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Agenda
Village of Glen Ellyn
Village Board Workshop
Monday, January 14, 2013
7:00 P.M. – Galligan Board Room
Glen Ellyn Civic Center

1. Call to Order
2. 3rd Quarter Village Goals Discussion (*Village Manager Franz*)
3. Motion to adjourn to Executive Session for the purpose of discussing probable or imminent litigation. (*Trustee McGinley*)
4. Adjournment

MEMORANDUM

TO: Village President and Village Board
FROM: Mark Franz, Village Manager ✓
DATE: January 11, 2013
RE: Village Goals



Background

Enclosed is the 3rd Quarter Report on Village Strategic Goals and action items as well as an update on the Capital Improvement Plan Scorecard that was developed to track all FY 2012/13 capital projects. These goals were developed and approved by the Village Board in August of 2012 and were the results of strategic planning sessions conducted in late 2011. From those sessions, the Village identified the following strategic issues:

- Economic Development
- Customer Service
- Infrastructure
- Human Resources
- Partnerships
- Funding
- Downtown Plan

This report and brief presentation provides an update on the goals associated with these strategic issues. These goals have been the priority for Village Management and the progress has been summarized in the 3rd Quarter Goals report. With any organization, other goals and priorities develop over the course of the year, below is a brief narrative on how we have approached these Strategic Goals and how some additional priorities are being pursued in addition to the formal goals.

Economic Development

Management completed the transition from the EDC to a more aligned approach which works closely with the Downtown Alliance and Chamber of Commerce to oversee business outreach, retention, and recruitment. In addition, we are focusing on a few high-profile, significant projects most of which are included in the Economic Development goals. However, two potential projects in the downtown have been added to our priority list. In addition, the Glen Ellyn Market (The Fresh Market) and Haggerty agreements were major accomplishments that need to continue to be monitored. Lastly, the potential development of the Roosevelt Glen property is also a major management goal and will continue to be a high priority.

Customer Service

Completing customer service training and developing the Principles of Service as a way to reinforce the importance of quality customer service has been the focus along with training on responsiveness and utilizing technology to reach those goals.

Infrastructure

In addition to the Village Goals and the Capital Improvement Scorecard, we have added the Crescent sidewalk project to our priority list. We expect this project to be completed this spring. Management is also utilizing the 10-Year Capital Plan to create the CIP for FY 13/14. This will be presented to the Village Board as part of budget deliberations.

Human Resources

With the update of the Personnel Rules, near completion of the revised performance evaluation tool, and the vast improvement with on-time evaluations, we have accomplished many of our goals. Management will continue to focus on the remaining Village goals but also concentrate on updating the Safety Manual and formalizing some ongoing training programs in the months ahead.

Partnership

This is an area where we hope to make some substantial progress in the 4th quarter as we embark on creating a Partnering Initiative with surrounding communities to take advantage of purchasing power and maximize declining revenues. The Finance Commission has also been involved in reviewing current efforts and identifying what areas may produce the best ROI and management will be formalizing our plan in this regard.

Funding

Much work was accomplished in the 3rd Quarter with the audit review, pension review, and five-year forecast. The preliminary budget sessions provided management direction in developing the FY13/14 Budget and that work has begun. The Finance Commission has been brainstorming revenue and cost control ideas and those discussions help frame the alternative solutions to balance budgets in the near term and long term. We will also continue to monitor the state budget situation and be an active with other municipalities to protect the local share of state revenues.

Downtown Plan

Management continues to make positive strides to accomplish the various goals of the Downtown Plan. The priority goals are the Village goals and many of those will be completed in the 4th quarter including wayfinding signage recommendation, streetscape plan, and parking garage location analysis.

Recommendation

For discussion purposes only, no action is requested at this time.

Attachments

- 3rd Quarter Goals Summary—*Dated 1/11/13*
- Village Goals—*As of 1/11/13*
- CIP Scorecard—*As of 1/11/13*

3RD QUARTER REPORT VILLAGE GOALS

- Discussed at Monthly Management Meetings
- Discussed at Quarterly Supervisor Meetings
- Included in Senior Management Performance Reviews

37/59 (63%)

ECONOMIC DEVELOPMENT 4/10 (40%)

- 3RD QUARTER**
- Roosevelt Rd. TIF
 - Performance Improvement Team Formed

- 4TH QUARTER**
- Economic Development Advisory Council
 - 825 N. Main St. Development
 - Economic Development Plan
 - Hill Ave. Annexation
 - Village Links

CUSTOMER SERVICE 8/11 (73%)

- 3RD QUARTER**
- Service Request System - PW
 - Respond to requests in 2 business days
 - Increase transparency score to 75%

- 4TH QUARTER**
- Communication Plan
 - Updated Website

INFRASTRUCTURE 8/13 (62%)

- 3RD QUARTER**
- Test Attraction Signage

- 4TH QUARTER**
- Village Links
 - Lake Ellyn
 - Review Pedestrian Connectivity at DuPage Blvd along Rte. 53; & Lambert / Roosevelt Rd.
 - Complete Sign Code

HUMAN RESOURCES 5/7 (71%)

- 3RD QUARTER**
- FOP Negotiations have begun

- 4TH QUARTER**
- Complete enhancement of Performance Review Tool
 - Performance Reviews - 95% Goal

PARTNERSHIPS 8/12 (67%)

- 3RD QUARTER**
- Partnership Goal - All projects & working with communities on a Partnering Initiative

- 4TH QUARTER**
- COD
 - GWA IGA
 - Historical Society Agreement
 - GEVFC Agreement

FUNDING 4/6 (67%)

3RD QUARTER

- 4TH QUARTER**
- Achieve annual incremental sales tax growth
 - Keep admin expenses to \$1.25 per customer in Solid Waste Fund

DOWNTOWN PLANNING 6/11 (55%)

- 3RD QUARTER**
- Duane / Glenwood Parking Lot Design

- 4TH QUARTER**
- Main/Penn Parking Lot
 - Additional On-Street Parking Review
 - Streetscape Project
 - Wayfinding Signage Project
 - Downtown Appearance - Minor

VILLAGE MISSION VISION GOALS

Economic Development

Goals

Goals	Type	Started	On track	Complete	Comments	Dept.
Evaluate possibility of Roosevelt Road TIF by conducting feasibility report and workshop with Village Board by November 1, 2012	S			X	Reviewing proposals from consultants; proceed with eligibility study	Admin (VM/K. Schrader)
Develop RFP for 825 N. Main and implement redevelopment plan by April 1, 2013	I				Hired consultant, reviewing analysis, will discuss with the VB over next few months	Plan/Devel
Execute plan for redevelopment of one parcel in Roosevelt Road commercial district by April 1, 2013	I			X	Oberweis project approved. Completed.	Plan/Devel
• Develop an Economic Development Plan by April 1, 2013	H					ED
• Target areas for economic development	I		Ongoing			ED
• A marketing plan for economic development	I		Ongoing			ED
• A policy for growth and redevelopment to attract developers in a strategic way	I		Ongoing			ED
Economic Development Incentive Guidelines including those for TIF and general development	I			X	Completed	ED
Develop a plan to streamline development approvals and reviews, permits, and business opening process in the Village by May 1, 2013	H				Start 9/15/12; Complete 5/1/13	Plan/Devel
Establish related volunteer committee by October 1, 2012	I			X	Task Force was created and has provided some early direction, need to set up next meeting	

Supplemental Goals

Establish economic development advisory counsel by November 1, 2012	I		2/1/13		Modified the target date	ED
Village Links generates an annual operating profit large enough to cover all debt service and \$100,000 in capital expenditures starting this fiscal year by May 1, 2013 and thereafter.	I		Ongoing		Performance standard -- good year is goal to achieve every year	Village Links
Secure three commercial property annexation agreements by May 1, 2013	H				SD89 Building, Theater Guild, = complete; CC Business Park to be completed by 5/1/13	Plan/Devel

TOTAL: 4/10

Types of Goals:

S: Strategic/Planning

H: Historic-Initiated, but Not Completed

I: Impact-Tactical, High Impact, Low Complexity Goals

Customer Service

Goals	Type	Started	On track	Complete	Comments	Dept.
Increase community safety by completing ordinances to enhance enforcement efforts in necessary areas by January 1, 2013.	S		2/1/13		Drafting a hotel ordinance that would allow management to inspect more rigorously; could be delayed an extra month.	Plan/Devel
Pilot Village inquiry tracking system in Public Works by January 1, 2013 and track results	I			X	Cartograph was installed in PW, Munis Self Service being developed, tracking progress	IT
Develop system where by all customers are contacted by the village within two business days with an acknowledgment of their request (automatic response email or return phone call) and possible resolution date by October 1, 2012.	I			X	Department Heads & customer service training addressed this service request system implemented in PW	Admin (K Schrader)
Implement quarterly financial projection/forecast for end of fiscal year by November 1, 2012	I			X	Will add a similar feature for other funds for next quarter	Finance
Increase the Village's Illinois Policy Institute transparency score to a minimum of 75 by January 1, 2013	I			X	Self-Assessment 75% -- Complete	Admin (K Schrader) / Finance
Supplemental Goals						
Promote and present Village goals publicly by September 1, 2012	S			X	Website - Complete	Admin
Increase the customer convenience and interactivity and functionality of the Village website by April 1, 2013.	I				Village website currently being redesigned. Looking to increase navigation & user convenience.	Admin (K Schrader)
Implement positive customer service training for all village employees by May 1, 2013	I			X	Principles of Service policy to be completed by December 1. Customer Service training was completed.	Admin (D Izzo)
Resolve Board Meeting video issues by December 1, 2012	H			X	Completed	Admin (K Schrader)
Create communication plan including best use of Village communication resources (GETV, website, print material, eNews, social media, radio station) by February 1, 2013	H				Social Media admin order drafted; next step is order for Emergency Comm.	Admin (K Schrader)
Complete Emergency Operations Plan and conduct a bi-annual simulation exercise by May 1, 2013	H			X	Complete in November 2012	Admin (VM) and PD
TOTAL: 8/11						

Infrastructure

Goals

Major Project: Consolidate the Village's long-term capital plans/major maintenance items into a single 20-year schedule including repair, replacement and future development projects and estimated costs by November 1, 2012. (Include GEVFC and Village Links.)

Major Project: Complete extensive Village Links renovation by Spring, 2013 by meeting set milestones as published.

Major Project: With Park District, complete analysis, plan and begin implementation of Lake Ellyn and Riford channel improvements to significantly reduce flooding in that area by January 1, 2013.

Be good stewards of Village-owned property

Complete Civic Center space needs study and incorporate recommended actions in the CIP by November 1, 2012

Engineer solutions to pedestrian connectivity issues between DuPage Blvd and Nicoll Way along Route 53 & Lambert by May 1, 2013.

Reopen the Village Arboretum and repair Panfish Park by December 1, 2012 (complete punch list)

Complete native plantings in Manor Woods per annual schedule (200 plants) by September 1, 2012

Open Village Bike Route by April 1, 2013

Test Village Attraction Signage at north and south gateways and along Roosevelt Road by December 1, 2012

Enhance Village sidewalk policy by September 1, 2012

Develop and promote a community cost-share program for tree public tree replacement by October 1, 2012

Supplemental Goals

Invest in sanitary sewer improvements to reduce inflow and infiltration throughout the Village including sewer lining and other areas of identified concern by April 1, 2013.

Complete Sign Code by March 1, 2013

Goals	Type	Started	On track	Complete	Comments	Dept.
Major Project: Consolidate the Village's long-term capital plans/major maintenance items into a single 20-year schedule including repair, replacement and future development projects and estimated costs by November 1, 2012. (Include GEVFC and Village Links.)	S			X	Completed	Admin (VM)
Major Project: Complete extensive Village Links renovation by Spring, 2013 by meeting set milestones as published.	H				Approved by Village Board, tracking value engineering and overall costs, as well as closely overseeing construction project	Rec
Major Project: With Park District, complete analysis, plan and begin implementation of Lake Ellyn and Riford channel improvements to significantly reduce flooding in that area by January 1, 2013.	H		3/1/13		Plan was finalized, discussed w/VB & Park District in January	PW
Be good stewards of Village-owned property						
Complete Civic Center space needs study and incorporate recommended actions in the CIP by November 1, 2012	S			X	Ongoing - Close to Target	Admin (VM) and PD
Engineer solutions to pedestrian connectivity issues between DuPage Blvd and Nicoll Way along Route 53 & Lambert by May 1, 2013.	S				Meeting with Engineer on 10/2 & reviewing alternatives	PW
Reopen the Village Arboretum and repair Panfish Park by December 1, 2012 (complete punch list)	I			X	Completed	PW/Rec
Complete native plantings in Manor Woods per annual schedule (200 plants) by September 1, 2012	I			X	Completed - Ongoing	Rec
Open Village Bike Route by April 1, 2013	I					PW
Test Village Attraction Signage at north and south gateways and along Roosevelt Road by December 1, 2012	I			X	Completed	PW
Enhance Village sidewalk policy by September 1, 2012	I			X	Completed	PW
Develop and promote a community cost-share program for tree public tree replacement by October 1, 2012	I			X	Completed	PW
Supplemental Goals						
Invest in sanitary sewer improvements to reduce inflow and infiltration throughout the Village including sewer lining and other areas of identified concern by April 1, 2013.	S		Ongoing	X	Completed & ongoing as part of CIP	PW
Complete Sign Code by March 1, 2013	H				Reviewed and being updated to present to ARC; invite Historical Commission to meeting	Plan/Devel
TOTAL: 8/13						

Human Resources

Goals

Goals	Type	Started	On track	Complete	Comments	Dept.
Implement changes recommended by Salary Survey by July 30, 2012	S			X	Completed	Admin (VM)
Major Project: Begin negotiating a Fraternal Order of Police contract with agreed upon parameters set by the Village Board by December 1, 2012	S			X	Establishing parameters with VB in November, negotiations are ongoing	Admin (VM)
Ensure 95% of Village Employee Performance Evaluations are completed within two weeks of anniversary date by April 1, 2013	I		Ongoing		85%, 10% away from the goal.	Admin (VM)
Improve the timing and efficiency of Village Management presentations at public meetings as measured by Village Manager and Board feedback by April 1, 2013	I		Ongoing	X	Need to be concise, overly prepared, and ready to answer questions. Need to work with the VB to get questions/concerns before meeting if possible.	Admin (VM)

Supplemental Goals

Complete the enhancement of Village employee performance evaluation instrument by January 1, 2013	I		2/1/13		Decided to use existing process and modify format and remove supervisor review section	Admin (VM)
Move Village Manager performance evaluation and incentive calculation to April 2012 to align with fiscal year	I			X	Completed	Admin (VM)
Move Village Commission terms to expire at the end of May to align with fiscal year and elected official terms	I			X	Completed	Admin (VM)

TOTAL: 5/7

Partnerships

Goals	Type	Started	On track	Complete	Comments	Dept.
Complete intergovernmental agreement with DuPage County and College of DuPage by June 1, 2012	S			X	Completed	Plan/Devel
<u>Ensure long-term viability of the Glen Ellyn Volunteer Fire Company by:</u> Implementing Fire Special Service Areas	I			X	Completed	Finance
Fully prosecuting alleged theft (ongoing)	I			X	Completed	Admin (VM) and VFC
Making public career benefit by August 1, 2012	I			X	Completed	Admin (VM) and VFC
Evaluate joining the Fire Alliance and make recommendation by December 1, 2012	I			X	Temporarily on hold; due to new Fire Chief, this is formally on hold, but have continued to enhance communications, training, and general cooperation w/adjacent communities	Admin (VM) and VFC
Completing an intergovernmental agreement with the Fire Company which outlines specific responsibilities of the Village and the GEVFC by April 1, 2013	I				Working on this agreement, but still have much work to do; on hold	Admin (VM) and VFC
Redefine partnership goal regarding purchasing and/or expense elimination through collaboration, insourcing or outsourcing by January 1, 2013	I		Ongoing	X	Management is fully behind initiative, collaborating with other communities to joint purchasing and RFP projects	Admin (VM) and Finance
Complete intergovernmental agreement (boundary) with Lombard by June 1, 2012	I			X	Completed	Plan/Devel
Resolve outstanding items, including lift station and billing, with College of DuPage by January 1, 2013	I				Lift station work is complete, other issues are not likely to be resolved.	Admin (VM)
Complete intergovernmental agreement with the Glen Ellyn Historical Society for History Park maintenance and operations by October 1, 2012	H				This project has been delayed due to HS having a change in leadership	Admin (VM)
Complete an agreement with Chamber of Commerce for use of 810 N. Main by June 1, 2012	I			X	Agreement approved, work to begin this fall on building	Admin (VM)
Complete Glenbard Wastewater Authority agreement regarding cost share and proposed IGA amendments by April 1, 2013	H				Continue to work with GWA Management and Lombard on these issues	Admin (VM)
TOTAL: 8/12						

Funding

Goals

Help to resolve long term funding challenges

Hold annual pre-budget workshops by November 1, 2012 with agenda discussed at April 2012 workshop including Five-year Forecast and Capital Improvements Plan

Achieve annual incremental tax (sales and/or property) revenue over organic growth projected in five year forecast by May 1, 2013

Complete necessary steps to implement Electrical Aggregation by May 1, 2013

Partner with Glenbard Wastewater Authority and others as applicable on all related bids to seek cost and time efficiencies for fiscal year 2013

Keep Administrative Expenses in Solid Waste Fund to \$1.25 or less per customer per month for fiscal year 2013 by implementing eBill and/or other cost-saving measures

Goals	Type	Started	On track	Complete	Comments	Dept.
Help to resolve long term funding challenges	I			X	Completed	VM and Finance
Hold annual pre-budget workshops by November 1, 2012 with agenda discussed at April 2012 workshop including Five-year Forecast and Capital Improvements Plan	I				Including HRST, projected to meet this goal	VM and Finance
Achieve annual incremental tax (sales and/or property) revenue over organic growth projected in five year forecast by May 1, 2013	I				Referendum approved, Plan of Governance was approved	Admin (VM)
Complete necessary steps to implement Electrical Aggregation by May 1, 2013	I			X	Discussed progress at November workshop, these initiatives will continue	PW and Finance
Partner with Glenbard Wastewater Authority and others as applicable on all related bids to seek cost and time efficiencies for fiscal year 2013	I		Ongoing	X	Examining options for electronic billing, online payments, and other customer service enhancements	Finance
Keep Administrative Expenses in Solid Waste Fund to \$1.25 or less per customer per month for fiscal year 2013 by implementing eBill and/or other cost-saving measures	I					

Supplemental Goals

Secure at least three grants for fiscal year 2013

Secure at least three grants for fiscal year 2013	I		Ongoing	X	Complete: Road projects, sidewalk at the Links, reforestation	Admin (VM)
TOTAL: 4/6						

Downtown Plan

Goals

As a result of the downtown traffic study

Goals	Type	Started	On track	Complete	Comments	Dept.
Add diagonal parking spaces to the 500 block of Duane Street by July 1, 2012	I			X	Completed	Public Works
Eliminate customer confusion over use of the Main/Pennsylvania lot by November 1, 2012	I		3/1/13		Working on a plan, meeting with the Alliance in January	PD
Explore options to add parking spaces to the commercial block of Main, Crescent, Forest and Pennsylvania and make recommendations by April 1, 2013	I				Need to add street parking to parking map, and evaluate other options as part of streetscape study?	Plan/Devel?
Purchase Duane Street parcel and design and budget for new parking lot by May 1, 2013	S			X	Engineering proposals being reviewed and will be included in 13/14 budget	Public Works
Conduct downtown streetscape and parking analysis with grant money and review results by February 1, 2013	I				Committee established, interactive survey created and promoted, process continues, but will adjust deadline to April	Plan/Devel
Assist Alliance in establishing new branding program with kiosk and banners in downtown by July 1, 2012	I			X	Completed	Plan/Devel
Designate downtown as a historical district by April 1, 2013	H			X	Hired consultant and proceeding ahead, but need to modify date to September 2013	Admin
Replace appropriate benches, sidewalks and fencing by December 1, 2012	H			X	Completed	PW

Supplemental Goals

Evaluate funding options and work with Metra/Union Pacific to advance the development of a pedestrian tunnel by February 1, 2013	S		5/1/13	X	This will be a long process, budget feasibility study next year	Admin (VM) and PW
Complete punchlist of downtown "mini-refresh" including plantings and evaluation of Prairie Path vegetation by December 1, 2012	I		Ongoing		Final Item: Install fence by train station over next month	Public Works
Complete a Village wayfinding RFP, including downtown, by April 1, 2013	H				Scheduled for Board review on 1/28/13	Plan/Devel
TOTAL: 6/11						

Key

On Schedule / Completed

Not Started / Concerned About Progress

Off Track

Village of Glen Ellyn
2012/13 CIP Scorecard

Project	Summary	Started	Completed	Comments
Facilities Maintenance / Facilities Maintenance Reserve				
<i>Civic Center</i>				
Climate Control	Address persistent HVAC System Issues			Top Priority of Facilities Staff
<i>Reno Center</i>				
Climate Control	Address persistent HVAC System Issues			Top Priority of Facilities Staff
Planning and Development Department				
Wayfinding Sign Design and Construction	Comprehensive Plan and Downtown Plan goal; Design parking and directional signs in the downtown; design attraction signs and directional signs throughout the community			Going to the VB on 1/28/13
Police Department				
Replacement of AED Units	15 Units to replace failing equipment			
Replacement Computer	Livespan CPU manages fingerprinting process			
Volunteer Fire Company				
Replace Generator				Emergency replacement, not budgeted; Completed
Public Works Operations				
EAB Control Program	Removal of infected trees and stump grinding		x	Scaled back program intentionally due to storm events
Public Works - Equipment Services				
Fueling Station Replacement	The fueling station and underground tanks at the Public Works Facility require replacement due to a leak		x	Complete
Capital Projects Fund				
Roadway Projects				
Taft Avenue	Extension of Taft behind Fresh Market, including various stormwater provisions			Glen Market development will be completed next FY.
2012 Hawthorne Reconstruction	Complete reconstruction project of Hawthorne Avenue from the border of Wheaton to N. Ellyn Road		x	Completed, closing out project
Lambert & Roosevelt	Right turn lane for northbound Lambert - STP Project - IDOT Contract - Glen Ellyn share of costs shown		x	Completed, closing out project
Lenox - Linden			Ongoing	Engineering approved by Village Board in August 2012
Forest / Oak / Euclid			Ongoing	Engineering approved by Village Board in August 2012
2013 Street Improvements			Ongoing	Engineering approved by Village Board in August 2012
North Park Boulevard LAPP	STP Project - IDOT Contract - Glen Ellyn share of costs shown		Ongoing	Engineering approved by Village Board in May 2012
Crescent Reconstruction	STP Project - IDOT Contract - Glen Ellyn share of costs shown		Ongoing	Engineering approved by Village Board in May 2012
Misc	Road Evaluation (PCI) Study		x	Completed
Non-Roadway Projects				
CBD Fences	Train Station Fence		x	Second phase of fencing by train station to be completed over next month.
	Crescent Boulevard Fence		x	Agreed not to replace
CBD Benches	10 Metal Benches		x	5 benches purchased + kiosk
Sidewalks	East Crescent, within Village limits			Construction started; to be completed in spring 2013
	Fawell			Alignment on west end is not defined where path is to go through Culinary Arts Building area - need COD cooperation
	Crescent east of Park to Ellyn		x	Completed
	Nicoll / Pershing / Route 38 / Route 53 Connections-Engineering and Design Costs			Engineering underway for Route 53 & Pershing, Route 38 & Nicoll and Route 38 & Lambert crosswalks; expect construction in spring 2013
	General Program		x	Completed except for new walk segment on Crescent between

**Village of Glen Ellyn
2012/13 CIP Scorecard**

<u>Project</u>	<u>Summary</u>	<u>Started</u>	<u>Completed</u>	<u>Comments</u>
Hill Avenue Bridge	Glen Ellyn share of engineering and construction costs, partnering with Lombard, the lead agency			Still in Phase 1 engineering; construction to begin CY 2015
Nicoll Way Land Bridge	Bridge deck (partial) & curb replacement			Scheduled for spring 2013
Lake Ellyn Outfall Channel	Channel Rehabilitation - Total costs shown		x	Complete, need to finalize easement; work on second phase which will be discussed with VB on 1/21/13
Storm Sewers	Braeside Localized Drainage - IKE PE Project - Total costs shown		x	Project substantially complete as of January 2013
Street Lighting	Roosevelt Road Street Light Painting		x	Completed
Miscellaneous Projects	General Engineering including bike plan project			Bike Route to be completed in spring 2013
Parking				
Duane - Lorraine Improvements	Reconstruction; begin engineering in FY13		Ongoing	Engineering underway, CIP planning for FY2015 due to funding limitations
Duane / Glenwood Lot (New)	CMAQ Grant for construction and land purchase; Construction cost = \$525,000; Engineering cost = \$80,000; begin engineering in FY13; land costs = ??		Ongoing	Engineering underway, CIP planning for FY2014 and completion in fall 2013
Parking Garage Feasibility Study/Land Acquisition	Plan and engineer downtown parking garage		Ongoing	Committee established, interactive survey created and promoted, process continues, but will adjust deadline to April
MFT				
Material Storage Facility	Funding of salt and material storage facility. Total cost of the facility is \$250,000			Identifying locations, present recommendation to Village Board spring 2013
Water				
Hawthorne Improvements				Completed, closing out project
Newton Water Tank Recoating	Utility Service Company Agreement for tank maintenance			Need approval of long-term maintenance agreement with Utility Service Company, anticipated spring of 2013
General Rehabilitation and improvements	Would include extending water main to Glen Oaks CC at their expense		Ongoing	General maintenance is on track, CC is temporarily on hold
Sanitary Sewer				
Hawthorne Improvements			x	Completed, closing out project
SSES Follow-up				Central Basin Study report is complete
Lining	Manhole and Sewer Lining Projects		x	Completed earlier contract
Memory Court Lift Station	Lift Station Replacement			Design engineering to begin in March 2013
Grants				
Grants (1): Lambert Road Right Turn	Federal share of construction costs shown		x	Completed, awaiting invoicing from IDOT
Grants (4): Lake Ellyn Outfall Channel	Anticipated reimbursement from DuPage County		x	Bulk of grant received in fall 2012 (\$18,300)
Grants (5): Fawell Sidewalk	Anticipated reimbursement from College of DuPage			Alignment on west end is not defined where path is to go through Culinary Arts Building area - need COD cooperation
Grants (6): Braeside Localized Drainage Project	Anticipated reimbursement from DECO for construction expenses - IKE PE funding		x	Initial grant reimbursement request to be prepared in January 2013
Grants (7): Duane / Glenwood Parking Lot	Anticipated reimbursement from CMAQ for land acquisition and construction expenses			Land purchased (\$445,000); balance of grant (\$335,000) to partially cover construction costs