMS Systems should create par levels to ensure all agencies have adequate available supplies for Emergency Response
 - b. EMS Systems should develop a process to assist in monitoring EMS agency's PPE par levels and attempt to assist in obtaining supplies should they become available.
9. Control access to supply room to ensure there is no diversion of supplies and PPE
10. Do not leave supplies in places the general public may have access. There have been widespread reports of hospitals and EMS providers having supplies stolen by patients or family members.
11. Begin daily reporting of calls volumes and types of calls at your agency to identify trends.
12. Crews shopping on duty should limit the number of members entering stores
13. Limit or restrict family member visits at EMS stations or Fire Houses. This may help in prevent exposures to crews or family. Limit or cancel PR events.
14. Review CBA's and Contract Paramedic agreements. Hold overs and force backs may become extended past previously agreed upon limits.
15. Submit to the system vehicles that can be placed into service as N/T or A/A for alternate responses
16. When responding to calls, make all reasonable attempts to limit the number of EMS providers that enter the scene or have direct patient contact
17. Coordinate with your local EMS System to explore options for rapid system entry procedures should staffing needs result in new hires or acquisitions or providers from outside regional boundaries.



SURGE DEFINITION / ACTIVATION CRITERIA

Activation and implementation of this plan requires a clear definition of “surge” within the local EMS communities. Due to variances in the day-to-day call volumes of EMS agencies, it is difficult to assign specific numerical thresholds. Current practices allow EMS to absorb some surges through utilization of MABAS assets and responses, through contractual agreements. The success of MABAS, however, relies on a regional response to isolated or partially isolated events, allowing EMS agencies to adjust their specific response availability when requested through MABAS. In some cases, an EMS agency may be unable to provide mutual aid assets, causing a ripple effect and potential failure of the MABAS system for a particular incident.

Determination of surge, and activation of the proposed plan, will be based on all available information, including the following:

1. LiveMUM Red status as noted by DuComm
 - a. Due to potential variances or delays in LiveMUM statuses, this information will not be utilized as a stand-alone trigger
2. Two geographically contiguous hospitals within the Region on Diversion or Bypass, as reported in the HBS (EmResource)
3. Reduction in available licensed EMS vehicles due to illness or staffing
4. NEDOCs status of red (dangerously over-crowded) at two or more geographically contiguous hospitals or NEDOCs status of orange (severely over-crowded) at three or more geographically contiguous hospitals
5. Statistically noted increase in EMS run volume at the agency or system-level, including an increase in patients presenting with COVID-19 or other influenza-like symptoms attributed to a known COVID-19 exposure or diagnosis.
 - a. Within this criterion, it is understood that many cases will be based solely on public fear and presumed exposure/infection, as opposed to laboratory diagnosed cases.
6. Request by FD Chiefs / EMS Agency Administrators (this can be a standalone trigger) based on identified fluctuations and spikes in incident volumes not related to normal daily variances.

When the above criteria are met, the EMS Resource Hospital will make contact with all local Fire Department and EMS agency leadership to make the determination that plan activation is appropriate. This includes instances where request for activation is received from local agencies; leadership from all local agencies should be consulted to reach a consensus for activation.



SURGE PLAN FOR PRE-HOSPITAL AGENCIES AND PROVIDERS

1. Appropriate implementation / activation of this plan as described above. Notification of plan activation will be disseminated from the EMS Resource Hospital to all applicable agencies and providers, including hospitals
2. Activate all reserve ambulances as allowed by current staffing and resource availability
 - a. Reserve ambulances may be activated and staffed on an as-needed basis
3. Place into service (if staffing allows) additional N/T or A/A vehicles. These can be single provider response vehicles and shall be at the BLS or ALS level. These vehicles should have all required IDPH N/T supplies, including a phone to contact the hospital. It is recommended that these vehicles have a smart phone to utilize telemedicine (E-Bridge) if possible.
4. Have a designated EMS provider (at the highest service level the agency is licensed for, such as a Battalion Chief, EMS Coordinator, or Lieutenant, screen department notifications for calls (dispatches) and review any and all information available from the dispatch agency.
 - a. If appropriate, this designee can reduce the response from an Engine / Truck or Squad N/T to a single provider N/T or A/A. If the responding agency's ambulance that is at the hospital is the nearest unit (when compared to a M/A ambulance request) he or she can send the N/T or A/A to evaluate the patient and cancel an ambulance response at that time until further evaluation can be made.
 - i. These reductions in responses should be isolated to only those patients that have dispatch reasons that may be related to COVID-19. They may include "Sick Person," "Breathing Problems," or "Headache."
 - ii. Other responses could have reductions in response when vehicle(s) are unavailable, based only on reviewed information. The agency reviewing calls for reduction in response will be ultimately responsible for the decisions made. Critical calls should still follow the normal channel guide for response when able.
 - b. When the single provider N/T or A/A arrives, he or she should use all information provided prior to arrival from the PSAP to decide on what PPE is necessary. Since this is a single role response, any and all efforts shall be made to ensure safety. If the responding crew member feels any safety concerns he or she should await LEO arrival or request additional EMS units before making contact.
 - c. All efforts will be made to ensure appropriate transport when medically necessary (or insisted upon by the patient). An EMS assessment shall be made as dictated by the Region 8 EMS SMOs. We anticipate an increase in "fear based calls" in which patient may be non-symptomatic, however, are fearful of contracting the COVID-19 virus. Patients with normal vital signs, no immediate life-threatening conditions, or vital signs that are minimally abnormal shall



result in consultation with online Medical Control. This can be done via cellular device, or if their Resource Hospital is able, telemedicine within E-Bridge.

- i. Non-symptomatic patients that may have had an exposure should be instructed to self-quarantine at home and consult with their primary care physician for next steps.
 1. The next steps for these patients will continue to evolve daily. Currently, patients who are non-febrile, with no known confirmed exposures will most likely not obtain approval from IDPH or the local health department for testing.
 - a. It is the goal of this surge plan to avoid transporting patients with no immediate life-threats and no symptoms to an ED for testing. These patients should be directed to consult with their primary care physician for further steps and evaluation.
 - b. If the patient agrees to stay at home and self-quarantine, a refusal shall be documented and obtained. The provider shall ensure the patient is aware of risks of refusal and the ability to re-contact 911 should their condition worsen.
 - i. The provider shall notify the local health department (based on the county of the call) of the possible case and address.
 - ii. If a patient necessitates transport, the single responder should request an ambulance for transport to an ED. He or she should start any and all care necessary for the patient as able based on the licensure level of the N/T or A/A. He or she should also request a regularly staffed N/T (Engine, Truck, Squad) if more manpower is necessary.
 - iii. Regarding widespread infectious disease outbreaks, public health and health care facility resources may necessitate that not all symptomatic patients be transported to an ED. EMS providers will follow real-time guidance issued by their Resource Hospital that may influence which patients would be transported based on severity of symptoms, physiologic compromise, and risk.
5. Agencies shall have the right to upgrade and/or downgrade vehicle service level based on staffing and available resources.
 - a. Staffing level changes
 - i. If the staffing level change is anticipated to be longer than 72 hours, a system modification form shall be completed and submitted to the Resource Hospital.
 - ii. If the staffing level change is anticipated to be less than 72 hours the EMS System shall be notified via email as soon as practical.
 - iii. If staff levels change, the EMS System shall QA the first 5 calls to ensure no acute change in patient outcomes is found.



- b. All efforts shall be made to ensure that ambulances are the last vehicle type to have a service level change.
 - i. ALS staffing levels may be waived based on current staff availability. Should 1:1 staffing be necessary, the EMS System Medical Director shall be consulted prior to these changes.



SURGE PLAN DE-ACTIVATION AND RETURN TO NORMAL OPERATIONS

Continuous evaluation and monitoring of surge plan activities will be conducted by the EMS Resource Hospital in conjunction with local agencies. De-activation of this surge plan is based on the return of activation criteria to normal daily statuses. Decreases in EMS run volumes and a return to normally expected hourly, daily, and/or weekly totals will also be considered as deactivation criterion. Statistically noted decreases in incidents of respiratory illness, influenza-like symptoms, or COVID-19 related complaints shall assist in identification of a return to normal operations.

Hospital diversion/bypass status will be considered in the deactivation of this plan, however may not be a stand-alone deactivation criteria. Hospitals that return to normal operations do not necessarily directly affect EMS call volumes, so whereas a hospital may be operating normally, EMS providers may still be experiencing significant increases in call volumes.

Individual agency leadership may request evaluation of the plan for deactivation; this request shall not be utilized as a stand-alone deactivation trigger. Rather, leadership from all local agencies will be consulted if possible, and a general consensus decision will be made to deactivate or extend the plan. In cases where plan activation lasts for greater than 24 hours, evaluation of the plan and the need for continuation should take place at least every 12-16 hours.

When a general consensus decision is made to deactivate the surge plan, or criteria are met that would indicate appropriate deactivation, notification will be disseminated by the EMS Resource Hospital to all applicable agencies and providers, including are hospitals.

Post-activation debriefing and analysis will be conducted, including data gathering and reporting to evaluate the plan effectiveness, safety, and outcomes. This after-action plan shall be utilized to facilitate modifications, revisions, and additions to the plan as identified. All plan changes will be submitted to the Illinois Department of Public Health for review and approval as required.

FIRST AMENDMENT to PARAMEDIC/FIREFIGHTER SERVICE AGREEMENT

This First Amendment to Paramedic/Firefighter service Agreement is entered into effective April 6, 2020 by and between METRO PARAMEDIC SERVICES, INC., an Illinois Corporation (hereinafter referred to as "METRO" or "Contractor") and the VILLAGE OF GLEN ELLYN, (hereinafter referred to as ("VILLAGE or CLIENT")):

WITNESSETH:

WHEREAS, METRO and VILLAGE are parties to a certain Paramedic/Firefighter service Agreement dated September 27, 2018 ("Agreement") whereby METRO contracted to supply personnel and ambulances to the VILLAGE in accordance with the terms of the Contract for five years, beginning June 15, 2019 and ending June 15, 2024;

WHEREAS, the parties have agreed to add additional Paramedic personnel to the Agreement so that the Contract Manager / EMS Coordinator can be scheduled to work a Monday – Friday shift to comply with the Central DuPage Hospital Emergency Medical System's Medical Surge and Resource Loss Prevention Plan (CDH Plan) to respond to the COVID-19 Pandemic; and

WHEREAS, the CDH Plan, attached hereto and referenced as Exhibit D, recommends that Fire Departments and EMS agencies activate and implement the CDH Plan when there is a surge of EMS requests. Activation and implementation of this plan requires a clear definition of "surge" within the local EMS communities. Due to variances in the day-to-day call volumes of EMS agencies, it is difficult to assign specific numerical thresholds. Current practices allow EMS to absorb some surges through utilization of MABAS assets and responses, through contractual agreements. The success of MABAS, however, relies on a regional response to isolated or partially isolated events, allowing EMS agencies to adjust their specific response availability when requested through MABAS. In some cases, an EMS agency may be unable to provide mutual aid assets, causing a ripple effect and potential failure of the MABAS system for a particular incident; and

WHEREAS, the CDH Plan recommends the activation of all reserve ambulances as allowed by current staffing and resource availability. Reserve ambulances may be activated and staffed on an as-needed basis. Place into service (if staffing allows) additional non-transport or Ambulance Assist Emergency Services Vehicles. These can be single provider response vehicles and shall be at the Basic Life Support or Advance Life Support level.

WHEREAS, the CDH Plan recommends that a designated EMS provider (at the highest service level the agency is licensed for, such as a Battalion Chief, EMS Coordinator, or Lieutenant, screen department notifications for calls (dispatches) and review any and all information available from the dispatch agency. If appropriate, this designee can reduce the response from an Engine / Truck or Squad non-transport to a single provider non-transport. If the responding agency's ambulance that is at the hospital is the nearest unit (when compared to a Mutual Aid ambulance request) he or she can send the non-transport to evaluate the patient and cancel an ambulance response at that time until further evaluation can be made. These reductions in responses should be isolated to only those patients that have dispatch reasons that may be related to COVID-19. They may include "Sick Person," "Breathing Problems," or "Headache." Other responses could have reductions in response when vehicle(s) are unavailable, based only on reviewed information. The agency reviewing calls for reduction in response will be ultimately responsible for the decisions made. Critical calls should still follow the normal channel guide for response when able; and

WHEREAS, all efforts will be made to ensure appropriate transport when medically necessary (or insisted upon by the patient). An EMS assessment shall be made as dictated by the Region 8 EMS Standing Medical Orders. The CDH Plan anticipates an increase in "fear based calls" in which patient may be non-symptomatic, however, are fearful of contracting the COVID-19 virus. Patients with normal vital signs, no immediate life-threatening conditions, or vital signs that are minimally abnormal shall result in consultation with online Medical Control. This can be done via cellular device, or if their Resource Hospital is able, telemedicine within E-Bridge. Non-symptomatic patients that may have had an exposure should be instructed to self-quarantine at home and consult with their primary care physician for next steps. The next steps for these patients will continue to evolve daily. Currently, patients who are non-febrile, with no known confirmed exposures will most likely not obtain approval from IDPH or the local health department for testing. It is the goal of the CDH surge plan to avoid transporting patients with no immediate life-threats and no symptoms to an ED for testing. These patients should be directed to consult with their primary care physician for further steps and evaluation. If the patient agrees to stay at home and self-quarantine, a refusal shall be documented and obtained. The provider shall ensure the patient is aware of risks of refusal and the ability to re-contact 911 should their condition worsen. The provider shall notify the local health department (based on the county of the call) of the possible case and address; and

WHEREAS, if a patient necessitates transport, the single responder should request an ambulance for transport to an Emergency Department. He or she should start any and all care necessary for the patient as able based on the licensure level of the non-transport. He or she should also request a regularly staffed N/T (Engine, Truck, Squad) if more manpower is necessary; and

WHEREAS, regarding widespread infectious disease outbreaks, public health and health care facility resources may necessitate that not all symptomatic patients be transported to an Emergency Department. EMS providers will follow real-time guidance

issued by their Resource Hospital that may influence which patients would be transported based on severity of symptoms, physiologic compromise, and risk.

NOW, THEREFORE, in accordance with Article 32 of the Agreement and in consideration of the mutual covenants herein contained, the parties hereby amend the Contract as follows:

ARTICLE 3. ALS Ambulance Service Defined

Article 3 is hereby amended by adding paragraph "j"

- j. If in the event of an emergency or pandemic, Village has the option of requesting Contractor to supply additional temporary Paramedic personnel (herein temporary paramedic personnel). Contractor shall use its best efforts to supply the Village with additional Paramedic personnel. The Parties agree that Contractor shall attempt to procure additional Paramedic personnel from Contractor's Parent Company, Superior Air-Ground Ambulance Service, Inc (Superior). However, the Parties agree that any additional Paramedic Personnel supplied to the Village on a temporary basis are subject to recall by Superior, if Superior needs additional Paramedic Personnel for its operation.

Article 4. QUALIFICATIONS OF PERSONNEL

Article 4 is hereby amended by adding this paragraph "d"

- d. Temporary Paramedic personnel do not need to meet the qualifications of this Article 4 except that the Temporary Paramedic personnel must possess a valid EMT-Paramedic licensure in good standings with the Illinois Department of Public Health. In addition, temporary Paramedic Personnel must test into and be accepted members in good standing with the Central DuPage EMS System.

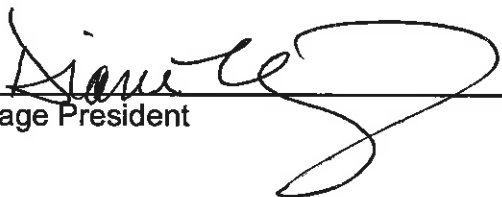
ARTICLE 11. COMPENSATION

Article 11 is hereby amended by adding paragraph "f":

- f. Contractor shall bill the Village an hourly rate of \$51.00 per hour, per each temporary paramedic assigned to the Village. Contractor shall invoice the Village on a monthly basis by adding a separate line item in the monthly invoice that Contractor currently invoices to the Village. The separate invoice shall stipulate the number of Temporary Paramedic personnel assigned to the Village and the number of hours each Temporary Paramedic worked in the preceding month.

IN WITNESS WHEREOF: the Parties have executed this Amendment to be effective on the date first stated above this 10th day of April, 2020. Unless specifically changed in this First Amendment, the provisions of the Agreement remain in effect. If any provision of this First Amendment conflicts with the Agreement, this First Amendment shall control.

VILLAGE OF GLEN ELLYN


Village President _____ Date 4/6/2020

METRO PARAMEDIC SERVICES, INC.

Michael G. Tillman, Vice President Date



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 04/13/20 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Ordinance
Prepared By: Lindsey Kaminsky

SCHEDULED

ORDINANCE 6777

DOC ID: 4430

Ordinance No. 6777-VC, An Ordinance to Amend Section 3-19-11 (Classification of Licenses), Section 3-19-12 (Restriction of Number of Licenses) and Section 3-19-13 (License Fees) of the Village Code of Glen Ellyn, Illinois be Creating a Class A-6 Liquor License Classification for the Glen Art Theatre located at 540 Crescent Boulevard (Economic Development Coordinator Goyal)

Background:

The Village received a request from The Glen Art Cinema for a liquor license to sell beer and wine from behind their concessions. In the February Village Board Workshop, the existing liquor license classifications and the proposal for the new classification were reviewed. In person, the owner answered questions about intended operations and trustees were supportive of creating this new class.

Going forward, the owner would like to now apply for a license within the newly created class. The new ordinance has been modeled from neighboring communities that already allow cinema liquor sales.

Subject:

Operator Eric White has successfully ran the cinema as a community staple for many years. It has been a staple of Downtown Glen Ellyn since the 1920's. Annually it draws about 55,000 visitors each year. This in turn, generates significant pedestrian traffic for nearby restaurants & shops-as patrons seek a night out for "dinner & a movie."

Hours of operation

- There will be no changes to the hours of operation.
- Typically, the first movie starts at 12 pm and the last showing is by 10 pm.

Food Offered

- There will be no changes in the foods offered.
- Typical concessions of soda, popcorn and candy.

Supporting this critical business and assisting them meet their customer needs will help this business grow and prosper. Since movie theater liquor licenses are becoming more common, the Glen Art Theater wants to remain competitive. For these reasons, they are looking to increase their offerings and have inquired about a possible liquor license. In order to receive a liquor license, certifications and backgrounds checks are required. In addition, all Glen Art employees are over 21 years of age and will be able to serve liquor once they get the proper training.

Budget Impact:

Staff is proposing a \$1,500 annual liquor license fee for this new classification. A higher volume of sales transactions are forecasted to occur due to increased customer traffic. Further, the food & beverage tax will apply to all sales of alcohol and will positively impact the budget.

Action Requested:

The applicant seeks approval of a liquor license within the newly created A-6 class to sell beer & wine within the parameters attached. The parameters are listed under Chapter 19, Title 3 of the Liquor Control Code. If approved, staff will advise the owner on a formal application and next steps.



Village of Glen Ellyn

Ordinance No. 6777-VC

An Ordinance to Amend Section 3-19-11 (Classification of Licenses), Section 3-19-12 (Restriction of Number of Licenses) and Section 3-19-13 (License Fees) of the Village Code of Glen Ellyn, Illinois be Creating a Class A-6 Liquor License Classification for the Glen Art Theatre located at 540 Crescent Boulevard

Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This _____ Day of _____, 20__.

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20__

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. 6777-VC**An Ordinance to Amend Section 3-19-11 (Classification of Licenses), Section 3-19-12 (Restriction of Number of Licenses) and Section 3-19-13 (License Fees) of the Village Code of Glen Ellyn, Illinois be Creating a Class A-6 Liquor License Classification for the Glen Art Theatre located at 540 Crescent Boulevard**

Whereas, the Village of Glen Ellyn is an Illinois home rule municipal corporation; and

Whereas, the Village, pursuant to the Illinois Liquor Control Act, 235 ILCS 5/1-1 et seq., and its home rule powers, has established various classes of liquor licenses for the retail sale of alcoholic liquor in the Village and the number of permitted licenses within each class, as set forth in Chapter 19 of Title 3 (Liquor Control Code) of the Village Code of the Village of Glen Ellyn; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn deem it to be in the best interest of the Village to periodically review and update the liquor control ordinance of the Village as well as to, when appropriate, change the types of classifications and number of permitted liquor licenses in various classifications; and

Whereas, The President and Board of Trustees have determined that it is in the best interest of the Village to create a new Class A-6, which allows the sale of beer and wine as an adjunct to a movie theater.

Now therefore, be it ordained by the President and Board of Trustee of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Chapter 19 of Title 3, Section 11 (Classification of Licenses) of the Glen Ellyn Village Code (Liquor Control Code) is hereby modified to as the following:

Ordinance 6777

Meeting of April 13, 2020

Class A-6.

Class A-6 shall authorize the sale of beer and wine as an adjunct to a movie theater under these parameters:

1. A Class A-6 liquor license shall permit beer or wine consumption only.
2. Preparation and serving of alcoholic beverages shall be limited to behind concession stands.
3. Alcoholic beverages may be consumed inside the premises and not taken outdoors.
4. The containers in which alcoholic beverages are served must be of a different color, size and design than those in which non-alcoholic beverages are served.
5. Beer may be sold only in individual containers holding 16 ounces or less. Wine may be sold only in individual containers holding 6 ounces or less.
6. No more than two alcoholic beverages may be served to a customer at any one time.
7. There may be no service of alcoholic beverages unless the movie theater is open for the showing of movies. Alcoholic beverages may never be served more than thirty minutes prior to the advertised showing time of the first movie to be shown on any day.
8. An employee shall be designated to monitor compliance with liquor laws and be on duty on the premises whenever there is service of alcoholic beverages.
9. The Class A-6 liquor licensee shall be responsible to prevent underage consumption of alcohol and must employ best efforts to prevent minor consumption on the premises.
10. All employees who participate in serving alcohol must be BASSET certified or go through a similar program. Further, they must be over 21 years of age to pour or serve.
11. Sale of alcohol shall cease no later than 30 minutes before the end of the last show time.
12. At the conclusion of movies, an employee shall be near the exit door verifying no one leaves with alcohol.

Section Two: Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Glen Ellyn Village Code (Liquor Control Code) is hereby amended so that reference within this Section will henceforth read as follows:

Class A-6 - no more than 1

Section Three: Chapter 19 of Title 3, Section 13 (A) (License Fees) of the Glen Ellyn Village Code (Liquor Control Code) is hereby amended so the reference to A-6 within this Section will henceforth read as follows:

<u>License</u>	<u>License Fee</u>
A-6	\$1,500.00

Ordinance 6777

Meeting of April 13, 2020

Section Four: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this ____ day of _____.

Ayes		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				
Nays		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				
Absent		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				

Approved by the Village President of the Village of Glen Ellyn, Illinois this ____ day of _____.

Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the ____ day of _____, 20____.)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 04/13/20 07:00 PM
Department: Community Development
Department Head: Staci Springer
Category: Resolution
Prepared By: Katie Ashbaugh

SCHEDULED

RESOLUTION 20-06

DOC ID: 4422

**Resolution No. 20-06, A Resolution Vacating Public Utility and
Drainage Easements Associated with the Raising Cane's Chicken
Fingers Redevelopment of the Property located at 495 – 499
Roosevelt Road (Community Development Director Springer)**

Background

On February 11, 2019, the Village Board approved a Special Use Permit, Variations from the Zoning Code, Variations from the Sign Code, and Exterior Appearance Approval for the redevelopment of 495 - 499 Roosevelt Road from two vacant restaurant sites to one fast food restaurant, Raising Cane's Chicken Fingers.

A condition of approval of Ordinance 6673 required that a Plat of Consolidation be filed, reviewed and approved by the Community Development Director as outlined in Section 11-3-9 of the Subdivision Code. The Plat of Consolidation served to only consolidate the previously existing two lots for each of the two former restaurants, an Arby's and a Caribou Coffee, into one legal lot of record.

On September 9, 2019, the Village Board approved the Plat of Easement to accept the new easement locations for the relocation of utilities where necessary for the development. Now that the development has progressed so that the utilities are in their proper location, certain existing easements now must be vacated. The developer of the new Raising Cane's Chicken Fingers, Raising Cane's LLC, has since provided this separate instrument, a Plat of Vacation, to depict the vacation of these now unnecessary easements.

Therefore, this Plat of Vacation, attached to the Resolution as Exhibit A, depicts the vacation of these easements.

Action Requested

The Village Board is requested to approve the Resolution to grant the vacation of the existing public utility and drainage easements as depicted in the Plat of Vacation, to be attached as Exhibit "A", upon the certification of the removal of any and all Village and franchisee utilities by the Village Engineer.

Attachments

- ☐ Draft Resolution
- ☐ Plat of Vacation - Exhibit "A"



Village of Glen Ellyn

Resolution No. 20-06

A Resolution Vacating Public Utility and Drainage Easements Associated with the Raising Cane's Chicken Fingers Redevelopment of the Property located at 495 – 499 Roosevelt Road Glen Ellyn, IL 60137

Whereas, the Special Use Permit, Variations from the Zoning Code, Variations from the Sign Code, and the Exterior Appearance for the construction and operation of a Raising Cane's Chicken Fingers Restaurant with a Drive-thru to be located at 495 – 499 Roosevelt Road, Glen Ellyn, Illinois ("Property") was approved by Ordinance No. 6673 on February 11, 2019 ("Ordinance"); and

Whereas, as a condition of approval of said Ordinance, a Plat of Consolidation was to be filed by Raising Cane's Restaurants, LLC, ("Developer") for review and approval by the Community Development Director in accordance with Section 11-3-9 of the Subdivision Code; and

Whereas, the Developer filed the Plat of Consolidation, which was reviewed and approved by the Community Development Director in accordance with Section 11-3-9 of the Subdivision Code and subsequently recorded with the DuPage County Recorder of Deeds on October 9, 2019;

and

Whereas, the Developer also filed a Plat of Easement, which was reviewed and approved by the Glen Ellyn Village President and Board of Trustees on September 9, 2019 by Resolution 19-13 and subsequently recorded with the DuPage County Recorder of Deeds on October 9, 2019; and

Whereas, certain utilities were to be installed within certain easements as approved by Resolution 19-13 and subsequently removed from certain existing easements as depicted on the aforementioned Plat of Consolidation; and

Whereas, the Developer has removed the utilities and drainage facilities from these existing easements in accordance with federal, state, and local regulations and has requested that the Village vacate their related easements as depicted on Exhibit “A”; and

Whereas, "as-built" plans will be transmitted to the Village Engineer to indicate the location, dimensions, grades, and other information required by the Village Engineer upon completion of the utilities and drainage facilities within certain easements as approved by Resolution 19-13 to establish that the construction of said utilities and drainage facilities has been satisfactorily completed and may be transferred to the Village of Glen Ellyn; and

Whereas, these "as-built" plans will also indicate the removal of certain utilities and drainage facilities from the existing easements to be vacated as depicted by Exhibit “A” of this Resolution; and

Whereas, upon the certification that the utilities and drainage facilities as being satisfactorily removed from the areas designated as vacated easements on Exhibit “A” by the Village Engineer, the President and Board of Trustees shall deem it to be in the best interest of the Village of Glen Ellyn to vacate said easements as depicted in Exhibit “A”.

Now, Therefore, be it Resolved by the President and Board of Trustees of the Village of

Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions set forth hereinabove are hereby adopted by the President and Board of Trustees as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: The President and Board of Trustees hereby vacate said easements as requested by the Developer and as specifically identified and set forth in Exhibit "A" attached hereto and made a part hereof as if fully set out herein, upon the certification that said utilities and drainage facilities are satisfactorily removed from the areas designated as now vacated utility and drainage easements on Exhibit "A" by the Village Engineer.

Section Three: This Resolution shall be in full force and effect upon its passage and approval.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this ____ day of _____.

Ayes		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				
Nayes		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				
Absent		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				

Approved by the Village President of the Village of Glen Ellyn, Illinois this ____ day of _____.

Resolution 20-06

Meeting of April 13, 2020

Diane McGinley, Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

ATTACHMENTS:

- Exhibit A - Plat of Vacation (PDF)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 04/13/20 07:00 PM
Department: Community Development
Department Head: Staci Springer
Category: Resolution
Prepared By: Katie Ashbaugh

SCHEDULED

RESOLUTION 20-07

DOC ID: 4414

Resolution No. 20-07, A Resolution Accepting Public Utility and Drainage Easements Associated with the New Construction of a Single-Family Home located at 680 Lenox Road (Community Development Director Springer)

Background

On December 9, 2019, the Community Development Department received a building permit application to construct a new single-family home at the subject property. During the permit review process, it was determined the existing storm and sanitary sewer lines for adjoining properties pass through the subject property. To allow for the construction of the new single-family home as proposed, these services were to be relocated to the perimeter of the subject property. Therefore, certain utility and drainage easements are required for the new locations of these sewer services. Specifically, a private storm sewer for 685 N. Park Boulevard, the property immediately to the west of the subject property, passes through it in a location that renders the property difficult to build upon. A sanitary sewer service for 693 N. Park Boulevard also passes through. Because this area was originally subdivided in 1914, it is possible that such easements for utilities were not considered.

As such, the new property owners are rectifying the current arrangement of the storm and sanitary sewers and have filed this request for approval of a plat of easement to dedicate the necessary public utility and drainage easements. The easement is proposed in the following locations: along the north interior lot line, with a width of 10 feet; along the west rear lot line, with a width of 10 feet; and along the south interior lot line with a width of 8 feet.

This easement, if approved, reserves and grants the right to the Village and to its franchisees the ability to install, maintain, inspect, and repair any and all equipment necessary to access the utility equipment and the equipment itself. Examples of such equipment are sanitary sewer lines, manholes, and catch basins. To review the easement provisions in their entirety, please refer to Exhibit A of the attached draft resolution.

The property owners of 680 Lenox Road, 685 N. Park Boulevard, and 693 N. Park Boulevard also have each signed private easement agreements to allow for the relocation of the aforementioned utilities and for their perpetual access and maintenance on the subject property.

Action Requested

The Village Board is requested to approve the attached Resolution to accept the public utility and drainage easements and the associated public utilities and drainage facilities as depicted on the Plat of Easement, a draft of which is attached as Exhibit "A."

Attachments

- ☐ Draft Resolution
- ☐ Plat of Easement - Exhibit "A"

Resolution 20-07

Meeting of April 13, 2020



Village of Glen Ellyn

Resolution No. 20-07**A Resolution Accepting Public Utility and
Drainage Easements Associated with the
New Construction of a Single-Family Home
Located at 680 Lenox Road
Glen Ellyn, IL 60137**

Whereas, the building permit application to allow the new construction of a single-family home on the property located at 680 Lenox Road, Glen Ellyn, Illinois (“Property”) was filed on December 9, 2019 (“Permit”); and

Whereas, during the review process of the Permit, Village staff determined that a private storm sewer for 685 N. Park Boulevard, the property immediately to the west of the Property, and a sanitary sewer for 693 N. Park Boulevard, the property immediately to the northwest of the Property, each pass through the Property in locations that render the Property difficult to build upon; and

Whereas, also during the permit review process of the Permit, Village staff further determined that public utility and drainage easements were necessary along three of the four lots lines of the Property to allow for the installation, maintenance, inspection and repair of necessary

utility equipment owned by the Village and its franchisees; and

Whereas, David and Kristy Rinaldo, owners of the Property (“Owners”) have filed the Plat of Easement to be reviewed and approved by the Village President and Board of Trustees in accordance with 765 ILCS 205/6 of the Illinois Compiled Statutes, the Village Board acting as the public body to own and maintain public utilities and drainage facilities provided for in Exhibit “A” is required to approve and accept any public facilities on property and any easements for related public facilities on property; and

Whereas, the Owners have requested that the Village accept the public utility and drainage facilities and their related easements as depicted on Exhibit “A”; and

Whereas, “as-built” plans will be transmitted to the Village Engineer to indicate the location, dimensions, grades, and other information required by the Village Engineer upon completion of the public utilities and drainage facilities within said easements depicted in Exhibit “A” to establish that the construction of said public utilities and drainage facilities has been satisfactorily completed and may be transferred to the Village of Glen Ellyn; and

Whereas, the Owners have, as of this date of passage of this Resolution, signed and agree to record with the DuPage County Recorder of Deeds, easement agreements with the current property owners of 685 N. Park Boulevard and 693 N. Park Boulevard, which specify certain access and maintenance provisions of their respective storm and sanitary sewers to be relocated on the Property to the related easements as depicted on Exhibit “A”; and

Whereas, the Village President and Board of Trustees deem it to be in the best interest of the Village of Glen Ellyn to approve and accept said public utilities and drainage facilities within the easements as depicted in Exhibit “A”.

Now, Therefore, be it Resolved by the President and Board of Trustees of the Village of

Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions set forth hereinabove are hereby adopted by the President and Board of Trustees as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: The President and Board of Trustees hereby approve and accept the public utilities and drainage facilities within said easements as installed by the Owners, as specifically identified and set forth in Exhibit "A" attached hereto and made a part hereof as if fully set out herein, upon the certification that said public utilities and drainage facilities are satisfactorily completed and located within the areas designated as public utility and drainage easements on Exhibit "A" by the Village Engineer.

Section Three: The President and Board of Trustees hereby approve and accept the public utility and drainage easements as depicted and set forth in Exhibit "A" attached hereto and made a part hereof as if fully set out herein, upon the certification that the public utilities and drainage facilities are satisfactorily completed and located within the areas designated as public utility and drainage easements on Exhibit "A" by the Village Engineer.

Section Four: This Resolution shall be in full force and effect upon its passage and approval.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				
Nays		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules

Resolution 20-07

Meeting of April 13, 2020

Absent		Kelli Christiansen			
		Diane McGinley		Steve Thompson	Mark Senak
		Craig Pryde		Bill Enright	Gary Fasules
		Kelli Christiansen			

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

Diane McGinley, Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

ATTACHMENTS:

- Exhibit A - Plat of Easement (PDF)



BASIS OF BEARINGS:
ILLINOIS STATE PLANE - EAST ZONE
(TRUE NORTH)



680 LENOX ROAD PLAT OF EASEMENT

PART OF THE NORTHWEST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE
10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

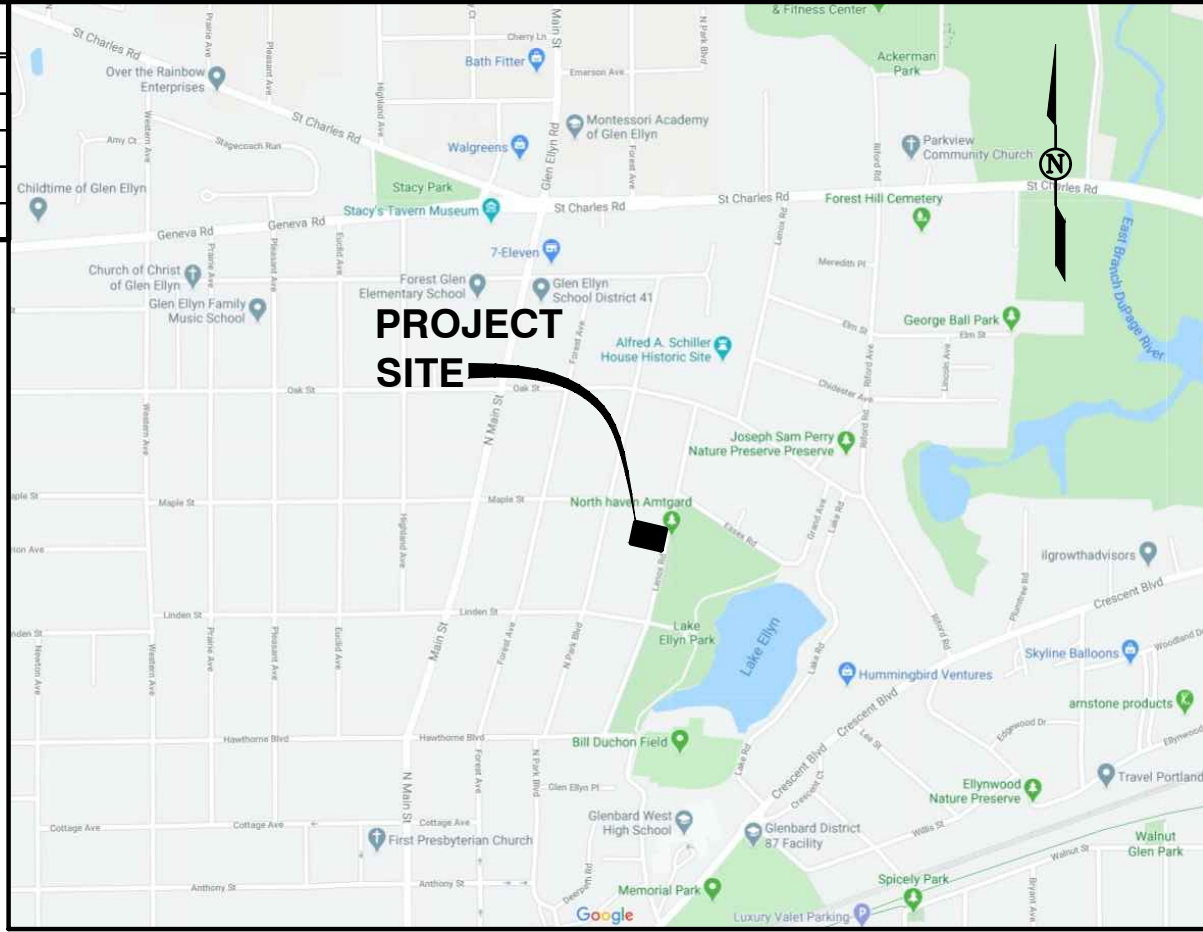
LOT AREA = 17,590 S.F. OR 0.404 AC.
PROPOSED EASEMENT AREA = 3,799 S.F.

680 LENOX ROAD
PIN 05-11-211-028

REVISION RECORD		
NO	DATE	DESCRIPTION
△	02/20/2020	REVISE PER CITY REVIEW (01/24/20)
△		
△		
△		

LEGEND

	BOUNDARY
	EXISTING LOT LINE
	UNDERLYING LOT LINE
	BUILDING SETBACK LINE
	EXISTING EASEMENT
	PROPOSED EASEMENT
	CENTER LINE
	MONUMENTATION FOUND PER FIELD OBSERVATIONS



PUBLIC UTILITIES AND DRAINAGE EASEMENT PROVISIONS

EASEMENTS ARE HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF GLEN ELLYN, ILLINOIS ("VILLAGE") AND TO THOSE PUBLIC UTILITY COMPANIES OPERATING UNDER FRANCHISE OR CONTRACT WITH THE VILLAGE, OR OTHERWISE AUTHORIZED BY THE VILLAGE, INCLUDING BUT NOT LIMITED TO ILLINOIS BELL TELEPHONE COMPANY DBA AT&T ILLINOIS, NICOR GAS COMPANY, AND THEIR SUCCESSORS AND ASSIGNS, OVER, UPON, UNDER AND THROUGH ALL OF THE AREAS MARKED "PUBLIC UTILITIES AND DRAINAGE EASEMENTS" OR ("PU&D") ON THE PLAT FOR THE PERPETUAL, RIGHT, PRIVILEGE AND AUTHORITY TO INSTALL, SURVEY, CONSTRUCT, RECONSTRUCT, REPAIR, INSPECT, MAINTAIN, AND OPERATE VARIOUS UTILITY TRANSMISSION AND DISTRIBUTION SYSTEMS, COMMUNITY ANTENNAE TELEVISION SYSTEMS AND INCLUDING STORM AND/OR SANITARY SEWERS, TOGETHER WITH ANY AND ALL NECESSARY MANHOLES, CATCH BASINS, CONNECTIONS, APPLIANCES AND OTHER STRUCTURES AND APPURTENANCES AS MAY BE DEEMED NECESSARY BY SAID VILLAGE, OVER, UPON, UNDER AND THROUGH SAID INDICATED EASEMENTS, TOGETHER WITH THE RIGHT OF ACCESS ACROSS THE PROPERTY FOR NECESSARY PERSONNEL AND EQUIPMENT TO DO ANY OF THE ABOVE WORK.

THE RIGHT IS ALSO GRANTED TO TRIM OR REMOVE ANY TREES, SHRUBS OR OTHER PLANTS ON THE EASEMENT THAT INTERFERE WITH THE OPERATION OF THE SEWERS OR OTHER UTILITIES. NO PERMANENT BUILDINGS SHALL BE PLACED ON SAID EASEMENTS, BUT SAME MAY BE USED FOR GARDENS, SHRUBS, LANDSCAPING AND OTHER PURPOSES THAT DO NOT THEN OR LATER INTERFERE WITH THE AFORESAID USES OR RIGHTS. WHERE AN EASEMENT IS USED BOTH FOR SEWERS AND OTHER UTILITIES, THE OTHER UTILITY INSTALLATION SHALL BE SUBJECT TO THE ORDINANCES OF THE VILLAGE OF GLEN ELLYN.

EASEMENTS ARE HEREBY RESERVED AND GRANTED TO THE VILLAGE OF GLEN ELLYN AND OTHER GOVERNMENTAL AUTHORITIES HAVING JURISDICTION OF THE LAND SUBDIVIDED HEREBY OVER THE ENTIRE EASEMENT AREA FOR INGRESS, EGRESS AND THE PERFORMANCE OF MUNICIPAL AND OTHER GOVERNMENTAL SERVICES, INCLUDING BUT NOT LIMITED TO, WATER, STORM AND SANITARY SEWER SERVICE AND MAINTENANCE.

THERE IS HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE AN EASEMENT FOR RIGHT OF ACCESS ON, OVER, ALONG AND ACROSS THE PROPERTY DESCRIBED HEREIN FOR THE LIMITED PURPOSE OF READING, EXAMINING, INSPECTING, INSTALLING, OPERATING, MAINTAINING, EXCHANGING, REMOVING, REPAIRING, TESTING, AND/OR REPLACING CITY OWNED UTILITY EQUIPMENT AND METERS WHICH SERVE SAID PROPERTY, INCLUDING NECESSARY PERSONNEL AND EQUIPMENT TO DO ANY OF THE ABOVE WORK.

OWNER'S CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF DUPAGE } SS

THIS IS TO CERTIFY THAT _____ AND _____ ARE THE OWNERS OF THE PROPERTY DESCRIBED AND SHOWN HEREON AND AS SUCH OWNERS, HAVE CAUSED THE SAME TO BE PLATTED AS SHOWN HEREON, FOR THE USES AND PURPOSES THEREIN SET FORTH AND AS ALLOWED AND PROVIDED BY STATUTES, AND SAID OWNERS, DO HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE AFORESAID.

DATED AT _____ CITY _____, ILLINOIS, THIS _____ DAY OF _____, A.D., 20____.

OWNERS: _____

BY: _____ SIGNATURE BY: _____ SIGNATURE

TITLE: _____ PRINT TITLE TITLE: _____ PRINT TITLE

NOTARY'S CERTIFICATE OWNER

STATE OF ILLINOIS }
COUNTY OF DUPAGE } SS

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT _____ AND _____

PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FORGOING INSTRUMENT

AS SUCH OWNERS, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGE THAT THEY SIGNED THE ANNEXED PLAT AS THEIR OWN FREE AND VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL

THIS _____ DAY OF _____, A.D., 20____.

NOTARY PUBLIC SIGNATURE

PRINT NAME

MY COMMISSION EXPIRES ON _____ MONTH _____ DATE _____, A.D., 20____.

VILLAGE BOARD CERTIFICATION

STATE OF ILLINOIS }
COUNTY OF DUPAGE } SS

APPROVED BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS.

DATED THIS _____ DAY OF _____, A.D., 20____.

BY: _____ VILLAGE PRESIDENT ATTEST: _____ CLERK

I, _____, VILLAGE CLERK OF THE VILLAGE OF GLEN ELLYN, ILLINOIS, DO HEREBY CERTIFY THAT THE ANNEXED PLAT WAS PRESENTED TO AND BY ORDINANCE DULY APPROVED BY THE VILLAGE BOARD OF THE VILLAGE OF GLEN ELLYN AT ITS

MEETING HELD ON _____, A.D., 20____. IN WITNESS WHEREOF I HAVE HEREUNTO SET THE SEAL OF THE VILLAGE OF GLEN ELLYN, ILLINOIS.

_____ VILLAGE CLERK

DUPAGE COUNTY RECORDER'S CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF DUPAGE } SS

THIS INSTRUMENT _____ WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF DUPAGE COUNTY, ILLINOIS ON

THE _____ DAY OF _____

20____, AT _____ O'CLOCK.

_____ RECORDER OF DEEDS

SURVEYOR'S NOTES

- ALL MEASUREMENTS AND DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.
- BASIS OF BEARINGS: ILLINOIS STATE PLANE - EAST ZONE (TRUE NORTH)
- ALL EASEMENTS ARE PROPOSED UNLESS OTHERWISE NOTED.
- ALL EASEMENTS DEPICTED ON THE PLAT MAP ARE FOR PUBLIC UTILITIES AND DRAINAGE PURPOSES UNLESS OTHERWISE NOTED.

LEGAL DESCRIPTION OF PROPERTY

THE SOUTHERLY 10 FEET (AS MEASURED ON THE EASTERLY AND WESTERLY LOT LINES) OF LOT 19 AND ALL OF LOT 20 IN COLLINS AND GAUNTLETT'S LAKE GLEN ELLYN, BEING A RESUBDIVISION OF LOTS 22 TO 29 INCLUSIVE, AND 33 TO 68 INCLUSIVE IN JOHN A. BROWN'S ADDITION TO GLEN ELLYN, BEING A SUBDIVISION IN SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID COLLINS AND GAUNTLETT'S LAKE GLEN ELLYN, RECORDED OCTOBER 21, 1914 AS DOCUMENT 118383, IN DUPAGE COUNTY, ILLINOIS.

SURVEYOR'S CERTIFICATE

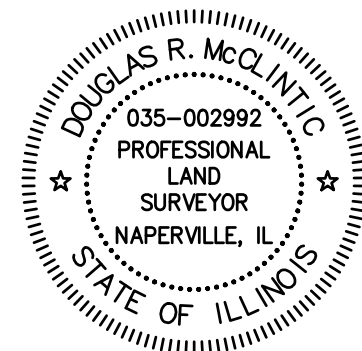
STATE OF ILLINOIS }
COUNTY OF DUPAGE } SS

I, DOUGLAS R. MCCLINTIC, ILLINOIS, AN ILLINOIS LICENSED PROFESSIONAL LAND SURVEYOR HEREBY CERTIFY THAT THE ANNEXED PLAT HAS BEEN PREPARED FROM FIELD SURVEYS AND EXISTING PLATS AND RECORDS FOR THE PURPOSE OF GRANTING AN EASEMENT.

THIS PLAT HAS BEEN PREPARED BY CIVIL & ENVIRONMENTAL CONSULTANTS, INC., ILLINOIS LICENSED PROFESSIONAL DESIGN FIRM NO. 184.004002, LICENSE EXPIRES APRIL 30, 2021, UNDER MY PERSONAL DIRECTION FOR THE EXCLUSIVE USE OF THE CLIENT NOTED HEREON.

GIVEN UNDER MY HAND AND SEAL THIS _____ DAY OF _____, A.D., 20____.

ILLINOIS LICENSED PROFESSIONAL LAND SURVEYOR NO. 2992
LICENSE VALID THROUGH NOVEMBER 30, 2020



Civil & Environmental Consultants, Inc.
1230 East Diehl Road, Suite 200 - Naperville, IL 60563
Ph: 630.963.6026 • 877.963.6026 • Fax: 630.963.6027
www.cecinc.com

PLAT OF EASEMENT 680 LENOX ROAD GLEN ELLYN, ILLINOIS

DRAWN BY: **MAJ** CHECKED BY: **LHW** APPROVED BY: **DRM**
DATE: **FEBRUARY 20, 2020** DWG SCALE: **1"=20'** PROJECT NO.: **195-175**

PREPARED FOR:
M-HOUSE DEVELOPMENT
710 E. OGDEN AVENUE, STE 530
NAPERVILLE, ILLINOIS 60563

DRAWING NO.:
1

SHEET 1 OF 1



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 04/13/20 07:00 PM
Department: Glen Ellyn Village Board
Department Head: William Holmer
Category: Ordinance
Prepared By: Lindsey Kaminsky

SCHEDULED

ORDINANCE 6776

DOC ID: 4439

Ordinance No. 6776, An Ordinance Authorizing the Adoption of a Construction Access Agreement at 427 N. Main Street Necessary for the Demolition of 423 N. Main Street and Undergrounding of Utilities behind the Civic Center, Contingent Upon Attorney Review (Assistant Village Manager Holmer)

BACKGROUND

In 2018, staff, with direction from the Village Board, began the process toward building a parking garage behind the Civic Center. The Board later approved a design-build firm; and, with much input, the project was designed. On January 27, 2020, the Village Board approved the Parking Garage Project and Guaranteed Maximum Price (GMP).

During the design phase, the need for several easements and access areas was identified and staff began discussions with adjacent property owners related to the necessary agreements. In total, easements and agreements are needed with seven property owners which are related to the project. Some of the easements are temporary construction easements or agreements while others are permanent easements due to the fact that the Village will maintain the improvements after construction.

There are two agreements which are outstanding: 413 N. Main Street and 427 N. Main Street (former Katy's store).

SUBJECT

Staff has presented the Temporary Construction Access Agreement for 427 N. Main Street for the Board's consideration. This agreement allows for our contractor to repair the roof and exterior brick wall of the 427 N. Main building after demolition of the Village-owned 423 N. Main Street building. These repairs will be made at the expense of the Village as part of the overall Civic Center Parking Garage Project. Unfortunately, the house built onto the rear of 423 N. Main was constructed in such a way that it impacts the roofing structure and an exterior brick wall of 427 N. Main.

This phase will be a step which includes demolition and undergrounding of utility lines behind the Civic Center. After this is complete, the Board could choose to delay the project, if desired. However, the pedestrian connection to the Civic Center Parking Lot has always been represented as a desired part of the project independent of the garage. Better connectivity between Main St. (possibly Duane Street in the future) would provide better access to public parking that will assist the businesses and customers, as well as commuters and employees of these downtown business.

Once approved, Mortenson is prepared to move forward with the demolition and underground

utility working over the next few months. During that time, staff will continue to evaluate options and timing and be looking for some direction from the Village Board and how and when to proceed with this critical project in the Central Business District.

Strategic Issue I: Infrastructure. Invest in infrastructure to meet key needs, including downtown access, Village facilities, storm water issues and technology improvement. ***Village Goal:*** Evaluate parking garage alternatives as well as economic development partnerships that would increase parking in the downtown by October 2019. Village Board provided further direction to design and construct a parking garage behind the Civic Center by July 2020.

Budget Impact

Funds are provided in the Capital Budget for this expense, although some concerns with capital revenue has required staff to revisit the capital budget to realign priorities and timing.

RECOMMENDATION

Staff requests the Village Board move for approval and signature on the Temporary Construction Access Agreement as presented, subject to attorney review.

Attachments

- Temporary Construction Access Agreement for 427 N. Main Street



Village of Glen Ellyn

Ordinance No. 6776

An Ordinance Authorizing the Adoption of a Construction Access Agreement at 427 N. Main Street Necessary for the Civic Center Parking Garage and Pedestrian Walkway

**Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This _____ Day of _____, 20__.**

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20__.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. 6776**An Ordinance Authorizing the Adoption of Temporary Construction Access Agreement at 427 N. Main Street Necessary for the Civic Center Parking Garage and Pedestrian Walkway**

WHEREAS, the Village of Glen Ellyn, a home rule municipality, seeks to construct certain infrastructure and improvements, including, without limitation, a multi-story parking garage and a pedestrian walkway between Main St. and the Village parking lot, on the property commonly known as 535 Duane Street, and 423 N. Main St., Glen Ellyn, Illinois (Subject Property) for the benefit of the Glen Ellyn community; and

WHEREAS, in order to accomplish this goal, the Village needs to enter into Permanent Easements and Temporary Construction Easements and Agreements with the owners of certain parcels of property adjoining the Civic Center parking lot; and

WHEREAS, the Village requires the temporary use of parts of various Owners' property to facilitate and support construction of the Improvements, and the various Owners' wishes to partner with the Village on the construction of certain infrastructure and access improvements on and around the Owners' Property; and

WHEREAS, certain utilities currently serving the Owners' Property are located on the Subject Property, and those utilities must be relocated to allow the Improvements' construction; and

WHEREAS, the Corporate Authorities find the entry by the Village into certain permanent and construction easements and access areas is in the best interest of the community and that, among other things, these easements will allow the Village to construct a parking garage to provide additional public parking to the community;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of its home rule powers, as follows:

SECTION ONE: The Construction Access Agreement and associated documents contained in the following attachment is hereby approved and adopted by the Village of Glen Ellyn:

Attachment A: 427 N. Main Street P.I.N. 05-11-328-002

SECTION TWO: The Village President and Village Clerk are hereby authorized to execute the Construction and Access Agreement and associated documents attached hereto and made part of this Ordinance as Attachment “A”, on behalf of the Village of Glen Ellyn.

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this ____ day of _____.

Ayes		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				

Nays				
		Diane McGinley	Steve Thompson	Mark Senak
		Craig Pryde	Bill Enright	Gary Fasules
		Kelli Christiansen		
Absent				
		Diane McGinley	Steve Thompson	Mark Senak
		Craig Pryde	Bill Enright	Gary Fasules
		Kelli Christiansen		

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day
of _____.

Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

Ordinance 6776

Meeting of April 13, 2020

ATTACHMENTS:

- 427 N Main Access Area Agreement 4.13.20 clean copy (PDF)
- Plat of Construction Access Area 427 Main (PDF)
- Dry Utility Permit Scope of Work (PDF)

CONSTRUCTION LICENSE AND ACCESS AGREEMENT

This Construction License and Access Agreement (“**Agreement**”) is made and effective as of _____, 2020 (“**Effective Date**”), by and between KATY BALABINIS TRUST 10/11/19 and VIVIEN G. KOUROS TRUST 10/11/19 (collectively, “**Owners**”), and M. A. MORTENSON COMPANY, a Minnesota corporation (“**Mortenson Construction**”) and Village of Glen Ellyn (“**Village**”). Owners, Mortenson Construction and Village are each referenced herein as a “Party” and collectively referenced as the “Parties.”

RECITALS

A. Owners own land located at 427 N. Main Street, Glen Ellyn IL 60137 (the “**Owner Property**”).

B. Mortenson Construction is performing work in the area of the Owner Property for the Village of Glen Ellyn (“**Village**”) and has requested that Owner grant to Mortenson Construction the right to use the area of the Owner Property depicted on Exhibit A attached hereto (the “**Access Area**”) for the purposes of performing the work described on Exhibit B, specifically to demolish the existing structure at 423 & 425 Main St. which currently has a wall on the west side that provides protection to the interior of 427 Main St., and construct a new wall for the property at 427 Main St., and tie in the roof (the “**Work**”).

C. Owners are willing to grant Mortenson Construction and the Village the rights described herein for the purposes of installing and accessing the Work.

D. Mortenson Construction and the Village are willing to accept the Agreement herein granted on the terms and conditions hereinafter stated.

THEREFORE, in consideration of the covenants and agreements hereafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Grant. Owners hereby grant to Mortenson Construction the exclusive and irrevocable right and agreement to use the Access Area of the Owner Property to perform and install the Work, including without limitation the storing of construction materials and equipment, laydown and pickup of construction materials, dumpster storage and use, truck access to the Access Area for purposes of performing the Work, and such other uses as may be reasonably ancillary thereto for the Construction Period (defined below).

2. Term. The term of this Agreement, also known as the Construction Period, will begin on the date that Mortenson Construction commences Work on the Owner Property, and continue for a period of 120 days thereafter (the “**Construction Period**”).

3. Use of the Owner Property. This Agreement is granted to Mortenson Construction for the purpose of the Work stated above. Mortenson Construction will not be entitled to use the

Access Area for any other purpose or for any other reason other than the Work as described in this Agreement. Prior to the expiration of the Construction Period, Mortenson Construction will, at Mortenson Construction's sole expense, remove all property, debris, and trash from the Owner Property. Mortenson Construction will not bring to or upon, or cause to be brought to or upon, the Access Area any hazardous wastes or substances as defined by federal and state law, except in compliance with applicable law.

4. Insurance. Mortenson Construction and the Village will maintain comprehensive general liability, professional liability, automobile liability, workman's compensation, and employer's liability for bodily injury and property damage liability, covering all of the operations of Mortenson Construction, with limits of liability which will not be less than Two Million Dollars (\$2,000,000) combined single limit per occurrence or One Million Dollars (\$1,000,000) bodily injury per occurrence and One Million Dollars (\$1,000,000) property damage per occurrence. Owners will be named as additional insureds under such policies held by both Mortenson Construction and the Village. Certificates of Insurance and additional insured Endorsements shall be provided by Mortenson Construction and the Village to the Owners prior to the commencement of the Work.

5. Indemnification. Mortenson Construction and the Village hereby agree to indemnify and hold harmless Owners from and against any and all third-party claims, demands, suits, judgments, costs, expenses, liabilities, fines, penalties, losses, damages and injury to person, property or otherwise, including, without limitation, direct, indirect and consequential damages, court costs and reasonable attorney's fees, arising from or in any respect related to Mortenson Construction's (including its agents, contractors and subcontractors) use of the Construction License and/or activities upon the "Access Area" as defined herein, except such injury, loss or damage as shall have been caused by the gross negligence or willful misconduct of the Owners.

6. Miscellaneous.

a. Notices. All notices, demands, acceptances and approval required hereunder will be in writing and served either by overnight delivery by a nationally recognized overnight courier service or by personal delivery, to the address shown below, until written notification of a change of address:

Owners' Address:

Katy Balabinis Trust 10/11/19
Attn: Katy Balabinis
124 Danada Drive
Wheaton, Illinois 60189

Vivien G Kouros Trust 10/11/19.
Attn: Vivian G. Kouros
124 Danada Drive
Wheaton, Illinois 60189

Mortenson Construction's address:

300 Park Blvd.
Suite 100
Itasca, IL 60143
Attn: Andy Stapleton

Village of Glen Ellyn's address:

535 Duane St.
Glen Ellyn, IL 60137
Attn: Mark Franz, Village Manager

Notices, properly addressed and mailed will be deemed delivered on the earlier of actual receipt or the second business day following such mailing.

b. Entire Agreement. This instrument constitutes the entire agreement between the Parties respecting this Agreement. This Agreement cannot be amended except in writing executed by all Parties hereto.

c. Binding Effect. This Agreement will inure to the benefit of and bind the respective successors, heirs, personal representatives and permitted assigns of the Parties hereto.

d. Counterparts. This Agreement may be signed in counterparts, each of which will be an original and all of which will constitute one and the same instrument.

e. Governing Law. This Agreement is governed by the laws of the State of Illinois.

f. No Joint Venture. Nothing herein will be construed to create a joint venture between the Parties hereto.

g. Authority. Owners represent, warrant and covenant that (i) they have full power and authority to grant the Agreement provided for herein, and that no consent of any third party is required in connection herewith; and (ii) the individual executing this Agreement on behalf of the Owners has the full power and authority to do so. Mortenson Construction represents and warrants that (i) it has the full power and authority to enter into this Agreement and perform its obligations herein without the necessity of the approval or consent of any third party; and (ii) the individual executing this Agreement on behalf of Mortenson Construction has the full power and authority to do so. The Village represents, warrants and covenants that (i) it has full power and authority to enter into this Agreement and perform its obligations herein and that no approval or consent of any third party is required in connection herewith; and (ii) the individual executing this Agreement on behalf of the Village has the full power and authority to do so.

[Signature Pages Follow]

**SIGNATURE PAGE
TO
CONSTRUCTION LICENSE AND ACCESS AGREEMENT
BETWEEN
KATY BALABINIS TRUST 10/11/19 AND VIVIEN G. KOUROS TRUST 10/11/19 AND
M. A. MORTENSON COMPANY AND THE VILLAGE OF GLEN ELLYN**

IN WITNESS WHEREOF, the Parties have executed and delivered this Agreement as of the date first above written.

MORTENSON CONSTRUCTION:

M. A. MORTENSON COMPANY,
a Minnesota corporation

By: _____

Its: _____

Date: _____

OWNERS:

Katy Balabinis Trust 10/11/19

By: _____

Its: _____

Date: _____

Vivien G. Kouros Trust 10/11/19

By: _____

Its: _____

Date: _____

VILLAGE of GLEN ELLYN

By: _____

Its: _____

Date: _____

EXHIBIT A
DEPICTION OF ACCESS AREA

Insert Plat of Access Area

EXHIBIT B**DESCRIPTION OF WORK ON OWNER'S PROPERTY**

Description of work at 427 N. Main Street

1. Exterior wall and roof to be repaired as required upon demolition of the adjacent house within 120 days of the start of work. Owners must approve the exterior finishes to be used on the exterior wall and roof. Approval by Owners shall not be unreasonably withheld.
2. Placement of TBD quantity of concrete west of new exterior wall. Concrete pavement to be 5" Portland Cement Concrete with fiber mesh reinforcement over a 4" aggregate base course.
3. Removal of overhead electrical and communication lines (subject to Village Board approval).
4. Installation of new underground electrical and communication services in conduit from the utility pedestal to building electrical panel. Wiring for AT&T, Comcast, and WOW to be by utility communication companies (subject to Village Board approval).

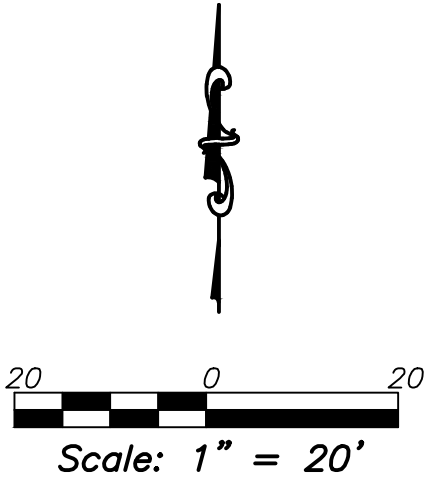
P.I.N. 05-11-328-002

Legal Description

427 MAIN ST - TEMPORARY CONSTRUCTION ACCESS AREA

THE EAST 6.50 FEET OF THE WEST 24.3 FEET OF THE SOUTH 29.23 FEET OF THE NORTH 40 FEET OF THE SOUTH 62.83 FEET OF LOT 5 IN COUNTY CLERK'S 5TH ASSESSMENT DIVISION IN SECTION 11, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT NO. 88055, IN DUPAGE COUNTY, ILLINOIS

SAID PARCEL CONTAINING 190 SQUARE FOOT OR 0.004 ACRES MORE OR LESS

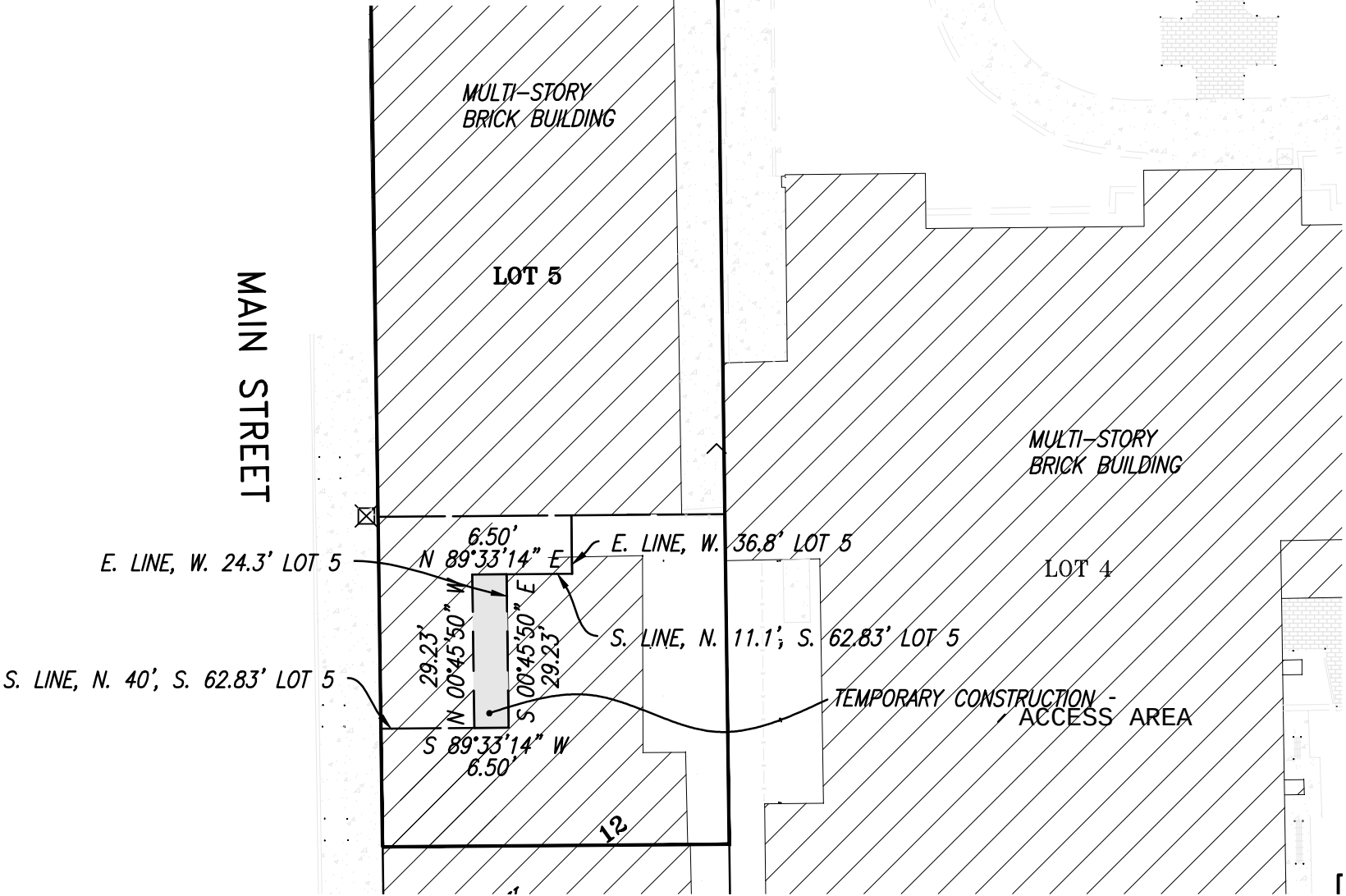


MAIN STREET

DUANE STREET

NOTES:

- 1) THE DIMENSIONS SHOWN HEREON ARE FEET AND DECIMAL POINTS THEREOF.
- 2) ANY DISCREPANCY IN MEASUREMENT DISCOVERED UPON THE GROUND SHOULD BE PROMPTLY REPORTED TO THE SURVEYOR FOR EXPLANATION OR CORRECTION.
- 3) FOR BUILDING LINE AND OTHER RESTRICTIONS NOT SHOWN HEREON REFER TO YOUR ABSTRACT, DEED, CONTRACTS AND ZONING ORDINANCES.
- 4) NOT ALL SITE IMPROVEMENTS SHOWN FOR THE PURPOSES OF THIS SURVEY.
- 5) THE SUBJECT PARCEL SHOWN HEREON IS PER TRUSTEE'S DEED RECORDED OCTOBER 23, 1986 AS DOC. NO. R86-131303.



State of Illinois)
County of Will) SS

I, Eric C. Cox, an Illinois Land Surveyor, do hereby certify that the legal description shown hereon is a true and correct representation thereof.

Dated this 8th day of April, 2020

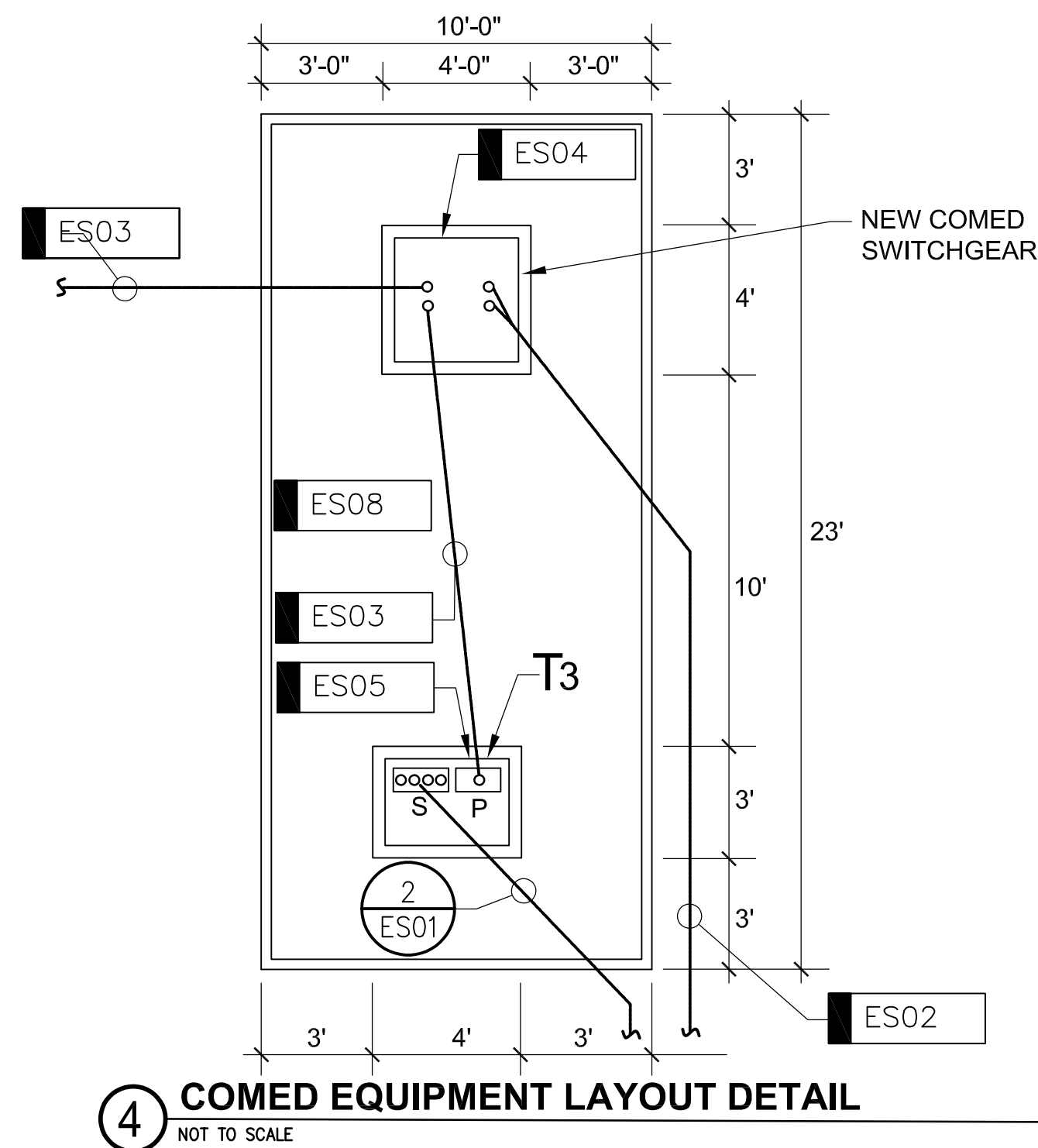
Eric C. Cox
Illinois Professional Land Surveyor No. 035-3604
Renewal Date: November 30, 2020
DLZ Industrial Surveying, Inc. Professional Design Firm 184002815



X:\PROJECTS\JOL\PROJ\1950\7005\TOPO\7005CONS EASE.DWG



1. CONDUITS FOR PRIMARY CABLES MUST BE A MINIMUM OF 30" BURIED DEPTH FROM TOP OF CONDUITS.
2. IF CONDUIT BENDS ARE REQUIRED, INSTALL 48" RADIUS TYPE, 4" RIGID GALVANIZED STEEL CONDUITS. MAXIMUM BEND DEGREES FOR PULLING CABLES IS 270 DEGREES CUMULATIVE TOTAL.
3. AFTER INSTALLATION, ALL DUCTBANK CONDUITS SHALL BE FURNISHED AND INSTALLED WITH NYLON PULL ROPE.
4. ALL EMPTY CONDUITS SHALL BE FURNISHED AND INSTALLED WITH NYLON PULL ROPE, AND #10 AWG CONDUCTOR PER SPECIFICATION SECTION 260543-2.2D.
5. EMPTY CONDUITS EXTENDED UNDERGROUND SHALL BE INSTALLED WITH END CAPS AND LOCATION STAKED.
6. AN INSPECTION IS REQUIRED BY THE COMED PROJECT MANAGER PRIOR TO ANY BACKFILL OF CONDUITS OR DUCTBANKS OR POURS OF ANY PAD. CONTACT COMED PROJECT MANAGER PAT O'CONNOR AT 630-691-4861 FOR PAD AND CONDUIT INSPECTIONS.
7. COMED WILL MAKE PRIMARY CONNECTIONS IN TRANSFORMERS.
8. COMED WILL PROVIDE AND SET THE NEW SECONDARY 120/240V PEDESTALS. COMED WILL PROVIDE SECONDARY CABLES FROM UTILITY TRANSFORMER TO POWER PEDESTAL. ELECTRICAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE SECONDARY FEEDER BETWEEN EACH NEW PEDESTAL AND THE ASSOCIATED METERED BUILDING STRUCTURE. COMED WILL PROVIDE SECONDARY CABLES AND MAKE CONNECTIONS FROM UTILITY TRANSFORMER TO EXISTING UTILITY POLE AT LOCATION P16.



REFERENCED ELECTRICAL NOTES:

- ES01 COMED SHALL FURNISH AND INSTALL A UTILITY PEDESTAL AT THE INDICATED LOCATION. ELECTRICAL CONTRACTOR SHALL FURNISH AND INSTALL ONE(1) 2" CONDUIT, UNDERGROUND FROM EACH PEDESTAL TO THE ASSOCIATED BUILDING STRUCTURE. ELECTRICAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE WIRING BETWEEN THE PEDESTAL AND THE STRUCTURAL POWER SERVICE OVERCURRENT DEVICE (OPD) AND METER ASSEMBLY. ONE(1) 4" CONDUIT SHALL BE ROUTED FROM UTILITY TRANSFORMER TO EACH COMED POWER PEDESTAL.

ES02 ELECTRICAL CONTRACTOR SHALL FURNISH AND INSTALL ONE(1) 4" CONDUIT FROM THE NEW COMED SWITCHGEAR TO THE SOUTH END OF THE PROPERTY AS SHOWN. (COMED SPEC. ITEM 5283.D). INSTALLATION SHALL MEET ALL REQUIREMENTS OF COMED. PROVIDE APPROVED NYLON PULL ROPES IN EMPTY CONDUITS FOR COMED TO UTILIZE.

ES03 FURNISH AND INSTALL ONE(1) 4" PVC SCHEDULE 40 CONDUIT BETWEEN THE NEW COMED SWITCHGEAR AND THE SHOWN UTILITY TRANSFORMER PRIMARY COMPARTMENT. MINIMUM BURIAL DEPTH SHALL BE 30" BELOW GRADE. CONDUIT BENDS SHALL BE 48" RADIUS TYPE, 4" RIGID GALVANIZED STEEL CONDUIT.

ES04 NEW COMED SWITCHGEAR WILL BE FURNISHED AND INSTALLED BY THE UTILITY COMPANY COMED. COMED SHALL BE RESPONSIBLE FOR THE NEW CONCRETE PAD FOR THE PAD MOUNTED SWITCHGEAR, MEETING ALL COMED REQUIREMENTS.

ES05 NEW COMED TRANSFORMER WILL BE FURNISHED AND INSTALLED BY THE UTILITY COMPANY COMED. COMED WILL SET A NEW 150KVA, 120/240 VOLT, SINGLE PHASE PAD MOUNTED TRANSFORMER. ELECTRICAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE NEW CONCRETE PAD FOR THE UTILITY TRANSFORMER, MEETING COMED SPECIFICATION C5293.A.

ES06 NEW COMED TRANSFORMER WILL BE FURNISHED AND INSTALLED BY THE UTILITY COMPANY COMED. COMED WILL SET THE NEW 300KVA, 120/240 VOLT, SINGLE PHASE PAD MOUNTED TRANSFORMER. ELECTRICAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE NEW CONCRETE PAD FOR THE UTILITY TRANSFORMER, MEETING COMED SPECIFICATION C5293.A.

ES07 EXISTING COMED TRANSFORMER FOR THE CIVIC CENTER WILL BE UTILIZED FOR THE NEW RAMP STRUCTURE. ELECTRICAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE NEW RAMP SECONDARY FEEDER CONDUITS ENTERING THE EXISTING CONCRETE PAD OF THE UTILITY TRANSFORMER, MEETING COMED REQUIREMENTS.

ES08 DIMENSIONAL INFORMATION SHOWN FOR THE INDICATED EQUIPMENT LAYOUT SHALL BE REVIEWED, CONFIRMED AND ADJUSTED AS NEEDED TO MEET COMED REQUIREMENTS.

ES09 FOR THE 4-CELL DUCTBANK FROM TRANSFORMER T3, ONE(1) 4" CONDUIT SHALL EXTEND FROM THE DUCTBANK TO THE INDICATED UTILITY POLE AND EXTEND VERTICALLY UP THE POLE 10'-0" ABOVE GRADE. MINIMUM BURIAL DEPTH SHALL BE 30" BELOW GRADE. CONDUIT BENDS SHALL BE 48" RADIUS TYPE, 4" RIGID GALVANIZED STEEL CONDUIT. COORDINATE WORK WITH COMED.

ES10 FURNISH AND INSTALL ONE(1) 4" PVC SCHEDULE 40 CONDUIT BETWEEN THE NEW COMED PADMOUNTED TRANSFORMER PRIMARY COMPARTMENT AND THE EXISTING CIVIC CENTER COMED TRANSFORMER PRIMARY COMPARTMENT. MINIMUM BURIAL DEPTH SHALL BE 30" BELOW GRADE. CONDUIT BENDS SHALL BE 48" RADIUS TYPE, 4" RIGID GALVANIZED STEEL CONDUIT. COORDINATE WORK WITH COMED.

ES11 FOR THE 4-CELL DUCTBANK FROM TRANSFORMER T3, ONE(1) 4" CONDUIT SHALL EXTEND FROM THE SHOWN DUCTBANK TO POWER PEDESTAL AT LOCATION P5 AND ONE(1) 4" CONDUIT SHALL EXTEND FROM THE SHOWN DUCTBANK TO THE POWER PEDESTAL AT LOCATION P6. MINIMUM BURIAL DEPTH SHALL BE 30" BELOW GRADE. CONDUIT BENDS SHALL BE 48" RADIUS TYPE 4" RIGID GALVANIZED STEEL CONDUIT. COORDINATE WORK WITH COMED.

ES12 SECONDARY FEEDER CONDUITS SERVING THE PARKING RAMP. FURNISH AND INSTALL FOUR(4) 4" CONDUITS FROM COMED EXISTING TRANSFORMER T1 SECONDARY COMPARTMENT TO WITHIN 5'-0" OF NEW BUILDING FOOT PRINT. MINIMUM BURIAL DEPTH SHALL BE 30" BELOW GRADE. CONDUIT BENDS SHALL BE 48" RADIUS TYPE, 4" RIGID GALVANIZED STEEL CONDUITS. COORD WORK WITH COMED. EXTEND UNDER BUILDING TO MAIN SWITCHBOARD MDP AND FIRE PUMP CONTROLLER.

ES13 FOR THE TWO(2) CELL DUCTBANK FROM TRANSFORMER T2, ONE(1) 4" CONDUIT SHALL EXTEND FROM THE SHOWN DUCTBANK TO POWER PEDESTAL AT LOCATION P7. MINIMUM BURIAL DEPTH SHALL BE 30" BELOW GRADE. CONDUIT BENDS SHALL BE 48" RADIUS TYPE, 4" RIGID GALVANIZED STEEL CONDUIT. COORDINATE WORK WITH COMED.

ES14 FOR THE TWO(2) CELL DUCTBANK FROM TRANSFORMER T2, TERMINATE THE SECOND 4" CONDUIT INTO THE SHOWN SECONDARY SPLICE BOX. COMED WILL FURNISH THE SPLICE BOX TO THE SITE (COMED C5279.D JOINT COVER-SPLICE BOX). SPLICE BOX IS 2'-6"Wx5'-0"Lx2'-0" DEPTH WITH TWO-PIECE COVER. ELECTRICAL CONTRACTOR SHALL INSTALL THE IN-GRADE SECONDARY SPLICE BOX, MEETING ALL COMED REQUIREMENTS. MINIMUM CONDUIT BURIAL DEPTH SHALL BE 30" BELOW GRADE. CONDUIT BENDS SHALL BE 48" RADIUS TYPE, 4" RIGID STEEL CONDUIT. COORDINATE WORK WITH COMED. 12" MINIMUM DEPTH OF CRUSH STONE OR GRAVEL BELOW BOX.

ES15 ONE(1) 4" CONDUIT SHALL EXTEND FROM THE SHOWN SECONDARY SPLICE BOX TO POWER PEDESTAL AT LOCATION P8. MINIMUM BURIAL DEPTH SHALL BE 30" BELOW GRADE. CONDUIT BENDS SHALL BE 48" RADIUS TYPE, 4" RIGID GALVANIZED STEEL CONDUIT. COORDINATE WORK WITH COMED.

ES16 FURNISH AND INSTALL THE THREE(3) 2" CONDUITS EXTENDING FROM THE 7-CELL DUCTBANK TO THE INDICATED UTILITY POLE. EXTEND CONDUITS UP THE POLE 10'-0" MINIMUM. ONE CONDUIT SHALL BE DESIGNATED FOR AT&T SERVICES; ONE(1) CONDUIT SHALL BE DESIGNATED FOR COMCAST SERVICES; ONE(1) CONDUIT SHALL BE DESIGNATED FOR WOW SERVICES. INSTALLATIONS SHALL MEET THE REQUIREMENTS OF THESE SERVICES PROVIDERS. COORDINATE WORK WITH SERVICE PROVIDERS.

ES17 FURNISH AND INSTALL ONE(1) COMMUNICATION IN-GRADE VAULT BOX. MINIMUM SIZE SHALL BE 48"x60"x48" DEEP WITH BOLT-ON, TRAFFIC RATED LID. COORDINATE EXACT SIZE AND REQUIREMENTS WITH THE SERVICE PROVIDERS COMCAST AND AT&T. EXTEND SHOWN COMCAST CONDUITS AND AT&T CONDUITS INTO AND EXIT THE BOX.

ES18 FOUR(4) PEDESTALS AT THIS LOCATION: COMED UTILITY PEDESTAL; COMCAST PEDESTAL; AT&T PEDESTAL; WOW PEDESTAL. ELECTRICAL CONTRACTOR SHALL BE RESPONSIBLE FOR ONE(1) DEDICATED 2" CONDUIT FROM EACH COMMUNICATION PEDESTAL (AT&T, COMCAST, WOW) TO EACH SERVED TENANT/BUSINESS. WIRING WILL BE BY AT&T, COMCAST, AND WOW.

ES19 FURNISH AND INSTALL ONE(1) 2" HDPE CONDUIT FROM THE COMMUNICATIONS VAULT TO THE EXISTING CIVIC CENTER. CONDUIT SHALL ENTER THE CIVIC CENTER BUILDING AT THE SAME LOCATION AS THE EXISTING COMMUNICATIONS CONDUITS.



Design Builder:



Design Consultants



Parking Consultant / Structural Engineer

2895 Greenspoint Parkway, Suite 600
Hoffman Estates IL 60169
Tel: 847.697.2640
www.walkerconsultants.com
LICENSE NO. 184.000947-0006

SHIVEHATTERY
ARCHITECTURE + ENGINEERING
Architect / MEP - FP Engineer

440 North Wells Street, Suite 320
Chicago, IL 60664
Tel: 312.324.5500
www.shive-hattery.com
LICENSE NO. 184.000214-0015



Civil Engineering / Landscape Architecture

145 Commerce Drive, Suite A
Grayslake, IL 60030
Tel: 847.223.4804
www.eea-ltd.com
LICENSE NO. 184.003220-001



VILLAGE OF GLEN ELLYN
PUBLIC PARKING GARAGE

535 DUANE STREET
GLEN ELLYN, IL 60137

MARK	DATE	DESCRIPTION
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ISSUE: PERMIT DOCUMENT:

ISSUE DATE: 02/07/2020

PROJECT NO: 7182780

CHECKED BY: UH

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SHEET TITLE:
ELECTRICAL SITE PLAN

ES01



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 04/13/20 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Agreement
Prepared By: Rich Daubert

SCHEDULED

AGENDA ITEM (ID # 4436)

DOC ID: 4436

1. Motion to authorize the Village Manager to execute an agreement with Huff and Huff, Inc. in the not-to-exceed amount of \$15,810 for environmental engineering services associated with the remediation of the Village's Main Street parking lot to be expensed to the Central Business District TIF Fund and Developer Deposited Funds. 2. Motion to authorize the Village Manager to execute an agreement with Huff and Huff, Inc. in the not-to-exceed amount of \$11,357 for environmental engineering soil management assistance services associated with the APEX 400 Development Project to be expensed from the Developer Deposited Funds.

Background

A portion of the Village's Main Street Parking Lot was historically occupied by a gasoline service station from the early-1930's until the mid-1960's when it was purchased by the Village and converted into a parking lot. Previous work on the site, including the floral clock installation, indicated the presence of petroleum impacted soils which were further studied around the 2000-2002 timeframe. Products of those studies were used to enroll the site into the IEPA's site remediation program with the intent to seek a focused No Further Remediation Letter; however the full efforts required to fulfill the initiative were not completed for reasons uncertain to current staff.

Subject

With redevelopment of the Main Street Parking lot pending as part of the APEX 400 Development, staff further investigated this matter in consultation with Huff and Huff, Inc., an environmental engineering firm with specialization in this line of work. The firm reviewed the former site studies, records, and proposed redevelopment; ultimately recommending further efforts to pursue reenrollment of the site in the IEPA's voluntary Site Remediation Program (SRP) and procurement of a focused No Further Remediation (NFR) letter in tangent with the APEX 400 redevelopment project.

The SRP and NFR Letter acquisition process ultimately tender independent acknowledgement by the IEPA Bureau of Land that a site (in the context of its proposed use) has been properly remediated and/or the exposure pathways to the health hazards associated with the contaminants of concern satisfactorily addressed. In the context of this project, the proposed plan involves removal of the contaminated soil on the site and disposal at the proper landfill facility, institutional controls in the form of a groundwater use ordinance (prohibiting use of groundwater for potable water) and a deed restriction relating to the construction details for buildings on the site (slab on grade construction/sealed sump pits and pipe penetrations).

Staff subsequently engaged Huff and Huff to complete site investigation work including soil borings, installation of groundwater monitoring wells, analytical soil testing, groundwater modeling, ground penetrating radar to identify any anomalies consistent with remaining tanks on the site, and development of a technical memorandum summarizing the findings and next steps towards remediating the site and seeking a focused NFR letter.

The scope of the current study has nearly been completed with the not-to-exceed authorization amount being \$32,901.42. While there is some budget remaining from the current assignment, Huff and Huff has prepared a proposal to complete the next steps which are primarily related to when the site would be excavated and remediated by the developer as part of the APEX 400 project, inclusive of the subsequent services to secure the NFR letter. The services are estimated to be \$15,810 in addition to what budget remains from the ongoing assignment. Staff notes that these are strictly environmental engineering services associated with the reenrollment of the Village's existing property into the Site Remediation Program and acquisition of a focused NFR letter. The actual remediation work will be completed by the Developer with a subsequent memorandum detailing a proposed Village contribution towards those expenses.

Given Huff and Huff's background on the site as well as the CBD in general, the Developer did request a proposal from the firm for other environmental engineering services related to disposal of clean soil at a CCDD (clean construction demolition or debris) facility. Given no relation between the Developer and Huff and Huff, the firm preferred to extend the proposal to the Village. Staff was supportive of this approach but did note that those expenses should be solely borne by the Developer. That proposal is attached with the aforementioned proposal and is in the amount of \$11,357.

While staff fully supported the Village funding the early phases of this assignment, in essence the first three tasks in the following table, it recommends the Developer be expected to contribute towards the future assignments, splitting the remediation tasks equally and requesting the Developer contribute up to \$5,000 towards the IEPA review fees. As noted in the table, GSP would be fully responsible for the CCDD/Soil Management Assistance expenditures.

To put the above in simpler terms, a tabular study of the past, ongoing, and future assignments is provided in tabular form as follows:

Item Description	Cost	Notes
Doc. Review & Opinion Memo	\$970	Complete, Funded by Village
Site Investigation (Soil Borings, Groundwater Monitoring & Modeling, Soil Analysis, Ground Penetrating Radar, Technical Memorandum	\$32,901	Near Complete (some budget remaining but assumed available for remediation confirmation), Funded by Village
Remediation Confirmation, Completion Report, IEPA Reporting	\$15,810	Future services with cost in addition to what remains from site investigation item
IEPA Reenrollment and Review Fees	\$8,000	Estimated
Total Environmental Services Related to Site Remediation	\$57,681	Recommended Funding: \$45,076 Village \$12,605 GSP
CCDD/Soil Management Assistance	\$11,357	Sole Developer Responsibility
Grand Total of Environmental Services	\$69,038	Grand Total Recommended Funding: \$45,076 Village \$23,962 GSP

As the Village will reenroll the site into the SRP, the IEPA will bill the Village directly for reenrollment and review fees. Authorization for those expenditures are anticipated to be within the Village Manager's authorization and are not explicitly requested for approval within this memorandum but are rather part and parcel of the Village Board's approval of the subject assignment at hand.

Given Huff and Huff, Inc.'s fees are estimated, it is also assumed that any reasonable change orders within the Village Manager's authorization, would be approved at the Village Manager's level.

Budget Impact

The downtown TIF has, and continues to be the recommended source for fully funding the assignment, minus the Developer's share. A tabular summary of the total (completed/encumbered and estimated future) expenditures is as follows:

Funding Source	Account	Amount
Developer (GSP) Share ("Developer Deposited Funds")	N/A	\$23,962
Downtown TIF	25000-521055	\$45,076
	Total	\$69,038

If approved by the Village Board, staff would request deposit of the Developer's share towards the respective assignments.

Strategic Plan

Strategic Issue II: ECONOMIC DEVELOPMENT. Engage in progressive and proactive economic development to attract and retain key businesses to foster a vibrant business community

by strategically increasing the Village's footprint, adding housing variety and increasing downtown commercial growth and residential density. **Goal #1:** Implement strategic plan for Economic Development that focuses on overall commercial vitality, EAV growth and sales tax growth.

- **Action Step #1:** Focus on key development sites in the CBD and move forward with Giesche and McChesney sites and other underutilized parcels.
- **Action Step :** Execute the Economic Development plan including TIF promotion, Awards Program, business retention, as well as market village events, business education and promote available sites and other opportunities to grow EAV, sales tax and a diverse and dynamic commercial districts.

Strategic Issue I: INFRASTRUCTURE. Invest in infrastructure to meet key needs, including downtown accessibility, Village facilities, streets, utility, and technology improvements. **Goal #4:** Improve downtown infrastructure including pedestrian accessibility and parking improvements to encourage more pedestrian activity, outdoor dining, and enhance special event space in the CBD to spur future private investment.

- **Action Step #4b:** Evaluate parking garage alternatives as well as economic development partnerships that would increase parking in the downtown by October 2019. Village Board provided further direction to proceed with plans to construct a parking garage behind the Civic Center by July 2020.

Budget Impact

No impact to the General Fund, expenses paid out with TIF Funds as an eligible expense.

Recommendation and Action Requested

Staff recommends that the Village engage Huff and Huff for the balance of the environmental engineering services required to confirm proper remediation of, and acquisition of a focused NFR letter for, the Village's parking lot, which it will retain title to, upon completion of the APEX 400 Development Project. In addition, staff recommends that the Village engage Huff and Huff to provide the required CCDD/Soil Management Assistance Services for the development project. As noted, staff would collect deposit of the Developer's share ("Developer's Deposited Funds") of expenses if the assignments were approved by the Village Board. Staff would draw expenditures from the deposited funds by the Developer with the balance to be expensed to the TIF. Also as noted, IEPA review fees would be applicable but are anticipated to be within the Village Manager's authorization, and the Developer contributing up to \$5,000 towards those expenses. Also, any necessary change orders for Huff and Huff, Inc.'s services would be anticipated to be within the Village Manager's authorization.

Staff accordingly recommends the Village Board make the following motions at the April 13, 2020 Village Board Meeting:

1. Motion to authorize the Village Manager to execute an agreement with Huff and Huff, Inc. in the not-to-exceed amount of \$15,810 for environmental engineering services associated with the remediation of the Village's Main Street parking lot to be expensed from the Downtown TIF and Developer Deposited Funds.
2. Motion to authorize the Village Manager to execute an agreement with Huff and Huff, Inc. in the not-to-exceed amount of \$11,357 for environmental engineering soil management assistance services associated with the APEX 400 Development Project to be expensed from the Developer Deposited Funds.

Attachments

Huff and Huff Proposals

ATTACHMENTS:

- Huff and Huff Proposals (PDF)



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MANAGEMENT

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February 18, 2020

via email: rdaubert@glenellyn.org

Mr. Rich Daubert, P.E.
Public Works Department
Village of Glen Ellyn
30 South Lambert Road
Glen Ellyn, Illinois 60137

**Re: Proposal for Remedial Documentation and Issuance of NFR Letter
418 to 424 N. Main Street, Glen Ellyn, Illinois
Proposal No. 81.PR00004.20**

Dear Mr. Daubert:

Pursuant to your request, Huff & Huff, Inc., a subsidiary of GZA GeoEnvironmental, Inc. (H&H/GZA), is prepared to offer consulting services to the Village of Glen Ellyn ("Village") to perform remedial documentation and seek issuance of a No Further Remediation (NFR) letter for the two parcels at 418 to 424 N. Main Street in Glen Ellyn, Illinois (Site). This proposal was prepared to supplement tasks outlined in H&H/GZA Proposal No. 81.PS00005.20 (Revised).

This proposal presents our project understanding, the scope of services, estimated costs, and anticipated schedule for completing the project.

1. PROJECT UNDERSTANDING

The Apex 400 redevelopment project includes several parcels at 400 - 424 N. Main Street in Glen Ellyn, Illinois. A portion of the proposed redevelopment associated with 418 and 424 N. Main Street includes a two-story parking garage (current location of Village-owned parking lot) which will remain under Village ownership post-development. The Village is pursuing a Focused No Further Remediation (NFR) letter from the Illinois Environmental Protection Agency (IEPA) Site Remediation Program (SRP) for the parking lot (referred to herein as "Site"), which includes the following two parcels:

- 418 N. Main Street – PIN #05-11-327-026-0000
- 424 N. Main Street – PIN #05-11-327-016-0000

H&H/GZA Proposal No. 81.PS00005.20 (Revised) was approved by the Village on November 14, 2019. The primary tasks proposed included a subsurface investigation, preparation of a combined Focused Site Investigation/Remedial Objectives/Remedial Action Plan (FSI/RO/RAP) report, and to assist Client with enrolling in the IEPA SRP.

H&H/GZA performed subsurface investigation activities at the Site on December 9 - 10, 2019. Petroleum-related constituents were identified above their Tier 1 Remedial Objectives (ROs) on the eastern portion of the Site in soil and groundwater. A *Remedial Action Plan Summary Memorandum*, which summarized the subsurface investigation findings and presented the anticipated remedial approach, was provided to the Village on February 4, 2020.



The services outlined in Proposal No. 81.PS00005.20 (Revised) are ongoing as of the date of this proposal. However, based on the results of the December 2019 investigation, and with redevelopment activities scheduled to begin in March/April 2020, the Village indicated their preference to submit a combined Focused Site Investigation/Remedial Objectives/Remedial Action Plan/Remedial Action Completion Report (FSI/RO/RAP/RACR) after completion of remedial activities. The Village also requested documentation during remediation and collection of confirmation samples, as necessary, to pursue closure in accordance with Illinois Administrative Code (IAC), Title 35, Part 740 (Site Remediation Program).

Due to these out-of-scope services to address the Village's additional requests, a supplemental proposal is necessary.

2. SCOPE OF WORK

Proposal No. 81.PS00005.20 (Revised) was previously approved and included costs for preparation of the FSI/RO/RAP and enrollment in the IEPA SRP. This scope of work was prepared as a supplement to 81.PS00005.20 and proposes implementation of the *Remedial Action Plan Summary Memorandum* activities and additional tasks necessary to request issuance of a Focused NFR letter. Please note that remediation or potential additional services necessary (and not included herein) to request issuance of an NFR letter are beyond the scope of work included herein.

The following tasks will be conducted as part of this project:

Task 1 – Pre-Mobilization / Project Management

H&H/GZA will coordinate with the Village to provide documentation services during remediation and confirmation sampling activities. Task includes coordination and scheduling with laboratory and in-house staff, as well as preparation of a Health and Safety Plan. It is H&H/GZA's understanding remedial activities are estimated to begin in May 2020.

In addition, H&H/GZA will be available to assist the Village and answer questions pertaining to the anticipated remedial action plan. Time under this task includes project administration and management activities including coordination with the Village on authorized activities and requested documentation. Costs within this task does not include time and expense for in-person meetings.

Task 2 – Remedial Documentation and Confirmation Sampling

The *Remedial Action Plan Summary Memorandum* proposes excavation and off-site disposal of impacted soils. The remedial area is estimated to be 22 feet wide by 60 feet long and 7 feet deep. Based on these dimensions, up to 375 cubic yards of material are anticipated to require off-site disposal at a Subtitle D sanitary landfill (includes a 10% contingency factor). Please note the estimate may change if new conditions arise in the field, or the estimate may be further refined using field screening methods during anticipated remediation activities. For budgeting purposes, the remediation is anticipated to be completed over a two-day period. Costs for additional day(s) are not included within this proposal.

It is H&H/GZA's understanding the Developer will provide for the excavation, transportation, and disposal of the soil from the identified remedial area and will be responsible for on-Site utility information. At the Village's request, H&H/GZA will mobilize to the Site to document the remedial activities. Prior to remediation, H&H/GZA will demarcate the remedial area for the Contractor using paint or stakes. H&H/GZA will document the remedial activities and log waste manifests, if applicable. In addition, H&H/GZA will provide real-time monitoring of the excavation using a photo-ionization detector (PID) to assess the extent of the remedial area.



Prior to backfilling the excavation, one confirmation soil sample will be collected for approximately every 20 feet of excavation sidewall and from the base of the excavation area at a frequency of one sample per 400 square feet. Samples will be analyzed for the COCs (BTEX, PNAs, and total lead) and pH. Based on the dimensions of the remedial area, up to 12 confirmation samples will be collected. If total lead is reported above its pH-dependent RO, supplemental analysis for toxicity characteristic leaching procedure (TCLP) lead may be conducted to assess achievement of its RO, and costs have been included within this proposal for up to eight TCLP lead samples. A standard turnaround time for laboratory results is 5-7 business days. Costs are included in this proposal to expedite the turnaround to 1-2 business days, which includes a 100% surcharge (\$2,802.80 surcharge). This rush analysis minimizes the potential for the remediation to delay the Developer's overall project timeline, which H&H/GZA understands was a potential concern of the Developer.

Task 3 – Prepare Combined FSI/RO/RAP/RACR

Once field documentation activities are complete, H&H/GZA will prepare a FSI/RO/RAP/RACR for submittal to IEPA. As summarized in the *Remedial Action Plan Summary Memorandum*, H&H/GZA anticipates the remedial action to include the excavation and off-site disposal of impacted soils, use of a groundwater ordinance to eliminate the groundwater ingestion pathway, and a deed restriction to address the indoor inhalation (vapor intrusion) pathway. It is H&H/GZA understanding the Village is agreeable to the general approach outlined in the *Remedial Action Plan Summary Memorandum*. However, if the Village wishes to adjust the remedial action plan, a supplemental proposal may be required.

It is anticipated the Village will establish a groundwater ordinance, and seek approval from IEPA, using a 315-ft (115 feet + 200-ft setback) radius around MW-1. H&H/GZA anticipates this approach will be accepted by the IEPA SRP to address the groundwater exceedances in MW-1 via elimination of the groundwater exposure pathway. H&H/GZA will assist the Village with preparing and submitting a groundwater ordinance to IEPA for approval, as necessary. If the groundwater ordinance is approved, the Village will be required to notify each residence within the groundwater ordinance area. H&H/GZA will assist with the notification process, as necessary. However, it is anticipated the Village will complete a majority of the tasks related to the groundwater ordinance process. In addition, filing of the IEPA-approved groundwater ordinance is assumed to be completed by the Village. Up to six (6) hours is included for H&H/GZA to assist with this task.

In addition, 81.PS00005.20 (Revised) included costs for preparation for a combined FSI/RO/RAP. Therefore, this proposal only includes supplemental costs for preparation of the RACR portion of the document. Please note additional fees for IEPA to review the reports are not included in this scope, and it is assumed those fees will be paid directly by the Village.

Task 4 – IEPA Coordination

For budgetary purposes, personnel time is also included for responding to comments from IEPA regarding submittal of the FSI/RO/RAP/RACR. Assuming successful completion of the remedial activities and issuance of a draft NFR letter, H&H/GZA will review the draft NFR letter and respond to IEPA comments as necessary. Upon issuance of the final NFR letter, H&H/GZA will coordinate with Client to obtain a certified recorded copy of the NFR letter at DuPage County (to be completed by the Village). H&H/GZA will submit the recorded copy of the NFR letter to the IEPA.

Costs associated with this task are dependent on feedback received from the IEPA as the project progresses through the SRP. It is important to note the *Remedial Action Plan Summary Memorandum* did not receive formal regulatory approval from IEPA but was prepared with consideration of a risk-based approach as presented in IAC Title 35, Part 742 (TACO) and IAC Title 35, Part 740 (Site Remediation Program).



3. COST ESTIMATE

Costs below represent the estimated level of effort associated with activities specified in Section 1 of this proposal.

Task 1: Pre-Mob/Project Management	\$ 1,050
Task 2: Remedial Documentation/Confirmation Sampling	\$ 8,520
Task 3: FSI/RO/RAP/RACR	\$ 4,680
Task 4: IEPA Coordination	\$ 1,560

Total \$ 15,810

4. BASIS OF BILLING

H&H/GZA proposes to conduct the scope of work on a Time & Materials Basis. Cost to conduct Tasks 1 through 4 listed above will not exceed **\$15,810** without prior Village approval. Please note these costs do not include the enrollment fee in the IEPA SRP or IEPA's fee to review reports. Additional costs to remediate impacted soils/groundwater are not included in this proposal and are assumed to be provided by the Developer. Should out-of-scope services be requested, billings will be based on time and materials in accordance with the attached Schedule of Fees, at the Village's request.

5. SCHEDULE

H&H will complete the tasks assigned under this proposal on a mutually acceptable schedule as agreed upon with Client for each task assignment.



February 18, 2020
Village of Glen Ellyn – 418 to 424 N. Main Street
81.PR00004.20
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CONDITIONS OF ENGAGEMENT

The conditions of engagement are described in the attached Terms and Conditions for Professional Services. H&H/GZA would be pleased to discuss the conditions associated with any additional dissemination, use, or reliance by other parties.

ACCEPTANCE

This agreement may be accepted by signing in the appropriate space below and returning one complete copy to H&H. Issuance of a Purchase Order implicitly acknowledges acceptance of this proposal. This proposal is valid for a period of 30 days from the date of issue.

We appreciate the opportunity to submit this proposal. Please feel free to contact the undersigned at (630) 684-9100 with any questions.

Very truly yours,

Huff & Huff, Inc., a subsidiary of GZA

A handwritten signature in blue ink that reads "Margaret A. Panatera".

Margaret A. Panatera
Associate Principal

This Proposal for Services, Schedule of Fees, and the Terms and Conditions in our February 11, 2014 General Agreement are hereby accepted and executed by a duly authorized signatory, who by execution hereof, warrants that he/she has full authority to act for, in the name, and on behalf of the Village of Glen Ellyn.

Attached: Schedule of Fees

By: _____

Title: _____

Printed/Typed Name: _____

Date: _____

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March 11, 2020

via email: rdaubert@glenellyn.org

Mr. Rich Daubert, P.E.
Public Works Department
Village of Glen Ellyn
30 South Lambert Road
Glen Ellyn, Illinois 60137

**Re: Soil Management Assistance and LPC-Form Documentation
Apex 400 Development – 400 to 424 N. Main Street, Glen Ellyn, Illinois
Proposal No. 81.PB00001.21**

Dear Mr. Daubert:

Huff & Huff, Inc., a subsidiary of GZA GeoEnvironmental, Inc. (H&H/GZA), is prepared to offer consulting services to the Village of Glen Ellyn ("Village") regarding due diligence, soil sampling, and documentation in support of off-site disposal of spoils associated with the Apex 400 redevelopment project. The requested scope includes final disposition consideration of spoils at a clean construction or demolition debris (CCDD), uncontaminated soil fill operation (USFO) facility, and/or Subtitle D landfill facility, as applicable.

1. PROJECT UNDERSTANDING

The Apex 400 redevelopment project includes several parcels at 400 - 424 N. Main Street in Glen Ellyn, Illinois ("Site"). A portion of the proposed redevelopment associated with 418 and 424 N. Main Street includes a two-story parking garage (current location of Village-owned parking lot) which will remain under Village ownership post-development. The Village is pursuing a Focused No Further Remediation (NFR) letter from the Illinois Environmental Protection Agency (IEPA) Site Remediation Program (SRP) for the parking lot.

H&H/GZA previously performed subsurface investigation activities at the 418 - 424 N. Main Street parcels on December 9 - 10, 2019. Sixteen (16) soil borings were advanced, with two (2) samples collected per boring (32 samples total). Based on review of the results, the Maximum Allowable Concentrations (MACs) were achieved in 29 of the 32 samples. Petroleum impacts were identified above Tier 1 Remedial Objectives (ROs) and MACs within the eastern portion of the 424 N. Main Street parcel. The petroleum impacts were identified to be associated with approximately 375 cubic yards of material proposed for off-site disposal at a Subtitle D landfill facility. Costs are included in this proposal to prepare the Waste Profile forms requesting acceptance of the impacted material at a Subtitle D landfill facility. In addition, H&H/GZA will prepare an LPC-663 Form for the remaining spoils which achieve the MACs within the 418 - 424 N. Main Street parcels for final disposition at a CCDD or USFO facility.

H&H/GZA has not yet investigated areas of the Site beyond the parcels at 400 - 418 N. Main Street. During preparation of this proposal, H&H/GZA performed limited due diligence of the 400 - 418 N. Main Street parcels by reviewing a database report dated January 2019 which was previously completed for areas of downtown Glen Ellyn. Based on review of the database,



March 11, 2020

81.PB00001.21 – Village of Glen Ellyn

Apex 400 – Soil Management Assistance and LPC Documentation

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two leaking underground storage tank (LUST) incidents were identified within the vicinity of the Site. These LUST incidents are considered potentially impacted properties (PIPs) and warrant additional sampling in support of an LPC-663 Form. This proposal includes costs for additional due diligence, soil sampling, LPC-663 documentation, and waste profiling, as applicable, for the 400 - 418 N. Main Street parcels.

2. PROJECT SCOPE

Task 1 – Records Search and Review

H&H/GZA will review the January 2019 database in greater detail to assess PIPs associated with the project area and aid in assessing boring locations. In addition, historical aerial maps and fire insurance maps for downtown Glen Ellyn will be reviewed to identify PIPs.

Task 2 – Soil Sampling and Laboratory Analysis

A site visit will be conducted to identify and mark the soil boring locations. H&H/GZA will coordinate with Client to schedule a date of drilling that will allow full access to Site and not interfere with proposed development. Task includes coordination and scheduling with a drilling subcontractor and laboratory, as well as preparation of a Health and Safety Plan. A private utility contractor will also be scheduled to clear the subsurface boring locations, along with a JULIE locate. It is anticipated Client will also provide information on locations of subsurface utilities at the Site.

Soil borings will be advanced with a GeoProbe rig will within a one-day period to characterize soils within the parcels at 400 - 418 N. Main Street. We propose to collect samples to depths generally commensurate with the proposed improvements and considered representative of the spoils derived during construction activity. Currently, we estimate sampling to depths of approximately 8 feet deep. Samples are anticipated for collection from each boring in 2-foot depth increments to be field screened and each sample placed in laboratory-provided glassware appropriate for the requested analytical. Select samples will be submitted for analysis, with additional samples submitted on hold pending results of the initial requested analyses.

Field screening factors such as visual staining, odors, or proximity to potential sources of known contamination will be used to assess which samples will be analyzed. We anticipate completing the following laboratory analysis in support of CCDD documentation:

- **Volatile Organic Compounds (VOCs)** (up to 2 samples) – VOCs are volatile compounds found in petroleum products and various solvents;
- **Benzene, toluene, ethylbenzene, and total xylenes (BTEX)** (up to 6 sample) – BTEX are volatile compounds commonly found in gasoline or petroleum-related products; and
- **Semi-Volatile Organic Compounds (SVOCs)** (up to 2 samples) – Semi-volatile compounds commonly formed during incomplete combustion of organic compounds.
- **Polynuclear Aromatic Hydrocarbons (PNAs)** (up to 6 samples) – PNAs are a subset of SVOCs and can be formed by the combustion of wood, coal, and petroleum products. They are also found in less refined, nonvolatile petroleum products and can be used to identify potential for diesel or fuel oil contamination in soil.



March 11, 2020

81.PB00001.21 – Village of Glen Ellyn

Apex 400 – Soil Management Assistance and LPC Documentation

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- **RCRA Metals, total and SPLP/TCLP methods** (up to 6 samples) – Federal environmental regulations identify eight (8) heavy metals as hazardous if present in a *solid waste* at concentrations above varying threshold concentrations. Samples will be analyzed for select RCRA Metals, some of which may require further SPLP or TCLP analysis to determine compliance with the CCDD MACs (up to 6 samples).

In addition, soil samples will be analyzed for soil pH from each boring location, consistent with CCDD sampling requirements, and submitted for laboratory analysis (up to 6 samples).

This sampling plan is subject to change based on the results of Task 1, unexpected Site conditions arise, and/or there are changes to the planned development.

Task 3 – Preparation of 663 Form

Based on findings of the due diligence and pending soils achieving the MAC values, H&H/GZA will prepare the proper LPC-663 Form documentation which includes a cover letter summary of the findings, the LPC-663 Form, a narrative of the due diligence, sampling and results, and supporting documentation (figures, database, laboratory report). This packet of information will be provided to Client electronically.

Please note the parcels at 418 – 424 N. Main Street are associated with an SRP site, and receiving facilities generally take a conservative approach when approving disposition of material generated from these sites. Therefore, this task will also include submittal of CCDD documentation to several receiving facilities within a request for pre-approval. Please note that the receiving facility must approve of the CCDD documentation prior to acceptance as CCDD material. Requirements vary by receiving facility, and select facilities may request additional measures, such as real-time monitoring of soils during excavation. Costs for potential additional measures which need to be implemented for acceptance of CCDD material are not included in this proposal.

Task 4 – Soil Management Assistance (Optional)

Locations that do not achieve the MACs (including soil pH range) will be identified as exclusion zones (i.e. not acceptable for disposal at a CCDD facility or USFO). H&H/GZA will coordinate with the Village for disposal and soil management alternatives (Subtitle D landfilling as a non-special waste, reuse on Site, additional analysis, etc.).

If exclusion zones are identified within the parcels at 400 – 418 N. Main Street, H&H/GZA anticipates further analysis of a representative soil sample for waste characterization and final disposition consideration at a Subtitle D landfill facility. The anticipated waste characterization analyses include the Waste Management “R-Code” disposal parameters. Please note sampling requirements vary by receiving facility, but these disposal parameters are considered an industry standard.

The 418 - 424 N. Main Street parcels are delineated, and approximately 375 cubic yards of material is planned for disposal at a Subtitle D landfill facility.

Time under this task will also include coordination with the receiving facility regarding necessary analytical testing, if necessary, for material disposal, and preparation of Waste Profile forms for disposition of impacted material (soils excluded from CCDD) at a Subtitle D landfill facility. Waste Profile forms will be submitted to local Subtitle D landfill facilities, or the Village’s preferred facility, and confirmation of approval, if applicable, will be forwarded to the Village upon receipt.



3. PROJECT COST

Costs below represent the estimated level of effort associated with activities specified in Section 1 of this proposal.

Task 1: Records Search and Review	\$ 393
Task 2: Soil Sampling and Laboratory Analysis	\$ 7,066
Task 3: Preparation of 663 Form	\$ 2,082
Task 4: Soil Management Assistance (Optional)	\$ 1,816

Total (Tasks 1 - 3) \$ 9,541

Total (w/optional Task 4) \$ 11,357

H&H/GZA proposes to conduct the scope of work on a Time & Materials Basis. Cost to conduct Tasks 1 - 3 listed above will not exceed **\$9,541** without prior Village approval. Optional Task 4 can be performed at an additional not-to-exceed cost of \$1,816, upon request. Please note requirements vary by receiving facility and the CCDD documentation and Waste Profile forms must be approved by the respective receiving facility prior to acceptance. Should out-of-scope services be requested, billings will be based on time and materials in accordance with the attached Schedule of Fees, at the Village's request.

4. PROJECT SCHEDULE

Task 1 will commence within one (1) week of notice to proceed (NTP) from Village. Remaining tasks will be completed within four (4) weeks of NTP, subject to driller's schedule and coordination with receiving facilities.



5. CONTRACT CONDITIONS

CONDITIONS OF ENGAGEMENT

The conditions of engagement are described in our February 11, 2014 General Agreement. H&H/GZA would be pleased to discuss the conditions associated with any additional dissemination, use, or reliance by other parties.

ACCEPTANCE

This agreement may be accepted by signing in the appropriate space below and returning one complete copy to H&H/GZA. Issuance of a Purchase Order implicitly acknowledges acceptance of this proposal. This proposal is valid for a period of 30 days from the date of issue.

We appreciate the opportunity to submit this proposal. Please feel free to contact the undersigned at (630) 684-9100 with any questions.

Very truly yours,

Huff & Huff, Inc., a subsidiary of GZA

Jeremy J. Reynolds
Associate Principal

This Proposal for Services, Schedule of Fees, and the Terms and Conditions in our February 11, 2014 General Agreement are hereby accepted and executed by a duly authorized signatory, who by execution hereof, warrants that he/she has full authority to act for, in the name, and on behalf of the Village of Glen Ellyn.

Attached: Schedule of Fees

By: _____

Title: _____

Printed/Typed Name: _____

Date: _____



Huff & Huff, Inc. 2020 Fee Schedule

This statement is being furnished to you in the interest of enhancing your understanding of our billing policies and procedures. Each employee is assigned an hourly rate and records his or her time for each project. Each invoice identifies each person that charged time to the project, hours spent and total cost for each individual. All time spent traveling on client business is included in the time charged to a project.

The Project Manager responsible for preparation of your statement reviews the time records before rendering a bill for adjustments in the statement where appropriate in the judgment of the Project Manager. For example: time may be adjusted downward for duplication of effort, for training time beyond the normal adjustments for technical experience already factored into our hourly rates, or in other situations where it would not be fair to charge you for the full time spent on your project.

Listed below is our 2020 Fee Schedule. These rates are adjusted annually, effective March 1 of each year, to reflect changes in salaries, overhead, and the experience of individuals. Overtime is charged at the same hourly rates listed below.

Professional Services	\$/Hour
Principals	\$190.00 - \$240.00
Senior Consultant	\$140.00 - \$215.00
Senior Project Manager/Senior Technical Staff	\$140.00 - \$155.00
Project Manager/Technical Staff	\$120.00 - \$135.00
Assistant Project Manager	\$110.00
Scientist E1	\$ 92.50
Scientist E2	\$ 85.00
Administrative Manager	\$125.00
Administrative Staff	\$ 95.00

Travel

Corporate vehicles	\$0.575/mile
Personal vehicles	\$0.575/mile
All other travel	Cost

Reproduction

In-house	Black & White	\$0.11/copy
	Color-8-1/2" x 11"	\$0.50/copy
	Color-11" x 17"	\$1.00/copy
	Plotter-24" x 36"	\$9.00/copy
	Binding accessories	Cost
Outside		Cost + 10%

Huff & Huff, Inc.

A Subsidiary of GZA GeoEnvironmental, Inc.
915 Harger Road, Suite 330, Oak Brook, Illinois 60523
(630) 684-9100 telephone / (630) 684-9120 fax
www.huffnhuff.com / www.gza.com

Field Work \$30.00/day/person

(Includes minor supplies, equipment, work clothes, cleaning, etc.)

Includes company Cellular phone use – field work & travel days

Bailers	Regular	\$10.50/each
	Hydra-Sleeve, 1.6"	\$19.00/each
	Hydra-Sleeve, 2.0"	\$28.00/each
5035 Method Sets		\$13.20/set

Analytical Cost + 10%Outside Services

Subcontractors	Cost + 10%
Supplies (Significant)	Cost + 10%
Postage	Cost + 10%

Equipment Rental

In-house: PID Meter	\$100/day or \$300/week
pH Meter	\$10/day or \$25/week
Jerome Meter	\$100/day or \$300/week
Noise Meter	\$150/day or \$400/week
D.O. Meter	\$25/day or \$75/week
G.P.S. Unit	\$100/day or \$300/week
Water Depth Measurer - Deep	\$200/day or \$600/week
Misc. Measuring Equipment	\$30/day or \$90/week
Peristaltic Pump	\$50/day or \$150/week
Infiltration Rings	\$50/day or \$150/week
Boat Rental	\$75/day or \$225/week
Transducer	\$175/use/Each
Pump Test	\$500/use
Fish Shocker	\$200/day
SCUBA Equipment	\$100/day
SOD Chambers	\$200/day
Time Lapse Camera	\$10/day or \$25/week

Huff & Huff, Inc.

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Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 04/13/20 07:00 PM
Department: Community Development
Department Head: Staci Springer
Category: Ordinance
Prepared By: Kelly Purvis

SCHEDULED

ORDINANCE 6778

DOC ID: 4438

Ordinance No. 6778, An Ordinance Approving a First Amendment to the Redevelopment Agreement Between the Village of Glen Ellyn and GSP Development, LLC concerning 400 & 418- 424 N. Main Street.

Background:

On January 28, 2019, Ordinance No. 6671 was adopted approving a Redevelopment Agreement between the Village and GSP Development, LLC for the proposed Apex 400 mixed-use development at the northwest corner of Hillside Avenue and Main Street in downtown Glen Ellyn. The subject property includes both the former Giesche Shoe Store property and the Village-owned Main Street parking lot.

During the development approval process, both the developer and Village understood that pre-existing petroleum impacted soils existed under the Village-owned Main Street parking lot portion of the subject property resulting from a prior gas station located on the site. It was anticipated that the contaminated soils would most likely be capped/sealed with slab on grade construction as part of the project, but that further investigation would be conducted during the building permit phase to more explicitly clarify how the environmental issues would be handled.

Subject

Village staff subsequently engaged the environmental firm Huff and Huff, Inc. to perform site investigative work to confirm the status of the soils on Village property with the intent to ensure the proper measures are taken to protect the public and minimize any future potential liability for the Village. Please recall that the RDA specifies that the Village will retain title to the public parking lot area after reconstruction of the project and GSP has no liability in connection with the existing environmental conditions on Village Property.

As part of its assignment, Huff and Huff prepared the attached February 4, 2020 Remedial Action Plan Summary which suggests that the impacted soils be excavated and disposed of off-site and that construction methodologies be employed to prevent vapor intrusion, among other things. Huff and Huff also recommended that the Village pursue a No Further Remediation Letter for the property, which was previously pursued by the Village but never completed, for reasons unknown to current staff. The Missner Group, the construction contractor for the Apex 400 project, subsequently submitted the attached Change Order in the estimated amount of \$115,268 to facilitate the aforementioned.

The Village, developer, and public would all benefit from the above-mentioned work since enrolling the property in the IEPA's Site Remediation process would result in the elimination of exposure routes and the issuance of a No Further Remediation letter, which would minimize potential Village liability and questions about environmental issues in the future. It would also be beneficial for the Village to have an NFR letter for the site in the event this developer did not move forward with

construction and a subsequent developer was interested in the redevelopment of the site.

If, and only if the Apex 400 project moves forward, the attached First Amendment to the Redevelopment Agreement would reimburse the developer for up to \$100,000 in actual remediation costs. This is a TIF eligible cost which could be paid from TIF funds. This approach of the Village assisting with extraordinary costs is akin to how the Village assisted the Avere on Duane development with a \$200,000 contribution towards public improvements associated with utility undergrounding, stormwater, paving, and other project components. In summary, below are key points to consider:

1. The Main St. Parking Lot will continue to be owned and operated by the Village after construction, thereby justifying sharing the cost to this improvement
2. This is a reimbursement and will only occur if the project moves forward
3. This reimbursement will not impact the General Fund, but instead be paid out of TIF Funds, see budget impact below
4. If the project does not move forward, this lot would be steps closer to receiving an NFR letter, if we proceed with this remediation plan.
5. Approving this RDA Amendment is consistent with the Strategic Plan below and supports this \$40M development project that is estimated to generate \$7.3 M in TIF benefits, provides \$3M in improvements to a future covered public parking lot (no loss in parking), and creates property taxes in perpetuity for all taxing bodies in the future

Strategic Plan

Strategic Issue II: ECONOMIC DEVELOPMENT. Engage in progressive and proactive economic development to attract and retain key businesses to foster a vibrant business community by strategically increasing the Village's footprint, adding housing variety and increasing downtown commercial growth and residential density. ***Goal #1:*** Implement strategic plan for Economic Development that focuses on overall commercial vitality, EAV growth and sales tax growth.

- ☐ ***Action Step #1:*** Focus on key development sites in the CBD and move forward with Giesche and McChesney sites and other underutilized parcels.
- ☐ ***Action Step #5:*** Execute the Economic Development plan including TIF promotion, Awards Program, business retention, as well as market village events, business education and promote available sites and other opportunities to grow EAV, sales tax and a diverse and dynamic commercial districts.

Budget Impact

No impact to the General Fund, reimbursement would be paid out with TIF Funds as an eligible expense, only if the project moves forward the work is complete. If this expense helps the project move forward, this \$40M development project is predicted to generate significant benefits to the General Fund, TIF Fund, and Capital Fund in the future.

Village Board Action: It is requested that the Village Board approve the attached First

Ordinance 6778

Meeting of April 13, 2020

Amendment to the Redevelopment Agreement between the Village of Glen Ellyn and GSP Development LLC.

Attachments:

- ☐ First Amendment to the Redevelopment Agreement
- ☐ Huff & Huff - Remedial Action Plan
- ☐ Missner Group - Environmental Remediation Estimate

Ordinance 6778

Meeting of April 13, 2020



Village of Glen Ellyn

Ordinance No. 6778

An Ordinance Approving a First Amendment to the Redevelopment
Agreement Between the Village of Glen Ellyn and GSP Development,
LLC Concerning 400 & 418- 424 N. Main Street

Adopted by the
President and the Board of
Trustees of the Village of Glen
Ellyn DuPage County, Illinois
This_____Day of_____, 20__.

Published in pamphlet form by the
authority of the President and Board of
Trustees of the Village of Glen Ellyn,
DuPage County, Illinois, this_____day
of_____, 20_____.

PREPARED BY AND MAIL
TO: VILLAGE OF GLEN
ELLYN ATTN: VILLAGE
CLERK
535 DUANE

STREET GLEN
ELLYN, IL 60137

Ordinance No. 6778

**An Ordinance Approving a First Amendment to the Redevelopment
Agreement Between the Village of Glen Ellyn and GSP Development,
LLC Concerning 400 & 418- 424 N. Main Street**

Whereas, the Village of Glen Ellyn (“Village”) is an Illinois municipal corporation with a population of more than 25,000 people, and is therefore a home rule unit of local government pursuant to the State of Illinois Constitution of 1970 (“Constitution”) and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*) (“Code”); and

Whereas, GSP Development, LLC (“GSP”) is an Illinois limited liability company with offices located at 55 E. Monroe Street, Suite 3950, Chicago, Illinois; and

Whereas, the Constitution (Art. VII, Sec. 6(a)) provides that a home rule municipality may exercise any power and perform any function pertaining to its government affairs, including, without limitation, the power to regulate for the protection of the public health, safety, morals, and welfare, the power to license, the power to tax, and the power to incur debt; and

Whereas, the Constitution (Art. VII, Sec. 10; Art VIII) authorizes the Village to enter agreements with individuals and use public funds for public purposes; and

Whereas, the Code (65 ILCS 5/8-1-2.5) authorizes the Village to appropriate and expend funds for economic development purposes, including, without limitation, making grants necessary to promote economic development in the Village; and

Whereas, the Code (65 5/11-74.4-1) authorizes the Village to finance redevelopment projects

in accordance with and pursuant to the Tax Increment Allocation Redevelopment Act; and

Whereas, the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-4(b), (c)) authorizes the Village to make and enter into all contracts necessary or incidental to implement and further the Village's

redevelopment plan and project for the Glen Ellyn Central Business District Tax Increment Redevelopment Project Area; and

Whereas, on January 28, 2019, the Village passed Ordinance No. 6671 approving a Redevelopment Agreement ("Redevelopment Agreement") with GSP to develop a Village owned-property commonly known as 418 – 424 N. Main Street ("Village Property") and an adjacent property owned by GSP, 400 N. Main Street (the "Giesche Property") (collectively, the Giesche Property and the Village Property are the "Subject Property"), with a mixed use development; and

Whereas, the Subject Property is legally described on Exhibit 1; and

Whereas, environmental conditions exist on parts of the Subject Property, including portions of the Public Parking Area that the Village will hold title to upon the Development's Substantial Completion; and

Whereas, the Village and GSP wish to undertake site preparation activities including, without limitation, removing and disposing of certain contaminated soil and facilitating construction of an appropriate engineered barrier on the Subject Property, all in accordance with the Requirements of Law (collectively, "Remediation"), and the Village and GSP believe that doing so will advance and support the Illinois Environmental Protection Agency's ability to issue a No Further Remediation letter for the Subject Property; and

Whereas, the Village Board finds that the estimated cost of Remediation is approximately

\$115,000, as detailed on Exhibit 2 of the First Amendment to Redevelopment Agreement, and the Village and GSP wish to share the Remediation costs; and

Whereas, the Village Board has determined that is in the best interest of the Village to remediate the soil conditions on the property which it now owns and in the future will own (*i.e.*, the Public Parking Area), and is willing to reimburse the Developer up to \$100,000 for remediation costs incurred by the Developer on the Village owned Property in accordance with the terms of the First Amendment to Redevelopment Agreement, a copy of which is attached hereto as Exhibit A;

Whereas, the Village President and Trustees have exercised their legislative judgment and determined that the First Amendment to Redevelopment Agreement is consistent with the goals and objectives contained in the Village's TIF Ordinances, the Code, and the Constitution; that the First Amendment to Redevelopment Agreement serves a valid public purpose; and that approving the First Amendment to Redevelopment Agreement will promote the public health, safety, and welfare.

Now, therefore, be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers, as follows:

Section One: Recitals. The foregoing recitals are incorporated as though fully set forth herein.

Section Two: First Amendment to Redevelopment Agreement Approved. The Village's Corporate Authorities approve the First Amendment to Redevelopment Agreement attached as Exhibit A ("First Amendment"), and the President and Village Clerk are authorized and directed to execute the First Amendment on the Village's behalf.

Section Three: Recording and Authority. The Village Clerk is authorized and directed to record this Ordinance and the First Amendment against the Subject Property with the DuPage County Recorder, and the Village Manager is: a) authorized and directed to take all steps necessary to implement the First Amendment's terms; and b) authorized to make minor, non-substantive revisions to the First Amendment.

Section Four: Superseder. In the event a conflict exists between the terms of this Ordinance and any other ordinance or resolution of the Village, the terms of this Ordinance shall govern.

Section Five: Severability. If any part, subsection, or clause of this Ordinance shall be deemed to be unconstitutional or otherwise invalid, the remaining sections, subsections, and clauses shall not be affected thereby.

Section Six: Effective Date. This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form, in accordance with law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				
Nays		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				
Absent		Diane McGinley		Steve Thompson		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		Kelli Christiansen				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

Village President

Attest:

Ordinance 6778

Meeting of April 13, 2020

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 2020)

ATTACHMENTS:

- First Amendment to Redevelopment Agreement (PDF)
- Huff & Huff, Remedial Action Plan (PDF)
- Missner Group, Environmental Remediation Estimate (PDF)

***RETURN AFTER
RECORDING:***

Village Clerk
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

***THIS DOCUMENT
PREPARED BY:***

Gregory W. Jones, Esq.
Ancel Glink, P.C.
140 S. Dearborn Street
Sixth Floor
Chicago, IL 60603

Above Space for Recorder's Use Only

FIRST AMENDMENT TO REDEVELOPMENT AGREEMENT

BETWEEN

VILLAGE OF GLEN ELLYN

AND

GSP DEVELOPMENT LLC

(APEX 400 – 400, 410, 418, AND 424 N. MAIN STREET)

FIRST AMENDMENT TO REDEVELOPMENT AGREEMENT

THIS FIRST AMENDMENT TO REDEVELOPMENT AGREEMENT (“**First Amendment**”) is dated as of April _____, 2020 (“**First Amendment Effective Date**”) by and between the **VILLAGE OF GLEN ELLYN**, an Illinois municipal corporation and home rule unit of local government with offices located at 535 Duane Street, Glen Ellyn, Illinois (“**Village**”), and **GSP DEVELOPMENT LLC**, an Illinois limited liability company with offices located at 55 E. Monroe Street, Suite 3950, Chicago, Illinois (“**Developer**”) (collectively, Developer and Village are the “**Parties**”).

RECITALS

A. On January 28, 2019, the Village passed Ordinance No. 6671 approving a Redevelopment Agreement between the Village and the Developer (“**Agreement**”) relating to the property commonly known as 400, 410, 418 and 424 Main Street in Glen Ellyn, Illinois (“**Subject Property**”), which is more specifically described in the Agreement.

B. Environmental conditions exist on parts of the Subject Property, including portions of the Public Parking Area that the Village will hold title to upon the Development’s Substantial Completion.

C. The environmental conditions are detailed in the Reports and the analyses prepared by Huff & Huff, Inc., attached as Exhibit 1 (collectively, “**Environmental Conditions**”), and generally concern soil contamination resulting from underground storage tanks located in the area.

D. The Parties have evaluated how best to address the Environmental Conditions and obtain a No Further Remediation Letter (“**NFR**”) for the Subject Property, including the Public Parking Area, from the Illinois Environmental Protection Agency (“**IEPA**”).

E. The Parties wish to undertake site preparation activities including, without limitation, removing and disposing of certain contaminated soil and facilitating construction of an appropriate engineered barrier on the Subject Property, all in accordance with the Requirements of Law (collectively, “**Remediation**”), and the Parties believe that doing so will advance and support the IEPA’s ability to issue an NFR for the Subject Property.

F. The estimated cost of Remediation is approximately \$115,000, as detailed on Exhibit 2, and the Parties wish to share the Remediation costs.

G. The Village is willing to reimburse the Developer up to \$100,000 for Remediation costs incurred by the Developer at the Subject Property in accordance with this First Amendment’s terms.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency are hereby acknowledged, the Parties agree as follows:

1. Recitals Incorporated. The foregoing recitals are incorporated as though fully set

forth in this Section 1.

2. Capitalized Terms; Conflict. Any capitalized term used herein, but not defined herein, shall have the meaning given to such term in the Agreement. In the event of any conflict between the terms and conditions hereof and those set forth in the Agreement, the terms and conditions of this First Amendment shall control.

3. Agreement Amended. The amount of the Additional TIF Incentive set forth in Agreement Section 8(B) is increased by up to \$100,000, from \$1,360,000 to up to \$1,460,000, for the sole purpose of reimbursing up to \$100,000 in Remediation costs. Agreement Exhibit L, titled "Budget," is amended to incorporate the Remediation costs as set forth in Exhibit 2. Agreement Exhibit F, titled "Public Improvements," is amended to incorporate the scope of the Remediation work as set forth in Exhibit 2.

4. Authority to Execute. The Village hereby warrants and represents to the Developer that the Persons executing this First Amendment on its behalf have been properly authorized to do so by the Corporate Authorities. The Developer hereby warrants and represents to the Village that it has the full and complete right, power, and authority to enter into this First Amendment and to agree to the terms, provisions, and conditions set forth in this First Amendment and to bind the Subject Property as set forth in this First Amendment, that all legal actions needed to authorize the execution, delivery, and performance of this First Amendment have been taken, and that neither the execution of this First Amendment nor the performance of the obligations assumed by the Developer will (a) result in a breach or default under any agreement to which the Developer is a party or to which it or the Subject Property is bound or (b) violate any statute, law, restriction, court order, or agreement to which the Developer or the Subject Property are subject.

5. Miscellaneous. This First Amendment shall be binding upon and inure to the benefit of the successors and permitted assigns of Village and Developer. The terms and provisions of the Agreement not specifically modified by this First Amendment shall remain in full force and effect and shall not be construed to have been modified, waived, discharged, or otherwise altered by this First Amendment. The terms and provisions of the Agreement are incorporated herein by reference as if fully stated herein. This First Amendment may be executed in several counterparts, each of which shall be deemed to be an original but all of which together shall constitute one and the same instrument. This First Amendment may be executed via e-mail or facsimile transmission and all PDF (or similar electronic format) or facsimile signatures shall be deemed originals for all purposes. The Village shall record this First Amendment against the Subject Property in the office of the DuPage County Recorder.

[Signature page follows]

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed on the date first above written.

GSP DEVELOPMENT, LLC, an Illinois
limited liability company

By: _____
Its: _____

ATTEST:

VILLAGE OF GLEN ELLYN, an Illinois
municipal corporation

John Chereskin, Village Clerk

Diane McGinley, Village President

ACKNOWLEDGEMENT

STATE OF ILLINOIS)
) SS.
 COUNTY OF DUPAGE)

This instrument was acknowledged before me on April ____, 2020, by **DIANE MCGINLEY**, the President of the **VILLAGE OF GLEN ELLYN**, an Illinois municipal corporation, and by **JOHN CHERESKIN**, the Village Clerk of said municipal corporation.

 Signature of Notary

SEAL

My Commission expires:

STATE OF ILLINOIS)
) SS.
 COUNTY OF _____)

The foregoing instrument was acknowledged before me on April ____, 2020, by Lawrence Debb the manager of **GSP DEVELOPMENT, LLC**, an Illinois limited liability company, as his free and voluntary act in his capacities as manager of said company for the uses and purposes herein.

 Signature of Notary

SEAL

My Commission expires:

Exhibit 1

Huff & Huff Environmental Report

[Attached]

Exhibit 2

Remediation Proposal

[Attached]



A Subsidiary of GZA

GEOTECHNICAL

ENVIRONMENTAL

ECOLOGICAL

WATER

CONSTRUCTION
MANAGEMENT

915 Harger Road
Suite 330
Oak Brook, IL 60523
T: 630.684.9100
F: 630.684.9120
www.huffnhuff.com
www.gza.com

February 4, 2020

via email: rdaubert@glenellyn.org

Mr. Rich Daubert, P.E.
Village of Glen Ellyn
Public Works Department
30 South Lambert Road
Glen Ellyn, Illinois 60137

Re: Apex 400 – Remedial Action Plan Summary
418 to 424 N. Main Street, Glen Ellyn, Illinois
Project No. 81.0220616.04

Dear Mr. Daubert:

The Apex 400 redevelopment project includes the parcels at 400 - 424 N. Main Street in Glen Ellyn, Illinois. A portion of the proposed redevelopment includes a two-story parking garage (current location of Village-owned parking lot) which will remain under Village ownership post-development. The Village is pursuing a Focused No Further Remediation (NFR) letter from the Illinois Environmental Protection Agency (IEPA) for the parking lot (referred to herein as "Site"), which includes the following two parcels:

- 418 N. Main Street – PIN #05-11-327-026-0000
- 424 N. Main Street – PIN #05-11-327-016-0000

The Village provided Huff & Huff, Inc., a subsidiary of GZA (H&H/GZA), the following information in October 2019 which has served as our basis of understanding and rationale for the scope of work discussed herein:

- Phase I Environmental Site Assessment (Deuchler Environmental, Inc. – June 28, 2000);
- Soil Assessment (Deuchler Environmental, Inc. – November 6, 2001); and
- Limited Subsurface Assessment (Deuchler Environmental, Inc. – January 28, 2002).

Based on review of these documents, and additional limited due diligence, H&H/GZA provided the Village an *Environmental Document Review and Opinions Memorandum* dated October 28, 2019. Refer to the memorandum for a detailed summary of these documents, along with H&H/GZA's opinions as they pertain to the Site's redevelopment. Subsequently, H&H/GZA was retained by the Village in November 2019 to seek issuance of a Focused NFR letter.

H&H/GZA performed subsurface investigation activities at the Site on December 9 - 10, 2019. Based on the results of the investigation, the Village identified the desire to enroll the Site in IEPA's Site Remediation Program (SRP). The Village has indicated the preference to submit a combined Focused Site Investigation/Remedial Objectives/Remedial Action Plan/Remedial Action Completion Report (FSI/RO/RAP/RACR) after completion of remedial activities, as indicated in e-mail correspondence on January 20, 2020.

At the Village's request, this memorandum is being prepared to summarize the H&H/GZA site investigation activities and include a summary of the anticipated remedial action plan.



Ground Penetrating Radar Survey

Based on review of historical documents, there was evidence of three (3) underground storage tanks (USTs) at the Site associated with the former use as a gas station. Information related to removal of the USTs was not provided in the documents reviewed. H&H/GZA retained Subsurface Radar Solutions, LLC (SRS) to perform a Ground Penetrating Radar (GPR) Survey at the Site on December 9, 2019. The GPR Survey did not identify anomalies representative of an UST. Refer to **Attachment 1** for SRS's GPR Survey Scanning Report.

Soil Investigation Activities

Sixteen (16) soil borings (SB-101 to SB-116) were advanced at the Site to depths ranging between 10 feet and 15 feet below ground surface (bgs) on December 9 to 10, 2019. The boring depths corresponded to depths of apparent saturation within the soil borings. Borings were located in the petroleum-impacted area to further delineate impacted soils or were placed to characterize potential site-wide impacts identified in previous site investigations by Deuchler Environmental, Inc (Deuchler)¹. Soils were continuously logged and field screened in 2-foot intervals with the use of a photoionization detector (PID – 10.6 eV) to assess the presence of volatiles and to aid in selecting samples for laboratory analysis. Figure 1, included in **Attachment 2**, depicts the soil boring locations.

Samples were collected for laboratory analysis from two depths within each boring including: one (1) sample in the surficial horizon (within 3 feet of ground surface) and one (1) sample from the subsurface horizon (depths below 3 feet). Each soil sample was submitted for analysis of polynuclear aromatic hydrocarbons (PNAs) and total lead. Select soil samples associated with the petroleum-impacted area were also submitted for analysis of benzene, toluene, ethylbenzene, and total xylenes (BTEX). In addition, one sample per boring was submitted for analysis of soil pH.

The Tiered Approach to Corrective Action Objectives (TACO) is IEPA's method for developing Remedial Objectives (ROs) for contaminated soil and groundwater. Table 1 through Table 3, included in **Attachment 2**, present the soil analytical results for each COC compared to its respective Tier 1 ROs. The Tier 1 ROs were achieved in 29 of the 32 samples submitted for analyses. The three samples with Tier 1 RO exceedances are summarized below.

- SB-102 (1 to 3 feet) – Multiple PNAs above their residential ingestion ROs, industrial/commercial ingestion ROs, and soil migration-to-groundwater ROs;
- SB-102 (5 to 7 feet) – Benzene (0.119 mg/kg) above its soil migration-to-groundwater RO; and
- SB-108 (1 to 3 feet) – Benzene (0.111 mg/kg) above its soil migration-to-groundwater RO.

¹ A petroleum-impacted area near the Millennium Clock was identified by Deuchler during their 2001 and 2002 site investigation activities. In addition, elevated concentrations of PNAs and total lead were identified in select samples collected by Deuchler. Based on the PNA and lead impacts, Deuchler indicated there was potential for a second source of contamination at the site.



Based on review of the results, the petroleum-impacted soil appears confined to the eastern extent of the Site, in the vicinity of soil borings SB-102 and SB-108. These soils were also noted to exhibit petroleum odors during field screening. The remaining soil analytical results achieve their Tier 1 ROs, and the investigation activities produced no evidence of a second source of BTEX, PNA, and/or lead contamination.

Groundwater Investigation Activities

Three (3) permanent monitoring wells (MW-101, MW-102, and MW-103) were installed during the site investigation activities. The monitoring wells were subsequently developed on December 12, 2019 and sampled on December 16, 2019. During the investigation, H&H/GZA confirmed the presence of historical well MW-1 (installed in December 2001 and located within the petroleum-impacted area) which was still intact and in fair condition. MW-1 was redeveloped on December 9, 2019, with further redevelopment on December 12, 2019. The well was sampled on December 16, 2019. Figure 1, included in **Attachment 2**, depicts the monitoring well locations.

Saturated conditions capable of providing sufficient groundwater for sample collection were encountered in each well. A sand seam was present in MW-1, MW-102, and MW-103, and the depth-to-water measurements ranged from 3.65 feet to 4.77 feet below top of pipe in these wells. MW-101, located on the northern portion of the Site, was screened in a silty clay material, and the depth-to-water was measured at approximately 12.40 feet below top of pipe. Based on the groundwater depths in conjunction with the elevations of the wells, the groundwater is estimated to flow north-northeast with an approximate hydraulic gradient of 0.017 ft/ft.

A sample from each well was submitted for analysis of BTEX, PNAs, total lead, and dissolved lead. Table 4 through Table 7, included in **Attachment 2**, present the groundwater analytical results for each COC compared to its respective Tier 1 RO. For purposes of this report, the site-specific ROs assume groundwater at the Site is Class I Groundwater (Class I GW). Class I GW ROs were achieved in two (2) of the four (4) wells. The Class I GW RO exceedances are summarized below.

- MW-1 – Total lead (0.018 mg/L) above its Class I GW RO of 0.0075 mg/L;
- MW-1 – Benzene (0.0578 mg/L) above its Class I GW RO of 0.005 mg/L;
- MW-1 – Multiple PNAs above their Class I GW ROs; and
- MW-101 – Total lead (0.010 mg/L) above its Class I GW RO of 0.0075 mg/L.

The lead samples were collected using both unfiltered and filtered methods, corresponding with total and dissolved lead. The SRP generally allows comparison using either of these methods to achieve the Class I GW RO. The dissolved lead concentrations in MW-1 and MW-101 were reported at less than 0.005 mg/L, and therefore, lead concentrations in these wells are considered to achieve their Class I GW RO.

Based on review of the results, the groundwater impacts appear limited to the eastern extent of the Site, corresponding with the area of petroleum-impacted soils.



Remedial Action Plan

IEPA's SRP allows for issuance of NFR letters for sites with soil and groundwater impacts above the TACO Tier 1 ROs using a risk-based approach. To achieve closure through the SRP, each of the four exposure routes (outdoor inhalation, soil ingestion, groundwater ingestion, which includes soil migration-to-groundwater, and indoor inhalation [vapor intrusion]) must be addressed. The following sections discuss the remedial methods chosen to address the RO exceedances at the Site.

Remedial Approach – Exceedance of Tier 1 ROs for Soil (Outdoor Inhalation, Ingestion, Soil Migration-to-Groundwater)

To ensure protection of human health at the Site and obtain a Focused NFR letter without a land use restriction, the most stringent Tier 1 ROs are used as the site-specific soil remediation objectives (SROs). Excavation and off-site disposal of impacted soils is the anticipated remedial strategy to address the Tier 1 RO exceedances at the Site.

The anticipated area requiring remediation has been identified based on the investigation activities. Figure 2, included in **Attachment 2**, depicts the proposed extent of the remedial area, with corresponding dimensions. The dimensions are estimated to be 22 feet wide by 60 feet long and 7 feet deep². Based on these dimensions, up to 375 cubic yards of material are anticipated to require off-site disposal at a Subtitle D sanitary landfill (includes a 10% contingency factor). This is considered a preliminary estimate using information collected/observed in the field in conjunction with the results of the laboratory analysis. However, the estimate may change if new conditions arise in the field, or the estimate may be further refined using field screening methods during anticipated remediation activities.

Collection of confirmation samples will be necessary to measure the effectiveness of remedial activities. Sidewall samples are anticipated to be collected at a rate of one sample for each 20 feet of wall length. Floor samples will be collected from the base of the excavation area at a frequency of one sample per 400 square feet. Pending the presence of saturation during excavation activities, it may be necessary to modify the collection of floor samples (i.e. floor samples will not be collected in areas of saturation). Samples will be analyzed for the COCs (BTEX, PNAs, and total lead) and compared to the SROs (i.e. Tier 1 ROs). If the analytical results achieve their respective Tier 1 ROs, the soil exposure routes/pathways at the Site will be considered complete and pathway exclusions associated with the Site soils will be unnecessary.

Remedial Approach – Groundwater Ingestion

The default groundwater remedial objectives (GROs) assume groundwater at the Site is classified as Class I GW. However, the groundwater ingestion pathway is proposed to be addressed through the use of institutional controls. To rely on institutional controls, TACO requires the groundwater impacts to be delineated and concentrations of each constituent above GROs to be modeled. At the Village's request, H&H/GZA modeled the

² Analytical results in SB-102 (1 to 3 feet) achieved Tier 1 ROs. However, due to petroleum odors and elevated PID readings observed by field personnel during sampling activities, soils from this location are recommended for off-site disposal at a Subtitle D sanitary landfill.



benzene and PNA groundwater concentrations to identify the anticipated migration distances. Our models identified benzene as the constituent with the greatest migration distance (approximately 115 feet) before achieving the GRO (0.005 mg/L).

The IEPA allows for several options with regard to institutional controls, among which include groundwater use restrictions, groundwater ordinances, highway authority agreements, and environmental land use controls. Each of the institutional controls establishes a prohibition for installation of water wells (and resultant groundwater consumption), thereby eliminating the groundwater exposure pathway. It is anticipated that the Village will establish a groundwater ordinance, and obtain approval from IEPA, using a 315-foot radius (115 feet + 200-foot setback) around MW-1. Please note it is necessary to notify all property owners within the groundwater ordinance area for IEPA to consider issuance of an NFR letter. H&H/GZA anticipates this approach will be accepted by the IEPA SRP to address the GRO exceedances in MW-1 via elimination of the groundwater exposure pathway.

Remedial Approach – Indoor Inhalation

The indoor inhalation pathway was assessed by comparing groundwater concentrations to their Tier 1 residential ROs for the indoor inhalation pathway (diffusion and advection) from Table H, Appendix B, Part 742. As presented in Table 7, the groundwater concentrations achieve their indoor inhalation Tier 1 ROs. Comparison of COCs to these Tier 1 ROs requires the NFR letter to include an institutional control (deed restriction), which requires existing or future buildings to have slab-on-grade or full concrete basement floor and walls.

It is H&H/GZA's understanding the lower level of the proposed parking garage will be used for parking, its footings and foundation will consist of cast-in-place concrete, and an active ventilation system will be installed. The building meets the requirements of slab-on-grade construction, except one or more sumps are located in the building's foundations. Therefore, a modified slab-on-grade institutional control is proposed at the Site using the following language, or variation of, to satisfy the indoor inhalation pathway:

Any existing buildings or any future buildings constructed on the site must contain a full concrete slab-on-grade floor or full concrete basement floor and walls with no sump(s); OR

The on-site sump(s) must remain sealed with the approved cap and active ventilation system. Additionally, the sump cover must be resealed if it is removed for sump pump inspection, replacement, maintenance, or for any other reason. The active ventilation system must also remain active and be correctly maintained.

This language has been approved by IEPA on previous SRP submittals, and H&H/GZA believes this approach will sufficiently address the indoor inhalation pathway.

Conclusion

This memorandum provides summary of the anticipated remedial approach for impacted soils and groundwater, which includes the excavation and off-site disposal of impacted soils, use of a groundwater ordinance to eliminate the groundwater ingestion pathway, and a deed restriction to address the indoor inhalation (vapor intrusion) pathway. Based on the planned removal and off-site disposal of impacted soils, additional restrictions/controls beyond those associated with the groundwater are not anticipated.



February 4, 2020

Remedial Action Plan

Apex 400 – 418 to 424 N. Main Street

Page | 6

Based on discussion with the Village, the next steps to move toward requesting an NFR letter include completing the remedial tasks proposed above and preparing a Focused Site Investigation / Remedial Objectives / Remedial Action Plan / Remedial Action Completion Report (FSI/RO/RAP/RACR) that requests issuance of a draft NFR letter from IEPA. The Site will be enrolled in the SRP concurrently with submittal of the FSI/RO/RAP/RACR.

It is important to note this remedial action plan has not received formal regulatory approval from IEPA but was prepared with consideration of a risk-based approach as presented in IAC Title 35, Part 742 (TACO) and IAC Title 35, Part 740 (Site Remediation Program). If you have any questions, please do not hesitate to contact me at 630-684-4419.

Sincerely,

Handwritten signature of Eric D. Stein in blue ink.

Eric D. Stein, P.E.
Project Manager

Handwritten signature of Margaret A. Panatera in blue ink.

Margaret A. Panatera, P.E.
Associate Principal

Handwritten signature of Shane Cuplin in blue ink.

Shane Cuplin, P.G.
Senior Project Manager



February 4, 2020
Remedial Action Plan
Apex 400 – 418 to 424 N. Main Street
Attachment 1

ATTACHMENT 1



Earth Solutions
39W369 IL Rt 64
St Charles, IL 60175
630-443-0955/office

Scanning Report for 424 Main St Glen Ellyn, IL

Description:

On 12-09-19 **Subsurface Radar Solutions, LLC** scanned using ground penetrating radar (GPR) portions of the property where directed by GZA at **424 Main St Glen Ellyn, IL**. The property is currently a parking lot. We were hired to scan and try to identify any anomalies representative of an underground storage tank (UST) and locate utilities near the boring locations.

Methodology:

We used GPR equipment to scan on this property. The GPR unit used was a Sensors and Software LMX100 with a 250mhz antenna. GPR equipment uses a high pulsed frequency electromagnetic signal into the ground. The pulsed energy is then reflected back to the instrument where the time difference between returned pulses gives the user the necessary data to interpret the presence of a utility or other anomaly. In order to scan using GPR the surface needs to be relatively flat and dry, which it was. We scanned in a grid pattern, scanning in perpendicular lines around landscaping and parking islands as best as we could. We were able to see to a depth varying from 4'-5' below the finished surface. The website to the manufacturer of the equipment used is www.sensoft.ca if you'd like additional information on the equipment used or GPR technology.

We also used Radiodetection equipment to locate utilities. Radiodetection equipment uses a transmitter to induce a radio frequency into a utility which we then locate using a receiver. The model used was a RD7100 receiver with a TX-5 transmitter.

Findings:

Upon completion of our GPR survey we did not find any anomalies representative of a UST. All utilities were marked in spray paint directly on the ground near the boring locations. Please feel free to contact me with any questions.

Respectfully Submitted,

Anthony M. Savino
Subsurface Radar Solutions LLC
17750 Beaverton Rd
Capron, IL 61012
815-405-5185



February 4, 2020
Remedial Action Plan
Apex 400 – 418 to 424 N. Main Street
Attachment 2

ATTACHMENT 2

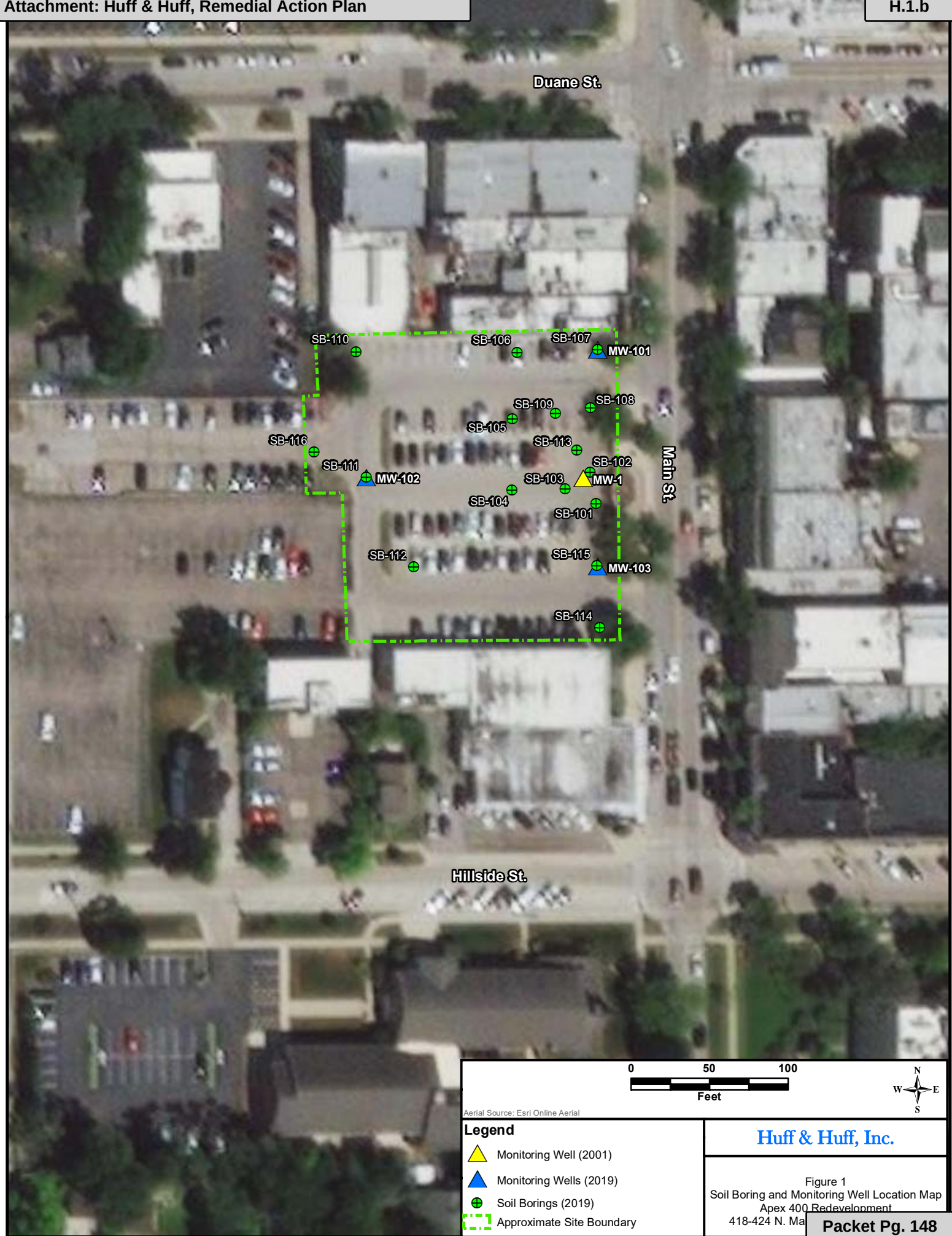




TABLE 1
LEAD SOIL RESULTS COMPARED TO TIER 1 REMEDIAL OBJECTIVES
APEX 400

Sample ID		Ingestion Exposure Route ¹			Inhalation Exposure Route ¹			Migration to Class I Groundwater Exposure Route ²				SB-101	SB-101	SB-102	SB-102	SB-103	SB-103	SB-104	SB-104	SB-105	SB-105
Sample Depth		Residential	Industrial / Commercial	Construction Worker	Residential	Industrial / Commercial	Construction Worker	pH = 7.25 to 7.74	pH = 7.75 to 8.24	pH = 8.25 to 8.74	pH = 8.75 to 9.0	1-3'	3-5'	1-3'	5-7'	1-3'	3-5'	1-3'	3-5'	1-3'	5-7'
Sample Date												12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019
Total Lead	mg/kg	400	800	700	---	---	---	107	107	107	282	13.7	8.4	69.2	14.4	17.6	13	13.6	12.6	11.4	12.1
Soil pH		---	---	---	---	---	---	---	---	---	---	---	8.58	---	7.47	---	8.31	---	8.73	---	8.26

¹Refers to Remedial Objective (RO) from Tables A and B, Appendix B, Part 742 - TACO
²Refers to pH-specific RO from Table C, Appendix B, Part 742 - TACO. One sample per boring was analyzed for soil pH for comparison purposes.
Bold = Constituent detected above its reporting limit
Bold/Shaded = Constituent detected above its applicable RO
--- Constituent for which sample was not analyzed, or for which RO has not been established
Note: Table only includes samples submitted for analysis of total lead.

TABLE 1
LEAD SOIL RESULTS COMPARED TO TIER 1 REMEDIAL OBJECTIVES
APEX 400

Sample ID		Ingestion Exposure Route ¹			Inhalation Exposure Route ¹			Migration to Class I Groundwater Exposure Route ²				SB-106	SB-106	SB-107	SB-107	SB-108	SB-108	SB-109	SB-109	SB-110	SB-110	SB-111	SB-111
Sample Depth		Residential	Industrial / Commercial	Construction Worker	Residential	Industrial / Commercial	Construction Worker	pH = 7.25 to 7.74	pH = 7.75 to 8.24	pH = 8.25 to 8.74	pH = 8.75 to 9.0	1-3'	5-7'	1-3'	5-7'	1-3'	3-5'	1-3'	5-7'	1-3'	5-7'	1-3'	5-7'
Sample Date												12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019
Total Lead	mg/kg	400	800	700	---	---	---	107	107	107	282	8.9	12.9	18.3	14.7	12.2	13.8	58.1	14.4	15.2	13	10.1	14.6
Soil pH		---	---	---	---	---	---	---	---	---	---	---	7.6	---	7.42	---	8.54	---	8.09	---	8.41	---	8.87

¹Refers to Remedial Objective (RO) from Tables A and B, Appendix B, Part 742 - TACO
²Refers to pH-specific RO from Table C, Appendix B, Part 742 - TACO. One sample per boring was analyzed for soil pH for comparison purposes.
Bold = Constituent detected above its reporting limit
Bold/Shaded = Constituent detected above its applicable RO
--- Constituent for which sample was not analyzed, or for which RO has not been established
Note: Table only includes samples submitted for analysis of total lead.

TABLE 1
LEAD SOIL RESULTS COMPARED TO TIER 1 REMEDIAL OBJECTIVES
APEX 400

Sample ID		Ingestion Exposure Route ¹			Inhalation Exposure Route ¹			Migration to Class I Groundwater Exposure Route ²				SB-112	SB-112	SB-113	SB-113	SB-114	SB-114	SB-115	SB-115	SB-116	SB-116
Sample Depth		Residential	Industrial / Commercial	Construction Worker	Residential	Industrial / Commercial	Construction Worker	pH = 7.25 to 7.74	pH = 7.75 to 8.24	pH = 8.25 to 8.74	pH = 8.75 to 9.0	1-3'	7-10'	1-3'	3-5'	1-3'	5-7'	1-3'	5-7'	1-3'	5-7'
Sample Date												12/9/2019	12/9/2019	12/10/2019	12/10/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019
Total Lead	mg/kg	400	800	700	---	---	---	107	107	107	282	14.6	13.8	14.4	13.7	20.4	11	15.2	3.5	9.9	14.4
Soil pH		---	---	---	---	---	---	---	---	---	---	---	8.98	---	10.61	---	8.56	---	8.75	---	8.81

¹Refers to Remedial Objective (RO) from Tables A and B, Appendix B, Part 742 - TACO
²Refers to pH-specific RO from Table C, Appendix B, Part 742 - TACO. One sample per boring was analyzed for soil pH for comparison purposes.
Bold = Constituent detected above its reporting limit
Bold/Shaded = Constituent detected above its applicable RO
--- Constituent for which sample was not analyzed, or for which RO has not been established
Note: Table only includes samples submitted for analysis of total lead.

Sample ID	Ingestion Exposure Route ¹			Inhalation Exposure Route ¹			Migration to Class I Groundwater Exposure Route ¹	SB-101	SB-101	SB-102	SB-102	SB-103	SB-103	SB-104	SB-104	SB-107	SB-108	SB-108	SB-109	SB-113	SB-113
Sample Depth	Residential	Industrial / Commercial	Construction Worker	Residential	Industrial / Commercial	Construction Worker		1-3'	3-5'	1-3'	5-7'	1-3'	3-5'	1-3'	3-5'	1-3'	1-3'	3-5'	1-3'	1-3'	3-5'
Sample Date								12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/10/2019	12/10/2019
Constituents	mg/kg																				
Benzene	12	100	2,300	0.8	1.6	2.2	0.03	<0.005	<0.005	<0.005	0.119	0.0055	<0.005	<0.005	<0.005	<0.005	0.111	<0.005	<0.005	<0.005	<0.005
Ethylbenzene	7,800	200,000	20,000	400	400	58	13	<0.005	0.0068	<0.005	<0.005	0.0975	<0.005	<0.005	<0.005	<0.005	8.7	<0.005	<0.005	<0.005	<0.005
Toluene	16,000	410,000	410,000	650	650	42	12	<0.005	<0.005	<0.005	<0.005	<0.005	<0.005	<0.005	<0.005	<0.005	<0.5	<0.005	<0.005	<0.005	<0.005
Xylene, Total	16,000	410,000	41,000	320	320	5.6	150	<0.005	<0.005	<0.005	0.0065	0.0068	<0.005	<0.005	<0.005	<0.005	1.95	<0.005	<0.005	<0.005	<0.005

¹Refers to Remedial Objective (RO) from Tables A and B, Appendix B, Part 742 - TACO

Bold = Constituent detected above its reporting limit

Bold/Shaded = Constituent detected above its applicable RO

Note: Table only includes samples submitted for analysis of BTEX

TABLE 3
PNA SOIL RESULTS COMPARED TO TIER 1 REMEDIAL OBJECTIVES
APEX 400

Sample ID	Ingestion Exposure Route ¹			Inhalation Exposure Route ¹			Migration to Class I Groundwater Exposure Route ¹	SB-101	SB-101	SB-102	SB-102	SB-103	SB-103	SB-104	SB-104	SB-105	SB-105	SB-106	SB-106	SB-107	SB-107	SB-108	SB-108
Sample Depth								1-3'	3-5'	1-3'	5-7'	1-3'	3-5'	1-3'	3-5'	1-3'	5-7'	1-3'	5-7'	1-3'	5-7'	1-3'	3-5'
Sample Date	Residential	Industrial / Commercial	Construction Worker	Residential	Industrial / Commercial	Construction Worker		12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019
Constituents	mg/kg																						
Acenaphthene	4,700	120,000	120,000	---	---	---	570	<0.33	<0.33	8.44	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Acenaphthylene	2,300 ³	61,000 ³	61,000 ³	---	---	---	85 ³	<0.33	<0.33	0.438	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Anthracene	23,000	610,000	610,000	---	---	---	12,000	<0.33	<0.33	23.2	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Benzo(a)anthracene	1.8 ²	8	170	---	---	---	2	<0.33	<0.33	94.6	<0.33	0.346	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Benzo(a)pyrene	2.1 ²	2.1 ²	17	---	---	---	8	<0.09	<0.09	80.7	<0.09	0.301	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09
Benzo(b)fluoranthene	2.1 ²	8	170	---	---	---	5	<0.33	<0.33	84.8	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Benzo(k)fluoranthene	9	78	1,700	---	---	---	49	<0.33	<0.33	61.7	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Benzo(ghi)perylene	2,300 ³	61,000 ³	61,000 ³	---	---	---	27,000 ³	<0.33	<0.33	53.4	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Chrysene	88	780	17,000	---	---	---	160	<0.33	<0.33	104	<0.33	0.369	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Dibenzo(a,h)anthracene	0.42 ²	0.8	17	---	---	---	2	<0.09	<0.09	10.4	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09
Fluoranthene	3,100	82,000	82,000	---	---	---	4,300	<0.33	<0.33	189	<0.33	0.678	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Fluorene	3,100	82,000	82,000	---	---	---	560	<0.33	<0.33	5.77	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Indeno(1,2,3-cd)pyrene	1.6 ²	8	170	---	---	---	14	<0.33	<0.33	56.1	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Naphthalene	1,600	41,000	4,100	170	270	1.8	12	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	1.39	<0.33
Phenanthrene	2,300 ³	61,000 ³	61,000 ³	---	---	---	210 ³	<0.33	<0.33	39	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Pyrene	2,300	61,000	61,000	---	---	---	4,200	<0.33	<0.33	194	<0.33	0.415	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33

¹Refers to Remedial Objective (RO) from Tables A and B, Appendix B, Part 742 - TACO

²Refers to background concentration from 35 IAC 742, Appendix A, Table H within a populated area in an MSA (excluding Chicago)

³Value listed on rescinded non-TACO Table established by Illinois EPA (revision date: 10/30/12) and formerly located at <http://www.epa.illinois.gov/topics/cleanup-programs/taco/other-chemicals/index>. Value is provided as a tool for comparison and is not a TACO Tier 1 RO.

Bold = Constituent detected above its reporting limit

Bold/Shaded = Constituent detected above its applicable RO

--- = Constituent for which RO has not been established

Note: Table only includes samples submitted for analysis of PNAs

TABLE 3
PNA SOIL RESULTS COMPARED TO TIER 1 REMEDIAL OBJECTIVES
APEX 400

Sample ID	Ingestion Exposure Route ¹			Inhalation Exposure Route ¹			Migration to Class I Groundwater Exposure Route ¹	SB-109	SB-109	SB-110	SB-110	SB-111	SB-111	SB-112	SB-112	SB-113	SB-113	SB-114	SB-114	SB-115	SB-115	SB-116	SB-116
Sample Depth								1-3'	5-7'	1-3'	5-7'	1-3'	5-7'	1-3'	7-10'	1-3'	3-5'	1-3'	5-7'	1-3'	5-7'	1-3'	5-7'
Sample Date	Residential	Industrial / Commercial	Construction Worker	Residential	Industrial / Commercial	Construction Worker		12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/10/2019	12/10/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019	12/9/2019
Constituents																							
Acenaphthene	4,700	120,000	120,000	---	---	---	570	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Acenaphthylene	2,300 ³	61,000 ³	61,000 ³	---	---	---	85 ³	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Anthracene	23,000	610,000	610,000	---	---	---	12,000	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Benzo(a)anthracene	1.8 ²	8	170	---	---	---	2	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Benzo(a)pyrene	2.1 ²	2.1 ²	17	---	---	---	8	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09
Benzo(b)fluoranthene	2.1 ²	8	170	---	---	---	5	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Benzo(k)fluoranthene	9	78	1,700	---	---	---	49	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Benzo(ghi)perylene	2,300 ³	61,000 ³	61,000 ³	---	---	---	27,000 ³	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Chrysene	88	780	17,000	---	---	---	160	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Dibenzo(a,h)anthracene	0.42 ²	0.8	17	---	---	---	2	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09	<0.09
Fluoranthene	3,100	82,000	82,000	---	---	---	4,300	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Fluorene	3,100	82,000	82,000	---	---	---	560	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Indeno(1,2,3-cd)pyrene	1.6 ²	8	170	---	---	---	14	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Naphthalene	1,600	41,000	4,100	170	270	1.8	12	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Phenanthrene	2,300 ³	61,000 ³	61,000 ³	---	---	---	210 ³	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33
Pyrene	2,300	61,000	61,000	---	---	---	4,200	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33	<0.33

¹Refers to Remedial Objective (RO) from Tables A and B, Appendix B, Part 742 - TACO

²Refers to background concentration from 35 IAC 742, Appendix A, Table H within a populated area in an MSA (excluding Chicago)

³Value listed on rescinded non-TACO Table established by Illinois EPA (revision date: 10/30/12) and formerly located at <http://www.epa.illinois.gov/topics/cleanup-programs/taco/other-chemicals/index>. Value is provided as a tool for comparison and is not a TACO Tier 1 RO.

Bold = Constituent detected above its reporting limit

Bold/Shaded = Constituent detected above its applicable RO

--- Constituent for which RO has not been established

Note: Table only includes samples submitted for analysis of PNAs

TABLE 4
LEAD GROUNDWATER RESULTS COMPARED TO CLASS I GROUNDWATER REMEDIAL OBJECTIVES
APEX 400

Sample ID	<i>Class I Groundwater Remediation Objective</i> ¹	MW-1 ²	MW-101 ³	MW-102 ³	MW-103 ³
		-----mg/L-----			
Lead (Total)	0.0075	0.018	0.010	0.006	0.006
Lead (Dissolved)	0.0075	<0.005	<0.005	<0.005	<0.005

¹Illinois EPA Class I Groundwater Remediation Objectives; 35 IAC 742, Appendix B, Table E

²Monitoring well installed in December 2001 by Deuchler Environmental, Inc. H&H/GZA redeveloped well during investigation activities in December 2019.

³Monitoring well installed in December 2019 by H&H/GZA.

Bold = Constituent detected above its reporting limit

Bold/Shaded = Constituent detected above its applicable RO

TABLE 5
BTEX GROUNDWATER RESULTS COMPARED TO CLASS I GROUNDWATER REMEDIAL OBJECTIVES
APEX 400

Sample ID	Class I Groundwater Remediation Objective ¹	MW-1 ²	MW-101 ³	MW-102 ³	MW-103 ³
		-----mg/L-----			
Benzene	0.005	0.0578	<0.005	<0.005	<0.005
Ethylbenzene	0.7	0.0723	<0.005	<0.005	<0.005
Toluene	1	0.0273	<0.005	<0.005	<0.005
Xylenes (Total)	10	0.0669	<0.005	<0.005	<0.005

¹Illinois EPA Class I Groundwater Remediation Objectives; 35 IAC 742, Appendix B, Table E

²Monitoring well installed in December 2001 by Deuchler Environmental, Inc. H&H/GZA redeveloped well during investigation activities in December 2019.

³Monitoring well installed in December 2019 by H&H/GZA.

Bold = Constituent detected above its reporting limit

Bold/Shaded = Constituent detected above its applicable RO

PNA GROUNDWATER RESULTS COMPARED TO CLASS I GROUNDWATER REMEDIAL OBJECTIVES
APEX 400

Sample ID	Class I Groundwater Remediation Objective ¹	MW-1 ²	MW-101 ³	MW-102 ³	MW-103 ³
		-----mg/L-----			
Acenaphthene	0.42	<0.01	<0.01	<0.01	<0.01
Acenaphthylene	0.21 ^b	<0.01	<0.01	<0.01	<0.01
Anthracene	2.1	<0.01	<0.01	<0.01	<0.01
Benzo(a)anthracene	0.00013	0.0004	<0.00013	<0.00013	<0.00013
Benzo(a)pyrene	0.0002	0.0003	<0.0002	<0.0002	<0.0002
Benzo(b)fluoranthene	0.00018	0.0006	<0.00018	<0.00018	<0.00018
Benzo(k)fluoranthene	0.00017	0.00056	<0.00017	<0.00017	<0.00017
Benzo(g,h,i)perylene	0.21 ^b	<0.01	<0.01	<0.01	<0.01
Chrysene	0.0015	<0.0015	<0.0015	<0.0015	<0.0015
Dibenz(a,h)anthracene	0.0003	<0.0003	<0.0003	<0.0003	<0.0003
Fluoranthene	0.28	<0.01	<0.01	<0.01	<0.01
Fluorene	0.28	<0.01	<0.01	<0.01	<0.01
Indeno(1,2,3-cd)pyrene	0.00043	0.0005	<0.0003	<0.0003	<0.0003
Naphthalene	0.14	<0.01	<0.01	<0.01	<0.01
Phenanthrene	0.21 ^b	<0.01	<0.01	<0.01	<0.01
Pyrene	0.21	<0.01	<0.01	<0.01	<0.01

¹Illinois EPA Class I Groundwater Remediation Objectives; 35 IAC 742, Appendix B, Table E

²Monitoring well installed in December 2001 by Deuchler Environmental, Inc. H&H/GZA redeveloped well during investigation activities in December 2019.

³Monitoring well installed in December 2019 by H&H/GZA.

Bold = Constituent detected above its reporting limit

Bold/Shaded = Constituent detected above its applicable RO

TABLE 7
GROUNDWATER RESULTS COMPARED TO TIER 1 VAPOR INTRUSION OBJECTIVES
APEX 400

Sample ID	Class I Groundwater Remediation Objective ¹	MW-1 ²	MW-101 ³	MW-102 ³	MW-103 ³
BTEX		-----mg/L-----			
Benzene	0.11	0.0578	<0.005	<0.005	<0.005
Ethylbenzene	0.37	0.0723	<0.005	<0.005	<0.005
Toluene	530	0.0273	<0.005	<0.005	<0.005
Xylenes (Total)	30	0.0669	<0.005	<0.005	<0.005
PNAs		-----mg/L-----			
Napthalene	0.075	<0.01	<0.01	<0.01	<0.01

¹Illinois EPA Tier 1 Groundwater Remediation Objective for the Indoor Inhalation Exposure Route - Diffusion and Advection from Table H, Appendix B, Part 742 - TACO

²Monitoring well installed in December 2001 by Deuchler Environmental, Inc. H&H/GZA redeveloped well during investigation activities in December 2019.

³Monitoring well installed in December 2019 by H&H/GZA.

Bold = Constituent detected above its reporting limit

Bold/Shaded = Constituent detected above its applicable RO



5520 West Touhy Avenue
Skokie, Illinois 60077-3800

To: 400 Main, LLC
1111 E. Touhy Ave
Suite 230
Des Plaines, IL 60018

Add X Deduct

PROPOSED CHANGE ORDER

847/675-8877
Fax: 847/675-8890

Project: Apex 400
400 N. Main
Glen Ellyn, IL
Date: 31-Mar-20

Job # 19-200
PCO 3R2

If this order is satisfactory, please sign and return. Signature allows The Missner Group LLC to ammend the owner's contract.

Remove Unsuitable Soils per Village Report

Excavate and off site removal of green area outlined on the Soil Plume Map. The area is figured to be 1,650 sq.ft. excavated to a depth of 9'-0" as outlined on the attached backup.

Note: CCDD 63 form was not provided so exact haul off location is to be determined as is cost. The following is an allowance.

550.00 cy	\$95.00 cy	\$52,250
-----------	------------	----------

Vapor Barrier/Seal Floor	\$45,000
--------------------------	----------

Supervision	\$8,500
-------------	---------

Subtotal =	\$105,750
------------	-----------

General Conditions =	\$4,230
GL Insurance =	\$1,058
Overhead & Profit =	\$4,230

Total	\$115,268
--------------	------------------

Excluded

Construction Testing
Unforeseen conditions, Relocating Obstruction, Existing Utilities, etc.
Shoring
Huff & Huff Expenses
Any coordination or Submittal with IEPA to obtain NFR (by others).

The work covered by this order shall be performed under the same terms and conditions as that included in the original contract

Change Approved:

By: _____
Owner Name
Date: _____

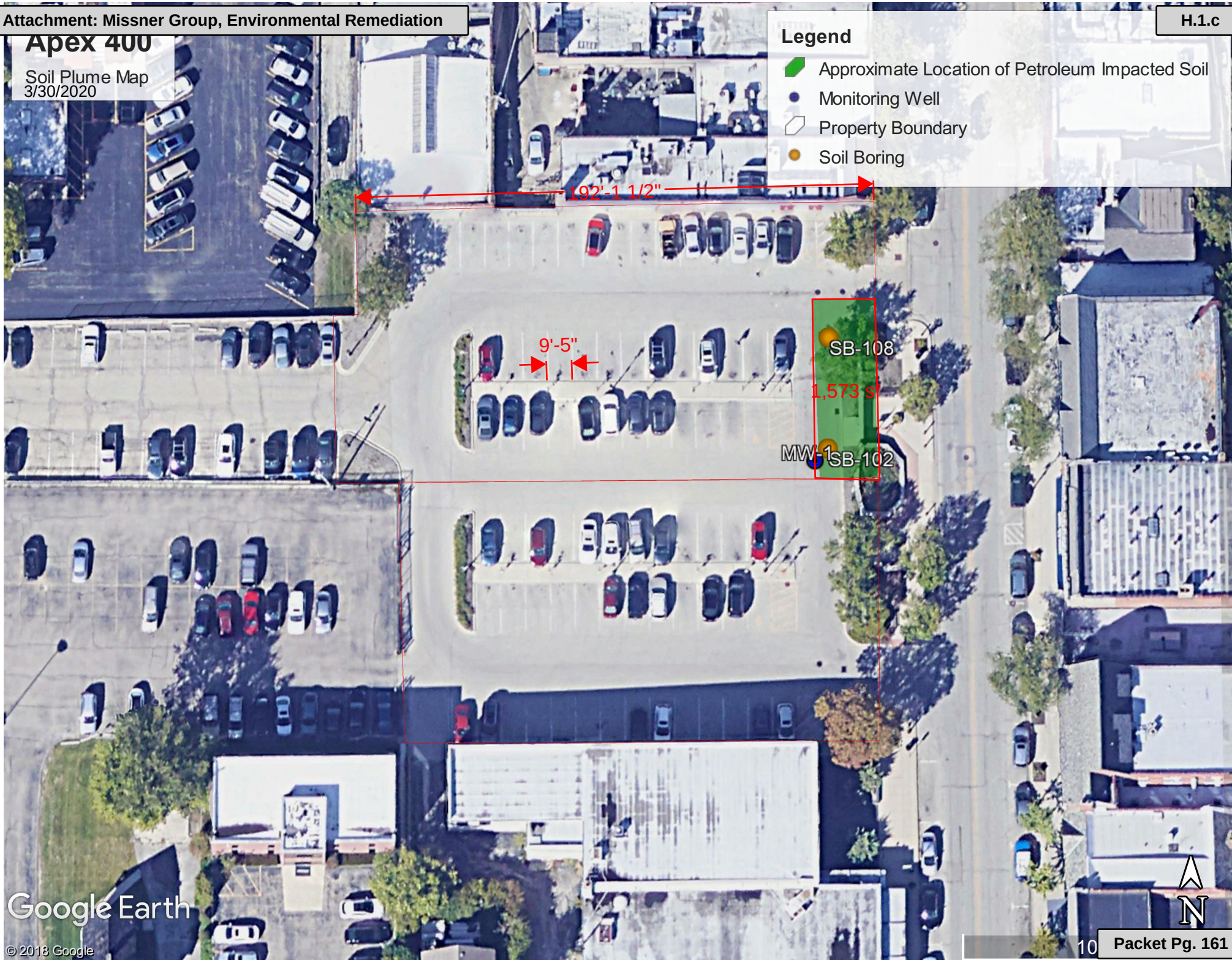
By: _____
The Missner Group, LLC
Date: _____

Apex 400

Soil Plume Map
3/30/2020

Legend

- Approximate Location of Petroleum Impacted Soil
- Monitoring Well
- Property Boundary
- Soil Boring





Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 04/13/20 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Discussion Item
Prepared By: Christina Coyle

SCHEDULED

AGENDA ITEM (ID # 4440)

DOC ID: 4440

Finance Director Coyle will present the preliminary financial modeling of the impact of COVID-19.

Objectives

Staff continues to focus on the Covid-19 crisis to ensure we continue to manage through this critical period. Keeping our residents and employees safe while continuing to provide essential services is paramount. However, the Covid-19 pandemic is significantly impacting the national, regional, and local economy. Staff has begun to develop an early financial strategy to address the likely impact of this crisis on revenues and expenses and the potential impact to Village's overall fiscal health. Creating a fiscal plan through modeling and providing a revenue "stress test" will help manage through this crisis. The goals and objective of this planning exercise are as follows:

- Provide essential services during the crisis and throughout 2020
- Provide essential services in 2021 and beyond
- Be financially prepared to respond to a future emergency
- Align our response with the timing and magnitude of the issue by using a tiered approach
- Respond in a manner consistent with state and federal responses
- Maintain 50% of the required General Fund Reserves policy limit (30% of operating expenses) in 2020

Background

The Governor's March 20 Executive "Stay at Home" Order, permitting only essential businesses to operate, has had an immediate impact on the local economy. Other states have followed suit and the national and world economy have been affected. Given that we are in early stages of the pandemic crisis, it is very difficult to predict the fiscal impact or the duration of a likely recession, but staff has begun to model and plan for its impact.

Glen Ellyn's 2020 Budget will be impacted as revenue sources will be negatively impacted, and some added expense associated with the crisis is expected. Staff is working diligently to model various possible impacts of Covid-19 on the Village's finances and discussed this preliminary plan with the Finance Commission last week. While it is unknown how long this economic downturn will last, it is known that the Village's finances will be impacted by this event. The Village is fortunate to have reserves to help weather this event and it is very important to note that this is exactly why those reserves are so important. Those reserves may not completely mitigate the financial impact of this event; however, coupled with cost savings and reprioritization, the Village should manage through this crisis. The Village will not be immune to this event as many of our revenues are dependent on the economy. Entities like the school district, park district, and library will be less impacted as the majority of their revenues are from property taxes.

Strategies and Actions

The initial plan calls for a multi-tiered approach which allows the Village to scale the financial response as the situation unfolds. Some immediate actions have been taken to address the financial concerns. A hiring freeze has been implemented, except for sworn personnel as the Village continues to backfill Police Officer positions. Department heads have been instructed that purchases should only be made that are necessary. Also, department heads have been instructed to develop a list of 2020 expenses and prioritize them as category 1 (essential) or category 2 (can be deferred or eliminated). Lastly, the engineering staff has recommended revisions to the Capital Budget that would defer many projects this year, to provide more flexibility in the short term.

Federal and State Assistance

Staff will also be applying for FEMA assistance to cover any eligible costs. In addition, federal stimulus funding may be available for municipalities, but the formula and process for distribution is unknown. It currently appears that these funds could only be used for Covid-19 expenses and not for existing expenses or for revenue replacement. The Illinois Municipal League is working to determine the impact of the recent stimulus bill on local governments and is asking the State to direct some stimulus funds to municipalities on a per capita basis.

Staff understands that there could be additional federal dollars for infrastructure projects, but no details have been provided to date; however, “shovel ready” projects may be preferred similar to the 2008 Recession (ARRA Stimulus).

DMMC and IML will be providing municipalities with some guidance on revenue impacts and staff has been involved in many discussions already to help prepare this plan.

Reserve Balances

As noted in the background, the Village is fortunate to have reserves to help mitigate some of the negative financial effects of the Covid-19 pandemic. We know that there will be some cash flow impacts to this event. The state has announced a two month delay in sales tax and home rule sales tax. We also have allowed our food and beverage businesses a similar delay in the food and beverage tax. This will defer cash flow into the Village, but cash reserves can be used to bridge these timing gaps. Attached to this memo as Attachment #1 is a Cash and Investments Report and a Cash Reserves Report. Staff will review this report with the Village Board at the meeting.

General Fund

Staff has modeled several General Fund revenue scenarios based upon the length of the “stay-at-home” order. This includes a 1 month, 3 month, 6 month, and 9 month scenarios as noted in Attachment #2. The assumptions for each revenue stream are noted in the analysis. A supporting analysis of sales and home rule sales tax projections has been prepared as Attachment #3. Staff has also noted the impact of the 2008/2009 recession on the Village’s General Fund as a point of reference. At this time, it is difficult to model the impact of this event with any level of certainty. Our economy and the Village does not have historical experience with weathering a recession due to a pandemic and complete closure of certain sectors of the economy. These projections are based on the best information we have at this point in time. There will be some challenges with forecasting the impact of this event. The State of Illinois has delayed sales tax filings for two months which is a benefit to businesses. The Village already receives sales tax data at a three month lag. This will increase the lag to five months, making it difficult to determine the exact impact in a timely manner. The Village will rely upon incoming forecasts and data from the Illinois Municipal League, Illinois Department of Revenue, and others to determine how this event is affecting the local economy and the Village. These attached projections will be constantly reviewed and revised.

There will be some cash flow delays to the Village’s General Fund. At this time, the fund has adequate reserves to manage those cash flow delays. The first delay, as mentioned above, is a delay in sales tax and home rule sales tax payments. At this point, it is unknown if DuPage County will delay the property tax payment dates. If those dates are delayed, then the first large distribution date of June 1 will be delayed.

Staff believes it is important to note that all municipalities will be affected by this event, but to different extents. The Village’s Financial Scorecard highlights that the Village does not experience the sales tax highs like communities with a high retail base. The Village also does not experience drastic sales tax reductions in a recession as a high percentage of the Village’s sales tax is derived from groceries, which will still be needed during this pandemic. This is important to keep in perspective as other communities share their financial projections.

The Village has also began the process of reviewing expenditures to determine paths of action. At this time, it is prudent to develop a tiered response where certain tiers can be placed into action as the pandemic lengthens or the budget impact increases. Currently, we have implemented a hiring freeze and asked departments to provide a list of potential projects and items that could be eliminated from the General Fund budget. The current list includes \$1.2 million in potential expenditure reductions for the General Fund. Some items that were time sensitive have already been acted upon. One example is the spring tree planting which was time sensitive and was eliminated for a cost reduction of \$72,000. Staff will also be reviewing personnel costs and

determining potential paths for savings, if needed.

Capital Projects Fund

Staff has modeled the potential impact of Covid-19 on the Capital Projects Fund revenues. This is included as Attachment #4 and will be reviewed with the Village Board at the meeting.

One of the first decision points for the Village is the direction of the two most imminent capital projects, the Parking Garage and the CBD Street and Streetscape. At this point in time, it is not prudent to proceed with either project full throttle. Both projects have merits and are long term needs for the downtown and community, but given the unknown impact this crisis will have on our municipal budget, deferring these projects at least for a few months makes sense.

Parking Garage: As the debt markets are in flux and the ability to issue bonds is uncertain, we must know with some certainty that we can secure additional bonds for the Parking Garage before we can proceed forward. In addition, the Village committed \$2 million in General Fund surplus/cash above reserve policy for these projects. It may be more prudent to direct those funds to operating needs or at least postpone the use of those funds until greater certainty regarding finances can be ascertained. On the other hand, this project was designed, funded, and promised to the business community to address a long standing need. The Village has spent \$1.2 million to date on this project, and costs may increase with any further delay. Staff is reviewing the option of continuing with the demolition of 423 Main and the burying of utility lines this year. On the positive side, perhaps this project could help stimulate the local economy, help downtown businesses recover in the long run, and generate some cost savings as the construction industry struggles with the overall economic downturn. On the other hand, there could be some negative optics of constructing a garage during this time.

This project is funded by the Food and Beverage Tax, commuter permit revenue, and TIF Funds, so until we know the extent of the impact to the Food and Beverage Tax and the impact to the bond market, we cannot move forward. Delaying the project will add to the project cost and there are deadlines by which the Village must decide to advance or delay the project. For example, should we release the foundations/rebar scope by May 1st, we'll commit another \$140,000 to the project; and, we would commit another \$3.7 million through releasing the precast order by July 1st. These dates are consistent with keeping the project on track with the current schedule.

CBD Utility and Streetscape: Construction on this project was not slated to start until 2021. There may be some strategy in continuing engineering for the CBD Street and Streetscape as capital

stimulus after the 2008/2009 recession was directed towards those projects that were “shovel ready”. Certainly the Water and Sewer component of this project could proceed, as that Fund has been setting dedicated funding aside for this particular project for many years. Other aspects of the design might need to be reconsidered given the current economy and other priorities. The project may also need to be delayed to support downtown businesses. As businesses are trying to get back on their feet after the pandemic, the Village does not want to cause further stress to them by constructing the streets. Some level of balance will need to be achieved.

The Village’s Professional Engineer has reviewed the projects planned for the 2020 budget and has prepared potential reductions to the capital plan for 2020. This is included as Attachment #5. Professional Engineer Daubert will be in attendance on to discuss the projects and answer any questions the Board may have.

Village Links/Reserve 22 Fund

The Village Board was aware that the Village Links/Reserve 22 Fund was at historic cash balance lows after two consecutive years of poor weather. The closure of the dining room and subsequent closure of the golf course for the stay-at-home order will only exacerbate this issue.

At the March 23, 2020, Village Board Meeting, the Village Board approved a \$250,000 line of credit from the General Fund to the Village Links/Reserve 22 Fund. This will be an interest-free line of credit that the Village Links/Reserve 22 can draw on if needed. The line of credit will be repaid on a yet-to-be determined schedule. At worst, it can be repaid after the first series of bonds retires in 2023. This week, the majority of part time staff for the Village Links/Reserve 22 was laid off. A few part-time staff were retained to continue pick-up dinners on Thursday, Friday, and Saturday. Some part-time staff were also retained for golf course maintenance which must be continued to maintain the Village’s asset.

Attached to this memo is a projection of the Village Links/Reserve 22 cash balances dependent on the duration of this event. Staff will review this with the Board at the meeting.

Finance Commission Feedback

The Finance Commission met on April 7, 2020, and reviewed the overall models provided by staff. Generally, the Commission felt that the models were timely and were a good way to model potential impact to the Village. It was discussed that there are limitations to the certainty of any model as no recession in recent history has involved a pandemic or shut downs of complete sectors of the economy. The Commission agreed with staff that continued review of the model was appropriate as

the situation evolves and that a tiered approach to review of expenses would be appropriate.

Strategic Plan

Strategic Issue IV: FINANCIAL SUSTAINABILITY. Grow revenue and focus spending in line with anticipated resources to meet the highest priority needs and maintain the Village's AAA bond rating.

Action Requested

No decision is required from the Village Board at this time. This discussion is to update the Village Board on the potential impact of this event.

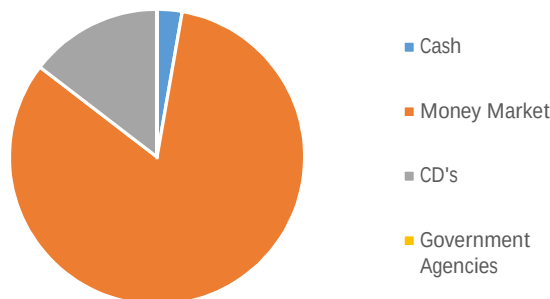
ATTACHMENTS:

- Attachment 1 Cash and Investments Report 2020-02-29 (PDF)
- Attachment 2 General Fund Covid19 Projections (PDF)
- Attachment 3 Covid19 Sales and HR Sales Tax Projections (PDF)
- Attachment 4 Capital Projects Fund Covid19 Projections (PDF)
- Attachment 5 2020 Capital Program Covid19 Project Prioritization (PDF)
- Attachment 6 Village Links Reserve22 Analysis (PDF)

Village of Glen Ellyn
Schedule of Cash and Investment Balances
For the Month Ended February 29, 2020

Summary of Investments by Type	Par Value	Market Value	Maturity < 1 year	1-3 years
Cash/Checking	\$ 1,617,879	\$ 1,617,879	\$ 1,617,879	\$ -
Cash/Checking - Federal Drug	93,328	\$ 93,328	93,328	-
Cash/Checking - State Drug	325	\$ 325	325	-
Cash/Checking - FLEX	33,881	\$ 33,881	33,881	-
Cash/Checking - Seized Property	25,585	\$ 25,585	25,585	-
Money Market - IL Funds	16,853,249	\$ 16,853,249	16,853,249	-
Money Market - IL Funds State Drug	29,280	\$ 29,280	29,280	-
Money Market - IL Funds Fed Drug	213,849	\$ 213,849	213,849	-
Money Market - IL Funds MFT	1,144,595	\$ 1,144,595	1,144,595	-
Money Market - IMET Convenience Fund	3,740	\$ 3,740	3,740	-
PFM Illinois Trust	12,200,972	\$ 12,200,972	12,200,972	-
PMA 2018 Bond Account - Money Market	7,068,181	\$ 7,068,181	7,068,181	-
PMA Portfolio - Money Market	16,004,639	16,004,639	16,004,639	-
PMA Portfolio - CD's	9,430,040	9,430,040	9,430,040	-
PMA Portfolio - Government Agencies	-	-	-	-
	<u>\$ 64,719,543</u>	<u>\$ 64,719,543</u>	<u>\$ 64,719,543</u>	<u>\$ -</u>
			100%	0%

Investments by Type



Portfolio Concentration	Percent of Portfolio	Policy Limit
Cash/Checking Total (Glen Ellyn Bank & Trust)	2.74%	25%
IL Funds Total	28.18%	75%
IMET Total	0.01%	25%
PFM Total	18.85%	25%
PMA Total	50.22%	N/A

Investment Income	FY2020	FY2019
Investment Income	\$ 146,284	\$ 205,914

Investment Performance	FY2020	FY2019
Average Yield YTD - IL Funds	1.672%	2.430%
Average Yield YTD - IMET Convenience Fund	1.615%	2.335%
Average Yield YTD - PFM	1.720%	2.520%
Average Yield YTD - PMA	2.322%	2.094%
Benchmark - Three Month T-Bill	1.385%	

	A	B	C	D	E	F	G	H	I	J	K	
Fund	Last Year Cash & Investment	Current Year Cash & Investment	Less Encumbrances	Less Deposits/ Other	Restricted by Statute	Assigned for Capital Projects	Assigned by Village Board	Assigned for Liab/Health Ins.	Balance Subject to Reserve	Less Minimum Reserve	Cash Above Minimum	
1 General	\$ 9,561,155	\$ 10,024,892	\$ (273,650)	\$ (1,037,514)	\$ -	\$ (2,000,000)	\$ (485,000)	\$ -	\$ 6,228,728	\$ (5,828,000)	\$ 400,728	1
2 Corporate Reserve	767,924	30,138	-	-	-	-	-	-	30,138	-	30,138	
3 Motor Fuel Tax	821,365	1,144,595	(271,876)	-	(872,719)	-	-	-	-	-	-	
4 Fire Services	2,195,526	3,369,686	(77,000)	-	-	(3,292,686)	-	-	-	-	-	
5 CBD TIF	362,580	477,925	(15,370)	-	(462,555)	-	-	-	-	-	-	
6 Roosevelt Road TIF	76,871	121,885	(370)	-	(121,515)	-	-	-	-	-	-	
7 Forfeiture Fund	572,873	362,367	-	-	(362,367)	-	-	-	-	-	-	
8 Debt Service	41,412	40,667	-	-	(40,667)	-	-	-	-	-	-	
9 Capital Projects	19,245,214	21,078,060	(3,260,813)	(7,068,181)	-	(10,749,066)	-	-	-	-	-	
10 Facilities Maint Reserve	1,649,892	566,035	(139,242)	-	-	(426,793)	-	-	-	-	-	
11 Water and Sanitary Sewer	15,231,280	17,885,348	(1,345,286)	(215,132)	-	(12,709,220)	-	-	3,615,710	(2,354,000)	1,261,710	2
12 Parking	1,597,975	1,666,783	(1,393,620)	-	-	-	-	-	273,163	(57,240)	215,923	2
13 Residential Solid Waste	595,073	657,029	-	-	-	-	-	-	657,029	(426,425)	230,604	2
14 Village Links/Reserve 22	660,452	338,080	(2,502)	(10,379)	-	-	-	-	325,199	(1,218,000)	(892,801)	3
15 Insurance	1,760,801	1,809,485	-	-	-	-	-	(1,809,485)	-	-	-	
16 Equipment Services	5,104,193	5,146,568	(403,549)	-	-	(4,389,300)	-	-	353,719	-	353,719	
	<u>\$ 60,730,533</u>	<u>\$ 64,719,543</u>	<u>\$ (7,183,278)</u>	<u>\$ (8,331,206)</u>	<u>\$ (1,859,823)</u>	<u>\$ (33,567,065)</u>	<u>\$ (485,000)</u>	<u>\$ (1,809,485)</u>	<u>\$ 11,483,686</u>	<u>\$ (9,883,665)</u>	<u>\$ 1,600,021</u>	
17 Police Pension	\$ 30,269,165	\$ 30,949,359	\$ -	\$ -	\$ (30,949,359)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Footnotes:

- (a) Encumbrances represent the unexpended portion of approved contracts for goods and services as of the end of the quarter. While encumbrances are not expenditures, they do represent a reduction in the level of available spendable cash.
- (b) Deposits/Other represents money that the Village is holding but either is due to others such as deposits or other payables. The Capital Projects Fund amount of \$7.1 million is the 2018 bond proceeds.
- (c) Amounts restricted by statute are required by state or federal law to only be spent on specific expenditures.
- (d) Amounts that are assigned have been designated by the Village's ordinances or budget to be spent on specific purposes. Amounts per fund are as follows:
- General Fund: \$2 million is designated for parking garage and CBD street project. \$250K is designated as a line of credit to the Village Links. \$235K is designated to IT projects.
- Fire Services: Designated by Village code for fire operations, equipment and facilities.
- Capital Projects: Designated by the 5 year Capital Improvement Plan
- Facilities Maintenance Reserve: Designated by the 5 year Plan to be used for Village facilities.
- Water & Sewer: Designated by the 5 year Capital Improvement Plan
- Equipment Services: Designated by the Equipment Replacement Plan
- (e) The Village has reserve policies as follows:
- General Fund: Amount subject to reserve is 30% of operating expenditures.
- Water and Sanitary Sewer Fund: Amount subject to reserve is \$2,354,000, which will be adjusted annually by CPI-U or 3%, whichever is less.
- Parking Fund: Amount subject to reserve is 25% of operating expenses.
- Residential Solid Waste Fund: Amount subject to reserve is 25% of operating expenses.
- Village Links/Reserve 22 Fund: Amount subject to reserve is 25% of operating expenses.
- (f) The cash above minimum policy is the amount undesignated above the minimum required level. In some cases, these funds may be restricted to the purpose for which the fund exists.

Notes on cash above/below reserve policy:

- 1 The Village hits a cash peak in September and a low point in April/May.
- 2 These are enterprise funds and are meant to be treated as separate enterprises/businesses. Generally, these funds cannot be repurposed to other funds.
- 3 The Village Links/Reserve 22 has reduced its cash levels due to two years of poor weather. The Village Board approved a \$250K line of credit from the General Fund which may be used if needed. As of February 29, 2020, that line of credit had not been accessed.

VILLAGE OF GLEN ELLYN
GENERAL FUND
COVID-19 REVENUE REDUCTION PROJECTIONS

ORG	OBJECT	DESCRIPTION	2020 BUDGET	Reductions				Assumptions
				1 month Best	3 month Likely 1	6 month Likely 2	9 month Worst	
TAXES								
1000	410100	PROPERTY TAX	7,508,849	-	-	-	-	
1000	410113	PROPERTY TAX - SSA # 13	43,900	-	-	-	-	
1000	410114	PROPERTY TAX - SSA # 14	96,000	-	-	-	-	
1000	410115	PROPERTY TAX - SSA # 15	4,800	-	-	-	-	
1000	410116	PROPERTY TAX - SSA # 16	2,100	-	-	-	-	
1000	410117	PROPERTY TAX - SSA # 17	670	-	-	-	-	
1000	410200	ROAD AND BRIDGE TAX	338,000	-	-	-	-	
1000	410300	PPRT	140,000	-	-	-	-	
1000	410400	SALES TAX	3,665,000	(192,949)	(604,059)	(1,120,934)	(1,616,600)	See Sales Tax Projections Analysis
1000	410405	HOME RULE SALES TAX	2,550,000	(157,081)	(517,459)	(935,906)	(1,537,328)	See Sales Tax Projections Analysis
Assuming this will remain constant. This is generated mainly by internet sales. The assumption is that those will remain constant as people avoid leaving the house or going to stores.								
1000	410410	STATE USE TAX	909,369	-	-	-	-	Decrease proportionate to number of months of "stay-at-home" order
1000	410412	AUTO RENTAL TAX	30,000	(2,500)	(7,500)	(15,000)	(22,500)	Decrease proportionate to number of months of "stay-at-home" order
1000	410420	STATE INCOME TAX	2,730,000	(227,500)	(682,500)	(1,365,000)	(2,047,500)	Decrease proportionate to number of months of "stay-at-home" order
1000	410700	DEMOLITION TAX	14,000	-	(3,500)	(7,000)	(10,500)	Decrease proportionate to number of months of "stay-at-home" order
1000	410800	HOTEL TAX	180,000	(15,000)	(45,000)	(90,000)	(135,000)	Decrease proportionate to number of months of "stay-at-home" order
SUBTOTAL TAXES			18,212,688	(595,031)	(1,860,018)	(3,533,840)	(5,369,427)	
LICENSES AND PERMITS								
1000	420100	VEHICLE LICENSES	380,000	-	-	-	-	
1000	420200	BUSINESS REGISTRATION LICENSES	85,000	-	-	-	-	
1000	420300	LIQUOR LICENSES	135,000	(8,000)	(27,000)	(54,000)	(81,000)	Accounts for any proration of liquor license if a facility was unable to sell liquor
1000	420400	BUILDING PERMITS	1,000,000	-	-	(250,000)	(500,000)	Building permits currently still strong. Assume any decrease will lag "stay-at-home" order. Construction also considered an essential service
1000	420420	STORMWATER ENGINEERING FEE	90,000	-	-	(22,500)	(45,000)	Building permits currently still strong. Assume any decrease will lag "stay-at-home" order. Construction also considered an essential service
1000	420450	ELEVATOR INSPECTIONS	17,550	-	-	-	-	
SUBTOTAL LICENSES AND PERMITS			1,707,550	(8,000)	(27,000)	(326,500)	(626,000)	
INTERGOVERNMENTAL								
1000	430100	FEDERAL GRANT REVENUE	7,260	-	-	-	-	
1000	430110	FEDERAL GRANT-RIDE DUPAGE	8,500	-	-	-	-	
1000	430200	STATE GRANT REVENUE	26,390	-	-	-	-	
SUBTOTAL INTERGOVERNMENTAL			42,150	-	-	-	-	
CHARGES FOR SERVICES								
1000	440050	AMBULANCE SERVICE FEES	25,500	(25,500)	(25,500)	(25,500)	(25,500)	Current projections show we will not be entitled to a reimbursement. This is unrelated to Covid-19.
1000	440060	POLICE FALSE ALARM FEES	26,200	-	-	-	-	
1000	440065	POLICE FINGERPRINTING FEES	24,000	-	-	-	-	
1000	440070	POLICE ACCIDENT REPORTS	3,500	-	-	-	-	
1000	440080	OVERWEIGHT TRUCK PERMIT	10,000	-	-	-	-	
1000	440100	POLICE SERVICE REIMBURSEMENTS	160,000	(13,333)	(40,000)	(40,000)	(80,000)	Reimbursement of officer salary lost as school not open
1000	440120	REIMBURSEMENT - OTHER AGENCIES	135,428	-	-	-	-	
1000	440130	REIMBURSEMENT - GLEN OAK	47,000	-	-	-	-	
1000	440170	FACILITY RENTALS	13,000	(1,083)	(6,500)	(13,000)	(13,000)	Facility rentals will be impacted if Civic Center is not open
1000	440221	CABLE FRANCHISE FEES	575,000	-	-	-	-	
SUBTOTAL CHARGES FOR SERVICES			1,019,628	(39,917)	(72,000)	(78,500)	(118,500)	
FINES AND FEES								
1000	450100	POLICE ORDINANCE FINES	235,000	(19,583)	(58,750)	(117,500)	(176,250)	Decrease proportionate to number of months of "stay-at-home" order
1000	450200	TRAFFIC COURT FINES	260,000	(21,667)	(65,000)	(130,000)	(195,000)	Decrease proportionate to number of months of "stay-at-home" order
1000	450300	PLAN & DEV ADJUDICATION FINES	3,000	-	-	-	-	
SUBTOTAL FINES AND FEES			498,000	(41,250)	(123,750)	(247,500)	(371,250)	
INVESTMENT INCOME								
1000	460100	INVESTMENT INCOME	200,000	(170,000)	(170,000)	(170,000)	(170,000)	Interest rates are near zero and this assumes that no matter the length of COVID, rates will be kept low.
SUBTOTAL INVESTMENT INCOME			200,000	(170,000)	(170,000)	(170,000)	(170,000)	

VILLAGE OF GLEN ELLYN
GENERAL FUND
COVID-19 REVENUE REDUCTION PROJECTIONS

ORG	OBJECT	DESCRIPTION	2020 BUDGET	Reductions				Assumptions
				1 month Best	3 month Likely 1	6 month Likely 2	9 month Worst	
MISCELLANEOUS REVENUE								
1000	480110	POLICE TRAINING REIMBURSE	2,000	(167)	(500)	(1,000)	(1,500)	Decrease proportionate to number of months of "stay-at-home" order
1000	480438	COD LICENSE FEE	30,000	-	-	-	-	
1000	480440	CELL TOWER RENTAL INCOME	168,500	-	-	-	-	
1000	489000	MISCELLANEOUS REVENUE	90,000	-	-	-	-	
SUBTOTAL MISCELLANEOUS REVENUE			290,500	(167)	(500)	(1,000)	(1,500)	
TRANSFERS IN (IFTS)								
1000	490100	REIMB - MFT LABOR / EQUIP	400,000	-	-	-	-	
1000	490110	REIMB - ACCOUNTING SERVICES	576,400	-	-	-	-	
1000	490120	REIMB - STAFF ENGINEER	218,600	-	-	-	-	
1000	490140	REIMB - PW SERVICE CHARGE	124,400	-	-	-	-	
1000	490150	REIMB - FACILITIES MAINTENANCE	105,600	-	-	-	-	
1000	490160	REIMB - PW OPERATIONS	25,000	-	-	-	-	
1000	490180	REIMB - FORFEITURE FUND	-	-	-	-	-	
1000	490800	OPERATING TRANSFER IN	50,000	-	-	-	-	
1000	490850	OPERATING XFER-PROPERTY TAX	(3,913,031)	-	-	-	-	
SUBTOTAL TRANSFERS IN (IFTS)			(2,413,031)	-	-	-	-	
TOTAL			19,557,485	(854,364)	(2,253,268)	(4,357,340)	(6,656,677)	
Percent Decrease				-4%	-12%	-22%	-34%	

Impact of 2008/2009: (1,100,000)
2008/2009 Adjusted for inflation: (1,327,000)

VILLAGE OF GLEN ELLYN
COVID-19 SALES TAX AND HOME RULE SALES TAX PROJECTIONS
LOSS ASSUMPTIONS BASED ON LENGTH OF STAY-AT-HOME ORDER

		1 month		3 months		6 months		9 months	
		Loss		Loss		Loss		Loss	
Categories	2019 Data Sales Tax	Assumption	Sales Tax Loss	Assumption	Sales Tax Loss	Assumption	Sales Tax Loss	Assumption	Sales Tax Loss
General Merchandise	\$ 28,994.33	8%	\$ (2,406.53)	25%	\$ (7,248.58)	50%	\$ (14,497.17)	75%	\$ (21,745.75)
Food	\$ 820,023.80	0%	\$ -	0%	\$ -	5%	\$ (41,001.19)	15%	\$ (123,003.57)
Drinking and Eating Places	\$ 637,877.73	8%	\$ (51,030.22)	25%	\$ (159,469.43)	50%	\$ (318,938.87)	75%	\$ (478,408.30)
Apparel	\$ 103,850.89	8%	\$ (8,308.07)	25%	\$ (25,962.72)	50%	\$ (51,925.45)	75%	\$ (77,888.17)
Furniture HH Radio	\$ 59,528.06	8%	\$ (4,762.24)	25%	\$ (14,882.02)	50%	\$ (29,764.03)	75%	\$ (44,646.05)
Lumber Bldg Hardware	\$ 41,051.25	5%	\$ (2,052.56)	10%	\$ (4,105.13)	25%	\$ (10,262.81)	40%	\$ (16,420.50)
Automotive & Filling	\$ 686,247.19	8%	\$ (54,899.78)	20%	\$ (137,249.44)	40%	\$ (274,498.88)	50%	\$ (343,123.60)
Drugs & Misc Retail	\$ 836,177.47	5%	\$ (41,808.87)	20%	\$ (167,235.49)	25%	\$ (209,044.37)	30%	\$ (250,853.24)
Agriculture and All Others	\$ 325,967.30	8%	\$ (26,077.38)	25%	\$ (81,491.83)	50%	\$ (162,983.65)	75%	\$ (244,475.48)
Manufacturers	\$ 32,070.53	5%	\$ (1,603.53)	20%	\$ (6,414.11)	25%	\$ (8,017.63)	50%	\$ (16,035.27)
Total	\$ 3,571,788.55	-5%	\$ (192,949.19)	-17%	\$ (604,058.74)	-31%	\$ (1,120,934.03)	-45%	\$ (1,616,599.90)

		Loss		Loss		Loss		Loss	
		Assumption		Assumption		Assumption		Assumption	
Categories	2019 Data HR Sales Tax	Assumption	Sales Tax Loss	Assumption	Sales Tax Loss	Assumption	Sales Tax Loss	Assumption	Sales Tax Loss
General Merchandise	\$ 30,238.66	8%	\$ (2,419.09)	25%	\$ (7,559.67)	50%	\$ (15,119.33)	75%	\$ (22,679.00)
Food	\$ 348,496.14	0%	\$ -	0%	\$ -	5%	\$ (17,424.81)	15%	\$ (52,274.42)
Drinking and Eating Places	\$ 795,249.95	8%	\$ (63,620.00)	25%	\$ (198,812.49)	50%	\$ (397,624.98)	75%	\$ (596,437.46)
Apparel	\$ 129,280.61	8%	\$ (10,342.45)	25%	\$ (32,320.15)	50%	\$ (64,640.31)	75%	\$ (96,960.46)
Furniture HH Radio	\$ 73,936.71	8%	\$ (5,914.94)	25%	\$ (18,484.18)	50%	\$ (36,968.36)	75%	\$ (55,452.53)
Lumber Bldg Hardware	\$ 51,263.15	8%	\$ (4,101.05)	25%	\$ (12,815.79)	25%	\$ (12,815.79)	50%	\$ (25,631.58)
Automotive & Filling	\$ 174,866.02	5%	\$ (8,743.30)	15%	\$ (26,229.90)	25%	\$ (43,716.51)	50%	\$ (87,433.01)
Drugs & Misc Retail	\$ 596,830.02	5%	\$ (29,841.50)	20%	\$ (119,366.00)	25%	\$ (149,207.51)	50%	\$ (298,415.01)
Agriculture and All Others	\$ 378,932.82	8%	\$ (30,314.63)	25%	\$ (94,733.21)	50%	\$ (189,466.41)	75%	\$ (284,199.62)
Manufacturers	\$ 35,688.96	5%	\$ (1,784.45)	20%	\$ (7,137.79)	25%	\$ (8,922.24)	50%	\$ (17,844.48)
Total	\$ 2,614,783.04	-6%	\$ (157,081.40)	-20%	\$ (517,459.17)	-36%	\$ (935,906.22)	-59%	\$ (1,537,327.56)

VILLAGE OF GLEN ELLYN
CAPITAL PROJECTS FUND
COVID-19 REVENUE REDUCTION PROJECTIONS

ORG	OBJECT	ACCOUNT DESCRIPTION	2020 BUDGET	Reductions				Assumptions
				1 month Best	3 month Likely 1	6 month Likely 2	9 month Worst	
4000	CAPITAL PROJECTS REVENUES							
4000	410100	PROPERTY TAX	3,913,031	-	-	-	-	Adjustment not due to Covid-19. 2020 budget was likely too high. This revenue continues to decline.
4000	410500	TELECOMMUNICATIONS TAX	613,000	(50,000)	(50,000)	(50,000)	(50,000)	
4000	410510	ELECTRICITY USE TAX	950,000	-	-	-	-	
4000	410520	NATURAL GAS USE TAX	350,000	-	-	-	-	
4000	410600	REAL ESTATE TRANSFER TAX	750,000	(62,500)	(187,500)	(375,000)	(387,057)	Assumes proportional decrease based on number of months. Worst case scenario is the lowest RETT revenue went in 2008/2009 recession which largely affected the real estate market
4000	410850	FOOD AND BEVERAGE TAX	1,300,000	(108,333)	(325,000)	(650,000)	(975,000)	Decrease proportionate to number of months of "stay-at-home" order
4000	430100	FEDERAL GRANT REVENUE	863,563	-	-	-	-	Grant related to projects; if project does not move forward grant is not received. Not shown in analysis as it would net with an expense
4000	440400	STORMWATER ORDINANCE FEE	143,675	-	-	-	-	
4000	460100	INVESTMENT INCOME	90,000	(30,000)	(30,000)	(30,000)	(30,000)	Interest rates are near zero and this assumes that no matter the length of COVID, rates will be kept low.
4000	480450	BOND PROCEEDS	9,500,000	-	-	-	-	Bonds are related to the parking garage. If project does not move forward then bonds will not be issued. Not shown in this analysis as it would net with an expense
4000	489000	MISCELLANEOUS REVENUE	80,000	-	-	-	-	
TOTAL	CAPITAL PROJECTS REVENUES		18,553,269	(250,833)	(592,500)	(1,105,000)	(1,442,057)	

Note: Lowest revenues for RETT were in 2009 (\$362,943) and 2010 (\$375,097)

**VILLAGE OF GLEN ELLYN
2020 CAPITAL PROGRAM
COVID-19 PROJECT PRIORITIZATION**

Account	Project	Recommendation	Amount Budgeted	Expend	Defer	Justification for Action
CAPITAL PROJECTS FUND						
40000-520990	Asphalt Roadway Cracksealing	Proceed With Reserve	25,000.00	15,000.00	10,000.00	Preserve Recently Paved Streets From Deterioration With Focus On North Park Boulevard & Main Street
40000-520990	Asphalt Roadway Surface Treatments	Defer	25,000.00	-	25,000.00	Candidate Streets Paved Last Fall And Can Be Deferred To 2021 Without Significant Immediate Consequence
40000-520990	Asphalt Street Patching	Proceed With Reserve	200,000.00	180,000.00	20,000.00	Project Addresses Localized Issues And Buys Time In Terms Of Next Needed Street Rehabilitation
40000-520990	Concrete Street Patching	Proceed With Reserve	550,000.00	250,000.00	300,000.00	Project Addresses Localized Issues; Program Reduced To Focus On Higher Volume And More Severely Deteriorated Pavement Panels
40000-521055	Engineering Software	Proceed With Reserve	6,500.00	4,214.00	2,286.00	Shared License Procured To Still Allow In-House Design But At Reduced Cost
40000-580100	Misc. Expenses	Proceed With Reserve	15,000.00	10,000.00	5,000.00	Services Primarily Related To Technical Assistance With Grant Applications (Traffic Counts, Drawing Prep, Etc.)
40000-580100	Misc. Storm Sewer Improvements	Proceed With Reserve	50,000.00	25,000.00	25,000.00	Program Focuses On Addressing Drainage Hazards In ROW (Sump Pumps Causing Sidewalk/Street Hazards Such As Ice). Program Reduced To Focus On More Critical Needs.
40000-580100	NPDES Permit	Proceed As Planned	1,000.00	1,000.00	-	Mandatory Annual Expenditure Allowing Stormwater/Stormwater Maintenance/Construction Activity (With Complimentary NOI As Required) Related Discharges
40000-580100	Development Capital Improvements	Proceed As Planned	200,000.00	200,000.00	-	Already Committed To (Avere on Duane)
40000-580100	Street Lighting Improvements/Replacements	Proceed As Planned	26,000.00	26,000.00	-	Essential Pole Replacements
40000-580100	Taft Avenue Street Lighting	Proceed As Planned	-	50,000.00	(50,000.00)	Requested Safety Improvement
40000-580100	McKee House	To be determined	75,000.00	-	75,000.00	
40000-580100-16016	Metra Station Phase II Eng.	Proceed As Planned	500,000.00	100,000.00	400,000.00	Maintain Steady Progress On Engineering; Reduced Expenditure Due To Starting Phase II Later In Calendar Year
40000-580155	Sidewalk Improvements	Proceed With Reserve	210,000.00	150,000.00	60,000.00	Program Focuses On Addressing Sidewalk Defects To Protect Pedestrians And Reduce Liability. Program Reduced To Focus On More Critical Needs And Defer New Construction Sidewalks On Western & High
40000-580160	Pavement Condition Index Survey	Defer	35,000.00	-	35,000.00	Power Planning Tool But Can Update PCI Inventory And Street Plan In 2021 Without Significant Immediate Consequence
40000-580160-00511	Hill Avenue Water & Sewer Extensions	Defer	200,000.00	-	200,000.00	Engineering Still Underway; 2021 Better Timeline For Construction; Lombard Still Committed To Funding 60% Toward Water Main Improvements If Project Completed In 2021
40000-580160-15006	CBD Utility and Streetscape Imp. Design Engineering	Proceed As Planned	800,000.00	800,000.00	-	Continue Engineering To Get Project Ready For Construction
40000-580160-19009	Cumnor Avenue Utility Improvements	Proceed With Reserve	105,000.00	105,000.00	-	Engineering Near Complete And Project Ready For Construction; Proceed With Caution If Residents Still Committed To Annexing And Partially Funding Project
40000-580160-20001	Street Reconstruction Program	Defer	4,817,641.00	152,036.00	4,665,605.00	Complete Engineering But Given Streets Are Being Reconstructed, Preservation Of Pavement Base Not Critical And Project Can Be Deferred
40000-580160-20002	Street Resurfacing Program	Proceed As Planned	1,359,057.00	1,359,057.00	-	Streets Inherited From Township In 2015 And Are Severely Deteriorated And In Need Of Imminent Rehabilitation
		TOTAL CAPITAL PROJECTS FUND	9,200,198.00	3,427,307.00	5,772,891.00	
WATER & SEWER FUND						
WATER						
50100-580100	Street Repairs	Proceed As Planned	18,000.00	18,000.00	-	Pavement Repairs Required For Utility Digs
50100-580100	IL American Water Interconnect	Proceed As Planned	-	39,380.00	(39,380.00)	Continue Engineering To Get Project Ready For Construction
50100-580100-00511	Hill Avenue Water Main Ext.	Defer	710,000.00	-	710,000.00	Engineering Still Underway; 2021 Better Timeline For Construction; Lombard Still Committed To Funding 60% Toward Water Main Improvements If Project Completed In 2021
50100-580100-16005	CBD Utility Imp. Design	Proceed As Planned	150,000.00	150,000.00	-	Continue Engineering To Get Project Ready For Construction
50100-580100-16015	Route 53 Water Main Lining	Defer	1,000,000.00	-	1,000,000.00	Engineering Not Complete; 2021 Better Timeline For Construction
50100-580100-19009	Cumnor Avenue Water Main Ext.	Proceed As Planned	160,000.00	160,000.00	-	Engineering Near Complete And Project Ready For Construction; Proceed With Caution If Residents Still Committed To Annexing And Partially Funding Project
50100-580100-20001	2020 Street Reconstruction Program	Defer	2,391,581.00	63,348.00	2,328,233.00	Complete Engineering But Given Streets Are Being Reconstructed, Preservation Of Pavement Base Not Critical And Project Can Be Deferred
		TOTAL WATER	\$4,429,581	\$430,728	\$3,998,853	
SEWER						
50200-580100	Street Repairs	Proceed As Planned	18,000.00	18,000.00	-	Pavement Repairs Required For Utility Digs
50200-580100-00511	Hill Avenue Sewer Main Ex.	Defer	500,000.00	-	500,000.00	Engineering Still Underway; 2021 Better Timeline For Construction; Lombard Still Committed To Funding 60% Toward Water Main Improvements If Project Completed In 2021
50200-580100-16005	CBD Utility Imp. Design	Proceed As Planned	150,000.00	150,000.00	-	Continue Engineering To Get Project Ready For Construction
50200-580100-18006	Sewer Lining	Proceed As Planned	500,000.00	628,592.00	(128,592.00)	Project Awarded And Involves Rehabilitation Of Critical Sewer Infrastructure

**VILLAGE OF GLEN ELLYN
2020 CAPITAL PROGRAM
COVID-19 PROJECT PRIORITIZATION**

Account	Project	Recommendation	Amount Budgeted	Expend	Defer	Justification for Action
50100-580100-19009	Cumnor Avenue Sewer Main Ex.	Proceed As Planned	175,000.00	175,000.00	-	Engineering Near Complete And Project Ready For Construction; Proceed With Caution If Residents Still Committed To Annexing And Partially Funding Project
50200-580100-20001	2020 Street Reconstruction Program	Defer	1,570,150.00	38,009.00	1,532,141.00	Complete Engineering But Given Streets Are Being Reconstructed, Preservation Of Pavement Base Not Critical And Project Can Be Deferred
50200-580100-20002	2020 Street Resurfacing Program / Var. Point Repairs	Proceed As Planned	320,894.00	320,894.00	-	More Immediate Needed Repairs
		TOTAL SEWER	3,234,044.00	1,330,495.00	1,903,549.00	
		TOTAL WATER & SEWER FUND	7,663,625.00	1,761,223.00	5,902,402.00	
		TOTAL ACROSS CAPITAL, WATER, SEWER	\$16,863,823	\$5,188,530	\$11,675,293	

Covid-19	2020	2020	2020	2020	2020	2020	2020	2020	2020
	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
Full Time Salaries	89,367	95,489	80,489	120,733	80,489	80,489	80,489	80,489	80,489
Part Time Salaries	9,200	9,200	9,200	13,200	9,200	9,200	9,200	9,200	9,200
Health Insurance	14,603	13,936	13,936	20,904	13,936	13,936	13,936	13,936	13,936
DEBT SERVICE			59,035						599,035
Non payroll Operating (20%)	56,442	35,191	36,212	34,205	31,394	26,944	26,439	18,617	15,479
Total monthly CLOSED Expense	169,611	153,816	198,872	189,042	135,019	130,569	130,064	122,242	718,139
Cash On Hand Estimates - Before									
Unemployment:	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
If closed thru April	30,389	150,290	343,386	640,839	860,849	1,014,153	966,443	845,391	162,300
If closed thru May	30,389	(123,427)	69,669	367,122	587,131	740,435	692,726	571,673	(111,418)
If closed thru June	30,389	(123,427)	(322,299)	(24,847)	195,163	348,467	300,757	179,705	(503,386)
If closed thru July	30,389	(123,427)	(322,299)	(511,342)	(291,332)	(138,028)	(185,738)	(306,790)	(989,881)
Average increase(decrease)history	(40)	120	193	297	220	153	(48)	(121)	(683)
Potential Unemployment Liability									
Expected Total P/T - Seasonal 2020	73,802	135,311	165,769	258,368	171,461	139,261	120,666	72,558	55,080
PotentialUnemployment liability PT (60%)	44,281	81,187	99,461	155,021	102,877	83,557	72,399	43,535	33,048
Cash On Hand Estimates - After									
Unemployment:	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
If closed thru April	(13,892)	106,009	299,105	596,558	816,568	969,872	922,162	801,110	118,019
If closed thru May	(13,892)	(248,895)	(55,799)	241,654	461,663	614,968	567,258	446,206	(236,885)
If closed thru June	(13,892)	(248,895)	(547,228)	(249,775)	(29,766)	123,538	75,829	(45,224)	(728,315)
If closed thru July	(13,892)	(248,895)	(547,228)	(891,292)	(671,282)	(517,978)	(565,688)	(686,740)	(1,369,831)