



Agenda
Village of Glen Ellyn
Recreation Commission
Regular Meeting
Friday, June 26, 2020
7:00 AM
Virtual Meeting - Zoom

This meeting will be conducted by audio or video conference without a physically present quorum of the Glen Ellyn Recreation Commission because of a disaster declaration related to COVID-19 and public health concerns affecting the Village of Glen Ellyn. The Chairperson of the Recreation Commission has determined that an in-person meeting is not practical or prudent because of the disaster. The Chairperson, Commissioners and Staff will not be physically present because their attendance is unfeasible due to the disaster. Physical attendance by the public is also not feasible because of the disaster.

To join the meeting via Zoom, please visit the following link:

<https://us02web.zoom.us/j/82752347280?pwd=bi9HTTJiUE10RWRHaWRmZXMzL0FFZz09>

Meeting ID: 827 5234 7280

Password: 834652

To join the meeting via phone, please call the following number by location:

(312) 626-6799 US (Chicago)

(301) 715-8592 US (Germantown)

(646) 558-8656 US (New York)

(253) 215-8782 US (Tacoma)

(346) 248-7799 US (Houston)

(669) 900-9128 US (San Jose)

Meeting ID: 827 5234 7280

Password: 834652

Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Village Links at least 24 hours before the meeting.

I. Call To Order

II. Public Comments

III. Minutes Approval - May 29, 2020

1. Village Links/Reserve 22 - Minutes - May 29, 2020

IV. Standing Reports

- A. Manager - Jeff Vesevick/Brad Chapple

1. Village Links/Reserve 22 - Manager's Report - May 2020

B. Financial - Jeff Vesevick

1. Village Links/Reserve 22 - Financial Statements - May 2020

2. Village Links/Reserve 22 - Cash Reserves

C. Trustee Liaison - Steve Thompson

V. Old Businesses

VI. New Businesses

VII. Next Meeting - July 31, 2020

VIII. Adjournment



Recreation Commission
Village Links/Reserve 22
Glen Ellyn, IL 60137

Meeting: 06/26/20 07:00 AM
Department: Recreation Commission
Department Head: Jeff Vesevick
Category: Minutes
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 4532)

DOC ID: 4532

Village Links/Reserve 22 - Minutes - May 29, 2020

Please see attached Minutes.

ATTACHMENTS:

- MN052920 (PDF)

RECREATION COMMISSION MINUTES MAY 29, 2020

Board or Commission: Recreation
Meeting: Regular
Quorum: Yes

Called to Order: 7:02A.M.
Adjourned: 7:41A.M.

MEMBER ATTENDANCE:

Tim O'Shea	Chairman	Present
Rebecca Austin	Commissioner	Excused Absence
Brian Diver	Commissioner	Excused Absence
Glen G. Graham	Commissioner	Present
Alison Park	Commissioner	Present
Mark W. Reinke	Commissioner	Present
Carol Scott	Commissioner	Present
Sophia Hadley	Student Commissioner	Excused Absence

Also, Present:

Jeff Vesevick	General Manager / Staff Liaison	Present
Steve Thompson	Liaison Trustee	Excused Absence
Mark Franz	Village Manager	Excused Absence
Brad Chapple	Food and Beverage Director	Present
Tom Fota	Executive Chef	Excused Absence
Mike Campbell	Golf Professional	Excused Absence
Noel Allen	Director of Golf	Present
Andrew Cross	Golf Course Superintendent	Present

1. CALL TO ORDER

The May 29, 2020 meeting of the Recreation Commission was called to order at 7:02A.M. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Commissioner Graham. THIS MEETING WAS CONDUCTED ON A ZOOM CALL.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES FROM FEBRUARY 28, 2020 MEETING

MOVE TO APPROVE MINUTES OF MEETING FROM 2/28/20 AS PRESENTED.

RESULT: Motion Unanimously Carried
MOVER: Commissioner Park
SECONDER: Commissioner Scott
AYES: Graham, O'Shea, Park, Reinke, and Scott
NAYES: None
ABSENT: Austin and Diver

4. STANDING REPORTS

A. Manager's Report – General Manager Jeff Vesevick

1. Village Links/Reserve 22 – Manager’s Report – April 2020

General Manager Vesevick stated the new Golf Course Superintendent Andrew Cross spent the last 30-60 days evaluating the course. General Manager Vesevick said when the Recreation Commission meets in person, Golf Course Superintendent Cross will discuss plans for the course. General Manager Vesevick updated the Recreation Commission on the operations since the pandemic. Overall, the goal is to keep expenses low due to the lack of revenues stemming from the pandemic. Most part-time employees were laid-off and a few were retained for Reserve 22’s to-go operations and to maintain the greens. Restaurant staff has done an excellent job switching to a carry-out business model. Also banquet staff has been in continual contact with customers who had events booked. Staff is busy preparing for Phase 4 for reopening Illinois.

Food and Beverage Director Chapple updated the Recreation Commission on the expansion of outdoor dining at Reserve 22. About 25% more tables were added so they could be spaced-out under the social distancing guidelines. Commissioner Scott inquired if the Swinging Set Golf League needs to make reservations when their league starts on Tuesday, June 2, 2020. Food and Beverage Director Chapple replied that about 40% of the tables are reservable and the remaining tables are for walk-in guests and golfers. Food and Beverage Director Chapple noted staff is ready for the regular league business and they will definitely have tables ready for the Swinging Set.

General Manager Vesevick noted staff will be relying on the Recreation Commission for input as to how operations are going under the new guidelines. Food and Beverage Director Chapple noted guests should wear masks and staff will be wearing masks. Commissioner Graham asked about reservations for this evening given that this is the first day restaurants can reopen with outdoor dining. Food and Beverage Director Chapple noted Reserve 22 is booked well. Chairman O’Shea asked about Reserve 22 hours. Food and Beverage Director Chapple replied regular business hours will be 11AM to 10PM. The Recreation Commission wished Food and Beverage Director Chapple and his staff well on the reopening.

B. Financials – General Manager Jeff Vesevick

1. Village Links/Reserve 22 – Financial Statements – April 2020

General Manager Vesevick noted it is difficult to predict the year-end financials because he does not know what the revenues will be. General Manager Vesevick indicated that June, July, and August revenues should be good. Staff is closely watching revenues and maintaining expenses, which will be the best defense. Chairman O’Shea said the year-to-date net loss is \$649,000 versus \$626,000 last year.

Attachment: MN052920 (4532 : Village Links/Reserve 22 - Minutes - May 29, 2020)

Commissioner Reinke inquired about the impact of having to space-out tee times due to social distancing restrictions. Director of Golf Allen noted the course is losing ground because it is missing out on revenues from about 80 golfers per day.

Chairman O'Shea inquired about the May versus April revenues. General Manager Vesevick expects May revenues to be higher because there was zero golf in April. General Manager Vesevick said he expects to break-even in May because staff is holding down expenses. Chairman O'Shea inquired about the status of the \$250,000 line-of-credit extended by the Village. General Manager Vesevick responded the Village Links may need to go back to the Village Board for the full \$500,000 line-of-credit originally requested.

Commissioner Park asked if junior rates will be offered. Director of Golf Allen replied the normal rate fee structure resumes today. Director of Golf Allen went on to discuss some the operational changes including new driving range hours whereby the range will open at 9AM daily to give staff time to maintain the range. Also, the first tee time will be at 6:30AM Monday through Friday to improve maintenance operations. Commissioner Graham noted improving the quality of the driving range will be appreciated by the golfers. Chairman O'Shea said Golf Course Superintendent Cross has had a great start with the Links. Golf Course Superintendent Cross noted the delayed start time allows for top-dressing of the greens. Golf Course Superintendent Cross said he has been working with minimal staff due to reduced revenues. Commissioner Scott noted the grounds crew is very courteous to golfers. Chairman O'Shea said keep up the good work. General Manager Vesevick noted with the lack of revenues controlling costs is important to minimizes losses. Commissioner Graham hoped for good weather as we move into Phase 4 of the reopen Illinois plan.

C. Trustee Liaison – Steve Thompson

No report.

5. OTHER BUSINESS

None.

6. NEXT MEETING FRIDAY, JUNE 26, 2020

7. ADJOURN

Commissioner Park moved and Commissioner Scott seconded, to adjourn the meeting. The meeting was adjourned at 7:41AM.

Submitted by Aileen Haslett, Recording Secretary

Reviewed by General Manager Jeff Vesevick



Recreation Commission
Village Links/Reserve 22
Glen Ellyn, IL 60137

Meeting: 06/26/20 07:00 AM
Department: Recreation Commission
Department Head: Jeff Vesevick
Category: Report
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 4533)

DOC ID: 4533

Village Links/Reserve 22 - Manager's Report - May 2020

Please see attached report.

ATTACHMENTS:

- Managers Report2 (PDF)



RESERVE
—22
TWENTY-TWO

"Committed to Excellence since 1967"

Manager's Report for May 2020

Submitted by Jeff Vesevick, General Manager

May weather 2020 was another for the record books. We for the second May in a row broke the record for rainfall. We had 7.06" at our station (I believe our big rains overwhelmed our station causing lower totals) and 9.51" at O'Hare. That is 5.8" above our normal rainfall for May. That all fell over 14 days. We had 2 flood events that forced closure of the course due to the inability to pass through the flood waters. The events were Friday May 15th, in which 3.08" + fell from Thursday-Friday morning. Flood water receded to allow us to open for the weekend but we flooded again from 2.23" of rain Sunday night forcing the course closed for half of the day on Monday May 18th. Carts were grounded on the 18-hole course 10 days and 15 days on the 9-hole course. There were also 4 frost delays for month.

High Temperatures In May																
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
90° days	1		2					1	3	1	2				2	
80° days	5	2	11	4	8	7	10	7	9	5	7	3	2	13	4	2
70° days	8	14	8	10	4	11	8	10	7	9	9	14	11	8	11	13
60° days	10	6	8	9	12	6	5	7	11	7	6	13	11	10	9	11
50° days	4	8	2	8	5	5	6	4	1	8	7	1	7		3	3
40° days	3	1			2	2	2	2		1					2	2
30° days																
Rain	9.5"	7.7"	5.9"	3.3"	5.4"	4.0"	4.8"	4.9"	2.6"	4.9"	5.2"	3.1"	4.7"	1.5"	4.0"	2.2"

GOLF

Rounds played were down 19% for May, and are down 38% for the year.

Green Fee revenue was down 1% for May, and is down 24% for the year.

Motorized cart revenue was up 66% for the month, and is down 73% for the year

Driving Range revenue was down 84% for the month, and was is down 80% for the year.

Resident Card sales were up 92% for the month, and are down 13% for the year.

Pro Shop sales were down 79% for May, and are down 62% for the year.

Total Golf Revenue was down 23% for the month, and is down 41% for the year.

Golf Revenue May											
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Rounds	9,685	8,617	10,550	7,647	9,089	9,375	10,035	8,468	8,824	6,872	5,590
Green Fees	250,437	204,372	257,288	185,960	221,319	228,593	244,793	206,351	223,066	191,363	189,810
Driving Range	29,487	25,477	32,851	0	33,163	32,955	36,392	32,148	40,365	36,096	5,627
Pro Shop	20,288	20,601	26,574	11,130	20,140	23,058	25,008	20,949	22,215	17,120	3,588
Carts	49,644	42,494	56,373	42,316	52,329	55,168	58,352	53,573	65,210	35,203	12,080
Resident Cards	3,293	3,048	4,310	4,935	5,770	5,090	4,670	4,060	3,920	2,800	5,380
Miscellaneous	8,982	7,776	8,705	5,475	28,089	10,360	8,266	10,678	13,282	13,001	9,886
Total Revenue	362,065	303,567	385,904	249,783	337,596	355,237	379,424	327,759	368,058	295,582	226,371
COVID-19 restrictions held Golf Revenues to 10 year lows											

The onset of the **COVID-19 Global Pandemic** virtually shut down the Village Links golf operation on March 22, after a promising start with more favorable weather conditions than the past 3 springs. Lobbying efforts by the Allied Golf Associations convinced the state to re-open golf on March 25. Business was good. However, fears of large gatherings prompted the state to order all golf courses closed once again on March 26. The month of April was void of golfers, or any golf activity for the first time in Village Links' 52 year history of spring golf. The Village Links finally opened for golf on Friday, May 1, but with many restrictions. Twosomes every 15 minutes, with no push cart rentals, riding carts only for those with physical disabilities, and no driving range allowed us to operate at less than 30% of normal capacity to generate revenue. Golf staff scrambled to re-tool operations, as the Clubhouse and Golf Shop were also ordered to remain closed. Golf was finally allowed to resume near normal operations on Friday, May 29. 34% of the month's golf revenues were realized in those 3 days.

Grounds

1. Litter was removed from the parkways twice.
2. Driving range tee and select wear areas were fertilized.
3. Washed out sand bunkers were rehabbed 5 times.
4. All close mowed playing surfaces have begun plant protectant treatments.
5. Worked on range potholes as weather and time allowed
6. Continued working with vendors to secure terms

Mechanical and Building Maintenance

1. 14 pieces of equipment were repaired and serviced.
2. Six cutting units were sharpened.
3. Plexiglas placed in pro shop and halfway house, for COVID safety
4. Patio TV's reinstalled, patio bar coolers put in place

Horticulture/Conservation

1. Tropical plants moved into position around the clubhouse
2. Continue weed removal and bed clean-up

RESERVE 22

Reserve 22 was also forced to close its doors on March 17. Staff quickly set up a take-out only business. Attempts to run Golf Express through the front entrance proved unsuccessful, as golfers were mostly content to leave immediately after golf.

With heavy marketing, and building a reputation for excellent curbside service, staff was able to produce relatively successful one day sales for Easter Sunday (April), Mother's Day, and Cinco de Mayo through the closure of the restaurant and bar.

Also given the green light to open outdoor dining with restrictions on Friday, May 29, staff quickly assembled maximum seating space, and opened to much fanfare on our Top 10 patio. 67% of the months sales were done on those 3 days. The Halfway House was fitted with special Plexiglas sneeze guards, and operated as take-out only, as no customers were allowed inside.

Reserve 22 - MAY				Year to Date		
	2019	2020	+/-	2019	2020	+/-
Restaurant & Bar	185,536	45,026	-75.7%	505,239	233,783	-53.7%
Banquets	101,682	0	-100.0%	241,284	106,995	-55.7%
from Outings	24,141	0	-100.0%	24,141	0	-100.0%
Beverage Cart	7,420	2,147	-71.1%	9,600	2,149	-77.6%
Halfway House	11,299	6,008	-46.8%	17,536	6,982	-60.2%
Other	433	691	59.6%	413	1,209	192.8%
Total Reserve 22	306,370	53,872	-82.4%	774,072	351,116	-54.6%

Staff is keeping a close eye on announcements to move into Phase 4, which could include the reintroduction of small sized banquets, as well as indoor dining and bar patrons, with restrictions.

THE NET EFFECT

Through aggressive cost control efforts, as well as the laying off of nearly all the seasonal staff, Village Links/Reserve 22 was able to dramatically reduce expenses to date during the pandemic restrictions, thus minimizing the crippling effects on the bottom line, to finish the month of May only 11% worse than a year ago.

We look forward to the re-opening of full capacity.



Recreation Commission
Village Links/Reserve 22
Glen Ellyn, IL 60137

Meeting: 06/26/20 07:00 AM
Department: Recreation Commission
Department Head: Jeff Vesevick
Category: Report
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 4534)

DOC ID: 4534

Village Links/Reserve 22 - Financial Statements - May 2020

Please see attached financial statements.

ATTACHMENTS:

- Village Links - Financial Statements - May 2020 (PDF)



RESERVE
—22
TWENTY-TWO

VILLAGE LINKS / RESERVE 22
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
As of May 31, 2020

ORG	DESCRIPTION	2020 BUDGET	MONTH				YEAR-TO-DATE			
			2020	2019	DIFF	% DIFF	2020	2019	DIFF	% DIFF
	REVENUES:									
5500	Village Links Revenues	\$ 2,997,700	\$ 226,428	\$ 296,865	\$ (70,437)	-24%	\$ 315,866	\$ 534,690	\$ (218,823)	-41%
5520	Reserve 22 Revenues	2,733,000	53,876	306,370	(252,493)	-82%	370,084	774,072	(403,988)	-52%
	Total Revenues	\$ 5,730,700	\$ 280,304	\$ 603,235	\$ (322,931)	-54%	\$ 685,951	\$ 1,308,762	\$ (622,811)	-48%
	EXPENDITURES:									
55700	Administration	\$ 457,977	\$ 30,089	\$ 32,805	\$ (2,717)	-8%	\$ 185,999	\$ 173,718	\$ 12,281	7%
55710	Golf Course Maintenance	820,822	53,335	65,853	(12,518)	-19%	251,939	290,911	(38,972)	-13%
55720	Golf Services	725,176	29,536	59,320	(29,784)	-50%	180,149	228,975	(48,826)	-21%
55730	Reserve 22	2,452,699	51,889	228,165	(176,277)	-77%	529,239	804,803	(275,563)	-34%
55740	Stormwater Management	28,823	267	769	(503)	-65%	1,904	2,007	(103)	-5%
55750	Pro Shop Merchandise	157,234	8,787	14,624	(5,836)	-40%	15,918	39,559	(23,641)	-60%
55780	Motorized Carts	43,448	58	2,546	(2,488)	-98%	307	4,117	(3,810)	-93%
557X5	Mechanical Maintenance	184,873	7,512	17,333	(9,821)	-57%	62,990	90,397	(27,408)	-30%
	Total Operating Expenses	\$ 4,871,052	\$ 181,472	\$ 421,416	\$ (239,944)	-57%	\$ 1,228,444	\$ 1,634,487	\$ (406,042)	-25%
	Operating Income (Loss)	\$ 859,648	\$ 98,832	\$ 181,819	\$ (82,987)	-46%	\$ (542,494)	\$ (325,725)	\$ (216,769)	67%
	Debt Service	657,696	-	-	-	0%	-	-	-	0%
	Capital Expenditures	192,000	12,440	63,621	(51,181)	-80%	20,525	182,493	(161,967)	-89%
	CHANGE IN NET POSITION	\$ 9,952	\$ 86,392	\$ 118,198	\$ (31,807)	-27%	\$ (563,019)	\$ (508,218)	\$ (54,801)	11%

KEY METRICS

	Goal						
Personnel Expenses as % of Sales	48%	45%	37%	8%	117%	68%	49%
Cash Balance (End of Month, in \$000's)	\$ 1,218	\$ 139	\$ 485	\$ (346)			



RESERVE
—22
TWENTY-TWO

VILLAGE LINKS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
GOLF
(Including Administration, Grounds, & Mechanical Maintenance)
As of May 31, 2020

ORG/ OBJECT	DESCRIPTION	2020 BUDGET	MONTH				YEAR-TO-DATE			
			2020	2019	DIFF	% DIFF	2020	2019	DIFF	% DIFF
5500	VILLAGE LINKS REVENUES:									
440550	Green Fees	\$ 1,850,000	\$ 189,810	\$ 191,363	\$ (1,553)	-1%	\$ 217,562	\$ 287,665	\$ (70,103)	-24%
440554	Pro Shop - Sales	180,000	3,588	17,120	(13,532)	-79%	13,640	35,388	(21,747)	-61%
440555	Motor Carts	525,000	12,080	35,203	(23,123)	-66%	15,844	58,267	(42,423)	-73%
440556	Driving Range	285,000	5,627	36,096	(30,469)	-84%	13,666	65,962	(52,296)	-79%
440557	Resident Cards	32,000	5,380	2,800	2,580	92%	20,980	24,100	(3,120)	-13%
460100	Investment Income	13,200	30	809	(779)	-96%	2,337	5,604	(3,267)	-58%
489000	Miscellaneous Revenue	112,500	9,920	13,432	(3,512)	-26%	32,140	57,691	(25,551)	-44%
489100	Miscellaneous - Over/Short	-	(6)	43	(49)	-114%	(304)	13	(316)	-2498%
	Total Revenues	\$ 2,997,700	\$ 226,428	\$ 296,865	\$ (70,437)	-24%	\$ 315,866	\$ 534,690	\$ (218,823)	-41%
	COST OF GOODS SOLD:									
520945	Cost of Goods Sold - Pro Shop	\$ 126,000	\$ 6,799	\$ 12,523	\$ (5,724)	-46%	\$ 4,045	\$ 28,058	\$ (24,013)	-86%
	Total Cost of Goods Sold	\$ 126,000	\$ 6,799	\$ 12,523	\$ (5,724)	-46%	\$ 4,045	\$ 28,058	\$ (24,013)	-86%
	Gross Profit	\$ 2,871,700	\$ 219,629	\$ 284,342	\$ (64,714)	-23%	\$ 311,821	\$ 506,631	\$ (194,810)	-38%
	OTHER OPERATING EXPENSES:									
510100	Salaries - Pensionable	\$ 898,265	\$ 64,562	68491.07	\$ (3,929)	-6%	\$ 338,672	\$ 302,095	\$ 36,577	12%
510120	Salaries - Non-Pensionable	168,200	5,336	20545	(15,209)	-74%	14,752	41,089	(26,337)	-64%
510200	Salaries - Overtime	4,500	112	418.05	(306)	-73%	112	548	(435)	-80%
510400	FICA Taxes	81,928	5,129	6715.72	(1,587)	-24%	26,177	25,822	355	1%
510500	IMRF	81,653	5,609	4807.74	802	17%	29,600	20,995	8,605	41%
590600	Health Insurance	132,375	10,121	8088.1	2,033	25%	55,512	43,760	11,752	27%
52XXXX	Contractual Services	630,932	22,536	48920.1	(26,384)	-54%	181,530	231,756	(50,225)	-22%
53XXXX	Commodities	294,500	9,378	22741.91	(13,364)	-59%	48,804	135,561	(86,758)	-64%
	Total Operating Expenses	\$ 2,292,353	\$ 122,784	\$ 180,728	\$ (57,943)	-32%	\$ 695,160	\$ 801,625	\$ (106,466)	-13%
	Operating Income (Loss)	\$ 579,347	\$ 96,844	\$ 103,615	\$ (6,770)	-7%	\$ (383,339)	\$ (294,994)	\$ (88,344)	30%
	Operating Income (Loss) Percentage	19%	43%	35%			-121%	-55%		

KEY METRICS

	<u>Goal</u>								
Rounds Played	70,000	5,590	6,862	(1,272)		7,078	11,455	(4,377)	
Revenue Per Round	\$ 42.82	\$ 40.51	\$ 43.26	\$ (2.76)		\$ 44.63	\$ 46.68	\$ (2.05)	
Resident Cards Sold	N/A	288	145	143		1,930	2,087	(157)	
Cost of Goods Sold % - Pro Shop	70%	190%	73%	116%		30%	79%	-50%	
Personnel Expenses as % of Sales	46%	40%	37%	3%		147%	81%	66%	



RESERVE
—22
TWENTY-TWO

VILLAGE LINKS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
GOLF
(Including Administration, Grounds, & Mechanical Maintenance)
As of May 31, 2020

ORG/ OBJECT	DESCRIPTION	2020 BUDGET	MONTH				YEAR-TO-DATE			
			2020	2019	DIFF	% DIFF	2020	2019	DIFF	% DIFF
<u>MISCELLANEOUS REVENUE</u>										
Miscellaneous Revenue includes the following items, which don't fit into any of the major revenue categories:										
Handicaps			\$ 520	\$ 4,135	\$ (3,615)		\$ 13,560	\$ 33,575	\$ (20,015)	
Hand Cart Rentals			769	4,914	(4,145)		1,625	7,044	(5,419)	
Adult & Junior Golf Lessons			8,450	2,610	5,840		13,250	9,715	3,535	
Golf Club Rentals			-	560	(560)		30	730	(700)	
Golf Club Repairs			60	612	(552)		170	2,027	(1,857)	
Locker Rentals			80	160	(80)		2,880	3,200	(320)	
Illinois Sales Tax (1.75%)			35	248	(212)		610	811	(202)	
Glen Ellyn Food & Beverage Tax (1%)			(2)	(14)	12		19	3	16	
Memorial Tree Donation			-	-	-		-	250	(250)	
FootGolf Ball Rentals			15	-	15		15	20	(5)	
ATM Machine Commission			-	11	(11)		20	31	(12)	
Miscellaneous			(8)	197	(205)		(38)	285	(323)	
Total		\$ 112,500	\$ 9,920	\$ 13,432	\$ (3,512)		\$ 32,140	\$ 57,691	\$ (25,551)	



RESERVE
—22
TWENTY-TWO

RESERVE 22
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
As of May 31, 2020

ORG/ OBJECT	DESCRIPTION	2020 BUDGET	MONTH				YEAR-TO-DATE			
			2020	2019	DIFF	% DIFF	2020	2019	DIFF	% DIFF
5520	RESERVE 22 REVENUES:									
441100	Food	\$ 1,500,000	\$ 33,289	\$ 170,996	\$ (137,707)	-81%	\$ 228,989	\$ 458,904	\$ (229,915)	-50%
441101	Liquor	260,000	4,649	28,053	(23,404)	-83%	33,507	66,842	(33,335)	-50%
441102	Beer	485,000	9,972	58,696	(48,724)	-83%	39,624	119,683	(80,059)	-67%
441103	Wine	235,000	4,006	24,652	(20,646)	-84%	35,958	70,928	(34,970)	-49%
441104	NA Beverages	85,000	1,920	7,446	(5,526)	-74%	6,785	16,878	(10,093)	-60%
441106	Room Charges	4,000	-	-	-	0%	1,950	1,500	450	30%
441107	Service Charges	160,000	-	16,506	(16,506)	-100%	21,663	39,327	(17,664)	-45%
489000	Miscellaneous Revenue	4,000	40	20	20	102%	1,608	10	1,598	15960%
	Total Revenues	\$ 2,733,000	\$ 53,876	\$ 306,370	\$ (252,493)	-82%	\$ 370,084	\$ 774,072	\$ (403,988)	-52%
	COST OF GOODS SOLD:									
530400	Cost of Goods Sold - Beer	\$ 121,250	\$ 2,593	\$ 15,111	\$ (12,519)	-83%	\$ 11,721	\$ 30,469	\$ (18,748)	-62%
530401	Cost of Goods Sold - Wine	68,150	1,282	8,658	(7,376)	-85%	11,941	18,661	(6,720)	-36%
530402	Cost of Goods Sold - Liquor	46,800	1,209	7,815	(6,606)	-85%	6,769	15,162	(8,392)	-55%
530405	Cost of Goods Sold - NA Beverages	28,050	(407)	4,358	(4,766)	-109%	3,459	11,439	(7,980)	-70%
530420	Cost of Goods Sold - Food	495,000	7,052	50,133	(43,081)	-86%	75,953	156,487	(80,534)	-51%
	Total Cost of Goods Sold	\$ 759,250	\$ 11,729	\$ 86,076	\$ (74,347)	-86%	\$ 109,844	\$ 232,217	\$ (122,374)	-53%
	Gross Profit	\$ 1,973,750	\$ 42,148	\$ 220,294	\$ (178,146)	-81%	\$ 260,241	\$ 541,855	\$ (281,614)	-52%
	Gross Profit Percentage	72%	78%	72%			70%	70%		
	OTHER OPERATING EXPENSES:									
510100	Salaries - Pensionable	\$ 640,000	\$ 25,312	\$ 51,787	\$ (26,474)	-51%	\$ 204,805	\$ 237,062	\$ (32,258)	-14%
510120	Salaries - Non-Pensionable	465,000	380	38,959	(38,579)	-99%	60,287	122,662	(62,375)	-51%
510200	Salaries - Overtime	5,000	-	4,120	(4,120)	-100%	400	4,451	(4,052)	-91%
510399	Tips Paid Through Payroll	-	(1,631)	1,955	(3,586)	-183%	2,576	1,328	1,248	94%
510400	FICA Taxes	115,440	1,932	9,341	(7,409)	-79%	23,190	33,712	(10,522)	-31%
510500	IMRF	58,176	2,231	4,429	(2,199)	-50%	20,253	18,776	1,476	8%
590600	Health Insurance	86,200	4,877	5,848	(971)	-17%	26,826	34,424	(7,598)	-22%
52XXXX	Contractual Services	178,883	4,392	13,620	(9,228)	-68%	48,225	63,121	(14,896)	-24%
53XXXX	Commodities	144,750	2,666	12,030	(9,364)	-78%	32,835	57,049	(24,214)	-42%
	Total Operating Expenses	\$ 1,693,449	\$ 40,160	\$ 142,089	\$ (101,929)	-72%	\$ 419,396	\$ 572,585	\$ (153,190)	-27%
	Operating Income (Loss)	\$ 280,301	\$ 1,987	\$ 78,204	\$ (76,217)	-97%	\$ (159,155)	\$ (30,731)	\$ (128,424)	418%
	Operating Income (Loss) Percentage	10%	4%	26%			-43%	-4%		

Attachment: Village Links - Financial Statements - May 2020 (4534 : Village Links/Reserve 22 - Financial



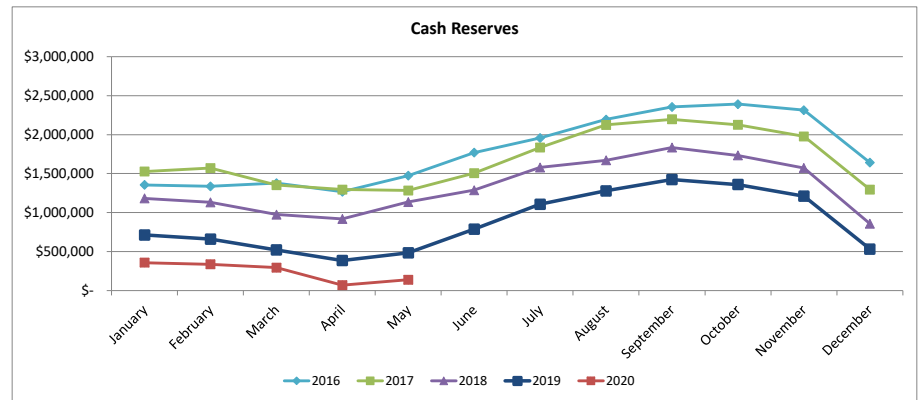
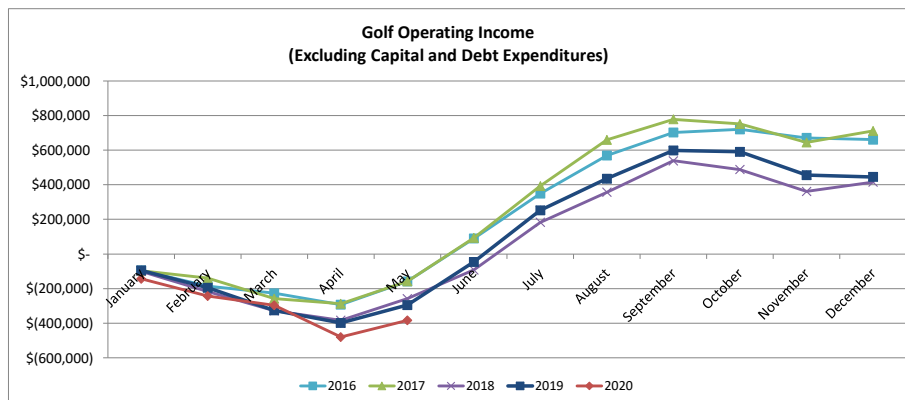
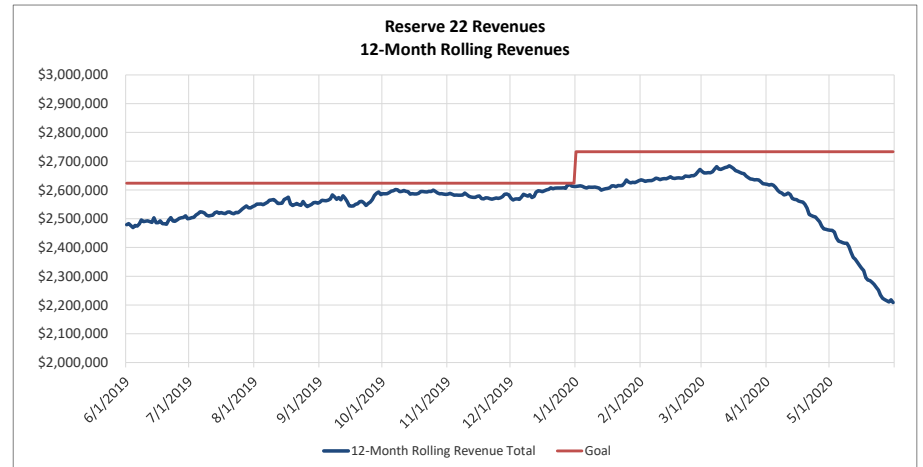
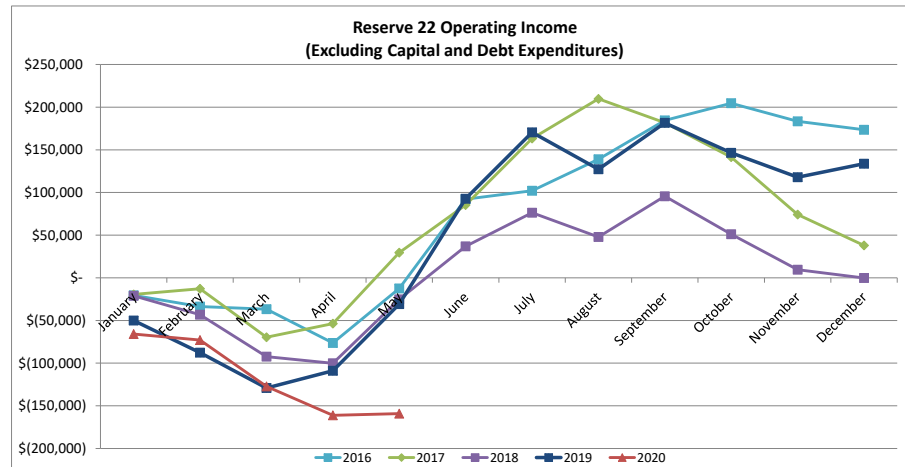
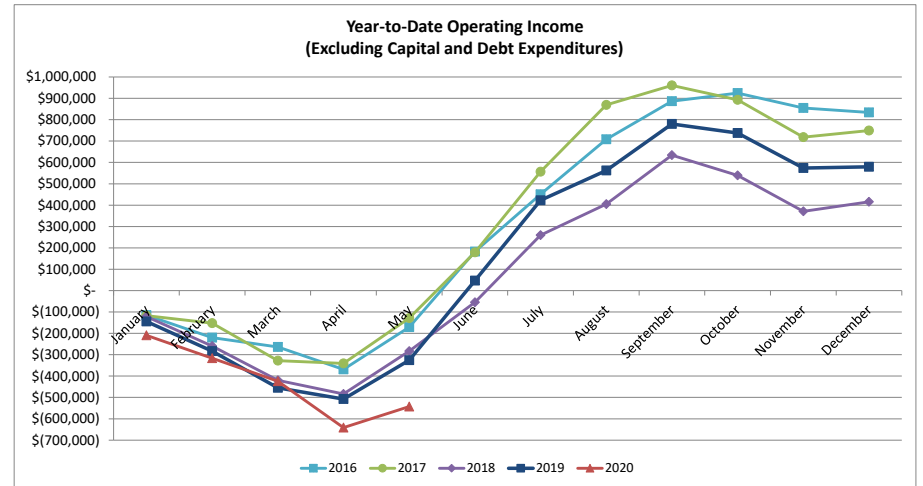
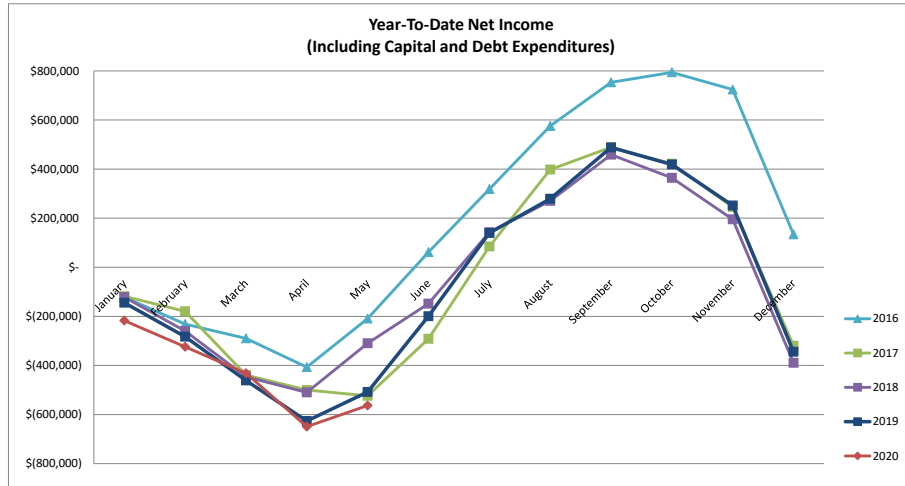
RESERVE
—22
TWENTY-TWO

RESERVE 22
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
As of May 31, 2020

ORG/ OBJECT	DESCRIPTION	2020 BUDGET	MONTH				YEAR-TO-DATE			
			2020	2019	DIFF	% DIFF	2020	2019	DIFF	% DIFF
KEY METRICS										
			Goal							
Revenue Source:										
Restaurant/Bar	N/A		\$ 45,012	\$ 185,507	\$ (140,495)	-76%	\$ 233,406	\$ 505,199	\$ (271,794)	-54%
Banquets	N/A		-	101,682	(101,682)	-100%	125,958	241,284	(115,326)	-48%
Other	N/A		8,864	19,181	(10,317)	-54%	10,721	27,589	(16,868)	-61%
Total	\$ 2,733,000		\$ 53,876	\$ 306,370	\$ (252,493)	-82%	\$ 370,084	\$ 774,072	\$ (403,988)	-52%
Reserve 22 Revenues (Last 12 Months)	\$ 2,733,000						\$ 2,208,501	\$ 2,482,490	\$ (273,989)	-11%
Reserve 22 Expenses (Last 12 Months)	\$ 2,452,699						\$ 2,203,156	\$ 2,488,242	\$ (285,086)	-11%
# Guest Checks (Restaurant/Bar)	N/A		852	5,638	(4,786)		6,245	15,326	(9,081)	
Revenue Per Guest Check	N/A		\$ 52.83	\$ 32.90	\$ 19.93		\$ 37.37	\$ 32.96	\$ 4.41	
# Guests (Restaurant/Bar)	N/A		1,386	9,637	(8,251)		9,799	26,163	(16,364)	
Average Guest Spend	N/A		\$ 32.48	\$ 19.25	\$ 13.23		\$ 23.82	\$ 19.31	\$ 4.51	
Cost of Goods Sold %	28%		22%	28%	-6%		30%	30%	0%	
Cost of Goods Sold % (By Category):										
Cost of Goods Sold - Beer	25%		26%	26%	0%		30%	25%	4%	
Cost of Goods Sold - Wine	29%		32%	35%	-3%		33%	26%	7%	
Cost of Goods Sold - Liquor	18%		26%	28%	-2%		20%	23%	-2%	
Cost of Goods Sold - NA Beverages	33%		-21%	59%	-80%		51%	68%	-17%	
Cost of Goods Sold - Food	33%		21%	29%	-8%		33%	34%	-1%	
Personnel Expenses as % of Sales	50%		64%	37%	27%		91%	58%	32%	
Prime Cost (Cost of Goods Sold + Personnel Expenses) as % of Sales	78%		86%	65%	21%		120%	88%	32%	

Village Links / Reserve 22
Dashboard Financial Report
As of May 31, 2020

4.B.1.a



Attachment: Village Links - Financial Statements - May 2020 (4534 : Village Links/Reserve 22 - Financial



Recreation Commission
Village Links/Reserve 22
Glen Ellyn, IL 60137

Meeting: 06/26/20 07:00 AM
Department: Recreation Commission
Department Head: Jeff Vesevick
Category: Report
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 4535)

DOC ID: 4535

Village Links/Reserve 22 - Cash Reserves

Please see attached cash reserves.

ATTACHMENTS:

- Cash Reserves (PDF)

CASH ON HAND SCENARIOS (000)

	2020	2020	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021
	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>
Avg	138,675	331,771	629,224	849,233	1,002,537	954,828	833,775	150,775	(20,098)	(76,175)	(166,259)	(206,385)
Best	138,675	442,675	798,675	1,150,675	1,389,675	1,425,675	1,383,675	720,675	620,675	662,675	703,675	770,675
Worst	138,675	168,675	354,675	446,675	518,675	416,675	256,675	(459,325)	(603,325)	(873,325)	(1,091,325)	(1,227,325)

Village Links/Reserve 22

	<u>April '20</u>	<u>5 Yr Avg</u>		<u>May '20</u>	<u>5 Yr Avg</u>
Revenues	26,305	348,360		280,305	631,811
Payroll	155,940	177,340		125,602	233,102
Operating Expenses	57,985	199,141		32,617	228,877
Caps		38,255		12,440	60,083
Deferred Expenses	29,884			23,252	
Total Expenses	243,809	414,736		193,911	522,062
Profit (Loss)	(217,504)	(66,375)		86,394	109,749

<u>YTD '20</u>	<u>5 Yr Avg</u>
685,951	1,361,261
799,515	800,021
375,797	758,393
20,525	128,807
53,136	
1,248,973	1,687,221
(563,022)	(325,960)