

**RECREATION COMMISSION
MINUTES
MAY 29, 2020**

Board or Commission: Recreation
Meeting: Regular
Quorum: Yes

Called to Order: 7:02A.M.
Adjourned: 7:41A.M.

MEMBER ATTENDANCE:

Tim O'Shea	Chairman	Present
Rebecca Austin	Commissioner	Excused Absence
Brian Diver	Commissioner	Excused Absence
Glen G. Graham	Commissioner	Present
Alison Park	Commissioner	Present
Mark W. Reinke	Commissioner	Present
Carol Scott	Commissioner	Present
Sophia Hadley	Student Commissioner	Excused Absence

Also, Present:

Jeff Vesevick	General Manager / Staff Liaison	Present
Steve Thompson	Liaison Trustee	Excused Absence
Mark Franz	Village Manager	Excused Absence
Brad Chapple	Food and Beverage Director	Present
Tom Fota	Executive Chef	Excused Absence
Mike Campbell	Golf Professional	Excused Absence
Noel Allen	Director of Golf	Present
Andrew Cross	Golf Course Superintendent	Present

1. CALL TO ORDER

The May 29, 2020 meeting of the Recreation Commission was called to order at 7:02A.M. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Commissioner Graham. THIS MEETING WAS CONDUCTED ON A ZOOM CALL.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES FROM FEBRUARY 28, 2020 MEETING

MOVE TO APPROVE MINUTES OF MEETING FROM 2/28/20 AS PRESENTED.

RESULT: Motion Unanimously Carried
MOVER: Commissioner Park
SECONDER: Commissioner Scott
AYES: Graham, O'Shea, Park, Reinke, and Scott
NAYES: None
ABSENT: Austin and Diver

4. STANDING REPORTS

A. Manager's Report – General Manager Jeff Vesevick

1. Village Links/Reserve 22 – Manager’s Report – April 2020

General Manager Vesevick stated the new Golf Course Superintendent Andrew Cross spent the last 30-60 days evaluating the course. General Manager Vesevick said when the Recreation Commission meets in person, Golf Course Superintendent Cross will discuss plans for the course. General Manager Vesevick updated the Recreation Commission on the operations since the pandemic. Overall, the goal is to keep expenses low due to the lack of revenues stemming from the pandemic. Most part-time employees were laid-off and a few were retained for Reserve 22’s to-go operations and to maintain the greens. Restaurant staff has done an excellent job switching to a carry-out business model. Also banquet staff has been in continual contact with customers who had events booked. Staff is busy preparing for Phase 4 for reopening Illinois.

Food and Beverage Director Chapple updated the Recreation Commission on the expansion of outdoor dining at Reserve 22. About 25% more tables were added so they could be spaced-out under the social distancing guidelines. Commissioner Scott inquired if the Swinging Set Golf League needs to make reservations when their league starts on Tuesday, June 2, 2020. Food and Beverage Director Chapple replied that about 40% of the tables are reservable and the remaining tables are for walk-in guests and golfers. Food and Beverage Director Chapple noted staff is ready for the regular league business and they will definitely have tables ready for the Swinging Set.

General Manager Vesevick noted staff will be relying on the Recreation Commission for input as to how operations are going under the new guidelines. Food and Beverage Director Chapple noted guests should wear masks and staff will be wearing masks. Commissioner Graham asked about reservations for this evening given that this is the first day restaurants can reopen with outdoor dining. Food and Beverage Director Chapple noted Reserve 22 is booked well. Chairman O’Shea asked about Reserve 22 hours. Food and Beverage Director Chapple replied regular business hours will be 11AM to 10PM. The Recreation Commission wished Food and Beverage Director Chapple and his staff well on the reopening.

B. Financials – General Manager Jeff Vesevick

1. Village Links/Reserve 22 – Financial Statements – April 2020

General Manager Vesevick noted it is difficult to predict the year-end financials because he does not know what the revenues will be. General Manager Vesevick indicated that June, July, and August revenues should be good. Staff is closely watching revenues and maintaining expenses, which will be the best defense. Chairman O’Shea said the year-to-date net loss is \$649,000 versus \$626,000 last year.

Commissioner Reinke inquired about the impact of having to space-out tee times due to social distancing restrictions. Director of Golf Allen noted the course is losing ground because it is missing out on revenues from about 80 golfers per day.

Chairman O'Shea inquired about the May versus April revenues. General Manager Vesevick expects May revenues to be higher because there was zero golf in April. General Manager Vesevick said he expects to break-even in May because staff is holding down expenses. Chairman O'Shea inquired about the status of the \$250,000 line-of-credit extended by the Village. General Manager Vesevick responded the Village Links may need to go back to the Village Board for the full \$500,000 line-of-credit originally requested.

Commissioner Park asked if junior rates will be offered. Director of Golf Allen replied the normal rate fee structure resumes today. Director of Golf Allen went on to discuss some the operational changes including new driving range hours whereby the range will open at 9AM daily to give staff time to maintain the range. Also, the first tee time will be at 6:30AM Monday through Friday to improve maintenance operations. Commissioner Graham noted improving the quality of the driving range will be appreciated by the golfers. Chairman O'Shea said Golf Course Superintendent Cross has had a great start with the Links. Golf Course Superintendent Cross noted the delayed start time allows for top-dressing of the greens. Golf Course Superintendent Cross said he has been working with minimal staff due to reduced revenues. Commissioner Scott noted the grounds crew is very courteous to golfers. Chairman O'Shea said keep up the good work. General Manager Vesevick noted with the lack of revenues controlling costs is important to minimize losses. Commissioner Graham hoped for good weather as we move into Phase 4 of the reopen Illinois plan.

C. Trustee Liaison – Steve Thompson

No report.

5. OTHER BUSINESS

None.

6. NEXT MEETING FRIDAY, JUNE 26, 2020

7. ADJOURN

Commissioner Park moved and Commissioner Scott seconded, to adjourn the meeting. The meeting was adjourned at 7:41AM.

Submitted by Aileen Haslett, Recording Secretary

Reviewed by General Manager Jeff Vesevick