

**Minutes
Special Workshop Meeting
Glen Ellyn Village Board of Trustees
Monday, August 17, 2015**

Call to Order

Village President Demos called the meeting to order at 6:09 p.m. President Demos announced Agenda Item I: Proposed False Alarm Ordinance would be stricken from the Agenda.

Roll Call

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Clark, Elliott, Kenwood, Ladesic, O'Shea and Senak answered "Present".

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Village Manager Stonitsch, Village Attorney Mathews, Finance Director Coyle, Public Works Director Hansen, Planning and Development Director Hulseberg, Police Chief Norton and Professional Engineer Minix.

Pledge of Allegiance

President Demos asked Planning and Development Director Hulseberg to lead the Pledge of Allegiance.

Agenda Item E. - Spaulding Point War Memorial Improvements: (Planning and Development Director Hulseberg)

Planning and Development Director Staci Hulseberg presented information on proposed war memorial improvements at Spaulding Point located at Park Boulevard and Crescent Boulevard

Resident Ron Aubrey previously submitted an application for Zoning Variations for a proposed war memorial to be located at the west end of Memorial Park, known as Spaulding Point. The request was reviewed by the Plan Commission on April 10, 2014 who unanimously recommended approval of the variations. The requests were then considered by the Board on April 28 and May 12, 2014 where the application was ultimately put on hold pending the reconstruction of Crescent Boulevard. As the Crescent Boulevard reconstruction is now underway, we would like to place the zoning requests on an agenda for consideration by the Village Board at an upcoming meeting.

Mr. Aubrey is also requesting that the escrow account expenses related to the project which currently total \$1,204.70 be forgiven and considered a financial contribution to the project. These expenses represent the direct cost incurred by the Village to process the application to date. Mr. Aubrey deposited \$500 into this account with his initial application. Therefore, the account currently has a negative balance of \$704.70. Escrow accounts have not been forgiven in the past because the costs reflect direct out-of-pocket expenditures to process the application by the Village.

President Demos stated that the Village has out of pocket expenses and does not waive fees. President Demos remarked that he appreciates Mr. Aubrey's efforts, asked if he can raise the money as the village has turned down other requests. President Demos added though, that he is comfortable moving forward

with this project. Trustee Senak commented that the largest expense were attorney's fees. Director Hulseberg responded that the attorney was Ancel Glink at the time.

Trustee Ladesic asked if District 87 is ok with this. Mr. Aubrey responded that he has the unanimous approval of the District 87 Board and their permission to act as the general contractor on this job. Mr. Aubrey added that in the 1920's to the 1990's this was the site of the Village's Memorial Day celebration until it was moved to Lake Ellyn. There were 5 unmarked trees planted for Glenbard West students that were lost in the Viet Nam War; they are now plaqued along with other trees planted for Gold Star mothers. This project also includes a website honoring Glen Ellyn residents who have served in the Armed Forces going back to the War of 1812.

Agenda Item F. - Central Business District Roadway and Streetscape Improvements: (Professional Engineer Minix)

Professional Engineer Bob Minix presented the recommendation of the Capital Improvements Commission for Central Business District roadway and streetscape improvements.

The CIC recommendation is the culmination of a half-year effort by the group to determine a preferred combination of streetscape and roadway improvement elements within a limited budget. In crafting their recommendations, the CIC devoted all or portions of six meetings in 2015 to review, consider and discuss the large variety of studies, inputs and issues associated with the roadway and streetscape improvements project.

It is recommended that the Village of Glen Ellyn proceed with a combined streetscape and roadway rehabilitation plan for implementation as soon as practicable to resurface all downtown roadways and install focused streetscape elements at key locations on Main Street between Duane and Pennsylvania and Crescent Boulevard between Main and Park. The cost of project construction and engineering should not exceed \$4.5 million

The CIC recommendation is offered to provide relatively broad guidance for the implementation of the needed and logical Central Business District improvements at this time, acting as a springboard to advance the work toward actual construction. The CIC recognizes that the Village Board and staff may have differing opinions on various specific project elements and welcomes continued dialogue on these matters. As detailed engineering design is undertaken, undoubtedly there will be additional considerations and questions. The Capital Improvements Commission stands ready to provide further input on any and all matters relating to the project and respectfully requests continued involvement in the development of the final scope and timing of the project.

Engineer Minix stated this is for surface items and does not include sanitary sewer work which is needed. The system is antiquated and needs rehabilitation. The water main in the CBD is strong, however. Nothing problematic is anticipated with the new proposed developments.

Trustee Ladesic asked about financing. Engineer Minix responded stepping back on resurfacing rural roadways; newly annexed areas and rehabbing the roads until the next cycle. Trustee Ladesic asked how

the pavers are holding up. Engineer Minix responded at this point he strongly recommends their use as does the Capital Improvements Commission.

Trustee Senak asked about the timing of underground and over ground rehab/construction work. Engineer Minix responded they would work to avoid overly inconveniencing the residents and work on the timing of the projects in question. This requires foresight while understanding the future needs. The CBD infrastructure however is pretty strong.

Trustee Elliott suggesting thinking in terms of finances in the next few years especially with what is happening in Springfield along with the new police station; which he considers a priority over Streetscape. President Demos responded that aesthetics can also be practical when considering permeable pavers and replacing trees. What do we want to do and how much do we want to do. Every year we can decide and in the least impactful manner.

Agenda Item G. - Route 38 Street Light Improvements: (Public Works Director Hansen)

Public Works Director Julius Hansen presented information regarding Route 38 street light improvements.

The decorative lighting system along Rt. 38 consists of Valmont street light poles and Lumec luminaires (light fixtures). The installation commenced in March of 2002 and was completed in October 2002. The electrical run extends approximately 7,500 feet starting 800 feet west of Lambert Road to 300 feet east of Baker Hill Drive and consists of approximately 130 decorative units made up of an upper main lighting element and a lower sidewalk-side light fixture.

The Village has recently experienced multiple structural failures with the upper luminaries at the top of the street light pole. The assembly that secures the luminaire to the street light arm has demonstrated intermittent failure. One luminaire disconnected from the mast arm, but since that occurrence, all luminaires have been inspected and any showing possible failure have been secured for now. Given the potential liability exposure that this issue presents to the Village, and the probably additional costs that the Village will incur to solve the problem, staff desired to update the Board on this matter and to solicit the Board's overall feedback. Improving the structural integrity of the street lights is high priority, and subject to the Board's direction, staff would like to complete the project by the end of the year.

Phillips Lighting has a Lumec, custom-made retrofit bracket to replace the existing bracket with the additional expense of installation. The bracket is a part that connects the existing luminaires to the existing street light pole arm. The bracket makes a sound connection to the street light arm which is the main point of concern, but the connection to the luminaire is problematic. It is without a doubt an overall improvement to the existing structural integrity of the street light. However, this solution might not be the best long term solution, but it is certainly a cost effective solution. The Village Attorney negotiated with the manufacturer's representative to lower the cost of the bracket from \$300.00 each to \$75.00 per bracket equaling a savings of nearly \$30,000. This is a welcome alternative solution, because the problem has been otherwise difficult to solve to date.

Another option to solve this structural connection issue and addressed the long term concerns previously mentioned, would involve the procurement and installation of two parts from the same manufacturer, rather than just one. This solution was created by Public Works employees after evaluating the manufacturer's custom bracket, and then identifying concerns with the connection of the bracket to the luminaire. Staff felt a better option was available that could establish a structurally sound, long term connection to both the arm and the luminaire. Staff has solicited pricing and parts availability from the manufacturer, and is still awaiting a response.

Trustee Clark asked if any of the pins failed. Director Hansen responded no, they have not, but Public Works does not feel comfortable with option 1 and is suggesting other options. Trustee Elliott asked why are we spending our money if the manufacturers failure. Attorney Mathews responded that the parts are over 12 years old.

Trustee O'Shea remarked that the Board has already approved one fix and asked if the pins can be replaced. President Demos responded that adding cotter pins would provide redundancy. Trustee Kenwood commented that for \$30,000 you have a better solution. The Board reached a consensus to stick with option 1 and add cotter pins.

Agenda Item H. – Purchasing Policy Update was stricken from the Agenda.

Adjournment:

At 7:33 p.m. a motion was made by Trustee Elliott and seconded by Trustee Kenwood to adjourn. Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk