Agenda
Village of Glen Ellyn
Finance Commission
Special Meeting
Friday, September 18, 2020
7:00 AM
Glen Ellyn Civic Center, Room 306
And Via Zoom

This meeting will be conducted by audio and video conference without a physically present quorum of the Commission because of a disaster declaration related to COVID19 and public health concerns affecting the Village of Glen Ellyn. The Illinois General Assembly passed Senate Bill 2135 on May 23, 2020, which was signed by the Governor on June 12, 2020. Senate Bill 2135 (now Public Act 1010640) amends the Open Meetings Act and allows the Village Board and Commissions to participate electronically in Board and Commission meetings when it is not feasible due to a disaster such as COVID19. The Village President has determined that an in person meeting at the Civic Center is not practical or prudent because of the disaster. Physical attendance at the Civic Center by the public is also not feasible because of the disaster. The Village Manager and Finance Director be in attendance at the Civic Center in compliance with the Act.

To participate in this meeting at the appointed date and time, please visit:
https://us02web.zoom.us/j/84017226093?pwd=UzByVi82amVPTDZFaDhhK1VKd2J2dz09
Passcode: 611679
Or Telephone: US: +1 312 626 6799
Webinar ID: 840 1722 6093
Passcode: 611679

A. Call to Order

B. Public Comment (Non Agenda Items)

C. Approval of Minutes

1. Finance Commission - Regular Meeting - Jul 10, 2020 7:00 AM

D. Financial Reports

1. Second Quarter 2020 Financial Report
2. General Fund Update - August 31, 2020
3. Village Links/Reserve 22 - Manager's Report - July 2020
4. Village Links/Reserve 22 - Financial Statements - July 2020

E. Capital Budget

1. Finance Director Coyle and Professional Engineer Daubert will present the 2021 Capital Budget.

F. Trustee Liaison Report

G. Chairman's Report

H. Other Business

1. Bond Update

2. Economic Development Update

3. Next Meeting: Friday, October 9, 7:00AM

I. Adjournment

1. Motion to Adjourn

Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Village at least 24 hours before the meeting.

Minutes
Village of Glen Ellyn
Finance Commission
Regular Meeting
Friday, July 10, 2020
7:00 AM
Glen Ellyn Civic Center, Room 306

A. Call to Order

Attendee Name	Title	Status
Lea Dan	Commissioner	Absent
Michael Campagna	Commissioner	Absent
Brenton J. Peck	Commissioner	Present
Matthew L Halkyard	Chairman	Present
Lisa A Cleaver	Commissioner	Present
Jose G DeLeon	Commissioner	Present
Scott R Greeno	Commissioner	Absent
Christopher D. Oakes	Commissioner	Present
Jeremy S VanEk	Commissioner	Present

Also Present: Village Manager Franz, Finance Director Coyle, Assistant Finance Director Thomas, Trustee Christiansen and Recording Secretary Haslett.

Chairman Halkyard called the meeting to order at 7:00 AM.

B. Public Comment (Non Agenda Items)

None.

C. Approval of Minutes

1. Finance Commission Minutes - May 15, 2020

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Christopher D. Oakes, Commissioner
SECONDER:	Brenton J. Peck, Commissioner
AYES:	Peck, Halkyard, Cleaver, DeLeon, Oakes, VanEk
ABSENT:	Dan, Campagna, Greeno

D. Financial Reports

1. General Fund Update

Finance Director Coyle updated the Finance Commission on the May 2020 financials. May 2020 is the first month the Village experienced the impact of Covid-19. Sales taxes were down, but overall performed a little better than expected, likely due to grocery sales. Home rule sales taxes decreased because groceries are not included in this tax base. Income taxes deceased from the prior year because May 2019 was higher than average. Vehicle stickers and police fines are down, while building permits are up. The Village has incurred about $100,000 in year-to-date Covid-19 expenses. The Village expects to receive about $1.5 million from DuPage County through the CARES Act. These funds cannot be used for revenues losses. The Village will be entering into an intergovernmental agreement with DuPage County for this funding. Police overtime costs have been higher than normal.

2. Village Links/Reserve 22 - Manager's Report - May 2020

3. Village Links/Reserve 22 - Financial Statements - May 2020

Finance Director Coyle noted at the end of March the Links had about $7,000 in cash in the bank. There has been a healthy turnout for golf and in May and June and now the Village Links has about $600,000 in cash reserves. Year-to-date revenues through May were down by about $622,811 compared to 2019 and expenses were down about $200,000. The year-to-date change in net position for May was down $54,801 compared to 2019. The Village Links has not had to use the $250,000 line-of-credit extended by the Village. The Links does not believe they will have to dip into this until next winter. Good news is that unemployment costs will be reimbursed through the CARES Act.

RESULT:	**DISCUSSION ONLY**

E. Covid-19 Financial Projections Update

1. Finance Director Coyle will update the Commission on the Covid-19 revenue projections.

Finance Director Coyle discussed the updated Covid-19 revenue projections. Income taxes are expected to be below budget, but there will be less of an impact than originally anticipated. Telecommunications, electrical, and gas utility taxes will be down. Real estate transfer taxes are estimated to be about $160,000 less than budgeted. Interest income is up in the Capital Projects Fund due to the unspent balance on the bond proceeds. Miscellaneous revenue is expected to be down by about $70,000 from the original $80,000 budgeted. The Village expects about a $220,000 loss for the new food and beverage tax. Commissioner Oakes asked if any of the downtown businesses closed due to Covid-19. Village Manager Franz replied one of the smaller businesses closed, but there have been no major store closings. Finance Director Coyle said there will be more revenue modeling discussed at the

August meeting. Commissioner VanEk summarized that based upon the updated projection, the Capital Projects Fund will be down about $430,000. Commissioner VanEk asked if this drives any different thinking than previous capital project discussions. Finance Director Coyle replied some projects have been deferred, but remain in the capital plan in later years. Village Manager Franz noted the parking garage project is moving forward and staff has recommended reducing the scope of the street scape program.

RESULT:	**DISCUSSION ONLY**

F. Bond Issuance

1. Finance Director Coyle will update the Finance Commission on the timeline for issuing General Obligation Bonds (Discussion Only)

Finance Director Coyle noted the parking garage is underway and additional bonds will be needed to help pay for the project. The interest rate environment for issuing debt is favorable right now. The Village will most likely have a bond ordinance by the end of August and available bond proceeds by the end of September. The Village will pursue a bank qualified limit of less than $10 million and any money leftover will go for the street scape project. This borrowing method typically yields lower interest rates. The Village will be required to undergo a full rating process for this bond issuance. Village Manager Franz noted the parking garage should be completed in March of April of next year.

RESULT:	**DISCUSSION ONLY**

G. Trustee Liaison Report

Trustee Christiansen updated the Finance Commission on the recent Village Board activities.

H. Chairman's Report

None.

I. Other Business

1. Economic Development Update

2. Next Meeting: Friday, August 14, 7:00 AM

J. Adjournment

1. Motion to Adjourn

Meeting was adjourned at 8:00 AM.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Lisa A Cleaver, Commissioner
SECONDER:	Christopher D. Oakes, Commissioner
AYES:	Peck, Halkyard, Cleaver, DeLeon, Oakes, VanEk
ABSENT:	Dan, Campagna, Greeno

Finance Commission
535 Duane St.
Glen Ellyn, IL 60137

Meeting: 09/18/20 07:00 AM
Department: Finance Commission
Department Head: Christina Coyle
Category: Report
Prepared By: Christina Coyle

SCHEDULED

AGENDA ITEM (ID # 4628) DOC ID: 4628

Second Quarter 2020 Financial Report

Please see the attached report.

ATTACHMENTS:

- 2Q2020 Financial Report (PDF)

VILLAGE OF Glen Ellyn ILLINOIS

Mid Year Financial Report 2020

For the period January 1, 2020 to June 30, 2020

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VILLAGE OF Glen Ellyn ILLINOIS

ABOUT THIS REPORT

- Covers the period January 1, 2020 to June 30, 2020, unless noted
- Unaudited
- Budget basis (cash basis)
- Report will be made available on the Village website

VILLAGE OF Glen Ellyn ILLINOIS

General Fund

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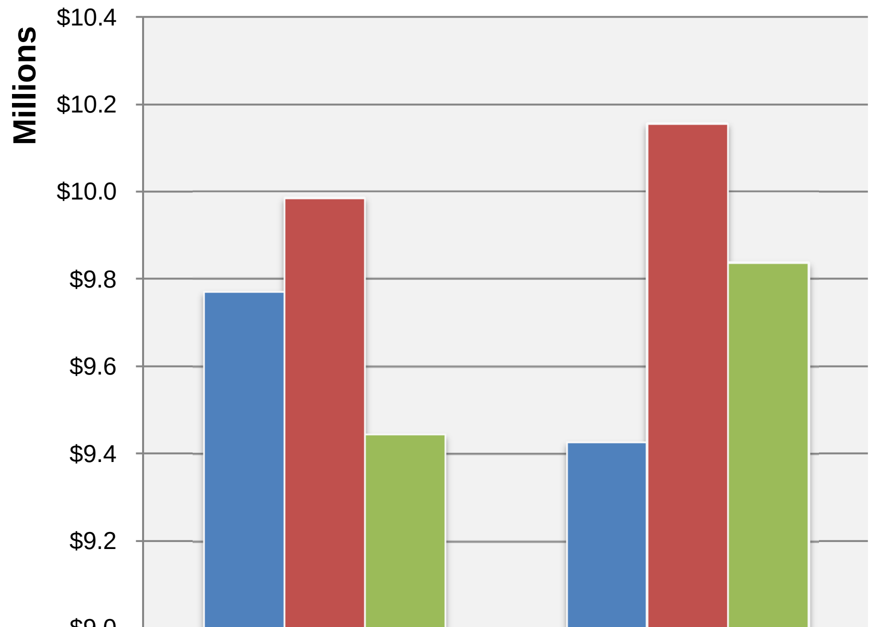
General fund mid year results

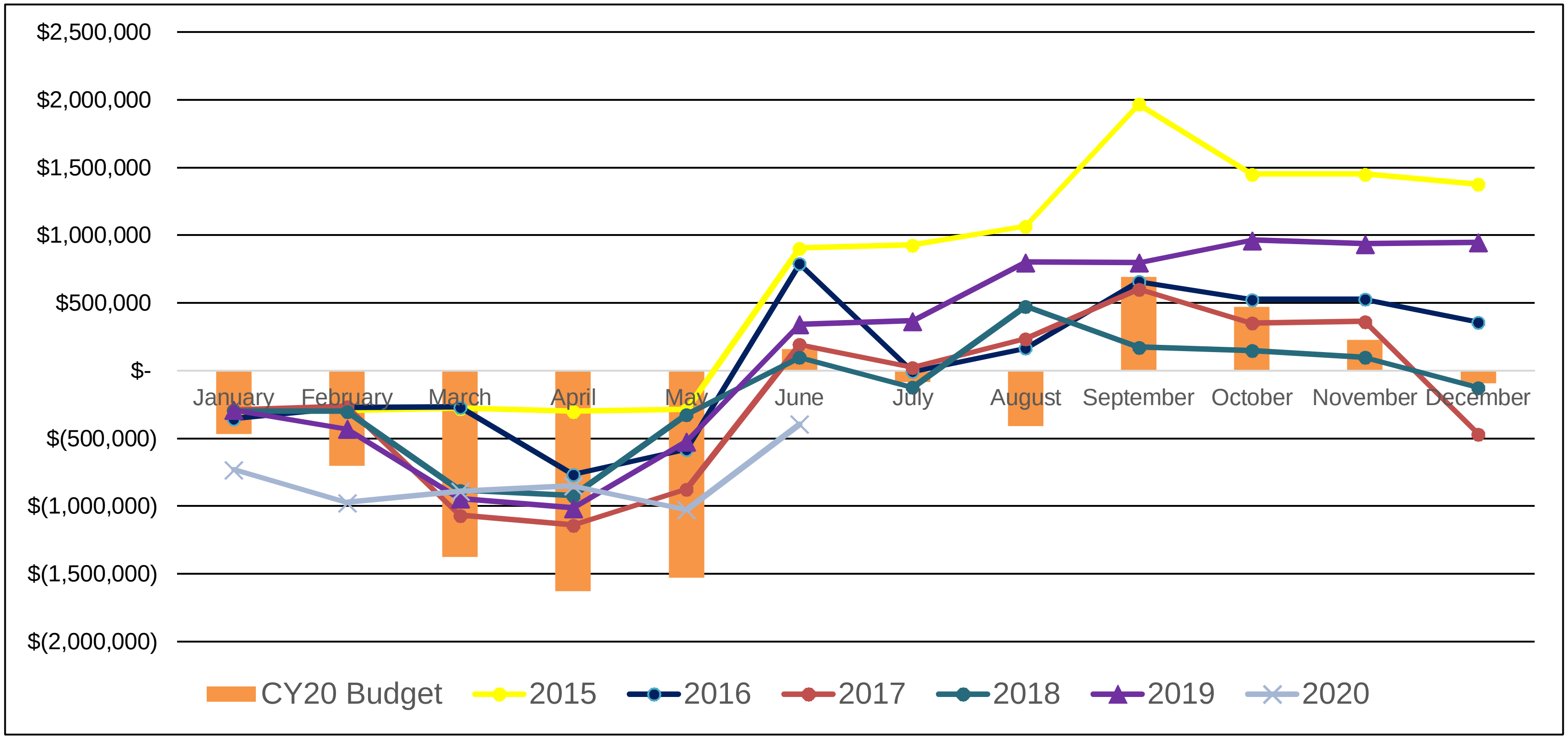


	Revenues, year to date	Expenditures, year to date
Last year	9,770,939	9,427,995
Budget	9,986,403	10,155,608
Current year	9,444,833	9,837,289

- Revenues below prior year and budget
  - Current projections show General Fund revenue ending the year $800,000 below budget.
- Expenditures are ahead of the prior year, but below budget.
  - Approximately $1.0 million in expenditure cuts to address COVID.
  - Current direct COVID expenses are $111,264 (payables only)

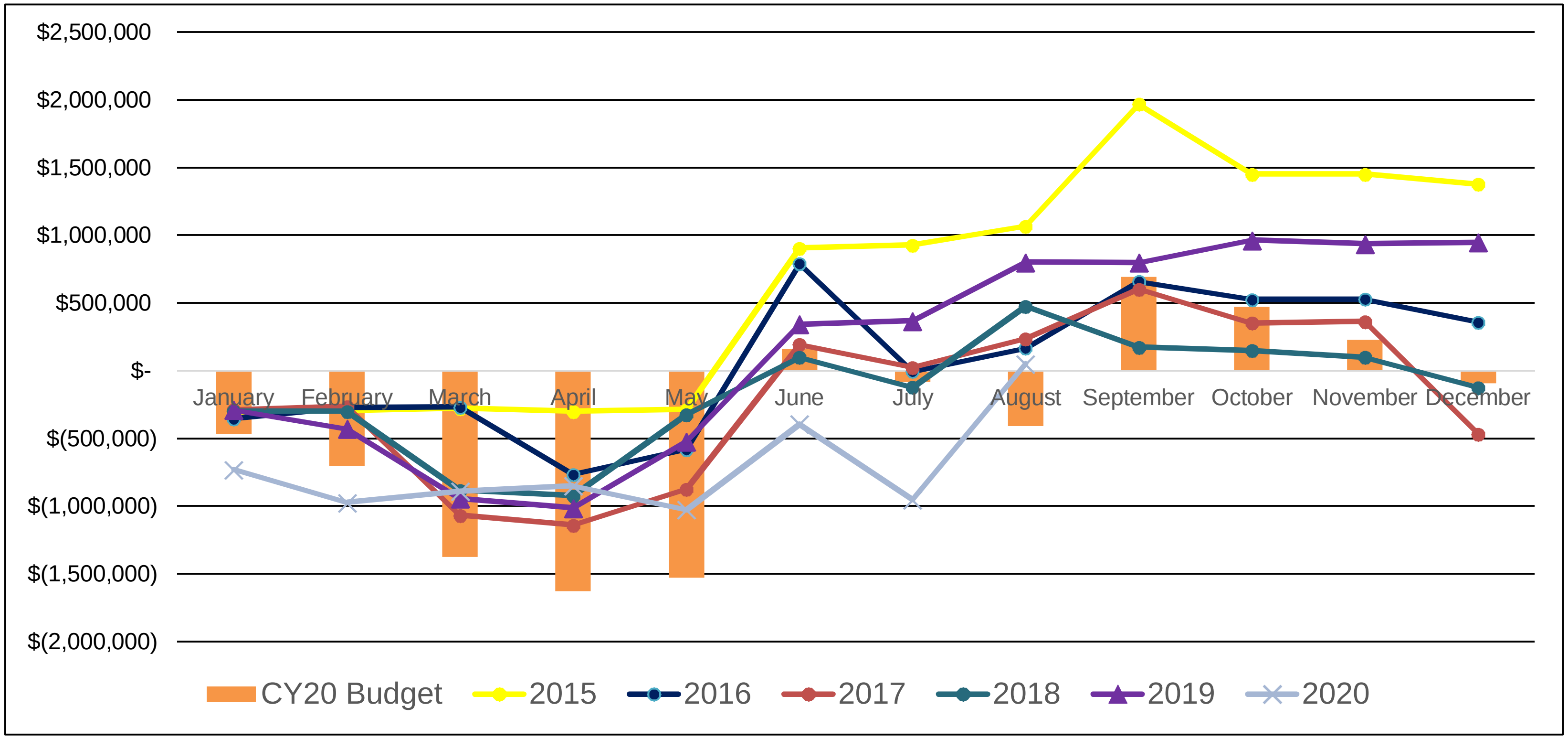
VILLAGE OF Glen Ellyn ILLINOIS

General Fund – 5 year historical trend – Cumulative Change in Fund Balance – through June 2020



VILLAGE OF Glen Ellyn ILLINOIS

General Fund – 5 year historical trend – Cumulative Change in Fund Balance – through August 2020



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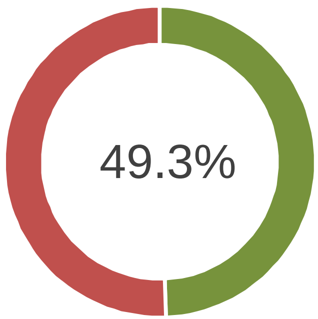
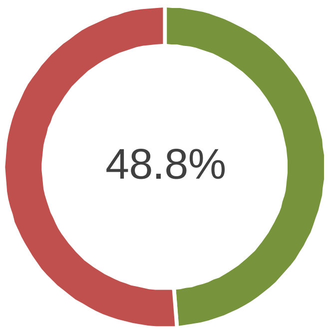
General Fund – Key Revenues as % of Budget – June 30, 2020

Sales Tax Meter



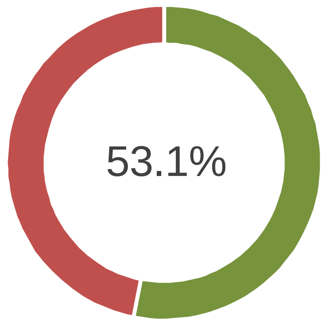
Target
49.6%

HR Sales Tax Meter



Target
48.7%

Income Tax Meter



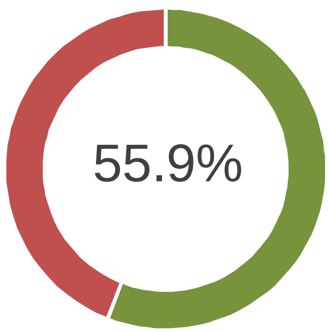
Target
56.8%

Sales tax and Income Tax are below target, but Home Rule Sales Tax is above.

VILLAGE OF Glen Ellyn ILLINOIS

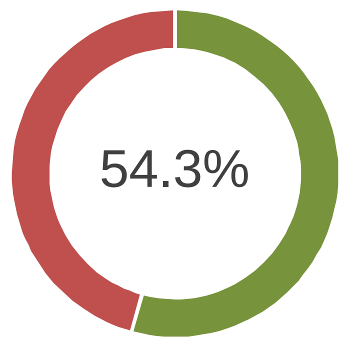
General Fund – Key Revenues as % of Budget – August 31, 2020

Sales Tax Meter



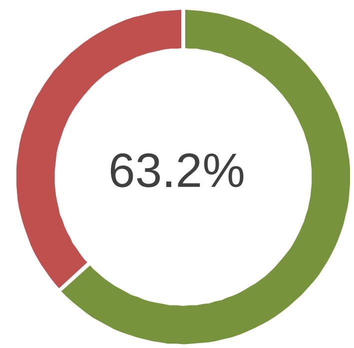
Target
57.6%

HR Sales Tax Meter



Target
54.5%

Income Tax Meter



Target
66.3%

All key revenues are below target.

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Other General Fund Revenue Trends

Positive

- Building permits - $55,778 over YTD budget – Avere permit

Negative

- State income tax - $121,171 below YTD budget – Due to tax filing extension to July 15th.
- Liquor licenses - $121,635 below YTD budget – Reflective of Covid-19 Pandemic. Extended due date and forgave 25% of the fees.
- Police/Court Fines/Adjudication - $80,152 below YTD budget – Hearings deferred during the pandemic; tickets also down.
- Investment Income - $46,341 below YTD budget – Interest rate drop due to COVID

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General Fund Expenditure Trends – From Budget

Positive

Department	Amount below YTD Budget	Reason
Economic Development	$20,826 / 10%	Coordinator position vacant temporarily & projects put on hold for COVID
Public Works Forestry	$109,232 / 20%	Forestry reductions due to COVID

Negative

Managers Office	$86,044 / 22%	Emergency purchases due to COVID-19
IT	$49,415 / 15%	Storage Area Network purchase approved by Board

VILLAGE OF Glen Ellyn ILLINOIS

Other Notable Items

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Other Funds

Motor Fuel Tax

- Fuel tax allotment was up $184K YTD compared to prior year. Additional MFT funds were provided by the state. Estimated actual at budget.
- Received the Rebuild IL grant for capital expenses ($304K). Total estimated at $1.8M over the next three years.

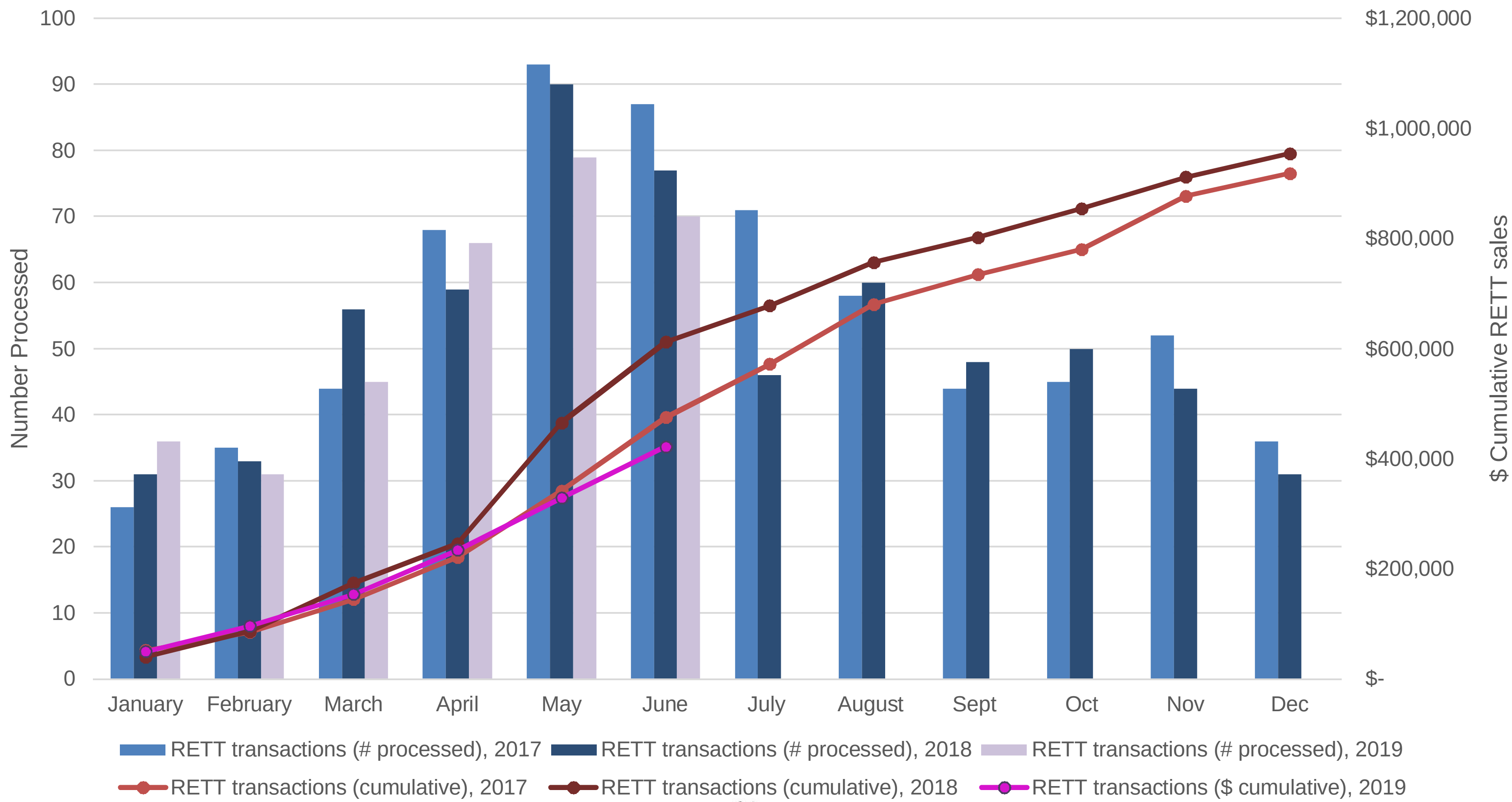
Capital Projects

- YTD Food and Beverage taxes were $588,537 (45% of budget). Project $1.0M for 2020; down from total budget of $1.3M.

Village Links

- See the Village Links/Reserve 22 Manager's Report and Financial Statements for June 30, 2020.

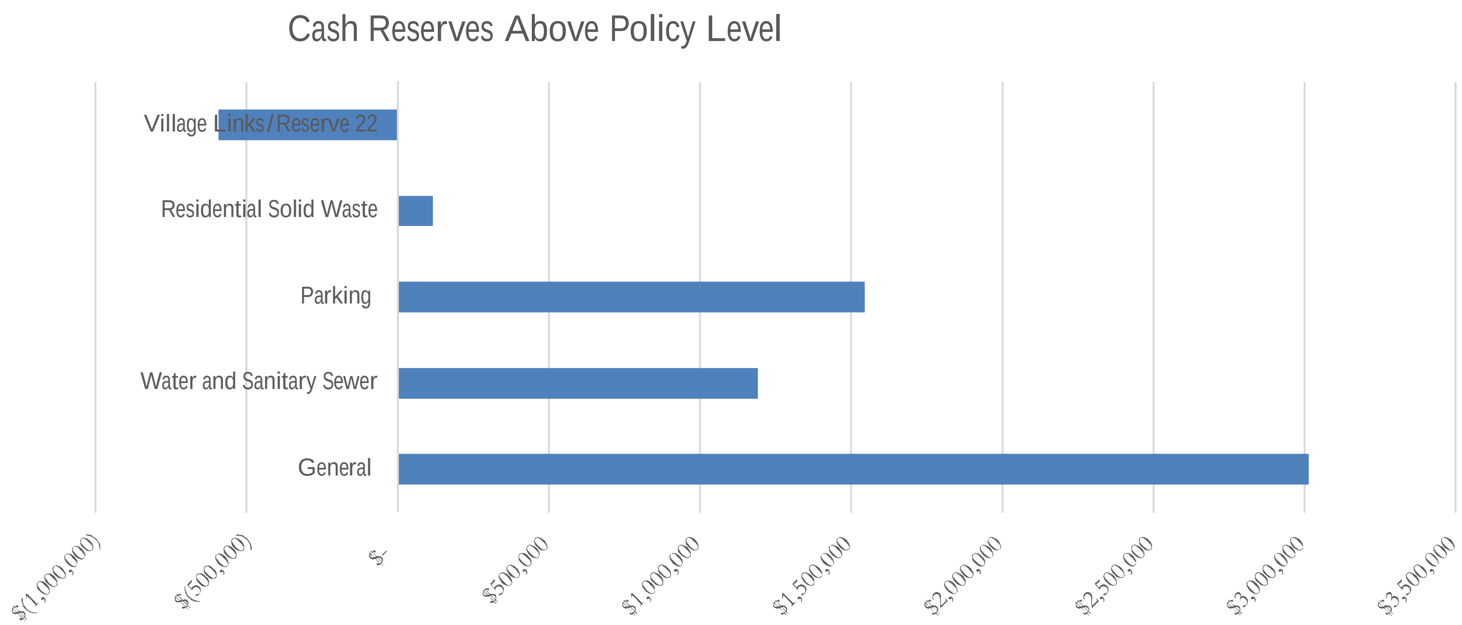
Real Estate



Number Processed
100
90
80
70
60
50
40
30
20
10
0
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
$ Cumulative RETT sales
January
February
March
April
May
June
July
August
Sept
Oct
Nov
Dec
RETT transactions (# processed), 2017
RETT transactions (# processed), 2018
RETT transactions (# processed), 2019
RETT transactions (cumulative), 2017
RETT transactions (cumulative), 2018
RETT transactions ($ cumulative), 2019

VILLAGE OF Glen Ellyn ILLINOIS

Cash Reserves



- June is a high point for the cash reserves for the General Fund as the first property tax distribution is received June 1.
- Even though current cash levels for Water & Sewer fund are high, our capital plan forecasts using the reserves above policy limit over the five year forecast.

VILLAGE OF Glen Ellyn ILLINOIS

2018 BONDS

Use	Amount Drawn
Parking Garage	$2,403,146.28
Civic Center	$1,500,000.00

- The parking garage consists of utility relocation, easements and pre-construction design.
- Civic Center completed.
- Besides those listed above, other possible uses include street and streetscape, property acquisition.
- Balance in bond account as of 6/30/20 was $6,118,361

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VILLAGE OF Glen Ellyn ILLINOIS

POLICE PENSION INVESTMENT PERFORMANCE

	3mo	YTD	1 YR	3 YR	5 YR	10 YR
Fund performance, net of fees	11.0%	-3.4%	1.2%	3.4%	4.2%	5.7%

Long term target – 6.5%

- Marquette Associates took over management of the portfolio in January 2017

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VILLAGE OF Glen Ellyn ILLINOIS

ATTACHMENT A – GENERAL FUND UPDATE – JUNE 30, 2020

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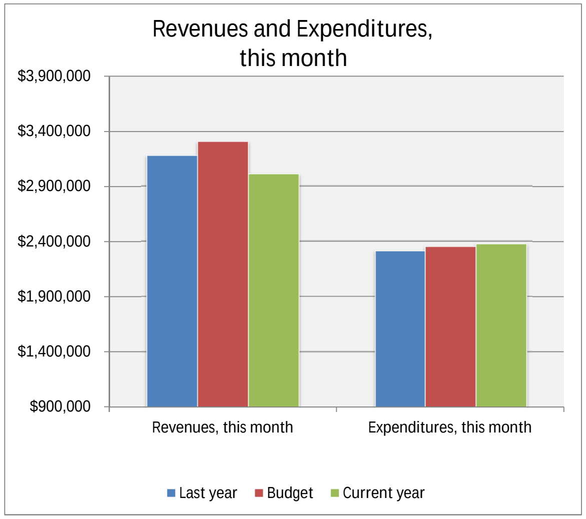
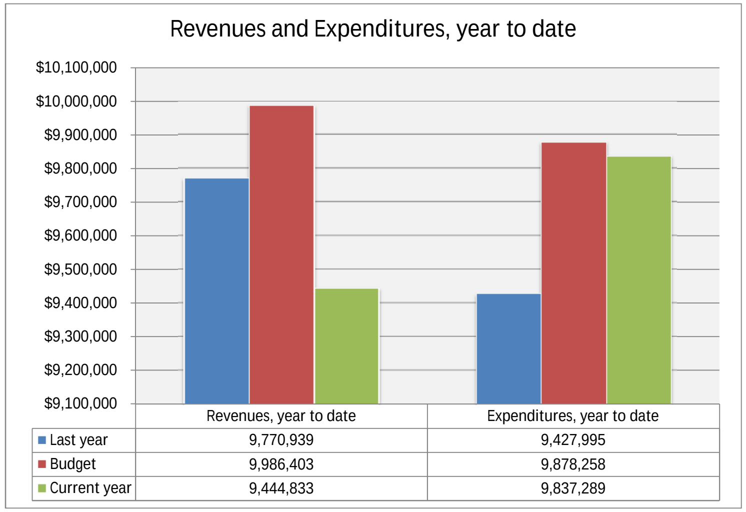
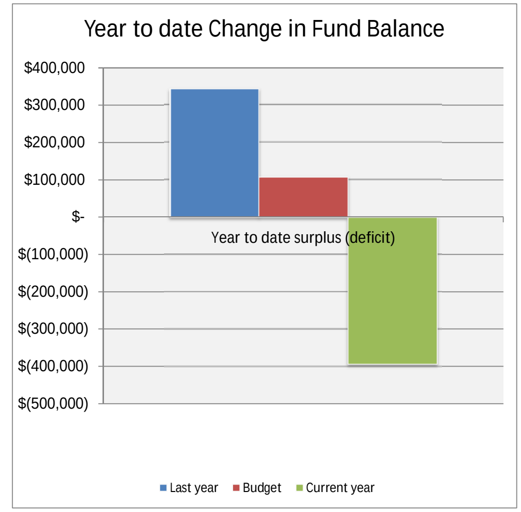
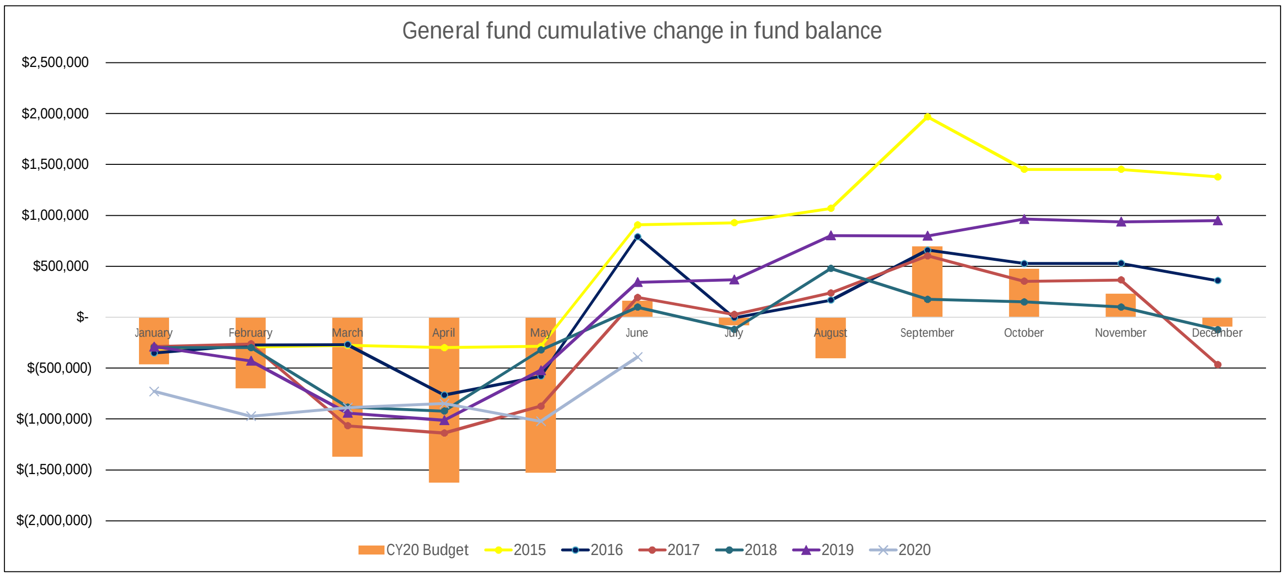
General Fund Budget Summary
For the Period Ended June 30, 2020





	Revenues, year to date	Expenditures, year to date
Last year	9,770,939	9,427,995
Budget	9,986,403	9,878,258
Current year	9,444,833	9,837,289





Attachment: 2Q2020 Financial Report (4628 : 2020Q2 Financial Report)

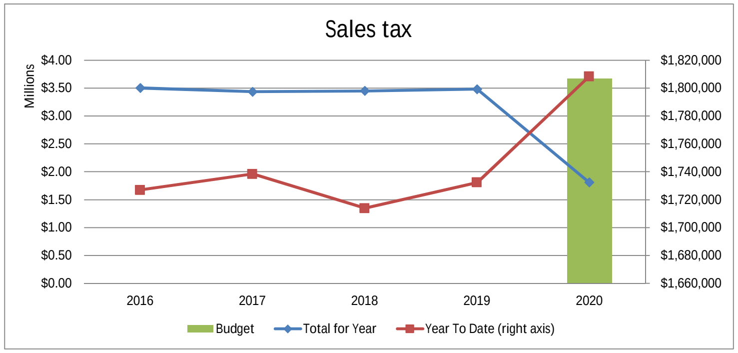
General Fund Budget Summary
For the Period Ended June 30, 2020

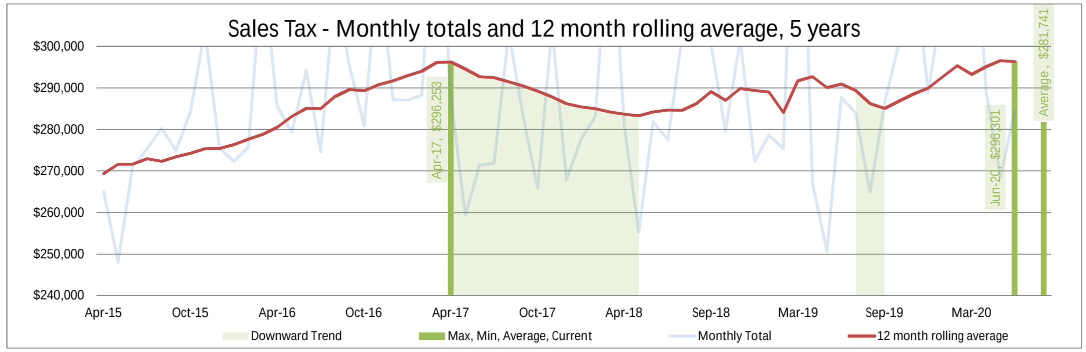
	MONTH							YTD						
	Last Year	Current Budget	Current Year	Variance from LY $	%	Variance from Budget $	%	Last Year	Current Budget	Current Year	Variance from LY $	%	Variance YTD Budget $	%
REVENUES														
TAXES														
Property Tax	1,718,021	1,730,203	1,768,452	50,431	3%	38,249	2%	1,795,863	1,851,961	1,817,996	22,133	1%	(33,965)	-2%
Econ Dev SSA Tax	78,040	78,772	70,700	(7,340)	-9%	(8,072)	-10%	79,491	78,794	72,297	(7,194)	-9%	(6,497)	-9%
Sales Tax	287,701	299,398	284,324	(3,377)	-1%	(15,074)	-5%	1,732,315	1,817,743	1,808,426	76,111	4%	(9,317)	-1%
Home Rule Sales Tax	204,329	200,297	179,161	(25,168)	-12%	(21,136)	-11%	1,207,351	1,239,506	1,244,596	37,245	3%	5,090	0%
State Income Tax	174,136	190,007	173,403	(733)	0%	(16,604)	-9%	1,674,227	1,571,026	1,449,855	(224,372)	-13%	(121,171)	-8%
Other Taxes	230,972	263,303	215,697	(15,275)	-7%	(47,606)	-18%	779,969	837,170	790,001	10,032	1%	(47,169)	-6%
Subtotal Taxes	2,693,199	2,761,980	2,691,737	(1,462)	0%	0%	0%	7,269,216	7,396,201	7,183,171	(86,045)	-1%	(213,030)	-3%
LICENSES & PERMITS														
Vehicle Licenses	13,821	13,483	18,458	4,637	34%	4,975	37%	312,454	337,962	281,042	(31,412)	-10%	(56,920)	-20%
Business Registration	(10)	2,608	255	265	-2650%	(2,353)	-90%	7,630	10,073	7,185	(445)	-6%	(2,888)	-40%
Liquor Licenses	57,097	72,571	3,784	(53,313)	-93%	(68,787)	-95%	117,067	125,459	3,824	(113,243)	-97%	(121,635)	-3181%
Building Permits/Reg./Fees	93,474	124,869	67,954	(25,520)	-27%	(56,915)	-46%	434,995	515,012	570,790	135,795	31%	55,778	10%
Subtotal Licenses & Permits	164,382	213,531	90,451	(73,931)	-45%	(123,080)	-136%	872,146	988,507	862,841	(9,305)	-1%	(125,666)	-15%
CHARGES & FEES														
Cable Franchise Fees	-	-	-	-	0%	-	0%	288,346	296,959	272,080	(16,266)	-6%	(24,879)	-9%
Ambulance Service Fees	25	-	25	-	0%	25	100%	172	-	50	(122)	-71%	50	100%
Police Service Reimbursements	21,100	6,147	1,490	(19,610)	-93%	(4,657)	-76%	29,150	32,298	26,626	(2,524)	-9%	(5,672)	-21%
Reimbursements - Other Agencies	11,077	57,662	11,286	209	2%	(46,376)	-80%	112,912	118,457	67,716	(45,196)	-40%	(50,741)	-75%
Subtotal Charges & Fees	32,202	63,808	12,801	(19,401)	-60%	(51,007)	-398%	430,580	447,713	366,472	(64,108)	-15%	(81,241)	-22%
OTHER														
Police/Court Fines/Adjudication	45,855	45,585	15,428	(30,427)	-66%	(30,157)	-66%	259,885	262,090	181,938	(77,947)	-30%	(80,152)	-44%
Investment Income	13,929	13,653	3,456	(10,473)	-75%	(10,197)	-75%	109,880	102,443	56,102	(53,778)	-49%	(46,341)	-83%
Miscellaneous Income	97,205	20,343	16,468	(80,737)	-83%	(3,875)	-19%	181,406	114,449	65,854	(115,552)	-64%	(48,595)	-74%
Transfers from Other Funds	134,783	187,500	180,619	45,836	34%	(6,881)	-4%	647,826	675,000	728,455	80,629	12%	53,455	7%
Subtotal Other	291,772	267,081	215,971	(75,801)	-26%	(51,110)	-19%	1,198,997	1,153,982	1,032,349	(166,648)	-14%	(121,633)	-12%
Revenue Totals	3,181,555	3,306,400	3,010,960	(170,595)	-5%	(225,197)	-7%	9,770,939	9,986,403	9,444,833	(326,106)	-3%	(541,570)	-6%

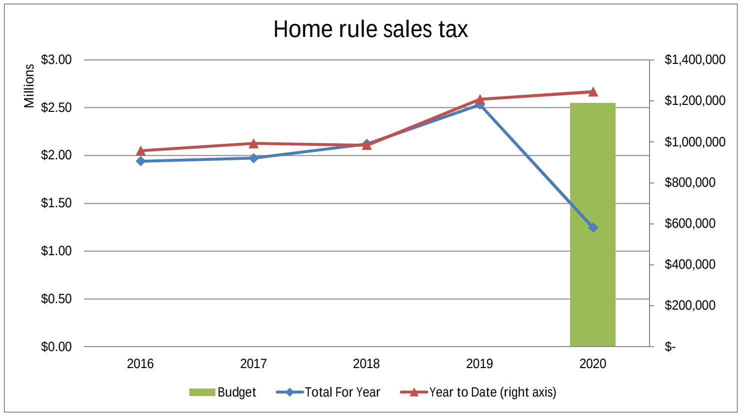
EXPENDITURES	Last Year	Current Budget	Current Year	Variance from LY $	%	Variance from Budget $	%	Last Year	Current Budget	Current Year	Variance from LY $	%	Variance YTD Budget $	%
Village Board & Clerk	28,857	9,157	3,488	(25,369)	-88%	(5,669)	-62%	70,774	56,750	50,100	(20,674)	-29%	(6,650)	-12%
Village Manager's Office	54,336	61,904	115,873	61,537	113%	53,969	87%	381,290	396,323	482,366	101,076	27%	86,044	22%
Facilities Maintenance	34,652	67,456	63,015	28,363	82%	(4,441)	-7%	469,075	419,693	403,648	(65,427)	-14%	(16,044)	-4%
Information Technology*	25,742	52,477	35,272	9,530	37%	(17,205)	-33%	172,089	326,085	375,500	203,411	118%	49,415	15%
Senior Services	13,506	7,184	10,332	(3,174)	-24%	3,148	44%	51,221	45,425	46,975	(4,246)	-8%	1,550	3%
History Park	5,054	2,227	2,647	(2,407)	-48%	420	19%	13,596	13,590	13,037	(559)	-4%	(553)	-4%
Law	23,279	25,827	21,176	(2,103)	-9%	(4,651)	-18%	148,124	163,315	176,012	27,888	19%	12,697	8%
Finance - Administration	44,839	51,646	39,632	(5,207)	-12%	(12,014)	-23%	310,668	329,970	318,394	7,726	2%	(11,576)	-4%
Finance - Cashiers Office	22,870	26,111	20,927	(1,943)	-8%	(5,184)	-20%	166,254	167,638	155,883	(10,371)	-6%	(11,755)	-7%
Planning	43,080	45,491	43,504	424	1%	(1,987)	-4%	258,745	292,750	288,649	29,904	12%	(4,101)	-1%
Building	67,539	98,911	84,173	16,634	25%	(14,738)	-15%	470,237	623,700	639,584	169,347	36%	15,884	3%
Economic Development	21,826	29,707	15,075	(6,751)	-31%	(14,632)	-49%	277,846	207,048	186,222	(91,624)	-33%	(20,826)	-10%
Police - Administration	202,167	202,113	195,801	(6,366)	-3%	(6,312)	-3%	732,886	760,073	743,229	10,343	1%	(16,844)	-2%
Police - Operations	1,072,294	1,113,937	1,139,906	67,612	6%	25,969	2%	3,141,475	3,357,291	3,380,376	238,901	8%	23,085	1%
Police - Investigations	232,856	232,512	241,573	8,717	4%	9,061	4%	621,979	667,680	621,400	(579)	0%	(46,280)	-7%
Fire	24,390	28,322	34,765	10,375	43%	6,443	23%	165,499	169,930	157,874	(7,625)	-5%	(12,056)	-7%
EMS	32,550	41,673	63,819	31,269	96%	22,146	53%	255,192	250,038	295,862	40,670	16%	45,824	18%
Public Works - Admin & Eng.**	72,936	64,026	75,865	2,929	4%	11,839	18%	391,202	408,948	416,173	24,971	6%	7,225	2%
Public Works - Streets	90,481	107,433	99,723	9,242	10%	(7,710)	-7%	751,151	665,030	638,255	(112,896)	-15%	(26,775)	-4%
Public Works - Forestry	203,647	90,448	73,308	(130,339)	-64%	(17,140)	-19%	578,692	556,982	447,750	(130,942)	-23%	(109,232)	-20%
Expenditure Totals	2,316,901	2,358,563	2,379,874	62,973	3%	21,311	1%	9,427,995	9,878,258	9,837,289	409,294	4%	(40,969)	0%
Net Surplus / (Deficit)	864,654	947,837	631,086	(233,568)		(316,751)		342,944	108,144	(392,456)	(735,400)		(500,600)	

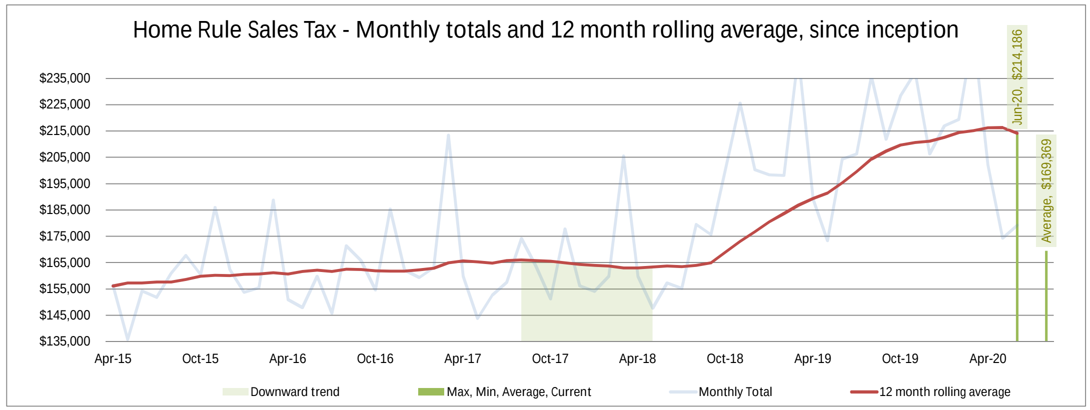
Attachment: 2Q2020 Financial Report (4628 : 2020Q2 Financial Report)

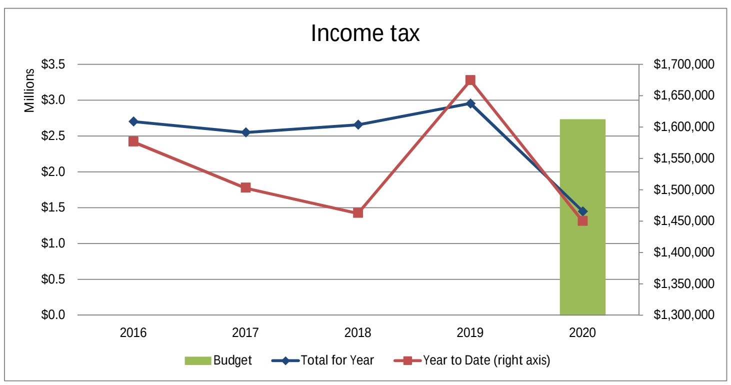
Key General Fund Revenues
For the Period Ended June 30, 2020

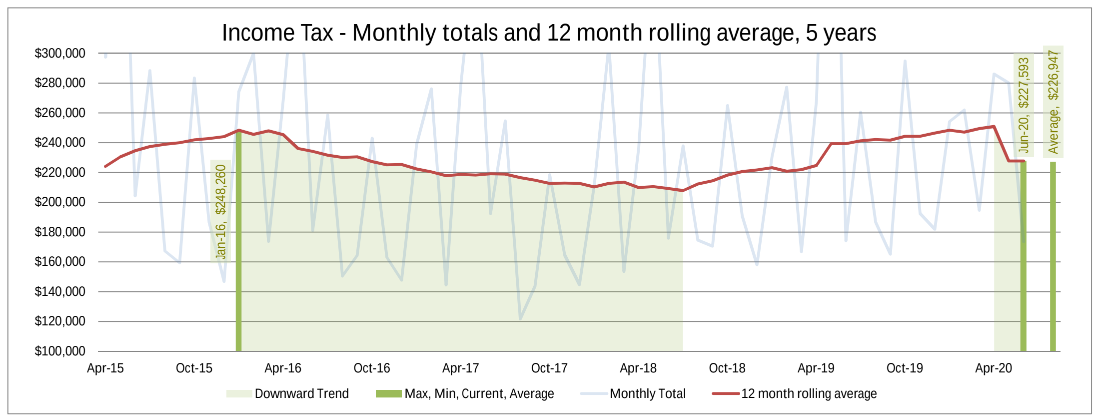












VILLAGE OF Glen Ellyn ILLINOIS

ATTACHMENT B – COVID GENERAL FUND REVENUE PROJECTIONS

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VILLAGE OF GLEN ELLYN
GENERAL FUND
COVID-19 REVENUE REDUCTION PROJECTIONS

ORG	OBJECT	DESCRIPTION	2020 BUDGET	Covid-19 Model (Scenarios Developed March 2020) Reductions: 1 month Best	3 month Likely 1	6 month Likely 2	9 month Worst	Assumptions	7/22/2020 Estimate (7/22/2020)	9/13/2020 Current Estimate (9/13/20)
TAXES										
1000	410100	PROPERTY TAX	7,508,849	-	-	-	-		-	-
1000	410113	PROPERTY TAX - SSA # 13	43,900	-	-	-	-		(1,900)	(1,900)
1000	410114	PROPERTY TAX - SSA # 14	96,000	-	-	-	-		(5,000)	(5,000)
1000	410115	PROPERTY TAX - SSA # 15	4,800	-	-	-	-		-	-
1000	410116	PROPERTY TAX - SSA # 16	2,100	-	-	-	-		-	-
1000	410117	PROPERTY TAX - SSA # 17	670	-	-	-	-		-	-
1000	410200	ROAD AND BRIDGE TAX	338,000	-	-	-	-		-	(128,000)
1000	410300	PPRT	140,000	(22,000)	(44,000)	(88,000)	(132,000)		(10,000)	8,000
1000	410400	SALES TAX	3,665,000	(192,949)	(604,059)	(1,120,934)	(1,616,600)	See Sales Tax Projections Analysis	(313,918)	(175,209)
1000	410405	HOME RULE SALES TAX	2,550,000	(157,081)	(517,459)	(935,906)	(1,537,328)	See Sales Tax Projections Analysis	(299,131)	(248,782)
1000	410410	STATE USE TAX	909,369	-	-	-	-	This is generated mainly by internet sales. The assumption is that those will remain constant as people avoid leaving the house or going to stores.	70,000	110,631
1000	410411	CANNABIS USE TAX	-	-	-	-	-		-	15,000
1000	410412	AUTO RENTAL TAX	30,000	(2,500)	(7,500)	(15,000)	(22,500)	Decrease proportionate to number of months of "stay-at-home" order	(5,000)	(8,800)
1000	410420	STATE INCOME TAX	2,730,000	(227,500)	(682,500)	(1,365,000)	(2,047,500)	Decrease proportionate to number of months of "stay-at-home" order	(62,837)	-
1000	410700	DEMOLITION TAX	14,000	-	(3,500)	(7,000)	(10,500)	Decrease proportionate to number of months of "stay-at-home" order	(1,900)	(7,400)
1000	410800	HOTEL TAX	180,000	(15,000)	(45,000)	(90,000)	(135,000)	Decrease proportionate to number of months of "stay-at-home" order	(105,000)	(131,800)
SUBTOTAL TAXES			18,212,688	(617,031)	(1,904,018)	(3,621,840)	(5,501,427)		(734,686)	(573,260)
LICENSES AND PERMITS										
1000	420100	VEHICLE LICENSES	380,000	-	-	-	-		(62,000)	(62,000)
1000	420200	BUSINESS REGISTRATION LICENSES	85,000	-	-	-	-		-	(81,190)
1000	420300	LIQUOR LICENSES	135,000	(8,000)	(27,000)	(54,000)	(81,000)	license if a facility was unable to sell liquor	(33,750)	(46,500)
1000	420400	BUILDING PERMITS	1,000,000	-	-	(250,000)	(500,000)	Assume any decrease will lag "stay-at-home" order. Construction also considered an essential service	-	360,000
1000	420410	CONTRACTOR REGISTRATION	-						-	3,700
1000	420420	STORMWATER ENGINEERING FEE	90,000	-	-	(22,500)	(45,000)	Assume any decrease will lag "stay-at-home" order. Construction also considered an essential service	(40,000)	(85,000)
1000	420450	ELEVATOR INSPECTIONS	17,550	-	-	-	-		-	-
SUBTOTAL LICENSES AND PERMITS			1,707,550	(8,000)	(27,000)	(326,500)	(626,000)		(135,750)	89,010
INTERGOVERNMENTAL										
1000	430100	FEDERAL GRANT REVENUE	7,260	-	-	-	-		-	-
1000	430110	FEDERAL GRANT-RIDE DUPAGE	8,500	-	-	-	-		-	-
1000	430200	STATE GRANT REVENUE	26,390	-	-	-	-		-	-
SUBTOTAL INTERGOVERNMENTAL			42,150	-	-	-	-		-	-
CHARGES FOR SERVICES										
1000	440050	AMBULANCE SERVICE FEES	25,500	(25,500)	(25,500)	(25,500)	(25,500)	Current projections show we will not be entitled to a reimbursement. This is unrelated to Covid-19.	(25,500)	(25,500)
1000	440060	POLICE FALSE ALARM FEES	26,200	-	-	-	-		(16,200)	(14,975)
1000	440065	POLICE FINGERPRINTING FEES	24,000	-	-	-	-		-	(5,500)
1000	440070	POLICE ACCIDENT REPORTS	3,500	-	-	-	-		(1,000)	(1,000)
1000	440080	OVERWEIGHT TRUCK PERMIT	10,000	-	-	-	-		-	(3,550)
1000	440100	POLICE SERVICE REIMBURSEMENTS	160,000	(13,333)	(40,000)	(40,000)	(80,000)	Reimbursement of officer salary lost as school not open	-	(25,000)
1000	440120	REIMBURSEMENT - OTHER AGENCIES	135,428	-	-	-	-		-	-
1000	440130	REIMBURSEMENT - GLEN OAK	47,000	-	-	-	-		-	11,866
1000	440170	FACILITY RENTALS	13,000	(1,083)	(6,500)	(13,000)	(13,000)	Facility rentals will be impacted if Civic Center is not open	(12,000)	(12,580)
1000	440221	CABLE FRANCHISE FEES	575,000	-	-	-	-		(31,000)	(15,000)
SUBTOTAL CHARGES FOR SERVICES			1,019,628	(39,917)	(72,000)	(78,500)	(118,500)		(85,700)	(91,239)
FINES AND FEES										
1000	450100	POLICE ORDINANCE FINES	235,000	(19,583)	(58,750)	(117,500)	(176,250)	Decrease proportionate to number of months of "stay-at-home" order	(135,000)	(124,000)
1000	450200	TRAFFIC COURT FINES	260,000	(21,667)	(65,000)	(130,000)	(195,000)	Decrease proportionate to number of months of "stay-at-home" order	(67,000)	(28,000)
1000	450300	PLAN & DEV ADJUDICATION FINES	3,000	-	-	-	-		7,000	6,000
SUBTOTAL FINES AND FEES			498,000	(41,250)	(123,750)	(247,500)	(371,250)		(195,000)	(146,000)
INVESTMENT INCOME										
1000	460100	INVESTMENT INCOME	200,000	(170,000)	(170,000)	(170,000)	(170,000)	Interest rates are near zero and this assumes that no matter the length of COVID, rates will be kept low.	(123,000)	(135,000)
SUBTOTAL INVESTMENT INCOME			200,000	(170,000)	(170,000)	(170,000)	(170,000)		(123,000)	(135,000)

VILLAGE OF GLEN ELLYN
GENERAL FUND
COVID-19 REVENUE REDUCTION PROJECTIONS

				Covid-19 Model (Scenarios Developed March 2020)					7/22/2020	9/13/2020
				Reductions						
			2020	1 month	3 month	6 month	9 month			
ORG	OBJECT	DESCRIPTION	BUDGET	Best	Likely 1	Likely 2	Worst	Assumptions	Estimate (7/22/2020)	Current Estimate (9/13/20)
MISCELLANEOUS REVENUE										
1000	480110	POLICE TRAINING REIMBURSE	2,000	(167)	(500)	(1,000)	(1,500)	Decrease proportionate to number of months of "stay-at-home" order	(1,700)	(1,700)
1000	480200	PARKWAY REFORESTATION	-	-	-	-	-		-	4,964
1000	480438	COD LICENSE FEE	30,000	-	-	-	-		(15,000)	(7,500)
1000	480440	CELL TOWER RENTAL INCOME	168,500	-	-	-	-		(5,000)	(5,000)
1000	489000	MISCELLANEOUS REVENUE	90,000	-	-	-	-		-	(27,400)
SUBTOTAL MISCELLANEOUS REVENUE			290,500	(167)	(500)	(1,000)	(1,500)		(21,700)	(36,636)
TRANSFERS IN (IFTS)										
1000	490100	REIMB - MFT LABOR / EQUIP	400,000	-	-	-	-		-	-
1000	490110	REIMB - ACCOUNTING SERVICES	576,400	-	-	-	-		(5,750)	(5,750)
1000	490120	REIMB - STAFF ENGINEER	218,600	-	-	-	-		-	-
1000	490140	REIMB - PW SERVICE CHARGE	124,400	-	-	-	-		-	-
1000	490150	REIMB - FACILITIES MAINTENANCE	105,600	-	-	-	-		-	-
1000	490160	REIMB - PW OPERATIONS	25,000	-	-	-	-		-	-
1000	490180	REIMB - FORFEITURE FUND	-	-	-	-	-		-	-
1000	490800	OPERATING TRANSFER IN	50,000	-	-	-	-		-	-
1000	490850	OPERATING XFER-PROPERTY TAX	(3,913,031)	-	-	-	-		-	-
SUBTOTAL TRANSFERS IN (IFTS)			(2,413,031)	-	-	-	-		(5,750)	(5,750)
TOTAL			19,557,485	(876,364)	(2,297,268)	(4,445,340)	(6,788,677)		(1,301,586)	(898,875)
		Percent Decrease		-4%	-12%	-23%	-35%			

Impact of 2008/2009:	(1,100,000)
2008/2009 Adjusted for inflation:	(1,327,000)

VILLAGE OF Glen Ellyn ILLINOIS

ATTACHMENT C – COVID CAPITAL FUND REVENUE PROJECTIONS

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VILLAGE OF GLEN ELLYN
CAPITAL PROJECTS FUND
COVID-19 REVENUE REDUCTION PROJECTIONS

				Covid-19 Model					Estimate (7/7/2020)	Current Estimate (8/28/2020)
				Reductions						
ORG	OBJECT	ACCOUNT DESCRIPTION	2020 BUDGET	1 month Best	3 month Likely 1	6 month Likely 2	9 month Worst	Assumptions	Estimate (7/7/2020)	Current Estimate (8/28/2020)
4000	CAPITAL PROJECTS REVENUES									
4000	410100	PROPERTY TAX	3,913,031	-	-	-	-		-	-
4000	410500	TELECOMMUNICATIONS TAX	613,000	(50,000)	(50,000)	(50,000)	(50,000)	Adjustment not due to Covid-19. 2020 budget was likely too high. This revenue continues to decline.	(36,000)	(91,000)
4000	410510	ELECTRICITY USE TAX	950,000	-	-	-	-		(27,000)	(27,000)
4000	410520	NATURAL GAS USE TAX	350,000	-	-	-	-		(30,000)	(25,000)
4000	410600	REAL ESTATE TRANSFER TAX	750,000	(62,500)	(187,500)	(375,000)	(387,057)	Assumes proportional decrease based on number of months. Worst case scenario is the lowest RETT revenue went in 2008/2009 recession which largely affected the real estate market	(160,000)	(100,000)
4000	410850	FOOD AND BEVERAGE TAX	1,300,000	(108,333)	(325,000)	(650,000)	(975,000)	Decrease proportionate to number of months of "stay-at-home" order	(220,000)	(220,000)
4000	430100	FEDERAL GRANT REVENUE	863,563	-	-	-	-	Grant related to projects; if project does not move forward grant is not received. Not shown in analysis as it would net with an expense	-	-
4000	440400	STORMWATER ORDINANCE FEE	143,675	-	-	-	-		-	-
4000	460100	INVESTMENT INCOME	90,000	(30,000)	(30,000)	(30,000)	(30,000)	Interest rates are near zero and this assumes that no matter the length of COVID, rates will be kept low.	110,000	99,000
4000	480450	BOND PROCEEDS	9,500,000	-	-	-	-	Bonds are related to the parking garage. If project does not move forward then bonds will not be issued. Not shown in this analysis as it would net with an expense	-	-
4000	489000	MISCELLANEOUS REVENUE	80,000	-	-	-	-		(70,000)	(70,000)
TOTAL	CAPITAL PROJECTS REVENUES		18,553,269	(250,833)	(592,500)	(1,105,000)	(1,442,057)		(433,000)	(434,000)

Note: Lowest revenues for RETT were in 2009 ($362,943) and 2010 ($375,097)

VILLAGE OF Glen Ellyn ILLINOIS

ATTACHMENT D – CASH AND INVESTMENTS REPORT - JUNE 30, 2020

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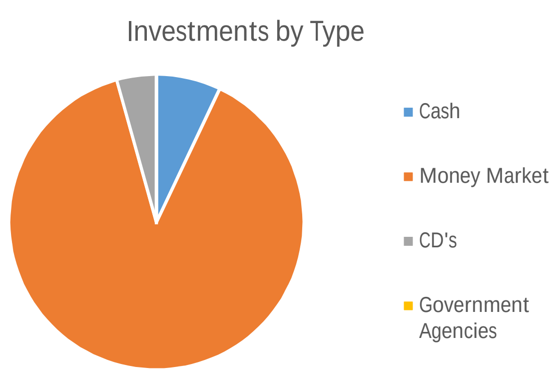
Village of Glen Ellyn
Schedule of Cash and Investment Balances
For the Month Ended June 30, 2020

Summary of Investments by Type	Par Value	Market Value	Maturity < 1 year	1-3 years
Cash/Checking	$ 4,643,829	$ 4,643,829	$ 4,643,829	$ -
Cash/Checking - Federal Drug	121,088	121,088	121,088	-
Cash/Checking - State Drug	325	325	325	-
Cash/Checking - FLEX	30,279	30,279	30,279	-
Cash/Checking - Seized Property	27,507	27,507	27,507	-
Money Market - IL Funds	17,608,224	17,608,224	17,608,224	-
Money Market - IL Funds State Drug	28,996	28,996	28,996	-
Money Market - IL Funds Fed Drug	122,939	122,939	122,939	-
Money Market - IL Funds MFT	1,500,237	1,500,237	1,500,237	-
Money Market - IMET Convenience Fund	3,747	3,747	3,747	-
PFM Illinois Trust	12,235,411	12,235,411	12,235,411	-
PMA 2018 Bond Account - Money Market	6,118,361	6,118,361	6,118,361	-
PMA Portfolio - Money Market	22,695,250	22,695,250	22,695,250	-
PMA Portfolio - CD's	2,959,592	2,959,592	2,959,592	-
	$ 68,095,786	$ 68,095,786	$ 68,095,786	$ -
			100%	0%



Portfolio Concentration	Percent of Portfolio	Policy Limit
Cash/Checking Total (Glen Ellyn Bank & Trust)	7.08%	25%
IL Funds Total	28.28%	75%
IMET Total	0.01%	25%
PFM Total	17.97%	25%
PMA Total	46.66%	N/A

Investment Income	FY2020	FY2019
Investment Income	$ 472,504	$ 659,354

Investment Performance	FY2020	FY2019
Average Yield YTD - IL Funds	1.044%	2.441%
Average Yield YTD - IMET Convenience Fund	0.812%	2.333%
Average Yield YTD - PFM	1.135%	2.464%
Average Yield YTD - PMA	2.326%	2.237%
Benchmark - Three Month T-Bill	0.545%	2.350%

Attachment: 2Q2020 Financial Report (4628 : 2020Q2 Financial Report)

Village of Glen Ellyn
Analysis of Available Cash Reserves
For the Month Ended June 30, 2020

	Fund	A Last Year Cash & Investment Balances	B Current Year Cash & Investment Balances	C Less Encumbrances	D Transfer between Funds	E Less Deposits/ Other	F Restricted by Statute	G Assigned for Capital Projects	H Assigned by Village Board	I Assigned for Liab/Health Ins.	J Balance Subject to Reserve Policy	K Less Minimum Reserve Policy	L Cash Above Minimum Policy	
1	General	$ 10,367,196	$ 10,655,599	$ (397,136)	$ -	$ (932,658)	$ -	$ -	$ (485,000)	$ -	$ 8,840,805	$(5,828,000)	$ 3,012,805	1
2	Corporate Reserve	43,655	22,021	-	-	-	-	-	-	-	22,021	-	22,021	
3	Motor Fuel Tax	877,623	1,500,237	(445,485)	-	-	(1,054,752)		-	-	-	-	-	
4	Fire Services	2,753,549	3,527,773	-	-	-	-	(3,527,773)	-	-	-	-	-	
5	CBD TIF	457,478	674,002	(26,180)	-	-	(647,822)	-	-	-	-	-	-	
6	Roosevelt Road TIF	93,328	184,611	(370)	-	-	(184,241)	-	-	-	-	-	-	
7	Forfeiture Fund	373,636	300,855	-	-	-	(300,855)		-	-	-	-	-	
8	Debt Service	41,610	77,758	-	-	-	(77,758)		-	-	-	-	-	
9	Capital Projects	21,348,499	22,494,749	(4,701,459)	(14,539,413)	-	-	(3,253,877)	-	-	-	-	-	
10	Facilities Maint Reserve	892,624	597,908	(62,700)	-	-	-	(535,208)	-	-	-	-	-	
11	Water and Sanitary Sewer	15,967,505	18,333,086	(1,868,771)	-	(210,327)	-	(12,709,220)	-	-	3,544,768	(2,354,000)	1,190,768	2
12	Parking	1,577,391	1,616,678	(14,554,921)	14,539,413		-	-	-	-	1,601,170	(57,240)	1,543,930	2
13	Residential Solid Waste	640,685	691,492	(150,500)	-	-	-	-	-	-	540,992	(426,425)	114,567	2
14	Village Links/Reserve 22	788,475	654,537	(2,502)	-	(26,995)	-	-	-	-	625,040	(1,218,000)	(592,960)	3
15	Insurance	1,421,392	1,366,911	-	-	-	-	-	-	(1,366,911)	-	-	-	
16	Equipment Services	5,053,759	5,397,568	(354,249)	-	-	-	(4,389,300)	-	-	654,019	-	654,019	
		$ 62,698,405	$ 68,095,785	$ (22,564,273)	$ -	$ (1,169,981)	$ (2,265,428)	$ (24,415,378)	$ (485,000)	$ (1,366,911)	$ 15,828,815	$(9,883,665)	$ 5,945,150	
17	Police Pension	$ 31,623,547	$ 31,483,298	$ -	$ -	$ -	$(31,483,298)	$ -	$ -	$ -	$ -	$ -	$ -	

Footnotes:

(a) Encumbrances represent the unexpended portion of approved contracts for goods and services as of the end of the quarter. While encumbrances are not expenditures, they do represent a reduction in the level of available spendable cash.

(b) Transfer between funds represents Capital Projects Fund and bond proceeds to be transferred to the Parking Fund for the parking garage project.

(c) Deposits/Other represents money that the Village is holding but either is due to others such as deposits or other payables. The Capital Projects Fund amount of $6.1 million is the 2018 bond proceeds.

(d) Amounts restricted by statute are required by state or federal law to only be spent on specific expenditures.

(e) Amounts that are assigned have been designated by the Village's ordinances or budget to be spent on specific purposes. Amounts per fund are as follows:
- General Fund: $2 million is designated for parking garage and CBD street project. $250K is designated as a line of credit to the Village Links. $235K is designated to IT projects.
- Fire Services: Designated by Village code for fire operations, equipment and facilities.
- Capital Projects: Designated by the 5 year Capital Improvement Plan
- Facilities Maintenance Reserve: Designated by the 5 year Plan to be used for Village facilities.
- Water & Sewer: Designated by the 5 year Capital Improvement Plan
- Equipment Services: Designated by the Equipment Replacement Plan

(f) The Village has reserve policies as follows:
- General Fund: Amount subject to reserve is 30% of operating expenditures.
- Water and Sanitary Sewer Fund: Amount subject to reserve is $2,354,000, which will be adjusted annually by CPI-U or 3%, whichever is less.
- Parking Fund: Amount subject to reserve is 25% of operating expenses.
- Residential Solid Waste Fund: Amount subject to reserve is 25% of operating expenses
- Village Links/Reserve 22 Fund: Amount subject to reserve is 25% of operating expenses.

(g) The cash above minimum policy is the amount undesignated above the minimum required level. In some cases, these funds may be restricted to the purpose for which the fund exists.

Notes on cash above/below reserve policy:

1 The Village hits a cash peak in September and a low point in April/May.

2 These are enterprise funds and are meant to be treated as separate enterprises/businesses. Generally, these funds cannot be repurposed to other funds.

3 The Village Links/Reserve 22 has reduced its cash levels due to two years of poor weather. The Village Board approved a $250K line of credit from the General Fund which may be used if needed. As of June 30, 2020, that line of credit had not been accessed.

VILLAGE OF Glen Ellyn ILLINOIS

ATTACHMENT E – ALL FUNDS SUMMARY - JUNE 30, 2020

VILLAGE OF GLEN ELLYN
ALL FUNDS SUMMARY
FOR THE QUARTER ENDED JUNE 30, 2020

	Current Year Activity								Prior Year Activity				
	Revised Budget			Year to date					Year to date				
Fund	Revised Budget Revenues	Revised Budget (Expenses)	Net Income (Loss)	Year to date Revenues	Expenditures (Expenses)	Net Income (Loss)	Encumbrances	Net Income Less Encumbrances	Year to date Revenues	Expenditures (Expenses)	Net Income (Loss)	Encumbrances	Net Income Less Encumbrances
Governmental Funds													
General	$ 19,557,485	$ 19,650,582	$ (93,097)	$ 9,444,823	$ 9,837,289	$ (392,466)	$ 397,136	$ (789,602)	$ 9,770,942	$ 9,427,995	$ 342,947	$ 383,582	$ (40,635)
Debt Service	2,476,225	2,475,976	249	399,093	362,465	36,628	-	36,628	386,996	386,716	280	-	280
Capital Projects	18,553,269	30,596,613	(12,043,344)	4,074,879	2,180,555	1,894,323	4,701,459	(2,807,136)	4,194,572	2,456,395	1,738,177	3,985,157	(2,246,980)
Corporate Reserve	600	15,000	(14,400)	190	8,254	(8,065)	-	(8,065)	3,940	641,415	(637,475)	21,836	(659,311)
Motor Fuel Tax	1,105,400	979,454	125,946	844,384	362,474	481,909	445,485	36,424	360,780	299,344	61,436	431,535	(370,099)
Central Business District (CBD) TIF	317,600	148,870	168,730	227,705	53,538	174,167	26,180	147,987	155,393	103,750	51,643	120,610	(68,967)
Roosevelt Road TIF	104,100	25,370	78,730	74,726	12,000	62,726	370	62,356	70,624	54,167	16,457	360	16,097
Fire Services	1,848,530	1,498,428	350,102	925,334	672,136	253,198	-	253,198	1,005,839	283,095	722,744	82,165	640,579
Forfeiture Fund	6,000	-	6,000	68,938	91,992	(23,054)	-	(23,054)	212,278	410,700	(198,422)	600	(199,022)
Facilities Maint Reserve	385,000	618,500	(233,500)	193,169	115,225	77,944	62,700	15,245	2,233,726	2,369,590	(135,864)	2,126,087	(2,261,951)
TOTAL GOVERNMENTAL FUNDS	$ 44,354,209	$ 56,008,793	$ (11,654,584)	$ 16,253,239	$ 13,695,929	$ 2,557,311	$ 5,633,330	$ (3,076,020)	$ 18,395,090	$ 16,433,167	$ 1,961,923	$ 7,151,932	$ (5,190,009)
Enterprise Funds													
Water and Sanitary Sewer	$ 13,883,953	$ 20,238,383	$ (6,354,430)	$ 6,500,318	$ 5,687,298	$ 813,020	$ 1,868,771	$ (1,055,752)	$ 6,624,726	$ 6,082,128	$ 542,598	$ 794,097	$ (251,499)
Village Links/Reserve 22	5,730,700	5,720,748	9,952	1,551,085	1,576,625	(25,540)	2,502	(28,042)	2,205,477	2,405,036	$ (199,559)	95,924	(295,483)
Parking	16,456,323	16,268,738	187,585	1,049,367	1,140,552	(91,185)	14,554,921	(14,646,106)	70,678	112,667	$ (41,989)	2,711,080	(2,753,069)
Residential Solid Waste	1,653,200	1,705,700	(52,500)	843,292	777,453	65,839	150,500	(84,661)	800,699	722,317	78,382	129,000	(50,618)
TOTAL ENTERPRISE FUNDS	$ 37,724,176	$ 43,933,569	$ (6,209,393)	$ 9,944,062	$ 9,181,928	$ 762,133	$ 16,576,694	$ (15,814,560)	$ 9,701,580	$ 9,322,148	$ 379,432	$ 3,730,101	$ (3,350,669)
VILLAGE OPERATIONS TOTAL	$ 82,078,385	$ 99,942,362	$ (17,863,977)	$ 26,197,301	$ 22,877,857	$ 3,319,444	$ 22,210,024	$ (18,890,580)	$ 28,096,670	$ 25,755,315	$ 2,341,355	$ 10,882,033	$ (8,540,678)
Internal Service Funds													
Insurance	$ 3,447,785	$ 3,442,070	$ 5,715	$ 1,694,437	$ 1,997,194	$ (302,757)	$ -	$ (302,757)	$ 1,623,184	$ 1,910,909	$ (287,725)	$ -	$ (287,725)
Equipment Services	1,635,200	1,625,847	9,353	811,547	442,431	369,116	354,249	14,867	814,728	734,055	80,673	594,488	(513,815)
ST Internal Service Funds	$ 5,082,985	$ 5,067,917	$ 15,068	$ 2,505,984	$ 2,439,625	$ 66,359	$ 354,249	$ (287,890)	$ 2,437,912	$ 2,644,964	$ (207,052)	$ 594,488	$ (801,540)
Trust Fund													
Police Pension	$ 4,322,000	$ 2,679,275	$ 1,642,725	$ 34,714	$ 1,295,486	$ (1,260,772)	$ 675	$ (1,261,447)	$ 4,055,426	$ 1,193,888	$ 2,861,538	$ 650	$ 2,860,888
VILLAGE TOTAL	$ 91,483,370	$ 107,689,554	$ (16,206,184)	$ 28,737,999	$ 26,612,968	$ 2,125,030	$ 22,564,948	$ (20,439,917)	$ 34,590,008	$ 29,594,167	$ 4,995,841	$ 11,477,171	$ (6,481,330)

Finance Commission
535 Duane St.
Glen Ellyn, IL 60137

Meeting: 09/18/20 07:00 AM
Department: Finance Commission
Department Head: Christina Coyle
Category: Report
Prepared By: Ann Pedersen

SCHEDULED

AGENDA ITEM (ID # 4609) DOC ID: 4609

Village Links/Reserve 22 - Manager's Report - July 2020

Please see the attached report.

ATTACHMENTS:

- Managers Report082820 (PDF)

VILLAGE LINKS
GLEN ELLYN

RESERVE 22 TWENTY-TWO

"Committed to Excellence since 1967"

Manager's Report for July 2020

Submitted by Jeff Vesevick, General Manager

July weather was Hot and Humid; we had a total of 13 measurable rain events (0.01" or more). Of those 13 days, only 2 events were near 0.5" or greater. Our rainfall total was 2.38", O'Hare was 3.94" which is 0.24" above normal. We were much drier than O'Hare, we lost 5.9" of moisture from the ground through Evapotranspiration and Mother Nature only put back 40%. Our average temperature for the month was 3.1° above normal, the 14th warmest July on record. O'Hare had 10 days at or above 90°, and 15 days with Lows at or above 70° (not good for managing turf). Carts were grounded on the 18-hole course for half a day and 1 day on the 9-hole course. Great for golf and revenue!

High Temperatures in July

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001
100° days									1							1				
90° days	5	8	2		1	2		4	15	10	4			3	7	6		5	14	12
80° days	23	16	20	20	20	18		14	15	20	25	12	26	21	18	19	21	20	13	11
70° days	3	7	8	10	8	8		9		1	2	15	5	7	6	5	9	6	4	8
60° days			1	1	1	3		4				4					1			
50° days																				
40° days																				
30° days																				
Rain	2.4"	5.5"	1.7"	4.4"	6.4"	2.5"	2.2"	2.4"	4.0"	5.8"	9.2"	1.9"	4.0"	3.4"	2.0"	2.0"	2.0"	5.7"	2.3"	3.2"

GOLF

Rounds played were up 18% for the month, and are down 1% for the year.
Greens Fees were up 18% for the month, and are up 3% for the year.
Motor Cart rentals were up 13% for the month, and are down 12% for the year.
Driving Range was up 28% for the month, and is down 19% for the year.
Golf Shop merchandise sales were up 10% for the month, and are down 21% for the year.
Total Golf revenues were up 17% for the month, and are down 5% for the year.

Golf Revenue July											
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Rounds	11,541	12,119	11,515	11,648	12,879	13,243	11,835	12,191	11,933	12,169	14,378
Green Fees	284,613	302,685	289,643	290,661	315,980	327,770	309,969	317,849	319,389	329,955	389,333
Driving Range	35,398	37,297	38,871	15,027	47,693	55,416	41,188	47,538	50,378	49,505	63,411
Pro Shop	22,778	28,278	21,284	17,344	23,085	26,178	21,903	26,049	24,517	23,907	26,276
Carts	65,547	74,519	79,842	78,726	83,735	88,075	82,628	89,841	94,449	101,459	114,592
Resident Cards	1,833	1,947	1,460	1,940	2,570	2,470	2,500	2,000	2,900	1,990	2,690
Miscellaneous	18,698	38,315	9,880	8,876	8,488	13,412	10,126	10,842	9,819	14,845	13,655
Total Revenue	**429,110**	**473,066**	**440,949**	**412,534**	**481,551**	**539,131**	**468,315**	**494,119**	**501,452**	**521,660**	**611,000**
	Golf Revenues in July were the highest in the past 10 years										

Both the 9-hole and 18-hole golf courses, as well as the driving range, remain busy, as golfers are happy to engage in a safe outdoor recreational activity. The golf staff also has provided a safe way to check in at the first tee, with no touch transactions for those who do not wish to enter the Golf Shop. Those who do enter are required to don a face covering.

The Golf Staff made a decision to require an upcharge for those wishing to rent single rider carts. The exclusion of cart sharing was lifted by the state, recommending players cover their faces while in the cart. Golfers continued to rent singly, leaving golfers later in the day with no available carts.

The Village Links Golf App, provided by Gallus Golf, now has over 3,000 subscribers. Golfers can take advantage of many convenient features, including no touch check in, driving range and golf course GPS, and scoring. The app also allows us to capture information from new players for marketing.

The absence of golf outings in July has not seemed to hurt golf revenues, as numbers posted were the highest in the past 10 years. The restriction to after golf gatherings has prompted many groups to cancel, or postpone their events.

The Golf Professional Staff has resumed Junior Golf programming, introducing innovative ways to keep junior patrons safe and engaged. Interest in the camps remains high.

GROUNDS

1. Litter was removed from the parkways 3 times.
2. Driving range tee was foliar fertilized and growth regulated once.
3. All close mowed playing surfaces received multiple plant protectant treatments.
4. We have continued to refine our mowing patterns and methods of operations.
5. Received Board Approval and ordered 2 new fairway units, expected arrival is mid to late September.
6. 18- & 9-Hole greens were sand top dressed and vented with bayonet tines once (Process of encouraging air and gas exchange for the roots).
7. Reset the fence posts along 4-fairway on the 9-Hole.
8. We made 5 irrigation repairs.

MECHANICAL & BUILDING MAINTENANCE

1. 16 pieces of equipment were repaired and/or serviced.
2. 40 cutting units were sharpened.
3. Garage Door springs replaced on one maintenance overhead door.
4. All air conditioning units on property were cleaned and inspected.
5. Halfway house grill replaced and plumbed to use natural gas, eliminating the inconvenience and expense of running out to buy propane.
6. 3 pieces of equipment sent offsite for dealer repairs.

HORTICULTURE/CONSERVATION

1. Continue weed removal and bed clean-up.
2. Produce being delivered to Kitchen as available.
3. Public works has taken over the mowing and maintaining of the Police Station, allowing us to focus more energy to the golf course.

RESERVE 22

Outdoor dining continues to rule the roost during the pandemic. While the indoor dining room and bar remain available, patrons overwhelmingly choose our TOP 10 patio. With the expanded seating outdoors, and the nice weather, the restaurant and bar is up 7% from a year ago, which was also a good month. Year-to-date numbers are down, due to the late opening.

The absence of banquets has hurt overall revenue and profitability, as Reserve 22 is down 34% from a year ago. The market for smaller events (50 or less), particularly amid the pandemic, has been difficult to navigate. Events are slowly and cautiously returning, but at much smaller volume of guests.

	Reserve 22 - JULY			Year to Date		
	2019	2020	+/-	2019	2020	+/-
Restaurant & Bar	229,608	245,617	*7.0%*	959,627	733,992	*-23.5%*
Banquets	71,981	10,708	*-85.1%*	387,208	120,547	*-68.9%*
from Outings	17,851	0	*-100.0%*	84,393	0	*-100.0%*
Beverage Cart	15,766	21,671	*37.5%*	40,571	38,830	*-4.3%*
Halfway House	19,801	21,728	*9.7%*	56,427	51,839	*-8.1%*
Other	7,476	7,678		13,947	15,762	
Total Reserve 22	344,633	307,401	*-10.8%*	1,457,780	960,970	*-34.1%*

Finance Commission
535 Duane St.
Glen Ellyn, IL 60137

Meeting: 09/18/20 07:00 AM
Department: Finance Commission
Department Head: Christina Coyle
Category: Report
Prepared By: Ann Pedersen

SCHEDULED

AGENDA ITEM (ID # 4610) DOC ID: 4610

Village Links/Reserve 22 - Financial Statements - July 2020

Please see the attached financial statements.

ATTACHMENTS:

- Village Links - Financial Statements - July 2020 (PDF)

VILLAGE LINKS GLEN ELLYN | RESERVE 22 TWENTY-TWO

VILLAGE LINKS / RESERVE 22
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
As of July 31, 2020

ORG	DESCRIPTION	2020 BUDGET	MONTH 2020	MONTH 2019	MONTH DIFF	MONTH % DIFF	YEAR-TO-DATE 2020	YEAR-TO-DATE 2019	YEAR-TO-DATE DIFF	YEAR-TO-DATE % DIFF
	REVENUES:									
5500	Village Links Revenues	$ 2,997,700	$ 610,022	$ 522,815	$ 87,207	17%	$ 1,491,416	$ 1,567,684	$ (76,268)	-5%
5520	Reserve 22 Revenues	2,733,000	308,868	355,290	(46,421)	-13%	978,560	1,515,897	(537,337)	-35%
	Total Revenues	**$ 5,730,700**	**$ 918,890**	**$ 878,104**	**$ 40,786**	**5%**	**$ 2,469,975**	**$ 3,083,581**	**$ (613,606)**	**-20%**
	EXPENDITURES:									
55700	Administration	$ 457,977	$ 42,788	$ 31,723	$ 11,064	35%	$ 263,361	$ 240,469	$ 22,892	10%
55710	Golf Course Maintenance	820,822	121,136	64,368	56,768	88%	459,585	445,404	14,182	3%
55720	Golf Services	725,176	105,878	90,854	15,024	17%	335,652	413,902	(78,250)	-19%
55730	Reserve 22	2,452,699	334,114	277,593	56,521	20%	938,190	1,345,498	(407,309)	-30%
55740	Stormwater Management	28,823	401	3,688	(3,287)	-89%	2,572	8,640	(6,068)	-70%
55750	Pro Shop Merchandise	157,234	22,182	17,421	4,760	27%	59,004	78,861	(19,857)	-25%
55780	Motorized Carts	43,448	11,490	7,127	4,363	61%	14,635	16,749	(2,114)	-13%
557X5	Mechanical Maintenance	184,873	19,392	9,841	9,551	97%	89,135	111,607	(22,472)	-20%
	Total Operating Expenses	$ 4,871,052	$ 657,380	$ 502,616	$ 154,764	31%	$ 2,162,133	$ 2,661,129	$ (498,996)	-19%
	Operating Income	**$ 859,648**	**$ 261,510**	**$ 375,488**	**$ (113,978)**	**-30%**	**$ 307,842**	**$ 422,452**	**$ (114,610)**	**-27%**
	Debt Service	657,696	-	-	-	0%	51,348	59,035	(7,688)	-13%
	Capital Expenditures	192,000	-	36,426	(36,426)	-100%	20,525	223,914	(203,389)	-91%
	CHANGE IN NET POSITION	**$ 9,952**	**$ 261,510**	**$ 339,062**	**$ (77,552)**	**-23%**	**$ 235,970**	**$ 139,503**	**$ 96,467**	**69%**

KEY METRICS

	Goal	MONTH 2020	MONTH 2019	MONTH DIFF	YTD 2020	YTD 2019	YTD DIFF
Personnel Expenses as % of Sales	*48%*	*41%*	*30%*	*11%*	*55%*	*46%*	*9%*
Cash Balance (End of Month, in $000's)	*$ 1,218*	*$ 891*	*$ 1,107*	*$ (216)*			

VILLAGE LINKS GLEN ELLYN | RESERVE 22 TWENTY-TWO

VILLAGE LINKS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
GOLF
(Including Administration, Grounds, & Mechanical Maintenance)
As of July 31, 2020

ORG/ OBJECT	DESCRIPTION	2020 BUDGET	MONTH 2020	MONTH 2019	MONTH DIFF	MONTH % DIFF	YEAR-TO-DATE 2020	YEAR-TO-DATE 2019	YEAR-TO-DATE DIFF	YEAR-TO-DATE % DIFF
5500	**VILLAGE LINKS REVENUES:**									
440550	Green Fees	$ 1,850,000	$ 389,333	$ 330,015	$ 59,318	18%	$ 974,516	$ 943,652	$ 30,864	3%
440554	Pro Shop - Sales	180,000	26,276	23,907	2,369	10%	67,924	86,450	(18,526)	-21%
440555	Motor Carts	525,000	114,592	101,399	13,193	13%	220,140	249,604	(29,464)	-12%
440556	Driving Range	285,000	63,411	49,505	13,907	28%	132,342	164,275	(31,933)	-19%
440557	Resident Cards	32,000	2,690	1,990	700	35%	29,750	29,950	(200)	-1%
460100	Investment Income	13,200	2	645	(643)	-100%	2,342	7,054	(4,712)	-67%
489000	Miscellaneous Revenue	112,500	14,141	15,207	(1,066)	-7%	65,042	86,754	(21,712)	-25%
489100	Miscellaneous - Over/Short	-	(422)	147	(569)	-387%	(640)	(55)	(585)	1064%
	Total Revenues	**$ 2,997,700**	**$ 610,022**	**$ 522,815**	**$ 87,207**	**17%**	**$ 1,491,416**	**$ 1,567,684**	**$ (76,268)**	**-5%**
	COST OF GOODS SOLD:									
520945	Cost of Goods Sold - Pro Shop	$ 126,000	$ 18,338	$ 15,029	$ 3,308	22%	$ 41,054	$ 62,706	$ (21,652)	-35%
	Total Cost of Goods Sold	**$ 126,000**	**$ 18,338**	**$ 15,029**	**$ 3,308**	**22%**	**$ 41,054**	**$ 62,706**	**$ (21,652)**	**-35%**
	Gross Profit	**$ 2,871,700**	**$ 591,684**	**$ 507,785**	**$ 83,899**	**17%**	**$ 1,450,362**	**$ 1,504,978**	**$ (54,616)**	**-4%**
	OTHER OPERATING EXPENSES:									
510100	Salaries - Pensionable	$ 898,265	$ 110,790	$ 70,067	$ 40,722	58%	$ 520,981	$ 441,130	$ 79,851	18%
510120	Salaries - Non-Pensionable	168,200	47,552	40,571	6,981	17%	81,414	116,057	(34,643)	-30%
510200	Salaries - Overtime	4,500	898	552	346	63%	1,598	3,061	(1,464)	-48%
510400	FICA Taxes	81,928	11,835	8,352	3,483	42%	44,764	42,097	2,666	6%
510500	IMRF	81,653	9,740	4,856	4,885	101%	45,598	30,747	14,851	48%
590600	Health Insurance	132,375	15,533	9,971	5,562	56%	81,165	61,887	19,278	31%
52XXXX	Contractual Services	630,932	71,625	52,677	18,948	36%	285,458	359,864	(74,406)	-21%
53XXXX	Commodities	294,500	36,956	22,948	14,008	61%	121,912	198,081	(76,170)	-38%
	Total Operating Expenses	**$ 2,292,353**	**$ 304,929**	**$ 209,994**	**$ 94,935**	**45%**	**$ 1,182,890**	**$ 1,252,925**	**$ (70,035)**	**-6%**
	Operating Income	**$ 579,347**	**$ 286,755**	**$ 297,792**	**$ (11,036)**	**-4%**	**$ 267,472**	**$ 252,053**	**$ 15,419**	**6%**
	Operating Income Percentage	**19%**	**47%**	**57%**			**18%**	**16%**		

KEY METRICS

	Goal	Month 2020	Month 2019	Month Diff	YTD 2020	YTD 2019	YTD Diff
Rounds Played	*70,000*	*14,378*	*12,169*	*2,209*	*34,986*	*35,358*	*(372)*
Revenue Per Round	*$ 42.82*	*$ 42.43*	*$ 42.96*	*$ (0.54)*	*$ 42.63*	*$ 44.34*	*$ (1.71)*
Resident Cards Sold	*N/A*	*146*	*104*	*42*	*2,418*	*2,395*	*23*
Cost of Goods Sold % - Pro Shop	*70%*	*70%*	*63%*	*7%*	*60%*	*73%*	*-12%*
Personnel Expenses as % of Sales	*46%*	*32%*	*26%*	*6%*	*52%*	*44%*	*8%*

VILLAGE LINKS GLEN ELLYN | RESERVE 22 TWENTY-TWO

VILLAGE LINKS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
GOLF
(Including Administration, Grounds, & Mechanical Maintenance)

As of July 31, 2020

ORG/ OBJECT	DESCRIPTION	2020 BUDGET	MONTH 2020	MONTH 2019	MONTH DIFF	MONTH % DIFF	YEAR-TO-DATE 2020	YEAR-TO-DATE 2019	YEAR-TO-DATE DIFF	YEAR-TO-DATE % DIFF
	MISCELLANEOUS REVENUE									
	Miscellaneous Revenue includes the following items, which don't fit into any of the major revenue categories:									
	Handicaps		$ 200	$ 1,600	$ (1,400)		$ 15,560	$ 37,335	$ (21,775)	
	Hand Cart Rentals		3,883	3,512	371		10,027	14,464	(4,437)	
	Adult & Junior Golf Lessons		9,315	6,824	2,491		34,977	22,021	12,956	
	Golf Club Rentals		200	930	(730)		230	2,180	(1,950)	
	Golf Club Repairs		32	391	(359)		226	2,739	(2,513)	
	Locker Rentals		-	-	-		2,880	3,200	(320)	
	Illinois Sales Tax (1.75%)		443	511	(68)		1,048	1,707	(659)	
	Glen Ellyn Food & Beverage Tax (1%)		43	(9)	52		59	30	29	
	Memorial Tree Donation		-	-	-		-	500	(500)	
	FootGolf Ball Rentals		20	25	(5)		45	105	(60)	
	ATM Machine Commission		5	27	(23)		27	73	(46)	
	Miscellaneous		-	1,395	(1,395)		(38)	2,400	(2,438)	
	Total	$ 112,500	$ 14,141	$ 15,207	$ (1,066)		$ 65,042	$ 86,754	$ (21,712)	

RESERVE 22
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
As of July 31, 2020

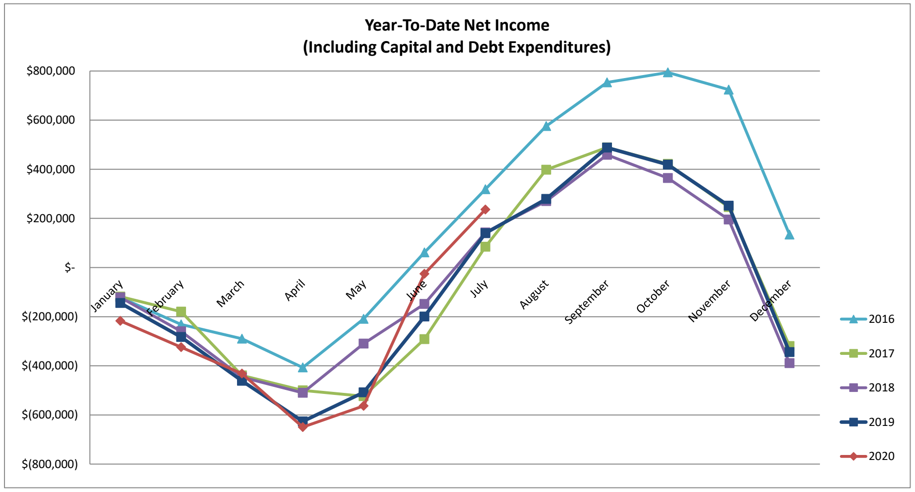
ORG/ OBJECT	DESCRIPTION	2020 BUDGET	MONTH 2020	MONTH 2019	MONTH DIFF	MONTH % DIFF	YEAR-TO-DATE 2020	YEAR-TO-DATE 2019	YEAR-TO-DATE DIFF	YEAR-TO-DATE % DIFF
5520	**RESERVE 22 REVENUES:**									
441100	Food	$ 1,500,000	$ 153,230	$ 187,159	$ (33,930)	-18%	$ 538,273	$ 843,678	$ (305,405)	-36%
441101	Liquor	260,000	34,093	35,281	(1,188)	-3%	97,753	136,779	(39,026)	-29%
441102	Beer	485,000	74,413	71,181	3,232	5%	185,261	283,976	(98,714)	-35%
441103	Wine	235,000	25,947	27,561	(1,613)	-6%	88,195	124,762	(36,567)	-29%
441104	NA Beverages	85,000	18,889	16,193	2,696	17%	41,517	45,956	(4,438)	-10%
441106	Room Charges	4,000	-	2,100	(2,100)	-100%	1,950	3,600	(1,650)	-46%
441107	Service Charges	160,000	2,296	14,012	(11,716)	-84%	23,959	73,603	(49,644)	-67%
489000	Miscellaneous Revenue	4,000	-	1,802	(1,802)	-100%	1,651	3,544	(1,893)	-53%
	Total Revenues	**$ 2,733,000**	**$ 308,868**	**$ 355,290**	**$ (46,421)**	**-13%**	**$ 978,560**	**$ 1,515,897**	**$ (537,337)**	**-35%**
55730	**COST OF GOODS SOLD:**									
530400	Cost of Goods Sold - Beer	$ 121,250	$ 20,117	$ 16,235	$ 3,882	24%	$ 36,102	$ 60,863	$ (24,761)	-41%
530401	Cost of Goods Sold - Wine	68,150	5,993	8,423	(2,430)	-29%	17,090	32,235	(15,146)	-47%
530402	Cost of Goods Sold - Liquor	46,800	5,521	8,176	(2,655)	-32%	8,750	26,359	(17,610)	-67%
530405	Cost of Goods Sold - NA Beverages	28,050	11,285	9,687	1,598	16%	15,777	27,676	(11,899)	-43%
530420	Cost of Goods Sold - Food	495,000	75,947	64,211	11,736	18%	151,784	286,843	(135,059)	-47%
	Total Cost of Goods Sold	**$ 759,250**	**$ 118,863**	**$ 106,732**	**$ 12,131**	**11%**	**$ 229,503**	**$ 433,976**	**$ (204,474)**	**-47%**
	Gross Profit	**$ 1,973,750**	**$ 190,005**	**$ 248,558**	**$ (58,553)**	**-24%**	**$ 749,057**	**$ 1,081,921**	**$ (332,864)**	**-31%**
	Gross Profit Percentage	**72%**	**62%**	**70%**			**77%**	**71%**		
55730	**OTHER OPERATING EXPENSES:**									
510100	Salaries - Pensionable	$ 640,000	$ 68,622	$ 54,042	$ 14,580	27%	$ 308,991	$ 345,370	$ (36,379)	-11%
510120	Salaries - Non-Pensionable	465,000	75,692	52,956	22,736	43%	155,609	227,764	(72,155)	-32%
510200	Salaries - Overtime	5,000	1,989	1,828	160	9%	4,495	7,975	(3,480)	-44%
510399	Tips Paid Through Payroll	-	4,782	(786)	5,567	-709%	(2,799)	559	(3,358)	-601%
510400	FICA Taxes	115,440	16,326	11,024	5,302	48%	45,534	55,493	(9,959)	-18%
510500	IMRF	58,176	8,030	4,319	3,711	86%	32,155	27,497	4,657	17%
590600	Health Insurance	86,200	8,360	6,033	2,328	39%	40,064	46,305	(6,241)	-13%
52XXXX	Contractual Services	178,883	17,121	20,860	(3,739)	-18%	71,943	105,792	(33,849)	-32%
53XXXX	Commodities	144,750	14,329	20,585	(6,256)	-30%	52,695	94,768	(42,072)	-44%
	Total Operating Expenses	**$ 1,693,449**	**$ 215,251**	**$ 170,861**	**$ 44,389**	**26%**	**$ 708,687**	**$ 911,522**	**$ (202,835)**	**-22%**
	Operating Income (Loss)	**$ 280,301**	**$ (25,246)**	**$ 77,696**	**$ (102,942)**	**-132%**	**$ 40,370**	**$ 170,399**	**$ (130,029)**	**-76%**
	Operating Income (Loss) Percentage	**10%**	**-8%**	**22%**			**4%**	**11%**		

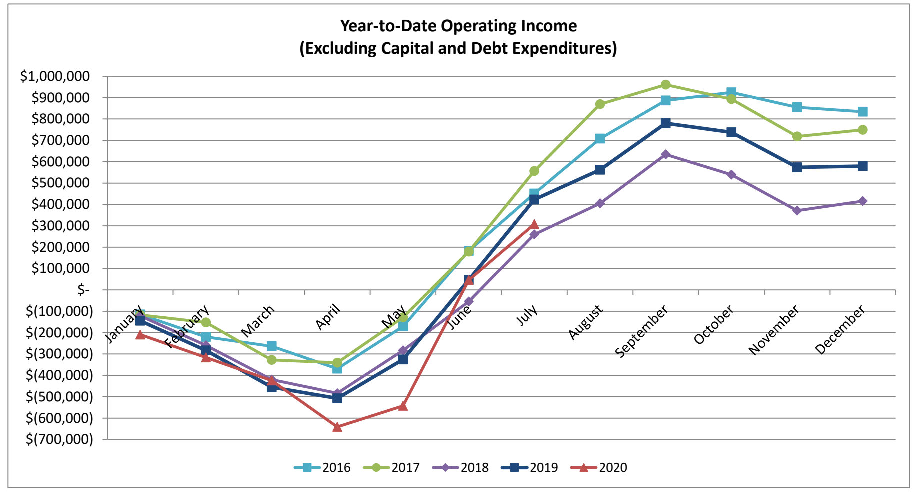
VILLAGE LINKS GLEN ELLYN | RESERVE 22 TWENTY-TWO

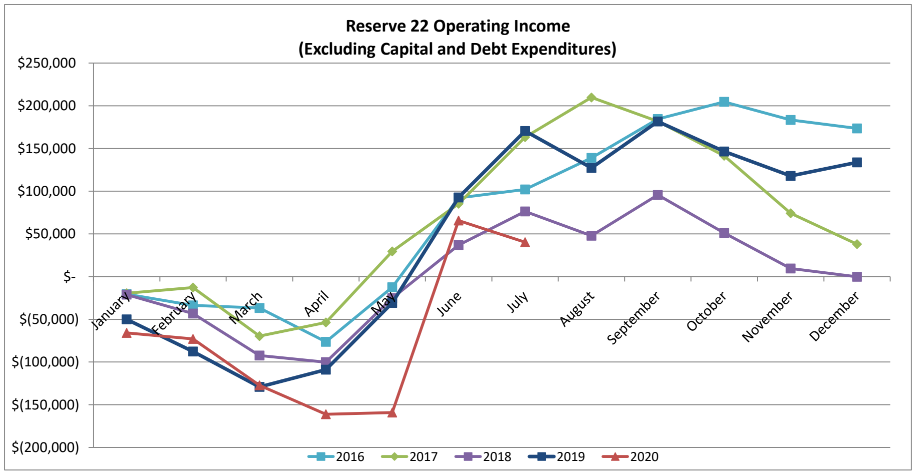
RESERVE 22
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
As of July 31, 2020

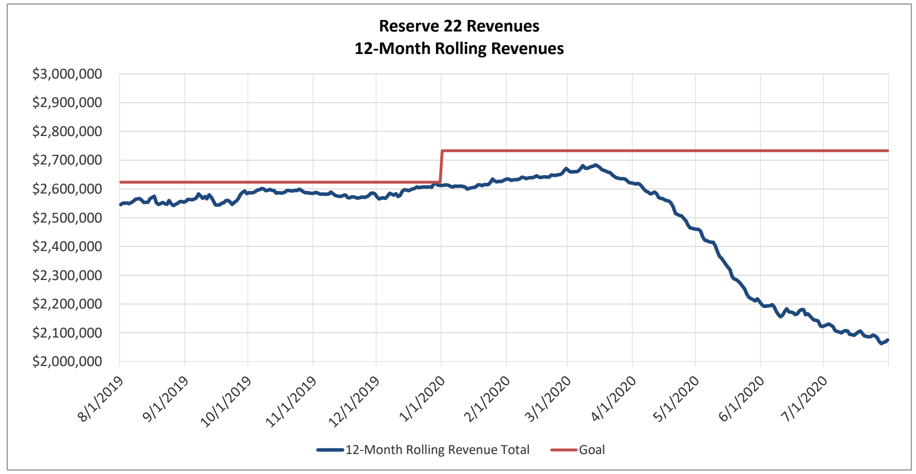
ORG/ OBJECT	DESCRIPTION	2020 BUDGET	MONTH 2020	MONTH 2019	MONTH DIFF	MONTH % DIFF	YEAR-TO-DATE 2020	YEAR-TO-DATE 2019	YEAR-TO-DATE DIFF	YEAR-TO-DATE % DIFF
	KEY METRICS									
		Goal								
	Revenue Source:									
	Restaurant/Bar	*N/A*	*$ 245,429*	*$ 229,503*	*$ 15,926*	*7%*	*$ 733,427*	*$ 959,279*	*$ (225,852)*	*-24%*
	Banquets	*N/A*	*12,249*	*82,638*	*(70,389)*	*-85%*	*138,207*	*445,325*	*(307,119)*	*-69%*
	Other	*N/A*	*51,191*	*43,149*	*8,041*	*19%*	*106,926*	*111,293*	*(4,367)*	*-4%*
	Total	*$ 2,733,000*	*$ 308,868*	*$ 355,290*	*$ (46,421)*	*-13%*	*$ 978,560*	*$ 1,515,897*	*$ (537,337)*	*-35%*
	Reserve 22 Revenues (Last 12 Months)	*$ 2,733,000*					$ 2,075,151	$ 2,542,199	*$ (467,048)*	*-18%*
	Reserve 22 Expenses (Last 12 Months)	*$ 2,452,699*					$ 2,071,411	$ 2,448,285	*$ (376,874)*	*-15%*
	# Guest Checks (Restaurant/Bar)	*N/A*	*5,758*	*6,735*	*(977)*		*17,654*	*28,880*	*(11,226)*	
	Revenue Per Guest Check	*N/A*	*$ 42.62*	*$ 34.08*	*$ 8.55*		*$ 41.54*	*$ 33.22*	*$ 8.33*	
	# Guests (Restaurant/Bar)	*N/A*	*10,520*	*11,747*	*(1,227)*		*30,760*	*49,626*	*(18,866)*	
	Average Guest Spend	*N/A*	*$ 23.33*	*$ 19.54*	*$ 3.79*		*$ 23.84*	*$ 19.33*	*$ 4.51*	
	Cost of Goods Sold %	*28%*	*38%*	*30%*	*8%*		*23%*	*29%*	*-5%*	
	Cost of Goods Sold % (By Category):									
	Cost of Goods Sold - Beer	*25%*	*27%*	*23%*	*4%*		*19%*	*21%*	*-2%*	
	Cost of Goods Sold - Wine	*29%*	*23%*	*31%*	*-7%*		*19%*	*26%*	*-6%*	
	Cost of Goods Sold - Liquor	*18%*	*16%*	*23%*	*-7%*		*9%*	*19%*	*-10%*	
	Cost of Goods Sold - NA Beverages	*33%*	*60%*	*60%*	*0%*		*38%*	*60%*	*-22%*	
	Cost of Goods Sold - Food	*33%*	*50%*	*34%*	*15%*		*28%*	*34%*	*-6%*	
	Personnel Expenses as % of Sales	*50%*	*57%*	*37%*	*21%*		*60%*	*47%*	*13%*	
	Prime Cost (Cost of Goods Sold + Personnel Expenses) as % of Sales	*78%*	*96%*	*67%*	*30%*		*83%*	*75%*	*8%*	

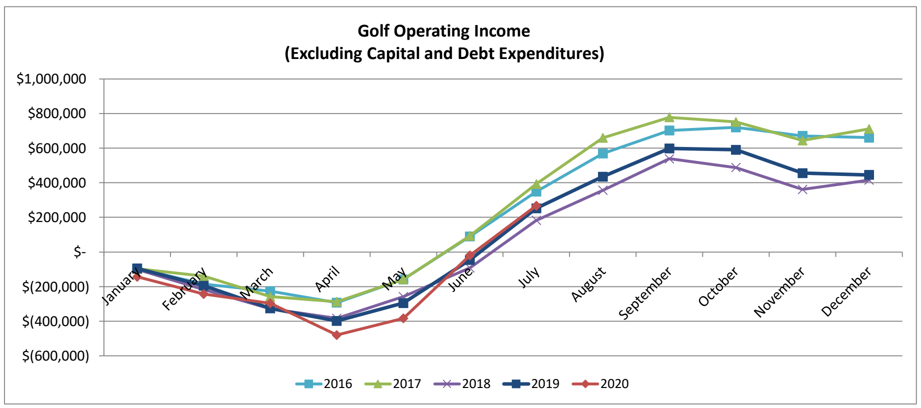
Village Links / Reserve 22
Dashboard Financial Report
As of July 31, 2020

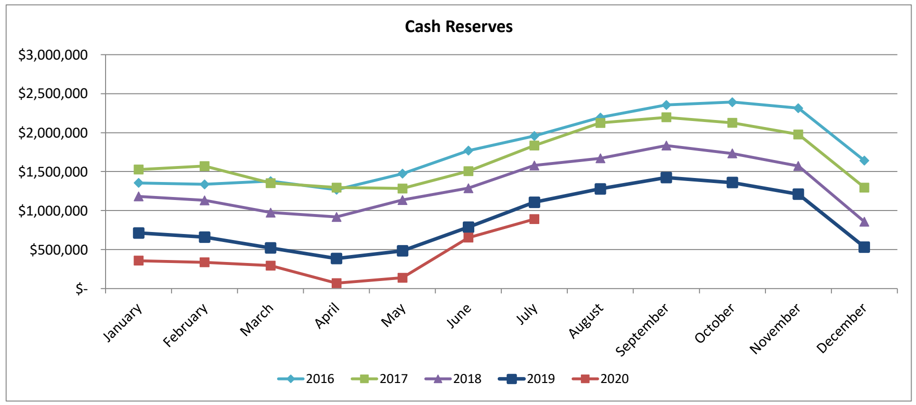












Attachment: Village Links - Financial Statements - July 2020 (4610 : Village Links/Reserve 22 - Financial

Finance Commission
535 Duane St.
Glen Ellyn, IL 60137

Meeting: 09/18/20 07:00 AM
Department: Finance Commission
Department Head: Christina Coyle
Category: Budget
Prepared By: Christina Coyle

SCHEDULED

AGENDA ITEM (ID # 4631) DOC ID: 4631

Finance Director Coyle and Professional Engineer Daubert will present the 2021 Capital Budget.

Please see the attached memo.

ATTACHMENTS:

- Memo to MF and CC on CIP and 2021 Budget (PDF)
- 10 Year CIP Updated 9-8-2020 for CY2021 Budget (PDF)
- CY2021 Capital Projects Budget Presentation (PDF)
- 2021 Roadway Program List (PDF)
- 2021 Roadway Program Location Map (PDF)
- Sewer and Water Improvements Associated with 2021 Roadway Program (PDF)
- COVID Capital Fund 2020 Revenue Projections (PDF)

MEMORANDUM

TO: Mark Franz, Village Manager
Christina Coyle, Finance Director

FROM: Rich Daubert, Professional Engineer

DATE: September 10, 2020

RE: Public Works Engineering Division 5-Year CIP and CY2021 Budget Items

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Introduction

I am pleased to present the attached Public Works Engineering Division's 5-Year Capital Improvement Plan and Recommended Budget Items for inclusion in the Village's Calendar Year 2021 Budget. These materials have been prepared in consultation with the Village's Capital Improvements Commission, Management Staff, and Engineering Staff.

Background

As the Village Board is aware, earlier this year Village staff went through a rigorous exercise to carefully evaluate all planned expenditures for CY2020 due to the COVID-19 Pandemic implications on Village finances. As part of that exercise, Capital Improvement Projects were reviewed in detail at the Staff, Capital Improvements Commission, and Village Board levels. Agreed upon project deferrals were identified for CY2020 in the following Village fund amounts: $5.8M in Capital Projects, $4M in Water Projects, $1.9M in Sewer Projects.

In recent weeks, staff has again looked at the Village's Capital Improvement Plan including a detailed review and adjustments of planned roadway, sewer, water, parking, and transit infrastructure improvement projects. The Calendar Year 2021 Capital Projects Budget has been accordingly assembled by staff and reviewed by the Capital Improvements Commission at its September 8, 2020 meeting and with the Finance Commission at its September 18, 2020 meeting. At said meeting, the Capital Improvements Commission made a motion to recommend the Budget as presented to the CIC and subsequently to be presented to the Village Board. Feedback from the Finance Commission will be provided at the Village Board meeting as that Commission will meet after this memo has been circulated to the Village Board.

Staff notes this Budget is aggressive in terms of the workload associated with the Capital Projects in of themselves, compounded by workload due to some fairly large project commitments such as the Civic Center Parking Garage Project, pending CBD Streetscape and Metra Station Projects, Various Engineering Studies and Requests (Traffic, Drainage, Sidewalk, etc.), and the

CIVIC CENTER 535 DUANE STREET GLEN ELLYN, ILLINOIS 60137 630.469.5000 FAX 630.469.8849

understandable needs of Public Works Engineering Staff involvement in Community Development Initiatives.

While the Budget is aggressive, staff also does not want to fall further behind on the implementation of long-planned projects, desires to keep the Village's infrastructure in tune, but recognizes that there are limited resources. The vexing unknown is the prognosis of the COVID-19 Pandemic; whether a hopeful and widespread vaccine will be available to the public in 2021 and thereby reinstate stability and confidence in making significant capital improvement investments, including allocating the required resources to do so.

In the context of the aforementioned points, staff notes that due to uncertainties with the outcome of the pandemic as well as limited resources, fluidity in the implementation of the budget with potential deferrals of projects should be anticipated by the Village Board.

Executive Summary of 5-Year Capital Plan

In summary, the Village's 5-Year Capital Improvement Plan shows a continued commitment to maintaining the Village's roadway, sewer, water, parking, and transit infrastructure with nearly $125M of capital improvements programmed across the Capital Projects, Water/Sewer, and Parking Funds. The plan also includes programming of some of the most exciting and influential projects for Glen Ellyn including the Central Business District Streetscape and Utility Project, funds for the completion of the Civic Center Parking Garage, and a new Train Station/Pedestrian Underpass.

In terms of roadway improvements, the plan includes the rehabilitation of approximately 25.5 miles of streets including those in the Village's Central Business District. Rehabilitation techniques vary from resurfacing to complete reconstruction. Also included is a continued commitment to maintaining the Village's streets through annual pavement maintenance activities including crack sealing, surface treatments, and patching.

Significant improvements to the Village's underground infrastructure include water and sewer rehabilitation as part of the aforementioned roadway improvements, standalone replacement of water mains, extension of water and sewer infrastructure into annexation areas along Hill and Cumnor Avenues, and rehabilitation of the Village's critical water distribution and sewer collection/conveyance infrastructure.

As noted previously, the most substantial projects proposed in the 5-Year Plan include completion of the Civic Center Parking Garage, CBD Streetscape and Utility Improvement Project, and the Glen Ellyn Metra Train Station and Pedestrian Underpass Project in the CBD.

Staff has also updated the revenue projections in the 5-Year Capital Plan to address any modifications necessary due to COVID-19. Food and Beverage Taxes and Real Estate Transfer Taxes are the two revenue streams that are impacted. The current forecast for food and beverage taxes for FY2020 and FY2021 is $1,080,000. Previous to COVID-19, annual food and beverage taxes were projected at $1.3 million. Staff has also included updated COVID-19 modeling for the Capital Projects Fund as an attachment.

Executive Summary of the 2021 Calendar Year Engineering Budget Items

2021 will include a large scale roadway rehabilitation project involving approximately 4.2 miles of streets. Approximately 1.2 miles of streets involve more extensive rehabilitation, including water/sewer improvements, while 3.0 miles of streets involve more limited utility repairs and various levels of resurfacing.

Water and Sewer projects include infrastructure rehabilitation as part of the aforementioned street reconstruction project, water and sewer main extensions along Cumnor Avenue (Fairway to Acorn) and Hill Avenue, an emergency use water main interconnection between Glen Ellyn and Illinois American Water, sewer lining, and point repairs.

Parking fund capital improvements include completion of the Civic Center Parking Deck and resurfacing of the Park/Montclair Parking Lot.

Engineering assignments include design of future street rehabilitation projects programmed for 2022, design of the Park Boulevard (Taft to Marston) water main replacement project, continuation of the design of the CBD Streetscape and Utilities Project, continued design of the Glen Ellyn Metra Station and Pedestrian Underpass Project, and a pavement condition index survey to update the Village's pavement condition data and long-term roadway rehabilitation program.

Action Requested

Please review this memorandum including the attachments referenced below. Public Works Staff will be present at the September 21, 2020 Village Board Workshop Meeting to present this information to the Village Board.

Attachments

Engineering Division Budget Presentation
2021 Roadway Program List
2021 Roadway Program Location Map
Sewer and Water Improvements Associated with 2021 Roadway Program
5 Year Capital Improvement Plan

CAPITAL PROJECTS FUND
10 YEAR PLAN
AS OF SEPTEMBER 8, 2020

CAPITAL PROJECTS FUND

	Capital Fund	CY2020 FORECAST	CY2021 FORECAST	CY2022 FORECAST	CY2023 FORECAST	CY2024 FORECAST	CY2025 FORECAST
Revenues:							
	Property Taxes	$ 3,913,031	$ 4,046,074	$ 4,126,996	$ 4,209,535	$ 4,293,726	$ 4,379,6
	Food and Beverage Tax	$ 1,080,000	$ 1,080,000	$ 1,080,000	$ 1,100,000	$ 1,200,000	$ 1,250,0
	Drainage Infrastructure Fee	143,675	143,675	143,675	143,675	143,675	143,6
	TIF Contributions to Capital Projects	-	75,000	75,000	150,000	150,000	150,0
	Parking Fund Contributions to Capital Projects	-	75,000	75,000	75,000	75,000	75,0
	General Obligation Bond for CBD Projects	9,998,000	-	-	-	7,480,000	
	Telecommunications Tax	522,000	520,000	509,600	499,408	489,420	479,6
	Electricity Use Tax	923,000	950,000	950,000	950,000	950,000	950,0
	Natural Gas Use Tax	325,000	350,000	350,000	350,000	350,000	350,0
	Real Estate Transfer Tax	650,000	650,000	663,000	676,260	689,785	703,5
	Grant Revenue	100,000	863,563	475,000	-	7,200,000	13,200,0
	Forfeiture Funds - To reimburse police station project (if funds are available)	100,000	100,000	100,000	-	-	
	MFT (One Time Transfer)	-	-	2,000,000	-	-	
	Capital Grant from State of Illinois (Capital Bonds)	600,000	600,000	600,000	-	-	
	General Fund (One Time Transfer)	-	-	-	-	-	
	Miscellaneous Income	10,000	10,000	10,000	10,000	10,000	10,0
	Interest Income	189,000	189,000	90,000	90,000	90,000	90,0
	Total Revenues	$ 18,553,706	$ 9,652,312	$ 11,248,271	$ 8,253,878	$ 23,121,606	$ 21,781,4
Expenditures:							
	Non-Roadway Construction Projects:						
	Minor capital investment/other expenditures	$ 10,374	$ 21,000	$ 21,600	$ 22,200	$ 22,900	$ 23,6
	Placeholder for Unidentified Non-Roadway Projects	$ 1,620		$ 50,000	$ 50,000	$ 50,000	$ 50,0
	Village Green Storm Sewer Replacement	286,000	-	-	-	-	
GF	Lake Road Undergrounding	-	-	-	-	-	
	Hill Avenue Bridge	-	30,500	-	-	-	
	Hill Avenue Utility Sewer and Water (Phase I)	-	200,000	-	-	-	
	Cumnor Water and Sewer Utility Extensions	15,000	105,000	-	-	-	
	Royal Glen Infrastructure Improvements	-	-	-	-	-	125,0
	McKee House	-	-	-	-	-	
	Saint Charles Road Salt Storage Facility	-	-	-	-	-	
	Street Lighting Improvements - 5 Corners	-	-	-	-	-	
	Street Lighting Improvements - Roosevelt Road	-	-	-	-	-	
	Street Lighting Improvements - Repairs and Requests	1,586	75,000	15,000	15,000	15,000	75,0
	Horse Trough	13,181	-	-	-	-	
	Stormwater Drainage Improvements Program	25,000	25,000	25,000	25,000	25,000	25,0
	Traffic Studies and Improvements	6,500	-	50,000	50,000	50,000	50,0
	Wayfinding Signage	5,350	82,650	-	-	-	
	East Branch Trail	-	-	100,000	-	-	
	Miscellaneous Reimbursements, Water Bills, Etc.	389	-		-	-	
	Special Engineering Projects						
	Parking Garage (Transfer to Parking Fund)	11,500,000	4,500,000	-	-	-	
GF	Taylor Avenue Pedestrian Tunnel	40,000	898,399	-	-	-	
	Train Station/Pedestrian Underpass	230,000	200,000	1,500,000	3,000,000	10,000,000	10,000,0
	CBD Over/Underpass Feasibility Study	-	-	-	-	-	
	Developer Capital Improvements (CBD)	-	200,000	200,000	50,000	200,000	50,0
	Civic Center HVAC Project	-	-	-	-	-	
GF	Sidewalk Removal and Replacement Program	186,217	150,000	150,000	150,000	150,000	150,0
	New Sidewalk Program	-	70,000	-	-	-	
	IDOT Crosswalks	33,565	-	-	-	-	
	Illinois Route 38 Streetscape Improvements	-	-	-	-	-	
	subtotal non-roadway	12,354,782	6,557,549	2,111,600	3,362,200	10,512,900	10,548,6
	Roadway Rehabilitation Program						
	Placeholder for Unidentified Roadway Projects	-	-	250,000	250,000	250,000	250,0
	Pavement Preservation Program	168,119	215,000	250,000	250,000	250,000	300,0
	Pavement Condition Survey		50,000	-	-	-	50,0
	Baker Hill Ingress/Egress Improvements	54,000	-	-	-	-	
GF	Crescent Boulevard Reconstruction	-	423,238	-	-	-	
GF	North Park/Main Street Improvements	-	412,071	-	-	-	
	2020 Street Program 20001	152,036	2,534,146	2,092,949	-	-	
	2020 Street Program 20002	1,261,000	-	-	-	-	
	2021 Street Program 21002	-	2,139,603	-	-	-	
	Scott Clifton Cumnor Street Rehabilitation	93,500	-	-	-	-	
	Future Street Resurfacing/Reconstruction Projects	-	315,000	5,932,818	5,239,889	2,821,539	4,823,3
	Concrete Street Patching and Rehabilitation Program	229,464	100,000	500,000	550,000	300,000	450,0
	CBD Streetscape and Utility Improvements	247,267	900,000	5,000,000	5,000,000	6,000,000	2,000,0
	IFT / General Fund Engineering	218,600	222,600	227,000	232,000	237,000	242,0
	IFT/ Food and Beverage Collection Cost	50,000	51,500	53,045	54,636	56,275	
	subtotal road program	2,473,986	7,363,158	14,305,812	11,576,525	9,914,814	8,115,3
	Total Improvements - Capital Projects Fund	$ 14,828,768	$ 13,920,707	$ 16,417,412	$ 14,938,725	$ 20,427,714	$ 18,663,9
	Bond Repayment - 2015 Police Station Bonds	$ 956,494	$ 954,544	$ 957,144	$ 954,143	$ 955,694	$ 956,6
	Bond Repayment - 2018 Capital Project Bonds	$ 678,469	$ 682,219	$ 680,519	$ 678,519	$ 681,219	$ 683,4
	Bond Repayment - 2020 Capital Project Bonds (est.)	$ -	$ 608,123	$ 608,823	$ 606,673	$ 609,223	$ 611,3
	Bond Repayment - 2022 Capital Project Bonds (est.)	$ -	$ -	$ -	$ -	$ 258,100	$ 516,2
	Total Expenditures - Capital Projects Fund	$ 16,463,731	$ 16,165,593	$ 18,663,898	$ 17,178,060	$ 22,931,950	$ 21,431,6
	Change in Fund Balance, Capital Projects Fund	$ 2,089,975	$ (6,513,281)	$ (7,415,627)	$ (8,924,182)	$ 189,656	$ 349,8
	Capital Projects Fund Balance, Beginning of Year	$ 20,540,361	$ 22,630,336	$ 16,117,055	$ 8,701,428	$ (222,754)	$ (33,0
	Capital Projects Fund Balance, End of Year	$ 22,630,336	$ 16,117,055	$ 8,701,428	$ (222,754)	$ (33,099)	$ 316,7

Attachment: 10 Year CIP Updated 9-8-2020 for CY2021 Budget (4631 : 2021 Capital Budget)

CAPITAL PROJECTS FUND
10 YEAR PLAN
AS OF SEPTEMBER 8, 2020

Water & Sanitary Sewer Fund

Water & Sanitary Sewer Fund	CY2020 FORECAST	CY2021 FORECAST	CY2022 FORECAST	CY2023 FORECAST	CY2024 FORECAST	CY2025 FORECAST
Capital Revenues - Water & Sewer Fund	$ 3,120,506	$ 4,815,005	$ 4,676,419	$ 4,534,763	$ 4,534,763	$ 4,534,7
CDBG Grant/Potential SSA to fund Royal Glen	$ -	$ -	$ -	$ -	$ -	$ -
Lombard Contribution To Hill Water Main	$ -	$ 426,000	$ -	$ -	$ -	$ -
Water Projects:						
CBD Underground/Streetscape Improvements	$ 100,000	$ 45,536	$ 1,000,000	$ 1,500,000	$ 1,000,000	$
Crescent Boulevard Reconstruction	-	-	-	-	-	
North Park/Main Street Improvements	-	12,029	-	-	-	
Bemis Road Improvements	-	40,000	770,758.30	-	-	
Sheehan Avenue Improvements	-	25,000	441,185.50	-	-	
Crescent Boulevard Reconstruction	-	-	-	-	-	
Misc. Project Close Outs	-	-	-	-	-	
2020 Roadway Imp. Project 20001	63,348	1,660,123	936,057	-	-	
2020 Roadway Imp. Project 20002	-	-	-	-	-	
2021 Roadway Imp. Project 21002	-	-	-	-	-	
Future Street Projects	-	45,000	806,295	952,640	1,340,791	1,407,8
Non-Roadway Projects:						
Standalone Main Replacements:	-	-	-	-	-	
Roosevelt Road Water Main	-	-	250,000	1,000,000	1,000,000	1,000,0
Roosevelt Road Water Main Break Repair	-	-	-	-		
Route 53 Water Main Lining	-	-	1,000,000	-	-	
Hill Avenue Water Main	16,532	710,000	-	-	-	
Cumnor Water Main Utility Extension	5,000	160,000	-	-	-	
Park Boulevard (Taft to Marston) Water Main Replacement	-	80,000	1,561,785		-	
Glen Ellyn-Illinois American Water Interconnection	35,000	385,000				
Royal Glen Infrastructure Improvements	-	-	-	-	-	1,800,0
Other Projects:						
Wilson & Newton Pumping Station Rehabilitation	-	-	-	-	500,000	
WPAS & NPAS Rehabilitation	-	-	-	-	-	
Standby Well Rehabilitation	-	-	-	-	-	
Reservoir Rehabilitation	-	-	-	-	-	
SCADA Reinstrumentation	-	-	-	-	-	
Water Meter Fixed Network Upgrade	-	-	-	-	-	
Reno Center Improvements	-	-	-	-	-	
COD Water Main Acquisition/Looping	-	-	-	-	-	
Miscellaneous equipment	36,250	-	-	-	-	
Subtotal - Water Projects	$ 256,130	$ 3,162,688	$ 6,766,081	$ 3,452,640	$ 3,840,791	$ 4,207,8
Sewer Projects:						

Sewer Projects	CY2020 FORECAST	CY2021 FORECAST	CY2022 FORECAST	CY2023 FORECAST	CY2024 FORECAST	CY2025 FORECAST
CBD Underground/Streetscape Improvements	$ 100,000	$ 54,894	$ 1,000,000	$ 1,500,000	$ 500,000	$
North Park/Main Street Improvements	-	66,901	-	-	-	
Bemis Road Improvements	-	40,000	809,822	-	-	
Sheehan Avenue Improvements	-	20,000	301,355		-	
2020 Street Program 20001	38,009	1,089,434	536,574	-	-	
2020 Street Program 20002	15,000	-	-	-	-	
2021 Street Program 21002 / Various Repairs	-	433,936	-	-	-	
Future Street Projects	-	45,000	845,360	1,385,659	747,592	819,1
Water & Sanitary Sewer Fund						
Non-Roadway Projects:						
I/I Reduction (Lining + Point Repairs)	812,392	200,000	500,000	200,000	500,000	200,0
SSES Follow-up Engineering and Projects	-	-	-	-	-	
Hill Avenue Sanitary Sewer	2,101	500,000	-	-	-	
Cumnor Sewer Main Utility Extension	5,000	175,000	-	-	-	
Contractual Sewer Repairs	-	-	-	-	-	
Lift Station Rehab						
Hill Avenue	-	-	-	-	-	
Memory Court	-	-	75,000	625,000	-	
Surrey	-	-	-	-	-	
South Park	-	-	-	-	-	
Orchard Place	-	-	400,000	-	-	
Police Station-Utilities	-	-	-	-	-	
Miscellaneous equipment	-	-	-	-	-	
Royal Glen Infrastructure Improvements	-	-	-	-	-	85,0
Reno Center Improvements	-	-	-	-	-	
Subtotal - Sewer Projects	$ 972,502	$ 2,625,165	$ 4,468,111	$ 3,710,659	$ 1,747,592	$ 1,104,1
Total Improvements - Water & Sewer Fund	$ 1,228,632	$ 5,787,853	$ 11,234,192	$ 7,163,299	$ 5,588,383	$ 5,311,9
Change in Capital Balance, Water & Sewer Fund	$ 1,891,874	$ (546,848)	$ (6,557,773)	$ (2,628,536)	$ (1,053,620)	$ (777,1
Water & Sewer Capital Fund Balance, Beginning of Year	$ 12,549,710	$ 14,441,584	$ 13,894,736	$ 7,336,964	$ 4,708,428	$ 3,654,8
Water & Sewer Capital Fund Balance, End of Year	$ 14,441,584	$ 13,894,736	$ 7,336,964	$ 4,708,428	$ 3,654,808	$ 2,877,6

Attachment: 10 Year CIP Updated 9-8-2020 for CY2021 Budget (4631 : 2021 Capital Budget)

CAPITAL PROJECTS FUND
10 YEAR PLAN
AS OF SEPTEMBER 8, 2020

Parking Fund

	CY2020 FORECAST	CY2021 FORECAST	CY2022 FORECAST	CY2023 FORECAST	CY2024 FORECAST	CY2025 FORECAST
Parking Fund						
Transfer in from Capital Projects Fund	$ 16,000,000	$ -	$ -	$ -	$ -	$
Civic Center Parking Lot	-	-	-	-	-	
Civic Center Parking Garage	11,500,000	4,500,000	20,000	25,000	25,000	25,0
Park & Crescent Parking Lot	1,771	-	-	-	-	
Main & Crescent Parking Lot	1,771	-	-	-	-	
Crescent & Glenwood Parking Lot	-	-	-	-	-	
Duane & Glenwood Parking Lot	-	-	-	-	-	
Duane & Forest Parking Lot	-	-	-	-	-	
Duane & Lorraine Parking Lot	-	-	-	-	-	
Main & Prairie Path Parking Lot	-	-	-	-	-	
Park & Prairie Path Parking Lot	-	-	-	-	-	
Park & Montclair Parking Lot	-	100,000	-	-	-	
400 N. Main Street Public Parking Lot (Future Lot)	-	-	-	-	-	
History Center Parking Lot	-	-	-	-	-	
Pennsylvania West Parking Lot	-	-	-	-	-	
Pennsylvania East Parking Lot	-	-	-	-	-	
Parking Fund Contribution to Capital Fund	-	75,000	75,000	75,000	75,000	75,0
General Parking Lot Maintenance	-	10,000	10,000	10,000	10,000	10,0
Wayfinding Signage	-	-	-	-	-	
Electronic Payboxes in Duane/Lorraine Lot	-	-	-	-	-	
CBD Surface Parking Lot Light Conversion HPS to LED	-	-	-	-	-	
Total Improvements - Parking Fund	$ (4,496,458)	$ 4,685,000	$ 105,000	$ 110,000	$ 110,000	$ 110,0
Change in Capital Balance, Parking Fund	$ 4,496,458	$ (4,685,000)	$ (105,000)	$ (110,000)	$ (110,000)	$ (110,0
Parking Fund Capital Balance, Beginning of Year	$ 1,307,321	$ 5,803,779	$ 1,118,779	$ 1,013,779	$ 903,779	$ 793,7
Parking Fund Capital Balance, End of Year	$ 5,803,779	$ 1,118,779	$ 1,013,779	$ 903,779	$ 793,779	$ 683,7

Capital Projects Fund Grants

		CY2020 FORECAST	CY2021 FORECAST	CY2022 FORECAST	CY2023 FORECAST	CY2024 FORECAST	CY2025 FORECAST
GF	North Park /Main Street	$ -	$ 329,615	$ -	$ -	$ -	$
	Potential DuPage (Nicoll to Bryant) & Nicoll (Roosevelt to DuPag	-	-	-	-	-	
GF1	Lake Ellyn OCS Community Development Block Grant Disaster Re	-	-	-	-	-	
GF1	Lake Ellyn OCS Project Park District Contribution Towards Dredg	-	-	-	-	-	
	Lambert and Taft Highway Safety Improvement (Not Yet Securec	-	-	-	-	-	
GF8	Central Business District Lighting Grant	-	-	475,000	-	-	
GF9	Central Business District STP LAFO Grant	-	-	-	-	-	
GF4	Crescent Boulevard Reconstruction-Park to Lake	-	-	-	-	-	
GF4	Crescent Boulevard Irrigation System Reimbursement from Distr	-	-	-	-	-	
GF4	Crescent Boulevard - Park to Lake - ITEP (Enhancement)	-	-	-	-	-	
	Duane/Glenwood Lot (Partial Funding)	-	-	-	-	-	
	Crescent Boulevard STP Resurfacing (Lake to East Village Limit)	-	-	-	-	-	
GF	CMAQ Crosswalk Improvements-53/Pershing; Nicoll/Rvlt; Lambert/Rvlt.	-	-	-	-	-	
GF5	Geneva Road Sidewalk Cost Share With DuPage County	-	-	-	-	-	
	Geneva Road Stormwater Improvements	-	-	-	-	-	
GF	Lake Road Underground Contributions	-	-	-	-	-	
GF	Sale of Lake Road Right-Of-Way	-	-	-	-	-	
GF	Park District Contribution to Lake Ellyn Sidewalk	-	-	-	-	-	
	Dept. of Commerce and Economic Opp. Grant for Street Imp.	100,000	-	-	-	-	
	Dept. of Commerce and Economic Opp. Grant for Road Imp.	-	-	-	-	-	
GF	Taylor Avenue Underpass	-	533,948	-	-	-	
	Capital Grant - State Capital Bill	-	-	-	-	-	
GF	Metra Train Station (CMAQ, Metra, ICC)	-	-	-	-	7,200,000	13,200,0
	Total Grants	$ 100,000	$ 863,563	$ 475,000	$ -	$ 7,200,000	$ 13,200,0

GF4 The project costs for Crescent Boulevard already account for the associated grants

Note This CIP is on a cash flow basis and contemplates when project payments will occur rather than the year they will be approved in the budget. An example would be a project that is approved in the 2019 budget, but has payments that will be made in 2020 as work progresses on the project. Thus, this schedule will not correlate directly to budgeted amounts.

Village of Glen Ellyn
Public Works Engineering Division Presentation to
Village Board for Calendar Year 2021 Budget

September 21, 2020

2021 Capital Plan Overview

- Capital Projects ~ $13.9M[1, 2]
- Water Projects ~ $3.1M[1]
- Sewer Projects ~ $2.6M[1]
- Parking Projects ~ $4.7M[2]

Notes
1. Includes Carryover of Projects
2. Transfer $4.5M from Capital to Parking for Civic Center Parking Garage

2021 Major Roadway Projects

- Street Rehabilitation Program 20001 (1.2 Miles) ~ $5.3M
  - $2.5M Capital, $1.7M Water, $1.1M Sewer
- Street Rehabilitation Program 21002 (3.0 Miles) ~ $2.1M Capital
- Asphalt Pavement Preservation - $215K Capital
  - Rejuvenator - $40K
  - Cracksealing - $25K
  - Asphalt Street Patching - $150K
- Concrete Street Patching - $100K Capital
- Sidewalk Program ~ $220K Capital
  - Removal and Replacement - $150K
  - New Sidewalk on High (Main to Forest) - $30K
  - New Sidewalk on Western (Geneva to Amy) - $40K

2021 Major Water/Sewer Projects

- Street Resurf. Program/Var. Sewer Repairs ~ $434K Sewer
- Sanitary Sewer Lining Program ~ $200K Sewer
- *Cumnor Sewer and Water Utility Extensions ~$440K
  - $105K Capital, $160K Water, $175K Sewer
- Hill Avenue Water and Sewer ~ $1.4M
  - $200K Capital, $710K Water, $500K Sewer
- Glen Ellyn – Illinois American Water Interconnection ~$385K Water

*Currently targeting commencement in Fall of 2020

2021 Parking Lot Projects

- Park & Montclair Lot Resurfacing ~$100K
- Repair Provisions (Patching, Drainage Structure Repairs, Etc.) ~$10K

2021 Major Engineering Projects

- Engineering for Future Projects ~ $610K
  - Future Street Projects: $315K Cap, $110K Water, $105K Sewer
  - Park Blvd. Water Main Replacement: $80K
- Train Station/Underpass Design ~ $200K to Start Phase II
- CBD Streetscape/Utility Streetscape Improvements ~$100K Supplement

2021 Miscellaneous Engineering Initiatives/Expenditures

- Street Light Improvements (Taft Ave.) ~$75K
- Pavement Condition Index Survey ~$50K
- Sewer/Water Pavement Repairs ~$40K
- Stormwater Drainage Program ~$25K
- Prof. Services (Traffic Counts, Topo Survey) ~ $15K
- Engineering Software ~ $5K
- NPDES Permit ~$1K

End of Presentation

- Questions, Comments, & Budget Input

VILLAGE OF GLEN ELLYN ROADWAY PROGRAM - UPDATED AUGUST 12 2019

PROPOSED 2020 - 2030 PROGRAM

Year: 2021 (CY - 21)

Segment	PCI - 2004	PCI - 2008	PCI - 2012	PCI - 2016	Length (ft)	Width (ft)	Area (SY)	Type of Rehabilitation	Unit Cost	Street Rehabilitation Cost
Phillips: Lorraine to Vine	90	86	82	57	615	20	1,367	Type IIA	268.019	$ 366,293
Vine: Hillside to Ridgewooc	87	80	76	54	743	20	1,651	Type IIA	268.019	$ 442,529
Ridgewood: Kenilworth to Brandoı	94	85	81	58	1,115	22	2,726	Type IIA	268.019	$ 730,501
Duane St.: Lawrence to Dawı	89	81	49	96	762	23	1,947	Type II	0.000	$ -
Duane St.: Dawn to Lorraine	89	86	76	75	1,098	23	2,806	Type IA	31.907	$ 89,531
Evergreen Av: Duane to Hillside	100	83	84	76	586	22	1,432	Type II	191.442	$ 274,230
Dawn Ave: Duane to Hillside	100	79	80	77	460	23	1,176	Type II	191.442	$ 225,051
Kenilworth: Duane to Hillside	100	100	89	88	391	21	912	Type IC	95.721	$ 87,330
Center St: Evergreen to Lorraine	95	92	88	73	463	23	1,183	Type II	191.442	$ 226,519
Joyce Ct: Main to North End	100	97	91	65	652	22	1,594	Type IA	33.502	$ 53,395
Taft: Lambert to Main	100	96	83	75	2468	34	9,324	Type IA	33.502	$ 312,361
Exmoor: Taft to Roosevelt	100	94	88	73	340	26	982	Type IB	46.903	$ 46,070
Park Row: Willis to Crescent	100	93	85		461	21	1,076	Type IB	44.670	$ 48,050
Crescent Court: Park Row to Crescent	100	98	86		592	21	1,381	Type IB	44.670	$ 61,704
Willis: Park Row to Riford	100	92	84	57	1,397	21	3,260	Type IB	44.670	$ 145,609
Lee: Willlis to Crescent	100	93	84	68	855	21	1,995	Type IB	44.670	$ 89,116
Taylor: Duane to Walnut	76	54	73	55	445	21	1,038	Type IB	44.670	$ 46,382
Carleton: Duane to Walnut	100	100	87	63	480	25	1,333	Type IB	44.670	$ 59,560
Riford: Ellynwood to Crescent	98	87	82/76	68	1,168	24	3,115	Type IB	44.670	$ 139,132
Roger: Ellynwood to Crescent	100	90	85	78	945	21	2,205	Type IB	44.670	$ 98,497
Hickory: Ellynwood to Crescent	100	94	79 - 88	50-79	1,077	24	2,872	Type IB	44.670	$ 128,292
Midway Park: Ellynwood to Woodland	100	94	84	69	1,350	20	3,000	Type IB	44.670	$ 134,010
Edgewood: Riford to Hickory	100	93	84	79	612	24	1,632	Type IB	44.670	$ 72,901
Ellynwood: Riford to Roger	100	97	83 - 94	71-62	1,222	20	2,716	Type IB	44.670	$ 121,303
Woodland: Hickory to Roger	100	90	86	68	885	24	2,360	Type IB	44.670	$ 105,421
Clifton: Roger to East End	N/A	76	82	100	248	20	551	Type IB	44.670	$ 24,618
Spalding Ct: West End to Montclair	100	90	75	72	167	20	371	Type IA	31.907	$ 11,841
Glen Arbor: West End to Bloomingdale	100	95	82	77	565	20	1,256	Type IA	31.907	$ 40,061
GRAND TOTALS					22,162	feet	**4.20**	**miles**		**$ 4,180,307**
									total with engineering @ 10%	**$ 4,598,338**

Attachment: 2021 Roadway Program List (4631 : 2021 Capital Budget)


Village of Glen Ellyn
2021 Roadway Improvement Projects
Roadway Rehabilitation
Roadway/Water/Sewer Rehab.
1- FIR LN
2- ALDER LN
3- LARCH LN
4- FIR CT
5- CEDAR LN
6- SHADBLOW DR
7- ASH LN
8- SPRUCE LN
9- FARNSWORTH CT
10- PEMBROKE LN
11- BLOOMFIELD LN
1 HERITAGE LAKE DR
2 VALLEY FORGE CT
3 ASHBURN CT
4 FARRAGUT CT
5 FARRAGUT CT
6 MONTICELLO CT
7 MOUNT VERNON CT
8 TROWBRIDGE CT
9 BUNKER HILL CT
NORTH AV
ST CHARLES RD
GENEVA RD
ROOSEVELT RD
IL ROUTE 38
FAWELL BLVD
BUTTERFIELD RD
ILLINOIS ROUTE 56
ROUTE 53
PARK BLVD
VILLAGE OF GLEN ELLYN
1834

Year: 2021 (CY - 21)

ROADWAY RELATED WATER SYSTEM CAPITAL IMPROVEMENTS

Roadway Segment	Description of Improvement	Improvement Cost	
Phillips / Vine / Ridgewood	2,400' of 8" Water Main Replacement	$	842,346
Kenilworth / Dawn / Evergreen / Center	1,900' of 8" Water Main Replacement	$	666,857
	TOTALS	$	1,509,203
	total w/ engineering @ 10%	$	1,660,123

ROADWAY RELATED SANITARY SEWER SYSTEM CAPITAL IMPROVEMENTS

Roadway Segment	Description of Improvement	Improvement Cost	
Phillips / Vine / Ridgewood	Sanitary Services Replacement (58 services)	$	444,146
	Spot Repair Allowance (2,500')	$	63,814
Kenilworth / Dawn / Evergreen / Center	Sanitary Services Replacement (54 services)	$	413,515
	Spot Repair Allowance - includes Duane east of Lawrence (2,700')	$	68,919
General Spot Repairs / Adjustments	Projectwide Allowance for Sewer Spot Repairs (17,000')	$	433,936
	TOTALS	$	1,424,330
	total w/ engineering @ 10%	$	1,566,763

VILLAGE OF GLEN ELLYN
CAPITAL PROJECTS FUND
COVID-19 REVENUE REDUCTION PROJECTIONS

				Covid-19 Model					Estimate (7/7/2020)	Current Estimate (8/28/2020)
				Reductions						
ORG	OBJECT	ACCOUNT DESCRIPTION	2020 BUDGET	1 month Best	3 month Likely 1	6 month Likely 2	9 month Worst	Assumptions	Estimate (7/7/2020)	Current Estimate (8/28/2020)
4000		CAPITAL PROJECTS REVENUES								
4000	410100	PROPERTY TAX	3,913,031	-	-	-	-		-	-
4000	410500	TELECOMMUNICATIONS TAX	613,000	(50,000)	(50,000)	(50,000)	(50,000)	Adjustment not due to Covid-19. 2020 budget was likely too high. This revenue continues to decline.	(36,000)	(91,000)
4000	410510	ELECTRICITY USE TAX	950,000	-	-	-	-		(27,000)	(27,000)
4000	410520	NATURAL GAS USE TAX	350,000	-	-	-	-		(30,000)	(25,000)
4000	410600	REAL ESTATE TRANSFER TAX	750,000	(62,500)	(187,500)	(375,000)	(387,057)	Assumes proportional decrease based on number of months. Worst case scenario is the lowest RETT revenue went in 2008/2009 recession which largely affected the real estate market	(160,000)	(100,000)
4000	410850	FOOD AND BEVERAGE TAX	1,300,000	(108,333)	(325,000)	(650,000)	(975,000)	Decrease proportionate to number of months of "stay-at-home" order	(220,000)	(220,000)
4000	430100	FEDERAL GRANT REVENUE	863,563	-	-	-	-	Grant related to projects; if project does not move forward grant is not received. Not shown in analysis as it would net with an expense	-	-
4000	440400	STORMWATER ORDINANCE FEE	143,675	-	-	-	-		-	-
4000	460100	INVESTMENT INCOME	90,000	(30,000)	(30,000)	(30,000)	(30,000)	Interest rates are near zero and this assumes that no matter the length of COVID, rates will be kept low.	110,000	99,000
4000	480450	BOND PROCEEDS	9,500,000	-	-	-	-	Bonds are related to the parking garage. If project does not move forward then bonds will not be issued. Not shown in this analysis as it would net with an expense	-	-
4000	489000	MISCELLANEOUS REVENUE	80,000	-	-	-	-		(70,000)	(70,000)
TOTAL		CAPITAL PROJECTS REVENUES	18,553,269	(250,833)	(592,500)	(1,105,000)	(1,442,057)		(433,000)	(434,000)

Note: Lowest revenues for RETT were in 2009 ($362,943) and 2010 ($375,097)

Attachment: COVID Capital Fund 2020 Revenue Projections (4631 : 2021 Capital Budget)