

**RECREATION COMMISSION
MINUTES
AUGUST 28, 2020**

Board or Commission: Recreation
Meeting: Regular
Quorum: Yes

Called to Order: 7:04A.M.
Adjourned: 8:31A.M.

MEMBER ATTENDANCE:

Tim O'Shea	Chairman	Present
Rebecca Austin	Commissioner	Present
Brian Diver	Commissioner	Present
Glen G. Graham	Commissioner	Present
Alison Park	Commissioner	Excused Absence
Mark W. Reinke	Commissioner	Present
Carol Scott	Commissioner	Present

Also, Present:

Jeff Vesevick	General Manager / Staff Liaison	Present
Steve Thompson	Liaison Trustee	Present
Mark Franz	Village Manager	Excused Absence
Brad Chapple	Food and Beverage Director	Present
Tom Fota	Executive Chef	Excused Absence
Mike Campbell	Golf Professional	Excused Absence
Noel Allen	Director of Golf	Present
Andrew Cross	Golf Course Superintendent	Excused Absence

1. CALL TO ORDER

The August 28, 2020 meeting of the Recreation Commission was called to order at 7:04A.M. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Chairman O'Shea.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES FROM JULY 31, 2020 MEETING

Recording Secretary Haslett noted Chairman O'Shea called the July 31, 2020 meeting to order.

MOVE TO APPROVE MINUTES OF MEETING FROM 7/31/20 AS AMENDED.

RESULT: Motion Unanimously Carried
MOVER: Commissioner Diver
SECONDER: Commissioner Reinke
AYES: Austin, Driver, Graham, O'Shea, Reinke, and Scott
NAYES: None
ABSENT: Park

4. **STANDING REPORTS**

A. **Manager's Report – General Manager Jeff Vesevick**

1. Village Links/Reserve 22 – Manager's Report – July 2020

General Manager Vesevick reported July was a fantastic month for golf operations. The hot and humid weather posed some problems for the grounds crew. July revenues totaled \$918,000 for possibly the first time ever. This significant revenue increase will improve the Village Links cash position. The driving range experienced record numbers and cart rentals performed really well. Although most golf outings were canceled, the Links is doing well as far as rounds played. The Junior Golf program is very popular. Overall, customer reviews of the Links have been very positive. Trustee Thompson asked if August will perform as well as July. General Manager Vesevick said August could possibly record over \$1 million in revenues for the first time ever.

Chairman O'Shea suggested at a future meeting, the Recreation Commission discuss possible pre-pay options for the younger crowd as a way to encourage golf interest. General Manager Vesevick said staff plans to review the overall rate structure for consistency.

Food and Beverage Director Chapple noted Reserve 22 experienced a nice July for the restaurant business, but not for banquet business. Concession sales have been performing really well. Discussion ensued regarding options on how the restaurant will navigate the colder weather months. Trustee Thompson inquired about the restaurant reviews. Food and Beverage Director Chapple replied currently Reserve 22 has 4.5 stars on open table. Food and Beverage Director Chapple added Reserve is receiving high marks for their Covid-19 cleaning procedures. Food and Beverage Director Chapple noted some smaller banquet business is coming back.

B. **Financial – General Manager Vesevick**

1. Village Links/Reserve 22 – Financial Statements – July 2020

General Manager Vesevick noted in July the Links was about \$77,000 worse-off than last year 2019. General Manager Vesevick explained this is partially due to the three (3) pay periods in July. The year-to-date change in net position is \$96,467 higher than last year at this time. Staff has done an excellent job at controlling costs.

2. Village Links/Reserve 22 – Cash Reserves

General Manager Vesevick noted in August he hopes to increase cash reserves by about \$450,000. General Manager Vesevick noted the cash reserves forecast

is based upon history. Commissioner Reinke asked why there is a drop between November and December. General Manager Vesevick replied because this is when the principal payment is made for the outstanding bonds.

General Manager Vesevick hopes actual cash reserves will be somewhere between the average and best projection.

3. Village Links/Reserve 22 – 5 Year Capital Forecast

General Manager Vesevick noted \$414,000 is budgeted for next year's capital expenditures. Next year's capital budget includes \$53,000 for a new rough mower, \$57,000 for a new fairway mower, and \$54,000 for a new tractor totaling \$164,000. Chairman O'Shea asked staff to prepare a full fleet inventory. General Manager Vesevick indicated he will share this report with the Recreation Commission. Discussion ensued regarding the maintenance of Panfish Park and establishing a sub-committee to review the options. Chairman O'Shea asked for a schedule of upcoming meeting topics.

C. Trustee Liaison – Steve Thompson

Trustee Thompson updated the Recreation Commission on recent Village Board activity.

5. OLD BUSINESS

None.

6. NEW BUSINESS

None.

7. NEXT MEETING FRIDAY, SEPTEMBER 25, 2020

8. ADJOURN

Commissioner Diver moved and Commissioner Scott seconded, to adjourn the meeting. The meeting was adjourned at 8:31AM.

Submitted by Aileen Haslett, Recording Secretary

Reviewed by General Manager Jeff Vesevick