Minutes
Village of Glen Ellyn
Finance Commission
Regular Meeting
Friday, May 8, 2015
7:00 AM
Glen Ellyn Civic Center, Room 301

A. Call to Order

Attendee Name	Title	Status
Erik G Ford	Chairman	Present
Lisa A Cleaver	Commissioner	Present
Jose G DeLeon	Commissioner	Present
Scott R Greeno	Commissioner	Present
Matthew L Halkyard	Commissioner	Present
Timothy J Jacklich	Commissioner	Absent
Yadav N Nathwani	Commissioner	Absent
Steve Rackl	Commissioner	Present
Jeremy S VanEk	Commissioner	Absent
Jeffrey S Wallace	Commissioner	Present

This Regular Meeting of the Glen Ellyn Finance Commission was called to order at 7:03 AM by Commissioner Ford in Room 301 at the Civic Center at 535 Duane Street; Glen Ellyn, Illinois. Roll was taken, and it was determined that a quorum was present.

ALSO PRESENT: Trustee O'Shea, Village Manager Franz, Finance Director Coyle, Assistant Finance Director Lori Thomas

B. Public Comment (Non Agenda Items)

None.

C. Approval of Minutes

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Director Coyle noted the new format for the minutes.

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Jeffrey S Wallace, Commissioner
SECONDER:	Jose G DeLeon, Commissioner
AYES:	Ford, Cleaver, DeLeon, Greeno, Halkyard, Rackl, Wallace
ABSENT:	Jacklich, Nathwani, VanEk

D. Bond Issuance Update

1. Update on 2015 Bond Issuance

Director Coyle provided an update on the proposal to issue bonds. The picture in Springfield remains unclear pertaining to the future of the Village's income tax. Staff recommends proceeding with preparations to issue the bonds; however, the Village Board will ultimately decide whether or not to sell the bonds.

Stephan Roberts of R.W. Baird, the Village's financial advisor discussed the recommendation to switch rating agencies from Moody's to Standard and Poor's ("S&P"). The Village is highly rated, and has used Moody's for several years. However, Moody's will never rate the Village AAA because its EAV will never be high enough for that agency. On the other hand, under S&P's rating methodology adopted in 2013, the Village's new bond issuance could potentially be rated AAA, based upon modeling done by R.W. Baird. A higher rating could give the Village five basis points. There is limited risk that the Village's rating would drop in the future. The Village can request a private rating, and if the Village does not like the result, it is not made public. However, the Village would need to pay the rating fee.

In response to Commissioners' questions, Mr. Roberts said that, for a municipality of Glen Ellyn's size, there is no benefit to having ratings from both agencies. Mr. Roberts also felt that the background documents produced by a private rating would not be subject to FOIA. Both agencies would take note of any future cuts of state-shared revenue; however, Moody's penalizes municipalities more being from Illinois than does S&P.

Director Coyle said that the Village may ask to add $4 million to the bond sale for the Village's portion of the redevelopment of the Geische site pertaining to a parking garage. The TIF increase will eventually reimburse the Village for its contribution to the parking garage construction; however, the Village will need bond proceeds to pay for the project at the outset. Manager Franz added that staff is confident that the TIF will pay back the funds. However, approval of the project may yet be 3-4 months in the future. The parking garage will contain some public parking along with employee and commuter parking, both of which will be paid parking. The estimated cost is $13,000 per parking space, and the expected life of the structure would be approximately 70 years. Commissioners noted that the downtown area needs the additional parking. Trustee O'Shea noted that, while the Board generally approves the bond sale, things have changed since its original thinking in August of 2014. There is concern, not knowing what will be decided on the State level.

After further discussion, Chairman Ford summarized the Commission's viewpoint to proceed with the cost of obtaining the bond rating, and to use S&P as the rating agency. There were no objections.

RESULT:	DISCUSSION ONLY

E. Village Services Bill Processing

1. Water Bill Processing Analysis

Director Coyle reported that the Village now has the software to provide e-billing to residents for water bills. However, it lacks the tools to create the bill and send it electronically in-house. Implementing this process in-house would require sending them through the Village server, thus increasing its vulnerability to spam and viruses. Therefore, a third party will be recommended to prepare and email the bills. There are potential savings, but would not be realized at the start of the program. As the Millennial generation and younger generations age, participation will likely increase.

Commissioners commented that there is no need for a mailed bill if a resident is on auto-pay. It was noted that inserts added to the mailed bill are useful to communicate branch pick up dates or information on an increased fee, although these could also be communicated via the e-bill communication. It was also noted that older residents are not as likely to use email. In response to questions, Director Coyle said that the Cashier Department will coordinate the RFP. Once the system is set up, perhaps it can be used in other areas, such a commuter parking payments. The email database will have to be constantly maintained. At this point, staff did not know if the software can track kicked-back emails so that a paper bill can be mailed to those addresses.

Director Coyle said that options for processing changes to the Village's vehicle sticker process will be coming before this Commission in a future meeting.

RESULT:	DISCUSSION ONLY

F. Trustee Liaison Report

Trustee O'Shea reported that there were capital projects of note before the Village Board. Manager Franz said that the work on Crescent in front of the high school is on a very tight schedule. It includes $1.8 million in grant funding with the State paying for the work, and the Village reimbursing the State for its portion. The Glenwood-Arbor-Ridgewood road reconstruction is also on the agenda, and will likely be the last of the fully reconstructed roads for a while. Going forward, road would will be more of the nature of repaving and maintenance. Engineering for the Taylor Street underpass continues, with an eye toward a 2016 construction target. Reserves will be tapped to partially fund this project, with grant money coming later. There will be two new Trustees at Monday's meeting. The Board will do its strategic planning this fall.

Commissioner DeLeon asked whether there are discussions with ComEd about burying electric lines when undergoing major street reconstruction. Discussions take place every other year or so, but Trustee O'Shea noted that burying lines is very expensive at approximately $1 million per residential block with the residents required to pay for it. However, in any new PUD, the lines are required to be buried.

G. Chairman's Report

1. Investment Subcommittee Update

Chairman Ford reported that the Investment Subcommittee met a week ago, and made good progress in budgeting cash needs and timing investments. Low interest rates have afforded the opportunity to learn and refine the methodology. Eventually, staff will handle the investment timing internally.

Trustee O'Shea expressed concern that the Board have ample opportunity to consider the bond issue. Perhaps the Board can approve proceeding with the bond rating work, and have the opportunity for final approval in approximately six months. Manager Franz noted that the police station is a high priority for the Board, and that the scope of the project can be changed to keep the cost at $12 million. A design build team will probably be formed this summer.

H. Other Business

1. IMET Update

Director Coyle reported that the Village received $22,000 two weeks ago. The hotels will be auctioned in July. Staff is tracking what other municipalities are doing regarding litigation. Some municipalities, including Glen Ellyn, have pulled out of IMET. Others have not, including the Park District.

2. Economic Development

Manager Franz reported that a new developer is interested in the McChesney site, and some concept plans showing mixed-use with luxury rentals have been circulated. There is nothing concrete about a new tenant in the Dominick's space. Along Roosevelt Road, the building next to the Fannie May will be demolished, and the restaurant developer will need a parking variance. Construction is hoped for this year. There are environmental issues with the building next to the Post Office affecting its sale. The new parking lot at Ackerman is on hold as the pavers were grant funded. The Park District has installed new turf at Newton Park, which should increase its use, and improvements at the boat house are coming.

3. Next Meeting

The next Finance Commission meeting will be Friday, June 12, 2015 at 7:00 AM at the Civic Center.

I. Adjournment

1. Motion to Adjourn

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Matthew L Halkyard, Commissioner
SECONDER:	Jeffrey S Wallace, Commissioner
AYES:	Ford, Cleaver, DeLeon, Greeno, Halkyard, Rackl, Wallace
ABSENT:	Jacklich, Nathwani, VanEk