



Agenda
Village of Glen Ellyn
Regular Meeting
Monday, March 23, 2015
7:00 PM

Glen Ellyn Civic Center, Galligan Board Room

Village Board Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact Harold Kolze, Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Village Recognition: (Village Clerk Galvin)

1. Finance Director Christina Coyle received an award for the Certificate of Achievement from the Government Finance Officers Association for excellence regarding the Village's comprehensive annual financial report for the fiscal year ended April 30, 2014.
2. A resident sent an email to the Planning and Development team to express his gratitude for their exceptional professionalism during a variation permitting process. The team consisted of Planning and Development Director Staci Hulseberg, Building and Zoning Official Joe Kvapil, Plan Examiner Paula Moritz, Administrative Secretary Barbara Utterback, and Permit Clerk Kathy Petrine.
3. Some residents called to compliment a Public Works crew consisting of Crew Leaders John Hubsky and Steve Hughes, and Maintenance Workers Mike McSweeney and John Sparagna, for their courteous and efficient work in handling the Spring Avenue Water Main repair.
4. The President and CEO of Marianjoy Rehabilitation Hospital sent a letter to thank Officer Dustin Green for his calming influence while helping to dig out her car which was stuck in the middle of an intersection during a snowstorm.
5. The Village would like to thank Commissioner Michaelene M. Burke Hoeh for her service on the Building Board of Appeals.
6. The Village Board and Management Team congratulate the following employees who have celebrated an anniversary as a Village employee:

Dave Buckley	Public Works Department	25 Years
Jeff Vesevick	Village Links/Reserve 22	20 Years

E. Audience Participation

1. Proclamation in observance of Child Abuse Prevention Month.
2. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

F. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$1,361,346.77: (Trustee Clark)

1. Total Expenditures (Payroll and Vouchers) - \$1,361,346.77.

The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

2. Approve the recommendation of Village President Alexander W. Demos that Edward V. Kumar and Rocco J. Zuccherro be appointed to the Capital Improvements Commission for a term ending May 31, 2015 and May 31, 2016 respectfully. (Village Manager Franz)
3. Ordinance No. 6298-VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code to Increase the Number of Permitted Class A-1 Liquor Licenses to provide a Liquor License to WHYnot café located at 1212 Roosevelt Road. (Village Manager Franz)
4. Approve a Fire Prevention Award to the property owner for Glbrt 479 LLC, located at 479 N. Main Street, in the amount of \$6,250. (Economic Development Coordinator Hannah)
5. Make of record the observation and finding of the Village Board that the sidewalk pavers (as opposed to the permeable pavers used in the parking lot area) installed in conjunction with the Duane Street Parking Lot Project demonstrated significant failures including heaving, cracking and separation, and to amend the 2013 Downtown Streetscape Plan by attaching a copy of the minutes recording this finding, and vote, to the Plan. (Village Attorney Mathews)

6. Ordinance No. 6306, An Ordinance Granting Approval of a Special Use Permit for Inner Focus Pilates, to be Located at 520 Hillside Avenue. (Planning and Development Director Hulseberg)
7. Resolution No. 15-05, A Resolution Authorizing Adoption of the 2015 Official Zoning District Map. (Planning and Development Director Hulseberg)
8. Approve a cooperative purchase through the State Joint Purchasing Program in lieu of locally bidding, which is an authorized exception in the purchasing policy, of three 2016 Ford Police Pursuit Utilities vehicles, from Morrow Brothers Ford Inc. of Greenfield, Illinois, in the amount of \$85,905, to be expensed to the Capital Outlay Fund. (Public Works Director Hansen)
9. Declare certain pieces of equipment and vehicles surplus and approve the disposal of these various obsolete Village vehicles and equipment. (Public Works Director Hansen)
10. Approve a contract award for the purchase and installation of a back-up generator at the Village Links/Reserve 22 Clubhouse, to Dreisilker Electric Motors Inc., of Glen Ellyn, Illinois, in the amount of \$127,972.89, plus a 3% project contingency of \$3,839, for a total amount of \$131,911.89, to be expensed to the Village Links/Reserve 22 Fund. (Village Manager Franz)
11. Approve the Police Department's annual contribution to the Glen Ellyn Youth and Family Counseling Service (GEYFCS), in the amount of \$25,000, to be expensed to the General Fund - Police. (Chief Norton)

G. Fuel Joint Purchase Agreement: (Public Works Director Hansen) (Trustee McGinley)

1. Motion to approve the joint purchase of the Village's fuel commodities through the County of DuPage, Illinois contract with Heritage Fuel Services, of Wilmington, Illinois, in an amount not to exceed \$273,800.

H. Forestry Work Contract: (Public Works Director Hansen) (Trustee O'Shea)

1. Motion to approve a contract award with Arborworks, LLC, of Downers Grove, Illinois, for Forestry Work Contract April 1, 2015 thru December 31, 2017 in the amount of FY 1 = \$116,000, FY 2 = \$104,000 FY 3 = \$84,000 for a total contract cost of \$304,000, to be expensed to the General Fund.

I. Reminders

1. A Village Board Meeting is scheduled for Monday, April 13, 2015 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. Sister City Event on April 14, 2015 at 7:00PM at the Village Links/Reserve 22.
3. A Village Board Workshop is scheduled for Monday, April 20, 2015 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

J. Other Business

K. Adjournment



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1688)

DOC ID: 1688

Finance Director Christina Coyle received an award for the Certificate of Achievement from the Government Finance Officers Association for excellence regarding the Village's comprehensive annual financial report for the fiscal year ended April 30, 2014.

ATTACHMENTS:

- Recognition 01 C, Coyle Certif of Excellence (PDF)



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

March 2, 2015

Mark Franz
Village President
Village of Glen Ellyn
535 Duane Street
Glen Ellyn IL 60137

*Great work
Christina*

Dear Mr. Franz:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **April 30, 2014** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An award for the Certificate of Achievement has been shipped to:

**Christina Coyle
Finance Director**

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

A handwritten signature in cursive script that reads "Stephen J. Gauthier". The signature is written in dark ink and is positioned above the printed name of the signatory.

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1689)

DOC ID: 1689

A resident sent an email to the Planning and Development team to express his gratitude for their exceptional professionalism during a variation permitting process. The team consisted of Planning and Development Director Staci Hulseberg, Building and Zoning Official Joe Kvapil, Plan Examiner Paula Moritz, Administrative Secretary Barbara Utterback, and Permit Clerk Kathy Petrine.

ATTACHMENTS:

- Recognition 02 Planning Dept from Resident (PDF)

From: Mark Simon [mailto:msimon@r2cgroup.com]
Sent: Wednesday, March 11, 2015 8:58 AM
To: Joe Kvapil; Staci Hulseberg; Paula Moritz
Subject:

Dear Joe, Staci, Paula, Cathy and Barb

I just wanted to express my gratitude for your support during this variation process.
You're exceptionally professional and personable folks and you do our village proud.
We hope to get permits underway soon and make up for some lost time.

My family joins me in expressing our appreciation.

Thanks for helping us adjust our home to enjoy many more decades here in Glen Ellyn.

Warmly,

Mark Simon



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1690)

DOC ID: 1690

Some residents called to compliment a Public Works crew consisting of Crew Leaders John Hubsy and Steve Hughes, and Maintenance Workers Mike McSweeney and John Sparagna, for their courteous and efficient work in handing the Spring Avenue Water Main repair.

ATTACHMENTS:

- Recognition 03 PW Re Spring Ave Water Main Repair (PDF)

John Hubsby
Steve Hughes
Mike McSweeney
John Sparagna

Thanks,

Dave
David Buckley
Assistant Public Works Director
Village of Glen Ellyn
Direct: 630-547-5513 Cell: 630-742-7194 dbuckley@glenellyn.org

From: Bob Greenberg
Sent: Friday, March 13, 2015 6:00 AM
To: John Hubsby; Steve Hughes; John Sparagna; Michael McSweeney
Cc: Mark Franz; Albert Stonitsch; Julius Hansen; Dave Buckley
Subject: FW: Compliment - Spring Avenue Water Main Repair

Good morning John, Steve, John and Mike,

Just want to send along this compliment from Jane and Ted Duncan concerning your outstanding work on the recent main break on Spring Avenue. Another job well done!!!!

Thank you for your continued dedication to your profession and the community of Glen Ellyn.

Sincerely,
Bob

Robert Greenberg
Utilities Superintendent/COIRC
Glen Ellyn Public Works
30 S. Lambert Rd.
Glen Ellyn, IL 60137
Office: 630-547-5517
Fax: 630-469-3128
e-mail: bobg@glenellyn.org

From: Kathryn Horn
Sent: Thursday, March 12, 2015 3:18 PM
To: Julius Hansen; Dave Buckley; Bob Greenberg; John Hubsby; Steve Hughes
Subject: Compliment - Spring Avenue Water Main Repair

Jane and Ted Duncan, 188 Spring Avenue, 630-469-7572 called to compliment the divisions handling of the recent water main repair on Spring Avenue.

They advised that from the issuing of the water shut off notice to the actual repair, they were treated with courtesy and were impressed by the way the repair was efficiently handled.

Kathryn Horn
Village of Glen Ellyn
Public Works Department
30 S. Lambert Rd.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1691)

DOC ID: 1691

The President and CEO of Marianjoy Rehabilitation Hospital sent a letter to thank Officer Dustin Green for his calming influence while helping to dig out her car which was stuck in the middle of an intersection during a snowstorm.

ATTACHMENTS:

- Recognition 04 Ofc Dustin Green from Marianjoy (PDF)



Marianjoy Rehabilitation Hospital

Wheaton Franciscan Healthcare

26W171 Roosevelt Road
Wheaton, Illinois 60187

Kathleen C. Yosko
President and CEO

Tel 630.909.7502
Fax 630.909.7501

February 10, 2015

Mr. Philip J. Norton
Chief of Police
Glen Ellyn Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Dear Chief Norton,

I wanted to take this opportunity to personally thank one of your officers Dustin Green. I live at 900 Chancel Circle, Glen Ellyn. I had ventured out to church at 7:00 a.m. on Sunday, February 1st while the snow storm was what I believed still pretty light. The street had not been plowed and when I backed into the street, the snow drifts and the incline of the street made it impossible to turn and re-enter my driveway.

I was completely blocking the intersection. I tried with two motor clubs to get helpers and neither could assist me with a tow due to high call volumes. One of the motor club dispatches told me to call the police if I was blocking the intersection. I hesitated calling the police, but after a half hour of digging, I seemed to be making my situation worse and was concerned about blocking the subdivision streets.

I did finally call the non-emergent number and Officer Green responded at about the same time the snow plow arrived. I wanted to thank him for his assistance . . . he helped with the digging and coordinated efforts with the snow plow to get me out of the street and safely back to my driveway.

I am indebted to Officer Green. He was a calming influence to me. I wanted you to be aware of his efforts. I am very grateful.

Sincerely,

A handwritten signature in dark ink, appearing to read 'K. Yosko', written over a horizontal line.

Kathleen C. Yosko
President & CEO
Marianjoy Rehabilitation Hospital

cc: Officer Dustin Green



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Patti Underhill

SCHEDULED

AGENDA ITEM (ID # 1676)

DOC ID: 1676

The Village would like to thank Commissioner Michaelene M. Burke Hoeh for her service on the Building Board of Appeals.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1677)

DOC ID: 1677

The Village Board and Management Team congratulate the following employees who have celebrated an anniversary as a Village employee: Dave Buckley Public Works Department 25 Years Jeff Vesevick Village Links/Reserve 22 20 Years



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Proclamation
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1678)

DOC ID: 1678

Proclamation in observance of Child Abuse Prevention Month.

ATTACHMENTS:

- Proclamation-Child Abuse Prevention Month April 2015 (PDF)



Proclamation

WHEREAS, preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community; and

WHEREAS, child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope; and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, child abuse and neglect can be reduced by making sure each family has the support they need to raise their children in a healthy environment; and

WHEREAS, child abuse and neglect not only directly harms children, but also increases the likelihood of criminal behavior, substance abuse, health problems such as heart disease and obesity, and risky behavior such as smoking; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community.

NOW, THEREFORE, I, ALEXANDER W. DEMOS, President of the Village of Glen Ellyn, do hereby declare the month of April, 2015 as Child Abuse Prevention Month in Glen Ellyn, and encourage all citizens to support Youth Service Bureau of Illinois Valley and learn about its many programs and resources in our community.

VILLAGE PRESIDENT
ATTEST:

VILLAGE CLERK

DATE



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Vouchers
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1680)

DOC ID: 1680

Total Expenditures (Payroll and Vouchers) - \$1,361,346.77.
The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

ATTACHMENTS:

- Vouchers 03-23-2015 (PDF)

**Approval of Vouchers
For the Village Board Meeting of March 23, 2015**

EXPENDITURES:

Accounts Payable Warrant 0315-1	3/6/2015	\$	743,390.23	
Accounts Payable Warrant 0315-2	3/13/2015	\$	158,811.03	
Sub-Total		\$	902,201.26	Warrant Total \$ 902,201.26

PAYROLL EXPENDITURES**March 6, 2014****Net Employee Payroll Checks****\$286,578.20****Employee & Employer Payroll Deductions:**

Employee Deductions*	127,973.98
IMRF - Employer contribution	22,414.06
Social Security/Medicare Tax Withheld - Employer portion	22,179.27

Total Payroll**\$ 459,145.51****\$ 459,145.51****GRAND TOTAL \$ 1,361,346.77**

**warrant # used twice

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

03/13/2015 11:23 VILLAGE OF GLEN ELLYN
maryr PAID WARRANT REPORT

WARRANT: 0315-1

PG 1
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TO FISCAL 2015/03 05/01/2014 TO 04/30/2015

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
2007 AHEAD INC. 56937 INVOICE: INV0233703 56938 INVOICE: INV0233967 VENDOR TOTALS	02/27/15 02/27/15 02/27/15 02/27/15			215431 215431	P P	03/06/15 03/06/15	550 550	150300 150300	PRO SHOP INVENTORY PRO SHOP INVENTORY 7,382.16 YTD PAID
28 ALEXANDER EQUIPMENT CO INC 56939 INVOICE: 109531 VENDOR TOTALS	02/19/15 02/19/15			215432	P	03/06/15	143400	530105	OPERATING SUPPLIES 499.00
9165 ALTECH-ECO CORPORATION 56870 INVOICE: 1689-1 VENDOR TOTALS	02/12/15 02/12/15			215433	P	03/06/15	65000	570155	VEHICLES 499.00
6550 ASA COMPUTERS, INC 56936 INVOICE: 11500340 VENDOR TOTALS	02/25/15 02/25/15			215434	P	03/06/15	121400	570110	COMPUTER EQUIPMENT/PROJEC 5,337.00
65 AT&T 56872 INVOICE: 630299013102-2 56873 INVOICE: 630469056002-6 VENDOR TOTALS	02/16/15 02/19/15 02/19/15			215435 215435	P P	03/06/15 03/06/15	121400 55710	521195 521195	TELECOMMUNICATIONS TELECOMMUNICATIONS 203.35
70 AUTO BODY VILLAGE, INC. 56871 INVOICE: 838 56871 INVOICE: 838 VENDOR TOTALS	02/25/15 02/25/15 02/25/15			215436 215436	P P	03/06/15 03/06/15	65000 65000	521180 521185	REPAIRS-CONTRACTUAL/LABOR REPAIRS-CONTRACTUAL/PARTS 1,720.66
5034 AZAVAR AUDIT SOLUTIONS, INC. 56874 INVOICE: 10741 VENDOR TOTALS	03/01/15 03/01/15			215437	P	03/06/15	40000	521055	PROFESSIONAL SERVICES - O 33.60
2269 B&H FOTO & ELECTRONICS CORP. 56943 INVOICE: 92691448 VENDOR TOTALS	02/04/15 02/04/15			215438	P	03/06/15	134200	520936	SEIZED PROPERTY EXPENSES 33.60

03/13/2015 11:23 VILLAGE OF GLEN ELLYN
maryr PAID WARRANT REPORT
WARRANT: 0315-1

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TO FISCAL 2015/03 05/01/2014 TO 04/30/2015

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED	YTD PAID	YTD INVOICED
VENDOR TOTALS	1,519.40	YTD					1,519.40	YTD PAID	1,519.40	
8610 RICHARD JOSEPH BENDA 56940 03/05/15 INVOICE: 30515	215439 P 03/06/15	55730				ENTERTAINMENT	520904		250.00	
VENDOR TOTALS	500.00	YTD					1,250.00	YTD PAID	250.00	
9329 THOMAS R BERGMANN 56876 02/26/15 INVOICE: TXR030315	215440 P 03/06/15	4000				REAL ESTATE TRANSFER TAX	410600		1,575.00	
VENDOR TOTALS	1,575.00	YTD					1,575.00	YTD PAID	1,575.00	
8881 MORTON CONSULTING SERVICES, INC 56952 02/23/15 INVOICE: 474	215441 P 03/06/15	55730				OPERATING SUPPLIES	530105		500.00	
56953 02/13/15 INVOICE: 462	215441 P 03/06/15	55730				OPERATING SUPPLIES	530105		500.00	
VENDOR TOTALS	3,000.00	YTD					12,950.00	YTD PAID	1,000.00	
96 BONNELL INDUSTRIES, INC. 56877 02/17/15 INVOICE: 160972-IN	215442 P 03/06/15	65000				PARTS PURCHASED	530310		738.12	
VENDOR TOTALS	4,321.45	YTD					6,621.54	YTD PAID	738.12	
103 BRISTOL HOSE & FITTING 56875 02/09/15 INVOICE: 3271957	215443 P 03/06/15	65000				PARTS PURCHASED	530310		25.72	
VENDOR TOTALS	231.37	YTD					1,269.82	YTD PAID	25.72	
1003 BURNS & MCDONNELL ENGINEERING CO. 56878 02/11/15 INVOICE: 79186-7	215444 P 03/06/15	40000				STREET IMPROVEMENTS	580160		2,838.00	
VENDOR TOTALS	29,940.90	YTD					233,047.10	YTD PAID	2,838.00	
132 CASEY EQUIPMENT COMPANY, INC 56879 02/10/15 INVOICE: C03976	215445 P 03/06/15	65000				PARTS PURCHASED	530310		47.50	
VENDOR TOTALS	47.50	YTD					2,032.17	YTD PAID	47.50	
137 CDW GOVERNMENT, INC. 56886 02/20/15 INVOICE: SR14272	215446 P 03/06/15	121400				COMPUTER EQUIPMENT/PROJEC	570110		10,922.01	

PG 3
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maryr PAID WARRANT REPORT

TO FISCAL 2015/03 05/01/2014 TO 04/30/2015

WARRANT: 0315-1

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		22,792.86	YTD INVOICED				32,418.50	YTD PAID	10,922.01
6043 CHICAGO PARTS & SOUND LLC									
56881 INVOICE: 02/17/15				215447	P	03/06/15	65000	530310 PARTS PURCHASED	41.15
56882 INVOICE: 02/12/15				215447	P	03/06/15	65000	530310 PARTS PURCHASED	151.77
56883 INVOICE: 02/25/15				215447	P	03/06/15	65000	530105 OPERATING SUPPLIES	100.56
56884 INVOICE: 02/20/15				215447	P	03/06/15	65000	530310 PARTS PURCHASED	28.60
56885 INVOICE: 02/26/15				215447	P	03/06/15	65000	530310 PARTS PURCHASED	243.56
VENDOR TOTALS		1,191.87	YTD INVOICED				7,547.56	YTD PAID	565.64
1076 CINTAS CORPORATION NO 2									
56942 INVOICE: F9400101654				215448	P	03/06/15	121300	530105 OPERATING SUPPLIES	200.00
VENDOR TOTALS		265.00	YTD INVOICED				3,451.72	YTD PAID	200.00
7273 CMS COMMUNICATIONS, INC.									
56941 INVOICE: 02/25/15				215449	P	03/06/15	121400	521195 TELECOMMUNICATIONS	1,035.00
VENDOR TOTALS		1,305.00	YTD INVOICED				3,677.52	YTD PAID	1,035.00
175 COMMONWEALTH EDISON COMPANY									
56944 INVOICE: 02/17/15				215450	P	03/06/15	55710	521200 UTILITIES	1,962.20
56944 INVOICE: 02/17/15				215450	P	03/06/15	55720	521200 UTILITIES	959.30
56944 INVOICE: 02/17/15				215450	P	03/06/15	55730	521200 UTILITIES	1,438.95
VENDOR TOTALS		21,943.32	YTD INVOICED				96,991.10	YTD PAID	4,360.45
179 COMPUTERIZED FLEET ANAL., INC									
56880 INVOICE: 02/16/15				215451	P	03/06/15	65000	521055 PROFESSIONAL SERVICES - O	1,695.00
VENDOR TOTALS		1,695.00	YTD INVOICED				1,695.00	YTD PAID	1,695.00
2558 R. W. DUNTEMAN COMPANY									
56887 INVOICE: 02/19/15				20140076	P	03/06/15	40000	580160 13003 STREET IMPROVEMENTS	60,330.66
56887 INVOICE: 02/19/15				20140076	P	03/06/15	50200	580100 13003 LENOX LINDEN	1,210.30
56888 INVOICE: 02/19/15				20140090	P	03/06/15	40000	580100 11103 NICOLL LAND BRIDGE REPAIR	7,503.55

03/13/2015 11:23
maryrVILLAGE OF GLEN ELLYN
PAID WARRANT REPORTPG
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4

WARRANT: 0315-1

TO FISCAL 2015/03 05/01/2014 TO 04/30/2015

VENDOR NAME DOCUMENT	INV DATE VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 142602								
VENDOR TOTALS	69,044.51	YTD INVOICED	3,416,577.94	YTD PAID				69,044.51
246 DUPAGE COUNTY ANIMAL CARE AND CONTROL 56945 01/01/15 INVOICE: 563-21714			215453	P	03/06/15	134200	521055	PROFESSIONAL SERVICES - O
VENDOR TOTALS	105.00	YTD INVOICED	615.00	YTD PAID				105.00
262 DUPAGE WATER COMMISSION DPWC-79 03/03/15 INVOICE: DPWC-91			14570	W	03/06/15	50100	530500	LAKE MICHIGAN WATER
VENDOR TOTALS	880,598.99	YTD INVOICED	3,412,539.97	YTD PAID				333,318.38
277 EJ EQUIPMENT INC. 56889 02/17/15 INVOICE: 67438			215454	P	03/06/15	65000	521180	REPAIRS-CONTRACTUAL/LABOR
VENDOR TOTALS	394.75	YTD INVOICED	394.75	YTD PAID				394.75
285 ENVIRONMENTAL SYSTEMS RESEARCH INST, INC 56890 02/17/15 INVOICE: 92939707			215455	P	03/06/15	143100	520975	MAINTENANCE-EQUIPMENT
VENDOR TOTALS	7,100.00	YTD INVOICED	7,100.00	YTD PAID				5,400.00
9272 JIM FREDRIKSON 56994 01/20/15 INVOICE: 30515			215456	P	03/06/15	100	240100	ESCROWS - DEVELOPER DEPOS
VENDOR TOTALS	100.00	YTD INVOICED	100.00	YTD PAID				100.00
348 GLEN ELLYN CHAMBER OF COMMERCE 56892 02/22/15 INVOICE: 12464			215457	P	03/06/15	126500	521230	PUBLIC RELATIONS
56946 03/03/15 INVOICE: 12494			215457	P	03/06/15	126500	521230	PUBLIC RELATIONS
VENDOR TOTALS	710.00	YTD INVOICED	9,444.00	YTD PAID				50.00
9330 KAREN B GORZ 56891 02/26/15 INVOICE: TXR030315			215458	P	03/06/15	4000	410600	REAL ESTATE TRANSFER TAX
VENDOR TOTALS	1,950.00	YTD INVOICED	1,950.00	YTD PAID				1,950.00
929 W.W. GRAINGER INC 56947 02/20/15 INVOICE: 9672031680			215459	P	03/06/15	50100	521050	MAINTENANCE-OTHER
								62.36

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56948 INVOICE: 9671611037	02/20/15			215459	P	03/06/15	50100	520975	54.70
VENDOR TOTALS		3,230.73	YTD INVOICED					11,372.94	117.06
8669 HDR ENGINEERING, INC 56992 INVOICE: 432143-H	01/08/15			215460	P	03/06/15	40000	580100	3,180.01
VENDOR TOTALS		10,329.07	YTD INVOICED					74,198.65	3,180.01
8963 LAWRENCE E HOFFMAN 56995 INVOICE: 30515	02/27/15			215461	P	03/06/15	100	240100	100.00
VENDOR TOTALS		100.00	YTD INVOICED					1,439.36	100.00
388 H-O-H WATER TECHNOLOGY, INC 56949 INVOICE: 446552	02/11/15			215462	P	03/06/15	121300	530105	262.97
VENDOR TOTALS		262.97	YTD INVOICED					1,093.45	262.97
399 HYDROTEX PARTNERS, LTD 56894 INVOICE: 228550	02/17/15			215463	P	03/06/15	65000	530300	990.34
VENDOR TOTALS		990.34	YTD INVOICED					14,510.88	990.34
420 ILLINOIS PAPER COMPANY 56895 INVOICE: IN151342	02/23/15			215464	P	03/06/15	121100	530100	16.00
56895 INVOICE: IN151342	02/23/15			215464	P	03/06/15	121200	530100	89.60
56895 INVOICE: IN151342	02/23/15			215464	P	03/06/15	121300	530100	16.00
56895 INVOICE: IN151342	02/23/15			215464	P	03/06/15	122100	530100	8.00
56895 INVOICE: IN151342	02/23/15			215464	P	03/06/15	122200	530100	8.00
56895 INVOICE: IN151342	02/23/15			215464	P	03/06/15	134100	530100	22.40
56895 INVOICE: IN151342	02/23/15			215464	P	03/06/15	134200	530100	57.60
56895 INVOICE: IN151342	02/23/15			215464	P	03/06/15	134300	530100	9.60
56895 INVOICE: IN151342	02/23/15			215464	P	03/06/15	126200	530100	44.80
56895 INVOICE: IN151342	02/23/15			215464	P	03/06/15	126100	530100	44.80
56895 INVOICE: IN151342	02/23/15			215464	P	03/06/15	126500	530100	3.20

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INVOICE: IN151342												
VENDOR TOTALS												
8198 JOHN DEERE LANDSCAPES INC	56991	02/20/15		215465	P	03/06/15	55710	OPERATING SUPPLIES	4,914.50	530105	320.00	2,954.31
INVOICE: 70811194												
VENDOR TOTALS												
3603 JON-DON INC	56950	02/25/15		215466	P	03/06/15	121300	OPERATING SUPPLIES	3,333.91	530105	2,954.31	171.14
INVOICE: 2245191												
VENDOR TOTALS												
612 KONICA MINOLTA BUSINESS SOLUTIONS INC	56951	02/23/15		215467	P	03/06/15	143100	MAINTENANCE-EQUIPMENT	801.55	530105	171.14	212.48
INVOICE: 9001183424												
VENDOR TOTALS												
562 M.E.SIMPSON CO., INC.	56955	02/24/15		215468	P	03/06/15	50100	PROFESSIONAL SERVICES - O	4,901.62	530105	212.48	475.00
INVOICE: 26633												
56956	02/23/15			215468	P	03/06/15	50100	PROFESSIONAL SERVICES - O	3,780.00	530310	690.00	1,165.00
INVOICE: 26613												
VENDOR TOTALS												
584 MCCANN INDUSTRIES, INC.	56899	02/19/15		215469	P	03/06/15	65000	PARTS PURCHASED	2,088.70	530310	36.88	36.88
INVOICE: 7187531												
VENDOR TOTALS												
588 MCMASTER-CARR SUPPLY CO	56896	02/06/15		215470	P	03/06/15	65000	PARTS PURCHASED	164.76	530310	61.42	61.42
INVOICE: 22499397												
VENDOR TOTALS												
595 MENARDS, INC.	56897	02/17/15		215471	P	03/06/15	65000	OPERATING SUPPLIES	3,560.04	530105	11.98	60.69
INVOICE: 81188												
56898	02/12/15			215471	P	03/06/15	50100	MAINTENANCE-EQUIPMENT	1,042.58	520975	72.67	
INVOICE: 80798												
VENDOR TOTALS												
966 WM. F. MEYER CO.												

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VENDOR NAME		INV DATE VOUCHER PO		CHECK NO T CHK DATE GL ACCOUNT				
DOCUMENT				GL ACCOUNT DESCRIPTION				

56900	02/13/15	215472	P 03/06/15	50100	521015	MAINTENANCE-WATER METERS	316.12	
INVOICE: S2893033.001								
VENDOR TOTALS		575.27	YTD INVOICED	7,287.10		YTD PAID	316.12	
8205	MUNICIPAL GIS PARTNERS, INC	20150001	215473	P 03/06/15	121400	521055	PROFESSIONAL SERVICES - O	2,617.98
56902 02/28/15								
INVOICE: 2474								
56902	02/28/15	20150001	215473	P 03/06/15	50100	521055	PROFESSIONAL SERVICES - O	2,617.97
INVOICE: 2474								
56902	02/28/15	20150001	215473	P 03/06/15	50200	521055	PROFESSIONAL SERVICES - O	2,617.97
INVOICE: 2474								
VENDOR TOTALS		23,376.84	YTD INVOICED	83,722.84		YTD PAID	7,853.92	
5841	GENUINE PARTS CO-NAPA	20150001	215474	P 03/06/15	65000	530310	PARTS PURCHASED	33.60
56903 02/12/15								
INVOICE: 304294								
56904	02/18/15	20150001	215474	P 03/06/15	65000	530310	PARTS PURCHASED	-58.63
INVOICE: 305056								
56905	02/12/15	20150001	215474	P 03/06/15	65000	530310	PARTS PURCHASED	57.43
INVOICE: 304321								
56906	02/16/15	20150001	215474	P 03/06/15	65000	530310	PARTS PURCHASED	7.37
INVOICE: 304841								
56907	02/16/15	20150001	215474	P 03/06/15	65000	530310	PARTS PURCHASED	27.30
INVOICE: 304758								
VENDOR TOTALS		1,298.34	YTD INVOICED	1,397.00		YTD PAID	67.07	
7183	NEWEGG INC	20150001	215475	P 03/06/15	121400	570110	COMPUTER EQUIPMENT/PROJEC	407.58
56962 02/25/15								
INVOICE: 1200961603								
VENDOR TOTALS		1,351.13	YTD INVOICED	8,267.39		YTD PAID	407.58	
651	NORTHERN ILLINOIS GAS COMPANY	20150001	215477	P 03/06/15	55710	521200	UTILITIES	1,139.67
56960 02/23/15								
INVOICE: 56960								
56961	02/23/15	20150001	215477	P 03/06/15	55730	521200	UTILITIES	22.40
INVOICE: 56961								
56964	02/25/15	20150001	215476	P 03/06/15	45000	570165	OTHER VILLAGE FACILITIES	918.92
INVOICE: 56964								
56966	02/25/15	20150001	215476	P 03/06/15	45000	570165	OTHER VILLAGE FACILITIES	741.74
INVOICE: 56966								
56967	02/25/15	20150001	215476	P 03/06/15	45000	570165	OTHER VILLAGE FACILITIES	741.74
INVOICE: 56967								
VENDOR TOTALS		22,017.65	YTD INVOICED	81,090.03		YTD PAID	3,564.47	
652	NIKE USA INC	20150001	215478	P 03/06/15	550	150300	PRO SHOP INVENTORY	1,234.50
56957 02/19/15								

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INVOICE: 968900817									
56958 02/23/15				215478	P	03/06/15	550	150300	PRO SHOP INVENTORY
INVOICE: 968998927									199.36
56959 02/20/15				215478	P	03/06/15	550	150300	PRO SHOP INVENTORY
INVOICE: 968939700									250.23
VENDOR TOTALS			5,341.03	YTD INVOICED				5,441.59	YTD PAID
655 NORTHERN ILLINOIS UNIVERSITY									1,684.09
56963 02/17/15				215479	P	03/06/15	126100	520965	PROFESSIONAL SERVICES-PLA
INVOICE: PRI 4163									1,320.00
VENDOR TOTALS			3,960.00	YTD INVOICED				14,520.00	YTD PAID
9212 DENNIS K O'BRIEN									1,320.00
56968 03/05/15				215480	P	03/06/15	55730	520904	ENTERTAINMENT
INVOICE: 30515									350.00
VENDOR TOTALS			700.00	YTD INVOICED				700.00	YTD PAID
676 PACKEY WEBB FORD, INC.									350.00
56909 02/16/15				215481	P	03/06/15	65000	530310	PARTS PURCHASED
INVOICE: 128287									80.43
56910 02/16/15				215481	P	03/06/15	65000	521180	REPAIRS-CONTRACTUAL/LABOR
INVOICE: C51637									2,453.10
56910 02/16/15				215481	P	03/06/15	65000	521185	REPAIRS-CONTRACTUAL/PARTS
INVOICE: C51637									5,863.17
VENDOR TOTALS			10,234.07	YTD INVOICED				16,162.65	YTD PAID
677 PALATINE OIL CO., INC.									8,396.70
56908 02/11/15				215482	P	03/06/15	65000	530300	GAS AND OIL
INVOICE: 7050109									15,601.65
VENDOR TOTALS			27,094.21	YTD INVOICED				178,637.82	YTD PAID
9333 PAPER ONE LLC									15,601.65
56993 03/05/15				215483	P	03/06/15	500	240205	HYDRANT METER DEPOSITS
INVOICE: HMR030515									500.00
56993 03/05/15				215483	P	03/06/15	5010	440510	METERED WATER REVENUE
INVOICE: HMR030515									-75.00
VENDOR TOTALS			425.00	YTD INVOICED				425.00	YTD PAID
9332 PARSONS ENVIRONMENT									425.00
56911 02/26/15				215484	P	03/06/15	100	240100	ESCROWS - DEVELOPER DEPOS
INVOICE: 20131451									1,000.00
VENDOR TOTALS			1,000.00	YTD INVOICED				1,000.00	YTD PAID
6552 PROVANTAGE CORPORATION									1,000.00

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56912 INVOICE: 7321714 56913 INVOICE: 7321716	02/23/15 7321714 02/23/15 7321716			215485 215485	P P	03/06/15 03/06/15	121400 121400	570110 570110	COMPUTER EQUIPMENT/PROJEC COMPUTER EQUIPMENT/PROJEC
VENDOR TOTALS		5,842.98	YTD INVOICED					20,061.24	YTD PAID
516.27									
28.33									
544.60									
22.51									
22.51									
109.74									
45.84									
155.58									
352.55									
352.55									
22.00									
22.00									
14.38									
4.04									
39.99									
58.41									
1,321.50									
263.25									
1,584.75									
6927 REGIONAL TRUCK EQUIPMENT CO 56914 INVOICE: 194955	02/10/15 194955			215486	P	03/06/15	65000	530310	PARTS PURCHASED
VENDOR TOTALS		22.51	YTD INVOICED					739.63	YTD PAID
762 ROSCOE COMPANY 56915 INVOICE: 1356721 56915 INVOICE: 1356721	02/25/15 1356721 02/25/15 1356721			215487 215487	P P	03/06/15 03/06/15	65000 143100	521125 520970	LEASED EQUIPMENT MAINTENANCE-BUILDING & GR
VENDOR TOTALS		749.73	YTD INVOICED					2,856.24	YTD PAID
6093 SCHAMBERGER BROTHERS, INC 56973 INVOICE: 13335	02/25/15 13335			215488	P	03/06/15	550	150303	BEER INVENTORY
VENDOR TOTALS		1,403.65	YTD INVOICED					15,900.90	YTD PAID
3571 HARRY C SMITH LTD 56975 INVOICE: 17428	02/09/15 17428			215489	P	03/06/15	134100	520705	LEGAL - PROSECUTORIAL SER
VENDOR TOTALS		13,684.00	YTD INVOICED					66,264.00	YTD PAID
800 SOUKUP HARDWARE STORES 56970 INVOICE: 60693 56971 INVOICE: 60801 56972 INVOICE: 60347	01/20/15 60693 02/24/15 60801 12/06/14 60347			215490 215490 215490	P P P	03/06/15 03/06/15 03/06/15	121300 121300 121300	530105 530105 530105	OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES
VENDOR TOTALS		78.44	YTD INVOICED					461.15	YTD PAID
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS 56974 INVOICE: 4500114 56974 INVOICE: 4500114	02/26/15 4500114 02/26/15 4500114			215491 215491	P P	03/06/15 03/06/15	550 550	150304 150302	WINE INVENTORY LIQUOR INVENTORY
VENDOR TOTALS		10,090.31	YTD INVOICED					56,651.19	YTD PAID

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806 STANDARD EQUIPMENT COMPANY 56916 01/30/15 INVOICE: A42481 56917 02/26/15 INVOICE: C00099		215492	P	03/06/15	65000	521180	465.00
		215492	P	03/06/15	65000	521185	-47.54
VENDOR TOTALS	1,898.50 YTD INVOICED					50,655.26 YTD PAID	417.46
813 STEINER ELECTRIC CO. 56919 02/16/15 INVOICE: S004956901.004 56920 02/14/15 INVOICE: S004956901.002 56921 02/14/15 INVOICE: S004956901.003 56922 02/13/15 INVOICE: S004956901.001		215493	P	03/06/15	65000	530105	-64.79
		215493	P	03/06/15	65000	530105	64.79
		215493	P	03/06/15	65000	530105	56.68
		215493	P	03/06/15	65000	530105	136.43
VENDOR TOTALS	1,359.11 YTD INVOICED					17,168.61 YTD PAID	193.11
5018 SUBURBAN LABORATORIES, INC. 56923 02/16/15 INVOICE: 120204		215494	P	03/06/15	50100	521055	1,750.00
VENDOR TOTALS	2,868.50 YTD INVOICED					8,959.00 YTD PAID	1,750.00
835 SUPERIOR BEVERAGE CO. 56969 02/27/15 INVOICE: 649311		215495	P	03/06/15	550	150303	109.00
VENDOR TOTALS	1,350.90 YTD INVOICED					14,334.40 YTD PAID	109.00
5758 SWAHM 724759 03/03/15 INVOICE: SWAHM-75		14571	W	03/06/15	60000	520895	190,842.61
VENDOR TOTALS	572,527.83 YTD INVOICED					2,100,799.53 YTD PAID	190,842.61
853 TERMINAL SUPPLY CO, INC 56924 02/09/15 INVOICE: 86502-00		215496	P	03/06/15	65000	530310	129.96
VENDOR TOTALS	834.71 YTD INVOICED					2,278.65 YTD PAID	129.96
854 TERRACE SUPPLY COMPANY 56925 01/31/15 INVOICE: 948480		215497	P	03/06/15	65000	521125	24.18
VENDOR TOTALS	75.64 YTD INVOICED					772.22 YTD PAID	24.18
865 ACUSHNET COMPANY							

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892	56976	02/26/15			215498	P	03/06/15	150300	PRO SHOP INVENTORY	227.59
	INVOICE:	900189107								
	56977	02/27/15			215498	P	03/06/15	150300	PRO SHOP INVENTORY	65.55
	INVOICE:	900197450								
	56978	02/24/15			215498	P	03/06/15	150300	PRO SHOP INVENTORY	22.25
	INVOICE:	900176685								
	56979	02/24/15			215498	P	03/06/15	150300	PRO SHOP INVENTORY	232.31
	INVOICE:	900176684								
	56980	02/19/15			215498	P	03/06/15	150300	PRO SHOP INVENTORY	4,834.05
	INVOICE:	900157717								
892	56981	02/23/15			215498	P	03/06/15	150300	PRO SHOP INVENTORY	3,074.80
	INVOICE:	900168457								
	56982	02/19/15			215498	P	03/06/15	150300	PRO SHOP INVENTORY	939.92
	INVOICE:	900157716								
	56983	12/09/14			215498	P	03/06/15	150300	PRO SHOP INVENTORY	-4,140.00
	INVOICE:	6165537								
	56984	10/17/14			215498	P	03/06/15	150300	PRO SHOP INVENTORY	1,500.09
	INVOICE:	198629								
	56985	02/21/15			215498	P	03/06/15	150300	PRO SHOP INVENTORY	232.31
	INVOICE:	900166599								
892	56986	10/28/14			215498	P	03/06/15	150300	PRO SHOP INVENTORY	193.45
	INVOICE:	217935								
	VENDOR TOTALS		9,980.28	YTD INVOICED				45,416.19	YTD PAID	7,182.32
	892	UNITED COFFEE SERVICE, INC.			215499	P	03/06/15	530105	OPERATING SUPPLIES	115.15
	56987	02/05/15								
	INVOICE:	543489								
	VENDOR TOTALS		816.95	YTD INVOICED				4,026.00	YTD PAID	115.15
	6197	UNIVERSAL HYDRAULIC SVC & SALES, INC			215500	P	03/06/15	521180	REPAIRS-CONTRACTUAL/LABOR	500.00
	56926	02/16/15								
	INVOICE:	36301			215500	P	03/06/15	521185	REPAIRS-CONTRACTUAL/PARTS	145.00
8498	56926	02/16/15								
	INVOICE:	36301								
	VENDOR TOTALS		645.00	YTD INVOICED				645.00	YTD PAID	645.00
	8498	URS CORPORATION		20140046	215501	P	03/06/15	40000	ELM-GENEVA-COTTAGE	617.07
	56928	02/13/15								
	INVOICE:	6163186			215501	P	03/06/15	40000	ELM-GENEVA-COTTAGE	7,123.12
	56929	02/13/15								
	INVOICE:	6163186-1								
	VENDOR TOTALS		7,740.19	YTD INVOICED				34,612.55	YTD PAID	7,740.19
	915	VERIZON WIRELESS SERVICES LLC			215502	P	03/06/15	134200	TELECOMMUNICATIONS	608.40
56930	02/16/15									
INVOICE:	9740704242									

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VENDOR TOTALS			5,001.09	YTD INVOICED			28,423.35	YTD PAID	608.40
2151 WEST SIDE TRACTOR SALES CO									
56932 02/17/15				215503	P	03/06/15	65000	521180	811.08
INVOICE: V80980									
56932 02/17/15				215503	P	03/06/15	65000	521185	66.74
INVOICE: V80980									
VENDOR TOTALS			877.82	YTD INVOICED			2,837.22	YTD PAID	877.82
9328 JAY WESTBERG									
56931 02/26/15				215504	P	03/06/15	4000	410600	1,767.00
INVOICE: TXR030315									
VENDOR TOTALS			1,767.00	YTD INVOICED			1,767.00	YTD PAID	1,767.00
957 WHOLESale DIRECT INC									
56933 02/23/15				215505	P	03/06/15	65000	530310	38.64
INVOICE: 213047									
VENDOR TOTALS			38.64	YTD INVOICED			3,428.03	YTD PAID	38.64
6568 WIRTZ BEVERAGE ILLINOIS LLC									
56989 02/26/15				215506	P	03/06/15	550	150302	594.07
INVOICE: 1012231310									
56989 02/26/15				215506	P	03/06/15	550	150305	64.94
INVOICE: 1012231310									
VENDOR TOTALS			3,215.05	YTD INVOICED			16,788.65	YTD PAID	659.01
3948 WORLDPOINT ECC, INC.									
56988 02/13/15				215507	P	03/06/15	134200	520936	1,174.90
INVOICE: 5466314									
VENDOR TOTALS			1,174.90	YTD INVOICED			1,174.90	YTD PAID	1,174.90
970 XEROX CORPORATION									
56990 03/01/15				215508	P	03/06/15	55700	530100	468.66
INVOICE: 78402019									
VENDOR TOTALS			2,751.50	YTD INVOICED			9,604.40	YTD PAID	468.66
6906 ZIMMERMAN FORD LINCOLN MERCURY, INC									
56934 02/24/15				215509	P	03/06/15	65000	570155	22,260.00
INVOICE: 169392									
56935 02/24/15				215509	P	03/06/15	65000	570155	579.00
INVOICE: 30315									
VENDOR TOTALS			22,839.00	YTD INVOICED			22,839.00	YTD PAID	22,839.00

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VENDOR NAME DOCUMENT	INV DATE VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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REPORT TOTALS

743,390.23

COUNT	AMOUNT
79	219,229.24
2	524,160.99

TOTAL PRINTED CHECKS

TOTAL WIRE TRANSFERS

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
2 3M COMPANY 57008 INVOICE: TP27709	02/25/15			215510	P	03/13/15	143300	520995	225.00
57009 INVOICE: TP28401	03/03/15			215510	P	03/13/15	143300	520995	1,631.25
57010 INVOICE: TP27749	03/02/15			215510	P	03/13/15	143300	520995	1,593.75
57011 INVOICE: TP27710	02/25/15			215510	P	03/13/15	143300	520995	1,863.00
57012 INVOICE: TP27708	03/04/15			215510	P	03/13/15	143300	520995	270.00
VENDOR TOTALS				5,583.00	YTD INVOICED			10,130.25	YTD PAID
2021 A-RELIABLE PRINTING 57013 INVOICE: 16444	01/19/15			215511	P	03/13/15	122200	520905	668.80
57014 INVOICE: 16646	03/03/15			215511	P	03/13/15	134200	520905	109.00
57015 INVOICE: 16625	02/26/15			215511	P	03/13/15	122200	520905	69.00
VENDOR TOTALS				1,526.77	YTD INVOICED			9,105.11	YTD PAID
9345 AAB PROPERTY 57002 INVOICE: 57002	03/11/15			215512	P	03/13/15	500	120210	35.00
VENDOR TOTALS				35.00	YTD INVOICED			35.00	YTD PAID
28 ALEXANDER EQUIPMENT CO INC 57017 INVOICE: 109618	02/24/15			215513	P	03/13/15	143300	530105	59.40
VENDOR TOTALS				2,286.46	YTD INVOICED			8,595.55	YTD PAID
9337 AMCO INC 57018 INVOICE: 1694	02/24/15			215514	P	03/13/15	55735	520970	560.00
VENDOR TOTALS				560.00	YTD INVOICED			560.00	YTD PAID
52 SOUTH WEST INDUSTRIES INC 57016 INVOICE: 163232	03/01/15			215515	P	03/13/15	121300	521075	199.00
VENDOR TOTALS				597.00	YTD INVOICED			1,791.00	YTD PAID
8437 B & F CONSTRUCTION CODE SERVICES, INC 57020 INVOICE: 41118	03/02/15			215516	P	03/13/15	126200	521048	149.80

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
57021 INVOICE: 41093	02/23/15			215516	P	03/13/15	126200	521048	BUILDING REVIEWS
VENDOR TOTALS		13,640.43	YTD INVOICED					60,583.96	YTD PAID
8269 B GUNTHER & COMPANY, INC 57023 INVOICE: 94509	03/03/15			215517	P	03/13/15	50100	521055	PROFESSIONAL SERVICES - O
VENDOR TOTALS		123.00	YTD INVOICED					123.00	YTD PAID
4840 B.R. RYALL YMCA 57022 INVOICE: 00.0018	02/23/15			215518	P	03/13/15	100	240100	ESCROWS - DEVELOPER DEPOS
VENDOR TOTALS		481.90	YTD INVOICED					481.90	YTD PAID
9264 PETER BIANCHINI JR 57019 INVOICE: TXR031215	03/12/15			215519	P	03/13/15	4000	410600	REAL ESTATE TRANSFER TAX
VENDOR TOTALS		4,035.00	YTD INVOICED					4,035.00	YTD PAID
9035 BIEN TRUCHA, INC 57007 INVOICE: 31215	03/12/15			215520	P	03/13/15	126500	520406	FACADE/RETAIL GRANT PROGR
VENDOR TOTALS		10,000.00	YTD INVOICED					10,000.00	YTD PAID
120 CANON SOLUTIONS AMERICA, INC 57032 INVOICE: 4015368095	03/01/15			215521	P	03/13/15	121200	520975	MAINTENANCE-EQUIPMENT
VENDOR TOTALS		239.38	YTD INVOICED					1,018.00	YTD PAID
136 CDS OFFICE SYSTEMS, INC 57035 INVOICE: INV0906662	02/27/15			215522	P	03/13/15	45000	570125	FIRE STATION RENOVATION
VENDOR TOTALS		74,330.00	YTD INVOICED					78,439.00	YTD PAID
137 CDW GOVERNMENT, INC. 57031 INVOICE: SX78081	03/05/15			215523	P	03/13/15	121400	570110	COMPUTER EQUIPMENT/PROJEC
VENDOR TOTALS		22,792.86	YTD INVOICED					32,418.50	YTD PAID
9347 CHU-REN CHENG 57004 INVOICE: 57004	03/11/15			215524	P	03/13/15	540	120210	ACCOUNTS RECV - UTILITY BI

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VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS							72.67 YTD PAID
147 CHICAGO DISTRICT GOLF ASSN. 57066 INVOICE: 03/02/15		215525	P	03/13/15	55720	HANDICAPS FEES	72.67
57066 INVOICE: 03/02/15		215525	P	03/13/15	550	EXCHANGE CLEARING - REC R	4,000.00
57066 INVOICE: 03/02/15							-1,076.00
VENDOR TOTALS							2,924.00
8502 NEW CHICAGO WHOLESALE BAKERY, INC 57025 INVOICE: 02/26/15		215526	P	03/13/15	550	FOOD INVENTORY	98.75
57025 INVOICE: 02/26/15							98.75
VENDOR TOTALS							200.00
9023 CHICAGOLAND GOLF MEDIA, INC 57027 INVOICE: 03/05/15		215527	P	03/13/15	55720	MARKETING	200.00
57027 INVOICE: 03/05/15							200.00
VENDOR TOTALS							65.00
1076 CINTAS CORPORATION NO 2 57037 INVOICE: F9400101018		215528	P	03/13/15	121500	OPERATING SUPPLIES	65.00
57037 INVOICE: F9400101018							65.00
VENDOR TOTALS							543.64
1862 CLASSIC GRAPHIC INDUSTRIES INC. 57034 INVOICE: 02/27/15		215529	P	03/13/15	134200	PRINTING	543.64
57034 INVOICE: 02/27/15							543.64
VENDOR TOTALS							100.00
8032 PRO-SHOPKEEPER COMPUTER SOFTWARE CO, INC 57119 INVOICE: 03/01/15		215530	P	03/13/15	55750	OPERATING SUPPLIES	100.00
57119 INVOICE: 03/01/15		215530	P	03/13/15	55720	OPERATING SUPPLIES	2,480.00
57119 INVOICE: 03/01/15		215530	P	03/13/15	55730	OPERATING SUPPLIES	2,000.00
57119 INVOICE: 03/01/15		215530	P	03/13/15	55750	OPERATING SUPPLIES	400.00
57120 INVOICE: 03/01/15							4,980.00
57120 INVOICE: 03/01/15							4,980.00
VENDOR TOTALS							406.75
8317 COPY KING OFFICE SOLUTIONS, INC 57036 INVOICE: 03/01/15		215531	P	03/13/15	121500	OPERATING SUPPLIES	406.75
57036 INVOICE: 03/01/15							406.75

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VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		778.51	YTD	INVOICED	3,535.61	YTD PAID	406.75
189 COUNTRYSIDE WELDING INC 57033 02/23/15 INVOICE: 13090		215532	P	03/13/15	50100	MAINTENANCE-OTHER	575.00
VENDOR TOTALS		575.00	YTD	INVOICED	600.00	YTD PAID	575.00
5206 TAYKIT INC 57030 02/13/15 INVOICE: 2131501		215533	P	03/13/15	121200	PRINTING	3,660.00
VENDOR TOTALS		5,242.70	YTD	INVOICED	8,235.46	YTD PAID	3,660.00
6974 CUTTER & BUCK 57028 02/27/15 INVOICE: 92975381 57029 03/02/15 INVOICE: 92976663		215534	P	03/13/15	150300	PRO SHOP INVENTORY	1,373.99
VENDOR TOTALS		2,327.58	YTD	INVOICED	3,100.60	YTD PAID	953.59
204 DAILY HERALD 57038 02/18/15 INVOICE: T4398624		215535	P	03/13/15	100	ESCROWS - DEVELOPER DEPOS	86.25
VENDOR TOTALS		745.20	YTD	INVOICED	6,987.10	YTD PAID	86.25
9343 LESLIE DODGE 56999 03/11/15 INVOICE: 56999 57000 03/11/15 INVOICE: 57000		215536	P	03/13/15	540	ACCOUNTS REC - UTILITY BI	6.37
VENDOR TOTALS		160.00	YTD	INVOICED	160.00	YTD PAID	153.63
6975 THISTLE SPORTSWEAR CO LLC 57040 03/03/15 INVOICE: 42424		215537	P	03/13/15	550	PRO SHOP INVENTORY	4,519.22
VENDOR TOTALS		4,519.22	YTD	INVOICED	4,707.62	YTD PAID	4,519.22
7735 KYLE DUFFIE 57041 03/12/15 INVOICE: ER031215		215538	P	03/13/15	134300	UNIFORMS	69.98
VENDOR TOTALS		89.98	YTD	INVOICED	685.45	YTD PAID	69.98
9079 PATRICK T DUGAN 57039 03/11/15		215539	P	03/13/15	55730	ENTERTAINMENT	300.00

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 31215									
VENDOR TOTALS			600.00	YTD INVOICED			1,200.00	YTD PAID	300.00
9346 PAUL DUSEK	03/11/15								
57003				215540	P	03/13/15	540	ACCOUNTS RECV - UTILITY BI	57.67
INVOICE: 57003									
VENDOR TOTALS			57.67	YTD INVOICED			57.67	YTD PAID	57.67
9349 JASON EDWARDS	03/10/15								
57043				215541	P	03/13/15	1000	POLICE ORDINANCE FINES	25.00
INVOICE: CR031215									
VENDOR TOTALS			25.00	YTD INVOICED			25.00	YTD PAID	25.00
285 ENVIRONMENTAL SYSTEMS RESEARCH INST, INC									
57045	02/10/15			215542	P	03/13/15	143100	MAINTENANCE-EQUIPMENT	600.00
INVOICE: 20464063									
57045	02/10/15			215542	P	03/13/15	50100	PROFESSIONAL SERVICES - O	550.00
INVOICE: 20464063									
57045	02/10/15			215542	P	03/13/15	50200	PROFESSIONAL SERVICES - O	550.00
INVOICE: 20464063									
VENDOR TOTALS			7,100.00	YTD INVOICED			7,100.00	YTD PAID	1,700.00
1711 ERNIE'S TOWING SERVICE									
57044	03/06/15			215543	P	03/13/15	134200	IMPOUND FEES	150.00
INVOICE: E103846									
VENDOR TOTALS			300.00	YTD INVOICED			740.00	YTD PAID	150.00
291 EUCLID BEVERAGE, LTD									
57042	03/05/15			215544	P	03/13/15	550	BEER INVENTORY	309.75
INVOICE: 6929005103									
VENDOR TOTALS			2,680.65	YTD INVOICED			41,037.37	YTD PAID	309.75
8724 FRANK & DAVE INC									
57024	03/11/15			215545	P	03/13/15	55730	ENTERTAINMENT	450.00
INVOICE: 31215									
VENDOR TOTALS			1,350.00	YTD INVOICED			2,700.00	YTD PAID	450.00
301 FEDERAL EXPRESS CORPORATION									
57046	02/25/15			215546	P	03/13/15	60000	LIABILITY INSURANCE - MIC	20.60
INVOICE: 2-949-74201									
57046	02/25/15			215546	P	03/13/15	50100	BANKING SERVICES	7.44
INVOICE: 2-949-74201									
57046	02/25/15			215546	P	03/13/15	50200	BANKING SERVICES	7.23
INVOICE: 2-949-74201									

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
57046 INVOICE: 2-949-74201 57046 INVOICE: 2-949-74201	02/25/15 02/25/15			215546 215546	P P	03/13/15 03/13/15	54000 60000	BANKING SERVICES RISK MANAGEMENT	7.22 14.49
VENDOR TOTALS			306.91	YTD INVOICED				3,442.01 YTD PAID	56.98
9350 FINA JERROLD 57057 INVOICE: 31215	03/02/15 03/12/15			215547	P	03/13/15	50100	OPERATING SUPPLIES	12.95
VENDOR TOTALS			12.95	YTD INVOICED				12.95 YTD PAID	12.95
929 W.W. GRAINGER INC 57047 INVOICE: 9675180690	02/24/15 02/24/15			215548	P	03/13/15	143300	MAINTENANCE-STREET LIGHTS	531.57
VENDOR TOTALS			3,230.73	YTD INVOICED				11,372.94 YTD PAID	531.57
6405 HIGHLAND BAKING CO 57048 INVOICE: 816599 57049 INVOICE: 816950 57050 INVOICE: 819331 57051 INVOICE: 815818 57052 INVOICE: 818972 57053 INVOICE: 818248	02/26/15 02/27/15 03/04/15 02/25/15 03/03/15 03/02/15			215549 215549 215549 215549 215549 215549	P P P P P P	03/13/15 03/13/15 03/13/15 03/13/15 03/13/15 03/13/15	550 550 550 550 550 550	FOOD INVENTORY FOOD INVENTORY FOOD INVENTORY FOOD INVENTORY FOOD INVENTORY FOOD INVENTORY	45.90 38.25 53.93 34.99 19.47 10.19
VENDOR TOTALS			2,138.41	YTD INVOICED				23,307.06 YTD PAID	202.73
9340 RON IMBORDINO 56996 INVOICE: 56996	03/11/15 03/11/15			215550	P	03/13/15	540	ACCOUNTS RECV - UTILITY BI	361.94
VENDOR TOTALS			361.94	YTD INVOICED				361.94 YTD PAID	361.94
1127 JAMES J BENES AND ASSOCIATES, INC. 57056 INVOICE: 1115.047-1	02/28/15 02/28/15			215551	P	03/13/15	100	ESCROWS - DEVELOPER DEPOS	1,622.20
VENDOR TOTALS			11,989.23	YTD INVOICED				45,423.92 YTD PAID	1,622.20
9348 K. HOVNANIAN HOMES 57006 INVOICE: 57006	03/11/15 03/11/15			215552	P	03/13/15	500	ACCOUNTS RECV - UTILITY BI	64.01

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED	YTD PAID	YTD INVOICED
VENDOR TOTALS									64.01		64.01	
8908 JUSTIN KEENAN 57059 INVOICE: ER031215	03/09/15			215553	P	03/13/15	121200	TRAVEL	520625			
VENDOR TOTALS									181.34		181.34	
469 JAMES KING 57060 INVOICE: ER031215	03/04/15			215554	P	03/13/15	134300	UNIFORMS	530445			
VENDOR TOTALS									678.34		678.34	
9342 KINGSBROOK GLEN LLC 56998 INVOICE: 56998	03/11/15			215555	P	03/13/15	500	ACCOUNTS REC - UTILITY BI	120210			
VENDOR TOTALS									18.70		18.70	
612 KONICA MINOLTA BUSINESS SOLUTIONS INC 57058 INVOICE: 273614669	03/01/15			215556	P	03/13/15	143100	MAINTENANCE-EQUIPMENT	520975			
VENDOR TOTALS									4,901.62		4,901.62	
9344 JIM/PATTY LAMBERT 57001 INVOICE: 57001	03/11/15			215557	P	03/13/15	500	ACCOUNTS REC - UTILITY BI	120210			
VENDOR TOTALS									12.50		12.50	
8983 ANDREW WOOD INC 57061 INVOICE: 397405	03/15/15			215558	P	03/13/15	55720	MARKETING	520903			
VENDOR TOTALS									17,848.00		17,848.00	
562 M.E.SIMPSON CO., INC. 57067 INVOICE: 26677	03/03/15			215559	P	03/13/15	50100	PROFESSIONAL SERVICES - O	521055			
VENDOR TOTALS									3,780.00		3,780.00	
9351 MANAGEMENT ASSOCIATION 57072 INVOICE: 63942	02/16/15			215560	P	03/13/15	100	DUE FROM (TO) GWA	140510			
57072 INVOICE: 63942	02/16/15			215560	P	03/13/15	55730	EMPLOYEE EDUCATION	520620			
57072 INVOICE: 63942	02/16/15			215560	P	03/13/15	55710	EMPLOYEE EDUCATION	520620			
VENDOR TOTALS									44.95		44.95	
VENDOR TOTALS									89.90		89.90	

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 63942	02/16/15			215560	P	03/13/15	55720	520620	EMPLOYEE EDUCATION
57072									44.95
INVOICE: 63942	02/16/15			215560	P	03/13/15	121200	520620	EMPLOYEE EDUCATION
57072									284.19
INVOICE: 63942	02/16/15								
VENDOR TOTALS				508.94	YTD INVOICED			508.94	YTD PAID
584 MCCANN INDUSTRIES, INC.									508.94
57070	02/24/15			215561	P	03/13/15	143300	530105	OPERATING SUPPLIES
INVOICE: 1352692									23.90
VENDOR TOTALS				585.83	YTD INVOICED			2,088.70	YTD PAID
595 MENARDS, INC.									23.90
57068	02/23/15			215562	P	03/13/15	50100	520970	MAINTENANCE-BUILDING & GR
INVOICE: 81726									9.15
57068	02/23/15			215562	P	03/13/15	50200	520970	MAINTENANCE-BUILDING & GR
INVOICE: 81726									9.15
57069	03/04/15			215562	P	03/13/15	143300	530105	OPERATING SUPPLIES
INVOICE: 82532									109.88
VENDOR TOTALS				1,042.58	YTD INVOICED			3,560.04	YTD PAID
8668 MID-WEST INSTITUTIONAL FOODS DISTRIBUTORS, INC.									128.18
57062	02/25/15			215563	P	03/13/15	550	150301	FOOD INVENTORY
INVOICE: 315054									208.07
57063	02/26/15			215563	P	03/13/15	550	150301	FOOD INVENTORY
INVOICE: 316594									81.08
57064	03/05/15			215563	P	03/13/15	550	150301	FOOD INVENTORY
INVOICE: 319802									215.68
57065	03/03/15			215563	P	03/13/15	550	150301	FOOD INVENTORY
INVOICE: 318719									189.74
VENDOR TOTALS				7,829.91	YTD INVOICED			48,884.61	YTD PAID
622 MUNICIPAL CLERKS OF DUPAGE CTY									694.57
57071	03/09/15			215564	P	03/13/15	121100	520600	DUES-SUBSCRIPTIONS-REG FE
INVOICE: 31215									30.00
VENDOR TOTALS				55.00	YTD INVOICED			259.00	YTD PAID
635 NATIONAL ELEVATOR INSPECTION SVCS INC									30.00
57075	03/05/15			215565	P	03/13/15	126200	521044	ELEVATOR INSPECTIONS
INVOICE: 184622									240.00
VENDOR TOTALS				2,160.00	YTD INVOICED			11,010.00	YTD PAID
7350 NATIONAL GOLF FOUNDATION CONSULTING, INC.									240.00
57077	02/27/15			215566	P	03/13/15	55700	520600	DUES-SUBSCRIPTIONS-REG FE
INVOICE: 31215									225.00

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TO FISCAL 2015/03 05/01/2014 TO 04/30/2015

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS									
	225.00	YTD INVOICED		225.00	YTD PAID				225.00
8790 A NEW DAIRY CO, INC									
57076	02/27/15			215567	P	03/13/15	550	FOOD INVENTORY	399.42
INVOICE:	1427127								
57076	02/27/15			215567	P	03/13/15	550	NA BEVERAGES INVENTORY	13.20
INVOICE:	1427127								
VENDOR TOTALS									
	2,377.22	YTD INVOICED		21,093.57	YTD PAID				412.62
651 NORTHERN ILLINOIS GAS COMPANY									
57078	03/05/15			215568	P	03/13/15	55720	UTILITIES	1,317.95
INVOICE:	57078								
57078	03/05/15			215568	P	03/13/15	55730	UTILITIES	1,976.92
INVOICE:	57078								
57079	02/25/15			215568	P	03/13/15	50100	UTILITIES	565.85
INVOICE:	57079								
VENDOR TOTALS									
	22,017.65	YTD INVOICED		81,090.03	YTD PAID				3,860.72
652 NIKE USA INC									
57073	02/21/15			215569	P	03/13/15	550	PRO SHOP INVENTORY	337.48
INVOICE:	968954495								
57074	03/04/15			215569	P	03/13/15	550	PRO SHOP INVENTORY	393.87
INVOICE:	969334778								
VENDOR TOTALS									
	5,341.03	YTD INVOICED		5,441.59	YTD PAID				731.35
1458 OFFICE DEPOT, INC									
57081	01/24/15			215570	P	03/13/15	121100	OFFICE SUPPLIES	1.46
INVOICE:	751828997001								
57081	01/24/15			215570	P	03/13/15	121200	OFFICE SUPPLIES	3.18
INVOICE:	751828997001								
57081	01/24/15			215570	P	03/13/15	121300	OFFICE SUPPLIES	1.46
INVOICE:	751828997001								
57081	01/24/15			215570	P	03/13/15	122100	OFFICE SUPPLIES	1.60
INVOICE:	751828997001								
57081	01/24/15			215570	P	03/13/15	122200	OFFICE SUPPLIES	1.60
INVOICE:	751828997001								
57081	01/24/15			215570	P	03/13/15	126100	OFFICE SUPPLIES	1.60
INVOICE:	751828997001								
57081	01/24/15			215570	P	03/13/15	126200	OFFICE SUPPLIES	1.60
INVOICE:	751828997001								
57081	01/24/15			215570	P	03/13/15	126500	OFFICE SUPPLIES	.79
INVOICE:	751828997001								
57081	01/24/15			215570	P	03/13/15	121100	OFFICE SUPPLIES	1.05
INVOICE:	751828997001								
57082	01/29/15			215570	P	03/13/15	121100	OFFICE SUPPLIES	2.31
INVOICE:	752902905001								
57082	01/29/15			215570	P	03/13/15	121200	OFFICE SUPPLIES	1.05
INVOICE:	752902905001								
57082	01/29/15			215570	P	03/13/15	121300	OFFICE SUPPLIES	1.05

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WARRANT: 0315-2

TO FISCAL 2015/03 05/01/2014 TO 04/30/2015

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 57082	752902905001 01/29/15	215570	P	03/13/15	122100	530100	OFFICE SUPPLIES 1.16
INVOICE: 57082	752902905001 01/29/15	215570	P	03/13/15	122200	530100	OFFICE SUPPLIES 1.16
INVOICE: 57082	752902905001 01/29/15	215570	P	03/13/15	126100	530100	OFFICE SUPPLIES 1.16
INVOICE: 57082	752902905001 01/29/15	215570	P	03/13/15	126200	530100	OFFICE SUPPLIES 1.16
INVOICE: 57082	752902905001 01/29/15	215570	P	03/13/15	126500	530100	OFFICE SUPPLIES .58
INVOICE: 57083	752902905001 02/14/15	215570	P	03/13/15	122100	530100	OFFICE SUPPLIES 4.18
INVOICE: 57084	755775925001 02/07/15	215570	P	03/13/15	126100	530100	OFFICE SUPPLIES 1.71
INVOICE: 57085	754596998001 01/26/15	215570	P	03/13/15	121100	530100	OFFICE SUPPLIES 1.64
INVOICE: 57085	751829053001 01/26/15	215570	P	03/13/15	121200	530100	OFFICE SUPPLIES 9.15
INVOICE: 57085	751829053001 01/26/15	215570	P	03/13/15	121300	530100	OFFICE SUPPLIES 5.19
INVOICE: 57085	751829053001 01/26/15	215570	P	03/13/15	122100	530100	OFFICE SUPPLIES 40.81
INVOICE: 57085	751829053001 01/26/15	215570	P	03/13/15	122200	530100	OFFICE SUPPLIES .82
INVOICE: 57085	751829053001 01/26/15	215570	P	03/13/15	134100	530100	OFFICE SUPPLIES 2.28
INVOICE: 57085	751829053001 01/26/15	215570	P	03/13/15	134200	530100	OFFICE SUPPLIES 5.88
INVOICE: 57085	751829053001 01/26/15	215570	P	03/13/15	134300	530100	OFFICE SUPPLIES .98
INVOICE: 57085	751829053001 01/26/15	215570	P	03/13/15	126100	530100	OFFICE SUPPLIES 4.58
INVOICE: 57085	751829053001 01/26/15	215570	P	03/13/15	126200	530100	OFFICE SUPPLIES 4.58
INVOICE: 57085	751829053001 01/26/15	215570	P	03/13/15	126500	530100	OFFICE SUPPLIES .33
INVOICE: 57086	751829053001 01/29/15	215570	P	03/13/15	126500	530100	OFFICE SUPPLIES 56.89
INVOICE: 57086	752902906001						
VENDOR TOTALS		1,657.89	YTD	INVOICED		7,129.72	YTD PAID 161.94
9097 ORLEANS RHIL LP 57005	03/11/15	215571	P	03/13/15	540	120210	ACCOUNTS REC'D - UTILITY BI 80.65
INVOICE: 57005	57005						
VENDOR TOTALS		570.90	YTD	INVOICED		1,235.37	YTD PAID 80.65
9352 PERSONNEL CONCEPTS 57087	02/28/15	215572	P	03/13/15	55700	530100	OFFICE SUPPLIES 45.85
INVOICE: 57087	9326996331						

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WARRANT: 0315-2 TO FISCAL 2015/03 05/01/2014 TO 04/30/2015

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	45.85 YTD PAID	45.85 YTD INVOICED	84.79 YTD INVOICED	84.79 YTD PAID	76.30	76.30	47.00	100.00	147.00	14.00	7,650.00	7,650.00	192.39	192.39	273.00	404.00	677.00	1,105.00
6994 PITNEY BOWES, INC 57088 INVOICE: 5502678063	03/02/15			215573	P	03/13/15	122100	OFFICE SUPPLIES	45.85	215573	84.79	84.79	76.30	76.30	47.00	100.00	147.00	14.00	7,650.00	7,650.00	192.39	192.39	273.00	404.00	677.00	1,105.00
6552 PROVANTAGE CORPORATION 57089 INVOICE: 7331757	03/05/15			215574	P	03/13/15	121400	COMPUTER EQUIPMENT/PROJEC	45.85	215574	84.79	84.79	76.30	76.30	47.00	100.00	147.00	14.00	7,650.00	7,650.00	192.39	192.39	273.00	404.00	677.00	1,105.00
764 ROTARY CLUB OF GLEN ELLYN 57090 INVOICE: 6119 INVOICE: 6119	02/27/15			215575	P	03/13/15	121200	DUES-SUBSCRIPTIONS-REG FE	45.85	215575	84.79	84.79	76.30	76.30	47.00	100.00	147.00	14.00	7,650.00	7,650.00	192.39	192.39	273.00	404.00	677.00	1,105.00
9353 JEREMY RUMPS 57091 INVOICE: 14.0010	02/23/15			215576	P	03/13/15	100	ESCROWS - DEVELOPER DEPOS	45.85	215576	84.79	84.79	76.30	76.30	47.00	100.00	147.00	14.00	7,650.00	7,650.00	192.39	192.39	273.00	404.00	677.00	1,105.00
9334 BIZODO, INC 57105 INVOICE: 1082	03/03/15			215577	P	03/13/15	121400	MAINTENANCE-EQUIPMENT	45.85	215577	84.79	84.79	76.30	76.30	47.00	100.00	147.00	14.00	7,650.00	7,650.00	192.39	192.39	273.00	404.00	677.00	1,105.00
141 SENTRY SECURITY 57095 INVOICE: 162052	03/01/15			215578	P	03/13/15	121600	PROFESSIONAL SERVICES - C	45.85	215578	84.79	84.79	76.30	76.30	47.00	100.00	147.00	14.00	7,650.00	7,650.00	192.39	192.39	273.00	404.00	677.00	1,105.00
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS 57096 INVOICE: 4479744 INVOICE: 4508298	03/03/15			215579	P	03/13/15	550	WINE INVENTORY	45.85	215579	84.79	84.79	76.30	76.30	47.00	100.00	147.00	14.00	7,650.00	7,650.00	192.39	192.39	273.00	404.00	677.00	1,105.00
804 SPRING AIR FILTER INC 57094	02/24/15			215580	P	03/13/15	121300	MAINTENANCE-BUILDING & GR	45.85	215580	84.79	84.79	76.30	76.30	47.00	100.00	147.00	14.00	7,650.00	7,650.00	192.39	192.39	273.00	404.00	677.00	1,105.00

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WARRANT: 0315-2 TO FISCAL 2015/03 05/01/2014 TO 04/30/2015

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
INVOICE: 24961										
VENDOR TOTALS			1,105.00						2,265.00	1,105.00
2687 STAPLES CONTRACT & COMMERCIAL, INC.										
57103 INVOICE: 02/25/15				215581	P	03/13/15	121300	OPERATING SUPPLIES	530105	2,005.61
57104 INVOICE: 02/19/15				215581	P	03/13/15	143100	OFFICE SUPPLIES	530100	4.36
57104 INVOICE: 02/19/15				215581	P	03/13/15	143300	OFFICE SUPPLIES	530100	4.37
57104 INVOICE: 02/19/15				215581	P	03/13/15	143400	OFFICE SUPPLIES	530100	40.36
57104 INVOICE: 02/19/15				215581	P	03/13/15	50100	OFFICE SUPPLIES	530100	4.37
57104 INVOICE: 02/19/15				215581	P	03/13/15	50200	OFFICE SUPPLIES	530100	4.37
VENDOR TOTALS			4,047.09						16,269.27	2,063.44
1210 STATE OF ILLINOIS/FIRE MARSHAL										
57055 INVOICE: 02/05/15				215582	P	03/13/15	121300	PROFESSIONAL SERVICES - O	521055	140.00
VENDOR TOTALS			140.00						235.00	140.00
7600 STUEVER & SONS, INC										
57093 INVOICE: 03/04/15				215583	P	03/13/15	55730	OPERATING SUPPLIES	530105	182.00
VENDOR TOTALS			608.00						2,713.90	182.00
823 SUBURBAN BUILDING OFFICIALS CONFERENCE										
57092 INVOICE: 03/11/15				215584	P	03/13/15	126200	EMPLOYEE EDUCATION	520620	75.00
VENDOR TOTALS			325.00						325.00	75.00
844 SYSCO FOOD SERV - CHICAGO, INC										
57098 INVOICE: 02/25/15				215585	P	03/13/15	550	FOOD INVENTORY	150301	587.60
57098 INVOICE: 02/25/15				215585	P	03/13/15	55730	OPERATING SUPPLIES	530105	71.50
57098 INVOICE: 02/25/15				215585	P	03/13/15	55730	DRY GOODS	530410	35.48
57099 INVOICE: 02/27/15				215585	P	03/13/15	550	FOOD INVENTORY	150301	954.19
57099 INVOICE: 02/27/15				215585	P	03/13/15	550	NA BEVERAGES INVENTORY	150305	250.23
57099 INVOICE: 02/27/15				215585	P	03/13/15	55730	OPERATING SUPPLIES	530105	355.50

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WARRANT: 0315-2		TO FISCAL 2015/03 05/01/2014 TO 04/30/2015			
VENDOR NAME		INV DATE VOUCHER PO		GL ACCOUNT DESCRIPTION	
DOCUMENT		CHECK NO T CHK DATE GL ACCOUNT			
57100		215585 P 03/13/15 550 150301		FOOD INVENTORY	
INVOICE: 503040208				2,509.94	
57101		215585 P 03/13/15 55730 530105		OPERATING SUPPLIES	
INVOICE: 502070079				114.95	
57102		215585 P 03/13/15 55730 530105		OPERATING SUPPLIES	
INVOICE: 502070241				-85.00	
VENDOR TOTALS		37,357.98 YTD INVOICED 268,991.41 YTD PAID		4,794.39	
9341 MICHAEL THIELE		215586 P 03/13/15 540 120210		ACCOUNTS RECV - UTILITY BI	
56997				48.90	
INVOICE: 56997					
VENDOR TOTALS		48.90 YTD INVOICED 48.90 YTD PAID		48.90	
865 ACUSHNET COMPANY		215587 P 03/13/15 550 150300		PRO SHOP INVENTORY	
57106				722.10	
INVOICE: 900216882					
57107		215587 P 03/13/15 550 150300		PRO SHOP INVENTORY	
INVOICE: 900210756				1,366.26	
57108		215587 P 03/13/15 550 150300		PRO SHOP INVENTORY	
INVOICE: 900227330				-62.70	
57109		215587 P 03/13/15 550 150300		PRO SHOP INVENTORY	
INVOICE: 900212247				358.00	
VENDOR TOTALS		9,980.28 YTD INVOICED 45,416.19 YTD PAID		2,383.66	
872 TRAFFIC CONTROL & PROTECTION INC		215588 P 03/13/15 143300 520995		MAINTENANCE-SIGNS	
57110				1,887.50	
INVOICE: 82577					
VENDOR TOTALS		1,887.50 YTD INVOICED 11,746.55 YTD PAID		1,887.50	
898 UNITED STATES POSTMASTER		215589 P 03/13/15 126500 520900		POSTAGE & SHIPPING	
57121				587.52	
INVOICE: 31215					
VENDOR TOTALS		4,542.71 YTD INVOICED 20,990.09 YTD PAID		587.52	
911 AURORA LAUNDRY COMPANY, INC		215590 P 03/13/15 55730 530105		OPERATING SUPPLIES	
57112				60.88	
INVOICE: 50821					
57112		215590 P 03/13/15 55730 530445		UNIFORMS	
INVOICE: 50821				11.50	
57112		215590 P 03/13/15 55730 530446		LINENS AND RENTALS	
INVOICE: 50821				213.53	
VENDOR TOTALS		2,874.83 YTD INVOICED 21,235.31 YTD PAID		285.91	
915 VERIZON WIRELESS SERVICES LLC		215591 P 03/13/15 55720 521195		TELECOMMUNICATIONS	
57111				76.02	

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WARRANT: 0315-2 TO FISCAL 2015/03 05/01/2014 TO 04/30/2015

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 9741126517							
VENDOR TOTALS	5,001.09	YTD INVOICED			28,423.35	YTD PAID	76.02
3995 WAREHOUSE DIRECT OFFICE PRODUCTS							
57117 02/27/15		215592	P	03/13/15	143100	530100	OFFICE SUPPLIES
INVOICE: 2619835-0							19.15
57117 02/27/15		215592	P	03/13/15	143300	530100	OFFICE SUPPLIES
INVOICE: 2619835-0							19.15
57117 02/27/15		215592	P	03/13/15	143400	530100	OFFICE SUPPLIES
INVOICE: 2619835-0							19.15
57117 02/27/15		215592	P	03/13/15	50100	530100	OFFICE SUPPLIES
INVOICE: 2619835-0							19.15
57117 02/27/15		215592	P	03/13/15	50200	530100	OFFICE SUPPLIES
INVOICE: 2619835-0							19.16
VENDOR TOTALS	638.14	YTD INVOICED			2,649.90	YTD PAID	95.76
948 WEST PUBLISHING CORPORATION							
57115 03/01/15		215593	P	03/13/15	121700	520600	DUES-SUBSCRIPTIONS-REG FE
INVOICE: 831362998							288.15
VENDOR TOTALS	1,238.35	YTD INVOICED			3,953.40	YTD PAID	288.15
7711 WINDY CITY DISTRIBUTION COMPANY							
57113 03/04/15		215594	P	03/13/15	550	150303	BEER INVENTORY
INVOICE: 553954							384.98
VENDOR TOTALS	1,258.52	YTD INVOICED			15,688.77	YTD PAID	384.98
6568 WIRTZ BEVERAGE ILLINOIS LLC							
57114 03/05/15		215595	P	03/13/15	550	150302	LIQUOR INVENTORY
INVOICE: 1012243905							352.29
VENDOR TOTALS	3,215.05	YTD INVOICED			16,788.65	YTD PAID	352.29
8565 WIDEPENWEST FINANCE LLC							
57116 03/01/15		215596	P	03/13/15	134300	521195	TELECOMMUNICATIONS
INVOICE: 57116							68.00
VENDOR TOTALS	345.50	YTD INVOICED			1,265.50	YTD PAID	68.00
970 XEROX CORPORATION							
57118 03/01/15		215597	P	03/13/15	134100	520975	MAINTENANCE-EQUIPMENT
INVOICE: 78402016							542.35
VENDOR TOTALS	2,751.50	YTD INVOICED			9,604.40	YTD PAID	542.35
						REPORT TOTALS	158,811.03

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WARRANT: 0315-2 TO FISCAL 2015/03 05/01/2014 TO 04/30/2015

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
					COUNT				
					88				
					158,811.03				

TOTAL PRINTED CHECKS

** END OF REPORT - Generated by Mary Romanelli **



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Appointment
Prepared By: Patti Underhill

SCHEDULED

AGENDA ITEM (ID # 1670)

DOC ID: 1670

Approve the recommendation of Village President Alexander W. Demos that Edward V. Kumar and Rocco J. Zucchero be appointed to the Capital Improvements Commission for a term ending May 31, 2015 and May 31, 2016 respectfully. (Village Manager Franz)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Ordinance
Prepared By: Caroline Conlon

SCHEDULED

ORDINANCE (ID # 1611)

DOC ID: 1611

Ordinance No. 6298-VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code to Increase the Number of Permitted Class A-1 Liquor Licenses to provide a Liquor License to WHYnot café located at 1212 Roosevelt Road. (Village Manager Franz)

The Village received an application for a liquor license on January 8, 2015 for a proposed new cafe/restaurant at 1212 Roosevelt Road - 'WHYnot cafe'. The co-owners have more than 30 years experience in the hospitality management and restaurant field. This business is in the strip mall west of the Crowne Plaza. As stated in their business plan they are determined to establish a friendly environment for families and friends. They will offer healthy, small portioned sandwiches/paninis, along with coffee, pastries and gelatos. This cafe'/restaurant is requesting a Class A-1 (beer & wine only) liquor license. Their hours of operation will be daily from 6:00 a.m. to 9:00 p.m. They have signed a lease with an expiration date of April 30, 2017.

The co-owners have submitted all the paperwork and fees necessary to process their request. The fingerprinting and background search has also been completed.

The Village of Glen Ellyn does not have any open liquor licenses. Each request is reviewed independently and processed accordingly. Any additions or reductions in the number of liquor licenses in the Village, requires an Ordinance.

Approve the Ordinance to increase the number of Class A-1 liquor licenses from (6) six to (7) seven.

Ordinance (ID # 1611)

Meeting of March 23, 2015

ATTACHMENTS:

- Ordinance Re WHYnot Cafe Liquor License (PDF)

Ordinance No. _____ - VC

**An Ordinance to Amend the Liquor Control Code
Chapter 19 of Title 3, Section 12
(Restriction on Number of Licenses)
of the Village Code of Glen Ellyn, Illinois,
to Increase the Number of Permitted Class A-1 Liquor Licenses**

Whereas, the Village of Glen Ellyn is an Illinois home rule municipal corporation; and

Whereas, the Village, pursuant to the Illinois Liquor Control Act, 235 ILCS 5/1-1 et seq., and its home rule powers, has established various classes of liquor licenses for the retail sale of alcoholic liquor in the Village and the number of permitted licenses within each class, as set forth in Chapter 19 of Title 3 (Liquor Control Code) of the Village Code of the Village of Glen Ellyn; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn deem it to be in the best interest of the Village to periodically review and update the liquor control ordinance of the Village as well as to, when appropriate, change the number of permitted liquor licenses in various classifications; and

Whereas, the President and Board of Trustees have determined that it is in the best interest of the Village to increase by one the number of permitted Class A-1 liquor licenses which authorizes the retail sale of beer, ale, or wine in a restaurant to issue a liquor license to WHYnot café', located at 1212 Roosevelt Road;

Now, Therefore, be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions set forth hereinabove are hereby adopted by the President and Board of Trustees as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Chapter 19 of Title 3, Section 12 of the Glen Ellyn Village Code (Liquor Control Code) is hereby amended so that reference to Class A-1 within this Section shall henceforth read as follows:

Class A-1 No more than 7

Section Three: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____.

Village President of the Village
of Glen Ellyn, Illinois

Attest:

Acting Village Clerk of the Village
of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 20____)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Award
Prepared By: Meredith Hannah

SCHEDULED

AGENDA ITEM (ID # 1669)

DOC ID: 1669

**Approve a Fire Prevention Award to the property owner for Glbrt 479 LLC, located at 479 N. Main Street, in the amount of \$6,250.
(Economic Development Coordinator Hannah)**

Background

The Fire Prevention Award Program assists businesses and property owners with meeting life safety code improvements and assisting in preserving the unique building stock within the downtown. The program supports the installation of fire alarm and sprinkler systems in buildings located in the C5A and C5B business districts.

Approved projects are eligible to receive Fire Prevention Award in an amount not-to-exceed \$15,000, as determined by the Village Board based on the following award scale:

Investment			Award
Low		High	
\$ 2,000.00	up to	\$ 3,499.00	\$ 1,000.00
\$ 3,500.00	up to	\$ 4,999.00	\$ 1,750.00
\$ 5,000.00	up to	\$ 7,499.00	\$ 2,500.00
\$ 7,500.00	up to	\$ 9,999.00	\$ 3,750.00
\$ 10,000.00	up to	\$ 12,499.00	\$ 5,000.00
\$ 12,500.00	up to	\$ 14,999.00	\$ 6,250.00
\$ 15,000.00	up to	\$ 17,499.00	\$ 7,500.00
\$ 17,500.00	up to	\$ 19,999.00	\$ 8,750.00
\$ 20,000.00	up to	\$ 22,499.00	\$10,000.00
\$ 25,000.00	up to	\$ 27,499.00	\$12,500.00
\$ 27,500.00	up to	\$ 29,999.00	\$13,750.00
\$ 30,000.00	up to	+	\$15,000.00

The Village Board approved \$100,000 for the Award programs (including the Downtown Interior Improvement, Façade and Fire Prevention Award Programs) for FY15. There is \$87,500 in available funds remaining.

Jay Gilbert, owner of the property at 479 N Main Street is updating the existing fire prevention system for the building. The existing fire prevention system was installed in 1985, the new system meets with the Village approved automatic fire alarm system.

On March 4, 2015 Mr. Gilbert applied for a Fire Prevention Award to assist with the costs associated with purchasing and installing the new system. The costs are estimated to be \$12,985.00. This building is located in the C5A Central Business District Central the east side of Main Street south of Pennsylvania Avenue and north of Crescent Boulevard. Neither the business nor the

property have ever applied for or been a recipient of the Village's Interior Improvement Award within the past 3 years.

Fire Prevention Award Issues

Fire Prevention Awards are available to all commercial properties in the Village's Central Business Districts (C5A or C5B). Eligible applicants include the owners of commercial buildings or commercial businesses. The program provides awards for installation or updating of fire safety and suppression systems. Additionally, applicants must plan to install a minimum of \$2,000 of material improvements.

Staff recognizes the following eligible fire prevention improvement costs outlined/identified in the application:

1 - UL Listed analog/addressable multiplex Fire Alarm Control Panel 1 - Heavy Duty 60-hour rechargeable standby power supply 1 - UL Listed dual telephone line digitally coded Central Station transmitter 1 - Alphanumeric readout remote annunciator 7 - Addressable 135 fixed temperature/rate of raise heat detectors 14 - Addressable combination smoke/heat detectors 5 - Addressable, double-action manual Fire Alarm pull stations 5 - ADA approved audio/visual signaling devices 2 - ADA approved visual only signaling devices 1 - Outdoor weather resistant Fire strobe light 1 - Lot of EMT, fittings and UL Listed fire cabling and management hardware 1 - City approved project-engineering plans/drawings	\$12,985.00
Total eligible expenses	\$12,985.00

These improvements are consistent with the intent of the Award program and will bring the building up to the new code requirements. Based on the Award Scale, the applicant is eligible for a \$6,250 award from the Village's Fire Prevention Award Program. Staff has no concerns with the Village Board awarding the requested Award.

Funding

As approximately \$87,500 is available this fiscal year (see attached summary), sufficient funds are available for this Award.

Action Requested

The Village Board may approve the request for a \$6,250.00 Fire Prevention Award, approve a different Award amount, or choose to deny the request.

Attachments

1. GLBRT 479 LLC Fire Prevention Award Application
2. Award Budget Summary

Agenda Item (ID # 1669)

Meeting of March 23, 2015

ATTACHMENTS:

- 479 N Main Fire Prevention Application(PDF)
- Grant Budget Summary 03-04-15 (PDF)

VILLAGE OF GLEN ELLYN

Fire Prevention Award

REQUIRED SUBMITTALS WITH APPLICATION:

- Signed lease, committing to minimum of a 3-year lease term is required for all new and relocating businesses (if a lease has not yet been signed, disbursement of the approved funds will be contingent on the Village receiving a signed lease).
- Signed vendor contract(s) with detailed costs for each proposed improvement.
- Consent from the building owner for proposed improvements, by signature on the attached form.
- Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification

BUSINESS OWNER INFORMATION:

Business Owner Name: JAY GILBERTHome Address: 511 RENN COURT, WHEATON, IL 60187Business Name: GLBRT 479 LLCBusiness Address: 479 N. MAIN ST., SUITE 200, GLEN ELLYN, IL 60137Business Phone: 630-469-4200 Fax: 630-469-4215Home Phone: 630-774-8878 Email: JAY@GLBRT.COMIf tenant, what is the expiration date of your current lease? N/AIf buyer under contract or tenant, who is the property owner? N/AProperty Owner Name: GLBRT 479 LLCProperty Owner Address: 479 N. MAIN ST., SUITE 200, GLEN ELLYN, IL 60137Property Owner Phone: 630-469-4200 Property Owner Fax: 630-469-4215Property Owner E-mail: JAY@GLBRT.COM

DESCRIPTION OF PROPOSED IMPROVEMENTS

REPLACE EXISTING FIRE ALARM SYSTEM (WHICH WAS
INSTALLED IN 1985) WITH A VILLAGE-APPROVED
AUTOMATIC FIRE ALARM SYSTEM.

ITEMIZED ACTIVITY DESCRIPTION

COST

SEE ATTACHED DETAILED DESCRIPTION
FROM CHICAGO FIRE + BURGLAR DETECTION,
INC., DATED FEBRUARY 26, 2015

\$12,985

TOTAL PROJECT COST:

\$12,985

AMOUNT OF AWARD REQUESTED:

\$6,250

I, the undersigned, certify that I have read the program description and requirements for the Village of Glen Ellyn Fire Prevention Award Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction. I further understand all eligible improvements identified in support of the award are permanent fixtures and will remain with the building.

JAY GILBERT
Applicant Name (PRINT)

Jay Gilbert
Applicant Signature

Date: 3/3/15

GLBAT 479 LLC
Property Owner Name (PRINT)

GLBAT 479 LLC
BY: Jay Albert, MEMBER
Property Owner Signature

Date: 3/3/15

Application is: _____Approved _____Denied

Economic Development Coordinator _____ Date _____

Chicago Fire & Burglar Detection, Inc.

636 ROOSEVELT ROAD

GLEN ELLYN, ILLINOIS 60137



(630) 469-1122
 FAX (630) 469-1137
www.chicagofireandburg.com

February 26, 2015

Mr. Jay Gilbert
 GLBRT479, LLC
 479 Main Street, #200
 Glen Ellyn, IL 60137

Dear Mr. Gilbert:

After a physical inspection of your building and review of the existing Fire Alarm plans, we are pleased to submit the following Schedule of Protection for a City Approved Fire Detection System.

SCHEDULE OF PROTECTION

- 1 - U.L. Listed analog/addressable multiplex Fire Alarm Control Panel, AC/DC
- 1 - Heavy Duty 60-hour rechargeable standby power supply
- 1 - U.L. Listed dual telephone line digitally coded Central Station transmitter
- 1 - Alphanumeric readout remote annunciator
- 7 - Addressable 135° fixed temperature/rate of raise heat detectors
- 14 - Addressable combination smoke/heat detectors
- 5 - Addressable, double-action manual Fire Alarm pull stations
- 5 - ADA approved audio/visual signaling devices
- 2 - ADA approved visual only signaling devices
- 1 - Outdoor weather resistant Fire strobe light
- 1 - Lot of EMT, fittings and U.L. Listed fire cabling and management hardware
- 1 - City approved project-engineering plans/drawings
- 1 - Final inspection with Glen Ellyn Fire Inspector

The total investment for the above system would be \$12,985 plus \$44 per month for 24-hour U.L. Listed Central Station monitoring.

Please call if you have any questions.

Sincerely,
 Chicago Fire & Burglar Detection, Inc.

David C. Woodward

DCW:jc
 Gilbert479fire.doc-1p

Underswriters Laboratory Listed Automatic Burglar and Fire Alarm Systems

OVER 8000 INSTALLATIONS IN CHICAGOLAND™



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration
Department Head: Greg Mathews
Category: Amendment
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1687)

DOC ID: 1687

Make of record the observation and finding of the Village Board that the sidewalk pavers (as opposed to the permeable pavers used in the parking lot area) installed in conjunction with the Duane Street Parking Lot Project demonstrated significant failures including heaving, cracking and separation, and to amend the 2013 Downtown Streetscape Plan by attaching a copy of the minutes recording this finding, and vote, to the Plan. (Village Attorney Mathews)

A concern was raised at previous Village Board meetings and Workshops regarding the utility of paver bricks in the construction of sidewalks within the Village. While the Downtown Streetscape Plan of 2013 holds no legally binding or precedential authority concerning the future use of streetscape designs or materials, staff has prepared a motion to amend the Plan and will attach copies of the motion and meeting minutes recording the Board's comments, if any, and record of the vote, to the Downtown Streetscape Plan for future reference and consideration.

ATTACHMENTS:

- Streetscape_Plan_Parking_Study (PDF)

Streetscape Plan & Parking Study

Downtown Glen Ellyn // May 2013



ACKNOWLEDGEMENTS

We would like to acknowledge everyone that played a role in the formation of the Glen Ellyn Streetscape Plan and Parking Study. We would also like to thank the Chicago Metropolitan Agency for Planning (CMAP) for providing the Village with the grant that made this study possible.

STEERING COMMITTEE

Jeff Girling - Chairman	Plan Commission
Jim Burdett	Architectural Review Commission
Kevin Connelly	Downtown Resident
Rich Ducar	North Downtown Business Owner
Meredith Duncan	Newcomer
Jennifer Thompson	Newcomer/Architectural Review Commission
George Rokosh	Downtown Religious Institution
Lisa Sallwasser	Resident at Large
Ryan Soukup	South Downtown Business Owner/Property Owner
Chris Wilson	Historic Preservation Commission

Ex-Officio Members

Carol White	Alliance of Downtown Glen Ellyn
Ryan Richter	Metra - Division of Strategic Capital Planning
Lindsay Bayley	CMAP
Tina Koral	Environmental Commission

VILLAGE STAFF

Mark Franz	Village Manager
Staci Hulseberg	Director of Planning and Development
Michele Stegall	Village Planner
Julius Hansen	Director of Public Works
Bob Minix	Village Engineer
Phillip Norton	Chief of Police

CONSULTING TEAM

Houseal Lavigne Associates
 Gary R. Weber Associates, Inc.
 Engineering Resource Associates, Inc.
 Walker Parking Consultants



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Introduction to the Report

01

Section 01 Introduction to the Report

This document presents recommendations related to streetscape improvements and parking strategies for Downtown Glen Ellyn. A study of existing conditions provided the basis and context within which recommendations were prepared. Sensitivity to the existing environment of Downtown has played a major role in preparing this analysis. To that end, recommendations are designed to respect and complement those elements that contribute to the historical charm and character of Downtown.

Recommendations from previous initiatives and studies were also considered in preparing this analysis, including the 2009 Downtown Plan and the 2012 Downtown Traffic Study.

02

The purpose of this plan is to present potential concepts for consideration. The plan should be used to help guide future policies and decision making related to streetscape improvements and parking management. The expectation is that plan elements would be phased over time and in relationship to companion projects.

Additional engineering and analysis will be required for some plan components in order to determine final cost and feasibility.

The analysis and recommendations cover topics that include, but are not limited to, the following:

- Downtown Streets
- Key Intersections
- Mid-block crossings
- Streetscape Elements
- Traffic Management
- Prairie Path
- Environmental Features
- Parking Strategies
- Potential Parking Structures

The map on the right depicts the boundaries of the project study area.

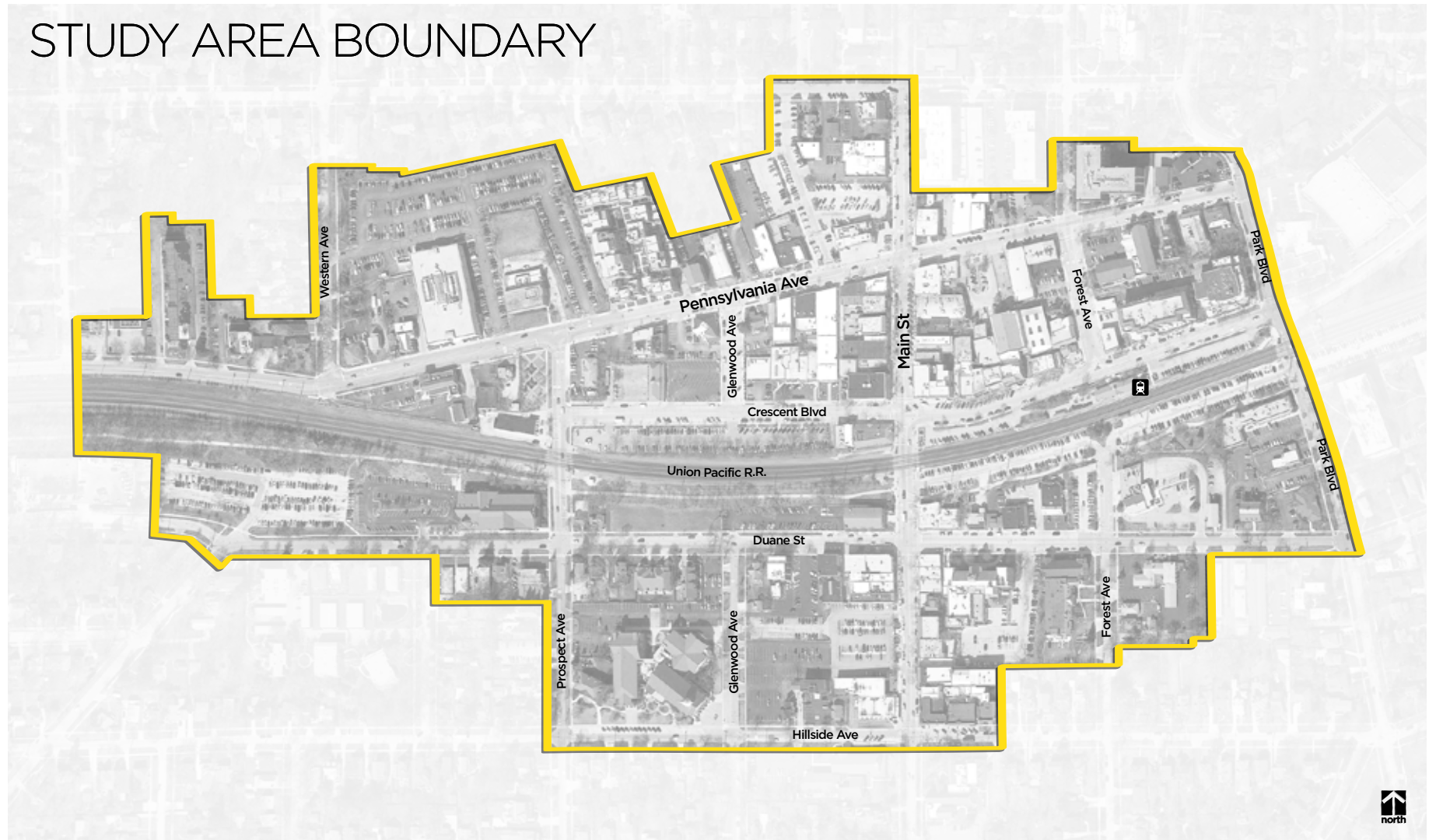
STREETSCAPE PLAN

The Streetscape Plan provides recommendations for streetscape improvements and includes a full range of site amenities including street trees, seating areas, special pavements, and site furnishings, as well as traffic calming, pedestrian crosswalks, and additional urban parklets.

PARKING STUDY

The parking study analyzes existing conditions and policies as well as strategies for improvements. This includes a parking inventory, regulations, pricing, enforcement, and related issues. In addition, an evaluation of potential locations for structured parking was conducted.

STUDY AREA BOUNDARY



Legend

 Study Area Boundary

Existing Downtown Streetscape

02

Section 02 Existing Downtown Streetscape

This section presents an analysis of Glen Ellyn's existing streetscape. The map on the right is an inventory of existing streetscape character zones, key assets, key photos, and more, all of which are analyzed in detail.

EXISTING DOWNTOWN STREETSCAPE CHARACTER ZONES

Existing streetscape character has been categorized by level of pedestrian activity. More intense character has more pavement, higher buildings, and more site furnishings while less intense character is somewhat residential in appearance. The three categories are as follows:

- Existing Urban Core Character Zone
- Existing Urban Transitional Character Zone
- Existing Urban Residential Character Zone

EXISTING DOWNTOWN STREETSCAPE ELEMENTS

The existing streetscape elements that were assessed include:

- Street Light Standards
- Benches, Bike Racks, & Litter Receptacles
- Sidewalk Pavements
- Brick Planters, Retaining Walls & Parking Lot Screening
- Street Tree Planting
- Downtown Signage
- Urban Parks
- Prairie Path
- Sustainable Parking Lot Prototype

Section 02 Existing Downtown Streetscape

STREETSCAPE ANALYSIS



07

Legend

- Study Area Boundary
- Urban Core Character Zone
- Urban Transitional Character Zone
- Urban Residential Character Zone
- Key Intersections
- Prairie Path
- Typical Cross Section Location

Urban Parks & Streetscape Features

- A - Volunteer Park
- B - Fountain Plaza
- C - Glen Ellyn Millennium Floral Clock
- D - Schock Square

- E - Prairie Path Park
- F - Horse Trough
- G - Electric Train Depot
- H - Sesquicentennial Square

Section 02 Existing Downtown Streetscape

EXISTING DOWNTOWN STREETSCAPE CHARACTER ZONES

EXISTING URBAN CORE CHARACTER ZONE

- Street wall created by continuous wall of building or streetscape element
- Predominantly two or more story buildings
- Ample sidewalk widths
- On-street parallel or angled parking
- Mature canopy trees in sidewalk openings or grates
- Consistency of site furnishings
- Consistency of site lighting
- Concrete sidewalk pavement
- Painted crosswalks
- Brick planter walls to buffer parking



Main Street looking south from Pennsylvania Avenue



Main Street looking north from Crescent Boulevard



Crescent Boulevard looking west



Looking south on Main Street from Crescent

Section 02 Existing Downtown Streetscape

EXISTING URBAN
TRANSITIONAL
CHARACTER ZONE

- Street wall not continuous
- Predominantly single and two-story buildings
- Some buildings set back with green space
- Narrow sidewalks
- Some buildings provide their own parking
- Less consistency of site furnishings and lighting
- Occasional use of concrete pavers
- Occasional use of timbers around canopy trees
- Painted crosswalks
- On-street parking and angled parking
- Inconsistent street tree plantings



Large expanses of pavement on Pennsylvania Avenue west of Prospect Avenue



Forest Avenue looking north from Duane Street



Use of concrete pavers and timbers on Pennsylvania Avenue west of Main Street



Narrow sidewalk south side of Pennsylvania Avenue east of Main Street

Section 02 Existing Downtown Streetscape

EXISTING URBAN
RESIDENTIAL
CHARACTER ZONE

- Tree lined parkways with sidewalks set in
- Generous setbacks and green space for both buildings and parking
- Mixed residential, office, and parking
- Limited site furnishings or lighting

*Forest Avenue looking south from Duane Street**Duane Street east of Forest Avenue**Duane Street view of library looking east**Forest Avenue looking north from Hillside Avenue*

Section 02 Existing Downtown Streetscape

EXISTING DOWNTOWN STREETSCAPE ELEMENTS

STREET LIGHT STANDARDS

The gas lamp style light standards have a turn-of-the-century appearance, complimenting the charm of the downtown architecture. Manufactured by Sternberg Lighting, newer installations include “Dark Sky” applications adjacent to residential areas.



Street light with banner and parking sign



Dark sky application adjacent to residential areas



BENCHES, BIKE RACKS & LITTER RECEPTACLES

Black ornamental metal benches and litter receptacles tie in well with street light standards. Both are manufactured by Victor Stanley. Bike racks typically are a tube or post style available from several manufacturers.



Bench



Bike Rack

Section 02 Existing Downtown Streetscape

SIDEWALK PAVEMENTS

Sidewalk materials vary within Downtown, but are primarily concrete. In a few locations precast concrete pavers have been utilized. Typically the colors have faded and some settling has occurred. Clay brick pavers, which have retained their color, have been used in the fountain plaza at the Civic Center and at Schock Square.



Concrete Pavement



Concrete Pavers



Clay Brick Pavers

BRICK PLANTERS, RETAINING WALLS & PARKING LOT SCREENING

Use of brick for planters and walls has been effective in screening parking areas and provides a unique design element for Downtown.



Brick retaining wall



Stepped-back retaining wall

Section 02 Existing Downtown Streetscape

STREET TREE PLANTING

Tree grates are used inconsistently in Downtown. In some locations trees are planted in openings within concrete pavement or edged with timbers. Cast iron grates work well in pedestrian oriented areas.



Cast Iron Tree Grate



*Tree Opening in
Concrete Sidewalk*



Timber Edged Opening

Section 02 Existing Downtown Streetscape

DOWNTOWN SIGNAGE

Existing Downtown signage has considerable variation in design and placement. Entrance gateways are non-existent and consistency is needed to identify public facilities, businesses, and parking facilities.



Glen Elyn public parking sign



Entry sign on Prairie Path from the west



Street signs vary from an obelisk style concrete structure to sign blade mounted to street lights.



Directional signs for both public facilities and downtown stores



Banner sign on light pole



Downtown information and wayfinding kiosk



Message board sign

Section 02 Existing Downtown Streetscape

PRAIRIE PATH

The Prairie Path is one of the Village's major recreational assets. There is an opportunity to turn the path into more of a major Downtown asset, as well. Enhancements would include design elements to set the Glen Ellyn stretch apart from other areas (understanding that this would need to be coordinated with the County). The intent would be to create the appearance and function of a multi-purpose path akin to a river-walk while not detracting from its use for runners and cyclists.

- Use of ornamental aluminum fencing is inconsistent
- Lighting exists from Prospect to the east study area boundary
- Minimal buffer plantings exist between the path and commuter parking
- The path has a natural character from the west point of study area to Main St.
- From Main St. to Park Blvd. the path has an urban feel with more site furnishings and landscaping in addition to the visuals of building service areas and parking lots



View east to library entering the downtown



East of Prospect Avenue is where wooded character and decorative lighting begins



Urban parks adjacent to Prairie Path are inviting



Informative Illinois Prairie Path sign

Section 02 Existing Downtown Streetscape

URBAN PARKS

Existing parks and open space provide a balance to the urban environment, providing residents, shoppers, and visitors a place to relax, play, or unwind. They help to foster community pride, define the public realm, and support urban culture.



Volunteer Park



Prairie Path Park



Prairie Path Park



Millennium Floral Clock

Section 02 Existing Downtown Streetscape



Sesquicentennial Square



Sesquicentennial Square



Schock Square



Fountain Plaza



Electric Train Depot

Section 02 Existing Downtown Streetscape

ENGINEERING & INFRASTRUCTURE ANALYSIS

The streets located within the study area were reviewed with the Village's Public Works Department in order to identify roadways in need of scheduled maintenance.

The overall condition of the Central Business District roadway surfaces and infrastructure is good. The 2011 to 2021 Long-Term Street Rehabilitation Program for Glen Ellyn provides preferred resurfacing projects in each given year, which will be discussed in the following sections.

Currently, there are no known drainage issues in the streetscape study area. The North-South streets generally flow towards Pennsylvania Ave., Crescent Blvd., and Duane St. all convey storm-water eastbound, eventually discharging to Lake Ellyn, which is northeast of the Central Business District. Any opportunities to reduce the amount or intensity of flow from the downtown area and improve stormwater quality would be beneficial.

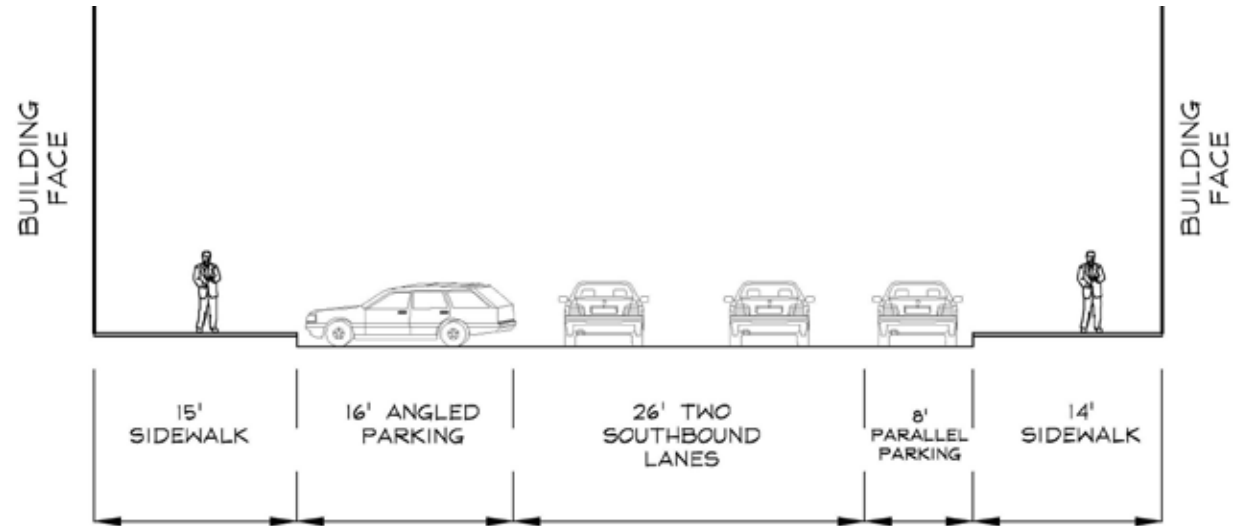
The following pages provide roadway sections for the following streets in Downtown.

- Main
- Duane
- Crescent
- Pennsylvania
- Prospect

Section 02 Existing Downtown Streetscape

MAIN STREET

Main Street is the core road in the Central Business District. As such, it is designed with streetside parking and pedestrian crosswalks in a 66-foot ROW. Main Street is two-way, two-lanes from Hillside to Crescent, and then a one-way southbound (two lanes) from Crescent to Pennsylvania. From Pennsylvania to Anthony, it becomes a two-way again. There is parking on both sides of the street everywhere except between Crescent and Duane. Main Street is an asphalt surface from Anthony to Hillside and is a candidate for resurfacing in 2015. Main Street is also a designated Federal Aid Urban (FAU) Route.

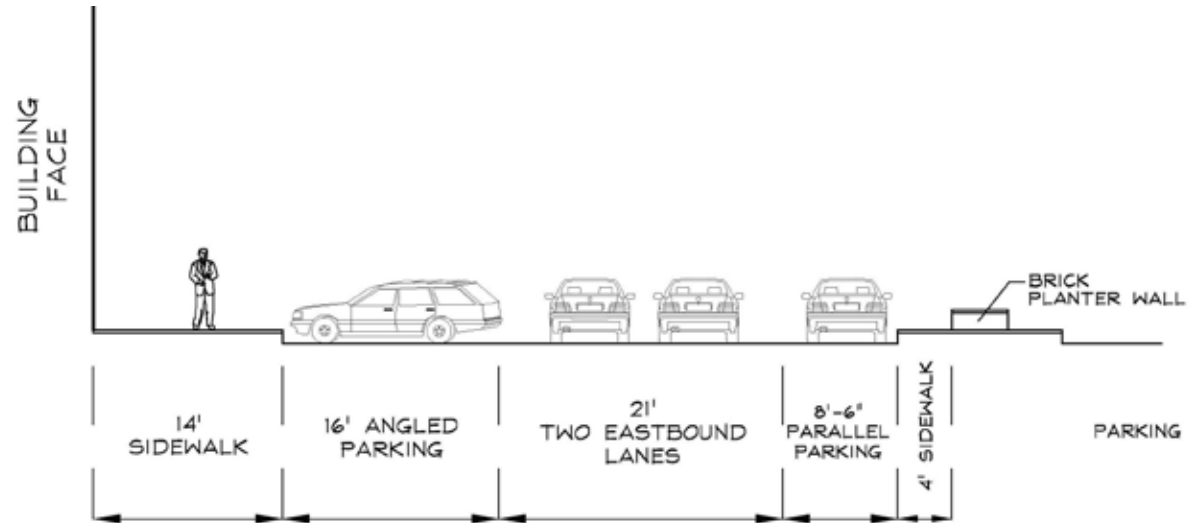


Cross Section A - Main Street Looking South from Pennsylvania (sidewalk widths vary)

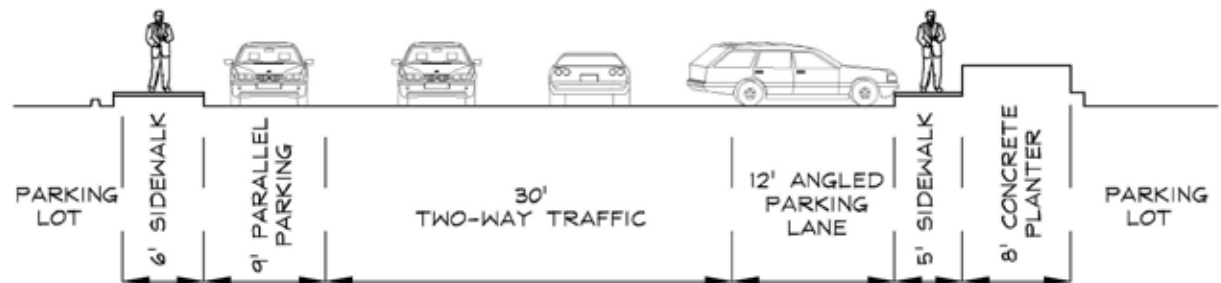
Section 02 Existing Downtown Streetscape

CRESCENT BOULEVARD

Crescent Boulevard is located in a 66-foot ROW from Prospect to Main, which narrows to 56 feet from Main to Forest, and then further narrows to 48 feet from Forest to Park. The street is two-way, with two lanes of parking from Prospect to Main. From Main to Forest, the roadway is eastbound one-way with parallel parking on the south side of the street and angled parking on the north side. From Forest to Park, the street becomes two-way with only two lanes of travel and parallel parking on both sides. Crescent Boulevard is an asphalt surface from Prospect to Park. Crescent Boulevard is a candidate for resurfacing from Prospect to Park in 2015.



Cross Section B - Crescent Boulevard Looking East from Main (sidewalk widths vary)

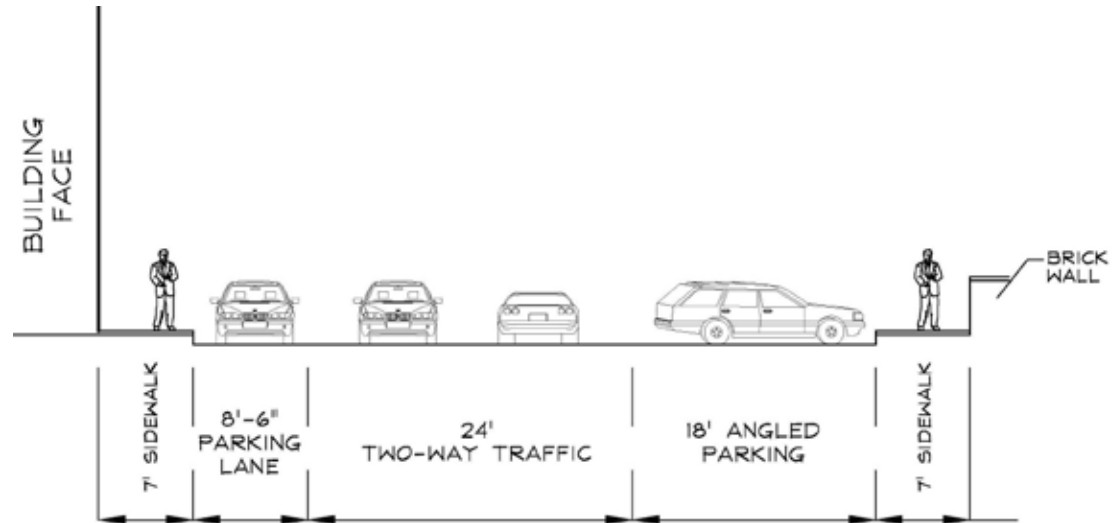


Cross Section C - Crescent Boulevard Looking East from Prospect (sidewalk widths vary)

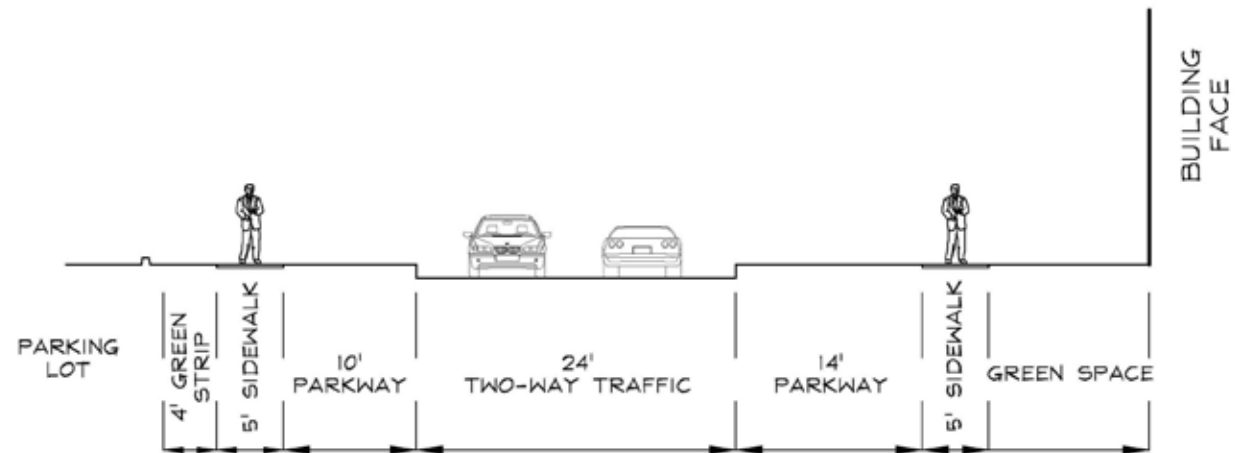
Section 02 Existing Downtown Streetscape

DUANE STREET

Duane Street is located in a 66-foot ROW throughout the Central Business District. From Lorraine to Park, the street is two-way with only two lanes. Duane accommodates parallel parking on the north side of the street from Prospect to Glenwood, and then parallel parking on both sides from Glenwood to Forest. In front of the civic center, the south side of the street between Main and Forest, is angled parking. Duane Street is a concrete surface from Lorraine to Prospect, and an asphalt surface from Prospect to Park. Duane Street is a candidate for reconstruction from Prospect to Main and resurfacing from Main to Forest in 2015.



Cross Section D - Duane Street Looking East from Main (sidewalk widths vary)

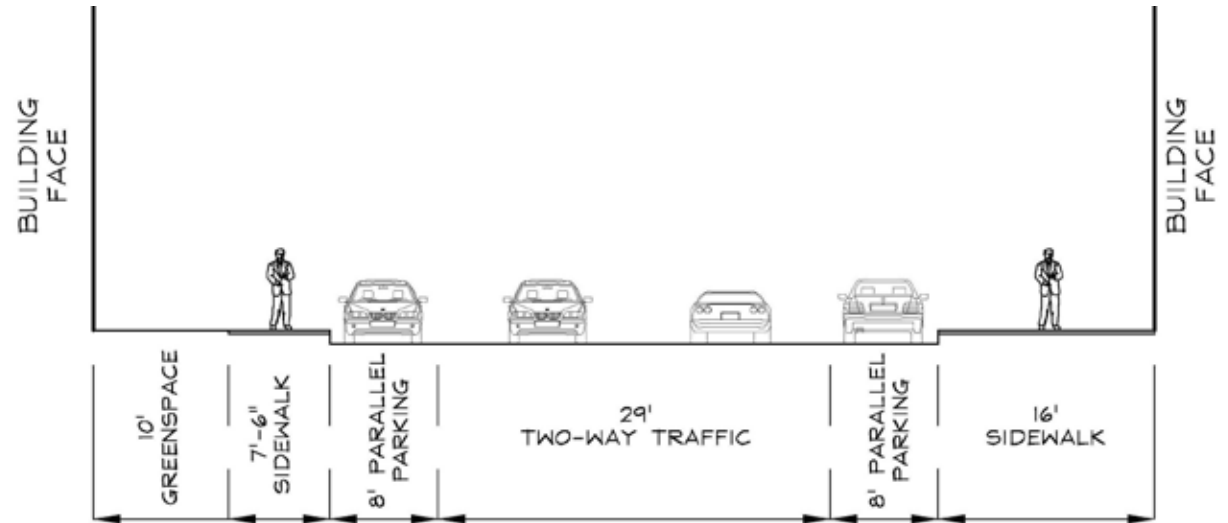


Cross Section E - Duane Street Looking East from Forest (sidewalk widths vary)

Section 02 Existing Downtown Streetscape

PENNSYLVANIA AVENUE

Pennsylvania Avenue is located in a 66-foot ROW from Newton Avenue to Park Boulevard. The street is two-way with two lanes from Newton to Western, and then widens to accommodate an extra lane in each direction until Prospect Avenue. From Prospect to Main, the street returns to two lanes to accommodate parking on both sides. From Main to Forest, the street becomes westbound one-way (two lanes) from Main to Forest, and then switches to a two-lane, two-way roadway with streetside parking until Park. Pennsylvania Avenue is an asphalt surface from Newton to Park and is a candidate for resurfacing from Prospect to Park in 2015. Pennsylvania Avenue is a designated FAU Route.

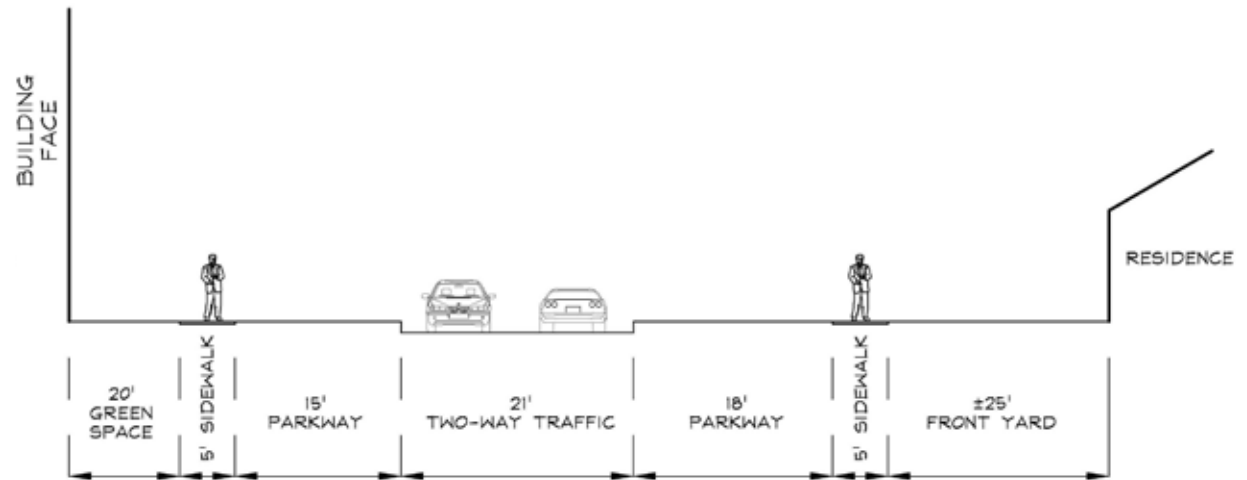


Cross Section F - Pennsylvania Avenue Looking East from Prospect (sidewalk widths vary)

Section 02 Existing Downtown Streetscape

PROSPECT AVENUE

Prospect Avenue is located in a 66-foot ROW. It is a two-way, two-lane street from Hillside to Pennsylvania with an asphalt surface between Pennsylvania and Duane and a concrete surface between Duane and Hillside. Prospect Avenue, from Duane to Pennsylvania, is a candidate for resurfacing in 2015.



Cross Section G - Prospect Avenue Looking South toward Hillside (sidewalk widths vary)

Section 02 Existing Downtown Streetscape

HILLSIDE AVENUE

Hillside Avenue is located in a 66-foot ROW throughout the Central Business District. Hillside is a westbound one-way street with one travel lane and angled parking on its north side east of Main, on its south side from Main to Glenwood, and again on its north side from Glenwood to Prospect. Hillside Avenue is a concrete surface from Prospect to Main, and an asphalt surface east of Main. The asphalt and concrete surfaces are in good condition, and have no resurfacing anticipated before 2021.

FOREST AVENUE

Forest Avenue is located in a 66-foot ROW. The street is one-way (southbound) with one travel lane from the train station parking lot to Hillside, and one-way (northbound) with two travel lanes from Crescent to Pennsylvania. Forest Avenue is an asphalt surface in the study area. Forest Avenue is a candidate for resurfacing, from Crescent to Pennsylvania, in 2015.

WESTERN AVENUE

Western Avenue is mostly a residential road located in a 66-foot ROW. It is a two-way street with two travel lanes from Anthony to Pennsylvania; there is no parking on either side of the street. Western Avenue is a concrete surface from Anthony to Pennsylvania and is a designated FAU Route.

GLENWOOD AVENUE

Glenwood Avenue is located in a 66-foot ROW. From Hillside to Duane, Glenwood Avenue is a two-way street with two travel lanes; on Sundays, there is one-way travel only (northbound). From Crescent to Pennsylvania, the street is two-way, two lanes with parallel parking on the west and angled parking on the east. Glenwood Avenue is an asphalt surface in the study area. Glenwood Avenue, from Crescent to Pennsylvania, is a candidate for resurfacing in 2015.

PARK BOULEVARD

Park Boulevard is also located in a 66-foot ROW within the study area, except between Crescent and Hillside where the ROW narrows to 63 feet. The street is two-way with two travel lanes from Duane to Pennsylvania. Park Boulevard is an asphalt surface from Pennsylvania to Duane and is a candidate for resurfacing in 2014 from Fairview Avenue to the Union Pacific Railroad tracks. Park Boulevard is a designated FAU Route south of Pennsylvania.

Streetscape Plan Recommendations

03

Section 03 Streetscape Plan Recommendations

The Village is fortunate to have an active and vibrant Downtown. The streetscape elements outlined for this study are designed to provide guidance for implementing improvements to complement, not detract from or replace, the existing charm and character of Downtown. Recommendations include enhancements to intersections, sidewalks, crosswalks, parking areas, street furniture, lighting, the Prairie Path, and more. All improvements within pedestrian areas, particularly those related to crosswalks, will need to conform to Public Rights of Way Accessibility Guidelines (PROWAG).

Recommendations are designed so that components can be implemented largely independent of each other. While overall design would be consistent throughout, plan elements may be phased based on need, cost, and public opinion.

While this plan focuses on Downtown, the Village should coordinate implementation with improvements around Lake Ellyn and any other areas where roadway improvements may occur to ensure continuity of look and feel. In addition, the ongoing wayfinding and signage plan should be fully integrated into all planning efforts.

The illustration to the right identifies where specific elements/treatments are recommended and is meant to serve as a guide for future improvements. This section also provides recommendations for Streetscape Character Zones, Proposed Key Intersection Improvements, and Additional Streetscape Components.

STREETSCAPE CHARACTER ZONES

- Urban Core Streetscape Concept
- Urban Transitional Streetscape Concept
- Urban Residential Streetscape Concept

PROPOSED KEY INTERSECTION IMPROVEMENTS

- Key Intersection A
- Key Intersection B
- Key Intersection C

ADDITIONAL STREETSCAPE COMPONENTS

- Mid-Block Crossings
- Portable Outdoor Dining
- Alleyscape Improvements
- Parking Lot Screening
- Prairie Path
- Sidewalk and Crosswalk Pavements
- Site Furnishings
- Street Light Standards
- Overhead Wires
- Sustainable Landscaping
- Landscape Maintenance
- Modular Architectural Precast Wall

STREETSCAPE IMPROVEMENTS



Legend

- | | | | |
|-----------------------------------|-------------------------------------|----------------------------|---------------------------|
| Study Area Boundary | Intersection Improvement - Option A | Downtown Gateway Feature | Paver Crosswalk |
| Urban Core Character Zone | Intersection Improvement - Option B | Potential Parklet Location | Downtown Identity Feature |
| Urban Transitional Character Zone | Intersection Improvement - Option C | Parking Lot Screening | Paver Art Feature |
| Urban Residential Character Zone | Prairie Path Improvement | Alleyscape Improvement | Midblock Crossing |

Section 03 Streetscape Plan Recommendations

STREETSCAPE CHARACTER ZONES

Streetscapes within Downtown will provide safe and effective vehicular and pedestrian access to shops, restaurants, and various uses while providing an inviting atmosphere. Designs will vary by intensity of pedestrian activity.

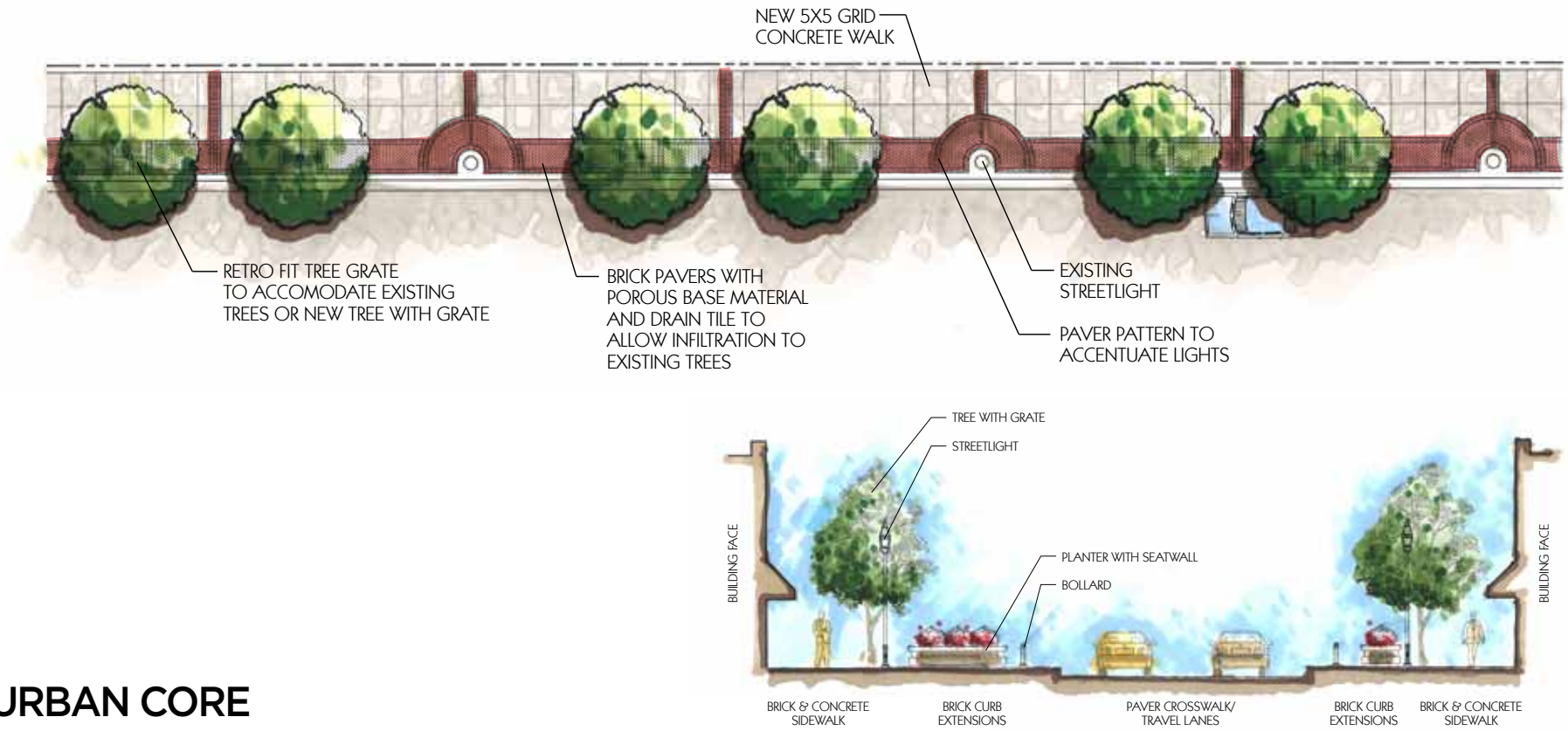
The following pages provide conceptual recommendations for:

- Urban Core Streetscape Concept
- Urban Transitional Streetscape Concept
- Urban Residential Streetscape Concept



Downtown Glen Ellyn streetscape

Section 03 Streetscape Plan Recommendations

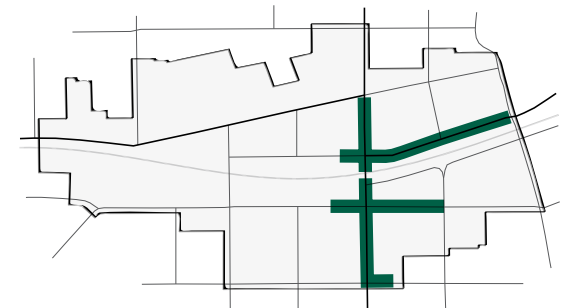


Intersection of Main and Pennsylvania facing south

URBAN CORE STREETSCAPE CONCEPT

The Urban Core is defined as essentially the middle of Downtown or the primary retailing area. This includes Main Street north to south from Pennsylvania to Hillside and portions of Crescent, Duane, and Hillside.

The Urban Core Streetscape should incorporate brick pavers installed continuously along the street side, accentuating the Village light standards and complementing street trees and site furnishings. Porous base materials will help with water infiltration to tree root systems. Openings for existing and new street trees shall be covered with iron tree grates. In key locations brick paver areas should be expanded for emphasis.



Section 03 Streetscape Plan Recommendations



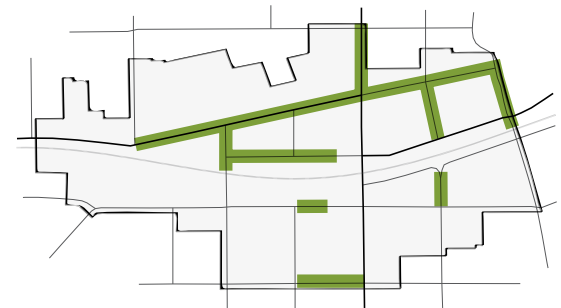
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URBAN TRANSITIONAL STREETSCAPE CONCEPT

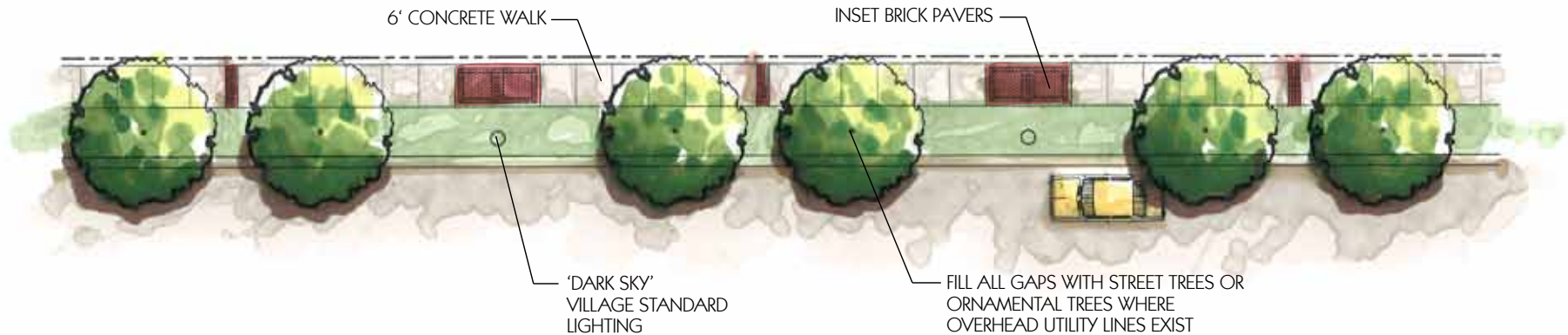
The Urban Transitional areas begin the transition from the more dense urban core to surrounding residential neighborhoods.

These areas are active and contain businesses. The overall character is slightly different from the urban core, including the presence of parkway plantings, wider sidewalk widths, and deeper setbacks. Therefore, it is not unusual for a transitional area to begin midblock at a fixed point such as an alleyway or parking lot where the character of the block begins to change.

The Urban Transitional Streetscape should use materials similar to the Urban Core, but less intense. Brick pavers will be located as accent insets at street light locations. Other areas will be 5' x 5' concrete sidewalk. Street trees with iron grates should be added, or existing trees retrofitted with grates. Tree spacing will vary depending on preserved trees, light standard spacing, utility locations, etc., but should be no greater than 50' and no less than 25'.



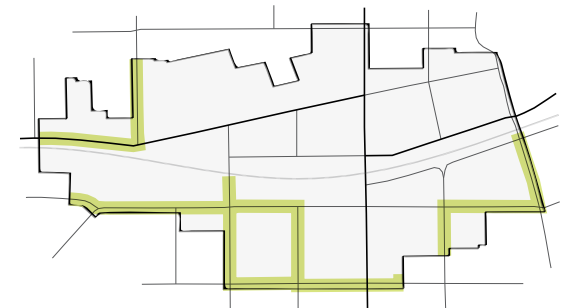
Section 03 Streetscape Plan Recommendations



URBAN RESIDENTIAL STREETSCAPE CONCEPT

The Urban Residential Streetscape Areas are those areas that are still technically within Downtown but primarily residential in character and feel. Examples include Duane west of Glenwood and Western Avenue north of Pennsylvania. These locations include active uses such as the library and Glen Ellyn clinic, but are primarily residential in character in terms of parkways, sidewalk widths, setbacks etc.

'Dark Sky' Village lighting standards, applicable Village-wide but especially beneficial in residential neighborhoods, should be included at both sides of the street. Street trees or ornamental trees should be planted in any parkways lacking plantings. Screen plantings should be provided to screen parking, loading, or utility areas. Tree spacing will vary depending on preserved trees, light standard spacing, utility locations, etc., but should be no greater than 50' and no less than 25'.



Section 03 Streetscape Plan Recommendations

PROPOSED KEY INTERSECTION IMPROVEMENTS

The treatment of intersections is important in improving the look and feel and safety of a downtown. Currently, crosswalks and intersection markings are striped and painted, and in many locations the markings are faded and worn. Recommendations are to enhance each of the primary intersections within the study area, not only for function, but to add to the character, appearance, and pedestrian safety within Downtown.

Each intersection within the Downtown study area is slightly different in terms of character, appearance, and overall function. For purposes of analysis intersections are placed into three groups.

The Main and Crescent and Crescent and Forest intersections are different than any others. Both of these locations have median features that divide one-way/two-way traffic. At Main and Crescent, the iconic “horse trough” serves to divert northbound traffic onto east bound Crescent and divides southbound traffic into through lanes continuing south and a dedicated turn lane onto Crescent. The Forest and Crescent feature allows traffic to continue east or travel north onto Forest via a dedicated turn lane around the median.

Whether to maintain the median features will be a policy decision. As long as traffic patterns remain in their current configuration, the medians do provide some protection from drivers going the wrong way into oncoming traffic. However, they also require ongoing maintenance and can serve as an obstacle.

To help guide decision making on those two intersections, two alternatives have been prepared: one that maintains and enhances the medians and one that eliminates them.

The next grouping of intersections includes the Main and Duane and Main and Pennsylvania intersections. While not necessarily “gateways”, these are both high profile intersections that experience fairly high traffic volumes. The treatment recommended for these intersections would also apply to the Main and Crescent and Forest and Crescent intersections should the median feature not be favored.

The third group includes locations that are not as prominent as those contained within the first two groups, but nonetheless are still within the core Downtown and are important to circulating pedestrians and vehicular traffic. If feasible, the treatment of all intersections is encouraged. Those locations include:

- Main and Hillside
- Pennsylvania and Forest
- Pennsylvania and Prospect
- Park and Crescent
- Pennsylvania and Glenwood
- Crescent and Glenwood
- Duane and Prospect
- Crescent and Prospect (partial intersection)

EXPLANATION OF SELECT IMPROVEMENTS

The following are streetscape recommendations that are not explained in detail throughout the rest of this section.

CURB EXTENSIONS

By capitalizing on unutilized street pavement areas, street pedestrian zones can be expanded where appropriate to make crossing the street a shorter distance. Brick pavers and bollards help define the pedestrian area. Any modifications or improvements should be preceded by an analysis of the impact on traffic movement, circulation, and safety.

LANDSCAPE FEATURE

Planting areas can be created in large paver areas providing a mixture of lower level flowering shrubs and perennial flowers. Brick seat walls provide containment and a comfortable place to sit.

IDENTITY FEATURE

An oblique style Downtown identity feature located within an intersection median can enhance downtown character and calm traffic.

PAVER ART

Utilizing a community or historical icon as a graphic element, paver art can improve aesthetics and provide a unique element to a key intersection.

GATEWAY

Gateways should be installed to announce the primary approaches into Downtown. Typically, an ideal gateway location would be on a more heavily trafficked road, establishing an entry point into Downtown that is visually appealing.

As previously noted, gateway and wayfinding will be analyzed as part of a separate study. While signage and other features serve to identify prominent entry points into a downtown, streetscape components such as intersection treatments and features may also be applied.

Section 03 Streetscape Plan Recommendations

KEY INTERSECTION A

(Main & Crescent; Forest & Crescent)

These two intersections would maintain the existing intersection infrastructure and enhance their median features.

- **Option One:** Enhance existing median features and install bump-outs, monument signage, enhanced lighting, landscaping, and brick paver crosswalks at each intersection.
- **Option Two:** Remove median features, install decorative paver art, and enhance crosswalks. (See "Key Intersection B" for example)



Downtown Identity Feature



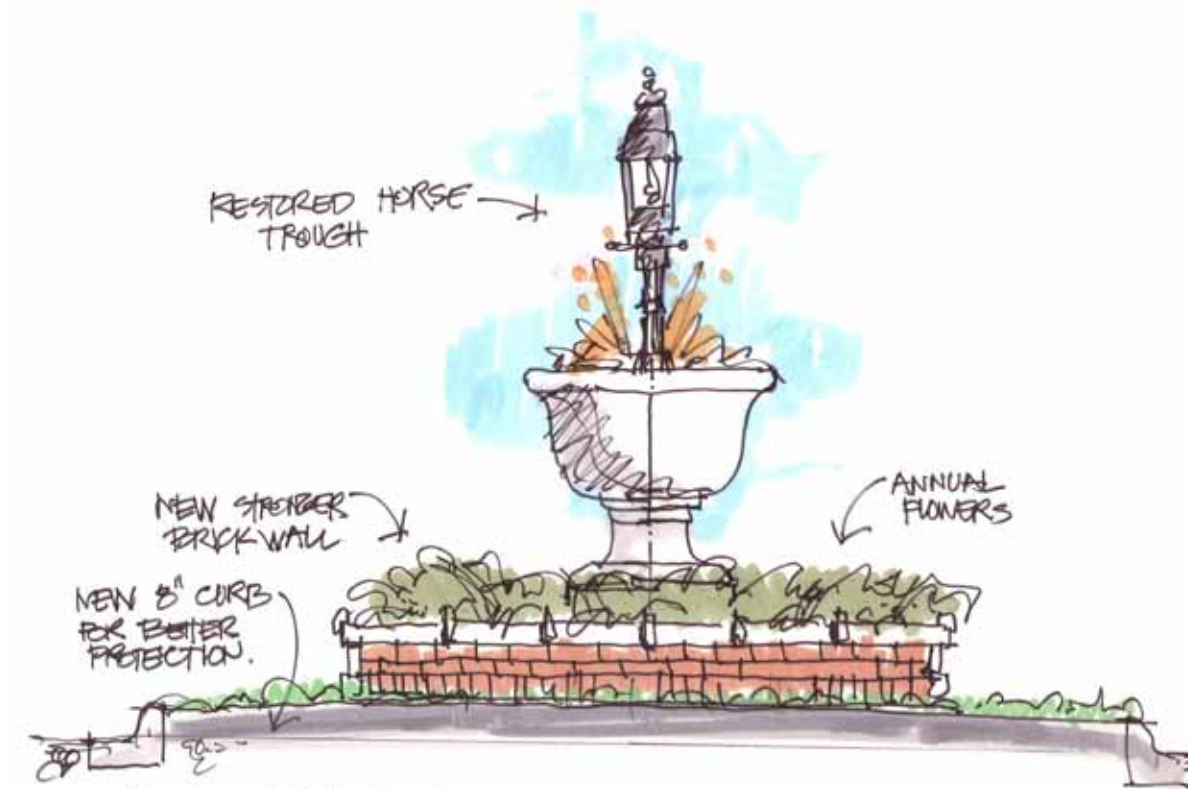
HORSE TROUGH

The horse trough located at the intersection of Main and Crescent is an important icon for many in the community. The concept plans that are being presented do not preclude retaining this feature.

Representatives from Public Works and Police were consulted during the planning process. Their respective concerns and considerations were taken into account in preparing plan recommendations and alternatives. Both the Police Department and Public Works highlighted a history of conflicts with vehicles and apprehension over future collisions and damage to the structure. Public Works also related that the temporary seasonal relocation and storage of the horse trough and for the Christmas tree is always a delicate procedure.

If the horse trough is retained, the entire median should be enhanced and reinforced. This would serve to both enhance its presence and protect the structure from potential damage.

If the horse trough is relocated, the Village should work to find a prominent location for it within Downtown or elsewhere.



Restored Horse Trough Concept

Section 03 Streetscape Plan Recommendations

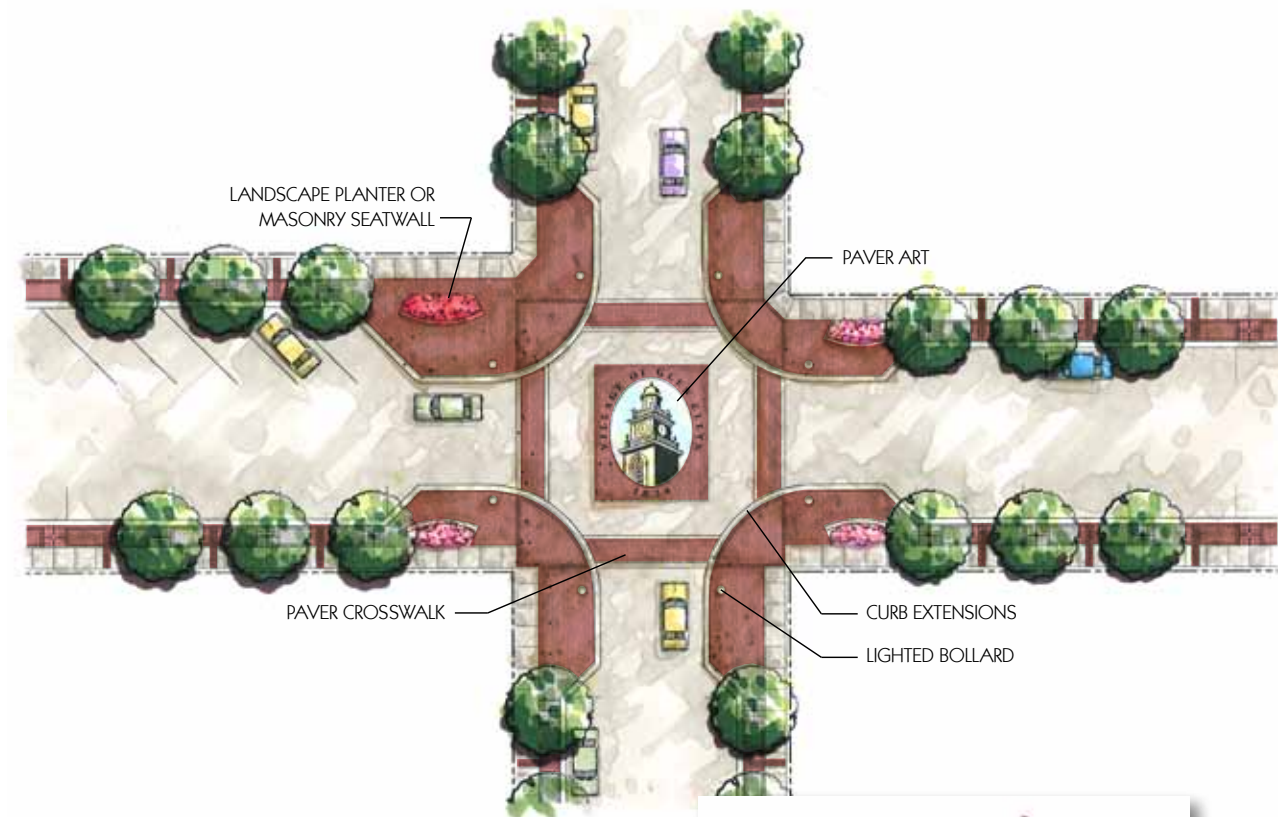
KEY INTERSECTION B

(Main & Pennsylvania; Main & Duane)

This intersection includes installing decorative paver art, bump-outs (curb extensions), masonry seatwalls, landscape planters, and enhanced crosswalks.



Paver art in Downtown Plainfield, Illinois



Streetwall/Planter Elevation

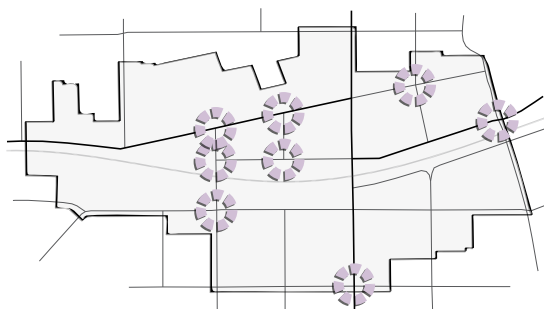
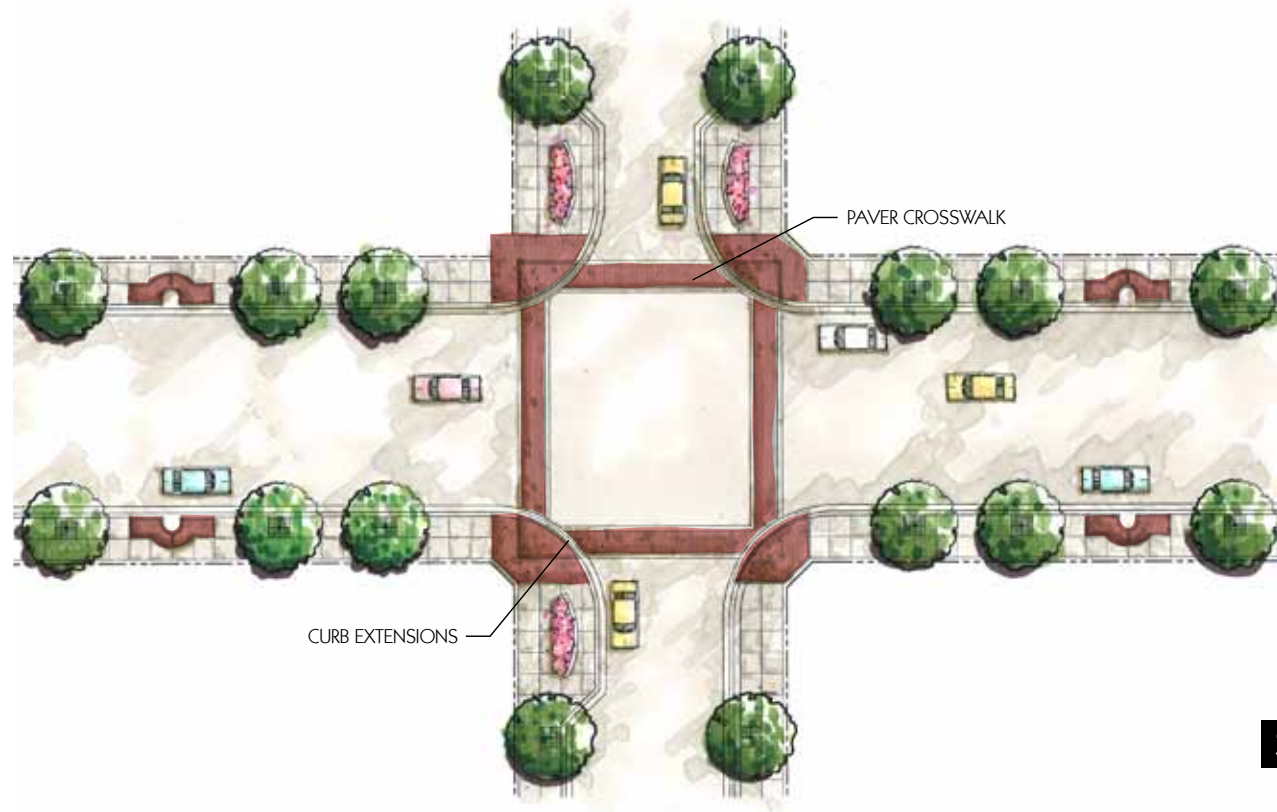


Section 03 Streetscape Plan Recommendations

KEY INTERSECTION C

*(Pennsylvania & Prospect;
Hillside & Main; Park & Crescent;
Pennsylvania & Forest)*

As entryways to Downtown, these intersections would include enhanced streetscape and paver features including decorative pavers and bump-outs (curb extensions).



Section 03 Streetscape Plan Recommendations

ADDITIONAL STREETSCAPE COMPONENTS

This section includes recommendations for specific streetscape components that are intended to provide the additional explanation and detail needed to establish a new look and feel for Downtown Glen Ellyn's streetscape.

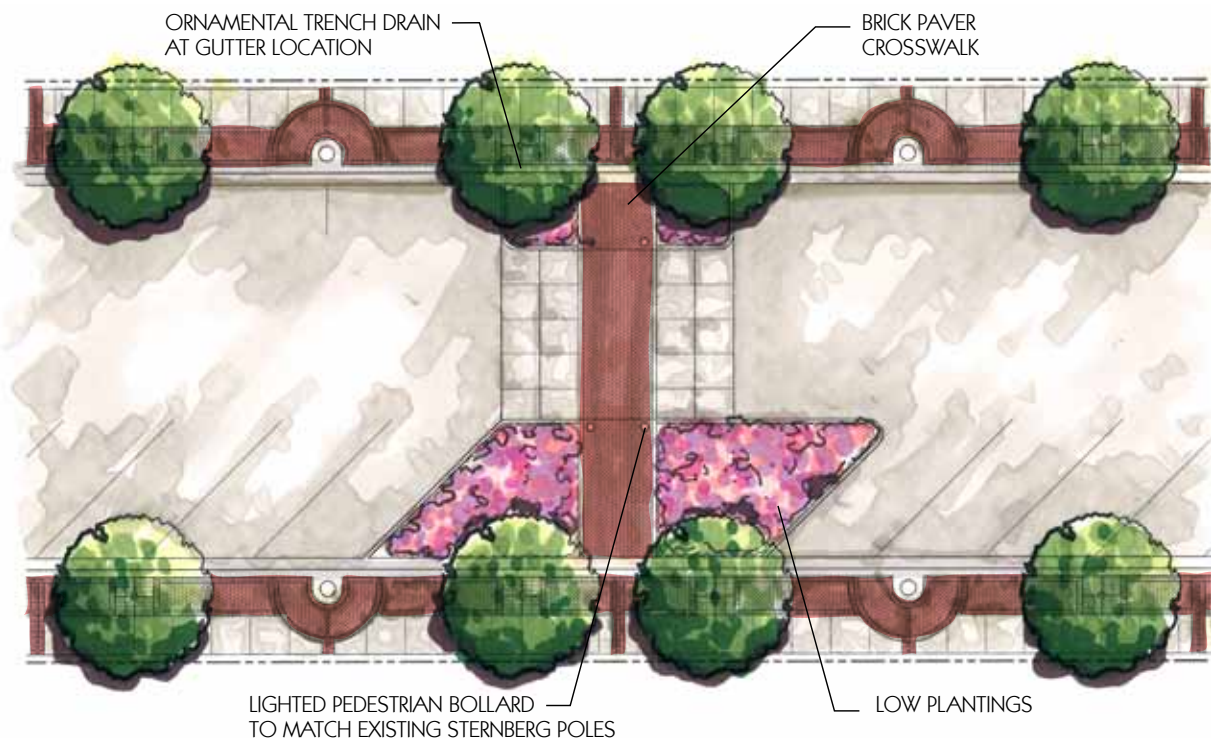
The conceptual recommendations include:

- Mid-Block Crossings
- Portable Outdoor Dining
- Alleyscape Improvements
- Parking Lot Screening
- Prairie Path Improvements
- Streetscape Paver Detail
- Site Furnishings
- Street Light Standards
- Sustainable Landscaping
- Landscape Maintenance
- Overhead Wires
- Modular Architectural Precast Wall

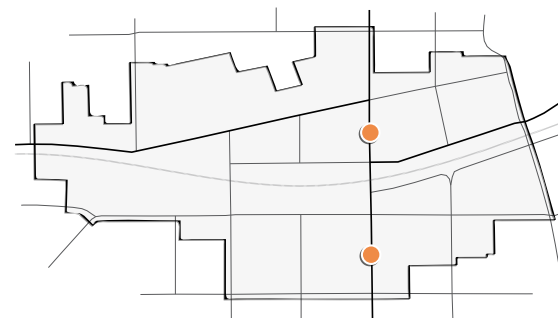


Downtown Glen Ellyn streetscape

Section 03 Streetscape Plan Recommendations



Example of mid-block crossing



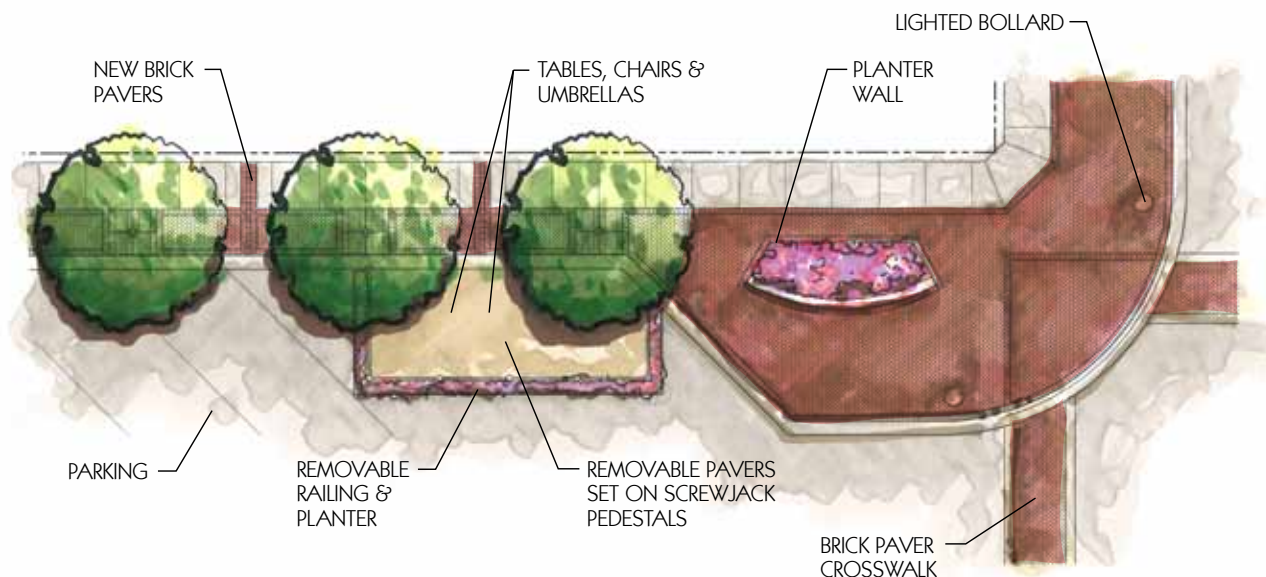
MID-BLOCK CROSSINGS

Mid-block crossings are designed to safely facilitate pedestrian crossings at mid-block locations. Sites are selected where pedestrian traffic tends to be busiest and people are already crossing (as opposed to walking to marked intersections). Crossings would be delineated using brick pavers and signage alerting drivers to the presence of pedestrians. Before incorporating crossings, safety reviews should be conducted in conjunction with the Police Department and Public Works.

The Police Department indicated a desire for further analysis of midblock crossings. In general, the Department's position is to encourage pedestrian crossings at marked intersections. It is emphasized that the implementation of any new streetscape or parking elements will need to be done in collaboration with all appropriate Village departments to ensure that public safety (safe streets and sidewalks including vehicular/bicycle/pedestrian navigation) is maintained and that the efficient delivery of Village services (snow removal, street cleaning, trash pickup etc.) is not impacted.

The plan incorporates potential mid-block crossings on Main between Pennsylvania and Crescent and between Duane and Hillside. Similar treatments could be applied to crossings at Glenwood and Pennsylvania and Glenwood and Crescent.

Section 03 Streetscape Plan Recommendations



Example of portable outdoor dining area along an urban street



To maintain the curb level, the decking is mounted to, and supported by, these screwjack pedestals

PORTABLE OUTDOOR DINING

This approach has been effective in other cities and is growing in popularity. Temporary seating is intended to be in place from May to September. Ideal sites are those in which outdoor seating is desirable, but physical limitations prevent locations immediately proximate to the business. Locations within Downtown would need to be carefully reviewed in order to ensure that they do not negatively impact adjacent businesses.

While approval and regulation would be governed by the Village, the dining platform including maintenance and liability would fall to the respective business. The following is an example of some of the requirements instituted by Northville, Michigan, one of the cities that have implemented this option.

- The maintenance of a dining platform is the responsibility of the establishment including but not limited to, surface treatment and cleaning, litter control and sweeping.
- The owner of the dining platform assumes full responsibility for damage to public property.
- Advertising on table umbrellas or railings is prohibited.
- Any person or establishment granted a permit to operate a dining platform pays a fee.
- Operation of a dining platform shall not adversely impact adjacent or nearby properties and shall be in accordance with all applicable codes and regulations.
- Each permit application for a dining platform is accompanied by a certificate of insurance naming the municipality as an additional insured.
- During the off-season it is the responsibility of the establishment to secure storage.

Cities such as Martinez, California, require businesses to pay into a parking fund for the loss of parking spaces (typically two) in addition to the permit fee.

Section 03 Streetscape Plan Recommendations

ALLEYSCAPE IMPROVEMENTS

The alleyscape is often an overlooked aspect of streetscape planning since they are intended to accommodate service related infrastructure, loading docks, and trash collection. Alley's are typically not designed to accommodate or promote pedestrian activity and circulation. These recommendations won't remove the functionality of existing alleys, but will provide guidance for future alleyscape improvements. Even if an alley is not heavily utilized or connected, improvements should still be considered in order to enhance the overall street appearance.

The recommended improvements include installing signage and wayfinding to promote safe vehicular and pedestrian circulation patterns, screening loading docks and trash receptacles, installing appropriate pedestrian amenities, and incorporating relevant design themes and elements from the recommended streetscape concepts.

Where appropriate and feasible, the Village should seek to extend and complete alleyway connections through property acquisition or easements.



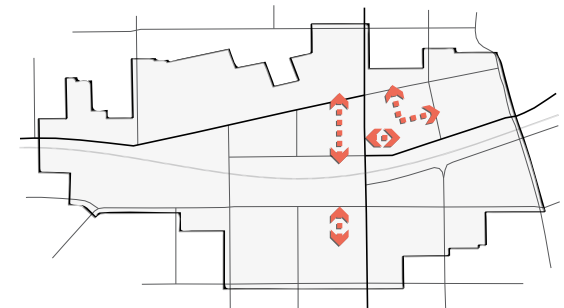
Alley lighting improves aesthetics and security



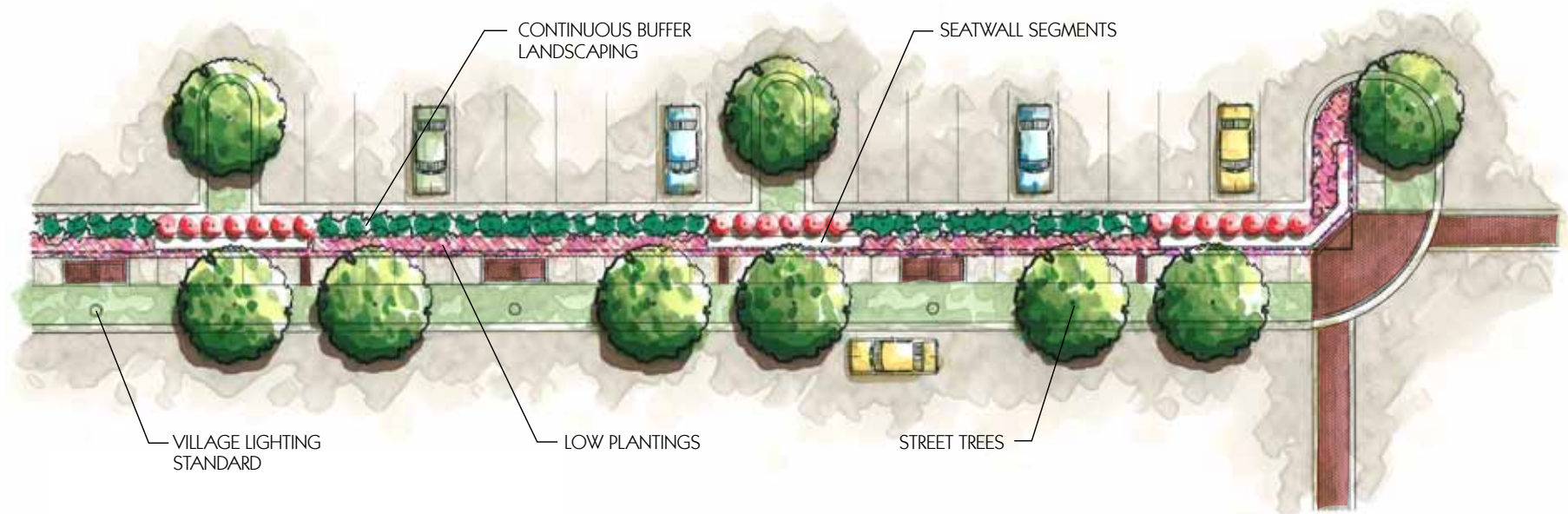
Alley improvements include brick pavers, drainage systems, etc.



Existing downtown Glen Ellyn alley looking south towards Duane Street



Section 03 Streetscape Plan Recommendations

**Option A - Parking Lot Screening**

This option incorporates the use of a brick seatwall segment and continuous refined buffer planting.

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PARKING LOT SCREENING

All parking areas should be screened from public rights-of-way with a combination of landscape plant material and segments of brick planter wall. Screening should incorporate the use of low plantings, seatwalls, and planters. A ten foot buffer zone is recommended. Plant material should include a mixture of evergreen, deciduous shrubs, and perennial flowers. Optionally, native grasses and forbs could be incorporated into rain gardens as a best management practice.



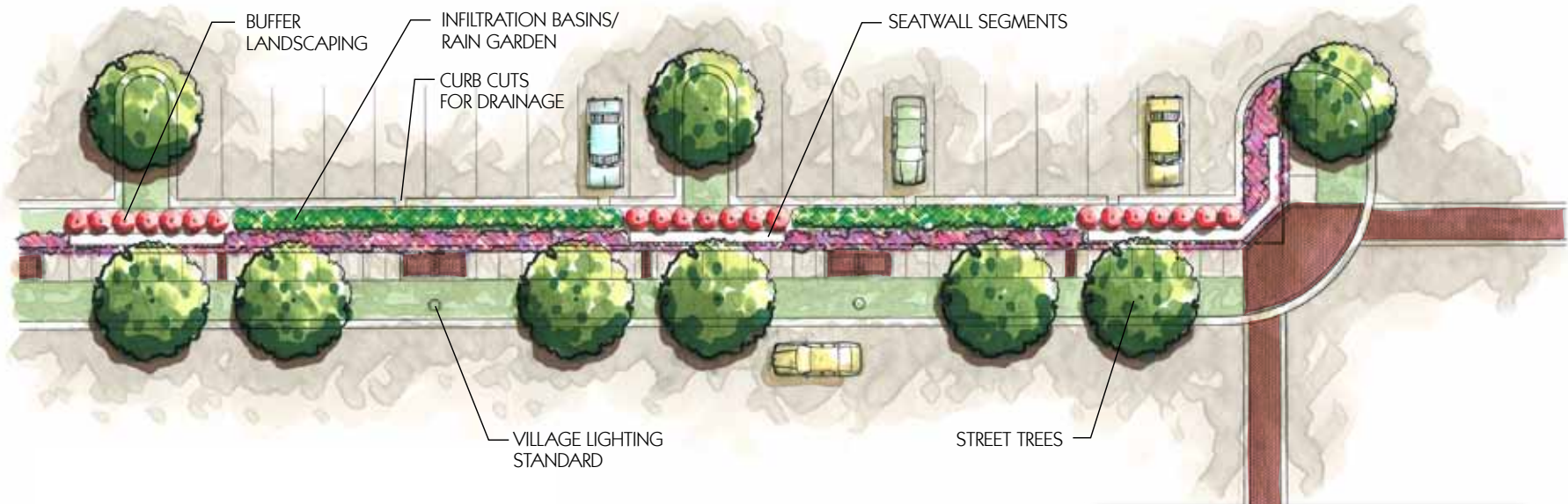
Example of a continuous landscape buffer adjacent to parking along the public realm



Seatwall and Landscaping provide parking lot screening



Section 03 Streetscape Plan Recommendations

**Option B - Parking Lot Screening**

This option incorporates infiltration basins and native planting as a best management treatment. This option will have a less formal look than Option A.

This option, with the inclusion of curb cuts and rain gardens, focuses more on managing runoff from the parking lot.



Curb inlet that allows stormwater to flow directly into infiltration basins or rain gardens



Streetwall/Planter Elevation

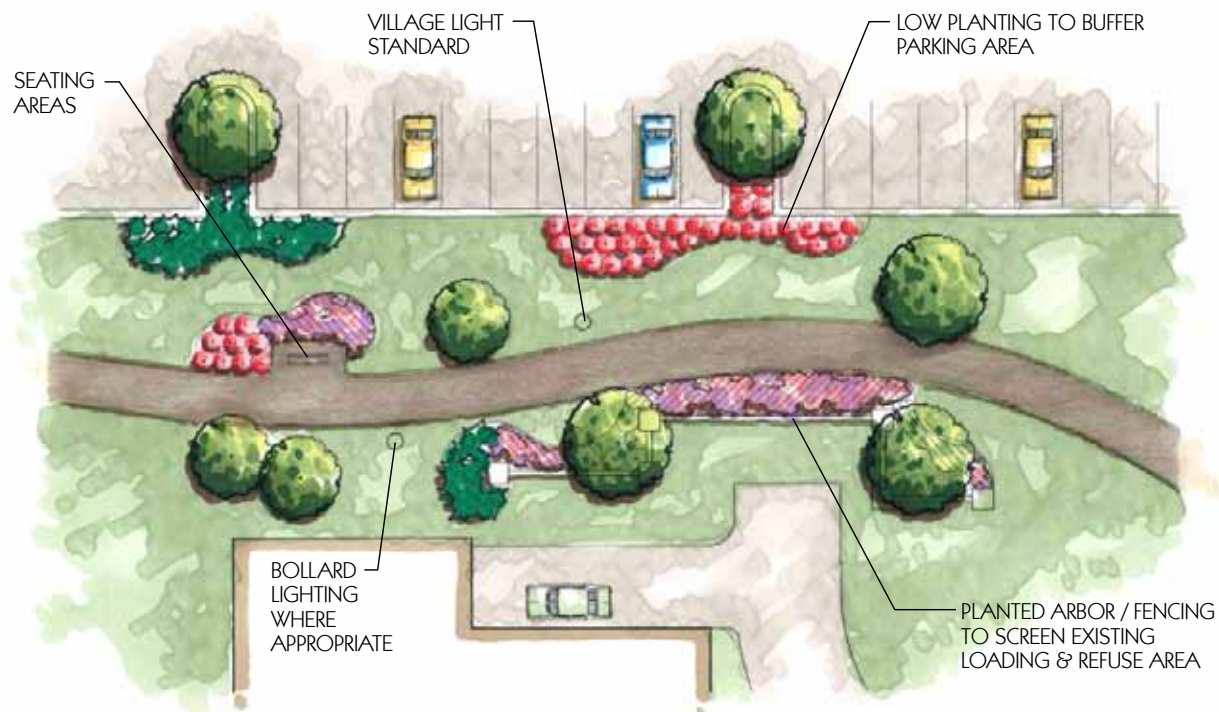


Section 03 Streetscape Plan Recommendations

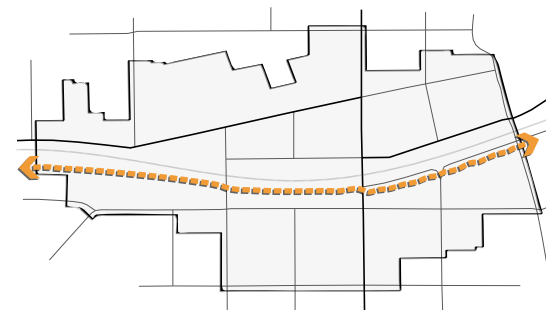
PRAIRIE PATH

Enhancements to the Prairie Path should include design elements that set the Village of Glen Ellyn apart from other stretches of the path. While it is currently heavily utilized to get from point to point, the Prairie Path could be transformed into a destination to entice walkers, runners, cyclists, and others to stop and visit Downtown. While maintaining the path's recreational function should be the primary consideration, enhancements could bring visitors to stop, relax, and enjoy features and amenities not found in other places. This could include, but not be limited to, public art features at key intersections, open areas, and other locations; parklets and seating areas for recreationists or casual walkers and visitors; enhanced landscaping and plantings; buffering and screening of parking areas and dumpsters (where appropriate); and safe separation and delineation of parking and walking areas. In addition, the Village should strive to incorporate streetscape elements that complement Downtown and Lake Ellyn standards including lighting designed to make night time usage more inviting. This in turn could increase utilization of the commuter parking lots on evenings and weekends.

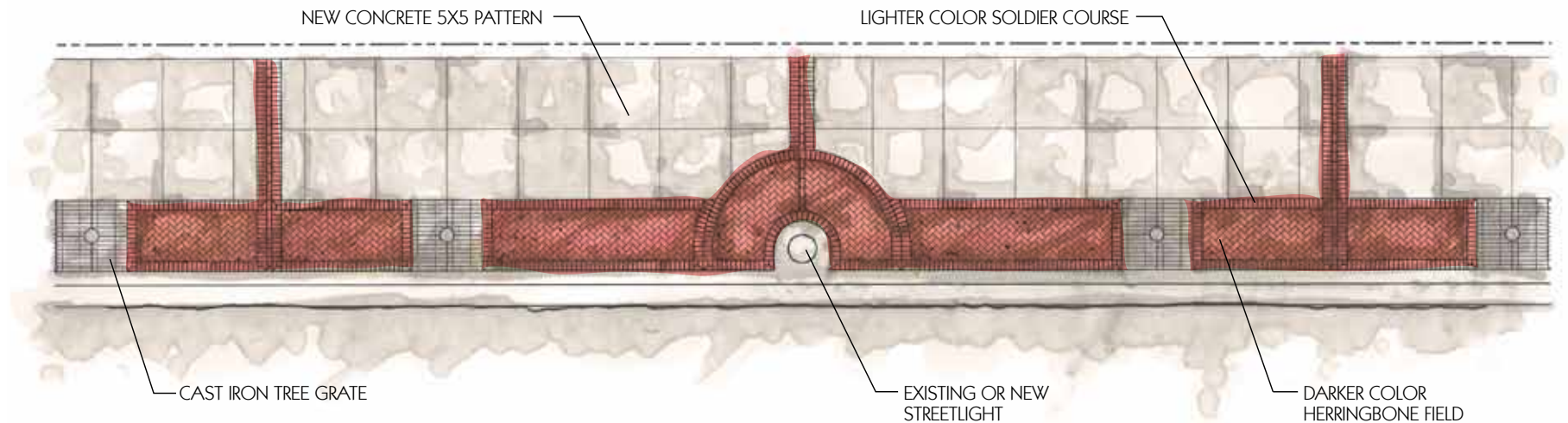
All improvements must be coordinated with the County. The Village should continue the Public Works Department's reforestation initiative along the Prairie Path to replace trees and vegetation removed by Commonwealth Edison.



Note: At its May 28, 2013 meeting, the Village Board expressed reservations regarding the use of brick pavers on the usable portion of the Prairie Path due to concerns of an uneven surface and high maintenance costs. The primary surface of the Prairie Path should preferably be another material, with pavers reserved for accents. They also reiterated that the Prairie Path's function as a multi-purpose recreational trail must take precedence over any and all changes or enhancements.



Section 03 Streetscape Plan Recommendations



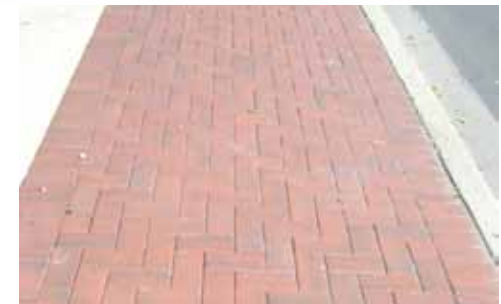
STREETSCAPE PAVER DETAIL

Providing a contrast in color and texture to street pavement, paver crosswalks calm traffic while improving aesthetics to large expanses of pavement. A combination of brick pavers and concrete is recommended for the Downtown streetscape and will vary by location. Brick pavers in a herringbone pattern are also recommended for pedestrian crosswalks with contrasting approaches to define pedestrian zones.

Clay brick pavers should be installed on a reinforced concrete base with a one inch sand bedding course. Weep holes should be provided through the concrete base for drainage. This

detail will prevent settling and provide a more durable walking surface.

While stamped concrete may be an alternative in terms of cost, it does not present the same look and feel as brick and is prone to fading. If used in crosswalks and other locations, careful consideration should be given to maintaining its appearance and longevity. California concrete finish should be utilized with consistency in application being important. Stenciling, advertising, and company logos should not be allowed on any paving materials or surfaces.



Example of a herringbone brick paver field



Example of a herringbone brick paver crosswalk

Section 03 Streetscape Plan Recommendations



Tree Guard



Bike Rack



Bike Rack



Planter



Bench



Litter Receptacle

SITE FURNISHINGS

Black ornamental metal benches and litter receptacles tie in well with the Village lighting standards and existing street furniture. Consideration should be given to utilizing matching planters and tree guards (installed on an “as needed” basis).

Bike racks encourage and promote non-vehicular traffic to an area and provide a secure alternative to locking a bicycle to a streetlight, fence, tree, etc. Currently, bike racks are located in several places throughout Downtown.

Where possible, the Village should explore opportunities to increase the number of bike rack locations, particularly near the Metra Station and Prairie Path. Careful consideration should be given to placement so as not to detract from architectural and streetscape elements or impede access/circulation on sidewalks and paths.

Tree grates are recommended in pedestrian pavement areas to not impede foot traffic and to protect root systems of trees. Retro-fit grates are available for existing trees.

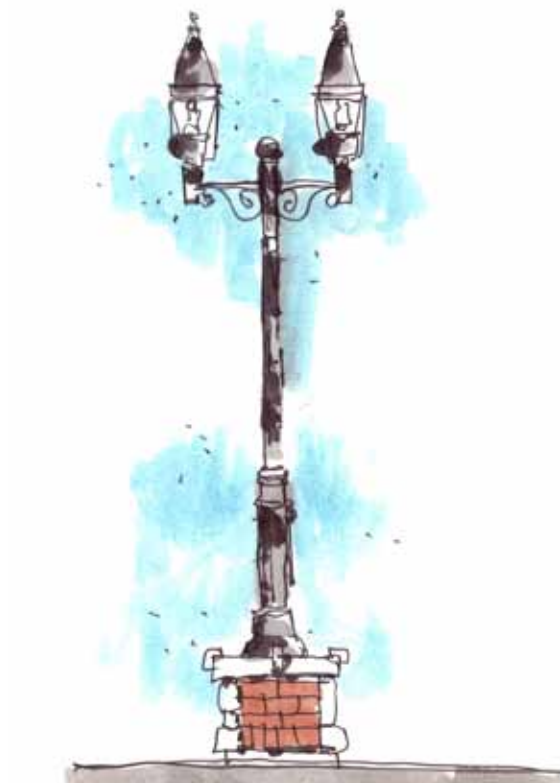
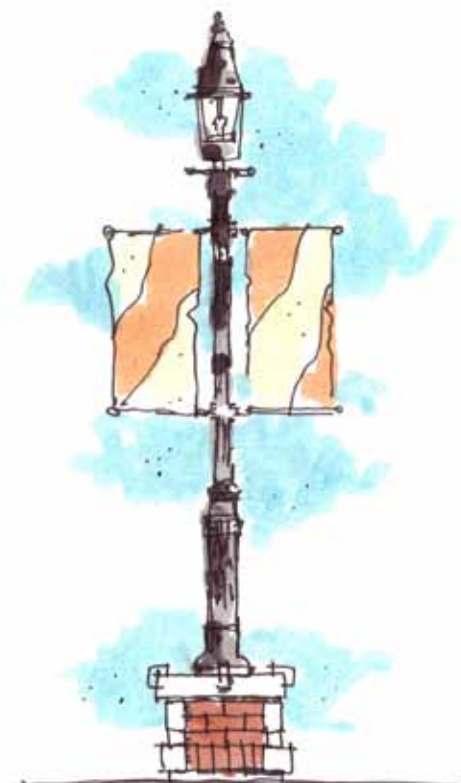
The Village should investigate the potential to include the Village logo or identity feature on tree grates and street furniture including but not limited to trash cans and benches.

Section 03 Streetscape Plan Recommendations

*Existing gas lamp light standard*

STREET LIGHT STANDARDS

The gas lamp style light standards have a turn-of-the-century appearance complimenting the charm of the downtown architecture. Newer installations include a dark sky compliant fixture which is especially beneficial in residential neighborhoods. This style should be continued with the following recommendations.

*Double headed fixture with decorative brick base**Single head fixture and banner with decorative brick base*

Using LED lighting should be considered. There is an initial higher cost, but the operational life of an LED lamp is substantially greater, virtually eliminating the need for routine replacement. Installing LED lighting should be done in phased groups to avoid mismatches in lumination, color, tone, and other effects with existing lamps.

Double headed fixtures and the addition of a brick base median to roadways and plazas will provide emphasis to key locations where appropriate.

Lighted pedestrian bollards matching the bases of street lights will be aesthetically pleasing and provide improved pedestrian visibility and separation from vehicles. Locations could include key intersections, midblock crossings, and appropriate locations along the Prairie Path.

Section 03 Streetscape Plan Recommendations

SUSTAINABLE LANDSCAPING

Sustainable landscaping creates an attractive environment, supports the use of the site, and is in balance with climatic and light conditions. Sustainable plant materials require minimal use of fertilizers, pesticides, and irrigation. Selected plant materials should be adapted or native to the local environment and placed in the appropriate light and soil conditions.

Minimizing the use of catch basins and piping, providing curb cuts to allow water to flow into rain gardens, biowswales, infiltration basins, and ultimately stormwater marsh basins provides for environmental benefits as well as attractive natural landscape features.

The use of native vegetation reduces the need for irrigation. Harvested rain water can be utilized for water features such as fountains or to irrigate planters and landscaped areas.

A comprehensive use of best management practices within Downtown will result in community benefits of environmental quality and appropriate site character. Selection of products and materials using recycled materials is important to conservation of natural resources and on limiting environmental impacts.

REPRESENTATIVE PLANT LIST

STREET TREES

Acer freemanii 'Marmo'	Marmo Maple
Celtis occidentalis 'Chicagoland'	Chicagoland Hackberry
Ginkgo biloba 'Autumn Gold'	Autumn Gold Ginkgo
Gleditsia triacanthos var. inermis 'Skyline'	Skyline Honeylocust
Gymnocladus dioica 'Espresso'	Espresso Kentucky Coffeetree
Pyrus calleryana 'Redspiral'	Redspiral Pear
Quercus bicolor	Swamp White Oak
Tilia Americana 'McKsentry'	Sentry American Linden
Ulmus (japonica x wilsoniana) 'Morton'	Accolade Elm

ORNAMENTAL TREES

Cornus mas	Cornelian Cherry Dogwood
Crataegus crus-galli var. inermis	Thornless Cockspur Hawthorn
Syringa reticulata 'Ivory Silk'	Ivory Silk Japanese Tree Lilac

DECIDUOUS SHRUBS

Potentilla fruticosa 'McKay's White'	McKay's White Potentilla
Rhus aromatica 'Gro-low'	Gro-Low Sumac
Syringa meyeri 'Palabini'	Dwarf Korean Lilac
Syringa patula 'Miss Kim'	Miss Kim Lilac
Viburnum x juddii	Judd Viburnum

EVERGREEN SHRUBS

Buxus 'Glencoe'	Chicagoland Green Boxwood
Juniperus chinensis var. sargentii 'Viridis'	Green Sargent Juniper
Juniperus chinensis 'Kallays Compact'	Kallays Compact Pfitzer Juniper
Taxus x media 'Densiformis'	Dense Yew

PERENNIALS AND ORNAMENTAL GRASSES

Calamagrostis x acutiflora 'Karl Foerster'	Karl Foerster Feather Reed Grass
Coreopsis verticillata 'Zagreb'	Zagreb Coreopsis
Hemerocallis 'Happy Returns'	Happy Returns Daylily
Hemerocallis 'Summer Wine'	Summer Wine Daylily
Leucanthemum x superbum 'Becky'	Becky Shasta Daisy
Pennisetum alopecuroides 'Hameln'	Dwarf Fountain Grass
Rudbeckia fulgida 'Goldsturm'	Goldsturm Black-Eyed Susan
Salvia nemorosa 'East Friesland'	East Friesland Salvia
Sporobolus heterolepis	Prairie Dropseed

RAIN GARDEN / INFILTRATION BASIN

Aster novae-angliae 'Purple Dome'	Purple Dome Aster
Carex vulpinoidea	Fox Sedge
Echinacea purpurea 'Magnus'	Purple Coneflower
Eupatorium dubium 'Little Joe'	Dwarf Joe Pye Weed
Juncus torreyi	Torrey's Rush
Liatris spicata 'Kobold'	Kobold Blazing Star
Lobelia cardinalis	Cardinal Flower
Lobelia siphilitica	Great Blue Lobelia
Miscanthus sinensis 'Purpureascens'	Flame Japanese Silver Grass
Monarda didyma 'Marshall's Delight'	Marshall's Delight Bee-Balm
Panicum virgatum	Switch Grass
Pycnanthemum virginianum	Mountain Mint

EXAMPLES OF SUSTAIN- ABLE LANDSCAPES



Section 03 Streetscape Plan Recommendations

LANDSCAPE MAINTENANCE

Key to the success of all Downtown streetscape improvements is proper maintenance. Damaged or dead landscaping should be restored to the original condition, safe, clean and neat, and free of rubbish and weeds.

- Plantings should be maintained in a healthy growing condition. Fertilization, cultivation, and pruning should be carried out on a regular basis.
- All lawn parkways should be kept neat and mowed to a maximum of three (3) inches in height.
- Natural areas should be monitored and maintained free of non-native or invasive species as necessary by mowing, hand pulling, and selective herbicide application. Prescribed burning will require state and local permits.

Where possible irrigation needs and water access should be considered at key locations throughout the Downtown. Benefits would include availability for outdoor festivals as well as ease of access for watering Downtown plantings and floral displays.

On a separate but related issue, The Village should also further explore whether access to electricity in Downtown is sufficient for outdoor events and festivals. Opportunities for enhancement could be incorporated into streetscape improvements.



Section 03 Streetscape Plan Recommendations

OVERHEAD WIRES

A few streets in the downtown are lined with utility poles and overhead lines which creates visual clutter and prohibits street tree planting in some cases. They are most noticeable where overhead lines cross the right-of-way and are directly above the road.

The cost of burying overhead lines can be prohibitive, but as new development occurs burying the lines should be considered to achieve the visual aesthetic the streetscape recommendations are trying to accomplish.



An example of distracting overhead wires



An example of distracting overhead wires



An example of distracting overhead wires

Section 03 Streetscape Plan Recommendations

MODULAR ARCHITECTURAL PRECAST WALL

In scenarios where the use of retaining walls is required due to substantial grade changes or limited space, brick may not be practical or cost effective. In such cases a segmental precast wall is recommended. Style and color should be consistent through the downtown.



Section 03 Streetscape Plan Recommendations

IMPLEMENTATION COSTS

The following cost opinions are based on specific streetscape elements and should be considered order-of-magnitude. Street reconstruction, drainage, and utility improvements are not included. Detailed surveys and design development planning would need to be done as part of the next step toward cost estimating and implementation. It is important to emphasize that the total amount represents the estimated cost for implementing all streetscape improvements throughout the entire study area. Implementation of plan components would likely be phased and may include opportunities for improvements to be incorporated into larger public-private initiatives/developments. Project implementation and costs can also be coordinated with planned capital improvements such as 2015/2016 Downtown road improvements. The Village should continue to monitor and explore available regional, State, and Federal funds and grants that could offset some project costs.

TYPICAL 400' BLOCK (BOTH SIDES)	URBAN CORE	URBAN TRANSITION	URBAN RESIDENTIAL
Site Demolition and Preparation Removal of pavements, curbs, and miscellaneous materials.	25,000	18,000	10,000
Concrete Work Sidewalks and curbs	76,000	57,000	45,250
Clay Brick Pavers Concrete encasement Sidewalks and crosswalks	166,250	86,250	18,000
Street Lights Assume 8 new, or combination of repairs and new	48,000	48,000	48,000
Pedestrian Bollards Both lit and unlit	30,000	10,000	NA
Site Furnishings Seat walls, additional benches, litter receptacles and bike racks, or combination of repairs and new.	45,400	38,000	NA
Landscaping Trees, shrubs, perennials, etc.	12,000	8,000	5,000
SUBTOTAL	\$402,650	\$265,250	\$126,250
Contingency 20%	\$80,530	\$53,050	\$25,250
TOTAL COST PER 400'	\$483,180	\$318,300	\$151,500
TOTAL PER TYPE	\$3,600,000	\$4,160,000	\$2,280,000

TOTAL DOWNTOWN STREETScape: \$10,040,000

Traffic & Parking Recommendations

04

Section 04 Parking Recommendations

A core element of this study is to examine the Village’s existing parking conditions and policies for both on- and off-street parking. Recommendations relate to strategies for enhancing efficiencies, maximizing space utilization, and funding of parking improvements. Analysis includes but is not limited to: location, accessibility, capacity, fees, hours, and related issues.

A recent traffic and parking study commissioned by the Village as well as follow up analysis conducted for this project indicates that, in terms of pure supply, the Village has an adequate inventory of parking relative to demand (including business and commuter parking). However, the location, visibility, and accessibility of spaces do not always match the needs of residents, businesses, shoppers, and commuters. That issue, in part, facilitated this study including the review of potential locations for structured parking within Downtown.

GENERAL PARKING MANAGEMENT STRATEGIES

Parking management refers to various policies and programs that result in more efficient use of parking resources. Views on parking management are transitioning to a new paradigm that focuses on innovation and proactive management.

The following highlights industry strategies and policies along with a description of how each is currently being addressed by the Village of Glen Ellyn along with recommendations for potential improvement where appropriate.

OLD PARKING PARADIGM	NEW PARKING PARADIGM
“Parking Problem” means inadequate parking supply.	There can be many types of parking problems, including inadequate or excessive supply, high prices, inadequate user information, and inefficient management.
Abundant parking supply is always desirable.	Too much supply is as harmful as too little.
Parking should generally be provided free, funded indirectly through rents and taxes.	As much as possible, users should pay directly for parking facilities.
Parking should be available on a first-come basis.	Parking should be regulated to favor higher priority users and encourage efficiency.
Parking requirements should be applied rigidly, without exception or variation.	Parking requirements should reflect each particular situation, and should be applied flexibly.
Innovation faces a high burden of proof and should only be applied if proven and widely accepted.	Innovations should be encouraged, since even unsuccessful experiments often provide useful information.
Parking management is a last resort, to be applied only if increasing supply is infeasible.	Parking management programs should be widely applied to prevent parking problems and before the costly construction of new parking.

PARKING MANAGEMENT PRINCIPLES

SHARED PARKING

Parking facilities should serve multiple users and destinations with operating flexibility to address peak conditions. An example of this would be a business or entity that is active during the day, sharing parking with a business that has higher demand during evening and weekend hours. This also may include churches, schools, government offices, and others.

Examples within the Village where this approach has been successfully applied include St. Petronille which allows their parking lot to be used for public parking whenever there is not a conflict with church or school events. This is particularly beneficial to the south side of Downtown during evenings and weekends when restaurants experience their peak business. Availability of this lot essentially adds an additional 100 spaces to the public parking supply when available. In addition, since the church's lot is physically connected to the Main Street lot, the transition is seamless, affording visitors the opportunity to easily traverse from one lot to the other.

The Metra commuter lots also provide flexibility during off-peak travel times. While those lots closest to the train station are in the highest demand, all are available to the public after 11 AM on weekdays and on evenings and weekends.

Recommendations

The Village should maintain its relationship with St. Petronille and continue to seek out similar opportunities with other organizations and facilities. While large private surface parking areas are limited, several churches as well as some businesses have parking capacity that could be absorbed during their respective off-peak times. In addition, several private property owners have leased spaces to commuters and other businesses. This type of arrangement is beneficial in that it opens up additional spaces to commuters and Downtown patrons.

The Village should also explore opportunities similar to the recent agreement with the owners of the former Schmid Pharmacy on Pennsylvania to lease spaces for public use. That lot adds approximately 18 additional public parking spaces to the Northwest quadrant of the Village.

TIME RESTRICTIONS AND PRICING

One approach to parking management, particularly in more dense urban environments, is that charging higher prices for the most desirable spaces will compel Downtown patrons to seek out lower priced or free parking further from the prime spots like Main Street. This is also designed to further dissuade business owners and employees from parking in prime spots.

The primary purpose of charging a fee for parking convenience is not the collection of revenue, although this is important, but rather to allocate parking more efficiently.

The relative value of parking to the typical user declines from high to low as follows:

- Proximity to distance from destination
- Visibility to obscurity from destination
- Simplicity to complexity (surface parking to structured parking)

Some communities that have subscribed to this approach have priced their parking in tiers with fees diminishing further from the Downtown core. Fees may be in the form of metered parking or hourly within public parking structures.

Section 04 Parking Recommendations

The proponents of this approach contend that this results in more availability and higher turnover of the best located spaces, which in turn helps Downtown businesses. The counter to this is that pricing is inconvenient and that free parking (particularly for on-street spaces) encourages and attracts visitors to a downtown environment.

The Village of Glen Ellyn currently does not charge for on-street parking. A policy decision was made during the 1980's to remove parking meters from Downtown streets. The Village does, however, charge a nominal fee for parking in most public parking lots. In addition, the Village, as do most communities, charges a fee for commuter spaces. Commuter parking fees vary depending on location, with the highest rate applied to the spots closest to the Metra station.

As mentioned, one of the perceived benefits of pricing on-street parking is turnover of spaces. Absent other strategies, free parking without limitations can negatively impact Downtown parking management. Glen Ellyn, however, employs the use of other mechanisms to facilitate the turnover of spaces and encourage longer term visitors to park in off-street or further removed on-street spaces.

First, the presence of three separate Downtown "Employee Only" parking areas provides dedicated parking exclusively for Downtown merchants and workers, who are otherwise prohibited from parking on the street by a Village ordinance. Second, time limitations ranging from 15 minutes to 3 hours are in place to help further facilitate the turnover of spaces and also prevent commuters and students from parking in the Downtown core. Third, diligent enforcement is in place on a daily basis to insure that violators are ticketed, the same as for an expired meter. Additional discussion on enforcement takes place later in this document.

Recommendations

Although the Village, has had a long standing policy regarding free on-street parking, Village staff and officials should regularly monitor the effectiveness and desirability of this policy. As part of this study a survey question inquired as to the desirability of metered parking on Downtown streets. While Downtown business owners were overwhelmingly against the concept, residents, while generally opposed, were somewhat more open to the idea.

The Village should continue to conduct an annual assessment of its fee structure for those lots where fees are charged (including commuter spaces). Depending on Village established policy goals, fees (and fines) should cover collection, enforcement, and administrative costs at a minimum.

Also, the Village should continue its policy of evaluating parking time durations/restrictions. In response to needs and requests, the Village has reduced parking times to 15 and 30 minutes for some spaces to allow for faster turnover and convenience.

Section 04 Parking Recommendations

USER INFORMATION

One of the biggest challenges facing municipalities is getting visitors to alternative and more remote parking sites. To that end, signage, visibility, and ease of access are especially important. While on street spaces close to a destination are typically the first choice for most visitors, others may not seek out alternatives if they are not clearly defined and/or those locations do not appear desirable.

Recommendations

The Village has several off-street parking options available throughout Downtown. While the majority of these lots are within close proximity to retailers and restaurants, they are often underutilized. This is in part due to inadequate wayfinding signage. Once completed, the Village should implement its new wayfinding and signage program to help maximize exposure of off-street lots. The parking area adjacent to the fire station and the former Schmid property are two examples of parking locations that have poor exposure and can be difficult to locate, particularly for outside visitors.

In addition to signage, the physical appearance of surface lots plays a role in their utilization. Improvements to lighting, landscaping, pavement, markings, etc. should be evaluated for all lots.

The Village should also continue to update and promote its parking map and make it available for all merchants. A map delineating the location of all Downtown off-street lots could be located in each lot for visitors to reference. A digital version, available on the Village's website for smartphones and other mobile devices, could be another convenient method for visitors to find parking Downtown.

Section 04 Parking Recommendations

QUALITY VS. QUANTITY

Parking quality should be considered as important as quantity, including aesthetics, security, and accessibility. Often parking supply is increased without consideration as to the overall impact on the surrounding area. Additional parking, whether surface or structured, should complement the existing built environment and function of Downtown. Unattractive or inaccessible parking structures or lots can have a significant negative impact on a downtown.

Recommendations

The Village's recent acquisition of the property located on the north side of Duane between Main and Prospect is an example of a strategic approach to increasing parking quantity while also improving quality. Village staff is currently overseeing design of the lot to be consistent with other streetscape enhancements.

The Village should seek to improve the appearance and function of existing public surface lots including access, lighting, landscaping, signage, striping, pavement condition, stormwater management, and other features. While the biggest investment should be in those lots closest to the core of the Downtown, improvements to all lots including more remote sites such as the Montclair lot should also be implemented where feasible.

While improvements are encouraged, long-term maintenance should also be budgeted and factored for to ensure that investments are sustainable. Deferred maintenance and aging appearance can be as detrimental as poorly planned parking.

PARKING METERS

Traditional coin-fed meters are slowly being phased out in favor of new meter technology. The Village of Glen Ellyn currently employs approximately 300 single and double headed coin meters located in nearly all public parking lots including the Main Street lot.

New multi-space meters can be configured for use in one of three modes of operation: Pay and Display, Pay-by-Space, or Pay-by-License Plate. Each configuration is described below.

Pay and Display

In pay and display mode, patrons park the vehicle, walk to the parking meter, pay a variable fee for a certain amount of time, and receive a receipt. Somewhat less convenient than individual meters, in pay and display mode patrons must return to their vehicle to place the receipt on the dashboard. The receipt indicates the duration, location, machine number, and end time for which the vehicle has paid for parking. The receipts are visually inspected during enforcement procedures, which has been found to take more effort and time than the enforcement of other meter types. These meters are typically used for on-street applications or areas that do not have defined parking spaces such as dirt, gravel, or sand-covered parking areas.

Pay-By-Space

In pay-by-space mode, the patron is not required to return to the vehicle with a receipt. Instead, each parking space is numbered. Patrons approach the parking meter, enter the parking space number in which their vehicle is parked, and select the amount of time desired. No receipt is needed for enforcement, but there can be a receipt for proof of transaction. Enforcement is done by viewing a web-based report of paid and/or unpaid spaces on a hand-held enforcement device or from any web-enabled computer. Some manufacturers have incorporated enforcement via a smart phone. Most pay-by-space applications offer the added convenience of allowing patrons to add parking time to the meter from another meter or through their phone for added convenience. Pay-by-space meters are typically used in off-street applications where spaces can be easily numbered using signs or surface paint. However, they also are gaining in popularity for on-street applications due to the pay-by-phone option, which provides an additional convenience for customers, and their improved enforcement options.

Pay-By-License Plate

In pay-by-license plate mode, patrons are not required to remember their parking space or return to their vehicle with a receipt. Instead, they enter their vehicle's license plate information and select the amount of parking time. No receipt is required for enforcement, but there can be a receipt for proof of transaction. This system allows patrons to move their vehicles to another spot within the same meter zone without having to pay for parking again, provided there was time still remaining on the original purchase and they were not in violation of the posted time restrictions. Enforcement is completed with a License Plate Recognition (LPR) system. The LPR system can be vehicle mounted or handheld units to scan and read the plate number automatically. The plate number is compared to the database of paid users. Payment by license plate has its advantages; mainly, enforcement and no need to return to the meter. However, it is still a new concept to most users and requires users to remember their license plate number. Entering the wrong number can result in a citation.

Section 04 Parking Recommendations

Pay-By-Phone

Additional services and technology can be added to the system to enhance both productivity and the overall customer experience. The proliferation of smart-phones has brought the ability to pay for parking by using a cell phone and credit card.

Pay-by-Phone methodology:

- The pay-by-phone vendor sets up an account with the City, identifying all parking spaces and/or zones. Each parking space or zone is established with a unique number.
- Motorists register their cell phone number, vehicle license plate, and credit card payment information for the pay-by-phone vendor via their phone.
- Upon parking, the motorist calls the pay-by-phone vendor's automated payment line.

- The motorist enters the appropriate location codes for the Village, zone, meter number, space number, etc. and the desired parking time.
- The pay-by-phone vendor charges a convenience fee, typically \$0.35 to \$0.50 per transaction to either the user or the Village.
- Enforcement is conducted by viewing a web-enabled device showing a listing of paid transactions provided by the pay-by-phone vendor.
- The pay-by-phone vendor deposits the parking fees into the Village's established bank account, keeping the convenience fees.

Most vendors allow adding time before the parking session expires and will send a text message to the user's phone with time expiration notification. The time limits are similar to the meter (parkers are unable to extend time beyond any established legal time limits).

Benefits of the phone option to customers:

- Eliminates concern about coin availability.
- Provides a text message alert when parking time is about to expire.
- Enables remote extension of parking (within the allowable maximum time limit).
- Is simple and user friendly.
- Allows for viewing/maintaining parking transactions online.

Section 04 Parking Recommendations

Benefits of the phone option to the municipality:

- Allows for quick implementation for minimal cost and with minimal infrastructure.
- Increases revenue due to more people paying and buying larger blocks of time.
- Reduces operating costs due to reduced cash handling.
- Requires less staff and time to enforce.
- Provides real time statistics.
- Provides greater convenience, which leads to greater customer satisfaction.
- Manages event parking, entertainment venues and sports facility parking.
- Supports green initiatives and flexible rate models.
- Promotes image of modern and innovative City organization.

Many cities are successfully using payment by phone. This system is judged to work best with pay-by-space or pay-by-license-plate systems, but also will work with pay and display.

Recommendations

Replacing existing meters with new technology is not an inexpensive proposition. However, this is the continuing evolution of the parking meter. For reference, approximately four pay stations would be required to accommodate the Main Street Parking lot at a cost of approximately \$10,000 per station. Maintenance and enforcement technology would be additional costs, although savings would result from reduced staff time for enforcement and collection.

Cost aside, replacing the existing meter structure would have several benefits:

- Aesthetically improves the appearance of parking areas.
- Creates a more efficient parking payment system.
- Fees can be easily adjusted as needed.
- Provides an easier more efficient enforcement system.
- Eliminates the need for Village employees to collect coins from meters.
- Potential to increase parking revenue.
- Residual benefit – Wi-Fi used for parking system can be extended to provide free service Downtown.

There is not an immediate need to take action, but the Village should consider that the old meter technology is becoming obsolete and will eventually need to be replaced. Rather than replacing all meters at one time, the Village should consider a phased approach. This would afford the opportunity to test the system, gauge public reaction and allow enforcement officers to learn how to use the new equipment.

If the Village should consider on-street meters in the future, the new meter technology is recommended.

The Village should solicit bids and work with vendors that will afford the most flexibility in terms of price, phasing, training etc. The Village's leverage is that, while upgrading is desirable, it is not urgent.

Section 04 Parking Recommendations

ENFORCEMENT

Whether meters or time restrictions, parking regulations without enforcement is meaningless.

Although sometimes perceived as a negative and inconvenience by customers, parking enforcement does serve an important function in keeping prime parking spaces available to customers. One of the key recommendations to implementing a successful parking management plan is consistent and dedicated enforcement. The Village is currently doing a very good job in this regard with a Community Service Officer, specifically dedicated to parking enforcement on weekdays.

As previously mentioned, the Village strictly enforces on-street and surface lot parking restrictions. The Village's enforcement practices currently involve traditional techniques including checking for expired meters, tire chalking, and checking for valid permits.

Whether or not the Village chooses to implement new meters, new enforcement technology could still be implemented. This would include handheld devices that can scan license plate numbers or allow for manual entry, generating citations electronically generated as opposed to handwritten. This removes some of the ambiguity related to some traditional enforcement techniques such as manual tire chalking. While more costly, technology also exists for vehicle mounted devices. This grants a parking enforcement officer the ability to drive and record multiple license plates without leaving the vehicle, allowing for a greater coverage area and having obvious benefits during winter months and inclement weather.

Recommendations

The Village should explore options for improving enforcement technology either in conjunction with or independent of upgrading meter technology. At a minimum, the Village needs to continue its current enforcement practices until such time as upgrades are implemented or can be afforded. Enforcement techniques should be continually reviewed to ensure that they are both cost effective and adequately managing Downtown parking.

DEDICATED EMPLOYEE PARKING

The Village currently has three dedicated areas Downtown for business owners and their employees. These spaces require a special permit and are strategically placed for convenience. They are located at:

- Pennsylvania and Main, adjacent to the public lot
- On Crescent adjacent to the Crescent Commuter lot
- On Hillside just west of Main Street

Employees can also use the \$1.50 daily fee lot or one of the four or six hour meter spaces. Employees that park on the street are ticketed with fines escalating per violation.

Recommendation

The Village should continue to provide dedicated employee parking and strictly enforce the employee parking policy. Equally, however, the Village should maintain an ongoing dialogue with Downtown business owners and their employees to ensure that they are adequately accommodated and modify the program and space utilization as needed.

VALET PARKING

Valet parking can be a valuable tool for attracting visitors and patrons to a downtown. Regardless of the convenience or location of parking, many people like the idea of being able to drive directly to their destination and then have their vehicle waiting for them when they come out. Knowing that this is available can incentivize someone to choose a Glen Ellyn restaurant over another community.

Several communities have effectively instituted valet parking into their downtowns. The Village has allowed this service in the past during the holidays, but has not accommodated the service beyond that period.

It is most cost effective and efficient if a shared valet service is used as opposed to multiple businesses each employing their own service. This could include a centralized valet service at a common location(s) or at each participating business. Typically, participants are restaurants during weekend and evening periods, however a use such as the Glen Theatre is also a potential candidate.

Recommendation

A further study of the most effective manner to implement a valet parking system should be conducted. Funding could come from a range of sources including: Special Service Area (SSA) revenue; a parking revenue fund, and/or a combination of fees from businesses and others utilizing the service. An official Village policy governing the valet service should be adopted under the oversight of a Downtown Parking Manager, as discussed later in this section.

Common valet parking areas would need to be identified. Ideally, these locations would be close enough for the convenience of the valet without taking prime parking spaces away from visitors that wish to park their own vehicle.

On the south side of the tracks, the commuter lot between Main and Forest could be utilized; and on the north side, the Crescent commuter lot or the public lot adjacent to the fire station.

FUNDING FOR PARKING IMPROVEMENTS

Parking revenue, including fees and fines, can be placed in a dedicated parking fund earmarked for parking improvements, which may include aesthetic enhancements, signage, enforcement, and related items. Some streetscape improvements could also be included as applicable.

Some communities, such as Naperville, have specifically dedicated revenue from other sources toward parking improvements. For example, Naperville passed a food and beverage tax dedicated to parking improvements based on the fact that a large percentage of parking demand is generated by restaurant patrons.

Items that would otherwise come out of Department or capital improvement budgets, such as new meter technology and enforcement, could, at least partially, be paid for by parking revenue.

Recommendations.

The Village should explore the potential to create a special parking fund with revenue designated for specific improvements, equipment, and maintenance costs. This could involve a collaborative effort between staff, the finance committee, and Village Board to clearly define budget amounts and items.

Section 04 Parking Recommendations

SUSTAINABLE PARKING LOT PROTOTYPE

The Village should explore the potential to create a prototype site for how public surface lots can be enhanced with environmental features. Targeted sites could include any of the existing and/or planned commuter lots. Features may include, but not be limited to:

- Vaulting stormwater for use in watering Downtown landscaping and planters
- Promoting an electric charging station
- Working with local organizations to enhance native plantings within and along the perimeter of the site
- Use of pervious paving materials
- Enhance retaining walls (where applicable) to include attractive and decorative materials and plantings



PARKING OVERSIGHT

In order to insure that parking policies are implemented and issues are readily addressed the Village needs to have a dedicated “Parking Manager.” This individual should be the “go to” person for all things parking related.

This is not a recommendation to add a new staff position just for parking. The individual could be an existing staff member and/or handle other responsibilities. Ideally, this position would be under the jurisdiction of Planning and Development which would allow for better coordination on planning related issues.

TRAFFIC MANAGEMENT

In 2012, the Village commissioned a study to examine the one-way/two-traffic pattern within Downtown. The study presented pros and cons of each configuration, although no compelling recommendation to change was presented and the Village Board did not take action at that time.

While not part of the scope of this project, traffic patterns and circulation were examined. This plan maintains existing traffic flow with respect to one-way/two-way movement with the exception of Pennsylvania Avenue between Main and Forest. The existing one-way westbound movement in this area is recommended to be changed to two-way. This would be done primarily to facilitate efficient movement to a potential future parking structure at Forest. This change may be considered and implemented with or without construction of the parking deck. At a minimum, this will test the public reaction to changing street patterns and afford the fire department the opportunity to head east directly from the fire station.

Of note, the queuing of traffic at the intersection of Pennsylvania and Main was called out in the 2012 traffic study as one of the larger traffic issues within the study area, particularly when the railroad crossing gates are down. Changing this section of Pennsylvania to two-way traffic would provide an opportunity for some relief for southbound Main Street and eastbound Pennsylvania traffic. Also, the reduction of a Main Street southbound lane to accommodate a change to a two-way configuration was indicated as having the potential to further exacerbate traffic congestion in this area.

Traffic lanes on southbound Main Street, eastbound Pennsylvania, and westbound Pennsylvania would need to be delineated and marked for turning traffic and through lanes. Signalization of the intersection is not recommended at this time.

Section 04 Parking Recommendations

PARKING UTILIZATION

The Village has approximately 1,600 public parking spaces within the defined boundaries of Downtown (not including additional spaces such as those at St. Petronille and other locations that are periodically available).

To better assess distribution as well as utilization, Downtown is divided into quadrants with Main Street forming the east-west division and the railroad tracks serving as the north and south dividing line.

The map on the following page further illustrates the boundaries and public spaces within each quadrant.

The approximate breakdown of public spaces is:

Total off-street spaces	1,151
Total on-street spaces	427
North Total	599
South Total	979
Total Northwest Quadrant	376 (274 off-street and 102 on-street)
Total Northeast Quadrant	223 (158 off-street and 65 on-street)
Total Southwest Quadrant	443 (373 off-street and 70 on-street)
Total Southeast Quadrant	536 (439 off-street and 97 on-street)

After inventorying supply, parking utilization was assessed at different times of the day and week. Parking counts were done as a component of past Village studies with additional observations conducted for this analysis.

In order to better convey parking utilization, a breakdown by block and lot was prepared with colors assigned based on usage. The maps on the following pages depict utilization at two key time periods – weekday mid-day and Saturday evening. While utilization may vary daily or even hourly, these two time periods are good barometers for parking supply and demand.

Ideal utilization would range between 80% and 90%. This indicates that spaces are well used while still providing opportunities to accommodate additional cars. Depending on the day and time, some areas are at 90% to 100% while others are consistently below 70%. One note is that while some blocks average a lower percentage of utilization, those spaces closest to active businesses are full. An example of this is Pennsylvania Avenue west of Main Street. On Saturday evenings the spaces west of Glenwood and east of Prospect (near Barone’s and Glen Oak) are occupied, as are the spaces immediately proximate to Main Street. The mid-block spaces tend to be less occupied.

Another example is the Crescent Commuter lot (available for public parking during off-peak times). Overall the lot is about 50% utilized on weekend evenings, however the spaces closest to Main Street are nearly fully occupied. This may be attributable to the fact that people want to park closer to their destinations, but it also could be, in part, that the lot becomes much less desirable and accommodating as one traverses further west. This is also the case with the commuter lot east of Main and south of the tracks. Overall site improvements including lighting and landscaping could improve usage.

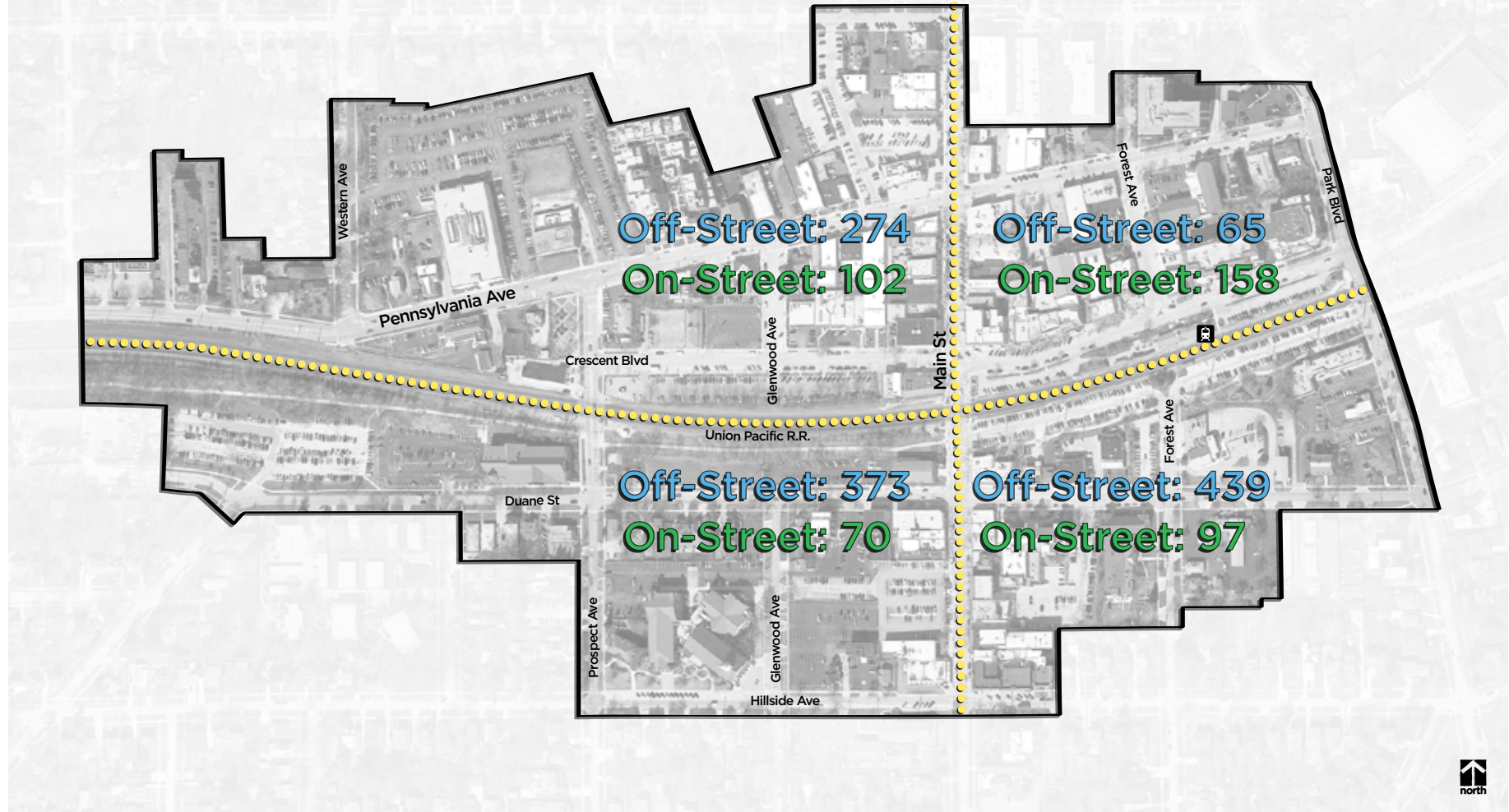
Recommendation

While a parking deck could be added to Downtown, standalone construction is not recommended at this time. Development could be considered, however, if it is capable of being incorporated as part of a larger scale development.

The Village is doing many of the things necessary to adequately manage Downtown parking, including time limitations and enforcement. While the highest utilization continues to be in on-street spaces along Main Street, Downtown patrons are using the off-street spaces. Continuing to make those spaces more attractive and easier to find should further enhance utilization.

Section 04 Parking Recommendations

PUBLIC PARKING SUPPLY



Legend

-  Study Area Boundary
-  Quadrant Boundary

Section 04 Parking Recommendations

PUBLIC & PRIVATE PARKING LOCATIONS



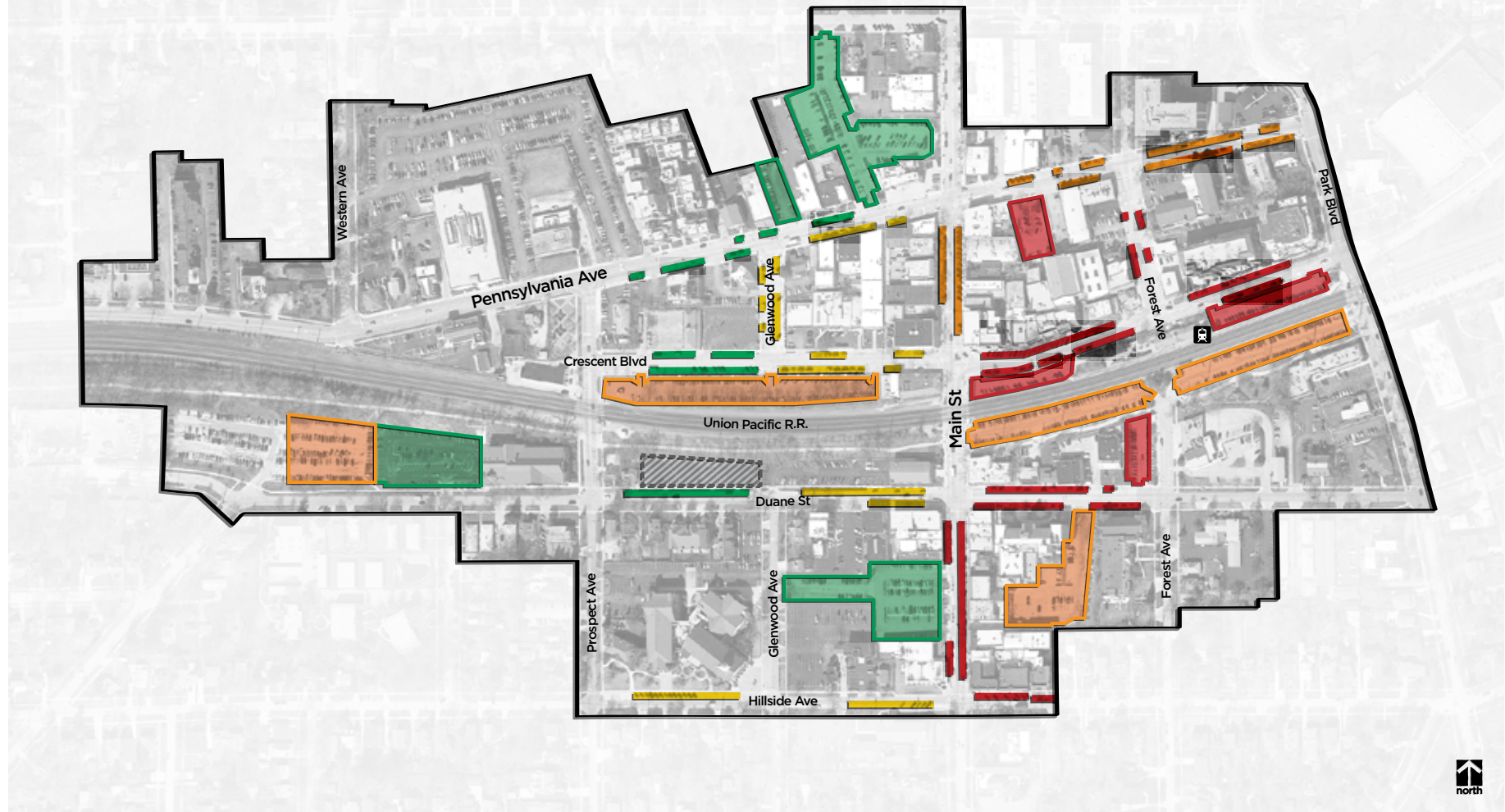
70

Legend

-  Study Area Boundary
-  Public Parking Lot
-  Future Public Parking Lot
-  Private Parking Lot
-  Public Street Parking

Section 04 Parking Recommendations

PUBLIC PARKING UTILIZATION // WEEKDAY MID-DAY



data from 2009 Downtown Plan and 2012 Traffic Study

Legend

-  Study Area Boundary
-  90 - 100% Occupancy
-  80 - 89% Occupancy
-  70 - 79% Occupancy
-  0 - 69% Occupancy
-  Future Public Parking

Section 04 Parking Recommendations

PUBLIC PARKING UTILIZATION // SATURDAY EVENING



data from 2009 Downtown Plan and 2012 Traffic Study

Legend

-  Study Area Boundary
-  90 - 100% Occupancy
-  80 - 89% Occupancy
-  70 - 79% Occupancy
-  0 - 69% Occupancy
-  Future Public Parking

STRUCTURED PARKING

Parking decks can be an effective means of addressing demand with minimal use of land. If well located, their presence can provide an attractive alternative to on-street parking, thus freeing up additional spaces in front of businesses. Well located structures can also serve as a catalyst for attracting new businesses and afford the opportunity to consolidate parking and open up surface lot sites for redevelopment.

Parking decks are also expensive. Construction costs for above grade structures can average \$70 to \$80 per square foot or \$23,000 to \$30,000 per space, not including land acquisition and site preparation. Below grade spaces run even higher. Depending on pricing, they are rarely self sustaining when factoring in debt service and maintenance cost.

The alternative to building a stand-alone parking structure is to incorporate the structure into a larger development with commercial and/or residential uses, thus defraying at least a portion of the cost of the project. An example would be a building with retail uses on the first floor and parking above; or commercial uses wrapping around the parking component.

Prior to this study, the Village evaluated potential locations for structured parking within the C5A and C5B Zoning Districts. While two sites were initially identified in the 2009 Downtown Plan, the Village later expanded the number to six potential locations for further analysis (three north and three south of the tracks).

The sites to the north are located at:

- The southwest corner of Forest and Pennsylvania
- The northwest corner of Pennsylvania and Main adjacent to the fire station
- The existing commuter lot on Crescent west of Main immediately adjacent to the tracks

The sites on the south are located at:

- The existing Main Street lot between Duane and Hillside
- The existing Civic Center lot
- The northeast corner of Duane and Forest (US Bank site)

Recommendations:

While a Downtown parking deck could provide some benefit to existing and future businesses, the costs associated with construction of a standalone structure would largely offset the benefit at this time. Although some locations are nearly 100% utilized, the overall parking supply is capable of meeting existing demand, particularly if measures are taken to improve accessibility and visibility.

The Village should continue to solicit and explore possibilities for public/private partnering opportunities in which a parking deck could be incorporated into a larger scale commercial, residential, or mixed-use development. The new Downtown TIF provides an additional funding mechanism that can be used to attract development and contribute toward the cost of parking deck construction.

Section 04 Parking Recommendations

From a location standpoint, a case can be made for locating a deck on either the north or south side of Downtown. The north side, particularly the northeast quadrant, is lacking in large contiguous parking areas even though it has a high weekday occupancy. Construction of a deck in this quadrant could accommodate a combination of commuters, shoppers (particularly for the theatre), Glenbard West events, and others.

The south side also has a high utilization of both on- and off-street spaces during peak demand hours, with the Main Street lot close to full occupancy on weekends.

Depending on proposals from the private development community, structures on either or both sides of the tracks could be feasible. However, since the Village may likely need to contribute toward the construction costs, careful due diligence of project financing will be required.

Consideration must also be given as to whether the site is under private ownership or controlled by the Village. Four of the sites (the Main Street lot; Civic Center lot; Crescent lot and fire station lot) are owned by the Village. Two (corner of Forest and Pennsylvania and Forest and Duane) are privately owned.

Construction on private property should seek to include additional private development/uses that will offset the loss of tax revenue resulting from the replacement of the existing use. A standalone parking deck owned and operated by the Village would be devoid of property tax revenue. For Village owned/controlled properties, there is no loss of property tax revenue.

In the case of Village owned property, partnering with a private developer is advantageous in that it puts (at least a portion of the property) back on the tax role. While, reportedly, developers do inquire as to the availability of Village owned properties, the Village may also consider preparing a request for qualifications/proposals to solicit potential developers, should unsolicited proposals not meet the Village's expectations. This process affords the Village the opportunity to entertain development proposals that are based on the Village's predefined requirements for both site development and parking. The only site of the six that does not have the potential for a public/private partnership is the Civic Center site.

The following section assesses the merits of each of the six locations identified by the Village for consideration. The sites are identified as N1, N2, and N3 for those north of the tracks and S1, S2, and S3 for those to the south.

POTENTIAL PARKING STRUCTURES



Legend

-  Study Area Boundary
-  Potential Parking Structures

Section 04 Parking Recommendations

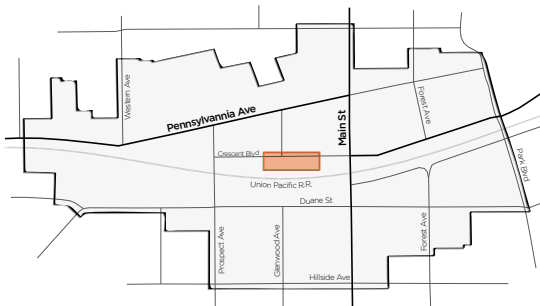
SITE N1

*West Crescent Boulevard
Commuter Parking Lot*

This site is well located at a key intersection and under Village control. However, it is also a tight site and would require the use of Crescent and Glenwood right-of-way to optimize an efficient parking structure. Unless incorporated into a future private development project, this site is not recommended at this time.

Although the site is not located in one of the higher demand areas for weekend/evening parking, it is highly utilized for weekday commuter parking.

Net parking gain: 350 spaces



SUMMARY OF SITE ATTRIBUTES

- Nominal parking structure footprint: 125' x 400'.
- Built over existing parking lot and Crescent Boulevard.
- Access directly from Crescent Boulevard.
- South portion of parking structure ramps up to allow 14'-0" clearance over Crescent.
- Provides about 163 stalls per upper level.
- Contains about 445 stalls in a three level structure (two supported levels).

Positives

- Located a half block from North Main Street retail and about two blocks from Metra.
- Private property acquisition not required (no loss of property/sales tax).

Negatives

- Loss of about 95 existing surface and street parking stalls.
- Tight site requires construction over Crescent right-of-way.

POTENTIAL ENVIRONMENTAL ISSUES

The address 469 Crescent Boulevard was registered with the Office of the Illinois State Fire Marshall (OISFM) as having two 1,000-gallon underground storage tanks for unknown materials. The tanks were registered to Nuway Cleaners and are listed as removed. The building appears to have been occupied also by Marberry Cleaners, who have since moved to 492 Crescent Boulevard. The building was likely removed to accommodate the existing Crescent Boulevard lot.

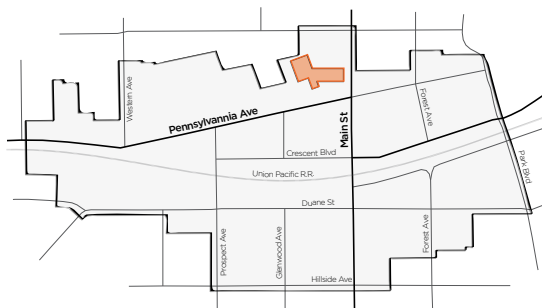
While no known or recorded contamination exists in the surface or subsurface onsite, the fact that the site formerly contained two underground storage tanks raises the possibility of encountering contaminants at this site during construction.

SITE N2

Northwest Corner of Main Street and Pennsylvania Avenue

This is a well located site, but should only be developed for a parking structure if the entire site (including the existing fire station) can be used. In order for that to occur, there are extenuating issues that would need to be addressed. An alternate site for the fire station would need to be located (and acquired if not already owned by the Village), and a new station would need to be constructed prior to the site demolition. If a new station is constructed elsewhere, the optimal development plan for this location would be to utilize the entire site and incorporate a structure into a commercial or mixed use development (given its key corner location at Main and Pennsylvania).

Net parking gain: 385 spaces



SUMMARY OF SITE ATTRIBUTES

- Available parking structure footprint has an irregular shape with building constraints.
- A more rectangular footprint can be developed if the fire department is relocated.
- Access from Main Street and Pennsylvania Avenue is feasible.
- Provides about 130 stalls per level.
- Contains about 490 stalls in a four level structure (three supported levels).

Positives

- Serves retail along North Main Street.
- Private property acquisition not required (no loss of property/sales tax).

Negatives

- Irregular shape with tight building constraints.
- Loss of about 105 existing surface parking.
- Need to relocate fire station.

POTENTIAL ENVIRONMENTAL ISSUES

This location has no environmental records listed in the included databases. An adjacent lot, at 490 Pennsylvania Avenue, does contain a heating oil underground storage tank, but has no violations or emergencies listed.

Section 04 Parking Recommendations

SITE N3

Southwest Corner of Pennsylvania Avenue and Forest Avenue

This location is the top rated site in terms of overall function and access. This is based on the potential ability to accommodate the greatest demand and serve as a catalyst for additional development within the immediate area.

Net Parking gain: 314 spaces

SUMMARY OF SITE ATTRIBUTES

- Nominal parking structure footprint: 125' X 250'.
- Schock Parking lot is used for the structure.
- Provides about 95 stalls per level.
- Contains about 350 stalls in a four level structure (three supported levels).
- Access from both Pennsylvania and Forest is feasible.
- For better access, revise traffic flow on Pennsylvania to two-way.
- Second supported level could extend over Forest.

Positives

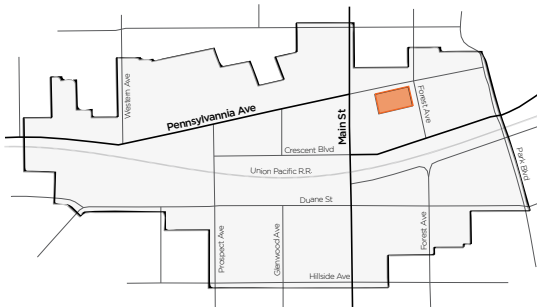
- Location is near the center of the quadrant with the most parking need on weekdays.
- Located one half block from North Main Street and one block from Metra.
- Could accommodate a variety of users, including commuters, shoppers, and parking for GBW events.
- Could serve as a catalyst for additional development within the immediate area.

Negatives

- Site acquisition required (potentially affecting property/sales tax).
- Demolition of two existing buildings required.
- Need to replace property tax revenue from existing uses.
- Loss of about 36 existing surface parking stalls (public and private).

POTENTIAL ENVIRONMENTAL ISSUES

There were no records in any of the investigated databases. Furthermore, no adjacent sites were listed with environmental records.



Section 04 Parking Recommendations

SITE S1

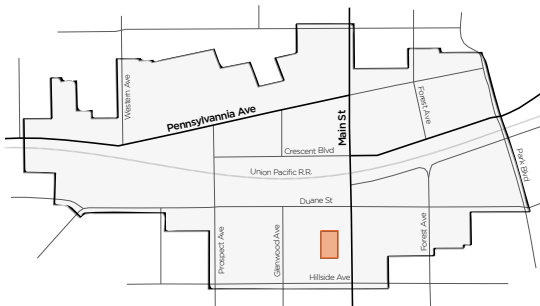
South Main Street Parking Lot

This would be the preferred site for a parking structure south of the tracks, but only if incorporated into a private development. A standalone parking deck would impede the potential for other development.

Net parking gain: 165 spaces with retail component; 175 without retail component

SUMMARY OF SITE ATTRIBUTES

- Nominal parking structure footprint: 125' x 190'.
- Built over existing parking lot.
- Provides about 68 stalls per level. Contains about 250 stalls in a four level structure (three supported levels).



- An alternate bay of parking is possible over a portion of the Glenwood Lot; will gain about 20 stalls per level.

Positives

- Located near the center of the South Main Street retail buildings and the area of highest evening demand.
- With a setback from Main Street a retail building is possible in front.
- Site size and potential to combine with adjacent properties.
- No loss of property or sales tax revenue.

Negatives

- Loss of about 75 existing surface parking stalls for parking structure.
- Loss of about 85 existing stalls for parking structure and retail building.
- Depending on size and configuration, private property may be required.
- Potential environmental issues that will need to be addressed

POTENTIAL ENVIRONMENTAL ISSUES

This location is listed as a brownfield in the Illinois Agency Facility Inventory and Information System (AFIIS) under inventory number 0430455127. The existing lot was the site of a recent Phase 1 Environmental Site Assessment

(ESA) and subsurface investigation, performed by Deuchler Environmental, Inc. The ESA showed that a gasoline station had been on the site previously. To determine the extent of soil or groundwater contamination, the Village of Glen Ellyn applied for and received a Brownfields Redevelopment Grant from IEPA. Nine borings were performed at a minimum depth of seventeen feet each; afterwards, three groundwater monitoring wells were placed at locations that displayed soil contamination. Five of the borings showed pollutant contamination at levels exceeding the Remediation Objectives (RO's) found in Title 35 of the Illinois Administrative Code Part 742 entitled "Tiered Approach to Corrective Action Objectives" (TACO). The contaminants include a Volatile Organic Compound (Benzene), Polycyclic Aromatic Hydrocarbons (benzo(a)anthracene, benzo(b)fluoranthene, benzo(a)pyrene, indeno(1,2,3-cd)pyrene, and dibenzo(a,h)anthracene), and Lead. Furthermore, one sampling well showed groundwater contamination with a VOC, PACs, and Lead.

The subsurface report identifies four major areas with contamination. The former filling station is one likely source. Deuchler Environmental suggests that a former heating oil tank or nearby auto shop may have been another source. Therefore, encountering contaminants at this site for the construction of a parking deck should be anticipated.

Section 04 Parking Recommendations

SITE S2

Civic Center Parking Lot

While overall site configuration and access makes this site less advantageous than others, its multi-purpose potential and the fact that it is already under Village control warrants consideration if the Main Street lot is not developed as part of a larger project.

This is one of the only sites that would not include a mixed use or private development component. Expansion of existing Village facilities, such as the Police Department, should be considered as part of any redevelopment plan.

Other considerations for this site include the potential to connect a pedestrian path to Main Street by acquiring an existing property fronting Main. Also depending on configuration and engineering, ingress/egress from Forest (via existing church property acquisition or easement) could

be also be a consideration.

Net parking gain: 170 spaces

SUMMARY OF SITE ATTRIBUTES

- Nominal parking structure footprint: 125' x 190'; notch required to build around adjacent buildings.
- Access from Duane Street is proposed.
- Provides about 60 stalls per level.
- Contains about 220 stalls in a four level structure (three supported levels).
- An alternate level below grade is possible by lowering the access drive from Duane, which is expensive.
- Depending on configuration, private property may or may not be required. Dependent on whether pedestrian access is provided directly to Main Street.

Positives

- Serves the Civic Center and possible direct access to South Main Street retail through existing building.
- Provides covered parking for Police and municipal vehicles and potential direct access to Civic Center.

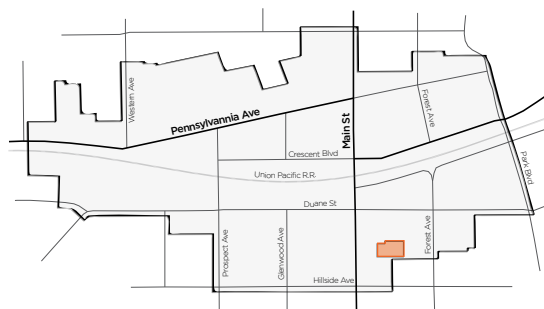
- Potentially no private property acquisition or loss of tax revenue.
- Located proximate to the area of highest evening demand.

Negatives

- Built over existing parking lot between several buildings, resulting in a tight construction site.
- Loss of about 50 existing surface parking stalls.
- Somewhat removed from the Downtown core.
- Potentially the least amount of net gain in spaces of sites considered.

POTENTIAL ENVIRONMENTAL ISSUES

The Village Hall Site (535 Duane Street) is the location of three different Illinois records. The first record is of a 3,000 gal underground gasoline storage tank, which is listed as removed from the site. The site is also tied to two Leaking Underground Storage Tank incidents. The first, a March 1990 gasoline LUST, received a letter of "No Further Remediation" in January of 2008, signifying that the incident was remediated sufficiently to protect public health. The second is an October 1990 gasoline LUST, which received a letter of No Further Remediation in May 1996.



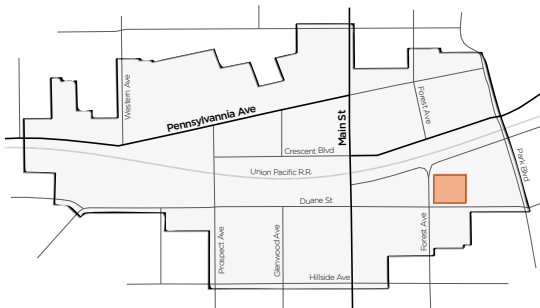
SITE S3

*Northeast corner of
Forest and Duane*

Given the potential for the Main Street site to incorporate a parking structure into a mixed use development and the Civic Center site's potential to accommodate parking to serve municipal and business uses, this site is not recommended unless incorporated into a future private redevelopment plan.

Depending on configuration, the potential does exist to include the Forest Avenue right-of-way and link this site with the public parking area to the west.

Net parking gain: 455 spaces



SUMMARY OF SITE ATTRIBUTES

- Nominal parking structure footprint: 180' x 220'.
- Located south of tracks and one block from South Main Street.
- Provides about 122 stalls per level.
- Contains about 455 stalls in a four level structure (three supported levels).
- Access from Duane and Forest is feasible.
- Alternate to Site S3 is to build to the west, thus possibly using Forest Avenue right-of-way.

Positives

- Location is adjacent to the Civic Center and Metra.
- No surface parking loss to develop this site.

Negatives

- Private property acquisition would be required.
- Demolition of existing bank building required.
- Need to replace property tax revenue from existing use.
- Somewhat disconnected from core retailing area.

POTENTIAL ENVIRONMENTAL ISSUES

This site, currently including a U.S. Bank facility, returned no records in any of the investigated databases. No adjacent sites were listed either.

Appendix

05

Section 05 Visual Preference Survey Results

VISUAL PREFERENCE SURVEY RESULTS

A web-based visual preference survey (VPS) was provided on the project website to further augment the streetscape analysis and provide another mechanism for public input. While the VPS does not dictate plan elements, final recommendations are consistent with survey results. In addition to helping inform the study, the VPS allows residents and business owners an opportunity to view examples of potential improvements. A total of 164 surveys were recorded. The VPS provided participants an opportunity to convey their preference for the types of streetscape elements they would like to see in Downtown Glen Ellyn. Participants were asked to rate images on a scale of 1 to 5 based on their feelings of “character” and appropriateness,” with 1 meaning the image was inappropriate or undesirable and 5 indicating the image was appropriate or desirable. A complete summary of the VPS is provided on the proceeding pages and fall into the following categories:

- Landscaping in the Public Realm
- Varying Sidewalk Widths
- Tree Grate-Openings
- Paving Materials
- Street Furniture
- Fencing + Screening
- Parking Management
- Sustainable Streetscape Elements



These images were identified as some of the most appropriate for the Glen Ellyn Downtown.



Section 05 Visual Preference Survey Results

LANDSCAPING IN THE PUBLIC REALM



Section 05 Visual Preference Survey Results

VARYING SIDEWALK WIDTHS



Section 05 Visual Preference Survey Results

TREE GRATE-
OPENINGS



Section 05 Visual Preference Survey Results

PAVING MATERIALS



Section 05 Visual Preference Survey Results

STREET FURNITURE



Section 05 Visual Preference Survey Results

STREET LIGHTING



Section 05 Visual Preference Survey Results

INTERSECTION
ENHANCEMENTS



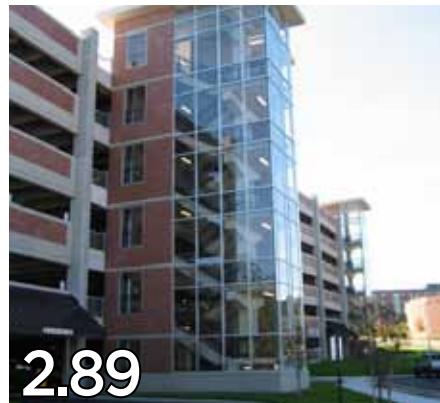
Section 05 Visual Preference Survey Results

FENCING +
SCREENING



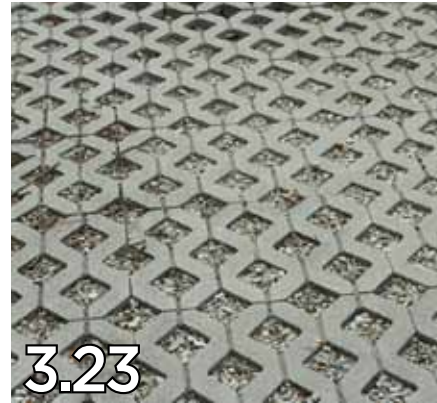
Section 05 Visual Preference Survey Results

PARKING
MANAGEMENT



Section 05 Visual Preference Survey Results

SUSTAINABLE
STREETSCAPE
ELEMENTS



On-Line Questionnaires

06

Section 06 On-Line Questionnaires

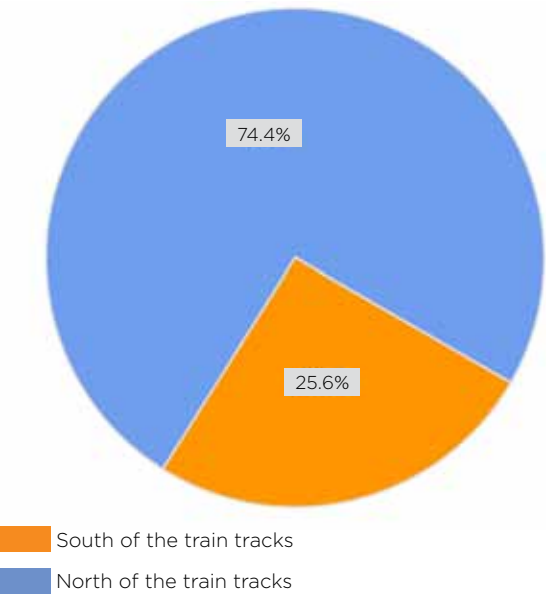
ON-LINE QUESTIONNAIRES

In addition to the Visual Preference Survey, online questionnaires were prepared. Separate questionnaires were developed for residents and business owners. Questions pertain to a range of issues from streetscape to parking. The purpose of the questionnaires is to (1) provide an additional mechanism for the public to participate and (2) ensure that recommendations reflect desires of the community. In addition to the questions an opportunity was afforded for participants to leave comments as well.

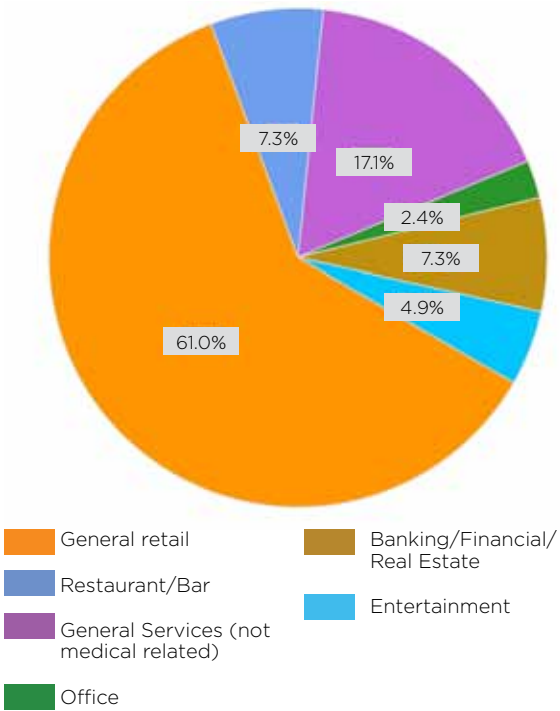
The following summarizes responses. A total of 142 residents and 43 business owners took the survey.

BUSINESS QUESTIONNAIRE SUMMARY CHARTS

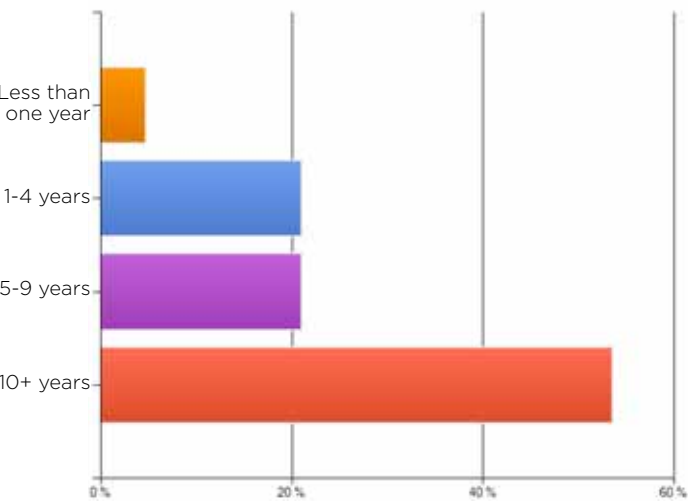
My business is located:



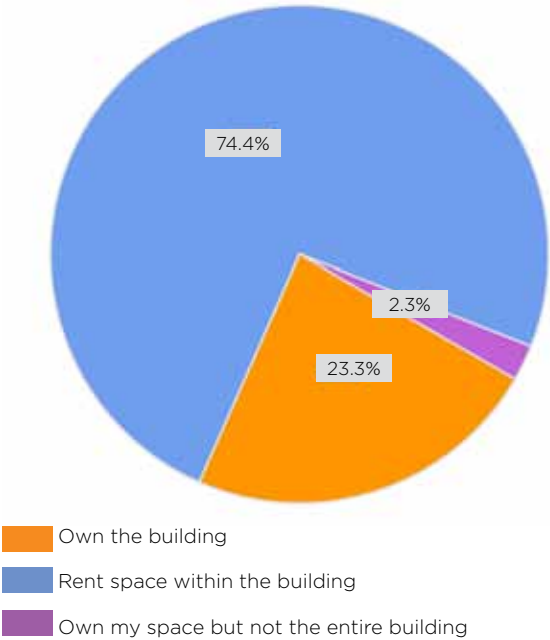
What type of business do you have?



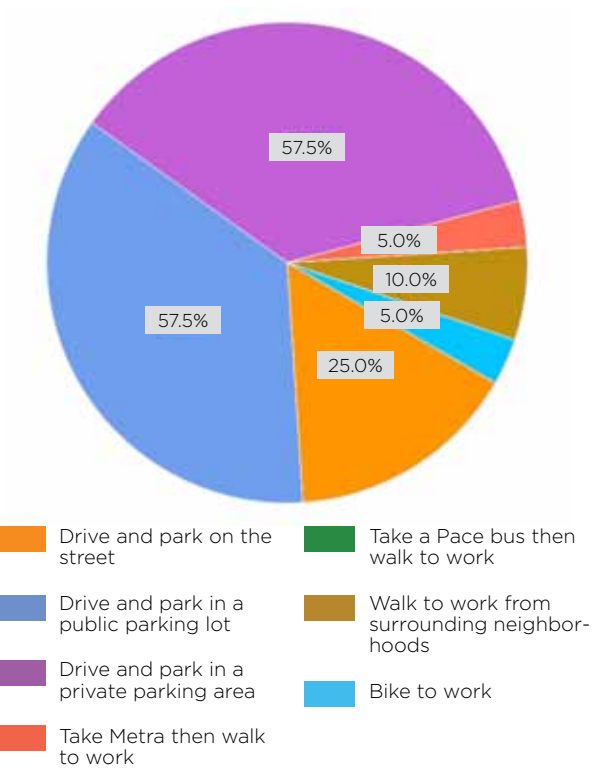
How long has your business been in Glen Ellyn?



Do you own or rent the building your business occupies?

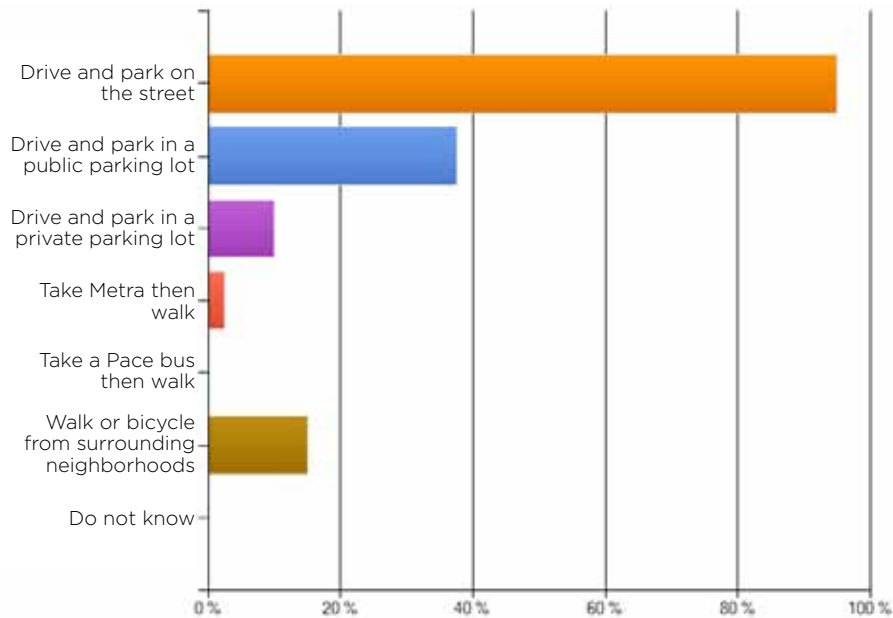


How do you and/or your staff get to work each day? (select all that apply)

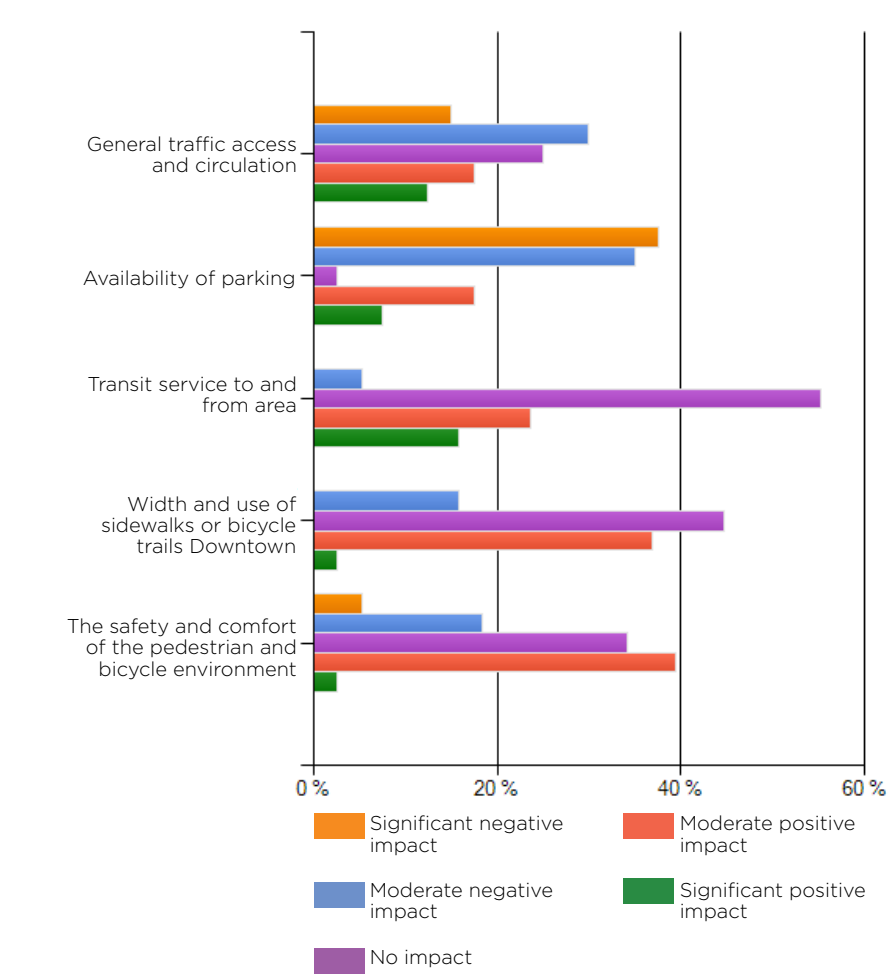


Section 06 On-Line Questionnaires

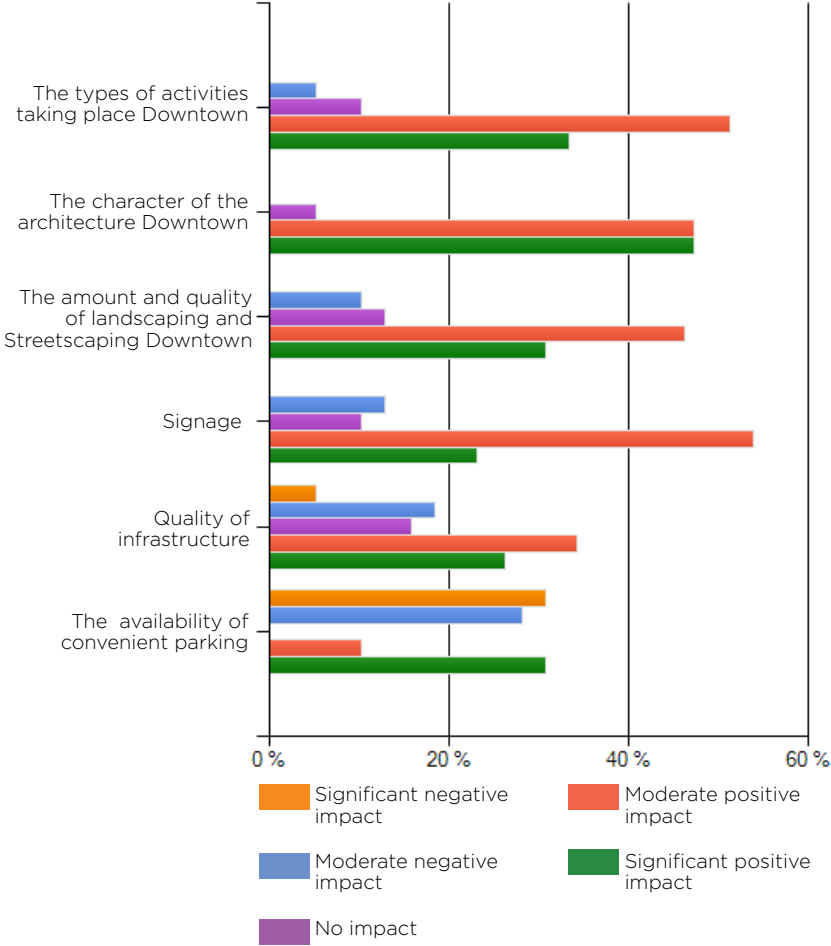
Please identify how the majority of your customers come to your business (select all that apply)



Please rate how you feel the following factors impact customers' ability to access your business



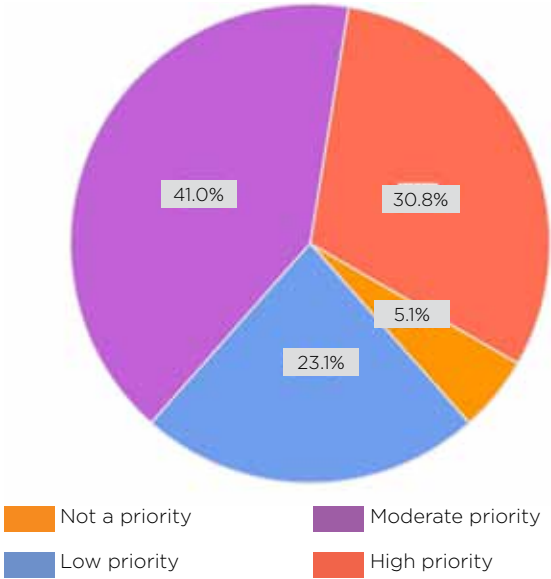
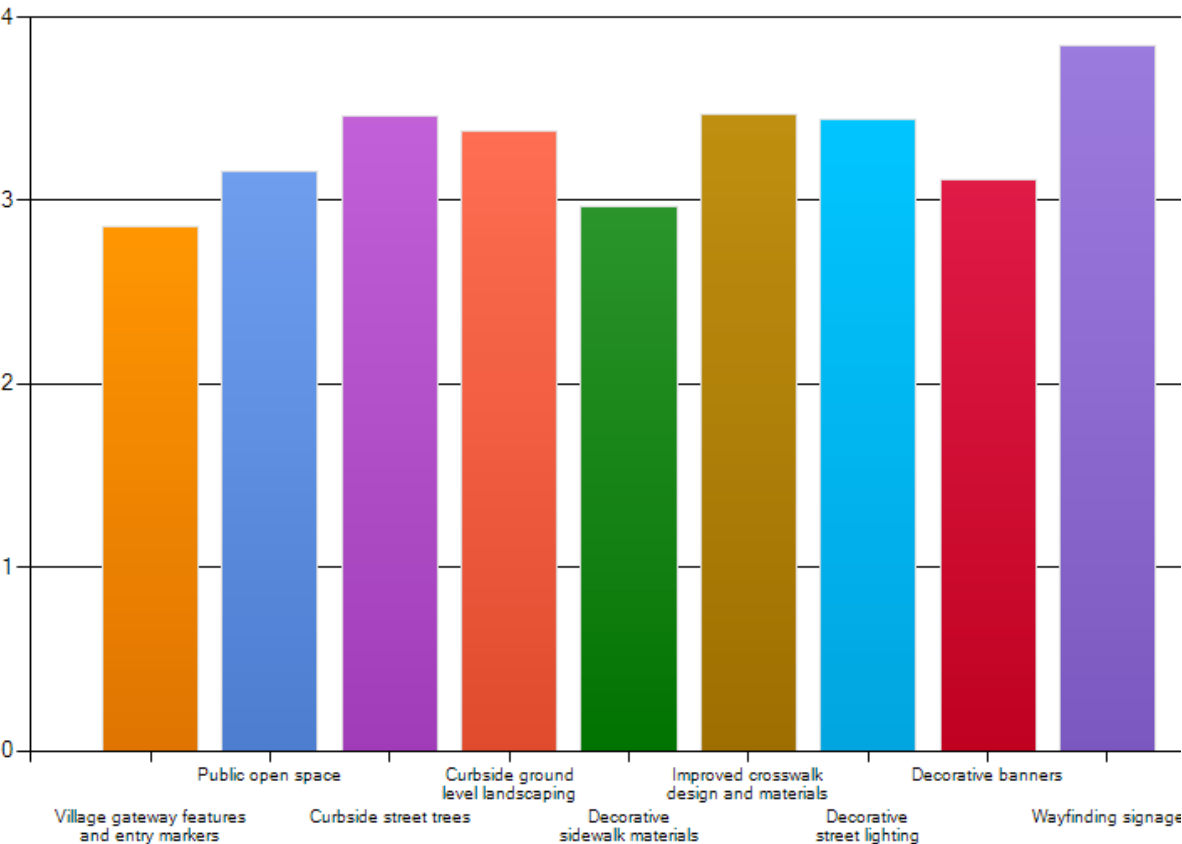
Rate how the following factors impact your perception of the image and identity of Downtown Glen Ellyn



Section 06 On-Line Questionnaires

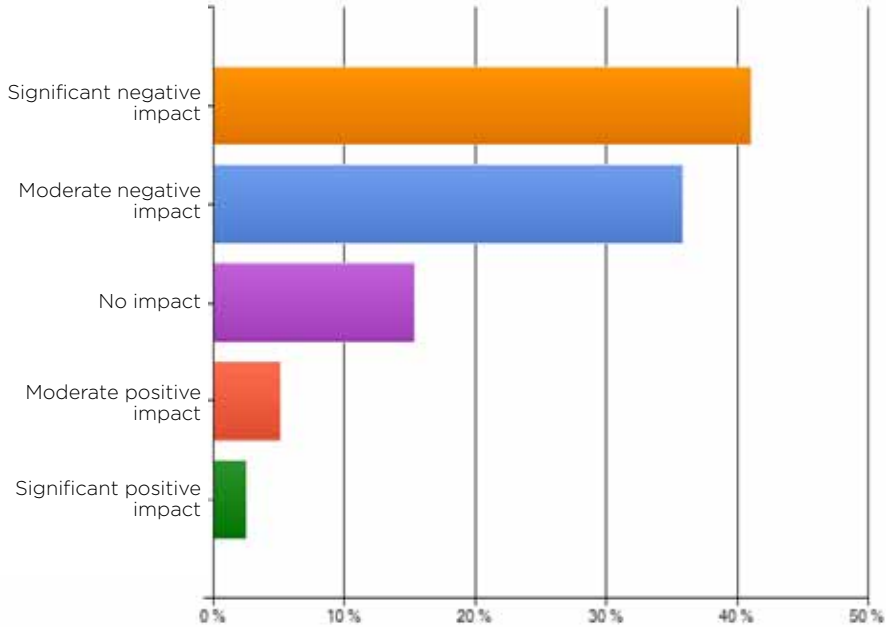
Please rate the following potential streetscaping elements based on how much of a priority you feel they are in enhancing the commercial environment in Downtown Glen Ellyn (no priority = 0; highest priority = 5; results are averaged)

How high of a priority is it to accommodate commercial uses on the public sidewalk? (i.e. outdoor seating)

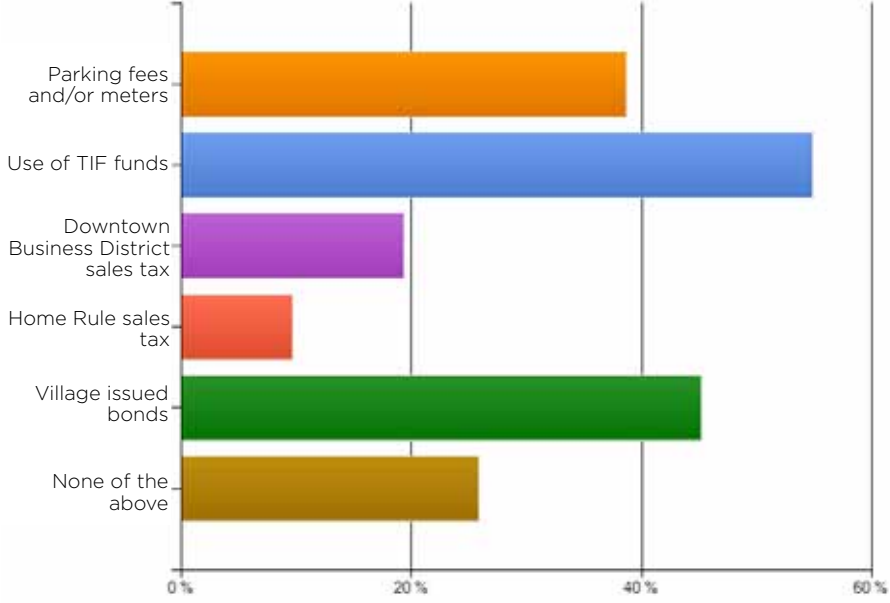


100

How do you think metered parking on Downtown Streets would impact your business?



Which (if any) of the following methods would you support as a means of funding public parking improvements? Check all that apply.

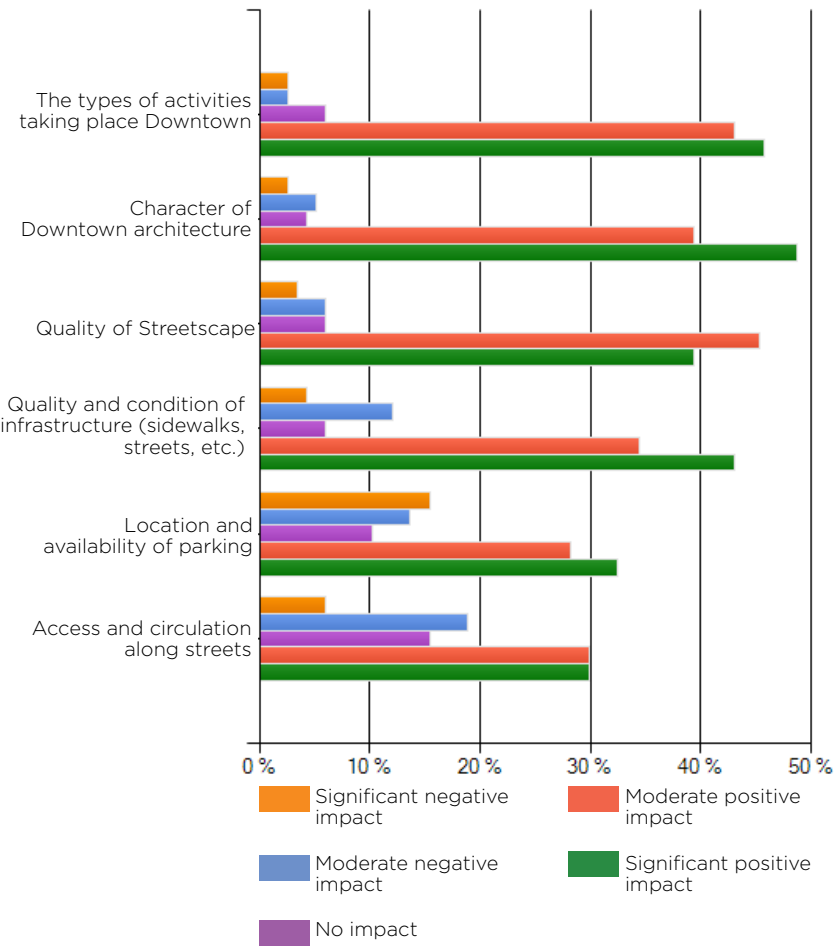
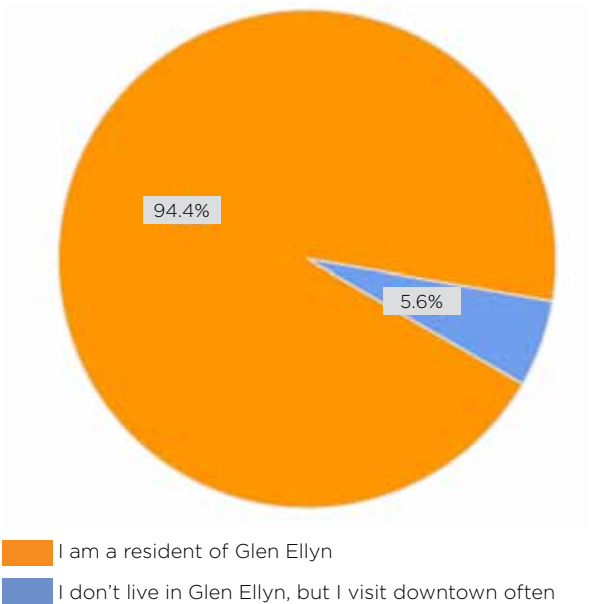


Section 06 On-Line Questionnaires

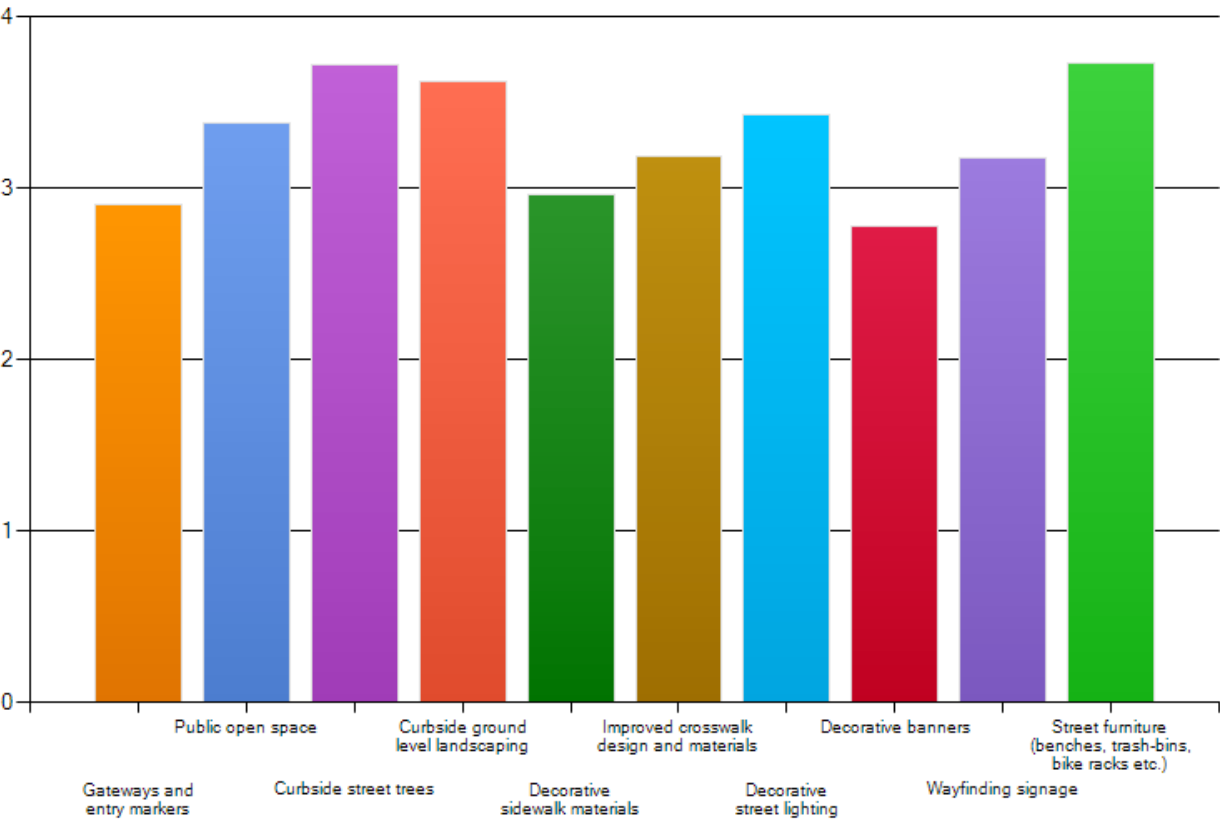
RESIDENT QUESTIONNAIRE
SUMMARY CHARTS

Rate how the following factors impact your perception of the image and identity of Downtown Glen Ellyn

Who are you?

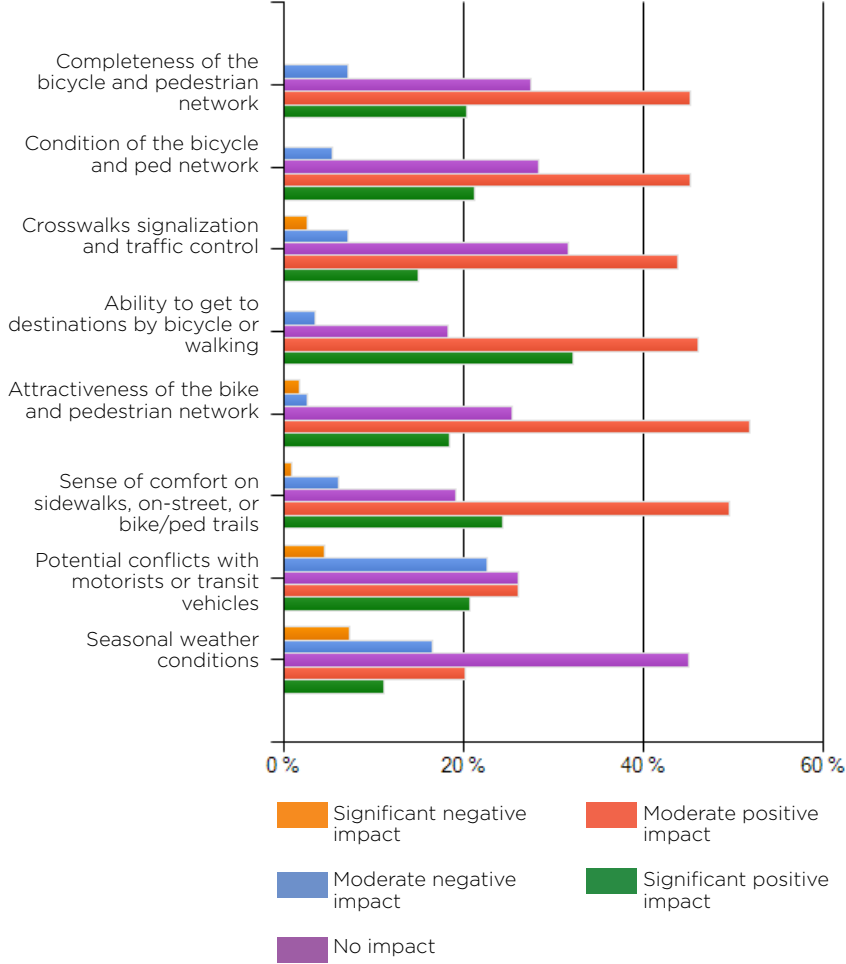


Rate how the following potential streetscape elements based on how much of a priority you feel they are in enhancing the identity in Downtown Glen Ellyn (no priority = 0; highest priority = 5; results are averaged)

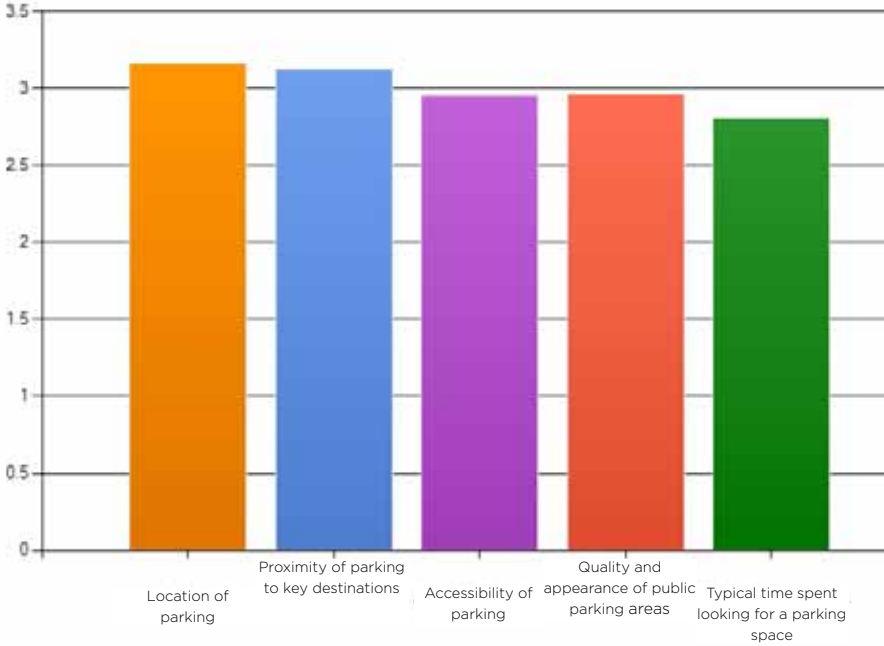


Section 06 On-Line Questionnaires

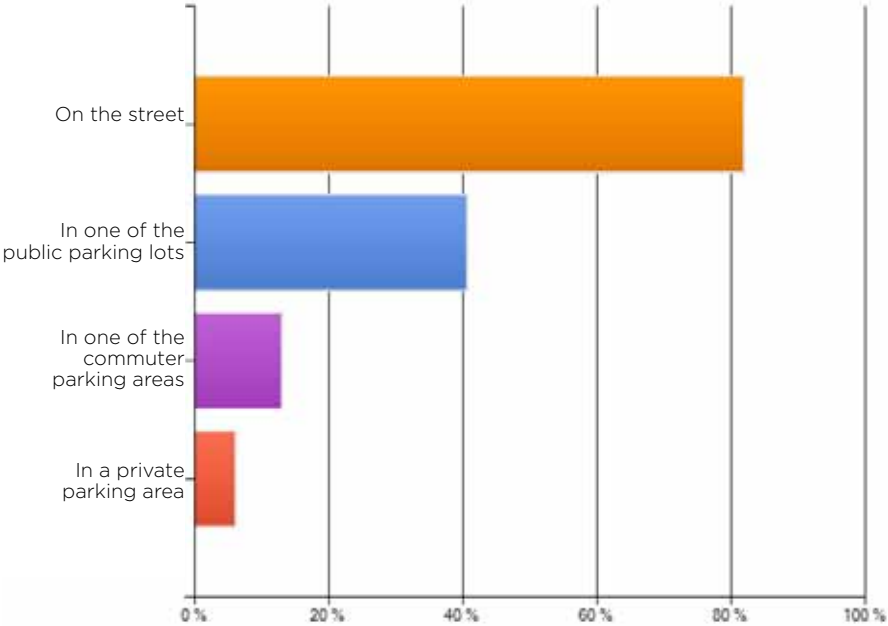
Please rate how the following factors impact your perception of safe and efficient bike and pedestrian mobility in Downtown Glen Ellyn



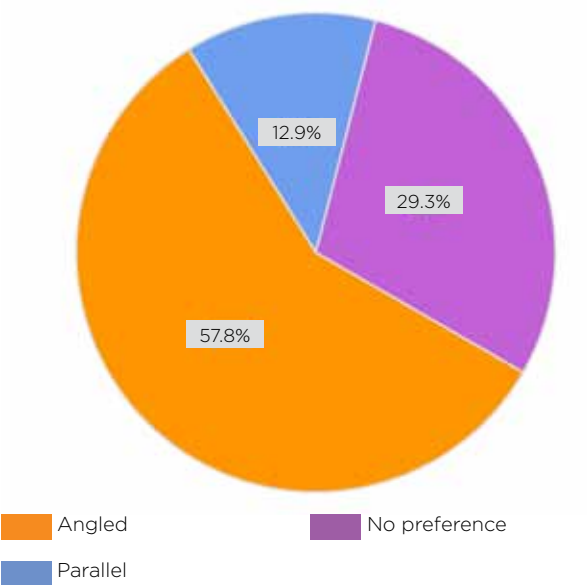
On a scale of 1 to 5, rate the following as it relates to parking Downtown (1 = poor; 5= best; results are averaged)



When driving/parking Downtown, where do you typically park? (select all that apply)

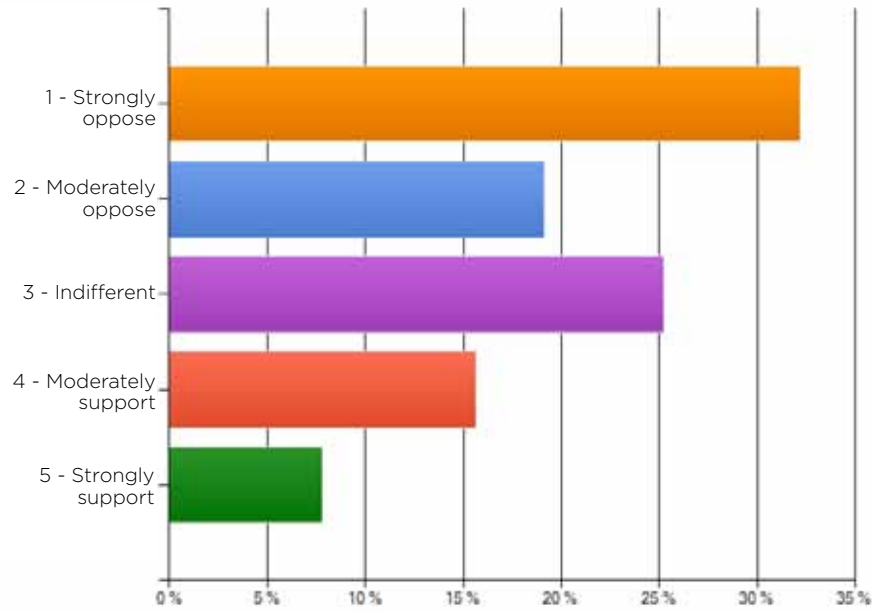


Generally speaking, do you have a preference for angled or parallel parking Downtown?

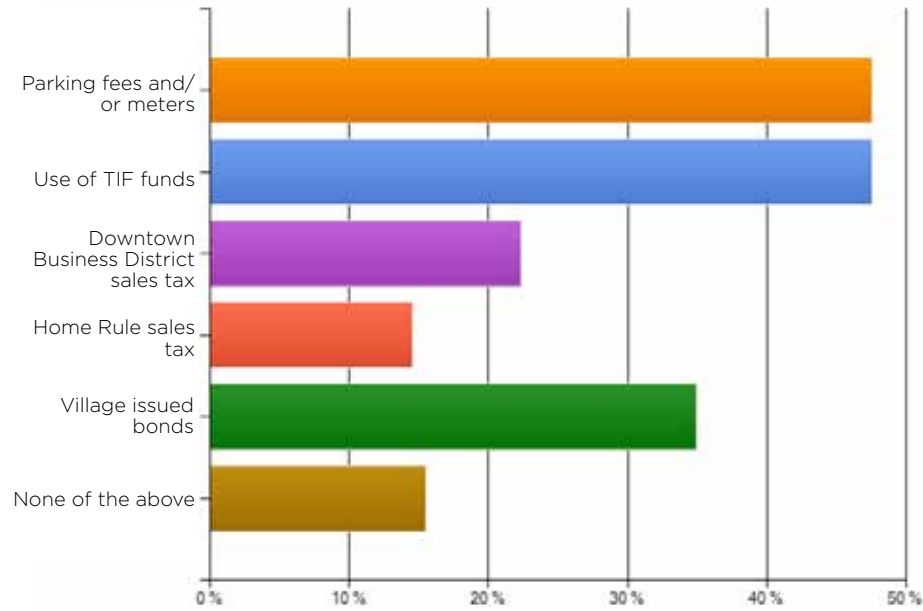


Section 06 On-Line Questionnaires

On a scale of 1 to 5, how do you feel about parking meters on Downtown Streets as a means of turning over parking spaces?



Which (if any) of the following methods would you support as a means of funding public parking improvements? (select all that apply)



*Note - Average of all responses equals 2.4.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: Kelly Purvis

SCHEDULED

ORDINANCE 6306

DOC ID: 1683 A

Ordinance No. 6306, An Ordinance Granting Approval of a Special Use Permit for Inner Focus Pilates, to be Located at 520 Hillside Avenue. (Planning and Development Director Hulseberg)

Request: Erin Jones, owner of Inner Focus Pilates Inc. is requesting approval of a Special Use Permit in accordance with Section 10-4-17.1(B)20 of the Glen Ellyn Zoning Code to allow a health spa on the ground floor of 520 Hillside Avenue. The subject property is located generally northeast of the Hillside Avenue and Main Street intersection in the C5A Central Business District, Central Retail Core Sub-district.

The petitioner recently signed a lease for the property located at 520 Hillside Avenue under the impression that her Pilates studio would be a permitted use at this location. She is relocating her business from Wheaton and was anticipating the opening of her studio on March 1. The Planning and Development staff have been working expediently with Ms. Jones since early February to process her request.

Inner Focus Pilates, Inc. is an owner operated Pilates studio with an established client base that has been in business for 8 years. The studio is appointment based with anticipated hours of operation for the Glen Ellyn studio being Monday thru Thursday between 7:30 am and 8:00 pm, Fridays between 8:00 am and 3:00 pm and Saturdays between 8:00 am and 12:00 pm. The petitioner currently anticipates being closed on Sundays. Classes would be by appointment only; sessions would last one hour and typically consist of 1-5 clients per session.

The subject space consists of approximately 880 square feet. The petitioner is proposing to dedicate 25% of the total floor area to retail in an attempt to create some consistency with the surrounding commercial businesses. (Note: 25% retail space was a condition of approval for the Special Use Permit issued to "Rise Fitness" in 2014).

Plan Commission Recommendation: The Plan Commission considered the request at a public hearing on March 12, 2015. By a vote of 11-0, the Plan Commission recommended approval of the request subject to the following conditions: 1. That the use is operated in substantial conformance with the application materials submitted and testimony presented at the March 12, 2015 Plan Commission public hearing; and 2. That the use of the space is limited to equipment based, instructor led Pilates and retail use. For administrative purposes, staff has also added a recommended condition in the Ordinance that would require 25% of the floor area to be maintained as retail space as proposed by the petitioner.

Village Board Action: The Village Board may approve, approve with conditions or deny the petitioner's request for approval of a Special Use Permit. Village Staff has prepared an Ordinance to approve the request for consideration at the March 23, 2015 Village Board meeting.

Ordinance 6306

Meeting of March 23, 2015

Attachments:

- Ordinance
- Location Map
- Photo of Building
- Findings of Fact, Exhibit “B”
- Petitioner’s Narrative Statement, Exhibit “C”
- Floor Plan, Exhibit “D”
- Draft minutes from March 12, 2015 Plan Commission Meeting, Exhibit “A”

Cc: Erin Jones, Petitioner

Ordinance No. _____**An Ordinance Granting Approval of a
Special Use Permit for Inner Focus Pilates
to be Located at 520 Hillside Avenue
Village of Glen Ellyn, Illinois 60137**

Whereas, Inner Focus Pilates, Inc., lessee of property located at 520 Hillside Avenue, is requesting approval of a Special Use Permit in accordance with Section 10-4-17.1(B)20 of the Glen Ellyn Zoning Code to allow a health spa to operate in the ground floor space of the existing building on the site, and

Whereas, the subject property is located northeast of the Hillside Avenue and Main Street intersection in the C5A Central Business District, Central Retail Core Sub-district and is legally described as follows:

LOT 3 (EXCEPT THE EASTERLY 12.0 AS MEASURED ON THE SOUTH LINE OF LOT 3) OF THE SUBDIVISION OF LOT 6 IN THE BLOCK 12 OF THE ASSESSMENT DIVISION OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 7, 1906 AS DOCUMENT 87151 IN THE RECORDER'S OFFICE OF DU PAGE COUNTY, ILLINOIS.

PIN: 05-11-328-010; and

Whereas, following due and proper publication of notice in The Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and following written notice to all property owners within 350 feet, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on March 12, 2015, at which hearing the petitioner presented evidence and testimony in support of the request for approval of a Special Use Permit; and

Whereas, after having considered the evidence presented, including the exhibits and

materials submitted, the Plan Commission made its findings of fact and recommendations, dated March 12, 2015, which is appended hereto as Exhibit "B" and, pursuant to Section 10-10-14 of the Glen Ellyn Zoning Code, by a vote of eleven (11) "yes" and zero (0) "no", recommended approval of the requested Special Use Permit; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the March 12, 2015 public hearing of the Plan Commission and have considered the findings of fact and recommendations of the Plan Commission; and

Whereas, the President and Board of Trustees have determined that granting the requested Special Use Permit is consistent with the goals of the Glen Ellyn Zoning Code.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Based upon a review of the evidence, exhibits and materials presented at the March 12, 2015 Plan Commission public hearing and the conclusions set forth in the preambles above, the Village President and Board of Trustees hereby adopt the findings of fact attached hereto as Exhibit "B" and grant approval of a Special Use Permit in accordance with Section 10-4-17.1(B)20 to allow a health spa in the ground floor space at 520 Hillside Avenue.

Section Two: This grant of approval of a Special Use Permit is subject to the following conditions:

- A. The use shall be operated in substantial conformance with the plans as submitted and the testimony presented at the March 12, 2015 public hearing before the Plan Commission and the petitioner's application packet dated February 5, 2015 including the following plans and documents referenced below, as though they were attached to this Ordinance:

1. Special Use Permit Application dated February 5, 2015
2. Special Use Narrative - a copy of which is attached hereto as Exhibit "C"
3. Plat of Survey/Site Plan dated January 30, 1985
4. Floor Plan - a copy of which is attached hereto as Exhibit "D"

and these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Planning and Development Department.

- B. That the Special Use Permit granted herein shall be limited to equipment based, instructor led Pilates.
- C. That twenty five percent (25%) of the floor area shall be set aside and used for retail purposes.

Section Three: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the Special Use Permit approved herein, provided that the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of a Special Use Permit shall expire and become null and void within 24 months of the date of this Ordinance unless an occupancy permit is applied for within said time period, provided, however, that the Village Board, by motion, may extend the period during by which an occupancy permit must be applied for.

Section Four: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Five: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Section Six. The Village Clerk is hereby authorized to record to this Ordinance with the

Ordinance 6306

Meeting of March 23, 2015

DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____.)

ATTACHMENTS:

- Location Map (PDF)
- Photo of Building (PDF)
- Findings of Fact, Exhibit "B" (PDF)
- Petitioner's Narrative Statement, Exhibit "C" (PDF)
- Floor Plan, Exhibit "D" (PDF)
- Draft Minutes from March 12, 2015 Plan Commission meeting (PDF)



MapOffice™ Aerial Image of 520 Hillside Ave.





Exhibit "B"

Findings of Fact

The Village Board hereby adopts the following findings of fact for the request by Inner Focus Pilates, Inc. for a Special Use Permit to allow a health spa in the ground floor space of 520 Hillside Avenue.

- A. The proposed use will be harmonious with and in accordance with the general objectives, or within a specific objective of the Comprehensive Plan and/or the Zoning Code because similar "health spa" uses have enhanced the same zoning district and "a diverse mix of uses and activities" are encouraged in the downtown by the Comprehensive Plan. Inner Focus Pilates, Inc. will also offer 25% retail, creating some consistency with the surrounding businesses;
- B. The proposed use will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and the use will not change the essential character of the same area because no changes are being made to the exterior of the building and minor cosmetic changes will be made to the interior of the building to enhance the vacant space;
- C. The proposed use will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water, sewers and schools, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services because the petitioner does not plan on modifying the structure of the building in a manner that would result in additional needs;
- D. The proposed use will not create excessive additional requirements at public cost for public facilities and services, and will not be detrimental to the economic welfare of the Village as there are no structural changes proposed or needs for new services;
- E. The proposed use will not involve uses, activities, processes, materials, equipment and/or conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors, as the fitness studio will have a maximum of five (5) clients in session at a time, limiting traffic and noise. The studio will only play light music described as "soft, background music, typically classic, modern or festive". The studio will not cause smoke, fumes, glare or odors of any sort.
- F. The proposed use will not increase the potential for flood damage to adjacent property or require additional public expense for flood protection, rescue or relief as no changes are proposed to the site; and

Findings of Fact

Inner Focus Pilates, Inc.

- G. The proposed use will not result in destruction, loss or damage of natural, scenic or historic features of major importance to the community as there is no exterior construction or demolition planned for this project.

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Narrative Statement evaluating the economic effects on adjoining property, the effect of such elements as noise, glare, odor, fumes and vibration on adjoining property, a discussion of the general compatibility with the adjacent and other properties in the district, the effect of traffic, and the relationship of the proposed use to the Comprehensive Plan, and how it fulfills the requirements of paragraph (E) of Section 10-10-14 of the Zoning Code

Inner Focus Pilates (IFP) is an established, semi-private Pilates Equipment studio that serves a client base of educated, well informed, mostly women from the surrounding suburbs, with the objective of investing in intelligent, therapeutic exercise and results. Over the past eight years, IFP has built a loyal client base and continues to attract a steady stream of new clients through word of mouth. IFP cultivates a studio environment that is both peaceful and purposeful. Because I instruct only five clients at a time, there should be no negative impact in the area. In fact, IFP will be a boon to the area, attracting potential customers for the surrounding businesses without disrupting the traffic pattern or quiet atmosphere of the neighborhood. This location is ideal for my clients, who live only blocks away or in nearby Wheaton, Bloomingdale, Naperville, Lombard, Hinsdale and Oak Brook. Many of them have expressed interest in shopping the area once the studio is relocated.

IFP is owner operated only. Each hour-long session is owner instructed and devoted to one session or client. In a typical week, these hour-long sessions are:

- Private Pilates Equipment sessions (owner + 1 client);
- Duet Pilates Equipment sessions (owner + 2 clients); or
- Group Pilates Equipment Sessions / Fitness classes (owner + up to 5 clients)

IFP's owner's typical work schedule is 7:30 AM – 8 PM, Monday – Thursday, Friday 8 AM – 3 PM, Saturday 8AM – 12PM, totaling no more than 30 sessions a week. To keep IFP's high standards and peaceful operating atmosphere, Inner Focus Pilates sessions are only by appointment.

IFP is devoted to keeping a high standard for retail in our 520 Hillside Ave location, devoting 25% of our floor space with this intention (per the attached floorplan). We are partnered with a global active wear and lifestyle brand to sell their merchandise. We will sell jewelry, candles and gift that inspire. IFP has an established relationship with a well known local art wholesaler and will retail hand picked selections of fine art in both its retail area and approximately 15% of the wall space.

Describe How the Special Use:

1. Will be harmonious with and in accordance with the general objectives, or within a specific objective of the Comprehensive Plan and/or this Zoning Code

IFP is an eight-year old company with an established, high income client base. Many clients live within one mile of 520 Hillside and frequent downtown Glen Ellyn for their shopping needs. Also, with Glen

Ellyn's shopping district so close, my clients from surrounding suburbs will be able to take advantage of all the downtown has to offer, providing additional revenue to my downtown neighbors.

2. Will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the same area:

IFP's studio will be constructed in the existing building. The exterior will remain unchanged. Any decoration that can be seen from the outside will be tasteful and high-end, as to attract new clientele appropriately.

3. Will not be hazardous or disturbing to existing or future neighborhood uses:

Only soft, background music will be played during Pilates Group Equipment Sessions. The type of music depends on the specific teaching, but is typically classical, modern or festive.

There will be very light foot traffic in and out of the location. As well, IFP clients fit the demographic described in the Narrative, they are conscientious women who respect and appreciate their surroundings. We would not anticipate that our business or our clients would be hazardous or disturbing to existing or future neighborhood uses.

4. Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water, sewers and schools, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services:

IFP will be adequately served by the existing essential public facilities and services, including refuse disposal, water and sewers. We do not anticipate any impact on the schools and would anticipate using local police and fire protection only as appropriate. Our small number of clients would utilize existing highways and streets, as well as existing parking facilities in the downtown Glen Ellyn area.

5. Will not create excessive additional requirements at public cost for public facilities and services, and will not be detrimental to the economic welfare of the Village.

Because I only instruct 5 clients at a time, IFP's use of this location will have no negative impact on public facilities. It should, in fact, help increase Glen Ellyn merchants' revenue as I attract clients from surrounding suburbs and they shop the streets of Glen Ellyn.

6. Will not involve uses, activities, processes, materials, equipment and/or conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors

Pilates instruction, specifically equipment based Pilates instruction is, by nature, a low-tech and quiet operation. IFP will not be doing anything detrimental to persons or property and will not be operating any equipment that affects others outside the building IFP will not produce excessive traffic, noise, smoke, fumes, glare, or odors.

7. Will have vehicular approaches to the property, which shall be so designed as not to create an undue interference with traffic on surrounding public streets or roads:

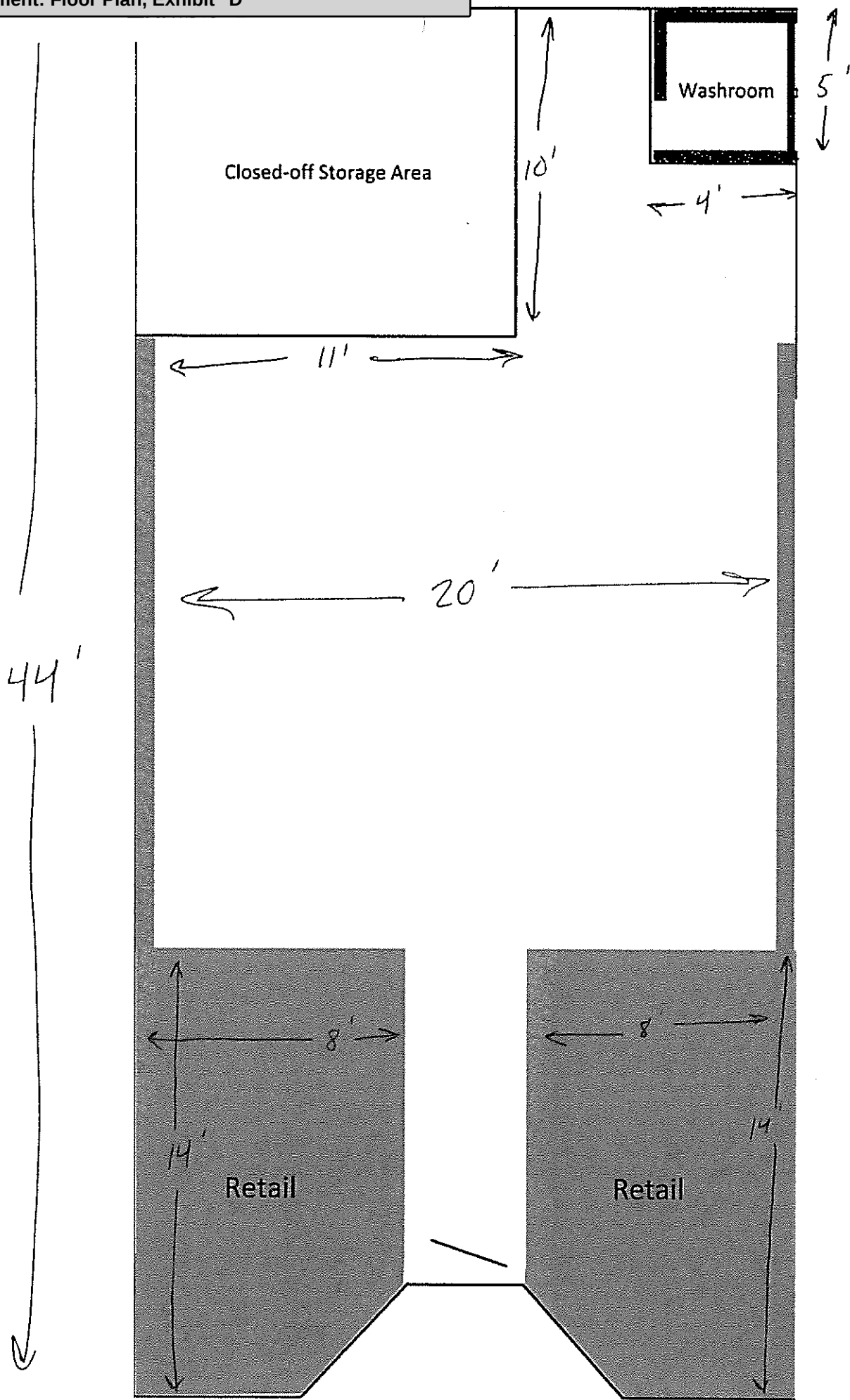
I will only be instructing 5 people at a time, many of whom are within walking distance to 520 Hillside. For my clients that drive, I will direct them to park either on Hillside to the east, in the paid lot just south of Main and Hillside, or on Forest, where there's typically very adequate parking.

8. Will not increase the potential for flood damage to adjacent property or require additional public expense for flood protection, rescue or relief:

IFP will operate in an existing building and make no exterior modifications that will alter flood protection, rescue or relief.

9. Will not result in destruction, loss or damage of natural, scenic or historic features of major importance to the community:

IFP is a high-end business with high-end clients. Most of our clients are smart, educated women who have children in Glen Ellyn and Wheaton schools, value and respect others, others' property and most importantly, respect the diversity and continued growth of Glen Ellyn. We would not anticipate that IFP's presence in the community would result in destruction, loss or damage of natural, scenic or historic features of major importance to the community.



DRAFT
PLAN COMMISSION
MINUTES
MARCH 12, 2015

The meeting was called to order by Chairperson Mary Loch at 7:00 p.m. Plan Commissioners David Allen, Craig Bromann, Angela Fanella, Jeff Girling, Phillip Hartweg, Tracy Heming-Littwin, Heidi Lannen, James Ozog, Ray Whalen and Lyn Whiston were present. Also present were Village Planner Michele Stegall and Recording Secretary Barbara Utterback.

No general comments on non-agenda items were made by the public at this Plan Commission meeting.

Plan Commissioner Whiston moved, seconded by Plan Commissioner Heming-Littwin, to approve the February 12, 2015 Plan Commission minutes. The motion carried unanimously by voice vote.

Two items were on the agenda: 1. A public hearing regarding Inner Focus Pilates, 520 Hillside Avenue. 2. A public hearing regarding the Village 2015 Official Zoning Map.

PUBLIC HEARING – 520 HILLSIDE AVENUE, INNER FOCUS PILATES

A REQUEST FOR APPROVAL OF A SPECIAL USE PERMIT TO ALLOW A HEALTH SPA TO OPERATE IN THE GROUND FLOOR SPACE OF THE EXISTING BUILDING AT 520 HILLSIDE AVENUE. THE SUBJECT PROPERTY IS LOCATED GENERALLY NORTHEAST OF THE HILLSIDE AVENUE AND MAIN STREET INTERSECTION AND IS ZONED C5A CENTRAL BUSINESS DISTRICT, CENTRAL RETAIL CORE. (Erin Jones, owner of Inner Focus Pilates)

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Bromann, to open the public hearing. The motion carried unanimously by voice vote.

Staff Presentation

Village Planner Michele Stegall stated that Erin Jones of Inner Focus Pilates is requesting approval of a Special Use Permit to allow her Pilates studio to operate in a ground floor space at 520 Hillside Avenue. She displayed a map of the subject property which is at the northeast corner of Hillside Avenue and Main Street in the Village C5A Downtown Retail Core Zoning District which is why a Special Use Permit is required. Ms. Stegall stated that the use is defined by the Zoning Code as a health spa and that use is permitted in a basement and on an upper floor in this district. She added that in the adjacent C5B District, it is a permitted use and there is C5B zoning property just a couple of buildings to the west.

PLAN COMMISSION

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MARCH 12, 2015

Petitioner's Presentation

Erin Jones, the owner of Inner Focus Pilates at 520 Hillside Avenue, stated that she has been operating her pilates business for approximately eight (8) years and is currently relocating from Wheaton to Glen Ellyn. She recently leased space at 520 Hillside Avenue and learned that she will need a Special Use Permit to operate her business at that location.

Ms. Jones explained that pilates is a therapeutic type of exercise and that she has a loyal clientele that has been with her since she first opened her business. She stated that the classes are quiet, thoughtful and functional and that she has broadened the hours so all bases are covered. She also stated that the studio is by appointment only and that a maximum of five (5) clients will be in the space at one time. She added that no children are at these classes and no loud music is played. She stated that the hours would be from 7:30 a.m. to 1:00-2:00 p.m. and begin again at 6:00 p.m. although classes would not be held every evening. Ms. Jones added that several of her clients are within walking distance of the space and some are from other communities.

Responses to Questions from the Plan Commission

Plan Commissioner Heming-Littwin asked the petitioner what the subject space will look like and what type of retail will be sold. Ms. Jones responded that active wear/retail will be sold in two areas in the front portion of the space. She also responded to Plan Commissioner Girling that approximately 25 percent of the space will be retail.

Ms. Jones explained for Plan Commissioner Ozog that Pilates is a branch of fitness and the type of Pilates she teaches and is certified to instruct is equipment based, very technical and specialized. She added that her passion is rehab and reprogramming muscle activity. She responded to Plan Commissioner Ozog that the type of Pilates in her classes is not large machines but smaller types of equipment that are core related. Ms. Stegall responded to Plan Commissioner Ozog that other health spas have received approval for first floor spaces with 25% retail required and she responded to Plan Commissioner Allen that the petitioner is proposing to have 25% retail in her facility. Ms. Jones responded to Plan Commissioner Fanella that the retail could only be manned when Pilates appointments were in session and that the space would otherwise be closed. Ms. Jones responded to Plan Commissioner Lannen that she currently has approximately 30 clients. She also responded to Plan Commissioner Bromann that all of her clients are regulars and that retail will be located in open space. Plan Commissioner Ozog asked Ms. Jones if her business will expand now that she will be paying rent. She responded that she does not need to expand her business at this time as it is a high end operation but that she is always open to new clientele. Ms. Jones responded to Plan Commissioner Girling that there are two categories of Pilates – Original Method and Contemporary Method. She added that she is highly trained in Stott Pilates. Plan Commissioner Girling asked the petitioner if she would be in favor of having her Special Use

PLAN COMMISSION

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MARCH 12, 2015

Permit limited to Stott Pilates as opposed to general Pilates as mat pilates, or another type of pilates, could result in a much larger number of people in the space which could raise issues with parking or traffic, particularly because Hillside Avenue is a one-way street. Ms. Jones said yes. She also added that the Stott style of pilates is equipment based.

Ms. Stegall added that per the Building and Zoning Official, there is a 60-person occupancy allowed in the subject space and that another way to potentially alleviate future parking and traffic concerns would be to put a cap on the number of students. Plan Commissioner Girling stated he would prefer to address the issue by restricting the type of activities and suggested that it be restricted to Stott or equipment based pilates as the equipment would take up space thereby reducing the number of people that could practically be on the space at any one time.

Persons in Favor of or in Opposition to the Proposed Request

No persons spoke in favor or in opposition to the proposed request.

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Lannen, to close the public hearing. The motion carried unanimously by voice vote.

Comments from the Plan Commission

Plan Commissioner Ozog was in favor of the request as he felt that the subject business will not have an intrusive impact on the surrounding area.

Plan Commissioner Girling was generally in favor of the request, however, recommended limiting the number of people in the space because of future users of that space. He suggested possibly reviewing the application of a future user of the space instead of having a blanket Special Use Permit for the space.

Plan Commissioner Hartweg was supportive of the request and felt it fits in well in the neighborhood.

Plan Commissioner Allen was in favor of the request if the focus of the special use permit is narrowed.

Plan Commissioner Heming-Littwin stated that she would support narrowing down the description of the facility. She also requested that 25 percent retail is added as a condition of their special use permit.

Plan Commissioner Whiston was supportive of the proposed request and agreed with previous comments made regarding limiting other future uses at the subject site.

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MARCH 12, 2015

Plan Commissioner Fanella was also supportive of the proposed request. She encouraged the petitioner to extend the hours of the retail to encourage people to enter the area and was pleased that people from other towns will be in the Village and able to shop and eat. She also was in favor of changing the language and not using "general health spa."

Plan Commissioner Whalen agreed with other Plan Commissioners' comments regarding limiting the type of use for this site. He also felt that the petitioner has met all conditions of approval.

Plan Commissioner Lannen agreed with other Plan Commissioners that to provide language to limit the use of the site.

Plan Commissioner Bromann stated he will be supportive if the project meets all required conditions. He was not certain that he wanted the language narrowed down to control future uses or keep the "health spa" language regarding the site as he felt that others would not be willing to lease the space as the conditions are so limited.

Chairperson Loch was also in favor of the proposed request and thanked the petitioner for bringing an established, successful business to Glen Ellyn.

Motion

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Girling, that after having considered the application of Inner Focus Pilates for approval of a Special Use Permit to allow a health spa at 520 Hillside Avenue, the Plan Commission hereby adopts the findings of fact in the petitioner's application packet and presented by the petitioner at the March 12, 2015 public hearing as well as the findings included in the deliberations of the Plan Commission and recommends approval of the requested Special Use Permit in accordance with Section 10-10-14 of the Glen Ellyn Zoning Code. This recommendation for approval is subject to the following conditions: 1. The project shall be constructed in substantial conformance with the plans as submitted and the testimony presented at the public hearing of the Plan Commission. 2. The activities will be limited to equipment based, instructor led Pilates.

The motion carried unanimously with eleven (11) yes votes and zero (0) no votes as follows: Plan Commissioners Heming-Littwin, Girling, Allen, Bromann, Fanella, Hartweg, Lannen, Ozog, Whalen, Whiston and Chairperson Loch voted yes.

PLAN COMMISSION

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MARCH 12, 2015

OFFICIAL 2015 ZONING MAP

A RECOMMENDATION REGARDING THE OFFICIAL 2015 VILLAGE OF GLEN ELLYN ZONING MAP.
(Village of Glen Ellyn)

Responses to Questions from the Plan Commission

Ms. Stegall clarified the location of a Conservation Recreation line on the map for Plan Commissioner Allen.

Motion

Plan Commissioner Girling moved, seconded by Plan Commissioner Hartweg, to recommend approval of the Official 2015 Village of Glen Ellyn Zoning Map.

The motion carried unanimously by voice vote with eleven (11) yes votes and zero (0) no votes.

Trustee Report

No Trustee was present.

Chairperson Report

No Chairperson Report was given.

Staff Report

Ms. Stegall stated that the Brookhaven Subdivision will be on the next Plan Commission agenda and a pre-application meeting for 487 Duane Street is scheduled for the first Plan Commission meeting in April.

A motion was made and seconded to adjourn the meeting at 7:50 p.m. The motion carried unanimously by voice vote.

Prepared by:
Barbara Utterback
Recording Secretary

Reviewed by:
Michele Stegall
Village Planner



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Resolution
Prepared By: Lori Gloude

SCHEDULED

RESOLUTION 15-06

DOC ID: 1684

Resolution No. 15-05, A Resolution Authorizing Adoption of the 2015 Official Zoning District Map. (Planning and Development Director Hulseberg)

Background. Section 5/11-13-19 of the Illinois Compiled Statutes requires the Village to publish an updated Zoning Map by April 1st of each year. This update typically includes annexations, zoning map amendments and the correction of any scrivener's errors.

The following changes were made to the Zoning Map over the past year.

1. **Glen Oak Country Club partial annexation.** On September 8, 2014, the Village Board adopted Ordinance 6260 which approved the annexation of a portion of the property owned by the Glen Oak Country Club commonly known as 21W451 Hill Avenue. The annexation included two lots on the north side of Hill which are currently used or proposed to be used as parking and a 300-foot wide strip on the south side of Hill Avenue. On September 8, 2014, the Village Board adopted Ordinance 6261 which approved the Zoning Map Amendment for the annexed properties owned by the Glen Oak Country Club and zoned those properties CR Conservation Recreation zoning district.
2. **Glen Oak Country Club Zoning Map Amendment.** On September 8, 2014, the Village Board adopted Ordinance 6261 which approved a Zoning Map Amendment for already incorporated property owned by the Glen Oak Country Club on the east end of Shady Lane. The properties were rezoned from the R2 Residential zoning district to the CR Conservation Recreation zoning district.
3. **Amber Ridge Subdivision.** On February 24, 2014, the Village Board adopted Ordinance 6218 which approved a Final Plat of Subdivision for the Amber Ridge Subdivision located at 760 Sheehan Avenue. The new lots and street are reflected on the map.
4. **1S570 Maple Lane.** On September 22, 2014, the Village Board adopted Ordinance 6266 which approved the annexation of property commonly known as 1S570 Maple Lane (new address 710 Marston Avenue). The property was zoned R1 Residential Zoning District upon annexation.
5. **Marston/Bemis Road Area.** On December 8, 2014, the Village Board adopted Ordinance 6281 which approved the annexation of one-hundred fifty-one properties located along Marston Avenue, Taylor Avenue, Birchbrook Court, Brook Court, Lorry Court, Crest Court, Greenview Drive, Ridge Road, Glencrest Drive, Danby Drive, Marston Court, Bemis Road, Sunnybrook Road and Jenna Court. The majority of the properties were zoned R2B Residential zoning district with the exception of thirteen properties which were zoned R1 Residential zoning district. Subsequent to these annexations, 3 additional lots in this area were approved for annexation on January 12, 2015 by the adoption of Ordinance 6296.

Recommendation. The Plan Commission reviewed the Official 2015 Zoning Map at its March 12, 2015 meeting and recommended adoption of the map by a vote of 11-0.

Action Requested. The Village Board should consider the adoption of the Official 2015 Zoning Map. A resolution adopting the attached map as the Official 2015 Zoning Map is attached for consideration at the March 23, 2015 Village Board Meeting.

Attachments.

- Resolution
- Draft Minutes from March 12, 2015 Plan Commission meeting
- Proposed 2015 Zoning Map (reduced copy)

Resolution No. _____

**A Resolution Authorizing Adoption of the
2015 Official Zoning District Map for
the Village of Glen Ellyn
DuPage County, IL 60137**

Whereas, Chapter 65, Section 5/11-13-19 of the Illinois Compiled Statutes requires that the Village publish an updated zoning district map prior to April 1 of each year; and

Whereas, the Village of Glen Ellyn Zoning District Map has been updated to reflect the zoning changes approved by the Village Board over the last year; and

Whereas, the Glen Ellyn Plan Commission reviewed the updated Zoning District Map at its meeting on March 12, 2015 and by vote of eleven (11) “yes” and zero (0) “no” recommended that the Village Board approve the updated map as the Official 2015 Zoning District Map; and

Whereas, the Village Board of the Village of Glen Ellyn considered the proposed revisions to the Zoning District Map at a Village Board meeting on March 23, 2015.

Now, Therefore, be it Resolved by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The revisions to the Village of Glen Ellyn, Illinois, Zoning District Map as shown on the Official 2015 Zoning Map dated March 23, 2015 are hereby approved.

Section Two: The Village Clerk is hereby authorized to maintain on file the Official 2015 Zoning Map dated March 23, 2015 and to make said map available to the public for inspection and purchase.

Section Three: This Resolution shall be in full force and effect from and after its passage and approval.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois,

Resolution 15-06

Meeting of March 23, 2015

this _____ day of _____, 2015.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2015.

Village President of the
Village of Glen Ellyn, Illinois

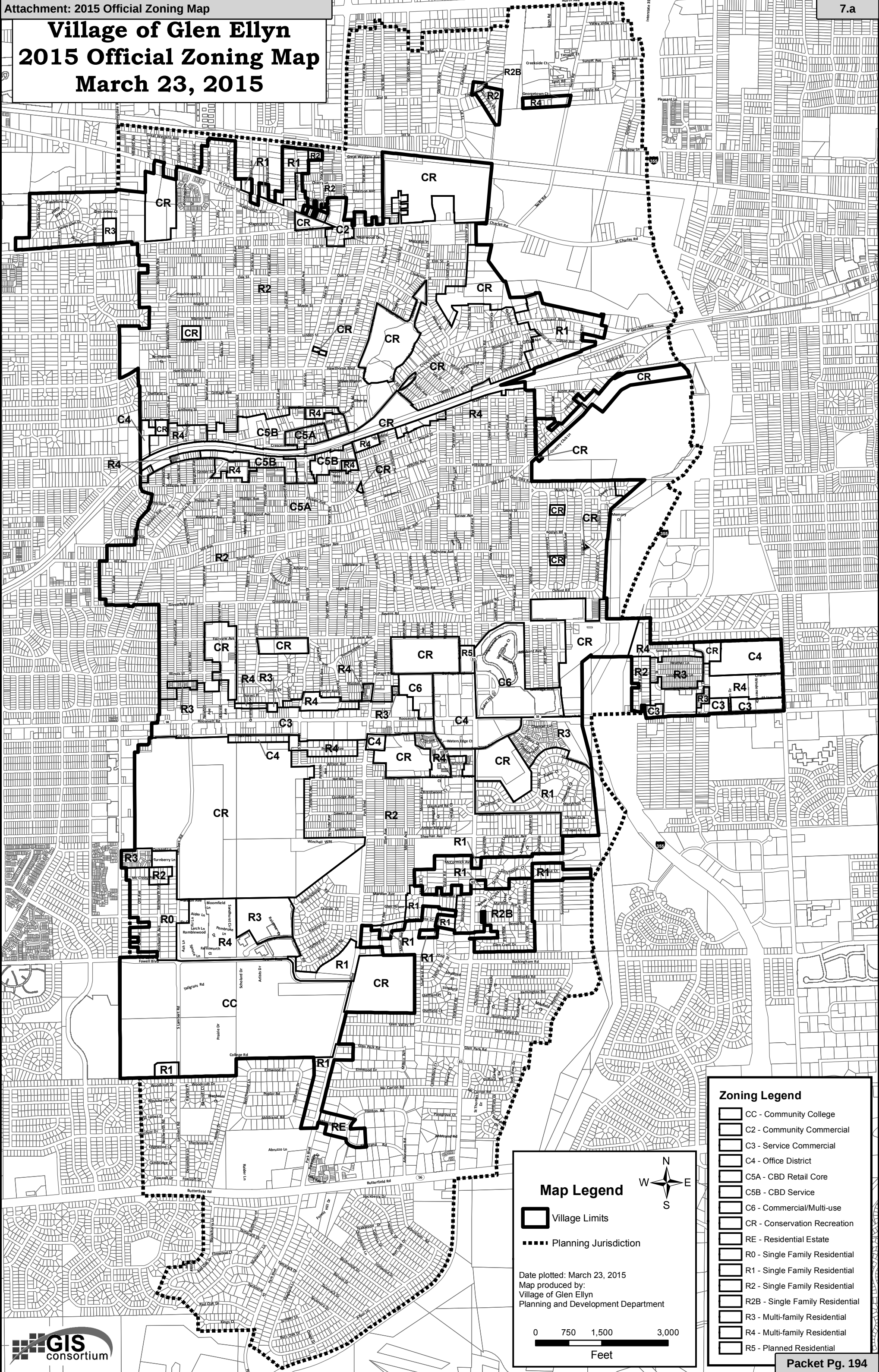
Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

ATTACHMENTS:

- 2015 Official Zoning Map (PDF)
- Draft Minutes from March 12, 2015 Plan Commission meeting (PDF)

Village of Glen Ellyn
2015 Official Zoning Map
March 23, 2015



- Zoning Legend**
- CC - Community College
 - C2 - Community Commercial
 - C3 - Service Commercial
 - C4 - Office District
 - C5A - CBD Retail Core
 - C5B - CBD Service
 - C6 - Commercial/Multi-use
 - CR - Conservation Recreation
 - RE - Residential Estate
 - R0 - Single Family Residential
 - R1 - Single Family Residential
 - R2 - Single Family Residential
 - R2B - Single Family Residential
 - R3 - Multi-family Residential
 - R4 - Multi-family Residential
 - R5 - Planned Residential

PLAN COMMISSION

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MARCH 12, 2015

Plan Commissioner Lannen agreed with other Plan Commissioners that to provide language to limit the use of the site.

Plan Commissioner Bromann stated he will be supportive if the project meets all required conditions. He was not certain that he wanted the language narrowed down to control future uses or keep the "health spa" language regarding the site as he felt that others would not be willing to lease the space as the conditions are so limited.

Chairperson Loch was also in favor of the proposed request and thanked the petitioner for bringing an established, successful business to Glen Ellyn.

Motion

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Girling, that after having considered the application of Inner Focus Pilates for approval of a Special Use Permit to allow a health spa at 520 Hillside Avenue, the Plan Commission hereby adopts the findings of fact in the petitioner's application packet and presented by the petitioner at the March 12, 2015 public hearing as well as the findings included in the deliberations of the Plan Commission and recommends approval of the requested Special Use Permit in accordance with Section 10-10-14 of the Glen Ellyn Zoning Code. This recommendation for approval is subject to the following conditions: 1. The project shall be constructed in substantial conformance with the plans as submitted and the testimony presented at the public hearing of the Plan Commission. 2. The activities will be limited to equipment based, instructor led Pilates.

The motion carried unanimously with eleven (11) yes votes and zero (0) no votes as follows: Plan Commissioners Heming-Littwin, Girling, Allen, Bromann, Fanella, Hartweg, Lannen, Ozog, Whalen, Whiston and Chairperson Loch voted yes.



OFFICIAL 2015 ZONING MAP

A RECOMMENDATION REGARDING THE OFFICIAL 2015 VILLAGE OF GLEN ELLYN ZONING MAP.
(Village of Glen Ellyn)

Responses to Questions from the Plan Commission

Ms. Stegall clarified the location of a Conservation Recreation line on the map for Plan Commissioner Allen.

Motion

Plan Commissioner Girling moved, seconded by Plan Commissioner Hartweg, to recommend approval of the Official 2015 Village of Glen Ellyn Zoning Map.

PLAN COMMISSION

-5-

MARCH 12, 2015

The motion carried unanimously by voice vote with eleven (11) yes votes and zero (0) no votes.

Trustee Report

No Trustee was present.

Chairperson Report

No Chairperson Report was given.

Staff Report

Ms. Stegall stated that the Brookhaven Subdivision will be on the next Plan Commission agenda and a pre-application meeting for 487 Duane Street is scheduled for the first Plan Commission meeting in April.

A motion was made and seconded to adjourn the meeting at 7:50 p.m. The motion carried unanimously by voice vote.

Prepared by:
Barbara Utterback
Recording Secretary

Reviewed by:
Michele Stegall
Village Planner



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Purchase
Prepared By: Frank Frasco

SCHEDULED

AGENDA ITEM (ID # 1686)

DOC ID: 1686

**Approve a cooperative purchase through the State Joint Purchasing Program in lieu of locally bidding, which is an authorized exception in the purchasing policy, of three 2016 Ford Police Pursuit Utilities vehicles, from Morrow Brothers Ford Inc. of Greenfield, Illinois, in the amount of \$85,905, to be expensed to the Capital Outlay Fund.
(Public Works Director Hansen)**

Background:

The Equipment Services Division of the Public Works Department has evaluated the Police Department fleet and has determined that three vehicles need to be replaced. This decision is based on a number of factors including vehicle mileage, engine operating hours, mechanical condition, body condition, frame integrity, reliability, safety, operating cost, and the vehicle's ability to meet the needs of the community and the department.

Patrol squads #02, #08, and #19 are model year 2010 vehicles, and the oldest patrol vehicles in the fleet. They have lasted two (2) years longer than originally planned. They have over 100,000 miles and 7,200 idle hours, which is the equivalent of an additional 180,000 driving miles. These cars have outdated emergency equipment and have seen their operating costs rise due to mechanical repairs.

Equipment Services works with the Police Department to understand their needs and to determine which vehicles and emergency equipment will meet those needs in a fiscally responsible way. It has been determined that patrol cars #02, #08, and #19 should be replaced with the redesigned police interceptor utility. This will require updating and replacing some of the outdated equipment like the emergency lighting and the communication radio console. The computer, video system, automatic vehicle location (AVL) system, communication radio, and the light/siren controller can be repurposed and transferred into the new squads.

Issues:

The State of Illinois purchases similar vehicles for their police department and the Illinois Management Services Group has created specifications that mirror our specs, and completed a competitive bidding process for these vehicles. The State allows local municipalities to participate in a joint purchasing program, which is a cost savings to the Village due to the pricing discounts received via the high volume group purchasing. The Village also saves on the administrative time and cost associated with the procurement process. The Suburban Purchasing Cooperative (SPC) is also a joint purchasing program sponsored by the DuPage Mayors & Managers Conference and represents 135 municipalities and townships in the Chicagoland region. Staff also explored purchasing the Police vehicles via the SPC contract in order to compare pricing with the State contract.

The Illinois Joint Purchase program and the SPC exemplifies the benefits of intergovernmental

cooperation on a regional basis. The goal is to combine the resources and purchasing power of governments to jointly negotiate advantageous contract terms on a line of high quality products at the lowest possible price. Economies of scale in terms of pricing and staff resources are the prime objectives of the Joint Purchasing Programs. By purchasing through the State of Illinois or the SPC, the Village saves time and money through volume pricing and by avoiding the needless duplication of effort involved in the procurement process itself.

Morrow Brothers Ford (State of Illinois) and Currie Motors (SPC) submitted joint purchasing contracts to purchase three (3) 2016 Ford Police Interceptor Utility vehicles.

VENDOR	MAKE/MODEL	COST	RECOMMEND
Morrow Brothers Ford	(3)2016 Ford police interceptor utility	\$85,905	Yes
Currie Motors	(3)2016 Ford police interceptor utility	\$86,295	

Recommendation:

The Equipment Services staff researched and developed specifications that will allow the Village to obtain the equipment that best meets the needs of the Police Department at the most competitive price. Staff is recommending that the Village Board approve the purchase of three (3) 2016 Ford Police Pursuit Utility vehicles from Morrow Brothers Ford Inc. of Greenfield, Illinois, in the amount of \$85,905. Funding should be expensed to the FY15 Equipment Services Capital Outlay -Vehicles Fund 65000-570155.

It should be noted that additional work is required to place these vehicles into service after purchase and those funds are also included in the FY15 Capital Outlay -Vehicles Fund.

Action Requested:

Motion to utilize the State Joint Purchasing Program in lieu of locally bidding, which is an exemption to the purchasing policy, and approve the purchase of three (3) 2016 Ford Police Pursuit Utilities from Morrow Brothers Ford Inc. of Greenfield, Illinois in the amount of \$85,905. Funding should be expensed to the FY15 Capital Outlay -Vehicles Fund 65000-570155.

Attachments:

FY15 Equipment Services budget footnotes, State of Illinois Joint Purchase Contract #4017160 (2016 Police Pursuit Vehicle).

ATTACHMENTS:

- SKM_C454e15031714310 (PDF)

Vehicles scheduled for replacement in CY 15 are as follows:

VEHICLE #002: (PD) A 2010 Ford Crown Victoria purchased through the State of Illinois bid process for \$26,100. This vehicle is on a three-year depreciation schedule, currently has over 75,000 miles on it and will have over 100,000 miles on it when the replacement vehicle is placed in service. Depreciation funds have been reserved in the amount of \$28,400 for the replacement of this vehicle. This vehicle is a police patrol unit. The replacement vehicle will be a Ford Police Utility Interceptor purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it as a police patrol vehicle is..... **\$35,000.**

VEHICLE #008: (PD) A 2010 Ford Crown Victoria purchased through the State of Illinois bid process for \$26,100. This vehicle is on a three-year depreciation schedule, currently has over 75,000 miles on it and will have over 100,000 miles on it when the replacement vehicle is placed in service. Depreciation funds have been reserved in the amount of \$28,400 for the replacement of this vehicle. This vehicle is a police patrol unit. The replacement vehicle will be a Ford Police Utility Interceptor purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it as a police patrol vehicle is..... **\$35,000.**

VEHICLE #010: (PD) A 2007 Harley-Davidson FLHPI is leased through Wildfire Harley-Davidson for \$1,800 per year. This vehicle is on a two-year lease schedule, which has been extended six years and now expires December 31, 2015. This vehicle is a police patrol unit, which is used for parades, special events, and public relations. The lease amount per year is **\$2,400.**

VEHICLE #019: A 2010 Ford Expedition purchased through the State of Illinois bid process for \$31,700. This vehicle is on a three-year depreciation schedule, currently has over 90,000 miles on it and will have over 110,000 miles on it when the replacement vehicle is placed in service. Depreciation funds have been reserved in the amount of \$34,600 for the replacement of this vehicle. This vehicle is a police patrol unit. The replacement vehicle will be a Ford Police Utility Interceptor purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it as a police vehicle is..... **\$35,000**

VEHICLE #027: A 2011 Ford Expedition purchased through the State of Illinois bid process for \$32,200. This vehicle is on a three-year depreciation schedule, currently has over 75,000 miles on it and will have over 100,000 miles on it when the replacement vehicle is placed in service. Depreciation funds have been reserved in the amount of \$35,100 for the replacement of this vehicle. This vehicle is an administrative vehicle used by the Chief of Police. The replacement vehicle will be a Ford Expedition purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it as a Police Chief's vehicle is. **\$35,000**



WWW.MORROWBROTHERSFORDINC.COM

Route 267 South • RR 2 Box 120 • Greenfield, IL 62044
(217) 368-3037 • Fax (217) 368-3517 • Toll Free 1-877-368-3038

STATE OF ILLINOIS JOINT PURCHASE CONTRACT

4017160

~~2015~~ POLICE PURSUIT VEHICLE

2016

ORDERING AGENCY: VILLAGE OF GLEN ELLYNCONTACT PERSON: FRANK FRASCO CELL: (630) 742-3796FORD FLEET # QB 855 PURCHASE ORDER # _____QUANTITY: (3) COST EACH: \$ 28,635ADDRESS: 30 S. LAMBERT RD.CITY: GLEN ELLYN ZIP CODE: 60137 TAX EXEMPT # E9997-4452-06PHONE: (630) 542-5535 FAX: (630) 469-3108 EMAIL: FRASCO@GLENELLYN.ORG

TOTAL ORDER COST: \$ _____

SIGNATURE [Signature] TITLE FLEET MANAGER

Please mail order to:

Morrow Brothers Ford Inc.
RR 2 Box 120
Greenfield, IL 62044Phone # 1-217-368-3037
Fax # 1-217-368-3517
Email: richie@morrowbrothersfordinc.com

PLEASE SUBMIT THIS SIGNED FORM WITH ORDER

PAYMENT DUE UPON DELIVERY

2015 UTILITY POLICE INTERCEPTOR STANDARD EQUIPMENT**MECHANICAL**

Alternator – 220-Amp
 Battery – H.D. maintenance-free 78A/750-CCA
 Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Calipers
 Column Shifter
 Drivetrain – All-Wheel-Drive
 Electric Power-Assist Steering (EPAS) – H.D.
 Engine – 3.7L V6 Ti-VCT
 Engine Hour Meter
 Engine Oil Cooler
 Fuel Tank – 18.6 gallons
 Transmission – 6-speed automatic

EXTERIOR

Exhaust True Dual
 Front Door-Lock Cylinders Driver / Passenger /Liftgate
 Glass – 2nd and 3rd Row Privacy Glass
 Headlamps – Halogen Projector (Bi- Functional)
 Liftgate – Manual 1-Piece – Fixed Glass
 Mirrors – Power Electric Remote, Manual Folding with
 Integrated Spotter
 Spare – Full size 18" Tire w/TPMS
 Tail lamps – LED
 Tires – 245/55R18 A/S BSW
 Wheels – 18" x 8.0 painted black steel with wheel hub cover

INTERIOR/COMFORT

Cargo Hooks
 Air Conditioning
 Door-Locks, Windows Power
 Floor Covering H.D. Vinyl
 Glove Box – Locking/non-illuminated
 Lighting
 — Overhead Console with sunglass holder
 — 1st row task lights (driver and passenger)
 — Dome Lamp – 1st row (red/white)
 — 2nd/3rd row overhead map light
 Power-Adjustable Pedals (Driver Dead Pedal)
 Powerpoints – (2) First Row
 Seats
 — Police Grade Cloth Dual Front Buckets
 — Driver 6-way Power (fore/aft. Up/down, tilt with
 manual recline, 2-way manual lumbar)
 — Steel intrusion plates in both driver/passenger seatbacks
 — 2nd Row Vinyl, 60/40 Split Bench Seat fold-flat
 Cruise Control
 Speedometer – Calibrated
 Steering Wheel – Manual / Tilt,
 Universal Top Tray – Center of I/P for mounting equipment
 Windows, Power, 1-touch Down Driver-Side with disable
 feature

SAFETY/SECURITY

AdvanceTrac® w/RSC® (Roll Stability Control™)
 Airbags, 2nd generation driver & front-passenger,
 side seat, Roll Curtain Airbags and Safety
 Canopy®
 Anti-Lock Brakes (ABS) with Traction Control
 Seat Belts, Pretensioner/Energy-Management
 System w/adjustable height in 1st Row
 Tire Pressure Monitoring System (TPMS)

FUNCTIONAL

Easy Fuel® Capless Fuel-Filler
 MyFord®
 — AM/FM / CD / MP3 Capable / Clock / 6
 Speakers
 — 4.2" Color LCD Screen Center-Stack "Smart
 Display"
 — 5-way Steering Wheel Switches, Redundant
 Controls
 Power pigtail harness
 Recovery Hooks, Rear Only
 Simple Fleet Key (w/o microchip, easy to replace)
 Two-way radio pre-wire
 Rear Window Defroster Heated
 Wipers –Intermittent; Rear Dual Speed

OPTIONS INCLUDED

*All-Wheel Drive
 *Interior Lights Disabled. Dark Mode
 *Drivers Side LED Spot Light
 *Ignition Override System
 *86P Front Headlamp Housing Prep
 *66B Tail Lamp Lighting Solution
 *5-Year/100,000 Mile Powertrain -
 Extended Warranty, \$0 Deductible

2516
☒ 2015 AWD Utility Police
 Interceptor.....\$25,820.00

☐ 2015 AWD Sedan Police
 Interceptor.....\$23,980.00

☐ **65U Interior Upgrade Package** ***Not recommended for radio and equipment mounting.***.....\$350.00

- 1st and 2nd Row Carpet Floor Covering
- Cloth Seats - Rear
- Center Floor Console less shifter w/unique Police console finish plate - Includes Console
- Top Plate - Finish 3 (incl. 2 cup holders) - Floor Mats, front and rear (carpeted)

Note: Not available with options: 67G, 67H and 67U

☐ **86P Front Headlamp / Police Interceptor Housing Only**.....No Charge/Included

- Pre-drilled hole for side marker police use, does not include LED installed bulb (eliminates need to drill housing assemblies)
- Pre-molded side warning LED holes with standard twist lock sealed capability (does not include LED installed lights)

Note: Not available with options: 66A and 67H

☒ **66A Front Headlamp Lighting Solution**.....\$650.00

- Includes base projector beam headlamp plus two (2) multi-function Park/Turn/Warn (PTW) bulbs for Wig-wag simulation and two (2) white hemispheric lighthead LED side warning lights.
- Includes pre-wire for grille lamp, siren and speaker (60A)

Note: Not available with option: 67H

☒ **66B Tail Lamp Lighting Solution**.....No Charge/Included

- Includes base lamp plus two (2) rear integrated hemispheric lighthead white LED side warning lights in tail lamps

Note: Not available with option: 67H

☒ **66C Rear Lighting Solution**.....\$480.00

- Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass
- Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open)

Note: Not available with option: 67H

☐ **67G Cargo Wiring Upfit Package**.....\$1,100.00

- Rear console plate (85R) - contours through 2nd row; channel for wiring
- Wiring overlay harness with lighting and siren interface connections
- Vehicle Engine Harness:
 - o Two (2) light connectors - supports up to six (6) LED lights (engine compartment)
 - o Two (2) grille light connectors
 - o Two (2) 50 amp battery ground circuits in right hand rear-quarter power distribution junction block
 - o One (1) 10-amp siren/speaker circuit (engine to cargo area)
- Whelen Lighting PCC8R Control Head
- Whelen PCC8R Light Relay Center (mounted behind 2nd row seat)
- Light Controller / Relay Center Wiring (jumper harness)
- Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head
- Pre-wiring for grille lamp, siren and speaker (60A)

Note: Not available with options: 65U, 67H and 67U

☐ **63L Rear Side Quarter Glass LED Warning**.....\$460.00

☐ 67H Ready for the Road Package:.....\$3,390.00**All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus**

- Whelen Cencom Light Controller Head
- Whelen Cencom Relay Center / Siren / Amp (mounted behind 2nd row seat)
- Light Controller / Relay Cencom Wiring (wiring harness)
- Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head
- Pre-wiring for grille lamp, siren and speaker (60A)
- Rear console plate (85R) – contours through 2nd row; channel for wiring
- Grille linear LED Lights (Red / Blue)
- 100-Watt Siren / Speaker
- Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P)
- Wiring Harness:

- Two (2) light cables – supports up to six (6) lights (engine compartment)
- Two (2) grille light cables
- Two (2) 50 amp battery and ground circuits in RH rear-quarter
- One (1) 10 amp Siren / Speaker circuit to engine cargo area

Note: Not available with options: 66A; 66B; 66C; 67G, 67U

☐ 67U Ultimate Wiring Package.....\$540.00

Includes the following:

- Rear console mounting plate (85R) – contours through 2nd row; channel for wiring
- Pre-wiring for grille lamp, siren and speaker (60A)
- Wiring harness I/P to rear (overlay)
- Two (2) light cables – supports up to six (6) lights (engine compartment)
- Two (2) grille light cables
- Two (2) 50-amp battery and ground circuits in RH rear-quarter
- One (1) 10-amp siren/speaker circuit engine cargo area

Note: Not available with options: 65U, 67G, 67H

☒ 47C Police Wire Harness Connector Kit – Front.....\$115.00

For connectivity to Ford PI Package solutions includes:

- (2) Male 4-pin connectors for siren
- (5) Female 4-pin connectors for lighting/siren/speaker
- (1) 4-pin IP connector for speakers
- (1) 4-pin IP connector for siren controller connectivity
- (1) 8-pin sealed connector
- (1) 14-pin IP connector

Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com

☒ 21P Police Wire Harness Connector Kit – Rear.....\$130.00

For connectivity to Ford PI Package solutions includes:

- (1) 2-pin connector for rear lighting
- (6) Female 4-pin connectors
- (6) Male 4 pin connectors
- (1) 10-pin connector

Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com

VINYL WRAP OPTIONS

☐ 91A Two-Tone Vinyl Package #1	\$860.00
Roof Vinyl	
RH/LH Front Doors Vinyl	
RH/LH Rear-Doors Vinyl	
White (YZ) Only	
Note: Not available with the following options: 91B, 91C, 91D, 91E, 91F, 91G, 91H, 91J	
☐ 91B Two-Tone Vinyl Package #2	\$860.00
Roof Vinyl	
Hood Vinyl	
White (YZ) Only	
Note: Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91G, 91H, 91J	
☐ 91C Two-Tone Vinyl Package #3	\$860.00
Roof Vinyl	
RH/LH Front Doors Only Vinyl	
White (YZ) Only	
Note: Not available with the following options: 91A, 91B, 91D, 91E, 91F, 91G, 91H, 91J	
☐ 91H Two-Tone Vinyl – Roof	\$490.00
Roof Vinyl	
White Only	
Note: Not available with the following options: 91A, 91B, 91C	
☐ 91J Two-Tone Vinyl – RH/LH Front Doors	\$490.00
White Only	
Note: Not available with the following options: 91A, 91B, 91C, 91D, 91E, 91F, 91G	
☐ 91D Vinyl Word Wrap – POLICE “non-reflective”	\$860.00
White (YZ) lettering located on LH/RH sides of vehicle	
Note: Not available with the following options: 91A, 91B, 91C, 91E, 91F, 91G, 91J	
☐ 91F Vinyl Word Wrap – POLICE “reflective”	\$860.00
White lettering located on LH/RH sides of vehicle	
Note: Not available with the following options: 91A, 91B, 91C, 91D, 91E, 91G, 91J	
☐ 91E Vinyl Word Wrap – POLICE “reflective”	\$860.00
Black lettering located on LH/RH sides of vehicle	
Note: Not available with the following options: 91A, 91B, 91C, 91D, 91F, 91G, 91J	
☐ 91G Vinyl Word Wrap – SHERIFF “non-reflective”	\$860.00
White lettering located on LH/RH sides of vehicle	
Note: Not available with the following options: 91A, 91B, 91C, 91D, 91E, 91F, 91J	

OPTIONS

- ☒ 41H Engine Block Heater \$30.00
- ☐ 942 Daytime Running Lamps \$35.00
- ☒ 17T Dome Lamp – Red/White in Cargo Area \$55.00
- ☒ 60A Pre-wiring for grille lamp, siren, and speaker *INCLUDED WITH 66A* ~~\$45.00~~
- ☐ 92G Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass) \$235.00
- ☐ 92R Glass – Solar Tint 2nd Row Only (Deletes Privacy Glass) \$125.00
- ☐ 68Z Black Roof Rack Side Rails \$80.00
- ☐ 64B Wheel Covers (18" Full Face Wheel Cover) \$50.00
- ☐ 18" Aluminum Wheels \$475.00
- ☐ 4-Molded Splash Guards \$190.00
- ☐ Undercoat \$290.00
- ☒ 21B Rear View Camera (Video displayed in rear view mirror) \$225.00
- ☒ 53M SYNC® Basic (Handsfree Cellular Communication), up to 12 Individual Phones \$260.00
- ☐ 61R Remappable (4) switches on steering wheel (less SYNC®) \$135.00
- ☐ 61S Remappable (4) switches on steering wheel (with SYNC®) \$135.00

Doors / Locks (Select only one)

- ☐ 68L Rear-Door Handles Inoperable / Locks Operable \$30.00
- ☐ 68G Rear-Door Handles Inoperable / Locks Inoperable \$30.00
- ☐ 52H Hidden Door-Lock Plunger w/Rear-door handles operable \$145.00
- ☒ 52P Hidden Door-Lock Plunger w/Rear-door handles inoperable \$145.00

Windows

- ☒ 18W Windows – Rear-window power delete, operable from front driver side switches \$20.00

Flooring / Seats

- ☐ 16C 1st and 2nd row carpet floor covering \$105.00
- ☐ Cloth Rear Seat in lieu of vinyl \$55.00

Keyed Alike (Note: Not available with Remote Keyless-Entry – 595).....\$45.00

☐ 59E Keyed Alike – 1435x

☐ 59J Keyed Alike – 1111x

☒ 59B Keyed Alike – 1284x

☐ 59C Keyed Alike – 1294x

☐ 59D Keyed Alike – 0135x

☐ 59G Keyed Alike – 0151x

☐ 59F Keyed Alike – 0576x

Extra Key...\$25.00 Each Extra Remote...\$170.00 Each

Safety & Security

☐ 90D Ballistic Door-Panels – Driver Front Door Only\$1,300.00

☐ 90E Ballistic Door-Panels – Driver & Pass Front Doors.....\$2,600.00

☐ 55B BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Requires 21B).....\$430.00

☒ 549 Mirrors – Heated Sideview\$70.00

☐ 19L Lockable Gas Cap.....\$15.00

☐ 595 Remote Keyless-Entry Key Fob **Note:** Not available with Keyed Alike\$230.00

☐ 76R Reverse Sensing\$290.00

☐ 17A Aux Air Conditioning Note: Not available with Cargo Storage Vault (63V).....\$500.00

☐ 97T Trunk Circulation Fan (Sedan only).....\$90.00

☐ 62D Trunk Electronics Tray (Sedan only).....\$270.00

☐ 63V Cargo Storage Vault (includes lockable door) Note: Not available with Aux. Air Conditioning (17A).....\$280.00

☒ 60R Additional Noise Suppression Bonds (Ground Straps).....\$85.00

☒ 85R Rear Console Plate (Contours through 2nd row. Conduit for wiring).....\$30.00

☒ 18X 100 Watt Siren/Speaker (includes mounting bracket).....\$250.00

☐ License and Title Fees – Circle one: M MP Sheriff.....\$169.00

☐ Delivery-Single Unit.....\$275.00

☒ Delivery-Multiple Units.....EACH.....\$225.00

☐ 3.5L V6 Eco Boost 365HP (Available in All Wheel Drive).....\$2,990.00

☐ Delete Driver's Side Spotlight.....<\$325.00> Credit

☐ Delete Ignition Override.....<\$110.00> Credit

EXTERIOR COLOR OFFERINGS

- | | |
|--|--|
| ☐ Medium Brown Metallic BU | ☐ Ultra Blue Metallic MM |
| ☐ Arizona Beige Clearcoat E3 | ☐ Silver Grey Metallic TN |
| ☐ Smokestone Metallic HG | ☒ Black UA |
| ☐ Kodiak Brown Metallic J1 | ☐ Sterling Grey Metallic UJ |
| ☐ Deep Impact Blue J4 | ☐ Ingot Silver Metallic UX |
| ☐ Dark Toreador Red Metallic JL | ☐ Medium Titanium Metallic YG |
| ☐ Norsea Blue Metallic KR | ☐ Oxford White YZ |
| ☐ Dark Blue LK | ☐ Fire Chief Red - Special Order \$890.00 |
| ☐ Royal Blue LM | ☐ 11R13 Sedan |
| ☐ Light Blue Metallic LN | ☐ 12R13 Utility |

* YZ Oxford White Accent Color Wrap for Vinyl Packages 91A, 91B, 91C, 91D

POLICE VEHICLE WARNING EQUIPMENT AND PACKAGES

- ☐ Basic Patrol Package \$4,490.00
- *Fully Populated All LED Light Bar
 - *Integrated Alley Lights, Take Downs with Flash
 - *Integrated Traffic Advisor
 - *Full Feature Siren w/Light Controls, PA.
 - *100 Watt Siren Speaker w/Bracket
 - *4 LED Corner Lights. 2- Front 2- Rear
 - *Custom Equipment Console
 - *3 Outlet 12 Volt Strip
 - *Light Bar Mounting Kit
 - *Installation of customer supplied radio/antenna
 - *All parts, labor, and professional installation
- ☐ Slick Top Package \$4,490.00
- *Interior LED's in lieu of light bar
- ☐ 2 Ion LED Grill Lights \$280.00
- ☐ Ion LED Mirror Beams \$290.00
- ☐ Ion SideKick LED's (Sedan Only) \$290.00
- ☐ Howler LOW Frequency Siren \$470.00
- ☐ Prisoner Partition – Sliding Center, XL Space Saver, Center Weapons Recess \$680.00
- ☐ Rear Window Armor \$290.00
- ☐ Dual Weapons Rack w/timer. AR/870 \$390.00
- ☐ Push Bumper - Non-lighted \$580.00
- ☐ Push Bumper with 4 Ion LED Warning Lights \$880.00
- ☐ Rear Prisoner Seat (Sedan) \$390.00
- ☐ Rear Cargo Barrier (Utility) \$490.00
- ☐ Rear Prisoner Seat with Cargo Barrier (Utility) \$1,190.00
- ☐ Computer Mount for Customer Supplied Docking Station (includes new charge guard) \$490.00



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Agreement
Prepared By: Frank Frasco

SCHEDULED

AGENDA ITEM (ID # 1692)

DOC ID: 1692

Declare certain pieces of equipment and vehicles surplus and approve the disposal of these various obsolete Village vehicles and equipment. (Public Works Director Hansen)

Background:

Annually, the Equipment Services Division of Public Works formally removes vehicles from the Village fleet that have been deemed surplus. Many of these vehicles have been replaced as part of our equipment replacement program. Declaring the vehicles surplus allows us to dispose of the vehicles in a variety of ways such as public auctions or trading them in for credit toward the purchase of new vehicles.

We have transitioned from using live public auctions that are held locally to internet based public auctions that are accessible globally. This gives us exposure to a greater number of bidders and increases the total financial return as a result of higher bids and lower sales commissions. The competitive auction process allows us to set reserve (minimum bid) prices when we have known expectations or we can choose “no reserve” auctions which usually promote more competition. Equipment Services has researched and estimated the current value of each vehicle based on recent sales of similar equipment or through information found in published used car guides. The following vehicles will or have been decommissioned and prepared for liquidation.

Items being declared surplus:

EQUIPMENT	YEAR/MAKE	MODEL	VIN	EST. VALUE
004	2009 FORD	CROWN VICTORI	2FAHP71V89X144076	\$2,500
006	2009 FORD	CROWN VICTORI	2FAHP71VX9X144077	\$2,500
008	2010 FORD	CROWN VICTORI	2FABP7BV8AX137864	\$3,500
012	2005 FORD	TAURUS	1FADP53245A136445	\$4,000
019	2010 FORD	EXPEDITION	1FMJU1G51AEB62560	\$7,000
224	2004 FORD	RANGER	1FTYR14U54PB39825	\$3,000
265	1998 JCB	LOADALL 530	772587	\$5,000
270	2009 FORD	F450 UTILITY	1FDXF47P04ED64902	\$5,000
D62	1974 CHEVROLET	P30 STEP VAN	CPY354V313988	\$1,000

Issues:

None

Recommendation:

Staff recommends that the above listed vehicles and equipment be declared surplus and disposed of in a manner that is most beneficial to the Village of Glen Ellyn.

Action Requested:

Motion to declare certain vehicles/equipment surplus and approve the disposal of these village vehicles/equipment through a public on-line auction or used as a trade-in toward the purchase of

Agenda Item (ID # 1692)

Meeting of March 23, 2015

new equipment.

Attachments:

Surplus Property Declaration

ATTACHMENTS:

- surplus vehicles form 15-sp (DOC)

VILLAGE OF GLEN ELLYN SURPLUS PERSONAL PROPERTY DECLARATION

(For Properties with a Current Value below \$10,000)

The following item(s) of Personal Property owned by the Village of Glen Ellyn is (are) hereby found to be no longer necessary or useful to, or in the best interest of, the Village of Glen Ellyn.

Therefore, the following item(s) is (are) declared as surplus and its (their) sale, trade in, or other disposal is (are) hereby authorized as provided for in the Glen Ellyn Village Code, ordinance #4458.

This surplus personal property will be liquidated in a timely fashion so that it will be most beneficial to the Village of Glen Ellyn.

ITEMS BEING DECLARED SURPLUS:

EQUIPMENT	YEAR/MAKE	MODEL	VIN	EST. VALUE
004	2009 FORD	CROWN VICTORI	2FAHP71V89X144076	\$2,500
006	2009 FORD	CROWN VICTORI	2FAHP71VX9X144077	\$2,500
008	2010 FORD	CROWN VICTORI	2FABP7BV8AX137864	\$3,500
012	2005 FORD	TAURUS	1FAFP53245A136445	\$4,000
019	2010 FORD	EXPEDITION	1FMJU1G51AEB62560	\$7,000
224	2004 FORD	RANGER	1FTYR14U54PB39825	\$3,000
265	1998 JCB	LOADALL 530	772587	\$5,000
270	2009 FORD	F450 UTILITY	1FDXF47P04ED64902	\$5,000
D62	1974 CHEVROLET	P30 STEP VAN	CPY354V313988	\$1,000

METHOD OF DISPOSAL (IF KNOWN)

Obenauf on-line internet Auction Service Inc.

APPROVALS:

Department Manager

Date

Village Manager

Date



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Bid
Prepared By: Justin Keenan

SCHEDULED

AGENDA ITEM (ID # 1685)

DOC ID: 1685

Approve a contract award for the purchase and installation of a back-up generator at the Village Links/Reserve 22 Clubhouse, to Dreisilker Electric Motors Inc., of Glen Ellyn, Illinois, in the amount of \$127,972.89, plus a 3% project contingency of \$3,839, for a total amount of \$131,911.89, to be expensed to the Village Links/Reserve 22 Fund. (Village Manager Franz)

Background:

As part of its due diligence in containing the overall construction costs associated with the new restaurant/banquet facility (Reserve 22) at the Links, the Village conducted a value engineering analysis to identify construction expenses that could be reduced. Among the items that the Village elected to defer was the permanent standby power generator for the facility. Historically, the Links always operated without a permanent generator, and, when needed, used a series of small, portable generators to maintain basic operations during a power outage.

Given the significant change in the size and scope of the restaurant operations, trying to maintain basic operations, let alone the full complement of services, by utilizing small portable generators would be challenging, if not futile, endeavor. Such new amenities like the walk-in coolers, for example, could not be sustained by using small, portable generators. Although the number of power outages have been infrequent, having a multitude of portable generators stationed and operating around the facility with extension cords meandering through the facility and walk-ways would detract from the customer experience, not to mention present potential safety hazards to patrons and staff alike. Additionally, with the facility able to now accommodate larger scale indoor events (e.g. weddings), the potential for a power outage to temporarily interrupt, or even entirely disrupt, the event is a possibility. Although the Village has sufficient liability insurance to cover the losses associated with any significant business interruption, some customer relations exposure exists without a reliable back up power supply option.

Issue:

At the August, 18, 2014 Village Board Workshop, staff presented two generator options for the Board to consider, either install a permanent generator or install a generator "hook up" and rent a portable generator when necessary. The Village Board recommended that staff bid out permanent generator project scope, and bring back a proposal for Board consideration.

The subsequent bid was published in the *Daily Herald*, and was also directly emailed to five (5) contractors. As part of the bidding process, a mandatory pre-bid meeting was held on February 18, 2015 at the Village Links. Two contractors submitted responsive bids for the project (See Attachment 1). The lowest responsive bid came in at \$127,927.89 from Dreisilker Electric Motors Inc. (Glen Ellyn, IL). This bid price is below the Village's initial cost estimate of \$145,000. The Village has used Dreisilker in the past with satisfactory results. Furthermore, all references were

positive.

Generator Location

The location selected for the generator is on the southeast side of the clubhouse (See Attachment 2). The proposed location is ideally situated next to the existing natural gas line and adjacent to the electrical transformer. The close proximity of the generator to both of these points greatly reduces costs. If a different location was selected, the existing gas line would need to be diverted and extensive trenching would be required to run the electrical lines to the transformer. This would greatly increase costs and extend the construction timeline. Additionally, the selected location is sufficiently located away from the restaurant and banquet rooms. The generator will include a sound deadening enclosure that will greatly decrease ambient noise. Because of these two factors, location and the enclosure, there will be little to no noise impact on either the banquet room or restaurant.

As part of the installation process, a fence will be installed around the circumference of the generator. Landscaping will then be installed to provide additional coverage of the generator and fencing. This will greatly mitigate the unsightly appearance of the generator and will blend it into the current landscaping façade of the clubhouse.

Project Timeline

The timeline for the purchase and installation of the generator is approximately nine (9) weeks. The vast majority of this timeline consists of the purchase and delivery of the generator which can take up to eight (8) weeks. The construction of the concrete pad and gas hookups/electrical work will be completed before the generator is delivered. Pending Village Board approval, this first section of the project will be completed in April to mitigate the impact to the club house operations. Once the generator is delivered, the installation process should take no more than one day. Therefore, assuming approval at the March 23, 2015 meeting, the generator should be delivered by the week of May 18, and the projected completed by the following week.

Budget

The generator purchase and installation was not budgeted for in 2015. Therefore, cash reserves from the Village Links/Reserve 22 Fund would be used to pay for the project. As of January 2015, the cash reserves for the Village Links/Reserve 22 fund was \$1,085,000. This is slightly below the Villages preferred reserve level of \$1,116,000. However, reserve levels are historically lower during the winter months and pick up during the summer months when golf is in season and revenue levels increase.

Recommendation:

Staff is seeking Village Board input on whether to execute this contract for the purchase and installation of a stand-by generator at the Village Links/Reserve 22 facility.

Action Requested:

Motion to approve a contract award with Dreisilker Electric Motors Inc. (Glen Ellyn, IL), for the purchase and installation of a back-up generator at the Village Links Golf Course, in the amount of \$127,972.89, plus a 3% project contingency of \$3,839, for a total not-to-exceed contract amount of \$131,911.89. Costs associated with this proposed contract would be expensed to the Village

Agenda Item (ID # 1685)

Meeting of March 23, 2015

Links/Reserve 22 Fund.

Attachments

1. August 18, 2014 Village Board Regular Meeting Minutes
2. Submitted Bid Totals
3. Site Map

ATTACHMENTS:

- August 18, 2014 Village Board Regular Meeting Minutes (PDF)
- Submitted Bid Totals (PDF)
- Site Photos (PDF)

Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, August 18, 2014
Page 4

Mr. McIntosh remarked that the first thing implemented was server training. They also hired Bevintel to audit the beverage inventory which can audit by the ounce. Previous potential lost was \$2,600 weekly and it is down to \$1,200.

Trustee Burket asked why he has observed wait staff behind the bar. Mr. McIntosh responded that wait staff is behind the bar to access soft drinks only.

President Demos asked for a consensus to budget \$100,000 for marketing which he deemed as reasonable. The Board reached consensus.

Trustee McGinley expressed concerns with the lighting. President Demos expressed concerns with fan noise. Mr. McIntosh responded that the lighting was being replaced next week. Mr. Pekarek responded that the lighting manufacturer, engineer and the installers were all consulted. The reason for the dimmers flickering was undetermined but the replacement is at no cost to the Village Links. The manufacturer is replacing the lights at no charge and the electricians are not charging for the labor.

Trustee Ladesic asked about the parking lot lights, Mr. Pekarek responded the problems were due to a manufacturer defect and a pinched wire, it has been fixed.

Trustee Ladesic asked about valet parking services. Mr. McIntosh responded there is a cost involved and asked if they want shared cost, complimentary or per car. With regular use the cost comes down but liability is the biggest expense. President Demos stated that this is an administrative issue.

Agenda Item G. - Village Links Backup Generator Presentation (Assistant Village Manager Stonitsch)

Board Consideration and Discussion of the Potential Purchase of a Standby Generator to Supply Back up Power for the Links/Reserve 22 facility.

As part of its due diligence in containing the overall construction costs associated with the new restaurant/banquet facility (Reserve 22) at the Links, the Village conducted a value engineering analysis to identify construction expenses that could be reduced. Among the items that the Village elected to eliminate was the permanent standby power generator for the facility. Historically, the Links always operated without a permanent generator, and, when needed, used a series of small, portable generators to maintain basic operations during a power outage.

Given the significant change in the size and scope of the restaurant operations, trying to maintain basic operations, let alone the full complement of services, by utilizing small portable generators would be a challenging, if not futile, endeavor. Such new amenities like the walk-in coolers, for example, could not be sustained by using small, portable generators. Although the number of power outages have been infrequent, having a multitude of portable generators stationed and operating around the facility with extension cords meandering through the facility and walk-ways would detract from the customer experience, not to mention present potential safety hazards to patrons and staff alike. Additionally, with the facility able to now accommodate larger scale indoor events (e.g. small weddings), the potential for a power outage to temporarily interrupt, or even entirely disrupt, the event is a possibility. Although the Village has sufficient liability insurance to cover the losses associated with any significant business interruption, some customer relations exposure exists without a reliable back up power supply option.

Historically, the average power disruption experienced at the Links has been 4-5 hours, with most outages occurring in the summer due to storms. The longest outage in recent memory was two years ago, in early July, when the power was out for 2 days. Approx. 15 years ago, there was a 12-hour power outage due to a truck striking a utility pole, and

Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, August 18, 2014
Page 5

about 20 years ago there was a 1-2 day outage due to a main underground feeder line failing. In the last 12 mo., there have been no material power outages experienced at the Links.

President Demos asked about the specs for a generator. Assistant Village Manager Stonitsch responded that Steiner Electric provided the specs. Facilities Maintenance Supervisor Kolze responded that the estimates were high due to the complexity of the hookups. The generator would not be where the electrical service comes in. The service enters at Lowden Street. The hookup to the main panel needs to be several feet from the main panel.

The Board reached a consensus to pursue; President Demos stated he was very interested and requested that Assistant Manager Stonitsch drill down on the numbers.

At 9:55 p.m. President Demos and Attorney Mathews exited the meeting, leaving President Pro Tem Burket to conduct the rest of the meeting.

Agenda Item H. - Proposed Monument Signage Presentation (Assistant Village Manager Stonitsch)

Board Consideration and Discussion of Proposed Monument Signage with Electronic Message Boards for Downtown and Village Links Locations.

Downtown Monument Sign:

One of the community initiatives identified by the Village Board was to enhance the Village's communications with Village residents and businesses. One of the items that the Board identified was to replace the existing downtown monument signage with a new electronic message board, so that the Village could facilitate more timely communication, especially during emergencies. Coinciding with this Board priority was the Village's community way-finding signage initiative, which involved a comprehensive review of the Village's public signage and explored ways to improve directional signage in the Village and also to develop more consistent design standards that reflected the character of the community. The downtown monument sign was identified as an opportunity to reflect the new design concept, while also enhancing the Village's communication platform with an electronic message board component

Links/Reserve 22 Monument Sign:

As part of the Village's initiative to more aggressively market the new Reserve 22 restaurant and banquet facilities, the Village has been exploring opportunities to improve signage at the entrance of the Links (i.e. Park Blvd and Winchell Way). Currently, the existing monument signage has some limitations, including the fact it only references the Village Links, and also the relatively deep set back from the roadway. Although a temporary Reserve 22 sign has been recently installed, the Village's interim general management consultants (Mike Kahn and Bill McIntosh of GolfMak, Inc., Bradenton, FL) have encouraged staff to explore a more prominent monument sign, with electronic messaging, on Park Blvd. to improve way-finding for patrons and to also better leverage the "built in" marketing opportunity that the vehicle traffic on Park Boulevard presents.

PURCHASE AND INSTALLATION OF NATURAL GAS GENERATOR
AND ALL RELATED SITE WORK – VILLAGE LINKS

MARCH 6, 2015

Contractor	Bid Price	Rank
DREISILKER	\$ 127,972.89	1
MACLARD ELECTRIC	\$ 157,000.00	2







Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Police
Department Head: Phil Norton
Category: Vouchers
Prepared By: William Holmer

SCHEDULED

AGENDA ITEM (ID # 1681)

DOC ID: 1681

Approve the Police Department's annual contribution to the Glen Ellyn Youth and Family Counseling Service (GEYFCS), in the amount of \$25,000, to be expensed to the General Fund - Police. (Chief Norton)

Background

The Glen Ellyn Youth and Family Counseling Services has long acted as a social services provider for Glen Ellyn residents. For many years, the Village provided funding for GEYFCS through the Community Grants program. In order to obtain funding, various groups applied and then made presentations to the Village Board at a special workshop meeting dedicated for this purpose. Over time, some groups emerged as valuable community resources whose existence benefitted the community as a whole, and whose funding was seen as automatic due to their good works. In 2011, the Village Board decided some groups would be exempt from the annual Grant Program process and placed the funding within the Village Budget.

The Police Department refers many students and families to GEYFCS during the course of the year. GEYFCS provides counseling for families and individuals and does so, on an affordable cost scale so that all are able to benefit. In other municipalities, such social services are provided by paid staff at a much higher cost. The annual contribution by the Village has been \$25,000 for quite some time.

Issues

In the "short year" budget cycle, the Glen Ellyn Youth and Family Counseling Services agreed to accept \$20,000, with the understanding that the full \$25,000 annual funding would be restored and paid in January of 2015.

You will recall these funds have been provided for in the Police Department budget and approved by the Village Board.

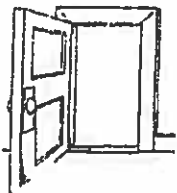
Recommendation

I recommend you endorse this expenditure and forward this to the Finance Department for dispersal of funds in the approved amount of \$25,000.

Recommendation to Provide \$25,000 to Glen Ellyn Youth and Family Counseling Services for services provided to Glen Ellyn families.

ATTACHMENTS:

- GEYFCS DOCS (PDF)
- Letter from GE Youth & Family Counseling Service (PDF)



GLEN ELLYN YOUTH AND FAMILY COUNSELING SERVICE

535 Forest Avenue • Glen Ellyn, Illinois 60137 • Office (630) 469-3040

February 24, 2015

Chief Norton
Glen Ellyn Police Department
535 Duane St.
Glen Ellyn, IL 60137

Dear Chief Norton,

The Glen Ellyn Youth and Family Counseling Service (GEYFCS) is a Glen Ellyn based mental health service. Our mission statement directs: "The primary mission of the GEYFCS shall be to promote the mental health and well-being of youth, families, and the larger Glen Ellyn community through the provision of professional counseling services and community based support and education. *No individual, family or group shall be denied services based on an inability to pay.*" Our office is located in the First Congregational Church of Glen Ellyn, although not affiliated.

The GEYFCS is pleased to provide mental health referral support and service access to the Glen Ellyn Police Department. Our service area maintains a local focus that includes all Village of Glen Ellyn residents and residents of surrounding communities that have a child who attends or would attend a Glen Ellyn based school. For our most recently ended fiscal year, 74% of our recipients were residents of Glen Ellyn.

In a unique partnership, the GEYFCS Director sits on the Pupil Personnel Services teams of both Glenbard West and Glenbard South High Schools and attends each school's regular Pupil Personnel Services team meetings including deans, counselors, social workers, nurses and the GEPD liaison officer at GWHS. As a direct consequence of this partnership, the referral and linkage of at-risk and high-risk youth and families, particularly those identified as lacking the necessary resources to enter recommended treatment, is expedited. In the context of this relationship, the majority of our referrals are received from GWHS and GSHS.

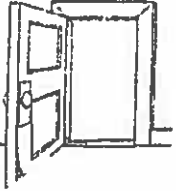
For the time period, April 1, 2011- February 24, 2015, we received 182 referrals from Glenbard South, 130 referrals from Glenbard West and 17 referrals from the Glen Ellyn Police Department, accounting for 53% of our total referrals for this time period. Referrals of Glen Ellyn residents have also been received from local hospitals and churches, the Dupage County Courts, Camelot Care Center, and DCFS among others. Five to ten percent of our referrals come from Glen Ellyn residents who have utilized the service and provide our referral information directly to friends, family or neighbors. For our fiscal year ending April 30, 2014, we served 92 cases, which included 196 recipients and delivered 735 counseling hours of service. Seventy-two percent of counseling services were delivered to individuals, youth and families with incomes at or below 200% of the Federal Poverty Level (FPL).

I hope this provides the information you requested. Please contact me directly if anything further is needed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Deanna Filkins, LCSW".

Deanna Filkins, LCSW
Executive Director
Glen Ellyn Youth and Family Counseling Service



GLEN ELLYN YOUTH AND FAMILY COUNSELING SERVICE

535 Forest Avenue • Glen Ellyn, Illinois 60137 • Office (630) 469-3040

February 24, 2015

Chief Phil Norton
Glen Ellyn Police Department
535 Duane Street
Glen Ellyn, IL 60137

Dear Chief Norton,

The Glen Ellyn Youth and Family Counseling Service is pleased to have been selected over the past year to provide mental health referral support and service access to the Glen Ellyn Police Department.

Our mission remains serving economically disadvantaged at-risk and higher-risk youth, families and individuals residing in Glen Ellyn and the larger Glen Ellyn community. Our service area remains locally focused and includes Village of Glen Ellyn residents and residents of surrounding communities if they have a child who attends or who would attend a Glen Ellyn based school. Typically, fifty percent of our counseling referrals are received from Glenbard West and Glenbard South High Schools.

In appreciation of the Villages budget process and new budget year, I am writing and requesting that GEYFCS once again be selected to continue to offer the same services @ \$25,000.00 per year to the Glen Ellyn Police and request that should anything further be required to advance that process that you please contact me at 630.469.3040 or by cell at 630.881.1009.

Additionally, please feel free to contact me anytime to discuss our services or provide feedback.

Sincerely,

A handwritten signature in cursive script that reads "Deanna Filkins, LCSW".

Deanna Filkins, LCSW
Executive Director
Glen Ellyn Youth and Family Counseling Service

**GLEN ELLYN YOUTH AND FAMILY COUNSELING SERVICE**

535 Forest Avenue, Glen Ellyn, IL 60137 ▪ 630-469-3040 ▪ Email: geyfcs@att.net ▪ geyfcs.org

October 7, 2014

Chief Norton
Glen Ellyn Police
535 Duane St.
Glen Ellyn, IL 60137

Dear Chief Norton,

The Glen Ellyn Youth and Family Counseling Service (GEYFCS) is a Glen Ellyn based mental health service. Our mission statement directs: "The primary mission of the GEYFCS shall be to promote the mental health and well-being of youth, families, and the larger Glen Ellyn community through the provision of professional counseling services and community based support and education. *No individual, family or group shall be denied services based on an inability to pay*". Our office is located in the First Congregational Church of Glen Ellyn, although not affiliated.

The GEYFCS is pleased to provide mental health referral support and service access to the Glen Ellyn Police Department. Our service area maintains a local focus that includes all Village of Glen Ellyn residents and residents of surrounding communities that have a child who attends or who would attend a Glen Ellyn based school. For our most recently ended fiscal year, 74% of our recipients were residents of Glen Ellyn.

In a unique partnership, the GEYFCS Director sits on the Pupil Personnel Services teams of both Glenbard West and Glenbard South High Schools and attends each school's regular Pupil Personnel Services team meetings including deans, counselors, social workers, nurses and the GEPD liaison officer at GWHS. As a direct consequence of this partnership, the referral and linkage of at-risk and high-risk youth and families, particularly those identified as lacking the necessary resources to enter recommended treatment, is expedited. In the context of this relationship, the majority of our referrals are received from GWHS and GSHS.

For the time period, April 1, 2011-October 7, 2014, we received 169 referrals from Glenbard South, 127 referrals from Glenbard West and 17 referrals from the Glen Ellyn Police Department, accounting for 53% of our referrals for this time period. Referrals of Glen Ellyn residents have also been received from Hadley and Glen Crest Middle Schools, local churches, Teen Parent Connection, Bridge Communities, and Dupage County Crisis Unit among others. Five to ten per cent of our referrals come from Glen Ellyn residents who have utilized the service and provide our referral information directly to friends, family or neighbors. For our fiscal year ending April 30, 2014 we served 92 cases, 196 recipients and delivered 735 counseling hours of service. Seventy-two per cent of counseling services were delivered to individuals, youth and families with incomes at or below 200% of the Federal Poverty level (FPL).

I hope this provides the information you requested. Please contact me directly if anything further is needed.

Respectfully submitted,

Donald B. Hane, MA, LCPC

Executive Director - GEYFCS



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: Frank Frasco

SCHEDULED

AGENDA ITEM (ID # 1679)

DOC ID: 1679

Motion to approve the joint purchase of the Village's fuel commodities through the County of DuPage, Illinois contract with Heritage Fuel Services, of Wilmington, Illinois, in an amount not to exceed \$273,800.

Background

Annually, the Village of Glen Ellyn purchases approximately ninety seven thousand (97,000) gallons of gasoline and diesel fuel. This commodity is stored and dispensed at the Village fuel island within the Public Works Reno Center. It is consumed by most Village departments and other entities including the Glen Ellyn Volunteer Fire Company, Glenbard Wastewater Authority, and the Glen Ellyn Park District.

Fuel is currently procured through the Suburban Purchasing Cooperative (SPC) joint purchase contract from Palatine Oil Company Inc. The purchase price of fuel is based on the Oil Price Information Service (OPIS) rack "low" published price per gallon for the day of delivery plus a profit margin of \$0.0475 per gallon.

The DuPage County Public Works Department and Division of Transportation recently conducted an informational survey regarding governmental fuel services throughout the County. They concluded that the prices paid by communities varied widely and that the price DuPage County pays may be one of the lowest mark-ups in the region at \$0.015 over OPIS rack "low". The current DuPage County contract winner and vendor is Heritage Fuel Services of Wilmington IL and they have agreed to extend the same contract pricing to communities within DuPage County. Joint purchasing fuel through the DuPage county contract would save the Village of Glen Ellyn approximately \$3,100/year.

Issues

The Village Board previously approved the purchase of fuel through the SPC contract winner Palatine Oil Co. Inc. of Schaumburg IL. This included the purchase of 80% of Village Fuel commodities through a Financial Fuel Hedging program which locks in fuel prices. Palatine oil has since undergone changes in their management and they have suspended the program which offered to lock in fuel prices. Palatine Oil never presented the Village with a contract for execution and thus the Village has no contractual obligations.

Recommendation

The ESD recommends that the Village's remaining fuel commodities for FY15 be joint purchased through the DuPage County contract winner Heritage Fuel Services of Wilmington IL in a not-to-exceed amount of \$273,800.

Action Requested

Agenda Item (ID # 1679)

Meeting of March 23, 2015

Motion to approve the joint purchase of the Village's fuel commodities through the County of DuPage IL contract with Heritage Fuel Services of Wilmington IL in a not-to-exceed amount of \$273,800. This will replace the previous approval to purchase fuel from Palatine Oil Co. Inc.

Attachments

DuPage County's Gasoline and Diesel Fuel Contract with Heritage Fuel Services.

ATTACHMENTS:

- SKM_C454e15031613320 (PDF)

Vendor Agreement Format Print

Referenced Purchase Order: 928-0001 SERV Page: 1
 Currency: USD Effective Date: 04/01/15
 Expiration Date: 03/31/16
 Closed Date:
 Last Invoice Allowed Date:
 Document Origin: Entered

Purchase Agreement: DOT-10088-HERITAGE FS INC.

Buyer Contact: Karin Kietzman
 Phone: 630-407-6181
 Fax:

Vendor: 10088 Purchase From:

HERITAGE FS INC.

18251 W COMMERCIAL

Contact:
 Phone: 815-476-2118
 Fax: L 815-476-2119

WILMINGTON

IL 60481

THIS CONTRACT PURCHASE ORDER IS TO FURNISH AND DELIVER GASOLINE AND DIESEL FUEL FOR THE PERIOD OF APRIL 1, 2015 THROUGH MARCH 31, 2016, PER LOW BID #12-026 OPTION TO RENEW.

THIS IS THE THIRD AND FINAL OPTIONAL RENEWAL.

DOLLAR VALUE IS ESTIMATED. ORDERS WILL BE PLACED ON AN "AS NEEDED BASIS" WITH QUANTITIES SPECIFIED AT THE TIME ORDERS ARE PLACED.

Line	Service Description	UOM	Maximum Quantity	Price
1	GASOLINE AND DIESEL FUEL GASOLINE AND DIESEL FUEL	EA	0	800,000.000

Line	Service Description	UOM	Maximum Quantity	Price
2	GASOLINE AND DIESEL FUEL GASOLINE AND DIESEL FUEL	EA	0	600,000.000

Total AOC:	0.000
Total Tax:	0.000
Total Product Cost:	1,400,000.000

Vendor Agreement Format Print

PO229 Date: 03/13/15 JOB SUBMISSION PARAMETERS
Time: 16:14

User Name: DP\ERP.FNKMK
Job Name: KKPO229
Step Nbr: 1

Procurement Group: DPCO	DuPage County Proc Group
Vendor Agreement Type: V	Service
Orientation: P	Portrait
Buyer Group:	
or Buyer:	Karin Kietzman
Vendor:	
Purchase From Location:	
Vendor Agreements: DOT-10088-HERITAGE FS INC.	

Print Comments: Y	Yes
Print Terms: Y	Yes
Print Price Breaks: Y	Yes

928-0001 Serv



PROCUREMENT REVIEW CHECKLIST

REQUISITION # _____

This form must accompany all County Purchase Requisitions.

NEW PURCHASE ORDER REQUEST

REQUISITION #	1541226050	CONTRACT TERM	4/1/2015 - 3/31/2016
DATE SUBMITTED	01/26/15	REQUESTING DEPT.	Division of Transportation
VENDOR	Heritage FS, Inc.	DEPT. CONTACT	Darcie Garza, CPPB
VENDOR PHONE #	815-476-2118	CONTACT PHONE #	630-407-6906
DESCRIPTION OF PROCUREMENT / SCOPE OF WORK	To furnish and deliver gasoline and diesel fuel for a contract total of \$1,400,000.00		
REASON FOR PROCUREMENT	To provide fuel for County owned and operated vehicles.		
BACKGROUND (HISTORY)	Per low bid 12-026 Option to Renew (this is the third and final optional renewal)		

SOURCE OF FUNDING

- ☒ THIS PROCUREMENT WAS SPECIFICALLY BUDGETED FOR (FY & BUDGET CODE) 15/16 1500 3520 52260
- ☐ BUDGET TRANSFER (DATE) _____
- ☐ FUNDS FOR THIS PROCUREMENT HAVE BEEN IDENTIFIED IN BUDGET LINE _____

DECISION MEMO NOT REQUIRED

- ☐ LOWEST RESPONSIBLE QUOTE PER QUOTE # _____ (ATTACH QUOTE TABULATION)
- ☒ LOWEST RESPONSIBLE BIDDER PER BID # 12-026 Option to Renew (ATTACH BID TABULATION)
- ☐ PER COOPERATIVE PURCHASING AGREEMENT: _____ (STATE NAME OF COOPERATIVE)
- ☐ INTERGOVERNMENTAL AGREEMENT
- ☐ PUBLIC UTILITY (EXEMPT FROM BIDDING PER 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bidding)
- ☐ SOLE SOURCE (ATTACH SOLE SOURCE JUSTIFICATION FORM) - EXEMPT FROM BIDDING PER DU PAGE COUNTY PURCHASING ORDINANCE, ARTICLE 4-102(6)
- ☐ EXEMPT FROM BIDDING PER 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under \$35,000.00
- ☐ EXEMPT FROM BIDDING PER 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bidding. Explain below: _____

BASIS OF DECISION MEMO (ATTACH DECISION MEMO)

- ☐ EXPLANATION OF REQUEST FOR PROPOSAL (RFP) INSTEAD OF BID. MOST QUALIFIED OFFEROR PER PROPOSAL # _____ (INCLUDE EVALUATION SUMMARY WITH DECISION MEMO)
- ☐ PROFESSIONAL SERVICES EXCLUDED PER 50 ILCS 510 (ARCHITECTS, ENGINEERS & LAND SURVEYORS)
- ☐ OTHER PROFESSIONAL SERVICES (DETAIL VETTING PROCESS ON DECISION MEMO)
- ☐ EMERGENCY PROCUREMENT AUTHORIZED BY _____ DATE _____
- ☐ REQUEST WAIVER OF COUNTY BID RULES (ONLY ALLOWABLE TO STATUTORY LIMITS)
- ☐ OTHER THAN LOWEST RESPONSIVE, RESPONSIBLE SOLICITATION # _____

PREPARED BY (initials and phone ext.)	DATE	RECOMMENDED FOR APPROVAL	DATE
DG, CPPB (Ext 6907)	01/26/15	<i>ccs</i>	2/6/15
REVIEWED BY			
BUYER	DATE	PROCUREMENT MANAGER	DATE
<i>KMK</i>	2/7/15	<i>gmm</i>	2-10-15
CHIEF FINANCIAL OFFICER (DECISION MEMOS OVER \$25,000)	DATE	STATES ATTORNEY'S OFFICE (AS REQUIRED)	DATE
<i>RRR</i>	2-10-15		
CHAIRMAN'S OFFICE (DECISION MEMOS OVER \$25,000)	DATE	APPROVED	
		MAR 10 2015	



Procurement Services Division Purchase Requisition

Requisition #

Dept. Req. #

1541226050

Requisition Date

1/26/2015

Solicitation #

12-026 Option to Renew

VENDOR #:	
SUPPLIER:	Heritage FS, Inc.
ATTENTION:	Shawn Oseman
ADDRESS:	18251 W. Commercial
CITY, ST ZIP	Wilmington, IL 60481
PHONE:	815-476-2118
FAX:	815-476-2119
EMAIL:	

DEPARTMENT:	Division of Transportation
DIVISION:	Fleet Maintenance
ATTENTION:	Kathy Black
ADDRESS:	180 N. County Farm Road
ROOM:	
CITY, ST ZIP	Wheaton, IL 60187
PHONE:	630-407-6930
FAX:	630-407-6962
EMAIL:	

VENDOR #
SUPPLIER: Heritage FS, Inc.
ATTENTION:
ADDRESS: PO Box 339

CITY, ST ZIP Gilman, IL 60938-0339
PHONE:
FAX:
EMAIL:

DEPARTMENT:	Division of Transportation
DIVISION:	Fleet Maintenance
ATTENTION:	Chuck Curcio
ADDRESS:	180 N. County Farm Road
LOCATION:	
CITY, ST ZIP	Wheaton, IL 60187
PHONE:	630-407-6930
FAX:	630-407-6962
EMAIL:	

[illegible]

IQM2 4069
Transportation - 03/03/15
County Board - 03/10/15
*** LAST INVOICE DATE 06/30/16 ***

2015 FEB -6 PM 2:58

DUPAGE COUNTY PURCHASING

01-760-7607-010
REVISED 1/11/11



DuPage County Procurement Services Division

421 North County Farm Road, Room 3-400
Wheaton, Illinois 60187-3978

Phone: (630) 407-6200 Fax: (630) 407-6201
General Email: purchasing@dupageco.org

1541226050

BID 12-026

BID OPENING DATE: FEBRUARY 8, 2012

**FURNISH AND DELIVER GASOLINE AND DIESEL FUEL TO VARIOUS DUPAGE
COUNTY LOCATIONS**

VENDOR	UNLEADED FUEL +/- OPIS LOW	DIESEL FUEL +/- OPIS LOW	TOTAL
MANSFIELD OIL COMPANY	+\$8,855.50	+\$6,917.40*	+\$15,772.90*
PETROLEUM TRADERS CORPORATION	+\$19,713.50	+\$1,409.40	+\$21,122.90
AL WARREN OIL COMPANY, INC.	+\$13,127.50	+\$5,589.00	+\$18,716.50*
WORLD FUEL SERVICES, INC/ TEXOR DIVISION	+\$16,465.00	+\$6,431.40	+\$22,896.40
RKA PETROLEUM COMPANIES	+\$17,177.00	+\$7,727.40	+\$24,904.40
HERITAGE FS, INCORPORATED	+\$6,675.00	+\$2,430.00	+\$9,105.00
PARENT PETROLEUM, INC	+\$13,350.00	+\$5,670.00	+\$19,020.00

***CORRECTED TOTALS**

BID OPENING ATTENDED BY:
Karin Kietzman, Buyer
Glenda Vasak, Bid Coordinator
John Meneghini, Procurement Officer
Steve Coffman, Petroleum Traders
Michael Hughes, Texor
Jon Stokes, Heritage FS
Scott McGinnis, Al Warren Oil

INVITATIONS SENT:	52	TOTAL DOCUMENTS REQUESTED	23	TOTAL RESPONSES RECEIVED:	7
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Requisition 25k and over

DT-P-0055-15

AWARDING RESOLUTION
ISSUED TO HERITAGE FS, INC.
TO FURNISH AND DELIVER GASOLINE AND DIESEL FUEL
AS NEEDED FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL AMOUNT \$1,400,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest most responsible bidder has been designated and the Transportation Committee recommends County Board approval for the issuance of a contract to Heritage FS, Inc., to furnish and deliver gasoline and diesel fuel, as needed for the Division of Transportation, for the period April 1, 2015 through March 31, 2016.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver gasoline and diesel fuel, as needed for the Division of Transportation, for the period April 1, 2015 through March 31, 2016, is hereby approved for issuance of a contract purchase order to Heritage FS, Inc., 18251 West Commercial, Wilmington, Illinois 60481, for a contract total amount of \$1,400,000.00, per renewal option under bid award 12-026, third and final option to renew.

Enacted and approved this 10th day of March, 2015 at Wheaton, Illinois.

DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _____
PAUL HINDS, COUNTY CLERK



**COUNTY OF DU PAGE, ILLINOIS
OPTION TO RENEW CONTRACT**

This agreement, made and entered into by the County of DuPage, Department of Finance, Procurement Services Division, 421 North County Farm Road, Wheaton, Illinois hereinafter called the "County" and Heritage FS, Inc., of 18251 West Commercial, Wilmington, IL 60481, hereinafter called the "Contractor", witnesseth;

The County and the Contractor have previously entered into a Contract, pursuant to Bid # 12-026 which became effective April 1, 2012 and which expired March 31, 2013. The contract is subject to an option to renew for a final twelve (12) month period. Attached hereto and incorporated by reference is a true and exact copy of said agreement.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

The contract renewal becomes effective April 1, 2015 and expires March 31, 2016 contingent upon any applicable Parent Committee and County Board approval.

Heritage FS, Inc.

Shawn Oseman 1-23-15
SIGNATURE DATE

Shawn Oseman
PRINTED NAME

Sales Rep
PRINTED TITLE

COUNTY OF DU PAGE, ILLINOIS

Karin Kietzman
SIGNATURE DATE

Karin Kietzman
Buyer II



Required Vendor Disclosure Statement

Company Name:	Heritage FS, INC		
Company Contact:	Shawn Osierman	Contact Phone:	815-592-6928
Bid/Contract PO:			

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

- Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

I have made the following campaign contributions within the current and previous calendar year:
 If no contributions have been made enter "NONE" below:

Recipient	Donor	Description (e.g., cash, type of item, in-kind service, etc.)	Amount/Value	Date Made
None				

Attach additional sheets if necessary. Sign each added sheet and number each page ____ (#) of ____ (total pages).

- All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid and shall update such disclosure with any changes that may occur.

Lobbyists, Agents And Representatives And All Individuals Who Are Or Will Be Having Contact With County Officers Or Employees In Relation To The Contract Or Bid	Telephone	Email
None		

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments.

The full text of the county's ethics and procurement policies and ordinances are available at <http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received/have read, and understand these requirements.

Authorized Signature

Printed Name

Shawn Osierman

Title

Sales Rep

Date

1-26-15

Page 1 of

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.



DuPage County Procurement Services Division

421 North County Farm Road, Room 3-400
Wheaton, Illinois 60187-3978

Phone: (630) 407-6200 Fax: (630) 407-6201
General Email: purchasing@dupageco.org

INVITATION TO BID:	#12-026	BID ISSUE DATE:	01/25/12
BID DESCRIPTION:	FURNISH AND DELIVER GASOLINE AND DIESEL FUEL TO VARIOUS COUNTY LOCATIONS		
BID OPENING DATE:	02/08/12	BID OPENING TIME:	3:00 P.M.
SUBMIT 1 ORIGINAL PLUS 3 COPIES		BOND REQUIRED: NONE	

BID RESPONSES MUST BE RECEIVED AND TIME STAMPED NO LATER THAN THE PUBLIC BID OPENING DATE AND TIME (LOCAL TIME) SPECIFIED ABOVE. BIDS WILL BE OPENED AND READ ALOUD AT THAT TIME IN THE PROCUREMENT SERVICES DIVISION. LATE BIDS WILL NOT BE CONSIDERED.

TO ALL PROSPECTIVE BIDDERS:

You are hereby invited to submit your bid for the item(s) to be furnished and delivered, shipped F.O.B. delivered, to the address specified herein.

The original bid and the required number of copies must be received in a sealed envelope that has your name and address in the upper left corner and the attached label filled in and pasted on the lower left corner.

All bids are subject to staff analysis. The County of DuPage reserves the right to accept or reject any and all bids received and waive any and all technicalities.

Bids must be delivered and time stamped, prior to the public bid opening date and time, to:	DU PAGE COUNTY PROCUREMENT SERVICES DIVISION 421 NORTH COUNTY FARM ROAD, ROOM 3-400 WHEATON, IL 60187-3978
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Any communication regarding this invitation between the date of issue and date of award is required to go through the Bid Coordinator or the Buyer listed below (or, in the Buyer's absence, the Procurement Services Supervisor).

Unauthorized contact with other DuPage County staff or officers is strictly forbidden.

BUYER:	KARIN M. KIETZMAN	PHONE:	(630) 407-6181
EMAIL:	Karin.kietzman@DuPageCo.org		
BID COORDINATOR:	Glenda Vasak	PHONE:	(630) 407-6190
EMAIL:	Glenda.Vasak@DuPageCo.org		

FULL NAME OF BIDDER	<i>Heritage FS, Incorporated</i>
BID CONTACT PERSON	<i>Jon Hoken</i>
TELEPHONE NUMBER	<i>1-815-383-7113</i>

FACSIMILE AND/OR E-MAIL TRANSMITTED BIDS WILL NOT BE ACCEPTED

PLEASE NOTE: Our bid documents have changed; please review carefully.

COUNTY OF DU PAGE, ILLINOIS

PROJECT INFORMATION

PROJECT NAME:	FURNISH AND DELIVER GASOLINE AND DIESEL FUEL TO VARIOUS COUNTY LOCATIONS
USER DEPARTMENT:	VARIOUS DUPAGE COUNTY DEPARTMENTS

EVENT:	LOCATION:	DATE:	TIME:
Deadline for Exceptions to Bid Language and Specification Inquiries. MUST BE IN WRITING TO:	BIDINFORMATION@DUPAGECO.ORG	01/30/12	3:00 P.M.
Response to Inquiries	VIA E-MAIL	02/01/12	3:00 P.M.
Bidder's Proposal Due	Procurement Services, Room 3-400	02/08/12	3:00 P.M.

√	SUBMITTAL CHECKLIST (BID PACKET SHOULD BE RETURNED IN ITS ENTIRETY)
	ORIGINAL BID
	3 COPIES
	ADDENDA NUMBER ACKNOWLEDGED, IF APPLICABLE
	REFERENCES
	PROPOSAL PRICING (INCLUDING UNIT PRICES, WHERE REQUIRED)
	CERTIFICATION/PROPOSAL SIGNATURE AFFIDAVIT PAGE, COMPLETED, WITH SEAL (IF CORPORATION) NOTARY PUBLIC AND AUTHORIZED SIGNATURE
	JOINT PURCHASING SECTION, COMPLETED
	BID SECURITY, IF APPLICABLE
	WARRANTY INFORMATION
	COMPLETED VENDOR ETHICS DISCLOSURE FORM (SIGNED)

AWARDED CONTRACTOR REQUIREMENTS	
BID SECURITY	NONE REQUIRED
CERTIFICATE OF INSURANCE	DUE WITHIN 30 DAYS OF NOTICE OF AWARD

COUNTY OF DU PAGE, ILLINOIS

INSTRUCTIONS TO BIDDERS**ON-LINE NOTIFICATION OF SPECIFICATIONS:**

This document is available over the Internet at www.DemandStar.com, as well as from the contact listed in this document. Adobe Acrobat® Reader is required to view electronic documents on-line. If you do not have Adobe Acrobat® Reader, you may download it for free from Adobe at www.adobe.com/products/acrobat/readstep.html.

Businesses without Internet access may contact the Procurement Services Division of the County at (630) 407-6190 for these documents.

Companies interested in doing business with the County are able to register and maintain their registration via the Internet at www.DemandStar.com. Registration is not required but if you choose to register you will receive automatic initial notification from DemandStar of relevant opportunities with the County of DuPage.

The County is not responsible for errors and omissions occurring in the transmission or downloading of any specifications from this website. In the event of any discrepancy between information on this website and the hard copy specifications, the terms of the hard copy specification will control.

ON-LINE PROVIDER DISCLAIMER:

DemandStar.com has no affiliation with the County of DuPage other than as a service that facilitates communication between the County and its vendors. DemandStar.com is an independent entity and is not an agent or representative of the County. Communications to DemandStar.com do not constitute communications to the County.

BID REQUIREMENTS:

All bids must be submitted on the blank bid form furnished with these contract documents and shall conform to the terms and conditions set forth in this Invitation to Bid (the ITB). Please make and retain a copy of your Response (Bid) for your records. The bid must be enclosed in a sealed envelope bearing the bid number and the printed title of the bid. Bidders must sign, in ink, the bid form where indicated and have the signature notarized. **Unsigned bids will not be read.**

Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

ALTERNATE/EQUAL BIDS:

The specifications cannot cover precisely, all minute details of the equipment required. Therefore, for purposes of establishing a standard of quality, the items listed in the specification may state brand names, manufacturer's models, numbers, et cetera. The County of DuPage, for cost effective measures, standardizes on specific items; those bids will contain the language "NO SUBSTITUTIONS," and any alternative will not be considered. A generic or alternate brand product of equal specifications may be proposed as an alternative for the item identified unless "NO SUBSTITUTIONS" is indicated. However, in bidding the alternate item, the bidder must also attach manufacturer's printed specifications and literature.

Bidders submitting alternate items, of equal specifications, may be requested to provide samples of the item they intend to supply for testing. The Procurement Manager of DuPage County shall be the sole judge to determine whether the alternate item is actually equal to the item identified in the specifications and the Procurement Manager's decision will be final and binding.

Bidders are encouraged to submit cost-saving/value-added alternate bid pricing suggestions, such as rebates, creative lease agreements, extended warranty periods, trade-in allowances, or the availability of discounts for floor model or demonstrator units at significant savings. Any alternate pricing should be noted as a separate line that may be subtracted from the bid pricing as specified, allowing for clear evaluation and value-analysis by the County.

The County recognizes the expertise provided by many bidders and encourages creativity in bidding. Alternates may be considered if the bid submitted clearly indicates what will be furnished and how it will benefit the County. Alternates will be compared to the lowest responsive, responsible bid as specified.

COUNTY OF DU PAGE, ILLINOIS

DEVIATIONS:

The County of DuPage reserves the right to approve any material the Bidder proposes to furnish which contains deviations from specification requirements but which may substantially comply. If there is any deviation in the pack, source, quality, etc., of an item bid, from that prescribed in the specifications, Bidder must rule out the appropriate line in the specifications and clearly indicate the correction. Prices will be converted by the County to accommodate accepted deviations.

EXCEPTIONS:

Exceptions will be considered up to the deadline listed in Project Information. Exceptions must be fully described, on the Bidder's letterhead and signed; exceptions must reference the bid number and the specification, contract term or other portion of the Invitation to Bid which is being excepted. If the Bidder wishes to propose terms and conditions or alternative paperwork it must do so as an exception. In the absence of such statement, the bid shall be considered as if submitted in strict compliance with all terms, conditions, and specifications; by its submission, the Bidder agrees that if selected, it will be bound by same. No exceptions or changes to contract terms will be accepted with the bid.

EXAMINATION BY BIDDER:

The Bidder shall, before submitting his bid, carefully examine the bid and specifications. If his bid is accepted, he will be responsible for all errors in his bid resulting from his failure or neglect to comply with these instructions.

Unless otherwise provided in the SPECIAL CONDITIONS, when the specifications include information pertaining to preliminary investigations made by the County, such information represents only the opinion of the County of DuPage as to the location, character or quantity of the materials encountered. That information is only included for the convenience of the Contractor. The County of DuPage does not warrant the accuracy or the sufficiency of the information and assumes no responsibility therefore.

ELECTRONIC TRANSMITTALS:

Facsimile and/or e-mail transmitted bids will not be accepted by the County of DuPage. In addition, the County of DuPage will not transmit facsimile or e-mail bid specifications to the Bidder.

INTERPRETATION OF CONTRACT DOCUMENTS:

If a potential Bidder is uncertain as to the meaning of any part of the specifications or this ITB, the bidder is expected to contact the Procurement Services Division no less than seven (7) days prior to bid opening date.

PREPARATION OF BIDS:

The Bidder shall return his bid on the attached bid forms. It must be returned with all pages intact. Please make and retain a copy of the signed bid for your records. Unless otherwise stated, all blank spaces on the bid page or pages, applicable to the subject specification, shall be correctly filled in. Either a unit price or a lump sum price, or both as the case may be, shall be stated for each and every item, either typed in or printed in ink, in figures, and if required in words. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

When a bid consists of a number of items, prices must be submitted for all items unless otherwise directed in the Special Conditions.

Where unit prices are to be bid, and/or where bids are to be made on more than one item, the Bidder shall extend the unit price(s) bid in the places provided on the pricing pages for the approximate quantities, shall compute the total amount of the bid and shall indicate same on the proposal pricing page. The Bidder must bid in accordance with the unit(s) of measure called for unless deviation procedure is followed. All extensions and total sums are subject to verification by the County and the correct extensions and sums will be used in the comparison of bids. If a discrepancy exists between the unit prices and totals, the unit prices shall prevail. If a discrepancy exists between the total base bid and the true sum of the individual bid items, the true sum shall prevail. Where unit prices are requested, the quantities stated are approximate only but will be used to determine bid award. The quantities for all items on which bids are to be received on a unit price basis, will not be used in establishing final payment due the Contractor. Bids will be compared on the basis of number of units stated in the Bid Pricing Section. Contract payment for unit price items will be based on the actual number of units delivered.

COUNTY OF DU PAGE, ILLINOIS

In certain cases, amounts are to be shown in both words and figures. When discrepancies occur between the "Written in Words" and the "In Figures" amounts for the total lump sum bid amount, the "Written in Words" shall govern.

Bidders are warned against making any erasures or alterations of any kind, and bids that contain omissions, erasures, conditions, or alterations may be rejected. The bidder must fill in all blanks. Use "N/A" or "None" where applicable.

If the Bidder is a corporation, the President shall execute the bid. In the event that the bid is executed by other than the President, a certified copy of that section of the corporate bylaws or other authorization by the corporation, which permits the person to execute the offer for the corporation, shall be submitted.

If the Bidder is a partnership, all partners shall execute the bid, unless one partner has been authorized to sign for the partnership, in which case, evidence of such authority satisfactory to the Procurement Manager shall be submitted.

If the Bidder is a sole proprietor, the owner shall execute the bid.

A "Partnership" or "Sole Proprietor" operating under an Assumed Name shall be registered with the Illinois County in which located, as provided in the Illinois Compiled Statutes, 805/ILCS 405/1 et seq.

SUBMISSION OF BIDS:

The Bidder shall be responsible for delivery of bids to the Procurement Services Division before the date and hour set for the opening of bids. Late bids will not be considered and will be returned unopened.

All bids must be received in sealed envelopes that have your name and address in the UPPER left corner and the attached label filled in and pasted on the LOWER left corner.

Bids mailed "EXPRESS MAIL" must have bid number and due date on the outside of the EXPRESS MAIL envelope.

You must allow sufficient time for processing through the County's internal mailroom system.

CONTRACT AWARD INFORMATION:

The successful bidder will be asked to sign a contract agreement (sample attached).

If the bidder wishes to propose terms and conditions or alternative paperwork he must do so as an exception (see EXCEPTIONS above).

Award notification will be sent to the vendor receiving the award via mail or fax. Award status can be viewed at www.DemandStar.com.

Response summaries will be available over the Internet at www.DemandStar.com. This summary information will include bids that were delivered by the required bid opening date and time.

The above bid status information can also be obtained by contacting the Bid Coordinator at (630) 407-6190.

END OF INSTRUCTIONS TO BIDDER

COUNTY OF DU PAGE, ILLINOIS

GENERAL CONDITIONS**ADDENDUM AND SUPPLEMENT TO INVITATION TO BID:**

If it becomes necessary or advisable to revise any part of this ITB or if additional data is necessary to enable the exact interpretation of provisions of this ITB, revisions will be provided in the form of an Addendum. If revisions are made after any mandatory Pre-Bid conference, the revisions will be provided only to those Contractors who will have attended the Pre-Bid conference.

Addendum information is available over the Internet at www.DemandStar.com. Adobe Acrobat® Reader may be required to view this document. We strongly suggest that you check for any addenda a minimum forty-eight hours (48) in advance of the bid deadline.

APPLICABLE CODES AND ORDINANCES:

Materials shall conform to all local applicable codes and ordinances.

CHANGES:

The County of DuPage reserves the right to make any desired change in the specifications after the same shall have been put under contract; but the change so made, with the price to be added or deducted from the contract price, therefore, shall be agreed upon in advance between County of DuPage and the successful Contractor.

Illinois law requires that changes in excess of \$10,000 or extensions greater than thirty (30) days must comply with the Criminal Code. The Procurement Services Division shall issue to the successful Contractor a written change order to the original contract; such change orders shall be binding upon both parties thereto and shall in no way invalidate or make void the terms of the original contract not modified by such change.

COMMENCEMENT OF WORK:

The successful Contractor must not commence any billable work prior to the County's execution of the contract or until any required documents have been submitted. Work done prior to these circumstances shall be at the Contractor's risk.

COMMUNICATIONS:

In an effort to create a more competitive and unbiased procurement process, the County desires to establish a single point of contact throughout the procurement process. From the issue date of this solicitation, until a contract has been awarded, all requests for clarification or additional information regarding this solicitation, or contact with the County personnel concerning this solicitation or the evaluation process must be solely to the contact person listed on the cover page of this solicitation.

No contact regarding this document with other County employees or officers is permitted unless expressly authorized by the Buyer issuing the solicitation. A violation of this provision is cause for the County to reject the Bidder's proposal. If it is later discovered that a violation has occurred, the County may reject any proposal or terminate any contract awarded pursuant to this solicitation.

CONFIDENTIAL INFORMATION AND COUNTY PROPERTY:

It is agreed that any and all specifications, drawings, or data furnished by County of DuPage shall (1) remain the County of DuPage's sole and exclusive property; (2) be considered and treated by Contractor as County of DuPage confidential information, and not be copied, reproduced or duplicated in any manner or disclosed to any person or party, except as is necessary in the performance of this contract and (3) be returned upon request.

CONTRACTOR PERFORMANCE:

The Instructions to Bidders, Bid Form, General Conditions, Special Conditions, contract specifications and attached exhibits, together with the approved purchase order shall be incorporated in and become terms of the Contract. All items shall be supplied in strict accordance with the specifications. The Contractor's performance under the terms of the Contract shall be to the satisfaction of the County. Failure to comply with any statutory requirements shall be deemed a performance breach.

COUNTY OF DU PAGE, ILLINOIS

DRUG FREE WORKPLACE:

The Contractor (whether an individual or company) agrees to provide a drug free workplace as provided for in 30 ILCS 580/1 et seq.

ENDORSEMENTS:

Contractor shall not use the name, seal or images of County of DuPage in any form of endorsement to any third-party without the County's written permission.

F.O.B.:

All goods are to be shipped prepaid, F.O.B. delivered. The total price quoted by the Bidder must be the total cost delivered to the location(s) stated. Bidder must not qualify his bid by stating a F.O.B. location other than such stated location(s). Shipments sent C.O.D. without County of DuPage's written consent will not be accepted and will at Contractor's risk and expense, be returned to Contractor. Unauthorized shipments are subject to rejection and return at Contractor's expense.

FORCE MAJEURE:

The County of DuPage shall not hold Contractor liable for an extraordinary interruption of events, or damage of County property, by a natural cause that cannot be reasonably foreseen or prevented; i.e., droughts, floods, severe weather phenomena, et cetera.

INDEMNITY:

The Contractor shall, at all times, fully indemnify, hold harmless, and defend the County and its officers, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of the performance of this contract by the Contractor and its employees, or because of any act or omission, neglect or misconduct of the Contractor, its employees and agents or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise, and any claims that may be made by the employees themselves or by the Illinois Department of Labor for the Contractor's violation of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.).

Such indemnity shall not be limited by reason of the enumeration of any insurance coverage or bond herein provided.

Nothing contained herein shall be construed as prohibiting the County, its officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. The Contractor shall likewise be liable for the cost, fees and expenses incurred in the County's or the Contractor's defense of any such claims, actions, or suits.

The Contractor shall be responsible for any damages incurred as a result of its errors, omissions or negligent acts and for any losses or costs to repair or remedy construction as a result of its errors, omissions or negligent acts.

The County does not waive its defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq. by reason of indemnification or insurance.

LAW GOVERNING:

The ITB and resulting contract shall be governed by the laws of Illinois. Bidder agrees to comply with all applicable State and Federal laws.

LIENS, CLAIMS, AND ENCUMBRANCES:

Contractor warrants and represents that all the goods and materials ordered herein are free and clear of all liens, claims, or encumbrances of any kind.

LOBBYIST REGISTRATION:

Bidder shall comply with the provisions of Chapter 2, Article IX, Section 2-600, Lobbyist Registration of the Code of DuPage County, Illinois.

MSDS:

When applicable, Contractor shall furnish Material Safety Data Sheets for their products, in compliance with the Illinois Toxic Substance Disclosure to Employee Act and the "Right-to-Know" law, 820 ILCS 220/0.01 and 820

REVISED 03/03/11

COUNTY OF DU PAGE, ILLINOIS

ILCS 225/0.1. Material Safety Data Sheets, upon award of Contract, shall be submitted to the County Procurement Services Division.

MISCELLANEOUS REQUIREMENTS:

The County will not be responsible for any expenses incurred by the Contractor in preparing and submitting a Bid. All Bids shall provide a straightforward, concise delineation of your capabilities to satisfy the requirements of this request. Emphasis should be on completeness and clarity of content.

NON-DISCRIMINATING:

The Contractor, its employees and subcontractors, agree not to commit unlawful discrimination and agree to comply with applicable provisions of the Illinois Human Rights Act, the U.S. Civil Rights Act and Section 504 of the Federal Rehabilitation Act, and rules applicable to each.

PATENTS:

Contractor undertakes and agrees to defend at Contractor's own expense, all suits, actions, or proceedings in which the County of DuPage, its Officers, agents or employees are made defendants for actual or alleged infringement of any U.S. or foreign letters patent resulting from the use or sale of the items purchased hereunder. Contractor shall inform the County of DuPage whenever infringement will result from Contractor's adherence to specifications supplied by the County of DuPage or by an authorized County representative. Contractor further agrees to pay and discharge any and all judgments or decrees, which may be rendered in any such suit, action or proceedings against the County of DuPage, its Officers, agents or employees therein.

PAYMENT:

Original invoices must be presented for payment in accordance with instructions contained on the Purchase Order including reference to Purchase Order number and submitted to the correct address for processing. The County shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act". Invoices containing charges for work subject to the Illinois Prevailing Wage Act (820 ILCS 130/) are required to be accompanied by the applicable Certified Transcript of Payroll form(s) for acceptance. Payment will not be made on invoices submitted later than six-months (180 days) after delivery of goods and any statute of limitations to the contrary is hereby waived.

PROTEST:

No protest shall be based on a matter or issue which could have been raised as an exception prior to bid opening.

Any protest concerning the award of a contract shall be decided by the Procurement Manager. Protests shall be made in writing to the Procurement Services Division and shall be filed within three (3) business days of final approval and acceptance of the bid by the County Board. A protest is considered filed when received by the Procurement Services Division. The written protest shall include the name and address of the protestor, the ITB number, a statement of the specific reasons for the protest and supporting exhibits. The Procurement Manager will respond to the written protest within seven (7) days. The Procurement Manager's decision relative to the protest shall be final.

Upon receipt of a protest the County may, but is not required to, delay its order under the awarded contract.

RESERVATION OF RIGHTS:

The County of DuPage reserves the right to reject any or all bids failing to meet the County's specifications or requirements and to waive technicalities. If in the County of DuPage's opinion, the lowest bid is not the most responsible bid, considering value received for monies expended, the right is reserved to make awards as determined solely by the judgment of the County of DuPage. In determining the lowest responsible bidder, the County shall take into consideration the qualities of the articles supplied, their conformity with the specifications, and their suitability to the requirements of the County and the delivery terms. Intangible factors, such as the Bidder's reputation and past performance, will also be weighed.

The Bidder's failure to meet the mandatory requirements of the ITB will result in the disqualification of the bid from further consideration.

The County further reserves the right to reject all bids and obtain goods or services through intergovernmental or cooperative agreements, or to issue a new and revised ITB.

COUNTY OF DU PAGE, ILLINOIS

Submission of a bid confers no rights on the Contractor to a selection or to a subsequent contract. All decisions on compliance, evaluation, terms and conditions shall be made solely at the County's discretion and shall be made in the best interest of the County.

TAX:

The County of DuPage does not pay Federal Excise Tax or Illinois Sales Tax. The tax exemption number is E9997-4551-06. A copy of the exemption letter is available upon written request.

TERMINATION, CANCELLATION AND DAMAGES:

This contract may be terminated upon mutual agreement of both parties.

If the County terminates this Contract because of the Contractor's breach or default, the County shall have the right to purchase items or services elsewhere and to charge the Contractor with any additional cost incurred, including but not limited to the cost of cover, incidental and consequential damages and the cost of re-bidding. The County may offset these additional costs against any sums otherwise due to the Contractor under this bid or any unrelated contract.

If the County of DuPage fails to appropriate funds to enable continued payment of multi-year Contracts the County may cancel, without termination charges provided Contractor received at least thirty (30) days prior written notice of termination.

TRANSFER OF OWNERSHIP OR ASSIGNMENT:

The terms and conditions of this contract shall be binding upon and shall enure to the benefit of the parties hereto and their respective successors and assigns. Prior to any sales or assignments the County of DuPage must be notified and approve same in writing.

WARRANTY:

Complete warranty information detailing period and coverage must be submitted.

END OF GENERAL CONDITIONS

COUNTY OF DU PAGE, ILLINOIS**SPECIAL CONDITIONS****ACCURACY DISCLAIMER:**

The Contractor shall thoroughly acquaint himself with the sites for the proposed bid to fully understand the facilities, difficulties and restrictions attending to the execution of the bid. The Contractor will be allowed no additional compensation for his failure to be so informed.

INSPECTIONS:

The County reserves the right to visit and inspect the premises and operation of any Contractor.

JOINT PURCHASING:

OTHER TAXING BODIES: Based on County Board Resolution IR-084-76.

Would your firm be willing to extend your bid to other taxing bodies in DuPage County such as school districts, townships, cities and villages, etc.? The approximate quantity usage is unknown.

YES X NO _____

State any other requirements that they would have to meet beyond that of our Bid Invitation and specification.

We are required to know if the bids are for
truckwagon or transport.

NOTE: The County of DuPage would not be involved in purchasing by any other taxing body other than to receive a copy of their purchase order that would reference the County of DuPage contract number. The invoicing and payments would be entirely between the other taxing bodies and the Contractor. If the County of DuPage accepts this bid, the procedure to handle joint purchases would be developed by the County of DuPage with the Contractor and distributed to the taxing bodies by the County of DuPage.

MEETINGS:

PRE-AWARD: Bidder may be required to attend a pre-award meeting for clarifications, demonstrations, presentations and the like; this meeting will be set

QUANTITIES:

The County of DuPage reserves the right to increase or decrease the quantities shown herein at any time during the life of the contract to correspond to the actual needs of the County of DuPage.

RELATED PURCHASES:

In the event items are purchased within the same category than specifically itemized in the specification, the price subtracted from or added to the Opus low indicated on your bid for that type of fuel shall apply.

RENEWAL & EXTENSION:

The contract may be subject to three (3) additional twelve (12) month renewal periods provided there is no change in the terms, conditions, specifications, and prices and provided that such renewals are mutually agreed to by both parties. **In no event shall the term plus renewals exceed four (4) years.**

SERVICE:

Location of nearest service facility must be stated below:

Plainfield, Illinois

A condition of the bid is that a representative of the successful Contractor, make weekly calls to the County of DuPage office in order to lend his professional advice regarding ways that County of DuPage can reduce cost, such as by suggesting items and brands that represent better dollar value. Representatives must be available

COUNTY OF DU PAGE, ILLINOIS

to consult with various County of DuPage Departments regarding their requirements to review and expedite all back orders.

SUBCONTRACTORS:

No Subcontractors shall be used.

THIRD PARTY AGREEMENT:

The County shall not enter into a third party rental agreement and reserves the right to disqualify a vendor so bidding.

VENDOR QUALIFICATIONS:

Vendor will provide a general history, description and status of their Company.

END OF SPECIAL CONDITIONS

COUNTY OF DU PAGE, ILLINOIS

INSURANCE REQUIREMENTS

Upon notice of acceptance of proposal, the successful bidder shall, within thirty (30) calendar days of said notice, furnish to the Purchasing Agent a certificate of Insurance and provide policy endorsements evidencing specific coverage of the types of insurance in the amounts specified below. Such coverage shall be placed with a responsible company acceptable to the County licensed to do business in the State of Illinois, and with a minimum insurance rating of A:VII as found in the current edition of A M Best's Key Rating Guide. **Each policy shall bear an endorsement precluding the cancellation or reduction of said policies without providing the County of DuPage thirty (30) days prior notice thereof in writing. All required insurance shall be maintained by the contractor in full force and effect during the life of the contract, and until such time as all work has been approved and accepted by the County.** The Contractor is responsible for all insurance deductibles and Self-Insured Retentions.

At all times during the term of the contract, the Contractor and its independent contractors shall maintain, at their sole expense, insurance coverage for the Contractor, its employees, officers and independent contractors, as follows:

TYPE OF INSURANCE	MINIMUM ACCEPTABLE LIMITS OF LIABILITY
1. Workers Compensation	Statutory
2. Employers Liability	
A. Each Accident	500,000.00
B. Each Employee-disease	500,000.00
C. Policy Aggregate-disease	500,000.00
3. Commercial General Liability	
A. Per Occurrence	1,000,000.00
B. General Aggregate	
1. General Aggregate-Per project	1,000,000.00
2. General Aggregate-Products/Completed Operations	1,000,000.00
4. Personal and Advertising Injury	1,000,000.00
Each Occurrence	1,000,000.00
5. Fire and Legal Liability (any one fire)	50,000.00
6. Medical Expense (any one person)	5,000.00
7. Umbrella Excess Liability (over primary)	1,000,000.00
Retention for Self-Insured Hazards (each occurrence)	1,000,000.00
8. Business Auto Liability	1,000,000.00
9. Professional Errors and Omissions	
10. Environmental Impairment Liability	
* Up to \$5,000,000.00 in Contract Value	

COUNTY OF DU PAGE, ILLINOIS

- NOTE:
- A) It is the responsibility of Contractor to provide a copy of this PROPOSAL to their insurance carrier.
 - B) It may also be required that the Contractor's insurer and coverage be approved by County prior to execution of the Contract.
 - C) No work shall be started until receipt of Certificate of Insurance.

The County of DuPage shall be named as additionally insured on all certificates of insurance. Insurance certificates shall also reference project name and BID NUMBER. Certificates should be faxed (and hard copy mailed) to:

DuPage County Procurement Services Division
Glenda Vasak, Bid Coordinator
421 North County Farm Road
Wheaton, IL 60187-3978

TX: (630) 407-6190
FX: (630) 407-6201

The insurance carrier of the insured is required to notify the County of DuPage of termination of any or all of these coverages, prior to the completion of any contract, at least 30 days prior to expiration.

CHANGES IN INSURANCE COVERAGE:

The Contractor shall notify the County of changes in insurance coverage in writing within 30 days.

INSURANCE RATING:

All of the above-specified types of insurance shall be obtained from companies that have at least an A-VII rating in Best's Guide or the equivalent.

SURVIVAL OF INDEMNIFICATION:

The indemnification described above shall not be limited by reason of the enumeration of any insurance coverage herein provided, and indemnification shall survive the termination of the Contract.

NOTICE OF LAWSUIT:

Within 60 days of service of process, the County shall notify the Contractor of any lawsuit involving the indemnification provided for above. Failure to provide such notice shall not relieve the Contractor of its obligation to provide indemnification. However, the County shall be responsible for any additional costs of defense incurred due to their failure to provide such notice within 60 days.

CHOICE OF LEGAL COUNSEL:

The Contractor shall provide coverage as provided in the contract and retains the right to choose legal counsel subject to the approval of the County and appointment by the State's Attorney.

RIGHTS RETAINED:

Notwithstanding the foregoing, nothing contained herein shall be deemed to constitute a waiver of any defenses or immunities otherwise available to the County.

END OF INSURANCE REQUIREMENTS

COUNTY OF DU PAGE, ILLINOIS

BID #12-026 SPECIFICATIONS

Specifications and Pricing

This bid is for no lead, reformulated gasoline with ethanol, ultra low sulfur diesel fuel and Bio-Diesel fuel to be purchased for and delivered F.O.B. to various DuPage County locations for the period, April 1, 2012 through March 31, 2013, subject to three (3) additional twelve (12) month renewal periods.

The diesel fuel shall comply with the ANSI/ASTM Standard Specifications D4814-92A, or the latest revision thereof.

The premium, no lead, reformulated gasoline in this bid must meet the provisions of the "Federal Clean Air Act" effective January 1, 1995, and any other subsequent revisions as amended.

Effective July 2006, any diesel powered vehicle owned or operated by this County, shall use a Ultra Low Sulfur Diesel. (625 ILCS 5/12-705.1)

Vendor must list on this bid the fuel brands and fuel additive packages currently supplied by the vendor. These may be changed at the vendor's request during the contract period to another brand or package that meets the requirements specified herein. Any fuel brand or fuel additive change must be approved by the County prior to delivery of the fuel or fuel containing the additive package. The County has the right to reject any changes in fuel brand or fuel additives.

Octane ratings and grade descriptions are as follows:

TYPE	MINIMUM OCTANE RATING OR GRADE
Regular Reformulated Gasoline w/ethanol	87
Midgrade Reformulated Gasoline w/ethanol	89
Premium Reformulated Gasoline	93
Ultra Low Sulfur No. 2 Diesel Fuel	Minimum Cetane Rating: 45 Flash Point: 130° F
Winter Premium Additized Diesel Fuel	Cold Filter Plug Test To -20° F to -25° F
Bio-Diesel B20	20% soy bio-diesel by content blended with No. 2 Diesel Fuel or Winter Premium Additized Diesel Fuel. Bio-Diesel must meet or exceed ASTM D-6751 standard for bio-diesel fuel. Vendor or supplier responsible for blending the fuel must have at least two (2) years of year-round experience blending soy bio-diesel. Bio-diesel must be treated with an additive package giving the fuel the following characteristics; -minimum CFPP of -20° F -de-icer agent that prevents water up to .01% by volume from freezing to a temperature of -45° F -lubricity protection of 5,000+ on the Scuffing Load B.O.C.L.E. test -Minimum of 45 Cetane rating -Detergent to clean fuel injectors and provide fuel stability in excess of 12 months
Bio-Diesel B-5	5% soy Bio-diesel by content blended With no.2 Diesel Fuel or Winter Premium Additized Diesel Fuel. Bio-Diesel must meet or exceed ASTM D-6751 standard for bio-diesel fuel. Vendor or supplier responsible for blending the fuel must have at least two (2)

COUNTY OF DU PAGE, ILLINOIS

	years of year-round experience blending soy bio-diesel. Bio-diesel must be treated with an additive package giving the fuel the following characteristics; -minimum CFPP of -20° F -de-icer agent that prevents water up to .01% by volume from freezing to a temperature of -45° F -lubricity protection of 5,000+ on the Scuffing Load B.O.C.L.E. test -Minimum of 45 Cetane rating -Detergent to clean fuel injectors and provide fuel stability in excess of 12 months
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Quality Control

All quality control will be the responsibility of the County. The County reserves the right to sample delivered fuel in any manner for quality control or testing purposes.

All gasoline and diesel fuel that does not meet specifications will be rejected, and when so ordered by the using County department, the supplier shall at his expense, replace all inferior product delivered, and return with product meeting the specifications.

Volume Measure

In all transactions of which these specifications are a part, a gallon is defined as a volume of 231 cubic inches at a standard temperature of sixty (60) degrees Fahrenheit.

Additional Services

Pre-winter audits on all above- and below-ground tanks, to include the following at no additional charge:

- Use of a tank bottom sampler device (like a Bacon Bomb) to check for presence of water and bacteria in the underground tanks using a sample from the bottom of each tank.
- Treating any tank found to contain bacteria with a biocide.
- Providing the County with a detailed copy of each site's tank audit, including site address, fill condition, amount of standing water in spill basket, presence of bacteria, fill cap tightness and list of recommendations.

Taxes

Illinois Motor Fuel tax:	Gasoline	.19
Illinois Motor Fuel tax:	Diesel	.215
Illinois Underground Storage Tank Tax:		.0030
Environmental Impact Fee		.008
Federal Oil Spill Recovery Fee		.00171
Leaking Underground Storage Tax		.001

Illinois Retailer's Occupation Tax and DuPage County Tax - **The County of DuPage is exempt from payment of these taxes.**

Deliveries:

All deliveries to the various DuPage County locations must be delivered by a trailer dispensing system.

The normal accepted delivery time frame is 24 hours after an order is placed by the using county department. However, in emergency situations, delivery may be required within the 24-hour period. Tanks must be dipped before and after each delivery to verify delivery load. Authorized County personnel must be present.

Delivery vehicles must be compatible with the Stage II vapor recovery USTS.

COUNTY OF DU PAGE, ILLINOIS

Delivery Locations and Approximate Previous Year Usage:

ALL DIESEL FUEL SHIPPED AS OF JULY 1, 2006, WILL MEET THE ULTRA LOW SULFUR FUEL REQUIREMENTS

- I. **DuPage County Automotive Services**
 Capacity – 2 Tanks 1 ea. 10,000 gallons Gasoline
 1 ea. 10,000 gallons Gasoline

 Annual Usage 355,000 gallons Midgrade

- II. **DuPage County Division of Transportation**
 Capacity - 1 Tank 12,000 gallons Diesel

 Annual Usage 112,000 gallons Diesel (including bio-diesel)
 (approx. 55-60% Low Sulfur Clean Diesel Fuel Grade 2)

- III. **DuPage County Public Works Department**
 - A. **Woodridge**
 Capacity-3 Tanks 1 ea. 10,000 gallons Gasoline
 1 ea. 10,000 gallons Gasoline
 1 ea. 6,000 gallons Diesel

 Annual Usage 40,000 gallons Midgrade
 25,000 gallons Diesel (including bio-diesel)

 - B. **Knollwood – Burr Ridge**
 Capacity – 2 Tanks 1 ea. 10,000 gallons Midgrade
 1 ea. 10,000 gallons Diesel

 Annual Usage 50,000 gallons Midgrade
 25,000 gallons Diesel (including bio-diesel)

Payment and Invoicing

Payment terms are net thirty (30) days.

Supplier must submit invoices in duplicate, accompanied by the supplier's ORIGINAL, SIGNED delivery ticket. Invoices shall reference the Contract number assigned to that location which delivery is made.

SHIPPING AND BILLING INFORMATION:

SHIP TO ADDRESS:	BILL TO ADDRESS:
DuPage County Division of Transportation Attn: Chuck Curcio 180 North County Farm Road Wheaton, IL 60187 TX: 630/ 407-6930 FX: 630/ 407-6962	DuPage County Division of Transportation Attn: Kathy Black 180 North County Farm Road Wheaton, IL 60187 TX: 630/ 407-6930 FX: 630/ 407-6962
DuPage County Public Works Department-Woodridge Attn: Amy Arlowe 7900 South Route 53 Woodridge, IL 60517 TX: 630/985-7400 FX: 630/985-4802	DuPage County Public Works Department Attn: Accounts Payable 7900 South Route 53 Woodridge, IL 60517 TX: 630/985-7400 FX: 630/985-4802

COUNTY OF DU PAGE, ILLINOIS

DuPage County Public Works Department-Knollwood Attn: Peter McGhee 11 S. 175 Madison Burr Ridge, IL 60521 TX: 630/323-0677 FX: 630/323-0963	DuPage County Public Works Department Attn: Accounts Payable 7900 South Route 53 Woodridge, IL 60517 TX: 630/985-7400 FX: 630/985-4802
--	---

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DELIVERED (FREIGHT INCLUDED IN PRICE)

The figure stated on page 19, should be what is subtracted from or added to the Low Chicago Rack Base Published price from Opis on the date of delivery.

When invoicing, a copy of the Low Chicago Rack Base Opis published price list on day of delivery must be enclosed with each invoice, with price used highlighted.

The County of DuPage does not pay the Federal Excise Tax on fuel purchases. It is a requirement of this contract that the supplier agrees not to charge this tax. It will be the responsibility of the successful supplier to file all appropriate paper work for the refund of the federal excise tax

COUNTY OF DU PAGE, ILLINOIS

BID AWARD CRITERIA:

This bid will be awarded to the lowest responsive, responsible bidder meeting specifications based upon the total lump sum bid amount.

Where unit prices are requested, the quantities stated are approximate only but will be used to determine bid award (see PREPARATION OF BIDS section).

BID PRICING:

1.) Brand Bid

FS / Shawmark

2.) First Contact Person

Jon Stokes

Second Contact Person

Tom Gross3.) Price subtracted from or added to the Opus **LOW** published price list on date of delivery:**UNLEADED GASOLINE:**

Minus - _____ OR Plus + .015
 (U. S. dollars and/or cents only) (U. S. dollars and/or cents only)
 per U.S. gallon per U.S. gallon

ESTIMATED USAGE	FIGURE TO BE ADDED TO OR SUBTRACTED FROM OPIS LOW	EXTENDED COST ADJUSTMENT (USAGE X MARK UP OR MARK DOWN)
445,000 GALLONS	\$.015	\$ 6675.00

DIESEL FUELS: (INCLUDING BIODIESEL)

Minus - _____ OR Plus + .015
 (U. S. dollars and/or cents only) (U. S. dollars and/or cents only)
 per U.S. gallon per U.S. gallon

ESTIMATED USAGE	FIGURE TO BE ADDED TO OR SUBTRACTED FROM OPIS LOW	EXTENDED COST ADJUSTMENT (USAGE X MARK UP OR MARK DOWN)
162,000 GALLONS	\$.015	\$ 2430.00

COUNTY OF DU PAGE, ILLINOIS

The above bid price shall be inserted as U. S. currency only, and shall be subtracted from or added to the low for the day of the Opis Chicago Rack Base Published Price on the day of delivery. These figures shall be applicable for purchases of all types of gasoline and diesel fuels.

UNLEADED GASOLINE EXTENDED COST ADJUSTMENT	\$ 6675.00
DIESEL FUEL EXTENDED COST ADJUSTMENT	\$ 2430.00
TOTAL MARK UP / DISCOUNT COST ADJUSTMENT	\$ 9105.00

COUNTY OF DU PAGE, ILLINOIS

BID FORM
PROCUREMENT SERVICES DIVISION
BID #12-026

GASOLINE AND DIESEL FUEL TO VARIOUS DUPAGE COUNTY LOCATIONS

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Heritage FS, Inc.
Main Business Address	18251 West Commercial
City, State, Zip Code	Wilmington, IL 60481
Telephone Number	815-476-2118
Fax Number	815-476-2119
Bid Contact Person	Jon Hoken
Email Address	J.Hoken@HeritageFS.com

TO: The DuPage County Procurement Services Division

The undersigned certifies that he is:

- ☐ the Owner/Sole Proprietor
 ☐ a Member of the Partnership
 ☒ an Officer of the Corporation
 ☐ a Member of the Joint Venture

herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

<u>Gary Boehrnsen</u> (President or Partner)	<u>Ron Bork</u> (Vice-President or Partner)
<u>Rodger Koehn</u> (Secretary or Partner)	<u>Richard Nelson</u> (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, bid rigging or bid-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

COUNTY OF DU PAGE, ILLINOIS

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. *(Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)*

Further, the bidder certifies that he has provided equipment, supplies or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule.

X Jon Stoker Energy Sales
(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED FOR CONSIDERATION

Subscribed and sworn to before me this 6 day of February AD, 2012

Theresa Cooke My Commission Expires: 3-15-14
(Notary Public)



COUNTY OF DU PAGE, ILLINOIS

VENDOR ETHICS DISCLOSURE

On January 12, 2010, the DuPage County Board adopted amendments to Ordinance OFI-003B-04, the DuPage County Ethics Ordinance.

Section 2-417 "Contractor Disclosure", requires that certain information be provided by vendors who contract with or are seeking to contract with the County to provide goods or services.

All requisitions and change orders require that the vendor provide the most current information as detailed on the "Vendor Ethics Disclosure Statement" form.

The Vendor Ethics Disclosure Statement and instructions can be found on the next page and on the County's Internet site under Contractor Forms in the Procurement section. The most current version of the form should always be utilized. There is also another form for additional pages; all pages are Adobe fillable forms.

Continuing Disclosure: It is the contractor/vendor's responsibility to update contribution information on an ongoing basis during the life of the contract. The vendor is required to submit an updated Ethics Disclosure Statement to the user department, any time contributions are made to the Chairman or County Board Members subsequent to the most recent authorized contract action.

Failure to Comply: Failure to provide the requested information will at minimum delay awarding of the contract and could result in the selected vendor being disqualified as non-responsive and non-responsible.

Providing fraudulent information on the Vendor Ethics Disclosure Statement may result in a Class 3 Felony.

Contribution: A gift, subscription, dues, loan, advance or deposit of money or anything of value, including services, knowingly received in connection with the nomination for election or election of any person to County office.

Gift: Any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having a fair cash market value including but not limited to cash, food, drink.

Multi-year contracts: Those contracts with a duration greater than 12 months require annual updates, to be filed by the vendor with the user department, and forwarded to Procurement. The reporting period should be through December 31st of the current year, and received by the user department with 10 business days of that date

Prohibited Source: Any person or entity who (i) is seeking official action by the Chairman, County Board member or in the case of an employee, by the employee or by the Chairman or County Board member, or another employee directing that employee; (ii) does business or seeks to do business with the Chairman, County Board member or employee (iii) conducts activities regulated by the Chairman, County Board member or employee (iv) has interests that may be substantially affected by the performance or non-performance of the official duties of the Chairman, County Board member or employee (v) is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act or the DuPage County Lobbyist Registration Act, except that an entity not otherwise a prohibited source does not become a prohibited source merely because a registered lobbyist is one of its member or serves on its board of directors (vi) is a Political Action Committee to which a prohibited source has contributed.

COUNTY OF DU PAGE, ILLINOIS



Required Vendor Ethics Disclosure Statement

Company Name:	Heritage FS, Inc.		
Company Contact:	Jon Stokes	Contact Phone:	815-383-7113
Bid/Contract/ PO:	# 12-026		

For this Disclosure "I me" or "you" shall mean the business entity seeking a contract or to whom a contract has been awarded. Those terms include any of the business' principals, family members of the business' principals (father, mother, son, daughter, brother, sister, uncle, aunt, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, and stepsister) and any other legal entities in which those principals or family members have a controlling interest or have control over the disbursement of funds of the business.

A. The County Ethics Ordinance (viewable at http://www.dupageco.org/emplibray/OFI003B04_Ethics_FINAL.pdf), Section 2-402-1, bans all gifts (except those listed in Section 2-403 from prohibited sources.

I certify that I have not made a prohibited gift to the Chairman or any County Board Member or any County employee, or to the spouse or family member of any of them.

B. The County Ethics Ordinance (viewable at http://www.dupageco.org/emplibray/OFI003B04_Ethics_FINAL.pdf), Section 2-402-2, prohibits County officials from soliciting or accepting campaign contributions in the cumulative amount of more than \$1,000 per calendar year.

I have made the following campaign contributions within the last twelve months: (Reporting begins with contributions made on or after 1/12/10.)

Recipient	Donor	Description (e.g., cash, type of item, in-kind service, etc.)	Amount/Value	Date Made
NA				
NA				
NA				

Attach additional sheets if necessary. Sign each added sheet and number each page ___(#) of ___(total pages).

C. I understand that making a false or incomplete statement on this disclosure may render me a non-responsive and disqualified offeror, or result in the voiding of any contract awarded to me by the County, and may subject me to statutory criminal penalties (720 ILCS 5/33E-14).

D. Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to County action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts
- With any request for change order except those issued by the County for administrative adjustments.

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Authorized Signature

Printed Name

Title

Date

Page 1 of

01-25-12 02:17PM:

GILMAN

2/ 5

COUNTY OF DU PAGE, ILLINOIS

Form W-9 (Rev. January 2011) Department of the Treasury Internal Revenue Service		Request for Taxpayer Identification Number and Certification		Give Form to the requester. Do not send to the IRS.
Name (as shown on your income (or return)) <u>Heritage B. Ink</u>				
Business name (if different from above) <u>Heritage B. Ink</u>				
Check appropriate box for federal tax classification (required): ☐ Individual sole proprietor ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ☐ Exempt payee				
☐ Other (see instructions)				
Address (number, street, and apt. or suite no.) <u>1815 South Crescent Bldg 339</u>			Requester's name and address (optional)	
City, state, and ZIP code <u>Gilman, IL 60938</u>				
(If an account number is listed, enter it here)				
Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, use the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3. Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.				
Social security number 			Employer identification number 36-3818145	
Part II Certification Under penalty of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined below). Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.				
Sign Here Signature of U.S. person: <u>Mark W. Gilman, Controller</u>		Date: <u>1/24/12</u>		

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

Cat. No. 10204X

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The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 615, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from taxes as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that also is to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

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Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status; then check the "Exempt payee" box in the line following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(c), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(b)(2).
 2. The United States or any of its agencies or instrumentalities.
 3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities.
 4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
 5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation.
 7. A foreign central bank of issue.
 8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States.
 9. A futures commission merchant registered with the Commodity Futures Trading Commission.
 10. A real estate investment trust.
 11. An entity registered at all times during the tax year under the Investment Company Act of 1940.
 12. A common trust fund operated by a bank under section 584(e).
 13. A financial institution.
 14. A middleman known in the investment community as a nominee or custodian, or
 15. A trust exempt from tax under section 664 or described in section 4647.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for ...	THEN the payment is exempt for ...
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7 ²

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorney's fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-4, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting irs.gov or by calling 1-800-TAX-FORM (1-800-829-2876).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

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4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN or:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor
4. a. The usual revocable living trust (grantor is also listed)	The grantor-trustee
b. So-called trust account does not a legal or valid trust under state law	The actual owner
5. Sole proprietorship or disregarded entity owned by an individual	The owner
6. Grantor trust filing under Optional Form 1041 Filing Method 1 (see Regulation section 1.671-1(c)(2)(vii))	The grantor
For this type of account:	Give name and EIN or:
7. (Disregarded entity not owned by an individual)	The owner
8. A valid trust, estate, or pension trust	Legal entity
9. Corporation or LLC electing corporate status on Form 990 or Form 2543	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or agency) that receives agricultural program payments	The public entity
14. Trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-1(c)(2)(viii))	The trust

* List first and last the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

* Give the minor's name and furnish the minor's SSN.

* You must show your individual name and you may also enter your business or "DBA" name on the "Business name (optional)" name line. You may use either your SSN or EIN if you have one, but the IRS encourages you to use your SSN.

* List first and last the name of the trust, estate, or person trust. Do not furnish the TIN of the person representative or trustee unless the legal entity itself is not designated in the account title. Also see "Special rules for representatives on page 1."

* Note: Grantor also must provide a Form W-9 to trustee of trust.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, the cancellation of debt, or certain other payments to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine use of this information includes giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. prosecutors for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 6109, payors must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payor. Certain penalties may also apply for providing false or fraudulent information.

Note. If no name is listed when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN.
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4536, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/IDC 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via email. Also, the IRS does not request personal details information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-368-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@ftc.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Please submit completed W-9 form with your bid proposal

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BID #12-025
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COUNTY OF DU PAGE, ILLINOIS

REFERENCES

The bidder must list four (4) references, listing firm name, address, telephone number and contact person to whom they have provided similar equipment, material or services for a period of not less than six (6) months. Additional references may be required. If bidder is a new business, provide references that will enable the County to determine if bidder is responsible.

COMPANY NAME:	DuPage County Public Works
ADDRESS:	7900 South Rt 53
	Woodridge, IL 60517
CONTACT PERSON:	Fay Clark
TELEPHONE NUMBER:	630-682-7159

COMPANY NAME:	Carol Stream Park District
ADDRESS:	301 W Liss Rd.
	Carol Stream, IL 60188
CONTACT PERSON:	Bill Rosenberg
TELEPHONE NUMBER:	630-675-1186

COMPANY NAME:	Lombard Park District
ADDRESS:	227 W. Parkside Ave
	Lombard, IL 60148
CONTACT PERSON:	Bill Neese
TELEPHONE NUMBER:	630-620-3571

COMPANY NAME:	Glen Ellyn Park District
ADDRESS:	185 Spring Ave
	Glen Ellyn, IL 60137
CONTACT PERSON:	Eric
TELEPHONE NUMBER:	630-858-6037

STATE THE NUMBER OF YEARS IN BUSINESS:	80
STATE THE CURRENT NUMBER OF PERSONNEL ON STAFF:	135

COUNTY OF DU PAGE, ILLINOIS

LATE BIDS CANNOT BE ACCEPTED!

SEALED BID PROPOSAL

INVITATION #: 12-026

OPENING DATE: 02/08/12

OPENING TIME: 3:00 P.M.

DESCRIPTION: FURNISH AND DELIVER
GASOLINE AND DIESEL
FUEL TO VARIOUS
DUPAGE COUNTY
LOCATIONS

DATED MATERIAL-DELIVER IMMEDIATELY

PLEASE CUT OUT AND AFFIX THIS BID LABEL (ABOVE)
TO THE OUTERMOST ENVELOPE OF YOUR PROPOSAL
TO HELP ENSURE PROPER DELIVERY!

LATE BIDS CANNOT BE ACCEPTED!



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/23/15 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Award
Prepared By: Jennifer Brown

SCHEDULED

AGENDA ITEM (ID # 1682)

DOC ID: 1682

Motion to approve a contract award with Arborworks, LLC, of Downers Grove, Illinois, for Forestry Work Contract April 1, 2015 thru December 31, 2017 in the amount of FY 1 = \$116,000, FY 2 = \$104,000 FY 3 = \$84,000 for a total contract cost of \$304,000, to be expensed to the General Fund.

Background:

The majority of forestry work performed in the Village includes Ash tree removals (EAB), regular tree removals, stump removals, and emergency work to include storm damage (see attachment for cost history). Additional forestry work includes our cyclical tree pruning program, debris hauling (wood chips and logs), and parkway restorations from numerous stump removals. All of this work is accomplished by a combination of public works crews and contractors in order to reduce costs and complete the significant work load in a timely manner.

As a result of the Village recently terminating its contract early this year with our previous forestry contractor, staff recommended to the Board that the tree pruning program be accomplished by the next lowest bidder. The Board subsequently approved a two-year tree pruning contract with Steve Piper & Sons, but directed staff to competitively bid the remaining forestry work, which included tree removals, stump grinding (with and without parkway restoration included), and emergency tree work. Three alternate bids were also included in the final bid document, including: (i) Park District forestry work that was included in the bid process as intergovernmental collaborative effort. The Park District bid results have no bearing on the village forestry costs. (ii) removal of invasive species from Manor Woods, and (iii) hauling forestry debris such as wood chips and logs from Public Works to an outside facility.

Issues:

In February, 2015 an invitation to bid for all the forestry work was advertised in the *Daily Herald*. In addition, bid specifications were mailed to over twenty (20) forestry contractors in the region. A mandatory pre-bid meeting was conducted on March 5, 2015 for those interested in bidding on the work. Nearly twenty (20) contractors attended the pre bid meeting. The bids were formally opened on March 11, 2015. Six (6) contractors submitted bids for a three-year forestry contract for the base scope of work. As summarized in Attachment 1, Arborworks (Downers Grove, IL) was the responsive low-bidder for the base bid Forestry work, choosing the stump grinding option without parkway restoration services. As for the alternate work, 1-800-Tree Guy was the low-bidder for the Manor Woods project in the amount of \$12,000, and Steve Piper and Sons (Naperville, IL) submitted the lowest responsive bid for hauling services equaling an estimated \$5,000 annually. Stump restorations will be performed by a landscape company outside of this contract because of the high bid amounts in the stump removal with restorations category.

Budget:

This is an estimated annual minimum budgeted amount for tree and stump removal with a small contingency for emergency work. This would be the not-to-exceed amount of the following:

FY 2015 = \$116,000

FY 2016 = \$104,000

FY 2017 = \$84,000

Due to these competitive prices, we are able to save money this fiscal year, and future years.

Recommendation:

Motion to approve a three-year contract award with Arborworks for the following forestry work: (i) Regular tree removals, (ii) EAB Ash tree removal, (iii) Stump removal without parkway restoration, and (iv) emergency tree work for a total three- year contract amount of \$304,000.00:

ATTACHMENTS:

- Forestry Cost attachment (DOC)
- FORESTRY WORK EXPENSES FOR DURATION OF CONTRACT (DOC)
- BID TABULATION FORESTRY 2015-2017 (DOC)
- ALTERNATE BID TABULATION FORESTRY WORK 2015 (DOC)

Past, Current and Future Cost of Contractors
For Tree and Stump Removals and Emergency Work

YEAR	Tree Removals Cost Per Inch	Stump Removals Cost Per Inch (No Restoration)	Emergency Work Cost Per O.T. Hour
STEVE PIPER & SONS			
2010	15"-23" = \$15.50	\$2.50	\$317.65
	24"-35" = \$19.25	\$2.50	
	36" >= \$28.50	\$2.50	
2011	15"-23" = \$15.75	\$2.50	\$317.65
	24"-35" = \$19.50	\$2.50	
	36" >= \$28.80	\$2.50	
2012	15"-23" = \$16.25	\$2.65	\$317.65
	24"-35" = \$20.10	\$2.65	
	36" >= \$29.75	\$2.65	
TRESS-R-US			
2013	15"-23" = \$12.00	\$2.75	\$345.00
	24"-35" = \$16.00	\$2.75	
	36" >= \$22.90	\$2.75	
2014	15"-23" = \$12.00	\$2.75	\$345.00
	24"-35" = \$16.50	\$2.75	
	36" >= \$23.25	\$2.75	
ARBORWORKS			
2015	15"-23" = \$13.00	\$2.83	\$357.50- \$417.50
	24"-35" = \$18.67	\$2.83	
	36" >= \$18.67	\$2.83	
2016	15"-23" = \$13.39	\$2.91	\$367.50- \$427.50
	24"-35" = \$19.23	\$2.91	
	36" >= \$19.23	\$2.91	
2017	15"-23" = \$13.79	\$3.00	\$377.50- \$437.50
	24"-35" = \$19.81	\$3.00	
	36" >= \$19.81	\$3.00	

FORESTRY WORK EXPENSES FOR DURATION OF CONTRACT

FISCAL YEAR	ARBORWORKS TREE REMOVALS (A PART OF CONTRACT)	ARBORWORKS STUMP REMOVALS NO RESTORATION (A PART OF CONTRACT)	ARBORWORKS EMERGENCY WORK (A PART OF CONTRACT)	STEVE PIPER & SONS FORESTRY DEBRIS DISPOSAL (OUTSIDE OF CONTRACT)
	BID AMOUNT	BID AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT
2015	\$87,783.90	\$18,819.50	\$10,000	\$5,000
2016	\$80,047.38	\$14,695.50	\$10,000	\$5,000
2017	\$63,067.22	\$11,850.00	\$10,000	\$5,000
TOTAL	\$230,898.50	\$45,365.00	\$30,000	\$15,000

FY 2015 = \$116,000

FY 2016 = \$104,000

FY 2017 = \$84,000

Annual tree pruning per area is an additional expense not represented in the table currently being performed by Steve Piper and Sons for an estimated \$50,000 annually.

VILLAGE OF GLEN ELLYN MULTI-YEAR PARKWAY TREE REMOVAL, STUMP GRINDING, EMERGENCY WORK

** = MATH ERRORS CORRECTED

Bid Summary For April 1, 2015 – December 31, 2017

Bid Opening: March 11, 2015

FIRM	TREE REMOVAL	STUMP GRINDING	STUMP GRINDING W/ RESTORATION	EMERGENCY WORK		BID BOND YES / NO
HOMER TREE CARE				<u>AERIAL</u>	<u>LOGGING</u>	YES
1 st Year	\$140,481.10	\$39,900.00	\$119,700.00			
2 nd Year	**\$128,033.40	\$30,300.00	\$90,900.00	\$395	\$540	
3 rd Year	\$90,910.00	\$23,700.00	\$71,100.00	\$395	\$540	
Multi-Year	**\$358,481.70	\$93,900.00	\$281,700.00	\$395	\$540	
1-800-TREE GUY						NO
1 st Year						
2 nd Year	NO BID	NO BID	NO BID			
3 rd Year						
Multi-Year						
ARBOR WORKS LLC				<u>AERIAL</u>	<u>LOGGING</u>	YES CHECK
1 st Year	\$87,783.90	\$18,819.50	\$166,250.00			
2 nd Year	**\$80,047.10	**\$14,695.50	\$122,250.00	**\$357.50	**\$417.50	
3 rd Year	**\$63,070.70	\$11,850.00	\$98,750.00	**\$367.50	**\$427.50	
Multi-Year	**\$230,901.70	\$45,365.00	\$391,250.00	**\$377.50	**\$437.50	
JPC TREE CARE LLC				<u>AERIAL</u>	<u>LOGGING</u>	YES CHECK
1 st Year	\$94,720.00	\$29,925.00	\$59,850.00			
2 nd Year	\$83,320.00	\$22,725.00	\$45,450.00	\$300	\$350	
3 rd Year	\$66,410.00	**\$17,375.00	\$35,550.00	\$300	\$350	
Multi-Year	\$244,450.00	**\$70,025.00	\$140,850.00	\$300	\$350	
SKYLINE TREE SERVICE				<u>AERIAL</u>	<u>LOGGING</u>	YES
1 st Year	\$108,880.00	\$32,650.00	\$52,250.00			
2 nd Year	\$98,080.00	\$24,750.00	\$40,450.00	\$300	\$360	
3 rd Year	\$76,750.00	\$21,300.00	\$35,100.00	\$340	\$400	
Multi-Year	\$283,710.00	\$78,700.00	\$127,800.00	\$395	\$455	
STEVE PIPER & SONS				<u>AERIAL</u>	<u>LOGGING</u>	YES CHECK
1 st Year	\$107,268.00	\$23,850.00	\$53,225.00			
2 nd Year	\$97,314.50	\$19,232.50	**\$41,912.50	\$275	\$280	
3 rd Year	\$75,199.00	\$15,230.00	\$33,530.00	\$283.25	\$288.40	
Multi-Year	\$279,781.50	\$58,312.50	**\$128,267.50	\$297.41	\$302.82	

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1 st Year					
2 nd Year					
3 rd Year					
Multi-Year					

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**VILLAGE OF GLEN ELLYN ALTERNATE FORESTRY AND HAULING BIDS:
PARK DISTRICT TREE AND STUMP REMOVAL, MANOR WOODS INVASIVE TREE REMOVAL, HAULING LOGS & WOOD CHIPS**

BID SUMMARY For April 1, 2015 – December 31, 2017

Bid Opening 3/11/15

FIRM	PARK DISTRICT TREE REMOVAL	PARK DISTRICT STUMP REMOVAL	PARK STUMP REMOVAL W/ RESTORATION	MANOR WOODS TREE REMOVAL	HAULING LOGS	HAULING WOODCHIPS
HOMER TREE CARE					\$500 / 60 CU YD SEMI LOAD	\$500 / 80 CU YD SEMI LOAD
1 st Year	\$50,656.40	\$11,070.00	\$33,480.00			
2 nd Year	\$52,355.00	\$11,070.00	\$33,480.00			
3 rd Year	\$48,330.00	\$11,070.00	\$33,480.00		\$300 / 40 CU YD LOGGING TRUCK	\$300 / 40 CU YD HAULING TRUCK
Multi-Year	\$151,342.00	**\$33,210.00	\$100,440.00	\$24,500.00		
1-800-TREE GUY						
1 st Year	\$22,387.00	\$5,227.50	\$13,395.00			
2 nd Year	\$22,387.00	\$5,227.50	\$13,395.00		NO BID	NO BID
3 rd Year	\$22,387.00	\$5,227.50	\$13,395.00			
Multi-Year	\$67,161.00	\$15,682.50	\$40,185.00	\$12,000.00		
ARBOR WORKS						
1 st Year	\$44,703.50	\$6,150.00	\$46,500.00			
2 nd Year	**\$46,046.60	\$6,150.00	\$46,500.00	NO BID	NO BID	NO BID
3 rd Year	**\$47,433.80	\$6,150.00	\$46,500.00			
Multi-Year	**\$138,183.90	\$18,450.00	\$139,500.00			
JPC TREE CARE LLC					\$250 / 25 CU YD LOGGING TRUCK	\$350 / 100 CU YD SEMI LOAD
1 st Year	\$33,680.00	\$5,535.00	\$16,740.00			
2 nd Year	\$33,680.00	\$5,535.00	\$16,740.00			
3 rd Year	\$35,482.50	\$5,535.00	\$16,740.00			
Multi-Year	\$102,842.50	\$16,605.00	\$50,220.00	\$15,000.00		
SKYLINE TREE SERVICE						
1 st Year						
2 nd Year	NO BID	NO BID	NO BID		NO BID	NO BID
3 rd Year						
Multi-Year				\$58,900.00		
STEVE PIPER & SONS					\$165 / 60 CU YD SEMI LOAD	\$165 / 60 CU YD SEMI LOAD
1 st Year						
2 nd Year	NO BID	NO BID	NO BID	NO BID	\$165 / 45 CU YD LOGGING TRUCK	\$190 / 100 CU YD HAULING TRUCK
3 rd Year						
Multi-Year						

1 st Year 2 nd Year 3 rd Year Multi-Year					QTY./\$	QTY./\$
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