



Agenda
Village of Glen Ellyn
Regular Meeting
Monday, September 28, 2015
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

Village Board Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact Harold Kolze, Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Village Recognition: (Village Clerk Galvin)

1. Economic Development Coordinator Meredith Hannah received a note to thank her for delivering an insightful presentation to the League of Women Voters of Glen Ellyn.
2. An email was sent to thank Planning & Development Intern Caron Bricks for her follow-up, guidance and support during a permit application submittal and final document review process.
3. Assistant Public Works Director Dave Buckley received an email of appreciation for his hospitality in providing helpful and practical insights to another municipality regarding cartograph.
4. The Glendale Heights Police Department sent a letter of appreciation to Officer Michael Jagodzinski for his assistance to ensure the success and safety of their Fest.
5. Officer Stephen Miko received a letter from the Addison Police Department in recognition of his time to participate in their Hoops for Charity Wheelchair Basketball event.
6. The Village Board and Management Team congratulate the following employees who have celebrated an anniversary as a Village employee:

Bradley Booton	Police Department	10 Years
Brent Pacyga	Police Department	10 Years

E. Audience Participation

1. Proclamation in recognition of Fire Prevention Week 2015.
2. Open: Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

F. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$982,359.58:
(Trustee Clark)

1. August 17, 2015 Special Board Workshop Minutes.
2. August 17, 2015 Special Board Meeting Minutes.
3. August 24, 2015 Regular Board Meeting Minutes.
4. September 14, 2015 Regular Board Meeting Minutes.
5. Total Expenditures (Payroll and Vouchers) - \$982,359.58.

The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

6. Designate Trustee Kenwood as Village President Pro Tem for the four-month period from September through December, 2015. (Assistant Village Manager Stonitsch)
7. Approve Retroactively a Special Event Permit Request from Glen Ellyn Bible Church for their annual block party event on September 12, 2015, from 4:00 p.m. to 7:30 p.m., located on Hillside Avenue between Main Street and Glenwood Avenue. (Assistant Village Manager Stonitsch)
8. Approve a Facade Improvement Award, in the amount of \$10,000, and a Downtown Retail Interior Improvement Award, in the amount of \$15,000, for 460 N. Main Street. (Economic Development Coordinator Hannah)
9. Approve a Downtown Retail Interior Improvement Award, in the amount of \$10,000, for 483 N. Main Street. (Economic Development Coordinator Hannah)

10. Ordinance No. 6354, An Ordinance Granting Approval of a Special Use Permit for Commonwealth Edison to Allow an Antenna Support Structure that Exceeds the Maximum Height Permitted to be Located at 260 Pennsylvania Avenue. (Planning and Development Director Hulseberg)
11. Accept a proposal from Sebis Direct, of Bedford Park, Illinois, to perform the production and electronic delivery of utility bills. (Finance Director Coyle)
12. Approve an annual maintenance fee, a single source purchase which is an authorized exception in the purchasing policy, with Tyler Technologies, of Park Ridge, Illinois, for MUNIS software support and licensing in the amount of \$73,317.43, to be expensed to the General Fund and Water & Sewer Fund. (Finance Director Coyle)
13. Approve the award of a construction contract to Denler, Inc., of Mokena, Illinois, for the 2014 Asphalt Joint and Crack Filling Program (Year 2), in a total amount of \$40,000, to be expensed to the Capital Fund. (Public Works Director Hansen)

G. DeSitter Flooring, Inc. Proposed Redevelopment Agreement: (Presented by Economic Development Coordinator Hannah) (Trustee Ladesic)

1. Resolution No. 15-11, A Resolution to Establish a Redevelopment and Sales Tax Rebate Incentive Agreement with DeSitter Flooring, Inc.

H. 2015 Parking Lot and Prairie Path Paving Program: (Presented by Public Works Director Hansen) (Trustee O'Shea)

1. Motion to approve the award of a construction contract to Schroeder Asphalt Services, of Huntley, Illinois, for the 2015 Parking Lot and Prairie Path Paving Program, in a total amount of \$168,000, to be expensed to the 2015 Capital, Parking, and Facilities Maintenance Reserve Funds.

I. Reminders

1. A Village Board Meeting is scheduled for Monday, October 12, 2015 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Workshop is scheduled for Monday, October 19, 2015 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

J. Other Business

K. Adjournment



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1933)

DOC ID: 1933

Economic Development Coordinator Meredith Hannah received a note to thank her for delivering an insightful presentation to the League of Women Voters of Glen Ellyn.

ATTACHMENTS:

- Recognition 01 ED Coordinator M. Hannah (PDF)

Dear Meredith,

On behalf of the LWVGE I would like to thank you for your participation in last night's meeting. You provided real insight into the process of recruiting and retaining businesses in town and your enthusiasm was evident. It was nice to get a glimpse of the new businesses on the horizon as well as an understanding of some of the problems faced in filling vacant properties.

As you could tell by the audience reaction and questions, our League has a commitment to keeping the Village vibrant.

Thank you for speaking to the group.

Sincerely,
Dorothy Hess

Hot Dog Stand in Glen Ellyn IL
Blank Note Cards by Judy Strom
P O Box 311 Cortez FL 34215
judy@baylakepublishing.com
www.judysartstore.com



1003 0609



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1934)

DOC ID: 1934

An email was sent to thank Planning & Development Intern Caron Bricks for her follow-up, guidance and support during a permit application submittal and final document review process.

ATTACHMENTS:

- Recognition 02 P&D Intern C. Bricks (PDF)

From: Noreen Kubinski [<mailto:nkubinski@hbkengineering.com>]
Sent: Friday, September 04, 2015 2:10 PM
To: Caron Bricks; 'Foster, Michael Lee:(ComEd)'; 'richard.ranieri@comed.com'
Cc: mstegall@glenellyn.org
Subject: RE: Thank You -- 260 Pennsylvania - Special Use Permit

Hi Caron,

Thank you very much for the Agenda and update. Also, thank you very much for your follow-up, guidance, and support in working with me and the ComEd/West Monroe project team on the permit application submittal and final document review process. The Village of Glen Ellyn is lucky to have you on the team. We look forward to the meeting on Thursday, September 10.

Thanks for your support! Nor

Noreen Ligino-Kubinski
HBK ENGINEERING, LLC

616 Enterprise Dr
Oak Brook, IL 60523
Office: (630) 230-3099 x2612
Mobile: (708) 254-1956

From: Caron Bricks [<mailto:cbricks@glenellyn.org>]
Sent: Friday, September 04, 2015 1:18 PM
To: Noreen Kubinski; 'Foster, Michael Lee:(ComEd)'; 'richard.ranieri@comed.com'
Subject: 260 Pennsylvania - Special Use Permit

Attached you will find the staff report and attachments that was sent to the Plan Commissioners for their use during the Plan Commission meeting next week, along with your application and the agenda.

Let me know if you have any questions.

Caron Bricks
Planning Intern
Village of Glen Ellyn
535 Duane St.
(630) 547-5246
cbricks@glenellyn.org



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1935)

DOC ID: 1935

Assistant Public Works Director Dave Buckley received an email of appreciation for his hospitality in providing helpful and practical insights to another municipality regarding cartegraph.

ATTACHMENTS:

- Recognition 03 PW D. Buckley (PDF)

From: Stephen J. Gunty [mailto:sgunty@villageoflansing.org]
Sent: Tuesday, September 08, 2015 12:45 PM
To: Dave Buckley
Cc: Damon Seys; Jace Fecht; Laura Pich; Donna Moore; Jody Ebeling; Julius Hansen; Luke Hoffmann (lukehoffmann@cartegraph.com)
Subject: Thank You: Lansing PubWks in Glen Ellyn

Hi Dave....just a note of thanks to say how much we appreciated your hospitality at the Glen Ellyn Public Works Dept last Thursday. The practical insights that you shared were extremely helpful and it added a depth of reality as well that you involved some of your staff in the exposure to Cartegraph that we received that morning. Your entire office staff as well was very friendly and accommodating. Many thanks for extending yourself to us in this caring and thorough manner to help us get off the ground & running with Cartegraph.....Steve

Stephen J. Gunty | Director of Public Works
Village of Lansing IL 60438 | 3300-171st Street
Office 708.895.7190 | Fax 708.895.6828
sgunty@villageoflansing.org www.villageoflansing.org



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1936)

DOC ID: 1936

The Glendale Heights Police Department sent a letter of appreciation to Officer Michael Jagodzinski for his assistance to ensure the success and safety of their Fest.

ATTACHMENTS:

- Recognition 04 Officer M. Jagodzinski (PDF)



GLENDALE HEIGHTS POLICE DEPARTMENT

300 CIVIC CENTER PLAZA
GLENDALE HEIGHTS, ILLINOIS 60139-2613
ADMINISTRATION (630) 260-6000
FAX: (630) 260-0078

August 13, 2015

Chief Norton
Glen Ellyn Police Department
535 Duane Street
Glen Ellyn, IL 60137

Chief Norton,

On behalf of the Glendale Heights Police Department, I would like to express my sincere appreciation to you for allowing your Officer Jagodzinski to assist us during our Glendale Heights Fest. Your Officer played an integral part in the success and safety of our Fest.

It is always a pleasure to work with you. Thank you again for your assistance. Please do not hesitate in contacting our Department for future assistance.

Sincerely,

Michael Marron
Chief of Police
Glendale Heights Police Department

Our Mission

"Working in partnership with our community to maintain safe and secure neighborhoods, reduce crime, and improve the quality of life for our citizens through ethical, courteous and professional police service."



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1937)

DOC ID: 1937

Officer Stephen Miko received a letter from the Addison Police Department in recognition of his time to participate in their Hoops for Charity Wheelchair Basketball event.

ATTACHMENTS:

- Recognition 05 Officer S. Miko (PDF)



Addison Police Department



To: Deputy Chief Brian Goss, Sergeant Brian Lindstrom, Officer's Omar Brucal, Maria Reyes, Chris Weinbrenner, and Steve Miko

From: Officer Douglas Giertz #366

Date: September 6th, 2015

Subject: Hoops for Charity Wheelchair Basketball 2015

I wanted to extend my appreciation for coming out and volunteering your time to play wheelchair basketball. It was truly a success. The positive energy and fun you showed was observed by all that attended. I was thanked numerous times for having the Addison and Glen Ellyn Police Officers play in this event. They have already asked me if we could play again next year, I said we would be there.

Thank you,

Officer Douglas Giertz #366

Cc: E/T Files



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1938)

DOC ID: 1938

The Village Board and Management Team congratulate the following employees who have celebrated an anniversary as a Village employee: Bradley Booton Police Department 10 Years Brent Pacyga Police Department 10 Years



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Presentation
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1932)

DOC ID: 1932

Proclamation in recognition of Fire Prevention Week 2015.

ATTACHMENTS:

- Proclamation Fire Prevention Week 2015 (PDF)



Proclamation

WHEREAS, Fire Prevention Week has been observed since 1922 to commemorate the importance of informing the public about preventing fires and is being observed this year with the theme "Hear the Beep Where You Sleep: Every Bedroom Needs A Working Alarm"; and

WHEREAS, the Glen Ellyn Volunteer Fire Company is the finest example of the tradition of volunteerism in the Village, providing high-quality fire protection for our residents and businesses; and

WHEREAS, the Glen Ellyn Volunteer Fire Company firefighters are dedicated to reducing the occurrence of residential and commercial fires and fire injuries through prevention and protection education; and

WHEREAS, the courage, caring and commitment exemplified by past and present members of the Glen Ellyn Volunteer Fire Company help to keep Glen Ellyn a safe, great place in which to live;

NOW, THEREFORE, I, ALEXANDER W. DEMOS, President of the Village of Glen Ellyn, Illinois, do hereby declare the week of October 4-10, 2015 as Fire Prevention Week, and encourage all residents of the Village of Glen Ellyn to support the efforts of Glen Ellyn's fire and emergency services through their many fundraising events.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

DATE



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Minutes
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1930)

DOC ID: 1930

August 17, 2015 Special Board Workshop Minutes.

ATTACHMENTS:

- Minutes 08-17-2015 Special Workshop (PDF)

**Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Monday, August 17, 2015**

Call to Order

Village President Demos called the meeting to order at 6:09 p.m. President Demos announced Agenda Item I: Proposed False Alarm Ordinance would be stricken from the Agenda.

Roll Call

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Clark, Elliott, Kenwood, Ladesic, O'Shea and Senak answered "Present".

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Village Manager Stonitsch, Village Attorney Mathews, Finance Director Coyle, Public Works Director Hansen, Planning and Development Director Hulseberg, Police Chief Norton and Professional Engineer Minix.

Pledge of Allegiance

President Demos asked Planning and Development Director Hulseberg to lead the Pledge of Allegiance.

Agenda Item E. - Spaulding Point War Memorial Improvements: (Planning and Development Director Hulseberg)

Planning and Development Director Staci Hulseberg presented information on proposed war memorial improvements at Spaulding Point located at Park Boulevard and Crescent Boulevard

Resident Ron Aubrey previously submitted an application for Zoning Variations for a proposed war memorial to be located at the west end of Memorial Park, known as Spaulding Point. The request was reviewed by the Plan Commission on April 10, 2014 who unanimously recommended approval of the variations. The requests were then considered by the Board on April 28 and May 12, 2014 where the application was ultimately put on hold pending the reconstruction of Crescent Boulevard. As the Crescent Boulevard reconstruction is now underway, we would like to place the zoning requests on an agenda for consideration by the Village Board at an upcoming meeting.

Mr. Aubrey is also requesting that the escrow account expenses related to the project which currently total \$1,204.70 be forgiven and considered a financial contribution to the project. These expenses represent the direct cost incurred by the Village to process the application to date. Mr. Aubrey deposited \$500 into this account with his initial application. Therefore, the account currently has a negative balance of \$704.70. Escrow accounts have not been forgiven in the past because the costs reflect direct out-of-pocket expenditures to process the application by the Village.

President Demos stated that the Village has out of pocket expenses and does not waive fees. President Demos remarked that he appreciates Mr. Aubrey's efforts, asked if he can raise the money as the village has turned down other requests. President Demos added though, that he is comfortable moving forward

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Special Workshop Board Meeting
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with this project. Trustee Senak commented that the largest expense were attorney's fees. Director Hulseberg responded that the attorney was Ancel Glink at the time.

Trustee Ladesic asked if District 87 is ok with this. Mr. Aubrey responded that he has the unanimous approval of the District 87 Board and their permission to act as the general contractor on this job. Mr. Aubrey added that in the 1920's to the 1990's this was the site of the Village's Memorial Day celebration until it was moved to Lake Ellyn. There were 5 unmarked trees planted for Glenbard West students that were lost in the Viet Nam War; they are now plaqued along with other trees planted for Gold Star mothers. This project also includes a website honoring Glen Ellyn residents who have served in the Armed Forces going back to the War of 1812.

Agenda Item F. - Central Business District Roadway and Streetscape Improvements: (Professional Engineer Minix)

Professional Engineer Bob Minix presented the recommendation of the Capital Improvements Commission for Central Business District roadway and streetscape improvements.

The CIC recommendation is the culmination of a half-year effort by the group to determine a preferred combination of streetscape and roadway improvement elements within a limited budget. In crafting their recommendations, the CIC devoted all or portions of six meetings in 2015 to review, consider and discuss the large variety of studies, inputs and issues associated with the roadway and streetscape improvements project.

It is recommended that the Village of Glen Ellyn proceed with a combined streetscape and roadway rehabilitation plan for implementation as soon as practicable to resurface all downtown roadways and install focused streetscape elements at key locations on Main Street between Duane and Pennsylvania and Crescent Boulevard between Main and Park. The cost of project construction and engineering should not exceed \$4.5 million

The CIC recommendation is offered to provide relatively broad guidance for the implementation of the needed and logical Central Business District improvements at this time, acting as a springboard to advance the work toward actual construction. The CIC recognizes that the Village Board and staff may have differing opinions on various specific project elements and welcomes continued dialogue on these matters. As detailed engineering design is undertaken, undoubtedly there will be additional considerations and questions. The Capital Improvements Commission stands ready to provide further input on any and all matters relating to the project and respectfully requests continued involvement in the development of the final scope and timing of the project.

Engineer Minix stated this is for surface items and does not include sanitary sewer work which is needed. The system is antiquated and needs rehabilitation. The water main in the CBD is strong, however. Nothing problematic is anticipated with the new proposed developments.

Trustee Ladesic asked about financing. Engineer Minix responded stepping back on resurfacing rural roadways; newly annexed areas and rehabbing the roads until the next cycle. Trustee Ladesic asked how

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Special Workshop Board Meeting
Glen Ellyn Village Board of Trustees
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the pavers are holding up. Engineer Minix responded at this point he strongly recommends their use as does the Capital Improvements Commission.

Trustee Senak asked about the timing of underground and over ground rehab/construction work. Engineer Minix responded they would work to avoid overly inconveniencing the residents and work on the timing of the projects in question. This requires foresight while understanding the future needs. The CBD infrastructure however is pretty strong.

Trustee Elliott suggesting thinking in terms of finances in the next few years especially with what is happening in Springfield along with the new police station; which he considers a priority over Streetscape. President Demos responded that aesthetics can also be practical when considering permeable pavers and replacing trees. What do we want to do and how much do we want to do. Every year we can decide and in the least impactful manner.

Agenda Item G. - Route 38 Street Light Improvements: (Public Works Director Hansen)

Public Works Director Julius Hansen presented information regarding Route 38 street light improvements.

The decorative lighting system along Rt. 38 consists of Valmont street light poles and Lumec luminaires (light fixtures). The installation commenced in March of 2002 and was completed in October 2002. The electrical run extends approximately 7,500 feet starting 800 feet west of Lambert Road to 300 feet east of Baker Hill Drive and consists of approximately 130 decorative units made up of an upper main lighting element and a lower sidewalk-side light fixture.

The Village has recently experienced multiple structural failures with the upper luminaries at the top of the street light pole. The assembly that secures the luminaire to the street light arm has demonstrated intermittent failure. One luminaire disconnected from the mast arm, but since that occurrence, all luminaires have been inspected and any showing possible failure have been secured for now. Given the potential liability exposure that this issue presents to the Village, and the probably additional costs that the Village will incur to solve the problem, staff desired to update the Board on this matter and to solicit the Board's overall feedback. Improving the structural integrity of the street lights is high priority, and subject to the Board's direction, staff would like to complete the project by the end of the year.

Phillips Lighting has a Lumec, custom-made retrofit bracket to replace the existing bracket with the additional expense of installation. The bracket is a part that connects the existing luminaires to the existing street light pole arm. The bracket makes a sound connection to the street light arm which is the main point of concern, but the connection to the luminaire is problematic. It is without a doubt an overall improvement to the existing structural integrity of the street light. However, this solution might not be the best long term solution, but it is certainly a cost effective solution. The Village Attorney negotiated with the manufacturer's representative to lower the cost of the bracket from \$300.00 each to \$75.00 per bracket equaling a savings of nearly \$30,000. This is a welcome alternative solution, because the problem has been otherwise difficult to solve to date.

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Special Workshop Board Meeting
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Another option to solve this structural connection issue and addressed the long term concerns previously mentioned, would involve the procurement and installation of two parts from the same manufacturer, rather than just one. This solution was created by Public Works employees after evaluating the manufacturer's custom bracket, and then identifying concerns with the connection of the bracket to the luminaire. Staff felt a better option was available that could establish a structurally sound, long term connection to both the arm and the luminaire. Staff has solicited pricing and parts availability from the manufacturer, and is still awaiting a response.

Trustee Clark asked if any of the pins failed. Director Hansen responded no, they have not, but Public Works does not feel comfortable with option 1 and is suggesting other options. Trustee Elliott asked why are we spending our money if the manufacturers failure. Attorney Mathews responded that the parts are over 12 years old.

Trustee O'Shea remarked that the Board has already approved one fix and asked if the pins can be replaced. President Demos responded that adding cotter pins would provide redundancy. Trustee Kenwood commented that for \$30,000 you have a better solution. The Board reached a consensus to stick with option 1 and add cotter pins.

Agenda Item H. – Purchasing Policy Update was stricken from the Agenda.

Adjournment:

At 7:33 p.m. a motion was made by Trustee Elliott and seconded by Trustee Kenwood to adjourn. Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Minutes
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1931)

DOC ID: 1931

August 17, 2015 Special Board Meeting Minutes.

ATTACHMENTS:

- Minutes 08-17-2015 Special Board Meeting (PDF)

**Minutes
Special Board Meeting
Glen Ellyn Village Board of Trustees
Monday, August 17, 2015**

Call to Order

President Demos called the meeting to order at 7:00 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, President Pro Tem/Trustee Elliott and Trustees Clark, Ladesic, O'Shea and Senak answered "Present". Village President Demos and Trustee Kenwood were excused.

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Manager Stonitsch, Village Attorney Mathews, Finance Director Coyle, Public Works Director Hansen, Assistant Public Works Director Buckley, Director of Planning and Development Hulseberg, Police Chief Norton and Professional Engineer Minix.

Pledge of Allegiance:

President Demos asked Trustee O'Shea to lead the Pledge of Allegiance.

Village Recognition:

1. A resident complimented Forestry Crew Leader Max Brown on a job well done in quickly resolving an issue with a tree causing a sight obstruction.
2. Community Service Officer Rose Volpe was thanked by residents for going above and beyond the call of duty in providing assistance with a disabled vehicle on a busy roadway.
3. The Wheaton Police Department sent a letter of appreciation to Officers David Scuito and David Gill for their professional assistance in an inter-agency matter.

Audience Participation:

Ms. Jill Foucre, 314 Greenfield, Glen Ellyn and owner of Marcel's and Marche approached the Board with regards to the proposed Opus development. Ms. Foucre is a 25 year resident and remarked on the previous public comment regarding significant change in the community. We need to find a way to move forward; we have too many vacancies and these are not enhancing the community. Perpetual vacancies are a blight.

We have a thoughtful and prudent plan. She always hears people complaining about parking downtown; now we have a solution. Other communities have figured this out. We need more businesses and residents.

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Special Board Meeting
Glen Ellyn Village Board of Trustees
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Agenda Item F. - Consent Agenda:

The following items are considered routine business by the Village Board and will be approved in a single vote:

1. July 13, 2015 Regular Board Meeting Minutes.
2. July 20, 2015 Regular Board Workshop Minutes.
3. July 27, 2015 Regular Board Meeting Minutes.
4. Total Expenditures (Payroll and Vouchers) - \$3,614,320.43. The vouchers have been reviewed by Trustee Senak and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
5. Ordinance No. 6341-VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) to Increase the Number of Permitted Class A-1 Liquor Licenses.
6. Ordinance No. 6342-VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 11 (Classification of Licenses) by Creating a Class P Liquor License Classification.
7. Approve a Downtown Retail Interior Improvement Award request in the amount of \$15,000 to Jill Foucre, owner of property located at 496 North Main Street.
8. Ordinance No. 6343, An Ordinance Approving a Variation from the Deck Requirements to Allow the Replacement of a Deck in the Required Rear Yard with a Height in Excess of 3 Feet Above the Average Level of the Adjoining Ground for Property at 175 Bryant Avenue.
9. Ordinance No. 6344, An Ordinance Approving Variations from the Rear Yard Setback and Side Yard Setback Requirements to Allow the Replacement of a NonConforming Detached Garage for Property at 523 Hill Avenue.
10. Approve Change Order No. 1 to the construction contract awarded for the Crescent Boulevard Reconstruction Project in a total amount of \$66,750, to be expensed to the Capital Fund.
11. Approve the award of a contract to McFarlane Douglass, of Burr Ridge, Illinois, for Seasonal Decorations in an amount not to exceed \$113,580 (including a 5% contingency), to be expensed to the Economic Development Fund in the yearly amount of \$37,860 for three years.
12. Approve the award of a contract in partnership with DuPage County Procurement Services, which is an authorized exception in the purchasing policy of the Municipal Code, to Morton Salt Inc., of Chicago, Illinois, for the purchase of bulk rock salt at a unit price of \$70.44 per ton, in an amount not to exceed \$197,300, to be expensed to the Motor Fuel Tax Fund.

Trustee Ladesic requested that Consent Agenda Item 10 be removed for additional discussion.

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With regards to Consent Agenda Item 11; Trustee Ladesic inquired if McFarlane Douglass did the lights for Burr Ridge. Assistant Public Works Director Buckley responded that he did not know but Elmhurst, Highland Park and Lake Forest were included as references on their application.

A motion was made by Trustee Senak and seconded by Trustee Kenwood to approve Consent Agenda Items 1-9 and Items 11a and 12, including Payroll and Vouchers totaling \$3,614,320.43.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic, O'Shea and Senak voted "Aye." Motion carried.

Consent Agenda Item 10 - Approve Change Order No. 1 to the construction contract awarded for the Crescent Boulevard Reconstruction Project in a total amount of \$66,750, to be expensed to the Capital Fund.

On May 11, 2015, the Village Board awarded a construction contract to Martam Construction (via Illinois State Treasurer, IDOT letting) for the Crescent Boulevard Reconstruction Project for a local funding amount of \$1,480,000. Funding categories included Capital, Water and Motor Fuel Tax Funds. The project consists of approximately 1,600 linear feet of roadway reconstruction with new concrete pavement, roadway base, sidewalks, retaining walls, median wall, water main upgrades and other work items.

During the course of removing the existing pavement and underlying base course, significantly more poor soils required removal than originally anticipated. The original bid included a nominal quantity of 250 cubic yards. However, the actual field conditions required that approximately 800 cubic yards be replaced. This unforeseen increase results in an approximate overrun in the amount \$66,750 to the project. A copy of the Prior Approval Authorization of Contract Change form is attached and was initiated by our Resident Engineers, ESI Consultants.

Director Hansen stated this was a fast moving project and due to the schedule with Glenbard West and it had to keep moving. They needed to build a solid foundation and to open Crescent by the start of school. The road reopened 24 hours prior to the start of school.

Trustee Ladesic asked if this was part of the contingency. Engineer Minix responded that no contingency was allowed. The contracting agency was IDOT and the Village gets billed for our portion. It will take IDOT a while to close out this project. It took IDOT 8 years to close out the Fawell Blvd. project.

Trustee Ladesic asked about the soil borings and why this was not caught. Engineer Minix responded there were a series of borings every 300 feet. There was a more granular sub base than anticipated. With the heavy rains in June there was moisture in the sub base which required more under cutting than required. Trustee Kenwood questioned going from 250,000 yards to 800,000. Engineer Minix responded that more soil needed replacement.

President Demos commented that he is very comfortable with the work that was done and the price. We are lucky the problem was found and addressed.

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A motion was made by Trustee Senak and seconded by Trustee Clark to approve Change Order No. 1 to the construction contract awarded for the Crescent Boulevard Reconstruction Project in a total amount of \$66,750, to be expensed to the Capital Fund.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic, O'Shea and Senak voted "Aye." Motion carried.

Agenda Item G. - Budget Amendment (Fiscal Year Ending December 31, 2015): (Finance Director Coyle)

For the month, revenues were \$2.91 million, which is \$12,125 behind the prior year but \$22,073 ahead of the monthly budget. Expenditures were \$1.72 million, under last year's amount by \$91,400 and below budget by \$54,600.

Year-to-date revenues are \$8.86 million, which is ahead of the prior year by \$70,000 and ahead of the year-to-date budget of by \$361,800. Expenditures are \$277,000 below last year at \$7.96 million and \$394,500 below budget.

This cumulates in a year-to-date net positive change in fund balance of \$906,000. The year-to-date income trend graph June 2015 nearly ties June 2013 as the highest June in the five year trend presented.

Trustee asked about sales tax revenue; CBD vs. Roosevelt Road. Director Coyle responded it is not easy to get that data from the State; however it is easier to get the data by types of businesses. Trustee Senak asked about drug forfeiture money. Director Coyle responded that money can only be used for new initiatives such as the new police station.

A motion was made by Trustee O'Shea and seconded by Trustee Ladesic to approve Ordinance No. 6345, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Issuance of 2015 General Obligation Bonds and to Provide Funds for the Police Station Project.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic, O'Shea and Senak voted "Aye." Motion carried.

Agenda Item H. Design/Build Team and Contract - Police Facility: (Police Chief Norton)

The selection committee recommends Leopardo/Dewberry Design/Build Team to perform the construction management, design and engineering, and all further services as identified, and for the costs as identified in the contract (Attachment 1) for the construction and delivery of the new Glen Ellyn Police Department. If the Board approves the award of the contract it should require final approval after attorney review to iron out any remaining details.

Attorney Mathews stated that this is a maximum amount the Village is entering into. The cost includes insurance and the bond cost. The performance bond and the payment bond will be included. There is an incentive to come in under cost.

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Chief Norton thanked his fellow committee members for their hard work: Trustees Clark and O'Shea, Manager Franz, Attorney Mathews and Deputy Police Chief Acton.

Trustee Senak asked if this project can go over cost. Attorney Mathews responded no, it cannot. The project cannot change unless it comes before the Board. Trustee Senak asked who bears the risk. Manager Franz responded Leopardo.

President Demos responded that he is comfortable with this project. Trustee Senak stated he is struck with the detail the selection committee provided and commended their efforts. Chief Norton thanked the Board. Trustee O'Shea remarked that it was a long, tough process and he is glad they are through that part of the project.

A motion was made by Trustee Senak and seconded by Trustee Clark to approve Selection Committee recommendation of Leopardo/Dewberry Design/Build Team to perform the construction management, design and engineering, and all further services as identified, and for the costs as identified in the contract for the construction and delivery of the new Glen Ellyn Police Department. If the Board approves the award of the contract it should require final approval after attorney review to finalize any remaining details.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic, O'Shea and Senak voted "Aye." Motion carried.

Agenda Item I. Second Quarter 2015 Financial Report: (Finance Director Coyle) (Discussion Only)

Finance Director Christina Coyle led a discussion of the Second Quarter 2015 Financial Report.

For the month, revenues were \$2.91 million, which is \$12,125 behind the prior year but \$22,073 ahead of the monthly budget. Expenditures were \$1.72 million, under last year's amount by \$91,400 and below budget by \$54,600.

Year-to-date revenues are \$8.86 million, which is ahead of the prior year by \$70,000 and ahead of the year-to-date budget of by \$361,800. Expenditures are \$277,000 below last year at \$7.96 million and \$394,500 below budget.

This cumulates in a year-to-date net positive change in fund balance of \$906,000. The year-to-date income trend graph June 2015 nearly ties June 2013 as the highest June in the five year trend presented.

Sales Tax: Sales Tax receipts in June are for sales that originated in March. Sales tax set another record 12 month rolling average high in June 2015, continuing an upward trend noted for the past several months. June is ahead of last year but slightly behind the current monthly budget by \$7,000. The year-to-date trend is positive with sales tax 3% ahead of last year and 1% ahead of budget.

Home Rule Sales Tax: Home Rule Sales Tax also set another record 12 month rolling average high in June 2015. Home Rule Sales Tax receipts in June are for sales that also originated in March. Year-to-date Home Rule Sales Tax is 5% ahead of last year and 1% ahead of budget. Home Rule Sales Tax is not

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collected on vehicle sales and food for human consumption that is to be consumed off the premises where it is sold (other than alcoholic beverages, soft drinks, and food which has been prepared for immediate consumption) and certain other medical prescriptions and supplies.

Income Tax: Income tax received in June is for remittances to the state in May. June Income Tax also set a 12 month rolling average high. On a year-to-date basis, Income Tax is ahead last year's receipts by \$187,000 or 12% and ahead of the current year budget by \$155,000 or 9%.

J. Reminders

1. A Village Board Meeting is scheduled for Monday, August 24, 2015 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Meeting is scheduled for Monday, September 14, 2015 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.

Adjournment

At 8:37 p.m. a motion was made by Trustee Elliott and seconded by Trustee Kenwood to adjourn.
Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Minutes
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1940)

DOC ID: 1940

August 24, 2015 Regular Board Meeting Minutes.

ATTACHMENTS:

- Minutes 08-24-2015 Regular Board Meeting (PDF)

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Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, August 24, 2015

Call to Order

President Demos called the meeting to order at 7:04 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, President Demos and Trustees Clark, Elliott, Kenwood, O'Shea and Senak answered "Present". Trustee Ladesic was excused.

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Manager Stonitsch, Village Attorney Mathews, Public Works Director Hansen, Director of Planning and Development Hulseberg, Chief Norton, Village Links General Manager Vesevick, Utilities Superintendent Greenberg, Stormwater Engineer Ulreich and Police Officer Miko.

Pledge of Allegiance:

President Demos Utilities Superintendent Bob Greenberg to lead the Pledge of Allegiance.

Village Recognition:

1. Glen Ellyn School District 41 sent a letter to Assistant Chief Bill Holmer in recognition of his commitment to public education.
2. Sergeant Norman Webber received a thank you letter from St. James the Apostle Catholic Church in appreciation for his suggestions to help alleviate their parking situation.

Audience Participation

Glen Ellyn Public Library Director Dawn Bussey discussed the successful results of the 2015 Summer Reading Program, "Read for Heroes." This summer's "Read for Heroes" program was a huge success; all goals were exceeded by the children and adults who participated. The Friends of the Library and the Rotary Club awarded the Glen Ellyn Police Department and the Volunteer Fire Company \$1,000.

Ms. Martha Carney from the Small Business Development Center (SBDC) at the College of DuPage provided an overview of their organization. The SBDC is grant funded by the Small Business Association, the Department of Commerce and the College of DuPage. They provide one on one counseling, casework and counseling. They would like to partner with the Village. This is not just about start-ups; this is also about bringing businesses to the area.

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Mr. Chip Miller of the Glen Ellyn Backyard BBQ invited everyone to attend this weekend's festivities which benefit Bridge Communities. Mr. Miller thanked the Village Board, staff and the community for their assistance over the last 7 years. Mr. Miller concluded his remarks by stating how proud he is to live in a community where people give so much.

Agenda Item F. - Consent Agenda:

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

1. Total Expenditures (Payroll and Vouchers) - \$2,098,266.99. The vouchers have been reviewed by Trustee Senak and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
2. Approve St. Petronille's Annual Picnic Special Event Permit, to take place on September 20, 2015, from 8:00 a.m. to 5:00 p.m., at Panfish Park.
3. Approve updates to the Investment Policy.
4. Accept the Bond Order for \$13,435,000, General Obligation Bonds, Series 2015.
5. Ordinance No. 6346, An Ordinance Granting Approval of the Exterior Appearance, Sign Variations and Zoning Variations for a New Commercial Building at 369 Roosevelt Road.
6. Resolution No. 15-10, A Resolution Authorizing the Execution of an Agreement Between the Village of Glen Ellyn and the State of Illinois and Appropriating Funds for the Local Share of Expenses Associated with the Construction of Sidewalk as Part of the Proposed Culvert Replacement Project on Illinois Route 53 between Bemis Road and Marston Avenue.
7. Approve the award of a contract with Lyons/Pinner Electric Company, of LaGrange, Illinois, for the service of installing the Route 38 street lights brackets, in an amount not to exceed \$28,186.60, to be expensed to the Capital Projects Fund.
8. Approve the award of an agreement with John Neri Construction, of Addison, Illinois, to repair a water main break on Roosevelt Road at the East Branch of the DuPage River, in an amount not to exceed \$60,956, to fund up to seven (7) project days for labor and equipment at the rate of \$8,708 per day, to be charged to the Water Fund.
9. Ordinance No. 6347-VC, An Ordinance to Amend Section 9-5-6 (Schedule F; Parking Prohibited at All Times) of the Village Code Regarding Parking on Orchard Lane West of Lambert Road.
10. Approve the award of a contract with G.E. Riddiford, of Arlington Heights, Illinois, for the flat roof replacement project at Fire Station #2, in the amount of \$106,285, plus a 3 percent project contingency (\$3,188.55), for a total contract amount not to exceed \$109,473.55, to be expensed to the Facilities Maintenance Reserve Fund.

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Trustee Elliott questioned Item 3 which suggests that we provide updates, are we currently in compliance of the existing policy. Manager Franz responded yes; due to IMET the funds were pulled out and are now in Illinois funds. The funds however are not as diverse and the Finance Commission is providing assistance and recommendations.

Trustee Elliott asked about Item 4 and what the Village's repayment based on. Manager Franz responded the amount is based on \$13.4 million, as specified on page 86 of the Board Packet.

Trustee Senak asked about the savings with the new bond rating. Trustee O'Shea responded it is a few basis points. Manager Franz responded it is approximately \$45,000.

A motion was made by Trustee Senak and seconded by Trustee Kenwood the Consent Agenda Items 1-10, including Payroll and Vouchers totaling \$2,098,266.99.

Upon roll call, Trustees Clark, Elliott, Kenwood, O'Shea and Senak voted "Aye." Motion carried.

Agenda Item G. - 530 Pennsylvania Avenue Facade Improvement and Downtown Retail Interior Improvements Awards: (Discussion Only)

Discuss a Facade Improvement and Downtown Retail Interior Improvement Awards for 530 Pennsylvania Avenue.

Staff has been working with Liz Mager for over a year on opening a chocolate shop, Stam Chocolatier, in downtown Glen Ellyn. Stam would be an extended family store or franchise business. Originally slated for a lease option on Crescent Blvd next to Sign of the Whale, Ms. Mager soon deemed the expenses necessary for the interior improvements including HVAC upgrades and necessary Phase III power updating, priced her out of a rental option. The costs associated with these improvements made it clear that she wanted to be investing in her own property rather than someone else's.

After much searching and long negotiations, Ms. Mager secured a contract to buy the property at 530-534 Pennsylvania Avenue in November 2014. The property that has two businesses, Coldwell Banker and Chevaux Salon as well as over 5,000 square feet of vacant space. The vacant space has been available for over four (4) years, since Karmis Carpet closed in March 2011. The property owners no longer reside in the area and have not been strong advocates for property maintenance or business partnerships for possible new businesses to move into the space.

As Ms. Mager has gone through the process of due diligence and is finalizing with the seller's the removal of an underground tank at the site and a phase II environmental study, she is also finalizing her plans for the building improvements.

Originally, Ms. Mager chose the building for the home of Stam Chocolatier; her vision was to divide the 5,000 square feet of vacant store front into two spaces, one for Stam and another for a new retail business. After numerous conversations with the real estate broker for the site and studies of available properties, she is confident that she will be able to find a sustainable business for a 2,500 square foot space.

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Ms. Mager has been working with the Small Business Development Center (SBDC) at College of DuPage to fine tune her business plan both for the property ownership as well as for STAM. Her efforts with the SBDC have also assisted with her bank loan for the purchase of the building and necessary improvements, including but not limited to: HVAC, fire alarm/sprinkler system, electrical service upgrades, and restroom facilities for the two new spaces. As you'll see attached, she has clearly outlined her sources of income, personal & bank and is still seeing a financial gap in her funding.

On August 12, 2015, Ms. Mager submitted the applications for the Façade and Downtown Interior Award Requests. Ms. Mager outlined the initial façade improvement cost estimates to be \$419,748.00; Ms. Mager is requesting \$40,000.00 in Façade Award funds and \$80,000.00 in Interior Award funds.

Ideally Ms. Mager would like to start as soon as she closes; hopefully in October. She would also like to add outdoor seating. Trustee O'Shea asked if there would be indoor seating or would it be to go. Ms. Mager responded she would have indoor seating.

President Demos stated he is in support of the 2 grants; up to \$60,000 and that he cannot ensure the support of future Boards. Trustees Clark, Elliott and Senak agreed. President Demos also thanked Ms. Mager for choosing to invest in Glen Ellyn.

**Agenda Item H. - Indoor and Outdoor Live Entertainment at the Village Links/Reserve 22:
(Presented by Planning and Development Director Hulseberg)**

On May 26, 2015 by the adoption of Ordinance 6321, the Village Board approved a Special Use Permit to allow outdoor live entertainment at the Village Links/Reserve 22. Per the Ordinance, the Special Use Permit is valid for a 4-month trial period that expires on September 26. At the end of the trial period, the Board was to re-evaluate the request and at its full discretion could allow the permit to lapse, extend the permit or modify any conditions of approval placed on the permit.

The trial period is coming to an end and the Village Links is interested in hosting outdoor events in the fall, including a pig roast on a weekend night at the end of September that would include live music. This and other events are currently not permitted by the Ordinance which restricts outdoor live entertainment to the summer months when school is not in session. Therefore, the Village Links is asking for an early review of the Ordinance so they can determine if fall events might be possible.

The Links has held 3 outdoor events on the patio since the Ordinance was approved. The speakers on the patio have been oriented to the west and reduced in volume as requested by the Village Board and a community meeting with neighborhood representatives was held on July 18 as required by the Ordinance (see attached email report of the meeting). One live outdoor event had been held at the time of the community meeting and no complaints about the event were voiced at the meeting.

At this time, the Village Links is requesting that the conditions of approval of the permit be modified to allow limited outdoor live entertainment during the school year. The Links has also indicated that they are having a difficult time finding musicians that are willing to perform without amplification. Therefore, they are also requesting that light amplification be permitted and staff be given the discretion to monitor

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the noise levels so as not to be intrusive to the neighbors. As the property is Village owned, even without a condition restricting amplification, the Village Board has the ability to direct staff to restrict amplification or otherwise modify its management of any outdoor live entertainment if complaints are received.

Trustee Elliott asked if this Ordinance passes, does it become law. Director Hulseberg responded yes, unless the Board places special provisions on it. Trustee Elliott asked if it passes does the community have any recourse. Director Hulseberg responded that she thinks the Village Links would be responsive to the residents. Trustee Elliott asked is the Village the applicant. Director Hulseberg responded yes

Trustee O'Shea asked about the test. Manager Vesevick responded they had 3 events and no complaints,. Mr. David Robinson, 142 S. Parkside Avenue, Glen Ellyn approached the Board as his home backs up to the 18th hole. He heard the last event. It was not loud but he did hear it. He does not want to hear drums and horns. One of his neighbors had a wedding in their backyard this summer and it would have been a shame to have heard drums and horns in the background.

Mr. Corwin Myers, 151 S. Parkside approached the Board to state the proposed Ordinance is too open ended. The amplification needs to be clearly defined so the neighbors can plan accordingly; especially since this is a revenue enhancing proposal. He would like to see attendance records, sales, or if it is a loss. Noise travels, he continued. He has heard a concert at the College of DuPage, cheering at Lambert Park and has heard the train at 5:30 a.m. Also, no notice of this meeting was sent out.

Ms. Virginia Laszewski, 138 S. parkside, Glen Ellyn approached the Board and stated she did hear the first music event. It was not a big deal. The 2nd and 3rd time she almost called the Police Department but did not. Let the special use permit lapse, people want to enjoy the outdoors. To have music blaring at you one night a week is unacceptable. Where was your management plan? Why do you need outdoor music now? Maybe she could live with music one night a month.

Trustee O'Shea commented that this is not a concert, it is background dinner music. That will dictate how loud the music will be. He has asked Manager Vesevick to look at the return of this investment. It a business and they need to compete.. If it is too loud you can call the Police Department and complain. Trustee O'Shea supports the proposed Ordinance as written.

Trustee Senak asked what steps have been taken to address the residents' concerns. Manager Vesevick responded that Raintree and Butterfield Manor have not complained. They have moved the speakers. There is a band with bongos and sax that they would like to play at the upcoming pig roast. It is a 2 or 3 piece band – they are very cognizant of the sound level.

Trustee Clark expressed concerns with school nights along with the definition of light amplification.

Trustee Kenwood commented that he loves outdoor live entertainment. He personally attended 2 of the patio events and also walked the fence line. You can hear it. He also heard airplanes; which were louder than the music. He also heard church bells and the murmur of conversation. Approximately 40 people were in attendance at one of the events. He felt the music was loud enough and comfortable and did not

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see a need for amplification. Trustee Kenwood also remarked that he would like to see more data and if it is beneficial to the patrons. However, he is seeing tolerance from the neighbors; perhaps the test is working.

Trustee Elliott stated this is a tough one to balance. This is a new use of an existing neighborhood. The test cannot be if the neighbors hear it; you can hear anything. He does not support the Ordinance as drafted and would support another 6 month test period and would reinsert condition #6. Thursday thru Saturday times seem reasonable but he is hung up on light amplification. He would like to see this continue through the end of June 2016. Trustee O'Shea responded the test needs to run into warmer weather.

Trustee Senak asked Chief Norton about noise complaints. Chief Norton responded they do not use a decibel meter; they apply reasonable standards. We try to get people to work together and cooperate.

President Demos commented that the process is trying to find common ground. He is comfortable with light amplification and is confident that the Board will address this if it becomes an issue. He does not want this to exceed 2 nights a week.

Manager Vesevick commented that when they have music it sells. He is ok with 2 nights a week. It is not us against them; we want to work with the neighbors.

Trustee Kenwood would like to extend the pilot. President Demos and Trustee Elliott would like to extend the pilot to the end of June. Trustee Senak would like to see financial data next time this comes before the Board.

Trustee Kenwood stated the end of June is not practical and suggested the end of August. Trustee O'Shea agreed and called for a straw poll. A consensus was reached to re-visit this at the end of August 2016. Trustee Elliott suggested no more than 10 events during the summer. Trustee O'Shea suggested having music every Thursday for consistency sake. Manager Franz reminded everyone that Thursday music ends at 8:00 p.m.

Mr. Robinson stated that he is willing to try. Mr. Myers added that he would like to receive proper notice at the meeting evaluating the test that runs until the end of August 2016.

A motion was made by Trustee O'Shea and seconded by Trustee Senak to approve Ordinance No. 6348, An Ordinance Amending Ordinance 6321 Which Granted Approval of Zoning Code Text Amendments, a Zoning Variation and a Special Use Permit for the Village Links/Reserve 22 Located at 485 Winchell Way to Allow Indoor and Outdoor Live Entertainment. The Ordinance was amended to reinstate the trial period until August 31, 2016 after which the petitioner must go before the Board for further review and the events can only be twice a week; Thursday, Friday or Saturday.

Upon roll call, Trustees O'Shea and Senak voted "Aye."

Upon roll call, Trustees Clark, Elliott and Kenwood voted "Nay." Motion failed.

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An amended motion was made by Trustee Elliott and seconded by Trustee Clark to approve Ordinance No. 6348, An Ordinance Amending Ordinance 6321 Which Granted Approval of Zoning Code Text Amendments, a Zoning Variation and a Special Use Permit for the Village Links/Reserve 22 Located at 485 Winchell Way to Allow Indoor and Outdoor Live Entertainment. The Ordinance was amended to include: Thursday is acoustic only, voice lightly amplified. Friday and Saturday music voice can be lightly amplified. No more than 6 times during the especial use period on Friday and Saturday. Acoustic guitar can be included for light amplification. The trial is to run until August 31, 2016 and all Thursdays may be included.

Upon roll call, Trustees Clark, Elliott, Kenwood, O'Shea and Senak voted "Aye." Motion carried.

Agenda Item I. - Five Year Forecast:

Finance Director Christina Coyle will present the Village's Five Year Forecast.

This was removed from the Agenda

Reminders

1. A Village Board Meeting is scheduled for Monday, September 14, 2015 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Special Village Board Workshop is scheduled for Monday, September 21, 2015 at 7:00PM at the Village Links/Reserve 22, 485 Winchell Way.
3. A Special Village Board Workshop is scheduled for Wednesday, September 24, 2015 at 7:00PM at the Village Links/Reserve 22, 485 Winchell Way.

Adjournment

At .9:01 p.m. a motion was made by Trustee Elliott and seconded by Trustee O'Shea to adjourn to Executive Session for the purposes of discussing pending or threatened litigation, setting the price for sale or lease of property, and the purchase of real property for the use of the public body, without returning to open session thereafter.

Upon roll call, Trustees Clark, Elliott, Kenwood, O'Shea and Senak voted "Aye." Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Minutes
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1941)

DOC ID: 1941

September 14, 2015 Regular Board Meeting Minutes.

ATTACHMENTS:

- Minutes 09-14-2015 Regular Board Meeting (PDF)

**Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, September 14, 2015**

Call to Order

President Demos called the meeting to order at 7:02 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, President Demos and Trustees Clark, Elliott, Kenwood, Ladesic and Senak answered "Present". Trustee O'Shea was excused.

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Manager Stonitsch, Village Attorney Mathews, Public Works Director Hansen, Director of Planning and Development Hulseberg, and Police Chief Norton.

Pledge of Allegiance:

President Demos asked Forest Preserve District Commissioner Tim Whelan to lead the Pledge of Allegiance.

Village Recognition:

1. A grateful resident sent a note to thank Building Inspector Mike Morange for his help in facilitating an arrangement for tree removal.
2. The Village would like to thank Commissioner Ed Kolar for his service on the Zoning Board of Appeals.

Audience Participation

Clerk Galvin read a Proclamation in recognition of Chamber of Commerce Week September 14 to September 18, 2015 into the record which was presented to Chamber of Commerce Executive Director Mike Formento. Mr. Formento thanked the Board and the community for their support.

Mr. James Burdett, Architectural Review Commission Chairman, presented this year's winners of the annual Traveling Trophy award for excellence in building design, an honorable mention for building design, and the Vivian Ball Landscape Award for excellence in achieving aesthetic landscape objectives of the Village.

The ARC unanimously recommended that the 2014-2015 Traveling Trophy Award be given to Courtyards Glen Ellyn located at 453-499 Kenilworth Avenue. The ARC also selected TMC2 located at 450 Duane Street for an honorable mention.

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Regular Board Meeting
Glen Ellyn Village Board of Trustees
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Page 2

The Commission also agreed by unanimous vote that the Vivian Ball Landscape Award be granted to the Willowbrook Wildlife Center located at 525 S. Park Boulevard. Forest Preserve District President Joe Cantore and Forest Preserve District Commissioner Tim Whelan accepted the award.

Agenda Item F. - Consent Agenda:

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

1. Total Expenditures (Payroll and Vouchers) - \$2,891,325.46. The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
2. Approve the recommendation of Village President Alexander W. Demos that the following appointments be made: Architectural Review Commission – Jeff Klimala for a term ending May 31, 2016; Zoning Board of Appeals – Thomas Whalls for a term ending May 31, 2018.
3. Ordinance No. 6349, An Ordinance Approving a Variation from the Front Yard Setback Requirements to Allow the Replacement of Two Existing Windows with New Bay Windows for the Property Located at 456 Phillips Avenue.
4. Ordinance No. 6350, An Ordinance Approving Variations from the Rear Yard Setback and Corner Side Yard Setback Requirements to Allow the Construction of a Detached Garage for Property at 694 N. Main Street.
5. Ordinance No. 6351, An Ordinance Amending Ordinance 5997 and Granting Approval of Zoning Variations to Accommodate a War Memorial at Spaulding Point Located at 671 Crescent Boulevard.
6. Ordinance No. 6352, An Ordinance Granting Exterior Appearance Approval of a Proposed Renovation to the Lake Ellyn Boathouse Located at 645 Lenox Road.
7. Ordinance No. 6353, An Ordinance Authorizing the Execution of an Amendment to the Boundary Line Agreement with the Village of Lombard.

Trustee Ladesic requested that Item 5 be removed from the Consent Agenda for additional discussion.

A motion was made by Trustee Clark and seconded by Trustee Elliott to approve Items 1-4 and 6 & 7, including Payroll and Vouchers totaling \$2,891,325.46.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic and Senak voted “Aye.” Motion carried.

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Regular Board Meeting
Glen Ellyn Village Board of Trustees
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Consent Agenda Item 5 - Ordinance No. 6351, An Ordinance Amending Ordinance 5997 and Granting Approval of Zoning Variations to Accommodate a War Memorial at Spaulding Point Located at 671 Crescent Boulevard.

Trustee Ladesic asked if the Master Plan addresses the use of this space. Director Hulseberg responded that she has researched the documents for this space. This is a restricted use for park purposes. Trustee Ladesic asked the Police Chief if there were any restrictions on the use of the space. Chief Norton responded that he is unaware of any planned activities. If the Memorial Day celebration were moved here there could be an issue with parking and crowds. Mr. Aubrey responded the intent is to call attention to those who pass by to dwell on, pause, reflect and show respect for those who have served; it is not intended as a place for ceremonies.

President Demos asked Mr. Aubrey to consider a reduction in size, perhaps 85-90% of scale. President Demos is, however supportive of this.

A motion was made by Trustee Clark and seconded by Trustee Elliott to approve Ordinance No. 6351, An Ordinance Amending Ordinance 5997 and Granting Approval of Zoning Variations to Accommodate a War Memorial at Spaulding Point Located at 671 Crescent Boulevard.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic and Senak voted "Aye." Motion carried.

G. Reminders

1. A Village Board Special Workshop is scheduled for Monday, September 21, 2015 at 6:30PM at the Village Links/Reserve 22.
2. A Village Board Special Workshop is scheduled for Thursday, September 24, 2015 at 6:30PM at the Village Links/Reserve 22.
3. A Village Board Meeting is scheduled for Monday, September 28, 2015 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.

Agenda Item H. - Other Business:

Trustee Elliott discussed the Glen Ellyn Mosquito District. Awhile back the District spoke at a Village Board Meeting. At that time they had no website, no office in Glen Ellyn and no employees. Their sole purpose was to sign a contract for services. Although transparency has greatly increased, Trustee Elliott questioned the need for the Mosquito Abatement District to exist.

Trustee Elliott asked the Village move forward to dissolve the District. This would eliminate a unit of government. With regards to who would provide the services; Trustee Elliott suggested that Milton Township take over the District's responsibilities since Milton Township appoints the members of the Mosquito Abatement District.

President Demos and Trustee Ladesic support this effort.

Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, September 14, 2015
Page 4

Adjournment

At 7:42 p.m. a motion was made by Trustee Kenwood and seconded by Trustee Ladesic to adjourn to Executive Session for the purposes of discussing pending or threatened litigation, and the appointment, employment, compensation, discipline, performance or dismissal of specific employees, without returning to open session thereafter.

Upon roll call, Trustees Clark, Elliott, Kenwood, Ladesic and Senak voted “Aye.” Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Vouchers
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1929)

DOC ID: 1929

Total Expenditures (Payroll and Vouchers) - \$982,359.58.
The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

ATTACHMENTS:

- Vouchers 09-28-2015 (PDF)

Approval of Vouchers
For the Village Board Meeting of September 28, 2015

EXPENDITURES:

Accounts Payable Warrant 0915-2	9/11/2015	\$	174,483.46	
Accounts Payable Warrant 0915-3	9/18/2015	\$	310,053.85	
Sub-Total		\$	484,537.31	Warrant Total \$ 484,537.31

PAYROLL EXPENDITURES**September 18, 2015****Net Employee Payroll Checks****\$315,652.35****Employee & Employer Payroll Deductions:**

Employee Deductions*	135,988.45
IMRF - Employer contribution	21,956.57
Social Security/Medicare Tax Withheld - Employer portion	24,224.90
Total Payroll	\$ 497,822.27

\$**\$****497,822.27****GRAND TOTAL \$ 982,359.58**

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

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WARRANT: 0915-2

TO FISCAL 2015/09 01/01/2015 TO 12/31/201

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
307 1ST AYD CORPORATION 61835 08/17/15 INVOICE: 717606				218006	P	09/11/15	65000	530105 OPERATING SUPPLIES	230.9
VENDOR TOTALS			574.08 YTD INVOICED					574.08 YTD PAID	230.9
2021 A-RELIABLE PRINTING 61833 08/26/15 INVOICE: 17047				218007	P	09/11/15	122200	520905 PRINTING	313.5
61834 09/01/15 INVOICE: 17077				218007	P	09/11/15	121200	520905 PRINTING	60.0
61888 08/21/15 INVOICE: 17026				218007	P	09/11/15	134100	520905 PRINTING	300.0
VENDOR TOTALS			5,340.37 YTD INVOICED					5,340.37 YTD PAID	673.5
13 ACCURATE OFFICE SUPPLY CO. 61887 08/19/15 INVOICE: 335347				218008	P	09/11/15	134300	530100 OFFICE SUPPLIES	16.8
VENDOR TOTALS			136.46 YTD INVOICED					136.46 YTD PAID	16.8
7638 ATLAS BOBCAT, INC 61836 08/17/15 INVOICE: BQ6051				218009	P	09/11/15	65000	530310 PARTS PURCHASED	6.36
VENDOR TOTALS			1,039.93 YTD INVOICED					1,039.93 YTD PAID	6.36
9682 BRADLEY/SUSAN BJERNING 61889 09/16/15 INVOICE: SWR091015				218010	P	09/11/15	50200	521140 SEWER REIMBURSE PLAN REPA	2,745.00
VENDOR TOTALS			2,745.00 YTD INVOICED					2,745.00 YTD PAID	2,745.00
5354 UNITED COMMUNICATION SYSTEMS 61952 08/15/15 INVOICE: 61952				218011	P	09/11/15	134100	521195 TELECOMMUNICATIONS	57.97
61952 08/15/15 INVOICE: 61952				218011	P	09/11/15	134200	521195 TELECOMMUNICATIONS	557.98
61952 08/15/15 INVOICE: 61952				218011	P	09/11/15	134300	521195 TELECOMMUNICATIONS	108.70
61952 08/15/15 INVOICE: 61952				218011	P	09/11/15	143300	520915 BSDA EXPENSE	259.85
61952 08/15/15 INVOICE: 61952				218011	P	09/11/15	143100	521195 TELECOMMUNICATIONS	418.45
61952 08/15/15 INVOICE: 61952				218011	P	09/11/15	121400	521195 TELECOMMUNICATIONS	2,422.50
61952 08/15/15 INVOICE: 61952				218011	P	09/11/15	50100	521195 TELECOMMUNICATIONS	163.98
61952 08/15/15 INVOICE: 61952				218011	P	09/11/15	50200	521195 TELECOMMUNICATIONS	85.76

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WARRANT: 0915-2

TO FISCAL 2015/09 01/01/2015 TO 12/31/201

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
61952 INVOICE:	08/15/15			218011	P	09/11/15	121600	521195	TELECOMMUNICATIONS
61952	08/15/15			218011	P	09/11/15	55710	521195	TELECOMMUNICATIONS
61952 INVOICE:	08/15/15			218011	P	09/11/15	55720	521195	TELECOMMUNICATIONS
61952	08/15/15			218011	P	09/11/15	55730	521195	TELECOMMUNICATIONS
61952 INVOICE:	08/15/15			218011	P	09/11/15	55750	521195	TELECOMMUNICATIONS
61952	08/15/15			218011	P	09/11/15	135100	521195	TELECOMMUNICATIONS
61952 INVOICE:	08/15/15			218011	P	09/11/15	55720	521195	TELECOMMUNICATIONS
61952	08/15/15								
VENDOR TOTALS				46,557.25	YTD	INVOICED		46,557.25	YTD PAID
9327 CAYAN LLC									
579486 INVOICE:	09/09/15			15521	W	09/11/15	50100	520835	BANKING SERVICES
579486	09/09/15			15521	W	09/11/15	50200	520835	BANKING SERVICES
579486 INVOICE:	09/09/15			15521	W	09/11/15	54000	520835	BANKING SERVICES
579486	09/09/15								
VENDOR TOTALS				15,502.94	YTD	INVOICED		15,502.94	YTD PAID
9677 CHARTER PROPERTIES									
61837 INVOICE:	09/09/15			218012	P	09/11/15	100	240100	ESCROWS - DEVELOPER DEPOS
61837	20151189								
VENDOR TOTALS				1,000.00	YTD	INVOICED		1,000.00	YTD PAID
8502 NEW CHICAGO WHOLESALE BAKERY, INC									
61892 INVOICE:	09/04/15			218013	P	09/11/15	550	150301	FOOD INVENTORY
61892	319642								
VENDOR TOTALS				4,061.99	YTD	INVOICED		4,061.99	YTD PAID
6043 CHICAGO PARTS & SOUND LLC									
61838 INVOICE:	08/26/15			218014	P	09/11/15	65000	530310	PARTS PURCHASED
61838	700341			218014	P	09/11/15	65000	530310	PARTS PURCHASED
61839 INVOICE:	08/26/15			218014	P	09/11/15	65000	530310	PARTS PURCHASED
61839	700339			218014	P	09/11/15	65000	530310	PARTS PURCHASED
61840 INVOICE:	08/25/15			218014	P	09/11/15	65000	530310	PARTS PURCHASED
61840	699725			218014	P	09/11/15	65000	530310	PARTS PURCHASED
61841 INVOICE:	09/01/15			218014	P	09/11/15	65000	530310	PARTS PURCHASED
61841	701671			218014	P	09/11/15	65000	530310	PARTS PURCHASED
61842 INVOICE:	09/01/15			218014	P	09/11/15	65000	530310	PARTS PURCHASED
61842	701676			218014	P	09/11/15	65000	530310	PARTS PURCHASED
61843 INVOICE:	08/26/15			218014	P	09/11/15	65000	530310	PARTS PURCHASED
61843									

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 700074	08/26/15								
61844	08/26/15			218014	P	09/11/15	65000	530310	201.6
INVOICE: 700077	08/25/15								
61845	08/25/15			218014	P	09/11/15	65000	530310	158.4
INVOICE: 699851	08/26/15								
61846	08/26/15			218014	P	09/11/15	65000	530310	14.9
INVOICE: 700229	08/26/15								
61847	08/26/15			218014	P	09/11/15	65000	530310	183.0
INVOICE: 700155									
VENDOR TOTALS			6,142.83	YTD INVOICED				6,253.79	YTD PAID
8317 COPY KING OFFICE SOLUTIONS, INC									
61848	09/01/15			218015	P	09/11/15	121500	530105	201.9
INVOICE: 24391									
VENDOR TOTALS			3,401.65	YTD INVOICED				3,401.65	YTD PAID
5206 TAYKIT INC									
61891	09/03/15			218016	P	09/11/15	55720	520905	201.9
INVOICE: 9031504									
VENDOR TOTALS			16,179.98	YTD INVOICED				16,179.98	YTD PAID
204 DAILY HERALD									
61849	08/26/15			218017	P	09/11/15	100	240100	147.20
INVOICE: T4417532									
61851	08/05/15			218017	P	09/11/15	126200	520905	96.60
INVOICE: T4415484									
VENDOR TOTALS			6,227.50	YTD INVOICED				6,227.50	YTD PAID
9678 RYAN/BETH DENT									
61850	09/09/15			218018	P	09/11/15	100	240100	1,000.00
INVOICE: 20151032									
VENDOR TOTALS			1,000.00	YTD INVOICED				1,000.00	YTD PAID
1279 DUPAGE COUNTY CHIEFS OF POLICE ASSN									
61884	09/09/15			218003	P	09/09/15	134100	520620	25.00
INVOICE: 90915									
VENDOR TOTALS			550.00	YTD INVOICED				550.00	YTD PAID
5827 DUPAGE DODGE CHRYSLER JEEP									
61852	08/28/15			218019	P	09/11/15	65000	530310	51.97
INVOICE: 51084									
VENDOR TOTALS			313.89	YTD INVOICED				313.89	YTD PAID
256 DUPAGE MAYORS & MANAGERS CONF.									

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61853 INVOICE: 9094	08/17/15	218020	P	09/11/15	121100	520600	DUES-SUBSCRIPTIONS-REG FE
VENDOR TOTALS	12,402.80 YTD INVOICED					12,402.80 YTD PAID	12,187.8
5661 LUKE ELMORE 61894 INVOICE: ER091015	09/08/15	218021	P	09/11/15	134200	520625	TRAVEL
VENDOR TOTALS	515.00 YTD INVOICED					515.00 YTD PAID	100.0
291 EUCLID BEVERAGE, LTD 61893 INVOICE: 8177819197	09/03/15	218022	P	09/11/15	550	150303	BEER INVENTORY
VENDOR TOTALS	45,415.95 YTD INVOICED					45,415.95 YTD PAID	1,297.5
301 FEDERAL EXPRESS CORPORATION 61895 INVOICE: 5-139-21113	08/26/15	218023	P	09/11/15	40000	550650	BOND ISSUANCE FEES
61895 INVOICE: 5-139-21113	08/26/15	218023	P	09/11/15	55720	520900	POSTAGE & SHIPPING
VENDOR TOTALS	474.61 YTD INVOICED					474.61 YTD PAID	21.7
311 THE TERRAMAR GROUP, INC 61854 INVOICE: 63494	08/04/15	218024	P	09/11/15	65000	570155	VEHICLES
VENDOR TOTALS	10,102.69 YTD INVOICED					10,102.69 YTD PAID	3,046.76
9362 G & K SERVICES, CO 61857 INVOICE: 1028245882	08/28/15	218025	P	09/11/15	143100	520970	MAINTENANCE-BUILDING & GR
61857 INVOICE: 1028245882	08/28/15	218025	P	09/11/15	65000	521125	LEASED EQUIPMENT
VENDOR TOTALS	1,039.82 YTD INVOICED					1,039.82 YTD PAID	17.79
4357 GARVEY'S OFFICE PRODUCTS 61899 INVOICE: PINV1014320	08/25/15	218026	P	09/11/15	121100	530100	OFFICE SUPPLIES
VENDOR TOTALS	664.05 YTD INVOICED					664.05 YTD PAID	48.97
9683 BRIAN GIFFIN 61896 INVOICE: SWR091015	09/16/15	218027	P	09/11/15	50200	521145	OVERHEAD SEWER PROGRAM
VENDOR TOTALS	3,055.00 YTD INVOICED					3,055.00 YTD PAID	66.76
							79.16
							79.16
							3,055.00
							3,055.00

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
4739 GORDON FOOD SERVICE, INC.										
61897	INVOICE:	09/03/15			218028	P	09/11/15	550	150301	168.2
		165153882								
61897	INVOICE:	09/03/15			218028	P	09/11/15	550	150305	370.5
		165153882								
61897	INVOICE:	09/03/15			218028	P	09/11/15	55730	530410	147.7
		165153882								
VENDOR TOTALS					34,445.17	YTD	INVOICED		34,445.17	YTD PAID
368 GRACE LUTHERAN CHURCH										
GRACE-31	INVOICE:	09/09/15			218029	P	09/11/15	121500	521055	175.0
		GRACE-48								
GRACE-31	INVOICE:	09/09/15			218029	P	09/11/15	121500	521195	125.0
		GRACE-48								
VENDOR TOTALS					2,700.00	YTD	INVOICED		2,700.00	YTD PAID
9680 GREENSIDE DESIGN BUILD LLC										
61898	INVOICE:	09/03/15			218030	P	09/11/15	500	240205	500.0
		HMR091015								
61898	INVOICE:	09/03/15			218030	P	09/11/15	5010	440510	-75.00
		HMR091015								
VENDOR TOTALS					425.00	YTD	INVOICED		425.00	YTD PAID
1045 RIAZUL HAQUE										
61902	INVOICE:	09/10/15			218031	P	09/11/15	50200	521140	8,056.50
		SWR091015								
VENDOR TOTALS					8,056.50	YTD	INVOICED		8,056.50	YTD PAID
9681 JUSTIN HIDES										
61903	INVOICE:	09/10/15			218032	P	09/11/15	50200	521145	5,000.00
		SWR090915								
61904	INVOICE:	09/10/15			218032	P	09/11/15	50200	521140	580.00
		SWR091015								
VENDOR TOTALS					5,580.00	YTD	INVOICED		5,580.00	YTD PAID
6405 HIGHLAND BAKING CO										
61905	INVOICE:	09/02/15			218033	P	09/11/15	550	150301	85.85
		929020								
61906	INVOICE:	09/03/15			218033	P	09/11/15	550	150301	160.39
		929684								
61907	INVOICE:	09/04/15			218033	P	09/11/15	550	150301	106.46
		930388								
VENDOR TOTALS					23,173.95	YTD	INVOICED		23,173.95	YTD PAID
426 ILLINOIS STATE POLICE										
										352.70

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	PG appdwar
61900 INVOICE: 91015	07/31/15			218034	P	09/11/15	134100	521055 PROFESSIONAL SERVICES - O	59.5
VENDOR TOTALS		1,424.50	YTD INVOICED					1,424.50 YTD PAID	59.5
5118 CAROL JACKSON 61858 INVOICE: 20150920	09/09/15			218035	P	09/11/15	100	240100 ESCROWS - DEVELOPER DEPOS	1,000.0
VENDOR TOTALS		1,000.00	YTD INVOICED					1,000.00 YTD PAID	1,000.0
9348 K. HOVNANIAN HOMES 61859 INVOICE: 20141838	09/09/15			218036	P	09/11/15	100	240100 ESCROWS - DEVELOPER DEPOS	9,748.0
61860 INVOICE: 20150045	09/09/15			218036	P	09/11/15	100	240100 ESCROWS - DEVELOPER DEPOS	11,935.3
61861 INVOICE: 20141681	09/09/15			218036	P	09/11/15	100	240100 ESCROWS - DEVELOPER DEPOS	9,765.3
61862 INVOICE: 20141514	09/09/15			218036	P	09/11/15	100	240100 ESCROWS - DEVELOPER DEPOS	8,248.8
VENDOR TOTALS		58,500.44	YTD INVOICED					58,500.44 YTD PAID	39,697.42
502 K & S SPRINKLERS INC 61908 INVOICE: 104831	08/28/15			218037	P	09/11/15	121300	520970 MAINTENANCE-BUILDING & GR	1,012.22
VENDOR TOTALS		7,752.70	YTD INVOICED					7,752.70 YTD PAID	1,012.22
9679 TERRY LEWANDOWSKI 61863 INVOICE: 20151316	09/09/15			218038	P	09/11/15	100	240100 ESCROWS - DEVELOPER DEPOS	1,000.00
61909 INVOICE: SWR091015	09/10/15			218039	P	09/11/15	50200	521140 SEWER REIMBURSE PLAN REPA	4,180.00
VENDOR TOTALS		5,180.00	YTD INVOICED					5,180.00 YTD PAID	5,180.00
9038 MCMMASTER FAGANAL CUSTOM HOMES LLC 61864 INVOICE: 97.0033	09/04/15			218040	P	09/11/15	100	240100 ESCROWS - DEVELOPER DEPOS	2,954.25
VENDOR TOTALS		3,113.94	YTD INVOICED					3,113.94 YTD PAID	2,954.25
8668 MID-WEST INSTITUTIONAL FOODS DISTRIBUTORS, INC 61910 INVOICE: 408737	09/05/15			218041	P	09/11/15	550	150301 FOOD INVENTORY	512.77
61911 INVOICE: 408049	09/04/15			218041	P	09/11/15	550	150301 FOOD INVENTORY	270.68
61912 INVOICE: 407478	09/03/15			218041	P	09/11/15	550	150301 FOOD INVENTORY	795.13

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD INVOICED	YTD PAID	PG

VENDOR TOTALS									56,622.37	1,578.5	
1212 MURPHY & MILLER, INC											
61913 08/19/15				218042	P	09/11/15	121300	520970		1,189.5	
INVOICE: 237341								MAINTENANCE-BUILDING & GR			
VENDOR TOTALS									27,626.22	1,189.5	
5841 GENUINE PARTS CO-NAPA											
61868 09/03/15				218043	P	09/11/15	143300	521045		17.3	
INVOICE: 332583								MAINTENANCE-STREET LIGHTS			
VENDOR TOTALS									2,129.72	17.3	
6090 NATIONAL ENGRAVERS INC											
61832 09/03/15				218044	P	09/11/15	126100	520905		63.0	
INVOICE: 45341								PRINTING			
VENDOR TOTALS									63.00	63.0	
643 NEENAH FOUNDRY COMPANY											
61914 08/28/15				218045	P	09/11/15	50200	521005		504.00	
INVOICE: 135541								MAINTENANCE-STORM SEWERS			
VENDOR TOTALS									3,347.00	504.00	
8790 A NEW DAIRY CO, INC											
61919 09/04/15				218046	P	09/11/15	550	150301		254.40	
INVOICE: 1456141								FOOD INVENTORY			
61919 09/04/15				218046	P	09/11/15	550	150305		13.69	
INVOICE: 1456141								NA BEVERAGES INVENTORY			
VENDOR TOTALS									20,706.68	268.09	
651 NORTHERN ILLINOIS GAS COMPANY											
61865 09/01/15				218047	P	09/11/15	135100	521200		112.50	
INVOICE: 61865								UTILITIES			
61866 08/24/15				218047	P	09/11/15	121300	521200		120.62	
INVOICE: 61866								UTILITIES			
61867 08/26/15				218047	P	09/11/15	50100	521200		170.81	
INVOICE: 61867								UTILITIES			
61915 09/03/15				218047	P	09/11/15	135100	521200		98.50	
INVOICE: 61915								UTILITIES			
61916 08/19/15				218047	P	09/11/15	55720	521200		454.41	
INVOICE: 61916								UTILITIES			
61916 08/19/15				218047	P	09/11/15	55730	521200		454.41	
INVOICE: 61916								UTILITIES			
61917 08/21/15				218047	P	09/11/15	55710	521200		119.34	
INVOICE: 61917								UTILITIES			
61918 08/21/15				218047	P	09/11/15	55730	521200		21.1	
INVOICE: 61918								UTILITIES			

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VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
INVOICE: 61918						
VENDOR TOTALS	44,159.93	YTD INVOICED			44,159.93	YTD PAID
8611 NORTHERN ILLINOIS REAL ESTATE						
61950 INVOICE: 506520	06/15/15	218048	P	09/11/15	126500	520903 MARKETING
61951 INVOICE: 5011108	06/15/15	218048	P	09/11/15	126500	520903 MARKETING
VENDOR TOTALS	200.00	YTD INVOICED			200.00	YTD PAID
1458 OFFICE DEPOT, INC						
61920 INVOICE: 781318545001	07/17/15	218050	P	09/11/15	121100	530100 OFFICE SUPPLIES
61920 INVOICE: 781318545001	07/17/15	218050	P	09/11/15	121200	530100 OFFICE SUPPLIES
61920 INVOICE: 781318545001	07/17/15	218050	P	09/11/15	121300	530100 OFFICE SUPPLIES
61920 INVOICE: 781318545001	07/17/15	218050	P	09/11/15	122100	530100 OFFICE SUPPLIES
61920 INVOICE: 781318545001	07/17/15	218050	P	09/11/15	122200	530100 OFFICE SUPPLIES
61920 INVOICE: 781318545001	07/17/15	218050	P	09/11/15	126100	530100 OFFICE SUPPLIES
61920 INVOICE: 781318545001	07/17/15	218050	P	09/11/15	126200	530100 OFFICE SUPPLIES
61920 INVOICE: 781318545001	07/17/15	218050	P	09/11/15	126500	530100 OFFICE SUPPLIES
61921 INVOICE: 781318545001	08/25/15	218050	P	09/11/15	121200	530100 OFFICE SUPPLIES
61922 INVOICE: 789024194001	08/21/15	218049	P	09/11/15	134100	530100 OFFICE SUPPLIES
61922 INVOICE: 788662701001	08/21/15	218049	P	09/11/15	134200	530100 OFFICE SUPPLIES
61922 INVOICE: 788662701001	08/21/15	218049	P	09/11/15	134300	530100 OFFICE SUPPLIES
61948 INVOICE: 788662701001	07/27/15	218050	P	09/11/15	121100	530100 OFFICE SUPPLIES
61948 INVOICE: 782878338001	07/27/15	218050	P	09/11/15	121200	530100 OFFICE SUPPLIES
61948 INVOICE: 782878338001	07/27/15	218050	P	09/11/15	121300	530100 OFFICE SUPPLIES
61948 INVOICE: 782878338001	07/27/15	218050	P	09/11/15	122100	530100 OFFICE SUPPLIES
61948 INVOICE: 782878338001	07/27/15	218050	P	09/11/15	122200	530100 OFFICE SUPPLIES
61948 INVOICE: 782878338001	07/27/15	218050	P	09/11/15	126100	530100 OFFICE SUPPLIES
61948 INVOICE: 782878338001	07/27/15	218050	P	09/11/15	126200	530100 OFFICE SUPPLIES

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
61948 INVOICE:	07/27/15			218050	P	09/11/15	126500	OFFICE SUPPLIES	.40
61949 INVOICE:	07/29/15			218050	P	09/11/15	121100	OFFICE SUPPLIES	7.23
61949 INVOICE:	07/29/15			218050	P	09/11/15	121200	OFFICE SUPPLIES	15.79
61949 INVOICE:	07/29/15			218050	P	09/11/15	121300	OFFICE SUPPLIES	7.23
61949 INVOICE:	07/29/15			218050	P	09/11/15	122100	OFFICE SUPPLIES	7.90
61949 INVOICE:	07/29/15			218050	P	09/11/15	122200	OFFICE SUPPLIES	7.90
61949 INVOICE:	07/29/15			218050	P	09/11/15	126100	OFFICE SUPPLIES	7.90
61949 INVOICE:	07/29/15			218050	P	09/11/15	126200	OFFICE SUPPLIES	7.90
61949 INVOICE:	07/29/15			218050	P	09/11/15	126500	OFFICE SUPPLIES	3.99
61949 INVOICE:	07/29/15			218050	P	09/11/15	126500	OFFICE SUPPLIES	216.14
VENDOR TOTALS				6,049.83	YTD INVOICED		6,049.83	YTD PAID	
676 PACKKEY WEBB FORD, INC.	08/04/15			218052	P	09/11/15	65000	PARTS PURCHASED	94.29
61274 INVOICE:	130424			218052	P	09/11/15	65000	PARTS PURCHASED	-116.47
61275 INVOICE:	130494			218051	P	09/11/15	65000	PARTS PURCHASED	30.50
61870 INVOICE:	09/01/15			218051	P	09/11/15	65000	PARTS PURCHASED	-19.08
61871 INVOICE:	09/01/15			218052	P	09/11/15	65000	PARTS PURCHASED	132.25
61872 INVOICE:	08/28/15			218052	P	09/11/15	65000	PARTS PURCHASED	15.90
61873 INVOICE:	130740			218052	P	09/11/15	65000	PARTS PURCHASED	137.39
61873 INVOICE:	08/27/15			218052	P	09/11/15	65000	PARTS PURCHASED	173.73
61873 INVOICE:	130726			218052	P	09/11/15	65000	PARTS PURCHASED	168.61
61873 INVOICE:	130726			218052	P	09/11/15	65000	PARTS PURCHASED	168.61
VENDOR TOTALS				14,322.43	YTD INVOICED		14,322.43	YTD PAID	510.95
7749 PAYMENT SERVICE NETWORK, INC	09/09/15			15522	W	09/11/15	50100	BANKING SERVICES	425.00
3820520 INVOICE:	PSN-39			15522	W	09/11/15	50200	BANKING SERVICES	
3820520 INVOICE:	PSN-39			15522	W	09/11/15	50200	BANKING SERVICES	
3820520 INVOICE:	PSN-39			15522	W	09/11/15	54000	BANKING SERVICES	
3820520 INVOICE:	PSN-39			15522	W	09/11/15	54000	BANKING SERVICES	
VENDOR TOTALS				4,579.05	YTD INVOICED		4,579.05	YTD PAID	
9335 JIM PERONA	09/10/15			218004	P	09/10/15	55730	ENTERTAINMENT	
61937 INVOICE:	91015			218004	P	09/10/15	55730	ENTERTAINMENT	

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VENDOR TOTALS		1,275.00	YTD INVOICED				1,275.00	YTD PAID	425.00
700 THE PITNEY BOWES BANK INC									
61831 09/04/15				15520	W	09/04/15	122100	POSTAGE & SHIPPING	2,000.00
INVOICE: 90415									
VENDOR TOTALS		18,000.00	YTD INVOICED				18,000.00	YTD PAID	2,000.00
9684 CHARLES PITTMAN									
61923 09/09/15				218053	P	09/11/15	50200	OVERHEAD SEWER PROGRAM	3,260.00
INVOICE: SWR091015									
VENDOR TOTALS		3,260.00	YTD INVOICED				3,260.00	YTD PAID	3,260.00
5678 PRIORITY PRODUCTS, INC									
61874 08/27/15				218054	P	09/11/15	65000	OPERATING SUPPLIES	376.31
INVOICE: 859796									
VENDOR TOTALS		1,021.68	YTD INVOICED				1,021.68	YTD PAID	376.31
6552 PROVANTAGE CORPORATION									
61869 08/31/15				218055	P	09/11/15	121400	COMPUTER EQUIPMENT/PROJEC	155.00
INVOICE: 7475123									
VENDOR TOTALS		14,711.05	YTD INVOICED				14,711.05	YTD PAID	155.00
6514 REPUBLIC SERVICES, INC.									
61924 08/31/15				218056	P	09/11/15	540	BFI STICKER INVENTORY - R	2,500.00
INVOICE: 551-011825468									
61924 08/31/15				218056	P	09/11/15	540	BFI STICKER INVENTORY - Y	7,500.00
INVOICE: 551-011825468									
VENDOR TOTALS		944,738.21	YTD INVOICED				944,738.21	YTD PAID	10,000.00
1518 ROSE PEST SOLUTIONS									
61875 09/03/15				218057	P	09/11/15	143400	PROFESSIONAL SERVICES - O	135.00
INVOICE: 1706953									
VENDOR TOTALS		1,010.00	YTD INVOICED				1,010.00	YTD PAID	135.00
9543 ROSEWOOD SIGNATURE HOMES									
61890 09/09/15				218058	P	09/11/15	100	ESCROWS - DEVELOPER DEPOS	566.00
INVOICE: 14.0018									
VENDOR TOTALS		1,684.97	YTD INVOICED				1,684.97	YTD PAID	566.00
764 ROTARY CLUB OF GLEN ELLYN									
61925 09/03/15				218059	P	09/11/15	134100	DUES-SUBSCRIPTIONS-REG FE	147.00
INVOICE: 6263									

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VENDOR TOTALS	1,195.94	YTD INVOICED			1,195.94	YTD PAID	147.0
7116 THEOPHILUS SCHMID TRUST B FY13-10 09/09/15 INVOICE: FY15-9		218060	P	09/11/15	53000	RENTAL-LEASE	500.0
VENDOR TOTALS	4,500.00	YTD INVOICED			4,500.00	YTD PAID	500.0
9477 MORRY SOCHAT 61886 09/10/15 INVOICE: 91015		218005	P	09/10/15	55730	ENTERTAINMENT	700.0
VENDOR TOTALS	2,100.00	YTD INVOICED			2,100.00	YTD PAID	700.0
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS 61929 09/03/15 INVOICE: 4845186		218061	P	09/11/15	550	LIQUOR INVENTORY	278.0
61929 09/03/15 INVOICE: 4845186		218061	P	09/11/15	550	WINE INVENTORY	674.0
VENDOR TOTALS	56,476.82	YTD INVOICED			56,476.82	YTD PAID	952.04
806 STANDARD EQUIPMENT COMPANY 61876 08/17/15 INVOICE: C05558		218062	P	09/11/15	65000	PARTS PURCHASED	31.77
61877 08/14/15 INVOICE: C05481		218062	P	09/11/15	65000	PARTS PURCHASED	262.89
VENDOR TOTALS	9,186.87	YTD INVOICED			9,186.87	YTD PAID	294.66
2687 STAPLES CONTRACT & COMMERCIAL, INC. 61930 08/20/15 INVOICE: 3275189678		218063	P	09/11/15	121300	OPERATING SUPPLIES	1,953.07
VENDOR TOTALS	12,509.28	YTD INVOICED			12,509.28	YTD PAID	1,953.07
9084 STATE INDUSTRIAL PRODUCTS CORPORATION 61931 08/25/15 INVOICE: 97434778		218064	P	09/11/15	121300	OPERATING SUPPLIES	736.16
VENDOR TOTALS	2,266.58	YTD INVOICED			2,266.58	YTD PAID	736.16
815 STERLING CODIFIERS, INC. 61878 08/14/15 INVOICE: 15646		218065	P	09/11/15	121100	DUES-SUBSCRIPTIONS-REG FE	1,053.00
VENDOR TOTALS	2,753.00	YTD INVOICED			2,753.00	YTD PAID	1,053.00
7600 STUEVER & SONS, INC 61926 09/02/15		218066	P	09/11/15	55730	OPERATING SUPPLIES	82.0

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VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	PG
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INVOICE: 111937							12 appdwart
VENDOR TOTALS	2,499.00	YTD INVOICED			2,499.00	YTD PAID	82.00
844 SYSCO FOOD SERV - CHICAGO, INC							
61927 INVOICE: 509041643	09/04/15	218067	P	09/11/15	550	150301	2,711.40
61927 INVOICE: 509041643	09/04/15	218067	P	09/11/15	55730	530105	537.22
61927 INVOICE: 509041643	09/04/15	218067	P	09/11/15	55730	530410	19.23
61928 INVOICE: 509021907	09/02/15	218067	P	09/11/15	550	150301	2,610.15
VENDOR TOTALS	265,931.68	YTD INVOICED			265,931.68	YTD PAID	5,878.00
865 ACUSHNET COMPANY							
61932 INVOICE: 901282871	08/28/15	218068	P	09/11/15	550	150300	2,449.41
61933 INVOICE: 901241646	08/19/15	218068	P	09/11/15	550	150300	179.06
61934 INVOICE: 300030343	08/25/15	218068	P	09/11/15	550	150300	-1,218.00
61935 INVOICE: 901266360	08/25/15	218068	P	09/11/15	550	150300	913.50
61936 INVOICE: 900310282-CR	03/19/15	218068	P	09/11/15	550	150300	-90.02
61938 INVOICE: 900000901	05/13/15	218068	P	09/11/15	550	150300	-146.41
VENDOR TOTALS	81,681.63	YTD INVOICED			81,681.63	YTD PAID	2,087.54
871 TOWN & COUNTRY GARAGE DOOR INC							
61830 INVOICE: 82415	08/31/15	218069	P	09/11/15	121300	520970	296.00
VENDOR TOTALS	15,237.00	YTD INVOICED			15,237.00	YTD PAID	296.00
873 TRAFFTECH, INC.							
61879 INVOICE: 1155	09/01/15	218070	P	09/11/15	143300	520995	1,559.25
VENDOR TOTALS	1,559.25	YTD INVOICED			1,559.25	YTD PAID	1,559.25
898 UNITED STATES POSTMASTER							
61830 INVOICE: 90915	09/09/15	218002	P	09/09/15	121200	520900	2,493.44
VENDOR TOTALS	14,687.84	YTD INVOICED			14,687.84	YTD PAID	2,493.44
884 U.S. FOODSERVICE, INC.							

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61943 INVOICE: 22677477	09/03/15			218071	P	09/11/15	550	150301	729.67
VENDOR TOTALS		22,684.60	YTD INVOICED					22,684.60	729.67
5356 UTILITY SERVICE COMPANY, INC. 61940 INVOICE: 366548	05/01/15		20150034	218072	P	09/11/15	50100	520970	6,013.79
61941 INVOICE: 674022	08/01/15		20150034	218072	P	09/11/15	50100	520970	6,013.79
61942 INVOICE: 361171	02/01/15		20150034	218072	P	09/11/15	50100	520970	6,013.79
VENDOR TOTALS		18,041.25	YTD INVOICED					18,041.25	18,041.25
911 AURORA LAUNDRY COMPANY, INC. 61944 INVOICE: 72350	09/02/15			218073	P	09/11/15	55730	530105	57.48
61944 INVOICE: 72350	09/02/15			218073	P	09/11/15	55730	530446	524.02
61944 INVOICE: 72350	09/02/15			218073	P	09/11/15	55730	530445	11.50
61945 INVOICE: S72722	09/04/15			218073	P	09/11/15	55730	530105	8.50
VENDOR TOTALS		17,506.05	YTD INVOICED					17,506.05	601.50
9675 VERIZON WIRELESS REAL ESTATE 61880 INVOICE: 09.0010	09/04/15			218074	P	09/11/15	100	240100	3,566.25
VENDOR TOTALS		3,566.25	YTD INVOICED					3,566.25	3,566.25
9676 VILLA CONSTRUCTION SERVICES INC 61881 INVOICE: 90915	09/04/15			218075	P	09/11/15	1000	489000	5.00
VENDOR TOTALS		5.00	YTD INVOICED					5.00	5.00
935 WATER RESOURCES INC. 61883 INVOICE: 29940	08/31/15			218076	P	09/11/15	50100	521015	5,701.44
VENDOR TOTALS		60,451.02	YTD INVOICED					60,451.02	5,701.44
7711 WINDY CITY DISTRIBUTION COMPANY 61946 INVOICE: 622855	09/03/15			218077	P	09/11/15	550	150303	958.81
VENDOR TOTALS		25,426.65	YTD INVOICED					25,426.65	958.81

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8565 WIDEOPENWEST FINANCE LLC
61882 08/29/15
INVOICE: 61882

TELECOMMUNICATIONS

521195

134300

218078 P

09/11/15

08/29/15

61882

VENDOR TOTALS

1,178.00 YTD INVOICED

1,178.00 YTD PAID

68.0

68.0

970 XEROX CORPORATION

61947 09/01/15

INVOICE: 81065964

OFFICE SUPPLIES

530100

55700

218079 P

09/11/15

09/01/15

61947

VENDOR TOTALS

9,776.14 YTD INVOICED

9,776.14 YTD PAID

427.0

427.0

REPORT TOTALS

174,483.4

COUNT AMOUNT

TOTAL PRINTED CHECKS 78 170,041.56
TOTAL WIRE TRANSFERS 3 4,441.90

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2 3M COMPANY 09/02/15 520995 MAINTENANCE-SIGNS 540.0
INVOICE: TP57787

VENDOR TOTALS 7,975.25 YTD INVOICED 7,975.25 YTD PAID

9224 ADVANCE STORES COMPANY, INC
61957 08/03/15 530310 PARTS PURCHASED 48.3
INVOICE: 7954
61958 08/11/15 530310 PARTS PURCHASED 24.9
INVOICE: 8223
61959 08/12/15 530310 PARTS PURCHASED 6.4
INVOICE: 8266
61960 08/12/15 530310 PARTS PURCHASED 44.1
INVOICE: 8270
61961 08/12/15 530310 PARTS PURCHASED 6.8
INVOICE: 8301
61962 08/13/15 530310 PARTS PURCHASED 25.6
INVOICE: 8330
61963 08/13/15 530310 PARTS PURCHASED 82.2
INVOICE: 8331
61964 08/24/15 530310 PARTS PURCHASED 15.44
INVOICE: 8738
61965 08/25/15 530310 PARTS PURCHASED 23.94
INVOICE: 8824
61966 08/25/15 530310 PARTS PURCHASED 23.94
INVOICE: 8821
61967 08/25/15 530310 PARTS PURCHASED 20.07
INVOICE: 8805
61968 08/26/15 530310 PARTS PURCHASED 73.52
INVOICE: 8844
61969 08/28/15 530310 PARTS PURCHASED 115.71
INVOICE: 8984

VENDOR TOTALS 3,903.19 YTD INVOICED 3,903.19 YTD PAID

8181 MWSTAR WASTE HOLDINGS CORPORATION
62037 08/31/15 521115 LANDFILL FEES 158.74
INVOICE: TB0000013897

VENDOR TOTALS 8,401.19 YTD INVOICED 8,401.19 YTD PAID

28 ALEXANDER EQUIPMENT CO INC
62038 09/01/15 530105 OPERATING SUPPLIES 68.90
INVOICE: 115862
62039 09/04/15 530105 OPERATING SUPPLIES 37.90
INVOICE: 115989
62040 08/28/15 580110 EQUIPMENT/CAPITAL OUTLAY 813.95
INVOICE: 115745
62041 08/26/15 530225 SAFETY SUPPLIES 66.55
INVOICE: 115648

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS			3,347.54	YTD	INVOICED			3,347.54	YTD PAID	987.3
6827 ALFRED BENESCH & COMPANY										
62036	08/17/15	20150010	218087	P	09/18/15	40000		580100	15009 TAYLOR STREET	1,016.4
INVOICE: 84879										
VENDOR TOTALS			29,700.91	YTD	INVOICED			29,700.91	YTD PAID	1,016.4
8480 APPLIED INDUSTRIAL TECHNOLOGIES, INC										
61956	09/01/15		218088	P	09/18/15	65000		530105	OPERATING SUPPLIES	492.5
INVOICE: 86592056										
VENDOR TOTALS			1,549.51	YTD	INVOICED			1,549.51	YTD PAID	492.5
8698 AQUA BACKFLOW, INC										
62009	03/02/15	20140059	218089	P	09/18/15	50100		521055	PROFESSIONAL SERVICES - O	360.0
INVOICE: 2015-0031										
VENDOR TOTALS			360.00	YTD	INVOICED			360.00	YTD PAID	360.0
9697 JOHN ATKINSON										
62130	09/10/15		218090	P	09/18/15	4000		410600	REAL ESTATE TRANSFER TAX	1,665.00
INVOICE: TXR091715										
VENDOR TOTALS			1,665.00	YTD	INVOICED			1,665.00	YTD PAID	1,665.00
8437 B & F CONSTRUCTION CODE SERVICES, INC										
62042	08/27/15		218091	P	09/18/15	126200		521048	BUILDING REVIEWS	250.00
INVOICE: 42319										
62043	08/27/15		218091	P	09/18/15	126200		521048	BUILDING REVIEWS	250.00
INVOICE: 42318										
62044	08/20/15		218091	P	09/18/15	126200		521048	BUILDING REVIEWS	904.05
INVOICE: 42262										
62045	08/20/15		218091	P	09/18/15	126200		521048	BUILDING REVIEWS	325.00
INVOICE: 42271										
62046	08/20/15		218091	P	09/18/15	126200		521048	BUILDING REVIEWS	1,015.90
INVOICE: 42269										
62047	08/20/15		218091	P	09/18/15	126200		521048	BUILDING REVIEWS	250.00
INVOICE: 42290										
62048	08/20/15		218091	P	09/18/15	126200		521048	BUILDING REVIEWS	325.00
INVOICE: 42268										
62049	08/20/15		218091	P	09/18/15	126200		521048	BUILDING REVIEWS	150.00
INVOICE: 42260										
62050	09/03/15		218091	P	09/18/15	126200		521048	BUILDING REVIEWS	2,646.97
INVOICE: 42347										
62051	08/24/15		218091	P	09/18/15	126200		521048	BUILDING REVIEWS	549.80
INVOICE: 42299										
62052	09/03/15		218091	P	09/18/15	126200		521048	BUILDING REVIEWS	1,015.90
INVOICE: 42343										
62053	08/13/15		218091	P	09/18/15	126200		521042	PLUMBING INSPECTIONS	2,428.50

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	

INVOICE: 42186										
VENDOR TOTALS			68,191.12	YTD	INVOICED			68,191.12	YTD PAID	10,111.1
6832 POWER UP BATTERIES LLC										
61971		09/11/15			218092	P	09/18/15	65000	530105	OPERATING SUPPLIES
INVOICE: 487-105929-01										67.9
62011		09/11/15			218092	P	09/18/15	121400	530105	OPERATING SUPPLIES
INVOICE: 487-105928										135.6
VENDOR TOTALS			1,992.75	YTD	INVOICED			1,992.75	YTD PAID	203.5
82 BELL FUELS, INC.										
62054		09/10/15			218093	P	09/18/15	55710	530300	GAS AND OIL
INVOICE: 230291										674.9
62054		09/10/15			218093	P	09/18/15	55780	530300	GAS AND OIL
INVOICE: 230291										900.0
VENDOR TOTALS			25,803.59	YTD	INVOICED			25,803.59	YTD PAID	1,574.9
9698 BENDE, INC										
62132		09/17/15			218094	P	09/18/15	1000	420300	LIQUOR LICENSES
INVOICE: 91815										2,375.00
VENDOR TOTALS			2,375.00	YTD	INVOICED			2,375.00	YTD PAID	2,375.00
120 CANON SOLUTIONS AMERICA, INC										
61975		09/01/15			218095	P	09/18/15	121400	520901	COPIER
INVOICE: 401693939383										100.03
VENDOR TOTALS			911.61	YTD	INVOICED			911.61	YTD PAID	100.03
128 CARQUEST AUTO PARTS OF WHEATON IL, INC										
61976		08/05/15			218096	P	09/18/15	65000	530310	PARTS PURCHASED
INVOICE: 479477										22.14
61977		08/14/15			218096	P	09/18/15	65000	530310	PARTS PURCHASED
INVOICE: 480635										37.31
61978		08/26/15			218096	P	09/18/15	65000	530310	PARTS PURCHASED
INVOICE: 482044										6.88
61979		08/26/15			218096	P	09/18/15	65000	530310	PARTS PURCHASED
INVOICE: 482102										187.27
61980		08/27/15			218096	P	09/18/15	65000	530310	PARTS PURCHASED
INVOICE: 482243										252.08
61981		08/28/15			218096	P	09/18/15	65000	530310	PARTS PURCHASED
INVOICE: 482369										-128.00
61982		08/28/15			218096	P	09/18/15	65000	530310	PARTS PURCHASED
INVOICE: 482335										11.74
61983		08/28/15			218096	P	09/18/15	65000	530310	PARTS PURCHASED
INVOICE: 482336										32.19
61984		08/31/15			218096	P	09/18/15	65000	530310	PARTS PURCHASED
INVOICE: 482569										32.19

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VENDOR NAME DOCUMENT	INV DATE VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS	4,239.80	YTD	INVOICED			4,239.80	YTD PAID	453.8
136 CDS OFFICE SYSTEMS, INC 62012 08/31/15 INVOICE: INV0946355			218097	P	09/18/15	134200	520936	3,911.0
VENDOR TOTALS	80,584.00	YTD	INVOICED			80,584.00	YTD PAID	3,911.0
9437 ECON CONTROL INC 62057 09/09/15 INVOICE: 22478			218098	P	09/18/15	550	150301	806.3
VENDOR TOTALS	4,815.78	YTD	INVOICED			4,815.78	YTD PAID	806.3
147 CHICAGO DISTRICT GOLF ASSN. 62059 09/01/15 INVOICE: 91715 62059 09/01/15 INVOICE: 91715			218099	P	09/18/15	55720	520950	700.0
VENDOR TOTALS	11,708.00	YTD	INVOICED			11,708.00	YTD PAID	-414.0
8502 NEW CHICAGO WHOLESALE BAKERY, INC 62058 09/09/15 INVOICE: 319815			218100	P	09/18/15	550	150301	286.00
VENDOR TOTALS	4,061.99	YTD	INVOICED			4,061.99	YTD PAID	97.35
9687 CIVIC BETTERMENT 61972 09/15/15 INVOICE: 91515			218101	P	09/18/15	100	240100	97.35
VENDOR TOTALS	50.00	YTD	INVOICED			50.00	YTD PAID	50.00
7273 CMS COMMUNICATIONS, INC. 61973 09/10/15 INVOICE: 1649333			218102	P	09/18/15	121400	570110	57.42
VENDOR TOTALS	3,950.10	YTD	INVOICED			3,950.10	YTD PAID	57.42
175 COMMONWEALTH EDISON COMPANY 62055 09/03/15 INVOICE: 62055			218103	P	09/18/15	50200	521200	90.84
VENDOR TOTALS	77,058.28	YTD	INVOICED			77,058.28	YTD PAID	90.84
6610 COMCAST CABLE COMMUNICATIONS, LLC 62056 09/04/15 INVOICE: 62056			218104	P	09/18/15	40000	580160	69.95

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	639.05 YTD PAID	639.05 YTD INVOICED

VENDOR TOTALS									639.05	639.05
3525 COMMERCIAL TIRE SERVICE										
61985 08/28/15				218105	P	09/18/15	65000	REPAIRS-CONTRACTUAL/LABOR	521180	218105
INVOICE: 2220028953										
61985 08/28/15				218105	P	09/18/15	65000	REPAIRS-CONTRACTUAL/PARTS	521185	218105
INVOICE: 2220028953										
VENDOR TOTALS									5,287.66	5,287.66
9696 PHIL DAMATO										
62131 09/10/15				218106	P	09/18/15	4000	REAL ESTATE TRANSFER TAX	410600	218106
INVOICE: TXR091715										
VENDOR TOTALS									815.00	815.00
225 THE DIRECT RESPONSE RESOURCE, INC.										
62061 09/08/15				218107	P	09/18/15	50100	PROFESSIONAL SERVICES - O	521055	218107
INVOICE: 15-GE09										
62061 09/08/15				218107	P	09/18/15	50200	PROFESSIONAL SERVICES - O	521055	218107
INVOICE: 15-GE09										
62061 09/08/15				218107	P	09/18/15	54000	PROFESSIONAL SERVICES - O	521055	218107
INVOICE: 15-GE09										
VENDOR TOTALS									51,789.58	51,789.58
242 DU-KANE ASPHALT CO.										
62060 08/31/15				218108	P	09/18/15	143300	OPERATING SUPPLIES, ASPHA	530210	218108
INVOICE: 23366										
VENDOR TOTALS									11,728.96	11,728.96
9549 DUNBAR ARMORED INC										
62062 09/01/15				218109	P	09/18/15	122200	BANKING SERVICES	520835	218109
INVOICE: 3645807										
62062 09/01/15				218109	P	09/18/15	50100	BANKING SERVICES	520835	218109
INVOICE: 3645807										
62062 09/01/15				218109	P	09/18/15	50200	BANKING SERVICES	520835	218109
INVOICE: 3645807										
62062 09/01/15				218109	P	09/18/15	54000	BANKING SERVICES	520835	218109
INVOICE: 3645807										
VENDOR TOTALS									1,040.63	1,040.63
9303 MARY PORTER										
62064 09/08/15				218110	P	09/18/15	50200	SAFETY SUPPLIES	530225	218110
INVOICE: 1901584812										
VENDOR TOTALS									498.17	498.17

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291 EUCLID BEVERAGE, LTD 62063 09/10/15 INVOICE: 8177819249				218111	P	09/18/15	550	150303	BEER INVENTORY	1,952.8
VENDOR TOTALS			45,415.95 YTD	INVOICED				45,415.95 YTD	PAID	1,952.8
310 FLAGS USA INC. 62065 09/02/15 INVOICE: 62042				218112	P	09/18/15	143300	521057	CBD APPEARANCE	162.0
VENDOR TOTALS			1,302.00 YTD	INVOICED				1,302.00 YTD	PAID	162.0
311 THE TERRAMAR GROUP, INC 61987 09/02/15 INVOICE: 63687				218113	P	09/18/15	65000	521180	REPAIRS-CONTRACTUAL/LABOR	106.4
VENDOR TOTALS			10,102.69 YTD	INVOICED				10,102.69 YTD	PAID	106.4
9362 G & K SERVICES, CO 61989 09/11/15 INVOICE: 1028251514 61989 09/11/15 INVOICE: 1028251514				218114	P	09/18/15	143100	520970	MAINTENANCE-BUILDING & GR	17.7
VENDOR TOTALS			1,039.82 YTD	INVOICED				1,039.82 YTD	PAID	48.97
9364 GILBERT 479 LLC 62133 09/17/15 INVOICE: 91815			20150013	218115	P	09/18/15	126500	520206	ECONOMIC DEVELOPMENT INCE	6,250.00
VENDOR TOTALS			6,250.00 YTD	INVOICED				6,250.00 YTD	PAID	6,250.00
348 GLEN ELLYN CHAMBER OF COMMERCE 62068 09/14/15 INVOICE: 12919				218116	P	09/18/15	126500	521230	PUBLIC RELATIONS	25.00
VENDOR TOTALS			5,135.00 YTD	INVOICED				5,135.00 YTD	PAID	25.00
922 VILLAGE OF GLEN ELLYN 120495-123 09/01/15 INVOICE: 120495-125 121350-126 09/01/15 INVOICE: 121350-127 122670-126 09/01/15 INVOICE: 122670-127 127680-128 09/01/15 INVOICE: 127680-129 140210-124 09/01/15 INVOICE: 140210-125 140220-126 09/01/15 INVOICE: 140220-127				15525	W	09/21/15	135100	521200	UTILITIES	230.62
				15526	W	09/21/15	121600	521200	UTILITIES	32.88
				15527	W	09/21/15	121600	521200	UTILITIES	53.69
				15529	W	09/21/15	50100	521200	UTILITIES	19.50
				15530	W	09/21/15	53000	521200	UTILITIES	19.50
				15531	W	09/21/15	53000	521200	UTILITIES	19.50

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140250-126	INVOICE:	09/01/15			15532	W	09/21/15	55720	521200	UTILITIES
140250-127	INVOICE:	09/01/15			15533	W	09/21/15	121300	521200	UTILITIES
315090-124	INVOICE:	09/01/15			15534	W	09/21/15	53000	521200	UTILITIES
315090-125	INVOICE:	09/01/15			15535	W	09/21/15	121300	521200	UTILITIES
315215-110	INVOICE:	09/01/15			15536	W	09/21/15	55710	521200	UTILITIES
315215-111	INVOICE:	09/01/15			15537	W	09/21/15	55720	521200	UTILITIES
410010-125	INVOICE:	09/01/15			15537	W	09/21/15	55730	521200	UTILITIES
410010-126	INVOICE:	09/01/15			15538	W	09/21/15	135100	521200	UTILITIES
411170-116	INVOICE:	09/01/15			15528	W	09/21/15	121600	521200	UTILITIES
411170-117	INVOICE:	09/01/15			218080	P	09/15/15	134300	520931	FED DRUG FORFEITURE EXPEN
413030-122	INVOICE:	09/01/15								
413030-123	INVOICE:	09/01/15								
413030-122	INVOICE:	09/01/15								
413030-123	INVOICE:	09/01/15								
423925-126	INVOICE:	09/01/15								
423925-127	INVOICE:	09/01/15								
4709517	INVOICE:	122675-51								
62010	INVOICE:	09/15/15								
	INVOICE:	91515								
VENDOR TOTALS					130,343.87	YTD	INVOICED		130,343.87	YTD PAID
4090 TEMCO MACHINERY INC.										
61990	INVOICE:	09/01/15			218117	P	09/18/15	65000	530310	PARTS PURCHASED
	INVOICE:	AG46410								
VENDOR TOTALS					464.73	YTD	INVOICED		464.73	YTD PAID
9692 LOUIS GLUNZ BEER, INC										
62134	INVOICE:	09/11/15			15540	W	09/15/15	550	150303	BEER INVENTORY
	INVOICE:	810802								
VENDOR TOTALS					145.90	YTD	INVOICED		145.90	YTD PAID
4739 GORDON FOOD SERVICE, INC.										
62067	INVOICE:	09/10/15			218119	P	09/18/15	550	150301	FOOD INVENTORY
62067	INVOICE:	165275049			218119	P	09/18/15	550	150305	NA BEVERAGES INVENTORY
62067	INVOICE:	165275049			218119	P	09/18/15	55730	530410	DRY GOODS
62067	INVOICE:	165275049			218119	P	09/18/15	55720	530105	OPERATING SUPPLIES
62067	INVOICE:	09/10/15								
	INVOICE:	165275049								
VENDOR TOTALS					34,445.17	YTD	INVOICED		34,445.17	YTD PAID
929 W.W. GRAINGER INC										
61991	INVOICE:	08/31/15			218120	P	09/18/15	65000	530105	OPERATING SUPPLIES
61992	INVOICE:	9831505145			218120	P	09/18/15	65000	520970	MAINTENANCE-BUILDING & GR
	INVOICE:	07/22/15								

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INVOICE: 9796870757										
VENDOR TOTALS										
			10,166.01		YTD INVOICED			10,166.01	YTD PAID	807.0
9006	BUILDERS PAVING, LLC									
	61970	08/28/15		20140085	218121	P	09/18/15	40000	580160	STREET IMPROVEMENTS
	INVOICE: 1405202									2,954.5
VENDOR TOTALS										
			29,545.68	YTD INVOICED				29,545.68	YTD PAID	2,954.5
9355	HERITAGE FS, INC									
	61988	09/01/15		20150014	218122	P	09/18/15	65000	530300	GAS AND OIL
	INVOICE: 82552									15,516.0
VENDOR TOTALS										
			85,400.49	YTD INVOICED				85,400.49	YTD PAID	15,516.0
6405	HIGHLAND BAKING CO									
	62069	09/08/15			218123	P	09/18/15	550	150301	FOOD INVENTORY
	INVOICE: 932244									105.5
	62070	09/09/15			218123	P	09/18/15	550	150301	FOOD INVENTORY
	INVOICE: 933081									11.1
	62071	09/10/15			218123	P	09/18/15	550	150301	FOOD INVENTORY
	INVOICE: 933592									154.98
	62072	09/15/15			218123	P	09/18/15	550	150301	FOOD INVENTORY
	INVOICE: 936918									77.24
	62073	09/11/15			218123	P	09/18/15	550	150301	FOOD INVENTORY
	INVOICE: 934341									122.23
	62074	09/12/15			218123	P	09/18/15	550	150301	FOOD INVENTORY
	INVOICE: 935180									127.96
	62075	09/14/15			218123	P	09/18/15	550	150301	FOOD INVENTORY
	INVOICE: 936225									166.49
VENDOR TOTALS										
			23,173.95	YTD INVOICED				23,173.95	YTD PAID	765.60
389	HOLSTEIN'S GARAGE									
	61994	08/31/15			218124	P	09/18/15	65000	521180	REPAIRS-CONTRACTUAL/LABOR
	INVOICE: 44168									120.00
VENDOR TOTALS										
			1,739.00	YTD INVOICED				1,739.00	YTD PAID	120.00
5988	HR SIMPLIFIED									
	61993	09/10/15			218125	P	09/18/15	60000	520895	INSURANCE-HOSPITAL, GROUP
	INVOICE: 43797									150.00
VENDOR TOTALS										
			1,700.00	YTD INVOICED				1,700.00	YTD PAID	150.00
426	ILLINOIS STATE POLICE									
	61995	08/31/15			218126	P	09/18/15	121100	521055	PROFESSIONAL SERVICES - O
	INVOICE: 91515									119.00

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		1,424.50	YTD INVOICED				1,424.50	YTD PAID	119.0
444 INTERSTATE BATTERY SYS OF SW CHICAGO									
61996 08/27/15				218127	P	09/18/15	65000	PARTS PURCHASED	719.7
INVOICE: 24020655									
VENDOR TOTALS		1,919.20	YTD INVOICED				1,919.20	YTD PAID	719.7
5573 J.G. UNIFORMS, INC.									
62013 08/24/15				218128	P	09/18/15	134200	UNIFORMS	672.0
INVOICE: 38363									
VENDOR TOTALS		1,127.84	YTD INVOICED				1,127.84	YTD PAID	672.0
612 KONICA MINOLTA BUSINESS SOLUTIONS INC									
62077 09/01/15				218129	P	09/18/15	143100	MAINTENANCE-EQUIPMENT	231.0
INVOICE: 286600333									
VENDOR TOTALS		7,621.76	YTD INVOICED				7,621.76	YTD PAID	231.0
6828 KPRG AND ASSOCIATES, INC									
62076 08/25/15				218130	P	09/18/15	50100	MAINTENANCE-R.O.W.	2,022.68
INVOICE: 10036									
62076 08/25/15				218130	P	09/18/15	50200	MAINTENANCE-R.O.W.	2,022.67
INVOICE: 10036									
VENDOR TOTALS		14,012.50	YTD INVOICED				14,012.50	YTD PAID	4,045.35
546 LEN'S ACE HARDWARE, INC.									
62014 08/03/15				218131	P	09/18/15	143300	OPERATING SUPPLIES	21.58
INVOICE: 67892									
62015 08/03/15				218131	P	09/18/15	50100	MAINTENANCE-EQUIPMENT	7.37
INVOICE: 67900									
62016 08/04/15				218131	P	09/18/15	143300	MAINTENANCE-SIGNS	43.17
INVOICE: 67914									
62017 08/06/15				218131	P	09/18/15	143300	MAINTENANCE-SIGNS	56.66
INVOICE: 67952									
62018 08/06/15				218131	P	09/18/15	143300	MAINTENANCE-STREET PAINT	30.56
INVOICE: 67953									
62018 08/06/15				218131	P	09/18/15	143300	MAINTENANCE-SIGNS	12.59
INVOICE: 67953									
62019 08/06/15				218131	P	09/18/15	143300	MAINTENANCE-SIGNS	12.58
INVOICE: 67961									
62020 08/07/15				218131	P	09/18/15	50200	MAINTENANCE-EQUIPMENT	17.98
INVOICE: 67972									
62021 08/10/15				218131	P	09/18/15	143300	OPERATING SUPPLIES	5.39
INVOICE: 68043									
62022 08/11/15				218131	P	09/18/15	50100	MAINTENANCE-EQUIPMENT	6.27
INVOICE: 68063									
62023 08/14/15				218131	P	09/18/15	50100	MAINTENANCE-EQUIPMENT	1.9

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	68133									
62024	08/14/15				218131	P	09/18/15	143100	EQUIPMENT/CAPITAL OUTLAY	42.2
INVOICE:	68136									
62025	08/18/15				218131	P	09/18/15	143400	OPERATING SUPPLIES	10.7
INVOICE:	68190									
62026	08/25/15				218131	P	09/18/15	143300	OPERATING SUPPLIES	8.9
INVOICE:	68297									
62027	08/25/15				218131	P	09/18/15	50100	MAINTENANCE-EQUIPMENT	48.5
INVOICE:	68307									
62028	08/27/15				218131	P	09/18/15	143300	OPERATING SUPPLIES	23.3
INVOICE:	68346									
62029	08/28/15				218131	P	09/18/15	50100	OPERATING SUPPLIES	18.1
INVOICE:	68365									
62029	08/28/15				218131	P	09/18/15	50200	OPERATING SUPPLIES	18.1
INVOICE:	68365									
62030	08/31/15				218131	P	09/18/15	50100	MAINTENANCE-BUILDING & GR	2.2
INVOICE:	68426									
62030	08/31/15				218131	P	09/18/15	50200	MAINTENANCE-BUILDING & GR	2.2
INVOICE:	68426									
VENDOR TOTALS								9,356.51	YTD PAID	390.8
644 NETTOYER, INC.										
62000	08/31/15				218132	P	09/18/15	65000	REPAIRS-CONTRACTUAL/LABOR	271.95
INVOICE:	7180									
VENDOR TOTALS								3,398.15	YTD PAID	271.95
9695 BIN LIU/ZHANG CHEN										
62128	09/17/15				218133	P	09/18/15	500	ACCOUNTS RECV - UTILITY BI	65.74
INVOICE:	62128									
VENDOR TOTALS								65.74	YTD PAID	65.74
9691 BETHANY MCLELLAN										
62087	09/16/15				218134	P	09/18/15	1000	POLICE ORDINANCE FINES	15.00
INVOICE:	CR091715									
VENDOR TOTALS								15.00	YTD PAID	15.00
595 MENARDS, INC.										
62078	09/08/15				218135	P	09/18/15	50200	MAINTENANCE-EQUIPMENT	13.38
INVOICE:	99905									
62078	09/08/15				218135	P	09/18/15	50100	MAINTENANCE-EQUIPMENT	6.39
INVOICE:	99905									
62079	09/10/15				218135	P	09/18/15	143300	OPERATING SUPPLIES	21.64
INVOICE:	94									
62079	09/10/15				218135	P	09/18/15	143300	MAINTENANCE-STREET LIGHTS	19.95
INVOICE:	94									

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD PAID

966 WM. F. MEYER CO.									3,195.00	61.3
62088 INVOICE: S2981951.001	09/10/15			218136	P	09/18/15	50200	MAINTENANCE-EQUIPMENT	520975	23.7
62089 INVOICE: S2982316.001	09/10/15			218136	P	09/18/15	50200	MAINTENANCE-EQUIPMENT	520975	77.4
VENDOR TOTALS									2,067.21	101.1
599 MICHAEL'S UNIFORM CO.									530445	133.9
62080 INVOICE: 77922	09/03/15			218137	P	09/18/15	143100	UNIFORMS	530445	78.0
62080 INVOICE: 77922	09/03/15			218137	P	09/18/15	143300	UNIFORMS	530445	78.0
62080 INVOICE: 77922	09/03/15			218137	P	09/18/15	143400	UNIFORMS	530445	289.9
VENDOR TOTALS									4,879.32	179.62
8668 MID-WEST INSTITUTIONAL FOODS DISTRIBUTORS, INC									150301	161.20
62081 INVOICE: 409318	09/08/15			218138	P	09/18/15	550	FOOD INVENTORY	150301	263.10
62082 INVOICE: 412553	09/14/15			218138	P	09/18/15	550	FOOD INVENTORY	150301	12.50
62083 INVOICE: 412593	09/14/15			218138	P	09/18/15	550	FOOD INVENTORY	150301	153.84
62083 INVOICE: 412593	09/14/15			218138	P	09/18/15	550	NA BEVERAGES INVENTORY	150305	804.08
62084 INVOICE: 413237	09/15/15			218138	P	09/18/15	550	FOOD INVENTORY	150301	296.68
62085 INVOICE: 410558	09/10/15			218138	P	09/18/15	550	FOOD INVENTORY	150301	1,871.02
62086 INVOICE: 412069	09/12/15			218138	P	09/18/15	550	FOOD INVENTORY	150301	542.52
VENDOR TOTALS									56,622.37	47.65
8790 A NEW DAIRY CO, INC									150301	590.17
62092 INVOICE: 1456708	09/10/15			218139	P	09/18/15	550	FOOD INVENTORY	150301	204.98
62092 INVOICE: 1456708	09/10/15			218139	P	09/18/15	550	NA BEVERAGES INVENTORY	150305	
VENDOR TOTALS									20,706.68	
7183 NEWEGG INC									570110	
61999 INVOICE: 1201303399	09/08/15			218140	P	09/18/15	121400	COMPUTER EQUIPMENT/PROJEC	570110	

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		6,208.51	YTD	INVOICED			6,208.51	YTD PAID	204.9
3471 NFC CO. INC. 62091 INVOICE: 83929	09/10/15			218141	P	09/18/15	55730	OPERATING SUPPLIES	315.0
VENDOR TOTALS		1,355.00	YTD	INVOICED			1,355.00	YTD PAID	315.0
651 NORTHERN ILLINOIS GAS COMPANY 61997 INVOICE: 61997 61998 INVOICE: 61998 62090 INVOICE: 62090	09/04/15			218142	P	09/18/15	121600	UTILITIES	24.5
	09/04/15			218142	P	09/18/15	121600	UTILITIES	33.7
	08/28/15			218142	P	09/18/15	21000	STREET LIGHTING/ENERGY CO	66.0
VENDOR TOTALS		44,159.93	YTD	INVOICED			44,159.93	YTD PAID	124.3
9465 OAKLEY SALES CORP 62094 INVOICE: 737089695	09/01/15			218143	P	09/18/15	550	PRO SHOP INVENTORY	89.4
VENDOR TOTALS		2,794.29	YTD	INVOICED			2,794.29	YTD PAID	89.47
666 JACK GRAY TRANSPORT INC 62093 INVOICE: 10156620	08/29/15			218144	P	09/18/15	55710	SOD, SEED, SAND & GRAVEL	933.04
VENDOR TOTALS		933.04	YTD	INVOICED			933.04	YTD PAID	933.04
670 DAVID B COULTER 62095 INVOICE: 91715 62095 INVOICE: 91715 62095 INVOICE: 91715 62095 INVOICE: 91715 62095 INVOICE: 91715	08/31/15			218145	P	09/18/15	40000	GLENWOOD-ARBOR-RIDGEWOOD	310.00
	08/31/15			218145	P	09/18/15	40000	STREET IMPROVEMENTS	38.75
	08/31/15			218145	P	09/18/15	40000	ELM-GENEVA-COTTAGE	25.96
	08/31/15			218145	P	09/18/15	50200	ELM-GENEVA-COTTAGE	6.98
	08/31/15			218145	P	09/18/15	50100	ELM-GENEVA-COTTAGE	5.81
VENDOR TOTALS		4,553.15	YTD	INVOICED			4,553.15	YTD PAID	387.50
676 PACKEY WEBB FORD, INC. 62001 INVOICE: 130903 62002 INVOICE: 130880	09/11/15			218146	P	09/18/15	65000	PARTS PURCHASED	14.66
	09/10/15			218146	P	09/18/15	65000	PARTS PURCHASED	14.12

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VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	

VENDOR TOTALS	14,322.43	YTD INVOICED			14,322.43	YTD PAID	28.78
8440 THOMAS W POPE 62034 09/17/15 INVOICE: 91715		218081	P	09/17/15	55730	520904 ENTERTAINMENT	200.00
VENDOR TOTALS	1,400.00	YTD INVOICED			1,400.00	YTD PAID	200.00
6552 PROVANTAGE CORPORATION 62031 09/09/15 INVOICE: 7481998		218147	P	09/18/15	121400	570110 COMPUTER EQUIPMENT/PROJEC	72.97
VENDOR TOTALS	14,711.05	YTD INVOICED			14,711.05	YTD PAID	72.97
742 RED WING BRANDS OF AMERICA, INC 62099 09/04/15 INVOICE: 123075998		218148	P	09/18/15	143400	530225 SAFETY SUPPLIES	150.00
VENDOR TOTALS	1,326.00	YTD INVOICED			1,326.00	YTD PAID	150.00
9688 RICHARD T REMINGER JR 62033 09/17/15 INVOICE: 91715		218082	P	09/17/15	55730	520904 ENTERTAINMENT	200.00
VENDOR TOTALS	200.00	YTD INVOICED			200.00	YTD PAID	200.00
6514 REPUBLIC SERVICES, INC. 62096 09/15/15 INVOICE: 551-011870615		218149	P	09/18/15	54000	521080 ALLIED WASTE SERVICES	102,124.75
62096 09/15/15 INVOICE: 551-011870615		218149	P	09/18/15	54000	521080 ALLIED WASTE SERVICES	1,171.50
VENDOR TOTALS	944,738.21	YTD INVOICED			944,738.21	YTD PAID	103,296.25
8640 KEVIN RIGGLE 62129 09/14/15 INVOICE: ER091715		218150	P	09/18/15	134200	520625 TRAVEL	100.00
VENDOR TOTALS	325.00	YTD INVOICED			325.00	YTD PAID	100.00
1518 ROSE PEST SOLUTIONS 62097 09/09/15 INVOICE: 1707774		218151	P	09/18/15	50100	521055 PROFESSIONAL SERVICES - O	125.00
VENDOR TOTALS	1,010.00	YTD INVOICED			1,010.00	YTD PAID	125.00
766 DRI-STICK DECAL CORP 62098 09/09/15 INVOICE: 311240		218152	P	09/18/15	122200	520905 PRINTING	240.64

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	

VENDOR TOTALS			750.39	YTD INVOICED			750.39	YTD PAID	240.6
6093 SCHAMBERGER BROTHERS, INC									
62109 INVOICE: 17555	09/09/15			218153	P	09/18/15	550 150303	BEER INVENTORY	534.5
VENDOR TOTALS			13,805.25	YTD INVOICED			13,805.25	YTD PAID	534.5
794 THE SIDWELL COMPANY									
62103 INVOICE: 101104	09/04/15			218154	P	09/18/15	143100 520905	PRINTING	300.0
VENDOR TOTALS			300.00	YTD INVOICED			300.00	YTD PAID	300.0
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS									
62105 INVOICE: 4856826	09/10/15			218155	P	09/18/15	550 150302	LIQUOR INVENTORY	776.4
62105 INVOICE: 4856826	09/10/15			218155	P	09/18/15	550 150304	WINE INVENTORY	1,551.6
VENDOR TOTALS			56,476.82	YTD INVOICED			56,476.82	YTD PAID	2,328.02
806 STANDARD EQUIPMENT COMPANY									
62004 INVOICE: C06094	09/04/15			218156	P	09/18/15	65000 530310	PARTS PURCHASED	38.65
62005 INVOICE: C06028	09/02/15			218156	P	09/18/15	65000 530310	PARTS PURCHASED	192.81
VENDOR TOTALS			9,186.87	YTD INVOICED			9,186.87	YTD PAID	231.46
4590 STEVE PIPER & SONS, INC.									
62104 INVOICE: 2479	09/08/15			218157	P	09/18/15	143400 521095	TREE REMOVAL	1,375.00
VENDOR TOTALS			28,176.18	YTD INVOICED			28,176.18	YTD PAID	1,375.00
5018 SUBUREAN LABORATORIES, INC.									
62003 INVOICE: 126157	08/31/15			218158	P	09/18/15	50100 521055	PROFESSIONAL SERVICES - O	418.50
VENDOR TOTALS			7,234.00	YTD INVOICED			7,234.00	YTD PAID	418.50
835 SUPERIOR BEVERAGE CO.									
62100 INVOICE: 641553	09/09/15			218159	P	09/18/15	550 150303	BEER INVENTORY	828.65
VENDOR TOTALS			18,759.75	YTD INVOICED			18,759.75	YTD PAID	828.65
844 SYSCO FOOD SERV - CHICAGO, INC									
62106 INVOICE: 09/07/15				218160	P	09/18/15	550 150301	FOOD INVENTORY	1,910.2

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DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	PG
TO FISCAL 2015/09 01/01/2015 TO 12/31/2015									2
INVOICE:	509070194								
62106	09/07/15			218160	P	09/18/15	550	150305	NA BEVERAGES INVENTORY
INVOICE:	509070194								
62106	09/07/15			218160	P	09/18/15	55730	530105	OPERATING SUPPLIES
INVOICE:	509070194								
62106	09/07/15			218160	P	09/18/15	55730	530410	DRY GOODS
INVOICE:	509070194								
62106	09/07/15			218160	P	09/18/15	55720	530105	OPERATING SUPPLIES
INVOICE:	509070194								
62107	09/09/15			218160	P	09/18/15	550	150301	FOOD INVENTORY
INVOICE:	509092078								
62107	09/09/15			218160	P	09/18/15	55730	530410	DRY GOODS
INVOICE:	509092078								
62108	09/10/15			218160	P	09/18/15	550	150301	FOOD INVENTORY
INVOICE:	509102356								
62108	09/10/15			218160	P	09/18/15	550	150305	NA BEVERAGES INVENTORY
INVOICE:	509102356								
62108	09/10/15			218160	P	09/18/15	55730	530105	OPERATING SUPPLIES
INVOICE:	509102356								
62108	09/10/15			218160	P	09/18/15	55730	530410	DRY GOODS
INVOICE:	509102356								
62108	09/10/15			218160	P	09/18/15	55720	530105	OPERATING SUPPLIES
VENDOR TOTALS				265,931.68	YTD	INVOICED		265,931.68	YTD PAID
5615 TASER INTERNATIONAL									
62110	08/31/15			218161	P	09/18/15	134200	530105	OPERATING SUPPLIES
INVOICE:	S11410538								
VENDOR TOTALS				7,960.00	YTD	INVOICED		7,960.00	YTD PAID
854 TERRACE SUPPLY COMPANY									
62006	08/31/15			218162	P	09/18/15	65000	521125	LEASED EQUIPMENT
INVOICE:	955719								
62111	08/31/15			218162	P	09/18/15	55715	530105	OPERATING SUPPLIES
INVOICE:	956263								
VENDOR TOTALS				334.28	YTD	INVOICED		334.28	YTD PAID
865 ACUSHNET COMPANY									
62112	09/09/15			218163	P	09/18/15	550	150300	PRO SHOP INVENTORY
INVOICE:	901325853								
62113	09/01/15			218163	P	09/18/15	550	150300	PRO SHOP INVENTORY
INVOICE:	901297996								
62114	08/27/15			218163	P	09/18/15	550	150300	PRO SHOP INVENTORY
INVOICE:	901279762								
62115	08/27/15			218163	P	09/18/15	550	150300	PRO SHOP INVENTORY
INVOICE:	901278168								
62116	06/23/15			218163	P	09/18/15	550	150300	PRO SHOP INVENTORY
INVOICE:	900974614								

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VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
62117 INVOICE: 901171577	08/04/15	218163	P	09/18/15	550	150300	PRO SHOP INVENTORY
VENDOR TOTALS	81,681.63 YTD INVOICED				81,681.63 YTD PAID		156.9
9689 U.S. FIRE & SAFETY EQUIPMENT CO 62121 INVOICE: 491140	08/31/15	218164	P	09/18/15	65000	530310	PARTS PURCHASED
VENDOR TOTALS	284.00 YTD INVOICED				284.00 YTD PAID		284.0
886 U.S. VENTURE, INC 62007 INVOICE: 1019422	09/01/15	218165	P	09/18/15	65000	530310	PARTS PURCHASED
VENDOR TOTALS	1,109.27 YTD INVOICED				1,109.27 YTD PAID		72.2
884 U.S. FOODSERVICE, INC. 62120 INVOICE: 2892542	09/10/15	218166	P	09/18/15	550	150301	FOOD INVENTORY
VENDOR TOTALS	22,684.60 YTD INVOICED				22,684.60 YTD PAID		790.6
911 AURORA LAUNDRY COMPANY, INC 62122 INVOICE: 73143	09/09/15	218167	P	09/18/15	55730	530105	OPERATING SUPPLIES
62122 INVOICE: 73143	09/09/15	218167	P	09/18/15	55730	530446	LINENS AND RENTALS
62122 INVOICE: 73143	09/09/15	218167	P	09/18/15	55730	530445	UNIFORMS
VENDOR TOTALS	17,506.05 YTD INVOICED				17,506.05 YTD PAID		11.50
915 VERIZON WIRELESS SERVICES LLC 62032 INVOICE: 9751588765	09/01/15	218168	P	09/18/15	134200	521195	TELECOMMUNICATIONS
62032 INVOICE: 9751588765	09/01/15	218168	P	09/18/15	121300	521195	TELECOMMUNICATIONS
62032 INVOICE: 9751588765	09/01/15	218168	P	09/18/15	126100	521195	TELECOMMUNICATIONS
62032 INVOICE: 9751588765	09/01/15	218168	P	09/18/15	126200	521195	TELECOMMUNICATIONS
VENDOR TOTALS	21,713.89 YTD INVOICED				21,713.89 YTD PAID		557.43
3995 WAREHOUSE DIRECT OFFICE PRODUCTS 62124 INVOICE: 2815329-0	09/10/15	218169	P	09/18/15	143100	530100	OFFICE SUPPLIES
62124 INVOICE: 2815329-0	09/10/15	218169	P	09/18/15	143300	530100	OFFICE SUPPLIES
62124 INVOICE: 2815329-0	09/10/15	218169	P	09/18/15	143400	530100	OFFICE SUPPLIES
VENDOR TOTALS	21,713.89 YTD INVOICED				21,713.89 YTD PAID		891.88
							95.85
							64.22
							31.63
							1,083.58
							10.67
							10.67
							10.6

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	2815329-0									
62124	09/10/15				218169	P	09/18/15	530100	OFFICE SUPPLIES	10.6
INVOICE:	2815329-0									
62124	09/10/15				218169	P	09/18/15	530100	OFFICE SUPPLIES	10.6
INVOICE:	2815329-0									
VENDOR TOTALS				1,949.83	YTD INVOICED			1,949.83	YTD PAID	53.3
946 WEST CENTRAL MUNICIPAL CONFERENCE										
62101	08/31/15				218170	P	09/18/15	143400	DUES-SUBSCRIPTIONS-REG FE	575.00
INVOICE:	6188-IN									
62102	09/02/15			20150018	218170	P	09/18/15	143400	TREE REPLACEMENT	920.00
INVOICE:	6216-IN									
VENDOR TOTALS				31,872.00	YTD INVOICED			31,872.00	YTD PAID	1,495.00
7711 WINDY CITY DISTRIBUTION COMPANY										
62123	09/10/15				218171	P	09/18/15	550	BEER INVENTORY	1,614.32
INVOICE:	625180									
VENDOR TOTALS				25,426.65	YTD INVOICED			25,426.65	YTD PAID	1,614.32
6568 WIRTZ BEVERAGE ILLINOIS LLC										
62125	09/10/15				218172	P	09/18/15	550	LIQUOR INVENTORY	565.78
INVOICE:	1012605299									
62125	09/10/15				218172	P	09/18/15	550	NA BEVERAGES INVENTORY	41.50
INVOICE:	1012605299									
62126	09/15/15				218172	P	09/18/15	550	LIQUOR INVENTORY	753.39
INVOICE:	1012612152									
62126	09/15/15				218172	P	09/18/15	550	NA BEVERAGES INVENTORY	36.00
INVOICE:	1012612152									
VENDOR TOTALS				23,848.89	YTD INVOICED			23,848.89	YTD PAID	1,396.67
970 XEROX CORPORATION										
62008	09/01/15				218173	P	09/18/15	121400	COPIER	495.62
INVOICE:	81065961									
VENDOR TOTALS				9,776.14	YTD INVOICED			9,776.14	YTD PAID	495.62
9694 EDWIN/STEVE ZIOLKOWSKI										
62127	09/17/15				218174	P	09/18/15	540	ACCOUNTS REC'D - UTILITY BI	92.13
INVOICE:	62127									
VENDOR TOTALS				92.13	YTD INVOICED			92.13	YTD PAID	92.13
REPORT TOTALS										310,053.85
COUNT										
AMOUNT										

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VENDOR NAME
DOCUMENT

INV DATE VOUCHER PO

CHECK NO T CHK DATE GL ACCOUNT

GL ACCOUNT DESCRIPTION

TOTAL PRINTED CHECKS 94 306,855.15
TOTAL WIRE TRANSFERS 15 3,198.70

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Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Appointment
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1928)

DOC ID: 1928

**Designate Trustee Kenwood as Village President Pro Tem for the
four-month period from September through December, 2015.
(Assistant Village Manager Stonitsch)**



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Special Event
Prepared By: Al Stonitsch

SCHEDULED

AGENDA ITEM (ID # 1939)

DOC ID: 1939

Approve Retroactively a Special Event Permit Request from Glen Ellyn Bible Church for their annual block party event on September 12, 2015, from 4:00 p.m. to 7:30 p.m., located on Hillside Avenue between Main Street and Glenwood Avenue. (Assistant Village Manager Stonitsch)

Background

The Glen Ellyn Bible Church hosted a new annual block party located at 501 Hillside Avenue, on September 12, 2015 from 4:00 P.M. until 7:30 P.M. The block party included catered food, children's inflatables, a petting zoo, pony rides, rock climbing wall, and a horse drawn carriage. The event was held for church members and open to the Glen Ellyn community.

Issues

Parking

Parking spaces were limited surrounding 501 Hillside Avenue, as Glenwood Avenue was under construction. As such, Glen Ellyn Bible Church worked collaboratively with staff and surrounding businesses to provide overflow parking, to secure additional parking for the anticipated 500 participants.

Street Closures

Closure of Hillside Avenue from Main Street to Glenwood and Glenwood Avenue from Phillips to Hillside from 12:00 P.M. until 9:00 P.M. was requested. Glenwood Avenue was under construction during the event, which negated that street closure request.

Horse-Drawn Trolley Route

The initial proposed route crossed two major intersections on Duane Avenue, Prospect Avenue and Main Street. The route was subsequently revised after discussions with Police Department staff, to have the route go through the Village west of the event (Attachment #3).

Staff Review

All relevant Village Departments have reviewed this request, and have approved the event as presented.

For Board reference, attached is the approval letter that outlines further details regarding the event permit request.

Action Requested

Retroactively approve the Glen Ellyn Bible Church Block Party special event held on Saturday, September 12, 2015 from 4:00 P.M. to 7:30 P.M. located at 501 Hillside Avenue.

Attachments

1. Glen Ellyn Bible Church Block Party Special Event Request
2. Glen Ellyn Bible Church Block Party Special Event Acceptance Letter
3. Glen Ellyn Bible Church Revised Horse-Drawn Trolley Route

ATTACHMENTS:

- GE Bible Church Block Party Permit Application (PDF)
- GE Bible Church Block Party Approval Letter (DOC)
- GE Bible Church Revised Horse-Drawn Trolley Route (JPG)



Village of Glen Ellyn Special Event Permit Application

The Special Event Permit Application must be submitted at least **sixty (60) days prior** to the event date in order to ensure sufficient time for processing. Please contact the Administration Department at 630-469-5000, or refer to the Special Event Permit Application Guidelines at www.glenellyn.org for more information.

EVENT INFORMATION

Event Title	<i>Glen Ellyn Bible Church Block Party</i>		
Type of Event	☐ Carnival or Rides ☐ Business Special Event ☐ Festival ☐ Outdoor Concert ☐ Parade ☐ Tent Sale ☐ Walk/Run/Bike ☐ Zoo/Circus ☒ Other (please specify): <i>Block party</i>		
Event Date(s)	<i>Saturday, September 12, 2015</i>	Time	<i>4:00pm</i>
Alternate Date(s)	<i>N/A</i>	Time	<i>4:00pm 7:30pm</i>
First Time Applicant?	☒ Yes ☐ No	Is it an Annual Event?	☒ Yes ☐ No
Event Website (if any)	<i>www.GEBible.org</i>	Anticipated Attendance	<i>500</i>
Location of Event Please list all requested street or sidewalk closures noting time(s) each street will be closed.	<i>• 501 Hillside Ave</i> <i>Closure requested: Hillside Ave (Main St. to Glenwood)</i> <i>12pm-9pm Glen Glenwood Ave (Phillip to Hillside)</i>		
Describe the Event Please describe your event in detail including any additional information that may be important to understanding its scope and purpose. Please attach any promotional materials regarding the event.	<i>Block party for church attendees and community</i> <i>• Food (catered)</i> <i>• Children's inflatables</i> <i>• Petting zoo</i> <i>• Pony rides</i> <i>• Rock climbing wall</i>		

Please see Section 3 of the Special Event Application Guidelines for more information regarding Event Activities

Event Activities Please check all items that will be included in your event. *Extraordinary activities may require additional licenses, fees or submittals (See Guidelines for additional information).	☐ Alcohol* ☒ Animals* ☐ Automobiles ☒ Balloons/Signs/Decorations ☐ Bands/Live Music ☐ Carnival Rides* ☐ Floats ☐ Food Booth(s) ☐ Parade/Race* ☐ Parking Lots* ☐ Portable Toilets ☒ Promotional Signage ☒ Sound Equipment ☐ Stage/Bandshell ☒ Streets/Sidewalks* ☒ Tents ☐ Vendors ☒ Other (please specify): <i>Horse-drawn trolley rides</i>		
--	---	--	--

EVENT ORGANIZER INFORMATION					
Name (First/Last)	Kirk Tate				
Address	501 Hillside Ave			Apt./Unit	
City	Glen Ellyn	State	IL	Zip Code	60137
Home Phone	N/A	Cell Phone	(630) 600-8245		
E-mail Address	Ktate@GEBible.org				
Name of Sponsoring Organization(s) (If applicable/different)	Glen Ellyn Bible Church				
Organization's Legal Status	☐ Governmental Entity ☒ Non-profit Entity ☐ Commercial Business				
Sponsoring Organization Main Contact (If applicable/different)					
Address				Apt./Unit	
City		State		Zip Code	
Daytime Phone		E-Mail			

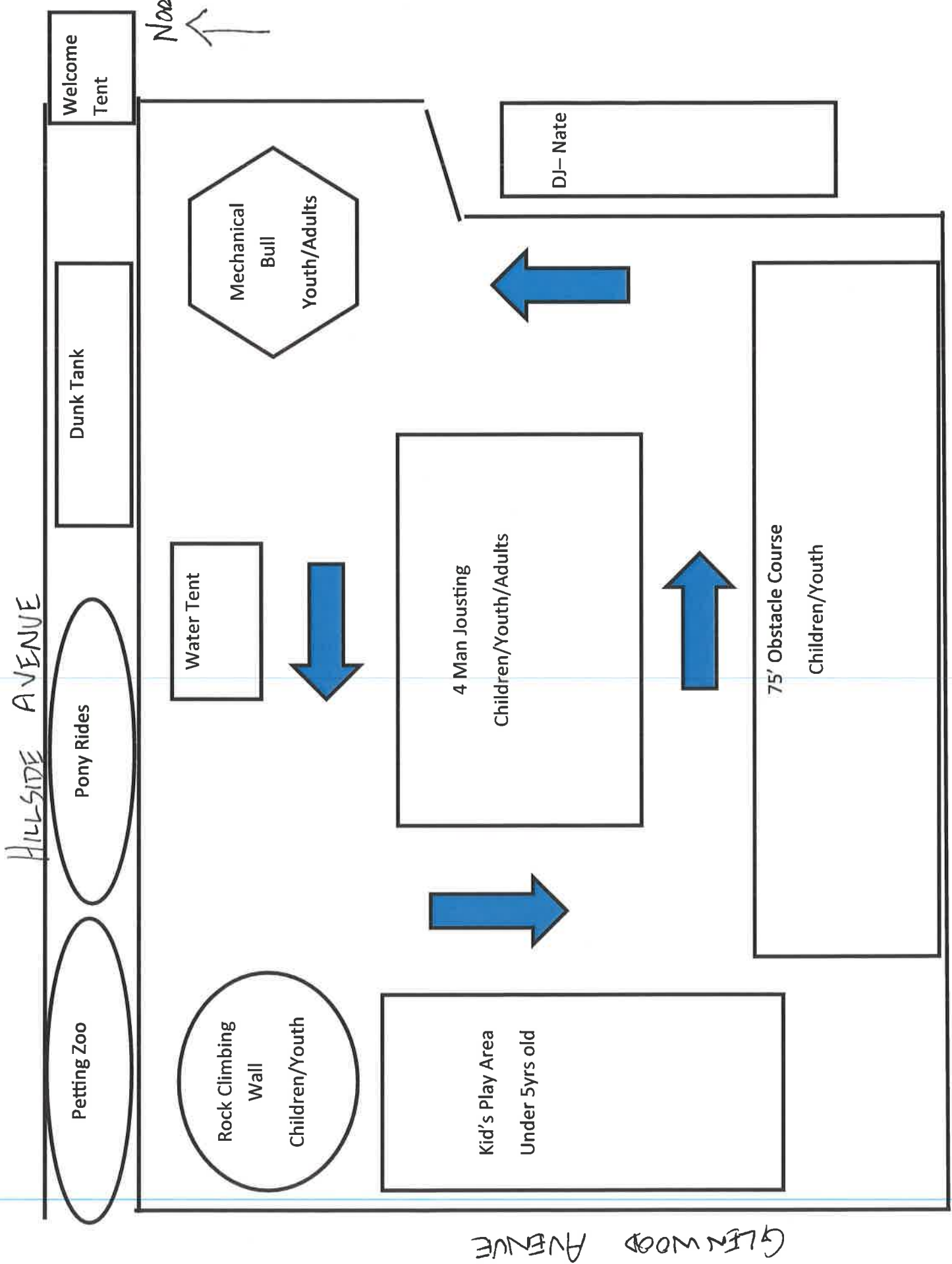
All applications should be completed and submitted **not less** than sixty (60) days prior to the event date. Applications that are complete and submitted to the Village along with any necessary submittals will be processed by Village staff. Incomplete applications will be held for processing until it is complete. Please return your completed Special Event Permit Application to:

By Mail/Drop Off: Village of Glen Ellyn, Administration Department, 535 Duane Street Glen Ellyn, IL 60137
By Email: events@glenellyninfo.org

For Office Use Only

Conditions of Approval:

Conditions of Approval:	
Police Chief/Designee (if applicable)	Date
Village Manager/Designee	Date





September 9, 2015

Village President
Alexander W. Demos

Trustees
Dean Clark
Timothy Elliott
John Kenwood
Pete Ladesic
Tim O'Shea
Mark Senak

Village Manager
Mark T. Franz

Village Attorney
Gregory S. Mathews

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000

Finance
630-547-5235

Planning and Development
630-547-5250

Police
630-469-1187

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756

The Village Links
485 Winchell Way
Glen Ellyn, IL 60137

Kirk Tate
Glen Ellyn Bible Church
501 Hillside Avenue
Glen Ellyn, IL 60137

RE: Glenn Ellyn Bible Church Block Party

Dear Mr. Tate:

This letter is to confirm Village Board approval for the Glen Ellyn Bible Church Worship in the Park event scheduled for Saturday, September 12, 2015 as described in your special event application. Approval of the event is outlined below. Please contact the appropriate Village Department should you have any questions on the Village's approval.

1. Approval for the event to occur on Saturday, September 12, 2015, from 4:00 p.m. until 7:30 p.m. at 501 Hillside Avenue.
2. Approval to close a portion of Hillside Avenue between Main Street and Glenwood Avenue from 12:00 p.m. to 9:00 p.m. on Saturday, September 12, 2015, for event set up, staging, and to clear the area once the event has ended. Closure of the street will only be allowed in coordination with and approval by the Public Works Department and Police Department. As this street closure will prevent access to parking lots of businesses on this portion of Hillside Avenue, please provide written notification of the event to these businesses. In order to provide access for emergency vehicles, a designated traffic lane, 10 feet in width on Hillside Avenue is required.
3. Sections 6-3-2 (Dangerous Animals) and 6-3-8 (Prohibited Animals) of the Village Code have been waived for the length of the event.
4. Sale of food/non-alcoholic drinks will be allowed during the approved event hours, only after approval by the DuPage County Health Department. The DuPage County Health Department can be contacted at (630)682-7400 or online at www.dupagehealth.org.
5. Section 4-5-7(G) of the Village Code is waived to allow portable signs on the public right of way to direct guests to the event.

6. Section 6-2-2.5 (Unnecessary Noises) has been waived for the length of the event in order to permit the Glen Ellyn Bible Church to have amplified live music at the event. Please note that this event will be taking place adjacent to a residential area. Please adjust the noise level of the amplified music accordingly.
7. All ground cables require cable protectors in areas of pedestrian or equipment traffic and need to be inspected prior to use. Please contact the Planning and Development Department at 630-547-5250 to arrange for an inspection prior to the event.
8. Glen Ellyn Bible Church must provide advance written notice to the surrounding businesses/residents located adjacent to 501 Hillside Avenue of the event to take place.
9. Please work with Assistant Police Chief, Bill Holmer at 630-469-1187 or his designee to discuss details regarding parking or traffic related concerns.
10. Police support to assist with traffic and security can be accommodated as scheduling permits. There may be a cost associated with the assignment of uniformed Police Officers. Please work out the exact details with Assistant Police Chief, Bill Holmer at 630-469-1187 or his designee by Thursday, September 10, 2015
11. Adequate refuse and recycling receptacles should be put in place by Glen Ellyn Bible Church. The containers should be marked as either refuse or recycling and they should be emptied as necessary throughout the event. Glen Ellyn Bible Church is responsible for any clean-up required following the event.
12. The Glen Ellyn Bible Church is reminded that if standard-sized balloons, signage or other attention getting devices are utilized to direct guests to the event, it must be in accordance with Section 4-5-8 of the Sign Code. Please contact the Planning and Development Department at 630-547-5250 with any questions on the Village's Sign Code.
13. The use of free-standing tents will be allowed under the following conditions: they are a minimum of 10 feet from any building, have protective covers on tent anchors, have no cooking equipment within them, comply with all applicable building regulations and if larger than 400 square feet, are inspected by the Planning and Development Department Building Inspector prior to the event. Please contact the Planning and Development Department at 630-547-5250 to arrange for an inspection prior to the event should you need to arrange one. The cost for the inspection is \$50.00.
14. As indicated on the application, portable restrooms in the amount of one for every 50 people expected to attend, in addition to hand washing stations, will be required to be provided for the length of the event.

Glen Ellyn Bible Church
Block Party

September 9, 2015
Page 3

15. Evidence of insurance from the Glen Ellyn Bible Church in the amount of \$2 million listing the Village as additionally insured must be presented to the Administration Intern, Brendon Mendoza by Friday, September 11, 2015.

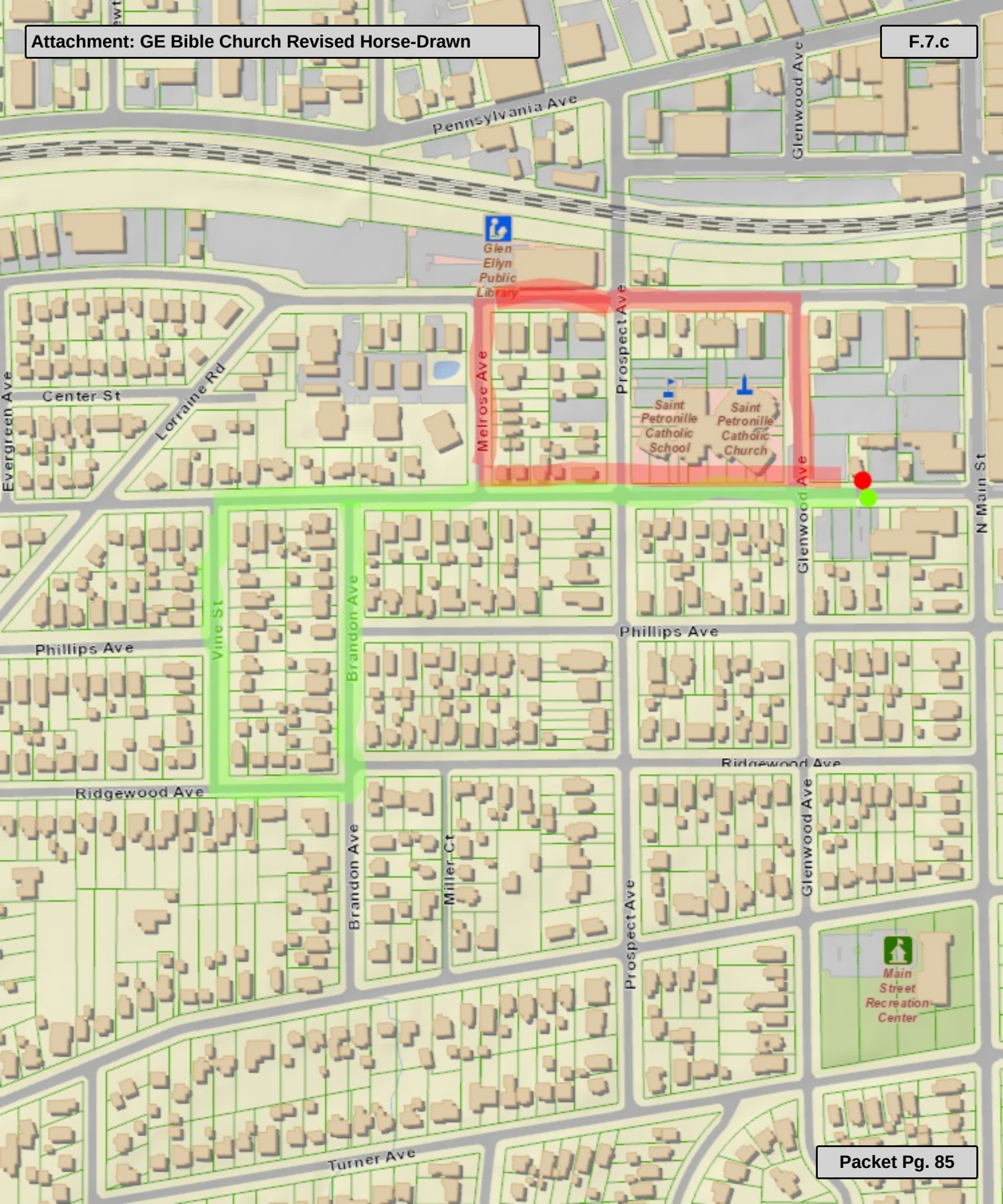
Copies of your letter, together with this reply, are being furnished to appropriate staff members so that necessary arrangements can be made to carry out the requests of your organization. If you have any questions, please contact the appropriate Village personnel.

Thank you for your interest in hosting an event in the Village of Glen Ellyn, we wish you the best and hope for success in this endeavor.

Sincerely,

Mark Franz
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Bill Holmer, Assistant Police Chief
Norm Webber, Police Sergeant
Dave Buckley, Assistant Public Works Director
Steve Witt, Building and Zoning Official
Al Stonitsch, Assistant Village Manager
Jennifer Brown, Superintendent – Streets/Forestry





Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Award
Prepared By: Meredith Hannah

SCHEDULED

AGENDA ITEM (ID # 1919)

DOC ID: 1919

Approve a Facade Improvement Award, in the amount of \$10,000, and a Downtown Retail Interior Improvement Award, in the amount of \$15,000, for 460 N. Main Street. (Economic Development Coordinator Hannah)

Background

Jonathan Goldsmith has owned the property at 460 N. Main Street for 14 years. He has been working with his property manager, Lynn Colby, on renewing the lease with M & Em's boutique. After 5 years in business, M & Em's is looking to expand their business. As part of this expansion and lease renewal they are requesting the HVAC be updated and new energy efficient windows be installed.

Award Background

The Downtown Retail Interior Improvement Award and Façade Award Programs were created to facilitate the private sector in making interior improvements that encourage new retail businesses or the retention and expansion of existing retail businesses in the Village. Approved projects are eligible for up to a maximum of \$15,000 for façade and additionally interior improvements based on the following award scale per program:

Investment			Award
Low		High	
\$ 2,000.00	up to	\$ 3,499.00	\$ 1,000.00
\$ 3,500.00	up to	\$ 4,999.00	\$ 1,750.00
\$ 5,000.00	up to	\$ 7,499.00	\$ 2,500.00
\$ 7,500.00	up to	\$ 9,999.00	\$ 3,750.00
\$ 10,000.00	up to	\$ 12,499.00	\$ 5,000.00
\$ 12,500.00	up to	\$ 14,999.00	\$ 6,250.00
\$ 15,000.00	up to	\$ 17,499.00	\$ 7,500.00
\$ 17,500.00	up to	\$ 19,999.00	\$ 8,750.00
\$ 20,000.00	up to	\$ 24,999.00	\$10,000.00
\$ 25,000.00	up to	\$ 27,499.00	\$12,500.00
\$ 27,500.00	up to	\$ 29,999.00	\$13,750.00
\$ 30,000.00	up to	+	\$15,000.00

The Village Board approved \$100,000 for the Award programs (including the Downtown Retail Interior Improvement Program, Façade Improvement Program and Fire Prevention Assistance Program) as part of the CY 15 annual budget. Five other awards have been approved by the Village Board, and another Downtown Interior Retail Award is being considered for \$10,000.00; providing this award is also approved there is \$26,250 in available funds remaining.

However, only \$18,750.00, has been paid out to date and frequently the reimbursement process takes time and these projects extend into the next fiscal year. In addition, only \$12,500 was reimburse in SY14, so these award requests ebb and flow from one year to the next.

Issues

On September 14, 2015, Mr. Goldsmith submitted the applications for the Façade and Downtown Retail Interior Improvement Award Requests for improvements associated with a five year lease renewal and expansion project for M & Em's boutique. M & Em's is planning an approximately 500 sq ft expansion of retail space.

Mr. Goldsmith outlined the initial façade improvement cost estimates to be \$30,000.00, including new windows and exterior painting (which is not an eligible expense); he is requesting \$10,000.00 in Façade Award funds and interior improvements approximately \$30,000.00; he is requesting \$15,000.00 in Interior Award funds.

Downtown Retail Interior Improvement Award Issues

The goal of the Village of Glen Ellyn Downtown Retail Interior Improvement Award Program is to strengthen the downtown shopping district by attracting new retail businesses, restaurants and by assisting existing retailers with eligible expansion plans in the downtown commercial district. Service businesses like art studios, fitness uses must include 25% of floor space of retail to be eligible. The program supports structural improvements and will not support decorative improvements. Additionally, applicants must plan to install a minimum of \$2,000 of material improvements.

Staff recognizes the following eligible interior award improvement costs outlined/identified in the application:

HVAC system	\$30,897.00
Total eligible expenses	\$30,897.00

With M & Em's expansion plans and lease renewal, these improvements are consistent with the intent of the Award program. Staff will require the executed 5-year lease with Em & M's to be submitted with Mr. Goldsmith's reimbursement documentation prior to the issuance of any Award funds.

Façade Award Issues

Façade Improvement Awards are available to all commercial properties in the Village. Eligible applicants include the owners of commercial buildings or commercial businesses. Work which qualifies for assistance through the Façade Improvement Award includes improvements to the exterior of a building which are visible from the public right-of-way and are permanent structural improvements. Eligible improvements include significant façade enhancements, new window systems or frame replacement and repair (excluding broken glass), exterior doors, exterior lighting, restoration of original architectural features, exterior building materials for building additions, or other permanent exterior enhancements to property consistent with the architectural integrity of the

building and the Village's Appearance Review Guidelines. Additionally, applicants must plan to install a minimum of \$2,000 of material improvements.

Staff recognizes the following eligible façade improvement costs outlined/identified in the application:

Replace existing windows with energy efficient & complimentary new windows\$ 23,040.00	
Total eligible expenses	\$ 23,040.00

These improvements are consistent with the intent of the Award program. Staff will require the executed 5-year lease with M & Em's to be submitted with Mr. Goldsmith's reimbursement documentation prior to the issuance of any Award funds.

Funding

As approximately \$26,250.00 is remaining this fiscal year (see attached summary), there are sufficient funds to cover this request.

Action Requested

The Village Board may approve Mr. Goldsmith's request for a \$15,000.00 Downtown Interior Award and a \$10,000.00 Facade Improvement Award to facilitate a renewed lease with their existing retail tenant, Em & M's; OR approve a different Award amount; OR choose to deny the request.

Attachments

1. 460 N. Main Street Award Applications
2. Award Budget Summary

ATTACHMENTS:

- 460 N Main Street Facade Award Request (PDF)
- 460 N Main Street Retail Interior Award Request (PDF)
- Floor Plan for 460 N Main Street (PDF)
- Grant Budget Summary 09-23-15 (PDF)

VILLAGE OF GLEN ELLYN
Retail Façade Improvement Award

REQUIRED SUBMITTALS WITH APPLICATION:

- Current digital photos of all building facades visible from the public right of way which will receive improvements
- A schematic drawing with enough detail to depict the proposed improvements
- Signed vendor contract(s) with detailed costs for each proposed improvement (excluding ineligible portions of improvements, e.g. lettering on awnings)
- Consent from the building owner for proposed improvements, by signature on the attached form
- Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification
- A narrative as outlined below:
 - Description of proposed facade work including information about the proposed building materials and methodology for proposed changes.
 - Description of your business and the related industry.
 - Features and advantages of your product and how improvements sought will improve the business and/or Village.
 - Credentials and experience of business owner.
 - Any unusual or expected difficulties or hardships in making the proposed improvements.

BUSINESS OWNER INFORMATION:

Business Owner Name: Building Owner - Jonathan Goldsmith

Home Address: 4520 N. Dover, Chicago, IL 60640

Business Name: 460 N. Main - M+Em's

Business Address: 460 N. Main St., Glen Ellyn

Business Phone: 773-550-7673 Fax: _____

Home Phone: _____ Email: jonathan@

Spaccanapolipizzeria.com

If tenant, what is the expiration date of your current lease? _____

If buyer under contract or tenant, who is the property owner? _____

Property Owner Name: Jonathan Goldsmith

Property Owner Address: 4520 N. Dover, Chicago, IL 60640

Property Owner Phone: 773-550-7673 Property Owner Fax: _____

Property Owner E-mail: _____

DESCRIPTION OF PROPOSED IMPROVEMENTS

Exterior Painting X

New Windows

ITEMIZED ACTIVITY DESCRIPTION

COST

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL PROJECT COST:

AMOUNT OF AWARD REQUESTED:

\$30,000 \$23,040 eligible

\$15,000 \$10,000

APPLICATION CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Village of Glen Ellyn Retail Façade Improvement Award. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Village of Glen Ellyn and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my award application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the award packet.

Jonathan Goldsmith
Applicant Name (PRINT)

x Jonathan Goldsmith
Applicant Signature

Date: 9/11/15

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

Jonathan Goldsmith
Property Owner Name (PRINT)

x Jonathan Goldsmith
Property Owner Signature

Date: _____

*****Office Use Only*****

Application is: _____ Approved _____ Denied

Village President

Date

Economic Development Coordinator

Date

Lynn Colby

From: Marv Ritter <Marv@RiteWayCustomHomes.com>
Sent: Wednesday, November 12, 2014 3:42 PM
To: Lynn Colby
Subject: RE: 460 N. Main

Hi Lynn,

We would supply the Windsor window and install a quantity of 6 @ \$960 each, total cost \$5,760. 60% down upon contract signing, balance due upon completion.

$24 @ 960 = \$23,040.00$

Marv

Ask us about our new book, **"What to Expect When Building a New Home. (Straight Answers to the Questions Smart Homebuyers Ask Their Builder.)"** 90 insightful pages of insider building knowledge.

P.S. For the third year in a row (2012, 2013 and 2014), Rite-Way is honored to have been selected as the **"Favorite Builder – Glen Ellyn and Wheaton, IL"** by the *Readers of Glancer Magazine*.

In addition, for the second year in a row (2013 and 2014), Rite-Way Custom Homes was selected as the **"Favorite Builder – Naperville, IL"** by the *Readers of Glancer Magazine*.

Thank you to our clients, Realtors, sub-contractors, suppliers, employees and friends for your support over the last 24 years! We can't wait to show you what we have planned for the next 24!

Marv Ritter
 Rite-Way Custom Homes, LLC
 540 Duane Street – 2nd Floor
 Glen Ellyn, IL 60137

(630) 790-8144 -- Call us today.

(630) 303-7754 -- Cell phone.

Marv@RiteWayCustomHomes.com -- Email me.

www.RiteWayCustomHomes.com -- Visit our website.

[www.Facebook.com/RiteWayCustomHomes](https://www.facebook.com/RiteWayCustomHomes) -- "Like" us on Facebook.

www.Houzz.com/pro/RiteWayCustomHomes -- Visit our Houzz page.

VILLAGE OF GLEN ELLYN
Downtown Retail Interior Improvement Award

REQUIRED SUBMITTALS WITH APPLICATION:

- Signed lease, committing to minimum of a 3-year lease term is required for all new and relocating businesses (if a lease has not yet been signed, disbursement of the approved funds will be contingent on the Village receiving a signed lease).
- Signed vendor contract(s) with detailed costs for each proposed improvement.
- Consent from the building owner for proposed improvements, by signature on the attached form.
- Digital photos depicting the interior areas where proposed improvements will take place.
- Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification
- A narrative or current Business Plan that addresses the following:
 - Description of your business and the related industry.
 - Features and advantages of your product and how improvements sought will improve the business and/or benefit Village.
 - List any unusual or unexpected difficulties faced in making the proposed improvements or completing the work.
 - Credentials and experience of business owner.
 - Market research and analysis including a definition of your current or anticipated customers and where they come from. May also include information on future customer markets as a result of interior improvements (i.e. will improvements attract new customers).
 - Describe or demonstrate why these improvements would not take place "but for" the award program.

BUSINESS OWNER INFORMATION:

Business Owner Name: Building Owner - Jonathan Goldsmith

Home Address: 4520 N. Dover, Chicago, IL 60640

Business Name: 460 N. Main - Mand Em's

Business Address: 460 - N. Main, Glen Ellyn, IL 60137

Business Phone: 773-550-7673 Fax: _____

Home Phone: _____ Email: jonathan@spaccanapolipizzeria.com

APPLICATION CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Village of Glen Ellyn Downtown Retail Interior Improvement Award Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction. I further understand all eligible improvements identified in support of the award are permanent fixtures and will remain with the building.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Village of Glen Ellyn and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my award application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the award packet.

Jonathan Goldsmith
Applicant Name (PRINT)

Jonathan Goldsmith
Applicant Signature

Date: 7/2/15

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

Property Owner Name (PRINT)

Property Owner Signature

Date: _____

*****Office Use Only*****

Application is: _____ Approved _____ Denied

Village President

Date

Economic Development Coordinator

Date

If tenant, what is the expiration date of your current lease? (M and Em's)

If buyer under contract or tenant, who is the property owner? _____

Property Owner Name: Jonathan Goldsmith

Property Owner Address: 4520 N. Dover, Chicago, IL 60640

Property Owner Phone: 773-878-2420 Property Owner Fax: _____

Property Owner E-mail: jonathan@spacca-napolipizzeria.com

DESCRIPTION OF PROPOSED IMPROVEMENTS

Supply and install a new Trane 25 ton package
roof top with integrated economizer.

ITEMIZED ACTIVITY DESCRIPTION

COST

<u>See attached description per</u>	_____
<u>West Town</u>	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL PROJECT COST:

\$30,897.00

AMOUNT OF AWARD REQUESTED:

\$15,000.00



May 27, 2015

Ms. Lynn Colby
Excelsior
460 N Main St.
Glen Ellyn, IL

Re: First Floor Rooftop Replacement

Dear Lynn,

West Town proposes the following;

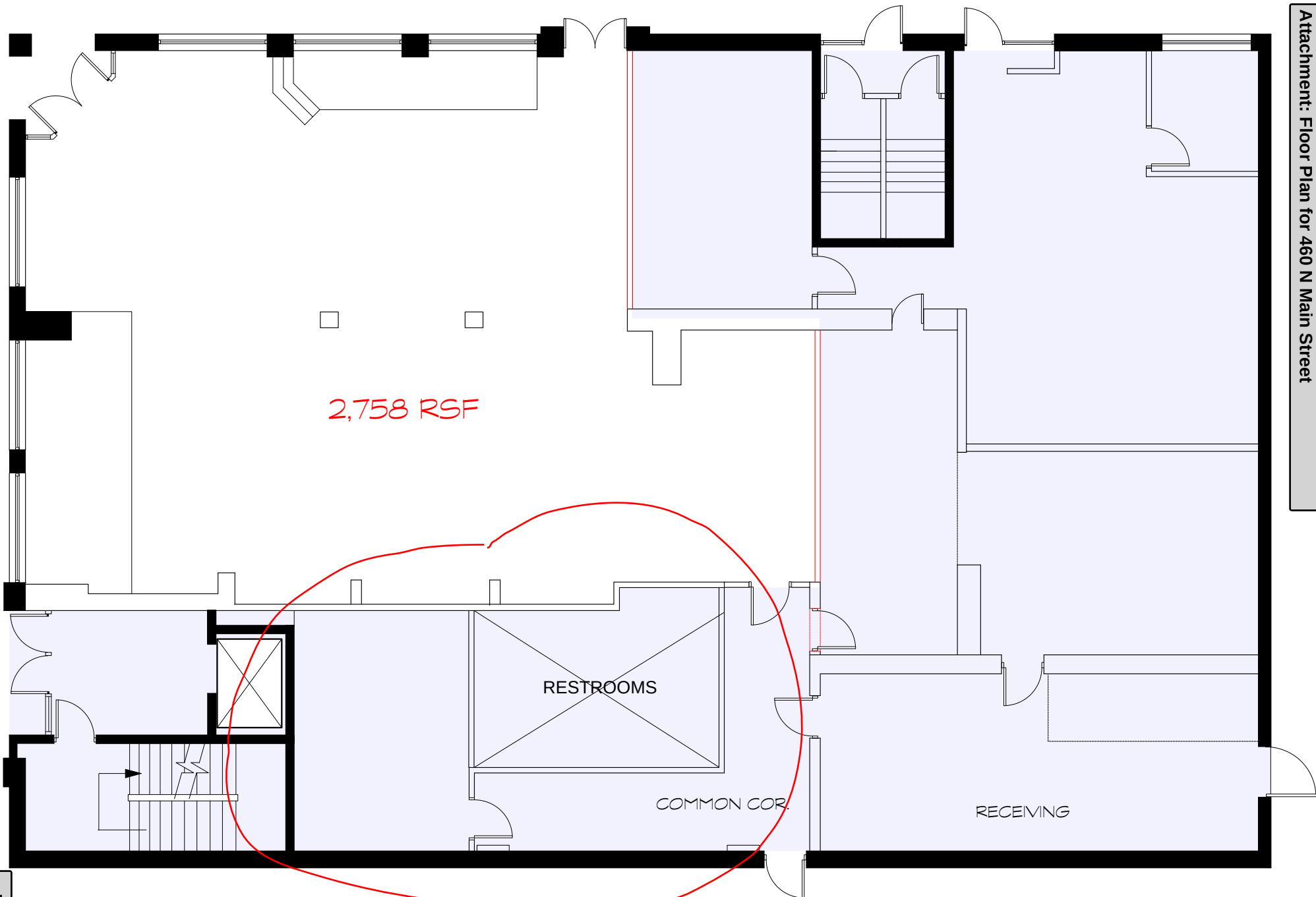
1. Recover the refrigerant from the existing Trane rooftop unit as per EPA regulations.
2. Disconnect and remove the existing unit from the premises and dispose of. This unit has a bad compressor, holes in the heat exchanger, and a blower motor with bad bearings.
3. Supply and install a new Trane 25 ton package rooftop with integrated economizer. The new unit will come with a 10 year heat exchanger, 5 year compressor, and 1 year parts warranty.
4. Reconnect electrical and gas services.
5. Start and check the operation of the new unit making any necessary adjustments.

The total price for the above is \$30,897.00

Thank you for the opportunity to bid on this project. If you should have any questions, please call me at 708-383-5300.

Very truly yours,
West Town Mechanical

Thomas E. Fiedler
Vice President



SQ. FT.	
SCALE:	1" = 10'-0"
DATE:	01/06/2009



460 N. Main Street
Glen Ellyn, IL 60137

LEVEL	SUITE
1	RETAIL

VILLAGE GRANTS PROGRAM

Updated 06/03/14

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF GRANT	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 10/11								
Marcel's	Jillian Foucre	490 N. Main	Interior	1/9/2011	1/20/2011	\$ 20,000.00	\$ 20,000.00	\$ 17,659.00
Marcel's	Jillian Foucre	490 N. Main	Façade	6/8/2011	6/27/2011	\$ 10,000.00	\$ 10,000.00	\$ 12,341.00
						\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
FY 11/12								
Gratto		433 Main	Façade		11/18/2010	\$ 10,000.00	\$ 10,000.00	\$ 9,930.00
Costello	Joe Costello	474 N. Main	Interior	6/20/2011	6/27/2011	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00
Key Investment	Jeanine Valdez	462 Park	Façade	6/22/2011	7/25/2011	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Façade	7/8/2011	11/14/2011	\$ 526.00	\$ 526.00	\$ 526.00
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Interior	10/14/2011	11/14/2011	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
Subway	Suryakant Patel	572 Crescent	Interior	10/3/2011	11/14/2011	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Subway	Suryakant Patel	572 Crescent	Façade	10/3/2011	not approved	\$ -	\$ -	
						\$ 68,026.00	\$ 58,026.00	\$ 57,956.00
FY 12/13								
Katy's Boutique	Katy Balabinis	427 Main	Façade	3/27/2012	5/14/2012	\$ 4,071.00	\$ 4,071.00	\$ 4,071.00
AliKat	Sandra Moore	499 Pennsylvania; #B	Interior	4/11/2012	5/14/2012	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Papier Girl	Lesley Vesevick	413 Main	Interior	4/11/2012	5/14/2012	\$ 14,550.00	\$ 14,550.00	\$ 14,550.00
Run Today	Paul O'Neill	515 Crescent	Façade	6/7/2012	8/20/2012	\$ 671.50	\$ 671.50	\$ 671.50
Run Today	Paul O'Neill	515 Crescent	Interior	6/7/2012	8/20/2012	\$ 14,373.84	\$ 11,706.00	\$ 11,706.00
Flour+Wine	Michael Vai	433 Main	Interior	9/9/2012	8/8/2012	\$ 8,485.64	\$ 6,670.37	\$ 6,670.37
Blackberry Market	Anna Davidson	401 Main	Interior	10/4/2012	11/12/2012	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Larc Jewelers	Jay Gilbert	479 Main	Façade	3/25/2011	4/16/2012	\$ 1,876.00	\$ 1,876.00	\$ 1,580.84
Treasure House	Theresa Nihill	479 Pennsylvania	Façade	7/13/2012	7/19/2012	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Elite Eyewear	Tracy Hortatsos	413 Main	Façade	10/16/2012	11/12/2012	\$ 543.00	\$ 543.00	\$ 543.00
The Stand	Lisa Demos	542 Crescent	Interior	2/4/2013	2/11/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
The Stand	Lisa Demos	542 Crescent	Façade	2/4/2013	2/11/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
						\$ 111,570.98	\$ 107,087.87	\$ 106,792.71

VILLAGE GRANTS PROGRAM

Updated 06/03/14

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF GRANT	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 13/14								
Bird on a Wire Studio	Kathryn Alcock/Megan Swadley	492 Main	Façade	1/9/2013	5/15/2013	\$ 853.50	\$ 853.50	\$ 853.50
School of Rock	J. Brandon Turner	536B Crescent	Façade	4/25/2013	5/28/2013	\$ 771.50	\$ 771.50	\$ 771.50
Oberweis	Joe Oberweis	515 Roosevelt	Façade	8/6/2012	10/22/2012	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
PS Flowers/Suki Salon	Patty Sorenson/Susan Madonin	522-526 Hillside	Façade	4/13/2013	5/28/2013	\$ 2,065.00	\$ 2,065.00	\$ 2,215.00
535 Penn L.L.C.	Thomas LaMantia	535 Pennsylvania	Interior	8/14/2013	9/9/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
535 Penn L.L.C.	Thomas LaMantia	535 Pennsylvania	Façade	8/14/2013	9/9/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Made In Italy Trattoria	Ippolita Basile	476 Forest	Façade	8/23/2013	9/9/2013	\$ 529.00	\$ 529.00	\$ 529.00
Peanut Butter Planet	Frank Pecora	546 Crescent Blvd	Interior	11/21/2013	1/13/2014	\$ 9,373.50	\$ 9,373.50	\$ 9,373.50
Peanut Butter Planet	Frank Pecora	546 Crescent Blvd	Façade	11/21/2013	1/13/2014	\$ 10,462.50	\$ 10,462.50	-
Olive 'n Vinnie's	Karen & Gary Evensen	449 Main Street	Interior	1/13/2014	1/27/2014	\$ 3,503.45	\$ 3,503.45	\$ 3,503.45
RISE	Aaron Sullivan	499 Pennsylvania Ave	Interior	3/24/2014	4/28/2014	\$ 15,000.00	\$ 11,400.00	\$ 11,000.00
Olive 'n Vinnie's	Karen & Gary Evensen	449 Main Street	Façade	3/25/2014	4/14/2014	\$ 4,598.00	\$ 4,598.00	
						\$ 92,156.45	\$ 88,556.45	\$ 73,245.95

VILLAGE AWARDS PROGRAM

Updated 06/03/14

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
SY 14								
TMC ²	Thomas & Sue Martin	450 Duane Street	Façade	5/29/2014	6/9/2014	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
A Toda Madre	Patrick Neary	499 Main Street	Interior	8/4/2014	8/11/2014	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Busy Bee Barber	Dennis Etheridge	417 Main St	Façade	9/30/2014	10/13/2014	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
						\$ 16,750.00	\$ 16,750.00	\$ 16,750.00

VILLAGE AWARDS PROGRAM

Updated 09/16/15

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2015								
Ramco 450 LLC	Brian Blizzard	575 - 581 E Roosevelt	Façade	1/13/2015	2/9/2015	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
GLBRT 479 LLC	Jay Gilbert	479 N Main Street	Fire Prev	3/4/2015	3/23/2015	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00
Marché	Jill Foucré	496 N. Main Street	Façade	5/19/2015	6/8/2015	\$ 15,000.00	\$ 15,000.00	
Banyan Tree Mall	Ken Lubowich	485 N. Main Street	Interior	5/28/2015	6/8/2015	\$ 15,000.00	\$ 15,000.00	
Marché	Jill Foucré	496 N. Main Street	Interior	7/29/2015	8/17/2015	\$ 15,000.00	\$ 15,000.00	
Re:New	Rich Somolik	483 N. Main Street	Interior	9/3/2015		\$ 10,000.00		
M & Em's	Jonathan Goldsmith	460 N. Main Street	Interior	9/14/2015		\$ 15,000.00		
M & Em's	Jonathan Goldsmith	460 N. Main Street	Façade	9/14/2015		\$ 10,000.00		
						\$ 98,750.00	\$ 63,750.00	\$ 18,750.00



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Award
Prepared By: Meredith Hannah

SCHEDULED

AGENDA ITEM (ID # 1918)

DOC ID: 1918

Approve a Downtown Retail Interior Improvement Award, in the amount of \$10,000, for 483 N. Main Street. (Economic Development Coordinator Hannah)

Background

The Downtown Retail Interior Improvement Award Program was created to facilitate the private sector in making interior improvements that encourage new retail businesses or the retention of existing retail businesses in the Village's downtown. Approved projects are eligible for up to a maximum of \$15,000 for interior improvements based on the following award scale:

Investment			Award
Low		High	
\$ 2,000.00	up to	\$ 3,499.00	\$ 1,000.00
\$ 3,500.00	up to	\$ 4,999.00	\$ 1,750.00
\$ 5,000.00	up to	\$ 7,499.00	\$ 2,500.00
\$ 7,500.00	up to	\$ 9,999.00	\$ 3,750.00
\$ 10,000.00	up to	\$ 12,499.00	\$ 5,000.00
\$ 12,500.00	up to	\$ 14,999.00	\$ 6,250.00
\$ 15,000.00	up to	\$ 17,499.00	\$ 7,500.00
\$ 17,500.00	up to	\$ 19,999.00	\$ 8,750.00
\$ 20,000.00	up to	\$ 24,999.00	\$10,000.00
\$ 25,000.00	up to	\$ 27,499.00	\$12,500.00
\$ 27,500.00	up to	\$ 29,999.00	\$13,750.00
\$ 30,000.00	up to	+	\$15,000.00

The Village Board approved \$100,000 for the Award programs (including the Façade Improvement Program and Fire Prevention Assistance Program) for 2015. Five other awards have been approved by the Village Board, there is \$36,250 in available funds remaining.

Rich Somolik, owner of 481 & 483 N. Main Street has been actively seeking a new tenant for 483 N. Main Street since Flour Barrel closed in April 2015. Staff worked with Mr. Somolik in his efforts to secure another bakery and then a restaurant. While Mr. Somolik sought new businesses for the space he took the initiative to empty the space and prepare it as a white box to assist with bringing in a new business to the space. He has secured a three year lease with Re:New. Re:New provides a learning opportunity for refugee women to learn a skill and produce a living. Their location at 483 N. Main Street will house a retail storefront featuring all the products made by the volunteers and students of Re:New including handcrafted wallets, bags, totes and more.

In working with Re:New, Mr. Somolik will be updating the electric service to the space to a 200Amp

service along with the necessary updated electrical outlets and fixtures. He will also be adding an energy efficient HVAC system and a new fire alarm prevention system.

On September 3, 2015, Mr. Somolik submitted the application for the downtown retail interior improvement award. The application estimates these costs to be \$21,275.00; Mr. Somolik is requesting \$10,000.00 in Award funds.

Downtown Retail Interior Improvement Award Issues

The goal of the Village of Glen Ellyn Downtown Retail Interior Improvement Award Program is to strengthen the downtown shopping district by attracting new retail businesses, restaurants and by assisting existing retailers with eligible expansion plans in the downtown commercial district. Service businesses like art studios, fitness uses must include 25% of floor space of retail to be eligible. The program supports structural improvements and will not support decorative improvements. Additionally, applicants must plan to install a minimum of \$2,000 of material improvements.

Staff recognizes the following eligible façade improvement costs outlined/identified in the application:

New electric service installation	\$ 2,400.00
Interior electrical build-out	\$ 4,500.00
Fire Alarm System	\$ 6,375.00
Energy Efficient HVAC system & installation	\$ 8,000.00
Total eligible expenses	\$21,275.00

The total eligible expenses noted above reflects the written contractor estimates submitted with the application and meet the investment/award ratio outlined in the program. These improvements are consistent with the intent of the Award program. Staff has no concerns with the Village Board authorizing the requested Award.

Funding

As approximately \$36,250.00 is available this fiscal year (see attached summary), sufficient funds are available for this Award.

Action Requested

The Village Board may approve the request for a \$10,000.00 Downtown Retail Interior Improvement Award, approve a different Award amount, or choose to deny the request.

Attachments

1. 483 N. Main Street Downtown Retail Interior Award Application
2. Award Budget Summary

Agenda Item (ID # 1918)

Meeting of September 28, 2015

ATTACHMENTS:

- Award Budget Summary 09-16-15 (PDF)
- Interior Award Application09-28-15 (PDF)

VILLAGE GRANTS PROGRAM

Updated 06/03/14

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF GRANT	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 10/11								
Marcel's	Jillian Foucre	490 N. Main	Interior	1/9/2011	1/20/2011	\$ 20,000.00	\$ 20,000.00	\$ 17,659.00
Marcel's	Jillian Foucre	490 N. Main	Façade	6/8/2011	6/27/2011	\$ 10,000.00	\$ 10,000.00	\$ 12,341.00
						\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
FY 11/12								
Gratto		433 Main	Façade		11/18/2010	\$ 10,000.00	\$ 10,000.00	\$ 9,930.00
Costello	Joe Costello	474 N. Main	Interior	6/20/2011	6/27/2011	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00
Key Investment	Jeanine Valdez	462 Park	Façade	6/22/2011	7/25/2011	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Façade	7/8/2011	11/14/2011	\$ 526.00	\$ 526.00	\$ 526.00
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Interior	10/14/2011	11/14/2011	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
Subway	Suryakant Patel	572 Crescent	Interior	10/3/2011	11/14/2011	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Subway	Suryakant Patel	572 Crescent	Façade	10/3/2011	not approved	\$ -	\$ -	
						\$ 68,026.00	\$ 58,026.00	\$ 57,956.00
FY 12/13								
Katy's Boutique	Katy Balabinis	427 Main	Façade	3/27/2012	5/14/2012	\$ 4,071.00	\$ 4,071.00	\$ 4,071.00
AliKat	Sandra Moore	499 Pennsylvania; #B	Interior	4/11/2012	5/14/2012	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Papier Girl	Lesley Vesevick	413 Main	Interior	4/11/2012	5/14/2012	\$ 14,550.00	\$ 14,550.00	\$ 14,550.00
Run Today	Paul O'Neill	515 Crescent	Façade	6/7/2012	8/20/2012	\$ 671.50	\$ 671.50	\$ 671.50
Run Today	Paul O'Neill	515 Crescent	Interior	6/7/2012	8/20/2012	\$ 14,373.84	\$ 11,706.00	\$ 11,706.00
Flour+Wine	Michael Vai	433 Main	Interior	9/9/2012	8/8/2012	\$ 8,485.64	\$ 6,670.37	\$ 6,670.37
Blackberry Market	Anna Davidson	401 Main	Interior	10/4/2012	11/12/2012	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Larc Jewelers	Jay Gilbert	479 Main	Façade	3/25/2011	4/16/2012	\$ 1,876.00	\$ 1,876.00	\$ 1,580.84
Treasure House	Theresa Nihill	479 Pennsylvania	Façade	7/13/2012	7/19/2012	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Elite Eyewear	Tracy Hortatsos	413 Main	Façade	10/16/2012	11/12/2012	\$ 543.00	\$ 543.00	\$ 543.00
The Stand	Lisa Demos	542 Crescent	Interior	2/4/2013	2/11/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
The Stand	Lisa Demos	542 Crescent	Façade	2/4/2013	2/11/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
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VILLAGE GRANTS PROGRAM

Updated 06/03/14

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535 Penn L.L.C.	Thomas LaMantia	535 Pennsylvania	Interior	8/14/2013	9/9/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
535 Penn L.L.C.	Thomas LaMantia	535 Pennsylvania	Façade	8/14/2013	9/9/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Made In Italy Trattoria	Ippolita Basile	476 Forest	Façade	8/23/2013	9/9/2013	\$ 529.00	\$ 529.00	\$ 529.00
Peanut Butter Planet	Frank Pecora	546 Crescent Blvd	Interior	11/21/2013	1/13/2014	\$ 9,373.50	\$ 9,373.50	\$ 9,373.50
Peanut Butter Planet	Frank Pecora	546 Crescent Blvd	Façade	11/21/2013	1/13/2014	\$ 10,462.50	\$ 10,462.50	-
Olive 'n Vinnie's	Karen & Gary Evensen	449 Main Street	Interior	1/13/2014	1/27/2014	\$ 3,503.45	\$ 3,503.45	\$ 3,503.45
RISE	Aaron Sullivan	499 Pennsylvania Ave	Interior	3/24/2014	4/28/2014	\$ 15,000.00	\$ 11,400.00	\$ 11,000.00
Olive 'n Vinnie's	Karen & Gary Evensen	449 Main Street	Façade	3/25/2014	4/14/2014	\$ 4,598.00	\$ 4,598.00	
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Updated 06/03/14

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A Toda Madre	Patrick Neary	499 Main Street	Interior	8/4/2014	8/11/2014	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Busy Bee Barber	Dennis Etheridge	417 Main St	Façade	9/30/2014	10/13/2014	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
						\$ 16,750.00	\$ 16,750.00	\$ 16,750.00

VILLAGE AWARDS PROGRAM

Updated 09/16/15

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
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Marché	Jill Foucré	496 N. Main Street	Façade	5/19/2015	6/8/2015	\$ 15,000.00	\$ 15,000.00	
Banyan Tree Mall	Ken Lubowich	485 N. Main Street	Interior	5/28/2015	6/8/2015	\$ 15,000.00	\$ 15,000.00	
Marché	Jill Foucré	496 N. Main Street	Interior	7/29/2015	8/17/2015	\$ 15,000.00	\$ 15,000.00	
Re:New	Rich Somolik	483 N. Main Street	Interior	9/3/2015		\$ 10,000.00		
M & Em's	Jonathan Goldsmith	460 N. Main Street	Interior	9/14/2015		\$ 15,000.00		
M & Em's	Jonathan Goldsmith	460 N. Main Street	Façade	9/14/2015		\$ 10,000.00		
						\$ 98,750.00	\$ 63,750.00	\$ 18,750.00

VILLAGE OF GLEN ELLYN
Downtown Retail Interior Improvement Award

REQUIRED SUBMITTALS WITH APPLICATION:

- Signed lease, committing to minimum of a 3-year lease term is required for all new and relocating businesses (if a lease has not yet been signed, disbursement of the approved funds will be contingent on the Village receiving a signed lease).
- Signed vendor contract(s) with detailed costs for each proposed improvement.
- Consent from the building owner for proposed improvements, by signature on the attached form.
- Digital photos depicting the interior areas where proposed improvements will take place.
- Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification
- A narrative or current Business Plan that addresses the following:
 - Description of your business and the related industry.
 - Features and advantages of your product and how improvements sought will improve the business and/or benefit Village.
 - List any unusual or unexpected difficulties faced in making the proposed improvements or completing the work.
 - Credentials and experience of business owner.
 - Market research and analysis including a definition of your current or anticipated customers and where they come from. May also include information on future customer markets as a result of interior improvements (i.e. will improvements attract new customers).
 - Describe or demonstrate why these improvements would not take place "but for" the award program.

BUSINESS OWNER INFORMATION:Business Owner Name: Rich Somolik

Home Address: _____

Business Name: Property ownerBusiness Address: 483 N. Main St.

Business Phone: _____ Fax: _____

Home Phone: 815-498-2141 Email: gsomolik@hotmail.com

If tenant, what is the expiration date of your current lease? _____

If buyer under contract or tenant, who is the property owner? _____

Property Owner Name: Rich Somolik, Sr.

Property Owner Address: 1165 Geraldine Ct. Somonauk, IL

Property Owner Phone: 815-712-0379 Property Owner Fax: _____

Property Owner E-mail: _____

DESCRIPTION OF PROPOSED IMPROVEMENTS

Fire Alarm System for ~~481~~ 483 Main St.
Installation of new 200A Electric Service and
Components.
New 110,000 BTU energy efficiency furnace

ITEMIZED ACTIVITY DESCRIPTION

	COST
<u>Fire Alarm System for 481 483 Main St</u>	<u>\$ 6,375.00</u>
<u>New 200A electric service</u>	<u>\$ 7,875.00</u>
<u>New light components and electric outlets</u>	<u>\$ 2,400.00</u>
<u>New HVAC energy efficient</u>	<u>\$ 4,500.00</u>
	<u>\$ 8,000.00</u>
	<u>\$ 21,275.00</u>
	<u>\$ 22,775.00</u>
	<u>\$ 10,000.00</u>

TOTAL PROJECT COST:

AMOUNT OF AWARD REQUESTED:

APPLICATION CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Village of Glen Ellyn Downtown Retail Interior Improvement Award Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction. I further understand all eligible improvements identified in support of the award are permanent fixtures and will remain with the building.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Village of Glen Ellyn and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my award application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the award packet.

Rich Samolik, Sr.

Applicant Name (PRINT)

Date: 9-3-15

[Signature]

Applicant Signature

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

Property Owner Name (PRINT)

Property Owner Signature

Date: _____

*****Office Use Only *****

Application is: _____Approved _____Denied

Village President

Date

Economic Development Coordinator

Date

Cutting Edge Construction Company

930 Tall Grass Ct
Somonauk, IL 60552

Estimate

Date	Estimate #
9/3/2015	6

Name / Address
Rich Smolick 481 & 483 Main St Glen Ellyn, IL

			Project
Description	Qty	Rate	Total
Permit bond		200.00	200.00
Demo old service and remaining electric		800.00	800.00
Install new 200A service		2,400.00	2,400.00
Install lights and outlets per drawing		4,500.00	4,500.00
		Total	\$7,900.00

Phone #
847-772-8831

**JR PLUMBING HEATING
AIR CONDITIONING & ELECTRICAL**
"One Call Does It All"
497 N. MAIN ST. GLEN ELLYN, IL 60137
(630) 545-2619

HVAC SERVICE ORDER INVOICE

7562

BILL TO

Richard Samolich
483 N Main St
Glen Ellyn IL 60137

NAME		STREET		CITY		PHONE (HOME)		PHONE (WORK)		SCHED TIME		A.M. P.M.		TECHNICIAN		WORK TO BE PERFORMED			
ENVIRONMENTAL CHECK LIST																UNIT		UNIT	
CONDENSING UNIT																CONDENSING UNIT		FURNACE/ELECTR	
☐ RECOVERED																RPLCD UNIT		RPLCD UNIT	
☐ RECYCLED																CHNGD COMPRESSOR		RPLCD HALL VALVE	
☐ RECLAIMED																CHNGD MOTOR		RPLCD THERMOSTAT	
☐ RETURNED																CHNGD CHARGE		CHNGD BURNERS	
☐ DISPOSAL																ADD FRESH		CHNGD MOTOR	
☐ DISMANTLED																CHNGD COILS		CHNGD BLOWER	
☐ CHANGED OUT/REPLACED																REPAIRED LEAK		RPLCD UNIT	
TOTAL \$																CHNGD MOTOR		RPLCD WIRING	
DESCRIPTION OF WORK PERFORMED																RPLCD FUSE		WT PILOT	
<i>Estimate to install a new 96% eff</i> <i> furnace 110,000 BTU - vented through roof</i> <i> for matched condenser & coil - blower</i> <i> installed on roof. Customer to supply 220V</i> <i> electric, new thermostat, low voltage</i> <i> wire as needed. Duct work to be in</i> <i> down middle of space with (14) 10x16 supply</i> <i> duct to a separate 8" line with damp</i> <i> to be run to back room as discussed.</i> <i> Customer to pull permits</i>																EVAPORATOR COIL		CHNGD COMPRESSOR	
TOTAL LABOR																RPLCD UNIT		RPLCD THERMOSTAT	
RECOMMENDATIONS																RPLCD FAN		RPLCD DEFROST	
<i>Estimate</i> <i>\$8000.00</i>																SEAL		RPLCD LEAK	
TOTAL MATERIALS																RPLCD BU DEVICE		ADD FRESH	
TERMS																CHNGD COIL		CHNGD COIL	
LIMITED WARRANTY: All materials, parts and equipment are warranted by the manufacturer's or suppliers' written warranty only. All labor performed by the above named company is warranted for 90 days or as otherwise indicated in writing. The above named company makes no other warranties, express or implied, and its agents or technicians are not authorized to make any such warranties on behalf of above named company.																CHNGD DRAIN		ADJUSTMENT	
CUSTOMER SIGNATURE																RPLCD HAN		RPLCD HTG.	
METHOD OF PAYMENT																RPLCD PVC		WINDOW UNIT	
☐ CASH ☐ CHECK ☐ DEBIT CARD NO.																DUCT		RPLCD UNIT	
☐ CREDIT CARD ☐ MC ☐ VISA ☐ AMEX ☐ EXP. DATE																ADJUSTED		CLEANED	
CC NO.																INSTALLED		ADD FRESH	
☐ REGULAR ☐ WARRANTY																THERMOSTAT		RPLCD STATSWITCH	
☐ SERVICE CONTRACT																ADJUSTED		CHNGD COMPRESSOR	
<i>Thank You</i>																REPLACED		CHNGD FAN MOTOR	
TOTAL SUMMARY																FILTERS		☐ CLEANED ☐ REPLACED	
TOTAL MATERIALS																TOTAL MATERIALS		TOTAL MATERIALS	
TOTAL LABOR																TOTAL LABOR		TOTAL LABOR	
TRAVEL CHARGE																TAX		TAX	
TOTAL																TOTAL		TOTAL	

Chicago Fire & Burglar Detection, Inc.

636 ROOSEVELT ROAD

GLEN ELLYN, ILLINOIS 60137



(630) 469-1122
 FAX (630) 469-1137
www.chicagofireandburg.com

July 24, 2015

for 483 N. Main St.

Mr. Richard Somolik
 483 Main Street
 Glen Ellyn, IL 60137

Dear Mr. Somolik:

After a physical inspection of your building, we are pleased to submit the following
 Schedule of Protection for a City Approved Fire Detection System.

SCHEDULE OF PROTECTION

- 1 - U.L. Listed analog/addressable multiplex Fire Alarm Control Panel, AC/DC
- 1 - Heavy Duty 60-hour rechargeable standby power supply
- 1 - U.L. Listed dual telephone line digitally coded Central Station transmitter
- 1 - Alphanumeric readout remote annunciator
- 2 - Addressable 135° fixed temperature/rate of raise heat detectors
- 5 - Addressable combination smoke/heat detectors
- 2 - Addressable, double-action manual Fire Alarm pull stations
- 2 - ADA approved audio/visual signaling devices
- 1 - ADA approved visual only signaling devices
- 1 - Lot of EMT, fittings and U.L. Listed fire cabling and management hardware
- 1 - City approved project-engineering plans/drawings
- 1 - Final Inspection with Glen Ellyn Fire Inspector

The total investment for the above system would be \$6,375 plus \$44 per month for
 24-hour U.L. Listed Central Station monitoring.

Please call if you have any questions.

Sincerely,

Chicago Fire & Burglar Detection, Inc.

David C. Woodward

DCW:jc
 Somolikfire.doc-1p

Underwriters Laboratory Listed Automatic Burglar and Fire Alarm Systems

"OVER 8000 INSTALLATIONS IN CHICAGOLAND"

Chicago Fire & Burglar Detection, Inc.

(ALARM COMPANY)

636 E. Roosevelt Road

Glen Ellyn, Illinois 60137

Phone: 630-469-1122 Facsimile: 630-469-1137

SERVICE AGREEMENT

SUBSCRIBER: Richard Somolik, Sr.
165 Geraldine Court
Somonauk, IL 60552

DATE: August 13, 2015

LOCATION: 483 Main Street
Glen Ellyn, IL 60137

For the consideration hereinafter mentioned, Alarm Company agrees to furnish Subscriber with the following services as checked, and provide any other of the below listed services upon request at established rates. Passcode to the software and the transmitting and receiving equipment necessary for monitoring service remains the property of Alarm Company. Title and ownership of all other equipment, wiring and apparatus shall Transfer to Subscriber upon full payment of the purchase price.

☐ MONITOR BURGLAR ALARM ☒ MONITOR FIRE ALARM ☐ MONITOR OTHER _____
☒ DIGITAL COMMUNICATOR ☐ GSMV RADIO ☐ AES RADIO ☐ DIRECT CONNECT TO MUNICIPALITY
☐ OPEN/CLOSE, LOG ONLY ☐ OPEN/CLOSE, SUPERVISED ☐ OPEN/CLOSE, REPORTS MAILED/EMAILED
☒ NO SIGNAL IF LINE IS CUT OR NO DIAL TONE ☐ WITH LINE CUT OR NO DIAL TONE SUPERVISION

REPAIR SERVICE UPON REQUEST ON A BILLABLE TIME & MATERIAL BASIS:

☐ BURGLAR ALARM ☒ FIRE ALARM ☐ CCTV SYSTEM ☐ CARD ACCESS SYSTEM ☐ OTHER _____

X LIMITED WARRANTY: Company warrants the equipment and workmanship for a period of one (1) year following installation. Company reserves the right to substitute materials of equal quality at time of replacement. Warranty service shall be provided between the hours of 8:00 A.M. & 5:00 P.M. Monday through Friday, national holidays excluded. After warranty period expires repair service will be performed on a time and material basis

The Subscriber shall pay the Alarm Company the sum of \$6,375, of which \$3,187 are to be paid upon signing of this agreement, and the balance of \$3,188 are to be paid upon completion of installation, and shall pay in addition for the services rendered the sum of \$44 per month, payable quarterly in advance. Monthly charges may be prorated to coincide with standard periods. A late payment charge of one and one-half percent (1 1/2%) per month may be added to all amounts that remain unpaid for more than thirty days, which is an Annual Percentage Rate of 19.56%.

SYSTEM DESCRIPTION

- 1 - U.L. Listed analog/addressable multiplex Fire Alarm Control Panel, AC/DC
- 1 - Heavy Duty 60-hour rechargeable standby power supply
- 1 - U.L. Listed dual telephone line digitally coded Central Station transmitter
- 1 - Alphanumeric readout remote annunciator
- 2 - Addressable 135° fixed temperature/rate of raise heat detectors
- 5 - Addressable combination smoke/heat detectors
- 2 - Addressable, double-action manual Fire Alarm pull stations
- 2 - ADA approved audio/visual signaling devices
- 1 - ADA approved visual only signaling devices
- 1 - Lot of EMT, fittings and U.L. Listed fire cabling and management hardware
- 1 - City approved project-engineering plans/drawings
- 1 - Final inspection with Glen Ellyn Fire Inspector

Central Station Instructions

Please Circle One H-Home, W-Work, C-Cellular, P-Pager

1. Name: <u>Richard Somolik SR</u>	☒ H-W-C-P ()	<u>815-498-2141</u>
2. Name: <u>Richard Somolik SR</u>	☐ H-W ☒ C-P ()	<u>815-712-0379</u>
3. Name: <u>GERARDINUM SOMOLIK SR</u>	☐ H-W ☒ C-P ()	<u>815-712-0380</u>
4. Name: <u>Richard Somolik JR</u>	☐ H-W ☒ C-P ()	<u>630-747-3215</u>
5. Name: <u>DEB CINGLIN</u>	☐ H-W ☒ C-P ()	<u>630-235-3545</u>

SUBSCRIBER ACKNOWLEDGES THAT THE ADDITIONAL TERMS & CONDITIONS CONTAINED ON THE REVERSE SIDE ARE MADE PART OF THE AGREEMENT.

By

Agent

Approved

This agreement shall not be binding upon Company unless approved in writing by an officer of Company.

Owner Signature

Date

Printed Name/Title

COPY



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: Caron Bricks

SCHEDULED

ORDINANCE 6354

DOC ID: 1923

Ordinance No. 6354, An Ordinance Granting Approval of a Special Use Permit for Commonwealth Edison to Allow an Antenna Support Structure that Exceeds the Maximum Height Permitted to be Located at 260 Pennsylvania Avenue. (Planning and Development Director Hulseberg)

Request: Commonwealth Edison (ComEd), owner of property located at 260 Pennsylvania Avenue is requesting approval of a Special Use Permit in accordance with Section 10-4-11(B) of the Glen Ellyn Zoning Code to allow an antenna support structure that exceeds the maximum height allowed in the zoning district. The subject property is landlocked and generally located northwest of the Kenilworth Avenue and Pennsylvania Avenue intersection in the R-4 Multi Family Residential zoning district. ComEd currently maintains a substation on the site.

The proposed antenna support structure would be a monopole tower and would have two antennas, 12 inches by 12 inches in size and cream in color. The pole would be 85 feet tall and would be constructed of galvanized steel. The proposed monopole will allow ComEd to wirelessly communicate with the substation on the site. This will allow ComEd to maintain electric service throughout the area after removal of an outdated copper wiring system.

Plan Commission Recommendation: The Plan Commission considered the request at a public hearing on September 10, 2015. One member of the public spoke at the hearing and expressed concerns and asked general questions about the request. By a unanimous vote of 8-0, the Plan Commission recommended approval of the request subject to the following conditions:

1. The project shall be constructed in substantial conformance with the application materials submitted and testimony presented at the September 10, 2015 Plan Commission public hearing.
2. The monopole shall be limited to use by ComEd and any successor electric providers, and no other users shall be permitted to place antennae on the pole without filing and receiving approval of an amended Special Use Permit.

Village Board Action: The Village Board may approve, approve with conditions, or deny the petitioner's request for approval of a Special Use Permit. Village staff has prepared an Ordinance to approve the request for consideration at the September 28, 2015 Village Board meeting.

Attachments:

- Ordinance
- Location Map/Aerial Photo
- Draft minutes from September 10, 2015 Plan Commission Meeting - Exhibit "A" to Ordinance
- Findings of Fact - Exhibit "B" to Ordinance

Ordinance 6354

Meeting of September 28, 2015

- Select Items from petitioner's application packet, including
 - Qualitative Summary - Exhibit "C" to Ordinance
 - Site/Landscape Plans - Exhibit "D" to Ordinance
 - Project Renderings
 - Antenna Cut Sheet

CC: Rick Rainieri, ComEd
Mike Foster, ComEd
Noreen Ligino-Kubinski, HBK Engineering

Ordinance No. _____

**An Ordinance Granting Approval of a Special Use Permit for
Commonwealth Edison to Allow an Antenna Support Structure
that Exceeds the Maximum Height Permitted to be
Located at 260 Pennsylvania Avenue
Glen Ellyn, Illinois 60137**

Whereas, Commonwealth Edison, owner of property located at 260 Pennsylvania Avenue, is requesting approval of a Special Use Permit in accordance with Section 10-4-11(B) of the Glen Ellyn Zoning Code to allow an antenna support structure on the property; and

Whereas, the subject property is landlocked and located generally northwest of the Kenilworth Avenue and Pennsylvania Avenue intersection and is legally described as follows:

THAT PART OF LOT 6 BLOCK 3 OF ROBERTSON'S SEVENTH ADDITION TO GLEN ELLYN BEING A SUBDIVISION OF PART OF THE EAST HALF OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 20, 1908 AS DOCUMENT NO. 94950 IN DUPAGE COUNTY, ILLINOIS MORE PARTICULARLY DESCRIBED AS FOLLOWS; COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 6; THENCE NORTH ALONG THE EAST LINE OF SAID LOT 6 TO ITS INTERSECTION WITH THE SOUTH LINE OF THE NORTH 350.50 FEET OF SAID LOT 6; THENCE WEST ALONG THE LAST DESCRIBED LINE, 190.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH ALONG A LINE PARALLEL WITH THE EAST LINE OF SAID LOT 6 TO A POINT; THENCE WEST ALONG A LINE THAT IS PARALLEL WITH THE SOUTH LINE OF THE SAID NORTH 350.50 FEET OF LOT 6 TO A POINT ON THE WEST LINE OF SAID LOT 6 LYING 170.40 FEET NORTH OF THE SOUTHWEST CORNER OF SAID LOT 6 AS MEASURED ALONG SAID WEST LINE; THENCE NORTH ALONG SAID WEST LINE TO THE MOST WESTERLY NORTHWEST CORNER OF SAID LOT 6; THENCE EAST ALONG THE MOST SOUTHERLY NORTH LINE OF SAID LOT 6 AND THE SOUTH LINE OF THE SAID NORTH 350.50 FEET OF LOT 6 TO THE POINT OF BEGINNING IN DUPAGE COUNTY, ILLINOIS.

PIN: 05-10-408-015; and

Whereas, following due and proper publication of notice in The Daily Herald not less

than fifteen (15) nor more than thirty (30) days prior thereto, and following written notice to all property owners within 250 feet, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on September 10, 2015, at which hearing the petitioner presented evidence and testimony in support of the request for approval of a Special Use Permit and one member of the public spoke and raised concerns and asked general questions about the request; and

Whereas, after having considered the evidence presented, including the exhibits and materials submitted, the Plan Commission made its findings of fact and recommendations as set forth in the draft minutes of the September 10, 2015 Plan Commission public hearing, a copy of which is attached hereto as Exhibit "A" and, pursuant to Section 10-10-14 of the Glen Ellyn Zoning Code, by a vote of eight (8) "yes" and zero (0) "no", recommended approval of the requested Special Use Permit; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the public hearing of the Plan Commission and have considered the findings of fact and recommendations of the Plan Commission; and

Whereas, the President and Board of Trustees have determined that granting the requested Special Use Permit is consistent with the goals of the Glen Ellyn Zoning Code.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The draft minutes from the September 10, 2015 meeting of the Glen Ellyn

Plan Commission meeting are attached hereto as Exhibit "A".

Section Two: Based upon a review of the evidence, exhibits and materials presented at the September 10, 2015 Plan Commission public hearing and the conclusions set forth in the preambles above, the Village President and Board of Trustees hereby adopt the findings of fact attached hereto as Exhibit "B" and grant approval of a Special Use Permit in accordance with Section 10-4-11(B) of the Glen Ellyn Zoning Code to allow an 85 foot tall antenna support structure at 260 Pennsylvania Avenue.

Section Three: This grant of approval of a Special Use Permit is subject to the following conditions:

A. That the use shall be operated in substantial conformance with the plans submitted and the testimony presented at the September 10, 2015 public hearing before the Plan Commission and the petitioner's application packet stamped received August 28, 2015 including the following plans and documents referenced below, as though they were attached to this Ordinance:

1. Special Use Permit Application dated September 3, 2014
2. Qualitative Summary stamped received August 28, 2015, a copy of which is attached hereto as Exhibit "C"
3. Landscape/Site Plan, L100 and L101, stamped received August 28, 2015, a copy of which is attached hereto as Exhibit "D"
4. Narrative from Mark Zahn of David Mason & Associates, Material and Color Information, stamped received August 28, 2015
5. Antenna Cut Sheet, stamped received August 28, 2015
6. Narrative from Mark Zahn of David Mason & Associates, Existing Substation Information, stamped received August 28, 2015
7. Aerial of Substation Site noting Location of Proposed Monopole, stamped received August 28, 2015
8. Project Renderings, 3 pages, stamped received August 28, 2015

and these plans and documents shall be filed with and made part of the permanent records

of the Glen Ellyn Planning and Development Department.

- B. The monopole shall be limited to use by ComEd and any successor electric providers, and no other users shall be permitted to place antennae on the pole without filing and receiving approval of an amended Special Use Permit.

Section Four: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the Special Use Permit approved herein, provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of a Special Use Permit shall expire and become null and void within 24 months of the date of this Ordinance unless an occupancy permit is applied for within said time period, provided, however, that the Village Board, by motion, may extend the period during by which an occupancy permit must be applied for.

Section Five: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Six: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Section Seven. The Village Clerk is hereby authorized to record to this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ordinance 6354

Meeting of September 28, 2015

Ayes:**Nays:****Absent:****Abstentions:****Recusals:**

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____
day of _____, 20_____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____, 20____.)

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Pennsylvania\Pennsylvania 260, ComEd
SUP\Ordinance.docx

ATTACHMENTS:

- Location Map/Aerial Photo (PDF)
- Draft Minutes from September 10, 2015 Plan Commission Meeting - Exhibit "A" to Ordinance (PDF)
- Findings of Fact - Exhibit "B" to Ordinance (PDF)
- Qualitative Summary - Exhibit "C" to Ordinance (PDF)
- Site/Landscape Plans - Exhibit "D" to Ordinance (PDF)
- Project Renderings (PDF)
- Antenna Cut Sheet (PDF)

**Aerial of Proposed ComEd ACR Monopole
260 Pennsylvania**

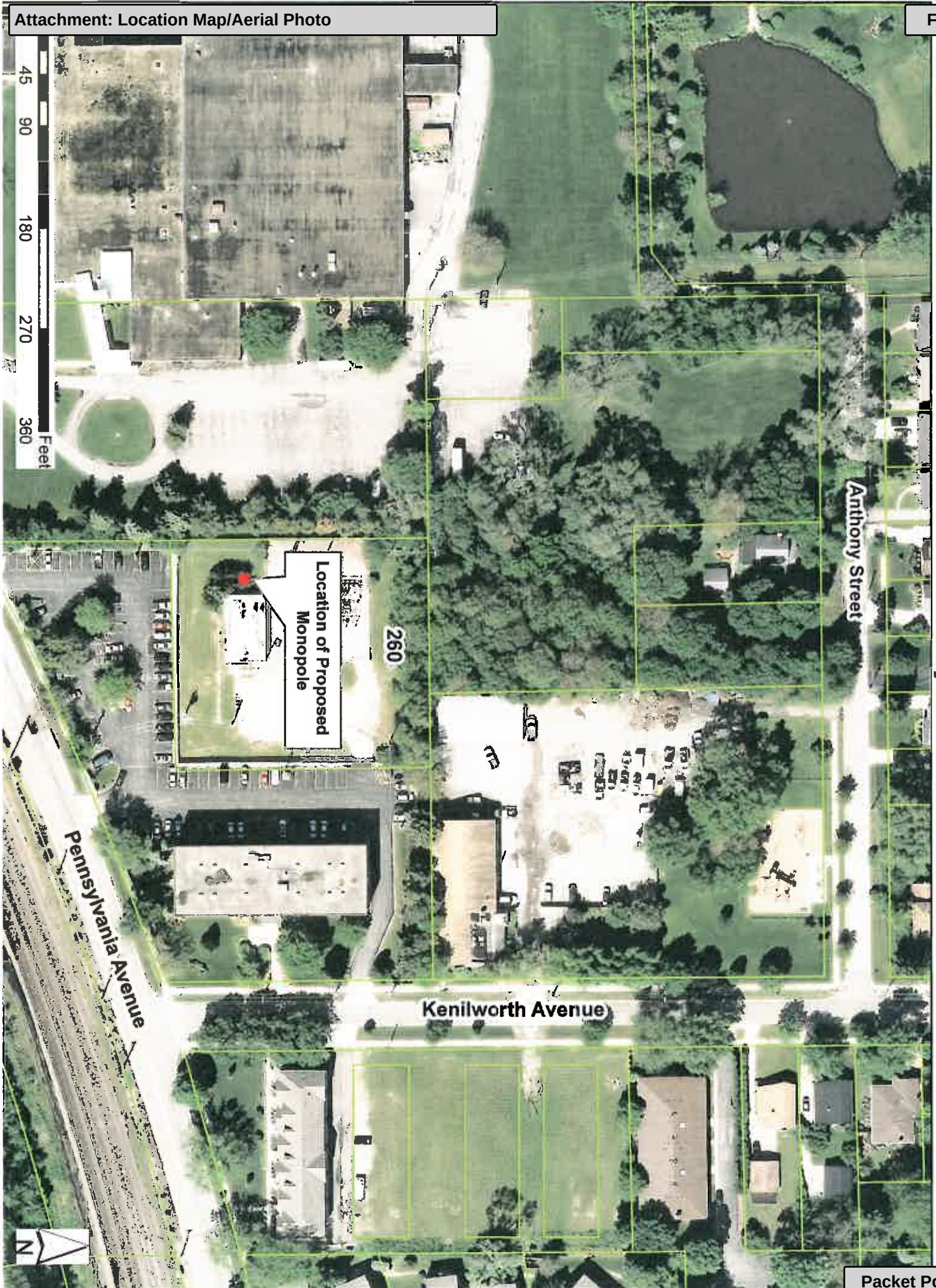


Exhibit "A"

DRAFT
PLAN COMMISSION
MINUTES
SEPTEMBER 10, 2015

The meeting was called to order by Chairperson Mary Loch at 7:00 p.m. Plan Commissioners David Allen, Terra Costa Howard, Angela Fanella, Phillip Hartweg, Tracy Heming-Littwin, James Ozog and Lyn Whiston were present. Plan Commissioners Jeff Girling, Heidi Lannen and Ray Whalen were excused. Also present were Trustee Liaison Tim Elliott, Village Planner Michele Stegall, Planning Intern Caron Bricks and Recording Secretary Barbara Utterback.

No general comments on non-agenda items were made by the public at this Plan Commission meeting.

Two items were on the agenda: 1. 260 Pennsylvania Avenue, Commonwealth Edison. 2. 1100 Roosevelt Road, Gas Station.

PUBLIC HEARING – 260 PENNSYLVANIA AVENUE, COMMONWEALTH EDISON

A REQUEST FOR A SPECIAL USE PERMIT TO ALLOW COMMONWEALTH EDISON TO INSTALL AN 85-FOOT TALL COMMUNICATIONS TOWER AT THEIR EXISTING SUBSTATION AT 260 PENNSYLVANIA AVENUE. THE SUBJECT SITE IS LANDLOCKED AND IS LOCATED GENERALLY NORTHWEST OF THE KENILWORTH AVENUE AND PENNSYLVANIA AVENUE INTERSECTION IN THE R4 RESIDENTIAL ZONING DISTRICT.

(ComEd, owner of property)

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Allen, to open the public hearing. The motion carried unanimously by voice vote.

Staff Presentation

Caron Bricks, Village of Glen Ellyn Planning Intern, stated that Commonwealth Edison is petitioning for a Special Use Permit to install a monopole at 260 Pennsylvania Avenue because its height exceeds the maximum height permitted in the R4 zoning district. She stated that ComEd is proposing a height of 85 feet in lieu of the 45 feet allowed. Ms. Bricks displayed a map and also described the zoning classifications in the surrounding area. She stated that the subject location is landlocked with fencing on the south and east lot lines by the parking lot and landscaping on the north and west sides that help shield the property from public view.

Petitioner's Presentation

Rick Ranieri, Project Manager with ComEd, Three Lincoln Center, Oakbrook Terrace, Illinois stated that the scope of the subject project is approximately 300 substations that will have improved communication for their SCADA supervisory control and data acquisition systems. Mr. Ranieri stated that the SCADA system controls the electric grid at both the transmission

PLAN COMMISSION

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SEPTEMBER 10, 2015

level and the distribution level. He added that ComEd is unique in that they have a single system that controls all of the electricity in northern Illinois. Mr. Ranieri stated that the history of this project came about because AT&T had announced the discontinuation of analog circuits (old telephone lines) and when they filed with the FCC in 2010, they put the project together in order to retire all of their SCADA circuits. He stated that they learned that there was a concern with 250 substations with analog circuits and the other 50 substations are where the base stations will be. He stated that the pole they are requesting to erect is a remote communications tower that talks to a base station and once it gets to a base station, it typically has fiber to the backbone data center which is where the SCADA computers reside. Mr. Ranieri added that ComEd has been forced into this position as most people in Illinois will be when AT&T formally announces its discontinuation.

Mr. Ranieri stated that ComEd plans to do approximately 50 remotes per year over a 5-year period from 2014 through 2018. He stated this is the second year of the program and they have slightly more than 50 Y-Max sites which is the radio technology that will be used. He stated that the pipe will be a larger communication pipe than the analog circuit and multiple subcircuits at the substation will be condensed onto this single pipe for other communications from the substation such as phone lines and fire alarms. Mr. Ranieri stated this is a private circuit that will be strictly for internal ComEd use and will not be exposed to any other customer. He added that this use is too high to interfere with people's baby alarms, cell phones, etc.

Responses to Questions from the Plan Commission

Plan Commissioner Whiston asked if a 75-foot pole would work as well as an 85-foot pole. Mr. Ranieri responded that 85-foot poles typically give the best coverage as they are above the tree heights. He added that the poles vary in height from site to site. Mr. Ranieri responded to Plan Commissioner Allen that other locations that have been designed are of the same design specs and colors. Mr. Ranieri also stated that pole height does not vary much and that there are some shorter and some taller poles. Plan Commissioner Allen asked if going from analog to Wi-Fi will cause any data or connectivity concerns that will cause an outage. Mr. Ranieri responded that they are measuring SCADA Telemetry Availability much more rigorously under this program or after a site is converted to Y-Max and have seen much better performance than with the analog circuits. He added that one of their first sites was a substation down the street where there were multiple-day outages every week. He stated that they have not had to call regarding outages since their first site was installed there in 2012. He also responded to Plan Commissioner Allen that they changed their service because AT&T said it is the end of life for the current system and it also became a reliability issue. Mr. Ranieri also agreed with Plan Commissioner Allen that increased reliability translates to decreased costs for ComEd. He also responded to Plan Commissioner Heming-Littwin that the service communicates with the Lombard station. Plan Commissioner Ozog asked if the antenna could be covered with paint or

PLAN COMMISSION

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SEPTEMBER 10, 2015

a protective coating to match the color of the pole. Mr. Ranieri responded that the purpose of not painting the antenna is for lower maintenance and if it is painted, it will need to continue to be painted. Plan Commissioner Ozog asked for further clarification and Jeffrey Schumacher, Project Lead, ComEd, Three Lincoln Center, Oakbrook Terrace, Illinois said that when they asked if the antenna could be painted, the manufacturer responded that because of the RF frequencies involved, painting could void the warranty and it could have different RF characteristics. Mr. Schumacher also displayed the antenna for Plan Commissioner Ozog and responded that the pole is gray galvanized steel and will not be painted. Mr. Schumacher responded to Plan Commissioner Fanella that the diameter of the pole is 33 inches at the base and then tapers up towards the top. Mr. Ranieri also responded to Plan Commissioner Fanella that there is excellent protection from hackers getting into the system. He also responded to Plan Commissioner Heming-Littwin that there are two antennas at the top of the pole and added that all the cables go on the inside of the shaft of the pole so there are no external cables except where it connects there. Plan Commissioner Fanella asked if ComEd would have the ability to sublease the pole to allow a cellular antenna to be placed on the pole. Ms. Stegall responded that there would be nothing restricting them from doing so and that the special use is for an antenna support structure—not for the antennas. Ms. Stegall also responded that a new antenna company could not add height to an antenna support structure. Mr. Ranieri responded to Plan Commissioner Howard that they would not want to allow other people into their substations for security reasons nor want to sublease the property nor would they want to maintain someone else's equipment on their property. Ms. Stegall verified for Plan Commissioner Allen that a special use goes with a property. She also responded to Plan Commissioner Fanella that recommending adding a condition regarding the antennas is possible.

Persons in Favor of or in Opposition to the Proposed Request

Paul Cassidy, 4N241 Glen Ellyn Road, Bloomingdale Township, stated that he owns Kenilworth Arms in front of the substation. Mr. Cassidy stated he has had various careers and has a good opinion of ComEd because his father was an executive there. He stated that he has dealt with ComEd on several occasions as they have an easement on the north side of his building that runs east and west from Kenilworth Avenue. Mr. Cassidy stated that ComEd continually uses his Pennsylvania Avenue parking lot to reach the property even though the access is to be from Kenilworth Avenue and that it has caused damage to his Pennsylvania lot. He stated that ComEd cannot be trusted as they did not pay for the sealcoating and asphalt repair at that location as they stated they would. Mr. Cassidy also stated that regarding the subject project, he wants to see how close ComEd's communications tower will be to his property and that he does not want his tenants to leave his building because they don't like the tower. He added that he would like to see a plan of the proposed project. In response to Plan Commissioner Ozog, Mr. Cassidy indicated the location of his building. Ms. Bricks indicated where the pole will be placed in the substation and Mr. Cassidy received verification that the antenna will be 85 feet high and in the southwest corner.

PLAN COMMISSION

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SEPTEMBER 10, 2015

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Howard, to close the public hearing. The motion carried unanimously by voice vote.

Comments from the Plan Commission

The Plan Commissioners were supportive of the 85-foot height of the antenna structure. Plan Commissioner Heming-Littwin stated she was supportive because of the proposed location of the antenna structure and because there are mature trees in that area. Plan Commissioner Whiston stated that the substation and pole are not very attractive but does not make that area worse so he was comfortable with the structure.

Motion

Plan Commissioner Allen moved, seconded by Plan Commissioner Heming-Littwin, that after having considered the application of Commonwealth Edison for approval of a Special Use Permit to allow an 85-foot monopole at 260 Pennsylvania Avenue that the Plan Commission adopt the findings of fact in the petitioner's application packet and presented by the petitioner at the September 10, 2015 public hearing as well as the findings included in the deliberations of the Plan Commission and recommend approval of the requested Special Use Permit in accordance with Section 10-10-14 of the Glen Ellyn Zoning Code.

The recommendation for approval was made subject to the following conditions: 1. The project shall be constructed in substantial conformance with the plans as submitted and the testimony presented at the public hearing of the Plan Commission. 2. The Special Use Permit shall be limited to current ComEd use and limited to two antennas 12 inches by 12 inches. Changes to future use would need to be granted by special use of the Village Board.

The motion carried unanimously with eight (8) yes votes and zero (0) no votes as follows: Plan Commissioners Allen, Heming-Littwin, Howard, Fanella, Hartweg, Ozog, Whiston and Chairperson Loch voted yes.

Exhibit "B" - Findings of Fact

The Village Board hereby adopts the following findings of fact for the request by Commonwealth Edison (ComEd) for a Special Use Permit to allow an 85-foot monopole on property located at 260 Pennsylvania Avenue.

- A. The proposed use will be harmonious in accordance with the Comprehensive Plan because "collaboration and cooperation between various districts and agencies serving the Village in order to better unite all parts of Glen Ellyn" is an objective and this monopole will allow ComEd better connection to their existing substation located on this site and allow ComEd to upgrade electrical service provided to the Village;
- B. The proposed use will be constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and the use will not change the essential character of the same area because the property is currently owned by ComEd and used as a substation and other associated electric lines and poles are located on the property, and the landlocked location will help shield the monopole;
- C. The proposed use will not be hazardous or disturbing to existing or future neighborhood uses because the property is already being used as a substation by ComEd and will not be changing;
- D. The proposed use will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water, sewers and schools because the property is already served by such uses and the demand for such uses is not expected to increase;
- E. The proposed use will not create excessive additional requirements at public cost for public facilities and services, and will not be detrimental to the economic welfare of the Village because the pole is to be constructed on ComEd property and will not create excessive additional requirements at public cost for public facilities and services;
- F. The proposed use will not involve uses, activities, processes, materials, equipment, and/or conditions of operation that will be detrimental to persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odor because the use of the property is not changing and the addition of a monopole should not cause an increase of the above mentioned items;
- G. The proposed use will have vehicular approaches to the property, which shall be so designed as not to create and undue interference with traffic on surrounding public streets or roads because the proposed construction will occur near the substation on the property and ComEd has agreed upon access to the site;

- H. The proposed use will not increase the potential for flood damage to adjacent property owners or require additional public expense for flood protection, rescue or relief because the grade of the property and amount of impervious surface on the site will not be changing; and
- I. The proposed use will not result in the destruction, loss or damage of natural, scenic, or historic features of major importance of the community because all proposed construction will occur on Commonwealth Edison property and no historic of natural feature of major importance to the community are located on the property.

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Pennsylvania\Pennsylvania 260, ComEd SUP\Findings of Fact.docx

Exhibit "C"

QUALITATIVE SUMMARY

The proposed Building Permit and Special use Applications are necessary to construct an 85' steel monopole for ComEd Use Only at the ComEd Glen Ellyn Substation located at 260 Pennsylvania Ave., Glen Ellyn, IL. The monopole will be equipped with two (2) antennas. The pole is necessary to maintain the telecommunication network for the substation via a digital wireless telecommunication network. This is critical to maintain uninterrupted electric service in order to continue to communicate with the substation due to the mandatory retirement of the leased AT&T analog copper telecommunication system. This digital wireless telecommunication network is imperative to maintain the SCADA for important electric infrastructure reliability of connectivity and provide electric distribution throughout the service area. The proposed project is expected to increase reliability while reducing the long-term cost of maintenance and operation of the network.

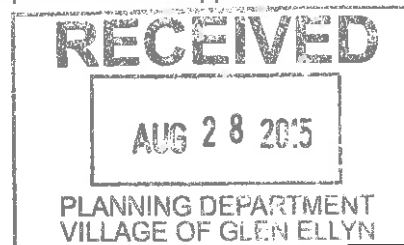
The proposed height of this pole is necessary to achieve the desired coverage required for optimal communication connectivity. The location of the pole is within ComEd substation property, behind the substation building, setback approximately 38 feet away from the edge of the property lot line and substation fencing. The entire ComEd property is surrounded by a locked, chain link fence with pre-woven privacy slats, per the rendering provided in this application.

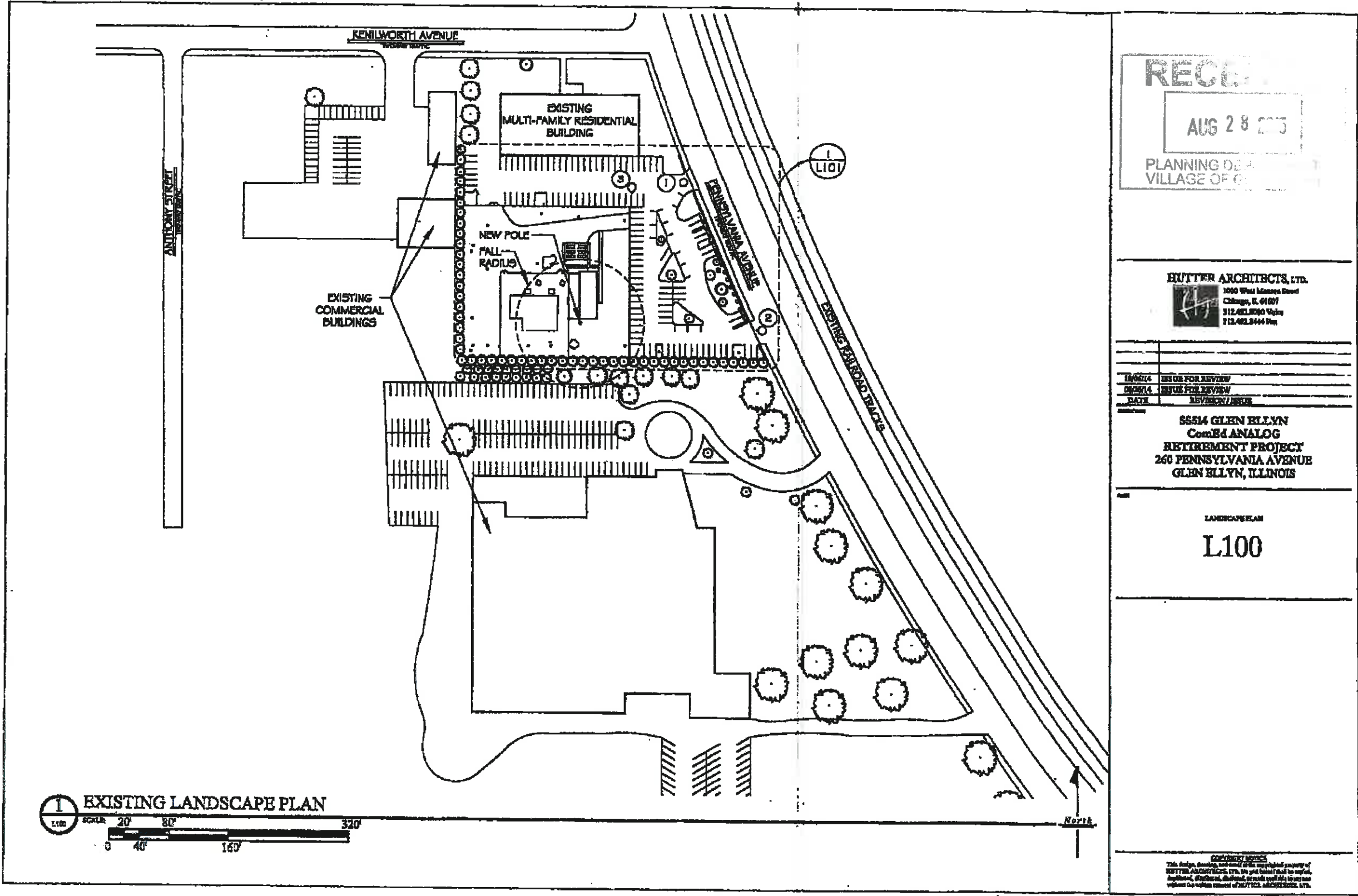
There is a shielded CAT5 LAN cable, approximately 1/8" diameter, connected to the radio antenna, which is installed through the top cap plate at the top of the 85' pole and runs on the interior of the pole. The cable then exits the pole at the base via the bottom cap plate. Since the pole and all equipment associated to the installation of WiMAX are located within the ComEd substation property, visibility of the cabling is minimized due to the visual barrier provided by the existing chain link fence with pre-woven privacy slats.

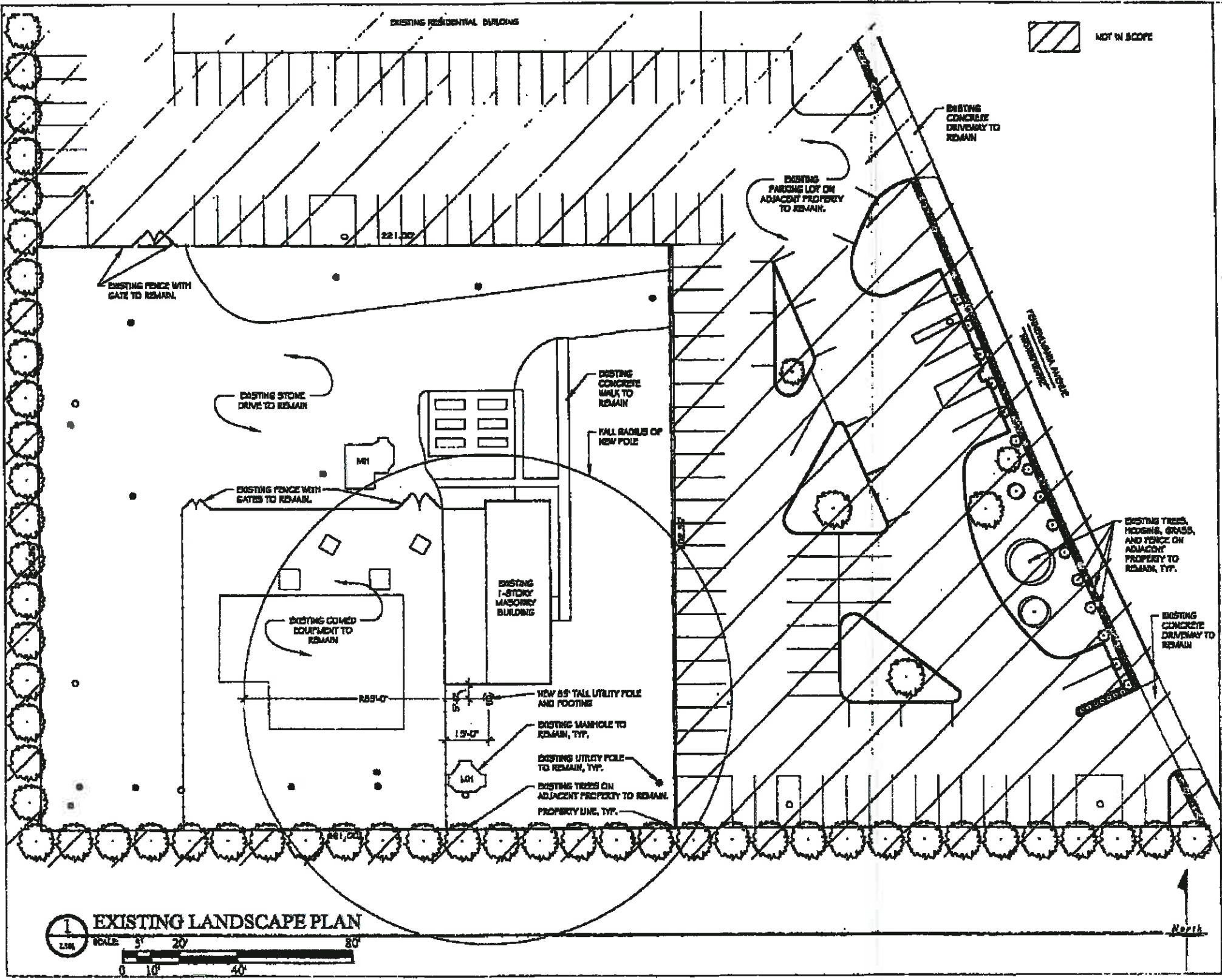
There are five main factors that prevent ComEd from painting any of the WiMAX antennas as RF transparency is crucial. First, the original equipment manufacturer of the WiMAX antennas specifications does not permit painting of the antennas. Secondly, paint materials that are available on the market that have conductive coloring materials such as carbon black, lead or metallic powders affect the RF propagation wave from making the wireless link unstable and unpredictable. Thirdly, the panel antennas that are used by the original equipment manufacturer would not allow for proper adhesion of such paints as the antenna housing is made of plastic materials not conducive to proper adherence and are specifically built to shed ice and snow in the winter months; therefore, painting the antennas would alter its material integrity and ability to shed snow and ice. Forth, paints with the best durability are dangerous to work with and require an EPA qualified application facility. These paints have to go through an extensive testing, including RF transparency and long-term temperature variation chamber testing to understand the long-term effects of such paints. The fifth factor would be long-term maintenance as the antennas would have to be replaced on an annual basis resulting in a loss of SCADA visibility to the substation increasing the risk of a lack of consumer power to the citizens of Glen Ellyn.

This is a very extensive and expensive testing process that ComEd felt would not be a good use of rate payer dollars.

Commonwealth Edison is aware of all requirement of the Village of Glen Ellyn, and intends to use only the materials and construction methods to remain in strict compliance with all applicable standards.







RECEIVED

AUG 28 2015

PLANNING DEPARTMENT
VILLAGE OF GLEN ELLYN

HUTTEN ARCHITECTS, LTD.
1801 West Mount Street
Chicago, IL 60607
312.462.8000 Voice
312.462.8044 Fax

DATE	REVISION / ISSUE
10/08/14	ISSUE FOR REVIEW
06/28/14	DATE FOR REVIEW

88514 GLEN ELLYN
ComEd ANALOG
RETIREMENT PROJECT
260 PENNSYLVANIA AVENUE
GLEN ELLYN, ILLINOIS

LANDSCAPE PLAN
L101

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View 1: Looking Southwest



ComEd Analog Retirement Project
SS514 Glen Eilyn



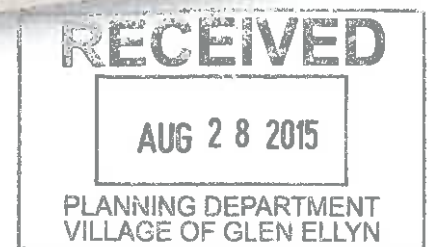
View 2: Looking West

ComEd Analog Retirement Project
SS514 Glen Ellyn



View 3: Looking South

ComEd Analog Retirement Project
SS514 Glen Ellyn



WiMAX Antennae – 12" x 12" x 2 ½"



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Purchase
Prepared By: Christina Coyle

SCHEDULED

AGENDA ITEM (ID # 1925)

DOC ID: 1925 A

**Accept a proposal from Sebis Direct, of Bedford Park, Illinois, to perform the production and electronic delivery of utility bills.
(Finance Director Coyle)**

Background

The Village outsources the printing of the monthly Village Services Bill to a print provider. The print provider converts data from our MUNIS utility billing software system and lays it into a paper bill format. The provider also prints and includes any inserts into the bill. Lastly, the provider mails the bills to the Village customers.

Earlier this year, the Village converted to an updated module of its utility billing software which allows the Village to be able to implement e-billing to Village customers. The Village already has an online portal where customers can login to view their account history and pay their bill online. However, this portal does not send an e-mail bill to the customer's e-mail address. The Village identified the need to partner with a firm to provide e-billing services to minimize information technology security risk to the Village. Sending out e-mailed bills through our server makes our network more vulnerable to risk. Therefore, it is desirable to engage a third party to send the e-bills.

As the Village identified the need to engage a third party to provide e-billing services, it was determined to also be an advantageous opportunity to prepare and distribute a request for proposal for both the printed utility bill services as well as the e-billing services.

Discussion

The Village distributed a request for proposal for the production and electronic delivery of utility bills on August 5. Requests for proposal were sent to six firms, and responses were received from four of the six firms. The four bids were reviewed in detail, with particular attention to experience, capability, cost, and references. The proposal is based upon a unit price, as the number of utility bills fluctuates each month. Also, the Village will be offering e-billing services under this new vendor, and the participation percentage cannot be determined at this time.

The bidder with the lowest price is dependent upon the percentage of participation in the e-billing program. Based upon the analysis points reviewed, the lowest bidders (except for 100% e-billing participation) was either Sebis Direct or Third Millennium.

Third Millennium's e-billing platform requires purchase of their web application, which would be a redundant application to the Village's own Customer Self Service which is already used by Village customers. Staff feels it is in the best interest of the customer to continue to use the Village's current Customer Self Service portal for two reasons. First, staff has already rolled out this application to Village customers and feel that another change would be disruptive both to residents and to staff. The second, more compelling reason to retain the current Customer Self Service Module is the ability to implement more online payment processes. For example, the Village just

rolled out the ability for customers to pay for permit parking and business licenses online through our Customer Self Service portal. This allows Village customers to access one point online for all three services rather than to have one portal for utility bills that is separate from other online payments, which staff feels would be confusing to customers.

When an analysis is performed which calculates the anticipated monthly cost with 10% e-billing implementation, the lowest bidder was Sebis Direct. The 10% e-billing threshold was used as it was a good estimate based upon a staff survey done of communities who have implemented e-billing. In light of this analysis and the desire to retain the Village's current web portal application, staff believes that Sebis Direct would be a better choice to provide these services. Sebis Direct is a privately held corporation with core services in direct mailing, electronic payments, information technology, and document management. The firm is headquartered in Bedford Park, Illinois, with a second facility in Brooklyn Heights, Ohio. The second production facility provides the Village with disaster recover/business continuity resources should the Bedford Park facility be down.

Attached with this agenda item is a copy of Sebis Direct's response to the Village's request for proposal as well as an evaluation of the different firms which submitted a response. The Village also contacted 4 municipal references provided by Sebis, including the Village of Schaumburg, City of Waukegan, Village of Minooka, and Village of Park Forest. All references contacted were very pleased with the service provided by Sebis Direct. They noted no errors made by the vendor in the production of the bills and cited the vendor as very communicative and easy to work with.

If approved, the first bill to be sent by Sebis Direct will be December 1, 2016. Village staff will work diligently with the provider during the transition to ensure a smooth transition. Staff will also work with the vendor to identify any opportunities for additional cost savings as well as improvements to the bill format.

Recommendation

Recommend to accept the unit price request for proposal from Sebis Direct for the production and electronic delivery of utility bills.

ATTACHMENTS:

- Sebis Direct Response to Request for Proposal (PDF)
- RFP Results Summarized by Bidder (PDF)



6516 West 74th Street, Bedford Park, IL 60638
1100 Valley Belt Road, Brooklyn Heights, OH 44131
phone: 312-243-9300 ext. 41
email: dave@sebis.com

eDocument-Direct Proposal

To: Lori Thomas, Assistant Finance Director
Organization: Village of Glen Ellyn, IL
From: Dave Brady
Subject: Utility Billing – Printing and Mailing Services
Date: 08/31/2015

Introduction and Summary

Dear Lori,

Sebis Direct is pleased to provide the following proposal to the Village of Glen Ellyn for the production and electronic delivery of utility bills. Sebis Direct proposes that Glen Ellyn adopt Sebis' **eDocument-Direct** for the production of these critical documents. This proposal includes some features that are not required by Glen Ellyn but included for future reference. Some clients have shifted their electronic payments to Sebis to reduce service fees. Sebis provides an accurate, transparent service that ensures the best value for Glen Ellyn. Sebis is an IGFOA Associate Partner.

The following features are provided:

- **Single System**
The **eDocument-Direct** system is a single system that can modernize and produce every document that Glen Ellyn requires, including paper document production, electronic bill delivery, and document repositories.
- **Two Locations**
Sebis' headquarters is located in a 70,000 foot building in Bedford Park, Illinois. This is within 1000 ft of the USPS South Suburban Process and Distribution Center. This close proximity to the Glen Ellyn service area will help improve delivery velocity. The second facility is located in Brooklyn Heights, OH. Both facilities are fully capable of running all of the activity proposed.
- **Full Color Press Eliminating Pre-Printed and Perforated Forms**
Statements will be printed using modern black and full color digital pressed. No perforated paper or separator sheet form inventories will be required. All document output is dynamically produced (including perforations) using an integrated full color digital press line.
- **On-Line Controls**
The *Access-Direct* application provides true document management and control. In addition, the system provides all of the compliance, reporting, reproducing and ultimately destruction of all documents and production history. This outstanding application also provides on-line reporting of all process metrics, item inventories and postage. The system also provides a complete archive of all document processes, process controls and document activity.
- **24x7 Access and Technical Account Management**
Customer service includes 24x7 access to reports and archives as well as dedicated Technical Account Management with primary and backup personnel.
- **Automated Processes**
Highly automated production systems that operate around the clock. Processes are automatically started within minutes of the arrival of Glen Ellyn data.

The proposal provided herein is formal. The approach and execution of this project will be extremely collaborative. **Glen Ellyn Statements and related communications will be world-class in every aspect from print quality, efficiency, change management, records management and compliance.**

Thank you for your time and attention to this proposal. Please come out to Bedford Park for a tour of the facility. It will give you a better understanding of Sebis capabilities.

A handwritten signature in blue ink that reads "Dave Brady".

Dave Brady
Manager – Public Sector

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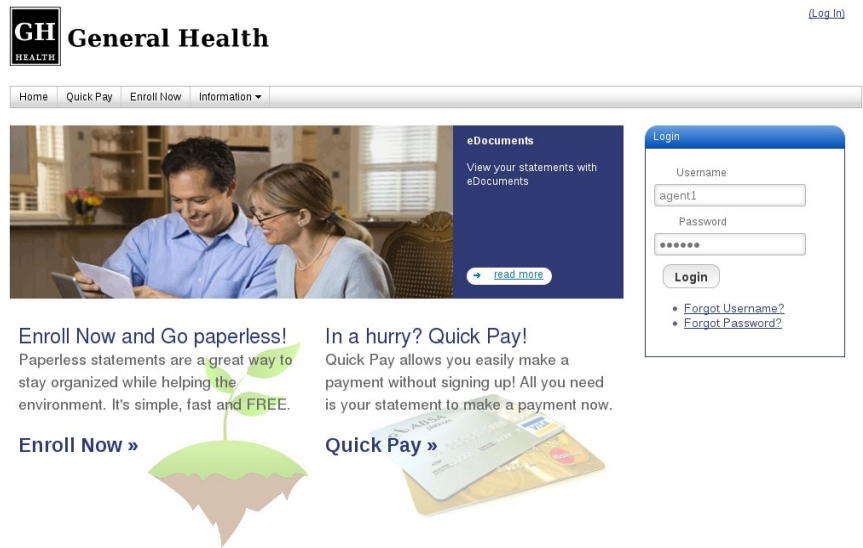
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Proposed Solution Outline

Sebis Direct proposes to employ components of its **eDocument-Direct** system billing document production and payment management for Glen Ellyn.

The **eDocument-Direct** system will accept input data, maintain any document template library and business rule library and produce and deliver all reports and related materials.

The **Access-Direct** system provides the command and control of document production. Glen Ellyn will be able to view, control and manage all elements of the bills. Glen Ellyn can access this web based resource and examine process results of any day and examine the history of all previous runs. Accumulative reports are also provided. **Access-Direct** also supports the management of mailing histories, forms inventory, postage balances and all records of previously generated documents.



Glen Ellyn has indicated that the Village mails 8,200 bills per month. Sebis anticipates that number includes regular bills and late or shut off notices.

See Company profile and additional information below for certain 'Proposal Requirements'. Sebis is a highly automated and transparent document factory. Approximately 60% of Sebis production is provided to the healthcare industry which requires a high degree of security and accuracy. Sebis municipal clients benefit from this level of rigor including HIPAA, PCI, and NIST Security clearances.

References and insurance certificate attached at the end of the proposal.

Glen Ellyn Billing Production Process Outline

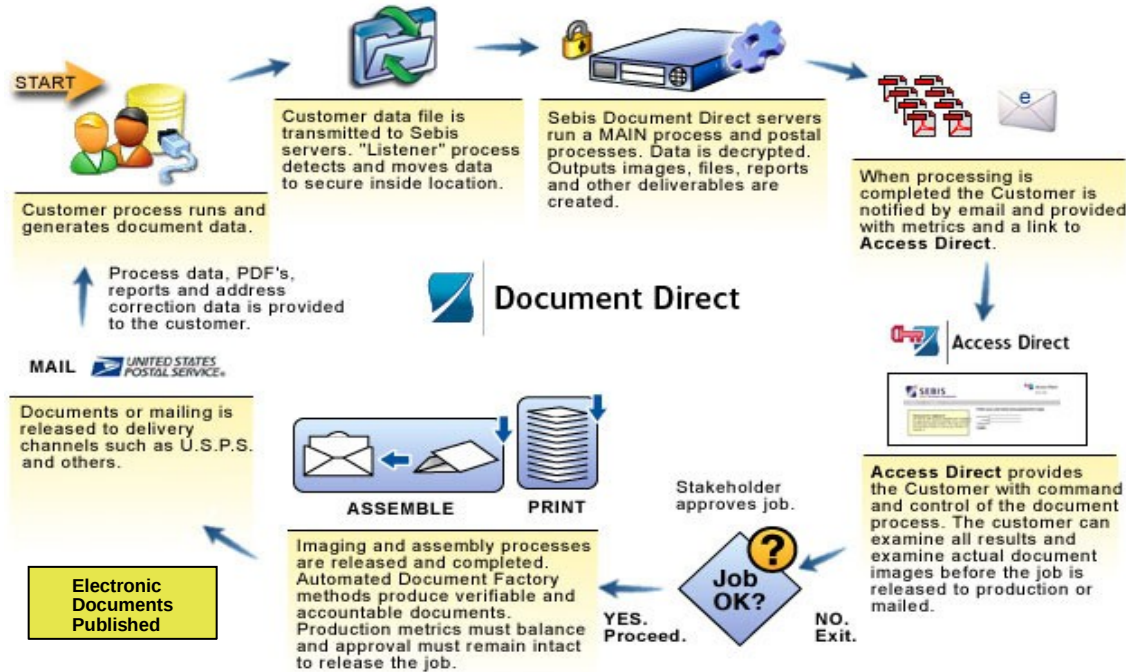
Application Name:	Glen Ellyn Utility Billing
Outline:	Print, mail, and electronically deliver Glen Ellyn utility bills.
Quantity:	8,200 per month
Document Types:	There are regular bills, late notices.
Electronic Bill Delivery:	Sebis will set up electronic delivery templates for customer billing. Full electronic bill presentation and payment system also available.
Production Frequency:	Monthly
Data:	File exported from Tyler Technologies MUNIS software.
Programming:	Provide document transformation and production processes utilizing the output formats. Each bill run will include a full set of bills in PDF format.
Imaging:	Documents to be in-line digitally printed using Sebis Screen 520 Truepress printers. This print line will provide black and full color and provide for dynamic perforation of statement pages.
Forms:	Documents will be printed on 60# DOMTAR Digital Opaque or equivalent. This sheet is a bright white with smoothness of 140 provided by Sebis. Envelopes will be provided by Sebis.

Production & Assembly:	Assembly to be performed by high speed / high integrity PB Evolution Series inserters. Multiple cameras and other scanning features provide the document integrity and security required for PHI document production. Sebis employs householding as a standard feature for utility billing. Householding is Sebis name for 'same property owner into a common envelope'.
Additional Inserts:	Reply envelopes will be selectively inserted for statements that require them. Sebis can also provide full color bill inserts that can be versioned by type of customer, for example residential vs. commercial.
Mailing:	First class automation indicia with full service IMb including tracing. (Tracing provided in cooperation with the U.S.P.S.) Sebis anticipates delivery to Glen Ellyn customers in one day business day, IMb tracking will provide actual in home delivery dates. As a full service Imb mailer Sebis receives an additional automation postage discount. The fastest method of reducing postage costs is to rapidly transition customers from paper bills to electronic. Sebis provides multiple methods to incentivize customers to to E billing.
Controls:	All standard Access-Direct interfaces and controls.
Staffing:	Staffing to be determined at the time of engagement, currently Cameron McHugh is the primary Technical Account Manager working with Chicago area municipalities. Cameron works with a team of programmers and reports to Sebis' Executive Vice President, Kathy Morrin.
Schedule:	Development timeline is 30 days. First bill run mailed on December 1 st , 2015.

Document-Direct Processing Outline

The following describes a typical document production process.

At the conclusion of a Glen Ellyn processing cycle, output files are generated. Sebis Direct supports encrypted FTP or VPN and several additional transmissions methods. Processing at the Sebis data center occurs as soon as data arrives. Due to the adoption of open systems, Sebis can accept any data file format including all print streams.



Files Received

An automated "listener" process at Sebis Direct detects the presence of transmitted files then moves these files off of the FTP services inside to a production server and starts the process. This fully automated process starts within minutes of the arrival of the files.

Decryption and Parsing

The input file object is read and decrypted (if required) using an approved security method.

Document Processing

Glen Ellyn data is transformed into an XML format suitable for any and all delivery channels and imaging methodologies. Any and all defined business rules are applied to the documents and data. Data is then transformed into actual document images.



The use of XML allows Sebis to process, render and manage the simplest to the most complex documents. XML can be transformed to printable documents, email, web presentations, etc. easily.

Segmentation

Documents are routed to proper delivery and transmissions segments.

Segments include mailing, electronic transmission, faxing, boxing and shipping, returning to the client, etc.

This process also suppresses documents from being mailed if the customer has adopted electronic delivery.

Paper mailing usually occurs if:

- Customer has no **eDocument** system enrollment.
- Customer is enrolled and chooses to receive a paper bill. (If this option is offered)
- Electronic delivery fails after all attempts.
- The document type requires paper mailing. (Such as a shut-off, collection or final notice – based on requirements)



eDocument-Direct Processing Outline**NCOALink™ Processing**

The United States Post Office requires that all first class automated rate mail complies with the move-update requirement. The requirement states that to be eligible for the automation mailing rates, the subject mailing addresses must be recent (within 6 months old) or be processed by one of several U.S.P.S. approved methods of updating the addresses. In order to fully comply with this U.S.P.S. regulation, Sebis Direct offers the NCOALink process.

The NCOALink file is a consolidated file of move information that on average contains approximately 40 million permanent Change-of-Address (COA) records filed with the U.S. Postal Service each year. Each record contains the relocating Postal customer's name along with an old and new address. The old address is the one compared to the address provided by the data for matching purposes and the new address is the one returned. If a match is made, the mailing address is changed and the data is stored for the purpose of updating the customer database. These COA records are retained on the system for a sixteen month period from the move-effective date. Additional information regarding NCOALink can be provided on request.

Mailstream Processing

Based on the class of mail, the process correctly sorts files to the finest level possible, in accordance with United States Postal Service (USPS). The mailing is reordered to comply with presort automation rate requirements. This process also generates a series of reports such as the mailing statement and mail audit trail report required by the U.S.P.S. All of these reports are available online to Glen Ellyn.

This application will utilize the Intelligent Mail Barcode (4 state barcode) required by the U.S.P.S. in 2013.

Sebis is a full service IMB provider.

Note: Sebis Direct is authorized to mail non-identical weight packages through the United States Post Office. Sebis Direct was the first organization approved for batch manifesting non-identical weight mailings at the Main Post Office in Chicago.

Automated Constraint Checking

Production processes are approved by both the use of automated constraint checking and client approvals. This includes document counts, document dates, dollar values, similarity to previous runs, etc. The following is a list of typical constraint checks:

- Processing control totals are reconciled with input control totals, if provided.
- Control totals are automatically checked for reasonableness.
- Document dates are checked for reasonableness.
- Processing is checked for similarity to previous runs.
- Postal discount results are checked for reasonableness.

Constraint violations **stand out** both in emails and on-line.

Document Rendering

Industry leading, open source document management and delivery systems adapt to any input format. XML technologies are used to process and transform documents into multiple formats and any presentation channel. Documents are converted into a world-wide-web (WWW) Glen Ellyn XML based format.

Documents can be rendered as electronic presentations or paginated paper formats. Multilingual options are easily implemented.

Paper documents may be rendered with the following process and production security features:

- Set sequence number
- Intelligent Mail Barcode (IMB) to improve postal processing
- Manifest keyline (if required). This is used by both Sebis and the U.S.P.S. to audit the accuracy of a mailing.
- 1D or 2D barcodes for production and assembly scanning.

Electronic or PDF images of checks will include VOID markings.

Web-2-Print and Print-on-Demand

Images, messages and variable document content or entire compositions are included in the final document.

eDocument-Direct lets the business owners take control of document content. Dynamic messages and entire document compositions can be entered, edited, proofed and implemented and made part of any document production run.

eDocument-Direct Processing Outline**Full Service Intelligent Mail Barcode (IMB)**

Sebis Document-Direct provides **FULL SERVICE** Intelligent Mail. Intelligent Mail complies with a number of new USPS services and includes the new Intelligent Mail barcode. The Intelligent Mail barcodes are information-rich. For example, the POSTNET barcode only includes delivery point routing information. In contrast, the Intelligent Mail barcode for mailpieces holds significantly more data and includes additional fields that can allow Glen Ellyn to uniquely identify each mailpiece in a mailing. Intelligent Mail barcodes facilitate feedback about the mailpiece, handling units and containers, and allows for USPS service performance measurement, making it possible to use the mail in a much smarter, more efficient manner. An example of this is Start-the-clock information to notify mailers when the Postal Service takes possession of mailings.

Glen Ellyn will be able to track mail delivery performance using the on-line Access-Direct system.

Disaster Recovery / Business Continuity

Sebis provides protection against the demise of the production facilities. A back-up facility in Brooklyn Heights, Ohio will produce Glen Ellyn documents in the event of the demise of the Bedford Park facility. As part of Business Continuity compliance, live runs will be produced at this second facility on a schedule to be determined in collaboration with Glen Ellyn but likely at least once per year.

Document barcoding

All documents produced are barcoded. This is done to support automated production processing and document security and production integrity.

Document audit trail

Access-Direct keeps track of the production of every document. This tracking information can be used to find the history of any document that was produced within the last 7 years.

Approvals and Process History

Access-Direct provides Glen Ellyn outstanding connectivity to all aspects of document production and delivery. At the conclusion of a process, a notification email is sent to all Glen Ellyn stakeholders. This email contains a link that when clicked, takes the user to an *Access-Direct* page containing process information.

It is at this point, all aspects of the application run can be examined and approved.

The following information and features are provided:

- Identification of the run and its status.
- Any pertinent messages or exceptions from the run.
- All process results metrics (total records, process date, etc.).
- Segmentation of documents, such as number of documents emailed vs. mailed.
- Computed postage required to mail this run.
- U.S.P.S. CASS certificate.
- The U.S.P.S. postage statement(s) that will be submitted.
- Any reports that were provided from the Glen Ellyn data processing environment.
- Mail Audit Report.
- *NCOA Link* Updated Addresses.
- Sample Document PDFs.
- Links to pages detailing imaging and assembly specifications.
- The history of the execution and events such as mailings, approvals or declines.
- Any files for Glen Ellyn use. This will include an excel file containing any process audit information required.
- Files, reports and other objects are provided through SSL encrypted web connections. No protected data is transmitted via email.
- At this point individual documents may be "pulled" from the run and destroyed or re-routed.
- Automated constraint checks are applied that **highlight** suspicious or corrupted process results.

Please note: Approvals can be manual or fully automated. Sebis provides multiple approval processes and protections for automated approval.

Application: HILLSIDE - Hillside water
Back to Application
Process Approve

Process Identification

Application History ID: 48663	Application Run ID: 00031	Program Version: 12
Application Process: process	Status: Process Approved	Document Version: 6

Process Message

THE LOCKBOX WHERE YOU SEND YOUR WATER BILL TO IS CHANGING. IT WILL NOW BE GOING TO COLUMBUS, OHIO. THIS WILL NOT AFFECT YOU EXCEPT THAT IT MAY TAKE A DAY OR TWO LONGER FOR THE MAIL. THIS CHANGE WILL BE NOT BE IMMEDIATE. JUST USE THE ENVELOPES PROVIDED FOR YOU WITH YOUR BILL. IF YOU PAY YOUR BILL WITH ONLINE PAY THROUGH YOUR BANK, YOU WILL WANT TO CHANGE THE BILL TO ADDRESS TO THE VILLAGE HALL AT 425 HILLSIDE AVE. IF YOU HAVE ANY QUESTIONS, PLEASE CALL 708-202-3462. THANK YOU AND HAVE A SAFE AND WONDERFUL FOURTH OF JULY.

Totals

Total Bills: 2464	Previous Reading: 4301832
Current Reading: 4276577	Total Water Used: 16290
Past Due: \$135,484.36	Current Water Billing: \$109,942.80
Sewer Charges: \$7,496.10	Billing date (low/high): 07/01/2010 - 07/01/2010
Total Amount Due: \$252,958.26	

Processed Postage Amounts

Segment: main		
Rate	Quantity	Amount
0.382	228	\$87.10
0.360	13	\$4.68
0.440	12	\$5.28
0.335	2211	\$740.69
Totals:	2464	\$837.74
Average Rate:		0.3400

Job Items Associated With This Run

Job Item	Item Type	Segment	Status	Description
6717 : 69	Xerox Laser Imaging	MAIN	Completed	Hillside Regular Laser Imaging (0-1oz.)
6717 : 70	Lettershop Assembly & Mailing	MAIN	Completed	Hillside Regular Lettershop (0-1oz.) Assy.

Items 1-2464 a quantity of 2464 were Mailed Wednesday 06/30/2010 19:00
Actual postage applied: \$837.74. Actual average postage rate: \$ 0.340.

Hillside Regular Lettershop (0-1oz.) Assy.

Mailing weight: 0.95 oz. Thickness: 0.0665 in.

Envelope to use	Document	Station 1	Station 2
Hillside #10 - Aug.09	Hillside Invoice	Hillside #9 - June10	Hillside - Happenings July 2010 Item is NOT active.

Approve Postage Balances Funded

The total postage required by this job is at least \$837.74. Our records indicate that the postage account Hillside Indecia (Bedford Park) and ID: 696 is funding this mailing.

Process Documents

Segment: main: USPS Statement	PDF
Segment: main: Postal Processing Specifications	PDF
Segment: main: Qualification Report	PDF
Segment: main: National Delivery Index	PDF
Segment: main: Move Update Summary	PDF
Segment: main: Mailsort Listing	PDF
Source Process Document	PDF
3553 CASS Report	PDF
National Delivery Index	PDF
Move Update Listing	PDF
Move Update Summary	PDF
CASS Executive Summary	PDF
CASS Job Summary	PDF
Process log listing	PDF
Document XML	

PDF Documents

Segment: main: Sample PDF HILLSIDE_00031_SAMPLE.pdf
Segment: main: Full PDF HILLSIDE_00031_PDF.ZIP

Process History

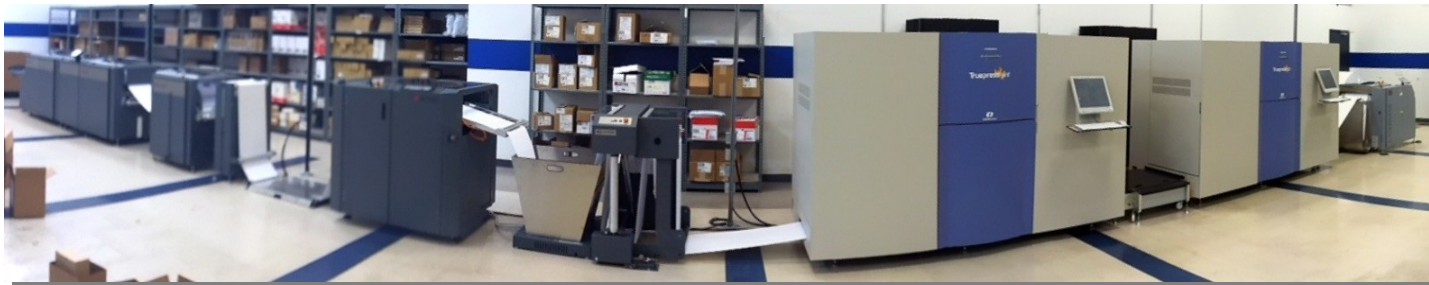
#	Date & Time	Who	Action
1	06/25/2010 9:51 AM	system	Process Run
2	06/25/2010 9:59 AM	dodea7	Process Approved

Process Definitions in Effect For This Run

SELECT1	Segment Selections
REPORT1	Process Report Metrics
MAIL1	Mailing Specifications

eDocument-Direct Printed Document Imaging

Documents are printed and assembled using the latest in digital press and photoreceptor based imaging systems.



Digital Press

Sebis digital press capabilities provide the following features:

- Over 4.5MM 8 ½ x 11" impressions per day.
- Black and full color.
- Edge-to-edge printing.
- Duplex (front-side back-side) integrity (barcoded).
- Dynamic Form perforation (horizontal and vertical)
Perforate only the pages that require perforation
- 720 dpi – 4 dot sizes.
- 420 FPM – Duplex - 20 1/2" width.

Laser and Other Imaging

Sebis Direct supports open architectures for document composition and imaging. Sebis provides the following imaging capabilities:

- Black laser simplex and duplex imaging with sheet sizes to 14" x 17".
- Full color continuous to sheet digital press.
- MICR printing. (checks)
- ID cards. (PVC and Teslin)
- Ink-jet addressing and imaging.

All imaging processes are connected to the *Access-Direct* system. This system provides all production scheduling and the enforcement of production rules, checklists and procedures.

Assembly and Mailing

Document production must provide zero defect integrity to protect health, financial and personally identifiable information.

All Sebis inserting and assembly equipment utilizes 1D and 2D barcode technology to preserve document integrity.

Operators utilize on-line controls that provide Glen Ellyn start-up, during the run and ending checklists. These checklist are customized to meet the requirements of the application.

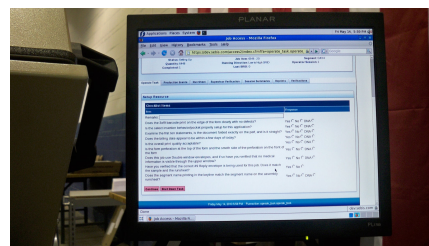
All assembly processes are fully auditable. A long term record is produced preserving the history of every document that was produced. Who approved it. Who imaged it. Who assembled it. All of these properties are preserved for future use.

All assembly devices scan and verify document integrity multiple times. The accuracy, privacy and security of document contents meets all compliance requirements.

At the conclusion of any mailing, the *Access-Direct* system e-mails all contacts regarding the mailing event. All stakeholders are informed regarding the entire processing, imaging and assembly phases of application at all times. Users click on the email to log-in and examine any aspect of the mailings and email.

Sebis Direct has authorization to submit batch manifest mailings of non-identical weights.

Documents that have high page counts that will not fit into the standard envelope are assembled into a large format envelope. Large format envelopes may be labeled or utilize windows.



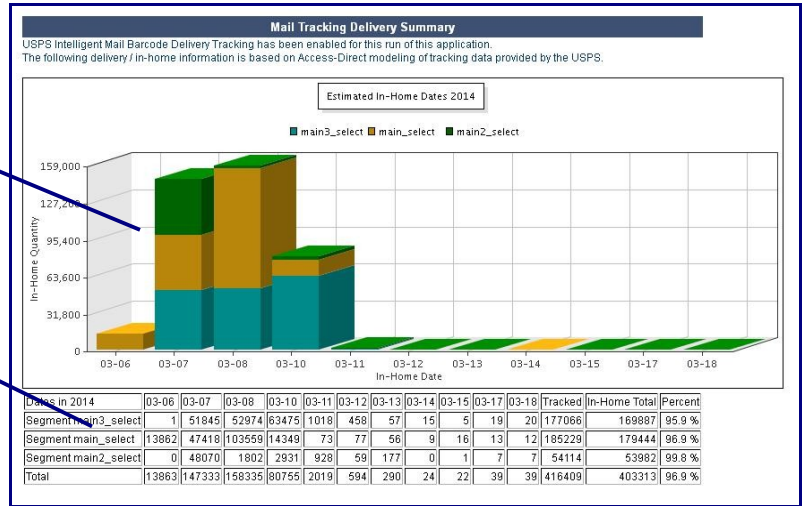
Mailpiece Delivery Tracking

Sebis Direct is a full service Intelligent Mail Barcode (Imb) provider. Mailings submitted to the USPS include the IMb. As the mail progresses to the recipients, it is scanned by USPS equipment throughout the United States. This scanning data is bulk analyzed and provided back to Glen Ellyn in the form of aggregated reports and graphs as well as individual data for a specific mailpiece.

The graph on the right is included in the application history for each run.

Aggregated graphs show the predicted in-home date for mail in several segments.

A table illustrates the number of mailpieces delivered in-home for each day.



Agents can look up a specific mailpiece and see the scanning activity and the predicted in-home date for the specific mailpiece.

SEBIS
DIRECT document management

Home Logout Welcome Wes

Jobs / Applications Tables Resources System Inventory Reports Utilities Home

Browse Documents

Enter any of the fields below to search for Document Events.

Application:

Run ID:

Segment:

SRID Range:

Name:

Account:

Found 2 Matches. Displaying 1 - 2

SPID	Account	Name	Info	Info	Segment	Images	Application	Run ID	Activity
72	1059353	JESSE JONES	MAIN	1	Strongroom Solutions Checks	201401311633	Mailed 02/01/2014	Track	
Estimated In-Home Date: 02/05/2014 First Scan: Timestamp: 02/02/2014 20:14:05 Location Zip: 60199 Operation Code: 891 Operation Type: Auto Process Description: Distribution of originating mail from collections, mailers etc. Last Scan: Timestamp: 02/05/2014 04:22:33 Location Zip: 30026 Operation Code: 919 Operation Type: Auto Process Description: Sequenced distribution of carrier route mail for local delivery units, firms, box sections, and other local destinations.									
1044	1077150	JESSE JONES	MAIN	1	Strongroom Solutions Checks	201402051631	Mailed 02/06/2014	Track	

Wednesday February 12, 2014 3:59 PM

Document Repository - Optional

Web-Hosted

Sebis utilizes a compliant document repository system as part of its enterprise document management services.

A search page with criteria is provided to Orthopedic ONE. The archive extracts all matching document sets and provides the document images and all document events to a qualified user. User name and password protection is provided. The web site is also SSL encrypted with issued private / public keys.

The archive will include all document images. This means that Orthopedic ONE can look up any document and view it including letterhead graphics, colors, etc.

The illustration on the right shows a typical search and browse session.

Search DocumentsManage Users

Search Document Archive

Account Name:
MRN:
Invoice Number:

Search

Refresh

Found 34 Documents. Displaying 1 - 5

Name	MRN	Date	Organization	Type	Segment
LADONNA ROGERS	101798468	Jun 28, 2010	Health Alliance Ancillary Services	Statement	IMS
TIFFANI ROGERS	101737202	Jun 28, 2010	Greater Cincinnati Associated Physicians	Statement	IMS
GREGORY ROGERS	100532341	Jun 28, 2010	Greater Cincinnati Associated Physicians	Statement	IMS
MARK A ROGERS	101880496	Jun 28, 2010	Dermatology	Statement	UC
ROGERS,ERIC	101833468	Jun 28, 2010	University of Cincinnati Physicians	Credit Letter	UC

1 2 3 4 5 6 7 ▶

prod_357_00001_MAIN_21.xml

Document Details

Account Name: SUSY DE BARTOLO
Account ID: 933330104
Date:
Title:
Company:
Address: 130 COVERT AVE APT 113
City: STEWART MANOR
State: NY
Zip Code: 11530-4907
App Code: mtc2
Run ID: 00001
Segment: MAIN
SRID: 21
Archive ID: 933330104
Type: Transfer Notice

Download PDF

Back to Results

Document Events (Found 9)

Event	Who	Time	Date
MAILED	Sebis	7:00:00 PM	Dec 9, 2009
ELECTRONIC SHIPPING INFO RECEIVED	USPS	7:30:38 PM	Dec 9, 2009
ARRIVAL AT UNIT	USPS	6:26:17 AM	Dec 12, 2009
UNDELIVERABLE AS ADDRESSED	USPS	3:39:03 PM	Dec 12, 2009
UNDELIVERABLE AS ADDRESSED	USPS	3:39:04 PM	Dec 12, 2009
ADDRESSEE UNKNOWN	USPS	12:14:22 PM	Dec 15, 2009
DELIVERED	USPS	12:06:10 PM	Dec 21, 2009
FAXED	admin	3:44:22 PM	Feb 26, 2010
E-MAILED	admin	3:44:34 PM	Feb 26, 2010
VIEWED	admin	3:45:11 PM	Feb 26, 2010

Related Documents

Signature Document

On-Demand Delivery

Fax Document

Fax Number:

Send

Email Document

Email To:

Send

Orthopedic ONE can specify the search taxonomies that would meet its needs. The document repository is available regardless if electronic bill presentment and payment is used.

The page on the left shows a typical document display. The document image is provided along with graphics, form templates, etc.

The history of access, payments and delivery events is also provided. Orthopedic ONE has a trusted record of every document produced and delivered along with all its relevant properties.

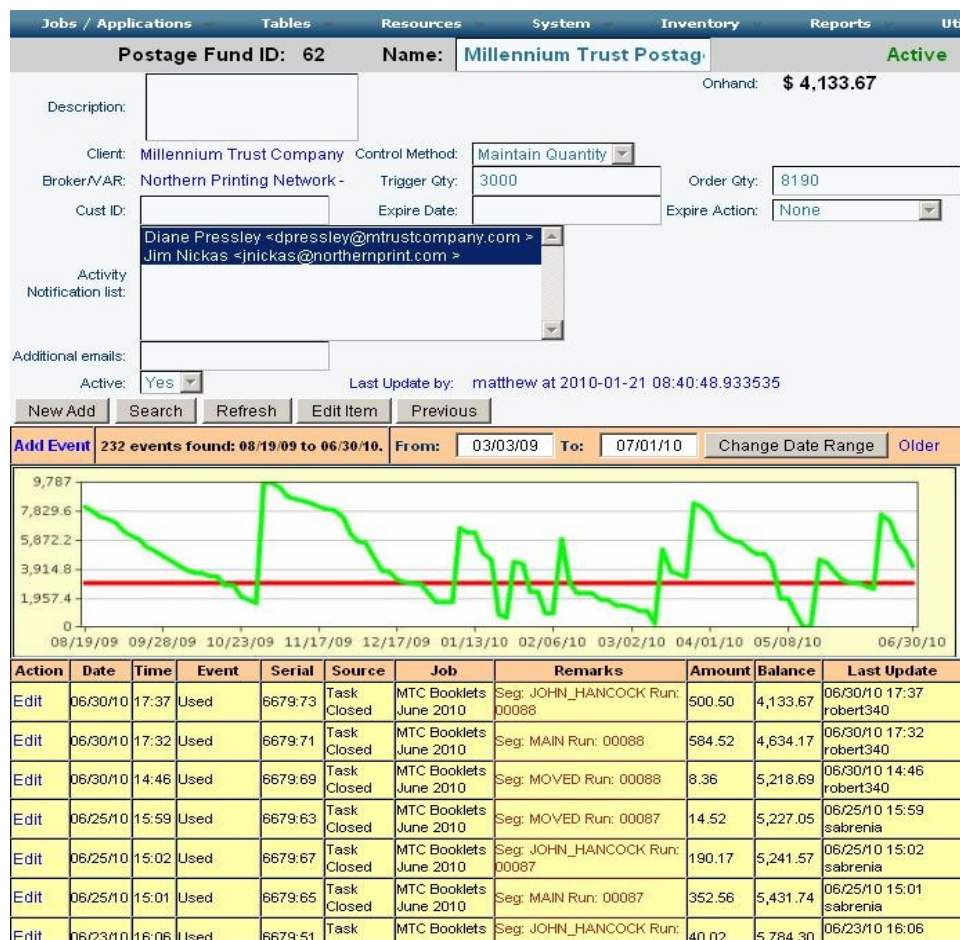
Note that after the document is retrieved, it can be faxed or emailed to any recipient. There is no need to print or import it to a fax or email application.

Emailed documents can be encrypted and password protected.

Postage Accounting

Postage is frequently the largest single expense any organization incurs delivering documents and bills.

eDocument-Direct provides transparent and real-time information regarding the status of all postage costs, balances and activities. Glen Ellyn may view balances and all events that have occurred to postage accounts. This ability improves on periodic reports by making up-to-date information available at any time.



Every Penny is Tracked.

Sebis Direct maintains and manages U.S.P.S. indicia and trust fund accounts on behalf of its clients.

Every event that debits or credits postage funds is posted and visible.

Sebis provides postage management as an included service. Postage is billed precisely at cost. No estimating is performed in billing.

Postage accounts have an order quantity and an order trigger quantity. These amounts are decided in collaboration to provide assurance of never depleting these funds while making the best use of cash assets.

The screenshot on the left shows an example of postage usage.



Postage Contacts

Any number of contacts may be added to this email notification list.

Automated Noticing.

When a postage balance falls below the trigger quantity, designated contacts are automatically emailed notification to replenish this fund. This email can act as a pre-payment invoice.

USPS CAPS

Sebis can set-up USPS Centralized Account Processing System (CAPS) if desired.

CAPS is an electronic postage payment system that provides business mailers a centralized, convenient, and cost-effective way to fund:

- Permit Imprint
- Business Reply Mail*
- Merchandise Return Service*
- Postage Due Account*
- Express Mail Corporate Account
- Address Element Correction

CAPS provides an electronic alternative to presenting checks and cash for postage in advance of its use.

Forms Inventory

eDocument-Direct provides real-time information regarding the status of stock item balances and activities. Glen Ellyn may log-on and view current balances and all events that have affected any stock item. This ability improves on periodic reports by making the information available at any time. Each stock item has an order quantity and an order trigger quantity. These amounts are decided in collaboration to insure that critical stock items are never accidentally depleted.

Stock Item: Dearborn National #10 Window Envelope Active

Item Description

Item ID: 3503
 Item Name: **Dearborn National #10 Window Envelope**
 Description:

Item Type: Outer Envelope
 Item Owner: Northern Printing Network -
 End Owner: Dental Network of America
 Units: Each
 Client ID:
 Unit Cost: 0.00000
 Item Thickness: 0.02300 (decimal inches)
 Item Weight: 0.18000 (decimal ounces)
 Item Vendor: None
 Vendor ID: 0

Identification Question
 Identification Answer

Inventory Control

Onhand: **11,437**

Warehouse: Bedford Park
 Locations: unknown
 Quantity: 11437

Warehouse: Bedford Park

Expiration Action: None
 Expiration Date:
 Control Method: Maintain Quantity
 Trigger Qty: 4000
 Order Qty: 20000
 Labeling Method: Apply Label to each Carton
 Physicals Each: 90 Days

Item Images Update Image



Front

Activity Notification

Activity Notice List:
 Matthew Eric Harmeyer <mharmeyer@sebis.com>
 Jim Nickas <jnickas@northernprint.com>

Additional emails:

Messages & Status

Last Update by: matt at 04/30/2010 02:14 PM

Status: Active

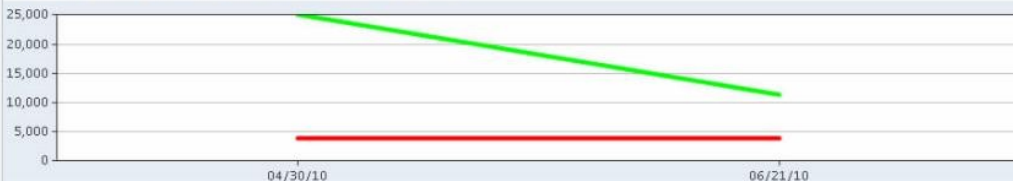
[Add New Item](#) [Receive Stock](#) [Item Activity](#) [Edit Item](#) [Display Diagnostics](#) [Search Items](#)

Item Activity

[Add Event](#) **2 events found: 04/30/10 to 06/21/10.** From: 03/03/10 To: 07/01/10 [Change Date Range](#)

Period Examined: 3 Months or 120 days	Average Monthly Used: 3437	Physicals Totals: 0	Used Events: 1
Total Used: 13563	Total Spoiled: 0	Total Received: 25000	Total Shipped: 0
Total Discarded: 0	Physicals Performed: 0	Physicals Gained: 0	Physicals Lost: 0

No physical inventory has been performed on this item.
 None of this stock item appears allocated to current jobs in progress.



Action	Time	Event	Serial	Source	Warehouse	Job	Remarks	Quantity	Balance	Last Update
Edit Del	04/30/10 02:14 PM	Received	0:0	Edit	Bedford Park		10 @ 2500 Cartons received: 10 Paperwork: Good Packing Slip IDs: 1-10	25,000	25,000	04/30/10 02:14 PM matt
Edit	06/21/10 08:37 AM	Used	6494:4	Task Closed	Bedford Park	DNOA6 - LSU Initialization - June 2010	Seg: LSU Run: 00002	13,563	11,437	06/21/10 08:37 AM lamont

Automated entries are made to the system at the conclusion of processing events such as imaging and assembly.

Physical inventories are performed on a planned interval. The system provides the advantages of real-time inventory management and allows physical inventories to occur at times when activity is dormant.

Access-Direct will compute and display the average monthly usage of each stock item.

Automated Noticing

When any stock item balance falls below the trigger quantity, contacts are automatically emailed a notice to reorder the item. This email is repeated weekly until the stock item is replenished.

Any number of contacts may be added to email notification.

Dashboards and Other Online Features

Sebis Direct provides a transparent interface to application processes through the **Access-Direct** on-line system. Some of the views and controls **Access-Direct** provides are:

The screenshot displays the 'Application Dashboard' with filters for Application (Any / All), Completion Status (Any), and Date Range (8/2/2012 to 8/6/2012). It shows a list of application runs with columns for Application / Run, Date, and Status. A detailed view for 'Advocate Healthcare Invoices' (Run: 20120803) is expanded, showing 'Jobs associated with this Run ID' and a 'Process Totals' table.

Job Item	Item Type	Segment	Status	Description
10383.4	LTM	AMECH	Auto Submitted	Advocate Health Lettershop Assembly
10383.3	LAS	AMECH	Completed	Advocate Health Laser Imaging
Bay Valley Medical Group Statements			Printing (AMECH): In Progress 5:04AM	Advocate Assembly & Mailing (AMECH): Completed 3:11PM Delivered: 7:00PM
CEC - Rice Memorial Hospital			Printing (AMECH): Completed 5:38AM	
Duke University Color Statements			Printing (DAY1): In Progress 9:16PM	Printing (DAY2): In Progress 9:16PM

Process Totals	
Group 40 Total Postage:	\$17.55
Group 25 Total Postage:	\$9.00
Group 15 Total Postage:	\$192.37
Group 7 Total Postage:	\$1,824.55
Amount Due:	\$6,336,179.83
Group 20 Total Postage:	\$17.66
Group 16 Total Postage:	\$441.10
Group 10 Total Postage:	\$126.71
Group 3 Total Postage:	\$5,522.41
Total Sets:	22486

Date and Time	Who	Action
8/03/2012 9:16PM	system	Process Ran
8/03/2012 9:16PM		Process Approved

Dashboards

Glen Ellyn can view the progress of all production activity from a single point using the activity dashboard. Clicking on any of the links provides detail of the production activity.

Access to Postage Balances and Reports

Access to Form and Stock Inventory

Access to all Production Process Information

At the conclusion of each run of a production process, the process results are emailed to the client. The client may examine all metrics such as bill date, quantity of bills, marketing messages, sum of amounts, etc.

Automated Noticing of Delivery Events

At the completion of any mailing, notification emails are sent. The email contains a link allowing the user to examine the mailing in greater detail. Agents may examine many metrics such as the results that were approved, mailing timestamp, mailing quantities, postal statements and postage costs.

Access to Postage Documents

Glen Ellyn may examine the CASS results, U.S.P.S. mailing statements, U.S.P.S. Audit forms and manifests.

Automated Inventory Control

Access-Direct automates the management of stock item inventory. When the postage balances or stock item balances fall below a pre-defined value, notifications and reminders are emailed to the appropriate contacts.

Archive of all Runs and Document Images

Glen Ellyn can enter queries such as show me every document ever sent to a specific ID number.

Tracking of Individual Documents

An Agent can enter a variety of criteria such as id number, document codes, or even a name. **Access-Direct** can provide an audit of each mailing and document type that was generated for that search criteria. **This feature can be very valuable to audit the application against internal information and attest that the application is providing the correct documents to recipients.**

Summary Reports of Activity

The user can select runs over any period of time, a month for example and get a summary of production activity over that period. Examine the number of each type of document and total counts over any period of time. Custom reports can also be provided.

Secure Web Access

All access is over secure encrypted connections. It is also possible to restrict access to those locations with approved Internet gateway addresses. In other words, a Stakeholder with proper authorization would only be allowed access while at work and not when at home or any other location. All of the above features are available 24/7. All access is username and password protected. Web servers use SSL with public/private keys. All access is recorded.

eDocument-Direct Datasheet

Enrollment: - Email confirmation (optional) - Instantly logged in on successful enrollment (optional) - Enrollment authenticated on one or multiple document data items - Service suggestions guide new users to most economical services. - Pre-existing services (such as Autopay ACH) recognized. - Requires user confirmation of terms. - Associate any number of accounts to single user. (optional)	Document Delivery: - Email, fax and paper delivery systems supported. - Multiple email and fax attempts (default is 4) - Automatically revert to paper bill if electronic delivery fails. - RenderX XSLT Transformations for on-demand document transformation and display. Document archives fully XML compliant with version control of presentation stylesheets. Presentations and document transformations use open source based data storage and document composition tools and methods.
Repository: - Alfresco Enterprise Content Management System - Full search capability - Records management - Document management and version control. - Support for Content Management API - CMIS with a REST or Web services binding, JSR 170, WebDAV, CIFS, FTP, ODF, OpenSearch. RSS, Atom, JSON, JSR 168. - Security provided by Alfresco ECM system. - Taxonomies supported: Any - Full replication.	Reporting: - Business Intelligence Reporting Tools (BIRT) system. - Rapid development and customization of reports. - Data extractions. - Reports stored in repositories for record keeping. - Full suite of reports. - Automatic reporting (user configurable)
Payments: - All Credit Cards, Electronic Check or Cash. - Automatic ACH Debit. - Enrolled or not enrolled users may pay bills (Quick payment) - Support for multiple currencies. - Any number of document types, bill types, journals or accounts. - Support for convenience fees. - Payment plans and future dated payments. - Stored wallet information. - Refunds, voids. - Late payment surcharges. - Prevent late payments (optional) - High / Low payment amount restrictions (configurable)	Application Environment: - Linux OS - Open source - Java / Spring / Surf rapid development environment. - Development, staging and production environments. - XML based configuration. - Web 2.0 including AJAX and YUI libraries. - Open source objects and modules. (Java, Spring, Javascript, Freemarker, XML/XSL) - Adobe Coldfusion - Apache
Database: - Hibernate / PostgreSQL - Full replication.	Languages: - Multilingual content. Any number of languages. - Public facing pages can be specified by user preference or browser locale.
Authentication: - Single sign on (SSO) NTLM and LDAP - Custom systems.	Service Options: - Email bills / documents. - Paper mail bills / documents. - Automatic ACH debits. - Pay on-line
Appearance: - Sites fully skinnable to client web styles. - Site is fully web content management. (WCM) - Site content is authored and modified by your team. (optional)	Credit Card and Wallet Data: - Encrypted and stored independently behind secondary firewall. - Last 4 numbers visible. - Security codes captured at transaction.
Agent Features: - Track all customer encounters including notes. - Change user profiles. - Associate / disassociate accounts. - Manage account and user restrictions. - Accept payments. - Create and modify payment plans. - View all user histories. - Search bill documents. - Perform refunds, voids and adjustments (If role permits) - Lock / Unlock users. - Manage wallet items. - Run reports. - Email, fax or re-mail bill documents.	Security: - Permission set, role based. - Entity based. (multiple entities) - SSL encryption for all client/browser communications. - User actions logged. - Database auditing enabled. - HIPAA compliant access control and access and user activity tracking. - Nagios monitoring. - Multiple layered firewalls. - PCI and SOC reports are available.

Company Profile and Additional Information

Sebis' financial stability	Current ratio: 2.0 D & B Number: 607803405 D & B current paydex rating: 78-80
Number of years in business	Sebis Direct was incorporated in 1989.
Number of Employees	51
Number and Location of production plants that could do the proposed work.	Sebis Direct provides two production facilities. Sebis Direct, Inc. 1100 Valley Belt Road Brooklyn Heights, OH 44131 Sebis Direct, Inc. 6516 West 74 th Street Bedford Park, IL 60638 Each facility is fully owned and equipped to perform every function of the proposed work.
Equal Employment Opportunity/ Affirmative Action	It is the policy of Sebis Direct not to engage in discriminatory practices against any person employed or seeking employment with the company on the basis of race, color, national origin, religion, gender, physical or mental disability, medical condition, parental status, ancestry, marital status, age, sexual orientation, citizenship, or status as a veteran. This policy applies to all employment practices, including recruitment, selection, promotion, transfer, merit increase, salary, training and development, demotion and separation. The policy is consistent with applicable State and Federal laws and Sebis policy. Sebis Direct is an Equal Opportunity Employer.
Description of current operational capabilities and procedures, including but not limited to, the following:	
File types acceptable for electronic transmission.	Sebis accepts all file types. This includes flat files, fixed length and delimited records of any size and type. XML data and all types of hybrid and complex record formats. Mainframe, binary and encrypted filetypes are supported. All printstreams are accepted (AFP, PDF, PS, HP-PCL, LCDS, IPDS, etc.)
Minimum and Maximum time required to generate and dispatch items after receipt of transmission	Processes are run automatically and immediately upon receipt of a file. Processes are typically run and available for approval within an hour. Print, Assembly and Mailing will generally be performed within the service level specified.
Methods used to verify complete generation of and subsequent dispatch of documents.	Quality Control follows guidelines set by the Automated Document Factory Model as defined by The Gartner Group. Printed statements, letters and certificates are a major component of effective communications. To do this well is a major investment. The Automated Document Factory model improves and rationalizes centralized printing operations and supports zero defect methods of development and production of these documents. Multiple control points and work processes are utilized to provide zero defect accountable document production. Application specific controls are added where appropriate. • Application specific checklists. • On-line operator reprints. • On-site operator workstations capture production events and activity. • Closing processes require batch balancing tests to succeed. • Document barcodes captured by assembly devices automatically fault and report on missing or damaged documents. • Multiple assembly scanning and control points. • All assembly processing interruptions and faults are recorded.

	Processes are supported by the Access Direct application integrated together with inserter reporting and post processing cameras that scan and report on all mail pieces produced. Together these work processes and data capture and report processes and completely account for all deliverables produced.
Methods currently in place to ensure and protect the privacy of document data.	Publicly accessible systems are isolated from internal systems by dedicated firewall components. SSL is used to secure data transmission over public networks. Automated network traffic and system analyzers notify personnel of attempted breaches to security. Privacy of documents and document data is provided by many of the following practices. Every document and package is identified and tracked throughout the processing, printing and assembly process. Barcode identification of all documents in assembly. Highly secure assembly control and tracking schemes in use. Data systems control access to data. Physical site security includes key card access controls, camera surveillance and secured areas. Assembly operations are fully tracked and recorded. Encryption / decryption of data using HIPAA accepted methods. Record all document access activity. Data and document destruction policy. Confidentiality agreements annually renewed by all employees in contact with protected health information.
Additional practices to protect the application.	All data, documents and programs exist on two separated data processing grids for business continuity purposes. Sebis Direct utilizes open source resources and architecture. This provides additional security because data and programs are not tied to proprietary platforms. Document compositions for example may be processed by any firm also utilizing Open Source Technologies. All data processes can be performed at either data processing grid location. The <i>Access-Direct</i> system supports incident/error logging and reporting. At the time of discovery of any production or process incident, the discovering employee creates an incident log entry. This is done on-line. No assessment or analysis is done at this stage. All process stakeholders are notified of the incident and tracking number is assigned and a workflow is begun. The incident is a threaded discussion and has structures such as root cause, management comments and corrective actions. The incident is rated and made part of aggregated reports. Incidents are associated with jobs, applications, clients and contributing employees. Relevant incident log entries associated with The Insurance Exchange applications are viewable by The Insurance Exchange. Controls consist of internal policies documented and applied in multiple areas. Areas include: Camera System Monitoring Network Activity Monitoring Timeclock Record Monitoring Exception / Incident Reporting

Sebis business continuity capability (disaster recovery)	The principal business continuity methodology relies on the multiple and duplicated production site strategy. All production assets required in Brooklyn Heights are duplicated in Bedford Park, IL. A standby generator is available to run the Bedford Park or Brooklyn Heights facility in the event of a loss of electrical power. These and other additional features provide security for critical business processes. All data, documents and programs will exist on 2 separated data processing grids for business continuity purposes. Sebis Direct uses all open source programs and architecture. This provides additional security because data and programs are not tied to proprietary platforms. Document compositions for example may be processed by any firm also dedicated to Open Source Technologies. All data and document production processes can be performed at either production facility location.
Hours of operation, days of operation and listing of company recognized holidays	The Bedford Park (Chicago) and Brooklyn Heights (Chicago) facilities run several shifts Monday through Friday and a single shift on both Saturday and Sunday. 7 recognized holidays include: New Years Day, Presidents, Memorial Day, The Fourth of July, Labor Day, Thanksgiving Day and Christmas Day.
Listing of professional associations of which Sebis is a member	Xplor - Xplor International is the worldwide association of users and suppliers of the products and services that create, modify, and deliver customized information using a variety of document technologies (www.xplor.org). AIIM - AIIM is the international authority on Enterprise Content Management (ECM) - the tools and technologies used to capture, manage, store, preserve, and deliver content and documents related to organizational processes (www.aiim.org). Wes Sanders is certified as a Enterprise Document Content Practitioner by AIIM. David Brady is certified as an Enterprise Content Management Practitioner and Specialist by AIIM.
Support	The application will have a primary and backup Technical Account Manager. These personnel are available during ordinary business hours. After business hours support is provided by contact with Sebis through phone numbers and extensions provided to the Client. Escalation of any issues is supported by the Executive Vice President.
Payment Card Industry (PCI) Compliance.	Sebis Direct, Inc. has developed a secure platform for processing, storing, and facilitating credit card payments. This hardened platform utilizes modern encryption algorithms, layered network topographies, advanced firewalls, rigorous change management controls, and secure SSL connections to protect sensitive data during each step of the payment process. In addition, we have partnered with Trustwave, a third-party PCI Security Council approved Qualified Security Assessor, to conduct vulnerability scanning and security audits of our platform. Report of PCI compliance is available upon request. Trustwave 70 West Madison Street Suite 1050 Chicago, IL 60602
SAS-70 / SSAE-16 Compliance	Sebis Direct has retained the firm of (Mueller & Company., LLP) for the purpose of providing a SOC1 Type II SSAE-16 auditors report. Report is available upon request. Mueller & Company. LLP. 2230 Point Blvd. Suite 700, Elgin, IL 60123.

The following charges are assessed for the service activities.

Investment				
Quantity	Unit	Description	Unit Price	Extended Price
8,200	Each	Utility Bill print and mail, one business day turn around.	\$0.084	\$688.80
11,500 or 8,200	1,000 1,000	#10 envelope with double window	\$0.017 \$0.017	\$195.50 or \$139.40 (using the same number of envelopes as bills.*)
8,200	1,000	#9 reply envelope with fully glued flap & Village PO box address in black	\$0.015	\$123.00
8,200	Each	Insert Village provided sheet (variable size and frequency)	\$0.01 (Sebis also provides full color inserts printed in line with bills)	\$82.00
1		Initial set-up, design, programming charges	\$495.00	Set up cost waived for Glen Ellyn.
8,200	Each	Utility bill email service**	\$0.08	\$656.00 at 100% adoption
8,200	1,000	Selective inserting of reply envelopes.	\$0.00	Included, no charge
8,200	1,000	Householding (combine same name and address bills into one envelope for postage savings).	\$0.00	Included, no charge
8,200	1,000	Dynamic Perforation	\$0.00	Included, no charge
8,200	1,000	Mail Tracking	\$0.00	Included, no charge
82	Each	Move Updates (NCOA) NCOA allows Glen Ellyn to take advantage of the lowest possible automation rate postage. The bulk of Glen Ellyn's mail will mail at the 5 digit automation rate of .391 each.	\$0.12	No charge for Glen Ellyn

* Is there a business reason that the outer envelope count is larger than the number of bills? We would expect the number of envelopes to be the same as the number of bills or slightly less.

** As customers migrate to electronic billing the Village will save the cost of envelopes and the cost of postage, postage accounts for up to 75% of utility billing costs. The cost of the utility bill print and mail is also eliminated.

Prevailing Programming Rate, after initial set-up.	\$ 125.00 / hour
Terms: Net 30 days. All postage is payable and held at Sebis in advance of use.	

Closing

Sebis Direct provides the capacity, technical skill, automation, compliance and experience to be carefully considered for this critical application. All processes and tasks are performed in a fully accountable and secure environment.

This proposal outlines a business process solution that utilizes the latest technology, best practices and work-flow to provide timeliness, security, integrity and the reliability that will exceed Glen Ellyn expectations.

Thank you for your consideration.



Dave Brady
Manager – Public Sector
312-243-9300 ext. 41
312-515-7375 cell

Village of Glen Ellyn
Request for Proposals
Utility Billing - Printing and Mailing Services

INTRODUCTION

The Village of Glen Ellyn (Village) is seeking proposals from qualified vendors who are capable of providing monthly utility billing printing and mailing services associated with approximately 8,200 Village customer accounts. Beginning with the contract that results from this proposal, accounts will be billed on the 1st of each month. The Village utility bills include charges relating to water, sewer, refuse, storm water and certain other fees.

The Village currently manages its customer account information using MUNIS Software, which is hosted onsite and used to generate the data files used for utility billing operations. The typical monthly billing process involves collecting water meter, followed by printing and mailing of the utility bills by the 1st of the month. The envisioned schedule is subject to change and the Vendor must be capable of adapting to such changes.

SCOPE of WORK

The successful Vendor must have the capability to perform all services required to print and mail an estimated 8,200 routine utility bills. These services include, but are not limited to, printing, folding, sorting, inserting, sealing, validating, preparing, transporting, and mailing. Vendor will receive electronic data files from the Village and will process this data to generate printed Village utility bills. The Village will review these data files for completeness and accuracy prior to transmission to the successful Vendor. It is the preference that all associated services be performed by the Vendor "in-house" at the Vendor's production facility. It is the Vendor's responsibility to assure the services are performed completely and in a timely manner.

The Vendor will be required to work with the Village to establish bill templates that will be used for the utility billing operations. The Vendor will be required to sort and insert multiple bills that are addressed to same property owner into a common envelope. The vendor will be required to suppress return envelope stuffing for accounts designated as 'auto pay'. The Vendor will be required to print supplemental messages, codes and other information on the bills, notices and envelopes at the Village's direction. The Vendor may periodically be required to insert supplemental documents into the mailings at the Village's request.

The Vendor must identify and use lowest cost postage alternative for each item mailed based upon size, weight, zip code and other pertinent considerations. The Vendor must deliver printed and sorted bills to the nearest US post office within the next business day after the data files are transmitted. The Vendor's proposal must identify the anticipated time required for delivery to addresses with a 60137 zip code.

The vendor must also be able to work with the Village to provide electronic billing services where a bill is sent to the customer's email address. The vendor shall work with the Village to set a template for the email. These emailed bills shall be sent by the vendor and not the Village's email server. The vendor shall notify the Village of those emails which are undeliverable. The vendor shall be able to either print or email the bill to the customer.

Vendors' proposals must include unit costs for the estimated quantities of envelopes and paper stock indicated below. The Village will determine whether to procure these supplies from the Vendor or from an alternate source after its review of submitted proposals. The successful Vendor must be capable of adapting to either potential source of envelopes and paper stock. The vendor must also have processes and internal controls to comply with the Red Flags Rule.

PROPOSAL REQUIREMENTS

Vendor proposals must include the following components:

- **Cover Letter** - summarizing the Vendor's interest, commitment, unique qualifications and identifying key individuals that would be assigned to the project.
- **Vendor Profile** - detailing the Vendor's experience, facilities, staffing, equipment, technology and other pertinent information that demonstrates the Vendor's capability to provide high quality reliable services. Disclose the use of third party vendors (if any).
- **Disaster Recovery Plan** - summarizing the Vendor's contingency plans to ensure contract work continues in the event the Vendor's primary facility becomes inoperable.
- **References** - identifying at least five (5) references (municipal and/or utility references preferred) for whom the Vendor has provided a similar scope of services as those identified in this RFP. Include agency name and address, scope of services, date of implementation and contact information.
- **Insurance Coverages** – The vendor must include proof of general liability insurance, errors and omissions insurance, and business interruption insurance and coverage limits.
- **Certification of Firm's Commitment to Non-Discrimination** - The Village of Glen Ellyn is an Equal Opportunity Employer and does not discriminate against any persons on the basis of race, creed, color, age, sexual orientation, gender, ethnic background or national origin.
- **Services Cost Proposal** - The Vendor must provide a comprehensive cost proposal that covers all costs associated with the printing and mailing services identified in this RFP, using the following schedule of estimated quantities:

Quantity	UOM	Description	Unit Price	Extended Price
8,200	Piece	Utility Bill print and mail services (do not include postage costs)	\$	\$
11,500	1,000	#10 envelope w/ double window	\$	\$
8,200	1,000	#9 return envelope w/ fully glued flap & Village PO box address in black	\$	\$
8,200	piece	Insert Village provided sheet (variable size and frequency)	\$	\$
1		Initial set-up, design, programming charges	\$	\$
8,200	piece	Utility Bill email service*	\$	\$

*Please specify in the proposal if there will be a reduction in the utility bill printing costs when the email service is used and a bill is no longer printed on paper and mailed.

- **Postage Cost Control Proposal** - The Vendor must provide a detailed proposal of the postage cost control strategy it would employ. This proposal must identify the postage rates associated with various types of mailing based upon size and zip code under the current postal rate structure, the procedures that would be followed to adapt to any subsequent changes in the postal rate structure, and any set-up costs and/or annual fees associated with postage strategy.
- **Termination of Contract** - The Vendor should indicate required terms of contract and cancellation terms.

OTHER INFORMATION / OPTIONAL ITEMS

- It is our intent to keep costs as low as possible when printing. Please provide options and samples of printing types or use of color.
- The Village would like to approve a proof before each mailing is released.
- The Village would like a PDF of the entire mailing so that bills can be viewed/reprinted.
- It is possible, that a #9 envelope will not be inserted into the monthly bills. Please advise if this will result in a different cost.
- Village staff would like the opportunity to visit the production facility and meet key staff that would be assigned, if possible.
- Are you a member of the Illinois Government Finance Officers Association (IGFOA)?
- Please provide information on any additional or ancillary services that you may provide or offer related to mailing, printing or payment processing.
- Would additional costs be incurred if a change in Village software was made in the future?

PROPOSAL SUBMISSION

Three (3) hard copies of your proposal, with one additional copy emailed in PDF format, must be received by 1:00 p.m. CST time on September 3, 2015 to the following address:

Lori Thomas
Assistant Finance Director
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137
Lthomas@glenellyn.org

Proposals must be submitted in a sealed envelope marked "**Utility Billing -Printing and Mailing Services Proposal**" in the lower left hand corner. It is the sole responsibility of respondents to the Request for Proposal to deliver the proposal by the stated deadline. Each proposal must be submitted with all required documentation.

EVALUATION AND SELECTION CRITERIA

Proposals will be evaluated by a selection committee made up of Village staff, which will subsequently present its recommendation to the Board of Trustees. The recommendation for the successful Vendor will be based on the following:

- Vendor's experience, capacity and capability to provide the required printing and mailing services in a professional, timely, reliable and secure manner.
- Vendor's understanding of the Village's technical requirements and demonstrated ability to meet or exceed the same.
- The cost of providing the required printing and mailing services.
- Ability to meet the anticipated project schedule and interact productively with Village staff and MUNIS Software representatives, as required.
- Information obtained through reference checks.

RIGHT TO REJECT PROPOSALS

Submission of a proposal indicates acceptance by the firm of conditions contained in this request for proposals unless clearly and specifically noted in the proposal submitted. The Village of Glen Ellyn reserves the right without prejudice to reject any or all proposals.

ANTICIPATED PROJECT SCHEDULE

RFP issued: August 5, 2015

RFP due date: September 3, 2015

Staff recommendation presented to Board of Trustees: September 28, 2015

Board approval, promptly followed by contract execution - set-up, design and testing

Implementation Complete - First Billing sent: December 1, 2015

QUESTIONS

Please direct questions or concerns related to this RFP to:

Michelle Urbina

Accounts Manager

Phone (630) 547-5224

Email murbina@glenellyn.org



Client References

Stephanie Masson - Assistant Financial Director
Village of Park Forest
350 Victory Drive
Park Forest, IL 60466
708-283-5626
smasson@vopf.com

John Harrington - Finance Director
Village of Minooka
121 East McEvilly Road
Minooka, IL 60447
815-828-3175
john.harrington@minooka.com

Joanne Suczynski - Budget Director
Village of Oak Lawn
9446 S Raymond Ave.
Oak Lawn, IL 60453
708-499-7062
jsuczynski@oaklawn-il.gov

Glenn Santa Cruz - Executive Director of Information Technology
DailyAccess Corporation
307 University Boulevard North
Building 3, Suite 1500
Mobile, AL 36688
251-665-1915
glenn.santacruz@dailyaccess.com

Donna Leck- Revenue Manager
Village of Schaumburg
101 Schaumburg Ct.
Schaumburg, IL 60193
847-923-4531
dleck@villageofschaumburg.com

Liz Marquez – Office Supervisor
City of Waukegan
100 N Martin Luther King Jr. Ave.
Waukegan, IL 60085
847-599-2500
liz.marquez@waukeganil.gov

“Best Technology relationship in the history of the company, fast response, collaborative process”
Glenn Santa Cruz, Executive Director of Information Technology

Out of respect for our clients, Sebis requests that these references be contacted as a due diligence task and only if the proposal is substantially acceptable. Other references available on request.

6516 W 74th Street, Chicago, IL 60638 – 312-243-9300 – Sebis.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/31/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER T.A. Cummings Jr. Co. 4153 Main St. Skokie IL 60076		CONTACT NAME: Roberta Kipp PHONE (A/C, No. Ext): (847) 679-7350 E-MAIL ADDRESS: robertak@tacummings.com FAX (A/C, No.): (847) 679-7361	
INSURED Sebis Direct, Inc. SD Property Holdings LLC SD Property Holdings Ohio LLC 6516 W. 74TH Street Bedford Park IL 60638-6011		INSURER(S) AFFORDING COVERAGE INSURER A: Selective Co of South Carolina 19259 INSURER B: Hartford Fire Insurance Co 19682 INSURER C: Continental Casualty Company 20443 INSURER D: INSURER E: INSURER F:	

COVERAGES	CERTIFICATE NUMBER: 2014-2015	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS		

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	☐ CLAIMS-MADE ☒ OCCUR	X		S 2102589	7/18/2014	7/18/2015	MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER ☒ POLICY ☐ PRO-JECT ☐ LOC						PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☒ ANY AUTO						BODILY INJURY (Per person) \$
	☒ ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS ☒ SCHEDULED AUTOS NON-OWNED AUTOS	X		S 2102589	7/18/2014	7/18/2015	PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB						EACH OCCURRENCE \$ 3,000,000
	☒ EXCESS LIAB						AGGREGATE \$ 3,000,000
	☐ DED ☒ RETENTION \$ 0			S 2102589	7/18/2014	7/18/2015	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☒ WC STATUTORY LIMITS ☐ OTH-ER
B	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	83WECBV4758	7/18/2014	7/18/2015	E L EACH ACCIDENT \$ 1,000,000
							E L DISEASE - EA EMPLOYEE \$ 1,000,000
							E L DISEASE - POLICY LIMIT \$ 1,000,000
A	Printers Prof. Liability			S 2102589	7/18/2014	7/18/2015	LIMIT \$2,000,000
	Crime/Employee Theft			596347195	7/18/2014	7/18/2015	Retention \$25,000 LIMIT \$4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is named as an Additional Insured with respects to the General Liability and Automobile Liability, coverage is provided on a primary non-contributory basis. A Waiver of Subrogation is applicable to the workers compensation coverage. Valuable Papers - Included - Selective Insurance Company - policy # S2102589 - eff 7/18/2014 to 2015. Blanket Crime included. Network Security coverage \$1,000,000. Subject to policy terms and conditions.

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott Cummings/MOSJ01

ACORD 25 (2010/05)

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INS025 (201005) 01

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EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)

7/31/2014

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY T.A. Cummings Jr. Co. 4153 Main St. Skokie IL 60076	PHONE (A/C, No, Ext): (847) 679-7350	COMPANY Selective Co of South Carolina	
FAX (A/C, No): (847) 679-7361	E-MAIL ADDRESS:	LOAN NUMBER	POLICY NUMBER S 2102589
CODE: 12160	SUB CODE:	EFFECTIVE DATE 7/18/2014	EXPIRATION DATE 7/18/2015
AGENCY CUSTOMER ID #: 00017974 INSURED	THIS REPLACES PRIOR EVIDENCE DATED:		CONTINUED UNTIL TERMINATED IF CHECKED
SEBIS DIRECT INC SD PROPERTY HOLDINGS LLC SD PROPERTY HOLDINGS OHIO LLC 6516 W. 74TH ST BEDFORD PARK IL 60638-6011			

PROPERTY INFORMATION

LOCATION/DESCRIPTION

Loc #1 Bldg 1 1050-1100 VALLEY BELT RD, BROOKLYN HEIGHTS, OH, 44131
Loc #2 Bldg 1 6516 W 74TH ST, BEDFORD PARK, IL, 60638

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

COVERAGE / PERILS / FORMS	AMOUNT OF INSURANCE	DEDUCTIBLE
Loc 1. Building, RC, Agreed Value, Special form	4,184,040	2,500
Loc 1. Business Personal Property, RC, Agreed Value, Special form	3,570,000	2,500
Loc 1. BI w/ Extra Expense, Special form	500,000	
Loc 2. Building, RC, Agreed Value, Special form	6,747,300	2,500
Loc 2. Business Personal Property, RC, Agreed Value, Special form	4,692,000	2,500
Loc 2. BI w/ Extra Expense, Special form	2,000,000	

REMARKS (Including Special Conditions)

Contractor is responsible for all loss or damage to City property at full replacement cost. Contractor is responsible for all loss or damage to personal property (including materials, equipment, tools, and supplies) owned, rented or used by Contractor. Subject to policy terms and conditions.

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

MORTGAGEE	ADDITIONAL INSURED
LOSS PAYEE	X Certificate holder
LOAN #	
AUTHORIZED REPRESENTATIVE	
Scott Cummings/MOSJ01	<i>R. Scott Cummings</i>

ACORD 27 (2009/12)

INS027 (2009/12) 02

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PRODUCTION AND ELECTRONIC DELIVERY OF VILLAGE SERVICES BILL
REQUEST FOR PROPOSAL SENT AUGUST 5, 2015
RESULTS SUMMARIZED BY BIDDER

Description	Quantity	Sebis	Direct Response	Third Millenium Associates	InfoSend
Utility Bill print and mail (not including postage)	1	\$ 0.084	\$ 0.152	\$ 0.089	\$ 0.082
	8200	\$ 688.80	\$ 1,245.80	\$ 729.80	\$ 672.40
#10 Enveloppe w/double window	1	\$ 0.017	\$ 0.023	\$ -	\$ 0.016
	8200	\$ 139.40	\$ 190.65	\$ -	\$ 131.20
#9 return envelop w/fully glued flap & Village PO Box address in black	1	\$ 0.015	\$ 0.018	\$ -	\$ 0.029
	8200	\$ 123.00	\$ 149.16	\$ -	\$ 237.80
Insert Village provided sheet (variable size and frequency)	1	\$ 0.010	N/A	\$ 0.015	\$ 0.013
	8200	\$ 82.00	\$ 75.00	\$ 123.00	\$ 106.60
Full set of bills in PDF Format	1	\$ -	\$ -	\$ -	\$ 106.60
Initial set up, design and programming charges	1	\$ -	\$ -	\$ -	\$ 500.00
Utility Bill email services	1	\$ 0.08	See Note 1	0.035	\$ 0.06
	8200	\$ 656.00	\$ 1,754.00	\$ 287.00	\$ 492.00
Utility billing monthly fee	1	\$ -	\$ 125.000	\$ 125.000	\$ -
Utility billing license fee/set up (one time)	1	\$ -	\$ 400.000	\$ 3,795.000	\$ -
Annual maintenance (converted to monthly for comparison)	1	\$ -	\$ -	\$ 82.917	\$ -
Total Set-Up and Monthly Cost		\$ 1,689.200	\$ 3,939.608	\$ 5,142.717	\$ 2,246.600

Various Cost Scenarios - As the implementation percentage of e-billing cannot be known with certainty, we have provided several price points for comparison. Based upon a survey conducted of communities who have implemented e-billing, 8-10% participation was most reasonable.

Total Monthly Cost w/o set up - 100% printed bills

\$	1,033.200	\$	1,660.608	\$	852.800	\$	1,254.600
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Total Monthly Cost w/o set up for 10% e-bill implementation

\$	995.48	\$	1,632.20	\$	1,004.14	\$	1,189.00
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Total Monthly Cost w/o set up for 50% e-bill implementation

\$	844.60	\$	1,844.80	\$	777.82	\$	926.60
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Total Monthly Cost w/o set up for 100% e-bill implementation

\$	656.00	\$	3,539.61	\$	494.92	\$	598.60
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Other Services/Optional Items

Selective inserting of reply envelopes	1	\$ -	\$ -	N/A	\$ -
Householding (combining same name and address bills into one envelope for postage savings)	1	\$ -	\$ -	N/A	\$ 0.051
Dynamic Perforation	1	\$ -	\$ -	N/A	\$ -
Mail Tracking	1	\$ -	N/A	N/A	N/A
Move Updates	1	\$ -	N/A	\$ -	\$ 0.035
Programming charges after initial set up	per hour	\$ 125.00	N/A	N/A	\$ 150.00

Note 1: Quoted \$75 for first 1-500 bills. 501 to 8200 bills billed at a rate of \$.25 each. Reduction in mailed bill cost is \$.03 for each bill.

N/A - A price was not provided for this item.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Purchase
Prepared By: Lori Thomas

SCHEDULED

AGENDA ITEM (ID # 1921)

DOC ID: 1921

Approve an annual maintenance fee, a single source purchase which is an authorized exception in the purchasing policy, with Tyler Technologies, of Park Ridge, Illinois, for MUNIS software support and licensing in the amount of \$73,317.43, to be expensed to the General Fund and Water & Sewer Fund. (Finance Director Coyle)

Background

The Village has utilized MUNIS software as the Village's enterprise financial software system since 2003. MUNIS requires annual maintenance contracts for routine service, troubleshooting, and software updates of existing modules. We have been pleased with our software support from MUNIS, and the software's functionality. We contact MUNIS weekly as minor issues arise with processing, troubleshooting, or custom reporting.

Issues

Tyler Technologies, Inc. is the sole source vendor for MUNIS support and licensing. Our MUNIS system requires an annual licensing and support agreement, which includes an annual fee, with Tyler Technologies, which covers all the modules utilized by village departments including general ledger, utility billing, accounts payable, purchase orders, payroll, human resources management, general billing, permits, and business licenses. Most modules reside on local hardware. The Citizen Self Service (the online bill payment interface) is hosted on MUNIS servers and is accessed through the internet. This cost is budgeted on an annual basis.

From a cost perspective, it is more advantageous to incur the costs to continue with our current software package than to switch to new software. The cost to implement new software would be a significant undertaking, requiring large amounts of staff and financial resources and would exceed any reasonable payback. Staff has also examined moving from our locally hosted solution to MUNIS software as a service (hosted on the cloud). Our annual maintenance cost would increase significantly. Therefore, from a cost perspective, it is more advantageous to incur the costs to continue with our current software package and maintenance and licensing agreement.

Staff continues to work on utilizing MUNIS to update and automate our processes to create efficiencies. Conversion to UBCIS was completed in early 2015, which will allow the Village to send electronic bills to residents. Starting this fall, Village residents and merchants will be able to pay for both their permit parking and business licenses online via the MUNIS Customer Self Service web portal, the same portal used to access Village Services Bill information online. Staff is preparing the 2016 annual budget into MUNIS. Staff is also working to automate the payroll status form in MUNIS to eliminate paper processing of payroll updates which include new hires, terminations, salary changes, benefit changes, and others.

Action Requested

Approve payment to Tyler Technologies for MUNIS software support and licensing in the amount of \$73,317.43. This will be expensed to the General Fund - Information Technology, account 121400-520975 in the amount of \$62,640.63, and to the Water and Sewer Fund, account 50100-520975 in the amount of \$5,338.40 and account 50200-520975 in the amount of \$5,338.40.

ATTACHMENTS:

- MUNIS Invoices for Annual Maintenance and Licensing (PDF)



Empowering people who serve the public®

Remittance:

Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-141409	09/01/2015	1 of 2

Questions:

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com



Bill To: VILLAGE OF GLEN ELLYN
 ATTN: SUE BARBEAU
 535 DUANE STREET
 GLEN ELLYN, IL 60137

Ship To: VILLAGE OF GLEN ELLYN
 ATTN: SUE BARBEAU
 535 DUANE STREET
 GLEN ELLYN, IL 60137

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
4703	58601		USD	NET30	10/01/2015

Date	Description	Units	Rate	Extended Price
Contract No.: GLEN ELLYN, IL				
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	1	14,311.72	14,311.72
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	1	3,013.00	3,013.00
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - BUSINESS LICENSES	1	2,739.57	2,739.57
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - GENERAL BILLING	1	1,369.78	1,369.78
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT	1	2,108.58	2,108.58
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS	1	3,558.54	3,558.54
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE	1	2,328.11	2,328.11
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - PAYROLL	1	3,177.32	3,177.32
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - PERMITS & CODE ENFORCEMENT	1	4,017.32	4,017.32
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING	1	2,739.57	2,739.57
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS	1	3,286.43	3,286.43
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	TYLER FORM PROCESSING SUPPORT	1	3,043.22	3,043.22
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - UTILITY BILLING INTERFACE	1	1,205.47	1,205.47
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			
	SUPPORT & UPDATE LICENSING - UTILITY BILLING CIS	1	3,971.32	3,971.32
	Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016			



Empowering people who serve the public®

Remittance:

Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-141409	09/01/2015	2 of 2

Questions:

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com

Bill To: VILLAGE OF GLEN ELLYN
 ATTN: SUE BARBEAU
 535 DUANE STREET
 GLEN ELLYN, IL 60137

Ship To: VILLAGE OF GLEN ELLYN
 ATTN: SUE BARBEAU
 535 DUANE STREET
 GLEN ELLYN, IL 60137

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
4703	58601		USD	NET30	10/01/2015

Date	Description	Units	Rate	Extended Price
------	-------------	-------	------	----------------

****ATTENTION****

Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	50,869.95
Sales Tax	0.00
Invoice Total	50,869.95

**Remittance:**

Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-141410	09/01/2015	1 of 1

Empowering people who serve the public[®]**Questions:**

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com



Bill To: VILLAGE OF GLEN ELLYN
 ATTN: SUE BARBEAU
 535 DUANE STREET
 GLEN ELLYN, IL 60137

Ship To: VILLAGE OF GLEN ELLYN
 ATTN: SUE BARBEAU
 535 DUANE STREET
 GLEN ELLYN, IL 60137

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
4703	58602		USD	NET30	10/01/2015

Date	Description	Units	Rate	Extended Price
Contract No.: GLEN ELLYN, IL				
	MUNIS GUI: SITE LICENSE SUPPORT	1	2,700.00	2,700.00
Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016				

****ATTENTION****

Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	2,700.00
Sales Tax	0.00
Invoice Total	2,700.00

**Remittance:**

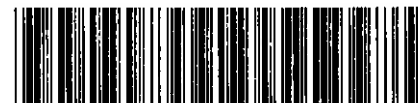
Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-141701	09/01/2015	1 of 1

Empowering people who serve the public®**Questions:**

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com



Bill To: VILLAGE OF GLEN ELLYN
 ATTN: SUE BARBEAU
 535 DUANE STREET
 GLEN ELLYN, IL 60137

Ship To: VILLAGE OF GLEN ELLYN
 ATTN: SUE BARBEAU
 535 DUANE STREET
 GLEN ELLYN, IL 60137

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
4703	58640		USD	NET30	10/01/2015

Date	Description	Units	Rate	Extended Price
Contract No.: GLEN ELLYN, IL				
	OPERATING SYSTEM DATABASE ADMINISTRATIVE SUPPORT	1	12,717.48	12,717.48
Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016				

****ATTENTION****

Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	12,717.48
Sales Tax	0.00
Invoice Total	12,717.48



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-142097	08/20/2015	1 of 1

Empowering people who serve the public®**Questions:**

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com



Bill To: VILLAGE OF GLEN ELLYN
 ATTN: SUE BARBEAU
 535 DUANE STREET
 GLEN ELLYN, IL 60137

Ship To: VILLAGE OF GLEN ELLYN
 ATTN: SUE BARBEAU
 535 DUANE STREET
 GLEN ELLYN, IL 60137

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
4703	60161	BINKERD102014	USD	NET30	09/19/2015

Date	Description	Units	Rate	Extended Price
Contract No.: GLEN ELLYN, IL	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD	1	1,530.00	1,530.00
Maintenance: Start: 25/Oct/2015, End: 24/Oct/2016				

****ATTENTION****

Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal 1,530.00

Sales Tax 0.00

Invoice Total 1,530.00

**Remittance:**

Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-143222	10/01/2015	1 of 1

Empowering people who serve the public®**Questions:**

Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Fax: 1-866-673-3274
Email: ar@tylertech.com



Bill To: VILLAGE OF GLEN ELLYN
ATTN: SUE BARBEAU
535 DUANE STREET
GLEN ELLYN, IL 60137

Ship To: VILLAGE OF GLEN ELLYN
ATTN: SUE BARBEAU
535 DUANE STREET
GLEN ELLYN, IL 60137

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
4703	70132		USD	NET30	10/31/2015

Date	Description	Units	Rate	Extended Price
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Contract No.: GLEN ELLYN, IL MUNIS ONLINE - CITIZEN SELF SERVICE		1	5,500.00	5,500.00
Maintenance: Start: 02/Nov/2015, End: 01/Nov/2016				

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

Subtotal	5,500.00
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Sales Tax	0.00
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Invoice Total	5,500.00
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Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Public Works
Department Head: Caroline Conlon
Category: Award
Prepared By: Jeff Perrigo

SCHEDULED

AGENDA ITEM (ID # 1924)

DOC ID: 1924

Approve the award of a construction contract to Denler, Inc., of Mokena, Illinois, for the 2014 Asphalt Joint and Crack Filling Program (Year 2), in a total amount of \$40,000, to be expensed to the Capital Fund. (Public Works Director Hansen)

Background

Crack sealing is a preventive maintenance process used on asphalt streets by which hot (380°) sealant is applied to cracks in the pavement. This work prevents the penetration of water and de-icing chemicals from entering the pavement base. Water entering the pavement base freezes in the winter and causes pavement base deterioration. When pavement base failure occurs it deteriorates the riding surface and creates potholes. Crack sealing helps extend the useful life of the street surface.

The Village has contracted the crack sealing for more over 15 years. Prior to 1993, the Street Division of Public Works was charged with the task of crack sealing. However, we found having this important maintenance function performed by a contractor was more efficient and cost effective.

Although crack sealing can be done almost any time of the year (when pavement temperatures are above forty degrees Fahrenheit) our program normally takes place during the mid to late spring months or during the fall. The reason for this is the pavement temperatures are cooler and the crack sealant sets more rapidly allowing for a faster operation and less disruption to traffic.

Bids were received on April 02, 2014 for the project through the Municipal Partnering Initiative (MPI). Four contractors submitted bids with Patriot Pavement Maintenance submitting the low bid for those items of work relative to our needs. However, meaningful concerns existed regarding their references and therefore was not be recommended. Denler, Inc. of Mokena, IL, has a good reputation with solid references and was the contractor recommended for the award.

Recommendation

As part of last year's bidding, contractors provided bids for a total of three years of work. This is the second year of the three. Staff is recommending award of the second year of the contract to Denler, Inc. of Mokena, IL in the budgeted amount of **\$40,000**.

Action Requested

At this time, a construction contract award to Denler Inc., with project funding equal to the total amount budgeted for this work in the amount of **\$40,000**, is recommended. The 2014 Asphalt Joint and Crack Filling Budget (Year 2) amount is \$40,000. Please note the following:

2014 Asphalt Joint and Crack Filling Program (Year 2) Recommended Funding for

Construction (includes fully funded amount) Denler, Inc.			
Project Item	Funding Source (FY14)	Account No.	Amount
2014 Asphalt Joint and Crack Filling Program	Capital Projects Fund	40000-520990	\$40,000

The project will be administered in-house.

ATTACHMENTS:

- 2014 Crack Filling-Board Memo (PDF)

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Jeffrey D. Perrigo, Civil Engineer
Bob Minix, Professional Engineer
Julius Hansen, Director of Public Works

DATE: June 13, 2014

RE: 2014 Asphalt Joint and Crack Filing Program - Bid

**Background**

Crack sealing is a preventive maintenance process used on asphalt streets by which hot (380°) sealant is applied to cracks in the pavement. This work prevents the penetration of water and de-icing chemicals from entering the pavement base. Water entering the pavement base freezes in the winter and causes pavement base deterioration. When pavement base failure occurs it deteriorates the riding surface and creates potholes. Crack sealing helps extend the useful life of the street surface.

The Village has contracted the crack sealing for more over 15 years. Prior to 1993, the Street Division of Public Works was charged with the task of crack sealing. However, we found having this important maintenance function performed by a contractor was a more efficient and cost effective.

Although crack sealing can be done almost any time of the year (when pavement temperatures are above forty degrees Fahrenheit) our program normally takes place during the mid to late spring months or during the fall. The reason for this is the pavement temperatures are cooler and the crack sealant sets more rapidly allowing for a faster operation and less disruption to traffic.

Recommendation

Bids were received on April 02, 2014 for the project through the Municipal Partnering Initiative (MPI). Four contractors submitted bids with Patriot Pavement Maintenance submitting the low bid for those items of work relative to our needs. However, meaningful concerns exist regarding their references and therefore cannot recommend Patriot as a responsible bidder. Denler, Inc. of Mokena, IL, has a good reputation with solid references and is the contractor being recommended for this award based on being the lowest and most responsive bid. Excluding Patriot, the Denler bid was about four percent less than the second low bid, as noted in the summary table below:

2014 Asphalt Joint and Crack Filling Program – Bid

June 13, 2014

Contractor	Total Bid
Patriot Pavement Maintenance	\$27,000
Denler, Inc.	\$28,575
SKC Construction	\$29,910
Behm Pavement Maintenance	\$56,750

The complete bid tabulation has been prepared by the engineer and is available for examination if desired.

Action Requested

At this time, a construction contract award to Denler Inc., with project funding equal to the total amount budgeted for this work in the amount of **\$45,000**, is recommended. The 2014 Asphalt Joint and Crack Filling Budget amount is \$40,000 with additional funding in the Parking Fund. Please note the following:

2014 Asphalt Joint and Crack Filling Program Recommended Funding for Construction (includes fully funded amount) Denler, Inc.			
Project Item	Funding Source (SY14)	Account No.	Amount
2014 Asphalt Joint and Crack Filling Program	Capital Projects Fund	40000-520990	\$40,000
Parking Lot Crack Filling Maintenance	Parking Fund	53000-520970	\$5,000

The project will be administered in-house.

Attachments

Excerpt of the SY14 Budget:

Contract Street Maintenance – The Public Works Department develops an annual list of candidate street sections for various types of large scale maintenance work performed by private contractors under contracts written, let and supervised by staff.

The proposed **SY 14** contract street maintenance work will include:

SY 14 Maintenance Activity or Procedure	Estimated Cost
A. Asphalt Street Major Patching Project	\$ 70,000
B. Asphalt Roadway Crack Sealing	40,000
C. Asphalt Roadway Surface Treatments	50,000
D. Microsurfacing	50,000
E. Concrete Pavement and Curb Repairs	60,000
TOTAL	\$270,000



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Resolution
Prepared By: Meredith Hannah

SCHEDULED

AGENDA ITEM (ID # 1926)

DOC ID: 1926 B

Resolution No. 15-11, A Resolution to Establish a Redevelopment and Sales Tax Rebate Incentive Agreement with DeSitter Flooring, Inc.

Background

DeSitter Flooring, Inc., has been in business since 1920, providing quality flooring and carpeting in the Chicago area. Recently, the owners of DeSitter, Steve DeSitter and Tom Cunningham, approached the Village about their opportunity to locate a store in the former Bendes, at 444 Roosevelt Road, Glen Ellyn.

They want to locate a retail operation on Roosevelt Road in Glen Ellyn or Wheaton where a significant majority of their clients reside. They have chosen the former Bende's Grocery Store as their preferred option for new business home. The 6,900 sq. ft. building allows for the expansion of their business to showcase tile and stone. It will also provide for the creation of 3 new full-time jobs. DeSitter also projects an increase in sales for this site due to the high traffic area as well as improved merchandise from \$700,000 to \$5,000,000.

Issues

With the purchase, remodel and move into the new building DeSitter is undertaking a substantial financial investment. Desitter has contracted with IDG of Glen Ellyn to design improvements to the property including interior remodeling to accommodate their business as well as improved entry access to the business itself. Their business will increase sales tax revenue generated from the site from the previous business. Comparison data for provided by the state for other "specialty" grocery store demonstrate that the site has been underutilized and the new business will help the property reach its revenue potential.

Considering the improvements and the increased sales tax revenue to be generated for Glen Ellyn DeSitter is asking the Village Board for financial assistance in the form of a sales tax rebate.

Recommendation

After multiple discussions with staff, Staff has proposed and DeSitter has agreed to a request of \$100,000.00 in sales tax rebates over an eight (8) year period.

Request: an Economic Development Incentive of 1/2% of total sales for eight years, or \$100,000, whichever occurs first.

<i>Year</i>	<i>Total Revenue</i>	<i>Taxable Revenue</i>	<i>Base Amount</i>	<i>Incentive Eligible</i>	<i>50%/50% Incentive</i>	<i>Cumulative Total</i>	<i>Village Share</i>
2016	\$ 4,000,000	\$ 3,000,000	\$ 700,000	\$ 2,300,000	\$ 11,500	\$ 11,500	\$ 18,500
2017	\$ 5,000,000	\$ 3,750,000	\$ 700,000	\$ 3,050,000	\$ 15,250	\$ 26,750	\$ 22,250
2018	\$ 5,150,000	\$ 3,825,000	\$ 700,000	\$ 3,125,000	\$ 15,625	\$ 42,375	\$ 22,625
2019	\$ 5,304,500	\$ 3,901,500	\$ 700,000	\$ 3,201,500	\$ 16,008	\$ 58,383	\$ 23,008
2020	\$ 5,463,635	\$ 3,979,530	\$ 700,000	\$ 3,279,530	\$ 16,398	\$ 74,780	\$ 23,398
2021	\$ 5,627,544	\$ 4,059,121	\$ 700,000	\$ 3,359,121	\$ 16,796	\$ 91,576	\$ 23,796
2022	\$ 5,796,370	\$ 4,140,303	\$ 700,000	\$ 3,440,303	\$ 8,424	\$100,000	\$ 32,979
2023	\$ 5,970,261	\$ 4,223,109	\$ 700,000	\$ 3,523,109	\$ -	\$100,000	\$ 42,231
Total					\$ 100,000		\$208,786

Note Section:

Note #1: Incentive concludes when \$100,000 is reached or 8 years, whichever first occurs

Note: #2: Assumes a 3% increase annually in total revenue and 2% increase with taxable revenue starting in 2018

This would be a performance based incentive whereby if they do not meet their predictions, they will receive less or no incentive reimbursement. In addition, the Village will receive sales taxes based on the first \$700,000 of sales before the rebate is applied, reflecting historical sales by Bendes, so the full incentive is coming from new sales tax income. Furthermore, the Village will receive their portion of the Home Rule Sales Tax which would provide another 1% of sales tax on all sales. Therefore, the risk is minimal and the upside is substantial and will assist in driving business to the Roosevelt Rd. corridor.

Action Requested

The Village Board may approve the Resolution for the Redevelopment and Sales Tax Rebate as outlined in the attached agreement, OR approve different Sales Tax Rebate amount, OR deny the request.

Attachments

- Resolution establishing the Redevelopment & Sales Tax Rebate Incentive Agreement by and between the Village of Glen Ellyn, Illinois and DeSitter Flooring, Inc. of Glen Ellyn
- Redevelopment & Sales Tax Rebate Incentive Agreement by and between the Village of Glen Ellyn, Illinois and DeSitter Flooring, Inc. of Glen Ellyn
- Spreadsheet outlining the proposed sales tax rebate

ATTACHMENTS:

- Resolution DeSitter Redevelopment (PDF)
- DeSitter Incentive Request-2015-09-09 (PDF)
- DeSitter Agreement 2015-09-23 (PDF)

Resolution No. _____

**A Resolution Authorizing the Village to Enter into
a Redevelopment and Sales Tax Rebate Incentive Agreement
by and between the Village of Glen Ellyn, Illinois and
Desitter Flooring, Inc. of Glen Ellyn**

WHEREAS, the Village of Glen Ellyn, DuPage County, Illinois, is a home rule municipality pursuant to the Illinois Constitution of 1970 and the laws of this State;

WHEREAS, the Village has the power to regulate for the protection of the public health, safety, morals and welfare of its residents and pursuant thereto, has the power to encourage private development and redevelopment in order to enhance the local tax base, create employment opportunities and to enter into contractual agreements with private parties in order to achieve these goals;

WHEREAS, since 1920, the Company has been in the business of selling and installing new carpeting, flooring and tile and intends to locate a facility in the Village (the "*Store*") located at property commonly known as 444 Roosevelt Road and legally described on *Exhibit A* (attached hereto and made a part hereof (the "*Subject Property*") which Store has chosen to relocate their store to a larger facility to expand offerings and increase sales;

WHEREAS, the President and Board of Trustees find that the building on the subject property has remained underutilized for a period of at least one year, generating far lower sales taxes than expected;

WHEREAS, the Company is willing to renovate and remodel the facility at the Subject Property order to enhance the appearance and meet their business needs with a goal toward increasing sales and expanding job opportunities;

WHEREAS, the President and Board of Trustees of the Village (the "*Corporate Authorities*") are authorized to enter into economic incentive agreements and share or rebate a portion of the

retailers' occupation taxes, ("*Sales Taxes*"), generated by the Company's operations;

WHEREAS, the Company will submit plans and specifications for the renovation of the Subject Property (the "*Project*") and will complete the Project in accordance with all applicable Village ordinances (collectively, the "*Legal Requirements*") as necessary; and

WHEREAS, the Corporate Authorities have determined that the provision by the Village to the Company of the assistance hereinafter described and the renovation by the Company of the Subject Property pursuant to this Agreement are necessary to make the project viable and in the best interests of the Village and its residents and taxpayers, thereby helping to provide for economic development

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, as follows:

Section 1: That the Village President and Clerk of the Village of Glen Ellyn are authorized to execute and attest to any and all legal documents necessary to finalize the Redevelopment and Sales Tax Rebate Incentive Agreement with DeSitter Flooring, Inc. of Glen Ellyn, attached hereto.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this _____ day of _____, 2015.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____, 2015.

VILLAGE OF GLEN ELLYN

Alexander Demos, President

Attest:

Catherine Galvin, Clerk

DeSitter Flooring

*Request: an Economic Development Incentive of 1/2% of total sales for eight years
or \$100,000 whichever first occurs*

<i>Year</i>	<i>Total Revenue</i>	<i>Taxable Revenue</i>	<i>Base Amount</i>	<i>Incentive Eligible</i>	<i>50%/50% Incentive</i>	<i>Cumulative Total</i>	<i>Village Share</i>
2016	\$ 4,000,000	\$ 3,000,000	\$ 700,000	\$ 2,300,000	\$ 11,500	\$ 11,500	\$ 18,500
2017	\$ 5,000,000	\$ 3,750,000	\$ 700,000	\$ 3,050,000	\$ 15,250	\$ 26,750	\$ 22,250
2018	\$ 5,150,000	\$ 3,825,000	\$ 700,000	\$ 3,125,000	\$ 15,625	\$ 42,375	\$ 22,625
2019	\$ 5,304,500	\$ 3,901,500	\$ 700,000	\$ 3,201,500	\$ 16,008	\$ 58,383	\$ 23,008
2020	\$ 5,463,635	\$ 3,979,530	\$ 700,000	\$ 3,279,530	\$ 16,398	\$ 74,780	\$ 23,398
2021	\$ 5,627,544	\$ 4,059,121	\$ 700,000	\$ 3,359,121	\$ 16,796	\$ 91,576	\$ 23,796
2022	\$ 5,796,370	\$ 4,140,303	\$ 700,000	\$ 3,440,303	\$ 8,424	\$ 100,000	\$ 32,979
2023	\$ 5,970,261	\$ 4,223,109	\$ 700,000	\$ 3,523,109	\$ -	\$ 100,000	\$ 42,231
Totals					\$ 100,000		\$ 208,786

Note Section:

Note #1: Incentive concludes when \$100,000 is reached or 8 years, whichever first occurs

Note: #2: Assumes a 3% increase annually in total revenue and 2% increase with taxable revenue starting in 2018

**REDEVELOPMENT AND SALES TAX REBATE INCENTIVE AGREEMENT
BY AND BETWEEN THE VILLAGE OF GLEN ELLYN, ILLINOIS AND
DESITTER FLOORING, INC. OF GLEN ELLYN**

THIS DEVELOPMENT AGREEMENT is entered into this ____ day of _____ 2015, by and between the Village of Glen Ellyn (the "*Village*"), Illinois, an Illinois municipal corporation, and DeSitter Flooring, Inc. (the "*Company*"), a corporation of the State of Illinois.

PREAMBLES

WHEREAS, the Village of Glen Ellyn, DuPage County, Illinois, is a home rule municipality pursuant to the Illinois Constitution of 1970 and the laws of this State;

WHEREAS, the Village has the power to regulate for the protection of the public health, safety, morals and welfare of its residents and pursuant thereto, has the power to encourage private development and redevelopment in order to enhance the local tax base, create employment opportunities and to enter into contractual agreements with private parties in order to achieve these goals;

WHEREAS, since 1920, the Company has been in the business of selling and installing new carpeting, flooring and tile and intends to locate a facility in the Village (the "*Store*") located at property commonly known as 444 Roosevelt Road and legally described on *Exhibit A* (attached hereto and made a part hereof (the "*Subject Property*") which Store has chosen to relocate their store to a larger facility to expand offerings and increase sales;

WHEREAS, the building on the property has remained underutilized for a period of at least one year, generating far lower sales taxes than expected;

WHEREAS, the Company is willing to renovate and remodel the facility at the Subject Property order to enhance the appearance and meet their business needs with a goal toward

increasing sales and expanding job opportunities;

WHEREAS, the President and Board of Trustees of the Village (the "*Corporate Authorities*") are authorized to enter into economic incentive agreements and share or rebate a portion of the retailers' occupation taxes, ("*Sales Taxes*"), generated by the Company's operations;

WHEREAS, the Company will submit plans and specifications for the renovation of the Subject Property (the "*Project*") and will complete the Project in accordance with all applicable Village ordinances (collectively, the "*Legal Requirements*") as necessary; and

WHEREAS, the Corporate Authorities have determined that the provision by the Village to the Company of the assistance hereinafter described and the renovation by the Company of the Subject Property pursuant to this Agreement are necessary to make the project viable and in the best interests of the Village and its residents and taxpayers, thereby helping to provide for economic development and job opportunities for the inhabitants of the Village, enhance the tax base of the Village and other taxing districts and add to the welfare and prosperity of the Village and its inhabitants.

NOW, THEREFORE, the parties, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

Section 1. Incorporation of Recitals.

The Parties agree that all of the recitals contained in the foregoing Preambles are true and correct and are hereby incorporated into this Agreement as though they were fully set forth in this Section 1.

Section 2. Definitions

- A. **Agreement.** This Economic Incentive Agreement.
- B. **Audit.** The Village may undertake, at the sole cost and expense of the Village, a review of the books and records of the Company, as hereinafter defined by the Financial Consultant for the purpose of making a determination of the amount of Sales Tax the Village should have received under the terms of this Agreement and for the purpose of verifying the Company is in compliance with the terms of this Agreement.
- C. **Financial Consultant.** The person, firm or corporation and agents thereof authorized by the Village to conduct an Audit of the Business regarding all transactions occurring during any given Sales Tax Year following the date of this Agreement.
- D. **Gross Receipts.** The term "Gross Receipts" shall have the same meaning as that which is ascribed to it in the Retailers' Occupation Tax Act.
- E. **Municipal Sales Tax.** That portion or component of the Sales Tax generated by the Business that the Village actually receives from the State of Illinois.
- F. **Municipal Sales Tax Payment.** The payment to the Company of a portion of the Municipal Sales Tax that the Village is required to make pursuant to Section 3 of this Agreement.
- G. **Payment Date.** Within forty-five (45) days after the Company provides documentation of taxes paid for the previous year.

- H. **Retailer's Occupation Tax Act.** The Illinois Retailers' Occupation Tax Act, 35 ILCS 120/1 *et seq.*, as the same has been, and may, from time to time hereafter, be amended.
- I. **Sales Tax(es).** Any and all taxes imposed and collected by the State of Illinois.
- J. **Sales Tax Year.** Each year, beginning on January 1st, which commences after all of the Improvements have been put in place and inspected and certified to have been completed by the Village as specified in Section 3(B).
- K. **Service Occupation Tax Act.** The Illinois Service Occupation Tax Act, 35 ILCS 115/1 *et seq.*, as the same has been, and may, from time to time hereafter, be amended.
- L. **Base Sales Tax Revenue.** Base Sales Tax Revenue shall mean Seven Hundred Thousand Dollars (\$700,000.00).

Section 3. Economic Incentives

- A. It is understood by the parties and declared by the Village that the relocation and remodeling by the Company will generate a substantial level of Incremental Sales Tax Revenue. The Company represents, warrants and covenants that the Company will comply in all respects with Retailers' Occupation Tax Act, as amended (35 ILCS 120/1 *et seq.* (2010)).
- B. The rebate under the Term of this Agreement shall commence as of the January 1, 2016 provided that improvements are completed and inspected by the Village, and found to have been built in accordance of the plans and all payments shall expire upon the earlier of: (i) payment by the Village of the total amount (\$100,000) to be rebated under Section 3.C.; or (ii) eight (8) years.

C. Sales Tax Rebate

1. The Village shall rebate a portion of the Incremental State Sales Tax Revenue it receives based on the Company's sales on an annual basis, with payment due within forty-five (45) days after the Company provides documentation of taxes paid for the previous year.
 2. The amount rebated to the Company shall be as follows: (a) for years 1 through 8 of this Agreement – one-half percent (1/ 2%) of the amount of the Incremental State Sales Tax Revenue in excess of the Base State Sales Tax Revenue generated by the Company and received by the Village as further limited herein. The total amount rebated to the Company shall not exceed One Hundred Thousand Dollars (\$100,000.00) (the "Aggregate Rebate Limit") during the entire term of this Agreement.
- D. By entering into this agreement, the Company agrees not to relocate this business outside of Glen Ellyn during the first five years of this Agreement. If the Company relocates during the first five years of this agreement, the Company will reimburse the Village 100% of incentive rebate payments received to date.

Section 4. Sales Tax Reports

- A. Within forty-five (45) days after the end of each Sales Tax Year Period, Company shall provide the Village with a statement, accompanied by monthly Illinois Department of Revenue returns, requesting reimbursement pursuant to Section 3 of this Agreement. Company shall also maintain and have available for inspection by the Village copies of any and all Retailers' Occupation Tax returns, Sales Tax reports, amendments,

- proofs of payment or any other Sales Tax Revenue information filed by Company with the State of Illinois or other appropriate governmental entity, which documents will be made available to the Village for purposes of identifying Sales Tax Revenue collected pursuant to this Agreement. Such documents shall be sent to the attention of the Village Manager of the Village. To the extent permitted by law, the Village shall maintain the confidentiality of the information contained in such reports. In addition, prior to any payments to the Company pursuant to this Agreement, the Company shall provide, or cause the Village to be provided with properly executed authorizations to the State of Illinois granting the Village the right to access the Sales Tax records of the Company. The Company acknowledges and agrees that the provisions of this Agreement shall be a matter of public record, as shall any and all payments made by the Village to the Company pursuant to this Agreement. The Company further covenants and agrees that upon the request of the Village, the Company shall furnish or cause to be furnished such consents or waivers as may reasonably be required by the Local Tax Allocation Division of the Illinois Department of Revenue, including but not limited to, a Consent to Disclosure Statement in form and content satisfactory to the State and the Village, in order to release the above-described Sales Tax information to the Village. The Company agrees and acknowledges that any disbursements of the Village made pursuant to this Agreement can only be made from and to the extent of the data submitted to the State of Illinois in accordance with this Section.
- B. In the event that any returns or documentation from the Illinois Department of Revenue are delayed, then the Village may request and the Company shall furnish the Village with executed copies of the monthly returns filed with the Illinois Department of

Revenue for the operations of the Company at the Property. Whenever the Village deems it necessary to the fulfillment of this Agreement, the Village shall have the right to conduct an audit of the books and records of the sales, returns and payments of Sales Tax relating to the operation of the Company at the Property, upon the giving to the Company reasonable notice, at reasonable times and with payment carried out as set forth in the definition of the word Audit in Section 2.

Section 5. Reimbursement Mechanism

The Village shall remit in full to the Company, or its designee, the pro rata share of the Incremental Sales Tax Revenue to which the Company is entitled as determined in Section 3.C., *supra*. The Village shall be liable to the Company for disbursement of monies hereunder only to the extent of the Sales Tax Revenue generated by the Company by virtue of the Development and actually received by the Village from the Illinois Department of Revenue or other applicable governmental agency or body. Any payments due the Company pursuant to this Agreement shall be reduced by an amount equal to all collection fees imposed upon the Village by the State of Illinois or the Illinois Department of Revenue or other applicable governmental agency or body, for collection of Sales Tax Revenue generated by the Development.

Section 6. Term of the Agreement

Unless earlier terminated pursuant to Section 14, the term of this agreement shall commence on the date of execution and end on January 1, 2024 which includes final payment for 2023 calendar year.

Section 7. Assignment

This Agreement may be assigned by the Company with the prior written consent of the Village, which consent shall not be unreasonably withheld. Upon approval by the Village to a successor, assignee, Company shall be released from this Agreement notwithstanding anything to the contrary in the foregoing except for its obligations under Section 3-D.

Section 8. Company Indemnification

The Company shall indemnify and hold harmless the Village, its agents, officers and employees against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses (including any liabilities, judgments, costs and expenses and reasonable attorney's fees) which may arise directly or indirectly pertaining to the Subject Property from the failure of the Company or any contractor, subcontractor or agent or employee thereof (so long as such contractor, subcontractor or agent or employee thereof is hired by the Company) to timely pay any contractor, subcontractor, laborer or material man; from any default or breach of the terms of this Agreement by the Company; or, from any negligence or reckless or willful misconduct of the Company or any contractor, subcontractor or agent or employee thereof (so long as such contractor, subcontractor or agent or employee is hired by the Company). The Company shall, at its own cost and expense, appear, defend and pay all reasonable charges of attorneys, costs and other expenses arising there from or incurred in connection therewith. If any judgment shall be rendered against the Village, its agents, officers, officials or employees in any such action, the Company shall have no obligation whatsoever, with respect to any acts of negligence or reckless or willful misconduct on the part of the Village or any of its officers, agents, employees or contractors.

Section 9. Waiver

Any party to this Agreement may elect to waive any remedy it may enjoy hereunder, provided that no such waiver shall be deemed to exist unless the party waiving such right or remedy does so in writing. No such waiver shall obligate such party to waive any right or remedy hereunder, or shall be deemed to constitute a waiver of other rights and remedies provided said party pursuant to this Agreement.

Section 10. Severability

If any section, subsection, term or provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Agreement or the application of same to parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby.

Section 11. Notices

All notices, demands, requests, consents, approvals or other instruments required or permitted by this Agreement shall be in writing and shall be executed by the party or an officer, agent or attorney of the party, and shall be deemed to have been effective as of the date of actual delivery, if delivered personally, or as of the third (3rd) day from and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid, addressed as follows, but with the parties being able to substitute in writing substitutions, from time-to-time:

To the Company:
DeSitter Flooring
444 Roosevelt Road
Glen Ellyn, Illinois 60181
Attention:
Tom Cunningham &
Steve DeSitter

With a copy to:

To the Village:
Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

With a copy to:

Section 12. No Joint Venture, Agency or Partnership Created

Neither anything in this Agreement nor any acts of the parties to this Agreement shall be construed by the parties or any third person to create the relationship of a partnership, agency, or joint venture between or among such parties.

Section 13. Governing Law

This Agreement shall be taken and deemed to have been fully executed, made by the parties, in and governed by the laws of the State of Illinois for all purposes and intents.

Section 14. Remedies – Liability

A. If, in the Village's judgment, the Company is in material default of this Agreement, the Village shall provide the Company with a written statement indicating any failure on the Company's part to fulfill its obligations under this Agreement. Except as required to protect against further damages, the Village may

- not exercise any remedies against the Company in connection with such failure until sixty (60) days after giving such written notice. If such default cannot be cured within such sixty (60) day period, such sixty (60) days period shall be extended for such time as is reasonably necessary for the curing of the same, so long as the Company diligently proceeds with such cure; if such default is cured within such extended period, the default shall not be deemed to constitute a breach of this Agreement. A default not cured as provided above shall constitute a breach of this Agreement. Any failure or delay by the Village in asserting any of its rights or remedies as to any default or alleged default or breach shall not operate as a waiver of any such default or breach of any rights or remedies it may have as a result of such default or breach.
- B. If the Company materially fails to fulfill its obligations under this Agreement after notice is given by the Village and any cure periods described in paragraph 14.A above have expired, the Village may elect to exercise any right or remedy it may have at law or in equity, including the right to specifically enforce the terms and conditions of this Agreement.
- C. If, in the Company's judgment, the Village is in material default of this Agreement, the Company shall provide the Village with a written statement indicating in adequate detail any failure on the Village's part to fulfill its obligations under this Agreement. The Company may not exercise any remedies against the Village in connection with such failure until sixty (60) days after giving such notice. If such default cannot be cured within such sixty (60) day period, such sixty (60) day period shall be extended for such time as is reasonably necessary for the curing of the same, so long as the Village diligently

proceeds with such cure; if such default is cured within such extended period, the default shall not be deemed to constitute a breach of this Agreement. Any failure or delay by the Company in asserting any of its rights or remedies as to any default or any alleged default or breach shall not operate as a waiver of any such default or breach of any rights or remedies it may have as a result of such default or breach.

D. In addition to any other rights or remedies, a party may institute legal action against the other party to cure, correct or remedy any default, or to obtain any other remedy consistent with the purpose of this Agreement, either at law or in equity, including, but not limited to the equitable remedy of an action for specific performance; provided, however, no recourse under or upon any obligation contained herein or for any claim based thereon shall be had against the Village, its officers, agents, attorneys, representatives or employees in any amount or in excess of any specific sum agreed to be paid by the Village hereunder, and no liability, right or claim at law or in equity shall be attached to or incurred by the Village, its officers, agents, attorneys, representatives or employees in any amount in excess of any specific sums agreed by the Village to be paid hereunder and any such claim is hereby expressly waived and released as a condition of and as consideration for the execution of this Agreement by the Village. Notwithstanding the foregoing, in the event either party shall institute legal action against the other party because of a breach of any agreement or obligation contained in this Agreement, the prevailing party shall be entitled to recover all costs and

expenses, including reasonable attorneys' fees, incurred in connection with such action.

- E. The rights and remedies of the parties are cumulative and the exercise by a party of one or more of such rights or remedies shall not preclude the exercise by it, at the same time or different times, of any other rights or remedies for the same default or for any other default by the other party. This Agreement shall be interpreted and enforced in accordance with the laws of the State of Illinois. Any legal proceedings shall be commenced in the Circuit Court of DuPage County.

Section 15. Force Majeure

Performance by any party hereunder shall not be deemed to be in default where delays or defaults are due to war, insurrection, strikes, lockouts, riots, floods, earthquakes, fires, casualties, acts of God, acts of the public enemy, epidemics, quarantine restrictions, freight embargoes or lack of transportations. An extension of time for any such cause shall be for the period of the delay, which period shall commence to run from the time of the commencement of the cause, provided that written notice by the party claiming such extension is sent to the other party not more than thirty (30) days after the commencement of the cause or not more than thirty (30) days after the party claiming such extensions could have first reasonably recognize the commencement of the cause, whichever is later.

Section 16. Amendment

This Agreement, and any exhibits attached to this Agreement, may be amended only in a writing signed by all parties with the adoption of any ordinance or resolution of the

Village approving said amendment, as provided by law, and by execution of said amendment by the parties or their successors in interest. Except as otherwise expressly provided herein, this Agreement supersedes all prior agreements, negotiations and discussions relative to the subject matter hereof.

Section 17. Counterparts

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers on the above date at Glen Ellyn, Illinois.

Village of Glen Ellyn, an Illinois municipal Corporation

By: _____
Village President

Steve DeSitter, DeSitter Flooring, Inc. an Illinois Corporation

By: _____
Co-Owner

Tom Cunningham, DeSitter Flooring, Inc. an Illinois Corporation

By: _____
Co-Owner

Attest: _____
Secretary

EXHIBIT A

LEGAL DESCRIPTION

PARCEL 1:

LOTS 1, 2, 3 AND 12 IN BLOCK 2 IN TUMMEL'S SUBDIVISION OF BLOCK 8, (EXCEPT THE WEST 113.7 FEET THEREOF) IN E.W. ZANDER'S COUNTRY HOMES ADD TO GLEN ELLYN IN THE SOUTH HALF OF SECTION 14, TOWNSHI 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF TUMMEL'S SUBDIVISION RECORDED JANUARY 8, 1926 AS DOCUMENT 205845, IN DUPAGE COUNTY, ILLINOIS.

EXHIBIT B

All of the Improvements Shown On Exhibit “B” Must Be Completed And Approved As Being In Compliance With This Exhibit And Village Ordinances For The Commence Date To Be Triggered. Those Improvements Are:

Exterior

- Lighting / sconces
- Clock in the cupola
- Recondition and / or replace the cedar roof shingles.
- Seal coat and stripe the asphalt.
- Repair / replace worn window sills.
- Tuckpointing as needed.
- Reconstruct two entrances and remove the supermarket type doors. New exterior doors to be installed.

Interior

- New showroom lighting and fixtures.
- New flooring in virtually all areas except the two restrooms.
- Ceiling grid(s).
- Painting / drywall as needed.
- Removing walls and refrigeration to open up the entire showroom.
- Constructing walls for a rear storage room.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 09/28/15 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Bid
Prepared By: Jeff Perrigo

SCHEDULED

AGENDA ITEM (ID # 1922)

DOC ID: 1922

Motion to approve the award of a construction contract to Schroeder Asphalt Services, of Huntley, Illinois, for the 2015 Parking Lot and Prairie Path Paving Program, in a total amount of \$168,000, to be expensed to the 2015 Capital, Parking, and Facilities Maintenance Reserve Funds.

2015 Parking Lot and Prairie Path Paving Program

This year's paving program consists of resurfacing the Civic Center Parking Lot, Forest/Duane Parking Lot, Main/Penn Parking Lot (patching), History Center Parking Lot and the Illinois Prairie Path from the Duane/Lorraine Parking Lot to Park Boulevard.

The areas identified include parking lots that are in need of substantial improvements and a full resurfacing is the best course of action at this time. This year's paving program is an aggregation of work that spans three different funding sources with a total available budget of approximately \$178,000.

Bid Results

This program received great interest from the construction community including firms of all sizes. We received 11 bids for the work which was bid on September 15, 2015. Schroeder Asphalt Services is the lowest bidder. In reviewing the bid documents we observed a discrepancy with numbers submitted by Schroeder Asphalt Services and the mistake in addition was apparent on its face. As a result, pursuant to protocol, we contacted the vendor and verified its numbers. The discrepancy did not impact the low bid rank order. The correct bid is reflected along with the other bids listed below:

2015 PARKING LOT AND PRAIRIE PATH PAVING PROGRAM

BIDDER	TOTAL
Schroeder Asphalt Services	\$122,700
Brothers Asphalt	\$133,865
Chicagoland Paving	\$139,912
Orange Crush	\$147,888
Allstar Asphalt	\$148,400
Geneva Construction	\$151,555
K-Five Construction	\$155,556
Meyer Paving	\$161,472
Accu-Paving	\$171,875
J&R 1 st in Paving	\$175,053

ALamp Contractors	\$182,050
Engineer's Estimate	\$170,000
FY15 Budget (all funds)	\$178,000

Our recent history with Schroeder Asphalt Services includes the successful completion of the 2014 street resurfacing project. The quality of Schroeder's work has been exceptional.

Action Requested

At this time, a construction contract award to Schroeder Asphalt Services with project funding in the amount of **\$168,000** is recommended. The additional funds requested at this time is a result of the very favorable bid prices. With the prices received, we would like to increase the original scope of pavement replacement performed in the Main/Penn Parking Lot from minor patching to a full resurfacing. The requested increase in contract value is within the overall budget in the Parking Fund.

The paving program's aggregated budget is \$178,000 from all available funds. Please note the following:

2015 Parking Lot and Prairie Path Paving Program Recommended Funding for Construction			
<i>Project Item</i>	<i>Funding Source (FY15)</i>	<i>Account No.</i>	<i>Amount</i>
Prairie Path	Capital Projects	40000-580100	\$36,000
History Center	Facilities Maintenance Reserve	45000-570160	\$16,000
Parking Lots	Parking	53000-580000	\$116,000
Total			\$168,000

ATTACHMENTS:

- Memo - Bid Award Recommendation - 2015 Paving Program (PDF)

2015 Parking Lot and Prairie Path Paving Program - Bid

September 17, 2015

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Attachments

Excerpt of the FY15 Budget:

Parking FundExpenses / Outflows (53000)

Contractual Services									
520700	Legal - General Counsel	\$ 10,563	\$ -	\$ -	\$ -	\$ 56	\$ -	\$ -	
520905	Printing	-	-	500	-	-	-	500	
520970	Maintenance / Bldgs & Grounds	45,438	41,413	53,000	53,000	26,049	68,926	46,300	1
521055	Professional Services / Other	17,424	9,387	-	5,000	9,569	5,405	10,000	
521155	Rental / Lease	23,521	23,840	15,700	19,000	23,263	23,643	23,500	2
521200	Utilities	2,308	3,066	2,200	4,500	2,731	5,259	3,500	
590120	IFT / Service Charge	9,800	11,000	7,400	7,400	10,600	11,067	11,000	
590130	IFT / Service Charge (PW)	104,900	104,900	70,300	70,300	132,100	78,067	104,900	
590132	IFT / PW Operations - General	40,800	40,800	27,300	27,300	13,600	68,100	40,800	3
590610	IFT / Insurance - General	600	600	500	500	600	700	800	
	Subtotal	255,354	235,006	176,900	187,000	218,568	261,167	241,300	
Commodities									
530105	Operating Supplies	3,178	5,965	4,200	4,200	5,965	4,200	4,500	
	Subtotal	3,178	5,965	4,200	4,200	5,965	4,200	4,500	
Capital Outlay									
580100	Capital Projects	73,612	497,851	364,399	90,000	356,089	277,986	95,000	4
580110	Equipment	8,227	-	-	-	-	-	-	
	Subtotal	81,839	497,851	364,399	90,000	356,089	277,986	95,000	
	TOTAL EXPENSES	\$ 340,371	\$ 738,817	\$ 545,699	\$ 381,200	\$ 580,622	\$ 543,353	\$ 340,800	

Capital Fund

i. Prairie Path Paving – Removal and replacement of existing asphalt paving on the Illinois Prairie Path between Main Street and the Library. Paving of this section is the responsibility of the Village per the agreement with DuPage County.	\$40,000
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Facilities Maintenance Reserve Fund**5. History Center Properties:**

Repave Parking Lot
Curb-Spot Repairs

\$25,000
\$1,486
\$26,486

Total